

AGENDA
SPECIAL PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT OF La GRANGE PARK
132 EAST OAK AVENUE, La GRANGE PARK, ILLINOIS
OCTOBER 9, 2017
6:00 PM

1. Call to Order & Roll Call
2. Review Improvements at Memorial Park
3. Adjournment

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
OCTOBER 9, 2017
6:30 PM or Immediately Following Special Meeting

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Additions/Deletions to Agenda
5. Approve Board Meeting Minutes
 - a. Regular Meeting of September 11, 2017
6. Recognition of Visitors
7. Staff Reports
 - a. Executive Director
 - b. Building & Grounds
 - c. Superintendent of Recreation
 - d. Recreation Supervisor – Early Childhood, Special Events & Rentals
 - e. Recreation Supervisor – Marketing, Publicity & Artistic Director
 - f. Office Manager
 - g. Safety Coordinator
 - h. Financial Consultant

8. Approve Monthly Disbursements

9. Unfinished Business

a. Update on Memorial Park

10. New Business

a. Consider Approval of Estimated Tax Levy Ordinance

11. Open Forum

a. Comments from the Floor

b. Comments from Commissioners

c. Comments from the President

12. Adjournment

Minutes – Draft
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
September 11, 2017

1. CALL TO ORDER

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:29 p.m. Other Commissioners present were Bob Corte, Jeff Kilrea, Tim Ogden, and Lucy Stastny. Also present were Executive Director Aleks Briedis, Superintendent of Recreation Dean Carrara, Office Manager Peggy Ronovsky, and Recreation Supervisor Ashley Simoncelli.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions.

5. APPROVE BOARD MEETING MINUTES

Commissioner Stastny made a motion to approve the August 14, 2017 regular meeting minutes as submitted. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

6. RECOGNITION OF VISITORS

There were no visitors.

7. STAFF REPORTS

A. Executive Director

A written report was included in the packet by Executive Director Aleks Briedis. The Board will meet Executive Director Briedis at Memorial Park on October 9, 2017 at 6:00 pm for a tour of the park. The regular meeting will commence at the Recreation Center after the tour.

B. Building & Grounds

A written report was included in the packet by Maintenance Supervisor Martin Healy and was presented by Executive Director Briedis. There were no additions to his report.

C. Superintendent of Recreation

A written report was included in the packet and was presented by Superintendent of Recreation Dean Carrara. There were no additions to his report.

D. Recreation Supervisor

A written report was included in the packet and was presented by Recreation Supervisor Ashley Simoncelli. Ready Teddy started on September 11, 2017 and has two new teachers. One is an aide in Room 102 and the other is an enrichment

teacher. The Board recommended that since we have control/access to the electronic board at Memorial Park to make a slide thanking all the Music Under the Stars Sponsors. It was also mentioned to recognize and thank them on the website. The board also suggested looking into a kid friendly performance during the summer at the amphitheater and advertising to Ready Teddy parents.

E. Recreation Supervisor

A written report was included in the packet by Recreation Supervisor Dave Romito and was presented by Executive Director Briedis. There were no additions to his report.

F. Office Manager

A written report was included in the packet and presented by Office Manager Peggy Ronovsky. There were no additions to her report.

G. Safety Coordinator

A written report was included in the packet by Safety Coordinator Megan Jadron and was presented by Executive Director Briedis. There were no additions to her report.

H. Financial Consultant

Financial statements were included in the packet for the month ending August 31, 2017 by Financial Consultant Phil Mesi. Questions were asked and answered by Executive Director Aleks Briedis.

8. APPROVE MONTHLY DISBURSEMENTS

A motion was made by Commissioner Kilrea to approve the monthly disbursements in the amount of \$182,770.10. Seconded by Commissioner Corte. Motion passed 5-0 by a roll call vote.

9. UNFINISHED BUSINESS

A. Review of Budget with Audited Financials

A brief discussion was held and Executive Director Briedis answered any questions the Board had.

B. Update on Memorial Park

The tennis courts electrical service is wired and there will be a button to push to turn on the lights during the evening hours. The lights are on a timer so residents will not be able to turn on the lights after 10:00 pm. Vandalism occurred on another shelter door and concrete. Officer Drexler took the police report and returned later in the afternoon to power wash the ground to remove the stains. Builders Land will turn over the shelter keys and the Park District will take ownership of the Memorial Park shelter once the punch list is completed. Some of the new playground equipment will need to be moved to meet the fall zones. The original plans had an incorrect fall zone distance. They are triple checking measurements and placing the new equipment to code. Executive Director Briedis answered questions.

C. Little Free Libraries Agreement

A brief discussion was held. Board recommendation to add into the agreement that the library should contact the park district to see if maintenance department is

available to repair and will be billed. The Park District is willing to work with the library, however will not responsible for the maintenance of the little libraries.

10. NEW BUSINESS

There is no new business.

11. OPEN FORUM

A. Comments from the Floor

There were no comments.

B. Comments from Commissioners

There were no comments.

C. Comments from the President

The fundraiser held on September 2, 2017 hosted by Tim Gallagher and his committee was a success. They were able to raise \$9,000 for the sponsored family. President Boyd wants to implement the same rule that former president Lou Ritten to include the board in all the emails to Executive Briedis. By doing this, it will keep all the board members on the same page. Also, President Boyd recommended any complaints should go directly to Executive Director Briedis and not the staff.

12. ADJOURNMENT

Commissioner Stastny made the motion to adjourn the regular meeting at 7:29 p.m. Seconded by Commissioner Ogden. Motion passed unanimously by voice vote.

Date: October 6, 2017
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Weekly report

IAPD/IPRA Conference

Registration for the conference, January 18-20, is open. Please let me know if you would like to attend any session or event and I will sign you up.

NRPA Conference

The weather in New Orleans was hot, the food was great, met up with old colleagues from Colorado, networked with colleagues from Illinois and attended a lot of good educational sessions. One in particular that I attended was 10 Best Cost Recovery Tips Ever. I plan to implement their methods on our programs to see where we can increase our revenues. Also, I learned about US Tennis Association grants. I plan on investigating further to see if we qualify for resurfacing our courts, once the Memorial Park project is completed.

Memorial Park

On Monday, the concrete was poured for the rest of the playground walkway. The only concrete left to be poured is for the splash pad.

On Tuesday, grading of the site continued. Forming of the splash pad was started.

On Wednesday, preparation for the asphalt paths continued. The hope is to lay asphalt next week.

On Thursday, the concrete subcontractor was supposed to be framing the splash pad, but they never showed up, unfortunately since it was a beautiful day. Kee worked on cleaning up the site.

On Friday, due to the rain, there was not any work done outside. Builders Land, however, was working on completing the punch list for the picnic shelter. We hope to close out this portion of the project next week.

Chamber of Commerce Annual Dinner

I attended the dinner this past Thursday. Sally Hauss and Active Souls were the winner of the Annual Business of the Year Award.

Police Report

5905 – People in automobile were advised of park hours.

6034 – Verbal argument at Yena park. No physical contact. Other party left before officer on scene.

6074 – People were eating in their vehicle.

6075 – Unoccupied infant carrier found in park.

6100 – Found bicycle

6449 – Found bicycle

6462 – Male possibly making drug sale in Robinhood Park. Found glass jar and scale to weigh cannabis. Parents contacted and issued local ordinance violation.

Contact me with any questions.

SEASPAR News and Events • October 2017

TRIVIA CHALLENGE ON OCTOBER 20

Have you registered yet for SEASPAR's Trivia Challenge? Tickets are selling fast! This popular event is returning to the American Legion Post 80 in Downers Grove on October 20.

Doors open at 6 p.m. and the games begin at 7 p.m. Tickets are \$25/person or \$200/10-person table. Food is provided (or you can bring your own!) and a cash bar is available.

Don't miss this chance to boast your brainpower to friends and family, plus the winning table receives a \$500 cash prize! Proceeds from the Trivia Challenge are used to support our programs and services.

Advance ticket purchase is strongly recommended, so **get yours online now!** Organizations and individuals are also invited to sponsor the event. For more information, contact Lisa Rasin at lrasin@seaspar.org or 630.960.7625.

We look forward to seeing you on October 20!



WEBSITE MAKEOVER



SEASPAR's website has gotten a facelift! In addition to a new look and feel, the site is now optimized for mobile devices – no more squinting at your phone! Other new amenities include a flipbook program guide, translation service, social sharing tools, and integrated Flickr and YouTube applications. The site was also audited for compliance with Section 508 Standards and Web Content Accessibility Guidelines.

Starting with the winter-spring season, the site will also enhance customer service with an online inclusion request form for member entity staff, as well as online and fillable pdf forms for our participants.

Check out the new site now, and watch for future developments!

MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities.

VISION

Discover Abilities
Achieve Potential
Realize Dreams

CORE VALUES

Fun • Excellence
Service • Respect
Accountability

SPECIAL OLYMPICS SUPERSTARS

Outdoor Sports Festival

Two of SEASPAR's Special Olympics golfers earned medals in the 9-Hole Golf event at the Outdoor Sports Festival in Decatur on September 8–10!

Sam Smetko of La Grange Park, Molly Sosnowski of Lisle, and Michele Forzley and Wayne Neumann of Westmont all earned gold medals in their divisions at the District Golf Qualifier on August 7 and qualified to compete in the state finals at the Outdoor Sports Festival.

At the state competition in September, both Sam and Michele earned silver medals. Wayne and Molly each took fourth place in their divisions.

Congratulations to all of our golfers on their continued success!

Bocce District Qualifier

At the Special Olympics Bocce Qualifier on September 16, three SEASPAR athletes earned gold medals and the chance to compete at the Summer Games in 2018!

Ron Kamper of Indian Head Park and William Porch of Westmont qualified for state in Singles play, and William also qualified with Jason Catalano of Clarendon Hills in Doubles!

Our other athletes – James Deinzer and Elizabeth Egenes of Clarendon Hills, Eli Duke of Darien, Aaron Grzywa, Collin Grzywa, and Amanda Skozinski of Downers Grove, Mark Buglio of Lisle, Kristen McInerney of Westmont, and Angelina Finato of Woodridge – also worked hard and did a great job!

Congratulations and good luck to Ron, William, and Jason!

Volleyball District Qualifier

SEASPAR's Special Olympics Spartans White Volleyball Team is headed to the Fall Games in Rockford on October 28–29!

At the District Qualifier at the Park District of La Grange on September 24, our White Team earned a gold medal in its division, qualifying for the state finals at the Fall Games. Our Blue Team earned a bronze in its division. Both teams will also compete at the Park District of La Grange on October 8 at the ITRS Tournament hosted by SEASPAR.

Congratulations and good luck to all of our players: Andrew Worzalla of Darien, Nate Church and Emily Kula of La Grange, Sarah Cavanaugh and Melissa Engelhardt of La Grange Park, Mark Buglio, Ben Sojka, and Molly Sosnowski of Lisle, Erin Mannix of Westmont, and Samantha Wagner of Woodridge (White Team), plus JoAnn Adamski, Jeff Osowski, and David Svitak of Downers Grove, Tyler Reineke of La Grange Park, Michele Forzley and Wayne Neumann of Westmont, and Randy Naberhaus and Jeff Wiemerslage of Woodridge (Blue Team)!



Samantha Wagner

UPCOMING EVENTS

October 8 • ITRS Volleyball Tournament • La Grange
October 15 • Special Olympics Illinois Sectional Bowling Qualifier • Addison
October 20 • Trivia Challenge Fundraiser • Downers Grove • **Buy Tickets!**
October 27 • Boo Bash • Lisle
October 28–29 • Special Olympics Illinois Fall Games • Rockford



<u>Case Address</u>	<u>Case Number</u>	<u>Case Occurred Incident Type</u>	<u>Case Reported Date And Time</u>	<u>Reporting District</u>
BARNSDALE RD / E 26TH ST	2017-00005905	Suspicious Auto	08/01/2017 01:18:36	Park District
HARRISON AVE / E 28TH ST	2017-00006034	Disturbance - Other	08/05/2017 15:42:08	Park District
BARNSDALE RD / E 26TH ST	2017-00006074	Suspicious Auto	08/07/2017 00:26:41	Park District
E 30TH ST / FOREST RD	2017-00006075	Property - Found Articles	08/07/2017 00:46:45	Park District
132 E OAK AVE	2017-00006100	Property - Found Bicycle	08/07/2017 23:53:49	Park District
E OAK AVE / SHERWOOD RD	2017-00006449	Property - Found Bicycle	08/20/2017 06:05:40	Park District
E 30TH ST / FOREST RD	2017-00006462	Drug Offenses	08/20/2017 17:15:36	Park District

Date: September 21, 2017
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Weekly report

Memorial Park

The concrete subcontractors were pouring the curb and sidewalk until 7 PM on Friday night. Then shortly after they left, five different people walked on the wet concrete. Five different footsteps were discovered in the concrete on Monday morning. The concrete will now have to be repaired and refinished. IT will not be a cost to the District, however this will put the project behind an additional two days.

On Monday, Kee construction removed the asphalt in the parking lot to prepare for the new parking lot and entrance layout. The landscapers started working on the shelter above the amphitheater.

There was not much work on Tuesday due to the rain. The landscapers continued working on the shelter above the amphitheater.

On Wednesday, Kee continued to prepare the new parking lot and entrance with the hopes that the concrete subcontractor will come on Thursday to form and pour the area. The landscapers poured the concrete for the play pieces and they continued to work on the shelter.

On Thursday, the landscapers completed installing the play pieces in the playground. I also met with Kee and the electrician regarding the tennis court lights. When powered, they are turning on, then off, then on, then off again. This could be the bulbs and/or the ballasts. After they diagnose it, by using a lift to get to the heads, we will get an answer on what needs to be replaced. I also asked them to quote me a price to replace the heads with LED's. If the cost is comparable, we might switch out to LED's to save on electricity costs in the future. Kee was working on putting in the water and sewer lines for the splash pad. The concrete subcontractors were not there today, hopefully they will show tomorrow.

SEASPAR

I attended the SEASPAR Board meeting on Tuesday. Staff presented a new updated personnel policy manual. They also presented their proposed levy. We will actually see a 1% decrease in our SEASPAR membership dues next year.

Levy

I have been preparing the draft levy ordinance that will be presented at our next Board meeting. The amounts are very close to those from last year's levy.

NRPA Conference

I will be out of the office starting tomorrow, all next week, returning October 2nd due to attending the NRPA conference in New Orleans. I will be available by phone, text or e-mail.

Contact me with any questions.

Date: September 15, 2017
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Weekly report

Memorial Park

After triple checking the fall zones, all of the pieces of play equipment will fit in the playground. The curb will need to go out further to accomplish this, but it will not affect the splash pad. Tuesday, the new curb, sidewalk and splash pad were laid out and ground prepared for the next step of forming for the concrete.

Not much was done at the park on Wednesday due to the rain. They were able to work a bit on the detention pond.

On Thursday, the electricians were finishing up the tennis court lights. Some of the lights are turning on and off, which they believe are bad ballasts. They will be checking these to make sure all of the lights are working before they're done. The concrete subcontractor started forming the curb and some of the sidewalk by the playground. Sewer work continued with connecting the gutter downspout to the catch basin.

On Friday, the concrete subcontractor finished forming and the concrete was poured for the curb and sidewalk around the playground. The landscaping subcontractor worked on the footings for the play equipment.

Time Capsule

I will be attending the Village's time capsule burial this afternoon.

Contact me with any questions.

Date: October 1, 2017

To: Aleks Briedis, Executive Director

From: Martin Healy, Parks Supervisor

RE: Monthly Board Report

- Continuous watering of new trees and shrubbery in all Parks due to extreme heat and dry weather conditions
- Maintaining ball field and volley ball and tennis courts, all are ready for play
- Chemlawn has applied third and final application for the year
- Repaired tennis court at Stone Monroe Park, the outdoor carpeting was found rolled up. New glue and stretching had to be applied to re-install. A neighbor of the park stated he saw a microburst touch down on the tennis court that caused the rollup of the carpet.
- Painted doors and doorways at the amphitheater
- Painted parking lines at 1501 building, Hainsworth Park and Robinhood Park
- Daily routine of grass cutting and garbage removal in all parks.
- Spruced up around 1501 building with fall plants.

DATE: October 2, 2017
TO: Aleks Briedis, Executive Director
FROM: Dean Carrara, Superintendent of Recreation
RE: **Monthly Report for October 9, 2017**

WOMEN'S VOLLEYBALL LEAGUE

The organizational meeting for our Women's Volleyball League was held on Tuesday September 26th. We have ten registered to compete in the league this season which is scheduled to begin Tuesday October 3rd at Park Junior High School.

SUMMER FINANCIAL REPORT

See following pages. Dave and Ashley both contributed to this report.

WINTER/SPRING BROCHUE

The winter/spring brochure will be headed to our designer on Tuesday October 17th. From there we should be on schedule to have the brochure at the printer's by Monday November 6th.

UPCOMING EVENTS

- Senior Club – Monday October 9th
- Starved Rock Trip Saturday October 14th – cancelled due to low enrollment
- Halloween Costume Party – Friday October 27th 4:30-6:00pm
- Saturday Sports at Park Junior High School – begins November 4th

PROGRAM ANALYSIS		SUMMER 2017								
	#	%	#Participants			#Cancelled Programs		Income		
	(total programs)		(Dean)	(Ashley)	(Dave)	(LP)	(LG/WS)	(Dean)	(Ashley)	(Dave)
Trips	8	7.50%	123	0	0	0	3	\$7,246.90	\$0.00	\$0.00
Early Childhood	23	21.50%	62	119	0	1	2	\$4,535.00	\$5,420.18	\$0.00
Camps	3	2.80%	254	135	0	0	0	\$25,150.00	\$15,619.00	\$0.00
Youth	31	29.00%	101	71	0	2	2	\$8,316.39	\$2,521.26	\$0.00
Theater	4	3.70%	0	0	83	0	0	\$0.00	\$0.00	\$6,980.96
Fitness	10	9.30%	103	0	0	0	0	\$4,360.00	\$0.00	\$0.00
Adult	0	0.00%	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Sports	28	26.20%	526	0	0	1	1	\$26,824.68	\$0.00	\$0.00
Totals	107	100.00%	1169	325	83	4	8	\$76,432.97	\$23,560.44	\$6,980.96

Grand Total	1577 Total Participants	12 Total Cancellations (11.2%)	Total Revenue \$106, 974.37
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NOTES

1. Average participant spent \$67.83/program
2. Highest Participation came from Sports (526) and Camps (389)
3. Of the 107 programs offered, 88 were cooped (82%) and 39 were administered by lp (44%)
4. There 21 new programs offered, 11 of which were from LP
5. Revenue decreased \$292 and participation was down 88 from 2016 - below is a break down for each category
 - a. Trips - revenue up \$1188 and participation down 2
 - b. Early Childhood - revenue was down \$640 and participation was down 75
 - c. Camps - revenue was up \$1994 and participation was up 102
 - d. Theater - revenue was up \$685 and participation was up 8
 - e. Youth - revenue was down \$984 and participation was down 29
 - f. Adult - revenue remained the same, but participation was down 21
 - g. Fitness - revenue was down \$18 and participation was down 14
 - h. Sports - revenue was down \$2517 and participation was down 20

2017 Summer Financial Reports								
TRIPS		REV	EXP	BAL	CO-OP	HOST	#PART	
Medieval Times		cancelled			YES	LG		
Zip Line Chicago		cancelled			YES	LG		
Lake Geneva		\$3,407.25	\$3,235.96	\$171.29	YES	LP	43	
Cantigny Park		\$50.00	\$33.33	\$16.67	YES	LG	5	
White Sox Game		\$1,277.31	\$1,425.00	(\$147.69)	YES	LP	13	
Volo Car Museum		cancelled			YES	LG		
Summer in the City		\$781.04	\$1,064.00	(\$282.96)	YES	LP	27	
Cubs Game		\$1,731.30	\$1,715.84	\$15.46	YES	LP	40	
TOTAL		\$7,246.90	\$7,474.13	(\$227.23)			128	
EARLY CHILDHOOD								
Irish Step Dancing		\$165.00	\$137.57	\$27.43	YES	LG	3	
Preschool Playtime		\$570.00	\$596.75	(\$26.75)	NO	LP	16	
All About Italian		\$250.00	\$196.87	\$53.13	YES	WS	5	
Tot Rock		\$75.00	\$60.50	\$14.50	YES	LG	1	
Kid Rock		\$150.00	\$129.33	\$20.67	YES	LG	2	
Tumbling		\$235.00	\$214.87	\$20.13	YES	WS	5	
Bed Time Buddies		cancelled			YES	WS		
Pom & Cheer		cancelled			YES	WS		
Father & Kids 1st Flight		\$60.00	\$43.64	\$16.36	YES	LG	3	
Super Herp Secreat Mission		\$1,170.00	\$906.92	\$263.08	YES	LG	9	
Jedi Training		\$1,700.00	\$1,306.19	\$393.81	YES	LG	13	
Summertime Sweeties		\$160.00	\$123.97	\$36.03	YES	WS	5	
Princess in Training		cancelled			YES	WS		
TOTAL		\$4,535.00	\$3,579.04	\$955.96			62	
CAMPS								
Afternoon Antics		\$23,948.00	\$14,081.87	\$9,866.13	NO	LP	221	
Antics Extra		\$1,202.00	\$1,038.88	\$163.12	NO	LP	33	
TOTAL		\$25,150.00	\$15,120.75	\$10,029.25			254	
YOUTH								
Chess Camp		\$3,316.00	\$3,000.00	\$316.00	YES	LP	25	
Fashio, Faces & Flowers		\$429.30	\$360.00	\$69.30	YES	LP	6	
Favorite Apps & Video Games		\$842.09	\$720.00	\$122.09	YES	LP	12	
Building Flying Models		\$158.00	\$120.88	\$37.12	YES	WS	4	
Simply Sewing		\$225.00	\$173.25	\$51.75	YES	WS	3	
Magic Class		\$273.00	\$211.53	\$61.47	YES	WS	13	
Summer Time Spa		\$96.00	\$81.00	\$15.00	YES	WS	3	
Dazzling Make Up		\$0.00	\$0.00	\$0.00	YES	WS	0	
Kids Giving Artfully		\$0.00	\$0.00	\$0.00	YES	WS	0	
Tween Summer Clay Camp		\$720.00	\$651.79	\$68.21	YES	WS	4	
Tie Dye Workshop		cancelled			YES	LG		
Pocket Brick Monsters		\$1,151.00	\$886.67	\$264.33	YES	LG	7	
Mining & Crafting I		\$652.00	\$506.67	\$145.33	YES	LG	4	
Mining & Crafting II		\$0.00	\$0.00	\$0.00	YES	LG	0	
Make Your Own Spiderman		\$343.00	\$263.57	\$79.43	YES	LG	3	
3D Video Game Design		\$111.00	\$87.00	\$24.00	YES	LG	1	

YOUTH CONT		REV	EXP	BAL	COOP	HOST	#PART
Bat League		cancelled			YES	LG	
Amusement Park Camp		\$489.00	\$381.67	\$107.33	YES	LG	3
Robitic Adventure		\$333.00	\$267.00	\$66.00	YES	LG	3
Roll N Roll Robottics		\$333.00	\$264.45	\$68.55	YES	LG	3
Brick Critters Camp		\$163.00	\$131.67	\$31.33	YES	LG	1
Galaxy far & Away		\$968.00	\$763.33	\$204.67	YES	LG	6
TOTAL		\$8,316.39	\$4,666.66	\$3,649.73			101
FITNESS							
Basic Yoga		\$1,628.00	\$612.00	\$1,016.00	NO	LP	51
Yoga Fitness		\$456.00	\$468.00	(\$12.00)	NO	LP	13
Yoga		\$590.00	\$325.00	\$265.00	YES	LG	10
Yoga Level II		\$0.00	\$0.00	\$0.00	YES	LG	0
Gentle Yoga		\$118.00	\$64.53	\$53.47	YES	LG	2
Yoga Happy Hour		\$0.00	\$0.00	\$0.00	YES	WS	0
Toned & Strong		\$1,288.00	\$323.75	\$964.25	YES	LG	22
Mama Boot Camp		\$280.00	\$91.43	\$188.57	YES	LG	5
Pilates		\$0.00	\$0.00	\$0.00	YES	WS	0
Cardio Step		\$0.00	\$0.00	\$0.00	YES	LG	0
TOTAL		\$4,360.00	\$1,884.71	\$2,475.29			103
SPORTS							
Women's Softball League		\$3,600.00	\$2,093.26	\$1,506.74	NO	LP	8 teams
Sand Volleyball League		\$2,040.00	\$1,311.56	\$728.44	NO	LP	11 teams
Youth Sand Volleyball		\$1,358.54	\$1,120.00	\$238.54	YES	LP	32
Youth Sand Volleyball Camp		\$594.00	\$545.00	\$49.00	YES	LP	5
Bumper Bowling		\$528.74	\$391.92	\$136.82	YES	LP	16
Bowling		\$267.33	\$190.08	\$77.25	YES	LP	9
Cheerleading		\$295.30	\$188.50	\$106.80	YES	LP	12
Karate		\$1,066.00	\$693.00	\$373.00	NO	LP	11
Tennis Camp		\$1,416.00	\$533.01	\$882.99	NO	LP	24
Youth Tennis		\$2,905.00	\$1,783.50	\$1,121.50	NO	LP	51
Adult Tennis		\$586.00	\$276.76	\$309.24	NO	LP	20
Pickle Ball for Seniors		cancelled			YES	LG	
Multiple Sports Camp		cancelled			YES	LP	
Track & Field		\$177.22	\$147.00	\$30.22	YES	LP	3
Track & Field Camp		\$1,173.00	\$1,090.00	\$83.00	YES	LP	10
Lil Pint Soccer		\$1,166.00	\$875.00	\$291.00	YES	LP	25
Soccer Camp		\$1,199.68	\$1,079.00	\$120.68	YES	LP	11
Flag Football		\$901.35	\$735.00	\$166.35	YES	LG	21
Horseback Riding		\$1,840.00	\$992.14	\$847.86	NO	LP	8
Flag Football Camp		\$1,231.00	\$1,090.00	\$141.00	YES	LP	10
Baseball		\$810.70	\$637.00	\$173.70	YES	LP	13
Youth Golf		\$731.00	\$580.76	\$150.24	YES	LG	17
Basketball		\$377.45	\$294.00	\$83.45	YES	LP	6
Basketball Camp		\$966.37	\$872.00	\$94.37	YES	LP	8
Table Tennis		\$248.00	\$108.00	\$140.00	NO	LP	6
Archery Camp		\$1,131.00	\$847.73	\$283.27	YES	LG	23
White Sox Baseball Camp		\$0.00	\$0.00	\$0.00	YES	LG	0
SPORTS CONT.		REV	EXP	BAL	COOP	HOST	#PART
Bulls/Sox Combo Camp		\$215.00	\$197.00	\$18.00	YES	LG	1
TOTAL		\$26,824.68	\$18,671.22	\$8,153.46			526

PROGRAM		Number of Participants for the following years						
		2017	2016	2015	2014	2013	2012	2011
Summer Trips		70	70	64	71	123	101	106
Cubs game		40	42	22	35	42	38	51
Sox game		13	22	18	37	24	31	34
Preschool Playtime		16	13	26	25	46	34	36
YR Drawing Camps		18	9	13	0	7	7	14
Afternoon Antics		221	179	207	170	148	189	196
Antics Extra		33	41	35	81	61	38	43
Toned & Strong		22	16	13	21	22	24	19
Yoga		84	85	123	125	93	72	36
Bowling Classes		25	18	14	18	18	18	11
Cheerleading		12	12	19	17	18	19	18
Karate		11	3	8	7	15	12	18
Youth Tennis		51	54	61	51	57	50	62
Adult Tennis		20	18	5	8	14	8	17
Tennis Camp		24	24	19	21	16	10	7
Lil Pint Soccer		25	27	16	19	26	30	54
Flag Football		21	20	29	18	9	7	29
Youth Golf		17	7	14	14	25	26	18
Table Tennis		6	6	7	6	12	6	4
Soccer Camp		11	15	34	27	17	10	13
Youth Sand Volleybal		32	29	20	25	27	13	37
SVB League	11 teams	12 teams	10 teams	12 teams	13 teams	13 teams	10 teams	
White Sox Camp	0	2	2	27	32	18	28	
Basketball Camp	8	17	6	0	9	4	7	
Football Camp	10	14	9	8	10	15	11	
Horseback Riding	8	4	13	9	15	22	22	
Track & Field	3	24	21	11	19	4	23	
Women's Softball	8 teams	6 teams	5 teams	cancelled	5 teams	6 teams	4 teams	
Girls Softball	na	13	56	47	92	105	107	

Summer 2017								
					<u>Participants</u>			
<u>Class</u>	<u>Revenue</u>	<u>Supplies</u>	<u>Salary</u>	<u>Profit</u>	<u>La Grange Park</u>	<u>LaGrange</u>	<u>Brookfield</u>	<u>Western Springs</u>
Summer Camp	15,619	2962	10,678	1,979	135			
Early Childhood								
Preschool Summer School	890	25	400	465	10			
Spanish for Children	445.11	50	180	215.11	9	4	1	3
Little Artists	338	50	180	108	10			
Summer Shakers-Canceled								
It's An Artsy World	277.88	50	120	107.88	3	3	1	3
Busy Hands, Messy Art	529.82	50	288	191.82	8	4	3	2
Baby Tunes	467.8	399		68.8	3	5	1	1
Rockin' Tots	1070	728		342	16			
Mighty Music	810	546		264	12			
Little Hammers	590.57	170	220	200.57	10	1	3	3
Youth								
Kid Art	311	65	178	68	7			
Fizz! Bubble! Pop!	313.5	50	180	83.5	3	2	3	3
Art Smart	192	75	100	17	2			
Art Attack-Cancelled								
Cook's Corner	490	70	180	240	10			
Youth Spanish-Cancelled								
Tween Cuisine	326.56	75	180	71.56	3	3	2	3
Woodworks	510.67	240	280	9.33	5	5	0	6
Chefology	377.53	50	147	180.53	5	3	3	3
Total	23,559	5655	13,311	4,593	251	30	17	27

<u>Summer 2017</u>						<u>Participants</u>			
	<u>Class</u>	<u>Revenue</u>	<u>Supplies</u>	<u>Salary</u>	<u>Profit</u>	<u>LP</u>	<u>LG</u>	<u>BF</u>	<u>WS</u>
6/26-7/13	Summer Stock Theatre	\$4,276.00	\$545.47	\$810.00	\$2,920.53	28			
6/12-7/17	Broadway Boomers	\$386.20	\$0.00	\$120.00	\$266.20	11	1	3	3
6/16-7/21	Youth Acting	\$501.77	\$0.00	\$120.00	\$381.77	9	2	-	3
6/26-7/13	Mystery Theatre 1		\$0.00	\$420.00		9	2	2	
7/17-8/3	Mystery Theatre 2	\$1,816.99	\$0.00	\$415.00	\$981.99	6	3	-	1
		\$6,980.96	\$545.47	\$1,885.00	\$4,550.49				

Date: October 9th , 2017

To: Aleks Briedis

From: Ashley Simoncelli

Re: October 2017 Board Report

PRESCHOOL

We currently have 176 students enrolled for both fall and winter sessions and 87 students enrolled in the first session of fall enrichment programs. We are registering for our January Teddy Toddler and 2 ½ year old classes that will begin the week of January 8th.

The annual pumpkin farm field trip is schedule for Wednesday, October 11th at Siegel's Cottonwood Farm.

On Wednesday, October 4th, we had the La Grange Park Fire Department present on fire safety. I have posted pictures to Facebook so families can see the fun activities that happen at Ready Teddy.

I will continue to add Ready Teddy pictures to Facebook to keep families updated about our programs.

SPECIAL EVENTS

Fireside Stories is October 6th from 7:00-8:00 pm, weather permitting. I sent home a flyer with Ready Teddy Families and it is being promoted throughout our hallways and on Facebook.

UPCOMING EVENTS

- Ready Teddy Thanksgiving Feast-Week of November 13th
- Ready Teddy St. Nick Night-Wednesday, December 6th

Date: October 4, 2017
To: Aleks Briedis
From: Dave Romito
RE: Marketing Report/Performing Arts

The following marketing processes have been completed in September, 2017. Media outlets include: TribLocal & www.chicagotribune.com, Suburban Life, The Doings & www.pioneerlocal.suntimes.com, Suburban Focus, E-Brief's, School District 102's website, Rose Clippings, and Facebook.

- Weekly promotions of programs, events, and updated pictures on Facebook. We currently have **756 Likes (6 more than last month)**.
 - Promotion for special events/Trips: Fireside Stories, Starved Rock Trip, Aladdin Auditions.
- Articles written and/or submitted to media outlets regarding:
 - Guitar
 - Kids First Flag Football
 - Cartoon Drawing
 - Elementary Drawing
- I am working with Community Pass to get the television screen in the lobby operable with digital signage as well as a daily calendar for all patrons to see when they are in the lobby. I will give Aleks an update when I accumulate more information and learn if there will be a cost involved. UPDATE: I still have not received any paperwork from our rep at Community Pass. I have followed up and am waiting for Jay Baney to get back to me.
- Aladdin auditions are still being scheduled and kick off Oct 7-9. Callbacks are on Oct 10. Currently I have 140 scheduled auditions. First rehearsal is October 15. The fee of the program due after the children are cast is now \$149. Average enrollment after casting is 110 participants.
- Fall Mystery Theatre has 16 participants and we are working on the Halloween show "Bone Soup" which will be performed at the Halloween Costume Part on Oct. 27.
- Photo ops have been sent to all media outlets for them to consider coming out to any of our events or programs and take pictures/write a story.
- Bulletin board outside of Resource Room continues to be updated with all our press clippings and community news.
- Website continues to be updated.

Date: October 3, 2017

To: Aleks Briedis, Executive Director

From: Megan Jadron, Safety Coordinator

October Board Report 2017



Inspections:

All playgrounds are being inspected on a regular basis. Memorial Park is closed during construction.

Building inspections have been conducted for the month of September. Fire Extinguishers and AED has been checked as well. Inspections for October will be conducted in the next two weeks.

Other:

I am currently taking inventory of current certificates of insurance and requesting new ones if we haven't received them yet.

I have replenished all first aid kits in the recreation center and in the classrooms for the start of the school year as well as fall programs.

I have ordered new educational safety material for all staff through DuPont and PDRMA.

I plan to attend the annual Risk Management Institute on November 17th at the Tinley Park Convention Center. I have sent information to staff regarding details of the day.

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Sep 30, 2017 to Sep 30, 2017

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Descri	Invoice/CM	Line Description	Debit Amou	Credit Am	Job ID
9/30/17	01-228 Aflac-Medical Cash Basis	6256 10-201	health insurance AFLAC	224.40 	 224.40	
9/30/17	02-801 Supplies Cash Basis	9968 10-201	battery for HearthStation Cabinet ALLIED 100	45.92 	 45.92	BRC
9/30/17	01-705 Professional Serv Cash Basis	9551 10-201	little free library legal ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &	205.00 	 205.00	ADM
9/30/17	Cash Basis	123	AT&T			
9/30/17	01-606 Telephones Cash Basis	1780 10-201	lagrange road sign AT&T	85.64 	 85.64	OFF
9/30/17	01-606 Telephones Cash Basis	4584 10-201	usage maint AT&T	88.01 	 88.01	OFF
9/30/17	01-608 Professional Dev Cash Basis	10-2017	CHARGED BILLED TO PERSONNAL CREDIT CARD FOR CONFERENCE. ALEKSANDRS BRIEDIS	807.21 	 807.21	ADM
9/30/17	02-709 Trade Services Cash Basis	4324 10-201	usage 9-19 CINTAS	36.99 	 36.99	BRC
9/30/17	01-801 Supplies Cash Basis	51325163	AMOUNT DUE FOR FUEL WEX BANK	268.16 	 268.16	VEH
9/30/17	01-711 Utilities - Electri Cash Basis	0000 10 201	usage at memorial park COM-ED	401.25 	 401.25	PKS
9/30/17	01-711 Utilities - Electri Cash Basis	3000 10-201	useage for Lagrange Road COM-ED	21.40 	 21.40	PKS
9/30/17	01-711 Utilities - Electri Cash Basis	3011 10-201	Usage at Beach Oak COM-ED	34.75 	 34.75	PKS
9/30/17	01-711 Utilities - Electri Cash Basis	5008 10-201	Usage Rec Center COM-ED	960.24 	 960.24	BRC
9/30/17	01-711 Utilities - Electri Cash Basis	6006 10-201	usage at Yena Park COM-ED	33.46 	 33.46	PKS
9/30/17	01-711 Utilities - Electri Cash Basis	7005 10-201	usage at Hanesworth PArk COM-ED	476.27 	 476.27	PKS
9/30/17	01-711	7017 10-201	usage at woodlawn & Lagrange Road	24.88		PKS

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Sep 30, 2017 to Sep 30, 2017

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	Utilities - Electri Cash Basis		COM-ED		24.88	
9/30/17	01-711 Utilities - Electri Cash Basis	9007 10-201	USAGE MAINTENANCE FACILITY COM-ED	117.24		BPK
					117.24	
9/30/17	01-606 Telephones Cash Basis	5537 10-201	internet & phone in house COMCAST	361.99		OFF
					361.99	
9/30/17	02-717 Program Contrac Cash Basis	6869 10-201	fish tank maint CRYSTAL CLEAN AQUARIUM MAINT.	45.00		PRT
					45.00	
9/30/17	01-708 Portable Toilets Cash Basis	6488 10-201	all parks DROP ZONE PORTABLE SERVICE, IN	540.00		PKS
					540.00	
9/30/17	02-717 Program Contrac Cash Basis	7584 10-201	Cubs Game FIRST STUDENTS	336.00		PTR
					336.00	
9/30/17	10-709 Trade Services- Cash Basis	PAYOUT R	PAYOUT ORDER #7 KEE CONSTRUCTION	116,963.05		MCG
					116,963.05	
9/30/17	01-801 Supplies Cash Basis	2406 10-201	building cleaning supplies KRANZ INCORPORATED	736.45		BRC
					736.45	
9/30/17	01-604 Public Relations Cash Basis	10-05-2017	chamber of commerece dinner LA GRANGE PARK CHAMBER TREASURER	35.00		ADM
					35.00	
9/30/17	01-801 Supplies Cash Basis	0005 10-201	supplies for parks LAGRANGE PARK ACE HARDWARE	660.39		PKS
					660.39	
9/30/17	01-709 Trade Services Cash Basis	5198 10-201	service call to repair data line LAGRANGE SIGN CO.	180.00		PKS
					180.00	
9/30/17	01-706 Office Machine Cash Basis	8849 10-201	monthly fee LEAF	13.40		OFF
					13.40	
9/30/17	01-709 Trade Services Cash Basis	2086 10-201	repair light cables hit by contractor & Dug up & put 2 new pipes under sidewalk. LYONS ELECTRIC COMPANY	4,776.62		PKS
					4,776.62	
9/30/17	02-717 Program Contrac Cash Basis	1003 10-201	Soccer Classes for 8/31/2017-9/28/2017 LYONS TOWNSHIP SOCCER CLUB	450.00		PSC
					450.00	
9/30/17	02-717 Program Contrac Cash Basis	4975 10-201	August Rental liquor license MARKET ACCESS CORP	195.00		BRN
					195.00	

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Sep 30, 2017 to Sep 30, 2017

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Date	Account ID Account Descri	Invoice/CM	Line Description	Debit Amou	Credit Am	Job ID
9/30/17	02-717 Program Contrac Cash Basis	4995 10-201	events MARKET ACCESS CORP	390.00 390.00		BRN
9/30/17	01-606 Telephones 02-606 Telephones 02-606 Telephones Cash Basis	1188 10-201	Parks Programs Rec Center SPRINT COMMUNICATIONS	61.03 61.03 61.05 183.11		PKS PAD BRC
9/30/17	01-710 Utilites - Natural Cash Basis	0000 10-201	usage maint facility NICOR	32.41 32.41		BPK
9/30/17	01-710 Utilites - Natural Cash Basis	3463 10-201	usage Rec Center NICOR	24.19 24.19		BRC
9/30/17	01-710 Utilites - Natural Cash Basis	8774 10-201	usage Memorial Park NICOR	29.48 29.48		BPK
9/30/17	01-705 Professional Serv Cash Basis	0930217	MONTHLY ACCOUNTING SEPTEMBER 2017 P.J. MESI & CO	925.00 925.00		ADM
9/30/17	02-722 Co-op Fees Cash Basis	Summer1 10	Co-op summer classes PARK DIST. OF LG	5,998.61 5,998.61		PGC
9/30/17	02-722 Co-op Fees Cash Basis	Summer2 10	Co-op Classes PARK DIST. OF LG	137.57 137.57		PAC
9/30/17	02-722 Co-op Fees Cash Basis	Summer3 10	Co-op Classes PARK DIST. OF LG	33.33 33.33		PTR
9/30/17	02-722 Co-op Fees Cash Basis	Summer4 10	co-op classes PARK DIST. OF LG	1,625.48 1,625.48		PSC
9/30/17	02-722 Co-op Fees Cash Basis	Summer5 10	co-op classes PARK DIST. OF LG	804.71 804.71		PFT
9/30/17	02-801 Supplies Cash Basis	0913 10-201	Little Chefs Cooking Class PETTY CASH	18.35 18.35		PEN
9/30/17	10-705 Professional Serv Cash Basis	12878	PAYMENT DUE FOR MEMORIAL PARK SERVICES PLANNING RESOURCES, INC.	5,026.50 5,026.50		MPD
9/30/17	10-709 Trade Services- Cash Basis	5274 10-201	memorial park PORTER CORPORATION	14,128.09 14,128.09		MCG
9/30/17	02-801	2076 10-201	enrichment cooking classes	30.19		PEN

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Sep 30, 2017 to Sep 30, 2017

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Date	Account ID Account Descr	Invoice/CM	Line Description	Debit Amou	Credit Am	Job ID
	Supplies Cash Basis		PURCHASE ADVANTAGE CARD		30.19	
9/30/17	01-706 Office Machine Cash Basis	3306 10-201	office water cooler	79.90		OFF
			QUENCH		79.90	
9/30/17	01-801 Supplies Cash Basis	5846 10-201	office supplies	49.97		OFF
			QUILL CORPORATION		49.97	
9/30/17	01-801 Supplies Cash Basis	5884 10-201	office supplies	51.99		OFF
			QUILL CORPORATION		51.99	
9/30/17	01-801 Supplies Cash Basis	6230 10-201	office supplies	74.77		OFF
			QUILL CORPORATION		74.77	
9/30/17	02-707 Refuse Disposals Cash Basis	2969 10-201	rec center	341.12		BRC
			REPUBLIC SERVICES		341.12	
9/30/17	01-707 Refuse Disposals Cash Basis	5481 10-201	usage at maint fac	503.67		PKS
			REPUBLIC SERVICES		503.67	
9/30/17	01-801 Supplies Cash Basis	6548 10-201	Parsk bug spray	173.12		PKS
			RICMAR INDUSTRIES		173.12	
9/30/17	02-801 Supplies Cash Basis	7248 10-201	Supplies for Preschool	758.79		PRT
			S & S WORLDWIDE		758.79	
9/30/17	01-801 Supplies Cash Basis	3157 10-201	batteries (martin)	676.35		PKS
			SCOUT ELECTRIC SUPPLY CO.		676.35	
9/30/17	02-801 Supplies	4301 10-201	Preschool teachers shirts	485.00		PRT
	02-801 Supplies Cash Basis		Preschool teachers shirts	204.00		OFF
			SPECIAL T UNLIMITED		689.00	
9/30/17	02-801 Supplies Cash Basis	4318 10-201	Preschool Book Bags	545.82		PRT
			SPECIAL T UNLIMITED		545.82	
9/30/17	06-717 Security Referen Cash Basis	7972 10-201	background checks	57.00		PAD
			SSCI		57.00	
9/30/17	01-701 Park Board Expe Cash Basis	0911 10-201	Board Meeting Notes	60.00		ADM
			LAURA SULLIVAN		60.00	
9/30/17	01-709 Trade Services Cash Basis	9812 10-201	Parks	1,695.00		PKS
			TRUGREEN-CHEMLAWN		1,695.00	

Community Pk District LaGrange Pk

Purchase Journal

For the Period From Sep 30, 2017 to Sep 30, 2017

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Date	Account ID Account Descri	Invoice/CM	Line Description	Debit Amou	Credit Am	Job ID
9/30/17	02-722 Co-op Fees	Sum1 10-20	Summer Co-op Programs	1,559.29		PGC
	02-722 Co-op Fees		Summer Co-op Programs	214.87		PSC
	Cash Basis		VILLAGE OF WESTERN SPRINGS		1,774.16	
9/30/17	01-608 Professional Dev	0839-10-201	LEGAL SYMPOSIUM (EXECUTIVE DIRECTOR)	201.00		ADM
	01-801 Supplies		OFFICE SUPPLIES	55.00		OFF
	02-801 Supplies		PRESCHOOL	54.45		PEN
	02-801 Supplies		COOKING SUPPLIES	49.62		PEN
	02-801 Supplies		PAY THIS AMOUNT AND WE HAVE ALREADY BEEN CREDITED THAT SAME AMOUNT	181.00		PRT
	Cash Basis		VISA		541.07	
9/30/17	01-804 Repair Parts	1647 10-201	weedwacker	134.55		VEH
	01-801 Supplies		windows for garage	197.82		PKS
	01-801 Supplies		TO BALANCE ACCOUNT CREDIT		11.25	PKS
	Cash Basis		VISA		321.12	
9/30/17	01-705 Professional Serv	1928 10-201	LUNCH BUNCH	20.00		ADM
	01-603 Postage Stamps		STAMPS	147.00		OFF
	01-702 Computer Servic		LOGMEIN.COM	264.68		OFF
	01-608 Professional Dev		IAPD	201.00		ADM
	Cash Basis		VISA		632.68	
9/30/17	02-801 Supplies	2157 10-201	preschool supplies	11.18		PRT
	02-801 Supplies		SAME	73.51		PRT
	02-801 Supplies		SAME	176.37		PRT
	01-801 Supplies		SAME			PRT
	Cash Basis		VISA		261.06	
9/30/17	02-801 Supplies	2199 10-201	script theatre	99.95		PTD
	02-801 Supplies		CD cases theatre	36.97		PTT
	02-608 Professional Dev		CPRP study guide	43.99		PAD
	02-801 Supplies		SCRIPT	78.97		PTD
	02-801 Supplies		BALANCE	0.09		PTT
	Cash Basis		VISA		259.97	
				168,068.55	168,068.55	

Community Pk District LaGrange Pk

Check Register

For the Period From Sep 12, 2017 to Oct 9, 2017

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
PRTR0922	9/19/17	FIRST NATIONAL BANK OF BROOK.	01-100	16,199.85
STTD0922	9/22/17	ILLINOIS DEPT OF REV	01-100	972.46
18956	9/22/17	USCM/ MIDWEST	01-100	1,177.00
FDTD0922	9/22/17	INTERNAL REVENUE SERVICE	01-100	5,433.34
PRTR1006	10/3/17	FIRST NATIONAL BANK OF BROOK.	01-100	17,432.04
STTD1006	10/6/17	ILLINOIS DEPT OF REV	01-100	1,045.21
18957	10/6/17	USCM/ MIDWEST	01-100	1,177.00
FDTD1006	10/6/17	INTERNAL REVENUE SERVICE	01-100	5,783.65
18958	10/9/17	AFLAC	01-100	224.40
18959	10/9/17	ALLIED 100	02-100	45.92
18960	10/9/17	ANCEL, GLINK, DIAMOND, BUSH, DICIANNI	01-100	205.00
18961	10/9/17	AT&T	01-100	173.65
18962	10/9/17	ALEKSANDRS BRIEDIS	01-100	807.21
18963	10/9/17	CINTAS	02-100	36.99
18964	10/9/17	WEX BANK	01-100	268.16
18965	10/9/17	COM-ED	01-100	2,069.49
18966	10/9/17	COMCAST	01-100	361.99
18967	10/9/17	CRYSTAL CLEAN AQUARIUM MAINT.	02-100	45.00
18968	10/9/17	DROP ZONE PORTABLE SERVICE, IN	01-100	540.00
18969	10/9/17	FIRST STUDENTS	02-100	336.00
18970	10/9/17	KEE CONSTRUCTION	10-100	116,963.05
18971	10/9/17	KRANZ INCORPORATED	02-100	736.45
18972	10/9/17	LA GRANGE PARK CHAMBER TREASURER	01-100	35.00
18973	10/9/17	LAGRANGE PARK ACE HARDWARE	01-100	660.39
18974	10/9/17	LAGRANGE SIGN CO.	01-100	180.00
18975	10/9/17	LEAF	01-100	13.40
18976	10/9/17	LYONS ELECTRIC COMPANY	01-100	4,776.62
18977	10/9/17	LYONS TOWNSHIP SOCCER CLUB	02-100	450.00
18978	10/9/17	MARKET ACCESS CORP	02-100	585.00
18979	10/9/17	SPRINT COMMUNICATIONS	02-100	183.11
18980	10/9/17	NICOR	01-100	86.08
18981	10/9/17	P.J. MESI & CO	01-100	925.00
18982	10/9/17	PARK DIST. OF LG	02-100	8,599.70
18983	10/9/17	PETTY CASH	02-100	18.35
18984	10/9/17	PLANNING RESOURCES, INC.	10-100	5,026.50
18985	10/9/17	PORTER CORPORATION	10-100	14,128.09
18986	10/9/17	PURCHASE ADVANTAGE CARD	02-100	30.19
18987	10/9/17	QUENCH	01-100	79.90

Community Pk District LaGrange Pk

Check Register

For the Period From Sep 12, 2017 to Oct 9, 2017

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Check #	Date	Payee	Cash Account	Amount
18988	10/9/17	QUILL CORPORATION	01-100	176.73
18989	10/9/17	REPUBLIC SERVICES	02-100	844.79
18990	10/9/17	RICMAR INDUSTRIES	01-100	173.12
18991	10/9/17	S & S WORLDWIDE	02-100	758.79
18992	10/9/17	SCOUT ELECTRIC SUPPLY CO.	10-100	676.35
18993	10/9/17	SPECIAL T UNLIMITED	02-100	1,234.82
18994	10/9/17	SSCI	06-100	57.00
18995	10/9/17	LAURA SULLIVAN	01-100	60.00
18996	10/9/17	TRUGREEN-CHEMLAWN	01-100	1,695.00
18997	10/9/17	VILLAGE OF WESTERN SPRINGS	02-100	1,774.16
18998	10/9/17	VISA	02-100	2,015.90
Total				217,277.85

	Credit	Additional
CO #2 Construction Fencing		\$ 11,703.78
CO #3 Silt Fencing		\$ 3,810.00
CO #4 WOR 10, 12, 14, 8 Sidewalk N side, tennis court credit, plant credit, bocce		\$ 9,932.00
CO #5 WOR 11, 13, 9 Concrete walk, sidewalk credit, splash pad		\$ 9,846.00
CO #6 WOR 1, 4, 5, 7 water line, demo N walk		\$ 7,852.00
CO #7 WOR 16 fine grading		\$ 6,900.00
CO #8 Steel Edging		\$ 2,880.00
CO #9 WOR 15 revised grading for walks		\$ 9,996.00
CO #10 WOR 20 concrete sidewal		\$ 8,546.08
CO #11 WOR 22, 23 concrete sidewalk to ADA platform South side		\$ 9,460.76
CO #12 WOR 21 additional concrete at emergency vehicle entrance		\$ 1,050.53
CO #13 WOR 24,26 retaining wall by Woodlawn excavation and restoration		\$ 8,751.50
CO #14 WOR 27,29 concrete flares for pathway and extension		\$ 7,172.55
CO #15 WOR 36, 38 electrical on top of amphitheater		\$ 7,291.00
CO #16 WOR 32 trail layout change on top of amphitheater		\$ -
CO #17 WOR 25 retaining wall by Woodlawn		\$ 8,881.95
CO #18 WOR 31 overexcavation of walk on top of amphitheater		\$ 4,531.00
CO #19 WOR 33 sidewalk demo by flower shop for ADA		\$ 3,556.25
CO #20 WOR 35 lowering of High Voltage Cable		\$ 4,749.50
CO #21 WOR 39 adhesive bolts for shelter		\$ 598.15
CO #22 WOR 44 demo, excavation and stone around shelter minus playground credit		\$ 8,027.00
CO #23 WOR 45 relocate electrical line for Veterans Memorial		\$ 5,577.50
CO #24 WOR 46 removal of one swing bay		\$ 1,621.50
CO #25 WOR 47,48 lower playground subgrade and playground survey		\$ 6,719.68
CO #26 WOR 49,50 undercut topsoil under asphalt, backfill trenches left by BL		\$ 8,510.00
CO #27 WOR 51, reroute and lower parking lot electrical ***		\$ 5,566.00
CO #28 WOR 52, scoreboard electrical		\$ 4,918.55
CO #29 WOR 53 tennis court lighting		\$ 9,995.29
CO #30 WOR 54,55 fence along woodlawn and handicap pad credit		\$ 8,094.00
CO #31 WOR 43 excavate to new limits of revised pond		\$ 9,832.00
CO #32 WOR 56 Concrete by playground, asphalt credit		\$ 9,997.80
CO #33 WOR 57 Realignment and preparation for new curb at playground		\$ 6,354.04
CO #34 WOR 58 Resesign of splash pad and cost of increased size		\$ 9,200.00
CO #35 WOR 59 ADA entrance of parking lot		\$ 9,662.53
CO #36 WOR 60,61 second solenoid valve, diagnose and install tennis court lights		\$ 9,384.00
CO #37 WOR 61,63 RPZ for splash pad, catch basin camera and clean out		\$ 8,312.84
Electrical to tennis court and water service from building for splash pad***		\$ 8,927.00
Electrical to scoreboard***		\$ 4,970.00
K Plus MWRD		\$ 728.75
Poligon increase		\$ 1,198.00
Asphalt and curb demolition		\$ 1,760.00
Wire mesh and poly sheeting		\$ 840.00
Staining of wood panels		\$ 1,840.00
PRI additional		?
PRI construction plans		\$ 4,200.00

TOTAL \$ - \$ 273,745.53

Funding Sources	
Contingency	\$ 20,000.00
Special Recreation Fund	\$ 30,000.00

TOTAL \$ 50,000.00 \$ 273,745.53

Difference	\$ (223,745.53)
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Date: September 20, 2017
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Spreadsheet Explanation

(A) 17-18 Budget Revenues

This is the revenue we budgeted to collect through taxes during our fiscal year.

(B) Estimated collected Y/E

This is the amount of taxes we estimate to collect before December 31st, using the current levy rate. These taxes come from the June 2017 tax bill. I estimated conservatively.

(C) 54% of Proposed Levy

This is the amount of taxes we estimate to receive between January and April 2018 using the **(I) Proposed 2017 Levy**. The reason it is 54% and not 55% is to help offset refunds and people not paying their taxes.

$$I \times .54 = C$$

(D) Total estimated and levy

This is the **(B) Estimated collected Y/E** and **(C) 54% of Proposed Levy** added together to get an estimate of total taxes collected during our 17-18 fiscal year.

$$B + C = D$$

(E) Difference from budget

This is difference between the **(A) 17-18 Budget Revenues** and the **(D) Total estimated and levy**.

$$D - A = E$$

(F) Budgeted Fund Balance

This is the fund balance we had budgeted in the 17-18 Budget. These fund balances were updated using our audited year end fund balances from the 16-17 Budget.

(G) Estimated Fund Balance with Levy

This is the estimated fiscal year end fund balance using the proposed 2017 levy.

$$E + F = G$$

(H) Fund Balance Policy

Using our 17-18 Budget figures, this is what the figures are per our fund balance policy.

(I) Proposed 2017 Levy

These will be the amounts I will be requesting in the Levy Ordinance.

	A		B		C		D		E		F		G		H
	17-18 Budget Revenues		Estimated collected Y/E		54% of Proposed Levy		Total estimated and levy		Difference from budget		Budgeted Fund Balance		Estimated Fund Balance with Levy		Fund Balance Policy
Corporate	\$ 527,400.00		\$ 249,217.00		\$ 299,700.00		\$ 548,917.00		\$ 21,517.00		\$ 415,106.00		\$ 436,623.00	*	over \$ 404,316.00
IMRF	\$ 45,000.00		\$ 18,387.00		\$ 25,380.00		\$ 43,767.00		\$ (1,233.00)		\$ 12,921.00		\$ 11,688.00		\$ 11,077.00 to \$ 22,154.00
FICA	\$ 50,000.00		\$ 23,226.00		\$ 27,000.00		\$ 50,226.00		\$ 226.00		\$ 16,777.00		\$ 17,003.00		\$ 12,516.00 to \$ 25,032.00
Audit	\$ 8,600.00		\$ 4,113.00		\$ 4,860.00		\$ 8,973.00		\$ 373.00		\$ 1,895.00		\$ 2,268.00		\$ 2,112.00 to \$ 4,225.00
Liability	\$ 39,000.00		\$ 16,935.00		\$ 21,600.00		\$ 38,535.00		\$ (465.00)		\$ 10,465.00		\$ 10,000.00		\$ 9,675.00 to \$ 19,350.00
Recreation	\$ 45,000.00		\$ 21,774.00		\$ 24,300.00		\$ 46,074.00		\$ 1,074.00		\$ 261,648.00		\$ 262,722.00		over \$ 510,191.00

SEASPAR	\$ 90,000.00		\$ 43,548.00		\$ 54,000.00		\$ 97,548.00		\$ 7,548.00		\$ 2,105.00		\$ 9,653.00		none
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	I
	Proposed 2017 Levy
Corporate	\$ 555,000.00
IMRF	\$ 47,000.00
FICA	\$ 50,000.00
Audit	\$ 9,000.00
Liability	\$ 40,000.00
Recreation	\$ 45,000.00
SEASPAR	\$ 100,000.00



* Decreased with reduction factor

**COMMUNITY PARK DISTRICT OF LA GRANGE PARK
ANNUAL TAX LEVY ORDINANCE NO. 06-2017 - DRAFT**

**AN ORDINANCE LEVYING TAXES FOR THE FISCAL YEAR BEGINNING MAY 1,
2018 AND ENDING APRIL 30, 2019 FOR THE COMMUNITY PARK DISTRICT OF LA
GRANGE PARK, STATE OF ILLINOIS, COUNTY OF COOK**

Be it ordained by the Board of Park Commissioners of the Community Park District of La Grange Park, Cook Counties, Illinois, that:

SECTION 1: A tax for the following sum of money, totaling \$846,000 or as much thereof as may be authorized by law, is hereby levied to defray expenses and liabilities of the Park District.

I. CORPORATE FUND

Personnel Services	\$	400,000	
Administrative Expenses	\$	79,000	
Contractual Services	\$	36,000	
Equipment and Supplies	<u>\$</u>	<u>40,000</u>	\$ 555,000
(70 ILCS 1205/5-1; 5-3 and P.A. 97-974)			

II. RECREATION FUND

For Recreation Program Expense not Paid with Program Fees and Charges		\$	45,000
(70 ILCS 1205/5-2; 5-3a and P.A. 97-974)			

III. ILLINOIS MUNICIPAL RETIREMENT FUND

For payment of Employer Contributions to the Illinois Municipal Retirement Fund Pursuant to 40 ILCS 5/7-17		\$	47,000
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IV. SOCIAL SECURITY FUND

For funding the Employer portion of a Social Security Obligation pursuant to 40 ILCS 5/21-110		\$	50,000
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V. AUDIT FUND

For Payment of Independent Annual Audit by a Certified Public Accountant Pursuant to 50 ILCS 310/9		\$	9,000
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VI. LIABILITY FUND

For Payment of Insurance Premiums and Related Risk Management Expenses Pursuant to 745 ILCS10/09		\$	40,000
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VII. SPECIAL RECREATION FUND

For Payment of Expenses to Offer Joint
Recreation Services for Persons that Have a
Disability pursuant to 70 ILCS 1205/5-8

\$ 100,000

\$ 846,000

RECAPITULATION

CORPORATE FUND LEVY	\$ 555,000
RECREATION FUND LEVY	\$ 45,000
ILLINOIS MUNICIPAL RETIREMENT FUND LEVY	\$ 47,000
SOCIAL SECURITY FUND LEVY	\$ 50,000
AUDIT FUND LEVY	\$ 9,000
LIABILITY FUND LEVY	\$ 40,000
SPECIAL RECREATION FUND LEVY	\$ 100,000
	\$ 846,000

SECTION 2. The Secretary of the Park District is hereby directed to file a certified copy of this Ordinance with the County Clerk of Cook County, Illinois as provided by law, accompanied by the certificate of the presiding officer as to compliance with the Truth-in-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

SECTION 3. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

SECTION 4. The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit of any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

SECTION 3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 13th day of November, 2017.

APPROVED this 13th day of November, 2017.

Karen Boyd, President

ATTEST: _____
Lucy Stastny, Secretary

AYES:

NAYS:

ABSENT:

CERTIFICATE OF COMPLIANCE

COMMUNITY PARK DISTRICT OF LA GRANGE PARK, ILLINOIS

COUNTY OF COOK

I, Karen Boyd, do hereby certify that I am duly qualified and acting President and presiding officer of the COMMUNITY PARK DISTRICT OF LA GRANGE PARK, Cook County, Illinois; and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-100.

This certificate applies to the 2017 levy.

Karen Boyd, President
Community Park District of La Grange Park
1501 Barnsdale Road
La Grange Park, Illinois 60526

Date: November 13, 2017

(SEAL)

COMMUNITY PARK DISTRICT OF LA GRANGE PARK, ILLINOIS

COUNTY OF COOK

I, Lucy Stastny, do hereby certify that I am duly qualified and acting Secretary of the Board of Park Commissioners of the Community Park District of La Grange Park, Cook County, Illinois, and as such am the keeper of the records and files of the Board of Commissioners of said park District.

I further certify that the foregoing is a full, true and complete copy of the ordinance adopted at the regular meeting of said Board of Commissioners of said District held on the 13th day of November, 2017 entitled:

“2017 ANNUAL TAX LEVY ORDINANCE”

IN WITNESS THEREOF I affix my official signature and seal of this office at La Grange Park, Illinois, this thirteenth day of November 2017.

(SEAL)

Lucy Stastny, Secretary