

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
February 8, 2021 - 6:30 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Open Forum
5. Approval of the February 8, 2021 Agenda
6. Approval of Board Meeting Minutes
 - a. January 11, 2021 Regular Meeting Minutes
7. Communications/Proclamations/Presentations
8. Staff Recognition
9. Staff Reports
 - a. Executive Director
 - b. Office Manager Report
 - c. Recreation Report – Amanda Kennedy
 - d. Parks Report
 - e. Safety Coordinator
 - f. Financial Consultant
10. Approve Monthly Disbursements
11. Unfinished Business
12. New Business
 - a. Review of 2020/2021 Budget Projections
13. Next Regular Meeting: Monday, March 8, 2021, 6:30pm
14. Adjournment

Those wishing to attend the public hearing or Regular Meeting on February 8, 2021 may do so via the Zoom platform:

- Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Plan to join the meeting at least 5-10 minutes before the start of the meeting.
- Everyone is automatically muted. If you wish to speak during “**Open Forum**” use the “Chat” function to type a message to the host indicating you would like to speak. You will then be unmuted to speak. Comments for Open Forum may also be emailed to jcannaday@communityparkdistrict.org by 3:00 p.m. on 2/8/21 to be read at the meeting by staff.
- You can use the following link to view a tutorial on how to connect with your computer:

Virtual Meeting Participation Information

Time: February 8, 2021 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5150272773?pwd=eFdHc0tDZERTYVpaZXhkU2dlVzgrdz09>

Meeting ID: 515 027 2773

Passcode: CPD1501

One tap mobile

+13126266799,,5150272773#,,,,*436130# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 515 027 2773

Passcode: 436130

MINUTES (DRAFT)
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT OF LA GRANGE PARK
January 11, 2021 - 6:30 PM

1. CALL TO ORDER THE REGULAR MEETING & ROLL CALL

President Ogden called the meeting to order at 6:30 p.m. Commissioners present were Bob Corte, and Lucy Stastny.

Also present were Executive Director Jessica Cannaday, Financial Consultant Phil Mesi, and Office Manager Theresa Jackson.

Commissioner Stastny made a motion to allow Commissioners Boyd and Ronovsky to attend the meeting via video conference (Zoom). Commissioner Corte seconded the motion. Approval by the Commissioners present was made to allow Commissioners and Boyd and Ronovsky to attend the meeting by video conference, as they were unable to physically attend and provided adequate notice as provided in section 3.6 of the Board Policy Manual. (Commissioner Boyd joined the meeting at 6:34 p.m., just before agenda item number 6 was introduced.)

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. OPEN FORUM

5. APPROVAL OF THE JANUARY 11, 2021 AGENDA

Commissioner Stastny made a motion to approve the January 11, 2021 agenda. Commissioner Corte seconded the motion. The January 11, 2021 agenda was approved unanimously by roll call vote.

6. APPROVAL OF THE BOARD MEETING MINUTES

a. December 14 Regular Meeting Minutes

Commissioner Stastny made a motion to approve the December 14, 2020 Regular Meeting minutes. Seconded by Commissioner Corte, motion passed unanimously by roll call vote. Commissioner Ronovsky abstained from the vote as she was not present at the December 14, 2020 meeting.

7. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

There were none.

8. STAFF RECOGNITION

Office Manager Theresa Jackson was introduced and welcomed to the Park District.

9. STAFF REPORTS

a. Executive Report

A written report, included in the Board packet, was introduced by Executive Director Cannaday. She highlighted updates on the Memorial Park Multi-Use Court Project, the Urban and Community Forest Grant, and Cares Act funding. Discussion took place and questions were asked and answered.

i. Human Resources, Executive Assistant

A written report by Office Manager, Theresa Jackson, was presented by Executive Director Cannaday. Highlighted were various organizational systems developed, and PDRMA training completed.

b. Recreation Report

i. Recreation, Facilities, and Safety Manager

A written report by Recreation, Facilities and Safety Manager Matt Crilly was included in the Report and introduced by Executive Director Cannaday. She highlighted thermostat replacement, involvement with snow removal, fitness programs, and ongoing weekly park inspections.

ii. Community Engagement & Marketing Coordinator

Amanda Kennedy's written report, as included in the Board packet, was presented by Executive Director Cannaday. Highlighted included various promotional efforts, shared marketing ideas during COVID at a virtual IPRA Communications and Marketing meeting, January class participation/expectations, and enrollment for the upcoming theater class, and payroll cross training. Discussion took place and questions were asked and answered.

c. Parks Report

A written report by Building and Grounds Supervisor Ray Drexler and included in the Report was presented by Executive Director Cannaday. Highlighted were graffiti removal from the Memorial Park pavilion and work completed on the park district's Ford Ranger. A question was asked and answered.

d. Financial Consultant

Financial Consultant Phil Mesi presented financial statements for month ending December 31, 2020 included in the Board reports. He highlighted taxes received, and bond issuance and payment. Questions were asked and answered.

10. APPROVAL OF MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet prior to the meeting was introduced by Financial Consultant Phil Mesi. Discussion took place and questions were asked and answered. Commissioner Stastny made a motion to approve the monthly disbursements totaling \$92,293.76. This was seconded by Commissioner Corte and motion was passed unanimously by roll call vote.

11. UNFINISHED BUSINESS

a. Strategic Plan Committees

Executive Director Cannaday stated that this item would remain on future agendas throughout their planning and completion, and until future notice. She asked each Board member to review the proposed planning committee topics and email her with their interest in topic(s) to lead.

12. NEW BUSINESS

a. Memorial Park Multi-Use Court Improvement Project

Discussion of bids received and JSD Professional Service's recommendation. Questions were asked and answered. A motion was made by Commissioner Stastny, and seconded by Commissioner Boyd, to accept the bid for the Memorial Park Multi-Use Court project and award the contract to E. Hoffman, Inc., in the amount of \$310,425.00. Motions were passed unanimously by roll call vote.

b. Resolution Designating Freedom of Information Officer

A motion was made by Commissioner Corte and seconded by Commissioner Ronovsky to approve Resolution R001-21, a Resolution Designating Freedom of Information Officers, Theresa Jackson and Jessica Cannaday. The next step will be completion of the related annual training curriculum within 30 days of assuming the position.

13. ADJOURN TO EXECUTIVE SESSION

In Accordance with the Open Meetings Act under Section 2(c)(5), President Ogden asked for a motion to adjourn the Regular Board Meeting to Executive

Session. Commissioner Stastny made a motion and it was seconded by Commissioner Boyd. Motion was unanimously passed by roll call vote.

14. RECONVENE OPEN MEETING & ROLL CALL

The meeting reconvened to Executive Session at 7:05 p.m. Present were President Ogden and Commissioners Corte, Stastny, Boyd (via video call), Ronovsky (via video call), and Executive Director Cannaday.

15. ACTION, IF ANY, FROM EXECUTIVE SESSION

Commissioner Stastny made a motion, seconded by Commissioner Ronovsky, to approve the November 9, 2020 Executive Session Minutes. The motion passed unanimously by roll call vote.

Commissioner Stastny made a motion, seconded by Commissioner Corte, to approve the December 14, 2020 Executive Session Minutes. The motion passed by roll call vote of Commissioners present, with Commissioner Ronovsky abstaining as she wasn't present for the December meeting.

16. NEXT REGULAR MEETING

Monday, February 8, 2021 at 6:30 p.m. in the multi-purpose room.

17. ADJOURNMENT

Commissioner Stastny made a motion to adjourn the meeting at 7:11 p.m. Seconded by Commissioner Corte, motion passed unanimously by roll call vote.

Secretary

Approved February 8, 2021

DATE: February 5, 2021

TO: Tim Ogden, President, Community Park District Board of Commissioners

FROM: Jessica Cannaday, Executive Director

RE: February Board Report

New Business

Presented for your review is very preliminary budget projections for the Corporate and Recreation Funds.

Executive Office Report

Multi-Use Court Project:

- The site plans were approved by the Planning and Zoning Commissioner.
- The Village of La Grange Park has committed \$25,000 in TIF funding for the Memorial Park improvements. The board and staff have been incredibly supportive through the whole process.

Urban & Community Forestry Grant: Field work for the tree inventory is complete! We will be working with the Arboretum to develop a tree preservation and protection ordinance that will be submitted at a later date for your approval.

CARES Act Funding: We have officially received \$5,000 in Cares Act Funding.

February/March

Memorial Park Multi-Use Project: Please save the date: April 1 is our tentative ground-breaking.

Staffing: We are looking into the feasibility of adding 1 or 2 seasonal maintenance workers for the parks department this summer. Contractual mowing has been determined to be out of the scope of our budget for 21/22.

Programming: Staff did an incredible job preparing summer camp programming for an early release. Registration begins in February. Any summer camp revenue received between now and April 30 will be deferred to FY 21/22.

To: Jessica Cannaday, Executive Director

From: Theresa Jackson, Office Manager

Date: February 4, 2021

Re: February 2021 Board Report



- Organization and filing of prior years of Board Meeting Packets for Central Filing System
- Attended the following IAPD/IPRA Virtual Conference Concurrent Breakouts:

January 28th

- Rewriting the Book on System Planning – **Leadership/Management** with Nicholas Kuhn
- Connecting the Dots on Health – **Leadership/Management** with Jo Burns
- Girl Power III: Communicate, Lead & Advance – **Leadership/Management** with Carrie Fullerton, Rita Fletcher and MaryFran Leno

January 29th

- Beyond Recovery... A Time for Transformation – **Leadership/Management** with Jamie Sabbach
 - The New Culture is Change – **Leadership/Management** with Jackie Iovinelli
 - Keynote Speaker – Jason Benetti, White Sox Sports Announcer
-
- Attended my first and the first 2021 Park District Executive Assistant/Office Manager Meeting via Zoom

January 2021 Financial Report Prepared by Nancy Daum:

Total Gross Income: \$30,220.00 minus (\$2,137.00) in refunds leaves a total of \$28,083.00 in Net Income. 48% is Winter/Spring 20-21 programming, and the remainder is Preschool Tuition.

Date: February 3, 2021
To: Jessica Cannaday, Executive Director
From: Amanda Kennedy, Marketing & Finance Coordinator
Re: January 2021 Board Report

MARKETING

- Direct emailed 4357 program specific emails with a 38% open rate
- Updated Ready Teddy website for Preschool Registration beginning 2/8
- Updated 2021 Summer Camp online brochure & updated Summer Camp website for registration beginning 2/8
- Submitted E-briefs, updated electronic sign & sent promotional emails to District 102 & 95.
- Virtually attended IPRA Conference seminars:
 - How to Measure the ROI of Your Marketing Strategies
 - Ten Apps for the Recreation Professional
 - One Room Wonders – Staying Competitive as Small & Special Use Facilities
 - Creating Professional & Attractive Images Using Digital Photography
 - Lemons to Lemonade: Leslie Knope's Playbook on How to Thrive in a Pandemic/Crisis
 - Rewriting the Book on System Planning
- Working with The LeaderShop to create a Parks Beautification project for the Spring & Summer months
- Attended Chamber Meeting.
- Began planning for Summer Concerts dates with Bands & Sponsors.

FINANCIALS

- Processed Payables.
- Software for the La Grange Road sign has been fully installed. Next month should be the last AT&T phone bill we receive.
- Our new phone system has been fully integrated & phone lines have been ported over to the new system through Noventech.
- I performed a 911 emergency check & verified with the local Fire & Police Department that phone emergency system is performing properly.

READY TEDDY

- Gave 3 perspective families a tour of the Preschool
- Continued to assist teachers with upcoming Pre-K conferences & annual Ready Teddy fundraiser
- I am continuing to monitor Ashley's email & wellness logs.



Date: February 2, 2021

To: Jessica Cannaday, Executive Director

From: Ray Drexler, Building and Grounds Supervisor

Re: January 2021 Board Report

- Changed oil, filter, and hydraulic fluid on stand-up mower tractor and bunker tractor. Winter preventative maintenance for all vehicles and equipment is completed.
- Hot steam/power washed John Deer equipment.
- Hooked up broom sweeper on skid steer for snow removal on sidewalks and pathways.
- Repaired broken grease fittings on tractors.
- Built shelves for storage of records, the whole back room will be dedicated to records storage.
- Snow plowed the parking lots and cleared snow from sidewalks and pathways.
- Worked on obtaining estimates for seal coating and ADA requirements for Hanesworth and Robinhood.
- Made room in shop for delivery of Fitness Court equipment.

Date: February 4, 2021

To: Jessica Cannaday, Executive Director

From: Matt Crilly, Recreation, Facilities & Safety Manager

Re: January 2021 Board Report

IPRA/IAPD Conference

-Thursday 1/28

1. Rewriting the book on System Planning
2. One Room Wonders: Staying Competitive as Small and Special Use Facilities
3. Re-inventing Recreation Spaces and Programming in a Post-COVID World

-Friday 1/29

1. ADA Enforcement in the President Biden Administration: Implications for Agencies in Illinois
2. Building Programs Where Youth Want to Be
3. Lemons to Lemonade: Leslie Knope's Playbook on How to Thrive in a Pandemic/Crisis
Downloaded full Crisis Management plan from McHenry County Conservation District. We will be able to use this as we develop our updated Crisis Management Plan.
4. Keynote Speaker: Jason Benetti-Troubleshooting for the Moon

-Saturday 1/30

1. Creating and Ensuring a Relevant Parks and Recreation Agency
2. Emergency Written Policies Every Park District Should Have and the Action Steps Those Policies should contain (technical issues caused half of this webinar to be cut off)

Facilities

- Maintenance Garage Fire Panel Replaced. Communication issues have been resolved.
- Snow removal has been tremendous.
- The Snow-Guards replaced this past fall have kept snow from freely sliding off the roof.

Recreation

- Basic Yoga and Ballet for Fitness have begun meeting in-person.
- Our Multi-sport gym glass and Little Lyons Soccer class are full.
- Afternoon Antics will return this summer and we are currently recruiting staffing for the summer.
- Continue to develop Summer Programming with emphasis on in-house programming. Will utilize the parks for as much programming as possible.

Safety

- Ray has created a log system for snow removal activities.

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021

	Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
Revenues					
01-401 Corporate Fund Taxes	\$ 602.05	\$ 240,251.79	\$ 514,000.00	46.74	47.90
01-402 Replacement Taxes	3,008.14	13,131.72	15,000.00	87.54	106.47
01-403 Interest Earned-Corp. Fun	20.97	453.49	1,000.00	45.35	453.28
01-490 Other Income - Corporate	2,000.00	8,135.00	2,500.00	325.40	0.00
02-401 Recreation Fund Taxes	108.62	43,137.15	93,000.00	46.38	40.75
02-403 Interest Earned - Rec. Fu	5.48	270.35	1,500.00	18.02	226.68
02-405 Programs Fees - General	26,899.00	212,306.16	649,600.00	32.68	77.92
02-408 Donations & Sponsorship	0.00	3,164.00	10,500.00	30.13	48.28
02-490 Other Income - Recreatio	2,000.00	2,000.00	500.00	400.00	1,768.1
03-401 Property Taxes-IMRF	47.97	19,131.78	41,200.00	46.44	54.95
03-403 Interest IMRF	1.96	56.73	174.00	32.60	320.92
04-401 Property Taxes FICA	59.93	23,902.90	51,500.00	46.41	48.08
04-403 Interest-FICA	1.51	39.29	100.00	39.29	240.20
05-401 Property Taxes Auditing	9.33	3,731.44	8,000.00	46.64	53.43
05-403 Interest Auditing	0.07	6.27	5.00	125.40	663.00
06-401 Property Taxes-PDRMA	39.95	15,965.44	34,400.00	46.41	48.08
06-403 Interest-PDRMA	1.15	36.22	50.00	72.44	2,238.3
06-490 Other Income-PDRMA	1,000.00	2,500.00	2,500.00	100.00	0.00
08-401 Property Taxes-SEASPA	116.27	46,342.77	100,000.00	46.34	43.28
08-403 Interest-SEASPAR	7.77	234.74	20.00	1,173.7	5,472.2
09-401 Property Taxes-Bond& In	212.09	84,649.59	180,000.00	47.03	50.76
09-403 Interest- Bond&Interest	21.32	166.90	25.00	667.60	3,372.4
10-408 Donation & Grants-#10	159.00	10,469.00	0.00	0.00	0.00
10-410 Bond Issuance 2020	0.00	320,000.00	0.00	0.00	0.00
11-403 Interest Earned- Fund #11	0.63	15.97	20.00	79.85	911.75
11-408 VMF Donations	600.00	1,275.00	500.00	255.00	40.00
	<hr/>	<hr/>	<hr/>		
Total Revenues	36,923.21	1,051,373.70	1,706,094.00	61.62	61.78
Expenses					
01-501 Full Time Wages-Admin	14,804.48	110,706.54	159,068.00	69.60	57.58
01-505 Part Time Wages	2,503.72	11,048.37	28,600.00	38.63	114.37
01-507 Overtime Wages	0.00	0.00	2,500.00	0.00	0.00
01-511 Wages - Program Leaders	0.00	26,181.25	60,000.00	43.64	62.92
01-601 Legal Publications	0.00	513.58	500.00	102.72	91.36
01-603 Postage Stamps	0.00	205.40	1,000.00	20.54	117.40
01-604 Public Relations	0.00	293.00	8,000.00	3.66	0.00
01-606 Telephones	824.52	6,738.81	8,450.00	79.75	71.38
01-607 Association Dues	4,701.86	6,750.86	6,800.00	99.28	5.80
01-608 Professional Developmen	225.00	692.80	7,250.00	9.56	38.54
01-610 Subscriptions	29.98	510.80	1,000.00	51.08	83.60
01-612 Mileage Reimbursement	230.76	2,307.60	3,000.00	76.92	46.15
01-701 Park Board Expense	37.99	1,544.47	7,500.00	20.59	44.72
01-702 Computer Services	518.00	7,333.70	8,500.00	86.28	75.29
01-703 Security Services	0.00	1,573.72	2,100.00	74.94	72.19
01-704 Health Insurance Admin.	86.94	35,069.52	70,250.00	49.92	45.35
01-705 Professional Services	1,562.50	11,885.00	23,000.00	51.67	133.22

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
01-706 Office Machine Contracts	182.27	2,941.75	20,000.00	14.71	35.05
01-707 Refuse Disposals	163.80	1,273.85	5,500.00	23.16	5.89
01-708 Portable Toilets	0.00	2.67	1,500.00	0.18	51.93
01-709 Trade Services	1,566.39	11,784.73	23,000.00	51.24	8.04
01-710 Utilites - Natural Gas	222.62	1,271.16	2,500.00	50.85	73.82
01-711 Utilities - Electricity	982.60	8,604.96	11,000.00	78.23	74.77
01-712 Utilities - Water	173.40	722.50	16,000.00	4.52	58.37
01-723 Bank Fees	10.00	105.74	500.00	21.15	13.20
01-801 Supplies	1,896.54	8,958.44	27,700.00	32.34	61.67
01-802 Equipment	39.99	3,605.04	16,000.00	22.53	14.61
01-804 Repair Parts	470.00	6,079.27	6,500.00	93.53	56.80
01-805 Awards & Remembrance	118.06	484.79	1,500.00	32.32	51.21
01-809 Staff Uniforms	0.00	51.00	2,100.00	2.43	12.56
01-900 Separation Pay	0.00	0.00	0.00	0.00	8.57
01-901 Other Expenses	0.00	0.00	8,500.00	0.00	132.50
02-501 Full Time Wages-Rec	12,092.46	97,705.90	169,153.00	57.76	61.06
02-505 Part Time Wages-Prog A	3,812.72	54,211.52	138,250.00	39.21	77.71
02-508 Wages - Rental Superviso	0.00	0.00	4,100.00	0.00	0.00
02-511 Wages - Program Leaders	1,436.50	26,513.82	81,175.00	32.66	56.40
02-604 Program Marketing	0.00	659.79	2,000.00	32.99	53.16
02-606 Telephones	30.00	537.88	2,160.00	24.90	81.19
02-608 Professional Developmen	450.00	1,029.00	4,000.00	25.73	22.66
02-612 Mileage	0.00	0.00	250.00	0.00	51.67
02-703 Security Services	0.00	3,270.25	8,000.00	40.88	69.77
02-704 Health Insurance Rec.	87.15	27,872.30	71,750.00	38.85	29.08
02-707 Refuse Disposals	307.05	2,482.12	4,500.00	55.16	54.42
02-709 Trade Services	65.00	3,605.76	5,000.00	72.12	60.30
02-710 Utilites - Natural Gas	192.90	959.52	3,000.00	31.98	44.66
02-711 Utilities - Electricity	1,093.76	7,458.15	13,000.00	57.37	107.75
02-712 Utilities - Water	0.00	736.95	1,500.00	49.13	105.48
02-717 Program Contractual Serv	1,031.00	12,726.70	117,200.00	10.86	63.11
02-718 Credit Card Fees	676.57	4,699.24	11,500.00	40.86	84.76
02-720 Brochure Printing	0.00	2,362.71	17,500.00	13.50	79.21
02-722 Co-op Fees	335.00	3,486.48	16,450.00	21.19	132.20
02-723 Bank Fees	33.00	328.00	0.00	0.00	0.00
02-801 Supplies	445.04	12,397.30	60,950.00	20.34	52.85
02-802 Equipment	0.00	547.08	8,100.00	6.75	27.17
02-804 Repair Parts	518.68	5,005.21	6,000.00	83.42	78.94
02-901 Other Expenses	0.00	1,545.00	7,100.00	21.76	59.45
03-630 IMRF Contribution	2,561.79	26,763.54	46,833.81	57.15	61.99
04-640 FICA-Employer Contribu	2,734.46	26,752.78	49,514.32	54.03	66.56
05-705 Professional Service-Aud	0.00	8,950.00	8,700.00	102.87	100.00
06-608 PDRMA Workshops	0.00	153.14	0.00	0.00	0.00
06-705 Professional Services, Saf	0.00	4,892.60	8,500.00	57.56	12.63
06-717 Security Reference Check	0.00	200.00	750.00	26.67	22.00
06-760 PDRMA Premium	16,648.80	33,297.60	30,000.00	110.99	90.87
06-801 Safety Supplies	0.00	5,728.66	1,500.00	381.91	113.09
08-501 Full Time Wages-Board	644.23	6,294.23	8,500.00	74.05	40.20
08-708 ADA Portable Restrooms	95.00	2,531.04	5,500.00	46.02	31.20

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
08-709 ADA Assesibility	0.00	0.00	25,000.00	0.00	0.00
08-717 Special Rec-Instrutors	0.00	332.07	4,000.00	8.30	2.05
08-780 SEASPAR Contribution	0.00	57,750.00	61,000.00	94.67	99.64
09-705 Bonds & Interest-Profess	0.00	250.00	500.00	50.00	50.00
09-790 Bond Principal	0.00	125,000.00	125,000.00	100.00	100.21
09-791 Bond Interest	0.00	53,950.00	53,950.00	100.00	100.09
10-705 Professional Services	17,297.05	17,297.05	0.00	0.00	0.00
10-709 Trade Services- Cap Proj	0.00	0.00	4,000.00	0.00	0.00
11-801 Supplies-Memorial Proj	0.00	0.00	1,500.00	0.00	205.93
	<u>93,939.58</u>	<u>909,524.71</u>	<u>1,727,204.13</u>	52.66	59.71
Total Expenses					
Net Income	\$ <u>(57,016.37)</u>	\$ <u>141,848.99</u>	\$ <u>(21,110.13)</u>	(671.95)	48.12

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
CORPORATE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Prev YTD	Prev % Budget
Revenues						
Corporate Fund Taxes	\$ 602.05	\$ 240,251.79	\$ 514,000.00	46.74	\$ 254,845.34	47.90
Replacement Taxes	3,008.14	13,131.72	15,000.00	87.54	15,969.88	106.47
Interest Earned-Corp. F	20.97	453.49	1,000.00	45.35	4,532.84	453.28
Other Income - Corpora	2,000.00	8,135.00	2,500.00	325.40	0.00	0.00
	<hr/>	<hr/>	<hr/>		<hr/>	
Total Revenues	5,631.16	261,972.00	532,500.00	49.20	275,348.06	49.97
	<hr/>	<hr/>	<hr/>		<hr/>	
Expenses						
Full Time Wages-Admi	14,804.48	110,706.54	159,068.00	69.60	111,561.60	57.58
Part Time Wages	2,503.72	11,048.37	28,600.00	38.63	40,028.77	114.37
Overtime Wages	0.00	0.00	2,500.00	0.00	0.00	0.00
Wages - Program Lead	0.00	26,181.25	60,000.00	43.64	42,159.59	62.92
Legal Publications	0.00	513.58	500.00	102.72	109.63	91.36
Postage Stamps	0.00	205.40	1,000.00	20.54	587.02	117.40
Public Relations	0.00	293.00	8,000.00	3.66	0.00	0.00
Telephones	824.52	6,738.81	8,450.00	79.75	4,960.83	71.38
Association Dues	4,701.86	6,750.86	6,800.00	99.28	318.75	5.80
Professional Developm	225.00	692.80	7,250.00	9.56	2,273.96	38.54
Subscriptions	29.98	510.80	1,000.00	51.08	627.00	83.60
Mileage Reimbursemen	230.76	2,307.60	3,000.00	76.92	1,384.56	46.15
Park Board Expense	37.99	1,544.47	7,500.00	20.59	5,589.48	44.72
Computer Services	518.00	7,333.70	8,500.00	86.28	5,646.50	75.29
Security Services	0.00	1,573.72	2,100.00	74.94	1,443.81	72.19
Health Insurance Admi	86.94	35,069.52	70,250.00	49.92	25,294.85	45.35
Professional Services	1,562.50	11,885.00	23,000.00	51.67	26,643.99	133.22
Office Machine Contra	182.27	2,941.75	20,000.00	14.71	4,556.81	35.05
Refuse Disposals	163.80	1,273.85	5,500.00	23.16	452.71	5.89
Portable Toilets	0.00	2.67	1,500.00	0.18	3,116.03	51.93
Trade Services	1,566.39	11,784.73	23,000.00	51.24	12,148.66	8.04
Utilites - Natural Gas	222.62	1,271.16	2,500.00	50.85	1,697.88	73.82
Utilities - Electricity	982.60	8,604.96	11,000.00	78.23	11,439.22	74.77
Utilities - Water	173.40	722.50	16,000.00	4.52	8,755.03	58.37
Bank Fees	10.00	105.74	500.00	21.15	66.00	13.20
Supplies	1,896.54	8,958.44	27,700.00	32.34	19,425.60	61.67

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
CORPORATE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Prev YTD	Prev % Budget
Equipment	39.99	3,605.04	16,000.00	22.53	438.28	14.61
Repair Parts	470.00	6,079.27	6,500.00	93.53	3,976.05	56.80
Awards & Remembran	118.06	484.79	1,500.00	32.32	768.08	51.21
Staff Uniforms	0.00	51.00	2,100.00	2.43	188.41	12.56
Separation Pay	0.00	0.00	0.00	0.00	8,567.76	8.57
Other Expenses	0.00	0.00	8,500.00	0.00	2,649.93	132.50
	<u>31,351.42</u>	<u>269,241.32</u>	<u>539,818.00</u>		<u>346,876.79</u>	
Total Expenses	31,351.42	269,241.32	539,818.00	49.88	346,876.79	44.84
Net Income	\$ <u>(25,720.26)</u>	\$ <u>(7,269.32)</u>	\$ <u>(7,318.00)</u>	99.33	\$ <u>(71,528.73)</u>	32.14

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021

RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Recreation Fund Taxes	\$ 108.62	\$ 43,137.15	\$ 93,000.00	46.38	\$ 24,042.02	40.75
Interest Earned - Rec. F	5.48	270.35	1,500.00	18.02	3,400.15	226.68
Program Fees - Other	0.00	0.00	0.00	0.00	130.00	0.00
Programs Fees - Genera	26,899.00	212,306.16	649,600.00	32.68	437,493.72	77.92
Donations & Sponsorsh	0.00	3,164.00	10,500.00	30.13	4,925.00	48.28
Other Income - Recreat	2,000.00	2,000.00	500.00	400.00	35,363.77	1,768.1
	<u>29,013.10</u>	<u>260,877.66</u>	<u>755,100.00</u>		<u>505,354.66</u>	
Total Revenues	29,013.10	260,877.66	755,100.00	34.55	505,354.66	79.68
Expenses						
Full Time Wages-Rec	12,092.46	97,705.90	169,153.00	57.76	108,384.35	61.06
Part Time Wages-Prog	3,812.72	54,211.52	138,250.00	39.21	83,030.82	77.71
Wages - Rental Supervi	0.00	0.00	4,100.00	0.00	0.00	0.00
Wages - Program Lead	1,436.50	26,513.82	81,175.00	32.66	39,649.30	56.40
Program Marketing	0.00	659.79	2,000.00	32.99	531.62	53.16
Telephones	30.00	537.88	2,160.00	24.90	847.58	81.19
Professional Developm	450.00	1,029.00	4,000.00	25.73	792.95	22.66
Mileage	0.00	0.00	250.00	0.00	129.17	51.67
Security Services	0.00	3,270.25	8,000.00	40.88	4,639.78	69.77
Health Insurance Rec.	87.15	27,872.30	71,750.00	38.85	18,375.36	29.08
Refuse Disposals	307.05	2,482.12	4,500.00	55.16	2,448.85	54.42
Trade Services	65.00	3,605.76	5,000.00	72.12	3,015.03	60.30
Utilites - Natural Gas	192.90	959.52	3,000.00	31.98	1,071.77	44.66
Utilities - Electricity	1,093.76	7,458.15	13,000.00	57.37	12,930.14	107.75
Utilities - Water	0.00	736.95	1,500.00	49.13	1,054.77	105.48
Program Contractual Se	1,031.00	12,726.70	117,200.00	10.86	77,178.92	63.11
Credit Card Fees	676.57	4,699.24	11,500.00	40.86	9,323.12	84.76
Brochure Printing	0.00	2,362.71	17,500.00	13.50	13,466.07	79.21
Co-op Fees	335.00	3,486.48	16,450.00	21.19	22,275.98	132.20
Bank Fees	33.00	328.00	0.00	0.00	321.00	0.00
Supplies	445.04	12,397.30	60,950.00	20.34	31,209.12	52.85
Equipment	0.00	547.08	8,100.00	6.75	2,554.38	27.17
Repair Parts	518.68	5,005.21	6,000.00	83.42	3,947.04	78.94

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Other Expenses	<u>0.00</u>	<u>1,545.00</u>	<u>7,100.00</u>	21.76	<u>1,783.45</u>	59.45
Total Expenses	<u>22,606.83</u>	<u>270,140.68</u>	<u>752,638.00</u>	35.89	<u>438,960.57</u>	62.82
Net Income	\$ <u><u>6,406.27</u></u>	\$ <u><u>(9,263.02)</u></u>	\$ <u><u>2,462.00</u></u>	(376.24)	\$ <u><u>66,394.09</u></u>	(102.82)

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
ILLINOIS MUNICIPAL RETIREMENT FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-IM	\$ 47.97	\$ 19,131.78	\$ 41,200.00	46.44	\$ 19,233.60	54.95
Interest IMRF	<u>1.96</u>	<u>56.73</u>	<u>174.00</u>	32.60	<u>320.92</u>	320.92
Total Revenues	<u>49.93</u>	<u>19,188.51</u>	<u>41,374.00</u>	46.38	<u>19,554.52</u>	55.71
Expenses						
IMRF Contributio	<u>2,561.79</u>	<u>26,763.54</u>	<u>46,833.81</u>	57.15	<u>18,942.65</u>	61.99
Total Expenses	<u>2,561.79</u>	<u>26,763.54</u>	<u>46,833.81</u>	57.15	<u>18,942.65</u>	61.99
Net Income	\$ <u>(2,511.86)</u>	\$ <u>(7,575.03)</u>	\$ <u>(5,459.81)</u>	138.74	\$ <u>611.87</u>	13.47

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
SOCIAL SECURITY FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes FI	\$ 59.93	\$ 23,902.90	\$ 51,500.00	46.41	\$ 24,042.01	48.08
Interest-FICA	<u>1.51</u>	<u>39.29</u>	<u>100.00</u>	39.29	<u>240.20</u>	240.20
Total Revenues	<u>61.44</u>	<u>23,942.19</u>	<u>51,600.00</u>	46.40	<u>24,282.21</u>	48.47
Expenses						
FICA-Employer C	<u>2,734.46</u>	<u>26,752.78</u>	<u>49,514.32</u>	54.03	<u>33,594.00</u>	66.56
Total Expenses	<u>2,734.46</u>	<u>26,752.78</u>	<u>49,514.32</u>	54.03	<u>33,594.00</u>	66.56
Net Income	\$ <u>(2,673.02)</u>	\$ <u>(2,810.59)</u>	\$ <u>2,085.68</u>	(134.76	\$ <u>(9,311.79)</u>	2,496.4

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
AUDITING FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes Auditin	\$ 9.33	\$ 3,731.44	\$ 8,000.00	46.64	\$ 4,808.40	53.43
Interest Auditing	<u>0.07</u>	<u>6.27</u>	<u>5.00</u>	125.40	<u>33.15</u>	663.00
Total Revenues	<u>9.40</u>	<u>3,737.71</u>	<u>8,005.00</u>	46.69	<u>4,841.55</u>	53.77
Expenses						
Professional Service-A	<u>0.00</u>	<u>8,950.00</u>	<u>8,700.00</u>	102.87	<u>8,700.00</u>	100.00
Total Expenses	<u>0.00</u>	<u>8,950.00</u>	<u>8,700.00</u>	102.87	<u>8,700.00</u>	100.00
Net Income	\$ <u>9.40</u>	\$ <u>(5,212.29)</u>	\$ <u>(695.00)</u>	749.97	\$ <u>(3,858.45)</u>	(1,265.

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
LIABILITY INSURANCE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-PD	\$ 39.95	\$ 15,965.44	\$ 34,400.00	46.41	\$ 19,233.60	48.08
Interest-PDRMA	1.15	36.22	50.00	72.44	223.83	2,238.3
Other Income-PD	<u>1,000.00</u>	<u>2,500.00</u>	<u>2,500.00</u>	100.00	<u>0.00</u>	0.00
Total Revenues	<u>1,041.10</u>	<u>18,501.66</u>	<u>36,950.00</u>	50.07	<u>19,457.43</u>	48.63
Expenses						
PDRMA Worksho	0.00	153.14	0.00	0.00	0.00	0.00
Professional Servi	0.00	4,892.60	8,500.00	57.56	972.86	12.63
Security Reference	0.00	200.00	750.00	26.67	110.00	22.00
PDRMA Premium	16,648.80	33,297.60	30,000.00	110.99	27,261.60	90.87
Safety Supplies	<u>0.00</u>	<u>5,728.66</u>	<u>1,500.00</u>	381.91	<u>1,696.36</u>	113.09
Total Expenses	<u>16,648.80</u>	<u>44,272.00</u>	<u>40,750.00</u>	108.64	<u>30,040.82</u>	75.67
Net Income	\$ <u>(15,607.70)</u>	\$ <u>(25,770.34)</u>	\$ <u>(3,800.00)</u>	678.17	\$ <u>(10,583.39)</u>	(3,414.

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
SPECIAL RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-SE	\$ 116.27	\$ 46,342.77	\$ 100,000.0	46.34	\$ 43,275.61	43.28
Interest-SEASPAR	7.77	234.74	20.00	1,173.70	1,094.44	5,472.
	<u>124.04</u>	<u>46,577.51</u>	<u>100,020.0</u>	<u>46.57</u>	<u>44,370.05</u>	<u>44.36</u>
Total Revenues	<u>124.04</u>	<u>46,577.51</u>	<u>100,020.0</u>	<u>46.57</u>	<u>44,370.05</u>	<u>44.36</u>
Expenses						
Full Time Wages-	644.23	6,294.23	8,500.00	74.05	3,768.06	40.20
ADA Portable Res	95.00	2,531.04	5,500.00	46.02	624.00	31.20
ADA Assesibility	0.00	0.00	25,000.00	0.00	0.00	0.00
Special Rec-Instrut	0.00	332.07	4,000.00	8.30	82.00	2.05
SEASPAR Contrib	0.00	57,750.00	61,000.00	94.67	60,778.00	99.64
SEASPAR - ADA	0.00	0.00	0.00	0.00	4,666.50	0.00
	<u>739.23</u>	<u>66,907.34</u>	<u>104,000.0</u>	<u>64.33</u>	<u>69,918.56</u>	<u>68.97</u>
Total Expenses	<u>739.23</u>	<u>66,907.34</u>	<u>104,000.0</u>	<u>64.33</u>	<u>69,918.56</u>	<u>68.97</u>
Net Income	\$ <u>(615.19)</u>	\$ <u>(20,329.83)</u>	\$ <u>(3,980.00)</u>	510.80	\$ <u>(25,548.51)</u>	1,888.

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
BONDS & INTEREST FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-Bond& Interest- Bond&Interest	\$ 212.09 21.32	\$ 84,649.59 166.90	\$ 180,000.00 25.00	47.03 667.60	\$ 91,359.63 843.11	50.76 3,372.44
	<u>233.41</u>	<u>84,816.49</u>	<u>180,025.00</u>	47.11	<u>92,202.74</u>	51.22
Total Revenues						
Expenses						
Bonds & Interest-Profe	0.00	250.00	500.00	50.00	250.00	50.00
Bond Principal	0.00	125,000.00	125,000.00	100.00	120,250.00	100.21
Bond Interest	0.00	53,950.00	53,950.00	100.00	57,550.00	100.09
	<u>0.00</u>	<u>179,200.00</u>	<u>179,450.00</u>	99.86	<u>178,050.00</u>	100.03
Total Expenses						
Net Income	\$ <u>233.41</u>	\$ <u>(94,383.51)</u>	\$ <u>575.00</u>	(16,414	\$ <u>(85,847.26)</u>	(4,239.3

Community Pk District LaGrange Pk

Income Statement

For the Nine Months Ending January 31, 2021

CAPITAL PROJECT FUND #10

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Donation & Grants-#10	\$ 159.00	\$ 10,469.00	\$ 0.00	0.00	\$ 0.00	0.00
Bond Issuance 2020	0.00	320,000.00	0.00	0.00	0.00	0.00
	<u>159.00</u>	<u>320,000.00</u>	<u>0.00</u>		<u>0.00</u>	
Total Revenues	<u>159.00</u>	<u>330,469.00</u>	<u>0.00</u>	0.00	<u>0.00</u>	0.00
Expenses						
Professional Services	17,297.05	17,297.05	0.00	0.00	0.00	0.00
Trade Services- Cap Pr	0.00	0.00	4,000.00	0.00	0.00	0.00
	<u>17,297.05</u>	<u>17,297.05</u>	<u>4,000.00</u>	432.43	<u>0.00</u>	0.00
Total Expenses	<u>17,297.05</u>	<u>17,297.05</u>	<u>4,000.00</u>	432.43	<u>0.00</u>	0.00
Net Income	\$ <u>(17,138.05)</u>	\$ <u>313,171.95</u>	\$ <u>(4,000.00)</u>	(7,829.30	\$ <u>0.00</u>	0.00

Community Pk District LaGrange Pk
Income Statement
For the Nine Months Ending January 31, 2021
MEMORIAL FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Interest Earned- Fu	\$ 0.63	\$ 15.97	\$ 20.00	79.85	\$ 182.35	911.75
VMF Donations	600.00	1,275.00	500.00	255.00	200.00	40.00
Veterans Memoria	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>2,680.00</u>	0.00
Total Revenues	<u>600.63</u>	<u>1,290.97</u>	<u>520.00</u>	248.26	<u>3,062.35</u>	588.91
Expenses						
Supplies-Memoria	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	0.00	<u>823.71</u>	205.93
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	0.00	<u>823.71</u>	205.93
Net Income	\$ <u><u>600.63</u></u>	\$ <u><u>1,290.97</u></u>	\$ <u><u>(980.00)</u></u>	(131.73)	\$ <u><u>2,238.64</u></u>	1,865.

Community Pk District LaGrange Pk

Purchase Journal

For the Period From Jan 31, 2021 to Jan 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
1/31/21	01-705 Professional Services Cash Basis	1292020	LEGAL FEES HEALY ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &	587.50	587.50	ADM
1/31/21	01-705 Professional Services Cash Basis	182021	LEGAL FEES HEALY ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &	3,572.50	3,572.50	ADM
1/31/21	01-606 Telephones Cash Basis	178012021	PHONE LG SIGN AT&T	92.48	92.48	OFF
1/31/21	01-706 Office Machine Contracts Cash Basis	S1-52060	YEARLY REGISTRATION SOFTWARE RENEWAL CAPTUREPOINT.COM	6,355.00	6,355.00	OFF
1/31/21	01-711 Utilities - Electricity Cash Basis	0000-1-2021	ELECTRIC MEMORIAL COM-ED	207.59	207.59	PKS
1/31/21	01-711 Utilities - Electricity Cash Basis	3000-1-2021	ELECTRIC LG RD SIGN COM-ED	21.85	21.85	PKS
1/31/21	01-711 Utilities - Electricity Cash Basis	3011-1-2021	ELECTRIC BEACH OAK COM-ED	19.82	19.82	PKS
1/31/21	02-711 Utilities - Electricity Cash Basis	5008-1-2021	ELECTRIC REC CENTER COM-ED	1,042.56	1,042.56	BRC
1/31/21	01-711 Utilities - Electricity Cash Basis	6006-1-2021	ELECTRIC YENA COM-ED	36.37	36.37	PKS
1/31/21	01-711 Utilities - Electricity Cash Basis	7005-1-2021	ELECTRIC HANESWORTH COM-ED	272.64	272.64	PKS
1/31/21	01-711 Utilities - Electricity Cash Basis	7017-1-2021	MEMORIAL PAVILLION COM-ED	27.72	27.72	PKS
1/31/21	01-711 Utilities - Electricity Cash Basis	9007-1-2021	ELECTRIC 845 COM-ED	161.90	161.90	BPK
1/31/21	02-604 Program Marketing	39527	BANNERS FOR REGISTRATION	584.00		PAD
	02-801 Supplies		BANNERS FOR REGISTRATION	146.00		PGC
	02-801 Supplies		BANNERS FOR REGISTRATION	146.00		PGA
	02-801 Supplies		BANNERS FOR REGISTRATION	146.00		PAC
	02-801 Supplies		BANNERS FOR REGISTRATION	146.00		PTD
	Cash Basis		CROWN TROPHY		1,168.00	

Community Pk District LaGrange Pk

Purchase Journal

For the Period From Jan 31, 2021 to Jan 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
1/31/21	02-717 Program Contractual Serv Cash Basis	19867	FISH TANK MAINTENANCE CRYSTAL CLEAN AQUARIUM MAINT.	45.00	45.00	PRT
1/31/21	02-717 Program Contractual Serv Cash Basis	1016	DANCE INSTRUCTOR DANCE TECH, INC.	2,020.50	2,020.50	PAC
1/31/21	01-225 IMRF Withholding Cash Basis	IMRFREIMBU	IMRF REIMBURSEMENT NANCY DAUM	45.93	45.93	
1/31/21	01-706 Office Machine Contracts Cash Basis	304147834	COPIER LEASE HEWLETT-PACKARD FINA	99.97	99.97	OFF
1/31/21	02-801 Supplies Cash Basis	21-100	BUSINESS CARDS SHARON JOHNS	117.00	117.00	OFF
1/31/21	02-703 Security Services Cash Basis	35359480	SECURITY SYSTEM 1501 JOHNSON CONTROLS SEC	1,676.32	1,676.32	BRC
1/31/21	01-607 Association Dues Cash Basis	2021DUES	2021 DUES LA GRANGE PARK CHAMBER	150.00	150.00	ADM
1/31/21	02-804 Repair Parts Cash Basis	1-2021	1501 REPAIR PARTS LAGRANGE PARK ACE HARDWARE	43.50	43.50	BRC
1/31/21	01-801 Supplies 01-801 Supplies 01-801 Supplies 01-801 Supplies Cash Basis	NAPA1-31-202	OIL FOR TRACTORS OIL FOR TRACTORS OIL FOR TRUCKS OIL FILTER FOR TRACTORS NAPA AUTO PARTS	111.71 17.00 161.53 3.23	293.47	VEH VEH VEH VEH
1/31/21	01-710 Utilites - Natural Gas Cash Basis	0000-1-2021	GAS 845 NICOR	192.73	192.73	BPK
1/31/21	02-710 Utilites - Natural Gas Cash Basis	3463-1-2021	GAS 1501 NICOR	636.55	636.55	BRC
1/31/21	01-710 Utilites - Natural Gas Cash Basis	8774-1-2021	GAS MEMORIAL NICOR	93.38	93.38	BPK
1/31/21	01-706 Office Machine Contracts Cash Basis	10304	NEW PHONES, FAX & INSTALL NOVENTECH, INC.	3,290.00	3,290.00	OFF

Community Pk District LaGrange Pk

Purchase Journal

For the Period From Jan 31, 2021 to Jan 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
1/31/21	01-702 Computer Services Cash Basis	10305	IT SUPPORT NOVENTECH, INC.	230.00	230.00	OFF
1/31/21	01-702 Computer Services Cash Basis	10332	DOMAIN RENEWAL NOVENTECH, INC.	60.00	60.00	OFF
1/31/21	01-706 Office Machine Contracts Cash Basis	10398	NEW COMPUTER FOR MATT NOVENTECH, INC.	794.00	794.00	OFF
1/31/21	01-702 Computer Services Cash Basis	10412	MONTHLY COMPUTER STORAGE NOVENTECH, INC.	374.00	374.00	OFF
1/31/21	01-705 Professional Services Cash Basis	06302049	MONTHLY ACCOUNTING FEE JAN 2021 P.J. MESI & CO	975.00	975.00	ADM
1/31/21	01-802 Equipment Cash Basis	9870	FINAL INSTALL OF WIRELESS SOFTWARE FOR SIGN ON LG RD PARVIN-CLAUSS SIGN COMPANY, INC	1,245.00	1,245.00	PKS
1/31/21	02-801 Supplies Cash Basis	1-2021ND	TURTLE FOOD FOR TIMMY PETTY CASH	22.98	22.98	PRT
1/31/21	08-708 ADA Portable Restrooms Cash Basis	PS356788	PORT A POTTY MEMORIAL PIT STOP	190.00	190.00	PKS
1/31/21	01-801 Supplies Cash Basis	13491187	OFFICE SUPPLIES QUILL CORPORATION	28.98	28.98	OFF
1/31/21	01-801 Supplies Cash Basis	13648003	OFFICE SUPPLIES QUILL CORPORATION	216.01	216.01	OFF
1/31/21	02-801 Supplies Cash Basis	13712764	READY TEDDY SUPPLIES QUILL CORPORATION	25.74	25.74	PRT
1/31/21	01-801 Supplies Cash Basis	13961451	OFFICE SUPPLIES - THERESA QUILL CORPORATION	288.04	288.04	OFF
1/31/21	02-709 Trade Services Cash Basis	2694396	PEST CONTROL ROSE PEST SOLUTIONS	65.00	65.00	BRC
1/31/21	02-717 Program Contractual Serv Cash Basis	2192021DDDN	DADDY DAUGHTER DATE NIGHT CARRIAGE ROYAL CARRIAGE LTD	500.00	500.00	PSE

Community Pk District LaGrange Pk

Purchase Journal

For the Period From Jan 31, 2021 to Jan 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
1/31/21	02-801 Supplies Cash Basis	5512841-00-FR	FREIGHT FOR SOFTBALLS SCHOOL HEALTH CORP	20.88	 20.88	PSC
1/31/21	01-704 Health Insurance Admin. 01-704 Health Insurance Admin. 02-704 Health Insurance Rec. 02-704 Health Insurance Rec. Cash Basis	21-0000114	HEALTH INS - JESSICA HEALTH INS - FILE & RAY HEALTH INS - ASHLEY, MATT & AMANDA HEALTH INS OLGA VILLAGE OF LAGRANGE PARK	6,058.41 11,907.72 17,583.96 2,045.19	 37,595.28	ADM PKS PAD BRC
1/31/21	01-801 Supplies 01-801 Supplies Cash Basis	2447 FS 1 2021	SUPPLIES FOR REGISTRATION BANNERS GAS VISA	78.82 37.00	 115.82	PKS VEH
1/31/21	01-608 Professional Development 02-604 Program Marketing 01-610 Subscriptions Cash Basis	2629-JC 1-202	IAPD CONFERENCE REGISTRATION THERESA FAEBOOK AD ZOOM VISA	225.00 12.00 29.98	 266.98	OFF PAD ADM
1/31/21	01-606 Telephones 01-801 Supplies 02-801 Supplies 01-706 Office Machine Contracts 02-707 Refuse Disposals 01-707 Refuse Disposals 01-606 Telephones 01-606 Telephones 02-801 Supplies 02-801 Supplies Cash Basis	2736-AK 1-202	COMCAST INTERNET 845 JESSICA OFFICE FURNITURE RT SUPPLIES SAGE YEARLY RENEWAL REPUBLIC GARBAGE 1501 REPUBLIC GARBAGE 845 COMCAST INTERNET 1501 FAX SERVICE THEATER PHONE RENEWAL DADDY DAUGHTER SUPPLIES VISA	128.40 107.71 156.24 2,026.95 370.33 27.25 393.67 9.99 22.90 12.49	 3,255.93	BPK ADM ADM ADM BRC PKS OFF OFF PTD PSE
1/31/21	01-801 Supplies Cash Basis	2769 RD 1-202	BUILDING MATERIALS FOR RECORD RETENTION STORAGE VISA	254.30	 254.30	ADM
1/31/21	01-603 Postage Stamps Cash Basis	2827-TJ 1-2021	POSTAGE VISA	11.97	 11.97	OFF
1/31/21	02-901 Other Expenses 02-801 Supplies Cash Basis	2843-AJ 1-202	THEATER STORAGE RT SUPPLIES VISA	249.99 83.74	 333.73	PTT PRT

Community Pk District LaGrange Pk

Purchase Journal

For the Period From Jan 31, 2021 to Jan 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
1/31/21	01-801 Supplies	2843-MC 1-20	1501 CLEANING SUPPLIES	101.97		BRC
	01-801 Supplies		JESSICA OFFICE FURNITURE	36.86		ADM
	01-804 Repair Parts		REPAIR MENS TOLIET	153.76		BRC
	Cash Basis		VISA		292.59	
1/31/21	01-801 Supplies	CR ADJ	CREDIT ADJ	45.00		PKS
	Cash Basis		VISA		45.00	
				<hr/>	<hr/>	
				69,477.51	69,477.51	
				<hr/>	<hr/>	

Community Pk District LaGrange Pk

Check Register

For the Period From Jan 12, 2021 to Feb 8, 2021

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
20869	1/13/21	DIANE JALLOWAY	02-100	125.00
PRTR012221	1/19/21	FIRST NATIONAL BANK OF BROOK.	01-100	14,053.93
20870	1/22/21	IVY INVESTMENTS	01-100	50.00
FDTD012221	1/22/21	INTERNAL REVENUE SERVICE	01-100	4,305.54
STTD012221	1/22/21	ILLINOIS DEPT OF REV	01-100	861.38
20871	1/28/21	VISA	02-100	69.70
20872	1/29/21	JSD PROFESSIONAL SER	10-100	17,297.05
PRTR0205	2/3/21	FIRST NATIONAL BANK OF BROOK.	01-100	14,176.48
WRTRBDFE	2/3/21	WELLSFARGO CORPTRUST	09-100	250.00
20873	2/5/21	IVY INVESTMENTS	01-100	50.00
FDTD0205	2/5/21	INTERNAL REVENUE SERVICE	01-100	4,118.28
STTD0205	2/5/21	ILLINOIS DEPT OF REV	01-100	822.51
20874	2/8/21	ANCEL, GLINK, DIAMOND, BUSH, DICIAN	01-100	4,160.00
20875	2/8/21	AT&T	01-100	92.48
20876	2/8/21	CAPTUREPOINT.COM	01-100	6,355.00
20877	2/8/21	COM-ED	02-100	1,790.45
20878	2/8/21	CROWN TROPHY	02-100	1,168.00
20879	2/8/21	CRYSTAL CLEAN AQUARIUM MAINT.	02-100	45.00
20880	2/8/21	DANCE TECH, INC.	02-100	2,020.50
20881	2/8/21	NANCY DAUM	01-100	45.93
20882	2/8/21	HEWLETT-PACKARD FINA	01-100	99.97
20883	2/8/21	SHARON JOHNS	02-100	117.00
20884	2/8/21	JOHNSON CONTROLS SEC	02-100	1,676.32
20885	2/8/21	LA GRANGE PARK CHAMBER	01-100	150.00
20886	2/8/21	LAGRANGE PARK ACE HARDWARE	02-100	43.50
20887	2/8/21	NAPA AUTO PARTS	01-100	293.47
20888	2/8/21	NICOR	02-100	922.66
20889	2/8/21	NOVENTECH, INC.	01-100	4,748.00
20890	2/8/21	P.J. MESI & CO	01-100	975.00
20891	2/8/21	PARVIN-CLAUSS SIGN COMPANY, INC	01-100	1,245.00
20892	2/8/21	PETTY CASH	02-100	22.98
20893	2/8/21	PIT STOP	08-100	190.00
20894	2/8/21	QUILL CORPORATION	01-100	476.08
20895	2/8/21	ROSE PEST SOLUTIONS	02-100	65.00
20896	2/8/21	ROYAL CARRIAGE LTD	02-100	500.00
20897	2/8/21	SCHOOL HEALTH CORP	02-100	20.88

Community Pk District LaGrange Pk
Check Register
For the Period From Jan 12, 2021 to Feb 8, 2021

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
20898	2/8/21	VILLAGE OF LAGRANGE PARK	02-100	37,595.28
20899	2/8/21	VISA	01-100	4,531.32
Total				125,529.69

DATE: February 5, 2020

TO: Tim Ogden, President, Community Park District Board of Commissioners

FROM: Jessica Cannaday, Executive Director

RE: February Budget Projections – Agenda Item 12a

Back in February and March of 2020, we discussed several agency goals and then significantly revised those goals and the budget in response to COVID-19.

Pre-COVID, our goals included completing a Community Wide Survey, strategic planning, paving, tennis court renovation, breaking even in the Corporate Fund, breaking even in the Rec Fund, addressing the special recreation fund balance and better evaluating all fund balances.

We identified the need to increase in-house programming, reduce contractual programs, and ways to overcome programming space limitations.

By April, we responded to the COVID crisis by implementing an in-house “COVID Response” budget that eliminated the survey and strategic planning expenses, postponed paving, significantly reduced staffing, programming, and more.

Nine months (75%) of our “COVID Response” fiscal year have been completed. The pandemic continues to have a significant impact on our revenues, and even at this time budget projections are difficult. In response to community programming needs and safety mitigations, staff is still exploring ways to increase programming when able and decrease expenses through the end of the Fiscal Year.

Last year, no one could have predicted that we would still see such a significant impact on programming and access to community indoor space. As a result we may end the FY more than \$100,000 short of our initial program revenue projections. However, our revised cost recovery and expense control is working to compensate for the shortfall.

It is important to note that we have had some incredible victories this year. We have successfully increased our in-house programming, updated our technology to better serve our residents, added to our instructor pool, executed a safe and nimble summer camp program, and Ready Teddy continues to provide invaluable early childhood educational opportunities for our community.

Presented for your review are preliminary projections for the Corporate Fund and Recreation Fund. The Corporate Fund projections should be stable; however, the Rec Fund projections assume that all program revenue has been collected as of February 1, 2021 but expenses continue to accrue. I will work with staff through the projection process in greater detail in February to present updated and comprehensive projections at the March meeting.

Corporate Fund

	2020-2021	2020-2021
	PROPOSED	ACTUAL
Revenues		
Corporate Fund Taxes	\$ 514,000.00	\$ 528,000.00
Replacement Taxes	\$ 15,000.00	\$ 14,000.00
Interest Earned - Corp	\$ 1,000.00	\$ 604.00
Other Income - Corp	\$ 2,500.00	\$ 8,129.00
Total Revenue	\$ 532,500.00	\$ 550,733.00
Expenses		
Full Time Wages	\$ 152,950.00	\$ 168,025.34
Part Time Wages	\$ 16,900.00	\$ 16,945.00
Part Time Wages - IMRF	\$ 49,200.00	\$ 26,181.25
Overtime	\$ -	\$ 159.47
Legal Publications	\$ 500.00	\$ 550.00
Postage Stamps	\$ 1,000.00	\$ 816.17
Public Relations	\$ 1,000.00	\$ 293.00
Telephones	\$ 8,450.00	\$ 8,718.80
Association Dues	\$ 6,800.00	\$ 6,900.86
Professional Development	\$ 7,250.00	\$ 2,725.00
Subscriptions	\$ 1,000.00	\$ 600.74
Mileage Reimbursement	\$ 3,000.00	\$ 3,000.00
Park Board Expense	\$ 2,000.00	\$ 1,676.30
Computer Services	\$ 8,500.00	\$ 9,644.00
Security Services	\$ 2,100.00	\$ 2,000.00
Health Insurance	\$ 70,250.00	\$ 73,195.93
Professional Services	\$ 23,000.00	\$ 25,000.00
Office Machine Contract	\$ 20,000.00	\$ 15,429.00
Refuse Disposals	\$ 5,500.00	\$ 2,200.00
Portable Toilets	\$ 1,500.00	\$ 2.67
Trade Services	\$ 23,000.00	\$ 23,405.09
Utilities - Natural Gas	\$ 2,500.00	\$ 2,200.00
Utilities - Electricity	\$ 11,000.00	\$ 10,148.05
Utilities - Water	\$ 7,000.00	\$ 2,000.00
Bank Fees	\$ 500.00	\$ 1,080.74
Supplies	\$ 27,700.00	\$ 25,388.16
Equipment	\$ 16,000.00	\$ 13,266.99
Repair Parts	\$ 6,500.00	\$ 6,435.21
Awards & Remembrances	\$ 1,500.00	\$ 557.29
Staff Uniforms	\$ 2,100.00	\$ 51.00
Separation Pay	\$ -	\$ -
Other Expenses	\$ 8,500.00	\$ -
Total Expenses	\$ 487,200.00	\$ 448,596.06
Net Income	\$ 45,300.00	\$ 102,136.94
Fund Balance	\$ 243,981.00	\$ 300,817.94

Recreation Fund

	2020-2021	2020-2021
	PROPOSED	PROJECTED
Revenues		
Recreation Fund Taxes	93000	93000
Interest Earned - Rec.	1500	360
Program Fees- General	383898	250237.14
Donations & Sponsors	1500	3184
Other Income - Recreation	500	2000
Total Revenues	480398	348781.14
Expenses		
Full Time Wages - Recreation	152695	150368
Part Time Wages - Programs	102750	71522.5
Wages - Rental Supervisor	0	0
Part Time Wages - IMRF	73375	51452.25
Legal Publications - Recreation	0	0
Program Marketing	2000	2000
Telephones	2160	1000
Association Dues	0	0
Professional Development	4000	2500
Mileage	250	0
Security Services	8000	7000
Health Insurance Recreation	77366	83105.14
Refuse Disposals	4500	3500
Trade Services	5000	5000
Utilities - Natural Gas	3000	3191.55
Utilities - Electricity	13000	12500
Utilities - Water	1500	1200
Program Contractual Services	50960	15740.3
Credit Card Fees	11500	7000
Brochure Printing	6000	6000
Co-op Fees	4950	3485.56
Bank Fees		
Supplies	46750	22817.72
Equipment	7050	1047.08
Repair Parts	6000	6000
Severance	0	0
Other Expenses	4150	2033.63
Total Expenses	586956	458463.73
Net Income	-106558	-109682.59
Fund Balance	94200	91075.41