

Minutes  
Regular Meeting of the Board of Commissioners  
Community Park District of La Grange Park  
February 8, 2016

1. CALL TO ORDER AND ROLL CALL

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnesdale Road, La Grange Park, IL at 6:31 p.m. Other Commissioners present were, Bob Corte, Tim Ogden, and Lucy Stastny. Commissioner Jeff Kilrea was absent. Also present were Executive Director Aleks Briedis, Superintendent Dean Carrara, and Financial Coordinator Phil Mesi.

2. PLEDEGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

President Boyd recited as follows: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There are none.

5. APPROVE MEETING MINUTES

Commissioner Ogden made a motion; seconded by Commissioner Corte to approve the January 11, 2016 meeting minutes as amended. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

6. RECOGNITION OF VISITORS

There were no visitors.

7. STAFF REPORTS

A. EXECUTIVE DIRECTOR

A written report provided prior to the meeting was introduced by Executive Director Aleks Briedis. He did not have any additions to his report and entertained any questions from the Board. The Board asked why he attended the Tristate Toll Meeting and how it impacts the District. Director Briedis stated the Tristate was doing community outreach to all surrounding communities. Commuters may use La Grange Road as an alternate route, which could impact us, during I-294 construction.

B. BUILDINGS & GROUNDS

A written report provided prior to the meeting by Maintenance Supervisor Martin Healy was introduced by Executive Director Aleks Briedis. There were no additions to the report.

C. SUPERINTENDENT OF RECREATION

A written report provided prior to the meeting was introduced by Superintendent of Recreation Dean Carrara. The financial report was not included in the packet as noted in the report. Executive Director Briedis apologized and said it was left out of the packet in error and that it will be included in next month's meeting packet.

#### D. RECREATION SUPERVISOR

A written report provided prior to the meeting by Recreation Supervisor Darla Goudeau was introduced by Executive Director Aleks Briedis. There were no additions to her report. The Board requested a schedule of the bands for Music Under the Stars concert series. Executive Director Briedis will email the Board with the list.

#### E. RECREATION SUPERVISOR – MARKETING

A written report provided prior to the meeting by Recreation Supervisor Dave Romito was introduced by Executive Director Aleks Briedis. There are 130 kids in the cast for Grease. Also, Shrek Jr. made approximately \$5,000 in profit.

#### F. OFFICE MANAGER

A written report provided prior to the meeting by Office Manager Peggy Ronovsky was introduced by Executive Director Aleks Briedis. Manager Ronovsky, Executive Director Briedis, and Nancy Daum will go through online registration training on February 23, 2016.

President Boyd asked Executive Director Briedis to pass the Board's gratitude to Amanda Kennedy & Jim Zwit for all of their hard work with the brick orders. She suggested that commissioner should block out the date of the Memorial Day ceremony in their calendars for their attendance.

#### G. SAFETY COORDINATOR

A written report provided prior to the meeting by Safety Coordinator Megan Jadron was introduced by Executive Director Aleks Briedis. There were no additions to the report.

#### H. FINANCIAL COORDINATOR

Financial statements provided prior to the meeting for the month ending January 31, 2016 was introduced by Financial Consultant Phil Mesi. Questions were asked and answered.

### 8. APPROVE MONTHLY DISBURSEMENTS

A motion was made by Commissioner Stastny; seconded by Commissioner Ogden to approve the monthly disbursements in the amount of \$113,846.41. MOTION CARRIED. There was no further discussion and the motion passed by 4-0 roll call vote; one absent.

### 9. UNFINISHED BUSINESS

#### A. Stormwater Pollution Prevention Plan & Soil Erosion Control Contract

Darrell Garrison from PRI, Inc. explained the contract at last month's Board meeting. A brief discussion was held. Executive Director is looking for approval to proceed with Tasks 3&4. The Board stated that PRI's attendance to two board meetings, as stated in the contract, is sufficient.

Commissioner Corte made the motion; seconded by Commissioner Stastny to approve the Stormwater Pollution Prevention Plan & Soil Erosion Control Contract tasks 3&4 in the amount of \$12,275.00. MOTION CARRIED. There was no further discussion and the motion passed by 4-0 roll call vote; one absent.

## 10. NEW BUSINESS

### A. PRI Change Order for Village Permit

The change order is to for K-plus Engineering to update the Memorial Park plans to the Village's storm water specifications. A discussion was held. Executive Director Briedis is looking for approval to move forward with the contract.

Commissioner Ogden made the motion; seconded by Commissioner Stastny to approve the contract with PRI not to exceed the amount of \$2,550. MOTION CARRIED. There was no further discussion and the motion passed by 4-0 roll call vote; one absent.

### B. Purchasing Policy Discussion

A discussion was held. Executive Director Briedis reviewed the proposed changes with the Board. The new policies are to update wording and add the ability for the District to make electronic payments. There is no action needed at this point as Attorney Rick Tarulis needs to review the policies first.

### C. Salt Creek Bridge Contract Discussion

A discussion was held. The Board and staff agreed to use the end of the contract as a negotiating tool with the Forest Preserve District for help with the Forest Road Trail extension. Executive Director Briedis will contact the appropriate person in the Forest Preserve District.

### D. Storage Containers at Maintenance Facility Discussion

The Park District is running out of storage space and a discussion was held to purchase shipping containers and place them by the maintenance garage. To do this, the District will have to ask for a variance from the Village code, which will include going before the Zoning Board. A plat map of the property will need to be included with the variance application. Director Briedis requested Board approval to hire a surveyor to create a plat map of the Maintenance Facility property.

Commissioner Stastny made the motion; seconded by Commissioner Corte to direct Executive Director Briedis to hire a surveyor to create a plat map of the maintenance building not to exceed \$2,250. MOTION CARRIED. There was no further discussion and the motion passed by 4-0 roll call vote; one absent.

#### E. Review of 2015-2016 Budget vs. Actual

Executive Director Briedis reviewed his memo, which is included the packet, that discussed the financials for the nine months ending January 31, 2016. The Board asked questions and they were answered by Director Briedis and staff.

#### F. 2016-2017 Budget Timeline

Executive Director Briedis reviewed his proposed budget timeline and suggested having a special meeting before the April Regular Board Meeting as the budget needs to be in tentative form 30 days prior to it being approved.

The Board requested to hold a Special Meeting on Monday April 4, 2016 at 6:30 p.m. Dinner will be offered at 6:00 pm.

### 11. OPEN FORUM

- A. Comments from the Floor
- B. Comments from Commissioners
- C. Comments from the President

President Boyd attended the IAPD conference last week and attended 3 seminars. She stated that they were well done and very informative. in the future if any of the board members can clear out time on the calendar to attend, it's educational. President Boyd is also working on the President's Letter for the next brochure and is looking for any input as this is representing all the board members. A suggestion was made to have an update on the Memorial Park project.

### 12. ADJOURN TO EXECUTIVE SESSION

Commissioner Corte made the motion; seconded by Commissioner Stastny to adjourn the Regular Meeting at 7:51 p.m. and go into Executive Session in accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and the Open Meetings Act under Section 2 (c)(21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. MOTION CARRIED. There was no further discussion and the motion passed by 4-0 roll call vote; one absent.

### 13. RECONVENE OPEN MEETING & ROLL CALL

President Boyd reconvened the open meeting at 8:10 p.m. Other Commissioners present were, Bob Corte, Tim Ogden, and Lucy Stastny. Commissioner Jeff Kilrea was absent.

### 14. ADJOURNMENT

Commissioner Corte made the motion; seconded by Commissioner Ogden to adjourn the Regular Meeting at 8:10 p.m. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.