

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

OCTOBER 9, 2017

Commissioner Penicook called the meeting to order at 7:05 P.M.

PRESENT: Commissioners Penicook, Lacey, Ashby, Jacobs*

ABSENT: Commissioner Vear

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Kevin Miller, Superintendent of BASE Leanna Hartung, Fitness Center Supervisor Jenny Clark, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock

* Commissioner Jacobs arrived at 7:09 P.M.

Commissioner Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Public Hearing Meeting

Public Hearing Concerning the Intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois to Sell Not To Exceed \$320,000 General Obligation Limited Tax Park Bonds for the Payment of Land Condemned or Purchased for Parks, for the Building, Maintaining, Improving and Protecting of the Same and the Existing Land and Facilities of the District and for the Payment of the Expenses Incident Thereto. (BINA Hearing)

At 7:06 P.M. President Penicook opened the Public Hearing concerning the intent of the Park District to sell not to exceed \$320,000 General Obligation Limited Tax Park Bonds. Commissioner Ashby suggested having a schedule next year showing principal and interest payments on our debt to 2037. There were no letters, communications or individuals from the public attending for comments; therefore President Penicook closed the BINA Hearing.

Commissioner Jacobs arrived at 7:09 P.M.

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At 7:10 P.M. Commissioner Ashby motioned to close the BINA Hearing. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Lacey, Jacobs
NAYES: None
ABSENT: Commissioner Vear

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Consent Agenda

Commissioner Lacey motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of September 11, 2017; Item 3.2 Approval of the Executive Session Meeting of September 11, 2017; Item 3.3 Approval of the Financial Report dated September 30, 2017; Item 3.4 Approval of the Consolidated Vouchers for October dated October 9, 2017. Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Lacey, Jacobs
NAYES: None
ABSENT: Commissioner Vear

Staff Reports

Director's Report

Update on the Construction and Progress of the PDLG Fitness Center

Director Bissias stated the fitness center is 99.5% complete. He is waiting for one vendor to complete work in the locker rooms. He noted the fitness center has had many compliments.

Update on Grand Opening of the Fitness Center on October 14th

Director Bissias stated the grand opening of the fitness center is Saturday October 14, 2017 from 9:00 A.M. to 12 Noon. Fitness Center Supervisor Jenny Clark stated there will be demonstrations, sample classes, meet the trainers, and giveaways of a one-year membership and three one-hour training sessions. The radio station The River 99.9 will be here live. Fitness Center Supervisor Clark stated there are 535 members as of today. She is happy with the increasing numbers registering and attending classes. She is evaluating, getting feedback from members, and adjusting classes.

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Update of other Park District Matters

Meadowbrook Manor Playground

Director Bissias stated that after the site inspection, it was determined that there is plenty of room on the site for the Meadowbrook playground and no trees will be removed. The playground will be installed in late fall or early spring.

Staff Comments

Superintendent of Recreation Kevin Miller stated fall session 1 classes are ending and staff is getting ready for fall session 2. Basketball is starting next week. He represented the Park District at the fire station open house last Saturday.

Superintendent of BASE Leanna Hartung stated that 25 children attended the Columbus Day camp today and 50 children will attend tomorrow's camp. She stated staff completed their training for IDHS. She and her assistant Melissa have been working on the BASE website. She added that there will be an all-staff Park District safety training on Tuesday, October 17, 2017.

Superintendent Leynette Kuniej stated that on October 1, 2017 she ran the first fitness center installment billing. There were 460 monthly installments and it all went smoothly.

Superintendent of Facilities Chris Finn stated the Rec Center has been busy with programs, rentals, a SEASPAR volleyball tournament, and an Illinois Regional Special Olympics Volleyball tournament. There were some issues with the soccer groups and conditions of the fields. Commissioner Vear was updated on all the issues and how it was handled. The Halloween Party is Friday October 27, 2017.

Attorney Report

None

Treasurer Report

None

Action Items

Discussion and/or Possible Vote on the La Grange Fitness Medical Emergency Response Plan

Director Bissias stated the emergency plan was professionally written by PDRMA and reviewed by our attorney. Every employee must be trained and understand the plan. Commissioner Ashby motioned to accept the La Grange Fitness Medical Emergency Response Plan. Commissioner Lacey seconded the motion which passed unanimously by Voice Vote.

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Discussion and/or Possible Vote on Landscape Donation Agreement

President Penicook explained that the neighbor who borders the south of Waiola Park would like to donate landscape design, plantings and upkeep of the Park District's adjoining property. President Penicook is requesting Board approval with final changes after review from the board president, attorney and director. No invasive species were suggested to be added to the agreement. Commissioner Jacobs motioned to accept the Landscape Donation Agreement subject to final review by our attorney, board president and director. Commissioner Lacey seconded the motion, which passed unanimously by Voice Vote.

Board Business

Old Business

None

New Business

Discussion and/or Possible Vote on Board Meeting Dates for 2018

After Board discussion, Commissioner Jacobs motioned to approve the board meeting dates for 2018 as outlined in the board packet. Commissioner Ashby seconded the motion which passed unanimously by Voice Vote.

Committee Reports

Administration Committee (Commissioner Penicook)

President Penicook stated she did some work on the minutes and the landscape agreement this month.

Public Relations Committee (Commissioner Lacey)

None

Finance & Capital Project Committee (Commissioner Ashby)

None

User Group Committee (Commissioner Vear)

None

Marketing Committee (Commissioner Jacobs)

Commissioner Jacobs stated her committee met on September 19, 2017. They discussed the website, social media and marketing. The main topic was the fitness center.

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Jacobs commented that the annual National Park & Recreation Conference in New Orleans which staff attended sounded great. She was interested in the media session that Superintendent of Recreation Miller attended. He stated he would send her some information about it. Commissioner Jacobs added she and her husband and son are enjoying working out at the fitness center.

Commissioner Ashby appreciated the update on the fitness center and is glad to hear it is going well so far. His neighbor did a video tour of the fitness center on Facebook. It had over 2,000 hits.

President Penicook stated staff is making progress with the MBO's. She remarked that the fitness center has been all-encompassing and it is good to see other projects are getting done.

Executive Session

None

Adjournment

Commissioner Lacey moved for adjournment at 7:50 P.M. The motion was seconded by Commissioner Ashby and passed unanimously by Voice Vote.



Constantine Bissias, Secretary
Approved 11/13/2017



Mary Ellen Penicook, President