

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

DECEMBER 9, 2013

President Penicook called the meeting to order at 7:33 P.M.

PRESENT: Commissioners Penicook, Walsh, Lacey, Lynch

ABSENT: Commissioner Ashby

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Recreation Laura Gallagher, Director of B.A.S.E. Leanna Hartung, Superintendent of Finance Leynette Kuniej, Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Rob Bush

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Communications, Presentations & Declarations

Public Comments\Participation (Board Manual Section #152)

None

Consent Agenda

Commissioner Walsh motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of November 18, 2013; Item 3.2 Approval of the Minutes of the Executive Session Meeting of November 18, 2013; Item 3.3 Approval of the Financial Report dated November 30, 2013; Item 3.4 Approval of the Consolidated Vouchers for December dated December 9, 2013. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Lacey, Lynch

NAYS: None

ABSENT: Commissioner Ashby

Staff Reports

Director's Report

Progress Report on Gordon Park

Director Bissias stated the renovations to Gordon Park are 95% complete for Phase 1. The parking lot on Tilden would be completed next year. All vendors would hold their prices until spring with only additional charges for the price of asphalt and moving the existing trees.

Discussion of Agreement with the La Grange Business Association for the Purpose of a Joint Venture in Conducting a Summer Festival in 2014

Director Bissias gave the Board a draft of a 50/50 agreement between the Park District and the La Grange Business Association to hold a three day summer festival with fireworks, beer garden, food vendors, games, music, carnival rides and petting zoo. Commissioner Walsh questioned PDRMA's approval and Director Bissias informed him PDRMA would review the final documents. After Board discussion, it was agreed to vote on this matter next month.

Update of Other Park District Matters

Director Bissias updated the Board about the incomplete Denning Park renovation project. It is incomplete due to the unsatisfactory seed product, and the settling of sidewalks and stone areas. The Park District has held back \$4,000.00 from the general contractor until the work meets our specifications. Commissioner Lynch requested regular updates until this project is complete.

Staff Comments

Superintendent of Recreation Laura Gallagher stated Recreation Supervisor Kevin Miller did a great job running the Holiday Express event.

Attorney Report

None

Treasurer Report

None

Action Item

None

Board Business

Old Business

None

New Business

Discussion and/or Approval Authorizing Staff to Begin the Process of Creating a 501 C3 Foundation for the Park District of La Grange

Director Bissias explained Board approval is needed to begin the process of creating a foundation for the Park District. The cost would be about \$2,500 to \$3,000 to start the process. Attorney Bush stated assigning officers and creating bylaws and annual paperwork to the Secretary of State can all be done after the foundation is formed. Commissioner Walsh motioned to approve authorizing staff to begin the process of creating a 501 C3 Foundation for the Park District of La Grange. Commissioner Lynch seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Lacey, Lynch

NAYES: None

ABSENT: Commissioner Ashby

President Penicook suggested moving the Board meeting times for next year to 7:00 P.M. Director Bissias stated he would put this on the Consent Agenda for next month.

Committee Reports

Administration Committee

None

Public Relations Committee

None

Finance Committee & Capital Projects Committee

None

User Group Committee

None

Public Comments

None

Board Comments

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Commissioner Lacey stated she would like to change the meeting times to 7:00 P.M. She also stated she liked the foundation idea and good people are needed to be part of it. She asked for an update on the ice rink at Gilbert Park. Director Bissias stated the border was in but waiting for the ground to be frozen for the liner to be installed and water added.

Commissioner Lynch gave a belated happy thanks and merry Christmas!

President Penicook congratulated Superintendent of Facilities Chris Finn on being elected President of SSRPA Association. She stated it was a wonderful reflection of his peers and their respect of his abilities. She congratulated Director of BASE Leanna Hartung on getting the Thanksgiving Camp going and hearing positive things about the BASE program. President Penicook wished holiday greetings to Staff and the Board. She was pleased about the positive comments she heard about our customer service and the Park District. She appreciated the cooperation among the Staff (Dean, Chris, Claudia) on the Gordon Park project. She stated she agrees with Commissioner Lynch that the Board needs to stay abreast on the last 5% of unfinished work on the Denning Park project.

Executive Session

At 8:05 P.M. Commissioner Lacey motioned the Board convene to Executive Session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5) and Item 12.4 Personnel, 5 ILCS 120/2 (c)(1). Commissioner Lynch seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Lacey, Lynch
NAYES: None
ABSENT: Commissioner Ashby

The Regular Board meeting resumed at 8:44 P.M.

Action On Items Discussed in Executive Session

Commissioner Walsh motioned to approve Director Bissias' contract. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Lacey, Lynch
NAYES: None
ABSENT: Commissioner Ashby

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Adjournment

Commissioner Walsh moved for adjournment at 8:46 P.M. The motion was seconded by Commissioner Ashby and passed unanimously by Voice Vote.


Mary Ellen Penicook, President


Constantine Bissias, Secretary
Approved 01/13/2014