

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, JANUARY 11, 2021 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. The Board President has determined it is not feasible to meet in person under the terms of the Executive Order and therefore the Board will meet remotely as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda and Noting this Regular Scheduled Meeting is Being Held via Video (Zoom)
- 1.2 Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)
- 2.2 **Public Participation Instructions:**
  - Topic: PDLG January Regular Board Meeting
  - Time: January 11, 2021 07:00 PM Central Time (US and Canada)
  - Join Zoom Meeting
  - <https://us02web.zoom.us/j/88528438919?pwd=K1BvTWUwMGxPZk1Cb0ZUMnlvb1Brdz09>
  - Meeting ID: 885 2843 8919
  - Passcode: 942798
  - One tap mobile
  - +13126266799,,88528438919#,,,,\*942798# US (Chicago)
  - +19292056099,,88528438919#,,,,\*942798# US (New York)
  - Dial by your location +1-312-626-6799 US (Chicago)
  - Meeting ID: 885 2843 8919
  - Passcode: 942798
  - Find your local number: [https://us02web.zoom.us/u/kcwYl8t3Qg](https://us02web.zoom.us/j/88528438919?pwd=K1BvTWUwMGxPZk1Cb0ZUMnlvb1Brdz09)
  - Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to the start of the meeting.
  - Everyone is automatically muted. If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak.
  - Approval of Comments for Open Forum
  - Question may also be emailed to [deanbissias@pdlg.org](mailto:deanbissias@pdlg.org) by 4:00pm on 1/11/2021 to be read at the meeting.

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of December 14, 2020
- 3.2 Approval of the Financial Reports dated December 31, 2020
- 3.3 Approval of the Consolidated Vouchers for January dated January 11, 2021
- 3.4 Approval of Parks and Openlands Committee Discussion Notes dated December 14, 2020

**4.0 STAFF REPORTS**

- 4.1 Director's Report
- 4.2 Staff Reports

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval of an Agreement with Planning Resources for the Creation and Development of a New PDLG Master Plan

**8.0 BOARD BUSINESS**

**NEW BUSINESS**

- 8.1 Nicor Property Update and Discussion

**OLD BUSINESS**

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

**10.0 PUBLIC COMMENTS (Board Manual Section #152)**

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

1/08/2021

Dean Bissias  
Board Secretary

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

# Section 1



# MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**MEETING NOTICE**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, January 11, 2021. The Board President has determined it is not feasible to meet in person under the terms of the Executive Order and therefore the Board will meet remotely as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias  
1/08/2021



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2021**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the second Monday of the month (except where noted meeting to fall on the third Monday of the month). All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 11**

**Monday, February 8**

**Monday, March 8** *(2021-2022 G.O. Budget to be on display the legal requirement of 30 days)*

**Monday, April 12**

**Monday, May 10**

**Monday, June 14**

**Monday, July 12**

**Monday, August 16** *(Third Monday due to Endless Summerfest)*

**Monday, September 13**

**Monday, October 11**

**Monday, November 8**

**Monday, December 13**

# Section 2



# COMMUNICATIONS & FOIA

# Section 3



# CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: BOARD OF COMMISSIONERS  
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY  
RE: CONSENT AGENDA ITEMS  
DATE: JANUARY 11, 2021**

***The matters included in this consent agenda require a roll call vote.***

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of December 14, 2020

**CONSENT AGENDA ITEM 2:** Approval of the Financial Reports Dated December 31, 2020

**CONSENT AGENDA ITEM 3:** Approval of the Consolidated Vouchers for January dated January 11, 2021

**CONSENT AGENDA ITEM 4:** Approval of Parks and Openlands Committee Discussion Notes dated December 14, 2020

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS  
ELECTRONIC MEETING HELD VIA ZOOM**

**DECEMBER 14, 2020**

**President Vear called the meeting to order at 7:00 P.M.**

President Vear stated that the Board President has determined it is not feasible to meet in person under the terms of the Executive Order and therefore the Board will meet remotely as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

PRESENT: Commissioners O'Brien, Jacobs, Opyd, Lacey, Vear

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of La Grange Fitness Jenny Bechtold, Superintendent of BASE Leanna Hartung, Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price, Phil Fornaro, David Bryant

Lynn Lacey took the oath of office and was sworn in as a commissioner of the Park District of La Grange by Director Bissias.

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

None

**Consent Agenda**

Commissioner Opyd motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of November 9, 2020; Item 3.2 Approval of the Minutes of the Executive Session Meeting on November 9, 2020; Item 3.3 Approval of the Financial Reports dated November 30, 2020; Item 3.4 Approval of the Consolidated Vouchers for December dated December 14, 2020.

**REGULAR BOARD MEETING – DECEMBER 14, 2020**

Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, O'Brien, Lacy, Jacobs, Vear  
NAYES: None  
ABSENT: None

**Staff Reports**

**Director's Report**

- Director Bissias stated that attorney Phil Fornaro was in attendance to update the Board on the environmental issues regarding the Nicor property.

Attorney Fornaro reported that the zoning and environmental processes are moving forward, and the due diligence period has been extended through January 18<sup>th</sup>. Nicor went through their environmental process and issued an NFR letter in October 2019 and prepared all the necessary documents to get the process moving. The Park District does not have to do any remediation of the property. The District retained their own expert and they reviewed all the Nicor information, did their own due diligence, and issued a Phase I report on the property conditions indicating the property is sufficient for a parking lot. The engineering is underway now and it will be reviewed by the environmental consultant.

Commissioner Opyd asked if there would be any issues with including a small green space or if kids could play soccer on the property. Phil stated that it is impossible to remove all contaminants, but Nicor's remediation removed contamination to levels below those considered problematic. He added that when we dig or do work that destroys soil, we will follow the NFR protocols.

Commissioner Jacobs asked for confirmation that G2's environmental due diligence work includes reviewing the Nicor paperwork, and whether we have a copy of Nicor's safety plan or must pay for a new one if we dig on the property. Phil stated that they are reviewing Nicor's paperwork as well as the work done by the District's prior consultant, and G2 is impressed with the extent and high quality of work done. He stated that we have all Nicor's reports, which benefits us, but that our safety plan will be different than Nicor's plan. The project does include digging, and our safety plan will be project-driven. We will provide project details to the environmental company and it will be developed during the engineering process working with the architect and will include any remediation and transport necessary.

Commissioner Opyd asked if the final drawings were approved. Director Bissias stated that the plan was previously approved, but we can modify it if we choose to do so. The plan was required to authorize engineering work and begin due diligence and zoning work. Director Bissias also reported that, regretfully, he learned late today that the District was not awarded the MWRD

## REGULAR BOARD MEETING – DECEMBER 14, 2020

grant for this project. As a result, permeable pavers will not be installed, and digging will not be as extreme. Commissioner Jacobs said that the drawings indicate we should avoid digging in areas of contamination. Dean explained that we are working with the Village and they have requirements on where things must be located. Entrances must be moved to the south, and part of the detention pond will have to be in an area that requires digging. We also must work around several easements. The original area for the detention pond has been remediated by Nicor, and the depth is only a couple of feet. We can tweak the drawings as we go. Phil added that Nicor removed a lot of dirt from the site and remediated it; they did a ton of work that makes our lives easier.

Commissioner Jacobs stated that there has not been a thorough discussion of the plans, and we should consider that the MWRD grant is annual. She is glad due diligence is being done but the report makes it clear that any digging requires a health and safety plan and digging should be avoided. The drawings were approved by consensus only, the huge detention pond is extreme, and a parking study has not been done. We are not in a rush to build a parking lot during COVID and it should be done right.

Director Bissias replied that the size of the detention pond is dictated by MWRD requirements and the engineers are working on it now. Attorney Fornaro stated that the drawings were preliminary to allow for zoning, and there will be more specificity later and additional discussion on the drawings. He added that the architect completed a study related to parking requirements which he can share, and that the analysis has been done. The permits will allow us to build within a year, and the Village would like to see it move forward.

President Vear asked what the zoning will be, when the next zoning meetings will be held, and the cost. Phil answered that the rezoning will be to IB (industrial business) which matches the zoning of our 536 property. The La Grange Plan Commission is supportive of the plan's efficient parking and they recommended that their board approve the plan. Phil must let them know if we want to seek their board's approval during due diligence or after closing. We proceeded this way to take the pulse of the Village and help the process. The (commission) work is done and the (rezoning) cost will be minimal. There will be zoning meetings in January and February, and the (property purchase) closing is scheduled for the 31<sup>st</sup>.

Commissioner Jacobs asked which zone type we are pursuing, how many parking spots are in the current drawing, and if recreation would be possible on the site, such as a perimeter trail, pavilion, courts, or outdoor fitness programs. Phil answered that 154 parking spots are included, and whatever is allowed on the recreation center property will be allowed on the new property. We cannot interfere with easement access, and traffic will be coming in and out on the east side of the property. We can work with the Village on any issues. Dean stated that the current drawing does include a path around the area. The Village is pleased with the number of parking spots, and we may move all

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handicap parking to the front of the recreation center to open up space in the new lot. Commissioner Jacobs stated that she would like the Board to discuss this further, and whether we need a Jewel-Osco (sized) parking lot is not clear. Phil stated he would be happy to come back again if the Board would like him to (do so).

Director Bissias continued his report.

- Director Bissias stated that programming is at a standstill due to the Governor's orders.
- Dean reported that the fitness center is still operating and is our revenue maker. There have been a couple of COVID cases among the staff, but we are doing our due diligence and contact tracing, and the center is kept very clean.
- The BASE program is operating.
- We do not want to increase salary expense now, so the Rec Dept. will not hire for the two open positions until possibly early next year.

Commissioner Jacobs asked if there is a vision to keep people coming to our parks as a safe place during COVID with novel winter programming, and whether there will be increased maintenance and the paths kept clear. The Sedgwick path has divots in need of repair. Dean stated that staff maintains the parks and paths as part of our regular maintenance work.

### ***Staff Comments***

#### **Superintendent of Facilities Chris Finn**

- Superintendent Finn stated that a couple groups are doing one-on-one basketball training in the gym, which is all the current COVID restrictions allow. One of the groups has been renting space with us since the spring and changes its format based on the fluctuating guidelines.
- Chris reported that AYSO, Celtics and lacrosse have continued using the fields when the weather allows. If they are willing to rent, and field conditions permit use without damage to the turf, he will allow rentals. They know the guidelines limit them to 10 people, and they must wear masks.
- He worked with Claudia on the design for the Gordon Park sign on Ogden Avenue. It will be oval shaped landscape bricks, 3-5 bricks high with a lid on top of it. The picture included in his report is from a park in Tinley Park, and ours will look similar. As shown in the drawing, there will be gray landscape bricks at the base approximately 15-17 inches high to go with the gray posts on the sign and will be approximately 132" at its widest point. A small evergreen type bush will be planted at each end to add some green color year-round. Claudia will do additional low plantings that will not block the sign. The exact location on Ogden Avenue must meet Village requirements so there is no obstructed view at the stoplight.
- Chris met with Operation Support Our Troops regarding an Honor Field

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at Denning Park. The group would like to honor veterans and sell flags there from June 6<sup>th</sup> through June 14<sup>th</sup> in conjunction with Flag Day, with the involvement of the VFW, Boy Scouts, and other community groups. Flags would be displayed all throughout the east main field and people will have the opportunity to purchase a flag. They will do all the work, marketing, and pay for 24/7 security to keep the park patrolled. The District will only provide garbage and maintenance service, along with use of the field and park shelter. They previously ran this event in Naperville and want to run it again further east, bringing more people and business to the La Grange area.

President Vear asked if the event would interfere with soccer groups and if the southwest field on Willow Spring Road might offer them better exposure. Chris said he would give user groups advance notice, and it would only affect one weekend. Soccer only holds practices there, as most games have been moved to Gordon Park. He will talk to them about possibly switching the event to the southwest Denning field.

Commissioner Jacobs asked if the air exchange rate for the fitness center has been determined. Chris stated that air is always circulating in and out. He obtained the data for the ACH (air change per hour) and in the main area of the fitness center 100% fresh air is exchanged every hour. The exchange rate for the locker rooms is 8 times per hour, room 113 is almost 4 times per hour, and room 115 is almost 5 times per hour. Commissioner Jacobs said this sounds good to her, and knowing this will make people comfortable about being there.

Commissioner Opyd stated that he saw the plan for resting fields next summer and asked if we could get a little more wear and tear out of the fields so people can access the outdoors during COVID. Chris said the plan began in 2016 and there are only two fields that have not been rested since the start of the process. We always make sure there are fields available and we will not close too much green space at any one park. Commissioner Opyd stated that some Sedgewick Park tennis players told him that the tennis ball is hard to pick up now at the courts while facing the new condos. He asked that we consider putting in some wind screens or plants.

### **Superintendent of La Grange Fitness Jenny Bechtold**

- Superintendent Bechtold reported that the fitness center is doing well and making money. November was another good month despite moving to Tier 3, which reduces capacity to 25% and requires that masks be worn at all times, even while exercising. We lost some members due to the mask requirement and are trying to encourage face shields as an option. There are currently 2,087 members including 27 student memberships and 26 new December memberships.
- Jenny stated that January will see a bit of a dip in memberships. Insurance-based memberships expire at the end of the year and only active ones will be renewed, which number approximately 75. There are

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- also some annuals expiring which will not be renewed.
- She reported that the fitness center can only allow 32 people in at one time and has transitioned to a reservation system. They began with phone reservations but implemented a new online reservation system today and members seem happy with it. Members that prefer not to book online can call the fitness center and staff will book it for them. There is also an option to book through an app.
- *La Grange Living* magazine interviewed Jenny, and the fitness center will be featured in an issue coming out at the beginning of January. She requested a copy from anyone that might receive it.

President Vear asked how far in advance members can book a reservation, and how many Silver Sneaker members are coming in. Jenny stated that reservations can be made 3 days in advance, and 15-20 Silver Sneaker members have been coming in. They struggle with wearing a mask while exercising.

Commissioner Jacobs asked if Jenny was running any programming outdoors. She replied that she was not at this time. It did not take off when offered previously in the parking lot, but she will investigate it for the spring when the weather is better.

### **Superintendent of BASE Leanna Hartung**

- Superintendent Hartung stated that the only update to her written report is that she submitted the completed renewal packets to DCFS and AFC, which allows the District to maintain its license-exempt status. This process is required every two years.

Commissioner Opyd asked if any BASE employees are participating in the coronavirus saliva testing being done at District 102. Leanna replied that nine staff members are tested weekly at the various schools.

### **Superintendent of Recreation Kevin Miller**

- Superintendent Miller reported that the Donuts with Santa event was held in the rec center parking lot on 12/6 with 10 families registered. The event went well, and the families were appreciative. Andrea did a great job with this event.
- Kevin thanked the Y Men's Club for donating 10 trees, which were decorated by families and businesses for the Waiola Park tree lighting. The event was streamed live on Facebook and went well.
- He and Teresa are closing out fall programs and preparing for winter classes. He is working with contractors to develop virtual options to avoid cancelling classes. All Star Sports, karate, and dance classes will meet virtually in January. He is also investigating unique outdoor options and weekly pop-up programs.
- One-on-one basketball training is the only basketball running in

## REGULAR BOARD MEETING - DECEMBER 14, 2020

December due to Tier 3 mandates.

Commissioner Jacobs said the tree lighting was fun and thanked Kevin. She encouraged new outdoor program ideas because residents want to get out.

### **Superintendent of Finance Leynette Kuniej**

- Supt. of Finance Kuniej stated that there is a new financial report in the board packets this month which includes a prior year comparison by fund. The reports provide an idea of where we are and where we are headed.
- Leynette stated that we started the fiscal year with some nice fund balances. All funds are in the positive except for fitness and BASE. The fitness center is starting to come in positive monthly, and she thinks it will break even or make a small profit at the end of the fiscal year. The BASE program will not make up its loss, but the fund balance from prior years was good, and we need to continue to offer BASE as a service to the community. The recreation fund is taking a hit since we cannot currently offer programs, but the fund balance is good. She thinks we will end the fiscal year in a positive situation. We have the cash to make the payments that are required, and we need to be sure to stick to the revised budget.
- She is asking the Board to approve four ordinances tonight, including the tax levy as discussed at last month's meeting. She would also like approval to pay an additional \$25,000 into the IMRF fund. This payment was already budgeted, and the money is sitting in the retirement fund. Taxes were levied for it last year, and we told Moody's this payment would be made.

Commissioner Opyd stated that the reports indicate that contractual programs, the front desk, and maintenance expenses are under budget and under prior year spending and asked if this would continue. Leynette answered that it would because of the lay-offs and cancelled programs.

### **Attorney Report**

Attorney Price reported that nothing will change with the Governor's Tier 3 order until January 9<sup>th</sup> at the earliest. One exception to be aware of is that after December, religious and spiritual activities will be exempt from the restrictions as decided by the US Supreme Court. The Governor can make recommendations, but it is not binding. A church renting space or a yoga program with a spiritual element can use the exemption, and if that happens, we should get out of the way. Derke also stated that today is the first day for election filing.

President Vear asked how the court ruling would affect a high school church basketball league and whether it would be considered a religious entity. Attorney Price answered that how people gather for fellowship and worship is up to them. Commissioner Jacobs asked if the ruling affected the District's

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ability to charge rental fees. Derke stated it did not; they would pay rental fees like anyone else, but they may opt out of the Governor’s restrictions. Justice Amy Coney Barrett went out of her way to make that clear. Commissioner Opyd asked if staff has any recourse if they feel there is a safety issue. Derke said no, that we must leave it to the group to determine how they worship. He has seen some difficult situations at other park districts with this ruling.

**Treasurer Report**

None

**Action Items**

Attorney Price stated that a number of the Action Items could be passed together in an omnibus vote.

Director Bissias stated that Item 7.1 has been approved by the SEASPAR board to allow a change in their fiscal year, but it also requires approval from all the park district boards. The Board had no objections to Action Items 7.1 through 7.5.

Attorney Price asked for a motion to entertain the use of the Omnibus method for Action Items 7.1 through 7.5 as follows:

- Item 7.1 *Approval of Resolution 20-03 an Amendment to the Joint Agreement for the Southeast Association for Special Parks and Recreation (SEASPAR)*
- Item 7.2 *Approval of Ordinance 20-09 an Ordinance Levying and Assessing Taxes of the Park District of La Grange, Cook County, Illinois for the 2020 Tax Levy Year*
- Item 7.3 *Approval of Ordinance 20-10 an Ordinance Directing the Cook County Clerk to Reduce the Park District of La Grange’s Real Estate Tax Levy Year 2020*
- Item 7.4 *Approval of Ordinance 20-11 an Ordinance Abating the Taxes Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on \$1,590,000 General Obligation Park Bonds (Alternate Revenue Source) Series 2016, of the Park District of La Grange, Cook County, Illinois*
- Item 7.5 *Approval of Ordinance 20-12 an Ordinance Abating the Taxes Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on \$2,505,000 General Obligation Park Bonds (Alternate Revenue Source) Series 2020A, of the Park District of La Grange, Cook County, Illinois*

Commissioner Lacey so moved for approval of the Omnibus method which was seconded by Commissioner Jacobs. President Vear entertained any Board discussion and there was none. The Omnibus Motion was established unanimously by Roll Call vote as follows:

AYES: Commissioners Lacey, Jacobs, O’Brien, Opyd, Vear

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NAYES: None

ABSENT: None

President Vear motioned to approve the Omnibus Motion for Action Items 7.1 through 7.5 and Commissioner O'Brien seconded the motion. There was no Board discussion, and the Omnibus Motion passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, O'Brien, Lacey, Jacobs, Opyd

NAYES: None

ABSENT: None

**Item 7.6**

*Discussion and/or Possible Vote on Board Meeting Dates for 2021*

Commissioner Jacobs motioned to approve the board meeting dates for 2021 and Commissioner O'Brien seconded the motion. Commissioner Lacey asked for confirmation that all meeting dates are on Mondays. The motion passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Jacobs, O'Brien, Lacey, Opyd, Vear

NAYES: None

ABSENT: None

**Item 7.7**

*Discussion and/or Possible Vote on Authorization of Additional Payment to IMRF for 2020*

Director Bissias stated that an additional payment has already been budgeted for and accounted in last year's tax levy.

Commissioner Opyd motioned to authorize an additional IMRF payment in the amount of \$25,000 for 2020 and Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, O'Brien, Lacey, Jacobs, Vear

NAYES: None

ABSENT: None

**Board Business**

**New Business**

Director Bissias announced that former commissioner Dan Collins was married yesterday.

**Old Business**

*None*

**Committee Reports**

*Administration Committee*

None

This committee, which was headed by former commissioner Dan Collins, will

**REGULAR BOARD MEETING – DECEMBER 14, 2020**

be discussed in the future.

*Parks and Open Lands*

Commissioner Jacobs explained that this committee was expanded to include residents of La Grange and they attend the meetings, which are about four times per year, and offer input on our parks and outdoor spaces. She has some comments to share specific to COVID and the importance that our parks are maintained at their best at this time. After families at the Waiola tree lighting talked about how glad they were to have something to do, she asked her committee members for their ideas to facilitate the community's use of the parks. Discussion notes were emailed to Recording Secretary Linda Muth, and she would like them included with the minutes.

The committee discussed novel outdoor programming and events to bring the community together safely. They include a Winterfest, fests at parks with bonfires and cocoa, Saturday evening events in cooperation with the La Grange business district, a fire pit near the rec center, snowman contests, caroling, health walks/runs, and nature talks. We could also involve residents in park clean-up and planting, recycling, pre-spring planting preparation, invasive species removal, and try a pop-up dog park with a local business to sponsor the cost of fencing.

They also suggest making sure paths are clear of snow, the repair of any walking path cracks or potholes, and repair of the outdoor basketball courts.

*Finance & Capital Project Committee*

President Vear reported that he met with Director Dean Bissias and Supt. of Finance Leynette Kuniej today to review our numbers. He directed the Board to the prior year financial report in Section 3 of the board packet. The variants are in the last column, and in regard to income/expense, anything positive (or less negative in regard to expenses) is a positive number. Some income is down dramatically, but expenditures have also been reduced. Some programs are now expenses, such as BASE, but BASE will most likely make money in the long term. Currently BASE is a service, but it is a good program to continue into the future. Some programs are able to break even while others are not. We can function like this for a short period of time going forward, but we cannot spend money where we do not have it. The finances should be sufficient to last six months should COVID restrictions persist. Staff has done a great job reducing expenses.

Commissioner Jacobs stated that the information is helpful to answer the community's questions. Property tax revenue has not changed but everything else did. She asked how interest income is doing. Leynette stated that interest income is down \$100,000 this year. While we have money in the bank, the interest rates are way down since last year, and we cannot earn more and keep the funds secure. Commissioner Jacobs also stated that certain things must be done and kept functioning and asked if maintaining the safety and ADA

**REGULAR BOARD MEETING – DECEMBER 14, 2020**

compliance of paths and trails is in the budget. Leynette commented that we are keeping properties up to par and have also eliminated as much as possible on the administration side. President Vear stated that for the most part, funds are allocated and cannot be shifted to other projects. Dean added that we cannot touch the funds for the new property, and the general/recreation/fitness funds are the only ones that can be touched. Emergency repairs to paths are covered in maintenance and/or ADA.

*User Group Committee*

None

*Marketing/ Social Media Committee*

Commissioner Opyd reported that they will meet later this week with a focus on online marketing and virtual options. He will bring information back to the Board on how the public is engaging with the Park District.

**Public Comments (Board Manual Section #152)**

None

**Board Comments**

Commissioner O'Brien stated that former commissioner Dan Collins got married, loves Florida, and his kids are settling in. He thanked Chris and staff for programming the Waiola Park lights to go on at 5am, which allows people to use the walking path in the early morning; it has made a world of difference. He also thanked Kevin for the tree lighting event; it was fun and great to get out and see people. Merry Christmas to everyone.

Commissioner Opyd welcomed Commissioner Lacey and her expertise back to the Board. He thanked staff for doing their best to keep finances under control and is glad to hear about the virtual classes coming. He also thanked District 102 for allowing our BASE staff to participate in their COVID testing; it is a great partnership. Merry Christmas and stay safe.

Commissioner Jacobs welcomed Commissioner Lacey and stated it will be nice to get her perspective on the Board again. She reported that three board members are slated and running in the election. She enjoyed the Waiola tree lighting, and it is great that she continues to see a lot of people in the parks. She appreciates the rec and fitness programs. A light is coming with the vaccine, but life has changed, and the District will change with new activities in the parks. She thanked Leynette for reworking the numbers; it is helpful in explaining to our community how careful we are being. She also thanked Bob and Dean and wished everyone a Merry Christmas and Happy Hanukkah.

Commissioner Lacey thanked everyone for the vote of confidence in her. As she sat back during the meeting, she felt proud to be a part of this Board. She can see by looking at the parks that staff continues to do a great job, and our parks bring people to the community, especially young parents and their children.

**REGULAR BOARD MEETING – DECEMBER 14, 2020**

She cannot say enough about the Park District and Dean. Dean and the staff do a great job, and it is a pleasure to be greeted at the Park District. Merry Christmas, Happy New Year, stay positive, peaceful, and joyful during the holiday.

President Vear stated it was great to see Commissioner Lacey and her positivity. The tree lighting was a cool event to hold during quarantine, and the music, fire truck and trolley can make this a tradition to build on. As the trolley and truck passed, people were looking out their windows to see what was going on. He stated that Leynette's new reports are awesome for the Board and staff. He thanked staff and prior Boards for getting us to where we are today and hopes we can maintain it all during COVID. The fact that we are acquiring the property and we can weather this storm is a credit to Dean. Thank you to Derke for introducing the omnibus approval. Unfortunately, he will miss seeing Lynn and her husband at this year's convention. Next month's meeting will be via Zoom.

Merry Christmas and Happy New Year.

**Executive Session**

None

**Adjournment**

Commissioner Lacey moved for adjournment at 8:49 P.M. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.

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Robert Vear, President

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Constantine Bissias, Secretary

*Approved 1/11/2021*



# Statement of Revenues & Expenditures

## Group Summary

For Fiscal: 2020-2021 Period Ending: 12/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - General</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
426 - BUILDING RENTALS	94,648.00	94,648.00	6,907.29	55,421.35	39,226.65
942 - TAX REVENUE	911,400.00	911,400.00	1,918.77	917,307.36	-5,907.36
943 - OTHER REVENUES	91,500.00	91,500.00	816.35	17,856.91	73,643.09
<b>Department: 5 - Admin Total:</b>	<b>1,097,548.00</b>	<b>1,097,548.00</b>	<b>9,642.41</b>	<b>990,585.62</b>	<b>106,962.38</b>
<b>Revenue Total:</b>	<b>1,097,548.00</b>	<b>1,097,548.00</b>	<b>9,642.41</b>	<b>990,585.62</b>	<b>106,962.38</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	253,233.00	253,233.00	17,755.65	152,816.43	100,416.57
512 - FRONT DESK	53,098.00	53,098.00	1,303.75	8,862.26	44,235.74
530 - HEALTH & LIFE INSURANCE	152,465.00	152,465.00	8,283.82	75,367.07	77,097.93
540 - EDUCATION & TRAINING	22,987.00	22,987.00	0.00	369.50	22,617.50
600 - PROMOTION & PUBLICITY	19,863.00	19,863.00	12.50	1,200.32	18,662.68
610 - PROFESSIONAL FEES	30,731.00	30,731.00	886.88	13,042.50	17,688.50
650 - BANK/MERCHANT FEES	1,000.00	1,000.00	87.71	263.65	736.35
660 - DUES & SUBSCRIPTIONS	7,970.00	7,970.00	2,823.53	5,068.03	2,901.97
670 - COMMUNICATION SERVICES	19,663.00	19,663.00	2,088.51	11,842.37	7,820.63
680 - SOFTWARE CONTRACTS	20,750.00	20,750.00	216.60	12,072.72	8,677.28
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	0.00	276.88	23.12
691 - PRINTING/ DESIGN SERVICES	10,938.00	10,938.00	310.26	968.09	9,969.91
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	0.00	441.25	2,158.75
720 - EMPLOYEE/ PUBLIC RELATIONS	3,050.00	3,050.00	0.00	87.49	2,962.51
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	42.00	1,842.18	5,982.82
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	0.00	875.00
750 - OFFICE EQUIPMENT	4,250.00	4,250.00	0.00	162.50	4,087.50
760 - POSTAGE & DELIVERY	8,245.00	8,245.00	14.22	1,136.25	7,108.75
764 - BANQUET BEVERAGE SERVICE	687.00	687.00	0.00	60.00	627.00
765 - CONTINGENCY	10,000.00	10,000.00	4,030.00	9,335.00	665.00
954 - TRANSFER	0.00	0.00	0.00	200,000.00	-200,000.00
<b>Department: 5 - Admin Total:</b>	<b>630,530.00</b>	<b>630,530.00</b>	<b>37,855.43</b>	<b>495,214.49</b>	<b>135,315.51</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	160,174.00	160,174.00	10,734.01	91,049.48	69,124.52
514 - SEASONAL MAINTENANCE	38,000.00	38,000.00	75.00	5,421.00	32,579.00
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	1,391.15	-1,391.15
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	92.50	407.50
810 - MAINTENANCE SERVICES	109,997.00	109,997.00	954.17	57,720.04	52,276.96
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	1,968.42	6,491.27	2,258.73
830 - MAINTENANCE SUPPLIES	15,900.00	15,900.00	73.74	2,781.39	13,118.61
840 - MAINTENANCE MATERIALS	16,585.00	16,585.00	46.72	4,413.25	12,171.75
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	208.30	504.20	7,320.80
860 - MAIN. TOOLS & EQUIPMENT	2,275.00	2,275.00	0.00	276.80	1,998.20
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,616.35	4,233.65
880 - UTILITES - ELECTRIC	65,750.00	65,750.00	3,550.66	33,012.87	32,737.13
881 - UTILITES - NATURAL GAS	18,985.00	18,985.00	1,090.79	4,551.18	14,433.82
882 - UTILITIES - WATER	8,827.00	8,827.00	1,053.26	4,654.82	4,172.18
890 - PARK IMPROVEMENTS & REPAIRS	3,600.00	3,600.00	0.00	27.04	3,572.96
<b>Department: 6 - Maintenance Total:</b>	<b>463,018.00</b>	<b>463,018.00</b>	<b>19,755.07</b>	<b>214,003.34</b>	<b>249,014.66</b>
<b>Expense Total:</b>	<b>1,093,548.00</b>	<b>1,093,548.00</b>	<b>57,610.50</b>	<b>709,217.83</b>	<b>384,330.17</b>
<b>Fund: 01 - General Surplus (Deficit):</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>-47,968.09</b>	<b>281,367.79</b>	<b>-277,367.79</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 12/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - Fitness Center</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	850,886.00	850,886.00	45,772.01	264,698.91	586,187.09
943 - OTHER REVENUES	650.00	650.00	15.00	117.00	533.00
<b>Department: 7 - Recreation Total:</b>	<b>851,536.00</b>	<b>851,536.00</b>	<b>45,787.01</b>	<b>264,815.91</b>	<b>586,720.09</b>
<b>Revenue Total:</b>	<b>851,536.00</b>	<b>851,536.00</b>	<b>45,787.01</b>	<b>264,815.91</b>	<b>586,720.09</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	123,694.00	123,694.00	5,908.28	51,477.97	72,216.03
521 - SS/ MEDICARE	9,463.00	9,463.00	452.00	3,938.10	5,524.90
522 - PENSION	13,000.00	13,000.00	766.96	6,317.58	6,682.42
530 - HEALTH & LIFE INSURANCE	47,729.00	47,729.00	1,751.95	13,884.58	33,844.42
540 - EDUCATION & TRAINING	7,150.00	7,150.00	0.00	562.00	6,588.00
550 - TRAVEL REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00
600 - PROMOTION & PUBLICITY	9,935.00	9,935.00	0.00	0.00	9,935.00
610 - PROFESSIONAL FEES	300.00	300.00	0.00	0.00	300.00
650 - BANK/MERCHANT FEES	18,900.00	18,900.00	824.22	5,051.45	13,848.55
660 - DUES & SUBSCRIPTIONS	250.00	250.00	0.00	0.00	250.00
670 - COMMUNICATION SERVICES	4,140.00	4,140.00	395.98	2,432.84	1,707.16
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	28.75	920.00	1,080.00
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	0.00	0.00	300.00
691 - PRINTING/ DESIGN SERVICES	150.00	150.00	0.00	0.00	150.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	320.00	320.00	0.00	0.00	320.00
730 - OFFICE/ ADMIN SUPPLIES	4,700.00	4,700.00	70.97	70.97	4,629.03
760 - POSTAGE & DELIVERY	500.00	500.00	0.00	0.00	500.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Department: 5 - Admin Total:</b>	<b>248,231.00</b>	<b>248,231.00</b>	<b>10,199.11</b>	<b>84,655.49</b>	<b>163,575.51</b>
<b>Department: 6 - Maintenance</b>					
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	2,552.95	-2,552.95
810 - MAINTENANCE SERVICES	13,200.00	13,200.00	0.00	1,015.02	12,184.98
830 - MAINTENANCE SUPPLIES	18,015.00	18,015.00	420.70	5,074.10	12,940.90
880 - UTILITES - ELECTRIC	11,500.00	11,500.00	490.66	5,601.42	5,898.58
881 - UTILITES - NATURAL GAS	3,430.00	3,430.00	100.48	523.45	2,906.55
882 - UTILITIES - WATER	720.00	720.00	46.83	226.94	493.06
<b>Department: 6 - Maintenance Total:</b>	<b>46,865.00</b>	<b>46,865.00</b>	<b>1,058.67</b>	<b>14,993.88</b>	<b>31,871.12</b>
<b>Department: 7 - Recreation</b>					
512 - FRONT DESK	160,190.00	160,190.00	8,696.16	50,550.47	109,639.53
515 - CUSTODIANS & FACILITY SUPERVISORS	28,028.00	28,028.00	1,150.75	6,581.50	21,446.50
516 - PROGRAM WAGES	30,122.00	30,122.00	1,276.76	9,463.32	20,658.68
521 - SS/ MEDICARE	16,703.00	16,703.00	850.99	5,094.58	11,608.42
620 - CONTRACTUAL PROGRAMS	116,000.00	116,000.00	0.00	9,127.77	106,872.23
640 - EQUIP/ FACILITY LEASE	98,873.00	98,873.00	776.98	89,946.49	8,926.51
780 - PROGRAM EQUIPMENT	18,500.00	18,500.00	0.00	1,509.60	16,990.40
790 - PROGRAM SUPPLIES	2,450.00	2,450.00	130.11	190.10	2,259.90
<b>Department: 7 - Recreation Total:</b>	<b>470,866.00</b>	<b>470,866.00</b>	<b>12,881.75</b>	<b>172,463.83</b>	<b>298,402.17</b>
<b>Expense Total:</b>	<b>765,962.00</b>	<b>765,962.00</b>	<b>24,139.53</b>	<b>272,113.20</b>	<b>493,848.80</b>
<b>Fund: 11 - Fitness Center Surplus (Deficit):</b>	<b>85,574.00</b>	<b>85,574.00</b>	<b>21,647.48</b>	<b>-7,297.29</b>	<b>92,871.29</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 12/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 12 - Before &amp; After School</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	771,665.00	771,665.00	9,841.00	80,429.90	691,235.10
<b>Department: 7 - Recreation Total:</b>	<b>771,665.00</b>	<b>771,665.00</b>	<b>9,841.00</b>	<b>80,429.90</b>	<b>691,235.10</b>
<b>Revenue Total:</b>	<b>771,665.00</b>	<b>771,665.00</b>	<b>9,841.00</b>	<b>80,429.90</b>	<b>691,235.10</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
610 - PROFESSIONAL FEES	4,275.00	4,275.00	0.00	0.00	4,275.00
<b>Department: 5 - Admin Total:</b>	<b>4,275.00</b>	<b>4,275.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,275.00</b>
<b>Department: 7 - Recreation</b>					
511 - ADMINISTRATIVE SALARIES	157,364.00	157,364.00	10,342.34	88,572.14	68,791.86
516 - PROGRAM WAGES	386,427.00	386,427.00	8,173.32	48,855.66	337,571.34
521 - SS/ MEDICARE	41,600.00	41,600.00	1,415.34	10,470.34	31,129.66
522 - PENSION	36,616.00	36,616.00	1,561.78	11,353.07	25,262.93
530 - HEALTH & LIFE INSURANCE	21,844.00	21,844.00	2,086.95	15,383.68	6,460.32
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	529.96	-529.96
540 - EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	0.00	219.88	1,780.12
600 - PROMOTION & PUBLICITY	2,960.00	2,960.00	0.00	0.00	2,960.00
610 - PROFESSIONAL FEES	350.00	350.00	0.00	0.00	350.00
630 - TRANSPORTATION	9,500.00	9,500.00	0.00	950.00	8,550.00
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	0.00	1,812.00
650 - BANK/MERCHANT FEES	13,600.00	13,600.00	206.37	1,413.11	12,186.89
660 - DUES & SUBSCRIPTIONS	450.00	450.00	0.00	240.00	210.00
670 - COMMUNICATION SERVICES	4,300.00	4,300.00	95.00	985.00	3,315.00
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	251.65	2,589.30	5,410.70
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	0.00	1,200.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	0.00	600.00
780 - PROGRAM EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
790 - PROGRAM SUPPLIES	45,775.00	45,775.00	434.67	3,623.31	42,151.69
820 - EQUIPMENT REPAIRS	600.00	600.00	0.00	0.00	600.00
<b>Department: 7 - Recreation Total:</b>	<b>739,698.00</b>	<b>739,698.00</b>	<b>24,567.42</b>	<b>185,185.45</b>	<b>554,512.55</b>
<b>Expense Total:</b>	<b>743,973.00</b>	<b>743,973.00</b>	<b>24,567.42</b>	<b>185,185.45</b>	<b>558,787.55</b>
<b>Fund: 12 - Before &amp; After School Surplus (Deficit):</b>	<b>27,692.00</b>	<b>27,692.00</b>	<b>-14,726.42</b>	<b>-104,755.55</b>	<b>132,447.55</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 12/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 13 - Recreation</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
480 - PARK USAGE	43,100.00	43,100.00	15,319.25	35,077.50	8,022.50
942 - TAX REVENUE	534,982.00	534,982.00	1,145.42	534,783.78	198.22
943 - OTHER REVENUES	3,500.00	3,500.00	0.00	93.44	3,406.56
<b>Department: 5 - Admin Total:</b>	<b>581,582.00</b>	<b>581,582.00</b>	<b>16,464.67</b>	<b>569,954.72</b>	<b>11,627.28</b>
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	1,195,831.00	1,195,831.00	20,318.31	197,872.38	997,958.62
491 - RECREATION CENTER	308,188.00	308,188.00	3,268.04	22,419.79	285,768.21
943 - OTHER REVENUES	15,900.00	15,900.00	256.00	2,234.10	13,665.90
<b>Department: 7 - Recreation Total:</b>	<b>1,519,919.00</b>	<b>1,519,919.00</b>	<b>23,842.35</b>	<b>222,526.27</b>	<b>1,297,392.73</b>
<b>Revenue Total:</b>	<b>2,101,501.00</b>	<b>2,101,501.00</b>	<b>40,307.02</b>	<b>792,480.99</b>	<b>1,309,020.01</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	501,782.00	501,782.00	29,849.47	282,411.50	219,370.50
512 - FRONT DESK	53,098.00	53,098.00	1,303.75	8,862.24	44,235.76
530 - HEALTH & LIFE INSURANCE	152,465.00	152,465.00	11,030.17	87,984.12	64,480.88
540 - EDUCATION & TRAINING	22,989.00	22,989.00	0.00	369.50	22,619.50
550 - TRAVEL REIMBURSEMENT	2,560.00	2,560.00	0.00	358.70	2,201.30
600 - PROMOTION & PUBLICITY	19,863.00	19,863.00	12.50	1,200.29	18,662.71
610 - PROFESSIONAL FEES	11,019.00	11,019.00	295.62	4,347.50	6,671.50
650 - BANK/MERCHANT FEES	21,900.00	21,900.00	247.59	4,613.03	17,286.97
660 - DUES & SUBSCRIPTIONS	7,970.00	7,970.00	2,823.53	5,068.03	2,901.97
670 - COMMUNICATION SERVICES	19,664.00	19,664.00	2,088.50	11,682.25	7,981.75
680 - SOFTWARE CONTRACTS	20,750.00	20,750.00	216.60	12,072.69	8,677.31
690 - LEGAL/ RECRUITMENT NOTICES	1,150.00	1,150.00	0.00	276.88	873.12
691 - PRINTING/ DESIGN SERVICES	30,863.00	30,863.00	873.14	2,392.30	28,470.70
720 - EMPLOYEE/ PUBLIC RELATIONS	6,750.00	6,750.00	0.00	296.76	6,453.24
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	42.00	1,842.21	5,982.79
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	0.00	875.00
750 - OFFICE EQUIPMENT	4,250.00	4,250.00	0.00	162.49	4,087.51
760 - POSTAGE & DELIVERY	8,245.00	8,245.00	14.21	2,864.80	5,380.20
764 - BANQUET BEVERAGE SERVICE	688.00	688.00	0.00	60.00	628.00
<b>Department: 5 - Admin Total:</b>	<b>894,706.00</b>	<b>894,706.00</b>	<b>48,797.08</b>	<b>426,865.29</b>	<b>467,840.71</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	160,174.00	160,174.00	10,733.91	89,821.79	70,352.21
514 - SEASONAL MAINTENANCE	0.00	0.00	75.00	75.00	-75.00
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	1,391.15	-1,391.15
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	92.50	407.50
810 - MAINTENANCE SERVICES	75,663.00	75,663.00	954.18	36,695.68	38,967.32
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	1,968.41	6,491.19	2,258.81
830 - MAINTENANCE SUPPLIES	15,900.00	15,900.00	73.71	2,781.31	13,118.69
840 - MAINTENANCE MATERIALS	9,485.00	9,485.00	46.69	4,229.44	5,255.56
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	208.30	504.20	7,320.80
860 - MAIN. TOOLS & EQUIPMENT	2,275.00	2,275.00	0.00	276.77	1,998.23
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,616.31	4,233.69
880 - UTILITIES - ELECTRIC	65,750.00	65,750.00	3,550.63	33,012.62	32,737.38
881 - UTILITIES - NATURAL GAS	18,985.00	18,985.00	1,090.80	4,622.34	14,362.66
882 - UTILITIES - WATER	8,828.00	8,828.00	1,053.26	4,654.78	4,173.22
890 - PARK IMPROVEMENTS & REPAIRS	2,750.00	2,750.00	0.00	27.03	2,722.97
<b>Department: 6 - Maintenance Total:</b>	<b>382,735.00</b>	<b>382,735.00</b>	<b>19,754.89</b>	<b>186,292.11</b>	<b>196,442.89</b>
<b>Department: 7 - Recreation</b>					
515 - CUSTODIANS & FACILITY SUPERVISORS	102,209.00	102,209.00	2,175.75	19,188.75	83,020.25
516 - PROGRAM WAGES	231,179.00	231,179.00	2,840.00	33,891.27	197,287.73
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	0.00	0.00	2,000.00
620 - CONTRACTUAL PROGRAMS	388,077.00	388,077.00	2,704.85	49,859.92	338,217.08
630 - TRANSPORTATION	4,250.00	4,250.00	0.00	0.00	4,250.00

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 12/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
774 - SPECIAL EVENTS	15,900.00	15,900.00	0.00	930.00	14,970.00
780 - PROGRAM EQUIPMENT	13,425.00	13,425.00	0.00	368.34	13,056.66
790 - PROGRAM SUPPLIES	65,535.00	65,535.00	361.55	5,694.87	59,840.13
<b>Department: 7 - Recreation Total:</b>	<b>822,575.00</b>	<b>822,575.00</b>	<b>8,082.15</b>	<b>109,933.15</b>	<b>712,641.85</b>
<b>Expense Total:</b>	<b>2,100,016.00</b>	<b>2,100,016.00</b>	<b>76,634.12</b>	<b>723,090.55</b>	<b>1,376,925.45</b>
<b>Fund: 13 - Recreation Surplus (Deficit):</b>	<b>1,485.00</b>	<b>1,485.00</b>	<b>-36,327.10</b>	<b>69,390.44</b>	<b>-67,905.44</b>
<b>Total Surplus (Deficit):</b>	<b>118,751.00</b>	<b>118,751.00</b>	<b>-77,374.13</b>	<b>238,705.39</b>	

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
01 - General	4,000.00	4,000.00	-47,968.09	281,367.79	-277,367.79
11 - Fitness Center	85,574.00	85,574.00	21,647.48	-7,297.29	92,871.29
12 - Before & After School	27,692.00	27,692.00	-14,726.42	-104,755.55	132,447.55
13 - Recreation	1,485.00	1,485.00	-36,327.10	69,390.44	-67,905.44
<b>Total Surplus (Deficit):</b>	<b>118,751.00</b>	<b>118,751.00</b>	<b>-77,374.13</b>	<b>238,705.39</b>	



Park District of La Grange, IL

# Income Statement - Special Rec Funds Account Summary

For Fiscal: 2020-2021 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>						
<b>Revenue</b>						
14-5-00 -40000	PROPERTY TAXES - PENSION	181,692.00	181,692.00	404.95	181,805.07	-113.07
15-5-00 -40000	PROPERTY TAXES - P&L	25,235.00	25,235.00	53.48	25,216.93	18.07
16-5-00 -40000	PROPERTY TAXES - INS	105,987.00	105,987.00	220.27	105,862.60	124.40
16-5-00 -43000	MISC REVENUE	1,500.00	1,500.00	1,500.00	1,500.00	0.00
17-5-00 -40000	PROPERTY TAXES - AUDIT	20,188.00	20,188.00	44.82	20,194.06	-6.06
18-5-00 -40000	PROPERTY TAXES - SPEC REC	244,275.00	244,275.00	510.07	244,052.24	222.76
19-5-00 -40000	PROPERTY TAXES - SS	121,128.00	121,128.00	252.15	121,003.62	124.38
	<b>Revenue Total:</b>	<b>700,005.00</b>	<b>700,005.00</b>	<b>2,985.74</b>	<b>699,634.52</b>	<b>370.48</b>
	<b>Revenue Total:</b>	<b>700,005.00</b>	<b>700,005.00</b>	<b>2,985.74</b>	<b>699,634.52</b>	
<b>Expense</b>						
<b>Expense</b>						
14-5-00 -53100	PENSION CONTRIBUTIONS	126,183.00	126,183.00	32,607.69	94,238.82	31,944.18
15-6-00 -73100	SUPPLIES - ATHLETIC FIELD LTS	2,000.00	2,000.00	0.00	0.00	2,000.00
15-6-00 -73110	SUPPLIES - PATHWAY/BLDG SECURI	1,000.00	1,000.00	0.00	1,270.40	-270.40
15-6-00 -73130	UNFORESEEN - P&L	1,000.00	1,000.00	0.00	0.00	1,000.00
15-6-00 -90100	PATHWAY REPLACEMENT	15,000.00	15,000.00	0.00	0.00	15,000.00
15-6-00 -90110	SEALCOAT PAVEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
15-6-00 -90120	MISCELLANEOUS REPAIRS	2,000.00	2,000.00	2,322.94	2,322.94	-322.94
16-5-00 -61200	LIABILITY INSURANCE	79,908.00	79,908.00	39,954.18	79,908.36	-0.36
16-5-00 -61210	UNEMPLOYMENT COMP	14,274.00	14,274.00	0.00	0.00	14,274.00
16-5-00 -61220	RISK MANAGER	15,004.00	15,004.00	1,253.50	7,521.00	7,483.00
16-6-00 -53300	FIRST AID SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00
16-6-00 -53301	STAFF PHYSICALS/ FLU SHOTS	200.00	200.00	0.00	0.00	200.00
16-6-00 -53302	PDRMA TRAINING	800.00	800.00	0.00	0.00	800.00
16-6-00 -53303	SAFETY TRAINING	500.00	500.00	0.00	0.00	500.00
16-6-00 -53304	SAFETY LICENSES	1,020.00	1,020.00	0.00	250.00	770.00
16-6-00 -53305	INCENTIVES	250.00	250.00	0.00	0.00	250.00
16-6-00 -73200	SUPPLIES - SAFETY & RISK MGMT	1,250.00	1,250.00	0.00	812.53	437.47
16-6-00 -73230	EQUIP - SAFETY INSPECTIONS	10,500.00	10,500.00	81.00	1,913.00	8,587.00
17-5-00 -61100	AUDIT SERVICES	15,260.00	15,260.00	0.00	13,160.00	2,100.00
18-5-00 -51100	WAGES - ADMIN	23,000.00	23,000.00	1,753.80	14,931.58	8,068.42
18-5-00 -61220	RISK MANAGER	5,000.00	5,000.00	417.83	2,506.98	2,493.02
18-5-00 -61300	SEASPAR CONTRIBUTIONS	109,714.00	109,714.00	0.00	109,714.00	0.00
18-5-00 -61310	RECREATION INCLUSION	25,500.00	25,500.00	0.00	6,670.42	18,829.58
18-5-00 -72013	SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
18-5-00 -82012	REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
18-5-00 -85016	PETRO PROD - REC VAN	900.00	900.00	0.00	0.00	900.00
18-6-00 -81022	PORTABLE TOILETS	2,072.00	2,072.00	0.00	1,306.25	765.75
18-6-00 -84031	PLAY SURFACES	5,400.00	5,400.00	0.00	5,533.50	-133.50
19-5-00 -53200	EMPLOYER MATCH SS & MEDICARE	120,560.00	120,560.00	6,063.13	53,882.91	66,677.09
	<b>Expense Total:</b>	<b>585,595.00</b>	<b>585,595.00</b>	<b>84,454.07</b>	<b>395,942.69</b>	<b>189,652.31</b>
	<b>Expense Total:</b>	<b>585,595.00</b>	<b>585,595.00</b>	<b>84,454.07</b>	<b>395,942.69</b>	
	<b>Total Surplus (Deficit):</b>	<b>114,410.00</b>	<b>114,410.00</b>	<b>-81,468.33</b>	<b>303,691.83</b>	



Park District of La Grange, IL

# Income Statement Account Summary

For Fiscal: 2020-2021 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - Debt Service</b>						
<b>Revenue</b>						
<u>04-5-00 -40000</u>	PROPERTY TAXES - DS	880,740.00	880,740.00	1,894.14	876,260.26	4,479.74
<u>04-5-00 -40100</u>	REPLACEMENT TAXES	40,000.00	40,000.00	1,551.03	24,825.55	15,174.45
<u>04-5-00 -40200</u>	BOND PROCEEDS	220,653.00	220,653.00	0.00	2,701,563.82	-2,480,910.82
<u>04-5-00 -40250</u>	BOND PREMIUM	0.00	0.00	0.00	87,545.85	-87,545.85
	<b>Revenue Total:</b>	<b>1,141,393.00</b>	<b>1,141,393.00</b>	<b>3,445.17</b>	<b>3,690,195.48</b>	<b>-2,548,802.48</b>
<b>Expense</b>						
<u>04-5-00 -91000</u>	COST OF ISSUANCE	0.00	0.00	0.00	50,450.00	-50,450.00
<u>04-5-00 -91100</u>	DEBT SERVICE - PRINCIPAL	898,800.00	898,800.00	165,000.00	898,800.00	0.00
<u>04-5-00 -91150</u>	DEBT SERVICE - INTEREST	221,472.00	221,472.00	24,813.81	193,451.61	28,020.39
<u>04-5-00 -91200</u>	BOND ISSUE COSTS	4,050.00	4,050.00	400.00	7,150.00	-3,100.00
<u>04-5-00 -91300</u>	PAYMENT TO THE ESCROW AGENT	0.00	0.00	0.00	2,568,678.13	-2,568,678.13
	<b>Expense Total:</b>	<b>1,124,322.00</b>	<b>1,124,322.00</b>	<b>190,213.81</b>	<b>3,718,529.74</b>	<b>-2,594,207.74</b>
	<b>Fund: 04 - Debt Service Surplus (Deficit):</b>	<b>17,071.00</b>	<b>17,071.00</b>	<b>-186,768.64</b>	<b>-28,334.26</b>	

Income Statement

For Fiscal: 2020-2021 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 36 - Capital Projects</b>						
<b>Revenue</b>						
<u>36-5-00 -40200</u>	BOND PROCEEDS	118,147.00	118,147.00	0.00	153,536.18	-35,389.18
<u>36-5-00 -42000</u>	DONATIONS	0.00	0.00	10,000.00	10,000.00	-10,000.00
<u>36-5-00 -50200</u>	TRANSFER IN	0.00	0.00	0.00	200,000.00	-200,000.00
	<b>Revenue Total:</b>	<b>118,147.00</b>	<b>118,147.00</b>	<b>10,000.00</b>	<b>363,536.18</b>	<b>-245,389.18</b>
<b>Expense</b>						
<u>36-5-00 -91905</u>	REPLACE ACCOUNTING SOFTWARE	0.00	0.00	0.00	25,770.20	-25,770.20
<u>36-5-00 -99000</u>	RESERVED FOR UNFORSEEN EXPENSE	0.00	0.00	0.00	6,996.72	-6,996.72
<u>36-5-12 -96120</u>	RESURFACE TENNIS COURTS	0.00	0.00	0.00	26,241.00	-26,241.00
<u>36-5-20-92810</u>	FURNACE REPLACEMENT	0.00	0.00	0.00	2,950.00	-2,950.00
<u>36-5-20 -92816</u>	STEREO SYSTEM IN RM 110/111	0.00	0.00	0.00	678.00	-678.00
<u>36-5-20 -92817</u>	SOUND SYSTEM - BANQUET RM	0.00	0.00	0.00	900.00	-900.00
<u>36-5-20 -92900</u>	EMERGENCY ROOF REPAIRS	0.00	0.00	0.00	1,423.51	-1,423.51
<u>36-5-20 -94600</u>	LAND PURCHASE & DEVELOPMENT	0.00	0.00	7,220.00	50,740.09	-50,740.09
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>7,220.00</b>	<b>115,699.52</b>	<b>-115,699.52</b>
	<b>Fund: 36 - Capital Projects Surplus (Deficit):</b>	<b>118,147.00</b>	<b>118,147.00</b>	<b>2,780.00</b>	<b>247,836.66</b>	
	<b>Total Surplus (Deficit):</b>	<b>135,218.00</b>	<b>135,218.00</b>	<b>-183,988.64</b>	<b>219,502.40</b>	



Park District of La Grange, IL

# Prior-Year Comparative Income Statement

## Group Summary

For the Period Ending 12/31/2020

SubAccount	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 01 - General</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
426 - BUILDING RENTALS	8,845.42	6,907.29	-1,938.13	-21.91%	56,575.69	55,421.35	-1,154.34	-2.04%
942 - TAX REVENUE	1,927.70	1,918.77	-8.93	-0.46%	880,218.24	917,307.36	37,089.12	4.21%
943 - OTHER REVENUES	7,982.00	816.35	-7,165.65	-89.77%	125,277.66	17,856.91	-107,420.75	-85.75%
<b>Department 5 - Admin Total:</b>	<b>18,755.12</b>	<b>9,642.41</b>	<b>-9,112.71</b>	<b>-48.59%</b>	<b>1,062,071.59</b>	<b>990,585.62</b>	<b>-71,485.97</b>	<b>-6.73%</b>
<b>Revenue Total:</b>	<b>18,755.12</b>	<b>9,642.41</b>	<b>-9,112.71</b>	<b>-48.59%</b>	<b>1,062,071.59</b>	<b>990,585.62</b>	<b>-71,485.97</b>	<b>-6.73%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	21,539.14	17,755.65	3,783.49	17.57%	146,610.66	152,816.43	-6,205.77	-4.23%
512 - FRONT DESK	4,332.58	1,303.75	3,028.83	69.91%	33,178.89	8,862.26	24,316.63	73.29%
530 - HEALTH & LIFE INSURANCE	10,019.09	8,283.82	1,735.27	17.32%	90,012.72	75,367.07	14,645.65	16.27%
540 - EDUCATION & TRAINING	382.00	0.00	382.00	100.00%	10,616.84	369.50	10,247.34	96.52%
600 - PROMOTION & PUBLICITY	33.87	12.50	21.37	63.09%	6,287.09	1,200.32	5,086.77	80.91%
610 - PROFESSIONAL FEES	2,041.88	886.88	1,155.00	56.57%	9,660.94	13,042.50	-3,381.56	-35.00%
650 - BANK/MERCHANT FEES	22.68	87.71	-65.03	-286.73%	340.56	263.65	76.91	22.58%
660 - DUES & SUBSCRIPTIONS	2,993.53	2,823.53	170.00	5.68%	5,446.26	5,068.03	378.23	6.94%
670 - COMMUNICATION SERVICES	2,640.73	2,088.51	552.22	20.91%	12,781.17	11,842.37	938.80	7.35%
680 - SOFTWARE CONTRACTS	631.25	216.60	414.65	65.69%	13,434.15	12,072.72	1,361.43	10.13%
690 - LEGAL/ RECRUITMENT NOTICES	-91.25	0.00	-91.25	-100.00%	298.10	276.88	21.22	7.12%
691 - PRINTING/ DESIGN SERVICES	123.37	310.26	-186.89	-151.49%	6,579.12	968.09	5,611.03	85.29%
710 - ADMINISTRATIVE EXPENSE ACCTS	178.92	0.00	178.92	100.00%	1,143.73	441.25	702.48	61.42%
720 - EMPLOYEE/ PUBLIC RELATIONS	194.04	0.00	194.04	100.00%	1,105.39	87.49	1,017.90	92.09%
730 - OFFICE/ ADMIN SUPPLIES	1,145.84	42.00	1,103.84	96.33%	3,642.79	1,842.18	1,800.61	49.43%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	110.74	0.00	110.74	100.00%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	1,686.76	162.50	1,524.26	90.37%
760 - POSTAGE & DELIVERY	152.39	14.22	138.17	90.67%	3,705.62	1,136.25	2,569.37	69.34%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	287.75	60.00	227.75	79.15%
765 - CONTINGENCY	0.00	4,030.00	-4,030.00	0.00%	2,578.78	9,335.00	-6,756.22	-261.99%
954 - TRANSFER	250,000.00	0.00	250,000.00	100.00%	250,000.00	200,000.00	50,000.00	20.00%
<b>Department 5 - Admin Total:</b>	<b>296,340.06</b>	<b>37,855.43</b>	<b>258,484.63</b>	<b>87.23%</b>	<b>599,508.06</b>	<b>495,214.49</b>	<b>104,293.57</b>	<b>17.40%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	11,865.00	10,734.01	1,130.99	9.53%	94,809.56	91,049.48	3,760.08	3.97%
514 - SEASONAL MAINTENANCE	0.00	75.00	-75.00	0.00%	10,656.35	5,421.00	5,235.35	49.13%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020

SubAccount	2019-2020	2020-2021	Dec. Variance		2019-2020	2020-2021	YTD Variance	
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	0.00	1,391.15	-1,391.15	0.00%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	166.24	92.50	73.74	44.36%
810 - MAINTENANCE SERVICES	2,380.61	954.17	1,426.44	59.92%	62,408.54	57,720.04	4,688.50	7.51%
820 - EQUIPMENT REPAIRS	-673.46	1,968.42	-2,641.88	-392.28%	1,794.48	6,491.27	-4,696.79	-261.74%
830 - MAINTENANCE SUPPLIES	414.27	73.74	340.53	82.20%	7,799.78	2,781.39	5,018.39	64.34%
840 - MAINTENANCE MATERIALS	147.83	46.72	101.11	68.40%	5,843.62	4,413.25	1,430.37	24.48%
850 - PETROLEUM PRODUCTS	240.62	208.30	32.32	13.43%	1,243.44	504.20	739.24	59.45%
860 - MAIN. TOOLS & EQUIPMENT	25.48	0.00	25.48	100.00%	344.69	276.80	67.89	19.70%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	3,821.81	1,616.35	2,205.46	57.71%
880 - UTILITES - ELECTRIC	3,904.25	3,550.66	353.59	9.06%	36,123.73	33,012.87	3,110.86	8.61%
881 - UTILITES - NATURAL GAS	1,753.21	1,090.79	662.42	37.78%	5,846.55	4,551.18	1,295.37	22.16%
882 - UTILITIES - WATER	1,070.24	1,053.26	16.98	1.59%	5,925.89	4,654.82	1,271.07	21.45%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	0.00	27.04	-27.04	0.00%
<b>Department 6 - Maintenance Total:</b>	<b>21,128.05</b>	<b>19,755.07</b>	<b>1,372.98</b>	<b>6.50%</b>	<b>236,784.68</b>	<b>214,003.34</b>	<b>22,781.34</b>	<b>9.62%</b>
<b>Expense Total:</b>	<b>317,468.11</b>	<b>57,610.50</b>	<b>259,857.61</b>	<b>81.85%</b>	<b>836,292.74</b>	<b>709,217.83</b>	<b>127,074.91</b>	<b>15.20%</b>
<b>Fund 01 Surplus (Deficit):</b>	<b>-298,712.99</b>	<b>-47,968.09</b>	<b>250,744.90</b>	<b>83.94%</b>	<b>225,778.85</b>	<b>281,367.79</b>	<b>55,588.94</b>	<b>24.62%</b>

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020

SubAccount	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 11 - Fitness Center</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	73,487.27	45,772.01	-27,715.26	-37.71%	541,959.73	264,698.91	-277,260.82	-51.16%
943 - OTHER REVENUES	30.00	15.00	-15.00	-50.00%	232.00	117.00	-115.00	-49.57%
<b>Department 7 - Recreation Total:</b>	<b>73,517.27</b>	<b>45,787.01</b>	<b>-27,730.26</b>	<b>-37.72%</b>	<b>542,191.73</b>	<b>264,815.91</b>	<b>-277,375.82</b>	<b>-51.16%</b>
<b>Revenue Total:</b>	<b>73,517.27</b>	<b>45,787.01</b>	<b>-27,730.26</b>	<b>-37.72%</b>	<b>542,191.73</b>	<b>264,815.91</b>	<b>-277,375.82</b>	<b>-51.16%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	6,050.56	5,908.28	142.28	2.35%	51,210.65	51,477.97	-267.32	-0.52%
521 - SS/ MEDICARE	462.87	452.00	10.87	2.35%	4,068.99	3,938.10	130.89	3.22%
522 - PENSION	681.46	766.96	-85.50	-12.55%	6,034.62	6,317.58	-282.96	-4.69%
530 - HEALTH & LIFE INSURANCE	1,686.44	1,751.95	-65.51	-3.88%	13,491.52	13,884.58	-393.06	-2.91%
540 - EDUCATION & TRAINING	0.00	0.00	0.00	0.00%	1,163.95	562.00	601.95	51.72%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	30.00	0.00	30.00	100.00%
600 - PROMOTION & PUBLICITY	2,756.35	0.00	2,756.35	100.00%	4,908.59	0.00	4,908.59	100.00%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	250.00	0.00	250.00	100.00%
650 - BANK/MERCHANT FEES	1,537.78	824.22	713.56	46.40%	10,764.98	5,051.45	5,713.53	53.08%
670 - COMMUNICATION SERVICES	248.97	395.98	-147.01	-59.05%	2,341.76	2,432.84	-91.08	-3.89%
680 - SOFTWARE CONTRACTS	28.75	28.75	0.00	0.00%	920.00	920.00	0.00	0.00%
730 - OFFICE/ ADMIN SUPPLIES	639.75	70.97	568.78	88.91%	1,188.29	70.97	1,117.32	94.03%
760 - POSTAGE & DELIVERY	0.00	0.00	0.00	0.00%	165.00	0.00	165.00	100.00%
<b>Department 5 - Admin Total:</b>	<b>14,092.93</b>	<b>10,199.11</b>	<b>3,893.82</b>	<b>27.63%</b>	<b>96,538.35</b>	<b>84,655.49</b>	<b>11,882.86</b>	<b>12.31%</b>
<b>Department: 6 - Maintenance</b>								
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	0.00	2,552.95	-2,552.95	0.00%
810 - MAINTENANCE SERVICES	307.79	0.00	307.79	100.00%	1,624.59	1,015.02	609.57	37.52%
830 - MAINTENANCE SUPPLIES	2,193.19	420.70	1,772.49	80.82%	9,066.47	5,074.10	3,992.37	44.03%
880 - UTILITES - ELECTRIC	676.48	490.66	185.82	27.47%	6,832.56	5,601.42	1,231.14	18.02%
881 - UTILITES - NATURAL GAS	186.73	100.48	86.25	46.19%	539.06	523.45	15.61	2.90%
882 - UTILITIES - WATER	115.35	46.83	68.52	59.40%	472.47	226.94	245.53	51.97%
<b>Department 6 - Maintenance Total:</b>	<b>3,479.54</b>	<b>1,058.67</b>	<b>2,420.87</b>	<b>69.57%</b>	<b>18,535.15</b>	<b>14,993.88</b>	<b>3,541.27</b>	<b>19.11%</b>
<b>Department: 7 - Recreation</b>								
512 - FRONT DESK	9,799.75	8,696.16	1,103.59	11.26%	82,511.69	50,550.47	31,961.22	38.74%
515 - CUSTODIANS & FACILITY SUPERVISORS	1,349.00	1,150.75	198.25	14.70%	11,893.50	6,581.50	5,312.00	44.66%
516 - PROGRAM WAGES	3,026.43	1,276.76	1,749.67	57.81%	20,846.00	9,463.32	11,382.68	54.60%
521 - SS/ MEDICARE	1,084.40	850.99	233.41	21.52%	9,460.95	5,094.58	4,366.37	46.15%
620 - CONTRACTUAL PROGRAMS	11,340.25	0.00	11,340.25	100.00%	73,823.50	9,127.77	64,695.73	87.64%
640 - EQUIP/ FACILITY LEASE	12,180.63	776.98	11,403.65	93.62%	96,250.14	89,946.49	6,303.65	6.55%
780 - PROGRAM EQUIPMENT	981.71	0.00	981.71	100.00%	4,314.40	1,509.60	2,804.80	65.01%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020

SubAccount	2019-2020		2020-2021		Dec. Variance		YTD Variance	
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES	53.70	130.11	-76.41	-142.29%	1,132.82	190.10	942.72	83.22%
<b>Department 7 - Recreation Total:</b>	<b>39,815.87</b>	<b>12,881.75</b>	<b>26,934.12</b>	<b>67.65%</b>	<b>300,233.00</b>	<b>172,463.83</b>	<b>127,769.17</b>	<b>42.56%</b>
<b>Expense Total:</b>	<b>57,388.34</b>	<b>24,139.53</b>	<b>33,248.81</b>	<b>57.94%</b>	<b>415,306.50</b>	<b>272,113.20</b>	<b>143,193.30</b>	<b>34.48%</b>
<b>Fund 11 Surplus (Deficit):</b>	<b>16,128.93</b>	<b>21,647.48</b>	<b>5,518.55</b>	<b>34.22%</b>	<b>126,885.23</b>	<b>-7,297.29</b>	<b>-134,182.52</b>	<b>-105.75%</b>

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020

SubAccount	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 12 - Before &amp; After School</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	65,251.53	9,841.00	-55,410.53	-84.92%	483,069.86	80,429.90	-402,639.96	-83.35%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	20.00	0.00	-20.00	-100.00%
<b>Department 7 - Recreation Total:</b>	<b>65,251.53</b>	<b>9,841.00</b>	<b>-55,410.53</b>	<b>-84.92%</b>	<b>483,089.86</b>	<b>80,429.90</b>	<b>-402,659.96</b>	<b>-83.35%</b>
<b>Revenue Total:</b>	<b>65,251.53</b>	<b>9,841.00</b>	<b>-55,410.53</b>	<b>-84.92%</b>	<b>483,089.86</b>	<b>80,429.90</b>	<b>-402,659.96</b>	<b>-83.35%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	650.00	0.00	650.00	100.00%
<b>Department 5 - Admin Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>650.00</b>	<b>0.00</b>	<b>650.00</b>	<b>100.00%</b>
<b>Department: 7 - Recreation</b>								
511 - ADMINISTRATIVE SALARIES	11,057.78	10,342.34	715.44	6.47%	92,768.47	88,572.14	4,196.33	4.52%
516 - PROGRAM WAGES	23,506.67	8,173.32	15,333.35	65.23%	176,885.36	48,855.66	128,029.70	72.38%
521 - SS/ MEDICARE	2,644.18	1,415.34	1,228.84	46.47%	21,859.05	10,470.34	11,388.71	52.10%
522 - PENSION	1,401.40	1,561.78	-160.38	-11.44%	13,254.00	11,353.07	1,900.93	14.34%
530 - HEALTH & LIFE INSURANCE	1,781.89	2,086.95	-305.06	-17.12%	14,255.12	15,383.68	-1,128.56	-7.92%
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	0.00	529.96	-529.96	0.00%
550 - TRAVEL REIMBURSEMENT	51.21	0.00	51.21	100.00%	665.57	219.88	445.69	66.96%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	1,682.21	0.00	1,682.21	100.00%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	250.00	0.00	250.00	100.00%
630 - TRANSPORTATION	1,085.50	0.00	1,085.50	100.00%	7,327.79	950.00	6,377.79	87.04%
640 - EQUIP/ FACILITY LEASE	0.00	0.00	0.00	0.00%	1,800.00	0.00	1,800.00	100.00%
650 - BANK/MERCHANT FEES	1,147.08	206.37	940.71	82.01%	7,026.21	1,413.11	5,613.10	79.89%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	0.00	240.00	-240.00	0.00%
670 - COMMUNICATION SERVICES	0.00	95.00	-95.00	0.00%	1,310.00	985.00	325.00	24.81%
680 - SOFTWARE CONTRACTS	603.75	251.65	352.10	58.32%	6,331.54	2,589.30	3,742.24	59.10%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	885.00	0.00	885.00	100.00%
720 - EMPLOYEE/ PUBLIC RELATIONS	141.07	0.00	141.07	100.00%	538.44	0.00	538.44	100.00%
780 - PROGRAM EQUIPMENT	0.00	0.00	0.00	0.00%	1,145.13	0.00	1,145.13	100.00%
790 - PROGRAM SUPPLIES	2,429.66	434.67	1,994.99	82.11%	26,414.94	3,623.31	22,791.63	86.28%
<b>Department 7 - Recreation Total:</b>	<b>45,850.19</b>	<b>24,567.42</b>	<b>21,282.77</b>	<b>46.42%</b>	<b>374,398.83</b>	<b>185,185.45</b>	<b>189,213.38</b>	<b>50.54%</b>
<b>Expense Total:</b>	<b>45,850.19</b>	<b>24,567.42</b>	<b>21,282.77</b>	<b>46.42%</b>	<b>375,048.83</b>	<b>185,185.45</b>	<b>189,863.38</b>	<b>50.62%</b>
<b>Fund 12 Surplus (Deficit):</b>	<b>19,401.34</b>	<b>-14,726.42</b>	<b>-34,127.76</b>	<b>-175.90%</b>	<b>108,041.03</b>	<b>-104,755.55</b>	<b>-212,796.58</b>	<b>-196.96%</b>

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020

SubAccount	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 13 - Recreation</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
480 - PARK USAGE	801.00	15,319.25	14,518.25	1,812.52%	19,023.00	35,077.50	16,054.50	84.40%
942 - TAX REVENUE	1,085.00	1,145.42	60.42	5.57%	501,228.93	534,783.78	33,554.85	6.69%
943 - OTHER REVENUES	413.76	0.00	-413.76	-100.00%	2,333.87	93.44	-2,240.43	-96.00%
<b>Department 5 - Admin Total:</b>	<b>2,299.76</b>	<b>16,464.67</b>	<b>14,164.91</b>	<b>615.93%</b>	<b>522,585.80</b>	<b>569,954.72</b>	<b>47,368.92</b>	<b>9.06%</b>
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	116,361.28	20,318.31	-96,042.97	-82.54%	579,218.23	197,872.38	-381,345.85	-65.84%
491 - RECREATION CENTER	27,629.00	3,268.04	-24,360.96	-88.17%	180,287.05	22,419.79	-157,867.26	-87.56%
943 - OTHER REVENUES	813.20	256.00	-557.20	-68.52%	3,651.96	2,234.10	-1,417.86	-38.82%
<b>Department 7 - Recreation Total:</b>	<b>144,803.48</b>	<b>23,842.35</b>	<b>-120,961.13</b>	<b>-83.53%</b>	<b>763,157.24</b>	<b>222,526.27</b>	<b>-540,630.97</b>	<b>-70.84%</b>
<b>Revenue Total:</b>	<b>147,103.24</b>	<b>40,307.02</b>	<b>-106,796.22</b>	<b>-72.60%</b>	<b>1,285,743.04</b>	<b>792,480.99</b>	<b>-493,262.05</b>	<b>-38.36%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	38,548.49	29,849.47	8,699.02	22.57%	304,050.67	282,411.50	21,639.17	7.12%
512 - FRONT DESK	4,332.47	1,303.75	3,028.72	69.91%	33,178.28	8,862.24	24,316.04	73.29%
530 - HEALTH & LIFE INSURANCE	10,019.15	11,030.17	-1,011.02	-10.09%	90,012.65	87,984.12	2,028.53	2.25%
540 - EDUCATION & TRAINING	382.00	0.00	382.00	100.00%	10,626.79	369.50	10,257.29	96.52%
550 - TRAVEL REIMBURSEMENT	429.31	0.00	429.31	100.00%	1,564.45	358.70	1,205.75	77.07%
600 - PROMOTION & PUBLICITY	33.88	12.50	21.38	63.11%	6,287.11	1,200.29	5,086.82	80.91%
610 - PROFESSIONAL FEES	680.62	295.62	385.00	56.57%	3,220.31	4,347.50	-1,127.19	-35.00%
650 - BANK/MERCHANT FEES	839.63	247.59	592.04	70.51%	11,632.18	4,613.03	7,019.15	60.34%
660 - DUES & SUBSCRIPTIONS	2,993.53	2,823.53	170.00	5.68%	5,446.25	5,068.03	378.22	6.94%
670 - COMMUNICATION SERVICES	2,781.22	2,088.50	692.72	24.91%	12,761.34	11,682.25	1,079.09	8.46%
680 - SOFTWARE CONTRACTS	631.25	216.60	414.65	65.69%	13,434.10	12,072.69	1,361.41	10.13%
690 - LEGAL/ RECRUITMENT NOTICES	91.25	0.00	91.25	100.00%	480.60	276.88	203.72	42.39%
691 - PRINTING/ DESIGN SERVICES	392.84	873.14	-480.30	-122.26%	18,642.91	2,392.30	16,250.61	87.17%
720 - EMPLOYEE/ PUBLIC RELATIONS	96.00	0.00	96.00	100.00%	1,740.85	296.76	1,444.09	82.95%
730 - OFFICE/ ADMIN SUPPLIES	1,145.84	42.00	1,103.84	96.33%	3,642.81	1,842.21	1,800.60	49.43%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	110.73	0.00	110.73	100.00%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	1,686.72	162.49	1,524.23	90.37%
760 - POSTAGE & DELIVERY	152.38	14.21	138.17	90.67%	3,705.58	2,864.80	840.78	22.69%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	287.75	60.00	227.75	79.15%
<b>Department 5 - Admin Total:</b>	<b>63,549.86</b>	<b>48,797.08</b>	<b>14,752.78</b>	<b>23.21%</b>	<b>522,512.08</b>	<b>426,865.29</b>	<b>95,646.79</b>	<b>18.31%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	11,864.93	10,733.91	1,131.02	9.53%	94,809.44	89,821.79	4,987.65	5.26%
514 - SEASONAL MAINTENANCE	0.00	75.00	-75.00	0.00%	10,656.35	75.00	10,581.35	99.30%
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	0.00	1,391.15	-1,391.15	0.00%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	166.23	92.50	73.73	44.35%
810 - MAINTENANCE SERVICES	2,380.61	954.18	1,426.43	59.92%	45,812.89	36,695.68	9,117.21	19.90%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020

SubAccount	2019-2020	2020-2021	Dec. Variance		2019-2020	2020-2021	YTD Variance	
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
820 - EQUIPMENT REPAIRS	-673.46	1,968.41	-2,641.87	-392.28%	1,794.39	6,491.19	-4,696.80	-261.75%
830 - MAINTENANCE SUPPLIES	414.28	73.71	340.57	82.21%	7,799.44	2,781.31	5,018.13	64.34%
840 - MAINTENANCE MATERIALS	147.79	46.69	101.10	68.41%	5,107.87	4,229.44	878.43	17.20%
850 - PETROLEUM PRODUCTS	240.60	208.30	32.30	13.42%	1,243.28	504.20	739.08	59.45%
860 - MAIN. TOOLS & EQUIPMENT	25.48	0.00	25.48	100.00%	344.68	276.77	67.91	19.70%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	3,821.77	1,616.31	2,205.46	57.71%
880 - UTILITES - ELECTRIC	3,904.20	3,550.63	353.57	9.06%	36,123.47	33,012.62	3,110.85	8.61%
881 - UTILITES - NATURAL GAS	1,753.19	1,090.80	662.39	37.78%	5,846.29	4,622.34	1,223.95	20.94%
882 - UTILITIES - WATER	1,070.22	1,053.26	16.96	1.58%	5,925.79	4,654.78	1,271.01	21.45%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	0.00	27.03	-27.03	0.00%
<b>Department 6 - Maintenance Total:</b>	<b>21,127.84</b>	<b>19,754.89</b>	<b>1,372.95</b>	<b>6.50%</b>	<b>219,451.89</b>	<b>186,292.11</b>	<b>33,159.78</b>	<b>15.11%</b>
<b>Department: 7 - Recreation</b>								
515 - CUSTODIANS & FACILITY SUPERVISORS	8,204.27	2,175.75	6,028.52	73.48%	56,476.81	19,188.75	37,288.06	66.02%
516 - PROGRAM WAGES	6,593.14	2,840.00	3,753.14	56.92%	89,743.89	33,891.27	55,852.62	62.24%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	173.25	0.00	173.25	100.00%
620 - CONTRACTUAL PROGRAMS	19,992.33	2,704.85	17,287.48	86.47%	157,447.04	49,859.92	107,587.12	68.33%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	3,916.90	0.00	3,916.90	100.00%
774 - SPECIAL EVENTS	0.00	0.00	0.00	0.00%	12,297.96	930.00	11,367.96	92.44%
780 - PROGRAM EQUIPMENT	-3,923.78	0.00	-3,923.78	-100.00%	4,763.04	368.34	4,394.70	92.27%
790 - PROGRAM SUPPLIES	8,068.32	361.55	7,706.77	95.52%	33,232.81	5,694.87	27,537.94	82.86%
<b>Department 7 - Recreation Total:</b>	<b>38,934.28</b>	<b>8,082.15</b>	<b>30,852.13</b>	<b>79.24%</b>	<b>358,051.70</b>	<b>109,933.15</b>	<b>248,118.55</b>	<b>69.30%</b>
<b>Expense Total:</b>	<b>123,611.98</b>	<b>76,634.12</b>	<b>46,977.86</b>	<b>38.00%</b>	<b>1,100,015.67</b>	<b>723,090.55</b>	<b>376,925.12</b>	<b>34.27%</b>
<b>Fund 13 Surplus (Deficit):</b>	<b>23,491.26</b>	<b>-36,327.10</b>	<b>-59,818.36</b>	<b>-254.64%</b>	<b>185,727.37</b>	<b>69,390.44</b>	<b>-116,336.93</b>	<b>-62.64%</b>
<b>Total Surplus (Deficit):</b>	<b>-239,691.46</b>	<b>-77,374.13</b>	<b>162,317.33</b>	<b>67.72%</b>	<b>646,432.48</b>	<b>238,705.39</b>	<b>-407,727.09</b>	<b>-63.07%</b>

**Fund Summary**

Fund	2019-2020	2020-2021	Dec. Variance		2019-2020	2020-2021	YTD Variance	
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
01 - General	-298,712.99	-47,968.09	250,744.90	83.94%	225,778.85	281,367.79	55,588.94	24.62%
11 - Fitness Center	16,128.93	21,647.48	5,518.55	34.22%	126,885.23	-7,297.29	-134,182.52	-105.75%
12 - Before & After School	19,401.34	-14,726.42	-34,127.76	-175.90%	108,041.03	-104,755.55	-212,796.58	-196.96%
13 - Recreation	23,491.26	-36,327.10	-59,818.36	-254.64%	185,727.37	69,390.44	-116,336.93	-62.64%
<b>Total Surplus (Deficit):</b>	<b>-239,691.46</b>	<b>-77,374.13</b>	<b>162,317.33</b>	<b>67.72%</b>	<b>646,432.48</b>	<b>238,705.39</b>	<b>-407,727.09</b>	<b>-63.07%</b>

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Superintendent of Finance  
RE: Consolidated Vouchers dated 1/11/2021

If this voucher is removed from the consent agenda, the financial report for the month of December should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated JANUARY 11, 2021 in the amount of \$ 291,994.09  
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases

General Fund	40,353.82
Fitness Center	1,871.28
BASE Program	632.06
Recreation Fund	15,508.47
Paving & Lighting	2,322.94
Liability Insurance	41,288.68
Special Recreation for Handicapped	417.83
Capital Projects	10,550.55
	<hr/>
	112,945.63

Imprest Checks

5214 Joseph Meers	Santa for donuts w/ Santa	125.00	
5215 Tates Ice cream	Donuts with Santa	105.00	
5216 Joseph Meers	Santa for Tree Lighting	100.00	
Constellation Energy	Natural gas - Rec Ctr	1,627.31	
AT&T	internet service - Gilbert, CC, Sedg	150.43	
KS State Bank	telephone equipment lease	595.77	
KS State Bank	additional fitness equipment	776.98	
		<hr/>	
			3,480.49

Recreation Refunds 394.00

Merchant Service & Bank Fees 1,165.89

Payroll for the pay dates of December 2020 149,008.08

Includes monthly Social Security, Medicare & IMRF contributions.

Extra payment to Illinois Municipal Retirement Fund 25,000.00

\$ 291,994.09



# Expense Approval Report

By Vendor Name

Payment Dates 12/15/2020 - 1/11/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AB6053 - A.BARR SALES INC.</b>					
A.BARR SALES INC.	360368	11/20/2020	REC CENTER GAS RENTAL	01-5-00-76400	60.00
A.BARR SALES INC.	360368	11/20/2020	REC CENTER GAS RENTAL	13-5-00-76400	60.00
<b>Vendor AB6053 - A.BARR SALES INC. Total:</b>					<b>120.00</b>
<b>Vendor: AC2100 - ACCESS ONE INC</b>					
ACCESS ONE INC	4789939	01/01/2021	LOCAL PHONE SERVICE	01-5-00-42610	80.00
ACCESS ONE INC	4789939	01/01/2021	LOCAL PHONE SERVICE	01-5-00-67011	468.03
ACCESS ONE INC	4789939	01/01/2021	LOCAL PHONE SERVICE	13-5-00-67011	468.02
<b>Vendor AC2100 - ACCESS ONE INC Total:</b>					<b>1,016.05</b>
<b>Vendor: AN9000 - ANAGNOS DOOR CO.</b>					
ANAGNOS DOOR CO.	84597	12/11/2020	WEST OVERHEAD DOOR REPA	01-5-00-76500	4,030.00
<b>Vendor AN9000 - ANAGNOS DOOR CO. Total:</b>					<b>4,030.00</b>
<b>Vendor: AN7606 - ANCEL GLINK P.C.</b>					
ANCEL GLINK P.C.	79210	12/07/2020	LEGAL SERVICES	01-5-00-61000	886.88
ANCEL GLINK P.C.	79210	12/07/2020	LEGAL SERVICES	13-5-00-61000	295.62
<b>Vendor AN7606 - ANCEL GLINK P.C. Total:</b>					<b>1,182.50</b>
<b>Vendor: WO5050 - ANTHONY WOFFORD</b>					
ANTHONY WOFFORD	122120	12/21/2020	LG LIONS 6 & 7 GRD COACH D	13-7-01-62000	750.00
<b>Vendor WO5050 - ANTHONY WOFFORD Total:</b>					<b>750.00</b>
<b>Vendor: AT5005 - AT&amp;T</b>					
AT&T	INV0000127	12/16/2020	E911 SERVICE	01-5-00-67011	17.82
AT&T	INV0000127	12/16/2020	E911 SERVICE	13-5-00-67011	17.82
<b>Vendor AT5005 - AT&amp;T Total:</b>					<b>35.64</b>
<b>Vendor: BL5850 - BLUEWIRE COMMUNICATIONS</b>					
BLUEWIRE COMMUNICATION	21436	12/01/2020	ANNUAL MAIN. CONTRACT	01-5-00-67046	270.00
BLUEWIRE COMMUNICATION	21436	12/01/2020	ANNUAL MAIN. CONTRACT	13-5-00-67046	270.00
<b>Vendor BL5850 - BLUEWIRE COMMUNICATIONS Total:</b>					<b>540.00</b>
<b>Vendor: BMO - BMO HARRIS</b>					
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	AR from Muth	01-10300	33.21
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Email Blast	01-5-00-67045	33.15
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Ordinances to Cook County CI	01-5-00-76022	14.22
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	dumpster service	01-6-00-81020	354.26
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	cleaning supplies	01-6-00-83010	10.97
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Paint supplies tape, Brushes	01-6-00-83012	22.24
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	corner guards for rec center	01-6-00-83012	7.14
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	spray paint	01-6-00-83022	8.02
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	oxygen cylinder refill	01-6-00-83034	25.37
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	bolts	01-6-00-84041	3.12
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	misc. hardware	01-6-00-84041	8.22
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	misc. hardware	01-6-00-84041	4.92
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	misc. hardware	01-6-00-84041	25.48
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	plumbing parts credit	01-6-00-84044	-17.48
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	plumbing parts for denning re	01-6-00-84044	22.46
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	cylinder lease renewal	01-6-00-85012	145.07
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	cylinder rental	01-6-00-85012	33.62
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	motor fluids	01-6-00-85013	19.86
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Additional safety shield for fit	11-6-00-83012	220.00
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Registration program	11-7-00-79000	25.00
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Parts for Sprayer	11-7-00-79000	27.11
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Headphones.	11-7-00-79000	78.00
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Mailed packets TO DCFS and	12-7-00-79000	10.50
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Base snack shopping	12-7-21-79110	20.70

## Expense Approval Report

Payment Dates: 12/15/2020 - 1/11/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Barnsdale/Forest Road Snack	12-7-21-79110	26.14
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Sanck/Breakfast for CO and C	12-7-22-79110	33.94
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	breakfast/Snack for CO and C	12-7-22-79110	28.44
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	breakfast/Snack for CO and C	12-7-23-79110	32.44
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Sanck/Breakfast for CO and C	12-7-23-79110	26.43
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Food for Forest Rd/ Barnsdale	12-7-24-79110	24.44
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Barnsdale/Forest Road Snack	12-7-24-79110	26.15
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Base snack shopping	12-7-24-79110	20.71
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Ogden/SFX weekly shopping	12-7-25-79110	25.70
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Base snack shopping	12-7-27-79110	20.46
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Ogden/SFX weekly shopping	12-7-27-79110	25.70
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Email Blast	13-5-00-67045	33.14
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Ordinances to Cook County Cl	13-5-00-76022	14.21
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	dumpster service	13-6-00-81020	354.26
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	cleaning supplies	13-6-00-83010	10.96
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	corner guards for rec center	13-6-00-83012	7.14
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Paint supplies tape, Brushes	13-6-00-83012	22.24
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	spray paint	13-6-00-83022	8.01
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	oxygen cylinder refill	13-6-00-83034	25.36
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	bolts	13-6-00-84041	3.12
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	misc. hardware	13-6-00-84041	4.92
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	misc. hardware	13-6-00-84041	25.47
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	misc. hardware	13-6-00-84041	8.21
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	plumbing parts for denning re	13-6-00-84044	22.45
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	plumbing parts credit	13-6-00-84044	-17.48
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	cylinder lease renewal	13-6-00-85012	145.07
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	cylinder rental	13-6-00-85012	33.62
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	motor fluids	13-6-00-85013	19.86
BMO HARRIS	H42420201225ovghnepgc	12/28/2020	Laminator	13-7-08-79000	17.59
<b>Vendor BMO - BMO HARRIS Total:</b>					<b>2,163.86</b>

**Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES**

CANTEEN REFRESHMENT SER	ORD86903	01/04/2021	WATER COOLER RENTAL 1/4-1	01-5-00-73030	42.00
CANTEEN REFRESHMENT SER	ORD86903	01/04/2021	WATER COOLER RENTAL 1/4-1	13-5-00-73030	42.00
<b>Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:</b>					<b>84.00</b>

**Vendor: CA0810 - CARD CONNECT**

CARD CONNECT	32118	12/31/2020	RENT CHIP READERS	01-5-00-65004	75.00
CARD CONNECT	32118	12/31/2020	RENT CHIP READERS	11-5-00-65004	75.00
CARD CONNECT	32118	12/31/2020	RENT CHIP READERS	12-7-00-65004	50.00
<b>Vendor CA0810 - CARD CONNECT Total:</b>					<b>200.00</b>

**Vendor: CA6722 - CASE LOTS INC**

CASE LOTS INC	2099	12/21/2020	Trash Bags & 4 wipes dispens	11-6-00-83012	200.70
<b>Vendor CA6722 - CASE LOTS INC Total:</b>					<b>200.70</b>

**Vendor: FI1234 - CHRIS FINN**

CHRIS FINN	1421	01/04/2021	MILEAGE AND CELL PHONE R	01-5-00-67036	138.37
CHRIS FINN	1421	01/04/2021	MILEAGE AND CELL PHONE R	13-5-00-55012	112.83
CHRIS FINN	1421	01/04/2021	MILEAGE AND CELL PHONE R	13-5-00-67036	138.38
<b>Vendor FI1234 - CHRIS FINN Total:</b>					<b>389.58</b>

**Vendor: CI6015 - CINTAS CORPORATION #769**

CINTAS CORPORATION #769	1421	01/04/2021	CARPET CLEANING SERVICE R	01-6-00-81012	96.15
CINTAS CORPORATION #769	1421	01/04/2021	CARPET CLEANING SERVICE R	11-6-00-81012	65.00
CINTAS CORPORATION #769	1421	01/04/2021	CARPET CLEANING SERVICE R	13-6-00-81012	96.15
<b>Vendor CI6015 - CINTAS CORPORATION #769 Total:</b>					<b>257.30</b>

**Vendor: CIUNIF - CINTAS CORPORATION LOC 344**

CINTAS CORPORATION LOC 34	64561220	12/31/2020	UNIFORM SERVICE DECEMBE	01-6-00-81030	126.02
CINTAS CORPORATION LOC 34	64561220	12/31/2020	UNIFORM SERVICE DECEMBE	13-6-00-81030	126.02
<b>Vendor CIUNIF - CINTAS CORPORATION LOC 344 Total:</b>					<b>252.04</b>

**Vendor: CO1333 - CODY/BRAUN & ASSOCIATES INC.**

CODY/BRAUN & ASSOCIATES I	5457	12/01/2020	PARKING LOT DESIGN	36-5-20-94600	5,720.00
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## Expense Approval Report

Payment Dates: 12/15/2020 - 1/11/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CODY/BRAUN & ASSOCIATES I	5459	01/04/2021	PARKING LOT DESIGN	36-5-20-94600	2,998.05
<b>Vendor CO1333 - CODY/BRAUN &amp; ASSOCIATES INC. Total:</b>					<b>8,718.05</b>
<b>Vendor: CO6878-1 - COM ED</b>					
COM ED	1004-1220	12/14/2020	SPRING PARK	01-6-18-88000	14.01
COM ED	1004-1220	12/14/2020	SPRING PARK	13-6-18-88000	14.01
COM ED	7002-1220	12/14/2020	WAIOLA PARK	01-6-15-88000	28.34
COM ED	7002-1220	12/14/2020	WAIOLA PARK	13-6-15-88000	28.34
COM ED	7006-1220	12/15/2020	DENNING PARK	01-6-10-88000	102.93
COM ED	7006-1220	12/15/2020	DENNING PARK	13-6-10-88000	102.93
COM ED	8000-1220	12/15/2020	GILBERT PARK	01-6-11-88000	101.16
COM ED	8000-1220	12/15/2020	GILBERT PARK	13-6-11-88000	101.16
COM ED	8003-1220	12/15/2020	SEDGWICK PARK	01-6-12-88000	501.26
COM ED	8003-1220	12/15/2020	SEDGWICK PARK	13-6-12-88000	501.25
COM ED	8019-1220	12/15/2020	REC CENTER	01-6-20-88000	2,207.96
COM ED	8019-1220	12/15/2020	REC CENTER	11-6-20-88000	490.66
COM ED	8019-1220	12/15/2020	REC CENTER	13-6-20-88000	2,207.95
COM ED	1007-1220	12/16/2020	GORDON PARK	01-6-14-88000	595.00
COM ED	1007-1220	12/16/2020	GORDON PARK	13-6-14-88000	594.99
<b>Vendor CO6878-1 - COM ED Total:</b>					<b>7,591.95</b>
<b>Vendor: CO6347 - COMCAST CABLE</b>					
COMCAST CABLE	0138197-1220	12/12/2020	INTERNET SERVICE	01-5-00-67040	154.20
COMCAST CABLE	0138197-1220	12/12/2020	INTERNET SERVICE	13-5-00-67040	154.20
<b>Vendor CO6347 - COMCAST CABLE Total:</b>					<b>308.40</b>
<b>Vendor: BI6580 - CONSTANTINE BISSIAS</b>					
CONSTANTINE BISSIAS	1042021	01/04/2021	MOBILE PHONE USAGE	01-5-00-67030	80.00
CONSTANTINE BISSIAS	1042021	01/04/2021	MOBILE PHONE USAGE	13-5-00-67030	80.00
<b>Vendor BI6580 - CONSTANTINE BISSIAS Total:</b>					<b>160.00</b>
<b>Vendor: CO5867 - COURTNEY'S SAFETY LANE</b>					
COURTNEY'S SAFETY LANE	3015987	12/15/2020	VEHICLE SAFETY INSPECTIONS	16-6-00-73230	40.50
COURTNEY'S SAFETY LANE	3015987	12/15/2020	VEHICLE SAFETY INSPECTIONS	16-6-00-73230	40.50
<b>Vendor CO5867 - COURTNEY'S SAFETY LANE Total:</b>					<b>81.00</b>
<b>Vendor: CL6029 - DANIEL CLARKE</b>					
DANIEL CLARKE	122120	12/21/2020	5TH GRADE COACH DECEMBE	13-7-01-62000	450.00
<b>Vendor CL6029 - DANIEL CLARKE Total:</b>					<b>450.00</b>
<b>Vendor: KI1250 - DAVID KING</b>					
DAVID KING	122120	12/21/2020	6 & 7 GRD COACH DECEMBER	13-7-01-62000	750.00
<b>Vendor KI1250 - DAVID KING Total:</b>					<b>750.00</b>
<b>Vendor: DI7855 - DIRECTV</b>					
DIRECTV	020916397X201215	12/12/2020	TV SERVICE IN FITNESS CENTE	11-5-00-67040	290.98
<b>Vendor DI7855 - DIRECTV Total:</b>					<b>290.98</b>
<b>Vendor: EY1000 - EYE IN THE SKY SURVEILLANCE LLC</b>					
EYE IN THE SKY SURVEILLANC	1421	01/04/2021	JANUARY SERVICE AGREEMEN	01-6-00-81014	100.00
EYE IN THE SKY SURVEILLANC	1421	01/04/2021	JANUARY SERVICE AGREEMEN	13-6-00-81014	100.00
<b>Vendor EY1000 - EYE IN THE SKY SURVEILLANCE LLC Total:</b>					<b>200.00</b>
<b>Vendor: FI7147 - FITZGERALD LIGHTING &amp; MAINTENANCE CO, INC.</b>					
FITZGERALD LIGHTING & MAI	34983	12/18/2020	ELECTRICAL REPAIRS AT GORD	15-6-00-90120	2,322.94
<b>Vendor FI7147 - FITZGERALD LIGHTING &amp; MAINTENANCE CO, INC. Total:</b>					<b>2,322.94</b>
<b>Vendor: BA2089 - FREYA E. CRAIG SMITH</b>					
FREYA E. CRAIG SMITH	2020-12.1REC	12/21/2020	REC FITNESS CLASSES FALL SE	13-7-02-62000	56.25
<b>Vendor BA2089 - FREYA E. CRAIG SMITH Total:</b>					<b>56.25</b>
<b>Vendor: GM7300 - GMF CONTRACTORS EQUIPMENT</b>					
GMF CONTRACTORS EQUIPM	73001220	12/14/2020	AIR FILTER/RECOIL/OIL MIX	01-6-00-82011	9.00
GMF CONTRACTORS EQUIPM	73001220	12/14/2020	AIR FILTER/RECOIL/OIL MIX	01-6-00-85013	9.75
GMF CONTRACTORS EQUIPM	73001220	12/14/2020	AIR FILTER/RECOIL/OIL MIX	13-6-00-82011	8.99
GMF CONTRACTORS EQUIPM	73001220	12/14/2020	AIR FILTER/RECOIL/OIL MIX	13-6-00-85013	9.75
<b>Vendor GM7300 - GMF CONTRACTORS EQUIPMENT Total:</b>					<b>37.49</b>

## Expense Approval Report

Payment Dates: 12/15/2020 - 1/11/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: GR6030 - GRAINGER</b>					
GRAINGER	9751348039	12/18/2020	REPAIR PARTS FOR SNOW BR	01-6-00-82011	155.39
GRAINGER	9751348039	12/18/2020	REPAIR PARTS FOR SNOW BR	01-6-00-82011	-80.07
GRAINGER	9751348039	12/18/2020	REPAIR PARTS FOR SNOW BR	13-6-00-82011	155.39
GRAINGER	9751348039	12/18/2020	REPAIR PARTS FOR SNOW BR	13-6-00-82011	-80.07
<b>Vendor GR6030 - GRAINGER Total:</b>					<b>150.64</b>
<b>Vendor: IL5038 - IL ASSOC OF PARK DISTRICTS</b>					
IL ASSOC OF PARK DISTRICTS	2021	12/15/2020	ANNUAL DUES	01-5-00-66030	2,811.03
IL ASSOC OF PARK DISTRICTS	2021	12/15/2020	ANNUAL DUES	13-5-00-66030	2,811.03
<b>Vendor IL5038 - IL ASSOC OF PARK DISTRICTS Total:</b>					<b>5,622.06</b>
<b>Vendor: WI1200 - JOSHUA WIENCEK</b>					
JOSHUA WIENCEK	1521	01/05/2021	CELL PHONE REIMBURSEMEN	01-5-00-67037	52.50
JOSHUA WIENCEK	1521	01/05/2021	CELL PHONE REIMBURSEMEN	13-5-00-67037	52.50
<b>Vendor WI1200 - JOSHUA WIENCEK Total:</b>					<b>105.00</b>
<b>Vendor: MI5050 - KEVIN MILLER</b>					
KEVIN MILLER	1521	01/05/2021	PHONE AND MILEAGE REIMB	01-5-00-67032	52.50
KEVIN MILLER	1521	01/05/2021	PHONE AND MILEAGE REIMB	13-5-00-55013	37.38
KEVIN MILLER	1521	01/05/2021	PHONE AND MILEAGE REIMB	13-5-00-67032	52.50
<b>Vendor MI5050 - KEVIN MILLER Total:</b>					<b>142.38</b>
<b>Vendor: KO8391 - KONE INC</b>					
KONE INC	959723559	12/01/2020	ELEVATOR REPAIR CONTRACT	01-6-00-81017	104.87
KONE INC	959723559	12/01/2020	ELEVATOR REPAIR CONTRACT	13-6-00-81017	104.87
<b>Vendor KO8391 - KONE INC Total:</b>					<b>209.74</b>
<b>Vendor: KO3000 - KONICA MINOLTA</b>					
KONICA MINOLTA	36930829	12/31/2020	COPIER LEASE	01-6-00-81031	100.76
KONICA MINOLTA	36930829	12/31/2020	COPIER LEASE	13-6-00-81031	100.77
<b>Vendor KO3000 - KONICA MINOLTA Total:</b>					<b>201.53</b>
<b>Vendor: MI5235 - M.I.P.E.</b>					
M.I.P.E.	2021	12/23/2020	DUES	01-5-00-66022	12.50
M.I.P.E.	2021	12/23/2020	DUES	13-5-00-66022	12.50
<b>Vendor MI5235 - M.I.P.E. Total:</b>					<b>25.00</b>
<b>Vendor: ME5200 - MELVIN PLUMBING SERVICES INC</b>					
MELVIN PLUMBING SERVICES	121420	12/14/2020	PLUMBING AT DENNING PARK	01-6-00-81042	82.50
MELVIN PLUMBING SERVICES	121420	12/14/2020	PLUMBING AT DENNING PARK	13-6-00-81042	82.50
<b>Vendor ME5200 - MELVIN PLUMBING SERVICES INC Total:</b>					<b>165.00</b>
<b>Vendor: NA4980 - NAPA AUTO PARTS</b>					
NAPA AUTO PARTS	64551220	12/31/2020	VEHICLE PARTS AND EQUIPM	01-6-00-82010	59.84
NAPA AUTO PARTS	64551220	12/31/2020	VEHICLE PARTS AND EQUIPM	01-6-00-82011	59.85
NAPA AUTO PARTS	64551220	12/31/2020	VEHICLE PARTS AND EQUIPM	13-6-00-82010	59.84
NAPA AUTO PARTS	64551220	12/31/2020	VEHICLE PARTS AND EQUIPM	13-6-00-82011	59.84
<b>Vendor NA4980 - NAPA AUTO PARTS Total:</b>					<b>239.37</b>
<b>Vendor: NI6060 - NICOR GAS CO.</b>					
NICOR GAS CO.	000007-1220	12/10/2020	DENNING 4903 WILLOW SPRI	01-6-10-88100	67.79
NICOR GAS CO.	000007-1220	12/10/2020	DENNING 4903 WILLOW SPRI	13-6-10-88100	67.79
NICOR GAS CO.	INV0000129	12/17/2020	GORDON 90 OCUST	01-6-14-88100	20.72
NICOR GAS CO.	INV0000129	12/17/2020	GORDON 90 OCUST	13-6-14-88100	20.72
NICOR GAS CO.	INV0000130	12/17/2020	SEDGEWICK 600 E. 48TH	01-6-12-88100	101.00
NICOR GAS CO.	INV0000130	12/17/2020	SEDGEWICK 600 E. 48TH	13-6-12-88100	101.01
NICOR GAS CO.	INV0000131	12/17/2020	GILBERT 55 N. GILBERT	01-6-11-88100	47.80
NICOR GAS CO.	INV0000131	12/17/2020	GILBERT 55 N. GILBERT	13-6-11-88100	47.81
NICOR GAS CO.	INV0000132	12/17/2020	COMMUNITY CENTER 200 WA	01-6-13-88100	90.06
NICOR GAS CO.	INV0000132	12/17/2020	COMMUNITY CENTER 200 WA	13-6-13-88100	90.06
<b>Vendor NI6060 - NICOR GAS CO. Total:</b>					<b>654.76</b>
<b>Vendor: MA6100 - NORA MASTERSON</b>					
NORA MASTERSON	122120	12/21/2020	LG LIONS 5TH GRD GIRLS COA	13-7-01-62000	425.00
<b>Vendor MA6100 - NORA MASTERSON Total:</b>					<b>425.00</b>

## Expense Approval Report

Payment Dates: 12/15/2020 - 1/11/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: NO1234 - NOVENTECH INC.</b>					
NOVENTECH INC.	10139	01/01/2021	OFFSITE STORAGE CLOUD MG	01-5-00-68021	113.75
NOVENTECH INC.	10139	01/01/2021	OFFSITE STORAGE CLOUD MG	13-5-00-68021	113.75
NOVENTECH INC.	10192	01/01/2021	MICROSOFT APPS	01-5-00-68010	16.60
NOVENTECH INC.	10192	01/01/2021	MICROSOFT APPS	12-7-00-68012	107.90
NOVENTECH INC.	10192	01/01/2021	MICROSOFT APPS	13-5-00-68010	16.60
NOVENTECH INC.	10271	01/05/2021	COMPUTER SUPPORT/ BASE S	01-5-00-68020	431.25
NOVENTECH INC.	10271	01/05/2021	COMPUTER SUPPORT/ BASE S	11-5-00-68020	345.00
NOVENTECH INC.	10271	01/05/2021	COMPUTER SUPPORT/ BASE S	12-7-00-68012	28.75
NOVENTECH INC.	10271	01/05/2021	COMPUTER SUPPORT/ BASE S	13-5-00-68020	431.25
<b>Vendor NO1234 - NOVENTECH INC. Total:</b>					<b>1,604.85</b>
<b>Vendor: PD0332 - P.D.R.M.A.</b>					
P.D.R.M.A.	INV0000083	12/11/2020	Dental EE	01-21400	945.62
P.D.R.M.A.	INV0000084	12/11/2020	Vision	01-21400	316.89
P.D.R.M.A.	INV0000085	12/11/2020	Voluntary Life	01-21400	122.70
P.D.R.M.A.	INV0000102	12/24/2020	HMO EE/ER	01-21400	4,175.65
P.D.R.M.A.	INV0000103	12/24/2020	PPO EE/ER	01-21400	17,073.96
P.D.R.M.A.	INV0000133	12/31/2020	HEALTH/VISION/DENTAL	01-5-00-53001	1,256.22
P.D.R.M.A.	INV0000133	12/31/2020	HEALTH/VISION/DENTAL	13-5-00-53001	1,256.21
P.D.R.M.A.	SH20083	12/31/2020	LIABILITY INSURANCE	16-5-00-61200	39,954.18
P.D.R.M.A.	SH20083H	12/31/2020	LIFE/EAP INSURANCE	01-5-00-53001	47.50
P.D.R.M.A.	SH20083H	12/31/2020	LIFE/EAP INSURANCE	11-5-00-53001	7.00
P.D.R.M.A.	SH20083H	12/31/2020	LIFE/EAP INSURANCE	12-7-00-53001	13.60
P.D.R.M.A.	SH20083H	12/31/2020	LIFE/EAP INSURANCE	13-5-00-53001	47.50
<b>Vendor PD0332 - P.D.R.M.A. Total:</b>					<b>65,217.03</b>
<b>Vendor: FO7500 - PHILIP M. FORNARO &amp; ASSOCIATES</b>					
PHILIP M. FORNARO & ASSOC	6061	11/30/2020	LEGAL SERVICES	36-5-20-94600	1,832.50
<b>Vendor FO7500 - PHILIP M. FORNARO &amp; ASSOCIATES Total:</b>					<b>1,832.50</b>
<b>Vendor: QU5069 - QUILL CORPORATION</b>					
QUILL CORPORATION	121383311	11/11/2020	OFFICE SUPPLIES	01-5-00-73021	53.29
QUILL CORPORATION	121383311	11/11/2020	OFFICE SUPPLIES	01-5-00-73031	11.60
QUILL CORPORATION	121383311	11/11/2020	OFFICE SUPPLIES	12-7-00-79000	110.06
QUILL CORPORATION	121383311	11/11/2020	OFFICE SUPPLIES	13-5-00-73021	53.28
QUILL CORPORATION	121383311	11/11/2020	OFFICE SUPPLIES	13-5-00-73031	11.59
QUILL CORPORATION	13063854	12/15/2020	TAX REPORTING FORMS	01-5-00-69140	28.82
QUILL CORPORATION	13063854	12/15/2020	TAX REPORTING FORMS	13-5-00-69140	28.83
<b>Vendor QU5069 - QUILL CORPORATION Total:</b>					<b>297.47</b>
<b>Vendor: OC0650 - RAYMOND K OCHROMOWICZ</b>					
RAYMOND K OCHROMOWICZ	122020	12/22/2020	RISK MANAGEMENT SERVICES	16-5-00-61220	1,253.50
RAYMOND K OCHROMOWICZ	122020	12/22/2020	RISK MANAGEMENT SERVICES	18-5-00-61220	417.83
<b>Vendor OC0650 - RAYMOND K OCHROMOWICZ Total:</b>					<b>1,671.33</b>
<b>Vendor: SP5010 - SPRINT</b>					
SPRINT	334991157-078	12/21/2020	GORDON PARK WIFI	01-5-00-67011	19.94
SPRINT	334991157-078	12/21/2020	GORDON PARK WIFI	13-5-00-67011	19.95
<b>Vendor SP5010 - SPRINT Total:</b>					<b>39.89</b>
<b>Vendor: VI5006 - VILLAGE OF LA GRANGE</b>					
VILLAGE OF LA GRANGE	13501220	12/18/2020	GORDON SPLASH PAD	01-6-14-88200	37.30
VILLAGE OF LA GRANGE	13501220	12/18/2020	GORDON SPLASH PAD	13-6-14-88200	37.30
VILLAGE OF LA GRANGE	29001220	12/18/2020	SEDGWICK FIELD HOUSE	01-6-12-88200	116.49
VILLAGE OF LA GRANGE	29001220	12/18/2020	SEDGWICK FIELD HOUSE	13-6-12-88200	116.49
VILLAGE OF LA GRANGE	30001220	12/18/2020	SEDGWICK SR. FIELD HYDRAN	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	30001220	12/18/2020	SEDGWICK SR. FIELD HYDRAN	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	300012200	12/18/2020	COMMUNITY CENTER	01-6-13-88200	49.97
VILLAGE OF LA GRANGE	300012200	12/18/2020	COMMUNITY CENTER	13-6-13-88200	49.97
VILLAGE OF LA GRANGE	31001220	12/18/2020	SEDGWICK TENNIS COURTS	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	31001220	12/18/2020	SEDGWICK TENNIS COURTS	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	32001220	12/18/2020	SEDGWICK FOUNTAIN	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	32001220	12/18/2020	SEDGWICK FOUNTAIN	13-6-12-88200	37.30

Expense Approval Report

Payment Dates: 12/15/2020 - 1/11/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VILLAGE OF LA GRANGE	33001220	12/18/2020	SEDGWICK SR. FIELD SPRINKL	01-6-12-88200	526.85
VILLAGE OF LA GRANGE	33001220	12/18/2020	SEDGWICK SR. FIELD SPRINKL	13-6-12-88200	526.85
VILLAGE OF LA GRANGE	65011220	12/18/2020	REC BUILDING/ FITNESS CENT	01-6-20-88200	210.75
VILLAGE OF LA GRANGE	65011220	12/18/2020	REC BUILDING/ FITNESS CENT	11-6-20-88200	46.83
VILLAGE OF LA GRANGE	65011220	12/18/2020	REC BUILDING/ FITNESS CENT	13-6-20-88200	210.75
<b>Vendor VI5006 - VILLAGE OF LA GRANGE Total:</b>					<b>2,153.35</b>
<b>Grand Total:</b>					<b>112,945.63</b>

## Park District of La Grange Parks and Openlands Committee Discussion Notes

December 14, 2020

The committee had virtual discussions about care and use of the parks during winter months and time of Covid. People may be more into giving of time and getting outdoors safely.

Commissioner Jacobs noted Exec. Director Bissias would be discussing at the December meeting any changes to his plans/vision for maximizing care and use of the parks during the winter with consideration of maintaining safety, sanitation during this time of Covid.

Committee thoughts/ideas/questions are summarized below:

### 1. Possible novel programming/ events in the parks to bring together community in safe manner

Special events such as a Winterfest, or individual smaller park bonfires with S'mores station (hot cocoa, packs and sticks for purchase?). Could work with LaGrange business on a Saturday evening for park and downtown event; or 1-2x per month in different parks. Could host a monthly fire pit near Rec Center ?

Snowman making, snow animals/ pyramid contest can provide colored water spray for kids; caroling, sing-alongs

Try pop-up dog park during winter (Denning area? Other unused ball field?) Would a local dog business sponsor?

Health walks, runs outdoors for various ages.

Planned or guided walks, could be combined with nature talks The butterfly Garden could be a site for this.

Some sports continue throughout winter months if space provided such as skating, handball, soccer Can we keep nets repaired and some in position?, basketball- will be used when sun is out...

Involving residents in park clean up and planting. Ex. A late winter/early spring volunteer clean up with bags provided. ( could weigh trash, recycling and promote how district and residents diverting from landfill...

A pre spring planting preparation/clean up (e.g. perennial prep, butterfly garden prep, invasive species removal)

### 2. Park care and maintenance during this time of year

Keeping paths clear of snow as needed is essential.

Can walking paths especially crushed gravel be leveled now- dangerous in some areas.

Can holes/cracks be repaired on courts (Elm, Sedgewick, Community Ctr bball courts)?

Grassy fields are clumpy, with need for seeding, can fall overseeding still be done or in early spring?

Submitted by Karel Jacobs

# Section 4



# STAFF REPORTS

**Park District of La Grange  
January 2021  
Board Report**

**Dean Bissias  
Executive Director**

1. Please remember that the board meetings for 2021 are the second Monday of the month except for the following month:  
August 16<sup>th</sup> – third Monday of the month due to Endless Summerfest
2. This month's January board meeting is a regular meeting scheduled for Monday, January 11, 2021 and will be held via Zoom.

**Public Participation Instructions Via Zoom:**

- Dean Bissias is inviting you to a scheduled Zoom meeting
- Topic: PDLG January Regular Board Meeting
- Time: January 11, 2021 07:00 PM Central Time (US and Canada)
- Join Zoom Meeting
- <https://us02web.zoom.us/j/88528438919?pwd=K1BvTWUwMGxPZk1Cb0ZUMnlvb1Brdz09>
- Meeting ID: 885 2843 8919
- Passcode: 942798
- One tap mobile
- +13126266799,,88528438919#,,,,\*942798# US (Chicago)
- +19292056099,,88528438919#,,,,\*942798# US (New York)
- Dial by your location +1-312-626-6799 US (Chicago)
- Meeting ID: 885 2843 8919
- Passcode: 942798
- Find your local number: <https://us02web.zoom.us/j/88528438919?pwd=K1BvTWUwMGxPZk1Cb0ZUMnlvb1Brdz09>
- Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to the start of the meeting.
- Everyone is automatically muted. If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak.
- Approval of Comments for Open Forum
- Question may also be emailed to [deanbissias@pdlg.org](mailto:deanbissias@pdlg.org) by 5:00pm on 1/11/2021 to be read at the meeting.
- Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.
- Everyone is automatically muted. If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating, you would like to speak.
- Approval of Comments for Open Forum
- Questions may also be emailed to [deanbissias@pdlg.org](mailto:deanbissias@pdlg.org) by 4:00pm on 1/11/2021 to be read at the meeting.

3. The board packet is available online again this month with the January packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 1-11-21dfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%201-11-21dfon).
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the regular board meeting minutes of December 14, 2020; financial reports dated December 31, 2020; consolidated vouchers for the month of January dated January 11, 2021; Approval of Parks and Openlands Committee Discussion Notes dated December 14, 2020.
5. We have not included a capital update in this month's board packet. The only change are the expenses related to the land purchase.
6. Under Action 7.1 I am asking the Board to review the Planning Resources agreement for the development of a new PDLG Master Plan. If the agreement is acceptable to the Board then I will proceed on getting the project started.
7. Under Board Business 8.1 I will be updating the Board on the progress of acquiring the Nicor property, along with Jeff Braun, Brad Belcaster and Phil Fornaro. Many meetings have taken place with Nicor, the Village, and with Brad, Phil, Jeff, and I to get to where we are today. We have a tentative closing date of January 31<sup>st</sup> or thereabouts, and I want the Board to know where we are in the process. I have included a few drawings in the board packet under the Board Business section that we will be discussing during the board meeting. The major change is the size of the detention area, which is being dictated by the Village of La Grange and their newest detention requirements.
8. Since the Governor moved us back to Tier 3 status, which could end on January 15<sup>th</sup>, we continue to strongly enforce that everyone must wear a mask while at the recreation center. We continue to follow all the guidelines that are coming out of the Governor's office, as well as the CDC. As challenging as this is, it has been successful so far and is one of the reasons that our facility has been able to remain open.
9. Over the past few weeks I continued to work closely with Attorney Phil Fornaro, Brad Belcaster, and Jeff Braun regarding the land purchase and rezoning with the Village of La Grange.
10. I continue working on finances, attending webinars, holding zoom meetings with other park districts, paying bills, preparing the January board packet, working on the 2021-2022 budget, and checking in with our maintenance staff on the progress in the parks as they prepare for winter. We continue to watch every expenditure and are constantly working on increasing revenue wherever we can.

11. I am currently scheduled to be out of the office on the following dates: January 20<sup>th</sup> and 29<sup>th</sup>. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
12. As always, if you have any questions please email, but most important PLEASE be safe, stay at home whenever possible and let us help stop COVID-19.

RECREATE!!! It helps your mind and body.  
Enjoy Life and Make the Park District of La Grange  
"Your Fun & Fitness Destination"

**Park District of La Grange**  
**January 2021**  
**Board Report**

**Leynette Kuniej**  
**Superintendent of Finance**

1. As of December 31st, tax receipts for the 2019 tax levy are still at 98% of the total amount levied. The balance of tax revenue outstanding is \$47,185.

The first installment of the 2020 tax bills will be due March 1<sup>st</sup>. However, this will be reported as revenue in the next fiscal year.

2. Total cash available on December 31st was \$6,278,100 of which \$5,482,580 is invested in money market funds. The total of the capital reserve which was set aside from the land sale is \$3,145,090.
3. Payroll for the calendar year has been verified and balanced. Quarterly payroll tax returns have filed with the proper agencies. The W2's were printed and issued to employees. The software has been updated for changes to the tax tables and benefit deductions and the first payroll of the new year has been issued.
4. I am in the process of preparing the 1099 reporting forms for all the contractors that worked for the District in 2020.
5. Park District revenue over expenditures for the year as December 31, 2020 is \$761,899. During the balance of the fiscal year, I expect this number to be reduced substantially due to the limited revenue sources available. However, I am still projecting a breakeven or slightly positive net revenue over expenditures for the fiscal year-end.

**Park District of La Grange**  
**January 2021**  
**Board Report**

**Chris Finn**  
**Superintendent of Facilities**

1. The Recreation Center has been slow over the holidays and the restrictions that the state has put on us to limit the amount of things we can do within the Recreation Center. We continue to take one on one gymnasium rentals and we have had them almost every night between 4-8p Monday through Friday and some Saturday mornings. We are hopeful that the mitigations will change and we can go back to allowing room rentals(with limited capacity) and allowing more than just one on one gym rentals. The White Sox Academy is doing more one on one lessons in the Academy so I have been working with them as our hours are different than normal with the current Covid situation we are in.
2. Capital Projects: We did not do any capital projects in December.
3. The Secret Santa Group finished up the 2020 year in mid December; overall things went pretty smooth this year. I will meet with them in January or early February to go through the process and talk logistics from both ends to make any improvements we can for 2021.
4. Spring Sports is right around the corner! I will be starting to meet user groups with Tim in January. I will be meeting with the Soccer Groups & Little League via zoom together; as they all cross over fields. I will be meeting with Babe Ruth separate in the next few weeks as well. During the soccer meeting we will discuss if any turf work will be done in 2021 on any of the fields.
5. Budget season has began; I am currently working on the General & Capitol budget for 2021-20222.
6. I have had the initial meeting with the group that is having the Honor Field at Denning Park in June; I met with them in December at the Park. I will be meeting with them on Monday, January 11 to start talking logistics for the event.
7. I have been in talks with a landscaping company that I have used for other projects to do the brick work and sign

installation at Gordon Park; for the ID signs. Their suggestion was to wait until spring to do this work.

8. I am helping Kevin Miller with the Winter/Spring intern; I will be helping with the scheduling and overseeing the intern in his absence.
9. I will be attending SSPRA meetings via zoom for the month of January. Executive meeting Jan. 7, General meeting Jan. 14, and Facilities meeting Jan. 27.
10. I will be attending the Annual IPRA/IAPD State Conference via Zoom January 28-30th. I am still on the exhibit hall committee for the conference, but with the conference being by Zoom there will not be an actual exhibit hall.

**Park District of La Grange  
January 2021  
Board Report**

**Linda Muth  
Administrative Supervisor**

1. I prepared the front office for winter registration which began on 12/8 for residents and 12/15 for non-residents. Winter registration is typically our slowest of the year with the holidays and was even more so with the pandemic. The YDL basketball program continues to be popular. There are continuous changes to programming related to COVID mitigations, and Kevin has done a great job keeping the front office informed and up-to-date, enabling us to better serve our customers.
2. I worked on a change to the payment section of our online registration system. The implementation of the new I-frame credit card option went live on 12/30 and should make the system more efficient. It eliminates the redirect from WebTrac to CardConnect and provides a better customer experience.
3. The filing period for park district commissioner candidates for the 2021 Consolidated Election was 12/14 through 12/21. I processed petition submissions for four candidates and will provide ballot information to the Cook County Clerk.
4. I am investigating the option of allowing patrons to register online for preschool, which begins in February. In the past, preschool registration has only been offered in-person, but with COVID we hope to offer an alternative. It is a more complicated process because a deposit is paid and installment billing is set up for the patron's account during registration.
5. I continue to update patron recreation center passes as customers come back to use the track. I cannot bulk update family passes since many will not return until the indoor playground and basketball courts are able to reopen.
6. I updated forms and files for the new year.
7. I processed refunds for programs and facilities.
8. I prepared board meeting packets and produced the minutes for the November board meeting.

**Park District of La Grange  
January 2021  
Board Report**

**Andrea Weismantel  
Facility Rental Coordinator**

1. Rental inquiries are starting to come in for the upcoming year. I have a handful of people that are looking for a party room Jan – March. I have their information and once we know of any changes with state mitigations I will be contacting them to confirm their contract. I am hopeful we can get our rentals back in the upcoming weeks.
2. Chris and I worked on getting all payments for user group rentals from 2020. We continue to have one group do court rentals for 1:1 training. They sign up on a weekly basis. With any luck court rentals will be opening back up as well.
3. I have taken on the Social Media and still learning as much as I can. My goal is to increase public awareness of our programs and events and connect with our community. I have reached out to others in different park districts as to effective Social Media practices.
4. There are two special events that I am coordinating in March (Mother/Son Dance and Breakfast with Bunny). I'm exploring alternatives to those with the state mitigations so uncertain. I will have those finalized in the upcoming weeks. Unfortunately, a new event I tried, a virtual 5K/10K run/walk has not had great participation but I may revisit the idea again in the Spring/Summer.
5. The track has seen consistent usage with the wintery weather. There have been a few new memberships for the Recreation Center as well.
6. I have filed away the 2020 rental contracts. I look forward to filling the files back up with new forms!

**Park District of La Grange**  
**January 2021**  
**Board Report**  
**Josh Wiencek**  
**Maintenance Supervisor**

1. Changed water fountain filter in fitness center and showed fitness custodian how to change out water fountain filter.
2. Cleaned out hoses and tanks on kia-vac cleaning system used for deep cleaning of washrooms. Switched out vacuum hose to get better suction on the vacuum that is used to suck up the dirt and water.
3. Burnished floors in gym foyer to removed stained spots; these stains we believe may have come from hand sanitizer.
4. Worked with parks department in the rec center to get several projects done.
  - Painted 108/109
  - Painted 112
  - Repaired and painted wall by banquet room bar.
  - Checked emergency light batteries and will be replacing bad batteries this month.
5. Helped with taking down Christmas decorations and cleaning up those areas.

**Park District of La Grange**  
**January 2021**  
**Board Report**

**Kevin Miller**  
**Superintendent of Recreation**

1. Winter session one of fitness classes began the week of January 11<sup>th</sup>. As of January 5<sup>th</sup>, enrollment is going well. Our class offerings are scheduled to be a variety of hybrid classes (can attend in person or virtually) as well as virtual only options. Due to the uncertainty of when the Tier 3 Mitigation Measures will be lifted, the first week will be 100% virtual with the hopes to return to some form of in-person classes soon.
2. During the holiday break, we offered a Specialty Fitness Winter Break class schedule. It was well received with the participants. We had 34 participants take classes or register to take classes as of January 5<sup>th</sup> for the weeks of December 21<sup>st</sup> and January 4<sup>th</sup>. I am anticipating 6-8 additional registrations for the 2nd half the January 4<sup>th</sup> week.
3. Winter session one athletic classes have been put on hold. The Tier 3 Mitigation Measures are in effect until January 9<sup>th</sup>. Due to the uncertainty of when those measures will be lifted, some contractors have cancelled session one classes, others have pushed back the start dates to later in January and some have opted to go week by week to see when we get the go ahead to return to in-person classes. Currently, Karate classes are being done via Zoom.
4. The Youth Developmental League start date has been pushed back to January 18<sup>th</sup>. We are transitioning the fall season over to the winter season as much as possible by keeping teams intact and schedules the same. New players will be added to teams that had players opt to not return. As of January 5<sup>th</sup>, we have 44 players in 1<sup>st</sup>/2<sup>nd</sup> Grade, 73 in 3<sup>rd</sup>/4<sup>th</sup> Grade and 32 players in 5<sup>th</sup>/6<sup>th</sup> Grade. The 7<sup>th</sup>/8<sup>th</sup> Grade division only has 4 players at this time.
5. The La Grange Lions Travel Basketball teams will continue with 1-on-1 trainings the week of January 11<sup>th</sup> with our coaches through February or until the state gives us permission to return to small group or team practices. The families were in favor of continuing with this plan. All current 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> grade players have been offered a spot on their

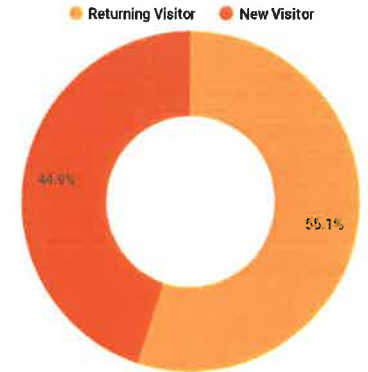
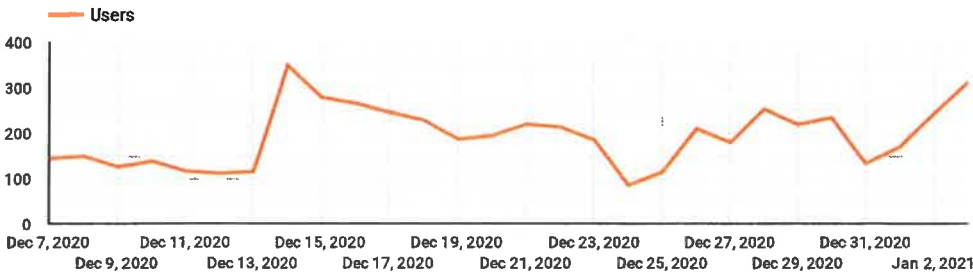
2021/2022 teams to compensate for what has been a lost season. For the 8<sup>th</sup> grade players, we will keep moving forward with trainings and extend their season into the spring and/or summer in order to get them some games, if the state allows them. For many 8<sup>th</sup> graders, this is their last season playing competitive basketball and we felt it was appropriate to provide them the opportunity to play competitive games to end their playing days on a high note.

6. On December 17<sup>th</sup>, Dean, Teresa, Andrea, Commissioner Opyd and I held a marketing meeting on Zoom. We discussed the Google Analytics from the PDLG website, branding and utilizing our social media channels and website in a more cohesive manner. Since this meeting, Teresa and Andrea are developing marketing templates and color schemes that will help with establishing the branding we are looking for.
7. At the end of my board report, you will find a Google Analytics report for the PDLG website. This report will show you, in general, what our patrons and consumers are viewing on our website, how long their visits last, the towns they are searching from, etc.
8. Teresa Chapman and I are currently working on the spring 2021 brochure. This brochure will essentially be a continuation of the winter brochure, along with some new programs and spring special events. This brochure covers the time frame of March 29<sup>th</sup> through June 5<sup>th</sup>. In addition to the brochure, we are beginning preliminary preparations for summer day camps.
9. I am in the process of working on the 2021/2022 fiscal year budget.
10. On January 18<sup>th</sup> we will be welcoming Caitlin Cooper to the Park District. Caitlin is joining us from Texas State University as our Spring Intern. She will spend 10 weeks with us, working 40 hours a week. During her time with the Park District, she will work in each department and learn the day to day operations, be given projects to complete within each department and expand her knowledge of the parks and recreation field. We are excited to welcome Caitlin later this month!

# PDLG Audience Overview

Continent ▾ Region ▾ Channel ▾ Device ▾ Dec 5, 2020 - Jan 3, 2021 ▾

## Your audience at a glance



Users  
**3,278**

New Users  
**2,955**

Number of Sessions per User  
**2.01**

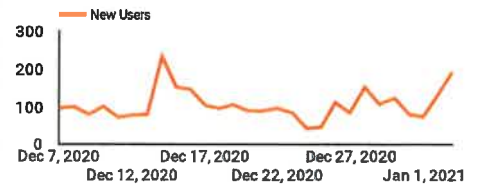
Sessions  
**6,575**

Pageviews  
**12,189**

Pages / Session  
**1.85**

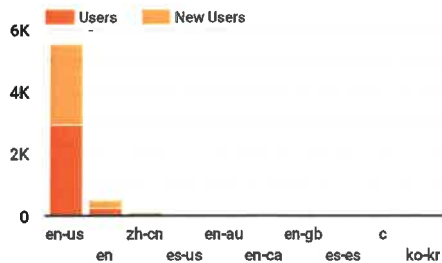
Avg. Session Duration  
**00:01:24**

Bounce Rate  
**65.23%**

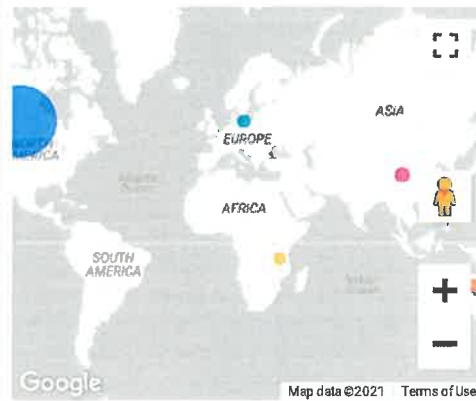


## Let's learn a bit more about your users!

### Pages

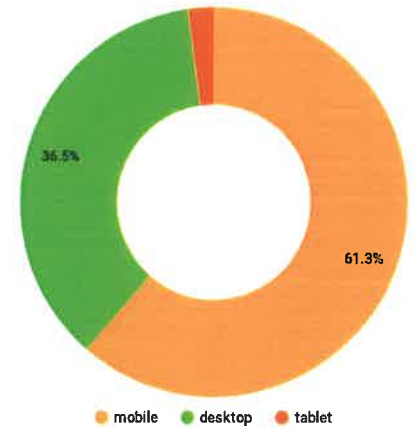


### City Demographics



City	Users	New Users
1. La Grange	1,090	896
2. Chicago	795	622
3. Brookfield	321	260
4. Berwyn	178	149
5. Western Springs	105	86
6. (not set)	91	88
7. Burr Ridge	80	71

### What device are people using?



Device	Users	New Users
1. mobile	2,010	1,889
2. desktop	1,197	1,006
3. tablet	71	60

Page	Users
1. /	2,025
2. /la-grange-fitness/fitness-center-infor...	897
3. /about-us/covid-19-updates	476
4. /la-grange-fitness	292
5. /la-grange-fitness/membership	227
6. /parks-and-facilities/recreation-center	176
7. /our-programs/brochures	160
8. /our-programs	146
9. /home	141
10. /registration	136

**Park District of La Grange  
January 2021  
Board Report**

**Teresa Chapman  
Assistant Superintendent of Recreation**

1. Due to the Tier 3 Resurgence Mitigations still in place and do not have any new information I have changed the winter class session 1 start date to mid-January early February.
2. I have started working on my 2021/2022 budget. I am currently reviewing early childhood and performing arts budgets to ensure I have a good understanding and budget accordingly for this fiscal year.
3. Working alongside Andrea, we are creating flyer templates for staff to use when promoting their programs. This will help with cohesive branding.
4. I have been working on linking the digital brochure with our registration system. This will allow for customers to click on a program they like and register. Our plan is to have this ready by the time registration opens for the Spring brochure in March.
5. On January 5th, the maintenance department and I took down all the holiday decorations.
6. I have started planning the Spring brochure which is more of an extension of the Winter brochure. Some instructors are adding more sessions to current programs while others are adding new classes.
7. During the preschool winter break, preschool staff inspected toys and classroom equipment. They also are rotating new toys into the mix.
8. I am in the process of updating the website calendar with winter programs and events.
9. We currently have 5,199 subscribers on the PDLG FunBytes.

**Park District of La Grange**  
**January 2021**  
**Board Report**  
**Jenny Bechtold**  
**Superintendent of La Grange Fitness**

1. LaGrange Fitness had 57 new members join during the month of December 2020. We currently have 1,655 members through December 31, 2020, compared to 2,621 as of December 31, 2019 (a decrease of 966). We had 147 cancellation requests and 38 members request a hold during December.
2. We extended the Student Special memberships through 12/30/2020 to accommodate students being home longer than expected. We sold a total of 36 Student Special Memberships.
3. We continue to operate under Tier 3 Resurgence Mitigations, however, Governor Pritzker announced on January 6<sup>th</sup> that positivity rates will be evaluated on January 15<sup>th</sup> and if a region has improved COVID metrics, they may be able to move out of Tier 3 Resurgence Mitigations.
4. We transitioned from a phone reservation system to an online reservation system for the members. This new reservation system allows member to make a reservation via our website or an app. It also allows them to cancel or change their reservation time slot. The feedback from members, as well as staff, is very positive.
5. The month of December we had 4,964 visits by fitness members, compared to 10,113 visits for December 2019. The month of November 2020 had 4,397, an increase of 567 visits from the previous month.
6. The personal training department brought in \$2,458 for December. We had 50 personal training sessions during the month of December, compared to 59 sessions during the month of November 2020.
7. I participated in two virtual Fitness Center round tables during the month of December. Park Districts across the area continue to loss members due to the pandemic and have limited new members coming in the doors. We are hoping the new year, as well as the vaccine will help fitness centers and recreation bounce back.
8. I participated in the Safety Committee meeting for PDLG via Zoom on December 8<sup>th</sup>, 2020. I continue to participate in virtual meetings and trainings put on by IPRA, IAPD, Club Industry and more.

**Park District of La Grange**  
**January 2021**  
**Board Report**

**Leanna Hartung**  
**BASE Superintendent**

1. December flew by as we prepared for the New Year. The staff started preparing for 2021 by boxing up and will be bringing all paperwork from 2020 to the Park District to be stored. The normal end of the year cleaning and inventory was started.
2. We have seven new students starting in January. Four at Cossitt and three at Congress Park.
3. BASE registration for the 2021-2022 school year will be contingent on the mitigations and guidelines in place regarding Covid. We usually send out a notice to parents now when registration will be for the next school year. We will see what the state of the Pandemic is in February and decide on a date at that time.
4. Budget time is quickly approaching. Melissa and I have been discussing ideas and working on budget for the next fiscal year. At this time, I am preparing and completing 2 different budgets based on what next year's numbers may be if there are restrictions and guidelines in place.
5. I am still waiting on DCFS to send us our new Exempt License paperwork. We need the new license exempt status letter so we continue to receive funding from Illinois Action For Children. I hope we have it by the end of January.
6. I will be contacting Klye Schumacher soon at SD102 to get his thoughts on how we proceed with offering Summer Camp at their facility this summer. I know many things are still up in the air with the future and programming, however I will need to know if they will house us if the pandemic is over or if I need to seek out space like I did last summer.
7. We will continue to have SFX students attending Ogden BASE each day. Combining the two schools each day works well from a budget standpoint. Once we have more students attending, we will have the SFX students back at SFX.

Happy New Year!!!

**Park District of La Grange**  
**January 2021**  
**Board Report**  
**Claudia Galla**  
**Park Foreman**

1. Driveway and path markers have been installed throughout the district for snow removal. There has been minimal snowfall in the past month where we had to salt and remove snow from walkways, around buildings and parking lots.
2. Holiday trees and decorations have been removed at the rec center. Holiday trees, poles and electrical equipment has been removed from Wailoa Park.
3. A fallen tree at Stone Park was cut up and removed.
4. The green metal trash cans throughout the parks have been painted. The plastic tops were brought into our shop and painted black.
5. Community center chairs were washed and repaired where needed.
6. Completed rec center projects:
  - rooms 108, 109 and 112 have been painted.
  - Room 108 door was repaired to close properly.
  - In the bar area, damaged wall was repaired and broken light fixture was replaced.
  - Door stops throughout the building were repaired where possible. Three were replaced.
  - Plastic corner guards were installed to protect walls around room entrances.
  - Refrigerators in 105, 106, 108, 109 and the upstairs kitchen were washed and sanitized.
  - Broken clock in gym was replaced.
  - The basketball back boards were washed.
  - Emergency lights throughout district buildings were cleaned and tested. Bulbs and batteries were replaced where needed.
  - Burned out bulbs in the social and lobby areas were replaced.
7. Our application for the 2020 Urban and Community Forestry Grant has been selected to receive funding. We will receive a formal letter and official awardee packet sometime in January. We will be working with Great Lakes Urban Forestry Management to help us establish a tree inventory database.

Routine duties for the month include:

- \*Process vouchers.
- \*Trash & recycling collection in all parks, once a week.
- \*Clean the interior of our satellite buildings, daily.
- \*Completed inspections for January will include:  
playgrounds, and buildings.

# Section 5



# ATTORNEY REPORT

# Section 6



# TREASURER REPORT

# Section 7



## **ACTION ITEMS**

**Agreement for Professional Services  
Between Planning Resources Inc.  
and  
Park District of La Grange Park**

January 7, 2021

This AGREEMENT made and entered into this \_\_\_\_\_ day of January 2021, by and between **PLANNING RESOURCES INC.**, 913 PARKVIEW BLVD., LOMBARD, ILLINOIS 60148 (hereinafter referred to as the "CONSULTANT"), and **Park District of La Grange**, 536 East Avenue, La Grange, Illinois 60525 (hereinafter referred to as the "CLIENT"),

WITNESSETH THAT:

WHEREAS, the CLIENT desires to engage the services of the CONSULTANT to furnish technical and professional assistance providing COMPREHENSIVE OPEN SPACE MASTER PLANNING SERVICES to the **Park District of La Grange, La Grange, Illinois** (hereinafter referred to as the "PROJECT"), and the CONSULTANT has signified their willingness to furnish technical and professional services to the CLIENT.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

**A. SCOPE OF CONSULTANT'S SERVICES:**

The CONSULTANT agrees to perform in a good and professional manner those services described in Attachment A - Scope of Services, and Attachment B - 10-Year Comprehensive Master Plan Questions, a copy of which is attached thereto and incorporated in this AGREEMENT.

**B. SERVICES TO BE PROVIDED BY THE CLIENT:**

The CLIENT shall provide one hard or digital copy of applicable Village and Park District Ordinances, plans and policies. In the event that any information, data, reports, records and maps are existing and available to CLIENT and are useful for carrying out the work on this PROJECT, as determined by the sole discretion of the CLIENT, this information shall be promptly furnished to the CONSULTANT. Examples could include base maps, utility atlases, aerial photography, boundary surveys, etc.

If, by reason of any fault of CLIENT, materials, or services to be provided by the CLIENT are not made available to the CONSULTANT in a timely manner, the CONSULTANT may, at its option, notify CLIENT in writing, and stop work on the PROJECT until such materials or services are provided.

**C. CHANGES:**

The CLIENT may from time to time, require or request changes in the scope of services of the CONSULTANT to be performed hereunder. Such changes, including any appropriate increase or decrease in the amount of compensation, which are mutually agreed upon by and between the CLIENT and the CONSULTANT, shall be incorporated in written amendments to this AGREEMENT.

**D. CONSULTANT'S COMPENSATION:**

The CONSULTANT shall be compensated for services rendered under the terms of Section E of this AGREEMENT, Attachment A - Scope of Services, and Attachment B - 10-Year Comprehensive Master Plan Questions, not to exceed the following:

**ATTACHMENT A - BASE SERVICES:**

Professional Fee	\$60,900.00
Direct Expenses (Included in Professional Fee)	0.00
<b>Total Base Professional Fee &amp; Direct Expenses</b>	<b>\$60,900.00</b>

**ATTACHMENT A - OPTIONAL SERVICES:**

<del>Household Survey Cost:</del>	<del>\$10,800.00</del>
Youth Survey Costs: (Not Included)	\$2,600.00
"Public Input" Virtual Town Hall (Not Included)	\$6,500.00

**ATTACHMENT B - OPTIONAL SERVICES:**

Household Survey Cost: (Adjusted)	\$8,500.00
5% Loyalty Fee Incentive	See Below TBD

**PROFESSIONAL SERVICES SUMMARY**

Base Professional Fee	\$60,900.00
Adjusted Household Survey Cost	\$8,500.00
Subtotal Professional Fee and Household Survey Cost	\$69,400.00
5% Loyalty Fee Incentive	<u>(\$3,470.00)</u>
<b>Net Professional Fee and Household Survey Cost</b>	<b>\$65,930.00</b>

**Fee Proposal/Professional Services Summary** is reflective of the scope of work identified in Attachment A and Attachment B. The total authorization necessary for this project is \$65,930.00.

Should Optional Services be considered, these services shall be considered "*in addition*" to the Total Labor and Anticipated Direct costs including the 5% Loyalty Fee Incentive shown above. No Loyalty Fee Incentive will be applied to Optional Services selected.

Following the Park District's authorization, the cost of printing and binding of all Draft

Documents and Final versions of the report will be billed as an "additional direct expense" to the Park District.

**E. METHOD OF PAYMENT:**

The CONSULTANT shall submit invoices to the CLIENT not more often than once per month during the course of the work, for partial payment on account, for work completed to date. Such invoices shall represent the value of the partially completed work and shall be accompanied by a one to two-page progress report documenting the work accomplished at the end of the billing period. Invoices shall be due and payable within thirty (30) days of receipt by the CLIENT.

**F. TIME OF PERFORMANCE:**

The services of the CONSULTANT will begin upon execution of this AGREEMENT by both parties. Absent causes beyond the control of the CONSULTANT, the CONSULTANT shall complete the work covered by this AGREEMENT within six (6) months from the date of notice-to-proceed. This AGREEMENT shall expire two (2) months after the scheduled completion date specified herein, unless the time is extended by mutual agreement of the CLIENT and CONSULTANT, as evidenced by an amendment to this AGREEMENT.

**G. HOLD HARMLESS:**

Client and Consultant each agree to indemnify and hold the other harmless, and their respective officers, employees, agents, and representatives from and against liability for all claims, losses, damages, and expenses, including reasonable attorney's fees, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of the Client and Consultant, they shall be borne by each party in proportion to its negligence.

**H. TERMINATION:**

This AGREEMENT may be terminated by either party upon seven (7) days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.

This AGREEMENT may be terminated by the CLIENT upon at least seven (7) days' written notice to the CONSULTANT in the event that the PROJECT is abandoned by the CLIENT.

In such event, all finished and unfinished documents and work papers prepared by the CONSULTANT under the AGREEMENT shall become the property of the CLIENT and the CONSULTANT shall receive the compensation to which it is entitled based upon hours of work performed and expenses incurred in accordance with Sections D and E.

**I. NONDISCRIMINATION:**

The CONSULTANT agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap unrelated to the duties of a position, of applicants for employment, promotion, demotion or transfer, recruitment, layoff or termination, compensation, selection for training, or participation in recreational and educational activities. This contract is subject to and governed by the rules and regulations of the Illinois Fair Employment Practices Act.

**J. CONTRACT DOCUMENTS:**

The contract documents that constitute the entire AGREEMENT between the CLIENT and the CONSULTANT shall include the following component parts, all of which are attached hereto and shall be deemed to be a part hereof just as though set forth in full in this AGREEMENT.

Attachment A – Scope of Services/Work Program

Attachment B – 10 -Year Comprehensive Master Plan Questions

**K. EXCUSABLE DELAYS:**

The CONSULTANT shall not be in default by reason of any failure in performance of this AGREEMENT in accordance with its terms (including any failure by the CONSULTANT to make progress in the prosecution of the work hereunder which endangers such performance) if such failure arises out of causes beyond the control and without the fault or negligence of the CONSULTANT. Such causes may include, but are not restricted or limited to, acts of God or of the public enemy, acts of government in either the sovereign or contractual capacity, fires or floods, but in every case, if the failure to perform is beyond the control and without the fault or negligence of the CONSULTANT, the CONSULTANT shall not be deemed to be in default.

**L. EXTRA WORK:**

No extra work will be undertaken without written authorization. If requested and authorized in writing by the CLIENT, the CONSULTANT will be available to furnish, or obtain from others, extra work of the following types:

1. Extra work due to changes in the general scope of the study including, but not limited to, changes in size, complexity or character of the work items.
2. Additional or extended services due to: (a) the prolongation of the AGREEMENT time through no fault of the CONSULTANT, (b) the acceleration of the work schedule involving services beyond normal working hours, or (c) non-delivery of any materials, data or other information to be furnished by the CLIENT or others not within the control of the CONSULTANT.
3. Other additional services requested and authorized by the CLIENT that are not otherwise provided for under this AGREEMENT.
4. Attendance at additional meetings beyond those made part of this AGREEMENT and described in Attachment A, and Attachment B.

The costs and schedule for completing extra work authorized by the CLIENT shall be subject to negotiation between the CLIENT and the CONSULTANT in accordance with the provision of Paragraph C (Changes) and Paragraph E (Method of Payment) of this AGREEMENT.

**M. VALIDATION OF AGREEMENT:**

The terms of this AGREEMENT will become valid upon execution by both parties:

IN WITNESS WHEREOF, the CLIENT and the CONSULTANT have executed this AGREEMENT on the date and year first above written.

CONSULTANT:

**PLANNING RESOURCES INC.**



By: \_\_\_\_\_  
Darrell E. Garrison

Title: Principal/Dir. Of Landscape Arch.

Date: January 6, 2021

CLIENT:

**PARK DISTRICT OF LA GRANGE**

By: \_\_\_\_\_  
Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**PLANNING  
RESOURCES INC.**

913 Parkview Boulevard  
Lombard, Illinois 60148

Web: [www.planres.com](http://www.planres.com)  
P: 630.668.3788  
F: 630.668.4125

## ATTACHMENT A

### Consultant Services:

#### **Consultant Representative:**

Darrell E. Garrison, ASLA PLA, CPSI  
**Planning Resources Inc.**  
913 Parkview Blvd.  
Lombard, Illinois 60148  
630.668.3788 Office  
630.546.8218 Cell  
[dgarrison@planres.com](mailto:dgarrison@planres.com)

#### **Client Representative:**

Dean Bissias, APRP, Executive Director  
**Park District of La Grange**  
536 East Avenue  
La Grange, Illinois 60525  
708.352.1762 office  
[deanbissias@pdlg.org](mailto:deanbissias@pdlg.org)

### Project Description/Understanding

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#### **PROPOSED SCOPE OF SERVICES**

The Planning Resources Inc. (PRI) Team proposes elements of the following Scope of Services for the Park District of La Grange's Comprehensive Master Plan. Upon selection, the Team would work closely with Park Staff to refine the scope as necessary to meet specific District needs.

#### **Recurring Meeting Participation**

During the planning process, the PRI Team will attend meetings and make a brief PowerPoint presentation regarding the project's status. The meetings will be scheduled at key decision-making points to ensure that the Park District of La Grange fully understands and approves the work underway before the PRI Team proceeds to the next task.

#### **EVALUATE PHASE**

##### **Task 1: Planning Foundation**

- a. *Master Plan Steering Committee* – The PDLG will appoint a Master Plan Steering Committee to work with the Consultants throughout the master planning process. The Consultants will meet with the Committee regularly (either in person or virtually) providing updates of findings. The Committee will assist in establishing the future vision, goals and objectives, and priorities throughout the planning process.
- b. *Branding the Plan* - Work with the PDLG staff to create a unique name and image for the Plan. Branding aims to establish a significant and differentiated presence that resonates with the community to attract, engage, and retain residents throughout the planning process.
- c. *Community Profile/Demographic Analysis* - Review the composition and demographics of the community and assess demographic trends over time. The Planning Team will utilize census data and other public domain sources to review and analyze changes in population/demographics over time.
- d. *Review of Previous Studies* - Review previous planning studies provided by the PDLG that potentially impact the District's delivery of parks, recreation and leisure services. These studies could include but not be limited to the Village of La Grange's 2020 Plan, previous Park District

Master Plans, annual reports, PDLG Park Board's Strategic Plan, program guides, newsletters, policies, brochures, School District plans, and other planning studies.

- e. *Review of intergovernmental, schools, and other organizational agreements* - Review existing working relationships and use agreements with neighboring agencies such as the City of Countryside, La Grange School District #102, St. Francis (BASE), Chicago White Sox, and SEASPAR Special Recreation Association to provide recommendations.
- f. *Review Progress on the PDLG District Master Plan Update – 2018 Status of Goals and Accomplishments* – Review the recommendations of the 2018 Plan and identify the status of the recommendations, including the 2020 staff working draft updated capital asset replacement plan items.
- g. *Report and Presentation* – Prepare and present a cursory report summarizing the Planning Foundation Phase to the Master Plan Steering Committee.

## **Task 2: Existing Parks, Facilities, and Programs Analysis**

- a. *Site Inventory and Assessment* – Conduct a field inventory of the thirteen (13) existing parks, playgrounds, and public open spaces to gain an understanding of their opportunities, constraints, and physical context, including parks and facilities operated by others i.e., Schools, Forest Preserve District of Cook County, etc. A detailed Qualitative Assessment form will be completed for each PDLG owned park and facility. The inventory will include an assessment of existing conditions, such as:
  - Size, and classification of each property.
  - Cursory ADA accessibility review, , including entrances and slopes.
  - Site access and circulation.
  - Safety concerns.
  - General age and condition of equipment and facilities.
  - Grading and drainage issues.
  - Site amenities and park features.

Provide recommendations and phasing for additions, renovations, redevelopments, replacements, decommissioning, maintenance and improvements of existing and proposed parks, playgrounds, shelters, sports courts, paving, parking lots, trails, etc. based on research, visual inventory, and documented needs.

- b. *Capital Replacement Plan Update* – Review and utilize the 2020 staff updated working draft capital replacement plan and update as may be required.
- c. *Recreation Programs Assessment* - Use public input, staff input and the PRI Team's observations to perform a review of current in-house program and service offerings, including programs offered through partnership agreements and affiliates. Additionally, the PRI Team will review program levels of usage, attendance, and customer satisfaction levels. The Needs Assessment Survey assists in identifying existing satisfaction levels. The Stakeholder Groups identified during the Engage Phase Task 1: Community Visioning and Needs Assessment is part of this analysis to identify the core program offerings, competition for program users, customer satisfaction, service gaps, community needs, trends, fee analysis, and the potential for market growth using a SWOT analysis strategy.

- d. *Program Provider Analysis* – The analysis includes identification of external providers of community and recreation services and recommendations for minimizing duplication of services while identifying possibilities for partnerships.
- e. *System-Wide Park and Recreation Facilities* - Prepare a map using GIS software utilizing available public domain GIS data to illustrate PDLG-owned parks and recreation facilities as well as those of other providers in the area.
- f. *Service Gap Analysis* – Prepare an analysis of the current service gaps by mapping the locations of current parks by park-type categories using walking and drive time catchment areas. Individual service area maps will be prepared for picnic shelters, playgrounds, soccer fields, aquatic facilities, baseball/softball diamonds, and recreation centers, to identify the distribution of the specific facilities throughout the community. A Composite Service Areas Map will be prepared which identifies the overall service delivery throughout the District.
- g. *Report and Presentation* - Prepare a cursory report summarizing this phase and make an in-person or virtual presentation of the findings to the Master Plan Steering Committee.

## ENGAGE PHASE

### Task 1: Community Visioning and Needs Assessment

The Coronavirus (COVID-19) outbreak and the Safer at Home Orders (Emergency, State, and Federal) ban large meetings and gatherings at public meeting locations. Therefore, PRI in lieu of these “in person” meetings, PRI proposes broadcasting these meetings electronically (live) in accordance with local Executive Orders instead of a public meeting. The meeting would be broadcast and made available via a link on the PDLG website or Facebook platform. . The virtual meetings will be scheduled and determined on a meeting-by-meeting basis and as agreed to by the Park District. Possible meetings include:

- a. *“Meet the Planners”* – In conjunction with PDLG, conduct a “Meet the Planners” event (an informal listening session). “Meet the Planners”, in which participants interact with the Staff and the Consultants, use dynamic engagement techniques and tools to vote on their priorities for various improvements, and become informed about the project and its process. This meeting may be scheduled either virtually or at a local coffee shop or Public Library. Listening sessions are effective in getting people involved in the process. The “Meet the Planners” Session could be over coffee in the morning, the afternoon, or the evening.
- b. *Initial Public Workshop* - Conduct a more traditional public workshop at a convenient location (while practicing appropriate public social distancing practices) to identify the public perception of park facilities and programming needs. The purpose of this public workshop is to solicit input from the citizens and users regarding their concerns and opinions about existing facilities and programs, and their desires for future facilities and programs. The workshops will be as interactive as possible involving participants in a variety of methods.
- c. *Staff Input* - Conduct in-person or virtual meetings and interviews with PDLG staff members regarding their perceptions of the public's needs and concerns, and the

potential for improved services, facilities, programs, and public access. Identify the strengths, weaknesses, service needs and impediments (SWOT) to current operations.

- d. *Stakeholder Groups* - Conduct up to eight virtual stakeholder group meetings and round table discussions with various special interest and user groups. The PDLG will provide invitations for these meetings. Anticipated groups may include program users, parents of children in programs, partner agencies, organized athletic league officials, the Park Board, cultural arts organizations, School Board, senior citizens, YMCA, and other organizations to be identified between the Consultant, Steering Committee, and PDLG staff. Questions will be prepared in advance to be reviewed and approved by the Steering Committee.
- e. *School Student Workshops* – To involve the younger population, we could conduct workshops in the schools to receive ideas and gain the youth and young adult’s perspective from groups of fifth and sixth graders and high school students. The PDLG staff will assist in establishing these meetings.
- f. *Technology: “Open Access” Web Based Survey* – the goal of this survey is to engage as many residents as possible. The household survey would be made available to everyone in the community with internet access. The survey will utilize PRI’s subscription to Survey Monkey and would be hosted on the PDLG’s website. Questions will be reviewed and approved by the Steering Committee. Promotion and advertisement of the “Open Access” Web Based Survey would be the responsibility of The PDLG staff through email blasts, newsletter announcements, placement on their web page, setting up a computer terminal in at PDLG Administration Center for use by patrons, and other methods. The goal would be to collect as many responses as possible, with a target goal of 400 responses.
- g. *Technology: Social Media Campaign* - Keeping the public engaged throughout the process is important to gain community buy-in for the Plan, Plan Recommendations, and ultimately the implementation costs. One tool available is to utilize the PDLG website to provide an efficient and economical way to share information. Additionally, the PRI Team will work with staff to identify other web-based portals that reach out to the Park District community, such as their Facebook, or online newspapers. These tools can be highly effective; however, they can drain valuable resources if not focused. .
- h. *Needs Analysis* - The current and projected needs of the community for open space and recreation facilities will be evaluated. The degree to which existing parks and open spaces meet that target will be assessed. This analysis encompasses several factors, including:
  - 1). National Standards: Comparing existing community resources with accepted national standards. Using established guidelines, summarizing the various types of parks and recommended minimum/maximum standard sizes and quantities of each type of park; and comparing them against the existing acreage and facilities.
  - 2) Benchmarking: A comparative analysis to other organizations, neighboring park departments and park districts including: Community Park District of La Grange Park,

Western Springs Park District, Hodgkins Park District, Brookfield Park District, La Grange Library, Private Health Clubs – LA Fitness, Orange Theory, etc.

- 3) Americans with Disabilities Act: Existing parks and recreation facilities will be reviewed for accessibility to determine whether reasonable opportunities exist to promote access and participate in and benefit from programs. Recommendations for compliance and improvements will be made.
  - i. *Needs Analysis Report* - Prepare a cursory summary of the Needs Analysis for review by the Master Plan Steering Committee.
  - j. *Needs Assessment Presentation (Public Workshop)* – Conduct an in-person public workshop presentation of the preliminary findings of the Needs Assessment effort. If Covid-19 restrictions limit public meetings, the PRI Team will coordinate a virtual public meeting in lieu of the in-person meeting. The purpose of this meeting will be to inform the public of preliminary findings prior to the development of specific recommendations.

## ASSESSMENT PHASE

### Task 1: Capital Asset Replacement Plan

- a. *“C.A.R.P Plan”* – The Capital Asset Replacement Plan (CARP) the Consultants will review, assess, and recommend updates to the PDLG staff’s CARP draft working document. We will utilize the PDLG staff’s draft 2020 plan to provide a timeline and projected cost to maintain the Park District of La Grange’s existing assets. The CARP is intended to identify the financial resources to “maintain the status quo” of the existing physical improvements.
- b. *Report and Presentation* - Prepare a cursory summary report of this phase and make either an in-person or virtual presentation of the findings to the Steering Committee.

## ENVISION PHASE

### Task 1: Vision, Goals, Objectives –

Working with the Master Plan Steering Committee, PDLG staff and Board, the Consultant will:

- a. Use the previous findings to identify the following:
  - 1) Update the mission statement for PDLG if necessary.
  - 2) Identify the Future Vision for Parks and Recreation in La Grange.
  - 3) Identify Proposed Level of Service Standards for park land and specific recreation facilities.
  - 4) Identify Short Term Goals and Objectives for capital improvements
  - 5) Identify Long Term Goals and Objectives for capital improvements
- b. *Report and Presentation* - Prepare a cursory summary report of this phase and make either an in-person or virtual presentation of the findings to the Steering Committee.

## PLANNING PHASE

### Task 1: Physical Planning, Program, and Services Recommendations

The PRI Team will:

- a. *Opportunities* - Identify and evaluate options for expanding the District's existing parks and open space system meet the needs of the community. Possible options to be explored may include:
  - 1) Vacant/undeveloped land – potential benefits and approximate costs of acquisition
  - 2) Potential to expand/renovate existing parks – opportunities to upgrade or reprogram/repurpose existing parks and properties with new uses that may be more relevant to current and future needs.
  - 3) Utility Corridors – Opportunities to utilize existing rail or utility corridors for development as trails, bikeways, and greenways, for recreation benefit and as connections between other parks and open space resources.
- b. *Individual Park Recommendations and Costs*– Identify needed improvements at each park or recreation facility. Prepare an opinion of probable construction costs based on 2021 dollars for each capital improvement recommended in the plan.
- c. *Partnership Opportunities* – Examine potential or expanded partnership opportunities with local schools, other park and recreation providers, and local businesses.
- d. *Capital Improvement and Land Acquisition Priorities* – Work with PDLG staff and the Steering Committee to prioritize, by selected facility type, the capital improvements, and acquisitions. This process will identify the short range (0-2 years), mid-range (3-5 years) and long-range (6-10 years) recommendations. Proposed land acquisition, if any, will also be prioritized.
- e. *Report Development*– Prepare a cursory summary report of this phase.
- f. *Presentations* - Make either an in-person or virtual presentation of the findings to the Steering Committee and Park Board.

### Task 2: Action Plan

- a. *Phased Implementation Plan* - Prioritized list of projects and actions, broken into short range (0-2 years), mid-range (3-5 years) and long range (6-10 years) action steps depending on cost, complexity, readiness for implementation, and other relevant factors.
- b. *Funding Recommendations* – Identify potential sources for capital funding to make improvements, including potential grant programs, and other strategies.
- c. *Draft Master Plan* - Prepare a Draft Master Plan and Draft Action Plan for review by the PDLG staff and Steering Committee and Park Board.
- d. *Action Plan Presentation* - Make a presentation of the Draft Action Plan and Final Needs Assessment recommendations to the Steering Committee, Park Board, and other groups as identified.

- e. *Final Master Plan* - Following the reviews of each of the separate reports, prepare a Final Master Plan report that includes the components of the planning process.
- f. *Final Presentations* - Make formal presentations of the Final Master Plan report findings to the Steering Committee, Staff, and Park Board of Commissioners.
- g. *Executive Summary* - Prepare an Executive Summary that summarizes the findings, recommendations, and actions.

### OPTIONAL SERVICES

**Household Needs Assessment Survey (Controlled Access -Readex)** – The input from the workshops, stakeholder groups and staff will be utilized to develop a statistically-valid mail with a minimum of 300 responses from planning areas within the Park District of La Grange’s jurisdictional boundary. Surveys will be mailed to at least 2,000 households. The base survey included in this proposal is a 4-page 8.5" x 11.0" survey booklet. The responses will be geocoded to allow analysis by geographic area. Cross tables will be generated to analyze specific items such as priorities of families with children, households with seniors, etc. The survey would be used to identify:

- 1) Current satisfaction levels with programs and facilities
- 2) Participation and satisfaction with current programs
- 3) Parks currently used
- 4) Park user’s area of residence
- 5) Needs for various outdoor and indoor facilities
- 6) Identification of the primary functions that should be performed by PDLG staff regarding parks sites, open space, trail linkages, horticulture, arts, and programs (events).
- 7) Respondent demographic characteristics, such as age, gender, education, length of residence within the Park District.

**Youth Survey (Controlled Access)** – Design and facilitation of a survey of youth, likely to be facilitated via the web and distributed through local schools, the Recreation Center and youth programs. (target 250 students)

### “Public Input” Virtual Town Hall

Social media has shifted the way that we communicate. The **“Public Input”** tool allows us to efficiently engage with District residents and beyond – creating a buzz for the project. The simple virtual platform generates opportunities for a broader audience and is a cost-effective way to disseminate information about the project. This tool will allow the planning team to engage residents in discussion, invite members of the community to comment on interim deliverables (i.e., draft concepts, opportunities, plan maps, etc.), showcase project-related activities, and solicit feedback from the convenience of their home, business, or gathering spot. This **Public Input** tool creates the opportunity for effective community participation, leading to measurable results and invaluable insights for community leaders

and the elected officials. Available in many languages, every member of the community can participate in this forum.

## CONCLUSION

The above-described process is conceptual and will be customized to suit the direction of the Park District of La Grange. The Plan, as well as the planning process used to update the plan, must accurately reflect the common aspiration and direction of the residents of the Park District in order to develop a document that will be embraced by the community.

## CONSULTANT AVAILABILITY

The PRI Team is available to meet with the Park District of La Grange on short notice to discuss our qualifications, project experience, and how the PRI Team can provide planning services to address the needs of the District. Additionally, the PRI Team is available to discuss how the planning process described above can be refined to align with the District's planning expectations and needs. It is our goal to ensure that a final product is developed that it is a true representation and reflection of the community the District serves.

The PRI Team has carefully reviewed all aspects of the RFP for this project and is available to adhere to all Scope of Service Deliverable requirements of the RFP to provide the Comprehensive Plan in the timeframe prescribed in the RFP.

## OUR PROMISE TO YOU:

To continue supporting the Park District of La Grange's goals and provide a successful implementation strategy for the Plan, **two consecutive years** after the adoption of the final plan, the PRI team will provide a follow-up. As part of this follow-up, we will meet with District staff, to discuss the progress made on the Action Plan over the year. We will request and review any plans or data provided by staff and provide a written "white paper" report as an amendment or supplement for potential modifications to the Action Plan to address issues or capitalize on current opportunities.

The team will present the findings of the "white paper" to the staff and Park Board of Commissioners

The Planning Resources team looks forward to discussing this exciting Comprehensive Master Plan with you. Our promise is to provide you with a vision that makes the residents of the Park District of La Grange proud.

## COMPENSATION

The RFQ does not specify that the Park District of La Grange would make staff and other resources available as necessary for the consultant team selected to create the Comprehensive Plan, but for purposes of responding to this RFQ, The Team assumes that the District will make all of their resources available to the Team. Based on that assumption, as well as the conceptual planning process described in a previous section of this document,

If selected to complete this RFQ, The PRI Team understands that the Park District of La Grange and the PRI Team will meet to refine the proposed planning process in terms of sequencing, tasks, task

details, and the number of hours per task, and the total amount of hours to be completed by the PRI Team per task. Understanding this process will occur, the PRI Team would propose a professional services fee budget not to exceed **\$66,900.00 (Sixty-six thousand, nine hundred dollars)** inclusive of all overhead and expenses as outlined below:

The above total cost is comprised of the following components:

#### CONSOLIDATED FEES WORKSHEET

• Evaluate Phase	\$4,550.00
• Engage Phase	\$8,850.00
• Assessment Phase	\$4,500.00
• Envision Phase	\$6,500.00
• Planning Phase	\$8,750.00
Estimated Reimbursable Expenses	<u>\$2,500.00</u>
Sub-Total Proposed Professional Fees	\$ 35,650.00

#### SUBCONSULTANT FEES

• Executive Decisions Consulting	\$ 12,250.00
• TRIA Architects	<u>\$ 19,000.00</u>
Subtotal Subconsultant Fees	\$ 31,250.00
Total Professional Fees and Subconsultant Fees	\$66,900.00

#### OPTIONAL COSTS

Engage:

• Household Survey (Readex)	\$10,800.00
• Youth Survey	<u>\$2,600.00</u>
<b>Survey Engagement Subtotal</b>	<b>\$13,400.00</b>

#### OPTIONAL COSTS

• "Public Input" Virtual Town Hall	<u>\$6,500.00</u>
<b>Public Input Virtual Town Hall</b>	<b>\$6,500.00</b>

**SUMMARY**

The detailed Request for Proposal will generate a wide range of approaches to expand the project scope to provide additional information to the Park District of La Grange.

Our project team also stands ready to further refine and focus our approach in further discussions with District staff to identify areas where the scope may be narrowed to reduce the overall project fee. We look forward to reviewing our capabilities and discussing the project scope further with the Park District of La Grange.

**ASSUMPTIONS:**

- Focus group meetings conducted over a 2-consecutive-day period
- CD with digital copy of final report
- Draft submittals and review documents are black & white
- Data for base map preparation and GIS analysis is available from the Park District of La Grange, the Village of LaGrange, and Cook County's GIS Consortium at no cost to the Consultant Team.



**PLANNING  
RESOURCES INC.**

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**ATTACHMENT B**

**Consultant Services:**

**Consultant Representative:**

Darrell E. Garrison, ASLA PLA, CPSI  
**Planning Resources Inc.**  
913 Parkview Blvd.  
Lombard, Illinois 60148  
630.668.3788 office  
630.546.8218 Cell  
[dgarrison@planres.com](mailto:dgarrison@planres.com)

**Client Representative:**

Dean Bissias, APRP, Executive Director  
**Park District of La Grange**  
536 East Avenue  
La Grange, Illinois 60525  
708.352.1762 office  
[deanbissias@pdlg.org](mailto:deanbissias@pdlg.org)

**10-YEAR COMPREHENSIVE MASTER PLAN QUESTIONS**

**November 5, 2020**

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Dear Dean,

Planning Resources Inc., Executive Decisions, Tria Architecture, and Readex Research have joined this effort to bring our Team's best response based on each of our capabilities that bear on this assignment.

Attached you will find PRI's response to questions 1-6 of your memo dated October 19, 2020. See responses below:

1. Please explain the survey methods you propose that are included at no additional cost with your proposal. Include whether this is a mailed survey, online survey, phone survey, or other method AND the total number of households that will be contacted for each method. Explain how many other meetings and/or surveys (virtual or otherwise) are included at no additional cost and with whom (for example schools, user groups, non-resident audiences, etc.) Identify relevant sources for surveying and public entities that would be considered for use to collect data e.g., village hall, schools, etc. Please clarify the additional cost and method for conducting a statistically significant random survey and identify the number of households that would be included, and the response number needed to be valid. Lastly, do you do this work in-house or do you use a contracted person?

**PRI Team's Response:**

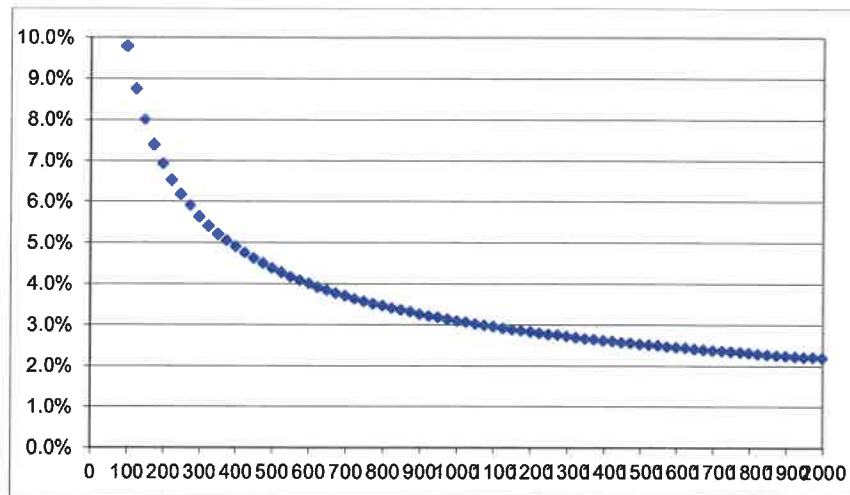
The survey method proposed and included as an "Optional Costs", is a statistically valid mail survey where households are randomly selected from a database of addresses within the Park District of La Grange (PDLG) corporate limits. PRI would reach out to the Cook County Election Commission to obtain the addresses of homes within the PDLG corporate limits. Each household within the park district would have an equal probability of receiving a survey by mail. The sample selected is a random sample of households. Distributing the questionnaires by mail will reach the most participants. Not everyone has an email to receive an email only invitation to take an online survey. Other means of distributing the survey will violate the statistical validity of the random sample by mail.

PLANNERS  
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LANDSCAPE  
ARCHITECTS

### **Household Needs Assessment Survey**

- Data collection would be done via a print/mail survey; pricing is provided for two scenarios:
  - Contact 2,000 to collect 400 responses (results will have a Mean Square Error (MSE) of  $\pm 5\%$  at the 95% confidence level)
  - Contact 3,000 to collect 600 responses (results will have a Mean Square Error (MSE) of  $\pm 4\%$  at the 95% confidence level)
- The questionnaire will be reproduced as four 8½ x 11-inch pages, printed in black and white.
- **Survey Kit mailing**
  - Cover letter, content drafted by the PRI team and reviewed and approved by the PDLG prior to printing and mailing the survey kit.
  - Four-page questionnaire.
  - Business Reply Envelope addressed to Readex (standard Readex Business Reply Envelope (BRE) planned, no special printing anticipated).
  - Sent in outbound #10 envelope (Readex will print/produce outbound envelopes, customer provides artwork).
  - There is no provision for including any sort of incentive.
- **Reminder Postcard**
  - Sent to all sample members 7-10 days after survey kits; printed in black and white.

*The chart below shows the maximum sampling error rate by the ending sample size. The final sample size of 600 is a great sample size that captures the population within plus or minus 4%. The sample size is large enough to conduct a wealth of analysis on the questions in the survey. The sample size is also very efficient in that it is very cost effective. Spending more money to increase the sample size is typically not a good tradeoff.*



The Optional Fee to provide this Statistically Valid Household Survey has been identified in our submittal as \$10,800.00. In reaction to the COVID-19 pandemic, PRI built flexibility and optionality into its budget. Therefore, should the park district consider this survey option as a part of the base Scope of Work (SOW), the PRI team will perform this task as identified above for fee of \$8,500.00 increasing our total base compensation from \$60,900.00 to \$69,400.00 before the 5% Loyalty Fee Incentive discount.

Included within our base compensation, we will offer the residents of La Grange the opportunity to participate in an "Open Access" Web Based Survey. This web-based survey would be made available to everyone in the community. A shorter web-based survey will be conducted which asks similar questions to the Household Needs Assessment Survey. Whereas the statistically valid mail survey will reach a selected, random sample of residents, the goal of this survey is to engage as many additional residents as possible. The survey will utilize the Planning Resources subscription to Survey Monkey. Questions will be approved by the Steering Committee and the PDLP staff. The PDLG will promote the use of the web survey through email blasts, newsletter announcements, placement on their web page, setting up a computer terminal in the PDLG Administration Center for use by patrons, who may not have access to a computer or the internet at home. (target 400 responses)

By using multiple means for gathering feedback, we will reduce survey bias and create an accessible and equitable opportunity for diverse segments of the public to participate and provide feedback on the Master Planning process.

The PRI team further understands that awareness and involvement of interested residents within the community is critical to successful master planning and programming. It is our experience that when the public is engaged in the process, their feedback helps ensure Master Plan addresses the community's needs. Likewise, the public gains a better understanding of the tradeoffs and constraints associated with planning and implementation of the Master Plan.

Throughout Chicagoland, PRI is recognized as a planning leader in custom-tailored engagement processes. One of PRI's hallmark strengths is developing a successful engagement process that activates and engages multiple sectors of the community. This

yields a rich and exciting process and database that results in positive dialogue and a successful, supportable plan.

Included within the base compensation of our proposal, we also offer the following engagement opportunities:

- a) **“Meet the Planners”** – In conjunction with PDLG, conduct a “Meet the Planners” event (an informal listening session). “Meet the Planners”, in which participants will interact with Staff and the Consultants, use dynamic engagement techniques and tools to vote on their priorities for various improvements, and become informed about the project and its process. A local coffee shop or Public Library would be two locations to consider doing this. Listening sessions are effective in getting people involved in the process. The “Meet the Planners” Session could be over coffee in the morning, in the afternoon, or even in the evening. *(1 Meeting total)*
  - b) **Public Workshop** - Conduct a more traditional public workshop at a convenient location to identify the public perception of park facilities and programming needs. The purpose of this public workshop will be to solicit input from the citizens and users regarding their concerns and opinions about existing facilities and programs, and their desires for future facilities and programs. The workshops will be interactive and involve all participants in a variety of methods. *(2 Workshop Meetings total)*
  - c) **Staff Input** - Conduct meetings and interviews with PDLG staff and Board members regarding their perceptions of the public’s needs and concerns, and the potential for improved services, facilities, programs, and public access. Identify the strengths, weaknesses, service needs and impediments (SWOT) to current operations. *(Up to 2 Meetings total)*
  - d) **Stakeholder Groups** - Conduct up to 8 virtual stakeholder group meetings and round table discussions with various special interest and user groups. The PDLG will provide invitations and identify the social media platform to be used for these meetings. Anticipated groups may include program users, parents of children in programs, partner agencies, organized athletic league officials, the Park Board, cultural arts organizations, School Board, senior citizens, YMCA, and other organizations to be identified between the PRI Team, Master Plan Steering Committee, and PDLG staff. Questions will be prepared in advance to be approved by the Master Plan Steering Committee. *(Up to 8 Meetings total)*
  - e) **School Student Workshop** – To involve the younger population, the PRI team would conduct two workshops in the schools to receive ideas and gain the perspective of youth from groups of fifth and sixth graders and high school students. The PDLG staff will assist in establishing these meetings. *(Up to 2 Workshops total)*
2. What are the on-site methods for evaluating facilities and how many visits are expected to occur for the architect on your team? Are park structures that are not considered buildings included in this evaluation? Please explain how these structures are evaluated. What examples of other parks and recreation facilities have been evaluated by the architect (local, regional, or national) and would inform their evaluation of our park

district? Lastly, is the architect in-house or contracted?

**PRI Team's Response:**

Our team Architect, Tria Architecture, would make one field visit to each building utilized by the Park District. These field visits are for the purpose of assessing the condition of the building and its systems. During this field visit that Architect will meet with building managers and Park District staff to better understand the ways in which the buildings are used, perceived programmatic deficiencies, and if any building systems are failing to perform up to expectations. After meeting with staff, the Architect will perform a visual survey of the various building's systems including roofing, windows and doors, exterior shell, finishes, ADA accessibility and mechanical, electrical, and plumbing systems. Tria will be looking for components that are currently in need of repair or replacement or may be in the near future. Tria can also make recommendations for improving energy efficiency in the building's systems if requested.

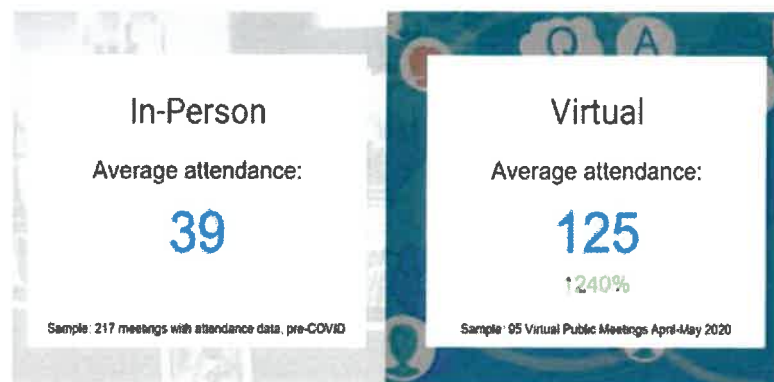
Tria Architecture has been providing facility assessments for Park Districts, Municipalities, and School Districts for over sixteen years. Tria has a wealth of knowledge and resources to draw upon when assessing the technical function of various building systems. A few of the Park Districts Tria has worked with on facility assessments include the Homewood-Flossmoor Park District, Libertyville Park District, and the Lemont Park District.

Tria is a consultant to Planning Resources but has been an integral part of the PRI team on many projects over the years. Planning Resources and Tria Architecture understand how to work together as a team to provide a seamless product for our clients.

- Please detail the social media presence that would be utilized for the master plan process.

**PRI Team's Response:**

As stated in our initial Scope of Work base proposal, keeping the public engaged throughout the process is important to gain community buy-in for the Plan, Plan Recommendations, and ultimately the implementation costs. Using **PublicInput.com**, we will create and manage a web site specifically designed and developed for the Park District of La Grange Master Planning process and its residents to provide an efficient way to share information as well as solicit public input and participation. This web based on-line community collaboration tool is the same virtual public meeting (VPM) technology used by agencies around the country to engage the public in a way that is accessible and equitable. The virtual public meeting will be hosted directly on a webpage and does NOT require a software download to participate. For those residents that do not have internet access, they can still participate by calling in and listening to the meeting. They can leave comments thorough voicemail (which can be played into the meeting at a later time if desired), or they can enter a queue to make a live comment during the meeting. All these options are available and can be turned on or off depending on the desire of the project team.



The public attends VPMs if they are made aware of the opportunity:

Additionally, the PRI Team will work with staff to identify other web-based portals to reach the Park District community, such as their Facebook, or online newspapers. In conjunction with staff, we will also use social media ads, emails, signs in the community, to raise awareness of the Master Planning process and its information, survey availabilities, and meeting schedules. With staff's assistance, the goal is to create a "Buzz" in the community by creating a robust media presence and making the most of online resources.

4. What experience does your firm have in helping parks and recreation districts update and innovate their parks and open lands and programming associated with outdoor parks? What local, regional, or national trends could our park district improve upon in this area, and how does your experience help us achieve such an improvement?

**PRI Team's Response:**

Our team includes the expertise of Ray Ochromowicz, CEO of Executive Decisions Consulting. Ray has been developing, renovating, and improving parks, trails, and facilities since 1984 when he became Executive Director of the Burbank Park District. He learned to work closely with landscape architects, engineers, contractors, and the community to design parks and facilities to meet community need. Years later as the Executive Director of the Bolingbrook Park District, Ray and his team developed or redeveloped every one of the District's 50 parks: several receiving state and national recognition.

Since presenting "Off the Wall Programs" at the state conference in the early 1980s, Ray has been on the cutting edge of innovative programming. In recent years he was hired in Bourbonnais, Palos Heights, Munster (IN), and Centerville-Washington (OH) to train new staff on how to pioneer creative new programming.

What knowledge and experience does Ray have to assist the Park District of Lagrange regarding local, state and national trends? He has a long history of involvement in the Illinois Park and Recreation Association and the National Recreation and Park Association.

- He was inducted into the prestigious American Academy of Park and Recreation Administrators in 2004.
- For the last 16 years to the present day, he serves on the Board of Regents and teaches for NRPA's Supervisors Management School held in Oglebay Training Center in Wheeling, WV.
- He served 6 years on the program committee for the annual National Park and Recreation Conference.
- He served on the IPRA state conference committee for 6 years.
- He has spoken at conferences in New Orleans, Colorado, Maryland, Chicago, and Florida. Four additional state conferences were scheduled in 2020 until the Covid-19 caused them to cancel.
- Ray has spent the last 7 years providing recreation program consulting to agencies around the Midwest.

These experiences demonstrate the breadth of Ray's network across the state and nation. He is well connected and aware of trends in Illinois and across the country.

Following Ray's leadership, the PRI team will review the park district's core program offerings including promotional efforts, financial review of program registrations, programming space requirements, and the relationship of the Household Needs Assessment Survey results and demographics to future program offerings.

The use of future recreation trends to anticipate programming or facility needs will be carefully weighed in relation to several factors. Present day trends and forecasts about future change need will be tempered by an understanding of PDLG 's priorities and policies. The PRI team will focus attention on key indicators that alert the Park Board

and its key decision-makers to shifts in recreational participation and demand. Coupled with Ray's expertise, understanding these indicators will allow the PDLG to consider the impacts these trends will have on the diverse elements of the parks and open lands, from recreational programming to park facilities to natural resources and on operating culture of the District. This project was begun in 2017 and concluded in 2018 therefore no link is available for submission.

5. Please include links to online webpages you have helped create for other parks and recreation districts that would be most similar to what you envision for our comprehensive plan.

**PRI Team's Response:**

The PRI team worked in conjunction with the Munster Parks and Recreation to create an open and continuous on-line discussion forum to provide an on-line accessible place for residents and program participants to have an open dialogue through a series of open-ended questions, idea sharing, and surveys. Staff, community leaders, and residents generated ideas for the questions and discussion topics. Topics addressed on MindMixer were based in part on feedback received during focus groups, stakeholder, and community leader meetings. These discussions provided additional insight into the public's recreation needs, and how Munster Parks and Recreation is currently meeting those needs.

The platform envisioned for the Park District of La Grange, includes "Public Input" – a web site designed and created specifically for the PDLG Master Planning project. In lieu of utilizing the Park District's website, this is a tool the PRI team would use to create a community sense of place for project information, announcements, updates, PowerPoint presentations from public meetings, and concept plans and draft recommendations/reports.

6. In light of the economic impact of COVID-19 on the Park District, is the quote you provided a firm figure or is it negotiable?

**PRI Team's Response:**

This is a very exciting project, one that is well aligned with our passions and interests. It presents the opportunity to bring fresh vision to an historic, well-established community. We are eager to work with the PDLG to exceed your expectations for the master plan and phasing document for your park system. Our team's goal is to work closely with District staff in developing a uniquely creative, environmentally sound, and fiscally prudent planning document with specific recommendations to meet your district's recreational, programmatic, facility, and open space needs that will be identified through the planning process.

Included within our base compensation, to continue supporting the Park District's goals and provide the most successful implementation possible, the PRI team committed to provide a follow up one year after adoption of the plan. As part of this follow-up, we will meet with PDLG staff, to discuss what steps have occurred over the year. We will

request and review any plans or data provided by staff, including current program enrollment numbers, and provide a white-paper report on potential modifications to the Action Plan to address issues or capitalize on current opportunities.

Relationships Matter!

The planning and design industry is fundamentally built on strong relationships. PRI believes that excellent client service leads to building trusting professional relationships. The success of this philosophy can be seen in the significant number of projects we have completed for repeat clients – more than 85% of our projects are with repeat clients. From our involvement with the Pleasant Dale Park District' Comprehensive Master Planning assignment. Matt Russian can attest that our client service is our single biggest asset resulting in three (3) site specific design projects that ultimately lead to their implementation and construction. The PRI team wants to build that relationship with you, the Park District of La Grange. Therefore, given our familiarity and previous working relationship with Dean Bissias on one of the District's previous Master Planning efforts, the PDLG stands to benefit from our 5% Client Loyalty Fee Reduction Incentive Offer - (a fee reduction of \$3,470.00). Therefore, instead of base fee including the household survey being \$69,400.00, PRI's Professional Design Services cost not-to-exceed fee is now **\$65,930.00 or Sixty-Five Thousand Nine Hundred Thirty Dollars and no Cents**. This professional fee has been intentionally adjusted for the Park District of La Grange and the Comprehensive Master Plan project specifically. The fee reflects our incentive-based model for repeat client fee establishment that allows PRI to demonstrate our work quality and expert client services once again to PDLG while at the same time, re-establishing a productive, trusting, long-term client relationship.

Conclusion:

Within the framework of our proposal, we have identified a reasonable planning approach and associated fee (*including fee incentive*) as outlined in the Park District of La Grange's Request for Proposal. However, as stated previously, in light of COVID-19 pandemic, **our project team stands ready to further refine and focus our approach through further discussions with District staff to identify areas where the scope may be narrowed to reduce the overall project fee as may be necessary**. The compensation previously provided is negotiable. We look forward to reviewing more of our capabilities and discussing the project scope further with the Park District of La Grange.

Sincerely,

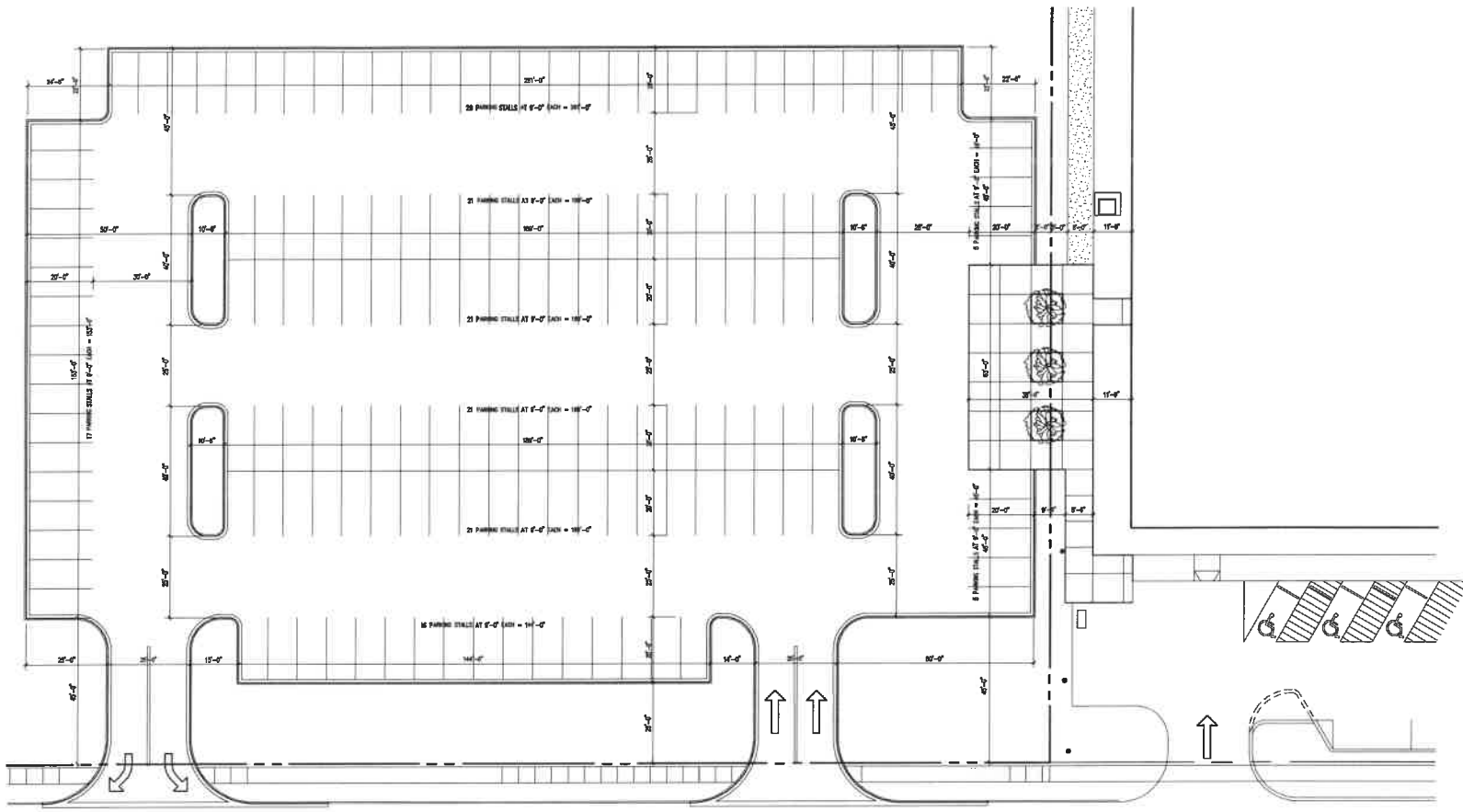


Darrell Garrison, ASLA  
President/CEO  
Director of Landscape Architecture

# Section 8



## **BOARD BUSINESS**

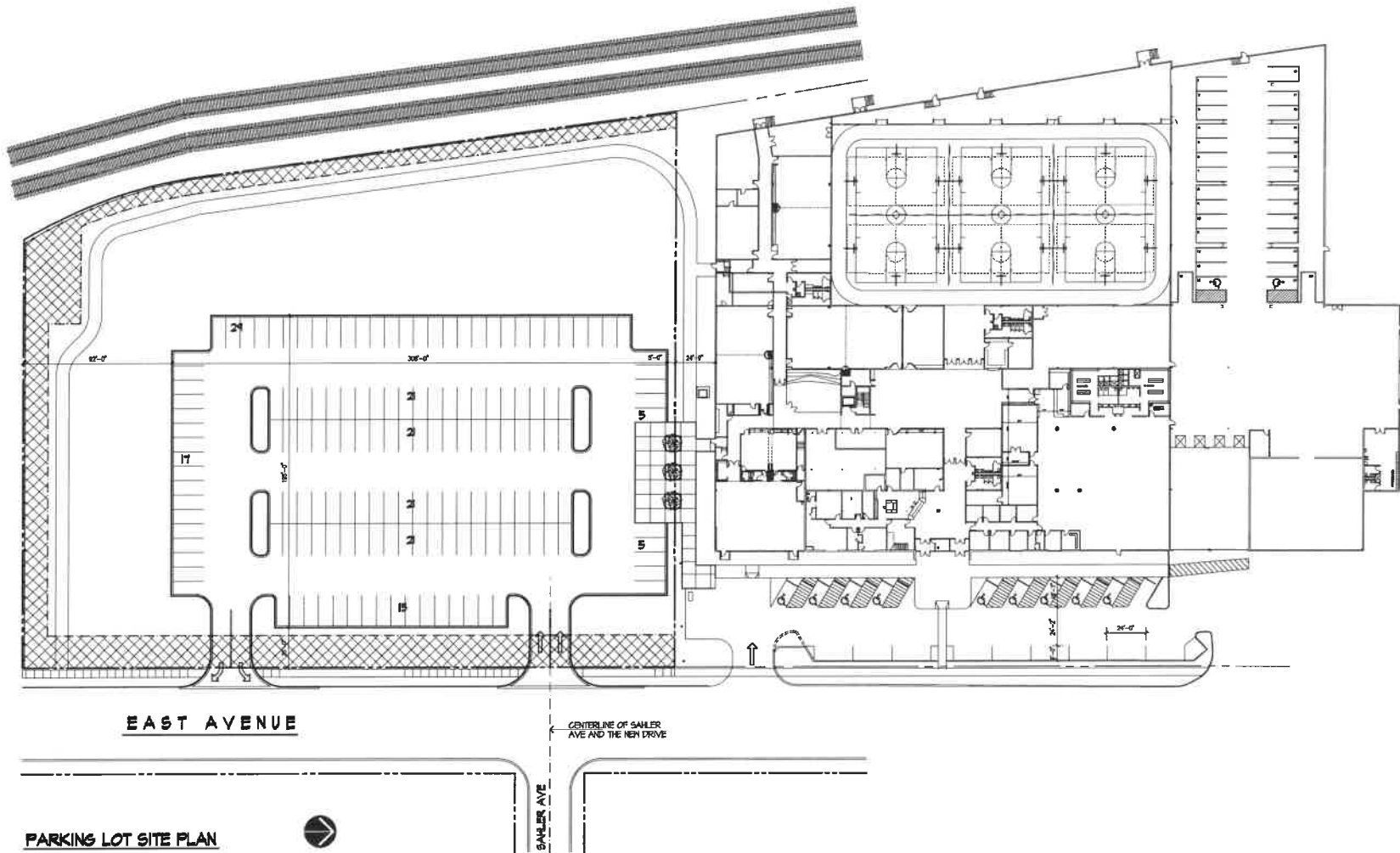


**NEW 157 STALL PARKING LOT PLAN**

SCALE: 1/8" = 1'-0"



<p>REVISED</p> <p>August 15, 2020 November 20, 2020 December 14, 2020</p>	
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<p>architects <b>CODY/BRAUN &amp; ASSOCIATES, LLC</b> 1828 MARION ROAD • BOLLINGBROOK, IL 60080 • 630-771-3888</p>	
<p>planners</p>	
<p>X-000X NEW 157 CAR PARKING LOT FOR <b>THE PARK DISTRICT OF LAGRANGE</b> 526 EAST AVENUE - LAGRANGE, ILLINOIS</p>	
DATE	X/XX/XX
CAD FILE	218006 Parking
JOB NO.	218006
DRAWN BY	JEB
<p><b>SHEET</b></p> <p><b>A-0x</b> OF <b>X</b></p>	



**EAST AVENUE**

CENTERLINE OF SAILER AVE AND THE NEW DRIVE

SAILER AVE

**PARKING LOT SITE PLAN**  
scale: 1" = 30'-0"



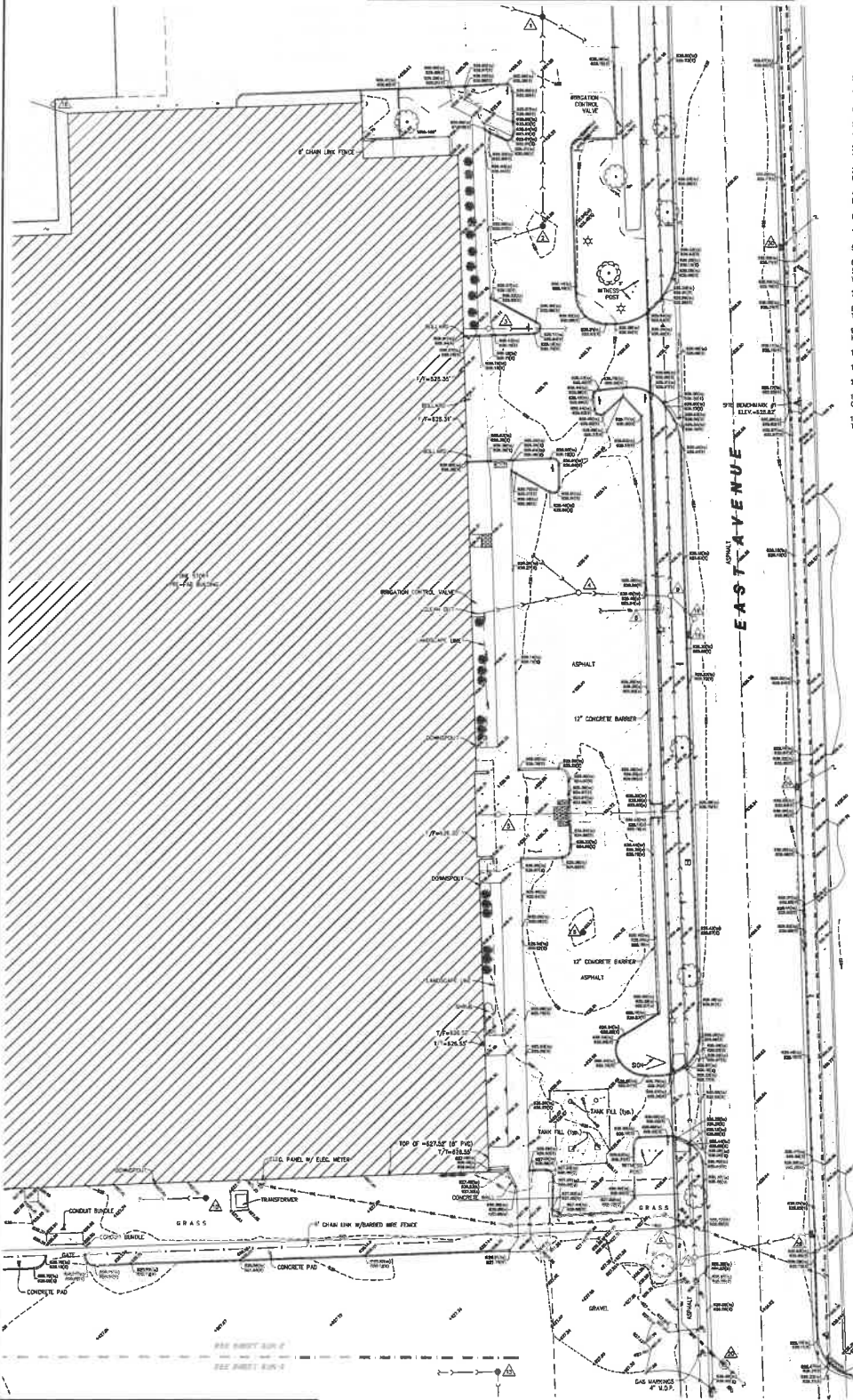
NORTH

REVISIONS August 8, 2020 November 30, 2020 December 4, 2020
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architects <b>CODY/BRAUN &amp; ASSOCIATES, LLC</b> 1838 MAINS ROAD • BULLINGTON, IL 60060 • 630-771-1838
planners <b>CODY/BRAUN &amp; ASSOCIATES, LLC</b> 1838 MAINS ROAD • BULLINGTON, IL 60060 • 630-771-1838
Xxxxxx NEW 1ST CAR PARKING LOT FOR <b>THE PARK DISTRICT OF LAGRANGE</b> 536 EAST AVENUE - LAGRANGE, ILLINOIS
DATE XX/XX/XX
CAD FILE 210006 Parking
JOB NO. 210006
DRAWN BY JCB
<b>SHEDD</b> <b>A-0x</b> OF X





# ALTA / NSPS LAND TITLE SURVEY



**SURVEY NOTES:**

1. SITE BENCHMARK #1 - ARROW BOLT ON HYDRANT ON THE EAST SIDE OF EAST AVENUE, 01.84 SOUTH OF EXISTING MANHOLE #20 AS SHOWN. ELEVATION 628.82' (NAVD83)
2. PERMANENT INDEX NUMBER (P.I.N.) #18-04-418-039 (PARCEL 1) & 18-04-418-028 (PARCEL 2)
3. THE LOCATION OF UNDERGROUND UTILITIES WAS DETERMINED BY FIELD OBSERVATION AND VISUAL MARKINGS ONLY.
4. PROPERTY AREA:  
PARCEL 1: 204,773 SQUARE FEET (4.701 ACRES)  
PARCEL 2: 127,361 SQUARE FEET (2.923 ACRES)  
TOTAL: 332,134 SQUARE FEET (7.624 ACRES)
5. FIELD WORK COMPLETED ON 8/21/20.
6. ACCORDING TO OUR INTERPOLATION OF THE FLOOD INSURANCE RATE MAP THIS SITE IS LISTED AS BEING IN A ZONE "X", DESCRIBED AS "AREA OF MINIMAL FLOOD HAZARD" FOR F.I.M.A. PANEL NO. 1720120401S DATED 8/19/2008.
7. SURVEY PREPARED FOR: LAGRANGE PARK DISTRICT
8. BUILDING TIES & DIMENSIONS SHOWN ARE MEASURED FROM THE OUTSIDE FACE OF THE BUILDING.
9. THERE ARE A TOTAL OF 133 PARKING SPACES, OF WHICH 4 ARE RESERVED FOR HANDICAPPED USE.
10. THERE WAS NO EVIDENCE OF RECENT EARTH MOVING WORK AT TIME OF SURVEY.
11. ZONING REPORT NOT PROVIDED BY CLIENT.
12. THERE WERE NO WETLAND MARKERS OBSERVED AT TIME OF SURVEY.
13. BASIS OF BEARINGS IS TRUE NORTH BASED ON ILLINOIS STATE PLANE COORDINATE SYSTEM, ILLINOIS EAST 120. ZONE.
14. ANY DISCREPANCIES FOUND WITHIN THIS DOCUMENT NEED TO BE REFERRED TO THE SURVEYOR AS SOON AS POSSIBLE.

- RM-424.17 (STON) 48" CONCRETE STRUCTURE
- RM-424.18 (STON) 48" CONCRETE STRUCTURE
- RM-424.19 (STON) 48" CONCRETE STRUCTURE
- RM-424.20 (STON) 48" CONCRETE STRUCTURE
- RM-424.21 (STON) 48" CONCRETE STRUCTURE
- RM-424.22 (STON) 48" CONCRETE STRUCTURE
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- RM-425.00 (STON) 48" CONCRETE STRUCTURE

**LEGEND**

PROPERTY LINE	1/4" = 1'	TOP FOUNDATION/RESHED	SO. BIRMINGHAM
CONCRETE	1/8" = 1'	TRUCK SIGN	UTILITY POLE
CEMENT LINE	1/16" = 1'	FLUOR DO SIGN	QUADRANT
ASPHALT	1/32" = 1'	OPEN GRATE MANHOLE	CUT WIRE ANCHOR
GRAVEL	1/64" = 1'	ROUND GRATE MANHOLE	CONCRETE LINE
GRASS	1/128" = 1'	CUTTER FENCE MANHOLE	TRAIL LINE / HOSE LINE
DIRT	1/256" = 1'	VALVE TRAIL	EDGE MANHOLE
ROAD	1/512" = 1'	FIRE HYDRANT	FLUOR LINE
RAILROAD	1/1024" = 1'	SHUT OFF VALVE	CONCRETE SEWER
WATER	1/2048" = 1'	POST SIGN/POSTING LIGHT	CONCRETE SEWER
SEWER	1/4096" = 1'	AREA LIGHT/POSTING PAGE	CONCRETE SEWER
STREET LIGHT	1/8192" = 1'	STREET LIGHT	CONCRETE SEWER
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CONCRETE WALL	1/1661534937355375986915573736064" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/33230698747107519738311464721216" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/66461397494215039476622928442432" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/132922794988430078953245856884864" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/26584558997686015790649171377312" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/53169117995372031581293827154624" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/106338237980744063042587743289248" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/212676475961488126085175486578496" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/425352951922976252170350973156992" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/850705903845952504340701946313984" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/1701411807691905008681403892627968" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/3402823615383810017362807785255936" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/6805647230767620034725615570511872" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/1361129446153352406945123141023744" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/2722258923067104813890246282047488" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/5444517846134209627780492564094976" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/10889035692268419255560971288188992" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/2177807138453683851112194257637936" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/4355614276907367702224388515159872" = 1'	WATER SIGN	CONCRETE SEWER
CONCRETE WALL	1/8		





## PDLG mission statement:

*"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"*

## Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

# Section 9



## **COMMITTEE REPORTS & MBO/SPECIAL REPORTS**

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 1-11-2020**

**Black = prior carry-over**

**Red = 2019-2020 carry-over**

**Blue = 2020-2021**

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
<b>Capital Projects Over \$2,000</b>								
1 Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2 Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: \$2,200-\$3,500 + \$400-\$850 installation			Chris
3 Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
4 Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5 Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000	On Hold Not Funded		Chris
6 Replace exterior doors at Gilbert building		Yes	A	30	\$11,000	On Hold Not Funded		Chris
7 Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000			Chris
8 Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9 Gilbert activity building renovation		Yes	A	26	\$23-\$25,000 50 hrs			Kevin & Diana
10 Replace accounting software	Yes		A	26	\$60,000	Completed	100%	Leynette
11 Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	80%	Dean
12 Replace Rec Center furnace in Maint. Dept.		Yes	A	22	\$2,900	Completed	100%	Chris
13 Hydraulic lift gate		Yes	A	20	\$3,500	On Hold Not Funded		Claudia
14 Shade structure near splash pad		Yes	A	17	\$11,000	On Hold Not Funded		Chris
15 Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	Waiting on RFP's		Dean
16 Recycling & diverting waste from landfills			A	29	\$4,000	8 hrs/month per person		Commissioner Jacobs
17 Cellular timer for Gordon Park ball fields			A	28	\$700	Completed		Chris
18 Virtual programming-fitness equipment			A	27	\$15,000	75 hrs		Jenny & Kevin
19 Inflatable movie screen & sound system			A	27	\$17,500			Teresa
20 E-sports & E-gaming implementation			A	25	\$8,500	35-40 hrs		Kevin
21 Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny & Dean
22 Electronic device for gym equipment			A	23	\$23,000	On Hold Not Funded		Chris
23 Butterfly garden renovation			A	22	\$4,000-\$5,000	On Hold Not Funded		Claudia
24 Wall treatment in entrance area			A	20	\$2,000	On Hold Not Funded		Chris
25 New signage for (3) preschool buildings			A	20	\$2,705	On Hold Not Funded		Linda

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 1-11-2020**

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Waiting to Start	Not Funded
In Progress	Completed

	Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
<b>Capital Projects Over \$2,000</b>									
26	Resurface tennis courts at Spring Park			A	19	\$20,000-\$25,000	On Hold Not Funded		Chris
27	Paint high walls in social area & fun jump area			A	19	\$4,000	On Hold Not Funded		Chris
28	Waiola Park landscape upgrades			A	18	\$15,000-\$30,000			Claudia & Chris
29	Replace hanging heater in maintenance area			A	18	\$5,000	On Hold Not Funded		Chris
30	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
31	Replace (3) hanging heaters/maint. Area			A	17	\$10,000			Chris
32	Replace furnace at Community Center			A	17	\$8,000			Chris
33	Replace RTU's on roof at Recreation Center			A	17	\$63,000			Chris
34	Fence for Community Garden			A	16	\$10,000	Did Not Receive ComEd Grant/reapplying		Claudia
35	Denning Park landscape improvements with matching ComEd grant			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant/reapplying		Chris
36	Speakers for Rooms 108/109/110/111			A	15	\$5,000 15-20 hrs			Jenny & Chris
37	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	<del>20%</del>	Dean, Claudia, Chris
38	Repair/repaint walls in fun jump area			A	14	\$7,000			Chris
39	Portable refrigerated ice rink			A	14	\$79,900	On Hold Not Funded		Commissioner Opyd
40	Gordon Park ID sign			A	14	\$10,000	On Hold Not Funded	<del>25%</del>	Dean
41	Enhance parks with landscaping & natives			A	13				President Vear
42	Scissor lift			A	12	\$8,500-\$10,500	On Hold Not Funded		Claudia & Chris
43	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		Chris
44	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 1-11-2020**

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**Blue = 2020-2021**

Waiting to Start	Not Funded
In Progress	Completed

<b>Objective Classification B</b>		<b>Legal</b>	<b>Safety</b>	<b>Class</b>	<b>Points</b>	<b>Est. Cost/Hrs.</b>	<b>Progress</b>	<b>%</b>	<b>Staff</b>
<b>Operational Costs Under \$2,000</b>									
1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia

<b>Objective Classification C</b>		<b>Legal</b>	<b>Safety</b>	<b>Class</b>	<b>Points</b>	<b>Est. Cost/Hrs.</b>	<b>Progress</b>	<b>%</b>	<b>Staff</b>
<b>Projects requiring time but no money</b>									
1	Review all Park District operations	Yes		C	48		In Progress		Dean
2	Crosswalk investigation		Yes	C	24	15-25 hrs			Jenny
3	Investigate Sedgwick Park design and use			C	21				Dean/Chris/Kevin
4	Sedgwick Park basketball court evaluation			C	13	10-20 hrs			Chris
5	Preschool/EC buildout investigation			C	12	30 hrs			Diana & Kevin
6	Wall investigation			C	12	10-20 hrs			Jenny
7	Virtual programming-fitness investigation			C	11	60 hrs			Jenny & Kevin
8	E-sports & E-gaming investigation			C	10	50-60 hrs			Kevin

# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING

**Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.**

**Face coverings were required to be worn during the meeting and throughout the Village Hall.**

**Public comments were also accepted in advance of the meeting by phone and e-mail.**

Monday, November 9, 2020 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:33 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Gale, Holder, Kotynek, and McCarty with President Kuchler presiding.

ABSENT: Trustees Augustine and McGee

OTHERS: Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Police Chief Kurt Bluder  
Fire Chief Terrence Vavra

President Kuchler asked Fire Lieutenant Christopher Cox to lead the audience in reciting the Pledge of Allegiance.

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing and the wearing of face coverings. He reminded everyone to stay six feet apart and wear a mask at all times while in the Village Hall. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website. Residents were encouraged to submit public comments on the agenda via email or telephone prior to the meeting.

## 2. PRESIDENT'S REPORT

### A. Oath of Office – Christopher Cox, Fire Lieutenant

President Kuchler invited Clerk Burns to administer the Oath of Office to newly promoted Fire Lieutenant Christopher Cox.

### B. Oath of Office – Casey Gomorzak, Police Officer

President Kuchler reported that Casey Gomorzak received the “Academic Achievement Award” from the Suburban Law Enforcement Academy for having the highest academic average within his academy class on all the exams. He was first in his class of 47 people.

President Kuchler invited Clerk Burns to administer the Oath of Office to newly hired Police Officer Casey Gomorzak.

### C. Oath of Office – Samuel Stucker, Firefighter

President Kuchler invited Clerk Burns to administer the Oath of Office to newly hired Firefighter Samuel Stucker.

President Kuchler announced that on Wednesday, October 28, additional COVID-19 mitigation measures went into effect for the suburban Cook region (Region 10) which includes La Grange. Under the mitigations, restaurants are not allowed to provide indoor dining. Gatherings have also been reduced from 50 persons to 25. The additional mitigations have a significant impact on restaurants especially as the weather hinders the practicality of outdoor dining. He reported that last week, he had met with restaurants to assure them that the Village understands their frustrations and listened to their concerns. He also expressed the Village's commitment to assist our restaurants as much as possible.

President Kuchler announced that the Village is working closely with the Metropolitan Mayors Caucus, suburban municipal officials and the City of Chicago to receive clarification from and communicate directly with Governor Pritzker regarding the mitigation measures, data used to support the mitigations, and the impact of the measures on businesses. The Village has also reached out to our legislators to discuss ways we can work more closely together on a safe, balanced plan. Some of the ideas that the Village submitted to the State include separating businesses that function as bars from restaurants; allowing for inside dining if certain health parameters in conjunction with the Illinois Restaurant Association are met; and identify additional grants and loans from state, county and federal sources as quickly as possible.

President Kuchler urged everyone to please help support our businesses by acting responsibly to slow the spread of illness. He reminded residents to be vigilant about wearing face coverings, social distancing and handwashing. He also asked the public to please continue to shop our safe and valued La Grange businesses and patronize La

Grange restaurants as often as possible. The restaurants are open for delivery and carry-out and need our support.

President Kuchler asked Trustee Holder for a hospital update. Trustee Holder advised that COVID-19 is spreading at record setting levels and the La Grange area has not been spared. He advised that there are 22 positive cases today at La Grange Memorial Hospital. He noted that the Hospital has now reinstated visitor restrictions. He stressed that while there is no vaccine for COVID-19 yet, there is a vaccine for the flu. As flu season is almost here, he urged residents to please get the flu shot. If exposed or presenting symptoms of COVID-19, he asked residents to please contact your doctor and get tested.

President Kuchler announced that Veterans Day is Wednesday, November 11. On behalf of the Village Board he took the opportunity to recognize and honor all active military and our many military veterans. He also recognized a number of La Grange Police Officers, Firefighters and Public Works employees who are veterans representing all branches of the military. Village Clerk John Burns is also a veteran of the U.S. Marine Corp. He thanked those individuals for their service to our country

President Kuchler announced that the agenda included a resolution to dissolve the West Suburban Mass Transit District. The District served La Grange for decades by providing grants to support improvements for commuters and to improve pedestrian mobility in and around our two train stations. The Village appreciates BNSF and Metra for their support of several grants and projects through the District. He also expressed our deep appreciation for resident Curtis Linder, who has served on the District Board, as Treasurer and most recently as Chair since 2009. His advocacy and support has allowed the Village to implement projects that may not have been possible without the District's financial assistance.

President Kuchler also announced that St. Francis Xavier School has received the National Blue Ribbon School of Excellence Award. He congratulated the students, teachers and administration on receiving the prestigious award.

### 3. MANAGER'S REPORT

Village Manager Peterson advised that Village administrative offices will be closed on Thursday, November 26 and Friday, November 27 for the Thanksgiving holiday. Regular business hours will resume on Monday, November 30 at 8:30 a.m. The next regularly scheduled Village Board meeting on November 23 is expected to be cancelled. As always, a full complement of public safety personnel will be on call to respond to emergencies. She wished everyone a safe, healthy and happy Thanksgiving.

### 4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

- A. Ordinance – Plat of Resubdivison for 650 South Edgewood Avenue / Frank Pigatto
- B. Award of Contract – 2020 Sewer Televising Program
- C. Purchase and Installation – Squad Car Equipment, In-Car Computers and In-Car Camera System – Police Department  
  
Ordinance – Disposal of Property
- D. Resolution – Authorizing Dissolution of the West Suburban Mass Transit District
- E. Minutes of the Village of La Grange Village Board of Trustees Regular Meeting, Monday, October 26, 2020
- F. Consolidated Voucher 201109

Trustee Holder inquired as to who provided the Sewer Televising services in the past and if they had submitted a bid this year. Public Works Director Gillingham advised that in the past, the bid had gone to National Power Rodding, who provided the second lowest bid this year.

Trustee Holder asked if the in-car camera system was 4K and in-color. Chief Bluder advised that the cameras are HD and are considered industry leaders as no known companies are currently offering 4K.

It was moved by Trustee Holder and seconded by Trustee Gale to approve the Consent Agenda as presented.

Approved by a roll call vote:

Ayes: Trustees Gale, Holder, Kotynek, and McCarty  
Nays: None  
Absent: Trustees Augustine and McGee

'6. CURRENT BUSINESS

A. Preliminary Review of the Proposed 2020 Property Tax Levy Request

President Kuchler asked Trustee Gale to introduce the item. Trustee Gale explained that the Truth in Taxation Law requires a preliminary review of the proposed property tax levy by the corporate authorities at least 20 days prior to the adoption of the tax levy to determine if the aggregate levy is more than 5 percent greater than the preceding year's tax levy extension, exclusive of debt service. If the preliminary levy is estimated to exceed the preceding year's levy by more than 5 percent, the Village must hold a public

hearing prior to the adoption of the proposed property tax levy. The proposed Truth in Taxation levy request, excluding debt service, shows a total increase of 3.70 percent over the prior year's extension. Therefore, the Village of La Grange is not required to hold a public hearing regarding the 2020 property tax levy.

The proposed Village property tax levy increase of 3.70 percent over the prior year's extension, exclusive of debt service, is also subject to the Property Tax Limitation Act, which limits the increase, exclusive of debt service and new growth, to five percent or the national Consumer Price Index (CPI), whichever is less. The CPI rate applicable to the 2020 tax levy is 2.30 percent. Therefore, the additional 1.40 percent increase in the tax levy reflects new growth in 2020, which in total, is estimated at 10 million EAV. This estimated new growth includes annual new growth of 5 million Equalized Assessed Valuation (EAV) from residential/commercial improvements, plus an additional projected increase of 5 million EAV from the Mason Pointe residential development project.

Mr. Todd Schroeder from Lauterbach & Amen, LLP, gave an overview of the Police and Fire pension levies.

Trustee Holder inquired as to the accuracy of the 7% rate of return. Mr. Schroeder replied that historically a 7% rate of return was considered average, however at this time it is considered a more aggressive rate of return. However, it is not outside of the appropriate range of return.

Trustee Holder inquired if a different approach should be taken moving forward. Mr. Schroeder responded that while the Village did not have a strong 2020 fiscal year, it is not out of the ordinary and nothing to be overly concerned about. He explained that moving forward, as long as the Village continues to make the required contributions, the Village should have full funding. Additional funds could be considered but are not necessary.

Trustee Kotynek expressed the importance of strategic planning every two years to examine the risks and opportunities. He noted that over the three strategic planning sessions he has attended, pension liability, growth and increases have been eye opening. In five to ten years, it is unsustainable.

Trustee McCarty inquired as to the current state of Pension reform. Mr. Schroeder explained that while disability pension boards will still be in place, all assets will be pooled. There will be no local fiduciary responsibility of managing the investments. In the long term, these larger funds will have more ability to invest and restrictions will be lifted for asset allocation as opposed to statutory limits. It is expected to result in cost savings overall.

Trustee McCarty inquired if there were greater risks with consolidation of the pensions. Mr. Schroeder responded that our money will remain ours, but there is more money to pool for investment purposes.

Trustee Gale inquired if shifting revenues would result in funds coming out of the General Fund account. Director Cipparrone responded that due to the tax cap, any money shifted would take away from either the operations or capital funds.

Trustee Holder stated that with tax levies limited by the tax cap, the expenses of personnel, pension obligations, and health insurance continue to be a challenge. As the Village prefers to operate from a fiscally conservative stance, he stressed the importance of finding alternative revenue sources to maintain the long term fiscal health of Village finances.

Trustee Holder asked Director Cipparrone to discuss revenues withheld by the State. Director Cipparrone advised that the State has yet to confirm if any additional funding would be withheld. Previously the State withheld 10% of the income tax revenues but then withheld 5% which equates to \$75,000, equaling one staff person.

Trustee McCarty asked about new revenue streams including Uptown La Grange, Mason Pointe and Pathways. In addition, savings were realized when the Lyons Township Area Communications Center welcomed the City of Countryside to the consolidated dispatch center. Director Cipparrone stated that those developments added about \$125,000 in additional property tax revenue, as the Village is only 10% of the overall tax bill. Additional revenues could be received through new growth – all total about \$400,000 of additional revenues.

Mr. Cipparrone explained that while pension fund contributions are expensive, the Village keeps up with annual contributions. The contributions are expected to go up about 4% a year.

Trustee McCarty reinforced the importance of developing undeveloped property and the value of parking spaces.

Trustee McCarty inquired as to the cost to replace one mile of roadway. Mr. Gillingham responded that the cost for one mile of roadway is typically \$3 million dollars.

It was moved by Trustee Gale and seconded by Trustee Holder to approve the preliminary tax levy request as presented.

Approved by a roll call vote:

Ayes: Trustees Gale, Holder, Kotynek, and McCarty  
Nays: None  
Absent: Trustees Augustine and McGee

7. PUBLIC COMMENT

Andrew James, 436 S. Spring Avenue, stated that he believed the assumption rate of 7% for pension returns was too high. He stated that he would like the Village to add an additional \$200,000.

Becky and Harold Lorenzen from the CommUnity Diversity Group, thanked the Village Board for realizing that diversity is an asset.

8. TRUSTEE COMMENTS

None.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 8:51 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Gale.  
Approved by a voice vote.

  
Mark A. Kuchler, Village President

ATTEST:

  
John Burns, Village Clerk

Approved Date: December 14, 2020