

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, APRIL 13, 2020 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, April 13, 2020. This Regular Scheduled Meeting will be held via video conference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda
- 1.3 **Remote Participation**
 - 1.3.1 **Board to Entertain a Motion to permit Commissioners Vear, O'Brien, Jacobs, Collins and Opyd to participate remotely.**

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

Public Participation Instructions:

- Computer access: Join the Zoom meeting
- <https://zoom.us/j/554807723?pwd=Sys1V3RNZWc1QlU4OXVndEgvdTRsdz09>
- Password 075675
- Meeting ID: 554-807-723
- Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799
- Meeting ID: 363 145 840
- Android phones/tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app through the Google Play Store or Apple Store. Open the app on your device.
- Meeting ID: 554-807-723
- Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.
- Everyone is automatically muted. If you wish to speak during "Open Forum", use the "Chat" function to type a message to the host indicating you would like to speak. You will then be unmuted to speak. Comments for Open Forum.
- Question may also be emailed to deanbissias@pdlg.org by 5:00pm on 4/13/2020 to be read at the meeting.

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of March 9, 2020
- 3.2 Approval of the Minutes of the Executive Session Board Meeting of March 9, 2020
- 3.3 Approval of the Financial Reports dated March 31, 2020
- 3.4 Approval of the Consolidated Vouchers for April dated April 13, 2020

4.0 STAFF REPORTS

4.1 Director's Report

4.1.1 Reschedule Board Meeting for the discussion of the Budget & MBO's

4.2 Staff Reports

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

8.0 BOARD BUSINESS

OLD BUSINESS

NEW BUSINESS

9.0 COMMITTEE REPORTS

9.1 Administration Committee

9.2 Parks and Open Lands

9.3 Finance & Capital Project

9.4 User Group Committee

9.5 Marketing/Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11

12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)

12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)

12.4 Personnel, 5 ILCS 120/2 (c)(1)

12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)

12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

4-09-2020

Dean Bissias
Board Secretary

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

**PUBLIC HEARING ON ORDINANCE 20-01
COMBINED ANNUAL BUDGET AND APPROPRIATIONS FOR THE
PARK DISTRICT OF LA GRANGE**

**MONDAY, APRIL 13, 2020
7:00 P.M.**

THIS MEETING IS CANCELLED

PUBLIC HEARING NOTICE & AGENDA

Members of the Board of Commissioners of the Park District of La Grange will conduct a Public Hearing on Ordinance 20-01 Combined Annual Budget and Appropriations Ordinance at 7:00 p.m. on Monday, April 13, 2020 at the Recreation Center\Administrative Offices, 536 East Avenue, La Grange, Illinois.

The agenda for the public hearing is as follows:

- 1.0 Convene the Meeting
- 2.0 Announcement of Purpose of Public Hearing
- 3.0 Receive Public Comment(s)
- 4.0 Adjournment

*Constantine Bissias
Board Secretary
4-1-2020*

Capital Budget 2019-2020

Approved 4-8-2019

As of 3-31-2020

Capital Projects Summary		Project Costs	FY Spent to Date	Proposed 2019 2020 Budget
	Safety /Legal Projects	813,895	565,670	695,500
	Capital Projects Scheduled for 2019-2020	861,012	214,268	233,250
	Computers/Communication Improvements	9,500	5,476	9,500
	Multi-Park Fixtures & Amenities	30,500	10,544	30,500
	Planning & Design	2,000	5,766	2,000
	Contingency	15,000	1,362	15,000
	Paving & Lighting	0	0	0
	Projected Capital Project Total	1,731,907	803,086	985,750

Funding Sources		
	Projected Revenue from Capital Reserve Fund	100,000
	Carryover from Capital Fund	349,000
	Revenue from Paving Lighting Fund	70,000
	Projected Revenue from Operations General Fund	150,000
	Projected Revenue from Operations Recreation Fund	0
	Revenue from Special Recreation Fund ADA Upgrades	200,000
	Revenue from Roll Over Bonds	107,000
	Revenue from General Operation from Affiliates	10,000
	Revenue from ComEd Grant	10,000
	Total Funding Available	996,000
	Funding less Projected Project Costs	\$ 10,250

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
Safety & or Legal							
RAM	New Entrance and Exit Doors to Recreation Center	S	33	Completed	45,000	40,700	45,000
GOD	Gordon Park New Entrance (Shawmut Avenue)	L	31	To Be Funded in 2020-2021	50,000		0
RAM	Emergency Roof Repair/ Patch	S	30		30,000	2,208	30,000
ADA	ADA Improvement Plan Phase 2	L & S	30	In Progress	80,000		50,000
GIL	Redo Path at Gilbert Park	S	29	Completed	99,862	90,026	90,000
Admin	Replace Accounting Software	L	26	In Progress	74,598	37,248	67,000
FC	Upgrade Stereo system in Rm 110/111	S	25	Completed	14,000	11,498	14,000
ADA	ADA Improvement Plan Phase 1	L	25	In Progress	20,000		20,000
RAM	Replace Last Section of Roof Over Recreation Side of Facility	S	24	Completed	130,740	132,915	150,000
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	Completed	49,215	44,294	75,000
SEG	Parking Lot 47th St.	S	23	Completed	140,980	143,583	75,000
Parks	Dog Waste Bag Dispensers	S	21	Completed	5,000	4,230	5,000
M.E.	Replace Pick-up Truck #39	S	21	Completed	25,000	27,266	25,000
Parks	Dogs in Parks Signs	L & S	20	Completed	8,000	523	8,000
Parks	Salt Spreader Dump Truck	S	19	Completed	4,000	4,443	4,000
GOR	Shade Shelter over the Splashpad	S	17	Completed	10,000	9,119	10,000
PARKS	Com Ed Matching Grant	L	16	In Progress	27,500	17,617	27,500
Totals					813,895	\$ 565,670	\$ 695,500

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
Proposed Projects For 2019-2020							
SED 25	New Shelter at Sedgwick Park		39	Currently Not Funded	80,000		0
ADMIN	Master Plan Update of Survey Information		30	Currently Not Funded	135,000		
RAM	Build out of room in Social area		30	Funded	125,000		0
GORD	Gordon Veterans Memorial		27	Currently Not Funded	10,000		
RAM	Golf Simulator Unit		24	Currently Not Funded	17,000		0
RAM	Golf Simulator Room build out		24	Currently Not Funded	15,000		0
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0
GORD	Butterfly Garden Renovation		22	Currently Not Funded	5,000		0
RAM	Replacement of Office Windows		21	Completed	16,000	20,087	16,000
RAM	Update Sound System in Banquet Rm		21	Completed	20,000	10,000	20,000
RAM	Update Sound System in Rm 108/109		20	Completed	6,000	3,479	6,000
RAM	Repaint Banquet Rm Walls		20	Completed	3,750	3,750	3,750
SED	Resurface Tennis Courts		19	In Progress	109,632	72,499	95,000
RAM	Repaint Tall Walls in Rec Center		19	Currently Not Funded	4,000	0	0
RAM	Replace Hanging Heater		18	Currently Not Funded	5,000		0
WAI	Replace Playground at Waiola Park		18	Currently Not Funded	80,000	0	0
RAM	Replace HVAC-RTU		18	Currently Not Funded	7,500		0
MED	New Meadowbrook Park ID Sign		17	Currently Not Funded	5,000		0
CC	Replace Roof of Community Center		17	Completed	104,130	104,453	90,000
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000		0
PARK	New Parks ID Sign		14	Currently Not Funded	26,000		0

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2020 Budget	2019
GOR	New Gordon Park ID Sign		14	Currently Not Funded	10,000			0
CC	Redo/Repaint Soffit on Top of Community Center		13	Currently Not Funded	10,000	0		0
FIT	New Wall Décor		12	Currently Not Funded	12,000	0		0
RAM	Purchase wireless Microphones		12	Currently Not Funded	2,500	0		2,500
RAM	Purchase & Install new signs throughout the facility		12	Currently Not Funded	12,000	0		0
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000	0		0
DEN	Community Garden Sign		7	Currently Not Funded	2,000	0		0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500	0		0
Totals					\$ 861,012	\$ 214,268	\$	233,250

Annual Capital Project Items								
COMPUTERS\COMMUNICATION IMPROVEMENTS								
CCI 5	Replacement of Computers		25		2,000	2,000		2,000
CCI 9	Laptop Replacement		25	Currently Not Funded	0			0
CCI 10	Financial Software Upgrades		19	In Progress	0			0
CCI 11	Recreation Software Upgrades		19		2,000	0		2,000
CCI 1	Misc. Programs/Licenses		18		2,500	0		2,500
CCI 2	Computers Unforeseen		18		3,000	3,476		3,000
Totals					\$ 9,500	\$ 5,476	\$	9,500
Multi-Park Fixtures & Amenities								
PDLG 3	Soccer Field Restoration		39		10,000	10,033		10,000
MFA 1	Picnic Tables\Benches\Garbage Cans\Bleachers		26		8,000			8,000
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26		2,500			2,500
MFA 8	Age Appropriate Playground signs		20		1,000			1,000
MFA 4	Park Regulation/Information Signs		20		3,000	511		3,000
PDLG	Tree Replacement Plan		15		6,000			6,000
Totals					\$ 30,500	\$ 10,544	\$	30,500

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
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Planning and Design

PD 1	Site Documents (Surveys, Appraisals, etc.)		26	In Progress	2,000	5,766	2,000
Totals					\$ 2,000	\$ 5,766	\$ 2,000

CONTINGENCY

CON 1	Reserved for Unforeseen Expenses				15,000	1,362	15,000
Totals					\$ 15,000	\$ 1,362	\$ 15,000

PAVING AND LIGHTING

GIL	Redo Path at Gilbert Park	S	29	Completed	See Safety & Legal		0
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	Completed	See Safety & Legal		0
SEG	Parking Lot 47th St.	S	23	Completed	See Safety & Legal		0
DEN	Denning Park Parking lot Lights repairs		23	Currently Not Funded	0		0
RAM	Seal and Strip Parking Lot at Recreation Center	S	19	Completed	Legal		0
SPR 10	Tennis Court Resurface Spring Park 19-20 budget year		19	Currently Not Funded			0
SEG 29	Tennis Court Resurface Sedgwick Park 18-19 budget year		19	Currently Not Funded	0		0
GOR	Sealcoat Path @ Gordon Pk		14	Currently Not Funded	0		0
STO 9	Remove Stone Park Basketball Courts		13	Currently Not Funded	0		0
Totals					\$ -	\$ -	\$ -

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, April 13, 2020. This regular scheduled meeting will be held via video conference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
4/09/2020



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2020**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the second Monday of the month (except where noted meeting to fall on the first or third Monday of the month). All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 13

Monday, February 3 *(Note this meeting is on the first Monday of the month)*

Monday, March 9 *(2020-2021 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 13

Monday, May 11

Monday, June 8

Monday, July 13

Monday, August 17 *(Third Monday due to Endless Summerfest)*

Monday, September 14

Monday, October 12

Monday, November 9

Monday, December 14

Section 2



COMMUNICATIONS

&

FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: APRIL 13, 2020

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of March 9, 2020

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Executive Session Board Meeting of March 9, 2020

CONSENT AGENDA ITEM 3: Approval of the Financial Reports Dated March 31, 2019

CONSENT AGENDA ITEM 4: Approval of the Consolidated Vouchers for April dated April 13, 2020

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

MARCH 9, 2020

President Vear called the meeting to order at 7:00 P.M.

PRESENT: Commissioners Vear, Collins, O'Brien, Opyd

ABSENT: Commissioner Jacobs

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Kevin Miller, Assistant Superintendent of BASE Melissa Seaberg, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Derke Price, Jeff Nowak, Mike Zahorik, Jeff Bonnevier, Rich Schumacher, Jen Vaughan

President Vear welcomed everyone to the meeting.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Y Men's Club

Mike Zahorik, representing the Y Men's Club and Handball Group, stated that the groups would like to build a one wall handball court, a permanent shed, and a sidewalk at the handball location at Gordon Park. He gave the Board a rendering of the proposed project. It would be used for the Y Men's Club tree sale, the handball group, tennis players and others. These groups would pay for the paving and the shed, but asked the Board to consider any assistance the Park District could provide for this project. After Board discussion, there was consensus to allow them to proceed with obtaining estimates for this project. This project could be completed by November 2020.

La Grange Little League

Jeff Novak, president of La Grange Little League, introduced his executive board in attendance. He thanked the Park District for our partnership and support. He gave a PowerPoint presentation to explain why they are requesting funding to construct a third baseball field with lights, for peanuts and minors grades 1st through 5th grade, at Sedgwick Park. They are also asking for

REGULAR BOARD MEETING - MARCH 9, 2020

access to the Sedgwick Park field house bathrooms, regrading between Sedgwick fields A and B, and installation of a sidewalk to connect the Babe Ruth and Little League fields to the bathrooms.

Commissioner Opyd commented that this project would be suited for a master plan and should accommodate the entire community, not just Little League.

Superintendent of Recreation Kevin Miller stated that the proposed area is where summer camp is set up. Logistics would need to be worked out.

President Vear thanked Jeff for his presentation and stated the Board would discuss this further once we have an estimate on the project.

Consent Agenda

Commissioner Opyd motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of February 3, 2020; Item 3.2 Approval of the Financial Reports dated February 29, 2020; Item 3.3 Approval of the Consolidated Vouchers for March dated March 9, 2020. Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Collins, O'Brien, Opyd
NAYES: None
ABSENT: Commissioner Jacobs

Staff Reports

Director's Report

- A reminder that the MBO/Budget meeting is next Monday, March 16, 2020 with dinner at 6:00 P.M. and the meeting at 6:30 P.M.

Staff Comments

Superintendent of La Grange Fitness Jenny Bechtold

- She spoke with Amita Health and they will continue to reimburse us for their cardiac patients' initiation fees. Their cardiac rehab remains closed.

Assistant Superintendent of BASE Melissa Seaberg

- Base registration for full-time care for school year 2020-2021 begins tomorrow March 10, 2020. Registration for part-time care begins Tuesday, March 31, 2020.

Superintendent of Recreation Kevin Miller

- The 6th grade Lions travel basketball team is going to the Illinois Middle School Championship State Tournament in Rockford this weekend.

REGULAR BOARD MEETING – MARCH 9, 2020

Superintendent of Facilities Chris Finn

- Indoor facility rentals are busy, and outdoor use is busy with Little League and soccer. The tennis courts at Sedgwick Park will be finished when the weather breaks.

Commissioner Opyd requested that we ask Meadowbrook Manor about installing an additional picnic bench at that park location.

Superintendent of Finance Leynette Kuniej

- She will make her comments when the Action Items are discussed.

Attorney Report

Attorney Derke Price stated he is honored to be present as the District's new attorney.

Treasurer Report

None

Action Items

Discussion and/or Approval of Resolution 20-01 Authorizing Participation in the ComEd Green Region Program

- Executive Director Bissias stated that this is the same as last year's plan and pertains to the District's green space, but the Board needs to approve the grant program application. The cost of the project would be approximately \$33,000 with partial reimbursement from ComEd if the grant is awarded.

After Board discussion Commissioner Collins motioned to approve Resolution 20-01 Authorizing Participation in the ComEd Green Region Program. Commissioner Opyd seconded the motion which passed unanimously by Roll Call Vote:

AYES: Commissioners Vear, O'Brien, Collins, Opyd
NAYES: None
ABSENT: Commissioner Jacobs

Discussion and/or Approval of the Renewal of a Three-Year Agreement with Lauterbach & Amen for Park District Audit Services

- Supt. of Finance Leynette Kuniej stated that Lauterbach & Amen is the firm we have used for nine years. The new three-year agreement contains no increase in fee for the first year, with an increase of \$300 per year for the second and third years. She sees no reason to change firms as they are very organized, respond in a timely manner, and keep in good communication. It would be the same Lauterbach & Amen partner with a new audit staff.

REGULAR BOARD MEETING – MARCH 9, 2020

After Board discussion Commissioner Collins motioned to approve the renewal of a three-year agreement with Lauterbach & Amen for Park District audit services. Commissioner Opyd seconded the motion which passed unanimously by Roll Call Vote:

AYES: Commissioners Vear, O'Brien, Collins, Opyd
NAYES: None
ABSENT: Commissioner Jacobs

Discussion and/or Approval of PMA Services Financial Agreement which Provides for the Refinancing of \$2,400,000 General Obligation Bonds

- Supt. of Finance Leynette Kuniej stated that she received an email from the company we currently use. They indicated that we could save a substantial amount of money by refinancing if interest rates continue to drop. She would like Board approval of this Action Item.

After Board discussion Commissioner Collins motioned to approve the PMA Services financial agreement which provides for the refinancing of \$2,400,000 General Obligation Bonds. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote:

AYES: Commissioners Vear, O'Brien, Collins, Opyd
NAYES: None
ABSENT: Commissioner Jacobs

Board Business

Old Business

None

New Business

First Reading of the General Operations Budget for Fiscal Year 2020-2021

Allowing the Budget to be put on Display (Minimum 30-Day Requirement)

Executive Director Bissias stated that Board consensus is required to allow the budget to be put on display as required by law.

After Board discussion Commissioner Opyd motioned to approve the first reading of the General Operations Budget for fiscal year 2020-2021 allowing the budget to be put on display (minimum 30-day requirement).

Commissioner Collins seconded the motion which passed unanimously by Voice Vote:

AYES: Commissioners Vear, O'Brien, Collins, Opyd
NAYES: None
ABSENT: Commissioner Jacobs

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Committee Reports

Administration Committee

None

Parks and Open Lands

None

Finance & Capital Project Committee

None

User Group Committee

None

Marketing/ Social Media Committee

None

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Opyd congratulated the 6th grade Lions basketball team and wishes them luck in the tournament. He stated that La Grange Little League did a great job on their presentation tonight. Staff is doing a great job and he hopes the rainy weather is not as bad this season.

Commissioner Collins commended Supt. of Recreation Kevin Miller for running for president of the South Suburban Park & Recreation Professional Association and thanked staff for their work.

Commissioner O'Brien wished Kevin Miller luck in the SSPRP election. He stated the Countryside St. Patrick's parade was a good time and thanked staff for participating.

President Vear stated that the SSPRP election results will be announced in May after the April online election. He encouraged everyone to vote for their favorite judge and other officials in the State primary this month.

Executive Session

At 8:00 P.M. Commissioner Opyd motioned the Board convene to Executive Session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5); Item 12.4 Personnel, 5 ILCS 120/2 (c)(1). Commissioner Collins seconded the motion, which passed unanimously by Voice Vote.

AYES: Commissioners Vear, O'Brien, Collins, Opyd

NAYES: None

ABSENT: Commissioner Jacobs

REGULAR BOARD MEETING - MARCH 9, 2020

At 8:20 P.M. the Board resumed the regular meeting.

Adjournment

Commissioner O'Brien moved for adjournment at 8:20 P.M. The motion was seconded by Commissioner Collins and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 04/13/2020

PARK DISTRICT OF LA GRANGE

4/8/2020

STATEMENT OF REVENUES AND EXPENDITURES

March 31, 2020

FUND	FUND BALANCE 05/01/2019	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 3/31/2020
GENERAL	\$ 562,735	\$ 1,113,631	\$ 851,457	\$ 262,174	\$ (150,000)	\$ 674,909
CAPITAL RESERVE	3,245,090			-	(100,000)	3,145,090
RECREATION	567,605	2,170,369	2,004,813	165,556		733,161
FITNESS CENTER	34,814	774,128	570,644	203,484		238,298
IMRF	75,411	176,854	91,213	85,641		161,052
PAVING & LIGHTING	88,870	25,127	95,181	(70,054)	40,000	58,816
LIABILITY INSURANCE	80,955	106,967	92,332	14,635		95,590
AUDIT	9,368	17,624	13,260	4,364		13,732
SPEC RECREATION	358,301	243,408	168,621	74,787	(99,700)	333,388
FICA/MEDICARE	96,627	120,630	96,356	24,274		120,901
TOTAL OPERATIONS	5,119,776	4,748,738	3,983,877	764,861	(309,700)	5,574,937
CAPITAL PROJECTS	419,308	116,497	788,800	(672,303)	309,700	56,705
DEBT SERVICE	50,780	1,146,554	1,124,496	22,058		72,838
GRAND TOTAL	\$ 5,589,864	\$ 6,011,789	\$ 5,897,173	\$ 114,616	\$ -	\$ 5,704,480

TREASURER'S PROOF, CASH IN BANK:

ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS	TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 5,812,932	\$ 6,449	\$ (45)		\$ 5,819,336
IPDLAF	316,871	1,230,718	(176,441)		1,371,148
FIRST NATL CHKG	448,285	132,775	(222,771)		358,289
CASH REGISTER BANK	2,000				2,000
TOTAL CASH	6,580,088				7,550,773
Taxes Receivable	2,746,805	(1,229,700)			1,517,105
Accounts Receivables	-				-
Prepaid expense	22,415	(855)			21,560
Accounts Payable	(195,218)		33,065		(162,153)
Accrued Payroll	-				-
Deferred Tax Revenue	(3,069,400)				(3,069,400)
Deferred Revenue	(167,513)	14,108			(153,405)
FUND BALANCE	\$ 5,917,177	\$ 153,495	\$ (366,192)	\$ -	\$ 5,704,480

PARK DISTRICT OF LA GRANGE

GENERAL FUND

4/8/2020

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE ELEVEN MONTHS ENDED MARCH 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	Property Taxes	(168)	906,617	(106)	882,519	883,691	100%
01-5-00-3-40300	Asset Sale		3,445,090				
01-5-00-3-41000	Earned Interest	12,885	102,314	6,526	112,564	61,500	183%
01-5-00-3-42000	Donations				300		
01-5-00-3-42100	Contractual Services		5,393		2,467	5,000	49%
01-5-00-3-42600	White Sox Training	2,110	8,440	2,080	8,320	10,750	77%
01-5-00-3-42610	IPRA	3,522	38,452	3,669	39,275	42,500	92%
01-5-00-3-43000	Misc. Income/ Easements	3,001	5,500		4,839	1,500	323%
01-5-00-3-43100	Snack Machine	820	3,525	418	2,290	3,000	76%
01-5-00-3-44000	LG Endless Summer Income		17,960		24,993	15,000	167%
01-5-00-3-48000	Facility Rental - Denning	3,256	35,415	3,318	36,064	39,500	91%
TOTAL GENERAL FUND REVENUE		25,426	4,568,706	15,905	1,113,631	1,062,441	105%

EXPENSES

ADMINISTRATIVE EXPENSES

01-5-00-5-51100	Administrative Salaries	17,049	202,183	17,660	199,589	241,715	83%
01-5-00-5-51200	Clerical Wages	4,634	42,187	4,593	45,611	50,418	90%
	COVID 19 Shut Down Wages			26,965	26,965		
01-5-00-5-53001	Health & Life Insurance	11,382	127,812	11,308	123,993	158,339	78%
01-5-00-5-54010	Education & Training	209	9,840	410	14,569	19,177	76%
01-5-00-6-60010	Promotion & Publicity			641	12,618	20,262	62%
01-5-00-6-61000	Legal Fees	1,611	10,743	3,533	15,526	28,800	54%
01-5-00-6-61010	Consultant Fees	-	-	-	-	2,400	0%
01-5-00-6-65001	Bank Service Fees	808	8,318	18	481	1,000	48%
01-5-00-6-66010	Dues & Subscriptions		5,876	-	6,047	7,837	77%
01-5-00-6-67010	Communications Services	1,755	15,540	1,471	18,489	19,567	94%
01-5-00-6-68010	Computer Software Contracts	631	17,420	765	16,824	18,947	89%
01-5-00-6-69010	Legal Notices & Publications	49	471	-	298	725	41%
01-5-00-6-69110	Printing/Design Services	32	7,955	2,418	9,731	12,188	80%
01-5-00-7-71010	Administrative Expense Account	188	640	79	1,500	2,600	58%
01-5-00-7-72010	Employee / Public Relations	230	1,287	165	1,271	3,050	42%
01-5-00-7-73010	Office/Administrative Supplies	528	5,746	468	5,299	7,500	71%
01-5-00-7-74010	Computer Supplies/Equipment	-	57	-	546	1,050	52%

GENERAL FUND - CONTINUED

EXPENSES

		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
01-5-00-7-75010	Office Equipment		707	640	3,420	4,250	80%
01-5-00-7-76010	Postage & Delivery	1,600	5,825	88	5,517	8,240	67%
01-5-00-7-76400	Banquet Beverage Service	24	424	-	288	688	42%
01-5-00-7-76500	Unforeseen Expense	-	6,392	5,699	8,278	10,000	83%
01-5-00-7-77412	LG Endless Summer	-	-	-	-	-	
TOTAL ADMIN EXP		40,730	469,423	76,921	516,860	618,753	84%

REPAIRS AND MAINTENANCE

01-6-00-5-51300	Maintenance Wages	10,242	122,736	10,704	127,393	148,166	86%
01-6-00-5-51400	Part-time Maintenance Wages	-	8,670	-	10,657	19,000	56%
01-6-00-6-80010	Equipment Rentals	-	204	-	348	500	70%
01-6-00-6-81010	Maintenance Services	6,344	65,424	18,414	98,857	102,122	97%
01-6-00-6-82010	Vehicle Parts and Repairs	484	6,279	419	5,110	8,750	58%
01-6-00-6-89200	Vandalism Repair Expense	-	-	-	-	850	0%
01-6-00-7-83010	Maintenance Supplies	1,019	9,592	605	10,915	15,225	72%
01-6-00-7-84010	Maintenance Materials	320	7,261	232	6,395	16,735	38%
01-6-00-7-85010	Petroleum Products	4,930	5,969	6,515	7,889	7,675	103%
01-6-00-7-86010	Maintenance Tools/Equipment	39	1,153	35	390	2,275	17%
01-6-00-7-87010	Park Landscaping	-	2,033	479	4,301	6,100	71%
01-6-xx-6-88000	Utilities - Electric	4,047	55,939	-	43,836	65,750	67%
01-6-xx-6-88100	Utilities - Natural Gas	3,242	17,172	1,744	11,344	18,885	60%
01-6-xx-6-88200	Utilities - Water	921	6,713	214	7,162	8,439	85%
01-6-xx-6-89000	Park Improvements & Repairs	-	384	-	-	2,750	0%
TOTAL MAINTENANCE EXP		31,588	309,529	39,361	334,597	423,222	79%

TOTAL GENERAL FUND EXPENDITURES	72,318	778,952	116,282	851,457	1,041,975	82%
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RECREATION FUND

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE ELEVEN MONTHS ENDED MARCH 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	(119)	483,085	(54)	502,581	515,000	98%
13-5-00-3-43100	Vending Soda/Water	458	2,643		2,678	3,500	77%
13-5-00-3-42000	Soccer Field Usage	3,967	30,159		16,728	27,850	60%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	720	19,997	1,244	17,382	13,300	131%
13-7-00-3-42000	Donations/Sponsorships	400	6,650		400	3,300	12%
13-7-00-3-43000	Misc./ Concession Income		1,660		556	1,150	48%
13-7-00-3-45000	Registration Assessment	183	4,660	104	3,335	-	0%
13-7-xx-3-49000	Activity Fees	16,491	649,472	13,252	691,938	1,116,405	62%
13-7-09-3-49xxx	Recreation Center	37,460	293,641	7,726	262,932	315,538	83%
TOTAL RECREATION REVENUE		59,560	1,491,967	22,272	1,498,530	1,996,043	75%

EXPENSES

ADMINISTRATIVE EXPENSES

13-5-00-5-51100	Administrative Salaries	34,568	407,117	35,857	411,868	478,513	86%
13-5-00-5-51200	Clerical Wages	4,634	42,187	4,593	45,610	50,418	90%
13-5-00-5-53001	Health & Life Insurance	11,382	127,783	11,308	123,993	158,339	78%
13-5-00-5-54010	Education & Training	209	9,840	410	14,579	19,177	76%
13-5-00-5-55010	Automobile Travel Reimbursement	344	1,777	317	1,881	2,570	73%
13-5-00-6-60010	Promotion & Publicity	5,791	28,698	513	12,489	20,261	62%
13-5-00-6-61000	Legal Fees	1,611	10,743	1,178	5,175	10,669	49%
13-5-00-6-61010	Consultant Fees	-	-	-	-	-	
13-5-00-6-61020	Background Checks	-	350	-	500	500	100%
13-5-00-6-65001	Merchant Service Fees	808	8,318	1,657	18,357	21,000	87%
13-5-00-6-66010	Dues & Subscriptions	-	5,876	-	6,047	7,838	77%
13-5-00-6-67010	Communications Services	1,755	15,539	1,471	18,469	19,567	94%
13-5-00-6-68010	Computer Software Contracts	631	17,420	765	16,824	18,946	89%
13-5-00-6-69010	Legal Notices & Publications	49	471	-	481	1,575	31%
13-5-00-6-69110	Printing/Design Service	97	23,365	7,253	28,040	34,113	82%
13-5-00-7-71010	Administrative Expense Account	-	329	-	-	-	
13-5-00-7-72010	Employee / Public Relations	110	2,915	223	2,105	6,250	34%
13-5-00-7-73010	Office/Administrative Supplies	528	5,746	468	5,299	7,500	71%
13-5-00-7-74010	Computer Supplies & Equipment	-	57	-	546	1,050	52%

EXPENSES

		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
13-5-00-7-75010	Office Equipment	-	707	640	3,420	4,250	80%
13-5-00-7-76010	Postage & Delivery	1,600	5,825	88	5,517	8,240	67%
13-5-00-7-76400	Banquet Beverage Service	24	424	-	288	687	42%
13-5-00-7-76500	Unforeseen Expense	-	6,392	-	-	-	0%
TOTAL ADMIN EXP		64,141	721,879	66,741	721,488	871,463	83%

REPAIRS AND MAINTENANCE

13-6-00-5-51300	Maintenance Wages	10,242	122,736	10,704	127,393	148,166	86%
13-6-00-5-51400	Part-time Maintenance Wages	-	8,670	-	10,656	19,000	56%
13-6-00-6-80010	Equipment Rentals	-	204	-	348	500	70%
13-6-00-6-81010	Maintenance Services	6,344	65,424	3,414	67,261	67,038	100%
13-6-00-6-82010	Vehicle Parts and Repairs	484	7,922	419	5,109	8,750	58%
13-6-00-7-83010	Maintenance Supplies	1,019	9,592	605	10,915	15,225	72%
13-6-00-7-84010	Maintenance Materials	320	7,261	232	5,659	9,635	59%
13-6-00-7-85010	Petroleum Products	4,887	5,926	6,516	7,889	7,675	103%
13-6-00-7-86010	Maintenance Tools/Equipment	39	1,153	35	390	2,275	17%
13-6-00-7-87010	Park Landscaping	-	2,033	479	4,300	6,100	70%
13-6-xx-6-88000	Utilities - Electric	4,047	55,939	-	43,836	65,750	67%
13-6-xx-6-88100	Utilities - Natural Gas	3,242	17,172	1,744	11,344	18,885	60%
13-6-xx-6-88200	Utilities - Water	920	6,713	214	7,162	8,440	85%
13-6-xx-6-89000	Park & Facility Improvements/Repairs	-	384	-	-	2,750	0%
TOTAL MAINTENANCE EXP		31,544	311,129	24,362	302,262	380,189	80%

RECREATION EXPENSES

13-7-00-5-51500	Facility Rental Supervisors/ Custodians	8,461	70,469	9,137	83,486	110,349	76%
13-7-00-7-77100	Community Support	-	-	-	173	2,000	9%
13-7-00-7-77402	Special Events	224	13,432	84	12,382	15,970	78%
13-7-00-7-78000	Program & Facility Equipment	235	11,084	-	6,524	12,450	52%
13-7-01-6-63000	Athletic Officials	1,569	16,506	4,782	10,914	23,192	47%
13-7-xx-5-52000	Program Supervisors/Leaders	6,456	88,421	9,952	112,117	182,467	61%
13-7-xx-6-62000	Contracted Instruction & Services	18,902	199,560	7,092	204,390	330,360	62%
13-7-xx-6-63000	Transportation	-	3,053	-	3,917	4,000	98%
13-7-xx-7-79000	Program Supplies	2,667	38,094	2,135	40,801	61,698	66%
TOTAL RECREATION EXPENSES		38,514	440,619	33,182	474,704	742,486	64%
TOTAL RECREATION EXPENDITURES		134,199	1,473,627	124,285	1,498,454	1,994,138	75%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE ELEVEN MONTHS ENDED MARCH 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	61,312	684,060	39,160	671,839	742,125	91%
	Fundraiser	1,318	1,478				
TOTAL BASE REVENUE		62,630	685,538	39,160	671,839	742,125	91%

EXPENSES							
12-7-XX-5-52000	Wages	36,233	398,007	35,613	367,169	536,062	68%
12-7-XX-5-52010	Social Security/ Medicare	2,772	30,486	2,724	29,319	41,008	71%
12-7-XX-5-52015	Pension	1,817	22,266	1,658	17,619	27,864	63%
12-7-XX-5-52020	Health Insurance	1,782	19,847	1,782	19,601	23,123	85%
12-7-00-5-54040	Seminars/ Training	-	724	-		3,000	0%
12-7-00-5-55012	Mileage Reimbursement	144	650	-	818	2,000	41%
12-7-00-6-60010	Apparel	-	1,172	-	1,682	1,800	93%
12-7-00-6-60011	Banners	-	370	-	-	500	0%
12-7-00-6-61020	Background Checks	-	350	-	250	250	100%
12-7-00-6-65004	Merchant Fees	1,112	9,993	1,221	10,203	13,000	78%
12-7-00-6-66026	Dues	-	220	-	53	300	18%
12-7-00-6-67033	Cell Phone Reimbursement	655	2,702	330	1,997	4,700	42%
12-7-00-6-68012	Computer Software/ Upgrades	486	5,871	719	7,625	8,000	95%
12-7-00-6-69021	Classified Ads for Staffing	-	891	-	885	1,800	49%
12-7-00-6-82011	Equipment R&M					500	0%
12-7-00-7-71015	Exp Acct - Supt of BASE		78			-	0%
12-7-00-7-72041	Part Time Employee Recognition	-	501	-	777	800	97%
12-7-00-7-75026	Computer Equipment					-	0%
12-7-00-7-79000	Supplies - Admin	197	3,497	256	4,064	4,315	94%
12-7-XX-6-63020	Field Trips	44	7,463		7,328	8,700	84%
12-7-XX-6-64000	Facility Rental	-	912	-	1,812	1,812	100%
12-7-XX-7-78000	Program Equipment/ Appliances	-	320		1,145	1,000	115%
12-7-XX-7-79000	Supplies	270	8,332	141	8,992	8,650	104%
12-7-XX-7-79110	Food	2,305	26,789	1,636	23,382	32,810	71%
12-5-00-6-61000	Legal Services			250	1,638	4,275	38%
TOTAL BASE EXPENDITURES		47,817	541,441	46,330	506,359	726,269	70%

REVENUE OVER EXPENDITURES	14,813	144,097	(7,170)	165,480	15,856
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PARK DISTRICT OF LA GRANGE
FITNESS CENTER
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE ELEVEN MONTHS ENDED MARCH 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	57,721	604,105	67,688	700,631	711,770	98%
11-7-00-3-49050	INITIATION FEES	1,212	21,511	1,170	17,847	26,000	69%
11-7-00-3-49100	PERSONAL TRAINER FEES	4,337	58,198	2,179	55,133	58,348	94%
11-7-00-3-49300	CHILDCARE SERVICES		1,947				
	PROGRAMS		993		10	2,000	1%
	MERCHANDISE - NET					200	0%
	MISC FEES	24	614	8	507	500	101%
TOTAL FITNESS REVENUE		63,294	687,368	71,045	774,128	798,818	97%

EXPENSES

11-x-00-5-5xxxx	Wages	18,596	231,648	21,497	228,030	274,364	83%
11-x-00-5-52010	Social Security/ Medicare	1,423	17,729	1,645	18,240	20,989	87%
11-5-00-5-52015	Pension	645	9,545	676	8,144	13,492	60%
11-5-00-5-53001	Health Insurance	1,686	17,947	1,686	18,551	48,909	38%
11-5-00-5-5403x	Education & Training	129	2,414	12	1,241	5,950	21%
11-5-00-5-55013	Automobile Travel Reimbursement	-	51	-	30	500	6%
11-5-00-6-600xx	Promotion & Publicity	1,155	12,527	2,268	7,527	20,990	36%
11-5-00-6-61010	Consulting Fees			-	-	-	
11-5-00-6-61020	Background Checks	-	350	-	250	250	100%
11-5-00-6-65004	Merchant Fees	1,441	14,679	1,657	15,317	17,000	90%
11-5-00-6-66026	Dues	-		-		250	0%
11-5-00-6-670xx	Communication Services	353	3,064	-	2,952	3,780	78%
11-5-00-6-68020	Onsite Computer Support	86	1,610	144	1,236	2,000	62%
11-5-00-6-69020	Classified Ads for Staffing			265	265	300	88%
11-5-00-6-69131	Printing/Design Service			-	-	150	0%
11-5-00-7-72020	Employee / Public Relations	-	55	-	-	725	0%
11-5-00-7-730xx	Office/Administrative Supplies	488	3,062	441	1,919	5,000	38%
11-5-00-7-76012	Postage & Delivery			-	165	1,500	11%

FITNESS CENTER - CONTINUED

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-5-00-7-76500	Contingency					5,000	0%
11-6-00-6-810xx	Maintenance Services	2,908	4,449	155	7,161	10,200	70%
11-6-00-7-830xx	Maintenance Supplies	2,623	12,869	2,972	14,876	16,415	91%
11-6-20-6-88000	Utilities - Electric	626	8,568	-	8,183	11,500	71%
11-6-20-6-88100	Utilities - Natural Gas	423	2,132	184	1,109	3,430	32%
11-6-20-6-88200	Utilities - Water	103	527	-	581	720	81%
11-7-00-6-62100	Fitness Instructors	12,162	91,346	4,326	95,451	115,453	83%
11-7-00-7-64000	Leased Equipment	11,404	126,979	12,181	132,792	142,000	94%
11-7-00-7-78000	Program & Facility Equipment	1,629	2,376	-	4,500	6,500	69%
11-7-00-7-79000	Membership supplies	49	1,223	525	2,124	4,480	47%
TOTAL FITNESS EXPENDITURES		57,929	565,150	50,634	570,644	731,847	78%
REVENUE OVER EXPENDITURES		5,365	122,218	20,411	203,484	66,971	

PARK DISTRICT OF LA GRANGE

4/8/2020

SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE ELEVEN MONTHS ENDED MARCH 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	(28)	130,765	4	176,854	176,645	100%
15-5-00-2-40000	PAVING & LIGHTING FUND	(6)	23,085	(2)	25,127	25,235	100%
16-5-00-2-40000	LIABILITY INSURANCE FUND	(18)	107,299	(14)	106,967	107,487	100%
17-5-00-2-40000	AUDIT FUND	(3)	15,094	(1)	17,624	17,665	100%
18-5-00-2-40000	SPECIAL RECREATION FUND	(50)	241,312	(26)	243,408	244,275	100%
19-5-00-2-40000	FICA/MEDICARE FUND	(23)	120,822	(14)	120,630	121,128	100%
04-5-00-2-40000	DEBT SERVICE	1,859	1,119,090	1,638	1,146,554	1,125,522	102%
TOTAL SPECIAL FUNDS REVENUE		1,731	1,757,467	1,585	1,837,164	1,817,957	101%
EXPENSES							
14-5-00-5-53100	IMRF Contribution	7,175	112,461	8,719	91,213	129,644	70%
15-6-00-9-90xxx	Paving & Lighting		21,964		5,155	23,000	22%
15-6-00-9-96100	P&L Capital Projects - Gilbert Path				90,026	99,862	90%
16-6-00-x-xxxxx	Risk Management Costs	2,751	11,259	1,270	9,350	13,020	72%
16-5-00-6-61200	Liability Insurance		68,200		69,194	69,194	100%
16-5-00-6-61210	Unemployment Comp.		7,143			14,274	0%
16-5-00-6-61220	Risk Management	1,254	13,789	1,254	13,788	15,004	92%
17-5-00-6-61100	Audit		12,745		13,260	13,260	100%
18-5-00-6-61300	SEASPAR		100,657		115,035	115,035	100%
18-5-00-6-61310	SEASPAR Inclusion		16,949		22,050	28,000	79%
18-5-00-5-51100	Allocated Wages	1,809	21,391	1,754	18,687	23,000	81%
18-5-00-6-61220	Risk Management	418	4,596	418	4,596	5,000	92%
18-5-00-6-xxxxx	Special Recreation		9,576		8,253	10,172	81%
18-5-00-9-93040	ADA Transition Plan					70,000	0%
19-5-00-5-53200	FICA Contribution	7,483	91,705	10,071	96,356	112,548	86%
04-5-00-8-91100	Debt Service Principal		857,000		875,000	875,000	100%
04-5-00-8-91150	Debt Service Interest		252,564		245,471	245,471	100%
04-5-00-8-91200	Debt Service Fees	475	4,025		4,025	4,050	99%
TOTAL SPECIAL FUNDS EXPENDITURES		21,365	1,606,024	23,486	1,681,459	1,865,534	90%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE ELEVEN MONTHS ENDED MARCH 31, 2020

4/8/2020

REVENUES		Bond Series 2018	Bond Series 2019	Capital Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance	107,097		312,211	419,308	
36-5-00-3-40200	Bond Proceeds		116,497		111,000	
36-5-00-3-40300	Asset Sale					
36-5-00-3-42200	Grant Proceeds				10,000	
36-5-00-4-50200	Transfer from General & Recreation Funds	11,994		238,006	250,000	
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped	40,700		19,000	130,000	501,000
TOTAL CAPITAL PROJECT REVENUE		159,791	116,497	569,217	920,308	

EXPENSES						
36-5-00-9-91030	Tree Replacement Plan				6,000	0%
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers				8,000	0%
36-5-00-9-91107	Basketball & Volleyball standards/ backboards				2,500	0%
36-5-00-9-91108	Park regulation/ Information/ ID signs			511	3,000	17%
36-5-00-9-91110	Age appropriate Signs				1,000	0%
36-5-00-9-91112	Dogs in the Parks Signs			523	8,000	7%
36-5-00-9-91114	Dog Waste Dispensers			4,230	5,000	85%
36-5-00-9-91200	Com Ed Grant Project			17,618	27,500	64%
36-5-00-9-91900	Software Upgrades				2,000	0%
36-5-00-9-91901	Misc Programs/ Licenses/ Peripherals				-	
36-5-00-9-91902	Computers Unforeseen			5,476	5,500	100%
36-5-00-9-91905	Replace accounting software			37,248	74,598	50%
36-5-00-9-91908	Computer replacement program				2,000	0%
36-5-00-9-93015	Replace Maintenance Pickup Truck	27,266			25,000	0%
36-5-00-9-93016	Replace - Mower and attachments	71,738			71,738	100%
36-5-00-9-93018	Salt spreader			4,443	4,000	111%
36-5-00-9-96100	Appraisals/ Site Documents			1,938	2,000	97%
36-5-00-9-96110	General soccer field restoration			10,033	10,000	100%
36-5-00-9-99000	Reserved For Unforeseen Expense			1,363	15,000	9%
36-5-00-8-91200	Debt Issuance fees		4,000		4,000	0%

CAPITAL PROJECTS FUND - CONTINUED

EXPENSES		Bond Series 2018	Bond Series 2019	Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-12-9-96120	Sedgewick - resurface tennis courts			72,499	109,632	66%
36-5-12-9-96220	Sedgewick - repair parking lots			187,877	190,195	99%
36-5-13-9-92900	Community Center Roof			104,453	104,130	100%
36-5-14-9-96120	Gordon Park - Shade shelter			9,119	10,000	91%
36-5-20-9-92816	RC - Sound system room 110/111			11,498	14,000	82%
36-5-20-9-92817	RC - Sound system Banquet Room			10,000	20,000	50%
36-5-20-9-92818	RC - Sound system room 108/109			3,479	6,000	58%
36-5-20-9-92819	RC - Wireless microphones				2,500	0%
36-5-20-9-92900	RC - Emergency roof repairs			2,208	30,000	7%
36-5-20-9-92902	RC - Replace a section of the roof			132,915	130,740	102%
36-5-20-9-92914	RC - Paint the Banquet Room			3,750	3,750	100%
36-5-20-9-94500	RC - New entrance doors	40,700			40,700	100%
36-5-20-9-94510	RC - Replace windows	20,087			20,300	99%
36-5-20-9-94600	Land Purchase & Development		3,828		-	
	TOTAL CAPITAL PROJECT EXPENSES	159,791	7,828	621,181	958,783	82%
	FUND BALANCE REMAINING	-	108,669	(51,964)	(38,475)	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 4/13/2020

If this voucher is removed from the consent agenda, the financial report for the month of March should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated APRIL 13, 2020 in the amount of \$ 364,650.26
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$ 53,917.16
Debt Service	
Fitness Center	21,207.93
BASE Program	3,168.94
Recreation Fund	46,392.99
Liability Insurance	2,523.50
Special Recreation for Handicapped	417.83
Capital Projects	225.00
	<hr/>
	127,853.35
Recreation Refunds - March	3,474.00
Imprest & Credit Card Expenses - per attached	4,272.64
Merchant Service & Bank Fees	4,353.11
P Card Purchases - per attached	14,026.30
Payroll for the month of MARCH- 2.5 pay periods Includes monthly Social Security, Medicare & IMRF contributions.	210,670.86
	<hr/>
	\$ 364,650.26

PARK DISTRICT OF LA GRANGE
 IMPREST CHECKS & CHARGES
 March 31, 2020

<u>Check #</u> <u>Paid To</u>	<u>Description</u>	<u>Amount</u>	
5186 Valleyview Industries	Planters	957.39	
5187 Belcaster Realty	real estate consulting	1,417.50	
5188 Paul Amann	DJ Mother Son Dance	425.00	
5189 Community Diversity Group	scholarship donation	100.00	
EFT KS State Bank	telephone equipment lease	595.77	
EFT KS State Bank	additional fitness equipment	<u>776.98</u>	4,272.64
<u>Chase Credit Card</u>		-	
	Director expense		
	Board expense		
		<u> </u>	-
			<u><u>4,272.64</u></u>

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PCARD

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL							
1	01-5-00-5-54010	CONF - AGENCY - SPRA	SO6191	H42420200304kwlkxcp	SSPRPA MEETING	6.00	
2			SO6191	H42420200304uqqaaxqg	MARCH SSPRPA MEETING	6.00	
3			SO6191	H42420200313bwcmsyq	MARCH SSPRPA MEETING	8.50	
4	01-5-00-5-54034	CONF- PROF- IAPD LEG	IL5038	H42420200303olgwrvtv	LEGISLATIVE CONFERENCE - 3 ST	390.00	
5	01-5-00-6-60021	PUBLIC EDUCATION	VI6341	H42420200306xrqeabea	FITNESS CENTER MARCH MADNESS	28.57	
6	01-5-00-6-60030	MARKETING	PA4616	H42420200310phjmmflfx	MOTHER SON DANCE & ST PATS PA	7.43	
7			SA7597	H42420200305ykujgxm	MOTHER SON DANCE, BREAKFAST W	7.48	
8			SA7597	H42420200309intonkgo	ST PATS PARADE CANDY	497.80	
9	01-5-00-6-67045	EMAIL BLAST	MA1680	H42420200302dpkyuncv	EMAIL BLAST	31.87	
10	01-5-00-6-68013	ANTI VIRUS SOFTWARE	NO4111	H42420200324yxtxfjqd	ANTIVIRUS SOFTWARE	47.81	
11	01-5-00-7-71010	EXP ACCT - EXEC DIR	LAL250	H42420200309kytttdtf	DIR EXP	78.63	
12	01-5-00-7-72010	BOARD MTG ALLOWANCE	DI0310	H42420200318tyirhbgm	MBO/BOARD MEETING. THIS WILL	165.41	
13	01-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	H42420200303scdsumlz	DELIVERY TO TYLER	27.49	
14			FE4180	H42420200316rfpkhmze	GRANT DELIVERY	20.41	
15	01-5-00-7-76500	CONTINGENCY	ME6840	H42420200313rxsnqwf	NEW FRIDGE FOR ROOM 108	549.99	
16	01-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200312bmmqfmux	DUMPSTER SERVICE	366.02	
17	01-6-00-6-81050	MAIN SERVICE - UNFOR	FL8000	H42420200303iquakycp	NEW OFFICE FLOORING	442.25	
18	01-6-00-6-82010	REPAIRS - VEHICLE	WE8600	H42420200305ejluimos	WHEEL/ PARTS	344.49	
19	01-6-00-7-83010	CLEANING SUPPLIES	ME6840	H42420200309pmwujztn	SANITIZER WIPES	42.40	
20	01-6-00-7-83012	BUILDING SUPPLIES	AM3560	H42420200310hjgyytsd	CLIPBOARDS	7.48	
21			AM3560	H42420200312xnthwgv	SLOAN ELECTRONIC SENSORS FOR	163.99	
22			HO4142	H42420200313pajeidpk	TOTE RC BANQUET RM	3.49	
23			ME6840	H42420200312hbtbncyh	STEP STOOLS FOR BATHROOMS RC	26.91	
24			SA7597	H42420200306mmttvebe	LYSOL/ BLDG SUP	24.40	
25			SA7597	H42420200317rydaefvo	TOWELS	14.98	
26	01-6-00-7-83022	PAINT	ME6830	H42420200306mvzwebmf	PAINT, LUMBER, HARDWARE	8.75	
27			ME6830	H42420200309xfralibs	PAINT	8.75	
28			ME6830	H42420200310arjnpdw	PAINT AND SUPPLIES	13.08	
29			ME6830	H42420200317nawzhfvs	PAINT	14.68	
30			SH2250	H42420200304bkjrqrsh	CREDIT - PAINT		136.98
31			SH2250	H42420200304zmmdsbgn	PAINT	111.64	
32	01-6-00-7-83028	ELECTRICAL SUPPLIES	ME6830	H42420200302kbesehfc	ELECTRICAL SUPPLIES FOR NEW O	40.21	
33	01-6-00-7-84040	ELECTRICAL PARTS	ME6830	H42420200305jvdinbcm	ELECTRICAL SUPPLIES FOR NEW O	130.95	
34	01-6-00-7-84041	MISC HARDWARE	ME6830	H42420200305qtmtilcy	FINISHING NAILS FOR NEW OFFIC	10.50	
35			ME6830	H42420200306mvzwebmf	PAINT, LUMBER, HARDWARE	8.34	
36			ME6830	H42420200309qhwkplso	CREDIT FOR HARDWARE		8.75
37			ME6830	H42420200310snjehmld	HARDWARE	16.37	
38			ME6830	H42420200313wschgkxl	CREDIT - HARDWARE		11.91
39			SA7597	H42420200303leqxesie	BATTERIES	10.44	
40	01-6-00-7-84042	LUMBER	ME6830	H42420200306mvzwebmf	PAINT, LUMBER, HARDWARE	26.96	
41			ME6830	H42420200317epholmfe	LUMBER	38.66	
42	01-6-00-7-84043	METAL STOCK	ME6830	H42420200305xtylodws	KICK PLATE FOR NEW OFFICE DOO	9.99	
43	01-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420200303jcimrxlz	FUEL	13.24	
44			EX0100	H42420200310lmuykimx	FUEL	9.90	
45			EX0100	H42420200317vctxmsdu	FUEL	17.36	
46	01-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200303eopckdwk	CYLINDER RENTAL	32.72	
47	01-6-00-7-85015	PETRO PROD - CONTRAC	WE8600	H424202003031wylocoo	OIL CHANGE	33.23	
48	01-6-00-7-86015	TOOLS - MAIN - POWER	AM3560	H42420200311rafgkdoh	SANDING WHEELS	29.39	
49			ME6830	H42420200312shuhoxqt	SANDING KIT	5.74	

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL							
50	01-0-95-1-21000	ACCOUNTS PAYABLE			ACCRUAL OFFSET		3,743.06
FITNESS CENTER							
51	11-5-00-5-54033	CONF- PROF- LOCAL DE	SO6191	H42420200304vuckqzdg	SSPRA MEETING	12.00	
52	11-5-00-6-60010	APPAREL	SH4475	H42420200306lhypvyii	UNIFORMS FOR STAFF	529.00	
53	11-5-00-6-60012	PROMOTION SUPPLIES	4I7746	H42420200319esltogvm	WATER BOTTLE PROMO ITEM FOR F	514.87	
54			4I7746	H42420200327ekjpvdp	BACKPACK PROMO ITEM FOR FC	1,196.05	
55	11-5-00-6-60030	MARKETING	VI6341	H42420200306xrqeabea	FITNESS CENTER MARCH MADNESS	28.58	
56	11-5-00-6-69020	RECRUITMENT ADS	IL7110	H42420200306jgngqjbe	JOB POSTING FOR FT FC STAFF	265.00	
57	11-5-00-7-73023	DESK SUPPLIES	AM3560	H42420200310gwoeybfx	STANDING DESK CONVERTER	119.95	
58	11-6-00-7-83012	BUILDING SUPPLIES	AM3560	H42420200312khbdwczi	WALL CLOCKS	58.66	
59	11-7-00-7-79000	MEMBERSHIP SUPPLIES	VE6993	H42420200312snkcpsha	INK CARTRIDGE FOR FC ID CARD	525.00	
60	11-0-95-1-21000	ACCOUNTS PAYABLE - F			ACCRUAL OFFSET		3,249.11
BASE PROGRAM							
61	12-7-21-7-79110	FOOD - BARNSDALE	MA3229	H42420200311keipdyvx	SNACK	2.50	
62			SA7597	H42420200304jadeqgsu	FOOD FOR BARNSDALE BASE PROGR	75.75	
63			SA7597	H42420200311gsqqhmme	FOOD FOR BARNSDALE BASE PROGR	148.38	
64			WA1892	H42420200303cuybhyc	FOOD FOR BARNSDALE BASE PROGR	17.55	
65			WA1892	H42420200304ldgvwfen	FOOD FOR BARNSDALE BASE PROGR	92.46	
66			WA1892	H42420200311nitvcwub	FOOD FOR BARNSDALE BASE PROGR	50.02	
67			WA1892	H42420200317lgwhsfpo	FOOD FOR BARNSDALE BASE PROGR	4.24	
68			WA1892	H42420200317xkfhkrbz	RETURN TO WALMART \$13.84 CRED		13.84
69	12-7-22-7-79110	FOOD - CONGRESS PARK	MA3229	H42420200311keipdyvx	SNACK	2.50	
70			SA7597	H42420200311hldwvmbc	CONGRESS PARK BASE FOOD	100.40	
71			WA1892	H42420200311spgmwedm	CONGRESS PARK BASE FOOD	52.18	
72	12-7-23-7-79000	SUPPLIES - COSSITT	WA1892	H42420200311hotuhmwr	BASE SUPPLIES	6.88	
73	12-7-23-7-79110	FOOD - COSSITT	MA3229	H42420200311keipdyvx	SNACK	2.50	
74			SA7597	H42420200304prumbmbk	FOOD COS	94.31	
75			SA7597	H42420200311hkpvovqr	FOOD COS	83.40	
76			WA1892	H42420200304xmyyoprt	FOOD COS	30.91	
77			WA1892	H42420200311opflvxjs	FOOD COS	23.17	
78	12-7-24-7-79110	FOOD - FOREST RD	MA3229	H42420200311keipdyvx	SNACK	2.50	
79			SA7597	H42420200304uwmuhyvg	FR FOOD	129.94	
80			SA7597	H42420200311poxqjvcb	FR FOOD	93.20	
81			SA7597	H42420200316hxazpfpw	FR SNACK	89.97	
82			WA1892	H42420200304burbnby	FR FOOD	50.98	
83			WA1892	H42420200311nqtmitmh	FR FOOD	38.58	
84	12-7-25-7-79110	FOOD - OGDEN	MA3229	H42420200311keipdyvx	SNACK	3.75	
85			SA7597	H42420200304asptypgt	OGDEN FOOD/ SUPPLIES	83.51	
86			SA7597	H42420200311cpkkjqfv	OGDEN FOOD/ SUPPLIES	62.16	
87			SA7597	H42420200312gbynlqeq	OGDEN FOOD/ SUPPLIES	30.54	
88			WA1892	H42420200304srrfxjhn	OGDEN FOOD/ SUPPLIES	46.99	
89			WA1892	H42420200311hvdFjnr	OGDEN FOOD/ SUPPLIES	32.90	
90	12-7-26-7-79000	SUPPLIES - BREAKS/ C	WA1892	H42420200311hotuhmwr	BASE SUPPLIES	6.88	
91	12-7-26-7-79110	FOOD - BREAKS/ CAMP	WA1892	H42420200305iovfelqt	MARCH 5TH CAMP SUPPLIES	7.12	
92	12-7-27-7-79000	SUPPLIES - ST FRANCE	WA1892	H42420200304kyojjoce	SFX SNACK AND CLEANING SUPPLI	1.00	

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<u>BASE PROGRAM</u>							
93			WA1892	H42420200311ooqkqypi	SFX SNACK AND OFFICE SUPPLY	13.76	
94	12-7-27-7-79110	FOOD - ST FRANCES	MA3229	H42420200311keipdyvx	SNACK	2.50	
95			SA7597	H42420200304wgvymxxc	SFX SNACK	82.53	
96			SA7597	H42420200311qccuhjyn	SFX SNACK	65.24	
97			WA1892	H42420200304kyojjoce	SFX SNACK AND CLEANING SUPPLI	30.10	
98			WA1892	H42420200311ooqkqypi	SFX SNACK AND OFFICE SUPPLY	17.26	
99	12-0-95-1-21000	ACCOUNTS PAYABLE - B			ACCRUAL OFFSET		1,664.72
<u>RECREATION</u>							
100	13-5-00-5-54010	CONF- AGENCY - SPRA	SO6191	H42420200304kwlkxcp	SSPRPA MEETING	6.00	
101			SO6191	H42420200304uqqaaxqg	MARCH SSPRPA MEETING	6.00	
102			SO6191	H42420200313bwcwmsyq	MARCH SSPRPA MEETING	8.50	
103	13-5-00-5-54034	CONF- PROF - IAPD LE	IL5038	H424202003030lgwrvvtv	LEGISLATIVE CONFERENCE - 3 ST	390.00	
104	13-5-00-6-60030	MARKETING	PA4616	H42420200310phjmmflfx	MOTHER SON DANCE & ST PATS PA	7.42	
105			SA7597	H42420200305ykujgxmkk	MOTHER SON DANCE, BREAKFAST W	7.48	
106			SA7597	H42420200309intonkgo	ST PATS PARADE CANDY	497.80	
107	13-5-00-6-67045	EMAIL BLAST	MA1680	H42420200302dpkyuncv	EMAIL BLAST	31.87	
108	13-5-00-6-68013	ANTI VIRUS	NO4111	H42420200324yxtxfjqd	ANTIVIRUS SOFTWARE	47.80	
109	13-5-00-7-72021	STAFF RECOGNITION	BA0888	H42420200313yqrfrcrq	CLAUDA GALLA 20 YEARS	115.93	
110			WA1880	H42420200313sebtwvhi	CLAUDA GALLA 20 YEARS	105.95	
111	13-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	H42420200303scdsumlz	DELIVERY TO TYLER	27.49	
112			FE4180	H42420200316rfpkhmze	GRANT DELIVERY	20.41	
113	13-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200312bmmqfmux	DUMPSTER SERVICE	366.02	
114	13-6-00-6-81050	MAIN SERVICES - UNFO	FL8000	H42420200303iquakycp	NEW OFFICE FLOORING	442.25	
115	13-6-00-6-82010	REPAIRS - VEHICLE	WE8600	H42420200305ejluimos	WHEEL/ PARTS	344.49	
116	13-6-00-7-83010	CLEANING SUPPLIES	ME6840	H42420200309pmwujztn	SANITIZER WIPES	42.40	
117	13-6-00-7-83012	BUILDING SUPPLIES	AM3560	H42420200310hjgyytsd	CLIPBOARDS	7.47	
118			AM3560	H42420200312xnthwgv1	SLOAN ELECTRONIC SENSORS FOR	163.99	
119			HO4142	H42420200313pajeidpk	TOTE RC BANQUET RM	3.49	
120			ME6840	H42420200312hbtbncyh	STEP STOOLS FOR BATHROOMS RC	26.91	
121			SA7597	H42420200306mmmtvebe	LYSOL/ BLDG SUP	24.39	
122			SA7597	H42420200317rydaefvo	TOWELS	14.98	
123	13-6-00-7-83022	PAINT	ME6830	H42420200306mvzwebmf	PAINT, LUMBER, HARDWARE	8.75	
124			ME6830	H42420200309xfralibs	PAINT	8.75	
125			ME6830	H42420200310arjnpdw	PAINT AND SUPPLIES	13.08	
126			ME6830	H42420200317nawzhfvs	PAINT	14.67	
127			SH2250	H42420200304bkjrqrsh	CREDIT - PAINT		136.98
128			SH2250	H42420200304zmmdsbgn	PAINT	111.63	
129	13-6-00-7-83028	ELECTRICAL SUPPLIES	ME6830	H42420200302kbesehfc	ELECTRICAL SUPPLIES FOR NEW O	40.21	
130	13-6-00-7-84040	ELECTRICAL PARTS	ME6830	H42420200305jvdinbcm	ELECTRICAL SUPPLIES FOR NEW O	130.94	
131	13-6-00-7-84041	MISC HARDWARE	ME6830	H42420200305qtmtilcy	FINISHING NAILS FOR NEW OFFIC	10.49	
132			ME6830	H42420200306mvzwebmf	PAINT, LUMBER, HARDWARE	8.35	
133			ME6830	H42420200309qhwkplso	CREDIT FOR HARDWARE		8.75
134			ME6830	H42420200310snjehmld	HARDWARE	16.37	
135			ME6830	H42420200313wschgkxl	CREDIT - HARDWARE		11.90
136			SA7597	H42420200303leqxesie	BATTERIES	10.44	
137	13-6-00-7-84042	LUMBER	ME6830	H42420200306mvzwebmf	PAINT, LUMBER, HARDWARE	26.96	
138			ME6830	H42420200317epholmfe	LUMBER	38.65	

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ACCOUNTING PERIOD: 11

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
RECREATION							
139	13-6-00-7-84043	METAL STOCK	ME6830	H42420200305xtylodws	KICK PLATE FOR NEW OFFICE DOO	10.00	
140	13-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420200303jcmrxlz	FUEL	13.24	
141			EX0100	H42420200310lmuykimx	FUEL	9.89	
142			EX0100	H42420200317vctxmsdu	FUEL	17.35	
143	13-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200303eopckdww	CYLINDER RENTAL	32.72	
144	13-6-00-7-85015	PETRO PROD - CONTRAC	WE8600	H42420200303lwylococ	OIL CHANGE	33.22	
145	13-6-00-7-86015	TOOLS - MAIN - POWER	AM3560	H42420200311rafgkdoh	SANDING WHEELS	29.38	
146			ME6830	H42420200312shuhoxqt	SANDING KIT	5.73	
147	13-7-00-7-77401	SUPPLIES - EASTER EG	OT5050	H42420200317kgdtdswp	EGG HUNT SUPPLIES	33.15	
148			WA1892	H42420200312ylrinccq	EGG HUNT, SPECIAL INTEREST/SO	51.18	
149	13-7-03-7-79000	SUPPLIES - SPEC INT	AM3560	H42420200317ipjtxnrv	OFFICE SUPPLIES	119.99	
150			DO1220	H42420200311lykqjhdpe	SENIOR HOLIDAY SOCIAL	64.00	
151			JE7736	H42420200316cjrjvqcd	HOLIDAY SENIOR SOCIAL	13.10	
152			SP8390	H42420200313kwmjxvqc	SENIOR HOLIDAY SOCIAL	337.15	
153			SS7075	H424202003161vbkuyvc	SPECIAL INTEREST AND PRESCHOO	255.57	
154			WA1892	H42420200311mxtaekxt	HOLIDAY SENIOR SOCIAL	95.23	
155			WA1892	H42420200312ylrinccq	EGG HUNT, SPECIAL INTEREST/SO	14.96	
156	13-7-04-6-62000	CONTRACTUAL - SPEC E	RA1250	H424202003101dtgdbnv	MOTHER SON DANCE PHOTOGRAPHER	257.50	
157	13-7-04-7-79000	SUPPLIES - SPEC EVTS	DO1220	H42420200310icrpdljx	MOTHER SON DANCE BALLOONS AND	50.00	
158			IK5712	H42420200309wmfscfdd	MOTHER SON DANCE PHOTO FRAMES	54.45	
159			PA4616	H42420200310phjmmalfx	MOTHER SON DANCE & ST PATS PA	20.00	
160			SA7597	H42420200305ykujgxm	MOTHER SON DANCE, BREAKFAST W	92.02	
161			SA7597	H42420200310xkadoydu	MOTHER SON DANCE CUPCAKES	26.86	
162			SP8390	H42420200310exylvasg	MOTHER SON DANCE FOOD	474.60	
163	13-7-08-7-79000	SUPPLIES - PRESCHOOL	SS7075	H424202003161vbkuyvc	SPECIAL INTEREST AND PRESCHOO	255.58	
164			WA1892	H42420200312ylrinccq	EGG HUNT, SPECIAL INTEREST/SO	11.84	
165	13-0-95-1-21000	ACCOUNTS PAYABLE - R			ACCRUAL OFFSET		5,369.41
JOURNAL TOTALS:						14,355.41	14,355.41

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36899	AN6053	DOUG ANDREWS					
	31120	03/11/20	01	YDL REFEREE	13-7-01-6-63000		132.00
						INVOICE TOTAL:	132.00 *
					CHECK TOTAL:		132.00
36900	AN7606	ANCEL GLINK P.C.					
	74738	03/06/20	01	LEGAL SERVICES	01-5-00-6-61000		1,210.11
			02	LEGAL SERVICES	13-5-00-6-61000		403.37
			03	LEGAL SERVICES	12-5-00-6-61000		250.00
						INVOICE TOTAL:	1,863.48 *
					CHECK TOTAL:		1,863.48
36901	AT5004	AT&T					
	022520	02/25/20	01	GILBERT BUILDING UVERSE	01-5-00-6-67011		34.03
			02	GILBERT BUILDING UVERSE	13-5-00-6-67011		34.03
			03	COM. CTR. UVERSE	01-5-00-6-67011		34.03
			04	COM. CTR. UVERSE	13-5-00-6-67011		34.03
			05	SEDGWICK INTERNET	01-5-00-6-67011		39.27
			06	SEDGWICK INTERNET	13-5-00-6-67011		39.26
						INVOICE TOTAL:	214.65 *
					CHECK TOTAL:		214.65
36902	AT5010	AT& T MOBILITY					
	16621-0320	03/03/20	01	PARK FOREMAN	01-5-00-6-67031		28.15
			02	PARK FOREMAN	13-5-00-6-67031		28.14
			03	BASE	12-7-27-7-79000		112.60
			04	SUPT. OF FINANCE	01-5-00-6-67035		28.15
			05	SUPT. OF FINANCE	13-5-00-6-67035		28.15
			06	AIR CARD	01-5-00-6-67043		53.45

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36902	AT5010			AT& T MOBILITY			
	16621-0320	03/03/20	07	AIR CARD	13-5-00-6-67043		53.45
			08	GORDON PARK WIFI	01-5-00-6-67011		11.75
			09	GORDON PARK WIFI	13-5-00-6-67011		11.75
						INVOICE TOTAL:	355.59 *
						CHECK TOTAL:	355.59
36903	BA2089			FREYA E. CRAIG SMITH			
	2020-312.REC	03/05/20	01	REC FITNESS CLASS 3/2-3/15	13-7-02-6-62000		1,857.00
			02	LGF CROUP CLSS 3/2-3/15	11-7-00-6-62100		4,325.50
						INVOICE TOTAL:	6,182.50 *
						CHECK TOTAL:	6,182.50
36904	CA4110			MATT CARROLL			
	31120	03/11/20	01	YDL REFEREE	13-7-01-6-63000		132.00
						INVOICE TOTAL:	132.00 *
						CHECK TOTAL:	132.00
36905	CA6722			CASE LOTS INC			
	3091	03/05/20	01	CLEANNING SUPPLIES	11-6-00-7-83010		89.00
			02	CLEANNING SUPPLIES	11-6-00-7-83011		152.70
			03	CLEANING SUPPLIES	11-6-00-7-83010		1,580.00
						INVOICE TOTAL:	1,821.70 *
	3371	03/12/20	01	CLEANING SUPPLIES	11-6-00-7-83010		474.00
						INVOICE TOTAL:	474.00 *
						CHECK TOTAL:	2,295.70
36906	CL6025			JEFF CLARK			

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36906	CL6025	JEFF CLARK					
	31120	03/11/20	01	YDL REFEREE	13-7-01-6-63000		132.00
						INVOICE TOTAL:	132.00 *
					CHECK TOTAL:		132.00
36907	C07026	TOM CONNELLY					
	31120	03/11/20	01	B BALL OFFICIALS	13-7-01-6-63000		1,056.00
						INVOICE TOTAL:	1,056.00 *
					CHECK TOTAL:		1,056.00
36908	CU4203	TERRY CULLEN					
	31120	03/11/20	01	BBALL OFFICIAL	13-7-01-6-63000		1,056.00
						INVOICE TOTAL:	1,056.00 *
					CHECK TOTAL:		1,056.00
36909	CU6015	LEROY CURRIE					
	31620	03/16/20	01	CO REC VOLLEYBALL REF	13-7-01-6-62000		210.00
						INVOICE TOTAL:	210.00 *
					CHECK TOTAL:		210.00
36910	DU1215	TONY DUFFY					
	31120	03/11/20	01	YDL REFEREE	13-7-01-6-63000		198.00
						INVOICE TOTAL:	198.00 *
					CHECK TOTAL:		198.00
36911	FE9957	FERGUSON FACILITIES SUPPLY					

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36911	FE9957	FERGUSON FACILITIES SUPPLY						
	88697	03/05/20	01	CLEANING SUPPLIES	11-6-00-7-83010		232.40	
			02	CLEANING SUPPLIES	11-6-00-7-83010		232.08	
						INVOICE TOTAL:	464.48 *	
						CHECK TOTAL:	464.48	
36912	FO7500	PHILIP M. FORNARO & ASSOCIATES						
	4620	02/29/20	01	LEGAL SERVICES	01-5-00-6-61000		2,323.13	
			02	LEGAL SERVICES	13-5-00-6-61000		774.37	
						INVOICE TOTAL:	3,097.50 *	
						CHECK TOTAL:	3,097.50	
36913	HA5030	SIMEON HANDY						
	31120	03/11/20	01	BASKETBALL REFEREE	13-7-01-6-63000		66.00	
						INVOICE TOTAL:	66.00 *	
						CHECK TOTAL:	66.00	
36914	KO2997	KONICA MINOLTA						
	2646633573	02/29/20	01	COPIER SERVICE	01-6-00-6-81031		19.54	
			02	COPIER SERVICE	13-6-00-6-81031		19.54	
			03	COLOR COPIES	01-5-00-6-69120		33.49	
			04	COLOR COPIES	13-5-00-6-69120		100.47	
			05	BASE COPIES	12-7-00-7-79000		86.54	
			06	F.C. COPIES	11-6-00-6-81031		115.16	
						INVOICE TOTAL:	374.74 *	
						CHECK TOTAL:	374.74	
36915	KO3000	KONICA MINOLTA						

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36915	KO3000	KONICA MINOLTA					
	35023239	02/29/20	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
						INVOICE TOTAL:	347.00 *
					CHECK TOTAL:		347.00
36916	LE6015	ROBERT LEE					
	31120	03/11/20	01	B BALL LEAGUE	13-7-01-6-63000		462.00
						INVOICE TOTAL:	462.00 *
					CHECK TOTAL:		462.00
36917	MO6136	ROBERT MORROW					
	31120	03/11/20	01	ASSIGNMENT FEES	13-7-01-6-63000		416.00
						INVOICE TOTAL:	416.00 *
					CHECK TOTAL:		416.00
36918	NA4980	NAPA AUTO PARTS					
	013120	01/31/20	01	VEHICLE PARTS	01-6-00-6-82010		37.22
			02	VEHICLE PARTS	13-6-00-6-82010		37.22
			03	VEHICLE PARTS	01-6-00-6-82011		37.23
			04	EQUIPMENT PARTS	13-6-00-6-82011		37.22
						INVOICE TOTAL:	148.89 *
					CHECK TOTAL:		148.89
36919	NO1234	NOVENTECH INC.					
	7878	03/09/20	01	COMPUTER SUPPORT	01-5-00-6-68020		603.75
			02	COMPUTER SUPPORT	13-5-00-6-68020		603.75

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36919	NO1234			NOVENTECH INC.			
	7878	03/09/20	03	FITNESS SUPPORT	12-7-00-6-68012		718.75
			04	FITNESS SUPPORT	11-5-00-6-68020		143.75
						INVOICE TOTAL:	2,070.00 *
						CHECK TOTAL:	2,070.00
36920	QU5069			QUILL CORPORATION			
	5273167	03/05/20	01	PAPER	01-5-00-7-73010		62.35
			02	PAPER	13-5-00-7-73010		62.34
			03	DESK SUPPLIES	01-5-00-7-73023		34.06
			04	DESK SUPPLIES	13-5-00-7-73023		34.05
			05	FITNESS CENTER SUPPLIES	11-5-00-7-73023		143.43
			06	BASE	12-7-00-7-79000		169.16
						INVOICE TOTAL:	505.39 *
						CHECK TOTAL:	505.39
36921	WA8903			WARREN OIL CO. INC.			
	12946928	03/04/20	01	UNLEADED GAS	01-6-00-7-85011		3,035.86
			02	UNLEADED GAS	13-6-00-7-85011		3,035.85
			03	DIESEL FUEL	01-6-00-7-85010		3,373.61
			04	DIESEL FUEL	13-6-00-7-85010		3,373.61
						INVOICE TOTAL:	12,818.93 *
						CHECK TOTAL:	12,818.93
						TOTAL AMOUNT PAID:	34,598.85

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36922	AC6400			ACTION PRINTING			
	10511	03/31/20	01	SUMMER BROCHURE PRINTING	01-5-00-6-69111		2,384.11
			02	SUMMER BROCHURE PRINTING	13-5-00-6-69111		7,152.32
						INVOICE TOTAL:	9,536.43 *
					CHECK TOTAL:		9,536.43
36923	AD2149			ADVANCED FIRE & SECURITY INC.			
	24718	03/30/20	01	TEST/INSPECTION OF FIRE SYSTEM	16-6-00-7-73230		900.00
						INVOICE TOTAL:	900.00 *
					CHECK TOTAL:		900.00
36924	AL5525			ALL STAR SPORTS INSTRUCTION IN			
	202016	03/31/20	01	WINTER II ATHLETIC CLASSES	13-7-01-6-62000		2,506.00
						INVOICE TOTAL:	2,506.00 *
					CHECK TOTAL:		2,506.00
36925	AT5005			AT&T			
	03/16/20	03/16/20	01	E911 SERVICE	01-5-00-6-67011		17.97
			02	E911 SERVICE	13-5-00-6-67011		17.97
						INVOICE TOTAL:	35.94 *
					CHECK TOTAL:		35.94
36926	BI6580			CONSTANTINE BISSIAS			
	3312020	03/31/20	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00
			02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00
						INVOICE TOTAL:	160.00 *
					CHECK TOTAL:		160.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
36927	BL5200	BLUDER'S TREE SERVICE INC						
	5507	03/18/20	01	TREE CARE	01-6-00-6-81023		15,000.00	
						INVOICE TOTAL:	15,000.00 *	
						CHECK TOTAL:	15,000.00	
36928	BL5850	BLUEWIRE COMMUNICATIONS						
	20102	03/16/20	01	MAINENANCE CONTRACT	01-5-00-6-67046		270.00	
			02	MAINENANCE CONTRACT	13-5-00-6-67046		270.00	
						INVOICE TOTAL:	540.00 *	
						CHECK TOTAL:	540.00	
36929	CA0500	CANTEEN REFRESHMENT SERVICES						
	ORD51038	03/30/20	01	RENT WATER COOLER	01-5-00-7-73030		39.00	
			02	RENT WATER COOLER	13-5-00-7-73030		39.00	
						INVOICE TOTAL:	78.00 *	
						CHECK TOTAL:	78.00	
36930	CA0810	CARD CONNECT						
	18692	03/31/20	01	RENT CHIP READERS	13-5-00-6-65004		75.00	
			02	RENT CHIP READERS	11-5-00-6-65004		75.00	
			03	RENT CHIP READERS	12-7-00-6-65004		50.00	
						INVOICE TOTAL:	200.00 *	
						CHECK TOTAL:	200.00	
36931	CA6722	CASE LOTS INC						
	3092	03/05/20	01	CLEANING SUPPLIES	01-6-00-7-83010		88.42	
			02	CLEANING SUPPLIES	13-6-00-7-83010		88.43	

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36931	CA6722	CASE LOTS INC					
	3092	03/05/20	03	BATHROOM SUPPLIES	01-6-00-7-83011		173.20
			04	BATHROOM SUPPLIES	13-6-00-7-83011		173.20
						INVOICE TOTAL:	523.25 *
	3461	03/13/20	01	CLEANING SUPPLIES	11-6-00-7-83010		59.80
			02	BATHROOM SUPPLIES	11-6-00-7-83011		93.20
						INVOICE TOTAL:	153.00 *
					CHECK TOTAL:		676.25
36932	CH3050	TERESA CHAPMAN					
	1062020	03/31/20	01	MOBILE PHONE	01-5-00-6-67034		52.50
			02	MOBILE PHONE	13-5-00-6-67034		52.50
			03	MOBILE PHONE	01-5-00-6-67034		52.50
			04	MOBILE PHONE	13-5-00-6-67035		52.50
			05	MILEAGE	13-5-00-5-55013		92.58
						INVOICE TOTAL:	302.58 *
					CHECK TOTAL:		302.58
36933	CI6015	CINTAS CORPORATION #769					
	033020	03/30/20	01	RUG SERVICE	01-6-00-6-81012		62.16
			02	RUG SERVICE	13-6-00-6-81012		62.17
			03	F.C.	11-6-00-6-81012		40.20
						INVOICE TOTAL:	164.53 *
					CHECK TOTAL:		164.53
36934	CIUNIF	CINTAS CORPORATION LOC 344					
	64560320	03/31/20	01	UNIFORM SERVICE	01-6-00-6-81030		220.80
			02	UNIFORM SERVICE	13-6-00-6-81030		220.80
						INVOICE TOTAL:	441.60 *
					CHECK TOTAL:		441.60

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36935	C06347	COMCAST CABLE					
	0138197-0320	03/12/20	01	INTERNET SERVICE	01-5-00-6-67040		124.18
			02	INTERNET SERVICE	13-5-00-6-67040		124.17
						INVOICE TOTAL:	248.35 *
					CHECK TOTAL:		248.35
36936	C07026	TOM CONNELLY					
	33120	03/31/20	01	B BALL OFFICIALS	13-7-01-6-63000		297.00
						INVOICE TOTAL:	297.00 *
					CHECK TOTAL:		297.00
36937	CU4203	TERRY CULLEN					
	33120	03/31/20	01	BBALL OFFICIAL	13-7-01-6-63000		363.00
						INVOICE TOTAL:	363.00 *
					CHECK TOTAL:		363.00
36938	DE4798	ELIESER DEJESUS					
	31620	03/16/20	01	TAE KWON DO INSTRUCTOR	13-7-01-6-62000		1,836.50
						INVOICE TOTAL:	1,836.50 *
					CHECK TOTAL:		1,836.50
36939	FA3100	DIANA FAUGHT					
	33120	03/31/20	01	MILEAGE REIMBURSEMENT	13-5-00-5-55013		45.10
			02	CELL PHONE	01-5-00-6-67034		52.50
			03	CELL PHONE	13-5-00-6-67034		52.50
						INVOICE TOTAL:	150.10 *
					CHECK TOTAL:		150.10

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36940	FI1234	CHRIS FINN					
	033020	03/30/20	01	MILEAGE REIMBURSEMENT	13-5-00-5-55012		81.08
			02	CELL PHONE	01-5-00-6-67036		138.37
			03	CELL PHONE	13-5-00-6-67036		138.38
						INVOICE TOTAL:	357.83 *
						CHECK TOTAL:	357.83
36941	FI7147	FITZGERALD LIGHTING &					
	34094	03/31/20	01	REPLACE LAMP SPRING PARK	01-6-00-6-81040		591.24
			02	REPLACE LAMP SPRING PARK	13-6-00-6-81040		591.24
						INVOICE TOTAL:	1,182.48 *
						CHECK TOTAL:	1,182.48
36942	HO5000	HOUSE OF DOORS, INC.					
	15489	03/23/20	01	SERVICE CALL 2/24 OVERHEAD DOO	01-6-00-6-81050		149.63
			02	SERVICE CALL 2/24 OVERHEAD DOO	13-6-00-6-81050		149.62
			03	REPLACE SPRING NE OVERHEAD DOO	01-5-00-7-76500		3,511.00
						INVOICE TOTAL:	3,810.25 *
						CHECK TOTAL:	3,810.25
36943	HU6426	CHUCK HUNKA					
	033120	03/31/20	01	V BALL PLAYOFFS	13-7-01-7-79000		150.00
						INVOICE TOTAL:	150.00 *
						CHECK TOTAL:	150.00
36944	KO8391	KONE INC					
	030620	03/06/20	01	ELEVATOR TESTING	16-6-00-7-73230		370.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36944	KO8391			KONE INC			
	030620	03/06/20	02	ELEVATOR REPAIR	01-6-00-6-81017		104.87
			03	ELEVATOR REPAIR	13-6-00-6-81017		104.87
						INVOICE TOTAL:	579.74 *
						CHECK TOTAL:	579.74
36945	LE6510			CODY LEONARD			
	33120	03/31/20	01	YOUTH LEAGUE REFEREE	13-7-01-6-63000		363.00
						INVOICE TOTAL:	363.00 *
						CHECK TOTAL:	363.00
36946	MI5050			KEVIN MILLER			
	33120	03/31/20	01	MOBILE PHONE	13-5-00-6-67032		52.50
			02	MOBILE PHONE	01-5-00-6-67032		52.50
			03	MILEAGE	13-5-00-5-55013		97.75
						INVOICE TOTAL:	202.75 *
						CHECK TOTAL:	202.75
36947	MO6136			ROBERT MORROW			
	33120	03/31/20	01	ASSIGNMENT FEES	13-7-01-6-63000		108.50
						INVOICE TOTAL:	108.50 *
						CHECK TOTAL:	108.50
36948	NI6060			NICOR GAS CO.			
	0000700320	03/15/20	01	DENNING 4903 WILLOW SPRINGS	01-6-10-6-88100		86.33
			02	DENNING 4903 WILLOW SPRINGS	13-6-10-6-88100		86.32
						INVOICE TOTAL:	172.65 *

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36948	NI6060	NICOR GAS CO.					
	031920	03/19/20	01	SEDGWICK 600 4 48TH	01-6-12-6-88100		87.06
			02	SEDGWICK 600 4 48TH	13-6-12-6-88100		87.06
			03	GILBERT 55 N. GILBERT	01-6-11-6-88100		58.83
			04	GILBERT 55 N. GILBERT	13-6-11-6-88100		58.82
			05	COM. CTR 200 WASHINGTON	01-6-13-6-88100		87.86
			06	COM. CTR 200 WASHINGTON	13-6-13-6-88100		87.85
			07	536 EAST AVE.	01-6-20-6-88100		575.76
			08	536 EAST AVE.	13-6-20-6-88100		575.76
			09	536 EAST AVE.	01-6-20-6-88100		828.29
			10	536 EAST AVE.	13-6-20-6-88100		828.29
			11	536 EAST AVE.	11-6-20-6-88100		184.06
						INVOICE TOTAL:	3,459.64 *
				*** VOID---LEADER CHECK ***			
36949	NI6060	NICOR GAS CO.					
	4640174-0320	03/19/20	01	GORDON 90 LOCUST	01-6-14-6-88100		19.95
			02	GORDON 90 LOCUST	13-6-14-6-88100		19.95
						INVOICE TOTAL:	39.90 *
					CHECK TOTAL:		3,672.19
36950	NO1234	NOVENTECH INC.					
	8031	04/01/20	01	OFFSITE STORAGE	01-5-00-6-68021		113.75
			02	OFFSITE STORAGE	13-5-00-6-68021		113.75
						INVOICE TOTAL:	227.50 *
					CHECK TOTAL:		227.50
36951	OC0650	RAYMOND K OCHROMOWICZ					
	20-MAR	03/25/20	01	RISK MANAGEMENT	16-5-00-6-61220		1,253.50

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36951	OC0650	RAYMOND K OCHROMOWICZ					
	20-MAR	03/25/20	02	RISK MANAGEMENT	18-5-00-6-61220		417.83
						INVOICE TOTAL:	1,671.33 *
					CHECK TOTAL:		1,671.33
36952	PD0332	P.D.R.M.A.					
	0320083H	03/31/20	01	HEALTH/LIFE/EAP	01-5-00-5-53001		11,313.27
			02	HEALTH/LIFE/EAP	13-5-00-5-53001		11,313.26
			03	HEALTH/LIFE/EAP	12-7-00-5-52020		1,781.89
			04	HEALTH/LIFE/EAP	11-5-00-5-53001		1,686.44
			05	HRA	01-5-00-5-53001		500.00
			06	HRA	13-5-00-5-53001		500.00
			07	VISION	01-0-95-1-21400		398.73
			08	DENTAL	01-0-95-1-21400		1,165.78
			09	VOLUNTARY LIFE	01-0-95-1-21402		122.71
						INVOICE TOTAL:	28,782.08 *
					CHECK TOTAL:		28,782.08
36953	PE1326	MARTIN PETERSEN COMPANY INC					
	S32484	03/11/20	01	TRU OVER MIDDLE GYM/104/OFFICE	13-6-00-6-81010		507.32
			02	TRU OVER MIDDLE GYM/104/OFFICE	01-6-00-6-81010		507.33
			03	REPLACE WALL UNIT SOUTH ENTRAN	13-6-00-6-81010		516.87
			04	REPLACE WALL UNIT SOUTH ENTRAN	01-6-00-6-81010		516.88
			05	REPAIR TRU 12 & 10	01-6-00-6-81010		260.00
			06	REPAIR TRU 12 & 10	13-6-00-6-81010		260.00
						INVOICE TOTAL:	2,568.40 *
					CHECK TOTAL:		2,568.40
36954	PI5185	PITNEY BOWES GLOBAL					
	1015185566	03/10/20	01	POSTAGE MACHNE RIBBON	01-5-00-7-76014		40.37

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36954	PI5185	PITNEY BOWES GLOBAL					
	1015185566	03/10/20	02	POSTAGE MACHNE RIBBON	13-5-00-7-76014		40.37
						INVOICE TOTAL:	80.74 *
					CHECK TOTAL:		80.74
36955	QU5069	QUILL CORPORATION					
	5273732	03/05/20	01	INK CARTRIDGES	01-5-00-7-73022		117.43
			02	INK CARTRIDGES	13-5-00-7-73022		117.43
			03	PAPER	01-5-00-7-73010		42.53
			04	PAPER	13-5-00-7-73010		42.52
			05	MARKERS	01-5-00-7-73020		12.44
			06	MARKERS	13-5-00-7-73020		12.44
			07	KLEENEX	01-5-00-7-73031		10.00
			08	KLEENEX	13-5-00-7-73031		9.99
			09	DESK SUPPLIES	01-5-00-7-73023		7.77
			10	DESK SUPPLIES	13-5-00-7-73023		7.77
			11	FITNESS CENTER PAPER	11-5-00-7-73010		70.06
			12	BINDERS INDEX TABS	01-5-00-7-73011		52.43
			13	BINDERS INDEX TABS	13-5-00-7-73011		52.43
			14	FITNESS CENTER DESK SUPPLIES	11-5-00-7-73023		107.50
				*** VOID---LEADER CHECK ***			
36956	QU5069	QUILL CORPORATION					
			15	OFFICE EQUIP MISC	01-5-00-7-75030		39.99
			16	OFFICE EQUIP MISC	13-5-00-7-75030		39.99
						INVOICE TOTAL:	742.72 *
					CHECK TOTAL:		742.72
36957	RE3985	REDEEMED FURNITURE OUTLET					
	24182	03/10/20	01	BASE OFFICE FURNITURE	13-5-00-7-75010		600.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36957	RE3985			REDEEMED FURNITURE OUTLET			
	24182	03/10/20	02	BASE OFFICE FURNITURE	01-5-00-7-75010		600.00
			03	BASE OFFICE FURNITURE	01-5-00-7-76500		1,638.00
						INVOICE TOTAL:	2,838.00 *
					CHECK TOTAL:		2,838.00
36958	SE3770			MONTE SEYER			
	33120	03/31/20	01	CO REC VBALL AWARD	13-7-01-7-79000		100.00
						INVOICE TOTAL:	100.00 *
					CHECK TOTAL:		100.00
36959	S03600			SOLUTION 3 GRAPHICS INC			
	132480	03/12/20	01	LETTERHEAD	01-5-00-7-73010		89.87
			02	LETTERHEAD	13-5-00-7-73010		89.87
						INVOICE TOTAL:	179.74 *
					CHECK TOTAL:		179.74
36960	SP5010			SPRINT			
	334991157-069	03/21/20	01	GORDON PARK WIFI	01-5-00-6-67011		19.76
			02	GORDON PARK WIFI	13-5-00-6-67011		19.76
						INVOICE TOTAL:	39.52 *
					CHECK TOTAL:		39.52
36961	TCF100			TCF EQUIPMENT FINANCE			
	6446060	03/18/20	01	EQUIPMENT LEASE	11-7-00-6-64000		10,875.05
			02	EQUIPMENT LEASE	11-7-00-6-64000		148.10
			03	EQUIPMENT LEASE	11-7-00-6-64000		380.50
						INVOICE TOTAL:	11,403.65 *
					CHECK TOTAL:		11,403.65

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36962	TT2260	TYLER TECHNOLOGIES INC					
	0258-290963	03/18/20	01	DATA CONVERSION	36-5-00-9-91905		225.00
						INVOICE TOTAL:	225.00 *
					CHECK TOTAL:		225.00
36963	VI5006	VILLAGE OF LA GRANGE					
	031820	03/18/20	01	DENNING BUILDING	01-6-10-6-88200		38.95
			02	DENNING BUILDING	13-6-10-6-88200		38.95
			03	GILBERT BUILDING	01-6-11-6-88200		37.30
			04	GILBERT BUILDING	13-6-11-6-88200		37.30
			05	ELM FOUNTAIN	01-6-16-6-88200		37.30
			06	ELM FOUNTAIN	13-6-16-6-88200		37.30
			07	GILBERT TENNIS COURTS	01-6-11-6-88200		37.30
			08	GILBERT TENNIS COURTS	13-6-11-6-88200		37.30
			09	SPRING FOUNTAIN	01-6-18-6-88200		31.53
			10	SPRING FOUNTAIN	13-6-18-6-88200		31.52
			11	GILBERT HYDRANT	01-6-11-6-88200		31.53
			12	GILBERT HYDRANT	13-6-11-6-88200		31.52
						INVOICE TOTAL:	427.80 *
					CHECK TOTAL:		427.80
36964	WI1200	JOSHUA WIENCEK					
	033120	03/31/20	01	CELL PHONE	01-5-00-6-67037		52.50
			02	CELL PHONE	13-5-00-6-67037		52.50
						INVOICE TOTAL:	105.00 *
					CHECK TOTAL:		105.00
					TOTAL AMOUNT PAID:		93,254.50

Section 4



STAFF REPORTS

Park District of La Grange
April 2020
Board Report

Dean Bissias
Executive Director

1. Please remember that the board meetings for 2020 are the second Monday of the month except for the following months:
February 3 – first Monday of the month
August 17th – third Monday of the month due to Endless Summerfest
2. This month's April board meeting is a regular meeting scheduled for Monday, April 13, 2020 and will be held on Zoom.
3. Under Item 1.3 the Board will need to approve a motion allowing the Board to participate remotely.
4. Public Participation Instructions:
 - Computer access: Join the Zoom meeting
<https://zoom.us/j/554807723?pwd=Sys1V3RNZWc1QIU4OXVndEgydTRsdz09>
 - Password 075675
 - Meeting ID: 554-807-723
 - Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799
 - Meeting ID: 363 145 840
 - Android phones/tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app through the Google Play Store or Apple Store. Open the app on your device.
 - Meeting ID: 554-807-723
 - Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.
 - Everyone is automatically muted. If you wish to speak during "Open Forum", use the "Chat" function to type a message to the host indicating you would like to speak. You will then be unmuted to speak. Comments for Open Forum.
 - Question may also be emailed to deanbissias@pdlg.org by 5:00pm on 4/13/2020 to be read at the meeting.
5. The board packet is available online again this month with the April packet at: <http://www.pdlg.org/Docs/Board%20Mtg%20Packet%204-13-20pdfon>.
6. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the minutes from the regular board meeting of March 9, 2020; executive session board meeting of March 9, 2020; financial reports dated March 31, 2020; and consolidated vouchers for the month of April dated April 13, 2020.

7. Under Item 4.1 I am requesting the Board to reschedule the Budget and MBO meeting for a date in April.
8. Currently we have closed all playgrounds and the Gilbert tennis courts, and have removed all basketball rims from our parks to stay within the guidelines of the Governor's Executive Orders and to assist the La Grange Police Department. We have seen a slight increase in graffiti in the parks and on our recreation facility. Staff has cleaned it all up and continues to monitor all facilities.
9. I have been in communication with the Village of La Grange and they have stepped up their patrol of the parks to help enforce the social distancing required by the Governor's executive order.
10. After a thorough examination of our finances, and with the extension of the Governor's executive order to April 30th, I have furloughed/laid-off all part-time and contractual employees as of March 31st. Full-time staff is currently working from home and in the office, depending on what they need to accomplish. Admin staff is working on financing, the accounting software upgrade, the purchase of the Nicor property, paying bills, preparing the April board packet, ongoing updates on our website, re-evaluating winter/spring programing, preparing for summer programs, and a deep cleaning of the fitness and recreation centers.
11. Although we might be closed, staff continues to work hard preparing the facilities and programs so when we do reopen for services, we are ready to go. I am currently holding weekly staff meetings on Zoom and I am in contact with staff daily.
12. We are continuing to move forward with some other projects including the sanding and refinishing of the gymnasium courts, which is normally done in August. By doing it now we will not have to close again in August for this project. We are also painting walls and having all the carpets cleaned.
13. The maintenance department is performing regular garbage pickup, inspecting the parks and playgrounds, preparing equipment to start cutting grass in the upcoming weeks, painting walls, and deep cleaning the recreation and fitness centers.
14. I, along with other staff members, have attended multiple webinars dealing with these troubled times. Many of these webinars dealt with insurance, unemployment, facility cleaning, and budgeting.
15. The past few weeks have been extremely busy and stressful for me and our staff, but we have handled it with tremendous professionalism. My thanks go out to my staff on a job well done.
16. As always, if you have any questions please email me, but most important PLEASE be safe, stay at home and let's help stop COVID 19.

RECREATE!!! It helps your mind and body. Enjoy Life and Make the Park District of La Grange "Your Fun & Fitness Destination"

Park District of La Grange
April 2020
Board Report

Leynette Kuniej
Superintendent of Finance

1. We have received 93% of the first installment of the 2019 tax levy. This is less than the percentage received last year at this time. The balance still owed on this first installment is \$107,035. Revenue from this tax levy will not be recognized as income until the next fiscal year beginning May 1st. However, it is reflected in our cash balance totals.

Collections on the 2018 tax levy are at 99.2%.

2. The accounting software transition with the Tyler Technologies is proceeding according to plan. Remote training will begin on April 13th for myself, Terri, and Jenny. Implementation is scheduled for mid-May.
3. The preliminary field work for annual financial audit is currently scheduled to begin on May 22nd.
4. Unemployment claims for the staff that was laid off are being processed as the claims are received by the state.
5. I have been working on the workmen's compensation audit, first quarter payroll tax returns, merchant and customer service issues, and keeping up with email correspondence.
6. Customer refunds issued to date total \$45,377.21.
7. The budget ordinance for the next fiscal year has been prepared for board approval and all the data has been entered into the accounting system awaiting final approval. The ordinance will also incorporate a provision for capital spending transfers.

Park District of La Grange
April 2020
Board Report

Chris Finn
Superintendent of Facilities

1. Prior to closing of Facilities the Recreation Center continued to be busy with programs and rentals(gym, multipurpose rooms, and banquet room). I was starting to get summer basketball rental requests; so I am working with the Recreation Department programming to see what court space is available with their camps/programs. With the Facilities being temporarily shut down at this point we will do our best to reschedule as many of the cancelled rentals as we can.
2. Prior to our current situation we were getting several rental requests for the parks. We are getting requests for picnics, soccer rentals, and school functions.
3. I have been working with Claudia and the Maintenance Department to get prepared to go out to Waiola Park and seed and prep that park for seeding and field work with that park being closed for the year for resting and reseeding in the spring and fall. With the user groups being on hold this will give the parks turf time to grow and get established for the spring.
4. I have been in contact with all of the users groups about our current status with parks being closed to users groups with the current status. All the user groups have been understanding of the current situation and have already told me that the leagues are being ordered not to play or practice as well.
5. I have been working on the Capital Budget for the 2020-2021 fiscal year. I have also been working on getting some pricing for the capital budget.
6. Capital projects are on hold right now with the current situation. Sedgwick Park tennis courts will hopefully get started in April to finish up that work.
7. I continue to work on MBO's for the capital.
8. The Park District March quarterly Safety training was cancelled.

9. The Endless Summer Fest committee continues to meet to discuss the event. We continue to discuss all aspects of the event and are getting quotes for a variety of items for the event and looking at new activities and items to make the event better.
10. The SSPRPA meetings for the end of March and all of April are being cancelled as of now. The facility group I am involved in will be doing our April 22 meeting via zoom and it will be a round table meeting with open topics.
11. I am currently working from home as well as going to the building when needed and or to meet contractors. While at home I am:
 - Continuously keep in communication with staff Facility staff and other Park District staff.
 - Communicating with different contractors on various projects, cleaning projects, repairs, setting things up, etc
 - Working with KC Mechanical on the splashpad
 - Projects being done during temporary shutdown: Deep cleaning of the facility and equipment, painting of program rooms & bathrooms, carpet in social area and banquet room being cleaned, gym & room 110/111 wood floors being screened & resurfaced(this normally is done in August with a temporary Rec Center & Fitness Center shut down), minor add on to the Av equipment, and other misc things that can be done by the custodial and maintenance staff.
 - Getting in on several different call in/video discussions with other Park & Recreation Professionals. Most of these discussions are talking about the current Coronavirus Pandemic and what everyone is doing about it and what we are in for when it is over.
 - I am continuously responding with current and future renters for the facilities and parks; this involves communicating with Andrea to make sure we do not over book things.
 - Responding to patrons via e-mail about different things in the parks.
 - Looking into new products that we can use within the facility to clean it and help prevent the spreading of the Coronavirus. This has been a combination of researching things online and talking to other Park and Recreation Professionals.

Park District of La Grange
April 2020
Board Report

Linda Muth
Administrative Supervisor

1. I reviewed the final summer program brochure and proofed the information with entries in RecTrac, revising data as required. I also reviewed the La Grange Park and Western Springs brochures to verify that co-op class information was consistent. Due to our facility closure summer registration will only be available online and is set to begin on 4/16 for residents and 4/23 for non-residents.
2. BASE registration began on 3/10 for families utilizing the program full-time. It went well and the front desk staff did a great job with the large influx of registrations. Part-time registration has been postponed.
3. I created templates in RecTrac for BASE summer camp and school year registrations to simplify the tracking of enrollment information.
4. I processed refunds for programs and rental security deposits.
5. I worked on accounts receivable to collect outstanding household balances.
6. I have been busy working from home and will go into the office occasionally to complete other tasks as needed. While working from home the past two weeks I worked on the following:
 - Renewed my FOIA certificate by completing the 2020 training
 - Responded to many patron emails and provided tax documents to customers
 - Created the office schedule
 - Took two RecTrac webinars on bulk processes and the new graphic user interface coming soon
 - Worked on several IT issues
 - Researched RecTrac reporting in preparation for BASE refunds
 - Researched RecTrac processes in preparation for preschool refunds
 - Prepared for summer registration
 - Refunded preschool families for the missed class dates due to our mandated facility closures. This was a complicated process due to the numerous variations in installment billing and fees. Factors to consider included resident/neighborhood network/non-resident fees, second child discounts, billed and unbilled installments, mid-year enrollment adjustments, household prepayments and refund tracking.

Park District of La Grange
April 2020
Board Report

Andrea Weismantel
Facility Rental Coordinator

1. The rentals from March 21, 2020 – April 26, 2020 have been cancelled. All renters have been contacted and given the option to cancel with a full refund or rescheduling. A majority have cancelled.
2. The totals for these cancellations are the following:
 - i. March - \$6790.50
 - ii. April - \$9895.50
 - iii. May - \$3125
 - iv. I still have 3 rentals in April that have not responded to me. If they are to cancel this would be an additional \$395.
 - v. I have rescheduled 9 rentals from March/April. These rentals have been put into RecTrac and I notified Josh & Chris with these updated rentals.
3. During this time I will continue to work with customers that wish to reschedule rentals as well as answer inquiries for future rentals.
4. I am looking at the Vermont Systems website and watching RecChats to stay up to date and review Rec Trac.
5. I also will be going online to watch the FOIA information and receive my certificate.
6. I reviewed the summer brochure and sent my corrections to Theresa.

**Park District of La Grange
April 2020
Board Report**

**Josh Wiencek
Maintenance Supervisor**

1. Before the shutdown worked on new cleaning procedures for staff to give extra attention to high touch areas.
2. Worked on staff schedules and looked over facility schedules while at home as well as keeping in contact with custodial staff to keep them informed.
3. Informed custodial staff of layoffs and collected keys.
4. Working with Chris and other staff to schedule times for contractors to do work and for deliveries.
5. Prepared the room 110/111 and the gym for floor resurfacing that took place April 3rd.
6. Prepared a checklist of cleaning task for the recreation center to complete during the month of April. Task include wiping down all tables and chairs, painting and other task do disinfect the building.
7. Have worked with the parks department to help with completing the cleaning list for of the fitness center.

Park District of La Grange

April 2020

Board Report

Claudia Galla

Park Foreman

1. Tree work was contracted in March. All trees were trimmed and hazardous limbs removed in Spring Park. Trees were trimmed, hazardous limbs removed and a removal was completed on the east side of Gilbert. Most of the work concentrated around the playground.
2. Advanced turf Solution and CS Turf were in town on April 7th & 8th to fertilize all our athletic fields and rec center turf areas.
3. We have gone through the parks and around buildings to remove trash and debris from the past winter.
The Denning Park drainage ditch that runs east-west from Mason to Gilbert Ave., has been cleared of trash, leaves and debris.
Stones and trash in the Gordon splash pad have been removed. Top soil and seed has been worked in around the newly installed shade tarp poles.
Graffiti was removed from the back of the rec center. Vandals had spray painted a very large area of wall on the SW side. We were able to use our paint sprayer with matching wall paint to cover the red spray paint.
4. We continue this month with general maintenance and repairs on all the mowers, seeder, sprayer tanks and landscaping equipment for the coming spring/summer season.
5. Wood frames were attached to the bottom of six metal benches. We have had problems with the legs sinking into the soil at Gordon and Meadowbrook parks.
A new backdrop was constructed that will be eventually used for "pictures with the bunny."
6. Staff has finalized the construction of the new office located in the Maintenance Department. Electrical, insulation, drywalling, painting, and flooring was completed entirely by staff.
7. There has been some adjustment made due to COVID-19 in the parks.
All basketball rims have been removed.
All tennis courts gates have been chained and locked.
Soccer goals are chained and locked.

Lights at tennis, volleyball and handball courts are in the "off" position.

Port-a-lets were not installed in parks. We will make a decision at the end of April as to when they will be installed.

Trash continues to be collected 2 times a week.

6. Once the Rec Center closed, we have been busy cleaning and sanitizing the interior.

Fitness center vents, ceiling fans and rubber flooring was cleaned. Bathroom fixtures, floors, lockers, water fountains, and all fitness equipment have been washed and sanitized.

All shower stall floors have been re-grouted and sealed.

Equipment in the fitness studios has been clean and sanitized. Table and chairs have been cleaned and sanitized in the banquet room, social area, and in rooms 108/109, 105/106, 103, 101, 112. Counter tops, sinks, walls, doors trash cans and vending machines in these areas have also been wiped down clean.

The Kitchen area and equipment has also been cleaned and sanitized.

The running track and gym bleachers have been washed.

Routine duties for the month include:

- *Process vouchers.

- *Trash & recycling collection in all parks, twice a week.

- *Completed inspections for April will include:
playgrounds and buildings.

Park District of La Grange
April 2020
Board Report

Kevin Miller
Superintendent of Recreation

1. On Thursday, March 12th, I attended the SSPRPA meeting that included an educational program regarding staff issues and how the new minimum wage laws will affect Park Districts through 2025 when the wage is up to \$15 an hour. This session was extremely informative and beneficial as it opened up my eyes to some different hiring strategies and good practices with today's applicants. It also went into details for creating tiers for staff pay scales based on job responsibilities and years of service.
2. Early Bird enrollment for Day Camps was scheduled to end on March 31st. Due to our facility closures through April 30th, Recreation Staff is discussing extending the Early Bird discount, among other potential alternatives for a discounted registration rate. Below are the enrollment numbers as of 3/31/2020.

2020

Camp Tiny Tots (half day) – 15 enrollments equaling 9% capacity
Camp-A-Palooza (half day) - 48 enrollments equaling 13% capacity
Camp Mighty Munchkins (full day) – 87 enrollments equaling 54% capacity
Camp Quest Juniors (full day) – 102 enrollments equaling 28% capacity
Camp Quest Seniors (full day) – 73 enrollments equaling 68% capacity

2019

Camp Tiny Tots (half day) – 40 enrollments equaling 25% capacity
Camp-A-Palooza (half day) - 80 enrollments equaling 21% capacity
Camp Mighty Munchkins (full day) – 129 enrollments equaling 80% capacity
Camp Quest Juniors (full day) – 154 enrollments equaling 43% capacity
Camp Quest Seniors (full day) – 66 enrollments equaling 61% capacity

Early Bird numbers through February were going very strong. All camps were 8%-20% ahead of their enrollment numbers for February of 2019. The virus news, coupled with our closing had a tremendous effect on enrollment thus far.

3. The summer brochure has been completed & mailed out to the residents of La Grange and Countryside between March 19th and 23rd. Resident registration for the summer season opens on April 16th with non-resident registration starting on April 23rd. We will be allowing online registration for summer programs. Due to the closure through April 30th, I have pushed summer session one of specialty fitness classes back two weeks. They were scheduled to start the week of May 4th. They will now start the week of May 18th. Recreation Staff will be evaluating the start dates of all summer programs as we move through April and have a clearer picture of where we are at later this month.

4. Since March 17th, I have been working from home on various projects. During this time, I have proofed and reviewed the summer brochure to ensure we are ready for online registration, and made corrections and updates in RecTrac as needed for summer programs. Starting on March 21st, I have been updating our Facebook pages with activities, games and crafts that families can do at home. The Recreation Staff assisted in finding some of the activities and crafts. I will continue to do these posts throughout the month of April. I am currently working on Recreation Department procedures to help streamline certain aspects of day to day operations. I am also developing numerous programs and ideas to adapt to our changing economic and social times for when we reopen. The majority of these projects will take me most of April to develop. With this, I am also looking at different marketing and advertising strategies. I will be working on program refunds and credits for all classes that were scheduled to end in April. Recreation Staff and I communicate daily and will continue to work together remotely throughout April.

Park District of La Grange
April 2020
Board Report

Diana Faught
Assistant Superintendent of Recreation

1. As of 3/31/20 Learning Ladders Preschool has 68 of 156 participants registered for the 2020-2021 school year.
2. We held our one day program, Dinosaur Dig on Saturday, March 14th. Participants participated in paleontologists activities such as excavating dinosaur bones, learning about their favorite dinosaurs and they took home their own dino foot prints. We had ten participants enrolled for this program.
3. The regularly scheduled Easter Egg Hunt has been cancelled but we are currently evaluating the possibility of modifying it to a drive through egg pick up. The Easter Egg Hunt was to be held on Saturday, April 4th at Sedgwick Park.
4. The Park Pride event committee held its first meeting to start planning for this year's volunteer clean-up day which is scheduled to be held on Saturday, May 16th. Part of this year's plan is to have user groups potentially beautify some garbage cans with paint to then be utilized in the parks.
5. The Learning Ladders Preschool regular scheduled classes for the school year have ended. I am working to support administrative staff regarding refunds for the cancellation of this program.
6. I have been working to calculate costs for refunds for programs that could not be held due to the pandemic.
7. I am preparing along with the safety committee for the annual all staff safety training and orientation which will be held on June 4th.
8. I have been working to research and compile contractual program offerings for the fall 2020 brochure as well as creating new in house programs and small one day events for early childhood and youth.
9. Here are camp numbers as of March 31st, for Camp Tiny Tots, the half day early childhood program enrollment is at 9%. Camp Mighty Munchkins, our full day early childhood program is currently at 54%.

**Park District of La Grange
April 2020
Board Report**

**Teresa Chapman
Marketing & Events Supervisor**

1. The Mother-Son Dance was held on Friday, March 6th. There were 44 boys along with their mothers that registered for the event. As the couples started coming in, they took a picture then headed into the dance. Once they finished eating, they began dancing the night away. Each couple left with a framed photo memento and a goodie bag filled with candy.

2. On Saturday, March 7th the Park District was once again part of the Countryside St. Patrick's Day Parade. I took care of the application process and coordinating with staff and board members to walk along the parade route handing out candy. It was a beautiful day and we passed out great candy.

3. The Summer brochure has been delivered to residents of La Grange and Countryside. Due to our closure, I had to push back part of the shipment and have coordinated with Josh and Action Printing about the delivery to the Recreation Center for Monday, April 6th. Registration will only be available online for those that have valid accounts as scheduled and in-person registration will be available when the facility reopens. Resident registration begins on Thursday, April 16th and non-resident registration begins on Thursday, April 23rd.

4. Due to the COVID-19 virus mandates I, unfortunately, had to cancel my upcoming spring events, including the Breakfast with the Easter Bunny, Tween Flashlight Egg Hunt, and the Cinderella Ball.

5. I have been researching different giveaways that the park district would be able to distribute if the La Grange Pet Parade is not canceled. I have spoken with Kevin and we decided that we will hold off on ordering anything and may just hand out candy.

6. I have continued working on marketing materials for summer programs. I am working on flyers for early childhood, athletics, fitness and special events. I am also trying to be creative and plan for different scenarios regarding larger-scale programs like our summer camps.

7. As the COVID-19 virus information is everchanging I am making sure that if I order any marketing materials such as banners or lawn signs to help promote our summer programs that they are reusable or inexpensive.

8. Registration for Camp Quest was doing well with 28% spots filled in Camp Quest Juniors and 68% of the spots filled in Camp Quest Seniors. Unfortunately, with the COVID-19 virus registration has slowed. I have however continued planning and looking into alternative pool days and lower cost outdoor field trips to keep up with social distancing.

9. Due to the uncertainty of the economy and with most businesses being closed during this time, sponsorships for the La Grange Endless Summerfest have slowed compared to last year. I am still reaching out to last year's sponsors and expanding my reach to larger national companies. I will be sending out a sponsorship email in a few weeks once TechNet Design has updated the fest website.

10. I have continued to update the website to reflect the most current information about our closures due to the COVID-19 virus. I have also added our summer brochure for viewing and removed any canceled events.

11. We currently have 2,114 likes on Facebook and 591 followers on Twitter and 5,245 subscribers on the PDLG FunBytes.

**Park District of La Grange
April 2020
Board Report**

**Kyle Madeja
Recreation Supervisor**

1. The Winter 2020 Youth Developmental Basketball League was postponed prior to the last week of practices and last weekend of games due to the growing concerns surrounding COVID-19. Several coaches and parents reached out with gratitude that we took this action.
2. Winter sessions of programming had 1 or 2 weeks of classes left prior to the closure of the building and suspension of programming. At home, I've been calculating the refund amounts per participant for these classes missed which include all of our All Star Sports, Sports Kids, Skyhawks, Karate and many more classes.
3. Keeping in regular contact with my youth athletic contractors to get a sense on their plans and other Districts outlook for the remainder of the COVID-19 pandemic.
4. Submitted any bills and coded my P-Card expenses for the month.
5. At home, continue to work in Rec Trac to update and enter my Summer 2020 class offerings. This includes entering new dates, updating program descriptions, reserving facilities and updating program fees for each Summer 2020 program. In conjunction with this, cross referencing Rec Trac to the Summer 2020 brochure copy to make sure
6. At home, working to provide exact financials for program revenue loss for programs through April 30.
7. Camp-A-Palooza has 48 campers registered to date.

Park District of La Grange
April 2020
Board Report
Jenny Bechtold
Superintendent of La Grange Fitness

1. LaGrange Fitness had 60 new members sign during the month of March, until we closed on March 16, 2020. We had 2,835 members as of 3/16/2020. Numbers since then have gone down due to annual, 30- and 90-day memberships expiring, as well as members canceling due to the coronavirus. All monthly billing has stopped and will resume when we reopen and annual, 30- and 90-day memberships will be extended the amount of days we are closed. I have been communicating with members via email and phone with questions regarding their memberships or canceling their memberships.
2. The month of March had 5,455 visits by fitness members through March 15, 2020. We also had 51 people pay the drop-in fee for March totaling \$538.
3. We offered 49 group fitness classes a week for the first two weeks of March before we closed due to the Coronavirus. While we were open during March, we brought in 966 group fitness participants.
4. The personal training department brought in \$2,594 through March 15, 2020.
5. I participated in a Rectrac RecConnect webinar on bulk processing due to closure on Tuesday, March 17, 2020 at 2pm. It covered how to process transactions on all activities or memberships at one time. We are able to use this function in some cases but some credits or refunds will need to be done manual. We continue to evaluate how we can be efficient as possible when processing in Rectrac.
6. Participated in two Club Industry webinar on Wednesday, March 18 and March 19, 2020 at 2pm. Club Industry brought in experts to discuss the current Coronavirus pandemics and what to do now. The big takeaways were to make sure we are cleaning and preparing the building for reopening, make decisions and stick with them, do not keep changing your mind, good communication with members is crucial, continue to encourage members to work out during this closure and last, you need to be flexible!
7. Attended a fitness roundtable on Zoom which IPRA hosted on Tuesday, March 24, 2020 at 1:30pm. This webinar was a question and answer to see what other fitness managers are doing or not doing during this time. There were 44 fitness staff from many districts discussing what is going on and how to prepare.

8. I attended a webinar by Club Industry on Thursday, March 26 at 1pm titled, How Suppliers are Helping Health Clubs through the Coronavirus Crisis. The number one recommendation in this webinar was cut expenses and keep people healthy. Continue to engage through social media and emails. Vendors have offered deferred equipment orders or deferred payments. One vendor and user has created a thinktank website for fitness professionals to brainstorm and share ideas.
9. I attended the IAPD webinar on Thursday, March 26 at 2pm, which focused on the Coronavirus Employment Update and the different bills and how they affect employers. The webinar focused on the new bills that are trying to be passed and how it affects our district.
10. I participated in the PDRMA webinar on Friday, March 27th at 10am, Managing Unemployment during the Covid-19 Pandemic. This was a great webinar and hit on the new bill that effects all districts and how to manage staff and unemployment.
11. Attended an onsite staff meeting on Monday, March 30th at 9:30am. We discussed staffing, projects, board meetings and more.
12. Participated in a Webinar RecChat on Tuesday, March 31 at 1pm. The topic was remote connectivity with Rectrac. They discussed different ways to process with Rectrac at home and troubleshooting challenges.
13. Participated in a Zoom fitness round table on Tuesday, March 31, 2020. We discussed different topics such as, removing towel service or other complimentary toiletries, possibly decreasing class sizes and number of classes offered when reopening, reducing hours, coming up with best practices for cleaning and implementing those best practices across all districts.
14. Attended a Club Industry webinar on Wednesday, April 1, 2020 at 1pm titled, How to Engage Members with Viral Solutions. An interesting statistic was there has been a reduction in the worlds overall steps by 47% based on trackers. The key take a ways from this webinar was do not act on emotion but be strategic on virtual offerings, make sure you differentiate your virtual programming, make sure you do not give away to much content for free, make sure we are solving the problem, plan for the long term, not just the short term.
15. I held a key drop off on Thursday, April 2nd from 10am to 12pm on site at the Recreation Center for part-time staff to drop off their keys.
16. Participated in a Webinar on Friday, April 3, 2020 at 2pm from Gallup What Employees Need from Leaders During a Crisis. They discussed that right now employees need Trust, Compassion, Stability and Hope. Trust is built through actions and must be candid through good and bad. Compassion is a

feeling and is so important that staff feel cared about, appreciated and understood. Stability there is a sense of clarity and confidence that employees can count on. Hope focuses on a direction and future employees can be inspired about.

17. Participated in a zoom round table on Monday, April 6 from 10am to 12pm, with 10 other fitness managers to come up with best practices moving forward after we reopen. The big topics here were minimizing touch points, social distancing in the fitness center, staff cleaning and holding members accountable for wiping down their equipment
18. Participated in a virtual full-time staff meeting on Tuesday, April 7, 2020 at 9:30am.
19. Participated in a fitness center roundtable on Tuesday, April 7, 2020 at 1:30pm. exploring virtual fitness and what platforms are best and most user-friendly. I have also been exploring these on my own to determine if we need to implement virtual classes and training moving forward.
20. Researching and developing a plan for reopening. Participating in webinars and roundtables, as well as speaking with other districts to determine best course of action. Exploring how we can reduce touchpoints and increase cleaning. Looking into different scheduling systems to be ready to implement for group fitness classes and scheduling fitness center use times if needed. Receiving quotes for acrylic screen dividers to put in the fitness center, as well as getting quotes for professional cleaning if we were to require it.
21. Engage members daily with social media posts and workouts! Have been providing social media challenges for members and the community, a couple examples are Step it Up La Grange and the 30-day healthy habit challenge!
22. Preventative maintenance is scheduled for the fitness center equipment on 4/23 and 4/24. We will be moving forward with the service to ensure equipment is ready for our reopening. Parks and maintenance staff have been working hard in the fitness center doing high dusting, deep cleaning and will be shampooing the carpets closer to our reopen.
23. Competed at home Tyler Technology trainings and will start remote training with Tyler next week.

Park District of La Grange
April 2020
Board Report

Leanna Hartung
BASE Superintendent

1. Full Time registration started March 10th for the 2020-21 school year. As of March 16th, these are the numbers: Ogden 62, Forest Road 26, COS 15, Congress Park 29, SFX 8, and Barnsdale 44. The numbers are looking good considering there were on 6 days of registration. I anticipate to be at full capacity at Barnsdale as soon as registration resumes. Capacities: OG-100 FR-90, Cossitt-85, CP-75, Barnsdale-50 and SFX-85.
2. Last year at this time we had 36 campers registered for camp at Forest Road School. We have an average of 23 campers registered. I believe due to suspended registration, the numbers are low at this time compared to last year.
3. The Butter Braid, cookie dough and sock fundraiser is on hold until further notice. Both companies are working with us and understand putting it on hold until school resumes.
4. I have continued to plan for May menus and lesson plans for BASE. I am planning camp which includes writing the daily lesson plans, and activities. I am not able to confirm field trips as many places are not open. I cannot confirm buses at this time.
5. I have been busy responding to parent emails, updating files, joined a couple webinars, I sent some resources to parents with activities and local community things they can do via the web.(ex. LGP library activities)
6. I have discussed with Linda the plan for registration for camp and BASE once we resume with the building open and refunds if school is not back in session for the year.
7. We set up Melissas office, are going through files and getting them digitalized, started organizing, doing inventory and cleaning our storage area in the back room of the building.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Park District of La Grange
Approved MBO Objectives 2019-2020
April 13, 2020

Black = prior carry-over

Red = 2018-2019 carry-over

Blue = 2019-2020

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2	Lobby entrance and exit doors		Yes	A	33	\$45,000	Complete	100%	Chris
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed	As Needed	Chris
4	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5	Implement Phase II ADA transition plan in parks	Yes	Yes	A	30	\$80,000	In Progress	10%	Chris
6	Redo path at Gilbert Park		Yes	A	29	\$90,000	Complete	100%	Chris
7	Roof at Recreation Center-last section (carry-over revised)		Yes	A	28	\$150,000	Complete	100%	Chris
8	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9	Replace accounting software	Yes		A	26	\$60,000	In Progress	40%	Leynette
10	Upgrade stereo system Rm 110/111		Yes	A	25	\$14,000	Complete	100%	Jenny
11	Implement Recreation Center Phase I ADA transition plan	Yes	Yes	A	25	\$92,000/150 hrs	In progress \$20,000 remaining	75%	Dean/Chris
12	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	75%	Dean
13	Parking lot at Sedgwick Park (47th Street)		Yes	A	23	\$75,000	Complete	100%	Chris
14	Parking lot at Sedgwick Park (near building)		Yes	A	23	\$75,000	Complete	100%	Chris
15	Bag dispensers in parks for dog waste		Yes	A	21	\$5,000	Complete	100%	Chris
16	Dogs in parks info signs	Yes	Yes	A	20		Complete	100%	Chris
17	Salt spreader		Yes	A	19	\$4,000	Complete	100%	Claudia
18	Small shelter near splash pad at Gordon Park		Yes	A	19	\$10,000	Complete	100%	Chris
19	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	On Hold Not Funded	X	Dean
20	Program room build-out in social area			A	30	\$99,500	Not Funded		Kevin
21	Sound system update in DeSitter Room			A	25	\$12,000-\$22,000	Complete	100%	Chris
22	Update sound system in Rm 108/109			A	23	\$6,000	Complete	100%	Chris
23	Butterfly garden renovation			A	22	\$4,000-\$5,000	ON HOLD		Claudia
24	Office windows			A	21	\$16,000	Complete	100%	Chris

Park District of La Grange
Approved MBO Objectives 2019-2020
April 13, 2020

Black = prior carry-over
 Red = 2018-2019 carry-over
 Blue = 2019-2020

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000									
25	Paint DeSitter Room and kitchen			A	20	\$3,750	Complete	100%	Chris
26	Resurface tennis courts at Sedgwick Park			A	19	\$90,000	In Progress	75%	Chris
27	Paint high walls in social area & fun jump area			A	19	\$4,000	On Hold Not Funded		Chris
28	Replace HVAC RTU at Recreation Center			A	18	\$7,500	On Hold Not Funded		Chris
29	Replace hanging heater in maintenance area			A	18	\$5,000	On Hold Not Funded		Chris
30	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
31	Community Center roof replacement			A	17	\$90,000	Complete	100%	Chris
32	Fence for Community Garden			A	16	\$10,000	Did Not Receive ComEd Grant		Claudia
33	Replace pick-up truck #39			A	16	\$24,000	Complete	100%	Chris
34	Denning Park landscape improvements with matching ComEd grant			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant		Chris
35	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	20%	Dean, Claudia, Chris
36	Gordon Park ID sign			A	14	\$10,000	On Hold Not Funded	25%	Dean
37	Community Center repaint aluminum top cap			A	13	\$10,000	Complete	100%	Chris
38	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		Chris
39	Wall décor in Fitness Center			A	12	\$12,000	Complete	100%	Jenny
40	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

Objective Classification B		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Operational Costs Under \$2,000									
1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia

Park District of La Grange
 Approved MBO Objectives 2019-2020
 April 13, 2020

Black = prior carry-over
 Red = 2018-2019 carry-over
 Blue = 2019-2020

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification C		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Projects requiring time but no money									
1	Expand use of RecTrac software features			C	13		Complete & ongoing	100%	Linda
2	Investigate park land use to promote sustainability/environmental stewardship			C	12	20 hours			Robert Vear & Karel Jacobs
3	Investigate cameras in BASE program rooms			C	10		Complete	100%	Leanna

Objective Classification D		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Operational Budgetary Costs Over \$2,000									
1	Update and implement records retention program	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to review	75%	Dean/staff

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, February 24, 2020 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by Village Clerk, John Burns. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Holder, Kotynek, Kuchler, and McCarty, with President Livingston presiding.

ABSENT: None

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

President Livingston asked Cub Scout Troop 117 to lead the audience in reciting the Pledge of Allegiance.

2. MANAGER'S REPORT

Manager Peterson announced that the final component of the budget development process is the Budget Workshop on operational expenses. The workshop is scheduled for Saturday, March 7 at 8 a.m. in the lower level conference room of the Village Hall. Everyone is invited to attend. The Preliminary Budget documents will be available at the Village Hall and Library; and posted, along with the Village Manager's message, on the Village's website by Friday, February 28. A Public Hearing regarding the proposed FY 2020-21 Village Budget will be held on Monday, April 13 at the regular Village Board meeting. Consideration of the proposed FY 2020-21 Village Budget will take place on Monday, April 27 at the regular Village Board meeting.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Theodore Hadley, 1000 W. Arlington Avenue, explained that he is requesting a variance as his lot is substandard which makes the lot unique. He explained that he is attempting to modernize their 100 year old house that he has resided in for 30 years by adding a second floor addition on top of an existing porch.

4. CONSENT AGENDA AND VOTE

A. Purchase – Public Works Department / FY2019-20 Equipment Replacement Fund:
Elgin Pelican Sweeper and Ford Transit Cargo Van

Ordinance – Disposal of Public Works Vehicle

B. Agreement – FY2020-21 Street Improvement Program – Engineering Task Order

C. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday,
February 10, 2020

D. Consolidated Voucher 200224

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Holder inquired as to why there was a large difference in cost from the full price of the Street Sweeper versus the actual price of the street sweeper. Public Works Director Gillingham explained that the actual price to be paid is a result of the trade in value being deducted from the full cost of the street sweeper.

Trustee Holder inquired as to why there was a difference in the budgeted amount versus the total amount to be paid. Mr. Gillingham responded that the street sweeper was budgeted to be replaced in 2018, however it was in good shape and retained for another two years. The difference in the budgeted amount from 2018 results from two additional years of funding the line item to 2020.

A motion was made by Trustee Holder and seconded by Trustee McCarty to approve the Consent Agenda as presented.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, Kuchler and McCarty
Nays: None
Absent: None

5. CURRENT BUSINESS

A. Ordinance – Variation – Minimum Required Front Yard / Theodore and Andrea Hadley, 1000 West Arlington Avenue

President Livingston asked Trustee Gale to introduce the item. Trustee Gale explained the petitioners, Theodore and Andrea Hadley, wish to construct a second floor addition over their existing porch that encroaches into the required front yard of the subject property. The subject property is located in the R-4 zoning district, which requires houses (including front porches) to observe a minimum front yard of 35 ft. Zoning Code Section 3-110G8(b) allows a house to have a reduced front yard when neighboring houses have front yards smaller than the R-4 District minimum. The resulting required front yard for the Subject Property is 34.75 ft.

The Applicants' proposal is to extend the second story of their home over their existing front porch, which sits 25.51 ft. from the front lot line and is therefore nonconforming with regard to the required front yard. Full replacement of a nonconforming porch in its same configuration is allowable under the Zoning Code. However, the proposed second story addition over the front porch is not allowed because it includes an extension of the exterior wall on the second floor of the house. The proposed second floor addition would extend an exterior wall into the required front yard where none currently exists and thus create a nonconformity, which is not permitted by the Zoning Code.

The Zoning Code allows for reductions in the dimensions of any required yard if the standards for a variation are met. The proposed construction would not require any other variations from code (the project otherwise meets lot and building coverage requirements).

On January 16, 2020, the Zoning Board of Appeals held a public hearing on this matter. At the hearing, the Petitioners testified that the requested variation will allow them to modernize the master bedroom of the house. The Petitioner further testified that the substandard width of their lot, which is 41 feet wide (nine feet narrower than the R-4 District minimum) is a unique physical condition that limits their options for creating more living space.

The Zoning Board of Appeals found that the width of the Subject Property, the fact that the lot is a corner lot, and the characteristics of the existing house (facing Dover Avenue rather than Arlington Avenue) represented a unique condition creating a hardship for expansion but also that the character of the proposed addition may not be in keeping with the intent of the Zoning Code.

After hearing testimony and deliberating, the Zoning Board of Appeals voted 3-1 in favor of the Petitioners' request. That vote, however, is by default a recommendation to deny the request despite the support of the application. The Zoning Code requires four favorable votes to achieve a positive recommendation. Any smaller number is a recommendation to deny.

Trustee McCarty clarified that the existing front porch is within the required setback and is an existing non-conformity. He asked why a two story addition would not be allowed. Community Development Director Jones replied that an existing nonconforming porch is allowed to be rebuilt, but an increase in the nonconformity is not allowed. Trustee McCarty inquired as to the definition of a porch. Community Development Director Jones noted that, by definition, a porch cannot be two stories.

Trustee Holder inquired if all eight standards had to be met in order to grant a variation.

Village Attorney Burkland responded that all standards apply to grant the variation, however it is up to the Village Board on how to interpret those standards.

Trustee Holder asked for further clarification on how the variation request satisfies both condition one (1) and condition eight (8). Ms. Jones responded that at the Zoning Board of Appeals meeting it was discussed that 1000 W. Arlington Avenue has a substandard lot width on a corner lot which creates different setbacks for the home. Trustee Holder clarified that as there is a 66 foot rear yard, he struggled to understand why there would not be alternatives for an expansion.

Trustee Augustine inquired if approving the variation would create a precedent moving forward. Ms. Jones noted that each variation request is reviewed on its own merits and is based on the attributes of the particular property in question and the standards for a variation. How that is interpreted is up to both the Zoning Board of Appeals as well as the Village Board.

Trustee Augustine asked why the variation would be considered a bulk issue. Ms. Jones responded that as it is a non-conforming porch, it can be replaced but an expansion of the front wall on the second floor addition where there is currently not a second floor is not allowed.

Trustee Augustine inquired as to if the variation is under review due to stormwater management or community aesthetics. Ms. Jones responded that minimum yard requirements serve both a drainage and aesthetic purpose. The proposed addition would not impact stormwater management as the addition would not affect the footprint of the home. Instead, a second floor addition could affect the character of the area.

Trustee Kuchler expressed that he was concerned that by granting the variation, it would result in a porch that is further from the neighbors thus creating a visible difference. He also expressed concern that by granting the variation, it would result in a precedent for the Zoning Board of Appeals.

Petitioner Hadley responded that the narrow lot of the home did not leave many ways to address the need for extra space as the east-west dimension of the home has already been met. He noted that if they were to expand on the other end of the house, that the need for a closet to modernize the master bedroom on the opposite side of the house would not be met.

Trustee McCarty stated that due to the age of the home, closets were a rarity in the time of construction and it is a common issue faced in La Grange, noting that it does not constitute a hardship. He noted that it is dangerous and arbitrary to begin assigning individual ideas of what a hardship consists of as it relates to the living space of a house.

Petitioner Hadley stated that when modernizing a 100 year old home, new buyers now expect to see modern amenities.

Trustee Gale inquired if an administrative adjustment for the second floor would be possible. Ms. Jones responded that an adjustment of almost three feet could be granted through an administrative adjustment, which is a streamlined process with a lower set of standards to meet.

Trustee Gale noted that the Petitioners have a unique lot with unique circumstances and he wants to encourage residents to update their homes.

Trustee Holder noted that while a number of criteria were satisfied in the variation application, not all criteria were met.

Trustee McCarty stated that in his opinion, the Petitioners were not asking for a porch addition, but instead were asking for a two story addition in a front yard.

Trustee Gale moved to approve an ordinance creating a variation for a minimum required front yard for Theodore and Andrea Hadley of 1000 West Arlington Avenue, seconded by Trustee Kotynek.

Motion failed by a roll call vote:

Ayes: Trustees Gale, Kotynek and Kuchler
Nays: Trustees Augustine, Holder and McCarty
Absent: None

6. PRESIDENT'S REPORT

President Livingston congratulated the Finance Department and the Pension Boards for the recent affirmation of the Village's bond rating.

President Livingston welcomed new School District 105 Superintendent Brian Gannon.

President Livingston congratulated La Grange Memorial Hospital – Amita Health on the grand opening of their new outpatient care facility.

President Livingston thanked the La Grange Citizen's Council for inviting him to speak at their meeting on Wednesday, February 12, 2020.

President Livingston noted that La Grange Restaurant Week was February 21 to March 1, 2020 and encouraged residents to support local businesses.

President Livingston announced that earlier in the evening, the Liquor Commission met to consider an application for a Class A-2 Liquor License from Marco's Kitchen located at 26 S. La Grange Road #207. The Liquor Commission is recommending that the Village Board consider adding an additional A-2 Liquor License for Marco's Kitchen at the next Village Board meeting on March 9, 2020.

President Livingston thanked the Environmental Control Commission for providing a comprehensive report showing that La Grange has engaged in a full year of environmental programs. The commitment to making La Grange a more environmentally friendly community takes extra effort and is appreciated.

President Livingston submitted a letter to Village Clerk John Burns stating his intent to resign from the office of Village President. He stated that it has been a pleasure to serve the citizens of La Grange. Local government provides a unique opportunity for citizens to craft their own destiny and enhance quality of life. He noted that La Grange is a great example of a democracy that is both ethical and transparent.

President Livingston thanked the Village Board and expressed his admiration for their work. He expressed confidence in the Village Board moving forward to continue to address challenges and embrace opportunities.

President Livingston thanked his wife, Casey, and his children for their support throughout his time as Village President. He also thanked his parents, Tom and Connie Livingston who have supported him and taught him valuable lessons.

President Livingston thanked Deanne Kuchler and Village staff.

President Livingston thanked Village of La Grange Park President Jim Discipio and many other guests for all of their assistance and effort over the years.

7. ELECTION, VOTE, AND OATH OF OFFICE OF ACTING VILLAGE PRESIDENT

A. Motion and Vote to Elect Acting Village President

Trustee Holder made a motion to elect Trustee Mark Kuchler as Acting Village President, seconded by all Trustees.

The motion was approved on a voice vote.

B. Oath of Office – Acting Village President

Clerk Burns asked Trustee Kuchler to step forward along with his family as he administered the Oath of Office to Acting Village President Mark A. Kuchler.

8. RECOGNITION OF RETIRING VILLAGE PRESIDENT

A. Resolution of Appreciation – Retiring Village President Thomas E. Livingston

President Kuchler thanked his family for their support as well as former Village Presidents Livingston and Asperger and former Trustee Langan.

Joe Kroc, President of the La Grange Business Association, congratulated President Kuchler on his appointment. Mr. Kroc thanked President Livingston for always championing small business, remaining visible and active in the community, and giving credit to his team. He noted that President Livingston demonstrated leadership and worked to nurture a vibrant, diverse community where people are proud to shop, dine and do business in. President Kroc announced that he was pleased to bestow a lifetime membership in the La Grange Business Association to President Livingston.

Steve Palmer, owner of Palmer Place Restaurant, thanked President Livingston for the respect he demonstrated towards all and the time he spent fulfilling his duties as Village President.

Jim Discipio, President of the Village of La Grange Park, noted that President Livingston exemplified respect, work ethic, and humbleness. President Discipio noted that during President Livingston's tenure, La Grange and La Grange Park collaborated on many large scale projects such as a consolidated dispatch center, various water connections, a Cable Agency and resident concerns that cross Village boundaries.

Tim Bjork, Chair of the La Grange Citizen's Council, thanked President Livingston for his service and hard work. Chairman Bjork noted that his strong leadership was appreciated as well as his advocacy for the La Grange Citizen's Council.

Bob Vear, La Grange Park District President, thanked President Livingston for his support and cooperation.

Phil Fornaro, owner of Fornaro Law, thanked President Livingston for his professional approach to businesses and noted that he was proud to be part of the La Grange community.

Mark Langan, former Village Trustee, thanked President Livingston for his passion for local government and noted that it was a pleasure to serve with him on the Village Board due to his respectful approach.

Jeff Nowak, former Village Trustee, stated that he was proud to have served on the Village Board with President Livingston and noted that the Village has benefited from his service. Trustee Nowak noted that President Livingston served with no agenda, great integrity and willingness. His calm voice was a great asset when difficult issues were

discussed and his strong advocacy for infrastructure will continue to benefit La Grange for years to come.

Matt Scotty, previously of District 102, thanked President Livingston and wished him congratulations.

Village President Kuchler thanked everyone for attending and speaking on behalf of retired President Livingston. He noted that it was a privilege to present a Resolution of Appreciation for retiring Village President Livingston. He asked Clerk Burns to read the Resolution into the record.

Trustee Holder motioned to accept the Resolution of Appreciation for retiring Village President Thomas E. Livingston, seconded by Trustee McCarty. Motion carried on a voice vote.

Trustee Holder stated it was an honor to work with a teammate of great intellect, a positive demeanor and a welcoming manner. He noted that President Livingston would always go the extra mile to represent the Village of La Grange at the State level – his leadership was both inspired and inspiring to others. He continually focused both the Board and staff on improving La Grange. Trustee Holder thanked his family for sharing him so generously.

Trustee McCarty noted that La Grange is losing an asset with demonstrated strength, stewardship, and inclusion that continually promoted the Village of La Grange as a village of the people.

Trustee Gale thanked retiring President Livingston for his service and hard work at meetings and events. He appreciated the work and communication that President Livingston demonstrated to foster inclusion and appreciated his assistance.

Trustee Kotynek noted that it was an honor to serve with President Livingston and complimented his collaborative efforts, high integrity, creative problem solving and ability to make decisions. He thanked President Livingston for supporting and guiding the Village Board and staff with positivity to make La Grange a better place.

Trustee Augustine thanked President Livingston for his service to the community. She emphasized that he is a great listener with deep roots of love for La Grange.

President Kuchler thanked retiring President Livingston for his support and guidance. He noted that it was a pleasure to learn from President Livingston, particularly his future looking approach.

9. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

None.

10. TRUSTEE COMMENTS

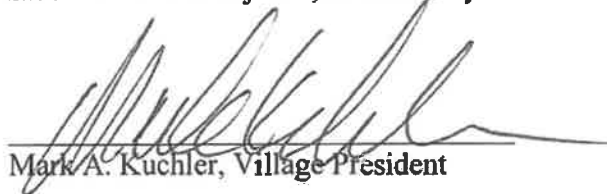
President Kuchler noted that he will be resigning as Trustee to serve as Acting Village President. A recommendation to the Village Board for the open Trustee position is anticipated shortly.

11. CLOSED SESSION

None.

12. ADJOURNMENT

At 9:09 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Kotynek. Approved by a voice vote.



Mark A. Kuchler, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: March 9, 2020

MINUTES

VILLAGE OF LA GRANGE SPECIAL MEETING OF THE VILLAGE BOARD OF TRUSTEES

53 South La Grange Road
Lower Level Conference Room
La Grange, IL 60525

Saturday, March 7, 2020 – 8:00 a.m.

I. CALL TO ORDER AND ROLL CALL

A Special Meeting of the Board of Trustees of the Village of La Grange was held on Saturday, March 7, 2020, and called to order at 8:05 a.m. in the lower level conference room. On roll call, as read by Village Clerk John Burns, the following were present:

PRESENT: Trustees Augustine, Gale (arrived at 9:15 a.m.), Kotynek, and McCarty with President Kuchler presiding.

ABSENT: Trustee Holder

OTHERS: John Burns, Village Clerk
Andrianna Peterson, Village Manager
Lou Cipparrone, Finance Director
Charity Jones, Community Development Director
Kurt Bluder, Police Chief
Ryan Gillingham, Director of Public Works
Joe Munizza, Assistant Finance Director
Kevin Noreikis, Administrative Intern

II. BUDGET WORKSHOP OVERVIEW

President Kuchler opened the meeting by thanking the Board of Trustees and members of the management team for their leadership and considerable efforts in the development of a Village budget. He noted that the Village Board meets to discuss the Village Budget in order to implement an effective five year plan.

President Kuchler asked Village Manager Peterson to introduce the proposed budget.

Village Manager Peterson remarked that the development of the budget is essentially a year-round process. While the entire budget is carefully evaluated annually, additional effort is focused on the largest components of the budget beginning in the fall with a review of last year's comprehensive annual financial reports, a preliminary review of the property tax levy and pension levies, a workshop dedicated to capital projects, and the Budget workshop, focusing on revenues and operations.

The proposed budget demonstrates the Village's continued emphasis on the maintenance and investment in our public assets and focus on providing outstanding services to residents.

The management team has developed and proposed a generally status quo budget with few exceptions which, within our conservative revenue projections and proposed expenditures, allows the Village to continue to: 1) deliver high quality Village services; 2) across all funds; and 4) continue to advance the Village Board's strategic priorities of economic development, public safety and capital improvements.

The proposed fiscal year 2020-2021 budget anticipates a surplus of approximately \$11,708 at the end of the year and a reserve level of 59.7%. In keeping with good financial practice, as the cost of capital projects continues to increase, it was recommended that any surplus fund balances be retained in anticipation of identified, future capital projects.

A \$101,490 deficit is tentatively anticipated in FY 2021-22 as a result of expenses related to updating the Zoning Code as well as updating antiquated building department software, however these numbers are subject to change depending on actual revenue and expense projections. At the end of the five year period, a fund balance above our 50% targeted reserve range is anticipated.

III. REVIEW OF GENERAL FUND REVENUES

Finance Director Cipparrone reported in detail on each General Fund revenue line-item.

Department Heads were then invited to present their respective departmental budgets to the Village Board for review and comment. Each Department Head was asked to describe budget variations, if any, and to provide a report on progress being made to achieve strategic goals and priorities within their respective areas of responsibility.

IV. REVIEW OF GENERAL FUND AND OTHER FUND BUDGETS

1. Administration, Legal, President & Board and General Ledger

Village Manager Peterson explained the administration budget is anticipated to be under budget for the current fiscal year due to temporary vacancies in two of the four administrative staff positions which have been supplemented with contractual employees and an Administrative Intern. A potential budget neutral, advanced hire position in the Police Department is proposed to be partially funded as a result of budget savings on a temporary basis. Mrs. Peterson reported that the website redesign project has been completed.

The Village's health insurance final renewal reflects a 1.1% increase which is 3.9% below budget and will result in budget savings. Other savings were noted including from a copier purchased in FY2019-20.

Other budgeted purchases were discussed which include the purchase of audio and media options for the Village Auditorium and conference rooms as well as wayfinding signage to improve customer experience at the Village Hall.

Mrs. Peterson also noted that expenditures for the Police and Fire Commission in FY 2019-20 were significantly over budget due to the compilation of a new Police Officer eligibility list as the previous list was exhausted earlier than anticipated. Also, a

Sergeants written promotional exam was conducted earlier than anticipated due to three Sergeants retiring within FY2019-20.

It was the consensus of the Village Board to concur with staff's budget recommendations.

2. Finance

Finance Director Cipparrone reported that the Department was able to evaluate and redistribute duties and responsibilities, resulting in the reclassification of one full-time position to a new part-time position. The restructuring was due, in part, to new technologies implemented over the past several years which reduced the work load from antiquated manual systems. The restructuring results in a net savings of approximately \$35,000 annually. IMRF expenditures are increasing due to the actual blended contribution rate of 11% being more than the 10% previously expected. The increase in the IMRF rate is primarily due to a reduction in their actuarial assumed rate of return from 7.5% to 7.25%. However, IMRF still remains one of the best funded pension plans in the country and continues to use the 5-year smoothed market rate of recognizing gains and losses, which helps moderate future employer contribution rates. Telephone expenditures decreased significantly due to the replacement of the old Centrex phone system with a new Voice Over Internet Protocol (VOIP) phone system as well as the replacement of alarm lines. The savings from this combined project system is \$50,000 annually.

It was the consensus of the Village Board to concur with staff's budget recommendations.

3. Community Development

Community Development Director Jones noted that a full-time Building Inspector was brought onboard which has improved department functionality. Building permits for new home construction and commercial construction is also strong. The Community Development Department is planning and collecting data for the proposed review of the Village's Comprehensive Plan in 2021 (which sets the vision) and Zoning Code Amendments in FY 2021-22 (which implements the vision). Both processes are expected to include public engagement.

The FY2018-19 branding study was completed in FY2019-2020. This work was completed in time to coordinate with the Village's 140th birthday. Funds have also been allocated this year to refresh the downtown streetscape as it has been some time since it was first installed.

The valet program is currently being scaled back to a limited seasonal service due to low utilization per recommendations from the Village Board as well as the Community and Economic Development Commission. As the program has been adjusted, funds are now available within that line item to consider other economic development needs. Moving forward \$19,000 is budgeted for other parking initiatives including efforts such as weekend parking surveys, improved signage, and marketing.

Additionally, research is currently being done to evaluate new permit and licensing tracking software to replace the current Property Management Tool as it is no longer supported by the vendor. Depending on final purchase price as well as annual maintenance fees, a recommendation may be made to increase current Contractor License fees and/or Business License fees which have not been increased in some time.

It was the consensus of the Village Board to concur with staff's budget recommendations.

4. Police Department. Asset Forfeiture Fund. Auxiliary Police Fund

Police Chief Bluder noted that there are currently vacancies within the Police Department and at the current time progress is being made with the Board of Fire and Police Commissioners to fill the vacancies. At the current time, both violent crime and property crimes are down.

In 2018 the Police Department partnered with Lyons Township High School to implement a School Resource Officer program which has continued with positive benefits. The Department has restructured by creating three additional "Watch Commanders" positions and assigning these titles to senior Sergeants. The increase that comes with the title is budget neutral and the assignment of leadership on the three watches has been valuable. The Department is continuing to evaluate the possibility of additional administrative staff such as a Management Analyst, which would require an additional half-time FTE as an advanced hire. This proposal is budget neutral. At this time, the Lyons Township Area Communications Center continues to assist with reports and record management. FY 2019-20 estimated actual expenditures are under budget as the final approved LTACC budget maintained municipal contributions at their current level with no increases.

It was the consensus of the Village Board to concur with staff's budget recommendations.

5. Fire Department and Foreign Fire Insurance Tax Fund

As Fire Chief Vavra was unable to attend due to a family matter, Village Manager Peterson reviewed the Fire Department budget. An Acting Captain retired this year and the Board of Fire and Police Commission continues to work to fill the vacancy. It was also noted that a new ambulance is proposed to be purchased, utilizing existing Equipment Replacement Fund reserves.

It was the consensus of the Village Board to concur with staff's budget recommendations.

6. Building and Grounds and Public Works

Public Works has several retirements on the horizon that may affect the Department and as a preemptive step have begun to examine the organizational structure. Succession planning and a review of the organizational structure is a priority.

Public Works Director Gillingham reported that there were several large projects completed in FY 2019-2020 including road resurfacing, water main replacement and sewer repairs. Some of these projects were completed with partnerships with various state, county and local agencies. These projects continue to address roads that are surveyed and determined to be in poor condition. Additional funding options for increased street resurfacing projects were discussed including potential alternative revenues. Mr. Gillingham stated that staff has been generally recommending improvements using the street condition survey as a guide. Some streets require a complete reconstruction while some others only require a resurfacing. Roads that are reconstructed may also require water or sewer main work.

Mr. Gillingham noted that with the continued work with the Quarry and Metropolitan Water Reclamation District towards the 50th Street Storm Sewer project, there has been progress made. The Village will continue to assess the situation as it progresses as well as funding needed to pay for the project.

Mr. Gillingham also noted that the upcoming water and sewer rate study will affect how the Village approaches upcoming Capital Projects in connection with needed repairs. In addition, the Village will continue to monitor the implementation of new 5G technology and work to balance financial concerns with resident expectations.

It was the consensus of the Village Board to concur with staff's budget recommendations.

7. Equipment Replacement Fund and Pension Funds and Debt Service

Finance Director Cipparrone noted that for budgetary purposes, the employer contribution for the pension levies is expected to increase by 4.5% annually. As long as the Village remains committed to annually fund required contributions as determined by the actuarial valuations, the pension funds will reach full funding requirements within the 2040 statutory timeframe. As there is pension reform and consolidated legislation currently pending, the Village will continue to monitor these efforts closely.

He noted that the Village continues to fund contributions at 100% in order to responsibly address pension obligations, which continues to be an important discussion item at the local and state level.

It was the consensus of the Village Board to concur with staff's budget recommendations.

The Village Board asked questions regarding options related to the Comprehensive Planning process, building code updates, parking fees in Zone H, non-home rule gas tax, improvements to the Auditorium, affordable housing, camera program, 5G small cells, streetscape plan, and neighborhood roadway projects. The consensus of the Village Board was to direct staff to identify additional funding for roadway patching and repairs in the FY 2020-21 Budget.

V. ADJOURNMENT

President Kuchler acknowledged and thanked the Board of Trustees and Village Staff for their efforts during the course of the past year.

President Kuchler concluded by stating that the proposed budget will be considered by the Village Board in April, 2020.

A motion to adjourn was made by Trustee Kotynek and seconded by Trustee McCarty. The special meeting of the Village Board of Trustees was adjourned at 12:22 p.m.


Mark A. Kuchler, Village President

ATTEST:


John Burns, Village Clerk

Approved Date: March 23, 2020

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, March 9, 2020 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Holder, Kotynek, and McCarty with President Kuchler presiding.

ABSENT: None

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

President Kuchler asked Village Clerk John Burns to lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

A. Appointment – Liquor Commission

Trustee McCarty made a motion to approve the appointment of Trustee Beth Augustine to the Liquor Commission, seconded by Trustee Holder. The motion carried on a voice vote.

President Kuchler reported that the Village Board has been working on elements related to the intergovernmental agreement with the MWRD to further our mutual storm water management objectives. President Kuchler reported that the Village Board was postponing the scheduled closed session until the next Village Board meeting in April, in order to allow staff and the staff of the MWRD additional time to finalize the draft agreement for review and consideration.

President Kuchler announced that in response to Coronavirus, the Village of La Grange, La Grange Park and Western Springs, in concert with the Lyons Township Area Communications Center, have developed a standard set of protocols for patient care, employee safety and to safeguard public health. President Kuchler announced that he also personally participated in a conference call with Chicago Mayor Lightfoot and our Fire and Police Chiefs have been actively involved in national, state and local planning related to the virus. Another conference call with Mayor Lightfoot's office will be held on Tuesday, March 10. This is an evolving issue and our staff has been receiving updates and guidance from the Department of Public Health and other public health agencies regularly.

President Kuchler reported that to reduce your exposure, cover coughs and sneezes with a tissue and wash hands regularly for at least 20 seconds or use an alcohol-based sanitizer. Avoid touching your eyes, nose or mouth and clean high touch surfaces regularly. If you experience symptoms such as fever, cough and shortness of breath, isolate yourself from others in your household and contact your doctor or 9-1-1. The Illinois Department of Public Health has launched a Coronavirus hotline (1-800-889-3931) and email (DPH.SICK@ILLINOIS.GOV) to answer questions from the public. Public Health officials are monitoring people who have come into contact with confirmed cases and are encouraging people to do their part to reduce the spread. In the recent Governor's press conference, the director of the Illinois Department of Public Health reportedly stated that there was only one case of community transmission among the 11 cases in Illinois, suggesting it is not yet widespread. More than 600 tests have been conducted so far. The Village will continue to keep residents updated as more information becomes available via the Village website and social media.

President Kuchler announced that residents will receive an invitation to respond online to the 2020 Census beginning March 12. The deadline to respond is April 1. The 2020 Census is the first time that the Census Bureau will offer online and phone response options as well as the traditional paper form. The Village has partnered with numerous organizations including schools, churches, social service agencies and the library, to help get the word out regarding the importance of being counted. The Village relies on a complete count in order to ensure that La Grange receives its fair share of federal and state funds for schools, roads and public services as well as congressional representation. Detailed information regarding the Census is located on the Village's website or can be found by visiting the Census website at www.census.gov.

President Kuchler announced that the Village Board conducted a Budget Workshop this past Saturday to review proposed operating expenditures for the upcoming budget year. The preliminary FY2020-21 Village Budget is available at the Village Hall, Library and online at www.villageoflagrange.com. An audio recording of the workshop has also been posted to the website. The Village budget is tentatively scheduled for a Public Hearing at the regularly scheduled Village Board meeting on Monday, April 13. Consideration of the budget is anticipated at the April 27 Village Board meeting. Residents are invited to provide comment at any time.

President Kuchler announced that he was sorry to hear of the passing of Fire Chief Terrence Vavra's father, Deacon Bob Vavra.

President Kuchler congratulated the City of Countryside on their St. Patrick's Day parade.

President Kuchler announced that the next regularly scheduled Village Board meeting for March 23 has been cancelled. The next regularly scheduled Village Board meeting will be held on Monday, April 13 at 7:30 p.m.

3. **MANAGER'S REPORT**

Village Manager Andrianna Peterson announced that Spring Clean Up will be held the week of April 6 on a resident's regular collection day only. To participate, residents are required to affix three stickers in total to the unlimited household refuse set out for collection. Certain expectations apply such as construction and demolition debris, hazardous materials and the like.

Mrs. Peterson also announced that the Village offers a free brush pick-up service once per month from April through November starting on the first Monday of the month. Types of brush include tree branches and shrub trimmings. Residents are invited to put these items out for removal on the Sunday prior to the week of pick-up, but no later than 7:00 am on the first Monday of each month. Brush pick-up generally starts on the east end of the Village one month, and then on the west end of the Village the following month. The brush pick-up program takes about one to two weeks to perform.

4. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**

Marco Conte, owner of Marco's Kitchen at 26 S. La Grange Road, thanked the Village of La Grange for the warm welcome and explained that Marco's Kitchen will provide romantic, international cuisine. He expects to open the first week of April and will begin taking reservations starting April 6.

President Kuchler thanked him for his investment in La Grange.

5. **CONSENT AGENDA AND VOTE**

- A. Ordinance – Creating an Additional Class A-2 Liquor License, MG-Cuisine LLC d/b/a Marco's Kitchen
- B. Ordinance – Text Amendments Relating to Articles V, IX, XII, and XVI of the La Grange Zoning Code
- C. Agreement – Arborist Services
- D. Purchase – Audio Equipment for Auditorium
- E. Agreement – Village Attorney Engagement Letter
- F. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, February 24, 2020

G. Consolidated Voucher 200309

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Holder inquired as to the difference between CBD products and Kratom products in the proposed Zoning Text amendments. Community Development Director Jones responded that the sale of CBD and Kratom products are permitted when they account for a small portion of retail stock.

Trustee Holder inquired as to the budget for the arborist contract, and how much the contract is expected to cost for the current and next fiscal year. Public Works Director Gillingham responded that the \$40,000 represents the average yearly cost for the service. This was a new service two years ago, so the Village now has financial data over the last two years to provide a better estimate for the expected contractual yearly cost for the service. Mr. Gillingham also pointed out that the cost of the service is less than maintaining a full-time arborist position. Trustee Holder asked if this was a time and materials contract. Mr. Gillingham responded that it was, and that a task order is issued for all work completed by the consultant.

Trustee Augustine inquired if consideration of live music and noise would be discussed in connection with the Zoning Code text amendments. Mrs. Jones responded that they would be discussed at a later Village Board Meeting.

Trustee McCarty inquired if the changes in the Zoning Code regarding expansion of non-conforming corner-side yards would have impacted a recent resident petition. Mrs. Jones responded that the amendments would not have affected that request as they were requesting a front yard variation.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, and McCarty
Nays: None
Absent: None

6. CURRENT BUSINESS

A. Contact Extension – Residential Solid Waste Collection and Disposal Services

President Kuchler asked Trustee Holder to introduce the item. Trustee Holder noted that the Village's current residential refuse and recycling contract with Republic Services expires on April 30, 2020. In anticipation of the expiration of the contract, the Village conducted an on-line resident preference survey of refuse program option in October 2019. The Environmental

Quality Commission also provided suggestions to the Village Board regarding the renewal of the Village's refuse contract.

In December 2019, the Village initiated a Request for Proposal (RFP) process for residential solid waste collection services. The RFP requested pricing for three different program structures including: 1) continuation of the current program (residents continue to choose totes or stickers); 2) a Village-wide tote program with a monthly flat subscription price (no stickers); and 3) a Village-wide tote program with electronic technology where a resident only pays when refuse is set out for collection. A proposal for several other new optional curbside program enhancements such as electronics recycling, composting and household hazardous waste disposal was also requested.

The Village received three submittals from qualified contractors, including Republic Services, which are in the process of being evaluated.

The Village asked Republic Services to extend the current contract with no change in service, significant terms or pricing until July 31, 2020. Proposed changes to the existing insurance language have been reviewed by our insurance company, IRMA. The extension will allow additional time for the Village Board to: 1) select a preferred hauler; 2) select a preferred program option; 3) approve a new refuse contract; 4) communicate with residents about the selected program and potential enhancements; and 5) prepare for the delivery of new totes, stickers, etc. as necessary.

A motion was made by Trustee Holder to approve a Contract Extension Agreement with current service provider, Republic Services, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, and McCarty
Nays: None
Absent: None

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

Resident James Pavlecic, 801 Country Club Drive, thanked the Village Board for their time. He provided cast iron reflectors that were placed in the street when Brainard Avenue was rebuilt by the Cook County Highway Department many years ago. He explained that the reflectors had been flipped onto his lawn and were currently missing the reflective component, rendering them ineffective.

President Kuchler thanked Mr. Pavlecic for bringing the issue to the attention of the Village Board and noted that the Department of Public Works would continue to monitor the situation.

8. TRUSTEE COMMENTS


None.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 7:57 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Kotynek. Approved by a voice vote.


Mark A. Kuchler, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: March 23, 2020