

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
February 10, 2014

1. CALL TO ORDER & ROLL CALL

President Ritten called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:35 p.m. Other Commissioners present were Karen Boyd, Jeff Kilrea, Lucy Stastny, and Tim Ogden. Also present was Executive Director Roy Cripe, Superintendent of Recreation Dean Carrara, Office Coordinator Peggy Ronovsky, Recreation Supervisor Darla Goudeau, and Finance Consultant Phil Mesi.

PLEDGE OF ALLEGIANCE

2. PARK DISTRICT MISSION

President Ritten and Board suggested that the Park District mission be recited at the beginning of each Board meeting. All agreed. President Ritten recited as follows: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

3. AGENDA ADDITIONS/DELETIONS

None

4. APPROVE MEETING MINUTES

Revised minutes were distributed and the changes were reported. Commissioner Boyd made a motion; seconded by Commissioner Stastny to approve the January 13, 2014 regular meeting minutes as submitted. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

5. RECOGNITION OF VISITORS & OPEN FORUM

La Grange Park Resident, Nancy Thomas of 805 North Waiola, was in attendance. Also in attendance was Dave Romito, Community Park District Marketing Dept. Dave presented the results of a marketing campaign ad using Facebook. Various programs have been highlighted. Dave said the new theater program is conducting auditions for The Wizard of Oz. In a brief discussion there was a suggestion to have the theater group perform in the summer at the amphitheater. The Wizard of Oz will have opening night on April 11, 2014 at Park Jr High School.

6. STAFF REPORTS

A. Executive Director

A written report provided prior to the meeting was introduced by Executive Director Roy Cripe. He informed the board that there will be an Executive Session next month to discuss a Staff compensation pool and his annual review. A performance review questionnaire was distributed. Executive Director Cripe informed the board that the next Veterans Memorial

Committee meeting will be held on Tuesday, February 11th. During this meeting, the Veterans Dedication ceremony will be discussed in more detail. A updated financial report of the Veterans Memorial Fund was introduced.

B. Building & Grounds

A written report was provided prior to the meeting by Maintenance Supervisor Martin Healy and was presented by Executive Director Roy Cripe. A brief discussion was held regarding this winter's snow removal expense.

C. Superintendent of Recreation

A written report was provided prior to the meeting was introduced by Superintendent of Recreation Dean Carrara. Superintendent Carrara informed the board that for the first time, the Daddy/Daughter Dance was cancelled due to low attendance. A possible explanation was that Forest Road School had a dance that same date. A brief discussion was held regarding the summer brochure.

D. Recreation Supervisor

A written report was provided prior to the meeting and presented by Recreation Supervisor Darla Goudeau. There were no additions to her report.

E. Office Manager

A written report was provided prior to the meeting and was presented by Office Manager Peggy Ronovsky. She briefly discussed the process and timeline for the summer brochure. There were no additions to her report.

F. Safety Coordinator

A written report was provided prior to the meeting by Safety Coordinator Megan Jadron and was presented by Executive Director Cripe. There were no additions to her report.

G. Financial Statements

Financial statements provided prior to the meeting for the month ending January 31, 2014 were presented by Finance Consultant Phil Mesi. A brief question and answer session ensued.

7. APPROVE MONTHLY DISBURSEMENTS

Executive Director Roy Cripe asked that a property tax bill for the newly acquired property at 534 Beach Avenue be added to the disbursements in the amount of \$3,656.69.

A motion was made to approve the monthly disbursements as amended in the amount of \$102,670.10 by Commissioner Stastny; seconded by Commissioner Kilrea. MOTION CARRIED: There was no discussion and the motion passed 5-0 by roll call vote.

8. UNFINISHED BUSINESS

A. Review Revised Veterans Memorial Plan

The revised construction plan for the new memorial was introduced and discussed. A new plan to administer an art contest for a bas relief brick sculpture was introduced and discussed.

B. Authorize Going to Bid for Veterans Memorial Construction

The Instruction to Bidders section of a demolition, excavation, patio brick installation and landscaping bid specification for the Veterans Memorial was introduced. The anticipated construction schedule was also introduced. A motion was made by Commissioner Stastny; seconded by Commissioner Ogden to authorize Executive Director Cripe to go out to bid for the memorial wall. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

C. Review 2013-14 Budget vs Estimated Actual Figures

A spreadsheet showing estimated year end fund balance versus the FY2013-14 budget was introduced. Executive Director Roy Cripe highlighted the more significant line items in each of the funds. Questions were asked and answered. He informed the board that the information presented this month will have an impact on a preliminary FY2014-15 budget that will be introduced for discussion at the next Board meeting. Tentative budget approval is planned for April 14th and final approval is planned for May 12th.

9. NEW BUSINESS

A. Approve Landscape Architect Contract to Prepare OSLAD Proposal for Beach/Oak Park Improvement Project

A proposed agreement between Landtech Design and the Community Park District was introduced to complete an OSLAD grant proposal for Beach-Oak Park Improvements. A short discussion ensued. A motion was made by Commissioner Kilrea; seconded by Commissioner Boyd to approve the landscape architect contract to prepare OSLAD proposal for Beach/Oak Park improvement project. MOTION CARRIED: There was no discussion and the motion passed 5-0 by roll call vote.

11. PRESIDENT'S REPORT

President Ritten asked Superintendent of Recreation Dean Carrara to briefly discuss the next event for Get Fit, which is a program jointly administered by the Community Park District, the La Grange Park YMCA and the Oasis Spa and Fitness Club.

12. ADJOURN REGULAR MEETING

Commissioner Boyd made the motion, seconded by Commissioner Ogden to adjourn at the hour of 7:57 p.m. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.