Section 1

MEETING NOTICE

&

CALENDAR

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

6:00 PM
Monday, February 14, 2022
Park District of La Grange Recreation Center
536 East Avenue
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Jenny Bechtold, Executive Director at (708) 352-1762.

Jenny Bechtold
2/11/2022

Park District of La Grange…Your Fun & Fitness Destination!

Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2022

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month).** All regularly scheduled meetings start at 6:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 10

Monday, February 14

Monday, March 14 *(2022-2023 G.O. Budget to be on display the legal requirement of 30 days – budget will be made public March 7)*

Monday, April 11

Monday, May 9

Monday, June 13

Monday, July 11

Monday, August 15 *(Third Monday due to Endless Summer Fest)*

Monday, September 12

Monday, October 10

Monday, November 14

Monday, December 12

Section 2

PARK DISTRICT of LaGrange

COMMUNICATIONS

&

FOIA

Rotary Club of LaGrange, Illinois Foundation

P.O. Box 372
LaGrange, IL 60525

January 21, 2022

Jenny Bechtold & Board of Commissions
Park District of LaGrange
536 East Avenue
LaGrange, IL 60525

Dear Jenny and Board of Commissioners,

On behalf of the Rotary Club of LaGrange, thank you for making the Secret Santa Program possible. With your support, we were able to provide warm clothing, school supplies, books and wish list gifts to over 950 children in our community this past holiday season. Without the space that you provide, this simply would not have happened.

The staff members at the Park District are a pleasure to work with. The entire team is friendly and helpful year after year, not only to our volunteer elves, but to the families that come to receive their gifts. Chris Finn and the maintenance department continue to be flexible and accommodating to ensure the success of the program. We could not ask for a better partner than the Park District!

Thank you for continuing to support Secret Santa and for helping holiday dreams come true for so many less fortunate families in our community. We wish you a happy and healthy 2022!

Sincerely,

Cathy Pierson

Cathy Pierson
Secret Santa Chairperson

Section 3

CONSENT AGENDA

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: PDLG BOARD OF COMMISSIONERS
FROM: JENNY BECHTOLD, EXECUTIVE DIRECTOR
RE: CONSENT AGENDA ITEMS
DATE: FEBRUARY 14, 2022

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of January 10, 2022

CONSENT AGENDA ITEM 2: Approval of the Financial Reports Dated January 31, 2022

CONSENT AGENDA ITEM 3: Approval of the Consolidated Vouchers for February Dated February 14, 2022

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS
ELECTRONIC MEETING HELD VIA ZOOM**

JANUARY 10, 2022

President Vear called the meeting to order at 6:02 P.M.

PRESENT:	Commissioners Opyd, Posey, Lawrence, Vear
ABSENT:	Commissioner Lacey
STAFF PRESENT:	Executive Director Jenny Bechtold Superintendent of Finance Leynette Kuniej Superintendent of Facilities Chris Finn Superintendent of Recreation Kevin Miller Superintendent of BASE Leanna Hartung Park Foreman Claudia Galla Recording Secretary Linda Muth
OTHERS PRESENT:	Attorney Megan Mack Monika Papartis, Marian Honel-Wilson, Nancy Bramson Becky Lorentzen, Harold Gibson

*Commissioner Lacey joined the meeting at 6:39 P.M.

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

Communications, Presentations & Declarations
Public Comments/Participation (Board Manual Section #152)
None

Consent Agenda
Commissioner Posey motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of December 13, 2021; Item 3.2 Approval of the Financial Reports dated December 31, 2021; Item 3.3 Approval of the Consolidated Vouchers for January dated January 10, 2022. Commissioner Lawrence seconded the motion, which passed by Roll Call Vote as follows:

AYES:	Commissioners Posey, Lawrence, Opyd, Vear
NAYES:	None
ABSENT:	Commissioner Lacey

Staff Reports
Executive Director Jenny Bechtold

- Director Bechtold reported that the new Cook County vaccine order is in effect as of January 3rd. It was not announced until December 23rd, and she thanked staff for working diligently to come up with protocols for the public and staff, most of who were on vacation at the time. Staff must be vaccinated or tested weekly, and currently 61 of our 78 employees are vaccinated. IDOL announced that they are adopting the Federal OSHA standards which are being heard by the Supreme Court. We are following the current OSHA standards for one hundred employees, based on the Cook County order. As a result of park districts reaching out to the Department of Public Health, the protocols for patrons were modified so that for athletics and fitness it only applies to ages nineteen and up.
- Jenny stated that, unfortunately, we were not awarded the MWRD grant, and we will move forward with the larger detention pond with a timeline to start this summer. In a last-ditch effort to reduce the detention, she reached out to the village regarding their possible interest in underground storage in the new lot. They are conducting a study and have indicated it would be challenging to complete it within our timeline, and she does not want to delay our project any further.

Commissioner Lawrence stated that there is a Cook County program which offers storm water credits if you sell storage to other entities. She also discussed several aspects of the current site plan including the size of the stalls, pickleball area fencing, the walking path, minimum parking widths, and the radius for entry. She and Jenny plan to discuss these items later in the week.

- Jenny reported that we have submitted the application for rezoning and the meeting is tomorrow night. Attorney Mack has taken the lead on this and Phase I will be complete by the end of the week.
- She continues to work on a foundation for the district. We need three committed members to serve on a foundation board in order to apply for a 501c3 and will apply for a membership with the National Association of Parks Foundation once we have confirmed board members. She is reaching out to former applicants to our board and affiliate groups for potential members.
- We should receive a draft of the comprehensive master plan by January 14th, but it will not include the survey results. She will forward the draft when she receives it. We must return it with our comments by January 24th. We hope to have the first presentation at the next board meeting.
- Jenny has been speaking with President Vear regarding the director's review to be completed in February, and she will have the self-evaluation to the Board by Friday.

Commissioner Opyd recommended the Board have a discussion on the director review process at the next board meeting during executive session.

President Vear asked if the village zoning meeting was open to the public. Jenny answered that it is a public hearing. Attorney Mack provided an overview of the presentation she and Jenny will make and stated that family members will be there to testify why they want to donate the property to the park district.

Staff Comments

Superintendent of Recreation Kevin Miller

- Superintendent Miller reported that programming has slowed down for the holidays and staff has been busy with the new county mandates.

Commissioner Posey stated she is always amazed at the lengthy wait list for our basketball league and asked why we are not able to further open up the program. Kevin explained that there are limitations on court space due to other programs and rentals, and parents and coaches prefer not to practice on Fridays. He reached out to the school districts in 2019 for additional court space but then COVID happened, and it was pushed back.

Superintendent of Finance Leynette Kuniej

- Superintendent Kuniej reported that she has been busy with year-end and personnel vaccine records.
- Leynette has reviewed the financials and the district is in a good position considering all the challenges of the past year. A couple of accounts will be over budget due to electrical and plumbing repairs, but basically everything is coming in on target with the budget.

President Vear asked if the 2.45 million in the capital projects fund is for the parking lot. Leynette stated that the money was from the land sale, and she moved it from the general fund to the capital projects fund since it is intended for the lot and other projects. Jenny added that the estimate for the lot is $1.9 million but costs could be higher.

La Grange Fitness Report

- Director Bechtold reported that approximately 26 members were lost due to the Cook County order which applies to ages 19 and up.
- Jenny stated it was a good month with a bottom line of $19,000. Revenue will not hit the budget figure of $570,000 but will be close to $500,000. Expenses were reduced wherever possible, and she is happy with the numbers considering COVID.

Superintendent of BASE Leanna Hartung

- Superintendent Hartung reported that she received one employee resignation today from a Barnsdale staff member.
- Leanna stated that the schools are taking precautions with the high COVID numbers and have returned to six feet of distancing. Her staff is cleaning and sanitizing more often.

Superintendent of Facilities Chris Finn

- Superintendent Finn stated that he is working through the COVID restrictions that came out over the holidays. Rentals took a big hit since any gatherings with food or drink require ages five and up to be fully vaccinated. He is working closely with Madonna on this and moving staff around.
- Chris is working with user groups on their field use for spring.

President Vear asked if the large soccer field at Sedgwick was being rested. Chris indicated it would be rested for all of 2022 and provided details on the schedule for resting fields, which began around 6 years ago. It has been very beneficial for the parks and results in a nicer playing surface for the soccer groups.

Park Foreman Claudia Galla

- Foreman Galla reported that staff has been busy painting at the community center and will complete minor repairs there.
- Claudia stated she has been busy working with Chris on the budget.
- She hopes to finish the tree management plan at the end of the month and will then move on to the preservation and protection policy.
- She has been working with Jenny on the tree trimming and removals which will be done soon.

President Vear complimented the comprehensive tree plan. It will be provided to all the commissioners at the next meeting for approval, which is required per the grant. There was brief discussion of future outdoor initiatives, including an Arbor Day event.

Attorney Report

Attorney Mack had nothing to add to her previous update on 511 E. Cossitt.

Treasurer Report

None

Action Items

None

Board Business

New Business

Discussion of Treasurer Position

Director Bechtold stated that Rob Metzger accepted the position knowing this would be his last year, but his schedule is getting busy and he would like to step down. Traditionally this position is held by a board member or the finance director. An outside person must be willing to get involved and have finance experience. Attorney Mack stated that the Board could appoint someone or name our finance director as treasurer, which is not unusual. It is mainly a signatory and not an additional burden. Superintendent of Finance Kuniej indicated she would serve as interim treasurer until one is appointed if the Board would like.

Commissioner Lacey motioned that Superintendent of Finance Leynette Kuniej serve as interim treasurer through April 30th unless we appoint an alternate prior to that date. Commissioner Opyd seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES:	Commissioners Lacey, Opyd, Lawrence, Posey, Vear
NAYES:	None
ABSENT:	None

Old Business
None

Committee Reports

Administration Committee
Commissioner Lacey had no report at this time.

Parks and Open Lands
Commissioner Lawrence had no report at this time.

Finance & Capital Project Committee
President Vear had no report at this time.

Arts & Cultural Affairs Committee
Commissioner Posey stated that she has a list of people she would like to ask to join her committee. She will meet with Director Bechtold to discuss the process.

Marketing/ Social Media Committee
The minutes from their December meeting are in section 9 of the board packet. Commissioner Opyd stated he has a meeting with Andrea coming up to go through the use of Contact Studio for social media management.

Public Comments (Board Manual Section #152)
None

Board Comments
Commissioner Lawrence thanked everyone for being reactive and managing the public with COVID.

Commissioner Lacey thanked Rob Metzger for his work as treasurer all these years. She appreciates Brian's committee minutes. She encouraged attendance at the village hall tomorrow as we work for the zoning change for the land on Cossitt.

Commissioner Opyd thanked staff for responding quickly to the changing mandates. He is excited to see new programming and ideas coming out, including nature programs. He thanked Commissioner Lawrence for her input on the parking lot and encourages participation to make the project the best it can be. He is happy we may have parking for the basketball season this fall. He appreciates Jenny's outreach to the community for the foundation.

Commissioner Posey echoes everyone's comments. It has been a wacky couple of weeks, and it is good to know we have a team in place that is sensitive to the public's different opinions on the rules. She looks forward to a successful 2022 with everyone and innovative projects for the community.

President Vear thanked everyone at the park district for not being fearful of what is going on and continuing to offer programs and move forward.

Action on Items Discussed in Executive Session
None

Adjournment
Commissioner Lawrence moved for adjournment at 7:08 P.M. The motion was seconded by Commissioner Opyd and passed unanimously by Voice Vote.

Robert Vear, President

Jenny Bechtold, Board Secretary
Approved February 14, 2022

Statement of Revenues & Expenditures

Park District of La Grange, IL

Group Summary

For Fiscal: 2021-2022 Period Ending: 01/31/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - General					
Revenue					
Department: 5 - Admin					
426 - BUILDING RENTALS	94,708.75	94,708.75	11,480.85	66,739.12	27,969.63
942 - TAX REVENUE	944,159.00	944,159.00	277.79	923,599.47	20,559.53
943 - OTHER REVENUES	20,000.00	20,000.00	688.49	8,950.77	11,049.23
Department: 5 - Admin Total:	**1,058,867.75**	**1,058,867.75**	**12,447.13**	**999,289.36**	**59,578.39**
Revenue Total:	**1,058,867.75**	**1,058,867.75**	**12,447.13**	**999,289.36**	**59,578.39**
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	273,393.00	273,393.00	17,275.33	164,571.27	108,821.73
512 - FRONT DESK	37,475.00	37,475.00	2,714.98	18,533.81	18,941.19
530 - HEALTH & LIFE INSURANCE	119,000.00	119,000.00	7,519.58	67,367.97	51,632.03
540 - EDUCATION & TRAINING	21,437.00	21,437.00	724.10	3,108.60	18,328.40
600 - PROMOTION & PUBLICITY	14,886.00	14,886.00	0.00	4,266.37	10,619.63
610 - PROFESSIONAL FEES	30,563.00	30,563.00	0.00	13,244.63	17,318.37
650 - BANK/MERCHANT FEES	500.00	500.00	7.10	234.80	265.20
660 - DUES & SUBSCRIPTIONS	7,895.00	7,895.00	32.50	1,189.86	6,705.14
670 - COMMUNICATION SERVICES	19,290.00	19,290.00	1,314.43	12,880.41	6,409.59
680 - SOFTWARE CONTRACTS	20,900.00	20,900.00	546.54	13,493.96	7,406.04
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	0.00	80.10	219.90
691 - PRINTING/ DESIGN SERVICES	7,188.00	7,188.00	26.66	4,033.22	3,154.78
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	0.00	411.11	2,188.89
720 - EMPLOYEE/ PUBLIC RELATIONS	3,050.00	3,050.00	0.00	62.04	2,987.96
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	804.23	3,821.96	4,003.04
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	120.00	235.21	639.79
750 - OFFICE EQUIPMENT	2,300.00	2,300.00	0.00	65.99	2,234.01
760 - POSTAGE & DELIVERY	5,670.00	5,670.00	0.00	1,908.61	3,761.39
764 - BANQUET BEVERAGE SERVICE	387.00	387.00	0.00	213.25	173.75
765 - CONTINGENCY	10,000.00	10,000.00	0.00	1,000.00	9,000.00
774 - SPECIAL EVENTS	0.00	0.00	2,051.25	2,051.25	-2,051.25
954 - TRANSFER	1,800,000.00	1,800,000.00	0.00	2,145,090.00	-345,090.00
Department: 5 - Admin Total:	**2,385,534.00**	**2,385,534.00**	**33,136.70**	**2,457,864.42**	**-72,330.42**
Department: 6 - Maintenance					
513 - MAINTENANCE SALARIES	164,680.00	164,680.00	8,810.91	101,179.09	63,500.91
514 - SEASONAL MAINTENANCE	41,334.00	41,334.00	0.00	17,457.15	23,876.85
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	102,225.00	102,225.00	10,474.18	71,168.00	31,057.00
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	396.20	3,608.68	5,141.32
830 - MAINTENANCE SUPPLIES	13,023.00	13,023.00	141.88	7,054.21	5,968.79
840 - MAINTENANCE MATERIALS	15,985.00	15,985.00	0.00	9,529.25	6,455.75
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	39.42	229.74	7,595.26
860 - MAIN. TOOLS & EQUIPMENT	1,775.00	1,775.00	0.00	627.97	1,147.03
870 - PARK LANDSCAPING	5,850.00	5,850.00	49.86	1,623.73	4,226.27
880 - UTILITES - ELECTRIC	62,645.00	62,645.00	3,522.05	42,615.14	20,029.86
881 - UTILITES - NATURAL GAS	19,757.00	19,757.00	2,779.62	9,147.04	10,609.96
882 - UTILITIES - WATER	9,165.00	9,165.00	295.50	8,579.44	585.56
890 - PARK IMPROVEMENTS & REPAIRS	3,600.00	3,600.00	0.00	0.00	3,600.00
Department: 6 - Maintenance Total:	**457,114.00**	**457,114.00**	**26,509.62**	**272,819.44**	**184,294.56**
Expense Total:	**2,842,648.00**	**2,842,648.00**	**59,646.32**	**2,730,683.86**	**111,964.14**
Fund: 01 - General Surplus (Deficit):	**-1,783,780.25**	**-1,783,780.25**	**-47,199.19**	**-1,731,394.50**	**-52,385.75**

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - Fitness Center					
Revenue					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	570,311.00	570,311.00	46,318.46	387,371.02	182,939.98
943 - OTHER REVENUES	500.00	500.00	45.00	460.00	40.00
Department: 7 - Recreation Total:	**570,811.00**	**570,811.00**	**46,363.46**	**387,831.02**	**182,979.98**
Revenue Total:	**570,811.00**	**570,811.00**	**46,363.46**	**387,831.02**	**182,979.98**
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	82,597.00	82,597.00	4,423.08	31,070.63	51,526.37
521 - SS/ MEDICARE	6,318.00	6,318.00	338.38	2,372.78	3,945.22
522 - PENSION	8,920.00	8,920.00	524.40	4,679.01	4,240.99
530 - HEALTH & LIFE INSURANCE	24,000.00	24,000.00	885.87	6,554.58	17,445.42
540 - EDUCATION & TRAINING	2,200.00	2,200.00	-95.00	750.45	1,449.55
600 - PROMOTION & PUBLICITY	9,500.00	9,500.00	0.00	817.24	8,682.76
610 - PROFESSIONAL FEES	300.00	300.00	0.00	300.00	0.00
650 - BANK/MERCHANT FEES	19,300.00	19,300.00	1,388.37	9,661.49	9,638.51
660 - DUES & SUBSCRIPTIONS	250.00	250.00	0.00	0.00	250.00
670 - COMMUNICATION SERVICES	4,020.00	4,020.00	335.98	2,820.07	1,199.93
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	107.41	1,139.19	860.81
690 - LEGAL/ RECRUITMENT NOTICES	500.00	500.00	0.00	265.00	235.00
691 - PRINTING/ DESIGN SERVICES	150.00	150.00	0.00	149.44	0.56
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	420.00	420.00	0.00	0.00	420.00
730 - OFFICE/ ADMIN SUPPLIES	3,000.00	3,000.00	0.00	226.03	2,773.97
760 - POSTAGE & DELIVERY	250.00	250.00	0.00	0.00	250.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
Department: 5 - Admin Total:	**168,925.00**	**168,925.00**	**7,908.49**	**60,805.91**	**108,119.09**
Department: 6 - Maintenance					
810 - MAINTENANCE SERVICES	10,100.00	10,100.00	97.61	1,148.37	8,951.63
830 - MAINTENANCE SUPPLIES	27,114.00	27,114.00	602.67	9,636.36	17,477.64
880 - UTILITES - ELECTRIC	10,810.00	10,810.00	624.96	7,300.50	3,509.50
881 - UTILITES - NATURAL GAS	3,602.00	3,602.00	276.43	937.69	2,664.31
882 - UTILITES - WATER	720.00	720.00	0.00	362.84	357.16
Department: 6 - Maintenance Total:	**52,346.00**	**52,346.00**	**1,601.67**	**19,385.76**	**32,960.24**
Department: 7 - Recreation					
512 - FRONT DESK	146,956.00	146,956.00	8,555.69	81,740.64	65,215.36
515 - CUSTODIANS & FACILITY SUPERVISORS	28,041.00	28,041.00	926.25	9,372.75	18,668.25
516 - PROGRAM WAGES	13,575.70	13,575.70	819.04	6,576.24	6,999.46
521 - SS/ MEDICARE	14,426.00	14,426.00	788.03	7,664.45	6,761.55
620 - CONTRACTUAL PROGRAMS	67,200.00	67,200.00	7,067.00	38,039.10	29,160.90
640 - EQUIP/ FACILITY LEASE	15,324.00	15,324.00	776.98	9,968.42	5,355.58
780 - PROGRAM EQUIPMENT	18,500.00	18,500.00	140.69	5,089.69	13,410.31
790 - PROGRAM SUPPLIES	2,050.00	2,050.00	0.00	494.91	1,555.09
Department: 7 - Recreation Total:	**306,072.70**	**306,072.70**	**19,073.68**	**158,946.20**	**147,126.50**
Expense Total:	**527,343.70**	**527,343.70**	**28,583.84**	**239,137.87**	**288,205.83**
Fund: 11 - Fitness Center Surplus (Deficit):	**43,467.30**	**43,467.30**	**17,779.62**	**148,693.15**	**-105,225.85**

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 12 - Before & After School					
Revenue					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	664,120.00	664,120.00	52,466.75	332,815.50	331,304.50
943 - OTHER REVENUES	0.00	0.00	0.00	365.00	-365.00
Department: 7 - Recreation Total:	**664,120.00**	**664,120.00**	**52,466.75**	**333,180.50**	**330,939.50**
Revenue Total:	**664,120.00**	**664,120.00**	**52,466.75**	**333,180.50**	**330,939.50**
Expense					
Department: 5 - Admin					
610 - PROFESSIONAL FEES	5,906.00	5,906.00	0.00	2,409.57	3,496.43
Department: 5 - Admin Total:	**5,906.00**	**5,906.00**	**0.00**	**2,409.57**	**3,496.43**
Department: 7 - Recreation					
511 - ADMINISTRATIVE SALARIES	179,656.00	179,656.00	10,743.52	102,063.43	77,592.57
516 - PROGRAM WAGES	305,549.10	305,549.10	12,070.79	110,575.98	194,973.12
521 - SS/ MEDICARE	37,118.51	37,118.51	1,744.19	16,445.34	20,673.17
522 - PENSION	30,039.00	30,039.00	1,464.44	14,337.14	15,701.86
530 - HEALTH & LIFE INSURANCE	24,000.00	24,000.00	2,277.99	18,903.12	5,096.88
540 - EDUCATION & TRAINING	3,200.00	3,200.00	0.00	0.00	3,200.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	0.00	624.39	1,375.61
600 - PROMOTION & PUBLICITY	2,020.00	2,020.00	0.00	1,468.27	551.73
610 - PROFESSIONAL FEES	350.00	350.00	0.00	350.00	0.00
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	0.00	1,812.00
650 - BANK/MERCHANT FEES	9,600.00	9,600.00	1,306.27	6,872.63	2,727.37
660 - DUES & SUBSCRIPTIONS	300.00	300.00	0.00	120.00	180.00
670 - COMMUNICATION SERVICES	4,300.00	4,300.00	198.33	1,486.67	2,813.33
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	430.15	5,518.59	2,481.41
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	859.32	340.68
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	0.00	600.00
780 - PROGRAM EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
790 - PROGRAM SUPPLIES	44,915.00	44,915.00	2,845.98	16,244.80	28,670.20
820 - EQUIPMENT REPAIRS	600.00	600.00	0.00	0.00	600.00
Department: 7 - Recreation Total:	**656,959.61**	**656,959.61**	**33,081.66**	**295,869.68**	**361,089.93**
Expense Total:	**662,865.61**	**662,865.61**	**33,081.66**	**298,279.25**	**364,586.36**
Fund: 12 - Before & After School Surplus (Deficit):	**1,254.39**	**1,254.39**	**19,385.09**	**34,901.25**	**-33,646.86**

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 01/31/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 13 - Recreation					
Revenue					
Department: 5 - Admin					
480 - PARK USAGE	38,750.00	38,750.00	13,823.00	56,681.50	-17,931.50
942 - TAX REVENUE	605,640.00	605,640.00	15,018.86	644,731.34	-39,091.34
943 - OTHER REVENUES	1,000.00	1,000.00	1,011.06	1,565.24	-565.24
Department: 5 - Admin Total:	**645,390.00**	**645,390.00**	**29,852.92**	**702,978.08**	**-57,588.08**
Department: 7 - Recreation					
490 - PROGRAM REVENUE	974,796.00	974,796.00	32,755.23	549,549.68	425,246.32
491 - RECREATION CENTER	225,680.00	225,680.00	29,523.13	183,089.28	42,590.72
943 - OTHER REVENUES	16,400.00	16,400.00	0.00	23,269.29	-6,869.29
Department: 7 - Recreation Total:	**1,216,876.00**	**1,216,876.00**	**62,278.36**	**755,908.25**	**460,967.75**
Revenue Total:	**1,862,266.00**	**1,862,266.00**	**92,131.28**	**1,458,886.33**	**403,379.67**
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	463,277.00	463,277.00	35,364.16	312,779.42	150,497.58
512 - FRONT DESK	37,475.00	37,475.00	2,714.90	18,533.39	18,941.61
530 - HEALTH & LIFE INSURANCE	168,000.00	168,000.00	12,189.38	103,904.23	64,095.77
540 - EDUCATION & TRAINING	21,438.00	21,438.00	724.15	3,108.65	18,329.35
550 - TRAVEL REIMBURSEMENT	2,560.00	2,560.00	39.48	951.94	1,608.06
600 - PROMOTION & PUBLICITY	14,886.00	14,886.00	0.00	4,229.27	10,656.73
610 - PROFESSIONAL FEES	6,256.00	6,256.00	0.00	2,839.56	3,416.44
650 - BANK/MERCHANT FEES	11,900.00	11,900.00	3,215.68	14,589.36	-2,689.36
660 - DUES & SUBSCRIPTIONS	7,895.00	7,895.00	32.50	1,189.85	6,705.15
670 - COMMUNICATION SERVICES	19,290.00	19,290.00	1,314.38	12,879.90	6,410.10
680 - SOFTWARE CONTRACTS	20,900.00	20,900.00	546.55	13,436.46	7,463.54
690 - LEGAL/ RECRUITMENT NOTICES	1,950.00	1,950.00	0.00	1,192.76	757.24
691 - PRINTING/ DESIGN SERVICES	19,562.00	19,562.00	79.97	10,697.38	8,864.62
720 - EMPLOYEE/ PUBLIC RELATIONS	6,250.00	6,250.00	0.00	109.56	6,140.44
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	804.26	3,822.11	4,002.89
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	120.00	235.22	639.78
750 - OFFICE EQUIPMENT	2,300.00	2,300.00	0.00	66.00	2,234.00
760 - POSTAGE & DELIVERY	5,670.00	5,670.00	0.00	1,908.59	3,761.41
764 - BANQUET BEVERAGE SERVICE	388.00	388.00	0.00	213.25	174.75
Department: 5 - Admin Total:	**818,697.00**	**818,697.00**	**57,145.41**	**506,686.90**	**312,010.10**
Department: 6 - Maintenance					
513 - MAINTENANCE SALARIES	164,680.00	164,680.00	8,810.74	101,178.00	63,502.00
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	67,350.00	67,350.00	5,824.20	55,272.67	12,077.33
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	396.19	3,608.64	5,141.36
830 - MAINTENANCE SUPPLIES	13,022.00	13,022.00	141.87	7,053.08	5,968.92
840 - MAINTENANCE MATERIALS	9,335.00	9,335.00	0.00	7,176.80	2,158.20
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	39.42	229.74	7,595.26
860 - MAIN. TOOLS & EQUIPMENT	1,775.00	1,775.00	0.00	627.93	1,147.07
870 - PARK LANDSCAPING	5,850.00	5,850.00	49.86	1,623.69	4,226.31
880 - UTILITES - ELECTRIC	62,645.00	62,645.00	3,522.06	42,615.19	20,029.81
881 - UTILITES - NATURAL GAS	19,756.00	19,756.00	2,779.61	9,146.95	10,609.05
882 - UTILITIES - WATER	9,165.00	9,165.00	295.53	8,579.52	585.48
890 - PARK IMPROVEMENTS & REPAIRS	2,750.00	2,750.00	0.00	0.00	2,750.00
Department: 6 - Maintenance Total:	**373,403.00**	**373,403.00**	**21,859.48**	**237,112.21**	**136,290.79**
Department: 7 - Recreation					
515 - CUSTODIANS & FACILITY SUPERVISORS	74,241.00	74,241.00	4,994.87	49,034.96	25,206.04
516 - PROGRAM WAGES	188,944.00	188,944.00	6,240.79	73,922.48	115,021.52
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	0.00	348.80	1,651.20
620 - CONTRACTUAL PROGRAMS	371,938.00	371,938.00	14,164.24	158,462.62	213,475.38
630 - TRANSPORTATION	600.00	600.00	0.00	419.42	180.58
774 - SPECIAL EVENTS	17,900.00	17,900.00	0.00	5,072.02	12,827.98
780 - PROGRAM EQUIPMENT	8,050.00	8,050.00	217.60	2,265.77	5,784.23

SubAccount		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
790 - PROGRAM SUPPLIES		57,100.00	57,100.00	6,176.73	27,001.31	30,098.69
	Department: 7 - Recreation Total:	**720,773.00**	**720,773.00**	**31,794.23**	**316,527.38**	**404,245.62**
	Expense Total:	**1,912,873.00**	**1,912,873.00**	**110,799.12**	**1,060,326.49**	**852,546.51**
	Fund: 13 - Recreation Surplus (Deficit):	**-50,607.00**	**-50,607.00**	**-18,667.84**	**398,559.84**	**-449,166.84**

Park District of La Grange, IL

Statement of Revenues & Expenditures

Account Summary

For Fiscal: 2021-2022 Period Ending: 01/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - Debt Service						
Revenue						
04-5-00-40000	PROPERTY TAXES - DS	893,078.00	893,078.00	264.25	879,414.06	13,663.94
04-5-00-40100	REPLACEMENT TAXES	40,000.00	40,000.00	0.00	29,230.65	10,769.35
04-5-00-40200	BOND PROCEEDS	211,743.75	211,743.75	0.00	211,743.75	0.00
	Revenue Total:	**1,144,821.75**	**1,144,821.75**	**264.25**	**1,120,388.46**	**24,433.29**
Expense						
04-5-00-91100	DEBT SERVICE - PRINCIPAL	935,100.00	935,100.00	0.00	935,100.00	0.00
04-5-00-91150	DEBT SERVICE - INTEREST	162,603.17	162,603.17	0.00	162,603.17	0.00
04-5-00-91200	BOND ISSUE COSTS	8,550.00	8,550.00	0.00	7,625.00	925.00
	Expense Total:	**1,106,253.17**	**1,106,253.17**	**0.00**	**1,105,328.17**	**925.00**
	Fund: 04 - Debt Service Surplus (Deficit):	**38,568.58**	**38,568.58**	**264.25**	**15,060.29**	

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 36 - Capital Projects						
Revenue						
36-5-00-40200	BOND PROCEEDS	138,356.25	138,356.25	0.00	143,956.25	-5,600.00
36-5-00-50200	TRANSFER IN	2,040,000.00	2,040,000.00	0.00	2,145,090.00	-105,090.00
	Revenue Total:	**2,178,356.25**	**2,178,356.25**	**0.00**	**2,289,046.25**	**-110,690.00**
Expense						
36-5-00-91030	TREE REPLACEMENT PLAN	5,000.00	5,000.00	0.00	0.00	5,000.00
36-5-00-91106	PICNIC TABLES, BENCHES, ETC	8,000.00	8,000.00	0.00	0.00	8,000.00
36-5-00-91107	BB & VB STDS & BACKBDS	5,000.00	5,000.00	0.00	0.00	5,000.00
36-5-00-91108	REG & INFO SIGNS	3,000.00	3,000.00	0.00	387.10	2,612.90
36-5-00-91902	COMPUTERS UNFORSEEN	3,000.00	3,000.00	0.00	0.00	3,000.00
36-5-00-91903	REPLACE SERVER	12,000.00	12,000.00	0.00	9,004.25	2,995.75
36-5-00-91908	COMPUTER REPLACEMENT	3,000.00	3,000.00	3,450.00	4,905.00	-1,905.00
36-5-00-93019	TRUCK LIFT GATE	3,500.00	3,500.00	0.00	0.00	3,500.00
36-5-00-94650	LAND DONATION	0.00	0.00	10,203.68	10,203.68	-10,203.68
36-5-00-96100	APPRAISALS/ SITE DOCUMENTS	2,000.00	2,000.00	0.00	0.00	2,000.00
36-5-00-96101	UPDATE PDLG MASTER PLAN	100,000.00	70,000.00	0.00	54,968.35	15,031.65
36-5-00-96110	GENERAL SOCCER FIELD REHAB	5,000.00	5,000.00	0.00	5,000.00	0.00
36-5-00-99000	RESERVED FOR UNFORSEEN EXPENSE	15,000.00	15,000.00	0.00	2,193.00	12,807.00
36-5-11-92915	GILBERT EXTERIOR DOOR	11,000.00	4,375.00	0.00	3,675.00	700.00
36-5-13-92905	CC - FURNACE	8,000.00	8,000.00	0.00	0.00	8,000.00
36-5-13-92908	REPAIR CC WINDOWS	10,000.00	10,000.00	792.54	7,882.54	2,117.46
36-5-14-96215	GORDON - PARK ID SIGNS	7,500.00	7,500.00	0.00	7,400.00	100.00
36-5-15-92915	WAIOLA EXTERIOR DOOR	2,000.00	2,000.00	0.00	2,700.00	-700.00
36-5-20-92900	EMERGENCY ROOF REPAIRS	15,000.00	15,000.00	0.00	340.00	14,660.00
36-5-20-94560	FUEL TANK REMOVAL	10,000.00	40,000.00	0.00	0.00	40,000.00
36-5-20-94570	FUEL TANK INSTALLATION	0.00	36,625.00	0.00	1,500.00	35,125.00
36-5-20-94600	PARKING LOT DEVELOPMENT	2,000,000.00	2,000,000.00	2,144.50	23,843.00	1,976,157.00
	Expense Total:	**2,228,000.00**	**2,258,000.00**	**16,590.72**	**134,001.92**	**2,123,998.08**
	Fund: 36 - Capital Projects Surplus (Deficit):	**-49,643.75**	**-79,643.75**	**-16,590.72**	**2,155,044.33**	

Special Recreation Funds

Account Summary

For Fiscal: 2021-2022 Period Ending: 01/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
Revenue						
14-5-00-40000	PROPERTY TAXES - PENSION	181,692.00	181,692.00	54.40	181,995.63	-303.63
15-5-00-40000	PROPERTY TAXES - P&L	25,235.00	25,235.00	7.56	25,254.42	-19.42
16-5-00-40000	PROPERTY TAXES - INS	105,987.00	105,987.00	31.73	106,029.80	-42.80
16-5-00-43000	MISC REVENUE	1,500.00	1,500.00	0.00	1,500.00	0.00
17-5-00-40000	PROPERTY TAXES - AUDIT	20,188.00	20,188.00	6.04	20,219.04	-31.04
18-5-00-40000	PROPERTY TAXES - SPEC REC	211,974.00	211,974.00	63.46	211,962.27	11.73
19-5-00-40000	PROPERTY TAXES - SS	121,128.00	121,128.00	36.26	121,176.92	-48.92
	Revenue Total:	**667,704.00**	**667,704.00**	**199.45**	**668,138.08**	**-434.08**
	Revenue Total:	**667,704.00**	**667,704.00**	**199.45**	**668,138.08**	
Expense						
Expense						
14-5-00-53100	PENSION CONTRIBUTIONS	127,881.00	127,881.00	5,990.34	72,061.63	55,819.37
15-5-00-50100	TRANSFER OUT	40,000.00	40,000.00	0.00	0.00	40,000.00
15-6-00-73100	SUPPLIES - ATHLETIC FIELD LTS	2,000.00	2,000.00	0.00	4,554.71	-2,554.71
15-6-00-73110	SUPPLIES - PATHWAY/BLDG SECURI	1,000.00	1,000.00	0.00	0.00	1,000.00
15-6-00-73130	UNFORESEEN - P&L	1,000.00	1,000.00	0.00	0.00	1,000.00
15-6-00-90110	SEALCOAT PAVEMENT	2,000.00	19,000.00	0.00	18,903.93	96.07
15-6-00-90120	MISCELLANEOUS REPAIRS	17,000.00	0.00	0.00	0.00	0.00
16-5-00-61200	LIABILITY INSURANCE	71,787.00	71,787.00	0.00	67,370.99	4,416.01
16-5-00-61210	UNEMPLOYMENT COMP	50,000.00	50,000.00	0.00	5,749.58	44,250.42
16-5-00-61220	RISK MANAGER	15,004.00	15,004.00	1,253.50	11,284.50	3,719.50
16-6-00-53300	FIRST AID SUPPLIES	1,000.00	1,000.00	0.00	391.76	608.24
16-6-00-53301	STAFF PHYSICALS/ FLU SHOTS	200.00	200.00	0.00	420.00	-220.00
16-6-00-53302	PDRMA TRAINING	800.00	800.00	0.00	0.00	800.00
16-6-00-53303	SAFETY TRAINING	300.00	300.00	0.00	0.00	300.00
16-6-00-53304	SAFETY LICENSES	3,350.00	3,350.00	94.00	94.00	3,256.00
16-6-00-53305	INCENTIVES	250.00	250.00	0.00	0.00	250.00
16-6-00-73200	SUPPLIES - SAFETY & RISK MGMT	650.00	650.00	0.00	648.56	1.44
16-6-00-73230	EQUIP - SAFETY INSPECTIONS	10,700.00	10,700.00	2,737.24	4,495.24	6,204.76
17-5-00-61100	AUDIT SERVICES	15,560.00	15,560.00	0.00	13,460.00	2,100.00
18-5-00-50100	TRANSFER OUT	200,000.00	200,000.00	0.00	0.00	200,000.00
18-5-00-51100	WAGES - ADMIN	22,714.00	22,714.00	1,483.68	11,345.17	11,368.83
18-5-00-61220	RISK MANAGER	5,000.00	5,000.00	417.83	3,757.47	1,242.53
18-5-00-61300	SEASPAR CONTRIBUTIONS	107,380.00	107,380.00	0.00	107,380.00	0.00
18-5-00-61310	RECREATION INCLUSION	25,500.00	25,500.00	26.00	3,607.71	21,892.29
18-5-00-72013	SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
18-5-00-82012	REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
18-5-00-85016	PETRO PROD - REC VAN	900.00	900.00	0.00	0.00	900.00
18-5-00-93040	ADA COMPLIANCE	20,000.00	20,000.00	0.00	0.00	20,000.00
18-6-00-81022	PORTABLE TOILETS	1,050.00	1,050.00	0.00	930.00	120.00
18-6-00-84031	PLAY SURFACES	5,400.00	5,400.00	0.00	5,535.00	-135.00
19-5-00-53200	EMPLOYER MATCH SS & MEDICARE	112,318.00	112,318.00	6,750.54	67,004.78	45,313.22
	Expense Total:	**862,544.00**	**862,544.00**	**18,753.13**	**398,995.03**	**463,548.97**
	Expense Total:	**862,544.00**	**862,544.00**	**18,753.13**	**398,995.03**	
	Total Surplus (Deficit):	**-194,840.00**	**-194,840.00**	**-18,553.68**	**269,143.05**	

Prior-Year Comparative Income Statement

Group Summary

Park District of La Grange, IL

For the Period Ending 01/31/2022

SubAccount	2020-2021 Jan. Activity	2021-2022 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 01 - General								
Revenue								
Department: 5 - Admin								
426 - BUILDING RENTALS	6,907.28	11,480.85	4,573.57	66.21%	62,328.63	66,739.12	4,410.49	7.08%
942 - TAX REVENUE	-399.59	277.79	677.38	169.52%	916,907.77	923,599.47	6,691.70	0.73%
943 - OTHER REVENUES	1,622.63	688.49	-934.14	-57.57%	19,479.54	8,950.77	-10,528.77	-54.05%
Department 5 - Admin Total:	**8,130.32**	**12,447.13**	**4,316.81**	**53.10%**	**998,715.94**	**999,289.36**	**573.42**	**0.06%**
Revenue Total:	**8,130.32**	**12,447.13**	**4,316.81**	**53.10%**	**998,715.94**	**999,289.36**	**573.42**	**0.06%**
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	17,863.77	17,275.33	588.44	3.29%	171,229.20	164,571.27	6,657.93	3.89%
512 - FRONT DESK	1,224.50	2,714.98	-1,490.48	-121.72%	10,086.76	18,533.81	-8,447.05	-83.74%
530 - HEALTH & LIFE INSURANCE	7,798.32	7,519.58	278.74	3.57%	83,165.39	67,367.97	15,797.42	19.00%
540 - EDUCATION & TRAINING	225.00	724.10	-499.10	-221.82%	594.50	3,108.60	-2,514.10	-422.89%
600 - PROMOTION & PUBLICITY	67.50	0.00	67.50	100.00%	1,267.82	4,266.37	-2,998.55	-236.51%
610 - PROFESSIONAL FEES	642.19	0.00	642.19	100.00%	13,684.69	13,244.63	440.06	3.22%
650 - BANK/MERCHANT FEES	50.67	7.10	43.57	85.99%	239.32	234.80	4.52	1.89%
660 - DUES & SUBSCRIPTIONS	162.50	32.50	130.00	80.00%	5,230.53	1,189.86	4,040.67	77.25%
670 - COMMUNICATION SERVICES	1,603.63	1,314.43	289.20	18.03%	12,817.00	12,880.41	-63.41	-0.49%
680 - SOFTWARE CONTRACTS	1,056.25	546.54	509.71	48.26%	13,128.97	13,493.96	-364.99	-2.78%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	94.38	80.10	14.28	15.13%
691 - PRINTING/ DESIGN SERVICES	16.72	26.66	-9.94	-59.45%	2,434.81	4,033.22	-1,598.41	-65.65%
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	0.00	0.00	0.00%	441.25	411.11	30.14	6.83%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	87.49	62.04	25.45	29.09%
730 - OFFICE/ ADMIN SUPPLIES	388.06	804.23	-416.17	-107.24%	2,230.24	3,821.96	-1,591.72	-71.37%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	120.00	-120.00	0.00%	0.00	235.21	-235.21	0.00%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	162.50	65.99	96.51	59.39%
760 - POSTAGE & DELIVERY	84.99	0.00	84.99	100.00%	1,221.24	1,908.61	-687.37	-56.28%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	60.00	213.25	-153.25	-255.42%
765 - CONTINGENCY	0.00	0.00	0.00	0.00%	9,335.00	1,000.00	8,335.00	89.29%
774 - SPECIAL EVENTS	0.00	2,051.25	-2,051.25	0.00%	0.00	2,051.25	-2,051.25	0.00%
954 - TRANSFER	0.00	0.00	0.00	0.00%	200,000.00	2,145,090.00	-1,945,090.00	-972.55%
Department 5 - Admin Total:	**31,184.10**	**33,136.70**	**-1,952.60**	**-6.26%**	**527,511.09**	**2,457,864.42**	**-1,930,353.33**	**-365.94%**
Department: 6 - Maintenance								
513 - MAINTENANCE SALARIES	10,505.71	8,810.91	1,694.80	16.13%	101,555.19	101,179.09	376.10	0.37%

SubAccount	2020-2021 Jan. Activity	2021-2022 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	5,496.00	17,457.15	-11,961.15	-217.63%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	92.50	0.00	92.50	100.00%
810 - MAINTENANCE SERVICES	5,515.76	10,474.18	-4,958.42	-89.90%	64,282.29	71,168.00	-6,885.71	-10.71%
820 - EQUIPMENT REPAIRS	338.04	396.20	-58.16	-17.21%	6,829.31	3,608.68	3,220.63	47.16%
830 - MAINTENANCE SUPPLIES	438.87	141.88	296.99	67.67%	4,664.21	7,054.21	-2,390.00	-51.24%
840 - MAINTENANCE MATERIALS	105.99	0.00	105.99	100.00%	4,519.24	9,529.25	-5,010.01	-110.86%
850 - PETROLEUM PRODUCTS	34.52	39.42	-4.90	-14.19%	538.72	229.74	308.98	57.35%
860 - MAIN. TOOLS & EQUIPMENT	53.38	0.00	53.38	100.00%	330.18	627.97	-297.79	-90.19%
870 - PARK LANDSCAPING	0.00	49.86	-49.86	0.00%	1,616.35	1,623.73	-7.38	-0.46%
880 - UTILITES - ELECTRIC	3,118.30	3,522.05	-403.75	-12.95%	36,131.17	42,615.14	-6,483.97	-17.95%
881 - UTILITES - NATURAL GAS	3,627.62	2,779.62	848.00	23.38%	8,178.80	9,147.04	-968.24	-11.84%
882 - UTILITIES - WATER	0.00	295.50	-295.50	0.00%	4,903.90	8,579.44	-3,675.54	-74.95%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	27.04	0.00	27.04	100.00%
Department 6 - Maintenance Total:	**23,738.19**	**26,509.62**	**-2,771.43**	**-11.67%**	**239,164.90**	**272,819.44**	**-33,654.54**	**-14.07%**
Expense Total:	**54,922.29**	**59,646.32**	**-4,724.03**	**-8.60%**	**766,675.99**	**2,730,683.86**	**-1,964,007.87**	**-256.17%**
Fund 01 Surplus (Deficit):	**-46,791.97**	**-47,199.19**	**-407.22**	**-0.87%**	**232,039.95**	**-1,731,394.50**	**-1,963,434.45**	**-846.16%**

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2022

SubAccount	2020-2021 Jan. Activity	2021-2022 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 11 - Fitness Center								
Revenue								
Department: 7 - Recreation								
490 - PROGRAM REVENUE	42,155.22	46,318.46	4,163.24	9.88%	306,831.13	387,371.02	80,539.89	26.25%
943 - OTHER REVENUES	18.00	45.00	27.00	150.00%	135.00	460.00	325.00	240.74%
Department 7 - Recreation Total:	**42,173.22**	**46,363.46**	**4,190.24**	**9.94%**	**306,966.13**	**387,831.02**	**80,864.89**	**26.34%**
Revenue Total:	**42,173.22**	**46,363.46**	**4,190.24**	**9.94%**	**306,966.13**	**387,831.02**	**80,864.89**	**26.34%**
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	5,908.27	4,423.08	1,485.19	25.14%	57,386.24	31,070.63	26,315.61	45.86%
521 - SS/ MEDICARE	451.99	338.38	113.61	25.14%	4,390.09	2,372.78	2,017.31	45.95%
522 - PENSION	750.43	524.40	226.03	30.12%	7,068.01	4,679.01	2,389.00	33.80%
530 - HEALTH & LIFE INSURANCE	1,833.48	885.87	947.61	51.68%	15,718.06	6,554.58	9,163.48	58.30%
540 - EDUCATION & TRAINING	0.00	-95.00	95.00	0.00%	562.00	750.45	-188.45	-33.53%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	817.24	-817.24	0.00%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	0.00	300.00	-300.00	0.00%
650 - BANK/MERCHANT FEES	918.20	1,388.37	-470.17	-51.21%	5,969.65	9,661.49	-3,691.84	-61.84%
670 - COMMUNICATION SERVICES	395.98	335.98	60.00	15.15%	2,828.82	2,820.07	8.75	0.31%
680 - SOFTWARE CONTRACTS	345.00	107.41	237.59	68.87%	1,265.00	1,139.19	125.81	9.95%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	0.00	265.00	-265.00	0.00%
691 - PRINTING/ DESIGN SERVICES	0.00	0.00	0.00	0.00%	0.00	149.44	-149.44	0.00%
730 - OFFICE/ ADMIN SUPPLIES	198.26	0.00	198.26	100.00%	275.55	226.03	49.52	17.97%
Department 5 - Admin Total:	**10,801.61**	**7,908.49**	**2,893.12**	**26.78%**	**95,463.42**	**60,805.91**	**34,657.51**	**36.30%**
Department: 6 - Maintenance								
810 - MAINTENANCE SERVICES	248.67	97.61	151.06	60.75%	1,263.69	1,148.37	115.32	9.13%
830 - MAINTENANCE SUPPLIES	1,987.55	602.67	1,384.88	69.68%	9,614.60	9,636.36	-21.76	-0.23%
880 - UTILITES - ELECTRIC	536.69	624.96	-88.27	-16.45%	6,138.11	7,300.50	-1,162.39	-18.94%
881 - UTILITES - NATURAL GAS	395.04	276.43	118.61	30.02%	918.49	937.69	-19.20	-2.09%
882 - UTILITIES - WATER	0.00	0.00	0.00	0.00%	226.94	362.84	-135.90	-59.88%
Department 6 - Maintenance Total:	**3,167.95**	**1,601.67**	**1,566.28**	**49.44%**	**18,161.83**	**19,385.76**	**-1,223.93**	**-6.74%**
Department: 7 - Recreation								
512 - FRONT DESK	7,137.25	8,555.69	-1,418.44	-19.87%	57,687.72	81,740.64	-24,052.92	-41.70%
515 - CUSTODIANS & FACILITY SUPERVISORS	1,067.75	926.25	141.50	13.25%	7,649.25	9,372.75	-1,723.50	-22.53%
516 - PROGRAM WAGES	814.39	819.04	-4.65	-0.57%	10,277.71	6,576.24	3,701.47	36.01%
521 - SS/ MEDICARE	689.98	788.03	-98.05	-14.21%	5,784.56	7,664.45	-1,879.89	-32.50%
620 - CONTRACTUAL PROGRAMS	0.00	7,067.00	-7,067.00	0.00%	9,127.77	38,039.10	-28,911.33	-316.74%
640 - EQUIP/ FACILITY LEASE	776.98	776.98	0.00	0.00%	90,723.47	9,968.42	80,755.05	89.01%
780 - PROGRAM EQUIPMENT	636.19	140.69	495.50	77.89%	2,145.79	5,089.69	-2,943.90	-137.19%

SubAccount		2020-2021 Jan. Activity	2021-2022 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES		79.80	0.00	79.80	100.00%	269.90	494.91	-225.01	-83.37%
	Department 7 - Recreation Total:	**11,202.34**	**19,073.68**	**-7,871.34**	**-70.27%**	**183,666.17**	**158,946.20**	**24,719.97**	**13.46%**
	Expense Total:	**25,171.90**	**28,583.84**	**-3,411.94**	**-13.55%**	**297,291.42**	**239,137.87**	**58,153.55**	**19.56%**
	Fund 11 Surplus (Deficit):	**17,001.32**	**17,779.62**	**778.30**	**4.58%**	**9,674.71**	**148,693.15**	**139,018.44**	**1,436.93%**

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2022

SubAccount	2020-2021 Jan. Activity	2021-2022 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 12 - Before & After School								
Revenue								
Department: 7 - Recreation								
490 - PROGRAM REVENUE	14,640.00	52,466.75	37,826.75	258.38%	95,164.90	332,815.50	237,650.60	249.73%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	0.00	365.00	365.00	0.00%
Department 7 - Recreation Total:	**14,640.00**	**52,466.75**	**37,826.75**	**258.38%**	**95,164.90**	**333,180.50**	**238,015.60**	**250.11%**
Revenue Total:	**14,640.00**	**52,466.75**	**37,826.75**	**258.38%**	**95,164.90**	**333,180.50**	**238,015.60**	**250.11%**
Expense								
Department: 5 - Admin								
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	0.00	2,409.57	-2,409.57	0.00%
Department 5 - Admin Total:	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**2,409.57**	**-2,409.57**	**0.00%**
Department: 7 - Recreation								
511 - ADMINISTRATIVE SALARIES	10,342.31	10,743.52	-401.21	-3.88%	98,914.45	102,063.43	-3,148.98	-3.18%
516 - PROGRAM WAGES	3,839.63	12,070.79	-8,231.16	-214.37%	52,695.29	110,575.98	-57,880.69	-109.84%
521 - SS/ MEDICARE	1,083.80	1,744.19	-660.39	-60.93%	11,554.14	16,445.34	-4,891.20	-42.33%
522 - PENSION	1,392.13	1,464.44	-72.31	-5.19%	12,745.20	14,337.14	-1,591.94	-12.49%
530 - HEALTH & LIFE INSURANCE	2,078.15	2,277.99	-199.84	-9.62%	17,461.83	18,903.12	-1,441.29	-8.25%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	219.88	624.39	-404.51	-183.97%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	1,468.27	-1,468.27	0.00%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	0.00	350.00	-350.00	0.00%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	950.00	0.00	950.00	100.00%
650 - BANK/MERCHANT FEES	230.69	1,306.27	-1,075.58	-466.24%	1,643.80	6,872.63	-5,228.83	-318.09%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	240.00	120.00	120.00	50.00%
670 - COMMUNICATION SERVICES	95.00	198.33	-103.33	-108.77%	1,080.00	1,486.67	-406.67	-37.65%
680 - SOFTWARE CONTRACTS	136.65	430.15	-293.50	-214.78%	2,725.95	5,518.59	-2,792.64	-102.45%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	0.00	859.32	-859.32	0.00%
790 - PROGRAM SUPPLIES	601.13	2,845.98	-2,244.85	-373.44%	4,224.44	16,244.80	-12,020.36	-284.54%
830 - MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00%	529.96	0.00	529.96	100.00%
Department 7 - Recreation Total:	**19,799.49**	**33,081.66**	**-13,282.17**	**-67.08%**	**204,984.94**	**295,869.68**	**-90,884.74**	**-44.34%**
Expense Total:	**19,799.49**	**33,081.66**	**-13,282.17**	**-67.08%**	**204,984.94**	**298,279.25**	**-93,294.31**	**-45.51%**
Fund 12 Surplus (Deficit):	**-5,159.49**	**19,385.09**	**24,544.58**	**475.72%**	**-109,820.04**	**34,901.25**	**144,721.29**	**131.78%**

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2022

SubAccount	2020-2021 Jan. Activity	2021-2022 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 13 - Recreation								
Revenue								
Department: 5 - Admin								
480 - PARK USAGE	3,947.00	13,823.00	9,876.00	250.22%	39,024.50	56,681.50	17,657.00	45.25%
942 - TAX REVENUE	-70.54	15,018.86	15,089.40	21,391.27%	534,713.24	644,731.34	110,018.10	20.58%
943 - OTHER REVENUES	0.00	1,011.06	1,011.06	0.00%	93.44	1,565.24	1,471.80	1,575.13%
Department 5 - Admin Total:	**3,876.46**	**29,852.92**	**25,976.46**	**670.11%**	**573,831.18**	**702,978.08**	**129,146.90**	**22.51%**
Department: 7 - Recreation								
490 - PROGRAM REVENUE	31,352.97	32,755.23	1,402.26	4.47%	228,413.95	549,549.68	321,135.73	140.59%
491 - RECREATION CENTER	3,488.00	29,523.13	26,035.13	746.42%	25,892.79	183,089.28	157,196.49	607.11%
943 - OTHER REVENUES	326.00	0.00	-326.00	-100.00%	2,558.10	23,269.29	20,711.19	809.63%
Department 7 - Recreation Total:	**35,166.97**	**62,278.36**	**27,111.39**	**77.09%**	**256,864.84**	**755,908.25**	**499,043.41**	**194.28%**
Revenue Total:	**39,043.43**	**92,131.28**	**53,087.85**	**135.97%**	**830,696.02**	**1,458,886.33**	**628,190.31**	**75.62%**
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	27,928.60	35,364.16	-7,435.56	-26.62%	310,889.10	312,779.42	-1,890.32	-0.61%
512 - FRONT DESK	1,224.50	2,714.90	-1,490.40	-121.71%	10,086.74	18,533.39	-8,446.65	-83.74%
530 - HEALTH & LIFE INSURANCE	10,575.38	12,189.38	-1,614.00	-15.26%	98,559.50	103,904.23	-5,344.73	-5.42%
540 - EDUCATION & TRAINING	225.00	724.15	-499.15	-221.84%	594.50	3,108.65	-2,514.15	-422.90%
550 - TRAVEL REIMBURSEMENT	150.21	39.48	110.73	73.72%	508.91	951.94	-443.03	-87.05%
600 - PROMOTION & PUBLICITY	67.50	0.00	67.50	100.00%	1,267.79	4,229.27	-2,961.48	-233.59%
610 - PROFESSIONAL FEES	214.06	0.00	214.06	100.00%	4,561.56	2,839.56	1,722.00	37.75%
650 - BANK/MERCHANT FEES	556.83	3,215.68	-2,658.85	-477.50%	5,244.86	14,589.36	-9,344.50	-178.16%
660 - DUES & SUBSCRIPTIONS	162.50	32.50	130.00	80.00%	5,230.53	1,189.85	4,040.68	77.25%
670 - COMMUNICATION SERVICES	1,603.62	1,314.38	289.24	18.04%	12,816.87	12,879.90	-63.03	-0.49%
680 - SOFTWARE CONTRACTS	1,056.25	546.55	509.70	48.26%	13,128.94	13,436.46	-307.52	-2.34%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	459.38	1,192.76	-733.38	-159.65%
691 - PRINTING/ DESIGN SERVICES	50.17	79.97	-29.80	-59.40%	6,792.47	10,697.38	-3,904.91	-57.49%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	296.76	109.56	187.20	63.08%
730 - OFFICE/ ADMIN SUPPLIES	388.12	804.26	-416.14	-107.22%	2,236.67	3,822.11	-1,585.44	-70.88%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	120.00	-120.00	0.00%	0.00	235.22	-235.22	0.00%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	162.49	66.00	96.49	59.38%
760 - POSTAGE & DELIVERY	84.99	0.00	84.99	100.00%	2,949.79	1,908.59	1,041.20	35.30%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	60.00	213.25	-153.25	-255.42%
Department 5 - Admin Total:	**44,287.73**	**57,145.41**	**-12,857.68**	**-29.03%**	**475,846.86**	**506,686.90**	**-30,840.04**	**-6.48%**
Department: 6 - Maintenance								
513 - MAINTENANCE SALARIES	10,505.66	8,810.74	1,694.92	16.13%	100,327.45	101,178.00	-850.55	-0.85%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	92.50	0.00	92.50	100.00%
810 - MAINTENANCE SERVICES	5,515.74	5,824.20	-308.46	-5.59%	43,257.90	55,272.67	-12,014.77	-27.77%
820 - EQUIPMENT REPAIRS	338.03	396.19	-58.16	-17.21%	6,829.22	3,608.64	3,220.58	47.16%
830 - MAINTENANCE SUPPLIES	438.87	141.87	297.00	67.67%	4,664.13	7,053.08	-2,388.95	-51.22%

SubAccount	2020-2021 Jan. Activity	2021-2022 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
840 - MAINTENANCE MATERIALS	105.99	0.00	105.99	100.00%	4,335.43	7,176.80	-2,841.37	-65.54%
850 - PETROLEUM PRODUCTS	34.52	39.42	-4.90	-14.19%	538.72	229.74	308.98	57.35%
860 - MAIN. TOOLS & EQUIPMENT	53.38	0.00	53.38	100.00%	330.15	627.93	-297.78	-90.20%
870 - PARK LANDSCAPING	0.00	49.86	-49.86	0.00%	1,616.31	1,623.69	-7.38	-0.46%
880 - UTILITES - ELECTRIC	3,118.29	3,522.06	-403.77	-12.95%	36,130.91	42,615.19	-6,484.28	-17.95%
881 - UTILITES - NATURAL GAS	3,627.61	2,779.61	848.00	23.38%	8,249.95	9,146.95	-897.00	-10.87%
882 - UTILITIES - WATER	0.00	295.53	-295.53	0.00%	4,903.87	8,579.52	-3,675.65	-74.95%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	27.03	0.00	27.03	100.00%
Department 6 - Maintenance Total:	**23,738.09**	**21,859.48**	**1,878.61**	**7.91%**	**211,303.57**	**237,112.21**	**-25,808.64**	**-12.21%**
Department: 7 - Recreation								
515 - CUSTODIANS & FACILITY SUPERVISORS	1,993.50	4,994.87	-3,001.37	-150.56%	21,182.25	49,034.96	-27,852.71	-131.49%
516 - PROGRAM WAGES	1,704.51	6,240.79	-4,536.28	-266.13%	35,595.78	73,922.48	-38,326.70	-107.67%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	348.80	-348.80	0.00%
620 - CONTRACTUAL PROGRAMS	1,894.03	14,164.24	-12,270.21	-647.84%	53,772.95	158,462.62	-104,689.67	-194.69%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	0.00	419.42	-419.42	0.00%
774 - SPECIAL EVENTS	0.00	0.00	0.00	0.00%	930.00	5,072.02	-4,142.02	-445.38%
780 - PROGRAM EQUIPMENT	0.00	217.60	-217.60	0.00%	368.34	2,265.77	-1,897.43	-515.13%
790 - PROGRAM SUPPLIES	337.59	6,176.73	-5,839.14	-1,729.65%	6,032.46	27,001.31	-20,968.85	-347.60%
Department 7 - Recreation Total:	**5,929.63**	**31,794.23**	**-25,864.60**	**-436.19%**	**117,881.78**	**316,527.38**	**-198,645.60**	**-168.51%**
Expense Total:	**73,955.45**	**110,799.12**	**-36,843.67**	**-49.82%**	**805,032.21**	**1,060,326.49**	**-255,294.28**	**-31.71%**
Fund 13 Surplus (Deficit):	**-34,912.02**	**-18,667.84**	**16,244.18**	**46.53%**	**25,663.81**	**398,559.84**	**372,896.03**	**1,453.00%**

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 2/14/2022

If this voucher is removed from the consent agenda, the financial report for the month of January should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated February 14, 2022 in the amount of $ 285,705.61
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases			
General Fund			54,426.19
Fitness Center			8,137.53
BASE Program			2,628.57
Recreation Fund			42,803.90
Liability Insurance			4,144.74
Special Recreation for Handicapped			443.83
Capital Projects			21,063.22
			133,647.98
Recreation Refunds			1,245.80
Imprest Checks			
Costco	Food for Base program	758.76	
AT&T	internet service - Gilbert, CC, Sedge	172.77	
KS State Bank	telephone equipment lease	595.77	
KS State Bank	additional fitness equipment	776.98	
			2,304.28
Merchant Service & Bank Fees			5,717.42
Payroll for the pay dates through January 21, 2022 Includes monthly Social Security, Medicare & IMRF contributions.			142,790.13
			$ 285,705.61

Expense Approval Report
By Vendor Name

Park District of La Grange, IL

Payment Dates 1/11/2022 - 2/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AC2100 - ACCESS ONE INC					
ACCESS ONE INC	5242870	02/01/2022	LOCAL PHONE SERVICE & IPR	01-5-00-42610	80.01
ACCESS ONE INC	5242870	02/01/2022	LOCAL PHONE SERVICE & IPR	01-5-00-67011	467.40
ACCESS ONE INC	5242870	02/01/2022	LOCAL PHONE SERVICE & IPR	13-5-00-67011	467.39
			Vendor AC2100 - ACCESS ONE INC Total:		**1,014.80**
Vendor: AN7606 - ANCEL GLINK P.C.					
ANCEL GLINK P.C.	86198	01/06/2022	LEGAL SERVICES RE LAND DO	01-5-00-77412	2,051.25
ANCEL GLINK P.C.	86198	01/06/2022	LEGAL SERVICES RE LAND DO	36-5-00-94650	8,203.68
			Vendor AN7606 - ANCEL GLINK P.C. Total:		**10,254.93**
Vendor: WE6051 - ANDREA WEISMANTEL					
ANDREA WEISMANTEL	INV0001142	01/20/2022	PER DIEM IPRA CONFERENCE	01-5-00-54031	108.62
ANDREA WEISMANTEL	INV0001142	01/20/2022	PER DIEM IPRA CONFERENCE	13-5-00-54031	108.63
			Vendor WE6051 - ANDREA WEISMANTEL Total:		**217.25**
Vendor: AT5010 - AT& T MOBILITY					
AT& T MOBILITY	1662-0122	01/03/2022	PARK FOREMAN/AIR CARD/G	01-5-00-67011	24.70
AT& T MOBILITY	1662-0122	01/03/2022	PARK FOREMAN/AIR CARD/G	01-5-00-67031	37.93
AT& T MOBILITY	1662-0122	01/03/2022	PARK FOREMAN/AIR CARD/G	01-5-00-67043	38.38
AT& T MOBILITY	1662-0122	01/03/2022	PARK FOREMAN/AIR CARD/G	13-5-00-67011	24.68
AT& T MOBILITY	1662-0122	01/03/2022	PARK FOREMAN/AIR CARD/G	13-5-00-67031	37.93
AT& T MOBILITY	1662-0122	01/03/2022	PARK FOREMAN/AIR CARD/G	13-5-00-67043	38.38
			Vendor AT5010 - AT& T MOBILITY Total:		**202.00**
Vendor: BMO - BMO HARRIS					
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Refund duplicate biliing	01-10400	-460.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	President Vear to attend Conf	01-5-00-54021	195.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Chapman Conference Refund	01-5-00-54031	-200.50
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Chapman IPRA One Day	01-5-00-54031	107.50
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Eblast subscription	01-5-00-67045	33.15
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	dumpster service	01-6-00-81020	505.55
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	uniform service	01-6-00-81030	147.96
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	ford bus bumper replacement	01-6-00-82010	396.20
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Water fountain filter	01-6-00-83012	82.93
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	cylinder rental	01-6-00-85012	39.42
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Trees manuals - standards & b	01-6-00-87012	53.28
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	credit	01-6-00-87012	-3.42
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Registered for one day IPRA c	11-5-00-54033	215.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Refund for canceling IPRA Reg	11-5-00-54033	-310.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Wireless microphone fitness c	11-6-00-83012	59.99
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Fitness Center Scale	11-6-00-83012	29.98
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	warranty for microphone	11-7-00-78000	14.99
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Valentines day goody Ba	12-7-21-79000	22.75
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	base supplies	12-7-21-79000	0.60
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Valentine goody bags all 5 sch	12-7-21-79000	46.25
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-21-79000	2.43
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	snack	12-7-21-79110	125.69
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Barnsdale Snack	12-7-21-79110	9.87
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-21-79110	52.10
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Snack/supplies	12-7-21-79110	62.51
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Snack	12-7-21-79110	19.96
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-22-79000	2.43
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	base supplies	12-7-22-79000	0.60
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Valentine goody bags all 5 sch	12-7-22-79000	46.25
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Valentines day goody Ba	12-7-22-79000	22.75
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	snack	12-7-22-79110	125.69

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-22-79110	52.10
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Snack	12-7-22-79110	19.96
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Snack/supplies	12-7-22-79110	62.51
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-23-79000	17.72
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Snack/supplies	12-7-23-79000	17.46
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Valentine goody bags all 5 sch	12-7-23-79000	46.25
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Valentines day goody Ba	12-7-23-79000	22.75
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	base supplies	12-7-23-79000	0.60
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	snack	12-7-23-79110	125.69
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-23-79110	52.11
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Snack	12-7-23-79110	19.96
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Snack/supplies	12-7-23-79110	62.51
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	base supplies	12-7-24-79000	0.60
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-24-79000	2.43
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Valentines day goody Ba	12-7-24-79000	22.75
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Valentine goody bags all 5 sch	12-7-24-79000	46.25
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	snack	12-7-24-79110	125.69
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Snack/supplies	12-7-24-79110	62.51
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-24-79110	52.11
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	base supplies	12-7-25-79000	0.60
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Snack/supplies	12-7-25-79000	17.46
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Valentines day goody Ba	12-7-25-79000	22.75
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Valentine goody bags all 5 sch	12-7-25-79000	46.25
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-25-79000	2.43
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base Snack/supplies	12-7-25-79110	62.51
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Snack	12-7-25-79110	19.96
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	snack	12-7-25-79110	125.69
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Base snack and supplies	12-7-25-79110	52.11
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	base supplies	12-7-26-79000	0.60
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	President Vear to attend Conf	13-5-00-54021	195.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Chapman Conference Refund	13-5-00-54031	-200.50
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Chapman IPRA One Day	13-5-00-54031	107.50
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Eblast subscription	13-5-00-67045	33.14
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	dumpster service	13-6-00-81020	505.55
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	uniform service	13-6-00-81030	147.96
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	ford bus bumper replacement	13-6-00-82010	396.19
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Water fountain filter	13-6-00-83012	82.92
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	cylinder rental	13-6-00-85012	39.42
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Trees manuals - standards & b	13-6-00-87012	53.27
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	credit	13-6-00-87012	-3.41
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	travel basketball tournaments	13-7-01-62000	175.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	travel basketball tournaments	13-7-01-62000	1,010.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	travel basketball tournaments	13-7-01-62000	298.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	basketballs for YDL	13-7-01-78000	191.14
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	wristbands for YDL	13-7-01-79000	83.78
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Backdrop for Valentine Specia	13-7-04-79000	29.99
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Preschool Supplies and equip	13-7-08-78000	26.46
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Construction Paper	13-7-08-79000	51.46
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Preschool Supplies and equip	13-7-08-79000	30.75
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	pesticide right-of-way online t	16-6-00-53304	25.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	proctor fee - online pesticide r	16-6-00-53304	12.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	proctor fee - online pesticide	16-6-00-53304	12.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Pesticide cert. online traning	16-6-00-53304	45.00
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	com cent improvements	36-5-13-92908	147.18
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	com cent improvements	36-5-13-92908	138.91
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	com cent improvements	36-5-13-92908	122.42
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	com cent improvements	36-5-13-92908	107.94
BMO HARRIS	H42420220128ozbxhopuw	01/31/2022	Community Center Supplies f	36-5-13-92908	276.09
				Vendor BMO - BMO HARRIS Total:	**6,749.39**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES					
CANTEEN REFRESHMENT SER	ORD138193	01/31/2022	WATER COOLER RENTAL 1/31/	01-5-00-73030	46.00
CANTEEN REFRESHMENT SER	ORD138193	01/31/2022	WATER COOLER RENTAL 1/31/	13-5-00-73030	46.00
			Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:		**92.00**
Vendor: CA0810 - CARD CONNECT					
CARD CONNECT	61458	12/31/2021	RENT CHIP READERS	11-5-00-65004	75.00
CARD CONNECT	61458	12/31/2021	RENT CHIP READERS	12-7-00-65004	50.00
CARD CONNECT	61458	12/31/2021	RENT CHIP READERS	13-5-00-65004	75.00
CARD CONNECT	64657	01/31/2022	RENT CHIP READERS	11-5-00-65004	75.00
CARD CONNECT	64657	01/31/2022	RENT CHIP READERS	12-7-00-65004	50.00
CARD CONNECT	64657	01/31/2022	RENT CHIP READERS	13-5-00-65004	75.00
			Vendor CA0810 - CARD CONNECT Total:		**400.00**
Vendor: CA6722 - CASE LOTS INC					
CASE LOTS INC	9167	01/07/2022	TOILET TISSUE/FITNESS WIPES	01-6-00-83011	58.95
CASE LOTS INC	9167	01/07/2022	TOILET TISSUE/FITNESS WIPES	11-6-00-83010	442.80
CASE LOTS INC	9167	01/07/2022	TOILET TISSUE/FITNESS WIPES	11-6-00-83012	69.90
CASE LOTS INC	9167	01/07/2022	TOILET TISSUE/FITNESS WIPES	13-6-00-83011	58.95
CASE LOTS INC	9709	02/03/2022	CLEANING/BATHROOM/BUIL	01-6-00-83010	139.80
CASE LOTS INC	9709	02/03/2022	CLEANING/BATHROOM/BUIL	01-6-00-83012	209.85
CASE LOTS INC	9709	02/03/2022	CLEANING/BATHROOM/BUIL	13-6-00-83010	139.80
CASE LOTS INC	9709	02/03/2022	CLEANING/BATHROOM/BUIL	13-6-00-83012	209.85
			Vendor CA6722 - CASE LOTS INC Total:		**1,329.90**
Vendor: CH3110 - CHICAGOLAND WHISTLES INC					
CHICAGOLAND WHISTLES INC	1304	01/30/2022	YDL TRAVEL OFFICIALS JANUA	13-7-01-62200	933.00
			Vendor CH3110 - CHICAGOLAND WHISTLES INC Total:		**933.00**
Vendor: FI1234 - CHRIS FINN					
CHRIS FINN	INV0001141	01/20/2022	PER DIEM IPRA CONFERENCE	01-5-00-54031	148.12
CHRIS FINN	INV0001141	01/20/2022	PER DIEM IPRA CONFERENCE	13-5-00-54031	148.13
			Vendor FI1234 - CHRIS FINN Total:		**296.25**
Vendor: CI6015 - CINTAS CORPORATION #769					
CINTAS CORPORATION #769	INV0001184	01/31/2022	CARPET CLEANING REC/FC JA	01-6-00-81012	118.98
CINTAS CORPORATION #769	INV0001184	01/31/2022	CARPET CLEANING REC/FC JA	11-6-00-81012	32.31
CINTAS CORPORATION #769	INV0001184	01/31/2022	CARPET CLEANING REC/FC JA	13-6-00-81012	118.98
			Vendor CI6015 - CINTAS CORPORATION #769 Total:		**270.27**
Vendor: CI6000 - CINTAS FIRE PROTECTION					
CINTAS FIRE PROTECTION	94061297	01/21/2022	FIRE EXTINGUISHER REPAIRS/	16-6-00-73230	739.06
			Vendor CI6000 - CINTAS FIRE PROTECTION Total:		**739.06**
Vendor: CI6075 - CITY OF COUNTRYSIDE					
CITY OF COUNTRYSIDE	282022	02/08/2022	ST. PATRICKS COUNTRSIDE PA	13-7-00-77408	500.00
			Vendor CI6075 - CITY OF COUNTRYSIDE Total:		**500.00**
Vendor: CO1333 - CODY/BRAUN & ASSOCIATES INC.					
CODY/BRAUN & ASSOCIATES I	5493	01/31/2022	PARKING LOT DESIGN	36-5-20-94600	2,144.50
			Vendor CO1333 - CODY/BRAUN & ASSOCIATES INC. Total:		**2,144.50**
Vendor: CO6878-1 - COM ED					
COM ED	1004-122	01/14/2022	DENNING PARK	01-6-10-88000	153.97
COM ED	1004-122	01/14/2022	GILBERT PARK	01-6-11-88000	64.00
COM ED	1004-122	01/14/2022	SEDGWICK PARK	01-6-12-88000	207.02
COM ED	1004-122	01/14/2022	GORDON PARK	01-6-14-88000	231.32
COM ED	1004-122	01/14/2022	WAIIOLA PARK	01-6-15-88000	39.68
COM ED	1004-122	01/14/2022	SPRING PARK	01-6-18-88000	13.72
COM ED	1004-122	01/14/2022	REC CENTER	01-6-20-88000	2,812.34
COM ED	1004-122	01/14/2022	REC CENTER	11-6-20-88000	624.96
COM ED	1004-122	01/14/2022	DENNING PARK	13-6-10-88000	153.97
COM ED	1004-122	01/14/2022	GILBERT PARK	13-6-11-88000	63.99
COM ED	1004-122	01/14/2022	SEDGWICK PARK	13-6-12-88000	207.02
COM ED	1004-122	01/14/2022	GORDON PARK	13-6-14-88000	231.33
COM ED	1004-122	01/14/2022	WAIIOLA PARK	13-6-15-88000	39.68

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COM ED	1004-122	01/14/2022	SPRING PARK	13-6-18-88000	13.73
COM ED	1004-122	01/14/2022	REC CENTER	13-6-20-88000	2,812.34
				Vendor CO6878-1 - COM ED Total:	7,669.07
Vendor: CO6347 - COMCAST CABLE					
COMCAST CABLE	INV0001170	01/12/2022	INTERNET SERVICE	01-5-00-67040	164.95
COMCAST CABLE	INV0001170	01/12/2022	INTERNET SERVICE	13-5-00-67040	164.95
				Vendor CO6347 - COMCAST CABLE Total:	329.90
Vendor: CO6400 - CONGRESS PARK PTO RUN FOR 102					
CONGRESS PARK PTO RUN FO	282022	02/08/2022	FUN FOR 102 SPONSORSHIP	01-5-00-60022	125.00
CONGRESS PARK PTO RUN FO	282022	02/08/2022	FUN FOR 102 SPONSORSHIP	13-5-00-60022	125.00
				Vendor CO6400 - CONGRESS PARK PTO RUN FOR 102 Total:	250.00
Vendor: CO7226 - CONSTELLATION ENERGY					
CONSTELLATION ENERGY	3390604	01/25/2022	536 EAST AVE.	01-6-20-88100	724.38
CONSTELLATION ENERGY	3390604	01/25/2022	536 EAST AVE.	01-6-20-88100	1,243.96
CONSTELLATION ENERGY	3390604	01/25/2022	536 EAST AVE.	11-6-20-88100	276.43
CONSTELLATION ENERGY	3390604	01/25/2022	536 EAST AVE.	13-6-20-88100	724.37
CONSTELLATION ENERGY	3390604	01/25/2022	536 EAST AVE.	13-6-20-88100	1,243.96
				Vendor CO7226 - CONSTELLATION ENERGY Total:	4,213.10
Vendor: DA8500 - DAVIS TREE CARE & LANDSCAPE LLC					
DAVIS TREE CARE & LANDSCA	15463	01/27/2022	SEDGWICK PRIORITY TRIMS P	01-6-00-81023	4,650.00
DAVIS TREE CARE & LANDSCA	15465	02/08/2022	DENNING PRIORITY TRIMS PE	01-6-00-81023	6,225.00
				Vendor DA8500 - DAVIS TREE CARE & LANDSCAPE LLC Total:	10,875.00
Vendor: DI7800 - DIRECT FITNESS SOLUTIONS					
DIRECT FITNESS SOLUTIONS	0569357-IN	11/26/2021	REPLACED BOLT ON PRECOR B	11-7-00-78000	176.80
DIRECT FITNESS SOLUTIONS	0567488-IN	12/15/2021	CHANGED NBCSN TO MARQU	11-7-00-78000	355.00
DIRECT FITNESS SOLUTIONS	0570163-IN	01/03/2022	ORDERED 3 WEIGHT STACK PI	11-7-00-78000	125.70
				Vendor DI7800 - DIRECT FITNESS SOLUTIONS Total:	657.50
Vendor: DI7855 - DIRECTV					
DIRECTV	INV0001171	01/15/2022	TV SERVICE IN FITNESS CENTE	11-5-00-67040	300.98
				Vendor DI7855 - DIRECTV Total:	300.98
Vendor: AD1010 - DOMINIQUE ADJOUMANI					
DOMINIQUE ADJOUMANI	INV0001145	01/20/2022	PER DIEM IPRA CONFERENCE	01-5-00-54031	29.62
DOMINIQUE ADJOUMANI	INV0001145	01/20/2022	PER DIEM IPRA CONFERENCE	13-5-00-54031	29.63
				Vendor AD1010 - DOMINIQUE ADJOUMANI Total:	59.25
Vendor: EI3771 - EICH'S SPORTS					
EICH'S SPORTS	25353	01/12/2022	TDL BASKETBALL JERSEYS	13-7-01-79000	5,840.35
EICH'S SPORTS	25536	01/26/2022	ADDITIONAL YDL JERSEYS	13-7-01-79000	140.40
				Vendor EI3771 - EICH'S SPORTS Total:	5,980.75
Vendor: EY1000 - EYE IN THE SKY SURVEIL.					
EYE IN THE SKY SURVEIL.	INV0001185	02/09/2022	FEBRUARY SERVICE AGREEME	01-6-00-81014	100.00
EYE IN THE SKY SURVEIL.	INV0001185	02/09/2022	FEBRUARY SERVICE AGREEME	13-6-00-81014	100.00
				Vendor EY1000 - EYE IN THE SKY SURVEIL. Total:	200.00
Vendor: BA2089 - FREYA E. CRAIG SMITH					
FREYA E. CRAIG SMITH	2022-1.2FIT	01/16/2022	LGF GROUP X CLASS 12/6-12/	11-7-00-62100	2,582.00
FREYA E. CRAIG SMITH	2022-1.2REC	01/16/2022	WTR/SPR SESS 1 SPECIL FITNE	13-7-01-62000	2,613.83
FREYA E. CRAIG SMITH	2022-1.3FIT	01/30/2022	LGF GROUP X CLASSES FOR 1/	11-7-00-62100	2,582.00
				Vendor BA2089 - FREYA E. CRAIG SMITH Total:	7,777.83
Vendor: G20400 - G2 CONSULTING GROUP LLC					
G2 CONSULTING GROUP LLC	220064	01/24/2022	PHASE 1 ESA FOR 511 COSSIT	36-5-00-94650	2,000.00
				Vendor G20400 - G2 CONSULTING GROUP LLC Total:	2,000.00
Vendor: HU6010 - HUFCOR-CHICAGO					
HUFCOR-CHICAGO	25891	01/28/2022	HOOP REPAIR 3A nw BACK BO	01-6-00-81038	696.50
HUFCOR-CHICAGO	25891	01/28/2022	HOOP REPAIR 3A nw BACK BO	13-6-00-81038	696.50
				Vendor HU6010 - HUFCOR-CHICAGO Total:	1,393.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: IL0505 - IL DEPT OF AGRICULTURE					
IL DEPT OF AGRICULTURE	26226	02/03/2022	PEST CONTROL LICENSE RENE	16-6-00-53304	60.00
			Vendor IL0505 - IL DEPT OF AGRICULTURE Total:		**60.00**
Vendor: IN1763 - INNOVATION ARTS CONNECTION LLC					
INNOVATION ARTS CONNECTI	1134	02/08/2022	WS S1 DANCE CLASSES	13-7-05-62000	6,698.75
			Vendor IN1763 - INNOVATION ARTS CONNECTION LLC Total:		**6,698.75**
Vendor: BE1050 - JENNIFER BECHTOLD					
JENNIFER BECHTOLD	263874	01/10/2022	REIMBURSE RENEWAL FOR CP	01-5-00-66025	32.50
JENNIFER BECHTOLD	263874	01/10/2022	REIMBURSE RENEWAL FOR CP	13-5-00-66025	32.50
JENNIFER BECHTOLD	INV0001146	01/19/2022	MILEAGE REIMBURSEMENT	13-5-00-55014	39.48
JENNIFER BECHTOLD	INV0001143	01/20/2022	PER DIEM IPRA CONFERENCE	01-5-00-54031	158.00
JENNIFER BECHTOLD	INV0001143	01/20/2022	PER DIEM IPRA CONFERENCE	13-5-00-54031	158.00
			Vendor BE1050 - JENNIFER BECHTOLD Total:		**420.48**
Vendor: MI5050 - KEVIN MILLER					
KEVIN MILLER	INV0001140	01/20/2022	PER DIEM CONFERENCE	01-5-00-54031	148.12
KEVIN MILLER	INV0001140	01/20/2022	PER DIEM CONFERENCE	13-5-00-54031	148.13
			Vendor MI5050 - KEVIN MILLER Total:		**296.25**
Vendor: KI5437 - KIDS FIRST SPORTS SAFETY INC					
KIDS FIRST SPORTS SAFETY IN	INV0001186	01/30/2022	WINTER SESSION I FLAG FOOT	13-7-01-62000	1,523.20
KIDS FIRST SPORTS SAFETY IN	INV0001186	01/30/2022	WINTER SESSION I TRACK AN	13-7-01-62000	672.00
KIDS FIRST SPORTS SAFETY IN	INV0001186	01/30/2022	WINTER SESSION I MULTI SPO	13-7-01-62000	448.00
KIDS FIRST SPORTS SAFETY IN	INV0001186	01/30/2022	WINTER SESSION I BASKETBAL	13-7-01-62000	924.80
			Vendor KI5437 - KIDS FIRST SPORTS SAFETY INC Total:		**3,568.00**
Vendor: KO8391 - KONE INC					
KONE INC	962093553	01/01/2022	ELEVATOR REPAIR CONTRACT	01-6-00-81017	108.31
KONE INC	962093553	01/01/2022	ELEVATOR REPAIR CONTRACT	13-6-00-81017	108.31
KONE INC	921445303	01/26/2022	REPLACE EMERGENCE PHONE	01-6-00-81038	352.40
KONE INC	921445303	01/26/2022	REPLACE EMERGENCE PHONE	13-6-00-81038	352.41
KONE INC	962120282	02/01/2022	ELEVATOR REPAIR CONTRACT	01-6-00-81017	108.31
KONE INC	962120282	02/01/2022	ELEVATOR REPAIR CONTRACT	13-6-00-81017	108.31
			Vendor KO8391 - KONE INC Total:		**1,138.05**
Vendor: KO2997 - KONICA MINOLTA BUSINESS					
KONICA MINOLTA BUSINESS	277422385	12/31/2021	BIZHUB C658	01-5-00-69120	31.37
KONICA MINOLTA BUSINESS	277422385	12/31/2021	BIZHUB C658	01-6-00-81031	23.56
KONICA MINOLTA BUSINESS	277422385	12/31/2021	BIZHUB C658	13-5-00-69120	94.12
KONICA MINOLTA BUSINESS	277422385	12/31/2021	BIZHUB C658	13-6-00-81031	23.57
KONICA MINOLTA BUSINESS	277422772	12/31/2021	F.C. BIZHUB C3851FS	11-6-00-81031	77.06
KONICA MINOLTA BUSINESS	278017121	01/31/2022	BIZHUB C658	01-5-00-69120	26.66
KONICA MINOLTA BUSINESS	278017121	01/31/2022	BIZHUB C658	01-6-00-81031	20.98
KONICA MINOLTA BUSINESS	278017121	01/31/2022	BIZHUB C658	13-5-00-69120	79.97
KONICA MINOLTA BUSINESS	278017121	01/31/2022	BIZHUB C658	13-6-00-81031	20.99
KONICA MINOLTA BUSINESS	278017494	01/31/2022	BIZHUB C3851FS	11-6-00-81031	65.30
			Vendor KO2997 - KONICA MINOLTA BUSINESS Total:		**463.58**
Vendor: KO3000 - KONICA MINOLTA					
KONICA MINOLTA	39162679	12/31/2021	COPIER LEASE	01-6-00-81031	173.50
KONICA MINOLTA	39162679	12/31/2021	COPIER LEASE	13-6-00-81031	173.50
KONICA MINOLTA	39347382	01/31/2022	COPIER LEASE	01-6-00-81031	173.50
KONICA MINOLTA	39347382	01/31/2022	COPIER LEASE	13-6-00-81031	173.50
			Vendor KO3000 - KONICA MINOLTA Total:		**694.00**
Vendor: LA6052 - LA GRANGE LOCK					
LA GRANGE LOCK	22777	01/17/2022	LOCK WORK GORDON PARK B	01-6-00-81041	50.00
LA GRANGE LOCK	22777	01/17/2022	LOCK WORK GORDON PARK B	13-6-00-81041	50.00
			Vendor LA6052 - LA GRANGE LOCK Total:		**100.00**
Vendor: PE1326 - MARTIN PETERSEN COMPANY INC					
MARTIN PETERSEN COMPANY	SM21065-3	01/05/2022	SERVICE CONTRACT 3 OF 4	01-6-00-81010	3,101.00
MARTIN PETERSEN COMPANY	SM21065-3	01/05/2022	SERVICE CONTRACT 3 OF 4	13-6-00-81010	3,101.00
MARTIN PETERSEN COMPANY	S35197	01/14/2022	HVAC REPAIRS AT REC CENTER	01-6-00-81010	238.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MARTIN PETERSEN COMPANY	S35197	01/14/2022	HVAC REPAIRS AT REC CENTER	13-6-00-81010	238.00
			Vendor PE1326 - MARTIN PETERSEN COMPANY INC Total:		6,678.00
Vendor: ME5200 - MELVIN PLUMBING SERVICES INC					
MELVIN PLUMBING SERVICES	0-18	01/10/2022	GORDON PARK EAST BATHRO	01-6-00-81042	101.00
MELVIN PLUMBING SERVICES	0-18	01/10/2022	GORDON PARK EAST BATHRO	13-6-00-81042	101.00
			Vendor ME5200 - MELVIN PLUMBING SERVICES INC Total:		202.00
Vendor: MI0200 - MIDWEST EXTERMINATING CO.					
MIDWEST EXTERMINATING C	4588	01/25/2022	SEDGWICK SERVICE CALL PAS	01-6-00-81011	110.00
MIDWEST EXTERMINATING C	4588	01/25/2022	SEDGWICK SERVICE CALL PAS	13-6-00-81011	110.00
			Vendor MI0200 - MIDWEST EXTERMINATING CO. Total:		220.00
Vendor: NA4980 - NAPA AUTO PARTS					
NAPA AUTO PARTS	64551221	12/31/2021	VEHICLE/EQUIPMENT PARTS	01-6-00-82010	45.39
NAPA AUTO PARTS	64551221	12/31/2021	VEHICLE/EQUIPMENT PARTS	01-6-00-82011	45.39
NAPA AUTO PARTS	64551221	12/31/2021	VEHICLE/EQUIPMENT PARTS	13-6-00-82010	45.39
NAPA AUTO PARTS	64551221	12/31/2021	VEHICLE/EQUIPMENT PARTS	13-6-00-82011	45.39
			Vendor NA4980 - NAPA AUTO PARTS Total:		181.56
Vendor: NA1000 - NATIONAL LIFT TRUCK					
NATIONAL LIFT TRUCK	220110756	01/31/2022	JLG INDUSTRIES MAIN LIFT IN	16-6-00-73230	166.48
NATIONAL LIFT TRUCK	220110766	01/31/2022	UPRIGHT 26N MAIN LIFT INSP	16-6-00-73230	381.70
			Vendor NA1000 - NATIONAL LIFT TRUCK Total:		548.18
Vendor: NI6060 - NICOR GAS CO.					
NICOR GAS CO.	INV0001147	01/11/2022	DENNING 4903 WILLOW SPRI	01-6-10-88100	172.56
NICOR GAS CO.	INV0001147	01/11/2022	DENNING 4903 WILLOW SPRI	13-6-10-88100	172.57
NICOR GAS CO.	INV0001172	01/18/2022	GORDON 90 LOCUST	01-6-14-88100	26.36
NICOR GAS CO.	INV0001172	01/18/2022	GORDON 90 LOCUST	13-6-14-88100	26.35
NICOR GAS CO.	INV0001173	01/18/2022	SEDGEWICK 600 E 48TH	01-6-12-88100	271.68
NICOR GAS CO.	INV0001173	01/18/2022	SEDGEWICK 600 E 48TH	13-6-12-88100	271.67
NICOR GAS CO.	INV0001174	01/18/2022	GILBERT 55 N. GILBERT	01-6-11-88100	106.76
NICOR GAS CO.	INV0001174	01/18/2022	GILBERT 55 N. GILBERT	13-6-11-88100	106.76
NICOR GAS CO.	INV0001175	01/18/2022	COM. CTR. 200 WASHINGTON	01-6-13-88100	233.92
NICOR GAS CO.	INV0001175	01/18/2022	COM. CTR. 200 WASHINGTON	13-6-13-88100	233.93
			Vendor NI6060 - NICOR GAS CO. Total:		1,622.56
Vendor: NO1234 - NOVENTECH INC.					
NOVENTECH INC.	13438	01/07/2022	SCANNER FOR FRONT DESK	01-5-00-74011	120.00
NOVENTECH INC.	13438	01/07/2022	SCANNER FOR FRONT DESK	13-5-00-74011	120.00
NOVENTECH INC.	13494	01/07/2022	WEB DEVELOPMENT	01-5-00-68020	43.12
NOVENTECH INC.	13494	01/07/2022	WEB DEVELOPMENT	13-5-00-68020	43.13
NOVENTECH INC.	13574	01/19/2022	3 DESKTOPS, 1 LAPTOP	36-5-00-91908	3,450.00
NOVENTECH INC.	13652	02/01/2022	MICROSOFT APPS	01-5-00-68010	29.25
NOVENTECH INC.	13652	02/01/2022	MICROSOFT APPS	12-7-00-68012	107.50
NOVENTECH INC.	13652	02/01/2022	MICROSOFT APPS	13-5-00-68010	29.25
NOVENTECH INC.	13670	02/01/2022	COMPUTER SUPPORT	01-5-00-68020	482.67
NOVENTECH INC.	13670	02/01/2022	COMPUTER SUPPORT	11-5-00-68020	107.41
NOVENTECH INC.	13670	02/01/2022	COMPUTER SUPPORT	12-7-00-68012	322.25
NOVENTECH INC.	13670	02/01/2022	COMPUTER SUPPORT	13-5-00-68020	482.67
			Vendor NO1234 - NOVENTECH INC. Total:		5,337.25
Vendor: PD0332 - P.D.R.M.A.					
P.D.R.M.A.	0122083H	01/31/2022	PAYROLL LIABILITY	01-21400	24,065.91
P.D.R.M.A.	0122083H	01/31/2022	LIFE/EAP INSURANCE	01-5-00-53001	43.50
P.D.R.M.A.	0122083H	01/31/2022	HRA	01-5-00-53001	500.00
P.D.R.M.A.	0122083H	01/31/2022	LIFE/EAP INSURANCE	11-5-00-53001	5.80
P.D.R.M.A.	0122083H	01/31/2022	LIFE/EAP INSURANCE	12-7-00-53001	11.60
P.D.R.M.A.	0122083H	01/31/2022	HRA	13-5-00-53001	500.00
P.D.R.M.A.	0122083H	01/31/2022	LIFE/EAP INSURANCE	13-5-00-53001	43.50
			Vendor PD0332 - P.D.R.M.A. Total:		25,170.31
Vendor: PI5185 - PITNEY BOWES FINANCIAL					
PITNEY BOWES FINANCIAL	3105233641	12/21/2021	POSTAGE MACHINE RENTAL	01-5-00-76015	79.53

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PITNEY BOWES FINANCIAL	3105233641	12/21/2021	POSTAGE MACHINE RENTAL	13-5-00-76015	79.53
			Vendor PI5185 - PITNEY BOWES FINANCIAL Total:		159.06
Vendor: PL3788 - PLANNING RESOURCES INC					
PLANNING RESOURCES INC	13622	10/08/2021	MASTER PLAN	36-5-00-96101	4,472.50
			Vendor PL3788 - PLANNING RESOURCES INC Total:		4,472.50
Vendor: QU5069 - QUILL CORPORATION					
QUILL CORPORATION	21828899	12/21/2021	OFFICE SUPPLIES	01-5-00-73010	33.33
QUILL CORPORATION	21828899	12/21/2021	OFFICE SUPPLIES	01-5-00-73010	31.29
QUILL CORPORATION	21828899	12/21/2021	OFFICE SUPPLIES	01-5-00-73011	35.52
QUILL CORPORATION	21828899	12/21/2021	OFFICE SUPPLIES	11-7-00-79000	153.12
QUILL CORPORATION	21828899	12/21/2021	OFFICE SUPPLIES	13-5-00-73010	31.30
QUILL CORPORATION	21828899	12/21/2021	OFFICE SUPPLIES	13-5-00-73010	33.33
QUILL CORPORATION	21828899	12/21/2021	OFFICE SUPPLIES	13-5-00-73011	35.52
QUILL CORPORATION	21828899	12/21/2021	OFFICE SUPPLIES	13-7-08-79000	76.91
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	01-5-00-73010	141.44
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	01-5-00-73011	22.98
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	01-5-00-73021	4.05
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	01-5-00-73022	151.19
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	01-5-00-73023	29.76
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	01-5-00-73040	47.99
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	12-7-00-79000	108.89
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	13-5-00-73010	141.45
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	13-5-00-73011	22.99
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	13-5-00-73021	4.04
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	13-5-00-73022	151.20
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	13-5-00-73023	29.75
QUILL CORPORATION	22439890	01/19/2022	OFFICE SUPPLIES	13-5-00-73040	47.99
QUILL CORPORATION	22484890	01/20/2022	OFFICE SUPPLIES	01-5-00-73010	57.29
QUILL CORPORATION	22484890	01/20/2022	OFFICE SUPPLIES	01-5-00-73022	193.49
QUILL CORPORATION	22484890	01/20/2022	OFFICE SUPPLIES	01-5-00-73023	64.04
QUILL CORPORATION	22484890	01/20/2022	OFFICE SUPPLIES	12-7-00-79000	276.13
QUILL CORPORATION	22484890	01/20/2022	OFFICE SUPPLIES	13-5-00-73010	57.30
QUILL CORPORATION	22484890	01/20/2022	OFFICE SUPPLIES	13-5-00-73022	193.49
QUILL CORPORATION	22484890	01/20/2022	OFFICE SUPPLIES	13-5-00-73023	64.05
			Vendor QU5069 - QUILL CORPORATION Total:		2,239.83
Vendor: OC0650 - RAYMOND K OCHROMOWICZ					
RAYMOND K OCHROMOWICZ	INV0001187	01/25/2022	RISK MANAGEMENT FEES	16-5-00-61220	1,253.50
RAYMOND K OCHROMOWICZ	INV0001187	01/25/2022	RISK MANAGEMENT FEES	18-5-00-61220	417.83
			Vendor OC0650 - RAYMOND K OCHROMOWICZ Total:		1,671.33
Vendor: SE5076 - SEASPAR					
SEASPAR	INV0001148	01/14/2022	INCLUSION FOR BASE STUDEN	18-5-00-61310	26.00
			Vendor SE5076 - SEASPAR Total:		26.00
Vendor: SI1499 - SIMPLE SANITATION					
SIMPLE SANITATION	18309	12/01/2021	GORDON STD. UNIT W/ HAND	01-6-00-81022	135.00
			Vendor SI1499 - SIMPLE SANITATION Total:		135.00
Vendor: SP5010 - SPRINT					
SPRINT	334991157-091	01/21/2022	GORDON PARK WIFI	01-5-00-67011	21.93
SPRINT	334991157-091	01/21/2022	GORDON PARK WIFI	13-5-00-67011	21.93
			Vendor SP5010 - SPRINT Total:		43.86
Vendor: ST6250 - STENSTROM PETROLEUM SERVICES					
STENSTROM PETROLEUM SER	172621	01/27/2022	UNDERGROUND FUEL TANKS	16-6-00-73230	1,450.00
			Vendor ST6250 - STENSTROM PETROLEUM SERVICES Total:		1,450.00
Vendor: CH3050 - TERESA CHAPMAN					
TERESA CHAPMAN	INV0001144	01/20/2022	PER DIEM IPRA CONFERENCE	01-5-00-54031	29.62
TERESA CHAPMAN	INV0001144	01/20/2022	PER DIEM IPRA CONFERENCE	13-5-00-54031	29.63
			Vendor CH3050 - TERESA CHAPMAN Total:		59.25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: VI5006 - VILLAGE OF LA GRANGE					
VILLAGE OF LA GRANGE	0161188200	01/20/2022	GILBERT TENNIS COURTS	01-6-11-88200	37.30
VILLAGE OF LA GRANGE	0161188200	01/20/2022	GILBERT TENNIS COURTS	13-6-11-88200	37.30
VILLAGE OF LA GRANGE	4500122	01/20/2022	DENNING BUILDING	01-6-10-88200	120.56
VILLAGE OF LA GRANGE	4500122	01/20/2022	DENNING BUILDING	13-6-10-88200	120.57
VILLAGE OF LA GRANGE	6200122	01/20/2022	SPRING FOUNTAIN	01-6-18-88200	31.52
VILLAGE OF LA GRANGE	6200122	01/20/2022	SPRING FOUNTAIN	13-6-18-88200	31.53
VILLAGE OF LA GRANGE	6600122	01/20/2022	GILBERT BUILDING	01-6-11-88200	37.30
VILLAGE OF LA GRANGE	6600122	01/20/2022	GILBERT BUILDING	13-6-11-88200	37.30
VILLAGE OF LA GRANGE	68000122	01/20/2022	GILBERT HYDRANT	01-6-11-88200	37.30
VILLAGE OF LA GRANGE	68000122	01/20/2022	GILBERT HYDRANT	13-6-11-88200	37.30
VILLAGE OF LA GRANGE	6800122	01/20/2022	GILBERT HYDRANT	01-6-11-88200	31.52
VILLAGE OF LA GRANGE	6800122	01/20/2022	GILBERT HYDRANT	13-6-11-88200	31.53
			Vendor VI5006 - VILLAGE OF LA GRANGE Total:		**591.03**
Vendor: WE7460 - WESTERN SPRINGS REC. DEPT.					
WESTERN SPRINGS REC. DEPT.	INV0001188	01/10/2022	FALL COOP CLASSES SPECIAL I	13-7-03-62000	2,370.99
WESTERN SPRINGS REC. DEPT.	INV0001188	01/10/2022	PERFORMING ARTS	13-7-05-62000	180.43
			Vendor WE7460 - WESTERN SPRINGS REC. DEPT. Total:		**2,551.42**
			Grand Total:		**133,647.98**

Section 4

STAFF REPORTS

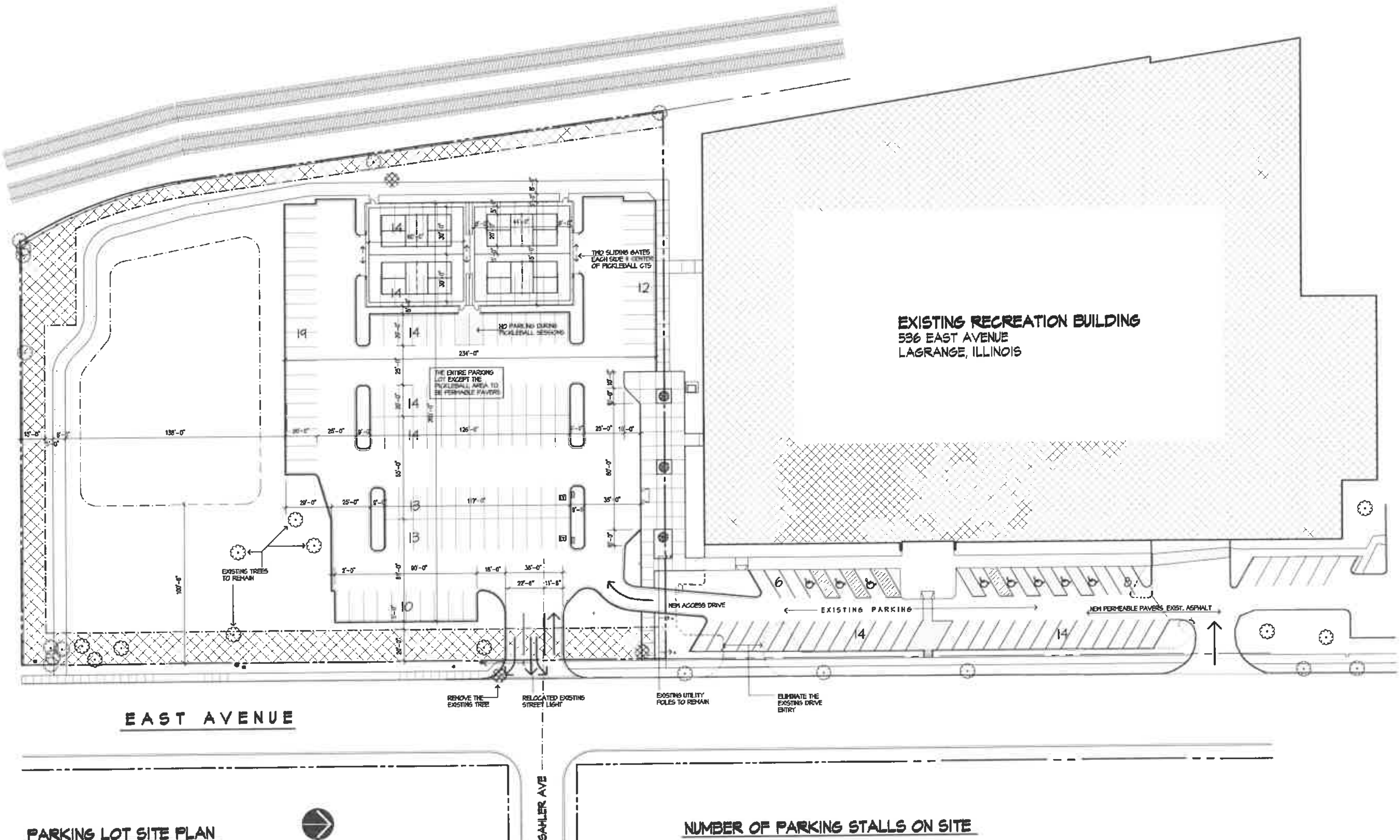
Park District of La Grange
February 2022
Board Report
Jenny Bechtold
Executive Director

- Staff and legal counsel continue to navigate the COVID-19 adjustments and implement necessary protocols as required.

- Cody/Braun & Associates are working on the drawings for the 610 East Avenue property. There have been several minor adjustments since the last board meeting, which you can find on the drawing following this report. Additional space has been added near the parking stalls by the pickleball courts for ease of backing out, and planting wells have been drawn in the drop-off area. The plans require collaboration between the Village, MWRD and IDOT. Cody/Braun has assured me they will work as quickly as possible, however, due to the number of agencies involved, it could take a couple of months to get the drawings finalized. Once the drawings are complete, we will go out to bid for the project.

- The Planning Commission passed the rezoning application for 511 E. Cossitt Ave from R-6 (Two Family Residential) to Public Park – Special Districts; Open Space (8-102(A). We will now present to the Village of La Grange on February 28, 2022 at 7:30pm for final approval on the rezoning. The Phase 1 has also been completed, which resulted in the requirement that a Phase 2 be conducted. Please find the Phase 1 summary following my report.

- The Village will be installing additional signage when the ground thaws at Shawmut and Tilden (Hazel) due to an incident involving a vehicle entering the Gordon Park fields on December 3, 2021. The incident led to an inquiry with the Village regarding safety improvements due to the proximity to the ball fields. The Village had their traffic engineers review the intersection and have recommended some additional signage on Shawmut to indicate to motorists that the road curves and there is no straight access. Please see the signage improvements from the Village following my report.



PARKING LOT SITE PLAN

SCALE: 1" = 30'-0"

NORTH

NUMBER OF PARKING STALLS ON SITE

NEW PARKING LOT :	157
DIAGONAL PARKING IN FRONT OF BUILDING :	42
REMAINING EXISTING EXTERIOR PARKING :	75
PARKING IN INTERIOR OF BUILDING :	30
TOTAL PARKING :	304

REVISIONS

August 31, 2021
September 7, 2021
September 10, 2021
October 4, 2021
January 6, 2022
January 16, 2022
January 26, 2022
February 2, 2022

architects planners
CODY/BRAUN & ASSOCIATES, LLC
1832 MARNE ROAD • BOLINGBROOK, IL 60490 • 630-771-1388

30 SCALE SITE PLAN
NEW 143 CAR PARKING LOT FOR:
THE PARK DISTRICT OF LAGRANGE
536 & 610 EAST AVENUE - LAGRANGE, IL

DATE	XX/XX/XX
CAD FILE	218006 Parking
JOB NO.	218006
DRAWN BY	JEB
SHEET	A-2 of 4

CONSULTING
GROUP

Report on Phase I
Environmental Site Assessment

511 East Cossitt Avenue
La Grange, Illinois 60525

Prepared for:

Park District of La Grange
536 East Avenue
La Grange, Illinois 60525

January 24, 2022
G2 Project No. 212375

CONSULTING GROUP

January 24, 2022

Ms. Jenny Bechtold
Park District of La Grange
536 East Avenue
La Grange, Illinois 60525

Re: Phase I Environmental Site Assessment
511 East Cossitt Avenue
La Grange, Illinois
G2 Project No. 212375

Dear Ms. Bechtold:

G2 Consulting Group, LLC (G2) has completed the Phase I Environmental Site Assessment for the currently unimproved property addressed as 511 East Cossitt Avenue in the Village of La Grange, Cook County, Illinois. This report has been prepared for the exclusive use of the Park District of La Grange, the User of this report, who may rely on the findings of this report as a current assessment of present risk with respect to the presence of potential environmental concerns associated with the subject property. This assessment was prepared in general accordance with the ASTM International Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process (ASTM Designation: E1527-13).

G2 appreciates the opportunity to be of service to you and look forward to discussing the recommendations presented herein. Should you have any questions or desire additional information, please feel free to contact us at 847-353-8740 or byoura@g2consultinggroup.com.

Sincerely,
G2 Consulting Group, LLC

Benjamin W. Youra
Project Manager

Thomas A. McDonald
Project Manager

BWY/TAM/jrn

Enclosure

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1.0 EXECUTIVE SUMMARY

At the request of the Park District of La Grange, G2 Consulting Group, LLC performed a Phase I Environmental Site Assessment (ESA) for the subject property consisting of seven contiguous parcels, addressed as 511 East Cossitt Avenue in the Village of La Grange, Cook County, Illinois. This Phase I ESA was prepared in general accordance to the scope and limitations of ASTM Standard Practice E1527-13 (ASTM E1527-13). Any exceptions to, or deletions from, this practice are described in Sections 2.4 and 10.0 of this report. The purpose of this investigation was to qualify the User for landowner liability protections afforded under CERCLA and All Appropriate Inquiry 40 CFR Part 312, and to identify Recognized Environmental Conditions (RECs) as defined in ASTM E1527-13.

This assessment has revealed evidence of *Recognized Environmental Conditions* (RECs) in connection with the subject property that include:

- The subject property appears to have been historically utilized for commercial/industrial purposes. Potential environmental concerns are inherently associated with commercial/industrial properties and the activities performed therein. Specifically, the subject property appears to have been developed as a lumber yard dating back to at least 1931. Potential environmental concerns associated with lumber yards include the use and storage of petroleum products, various solvent products, and wood treatment and preservative chemicals. These operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of the aforementioned types of hazardous substances. In our professional opinion, the historical development as a lumber yard within the subject property has the potential to have an adverse environmental impact and is considered to be a REC due to potential direct contamination on to the subject property.

- Potential environmental concerns are also associated with the railroad line within the western adjoining property dating back to at least 1927. Further, a previously performed Phase I ESA (by others) from 1997 details site conditions at the time that are no longer evident at the subject property. According to the report, a rail spur entered the western portion of the subject property from the rail line to the west. Potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad right-of-way, and the manner in which they were historically transported, stored, and handled. Additionally, there are potential concerns associated with the industrial uses associated with the operation and upkeep of the rail line itself, which can include wood-treating chemicals, petroleum products, solvents, and metals. In our professional opinion, the long historical presence of the railroad line with adjacent commercial facilities exhibits a potential for having an adverse environmental impact due to contamination migration and direct contamination onto the subject property and is considered to be a REC.

In the professional opinion of G2, the identified RECs have the potential to have an adverse environmental impact on the subject property through the potential and documented presence of hazardous substances and petroleum products. Therefore, additional subsurface investigations to determine the nature, extent, magnitude, and materiality of the identified RECs are warranted.

2.0 INTRODUCTION

This report presents the results of G2 Consulting Group, LLC's (G2) Phase I ESA prepared for The Park District of La Grange, the *User* of this report, for the improved property addressed as 511 East Cossitt Avenue, La Grange, Cook County, Illinois (subject property). G2 performed this Phase I ESA study in general accordance with the scope and limitations of ASTM International's Standard Practice E1527-13, entitled: **"Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process"**. Should additional services be required beyond the limited scope described herein, the Park District of La Grange will separately authorize those services.

2.1 Purpose

The purpose of this Phase I ESA is to identify, to the extent feasible, pursuant to ASTM International Standard Practice E1527-13 (ASTM E1527-13), one or more of the following in conjunction with the subject property:

1) *Recognized Environmental Conditions (RECs).* ASTM E1527-13, defines a REC as the presence or likely presence of any hazardous substances or petroleum products in, on, or at a property: (1) due to a release to the environment; (2) under conditions indicative of a release to the environment; or (3) under conditions that pose a material threat of a future release to the environment. *De Minimis* conditions are not RECs.

2) *Controlled Recognized Environmental Conditions (CRECs).* ASTM E1527-13, defines a CREC as a REC resulting from a past release of hazardous substances or petroleum products that has been addressed to the satisfaction of the applicable regulatory authority, with hazardous substances or petroleum products allowed to remain in place subject to the implementation of required controls.

3) *Historical Recognized Environmental Conditions (HRECs).* ASTM E1527-13, defines a HREC as a past release of any hazardous substance or petroleum products that has occurred in connection with the property and has been addressed to the satisfaction of the applicable regulatory authority or meeting unrestricted residential use criteria established by a regulatory authority, without subjecting the property to any required controls.

A *De Minimis Condition*, as defined by ASTM E 1527-13, is a condition that generally does not present a threat to human health or the environment and that generally would not be subject to an enforcement action if brought to the attention of appropriate government agencies. De Minimis Conditions are not RECs.

2.2 Scope of Services

The purpose of this study is to assess the environmental conditions of commercial real estate taking into account commonly known and reasonably ascertainable information. This study reflects a commercially prudent and reasonable inquiry.

In general accordance with ASTM E1527-13, the scope of work for the Phase I ESA includes four components, described as follows:

Records Review

The records review component of the Phase I ESA has the objective of obtaining and reviewing records that will help identify RECs in connection with the subject property, which included the following services:

- Existing published information relating to general geology, hydrogeology, and topography for the subject property was collected and reviewed.
- A regulatory agency file search was performed to identify federal, state, and tribal listed sites of known or potential environmental concerns located within the minimum search distances from the subject property, as specified in the ASTM E1527-13.
- Determine historical land usage at the subject property and within the immediate vicinity by reviewing available historical topographic maps, local fire insurance maps, and historical aerial photographs.

Site Reconnaissance

The site reconnaissance component of the Phase I ESA has the objective of obtaining information indicating the likelihood of identifying current RECs in connection with the subject property or neighboring properties, which include the following services:

- A visual survey of the subject property was performed to identify areas of potential environmental concerns.
- Neighboring properties were visually observed to assess surface conditions and/or activities present within them to determine if they have the potential to have an adverse environmental impact on the subject property.

Interviews

The interviews component of the Phase I ESA has the objective of obtaining information indicating current or historical RECs in connection with the subject property or neighboring properties, which included the following services:

- Conversations with the current and past property owner/occupant/manager and the neighboring property owners (if abandoned property) to determine their knowledge of the subject property.
- State and/or Local governmental agency personnel were contacted to determine their knowledge of environmental incidents at or within the immediate vicinity of the subject property.

Report

The report component of the Phase I ESA has the objective of documenting the collected information pertaining to the subject property and presenting the evaluations within this developed report.

2.3 Significant Assumptions

While this report provides an overview of potential environmental concerns, both past and present, the environmental assessment is limited by the availability of information at the time of the assessment. It is possible that unreported disposal of waste or illegal activities impairing the environmental status of the property may have occurred which could not be identified. The conclusions and recommendations regarding environmental conditions that are presented in this report are based on a scope of work authorized by the Client. Note, however, that virtually no scope of work, no matter how exhaustive, can identify all contaminants or all conditions above and below ground.

2.4 Limitations and Exceptions

A list of general limitations and exceptions typically encountered when completing Phase I ESAs is provided in **Appendix A.** Along with the inherent limitations set forth in various sections of ASTM E1527-13, the accuracy and completeness of this report was not limited by project specific facts or conditions.

Subject to the general limitations and exceptions listed in **Appendix A** and the referenced terms and conditions, G2 accepts responsibility for the competent performance of its duties in executing this assignment and preparing this report in accordance with the normal standards of the profession but disclaims any responsibility for consequential damages.

Should additional information become available to the Client that differs significantly from our understanding of conditions presented in this report, G2 requests that such information be forwarded immediately to our attention so that we may reassess the conclusions provided herein and amend this project's scope of services as necessary and appropriate.

2.5 Special Terms and Conditions

There were no other special terms or contractual conditions for this assessment.

2.6 User Reliance

This report may be distributed and solely relied upon by the Park District of La Grange. Reliance on the information and conclusions in this report by any other person or entity is not authorized without the written consent of G2.

2.7 Qualifications

Mr. Pedro Dulanto, Staff Engineer with G2 Consulting Group, LLC conducted the site reconnaissance. Mr. Benjamin Youra, Project Manager and was the person with the primary responsibility for data assembly, interpretation, and technical conclusions. Mr. Thomas McDonald, Project Manager with G2 Consulting Group, LLC, supervised the individuals performing the work, set the project parameters, and was involved with the project from the onset. Mr. Youra and Mr. McDonald both meet the AAI definition of an "Environmental Professional". Qualifications of G2's project team for this Phase I ESA are provided in **Appendix B.**

3.0 SITE DESCRIPTION

The following presents details of site description observations.

3.1 Location and Legal Description

The subject property is comprised of seven contiguous parcels of land totaling approximately 0.9-acres and is addressed as 511 East Cossitt Avenue, Village of La Grange, Cook County, Illinois. The two subject property parcels are identified by Property Identification Numbers (PINs): 18-04-235-042-0000, 18-04-235-016-0000, 18-04-235-015-0000, 18-04-235-014-0000, 18-04-235-013-0000, 18-04-235-012-0000, 18-04-235-011-0000, and 18-04-235-010-0000 respectively and are situated at the northeast corner of the intersection of East Cossitt Avenue and the Indiana Harbor Belt railroad right-of-way within the northwest ¼ of Section 4 in the Village of La Grange (T38N, R12E), Cook County, Illinois.

A partial legal description of the subject property is included in the User-provided Plat of Survey included within **Appendix D.**

A General Location Map taken from the "Berwyn and Hinsdale, Illinois" United States Geological Survey (USGS) Topographic Map is presented in **Figure 1.**

3.2 Site and Vicinity General Characteristics

The subject property is comprised of seven contiguous parcels of currently undeveloped land located in an area of the Village of La Grange that is characterized by a mixed use of commercial and residential development with surface roadways and public alleyways.

A General Site Plan developed from our recent site survey is presented as **Figure 2.** Color photographs taken during our recent site visit are presented within **Appendix C.**

3.3 Current Use of the Property

The approximately 0.9-acre subject property is zoned "R-6 Two Family Residential" and consists of seven contiguous parcels. The subject property is currently absent of aboveground structural improvements. The subject property is accessible to pedestrians via a sidewalk along the southern boundary. There are no curb cuts for vehicle access. The ground surface primarily consists of turf grass with some areas of exposed gravel and asphalt (primarily concentrated in the southwestern portion of the property). Some dense vegetation and trees were noted along the northern and western property boundaries.

3.4 Structures, Roads, Other Improvements on the Site

As noted above, the subject property is currently absent of structural development. The Plat of Survey for the subject property depicts a subterranean easement for the Metropolitan Sanitary District through the southern portion of the property.

3.5 Current Uses of Adjoining Properties

Current uses of identified adjoining properties were addressed during our recent site walkthrough. A visual survey of the adjoining properties was made by G2 to identify off-site sources that may present an adverse environmental impact to the subject property. G2 identified and observed adjoining properties from the subject property limits and readily accessible public rights-of-way. The following table describes the properties that adjoin the subject property:

Direction	Address	Current Use / Occupant	Potential Concerns
North	213 Hayes Avenue	Residential	None
East	Public Alleyway 220-248 Sawyer Avenue	Residential	None
South	Cossitt Avenue 500 East Cossitt Avenue	Commercial	None observed
West	Indiana Harbor Belt railroad ROW 223 Tilden Avenue	Commercial	None observed

For ease of reference, the locations of the noted adjoining properties are shown on the attached General Site Plan, **Figure 2.** In the evaluation of contamination migration, G2 considers soil, water, and vapor contamination and their potential for exhibiting a current environmental concern to the subject property. During the reconnaissance of adjoining properties, G2 did not observe any obvious indications of items of environmental concern associated with adjoining properties with the exception of the commercial properties beyond Cossitt Avenue to the south and beyond the railroad right-of-way to the west. Potential environmental concerns can be associated with facilities of this nature. However, G2 did not observe any obvious indications of items of environmental concern associated with the adjoining properties. Refer to section 6.1 of this report for additional information (if applicable) pertaining to the adjoining properties inclusion and other properties of concern within the environmental regulatory database. Refer to Sections 6.1 and 6.3 of this report for additional information associated with these sites, as well as, any adjoining properties/other properties of concern (if any) noted within the environmental regulatory database with the potential to impact the subject property.

4.0 USER PROVIDED INFORMATION

Details presented within this Section have been provided by the User of this report based on their completion of a User Questionnaire. A copy of the completed User Questionnaire is provided in **Appendix D**.

4.1 Title Records

The User did not provide G2 title records for review as part of this Phase I ESA.

4.2 Environmental Liens or Activity and Use Limitations (AULs)

The User is aware of the presence of an easement running through the southern portion of the subject property for the Metropolitan Water Reclamation District. Otherwise, the User is not aware of any Activity and Use Limitations (AULs), such as engineering controls, land use restrictions or institutional controls that are in place at the subject property and/or have been filed or recorded in a registry.

G2's review of state, federal, and tribal environmental databases, did not identify any AULs associated with the subject property. Further, G2 reviewed information available on the Cook County Recorder's website to ascertain the existence of recorded environmental liens or AULs and none were identified. Refer to **Appendix F** of this report for a copy of a list of recorded documents (if any), as well as, **Appendix E** for a comprehensive listing of the reviewed databases.

4.3 Specialized Knowledge

The User does have specialized knowledge related to the subject property in that they are the current owner of the subject property. Additional details were not provided by the User at the time of this report.

4.4 Commonly Known or Reasonably Ascertainable Information

As noted above, through completion of a User Questionnaire, the User has indicated generally they are aware of past and current uses of the property as a lumber yard. The User does not have any knowledge of uses for the subject property prior to this use.

4.6 Owner, Property Manager, and Occupant Information

The subject property is owned by Mr. John Brannen and is absent of development. Other than seasonal upkeep of the property managed by Mr. Brannen himself, there are no property managers or occupants associated with the property

4.7 Reason for Performing Phase I

According to the User, the reason for conducting this Phase I ESA is to conduct due diligence associated with pending acquisition of the subject property.

4.8 Other

During the conduct of this report, the User provided an existing Phase I Environmental Site Assessment for the subject property. The report was performed by Alex Environmental, Inc. on December 30, 1997 on behalf of Edward Hines Lumber Company. The report was provided to the User by the current owner, Mr. John Brannen. This report is discussed in detail in Section 6.3.6.

5.0 PHYSICAL SETTING SOURCES

Topographical information of the subject property and the surrounding area was obtained and reviewed from the USGS, "Berwyn and Hinsdale, Illinois" Quadrangle, 7.5-Minute Series Topographic Map. This map is included as **Figure 1.** The surface of the subject property exhibits a relatively flat topography. The approximate USGS elevation of the subject property is approximately 630-feet above mean sea level.

According to readily available published sources of generalized subsurface information, the geology of the general area is characterized by urban land soils. Urban land soils typically consist of works and structures, which obscure and alter native soil properties. During our review of previously prepared environmental investigations, it was noted that subsurface soils predominantly consisted of stiff silty clays in the explored areas of the subject property. Deeper subsurface geology consists of Paleozoic Era, Silurian System, and Middle Silurian (Niagoaran) Series.

No site-specific groundwater information was available for the subject property, therefore major hydrogeologic features and surface topography information were reviewed to determine the probable groundwater flow direction of the subject property. The available hydrogeologic information indicates that the presumed regional groundwater flow direction is to the east-northeast. Regional hydraulic gradient at the subject property was interpreted based on a review of the "Berywn and Hinsdale, Illinois" USGS Topographic Map. Local geologic features may cause local groundwater flow direction to differ from the regional flow direction. Therefore, in assessing potential external environmental impact, properties located directly west-southwest of the subject property are of primary concern. A complete hydrogeologic investigation would be necessary to determine groundwater flow direction. Estimated groundwater levels and/or flow direction(s) may vary due to seasonal fluctuations in precipitation, local usage demands, geology, underground structures, or dewatering operations.

6.0 RECORDS REVIEW

The purpose of the records review was to obtain and review records that will help identify RECs in connection with the property. Some records reviewed pertain not only to the property, but also to properties within an additional approximate minimum search distance in order to help assess the likelihood of contamination from migrating hazardous substances or petroleum products. Unless stated otherwise the approximate minimum search distances used below were as specified in the ASTM E1527-13.

As part of this Phase I ESA, readily available and reasonably ascertainable regulatory file information was reviewed to assess the possible risk for environmental liabilities from regulatory action; hazardous material spills; or documented hazardous waste disposal at the subject property or nearby properties (i.e., properties located within ASTM specified search distances from the subject property). G2 obtained this information from reviewing the federal, state, and tribal environmental databases, conversations with local environmental health department personnel, and document acquisition and/or review through the Freedom of Information Act (FOIA) process.

6.1 Standard Environmental Records

G2 retained Environmental Data Resources, Inc. (EDR) to perform a regulatory agency database search in order to evaluate the possible presence of federal, state, and tribal listed sites of known and potential environmental concerns. For ease of reference the summary EDR report is included in **Appendix E.**

A list of the state, federal, and tribal databases researched by EDR for the current study, along with their respective search distances are presented in the EDR report and briefly described in the following table:

SUMMARY OF FEDERAL, STATE AND TRIBAL DATABASE REVIEWED	
Standard Environmental Record Source	ASTM Minimum Search Distance
Federal National Priority (NPL)	1 mile
Federal Delisted NPL	½ mile
Superfund Enterprise Management System/SEMs (formerly: Federal Comprehensive Environmental Response, Compensation, and Liability Information System/ CERCLIS list)	½ mile
Superfund Enterprise Management System Archive /SEMS-ARCHIVE (Formerly: Federal CERCLIS No Further Remedial Action Planned/NFRAP)	½ mile
Federal Resource Conservation and Recovery Act (RCRA), Corrective Action facilities (CORRACTS)	1 mile
Federal RCRIS non- CORRACTS Treatment, Storage, and Disposal Facilities (TSD)	½ mile
Federal RCRA Generators	Property & Adjoining
Federal Institutional Control/Engineering Control Registry	Property
Federal Emergency Response Notification System (ERNS) list	Property
State and Tribal Equivalent NPL	1 mile
State and Tribal Equivalent SEMs/CERCLIS	½ mile
State and Tribal Landfill or Solid Waste Disposal Sites	½ mile
State and Tribal Leaking Underground Storage Tanks (LUST)	½ mile
State and Tribal Registered Underground Storage Tanks (UST)	Property & Adjoining
State and Tribal Registered Above Ground Storage Tanks (AST)	Property & Adjoining
State and Tribal Institutional Control/Engineering Control Registry	Property
State and Tribal Voluntary Clean Up Sites	½ mile
State and Tribal Brownfield Sites	½ mile
State and Tribal Baseline Environmental Assessment (BEA)	Property & Adjoining

G2's review of the referenced databases (including those on the orphan list) also considered the potential or likelihood of contamination from adjoining and nearby sites. To evaluate which of the adjoining and nearby sites identified in the EDR Report present an environmental risk to the subject property, G2 considered the following criteria:

- The type of database in which the site is identified.
- The topographic position of the identified site relative to the subject property.
- The direction and distance of the identified site from the subject property.
- Local soil conditions in the subject property area.
- The known or inferred groundwater flow direction in the subject property area.
- The status of the respective regulatory agency-required investigation(s) of the identified site, if any.
- Surface and subsurface obstructions and diversions (e.g., buildings, roads, sewer systems, utility service lines, rivers, lakes, and ditches) located between the identified site and the subject property.

Only those sites that are judged in the professional opinion of G2 to present a potential environmental risk to the subject property are further evaluated by reviewing readily available information. Using the referenced criteria and based upon a review of readily available information contained within the EDR report, the following sites of known and/or potential environmental concern include the following:

Database			
Database(s):	FINDS, ACES	Distance:	Subject Property
Name:	John D. Brannen	Direction:	N/A
Address:	511 East Cossitt Avenue	Elevation:	628 feet
Section References:	N/A	Inferred Groundwater Flow Direction:	ENE

The subject property is listed in the Facility Index System/Facility Registry System, Facility Index System (FINDS). FINDS contains both facility information and "pointers" to other sources that contain more detail. In this case, the Illinois Agency Compliance and Enforcement System (ACES), is the Illinois EPA's system used to facilitate permitting operations. The listing in ACES appears to be associated with the state's master National Pollutant Discharge Elimination System (NPDES) permit dating back to 2002. No additional pertinent documentation was reported by EDR, nor readily available in the Illinois EPA's searchable databases. Based on our review of the readily available information, our review of the current regulatory status, distance, it is our professional opinion, the FINDS/ACES database listings associated with this subject property currently do not represent a REC.

Database			
Database(s):	UST, LUST	Distance:	122 feet
Name:	L&S Properties	Direction:	South
Address:	500 East Cossitt Avenue	Elevation:	629 feet
Section References:	N/A	Inferred Groundwater Flow Direction:	ENE

The site is identified within the Illinois State Fire Marshal's Underground Storage Tank (UST) and the Illinois EPA's (IEPA) leaking underground storage tank (LUST) database. According to the UST database there is a 550-gallon UST registered to this site, which was removed in 1990 (there is conflicting reporting pertaining to contents with both diesel and fuel oil listed). A release was reported upon removal of the UST in 1990. A No Further Remediation (NFR) letter was issued in 2012 closing the LUST incident.

Based on our review of the current regulatory status (NFR issued closing the LUST incident), presumed groundwater flow direction to the east-northeast, cohesive soils in the vicinity of the subject property, it is our professional opinion, the database listings associated with this site do not currently represent a REC.

Database			
Database(s):	UST, LUST, BOL, RCRA Non-Gen	Distance:	213 feet
Name:	Dubak Electrical, 408 E Cossitt, LLC, Handling Systems International, Inc.	Direction:	South-southwest
Address:	408 East Cossitt Avenue	Elevation:	630 feet
Section References:	N/A	Inferred Groundwater Flow Direction:	ENE

Database			
Database(s):	UST, LUST, BOL, RCRA Non-Gen	Distance:	213 feet

The site is listed within the Resource Conservation and Recovery Act (RCRA) database, which includes selective information on sites which generate, transport, store, treat and/or dispose of hazardous waste as defined by RCRA. This site is currently listed as a Non-Generator of hazardous waste. No violations are listed in relation to the RCRA-NonGen designation.

The site is identified within the Illinois State Fire Marshal's UST and the IEPA's leaking underground storage tank (LUST) database. According to the UST database there is a 1,000-gallon gasoline UST registered to this site. A release was reported upon removal of the UST in 2019. A No Further Remediation (NFR) letter was issued in 2021 closing the LUST incident with some associated conditions including Environmental Land Use Conditions (ELUCs). G2 reviewed readily available pertinent documentation related to the remedial work performed at the site leading to the IEPA's issuance of a NFR Letter. Impacted groundwater was not shown to be migrating toward the subject property.

Based on our review of the current regulatory status (NFR issued closing the LUST incident), presumed groundwater flow direction to the east-northeast, cohesive soils in the vicinity of the subject property, it is our professional opinion, the database listings associated with this site do not currently represent a REC.

Database			
Database(s):	UST, LUST	Distance:	240 feet
Name:	La Grange Materials, Inc.	Direction:	West
Address:	223 Tilden Avenue	Elevation:	629 feet
Section References:	N/A	Inferred Groundwater Flow Direction:	ENE

The site is identified within the Illinois State Fire Marshal's UST and the IEPA's leaking underground storage tank (LUST) database. According to the UST database, five (5) USTs are associated with the site. The UST database indicates there are an 8,000-gallon diesel fuel (removed), a 2,000-gallon gasoline (abandoned in place), a 12,000-gallon heating oil (abandoned in place), an 8,000-gallon heating oil (removed), and a 550-gallon heating oil (removed) USTs registered to this site. A release was reported upon removal of the diesel UST in 1998. A No Further Remediation (NFR) letter has not been issued by the IEPA for this LUST incident. G2 reviewed readily available pertinent documentation related to the remedial work performed at the site completed through 2006, which appears to have had IEPA approval. The Corrective Action Progress Report appears to show impacted groundwater to not be migrating toward the subject property.

Based on our review of the readily available information showing locations of the former (approximately 300 feet northwest of the subject property), presumed groundwater flow direction to the east-northeast, cohesive soils in the vicinity of the subject property, it is our professional opinion, the database listings associated with this site do not currently represent a REC.

Based on the current regulatory status, distances, presence of developments (e.g., buildings, infrastructure, etc.), presumed groundwater flow, cohesive soils in the vicinity of the subject property, and our professional experiences, it is the professional opinion of G2, the remaining EDR-identified sites, including the orphan sites do not currently exhibit a potential for adversely impacting the subject property.

6.2 Additional Environmental Record Sources

Jurisdictional agencies/departments for the geographic area in which the subject property's is situated were contacted to determine their knowledge of incidents of environmental concern within the subject property or within the immediate vicinity of the subject property. G2 did not solicit FOIA requests relating to the subject property to other local, state, federal, or tribal entities per our professional experiences. Refer to **Appendix F** for pertinent documents, if any, obtained through the FOIA process.

6.2.1 Local Health Department

The Cook County Health Department indicated they have no knowledge of incidents with the potential for having an adverse environmental impact within the subject property.

6.2.2 Local Fire Department

G2 submitted a written FOIA request to the Village of La Grange in order to ascertain any pertinent records associated with the subject property. The Village did not indicate any knowledge regarding tanks, fires, incidents or releases of petroleum products, or hazardous materials spills within the subject property.

6.2.3 Local Building Department

G2 submitted a written FOIA request to the Village of La Grange in order to ascertain any pertinent records associated with the subject property. The Village did not provide any documentation with the potential for having an adverse environmental impact within the subject property.

6.2.4 Illinois State Fire Marshal

As detailed where applicable in Section 6.1, the Illinois Fire Marshal's Underground Storage Tank (UST) database was reviewed to obtain additional information regarding the subject property, as well as, adjoining and nearby properties. In summary, based upon our review of the readily available documentation, no information currently indicative of potential environmental concern was noted. Current readily available records within the UST database are included in **Appendix F.**

6.2.5 Illinois Environmental Protection Agency

The IEPA's Document Explorer, Leaking Underground Storage Tank (LUST) and Site Remediation Program (SRP) databases were reviewed to obtain additional information regarding the subject property, as well as, adjoining and nearby properties. In summary, based upon our review of the readily available documentation, no information currently indicative of potential environmental concern was noted. Refer to **Appendix F** of this report for any pertinent documentation.

6.3 Historical Use Information on the Property and the Adjoining Properties

The objective of consulting historical sources is to develop a history of the previous uses of the property and the adjoining properties in order to help identify the likelihood of past uses having led to RECs in connection with the subject property. Historical sources including topographic maps, aerial photographs, fire insurance maps, and city address directories were reviewed to determine past uses of the subject property. Only readily accessible and reasonably ascertained historical reference sources were reviewed during the performance of this Phase I ESA.

6.3.1 Historical Topographic Maps

G2 obtained historical topographic maps for the subject property from EDR. Copies of these researched topographic maps are included in **Appendix G.** G2's review of historical topographic maps of the subject property is summarized in the following table:

Map Dates	Observations	Potential Environmental Concerns
1891-1901	The subject property is depicted to be within an area of residential development. A small structure indicative of residential usage is depicted in the northern portion of the subject property. The adjoining properties are depicted to be within an area of residential development	None observed
1927-1945	A small structure is depicted within the northwestern portion of the subject property. Adjoining properties: Structures indicative of residential development are present to the north and east. A road is depicted within the southern adjoining property with structures indicative of commercial development beyond. A railroad line is depicted to the west with structures indicative of commercial development beyond.	Railroad line and commercial development
1953-1998	The subject property is within a shaded area indicative of dense urban development and no individual structures are depicted. Adjoining properties: A road remains depicted within the southern adjoining property and a railroad line is depicted to the west. Otherwise, the adjoining properties are within a shaded area indicative of dense urban development and no individual structures are depicted.	Railroad line
2012-2018	These maps are composite maps that depict roadways and some topographic features (such as contour lines and waterbodies). A road remains depicted within the northern and western adjoining properties. No structures are depicted within the subject property or adjoining properties.	Railroad line

In summary, based upon review of the historical topographic maps, visual indications of discernable surface features indicative of potential environmental concern are depicted within the adjoining properties. The adjoining properties to the south and west appear to have been utilized for commercial purposes dating back to at least 1927. Potential environmental concerns are inherently associated with commercial properties and the activities performed therein. These operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of petroleum products and/or hazardous substances. Refer to Section 6.1 for a detailed discussion of any documented sites of known and/or potential environmental concern. Potential environmental concerns are also associated with the railroad line within the western adjoining property dating back to at least 1927. Potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad right-of-way, and the manner in which they were historically transported and handled. Additionally, there are potential concerns associated with the industrial uses associated with the operation and upkeep of the rail line itself, which can include wood-treating chemicals, petroleum products, solvents, and metals. In our professional opinion, the long historical presence of the railroad line with adjacent commercial facilities exhibits a potential for having an adverse environmental impact due to contamination migration onto the subject property and is considered to be a REC.

6.3.2 Historical Aerial Photographs

G2 obtained historical aerial photographs for the subject property from EDR. Copies of these researched photographs are included in **Appendix H**. G2's review of historical aerial photographs of the subject property is summarized in the following table:

Photo Dates	Observations	Potential Environmental Concerns
1938-1998	The subject property appears to be developed for commercial/industrial purposes. Adjoining properties: Structures indicative of residential development are apparent to the north and east. A road is present to the south and a railroad line is present to the west. Commercial/industrial development is apparent beyond the road and railroad line.	Railroad line and commercial/industrial development
2007-2017	The subject property appears to be absent of development and to be utilized for cultivated agricultural purposes. Adjoining properties: Structures indicative of residential development are apparent to the north and east. A road is present to the south and a railroad line is present to the west. Commercial/industrial development is apparent beyond the road and railroad line.	Railroad line and commercial/industrial development

In summary, based upon review of the historical aerial photographs, visual indications of discernable surface features indicative of potential environmental concern are noted within the subject property and adjoining properties. The subject property appears to have been utilized for commercial/industrial purposes dating back to at least 1938. Potential environmental concerns are inherently associated with commercial/industrial properties and the activities performed therein. These operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of petroleum products and/or hazardous substances. In our professional opinion, the historical commercial/industrial development within the subject property has the potential to have an adverse environmental impact and is considered to be a REC due to potential direct contamination on to the subject property.

Potential environmental concerns are also associated with the railroad line within the western adjoining property dating back to at least 1938. Potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad right-of-way, and the manner in which they were historically transported and handled. Additionally, there are potential concerns associated with the industrial uses associated with the operation and upkeep of the rail line itself, which can include wood-treating chemicals, petroleum products, solvents, and metals. In our professional opinion, the long historical presence of the railroad line with adjacent commercial facilities exhibits a potential for having an adverse environmental impact due to contamination migration onto the subject property and is considered to be a REC.

6.3.3 Historical Fire Insurance Maps

Typically, insurance companies use fire insurance maps to assess fire risks which, when available for a particular property, can provide relevant information (i.e., construction, occupancy of structures, storage tanks, etc.) about the history of the property. G2 reviewed the EDR provided Fire Insurance Maps for the subject property. Copies of these researched maps are included in **Appendix I.** G2's review of historical fire insurance maps is summarized in the following table:

Map Dates	Observations	Potential Environmental Concerns
1909	The subject property is depicted to be absent of development. Adjoining properties: No development is depicted	None observed
1931-1975	The southern portion of the subject property is depicted to be developed for commercial/industrial purposes as lumber yard. Residential dwellings are present within the northern portion of the subject property (they are no longer present in 1965 and 1975). Adjoining properties: The subject property is bound to the north and east by residential development. A road is depicted within the southern adjoining property with structures indicative of commercial/industrial development beyond. A railroad line is depicted to the west with structures indicative of commercial/industrial development beyond.	Commercial/industrial development and railroad line

In summary, based upon review of the SFIM, visual indications of discernable surface features indicative of potential environmental concern are noted within the subject property and adjoining properties. The subject property appears to have been developed as a lumber yard dating back to at least 1931. Potential environmental concerns associated with lumber yards include the use and storage of petroleum products, various solvent products, and wood treatment and preservative chemicals. These operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of the aforementioned types of hazardous substances. In our professional opinion, the historical development as a lumber yard within the subject property has the potential to have an adverse environmental impact and is considered to be a REC due to potential direct contamination on to the subject property.

Potential environmental concerns are also associated with the railroad line within the western adjoining property dating back to at least 1938. Potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad right-of-way, and the manner in which they were historically transported and handled. Additionally, there are potential concerns associated with the industrial uses associated with the operation and upkeep of the rail line itself, which can include wood-treating chemicals, petroleum products, solvents, and metals. In our professional opinion, the long historical presence of the railroad line with adjacent commercial facilities exhibits a potential for having an adverse environmental impact due to contamination migration onto the subject property and is considered to be a REC.

6.3.4 Historical City Address Directories

G2 reviewed the EDR-provided City Directory Report for the subject property. The directories were reviewed in approximate 5-year intervals. Information obtained from the reviewed directories is summarized below:

G2 reviewed the EDR-provided City Directory Report for the subject property. The directories were reviewed in approximate 5-year intervals. Information obtained from the reviewed directories is summarized below:

The subject property address is listed as occupied by Edward Hines Lumber Company between 1958 and 1995. Within the City Directory for the year 2000 the subject property is not listed with the exception of 2005 when it is listed to John D. Brannen. Nearby property addresses consisted generally of a mix of residential and commercial listings. Various commercial entities appear listed for the addresses noted for the referenced southern and western adjoining properties throughout this report. Refer to Section 6.1 for a discussion of these sites.

G2's review of the city directories indicates the subject property appears to have been occupied by a lumber yard dating back to at least 1958. Potential environmental concerns associated with lumber yards include the use and storage of petroleum products, various solvent products, and wood treatment and preservative chemicals. These operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of the aforementioned types of hazardous substances. In our professional opinion, the historical development as a lumber yard within the subject property has the potential to have an adverse environmental impact and is considered to be a REC due to potential direct contamination on to the subject property.
A copy of the EDR City Directory Report is presented in **Appendix J.**

6.3.5 Summary of Subject Property Historical Use

A review of the historical information for the subject property located at 511 East Cossitt Avenue in the Village of La Grange, Cook County, Illinois indicates the subject property was originally developed for commercial/industrial purposes dating back to at least 1931. Specifically, the historic resources (SFIM and City Directories) indicate the subject property was developed as a lumber yard.

Potential environmental concerns associated with lumber yards include the use and storage of petroleum products, various solvent products, and wood treatment and preservative chemicals. These operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of the aforementioned types of hazardous substances. In our professional opinion, the historical development as a lumber yard within the subject property has the potential to have an adverse environmental impact and is considered to be a REC due to potential direct contamination on to the subject property.

6.3.6 Previously Prepared Reports

During the conduct of this report, the User provided an existing Phase I Environmental Site Assessment for the subject property. The report was performed by Alex Environmental, Inc. on December 30, 1997 on behalf of Edward Hines Lumber Company. The report was provided to the User by the current owner, Mr. John Brannen.

The Phase I ESA identified two RECs. The LUST incident reported in 1990 associated with the commercial property in the southern adjoining property was indicated to be a REC (but not likely to impact the subject property in their opinion) due to the lack of pertinent documentation. No subsequent report in the form of a subsurface investigation addressing the REC appears to have been performed. It should be noted, a No Further Remediation (NFR) letter was issued in 2012 closing the LUST incident. Based on our review of the current regulatory status (NFR issued closing the LUST incident after this report), presumed groundwater flow direction to the east-northeast, cohesive soils in the vicinity of the subject property, it is our professional opinion, the REC identified in the Alex Environmental report does not currently represent a REC.

The second REC noted in the Alex Environmental Phase I ESA was the documented presence of asbestos within the building formerly present on the overall property. Demolition records were reviewed by G2 during the conduct of this Phase I ESA and no violations were noted. We have no reason to believe that asbestos containing building materials were not removed prior to demolition in conformance with applicable regulations.

It should be noted, the 1997 Phase I ESA details site conditions at the time there are no longer evident at the subject property. In our professional opinion the documented site conditions have the potential to have an adverse environmental impact on the subject property. The report indicates a rail spur from the rail line to the west enters the western portion of the subject property. As noted throughout this report, potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad spur, and the manner in which they were historically transported, handled, and stored.

Additionally, there are potential concerns associated with the industrial uses associated with the operation and upkeep of the rail spur itself, which can include wood-treating chemicals, petroleum products, solvents, and metals. In our professional opinion, the former presence of a railroad spur within the subject property exhibits a potential for having an adverse environmental impact due to contamination directly onto the subject property and is considered to be a REC. Further the 1997 Phase I ESA reviewed ownership records, which indicated the subject property was owned by the GH&W Railway between 1898 to 1928 prior to its development as a lumber yard. No additional details are available pertaining to the usage of the property during the time it was owned by the railway.

A copy of Alex Environmental Phase I ESA, dated December 30, 1997 provided for G2's review is included in **Appendix D.**

7.0 SITE RECONNAISSANCE

The purpose of the site reconnaissance is to obtain information indicating the likelihood of identifying RECs in connection with the subject property.

7.1 Methodology and Limiting Conditions

The subject property was assessed by Mr. Pedro Dulanto, of G2, on December 27, 2021. The aforementioned G2 personnel was unaccompanied during the subject property reconnaissance. The weather during the assessments was noted to be sunny with temperatures of approximately 35° Fahrenheit. Along with the inherent limitations set forth in various sections of ASTM E1527-13G2 encountered the following limiting conditions during the subject property reconnaissance:

Along with the inherent limitations set forth in various sections of ASTM E1527-13, the accuracy and completeness of this report was not limited by project specific facts or conditions which impacted our ability to render an opinion of the subject property.

During the site visit, the subject property was walked in a general grid pattern. A visual survey of the adjoining properties was made by G2 to identify off-site sources that may present an adverse environmental impact to the subject property. G2 identified and observed adjoining properties from the subject property limits and readily accessible public Rights-Of-Ways.

7.2 General Site Setting

The subject property is situated northeast of the intersection of East Cossitt Avenue and the Indiana Harbor Belt railroad right-of-way in La Grange, Cook County, Illinois. The approximate 0.9-acre subject property consists of seven contiguous parcels of currently undeveloped land. The subject property is accessible to pedestrians via a concrete sidewalk along the southern boundary. There are no curb cuts for vehicle access. The ground surface primarily consists of turf grass with some areas of exposed gravel and asphalt (primarily concentrated in the southwestern portion of the property). Some dense vegetation and trees were noted along the northern and western property boundaries. A mix-use of commercial and residential developments are in the immediate vicinity of the subject property.

No apparent visual indications of significant surface staining, stressed vegetation, or significant surface dumping were observed within the subject property during our reconnaissance.

The approximate configuration of the subject property along with observed prominent surface features noted during our cursory visual survey are depicted on the General Site Plan in **Figure 2.** Additionally, color photographs were collected during G2's recent site visit to document conditions observed and are included in **Appendix C** of this report.

7.3 Exterior Observations

During G2's walkthrough, the subject property was assessed for apparent indications of environmental concerns which included but was not limited to the following: stained soil/surfaces, stressed vegetation, storage tanks, chemical containers, polychlorinated biphenyls, and improper waste disposal or work practices.

7.4 Interior Observations

The subject property is devoid of structures.

7.5 Interior and Exterior Observations

The following details additional observations made within exposed and accessible areas of the subject property at the time of G2's recent site visit.

7.5.1 Hazardous Substances and Petroleum Products in Connection with Identified Uses

During the subject property survey, G2 did not observe any hazardous substances or petroleum products being utilized on the subject property.

7.5.2 Storage Tanks

G2 did not observe evidence of current or former UST systems (e.g., vent pipes, fill ports, dispensing pumps, patched pavement, etc.) at the subject property.

7.5.3 Odors

No apparent olfactory indications of strong, pungent or noxious odors were observed during G2's reconnaissance of the subject property.

7.5.4 Pools of Liquid

During the site visit, G2 did not observe significant areas of standing water and/or pooled liquid on the subject property.

7.5.5 Drums

G2 did not observe the presence of drums at the subject property.

7.5.6 Hazardous Substances and Petroleum Products Containers

G2 did not observe hazardous substances and petroleum products containers at the subject property.

7.5.7 Unidentified Substance Containers

G2 did not observe the presence of containers with unidentified substances within them at the subject property.

7.5.8 Polychlorinated Biphenyls

During the visual survey, the subject property was reviewed for the presence of liquid-cooled electrical units (e.g., transformers, ballasts, etc.) and hydraulic equipment (e.g., elevators, lifts, etc.). Such units are of possible concern because they may be potential polychlorinated biphenyls (PCB) sources. PCB units may subject the owner/operator to various regulatory requirements under the Toxic Substance

Control Act (TSCA). The release of PCB fluids or their combustion products (in case of spill or fire) are potential environmental liabilities and may require remedial actions.

G2 did not observe suspect PCB-containing equipment at the subject property.

7.5.9 Heating/Cooling

The subject property is devoid of structures.

7.5.10 Stains or Corrosion on Floors, Walls, or Ceilings

The subject property is devoid of structures.

7.5.11Drains and Sumps

The subject property is absent of structural development. G2 did not observe any drains or sumps associated with the subject property.

7.5.12 Pits, Ponds, or Lagoons

No pits, ponds, or lagoons were observed on the subject property.

7.5.13 Stained Soil or Pavement

G2 did not observe significant staining or significant material spillage on any surfaces, including subject property soils.

7.5.14 Stressed Vegetation

G2 did not observed stressed vegetation within the subject property.

7.5.15 Solid Waste

G2 did not observe obvious evidence of solid waste dumping or landfilling at the subject property.

7.5.16 Waste Water

No visual indications of the presence of waste water or other liquids being discharged into a drain, ditch, underground injection system, or stream were observed on or adjacent to the subject property.

7.5.17 Wells

At the time of G2's site inspection, no apparent visual indications of the presence of potable water wells were observed within the subject property.

7.5.18 Septic Systems

G2 did not observe any visual indications of the presence of a septic system associated with the subject property.

8.0 SUBSURFACE VAPOR MIGRATION

Hazardous gases (vapor) from subsurface sources, such as impacted soil or groundwater can migrate into residential, commercial, and industrial buildings with any foundation type, including basements, crawlspaces, or slabs. According to EPA guidance, three conditions must exist for hazardous vapors to reach the interior of buildings from the subsurface environment underneath or near a building. First, a source of hazardous vapors must be present in the soil or in groundwater underneath or near a building. Second, vapors must form and have a pathway along which to migrate toward the building. Third, entry routes must exist for the vapors to enter the building, and driving forces must exist to draw the vapors into the building.

G2 considered the nature and extent of on-site and nearby sources of potential subsurface vapor migration by evaluating the current and historical usage of the property, the construction type (if any) and history, the physical setting, and the potential sources of subsurface vapor migration through the review of regulatory agency database information that was evaluated in Section 6.1. Based on the evaluation of the known releases of hazardous substances or petroleum products at the subject property and surrounding properties, it is the professional opinion of G2 that there is a low potential for subsurface vapor migration at the subject property.

9.0 INTERVIEWS

G2 conducted an interview with Mr. John Brannen, the current owner of the subject property. Mr. Brannen indicated he has owned the property since 1998. According to Mr. Brannen, the property was previously developed as a lumber yard and the structures associated with the previous development were demolished and removed in 2000. Mr. Brannen indicates the property has remained vacant since that time.

Mr. Brannen was requested to provide information pertaining to any prior environmental reports, historical or current releases or staining on-site; the presence of fill dirt; underground and aboveground storage tanks; vent pipes or fill pipes; hazardous waste generation or chemical/petroleum product storage at the subject property; the presence of pits, ponds or lagoons on-site; historical use; PCB containing equipment/ the presence of PCBs; environmental liens/activity use limitations, pending lawsuits or other conditions at the subject that might be expected to environmentally impact the site. He was not aware of any of the aforementioned conditions which may warrant environmental concern. As noted in Section 6.3.6, Mr. Brannen provided the 1997 Phase I ESA for our review. Refer to Section 6.3.6 for our summary of findings documented in the 1997 Phase I ESA, as well as, comments on other information contained within the report. A copy of Alex Environmental Phase I ESA, dated December 30, 1997 provided for G2's review is included in **Appendix D.**

As the property is not abandoned, interviews with neighbors are not applicable. No interviewed/contacted state and/or local government officials had personal knowledge of the subject property.

10.0 DEVIATIONS AND NON-SCOPE CONSIDERATIONS

G2 did not deviate from ASTM E1527-13 when performing this Phase I ESA update (i.e., no components of that practice were deleted, and no additions to it were made).

G2 did not evaluate any other potential environmental conditions (i.e., further areas of possible business/environmental concern and/or liability) that are outside the scope of ASTM E1527-13. Examples of such potential environmental conditions that were beyond the scope of this Phase I ESA include asbestos-containing materials (ACMs), radon, lead-based paints (LBPs), lead in drinking water, wetlands, regulatory compliance/non-compliance, cultural and historic resources, endangered species, indoor air quality, mold/moisture intrusion, ecological resources, health and safety, high-voltage power lines, industrial hygiene, and/or noise pollution.

G2 advises users of this document who wish to obtain an evaluation of the subject property relative to any of the aforementioned non-ASTM issues to further engage the services of G2 or another qualified environmental professional.

11.0 FINDINGS, OPINIONS, AND CONCLUSIONS

G2 has performed this Phase I ESA in conformance with the scope and limitations of ASTM E1527-13 for the currently unimproved property addressed as 511 East Cossitt Avenue, Village of La Grange, Cook County, Illinois. Any exceptions to, or deletions from, this practice are described in Sections 2.4 and 10.0 of this report. RECs, CRECs, and HRECs (if any), revealed during this assessment are presented in the following subsections.

11.1 Recognized Environmental Conditions

This assessment has revealed evidence of *Recognized Environmental Conditions* (RECs) in connection with the subject property that include:

- The subject property appears to have been historically utilized for commercial/industrial purposes. Potential environmental concerns are inherently associated with commercial/industrial properties and the activities performed therein. Specifically, the subject property appears to have been developed as a lumber yard dating back to at least 1931. Potential environmental concerns associated with lumber yards include the use and storage of petroleum products, various solvent products, and wood treatment and preservative chemicals. These operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of the aforementioned types of hazardous substances. In our professional opinion, the historical development as a lumber yard within the subject property has the potential to have an adverse environmental impact and is considered to be a REC due to potential direct contamination on to the subject property.

- Potential environmental concerns are also associated with the railroad line within the western adjoining property dating back to at least 1927. Further, a previously performed Phase I ESA (by others) from 1997 details site conditions at the time that are no longer evident at the subject property. According to the report, a rail spur entered the western portion of the subject property from the rail line to the west. Potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad right-of-way, and the manner in which they were historically transported, stored, and handled. Additionally, there are potential concerns associated with the industrial uses associated with the operation and upkeep of the rail line itself, which can include wood-treating chemicals, petroleum products, solvents, and metals. In our professional opinion, the long historical presence of the railroad line with adjacent commercial facilities exhibits a potential for having an adverse environmental impact due to contamination migration and direct contamination onto the subject property and is considered to be a REC.

11.2 Controlled Recognized Environmental Conditions

This assessment has not revealed any evidence of CRECs in connection with the subject property.

11.3 Historical Recognized Environmental Conditions

This assessment has not revealed any evidence of HRECs in connection with the subject property.

11.4 Data Gaps

G2 did not identify or encounter any significant data gaps during the course of this assessment.

12.0 RECOMMENDATIONS

It is G2's professional opinion that this assessment has revealed RECs that currently exhibit a potential for adversely impacting the subject property. Therefore, based on our professional experiences an additional environmental study would be deemed warranted to determine the nature, extent, magnitude, and materiality of the identified RECs. A subsurface investigation consisting of the advancement of soil borings with the collection and chemical analysis of the representative soil and/or ground water samples is recommended. The analytical results of the submitted samples would then be compared to applicable regulatory guidelines, limits, and background values.

13.0 CERTIFICATION STATEMENT

We declare that, to the best of our professional knowledge and belief, we meet the definition of an Environmental Professional as defined in §312.10 of 40 CFR 312 or conducted this inquiry under the supervision or responsible charge of, an environmental professional. We have the specific qualifications based on education, training, and experience to assess a property of the nature, history, and setting of the subject property. We have developed and performed the all appropriate inquires in conformance with the standards and practices set forth in 40 CFR Part 312.

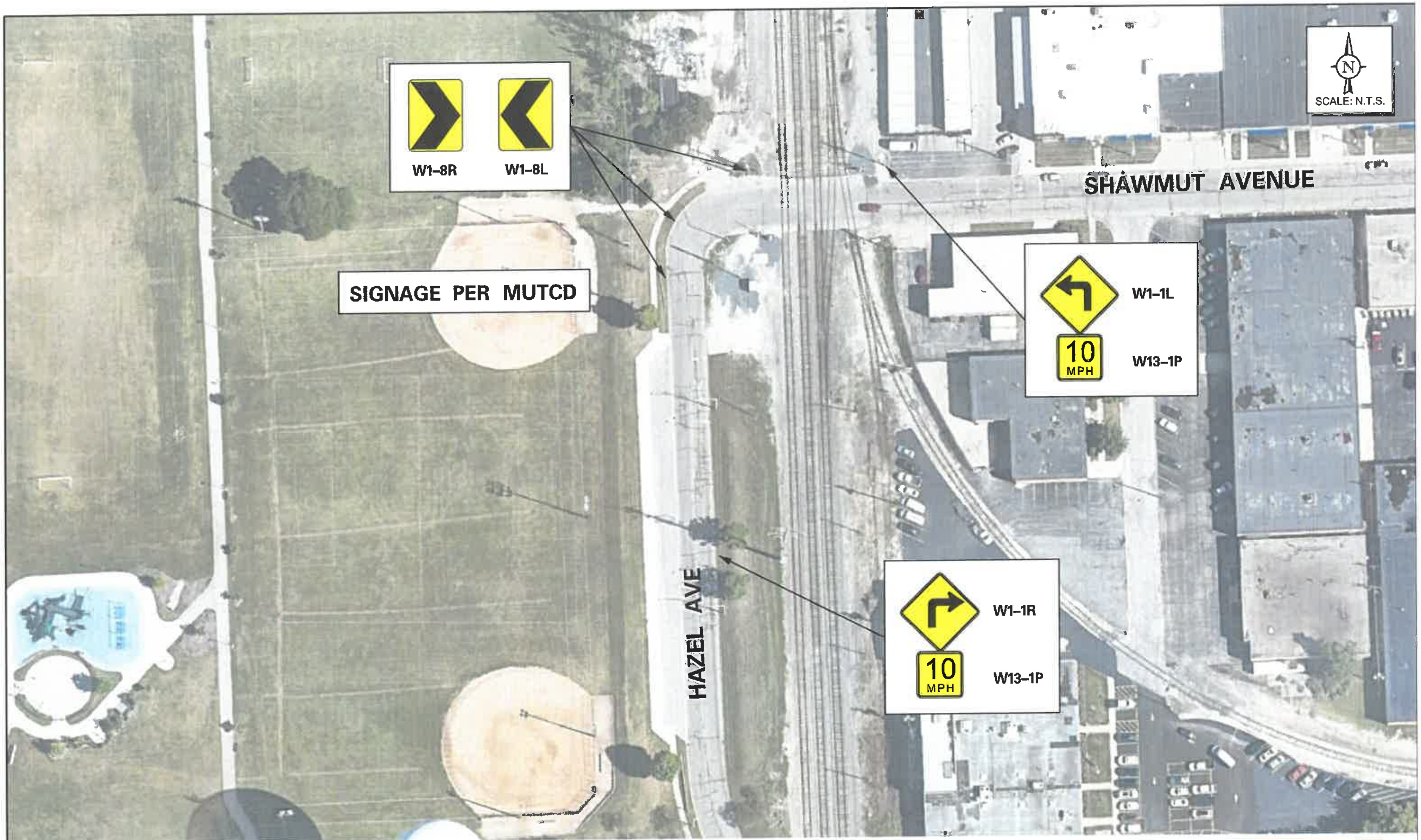
Benjamin W. Youra
Project Manager
byoura@g2consultinggroup.com

Thomas McDonald
Project Manager
tmcdonald@g2consultinggroup.com

14.0 REFERENCES

Other than those previously referenced, the following additional documents, maps, resources, or other publications may have been used in preparation of this report.

- ASTM International's Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process (ASTM E 1527-13), published November 2013.
- United States Department of Agriculture-Soil Conservation Service's Web Soil Survey.
- United States Geological Survey 15 and 7.5 Minute Series Topographic Maps.
- USEPA Envirofacts Data Warehouse
- Illinois EPA Bureau of Land Databases and Document Look-up Website
- Illinois State Fire Marshal- Underground Storage Tank Database
- Cook County Recorder website
- Cook County Assessor website
- Environmental Data Resources, Inc. (EDR)
    - EDR Radius Map with Geocheck
    - Historical Topographical Maps
    - Historical Aerial Photographs
    - Historical City Directories



SHAWMUT AVENUE
HAZEL AVENUE
LAGRANGE, ILLINOIS

RECOMMENDED SIGNAGE
SHAWMUT AVENUE AND HAZEL AVENUE

DRAWN: MD CHECKED: LA
DATE: 02-09-22 REV:
PROJECT # 22-LaGrange
EXHIBIT: A

Park District of La Grange
February 2022
Board Report

Leynette Kuniej
Superintendent of Finance

- The first installment of the 2021 tax bills is due March 1st. We usually receive deposits from this levy around the end of this month. However, this will be reported as revenue in the next fiscal year beginning in May.

- We received a tax bill for the property at 610 East Avenue. The Cook County Treasurer and our legal representation has advised us to pay this bill. Once the tax-exempt status has been approved by the County, a certificate of error can be filed with the County to request a refund.

- Total cash available on January 31st was $5,988,088.

- Below is a summary of fund balance as of January 31, 2022

FUND	FUND BALANCE 05/01/2021	REVENUE OVER EXPENDITURES	Transfers	FUND BALANCE 1/31/2022
GENERAL	$ 684,359	$ 413,695		$ 1,098,054
FITNESS CENTER	241,665	148,693		390,358
BASE	513,702	34,902		548,604
RECREATION	(414,741)	398,560		(16,181)
IMRF	204,438	109,935		314,373
PAVING & LIGHTING	62,271	1,795		64,066
LIABILITY INSURANCE	106,563	17,075		123,638
AUDIT	20,909	6,759		27,668
SPEC RECREATION	423,195	79,407		502,602
FICA/MEDICARE	149,217	54,173		203,390
TOTAL OPERATIONS	**1,991,577**	**1,264,995**	**-**	**3,256,572**
CAPITAL PROJECTS	274,883	9,954	2,145,090	2,429,927
CAPITAL RESERVE	2,145,090	-	(2,145,090)	-
DEBT SERVICE	79,240	15,060		94,300
GRAND TOTAL	**$ 4,490,790**	**$ 1,290,009**	**$ -**	**$ 5,780,799**

- Staff has been working on preparing next year's budget and the capital plan. We have carefully considered pay rates for part time staff in an effort to fill all available positions. Vendor price increases and potential savings have been considered. New or changing contractual services have been added. Recreational program fees have been increased where possible without sacrificing participation. The capital budget plan has accounted for the implementation of several replacement plans, such as HVAC units, water fountains and computers.

PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
ADMINISTRATION & FINANCE

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Improve online registration/WebTrac.	Contact VSI for current information on the new user interface and any potential problems with the release for early adopters, contact early adopters for feedback, gather input from staff, determine & implement best practices for entering programs in RecTrac to improve WebTrac, develop a preliminary plan for the site, set a timeline to go live with the update, educate patrons on site use prior to the transition, complete the changes and go live with the new user interface	Linda Muth	O
1Q Comments	I contacted VSI and received the latest documents to review and a reference for a district using the new UI. Will continue to research.		
2Q Comments	I continued research with several training videos and a webinar with VSI. I am evaluating our current splash page vs. the new options to determine the best search options, menu design, image use, and customization. I have reviewed the live version of the new UI and have begun creating a test version. I am attending the VSI Illinois user group seminar in a couple of weeks where the new UI will be on the agenda.		
3Q Comments	I am working with the web test version. I have encountered some formatting issues and will seek additional support from VSI or Noventech to rectify them. I plan to create a separate test version for our second WebTrac profile which is used strictly for BASE and uses a calendar format for scheduling before and after care. I have reviewed several sites for other districts that have gone live with the new UI.		
4Q Comments			
Cross train how to input new employees into the new payroll system.	Train appropriate staff to enter new hires into new payroll system to ensure we have adequate staff backup available if necessary	Leynette Kuniej Terri Kuzel	C
1Q Comments	A training document has been prepared.		
2Q Comments	Terri has been cross trained to add new employees into the systems.		
3Q Comments	Completed 2Q.		
4Q Comments			
Update the employee new hire packet.	New software requires input of additional information currently not gathered on our input forms. Replace policies when new manual is ready. Create a flyer explaining how to use the employee self- service portal.	Leynette Kuniej Terri Kuzel	C

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
1Q Comments	Some forms have been updated & uploaded to the shared drive. The employee self-service portal was introduced to the part time staff at our annual training in May.		
2Q Comments	Additional forms have been updated and new hire packets are available to the supervisors.		
3Q Comments	A flyer for the Employee Self Service portal has been created with a qrl code and added to the new hire packet		
4Q Comments			
Cross train the RecTrac refund processing.	Train appropriate staff to process refunds to ensure we have adequate staff backup available if necessary	Terri Kuzel Linda Muth	C
1Q Comments	Projected to begin 2Q		
2Q Comments	Completed on 9/14/21 for Terri. Linda still to train Madonna		
3Q Comments	Madonna has been trained to process refunds.		
4Q Comments			
E911 locator system setup.	This system needs to be updated for changes to the staffing, offices, and telephone system so E911 operators can locate where in the building a call is originating from	Leynette Kuniej	O
1Q Comments	Projected to begin 2Q		
2Q Comments	Reached out to AT&T to reinstate the system. They are waiting for me to get back to them with a system schematic. Chris and I had a conference call with Access One, our telephone service provider to discuss other options.		
3Q Comments	Setup information was sent to Access One, our telephone service provider. However, the system is still not working correctly. I am trying to schedule a conference call scheduled with Access One and Blue Wire to see if this can be configured.		
4Q Comments			
Rework gift card process.	Eliminate the paper gift card and replace with a hard card and establish different tracking controls in RecTrac	Leynette Kuniej	N
1Q Comments	Projected to begin 2Q		
2Q Comments	Projected to begin 4Q		
3Q Comments	Projected to begin 4Q		
4Q Comments			
Establish procedures to move the accounts payable process to a paperless process.	New software allows us to attach pdf copies of invoices to the payable records. Many of our vendors currently email pdf copies of invoices to the purchaser. Purchaser could input the invoice directly into the system which would require training. However, we need to establish controls first to maintain the integrity of the system.	Leynette Kuniej Terri Kuzel	D

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
1Q Comments	Projected to begin 2Q		
2Q Comments	Web invoicing is not working the way we anticipated. Awaiting a future update for Tyler Tech.		
3Q Comments	Deferred – need additional training and possible software addon. Will provide update 4Q.		
4Q Comments			
Develop training manual for Tyler Technology, Incode.	Create training sheets on the processes performed in Tyler Technology.	Terri Kuzel	C
1Q Comments	Training sheets completed for all processes completed by Terri.		
2Q Comments	Training sheets completed for processes used by Leynette. This will be ongoing as we use new features or updated processes.		
3Q Comments	Completed 2Q.		
4Q Comments			

Park District of La Grange
February 2022
Board Report

Kevin Miller
Superintendent of Recreation

- Recreation Staff is wrapping up the development of the summer brochure. The graphic artist will begin laying out the design over the next few weeks and there will be several rounds of edits before it is posted on the website on March 16th. Resident registration opens on April 6th with non-resident registration beginning April 13th.

- Staff is preparing for the summer camp season. Early Bird registration opens on March 1st. The recreation department has posted the open camp counselor and camp director positions to the website and Kevin Miller will be sending the openings to local colleges and area high schools. Staff is working on a social media campaign to assist in recruiting applicants for camp. This summer, we will be offering a full schedule, similar to our pre-covid schedule in terms of the camp day length. We will have a full camp day with before care and after care options. In total, we will need 20-24 staff depending on camp enrollment numbers as we follow the American Camp Association counselor to camper ratio of 1:6 for camps under 9 years of age and 1:8 for camps ages 10-12.

- The Youth Developmental Basketball League started their winter game play on January 29th and will conclude with a "March Madness" Tournament at the end of the season. Across the three divisions for 1st-6th grades, we have 410 players and 42 teams. In the fall 2021 season, we had 317 players. Below is a comparison of the winter league enrollment numbers since the inception of the league in the winter of 2014.

Year	1st/2nd Grade Enrollment	3rd/4th Grade Enrollment	5th/6th Grade Enrollment	7th/8th Grade Enrollment	Total Enrollment
Winter 2014	54	71	N/A	N/A	125
Winter 2015	78	112	17	N/A	207
Winter 2016	107	130	38	N/A	275
Winter 2017	129	124	31	N/A	284
Winter 2018	146	132	62	N/A	340
Winter 2019	128	159	53	19	359
Winter 2020	136	178	58	20	392
Winter 2021	61	82	39	0	182
Winter 2022	176	175	59	0	410

- Winter 2021 – season delayed due to Covid-19 state shutdown.

- Winter 2022 – Covid 19 mitigations in place

- The La Grange Lions travel basketball season will be coming to conclusion at the end of February. Our 5th Grade La Grange Lions A team have qualified for the Great Lake States Basketball Championship Tournament in Peoria the weekend of March 25th-27th. The tournament consists of teams from Illinois, Wisconsin, Indiana, Michigan and Ohio. Zach Price is developing a survey for the parents and coaches to evaluate the travel program.

- Winter session one of recreation programming is off to a nice start. There are 131 classes that have started between January and set to start through February 16th. Of those classes, 93 have ran or will run, for a success rate of 71%. This a great indicator as the 70% succession rate is what we are striving to hit each session.

- Learning Ladders Preschool 2022-2023 school year open house had a total of 33 families in attendance. We had 10 families attend on Wednesday, January 19th and 23 families attend on Saturday, January 22nd. Last year, we had 6 families attend open house. Registration for next school began on February 1st. As of February 9th, 40/156 spots have filled (26%). In comparison, we had 30/156 spots filled at this time last year (19%).

- Kevin Miller, Andrea Weismantel and Teresa Chapman attended the IPRA Soaring to New Heights Conference in Chicago. Conference sessions staff attended focused on budgets during COVID, camp staff training, program analysis, marketing & social media, special events, facility & park maintenance.

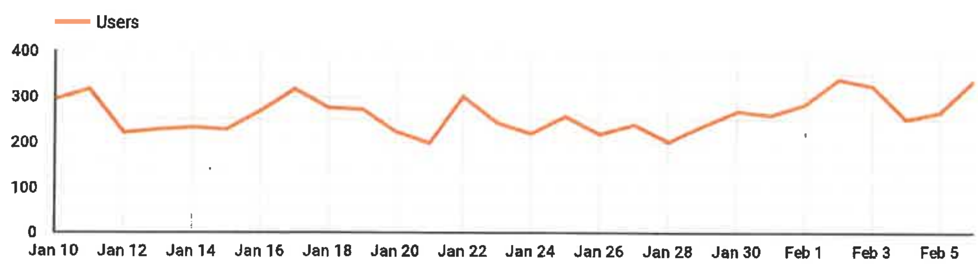
- Mail Chimp 5,317 subscribers as of February 9, 2022 compared to 5,200 subscribers on February 9, 2021.

- Following this report of the Google Analytics Report for January 8th through February 6th, 2022, as well as updated Q3 goals and objectives.

PDLG Audience Overview

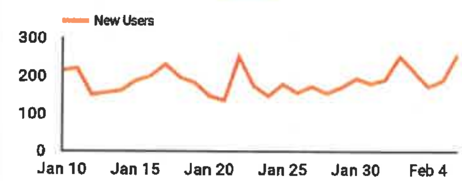
Continent ▾ | Region ▾ | Channel ▾ | Device ▾ | Jan 8, 2022 - Feb 6, 2022 ▾

Your audience at a glance



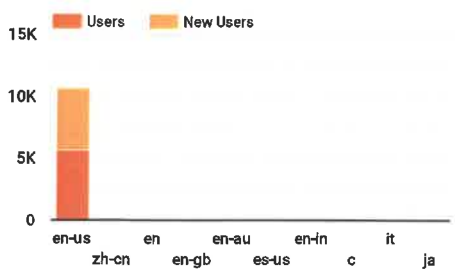
Users	New Users	Number of Sessions per User	Sessions
5,785	5,247	1.47	8,500

Pageviews	Pages / Session	Avg. Session Duration	Bounce Rate
18,701	2.2	00:01:45	54.29%



Let's learn a bit more about your users!

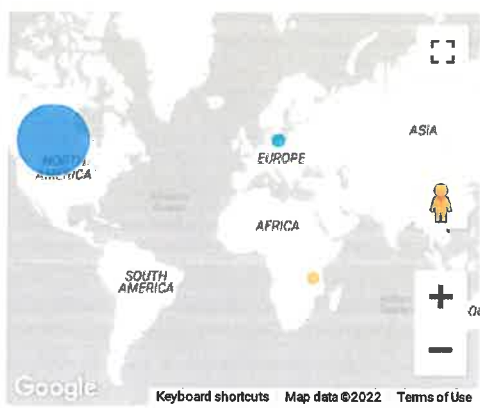
Pages



	Page	Users ▾
1.	/	3,396
2.	/parks-and-facilities/recreation-center	1,010
3.	/la-grange-fitness/fitness-center-infor...	815
4.	/our-programs	426
5.	/facility-rentals/party-room-rentals	403
6.	/our-programs/athletics	358
7.	/parks-and-facilities/locations	335
8.	/la-grange-fitness	324
9.	/la-grange-fitness/membership	310
10.	/our-programs/early-childhood-youth-...	308

1 - 10 / 273 ‹ ›

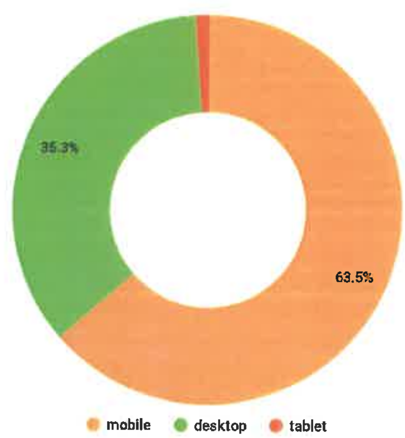
City Demographics



	City	Users ▾	New Users
1.	Chicago	1,843	1,583
2.	La Grange	1,235	999
3.	Brookfield	577	473
4.	Naperville	206	154
5.	Western Springs	118	92
6.	(not set)	114	102
7.	Berwyn	106	93

1 - 10 / 393 ‹ ›

What device are people using?



	Device	Users	New Users
1.	mobile	3,677	3,429
2.	desktop	2,042	1,755
3.	tablet	67	64

1 - 3 / 3 ‹ ›

PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
RECREATION DEPARTMENT

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Increase enrollment in Parent/Tot and Discover Dance programs.	Increase enrollment with direct marketing materials and general marketing materials. Marketing efforts will include flyers to schools & camps, press releases, social media posts, emails to current and past participant families.	Teresa Chapman	O
1Q Comments	Started with 3 of 4 summer classes running with 22 of 25 spots filled		
2Q Comments	3 of 3 fall session one classes ran with 15 total participants		
3Q Comments	2 of 3 session 1 classes are running with 11 out of 14 spots filled.		
4Q Comments			
Evaluate preschool branding and marketing vehicles to increase registration.	Create distinct branding for preschool in conjunction with our comprehensive master plan. Reformat preschool page on website, class specific fliers and social media posts, update PDLG website home page slider and utilize e-blast to increase registration.	Teresa Chapman	O
1Q Comments	Has not begun, will be in-progress start of 2Q		
2Q Comments	Preschool website has been reformatted. All other marketing and branding efforts are being developed to roll out in 4Q with 2022/2023 school year registration		
3Q Comments	Flyers have been created by each location along with a general flyer about the program. Sliders have also been created that will be placed on the home page and preschool page. These flyers will be used on social media and in our E-news blast.		
4Q Comments			
Update Inventory Listing and Create Replacement Program for Athletic Equipment	Inventory all athletic program equipment and create a replacement plan for basketballs, volleyballs, equipment bags, practice jerseys, etc. that states current condition of equipment and anticipated replacement based on condition and usage	Zach Price & Kevin Miller	O
1Q Comments	Inventory logs/forms have been created. Inventory to take place 2Q		
2Q Comments	Basketball equipment is being inventoried and replacement plan created. The remainder of the athletic equipment will be inventoried at the end of 2Q		
3Q Comments	A replacement plan has been created for basketball equipment on a yearly basis. The remainder of our athletic equipment has been inventoried and a replacement plan will be developed.		
4Q Comments			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Review of Contractual Athletic Program Offerings	Review all class offerings over 2-year period and determine classes that should remain or be removed based on success rates, enrollments, and program saturation	Zach Price & Kevin Miller	O
1Q Comments	Has not begun, will start review at end of 2Q		
2Q Comments	Review has begun with the development of the winter spring 2022 brochure. This will be an ongoing process as we enter budget season at the end of 2Q		
3Q Comments	We have begun the process of removing classes beginning with our Summer 2022 brochure. We will continue to evaluate programs and continue to adjust schedules based on the success of programs, as well reduce offerings we see as oversaturated.		
4Q Comments			
Develop Coaches Training Clinics for Fall 2021	Develop comprehensive coaches training clinics that focus on practice structure, drills, player development measures and communication/language from coaches to players	Zach Price & Kevin Miller	C
1Q Comments	Researched and communicating with outside organization to assist with in-person trainings, clinics, and online certifications		
2Q Comments	Held two coaches clinics with Sam Rizzo of All-American Basketball Academy on 10/7 & 10/14		
3Q Comments	Goal was completed in 2Q		
4Q Comments			
Create and Implement Pop-Up Special Events	Create pop-up special events for youth, teen, adult and families. Network with other districts to see what has been successful, evaluate all events we have offered in the past 4 years to determine what was successful, meet with appropriate departments and staff to formulate plans and discuss logistics, marketing plan	Andrea Weismantel	O
1Q Comments	Created Chalk the Park and Big Rig Day in 1Q to take place in 2Q		
2Q Comments	In collaboration with Claudia Galla, created the Tree Walk taking place on 11/6		
3Q Comments	Created 2 new Holiday events, Santa Paws and Letters to Santa		
4Q Comments			
Research and redevelop program evaluations and procedure	Research and look to implement a new program evaluation procedure that streamlines the process for staff and patrons to begin benchmarking program success. Research and possibly develop an incentive program to coincide with the program evaluations	Kevin Miller Teresa Chapman Andrea Weismantel Athletic Supervisor	O

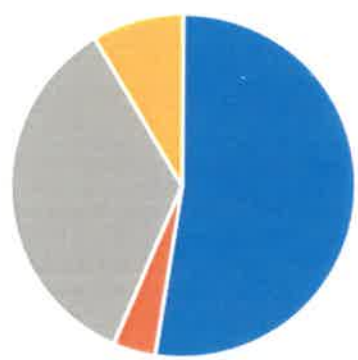
Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
1Q Comments	Created a more streamlined/universal survey that will begin going out to summer program participants via Survey Monkey. Also reviewed surveymethods.com		
2Q Comments	Began research of incentive program to coincide with program evaluations. Will continue with research into 3Q		
3Q Comments	Continuing to evaluate and research feasibility of incentive program. Staff is working program specific evaluations for larger programs, i.e. YDL, Camp, Preschool.		
4Q Comments			
Create an annual internal events calendar	Create a complete list of events, including but not limited to special events, registration, blog posts, program dates, etc. Events calendar will assist with improved planning and marketing events, as well as keep our website calendar up to date. Use internal calendar to create external marketing piece for the community.	All Departments Led by Andrea Weismantel	C
1Q Comments	Completed and will be maintained each season		
2Q Comments	Updated with new Fall & Winter/Spring Events		
3Q Comments	Updated with Summer Events		
4Q Comments			
STEM Programming	Research and interview contractual companies to implement a set of core STEM programs to be offered this fiscal year for early childhood and youth program areas.	Teresa Chapman	C
1Q Comments	Researched and contacted 2 potential contractors for program implementation in 3Q & 4Q		
2Q Comments	Two STEM/STEAM contractors will be utilized to offer programming in the winter spring brochure.		
3Q Comments	Mad Science and High Touch High Tech will be offering classes and a camp in the summer season.		
4Q Comments			
Expand sponsorship opportunities	Expand sponsorship opportunities with unique options for marketing in our e-blast, on our website, purchase large snap frames to hang in facility for external sponsorships, as well as to use for internal marketing. Continue sponsorship opportunities for special events, large and small special events.	Teresa Chapman Andrea Weismantel	O
1Q Comments	Will begin research in 2Q		
2Q Comments	Research has begun with plan to submit proposals in 3Q for review.		
3Q Comments	Created sponsorship levels for winter/spring programming		
4Q Comments			

Park District of La Grange
February 2022
Board Report
Dom Adjoumani
Fitness Supervisor

- La Grange Fitness had 122 new members join during the month of January 2022. We currently have 1,652 members through January 31st, 2022, compared to 1,585 as of January 31st, 2021 (an increase 67 members). During the month of January, we had 69 cancelation requests, 7 members requested a hold, as well as 6 annual memberships expired.

Month	New Members	Cancelled Members	EOM Total Members (EOM =End of Month)
Jan-21	92	68	1585
Jan-22	122	69	1652

Demographic Percentage as of 1/31/22



- The month of January we added 5 group fitness classes totaling 30 classes offered weekly. January brought in 840 group fitness participants. The group fitness classes have an average of 210 participants per week and an average of 7 participants per class.

- We had 7,221 visits by fitness members, during the month of January 2022, compared to 5,858 during January 2021, an increase of 1,363 visits. We had 39 guest visits bringing in $390 in revenue.

- The personal training department brought $2,165 for January 2022. We had 38 personal training sessions during the month of January.

- The month of January we offered members a complimentary Kettlebell workshop, led by one of our personal trainers, Lise Gorajski. Three members participated in the complimentary workshop. We plan on offering members more workshops in the future to further increase member engagement and create an opportunity to convert these members to personal training clients.

- April of 2022, we plan on offering members a spring personal training promo. Giving members the opportunity to purchase personal training at a discounted rate and achieve their fitness goals before the summer season begins, in turn, increasing personal training revenue.

- In the month of April La Grange Fitness will be hosting an open house. Giving prospects the opportunity to utilize and learn about our fitness center and all of it amenities.

- Please see updated 3Q goals and objectives following this report.

PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
La Grange Fitness

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Expand group fitness classes by offering fee-based classes in the parks.	Offer daytime classes at Sedgwick Park and evening classes at Gordon Park. Classes will compliment current group fitness schedule and goal start date is June. Minimum of 3 fee-based classes offered.	Jenny Bechtold	C
1Q Comments	Offered outdoor classes this summer at Sedgwick and Gordon Park. We offered four classes that were four weeks long in June and four three weeks sessions in July.		
2Q Comments	Will explore outdoor group fitness for 2022-2023 Budget		
3Q Comments			
4Q Comments			
Develop a fitness marketing campaign to draw in new members during and through the pandemic.	Implement a marketing plan that focuses on all facets of fitness services at La Grange Fitness to promote through community. Include Personal Training, Group Fitness and New Outdoor Fitness Classes. High focus on safety. Increase membership base to 1900.	Jenny Bechtold	O
1Q Comments	Beginning stages of developing marketing plan for fall/winter. Plans to participate in Wellness Week through, September 20th to September 26th. La Grange Fitness will promote a special during this timeframe that LGBA will help us promote.		
2Q Comments	New Fitness Supervisor started 9/21 in process of learning operations and implementing marketing strategies.		
3Q Comments	Host an open house in 4Q to draw in new members		
4Q Comments			
Increase personal training sales.	Promote Personal Trainers in the fitness center using flyers, social media, videos, exercise tips, and "Get to know the Trainers", as well as educational opportunities for members. Offer two PT sales each year to increase sales by 10%.	Jenny Bechtold	O
1Q Comments	Projected first promotion in the fall. In the process of building our staff base for personal trainers.		
2Q Comments	Hired a new personal trainer. In the process of interviewing trainers to further build our staff base. Promoting Kick-start and posting flyers throughout the fitness center.		
3Q Comments	Offer a spring PT sale to members.		

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop an annual member survey	Create an annual member survey to measure member satisfaction and benchmark each year.	Jenny Bechtold	O
1Q Comments	New fitness supervisor will develop survey.		
2Q Comments	Beginning stages of developing survey.		
3Q Comments	Continuing development of survey.		
4Q Comments			

Park District of La Grange
February 2022
Board Report

Leanna Hartung
Superintendent of BASE

- Registration for Summer Camp starts March 1st. We have been preparing and promoting camp 2022 with SD102, on the BASE website and emails to BASE parents.

- BASE registration for 2022-23 school year will begin March 8th for full-time and March 22nd for part-time families. We have had many calls and emails regarding next school year registration. I anticipate registration to be very busy.

- BASE staff have started and some have completed the IDHS (Illinois Department of Human Services, DCFS and AFC(Action For Children) on line trainings. They need to complete 15 hours a year. They have until March 1st to complete the trainings required.

- Melissa and I continue to cover morning and afternoon shifts at the BASE locations. We are actively in search of Forest Road, Ogden and Cossitt employees.

- Please see updated 3Q goals and objectives following this report.

Current BASE Attendance

School	Capacity	Attendance	Currently Waitlisted
Barnsdale	50	46	0
Cossitt	50	41	26
Congress Park	50	50	0
Forest Road	50	36	0
Ogden	75	60	34

PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
BEFORE & AFTER SCHOOL CARE (B.A.S.E.)

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Taking on more RecTrac responsibilities/online registration.	Learning how to navigate RecTrac to ensure cross training for ease of work across departments and increase ability to assist participants. Begin with online registration for specialty camps in fall 2021. Participate in Rectrac Training and train with internal staff.	Leanna Hartung Melissa Seaberg	O
1Q Comment	Melissa and I both trained with Linda Muth in July 2021 on navigating rectrac. Training will continue throughout the year. We will start on-line registration for specialty camps fall 2021.		
2Q Comments	We successfully rolled out the on-line BASE specialty camp registration in September 2021.		
3Q Comments	In progress and will continue into the 2022-2023 year		
4Q Comments			
From the Desk of Letter/Video	In addition to newsletters, we will send out a letter or short video posted to the base website from the desk of Leanna and Melissa with pertinent information, exciting updates, and Park District happenings. We will both email and post the letter on our website.	Leanna Hartung Melissa Seaberg	N
1Q Comments	We will start this when BASE resumes in the 2021-22 school year.		
2Q Comments	We continue to send out monthly newsletters however, we have not started the video for parents. Letters and new information has been added to the BASE website. We should have a video update and start to this in 3Q and 4Q.		
3Q Comments	The video tidbits on the BASE website have not been started. We have a plan for the 2022-23 to involve the BASE supervisors in the video tidbits. This is on our goals and objectives for 2022-2023.		
4Q Comments			
Expand B.A.S.E.	Contact School District 103 to evaluate their needs for before and after school care. Investigate starting a program for the families who currently use the half day kindergarten option at B.A.S.E. schools. Explore community interest for a half day program, find location and costs associated with the program.	Leanna Hartung Melissa Seaberg	C D

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
1Q Comments	I have reached out to SD103 several times with no response. It may have been due to summer staff in the offices off.		
2Q Comments	School District 103 uses The Village of Brookfield for their Before and After School Programming. Due to staffing shortage, we will be deferring investigating ½ day programming for BASE families.		
3Q Comments	Deferred indefinitely		
4Q Comments			
Create a fee schedule for upcoming school years.	Complete a competitive analysis on surrounding before and after school programs. Evaluate current B.A.S.E. fees and determine appropriate fees moving forward while remaining competitive.	Leanna Hartung Melissa Seaberg	C
1Q Comments	I have researched Before and After School Care current fees from other entities and Park Districts within a 15-mile radius of La Grange. This data will prepare us for future increases. BASE is still one of the most economical programs around.		
2Q Comments	An increase to the BASE program fees were discussed and adjustments will be made for the 2022-2023 school year. A letter will go out to the BASE families January 2022 with the new fees.		
3Q Comments	Registration will begin March 1st with the new registration fee and fees for next school year. A letter will be sent out soon notifying parents.		
4Q Comments			
Create distinct branding for B.A.S.E. program.	Explore B.A.S.E. branding with our comprehensive master plan. Develop logo for B.A.S.E.	Leanna Hartung Melissa Seaberg	N
1Q Comments	Will be in-progress start of 2Q or 3Q		
2Q Comments	We reached out to our staff with any ideas they may have for the BASE brand. We are still in the process of creating the perfect logo for the program.		
3Q Comments	In Progress, will continue to work on during 4Q.		
4Q Comments			

Park District of La Grange
February 2022
Board Report

Chris Finn
Superintendent of Facilities
Facilities Department

- The Recreation Center had most of the January rentals cancel due to the new Cook County vaccine mandate that was instated. The February & March rentals have picked up. For February & March we have around 3-5 rentals on Saturdays and Sundays.

- The gymnasium & playground continue to be busy. During the week the gymnasium is pretty much full with programs and some rentals in the few available spots. Sundays remains a busy day for open gym.

- Tom Golden is the new Building/Maintenance Supervisor. Tom started on Monday, January 31; I have been working closely with him to get him acclimated to his job duties, the Rec Center, part-time & full-time staff, and the schedule of the building.

- I have met with the affiliate groups for the spring/summer seasons. While meeting with and talking to the groups we have a good schedule set for the season. The permits for the upcoming season will be sent to me starting in early March. As the weather breaks, I will be in close communication with them as to when they can get out on the fields. Most groups will be looking to start in early to mid-April. I have also talked to and sent all of the user groups the updated Affiliate User Group Agreement; a few questions have come up but most of the groups are ok with the agreement. I have been in contact with the groups with questions and we will work through them.

- Linda has created a tutorial for processing preschool registrations for the front desk and re-trained staff.

- I attended the Annual IPRA/IAPD State Conference January 26-29th. I attended educational session on construction bidding & contracts, parking lot maintenance, a facility & parks round table, and project management.

Rental Information-January 2022

Recreation Center Room Rentals January 2022:

Rentals- 15 total rentals from (2 La Grange, 2 Chicago, 2 Lyons, and 1 each from Brookfield, La Grange Park, Western Springs, Villa Park, Berwyn, Countryside, Cicero, Hanover Park, and Wilmington).

Total Fees Jan. 2022 -$5597

Total fees cancelled due to covid vaccination verification requirement, Jan. 2022-$8620

Total Rentals cancelled due to covid vaccination verification requirement, Jan. 2022- 25 cancellations

Rooms: 108/109- 0 rentals
105/106- 6 rentals
108- 1 rental
105- 1 rental
112- 3 rentals
109- 1 rental
102- 0 rentals
Banquet- 3 rentals
Parties with exclusive playground rental included- 9

Outdoor Rentals January 2022:

Rentals- 0
Total Fees- $0

Community Center Rentals January 2022:

Rentals- 3 total rentals from (La Grange. Chicago, and Brookfield)
Total Fees- $595
Total fees cancelled due to covid vaccination verification requirement, Jan. 2022- $300
Total cancellations due to covid vaccination verification requirement, Jan. 2022- 1 cancellation

Court Rentals January 2022:

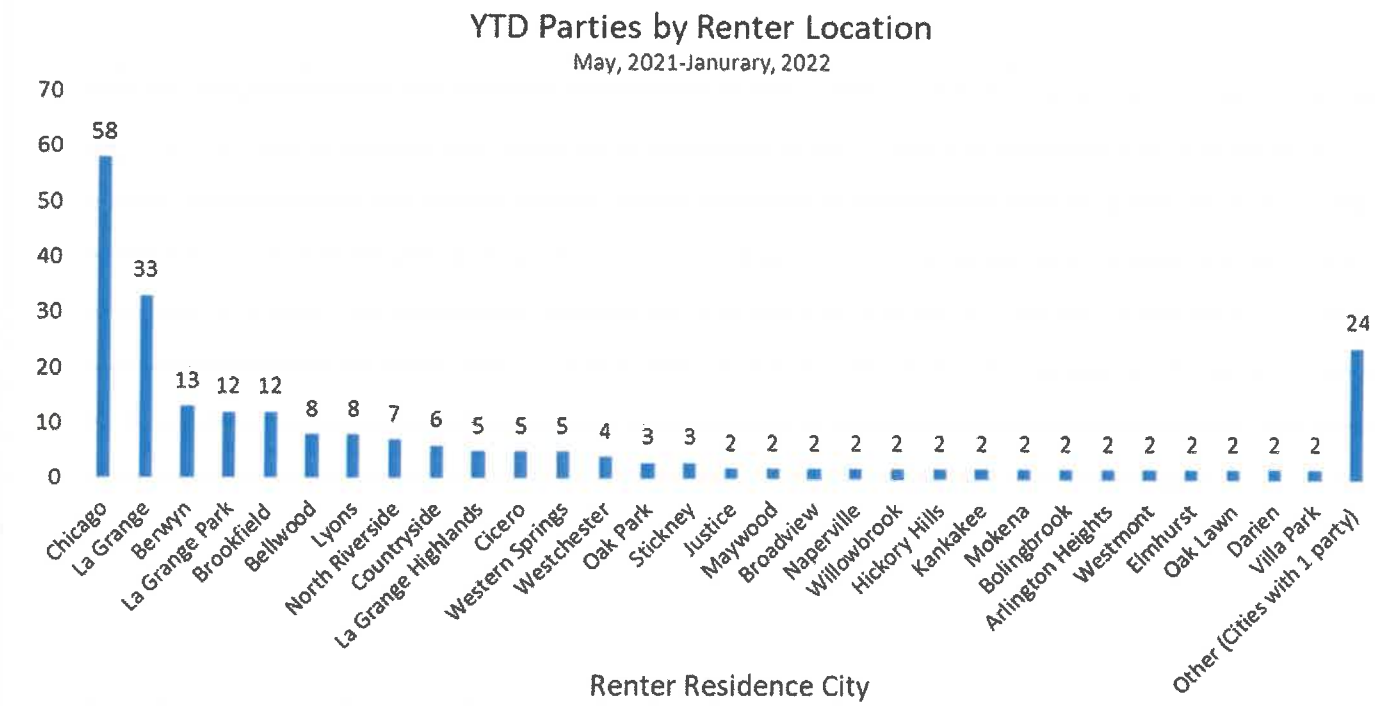
Rentals- 0
Total Fees- $0

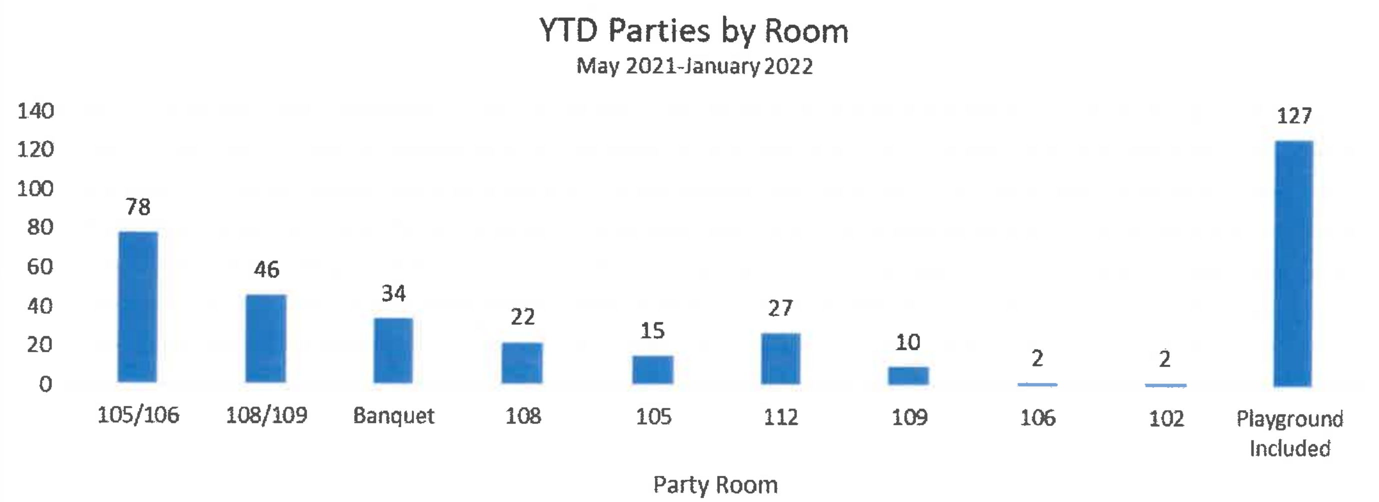
All the above information is based on individual rentals, not multi-date, repeat rentals from teams/organizations.

YTD Rental Information May 2021-Janurary 2022

Recreation Center Rentals

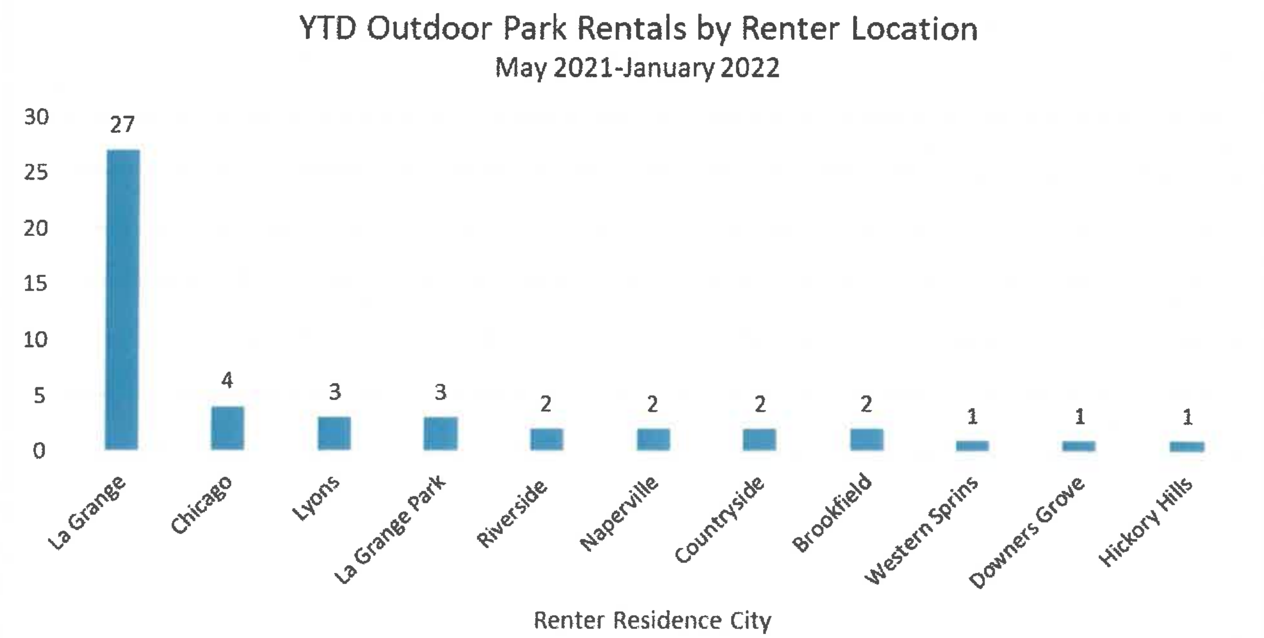
There has been a total of 236 rentals for the Recreation Center rooms between May 2021 and January 2022. The total fees collected May 2021-Janurary 2022 equals $87,047 The following charts display the number of parties by the renter locations and by the rooms reserved.

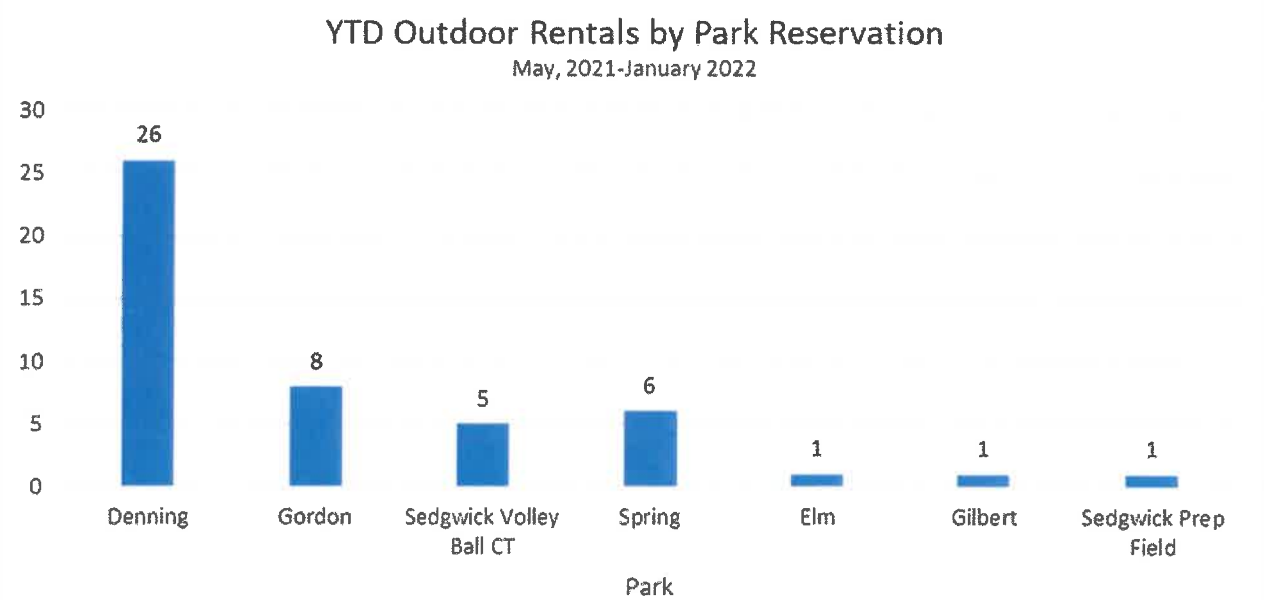




Outdoor Rentals

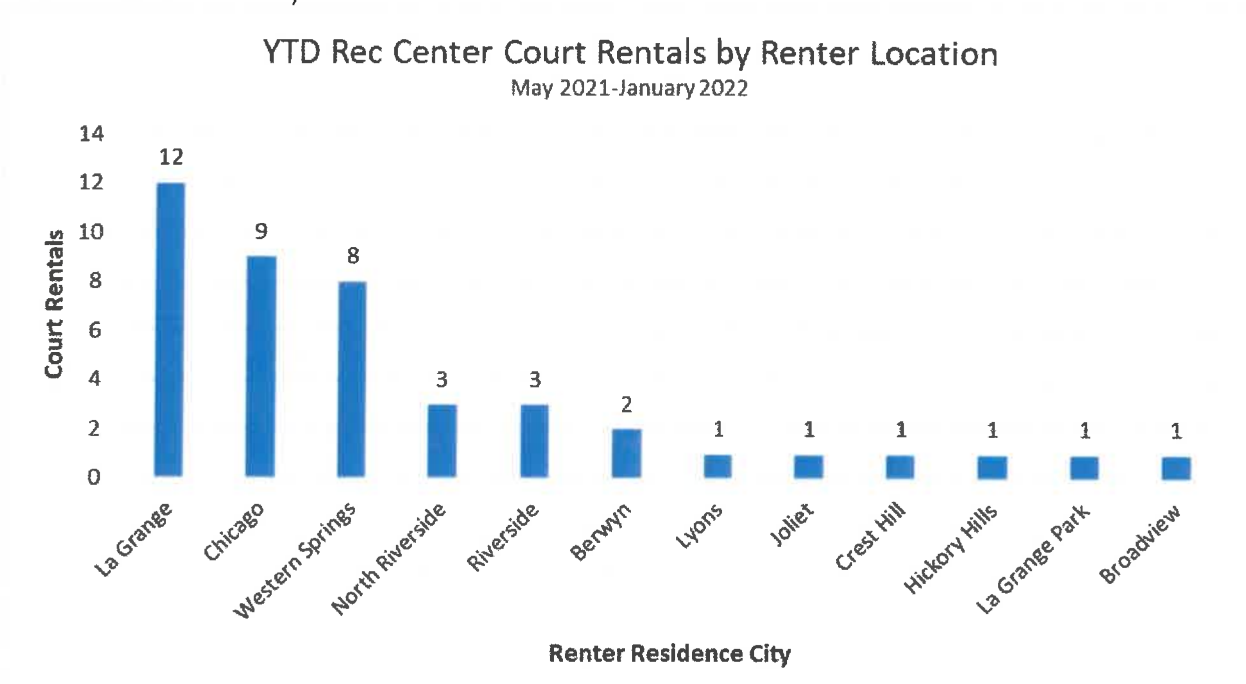
There has been a total of 48 rentals for outdoor facilities and park shelters May 2021-Janurary 2022. The total fees collected May 2021-January 2022 for outdoor rentals equals $5430. The following charts display the number of rentals by renter locations and by the parks reserved. This information is based on individual rentals. It does not include the field rentals by organizations which include multiple dates over several months of use (example-AYSO soccer field rentals are not included in these graphs).





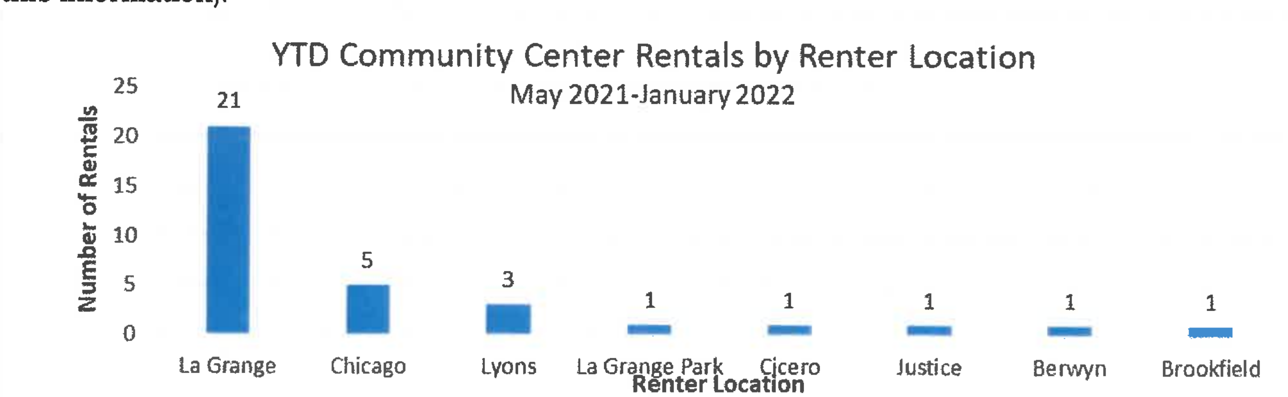
Indoor Court Rentals

There has been a total of 43 indoor court rentals May 2021-January 2022. The total fees collected May 2021-January 2022 for indoor court rentals equals $5142. The following chart displays the number of rentals by renter locations. This informatin is based on individual rentals. It does not include the court rentals by organizations which include multiple dates over several months of use (example-Taylored Intensity is not included in this).



Community Center Rentals

There has been a total of 34 rentals for the community center from May 2021-Janurary 2022 The total fees collected May 2021-January 2022 for the Community Center rentals equals $6895. The following chart displays the number of rentals by renter locations. This informatin is based on individual rentals. It does not include the rentals by organizations which include multiple dates over several months of use example-Leadershop and Sign of the Cross Christian Ministries are not included in this information).



PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
FACILITIES & RENTALS

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop cleaning standards for the Recreation Center and custodial practices for general cleaning, as well as opening, closing and after room use procedures.	Establish cleaning standards for program rooms, the gymnasium, bathrooms, etc. Create a detailed checklist for general cleaning of each room, along with procedures for opening, closing, room setup and breakdown, etc. Transfer standards to other facilities once in place at the Recreation Center.	Chris Finn	O
1Q Comments	Projected to begin 2Q.		
2Q Comments	Research has been started and on this and will determine how in depth this will be or doing it in sections. Sections may be by multi-purpose rooms, dance/fitness room, gymnasium, & banquet room.		
3Q Comments	The standards for party rentals (in program rooms & banquet room) are almost completed will be starting on programing usage side on it soon. Last will be opening and closing standards		
4Q Comments			
Revise the rental information for tri folds and website to include all the facilities.	Update to include pictures, room dimensions, and amenities of the Community Center, Recreation Center party rooms, Banquet Room, fields and courts. Include room setups in pictures to better promote room layout options.	Madonna Giampietro	O
1Q Comments	Change in staffing, began employment 6/28. Projected to begin 2Q		
2Q Comments	Evaluated current rental web pages to determine what content needs to be included/changed/taken out.		
3Q Comments	Trifolds updated. Pricing updated on website.		
4Q Comments			
Create a deep cleaning plan for the Recreation Center.	Establish daily, weekly, monthly, quarterly, bi-annually, and annual list of items to be deep cleaned by the recreation center maintenance department.	Chris Finn	O
1Q Comment	Reviewed the current forms that are in place to see what can be adjusted. This will allow us to make changes to get a better handle on special cleaning scheduling.		
2Q Comments	Maintenance Supervisor has started to make new forms. Forms are having items deleted and new things added; as well as making additional forms for shifts or tasks.		

3Q Comments	I have talked with the new Maintenance/Custodial Supervisor about this; Tom will be working on this and we will come together and review the plans and implement them immediately.		
4Q Comments			
Inventory facility equipment, past repairs, dates items were replaced, as well as future repair needs.	Review and update capital replacement spreadsheets. Update spreadsheets to reflect past replacement dates, as well as future replacement needs. Work in conjunction with our comprehensive master plan to update capital replacement plan.	Chris Finn	O
1Q Comments	Will work in conjunction with the data from the Comprehensive Master Plan. Awaiting documents from PRI. A list of past paving and lighting projects was prepared to assist with future planning.		
2Q Comments	I have started to color coordinate the items on the list in three different colors. Red meaning it needs to be done or past due, orange meaning it is 3-5 years away from needing to be replaced, and green meaning no replacement is needed.		
3Q Comments	In conjunction with Leynette; this has been updated with numbers from past projects and future cost numbers. We have added and taken items off that are necessary & unnecessary at this point.		
4Q Comments			
Evaluate current fee structure for rentals and detailed reporting for demographics of rentals.	Complete a competitive analysis on surrounding rental venues. Evaluate current fees and determine appropriate fees moving forward while remaining competitive. Factor in demographics of past and current rentals to assist with competitive analysis.	Madonna Giampietro Chris Fin	O
1Q Comments	Compiled data from surrounding rental venues and started to report demographics of current year's rentals.		
2Q Comments	Analyzed data collected and determined appropriate fee structure for indoor rentals.		
3Q Comments	Based on competitive analysis, updated rental fees for rooms at the rec. center and Community Center. New fees went into effect Dec. 1, 2021. New fee information was updated in the brochure, website, and trifolds. Started discussion/research on court, fields, and outdoor rental spaces. New fees for outdoor spaces and court fees will take effect May 1st		
4Q Comments			

Park District of La Grange
February 2022
Board Report
Claudia Galla
Parks Foreperson
Parks & Grounds Report

- There have been minimal snow events in the past month. Time was used to continue updates at the Community Center under my guidance and input from my staff.
  - The majority of the interior painting has been completed to include walls, trim & doors.
  - Vinyl cove base has been replaced throughout.
  - Kids coat racks with hooks were created and installed in the coat room.
  - Electrical covers have been replaced throughout.
  - Office shades and shelves were replaced.
  - Energy saving weather stripping & door sweep have been replaced on all exterior doors.
  - Windows and light fixtures have been cleaned throughout.
  - The community bulletin board is on order, to soon be replaced.

- Agreement and specification documents have been completed and signed on 1/26 for Davis Tree Care to begin 2021/2022 priority tree pruning and removal. Work began 2/2022 and will be completed on or before 4/2022. The work being performed is guided by the data in our tree inventory and follow the latest industry standards and best management practices. I will be overseeing and communicating with Jeff Sutphin, Operations Manager, throughout the project. Sedgwick and Denning parks have been completed.

- I have applied for the Openlands Treeplanters Grant https://openlands.org/what-we-do/trees/treeplanters-grants/ If awarded, this resource will be best served at the donated property at 511 E. Cossitt. Trees provided by this grant will aid in the development of the greenspace access for the community. This grant also seeks to promote outreach to the local community as stakeholders in the planting and protection of these trees. Tom Ebeling, Community Arborist for OpenLands, has taken an interest in our application and I have been in contact with him. He understands we are in the early stages of planning for this new park and don't have a site plan. His concern is with the construction process that may damage newly planted trees. He will schedule a site visit this summer and will move forward once we have a site plan for the property.

- I meet Nick Fuller from Natural Communities regarding the OpenLands ComEd Green Regions Grant (https://openlands.org/get-involved/greenregion/) and establishing a pollinator habitat. After meeting with Nick and further evaluation, more research, training, and education is required to establish a successful pollinator habitat. College of DuPage (COD) offers a one credit course, Landscaping for Pollinators in the fall. The goal is to participate in the COD class fall 2022, apply for the grant in 2023 with implementation in fall of 2023. I have attached a potential pollinator habitat location at Denning Park.

- The LeaderShop has completed the Adopt-A-Park program application. They will be adopting Community Center starting April 23rd. Cathy Pierson and I will work together on arrangements for a successful year. We recently received an application from Vear Financial to adopt Sedgwick Park. We are very excited we have two Adopt-A-Park applications!

- Check our online calendar for information on upcoming events:
  April 23 – Native Plants in the Urban Garden
  April 29 – Arbor Day Gathering
  May 28 – Rain Barrel & Rain Garden Benefits
  in the Urban Landscape
  September 9 – Centennial Tree Planting at Denning Park

- Project Rain Barrel will begin online April 1st. Residents will be able to follow a link from our Project Rain Barrel webpage to Upcycle Products Inc., where they will be able to make a purchase directly and find more information.
  Residents will be encouraged to attend the presentation on the benefits of using a rain barrel May 28th.
  End of barrel sales is May 30th.
  Barrel pick-up from the Maintenance Garage is June 11th.

- The annual inspections for fire extinguishers, underground fuel tanks, vehicle lift and both aerial lifts have been completed. Safety Data Sheet binders have been reviewed and updated. I have completed Pesticide training and re-certification.

- Please see the updated Parks Maintenance 3Q goals and objectives following this report.

Urban & Community Forestry Grant update:

- We have received from Urban Forestry Management the final draft of the Tree Management Plan for our review.

- Jenny and I met with Zach Wirtz from The Morton Arboretum to discuss 3Q progress on our tree grant and information needed to complete the Tree Preservation and Protection Policy.

Routine duties for the month include:

*Process vouchers.
*Trash & recycling collection in all parks, once a week.
*Clean the interior of our satellite buildings, daily.
*Completed inspections for February will include Playgrounds and Buildings.





Potential Pollinator Habitat at Denning Park

PARK DISTRICT OF LA GRANGE
2021-2022 GOALS & OBJECTIVES
PARKS DEPARMENT

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop parks maintenance standards for each park.	Create a manual which includes each park location with the mowing schedule and time to mow park, fertilization and week control process, general weeding and upkeep, mulch replacement plan, garbage removal schedule, park inspection checklist and playground inspection checklist. Complete a plan each quarter for 2-3 parks.	Claudia Galla Ricky Cox Jose Farias	O
1Q Comments	1st draft for all locations has been completed.		
2Q Comments	Continue edits and revisions to draft manual.		
3Q Comments	Parks Manual files have been transferred to the district shared drive. Marketing will create a user-friendly version to be place on our website (projected 2022-2023).		
4Q Comments			
Develop a system to encourage recycling throughout the Park District.	Buildings: Supply recycling bins where needed. Have recycle dumpster more accessible to staff. Set a drop-off point for collection of spent batteries and used banners. Parks: price/purchase (pending budget availability) proper lids for 50-gallon cans, used on athletic fields. Investigate pricing for permanent replacement of trash and recycling cans. Notify/train all staff with information and procedures.	Claudia Galla Ricky Cox Jose Farias Vince Gonzalez	O
1Q Comments	Recycling dumpsters are now inside the building for easy access. Recycle cans have been re-stenciled and fitted with proper covers. We are collecting banners to be up cycled through a sm. business. We are collecting spent batteries for proper disposal.		
2Q Comments	We will be switching to biodegradable dog waste bags in the near future. Once the current stock is depleted, Poo Free Parks will be providing the biodegradable dog bags at a cheaper price. Leynette gathered information for the proper disposal of 50+ obsolete office phones. We prepared and packaged them for delivery to Revolving Networks where they will be processed. Leynette & Jenny are currently preparing for the proper disposal of paper files under the Local Records Act. There is currently 100 cu.ft. in storage to dispose of. Each department will also gather outdated files to contribute.		

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
3Q Comments	Have researched and obtained three price quotes for double stream (trash & recycle) 35 gal. receptacles made from recycled HDPE plastic from Waste Wise Products, Trash Cans Warehouse, and Commercial Zone Products. These units will replace trash receptacles (a few at a time) in parks, pending on capital budget. Weather stripping & door sweep were replaced on all entrance doors of the Community Center to save cooling and heating energy.		
4Q Comments			
Compile an inventory list of each park.	Complete inventories for 2-3 parks per quarter; to include but not limited to benches, trash & recycle receptacles, picnic tables, water fountains, bleachers, tennis courts, basketball courts, ball fields, soccer fields, etc.	Claudia Galla	C
1Q Comments	Inventories completed for each park.		
2Q Comments	Gathered info for needed replacement of outdated park amenities. Fountains, benches, picnic tables.		
3Q Comments	Gathered quotes for gradual replacement: four styles of installed outdoor water fountains from Melvin Plumbing, Handicap and standard, 6' and 8' picnic tables from NuToys, and 6' park benches from NuToys		
4Q Comments			
Create a Commemorative Bench Program.	Offer the public an opportunity to purchase a bench with a plaque insert. Update current Commemorative Tree Program to include benches. Gather pricing information. Develop a standard installation procedure.	Claudia Galla	O
1Q Comments	1st draft of updated tree & bench program complete.		
2Q Comments	Pricing for bench and plaque has been obtained and continue to work on bench commemorative program to offer to residents.		
3Q Comments	The program plan with details is complete; have been handed on to marketing. The new updated plan will appear in the summer brochure.		
4Q Comments			
Develop and implement an Adopt-A-Park Program.	Investigate an Adopt-A-Park program. Speak with other districts who already have a program, create a program & rollout plan, along with develop waivers and necessary documents. Goal to hand out Adopt-A-Park information during the Pet Parade to start spreading the word. Ensure branding of Adopt-A-Park program is formed in conjunction with our comprehensive master plan.	Claudia Galla Jenny Bechtold	O

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
1Q Comments	Have collected information from several districts on their adopt a park programs. Will work on putting together the program details and waivers for groups and organizations. Updated the website to have an Adopt-A-Park page with coming soon information and to contact Jenny if interested in adopting a park.		
2Q Comments	Program paperwork has been developed and under review for any updates or changes. Logo has been created. Planning a soft roll out during tree walk on November 6, 2021.		
3Q Comments	The program has been finalized & uploaded to our website under the Parks & Facilities tab. Starting 12/2021, the program is now offered to the public. There are links to information, application & volunteer waver forms. Interested residents were contacted by email. Info has been passed on to Marketing to get it out to the public with flyers, online and social media.		
4Q Comments			
Schedule an Independent Consultant to audit our parks.	The audit will take place by an Independent Consultant to give our parks a second set of eyes for upkeep and safety. After each audit we will receive a report with any necessary improvements.	Claudia Galla	O
1Q Comments	The process has started by Ray Ochromowicz from Executive Decisions visiting parks and compiling a detail summery of needed repair and safety issues. The parks teams have completed all repairs.		
2Q Comments	Repairs are completed as a summery is reviewed by Maintenance each month. Each park is inspected twice annually.		
3Q Comments	Staff continues to review and repair following report summary from consultant.		
4Q Comments			

Section 5

PARK DISTRICT of LaGrange

ATTORNEY REPORT

Section 6

TREASURER REPORT

Section 7

ACTION ITEMS

MEMORANDUM M22-001

TO: PDLG Board of Commissioners
FROM: Jenny Bechtold
RE: Board Policy Manual Updates
DATE: February 14, 2022

Background:
The Board Policy Manual has been adopted by the Park District of La Grange Board of Commissioners and requires frequent updating, due to changes in operations, as well as legal updates.

Implications:
Several sections of the manual were reviewed by staff and legal counsel to ensure policies are current and follow legal requirements. Below is a summary of the updates. Please find a redlined version, along with a clean copy.

Section 257 – Program & Facility Benefits & Discounts for Staff: Updated part-time staff to all receive the same discounts regardless of IMRF status, and added waiving 100 percent of the fitness center fees for part-time staff.

Section 702 – Safety Policy: Spelling corrections only and revised date implemented.

Section 708 – Sexual Harassment Policy: Updated to follow legal requirements.

Section 710 – Drug-Free Workplace Policy: Updated to follow legal requirements, with recreational cannabis included.

Section 728 – District Publications: Rescind Section 728, District Publications, and reissue as District Publications as Section 736. Reissued due to duplicate Section 728 Affiliate or Service Organizations/Group Agreements.

Section 730 – Request for Affiliation: Rescind policy 730 referenced in Section 728, Affiliate or Service Organizations/Group Agreements. Section 730 referenced in Section 728 cannot be located and will no longer apply once Section 728 is updated. Staff is working with legal counsel and affiliate groups with the intention to present Section 728 in March or April. There is also a duplicate Section 730, Service Animal Policy.

Section 730 – Service Animal Policy: Updated to include language specifying the work or tasks performed by a service animal specifically related to the individual's disability, expands examples of tasks (examples are just that, and there may be additional tasks not included in examples) and a minor language change in third paragraph of Section 730.

Section 736 – District Publications: Updated to follow legal requirements and updates language to review the section as required.

Proposed Additional Policy:

Section 846 - Bring Your Own Device Cell Phone Policy: New policy outlining cell phones in the workplace and reimbursement for eligible employees.

Staff Recommendation:
Staff recommends approving the following revised sections of the Board Policy Manual as presented; Section 257 (Program & Facility Benefits & Discounts for Staff) revised, Section 702 (Safety Policy) revised, Section 708 (Sexual Harassment Policy) revised, Section 710 (Drug-Free Workplace Policy) revised, Section 728 (District Publications) rescind and reissue as Section 736 (District Publications) revised, Section 730 (Request for Affiliation) rescind with no reissue, Section 730 (Service Animal Policy) revised, and Section 846 (new policy).

SECTION 257

PROGRAM & FACILITY BENEFITS & DISCOUNTS FOR STAFF

Section 257.1 **Policy**

Program and facility benefit and discounts may be granted to staff of the Park District of La Grange according to the following plan in order to encourage them to participate in programs that they or their family may want to attend.

Section 257.2 **Full-Time Staff**

Full-time staff and their dependents may use the following services at no charge.

A. One hundred (100) percent of the resident fee will be waived if the program is a non-contractual program staffed by Park District personnel. This applies to general programs, building rentals, picnic site/pavilion rentals, athletic field rentals and court rentals. Staff are required to pay for any out-of-pocket expenses the district incurs, i.e., uniforms, craft supplies, snacks, etc. If a class is at capacity staff must forfeit their registration or pay the full registration fee.

B. In the cases of contracted programs and trips, a fee reduction equal to the amount of the administrative fee component agreed upon within the contractual agreement will be made (program fee minus contracted expenses), provided the class has met its minimum.

C. One hundred (100) percent of the fees will be waived for a La Grange Fitness membership. This discounted membership includes use of the fitness center, walking track and locker rooms. Group fitness classes are complimentary, unless class meets maximum capacity, then staff must forfeit their spot allowing paying members to participate in the class. Staff has the option to pay the resident rate to include group fitness classes in their membership.

Section 257.3 **Part-Time Staff**

A. Fifty (50) percent of the resident fee will be waived if the program is a non-contractual program staffed by Park District personnel. This applies to general programs, building rentals, picnic site/pavilion rentals, athletic field rentals and court rentals.

B. In the cases of contracted programs and trips, a fee reduction equal to the amount of the administrative fee component agreed upon within the contractual agreement will be made (program fee minus contracted expenses x 50%), provided the class has met its minimum.

C. One hundred (100) percent of the fees will be waived for a La Grange Fitness membership. This discounted membership includes use of the fitness center, walking track and locker rooms. Group fitness classes are complimentary, unless class meets maximum capacity, then staff must forfeit their spot allowing paying members to participate in the class. Staff has the option to pay the resident rate to include group fitness classes in their membership.

The following provisions apply to the entire Section 257:

257(i) Notwithstanding any other provisions of Section 257, the Director shall at all times retain and exercise the authority to limit the number of and/or percentage extent of fee waivers or reductions provided pursuant to Section 257, in order to ensure that discounted participation by employees does not prohibit resident participation or place the program(s)/agency in financial hardship.

257(ii) Dependents include an employee's spouse, children 18 and under who live at home, and children 26 and under whom are full time students.

257 (iii) The Director may permit employees to provisionally register for programs and rentals, subject to the Director's final decisions about the availability of classes or facilities and the available fee waivers or discounts for the same. If the Director decides pursuant to Section 257(i) above that any provisionally registered employees will not be eligible for discounted participation in a program or rental, the Director may offer the employees the ability to retain their registration for the program or facility at the normally applicable cost.

Approved by the Park District of La Grange Board on February 14, 2022.

SECTION 257

PROGRAM & FACILITY BENEFITS & DISCOUNTS FOR STAFF

Section 257.1 **Policy**

Program and facility benefit and discounts may be granted to staff of the Park District of La Grange according to the following plan in order to encourage them to participate in programs that they or their family may want to attend.

Section 257.2 **Full-Time Staff**

Full-time staff and their dependents may use the following services at no charge.

~~A.~~ One hundred (100) percent of the resident fee will be waived if the program is a non-contractual program staffed by Park District personnel. This applies to general programs, building rentals, picnic site/pavilion rentals, athletic field rentals and court rentals. Staff are required to pay for any out-of-pocket expenses the district incurs, i.e., uniforms, craft supplies, snacks, etc. If a class is at capacity staff must forfeit their registration or pay the full registration fee.

A.

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B. In the cases of contracted programs and trips, a fee reduction equal to the amount of the administrative fee component agreed upon within the contractual agreement will be made (program fee minus contracted expenses), provided the class has met its minimum.

C. One hundred (100) percent of the fees will be waived for a La Grange Fitness membership. This discounted membership includes use of the fitness center, walking track and locker rooms. Group fitness classes are complimentary, unless class meets maximum capacity, then staff must forfeit their spot allowing paying members to participate in the class. Staff has the option to pay the resident rate to include group fitness classes in their membership.

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Section 257.3 ~~**Permanent**~~ **Part-Time** **StaffI** ~~**Staff**~~

~~IMRF-eligible permanent part-time I staff and their dependents are extended the following discount.~~

Section 257 - continued

A. Fifty (50) percent of the resident fee will be waived if the program is a non-contractual program staffed by Park District personnel. This applies to general programs, building rentals, picnic site/pavilion rentals, athletic field rentals and court rentals.

B. In the cases of contracted programs and trips, a fee reduction equal to the amount of the administrative fee component agreed upon within the contractual agreement will be made (program fee minus contracted expenses x 50%), provided the class has met its minimum.

C. One hundred (100) ~~Fifty (50)~~ percent of the fees will be waived for a La Grange Fitness membership. This discounted membership includes use of the fitness center, walking track and locker rooms. Group fitness classes are complimentary, unless class meets maximum capacity, then staff must forfeit their spot allowing paying members to participate in the class. Staff has the option to pay the resident rate to include group fitness classes in their membership. ~~Part-time staff must average (8) eight hours per week to qualify for discount.~~

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~~**Section 257.4 Part-Time II Staff**~~

~~Part-time II staff and their dependents are extended the following discounts.~~

~~A. Twenty-five (25) percent of the resident fee will be waived if the program is a non-contractual program staffed by Park District personnel. This applies to general programs, building rentals, picnic site/pavilion rentals, athletic field rentals and court rentals.~~

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~~B. In the cases of contracted programs and trips, a fee reduction equal to the amount of the administrative fee component agreed upon within the contractual agreement will be made (program fee minus contracted expenses x 25%), provided the class has met its minimum.~~

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~~C. Fifty (50) percent of the fees will be waived for a La Grange Fitness membership. This discounted membership includes use of the fitness center, walking track and locker rooms. Group fitness classes are complimentary, unless class meets maximum capacity, then staff must forfeit their spot allowing paying members to participate in the class. Staff has the option to pay the resident rate to include group fitness classes in their membership. Part-time staff must average (8) eight hours per week to qualify for discount.~~

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The following provisions apply to the entire Section 257:

257(i) Notwithstanding any other provisions of Section 257, the Director shall at all times retain and exercise the authority to limit the number of and/or percentage extent of fee waivers or reductions provided pursuant to Section 257, in order to ensure that discounted participation by employees does not prohibit resident participation or place the program(s)/agency in financial hardship.

257(ii) Dependents include an employee's spouse, children 18 and under who live at home, and children 26 and under whom are full time students.

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257 (iii) The Director may permit employees to provisionally register for programs and rentals, subject to the Director's final decisions about the availability of classes or facilities and the available fee waivers or discounts for the same. If the Director decides pursuant to Section 257(i) above that any provisionally registered employees will not be eligible for discounted participation in a program or rental, the Director may offer the employees the ability to retain their registration for the program or facility at the normally applicable cost.

Approved by the Park District of La Grange Board on February 14, 2022.

SECTION 702

SAFETY POLICY OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS

The Park District of La Grange maintains that public and employee safety is one of its greatest responsibilities. In all assignments, the health and safety of all participants and employees should be of the utmost consideration.

Within the operational activities of any endeavor, there may be exposure of the general public, participants and employees to personal injury or property damage that may be unidentified and/or unintentionally hidden. Although accidents are unplanned events, most accidents are preventable and proper planning can control them. Reviews of operations should include consideration of problems and/or errors which could occur in relation to the environment, equipment, job procedures and personnel. Every accident which occurs should be evaluated in order to prevent its recurrence.

Loss prevention activities are designed to initiate such preplanning as necessary to minimize unsafe acts, contain environmental hazards, and control unsafe conditions. Continual emphasis on loss prevention techniques, the refinement of work procedures, and instituting safe working conditions has been shown to significantly reduce injuries, property damage and work interruption.

Safety adherence and performance will be considered an important measure of employee work performance evaluations at all levels. In order to ensure a safe environment the Director will develop, implement and administer a comprehensive loss prevention program.

Department heads and personnel at all levels of the Park District will make safety a matter of continuing concern, emphasizing that effective loss prevention is an integral part of management procedures, and that such procedures are designed to fully utilize the Park District's capital and personnel. Employees are expected, as a condition of employment, to adopt the concept that the safe way to perform a task is the most efficient way and the only acceptable way to perform it.

This Policy shall be in full force and effect from and after its adoption.

ADOPTED the 19th day of July, 1994: Barbara L. Yong, President of the Board of the Park District of La Grange

ATTEST: Anne Marcisz, Secretary, Park District of La Grange

SECTION 702

SAFETY POLICY OF THE
PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS

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ADOPTED the 19th day of July, 1994: Barbara L. Yong, President of the Board of
the Park District of La Grange

ATTEST: Anne Marcisz, Secretary, Park District of La Grange

SECTION 708

SEXUAL HARASSMENT POLICY OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS

INTRODUCTION

The Park District of La Grange is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Park District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, officer, official, park commissioner, agent, volunteer, and vendor of the Park District as well as anyone using the Park District's facilities, to refrain from sexual and other harassment. The Park District will not tolerate sexual or any other type of harassment of or by any of its employees and elected officials. Actions, words, jokes, or comments based on an individual's actual or perceived sex, race, color, national origin, age, religion, gender (including gender identity and expression), citizenship status, ancestry, marital status, veteran status, disability, sexual orientation, genetic information, unfavorable discharge from military service or military status, civil union partnership, order of protection status, pregnancy, childbirth, medical condition related to pregnancy or childbirth, or any other legally protected characteristic will not be tolerated.

This policy should not, and may not, be used as a basis for excluding or separating individuals of a particular gender, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the Park District prohibit disparate treatment on the basis of sex or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement and further these policies, not to form the basis of an exception to them.

DEFINITIONS OF HARASSMENT

Sexual harassment may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:

A. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;

B. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee; or

C. The harassment has the purpose or effect of interfering with the employee's work performance or creating a working environment that is intimidating, hostile, or offensive to the employee. For purposes of this definition, the term "working environment" is not limited to a physical location where an employee is assigned to perform his or her duties and does not require an employment relationship. For purposes of this policy, the "work environment" may include but is not limited to seminars, training events, business trips, professional conferences, business meetings and business-related social events.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors may include, but are not limited to: unwanted sexual advances or requests for sexual favors; preferential treatment of an employee, or a promise of preferential treatment to an employee in exchange for dates or sexual conduct; or the denial or threat of denial of employment benefits or advancement for refusal to consent to sexual advances; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.

Harassment on the basis of any other protected characteristic as set forth herein above in the section of this policy entitled "Introduction" is also strictly prohibited. Under this policy, harassment is verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her actual or perceived sex, race, color, national origin, age, religion, gender (including gender identity and expression), citizenship status, ancestry, marital status, veteran status, disability, sexual orientation, genetic information, unfavorable discharge from military service or military status, civil union partnership, order of protection status, pregnancy, childbirth, medical condition related to pregnancy or childbirth, or any other legally protected characteristic or that of his/her relatives, friends or associates, and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment, (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail, text message, social media and any and all other electronic formats).

Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during seminars, training events, business trips, professional conferences, business meetings and business-related social events.

Note: Any employee engaging in practices or conduct constituting sexual harassment, discrimination or harassment of any kind shall be subject to disciplinary action, up to and including discharge.

RETALIATION IS PROHIBITED

The Park District of La Grange prohibits retaliation against any individual who reports discrimination or harassment, participates in an investigation of such reports, or files a charge of discrimination or harassment. Retaliation against an individual for reporting harassment or discrimination, for participating in an investigation of a claim of harassment or discrimination, or for filing a charge of discrimination or harassment is a serious violation of this policy, and like harassment or discrimination itself, will be subject to disciplinary action, up to and including discharge.

Should you be subjected to retaliation for reporting sexual harassment, participating in the investigation of any such report, or for filing a charge of sexual harassment with the Illinois Department of Human Rights or any other federal, state, or local governmental agency with jurisdiction over such a charge, you have the right to file a charge with the Illinois Department of Human Rights at the address and telephone number set forth below. You may also have rights or recourse under the State Officials and Employees Ethics Act and/or the Illinois Whistleblower Act.

REPORTING PROCEDURE

The Park District of La Grange strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment or discrimination. Therefore, while no fixed reporting period has been established, the Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected harassing or discriminatory conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued.

If you experience or witness harassment or discrimination of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to the offending person, your immediate supervisor, your department head, and/or the Director. You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, e-mails, text messages, social media posts, and telephone messages can strengthen documentation. It is not necessary that the harassment be directed at you to make a complaint.

A. Direct Communication with Offender: If there is harassing or discriminatory behavior in the workplace, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed employee, you should clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are not required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.

B. Report to Supervisory and Administrative Personnel: At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person, you would promptly report the offending behavior to your immediate supervisor, department head or the Director. If you feel uncomfortable doing so, or if your immediate supervisor and/or department head is the source of the problem, condones the problem or ignores the problem, report directly to the Director. If the Director is the source of the problem, condones the problem, or ignores the problem, you should contact the President of the Board of Park Commissioners.

C. Report to Director/President of the Board of Park Commissioners: An employee may also report incidents of harassment or discrimination directly to the Director. The Director or his designee will promptly investigate the facts and take corrective action when an allegation is determined to be valid. If your complaint alleges harassment by the Director, or if the Director condones the problem or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board of Park Commissioners. An investigation will be conducted and appropriate action will be taken when an allegation is determined to be valid. At no time will personnel involved in the alleged harassment conduct the investigation.

HARASSMENT ALLEGATIONS AGAINST NON-EMPLOYEES/THIRD PARTIES

If you make a complaint alleging harassment or discrimination against an agent, vendor, supplier, contractor, volunteer or person using Park District of La Grange programs or facilities, the Director will investigate the incident(s) and determine the appropriate action, if any. The Park District will make reasonable effort to protect you from further contact with such persons. Please recognize, however, the Park District has limited control over the actions of non-employees.

Important Notice to All Employees: Employees who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this reporting procedure. An employee's failure to fulfill this obligation could affect his or her rights in pursuing legal action.

REPORTING PROCEDURE FOR ALLEGATIONS OF SEXUAL HARASSMENT BY ELECTED OFFICIALS AGAINST ELECTED OFFICIALS

In the event allegations of sexual harassment are made against an elected official by another elected official, the report of harassment should be made to the Park Board President. If the Park Board President is the subject or victim of the alleged harassment, the report should be made to any other elected official. The person who receives that report shall contact the Park District Attorney and the Park District Attorney will solicit the services of a third-party attorney or consultant to conduct an independent review and investigation of the allegations and render an opinion on the validity of the allegations.

ANNUAL SEXUAL HARASSMENT TRAINING

As a condition of continued employment, all employees of the District shall be required to attend annual sexual harassment training in the format proscribed by the Park District. Refusal to participate in annual sexual harassment training and/or failure to complete said training as required by this policy shall be grounds for disciplinary action up to and including termination of employment.

RESPONSIBILITY OF SUPERVISORS AND WITNESSES

Any supervisor who becomes aware of any possible sexual or other harassment or discrimination of or by any employee should immediately advise the Director who will investigate the conduct and resolve the matter as soon as possible. All employees are encouraged to report incidents of harassment, regardless of who the offender may be or whether or not you are the intended victim.

THE INVESTIGATION

Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. The Park District of La Grange will make every reasonable effort to conduct an investigation in a responsible and confidential manner. **However, it is impossible to guarantee absolute confidentiality.** ***The investigation may include***

individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge. The Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment. You must cooperate in any investigation of work place wrongdoing or risk disciplinary action, up to and including termination.

RESPONSIVE ACTION

The Director or designated person responsible for investigating the complaint shall prepare, whenever possible, a written report within ten (10) working days from notification of the suspected harassment unless extenuating circumstances prevent him/her from doing so. The report shall include a finding that sexual harassment occurred, sexual harassment did not occur, or there is inconclusive evidence as to whether sexual harassment occurred. A copy of the report will be given to the Park District Commissioners for appropriate action, the employee(s) who made the initial report, the employee(s) to whom the suspected harassment was directed, and the employee(s) suspected of the harassment.

Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination, as the Park District believes appropriate under the circumstances.

FALSE AND FRIVOLOUS COMPLAINTS

Given the possibility of serious consequences for an individual accused of sexual harassment, complaints made in bad faith or otherwise false and frivolous charges are considered severe misconduct and may result in disciplinary action, up to and including dismissal. False and frivolous complaints are those accusations with respect to which the accuser is using a harassment complaint to accomplish an end other than stopping the harassment. The term does not refer to charges made in good faith that cannot be proved.

RIGHT TO CONTACT IDHR

While we hope to be able to resolve any complaints of harassment within the Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, about filing a formal complaint, and, if it determines that there is sufficient evidence of harassment to proceed further, it will file a complaint with the Illinois Human Rights Commission (HRC), located at the same address on the fifth floor, or you may file a complaint with the circuit court You may also have a right

to file a complaint with the HRC or the circuit court if your charge is dismissed by the IDHR.

Note: the Park District reserves the right to amend this Policy from time to time.

SECTION 708

SEXUAL HARASSMENT POLICY OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS

INTRODUCTION

The Park District of La Grange is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Park District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

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This policy should not, and may not, be used as a basis for excluding or separating individuals of a particular gender, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the Park District prohibit disparate treatment on the basis of sex or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement and further these policies, not to form the basis of an exception to them.

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REPORTING PROCEDURE

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The availability of this reporting procedure does not preclude individuals who believe they are being subjected harassing or discriminatory conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued.

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Important Notice to All Employees: Employees who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this reporting procedure. An employee's failure to fulfill this obligation could affect his or her rights in pursuing legal action.

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In the event allegations of sexual harassment are made against an elected official by another elected official, the report of harassment should be made to the Park Board President. If the Park Board President is the subject or victim of the alleged harassment, the report should be made to any other elected official. The person who receives that report shall contact the Park District Attorney and the Park District Attorney will solicit the services of a third-party attorney or consultant to conduct an independent review and investigation of the allegations and render an opinion on the validity of the allegations.

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ANNUAL SEXUAL HARASSMENT TRAINING

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RESPONSIBILITY OF SUPERVISORS AND WITNESSES

Any supervisor who becomes aware of any possible sexual or other harassment or discrimination of or by any employee should immediately advise the Director who will investigate the conduct and resolve the matter as soon as possible. All employees are encouraged to report incidents of harassment, regardless of who the offender may be or whether or not you are the intended victim.

THE INVESTIGATION

Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. The Park District of La Grange will make every reasonable effort to conduct an investigation in a responsible and confidential manner. **However, it is impossible to guarantee absolute confidentiality.** ***The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge. The Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment. You must cooperate in any investigation of work place wrongdoing or risk disciplinary action, up to and including termination.***

RESPONSIVE ACTION

The Director or designated person responsible for investigating the complaint shall prepare, whenever possible, a written report within ten (10) working days from notification of the suspected harassment unless extenuating circumstances prevent him/her from doing so. The report shall include a finding that sexual harassment occurred, sexual harassment did not occur, or there is inconclusive evidence as to whether sexual harassment occurred. A copy of the report will be given to the Park District Commissioners for appropriate action, the employee(s) who made the initial report, the employee(s) to whom the suspected harassment was directed, and the employee(s) suspected of the harassment.

Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination, as the Park District believes appropriate under the circumstances.

FALSE AND FRIVOLOUS COMPLAINTS

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RIGHT TO CONTACT IDHR

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Note: the Park District reserves the right to amend this Policy from time to time.

SECTION 710

DRUG-FREE WORKPLACE POLICY OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS

STATEMENT OF POLICY

It is the policy of the Park District of La Grange to provide a safe, productive, and drug-free work environment. While the Park District does not intend to intrude into the private lives of volunteers and employees, it does expect all employees and volunteers to report to work in, and remain in, a condition sufficient to perform their duties at the highest level of efficiency. The impairing influence of drugs and alcohol during working hours is inconsistent with this objective.

Therefore, in accordance with state and federal Drug Free Workplace Acts, 41 U.S.C. § 701 *et seq*., and 30 ILCS 580/1 *et seq*., the Park District shall maintain a drug free workplace. The Park District prohibits the unlawful manufacture, distribution, dispensation, possession or use of alcohol or a controlled substance, including cannabis, on Park District property or while acting on behalf of the Park District. This policy also prohibits the abuse of legal drugs, including, but not limited to cannabis and medical cannabis. "Medical cannabis" means cannabis when used or possessed by a registered qualifying patient in accordance with the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130, et seq.

Engaging in any of the following conduct will cause disciplinary action up to and including discharge, or disqualification for volunteer services:

A. <u>Drugs</u>

1. Reporting for work, or working, under the influence of narcotics, drugs or controlled substances, including cannabis and medical cannabis.

2. The use, sale, possession, manufacture, or distribution of narcotics, drugs or controlled substances, including cannabis and medical cannabis, while on Park District premises or on Park District time.

B. <u>Alcohol</u>

1. The use of alcohol during working hours.

2. Reporting for work, or working, under the influence of alcohol.

Accordingly, any employee who operates or maintains a vehicle or machinery, handles hazardous materials or substances of any kind, or has a public safety responsibility and who is under the influence of or is impaired by alcohol or illegal or legal drugs (including cannabis and medical cannabis) must report such use to his immediate supervisor. The burden is on the employee to ascertain from his doctor or pharmacist whether any legal drug that he may be taking has the effect of causing drowsiness or altering judgment, perception, or reaction time. Information as to the effect of any legal drug will be retained by the Park District in a confidential manner and will be disclosed only to persons who need to know. Upon receiving information as to possible impairment due to alcohol or illegal drugs, the employee will be relieved of his duties and may be subjected to screening and testing in accordance with this policy, as well as to such disciplinary action as may be appropriate. Upon receiving information as to possible impairment due to legal drugs, including medical cannabis, the employee's immediate supervisor, after conferring with the department head or Executive Director, will decide whether the employee may safely continue to perform the job while using or under the influence of the legal drug. Failure to declare the use of impairing substances, including alcohol, illegal drugs, or legal drugs that may impair performance, may be cause for discipline up to and including termination.

(A) Voluntary Treatment

It is the responsibility of each employee to seek assistance before alcohol or drug problems lead to disciplinary action. The Park District will not discipline an employee who voluntarily seeks treatment for a substance abuse problem if the employee is not in violation of the Park District's drug and alcohol policy or other rules of conduct at the time treatment is sought. Seeking such assistance will not be a defense for violating the Park District's drug and alcohol policy, nor will it excuse or limit the employee's obligation to meet the Park District's policies, rules of conduct, and standards, including, but not limited to, those regarding attendance, job performance, and safe and sober behavior on the job. Employees who suffer from alcohol or drug abuse are encouraged to undergo appropriate medical treatment at their own expense.

(B) Screening and Testing

The Park District may require employees whose job functions require them to operate or maintain vehicles or machinery, handle hazardous or toxic materials or substances of any kind, or have public safety responsibilities to be screened or tested on a random basis, or may require an employee to be screened or tested following a workplace accident involving a possible violation of safety rules, during and after an employee's participation in an alcohol or drug counseling or rehabilitation program, or upon reasonable suspicion that the employee is under the influence of alcohol or drugs. The screening or testing may require an analysis of the employee's breath, urine, and/or blood or similar substance as the medical facility may recommend. Employees who undergo alcohol or drug screening or testing will be given the opportunity, prior to the collection of a specimen or other testing, to disclose the use of legal drugs and to explain the circumstances of use. If an initial test is positive, a second test will be conducted from the same sample. A confirmed positive drug and/or alcohol test shall result in disciplinary action, up to and including discharge.

Each Park District employee is required to sign a consent form, a copy of which is attached to this policy, at the time the policy is distributed to the employee. Employees may also be required to sign a separate consent form requested by the medical facility conducting the screening or testing. Refusal to sign any required consent form will result in disciplinary action up to and including discharge.

Note: Notwithstanding anything to the contrary in this Policy, all employees who are required as a condition of employment to hold a commercial driver's license (CDL) are governed by the rules and regulations established by the United States Department of Transportation (USDOT). Any policy provisions in this Policy that are in conflict with USDOT regulations are superseded as a matter of law. **Employees who are subject to USDOT regulations governing CDLs may have their CDL revoked if they test positive for the presence of cannabis, notwithstanding whether they are using medical cannabis or recreational cannabis in compliance with Illinois law. If having a CDL is required as a condition of employment, employees who have their CDL revoked for a violation of USDOT drug testing regulations will be subject to discharge.**

REFUSAL TO PROVIDE SPECIMEN OR CONSENT

Any volunteer or employee who refuses to provide a urine or blood specimen, or take a Breathalyzer test, where the Park District may require such a urine or blood specimen or Breathalyzer test under this policy, or who refuses to sign a consent form, shall be subject to discharge or disqualification.

CONFIDENTIALITY

The results of any blood or urine analysis or Breathalyzer test shall be kept strictly confidential between the tested individual, the clinic, any outside laboratory used by the clinic for analysis, and the Park District. However, the Park District may use the results to decide upon an action to be taken towards the tested individual, or to the extent necessary, to defend its actions in any subsequent legal or other proceeding.

TREATMENT

If treatment is recommended by the medical facility, the Park District may, in its discretion, depending upon the circumstances, give the employee one opportunity to undergo treatment at the employee's expense in lieu of disciplinary action being taken. The Park District may reinstate the employee, provided the employee submits to the Park District a statement issued by the medical facility certifying successful completion of the treatment program, that the employee is released to return to work, and that the employee agrees to all conditions of reinstatement as determined by the Park District, which may include, but are not limited to future drug random and reasonable suspicion drug and/or alcohol testing.

DISCIPLINE/PENALTIES FOR VIOLATION

1. Any employee who reports to work or is found during work hours to be or to have been under the influence of alcohol, controlled substances, or cannabis, or who manufactures, possesses, uses, sells or dispenses alcohol, controlled

substances, or cannabis, including medical cannabis, while on Park District property or while acting on behalf of the Park District, is convicted of a drug related crime, causes financial or physical damage to Park District Department property, its employees or patrons as a result of drug or alcohol abuse, or fails to report the use of illegal drugs in accordance with this policy, will be disciplined in accordance with the Park District's disciplinary policy. In addition or in the alternative, depending upon the circumstances as determined in the Park District's sole discretion, the Park District may require the employee to successfully complete an alcohol and/or drug abuse assistance or rehabilitation program approved for such purposes by the Park District and by a federal, state, or local health, law enforcement, or other appropriate agency. An employee who participates in a treatment program will be expected to meet job performance standards and comply with all rules established by the Park District. Participation in a treatment program will not, in itself, protect the employee from disciplinary action should job performance not remain satisfactory.

2. Employees who (1) refuse to submit to testing or screening upon request by the Park District; (2) tamper in any way with the specimen given to the medical facility for purposes of screening or testing; (3) refuse to undergo recommended treatment; or (4) fail to satisfactorily complete treatment may also be subject to disciplinary action, up to and including termination.

REPORT OF CONVICTION

Any employee or volunteer convicted of violating any Federal, State, or local criminal drug or alcohol law of the State of Illinois must notify the Executive Director of such conviction no later than five (5) days after such conviction. An individual convicted of violating any such criminal drug or alcohol law may receive discipline up to and including discharge or disqualification from volunteer work, or may have his/her continued employment or volunteer work conditioned upon satisfactory participation in a drug abuse assistance or rehabilitation program.

4836-6257-6668, v. 1

SECTION 710

DRUG-FREE WORKPLACE POLICY OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS

STATEMENT OF POLICY

It is the policy of the Park District of La Grange to provide a safe, productive, and drug-free work environment. While the Park District does not intend to intrude into the private lives of volunteers and employees, it does expect all employees and volunteers to report to work in, and remain in, a condition sufficient to perform their duties at the highest level of efficiency. The impairing influence of drugs and alcohol during working hours is inconsistent with this objective.

Therefore, in accordance with state and federal Drug Free Workplace Acts, 41 U.S.C. § 701 *et seq*., and 30 ILCS 580/1 *et seq*., the Park District shall maintain a drug free workplace. The Park District prohibits the unlawful manufacture, distribution, dispensation, possession or use of alcohol or a controlled substance, including cannabis, on Park District property or while acting on behalf of the Park District. This policy also prohibits the abuse of legal drugs, including, but not limited to ~~medical~~ cannabis and medical cannabis. "Medical cannabis" means cannabis when used or possessed by a registered qualifying patient in accordance with the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130, et seq.

Engaging in any of the following conduct will cause disciplinary action up to and including discharge, or disqualification for volunteer services:

A. Drugs

1. Reporting for work, or working, under the influence of narcotics, drugs or controlled substances, including cannabis and medical cannabis.

2. The use, sale, possession, manufacture, or distribution of narcotics, drugs or controlled substances, including cannabis and medical cannabis, while on Park District premises or on Park District time.

B. Alcohol

1. The use of alcohol during working hours.

2. Reporting for work, or working, under the influence of alcohol.

Accordingly, any employee who operates or maintains a vehicle or machinery, handles hazardous materials or substances of any kind, or has a public safety responsibility and who is under the influence of or is impaired by alcohol or illegal or legal drugs (including cannabis and medical cannabis) must report such use to his immediate supervisor. The burden is on the employee to ascertain from his doctor or pharmacist whether any legal drug that he may be taking has the effect of causing drowsiness or altering judgment, perception, or reaction time. Information as to the effect of any legal drug will be retained by the Park District in a confidential manner and will be disclosed only to persons who need to know. Upon receiving information as to possible impairment due to alcohol or illegal drugs, the employee will be relieved of his duties and may be subjected to screening and testing in accordance with this policy, as well as to such disciplinary action as may be appropriate. Upon receiving information as to possible impairment due to legal drugs, including medical cannabis, the employee's immediate supervisor, after conferring with the department head or Executive Director, will decide whether the employee may safely continue to perform the job while using or under the influence of the legal drug. Failure to declare the use of impairing substances, including alcohol, illegal drugs, or legal drugs that may impair performance, may be cause for discipline up to and including termination.

(A) Voluntary Treatment

It is the responsibility of each employee to seek assistance before alcohol or drug problems lead to disciplinary action. The Park District will not discipline an employee who voluntarily seeks treatment for a substance abuse problem if the employee is not in violation of the Park District's drug and alcohol policy or other rules of conduct at the time treatment is sought. Seeking such assistance will not be a defense for violating the Park District's drug and alcohol policy, nor will it excuse or limit the employee's obligation to meet the Park District's policies, rules of conduct, and standards, including, but not limited to, those regarding attendance, job performance, and safe and sober behavior on the job. Employees who suffer from alcohol or drug abuse are encouraged to undergo appropriate medical treatment at their own expense.

(B) Screening and Testing

The Park District may require employees whose job functions require them to operate or maintain vehicles or machinery, handle hazardous or toxic materials or substances of any kind, or have public safety responsibilities to be screened or tested on a random basis, or may require an employee to be screened or tested following a workplace accident involving a possible violation of safety rules, during and after an employee's participation in an alcohol or drug counseling or rehabilitation program, or upon reasonable suspicion that the employee is under the influence of alcohol or drugs. The screening or testing may require an analysis of the employee's breath, urine, and/or blood or similar substance as the medical facility may recommend. Employees who undergo alcohol or drug screening or testing will be given the opportunity, prior to the collection of a specimen or other testing, to disclose the use of legal drugs and to explain the circumstances of use. If an initial test is positive, a second test will be conducted from the same sample. A confirmed positive drug and/or alcohol test shall result in disciplinary action, up to and including discharge.

Each Park District employee is required to sign a consent form, a copy of which is attached to this policy, at the time the policy is distributed to the employee. Employees may also be required to sign a separate consent form requested by the medical facility conducting the screening or testing. Refusal to sign any required consent form will result in disciplinary action up to and including discharge.

Note: Notwithstanding anything to the contrary in this Policy, all employees who are required as a condition of employment to hold a commercial driver's license (CDL) are governed by the rules and regulations established by the United States Department of Transportation (USDOT). Any policy provisions in this Policy that are in conflict with USDOT regulations are superseded as a matter of law. **Employees who are subject to USDOT regulations governing CDLs may have their CDL revoked if they test positive for the presence of cannabis, notwithstanding whether they are using medical cannabis or recreational cannabis in compliance with Illinois law. If having a CDL is required as a condition of employment, employees who have their CDL revoked for a violation of USDOT drug testing regulations will be subject to discharge.**

REFUSAL TO PROVIDE SPECIMEN OR CONSENT

Any volunteer or employee who refuses to provide a urine or blood specimen, or take a Breathalyzer test, where the Park District may require such a urine or blood specimen or Breathalyzer test under this policy, or who refuses to sign a consent form, shall be subject to discharge or disqualification.

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The results of any blood or urine analysis or Breathalyzer test shall be kept strictly confidential between~~among~~ the tested individual, the clinic, any outside laboratory used by the clinic for analysis, and the Park District. However, the Park District may use the results to decide upon an action to be taken towards the tested individual, or to the extent necessary, to defend its actions in any subsequent legal or other proceeding.

TREATMENT

If treatment is recommended by the medical facility, the Park District may, in its discretion, depending upon the circumstances, give the employee one opportunity to undergo treatment at the employee's expense in lieu of disciplinary action being taken. The Park District may reinstate the employee, provided the employee submits to the Park District a statement issued by the medical facility certifying successful completion of the treatment program, that the employee is released to return to work, and that the employee agrees to all conditions of reinstatement as determined by the Park District, which may include, but are~~is~~ not limited to~~,~~ future drug random and reasonable suspicion drug and/or alcohol testing.

DISCIPLINE/PENALTIES FOR VIOLATION

1. Any employee who reports to work or is found during work hours to be or to have been under the influence of alcohol, controlled substances, or cannabis, or who manufactures, possesses, uses, sells or dispenses alcohol, controlled

substances, or cannabis, including medical cannabis, while on Park District property or while acting on behalf of the Park District, is convicted of a drug related crime, causes financial or physical damage to Park District Department property, its employees or patrons as a result of drug or alcohol abuse, or fails to report the use of illegal drugs in accordance with this policy, will be disciplined in accordance with the Park District's disciplinary policy. In addition or in the alternative, depending upon the circumstances as determined in the Park District's sole discretion, the Park District may require the employee to successfully complete an alcohol and/or drug abuse assistance or rehabilitation program approved for such purposes by the Park District and by a federal, state, or local health, law enforcement, or other appropriate agency. An employee who participates in a treatment program will be expected to meet job performance standards and comply with all rules established by the Park District. Participation in a treatment program will not, in itself, protect the employee from disciplinary action should job performance not remain satisfactory.

2. Employees who (1) refuse to submit to testing or screening upon request by the Park District; (2) tamper in any way with the specimen given to the medical facility for purposes of screening or testing; (3) refuse to undergo recommended treatment; or (4) fail to satisfactorily complete treatment may also be subject to disciplinary action, up to and including termination.

REPORT OF CONVICTION

Any employee or volunteer convicted of violating any Federal, State, or local criminal drug or alcohol law of the State of Illinois must notify the Executive Director of such conviction no later than five (5) days after such conviction. An individual convicted of violating any such criminal drug or alcohol law may receive discipline up to and including discharge or disqualification from volunteer work, or may have his/her continued employment or volunteer work conditioned upon satisfactory participation in a drug abuse assistance or rehabilitation program.

4836-6257-6668, v. 1

PARK DISTRICT OF LAGRANGE

SECTION 730

SERVICE ANIMAL POLICY

WHEREAS, the Park District of LaGrange (the "District") is a public entity which is subject to the terms and conditions of Title 2 of the Americans with Disabilities Act of 1990, as amended (the "ADA") and Section 504 of the Rehabilitation Act ("Section 504"); and

WHEREAS, the District is required by the ADA and Section 504 to establish and/or modify policies and procedures to avoid unreasonable discrimination in the provision of public services and benefits against persons with disabilities;

WHEREAS, the District desires to amend its existing policy regarding the use of service animals by persons with disabilities who are registered participants in District programs or authorized users of District parks or facilities, by District employees with disabilities, and by visitors with disabilities in District parks and facilities; and

WHEREAS, the corporate authorities desire for this policy to be read liberally to ensure that participants and authorized users, employees, and visitors with disabilities who have service animals can participate in and benefit from District services, programs, and activities, and to ensure that the District does not discriminate on the basis of disability as defined in Titles 1 and 2 of the ADA;

NOW, THEREFORE, IN CONSIDERATION of the foregoing recitals, the corporate authorities hereby adopt this Service Animal Policy for the Park District of LaGrange, COOK County, Illinois:

I. Primary Park District Contacts

A. **Participants and authorized users** may request to have a service animal accompany them in parks and facilities where they are authorized users as a reasonable accommodation. Persons with disabilities are invited to contact the District ADA Coordinator at ____(708)752-1762 or ___chrisfinn@pdlg.org______.

B. **Employees** may request to have a service animal as a workplace accommodation. Please contact ___________Chris Finn___________ for information regarding this process.

C. **Visitors** may be accompanied by a service animal when observing programs and activities, or enjoying District parks and facilities, without making a request for a reasonable modification. Persons with disabilities are invited to contact the Chris Finn ADA Coordinator at (708)352-1762 or chrisfinn@pdlg.org with any questions about this policy.

II. Definitions

A. ***Service Animal***: A ***dog*** or a ***miniature horse*** that has been individually trained to perform tasks for the benefit of a person with a disability. The work or tasks performed by the service animals must be directly related to the person's disability. Exceptions may be made by the District on a case-by-case basis in accordance with the law. Tasks may include, but are not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to sounds, pulling a wheelchair, retrieving dropped items, assisting a person during a seizure, or alerting a person to the presence of allergens. Dogs or miniature horses that are not trained to perform tasks that mitigate the effects of a disability, including dogs or miniature horses that are used purely for emotional support, are not considered service animals and are not allowed at District facilities and premises, unless otherwise specifically permitted, such as at a dog park or equestrian facility.

B. ***Partner/Handler***: A person with a disability who uses a service animal as a reasonable modification, or a trainer.

C. ***Team***: A partner/handler and a service animal. The two work as a cohesive team in accomplishing the tasks of daily living.

D. ***Trainee***: A dog or a miniature horse being trained to become a service animal has the same rights as a fully trained service animal when accompanied by a partner/handler and identified as such.

III. General Rule Regarding Service Animals

As a general rule, the District will modify policies, practices, and procedures to permit the use of a service animal by an individual with a disability.

IV. Restrictions/Areas of Safety

District may impose some restrictions on service animals for safety reasons. Restrictions are considered individually to determine if the animal poses a danger to others at District sites, or could be in danger itself, and to determine if other reasonable modifications can be provided to assure that the individual enjoys access to the premises, facility, or program. Questions about restrictions on service animals should be directed to the contacts listed in Section II.

V. Responsibilities of Partner/Handler

A Partner/Handler is responsible for the following:

A. Responding truthfully to the limited and appropriate inquiries that may be made by employees regarding the service animal.

B. Ensuring that the animal meets any local licensing requirements, including maintenance of required immunizations for that type of animal.

C. Service animal dogs are required to wear a dog license tag at all times.

D. Partners/handlers must ensure that the animal is in a harness or on a leash or tether at all times. Exceptions may be considered individually.

E. Partners/handlers must ensure that the animal is under control and behaves properly at all times. The supervision of the animal is solely the responsibility of its partner/handler. If the animal's behavior becomes a hygiene problem, or the animal acts in a threatening manner, the District may require the partner/handler to remove the service animal from the site.

F. Partners/handlers must ensure that all local ordinances or other laws regarding cleaning up after the animal defecates are strictly adhered to. Individuals with disabilities who physically cannot clean up after their own animals are not required to pick up and dispose of feces; however, these individuals should use marked service animal toileting areas where provided.

G. Partners/handlers must keep the service animal in good health. If the service animal becomes ill, the partner/handler must remove it from the area. If such action does not occur, District staff may require it to leave.

H. The District may exclude a service animal from all parts of its property if a partner/handler fails to comply with these restrictions, and in failing to do so, fundamentally alters the nature of programs, services, or activity offered by the District.

I. The District may exclude a service animal from all parts of its property if a partner/handler fails to control the behavior of a service animal and it poses a threat to the health or safety of others.

VI. Requirements for District Employees, Participants and Authorized Users, and Visitors

Members of the District staff, participants and authorized users, and visitors in District sites, are responsible for the following:

A. Allow service animals to accompany the partner/handler at all times and anywhere at a site except where animals are specifically prohibited, such as at a zoo.

B. Refrain from distracting a service animal in any way. Do not pet, feed, or interact with the animal without the partner/handler's invitation to do so.

C. Shall not separate a partner/handler from a service animal.

D. The District may take disciplinary action against any individual who fails to abide by these guidelines.

VII. Temporary Exclusion of Service Animals

A participant or authorized user, employee, or visitor may report a concern regarding a service animal to District staff.

A. Temporary Exclusion of a Service Animal Used by a Participant or Visitor:

1. In response to an immediate concern, District staff may determine that a service animal must be temporarily removed from parks, sites, or facilities. The employee authorized to make such decisions at that site, park, or facility shall notify the participant or visitor of this decision and that the incident will be

reported immediately to the Department ADA Coordinator. The employee shall then report the incident to the ADA Coordinator.

2. The ADA Coordinator (or designee) will investigate all reported concerns and incidents where service animals have been temporarily removed from sites, parks, and facilities. The ADA Coordinator (or designee) will consult with appropriate Department personnel and determine whether or not the animal should be excluded from sites, parks, and facilities for an extended period of time, or permanently. The ADA Coordinator (or designee) will notify the participant, authorized user, or visitor of his or her decision.

3. If it is appropriate for the service animal to be excluded from sites, parks, or facilities permanently, the ADA Coordinator (or designee) will work with other Department staff to ensure the participant, authorized user, or visitor receives appropriate reasonable modifications in place of the use of a service animal.

4. A participant, authorized user, or visitor who does not agree with the decision regarding removal from the premises may file an accessibility complaint. The District's ADA Complaint process is at www.ada.gov________________.

B. Temporary Exclusion of an Employee's Service Animal:

1. In response to an immediate concern, the District may determine that a service animal must be temporarily removed from sites, parks, or facilities. The Director (or designee) shall notify the employee of this decision and that the incident will be reported immediately to the District's ADA Coordinator. The Director (or designee) shall then report the incident to the District's ADA Coordinator.

2. The ADA Coordinator will investigate all reported concerns and cases where service animals have been temporarily removed from sites, parks, and facilities. The ADA Coordinator will consult with appropriate staff and determine whether or not the animal should be excluded for an extended period of time or permanently. The ADA Coordinator shall notify the employee of his or her decision.

3. If it is appropriate for the animal to be excluded from sites, parks, and facilities permanently, the ADA Coordinator will ensure the employee receives appropriate accommodations in place of the use of a service animal.

4. An employee who does not agree with the resolution may file an appeal or formal complaint following the District's ADA Process.

VIII. Conflicting Disabilities

Individuals with medical issues (such as respiratory diseases) who are affected by animals should contact _Chris Finn_______________ if they have a concern about exposure to a service animal. The individual will be asked to provide medical documentation that identifies a disability and the need for an accommodation. The appropriate District staff will facilitate a process to resolve the conflict that considers the needs and conditions of all persons involved.

IX. Clarifying an Animal's Status

In may not be easy to discern whether or not an animal is a service animal by observing the animal's harness, cape, or backpack, or the partner/handler's disability. However, in other cases, an animal may only have a leash, and in still other situations, the partner/handler's disability is not apparent. Therefore, it may be appropriate for designated District staff such as managers, supervisors, or administrative staff to ask (1) whether the animal is required because of a disability, and (2) what work or task the animal has been trained to perform.

X. Emergency Situations

Emergency Responders (ERs) are trained to recognize service animals and to be aware that animals may try to communicate the need for help. Also, an animal may become disoriented from the smell of smoke in a fire or facility emergency, or from sirens, wind noise, or shaking and moving ground. A partner/handler, service animal, and team may be confused in any stressful situation. ERs will remember that animals may be trying to be protective and, in its confusion, should not be considered harmful. ERs should make every effort to keep a service animal with its partner/handler; however, the ER's first effort should be toward the partner/handler, which may result in the animal being left behind in some emergency evacuation situations.

XI. Miscellaneous

A. The District accepts no responsibility for care of service animals..

B. The District accepts no liability for injury to any service animal, or injury to the handler/partner, whether caused by the animal, its handler/partner, another visitor to a District facility or site, the physical conditions of the District facility or site, or any other circumstance.

C. The District accepts no liability for damage or injury to others caused by a service animal.

D. The District accepts no liability for any injuries or property damage, to the service animal, its handler/partner, or others, resulting from the District's failure to enforce this policy or to supervise a service animal.

E. The District reserves the right to change, modify, or amend this policy at any time.

SO ADOPTED the ____ Day of _______________, 2022.

Park District of LaGrange,
An Illinois unit of local government

____
President

ATTEST:

____
Secretary

PARK DISTRICT OF LAGRANGE

SECTION 730

SERVICE ANIMAL POLICY

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WHEREAS, the corporate authorities desire for this policy to be read liberally to ensure that participants and authorized users, employees, and visitors with disabilities who have service animals can participate in and benefit from District services, programs, and activities, and to ensure that the District does not discriminate on the basis of disability as defined in Titles 1 and 2 of the ADA;

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B. **Employees** may request to have a service animal as a workplace accommodation. Please contact __________Chris Finn__________ for information regarding this process.

Revised 2/14/2022

C. **Visitors** may be accompanied by a service animal when observing programs and activities, or enjoying District parks and facilities, without making a request for a reasonable modification. Persons with disabilities are invited to contact the ________Chris Finn______ ADA Coordinator at ____(708)352-1760~~(phone)~~__________ or ___~~(e-mail)~~_______chrisfinn@pdlg.org with any questions about this policy.

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C. Service animal dogs are required to wear a dog license tag at all times.

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F. Partners/handlers must ensure that all local ordinances or other laws regarding cleaning up after the animal defecates are strictly adhered to. Individuals with disabilities who physically cannot clean up after their own animals are not required to pick up and dispose of feces; however, these individuals should use marked service animal toileting areas where provided.

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G. Partners/handlers must keep the service animal in good health. If the service animal becomes ill, the partner/handler must remove it from the area. If such action does not occur, District staff may require it to leave.

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H. The District may exclude a service animal from all parts of its property if a partner/handler fails to comply with these restrictions, and in failing to do so, fundamentally alters the nature of programs, services, or activity offered by the District.

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I. The District may exclude a service animal from all parts of its property if a partner/handler fails to control the behavior of a service animal and it poses a threat to the health or safety of others.

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A. Allow service animals to accompany the partner/handler at all times and anywhere at a site except where animals are specifically prohibited, such as at a zoo.

B. Refrain from distracting a service animal in any way. Do not pet, feed, or interact with the animal without the partner/handler's invitation to do so.

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A participant or authorized user, employee, or visitor may report a concern regarding a service animal to District staff.

A. Temporary Exclusion of a Service Animal Used by a Participant or Visitor:

1. In response to an immediate concern, District staff may determine that a service animal must be temporarily removed from parks, sites, or facilities. The employee authorized to make such decisions at that site, park, or facility shall notify the participant or visitor of this decision and that the incident will be reported immediately to the Department ADA Coordinator. The employee shall then report the incident to the ADA Coordinator.

2. The ADA Coordinator (or designee) will investigate all reported concerns and incidents where service animals have been temporarily removed from sites, parks, and facilities. The ADA Coordinator (or designee) will consult with appropriate Department personnel and determine whether or not the animal should be excluded from sites, parks, and facilities for an extended period of time, or permanently. The ADA Coordinator (or designee) will notify the participant, authorized user, or visitor of his or her decision.

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3. If it is appropriate for the service animal to be excluded from sites, parks, or facilities permanently, the ADA Coordinator (or designee) will work with other Department staff to ensure the participant, authorized user, or visitor receives appropriate reasonable modifications in place of the use of a service animal.

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4. A participant, authorized user, or visitor who does not agree with the decision regarding removal from the premises may file an accessibility complaint. The District's ADA Complaint process is at www.ada.gov.

B. Temporary Exclusion of an Employee's Service Animal:

1. In response to an immediate concern, the District may determine that a service animal must be temporarily removed from sites, parks, or facilities. The Director (or designee) shall notify the employee of this decision and that the incident will be reported immediately to the District's ADA Coordinator. The Director (or designee) shall then report the incident to the District's ADA Coordinator.

2. The ADA Coordinator will investigate all reported concerns and cases where service animals have been temporarily removed from sites, parks, and facilities. The ADA Coordinator will consult with appropriate staff and determine whether or not the animal should be excluded for an extended period of time or permanently. The ADA Coordinator shall notify the employee of his or her decision.

3. If it is appropriate for the animal to be excluded from sites, parks, and facilities permanently, the ADA Coordinator will ensure the employee receives appropriate accommodations in place of the use of a service animal.

4. An employee who does not agree with the resolution may file an appeal or formal complaint following the District's ADA Process.

VIII. Conflicting Disabilities

Individuals with medical issues (such as respiratory diseases) who are affected by animals should contact _Chris Finn_____________ if they have a concern about exposure to a service animal. The individual will be asked to provide medical documentation that identifies a disability and the need for an accommodation. The appropriate District staff will facilitate a process to resolve the conflict that considers the needs and conditions of all persons involved.

IX. Clarifying an Animal's Status

In may not be easy to discern whether or not an animal is a service animal by observing the animal's harness, cape, or backpack, or the partner/handler's disability. However, in other cases, an animal may only have a leash, and in still other situations, the partner/handler's disability is not apparent. Therefore, it may be appropriate for designated District staff such as managers, supervisors, or administrative staff to ask (1) whether the animal is required because of a disability, and (2) what work or task the animal has been trained to perform.

X. Emergency Situations

Emergency Responders (ERs) are trained to recognize service animals and to be aware that animals may try to communicate the need for help. Also, an animal may become disoriented from the smell of smoke in a fire or facility emergency, or from sirens, wind noise, or shaking and moving ground. A partner/handler, service animal, and team may be confused in any stressful situation. ERs will remember that animals may be trying to be protective and, in its confusion, should not be considered harmful. ERs should make every effort to keep a service animal with its partner/handler; however, the ER's first effort should be toward the partner/handler, which may result in the animal being left behind in some emergency evacuation situations.

XI. Miscellaneous

A. The District accepts no responsibility for care of service animals..

B. The District accepts no liability for injury to any service animal, or injury to the handler/partner, whether caused by the animal, its handler/partner, another visitor to a District facility or site, the physical conditions of the District facility or site, or any other circumstance.

C. The District accepts no liability for damage or injury to others caused by a service animal.

D. The District accepts no liability for any injuries or property damage, to the service animal, its handler/partner, or others, resulting from the District's failure to enforce this policy or to supervise a service animal.

E. The District reserves the right to change, modify, or amend this policy at any time.

SO ADOPTED the ____ Day of _______________, ~~2018~~2022.

Park District of LaGrange,
An Illinois unit of local government

____
President

ATTEST:

____
Secretary

SECTION 736

DISTRICT PUBLICATIONS

Section 736.1 Policy Statement

It is the policy of the Park District of La Grange to make documents available to the public in an efficient and effective manner via its website.

Section 736.2 Specific Guidelines

The following items are considered specific guidelines associated with this policy and shall be assigned to the Executive Director or his designee as they are developed:

The Executive Director or designee is authorized to develop, approve and maintain the website with the following information:

A. The following documents are always to be made available, when in their final (non-draft) form:

- Regular and Special Board Meeting agendas
- Regular and Special Board Meeting minutes after approval by the Board
- Executive Session minutes, when approved for public release
- Press Releases
- The annual auditors' report
- Park Master Plans
- The PDLG Budget after approval by the Board
- Other documents as required by law

B. The following public records will be made available when the records or information therein is not exempt from disclosure under the Illinois Freedom of Information Act:

- Contracts which have been approved by the Board of Commissioners and executed by the President and Secretary and which are in full force and effect
- Consultants' reports
- Architects' drawings
- All other documents presented in open meetings of the Park Board
- Other non-exempt public records subject to disclosure under the Illinois Freedom of Information Act.

C. The following items are to be made available at the discretion of the Executive Director:

- Any other item may be made available by a majority vote of the Park Board. In all cases in which a motion is made to make a document available by vote of the Board, the Board shall solicit the opinion of appropriate legal counsel (i.e. corporate counsel, insurance counsel) concerning legal exposure (if any) faced by the Park District should the item be made available.

D. The following items will also be posted on the website:

- A brief description of the Park District, including a summary of its purpose.
- A block diagram illustrating the functional units of the Park District.
- The total amount of the Park District budget.
- The number and location of the Park District offices.
- The approximate number of full and part- time employees.
- The identification and membership of the Board of Commissioners.
- A brief description of how and where the public may request information and public records.
- A directory designating a Freedom of Information Officer or Officers.
- Any fees that will be charged for copying as allowed under the Freedom of Information Act.

Section 736.3 Content Management Procedures

The Park District of La Grange web site contains material, which is intended for public disclosure. Such material, however, is in many cases prepared and stored on the same computers used for the preparation and storage of materials intended - and appropriate - only for internal, authorized use. In order to minimize the likelihood of internal materials being published to the web site in error, the following controls (if not already present) should be implemented.

- A separate file share, accessible to all who are authorized to publish web content, will be used to store all documents intended for publication via the web site.
- Use of this file share to store documents not intended for publication to the web site is prohibited. Individuals found to violate this policy shall be subject to discipline, up to and including dismissal.
- A content management system allowing documents to be selected for publication, preview, and published to the web site shall be used. Access to this content management system shall be limited to those authorized to publish documents to, or make alterations to existing content on, the web site.
- The Executive Director, or his designee, shall periodically review the content of the “publication share” and of the web site to detect materials placed in either location in error.A record of all items approved for publication to the web site shall be maintained.

Section 736.4 Document Format Recommendations

It is clearly in the public interest for documents made available by the Park District to be easily accessible. To promote this wide accessibility, the following steps should be taken:

- The Park District should commit, as a matter of policy, to making documents available in standardized, non-proprietary format(s) whenever this is feasible.
- The Park District should, as a courtesy, inform the public where tools to effectively view (or otherwise make use of) such documents may be obtained.

- The Park District should request third parties with whom it does business to make their deliverables available in such formats.
- Document formats used by the Park District should, where relevant, support automated keyword searching to aid the public in locating documents relevant to their needs. To that end, documents properly published to the web site should not be excluded from indexing by search engines or "web crawlers" except where the behavior of same is found to substantially impact web site performance.

Section 736.5 Effective Date

- Effective Date January 10, 2010

Section 736.6 Policy Review

This policy is schedule to be review by the Board of Commissioners as required. Approved by the Park District of La Grange on February 14, 2022.

SECTION 736~~728~~

DISTRICT PUBLICATIONS

Section 7~~28~~36.1 Policy Statement

It is the policy of the Park District of La Grange to make documents available to the public in an efficient and effective manner via its website.

Section 7~~28~~36.2 Specific Guidelines

The following items are considered specific guidelines associated with this policy and shall be assigned to the Executive Director or his designee as they are developed:

The Executive Director or designee is authorized to develop, approve and maintain the website with the following information:

A. The following documents are always to be made available, when in their final (non-draft) form:

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- Other documents as required by law

B. The following ~~documents~~ public records ~~are~~ will~~to~~ be made available when ~~they~~ the records or information therein is ~~are~~ not exempt from disclosure under the Illinois Freedom of Information Act~~, when in their final (non-draft) form~~:

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- Consultants' reports
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- All other documents presented in open meetings of the Park Board
- Other non-exempt public records subject to disclosure under the Illinois Freedom of Information Act.

C. The following items are to be made available at the discretion of the Executive Director:

- ~~Documents not mentioned above and not exempt from disclosure under the Freedom of Information Act~~
- Any other item may be made available by a majority vote of the Park Board. In all cases in which a motion is made to make a document available by vote of the Board, the Board shall solicit the opinion of appropriate legal counsel (i.e. corporate counsel, insurance counsel) concerning legal exposure (if any) faced by the Park District should the item be made available.

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- Document formats used by the Park District should, where relevant, support automated keyword searching to aid the public in locating documents relevant to their needs. To that end, documents properly published to the web site should not be excluded from indexing by search engines or "web crawlers" except where the behavior of same is found to substantially impact web site performance.

Section 736~~28~~.5 Effective Date

- Effective Date January 10, 2010

Section 736~~28~~.6 Policy Review

- This policy is schedule to be review by the Board of Commissioners as required. ~~every six months. (bi-annually every January and] July.)~~

Approved by the Park District of La Grange on ~~January~~ February 14, 2022.

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SECTION 846

PARK DISTRICT OF LA GRANGE
BRING YOUR OWN DEVICE CELL PHONE POLICY

Purpose
In lieu of a park district issued cell phone and to avoid inconvenience to the employee, the District allows eligible employees to obtain reimbursement for the use of their personal cell phones for business purposes.

Applicability
Eligible employees will receive a monthly cell phone reimbursement; the amount of reimbursement is determined by the Executive Director. Eligibility for reimbursement is determined by Executive Director with input from employee's department head and is subject to change or cancellation as determined by the Executive Director. **Eligibility shall be determined by whether use of a cell phone is required of the employee in the discharge of employment duties and inures to the primary benefit of the Park District.** Mere convenience or personal preference shall not be sufficient to qualify for reimbursement of cell phone expenses.

Employee Responsibilities
An employee will be responsible for choosing their own phone/data plan, services, features and carrier. Because the employee is personally responsible for the account, the employee may use the account for both personal and business purposes. The District does not accept any liability or claims, charges or disputes between the service provider and the employee. The employee must pay all charges on his/her personal phone plan. If the employee leaves the position, he/she continues to be responsible for the contract obligations of his/her cell phone plan.

Business usage reimbursement will be contingent on the submittal of your phone bill to the accounting department on a monthly basis. IRS Code requires business use substantiation for payments to be excludable from taxable income.

If the employee terminates the wireless contract at any point, he or she must notify his/her supervisor within 5 business days to terminate the recurring reimbursement for which the employee is eligible beyond the time of cancellation.

Lost or broken equipment will be the responsibility of the employee. In the event of loss, the employee must notify the District immediately so that it may take appropriate measures to protect any confidential information. Any cell phone that has data capabilities must be secured based on current security standards as may be updated from time to time, including password protection and encryption. If a cell phone with data capabilities is stolen or missing, it must be reported to the employee's supervisor, the wireless device service provider and to the District's Human Resources Department immediately.

The District is aware that employees may use their personal cell phones or similar devices for business purposes while driving personal or District vehicles. Due to extensive research that indicates that cell phone use while driving is dangerous, the District strictly prohibits employee use of personal phones, either hands on or hands free, for business purposes related in any way to the Park District, while driving any vehicle. The prohibition of cell phone or similar device use while driving includes placing calls, text messaging, Internet use, receiving or responding to mail, checking for phone messages, or any other purpose related to your employment, meetings or civic responsibilities performed for or attended in the name of the District or any other District activities not named here while driving. Should you need to engage in any District business while driving, you are required to stop your vehicle in a safe location so that you may safely use your cell phone.

The District is a public body subject to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.) and Local Records Act (50 ILCS 205/1 et seq.). As such, it is required to maintain certain records, and to provide certain records upon request and in accordance with law. Employees must provide access to their phones upon demand for the purpose of compliance if and when necessary. Employees will be provided with training and education as to the types of District-related records which must be retained on their personal devices, and for how long, and are expected to comply with these requirements.

In addition to the requirements stated in this Policy, employee use of cell phones must comply with the District's **ACCEPTABLE USE OF INTERNET, EMAIL, COMPUTERS, PHONES, CELLULAR PHONES, AND OTHER PARK DISTRICT PROVIDED COMMUNICATION DEVICES POLICY (Section 842).**

MEMORANDUM M22-002

TO:	**PDLG Board of Commissioners**
FROM:	**Jenny Bechtold, Executive Director**
	Leynette Kuniej, Superintendent of Finance
	Kevin Miller, Superintendent of Recreation
	Leanna Hartung, Superintendent of BASE
	Chris Finn, Superintendent of Facilities
	Claudia Galla, Parks Foreperson
RE:	**First Reading of 2022-2023 General Operations Budget**
DATE:	**February 14, 2022**

Background:

Staff has been busy preparing the 2022-2023 General Operations Budget. In past years, a special meeting was conducted in the beginning of March to present the budget to the Board and make the budget available to the public. As discussed in previous board meetings, we will eliminate the additional meeting and distribute the budget to the Board no later than March 7, 2022, and will also publish the budget for the public on our website.

The following items will be presented at the March 14, 2022 board meeting, General Operations Budget, Appropriation Ordinance, Capital Budget and Management by Objectives (MBO's).

Implications:

Per Park District Code, "the budget and appropriation ordinance shall be prepared in tentative form by some person or persons designated by the governing body, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon."

The approval of the 2022-2023 General Operation Budget will take place at our April board meeting on April 11, 2022. Publishing the budget no later than March 7, 2022, allows 30 days for public review.

Staff Recommendation:

Staff recommends the Board approves the first reading of the General Operations Budget for Fiscal Year 2022-2023 to be displayed no later than March 7, 2022, allowing the budget to be put on display (minimum 30-day requirement).

Section 8

BOARD BUSINESS

MEMORANDUM M22-004

TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Chris Finn, Superintendent of Facilities
RE: Al Warren Oil Fuel Tank and Independent Contractor Agreement
DATE: February 14, 2022

Background:
The District received approval from the Village in December 2022 to install aboveground storage tanks (AST's) for gasoline, as well as an approved permit from the State Fire Marshall in January 2022. Staff continues to move forward with project management required to install the AST's.

Implications:
The Al Warren Oil Company Equipment Agreement follows this memo, along with an Independent Contractor Agreement supplied by the District, to be executed by the contractor. The documents were reviewed by staff and sent to Ancel Glink for a thorough review of all legal matters.

To summarize, Al Warren Oil will provide two 500-gallon tanks, as well as basic maintenance and monitor fuel levels at no cost, in exchange for designating Al Warren Oil as our sole fuel provider. The Park District will be responsible for installation costs and prep work to prepare the site to meet Village and State Fire Marshall code, i.e. cement pad, electric, fencing, bollards, general installation, privacy hedges, etc. These costs have been budgeted for in our 2021-2022 capital budget.

Staff Recommendation:
Staff recommends the Board approve the Al Warren Oil Equipment Agreement, as well as the Independent Contractor Agreement to be executed by Al Warren Oil for tank procurement and sole fuel supplier. Staff has already received verbal agreement from Al Warren Oil to sign the Independent Contractor Agreement.

AL WARREN OIL CO., INC.
Specialized Petroleum Marketers

CORPORATE OFFICE
TEL 800.327.8903
1646 Summer Street - Hammond, IN 46320
www.ALWARRENOIL.com

Park District of La Grange
536 East Ave.
La Grange, IL 60525
Attn: Jenny Bechtold

2/1/22

Please accept this letter as the equipment agreement between Al Warren Oil Company, Inc. (AWOC) and the Park District of La Grange. AWOC will provide the following equipment at the above-listed address.

Equipment

- One (1) 500 gallon tank and related dispensing equipment for Diesel Fuel
- One (1) 500 gallon tank and related dispensing equipment for Gasoline
- The total value for the two (2) tanks and pump kits is $12,000.00.

Terms & Conditions

1) The above-listed equipment will remain the property of AWOC.
2) AWOC will be the sole supplier of fuel for these tanks.
3) AWOC will provide basic maintenance on the equipment at no cost to the Park District of La Grange. If the equipment requires repairs or replacement parts due to misuse or abuse, then AWOC will invoice the Park District of La Grange, accordingly.
4) AWOC will install fuel-level monitoring in order to schedule deliveries based on operational need and market conditions.
5) AWOC would charge a $1,000.00 cancellation fee if requested to pick up tanks within one (1) year of first fuel delivery.

Sincerely,

Ryan O'Reilly

Ryan O'Reilly
Sales Manager

Acceptance Date

CONTRACT FOR INSTALLATION OF FUEL STORAGE TANKS

This agreement, made this 14th day of February, 2022 between the Park District of LaGrange, LaGrange, Illinois, hereinafter referred to as "Park District" and Warren Oil Co., Inc., hereafter referred to as "Contractor."

WITNESSETH

That the Park District and Contractor, for the consideration hereinafter named, agree as follows:

Section I-Contract Documents

The Contract documents consist of this document ("the Contract") and the Contractor's proposal dated February 1, 2022, which is attached hereto. These documents represent the entire agreement between the parties, and no statement, promise or inducement made by either party to the other that is not contained therein shall be binding. The terms or conditions of this contract may not be modified, except in writing signed by all the parties.

Section II- Contract Work

The Contractor shall provide the materials, services, and equipment to fully execute the Work described in the Contract Documents. The Work shall be furnished and completed in accordance with the Contract Documents.

Section III- Date of Commencement and Final Completion

The Work shall commence upon issuance of Notice to Proceed, expected to be released in February 2022.

The Contractor shall be completed with the work by_September 2022.

Time is of the essence for all matters concerning this Contract.

Section IV- Contract Sum

The Park District agrees to pay the Contractor for the performance of the Contract Work as per the Proposal. Payment shall be made to the Contractor by the Park District in accordance with the Illinois Local Government Prompt Payment Act.

Section V- Additional Terms

1. The contractor, subcontractors, and suppliers shall perform all work required for the Project in a good and workmanlike manner.

2. In the construction and installation of the fuel storage tanks, the Contractor shall comply with the Illinois Prevailing Wage Act and shall pay, and require every Subcontractor to pay, the prevailing rates of wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 et seq. Contractor shall prominently post the current schedule of prevailing wages at the Contract site and shall notify immediately in writing all of its Subcontractors, of all changes in the schedule of prevailing wages. Any increases in costs to Contractor due to changes in the prevailing rate of wage during the terms of any contract shall be at the expense of Contractor and not at the

expense of the Park District. Change orders shall, however, be computed using the prevailing wage rates applicable at the time the change order work is scheduled to be performed. Contractor shall be solely responsible to maintain accurate records as required by the Prevailing Wage Act and to obtain and furnish all such certified records to Department of Labor as required by Statute or Regulation, including certified payroll. Contractor shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work and in every way defend and indemnify Park District against any claims arising under or related to the payment of wages in accordance with the Prevailing Wage Act. The Park District agrees to notify the Contractor or Subcontractor of the pendency of any such claim, demand, lien or suit.

The Contractor is advised that the Department revises the prevailing wage rates and the Contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website: http://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx.

The Contractor shall also:

(1) Insert into each subcontract and the project specifications for each subcontract, a written stipulation that the subcontractor shall not pay less than the prevailing rate of wages to all laborers, workers, and mechanics performing work under the contract.

(2) Require each subcontractor to insert into each lower-tiered contract and the project specifications for each lower tiered subcontract, a stipulation that the subcontractor shall not pay less than the prevailing rate of wages to all laborers, workers, and mechanics performing work under the contract.

3. Contractor shall comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and or other governmental unit or regulatory body now in effect during the performance of the work, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Contract. By way of example, the following are included within the scope of the laws, regulations and rules referred to in this paragraph, but in no way to operate as a limitation on the laws, regulations and rules with which Contractor must comply, are all forms of Workers Compensation Laws, all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission, the Illinois Preference Act, Illinois Substance Abuse Prevention on Works Projects Act, the Social Security Act, Statutes relating to contracts let by units of government, all applicable Civil Rights and Anti-Discrimination Laws and Regulations, and traffic and public utility regulations.

4. Contractor shall contact J.U.L.I.E. (1-800-892-0123) and have the worksite checked for buried utility lines prior to work.

5. Any and all documents and improvements subject to this agreement are, at all times, property of the Park District.

6. Contractor should be prepared to file a written substance abuse prevention program with the Park District for the prevention of substance abuse among its employees prior to the commencement of work.

7. Contractor shall submit a Certificate of Insurance complying with the terms below:

Section VI- Insurance

1. Contractor shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the Contractor's operation and use of the premises. The cost of such insurance shall be borne by the Contractor.

2. Minimum Scope of Insurance.
   Coverage shall be at least as broad as:
   i. Professional Liability Insurance.
   ii. Broad Form Comprehensive General Liability, or the most recent revision.
   iii. Worker's Compensation insurance as required by statute and Employers Liability insurance.
   iv. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards).

3. Minimum Limits of Insurance.
   Provider shall maintain limits no less than:
   a. Professional Liability Insurance: CONTRACTOR shall obtain and maintain, at his own expense, CONTRACTOR's professional liability insurance in the amount of no less than Five Hundred Thousand Dollars ($500,000.00) (including a broad form contractual liability coverage with all coverage retroactive to the earlier date of this Agreement of the commencement of CONTRACTOR's services in relation to the project) for each claim with respect to negligent acts, errors and omissions in connection with professional services to be provided under the contract with a deductible not to exceed $50,000 without prior written approval. Said coverage shall be maintained for a period of three (3) years after the date of final payment.

   b. General Liability: $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this location or the general aggregate limit shall be twice the required occurrence limit.

   c. Workers' Compensation and Employers Liability: Workers' Compensation limits as required by statute and Employers Liability limits of $1,000,000 per accident and $1,000,000 per disease.

   d. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than $1,000,000 per occurrence or claim, and $2,000,000 policy aggregate.

4. Deductibles and Self-Insured Retentions.
   Any deductible or self-insured retentions must be declared to, and approved by, the Park District. At the option of the Park District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Park District, its officers, elected and appointed officials, employees, volunteers, and agents; or the contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

5. Other Insurance Provisions.
   The policies are to contain, or be endorsed to contain, the following provisions:

a. General Liability.

i. The Park District, its officers, elected and appointed officials, employees, volunteers and agents are to be covered as additional insureds as respects: liability arising out of premises owned, occupied, or used by the contractor and/or arising out of activities performed on or on behalf of the contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Park District, its officers, elected and appointed officials, employees, volunteers, or agents.

ii. The contractor's insurance coverage shall be primary insurance as respects the Park District, its officers, elected and appointed officials, employees, volunteers, and agents. Any insurance or self-insurance maintained by the Park District, its officer, elected and appointed officials, employees, volunteers, or agents shall be excess of the Contractor's insurance and shall not contribute with it.

iii. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Park District, its officers, elected and appointed officials, employees, volunteers, or agents.

iv. Coverage shall state that the contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Worker's Compensation and Employers Liability Coverage.
The insurer shall agree to waive all rights of subrogation against the Park District, its officers, elected and appointed officials, employees, volunteers, and agents for losses arising from the use of the premises.

7. All Coverages.
Each insurance policy required by this clause shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt required, has been given to the Park District.

8. Acceptability of Insurers.
Insurance is to be placed with insurers licensed to do business in Illinois.

9. Verification of Coverage.
Contractor shall furnish the Park District with certificates of insurance and with original endorsements if applicable effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be received and approved by the Park District before the premises are occupied. The Park District reserves the right to require complete certified copies of all required policies, at any time.

10. Indemnification Clause.

Contractor shall, to the fullest extent permitted by law, waive any and all rights of contribution against the Park District and shall indemnify the Park District and its officers, elected and appointed officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused by any wrongful or negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity that the Park District would otherwise have. The Contractor shall similarly, protect, and indemnify the Park District, its officers, elected and appointed officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts. The rights and obligations of this Subsection 10 shall survive the voluntary or involuntary termination of this Contract.

Section VII- Assignment

This Contract is nonassignable in whole or in part by either party, and an assignment shall be void without the prior written consent of Park District, whose consent shall not be unreasonably withheld.

Section VIII- Contractor Status

Contractor acknowledges that it is an independent contractor; that it alone retains control of the manner of conducting its activities in furtherance of this Contract; that it as well as any persons or agents as it may employ are not employees of the Park District; and that neither this Contract, nor the administration thereof, shall operate to render or deem either party hereto the agent or employee of the other.

Section IX- Waiver of Terms

Waiver of any of the terms of this Contract shall not be valid unless it is in writing and signed by all parties. The failure of claimant to enforce the provisions of this Contract or require performance by opponent of any of the provisions shall not be construed as a waiver of such provisions or affect the right of claimant to thereafter enforce the provisions of this Contract. Waiver of any breach of this Contract shall not be held to be a waiver of any other or subsequent breach of the Contract.

Section X- Compliance with Freedom of Information Act.

Contractor agrees to maintain, without charge to the Park District, all records and documents for projects of the Park District in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce records which are responsive to a request received by the Park District under the Freedom of Information Act so that the Park District may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Park District and if possible, the Park District shall request an extension so as to comply with the Act. In the event that the Park District is found to have not complied with the Freedom of Information Act due to Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Park District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

Section XI – Human Rights Act

Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) ("Rights Act"), all Contractors/Vendors and Subcontractors must have in force and effect a written sexual harassment policy which includes at a minimum the following provisions:

1. a statement of illegality of sexual harassment;
2. the definition of sexual harassment under Illinois law;
3. a description of sexual harassment utilizing examples;
4. an internal complaint process, including penalties;
5. the legal resource, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6. directions on how to contact the Department and the Commission; and
7. protection against retaliation as provided by Section 6-101 of the Rights Act.

The Contractor understands, represents and warrants to the Park District that Contractor and its subcontractors (for which the Contractor takes responsibility to ensure that they comply with the Rights Act) are in compliance with Section 2-105 of the Rights Act and will remain in compliance with Section 2-105 of the Rights Act for the entirety of the work. A violation of Section 2-105 is cause for the immediate cancellation of this Contract. However, any forbearance or delay by the Park District in canceling this Contract shall not be construed as, and does not constitute, Park District's consent to such violation and a waiver of any rights the Park District may have, including without limitation, cancellation of this Contract.

Section XII - Other Applicable Laws

This contract shall be governed by the laws of the State of Illinois, which are incorporated herein. In any suit or action arising under this Contract, the prevailing party shall be entitled to an award of reasonable attorney's fees and costs of litigation. No suit or action shall be maintained by the Contractor, its successors or assigns, against the Park District on any claim based upon or arising out of this Contract or out of anything done in connection with this Contract unless such action shall be commenced within one year of the voluntary or involuntary termination of this Contract.

Section XIII – Further Assurances

Contractor agrees to sign, execute and deliver, or cause to be signed, executed and delivered, and to do or make, or cause to be done or made, upon written request of the Park District, all agreements, instruments, papers, acts or things, supplemental, confirmatory or otherwise, as may be reasonably required by the Park District for the purpose of or in connection with goods and services described in the Contract.

IT IS MUTUALLY UNDERSTOOD AND AGREED that the Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor or its employees, representatives or subcontractors are in no sense employees of the District, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the District.

IN WITNESS WHEREOF the parties hereto have set their respective hands and seals the day and year first above written.

PARK DISTRICT OF LAGRANGE

By: ______________________________ By: Board President ______________

CONTRACTOR

By: ______________________________ By: ______________________________

Al Warren Oil

MEMORANDUM M22-005

TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
RE: Liaison for Park District of La Grange (PDLG) Foundation
DATE: February 14, 2022

Background:
Foundations are established as a charitable arm for many park districts. PDLG is in the beginning stages of investigating the creation of a foundation to enhance our scholarship program and create funding for special recreation projects.

Implications:
The formation and implementation of a Foundation takes a tremendous amount of time and dedication. Staff have been working hard to reach out to community members to serve on the Foundation, however, a liaison is essential to drive the Foundation forward, while meeting all the legal requirements. A Foundation is designed to run independently from the Park District, including creating and running events, along with managing all operations, bylaws, finances, etc. The initial setup and creation of the Foundation will require community members with a variety of skills and abilities, including board experience, to establish the building blocks of the Foundation.

Staff Recommendation:
Staff recommends approving a Board Member to serve as a liaison to the PDLG Foundation.

MEMORANDUM M22-003

TO:	**PDLG Board of Commissioners**
FROM:	**Jenny Bechtold, Executive Director**
	Leynette Kuniej, Superintendent of Finance
RE:	**Energy Procurement**
DATE:	**February 14, 2022**

Background:

Our agreement for the purchase of natural gas for the Recreation Center is due to expire in July 2022. Nania Energy Advisors has provided some quotes for renewal.

We did submit information for the meters at our other facilities, but the utility companies declined to offer a contract on these facilities because the usage was low.

Nania Energy Advisors also provided quotes for renewing the electric contract which does not expire until August of 2023. Current pricing is 8% lower than our current contract and could be locked now to start when the current contract expires.

We also submitted information for the electric meters at our other facilities. All these meters were combined into a 14 month add on contract. The most recent quote shows a savings of $2,457 or 17%. The expiration of this contract would coincide with the expiration of the current contract for the Recreation Center so all the meters could be combined into one contract in August 2023.

Implications:

The natural gas market is very volatile but definitely increasing anywhere from 38% - 52%. If we lock in a price now there is a possibility that the price will come down before our contract expires or the price can keep going up.

The electric market does not seem as volatile and if we lock in now, we will be committed until August of 2026.

Staff Recommendation:

Staff recommends Board authorize the Executive Director to do a market watch on natural gas for 90 days, lock in after continuous watch and consultation with Nania.

Staff recommends Board approve the 16-month proposal for the satellite buildings to save approximately $2,457.00 and align all building for renewal in 8/23/2023 (17% savings).

Staff recommends continuing a market watch on electric pricing over the next 9 months and present to the Board later in 2022 or early 2023.

*Please note, pricing changes daily and updated pricing will be presented at meeting. Any approved pricing will get locked in on Tuesday, February 15, 2022 and may fluctuate slightly.

Natural Gas Solutions Summary

Park District of La Grange

Account Information

Current Rate	$0.3134
Annual Usage (thms)	51,780
Current Annual Cost	$16,228

Utility Account #	Service Address	City
47778380759	536 Se Ave North Wing	La Grange
935365038	536 East Ave	La Grange

Proposed Solutions

Fixed Price 100% Swing	12 Months	24 Months	36 Months	48 Months
Constellation	$0.5320	$0.4940	$0.4770	$0.4670
Direct Energy	$0.5519	$0.5066	$0.4902	$0.4806

Recommendation

Supplier	Constellation
Term	36 Months
Rate ($/therm)	$0.4670

Annual Cost	Annual Cost vs. Current	% Variance vs. Current
$24,699	$8,471	52%

Additional Comments

*Agreement begins July 2022

Presented By:
Michael Zaura | (630) 225-4556 | mzaura@naniaenergy.com 2/7/2022

nanic ENERGY ADVISOR

NYMEX Natural Gas Forward Pricing (8-Year History)

nania
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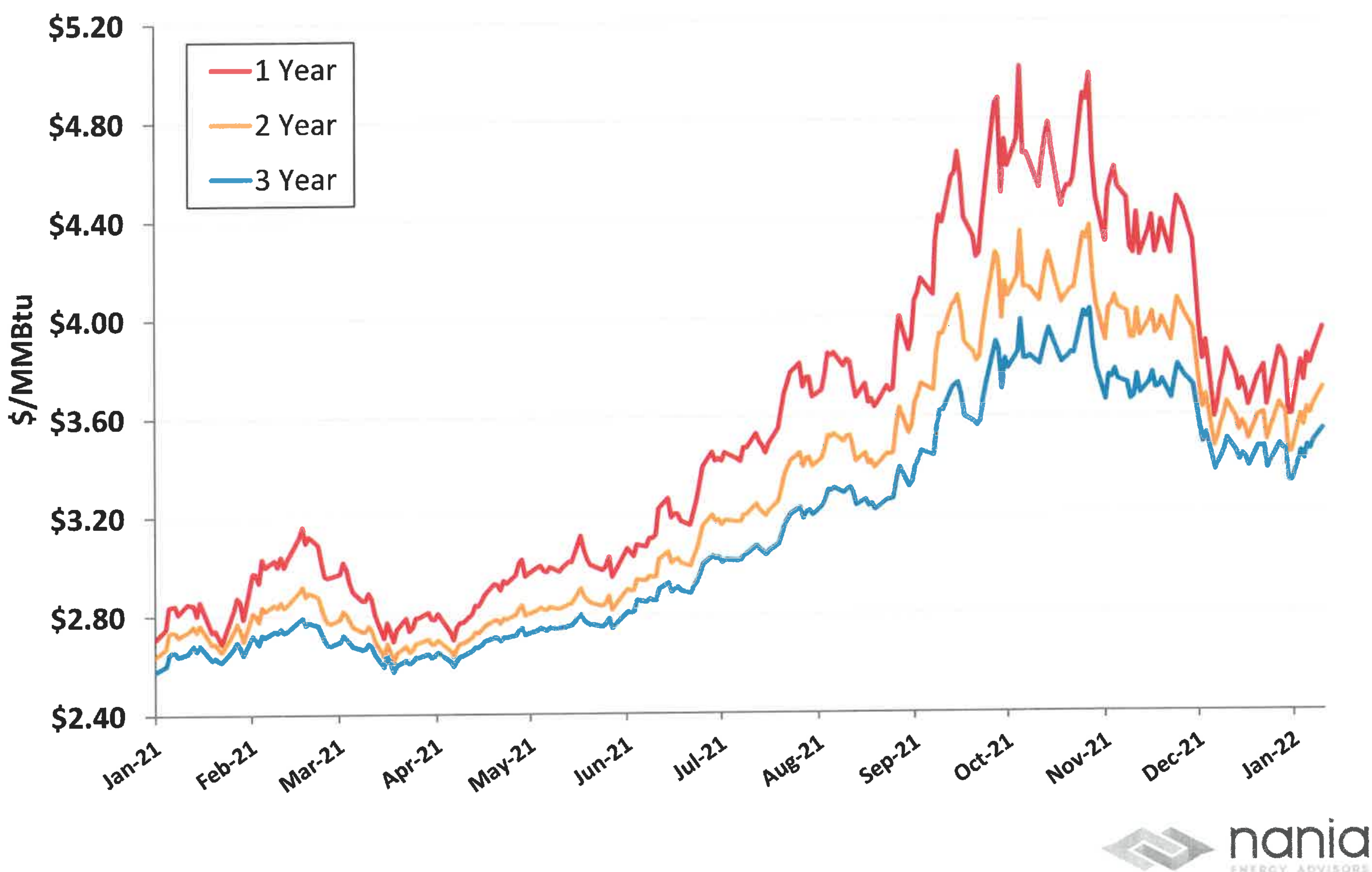
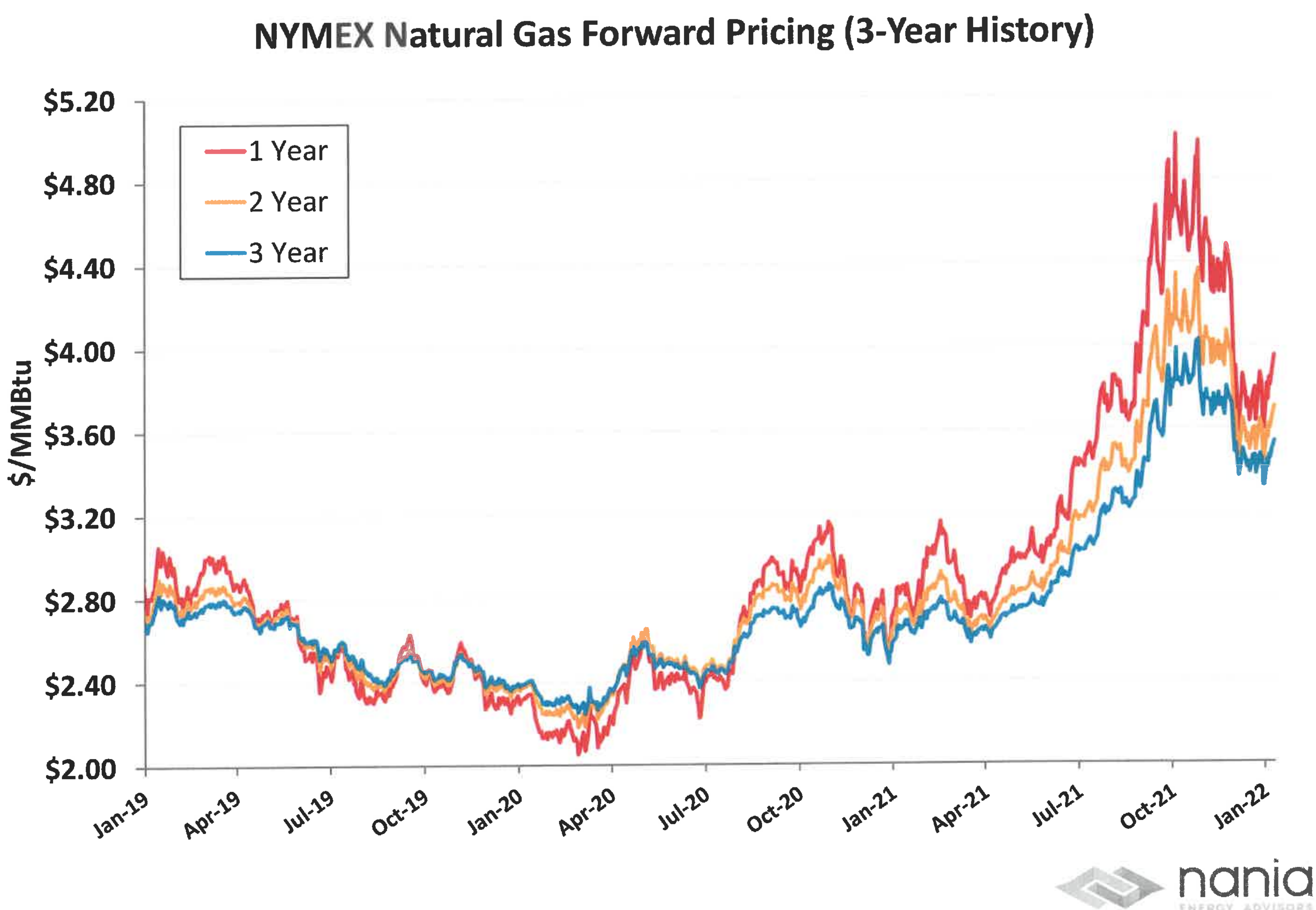
NYMEX Natural Gas Forward Pricing (1-Year History)




NYMEX Natural Gas Forward Pricing (3-Year History)
$/MMBtu
$5.20
$4.80
$4.40
$4.00
$3.60
$3.20
$2.80
$2.40
$2.00
1 Year
2 Year
3 Year
Jan-19
Apr-19
Jul-19
Oct-19
Jan-20
Apr-20
Jul-20
Oct-20
Jan-21
Apr-21
Jul-21
Oct-21
Jan-22
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Electric Solutions Summary

Park District of LaGrange

Account Information

Current Rate
$0.07867

Annual Usage (kWh)
189,013

Current Annual Cost
$14,870

Utility Account #	Service Address	City
Account info on next page		

Proposed Solutions

Fixed Price All-In	16 Months
AEP	$0.06777
Constellation	$0.06636
Direct Energy	$0.06567
Engie	$0.06570

Recommendation

Supplier	Direct Energy
Term	16 Months
Rate ($/kWh)	$0.06567

Annual Cost	Annual Cost vs. Current	% Variance vs. Current
$12,412	($2,457)	-17%

Additional Comments

*Agreement begins March 2022

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Electric Solutions Summary

Park District of La Grange

Account Information

Utility Account #	Service Address	City
8516471004	1108 S Spring Ave	La Grange
0472017002	500 S Waiola Ave	La Grange
8855687006	4901 Willow Springs Road	La Grange
0470761007	100 N Locust	La Grange
0470758000	39 N Gilbert Ave	La Grange
047200800	500 E 48th Street	La Grange

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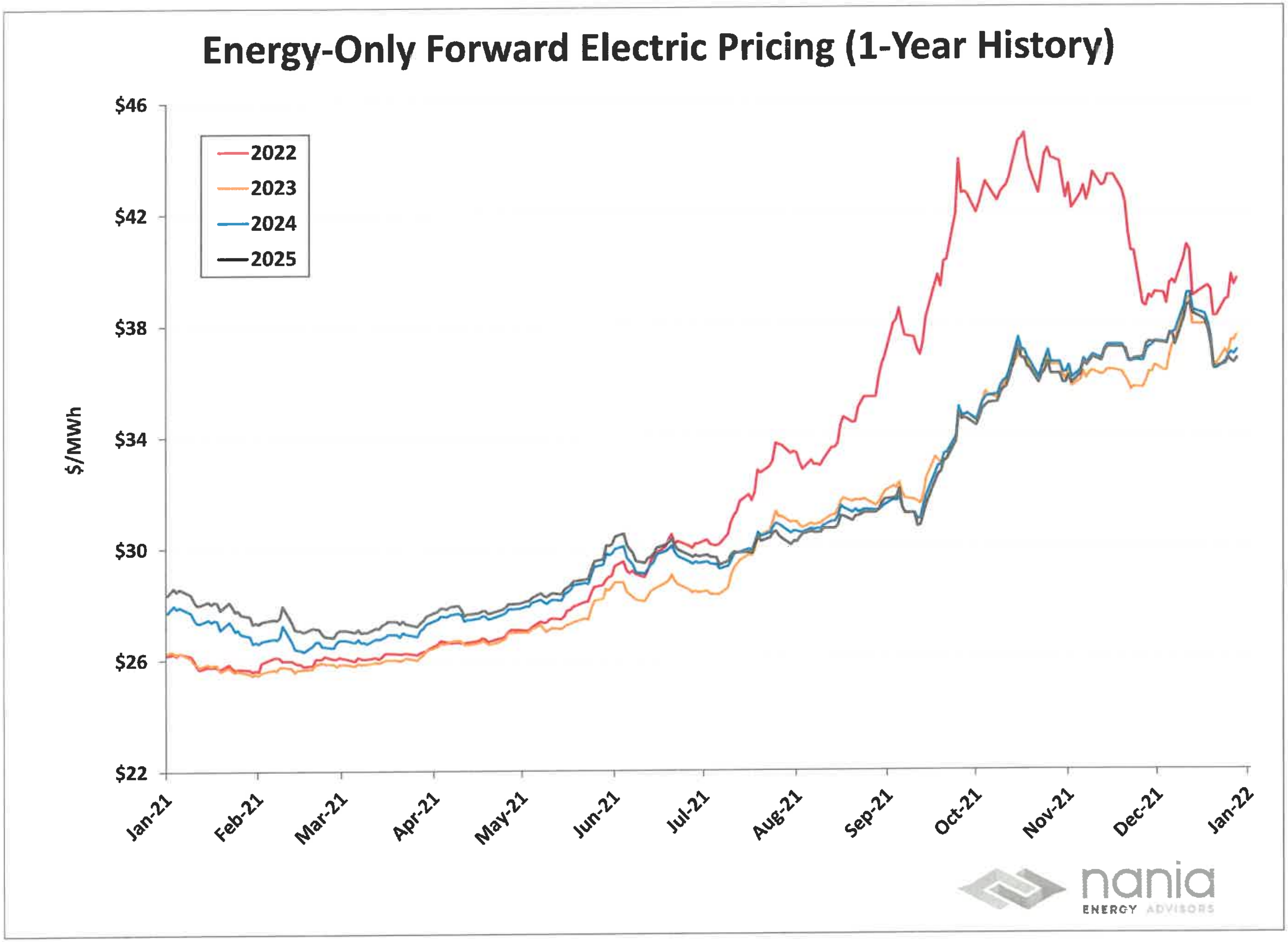

Energy-Only Forward Electric Pricing (1-Year History)
$46
$42
$38
$34
$30
$26
$22
$/MWh
2022
2023
2024
2025
Jan-21
Feb-21
Mar-21
Apr-21
May-21
Jun-21
Jul-21
Aug-21
Sep-21
Oct-21
Nov-21
Dec-21
Jan-22
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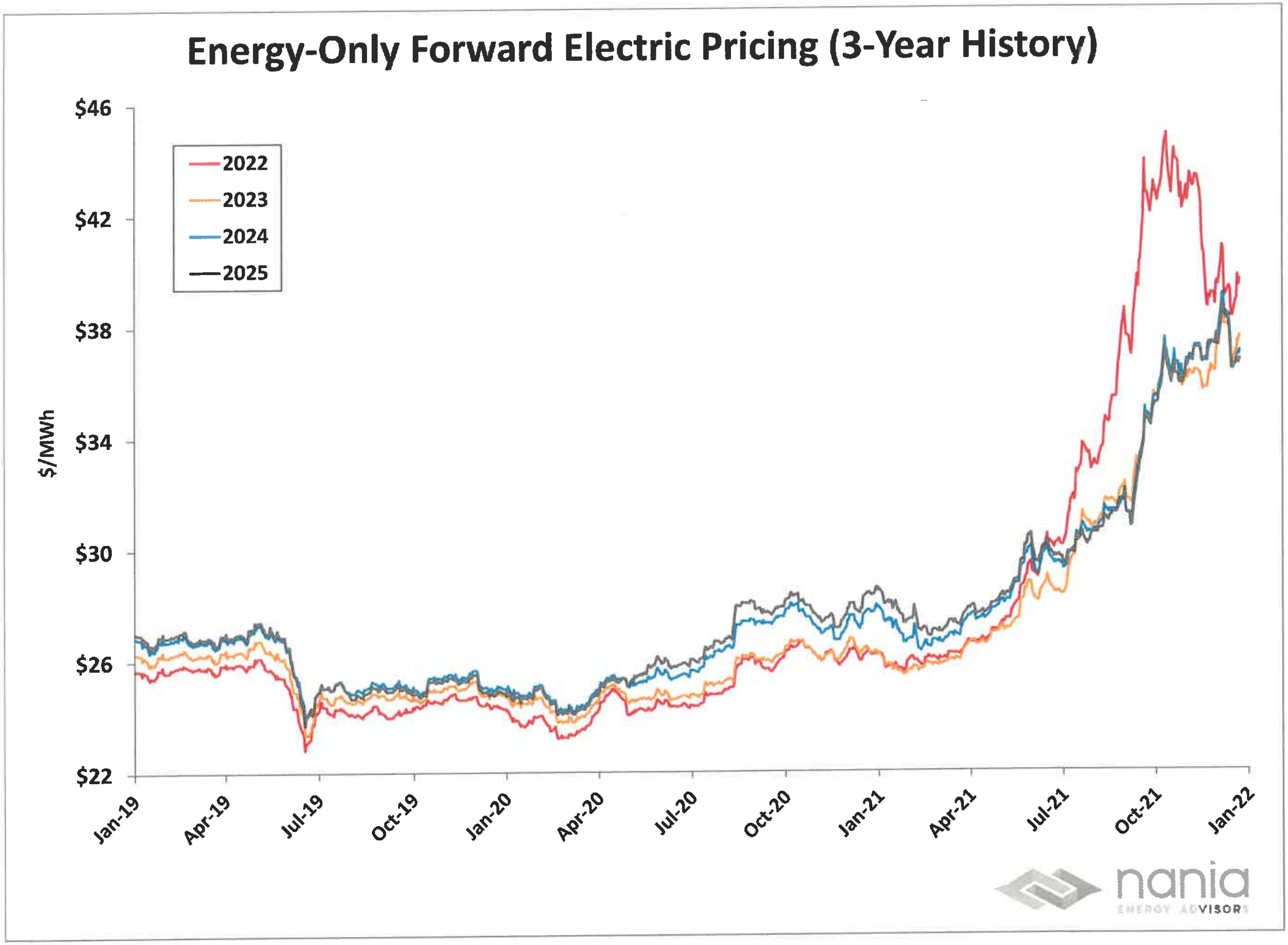

Energy-Only Forward Electric Pricing (3-Year History)
$46
$42
$38
$34
$30
$26
$22
$/MWh
2022
2023
2024
2025
Jan-19
Apr-19
Jul-19
Oct-19
Jan-20
Apr-20
Jul-20
Oct-20
Jan-21
Apr-21
Jul-21
Oct-21
Jan-22
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Electric Solutions Summary

Park District of LaGrange

Account Information

Current Rate
$0.06696

Annual Usage (kWh)
1,028,204

Current Annual Cost
$68,849

Utility Account #	Service Address	City
	Account info on next page	

Proposed Solutions

Fixed Price All-In	24 Months	36 Months	48 Months
AEP	$0.06948	$0.06787	$0.06727
Constellation	$0.06549	$0.06495	$0.06423
Direct Energy	$0.06360	$0.06359	$0.06344
Engie	$0.06292	**$0.06164**	$0.06092

Recommendation

Supplier	Engie
Term	36 Months
Rate ($/kWh)	$0.06164

Annual Cost	Annual Cost vs. Current	% Variance vs. Current
$63,378	($5,470)	-8%

Additional Comments

*Agreement begins August 2023

nania

Electric Solutions Summary

Park District of La Grange

Account Information

Utility Account #	Service Address	City
8516471004	1108 S Spring Ave	La Grange
0472017002	500 S Waiola Ave	La Grange
8855687006	4901 Willow Springs Road	La Grange
0470761007	100 N Locust	La Grange
0470758000	39 N Gilbert Ave	La Grange
047200800	500 E 48th Street	La Grange
9692638019	536 East Ave	La Grange

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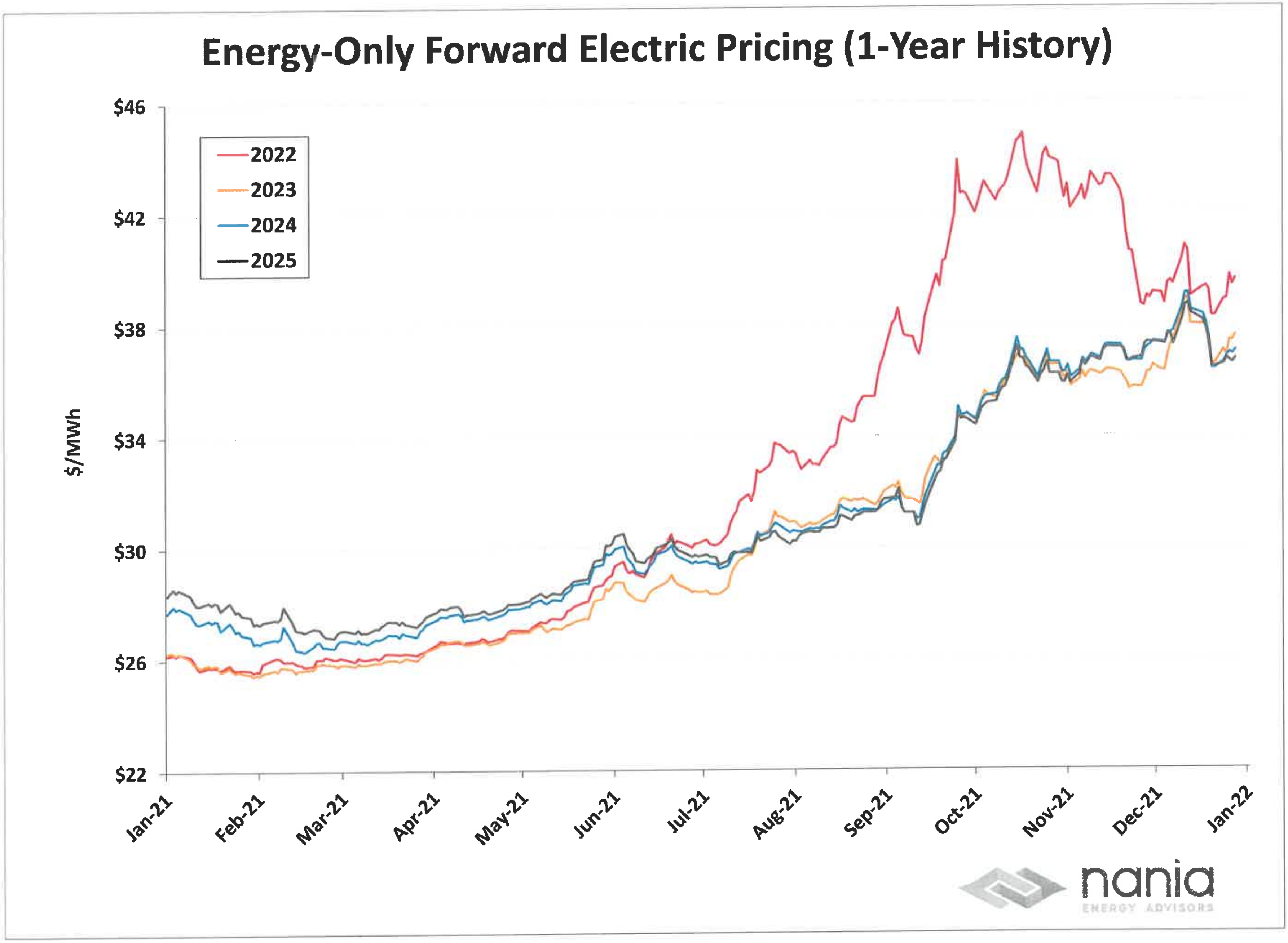
Energy-Only Forward Electric Pricing (1-Year History)
$46
$42
$38
$34
$30
$26
$22
$/MWh
2022
2023
2024
2025
Jan-21
Feb-21
Mar-21
Apr-21
May-21
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Jul-21
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Nov-21
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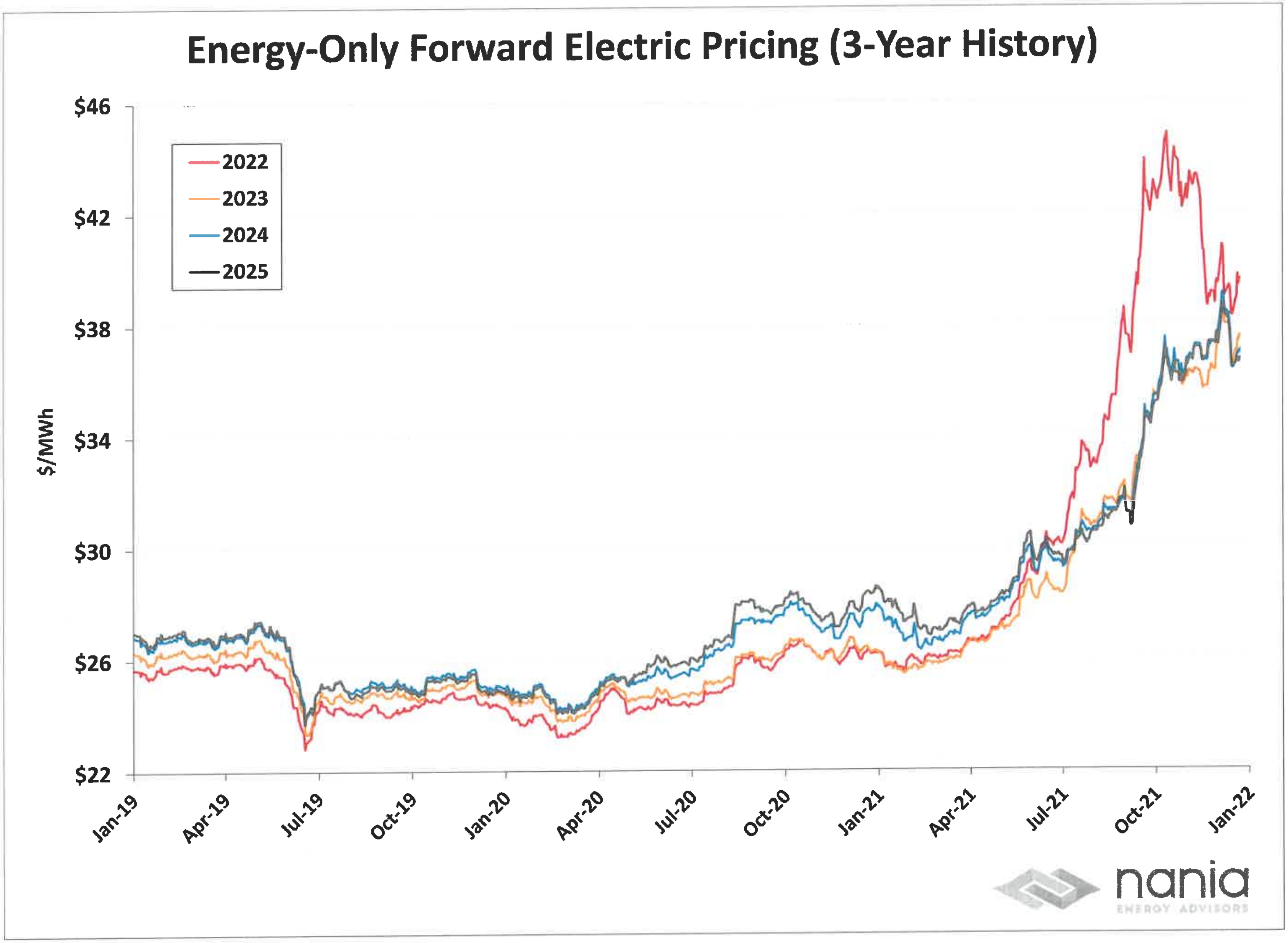

Energy-Only Forward Electric Pricing (3-Year History)
$46
$42
$38
$34
$30
$26
$22
$/MWh
2022
2023
2024
2025
Jan-19
Apr-19
Jul-19
Oct-19
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Constellation.
An Exelon Company

MASTER RETAIL NATURAL GAS SUPPLY AGREEMENT

This Master Retail Natural Gas Supply Agreement ("**Master Agreement**") is entered into as of June 9, 2020 ("**Effective Date**") by and between Park District of La Grange ("**Customer**") and Constellation NewEnergy – Gas Division, LLC ("**CNEG**"). CNEG and Customer are sometimes referred to individually as a "**Party**" and collectively as the "**Parties**."

This Master Agreement sets forth the general terms and conditions governing transactions for the purchase and sale of natural gas and related products and services (each a "**Transaction**") to one or more of Customer's accounts or facilities (each a "**Facility**") as agreed to from time to time. Each Transaction may be evidenced by a transaction confirmation (each a "**TC**"). The Parties may further agree to implement certain strategies or related services, the specifics of which will be set forth in a rider executed by the Parties (each a "**Rider**"). Each TC and Rider shall constitute part of and shall be subject to this Master Agreement. This Master Agreement and each TC and Rider shall constitute a single integrated agreement between the Parties (collectively referred to as the "**Agreement**"). In the event of a conflict between (i) a TC, (ii) a Rider, (iii) the terms and conditions of this Master Agreement, and (iv) any oral agreement of the Parties as to a Transaction, the terms shall govern in the priority listed in this sentence.

The Parties intend that they are legally bound by the terms of each Transaction from the moment each Party agrees to those terms, whether (i) via electronic transmission, (ii) written record, or (iii) orally. Nothing in this Agreement obligates either Party to enter into a Transaction at any time. Any applicable requirement that a Transaction be "in writing" and "signed" shall be deemed to have been satisfied by this Master Agreement, by the Parties' signatures below and their express agreement to these procedures. CNEG shall have the exclusive right to confirm any Transaction by sending Customer a written TC, substantially in the form attached hereto as Exhibit A or otherwise, by facsimile, e-mail or other means. Notwithstanding any provision to the contrary in this Master Agreement, failure to send a TC shall not invalidate a Transaction agreed to by the Parties. If CNEG sends a TC and Customer fails to object in writing to any term in the TC within two (2) Business Days, the TC shall constitute the definitive written expression of the Transaction. "**Business Day**" means any day except a Saturday, Sunday, or a Federal Reserve Bank holiday and shall open at 8:00 a.m. and close at 5:00 p.m. Eastern Prevailing Time.

1. CNEG and Customer Obligations.

Natural Gas Supply. CNEG shall sell and supply, and Customer shall purchase and receive, the Contract Quantity for each Facility identified in a TC or Rider. "**Contract Quantity**" means the quantity of gas to be delivered and received pursuant to a TC. Such deliveries and receipts of natural gas shall be on a Firm, Secondary Firm or Interruptible basis, or otherwise as described in a TC. "**Firm**" means deliveries and receipts may not be interrupted without liability except for reasons of Force Majeure. "**Secondary Firm**" means deliveries and receipts will be on a best-efforts basis up to Customer's maximum daily quantity and performance may be interrupted without liability to the extent that one or more of the following conditions are present: (i) Force Majeure; (ii) curtailment by the local distribution company owning and/or controlling and maintaining the distribution system required for delivery of gas to the Facility(ies) (the "**Utility**"); (iii) curtailment of supply by a natural gas supplier; (iv) curtailment of storage by a storage provider; (v) curtailment of transportation by a gas gathering or pipeline company, or Utility (each a "**Transporter**"), transporting gas for CNEG or Customer downstream or upstream of the Delivery Point(s), including, but not limited to, transportation between secondary firm points; (vi) recall of transportation capacity release by its releaser; or (vii) curtailment of gas production behind a specific meter. "**Interruptible**" means deliveries and receipts may be interrupted at any time for any reason except for Customer's obligation to take and pay for gas it nominates and CNEG's obligation to honor the price set forth in the TC. The terms of any Transaction between CNEG and Customer shall be as set forth on the applicable TC, but CNEG will procure gas from its suppliers on terms CNEG deems appropriate. CNEG holds title to the gas and has the sole responsibility to deliver, or cause to be delivered, the natural gas to the applicable Delivery Point. Title shall pass to Customer at the Delivery Point and Customer shall have the sole responsibility for transporting the gas from the Delivery Point. "**Delivery Point**" means the city gate interconnection between the Utility and the upstream Transporter or such other delivery point(s) as are agreed in a TC. However, to the extent that Customer owned transportation capacity is used to deliver natural gas to the Customer, the Delivery Point shall be the receipt point of such capacity.

Failure to Deliver or Receive. The sole and exclusive remedy of the Parties in the event of a breach of an obligation to deliver or receive gas shall be the following: (a) If CNEG fails to deliver gas (other than Interruptible) for a reason other than Customer's breach, CNEG shall pay Customer the "**Replacement Cost**," which is the amount Customer actually pays to replace the undelivered Contract Quantity less the amount Customer would have paid under this Agreement for such Contract Quantity. (b) If Customer fails to receive gas (other than Interruptible) for a reason other than CNEG's breach, Customer shall pay CNEG the "**Revenue Loss**," which is the amount that CNEG would have received for the sale of the unreceived Contract Quantity pursuant to this Agreement less (i) the amount actually received by CNEG in an alternate sale, plus any incremental costs, or (ii) if no alternate sale takes place, the amount CNEG would have received by reselling such Contract Quantity at spot market prices at or near the Delivery Point(s), as determined by CNEG in a commercially reasonable manner. CNEG and Customer shall exercise commercially reasonable efforts to mitigate any Revenue Loss or Replacement Cost, respectively. If the calculation of the Replacement Cost or Revenue Loss results in a negative number, then the amount shall be deemed to equal zero.

Nominations. The Parties shall coordinate nomination activities, giving sufficient time to meet the deadlines of the affected Transporter(s). If Customer or the Utility fails to provide CNEG with a usage nomination for any month in a timely manner, CNEG (i) may establish a nomination for such month in a commercially reasonable manner based on Customer's historical usage data available to CNEG, and (ii) shall have the right to use and rely on such nomination unless notified otherwise by Customer or the Utility. If a Party becomes aware that actual deliveries are greater or lesser than the quantity of gas confirmed by a Transporter for movement, transportation or management, the Party shall promptly notify the other Party. Usage nominations may be made orally, in writing, by facsimile or by electronic means.

Imbalances. The Parties shall use commercially reasonable efforts to avoid imposition of any fees, penalties, cash-outs, costs or charges (in cash or in kind) assessed by a Transporter for failure to satisfy balancing and/or nomination requirements ("**Imbalance Charges**"). If either Party receives an invoice from a Transporter that includes Imbalance Charges, the Parties shall determine the validity and cause of such Imbalance Charges. The Party causing the imposition of the Imbalance Charges will be responsible to pay such Imbalance Charges.

Transporter Restrictions. If either Party receives an operational flow order or any other usage or operating instructions, restrictions or similar notice (each an "**OFO**") from a Transporter requiring action to be taken in connection with the flow and/or consumption of gas covered by this Agreement, such party will use commercially reasonable efforts to notify the other party of such event in a timely manner. Such notice may be given by electronic means. Each Party will take all commercially reasonable actions required by the OFO within the time prescribed. If OFO penalties, charges, fees, costs or expenses result from the actions or inactions of one Party, then such Party shall be solely responsible for any such penalties, charges, fees, costs or expenses. Both parties agree that OFOs may require one or both parties to buy or sell gas quantities in the then-current market conditions, which may be appreciably higher or lower than the original pricing. If CNEG is responsible for nominations and balancing on a Transporter imposing an OFO or similar restriction, CNEG may (but is not required to) increase or decrease nominations, as appropriate, to avoid penalties.

2. **Term of Master Agreement**. The term of this Master Agreement will commence on the Effective Date and, unless terminated earlier as provided in this Master Agreement, will continue until terminated by either Party upon thirty (30) days prior written notice to the other Party; provided any TC or Rider will continue to be governed by this Master Agreement until the TC or Rider has been separately terminated or expired.

   Term of TC. Each TC or Rider shall set forth the applicable "**Delivery Period**" or term during which deliveries of natural gas are to be made and/or services are to be provided. CNEG shall not be liable for any failure to enroll or drop a Facility by any applicable start and end date(s) set forth in the TC or Rider due to circumstances beyond its control

3. **Information and Authorization**. Customer hereby authorizes CNEG to take such actions CNEG deems necessary to enroll each Facility with the Utility and to be served by CNEG and to otherwise meet CNEG's obligations under the Agreement, including executing on Customer's behalf any documents necessary to effectuate any Facility enrollment or election, undertaking the management of any storage or transportation capacity allocated to Customer by the Utility or other transporters, disposing of storage balances, adding or deleting Facility(ies) as necessary, receiving usage nominations from the Utility relating to Customer's natural gas requirements, and other similar documents. Customer's signature on this Master Agreement constitutes Customer's written authorization for CNEG to obtain from time to time from the applicable Utility all current and historical natural gas billing, usage data and other related information Customer shall take any actions, execute any documents and shall provide to CNEG any information as CNEG may reasonably require.

4. **Billing and Payment**.

   Billing. Customer will be billed for natural gas usage and related products and services supplied under the Agreement in one of the following ways based on availability and eligibility of each Facility, which may change from time to time: (a) Dual Billing: Customer will receive two invoices, one from CNEG for the natural gas supply and one from the Utility for the amounts payable by Customer for services provided by the Utility ("**Delivery Charges**"); (b) CNEG Consolidated Billing: Customer will receive one invoice from CNEG that includes both the natural gas supply charges and the Delivery Charges. In the case of CNEG Consolidated Billing, Customer agrees that (i) Customer remains exclusively liable to the Utility for all Delivery Charges, (ii) CNEG has no obligation to review Delivery Charges for accuracy, (iii) should Customer dispute Delivery Charges, that is a matter for Customer and the Utility to resolve without any involvement or obligation on the part of CNEG, and (iv) CNEG may withhold any payments due to the Utility if Customer fails to pay CNEG invoices in accordance with this Master Agreement.

   Taxes. Customer shall pay all federal, state, municipal and local taxes, duties, fees, levies, premiums or other charges imposed by any governmental authority, directly or indirectly, on or with respect to the natural gas and related products and services provided under the Agreement, including without limitation any production, severance or ad valorem taxes, and including any taxes enacted after the Effective Date (collectively, "**Taxes**"). The term "Taxes" shall include any amounts imposed on Customer directly or on CNEG in its function as Customer's supplier, and that are associated with the supply of gas to Customer (in which case the Customer shall be responsible to reimburse CNEG for such amounts). If Customer is exempt from any Taxes, Customer shall provide CNEG with any state and/or local exemption certificate prior to the issue date of Customer's first invoice. All Taxes invoiced to Customer under this Agreement will be included on the invoice or in the applicable fixed price as allowed by Law.

   Estimates. CNEG's ability to invoice Customer is dependent on the Transporter's ability to furnish CNEG with all necessary information, including Customer's metered usage. When there is a delay in receiving information from the Transporter, CNEG will, to the extent necessary, estimate charges and credits for a billing period and reconcile such estimates against actual charges and credits in a future invoice(s). Each invoice is also subject to adjustment for errors in arithmetic, computation, meter readings or other errors. Interest shall not accrue on such adjustments.

   Payment. All amounts set forth in an invoice are payable to the Party issuing the invoice and will include, in addition to the natural gas supply charges, Delivery Charges, and Taxes, all other amounts related to the purchase and delivery of natural gas. CNEG's invoices will be sent to Customer in accordance with CNEG's normal billing cycle, as adjusted from time to time. CNEG's invoices are due and payable on the twentieth (20th) day after the date of invoice or such other date as set forth in a Rider (the "**Payment Date**") without offset or reduction of any kind, to the address set forth on the invoice. Invoices not paid on or before the Payment Date will accrue interest daily on outstanding amounts from the Payment Date until paid in full, at the lesser of 1.5% per month or the highest rate permitted by law.

   Pricing Structures. "**Contract Price**" means the price for gas as set forth in the applicable TC or Rider. To the extent (a) there are beginning of the month nominated volumes where the price is not fixed, (b) a Facility requires additional natural gas quantities in excess of the nominated or fixed quantities set forth in a TC or Rider, or (c) a Facility continues to receive natural gas from CNEG beyond the Delivery Period (where such deliveries will be considered month to month), all such natural gas will be priced at Market Price unless otherwise set forth in a TC or Rider. "**Market Price**" means a price comprised of (i) the spot commodity cost of gas as determined by CNEG in its reasonable discretion, (ii) all related interstate and intrastate pipeline charges required to deliver gas to the Delivery Point, and (iii) a reasonable market based margin. Market Price does not include any applicable Utility charges, including but not limited to Utility or pipeline balancing charges, unless otherwise agreed upon.

   Market Disruption. If the Contract Price is based in whole or in part upon a specified index and a Market Disruption Event occurs on a day on which the relevant source published or was to publish the relevant price, then the Parties shall negotiate in good faith to agree on an alternative method of determining the Contract Price. A "**Market Disruption Event**" is any one of the following: (a) failure of the specified index to announce or publish information necessary for determining the Contract Price; (b) the failure of trading to commence or the permanent discontinuation or material suspension of trading in the relevant options contract or commodity on the exchange or market acting as the specified index; (c) the temporary or permanent discontinuance or unavailability of the index; (d) the temporary or permanent closing of any exchange acting as the specified index; or (e) a material change in the formula for or the method of determining the relevant price component.

   Price Locks. Unless otherwise set forth in a TC or a Rider, Customer can request to lock in the commodity price for any month(s) at any time during the Delivery Period, prior to 12:00 p.m. EST/EDT on the final day of NYMEX last day settlement for each applicable delivery month. Commodity purchase/sale prices exclude pipeline and Utility distribution charges. Customer also has the right to lock basis at a fixed price and at predetermined volumes. Basis includes interstate and intrastate pipeline transportation but does not include the commodity cost or the Delivery Charges.

5. **Adequate Assurance**. If CNEG has reasonable grounds: (i) to believe that Customer's creditworthiness has become unsatisfactory; or (ii) for insecurity with respect to Customer's performance under the Agreement, CNEG may demand, in writing, adequate assurance of future performance from Customer in a form, in an amount, from an issuer, and for a term, all as reasonably satisfactory to CNEG ("**Adequate Assurance**"). To satisfy a demand, Customer shall provide Adequate Assurance to CNEG within three (3) Business Days of the date of the written demand. If at any time CNEG requires Customer to prepay for gas, then (i) CNEG shall be under no obligation to deliver gas if Customer fails to pay any prepayment by its due date,

and (ii) in the event the aggregate cost of any quantities of gas required by Customer in a month in excess of the scheduled nominated quantities exceeds $15,000.00, Customer shall pay CNEG the aggregate cost of such quantities within three (3) Business Days of CNEG's request for payment.

6. **Event of Default**. An "**Event of Default**" means any one of the following: (a) Customer's failure to make, when due, any payment required under the Agreement if not paid within five (5) Business Days (or such longer period required by applicable law) following written notice to Customer that a payment is past due; (b) any representation or warranty made by a Party in the Agreement is false or misleading in any material respect when made or ceases to remain true in all material respects during the term of the Agreement, if not cured within five (5) Business Days after written notice from the other Party; (c) Customer fails to provide the Adequate Assurance as provided in this Agreement; (d) the failure by a Party to perform any material obligation set forth in this Agreement (other than the events that are otherwise specifically covered as a separate Event of Default hereunder or a failure to deliver or receive gas) which is not cured within five (5) Business Days after receipt of written notice thereof; or (e) a Party: (i) makes an assignment or any general arrangement for the benefit of creditors; (ii) has a liquidator, administrator, receiver, trustee, conservator or similar official appointed for it or any substantial portion of its property or assets (iii) files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause of action under any bankruptcy, insolvency, reorganization or similar law for the protection of creditors, or has such petition filed against it; (iv) otherwise becomes bankrupt or insolvent (however evidenced); (v) is unable to pay its debts as they fall due; or (vi) is dissolved (other than pursuant to a consolidation, amalgamation or merger).

7. **Remedies Upon Event of Default.** If an Event of Default occurs with respect to a Party (the "**Defaulting Party**"), the other Party (the "**Non-Defaulting Party**") may, in its discretion, at any time, (i) withhold any payments or suspend any deliveries hereunder and/or (ii) terminate the Agreement in whole or solely with respect to those Facility(ies) adversely affected by such Event of Default, upon written notice to the Defaulting Party setting forth the effective date of termination (the "**Early Termination Date**"). The Early Termination Date for any Facility located in New Jersey shall be no less than thirty (30) calendar days from the date of written notice of termination. Further, if Customer is the Defaulting Party, then CNEG may, without waiving any rights or remedies it may have, to the extent applicable, remove Customer from CNEG's managed balancing and/or storage pools and/or apply any storage balance at prevailing market prices as an offset against the amount owed to CNEG by Customer. If this Agreement is terminated, the Non-Defaulting Party will in good faith calculate a termination payment as set forth below and the owing Party shall pay such amount within three (3) Business Days of receipt of notice of the amount due. The Parties acknowledge and agree that any termination payment under the Agreement constitutes a reasonable approximation of harm or loss, and is not a penalty or punitive in any respect. The remedies under this Section 7 are the sole and exclusive remedies of the Non-Defaulting Party with respect to the occurrence of any Event of Default.

   As of the Early Termination Date, the Non-Defaulting Party shall determine: (i) the difference between the Contract Value and the Market Value, such that the difference shall be due to the Customer if the Market Value exceeds the Contract Value and to CNEG if the opposite is the case; (ii) the Non-Defaulting Party's Costs; and (iii) the amount owed (whether or not then due) by each Party with respect to all gas delivered and received. The Non-Defaulting Party shall net or aggregate, as appropriate, any and all amounts owing between the Parties under this Section, so that all such amounts are netted or aggregated to a single liquidated amount payable by one Party to the other.

   "**Costs**" means, with respect to the Non-Defaulting Party, brokerage fees, commissions and other similar transaction costs and expenses reasonably incurred by such Party as a result of the Event of Default. The "**Contract Value**" shall be the Contract Price multiplied by the amount of gas, as determined by the Non-Defaulting Party, that would have been delivered under each terminated Rider or TC, had it not been terminated early (the "**Terminated Volumes**"). The "**Market Value**" shall be the amount, as of the Early Termination Date, a third party would pay for the Terminated Volumes at the Delivery Point(s) at current market prices. The Non-Defaulting Party may determine the Market Value of a terminated transaction by reference to information either available to it internally or supplied by one or more third parties including, without limitation, any or all of the settlement prices of NYMEX gas futures contracts, quotations from leading dealers, energy swap agreements or physical gas trading markets, similar sales or purchases, and any other bona fide offers from either third parties or affiliates of the Party, all as commercially available to the Party and adjusted for the length of the term and differences in transportation costs and other factors, as the Party reasonably determines. The Non-Defaulting Party shall not be required to enter into a replacement transaction in order to determine or be entitled to a termination payment.

8. **Change in Law.** CNEG may pass through or allocate, as the case may be, to Customer any increase or decrease in CNEG's costs related to the natural gas and related products and services sold to Customer that results from the implementation of new, or changes (including changes to transportation rates) to existing, Laws, or other requirements or changes in administration or interpretation of Laws or other requirements. "**Law**" means any law, rule, regulation, ordinance, statute, judicial decision, administrative order, Transporter business practices or protocol, Transporter tariff, or rule of any commission or agency with jurisdiction in the state in which the Facility(ies) is located. Such adjusted amounts will be included in subsequent invoices to Customer.

9. **Representations and Warranties.** Each Party warrants and represents to the other (now and deemed repeated by each Party on each date on which a TC or Rider is executed or deemed accepted) that: (i) it is duly organized, validly operating and in good standing under the laws of the jurisdiction of its formation; (ii) it is authorized and qualified to do business in the jurisdictions necessary to perform under the Agreement; (iii) execution, delivery and performance of the Agreement are duly authorized and do not violate any governing documents or any of its contracts or any applicable Law; (iv) there is no material event(s) or agreement(s) which would impair that Party's right, authority or ability to execute the Agreement and otherwise perform under the Agreement; and (v) it has the knowledge and experience to evaluate the merits and risks associated with the Agreement.

   Furthermore, Customer warrants, represents and covenants that: (i) the data given and representations made concerning its Facility(ies) are true and correct; (ii) it is entering into this Agreement to purchase its natural gas requirements only and not for speculative or resale purposes ; and that the natural gas purchased under this Agreement will be consumed at the Facility(ies); (iii) it is the party of record of the Facility(ies), or if it is not the party of record, it has the authority to enter into and bind its principal to the Agreement; (iv) if any Transaction hereunder gives Customer the right to adjust the Contract Quantity, or to require CNEG to provide some other quantity of gas, Customer's election to exercise such right is based predominantly on supply and demand factors related to Customer's business; and (v) if Customer is a Governmental Entity, it will not claim immunity on grounds of sovereignty or similar grounds from enforcement of the Agreement. If it is a Governmental Entity, Customer covenants to obtain all necessary budgetary approvals, appropriations and funding for all of its obligations under this Agreement, the failure of which shall not be an excuse for Governmental Entity's performance or failure to perform hereunder and upon request will provide proof of such authority. "**Governmental Entity**" means a municipality, county, governmental board, governmental department, commission, agency, bureau, administrative body, joint action agency, court or other similar political subdivision (including public school districts or special purpose district or authority), or public entity or instrumentality of the United States or one state.

10. **Force Majeure.** Notwithstanding any other provision of this Agreement, where a Party is unable to carry out any obligation under the Agreement due to a Force Majeure event (other than a payment obligation, which will not be excused for Force Majeure), the Agreement will remain in effect but such obligation will be suspended for the period necessary as a result of the Force Majeure, provided that: (i) the Claiming Party gives the other Party, as soon as possible, written notice describing the particulars of the Force Majeure; (ii) the suspension of performance is of no greater scope and of no longer duration than is required by the Force Majeure; and (iii) the Claiming Party uses commercially reasonable efforts to remedy its inability to perform.

"**Force Majeure**" means an event that is not within the reasonable control of the Party claiming Force Majeure ("**Claiming Party**"), and that by the exercise of due diligence, the Claiming Party is unable to overcome the event in a commercially reasonable manner, and such event will not be deemed a breach or default under the Agreement. Force Majeure includes, but is not limited to, acts of God; fire; war; terrorism; flood; earthquake; civil disturbance; sabotage; facility failure; strike; curtailment, disruption or interruption of supply by a supplier or distribution or transportation by a Transporter (including without limitation as the result of an OFO); declaration of emergency by a Transporter(s); regulatory, administrative, or legislative action, or action or restraint by court order or governmental authority; or any act or omission of a third party not under the control of the Claiming Party (including without limitation the Utility).

11. **Indemnification**. Before title passes to Customer at the Delivery Point CNEG shall, and after title passes at the Delivery Point Customer shall, defend, indemnify and hold harmless the other Party and all its affiliates, and all of their respective officers, directors, shareholders, associates, employees, agents, representatives, successors and assigns, from and against all claims, losses, expenses (including reasonable attorneys' fees and court costs), damages, demands, judgments, causes of action or suits of any kind, including but not limited to, claims for personal injury, death, or property damage, to the extent arising out of or related to this Agreement ("**Claims**").

12. **Limitation of liability**. NOTWITHSTANDING ANY OTHER PROVISION OF THE AGREEMENT TO THE CONTRARY, THE ENTIRE LIABILITY OF EACH PARTY FOR ANY AND ALL CLAIMS WILL BE LIMITED TO DIRECT ACTUAL DAMAGES ONLY, SUBJECT IN ALL CASES TO AN AFFIRMATIVE OBLIGATION ON THE PART OF EACH PARTY TO MITIGATE ITS DAMAGES, AND NEITHER PARTY WILL BE LIABLE FOR ANY CONSEQUENTIAL, EXEMPLARY, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST OPPORTUNITIES OR LOST PROFITS NOT CONTEMPLATED BY THE TERMINATION CALCULATION IN SECTION 7 ABOVE. Customer acknowledges and agrees that the Utility is exclusively responsible for the gas distribution and delivery system, that CNEG has no independent control over the Utility's systems and will have no liability for any of the Utility's acts or omissions.

13. **DISCLAIMER**. CUSTOMER ACKNOWLEDGES AND AGREES THAT NO WARRANTY, DUTY, OR REMEDY, WHETHER EXPRESSED, IMPLIED, OR STATUTORY, IS GIVEN OR INTENDED TO ARISE OUT OF THIS AGREEMENT EXCEPT AS OTHERWISE EXPRESSLY STATED HEREIN, AND CNEG SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

14. **Waiver and Severability**. Failure to provide notice of, or object to, any default under this Agreement will not operate or be construed as a waiver of any future default, whether like or different in character. If any portion of this Agreement, or application thereof to any person or circumstance, is held legally invalid, the remainder will not be affected and will be valid and enforced to the fullest extent permitted by law and equity, and there will be deemed substituted for the invalid provisions such provisions as will most nearly carry out the mutual intent of the Parties as expressed in this Agreement to the fullest extent permitted by applicable Law; provided, however, that this severability provision will not be applicable if any provision of Sections 6 and 7 of this Master Agreement (or any definition or provision in this Agreement to the extent it relates to, or is used in connection with, such sections) is held invalid or unenforceable.

15. **Assignment**. Customer may assign all its rights and obligations under this Agreement; *provided* (a) it gives CNEG forty-five (45) days prior written notice of its intent to do so; (b) the assignee satisfies in full CNEG's credit requirements; (c) the assignee assumes in writing all of Customer's obligations under the Agreement; and (d) Customer continues to be liable for performance, including payment for goods and services received, prior to the assignment date. CNEG may assign, sell, pledge, transfer, or encumber any of its rights and obligations under this Agreement or the accounts, revenues, or proceeds hereof to: (a) a bank, insurer or other financial institution; or (b) any person or entity (i) succeeding to all or substantially all of CNEG's assets or business or the division or region of CNEG to which this Agreement relates or (ii) into which CNEG is merged or otherwise combined or reorganized ; provided (with respect to this clause (b)) the succeeding entity agrees to be bound to the Agreement; or (c) any affiliate of CNEG.

16. **Confidentiality**. Each Party agrees to keep all terms and provisions of this Agreement and all communication provided in connection with this Agreement, including the pricing offered to Customer, confidential to the extent not otherwise publicly available and not to disclose them to any third parties without the prior written consent of the other Party, except as necessary to perform its obligations under this Agreement or as otherwise required by Law. Each Party may disclose such information to its affiliates and to its affiliates' employees, agents, advisors, and on a need to know basis, to its independent contractors, provided each such recipient agrees to hold such information in the strictest confidence. CNEG may disclose information respecting Customer to third parties that are representing Customer in the purchase of gas or related services. Furthermore, CNEG may make such other disclosures to third parties of information, including aggregate consumption data, provided they are in a manner that cannot be reasonably expected to specifically identify Customer. If disclosure of confidential information is sought through a court, or a state or federal regulatory agency or other legal compulsion, the Party receiving such request will notify the other Party immediately to afford it the opportunity to oppose such disclosure via a protective order or other relief as may be available and will provide reasonable support.

17. **Choice of Law, Venue, Attorney Fees and Expenses**. This Agreement will be governed and interpreted in accordance with the laws of the State of New York, without giving effect to conflict of law principles. TO THE EXTENT ALLOWED BY APPLICABLE LAW, EACH PARTY HEREBY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT SUCH PARTY MAY HAVE TO A TRIAL BY JURY OR TO INITIATE OR BECOME A PARTY TO ANY CLASS ACTION CLAIMS IN RESPECT OF ANY ACTION, SUIT OR PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED BY THIS AGREEMENT. If either Party pursues court action to enforce its rights under this Agreement, the non-prevailing Party shall promptly reimburse the prevailing Party for all its reasonable attorney fees, expenses and costs.

18. **Miscellaneous**. The Agreement embodies the Parties' entire agreement and understanding and may not be contradicted by any prior or contemporaneous oral or written agreement. Notwithstanding any provision to the contrary in a prior agreement, the Parties agree that this Master Agreement shall supersede and replace all prior written and oral agreements or arrangements between the Parties with respect to the purchase and sale of gas and related services and that all transactions under any such prior agreement(s) are, as of the Effective Date, now governed solely by the terms of this Master Agreement and shall be Transactions hereunder and a part of the single integrated agreement between the Parties. A facsimile or e-mailed copy of either Party's signature will be considered an original for all purposes under this Agreement, and each Party will provide its original signature upon request. No purchase order, or any amendment or edit to this Agreement, will be valid or given any effect unless signed by both Parties or expressly contained in a TC deemed accepted pursuant to the procedures set forth herein. The applicable provisions of this Agreement will continue in effect after termination or expiration hereof to the extent necessary, including but not limited to providing for final billing, billing adjustments and payments, limitations of liability, the forum and manner of dispute resolution, and with respect to any indemnification obligations under the Agreement. The section headings used in this Master Agreement are for reference purposes only and will in no way affect the meaning of the provisions of the Master Agreement. The Parties acknowledge that any document generated by the Parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and such imaged documents may be introduced as evidence in any proceeding as if such were original business records and neither Party shall contest their admissibility as evidence in any proceeding. The rights, powers, remedies and privileges provided in this

Agreement are cumulative and not exclusive of any rights, powers, remedies and privileges provided by Law. CNEG shall have the right to set-off and net against any amounts owed to it under the Agreement, including without limitation any early termination payment, any amounts owed by CNEG to Customer under the Agreement or any other agreement between the Parties, including without limitation any Adequate Assurance. Except for Section 11 above, no third party will have any rights under this Agreement whatsoever and Customer will be fully responsible for any compensation owing any third party representing Customer in connection with this Agreement and will indemnify, defend and hold harmless CNEG from all related Claims. To the extent Customer is represented by a broker, agent, association or other third party (collectively, "**Broker**"), Customer acknowledges and understands that: (i) CNEG may be making a payment to Broker in connection with Broker's efforts to facilitate Customer and CNEG entering into a Transaction; (ii) unless otherwise noted, the Contract Price reflects the fee, if any, paid to Broker, and (iii) Broker is acting on Customer's behalf as Customer's representative and is not a representative or agent of CNEG. Customer further authorizes CNEG to utilize Customer's name for publicity and marketing purposes.

19. **Affirmation; Acknowledgements.** Customer affirms that it has read this Agreement in its entirety and it agrees to the terms and conditions contained herein. Any ambiguity or question of intent or interpretation under this Agreement will be construed as if drafted jointly by the Parties, and no presumption or burden of proof will arise favoring or disfavoring either Party by virtue of the authorship of any of the provisions of this Agreement. The Parties acknowledge and agree that: (i) CNEG is an independent contractor under this Agreement and except as otherwise explicitly provided in this Agreement, neither Party has the authority to execute documents that purport to bind the other, and nothing in this Agreement will be construed to constitute a joint venture, fiduciary relationship, partnership or other joint undertaking; (ii) TCs and Riders entered into hereunder will constitute "forward contracts" and/or "swap agreements" under the U.S. Bankruptcy Code, as amended, the rights of the Parties under Section 7 above will constitute contractual rights to liquidate them, and the Parties are entities entitled to the rights and protections afforded to "forward contracts" and "swap agreements" by the U.S. Bankruptcy Code; (iii) CNEG is not Customer's consultant or advisor for any purpose including advice regarding the value or advisability of trading in "commodity interests" as defined in the Commodity Exchange Act, 7 U.S.C. §§ 1-25, et seq., as amended (the "**CEA**"), including futures contracts and commodity options or any other activity which would cause CNEG or any of its affiliates to be considered a commodity trading advisor under the CEA; (iv) each Party is an "eligible contract participant" as that term is defined in the CEA; and (v) Customer is making its own decisions based solely upon its own analysis and the advice of its own advisors, if any.

20. **Notices.** To be effective, all notices must be in writing delivered by hand, by certified mail return receipt requested, by first class mail, or express carrier to the addresses provided in this Agreement. CNEG shall send invoices and TCs to the notice address provided herein unless otherwise directed by Customer. Notice by hand delivery shall be effective on the date it is delivered. Notice by certified mail, return receipt requested, by first class mail, or express carrier shall be effective on the date that mail is delivered or its delivery is attempted. A Party may change its address by providing notice of change in accordance herewith or by other means agreed by the Parties.

CNEG Notice Information
9400 Bunsen Parkway, Suite 100
Louisville, KY 40220
Attention: Contracts Administration
Phone: (502) 426-4500
Facsimile: (502) 214-6381

Customer Notice Information
Legal Notice Information
Attention: Dean Bissias
Title: Facility
Address: 6565 W BRADY PL, TULSA, OK 74127
Phone: 708-352-1762
Facsimile:
Email: deanbissias@pdlg.org

For Invoices (if different from Notice Information)
Attention:
Title:
Address:
Phone:
Facsimile:
Email:

For Transaction Confirmations (if different from Notice Information)
Attention:
Title:
Address:
Phone:
Facsimile:
Email:

{SIGNATURES FOLLOW ON NEXT PAGE}

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS DOCUMENT THROUGH THEIR DULY AUTHORIZED REPRESENTATIVES.

CNEG

Sign and Print Name: ____

Print Title: ____

CUSTOMER

Sign and Print Name: ____

Print Title: ____

EXHIBIT A – FORM OF TRANSACTION CONFIRMATION*

**The actual Transaction Confirmation entered into between Customer and CNEG may differ from this form to reflect state regulatory and other local requirements and terms applicable to the Facility. This Form of Transaction Confirmation is for illustrative purposes only and CNEG reserves the right to alter the form of this Transaction Confirmation at any time.*

This Transaction Confirmation is delivered pursuant to and in accordance with a Master Retail Natural Gas Supply Agreement effective __________________, 20__ (the "Master Agreement"), by and between Constellation NewEnergy – Gas Division, LLC ("CNEG") and ______________ ("Customer"), and is subject to and made part of the terms and conditions of such Master Agreement. Capitalized terms used herein but not defined will have the meanings ascribed to them in the Master Agreement.

Trade Date:

Buyer:

Seller:

Facility Name:

Delivery Period:

Nature of Parties' Obligation:

Deal Type:

Contract Quantity/Price:

Month/Yr	Contract Quantity (in MMBtu)	Contract Price

Incremental Pricing:

Delivery Point(s):

Utility:

Default Service: To the extent a Facility continues to receive gas from CNEG beyond the Delivery Period, all such gas will be considered month to month purchases and will be priced at the Market Price.

Special Provisions:

This Transaction Confirmation documents an agreement previously reached by authorized representatives of the Parties. Unless disputed by Customer in writing within two (2) business days of Constellation's execution date, or such time frame as specified in the Master Agreement, it is binding and shall be deemed accepted.

CONSTELLATION NEWENERGY – GAS DIVISION, LLC

By: ______________________
Name: ______________________
Title: ______________________
Date: ______________________

CUSTOMER

By: SAMPLE
Name: NOT FOR EXECUTION
Title: ______________________
Date: ______________________

MANAGED PORTFOLIO SERVICES RIDER - ILLINOIS
(NICOR GAS)

This Managed Portfolio Services Rider - Illinois ("**Managed Portfolio Rider**") is effective July 1, 2020, ("**Managed Portfolio Rider Effective Date**"), is made a part of the natural gas agreement entered into on June 9, 2020 ("**Master Natural Gas Agreement**") between Constellation NewEnergy – Gas Division, LLC ("**CNEG**") and Park District of La Grange ("**Customer**"), and is subject to all of the provisions, terms and conditions of the Master Natural Gas Agreement. Capitalized terms used herein but not defined will have the meanings ascribed to them in the Master Natural Gas Agreement. In the event of a conflict between a TC (if any), this Managed Portfolio Rider and the Master Natural Gas Agreement, the terms of the documents shall govern in the order presented in this sentence.

1. SERVICES. CNEG will establish a portfolio of services to manage Customer's nominations, purchases and storage based upon Customer's elections with respect to storage management and risk mitigation methods. Customer will provide and Customer will pay for the Managed Portfolio Services set forth below (collectively, the "**Services**").

a. Account Management

CNEG will designate an Account Manager to provide Managed Portfolio Services. The Account Manager will serve as the Customer's point of contact and manage the relationship between CNEG and the Customer. CNEG will provide Customer with a username and password to access CNEG's secured web-based portal, and CNEG will make available to Customer market, regulatory, and legislative information, in addition to information on products and services, including periodic webinars and conferences. Customer will appoint CNEG as Customer's agent with the utility to receive Customer usage and account information, make utility rate and tariff selections, and manage storage accounts, where applicable, for the accounts identified on Attachment A. If telemetry is indicated on the Attachment A, Customer agrees it must maintain (and if applicable install) a telephone line to Customer's meter(s). As a convenience to Customer, CNEG may arrange for telemetry service and/or repairs and Customer agrees it is responsible for these costs.

b. Storage Programs

On Attachment A, Customer will indicate its selection of either the Storage Release Program or the Managed Storage Program for each account. The terms and conditions of each program are as follows:

i) *Storage Release Program.* Customer will release its storage capacity to CNEG in accordance with the applicable utility tariff. If Customer has gas stored at the commencement of the Storage Release Program, CNEG will purchase gas stored by Customer at the prevailing market price. CNEG will invoice Customer based on actual gas consumed plus the utility's lost and unaccounted for gas factor. Customer will not inject or withdrawal from storage. Customer agrees to maintain its annual utility storage capacity election at 31 days or more. The Storage Release Program is available only to accounts on telemetered rates in the CNEG pool. If an account no longer meets the requirements of a telemetered rate, the account shall be moved to the Managed Storage Program.

OR

ii) *Managed Storage Program.* The Managed Storage Program is a 'pay as delivered', actively managed storage program. CNEG will maintain Customer's storage balance between 8% and 92% of storage capacity, which is Customer's Operational Storage Capacity ("**OSC**"). CNEG will use commercially reasonable effort to follow the selected injection and withdrawal plan, if any, indicated on the Attachment A. The Managed Storage Program is available only to Rate 74, 75, and 76 accounts in the CNEG pool.

To the extent that the flow date does not start on April 1 or November 1, the applicable Storage Injection Plan or Storage Withdrawal Plan shall be adjusted pro rata based upon the remaining period from the flow date to the end of the injection or withdrawal season; provided, however injections or withdrawals must meet the requirements of the Utility tariff.

CNEG and Customer acknowledge that the Contract Quantity is based on estimates of use for the current month and the succeeding month, and may be modified by Customer. These factors and others may impact achievement of the planned results of the Managed Storage Program.

c. Delivery

Customer's Contract Quantity will be established prior to the delivery month and is the greater of (a) the quantity of gas with an agreed upon fixed price and (b) a quantity reasonably determined by CNEG to meet Customer's expected use and/or storage objectives. Customer may specify a Contract Quantity provided such modification is provided in writing by the ninth (9th) to last business day of the month preceding delivery by emailing amgasil@constellation.com.

The Contract Price will apply to Customer's Contract Quantity, which will be delivered Firm to the Utility citygate identified for each Facility on Attachment A. The Contract Price will be comprised of a combination of transactions memorialized on a written TC, if any, and the CNEG Pool Gas Price or the Natural Gas Intelligence (NGI) Chicago Citygate Index. The Contract Price does not include the cost of local distribution or other utility imposed charges that are billed to the Customer by the utility and directly paid by Customer to the utility unless otherwise agreed upon in writing. The Contract Price does not include utility bulletin board charges or utility pooling fees, where applicable, which are billed to Customer as a separate monthly line item by CNEG. "**CNEG Pool Gas Price**" means a combination of the spot commodity cost of gas as determined by CNEG in its reasonable discretion, all related interstate pipeline charges required to deliver gas to the Utility city gate, the cost of the Services described herein, plus a reasonable market based margin.

Variations in Customer's usage above or below the Contract Quantity in any month will be injected into or withdrawn from Customer's storage where applicable, or charged or credited at the market price unless indicated in the Attachment A. "**Forward Month Index**" means the index price in NGI's Bidweek Survey, published by Natural Gas Intelligence for the delivery month following delivery, under the column titled 'avg', for volumes delivered to 'Chicago Citygate'. "**Gas Daily daily index at the time of purchase**" means the applicable midpoint price published in Platt's Gas Daily Daily Price Survey for the day of flow when CNEG purchases or sells gas to accommodate variations in use. Notwithstanding the foregoing, the quantity of gas purchased and received by Customer may be adjusted during the delivery month at the Market Price when OFO mandates are enforced by the transporter/utility as set forth in its tariff.

2. TERM, TERMINATION. The initial term of this Rider will commence upon the Managed Portfolio Rider Effective Date and will continue through the Initial Term indicated in the Attachment A. This Rider will be extended and renewed for additional twelve (12) month periods automatically, unless terminated by either Party upon sixty (60) days written notice to the other party delivered to each party's respective notice address prior to the annual renewal date. For the avoidance of doubt, Customer acknowledges and agrees that CNEG is performing the Services as an adjunct to the provision of Gas under the Master Natural Gas Agreement, and as such if either party has the right to terminate all or a portion of the Master Natural Gas Agreement in regard to the provision of such Gas, that shall be a basis to terminate this Rider as well. Upon termination of the Master Natural Gas Agreement and provided Customer was a Storage Release Program participant, CNEG may credit Customer with gas and charge Customer a Market Price for gas credited. CNEG shall have no obligation to continue to provide Services if CNEG is no longer supplying Gas to Customer under the Master Natural Gas Agreement.

3. IMPLEMENTATION OF RECOMMENDATIONS. Customer acknowledges and agrees that no guarantees are made or implied with respect to any information or recommendations delivered pursuant to the Services. All decisions in connection with the Services are made by and are the sole responsibility of Customer, and CNEG is entitled to rely on the decisions and approvals made by Customer. CNEG is not acting in the capacity of a fiduciary, broker- dealer, or investment advisor of securities or commodities (including natural gas). Customer acknowledges that CNEG is not in the business of giving, and does not offer legal or tax advice. Customer acknowledges that the price it may ultimately pay for Gas may not be as favorable as the prices Customer might otherwise have paid had Customer made different decisions due to a variety of factors, including without limitation market fluctuations, changes to energy use, and/or other uncontrollable or unanticipated causes.

This Managed Portfolio Rider shall not be binding or enforceable against CNEG unless and until signed by an authorized representative of CNEG. This Rider may be executed by facsimile and in multiple counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

(SIGNATURES FOLLOW ATTACHMENT A)

ATTACHMENT A TO THE MANAGED PORTFOLIO SERVICES RIDER - ILLINOIS
(NICOR GAS)

This Attachment A to the Managed Portfolio Services Rider, effective as of July 1, 2020 is attached to and forms a part of the Managed Portfolio Rider between CNEG and Park District of La Grange ("**Customer**"), dated June 9, 2020.

With respect to the Managed Storage Program, the available Injection and Withdrawal plans are described in the first table below.

Managed Storage Injection Plan	Managed Storage Withdrawal Plan
Flat In : 1/7th of Customer's OSC is planned for injection each month (Apr – Oct).	**Bell Out** : 15%, 20%, 30%, 20%, 15% of available OSC is planned for withdrawal each month Nov – Mar respectively.
Front Loaded : 20% of Customer's OSC is planned for injection Apr – Jun and 10% Jul – Oct.	**Front Out** : 25%, 25%, 25%, 15%, 10% of available OSC is planned for withdrawal each month Nov – Mar respectively.
Back Loaded : 10% of Customer's OSC is planned for injection Apr – Jul and 20% Aug – Oct.	**Flat Out** : 20% of available OSC balance is planned for withdrawal each month Nov – Mar respectively.
Hands On : A planned injection volume or set delivery volume will be determined each month by Customer by the ninth (9th) to last business day of the month preceding the delivery month. In the event such election is not timely made, CNEG shall elect the volume to inject and Customer shall be deemed to have accepted the same.	**Hands On** : A planned withdrawal volume or set delivery volume will be determined each month by Customer by the ninth (9th) to last business day of the month preceding the delivery month. In the event such election is not timely made, CNEG shall elect the volume to withdraw and Customer shall be deemed to have accepted the same.

The Managed Portfolio Rider and the identified Storage Program (and Injection/Withdrawal plan, if applicable) applies to the facilities noted below for a period of thirty-six (36) months ("**Initial Term**").

Facility location	Utility / Transporter	Telemetry	Utility Account Number	CNEG Account ID	Contract Price	Method of pricing variations in usage	Storage Program selection with Capacity Election or Injection/ Withdrawal Plan
536 East Avenue, La Grange, IL	NICOR	No	9353658038	RG-43073551	CNE Gas Pool Price	Market Price	Storage Release
536 Se Ave North Wing, La Grange, IL	NICOR	No	4777838075	RG-43073550	CNE Gas Pool Price	Market Price	Storage Release

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS DOCUMENT THROUGH THEIR DULY AUTHORIZED REPRESENTATIVES.

CNEG

Sign and Print Name: ______________________________

Print Title: ______________________________

CUSTOMER

Sign and Print Name: ______________________________

Print Title: ______________________________

MASTER ELECTRIC ENERGY SALES AGREEMENT

This Master Electric Energy Sales Agreement (this "Agreement") is entered into effective as of the 10 day of February 2022 (the "Effective Date") by and between ENGIE Resources LLC ("ENGIE") and **PARK DISTRICT OF LA GRANGE** ("Customer"). ENGIE and Customer are also referred to as "Party" and collectively as the "Parties."

SECTION 1. TRANSACTION TERMS AND CONDITIONS

1.1 Purchase and Sale. ENGIE shall sell and deliver and Customer shall purchase and receive Firm Full Requirements Service pursuant to a Sales Confirmation and the terms and conditions herein. Any conflict between the terms of this Agreement and an applicable Sales Confirmation shall be resolved in favor of the Sales Confirmation. During the term of this Agreement, should ENGIE fail to schedule the delivery of sufficient quantities of electricity to Customer by the local utility distribution company, Customer and ENGIE recognize: (i) the local utility distribution company, per the local utility distribution company's Tariff responsibilities, nevertheless is obligated to deliver sufficient electricity to satisfy Customer's needs and (ii) ENGIE shall settle with the ISO subject to Section 1.4 herein at no additional cost or expense to Customer with respect to the purchase of electricity to cover any such failure.

1.2 Contract Price. Customer shall pay ENGIE the Contract Price as specified in an applicable Sales Confirmation.

1.3 Term. This Agreement shall be effective on the Effective Date. Either Party may terminate this Agreement upon thirty (30) days prior written notice. Notwithstanding the foregoing, the termination of this Agreement shall not affect or excuse the performance of either Party pursuant to any provision of this Agreement that by its terms survives any such termination and provided, further, any Sales Confirmations executed pursuant to this Agreement shall remain in effect, and the provisions of this Agreement shall continue to apply until both Parties have fulfilled all obligations with respect to the underlying transactions. The termination of this Agreement does not terminate any Sales Confirmation executed pursuant to this Agreement.

1.4 Billing and Payment. Following the receipt of Utility Related Charges, ISO fees or charges, and Customer's metered electric energy consumption, ENGIE will deliver to Customer an invoice setting forth the amount due for the preceding billing cycle. The invoice shall include the monthly charges for energy consumption and any other charges or fees imposed pursuant to the terms of this Agreement, and any applicable Taxes and Utility Related Charges. ENGIE may use estimated data for billing subject to future reconciliation upon receipt of actual data for the applicable billing cycle. Payment shall be due to ENGIE by check, electronic transfer or any other mutually agreed upon payment method in accordance with the payment terms of the Sales Confirmation. Overdue payments will accrue interest at the Interest Rate from the due date to the date of payment. If any amount of an invoice is disputed in good faith, the entire amount shall be paid when due. Any disputed amounts that are determined to be owed to Customer shall be re-paid by ENGIE with interest accrued at the Interest Rate from the date payment was due through the date of re-payment to the Customer. If ENGIE elects to utilize the applicable local utility to distribute invoices, Customer shall comply with the billing and payment requirements of the local utility.

SECTION 2. GENERAL TERMS AND CONDITIONS

2.1 Notices. Notices and correspondence shall be in writing and delivered by regular or electronic mail, or similar means and deemed received on the date transmitted or delivered (after business hours on next Business Day) and notice by overnight mail or courier is deemed received two (2) Business Days after it was sent. All notices shall be provided to the person and addresses specified in Section 4, or to such other person and address as a Party may specify in writing to the other Party.

2.2 Taxes. Taxes means all fees and taxes (other than income taxes) imposed by a governmental authority on the purchase and sale of electricity, including utility, gross receipts, sales, use, franchise and excise taxes. Customer is responsible for all Taxes and shall reimburse ENGIE for the cost of any such Tax without markup, whether levied directly on Customer or ENGIE. Customer will provide any applicable Tax exemption certificates, and until provided, no exemption will apply. ENGIE will not refund or credit previously paid Taxes but will assign to Customer applicable refund claims.

2.3 Title, Risk of Loss. Title, liability and risk of loss associated with the electric energy purchased and sold hereunder shall pass from ENGIE to Customer at the delivery point specified in an applicable Sales Confirmation.

2.4 Credit Assurances. If requested by a Party, the other Party or its Guarantor shall provide copies of all its SEC Form 10-K and/or Form 10-Q reports or, if such reports are unavailable, copies of the Party's most recent audited financial statements. Such reports shall be prepared in accordance with generally accepted accounting principles. If either Party has reasonable grounds to believe the other Party has experienced a Material Adverse Change or the other Party's creditworthiness or performance under this Agreement has become unsatisfactory, then that Party shall provide the other with written notice requesting Performance Assurance in an amount determined in a commercially reasonable manner. Upon receipt of such notice, the receiving Party shall have three (3) Business Days to remedy the situation by providing such Performance Assurance. In the event the receiving Party fails to provide such Performance Assurance within three (3) Business Days of receipt of such notice, then an Event of Default shall be deemed to have occurred and the requesting Party shall be entitled to any remedies set forth in this Agreement.

2.5 Force Majeure. Force Majeure means an event that is beyond the reasonable control of the claiming party that could not have been prevented by the exercise of due diligence, including, but not limited to: acts of God; civil disturbances or disobedience; labor dispute or shortage; sabotage; explosions; accidents affecting machinery or power lines; lightning; earthquakes; fires; storms; tornadoes, floods, failure of transmission or distribution, failure of generation, acts of a public enemy; and the direct or indirect effect of governmental orders, actions or interferences. Nothing contained herein shall be construed to require a claiming party to settle any strike or labor dispute. If either Party is rendered unable by Force Majeure to carry out, in whole or part, its obligations under this Agreement, such Party shall give notice and provide full details of the event to the other Party in writing as soon as practicable after the occurrence of the event. During such Force Majeure period, the obligations of the Parties (other than to make payments due) will be suspended. The Party claiming Force Majeure will make all reasonable attempts to remedy the effects of the Force Majeure and continue performance; provided, however, that no provision of this Agreement shall be interpreted to require ENGIE to deliver, or Customer to receive, electric energy at points other than the delivery point(s). Force Majeure shall not include (a) Customer's decision to shut down, sell or relocate its facilities or (b) economic loss due to Customer's loss of markets or suppliers.

2.6 Events of Default. An "Event of Default" means: (a) the failure to make, when due, any payment required under this Agreement if such failure is not remedied within five (5) Business Days after written notice, or (b) Customer cancels, terminates or discontinues service, switches service to another supplier, or transfers service to the default service provider, after the Effective Date of a Sales Confirmation executed pursuant to this Agreement; or (c) any representation or warranty made by a Party in this Agreement proves to have been false or misleading in any material respect when made or ceases to remain true during the Term; or (d) the failure by a Party to perform any covenant set forth in this Agreement and for which a remedy is not provided herein and such failure is not excused by the other Party in writing or by Force Majeure or cured within five (5) Business Days after written notice thereof; or (e) the failure of a Party to provide Performance Assurance in accordance with Section 2.4; or (f) absent agreement to the contrary the failure of Customer to utilize ENGIE as its sole supplier of electric energy for the facilities and accounts specified in an applicable Sales Confirmation (absent a failure to perform by ENGIE); or (g) a Party: (i) makes an assignment or any general arrangement for the benefit of creditors; or (ii) otherwise becomes Bankrupt or insolvent.

2.7 Remedies upon Event of Default. If an Event of Default occurs, the non-defaulting Party shall have the right (i) to liquidate and terminate any and all Sales Confirmations hereunder and/or (ii) suspend performance. If non-defaulting Party elects to terminate and liquidate, it shall calculate the aggregate amount of losses or gains it incurs in accordance with the following formula: Termination Payment = (Contract Price – Current Market Price) x (the amount of electricity remaining to be delivered under the terminated Sales Confirmations as shown in the Monthly Anticipated Consumption table attached thereto). The non-defaulting Party shall provide a written explanation of its calculation of the Termination Payment to the defaulting Party, and the Termination Payment shall be due within five (5) Business Days thereafter.

2.8 Limitation of Liability. FOR BREACH OF ANY PROVISION FOR WHICH A REMEDY OR MEASURE OF DAMAGES IS PROVIDED, LIABILITY IS LIMITED AS SET FORTH IN SUCH PROVISION, AND ALL OTHER DAMAGES OR REMEDIES ARE WAIVED. IF NO REMEDY OR MEASURE OF DAMAGES IS PROVIDED, THE LIABILITY OF THE DEFAULTING PARTY IS LIMITED TO DIRECT ACTUAL DAMAGES ONLY AND ALL OTHER DAMAGES AND REMEDIES ARE WAIVED. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, SPECIAL, EXEMPLARY OR INDIRECT DAMAGES IN TORT, CONTRACT UNDER ANY INDEMNITY PROVISION OR OTHERWISE.

2.9 Indemnification. Except as limited by Section 2.8, each Party shall indemnify, defend and hold the other Party harmless from claims, demands and causes of action asserted against the indemnitee by any person arising from or out of any event, circumstance, act or incident first occurring or existing during the period when control and title to electric energy is vested in such Party as provided in Section 2.3.

2.10 Representations and Warranties. Each Party, with respect to itself, represents and warrants: (a) it is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation and qualified to conduct its business in jurisdictions necessary to perform this Agreement; (b) it has all regulatory authorizations, permits and licenses necessary for it to legally perform its obligations under this Agreement; (c) the execution, delivery and performance of this Agreement are within its powers, have been duly authorized by all necessary action and do not violate any of the terms or conditions in its governing documents or any contract to which it is a party or any law, rule, regulation, order, writ, judgment, decree or other legal or regulatory determination applicable to it; (d) this Agreement and each other document executed and delivered in accordance with this Agreement constitute its legally valid and binding obligation enforceable against it in accordance with its terms, subject to any equitable defenses; (e) it is not Bankrupt or insolvent and there are no reorganization, receivership or other arrangement proceedings pending or being contemplated by it, or to its knowledge threatened against it; and (f) it has read this Agreement and fully understands its rights and obligations under this Agreement, and has had an opportunity to consult with an attorney of its own choosing to explain the terms of this Agreement and the consequences of signing it. Customer further represents and warrants to ENGIE throughout the term of this Agreement that no facility or account listed on Attachment A, Exhibit 1 is classified by the applicable utility as a residential account. ENGIE and its successors and assignees make no warranty of any kind, either express of implied, including implied warranty of merchantability and fitness for a particular purpose with regard to the services ENGIE provides or activities Customer undertakes, pursuant to this Agreement. ENGIE has no duty to advise Customer or exercise judgment on Customer's behalf as to the merits or suitability of any transactions that ENGIE proposes to enter into with Customer.

2.11 Confidentiality. Neither Party shall disclose, unless authorized in writing by the other Party, the terms of this Agreement to a third party (other than the Party's employees or its lenders, advisors, insurers, counselors or accountants) except in order to comply with any applicable law, order, regulation or exchange rule, to collect debts owed or to obtain transmission, distribution, ancillary or other regulated services; provided, each Party will notify the other Party of any proceeding of which it is aware which may result in non-routine disclosure. The Parties shall be entitled to all remedies available at law or in equity to enforce, or seek relief in connection with, this confidentiality obligation; provided, all monetary damages shall be limited to direct actual damages and a breach of this section shall not give rise to a right to suspend or terminate this Agreement.

2.12 Modification. No amendment or modification will be enforceable unless reduced to writing and executed by the Parties.

2.13 Assignment and Binding Effect. Neither Party will assign this Agreement or any of its rights without the prior written consent of the other Party which shall not be unreasonably withheld. Any successor or assignee shall be subject to all the provisions of this Agreement to the same extent as though such were the original Party under this Agreement. An assignment shall be effective when the assignee or transferee agrees in writing to assume all of the obligations of the assignor or transferor and to be bound by all of the provisions of this Agreement. This Agreement will inure to the benefit of and be binding upon the Parties and their respective successors and permitted assigns. Any assignment in violation of this Section shall be void

2.14 Billing Dispute Resolution. A Party may, in good faith, dispute the correctness of any invoice or any adjustment to an invoice rendered under this Agreement within twenty-four (24) months of the date the invoice or adjustment to an invoice was rendered. In the event of any dispute, each Party will thoroughly investigate the matter and report the results of its investigation to the other Party. Any dispute with respect to an invoice is waived unless the other Party is notified in accordance with this Section 2.14 within twenty-four (24) months after the invoice is rendered or any specific adjustment to the invoice is made.

2.15 Change in Law. In the event that there is a change in law, administrative regulation, tariff, or any fees or costs imposed by the applicable ISO or by a Governmental Authority, or a change in ISO/RTO Operations, market structure, congestion zone design, or protocols, or a change in application or interpretation thereof, and such change causes ENGIE to incur any capital, operating or other costs relating to the provision of services contemplated herein, in order to maintain the same level and quantity of delivery of electric energy, ENGIE shall have the right to adjust the amounts payable by Customer under this Agreement to reflect, based on the type of change, Customer's pro rata share of ENGIE's incremental costs resulting from such change. If a change in law renders performance under this Agreement illegal, the Parties shall attempt to renegotiate this Agreement to comply with such change, and if unable, the Parties' obligations hereunder shall terminate upon the date the change in law becomes effective.

2.16 Governing Law. THIS AGREEMENT AND ALL MATTERS ARISING OUT OF OR RELATING TO IT SHALL BE GOVERNED AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, WITHOUT REGARD TO ANY CONFLICTS-OF-LAW PRINCIPLE THAT DIRECTS THE APPLICATION OF ANOTHER JURISDICTION'S LAWS. EACH PARTY CONSENTS TO THE PERSONAL JURISDICTION IN ANY FEDERAL OR STATE COURT WITHIN HOUSTON, HARRIS COUNTY, TEXAS IN ANY ACTION OR SUIT COMMENCED IN SUCH COURT, AND EACH PARTY HEREBY WAIVES ANY OBJECTION THAT IT MAY HAVE BASED UPON LACK OF PERSONAL JURISDICTION, IMPROPER VENUE OR *FORUM NON CONVENIENS*. EACH PARTY WAIVES ANY RIGHT TO TRIAL BY JURY IN ANY ACTION RELATING TO THIS AGREEMENT.

2.17 Misc. This Agreement and a Sales Confirmation executed in accordance with this Agreement constitute the entire agreement. There are no prior or contemporaneous agreements or representations affecting the same subject matter other than those herein expressed. If any provision of this Agreement is found to be illegal or unenforceable, the other provisions shall remain effective and enforceable to the greatest extent permitted by law. All confidentiality and indemnity rights will survive the termination of this Agreement. This Agreement may be executed in several counterparts, each of which will be an original and all of which constitute one and the same instrument. Except as expressly provided otherwise in this Agreement, all remedies in this Agreement, including the right of termination, are cumulative, and use of any remedy shall not preclude any other remedy in this Agreement. In any action or proceeding to collect amounts due under this Agreement, the prevailing Party shall be entitled to recover its collection costs and expenses, including reasonable attorneys' fees, from the other Party.

SECTION 3. DEFINITIONS

<u>Bankrupt</u> means a petition or the commencement of a proceeding or cause of action under a bankruptcy, insolvency, reorganization or similar law, or has any such petition filed or commenced against it, (ii) makes an assignment or any general arrangement for the benefit of creditors, (iii) becomes insolvent (however evidenced), or (iv) has a liquidator, administrator, receiver, trustee, conservator or similar official appointed with respect to it or any substantial portion of its property or assets.
<u>Business Day</u> means any day except a Saturday, Sunday, or a Federal Reserve Bank holiday. A Business Day is 8:00 a.m. - 5:00 p.m. local time for the relevant Party's principal place of business. The relevant Party, in each instance unless otherwise specified, shall be the Party to whom the notice, payment or delivery is being sent and by whom the notice or payment or delivery is to be received.
<u>Contract Price</u> means the price in U.S. dollars as specified in an applicable Sales Confirmation.
<u>Current Market Price</u> means the wholesale price of electricity and any applicable related services (e.g. capacity, ancillary services) that are available for sale at the time of a termination and liquidation. Such price may be based on quotes from leading brokers, and other sellers in the wholesale market; and the Non-Defaulting Party shall not be required to enter into any transactions in order to establish the Current Market Price.
<u>Firm Full Requirements Service</u> means that either Party shall only be relieved of its obligations without liability to the extent that, and for the period during which performance is prevented by Force Majeure or any type of curtailment as ordered by the applicable ISO.
<u>Governmental Authority</u> means any federal, state, local, municipal or other government, any governmental, regulatory or administrative agency, commission or other authority.
<u>Guarantor</u> means an entity providing a guaranty of payment in favor of the other Party.
<u>Interest Rate</u> means the lesser of one and 1 ½ % per month or the maximum rate permitted by applicable law.
<u>ISO</u> means an Independent System Operator to be specified on a Sales Confirmation.
<u>Material Adverse Change</u> shall mean Customer's credit rating has dropped below BBB- per Standard & Poors or Baa3 per Moody's Investors Service.
<u>Performance Assurance</u> means collateral in the form of either cash, letter(s) of credit, corporate guarantees, or other security acceptable to the requesting Party.
<u>RTO</u> means the applicable regional transmission organization responsible for moving electricity over large interstate areas.
<u>Utility Related Charges</u> is defined in the applicable Sales Confirmation.
<u>Utility Transfer Date</u> means the date which the utility permits ENGIE to commence or discontinue Customer's service. ENGIE is not responsible or liable for any loss, cost, charge, damage, or fee incurred by or assessed to Customer for a delay in enrollment. Customer understands that third parties are, in part, responsible for enrollment timeliness.

SECTION 4. NOTICES

<table>
<tr><th></th><th>BUSINESS CONTACT</th><th>BILLING CONTACT</th><th>ENGIE CONTACT</th><td rowspan="7">Mailing Address:
Engie Resources LLC
PO Box 841680
Dallas, Texas 75284-1680
Electronic Payments:
Bank of America Merrill Lynch
Dallas ABA: 026009593
Account Number: 4451335207
Overnight Mailing Address:
Engie Resources LLC
Bank of America
Lockbox Services
Lockbox 841680
1950 N Stemmons Freeway - Suite 5010
Dallas, Texas 75207</td></tr>
<tr><td>NAME: ATTN:</td><td>Dean Bissias</td><td>Dean Bissias</td><td>ENGIE Resources Inc.</td></tr>
<tr><td>STREET ADDRESS:</td><td>536 EAST AVE</td><td>536 EAST AVE</td><td>1360 Post Oak Blvd. Suite 400</td></tr>
<tr><td>CITY, STATE, ZIP:</td><td>LA GRANGE, IL, 60525</td><td>LA GRANGE, IL, 60525</td><td>Houston, TX 77056</td></tr>
<tr><td>PHONE #:</td><td>(708) 352-1762 x2204</td><td>(708) 352-1762 x2204</td><td>1-866-MYENGIE</td></tr>
<tr><td>FAX #:</td><td></td><td></td><td>(713) 636-0927</td></tr>
<tr><td>EMAIL:</td><td>deanbissias@pdlg.org</td><td>deanbissias@pdlg.org</td><td>care@engieresources.com
Self-service billing online:
MyEngiePortal
https://accounts.engieresources.com</td></tr>
<tr><td></td><td>Customer DUNS No.
____________</td><td>Customer Federal Tax ID (EIN)
____________</td><td></td><td></td></tr>
</table>

IN WITNESS WHEREOF, the Parties, by their respective duly authorized representatives, have executed this Agreement effective as of the Effective Date. This Agreement will not become effective as to either Party unless and until executed by both Parties.

Customer: PARK DISTRICT OF LA GRANGE	ENGIE Resources LLC

Signature:	**Signature:**
Print Name:	**Print Name:**
Print Title:	**Print Title:**
Date:	**Date:**

SALES CONFIRMATION
Illinois
Fixed Price RTC

This Sales Confirmation is entered on 2/10/2022 ("Confirmation Effective Date"), by and between ENGIE Resources LLC ("ENGIE") and **Park District Of La Grange** ("Customer") (hereinafter collectively referred to as the "Parties") regarding the purchase and sale of electric energy and related services pursuant to and subject to the Master Electric Energy Sales Agreement dated 2/10/2022 by and between the Parties (the "Master Agreement"). Terms not defined herein shall have the meaning given in the Master Agreement.

Transaction Term: This Sales Confirmation shall be effective on the Confirmation Effective Date and service shall commence at the Contract Price on the Utility Transfer Date immediately on or following the Start Date. Service shall remain in effect at the Contract Price through the Utility Transfer Date immediately on or following the End Date, but in no event later than the end of the Billing Cycle including such date. Customer's options for service beyond the Utility Transfer Date immediately following the End Date include: i) executing an agreement with ENGIE for new terms and conditions of service, ii) transferring to another competitive supplier or iii) providing a written request to ENGIE to transfer Customer's accounts to the default service provider. In the event Customer does not exercise an option prior to the End Date, ENGIE may continue providing post-term service on a month-to-month basis. The price for post-term service shall be a monthly variable rate set by ENGIE. Taxes and Utility Related Charges are not included and are separately listed in an invoice.

Full Swing Transaction: Customer's electricity consumption is variable and is not subject to a maximum or minimum usage limit.

Contract Price: Customer shall pay ENGIE the applicable Contract Price as specified in Attachment A, Exhibit 1 per kWh of electric energy consumed in a Billing Cycle.

Except to the extent that a charge is separately listed as an obligation in this Sales Confirmation, the Contract Price may include a broker fee and includes non-utility charges including energy, ancillary services, congestion, losses, and current network integrated transmission and transmission enhancement charges (provided that changes to rate effective after contract execution may be passed through to Customer). The Contract Price does not include Taxes, Utility Related Charges, or Reliability Must Run charges. Installed (or unforced) capacity pricing may be adjusted by the final net load clearing price for periods outside the PJM RPM Base Residual Auction rates cleared as of the contract date.

Regulatory Charges: The Contract Price does not include Regulatory Charges.

Taxes and Utility Related Charges: Taxes and Utility Related Charges are separately listed in the Customer bill and are not included in any other charge identified in this Sales Confirmation.

Addition or Deletion of Facilities. During the Transaction Term, upon advance written notice to ENGIE, Customer may request to add facilities to this Agreement at the Contract Price, or to delete facilities from service for no early termination fee, up to the point at which consumption volumes, net of all current additions or deletions, is not more than 20% above or below Customer's initial monthly anticipated consumption by zone (the "Add/Delete Band"). Facility addition(s) that cause the Add/Delete Band to be exceeded may, at ENGIE's sole discretion, be added at the Contract Price. If ENGIE does not offer to add such addition(s) at the Contract Price, Customer and ENGIE may agree to a price for the additional volumes. Facility deletion(s) in excess of the Add/Delete Band may be, at ENGIE's sole discretion, deleted for no early termination charge. If ENGIE does not offer to delete such facility(ies) for no early termination charge, Customer shall pay ENGIE the Termination Payment within 20 days of notice from ENGIE of such amount due. The timing of completion for any addition or deletion shall be determined by the enrollment/drop rules in effect for the applicable market.

Facilities, Accounts and Quantities: See Attachment A.

Miscellaneous:

IDR Meter Authorization: Customer shall, during the term of this Sales Confirmation, promptly provide all necessary authorizations to ENGIE in order to allow ENGIE to receive interval meter data (IDR) from Customer's facility(ies) listed on Attachment A. At its sole cost, ENGIE or its representative shall have the right to access or install telemetry from Customer's facility(ies) listed on Attachment A in order to track and evaluate Customer's usage on a regular basis for the purpose of load forecasting.

"Rate Ready" Accounts. For account(s) in which the utility uses a "rate ready" billing system, the Contract Price during the post-term period shall be a monthly variable rate set by ENGIE plus a post-term charge and any applicable non-utility related charges, ISO charges or administrative fees. Taxes and Utility Related Charges are separately listed in an invoice. Customer may terminate post-term service at any time without liability.

ON-SITE CUSTOMER GENERATION: The Contract Price is conditioned on Customer's representation that, except for emergency back-up generation used when the local utility is not capable of delivering electricity, Customer does not operate on-site generation or thermal storage facilities. If Customer does operate on-site generation or thermal storage, ENGIE shall calculate in a commercially reasonable manner the present value of any economic loss resulting from the reduced load caused by such operation, and such loss shall be due from the Customer.

Government/Public Entity Payment Terms and Indemnity Waiver. This Agreement may be subject to state mandated payment term requirements for government/public entities; Customer shall provide a written verification of the applicability of such provision(s) to ENGIE to receive such extended terms at an additional cost to be determined by ENGIE. To the extent prohibited by state law or other statute, the Indemnification provision set forth in Section 2.9 of the Master Agreement shall be inapplicable.

Independent System Operator (ISO) means the system operator that controls or governs the transmission and distribution system or any successor thereto for the location where the facility(ies) are physically located.

"Utility Related Charges" means tariff based charges or surcharges assessed by a local utility arising from or related to, including but not limited to, (i) transmission and distribution of energy (other than network integrated transmission service); (ii) stranded costs or transition costs and any other similar types of charges associated with the opening of the applicable state's electric market to competition; (iii) system reliability, rate recovery, future payback of under-collections, amortization, of above market purchases or energy load repurchases, public purpose programs and all similar items.

"Regulatory Charges" means reliability charges, such as Reliability Must Run and Must Run Alternatives, which may be necessary to provide voltage support, capacity, energy, stability or management of localized transmission constraints. Such charges will be assigned to Customer by ENGIE in its commercially reasonable discretion.

Facility/Account Deletions Prior to End Date: The Parties intend that each of the Facilities listed on Attachment A will be continuously served by ENGIE through the End Date shown on Attachment A. However, should Customer close a Facility or otherwise discontinue electric service prior to the End Date, then ENGIE shall calculate in a commercially reasonable manner, the present value of any economic loss it incurred thereby. Any loss that ENGIE reasonably concludes is material shall be due from Customer. Customer shall provide notice of any Facility closure to ENGIE as soon as practicable.

Billing Contact Information: All invoices to Customer for service under this Sales Confirmation shall be provided to the person and address specified in the chart following the signature block of this Sales Confirmation.

IN WITNESS WHEREOF, the Parties, by their respective duly authorized representatives, have executed this Sales Confirmation effective as of the Effective Date. This Sales Confirmation will not become effective as to either Party unless and until executed by both Parties.

SIGNATURES	
Customer: PARK DISTRICT OF LA GRANGE	**ENGIE Resources LLC**
Signature:	**Signature:**
Print Name:	**Print Name:**
Print Title:	**Print Title:**
Date:	**Date:**

CUSTOMER DUNS NUMBER: ______________________________

CUSTOMER FEDERAL TAX ID NUMBER (EIN): _________________

<table>
<tr><th></th><th>BUSINESS / PRIMARY CONTACT</th><th>BILLING CONTACT</th><th>ENGIE Resources CONTACT</th><th rowspan="7">CUSTOMER PAYMENTS

<u>Payment Address</u>:
ENGIE Resources LLC
PO Box 841680
Dallas, TX 75284-1680

<u>Overnight Address:</u>
ENGIE Resources LLC
Bank of America
Lockbox Services
Lockbox 841680
1950 N Stemmons Freeway, Suite 5010
Dallas, TX 75207

<u>Electronic Payment:</u>
Merrill Lynch Dallas
ACH Routing: 111000012
Wire ABA: 026009593
Account No.: 4451335207

<u>Self-service billing online</u>: MyEngiePortal
https://accounts.engieresources.com</th></tr>
<tr><td>NAME: ATTN:</td><td>Dean Bissias</td><td>Dean Bissias</td><td>ENGIE Resources</td></tr>
<tr><td>STREET ADDRESS:</td><td>536 EAST AVE</td><td>536 EAST AVE</td><td>Physical Address –
1360 Post Oak Blvd.
Suite 400
Houston, Texas 77056</td></tr>
<tr><td>CITY, STATE, ZIP:</td><td>LA GRANGE, IL, 60525</td><td>LA GRANGE, IL, 60525</td><td>Mailing Address –
PO Box 841680
Dallas, Texas 75284-1680</td></tr>
<tr><td>PHONE #:</td><td>(708) 352-1762 x2204</td><td>(708) 352-1762 x2204</td><td>1-866-MYENGIE</td></tr>
<tr><td>FAX #:</td><td></td><td></td><td>(713) 636-0927</td></tr>
<tr><td>EMAIL:</td><td>deanbissias@pdlg.org</td><td>deanbissias@pdlg.org</td><td>care@engieresources.com</td></tr>
</table>

____Check here if accounts are tax exempt and send certificates to care@engieresources.com. No exemption is applied until receipt of tax certificates.

Customer: PARK DISTRICT OF LA GRANGE
Effective Date: 02/10/2022
Agreement #: E1L46GZ7,1
PR #: E1L46GZ7,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01-CP02D-CA01-CP02F
Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
1	1108 S SPRING AVE	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	8516471004	R01	03/01/2022	06/30/2023
2	4901 WILLOW SPRINGS ROAD	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	8855687006	R02	03/01/2022	06/30/2023
3	500 E 48TH STREET	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	0472008003	R04	03/01/2022	06/30/2023
4	100 N LOCUST	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	0470761007	R04	03/01/2022	06/30/2023
5	500 S WAIOLA AVE	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	0472017002	R02	03/01/2022	06/30/2023
6	39 N GILBERT AVE	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	0470758000	R02	03/01/2022	06/30/2023

Contract Price ($/KWh):	0.06570

Customer: PARK DISTRICT OF LA GRANGE
Effective Date: 02/10/2022
Agreement #: E1L46GZ7,1
PR #: E1L46GZ7,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Exhibit 2: Monthly Anticipated Consumption (in MWh)

Delivery Point: COMED Resid Agg

Month	Year	MWh
Mar	2022	10.64
Apr	2022	12.39
May	2022	17.34
Jun	2022	18.73
Jul	2022	20.29
Aug	2022	20.27
Sep	2022	17.98
Oct	2022	14.28
Nov	2022	9.92
Dec	2022	8.92
Jan	2023	4.87
Feb	2023	10.85
Mar	2023	10.64
Apr	2023	12.39
May	2023	17.34
Jun	2023	18.73

Customer: PARK DISTRICT OF LA GRANGE
Effective Date: 02/10/2022
Agreement #: E1L46GZ7,1
PR #: E1L46GZ7,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

ACKNOWLEDGMENT:

Customer has reviewed the Account Numbers on this Attachment A for accuracy and completeness and verifies that the facilities and accounts identified on this Attachment A are owned or under its control.

Signature: ______________________________

Print Name: ______________________________

☐ Customer, please check this box if your accounts are tax exempt.
If tax exempt, please send your tax exemption certificates to custserv@na.engie.com
We cannot apply the tax exemption until we receive your certificates.

Customer: PARK DISTRICT OF LA GRANGE
Effective Date: 02/10/2022
Agreement #: E1LYVHKA,1
PR #: E1LYVHKA,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01-CA01-CP02D-CP02F
Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
1	1108 S SPRING AVE	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	8516471004	R01	08/01/2023	07/31/2026
2	39 N GILBERT AVE	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	0470758000	R02	08/01/2023	07/31/2026
3	500 E 48TH STREET	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	0472008003	R04	08/01/2023	07/31/2026
4	500 S WAIOLA AVE	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	0472017002	R02	08/01/2023	07/31/2026
5	536 EAST AVE	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	9692638019	R04	08/01/2023	07/31/2026
6	4901 WILLOW SPRINGS ROAD	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	8855687006	R02	08/01/2023	07/31/2026
7	100 N LOCUST	LA GRANGE, IL 60525-0525	UNKNOWN	COMED	COMED Resid Agg	0470761007	R04	08/01/2023	07/31/2026

Contract Price ($/KWh):	0.06344

Customer: PARK DISTRICT OF LA GRANGE
Effective Date: 02/10/2022
Agreement #: E1LYVHKA,1
PR #: E1LYVHKA,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Exhibit 2: Monthly Anticipated Consumption (in MWh)

Delivery Point: COMED Resid Agg

Month	Year	MWh
Aug	2023	117.82
Sep	2023	107.82
Oct	2023	90.75
Nov	2023	66.95
Dec	2023	64.21
Jan	2024	58.46
Feb	2024	59.54
Mar	2024	64.12
Apr	2024	66.30
May	2024	95.85
Jun	2024	108.66
Jul	2024	119.25
Aug	2024	117.82
Sep	2024	107.82
Oct	2024	90.75
Nov	2024	66.95
Dec	2024	64.21
Jan	2025	58.46
Feb	2025	59.54
Mar	2025	64.12
Apr	2025	66.30
May	2025	95.85
Jun	2025	108.66
Jul	2025	119.25
Aug	2025	117.82
Sep	2025	107.82
Oct	2025	90.75
Nov	2025	66.95
Dec	2025	64.21
Jan	2026	58.46
Feb	2026	59.54

Customer: PARK DISTRICT OF LA GRANGE
Effective Date: 02/10/2022
Agreement #: E1LYVHKA,1
PR #: E1LYVHKA,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Delivery Point: COMED Resid Agg

Mar	2026	64.12
Apr	2026	66.30
May	2026	95.85
Jun	2026	108.66
Jul	2026	119.25

ACKNOWLEDGMENT:

Customer has reviewed the Account Numbers on this Attachment A for accuracy and completeness and verifies that the facilities and accounts identified on this Attachment A are owned or under its control.

Signature: ______________________

Print Name: ______________________

☐ Customer, please check this box if your accounts are tax exempt.
If tax exempt, please send your tax exemption certificates to custserv@na.engie.com
We cannot apply the tax exemption until we receive your certificates.

PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2021/2022

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9

PARK DISTRICT of LaGrange

COMMITTEE REPORTS

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MBO/SPECIAL REPORTS

Park District of La Grange
Approved MBO Objectives 2021-2022
February 14, 2022

Black = prior carry-over
Red = 2020-2021 carry-over
Blue = 2021-2022

Class A - Capital Projects Over $2,000
Class B - Operational Costs Under $2,000
Class C - Projects Requiring Time But No Money

Waiting to Start	Not Funded
In Progress	Completed

	Completed Objectives	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Replace exterior doors at Waiola building		Yes	A	30	$1,500-$2,000	Complete	100%	Chris
2	Replace exterior doors at Gilbert building		Yes	A	30	$11,000	Complete	100%	Chris
3	Community Center repairs (window repair/cement block removal)		Yes	A	20	$10,000	Complete	100%	Jenny
4	Community Center planters			B	5	$500-$1,500	Complete	100%	Claudia
5	Adopt-A-Park Community Initiative			C			Complete	100%	Commissioner Lacey

	Objectives In Progress	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Repair roof at Recreation Center		Yes	A	31	$30,000	Budgeted for repairs as needed		Chris
2	Master Plan update (carry-over revised)			A	30	$35,000-$135,000 200 hrs		70%	Jenny
3	Underground gas tank removal		Yes	A	26	$10,000		50%	Jenny
4	Gordon Park ID signs (MBO added back to current FY)			A	14	$10,000		95%	Chris
5	Replace IT server & software updates			A	8	$12,000		90%	Jenny
6	Community Garden sign			B	7	$2,000	In Progress	25%	Teresa, Chris, Claudia

	Objectives - Waiting to Start	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Investigate Sedgwick Park design and use			C	21		On Hold		Chris/Kevin
2	Preschool/EC buildout investigation			C	12	30 hrs	On Hold		Kevin
3	Investigate repairs to basketball courts			C	35	30 hrs			Claudia/Chris
4	Research Sedgwick Park pathway			C	31	10 hrs			Claudia/Chris

Park District of La Grange
Approved MBO Objectives 2021-2022
February 14, 2022

Black = prior carry-over
Red = 2020-2021 carry-over
Blue = 2021-2022

Class A - Capital Projects Over $2,000
Class B - Operational Costs Under $2,000
Class C - Projects Requiring Time But No Money

Waiting to Start	Not Funded
In Progress	Completed

	Objectives - Not Funded	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	$75,000-$100,000	On Hold Not Funded		Chris
2	Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: $2,200-$3,500 + $400-$850 installation	On Hold Not Funded		Chris
3	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		
4	Hands free plan for recreation & fitness centers		Yes	A	29	$17,000	On Hold Not Funded		Chris
5	Gordon Park Veterans Memorial		Yes	A	27	$10,000	On Hold Not Funded	20%	
6	Gilbert activity building renovation		Yes	A	26	$23-$25,000 50 hrs	On Hold Not Funded		Kevin
7	Repair pathway at Sedgwick Park	Yes	Yes	A	24	$5,000	On Hold Not Funded		Claudia
8	Hydraulic lift gate		Yes	A	20	$3,500	On Hold Not Funded		Claudia
9	Shade structure near splash pad		Yes	A	17	$11,000	On Hold Not Funded		Chris
10	Above ground gas tank installation		Yes	A	15				Jenny
11	Virtual programming-fitness equipment			A	27	$15,000	On Hold Not Funded		Jenny & Kevin
12	Inflatable movie screen & sound system			A	27	$17,500	On Hold Not Funded		Teresa
13	Outdoor fitness court			A	25	$50,000	30-40 hrs		Jenny
14	Electronic device for gym equipment			A	23	$23,000	On Hold Not Funded		Chris
15	Butterfly garden renovation			A	22	$4,000-$5,000	On Hold Not Funded		Claudia
16	Wall treatment in entrance area			A	20	$2,000	On Hold Not Funded		Chris
17	New signage for (3) preschool buildings			A	20	$2,705	On Hold Not Funded		Linda
18	Resurface tennis courts at Spring Park			A	19	$20,000-$25,000	On Hold Not Funded		Chris
19	Paint high walls in social area & fun jump area			A	19	$4,000	On Hold Not Funded		Chris
20	Waiola Park landscape upgrades			A	18	$15,000-$30,000	On Hold Not Funded		Claudia & Chris
21	Replace hanging heater in maintenance area			A	18	$5,000	On Hold Not Funded		Chris
22	New playground at Waiola Park			A	18	$80,000	On Hold Not Funded		Chris
23	Replace (3) hanging heaters/maint. area			A	17	$10,000	On Hold Not Funded		Chris
24	Replace furnace at Community Center			A	17	$8,000	On Hold Not Funded		Chris
25	Replace RTU's on roof at Recreation Center			A	17	$63,000	On Hold Not Funded		Chris
26	Fence for Community Garden			A	16	$10,000	On Hold Not Funded		Claudia

Park District of La Grange
Approved MBO Objectives 2021-2022
February 14, 2022

Black = prior carry-over
Red = 2020-2021 carry-over
Blue = 2021-2022

Class A - Capital Projects Over $2,000
Class B - Operational Costs Under $2,000
Class C - Projects Requiring Time But No Money

Waiting to Start	Not Funded
In Progress	Completed

	Objectives - Not Funded	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
27	Speakers for Rooms 108/109/110/111			A	15	$5,000 15-20 hrs	On Hold Not Funded		Jenny & Chris
28	New park ID signs at all parks			A	15	30-50 hrs $3,000 per sign	On Hold Not Funded	~~20%~~	Claudia, Chris
29	Scissor lift			A	12	$8,500-$10,500	On Hold Not Funded		Claudia & Chris
30	New signs throughout the Rec Center			A	12	$12,000	On Hold Not Funded		Chris
31	Replace fire sprinkler system valve			A	6	$9,500	Not Funded		Chris

Section 10

VILLAGE OF LA GRANGE

&

SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING

Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.

Attendees were required to wear a mask in the Village Hall and at the meeting, regardless of vaccination status.

Monday, December 13, 2021 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:38 p.m. by Village President Mark Kuchler. On roll call, as read by Village Clerk Paul Saladino, the following were:

PRESENT: Trustees Augustine, Gale, Kotynek, McGee and O'Brien with President Kuchler presiding.

ABSENT: Trustee Peterson

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Richard Colby
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Interim Police Chief Jason Cates
Deputy Chief Robert Wardlaw
Fire Chief Terrence Vavra

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing. He reminded everyone to stay six feet apart and wear a mask while in the Village Hall regardless of vaccination status. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website.

President Kuchler asked Deputy Police Chief Wardlaw to lead the audience in reciting the Pledge of Allegiance.

2. PRESIDENT'S REPORT

President Kuchler thanked previous Police Chiefs Kurt Bluder, Andy Peters and Dave Rohlicek as well as former Fire Chief Don Gay for attending the meeting. He also noted the attendance of newly appointed LTACC Executive Director Jim Moldenhauer.

President Kuchler thanked residents and businesses for their continued diligence with following the CDC and IDPH guidelines to reduce the transmission of COVID-19. He noted health professionals continue to strongly encourage everyone to pursue vaccinations and booster shots. To find a vaccination center near you, please visit www.vaccines.gov. For more information regarding COVID-19, please visit the Village website at www.lagrangeil.gov/covid.

President Kuchler noted that since the significant storm event on June 26, he has been reporting on the Village's efforts to help reduce flooding and identify funding for flood mitigation projects through a number of legislative, legal and engineering initiatives. The Village has identified projects to help reduce flooding, each of which has its own set of challenges, costs and benefits. Additional projects are also in the process of being studied by Village engineers. Each of these projects require partnerships with various agencies such as the Metropolitan Water Reclamation District, Illinois Department of Transportation, Cook County and potentially other taxing bodies. He noted stormwater is a regional problem, and all entities must continue to work diligently along with the Village to find a solution.

To further these objectives, the Village recently participated in a court mediation session with the Hanson Quarry that was not productive. He noted that the Village is continuing to ask the Judge to provide a trial date as soon as possible. In addition, the Village has applied for a FEMA grant through the Building Resilient Infrastructure and Communities (BRIC) program to help fund the 50th Street Relief Sewer Project. We anticipate that it will take several months to hear if the grant application is successful.

President Kuchler also noted that the Village Board asked the Environmental Quality Commission at their November meeting to evaluate potential flood rebate / cost share programs. The Village continues to be an active participant in the Chicago Metropolitan Agency for Planning's Regional Transportation Resilience Plan. The purpose of the plan is to increase resiliency of the area's transportation network by identifying and prioritizing flood improvement areas where needs coincide with capital improvement projects. More information regarding these and other stormwater / flood control initiatives will be provided as they evolve.

President Kuchler congratulated and thanked the La Grange Business Association (LGBA) for a very special and successful Holiday Walk on Saturday, December 4. The event is a wonderful and festive way to showcase our downtown and businesses. Businesses opened their doors and provided generous giveaways and promotions, displaying their appreciation to the community. Santa, live music, and the trolley were just a few of the wonderful activities for everyone to enjoy. He also thanked the La Grange family that donated the tree and also to Brookfield Tree Service for donating their services to take down and place the tree in the downtown. An incredible amount of time and effort was put into the event by many individuals. In addition to the LGBA and businesses, he acknowledged the fantastic job of our dedicated employees – Public

Works, Fire, and Police. He noted that the digital holiday wish book allows consumers to link to a retailer's website for unique and curated holiday gifts – please visit www.lgdelivers.com for more information. On behalf of the Village Board and staff, he wished everyone a very happy and healthy holiday season and to continue to shop local in La Grange.

President Kuchler announced that the evening's agenda included a recommendation from the Liquor Commission to create an additional Class A-2 Liquor License and for the Liquor Commissioner to issue the license to the new prospective owners of Palmer Place Restaurant. He said that as most everyone in La Grange and the surrounding areas know, Palmer Place and the Palmer Family have been a fixture in La Grange since June 1976, when Mike and Ruth Palmer purchased The Spot to Eat Restaurant in downtown La Grange. In 1983, the family opened Palmer Place and was the first restaurant to receive a liquor license under the Village's new liquor ordinance. Palmers is iconic and known all over the Chicago area as a family friendly restaurant with a great menu, more than 300 beer options, and their famous St. Patrick's Day celebration. Steve, Phil and the rest of the Palmer family also give back a tremendous amount of their time and support to the community that they love. Whether it is donating meals to the homeless, supporting veterans, serving on the school or Metra boards, planning and executing events, supporting local businesses and the Restaurant Association, and so much more – the Palmer family has worked tirelessly to promote and support our community. He noted that the Village is very grateful that the Palmer Family chose to open The Spot so many years ago in La Grange and appreciated and congratulated the Palmer family as they begin a new chapter in their lives. He further noted that the Village was happy that Palmer's restaurant will continue to thrive under new ownership. He asked the new prospective owners of Palmer Place – David and Leslie Tarman – to say a few words.

Dave and Leslie Tarman thanked President Kuchler and expressed their excitement in joining the La Grange community. They explained that they fell in love with La Grange and noted that Palmer Place has a family history similar to their current restaurant in Lake Bluff which has been in their family for many years.

President Kuchler announced that for the twenty-seventh consecutive year, the Village has been awarded the Government Finance Officers Association's (GFOA) "Distinguished Budget Presentation Award" for the FY 2021-22 Budget. The GFOA guidelines assess how well the Village budget serves as a policy document, a financial plan, an operations guide and a communications device. This is a significant accomplishment as La Grange is one of only 1,700 entities from the United States and Canada who are being presented with this prestigious award this year. As a frame of reference there are over 6,000 units of government in Illinois alone. He recognized Lou Cipparrone and Joe Munizza on their award winning performance in preparing the Village Budget.

President Kuchler announced that the La Grange Police Department will again hold a toy drive to help children in need this holiday season. A drop box will be located in the lobby of the Police Department for donated toys. The toys will be donated to the All

Children's Advocacy Center, which works closely with the Police Department to assist children in need. Please bring new, unwrapped toys to the Police Department lobby at any time between now and December 20.

President Kuchler announced that the next regularly scheduled Village Board Meeting on Monday, December 27 has been cancelled. He encouraged everyone to enjoy the holidays, and be safe and healthy. The next regular meeting of the Village Board will be held on Monday, January 10, 2022.

A. Trustee Assignments

President Kuchler read the Trustee Assignments into the record and noted that the assignments would be effective following the meeting.

B. Appointment – Community and Economic Development Commission

Trustee Kotynek made a motion to approve the appointment of Christopher Heery to the Community and Economic Development Commission seconded by Trustee Augustine. Motion carried on a voice vote.

C. Resolution of Appreciation – Interim Police Chief Jason Cates

President Kuchler read the Resolution of Appreciation for Interim Police Chief Jason Cates into the record.

Trustee Augustine thanked Interim Police Chief Cates for implementing many positive changes in a short amount of time.

Trustee Kotynek thanked Interim Police Chief Cates for his over 28 years of service and for his time in La Grange.

Trustee Gale thanked Interim Police Chief Cates for his service and responsiveness. He noted he looked forward to the Village continuing to work with him.

Trustee McGee thanked Interim Police Chief Cates for the positive impact he made and his impact on the community.

Trustee O'Brien thanked Interim Police Chief Cates and wished him luck on his next chapter.

President Kuchler expressed his appreciation to Interim Police Chief Cates for his service to the community and the sacrifices his family has made in supporting his career. He noted that he was looking forward to working with him moving forward.

Interim Police Chief Cates thanked the Village Board, Village Manager and staff. He explained that his list of accomplishments in La Grange is shared with Deputy Police

Chief Robert Wardlaw and the men and women of the La Grange Police Department. He noted that the Officers take tremendous pride in the La Grange community and put forth their best efforts every day.

Trustee Kotynek made a motion to approve the Resolution of Appreciation for Interim Police Chief Jason Cates, seconded by Trustee Gale. Motion carried on a voice vote

D. Oath of Office – Police Chief Robert Wardlaw

President Kuchler announced that Deputy Chief Robert Wardlaw is recommended to be promoted as the next Chief of Police. Robert is a 20-year veteran of the La Grange Police Department and began his career with the Village in January of 2001, after serving as a Patrol Officer in Louisiana. Prior to that, he served in the U.S. Navy. He has served as an Investigator, a Field Training Officer, a Squad Leader, a Patrol Sergeant, and Investigations Supervisor. He has served as a Watch Commander since December 2019 and more recently as the Deputy Chief since February 2021. He has been a member of the South Suburban Major Crimes Task Force, and the Major Case Assistance Team. Robert has received many awards throughout his career including numerous Unit Citations and several Letters of Commendation.

Robert recently graduated from Northwestern University's ten-week School of Police Staff and Command on December 10, 2021. Robert holds a number of State Certifications including Field Training Officer, Lead Homicide Investigator, Crime Scene Investigator and Truck Enforcement Officer.

Trustee Kotynek made a motion to approve the appointment of Police Chief Robert Wardlaw, seconded by Trustee McGee. Motion carried on a voice vote.

President Kuchler invited Clerk Saladino to administer the Oath of Office to Police Chief Robert Wardlaw.

3. MANAGER'S REPORT

Village Manager Peterson announced that the Village Hall will be closed for services on Friday, December 24, and Friday, December 31 for the holidays. Regular business hours will resume the following Mondays. A number of online service options remain available to residents at any time. As always, a full complement of public safety personnel will be available in the event of an emergency.

Manager Peterson announced that refuse service would not be impacted by the holidays. Holiday trees are scheduled to be picked up beginning January 3 until January 10, 2022. Please remove all ornaments, tinsel and lights. No stickers are required. A list of holiday items that can be recycled in the Village's curbside collection program are included on the Village website at www.lagrangeil.gov. Additionally, holiday lights can be recycled in the seven receptacles located in La Grange and La Grange Park including the Village

Hall lower level lobby, La Grange Park Village Hall, La Grange Parking Garage, La Grange Public Library and the Park District of La Grange.

Manager Peterson noted that Public Works Director Richard Colby has advised that Leaf Pickup activities have largely been completed, and Public Works is beginning to finalize preparations for snow and salt management.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

La Grange Park District Director Jenny Bechtold and Chris Finn were in attendance to address any questions regarding the requested ordinance amending the La Grange Zoning Code and Special Use Permit for the Park District as well as the extension of Ordinance O-21-02 regarding the Zoning Map Amendment at 610 East Avenue for the La Grange Park District.

Representatives of the La Grange Library including Joyce Hagan McIntosh and Shannon Rischow were also in attendance to answer questions regarding the Library levy.

5. CONSENT AGENDA AND VOTE

A. Ordinance – Creating an Additional Class A-2 Liquor License, DLT Operations, Inc. d/b/a Palmer Place Restaurant and Biergarten

B. Agreement – Police Department – Consulting Services

C. Contract – Police and Fire Department Lighting Upgrade

D. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, November 8, 2021

E. Consolidated Voucher 211122

F. Consolidated Voucher 211213

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

A motion was made by Trustee Kotynek to approve the Consent Agenda, seconded by Trustee McGee.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, McGee and O'Brien
Nays: None
Absent: Trustee Peterson

6. CURRENT BUSINESS

A. Ordinance – Abatement of 2021 Tax Levy / General Obligation Alternate Revenue Water Bonds, Series 2012A

President Kuchler asked Trustee O'Brien to introduce the item. Trustee O'Brien explained that in 2012, the Village Board approved two significant infrastructure improvements to the Village's water system. In order to provide funding for these two capital projects, the Village Board adopted an ordinance on September 10, 2012, authorizing the issuance of $2.08 million in general obligation, alternate revenue water bonds. For the Series 2012A water bond issue, the Village Board has identified revenues derived from water sales as the alternative revenues pledged to pay for principal and interest expenditures relating to this issue. Sufficient monies are budgeted and available within the Water Fund from water sales in FY 2022-23 to pay for this expense. Therefore, it is appropriate to abate the portion of the bonds maturing during FY 2022-23 from the 2021 tax levy.

Trustee O'Brien moved to approve an ordinance regarding the abatement of the 2021 tax levy / general obligation alternate revenue water bonds, series 2012A, in the amount of $129,630.00, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, McGee and O'Brien
Nays:	None
Absent:	Trustee Peterson

B. Ordinance – Abatement of 2021 Tax Levy / General Obligation Alternate Revenue Sewer Bonds, Series 2015

President Kuchler asked Trustee O'Brien to introduce the item. Trustee O'Brien explained that in 2015, the Village Board approved a set of revenue enhancements which enabled the Village to address its critical sewer needs. Sufficient monies are budgeted and available within the General Fund and Sewer Fund from the various taxes and sewer sales in FY 2022-23 to pay for this expense. Therefore, it is appropriate to abate the portion of the bonds maturing during FY 2022-23 from the 2021 tax levy in the amount of $995,731.26.

Trustee O'Brien moved to approve an ordinance regarding the abatement of the 2021 tax levy / general obligation alternate revenue sewer bonds, series 2015, in the amount of $995,731.26, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, McGee and O'Brien
Nays:	None
Absent:	Trustee Peterson

C. Resolution – Levying a Tax for Library Operating Purposes

President Kuchler asked Trustee O'Brien to introduce the item. Trustee O'Brien stated that the La Grange Library is a "municipal library" and as such must levy property taxes as part of the Village of La Grange tax levy. The La Grange Library Board of Trustees 2021 tax levy request for operating purposes is $2,649,593 which is a 2.62 percent increase over last year's tax levy.

Members of the La Grange Public Library were available to answer any questions. President Kuchler expressed his appreciation for their attendance.

It was moved by Trustee O'Brien to accept the La Grange Public Library Resolution approved by the Library Board, seconded by Trustee Augustine.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, McGee and O'Brien
Nays:	None
Absent:	Trustee Peterson

D. Ordinance – 2021 Property Tax Levy for Village Operations

President Kuchler asked Trustee O'Brien to introduce the item. Trustee O'Brien stated the preliminary 2021 property tax levy was reviewed and discussed in detail at the November 8, 2021 Village Board meeting. The final tax levy, reflects an increase of 2.62 percent, exclusive of debt service, over the prior year's tax extension. The increase reflects the allowable increase under the Property Tax Limitation Act of 1.4 percent (CPI as of December, 2020). The remaining levy increase represents new growth of 5 million Equalized Assessed Valuation (EAV) from estimated residential and commercial construction during the next fiscal year, plus an additional projected increase of 5 million EAV from year two of construction of the Mason Pointe residential development project. If such new growth does not occur, the property tax levy will automatically be lowered by Cook County.

The proposed 2021 property tax levy request of $10,580,551 represents an increase of $270,020 or 2.62 percent from the 2020 tax levy of $10,310,532.

President Kuchler noted the effect the 2021 levy will have on an average home with an estimated market value of $500,000 is in an increase of $20.04 from the Village levy and an increase of $5.86 from the Library levy.

A motion was made by Trustee O'Brien to approve an ordinance adopting the 2021 property tax levy for Village operations, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, McGee and O'Brien
Nays:	None
Absent:	Trustee Peterson

E. Ordinance – Amending Chapter 36 of the La Grange Code of Ordinances Regarding Cinema Taxes

President Kuchler asked Trustee O'Brien to introduce the item. Trustee O'Brien explained that at the October 11, 2021, Village Board meeting, the Board continued the discussion regarding the possibility that Classic Cinemas would purchase or lease space in the La Grange Theatre building at 80 South La Grange Road. The matter had been previously discussed with input from Classic Cinemas, the Theatre building owner, and the public.

President Kuchler reported that he had discussed the matter with representatives of Classic Cinemas and the Theatre owner, including the numerous elements of the proposition, including the costs to Classic Cinemas for renovating the space in the Theatre building. The Village proposed that it would enact an amusement tax on cinemas within the Village. The tax would be in the amount of $0.50 on each ticket to see a movie. The cinema owner, (in this case Classic Cinemas because there are no other cinemas in the Village at this time), would collect each $0.50 tax and deliver it to the Village. In turn, the Village would return $0.25 of each $0.50 tax to Classic Cinemas. Classic Cinemas agreed with the Village's proposal.

After discussion of the proposed action, the Village Board voted unanimously to move forward on the drafting of an amusement tax and an agreement among Classic Cinemas, the Theatre owner, and the Village.

The Illinois Municipal Code authorizes the Village to enact taxes on shows, theatricals, and amusements. The viewing of motion pictures in a theater is considered an amusement.

The Village Attorney proposed an ordinance regarding the imposition of a cinema tax. If approved, the cinema tax will be found in Chapter 36 – Taxation, Sections 36.70 through 36.77 of the La Grange Code of Ordinances.

The provisions of the cinema tax include; (1) The definitions of an Admission to Movie and Cinema Owner or Operator among others; (2) The $0.50 tax on persons who go to a movie; (3) Instructions for managing the tax; (4) The management of books and records; (5) Inspections by Village personnel; (6) The methods for managing statements and other required documents; and (7) Penalties and fines. Classic Cinemas has reviewed the provisions of the proposed cinema tax and has not indicated any concerns.

If the cinema tax is approved, the next steps would entail Village Attorney Mark Burkland finalizing a draft of an agreement among Classic Cinemas, the Theatre owner, and the Village. The new agreement will include the background of the previous agreement between the Village and the Theatre owner and the current provisions related to the allocation of the tax proceeds. A draft of that agreement will be reviewed and revised to the satisfaction of all three parties. When the agreement is finalized and approved by the three parties, and Classic Cinemas commences operations as a cinema, then the cinema tax will go into effect.

Trustee O'Brien moved to approve an ordinance amending Chapter 36 of the La Grange Code of Ordinances regarding cinema taxes, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, McGee and O'Brien
Nays:	None
Absent:	Trustee Peterson

F. Ordinance – Amendment to the La Grange Zoning Code and Special Use Permit – Park District of La Grange

Extension – Ordinance O-21-02, Zoning Map Amendment at 610 East Avenue – Park District of La Grange

President Kuchler asked Trustee Gale to introduce the item. Trustee Gale explained that the Park District of La Grange is the owner of the property at 536 East Avenue and 610 East Ave. The Park District has requested a text amendment to the Zoning Code to allow for the above ground storage and dispensing of fuel as a special use in the Institutional Buildings District, when accessory to a municipal taxing body. The Park District intends to replace its existing two 8,500-gallon underground fuel storage tanks with two 560-gallon above ground fuel tanks.

The Plan Commission held a public hearing on the matter in two parts. At the October 12, 2021 meeting the Commission asked the Park District to consider on- and off-site locations for fuel service as an alternative to the Park District's plan. Additionally, the Commission requested that the Park District revise its application to include a request for a special use permit. (Initially the text amendment was proposed as a permitted use.)

The Park District consented to the Commission's requests and presented its revised application and additional analysis at the November 9, 2021 meeting. The Park District gave a summary of the fueling requirements to serve its fleet of 12 vehicles and various equipment. The Park District provided an analysis of four potential on-site locations for the proposed above ground tanks and a summary of its analysis for off-site options, including sharing facilities with the Village and fueling at a privately owned gas station. The Park District concluded that an on-site location on the north end of the 536 East Avenue property was the safest, most efficient and cost-effective solution.

After hearing testimony, the Plan Commission asked the Park District about further details regarding the proposed security and measures for the tanks, which include a perimeter fence with a lock, security camera monitoring, and key control access for the fuel pumps, in addition to all requirements of the Office of the State Fire Marshal for construction of fuel tanks. The Commission also discussed the lighting levels in the parking lot and projected fueling times. After deliberating, the Commission voted 2-2 to recommend approval of the proposed text amendment and special use with a condition that modified fencing or decorative landscaping be added to the north side of the tanks to improve the aesthetics for the neighboring properties to the north of 536 East Avenue. Those voting aye on the motion for approval noted that the Park District provided a thorough analysis and selected the least impactful option for the proposed tank location. Those voting nay on the motion for approval questioned the need for on-site fueling and expressed safety concerns in light of the high traffic nature of the Park District's facility at 536 East Avenue. Because the motion failed on a 2-2 vote, the Plan Commission's recommendation, as required by the Zoning Code, is to deny the Application.

The Park District has submitted revised plans in response to the Plan Commission's concerns, including the provision of a six-foot vinyl privacy fence surrounding the proposed tanks and densely planted hedges on the north side of the proposed tanks.

Trustee Gale also noted that on February 22, 2021, the Village Board approved Ordinance O-21-22, amending the La Grange Zoning Map to reclassify property known as 610 East Avenue from the I-1 Light Industrial District to the IB Institutional Buildings District. The Park District owns the property and intends to construct a parking lot on the site but has not yet done so. Section 3A of the ordinance requires the Park District to apply for and secure a building permit, and commence construction of the parking lot within 12 months of the effective date of the ordinance, or February 22, 2022. If the Park District fails to meet the required timeframe, Section 3A of the ordinance provides that the property will revert back to the prior I-1 zoning classification. The Park District has requested a 12-month extension. The Park District has applied for a grant through the Metropolitan Water Reclamation District to construct a portion of the proposed parking lot at 610 East Avenue and a portion of the existing parking lot at 536 East Avenue with permeable pavers. The grant awards have not yet been announced. The timing of the grant opportunity, coupled with other supply chain and contractor availability concerns, are contributing factors to the Park District's request for a 12-month extension to February 22, 2023.

Trustee Kotynek asked the Fire Chief to provide his input on the matter.

Fire Chief Vavra did not express any concerns with the proposed plans from the Park District, noting that they provide sufficient protection for safe operations and have passed the State Fire Marshalls stringent requirements.

Trustee Augustine noted that the item raised good questions that the Park District was responsive to, and adjusted their submissions accordingly. She expressed support for the removal of the current tanks for environmental reasons and to improve traffic flow. When feasible, she recommended consideration of electric vehicle options.

Trustee Gale requested confirmation that the amendment would only apply to municipal bodies such as the Village, Park District and Library. Village Attorney Burkland confirmed that was correct.

President Kuchler thanked all those involved for their hard work.

Trustee Gale moved to approve an ordinance amending the La Grange Zoning Code and Special Use Permit for the Park District of La Grange, seconded by Trustee McGee.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, McGee and O'Brien
Nays:	None
Absent:	Trustee Peterson

Trustee Gale moved to extend ordinance O-21-02 regarding the Zoning Map Amendment at 610 East Avenue for the Park District of La Grange, seconded by Trustee O'Brien.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, McGee and O'Brien
Nays:	None
Absent:	Trustee Peterson

7. PUBLIC COMMENT

Resident Cindy Braun of Dry Up La Grange inquired as to a 2014 Baxter and Woodman Engineering memorandum regarding the elevation of Brainard Avenue and suggested that Christopher Burke Engineering study the matter.

President Kuchler thanked her and expressed his appreciation for the efforts being taken to find solutions to stormwater management. He noted that the Village continues to want to work to avoid adverse impacts to residents, and with the Country Club to find a solution.

8. TRUSTEE COMMENTS

Trustee Augustine thanked Pillars Community Health for a good experience when she visited their facility recently to receive her COVID-19 booster.

Trustee Augustine also noted that she recently went to York Theater, owned and operated by Classic Cinemas, and explained that she had a wonderful experience. She stated she is looking forward to Classic Cinemas in La Grange.

Trustee Augustine expressed appreciation to the Palmer family for their engagement in La Grange as owners and operators of Palmer Place. She noted that the Palmers were innovators that helped put La Grange on the map.

President Kuchler announced that the Stadium Club at the Max in McCook recently opened and would be hosting a Legacy Guild Event on Saturday, December 18.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 8:53 p.m. Trustee Gale made a motion to adjourn, seconded by Trustee McGee. Approved by a voice vote.

Mark A. Kuchler

Mark A. Kuchler, Village President

ATTEST:

Paul W. Saladino

Paul Saladino, Village Clerk

Approved Date: January 10, 2022

SEASPAR
SPECIAL RECREATION ASSOCIATION

For the Record

FEBRUARY 2022 NEWSLETTER

MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities

VISION

Discover Abilities
Achieve Potential
Realize Dreams

CORE VALUES

Fun • Excellence
Service • Respect
Accountability

PARTICIPANT HIGHLIGHT: LORENZO FORIERI

Meet Lorenzo Forieri, a SEASPAR participant from Downers Grove. Lorenzo's upbeat personality and cheek-to-cheek smile make him like a ray of sunshine at any program he attends. Luckily for us, Lorenzo is a devoted SEASPAR participant, making him a familiar face at most any program or event SEASPAR hosts. Whether he is lighting up the stage at SEASPAR's Holiday Spectacular or controlling an avatar in SEASPAR's eSport, Rocket League, Lorenzo does it all!

Surely, being a reliable presence at our events is an attribute we love about Lorenzo, but it's not the reason we bring your attention to this young man. Lorenzo is deserving of our attention because of the energy he shares and his infectious positivity. Whether to staff, peers, or bystanders, Lorenzo never shies away from pouring kindness into every word. Of course, that kindness transcends into his actions too. During Holiday Shopping, a SEASPAR sponsored event, Lorenzo's shopping bag, which contained gift items for his family, was misplaced. Staff did everything in their power to locate his lost bag, but alas, hope was lost. After having concluded that his bag was lost – or worse, stolen – Lorenzo said, "That's okay. I'm sure they needed it more than I did." Lorenzo's unbreakable personality shines even during the worst of times. Fortunately, shopping center staff recovered the lost items, and they were returned to him.

As a Special Olympics athlete, Lorenzo is no stranger to the awards podium. His participation in various sports has amounted many gold, silver, and bronze medals, and titles to match. Some less-tangible awards include standing ovations, hard-earned eSports team nicknames, and his status as a fan favorite. In January, Lorenzo was recognized by the Illinois Parks and Recreation Association's Therapeutic Recreation Section for his achievements at the group's annual meeting. This recognition is presented to a participant that excels in many criteria, including excellence and achievements. SEASPAR will officially present Lorenzo with a plaque commemorating this recognition during this year's Believe and Achieve ceremony.

We thank Lorenzo for choosing SEASPAR as his home away from home, and for always providing us with many smiles, kindness, and dedication. Keep an eye out for Lorenzo at our upcoming events and let him know he's a shining star if you see him!

NEW YEAR'S BASH

SEASPAR participants rang in the new year at our New Year's Bash event held at the Downers Grove Recreation Center on December 28. The event was an opportunity for participants to celebrate the end of a long year and welcome a new one in the company of music, staff, food, and friends.

Guests enjoyed a pizza dinner, refreshments, and desserts in a banquet-style setting. Conversations flowed like the food, and the line for seconds never seemed to stop, that is until the clock hit dance o'clock. Following the dinner, our guests took a short trip down a hallway to the recreation center's basketball court which would be night's dance floor. Once inside, guests were greeted by familiar tunes and animated lights bursting from the boisterous setup of the live DJ. The guests flowed onto the dance floor and began performing their favorite moves in what seemed to be a coordinated act. Like those dancing, the music was continuous. Song after song, the dance floor embodied excitement without an end, that is until the countdown. With attention centered, the countdown began. At the top of their lungs, participants counted down from ten through one, and with a mighty roar, our guests welcomed a new year and the possibilities it would bring.

Watch a video of the New Year's Bash countdown as it happened, or check out a video of a friendly dance-off between two participants by clicking the links below. We offer a special thanks to the Downers Grove Park District for the use of their space and help in the execution of this event.

COUNTDOWN VIDEO

DANCE-OFF VIDEO

IPRA AGENCY SHOWCASE WINNINGS

The Illinois Parks and Recreation Association (IPRA) Agency Showcase is a spirited competition created to spotlight bright ideas by member agencies through exhibits. The showcase was held in conjunction with the IPRA Soaring to New Heights Conference and displayed exhibits to conference attendees from January 27-28 within the Hyatt Regency Hotel.

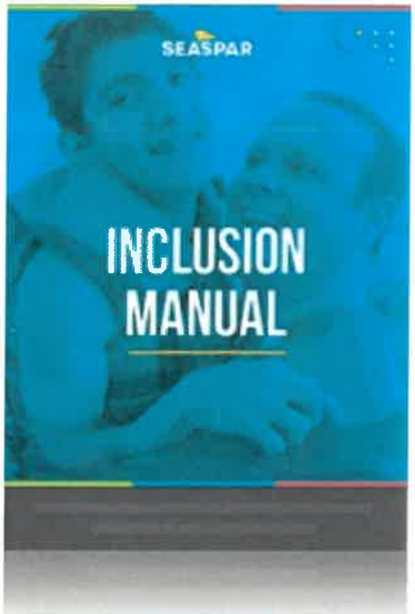
SEASPAR presented in the categories of Digital Brochure Series, Logo Design, Print Communication – Informational, and Long Format Video. Each category was judged by a panel of independent judges consisting of leaders in the fields of marketing and design. Winners of each category were selected based on combined scores in the individual categories of creativity and design among other qualities.

SEASPAR left the competition with two first place wins – one in the Digital Brochure Series category for our 2021 virtual program guides, and one in the Print Communication category for our 2019-2020 Annual Report! We congratulate our Marketing Coordinator, William Cazares, who spearheaded these projects, and all of the staff who contributed to them. We'll be back to compete again in 2023.

CATCHING UP WITH CHRISTINA FERNANDEZ

The Inclusion Department is currently in full swing with the winter-spring program season, and its overhaul project is making traction under the direction of Christina Fernandez, SEASPAR's new Inclusion Manager. Christina has kept busy evaluating and revitalizing the Inclusion Department's goals and breathing life into its mission. She is extremely excited to begin offering more education trainings, among other pet projects she has in development.

As for now, Christina's goal is to incorporate several training options to full-time and part-time member entity staff in a variety of topics as part of the Inclusion Department's resources. Trainings will include lessons in working with people with disabilities, behavior management, disability awareness, and program adaptations, in addition to providing more observations to best support SEASPAR's member agencies. Observations are important because they allow SEASPAR's staff opportunities to observe participants' interactions in specific environments, which is key to providing the participant and agency with the resources they require.



Christina has also been busy working on streamlining the inclusion request process, which should make requesting inclusion from SEASPAR more efficient and easier to do. This includes restructuring the process, developing new intake forms, and creating Inclusion Support Plans. An Inclusion Support Plan will promote consistency, quality service, and an excellent experience for everyone involved – something we're sure everyone will applaud.

We're looking forward to the future of the Inclusion Department with Christina's direction, and hope you are too! The Inclusion Department will be showcasing its overhaul project, which consists of SEASPAR's new Member Entity Inclusion Manual this March. The presentation will welcome member entity staff, Board members, and SEASPAR staff to the debut of the future of inclusion at SEASPAR. Christina hopes the presentation will be the first step in bringing more efficient ways of providing quality inclusion services to all benefactors, something we're sure will happen under her leadership.

INTRODUCING DANIELLE TALLON

Meat Danielle Tallon, SEASPAR's new Program Manager! As Program Manager, Danielle will ensure our programs' efficiency by working directly with recreation coordinators and part-time seasonal staff – a skill she has thanks to many years of experience working with individuals of all abilities.

Her experience has transcended her career as she grew up with an older sister with Down syndrome and was an avid volunteer for Special Olympics as a high school student. Her life experiences brought her to the field of special education, where she taught for almost a decade, working with individuals of all ages and abilities. Most recently, Danielle worked with young adults at the transition level, providing instruction and support in the areas of self-determination, self-advocacy, independent life skills, and employability.

Through her time working in special education, Danielle found that her passion lies with working with individuals of all abilities in community and social settings, which has led her to special recreation. Danielle looks forward to working with SEASPAR staff to provide meaningful opportunities for participants of all ages! We are happy to bring Danielle on board and are excited to see where her expertise takes us.

COMING SOON

FEB 12

MIDWESTERN UNIVERSITY DANCE
Special Event - Virtual

FEB 21

DAY OFF SCHOOL
Special Event - Lisle Recreation Center

FEB 25

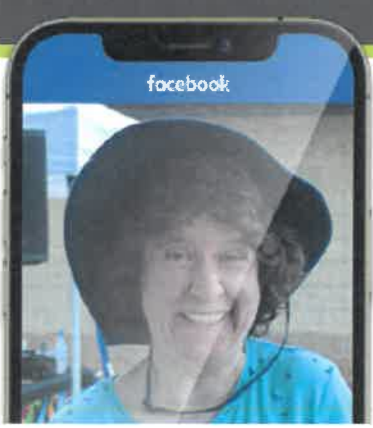
WINTER WONDERLAND DANCE PARTY
Special Event - Virtual

FEB 26

CHICAGO BULLS
Special Event - AllState Arena, Chicago

FEB 27

BOWLING AT PINSTRIPES
Special Event - Pinstripes, Oak Brook



DON'T MISS ANOTHER MOMENT!

Follow **SEASPAR** on your favorite social media app for more news, photos, videos, and the latest stories about your favorite activities.

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