

# PARK DISTRICT OF LA GRANGE

**BEFORE AND  
AFTER SCHOOL  
PROGRAM**



**APPLY TODAY**

**2023-2024 SCHOOL YEAR  
SD 102 & ST. FRANCIS XAVIER**

- Site Leader**
- Assistant Site Leader**
- Program Support Staff**

**PART TIME MONDAY - FRIDAY  
6:45AM-8:30AM & 2:45PM-6PM  
WEDNESDAY 2PM-6PM**

For more info,  
email [leannahartung@pdlg.org](mailto:leannahartung@pdlg.org)  
or call (708) 588-2233. Applications available  
online at [www.pdlg.org](http://www.pdlg.org) or in person at  
536 East Avenue, La Grange, IL

## DUTIES INCLUDE ...

Assisting with daily activities,  
program set up, serving snack,  
homework help, arts crafts, cooking  
projects, supervising outside gym time.  
Computer skills preferred for Site Leader  
positions. Salary based on experience.



# Park District of La Grange

## APPLICATION FOR SEASONAL/PART TIME EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital status or veteran status, the presence of non-job-related medical condition or handicap, or any other legally protected status.

Position applying for \_\_\_\_\_ Date \_\_\_\_\_

Part Time \_\_\_\_\_ Temporary \_\_\_\_\_ Seasonal \_\_\_\_\_

Date available for work \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Initial

Address \_\_\_\_\_  
Number Street City State Zipcode

Telephone (\_\_\_\_) \_\_\_\_\_ Social Security Number \_\_\_\_\_

Drivers License Number \_\_\_\_\_

Are you a Park District of LaGrange resident? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been employed here before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when \_\_\_\_\_

Are you 18 years of age or older? \_\_\_\_\_ If not please state your age \_\_\_\_\_

A work permit is required if you are under 18 years of age

Are you prevented from lawfully becoming employed in this country because of Visa or immigration status? Yes \_\_\_\_\_ No \_\_\_\_\_

(Proof of citizenship or immigration status will be required upon employment)

Have you been convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_

(conviction will not necessarily disqualify applicant from employment)

If yes please explain \_\_\_\_\_

**AN EQUAL OPPORTUNITY EMPLOYER**

**EDUCATION**

Name, City, State	Course of Study	No. of Years	Graduate?
High School			
College/University			
Business/Trade School			

**EMPLOYMENT EXPERIENCE (List most recent first)**

Name of Company	Job Title	Dates Employed FROM	TO
Address	City, State, Zip	Telephone Number	
Supervisors Name	Beginning Salary	Ending Salary	
Duties			
Reasons for Leaving			
Name of Company	Job Title	Dates Employed FROM	TO
Address	City, State, Zip	Telephone Number	
Supervisors Name	Beginning Salary	Ending Salary	
Duties			
Reasons for Leaving			

**PERSONAL REFERENCES**

Name	Address	Years Known	Telephone

**APPLICANT'S STATEMENT**

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This Application for Employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

The applicant understands that neither this document or any offer of employment from the employer constitutes an employment contract unless a specific document to that affect is executed by the employer and employee in writing.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may be grounds for discharge. I also understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant\_\_\_\_\_

Date\_\_\_\_\_