

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, May 11, 2020 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, May 11, 2020. This Regular Scheduled Meeting will be held via video conference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda
- 1.3 **Remote Participation**
 - 1.3.1 **Board to Entertain a motion to permit Commissioners Vear, O'Brien, Jacobs, Collins and Opyd to participate remotely.**

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

Public Participation Instructions:

- Computer access: Join the Zoom meeting:
- <https://us02web.zoom.us/j/84634855599?pwd=ck1kVTYvWFN3dFZFd1dYZk5nK0RuZz09>
- Meeting ID: 846 3485 5599
- Password: 008597
- Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799
- Android phones/tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app through the Google Play Store or Apple Store. Open the app on your device.
- Meeting ID: 846 3485 5599
- Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.
- Everyone is automatically muted. If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak.
- Comments for Open Forum
- Question may also be emailed to deanbissias@pdlg.org by 5:00pm on 5/11/2020 to be read at the meeting.

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Executive Session Board Meeting of March 9, 2020
- 3.2 Approval of the Minutes of the Regular Board Meeting of April 13, 2020
- 3.3 Approval of the Minutes of the Special Board Meeting/Workshop of April 27, 2020
- 3.4 Approval of the Financial Reports dated April 30, 2020
- 3.5 Approval of the Consolidated Vouchers for May dated May 11, 2020

4.0 STAFF REPORTS

- 4.1 Director's Report
- 4.2 Staff Reports

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and Possible Approval of an Easement Agreement with ComEd Along East Side of Gordon Park

8.0 BOARD BUSINESS

- OLD BUSINESS**
- NEW BUSINESS**

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

5-08-2020

Dean Bissias
Board Secretary

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, May 11, 2020. This regular scheduled meeting will be held via video conference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
5/08/2020



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2020**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 13

Monday, February 3 *(Note this meeting is on the first Monday of the month)*

Monday, March 9 *(2020-2021 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 13

Monday, May 11

Monday, June 8

Monday, July 13

Monday, August 17 *(Third Monday due to Endless Summerfest)*

Monday, September 14

Monday, October 12

Monday, November 9

Monday, December 14

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

**TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: MAY 11, 2020**

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Executive Session Board Meeting of March 9, 2020

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Regular Board Meeting of April 13, 2020

CONSENT AGENDA ITEM 3: Approval of the Minutes of the Special Board Meeting/Workshop of April 27, 2020

CONSENT AGENDA ITEM 4: Approval of the Financial Reports Dated April 30, 2020

CONSENT AGENDA ITEM 5: Approval of the Consolidated Vouchers for May dated May 11, 2020

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

APRIL 13, 2020

President Vear called the meeting to order at 7:01 P.M.

PRESENT: Commissioners Vear, Jacobs, *Collins, O'Brien, Opyd

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Kevin Miller, Superintendent of BASE Leanna Hartung, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price

*Commissioner Collins joined the meeting remotely at 7:09 P.M.

President Vear welcomed everyone to the meeting and asked for any changes to the agenda.

Director Bissias stated that approval of Item 3.2, the minutes of the Executive Session Board Meeting of March 9, 2020 will be removed from the Consent Agenda. He also stated that the Public Hearing regarding the budget which was scheduled for tonight was cancelled and will be rescheduled.

Commissioner Jacobs motioned for the Board to permit Commissioners Vear, O'Brien, Jacobs, and Opyd to participate remotely via Zoom. Commissioner Opyd seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd

NAYES: None

ABSENT: Commissioner Collins

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Consent Agenda

Per Commissioner Jacobs’ request, Item 3.2 Approval of the Minutes of the Executive Board Meeting of March 9, 2020 was removed.

Commissioner Opyd motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of March 9, 2020; Item 3.3 Approval of the Financial Reports dated March 31, 2020; Item 3.4 Approval of the Consolidated Vouchers for April dated April 14, 2020. Commissioner Jacobs seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd
NAYES: None
ABSENT: Commissioner Collins

Staff Reports

Director's Report

- Administrative staff has been working hard from home, and the maintenance department has been busy working in the parks and recreation center cleaning the facility and doing extra tasks such as cleaning fans and ductwork.
- He has dealt with many calls and emails related to problems in the parks with large groups of people congregating there in defiance of the State mandates during the pandemic.

Commissioner Jacobs requested additional details.

- Director Bissias explained that groups of 10-15 people have been playing basketball, large groups have been playing soccer, and groups have been congregating on the courts. This is against the Governor’s order to stay at home. Playgrounds are closed per the Governor’s order, but we have also had to close the basketball and tennis courts due to their misuse. There has also been an increase in vandalism. He has been in contact with the village manager, and the police department is patrolling regularly and often. The Village is dealing with similar issues in downtown La Grange. The parks themselves remain open and patrons can walk in the parks and on the paths.

Commissioner Jacobs said it was a good idea to close the courts in addition to the playgrounds, and she is glad the police are increasing patrols. It is important that people can still access the parks to walk and be outdoors.

*Commissioner Collins joined the meeting remotely at 7:09 P.M.

- Director Bissias stated that staff members advise him when they are going to be in the office so we can maintain social distancing.

REGULAR BOARD MEETING – APRIL 13, 2020

- He explained that the District's finances will still be on budget due to our fiscal strength, but without the cushion we previously had.

Commissioner Vear asked that the Supt. of Finance expand on the financials.

- Supt. of Finance Leynette Kuniej stated that approximately \$45,000 in refunds have been issued as of April 7th. We have received about a dozen unemployment claims so far, and she receives an update on claims every few days. Refunds for dance classes and the BASE program still need to be processed.
She has been taking webinars from the CPA Society.
- Director Bissias stated that the current payroll only consists of the 18 full-time employees, which includes 5 maintenance staff. We cannot determine when or how many part-time staff members will be rehired until the Governor announces his plan for reopening businesses. Once we have this information, department heads will meet to determine the rehiring plan based on which programs will resume and be sure that we are ready to open. The BASE program cannot resume until we know when the schools will reopen.
- He complimented Supt. of Recreation Kevin Miller and the recreation department for an outstanding job on the drive-through Easter egg pick-up event, which was held on Friday in lieu of the annual Easter egg hunt that had to be cancelled due to the pandemic. The only complaint was that we ran out of eggs, which was due to the large turn-out.

Commissioner Collins asked how the Governor's office is communicating information to the District.

- Director Bissias stated that he receives legislative updates from IAPD and information from PDRMA, IPRA, and televised news reports. He also meets weekly with other park district directors via Zoom.
- He explained that there is no current plan for government aid for the losses suffered by municipalities from the pandemic. He and the Supt. of Finance filed a report with FEMA, and he hopes we can file a claim down the road. As our insurer, PDRMA is not liable because the coronavirus crisis has been declared an Act of God by the government.

Staff Comments

Superintendent of Facilities Chris Finn

- He is working closely with Facility Rental Coordinator Andrea Weismantel on cancelling and rescheduling facility rentals booked for the end of March and all of April. We have received numerous emails asking when we will be open for rentals.
- He has been in contact with our user groups, who normally would have begun field use in April. The fields will be in good shape when they open due to the break this month.

REGULAR BOARD MEETING – APRIL 13, 2020

- He has attended many Zoom meetings with other parks & recreation professionals where information is shared on how other districts are dealing with the pandemic.
- He is being proactive to prepare for our reopening, and has ordered PPE for staff, to keep staff and patrons safe. He is in regular contact with other staff members.

Superintendent of Finance Leynette Kuniej

- She provided her comments during Director Bissias' report.

Superintendent of BASE Leanna Hartung

- She has taken several webinars and is working on AFC billing.
- She is making plans for summer camp, however, making reservations for outings is difficult due to closures.
- She has responded to many emails and has sent emails to parents with resources for children's activities to do at home.

Superintendent of La Grange Fitness Jenny Bechtold

- She has participated in online seminars, webinars and meetings during our closure. She is on a committee for an IPRA fitness group of approximately 50 professionals. They are investigating best practices that will unite park districts when they reopen their fitness centers, such as reducing touch points.

Commissioner Jacobs asked if she was offering any virtual fitness classes or posting any videos.

- We are not offering virtual classes but are providing written workouts. Our demographic does not include a high number of online users, and there are issues with music licensing fees, providing an instructor, and the lack of an IT department. After discussions with Dean and Kevin it was decided to consider virtual classes with a long-game plan, possibly adding it as a feature for memberships to become a revenue generator.
- She is currently offering a step-up challenge for the community to walk 10,000 steps per day and submit their counts.

Commissioners Collins asked how the fitness center would provide a safe environment upon reopening.

- Jenny reported that we would open in phases and block off some of the equipment to create space for social distancing. We are also investigating changing the sinks and toilets to touch-free operation. We want to keep everyone safe. The plan for reopening will also depend on directives to come from the Governor.

President Vear asked about the number of cancelled memberships and other districts' cancellations.

- Jenny stated that we have only had approximately 30 memberships cancelled. We have 2,767 members, including memberships that expired during our closure, which we will extend.
- In speaking with other districts, they estimate an average of 20% loss in members. Our advantage is that La Grange is a higher income community and our price point is low in comparison to other fitness centers, however, we have an older demographic, so safety must be our number one priority.

President Vear asked staff if outdoor field work is being done during the closures, and Commissioner Jacobs inquired about mulching trees and repairing holes in the crushed gravel trails at the parks.

Superintendent of Facilities Chris Finn responded

- Chris stated that as soon as the weather cooperates, we will reseed and fill the holes in the soccer field at Waiola Park. It will then be fenced off as it is being rested this year.
- The gymnasium floors have been resurfaced during our closure so that they will not be closed in August, as originally planned. We will also have the carpets cleaned and are completing maintenance items as the budget allows.
- He will investigate repairing the pothole in the basketball court at Elm Park.
- We obtain free mulch from the Village and are waiting for them to chip trees before we can begin mulching our trees. This is working with an organization to try to obtain discounted or free crushed gravel for the trails.

Superintendent of Recreation Kevin Miller

- He is accomplishing a lot working from home and is in the office on Tuesday mornings.
- He has been busy working on contingency plans for our reopening, researching virtual and e-sports, talking to contractors to determine their readiness to teach classes, and gauging what our staff could teach themselves.
- Summer registration begins this Thursday for residents and next week for non-residents.
- He has postponed the start of first session summer fitness classes to the week of 5/18.
- He is evaluating training for summer camp staff in view of the pandemic, with possibly offering online training.

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- The Easter egg drive-through giveaway went well with 18 cars in line when it opened at 9 A.M. Eggs were provided to 123 cars in just half an hour. He did not anticipate such a high turnout.

Attorney Report

Attorney Derke Price said that the District is on top of everything at this time. A new portal for the federal government’s CARES Act indicates that any potential cost recovery for park districts’ losses will be handled through the State. He suggested that high school e-sports clubs are a good resource to obtain contacts for coaches and participants to drive participation in e-sports that we may potentially offer.

Treasurer Report

None

Action Items

None

Board Business

Old Business

None

New Business

None

Item 4.1.1

The Board agreed that the cancelled March budget/MBO meeting will be rescheduled as an electronic meeting via Zoom on April 27, 2020 at 6:00 P.M.

Committee Reports

Administration Committee

None

Parks and Open Lands

Commissioner Jacobs stated that they did not meet this month but discussed the \$6,000 tree planting budget last month. They would like to utilize these funds allocated in the capital budget to beautify the parks with trees, benches, and landscaping.

Finance & Capital Project Committee

None

User Group Committee

None

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Marketing/ Social Media Committee

Commissioner Opyd stated that he would like to obtain demographics information from our user groups such as Little League and soccer, which would be helpful when these groups make presentations to the Board.

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner O'Brien thanked Director Bissias and the staff for all they have done during the last month, from dealing with complaints, park issues, and the great egg giveaway.

Commissioner Collins echoed Commissioner's compliments.

Commissioner Opyd said that we will get through the current adversity and come through the other side.

Commissioner Jacobs stated that she likes the information on our web site and thanked staff for their dedication. Our parks are important to the health and well-being of the community.

President Vear stated that he is proud of Dean and the staff for the good direction taken with the decisions on facility closures, the care provided to our parks, and keeping the public and staff safe.

Executive Session

None

Adjournment

Commissioner Collins moved for adjournment at 7:52 P.M. The motion was seconded by Commissioner Opyd and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary

Approved 05/11/2020

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS
ELECTRONIC MEETING HELD VIA ZOOM**

APRIL 27, 2020

President Vear called the meeting to order at 6:03 P.M.

PRESENT: Commissioners Vear, Jacobs, Collins, O'Brien, *Opyd

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Supt. of Finance
Leynette Kuniej, Supt. of Facilities Chris Finn, Supt. of
Recreation Kevin Miller, Supt. of BASE Leanna
Hartung, Assistant Supt. of BASE Melissa Seaberg,
Supt. of La Grange Fitness Jenny Bechtold,
Marketing & Events Supervisor Teresa Chapman,
Finance & Personnel Assistant Terri Kuzel,
Admin. Supervisor/Recording Secretary Linda Muth

OTHERS PRESENT: Treasurer Robert Metzger

*Commissioner Opyd joined the meeting remotely at 6:10 P.M.

President Vear welcomed everyone to the meeting and asked for any changes to the agenda.

Director Bissias stated that this MBO & Budget Workshop is a Special Meeting.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Board Business

Board and Staff Discussion on General Operations Budget for 2020-2021

(A draft copy of the 2020-2021 General Operation Budget is currently on display as of March 10, 2020)

President Vear stated that the budget was produced prior to the coronavirus pandemic.

Director Bissias requested that the Board accept the budget as presented. We don't know how the pandemic will continue to affect our operations at this time. If major changes are required during the fiscal year, a revised budget will

SPECIAL BOARD MEETING – APRIL 27, 2020

be submitted to the Board for approval. He and Supt. of Finance Kuniej are creating an internal budget and will track expenses closely.

*Commissioner Opyd joined the meeting remotely at 6:10 P.M.

Treasurer Robert Metzger stated that the budget is very detailed and that Director Bissias and department heads followed the same process as in past years. Expenses are a bit overstated because the budget assumes that recreation programs will be fully delivered, and does not account for program cancellations, which in turn reduce program expenses. Historically, the District does well from a profit and loss perspective. For fiscal year 2019-2020 we are projecting approx. \$335,000 revenue over expenditures.

Treasurer Metzger explained that he met with President Vear, Director Bissias, and Supt. of Finance Kuniej to review the proposed budget line by line, and it is thorough, well done, and is a sound budget as done prior to the pandemic.

Supt. of Finance Kuniej provided details on revenue lost to date due to the coronavirus. In March and April, programs and facility rental refunds were approx. \$52,000 and the BASE program issued approx. \$38,000 in refunds. With April preschool and April/May fitness center installments not billed, total losses are approx. \$200,000. If summer day camp deposits of \$31,000 need to be refunded, she estimates that lost revenue will total around \$250,000. Considering these losses and expense cuts we have made, the current fiscal year 2019-2020 may end up at approx. \$300,000 revenue over expenses. This does not include the increase in unemployment expense. Going forward we should increase our unemployment liability approx. \$50,000. Currently, only 25% of furloughed employees have filed for unemployment.

Treasurer Metzger recommended the budget be evaluated again this summer, post COVID-19, and that we not overreact right now. Property tax and replacement tax are solid, but revenue for BASE, the fitness center, rentals, and programs is unpredictable. He stated that potential loss of income on the recreation side would be significantly offset by the reduction in related expenses.

Commissioner Collins asked which expenses in the proposed budget are fixed and will not change.

Treasurer Metzger gave an overview of the expenses and explained that most are variable and can be managed. Fixed expenses include debt service, computer software, graphic design, utilities, and facility maintenance services/contracts. The largest expenditure is salary and wages, which is variable.

Commissioner Jacobs asked which maintenance contracts are the largest and

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if any of them have changed.

Supt. of Facilities Finn stated that maintenance expenditures include the alarm systems, dumpster service, HVAC, plumbing, electrical, elevator, uniforms, and portable toilets for the parks. If the facility remains closed then costs could go down. HVAC is a major expense and is fixed, and was over budget this year due to many units breaking down. Portable toilets and garbage pick-up may be reduced for some savings.

Director Bissias stated that unless we totally close down, we need to keep up with facility preventative maintenance.

Discussion of PDLG MBO's for Fiscal Year 2019-2020

Director Bissias explained that most MBO's for 2019-20 are complete or are on hold because they were not funded.

He summarized the MBO's that are in progress:

- A3 Repair roof at recreation center – this is budgeted as needed
- A5 Phase II ADA transition for parks – this is ongoing
- A9 Replace accounting software – project is in process
- A11 Phase I ADA plan for recreation center – this is ongoing
- A12 Obtain Nicor property – progress is being made on this MBO
- A26 Resurface tennis courts at Sedgwick Park – this MBO will be completed as soon as the weather allows
- B1 Community Garden sign – project is in process
- D1 Implement records retention program – suspended while we wait for the State to provide required assistance

President Vear and Commissioner Jacobs discussed their MBO C2 – *Investigate park land use to promote sustainability/environmental stewardship*. They agreed it should be removed from the list and that it is ongoing, with the Parks & Open Lands subcommittee addressing this. The ComEd grant application also relates to this objective.

President Vear stated that 2019-2020 was a good year and much progress was made.

Discussion and Development of MBO's for Fiscal Year 2020-2021

Director Bissias explained that he is proposing an MBO that is not included in the board packet information. In the current pandemic, and after many discussions with other park district directors, he will perform an evaluation of the total operations of the District. This will include our business plan, finances, maintenance, programs, instructors, and employee responsibilities. He estimates that 90% of park districts are doing this.

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Commissioner Collins asked how the current fiscal uncertainty will affect the MBO process. Director Bissias stated that all the objectives will be listed on the proposed MBO's for 2020-2021, with the understanding that revenue will dictate what can be done. Commissioner Opyd suggested that we consider which MBO's might provide revenue, and that we don't spend funds on things we don't need. Director Bissias indicated that our priority should be on objectives that involve safety, and we will have to evaluate which projects can wait. MBO's will be reviewed again later in the year when the budget is reevaluated.

Several of the newly proposed MBO's were discussed among the Board and staff:

- A1 Replacement plan for drinking fountains in parks – The current fountains are old and require the user to put their mouth close to the spigot. With COVID-19, it is important to replace at least one unit at each park, and units that allow bottle fill would be more sanitary.
- A2 Replace exterior doors at Waiola activity building – Director Bissias stated that new doors are needed but can wait.
- A4 Hands free plan for recreation and fitness centers – This would include ten hands free hand dryers for the recreation center and hands free hair dryers, toilets, urinals and sinks for the fitness center. CDC guidelines will be followed. It was agreed that this MBO is important. Commissioner Collins stated that we may want to wait to see what changes the summer may bring before moving forward.
- A6 Replace furnace in the maintenance department at the Recreation Center – This project needs to be done if possible.
- A7 Hydraulic lift gate – This MBO can be postponed.
- A8 Shade structure near splash pad – This MBO may be deferred, and it is unknown what health guidelines might be issued for the opening of splash pads this summer.
- A11 Virtual programming/fitness equipment – Supt. of La Grange Fitness Jenny Bechtold explained that she is researching several platforms, some of which include monthly licensing fees. The most promising option includes many terms and conditions, but we wouldn't pay anything upfront. It provides live membership-based personal training, and live fitness classes, but without interaction between instructor and students.
- A12 Inflatable movie screen and sound system – Director Bissias stated that outdoor movies would be nice to offer to the public and allow for social distancing. Teresa Chapman explained that this would be an upgrade to our current system and we might want to include a radio audio option.
- A13 E-sports and E-gaming implementation – Kevin Miller stated that fees for E-sports would only be \$10-\$15 per user, and that sponsorships would be the primary revenue generator. Current demographics have indicated that technology and food companies are popular sponsors, with

SPECIAL BOARD MEETING – APRIL 27, 2020

companies such as Best Buy, Gatorade and Target sponsoring E-sports. He explained that we would purchase gaming equipment and TV's, and could use Room 104 for gaming. Participation could be in-house or hosted online, and we could start small with BETA testing for as low as \$1,500.00. Commissioner Opyd stated that it would be great to engage the community and provide these services while trying to break even on the cost.

President Vear asked which heaters and mechanicals on the proposed MBO's are necessary and which could be deferred. Chris Finn advised that these projects are important, and he would like to be proactive vs. reactive. He provided the following details:

- A20 Replace (3) hanging heaters in maintenance area at Recreation Center – Chris stated that this MBO is necessary due to bad heat exchangers, and the system has been down for 4-5 years, requiring the use of space heaters for Claudia's office. Now that a second office has been added it is critical for heating. The cost to repair the olds units is almost as much as replacing them.
- A21 Replace furnace at Community Center – The current furnace is functional, but it is old and there are potential heat exchanger problems, which should be addressed before there is a safety issue.
- A22 Replace RTU's on roof at the Recreation Center – Chris recommended that we replace approximately 15 RTU's, doing 3-4 units per year in clusters based on proximity. Budgeting for them now will help us to avoid expensive and unplanned HVAC expenditures as happened this past fiscal year, when cracks in the heat exchangers created a safety issue and had to be addressed. The rooftop units are from 2005-2006, and the life span is 12-13 years.

President Vear asked staff if any other proposed MBO's are a priority.

- A10 Cellular timer for Gordon Park ball fields – Chris explained that the \$700 cost for this equipment is well worth the expense. Lights at the fields could be controlled remotely, which would be a plus for our user groups. It would provide energy and cost savings since lights could be turned off remotely after hours, when field use is cancelled due to inclement weather conditions.

Commissioner Collins asked for details on proposed MBO A15.

- A15 Electronic device for gym equipment – Chris explained that this device would save time and money for maintenance and recreation staff by allowing the gym curtains and baskets to be controlled from a tablet. Currently staff must clear patrons from the area and use a key inserted on the wall, keeping it inserted while each is raised/lowered separately.

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Kevin stated that this new system would allow the courts to be turned over quicker between activities with less staff.

Director Bissias stated that staff will compile the proposed MBO's in an Excel format, which will include objectives carried-over and new objectives. The MBO's and budget will be approved at the June 8, 2020 board meeting, and there will be a Public Hearing on the budget to be held at 7:00 P.M. on June 8th prior to the board meeting. Supt. of Finance Kuniej will provide the budget ordinance, and he and Chris Finn will compile the capital items. He also stated that the regular meeting on May 11, 2020 will be held via Zoom.

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Opyd stated that the public has asked him if the District will be implementing single direction use for the walking paths in the parks to facilitate social distancing. Chris Finn explained that multi directional use is recommended for maintenance issues related to the turning angle. When the track at the recreation center reopens he will close the middle lane for distancing.

Commissioner O'Brien told staff to keep up the good work.

Commissioner Jacobs suggested that we consider an MBO for strategic planning this year, possibly with a committee to take a broader look at the District. New initiatives such as E-fitness and E-learning could be included. Commissioner Opyd added that this makes sense given that Director Bissias has added an objective to comprehensively reevaluate the District as a whole. Director Bissias explained that even though our plan is ten years old, we renew it every five years, and our open space plan remains valid. Funding would be required to issue surveys and acquire new data. President Vear commented that it may be beneficial to delay a strategic planning MBO until next year when the pandemic is under control.

Commissioner Jacobs also stated that the Board donated a hackberry tree at Gordon Park as a present to the community at this difficult time. It will be planted in the northwest corner, in honor of Earth Day and Arbor Day.

President Vear explained that tonight's meeting has been a different kind of MBO meeting than we've had in the past, and he appreciates the time and thoughtfulness put forth by staff.

Adjournment

Commissioner Collins moved for adjournment at 7:41 P.M. The motion was seconded by Commissioner Opyd and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 05/11/2020

PARK DISTRICT OF LA GRANGE
STATEMENT OF REVENUES AND EXPENDITURES
April 30, 2020

5/6/2020

FUND	FUND BALANCE 05/01/2019	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 4/30/2020
GENERAL	\$ 562,735	\$ 1,124,698	\$ 928,167	\$ 196,531	\$ (150,000)	\$ 609,266
CAPITAL RESERVE	3,245,090			-	(100,000)	3,145,090
RECREATION	567,605	2,070,743	2,135,378	(64,635)		502,970
FITNESS CENTER	34,814	776,170	604,753	171,417		206,231
IMRF	75,411	176,884	102,785	74,099		149,510
PAVING & LIGHTING	88,870	25,131	95,181	(70,050)	40,000	58,820
LIABILITY INSURANCE	80,955	114,975	92,332	22,643		103,598
AUDIT	9,368	17,627	13,260	4,367		13,735
SPEC RECREATION	358,301	243,447	171,252	72,195	(99,700)	330,796
FICA/MEDICARE	96,627	120,649	105,083	15,566		112,193
TOTAL OPERATIONS	5,119,776	4,670,324	4,248,191	422,133	(309,700)	5,232,209
CAPITAL PROJECTS	419,308	116,497	790,700	(674,203)	309,700	54,805
DEBT SERVICE	50,780	1,156,326	1,124,496	31,830		82,610
GRAND TOTAL	\$ 5,589,864	\$ 5,943,147	\$ 6,163,387	\$ (220,240)	\$ -	\$ 5,369,624

TREASURER'S PROOF, CASH IN BANK:						
ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS		TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 5,819,336	\$ 5,389				\$ 5,824,725
IPDLAF	1,371,148	57,950	(181,695)			1,247,403
FIRST NATL CHKG	358,289	(48,724)	(160,467)			149,098
CASH REGISTER BANK	2,000					2,000
TOTAL CASH	7,550,773					7,223,226
Taxes Receivable	1,517,105	(56,575)				1,460,530
Accounts Receivables	-	500				500
Prepaid expense	21,560		(2,175)			19,385
Accounts Payable	(162,153)		58,683			(103,470)
Accrued Payroll	-					-
Deferred Tax Revenue	(3,069,400)					(3,069,400)
Deferred Revenue	(153,405)		(7,742)			(161,147)
FUND BALANCE	\$ 5,704,480	\$ (41,460)	\$ (293,396)		\$ -	\$ 5,369,624

PARK DISTRICT OF LA GRANGE

GENERAL FUND

5/6/2020

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE YEAR ENDED APRIL 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	Property Taxes	(383)	906,235	134	882,653	883,691	100%
01-5-00-3-40300	Asset Sale		3,445,090				
01-5-00-3-41000	Earned Interest	13,521	115,835	5,105	117,669	61,500	191%
01-5-00-3-42000	Donations				300		
01-5-00-3-42100	Contractual Services		5,393		2,467	5,000	49%
01-5-00-3-42600	White Sox Training	2,110	10,549		8,320	10,750	77%
01-5-00-3-42610	IPRA	3,522	41,974	3,509	42,785	42,500	101%
01-5-00-3-43000	Misc. Income/ Easements	551	5,601		4,839	1,500	323%
01-5-00-3-43100	Snack Machine	124	3,649	(1,000)	1,290	3,000	43%
01-5-00-3-44000	LG Endless Summer Income		17,960		24,993	15,000	167%
01-5-00-3-48000	Facility Rental - Denning	3,256	38,671	3,318	39,382	39,500	100%
TOTAL GENERAL FUND REVENUE		22,701	4,590,957	11,066	1,124,698	1,062,441	106%

EXPENSES

ADMINISTRATIVE EXPENSES

01-5-00-5-51100	Administrative Salaries	25,844	228,027	26,490	226,079	241,715	94%
01-5-00-5-51200	Clerical Wages	7,830	50,018		45,611	50,418	90%
	COVID 19 Shut Down Wages				26,965		
01-5-00-5-53001	Health & Life Insurance	12,538	140,350	10,808	134,802	158,339	85%
01-5-00-5-54010	Education & Training	433	10,273	(517)	14,051	19,177	73%
01-5-00-6-60010	Promotion & Publicity			1,046	13,664	20,262	67%
01-5-00-6-61000	Legal Fees	1,275	12,018	919	16,445	28,800	57%
01-5-00-6-61010	Consultant Fees	-	-		-	2,400	0%
01-5-00-6-65001	Bank Service Fees	838	9,156	21	502	1,000	50%
01-5-00-6-66010	Dues & Subscriptions		5,876	44	6,091	7,837	78%
01-5-00-6-67010	Communications Services	1,233	16,773	2,256	20,745	19,567	106%
01-5-00-6-68010	Computer Software Contracts	1,021	18,441	674	17,498	18,947	92%
01-5-00-6-69010	Legal Notices & Publications	97	568	118	416	725	57%
01-5-00-6-69110	Printing/Design Services	3,048	11,003	50	9,781	12,188	80%
01-5-00-7-71010	Administrative Expense Account	157	798		1,500	2,600	58%
01-5-00-7-72010	Employee / Public Relations	390	1,676	(165)	1,105	3,050	36%
01-5-00-7-73010	Office/Administrative Supplies	994	6,739	278	5,578	7,500	74%
01-5-00-7-74010	Computer Supplies/Equipment	-	57		546	1,050	52%

GENERAL FUND - CONTINUED

EXPENSES

		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
01-5-00-7-75010	Office Equipment	534	1,241		3,420	4,250	80%
01-5-00-7-76010	Postage & Delivery	510	6,335	4	5,521	8,240	67%
01-5-00-7-76400	Banquet Beverage Service	-	424		288	688	42%
01-5-00-7-76500	Unforseen Expense	-	6,392		8,278	10,000	83%
01-5-00-7-77412	LG Endless Summer	-	-	-	-	-	
TOTAL ADMIN EXP		56,742	526,165	42,026	558,886	618,753	90%

REPAIRS AND MAINTENANCE

01-6-00-5-51300	Maintenance Wages	15,479	138,215	15,789	143,182	148,166	97%
01-6-00-5-51400	Part-time Maintenance Wages	-	8,670	-	10,656	19,000	56%
01-6-00-6-80010	Equipment Rentals	-	204	-	348	500	70%
01-6-00-6-81010	Maintenance Services	5,137	70,561	3,997	102,853	102,122	101%
01-6-00-6-82010	Vehicle Parts and Repairs	1,617	7,896	901	6,011	8,750	69%
01-6-00-6-89200	Vandalism Repair Expense	-	-	156	156	850	18%
01-6-00-7-83010	Maintenance Supplies	544	10,136	3,416	14,331	15,225	94%
01-6-00-7-84010	Maintenance Materials	1,908	9,170	474	6,869	16,735	41%
01-6-00-7-85010	Petroleum Products	77	6,046	47	7,936	7,675	103%
01-6-00-7-86010	Maintenance Tools/Equipment	651	1,804	187	578	2,275	25%
01-6-00-7-87010	Park Landscaping	1,830	3,864	710	5,010	6,100	82%
01-6-xx-6-88000	Utilities - Electric	3,527	59,466	6,673	50,509	65,750	77%
01-6-xx-6-88100	Utilities - Natural Gas	1,456	18,628	1,500	12,844	18,885	68%
01-6-xx-6-88200	Utilities - Water	793	7,506	836	7,998	8,439	95%
01-6-xx-6-89000	Park Improvements & Repairs	-	384	-	-	2,750	0%
TOTAL MAINTENANCE EXP		33,019	342,550	34,686	369,281	423,222	87%

TOTAL GENERAL FUND EXPENDITURES	89,761	868,715	76,712	928,167	1,041,975	89%
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RECREATION FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE YEAR ENDED APRIL 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	(502)	482,584	86	502,666	515,000	98%
13-5-00-3-43100	Vending Soda/Water	172	2,815	272	2,950	3,500	84%
13-5-00-3-42000	Soccer Field Usage		30,159		16,729	27,850	60%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	1,220	21,217	(200)	17,182	13,300	129%
13-7-00-3-42000	Donations/Sponsorships	(200)	6,450		400	3,300	12%
13-7-00-3-43000	Misc./ Concession Income		1,660		556	1,150	48%
13-7-00-3-45000	Registration Assessment	323	4,983	15	3,350	-	0%
13-7-xx-3-49000	Activity Fees	21,398	670,869	(56,781)	635,156	1,116,405	57%
13-7-09-3-49xxx	Recreation Center	23,538	317,178	(2,675)	260,257	315,538	82%
TOTAL RECREATION REVENUE		45,949	1,537,915	(59,283)	1,439,246	1,996,043	72%

EXPENSES**ADMINISTRATIVE EXPENSES**

13-5-00-5-51100	Administrative Salaries	55,090	462,207	53,704	465,572	478,513	97%
13-5-00-5-51200	Clerical Wages	7,830	50,017		45,610	50,418	90%
13-5-00-5-53001	Health & Life Insurance	12,538	140,321	10,808	134,802	158,339	85%
13-5-00-5-54010	Education & Training	433	10,273	(517)	14,061	19,177	73%
13-5-00-5-55010	Automobile Travel Reimbursement	184	1,961		1,881	2,570	73%
13-5-00-6-60010	Promotion & Publicity	2,849	31,547	1,046	13,535	20,261	67%
13-5-00-6-61000	Legal Fees	1,275	12,018	306	5,482	10,669	51%
13-5-00-6-61010	Consultant Fees	-	-		-	-	
13-5-00-6-61020	Background Checks	-	350		500	500	100%
13-5-00-6-65001	Merchant Service Fees	838	9,156	628	18,984	21,000	90%
13-5-00-6-66010	Dues & Subscriptions	-	5,876	45	6,092	7,838	78%
13-5-00-6-67010	Communications Services	1,233	16,772	2,275	20,744	19,567	106%
13-5-00-6-68010	Computer Software Contracts	1,021	18,441	674	17,498	18,946	92%
13-5-00-6-69010	Legal Notices & Publications	97	568	118	599	1,575	38%
13-5-00-6-69110	Printing/Design Service	9,144	32,508	150	28,190	34,113	83%
13-5-00-7-71010	Administrative Expense Account	77	406		-	-	
13-5-00-7-72010	Employee / Public Relations	-	2,915	(100)	2,005	6,250	32%
13-5-00-7-73010	Office/Administrative Supplies	994	6,739	279	5,578	7,500	74%
13-5-00-7-74010	Computer Supplies & Equipment	-	57		546	1,050	52%

EXPENSES

		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
13-5-00-7-75010	Office Equipment	534	1,241		3,420	4,250	80%
13-5-00-7-76010	Postage & Delivery	510	6,335	4	5,521	8,240	67%
13-5-00-7-76400	Banquet Beverage Service	-	424		288	687	42%
13-5-00-7-76500	Unforeseen Expense	-	6,392		-	-	0%
TOTAL ADMIN EXP		94,647	816,524	69,420	790,908	871,463	91%

REPAIRS AND MAINTENANCE

13-6-00-5-51300	Maintenance Wages	15,479	138,215	15,789	143,182	148,166	97%
13-6-00-5-51400	Part-time Maintenance Wages	-	8,670	-	10,656	19,000	56%
13-6-00-6-80010	Equipment Rentals	-	204	-	348	500	70%
13-6-00-6-81010	Maintenance Services	5,137	70,561	3,997	71,258	67,038	106%
13-6-00-6-82010	Vehicle Parts and Repairs	1,617	9,540	901	6,010	8,750	69%
13-6-00-7-83010	Maintenance Supplies	544	10,136	3,416	14,330	15,225	94%
13-6-00-7-84010	Maintenance Materials	1,908	9,169	474	6,133	9,635	64%
13-6-00-7-85010	Petroleum Products	120	6,046	47	7,936	7,675	103%
13-6-00-7-86010	Maintenance Tools/Equipment	651	1,804	187	578	2,275	25%
13-6-00-7-87010	Park Landscaping	1,830	3,864	710	5,010	6,100	82%
13-6-xx-6-88000	Utilities - Electric	3,527	59,466	6,673	50,509	65,750	77%
13-6-xx-6-88100	Utilities - Natural Gas	1,456	18,628	1,500	12,844	18,885	68%
13-6-xx-6-88200	Utilities - Water	793	7,506	836	7,998	8,440	95%
13-6-xx-6-89000	Park & Facility Improvements/Repairs	-	384		-	2,750	0%
TOTAL MAINTENANCE EXP		33,062	344,193	34,530	336,792	380,189	89%

RECREATION EXPENSES

13-7-00-5-51500	Facility Rental Supervisors/ Custodians	12,371	82,840		83,486	110,349	76%
13-7-00-7-77100	Community Support	-	-		173	2,000	9%
13-7-00-7-77402	Special Events	113	13,545		12,382	15,970	78%
13-7-00-7-78000	Program & Facility Equipment	104	11,188		6,524	12,450	52%
13-7-01-6-63000	Athletic Officials	-	16,506		10,914	23,192	47%
13-7-xx-5-52000	Program Supervisors/Leaders	8,184	96,606		112,117	182,467	61%
13-7-xx-6-62000	Contracted Instruction & Services	23,760	223,319	4,858	209,248	330,360	63%
13-7-xx-6-63000	Transportation	-	3,053		3,917	4,000	98%
13-7-xx-7-79000	Program Supplies	868	38,962		40,801	61,698	66%
TOTAL RECREATION EXPENSES		45,400	486,019	4,858	479,562	742,486	65%
TOTAL RECREATION EXPENDITURES		173,109	1,646,736	108,808	1,607,262	1,994,138	81%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE YEAR ENDED APRIL 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	61,961	746,021	(40,342)	631,497	742,125	85%
	Fundraiser	40	1,518				
TOTAL BASE REVENUE		62,001	747,539	(40,342)	631,497	742,125	85%

EXPENSES							
12-7-XX-5-52000	Wages	47,486	445,493	15,513	382,683	536,062	71%
12-7-XX-5-52010	Social Security/ Medicare	2,402	32,888	1,187	30,506	41,008	74%
12-7-XX-5-52015	Pension	1,798	24,064	1,411	19,030	27,864	68%
12-7-XX-5-52020	Health Insurance	1,782	21,628	1,782	21,383	23,123	92%
12-7-00-5-54040	Seminars/ Training	-	724	-		3,000	0%
12-7-00-5-55012	Mileage Reimbursement	-	650	-	818	2,000	41%
12-7-00-6-60010	Apparel	-	1,172	-	1,682	1,800	93%
12-7-00-6-60011	Banners	-	370	-	-	500	0%
12-7-00-6-61020	Background Checks	-	350	-	250	250	100%
12-7-00-6-65004	Merchant Fees	902	10,895	763	10,966	13,000	84%
12-7-00-6-66026	Dues	-	220		53	300	18%
12-7-00-6-67033	Cell Phone Reimbursement	155	2,857	535	2,532	4,700	54%
12-7-00-6-68012	Computer Software/ Upgrades	230	6,101	230	7,855	8,000	98%
12-7-00-6-69021	Classified Ads for Staffing	-	891		885	1,800	49%
12-7-00-6-82011	Equipment R&M					500	0%
12-7-00-7-71015	Exp Acct - Supt of BASE	109	186			-	0%
12-7-00-7-72041	Part Time Employee Recognition	117	618		777	800	97%
12-7-00-7-75026	Computer Equipment					-	0%
12-7-00-7-79000	Supplies - Admin	127	3,625	111	4,175	4,315	97%
12-7-XX-6-63020	Field Trips		7,463		7,328	8,700	84%
12-7-XX-6-64000	Facility Rental	-	912		1,812	1,812	100%
12-7-XX-7-78000	Program Equipment/ Appliances	-	320		1,145	1,000	115%
12-7-XX-7-79000	Supplies	228	8,561	225	9,217	8,650	107%
12-7-XX-7-79110	Food	3,093	29,882		23,382	32,810	71%
12-5-00-6-61000	Legal Services				1,637	4,275	38%
TOTAL BASE EXPENDITURES		58,429	599,870	21,757	528,116	726,269	73%

REVENUE OVER EXPENDITURES	3,572	147,669	(62,099)	103,381	15,856
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PARK DISTRICT OF LA GRANGE
FITNESS CENTER
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE YEAR ENDED APRIL 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	59,704	663,809	1,132	701,763	711,770	99%
11-7-00-3-49050	INITIATION FEES	(22)	21,488	1,125	18,972	26,000	73%
11-7-00-3-49100	PERSONAL TRAINER FEES	3,235	61,433	(215)	54,918	58,348	94%
11-7-00-3-49300	CHILDCARE SERVICES	(36)	1,911				
	PROGRAMS		993		10	2,000	1%
	MERCHANDISE - NET					200	0%
	MISC FEES	13	627		507	500	101%
TOTAL FITNESS REVENUE		62,894	750,261	2,042	776,170	798,818	97%

EXPENSES

11-x-00-5-5xxxx	Wages	29,550	261,197	8,862	236,892	274,364	86%
11-x-00-5-52010	Social Security/ Medicare	1,465	19,194	678	18,918	20,989	90%
11-5-00-5-52015	Pension	801	10,346	899	9,043	13,492	67%
11-5-00-5-53001	Health Insurance	1,686	19,634	1,686	20,237	48,909	41%
11-5-00-5-5403x	Education & Training	-	2,414	87	1,328	5,950	22%
11-5-00-5-55013	Automobile Travel Reimbursement	-	51	-	30	500	6%
11-5-00-6-600xx	Promotion & Publicity	5,215	17,742		7,527	20,990	36%
11-5-00-6-61010	Consulting Fees				-	-	
11-5-00-6-61020	Background Checks	-	350		250	250	100%
11-5-00-6-65004	Merchant Fees	1,536	16,215	1,550	16,867	17,000	99%
11-5-00-6-66026	Dues	-				250	0%
11-5-00-6-670xx	Communication Services	249	3,313	512	3,464	3,780	92%
11-5-00-6-68020	Onsite Computer Support	-	1,610	115	1,351	2,000	68%
11-5-00-6-69020	Classified Ads for Staffing	165	165		265	300	88%
11-5-00-6-69131	Printing/Design Service				-	150	0%
11-5-00-7-72020	Employee / Public Relations	-	55		-	725	0%
11-5-00-7-730xx	Office/Administrative Supplies	171	3,233	43	1,961	5,000	39%
11-5-00-7-76012	Postage & Delivery			-	165	1,500	11%

FITNESS CENTER - CONTINUED

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-5-00-7-76500	Contingency					5,000	0%
11-6-00-6-810xx	Maintenance Services	302	4,750	70	7,231	10,200	71%
11-6-00-7-830xx	Maintenance Supplies	1,158	14,028	3,261	18,137	16,415	110%
11-6-20-6-88000	Utilities - Electric	561	9,129	1,187	9,371	11,500	81%
11-6-20-6-88100	Utilities - Natural Gas	174	2,306	188	1,297	3,430	38%
11-6-20-6-88200	Utilities - Water	120	646	125	706	720	98%
11-7-00-6-62100	Fitness Instructors	7,933	99,279		95,451	115,453	83%
11-7-00-7-64000	Leased Equipment	13,854	140,833	14,846	147,638	142,000	104%
11-7-00-7-78000	Program & Facility Equipment	228	2,604	-	4,500	6,500	69%
11-7-00-7-79000	Membership supplies	1,097	2,320		2,124	4,480	47%
TOTAL FITNESS EXPENDITURES		66,265	631,414	34,109	604,753	731,847	83%
REVENUE OVER EXPENDITURES		(3,371)	118,847	(32,067)	171,417	66,971	

PARK DISTRICT OF LA GRANGE
SPECIAL REVENUE FUNDS
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE YEAR ENDED APRIL 30, 2020

5/6/2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	(85)	130,680	30	176,884	176,645	100%
15-5-00-2-40000	PAVING & LIGHTING FUND	(23)	23,062	4	25,131	25,235	100%
16-5-00-2-40000	LIABILITY INSURANCE FUND	(39)	107,260	8,008	114,975	107,487	107%
17-5-00-2-40000	AUDIT FUND	(9)	15,085	3	17,627	17,665	100%
18-5-00-2-40000	SPECIAL RECREATION FUND	(148)	241,163	39	243,447	244,275	100%
19-5-00-2-40000	FICA/MEDICARE FUND	(59)	120,763	19	120,649	121,128	100%
04-5-00-2-40000	DEBT SERVICE	10,679	1,129,770	9,771	1,156,326	1,125,522	103%
TOTAL SPECIAL FUNDS REVENUE		10,316	1,767,783	17,874	1,855,039	1,817,957	102%

EXPENSES							
14-5-00-5-53100	IMRF Contribution	8,398	120,859	11,572	102,785	129,644	79%
15-6-00-9-90xxx	Paving & Lighting		21,964		5,155	23,000	22%
15-6-00-9-96100	P&L Capital Projects - Gilbert Path				90,026	99,862	90%
16-6-00-x-xxxxx	Risk Management Costs	(875)	10,384		9,350	13,020	72%
16-5-00-6-61200	Liability Insurance		68,200		69,194	69,194	100%
16-5-00-6-61210	Unemployment Comp.		7,143			14,274	0%
16-5-00-6-61220	Risk Management	1,254	15,042		13,788	15,004	92%
17-5-00-6-61100	Audit		12,745		13,260	13,260	100%
18-5-00-6-61300	SEASPAR		100,657		115,035	115,035	100%
18-5-00-6-61310	SEASPAR Inclusion		16,949		22,050	28,000	79%
18-5-00-5-51100	Allocated Wages	1,609	23,000	2,631	21,318	23,000	93%
18-5-00-6-61220	Risk Management	418	5,014		4,596	5,000	92%
18-5-00-6-xxxxx	Special Recreation		9,576		8,253	10,172	81%
18-5-00-9-93040	ADA Transition Plan					70,000	0%
19-5-00-5-53200	FICA Contribution	8,471	100,176	8,727	105,083	112,548	93%
04-5-00-8-91100	Debt Service Principal		857,000		875,000	875,000	100%
04-5-00-8-91150	Debt Service Interest		252,564		245,471	245,471	100%
04-5-00-8-91200	Debt Service Fees		4,025		4,025	4,050	99%
TOTAL SPECIAL FUNDS EXPENDITURES		19,275	1,625,298	22,930	1,704,389	1,865,534	91%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE YEAR ENDED APRIL 30, 2020

5/6/2020

REVENUES		Bond Series 2018	Bond Series 2019	Capital Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance	107,097		312,211	419,308	
36-5-00-3-40200	Bond Proceeds		116,497		111,000	
36-5-00-3-40300	Asset Sale					
36-5-00-3-42200	Grant Proceeds				10,000	
36-5-00-4-50200	Transfer from General & Recreation Funds	11,994		238,006	250,000	
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped	40,700		19,000	130,000	501,000
TOTAL CAPITAL PROJECT REVENUE		159,791	116,497	569,217	920,308	

EXPENSES						
36-5-00-9-91030	Tree Replacement Plan				6,000	0%
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers				8,000	0%
36-5-00-9-91107	Basketball & Volleyball standards/ backboards				2,500	0%
36-5-00-9-91108	Park regulation/ Information/ ID signs			511	3,000	17%
36-5-00-9-91110	Age appropriate Signs				1,000	0%
36-5-00-9-91112	Dogs in the Parks Signs			523	8,000	7%
36-5-00-9-91114	Dog Waste Dispensers			4,230	5,000	85%
36-5-00-9-91200	Com Ed Grant Project			17,618	27,500	64%
36-5-00-9-91900	Software Upgrades				2,000	0%
36-5-00-9-91901	Misc Programs/ Licenses/ Peripherals				-	
36-5-00-9-91902	Computers Unforeseen			5,476	5,500	100%
36-5-00-9-91905	Replace accounting software			39,148	74,598	52%
36-5-00-9-91908	Computer replacement program				2,000	0%
36-5-00-9-93015	Replace Maintenance Pickup Truck	27,266			25,000	0%
36-5-00-9-93016	Replace - Mower and attachments	71,738			71,738	100%
36-5-00-9-93018	Salt spreader			4,443	4,000	111%
36-5-00-9-96100	Appraisals/ Site Documents			1,938	2,000	97%
36-5-00-9-96110	General soccer field restoration			10,033	10,000	100%
36-5-00-9-99000	Reserved For Unforeseen Expense			1,363	15,000	9%
36-5-00-8-91200	Debt Issuance fees		4,000		4,000	0%

CAPITAL PROJECTS FUND - CONTINUED

EXPENSES		Bond Series 2018	Bond Series 2019	Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-12-9-96120	Sedgewick - resurface tennis courts			72,499	109,632	66%
36-5-12-9-96220	Sedgewick - repair parking lots			187,877	190,195	99%
36-5-13-9-92900	Community Center Roof			104,453	104,130	100%
36-5-14-9-96120	Gordon Park - Shade shelter			9,119	10,000	91%
36-5-20-9-92816	RC - Sound system room 110/111			11,498	14,000	82%
36-5-20-9-92817	RC - Sound system Banquet Room			10,000	20,000	50%
36-5-20-9-92818	RC - Sound system room 108/109			3,479	6,000	58%
36-5-20-9-92819	RC - Wireless microphones				2,500	0%
36-5-20-9-92900	RC - Emergency roof repairs			2,208	30,000	7%
36-5-20-9-92902	RC - Replace a section of the roof			132,915	130,740	102%
36-5-20-9-92914	RC - Paint the Banquet Room			3,750	3,750	100%
36-5-20-9-94500	RC - New entrance doors	40,700			40,700	100%
36-5-20-9-94510	RC - Replace windows	20,087			20,300	99%
36-5-20-9-94600	Land Purchase & Development		3,828		-	
	TOTAL CAPITAL PROJECT EXPENSES	159,791	7,828	623,081	958,783	82%
	FUND BALANCE REMAINING	-	108,669	(53,864)	(38,475)	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 5/11/2020

If this voucher is removed from the consent agenda, the financial report for the month of APRIL should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated MAY 11, 2020 in the amount of \$ 385,497.69
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$	33,484.79
Fitness Center		18,682.82
BASE Program		2,898.08
Recreation Fund		35,777.77
Capital Projects		1,900.00
		<hr/>
		92,743.46

Debt Service - General Obligation Bonds

Series 2012B	Due 6/1/20	54,750.00
Series 2016	Due 6/15/20	14,225.00
Series 2012C	Due 6/15/20	38,678.13
		<hr/>

107,653.13

Recreation Refunds - April

14,092.75

Imprest & Credit Card Expenses - per attached

3,272.75

Merchant Service & Bank Fees

2,761.75

P Card Purchases - per attached

9,809.15

Payroll for the month of April plus May 1st (3 pay periods)

155,164.70

Includes monthly Social Security, Medicare & IMRF contributions.

\$ 385,497.69

PARK DISTRICT OF LA GRANGE
IMPREST CHECKS & CHARGES
April 30, 2020

<u>Check #</u>	<u>Paid To</u>	<u>Description</u>	<u>Amount</u>
5190	Spring Orthodontics	refund sponsorship for cancelled events	250.00
5191	Blueberry Hill	refund sponsorship for cancelled events	100.00
5192	Direct Fitness Solutions	refund sponsorship for cancelled events	500.00
5193	Petty & Dragstrem Orthodontics	refund sponsorship for cancelled events	300.00
5194	Ancel Glink	refund sponsorship for cancelled events	300.00
5195	Fort Dearborn Enterprises	refund sponsorship for cancelled events	150.00
5196	Lyons Pinner	refund sponsorship for cancelled events	300.00
	EFT KS State Bank	telephone equipment lease	595.77
	EFT KS State Bank	additional fitness equipment	776.98
			<u>3,272.75</u>

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JOURNAL DATE: 05/01/20 ACCOUNTING PERIOD: 12

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL							
1	01-5-00-5-54032	CONF - PROF - NATL D	GO1000	H42420200401knyrwhbs	REFUND GFOA CONFERENCE		210.00
2	01-5-00-5-54034	CONF- PROF- IAPD LEG	IL5038	H42420200414hyhenbmp	REFUND LEGISLATIVE CONFERENCE		307.50
3	01-5-00-6-66025	DUES - PROF - CERTIF	NO4247	H42420200403smtyaemw	RENEW NOTARY TERRI KUZEL	44.00	
4	01-5-00-6-67041	WEB HOST	ZO1000	H42420200401tgqzejvm	MEETING SOFTWARE	74.95	
5	01-5-00-6-67045	EMAIL BLAST	MA1680	H42420200331mrhchypc	EMAIL BLAST	31.87	
6	01-5-00-7-72010	BOARD MTG ALLOWANCE	DI0310	H42420200406govvqiix	STAFF/MBO MEETING THAT DIDN'T		165.41
7	01-5-00-7-73022	PRINT CARTRIDGES	AM3560	H42420200417vumdjboc	PRINT CARTRIDGE- DEAN	102.95	
8	01-5-00-7-73023	DESK SUPPLIES	OF5010	H42420200402eoiderek	SUPPLIES FOR NEW OFFICE	136.71	
9	01-5-00-7-76013	POSTAGE - GENERAL	LA5005	H42420200413hltfjtty	W/C INFO TO PDRMA	4.13	
10	01-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200414iwsqhnly	DUMPSTER SERVICE	363.31	
11	01-6-00-6-81050	MAIN SERVICE - UNFOR	FL8000	H42420200401joysntan	TAX CREDIT		39.29
12	01-6-00-6-82011	REPAIRS - EQUIP	HO4142	H42420200427eidynmtg	MOWER BLADES	13.49	
13	01-6-00-6-89200	VANDALISM REPAIR	HO4142	H42420200403fvjfofgj	FITNESS CENTER CLEANING SUPPL	83.96	
14			HO4142	H42420200406qpjjsuyd	PAINT FOR VANDALISM IN GORDON	41.98	
15			HO4142	H42420200417qfezblfv	CARPET CLEANER, WOODEN STAKES	29.98	
16	01-6-00-7-83010	CLEANING SUPPLIES	HO4142	H42420200403fvjfofgj	FITNESS CENTER CLEANING SUPPL	29.20	
17	01-6-00-7-83012	BUILDING SUPPLIES	AM3560	H42420200416iytjpac	DOOR STOPS	41.67	
18			AM3560	H42420200420gkztoftq	EXIT LIGHT BULBS	29.22	
19			AM3560	H42420200421dtodrjdl	BATTERIES FOR EMERGENCY LIGHT	196.37	
20			AM3560	H42420200424kkoihoeh	DOOR STOP	7.72	
21			DO1900	H42420200410xabjitfv	PLASTIC BAGS	72.42	
22			HO4142	H42420200406gohivwdu	PAINT AND PAINT SUPPLIES.	231.37	
23			US0100	H42420200413qdotlhym	SWITCH FOR CARPET CLEANER	9.63	
24	01-6-00-7-83015	PPE EQUIP & SUPPLIES	AM3560	H42420200424jgsbhoyk	CLOROX WIPES	67.30	
25			CA6722	H42420200423rgatkbf	PPE, MASKS AND GLOVES	621.00	
26			DA3595	H42420200408ifmqnxjq	SPRAYER FOR THE ANTI MICROBIA	151.41	
27			DI7900	H42420200413fxfyadfp	PLEXIGLASS GUARDS FOR STAFF	211.75	
28			FO1350	H42420200421pqfvxcsb	TWO ADDITIONAL INFRARED THERM	38.62	
29			FO1350	H42420200423gufpwekl	4 FOREHEAD THERMOMETERS FOR C	132.98	
30			JO6340	H42420200408amjcwts	ANTI MICROBIAL CHEMICAL FOR S	89.15	
31			ME6830	H42420200414gwifbtnc	FOOT PULLS STEP N PULL BATHRO	95.46	
32			TR1250	H42420200428gpgjnykw	CONES TO BLOCK OFF THE MIDDLE	99.08	
33			WR1210	H42420200409wjkosmfo	INFRARED THERMOMETERS - 3	87.99	
34			WR1210	H42420200414punwyrec	ADDITIONAL INFRARED THERMOMET	29.33	
35			WR1210	H42420200416ujmxjngi	100 REUSABLE CLOTHE MASKS FOR	111.66	
36			WR1210	H42420200417jiujgrgk	500 DISPOSABLE MASKS - PPE	331.66	
37	01-6-00-7-83022	PAINT	ME6830	H42420200416uhfmktnj	PAINT FOR BASKETBALL BOARDS &	26.28	
38			ME6830	H42420200424msdkjld	DETERGENT, ELECTRICAL PLUGS,	29.77	
39	01-6-00-7-83023	WATER SEALANT	HO4142	H42420200407vjyswdfh	GROUT SEALER - FITNESS CENTE	11.43	
40	01-6-00-7-83031	DETERGENTS	HO4142	H42420200417qfezblfv	CARPET CLEANER, WOODEN STAKES	6.73	
41			ME6830	H42420200424msdkjld	DETERGENT, ELECTRICAL PLUGS,	7.98	
42	01-6-00-7-83034	WELDING SUPPLIES	AI6068	H42420200415rkfxkiif	WELDING CYLINDER REFILLS	164.06	
43	01-6-00-7-84022	SOIL	HO4142	H42420200417qfezblfv	CARPET CLEANER, WOODEN STAKES	11.47	
44			HO4142	H42420200420riqvfdkz	POTTING SOIL	57.35	
45	01-6-00-7-84040	ELECTRICAL PARTS	ME6830	H42420200423egabxsze	ELECTRICAL, MISC HARDWRE	11.98	
46			ME6830	H42420200424brhbkwno	CREDIT		3.50
47			ME6830	H42420200424msdkjld	DETERGENT, ELECTRICAL PLUGS,	12.55	
48	01-6-00-7-84041	MISC HARDWARE	ME6830	H42420200406ptdkpbnk	HARDWARE	12.46	
49			ME6830	H42420200423egabxsze	ELECTRICAL, MISC HARDWRE	26.38	

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JOURNAL DATE: 05/01/20 ACCOUNTING PERIOD: 12

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL						
50		ME6830	H42420200423ivepsriw	WIRE FENCING	16.69	
51		ME6830	H42420200424msdkjlbd	DETERGENT, ELECTRICAL PLUGS,	3.99	
52	01-6-00-7-84042	LUMBER	HO4142	H42420200417qfezblfv	CARPET CLEANER, WOODEN STAKES	11.88
53	01-6-00-7-84044	PLUMBING PARTS	ME6830	H42420200403gdvjggrv	PLUMBING SUPPLIES	7.49
54		ME6830	H42420200407yhcdrfvt	PLUMBING SUPPLIES		7.49
55	01-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420200331yicyjfnf	FUEL	12.27
56	01-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200402ktqsiglf	CYLINDER RENTAL	34.52
57	01-6-00-7-86015	TOOLS - MAIN - POWER	GR6030	H42420200401hlrkglibi	METAL TOOL CABINET FOR NEW O	187.50
58		HO4142	H42420200420babkgqnf	POWER TOOL CREDIT		74.50
59		HO4142	H42420200420egnvmmab	POWER TOOL	74.50	
60	01-0-95-1-21000	ACCOUNTS PAYABLE		ACCRUAL OFFSET		3,531.91
FITNESS CENTER						
61	11-5-00-5-54033	CONF- PROF- LOCAL DE	EX0075	H42420200407uvtyftlc	CONTINUING EDUCATION FOR PT C	13.45
62			EX0075	H42420200407zxxulvvr	CONTINUING EDUCATION FOR PT C	73.50
63	11-5-00-6-67040	HIGH SPEED INTERNET/	DI7855	H424202004131klrptlv	TV SERVICE FOR FC	255.98
64	11-6-00-7-83012	BUILDING SUPPLIES	BI5050	H42420200414ultdmkxd	REPLACEMENT DIGITAL CLOCK FOR	255.00
65	11-6-00-7-83015	PPE EQUIP & SUPPLIES	CA6722	H42420200423rgatkbfrr	PPE, MASKS AND GLOVES	980.00
66			DI7900	H42420200413fxfyadfp	PLEXIGLASS GUARDS FOR STAFF	423.50
67			FO1350	H42420200421pqfvxcbs	TWO ADDITIONAL INFRARED THERM	38.64
68			WE1250	H42420200424uqodwieh	PLASTIC WRAP FOR FITNESS EQUI	142.44
69			WE1250	H42420200427tfibnygy	TAX EXEMPT	8.38
70			WR1210	H42420200409wjkosmfo	INFRARED THERMOMETERS - 3	87.99
71			WR1210	H42420200414punwyrec	ADDITIONAL INFRARED THERMOMET	29.32
72			WR1210	H42420200416ujmxjngi	100 REUSABLE CLOTHE MASKS FOR	111.68
73			WR1210	H42420200417jiujgrgk	500 DISPOSABLE MASKS - PPE	331.68
74	11-7-00-7-79000	MEMBERSHIP SUPPLIES	NU9060	H42420200421lusilgihn	ACCIDENTALLY CHARGED FOR TRIA	69.99
75			NU9060	H42420200421luxqvk1fo	REFUND FOR ACCIDENTAL BILLING	69.99
76	11-0-95-1-21000	ACCOUNTS PAYABLE - F		ACCRUAL OFFSET		2,734.80
RECREATION						
77	13-5-00-5-54032	CONF - PROF - NATL D	GO1000	H42420200401knyrwhbs	REFUND GFOA CONFERENCE	210.00
78	13-5-00-5-54034	CONF- PROF - IAPD LE	IL5038	H42420200414hyhenbmp	REFUND LEGISLATIVE CONFERENCE	307.50
79	13-5-00-6-66025	DUES - PROF - CERTIF	NO4247	H42420200403smtyaemw	RENEW NOTARY TERRI KUZEL	45.00
80	13-5-00-6-67041	WEB HOST	ZO1000	H42420200401tgqzejvm	MEETING SOFTWARE	74.95
81	13-5-00-6-67045	EMAIL BLAST	MA1680	H42420200331mrhchypc	EMAIL BLAST	31.87
82	13-5-00-7-73022	PRINT CARTRIDGES	AM3560	H42420200417vumdjboe	PRINT CARTRIDGE- DEAN	102.95
83	13-5-00-7-73023	DESK SUPPLIES	OF5010	H42420200402eoiderek	SUPPLIES FOR NEW OFFICE	136.71
84	13-5-00-7-76013	POSTAGE - GENERAL	LA5005	H42420200413hltfjtty	W/C INFO TO PDRMA	4.12
85	13-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200414iwsqhnly	DUMPSTER SERVICE	363.30
86	13-6-00-6-81050	MAIN SERVICES - UNFO	FL8000	H42420200401joysntan	TAX CREDIT	39.29
87	13-6-00-6-82011	REPAIRS - EQUIP	HO4142	H42420200427eidynmtg	MOWER BLADES	13.49
88	13-6-00-7-83010	CLEANING SUPPLIES	HO4142	H42420200403fvjfofgj	FITNESS CENTER CLEANING SUPPL	29.21
89	13-6-00-7-83012	BUILDING SUPPLIES	AM3560	H42420200416iytjpac	DOOR STOPS	41.67
90			AM3560	H42420200420gkztoftq	EXIT LIGHT BULBS	29.23
91			AM3560	H42420200421dtodrjdl	BATTERIES FOR EMERGENCY LIGHT	196.38
92			AM3560	H42420200424kkoihoeh	DOOR STOP	7.72

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ACCOUNTING PERIOD: 12

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>RECREATION</u>							
93			DO1900	H42420200410xabjitfv	PLASTIC BAGS	72.41	
94			HO4142	H42420200406gohivwdu	PAINT AND PAINT SUPPLIES.	231.38	
95			US0100	H42420200413qdotlhym	SWITCH FOR CARPET CLEANER	9.63	
96	13-6-00-7-83015	PPE EQUIP & SUPPLIES	AM3560	H42420200424jgsbhoyk	CLOROX WIPES	67.30	
97			CA6722	H42420200423rgatkbfr	PPE, MASKS AND GLOVES	621.00	
98			DA3595	H42420200408ifmqnxjq	SPRAYER FOR THE ANTI MICROBIA	151.40	
99			DI7900	H42420200413fxfyadfp	PLEXIGLASS GUARDS FOR STAFF	211.75	
100			FO1350	H42420200421pqfvxcbs	TWO ADDITIONAL INFRARED THERM	38.62	
101			FO1350	H42420200423gufpwekl	4 FOREHEAD THERMOMETERS FOR C	132.97	
102			JO6340	H42420200408amjcgwts	ANTI MICROBIAL CHEMICAL FOR S	89.15	
103			ME6830	H42420200414gwifbtnc	FOOT PULLS STEP N PULL BATHRO	95.47	
104			TR1250	H42420200428gpgjnykw	CONES TO BLOCK OFF THE MIDDLE	99.08	
105			WR1210	H42420200409wjkosmfo	INFRARED THERMOMETERS - 3	87.99	
106			WR1210	H42420200414punwyrec	ADDITIONAL INFRARED THERMOMET	29.34	
107			WR1210	H42420200416ujmxjngi	100 REUSABLE CLOTHE MASKS FOR	111.66	
108			WR1210	H42420200417jiujgrgk	500 DISPOSABLE MASKS - PPE	331.66	
109	13-6-00-7-83022	PAINT	ME6830	H42420200416uhfmktnj	PAINT FOR BASKETBALL BOARDS &	26.28	
110			ME6830	H42420200424msdkjlbld	DETERGENT, ELECTRICAL PLUGS,	29.77	
111	13-6-00-7-83023	WATER SEALANT	HO4142	H42420200407vjyswdfh	GROUT SEALER - FITNESS CENTE	11.43	
112	13-6-00-7-83031	DETERGENTS	HO4142	H42420200417qfezblfv	CARPET CLEANER, WOODEN STAKES	6.74	
113			ME6830	H42420200424msdkjlbld	DETERGENT, ELECTRICAL PLUGS,	7.99	
114	13-6-00-7-83034	WELDING SUPPLIES	AI6068	H42420200415rkfxkiif	WELDING CYLINDER REFILLS	164.05	
115	13-6-00-7-84022	SOIL	HO4142	H42420200417qfezblfv	CARPET CLEANER, WOODEN STAKES	11.47	
116			HO4142	H42420200420riqvfdkz	POTTING SOIL	57.35	
117	13-6-00-7-84040	ELECTRICAL PARTS	ME6830	H42420200423egabxsze	ELECTRICAL, MISC HARDWRE	11.99	
118			ME6830	H42420200424brhbkwno	CREDIT		3.50
119			ME6830	H42420200424msdkjlbld	DETERGENT, ELECTRICAL PLUGS,	12.56	
120	13-6-00-7-84041	MISC HARDWARE	ME6830	H42420200406ptdkpbnk	HARDWARE	12.45	
121			ME6830	H42420200423egabxsze	ELECTRICAL, MISC HARDWRE	26.38	
122			ME6830	H42420200423ivepsriw	WIRE FENCING	16.69	
123			ME6830	H42420200424msdkjlbld	DETERGENT, ELECTRICAL PLUGS,	4.00	
124	13-6-00-7-84042	LUMBER	HO4142	H42420200417qfezblfv	CARPET CLEANER, WOODEN STAKES	11.88	
125	13-6-00-7-84044	PLUMBING PARTS	ME6830	H42420200403gdvjggrv	PLUMBING SUPPLIES	7.48	
126			ME6830	H42420200407yhcdrfvt	PLUMBING SUPPLIES		7.48
127	13-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420200331yicyjfnf	FUEL	12.27	
128	13-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200402ktqsiglf	CYLINDER RENTAL	34.52	
129	13-6-00-7-86015	TOOLS - MAIN - POWER	GR6030	H42420200401hlrkglibi	METAL TOOL CABINET FOR NEW O	187.50	
130			HO4142	H42420200420babkgqnf	POWER TOOL CREDIT		74.50
131			HO4142	H42420200420egnvmmab	POWER TOOL	74.50	
132	13-0-95-1-21000	ACCOUNTS PAYABLE - R			ACCRUAL OFFSET		3,542.44
JOURNAL TOTALS:						11,337.48	11,337.48

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36966	AC2100	ACCESS ONE INC					
	4450898	04/01/20	01	TELEPHONE SERVICES	01-5-00-6-67011		474.86
			02	TELEPHONE SERVICES	13-5-00-6-67011		474.86
			03	TELEPHONE SERVICES	01-5-00-3-42610		80.00
					INVOICE TOTAL:		1,029.72 *
					CHECK TOTAL:		1,029.72
36967	AEP100	AEP ENERGY					
	031620	03/16/20	01	ELECTRIC EAST AVE	01-6-20-6-88000		3,248.47
			02	ELECTRIC EAST AVE	13-6-20-6-88000		3,248.46
			03	ELECTRIC EAST AVE	11-6-20-6-88000		721.90
					INVOICE TOTAL:		7,218.83 *
					CHECK TOTAL:		7,218.83
36968	AN7606	ANCEL GLINK P.C.					
	75253	04/07/20	01	LEGAL WORK, TAX OBJECTIONS	01-5-00-6-61000		918.75
			02	LEGAL WORK, TAX OBJECTIONS	13-5-00-6-61000		306.25
					INVOICE TOTAL:		1,225.00 *
					CHECK TOTAL:		1,225.00
36969	AT5004	AT&T					
	032520	03/25/20	01	UVERSE SERVICE - GILBERT PK	01-5-00-6-67011		34.03
			02	UVERSE SERVICE - GILBERT PK	13-5-00-6-67011		34.03
			03	UVERSE SERVICE - COM CTR	13-5-00-6-67011		34.03
			04	UVERSE SERVICE - COM CTR	01-5-00-6-67011		34.03
			05	UVERSE SERVICE - SEDGEWICK	01-5-00-6-67011		39.27
			06	UVERSE SERVICE - SEDGEWICK	13-5-00-6-67011		39.26
					INVOICE TOTAL:		214.65 *
					CHECK TOTAL:		214.65

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36970	AT5010			AT& T MOBILITY			
	1662-0420	04/13/20	01	MOBILE PHONES - FOREMAN	01-5-00-6-67031		28.13
			02	MOBILE PHONES - FOREMAN	13-5-00-6-67031		28.12
			03	MOBILE PHONES	12-7-27-7-79000		112.52
			04	MOBILE PHONES - FINANCE	01-5-00-6-67035		28.13
			05	MOBILE PHONES- FINANCE	13-5-00-6-67035		28.13
			06	AIR CARDS/ TABLETS	01-5-00-6-67043		53.45
			07	AIR CARDS / TABLETS	13-5-00-6-67043		53.45
			08	MOBILE PHONES - GORDON WIFI	01-5-00-6-67011		11.75
			09	MOBILE PHONES - GORDON WIFI	13-5-00-6-67011		11.75
						INVOICE TOTAL:	355.43 *
					CHECK TOTAL:		355.43
36971	CL8037			CLARENDON COURIER INC			
	LG-209	04/03/20	01	1/4 COLOR AD LG LEDGER	01-5-00-6-60020		87.50
			02	1/4 COLOR AD LG LEDGER	13-5-00-6-60020		87.50
						INVOICE TOTAL:	175.00 *
					CHECK TOTAL:		175.00
36972	CO6878-1			COM ED			
	031620	03/16/20	01	MONTHLY CHARGES - SPRING	01-6-18-6-88000		13.67
			02	MONTHLY CHARGES - SPRING	13-6-18-6-88000		13.67
			03	MONTHLY CHARGES - WAIOLA	01-6-15-6-88000		25.26
			04	MONTHLY CHARGES - WAIOLA	13-6-15-6-88000		25.25
			05	MONTHLY CHARGES - DENNING	01-6-10-6-88000		112.90
			06	MONTHLY CHARGES - DENNING	13-6-10-6-88000		112.90
			07	MONTHLY CHARGES - GORDON	01-6-14-6-88000		336.62
			08	MONTHLY CHARGES - GORDON	13-6-14-6-88000		336.61
			09	MONTHLY CHARGES - SEDGEWICK	01-6-12-6-88000		177.74
			10	MONTHLY CHARGES - SEDGEWICK	13-6-12-6-88000		177.73
			11	MONTHLY CHARGES - GILBERT	01-6-11-6-88000		63.13

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36972	CO6878-1	COM ED					
	031620	03/16/20	12	MONTHLY CHARGES - GILBERT	13-6-11-6-88000		63.12
						INVOICE TOTAL:	1,458.60 *
						CHECK TOTAL:	1,458.60
36973	HA5560	LEANNA HARTUNG					
	040220	04/02/20	01	CELL PHONE REIMBURSEMENT	12-7-00-6-67033		500.00
						INVOICE TOTAL:	500.00 *
						CHECK TOTAL:	500.00
36974	KO2997	KONICA MINOLTA					
	265315968	03/31/20	01	COPIER SERVICE	01-6-00-6-81031		10.86
			02	COPIER SERVICE	13-6-00-6-81031		10.85
			03	COPIER SERVICE	01-5-00-6-69120		50.15
			04	COPIER SERVICE	13-5-00-6-69120		150.43
			05	COPIER SERVICE	12-7-00-7-79000		111.15
			06	COPIER SERVICE	11-6-00-6-81031		69.65
						INVOICE TOTAL:	403.09 *
						CHECK TOTAL:	403.09
36975	KO3000	KONICA MINOLTA					
	35217172	03/31/20	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
						INVOICE TOTAL:	347.00 *
						CHECK TOTAL:	347.00
36976	MA0155	KYLE MADEJA					
	010620	04/13/20	01	EXPENSE REIMBURSEMENT	13-5-00-6-67034		19.51
						INVOICE TOTAL:	19.51 *
						CHECK TOTAL:	19.51

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36977	NA4200	NATURALAWN OF AMERICA						
	810589	03/31/20	01	FERTILIZATION	01-6-00-6-81021		3,252.50	
			02	FERTILIZATION	13-6-00-6-81021		3,252.50	
						INVOICE TOTAL:	6,505.00 *	
					CHECK TOTAL:		6,505.00	
36978	NA4980	NAPA AUTO PARTS						
	6455320	03/31/20	01	EQUIPMENT PARTS	01-6-00-6-82011		11.41	
			02	EQUIPMENT PARTS	13-6-00-6-82011		11.40	
			03	VEHICLE PARTS	13-6-00-6-82010		11.41	
			04	VEHICLE PARTS	01-6-00-6-82010		11.40	
						INVOICE TOTAL:	45.62 *	
					CHECK TOTAL:		45.62	
36979	NO1234	NOVENTECH INC.						
	8116	04/04/20	01	ON SITE SUPPORT	01-5-00-6-68020		560.62	
			02	ON SITE SUPPORT	13-5-00-6-68020		560.63	
			03	ON SITE SUPPORT	12-7-00-6-68012		230.00	
			04	ON SITE SUPPORT	11-5-00-6-68020		115.00	
						INVOICE TOTAL:	1,466.25 *	
					CHECK TOTAL:		1,466.25	
36980	NU9055	NUTOYS LEISURE PRODUCTS						
	50173	03/26/20	01	2 BUCKET SWINGS	01-6-00-7-84031		313.00	
			02	2 BUCKET SWINGS	13-6-00-7-84031		313.00	
						INVOICE TOTAL:	626.00 *	
					CHECK TOTAL:		626.00	
36981	RE5300	REINDERS INC						

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36981	RE5300	REINDERS INC						
	1819445	03/04/20	01	TORO MOWER PARTS	01-6-00-6-82011		52.23	
			02	TORO MOWER PARTS	13-6-00-6-82011		52.23	
						INVOICE TOTAL:	104.46 *	
	1820009	03/11/20	01	TORO MOWER PARTS	01-6-00-6-82011		82.51	
			02	TORO MOWER PARTS	13-6-00-6-82011		82.51	
						INVOICE TOTAL:	165.02 *	
						CHECK TOTAL:	269.48	
36982	SH0980	SHAW MEDIA						
	1762864	03/19/20	01	TURF ENHANCEMENT	01-5-00-6-69010		37.67	
			02	TURF ENHANCEMENT	13-5-00-6-69010		37.67	
						INVOICE TOTAL:	75.34 *	
	1764405	03/19/20	01	PUBLIC HEARING	01-5-00-6-69010		43.11	
			02	PUBLIC HEARING	13-5-00-6-69010		43.11	
						INVOICE TOTAL:	86.22 *	
						CHECK TOTAL:	161.56	
36983	TR2990	CHICAGO TRIBUNE COMPANY						
	018481518000	03/31/20	01	SUMMER CAMP ADS	01-5-00-6-60020		430.00	
			02	SUMMER CAMP ADS	13-5-00-6-60020		430.00	
						INVOICE TOTAL:	860.00 *	
						CHECK TOTAL:	860.00	
36984	TT2260	TYLER TECHNOLOGIES INC						
	025-291271	03/25/20	01	ACCOUNTING SOFTWARE	36-5-00-9-91905		1,900.00	
						INVOICE TOTAL:	1,900.00 *	
						CHECK TOTAL:	1,900.00	
						TOTAL AMOUNT PAID:	24,780.74	

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36985	AD2155	ADVANCED TURF SOLUTIONS					
	810589	03/31/20	01	FERT/HERBICIDE APP 28 ACERS	01-6-00-6-81021		3,252.50
			02	FERT/HERBICIDE APP 28 ACERS	13-6-00-6-81021		3,252.50
						INVOICE TOTAL:	6,505.00 *
					CHECK TOTAL:		6,505.00
36986	AEP100	AEP ENERGY					
	041420	04/14/20	01	ELECTRIC EAST AVE	01-6-20-6-88000		2,093.58
			02	ELECTRIC EAST AVE	13-6-20-6-88000		2,093.57
			03	ELECTRIC EAST AVE	11-6-20-6-88000		465.25
						INVOICE TOTAL:	4,652.40 *
					CHECK TOTAL:		4,652.40
36987	AT5005	AT&T					
	041620	04/16/20	01	E911 SERVICE	01-5-00-6-67011		17.97
			02	E911 SERVICE	13-5-00-6-67011		17.97
						INVOICE TOTAL:	35.94 *
					CHECK TOTAL:		35.94
36988	BL5850	BLUEWIRE COMMUNICATIONS					
	20411	04/20/20	01	SERVICE CALL	01-5-00-6-67046		200.50
			02	SERVICE CALL	13-5-00-6-67046		200.50
						INVOICE TOTAL:	401.00 *
					CHECK TOTAL:		401.00
36989	CA6722	CASE LOTS INC					
	4345	04/14/20	01	PPE	01-6-00-7-83015		331.95

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36989	CA6722	CASE LOTS INC					
	4345	04/14/20	02	PPE	13-6-00-7-83015		331.95
						INVOICE TOTAL:	663.90 *
						CHECK TOTAL:	663.90
36990	CL6000	CLARENDON COURIER INC					
	LG216	04/21/20	01	LAGRNAGE LEDGER 1/4 PAGE AD	01-5-00-6-60020		87.50
			02	LAGRNAGE LEDGER 1/4 PAGE AD	13-5-00-6-60020		87.50
						INVOICE TOTAL:	175.00 *
						CHECK TOTAL:	175.00
36991	CO6347	COMCAST CABLE					
	0138197-0420	04/12/20	01	INTERNET SERVICE	01-5-00-6-67040		129.18
			02	INTERNET SERVICE	13-5-00-6-67040		129.17
						INVOICE TOTAL:	258.35 *
						CHECK TOTAL:	258.35
36992	CO6878-1	COM ED					
	041420	04/14/20	01	SPRING PARK	01-6-18-6-88000		12.10
			02	SPRING PARK	13-6-18-6-88000		12.10
			03	WAIOLA PARK	01-6-15-6-88000		23.69
			04	WAIOLA PARK	13-6-15-6-88000		23.69
			05	DENNING PARK	01-6-10-6-88000		74.88
			06	DENNING PARK	13-6-10-6-88000		74.87
			07	GORDON PARK	01-6-14-6-88000		283.65
			08	GORDON PARK	13-6-14-6-88000		283.64
			09	SEDGWICK PARK	01-6-12-6-88000		153.15
			10	SEDGWICK PARK	13-6-12-6-88000		153.15
			11	GILBERT PARK	01-6-11-6-88000		54.35

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36992	CO6878-1 041420	04/14/20	12	COM ED GILBERT PARK	13-6-11-6-88000		54.34
					INVOICE TOTAL:		1,203.61 *
					CHECK TOTAL:		1,203.61
36993	DI7855 37353846827	04/15/20	01	DIRECTV TV SERVICE IN FITNESS CENTER	11-5-00-6-67040		255.98
					INVOICE TOTAL:		255.98 *
					CHECK TOTAL:		255.98
36994	EV5988 524	04/27/20	02	EVP ACADEMIES, LLC WINTER SESION II VOLEYBALL	13-7-01-6-62000		480.93
					INVOICE TOTAL:		480.93 *
					CHECK TOTAL:		480.93
36995	GM7300 58293	04/20/20	01 02 03 04	GMF CONTRACTORS EQUIPMENT MOWER BLADE MOWER BLADE MOWER FILTERS MOWER FILTERS	01-6-00-6-82011 13-6-00-6-82011 01-6-00-6-82011 13-6-00-6-82011		10.95 10.95 12.45 12.45
					INVOICE TOTAL:		46.80 *
					CHECK TOTAL:		46.80
36996	GO1910 21623	04/24/20	01 02 03	GOODMARK NURSERIES SPRING TREES SPRING TREES COMMEMORATIVE TREES	01-6-00-7-87012 13-6-00-7-87012 01-0-95-1-21600		710.00 710.00 300.00
					INVOICE TOTAL:		1,720.00 *
					CHECK TOTAL:		1,720.00

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36997	GU6916			GUIDE BOOK PUBLISHING			
	4232020	01/30/20	01	FIRST PRES. CHURCH AD	01-5-00-6-60020		341.00
			02	FIRST PRES. CHURCH AD	13-5-00-6-60020		341.00
						INVOICE TOTAL:	682.00 *
					CHECK TOTAL:		682.00
36998	IL7924			ILLINOIS SHOTOKAN KARATE			
	838	04/27/20	01	WINTER 2020 KARATE CLASS	13-7-01-6-62000		4,147.11
						INVOICE TOTAL:	4,147.11 *
					CHECK TOTAL:		4,147.11
36999	KO8391			KONE INC			
	959523989	04/01/20	01	ELEVATOR TESTING	01-6-00-6-81017		104.87
			02	ELEVATOR TESTING	13-6-00-6-81017		104.87
						INVOICE TOTAL:	209.74 *
					CHECK TOTAL:		209.74
37000	MU8556			THE MUSIC AND DANCE SUITE INC			
	4720	04/07/20	01	PRIVATE PIANO	13-7-05-6-62000		230.00
						INVOICE TOTAL:	230.00 *
					CHECK TOTAL:		230.00
37001	NI6060			NICOR GAS CO.			
	00007-0420	04/15/20	01	4903 WILLOW SPRINGS	01-6-10-6-88100		48.80
			02	4903 WILLOW SPRINGS	13-6-10-6-88100		48.80
						INVOICE TOTAL:	97.60 *
	041820	04/18/20	01	600 E. 48TH	01-6-12-6-88100		68.97

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37001	NI6060	NICOR GAS CO.					
	041820	04/18/20	02	600 E. 48TH	13-6-12-6-88100		68.97
			03	55 N. GILBERT	01-6-11-6-88100		47.67
			04	55 N. GILBERT	13-6-11-6-88100		47.67
			05	200 WASHINGTON	01-6-13-6-88100		70.37
			06	200 WASHINGTON	13-6-13-6-88100		70.37
			07	536 EAST AVE.	01-6-20-6-88100		397.15
			08	536 EAST AVE.	13-6-20-6-88100		397.15
			09	536 EAST AVE.	01-6-20-6-88100		846.66
			10	536 EAST AVE.	13-6-20-6-88100		846.66
			11	536 EAST AVE.	11-6-20-6-88100		188.14
						INVOICE TOTAL:	3,049.78 *
				*** VOID---LEADER CHECK ***			
37002	NI6060	NICOR GAS CO.					
	4640174-0420	04/18/20	01	90 LOCUST	01-6-14-6-88100		20.05
			02	90 LOCUST	13-6-14-6-88100		20.05
						INVOICE TOTAL:	40.10 *
					CHECK TOTAL:		3,187.48
37003	PD0332	P.D.R.M.A.					
	0420083H	04/27/20	01	HEALTH/LIFE/EAP INSURANCE	01-5-00-5-53001		11,313.27
			02	HEALTH/LIFE/EAP INSURANCE	13-5-00-5-53001		11,313.27
			03	HEALTH/LIFE/EAP INSURANCE	12-7-00-5-52020		1,781.89
			04	HEALTH/LIFE/EAP INSURANCE	11-5-00-5-53001		1,686.44
			05	VISION	01-0-95-1-21400		398.73
			06	DENTAL	01-0-95-1-21400		1,165.78
			07	VOL. LIFE INSURANCE	01-0-95-1-21402		122.70
						INVOICE TOTAL:	27,782.08 *
					CHECK TOTAL:		27,782.08

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INVOICES DUE ON/BEFORE 04/27/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37004	PO5960			POMP'S TIRE SERVICE, INC			
	470072317	04/22/20	01	SIDSTEER BACK TIRES	01-6-00-6-82011		175.57
			02	SIDSTEER BACK TIRES	13-6-00-6-82011		175.57
						INVOICE TOTAL:	351.14 *
						CHECK TOTAL:	351.14
37005	RE0225			REACH			
	66873	04/10/20	01	REACH PLAYER LICENSE RENEWAL	01-5-00-6-60020		350.00
			02	REACH PLAYER LICENSE RENEWAL	13-5-00-6-60020		350.00
						INVOICE TOTAL:	700.00 *
						CHECK TOTAL:	700.00
37006	RE5300			REINDERS INC			
	1824271	04/23/20	01	TORO MOWER PARTS	01-6-00-6-82011		214.12
			02	TORO MOWER PARTS	13-6-00-6-82011		214.11
						INVOICE TOTAL:	428.23 *
						CHECK TOTAL:	428.23
37007	RU1058			RUSSO'S POWER EQUIPMENT INC			
	10171714	04/16/20	01	TORO BLADES	01-6-00-6-82011		50.97
			02	TORO BLADES	13-6-00-6-82011		50.97
						INVOICE TOTAL:	101.94 *
						CHECK TOTAL:	101.94
37008	SH9880			SHOREWOOD HOME & AUTO INC			
	173703	04/16/20	01	JOHN DEERE MOWER PARTS	01-6-00-6-82011		3.62
			02	JOHN DEERE MOWER PARTS	13-6-00-6-82011		3.62

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INVOICES DUE ON/BEFORE 04/27/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37008	SH9880	SHOREWOOD HOME & AUTO INC						
	173703	04/16/20	03	JOHN DEERE MOWER PARTS	01-6-00-6-82011		36.99	
			04	JOHN DEERE MOWER PARTS	13-6-00-6-82011		36.99	
						INVOICE TOTAL:	81.22 *	
						CHECK TOTAL:	81.22	
37009	SP5010	SPRINT						
	334991157-070	04/21/20	01	GORDON PARK WIFI	01-5-00-6-67011		20.56	
			02	GORDON PARK WIFI	13-5-00-6-67011		20.56	
						INVOICE TOTAL:	41.12 *	
						CHECK TOTAL:	41.12	
37010	VI5006	VILLAGE OF LA GRANGE						
	042320	04/23/20	01	GORDON SPLASH PAD	01-6-14-6-88200		37.30	
			02	GORDON SPLASH PAD	13-6-14-6-88200		37.30	
			03	SEDGWICK FIELD HOUSE	01-6-12-6-88200		37.30	
			04	SEDGWICK FIELD HOUSE	13-6-12-6-88200		37.30	
			05	SEDGWICK SR. FIELD HYDRANT	01-6-12-6-88200		37.30	
			06	SEDGWICK SR. FIELD HYDRANT	13-6-12-6-88200		37.30	
			07	SEDGWICK TENNIS COURTS	01-6-12-6-88200		37.30	
			08	SEDGWICK TENNIS COURTS	13-6-12-6-88200		37.30	
			09	SEDGWICK SENIOR FIELD SPRINKLE	01-6-12-6-88200		37.30	
			10	SEDGWICK SENIOR FIELD SPRINKLE	13-6-12-6-88200		37.30	
			11	REC BUILDING	01-6-20-6-88200		562.13	
			12	REC BUILDING	13-6-20-6-88200		562.13	
			13	FITNESS CENTER	11-6-20-6-88200		124.92	
			14	COM. CTR	01-6-13-6-88200		50.20	
				*** VOID---LEADER CHECK ***				
37011	VI5006	VILLAGE OF LA GRANGE						
			15	COM. CTR	13-6-13-6-88200		50.20	

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INVOICES DUE ON/BEFORE 04/27/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37011	VI5006	VILLAGE OF LA GRANGE					
	042320	04/23/20	16	SEDGWICK FOUNTAIN	01-6-12-6-88200		37.30
			17	SEDGWICK FOUNTAIN	13-6-12-6-88200		37.30
						INVOICE TOTAL:	1,797.18 *
					CHECK TOTAL:		1,797.18
					TOTAL AMOUNT PAID:		56,138.15

DATE: 05/06/2020
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VENDOR #
 INVOICE #
 DUE DATE INVOICE AMT/
 PROJECT ITEM DESCRIPTION ITEM AMT

OPEN INVOICES 05112020
 == Park District of La Grange ==
 OPEN INVOICES REPORT

INVOICE STATUS BATCH
 ACCOUNT NUMBER P.O. #

 AC2100 ACCESS ONE INC
 4492892 AP 05/01/2020 04302020
 05/11/2020 1,020.72
 01 TELEPHONE SERVICES 01-5-00-6-67011 PHONE - LOCAL SERVICE 470.36
 02 TELEPHONE SERVICES 13-5-00-6-67011 PHONE - LOCAL SERVICE 470.36
 03 TELEPHONE SERVICES 01-5-00-3-42610 IPRA 80.00

VENDOR

TOTAL: 1,020.72
 AL4488 ALPHAGRAPHICS 375
 99527 AP 04/30/2020 04302020
 05/11/2020 305.09
 01 PARK SIGNS 13-6-00-7-83012 BUILDING SUPPLIES 152.54
 02 PARK SIGNS 01-6-00-7-83012 BUILDING SUPPLIES 152.55

VENDOR

TOTAL: 305.09
 AT5004 AT&T
 042520 AP 04/25/2020 04302020
 05/11/2020 214.65
 01 UVERSE SERVICE - GILBERT 01-5-00-6-67011 PHONE - LOCAL SERVICE 34.03
 02 UVERSE SERVICE - GILBERT 13-5-00-6-67011 PHONE - LOCAL SERVICE 34.03
 03 UVERSE SERVICE - CC 01-5-00-6-67011 PHONE - LOCAL SERVICE 34.03
 04 UVERSE SERVICE - CC 13-5-00-6-67011 PHONE - LOCAL SERVICE 34.03
 05 UVERSE SERVICE - SEDGEWICK 13-5-00-6-67011 PHONE - LOCAL SERVICE 39.27
 06 UVERSE SERVICE - SEDGEWICK 01-5-00-6-67011 PHONE - LOCAL SERVICE 39.26

VENDOR

TOTAL: 214.65

OPEN INVOICES 05112020

AT5010 AT& T MOBILITY
 1662-0520
 05/11/2020

355.43
 01 MOBILE PHONES FOREMAN 28.13
 02 MOBILE PHONES FOREMAN 28.13
 03 MOBILE PHONES BASE 112.52
 04 MOBILE PHONES FINANCE 28.13
 05 MOBILE PHONES FINANCE 28.13
 06 AIR CARD/ TABLETS 53.45
 07 AIR CARD/ TABLETS 53.44
 08 GORDON PARK WIFI 11.75
 09 GORDON PARK WIFI 11.75

AP 05/05/2020 04302020
 01-5-00-6-67031 MOBILE PHONE - PARK FOREMAN
 13-5-00-6-67031 MOBILE PHONE - PARK FOREMAN
 12-7-27-7-79000 SUPPLIES - ST FRANCES
 01-5-00-6-67035 MOBILE PHONE - SUPT OF FINANCE
 13-5-00-6-67035 MOBILE PHONE - SUPT OF FINANCE
 01-5-00-6-67043 EMAIL HOST/ BACKUP ACCESS
 13-5-00-6-67043 EMAIL HOST/ BACKUP ACCESS
 01-5-00-6-67011 PHONE - LOCAL SERVICE
 13-5-00-6-67011 PHONE - LOCAL SERVICE

TOTAL: 355.43
 BE1050 JENNIFER BECHTOLD
 040620
 05/11/2020

42.89 DATE: 05/06/2020

AP 04/06/2020 04302020
 -= Park District of La Grange ==

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TIME: 16:33:57
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 VENDOR #
 INVOICE #
 DUE DATE
 PROJECT

OPEN INVOICES REPORT

INVOICE STATUS BATCH
 ACCOUNT NUMBER P.O. #

01 INK CARTRIDGES 42.89 11-5-00-7-73023 DESK SUPPLIES

TOTAL: 42.89
 BI6580 CONSTANTINE BISSIAS
 5042020
 05/11/2020

160.00
 01 REIMBURSE FOR CELL PHONE 80.00
 02 REIMBURSE FOR CELL PHONE 80.00

AP 05/04/2020 04302020
 01-5-00-6-67030 MOBILE PHONE - EXEC DIR
 13-5-00-6-67030 MOBILE PHONE - EXEC DIR

OPEN INVOICES 05112020

TOTAL: 160.00
 CA0500 CANTEEN REFRESHMENT SERVICES
 ORD54467
 05/11/2020

78.00
 01 RENT WATER COOLER
 39.00
 02 RENT WATER COOLER
 39.00

AP 04/27/2020 04302020
 01-5-00-7-73030 WATER SERVICE
 13-5-00-7-73030 WATER SERVICE

VENDOR

TOTAL: 78.00
 CA0810 CARD CONNECT
 20234
 05/11/2020

200.00
 01 RENT CHIP READERS
 75.00
 02 RENT CHIP READERS
 75.00
 03 RENT CHIP READERS
 50.00

AP 04/30/2020 04302020
 13-5-00-6-65004 MERCHANT FEES
 11-5-00-6-65004 MERCHANT FEES
 12-7-00-6-65004 MERCHANT FEES

VENDOR

TOTAL: 200.00
 CA6722 CASE LOTS INC
 4188
 05/11/2020

869.00
 01 CLEANING SUPPLIES
 869.00

AP 04/07/2020 04302020
 11-6-00-7-83015 PPE EQUIP & SUPPLIES

VENDOR

TOTAL: 869.00
 CIUNIF CINTAS CORPORATION LOC 344
 64560420
 05/11/2020

261.66
 01 UNIFORM SERVICE
 130.83
 02 UNIFORM SERVICE
 130.83

AP 04/30/2020 04302020
 01-6-00-6-81030 MAIN UNIFORMS
 13-6-00-6-81030 MAIN UNIFORMS

VENDOR

TOTAL: 261.66
 DI7800 DIRECT FITNESS SOLUTIONS INC.
 0559322-IN
 05/11/2020

2,665.00 DATE: 05/06/2020

AP 04/24/2020 04302020

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OPEN INVOICES REPORT

VENDOR #
 INVOICE #
 DUE DATE INVOICE AMT/
 PROJECT ITEM DESCRIPTION
 ITEM AMT

INVOICE STATUS
 ACCOUNT NUMBER

BATCH
 P.O. #

OPEN INVOICES 05112020

	01 PREVENTIVE MAIN - 6 MOS	11-7-00-6-64000	LEASED EQUIPMENT	
	2,665.00			VENDOR
TOTAL:	2,665.00			
NA4980	NAPA AUTO PARTS			
6455420		AP	04/30/2020	04302020
05/11/2020	450.64			
01	VEHICLE PARTS	01-6-00-6-82010	REPAIRS - VEHICLE	
	112.66			
02	VEHICLE PARTS	13-6-00-6-82010	REPAIRS - VEHICLE	
	112.66			
03	EQUIPMENT PARTS	13-6-00-6-82011	REPAIRS - EQUIP	
	112.66			
04	EQUIPMENT PARTS	01-6-00-6-82011	REPAIRS - EQUIP	
	112.66			
				VENDOR
TOTAL:	450.64			
NO1234	NOVENTECH INC.			
8253		AP	05/01/2020	04302020
05/11/2020	227.50			
01	OFFSITE STORAGE	01-5-00-6-68021	OFFSITE STORAGE	
	113.75			
02	OFFSITE STORAGE	13-5-00-6-68021	OFFSITE STORAGE	
	113.75			
				VENDOR
TOTAL:	227.50			
SH0980	SHAW MEDIA			
1768806		AP	04/02/2020	04302020
05/11/2020	75.34			
01	TURF ENHANCEMENT	01-5-00-6-69010	PUBLISH NOTICES	
	37.67			
02	TURF ENHANCEMENT	13-5-00-6-69010	PUBLISH NOTICES	
	37.67			
				VENDOR
TOTAL:	75.34			
TCF100	TCF EQUIPMENT FINANCE			
6487783		AP	04/17/2020	04302020
05/11/2020	11,403.65			
01	FITNESS EQUIP LEASE	11-7-00-6-64000	LEASED EQUIPMENT	
	10,875.05			
02	FITNESS EQUIP LEASE	11-7-00-6-64000	LEASED EQUIPMENT	
	148.10			
03	FITNESS EQUIP LEASE	11-7-00-6-64000	LEASED EQUIPMENT	
	380.50			
				VENDOR
TOTAL:	11,403.65			

OPEN INVOICES 05112020

TOTAL --- ALL

INVOICES: 18,329.57

Section 4



STAFF REPORTS

Park District of La Grange
May 2020
Board Report

Dean Bissias
Executive Director

1. Please remember that the board meetings for 2020 are the second Monday of the month except for the following months:
February 3 – first Monday of the month
August 17th – third Monday of the month due to Endless Summerfest
2. This month's May board meeting is a regular meeting scheduled for Monday, May 11, 2020 and will be held on Zoom.
3. Under Item 1.3 the Board will need to approve a motion allowing the Board to participate remotely.
4. Public Participation Instructions:
 - Computer access: Join the Zoom meeting:
 - <https://us02web.zoom.us/j/84634855599?pwd=ck1kVTYvWFN3dFZFd1dYZk5nK0RuZz09>
 - Meeting ID: 846 3485 5599
 - Password: 008597
 - Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799
 - Android phones/tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app through the Google Play Store or Apple Store. Open the app on your device.
 - Meeting ID: 846 3485 5599
 - Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.
 - Everyone is automatically muted. If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak.
 - Comments for Open Forum
 - Question may also be emailed to deanbissias@pdlg.org by 5:00pm on 5/11/2020 to be read at the meeting.
5. The board packet is available online again this month with the May packet at: <http://www.pdlg.org/Docs/Board%20Mtg%20Packet%205-11-20.pdf>.
6. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the minutes from the executive session regular board meeting of March 9, 2020; regular board meeting of April 13, 2020; special board meeting/workshop of April 27, 2020; financial reports dated April 30, 2020; and consolidated vouchers for the month of May dated May 11, 2020.

7. I want to thank the Board for their donation and planting of a tree at Gordon Park. This was a great addition to the park.
8. Under Action Item 7.1 I am asking the Board to approve an easement agreement with ComEd. This easement is for the burial of an electrical line along the Tilden Avenue side of Gordon Park. It will be in the berm area where there are currently other easements from Nicor and Illinois Bell. This will not interfere with any park operations when they are combined.

Location 1 – PIN 18-04-200-049, ComEd intends to install approximately 40' of new underground cable, as well as a new switchgear box, on the south side of Plymouth Place property, just south of Brewster Ln. A small portion of easement is needed on Gordon Park property however, in order to encompass the 5' workspace necessary for the underground cable. This easement area can be seen on the Exhibit "B" portion of the attached easement document.

Location 2 – PIN 18-04-200-052, ComEd is requesting an approximate 5' x 100' easement, just west of Hazel Ave, again at Gordon Park, in order to install 1 new utility pole and from it, a new stretch of underground cable, connecting into an existing manhole on the north of the property. This area can again be shown on the Exhibit "B" portion of the attached easement document.

I will discuss this in greater detail during the meeting on Monday.

9. Linda has also included in your packet the MBO list which was discussed during our board workshop meeting on April 27th. Please review them as we plan on approving the General Operations Budget and MBO's at our June board meeting.
10. Currently all playgrounds and the Gilbert tennis courts remain closed, and all basketball rims have been removed from our parks to stay within the guidelines of the Governor's executive orders, and to assist the La Grange Police Department. We have seen an increase of graffiti in the parks and on our recreation facility, however, staff has cleaned it all up and continue to monitor all facilities.
11. I continue to communicate with the Village and they have increased their patrol of the parks to help enforce the social distancing required by the Governor's executive order. This has been a major problem in the parks.
12. With the extension of the Governor's stay-at-home executive order through May 31st, Leynette and I continue to evaluate the District's finances. We are also taking into consideration the Governor's new "Plan to Reopen Illinois." Currently we are stable and in good shape. I am working with staff to keep us on that pace.
13. Full-time staff is continuing to work from home and in the office, depending on what they need to accomplish. I, along with the administrative staff, am working on finances, the accounting software upgrade, working on the purchase of the Nicor property, paying bills, preparing the May board

packet, ongoing updates on our website, re-evaluating winter/spring programming, preparing for summer programs, and a deep cleaning of the fitness and recreation centers.

14. Although we are closed, staff continues to work hard on ideas to generate revenue, and potential program revisions that would allow us to still offer recreation summer camps. At the present time I do not anticipate that we will be at full camp status this summer based upon the current situation, which could change at any time.
15. We are continuing to move forward with preparing our facilities to be in ready condition as soon as we get the word from the State that we can open. General maintenance of the parks also continues.
16. The Maintenance Department continues to perform the regular garbage pickup, inspecting the parks and playgrounds, preparing equipment to start cutting grass in the upcoming weeks, painting walls, and deep cleaning the recreation and fitness centers.
17. Staff members and I have attended multiple webinars dealing with these troubled times. Many of these webinars dealt with insurance, unemployment, facility cleaning, and budgeting. I average at least two webinars or Zoom meetings every day. It is information overload at times, however, it's important that I stay in tune on what is going on in our field. Our profession is great and I cannot tell you how much all park districts share information with each other to help all of us get through this unprecedented time.
18. The past few week have been extremely busy and stressful for me and the staff, but we have handled it with awesome professionalism. My thanks go out to my staff on a job well done
19. As always if you have any questions please email, but most important PLEASE be safe, stay at home and let us help stop COVID-19.

RECREATE!!! It helps your mind and body.
Enjoy Life and Make the Park District of La Grange
"Your Fun & Fitness Destination"

Park District of La Grange
May 2020
Board Report

Leynette Kuniej
Superintendent of Finance

1. As of April 30, 2020, tax revenue receipts for the 2019 tax levy are \$1,608,870 or 97% of the amount assessed in the first installment. This is similar percentage collected to last year at this time. This revenue will be recorded in May for the new fiscal year.
2. The cash balance at April 30th was \$7,223,226 of which \$5,824,725 is invested in money market accounts. These investments are fully insured or collateralized.
3. Included in this month's packet is the preliminary fiscal year-end financial report for the Park District. Excluding debt service and capital projects, operations had an excess of revenue over expenditures of \$422,133. This is approximately \$120,000 less than what was reported in the prior fiscal year.

Refunds were issued for all recreation programs and facility rentals that were cancelled. We are still holding deposits for summer camp and a few summer programs. Monthly Fitness memberships were not billed for April or May. Refunds for passes were issued on a case by case basis. It is our intent to extend expiration dates on all passes when we reopen.

Some year-end adjustments still need to be made that will impact the final numbers as final bills for April have not all been received.

4. The accounting software transition with the Tyler Technologies is proceeding according to plan. Remote implementation will begin on May 11th for myself, Terri, and Jenny.
5. The annual audit of our financial statements will also be conducted remotely by Lauterbach & Amen, LLP. Preliminary fieldwork is scheduled for May 22nd. We are planning to have a final report available for approval at the August board meeting.
6. The annual Government Finance Officers Association conference has been changed to webinars this year. These will be available throughout the months of May and June. These classes provide the opportunity to stay current in my field and maintain my credentials.

Park District of La Grange
May 2020
Board Report
Jenny Bechtold
Superintendent of La Grange Fitness

1. Researching and developing a plan for reopening. Participating in webinars and roundtables, as well as speaking with other districts to determine best course of action. Exploring how we can reduce touchpoints and increase cleaning. Looking into different scheduling systems to be ready to implement for group fitness classes and scheduling fitness center use times if needed.
2. Participate on a fitness center committee with 10 other park districts to prepare and plan for reopening. We meet via Zoom every Monday and Thursday to discuss different topics and strategies. We then meet every Tuesday with a large group of park district fitness center staff (over 50 different districts) to discuss these topics and strategies to get more input and guide all districts during this difficult time.
3. Continue to investigate and research different platforms for virtual online fitness memberships. There are many different options and we are working to find the platform that will work best with the park district. Also researching music licenses and what the needs are for online streaming.
4. Engage members daily with social media posts and workouts on Facebook and Instagram.
5. Working with Chris Finn, Kevin Miller and Leanna Hartung for scheduling the gymnasium. With social distancing all programs and fitness classes may need access for more space. We will meet pre reopening to determine all of our needs and work out a plan that is best for the district and community.
6. Preparing lists of signs that will be required for reopening with Chris Finn and Kevin Miller to have Teresa Chapman from Marketing create the signs so we can be prepared to reopen.
7. Preventative maintenance for the fitness center equipment was completed on 4/23 and 4/24. I have inquired several times with Direct Fitness Solutions to see if we can get our warranties extended on our fitness equipment for the amount of time our fitness equipment is not in use. I am waiting to hear back from Tim Brennan who has reached out to Precor directly.
8. The carpets in the fitness center were shampooed on Monday, April 27th and Tuesday, April 28th.

9. Competed remote training with Tyler Technology two to three hours every day the week of April 13th through April 17th and Monday, April 20. Remote setup with Tyler Technologies begins the week of May 11, 2020.
10. Participate in numerous webinars weekly from IPRA, IAPD, PDRMA, Club Industry, Club Solutions and more to learn about the COVID-19, how to prepare to reopen, strategies for fitness center and more.
11. Attend Zoom staff meetings as scheduled.

Park District of La Grange
May 2020
Board Report

Leanna Hartung
BASE Superintendent

1. Registration for the 2020-21 school year is still on hold. As soon as the building is open, the plan is to resume registration. I have had a lot of emails regarding when registration will begin again. I have sent several emails to BASE parents with updates and to check our websites regularly for information.
2. The summer school summer camp planning is still being completed and almost finished however, until we know exactly what the Governor, CDC, Health Department, PDRMA will set as guidelines, we will not know what it will exactly look like.
3. I spoke with SD102 Kyle Schumacher and as I expected, we will not be able to be in Forest Road School this summer. I have spoken with Andrea to see what is available in the Park District building for space. We have a meeting May 6th between departments to see what gym space looks like for the summer and who needs what space and times.
4. At this time SFX, Forest Road and Barnsdale school have had the end of the year cleaning and And organization done. CP, Ogden and Cossitt will be done the week of May 11th-15th.
5. We have had a few requests for summer camp refunds. Parents have said due to no summer school, they now have had to rearrange their summer plans. I have sent out a couple emails letting camp parents know as soon as we know what camp will look like, we will inform them of the plan.

6. Melissa and I have been strategizing and making back up plans to the back up plans for summer. Due to the uncertainty of what summer will look like, we have been planning for several different scenarios. Safety being our number one priority and what new safety measures we can put in place.
7. I have been reading and researching information coming out from the American Camping Association(ACA) and The Before and After School Alliance and YWCA about how to talk to children/campers about Covid 19, how to train staff regarding Covid 19, how to deal with campers or children worried about getting it, coping skills for staff and supporting parents during this difficult time. There are a couple webinars I am in this week I hope to retrieve more information from the discussions.
8. The parents at Barnsdale and Ogden school did a fundraiser for the 2019-20 staff to help them out in this difficult time. Each staff member who was employed this school year received a gift card along with a nice thank you note from the parents.
9. I have been working on next school year BASE ideas as well and how we will change our training for staff. Re-thinking the daily routine and menu options for snack and breakfast. There is a food handler and sanitation course on line, I am hoping to incorporate if possible.
10. We will continue to find the best solutions and collaborate with other entities who are going through this to provide the best resources and summer camp if we are allowed to follow through on having one.

Park District of La Grange
May 2020
Board Report

Kevin Miller
Superintendent of Recreation

1. For the last 5 or 6 weeks, I have been working on developing alternative day camp plans and structures for all four camps that we offer. I have held a zoom meeting with the Recreation Department to discuss and adapt the plans as necessary. At the moment, we have multiple structures in place for operating camps at our facilities. However, state, CDC & IDPH guidelines and mandates determine which plan goes into effect or if we have to cancel summer camps altogether. In addition to our in-person camp plans, I am developing virtual day camp options with the Recreation Department. This would be a fee-based camp and I have two different models in development with the help of the Recreation Staff. Lastly, I am working on developing a sanitation plan and COVID-19 mitigation plan for camps. I am in communication with parks and rec professionals in different states that have plans in place along with the American Camp Association.
2. Throughout April and the early part of May, I have taken part in several dozen Zoom meetings and webinars through IPRA, IAPD, SSPRPA, with recreation departments across the country, the American Camp Association, SEASPAR and more. The general themes of these have been the future of parks and rec in the post COVID-19 landscape. Specifically, we have discussed preparedness, continuation of services, financing and budgeting, marketing, virtual programming, developing partnerships within our communities, reopening of facilities, and much more.
3. Day Camp and Summer program registrations were frozen on April 29th and initially scheduled to go through May 13th. This will most likely get extended until further clarification is provided regarding the Governor's 5 phase plan to reopen Illinois.
4. I am working with Freya Smith on developing 4 or 5 virtual specialty fitness classes through Zoom. Our hope is to roll these out by the end of the month, or first week of June. I am also making headway on rolling out an e-sports tournament. My intention is to get a few scheduled for late June and early July.

5. I am working with Department Heads on the scheduling of the program rooms, gymnasium and parks so that we are prepared to offer programs in accordance with all mandated guidelines and protocols.
6. During the month of May and June, we will be developing the fall brochure. This fall, we will not be mailing hard copies of the brochure to La Grange and Countryside residents. Instead, we will be sending them a postcard notifying them of the brochure being online and the registration dates. We will order a limited number of hard copies of the brochure to have at the Recreation Center, La Grange Library, La Grange Village Hall and Countryside City Hall. With the brochure being viewed digitally for the most part, I have worked out terms with our graphic artist to update the brochure as changes and updates are made leading up to the fall and throughout the fall season. With the brochure getting developed 4-6 months prior to these classes and events starting, we know a lot will change with updated government mandates regarding COVID-19 and we want to ensure the public has updated and accurate info for these programs.
7. The Park District is the Presenting Sponsor for the LGBA Summer Art Project. The art piece this year is a rolling bar cart. Due to the COVID-19 situation, I am the acting artist for the District's bar cart. The art pieces will be on exhibit throughout downtown La Grange beginning June 1st.
8. The Recreation Department and I are working on creating 15-20 virtual programs to be offered this summer. Classes will include athletics, specialty fitness, arts and crafts, dance, EC programs and hopefully some adult recreation classes.
9. The SSPRPA election ended on April 24th. I was elected to the position of President Elect for the 2020/2021 SSPRPA year. I will serve as President in 2021/2022 and Past President in 2022/2023 on the Executive. I am very honored to have been asked to run and elected by the Association.

Park District of La Grange

May 2020 Board Report

**Diana Faught
Assistant Superintendent of Recreation**

1. Recreation staff held the drive through egg hunt on Friday, April 10th. Patrons were very grateful for the opportunity to create an egg hunt in their own yards. 10,000 eggs were distributed in individual bags of 30 eggs. Staff took safety measures while assembling the bags for distribution as well as at the event.
2. As of 5/6/20 Learning Ladders Preschool has 68 of 156 participants registered for the 2020-2021 school year.
3. I have been communicating with contractual companies regarding their ability to hold virtual programming in the immediate future.
4. Our contractual dance company, Innovation Arts Connection continues to hold virtual programming for the park studio classes. Dance participants have been mastering dance routines that they were planning to perform at a May recital. At this time the recital has been placed on hold.
5. I am working to modify our June all staff training. Traditionally this training is held in the De Sitter Room with all staff full and part time in attendance. We are looking to create a PowerPoint and or video version of the training to send to staff electronically and view independently.
6. I have been working to compile contractual program offerings for the fall 2020 brochure. This would be for both traditional program ideas and virtual programs moving forward.

Park District of La Grange
May 2020
Board Report

Teresa Chapman
Marketing & Events Supervisor

1. I have been working on alternative camp structure ideas for lower enrollments and social distancing requirements. I have also begun planning for virtual summer camps.
2. Due to the COVID-19 (Coronavirus) mandates I, unfortunately, had to cancel my trips for May. I am looking at the summer trips to make sure those will be able to run with smaller numbers.
3. As the COVID-19 (Coronavirus) information restrictions are everchanging in regard to re-opening I am working on marketing materials to post around the building and in our parks.
4. We have begun the process of planning for our fall brochure but due to little knowledge of what to expect with restrictions, we decided to push back the timeline. Contractors have been contacted and we have been thinking of different ways to be creative. The district has also decided not to mail out hard copies of the brochure but rather just have it available online with a limited number of hard copies at the Recreation Center.
5. I have been working on a new marketing plan for the remainder of this year. I have been looking at creative and cost-effective ways to promote the park district and fitness center. I am concentrating on more digital avenues rather than the traditional hard print.
6. I have continued updating the website to reflect the most current information about our closures due to the COVID-19 (Coronavirus). I have also added a page specifically for COVID-19 (Coronavirus) information. Ziggy will be adding a hot button on the home page that will link it, so people won't have to search for it.

Park District of La Grange
May 2020
Board Report

Kyle Madeja
Recreation Supervisor

1. Submitted all refund sheets to Linda for end of Winter Sessions and entire Spring Sessions. This was for all youth athletic classes and martial arts.
2. I went into the office on April 27th to submit a few invoice vouchers, check phone messages and continue to work on projects assigned, which included contacting all of my youth athletic contractors, creating potential alternative plans for summer camp, creating potential new programming with virtual aspects and researching e-sports.
3. I had a zoom meeting with Kevin and Teresa to discuss Summer Camp. We talked about alternative camp locations, maximum amount of campers, adding a virtual component twice a week and another option of camp in a box.
4. In my constant contact with our youth athletic contractors, we are developing virtual programming. To start Sports Kids Inc. could offer a Fit-Tastic Kidnastics @ Home class, a Beginner Gymnastic & Conditioning @ Home class and Hoop @ the House class. All Star Sports could offer their more popular youth athletic classes like T-Ball, Basketball and Soccer. We are hoping to launch these the week of May 18th. I have a test/trial zoom meeting with All Star Sports to get a sense of what the class structure would look like.
5. Although we are going through an unprecedented time this Spring and Summer, we still have to prepare for the Fall Season. With that I've asked my youth athletic contractors to submit their Fall Proposals with some virtual options as well. Depending on how the 5 Phase Illinois Plan progresses, we'll look to adjust our programming offerings.
6. Some of our youth athletic contractors have YouTube channels that they are using to post short videos for anyone to view for free.
7. As the Athletic Committee Chair for SSPRPA, I've been in contact with the more active members and we are all in the same boat, beginning to offer virtual athletic courses through our independent contractors and wondering what summer and fall programming will look like in our facilities and parks.

Park District of La Grange
May 2020
Board Report

Chris Finn
Superintendent of Facilities

1. Since the Covid-19 pandemic started I have been in close contact with the Facility staff. Andrea, I have been working with her on rental cancelations and trying to rebook cancelled rentals. Linda has been working on a lot of the administrative duties and keeping track of refunds for the park district. Josh and myself have stayed in contact about maintenance projects and duties. I have also met with the facilities staff to talk through reopening procedures, new policies, new standards, new safety precautions for staff & patrons, and in general phases of how to open back up. I have also been going into the office a few days a week to talk with staff meet with contractors and do work in the office that I need to do there versus at home. We are also looking at what can be hands free when we re-open and what items we can move, adjust, and or eliminate when we open to help cleaning and sanitation.
2. I have been in close contact with Josh on the various projects he is doing and getting contractors lined up to do work in the recreation center. We have had floor contractors in doing work now so we do not have to close or work around programming in the late summer to get projects done. An av contractor has worked on some of our av systems. I am working with other contractors in terms of other projects and work that we need to have done.
3. I continue to sit in on zoom webinars talking about how we are going to open and what we need to do. There are several zoom webinars each week talking about the current Covid-19 pandemic. I have worked on multiple different plans and ideas and procedures for when we open.
4. Capital Projects 2020/2021: Dean and myself will be starting to look at capital projects in conjunction with the MBOs and see where the finances are for 2020/2021 projects.
5. Capital Projects 2019/2020: The only capital project that we are working on getting completed is the Sedgwick Park Tennis Courts. I have talked to Jeff Braun our architect about the project and he has contacted the contractor, and they are hoping to get out and get the project done in mid-May pending weather.

6. I worked close with Claudia on the seeding and resting of Waiola Park; which is the park that we will be resting for the 2020 year. With the weather there was a time frame that the parks dept. was able to get out and put the seed down; they will put up snow fencing and large signs up stating the field is closed.
7. I continue to stay in contact with the baseball and soccer user groups. Some are still hopeful to get some season still in but shortened or go into fall and have no fall league. This will all be dependent on when they can start practicing and playing games.
8. All of the May & June School picnics have been cancelled
9. I have met with the splash pad contractor out at Gordon Park about getting a piece fixed that was broke last year. We are hoping that it just needs to be fiber glassed and should be all good.
10. I will be attending the SSPRPA general meeting on May 14th via Zoom. The SSPRPA Facility Committee has been having by-weekly meetings to discuss what other departments are doing to get ready to open.
11. The Endless Summer Fest committee continues to meet to discuss the fest.

Park District of La Grange

May 2020

Board Report

Claudia Galla

Park Foreman

1. Spring trees were planted at Waiola, Sedgwick, Gordon, Community Center, Denning, and Gilbert. There were six Park District trees and two commemorative trees installed. The Park Board of Commissioners donated a Hackberry to observe Arbor Day. Thank you to the members. We removed two dead trees at Gilbert and Denning. We completed stump grinding on trees staff removed last season at Gordon, Elm, Sedgwick, and Spring. Holes were soil filled and seeded over.
2. Leaves and debris were removed along Spring Park fence lines. Waiola Park was over seeded and aerated. Soil and seed was spread along the retaining wall length located along East Ave, in the front lot of the rec center. Mowing has begun for the season. Planters were prepared with soil and amendments. Flowers will be planted after May 18th. We have cut down and removed last season's growth in the Butterfly garden and connecting garden areas in Gordon Park. Once cleared, all areas were mulched. Gutters at Denning and Gilbert buildings have been cleared of leaves.
3. There has been more Graffiti and vandalism since park amenities were shut down. Staff has replaced a few chains & locks on soccer goals and tennis court gates. A couple pieces of Gordon fitness equipment has been vandalized. Caution tapes is being ripped off of playground equipment continuously. There has been graffiti clean-up in various spots.



4. Basketball rims that were removed last month have been refurbished. They were painted and new nets installed. Hardware was purchased to use for reinstallation. The backboards will be painted as the weather gets warmer and time allows.



5. We continued in the past month to work on cleaning and sanitizing the rec center areas and equipment:
Lobby and gym rest rooms, washed and sanitized.
Elevator, washed and sanitized. New bulbs installed.
Windows throughout the building were washed.
The Fun Jump, washed and sanitized.
Floors were washed ahead of the floor contractor who came out to work on the VCT floors.
Fitness equipment was moved back into classrooms and sanitized.
The running track was washed with the floor machine with a few passes.
6. Staff completed a PDRMA online training titled, 'Acute Respiratory Illness Pandemics: Prevention & Response'
I attended an IRMA webinar discussing municipal tree risk management.

Routine duties for the month include:

- *Process vouchers.

- *Trash & recycling collection in all parks, twice a week.

- *Completed inspections for April will include:

 - Playgrounds, buildings, ballfields, tennis courts, soccer fields, paths& trails, and parks & grounds.

Park District of La Grange
May 2020
Board Report

Linda Muth
Administrative Supervisor

1. I have been able to complete the majority of my work from home during our facility closure but have gone into the office to run refund checks, work on MBO documents, and compile board packet information for meetings.
2. Online registration for summer programs began in April. The system was up and running well for patrons wishing to register. Due to the coronavirus pandemic it was recently decided to suspend summer registration through mid-May, and I updated the system so that families interested in a program could be put on a wait list online without payment.
3. I processed January and February payments received from the State for families receiving assistance for the BASE program, and balanced the household accounts.
4. Staff has continued to meet via Zoom. I met with Chris, Josh and Andrea to plan for a phased reopening of the front desk and recreation center amenities.
5. I researched RecTrac for options in revising the entry of facility reservations to automatically include extra time between rentals to allow for additional cleaning.
6. I have spent time updating MBO records for 2019-2020 and creating documents related to new MBO's proposed for 2020-2021.
7. I completed the online training for the Open Meetings Act through the Attorney General's website.
8. I took an online training through RecTrac on archiving program records.
9. I spent a considerable amount of time processing refunds for BASE and recreation programs cancelled due to the pandemic.
10. With the absence of our regular recording secretary due to furloughs, I have been producing the minutes for board meetings.

**Park District of La Grange
May 2020
Board Report**

**Josh Wiencek
Maintenance Supervisor**

1. Working with Chris to schedule times for contractors to come into the building to do work such as carpet cleanings, floor work, and audio equipment work.
2. Have been working on installing new door stops on frequently used doors so that doors can be left open to alleviate touching.
3. Have been working on finding and ordering extra cleaning and sanitizing supplies such as Clorox wipes, hand sanitizer, and gloves.
4. Painted wall by front staircase.
5. Have moved Furniture and equipment around for work being done in the building.
6. Cleaned all fitness equipment in room 110/111 using fogger machine that sprays a disinfectant.
7. Power washed and deep cleaned the playground.
8. Continuing to keep the building cleaned and sanitized.

Park District of La Grange
May 2020
Board Report

Andrea Weismantel
Facility Rental Coordinator

1. The rentals from May 1, 2020 – May 17, 2020 have been cancelled thus far. All renters have been contacted and given the option to cancel with a full refund or reschedule. There were also 3 rentals for the later part of May that wished to cancel. A total of 27 rentals with 25 cancelling and 2 rescheduling.
2. Since the school year officially ended, I went ahead and cancelled the school picnics. These security deposit refunds have been processed.
3. I have been answering emails with rental inquiries and updating current rentals.
4. I received my FOIA certification
5. Have begun to update the rental information for the Fall brochure.
6. I met with the Facilities team via Zoom to talk about the stages of reopening regarding rental limits and facility usage.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

GRANT OF EASEMENT

The Park District of La Grange,
("Grantor")

in consideration of the sum of One Dollar and other valuable consideration, receipt of which is hereby acknowledged, hereby grant(s) and conveys to **COMMONWEALTH EDISON COMPANY**, an Illinois Corporation,

(together with its licensees, successors and assigns, collectively, "Grantee"), an easement to construct, operate, repair, maintain, modify, reconstruct, replace, supplement, relocate and

remove, from time to time, poles, guys, anchors, wires, cables, fiber, conduits, manholes, transformers, pedestals, splice boxes, or other facilities used in connection with overhead and underground transmission and distribution of electricity, communications, sounds and signals (collectively, the "Facilities"), together with right of access to the same and the right, from time to time, to trim or remove trees, bushes, roots and saplings and to clear obstructions from the surface and subsurface as may be reasonably required incident to the grant herein given, in, over, under, across, along and upon the surface of property situated in Section 4, Township 38 North, Range 12, East of the Third Principal Meridian in Cook County, Illinois (the "Property"), further described below:

An Easement as legally described on the Exhibit "A" and as depicted on the Exhibit "B", both Exhibits attached hereto and made a part hereof.

PROPERTY ADDRESS: 31 E Ogden Ave, La Grange, IL 60525
P.I.N. 18-04-200-052

Obstructions shall not be placed over the Facilities or in, upon or over the Easement Area without prior written consent of Grantee. After installation of any Facilities, the grade of the Property shall not be altered in a manner so as to interfere with the operation and maintenance thereof.

This instrument prepared by and when recorded, return to Michael Xenakis, 1701 Golf Rd, Rolling Meadows, Illinois 60008, on behalf of Commonwealth Edison Company.

Complete the Appropriate Acknowledgments on Following Page Hereof

The Grantor represents and warrants to the Grantees that Grantor is the true and lawful owner of the Property and has full right and power to grant and convey the rights conveyed herein.

The Easement is binding upon and shall inure to the benefits of the heirs, successors, assigns, and licensees of the parties hereto.

IN WITNESS WHEREOF, the Grantor, **The Park District of La Grange**, has caused this instrument to be executed on its behalf this _____ day of _____, 2020.

By: _____ (Authorized Representative)

Printed Name: _____

State Of _____
County Of _____

I, the undersigned, a Notary Public in and for the said County and State aforesaid, do hereby certify that _____, (Authorized Representative) of **The Park District of La Grange**, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed and delivered said instrument as their own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth;

GIVEN under my hand and NOTARIAL SEAL this _____ day of _____, 2020.

Notary Public

Exhibit "A"

THAT PART OF THE WEST HALF OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 4, TOWNSHIP 38 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTH LINE OF SHAWMUT AVENUE AND THE WEST LINE OF HAZEL AVENUE, SAID INTERSECTION ALSO BEING THE NORTHEAST CORNER OF LOT 1 IN BLOCK 5 OF SHAWMUT AVENUE ADDITION TO LAGRANGE, BEING A SUBDIVISION OF PART OF THE NORTH HALF OF SECTION 4, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 17, 1895 AS DOCUMENT NO. 2203386; THENCE N02°20'56"W, 21.87 FEET ALONG THE NORTHERLY EXTENSION OF THE WEST LINE OF HAZEL AVENUE TO A POINT BEING THE SOUTHEAST CORNER OF VILLAGE PERMANENT EASEMENT #1, RECORDED ON OCTOBER 2, 2013 AS DOCUMENT #1327529067; THENCE S87°31'35"W, 5.00 FEET TO A LINE 5.00 FEET WEST OF (AS MEASURED PERPENDICULAR THERETO) AND PARALLEL WITH THE WEST LINE OF HAZEL AVENUE; THENCE S02°20'56"E, 99.99 FEET ALONG SAID PARALLEL LINE TO THE POINT OF INTERSECTION WITH A LINE THAT IS PERPENDICULAR TO THE WEST LINE OF HAZEL AVENUE AND 78.13 FEET SOUTH OF (AS MEASURED ALONG SAID WEST LINE) THE POINT OF BEGINNING; THENCE N87°39'04"E, 5.00 FEET ALONG SAID PERPENDICULAR LINE TO A POINT ON THE SAID WEST LINE; THENCE N02°20'56"W, 78.13 FEET ALONG SAID WEST LINE TO THE POINT OF BEGINNING, CONTAINING 500 SQUARE FEET OF LAND MORE OR LESS.

EXHIBIT B



North
Scale 1" = 20'



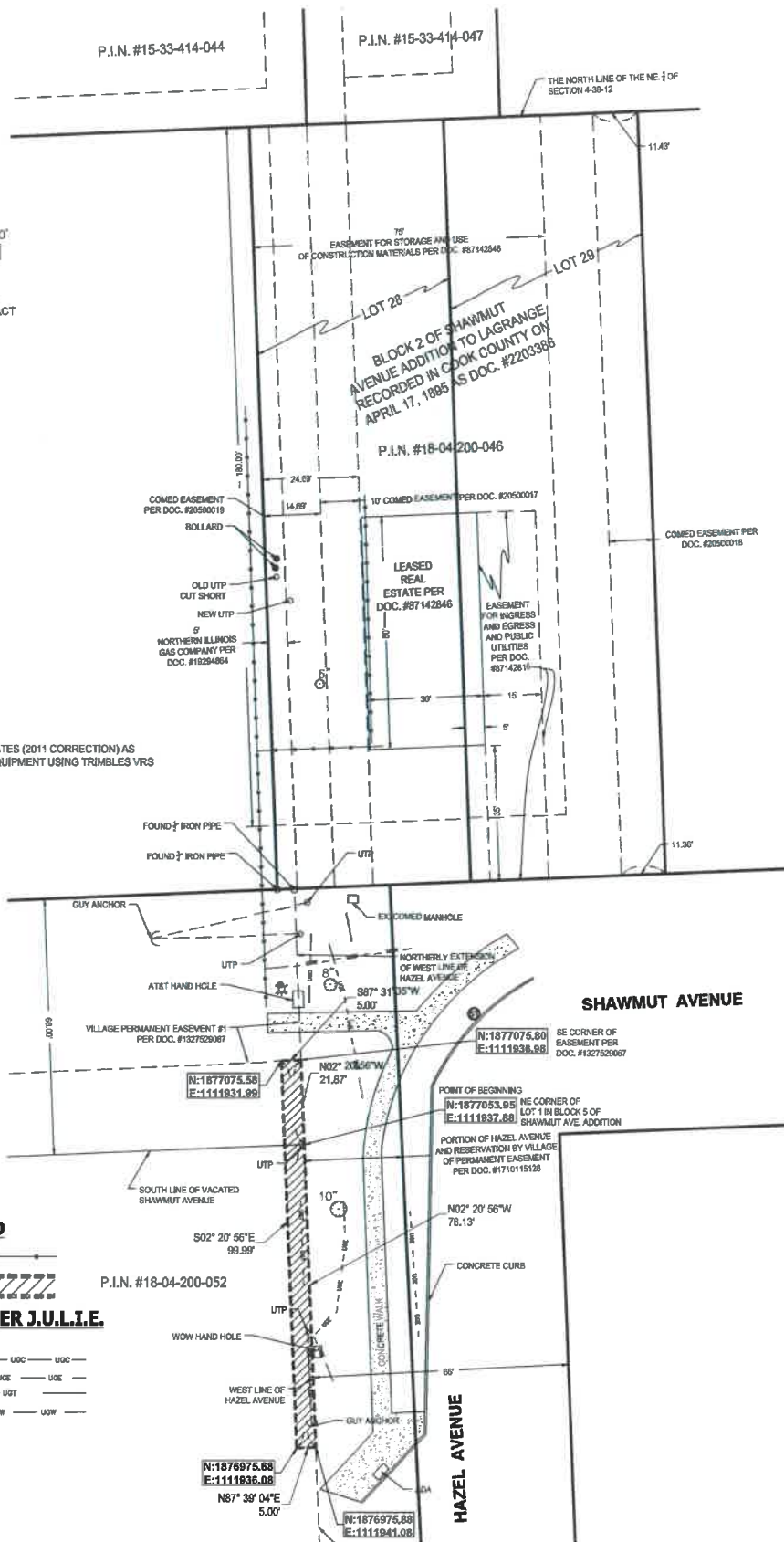
ABBREVIATION LEGEND

- ADA = AMERICANS WITH DISABILITY ACT
- E = EAST
- ELY = EASTERLY
- (M) = MEASURED DISTANCE
- MT = MULTI TRUNK
- N = NORTH
- NLY = NORTHERLY
- (R) = RECORD DISTANCE
- R.O.W. = RIGHT OF WAY
- S = SOUTH
- Sly = SOUTHERLY
- UTP = UTILITY POLE
- W = WEST
- Wly = WESTERLY

SYMBOL LEGEND

- = CONCRETE
- = GUY ANCHOR
- = HYDRANT
- = STORM MANHOLE
- = WATER VALVE

NAD 83 STATE PLANE COORDINATES (2011 CORRECTION) AS DETERMINED BY USE OF GPS EQUIPMENT USING TRIMBLE VRS NETWORK AND EQUIPMENT.



LINE TYPE LEGEND

- FENCE =
- PR. COMED EASEMENT =

UNDERGROUND UTILITIES PER J.U.L.I.E.

- CABLE LINE =
- ELECTRIC LINE =
- TELEPHONE LINE =
- WATER LINE =

LOCATION 1

EXHIBIT FOR PIN# 18-04-200-052, LA GRANGE, IL
 OFFICE: SLS | CONTRACT NO: 127594.0 | SHEET NO: 1 OF 1
 DATE: 4-9-2020 | SCALE: 1" = 20'

APPRO'D BY: SLS
 CHK'D BY: SLS

REVISIONS

RD/CBLINE CONSULTANTS
 1881 AUCUTT ROAD
 MONTICOMERY, IL 60558
 (630) 401-7927



NICHOLAS RUSTIGER
 SURVEYING SERVICES
 ONE LINCOLN CENTRE / 13TH FLOOR
 JAMBROOK TERRACE, IL 60161 (06-S8003)
 PHONE: (715) 896-9643
 Nicholas.Rustiger@ComEd.com





LOCATION 1

EXHIBIT FOR PIN#18-04-200-052, LA GRANGE, IL

APP'D BY: SLS
 CHECK'D BY: SLS
 DATE: 2019-08-20
 SCALE: 1" = 20'
 SHEET NO. 1 OF 1

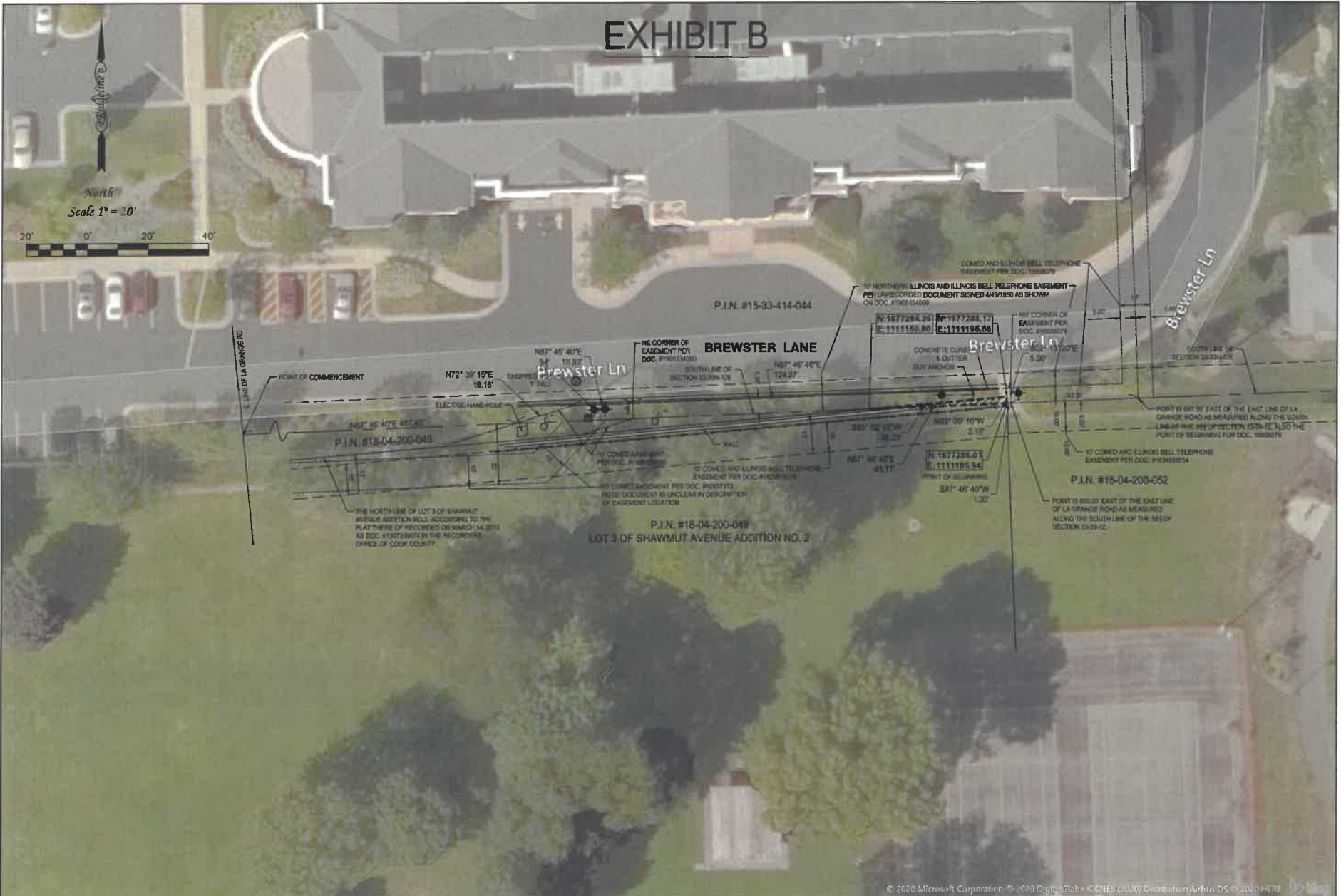
NO.	REVISIONS	DESCRIPTION

BOUNDARY CONSULTANTS
 1661 AUCUTT ROAD
 MONTICOMERY, IL 60638
 (630)-801-7927



DIGITALGLOBE
 1600 WEST BROADWAY, SUITE 200
 DENVER, CO 80202

COMED
 A Exelon Company
 NICHOLAS RUESTIGER
 SURVEYING SERVICES
 ONE LINCOLN CENTRE / 15TH FLOOR
 OAKBROOK TERRACE, IL 60181 (96-SR003)
 PHONE: (915) 995-9643
 Nicholas.Ruestiger@ComEd.com

EXHIBIT B



© 2020 Microsoft Corporation © 2020 DigitalGlobe © CNES (2019) Distribution Airbus DS © 2020 HERE

 NICHOLAS RUETIGER SURVEYING SERVICES ONE LINCOLN CENTRE / 13TH FLOOR OAKBROOK TERRACE, IL 60181 (06-SB003) PHONE: (815)295-9643 Nicholas.Ruetiger@ComEd.com	 RIDGELINE CONSULTANTS 1661 AUCUTT ROAD MONTGOMERY, IL 60538 (630)-801-7927	NO. _____ DESCRIPTION _____ APP'VD BY: _____ SLS _____ CHK'D BY: _____ SLS _____	LOCATION 2 EXHIBIT FOR PIN#18-04-200-049, LA GRANGE, IL				SHEET NO. 1 1 of 1
		OFFICE: SLS DWG. NO.: 2019-0576	FIELD: _____ ELEC. FILE: 2019-0576	CAD: TMS DATE: 4-7-2020	CONTRACT NO.: 1279610 ORDER NO.: _____	SCALE: 1" = 20'	

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Black = prior carry-over
 Red = 2018-2019 carry-over
 Blue = 2019-2020

Park District of La Grange
 Completed MBO Objectives 2019-2020
 May 11, 2020

Objective Classification A Capital Projects Over \$2,000		Item #	Legal	Safety	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Lobby entrance and exit doors	A2		Yes	33	\$45,000	Complete	100%	Chris
2	Redo path at Gilbert Park	A6		Yes	29	\$90,000	Complete	100%	Chris
3	Roof at Recreation Center-last section (carry-over revised)	A7		Yes	28	\$150,000	Complete	100%	Chris
4	Upgrade stereo system Rm 110/111	A10		Yes	25	\$14,000	Complete	100%	Jenny
5	Parking lot at Sedgwick Park (47th Street)	A13		Yes	23	\$75,000	Complete	100%	Chris
6	Parking lot at Sedgwick Park (near building)	A14		Yes	23	\$75,000	Complete	100%	Chris
7	Bag dispensers in parks for dog waste	A15		Yes	21	\$5,000	Complete	100%	Chris
8	Dogs in parks info signs	A16	Yes	Yes	20		Complete	100%	Chris
9	Salt spreader	A17		Yes	19	\$4,000	Complete	100%	Claudia
10	Small shelter near splash pad at Gordon Park	A18		Yes	19	\$10,000	Complete	100%	Chris
11	Sound system update in DeSitter Room	A21			25	\$12,000-\$22,000	Complete	100%	Chris
12	Update sound system in Rm 108/109	A22			23	\$6,000	Complete	100%	Chris
13	Office windows	A24			21	\$16,000	Complete	100%	Chris
14	Paint DeSitter Room and kitchen	A25			20	\$3,750	Complete	100%	Chris
15	Community Center roof replacement	A31			17	\$90,000	Complete	100%	Chris
16	Replace pick-up truck #39	A33			16	\$24,000	Complete	100%	Chris
17	Community Center repaint aluminum top cap	A37			13	\$10,000	Complete	100%	Chris
18	Wall décor in Fitness Center	A39			12	\$12,000	Complete	100%	Jenny

Objective Classification C
 Projects requiring time but no money

1	Expand use of RecTrac software features	C1			13		Complete & ongoing	100%	Linda
2	Investigate park land use to promote sustainability/environmental stewardship	C2			12	20 hours	Complete & ongoing	100%	Robert Vear & Karel Jacobs
3	Investigate cameras in BASE program rooms	C3			10		Complete	100%	Leanna

2019-2020 MBO's Removed per Staff Recommendation

1	Implement Phase II ADA transition plan in parks	A5	Yes	Yes	30		Ongoing & operational		Chris
2	Implement Rec Center Phase I ADA transition plan	A11	Yes	Yes	25		Ongoing & operational		Chris
3	Program room build out in social area	A20			30		Not funded		Kevin
4	Replace HVAC RTU at Recreation Center	A28			18		New MBO submitted		Chris
5	Replace hanging heater in maintenance area	A29			18		New MBO submitted		Chris
6	Update & implement records retention program	D1	Yes		24		Delayed by State		Dean

Park District of La Grange
Proposed MBO Objectives 2020-2021
May 11, 2020

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1 Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2 Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: \$2,200-\$3,500 + \$400-\$850 installation			Chris
3 Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
4 Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5 Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000			Chris
6 Replace exterior doors at Gilbert building		Yes	A	30	\$11,000			Chris
7 Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000			Chris
8 Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9 Gilbert activity building renovation		Yes	A	26	\$23-\$25,000 50 hrs			Kevin & Diana
10 Replace accounting software	Yes		A	26	\$60,000	In Progress	40%	Leynette
11 Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	75%	Dean
12 Replace Rec Center furnace in Maint. Dept.		Yes	A	22	\$2,900			Chris
13 Hydraulic lift gate		Yes	A	20	\$3,500			Claudia
14 Shade structure near splash pad		Yes	A	17	\$11,000			Chris
15 Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	On Hold Not Funded	X	Dean
16 Recycling & diverting waste from landfills			A	29	\$4,000	8 hrs/month per person		Commissioner Jacobs
17 Cellular timer for Gordon Park ball fields			A	28	\$700			Chris
18 Virtual programming-fitness equipment			A	27	\$15,000	75 hrs		Jenny & Kevin
19 Inflatable movie screen & sound system			A	27	\$17,500			Teresa
20 E-sports & E-gaming implementation			A	25	\$8,500	35-40 hrs		Kevin
21 Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny & Dean
22 Electronic device for gym equipment			A	23	\$23,000			Chris
23 Butterfly garden renovation			A	22	\$4,000-\$5,000	ON HOLD		Claudia
24 Wall treatment in entrance area			A	20	\$2,000			Chris
25 New signage for (3) preschool buildings			A	20	\$2,705			Linda

**Park District of La Grange
Proposed MBO Objectives 2020-2021**

May 11, 2020

Black = prior carry-over
Red = 2019-2020 carry-over
Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

	Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000									
26	Resurface tennis courts at Spring Park			A	19	\$20,000-\$25,000			Chris
27	Resurface tennis courts at Sedgwick Park			A	19	\$90,000	In Progress	75%	Chris
28	Paint high walls in social area & fun jump area			A	19	\$4,000	On Hold Not Funded		Chris
29	Waiola Park landscape upgrades			A	18	\$15,000-\$30,000			Claudia & Chris
30	Replace hanging heater in maintenance area			A	18	\$5,000	On Hold Not Funded		Chris
31	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
32	Replace (3) hanging heaters/maint. Area			A	17	\$10,000			Chris
33	Replace furnace at Community Center			A	17	\$8,000			Chris
34	Replace RTU's on roof at Recreation Center			A	17	\$63,000			Chris
35	Fence for Community Garden			A	16	\$10,000	Did Not Receive ComEd Grant/reapplying		Claudia
36	Denning Park landscape improvements with matching ComEd grant			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant/reapplying		Chris
37	Speakers for Rooms 108/109/110/111			A	15	\$5,000 15-20 hrs			Jenny & Chris
38	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	20%	Dean, Claudia, Chris
39	Repair/repaint walls in fun jump area			A	14	\$7,000			Chris
40	Portable refrigerated ice rink			A	14	\$79,900			Commissioner Opyd
41	Gordon Park ID sign			A	14	\$10,000	On Hold Not Funded	25%	Dean
42	Enhance parks with landscaping & natives			A	13				President Vear
43	Scissor lift			A	12	\$8,500-\$10,500			Claudia & Chris
44	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		Chris
45	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

Park District of La Grange
Proposed MBO Objectives 2020-2021
May 11, 2020

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification B		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Operational Costs Under \$2,000									
1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia

Objective Classification C		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Projects requiring time but no money									
1	Review all Park District operations	Yes		C	48				Dean
2	Crosswalk investigation		Yes	C	24	15-25 hrs			Jenny
3	Investigate Sedgwick Park design and use			C	21				Dean/Chris/Kevin
4	Sedgwick Park basketball court evaluation			C	13	10-20 hrs			Chris
5	Preschool/EC buildout investigation			C	12	30 hrs			Diana & Kevin
6	Wall investigation			C	12	10-20 hrs			Jenny
7	Virtual programming-fitness investigation			C	11	60 hrs			Jenny & Kevin
8	E-sports & E-gaming investigation			C	10	50-60 hrs			Kevin

Capital/MBO Evaluation Form FY 2020-2021

Date: 5/11/2020 Project Title: Review all operations of the Park District

Submitted By: Dean Bissias-Board Location: All

Department: All Recreation _____ Facilities _____ Parks _____ Administration _____

Description: With the significant impact of the coronavirus pandemic, a comprehensive review off all District operations will be undertaken to maximize our resources in serving the community to the best of our ability. This will include our business plan, finances, maintenance, programs, instructors, and employee responsibilities.

Classification: A _____ B _____ C X D _____

- A: Capital Projects (Costs over \$2,000)
- B: Operational Costs (Costs under \$2,000)
- C: Projects that require time but no money
- D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- 3 1) Legal Requirement: **If required by law, objective moves to top priority**
- 2) Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety?
- 3 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
- 3 4) Operational Costs: To what degree will this avoid significant operational costs?
- 5 5) Revenue: To what degree will this generate revenue?
- 4 6) Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?
- 5 7) Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?
- 5 8) Efficiency: To what degree will this improve efficiency of PDLG or community wide?
- 5 9) Usage: To what degree will this increase use of the Park District?
- 5 10) Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?
- 5 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 12) Community: To what extent does this fill a need in the community?
- 5 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

48 Total Points Est. Cost _____ Est. Hours _____

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES SPECIAL MEETING

DUE TO GOVERNOR'S EMERGENCY ORDER VILLAGE HALL WAS CLOSED MEETING WAS CONDUCTED BY TELEPHONE

Monday, March 23, 2020 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange special meeting was called to order at 7:33 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Holder, Kotynek, and McCarty with President Kuchler presiding.

ABSENT: None

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

President Kuchler thanked Trustees for attending the meeting and stated that the meeting was being held by telephone as a result of Governor Pritzker's emergency Coronavirus related actions to ease the standards for municipal open meetings as a result of the unusual and difficult circumstances. He announced that the meeting would be broadcasted on cable, on Facebook and on the Village website. Residents were encouraged to submit public comments via email or telephone prior to the meeting.

2. PRESIDENT'S REPORT

President Kuchler announced that the Village of La Grange, along with local, state and federal health partners, are closely monitoring COVID-19 (coronavirus) and are working around the clock to minimize its impacts on our community. On Friday, March 20, Governor Pritzker issued Executive Order 10 requiring all Illinoisans to stay in their homes to prevent the further spread of COVID-19. This step was important so that our health care systems and first responders are not overwhelmed by a rapid spread of the virus. The order prohibits gatherings and closes all nonessential establishments.

However, residents can still perform essential activities like going to the grocery store, receiving medical care or taking their pet for a walk. The stay at home order continues through April 7.

Village Administrative offices are closed to the public although essential public services will continue as normal. Residents are asked to please use the convenient online payment systems and resources available on the Village's website to transact Village business, use the Village Hall drop boxes, or call the Village at (708) 579-2300. In the event of an emergency, dial 9-1-1. The Coronavirus and government restrictions have had significant impacts on all residents and businesses and President Kuchler stated his appreciation for continued cooperation for the benefit of our entire community and our vulnerable populations.

President Kuchler noted that restaurants remain open and ready to serve via a variety of delivery services, carry out, and curbside pick-up options. Residents can also purchase gift cards for later use. Residents are very generous and want to help in critical times like these and can help most by staying at home as much as possible, by supporting our businesses, and by contacting individual social service agencies in our community to see if there are ways to help safely within the Governor's orders.

The Village offers multiple ways to continue to stay informed about COVID-19 and all other Village news. Residents were asked to please visit the Village website to sign up for our new emergency notification system – Rave Alert / Smart 911. Village Notifications are also available through the website via e mail or text messages in order to stay informed about current news and announcements.

Information regarding the Coronavirus is fluid and evolving. The Village has become aware of misinformation including products claiming cures and home testing kits. It is important that residents use official sources to receive information. Please visit the Illinois Department of Public Health website or the State of Illinois website. The Village website also has links to a number of helpful resources and we will continue to keep residents updated as more information becomes available.

A. Ordinance – Authorizing the La Grange Liquor Commissioner to Act in Response to the COVID-19 Outbreak

President Kuchler noted that as provided by State law, he serves as the La Grange Liquor Commissioner. As Liquor Commissioner, he is responsible for determining, in consultation with the other members of the Liquor Commission, the issuance of licenses and all aspects of an active license such as renewal, suspension, and revocation.

The COVID-19 outbreak has resulted in state and federal officials taking extreme measures in order to reduce and control the spread of the virus. Illinois Governor JB Pritzker issued an Executive Order in response to COVID 19 (No. 5) on March 16, 2020. Among other restrictions announced in the Order, is the suspension of on-premises dining

and drinking in restaurants, bars, and similar establishments through March 30, 2020. Carry-out and curbside pick-up orders for food and beverages are still allowed.

The Order has a significant impact on restaurants in La Grange and it is unknown at this time if the restrictions will be lifted or continued after March 30. As guidance from the State and the Illinois Liquor Control Commission continues to evolve and change, it is also not known if new guidance will be provided in the coming weeks or months that would require additional response from the Village in order to assist struggling businesses.

To facilitate temporary actions as needed, it is recommended that the La Grange Liquor Commissioner be authorized to take temporary action through appropriate policies or the issuance of riders to current liquor licenses, in order to comport with State executive orders, or to mitigate the effects of the COVID-19 outbreak on liquor-licensed businesses.

President Kuchler asked Clerk Burns to read the proposed Ordinance into the record.

Trustee McCarty made a motion to approve the ordinance authorizing the La Grange Liquor Commissioner to act in response to the COVID-19 outbreak, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, and McCarty
Nays: None
Absent: None

President Kuchler asked Trustee Holder to provide an update from AMITA Hospital. Trustee Holder announced that information continues be provided from the Centers for Disease Control and Prevention (CDC), the Illinois Department of Public Health (IDPH) and our county health departments. AMITA is relying on those resources. There has been an outpouring of community generosity that has included many businesses, and local community members that are stepping up to support the care-team with food, capital resources and words of encouragement. He thanked the community on behalf of the hospital.

He asked that residents follow guidelines established by the Illinois Department of Public Health and CDC regarding social distancing and if you are not feeling well, stay home. If you have any unexplained symptoms related to COVID-19, please call your primary care physician first and they will provide guidance on next steps.

Trustee Augustine inquired as to how many people have been diagnosed with COVID-19 at this time. Trustee Holder responded that one individual has tested positive so far with a few others that are currently being kept under observation.

President Kuchler announced that residents by now should have received an invitation to respond online to the 2020 Census and are urged to respond as soon as possible. The 2020 census is the first time that the Census Bureau will offer online and phone response options as well as the traditional paper form. The Village has partnered with numerous organizations including schools, churches, social service agencies and the library, to help get the word out regarding the importance of being counted. The Village relies on a complete count in order to ensure that La Grange receives its fair share of federal and state funds for schools, roads and public services as well as congressional representation. Detailed information regarding the Census is located on the Village's website or the Census website.

3. **MANAGER'S REPORT**

Village Manager Andrianna Peterson announced that the Spring Clean Up will be held the week of April 6 on a resident's regular collection day only. To participate, residents are required to affix three stickers in total to the unlimited household refuse set out for collection. Certain exceptions apply such as construction and demolition debris and hazardous materials.

4. **READING OF PUBLIC COMMENTS SUBMITTED TO VILLAGE**

None.

5. **CONSENT AGENDA AND VOTE**

A. Minutes of the Village of La Grange Board of Trustees Special Meeting – Saturday, March 7, 2020

B. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, March 9, 2020

C. Consolidated Voucher 200323

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, and McCarty
Nays: None
Absent: None

6. CURRENT BUSINESS

A. Ordinance – Amending Portions of Chapter 39 of the La Grange Code of Ordinances Regarding Civil Emergencies

President Kuchler asked Trustee McCarty to introduce the item. Trustee McCarty noted the Illinois Municipal Code (65 ILCS 5/11-1-6) provides that the corporate authorities of each municipality may, by ordinance, grant to the Village President extraordinary power and authority to exercise, by executive order during a state of emergency, actions reasonably necessary to respond to an emergency.

While the La Grange Code of Ordinances currently grants the Village President authority to take certain actions in the event of an emergency, staff and the Village Attorney have reviewed the current provisions, which were adopted in 1976, to update, clarify and affirm the: 1) various definitions; 2) process and timeframes for the Village President and the Board of Trustees to issue and extend a declaration of emergency; and 3) the types of orders that may be issued during a declared civil emergency.

Trustee McCarty stated that it is important to note that the action recommended does not declare a state of emergency. It does however, affirm the Village President's authority to do so, if necessary. A declaration of emergency by the Village President, if necessary, will enable timely actions to be taken to address emergency conditions. It also ensures that Village business, such as payment of bills should meetings be cancelled and emergency purchases, can continue to be conducted.

Unless extended by the Village Board, a declaration of civil emergency will expire not later than (i) the adjournment of the first regular or special meeting of the Board of Trustees or (ii) seven days after the declaration is issued, whichever occurs first.

Trustee Kotynek inquired if the seven day time period could be extended. Village Attorney Burkland noted that the seven day timeframe is a standard that is followed as it allows for reasonable restrictions on power. If an additional seven days are needed, a meeting can be called to extend the timeframe.

President Kuchler inquired as to the starting point of the timeframe. Attorney Burkland responded that the time period begins after the public release of the emergency declaration.

A motion was made by Trustee McCarty to approve an ordinance amending portions of Chapter 39 of the La Grange Code of Ordinances regarding civil emergencies, seconded by Trustee Holder.

Approved by a roll call vote:

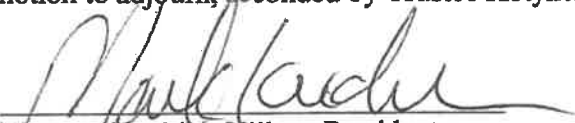
Ayes:	Trustees Augustine, Gale, Holder, Kotynek, and McCarty
Nays:	None
Absent:	None

7. TRUSTEE COMMENTS

Trustee Augustine noted that while times are hard, there continues to be an outpouring of ingenuity and care for workers in our hospitals, restaurants and other essential businesses. She stated that she is proud of the La Grange community.

8. ADJOURNMENT

At 8:07 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Kotynek. Approved by a voice vote.


Mark A. Kuchler, Village President

ATTEST:


John Burns, Village Clerk

Approved Date: April 13, 2020