

# Ready Teddy Drop-Off Procedure

As construction continues at the Recreation Center, access to the parking lot will be limited. To maintain a safe and efficient process, we will be using a new drive-through system for drop-off.

## Who This Applies To:

1. Morning 3-year-old classes
2. Pre-K classes

Parents or guardians of 2-2.5-year-old students are able to park in the parking lot and walk their child inside.

## Drop-Off (8:20-8:45\*\*):

1. Line up along Barnsdale Road
2. Enter lot when directed
3. Check your child in via Brightwheel
4. Parents must unbuckle child
5. Staff escort children inside
6. Follow exit route

## Traffic Route:

Enter from Barnsdale Road → Stop near main entrance →

Exit north → Turn left on 26<sup>th</sup> St → Continue to Forest Road



## Important Reminders:

1. Have child ready before reaching front of line
2. Remain in vehicle. Staff cannot assist with buckling.
3. Expect delays and thank you for patience!