

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
HELD AT THE ADMINISTRATIVE OFFICES  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**DECEMBER 16, 2010**

**President Penicook called the meeting to order at 7:36 P.M.**

PRESENT: Commissioners Penicook, Walsh, Belcaster, Kelpsas, Ashby\*

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Laura Gallagher, Assistant Superintendent of Recreation Chris Finn, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Rob Bush, Thom Rae, Brian Hudson from Suburban Life, Alex Keown from Patch.com, Dave Emmanuel from Public Research Group

\* Commissioner Ashby arrived at 8:35 P.M.

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Commissioner Kelpsas motioned to table Item 2.2 Presentation of Appreciation Certificate to Former Commissioner Robert Metzger. Commissioner Belcaster seconded the motion which passed unanimously by Voice Vote.

**Communications, Presentations & Declarations**

*Public Comments/ Participation*

None

*Monthly FOIA Summary*

Commissioner Kelpsas stated there had been FOIA requests in November and December and all three requests were from Thom Rae of La Grange Today. Detailed information regarding the FOIA summary can be viewed in the Board Packet.

**Consent Agenda**

Commissioner Walsh motioned to approve Item 3.1 Approval of Employment Agreement with Executive Director; Item 3.2 Approval of the Regular Board Meeting of November 18, 2010; Item 3.3 Approval of the Minutes of the Executive Board Session of November 18, 2010; Item 3.4 Approval of the Financial Report dated November 30, 2010; Item 3.5 Approval of the Consolidated Vouchers for December dated December 16, 2010. Commissioner Kelsas seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Belcaster, Kelsas

NAYS: None

ABSENT: Commissioner Ashby

**Staff Reports**

Director Bissias stated he would have the information from Little League regarding financial assistance for field improvements at the January meeting.

Director Bissias stated he received a letter from PDRMA stating we will be awarded the \$1,500 excellence award again this year.

Superintendent of Finance Leynette Kuniej stated the Park District has received 78% of the tax revenue thus far.

Assistant Superintendent of Recreation Chris Finn corrected his Board report with the correct name of Sally Head fitness instructor instead of Sally Field. Our Rec Center will be showcased on Fox News on December 23, 2010 at 9 P.M.

Both President Penicook and Commissioner Kelsas complimented staff on their informative and concise board reports.

Superintendent of Finance Leynette Kuniej stated the additional preschool section, summer softball, and an increase in rentals all contributed to the increase of gross profits in her board report.

The Board discussed open gym availability with staff. Staff hoped complaints would go directly to them to be rectified instead of the board.

Staff updated the Board on a theft in the building and encouraged our patrons to use the available lockers.

**Attorney Report**

Attorney Rob Bush updated the status and timeline of the Gordon Park court cases. He stated the Park District was granted leave to sell the property at Gordon Park and nothing would prevent the Park District to do so.

**Treasurer Report**

None

**Action Items**

*Discussion\Approval of Ordinance 10-10 First Amendment of an Agreement for Transfer of Property between the Park District of La Grange and the Village of La Grange*

Attorney Bush discussed the transfer agreement with the Board. Commissioner Walsh motioned to approve the Ordinance 10-10 First Amendment of an agreement for transfer of property between the Park District of La Grange and the Village of La Grange. Commissioner Kelsas seconded the motion, which passed unanimously by Roll Call Vote as follows:

|         |   |
|---------|---|
| AYES:   | Commissioner Penicook, Belcaster, Kelsas, Walsh |
| NAYES:  | None  |
| ABSENT: | Commissioner Ashby                              |

**Board Business**

***New Business***

*Discussion of Draft Fitness Center Feasibility Study*

The Board discussed the first draft of the Fitness Center Feasibility Study with Dave Emmanuel from Public Research Group. Director Bissias stated the filed grant must be pulled by the end of January if the Board decides this project is not feasible. The Board agreed that staff must be involved in this decision. President Penicook stated Board consensus is needed if keeping the grant and a resolution is needed if pulling the grant.

Commissioner Ashby arrived at 8:35 P.M.

*Annual Review and Approval of Park District Mission Statement*

Commissioner Walsh motioned to approve the Park District Mission Statement. Commissioner Kelsas seconded the motion, which passed unanimously by Voice Vote.

*Annual Review and Approval of 2011-2012 PDLG Goals*

Commissioner Belcaster motioned to retain the Park District Goals. Commissioner Kelsas seconded the motion, which passed unanimously by Voice Vote.

*Review and Adoption of 2011 Monthly Board Meeting Dates*

Commissioner Belcaster motioned to adopt the 2011 Regular Board Meetings for the second Monday of the month beginning in February with exception of April when it will be the third Monday. Commissioner Kelsas seconded the motion, which passed unanimously by Roll Call Vote as follows:

**REGULAR BOARD MEETING – DECEMBER 16, 2010**

AYES: Commissioners Penicook, Belcaster, Ashby, Kelpsas, Walsh  
NAYES: None  
ABSENT: None

***Old Business***

*Review of MBO's for Fiscal Year 2010-2011*

Director Bissias stated the review of MBO's is a quarterly progress report requested by the Board. A few of the MBO's were discussed.

**Committee Reports**

*Administration Committee*

None

*Marketing Committee*

Commissioner Kelpsas stated the marketing committee should be moved from a Board to a staff level committee. He proposed changing this committee to a public relations committee. President Penicook nominated Commissioner Kelpsas to head the Public Relations Committee.

*Finance Committee*

Director Bissias stated there was an initial meeting with Commissioner Ashby on the budget.

*Capital Projects Committee*

None

*Recreation Committee*

None

*Park and Facility Committee*

Commissioner Belcaster stated he will arrange a meeting to discuss a fitness center.

President Penicook stated she would amend the committees for the next meeting.

**Board Member Comments**

Commissioner Kelpsas stated he would like a board policy to support the National Park and Recreation initiatives.

Commissioner Ashby thanked staff for working with the Board on all the new projects the Board is taking on to improve the Park District.

Commissioner Belcaster thanked Director Bissias and Superintendent of Finance Leynette Kuniej for meeting with him earlier this evening to discuss the fitness center.

President Penicook thanked staff for a new motivation this year. She sees things happening here at the Park District, and a feeling of community that cannot be measured and hopes it will continue.

**Executive Session**

At 9:44 P.M. Commissioner Kelsas motioned the Board convene to Executive Session pursuant to Item 11.2 Acquisition, Lease and/or Disposition of Real Property, 5 ILCS120/2 (c)(5&6); Item 11.3 Personnel, 5 ILCS 120/2 (c)(1); Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Belcaster, Kelsas, Ashby  
NAYES: None  
ABSENT: None

The Board Meeting resumed at 11:40 P.M.

There were no action items from Executive Session to vote on.

**Adjournment**

Commissioner Walsh moved for adjournment at 11:40 P.M. The motion was seconded by Commissioner Kelsas and carried.

  
Mary Ellen Penicook, President

  
Constantine Bissias, Secretary

*Approved 01/20/2011*