

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, NOVEMBER 8, 2021 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, November 8, 2021 at the Park District's Administrative \Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)
- 2.2 Presentation of Environmental Remediation Services from TriCore Environmental LLC
- 2.3 Presentation by PMA Securities

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of October 11, 2021
- 3.2 Approval of the Minutes of the Executive Session Meeting of October 11, 2021
- 3.3 Approval of the Financial Reports dated October 31, 2021
- 3.4 Approval of the Consolidated Vouchers for November dated November 8, 2021

4.0 STAFF REPORTS

- 4.1 Director's Report
- 4.2 Staff Reports

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Possible Vote on Ordinance 21-03 an Ordinance Providing for the Issue of not to Exceed \$358,000 General Obligation Limited Tax Park Bonds, Series 2021, of the Park District of La Grange, Cook County, Illinois, for the Payment of Land Condemned or Purchased for Parks, for the Building, Maintaining, Improving and Protecting of the Same and the Existing Land and Facilities of Said Park District, to Provide the Revenue Source for the Payment of Certain Outstanding Bonds of Said Park District, and for the Payment of the Expenses Incident Thereto, Providing for the Levy of a Direct Annual Tax to Pay the Principal and Interest on Said Bonds, and Authorizing the Sale of Said Bonds to the Purchaser Thereof
- 7.2 Discussion and/or Possible Vote to Allow the Executive Director to Accept the Official Bid as Recommended by PMA for the Issuance of Not to Exceed \$358,000 General Obligation Limited Tax Park Bonds after Bid Opening Scheduled for November 15, 2021
- 7.3 Discussion on Staff Presenting the Draft Proposal of Levy and Assessment of Taxes of the Park District of La Grange for the 2021 Tax Levy Year at the December Board Meeting

- 7.4 Discussion and/or Approval of SEASPAR Tax Levy for 2021
- 7.5 Discussion and/or Approval of TriCore Environmental LLC for Environmental Remediation Services of PDLG Underground Storage Tanks (UST's) with the Intention of Utilizing the Illinois EPA Leaking UST Fund, with the Alternative for a Bid if No Release is Discovered
- 7.6 Discussion and/or Approval of the Updated 2021-2022 Capital Budget Reducing the Comprehensive Master Plan (CMP) from \$100,000 to \$70,000 and Reallocating the \$30,000 from the CMP to the Underground Storage Tanks UST's, Increasing the Total for UST's from \$10,000 to \$40,000 and Reducing the Gilbert Exterior North Door from \$11,000 to \$4,375 and Reallocating the Excess \$6,625 to the Aboveground Storage Tanks (AST's) Increasing the Total for AST's from \$30,000 to \$36,625
- 7.7 Discussion and/or Approval of the Resolution Granting an Easement to Illinois Department of Transportation (IDOT)
- 7.8 Discussion of Endless Summerfest 2022 and Ratify the Action of the Executive Director Extending the Termination Clause 30 Days in the Agreement Regarding Co-Sponsorship of Music Festival Requested by La Grange Business Association
- 7.9 Discussion and/or Approval of Building Maintenance Supervisor Position, Section 420 Policy Manual

8.0 BOARD BUSINESS

NEW BUSINESS

- 8.1 Discussion and/or Approval of Board Meeting Dates for 2022
- 8.2 Discussion and/or Approval of Licensing and Sponsorship Agreement with the American Bottling Company

OLD BUSINESS

- 8.3 Discussion and/or Approval of Committee Appointments
 - 8.3.1 Administration Committee
 - 8.3.2 Parks & Open Lands Committee
 - 8.3.3 Finance & Capital Projects Committee
 - 8.3.4 User Group Committee
 - 8.3.5 Marketing & Social Media Committee

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Parks and Open Lands Committee
- 9.3 Finance & Capital Project Committee
- 9.4 User Group Committee
- 9.5 Marketing & Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

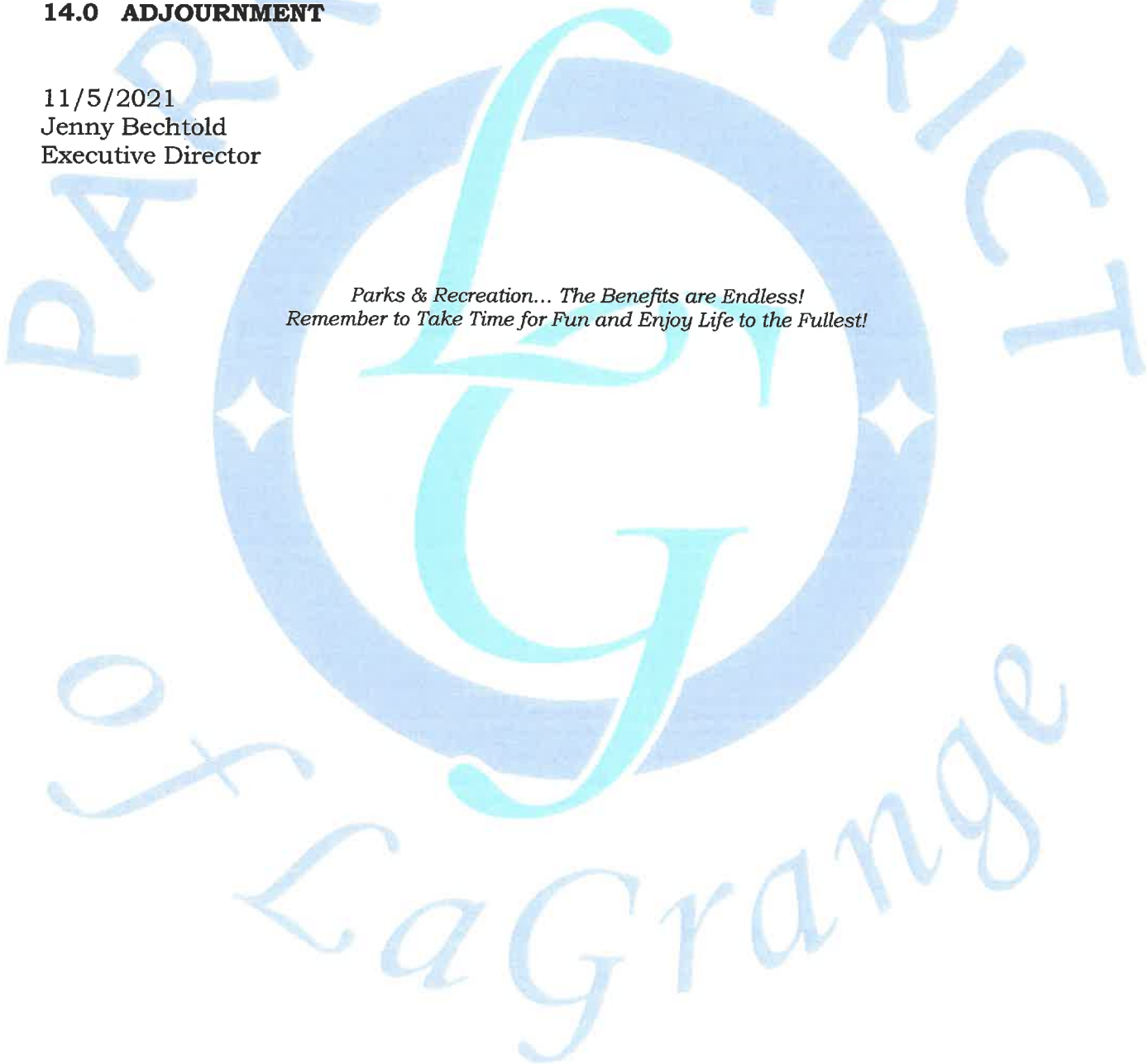
13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

- 13.1 Approval of Donation Agreement

14.0 ADJOURNMENT

11/5/2021
Jenny Bechtold
Executive Director

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*



Section 1



MEETING NOTICE

&

CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, November 8, 2021

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Jenny Bechtold, Executive Director at (708) 352-1762.

Jenny Bechtold

11/05/2021



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2021**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 11

Monday, February 8

Monday, March 8 *(2021-2022 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 12

Monday, May 10

Monday, June 14

Monday, July 12

Monday, August 16 *(Third Monday due to Endless Summerfest)*

Monday, September 13

Monday, October 11

Monday, November 8

Monday, December 13

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: PDLG BOARD OF COMMISSIONERS
FROM: JENNY BECHTOLD, EXECUTIVE DIRECTOR
RE: CONSENT AGENDA ITEMS
DATE: November 8, 2021

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of October 11, 2021

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Executive Session Meeting of October 11, 2021

CONSENT AGENDA ITEM 3: Approval of the Financial Reports dated October 31, 2021

CONSENT AGENDA ITEM 4: Approval of the Consolidated Vouchers for November dated November 8, 2021

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS
ELECTRONIC MEETING HELD VIA ZOOM**

OCTOBER 11, 2021

President Vear called the meeting to order at 7:04 P.M.

PRESENT: Commissioners Opyd, Posey, Lacey, Vear

ABSENT: Commissioner Lawrence

STAFF PRESENT: Executive Director Jenny Bechtold
Superintendent of Finance Leynette Kuniej
Superintendent of Facilities Chris Finn
Superintendent of Recreation Kevin Miller
Superintendent of BASE Leanna Hartung
Park Foreman Claudia Galla
Fitness Supervisor Dom Adjoumani
Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price
Marian Honel-Wilson, Ali Bowe
Nancy Bramson, Dave Paulus

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

Director Bechtold stated that she asked Fitness Supervisor Dom Adjoumani to join the beginning of the meeting to put a face to the name. He is in his third week with us and is doing an amazing job and has a background in management and corporate fitness. President Vear welcomed Dom to the Park District. Dom exited the meeting.

Public Hearing Meeting

Public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois to sell not to exceed \$358,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. (BINA Hearing)

At 7:09 P.M. President Vear opened the Public Hearing concerning the intent of

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the Park District to sell not to exceed \$358,000 General Obligation Limited Tax Park Bonds. There were no letters, communications or comments from the public attending. At 7:12 P.M. Commissioner Lacey motioned to close the BINA Hearing. President Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Vear, Posey, Opyd
NAYES: None
ABSENT: Commissioner Lawrence

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

Ali Bowe, 50th & Spring Avenue, La Grange, stated she represents over 700 members of Dry Up La Grange, and their mission is to solve the flooding problems in La Grange. They exist to support efforts that use science, facts and engineering to develop solutions that prevent further damage to homes, health, and financial loss due to flooding. They would like to establish a working relationship with the Board. They have learned that a supplementary solution to the flooding is to create underground retention areas under green spaces such as parks. They can be built quickly, store a lot of water, and the parks are returned to the same or better conditions. They are waiting for engineering information which will indicate whether they could and should be implemented in La Grange. She would like our Board to be an advocate for them and looks forward to working together in the future.

Consent Agenda

Commissioner Lacey motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of September 13, 2021; Item 3.2 Approval of the Minutes of the Special Board Meetings of September 16, 2021; September 23, 2021; September 28, 2021 and October 4, 2021; Item 3.3 Approval of the Minutes of the Executive Session Meetings of September 13, 2021; September 16, 2021; September 23, 2021 and September 28, 2021; Item 3.4 Approval of the Financial Reports dated September 30, 2021; Item 3.5 Approval of the Consolidated Vouchers for October dated October 11, 2021. President Vear seconded the motion, which passed by Roll Call Vote as follows:

AYES: Commissioners Lacey, Vear, Opyd, Posey
NAYES: None
ABSENT: Commissioner Lawrence

Staff Reports

Executive Director Jenny Bechtold

- Director Jenny Bechtold stated that she received an update from PRI today on the new master plan and shared her screen with a revised timeline. There have been some delays due to the numerous changes to the survey and it is taking longer than anticipated to get it right. It is going to Readex Research now with plans to mail it out on November 2nd

REGULAR BOARD MEETING – OCTOBER 11, 2021

and accept responses for five weeks. She reviewed the timeline dates and stated that she requested preliminary raw data from the architects and recreation analysis portion for review prior to getting the drafts back.

There was Board discussion on the delay and payments to PRI. The commissioners would like a copy of the timeline and the data when it is available. The billing process was also discussed.

President Vear asked if a replacement rowing machine was found. Jenny reported that a similar machine of a different brand has been ordered and will be covered by insurance, less the \$1,000 deductible.

Staff Comments

Superintendent of Finance Leynette Kuniej

- Superintendent Kuniej stated that she has been adding new staff as they come in. We have picked up a few new employees and lost several too.
- Leynette is excited about the records retention process and getting rid of some of the old records stored in the back. She found money in the budget to cover the shredding.

Commissioner Opyd asked which area saw employee turnover and why. Leynette stated that it is across the board. Some employees returned to school, and there were new hires that did not show for their first day or did not like the job when they started.

Superintendent of Recreation Kevin Miller

- Superintendent Miller reported that it was a successful special event weekend. The Zombie Candy Hunt was held Friday with approximately 60 kids and went well. The Trunk or Treat special event on Saturday was great with 22 cars and about 1,000 people in attendance. Andrea did a great job with it.
- Kevin stated that the rec dept. is wrapping up the winter/spring brochure, which went out to the graphic artist today.
- The rec dept. is putting together new nature-based programming for the spring with conservation education classes. He has been in contact with the Cook County Forest Preserve and the La Grange Environmental Quality Commission. He is also waiting to hear back from the La Grange Garden Club.

Commissioner Opyd stated he was glad to see Andrea developing a newsletter for the senior community; it is a fantastic idea.

President Vear complimented the mural painted by Melissa for Halloween photo opps. He also stated that basketball enrollments look good, though 7th-8th grade is lower. Kevin reported that he and Zach are trying to build that group. They reached out to other districts to gauge interest in combining this age group or playing each other, but so far it has not panned out. They may

enter them in a couple one-day tournaments for extra play.

Fitness Supervisor Dom Adjoumani

Director Bechtold provided information on Dom's report. The bottom line for the fitness center is good at \$96,000. The conservative budget was \$46,000 and the fitness center is thriving considering the pandemic. President Vear asked if an increase is expected this winter. Jenny stated it is hard to predict with the Delta variant. The numbers have been hovering consistently around 1,600. Expenses are way down and they are watching them. The max in the past was 2,835. Commissioner Opyd asked if the fitness center can run successfully with 1,600 as the member base. Jenny stated that it could, but eventually we will have capital projects, so we need to plan accordingly. The original break-even number was 2,000 with the monthly equipment lease, but we do not currently have a lease expense.

Superintendent of BASE Leanna Hartung

- Superintendent Hartung stated she hopes to have newly hired staff begin work on Wednesday. They are needed at the Cossitt location.

President Vear inquired on the status of staffing St. Francis. Leanna reported that they need to hire 3-4 additional staff in order to open BASE at St. Francis. She feels for the SFX families and does not want to open until we can commit to fully providing BASE.

Superintendent of Facilities Chris Finn

- Superintendent Finn reported that he is excited to see good numbers for weekend rentals in October and November.
- Chris stated that there is a big basketball event at the rec center this weekend.

President Vear asked if rentals are close to pre-COVID numbers. Chris estimated that we are at 60-70%. We are still renting the playground to a single party at a time as opposed to multi-use. We used to have 3-4 parties sharing the playground at a minimal fee but suspended this with COVID. The higher single-user playground fee is compensating for the difference, and renters like the private use.

Park Foreman Claudia Galla

- Foreman Galla reported that they received the soil testing results today from Advanced Turf and have a turf plan, which will be discussed in the next few days.
- Claudia stated the GIS program is up and running. She is getting accustomed to it and working out some bugs. We will be able to use it to set up pruning and removal this fall. Our outdoor spaces are set up in zones so it will be easy to use and track from year to year.
- She received a response from Morton Arboretum on their centennial tree

REGULAR BOARD MEETING – OCTOBER 11, 2021

planting initiative. She and Jenny will have a Zoom meeting with their lead coordinator at the end of the month.

President Vear stated that he ran into a friend that had questions on what pesticides or herbicides are used on outdoor areas that are not part of our fields. The friend picks and eats certain plants. Claudia answered that treatments are normally applied in mulch areas and fence lines, and prior to applications it is posted in the newspaper, on our buildings, and the ground is flagged. If he sees a post or flags, he should not pick plants for a while after.

Attorney Report

Attorney Price stated he has been busy with swearing-in and open meeting changes. Labor shortages continue, and there is new highly technical legislation in Illinois regarding personnel policies which he will discuss with Director Bechtold. Regarding the individual that eats plants, he stated that studies indicate that using Roundup can save 15 man-hours, and we do not have the labor to discontinue treatments. We post our applications and cannot make promises concerning their use.

Treasurer Report

None

Action Items

None

Board Business

New Business

Election/Appointment of Officer(s): Board Vice President and Board Second Vice President (if required)

President Vear stated that currently Commissioner Lacey is the Second Vice President. The office of Vice President is open to anyone, including Commissioner Lacey. Commissioner Lacey stated that she would like to remain as Second Vice President.

Commissioner Lacey nominated Commissioner Opyd for Vice President, and he accepted the nomination. Commissioner Posey seconded the nomination, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Posey, Opyd, Vear

NAYES: None

ABSENT: Commissioner Lawrence

Director Bechtold congratulated Commissioner Opyd on his election as Vice President.

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Discussion and/or Approval of Committee Appointments:

Administration, Parks & Open Lands, Finance & Capital Projects, User Groups, Marketing & Social Media

President Vear stated that he is currently the Finance chair, the User Group is vacant, Commissioner Opyd chairs Marketing, and Commissioner Lacey chairs Administration. He asked the current chairs if they were comfortable with and preferred staying on. Commissioner Lacey stated she would stay on as the head of Administration and looks forward to learning more about it.

Commissioner Opyd stated he is comfortable remaining as chair of Marketing but is also willing to adjust based on the skills of new Commissioners Posey and Lawrence. Commissioner Posey expressed an interest in Parks & Open Lands and asked for more details. Director Bechtold explained that under former Commissioner Jacobs there were 4-7 people on the committee. They assessed our parks and open lands and evaluated how we are doing with our outdoor spaces. There was additional discussion on the committees, which are formed by the Board. Supt. of Facilities Finn stated that it would not be a detriment to the district if the User Group is dissolved to address another area requiring attention. President Vear stated that Commissioner Lawrence is also interested in the Parks & Open Lands and recommended discussing the committees at the next board meeting and finalizing them at a later date.

Discussion and/or Possible Vote on Authorization of Delegates/ Alternates for the 2022 Annual IAPD Meeting

Director Bechtold stated that action needs to be taken each year to name a delegate and alternates for the annual IAPD meeting. Staff recommends that Jenny serve as the delegate, Chris as first alternate, and Kevin as second alternate.

Commissioner Opyd motioned to authorize Jenny as delegate for the 2022 annual IAPD meeting, Chris as first alternate, and Kevin as second alternate. Commissioner Lacey seconded the motion which passes unanimously by Roll Call vote as follows:

AYES: Commissioners Opyd, Lacey, Posey, Vear
NAYES: None
ABSENT: Commissioner Lawrence

Discussion and/or Possible Vote on Endless Summerfest Special Event for 2022

Director Bechtold stated that this is her first year being involved with the fest so she may not have a full view, but she reviewed what she observed starting May 1st and put together the data. Her memo indicates where we stand, and we have some options that need to be discussed. It is a very labor intensive event for the district, and it has become clear that LGBA's mission for this event is very different than ours. Our mission is to provide an event for the community while LGBA views it as a fundraiser for their organization.

President Vear stated that the report indicates our labor hours are close to

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1,000 and questioned how we could utilize those hours if we do not run the fest. Director Bechtold stated the 1,000 hours are just during the event, with an additional guestimate of 345 hours during the year. Staff did not track hours but estimates by the steering committee and finance dept. indicate a total number closer to 1,200. She indicated that we could use those labor hours for additional programming, including new nature-based options, as well as other special events being discussed. If you look straight at the numbers the decision is easy, and LGBA does not want any additional expenses.

Commissioner Posey stated that since she is a LGBA board member she will recuse herself from the conversation and any vote, and Attorney Price agreed it was appropriate.

Commissioner Opyd stated that the fest aligns with our mission and provides fun for the community, but he is concerned it is not fair and equitable. If it is a fundraiser for LGBA we should not use taxpayer dollars to fund business development, which is not our mission as a park district. He does not want to see it go away but he has a problem with this. President Vear stated it is not an insignificant cost by labor or dollar amount, and he likes the event as well. Attorney Price added that he has been over the contract, and it clearly states that all expenses are to be included. We are not looking to add exempt employees, just our \$4,000 out-of-pocket for hourly wages. It does not sound right for this important event to be on the brink for this amount. Director Bechtold stated that salaries have not been looked at before. Since we had not charged this expense the past six years, though the contract allowed for it, we felt a conversation with LGBA was warranted, and we were surprised with the outcome.

President Vear asked staff how they felt about spending their time on the event and whether it is worthwhile for the district in their eyes. Supt. of Facilities Chris Finn provided some background on the history of the fest. When we ran it as a one-day event on our own there was a lot of set up, and if it rained all the work was wasted. The current three-day event with LGBA is a lot of work and requires a lot of maintenance time for two weeks prior, but he sees it as a great event for the community. Supt. of Recreation Kevin Miller stated that the fest is a benefit to the community when you look at our mission statement, but there definitely could be some changes made. He does a ton of work on the fest from October through August and deals with volunteers, food vendors, teen workers, in addition to the event itself. He thinks the budget has been loose for the last few years, and we need to reign it in and do better with sponsorships. We have the opportunity to run it for another year with adjustments and see how it plays out, but he understands the Board must make the decision based on the numbers.

There was discussion on evaluating sponsorship efforts between LGBA and the Park District. Commissioner Posey asked for clarification on the Park District staff cost and whether the \$4,000 was for overtime. Director Bechtold

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explained that the cost is for full-time non-exempt staff for the time it takes to set up and they are physically pulled away from their regular duties. The set up and take down time is an expense. Attorney Price added that the \$8,000 becomes \$4,000 for each party because it is divided by two as a recognized expense. Director Bechtold stated that LGBA indicated that the \$4,000 expense would bring down their revenue and make the event not worth it for them, but we need them to be willing to include all expenses. She is meeting with the Village this week to see if they would be willing to help with set up.

Attorney Price stated that if we terminate the contract, it should be done by October 31st. After that date we would forfeit our steering committee fund portion. If we go forward and include the \$8,000 expense and LGBA will not pay their \$4,000 share when we invoice them, the contract is unclear on which party is terminating.

President Vear stated that staff seems supportive of the event, but the budget must change dramatically so the district does not lose money. The community center and other areas need attention, and this takes away from those projects. There was discussion on potentially scaling back some amenities for the event, as well as increasing sponsorships. Director Bechtold stated that we could also consider running only the carnival, which generates a good amount of money. Discussion ensued regarding the Windy City contract for the carnival, which the District and LGBA are both party to, and Attorney Price stated this creates dysfunction of who is cancelling for what reason.

President Vear, Commissioner Opyd, and Commissioner Lacey discussed next steps and agreed that Director Bechtold should move forward in meeting with LGBA and the Village, and that the fest budget must be revised with our full-time non-exempt labor included as an expense. Director Bechtold stated that if LGBA decides to cancel the contract we could move to take over the carnival, but the district cannot take over the fest alone without their 150 hours of volunteers. She will bring this back to the Board at the next meeting. Commissioner Opyd cautioned that the carnival numbers were double this year but might not be sustainable. President Vear stated that we would like to have a zero negative return on the event. Attorney Price stated that it must be made clear to LGBA that moving forward we intend for our costs to be included as a direct expense as in the agreement. If they want their take to be \$15,000 it can be solved with ticket prices, sponsorships, and other revenue sources.

Old Business

Committee Reports

Administration Committee

Commissioner Lacey had no report at this time.

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Parks and Open Lands

Committee is currently unassigned.

Finance & Capital Project Committee

President Vear had no report at this time.

User Group Committee

Committee is currently unassigned.

Marketing/ Social Media Committee

Commissioner Opyd had no report at this time.

Public Comments (Board Manual Section #152)

None

Board Comments

None

President Vear announced that the Board is going to executive session and the public may rejoin the meeting afterward.

Executive Session

At 8:31 P.M. Commissioner Lacey motioned the Board convene to Executive Session pursuant to Item 12.3 Setting the Price of Real Property 5ILCS 120/2 (c)(6). President Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Vear, Opyd, Posey

NAYES: None

ABSENT: Commissioner Lawrence

At 8:36 P.M. Commissioner Opyd motioned the Board arise from Executive Session and Commissioner Posey seconded the motion, which passed unanimously by Voice Vote.

The Board resumed the regular meeting at 8:36 P.M.

Action on Items Discussed in Executive Session

Approval of Eminent Domain with State of Illinois Department of Transportation (IDOT) for the Temporary Construction Easement on 610 East Avenue Property in the Amount of \$9,250

President Vear stated that the item under consideration is the Approval of Eminent Domain with State of Illinois Department of Transportation (IDOT) for the Temporary Construction Easement on 610 East Avenue Property in the Amount of \$9,250 and Commissioner Lacey so moved. The motion was seconded by Commissioner Opyd, which passed unanimously by Roll Call Vote as follows:

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AYES: Commissioners Lacey, Opyd, Posey, Vear
NAYES: None
ABSENT: Commissioner Lawrence

Adjournment

Commissioner Posey moved for adjournment at 8:39 P.M. The motion was seconded by Commissioner Lacey and passed unanimously by Voice Vote.

Robert Vear, President

Jenny Bechtold, Board Secretary
Approved November 8, 2021



Park District of La Grange, IL

Statement of Revenues & Expenditures

Group Summary

For Fiscal: 2021-2022 Period Ending: 10/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - General					
Revenue					
Department: 5 - Admin					
426 - BUILDING RENTALS	94,708.75	94,708.75	6,907.28	41,443.69	53,265.06
942 - TAX REVENUE	944,159.00	944,159.00	244,283.99	914,136.07	30,022.93
943 - OTHER REVENUES	20,000.00	20,000.00	717.47	6,504.59	13,495.41
Department: 5 - Admin Total:	1,058,867.75	1,058,867.75	251,908.74	962,084.35	96,783.40
Revenue Total:	1,058,867.75	1,058,867.75	251,908.74	962,084.35	96,783.40
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	273,393.00	273,393.00	25,768.65	112,937.66	160,455.34
512 - FRONT DESK	37,475.00	37,475.00	3,539.02	10,565.69	26,909.31
530 - HEALTH & LIFE INSURANCE	119,000.00	119,000.00	7,446.47	45,188.61	73,811.39
540 - EDUCATION & TRAINING	21,437.00	21,437.00	323.00	1,206.50	20,230.50
600 - PROMOTION & PUBLICITY	14,886.00	14,886.00	304.76	2,909.83	11,976.17
610 - PROFESSIONAL FEES	30,563.00	30,563.00	1,065.94	9,338.45	21,224.55
650 - BANK/MERCHANT FEES	500.00	500.00	15.81	130.46	369.54
660 - DUES & SUBSCRIPTIONS	7,895.00	7,895.00	-1,320.00	-596.17	8,491.17
670 - COMMUNICATION SERVICES	19,290.00	19,290.00	1,373.30	8,569.47	10,720.53
680 - SOFTWARE CONTRACTS	20,900.00	20,900.00	532.17	11,212.46	9,687.54
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	28.83	321.43	-21.43
691 - PRINTING/ DESIGN SERVICES	7,188.00	7,188.00	0.00	3,124.09	4,063.91
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	0.00	297.36	2,302.64
720 - EMPLOYEE/ PUBLIC RELATIONS	3,050.00	3,050.00	0.00	0.00	3,050.00
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	178.82	2,235.95	5,589.05
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	9.49	865.51
750 - OFFICE EQUIPMENT	2,300.00	2,300.00	0.00	65.99	2,234.01
760 - POSTAGE & DELIVERY	5,670.00	5,670.00	0.00	821.53	4,848.47
764 - BANQUET BEVERAGE SERVICE	387.00	387.00	0.00	0.00	387.00
765 - CONTINGENCY	10,000.00	10,000.00	0.00	0.00	10,000.00
774 - SPECIAL EVENTS	0.00	0.00	28.75	28.75	-28.75
954 - TRANSFER	1,800,000.00	1,800,000.00	0.00	0.00	1,800,000.00
Department: 5 - Admin Total:	2,385,534.00	2,385,534.00	39,285.52	208,367.55	2,177,166.45
Department: 6 - Maintenance					
513 - MAINTENANCE SALARIES	164,680.00	164,680.00	16,024.10	72,385.34	92,294.66
514 - SEASONAL MAINTENANCE	41,334.00	41,334.00	0.00	17,457.15	23,876.85
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	229.99	-229.99
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	102,225.00	102,225.00	6,397.60	49,351.62	52,873.38
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	295.74	2,441.33	6,308.67
830 - MAINTENANCE SUPPLIES	13,023.00	13,023.00	759.07	4,632.61	8,390.39
840 - MAINTENANCE MATERIALS	15,985.00	15,985.00	412.85	7,161.32	8,823.68
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	36.85	114.05	7,710.95
860 - MAIN. TOOLS & EQUIPMENT	1,775.00	1,775.00	0.00	504.94	1,270.06
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,474.87	4,375.13
880 - UTILITES - ELECTRIC	62,645.00	62,645.00	5,132.65	31,572.65	31,072.35
881 - UTILITES - NATURAL GAS	19,757.00	19,757.00	538.14	2,674.40	17,082.60
882 - UTILITIES - WATER	9,165.00	9,165.00	2,115.17	6,579.40	2,585.60
890 - PARK IMPROVEMENTS & REPAIRS	3,600.00	3,600.00	0.00	0.00	3,600.00

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 10/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 6 - Maintenance Total:	457,114.00	457,114.00	31,712.17	196,579.67	260,534.33
Expense Total:	2,842,648.00	2,842,648.00	70,997.69	404,947.22	2,437,700.78
Fund: 01 - General Surplus (Deficit):	-1,783,780.25	-1,783,780.25	180,911.05	557,137.13	-2,340,917.38

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 10/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - Fitness Center					
Revenue					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	570,311.00	570,311.00	41,337.73	252,214.28	318,096.72
943 - OTHER REVENUES	500.00	500.00	121.00	254.00	246.00
Department: 7 - Recreation Total:	570,811.00	570,811.00	41,458.73	252,468.28	318,342.72
Revenue Total:	570,811.00	570,811.00	41,458.73	252,468.28	318,342.72
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	82,597.00	82,597.00	6,346.14	18,151.02	64,445.98
521 - SS/ MEDICARE	6,318.00	6,318.00	485.46	1,387.12	4,930.88
522 - PENSION	8,920.00	8,920.00	936.76	2,909.89	6,010.11
530 - HEALTH & LIFE INSURANCE	24,000.00	24,000.00	922.26	3,824.19	20,175.81
540 - EDUCATION & TRAINING	2,200.00	2,200.00	0.00	139.00	2,061.00
600 - PROMOTION & PUBLICITY	9,500.00	9,500.00	0.00	361.24	9,138.76
610 - PROFESSIONAL FEES	300.00	300.00	0.00	0.00	300.00
650 - BANK/MERCHANT FEES	19,300.00	19,300.00	886.90	6,180.22	13,119.78
660 - DUES & SUBSCRIPTIONS	250.00	250.00	0.00	0.00	250.00
670 - COMMUNICATION SERVICES	4,020.00	4,020.00	300.98	1,882.13	2,137.87
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	107.41	644.46	1,355.54
690 - LEGAL/ RECRUITMENT NOTICES	500.00	500.00	0.00	265.00	235.00
691 - PRINTING/ DESIGN SERVICES	150.00	150.00	0.00	112.34	37.66
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	420.00	420.00	0.00	0.00	420.00
730 - OFFICE/ ADMIN SUPPLIES	3,000.00	3,000.00	43.85	460.21	2,539.79
760 - POSTAGE & DELIVERY	250.00	250.00	0.00	0.00	250.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
Department: 5 - Admin Total:	168,925.00	168,925.00	10,029.76	36,316.82	132,608.18
Department: 6 - Maintenance					
533 - RISK MANAGEMENT COSTS	2,000.00	2,000.00	0.00	0.00	2,000.00
810 - MAINTENANCE SERVICES	10,100.00	10,100.00	200.00	876.52	9,223.48
830 - MAINTENANCE SUPPLIES	25,114.00	25,114.00	634.05	5,840.09	19,273.91
880 - UTILITES - ELECTRIC	10,810.00	10,810.00	898.45	5,405.37	5,404.63
881 - UTILITES - NATURAL GAS	3,602.00	3,602.00	68.28	351.12	3,250.88
882 - UTILITIES - WATER	720.00	720.00	90.49	277.50	442.50
Department: 6 - Maintenance Total:	52,346.00	52,346.00	1,891.27	12,750.60	39,595.40
Department: 7 - Recreation					
512 - FRONT DESK	146,956.00	146,956.00	13,642.00	53,934.80	93,021.20
515 - CUSTODIANS & FACILITY SUPERVISORS	28,041.00	28,041.00	1,638.00	6,249.50	21,791.50
516 - PROGRAM WAGES	13,575.70	13,575.70	1,232.16	4,339.80	9,235.90
521 - SS/ MEDICARE	14,426.00	14,426.00	1,263.14	5,127.20	9,298.80
620 - CONTRACTUAL PROGRAMS	67,200.00	67,200.00	4,325.00	22,581.60	44,618.40
640 - EQUIP/ FACILITY LEASE	15,324.00	15,324.00	3,441.98	7,637.48	7,686.52
780 - PROGRAM EQUIPMENT	18,500.00	18,500.00	45.89	3,322.64	15,177.36
790 - PROGRAM SUPPLIES	2,050.00	2,050.00	0.00	-19.61	2,069.61
Department: 7 - Recreation Total:	306,072.70	306,072.70	25,588.17	103,173.41	202,899.29
Expense Total:	527,343.70	527,343.70	37,509.20	152,240.83	375,102.87
Fund: 11 - Fitness Center Surplus (Deficit):	43,467.30	43,467.30	3,949.53	100,227.45	-56,760.15

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 10/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 12 - Before & After School					
Revenue					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	664,120.00	664,120.00	55,841.00	198,863.75	465,256.25
943 - OTHER REVENUES	0.00	0.00	0.00	365.00	-365.00
Department: 7 - Recreation Total:	664,120.00	664,120.00	55,841.00	199,228.75	464,891.25
Revenue Total:	664,120.00	664,120.00	55,841.00	199,228.75	464,891.25
Expense					
Department: 5 - Admin					
610 - PROFESSIONAL FEES	5,906.00	5,906.00	0.00	698.75	5,207.25
Department: 5 - Admin Total:	5,906.00	5,906.00	0.00	698.75	5,207.25
Department: 7 - Recreation					
511 - ADMINISTRATIVE SALARIES	179,656.00	179,656.00	16,115.28	69,832.87	109,823.13
516 - PROGRAM WAGES	305,549.10	305,549.10	25,930.64	65,624.05	239,925.05
521 - SS/ MEDICARE	37,118.51	37,118.51	3,214.87	10,548.82	26,569.69
522 - PENSION	30,039.00	30,039.00	2,347.50	9,579.66	20,459.34
530 - HEALTH & LIFE INSURANCE	24,000.00	24,000.00	2,078.14	12,468.84	11,531.16
540 - EDUCATION & TRAINING	3,200.00	3,200.00	0.00	0.00	3,200.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	0.00	238.87	1,761.13
600 - PROMOTION & PUBLICITY	2,020.00	2,020.00	0.00	1,468.27	551.73
610 - PROFESSIONAL FEES	350.00	350.00	0.00	250.00	100.00
630 - TRANSPORTATION	0.00	0.00	0.00	-10.00	10.00
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	0.00	1,812.00
650 - BANK/MERCHANT FEES	9,600.00	9,600.00	1,557.83	3,401.96	6,198.04
660 - DUES & SUBSCRIPTIONS	300.00	300.00	0.00	120.00	180.00
670 - COMMUNICATION SERVICES	4,300.00	4,300.00	289.18	940.83	3,359.17
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	660.15	3,451.89	4,548.11
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	840.45	359.55
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	0.00	600.00
780 - PROGRAM EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
790 - PROGRAM SUPPLIES	44,915.00	44,915.00	1,698.35	9,937.21	34,977.79
820 - EQUIPMENT REPAIRS	600.00	600.00	0.00	0.00	600.00
Department: 7 - Recreation Total:	656,959.61	656,959.61	53,891.94	188,693.72	468,265.89
Expense Total:	662,865.61	662,865.61	53,891.94	189,392.47	473,473.14
Fund: 12 - Before & After School Surplus (Deficit):	1,254.39	1,254.39	1,949.06	9,836.28	-8,581.89

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 10/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 13 - Recreation					
Revenue					
Department: 5 - Admin					
480 - PARK USAGE	38,750.00	38,750.00	1,855.00	32,128.00	6,622.00
942 - TAX REVENUE	605,640.00	605,640.00	179,037.46	619,605.30	-13,965.30
943 - OTHER REVENUES	1,000.00	1,000.00	54.52	431.04	568.96
Department: 5 - Admin Total:	645,390.00	645,390.00	180,946.98	652,164.34	-6,774.34
Department: 7 - Recreation					
490 - PROGRAM REVENUE	974,796.00	974,796.00	33,712.89	365,590.47	609,205.53
491 - RECREATION CENTER	225,680.00	225,680.00	28,844.13	92,230.39	133,449.61
943 - OTHER REVENUES	16,400.00	16,400.00	19,218.09	21,668.09	-5,268.09
Department: 7 - Recreation Total:	1,216,876.00	1,216,876.00	81,775.11	479,488.95	737,387.05
Revenue Total:	1,862,266.00	1,862,266.00	262,722.09	1,131,653.29	730,612.71
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	463,277.00	463,277.00	52,902.09	206,879.25	256,397.75
512 - FRONT DESK	37,475.00	37,475.00	3,538.94	10,565.47	26,909.53
530 - HEALTH & LIFE INSURANCE	168,000.00	168,000.00	12,098.39	67,751.17	100,248.83
540 - EDUCATION & TRAINING	21,438.00	21,438.00	323.00	1,206.50	20,231.50
550 - TRAVEL REIMBURSEMENT	2,560.00	2,560.00	261.91	688.93	1,871.07
600 - PROMOTION & PUBLICITY	14,886.00	14,886.00	304.75	2,909.80	11,976.20
610 - PROFESSIONAL FEES	6,256.00	6,256.00	355.31	3,144.06	3,111.94
650 - BANK/MERCHANT FEES	11,900.00	11,900.00	1,621.49	8,786.05	3,113.95
660 - DUES & SUBSCRIPTIONS	7,895.00	7,895.00	-1,320.00	-596.18	8,491.18
670 - COMMUNICATION SERVICES	19,290.00	19,290.00	1,373.25	8,569.11	10,720.89
680 - SOFTWARE CONTRACTS	20,900.00	20,900.00	503.42	11,183.69	9,716.31
690 - LEGAL/ RECRUITMENT NOTICES	1,950.00	1,950.00	28.83	686.43	1,263.57
691 - PRINTING/ DESIGN SERVICES	19,562.00	19,562.00	0.00	5,628.96	13,933.04
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	0.00	0.00	28.56	-28.56
720 - EMPLOYEE/ PUBLIC RELATIONS	6,250.00	6,250.00	0.00	105.27	6,144.73
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	134.97	2,001.81	5,823.19
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	9.50	865.50
750 - OFFICE EQUIPMENT	2,300.00	2,300.00	0.00	66.00	2,234.00
760 - POSTAGE & DELIVERY	5,670.00	5,670.00	0.00	821.51	4,848.49
764 - BANQUET BEVERAGE SERVICE	388.00	388.00	0.00	0.00	388.00
Department: 5 - Admin Total:	818,697.00	818,697.00	72,126.35	330,435.89	488,261.11
Department: 6 - Maintenance					
513 - MAINTENANCE SALARIES	164,680.00	164,680.00	16,024.00	72,384.66	92,295.34
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	229.99	-229.99
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	67,350.00	67,350.00	5,022.60	38,571.59	28,778.41
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	295.73	2,441.32	6,308.68
830 - MAINTENANCE SUPPLIES	13,022.00	13,022.00	759.06	4,603.56	8,418.44
840 - MAINTENANCE MATERIALS	9,335.00	9,335.00	412.84	4,808.87	4,526.13
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	36.85	114.05	7,710.95
860 - MAIN. TOOLS & EQUIPMENT	1,775.00	1,775.00	0.00	533.90	1,241.10
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,474.83	4,375.17
880 - UTILITES - ELECTRIC	62,645.00	62,645.00	5,132.65	31,572.68	31,072.32
881 - UTILITES - NATURAL GAS	19,756.00	19,756.00	538.11	2,470.52	17,285.48
882 - UTILITIES - WATER	9,165.00	9,165.00	2,115.18	6,579.44	2,585.56
890 - PARK IMPROVEMENTS & REPAIRS	2,750.00	2,750.00	0.00	0.00	2,750.00
Department: 6 - Maintenance Total:	373,403.00	373,403.00	30,337.02	165,785.41	207,617.59
Department: 7 - Recreation					
515 - CUSTODIANS & FACILITY SUPERVISORS	74,241.00	74,241.00	10,297.57	30,502.89	43,738.11
516 - PROGRAM WAGES	188,944.00	188,944.00	7,999.64	52,145.26	136,798.74
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	120.00	348.80	1,651.20
620 - CONTRACTUAL PROGRAMS	371,938.00	371,938.00	28,535.93	101,781.35	270,156.65
630 - TRANSPORTATION	600.00	600.00	0.00	0.00	600.00

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 10/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
774 - SPECIAL EVENTS	17,900.00	17,900.00	454.40	5,072.02	12,827.98
780 - PROGRAM EQUIPMENT	8,050.00	8,050.00	0.00	583.23	7,466.77
790 - PROGRAM SUPPLIES	57,100.00	57,100.00	964.65	6,690.42	50,409.58
Department: 7 - Recreation Total:	720,773.00	720,773.00	48,372.19	197,123.97	523,649.03
Expense Total:	1,912,873.00	1,912,873.00	150,835.56	693,345.27	1,219,527.73
Fund: 13 - Recreation Surplus (Deficit):	-50,607.00	-50,607.00	111,886.53	438,308.02	-488,915.02



Park District of La Grange, IL

Statement of Revenues & Expenditures

Account Summary

For Fiscal: 2021-2022 Period Ending: 10/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - Debt Service						
Revenue						
04-5-00 -40000	PROPERTY TAXES - DS	893,078.00	893,078.00	232,362.77	870,403.57	22,674.43
04-5-00 -40100	REPLACEMENT TAXES	40,000.00	40,000.00	0.00	29,230.65	10,769.35
04-5-00 -40200	BOND PROCEEDS	211,743.75	211,743.75	0.00	0.00	211,743.75
	Revenue Total:	1,144,821.75	1,144,821.75	232,362.77	899,634.22	245,187.53
Expense						
04-5-00 -91100	DEBT SERVICE - PRINCIPAL	935,100.00	935,100.00	0.00	0.00	935,100.00
04-5-00 -91150	DEBT SERVICE - INTEREST	162,603.17	162,603.17	0.00	79,868.75	82,734.42
04-5-00 -91200	BOND ISSUE COSTS	8,550.00	8,550.00	0.00	475.00	8,075.00
	Expense Total:	1,106,253.17	1,106,253.17	0.00	80,343.75	1,025,909.42
	Fund: 04 - Debt Service Surplus (Deficit):	38,568.58	38,568.58	232,362.77	819,290.47	

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 10/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 36 - Capital Projects						
Revenue						
<u>36-5-00 -40200</u>	BOND PROCEEDS	138,356.25	138,356.25	0.00	0.00	138,356.25
<u>36-5-00 -50200</u>	TRANSFER IN	2,040,000.00	2,040,000.00	0.00	0.00	2,040,000.00
	Revenue Total:	2,178,356.25	2,178,356.25	0.00	0.00	2,178,356.25
Expense						
<u>36-5-00 -91030</u>	TREE REPLACEMENT PLAN	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>36-5-00 -91106</u>	PICNIC TABLES, BENCHES, ETC	8,000.00	8,000.00	0.00	0.00	8,000.00
<u>36-5-00 -91107</u>	BB & VB STDS & BACKBDS	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>36-5-00 -91108</u>	REG & INFO SIGNS	3,000.00	3,000.00	0.00	387.10	2,612.90
<u>36-5-00 -91902</u>	COMPUTERS UNFORSEEN	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>36-5-00 -91903</u>	REPLACE SERVER	12,000.00	12,000.00	650.25	9,004.25	2,995.75
<u>36-5-00 -91908</u>	COMPUTER REPLACEMENT	3,000.00	3,000.00	0.00	1,455.00	1,545.00
<u>36-5-00-93019</u>	TRUCK LIFT GATE	3,500.00	3,500.00	0.00	0.00	3,500.00
<u>36-5-00 -96100</u>	APPRAISALS/ SITE DOCUMENTS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>36-5-00 -96101</u>	UPDATE PDLG MASTER PLAN	100,000.00	100,000.00	0.00	50,495.85	49,504.15
<u>36-5-00 -96110</u>	GENERAL SOCCER FIELD REHAB	5,000.00	5,000.00	0.00	5,000.00	0.00
<u>36-5-00 -99000</u>	RESERVED FOR UNFORSEEN EXPENSE	15,000.00	15,000.00	0.00	2,193.00	12,807.00
<u>36-5-11-92915</u>	GILBERT EXTERIOR DOOR	11,000.00	11,000.00	0.00	3,675.00	7,325.00
<u>36-5-13-92905</u>	CC - FURNACE	8,000.00	8,000.00	0.00	0.00	8,000.00
<u>36-5-13-92908</u>	REPAIR CC WINDOWS	10,000.00	10,000.00	0.00	7,090.00	2,910.00
<u>36-5-14 -96215</u>	GORDON - PARK ID SIGNS	7,500.00	7,500.00	0.00	7,400.00	100.00
<u>36-5-15-92915</u>	WAIOLA EXTERIOR DOOR	2,000.00	2,000.00	0.00	2,700.00	-700.00
<u>36-5-20 -92900</u>	EMERGENCY ROOF REPAIRS	15,000.00	15,000.00	0.00	340.00	14,660.00
<u>36-5-20-94560</u>	FUEL TANK REMOVAL	10,000.00	10,000.00	0.00	0.00	10,000.00
<u>36-5-20-94570</u>	FUEL TANK INSTALLATION	0.00	0.00	0.00	1,500.00	-1,500.00
<u>36-5-20 -94600</u>	LAND PURCHASE & DEVELOPMENT	2,000,000.00	2,000,000.00	1,902.50	21,698.50	1,978,301.50
	Expense Total:	2,228,000.00	2,228,000.00	2,552.75	112,938.70	2,115,061.30
	Fund: 36 - Capital Projects Surplus (Deficit):	-49,643.75	-49,643.75	-2,552.75	-112,938.70	



Park District of La Grange, IL

Special Recreation Funds

Account Summary

For Fiscal: 2021-2022 Period Ending: 10/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
Revenue						
<u>14-5-00 -40000</u>	PROPERTY TAXES - PENSION	181,692.00	181,692.00	47,864.02	180,093.66	1,598.34
<u>15-5-00 -40000</u>	PROPERTY TAXES - P&L	25,235.00	25,235.00	6,644.49	24,995.17	239.83
<u>16-5-00 -40000</u>	PROPERTY TAXES - INS	105,987.00	105,987.00	27,901.47	104,949.57	1,037.43
<u>16-5-00 -43000</u>	MISC REVENUE	1,500.00	1,500.00	0.00	0.00	1,500.00
<u>17-5-00 -40000</u>	PROPERTY TAXES - AUDIT	20,188.00	20,188.00	5,318.16	20,008.72	179.28
<u>18-5-00 -40000</u>	PROPERTY TAXES - SPEC REC	211,974.00	211,974.00	55,769.37	209,810.63	2,163.37
<u>19-5-00 -40000</u>	PROPERTY TAXES - SS	121,128.00	121,128.00	31,887.40	119,942.37	1,185.63
	Revenue Total:	667,704.00	667,704.00	175,384.91	659,800.12	7,903.88
	Revenue Total:	667,704.00	667,704.00	175,384.91	659,800.12	
Expense						
Expense						
<u>14-5-00 -53100</u>	PENSION CONTRIBUTIONS	127,881.00	127,881.00	12,129.33	50,154.72	77,726.28
<u>15-5-00-50100</u>	TRANSFER OUT	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>15-6-00 -73100</u>	SUPPLIES - ATHLETIC FIELD LTS	2,000.00	2,000.00	0.00	4,554.71	-2,554.71
<u>15-6-00 -73110</u>	SUPPLIES - PATHWAY/BLDG SECURI	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>15-6-00 -73130</u>	UNFORESEEN - P&L	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>15-6-00 -90110</u>	SEALCOAT PAVEMENT	2,000.00	2,000.00	0.00	18,903.93	-16,903.93
<u>15-6-00 -90120</u>	MISCELLANEOUS REPAIRS	17,000.00	17,000.00	0.00	0.00	17,000.00
<u>16-5-00 -61200</u>	LIABILITY INSURANCE	71,787.00	71,787.00	0.00	31,477.49	40,309.51
<u>16-5-00 -61210</u>	UNEMPLOYMENT COMP	50,000.00	50,000.00	0.00	5,749.58	44,250.42
<u>16-5-00 -61220</u>	RISK MANAGER	15,004.00	15,004.00	1,253.50	7,521.00	7,483.00
<u>16-6-00 -53300</u>	FIRST AID SUPPLIES	1,000.00	1,000.00	0.00	351.80	648.20
<u>16-6-00 -53301</u>	STAFF PHYSICALS/ FLU SHOTS	200.00	200.00	0.00	420.00	-220.00
<u>16-6-00 -53302</u>	PDRMA TRAINING	800.00	800.00	0.00	0.00	800.00
<u>16-6-00 -53303</u>	SAFETY TRAINING	300.00	300.00	0.00	0.00	300.00
<u>16-6-00 -53304</u>	SAFETY LICENSES	3,350.00	3,350.00	0.00	0.00	3,350.00
<u>16-6-00 -53305</u>	INCENTIVES	250.00	250.00	0.00	0.00	250.00
<u>16-6-00 -73200</u>	SUPPLIES - SAFETY & RISK MGMT	650.00	650.00	0.00	648.56	1.44
<u>16-6-00 -73230</u>	EQUIP - SAFETY INSPECTIONS	10,700.00	10,700.00	0.00	1,758.00	8,942.00
<u>17-5-00 -61100</u>	AUDIT SERVICES	15,560.00	15,560.00	460.00	13,460.00	2,100.00
<u>18-5-00 -50100</u>	TRANSFER OUT	200,000.00	200,000.00	0.00	0.00	200,000.00
<u>18-5-00 -51100</u>	WAGES - ADMIN	22,714.00	22,714.00	2,225.53	6,894.09	15,819.91
<u>18-5-00 -61220</u>	RISK MANAGER	5,000.00	5,000.00	417.83	2,506.98	2,493.02
<u>18-5-00 -61300</u>	SEASPAR CONTRIBUTIONS	107,380.00	107,380.00	53,690.00	107,380.00	0.00
<u>18-5-00 -61310</u>	RECREATION INCLUSION	25,500.00	25,500.00	0.00	3,581.71	21,918.29
<u>18-5-00 -72013</u>	SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>18-5-00 -82012</u>	REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
<u>18-5-00 -85016</u>	PETRO PROD - REC VAN	900.00	900.00	0.00	0.00	900.00
<u>18-5-00 -93040</u>	ADA COMPLIANCE	20,000.00	20,000.00	0.00	0.00	20,000.00
<u>18-6-00 -81022</u>	PORTABLE TOILETS	1,050.00	1,050.00	130.00	875.00	175.00
<u>18-6-00 -84031</u>	PLAY SURFACES	5,400.00	5,400.00	0.00	5,535.00	-135.00
<u>19-5-00 -53200</u>	EMPLOYER MATCH SS & MEDICARE	112,318.00	112,318.00	10,562.30	45,943.17	66,374.83
	Expense Total:	862,544.00	862,544.00	80,868.49	307,715.74	554,828.26
	Expense Total:	862,544.00	862,544.00	80,868.49	307,715.74	
	Total Surplus (Deficit):	-194,840.00	-194,840.00	94,516.42	352,084.38	



Park District of La Grange, IL

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 10/31/2021

SubAccount	2020-2021	2021-2022	Oct. Variance		2020-2021	2021-2022	YTD Variance	
Fund: 01 - General	Oct. Activity	Oct. Activity	Favorable /	Variance %	YTD Activity	YTD Activity	Favorable /	Variance %
Revenue			(Unfavorable)				(Unfavorable)	
Department: 5 - Admin								
426 - BUILDING RENTALS	6,987.28	6,907.28	-80.00	-1.14%	41,606.78	41,443.69	-163.09	-0.39%
942 - TAX REVENUE	53,243.66	244,283.99	191,040.33	358.80%	915,374.44	914,136.07	-1,238.37	-0.14%
943 - OTHER REVENUES	1,638.36	717.47	-920.89	-56.21%	13,992.18	6,504.59	-7,487.59	-53.51%
Department 5 - Admin Total:	61,869.30	251,908.74	190,039.44	307.16%	970,973.40	962,084.35	-8,889.05	-0.92%
Revenue Total:	61,869.30	251,908.74	190,039.44	307.16%	970,973.40	962,084.35	-8,889.05	-0.92%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	17,755.63	25,768.65	-8,013.02	-45.13%	117,305.11	112,937.66	4,367.45	3.72%
512 - FRONT DESK	1,519.50	3,539.02	-2,019.52	-132.91%	5,850.01	10,565.69	-4,715.68	-80.61%
530 - HEALTH & LIFE INSURANCE	7,042.52	7,446.47	-403.95	-5.74%	59,540.69	45,188.61	14,352.08	24.10%
540 - EDUCATION & TRAINING	123.50	323.00	-199.50	-161.54%	369.50	1,206.50	-837.00	-226.52%
600 - PROMOTION & PUBLICITY	87.50	304.76	-217.26	-248.30%	999.69	2,909.83	-1,910.14	-191.07%
610 - PROFESSIONAL FEES	2,084.06	1,065.94	1,018.12	48.85%	11,792.81	9,338.45	2,454.36	20.81%
650 - BANK/MERCHANT FEES	79.78	15.81	63.97	80.18%	159.88	130.46	29.42	18.40%
660 - DUES & SUBSCRIPTIONS	188.50	-1,320.00	1,508.50	800.27%	2,185.00	-596.17	2,781.17	127.28%
670 - COMMUNICATION SERVICES	669.77	1,373.30	-703.53	-105.04%	8,295.10	8,569.47	-274.37	-3.31%
680 - SOFTWARE CONTRACTS	761.88	532.17	229.71	30.15%	11,438.27	11,212.46	225.81	1.97%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	28.83	-28.83	0.00%	276.88	321.43	-44.55	-16.09%
691 - PRINTING/ DESIGN SERVICES	657.41	0.00	657.41	100.00%	2,076.87	3,124.09	-1,047.22	-50.42%
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	0.00	0.00	0.00%	441.25	297.36	143.89	32.61%
730 - OFFICE/ ADMIN SUPPLIES	322.49	178.82	143.67	44.55%	1,693.29	2,235.95	-542.66	-32.05%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	0.00	9.49	-9.49	0.00%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	162.50	65.99	96.51	59.39%
760 - POSTAGE & DELIVERY	0.00	0.00	0.00	0.00%	1,093.20	821.53	271.67	24.85%
765 - CONTINGENCY	4,920.00	0.00	4,920.00	100.00%	4,920.00	0.00	4,920.00	100.00%
774 - SPECIAL EVENTS	0.00	28.75	-28.75	0.00%	0.00	28.75	-28.75	0.00%
954 - TRANSFER	0.00	0.00	0.00	0.00%	200,000.00	0.00	200,000.00	100.00%
Department 5 - Admin Total:	36,212.54	39,285.52	-3,072.98	-8.49%	428,600.05	208,367.55	220,232.50	51.38%
Department: 6 - Maintenance								
513 - MAINTENANCE SALARIES	10,642.83	16,024.10	-5,381.27	-50.56%	69,610.67	72,385.34	-2,774.67	-3.99%
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	5,346.00	17,457.15	-12,111.15	-226.55%
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	1,218.25	229.99	988.26	81.12%

Prior-Year Comparative Income Statement

For the Period Ending 10/31/2021

SubAccount	2020-2021		2021-2022		Oct. Variance		2020-2021		2021-2022		YTD Variance	
	Oct. Activity	Oct. Activity	Oct. Activity	Oct. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
810 - MAINTENANCE SERVICES	21,520.12	6,397.60	15,122.52	70.27%	53,565.71	49,351.62	4,214.09	7.87%				
820 - EQUIPMENT REPAIRS	108.97	295.74	-186.77	-171.40%	4,516.73	2,441.33	2,075.40	45.95%				
830 - MAINTENANCE SUPPLIES	200.72	759.07	-558.35	-278.17%	1,696.65	4,632.61	-2,935.96	-173.04%				
840 - MAINTENANCE MATERIALS	1,376.80	412.85	963.95	70.01%	4,254.02	7,161.32	-2,907.30	-68.34%				
850 - PETROLEUM PRODUCTS	53.60	36.85	16.75	31.25%	261.38	114.05	147.33	56.37%				
860 - MAIN. TOOLS & EQUIPMENT	0.00	0.00	0.00	0.00%	232.80	504.94	-272.14	-116.90%				
870 - PARK LANDSCAPING	8.19	0.00	8.19	100.00%	1,556.37	1,474.87	81.50	5.24%				
880 - UTILITES - ELECTRIC	3,973.92	5,132.65	-1,158.73	-29.16%	25,854.42	31,572.65	-5,718.23	-22.12%				
881 - UTILITES - NATURAL GAS	125.99	538.14	-412.15	-327.13%	3,261.91	2,674.40	587.51	18.01%				
882 - UTILITIES - WATER	2,117.79	2,115.17	2.62	0.12%	3,601.56	6,579.40	-2,977.84	-82.68%				
Department 6 - Maintenance Total:	40,128.93	31,712.17	8,416.76	20.97%	174,976.47	196,579.67	-21,603.20	-12.35%				
Expense Total:	76,341.47	70,997.69	5,343.78	7.00%	603,576.52	404,947.22	198,629.30	32.91%				
Fund 01 Surplus (Deficit):	-14,472.17	180,911.05	195,383.22	1,350.06%	367,396.88	557,137.13	189,740.25	51.64%				

Prior-Year Comparative Income Statement

For the Period Ending 10/31/2021

SubAccount	2020-2021 Oct. Activity	2021-2022 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 11 - Fitness Center								
Revenue								
Department: 7 - Recreation								
490 - PROGRAM REVENUE	46,016.73	41,337.73	-4,679.00	-10.17%	171,577.14	252,214.28	80,637.14	47.00%
943 - OTHER REVENUES	18.00	121.00	103.00	572.22%	72.00	254.00	182.00	252.78%
Department 7 - Recreation Total:	46,034.73	41,458.73	-4,576.00	-9.94%	171,649.14	252,468.28	80,819.14	47.08%
Revenue Total:	46,034.73	41,458.73	-4,576.00	-9.94%	171,649.14	252,468.28	80,819.14	47.08%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	5,908.28	6,346.14	-437.86	-7.41%	39,661.41	18,151.02	21,510.39	54.24%
521 - SS/ MEDICARE	451.99	485.46	-33.47	-7.41%	3,034.10	1,387.12	1,646.98	54.28%
522 - PENSION	746.39	936.76	-190.37	-25.51%	4,812.76	2,909.89	1,902.87	39.54%
530 - HEALTH & LIFE INSURANCE	1,751.95	922.26	829.69	47.36%	10,380.68	3,824.19	6,556.49	63.16%
540 - EDUCATION & TRAINING	0.00	0.00	0.00	0.00%	562.00	139.00	423.00	75.27%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	361.24	-361.24	0.00%
650 - BANK/MERCHANT FEES	958.87	886.90	71.97	7.51%	3,263.17	6,180.22	-2,917.05	-89.39%
670 - COMMUNICATION SERVICES	255.98	300.98	-45.00	-17.58%	1,745.88	1,882.13	-136.25	-7.80%
680 - SOFTWARE CONTRACTS	115.00	107.41	7.59	6.60%	862.50	644.46	218.04	25.28%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	0.00	265.00	-265.00	0.00%
691 - PRINTING/ DESIGN SERVICES	0.00	0.00	0.00	0.00%	0.00	112.34	-112.34	0.00%
730 - OFFICE/ ADMIN SUPPLIES	0.00	43.85	-43.85	0.00%	0.00	460.21	-460.21	0.00%
Department 5 - Admin Total:	10,188.46	10,029.76	158.70	1.56%	64,322.50	36,316.82	28,005.68	43.54%
Department: 6 - Maintenance								
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	2,552.95	0.00	2,552.95	100.00%
810 - MAINTENANCE SERVICES	41.86	200.00	-158.14	-377.78%	916.03	876.52	39.51	4.31%
830 - MAINTENANCE SUPPLIES	157.48	634.05	-476.57	-302.62%	2,673.75	5,840.09	-3,166.34	-118.42%
880 - UTILITES - ELECTRIC	615.96	898.45	-282.49	-45.86%	4,604.30	5,405.37	-801.07	-17.40%
881 - UTILITES - NATURAL GAS	0.00	68.28	-68.28	0.00%	422.97	351.12	71.85	16.99%
882 - UTILITIES - WATER	94.42	90.49	3.93	4.16%	180.11	277.50	-97.39	-54.07%
Department 6 - Maintenance Total:	909.72	1,891.27	-981.55	-107.90%	11,350.11	12,750.60	-1,400.49	-12.34%
Department: 7 - Recreation								
512 - FRONT DESK	8,274.60	13,642.00	-5,367.40	-64.87%	33,638.81	53,934.80	-20,295.99	-60.34%
515 - CUSTODIANS & FACILITY SUPERVISORS	974.25	1,638.00	-663.75	-68.13%	4,364.75	6,249.50	-1,884.75	-43.18%
516 - PROGRAM WAGES	1,467.07	1,232.16	234.91	16.01%	6,568.24	4,339.80	2,228.44	33.93%
521 - SS/ MEDICARE	819.76	1,263.14	-443.38	-54.09%	3,409.74	5,127.20	-1,717.46	-50.37%
620 - CONTRACTUAL PROGRAMS	2,087.00	4,325.00	-2,238.00	-107.24%	6,484.64	22,581.60	-16,096.96	-248.23%
640 - EQUIP/ FACILITY LEASE	776.98	3,441.98	-2,665.00	-342.99%	85,723.53	7,637.48	78,086.05	91.09%
780 - PROGRAM EQUIPMENT	0.00	45.89	-45.89	0.00%	35.76	3,322.64	-3,286.88	-9,191.50%

Prior-Year Comparative Income Statement

For the Period Ending 10/31/2021

SubAccount	2020-2021	2021-2022	Oct. Variance		2020-2021	2021-2022	YTD Variance	
	Oct. Activity	Oct. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES	0.00	0.00	0.00	0.00%	59.99	-19.61	79.60	132.69%
Department 7 - Recreation Total:	14,399.66	25,588.17	-11,188.51	-77.70%	140,285.46	103,173.41	37,112.05	26.45%
Expense Total:	25,497.84	37,509.20	-12,011.36	-47.11%	215,958.07	152,240.83	63,717.24	29.50%
Fund 11 Surplus (Deficit):	20,536.89	3,949.53	-16,587.36	-80.77%	-44,308.93	100,227.45	144,536.38	326.20%

Prior-Year Comparative Income Statement

For the Period Ending 10/31/2021

SubAccount	2020-2021 Oct. Activity	2021-2022 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 12 - Before & After School								
Revenue								
Department: 7 - Recreation								
490 - PROGRAM REVENUE	14,944.50	55,841.00	40,896.50	273.66%	60,827.90	198,863.75	138,035.85	226.93%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	0.00	365.00	365.00	0.00%
Department 7 - Recreation Total:	14,944.50	55,841.00	40,896.50	273.66%	60,827.90	199,228.75	138,400.85	227.53%
Revenue Total:	14,944.50	55,841.00	40,896.50	273.66%	60,827.90	199,228.75	138,400.85	227.53%
Expense								
Department: 5 - Admin								
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	0.00	698.75	-698.75	0.00%
Department 5 - Admin Total:	0.00	0.00	0.00	0.00%	0.00	698.75	-698.75	0.00%
Department: 7 - Recreation								
511 - ADMINISTRATIVE SALARIES	10,342.33	16,115.28	-5,772.95	-55.82%	67,887.47	69,832.87	-1,945.40	-2.87%
516 - PROGRAM WAGES	12,767.56	25,930.64	-13,163.08	-103.10%	27,701.74	65,624.05	-37,922.31	-136.90%
521 - SS/ MEDICARE	1,767.38	3,214.87	-1,447.49	-81.90%	7,271.90	10,548.82	-3,276.92	-45.06%
522 - PENSION	1,715.57	2,347.50	-631.93	-36.83%	8,053.14	9,579.66	-1,526.52	-18.96%
530 - HEALTH & LIFE INSURANCE	2,086.95	2,078.14	8.81	0.42%	11,209.79	12,468.84	-1,259.05	-11.23%
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	529.96	0.00	529.96	100.00%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	138.98	238.87	-99.89	-71.87%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	1,468.27	-1,468.27	0.00%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	0.00	250.00	-250.00	0.00%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	950.00	-10.00	960.00	101.05%
650 - BANK/MERCHANT FEES	301.37	1,557.83	-1,256.46	-416.92%	865.78	3,401.96	-2,536.18	-292.94%
660 - DUES & SUBSCRIPTIONS	240.00	0.00	240.00	100.00%	240.00	120.00	120.00	50.00%
670 - COMMUNICATION SERVICES	95.00	289.18	-194.18	-204.40%	545.00	940.83	-395.83	-72.63%
680 - SOFTWARE CONTRACTS	1,903.50	660.15	1,243.35	65.32%	3,127.00	3,451.89	-324.89	-10.39%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	0.00	840.45	-840.45	0.00%
790 - PROGRAM SUPPLIES	274.62	1,698.35	-1,423.73	-518.44%	2,375.48	9,937.21	-7,561.73	-318.32%
Department 7 - Recreation Total:	31,494.28	53,891.94	-22,397.66	-71.12%	130,896.24	188,693.72	-57,797.48	-44.16%
Expense Total:	31,494.28	53,891.94	-22,397.66	-71.12%	130,896.24	189,392.47	-58,496.23	-44.69%
Fund 12 Surplus (Deficit):	-16,549.78	1,949.06	18,498.84	111.78%	-70,068.34	9,836.28	79,904.62	114.04%

Prior-Year Comparative Income Statement

For the Period Ending 10/31/2021

SubAccount	2020-2021 Oct. Activity	2021-2022 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 13 - Recreation								
Revenue								
Department: 5 - Admin								
480 - PARK USAGE	3,722.00	1,855.00	-1,867.00	-50.16%	19,244.75	32,128.00	12,883.25	66.94%
942 - TAX REVENUE	31,041.18	179,037.46	147,996.28	476.77%	533,595.41	619,605.30	86,009.89	16.12%
943 - OTHER REVENUES	0.00	54.52	54.52	0.00%	93.44	431.04	337.60	361.30%
Department 5 - Admin Total:	34,763.18	180,946.98	146,183.80	420.51%	552,933.60	652,164.34	99,230.74	17.95%
Department: 7 - Recreation								
490 - PROGRAM REVENUE	14,999.68	33,712.89	18,713.21	124.76%	181,488.28	365,590.47	184,102.19	101.44%
491 - RECREATION CENTER	9,709.00	28,844.13	19,135.13	197.09%	16,666.75	92,230.39	75,563.64	453.38%
943 - OTHER REVENUES	276.00	19,218.09	18,942.09	6,863.08%	1,793.00	21,668.09	19,875.09	1,108.48%
Department 7 - Recreation Total:	24,984.68	81,775.11	56,790.43	227.30%	199,948.03	479,488.95	279,540.92	139.81%
Revenue Total:	59,747.86	262,722.09	202,974.23	339.72%	752,881.63	1,131,653.29	378,771.66	50.31%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	31,104.01	52,902.09	-21,798.08	-70.08%	221,458.05	206,879.25	14,578.80	6.58%
512 - FRONT DESK	1,519.50	3,538.94	-2,019.44	-132.90%	5,849.99	10,565.47	-4,715.48	-80.61%
530 - HEALTH & LIFE INSURANCE	11,977.88	12,098.39	-120.51	-1.01%	64,476.08	67,751.17	-3,275.09	-5.08%
540 - EDUCATION & TRAINING	123.50	323.00	-199.50	-161.54%	369.50	1,206.50	-837.00	-226.52%
550 - TRAVEL REIMBURSEMENT	0.00	261.91	-261.91	0.00%	358.70	688.93	-330.23	-92.06%
600 - PROMOTION & PUBLICITY	87.50	304.75	-217.25	-248.29%	999.68	2,909.80	-1,910.12	-191.07%
610 - PROFESSIONAL FEES	694.69	355.31	339.38	48.85%	3,930.94	3,144.06	786.88	20.02%
650 - BANK/MERCHANT FEES	1,059.56	1,621.49	-561.93	-53.03%	3,853.99	8,786.05	-4,932.06	-127.97%
660 - DUES & SUBSCRIPTIONS	188.50	-1,320.00	1,508.50	800.27%	2,185.00	-596.18	2,781.18	127.29%
670 - COMMUNICATION SERVICES	669.76	1,373.25	-703.49	-105.04%	8,294.98	8,569.11	-274.13	-3.30%
680 - SOFTWARE CONTRACTS	761.87	503.42	258.45	33.92%	11,438.24	11,183.69	254.55	2.23%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	28.83	-28.83	0.00%	276.88	686.43	-409.55	-147.92%
691 - PRINTING/ DESIGN SERVICES	1,972.22	0.00	1,972.22	100.00%	5,776.28	5,628.96	147.32	2.55%
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	0.00	0.00	0.00%	0.00	28.56	-28.56	0.00%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	296.76	105.27	191.49	64.53%
730 - OFFICE/ ADMIN SUPPLIES	322.50	134.97	187.53	58.15%	1,693.34	2,001.81	-308.47	-18.22%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	0.00	9.50	-9.50	0.00%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	162.49	66.00	96.49	59.38%
760 - POSTAGE & DELIVERY	0.00	0.00	0.00	0.00%	1,093.20	821.51	271.69	24.85%
Department 5 - Admin Total:	50,481.49	72,126.35	-21,644.86	-42.88%	332,514.10	330,435.89	2,078.21	0.62%
Department: 6 - Maintenance								
513 - MAINTENANCE SALARIES	10,642.82	16,024.00	-5,381.18	-50.56%	68,383.13	72,384.66	-4,001.53	-5.85%
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	1,218.25	229.99	988.26	81.12%
810 - MAINTENANCE SERVICES	3,520.12	5,022.60	-1,502.48	-42.68%	32,867.57	38,571.59	-5,704.02	-17.35%
820 - EQUIPMENT REPAIRS	108.99	295.73	-186.74	-171.34%	4,516.66	2,441.32	2,075.34	45.95%
830 - MAINTENANCE SUPPLIES	200.72	759.06	-558.34	-278.17%	1,696.62	4,603.56	-2,906.94	-171.34%

Prior-Year Comparative Income Statement

For the Period Ending 10/31/2021

SubAccount	2020-2021	2021-2022	Oct. Variance		2020-2021	2021-2022	YTD Variance	
	Oct. Activity	Oct. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
840 - MAINTENANCE MATERIALS	1,376.81	412.84	963.97	70.01%	4,070.26	4,808.87	-738.61	-18.15%
850 - PETROLEUM PRODUCTS	53.60	36.85	16.75	31.25%	261.38	114.05	147.33	56.37%
860 - MAIN. TOOLS & EQUIPMENT	0.00	0.00	0.00	0.00%	232.78	533.90	-301.12	-129.36%
870 - PARK LANDSCAPING	8.17	0.00	8.17	100.00%	1,556.33	1,474.83	81.50	5.24%
880 - UTILITES - ELECTRIC	3,973.91	5,132.65	-1,158.74	-29.16%	25,854.21	31,572.68	-5,718.47	-22.12%
881 - UTILITES - NATURAL GAS	125.97	538.11	-412.14	-327.17%	3,261.71	2,470.52	791.19	24.26%
882 - UTILITIES - WATER	2,117.80	2,115.18	2.62	0.12%	3,601.52	6,579.44	-2,977.92	-82.69%
Department 6 - Maintenance Total:	22,128.91	30,337.02	-8,208.11	-37.09%	147,520.42	165,785.41	-18,264.99	-12.38%
Department: 7 - Recreation								
515 - CUSTODIANS & FACILITY SUPERVISORS	3,752.25	10,297.57	-6,545.32	-174.44%	13,370.50	30,502.89	-17,132.39	-128.14%
516 - PROGRAM WAGES	3,369.25	7,999.64	-4,630.39	-137.43%	25,687.72	52,145.26	-26,457.54	-103.00%
600 - PROMOTION & PUBLICITY	0.00	120.00	-120.00	0.00%	0.00	348.80	-348.80	0.00%
620 - CONTRACTUAL PROGRAMS	9,872.71	28,535.93	-18,663.22	-189.04%	37,801.48	101,781.35	-63,979.87	-169.25%
774 - SPECIAL EVENTS	0.00	454.40	-454.40	0.00%	930.00	5,072.02	-4,142.02	-445.38%
780 - PROGRAM EQUIPMENT	0.00	0.00	0.00	0.00%	368.34	583.23	-214.89	-58.34%
790 - PROGRAM SUPPLIES	352.54	964.65	-612.11	-173.63%	1,807.54	6,690.42	-4,882.88	-270.14%
Department 7 - Recreation Total:	17,346.75	48,372.19	-31,025.44	-178.85%	79,965.58	197,123.97	-117,158.39	-146.51%
Expense Total:	89,957.15	150,835.56	-60,878.41	-67.67%	560,000.10	693,345.27	-133,345.17	-23.81%
Fund 13 Surplus (Deficit):	-30,209.29	111,886.53	142,095.82	470.37%	192,881.53	438,308.02	245,426.49	127.24%

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 11/8/2021

If this voucher is removed from the consent agenda, the financial report for the month of OCTOBER should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated November 8, 2021 in the amount of \$ 1,427,225.91
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases

General Fund		44,982.53
Fitness Center		9,502.17
BASE Program		1,696.76
Recreation Fund		37,085.33
Paving & Lighting		-
Liability Insurance		1,253.50
Audit		460.00
Special Recreation for Handicapped		54,162.83
Capital Projects		2,302.50
		151,445.62

Debt Service Payments

Due 12/1/2021	Series 2012B	459,875.00	
Due 12/1/2021	Series 2020B	352,965.67	
Due 12/15/2021	Series 2020A	23,243.75	
Due 12/15/2021	Series 2016	181,750.00	
		1,017,834.42	

Recreation Refunds 2,098.00

Imprest Checks

Costco	Food for Base program	875.58	
AT&T	internet service - Gilbert, CC, Sedg	172.77	
KS State Bank	telephone equipment lease	595.77	
KS State Bank	additional fitness equipment	776.98	
		2,421.10	

Merchant Service & Bank Fees 3,882.03

Payroll for the pay dates through October 29, 2021 (3 pay periods) 249,544.74

Includes monthly Social Security, Medicare & IMRF contributions.

\$ 1,427,225.91



Expense Approval Report

By Vendor Name

Payment Dates 10/12/2021 - 11/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AC2100 - ACCESS ONE INC					
ACCESS ONE INC	5140887	11/01/2021	LOCAL PHONE SERVICE/FAX LI	01-5-00-42610	80.00
ACCESS ONE INC	5140887	11/01/2021	LOCAL PHONE SERVICE/FAX LI	01-5-00-67011	475.14
ACCESS ONE INC	5140887	11/01/2021	LOCAL PHONE SERVICE/FAX LI	13-5-00-67011	475.13
Vendor AC2100 - ACCESS ONE INC Total:					1,030.27
Vendor: AD2155 - ADVANCED TURF SOLUTIONS					
ADVANCED TURF SOLUTIONS	965389	09/30/2021	SOCCER FIELD SOIL TESTING	01-6-00-81021	152.00
ADVANCED TURF SOLUTIONS	965389	09/30/2021	SOCCER FIELD SOIL TESTING	13-6-00-81021	152.00
ADVANCED TURF SOLUTIONS	967292	10/19/2021	SOCCER FIELDS - FERTILIZER	01-6-00-81021	2,459.50
ADVANCED TURF SOLUTIONS	967292	10/19/2021	SOCCER FIELDS - FERTILIZER	13-6-00-81021	2,459.50
ADVANCED TURF SOLUTIONS	967292.2	10/26/2021	SOCCER FIELD FERT	01-6-00-81021	331.50
ADVANCED TURF SOLUTIONS	967292.2	10/26/2021	SOCCER FIELD FERT	13-6-00-81021	331.50
Vendor AD2155 - ADVANCED TURF SOLUTIONS Total:					5,886.00
Vendor: AL5030 - ALL-AMERICAN BASKETBALL ACADEMY INC					
ALL-AMERICAN BASKETBALL A	INV0000671	10/21/2021	YDL COACHING CLINICS	13-7-01-62000	800.00
Vendor AL5030 - ALL-AMERICAN BASKETBALL ACADEMY INC Total:					800.00
Vendor: AN7606 - ANCEL GLINK P.C.					
ANCEL GLINK P.C.	84792	10/12/2021	LEGAL SERVICES	01-5-00-61000	1,065.94
ANCEL GLINK P.C.	84792	10/12/2021	LEGAL SERVICES	13-5-00-61000	355.31
Vendor AN7606 - ANCEL GLINK P.C. Total:					1,421.25
Vendor: AT5010 - AT& T MOBILITY					
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	01-5-00-67011	61.72
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	01-5-00-67031	39.32
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	01-5-00-67035	32.93
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	01-5-00-67043	25.25
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	12-7-00-67033	50.85
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	13-5-00-67011	61.72
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	13-5-00-67031	39.31
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	13-5-00-67035	32.92
AT& T MOBILITY	1662-1021	10/03/2021	CELL PHONES PARK FOREMAN	13-5-00-67043	25.25
Vendor AT5010 - AT& T MOBILITY Total:					369.27
Vendor: AT5005 - AT&T					
AT&T	101621	10/16/2021	E911 SERVICE	01-5-00-67011	17.86
AT&T	101621	10/16/2021	E911 SERVICE	13-5-00-67011	17.86
Vendor AT5005 - AT&T Total:					35.72
Vendor: BL5850 - BLUEWIRE COMMUNICATIONS					
BLUEWIRE COMMUNICATION	22847	09/29/2021	MAIN. CONTRACT QTRLY	01-5-00-67046	270.00
BLUEWIRE COMMUNICATION	22847	09/29/2021	MAIN. CONTRACT QTRLY	13-5-00-67046	270.00
Vendor BL5850 - BLUEWIRE COMMUNICATIONS Total:					540.00
Vendor: BMO - BMO HARRIS					
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Purchase for Personal	01-5-00-43000	279.86
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Vending Machine items for Te	01-5-00-43115	80.42
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	SSPRPA Leadership Workshop	01-5-00-54010	15.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Workshop	01-5-00-54010	15.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	State of La Grange Seminar	01-5-00-54011	15.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Legal Symposium & PD Code	01-5-00-54023	130.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Boot Camp to Meet OMA for	01-5-00-54023	42.50
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Virtual Legal Symposium for S	01-5-00-54034	105.50
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	PD Code Book for new commi	01-5-00-54034	55.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	PD Code Book for new commi	01-5-00-54034	-55.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	FACEBOOK TRUNK OR TREAT	01-5-00-60020	0.96
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	FACEBOOK TRUNK OR TREAT	01-5-00-60020	12.50

Expense Approval Report

Payment Dates: 10/12/2021 - 11/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	EMAIL BLAST	01-5-00-60030	33.15
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	EMAIL BLAST	01-5-00-60030	33.15
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	dumpster service	01-6-00-81020	529.48
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	muffler repair - 4X4 pick-up	01-6-00-82010	201.24
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Maint Supplies	01-6-00-83012	33.73
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Light bulbs	01-6-00-83012	29.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Water Filter	01-6-00-83012	43.94
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	dog waste bags	01-6-00-83021	304.86
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Community Center - paint & s	01-6-00-83022	135.15
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Hardware	01-6-00-84041	45.44
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	hardware	01-6-00-84041	40.03
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	community center - misc. har	01-6-00-84041	36.70
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	hardware	01-6-00-84041	7.28
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	cylinder rental	01-6-00-85012	36.85
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Bar Cable Fitness Center	11-7-00-78000	45.89
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Tissues for Base	12-7-21-79000	2.32
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base Supplies	12-7-21-79000	8.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Halloween Goody Bag supplie	12-7-21-79000	20.25
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Goody Bag stuff - Halloween	12-7-21-79000	12.20
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Disposable kids size masks for	12-7-21-79110	3.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base snack	12-7-21-79110	6.48
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base snacks	12-7-21-79110	12.96
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-21-79110	15.32
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snacks for each school	12-7-21-79110	58.88
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-21-79110	38.22
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base Supplies	12-7-22-79000	8.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Tissues for Base	12-7-22-79000	2.33
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Goody Bag stuff - Halloween	12-7-22-79000	12.20
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Halloween Goody Bag supplie	12-7-22-79000	22.36
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-22-79110	36.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base Snack	12-7-22-79110	21.52
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Disposable kids size masks for	12-7-22-79110	3.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-22-79110	16.35
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snacks for each school	12-7-22-79110	59.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Tissues for Base	12-7-23-79000	2.33
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Halloween Goody Bag supplie	12-7-23-79000	25.20
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Goody Bag stuff - Halloween	12-7-23-79000	15.36
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base Supplies	12-7-23-79000	8.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base snacks	12-7-23-79110	8.54
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base Snack	12-7-23-79110	8.54
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-23-79110	18.78
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Disposable kids size masks for	12-7-23-79110	3.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-23-79110	42.83
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-23-79110	60.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-23-79110	16.35
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snacks for each school	12-7-23-79110	59.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Tissues for Base	12-7-24-79000	2.33
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base Supplies	12-7-24-79000	8.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Goody Bag stuff - Halloween	12-7-24-79000	20.24
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Halloween Goody Bag supplie	12-7-24-79000	20.25
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-24-79110	16.35
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snacks for each school	12-7-24-79110	59.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-24-79110	46.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-24-79110	56.11
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Disposable kids size masks for	12-7-24-79110	3.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base snacks	12-7-24-79110	12.78
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base snack	12-7-24-79110	6.48
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Base Supplies	12-7-25-79000	9.02
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Halloween Goody Bag supplie	12-7-25-79000	37.94
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Goody Bag stuff - Halloween	12-7-25-79000	22.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Tissues for Base	12-7-25-79000	2.33
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-25-79110	59.95
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snacks for each school	12-7-25-79110	59.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-25-79110	38.86
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	snack	12-7-25-79110	22.26
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Disposable kids size masks for	12-7-25-79110	4.03
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	SSPRPA Leadership Workshop	13-5-00-54010	15.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Workshop	13-5-00-54010	15.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	State of La Grange Seminar	13-5-00-54011	15.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Boot Camp to Meet OMA for	13-5-00-54023	42.50
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Legal Symposium & PD Code	13-5-00-54023	130.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Virtual Legal Symposium for S	13-5-00-54034	105.50
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	FACEBOOK TRUNK OR TREAT	13-5-00-60020	12.50
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	FACEBOOK TRUNK OR TREAT	13-5-00-60020	0.97
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	EMAIL BLAST	13-5-00-60030	33.14
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	EMAIL BLAST	13-5-00-60030	33.14
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	dumpster service	13-6-00-81020	529.47
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	muffler repair - 4X4 pick-up	13-6-00-82010	201.23
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Water Filter	13-6-00-83012	43.94
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Light bulbs	13-6-00-83012	29.99
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Maint Supplies	13-6-00-83012	33.73
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	dog waste bags	13-6-00-83021	304.85
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Community Center - paint & s	13-6-00-83022	135.15
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Hardware	13-6-00-84041	45.44
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	hardware	13-6-00-84041	7.27
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	hardware	13-6-00-84041	40.03
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	community center - misc. har	13-6-00-84041	36.70
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	cylinder rental	13-6-00-85012	36.85
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Trunk or Treat Candy	13-7-00-77403	108.44
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	TRUNK OR TREAT PUMPKINS	13-7-00-77403	40.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	PUMPKINS FOR TRUNK OR TR	13-7-00-77403	250.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	TRUNK OR TREAT PRIZES-SUP	13-7-00-77403	36.96
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	TRUNK OR TREAT SUPPLIES	13-7-00-77403	19.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	HOLIDAY TREE LIGHTING ENT	13-7-04-62000	425.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	ZOMBIE HUNT CANDY	13-7-04-79000	263.38
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Trunk or Treat, Zombie Hunt,	13-7-04-79000	41.00
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	ZOMBIE CANDY HUNT/TRUNK	13-7-04-79000	72.72
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	ZOMBIE HUNT CANDY	13-7-04-79000	64.06
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Andrea Frames for Father/Da	13-7-04-79000	53.97
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	ZOMBIE CANDY HUNT SUPPLI	13-7-04-79000	33.92
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	Preschool	13-7-08-79000	435.60
BMO HARRIS	H42420211028gyqdrjxxn	10/31/2021	GFOA award submittal	17-5-00-61100	460.00
				Vendor BMO - BMO HARRIS Total:	7,545.24

Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES

CANTEEN REFRESHMENT SER	ORD123070	10/11/2021	WATER COOLER RENTAL	01-5-00-73030	46.00
CANTEEN REFRESHMENT SER	ORD123070	10/11/2021	WATER COOLER RENTAL	13-5-00-73030	46.00
				Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:	92.00

Vendor: CA0810 - CARD CONNECT

CARD CONNECT	55082	10/31/2021	RENT CHIP READERS	11-5-00-65004	75.00
CARD CONNECT	55082	10/31/2021	RENT CHIP READERS	12-7-00-65004	50.00
CARD CONNECT	55082	10/31/2021	RENT CHIP READERS	13-5-00-65004	75.00
				Vendor CA0810 - CARD CONNECT Total:	200.00

Vendor: CA6722 - CASE LOTS INC

CASE LOTS INC	7480	10/12/2021	TOILET PAPER/HAND SOAP/PA	11-6-00-83010	194.35
CASE LOTS INC	7480	10/12/2021	TOILET PAPER/HAND SOAP/PA	11-6-00-83011	259.80
CASE LOTS INC	7480	10/12/2021	TOILET PAPER/HAND SOAP/PA	11-6-00-83012	179.90
CASE LOTS INC	7789	10/27/2021	CLEANING/BATHROOM/BUID	01-6-00-83010	93.50
CASE LOTS INC	7789	10/27/2021	CLEANING/BATHROOM/BUID	01-6-00-83011	117.90
CASE LOTS INC	7789	10/27/2021	CLEANING/BATHROOM/BUID	13-6-00-83010	93.50

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CASE LOTS INC	7789	10/27/2021	CLEANING/BATHROOM/BUID	13-6-00-83011	117.90
Vendor CA6722 - CASE LOTS INC Total:					1,056.85
Vendor: CE1017 - CENTRAL SOD FARMS					
CENTRAL SOD FARMS	98856	10/05/2021	SOD GORDON	01-6-00-84021	166.00
CENTRAL SOD FARMS	98856	10/05/2021	SOD GORDON	13-6-00-84021	166.00
CENTRAL SOD FARMS	98927	10/06/2021	SOD GORDON AND PALLET CR	01-6-00-84021	122.00
CENTRAL SOD FARMS	98927	10/06/2021	SOD GORDON AND PALLET CR	01-6-00-84021	-15.00
CENTRAL SOD FARMS	98927	10/06/2021	SOD GORDON AND PALLET CR	13-6-00-84021	-15.00
CENTRAL SOD FARMS	98927	10/06/2021	SOD GORDON AND PALLET CR	13-6-00-84021	122.00
CENTRAL SOD FARMS	98969	10/06/2021	SOD GORDON/PALLET CREDIT	01-6-00-84021	10.40
CENTRAL SOD FARMS	98969	10/06/2021	SOD GORDON/PALLET CREDIT	13-6-00-84021	10.40
Vendor CE1017 - CENTRAL SOD FARMS Total:					566.80
Vendor: CH3110 - CHICAGOLAND WHISTLES INC					
CHICAGOLAND WHISTLES INC	1224	10/31/2021	YDL OFFICAL OCTOBER 17 GA	13-7-01-62000	629.00
Vendor CH3110 - CHICAGOLAND WHISTLES INC Total:					629.00
Vendor: CI6015 - CINTAS CORPORATION #769					
CINTAS CORPORATION #769	INV0000635	08/31/2021	CARPET CLEANING AUGUST	01-6-00-81012	64.32
CINTAS CORPORATION #769	INV0000635	08/31/2021	CARPET CLEANING AUGUST	13-6-00-81012	64.32
CINTAS CORPORATION #769	INV0000672	10/30/2021	CARPET CLEANING REC CENTE	01-6-00-81012	109.98
CINTAS CORPORATION #769	INV0000672	10/30/2021	CARPET CLEANING REC CENTE	13-6-00-81012	109.98
Vendor CI6015 - CINTAS CORPORATION #769 Total:					348.60
Vendor: CIUNIF - CINTAS CORPORATION LOC 344					
CINTAS CORPORATION LOC 34	64561021	10/27/2021	UNIFORM SERVICE FOR OCTO	01-6-00-81030	147.96
CINTAS CORPORATION LOC 34	64561021	10/27/2021	UNIFORM SERVICE FOR OCTO	13-6-00-81030	147.96
Vendor CIUNIF - CINTAS CORPORATION LOC 344 Total:					295.92
Vendor: CO1333 - CODY/BRAUN & ASSOCIATES INC.					
CODY/BRAUN & ASSOCIATES I	5489	10/31/2021	PARKING LOT DESIGN	36-5-20-94600	1,902.50
Vendor CO1333 - CODY/BRAUN & ASSOCIATES INC. Total:					1,902.50
Vendor: CO6878-1 - COM ED					
COM ED	10041021	10/13/2021	SPRING PARK	01-6-18-88000	13.72
COM ED	10041021	10/13/2021	SPRING PARK	13-6-18-88000	13.72
COM ED	1007-1021	10/13/2021	GORDON PARK	01-6-14-88000	532.83
COM ED	1007-1021	10/13/2021	GORDON PARK	13-6-14-88000	532.83
COM ED	7002-1021	10/13/2021	WAIOLA PARK	01-6-15-88000	25.41
COM ED	7002-1021	10/13/2021	WAIOLA PARK	13-6-15-88000	25.41
COM ED	7006-1021	10/13/2021	DENNING PARK	01-6-10-88000	172.18
COM ED	7006-1021	10/13/2021	DENNING PARK	13-6-10-88000	172.17
COM ED	8000-1021	10/13/2021	GILBERT PARK	01-6-11-88000	108.94
COM ED	8000-1021	10/13/2021	GILBERT PARK	13-6-11-88000	108.94
COM ED	8003-1021	10/13/2021	SEDGWICK PARK	01-6-12-88000	236.58
COM ED	8003-1021	10/13/2021	SEDGWICK PARK	13-6-12-88000	236.59
COM ED	8019-1021	10/13/2021	REC CENTER	01-6-20-88000	4,042.99
COM ED	8019-1021	10/13/2021	REC CENTER	11-6-20-88000	898.45
COM ED	8019-1021	10/13/2021	REC CENTER	13-6-20-88000	4,042.99
Vendor CO6878-1 - COM ED Total:					11,163.75
Vendor: CO6347 - COMCAST CABLE					
COMCAST CABLE	0138197-1021	10/12/2021	INTERNET SERVICE	01-5-00-67040	164.20
COMCAST CABLE	0138197-1021	10/12/2021	INTERNET SERVICE	13-5-00-67040	164.20
Vendor CO6347 - COMCAST CABLE Total:					328.40
Vendor: CO7110 - CONQUEST ENTERTAINMENT					
CONQUEST ENTERTAINMENT	INV0000674	10/28/2021	PHOTO BOOTH DADDY DAUG	13-7-04-62000	300.00
Vendor CO7110 - CONQUEST ENTERTAINMENT Total:					300.00
Vendor: CO7226 - CONSTELLATION ENERGY					
CONSTELLATION ENERGY	3320468	10/28/2021	536 EAST AVE.	01-6-20-88100	105.17
CONSTELLATION ENERGY	3320468	10/28/2021	536 EAST AVE.	01-6-20-88100	307.25
CONSTELLATION ENERGY	3320468	10/28/2021	536 EAST AVE.	11-6-20-88100	68.28
CONSTELLATION ENERGY	3320468	10/28/2021	536 EAST AVE.	13-6-20-88100	307.25

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CONSTELLATION ENERGY	3320468	10/28/2021	536 EAST AVE.	13-6-20-88100	105.17
Vendor CO7226 - CONSTELLATION ENERGY Total:					893.12
Vendor: CL6029 - DANIEL CLARKE					
DANIEL CLARKE	INV0000673	11/02/2021	LAGRANGE LIONS 5TH GRADE	13-7-01-62000	1,666.67
Vendor CL6029 - DANIEL CLARKE Total:					1,666.67
Vendor: K11250 - DAVID KING					
DAVID KING	INV0000677	11/02/2021	LAGRANGE LIONS 6TH/7TH G	13-7-01-62000	1,333.33
Vendor K11250 - DAVID KING Total:					1,333.33
Vendor: DI7800 - DIRECT FITNESS SOLUTIONS					
DIRECT FITNESS SOLUTIONS	0568394-IN	10/11/2021	PREVENTATIVE MAINTENANC	11-7-00-64000	2,665.00
Vendor DI7800 - DIRECT FITNESS SOLUTIONS Total:					2,665.00
Vendor: DI7855 - DIRECTV					
DIRECTV	020916397X211015	10/15/2021	TV SERVICE IN FITNESS CENTE	11-5-00-67040	300.98
Vendor DI7855 - DIRECTV Total:					300.98
Vendor: DE4798 - ELIESER DEJESUS					
ELIESER DEJESUS	INV0000676	10/22/2021	TAE KWON DO FALL SESSION I	13-7-01-62000	868.70
Vendor DE4798 - ELIESER DEJESUS Total:					868.70
Vendor: EV5988 - EVP ACADEMIES, LLC					
EVP ACADEMIES, LLC	1985	09/13/2021	FALL SESSION I CLASSES	13-7-01-62000	693.00
Vendor EV5988 - EVP ACADEMIES, LLC Total:					693.00
Vendor: EY1000 - EYE IN THE SKY SURVEIL.					
EYE IN THE SKY SURVEIL.	1121	11/01/2021	NOVEMBER SERVICE AGREEM	01-6-00-81014	100.00
EYE IN THE SKY SURVEIL.	1121	11/01/2021	NOVEMBER SERVICE AGREEM	13-6-00-81014	100.00
Vendor EY1000 - EYE IN THE SKY SURVEIL. Total:					200.00
Vendor: BA2089 - FREYA E. CRAIG SMITH					
FREYA E. CRAIG SMITH	2021-10.1FIT	10/10/2021	LGf GROUP X CLASS 9/28-10/	11-7-00-62100	2,162.50
FREYA E. CRAIG SMITH	2021-10.1REC	10/10/2021	REC SPECIALTY FITNESS FALL S	13-7-02-62000	2,149.53
FREYA E. CRAIG SMITH	2021-10.2FIT	10/24/2021	LGf GROUP X CLASSES FOR 10	11-7-00-62100	2,162.50
Vendor BA2089 - FREYA E. CRAIG SMITH Total:					6,474.53
Vendor: HU6010 - HUF COR-CHICAGO					
HUF COR-CHICAGO	25773	10/31/2021	REPAIR PARTITION WALLS/3 C	01-6-00-81038	372.00
HUF COR-CHICAGO	25773	10/31/2021	REPAIR PARTITION WALLS/3 C	13-6-00-81038	372.00
Vendor HU6010 - HUF COR-CHICAGO Total:					744.00
Vendor: IN1763 - INNOVATION ARTS CONNECTION LLC					
INNOVATION ARTS CONNECTI	1101	10/12/2021	FALL DANCE CLASS	13-7-05-62000	3,915.00
INNOVATION ARTS CONNECTI	1107	10/21/2021	FUN FRIDAY DANCE CLASSES	13-7-05-62000	468.00
Vendor IN1763 - INNOVATION ARTS CONNECTION LLC Total:					4,383.00
Vendor: BA8502 - JENNIFER BARNICLE					
JENNIFER BARNICLE	699	10/18/2021	ADOPT A PARK LOGO MARKET	01-5-00-60030	225.00
JENNIFER BARNICLE	699	10/18/2021	ADOPT A PARK LOGO MARKET	13-5-00-60030	225.00
Vendor BA8502 - JENNIFER BARNICLE Total:					450.00
Vendor: JO5990 - JOHNSON CONTROLS SECURITY					
JOHNSON CONTROLS SECURIT	36516407	10/18/2021	WORK TO KET KANTEC WORKI	01-6-00-81014	357.00
JOHNSON CONTROLS SECURIT	36516407	10/18/2021	WORK TO KET KANTEC WORKI	13-6-00-81014	357.00
Vendor JO5990 - JOHNSON CONTROLS SECURITY Total:					714.00
Vendor: KI5437 - KIDS FIRST SPORTS SAFETY INC					
KIDS FIRST SPORTS SAFETY IN	100721	10/07/2021	FALL SESSION I BASKETBALL	13-7-01-62000	448.00
KIDS FIRST SPORTS SAFETY IN	INV0000678	10/07/2021	FALL SESSION I FOOTBALL	13-7-01-62000	256.00
KIDS FIRST SPORTS SAFETY IN	INV0000679	10/07/2021	FALL SESSION I MULTI SPORT	13-7-01-62000	640.00
KIDS FIRST SPORTS SAFETY IN	INV0000680	10/07/2021	FALL SESSION I TRACK/FIELD	13-7-01-62000	336.00
Vendor KI5437 - KIDS FIRST SPORTS SAFETY INC Total:					1,680.00
Vendor: KO8391 - KONE INC					
KONE INC	962015485	10/01/2021	ELEVATOR REPAIR CONTRACT	01-6-00-81017	108.31
KONE INC	962015485	10/01/2021	ELEVATOR REPAIR CONTRACT	13-6-00-81017	108.31
Vendor KO8391 - KONE INC Total:					216.62

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: KO2997 - KONICA MINOLTA BUSINESS					
KONICA MINOLTA BUSINESS	275747812	09/30/2021	BIZHUB C3851FS	11-6-00-81031	41.97
KONICA MINOLTA BUSINESS	275747993	09/30/2021	BIZ HUB C658 B/W AND COLO	01-5-00-69120	44.73
KONICA MINOLTA BUSINESS	275747993	09/30/2021	BIZ HUB C658 B/W AND COLO	01-6-00-81031	20.98
KONICA MINOLTA BUSINESS	275747993	09/30/2021	BIZ HUB C658 B/W AND COLO	13-5-00-69120	134.19
KONICA MINOLTA BUSINESS	275747993	09/30/2021	BIZ HUB C658 B/W AND COLO	13-6-00-81031	20.98
Vendor KO2997 - KONICA MINOLTA BUSINESS Total:					262.85
Vendor: LA6052 - LA GRANGE LOCK					
LA GRANGE LOCK	19745	09/10/2021	NEW CORES AND LOCKS FOR	01-6-00-81041	150.00
LA GRANGE LOCK	19745	09/10/2021	NEW CORES AND LOCKS FOR	13-6-00-81041	150.00
LA GRANGE LOCK	22390	09/15/2021	REC CENTER CHANGE KEYS FO	01-6-00-81041	94.40
LA GRANGE LOCK	22390	09/15/2021	REC CENTER CHANGE KEYS FO	13-6-00-81041	94.40
Vendor LA6052 - LA GRANGE LOCK Total:					488.80
Vendor: LGBA - LAGRANGE BUSINESS ASSOC.					
LAGRANGE BUSINESS ASSOC.	1902	11/02/2021	MEMBERSHIP DUES	01-5-00-66026	100.00
LAGRANGE BUSINESS ASSOC.	1902	11/02/2021	MEMBERSHIP DUES	13-5-00-66026	100.00
Vendor LGBA - LAGRANGE BUSINESS ASSOC. Total:					200.00
Vendor: PE1326 - MARTIN PETERSEN COMPANY INC					
MARTIN PETERSEN COMPANY	S34689	09/30/2021	HVAC REPAIR AT RC GYM 2 AN	01-6-00-81010	611.11
MARTIN PETERSEN COMPANY	S34689	09/30/2021	HVAC REPAIR AT RC GYM 2 AN	13-6-00-81010	611.12
Vendor PE1326 - MARTIN PETERSEN COMPANY INC Total:					1,222.23
Vendor: ME5200 - MELVIN PLUMBING SERVICES INC					
MELVIN PLUMBING SERVICES	0012	10/21/2021	SEDGWICK PARK WATER SHUT	01-6-00-81042	371.25
MELVIN PLUMBING SERVICES	0012	10/21/2021	SEDGWICK PARK WATER SHUT	13-6-00-81042	371.25
MELVIN PLUMBING SERVICES	0013	10/28/2021	FITNESS CENTER MENS BATHR	11-6-00-81042	200.00
MELVIN PLUMBING SERVICES	0014	10/29/2021	DENNING PARK URINAL REPAI	01-6-00-81042	135.62
MELVIN PLUMBING SERVICES	0014	10/29/2021	DENNING PARK URINAL REPAI	13-6-00-81042	135.63
Vendor ME5200 - MELVIN PLUMBING SERVICES INC Total:					1,213.75
Vendor: NA4980 - NAPA AUTO PARTS					
NAPA AUTO PARTS	606973	09/30/2021	VEHICLE PARTS	01-6-00-82010	43.24
NAPA AUTO PARTS	606973	09/30/2021	VEHICLE PARTS	13-6-00-82010	43.25
NAPA AUTO PARTS	606973.0	09/30/2021	EQUIPMENT PARTS	01-6-00-82011	43.24
NAPA AUTO PARTS	606973.0	09/30/2021	EQUIPMENT PARTS	13-6-00-82011	43.25
Vendor NA4980 - NAPA AUTO PARTS Total:					172.98
Vendor: NI6060 - NICOR GAS CO.					
NICOR GAS CO.	00007-1021	10/09/2021	DENNING 4903 WILLOW SPRI	01-6-10-88100	15.38
NICOR GAS CO.	00007-1021	10/09/2021	DENNING 4903 WILLOW SPRI	13-6-10-88100	15.37
NICOR GAS CO.	INV0000658	10/18/2021	GORDON 90 LOCUST	01-6-14-88100	31.58
NICOR GAS CO.	INV0000658	10/18/2021	GORDON 90 LOCUST	13-6-14-88100	31.58
NICOR GAS CO.	INV0000659	10/18/2021	SEDGWICK 600 E 48TH	01-6-12-88100	27.38
NICOR GAS CO.	INV0000659	10/18/2021	SEDGWICK 600 E 48TH	13-6-12-88100	27.37
NICOR GAS CO.	INV0000660	10/18/2021	GILBERT 55 N. GILBERT	01-6-11-88100	21.90
NICOR GAS CO.	INV0000660	10/18/2021	GILBERT 55 N. GILBERT	13-6-11-88100	21.89
NICOR GAS CO.	INV0000661	10/18/2021	COMMUNITY CENTER 200 WA	01-6-13-88100	29.48
NICOR GAS CO.	INV0000661	10/18/2021	COMMUNITY CENTER 200 WA	13-6-13-88100	29.48
Vendor NI6060 - NICOR GAS CO. Total:					251.41
Vendor: NO1234 - NOVENTECH INC.					
NOVENTECH INC.	12837	11/01/2021	MICROSOFT APPS	01-5-00-68010	20.75
NOVENTECH INC.	12837	11/01/2021	MICROSOFT APPS	12-7-00-68012	107.90
NOVENTECH INC.	12837	11/01/2021	MICROSOFT APPS	13-5-00-68010	20.75
NOVENTECH INC.	12854	11/01/2021	COMPUTER SUPPORT/BASE S	01-5-00-68020	482.67
NOVENTECH INC.	12854	11/01/2021	COMPUTER SUPPORT/BASE S	11-5-00-68020	107.41
NOVENTECH INC.	12854	11/01/2021	COMPUTER SUPPORT/BASE S	12-7-00-68012	322.25
NOVENTECH INC.	12854	11/01/2021	COMPUTER SUPPORT/BASE S	13-5-00-68020	482.67
Vendor NO1234 - NOVENTECH INC. Total:					1,544.40
Vendor: PG5770 - P & G KEEN ELECTRICAL					
P & G KEEN ELECTRICAL	221106	10/22/2021	STARTER REPAIR FOR LG TRAC	01-6-00-82011	94.50

Expense Approval Report

Payment Dates: 10/12/2021 - 11/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
P & G KEEN ELECTRICAL	221106	10/22/2021	STARTER REPAIR FOR LG TRAC	13-6-00-82011	94.50
Vendor PG5770 - P & G KEEN ELECTRICAL Total:					189.00
Vendor: PD0332 - P.D.R.M.A.					
P.D.R.M.A.	1021083H	10/31/2021	LIFE/EAP INSURANCE	01-21400	24,645.11
P.D.R.M.A.	1021083H	10/31/2021	LIFE/EAP INSURANCE	01-5-00-53001	43.50
P.D.R.M.A.	1021083H	10/31/2021	LIFE/EAP INSURANCE	01-5-00-53001	36.40
P.D.R.M.A.	1021083H	10/31/2021	LIFE/EAP INSURANCE	11-5-00-53001	5.80
P.D.R.M.A.	1021083H	10/31/2021	LIFE/EAP INSURANCE	12-7-00-53001	11.60
P.D.R.M.A.	1021083H	10/31/2021	LIFE/EAP INSURANCE	13-5-00-53001	43.50
P.D.R.M.A.	1021083H	10/31/2021	LIFE/EAP INSURANCE	13-5-00-53001	36.39
Vendor PD0332 - P.D.R.M.A. Total:					24,822.30
Vendor: DA0306 - PAUL AMANN					
PAUL AMANN	INV0000675	10/28/2021	DJ DADDY DAUGHTER DANCE	13-7-04-62000	425.00
Vendor DA0306 - PAUL AMANN Total:					425.00
Vendor: FO7500 - PHILIP M. FORNARO & ASSOCIATES					
PHILIP M. FORNARO & ASSOC	7602	09/30/2021	LEGAL SERVICES	36-5-20-94600	400.00
Vendor FO7500 - PHILIP M. FORNARO & ASSOCIATES Total:					400.00
Vendor: PI5185 - PITNEY BOWES FINANCIAL					
PITNEY BOWES FINANCIAL	3105022164	09/21/2021	POSTAGE MACHINE RENTAL	01-5-00-76015	79.53
PITNEY BOWES FINANCIAL	3105022164	09/21/2021	POSTAGE MACHINE RENTAL	13-5-00-76015	79.53
Vendor PI5185 - PITNEY BOWES FINANCIAL Total:					159.06
Vendor: QU5069 - QUILL CORPORATION					
QUILL CORPORATION	19979562	10/04/2021	DESK SUPPLIES/BINDERS/PAP	01-5-00-73010	79.93
QUILL CORPORATION	19979562	10/04/2021	DESK SUPPLIES/BINDERS/PAP	01-5-00-73011	9.04
QUILL CORPORATION	19979562	10/04/2021	DESK SUPPLIES/BINDERS/PAP	01-5-00-73023	43.85
QUILL CORPORATION	19979562	10/04/2021	DESK SUPPLIES/BINDERS/PAP	11-5-00-73023	43.85
QUILL CORPORATION	19979562	10/04/2021	DESK SUPPLIES/BINDERS/PAP	12-7-00-79000	13.99
QUILL CORPORATION	19979562	10/04/2021	DESK SUPPLIES/BINDERS/PAP	13-5-00-73010	79.93
QUILL CORPORATION	19979562	10/04/2021	DESK SUPPLIES/BINDERS/PAP	13-5-00-73011	9.04
Vendor QU5069 - QUILL CORPORATION Total:					279.63
Vendor: OC0650 - RAYMOND K OCHROMOWICZ					
RAYMOND K OCHROMOWICZ	INV0000662	10/25/2021	RISK MANAGEMENT SERVICES	16-5-00-61220	1,253.50
RAYMOND K OCHROMOWICZ	INV0000662	10/25/2021	RISK MANAGEMENT SERVICES	18-5-00-61220	417.83
Vendor OC0650 - RAYMOND K OCHROMOWICZ Total:					1,671.33
Vendor: RO6010 - ROCK 'n' KIDS INC					
ROCK 'n' KIDS INC	LAGF121	10/06/2021	TOT ROCK/KID ROCK III	13-7-05-62000	144.00
ROCK 'n' KIDS INC	LAGF121	10/06/2021	TOT ROCK/KID ROCK III	13-7-05-62000	480.00
Vendor RO6010 - ROCK 'n' KIDS INC Total:					624.00
Vendor: SC6762 - SCOUT ELECTRIC SUPPLY CO.					
SCOUT ELECTRIC SUPPLY CO.	170047	09/30/2021	ELECTRICAL PARTS	01-6-00-84040	300.00
SCOUT ELECTRIC SUPPLY CO.	170047	09/30/2021	ELECTRICAL PARTS	13-6-00-84040	300.00
Vendor SC6762 - SCOUT ELECTRIC SUPPLY CO. Total:					600.00
Vendor: SE5076 - SEASPAR					
SEASPAR	2020-2	10/11/2021	ANNUAL MEMBERSHIP 50%	18-5-00-61300	53,690.00
Vendor SE5076 - SEASPAR Total:					53,690.00
Vendor: SH0980 - SHAW MEDIA					
SHAW MEDIA	1928024	10/21/2021	TURF ENHANCEMENT	01-5-00-69010	28.83
SHAW MEDIA	1928024	10/21/2021	TURF ENHANCEMENT	13-5-00-69010	28.83
Vendor SH0980 - SHAW MEDIA Total:					57.66
Vendor: SH4391 - SHINING STAR PRODUCTIONS					
SHINING STAR PRODUCTIONS	10312021	10/31/2021	LITTLE ACTORS CLUB	13-7-05-62000	448.00
SHINING STAR PRODUCTIONS	10312021.1	10/31/2021	YOUNG ACTORS CLUB	13-7-05-62000	224.00
Vendor SH4391 - SHINING STAR PRODUCTIONS Total:					672.00
Vendor: SI1499 - SIMPLE SANITATION					
SIMPLE SANITATION	17364	10/19/2021	WAIOLA VANDALISM CLEAN U	01-6-00-81022	50.00
SIMPLE SANITATION	17731	11/01/2021	SEDGIWCK 1 STD. L.L/3STD. /1	01-6-00-81022	120.00

Expense Approval Report

Payment Dates: 10/12/2021 - 11/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIMPLE SANITATION	17731	11/01/2021	SEDGIWCK 1 STD. L.L/3STD. /1	01-6-00-81022	40.00
SIMPLE SANITATION	17731	11/01/2021	SEDGIWCK 1 STD. L.L/3STD. /1	18-6-00-81022	55.00
SIMPLE SANITATION	17740	11/01/2021	GORDON 2 STD UNIT W/HAN	01-6-00-81022	80.00
Vendor SI1499 - SIMPLE SANITATION Total:					345.00
Vendor: SP5010 - SPRINT					
SPRINT	334991157-088	10/21/2021	GORDON PARK WIFI	01-5-00-67011	19.43
SPRINT	334991157-088	10/21/2021	GORDON PARK WIFI	13-5-00-67011	19.43
Vendor SP5010 - SPRINT Total:					38.86
Vendor: VI5006 - VILLAGE OF LA GRANGE					
VILLAGE OF LA GRANGE	13501021	10/20/2021	GORDON SPLASH PAD	01-6-14-88200	824.17
VILLAGE OF LA GRANGE	13501021	10/20/2021	GORDON SPLASH PAD	13-6-14-88200	824.17
VILLAGE OF LA GRANGE	29001021	10/20/2021	SEDGWICK FIELD HOUSE	01-6-12-88200	299.09
VILLAGE OF LA GRANGE	29001021	10/20/2021	SEDGWICK FIELD HOUSE	13-6-12-88200	299.09
VILLAGE OF LA GRANGE	31001021	10/20/2021	SEDGWICK TENNIS COURTS	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	31001021	10/20/2021	SEDGWICK TENNIS COURTS	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	32001021	10/20/2021	SEDGWICK FOUNTAIN	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	32001021	10/20/2021	SEDGWICK FOUNTAIN	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	33001021	10/20/2021	SEDGWICK SR. FIELD SPRINKL	01-6-12-88200	435.50
VILLAGE OF LA GRANGE	33001021	10/20/2021	SEDGWICK SR. FIELD SPRINKL	13-6-12-88200	435.51
VILLAGE OF LA GRANGE	65011021	10/20/2021	REC BUILDING AND FITNESS C	01-6-20-88200	407.21
VILLAGE OF LA GRANGE	65011021	10/20/2021	REC BUILDING AND FITNESS C	11-6-20-88200	90.49
VILLAGE OF LA GRANGE	65011021	10/20/2021	REC BUILDING AND FITNESS C	13-6-20-88200	407.21
VILLAGE OF LA GRANGE	80001021	10/20/2021	COM CENTER	01-6-13-88200	37.30
VILLAGE OF LA GRANGE	80001021	10/20/2021	COM CENTER	13-6-13-88200	37.30
VILLAGE OF LA GRANGE	30001021	10/21/2021	SEDGWICK SR. FIELD HYDRAN	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	30001021	10/21/2021	SEDGWICK SR. FIELD HYDRAN	13-6-12-88200	37.30
Vendor VI5006 - VILLAGE OF LA GRANGE Total:					4,320.84
Grand Total:					151,445.62

Section 4



STAFF REPORTS

Park District of La Grange
November 2021
Board Report
Jenny Bechtold
Executive Director

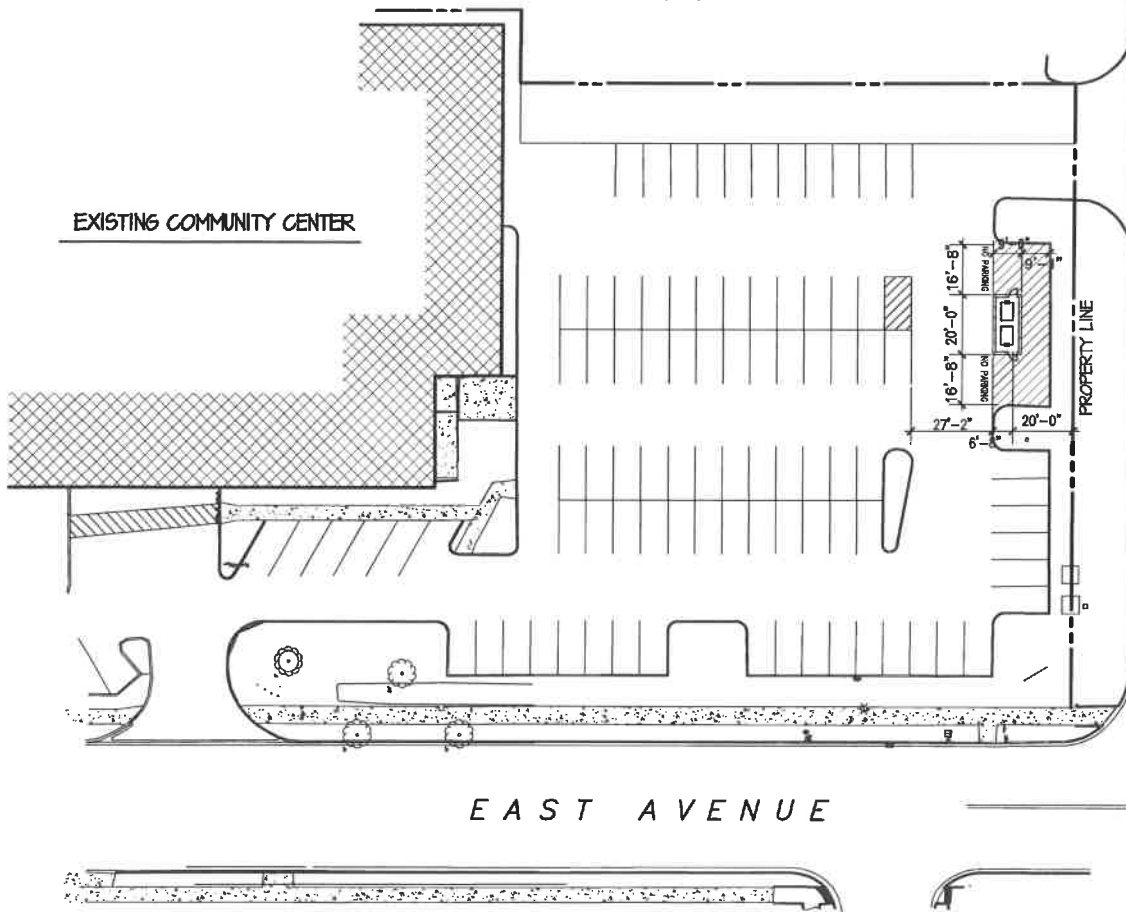
- We continue to work on the planning for the installation of the above ground gas tanks. The text amendment was scheduled for October 12, 2021 before the Village Planning Commission. The Planning Commission denied the request and asked the Park District to explore alternative locations, as they felt the placement was too close to the building and were concerned with pedestrians passing by tanks. They have also requested the Village make this a special permit use versus a text amendment. You will find the new placement the Park District will be requesting at the next Planning Commission meeting on November 9, 2021 following my report. If approved by the Planning Commission, it will be presented at the Village of La Grange board meeting on December 13, 2021, for final approval. We are hoping to get approval at this next meeting to avoid any delays in our upcoming projects.
- As mentioned in my last board report, the zoning on the 610 East Avenue property was reclassified to the IB Institutional Buildings District on February 22, 2021 through the Village of La Grange. This reclassification was required to enable the creation of the parking and recreation amenities planned by the Park District. I submitted a request to extend the zoning for the 610 East Avenue property for 12 months. Our current zoning will expire on February 22, 2022 and revert back to Industrial District if we do not request an extension. This matter has been delayed and will be presented to the Village at the same board meeting as the special permit use for the aboveground gas tanks, pending it takes place before February 2022.
- As we approach the end of the year, staff has begun discussions regarding the 2022-2023 budget. Attached you will find a draft of the budget timeline for 2022-2023. Staff is recommending we adjust the budget timeline to present the entire budget at the March 14, 2022 board meeting including

the operational budget, MBO's and capital budget. The budget would be published and shared with the community and board members the week prior to the board meeting.

- PRI provided us with an updated timeline that we are still modifying, and we are working to schedule presentation dates. The survey is scheduled to start November 9, 2021 and close on November 30, 2021. I have attached the draft of the updated timeline and will provide the final draft once all meeting dates and the timeline is confirmed.

Andrea Weismantel and Teresa Chapman have created banners and yard signs to promote the CMP that we will print once we have the direct link to the survey with a QR code. The banners and yard signs will be displayed throughout our parks and facilities. We will also utilize social media, our stakeholder groups, website, E-newsletter, and flyers.

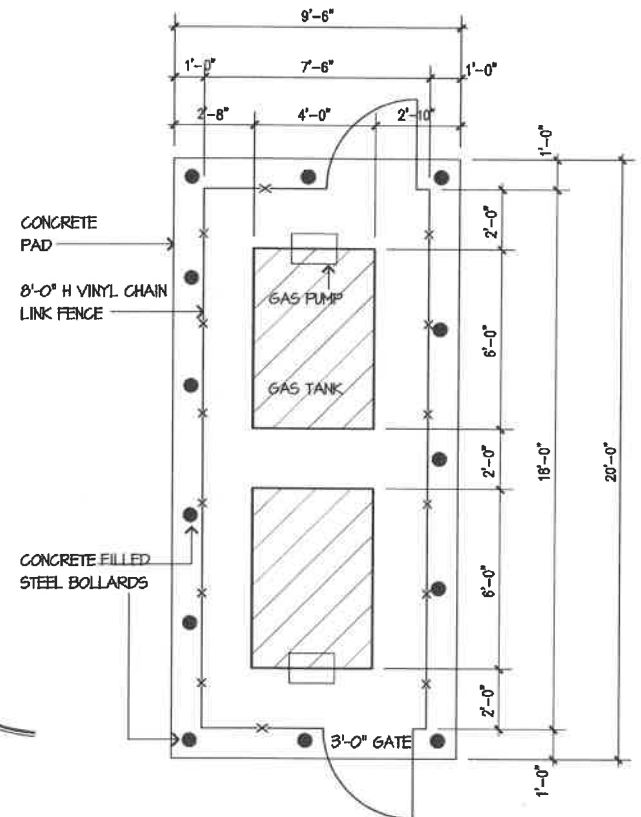
NEW ABOVE GROUND GAS TANKS FOR:
 THE PARK DISTRICT OF LAGRANGE
 536 EAST AVENUE - LAGRANGE, ILLINOIS
 DATE: 10/28/21 JOB NO: 218006



SITE PLAN - NORTH PARKING LOT
 SCALE: 1" = 40'-0"

NORTH →

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LARGE SCALE GAS TANK PLAN
 SCALE: 1/4" = 1'-0"

DRAFT
Park District of La Grange
Fiscal Year 2021-2022
Budget Preparation Timeline
11/8/2021

Action	Party Responsible	Due Date
Budget Information Meeting (Operations/MBO/Capital) <i>(Staff Meeting)</i>	Admin Staff /Support Staff	November 10
Budget Line Item Research, Data Preparation, MBOs <i>(Staff budget development work period)</i>	Admin Staff /Support Staff	November 10- January 20
Submit all Individual Budget Worksheets, MBOs, Capital Items <i>(Due date to turn in budget worksheets to Department Head)</i>	Admin Staff /Support Staff	January 21
Dept. Heads submit all Budget Worksheets, MBOs, Capital Items to Superintendent of Finance & Executive Director	Admin Staff /Support Staff	January 31 10:00 AM
Board of Commissioners submit MBO's to Executive Director	Exe. Dir./Supt. of Finance	January 31 10:00 AM
Compile Operational Budgets <i>Executive Director& Supt. of Finance to assemble overall operations budget)</i>	Exe. Dir. /Supt. of Finance	February 2-18
Present to Finance Committee the Operational Budget	Finance Chair/ Admin Staff	February 21 February 25
Revision of Operational Budgets <i>(Work period to alter Operational budget worksheets)</i>	Admin Staff /Support Staff	March 1-4
Deliver Operations Budget Ordinance, MBO's & Capital to Board <i>(Delivered to home)</i>	Executive Director	March 4 or 7
Place Tentative Budget Ordinance on Display <i>(No less than 30 Days from adoption, Scheduled for April 11)</i>	Executive Director	March 4 or 7
Present Operations Budget Ordinance, MBO's & Capital to Board <i>(March Regular Board Meeting)</i>	Admin Staff/Support Staff	March 14
Adjustments to Draft Operations Budget Ordinance <i>(Work period to prepare Ordinance & Changes requested by Board)</i>	Executive Director/ Admin Staff	March 15 March 31
Conduct Budget Ordinance Public Hearing <i>(Immediately Prior to Regular April Board Meeting)</i>	Board of Commissioners (35 Days on Display)	April 11
Approve Budget Ordinance <i>(Regular April Board Meeting)</i>	Board of Commissioners	April 11
Discuss/Approve Capital Budget <i>(Regular April Board Meeting)</i>	Executive Director/ Admin Staff/Support Staff	April 11
Approval of Capital Budget (If Required) <i>(Regular May Board Meeting)</i>	Board of Commissioners	May 9

Assignment Key

Finance Committee – Robert Metzger, Robert Vear, Leynette Kuniej and Jenny Bechtold
Admin Staff – Jenny Bechtold, Leynette Kuniej, Kevin Miller, Chris Finn, Leanna Hartung, Claudia Galla
Support Staff –Teresa Chapman, Terri Kuzel, Linda Muth, Andrea Weismantel, Melissa Seaberg, Zach Price, Dom Adjoumani
Madonna Giampietro

Color Key

Admin Staff/Support Staff /Work Shops
Board of Commissioners
Finance Workshop/Meetings
Miscellaneous Meeting.

Park District of La Grange, Comprehensive Master Plan

La Grange, Illinois

REVISED Project Schedule November 4, 2021

	Date/Day of the Week	Tasks/Responsibilities
Kick-Off Meeting	COMPLETED	Kick-off meeting with MP Steering Committee, and Initiate Base Map preparation, Initiate Field Work Schedule Public Engagement Meeting #1, stakeholder Interviews, Focus Groups and Social Media Campaign
		Planning Foundation
EVALUATE PHASE	COMPLETED	Begin process of MP Branding options with PD staff/steering committee, Initiate Community Profile/Demographic Analysis, and review of previous planning studies and district program guides, newsletters, and brochures.
	COMPLETED	Review of intergovernmental, schools, and other organizational agreements including letters of understanding with City of Countryside, La Grange SD #102, St Francis (BASE), Chicago White Sox, and SeaSpar
	COMPLETED	Review Progress on the PDLG District Master Plan 2018 Update. Status of goals and accomplishments
	<i>Report and presentation to be included with PRI presentation of Existing Parks and Assessment of parks.</i>	Report and Presentation – present summary of Planning Foundation Phase to PD Staff.
		Existing Parks, Facilities and Programs Analysis
	COMPLETED	Park Site and Facility Inventory and Assessment – Conduct field inventory of all thirteen existing parks, playgrounds, and public open spaces. Conduct Field inventory of all 5 field houses/architectural facilities
	COMPLETED	Conduct Recreation Programs Assessment and Program Provider Analysis
	COMPLETED	Develop a Program Provider Analysis of all external providers of community and recreation services within the park district boundary
	November 9, 2021 3:00pm	Report and Presentation of Architectural Facilities Inventory and Assessment Analysis Task 2 to Steering Committee

	<i>November 17, 2021 3:00pm</i>	Report and Presentation of Existing Parks, and Program Analysis Task 2 to Steering Committee
ENGAGE PHASE		Community Visioning and Needs Assessment
	COMPLETED	Meet the Planners Engagement Session
	COMPLETED	Public Workshop
	COMPLETED	Conduct in-person staff input session, stakeholder group meetings and School Student Workshops and summarize discussions
	COMPLETED	Commence Social Media Campaign
	<i>Week of November 9, 2021 Survey Dates – On street Nov 9, 2021 – Nov. 30, 2021 Survey Closes – Nov 30, 2020 Data Compilation December 17, 2021 Dec. 27, 2021 - Report</i>	Mail survey and Online Survey Launch Following receipt of the RAW data from survey, PRI to commence report summary Planning strategies/Partnership opportunity Survey Questionnaire Summary Report
Assessment Phase		Capital Asset Replacement Plan Update
	<i>Week of Nov. 29, 2021 – Included in Dev. Of Space Needs and Planning Strategies below</i>	Commence Needs Analysis for the park sites, space needs for the facilities, and recreation program needs.
	<i>Week of Dec. 27, 2021 – Included in Dev. Of Space Needs and Planning Strategies below</i>	Park, Facilities and Programming Needs Assessment Presentation
	<i>To be Determined</i>	Existing CARP Plan Update – Review. Assess and recommend updates
	<i>To be Determined</i>	Report and Presentation – Prepare summary report of CARP Updates to Steering Committee
		Vision, Goals, Objectives
	<i>November 17, 2021</i>	Work with Steering Committee and staff to review and discuss an update the Mission Statement, Future Vision for Parks and Recreation, and Identify short term and long-term goals.

November 17, 2021	Report and Presentation – Prepare summary report of discussed Vision, Goals, and Objectives for the District.
	Physical Planning, Program and Service Recommendations
Week of Nov. 29, 2021	Space Needs Analysis and Planning Strategies: Opportunities-identify and evaluate options for expanding the districts existing parks. Conduct Facility Assessment of park structures identifying barriers that impede access with physical disabilities, potential building issues or deficiencies.
Week of Dec 13 – Dec 23, 2021	Planning Strategies: Individual Park Site and Facility Recommendations and cost
Week of Dec 13– Dec. 23, 2021	Planning Strategies: Partnership Opportunities. Examine potential expanded opportunities with local schools and other recreation providers in the community.
January 5, 2022 3:00pm	Report and Presentation - Prepare summary report of this phase.
	Action Plan
Week of Dec. 27, 2022	Prepare Draft Master Plan to include Phased implementation Plan, and Funding Recommendations
Week of January 10, 2022	Submit Draft Master Plan to the Steering Committee for review
Week of January 17, 2022	Receive PD Comments and edit Draft Plan. Executive Summary Preparation and Final Master Plan Development
Week of February 14, 2022	Goals and Objectives Summary Report and Presentation of Draft Master Plan report to Steering Committee, Staff and Park Board of Commissioner
March 14, 2022	Present Final Master Plan for Park Board Adoption

**Park District of La Grange
November 2021
Board Report**

**Leynette Kuniej
Superintendent of Finance**

- Currently our tax collections for the 2020 levy are at 97% of the total levy. The balance outstanding is \$93,922.
- I have been working with PMA Securities and Chapman and Cutler to prepare the necessary bond documents to issue our annual rollover general obligation bonds. Jasen Pinkerton from PMA Securities will be at our meeting to present the bond issue information and answer any questions you may have.
- Included in your packet this evening is the proposed 2021 tax levy. Please refer to Memorandum M21-015 for additional information. I am requesting authorization to proceed preparing the tax levy documents based on the proposed calculations.
- We are at the halfway point in our fiscal year and operating well within the budget. Administrative expenditures in the General and Recreation Funds are at 38% of the budget; Maintenance expenditures are at 44% of the budget; Recreation program expenditures are in line with program revenues. The Fitness Center has a year-to-date surplus of \$100 thousand and the BASE program has a year-to-date surplus of almost \$10 thousand.
- Below is a summary of unemployment claims paid to former employees over the past 15 months. The federal government covered 100% of all covid related claims in paid 2020. For 2021, the Park District is responsible for a portion of covid related claims and 100% of non-covid related claims. Information for the third quarter of 2021 is not yet available.

Quarter	Claims Paid to former employees	Amount Paid by	
		Federal government	Amount PDLG Paid
2/2020	43,681.50	(43,681.50)	-
3/2020	46,127.50	(46,127.50)	-
4/2020	15,150.00	(15,150.00)	-
1/2021	7,181.00	(2,365.00)	4,816.00
2/2021	11,951.00	(3,851.50)	8,099.50



**PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
ADMINISTRATION & FINANCE**



Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Improve online registration/WebTrac.	Contact VSI for current information on the new user interface and any potential problems with the release for early adopters, contact early adopters for feedback, gather input from staff, determine & implement best practices for entering programs in RecTrac to improve WebTrac, develop a preliminary plan for the site, set a timeline to go live with the update, educate patrons on site use prior to the transition, complete the changes and go live with the new user interface	Linda Muth	O
1Q Comments	I contacted VSI and received the latest documents to review and a reference for a district using the new UI. Will continue to research.		
2Q Comments	I continued research with several training videos and a webinar with VSI. I am evaluating our current splash page vs. the new options to determine the best search options, menu design, image use, and customization. I have reviewed the live version of the new UI and have begun creating a test version. I am attending the VSI Illinois user group seminar in a couple of weeks where the new UI will be on the agenda.		
3Q Comments			
4Q Comments			
Cross train how to input new employees into the new payroll system.	Train appropriate staff to enter new hires into new payroll system to ensure we have adequate staff backup available if necessary	Leynette Kuniej Terri Kuzel	C
1Q Comments	A training document has been prepared.		
2Q Comments	Terri has been cross trained to add new employees into the systems.		
3Q Comments			
4Q Comments			
Update the employee new hire packet.	New software requires input of additional information currently not gathered on our input forms. Replace policies when new manual is ready. Create a flyer explaining how to use the employee self- service portal.	Leynette Kuniej Terri Kuzel	C
1Q Comments	Some forms have been updated & uploaded to the shared drive. The employee self-service portal was introduced to the part time staff at our annual training in May.		

2Q Comments	Additional forms have been updated and new hire packets are available to the supervisors.
3Q Comments	
4Q Comments	

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Cross train the RecTrac refund processing.	Train appropriate staff to process refunds to ensure we have adequate staff backup available if necessary	Terri Kuzel Linda Muth	C
1Q Comments	Projected to begin 2Q		
2Q Comments	Completed on 9/14/21 for Terri. Linda still to train Madonna		
3Q Comments			
4Q Comments			
E911 locator system setup.	This system needs to be updated for changes to the staffing, offices, and telephone system so E911 operators can locate where in the building a call is originating from	Leynette Kuniej	O
1Q Comments	Projected to begin 2Q		
2Q Comments	Reached out to AT&T to reinstate the system. They are waiting for me to get back to them with a system schematic. Chris and I have a conference call scheduled with Access One, our telephone service provider to discuss other options.		
3Q Comments			
4Q Comments			
Rework gift card process.	Eliminate the paper gift card and replace with a hard card and establish different tracking controls in RecTrac	Leynette Kuniej	N
1Q Comments	Projected to begin 2Q		
2Q Comments	Projected to begin 4Q		
3Q Comments			
4Q Comments			
Establish procedures to move the accounts payable process to a paperless process.	New software allows us to attach pdf copies of invoices to the payable records. Many of our vendors currently email pdf copies of invoices to the purchaser. Purchaser could input the invoice directly into the system which would require training. However, we need to establish controls first to maintain the integrity of the system.	Leynette Kuniej Terri Kuzel	D
1Q Comments	Projected to begin 2Q		
2Q Comments	Web invoicing is not working the way we anticipated. Awaiting a future update for Tyler Tech.		

3Q Comments			
4Q Comments			
Develop training manual for Tyler Technology, Incode.	Create training sheets on the processes performed in Tyler Technology.	Terri Kuzel	C
1Q Comments	Training sheets completed for all processes completed by Terri.		
2Q Comments	Training sheets completed for processes used by Leynette. This will be ongoing as we use new features or updated processes.		
3Q Comments			
4Q Comments			

Park District of La Grange
November 2021
Board Report

Kevin Miller
Superintendent of Recreation

- Our Youth Developmental Basketball League program began in early October with our evaluation days. We have a total of 315 kids across 33 teams from grades 1st-8th. Our first weekend of games took place on 10/30. Our season will run through 12/11.
- We held two coaching clinics for our YDL coaches. Clinics included classroom work and on-court instruction. Coaches were also given online resources to help guide them through their seasons. This was our first year doing a more extensive coaching clinic. Coach reviews were evenly mixed. Some liked the on-court instruction more. Others preferred the classroom style presentations and some only wanted the online resources. Going forward, we are looking to investigate different online training options while having one night of on-court instruction for the coaches that would like it.
- Zach Price is continuing to work on the La Grange Lions travel basketball schedule. Teams will begin practicing the week of 11/8. Games are slated to begin in mid-December.
- Fitness session two classes began the week of November 1st. We have 12 classes of the 16 running with a total of 67 participants.
- Learning Ladders Preschool teachers will be completing the fall skills assessments for each preschooler. In addition, we have completed our fall fundraiser with Charleston Wrap. The preschool program will receive 30% of all sales made. This money will go towards replacing older toys, books, crafts supplies, etc.
- The Early Childhood one-day fall events like Dinosaur Dig (20 enrolled), Halloween Hunt (8 enrolled), and Parent & Tot Pumpkin Carving (7 enrolled) ran with really good enrollment.
- The Innovation Arts Connection dance program has 15 out of 16 classes running this fall.
- Teresa Chapman sent out sponsorship requests to local businesses for the Donuts with Santa, Santa Paws, and Holiday Tree Lighting events.

- Daddy Daughter Dance is sold out with 40 couples. This year we will have our DJ back as well as a photo booth set up outside the banquet room and the girls will be given a goody bag that will have 2 frames for their photo strips as well as other items. Dessert and juice will also be offered.
- Donuts with Santa had a long waitlist so we decided to open up a second session immediately following the first. We will have Tate's Ice Cream passing out donuts and hot chocolate and we will also be providing coffee and water. The kids will have a chance to take a picture with Santa and be doing a craft. The 9am-10am session has 32 kids/30 adults and at this time the 10:15am-11:15am session has 12 kids/10 adults.
- We have 13 of 20 trees sold for our annual Tree Lighting. Santa is secured and we will be having the dancing elves (The Little People) back this year as well as serving cookies & hot chocolate.
- The Inaugural Tree Walk is taking place Saturday, November 6th at Denning Park. Kevin Miller has worked with Claudia Galla on the logistics of the event as well as the blog post on our website. This article was also included on the LG Delivers website. Kevin and Andrea Weismantel worked together on the other marketing materials (fliers, e-newsletters, social media posts and creating the raffle tickets). The La Grange Garden Club will be at the event in addition to PDLG staff promoting spring nature and conservation classes and our new Adopt-A-Park program.
- Kevin Miller conducted a CPR/First Aid/AED certification class for full time staff and preschool staff in need of being certified. Additional classes will be offered in November and December.
- Staff received the winter spring brochure draft back from the graphic artist. We will have a few rounds of edits over the next several weeks. The brochure is slated to go online November 17th with Resident Registration opening December 8th.



**PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
RECREATION DEPARTMENT**



Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Increase enrollment in Parent/Tot and Discover Dance programs.	Increase enrollment with direct marketing materials and general marketing materials. Marketing efforts will include flyers to schools & camps, press releases, social media posts, emails to current and past participant families.	Teresa Chapman	O
1Q Comments	Started with 3 of 4 summer classes running with 22 of 25 spots filled		
2Q Comments	3 of 3 fall session one classes ran with 15 total participants		
3Q Comments			
4Q Comments			
Evaluate preschool branding and marketing vehicles to increase registration.	Create distinct branding for preschool in conjunction with our comprehensive master plan. Reformat preschool page on website, class specific fliers and social media posts, update PDLG website home page slider and utilize e-blast to increase registration.	Teresa Chapman	O
1Q Comments	Has not begun, will be in-progress start of 2Q		
2Q Comments	Preschool website has been reformatted. All other marketing and branding efforts are being developed to roll out in 4Q with 2022/2023 school year registration		
3Q Comments			
4Q Comments			
Update Inventory Listing and Create Replacement Program for Athletic Equipment	Inventory all athletic program equipment and create a replacement plan for basketballs, volleyballs, equipment bags, practice jerseys, etc. that states current condition of equipment and anticipated replacement based on condition and usage	Zach Price & Kevin Miller	O
1Q Comments	Inventory logs/forms have been created. Inventory to take place 2Q		
2Q Comments	Basketball equipment is being inventoried and replacement plan created. The remainder of the athletic equipment will be inventoried at the end of 2Q		
3Q Comments			
4Q Comments			
Review of Contractual Athletic Program Offerings	Review all class offerings over 2-year period and determine classes that should remain or be removed based on success rates, enrollments, and program saturation	Zach Price & Kevin Miller	O
1Q Comments	Has not begun, will start review at end of 2Q		

2Q Comments	Review has begun with the development of the winter spring 2022 brochure. This will be an ongoing process as we enter budget season at the end of 2Q
3Q Comments	
4Q Comments	

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop Coaches Training Clinics for Fall 2021	Develop comprehensive coaches training clinics that focus on practice structure, drills, player development measures and communication/language from coaches to players	Zach Price & Kevin Miller	C
1Q Comments	Researched and communicating with outside organization to assist with in-person trainings, clinics, and online certifications		
2Q Comments	Held two coaches clinics with Sam Rizzo of All-American Basketball Academy on 10/7 & 10/14		
3Q Comments			
4Q Comments			
Create and Implement Pop-Up Special Events	Create pop-up special events for youth, teen, adult and families. Network with other districts to see what has been successful, evaluate all events we have offered in the past 4 years to determine what was successful, meet with appropriate departments and staff to formulate plans and discuss logistics, marketing plan	Andrea Weismantel	O
1Q Comments	Created Chalk the Park and Big Rig Day in 1Q to take place in 2Q		
2Q Comments	In collaboration with Claudia Galla, created the Tree Walk taking place on 11/6		
3Q Comments			
4Q Comments			
Research and redevelop program evaluations and procedure	Research and look to implement a new program evaluation procedure that streamlines the process for staff and patrons to begin benchmarking program success. Research and possibly develop an incentive program to coincide with the program evaluations	Kevin Miller Teresa Chapman Andrea Weismantel Athletic Supervisor	O
1Q Comments	Created a more streamlined/universal survey that will begin going out to summer program participants via Survey Monkey. Also reviewed surveymethods.com		
2Q Comments	Began research of incentive program to coincide with program evaluations. Will continue with research into 3Q		
3Q Comments			
4Q Comments			
Create an annual internal events calendar	Create a complete list of events, including but not limited to special events,	All Departments	C

	registration, blog posts, program dates, etc. Events calendar will assist with improved planning and marketing events, as well as keep our website calendar up to date. Use internal calendar to create external marketing piece for the community.	Led by Andrea Weismantel	
1Q Comments	Completed and will be maintained each season		
2Q Comments	Updated with new Fall & Winter/Spring Events		
3Q Comments			
4Q Comments			
Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
STEM Programming	Research and interview contractual companies to implement a set of core STEM programs to be offered this fiscal year for early childhood and youth program areas.	Teresa Chapman	C
1Q Comments	Researched and contacted 2 potential contractors for program implementation in 3Q & 4Q		
2Q Comments	Two STEM/STEAM contractors will be utilized to offer programming in the winter spring brochure.		
3Q Comments			
4Q Comments			
Expand sponsorship opportunities	Expand sponsorship opportunities with unique options for marketing in our e-blast, on our website, purchase large snap frames to hang in facility for external sponsorships, as well as to use for internal marketing. Continue sponsorship opportunities for special events, large and small special events.	Teresa Chapman Andrea Weismantel	O
1Q Comments	Will begin research in 2Q		
2Q Comments	Research has begun with plan to submit proposals in 3Q for review.		
3Q Comments			
4Q Comments			

**Park District of La Grange
November 2021
Board Report
Dom Adjoumani
Fitness Supervisor**

- La Grange Fitness had 79 new members join during the month of October 2021. We currently have 1,632 members through October 31, 2021, compared to 2,137 as of October 31, 2020 (a decrease of 505). We had 52 cancellation requests and 10 members requested a hold during October, as well as 6 annual memberships expired.
- We are currently offering 25 group fitness classes per week. The month of October brought in 600 group fitness participants. The group fitness classes have an average of 150 participants per week and an average of 6 participants per class.
- During the month of October 2021, we had 5,353 visits by fitness members, compared to 4,471 during October 2020. We had 43 guest visits bringing in \$430 in revenue for the month.
- The personal training department brought in \$2,325 for October 2021. We had 40 personal training sessions during the month of October.
- The month of October we started revamping and re-introducing Kick-Start; An introductory meeting for members and personal trainers to discuss member goals and go through an assessment, giving members and trainers an opportunity to schedule future sessions. In addition, kick-start will include a sample workout that trainers will take members through, to show them the value and potential of personal training.
- We have hired on a new personal trainer opening opportunities for more kick-start sessions and potential PT clients. Giving members more variety of personal training expertise to choose from. Moving forward, we plan on hiring one more trainer during the month of November.
- Please see the updated Fitness 2Q goals and objectives following this report.



**PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
La Grange Fitness**



Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Expand group fitness classes by offering fee-based classes in the parks.	Offer daytime classes at Sedgwick Park and evening classes at Gordon Park. Classes will compliment current group fitness schedule and goal start date is June. Minimum of 3 fee-based classes offered.	Jenny Bechtold	C
1Q Comments	Offered outdoor classes this summer at Sedgwick and Gordon Park. We offered four classes that were four weeks long in June and four three weeks sessions in July.		
2Q Comments	Will explore outdoor group fitness for 2022-2023 Budget		
3Q Comments			
4Q Comments			
Develop a fitness marketing campaign to draw in new members during and through the pandemic.	Implement a marketing plan that focuses on all facets of fitness services at La Grange Fitness to promote through community. Include Personal Training, Group Fitness and New Outdoor Fitness Classes. High focus on safety. Increase membership base to 1900.	Jenny Bechtold	O
1Q Comments	Beginning stages of developing marketing plan for fall/winter. Plans to participate in Wellness Week through, September 20 th to September 26 th . La Grange Fitness will promote a special during this timeframe that LGBA will help us promote.		
2Q Comments	New Fitness Supervisor started 9/21 in process of learning operations and implementing marketing strategies.		
3Q Comments			
4Q Comments			
Increase personal training sales.	Promote Personal Trainers in the fitness center using flyers, social media, videos, exercise tips, and "Get to know the Trainers", as well as educational opportunities for members. Offer two PT sales each year to increase sales by 10%.	Jenny Bechtold	O
1Q Comments	Projected first promotion in the fall. In the process of building our staff base for personal trainers.		
2Q Comments	Hired a new personal trainer. In the process of interviewing trainers to further build our staff base. Promoting Kick-start and posting flyers throughout the fitness center.		
3Q Comments			

4Q Comments			
Develop an annual member survey	Create an annual member survey to measure member satisfaction and benchmark each year.	Jenny Bechtold	O
1Q Comments	New fitness supervisor will develop survey.		
2Q Comments	Beginning stages of developing survey		
3Q Comments			
4Q Comments			

**Park District of La Grange
November 2021
Board Report**

**Leanna Hartung
Superintendent BASE**

- Our Columbus Day camp was a success. The campers said they had a great time and couldn't wait for the next camp. October 11th registered 21/17 attended. October 12th registered 41/37 attended.
- November 22nd and 23rd camps are running. We have 43 campers on Monday and 30 campers on Tuesday registered at this time.
- Our fall fest(Halloween) parties on Oct. 29th were so much fun. The students loved playing witch pitch and the monster toss games along with other activities planned.
- We contacted parents who have registered for BASE and have not used BASE as of October 1st. Some families chose to go on the waitlist since they did not need BASE now. We had a few families who were not attending start attending the following week so they did not forfeit their spot or go on the waitlist. We were able to take 25 families off the waitlist across all 5 schools.
- We continue to search and recruit for BASE staff. We have not been able to open SFX at this time. We had a resignation at Barnsdale BASE, staff's last day is Nov.5th. Another posting went out to LT and RBHS on Monday, Nov. 1st.
- Melissa and I are busy with day to day operations and planning for the 2022-2023 camps and school year.

Happy Thanksgiving to you and your family!



**PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
BEFORE & AFTER SCHOOL CARE (B.A.S.E.)**



Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Taking on more RecTrac responsibilities/online registration.	Learning how to navigate RecTrac to ensure cross training for ease of work across departments and increase ability to assist participants. Begin with online registration for specialty camps in fall 2021. Participate in Rectrac Training and train with internal staff.	Leanna Hartung Melissa Seaberg	O
1Q Comment	Melissa and I both trained with Linda Muth in July 2021 on navigating rectrac. Training will continue throughout the year. We will start on-line registration for specialty camps fall 2021.		
2Q Comments	We successfully rolled out the on-line BASE specialty camp registration in September 2021.		
3Q Comments			
4Q Comments			
From the Desk of Letter/Video	In addition to newsletters, we will send out a letter or short video posted to the base website from the desk of Leanna and Melissa with pertinent information, exciting updates, and Park District happenings. We will both email and post the letter on our website.	Leanna Hartung Melissa Seaberg	N
1Q Comments	We will start this when BASE resumes in the 2021-22 school year.		
2Q Comments	We continue to send out monthly newsletters however, we have not started the video for parents. Letters and new information has been added to the BASE website. We should have a video update and start to this in 3Q and 4Q.		
3Q Comments			
4Q Comments			
Expand B.A.S.E.	Contact School District 103 to evaluate their needs for before and after school care. Investigate starting a program for the families who currently use the half day kindergarten option at B.A.S.E. schools. Explore community interest for a half day program, find location and costs associated with the program.	Leanna Hartung Melissa Seaberg	C D
1Q Comments	I have reached out to SD103 several times with no response. It may have been due to summer staff in the offices off.		

2Q Comments	School District 103 uses The Village of Brookfield for their Before and After School Programming. Due to staffing shortage, we will be deferring investigating ½ day programming for BASE families.
3Q Comments	
4Q Comments	

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Create a fee schedule for upcoming school years.	Complete a competitive analysis on surrounding before and after school programs. Evaluate current B.A.S.E. fees and determine appropriate fees moving forward while remaining competitive.	Leanna Hartung Melissa Seaberg	C
1Q Comments	I have researched Before and After School Care current fees from other entities and Park Districts within a 15-mile radius of La Grange. This data will prepare us for future increases. BASE is still one of the most economical programs around.		
2Q Comments	An increase to the BASE program fees were discussed and adjustments will be made for the 2022-2023 school year. A letter will go out to the BASE families January 2022 with the new fees.		
3Q Comments			
4Q Comments			
Create distinct branding for B.A.S.E. program.	Explore B.A.S.E. branding with our comprehensive master plan. Develop logo for B.A.S.E.	Leanna Hartung Melissa Seaberg	N
1Q Comments	Will be in-progress start of 2Q or 3Q		
2Q Comments	We reached out to our staff with any ideas they may have for the BASE brand. We are still in the process of creating the perfect logo for the program.		
3Q Comments			
4Q Comments			

Park District of La Grange
November 2021
Board Report

Chris Finn
Superintendent of Facilities
Facilities Department

- The Recreation Center has been busier. We have had to turn away renters for the weekends, however some of the renters have been asking about the Community Center with limited availability at the rec center.
- The gymnasium is for the most part maxed out on capacity Monday through Thursday 4:30pm-9pm; with the Park District travel b-ball starting practices on November 8th. I am still getting requests for gym space so I continue to work with groups to get them any gym space I can. Most of the groups are renting gym space for a long duration of time.
- On October 16th & 17th we rented out the gymnasium for a basketball skills clinic for Boys Freshman & Sophomore to be viewed by scouts. This rental comes every year and we have been doing it for several years now.
- Secret Santa group is starting to get busier in the back storage area. There will be several big group and individual drop off days in November and then they will have several pick up days in late November and early December.
- Fall outdoor sports have ended for the most part; the soccer groups are going to practice for the first week or two in November. It was a dry fall until the last week of October then we had several rain dates. We will assess the fields and see what field(s) will be rested in 2022. Staff is currently starting to collect sports equipment and locking it up for the year until Spring sports start up. I will start getting paperwork together to get payments from the users groups. An e-mail will be sent out to all of the user groups to ask for rain cancellation dates so I can compare them to mine and get final billing out.
- Linda continues to spend time on our Rec Trac system. Some of the projects that she is working on are: the new user interface for WebTrac which she plans to implement this fiscal year, revising some of the recreation center passes creating new pass types, new forms, and updated the front desk on open gym policies, and general trouble shooting with the program.

- Please see the updated Facilities 2Q goals and objectives following this report.

Rental Information-October 2021

Recreation Center Room Rentals October 2021:

Rentals- 36 total rentals from (5 Chicago, 5 La Grange, 3 Berwyn, 2 Bellwood, 2 Stickney, 2 LaGrange Park, 2 Brookfield, and 1 each from Matteson, Westchester, Lyons, Bolingbrook, Hickory Hills, Harvey, Arlington Heights, Burbank, Countryside, Indian Head Park, Willow Springs, Willowbrook, Western Springs, Cicero, Oak Park).

Total Fees-\$13,261

Rooms: 108/109- 4 rentals

105/106- 13 rentals

108- 4 rentals

105- 2 rentals

112- 4 rentals

109- 2 rentals

106- 1 rental

Banquet- 6 rentals

Parties with exclusive playground rental included- 21

Outdoor Rentals October 2021:

Rentals- 8 total rentals from (4 La Grange, 1 Chicago, 1 La Grange Park, 1 Brookfield, and 1 Countryside)

Total Fees- \$605

Parks: Denning- 1 Rentals

Gordon- 3 Rentals

Spring- 2 Rentals

Sedgwick VB- 1

Sedgwick Prep Field- 1

Community Center Rentals October 2021:

Rentals- 7 total rentals from (4 La Grange, 1 Chicago, 1 Justice, and 1 Lyons)

Total Fees- \$1580

Court Rentals October 2021:

Rentals- 3 total rentals from (3 Chicago). Total Fees- \$1056.

All the above information is based on individual rentals, not multi-date, repeat rentals from teams/organizations.

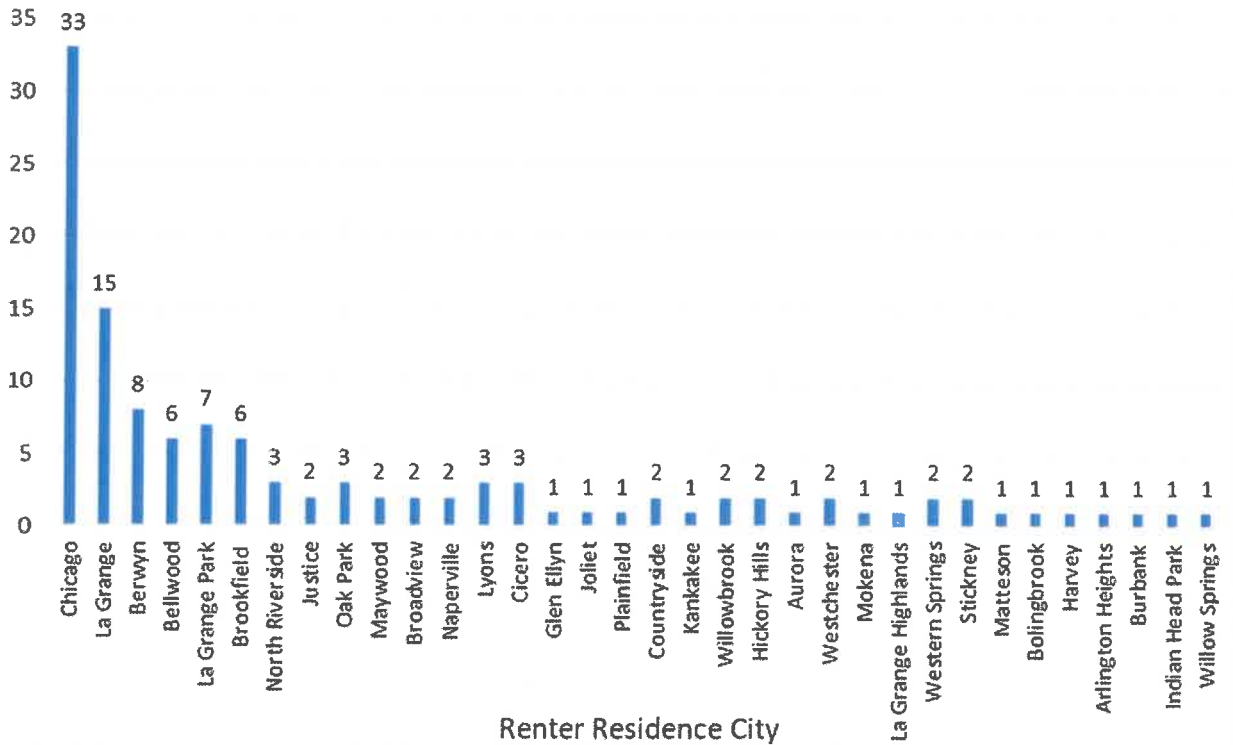
YTD Rental Information May 2021-October 2021

Recreation Center Rentals

There has been a total of 120 rentals for the Recreation Center rooms between May 2021 and October 2021. The total fees collected May 2021-October 2021 equals \$45,586. The following charts display the number of parties by the renter locations and by the rooms reserved.

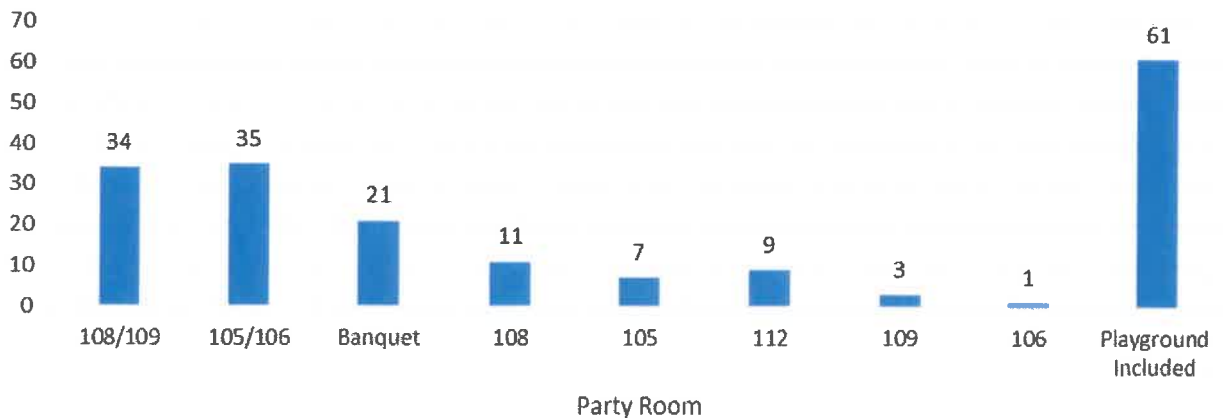
YTD Parties by Renter Location

May, 2021-October, 2021



YTD Parties by Room

May 2021-October 2021



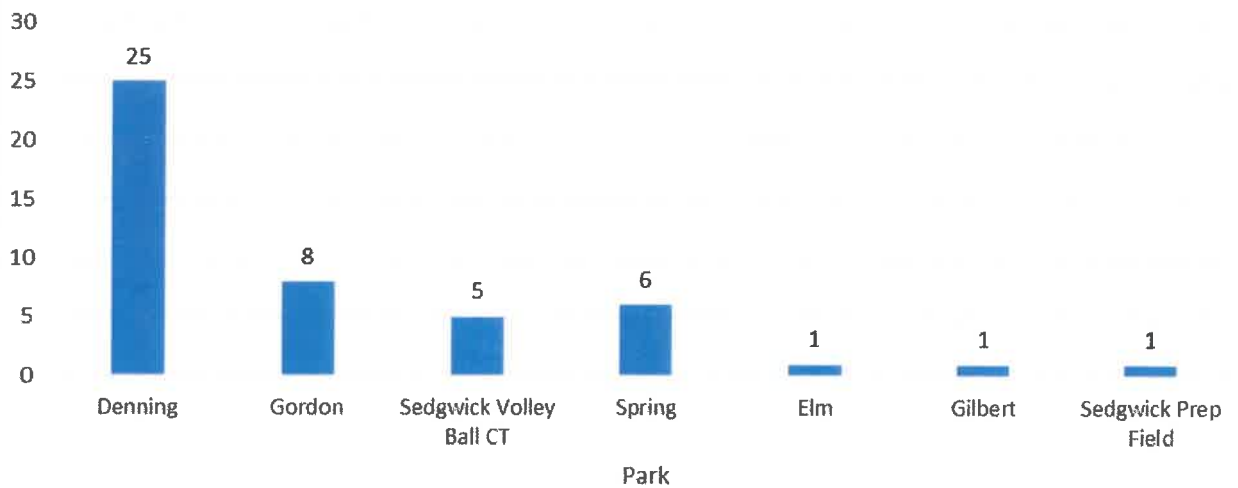
Outdoor Rentals

There has been a total of 47 rentals for outdoor facilities and park shelters May 2021-October 2021. The total fees collected May 2021-October 2021 for outdoor rentals equals \$5340. The following charts display the number of rentals by renter locations and by the parks reserved. This information is based on individual rentals. It does not include the field rentals by organizations which include multiple dates over several months of use (example-AYSO soccer field rentals are not included in these graphs).

YTD Outdoor Park Rentals by Renter Location
May 2021-October 2021



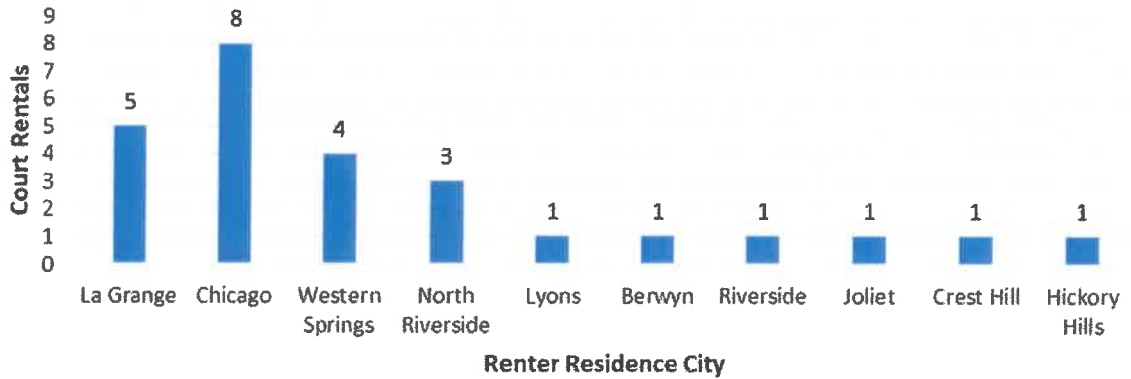
YTD Outdoor Rentals by Park Reservation
May, 2021-October 2021



Indoor Court Rentals

There has been a total of 26 indoor court rentals May 2021-October 2021. The total fees collected May 2021-October 2021 for indoor court rentals equals \$3514. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the court rentals by organizations which include multiple dates over several months of use (example-Taylorred Intensity is not included in this).

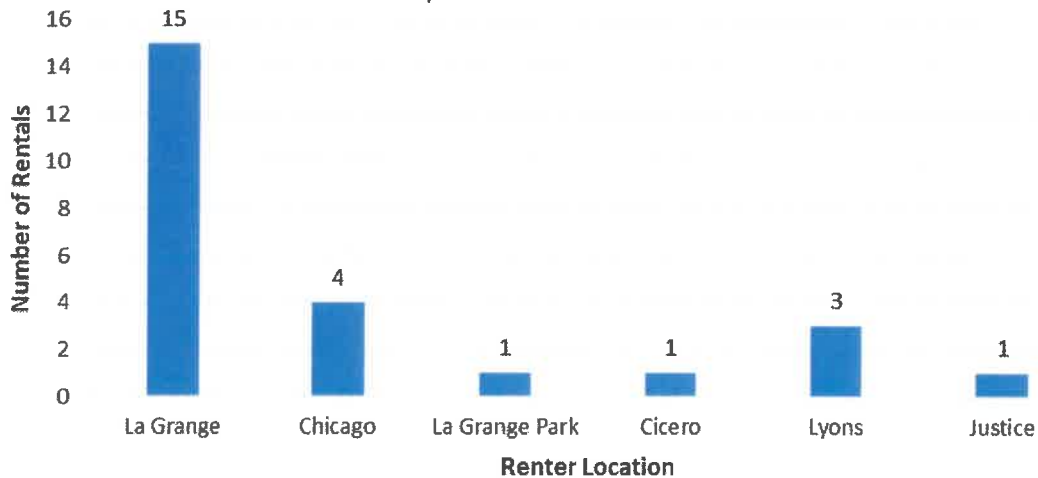
YTD Rec Center Court Rentals by Renter Location
May 2021-October 2021



Community Center Rentals

There has been a total of 25 rentals for the community center from May 2021-October 2021. The total fees collected May 2021-October 2021 for the Community Center rentals equals \$4820. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the rentals by organizations which include multiple dates over several months of use (example-Leadership and Sign of the Cross Christian Ministries are not included in this information).

YTD Community Center Rentals by Renter Location
May 2021-October 2021





**PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
FACILITIES & RENTALS**



Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop cleaning standards for the Recreation Center and custodial practices for general cleaning, as well as opening, closing and after room use procedures.	Establish cleaning standards for program rooms, the gymnasium, bathrooms, etc. Create a detailed checklist for general cleaning of each room, along with procedures for opening, closing, room setup and breakdown, etc. Transfer standards to other facilities once in place at the Recreation Center.	Chris Finn	O
1Q Comments	Projected to begin 2Q.		
2Q Comments	Research has been started and on this and will determine how in depth this will be or doing it in sections. Sections may be by multi-purpose rooms, dance/fitness room, gymnasium, & banquet room.		
3Q Comments			
4Q Comments			
Revise the rental information for tri folds and website to include all the facilities.	Update to include pictures, room dimensions, and amenities of the Community Center, Recreation Center party rooms, Banquet Room, fields and courts. Include room setups in pictures to better promote room layout options.	Madonna Giampietro	O
1Q Comments	Change in staffing, began employment 6/28. Projected to begin 2Q		
2Q Comments	Evaluated current rental web pages to determine what content needs to be included/changed/taken out.		
3Q Comments			
4Q Comments			
Create a deep cleaning plan for the Recreation Center.	Establish daily, weekly, monthly, quarterly, bi-annually, and annual list of items to be deep cleaned by the recreation center maintenance department.	Chris Finn	O
1Q Comment	Reviewed the current forms that are in place to see what can be adjusted. This will allow us to make changes to get a better handle on special cleaning scheduling.		
2Q Comments	Maintenance Supervisor has started to make new forms. Forms are having items deleted and new things added; as well as making additional forms for shifts or tasks.		
3Q Comments			
4Q Comments			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Inventory facility equipment, past repairs, dates items were replaced, as well as future repair needs.	Review and update capital replacement spreadsheets. Update spreadsheets to reflect past replacement dates, as well as future replacement needs. Work in conjunction with our comprehensive master plan to update capital replacement plan.	Chris Finn	O
1Q Comments	Will work in conjunction with the data from the Comprehensive Master Plan. Awaiting documents from PRI. A list of past paving and lighting projects was prepared to assist with future planning.		
2Q Comments	I have started to color coordinate the items on the list in three different colors. Red meaning it needs to be done or past due, orange meaning it is 3-5 years away from needing to be replaced, and green meaning no replacement is needed.		
3Q Comments			
4Q Comments			
Evaluate current fee structure for rentals and detailed reporting for demographics of rentals.	Complete a competitive analysis on surrounding rental venues. Evaluate current fees and determine appropriate fees moving forward while remaining competitive. Factor in demographics of past and current rentals to assist with competitive analysis.	Madonna Giampietro Chris Fin	O
1Q Comments	Compiled data from surrounding rental venues and started to report demographics of current year's rentals.		
2Q Comments	Analyzed data collected and determined appropriate fee structure for indoor rentals.		
3Q Comments			
4Q Comments			

**Park District of La Grange
November 2021
Board Report
Claudia Galla
Park Foreman
Parks & Grounds Report**

- I have ordered park district trees for spring 2022 planting. I've been contacting and meeting with residents who requested commemorative tree information. So far, three families will have trees planted in the spring.
- I've talked with four tree contractors to discuss our upcoming pruning and removal needs. I'm waiting for quotes to come in.
- All soccer fields have been fertilized by CS Turf, following maps created on our GIS system.
- Staff has power washed the Community Center exterior. Doors, frames, ledges, pipes, vents, and the front entranceway has been painted. A frame was installed around a back window.



- Perennial plants are being cut down and beds cleaned up in various location. Our large planters have been cleared and hauled into the building for winter storage. Water bags have been removed from young trees.

Urban & Community Forestry Grant update:

- Jenny and I have met with Steve Lane from Urban Forestry Management to review the second draft of the tree management updates. A few more adjustments are being made to the GIS system to fit our needs better. We will have the 3rd draft to review in mid-November.
- I have been familiarizing myself with the use of the GIS system on the phone app and desktop version. I updated our tree inventory by adding plantings from spring 2021, added removals for this fall. I'm working with the capability of adding planting sites for spring 2022.
- I was able to secure raffle donations from Natural Communities, The Possibility Place and The Morton Arboretum for the November 6th Tree Walk. Kevin and Andrea have been marketing the event in various outlets. I have created a map (using the GIS system) of the path we will follow on the walk and tree descriptions so the public can follow along. Andrea created a QR code to bring the map and info to participant phones.
- Jenny and I had a Zoom meeting with Airis Cervantes, Stewardship Coordinator from The Morton Arboretum. She talked with us about their Centennial Tree Planting Initiative and what would be expected of us. We would have to except 10 trees for planting and involve community volunteers. Airis will meet me onsite at Denning Park November 5th. She will be advising on proper planting locations. The Morton Arboretum staff will offer guidance and assistance along the way. The event is scheduled for fall 2022.
For more info go to:
<https://mortonarb.org/centennial/tree-planting-initiative/>
- Please see the updated Parks Maintenance 2Q goals and objectives following this report.

Routine duties for the month include:

- *Process vouchers.
- *Trash & recycling collection in all parks, twice a week.
- *Clean the interior of our satellite buildings, daily.
- *Completed inspections for November will include Playgrounds and Buildings.



PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
PARKS DEPARTMENT



Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop parks maintenance standards for each park.	Create a manual which includes each park location with the mowing schedule and time to mow park, fertilization and weed control process, general weeding and upkeep, mulch replacement plan, garbage removal schedule, park inspection checklist and playground inspection checklist. Complete a plan each quarter for 2-3 parks.	Claudia Galla Ricky Cox Jose Farias	O
1Q Comments	1 st draft for all locations has been completed.		
2Q Comments	Continue edits and revisions to draft manual.		
3Q Comments			
4Q Comments			
Develop a system to encourage recycling throughout the Park District.	Buildings: Supply recycling bins where needed. Have recycle dumpster more accessible to staff. Set a drop-off point for collection of spent batteries and used banners. Parks: price/purchase (pending budget availability) proper lids for 50-gallon cans, used on athletic fields. Investigate pricing for permanent replacement of trash and recycling cans. Notify/train all staff with information and procedures.	Claudia Galla Ricky Cox Jose Farias Vince Gonzalez	O
1Q Comments	Recycling dumpsters are now inside the building for easy access. Recycle cans have been re-stenciled and fitted with proper covers. We are collecting banners to be up cycled through a sm. business. We are collecting spent batteries for proper disposal.		
2Q Comments	We will be switching to biodegradable dog waste bags in the near future. Once the current stock is depleted, Poo Free Parks will be providing the biodegradable dog bags at a cheaper price. Leynette gathered information for the proper disposal of 50+ obsolete office phones. We prepared and packaged them for delivery to Revolving Networks where they will be processed. Leynette & Jenny are currently preparing for the proper disposal of paper files under the Local Records Act. There is currently 100 cu.ft. in storage to dispose of. Each department will also gather outdated files to contribute.		
3Q Comments			
4Q Comments			

Compile an inventory list of each park.	Complete inventories for 2-3 parks per quarter; to include but not limited to benches, trash & recycle receptacles, picnic tables, water fountains, bleachers, tennis courts, basketball courts, ball fields, soccer fields, etc.	Claudia Galla	C
1Q Comments	Inventories completed for each park.		
2Q Comments			
3Q Comments			
4Q Comments			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Create a Commemorative Bench Program.	Offer the public an opportunity to purchase a bench with a plaque insert. Update current Commemorative Tree Program to include benches. Gather pricing information. Develop a standard installation procedure.	Claudia Galla	O
1Q Comments	1 st draft of updated tree & bench program complete.		
2Q Comments	Pricing for bench and plaque has been obtained and continue to work on bench commemorative program to offer to residents.		
3Q Comments			
4Q Comments			
Develop and implement an Adopt-A-Park Program.	Investigate an Adopt-A-Park program. Speak with other districts who already have a program, create a program & rollout plan, along with develop waivers and necessary documents. Goal to hand out Adopt-A-Park information during the Pet Parade to start spreading the word. Ensure branding of Adopt-A-Park program is formed in conjunction with our comprehensive master plan.	Claudia Galla Jenny Bechtold	O
1Q Comments	Have collected information from several districts on their adopt a park programs. Will work on putting together the program details and waivers for groups and organizations. Updated the website to have an Adopt-A-Park page with coming soon information and to contact Jenny if interested in adopting a park.		
2Q Comments	Program paperwork has been developed and under review for any updates or changes. Logo has been created. Planning a soft roll out during tree walk on November 6, 2021.		
3Q Comments			
4Q Comments			

Schedule an Independent Consultant to audit our parks.	The audit will take place by an Independent Consultant to give our parks a second set of eyes for upkeep and safety. After each audit we will receive a report with any necessary improvements.	Claudia Galla	O
1Q Comments	The process has started by Ray Ochrowicz from Executive Decisions visiting parks and compiling a detail summery of needed repair and safety issues. The parks teams have completed all repairs.		
2Q Comments	Repairs are completed as a summery is reviewed by Maintenance each month. Each park is inspected twice annually.		
3Q Comments			
4Q Comments			

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

MEMORANDUM M21-017



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Leynette Kuniej, Superintendent of Finance
RE: Bond Issuance Series 2021
DATE: November 8, 2021

Background:

Each year the Park District issues General Obligation Limited Tax Park Bonds to provide for the payment of principal and interest due on December 15th on two prior Alternate Revenue Source Bond Issues, Series 2016 and Series 2020A.

The District always issues the maximum amount allowed based on our tax extension base. Any amount received in excess of the Alternate Revenue Source Bond obligation is allocated to the bond issuance costs and the capital improvement fund.

Implications:

The issuance of the annual rollover Park Bonds provides the revenue which allows the Park District to abate the real estate taxes which would otherwise be levied on the Park District residents. At the same time, it provides some funding for capital projects.

A representative from PMA Securities will be at our meeting to discuss the bond issue and answer questions. Bids for the purchase of our bonds are due to PMA Securities on November 15th.

Staff Recommendation:

Staff recommends that Ordinance 21-03 be approved and that the Executive Director be given the authority to accept the best bid as recommended by PMA Securities.

ORDINANCE No. 21-03

AN ORDINANCE providing for the issue of not to exceed \$358,000 General Obligation Limited Tax Park Bonds, Series 2021, of the Park District of La Grange, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, the Park District of La Grange, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$153,006 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the Project, and that the cost thereof will be not less than \$153,006, and that it is necessary and for the best interests of the District that it borrow an amount not to exceed \$153,006 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the "*President*"), on the 13th day of September, 2021, executed an Order calling a public hearing (the "*Hearing*") for the 11th

day of October, 2021, concerning the intent of the Board to sell bonds in the amount of not to exceed \$358,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *La Grange Suburban Life*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 72 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 72-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 11th day of October, 2021, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 11th day of October, 2021; and

WHEREAS, the District has issued and now has outstanding and unpaid its General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2016 (the "*Series 2016 Bonds*"), and General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A (the "*Series 2020A Bonds*" and, together with the Series 2016 Bonds, the "*Prior Bonds*"); and

WHEREAS, the Prior Bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, it is necessary and desirable to provide the revenue source for the payment of the principal of and interest due on the Prior Bonds on December 15, 2021 (the "*Refunding*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the Refunding, and that the cost thereof, including legal, financial and other expenses, will be not more than

\$204,994, and that it is necessary and for the best interests of the District that it borrow an amount not to exceed \$204,994 and issue bonds of the District to evidence the borrowing; and

WHEREAS, it is in the best interests of the District to issue bonds in an amount not to exceed \$153,006 for the Project and bonds in an amount not to exceed \$204,994 for the Refunding, together as one issue of bonds in the aggregate amount of not to exceed \$358,000; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the not to exceed \$358,000 General Obligation Limited Tax Park Bonds, Series 2021, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow an amount not to exceed \$153,006 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District to said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued an amount not to exceed \$153,006 of the bonds so authorized, that the District has been authorized by law to borrow an amount not to exceed

\$204,994 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District to said amount, the proceeds of said bonds to be used for the Refunding, and it is necessary and for the best interests of the District that there be issued an amount not to exceed \$204,994 of the bonds so authorized, and that said bonds be issued together as one issue of bonds in an aggregate principal amount not to exceed \$358,000.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District an amount not to exceed \$358,000 for the purposes aforesaid; and that bonds of the District (the “*Bonds*”), if issued, shall be issued to said amount and shall be designated “General Obligation Limited Tax Park Bonds, Series 2021,” or with such other series designation as shall be appropriate and as set forth in the Bond Notification (as hereinafter defined). The Bonds shall be dated such date (not prior to November 8, 2021, and not later than May 8, 2022) as set forth in the Bond Notification, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$100,000 each and integral multiples of \$100 in excess thereof (or such other denominations as set forth in the Bond Notification) (but no single Bond shall represent installments of principal maturing on more than one date), and shall be numbered 1 and upward. The Bonds shall become due and payable (without option of prior redemption) on December 1, 2022, in the amount (not exceeding \$358,000), and bearing interest at the rate per annum (not exceeding 2.00% per annum) as set forth in the Bond Notification. The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being either semi-annually on June 1, 2022, and December 1, 2022, or at maturity on December 1, 2022, as set forth in the Bond Notification.

Interest on each Bond shall be paid by check or draft of the bond registrar and paying agent (which shall be a bank or trust company authorized to do business in the State of Illinois or the Treasurer of the Board (the "*Treasurer*")) as set forth in the Bond Notification (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the office of the Bond Registrar.

The Bonds shall be signed by the President and Secretary and shall be countersigned by the Treasurer, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative.

All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
NO. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

PARK DISTRICT OF LA GRANGE

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2021

See Reverse Side for
Additional Provisions

Interest
Rate: _____%

Maturity
Date: December 1, 2022

Dated
Date: _____, 2021

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Park District of La Grange Cook County, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the Dated Date identified above at the Interest Rate per annum set forth above on December 1, 2022. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the office of _____, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation

in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"), as more fully described in the proceedings of the District providing for the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Park District of La Grange, Cook County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the President and Secretary of said Board of Park Commissioners, and to be countersigned by the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

SPECIMEN

President, Board of Park Commissioners

Countersigned:

SPECIMEN

Secretary, Board of Park Commissioners

SPECIMEN

Treasurer, Board of Park Commissioners

Date of Authentication: _____, 2021

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

_____, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2021, of the Park District of La Grange, Cook County, Illinois.

as Bond Registrar

[Form of Bond - Reverse Side]

PARK DISTRICT OF LA GRANGE

COOK COUNTY, ILLINOIS

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2021

[6] This Bond is issued by the District (i) for the payment of land condemned or purchased for parks, for the building, maintaining, improving, and protecting of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto and (ii) to provide the revenue source for the payment of certain principal and interest to become due on the presently outstanding and unpaid General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2016, and General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, of the District. This Bond is issued pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the office of the Bond Registrar in _____, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$100,000 each or integral multiples of \$100 in excess thereof. This Bond may be exchanged at the office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other

authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. (a) Any one of the President or Vice President of the Board and (b) the Executive Director of the District (the "Designated Representatives") are hereby authorized to proceed not later than the 8th day of May, 2022, without any further authorization or direction from the Board, to sell and deliver the Bonds upon the terms as prescribed in this

Ordinance. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the delivery of the Bond Notification as may be, and thereupon be deposited with the Treasurer, and, after authentication thereof by the Bond Registrar, be by the Treasurer delivered to the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being not less than 100% of the principal amount of the Bonds (exclusive of original issue discount, if any) plus accrued interest, if any, to date of delivery. The Purchaser shall be: (a) pursuant to a competitive sale conducted by PMA Securities, LLC, Naperville, Illinois ("*PMA*"), the best bidder for the Bonds; (b) in a negotiated underwriting, a bank or financial institution listed in the Dealers & Underwriters or Municipal Derivatives sections of the most recent edition of The Bond Buyer's Municipal Marketplace; or (c) in a private placement, (i) a bank or financial institution authorized to do business in the State of Illinois, (ii) a governmental unit as defined in the Debt Reform Act, or (iii) an "accredited investor" as defined in Rule 501 of Regulation D as promulgated under the Securities Act of 1933, as amended; *provided, however*, that the Purchaser as set forth in either (b) or (c) shall be selected only upon receipt by the District of the written recommendation of PMA that the sale of the Bonds on a negotiated or private placement basis to the Purchaser is in the best interest of the District because of (i) the pricing of the Bonds by the Purchaser, (ii) then current market conditions or (iii) the timing of the sale of the Bonds; and *further provided*, that the Purchaser as set forth in (c) may be selected through the utilization of a placement agent selected by the Designated Representatives after consultation with PMA if the use of such placement agent is determined by the Designated Representatives to be in the best interest of the District.

Upon the sale of the Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In the Bond Notification, the Designated Representatives shall find and determine

that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed the maximum rate otherwise authorized by applicable law. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of the Bonds, as evidenced by the execution and delivery of the Bond Notification by the Designated Representatives, the President, Secretary and Treasurer and any other officers of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds as may be necessary, including, without limitation, the contract for the sale of the Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the District of any Term Sheet relating to the Bonds (the "*Term Sheet*"), in substantially the form now before the Board, is hereby ratified, approved and authorized; the execution and delivery of the Term Sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said Term Sheet and the Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at

maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:
2021	\$357,914.64 for interest and principal up to and including December 1, 2022

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President, Secretary and Treasurer are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk of The County of Cook, Illinois (the "*County Clerk*"), in a timely manner to effect such abatement.

Section 8. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk and it shall be the duty of the County Clerk in and for the year 2021 to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in said year for general park purposes, in order to raise the amount aforesaid and in said year such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2021" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the "*Base*").

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District's outstanding General Obligation Limited Tax Park Bonds, Series 2020B. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted

by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 10. Use of Bond Proceeds. Accrued interest (if any) received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Principal proceeds of the Bonds in an amount not to exceed \$153,006 are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District and the remainder of the principal proceeds of the Bonds are hereby appropriated for the purpose of the Refunding. At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by PMA or the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 11. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 12. Reimbursement. With respect to expenditures for the Project paid within the 60-day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 13. Designation of Issue. The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 14. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 15. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 16. Record-Keeping Policy and Post-Issuance Compliance Matters. On November 18, 2013, the Board adopted a record-keeping policy (the “Policy”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or

the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 17. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 18. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 8, 2021.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

_____.

The following Park Commissioners voted NAY: _____.

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois (the "Board"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 8th day of November, 2021, insofar as the same relates to the adoption of Ordinance No. 21-03 entitled:

AN ORDINANCE providing for the issue of not to exceed \$358,000 General Obligation Limited Tax Park Bonds, Series 2021, of the Park District of La Grange, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District,
this 8th day of November, 2021.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the 8 day of NOVEMBER, 2021, there was filed in my office a duly certified copy of Ordinance No. 21-03 entitled:

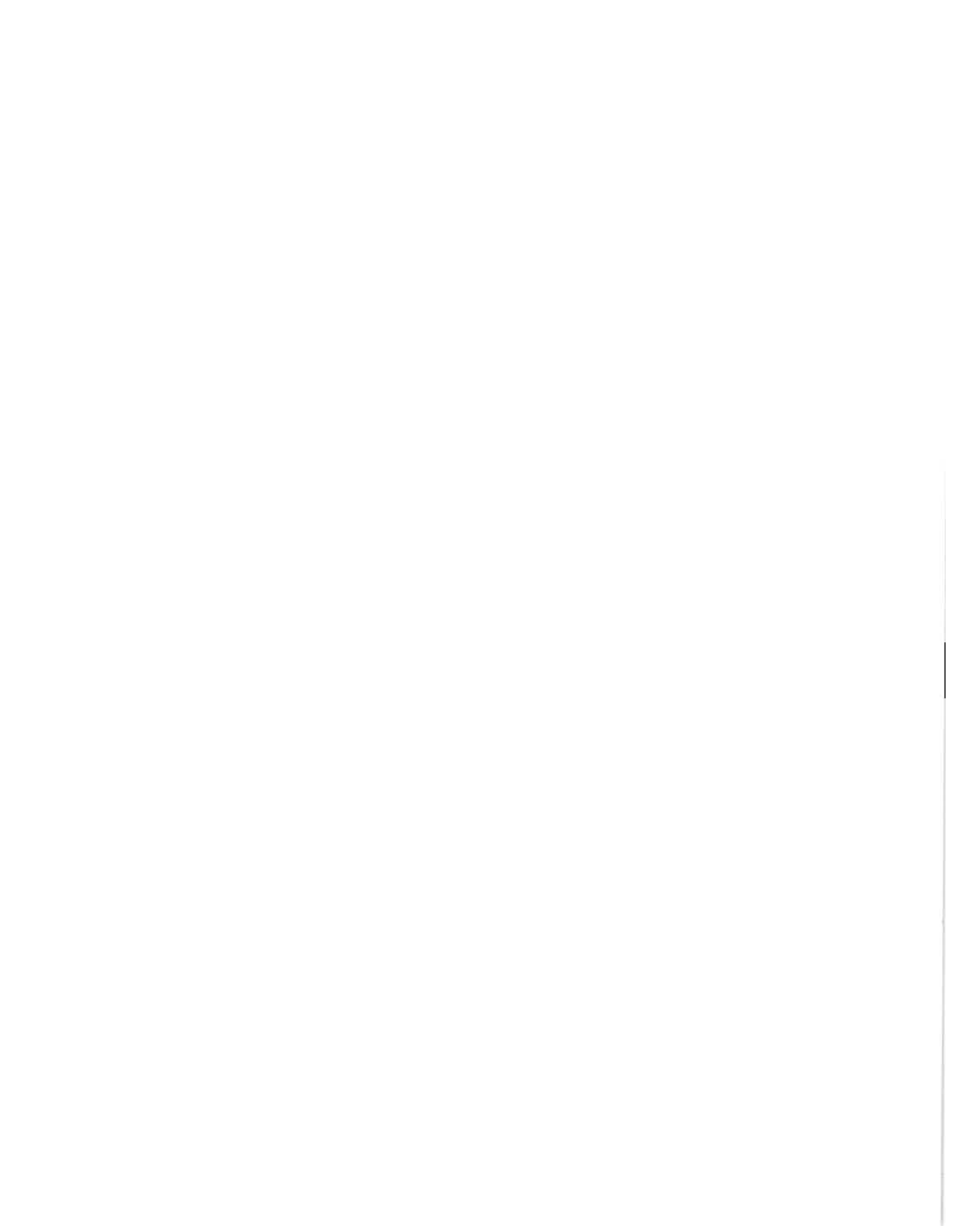
AN ORDINANCE providing for the issue of not to exceed \$358,000 General Obligation Limited Tax Park Bonds, Series 2021, of the Park District of La Grange, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, on the 8th day of November, 2021, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2021.

County Clerk of The County of Cook, Illinois

(SEAL)



MEMORANDUM M21-015



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Leynette Kuniej, Superintendent of Finance
RE: Proposed 2021 Tax Levy
DATE: November 8, 2021

Background:

Each year the Park District prepares an ordinance to levy and collect taxes on all taxable property within the District. A certified copy of the ordinance must be filed no later than the last Tuesday in December with the Cook County Clerk.

Implications:

Attached is the proposed 2021 tax levy. The Property Tax Limitation Act restricts the increase in our levy to the lesser of 5% or the Consumer Price Index. The CPI rate for the 2021 tax levy is 1.4%.

The amount levied can be adjusted for any new growth or redevelopment in the community. This calculation uses a new growth estimate of \$10 million increase in EAV. Our annual projection village wide is generally \$5 million. The additional \$5 million relates to the Mason Pointe residential development.

After reviewing our current fund balances and year end projections, I reduced the levy request for the IMRF Pension Fund and the Social Security/Medicare Fund levies. Staffing shortages have decreased our expense in each fund, and investment returns in the pension fund has decreased our required contribution to the pension plan.

I have increased the request for the liability insurance fund since unemployment insurance contributions are paid from this fund, and we are self-insured for this expense. I will report separately on activity in our unemployment account.

The balance remaining for the tax capped funds was used to increase the Recreation Fund Balance. This fund realized the greatest challenge during the pandemic with a partial shutdown, participant restrictions, and staffing shortages.

The tax levy amount that I am proposing is an increase of \$56,651 or 1.80% over the prior year levy amount.

Staff Recommendation:

Staff recommends that the amounts presented be used in the 2021 levy ordinance and approved at the December 2021 meeting.

PARK DISTRICT OF LA GRANGE
2021 TAX LEVY CALCULATION

Maximum permitted levy

1 $\frac{\text{Aggregate extension (prior year) x cpi}}{\text{Projected EAV less new growth}} = \text{Limiting Rate}$

2 limiting rate x (prior EAV + new property EAV) = Dollars to levy

1 $\frac{2,028,297 \times 1.014}{845,961,041} = 0.243$

2 $.243 \times (845,961,041 + 10,000,000) = 2,081,005$

Levy Amount by Fund

	Proposed 2021 Amount	Rate Produced	Ceiling	Extended 20 Levy	Extended 20 Rate	% Increase
General	966,500	0.1129	0.35	946,797	0.1119	
Recreation	805,000	0.0940	0.37	618,000	0.0731	
Social Security	100,000	0.0117		123,600	0.0146	
IMRF	50,000	0.0058		185,400	0.0219	
Liability Insurance	125,000	0.0146		108,150	0.0128	
Audit	10,000	0.0012	0.005	20,600	0.0024	
Paving & Lighting	25,000	0.0029	0.005	25,750	0.0030	
Special Recreation	2,081,500	0.2432		2,028,297	0.2397	53,203 2.62%
	210,000	0.0245	0.040	216,300	0.0256	(6,300) -2.91%
Debt Service - includes 5% loss	2,291,500			2,244,597	0.2653	46,903 2.09%
	910,350	0.1051		900,602	0.1064	9,748 1.08%
	3,201,850	0.3728		3,145,199	0.3717	56,651 1.80%

MEMORANDUM M21-016



TO: Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Leynette Kuniej, Superintendent of Finance
RE: S.E.A.S.P.A.R. Levy 2021
DATE: November 8, 2021

Background:

The Park District is a member of the Southeast Association for Special Parks and Recreation (SEASPAR) which was organized by eleven area park districts to provide special recreation programs for physically and mentally challenged individuals and to share the expenses of such programs on a cooperative basis.

SEASPAR's Board of Directors consists of one representative from each participating park district. The Board of Directors is the governing body of SEASPAR and is responsible for establishing all major policies and changes therein and for approving all budget, capital outlay, programming, and master plans.

Implications:

Each year SEASPAR calculates the contribution required from each member park district based on their approved budget. The allocation among each member is based on the member district's EAV in relation to each other.

Due to the triennial reassessment and the growth in La Grange, our EAV increased 14.23%. Our required contribution for next fiscal year will be \$114,205 which is an increase of 6.36% or \$6,825.

Staff Recommendation:

Staff recommends that the Board approve the SEASPAR contribution for the next fiscal year.

SEASPAR
Member EAV/Contribution
Worksheet

Overall EAV Information Including a comparison from FY 2016-17 to FY 2022

Member Entity	Primary County	FY16-17 2014 EAV	Change from FY2015-2016	FY2017-2018 2015 EAV	Change from FY2016- 2017	FY2018-2019 2016 EAV	Change from FY2017- 2018	FY2019-2020 2017 EAV	Change from FY2018- 2019	FY2020-2021 2018 EAV	Change from FY2019- 2020	FY2021-2022 2019 EAV	Change from FY2020- 2021	FY2022 2020 EAV	Change from FY2021 2022
Brookfield	Cook	340,065,226	-5.69%	331,041,900	-2.65%	347,060,816	4.84%	408,699,522	17.76%	395,870,051	-3.14%	393,073,486	-0.71%	460,687,375	17.20%
Clarendon Hills	DuPage	457,064,142	0.93%	494,776,287	8.25%	530,275,995	7.17%	566,085,216	6.75%	589,352,671	4.11%	593,248,541	0.66%	612,201,639	3.19%
Darien	DuPage	764,319,906	-1.63%	775,494,934	1.46%	816,580,984	5.30%	851,330,759	4.26%	889,817,758	4.52%	924,415,467	3.89%	961,713,830	4.03%
Downers Grove	DuPage	1,985,238,872	0.23%	2,095,260,496	5.54%	2,242,789,906	7.04%	2,365,201,677	5.48%	2,476,101,910	4.69%	2,560,032,353	3.39%	2,682,251,563	4.77%
Indian Head Park	Cook	123,631,035	-0.77%	120,384,081	-2.63%	125,433,381	4.19%	155,155,702	23.70%	148,142,238	-4.52%	146,721,960	-0.96%	166,471,081	13.46%
LaGrange	Cook	593,796,697	2.92%	577,064,195	-2.82%	602,373,786	4.39%	756,807,534	25.64%	735,844,744	-2.77%	740,549,627	0.64%	845,961,041	14.23%
LaGrange Park	Cook	319,016,621	0.47%	308,453,194	-3.31%	324,888,103	5.33%	399,852,685	23.07%	387,326,420	-3.13%	385,485,986	-0.48%	439,592,979	14.04%
Lemont	Cook	771,174,403	-2.13%	764,660,422	-0.84%	811,154,582	6.08%	972,780,454	19.93%	951,997,386	-2.14%	959,711,551	0.81%	1,082,217,104	12.76%
Lisle	DuPage	1,083,569,058	0.51%	1,118,094,776	3.19%	1,191,428,213	6.56%	1,220,073,970	2.40%	1,256,746,761	3.01%	1,306,602,908	3.97%	1,362,181,095	4.25%
Western Springs	Cook	595,143,879	5.64%	585,304,846	-1.65%	619,757,713	5.89%	769,964,494	24.24%	752,755,358	-2.24%	751,969,026	-0.10%	843,828,490	12.22%
Westmont	DuPage	751,819,349	-2.42%	767,296,700	2.06%	812,924,793	5.95%	857,159,869	5.44%	887,314,785	3.52%	934,189,127	5.28%	966,764,648	3.49%
Woodridge	DuPage	1,040,478,686	-0.27%	1,072,401,364	3.07%	1,137,890,528	6.11%	1,188,220,684	4.42%	1,246,313,824	4.89%	1,322,008,561	6.07%	1,378,698,056	4.29%
Totals/Average %		8,825,317,874	-0.09%	9,010,233,195	2.10%	9,562,558,800	6.13%	10,511,332,566	9.92%	10,717,583,906	1.96%	11,018,008,593	2.80%	11,802,568,901	7.12%

Member Contributions from FY 2016-2017 to FY 2022

Member Entity	Primary County	FY2016-2017 contribution at .0181%	Change from FY 2015-2016	FY2017-2018 contribution at .01773%	Change from FY2016- 2017	FY2018-2019 contribution at .01671%	Change from FY2017- 2018	FY2019-2020 contribution at .0152%	Change from FY2018- 2019	FY2020-21 contribution at .01491%	Change from FY2019- 2020	Proposed FY2021-22 contribution at .0145%	Change from FY2020- 2021	Proposed FY2022 contribution at .0135%	Change from FY2021 2022
Brookfield	Cook	61,552	-5.69%	58,694	-4.64%	57,994	-1.19%	62,122	7.12%	59,024	-4.99%	56,986	-3.44%	62,193	9.12%
Clarendon Hills	DuPage	82,729	0.93%	87,724	6.04%	88,609	1.01%	86,045	-2.89%	87,872	2.12%	86,021	-2.11%	82,647	-3.92%
Darien	DuPage	138,342	-1.63%	137,495	-0.61%	136,451	-0.76%	129,402	-5.17%	132,672	2.53%	134,040	1.03%	129,831	-3.14%
Downers Grove	DuPage	359,328	0.23%	371,490	3.38%	374,770	0.88%	359,511	-4.07%	369,187	2.69%	371,205	0.55%	362,104	-2.45%
Indian Head Park	Cook	22,377	-0.77%	21,344	-4.62%	20,960	-1.80%	23,584	12.52%	22,088	-6.34%	21,275	-3.68%	22,474	5.64%
LaGrange	Cook	107,477	2.92%	102,313	-4.80%	100,657	-1.62%	115,035	14.28%	109,714	-4.62%	107,380	-2.13%	114,205	6.36%
LaGrange Park	Cook	57,742	0.47%	54,689	-5.29%	54,289	-0.73%	60,778	11.95%	57,750	-4.98%	55,895	-3.21%	59,345	6.17%
Lemont	Cook	139,583	-2.13%	135,574	-2.87%	135,544	-0.02%	147,863	9.09%	141,943	-4.00%	139,158	-1.96%	146,099	4.99%
Lisle	DuPage	196,126	0.51%	198,238	1.08%	199,088	0.43%	185,451	-6.85%	187,381	1.04%	189,457	1.11%	183,894	-2.94%
Western Springs	Cook	107,721	5.64%	103,775	-3.66%	103,562	-0.21%	117,035	13.01%	112,236	-4.10%	109,036	-2.85%	113,917	4.48%
Westmont	DuPage	136,079	-2.42%	136,042	-0.03%	135,840	-0.15%	130,288	-4.09%	132,299	1.54%	135,457	2.39%	130,513	-3.65%
Woodridge	DuPage	188,327	-0.27%	190,137	0.96%	190,142	0.00%	180,610	-5.01%	185,825	2.89%	191,691	3.16%	186,124	-2.90%
Totals/Average %		1,597,383	-0.09%	1,597,514	0.01%	1,597,904	0.02%	1,597,723	-0.01%	1,597,992	0.02%	1,597,611	-0.02%	1,593,347	-0.27%



MEMORANDUM M21-018

TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Chris Finn, Superintendent of Facilities
RE: TriCore Environmental LLC Environmental Remediation Services
DATE: November 8, 2021

Background:

The Park District of La Grange has two 8,500-gallon UST's located in the front southeast corner of the parking lot at 536 East Ave. These UST's are single wall steel tanks, installed in 1983. These UST's require annual testing by a certified inspector to ensure the tanks are not leaking. Although we have been passing the annual tests, the UST's have needed multiple repairs over the past several years, resulting in thousands of dollars spent on repairs. The age of the UST's also raises environmental concerns, possible "release" and/or underground contamination, as well as possible corrosion of the tanks.

The Illinois Environmental Protection Agency (IEPA) and the Illinois Office of the State Fire Marshal (OSFM) administer the Underground Storage Tank (UST) Fund, which helps tank owners/operators pay for cleaning up leaks from petroleum UST's. Introduced in 1989, a \$0.0003 per-gallon motor fuel tax and a \$0.008 per-gallon environmental impact fee fund the program. Both taxes are to expire in 2025. The OSFM determines if an UST owner/operator is eligible for payment and determines the deductible amount paid by the owner/operator. The IEPA reviews budgets and payment requests for corrective action to determine if the costs are reasonable, eligible, and consistent with the associated technical plan as prepared by the agency or agency's environmental consultant.

Implications:

TriCore Environmental LLC has presented a contract for environmental remediation services for the aging UST's on the District's 536 East Avenue property. As part of the process, the document was reviewed by staff and sent to Ancel Glink for a thorough review of all legal matters.

Their proposal includes obtaining soil samples and based on the results of those samplings, accessing reimbursable funds from the Illinois EPA's Leaking UST Fund if a "release" (contamination) is found, impacting the removal of the UST's. The cost for the soil samples is \$4,439 and includes a \$5,000 deductible for a total of \$9,439. The remaining amount would be submitted by TriCore to the Illinois EPA's Leaking UST Fund.

If no "release" is found, TriCore Environmental LLC will assist the District with obtaining bids for the removal of the UTS's, as the amount would exceed \$25,000.

It is important to note, if the contract is not completed before June 30, 2022 the payout amounts will follow the new Maximum Payout Amounts schedule for July 1, 2022 through June 30, 2023

(not published at this time). We have been advised the increase would be approximately 3%. We do anticipate the project being completed well before this timeline.

The process for the removal of the UST's must follow a detailed timeline to qualify for the Illinois EPA's Leaking UST Fund. A TriCore representative will be present at the board meeting on November 8, 2021 to discuss the contract details and timeline.

The District is eager to remove the UST's for environmental reasons, as well as to be proactive to avoid potential leaks or contamination with the aging tanks. The removal of the UST's will also allow the District to make the best use of the new parcel purchase, 610 East Ave, with the option to connect the new proposed parking lot with the existing parking lot on 536 East Ave.

Staff Recommendation:

Staff recommends approving the environment remediation services agreement in the amount of \$9,439 if a "release" is found or following the legal bid process if no "release" is found.



September 20, 2021

Ms. Jenny Bechtold, Executive Director
The Park District of LaGrange
536 East Avenue
LaGrange, IL 60525
jennybechtold@pdlg.org

RE: Environmental Remediation Services
The Park District of LaGrange
536 East Avenue
LaGrange, IL 60525

Dear Ms. Bechtold:

TriCore Environmental, LLC (TriCore) is pleased to present this proposal to conduct the following activities at your property associated with the removal of two 8,500-gallon underground storage tanks (USTs) that currently store and dispense diesel fuel and gasoline: 1) performing a limited soil investigation around the UST system to collect soil for analysis of gasoline and diesel fuel parameters as well as landfill waste disposal parameters to evaluate the presence of soil contamination; 2) reporting a release to the Illinois Emergency Management Agency (IEMA) based on the field observations; 3) project management and coordination; 4) UST removal, soil sampling, and laboratory analysis; and 5) preparation of an Eligibility and Deductible (E&D) Application, 20-Day Certification, 45-Day Report, Site Assessment Report (SAR), and early action reimbursement claim. For any additional investigation or remediation activities beyond the activities described above that are required to obtain a No Further Remediation letter for the release, TriCore would complete those activities and submit those costs within reimbursement claims to the Illinois Environmental Protection Agency's (Illinois EPA's) UST Fund, and then wait for reimbursement from the Fund for those costs.

As part of the E&D application process with the OSFM, an E&D determination letter will be issued upon their review of the application. The determination letter will list the \$5,000 deductible assigned to the IEMA incident number. The \$5,000 deductible represents the minimum out-of-pocket expenses for you to complete the remediation associated with the release. The activities described above are considered eligible expenses and would be eligible for reimbursement from the UST Fund minus the \$5,000 deductible and a portion of the limited soil investigation costs.

By performing the limited soil investigation and reporting a release to the IEMA prior to applying for the UST removal permit, costs associated with the removal of the two 8,500-gallon USTs, up to the Illinois EPA-approved rate of \$8,450.94, should be eligible for reimbursement from the UST Fund assuming contamination is discovered around each UST. Costs associated with the excavation, transportation, and disposal of contaminated backfill and soil from the UST cavity

within the extent of 4 feet from the existing UST system up to the Illinois EPA-allowed volume of 412 cubic yards (yds³), and the installation and placement of backfill material in the UST cavity within the extent of 4 feet from the existing UST system up to the Illinois-EPA allowed volume of 500 yds³ would also be eligible for reimbursement. The allowed volumes of material to be excavated and backfill to be installed is based on the volume of the existing USTs. Note that it is not required that contaminated soil and or backfill be removed during the UST removal activities.

Your costs associated with the limited soil investigation, reporting, and remediation of the release include the following:

1. \$4,439 for the limited soil investigation to determine if contamination exists;
2. The \$5,000 deductible to be assigned by the OSFM which would be deducted from TriCore's early action claim; and
3. Any non-eligible expenses as determined by TriCore and the Illinois EPA.

If the release is reported on the date that the limited soil investigation is performed, a portion of the costs associated with the investigation would be eligible for reimbursement from the UST fund.

At this time, TriCore has determined that the following costs are non-eligible expenses and would not be reimbursed by the UST Fund. It will be the responsibility of The Park District of LaGrange to reimburse TriCore for these costs in addition to the costs listed above.

1. Removal and disposal of UST contents prior to, during, and after removal.
2. Replacement of the asphalt or concrete surface covering the UST after removal, above the Illinois EPA maximum payment amount. (i.e. \$3.20/square foot for 4-inch thick asphalt)
3. If the LaGrange Park District selects to excavate contaminated soil during the UST removal activities, then the Park District would be responsible for the handling charge difference between 12% and whatever the Illinois EPA sliding scale equates to based on the total subcontractor expenses.

After the activities are completed, if TriCore determines that the non-eligible expenses listed above could be determined eligible by the Illinois EPA, TriCore will include those expenses in the reimbursement claim and request reimbursement for those costs.

Further details regarding TriCore's activities that are part of this proposal are provided below.

Limited Soil Investigation

This task includes the installation and sampling of 4 soil borings around the existing UST system, locating the on-site utilities to identify if any utilities are located where the soil borings would be installed, collection of soil samples from each soil boring, laboratory analysis of one soil sample from each boring for BTEX and MTBE using USEPA Method 8260 and PAHs using USEPA Method 8270, collection of one soil sample for laboratory analysis of waste disposal parameters, and backfilling the soil borings to grade.

Project Management and Coordination

This task includes project management and coordination of the project including the preparation of a site-specific health and safety plan that will be reviewed and be adhered to by TriCore personnel and our subcontractors during the project. This task also includes the reporting of a release to the

IEMA based on field observations from the limited soil investigation, and preparation and submittal of a waste profile for disposal of contaminated backfill and soil.

Oversight of the UST Removal, Soil Sampling, and Laboratory Analysis

This task includes the removal of two 8,500-gallon USTs, dispenser, and associated product piping, oversight, collection of a total of 16 soil samples from the sidewalls and floor of the UST and product piping areas, laboratory analysis of the soil samples for BTEX and MTBE using USEPA Method 8260 and PAHs using USEPA Method 8270, and backfilling the UST cavity to grade with gravel or recycled concrete materials. The removal of the USTs would need to be performed within 59 days of the reporting of the release.

E&D Application

This task includes the preparation and submittal of an E&D Application to the OSFM. Upon review and approval of the E&D Application, the OSFM will issue an E&D Determination letter that will list the \$5,000 deductible assigned to the IEMA incident number.

20-Day Certification

This task includes the preparation and submittal of a 20-Day Certification to the Illinois EPA. The 20-Day Certification will be submitted to the Illinois EPA within 20 days after the release is reported to the IEMA.

45-Day Report and SAR

This task includes the preparation and submittal of the 45-Day Report to the Illinois EPA and the SAR to the OSFM. The 45-Day Report will include a detailed summary of the UST removal activities, photographs, site maps, a cross-section of the UST area, tables summarizing the analytical laboratory results, and copies of the analytical laboratory reports. The 45-Day Report will be submitted to the Illinois EPA within 45 days after the release is reported to the IEMA. The SAR will be submitted to the OSFM within 45 days after the USTs are removed.

Early Action Reimbursement Claim

This task includes the preparation and submittal of an early action reimbursement claim to the Illinois EPA UST Fund. The reimbursement claim will include costs associated with the limited soil investigation, UST removal, and reporting activities described above.

All work will be invoiced in accordance with TriCore's Remediation Tasks Agreement provided in Attachment A. The following summary below depicts the estimated expenses that the Park District of LaGrange acknowledges responsibility to reimburse TriCore.

1. Limited soil investigation, utility locating, and laboratory analysis - **\$4,439**; and
2. Deductible of the incident - **\$5,000**;

For the costs summarized above, TriCore would require a payment of **\$4,439** within 30 days of invoice issue. The remaining balance of **\$5,000** (the deductible) would be due prior to conducting any additional work with regards to further investigation of the release. As stated above, if the release is reported on the date the soil investigation is completed, a portion of the investigation costs would be eligible for reimbursement from the UST Fund. Those eligible costs will be submitted in TriCore's early action reimbursement claim. Once TriCore has received payment of the early action reimbursement claim, TriCore would reimburse you for the eligible costs

associated with the initial soil investigation.

Following the Illinois EPA's approval of the 45-Day Report, a Stage 1 site investigation and associated reporting will be completed. If TriCore determines that additional investigation is required beyond Stage 1, Stage 2 and/or 3 (off-site) site investigations and associated reporting may be performed. TriCore would then complete any investigation and/or remediation activities required for the site to receive a No Further Remediation letter from the Illinois EPA.

In the event that a release from the USTs is not confirmed, and as a result the investigation, sampling, and UST removal costs are not reimbursable by the Illinois EPA's Leaking UST Fund, The Park District of LaGrange would be responsible for all costs related to the UST removal activities:

Investigation and Sampling	\$4,433.34
UST Removal, Sampling, Backfill, & Bid for Resurfacing	\$25,791.66
SAR to OSFM	\$406.44
TOTAL	\$31,138.48

***Note:** The cost for resurfacing the UST area is not included, as that cost would be determined by the bid process.

TriCore appreciates the opportunity to provide environmental services to you. Please complete the section below regarding your acceptance of this proposal. If this proposal is acceptable to you, please also complete the highlighted sections of the Remediation Tasks Agreement provided in Attachment A. If you have any questions regarding this proposal, please do not hesitate to contact the undersigned at (630) 520-9973 ext. 3, or by email at kim.miller@tricoreweb.com.

Sincerely,



Kim T. Miller, P.E.
Sr. Project Manager

Attachment

Proposal Accepted _____ Yes _____ No

Name: _____

Signature: _____

Title: _____

Phone No: _____

Date: _____

ATTACHMENT A
REMEDIATION TASKS AGREEMENT



AGREEMENT TO PERFORM
UNDERGROUND STORAGE TANK REMEDIATION
TASKS IN ILLINOIS

REMEDICATION TASKS AGREEMENT BETWEEN
TRICORE ENVIRONMENTAL LLC
AND
The Park District of LaGrange

TriCore Environmental LLC (TriCore), authorized to do business in the State of Illinois, is engaged in the business of conducting corrective action at petroleum underground storage tank ("UST") sites in the State of Illinois.

The Park District of LaGrange ("**Client**") is the property owner, business owner, business operator, or property administrator who is the party eligible for reimbursement for costs of corrective action of petroleum releases from UST(s) at the Site under the Underground Storage Tank Fund (the "Fund" or the "Reimbursement Program"). **Client** and **TriCore** desire to enter into an agreement providing that **TriCore** shall conduct remediation activities at a petroleum UST contaminated site in exchange for reimbursement from the State of Illinois for those costs and any additional allowable charges or incentives, including interest, allowed by the Illinois Environmental Protection Agency and/or the Office of the State Fire Marshal (the "Board") pursuant to 35 Illinois Administrative Code parts 731, 732, 734, 742, Public Act 92-0554 and 415 ILCS 5/57-57.17 et seq.. ("Applicable Law"), and provided in this Agreement. In consideration of the above, the parties hereby agree as follows:

Article 1. Site

Exhibit A, attached as a part of this Agreement, describes the eligible property (hereinafter Site) at which **TriCore** will perform the Services described in Article 2 of this Agreement.

Article 2. Scope of Work

- a) **TriCore** shall provide allowable and reimbursable labor and materials ("Services") to "Remediate" the Site as provided under the Fund. "Remediate" means to: mitigate, clean up, remove, treat or remediate the present known release of petroleum motor fuel on the Site as required under Applicable Law, and (ii) mitigate, clean up, remove, treat or remediate the present known release of petroleum motor fuel off of the Site if emanating from the Site as required Under Applicable Law, if adequate access to the off-Site locations is provided by others. **TriCore** is not required to perform any Services which are not eligible for payment from the Fund, as reasonably determined by **TriCore**.
- b) **TriCore** and **Client** shall use their best efforts to schedule all work at times reasonably convenient to both parties.
- c) If additional work is required which **TriCore** determines is not reimbursable by the Board under Applicable Law (hereinafter "Additional Work"), **TriCore** will promptly notify **Client** and obtain **Client's** written approval prior to performance of such work. If **Client** approves, **Client** shall pay **TriCore** for such Additional Work at customary rates developed using the attached Maximum Payment Amounts July 1, 2020 through June 30, 2021 schedule within 30 days of receipt of invoice.
- d) At **Client's** request, **TriCore** will prepare reimbursement claims and related correspondence on behalf of **Client** relating to the Site, including mixed claims where a submittal includes a request for reimbursement of work conducted by **Client** including applications for invoices previously paid by **Client**. **TriCore** shall (a) arrange for direct payment to **Client** for said claims (or **Client's** portion of said claims in the case of mixed claims, if possible) or (b) in the event that direct payment to **Client** is not possible, **TriCore** will receive payments on said claims in trust for **Client's** benefit upon

payment by the Fund, and TriCore will immediately remit payments on said claims (or Client's eligible portion of said claims in the case of mixed claims) to Client. TriCore assumes no responsibility for the approval or the payment of these invoices by the Fund.

Article 3. Fees

a) It is the intent of the parties that the Services will be eligible for payment from the Fund. However, TriCore will accept the amount actually reimbursed by the Fund as payment in full for TriCore's Services in connection with reimbursable work at the Site, except as otherwise provided herein. TriCore will be responsible for the "shortfall" on reimbursable work, except as otherwise provided herein. "Shortfall" means the present customary amount the Fund does not pay on reimbursable work (example: if for a reimbursable service, TriCore's charges are \$100, and the Fund pays \$80, then the Shortfall is \$20).

b) The following fees and costs are not reimbursable which Client hereby agrees to pay within thirty (30) days of receipt of invoice:

- i. The Site deductible, if any;
- ii. Any penalties due to noncompliance that are not the fault of TriCore;

c) For additional work not eligible for payment by the Fund (hereinafter "Additional Work"), TriCore will promptly notify Client and obtain Client's written approval prior to performance of such work. If Client approves, Client shall pay TriCore for such Additional Work at customary rates developed using the attached Maximum Payment Amounts July 1, 2020 through June 30, 2021 schedule within 30 days of receipt of invoice.

Article 4. Payment and Assignment

a) Client is liable to TriCore for payment for Services rendered hereunder. Client hereby assigns to TriCore all right, title and interest in and to all money, accounts, general intangibles, proceeds, revenue, receipts and all other sums for Services due or received from the Fund or the Board for the Sites, and grants TriCore a security interest in all money, accounts, general intangibles, proceeds, revenue, receipts and all other sums for Services due or received from the Fund or the Board for the Eligible Sites. This security interest attaches as of the date the Services are performed. Client acknowledges that any payments Client receives from the Fund or the Board for the Eligible Sites is held in trust for TriCore. To the extent reimbursement is paid by the Fund or the Board, TriCore and Client agree that the assignment constitutes "payment" for services, as required by Applicable Law.

b) Client authorize TriCore to receive payments from the Fund directly, and appoint TriCore as attorney in fact to act in the name of Client to ask, demand collect and receive all sums of money, interest, supplemental payment(s), or reimbursement now due or which may become due, or to endorse Client's name on any checks or other forms of payment relating to claims paid by the Fund, and to open any mail or correspondence in the name of Client directed to TriCore's post office box address. This assignment and these powers, coupled with an interest, are irrevocable, and shall survive the term of this Agreement, as long as payment for Services remains due from the Fund.

c) Client represents that it is a corporation / limited partnership / general partnership / limited liability company / individual (select one). Client authorizes TriCore to file a financing statement under the Uniform

Commercial Code provisions of the appropriate state; and Client represents and warrants to Consultant that upon filing of such financing statements, that **TriCore's** security interest constitutes a first priority security interest.

Article 5. Insurance

a) **TriCore** shall procure and maintain at its expense, during the term of this Agreement, the following insurance coverages in amounts not less than:

<u>Coverage</u>	<u>Limits</u>
Commercial General Liability	\$1,000,000 per occurrence \$1,000,000 aggregate
Automobile Liability (Bodily Injury)	\$1,000,000 per occurrence
Automobile Liability (Property Damage)	\$1,000,000 combined single limit
Workers Compensation Employer's Liability	Statutory \$500,000
Professional Liability	\$1,000,000

b) **TriCore** shall provide **Client** with a certificate of insurance both general liability and auto liability, prior to the beginning of work. General liability, auto and worker's compensation coverages shall be written on an occurrence basis form.

Article 6. Responsibility for Site Conditions; Information

Client assumes sole and complete responsibility for all pre-existing Site conditions and shall provide all known and available information regarding the location of manmade subterranean structures, utilities or known hazardous conditions at the Site.

Article 7. Limitation On Services to be Performed by TriCore, Power of Attorney to Act

a) **Client** understands and acknowledges that **TriCore's** performance of Services does not assure or guaranty that the site will be free of all hazardous or other environmentally regulated material or groundwater contamination upon completion of the Services. **Client** acknowledges that the completion of the Services or the issuance of a "No Further Action" letter, closure letter or other similar determination ("closure letter"), may be based upon the reduction of levels of contamination within acceptable regulatory limits or other regulatory compliance which results in the equivalent of a "no further action" status by the Board.

b) **Client** hereby appoints **TriCore** as its Attorney-in-Fact to prepare, to cause to be prepared, file for, apply for execute, acknowledge, obtain, or receive in **Client's** name any environmental, health, safety, or hazardous waste permits, waste manifests, waste characterization sheets, generator waste material profile sheets or property access agreements in connection with the Work to be performed pursuant to this Agreement. **TriCore** shall not have any right, title or interest in any portion of the site, including but not limited to any hazardous materials, and **TriCore** is not and has no authority to act in **TriCore's** name as a generator, arranger, transporter, or disposer of any hazardous or toxic waste, materials or substances that may be found or identified on, at, or around the Site.

Article 8. Safety

TriCore agrees to perform the Services in a safe manner, protective of persons, in compliance with applicable safety laws and governing rules and regulations, including OSHA safety regulations. TriCore shall be responsible for assuring its employees and agents have safety shoes, safety glasses and other required personal safety equipment and training.

Article 9. Covenants of Client

Client covenants and agrees:

- a) Not to seek reimbursement from the Board on behalf of itself or any person, for the Program Tasks(s) performed by TriCore or do anything to change the designation of TriCore as the party to be reimbursed by the Board.
- b) Not to take any action, fail to take any action, or allow anything to occur that would cause the Site to no longer be eligible for the Reimbursement Program.
- c) To promptly execute and deliver to TriCore all applications and authorizations required by the applicable governmental agencies for the procurement of all permits and approvals necessary for the completion of the Services.
- d) To execute all documents necessary for the submission of all reports and all other filings to applicable governmental agencies required in connection with the completion of the Services.
- e) To name and appoint TriCore as its attorney-in-fact, coupled with an interest, to execute and deliver all applications, authorizations, reports, filings and any other documents TriCore deems necessary in the procurement of said permits and approvals or in the submission of said reports and filings in connection with the Services and to permit TriCore to receive in Client's name or in TriCore's name all payments as set forth in article 4 above.

Article 10. Warranties

- a) TriCore shall perform the Services in a good and workmanlike manner in accordance with the terms, conditions, and specifications of this Agreement, and exhibits and attachments. TriCore agrees to perform the Work in a manner consistent with that level of care and skill ordinarily exercised by industry members engaged in similar work under similar conditions, and during the same time period.
- b) TriCore warrants its Services under this agreement for a period of two (2) years from the date of substantial completion of such Services. Any action for breach of the equipment warranty shall be brought within one year from that date. TriCore shall assign to the Client the manufacturer's warranty, if available, for any new equipment furnished by TriCore.
- c) Warranties contained in this Section are exclusive and in lieu of all other warranties, either express or implied, including those of merchantability or fitness for a particular purpose, whether written, oral, or implied, in fact or in law. No affirmation of TriCore or its employees or agents, by words or actions, other than as set forth in this Section shall constitute a warranty or guaranty. TriCore's obligations under any warranty shall cease and no warranty shall exist if Client or any unauthorized third party shall (i) interfere with TriCore's performance or services or (ii) damage, misuse, improperly maintain, or without prior written authorization from TriCore, modify, adjust or repair any of the equipment or goods used, sold, leased, or otherwise provided by TriCore in providing services.

Article 11. Indemnification; Limitation of Liability.

- (a) **Client** and **TriCore** shall each indemnify, defend, and hold harmless the other from and against those claims, demands, judgments, losses, damages, costs and expenses, including reasonable attorney's fees arising from personal injury, death or damage to property, to the extent, resulting from its negligence or willful misconduct. Where injury or damage results from joint negligence or misconduct of both parties, the indemnitor's duty of indemnification shall be in proportion to its relative fault. The parties agree that neither will be liable to the other for any consequential or incidental damages arising from or in connection with performance of the Services.
- (b) **Client** and **TriCore** shall each indemnify, defend, and hold harmless the other from and against those claims, demands, judgments, losses, damages, costs and expenses, including reasonable attorney's fees, to the extent, arising from the violation or alleged violation of any laws, rules, regulations or valid orders or patent infringement.
- c) **TriCore's** liability to **Client** shall not exceed one million dollars (\$1,000,000).
- d) The provisions of Article 11 shall survive the termination of this Agreement for any reason whatsoever.

Article 12. Suspensions in Work

- a) **TriCore** may suspend and/or terminate its Services in the event that:
- (i) the Services are suspended, at the direction, or as a result, of any applicable governmental agency, **Client** (or their respective employees, agents or contractors);
 - (ii) payment from the Fund is prohibited, prevented or otherwise deliberately delayed for a period of more than six (6) months;
 - (iii) the Fund is insolvent or not funded or suspended or material changes are made to the Fund;
 - (iv) **TriCore** is unable to finance its Services to be provided herein;
 - (v) **Client** is not or no longer is the eligible party for payment from the Fund with respect to the Site, or otherwise denies a claim for payment from the Fund based upon eligibility related issues;
 - (vi) other parties file claims under the Fund and the balance of the funds available for the Site are not adequate to cover **TriCore's** costs of its Services; or
 - (v) as may be provided otherwise in this Agreement.
- b) This Agreement may be terminated by **Client** for cause upon thirty (30) days prior written notice and by **TriCore** upon the breach of this Agreement by **Client** upon thirty (30) days prior written notice.
- c) In the event of suspension or termination, **TriCore** shall retain all rights hereunder with respect to Services performed up to the time of termination provided in the notice plus reasonable termination and/or shutdown expenses to the extent available under the Fund.

Article 13. Termination

This Agreement may be terminated by either party for cause upon thirty (30) days written notice. Parties shall be given a reasonable opportunity to cure. In the event of termination, **TriCore** shall be paid for Services performed up to the time of termination.

Article 14. Permits

TriCore shall obtain permits other than environmental, health and safety work permits and those pertaining to hazardous waste. The **Client** shall be responsible for obtaining environmental, health and safety and hazardous waste permits. In the event that the **Client** is unable to obtain those permits, the **Client** agrees to provide a Limited Power of Attorney to **TriCore** for the purpose of obtaining the permits.

Article 15. Right of Entry

During the term of this Agreement, **Client** hereby grants to or agrees to obtain for **TriCore**, its employees, agents and subcontractors, an unrestricted right of entry to the Site and areas proximate to the Site to enable **TriCore** to provide Services required by this Agreement.

Article 16. Force Majeure

TriCore shall not be held responsible for any delay or failure to perform any part of this Agreement to the extent such delay or failure is caused by fire, flood, excessive precipitation, explosion, war, strike, embargo, government requirement, military authority or Acts of God.

Article 17. Notices

All official correspondence between the parties shall be written. Written notices between the parties shall be mailed or hand delivered to:

As to Client :	<u>The Park District of LaGrange</u> <u>536 East Avenue</u> <u>LaGrange, IL 60525</u>
Attention:	<u>Jenny Bechtold</u>
As to TriCore :	<u>TriCore Environmental, LLC</u> <u>2368 Corporate Lane, Suite 116</u> <u>Naperville, IL 60563</u>
Attention:	<u>Mr. Shawn Rodeck</u>

Article 18. Independent Contractor

TriCore is an independent contractor and as such, shall maintain complete control over the means of performance, its employees, agents, and operations. Neither **TriCore** nor anyone employed by **TriCore** shall represent to be, act, purport to act or be deemed to be the agent, representative, employee or servant of **Client**.

Article 19. Applicable Law and Venue

The validity, performance and construction of this Agreement shall be governed in accordance with the laws of the state where the work is performed. For all disputes related to the work in this Contract, venue shall be, at the option of **TriCore**, in the state where the work is performed or in the Circuit Court for Cook County, Illinois.

Article 20. Severability

In the event that any provision of the Contract is found to be void or unenforceable under any law or regulation, or by any Court of competent jurisdiction, the other provisions of this Agreement shall remain in full force or effect.

Article 21. Entire Agreement

The parties hereto agree that this Agreement (and the documents attached hereto and/or incorporated herein by reference) is intended by the parties as the final, complete and exclusive expression of the terms and conditions of their agreement. No course of action or prior dealings between the parties and no usage of the trade shall be relevant to supplement this Agreement. This Agreement shall supersede all prior written or oral agreements between the parties hereto and shall not be modified, added to, superseded or otherwise altered except by a written modification signed by both parties.

Article 22. Exhibits

The following exhibit is part of this agreement:

Exhibit A: Description of Site

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of this _____ day of _____, 2021.

TriCore Environmental, LLC:

By: _____

Its: _____

The Park District of LaGrange

By: _____

Its: _____

**EXHIBIT A
DESCRIPTION OF SITE**

The Park District of LaGrange

536 East Avenue

LaGrange, IL 60525

MEMORANDUM M21-019



TO: PDLG Board of Commissioners
FROM: Leynette Kuniej, Superintendent of Finance
Jenny Bechtold, Executive Director
RE: 2021-2022 Revised Capital Budget
DATE: November 8, 2021

Background:

The Park District of La Grange Board of Commissioners approves the capital budget every fiscal year. At the September 2021 board meeting the Board approved allocating the remaining \$30,000 to install above ground gas tanks. The current capital budget has been re-evaluated by staff, and it was determined we have excess capital funds allocated to our Comprehensive Master Plan, as well as the replacement of the Gilbert exterior north door and Waiola exterior door.

Implications:

An updated 2021-2022 capital budget follows this memo. As mentioned, the current capital budget has been re-evaluated and it was determined that the final cost for the Comprehensive Master Plan will not exceed \$70,000. The approved capital budget allocated \$100,000 for the Comprehensive Master Plan, resulting in a \$30,000 surplus. In further investigation to remove the underground storage tanks (UST's), there is a possibility of additional funds required if no "release" (contamination) is found during the soil testing. Staff would like to allocate the excess funds to the underground storage tank removal to cover the costs if no "release" is found, reducing the Comprehensive Master Plan to \$70,000 and reallocating the \$30,000 to the removal of the UST's, increasing the total to \$40,000.

The capital budget also allocated \$13,000 for the Gilbert exterior north door (\$11,000) and Waiola exterior door (\$2,000). These projects have been completed and the combined projects total was \$6,375 resulting in a surplus of \$6,625 (Waiola door was \$3,675 and Gilbert door was \$2,700). Due to the Village requesting a different location for the aboveground storage tanks (AST's), the cost for this project has increased. The increased costs are due to additional concrete work required, additional fencing needed and running electric further. Staff would like to reduce the Gilbert exterior north door to \$4,375 and reallocate the excess \$6,625 to the AST's, increasing the funds from \$30,000 to \$36,625.

Staff Recommendation:

Staff recommends reducing the Comprehensive Master Plan to \$70,000 and reallocating the \$30,000 to the UST's removal, increasing the total from \$10,000 to \$40,000. Staff also recommends reducing the Gilbert exterior north door to \$4,375 and reallocating the excess \$6,625 to the replacement of the aboveground tanks, increasing the total from \$30,000 to \$36,625.

PARK DISTRICT OF LA GRANGE

Capital Budget 2021-2022

As Approved on 5/10/2021

Capital Projects Summary		Project Costs	FY Spent to Date	Proposed 2021 2022 Budget
	Safety /Legal Projects	2,276,550	85,197	2,201,500
	Capital Projects Scheduled for 2021-2022	436,205	7,400	15,500
	Computers/Communication Improvements	18,000	10,459	18,000
	Multi-Park Fixtures & Amenities	26,000	5,387	26,000
	Planning & Design	2,000	0	2,000
	Contingency	15,000	2,193	15,000
	Paving & Lighting	50,000	0	0
	Projected Capital Project Total	2,823,755	110,636	2,278,000

Funding Sources		
	Revenue from Capital Reserve Fund	1,800,000
	Revenue from Special Recreation Fund ADA Accommodations on new property	200,000
	Carryover from Capital Fund	80,000
	Revenue from Paving Lighting Fund	40,000
	Projected Revenue from Operations General Fund	0
	Projected Revenue from Operations Recreation Fund	0
	Revenue from Special Recreation Fund for other ADA projects	10,000
	Revenue from Roll Over Bonds	138,000
	Revenue from General Fund from Affiliates	10,000
	Revenue from ComEd Grant	0
	Total Funding Available	2,278,000
	Funding less Projected Project Costs	\$ -

PARK DISTRICT OF LA GRANGE

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2021 Budget
Safety & or Legal							
M.E.	Truck Lift Gate	S	20	Funded	3,500	0	3,500
GOD	Gordon Park New Entrance (Shawmut Avenue)	L	31	On Hold	50,000		0
RAM	Emergency Roof Repair/ Patch	S	30	As Needed	15,000	340	15,000
ADA	ADA Improvement Plan Phase 2	L & S	30	In Progress	10,000		10,000
Com	Community Center Repairs (windows/concrete block removal)	S		Funded	10,000	7,090	10,000
PARKS	Drinking Fountains in Parks	S	32	On hold Due to Covid	0	0	0
WAI	Replace Exterior Brick Building Door	S	30	Funded	2,000	2,700	2,000
ADA	ADA Improvement Plan Phase 1	L	25	In Progress	10,000		10,000
GIL	Replace Exterior North Door	S	30	Funded	4,375	3,675	11,000
GIL	Gilbert Park Building Renovations	S	26	Currently Not Funded	25,000	0	0
RAM	Development of Newly Acquired Property	S	25	In Progress	2,000,000	19,396	2,000,000
RAM	Fuel Tank Removal Underground Storage Tanks (UST's)	S		Funded	40,000	0	10,000
RAM	Fuel Tank Replacement Aboveground Storage Tanks (AST's)	S			36,675	1,500	30,000
ADMIN	Master Plan Update of Survey Information	L	30	In Progress	70,000	50,496	100,000
Totals					2,276,550	\$ 85,197	\$ 2,201,500

PARK DISTRICT OF LA GRANGE

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2021 2022 Budget
Proposed Projects For 2021-2022							
RAM	Wall Treatment in Entrance Area		20	Currently Not Funded	2,000		0
GOR	Shade Structure Splashpad		17	Currently Not Funded	11,000		
REC	Inflatable Movie Screen & Equipment		27	Currently Not Funded	17,500	0	0
RAM	Electronic Device For Gymnasium Equipment B-ball Hoops & Curtains		23	Currently Not Funded	23,000	0	0
PARKS	New Preschool Signs at 3 Locations		20	Currently Not Funded	2,705		
WAI	Landscaping Upgrades Waiola Park		18	Currently Not Funded	30,000		0
RAM/MAIN	Replace 3 Hanging Heaters		18	Currently Not Funded	10,000		
COM	Replace Furnace at Community Center		17	As Needed	8,000		8,000
GORD	Butterfly Garden Renovation		22	Currently Not Funded	5,000		0
SED 25	New Shelter at Sedgwick Park		39	Currently Not Funded	80,000		0
GORD	Veterans Memorial		27	Currently Not Funded	10,000		
RAM	Repaint Tall Walls in Rec Center		19	Currently Not Funded	7,000	0	0

PARK DISTRICT OF LA GRANGE

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2021 Budget
RAM	Replace Hanging Heater		18	As Needed	5,000		0
WAI	Replace Playground at Waiola Park		18	Currently Not Funded	80,000	0	0
MED	New Meadowbrook Park ID Sign		17	Currently Not Funded	5,000		0
RAM	Replace 3 RTUs Rec Center		17	As Needed	63,000	0	0
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000		0
PARK	New Parks ID Sign		14	Currently Not Funded	26,000		0
GOR	New Gordon Park ID Sign		14	In Progress	7,500	7,400	7,500
MAIN	Scissor Lift		12	Currently Not Funded	10,000	0	0
RAM	Purchase & Install new signs throughout the facility		12	Currently Not Funded	12,000	0	0
DEN	Community Garden Sign		7	Currently Not Funded	2,000	0	0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500	0	0
					0		
Totals					\$ 436,205	\$ 7,400	\$ 15,500

PARK DISTRICT OF LA GRANGE

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2021 2022 Budget
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Annual Capital Project Items

COMPUTERS\COMMUNICATION IMPROVEMENTS As Needed						
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CCI	Replacement of Computers		25		1,000	0	1,000
CCI	Laptop Replacement		25	Funded	2,000	1,455	2,000
CCI	Recreation Software Upgrades		19		0	0	0
CCI	Misc. Programs/Licenses		18		0	0	0
CCI	Computers Unforeseen		18	Funded	3,000	0	3,000
CCI	New Server			Funded	12,000	9,004	12,000
Totals					\$ 18,000	\$ 10,459	\$ 18,000

Multi-Park Fixtures & Amenities As Needed						
--	--	--	--	--	--	--

PDLG	Soccer Field Restoration		39	Funded	5,000	5,000	5,000
MFA	Picnic Tables\Benches\Garbage Cans\Bleachers		26	As Needed	8,000		8,000
MFA	Basketball & Volleyball Standards/ Backboard Replacement		26	As Needed	5,000		5,000
MFA	Park Regulation/Information Signs		20	As Needed	3,000	387	3,000
PDLG	Tree Replacement Plan		15	As Needed	5,000		5,000
Totals					\$ 26,000	\$ 5,387	\$ 26,000

Planning and Design As Needed						
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PD 1	Site Documents (Surveys, Appraisals, etc.)		26	As Needed	2,000	0	2,000
Totals					\$ 2,000	\$ -	\$ 2,000

CONTINGENCY						
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CON 1	Reserved for Unforeseen Expenses			Funded	15,000	2,193	15,000
Totals					\$ 15,000	\$ 2,193	\$ 15,000

PAVING AND LIGHTING						
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SPR 10	Tennis Court Resurface Spring Park		19	Currently Not Funded	50,000		0
Totals					\$ 50,000	\$ -	\$ -

MEMORANDUM M21-022



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
RE: Resolution Granting an Easement to Illinois Department of Transportation (IDOT)
DATE: November 8, 2021

Background:

The Illinois Department of Transportation will be making improvements to the intersection of East Avenue and 47th Street. To complete those improvements, they will require access to the 610 East Ave parcel.

Implications:

IDOT has reached out to the district to acquire an easement on the newly purchased 610 East Avenue parcel. IDOT will pay the Park District \$9,250 to acquire the easement for five years. The easement is needed as a work zone to permit the contractors an area to work as they complete the improvements and for grading purposes to match the property grade to the sidewalk. The five years will begin with the execution of the easement resolution.

Staff Recommendation:

Staff recommends approving the resolution for granting an easement to IDOT.

PARK DISTRICT OF LA GRANGE

**RESOLUTION NO. 21-03
A RESOLUTION AUTHORIZING THE GRANTING OF AN EASEMENT TO
ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT)**

Approved by the Board of Park Commissioners, _____

Owner: The Park District of La Grange, an Illinois municipal corporation
Route: 47th Street
Section: at East Avenue
County: Cook
Project No.:
Job No.: R-90-025-16
Parcel No.: 0LG0003 TE
P.I.N. No.: 18-04-418-028

21-03

CERTIFIED RESOLUTION
(Governmental Entity)

I, Jenny Bechtold, BOND SECRETARY of The Park District of La Grange, a governmental entity organized and existing under the laws of the State of Illinois, including without limitation, city, village, incorporated town, county, park district, or township, do hereby certify that:

1. The following is a true and correct copy of a resolution adopted by the Council or Board of said governmental entity, a quorum of its members, trustees, or commissioners being present at a meeting held of the 8 day of NOVEMBER, 2021, and

2. The resolution has not been amended or revoked and is in full force and effect.

Resolved that ROBERT VONE, the BOARD PRESIDENT and JENNY BECHTOLD, the BOND SECRETARY of the Council or Board of the above-referenced governmental entity are hereby authorized and directed to convey the governmental entity's interest in the following described real estate in Cook County, Illinois to the People of the State of Illinois, Department of Transportation for highway purposes for the sum of Nine Thousand Two Hundred Fifty and no/100 Dollars (\$9,250.00):

See attached legal description.

Further resolved that they are authorized and directed to execute and deliver such instruments as may be necessary or convenient to consummate such sale.

Further resolved that the members, aldermen, trustees or commissioners of the Council or Board of the governmental entity or electors of the governmental entity, pursuant to 70 ILCS 1205/10-7 voted for the adoption of this resolution as follows: AYE _____; NAY _____; ABSENT _____

By: _____
Signature

Print Name and Title

State of _____)
County of _____) ss

This instrument was acknowledged before me on _____, 20____, by
_____, as _____ of The Park
District of La Grange.

(SEAL)

Notary Public

My Commission Expires: _____

SS
RECEIVED

MAR 07 2017

PLATS & LEGALS

Route: 47th Street
Section: @ East Avenue
County: Cook
Job No.: R-90-025-16
Parcel No.: 0LG0003TE
Station: 623+48.10 to 627+52.47
(East Avenue)
Index No.: 18-04-418-028

That part of Block 8 in E.S. Badger's Subdivision of part of the Southeast Quarter of Section 4, Township 38 North, Range 12 East of the Third Principal Meridian, lying east of Bluff Avenue, according to the plat thereof recorded January 23, 1905 as Document Number 3646569, in Cook County, Illinois, bearings and distances are based on the Illinois State Plane Coordinate System, East Zone, NAD83 (2011 Adjustment), with a combined factor of 0.999965; described as follows:

Commencing at a 3" long mag nail with a stainless steel CWA survey disc at the southeast corner of said Southeast Quarter of Section 4 per Monument Record recorded February 28, 2017 as Document Number 1705916048; thence North 02 degrees 02 minutes 58 seconds West along the east line of said Southeast Quarter 348.00 feet to the north line of the South 348.00 feet of said Southeast Quarter of Section 4; thence South 88 degrees 07 minutes 29 seconds West along said north line 33.00 feet to the westerly right of way line of East Avenue per said Document Number 3646569 and to the point of beginning; thence continuing South 88 degrees 07 minutes 29 seconds West along said north line 11.30 feet; thence North 00 degrees 10 minutes 24 seconds East 33.41 feet; thence North 02 degrees 02 minutes 58 seconds West 370.95 feet to the south line of the North 673.00 feet of said Block 8; thence North 88 degrees 02 minutes 56 seconds East along said south line 10.00 feet to said westerly right of way line of East Avenue; thence South 02 degrees 02 minutes 58 seconds East along said westerly right of way line 404.35 feet to the point of beginning.

Said parcel containing 0.093 Acres, more or less.

MEMORANDUM M21-021



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
RE: Endless Summerfest Agreement Extension Request
DATE: November 8, 2021

Background:

The Park District of La Grange (PDLG) has entered a partnership with La Grange Business Association (LGBA) to co-sponsor a music festival (Endless Summerfest) beginning the summer of 2014. Endless Summerfest is a music festival and carnival held the first weekend in August at Gordon Park for the community. A new three-year agreement was entered into on July 12, 2021 and expires July 11, 2024. The agreement allows for either party to terminate the agreement without consequences prior to October 31 of each year. A copy of the agreement immediately follows this memo.

Implications:

The PDLG Board of Commissioners directed staff to evaluate the event from all angles, financials, staffing, and operations. The complete evaluation was presented at the October 11, 2021 board meeting, and can be found in the board packet at www.pdlg.org from that meeting.

After discussing the evaluation with the board, staff were directed to move forward with the agreement as-is for 2022, and to include all direct expenses in the budget. In past years, non-exempt staff wages to set up the event had not been treated as a direct expense. The cost for PDLG non-exempt staff to set up the event for 2021 was approximately \$8,000. The evaluation determined that these labor hours are direct expenses of Endless Summerfest, as it takes staff away from their primary job duties, maintaining our parks and facilities.

PDLG informed LGBA that the expenses would be included in the next budget, as they are direct expenses of the event, and fall within the agreement. LGBA stated they needed some time to evaluate the event and explained the split cost of those expenses (\$4,000 per organization), may not make the event worth running for them. Per the agreement, LGBA had until October 31, 2021 to decide if they would like to terminate the contract without consequences. PDLG did explain to LGBA that the labor costs would increase next year, as part-time minimum wage is increasing one dollar per hour, and non-exempt full-time staff will also be evaluated for merit and CPI increases for 2022-2023 budget.

LGBA reached out on Thursday, October 28, 2021 to request a 60 day extension to the agreement. Due to the request requiring immediate attention, legal counsel advised the Executive Director to reach out to each Commissioner to get a consensus on the extension request and ratify the consensus at the next regular board meeting on November 8, 2021. The board did not feel comfortable with a 60-day extension, however, a consensus of a 30-day extension for the agreement was obtained.

Staff Recommendation:

Staff recommends ratifying the action of the Executive Director extending the October 31 termination clause by 30 days for the agreement regarding co-sponsoring a music festival, Endless Summerfest, as requested by LGBA.

COPY

AGREEMENT REGARDING CO-SPONSORSHIP OF MUSIC FESTIVAL

This Agreement Regarding Co-Sponsorship of the LaGrange Endless Summer Fest (the "**Agreement**") is made as of the date the last of the undersigned parties executes it (the "**Effective Date**") by and between the Park District of La Grange, an Illinois park district (the "**Park District**") and the La Grange Business Association, Inc., an Illinois Not-For-Profit Corporation (the "**LGBA**") (collectively, the Park District and LGBA may, for convenience purposes only, shall also be hereinafter referred to as the "**Parties**" or, either individually, as a "**Party**").

RECITALS

WHEREAS, the Park District is an Illinois park district located in the Village of La Grange, County of Cook, State of Illinois, duly organized, existing and created under the laws of the State of Illinois, having the rights, powers and authority set forth in the Illinois Park District Code, 70 ILCS 1205/1 *et seq.*, and other statutes of the State of Illinois, and having its principal office at 536 East Avenue, La Grange, Illinois 60525; and

WHEREAS, the LGBA is a 501(c)(3) not-for-profit corporation located in the Village of La Grange, County of Cook, State of Illinois, duly organized, existing and created under the law of the State of Illinois, having its principal office at 26 South La Grange Road, La Grange, Illinois 60525; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or by ordinance. And

WHEREAS, the Park District and the LGBA have for the past 5 summers cooperated and shared between them the planning obligations, liability and any proceeds from a music festival known as the LaGrange Endless Summer Fest; and

WHEREAS, the Park District and the LGBA have agreed to continue to cooperate and share between them the planning, obligations, liability and any proceeds from a music festival to take place to be open to the general public and to be known as the "LaGrange Endless Summer Fest" (hereinafter, the "**Event**"); and

WHEREAS, the Parties desire for the Event to be held on public space owned by the Park District and which may include, among other things, live music performances, a carnival, fireworks; and

WHEREAS, the Parties also anticipate that the Event will require approval by the Village of La Grange, provisions for parking, security, refuse, sponsorships by private businesses and organizations, booking of musicians for live music performances, negotiation of agreements with musicians and/or their agents or promoters, and review of compliance with all applicable laws and ordinances; and

WHEREAS, based on the foregoing, the Park District and LGBA have concluded that it is in the best interests of the Parties to enter into this Agreement to make clear all duties, obligations and rights between the Parties with respect to the Event; and

WHEREAS, the Parties intend that the foregoing Recitals be incorporated into, and be deemed material and integral terms, conditions and provisions of this Agreement;

AGREEMENT

NOW THEREFORE, in consideration of the premises, mutual covenants and promises set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. **INCORPORATION OF RECITALS AND EXHIBITS.** The statements, representations, covenants and recitations set forth in the foregoing recitals are integral and material to this Agreement and are incorporated into and made a part of this Agreement as though they were fully set forth in this Section 1. The Exhibits referred to in this Agreement and attached to or incorporated into it by textual reference are incorporated by reference into and made a part of this Agreement as though they were fully set forth in this Section 1. The Parties acknowledge the accuracy and validity of those Exhibits.

2. **FORMATION OF STEERING COMMITTEE.** The Parties agree that within thirty (30) days of the Effective Date of this Agreement, each of them shall select Three (3) members to serve as members of the Steering Committee for the Event. The Park District's Steering Committee members shall be either residents or employees of the Park District. The Six (6) Steering Committee members shall then hold their first meeting within fifteen (15) business days thereafter. At the first meeting of the Steering Committee, the members shall determine voting procedures and elect a Chair, who shall not vote and shall determine a schedule for conducting regular planning meetings for the Event. At either the first meeting of the Steering Committee or one or more subsequent meetings, the Steering Committee shall form such subcommittees as the Steering Committee deems necessary and proper for the proper planning, coordination and administration of the Event, and seek volunteers from either of the Parties to serve as members of one or more such subcommittees.

3. **OVERVIEW AND PURPOSE OF EVENT.**

- a. **Purpose.** The purpose of the Event is to serve as a music festival for the enjoyment and recreation of members of the general public that will also promote the Park District, the LGBA, sponsors, local businesses and the Village of La Grange and raise revenue for both the Park District and the LGBA.

- b. **Location**. The Event shall take place on public space owned by the Park District in a location to be determined by the Steering Committee, subject to the approval and consent of the Park District Board of Commissioners.
- c. **Duration**. The Event shall commence at a time to be determined by the Steering Committee on the first Friday in August and shall end at a time to be determined by the Steering Committee on the Sunday that falls two days later.
- d. **Hours of Operation**. The Event shall open to the general public and close to the general public at specific times during the dates of its duration, which shall be determined by the Steering Committee during the planning for the Event.
- e. **Admission Price**. There will be an admission price for the event which shall be determined by the Steering Committee during the planning for the Event except that some hours may be designated as free admission for Park District residents.

4. **PLANNING AND DEVELOPMENT OF EVENT**.

- a. **Planning**. The Parties agree that they shall share the responsibility for planning the Event in a manner to be determined by the Steering Committee.
- b. **Fundraising**. The Parties agree that they shall share the responsibility for fundraising for the Event in a manner to be determined by the Steering Committee. The Parties further agree that fundraising shall occur, in part, through the offering of sponsorship opportunities of the Event or portions thereof to local organizations and businesses as provided in Section 4(c) of this Agreement.
- c. **Sponsorship**. In order to raise funds to help finance the cost of the Event, the Parties will prepare a list of local organizations and businesses that each of them mutually approves as a sponsor. Each Party's respective list shall be provided to and approved by the other Party. The Parties agree that invitations to become sponsors of the Event in exchange for a sponsorship fee to be agreed by the Parties shall be extended to such organizations and businesses as have been mutually approved by each Party.
- d. **Publicity**. The Parties agree that the Event shall be publicized through various channels as will be determined by the Steering Committee and further agree that responsibility for publicity will be shared between the Parties in a manner to be determined by the Steering Committee.
- e. **Municipal Approval and Compliance**. The LGBA and Park District shall have responsibility for obtaining all municipal approvals for the Event and for ensuring that (a) the Event is in compliance with all applicable statutes,

ordinances, rules, and regulations and (b) all required permits have been applied for, obtained, and complied with.

f. **Booking of Performances.** The Parties shall share responsibility for the booking of live performances to take place in connection with the Event in a manner to be determined by the Steering Committee.

g. **Negotiation of Agreements with Artists, Concessionaires and Vendors.** The LGBA and Park District shall have responsibility for negotiation of agreements with artists, concessionaires and vendors who or which have been approved by the Steering Committee to participate in the Event and/or its planning or administration. The LGBA and Park District of La Grange shall obtain direction from the Steering Committee as to which particular artists, concessionaires and vendors have been approved to participate in the Event and/or its planning or administration and act promptly to negotiate and conclude agreements with such persons or organizations.

h. **Expenditure of Funds.** No funds raised specifically for purposes of the planning, coordination and/or administration of the Event shall be expended in the absence of the prior express approval of the Steering Committee for such expenditure. No reimbursement for any expenditures of funds made in furtherance of the Event shall be made from funds raised specifically for purposes of the planning, coordination and/or administration of the Event shall be undertaken without the express approval of the Steering Committee for such reimbursement.

i. **Bank Account.** The Steering Committee shall establish a separate joint bank account to facilitate the segregation of the revenues and expenditures made for the Event. The Steering Committee shall appoint a Park District employee who will be responsible for maintaining the financial records for the Event.

5. **ADMINISTRATION AND SUPERVISION OF EVENT.**

a. **Parking.** The Parties agree that they will share responsibility for the formulation of master plan for parking by all participants in the Event, including all artists, concessionaires, vendors, sponsors, employees of sponsors, volunteers, and members of the general public, in a manner to be determined by the Steering Committee. The LGBA and Park District shall have responsibility for obtaining municipal approval of such master plan in accordance with all applicable ordinances, permits, rules and regulations.

b. **Security.** The Parties agree that they will share responsibility for the formulation of master plan for security at the Event, in a manner to be determined by the Steering Committee. The LGBA shall have responsibility for obtaining municipal approval of such master plan in accordance with all applicable ordinances, permits, rules and regulations.

- c. **Traffic Control.** The Parties agree that they will share responsibility for the formulation of master plan for traffic control in connection with the Event, including, if deemed warranted by the Parties, or if required by the Village of LaGrange, the use of one or more outside contractors in connection with same, in a manner to be determined by the Steering Committee. The LGBA and the Park District shall have responsibility for obtaining municipal approval of such master plan in accordance with all applicable ordinances, permits, rules and regulations.
- d. **Public Safety.** The Parties agree that they will share responsibility for the formulation of master plan for public safety at the Event, including, without limitation to the generality of the foregoing, the provision of emergency first response assistance to members of the general public attending the Event, in a manner to be determined by the Steering Committee. The LGBA and Park District shall have responsibility for obtaining municipal approval of such master plan in accordance with all applicable ordinances, permits, rules and regulations.
- e. **Waste Removal.** The Parties agree that they will share responsibility for the planning and implementation of a system for waste collection and removal during the Event, in a manner to be determined by the Steering Committee.

6. **COMPLIANCE WITH LAWS, MUNICIPAL ORDINANCES, PERMITS, POLICIES, RULES AND REGULATIONS.** The Parties agree they shall comply at all times with all State and Federal laws, municipal ordinances, codes, permits, policies, rules and regulations applicable to the Event and the planning thereof. The Parties shall cause their members involved in the planning and administration of the Event to comply with such laws, ordinances, codes, permits, policies, rules and regulations. The Parties shall also require all sponsors, concessionaires, artists, volunteers, and contractors involved in the planning, administration, or participation in the Event to agree to comply with all such laws, ordinances, codes, permits, policies, rules and regulations.

7. **RESPONSIBILITY FOR LIABILITIES AND EXPENSES.** The Parties agree that they shall share equally in the liabilities and expenses incurred in the planning, coordination and administration of the Event. The Steering Committee shall cause to be maintained books and records of all funds raised for the Event and all disbursements from such funds necessary to cover Event-related expenditures. Any expenditures in excess of funds raised, if any, shall be shared equally between the Parties.

8. **DISTRIBUTION OF PROCEEDS.** The Parties agree that they shall share equally in any proceeds from the Event that remain after all Event-related expenditures are paid. The Steering Committee shall cause to be maintained books and records of all funds raised for the Event and all proceeds remaining after all Event-related expenditures are paid. Proceeds from the Event shall be maintained in the bank account established under Section 4.i. of this Agreement. Any proceeds

in excess of \$60,000 remaining after all Event-related expenditures are paid, if any, shall be distributed in equal amounts to each Party. Upon expiration or termination of this Agreement for any reason, all proceeds remaining in that bank account shall be distributed in equal amounts to each Party.

9. **INDEMNIFICATION.** Each Party hereby indemnifies each member of the Steering Committee from such Party's own ranks for expenses actually and reasonably incurred by such person in connection with any claim asserted against such person arising out of such person's acts or omissions undertaken on behalf of, as a member of, or under the authority of, the Steering Committee, or otherwise undertaken in furtherance of the planning, coordination or administration of the Event, other than those attributable to such person's gross negligence or willful intentional misconduct.

10. **INSURANCE.** The LGBA and Park District will cause its existing insurance to cover to the fullest extent reasonably and commercially practicable the activities and involvement of its members in the planning, coordination and administration of the Event as contemplated by this Agreement and as directed by the Steering Committee. The Steering Committee will determine whether any additional insurance, such as liquor liability insurance, or premises liability insurance, shall be required, and shall be empowered to procure such additional insurance as it deems necessary to adequately insure and protect the interests in question and shall source and procure such additional insurance as it deems necessary and as may be required pursuant to any statute, ordinance, permit, rule or regulation applicable to the planning, coordination or administration of the Event.

11. **BOOKS AND RECORDS.** The Steering Committee will cause to be maintained such books and records that the Steering Committee deems necessary to document in a manner compliant with all applicable statutes, ordinances, permits, rule and regulations the funds raised for the planning, coordination, and administration of the Event, all expenditures undertaken in furtherance thereof, and all proceeds thereof, and shall cause the same to be retained for a period not less than three (3) years following the conclusion of all recordkeeping activities related to the Event, and in any case no less than the time period required by applicable law for the documentation covered by such statute, ordinance, permit, rule or regulation.

12. **DISCLAIMER OF LIABILITY.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY, WHETHER IN CONTRACT OR IN TORT OR UNDER ANY OTHER LEGAL THEORY FOR LOST PROFITS OR REVENUES, OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR SIMILAR DAMAGES, ARISING OUT OF OR IN CONNECTION WITH THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT.

13. **DURATION.** This Agreement shall be in effect from the date the last of the undersigned parties signs it and shall remain in effect for a period of three (3) years, commencing July 12, 2021 to July 11, 2024.

14. **TERMINATION.** Either Party may terminate its participation in the planning, coordination or administration of the Event upon written notice to the other Party. If such written notice is sent to the other Party no later than October 31 of the year prior to the next Event, then all Proceeds remaining in the Steering Committee account shall be divided equally by the Parties. If such written notice is sent to the other Party after October 31 of the year prior to the next Event, then, upon termination for any reason other than material breach of this Agreement by the non-terminating Party, (a) the terminating Party shall forfeit and shall not be entitled to return of, or obtain reimbursement of, any funds contributed by such Party toward the planning, coordination or administration of the next scheduled Event; and (b) the terminating Party shall continue to perform and uphold all financial obligations and commitments it has made in connection with the planning, coordination or administration of the next scheduled Event unless such terminating Party has procured another third party's performance of the same that is acceptable to the non-terminating Party, but, under no circumstances, shall the terminating Party's total financial liability under this provision exceed \$30,000.00.

15. **ASSIGNMENT.** Neither Party may assign or subcontract its rights or obligations under this Agreement, either in whole or in part, without the prior written consent of the other Party, which shall not be unreasonably withheld or delayed. Furthermore, no assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

16. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the Parties relating to the subject matter of this Agreement and supersedes all prior understandings, agreements, discussions, or representations, whether written or oral, with respect to such subject matter. This Agreement cannot be varied, modified, waived, or amended except in a writing executed by both Parties to this Agreement. Each Party to this Agreement acknowledges that it has not executed it in reliance on any promise, representation, inducement, or warranty that is not contained herein.

17. **MODIFICATIONS TO AGREEMENT.** Modifications and amendments to this Agreement, including any exhibits hereto, shall be enforceable only if they are in writing and are signed by authorized representatives of both Parties. Upon proper modification, any such modification shall be deemed, together with the Agreement, one Agreement.

18. **WAIVER.** No term or provision of this Agreement shall be deemed waived and no breach excused unless such waiver or consent is in writing and signed by the Party claimed to have waived or consented. A waiver by either of the Parties of any of the covenants, conditions or agreements to be performed by the other hereunder shall not be construed to be a waiver of any succeeding breach thereof.

19. **GOVERNING LAW.** This Agreement will be governed by and subject to the laws and exclusive jurisdiction of the courts of the State of Illinois, County of Cook

20. **NOTICES.** Any notice which is required or permitted under this Agreement shall be in writing and deemed given when actually delivered, if delivered by private messenger service, hand delivery, overnight couriers, or facsimile, or three (3) days following deposit in the United States Mail, postage prepaid by certified or registered mail, return receipt requested, provided any delivery method from the list above used must include a record of actual delivery to the specified address or facsimile number, and the notice must be addressed to the Party to which notice is directed at its address as set forth below, or to such other address as may be specified from time to time by either Party in writing:

if to the Park District:

Park District of La Grange
Attn: Jenny Bechtold, Interim Executive
Director
536 East Avenue,
La Grange, Illinois 60525

with a copy to:

Derke J. Price
Ancel Glink, P.C.
140 South Dearborn Street, Sixth Floor
Chicago, IL 60603—

if to the LGBA:

La Grange Business Association, Inc.
Attn: Nancy Cummings
106 Calendar Avenue,
La Grange, Illinois 60525
nancy@LGBA.com
(708) 522-6467

with a copy to:

Philip Fornaro

Fornaro Law
1022 S La Grange Road
La Grange, IL 60525

|
[Rj]

21. **SEVERABILITY**. If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of the Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed and enforced as so limited.

22. **HEADINGS NOT CONTROLLING**. The headings in this Agreement are for reference purposes only and shall not be construed as a part of this Agreement.

23. **FORCE MAJEURE**. Neither Party shall be responsible for any failure to comply with or for any delay in the performance of the terms of this Agreement where such failure or delay is caused by or in any manner arises or results from a cause beyond the reasonable control of the affected Party. These events shall include, but not be restricted to, power outage, fire, flood, earthquake, serious accident, civil disturbance, war, rationing, allocation or embargo, strikes or labor problems or failures in public networks, inability to secure necessary materials, acts of God or acts of any government or any agency or branch therein. The Party claiming a force majeure must notify the other Party in writing of the force majeure within 7 days of the occurrence.

24. **CAPACITY AND AUTHORITY**. The Parties warrant and represent to each other that each is duly organized, and validly and presently existing in good standing under the laws of the State of Illinois, and each has authority to enter into this Agreement and perform its obligations hereunder.

25. **VOLUNTARY UNDERTAKING; LEGAL REPRESENTATION**. The Parties acknowledge that this Agreement is executed voluntarily by each of them, without duress or undue influence on the part of, or on behalf of, either of them. The Parties further acknowledge that they have, or have had the opportunity for, legal representation in the negotiation of, and in the performance of, this Agreement by counsel of their choosing, and that they have read this Agreement, have had it fully explained to them by their respective counsel, and that they are fully aware of, and understand the contents of, and the consequences and effect of, this Agreement.

26. **RELATIONSHIP**. Nothing contained in this Agreement will be deemed to alter or modify the relationship between the Parties as it existed prior to the Effective Date of this Agreement, or to cause any Party to be responsible in any

way for the actions, liabilities, debts, or obligations of the other Party in any manner other than as set forth explicitly in this Agreement.

27. **FURTHER ASSURANCES.** The Parties hereto agree to make, execute and deliver all further instruments and documents reasonably necessary or proper to fully effectuate the terms, covenants and provisions of this Agreement. All provisions of this Agreement shall be carried out and discharged in full compliance with all applicable local, state and federal laws.

28. **SIGNATORIES.** The individuals whose signatures are affixed to this Agreement in a representative capacity represent and warrant that they are authorized to execute the Agreement on behalf of and to bind the entity on whose behalf his or her signature is affixed.

29. **COUNTERPARTS.** This Agreement may be signed by the parties in counterparts, both of which when taken together shall be deemed an original Agreement.


30. **FACSIMILE SIGNATURES.** This Agreement shall be binding on the Parties through facsimile signatures.

[Remainder of page intentionally left blank; signature page follows]

IN WITNESS WHEREOF, the Parties have caused this instrument to be executed under the seals of their undersigned representatives with binding authority, as of the Effective Date:

PARK DISTRICT OF LAGRANGE

LAGRANGE BUSINESS ASSOCIATION, INC.



President

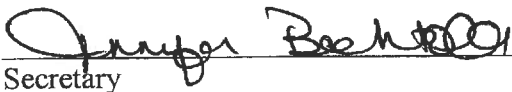


President

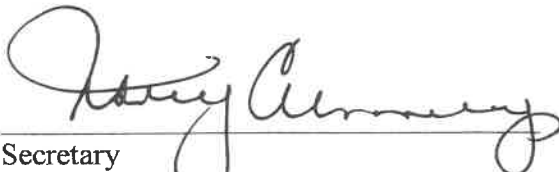
Date: 7/14/21

Date: 7-15-21

ATTEST:



Secretary



Secretary

Date: 7/14/2021

Date: 7-15-21

MEMORANDUM M21-023



TO: Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Chris Finn, Superintendent of Facilities
RE: Updated Policy Section 420, Building Maintenance Supervisor
(Job Description)
DATE: November 8, 2021

Background:

Park District job descriptions fall under Section 400 of the Park District Board Policy Manual. All policy updates or modifications must be presented to the Board of Commissioners for approval.

Implications:

There has been a full-time position in place for the Recreation Center since opening in 2006 to oversee the custodial and maintenance duties in the facility. The primary responsibilities are to maintain the cleanliness of the Recreation Center, manage part-time staff in the cleaning of the whole facility and set-up/take down of the multipurpose rooms, order products and supplies and keep an inventory, fill in where needed in the absence of staff, upkeep of small equipment, and do minor repairs when applicable. The staff member in the current role of this position has resigned and will be leaving the Park District on November 19th.

As part of the job description policy review process, the job description was reviewed by staff and sent to Ancel/Glink for a thorough review of all legal matters. The job description has been modified with the following changes:

- Staff have made numerous language updates to fine tune the job description
- Preferred HVAC, electrical, & plumbing knowledge. Although it would be ideal if the candidate had some general trade skills, the primary functions are ensuring the building cleanliness, managing staff, and coordinating facility rentals and set-ups.
- Oversee the entire Recreation Center, including La Grange Fitness in what way?

Staff Recommendation:

Staff recommends approving the updated job description for the Maintenance Supervisor, policy section 420.

PARK DISTRICT OF LA GRANGE
JOB DESCRIPTION

SECTION 420

BUILDING MAINTENANCE SUPERVISOR

JOB TITLE: Building Maintenance Supervisor

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DEPARTMENT: Facility

SUPERVISION: Position is under the direct supervision of the Superintendent of Facilities (Rev. 11/3/2021)6242945

SUMMARY

Position requires the performance of skilled ~~and some unskilled~~ work in the cleaning, maintenance, & supervising staff of the Park District's Recreation Center and grounds. Ability to interact on a daily basis with patrons, instructors, contractors, and full/part-time employees. Full time ~~Forty~~ hours of work per week is standard. Hours and days of work may vary according to needs of the job and Park District. Employee will be responsible for but not limited to: supervising part-time custodial staff (hiring & dismissal), ordering ~~cleaning~~ products & supplies, working with various contractors, getting quotes for job duties performed by contractors, & working in conjunction with the Facility & Rental Supervisoreoordinator on Recreation Center rentals. Employee will be required to perform routine maintenance/custodial duties such as, but not limited to, maintaining cleanliness of washrooms, multi-purposeprogram rooms, offices, mechanicalboiler and rooms and storage rooms; move and set up equipment for daily building activities; clean tables and chairs; empty trash; accept small deliveries and load/unload small trucks and cars; clean and wax floors; perform building inspections and ~~either~~ make minor repairs including but not limited to flooring, walls, ceilings, HVAC systems, electrical, & plumbing or report problems/repairs needed to supervisor; perform basic grounds duties including, but not limited to, watering flowers and grass, pulling weeds, planting flowers, cutting grass and trimming shrubs; walks around facilities daily and performing routine tasks including, but not limited to, picking up litter and broken glass, shovel snow; spread salt; paint surfaces as directed; operate hand tools as needed; safely handle cleaning solvents, waxes, etc.

QUALIFICATIONS

Experience and knowledge in supervising part-time or full-time maintenance employees. employees. General HVAC, plumbing and electrical skills preferred. Employee must possess ~~some~~ knowledge of cleaning materials, methods, equipment, and procedures;

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Revised 11/8/2021

Section 420 - continued

~~some~~ knowledge of the purchasing, use and care of cleaning supplies and equipment; ~~some~~ knowledge of pertinent safety precautions; ability to learn routine tasks quickly; ability to perform routine manual cleaning and maintenance tasks; good knowledge and skill in the use and maintenance of common hand tools and grounds equipment; ability to safely operate various pieces of maintenance equipment; ability to follow written and verbal instructions; ability to maintain positive and effective working relationships with other employees; ability to perform required duties with initiative, good judgment, accuracy, persistence, integrity, dependability, tact, and courtesy. Good physical condition required.

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SPECIAL REQUIREMENTS

Employee must possess a valid Illinois Drivers License and must be able to pass a pre-employment physical. ~~Background checks must be acceptable for employment in position being considered for.~~

EDUCATION AND EXPERIENCE

High school graduate or G.E.D. Certificate; one to two years experience in general custodial / grounds / maintenance duties; or any equivalent combination of education, training, and experience which provides the required knowledge, skills and abilities.

DUTIES/ESSENTIAL FUNCTIONS

1. Interview candidates for ~~Supervise~~ part-time custodial staff and make hiring recommendations. Schedule, supervise, and evaluate part-time custodial staff. Make recommendations for disciplinary action up to and including dismissal when necessary-hire & dismiss staff.
- ~~1. Fill in for custodial staff as needed and be on call to answer questions of staff.~~
2. ~~Completely Do a~~ daily Recreation Center walk through indoor and outside, and make a list of duties for the custodial staff. ~~aside from the shift check list. Ensure a safe environment for patrons.~~
- ~~3. Make monthly schedule for custodial staff. Fill in for custodial staff as needed, and be on call to answer questions from staff, and switch around staff schedules if required.~~
- ~~Order product & supplies needed for the custodial-maintenance staff to maintain the cleanliness of the Recreation Center. & maintain storage closets stocked and in a neat and safe state. Ability to have a checks and balance of the inventory of the product and supplies needed for the job tasks.~~
- 3.
4. Perform ~~daily~~ routine custodial maintenance duties when needed ~~for~~ the upkeep of the Recreation Center, including, but not limited to, cleaning washrooms, cleaning floors, walls, and windows, wiping off tables and chairs, setting up equipment for daily building activities, dusting, and emptying trash.
5. ~~Clean and wash floors, walls and windows.~~

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Section 420 - continued

- ~~6. Walk around Recreation Center grounds on a daily basis and perform routine tasks necessary to maintain a clean, safe outdoor environment including, but not limited to, picking up litter and broken glass, checking playground surfaces for debris, emptying trash containers serving exterior of buildings.~~
- ~~7. Report to supervisor any items that need to be remedied.~~
- 8-5. Perform basic grounds duties, but not limited to, raking, sweeping, shoveling snow, digging, back filling, leveling, and daily maintenance.
- 9-6. Accept small deliveries and loads/unloads cars and small trucks.
- 10-7. Empty trash containers (indoor/outdoor).
- 11-8. Perform floor care tasks when needed. Strip and wax floors.
- 12-9. Move furniture and equipment as required.
- ~~13. Order product & supplies needed for the maintenance staff to maintain the cleanliness of the Recreation Center, & maintain storage closets stocked and in a neat and safe state.~~
- 14-10. Perform building /grounds inspections as required, and maintain complete records of such.
- 15-11. Make sure that all equipment and supplies are stored and stocked within its proper storage areas in a neat and safe state.
- 16-12. Perform minor building repairs including, but not limited to flooring, walls, ceilings, HVAC systems, electrical, & plumbing, and report work needing to be done to supervisor.
- 17-13. Report all building/grounds vandalism to supervisor immediately.
- 18. Change light bulbs and fuses, and set thermostats to proper energy conservation setting.
- ~~19. Sweep walkways when needed, and shovel snow when necessary.~~
- 20-14. Perform labor duties, as assigned, in routine maintenance of athletic fields.
- 21-15. Operate power scrubbers, power sweepers, floor scrubbers, hand and power tools, and any other maintenance equipment needed to perform duties successfully.
- 22-16. Complete assigned work in a timely manner.
- 23-17. Maintain a clean and organized work environment.
- 24-18. Set up electronic devices for usage in multi-purpose programs rooms, and instruct staff, contractors, and instructors renters on how to use particular devices as needed.
- ~~25. Maintain and keep computers, servers, and other computer related equipment in working order; repair computers, servers, and other computer related equipment as needed.~~
- ~~26. Assist park district staff with computer related issues.—~~
- 27-19. Perform all tasks in compliance with Park District policies, procedures, safety rules, and all other work rules.
- 28-20. Work closely with the Facility & Rental Supervisor Coordinator on all rentals and Park District staff on program and meeting needs.

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~~20-21.~~ Additional functions may be required as assigned by supervisor.

DUTIES/MARGINAL FUNCTIONS

- 1. Assist ~~the Parks Department if needed in time of emergency in cleaning up park grounds after a storm.~~
- ~~2. Perform minor plumbing repairs.~~
- ~~23. Assist with the setup and take down of displays and transport equipment necessary for various seasonal special events.~~
- 34. Assist tradesmen on various projects as needed.
- 45. Travel to local merchants to purchase necessary supplies.

PSYCHOLOGICAL CONSIDERATIONS

- 1. Employee must be able to maintain a positive working relationship with immediate supervisor and other employees.
- 2. Employee must work around general population / park patrons in public areas, and present him/her self in a manner that represents the Park District in a positive manner.
- 3. Employee must be able to perform repetitive and cyclical job functions.
- 4. Employee should be able to work under conditions which would expose him/her to high and/or confined places.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sitting-----occasionally	Kneeling-----occasionally
Walking----frequently	Crouching----occasionally
Strength----heavy lifting, 50- 100 -lbs. ____	-----Crawling-----occasionally
Climbing---occasionally	Reaching-----frequently
Balancing--occasionally	Handling-----frequently
Stooping---occasionally	

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

ENVIRONMENTAL CONSIDERATIONS

- 1. Employee is exposed to chemicals (i.e. fertilizers, pesticides, cleaning materials, solvents, petroleum products, etc.).
- 2. Employee is exposed to outside weather, including extreme heat and cold, snow, rain, ice, and wind.

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Section 420 - continued

3. Protective clothing will be required according to tasks performed, such as; earplugs, ear covers, safety goggles/glasses, OSHA approved leather work boots (steel toes recommended), protective gloves, hardhat, back brace, painting and spraying respirator, protective suits.
4. Employee is exposed to mud, dirt, dust, and decaying organic matter.
5. Potential exposure to chronic infectious diseases.

COGNITIVE CONSIDERATIONS

1. Ability to understand and follow directions.
2. Ability to communicate thoughts, and express wants, needs, and concerns, in a clear and understandable manner.
3. Ability to read and understand materials printed in English.
4. Possess good safety awareness and judgment in all aspects of this position.
5. Possess basic math skills.
6. Ability to measure with and read a ruler.

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**PARK DISTRICT OF LA GRANGE
JOB DESCRIPTION**

SECTION 420

BUILDING MAINTENANCE SUPERVISOR

JOB TITLE: Building Maintenance Supervisor

DEPARTMENT: Facility

SUPERVISION: Position is under the direct supervision of the Superintendent of Facilities (Rev. 11/3/2021)

SUMMARY

Position requires the performance of skilled work in the cleaning, maintenance, & supervising staff of the Park District's Recreation Center and grounds. Ability to interact on a daily basis with patrons, instructors, contractors, and full/part-time employees. Full time hours of work per week is standard. Hours and days of work may vary according to needs of the job and Park District. Employee will be responsible for but not limited to supervising part-time custodial staff (hiring & dismissal), ordering products & supplies, working with various contractors, getting quotes for job duties performed by contractors, & working in conjunction with the Facility & Rental Supervisor on Recreation Center rentals. Employee will be required to perform routine maintenance/custodial duties such as, but not limited to, maintaining cleanliness of washrooms, multi-purpose rooms, offices, mechanical and storage rooms; move and set up equipment for daily building activities; clean tables and chairs; empty trash; accept small deliveries and load/unload small trucks and cars; clean and wax floors; perform building inspections and make minor repairs including but not limited to flooring, walls, ceilings, HVAC systems, electrical, & plumbing or report problems/repairs needed to supervisor; perform basic grounds duties including, but not limited to, walks around facilities daily and performing routine tasks including, but not limited to, picking up litter and broken glass, shovel snow; spread salt; paint surfaces as directed; operate hand tools as needed; safely handle cleaning solvents, waxes, etc.

QUALIFICATIONS

Experience and knowledge in supervising part-time or full-time maintenance employees. General HVAC, plumbing and electrical skills preferred. Employee must possess knowledge of cleaning materials, methods, equipment, and procedures; knowledge of the purchasing, use and care of cleaning supplies and equipment; knowledge of pertinent safety precautions; ability to learn routine tasks quickly; ability to perform routine

Section 420 - continued

manual cleaning and maintenance tasks; good knowledge and skill in the use and maintenance of common hand tools and grounds equipment; ability to safely operate various pieces of maintenance equipment; ability to follow written and verbal instructions; ability to maintain positive and effective working relationships with other employees; ability to perform required duties with initiative, good judgment, accuracy, persistence, integrity, dependability, tact, and courtesy. Good physical condition required.

SPECIAL REQUIREMENTS

Employee must possess a valid Illinois Drivers License and must be able to pass a pre-employment physical.

EDUCATION AND EXPERIENCE

High school graduate or G.E.D. Certificate; one to two years experience in general custodial / grounds / maintenance duties; or any equivalent combination of education, training, and experience which provides the required knowledge, skills and abilities.

DUTIES/ESSENTIAL FUNCTIONS

1. Interview candidates for part-time custodial staff and make hiring recommendations. Schedule, supervise, and evaluate part-time custodial staff. Make recommendations for disciplinary action up to and including dismissal when necessary.
2. Complete daily Recreation Center walk through indoor and outside and make a list of duties for the custodial staff; aside from the shift check list. Ensure a safe environment for patrons.
3. Fill in for custodial staff as needed, be on call to answer questions from staff, and switch around staff schedules if required. Order product & supplies needed for the custodial staff to maintain the cleanliness of the Recreation Center & maintain storage closets stocked and in a neat and safe state. Ability to have a checks and balance of the inventory of the product and supplies needed for the job tasks.
4. Perform routine custodial maintenance duties when needed for the upkeep of the Recreation Center, including, but not limited to, cleaning washrooms, cleaning floors, walls, and windows, wiping off tables and chairs, setting up equipment for daily building activities, dusting, and emptying trash.
5. Perform basic grounds duties, but not limited to, raking, sweeping, shoveling snow, digging, back filling, leveling, and daily maintenance.
6. Accept small deliveries and loads/unloads cars and small trucks.
7. Empty trash containers (indoor/outdoor).
8. Perform floor care tasks when needed.
9. Move furniture and equipment as required.
10. Perform building inspections as required and maintain complete records of such.
11. Make sure that all equipment and supplies are stored and stocked within its proper storage areas in a neat and safe state.

Section 420 - continued

12. Perform minor building repairs including, but not limited to flooring, walls, ceilings, HVAC systems, electrical, & plumbing, and report work needing to be done to supervisor.
13. Report all building/grounds vandalism to supervisor immediately.
14. Change light bulbs and set thermostats to proper energy conservation setting.
15. Operate power scrubbers, power sweepers, floor scrubbers, hand and power tools, and any other maintenance equipment needed to perform duties successfully.
16. Complete assigned work in a timely manner.
17. Maintain a clean and organized work environment.
18. Set up electronic devices for usage in multi-purpose rooms, and instruct staff, contractors, and instructors on how to use particular devices as needed.
19. Perform all tasks in compliance with Park District policies, procedures, safety rules, and all other work rules.
20. Work closely with the Facility & Rental Supervisor on all rentals and Park District staff on program and meeting needs.
21. Additional functions may be required as assigned by supervisor.

DUTIES/MARGINAL FUNCTIONS

1. Assist the Parks Department if needed in time of emergency.
2. Assist with the set up and take down for various seasonal special events.
3. Assist tradesmen on various projects as needed.
4. Travel to local merchants to purchase necessary supplies.

PSYCHOLOGICAL CONSIDERATIONS

1. Employee must be able to maintain a positive working relationship with immediate supervisor and other employees.
2. Employee must work around general population / park patrons in public areas, and present him/herself in a manner that represents the Park District in a positive manner.
3. Employee must be able to perform repetitive and cyclical job functions.
4. Employee should be able to work under conditions which would expose him/her to high and/or confined places.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sitting-----occasionally
Walking----frequently
Strength----heavy lifting, 50lbs.

Kneeling-----occasionally
Crouching----occasionally
Crawling-----occasionally

Section 420 - continued

Climbing---occasionally
Balancing--occasionally
Stooping---occasionally

Reaching-----frequently
Handling-----frequently

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

ENVIRONMENTAL CONSIDERATIONS

1. Employee is exposed to chemicals (i.e., fertilizers, pesticides, cleaning materials, solvents, petroleum products, etc.).
2. Employee is exposed to outside weather, including extreme heat and cold, snow, rain, ice, and wind.
3. Protective clothing will be required according to tasks performed, such as; earplugs, ear covers, safety goggles/glasses, OSHA approved leather work boots (steel toes recommended), protective gloves, hardhat, back brace, painting and spraying respirator, protective suits.
4. Employee is exposed to mud, dirt, dust, and decaying organic matter.
5. Potential exposure to chronic infectious diseases.

COGNITIVE CONSIDERATIONS

1. Ability to understand and follow directions.
2. Ability to communicate thoughts, and express wants, needs, and concerns, in a clear and understandable manner.
3. Ability to read and understand materials printed in English.
4. Possess good safety awareness and judgment in all aspects of this position.
5. Possess basic math skills.
6. Ability to measure with and read a ruler.

Section 8



BOARD BUSINESS

MEMORANDUM M21-020



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
RE: 2022 Board Meeting Dates
DATE: November 8, 2021

Background:

The Park District of La Grange Board of Commissioners has a regular board meeting on the second Monday of each month. Illinois law requires that public bodies, and their committees give notice to the public of its meetings. At the beginning of each calendar or fiscal year, each body must give the public notice of the schedule of regular meetings for the year, including the dates, times and places for the meetings.

Implications:

A draft copy of the proposed meetings for 2022 immediately follows this memo. The draft is based on continuing to meet on the second Monday of each month.

Staff Recommendation:

Staff recommends the Board of Commissioners compare the schedule to their calendars, discuss possible modifications, and approve the final draft at the December meeting.

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
Draft as of 11-8-2021**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 10

Monday, February 14

Monday, March 14 *(2022-2023 G.O. Budget to be on display the legal requirement of 30 days – budget will be made public March 7)*

Monday, April 11

Monday, May 9

Monday, June 13

Monday, July 11

Monday, August 15 *(Third Monday due to Endless Summer Fest)*

Monday, September 12

Monday, October 10

Monday, November 14

Monday, December 12

MEMORANDUM M21-024



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Chris Finn, Superintendent of Facilities
RE: Licensing and Sponsorship Agreement with The American Bottling Company
DATE: November 8, 2021

Background:

The Park District of La Grange had an agreement with Dr. Pepper/Snapple for beverage services in the Recreation Center and our parks. This renewal will take place with The American Bottling Company, as they are the new vendor owner due to a buyout.

Implications:

As part of the District agreement renewal process, the document was reviewed by staff and sent to Ancel Glink for a thorough review of all legal matters. The contract has been modified with the following changes:

- The American Bottling Company will be the new vendor.
- The annual sponsorship amount has been changed to \$1,000 from \$2,000 due to decreased/lower sales, Section II A.
- Updates to language per corporate counsel.

The agreement will remain a three year agreement commencing November 1, 2021 and expiring October 31, 2024. Licensing and Sponsorship agreement is attached for your reference.

Staff Recommendation:

Staff recommends the Board approve the licensing and sponsorship agreement with The American Bottling Company.

THIS Licensing and Sponsorship Agreement (the “Agreement”) is made and entered into by and between The American Bottling Company, 401 North Railroad Avenue, Northlake, Illinois 60164, (hereinafter “Licensee” or “ABC”) and the Park District of LaGrange, an Illinois Park District, with its principal office at 536 East Avenue, LaGrange, Illinois 60525.

WHEREAS, the Park District of LaGrange owns and operates certain Facilities as set forth on Schedule A attached hereto (“Premises”); and

WHEREAS, the Park District has the authority to offer, under a license agreement, certain advertising and beverage availability rights in such Facilities; and

WHEREAS, the Park District desires to advertise certain beverage products and make such beverages available for the benefit of its patrons and guests; and WHEREAS, ABC desires to obtain a licensee under which it shall operate and advertise and sponsor certain beverages on the Premises; and

WHEREAS, the Park District Board of Commissioners finds and determines it to be in the best interests of the Park District to grant such a license; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained and for such good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree, covenant and promise as follows:

I. Definitions

A.) “Beverages” shall mean all carbonated and non-carbonated non-alcoholic beverages, including, but not limited to, carbonated soft drinks; mixers; flavored and unflavored packaged waters; fruit juices; fruit juice-containing or flavored drinks; fruit punches and ades; isotonic energy and fluid replacement drinks (sometimes referred to as “sports drinks”); tea drinks; chocolate drinks; and all drink or beverage bases, whether in the form of syrups, powders, crystals, concentrates or otherwise, from which such drinks and beverages are made, to exclude coffee and hot tea drinks.

B.) “Products” shall mean Beverages of ABC.

C.) “Competitive Products” shall mean all Beverages, which are not purchased from ABC.

II. ABC Responsibilities. ABC hereby promises it shall:

A.) Pay an annual sponsorship of one thousand dollars (“\$1000”) to the Park District. This sponsorship to be paid at the beginning of each contracted year, starting on the effective date of this Agreement on April 1, 2021

- B.) Pay one dollar (“\$1.00”) per case marketing fund, annually, upon each anniversary date of this Agreement, for all cases purchased by the Park District. (Case sales based on 24 units per case), when the annual volume is five hundred (“500”) cases or greater. These monies must be paid at the end of each contracted year, in no event later than March 31
- C.) Pay full service commissions, less sales tax, at 40% on all 20 ounce CSD, Deja Blue bottled water, and Snapple Premium based on a one dollar and seventy five cents (“\$1.75”) vend price, and 30% on all New Age beverages based on a two dollar (“\$2.00”) vend price, to include BAI, Core water, and any new additional brands that come available.

III. Park District Responsibilities. The Park District hereby promises it shall:

- A.) Cause the Products purchased from ABC at net prices, to be exclusively available at any Park District Facility set forth on Schedule A during the term of the Agreement with ABC and no Competitive Products shall be made available in said Park District Facilities. This exclusivity provision shall not apply to current or future-facilities owned by the Park District that are operated by an entity other than the Park District during the term of this Agreement otherwise between the Parties in writing during the term of this Agreement. The pricing may be subject to change upon fourteen (“14”) days written notice to the Park District.
- B.) Allow ABC to be the sole provider of all vending machines and products, as set forth, installed in ABC’s vending machines. The pricing may be subject to change upon fourteen (“14”) days written notice to the Park District.
- C.) Cause all menu boards, equipment, and concessions dispensing Beverages in Park District facilities to carry advertising panels mentioning Products, which are clearly visible to the public.
- D.) Grant exclusive Beverage advertising rights on the Park District campus and in Park District Facilities to ABC and not grant advertising rights to the Facility to any Competitive Products. This exclusivity provision shall not apply to current and future facilities owned by the Park District that are operated by an entity other than the Park District, or as mutually agreed upon by the Parties in writing during the term of this Agreement.

IV. Indemnification

- A.) The Park District agrees to defend, indemnify, and hold ABC harmless from and against all claims, suits, liabilities, costs and expenses, including reasonable attorney’s fees, for any injury, damage or loss to persons, including death, whether they be third persons or employees of either of the parties hereto, or injury, damage or

loss of property which arise out of the willful and wanton acts of the Park District, its employees and agents, and related to its performance of this Agreement, including such claims associated with the purchase, use or operation by the Park District, of the products or equipment supplied by ABC.

- B.) This indemnity shall survive the termination of this Agreement and shall not apply to any injury, damage or loss caused in whole by the negligence of ABC, or willful act of ABC.

To the fullest extent permitted by law, ABC shall defend, indemnify and hold harmless the Park District, and its respective officers, officials, employees, and volunteers (the "Park District's Indemnified Parties from and against all claims, suits, liabilities, costs and expenses, including reasonable attorney's fees, for any injury, damage or loss to persons, including death, whether they be third person or employees of either of the parties hereto, or injury, damage, or loss of property which arise out of the willful and wanton acts of ABC, its employees and agents, and related to its performance of the Agreement, including such claims associated with the purchase, use, installation, maintenance, use or operation of the products or equipment by ABC. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. In no event shall Licensee be required to indemnify and/or hold harmless the Park District's Indemnified Parties to the extent of any act(s) and/or omission(s) of the Park District and/or its employees, agents, contractors, and/or permitted and intended users, excluding Licensee's users, and program participants, for which the Park District is held liable under Illinois law. This indemnity is separate from and in addition to Licensee's insurance obligations under this Agreement. This indemnity shall survive the termination of the Agreement and shall not apply to any injury, damage, or loss caused in whole by the negligence of willful acts of the Park District.

- V. ABC shall maintain throughout the life of this agreement the following insurance:

- A.) ABC shall maintain commercial general liability (CGL) and, if necessary, Commercial umbrella insurance with a limit of not less than \$2,000,000 each Occurrence. CGL insurance shall be written on Insurance Services Office (ISO) Occurrence for CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, product liability, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

The Park District shall be included as an insured under CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent

coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Park District. Any insurance of self-insurance maintained by Park District shall be in excess of Bottler's insurance and shall not contribute with in.

B.) Business Auto and Umbrella Liability Insurance

ABC shall maintain business auto liability and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired, and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00,12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C.) Workers Compensation Insurance

ABC shall maintain workers compensation and employee liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident, or \$1,000,000 each employee for bodily injury by disease, ABC waives all rights against Park District of LaGrange and its officers, officials, employees, volunteers and agents for recovery of damages arising out of, or incident, to ABC's activities.

D.) Property Insurance

ABC shall maintain property coverage for ABC's equipment and covering any Losses or damages caused by theft, vandalism, fire and other hazards.
General Insurance Provisions

Prior to the start of this Agreement, ABC shall furnish Park District with a certified copies of policies evidencing insurance coverage required under this Agreement and certificate(s) of insurance and applicable Policy endorsement(s), executed by a duly authorized representative of each insurer Showing compliance with the insurance requirements set forth above.

All such policies shall include the Park District as an additional insured, shall provide primary coverage over all claims for which the Park District carries coverage for like risks, and shall provide that the policy may not be terminated, cancelled or materially changed without thirty ("30") days advanced written notice to the Park District.

Such policies shall provide that the insurer shall notify the Park District of the failure of ABC to pay any premium when due and the Park District may, but need not, pay the same. Any such payment made by the Park District shall be reimbursed by ABC to the Park District upon demand.

VI. Terms and Termination

- A.) The term of this Agreement shall be for a period of three (“3”) years commencing on November 1st, 2021 and terminating on October 31st, 2024. Thereafter, each party shall have the option of extending this Agreement for an additional two (“2”) years, upon the same terms and conditions herein provided. Notwithstanding anything to the contrary, either party may terminate this Agreement at any time for any reason by providing the other party with thirty (“30”) days prior written notice.
- B.) If either party fails to perform any of their promises as set forth in this Agreement, then either party may terminate this Agreement, then the other party shall have all rights available to them under Illinois law.
- C.) Each party warrants to the other that it has full right and authority to enter into this Agreement and to perform its obligations hereunder.

VII. Force Majeure. Neither party shall be liable for damages for its failure to perform due to contingencies beyond its reasonable control, including but not limited to, fire, storm, flood, earthquake, explosion, accident, public disorders, sabotage, lockouts, labor disputes, labor shortages, strikes, riots, or acts of God. If such events prevent Licensee from operating the food and beverage services at the Facilities, for a period exceeding six (6) consecutive months, then Licensee shall have the right to terminate this Agreement upon written notice to the Park District. Notwithstanding the foregoing, neither party shall be entitled to rely on this provision unless it is using its commercially reasonable efforts to resume performance. Any delay in performance permitted under this provision shall be for no longer than the duration of the event giving rise to the delay.

VIII. Severability. The provisions of this Agreement shall be severable and the invalidity of any provision, or portion thereof, shall not affect the enforceability of the remaining provisions.

IX. Rights of Third Parties. This Agreement is entered into solely for the benefit of the Parties, and nothing in the License is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this License, or to acknowledge, establish or impose any legal duty to any third party. Nothing in this Agreement shall be construed or interpreted in any way as a waiver, express or implied, of any common law and/or statutory privileges and/or immunities of the Park District as to any claim, cause and/or cause of action of any kind whatsoever.

X. Assignability. ABC shall have no authority or power to sell, transfer or assign this Agreement or any interest therein, nor any power or authority to permit any other person or party to have an interest or use any part of the Park District property covered by this Agreement, for any purpose whatsoever, it being the intention of this Agreement to grant the privilege solely to Licensee and neither directly nor indirectly to any other party. Any attempt to assign the License herein granted shall be null and void.

XI. Applicable Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and venue for any lawsuits shall be in Cook County, Illinois.

XII. Entire Agreement and Amendments. This Agreement constitutes the entire understanding between the Parties and supersedes all previous agreements or negotiations on the subject matter herein, whether written or oral, and shall not be modified or amended except by written agreement duly executed by the Parties.

Park District of LaGrange

The American Bottling Company

By: _____ **By:** _____

Printed Name: _____ **Printed Name:** _____

Title: _____ **Title:** _____

Date: _____ **Date:** _____

SCHEDULE A

Locations

Denning Park

Sedgwick Park

Stone Park

Rotary Centennial Park

Community Center & Park

Gordon Park

Meadowbrook Manor Park

Spring Park

Spring/Gurrie School

Recreation Center

Elm Park

Gilbert Park

Waiola



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2021/2022

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Park District of La Grange
Approved MBO Objectives 2021-2022
November 8, 2021

Black = prior carry-over
Red = 2020-2021 carry-over
Blue = 2021-2022

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000									
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2	Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: \$2,200-\$3,500 + \$400-\$850 installation	On Hold Not Funded		Chris
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
4	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		
5	Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000	Complete	100%	Chris
6	Replace exterior doors at Gilbert building		Yes	A	30	\$11,000	Complete	100%	Chris
7	Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000	On Hold Not Funded		Chris
8	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	
9	Underground gas tank removal		Yes	A	26	\$10,000			Jenny
10	Gilbert activity building renovation		Yes	A	26	\$23-\$25,000 50 hrs	On Hold Not Funded		Kevin
11	Repair pathway at Sedgwick Park	Yes	Yes	A	24	\$5,000	On Hold Not Funded		Claudia
12	Community Center repairs (window repair/cement block removal)		Yes	A	20	\$10,000	Complete	100%	Jenny
13	Hydraulic lift gate		Yes	A	20	\$3,500	On Hold Not Funded		Claudia
14	Shade structure near splash pad		Yes	A	17	\$11,000	On Hold Not Funded		Chris
15	Above ground gas tank installation		Yes	A	15				Jenny
16	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	Survey scheduled to go out in November	35%	Jenny
17	Virtual programming-fitness equipment			A	27	\$15,000	On Hold Not Funded		Jenny & Kevin
18	Inflatable movie screen & sound system			A	27	\$17,500	On Hold Not Funded		Teresa
19	Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny
20	Electronic device for gym equipment			A	23	\$23,000	On Hold Not Funded		Chris
21	Butterfly garden renovation			A	22	\$4,000-\$5,000	On Hold Not Funded		Claudia
22	Wall treatment in entrance area			A	20	\$2,000	On Hold Not Funded		Chris
23	New signage for (3) preschool buildings			A	20	\$2,705	On Hold Not Funded		Linda
24	Resurface tennis courts at Spring Park			A	19	\$20,000-\$25,000	On Hold Not Funded		Chris
25	Paint high walls in social area & fun jump area			A	19	\$4,000	On Hold Not Funded		Chris
26	Waiola Park landscape upgrades			A	18	\$15,000-\$30,000	On Hold Not Funded		Claudia & Chris

Park District of La Grange
Approved MBO Objectives 2021-2022
November 8, 2021

Black = prior carry-over
 Red = 2020-2021 carry-over
 Blue = 2021-2022

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000									
27	Replace hanging heater in maintenance area			A	18	\$5,000	On Hold Not Funded		Chris
28	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
29	Replace (3) hanging heaters/maint. area			A	17	\$10,000	On Hold Not Funded		Chris
30	Replace furnace at Community Center			A	17	\$8,000	On Hold Not Funded		Chris
31	Replace RTU's on roof at Recreation Center			A	17	\$63,000	On Hold Not Funded		Chris
32	Fence for Community Garden			A	16	\$10,000	On Hold Not Funded		Claudia
33	Speakers for Rooms 108/109/110/111			A	15	\$5,000 15-20 hrs	On Hold Not Funded		Jenny & Chris
34	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	20%	Claudia, Chris
35	Gordon Park ID signs (MBO added back to current FY)			A	14	\$10,000		95%	Chris
36	Scissor lift			A	12	\$8,500-\$10,500	On Hold Not Funded		Claudia & Chris
37	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		Chris
38	Replace IT server & software updates			A	8	\$12,000		90%	Jenny
39	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

Objective Classification B		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Operational Costs Under \$2,000									
1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia
2	Community Center Planters			B	5	\$500-\$1,500	Complete	100%	Claudia

Objective Classification C		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Projects requiring time but no money									
1	Investigate Sedgwick Park design and use			C	21		On Hold		Chris/Kevin
2	Preschool/EC buildout investigation			C	12	30 hrs	On Hold		Kevin
3	Investigate repairs to basketball courts			C	35	30 hrs			Claudia/Chris
4	Research Sedgwick Park pathway			C	31	10 hrs			Claudia/Chris
5	Adopt-A-Park Community Initiative			C					Commissioner Lacey

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.

Attendees were required to wear a mask in the Village Hall and at the meeting, regardless of vaccination status.

Monday, September 27, 2021 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:30 p.m. by Village President Mark Kuchler. On roll call, as read by Village Clerk Paul Saladino, the following were:

PRESENT: Trustees Augustine, Gale, Kotynek, McGee, O'Brien, and Peterson with President Kuchler presiding.

ABSENT: None

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Richard Colby
Assistant Public Works Director Russell Davenport
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Interim Police Chief Jason Cates
Fire Chief Terrence Vavra

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing. He reminded everyone to stay six feet apart and wear a mask while in the Village Hall regardless of vaccination status. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website.

President Kuchler asked Scout Ross Dziallo to lead the audience in reciting the Pledge of Allegiance. President Kuchler noted that Ross Dziallo is a Senior at Lyons Township High School who recently partnered with the La Grange Garden Club to complete an Eagle Scout beautification project at the corner of Burlington and Brainard Avenues. He planted a butterfly garden for all residents to enjoy. President Kuchler thanked Ross for his efforts and the Garden Club for their assistance and service to our community.

2. PRESIDENT'S REPORT

President Kuchler noted that effective Monday, August 31, Governor Pritzker announced an indoor face covering mandate, regardless of vaccination status. For more information regarding COVID-19, please visit the Village website. Health professionals continue to encourage the community to get vaccinated. To find a vaccination center, visit www.vaccines.gov.

President Kuchler announced that on Saturday, June 26, the Village experienced a significant storm event that resulted in flooding for many residents. At the last several Village Board meetings, residents that incurred damages and losses have provided comment. The Village has identified projects to help reduce flooding, each of which has its own set of challenges, costs and benefits. La Grange cannot undertake significant stormwater management projects alone as we need regional partners and outlets for the water. Therefore, the Village continues to work closely with our elected leaders and partner agencies like the Metropolitan Water Reclamation District (MWRD), Illinois Department of Transportation (IDOT) and Cook County, to implement regional solutions that further our identified and proposed projects.

President Kuchler noted that over the last several weeks and months, the Village has continued its efforts to identify funding for flood mitigation projects through legislative, legal and engineering initiatives. In addition to the 50th Street Relief Sewer Project, he has met with a number of elected leaders to discuss flood control initiatives and has been providing regular updates of the Village's progress with the initiatives at each meeting and on the Village's website. He noted that he recently provided comments at the Cook County Board Meeting requesting funding for the Village's flood mitigation efforts. He stressed the need for assistance in addressing flooding in La Grange as it is a regional problem that must be addressed beyond the local level. President Kuchler explained that the Village is also planning to apply for two grant programs by the end of this month – the FEMA BRIC program (Building Resilient Infrastructure and Communities) and the FEMA HMP program (Hazard Mitigation Planning). We will continue to update the community on our efforts and progress.

A. Appointment – Richard Colby, Director of Public Works

President Kuchler announced that he was pleased to appoint Richard Colby of La Grange as the next Director of Public Works. Rick possesses outstanding professional qualifications, has demonstrated leadership, and exhibits strong communication skills. He has over 15 years of experience in engineering, facilities management, project management and public works both as a military officer and as the Director of Facilities for a large healthcare campus (Hines VA Hospital). Rick is a licensed, registered, Civil Engineer (PE) with a Masters of Business Administration (MBA) and a Master's of Science in Civil Engineering, both from the University of Illinois. He also has a Bachelor of Science degree in Civil Engineering from the U.S. Coast Guard Academy.

Trustee Kotynek made a motion to approve the appointment of Richard Colby as Director of Public Works, seconded by Trustee McGee. Motion carried on a voice vote.

President Kuchler invited Clerk Saladino to administer the Oath of Office to Director of Public Works Richard Colby.

B. Informational Workshop – La Grange Theater

President Kuchler provided background on the La Grange Theater and noted both Chris Johnson from Classic Cinemas as well as Theater owners John Rot and Dan Chopp were in attendance to present and answer questions.

He noted that the Village and Theater had entered into an agreement twelve years ago and as long as the business remains a theater, there is no impact to the agreement. The Theater has provided a proposal whereby they would provide a revenue sharing component in exchange for the Village removing the \$1.0 million financial considerations included in the current agreement. President Kuchler noted that the Village appreciates the Theater and their investment. He also warmly welcomed Classic Cinemas and said that the Village would benefit from their operating in La Grange. He invited Chris Johnson of Classic Cinemas to begin the presentation.

At the conclusion of the presentation, President Kuchler invited questions from the Village Board.

Trustee Gale inquired if the marquee would be comparable to the original design. Mr. Johnson advised that the marquee is proposed to be updated to replace the attraction boards with electronic versions. He hoped that at some point the original vertical sign could be returned to its previous configuration.

President Kuchler thanked Mr. Johnson and invited current theater owners John Rot and Dan Chopp to comment. Mr. Rot noted that the Theater is a break-even operation, that the sub-first run movie model is no longer viable, and that the Theater needs an investment to make it first-run. He believes the proposal is a win for everyone.

President Kuchler thanked Mr. Rot for his comments and noted that both the Village Board and the community want Classic Cinemas to come to La Grange and for the Theater to remain in operation. He said that he expected that ticket sales would increase after the investment as they did in North Riverside. He asked for additional details and protections for the Village.

Mr. Johnson stated that Classic Cinemas was ready to commit for the long term and invest over a million dollars into the Theater. They view the La Grange Theater as a great opportunity. He also explained that as the theater only has 320 seats, it is smaller in comparison to other theaters owned by Classic Cinemas. He also noted that as part of the community, the revamped theater would not be in competition with the restaurants as they do not intend to serve meals. Instead, they are additive to the community because

they have found many patrons will go to both dinner and a movie, thus bringing more revenue to the community.

President Kuchler asked for further clarification if the prospective lease was standard for Classic Cinemas. Mr. Johnson advised that for the four Classic Cinemas locations with leases, the proposed lease for the La Grange Theater is similar.

Trustee Peterson requested further clarification regarding whether their proposal maintains the current façade easement. Mr. Rot advised that further research is needed but expressed his desire to see the façade remain as is as a cornerstone of the community.

Trustee Gale asked for additional clarification regarding ticket prices and how they would change if the theater became a first-run location. Mr. Johnson advised that the matinee tickets would likely be \$7 for kids and \$9 for adults. He also explained that Classic Cinema's does \$5 Tuesday tickets as well as special pricing during the summer months. He noted that it would remain lower than industry standard for first-run theaters. Mr. Rot clarified that before COVID-19, tickets were \$6.50, along with specials for students and seniors.

Trustee Kotynek asked Mr. Johnson for further clarification on first-run theaters, breakeven ticket sales, average revenue per ticket sold, and geographical proximity to other Classic Cinemas locations.

Mr. Johnson noted that Classic Cinemas only has first-run theaters at this time. He noted that while the breakeven point would be \$180,000 in sales, he believes that there is easily potential to exceed those sales. Mr. Johnson noted that the average attendee generates \$11 in revenue on both tickets and concessions. Mr. Johnson noted that movie-goers first look for the movie they want to see and look at location second. He was not concerned about taking business from other Classic Cinemas locations.

Trustee Kotynek asked Mr. Rot if the Theater would fail without the Classic Cinemas lease. Mr. Rot advised that the future would not be bright. Classic Cinemas brings the clout needed with the movie industry to enter first-run status. Classic Cinemas also provides the funds needed to renovate the Theater and bring it to industry standards.

Trustee Kotynek asked Mr. Chopp if the theater deal does not proceed, what is the best use of the location and what is the fair market value of the property. Mr. Chopp noted that it would be difficult to find an occupant to invest the necessary funds and continue the Theater business with its high margin of risk/reward. If the Theater did not stay, the next tenant would be an unknown and likely, it would be demolished and redeveloped into a commercial first floor with residential above.

Trustee Kotynek asked Attorney Burkland for further clarification regarding the non-interest-bearing loan. He inquired if the Theater continued to remain a theater, would the loan ever need to be repaid. Attorney Burkland confirmed that if the Theater remained as a theater, the loan did not need to be repaid.

Trustee Kotynek noted that if the Village does move forward with the Theater and utilizes a revenue-sharing format, it may allow for the possibility of recouping the funds initially invested over a period of time.

Trustee Augustine thanked the Theater owners for their time and investment. She noted that she had lived in the Village for a long time and remembers when the downtown struggled before a successful TIF was implemented in 1986. During that time, additional assistance from the Village was provided with the end goal of keeping a local theater. She believes that it was a great investment at the time and noted that Classic Cinemas is now willing to invest in La Grange. She believes that this is a good opportunity.

Trustee Gale thanked the Theater representatives for their time, thanked staff for preparing the report, and the Trustees for hearing this request. He noted that he appreciated the idea of profit sharing. He stated that while the Theater is privately owned, it provides benefits to the Village which are difficult to assign a dollar value to. He asked that when crafting any agreement, that the Village work to keep it simple.

Trustee McGee thanked the Theater representatives for their time and noted that it was a complicated problem. She noted that the Theater has historical significance and explained that she grew up in La Grange and went to the Theater with her parents and her children. She expressed hope that an agreement could be reached to keep the Theater as part of the La Grange community and stressed that families are brought together by entertainment.

President Kuchler requested public comment.

Kristin Gale, 310 Peck Avenue, stated that she was against forgiving the \$1-million-dollar lien on the Theater and noted that she believed that it was not equitable for the Village to provide relief to a business when their priority should be the residents. She expressed that the \$1 million dollars would help in funding stormwater management projects.

Steve Palmer, resident and business owner, noted that with the Theater shut down, business after 10 p.m. disappeared. He also noted that some of the TIF funds were remitted to Cossitt School with no repayment required. Mr. Palmer also noted that before COVID-19, he may not have supported the proposal, but after COVID-19 his perspective has changed. He explained that Mr. Rot has invested greatly in La Grange and Classic Cinemas has a track record of revitalizing classic theaters. Mr. Palmer suggested that the loan be forgiven, or a deal be made to keep the Theater and have it reopened.

Jerry Burjan, 19 N. Catherine, noted that the La Grange downtown faces challenges including retailers leaving, the stressors of COVID-19 and the price of Cook County commercial real estate taxes. He noted that these factors contribute to tough competition with other local communities in DuPage County. He believes that a movie theater is necessary to drive business and keep La Grange competitive.

Nancy Cummings, Executive Director of the La Grange Business Association, read a letter from the Board of Directors of the La Grange Business Association expressing support for Classic Cinemas and the vitality of the La Grange Theater.

Nick Gangas, resident and business owner, noted that the La Grange Theater is iconic and it would be devastating to lose. He noted that the Theater is a draw for the community and generates business for La Grange as well as the local businesses. He explained that putting additional funds into the Theater is reinvesting in the La Grange community. He also noted that all businesses were affected by COVID-19, but the theater industry was devastated by COVID-19.

Amy Currant, 301 S. Stone, explained she is a new resident of La Grange and noted that the Theater is part of what drew her family to La Grange. She urged the Board to take the steps necessary to keep the theater in La Grange and keep it profitable.

Lara Taylor, 118 S. Park, noted that the loss of the Hinsdale Theater was detrimental to the Village of Hinsdale as an economic driver. She explained that the La Grange Theater has willing owners, a strong investor, and supportive residential community. She requested that the Village Board work with the Theater.

Jeannine McLaughlin, 242 S. Peck, explained that she was present for the original debate regarding the Theater which resulted in a compromise that kept the business as part of the La Grange community. She noted that the Theater has continued to give back to the community and requested that the Village Board work out a compromise to keep the Theater in La Grange for years to come.

Past President Liz Asperger, thanked previous speaker Jeannine McLaughlin for her tireless work to preserve the history of La Grange and for the benefit of the community. She stressed that the compromise made 12 years ago was a success as it continued to benefit the community and drive the economy. She explained that while resident tax dollars must be protected, the Theater gives back to the community in many ways. She urged the Board to find a compromise and keep the theater in La Grange.

Past Clerk John Burns read a letter from longtime resident Nancy Kenney, 400 S. Peck Avenue, where she recognized the value of the Theater as a community asset and economic driver. She urged the Board to find a compromise and keep the Theater in La Grange.

Clerk John Burns, explained that the La Grange Theater is a golden asset to the Village of La Grange which presents the opportunity for evolution, opportunity and partnership. He expressed support for analysis of the revenue projections as the Theater is a tax generator and part of the economic fabric that makes up the Village.

Phil Fornaro, resident and business owner, noted that the TIF funds granted to the Theater provided both relief and opportunity. He stated that the proposal is an opportunity for the TIF to give again and urged the Village to forgive the repayment.

Stephanie Posey, 239 S. 6th Avenue, explained that as she grew up in Downers Grove she frequently went to the Tivoli and has seen that Classic Cinemas has evolved with the times. She explained that they provide creative solutions and invest in the local communities in which they locate.

Kevin Mulryan, business owner, expressed his support of both John Rot and Dan Chopp as well as Classic Cinemas.

Dan Spain, business owner, noted that both John Rot and Dan Chopp are assets to the La Grange community. He also explained that Classic Cinemas has the experience and success to revitalize the Theater.

John Pappas, 507 S. 7th Avenue, noted he saw his first movie at the La Grange Theater and expressed his support for the Village to enter into an agreement with the Theater. He noted it is a unique business in La Grange and the La Grange 2020 Task Force suggested that entertainment would continue to be an important part of the health of the downtown.

John Janowski, 28 N. Spring, encouraged the Theater and Village to come to an agreement to keep the theater in La Grange. He suggested raising ticket prices, adding a liquor license, and hosting engaging community events and film festivals as ways to increase economic viability.

Mr. Johnson noted that Classic Cinemas does host various events including seasonal movies, art films and theme nights. He explained that while the first-run movies are what generate the most revenue, fun events make theaters memorable.

President Kuchler thanked everyone for their input and stated that the Village and Theater would work together to discuss options including the possibility of an entertainment tax or revenue sharing arrangement. It is clear that a majority of both La Grange businesses and La Grange residents want to keep the Theater and work with Classic Cinemas. President Kuchler asked Village Attorney Mark Burkland to confirm where any funds received would go. Attorney Burkland stated that the funds would belong to the Village. President Kuchler also asked Attorney Burkland whether or not any special voting measures would be required. Attorney Burkland stated that if the Village Board would be amending the existing agreement, then a normal vote would be required.

3. MANAGER'S REPORT

Village Manager Peterson announced that the Fall Leaf Pick up Program will begin on Monday, October 4, and continue through November 24. Leaves will generally be collected every other week by the Public Works Department from each Village street.

Leaves should be raked to the curb and street gutters as no bags or yard waste stickers are required for this service. For more information, visit the Village's website or contact the Department of Public Works at (708) 579-2328.

Village Manager Peterson announced that September is National Preparedness Month. Information regarding what to do before, during and after a disaster, can be found at the Ready Illinois website or the Village website. Residents are also encouraged to sign up for the Village's emergency notification system on www.lagrangeil.gov.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

A. Ordinance – Amending Sections 33.109 and 33.110 of the La Grange Code of Ordinances Regarding the Environmental Quality Commission (EQC)

B. Agreement – Approval of Amended Village Manager Employment Agreement

C. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, September 13, 2021

D. Consolidated Voucher 210927

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

A motion was made by Trustee Kotynek to approve the Consent Agenda, seconded by Trustee Augustine.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, McGee, O'Brien, and Peterson
Nays:	None
Absent:	None

6. CURRENT BUSINESS

None.

7. PUBLIC COMMENT

None.

8. TRUSTEE COMMENTS

Trustee Augustine stated that she hoped that an agreement regarding the Theater could be reached quickly.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 10:16 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Gale.
Approved by a voice vote.


Mark A. Kuchler, Village President

ATTEST:


Paul Saladino, Village Clerk

Approved Date: October 11, 2021



For the
Record
NOVEMBER 2021 NEWSLETTER



MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities



VISION

Discover Abilities
Achieve Potential
Realize Dreams



CORE VALUES

Fun • Excellence
Service • Respect
Accountability

MESSAGE FROM THE DIRECTOR

Our fall season has been up and running and, to no surprise, exceeding our participation goals. Our excitement to see so many participants returning to in-person programs cannot be contained. We are eager to see this trend continue and hope its lasting effects are indefinite. Staff continued to shift and adapt to all challenges while seamlessly helping participants transition to in-person programs.

Planning for the winter/spring season is near completion, and one notable aspect will be the return of printed brochures. Though many of our families responded well to digital brochures, we understand there's an inherent need for a printed copy, which is why the decision was made. For many, a printed guide serves as a planner. Desired programs are circled for reference, and notes and reminders are scribbled directly on pages. And let's not forget the excitement of turning a page to find a lovely picture of a friend.

Challenges aren't a thing of the past. As restrictions change, the demand for more in-person programs rises. As part of our promise, we will continue to work tirelessly to create a workaround to get participants back into play and back into programs. I have the utmost confidence in our staff's ability, so I look forward to what is in store for the upcoming season. That said, I commend the SEASPAR team, both administrative and recreation, for going above expectations for the sake of our participants.

Although our participants take center stage, we cannot forget those responsible for making it all happen – our member entities. We have been working to reconnect with member agency staff through informal meetups. Our goal is to cement relationships between SEASPAR and member agencies' staff because I believe it is key to better serving our residents. Along with that, better relationships may result in future collaborations. In addition, we've reignited our initiative to have a SEASPAR presence included at member events. Typically, SEASPAR shows its support with an outreach table, though recently, you may have noticed our administrative staff, including me, at many of your commemorative events. We've had the pleasure of joining grand openings and facilities' showcases throughout the communities we serve. Our presence should serve as a reminder to residents that SEASPAR is here to serve them. Besides, opportunities like this allow us to soak in the energy from so many smiling faces, even if behind a mask.



I once again thank our members for their continued support. Their support allows us to focus on what is most important – providing quality programming in a safe environment for all. Because our staff and participants are SEASPAR's biggest assets, I vow to do everything in my power to continue making their safety and wellbeing our priority.

Matthew Corso
SEASPAR Executive Director



SEASPAR REPORTING IN

Check one more financially responsible year off the list! SEASPAR's 2020-2021 fiscal year audit earned the top marks an agency can receive from an independent auditing firm. An independent auditor's responsibility involves performing procedures to obtain reasonable assurance about whether the financial statements provided are free of misstatement.

The audit's result came as no surprise. Our confidence in the presentation of the 2020-2021 fiscal year finances was of the highest, thanks to SEASPAR administrative staff who worked tirelessly to ensure SEASPAR's impeccable standings would be sustained. In addition, much effort was directed to prepare SEASPAR's financial operations and procedures to ensure a seamless transition to a calendar year fiscal year, which is set to begin in 2022.

SEASPAR will present its findings of the fiscal year in the 2020-2021 Annual Report. The report features a snapshot of the year's finances, in addition to service hours, participant data, volunteer and staffing numbers, and a list of the year's donors and contributors. A copy of SEASPAR's 2020-2021 Annual Report will be available for pickup at the SEASPAR office or may be downloaded at SEASPAR.org.

 A copy of SEASPAR's full 2020-2021 annual financial report is available to read or download at SEASPAR.org/FOIA.



[ANNUAL REPORT](#)

[2020-2021 ANNUAL FINANCIAL REPORT](#)



I WANT TO WALK, RUN, AND ROLL LIKE AN EAGLE

The EAGLES Walk, Run, and Roll annual event challenges EAGLES Adult Day Program participants to a 5-kilometer race. As the name implies, participants have the option of completing the race by walking, running, or rolling at a pace of their choosing. Although coordinators promote the event as a race, all participants receive equal praise for their accomplishments, which are always abundant.

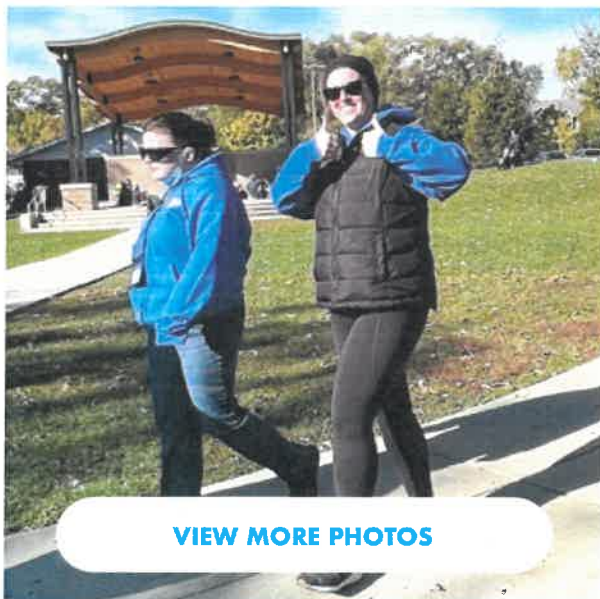
This event is part of a SEASPAR initiative to promote healthy lifestyle choices among EAGLES participants. The event involves all four EAGLES sites and incorporates plenty of preparation. Leading up to the event, SEASPAR EAGLES site directors cater lesson plans to deliver health-conscious education, including activities that promote active living and cardio-based challenges.

Normally held as a one-day event, the 2021 Walk, Run, and Roll event was deliberately hosted as a 4-day 5K. This year's event was hosted at various parks and walking paths throughout the communities SEASPAR serves. The decision to host the event on separate days and locations was a conscious choice to



promote social distancing by organizing participants into smaller groups.

The EAGLES Walk, Run, and Roll 5K was sponsored by The Service Club of Chicago, whose mission is to support positive growth in communities throughout the Chicagoland area through philanthropic support. We thank our wonderful sponsor for their generous support.



[VIEW MORE PHOTOS](#)



MARATHON RYAN: A STORY OF DETERMINATION

We now take a moment to highlight the achievements of a SEASPAR participant who has overcome, achieved, and excelled. He is an example to us all and a testament to what one can accomplish when determined. His story is not only one that needs to be shared; it's an inspiration to us all.

Ryan McGuire's career with SEASPAR began at the age of 8 with swim lessons. His love of exercise sparked! Not long after, Ryan was competing in tournaments as a member of the SEASPAR swim team. His devotion to training was so great, one could assume he enjoyed it more than competing. Whether that was true or not, one thing was apparent: Ryan was motivated.

Ryan began running in his freshman year at Lyons Township High School. He joined the cross country team, where he received plenty of support from his teammates and coaches. With help from para-professionals, Ryan trained tirelessly, and his efforts paid off. By the end of his freshman year, Ryan's best time completing a 3-mile run was 34 minutes, only 3-4 minutes more than the competition. Unknown to everyone then, those 3-4 minutes served as a motivation for Ryan, which fueled his drive even more.



By his junior year, Ryan was running a mile in under 5 minutes. Ryan finished his senior year in cross country with a 16:30, 3-mile conference meet run – finishing in the top 10% in his class. Ryan cut his time by more than half compared to his freshman year. It is said that Ryan is the most improved cross country runner in the 133-year history of Lyons Township High School.





Once a runner, always a runner. Ryan continues running, reaching new goals wherever possible. Ryan recently completed two half-marathon races in preparation for his run in the Chicago Marathon, which he completed while raising over \$2,000 for Best Buddies, a not-for-profit organization that offers one-to-one services to individuals with and without intellectual and developmental disabilities in Illinois. Ryan was able to run the Chicago Marathon course without supervision and finished in 3:32:05, which placed him in the top 11.5 percentile of runners. As an added bonus, the Chicago Marathon took place on Ryan's 20th birthday. His cake read "Happy B-Day Marathon Ryan."

Ryan can run a mile in under 5 minutes. Less than .02% of the entire world's population (roughly 1 person in a million) can relate.



Luckily, you won't have to travel too far to see Marathon Ryan in action. Ryan continues to run wherever he can, especially when it's local. Wherever there is a race, you're sure to see Ryan. He recently ran in the Downers Grove BBQ Bolt 5K Run event, where he placed first in his division. When Ryan is not running, he spends much of his time at his school's transition program and (believe it or not) can be seen walking to work at Trader Joe's – in record time, we're sure.

Thank you to Ryan for being such a great example to us all. We hope his story inspires anyone facing a remarkable journey, for Ryan is proof that determination fuels results.

WEAR OUR FANS AT?

SEASPAR is excited to announce the upcoming release of its online apparel store. The store will be open to the public and offer made-to-order products featuring items imprinted with exclusive artwork from SEASPAR and its brands. As expected, a portion of each sale made through the online apparel store will benefit SEASPAR, which means this apparel is not only fashionable, it holds a statement of support.



The announcement of SEASPAR's online apparel store means SEASPAR fans, family, and friends will now have the opportunity to showcase their devotion to SEASPAR and its brands with the latest styles and the season's must-have items and accessories. In addition, gift shopping for SEASPAR participants will now be easier than ever! The store will offer popular items such as sweaters, hoodies, pajamas, and other items we know our fans will love.

SEASPAR's apparel store will be available just in time for the 2021 holiday shopping season. Look for our announcements of the opening of SEASPAR's online apparel store in November of 2021.

COMING SOON

NOV 6

DINNER AND A MOVIE

Special Event - Darien Sportsplex

NOV 7

DANCE PARTY

Special Event - Expressions Dance Studio, Westmont

NOV 12

FALL HARVEST DANCE

Special Event - Benet Academy, Lisle

NOV 14

TURKEY SHOOT

Special Event - Lincoln Center, Downers Grove

NOV 21

FRIENDSGIVING

Special Event - Lisle Recreation Center



Don't miss another moment!
Follow **SEASPAR** on your favorite social media app for more news, photos, videos, and the latest stories about your favorite activities.



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