

**Notice of Special Meeting of the Board of Park Commissioners of  
the Community Park District of La Grange Park, Cook County**

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Community Park District of La Grange Park, Cook County will hold a special meeting on the 5th day of December, 2016, at 6:30 P.M., in the Recreation Center, 1501 Barnsdale Road, La Grange Park, Illinois.

The Agenda for the Meeting is as follows:

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Additions/Deletions to Agenda
5. Recognition of Visitors
6. Staff Reports
  - a. Executive Director
  - b. Building & Grounds
  - c. Superintendent of Recreation
  - d. Recreation Supervisor – Early Childhood, Special Events & Rentals
  - e. Recreation Supervisor – Marketing, Publicity & Artistic Director
  - f. Office Manager
  - g. Safety Coordinator
7. New Business
  - a. Consider Approval of 2017 Meeting Dates
  - b. Discussion of Capital Fund and Capital Projects
8. Adjournment

DATED the 29<sup>th</sup> day of November, 2016.

Date: December 2, 2016  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Weekly report

#### Holiday Tree Lighting

The Village will be having its annual Holiday Tree Lighting at Memorial Park tonight, December 2<sup>nd</sup>, at 6 PM. Martin and his staff did a great job putting up the lights.

#### Legislative Breakfast

The La Grange Park Chamber of Commerce is hosting a legislative breakfast on December 13<sup>th</sup>. RSVP's are due by December 5<sup>th</sup>. A flier of the event is attached. If you would like me to sign you up, please let me know.

#### Parks Laborer Position

We received eight applications and Martin and I interviewed four of the candidates. We have made a preliminary offer to the top candidate. I may have additional information at the meeting.

#### Holiday Social

Please note that our regular meeting on December 12<sup>th</sup> begins at 6 PM. Afterwards we will have our holiday social at Mattone's. I have attached a flier. We will also be having a social for all staff on Wednesday, December 21<sup>st</sup>. Commissioners are invited to that as well.

#### Risk Management Institute

Staff and I attended PDRMA's Risk Management Institute. My first session was on cyber-security. It was an interesting session and seems we are fairly safe as our registration software is done by a third party. The second two sessions were presented by Victor Strecher, a professor at University of Michigan, about life on purpose. He explained how studies have shown that health and disease improve if a person has a purpose. They were very enlightening sessions.

#### Memorial Park

Martin removed the mulch from the site to prepare for construction of the picnic shelter. The mulch is currently being stored in the fenced area north of the tennis courts. He plans on reusing the mulch at other sites.

#### Holiday in the Park

The Chamber's Holiday in the Park, which we host at the Recreation Center, will be held on Saturday, December 10<sup>th</sup> from Noon-3 PM.

#### Permanent Property Tax Freeze

In a video message released on December 1st, Governor Rauner stated that he will not agree to further temporary "stop gap" spending measures unless the General Assembly approves a permanent property tax freeze and legislative term limits. I have attached the full e-mail from IAPD to this report.

#### Police Department Intern

Chief Rompa contacted me about having his police department intern come observe and work at the park district for a week in March during the internship. Chief Rompa wants to give the intern a well-rounded internship and show how the different government agencies work together. The intern will be at the library district for a week also.

#### Police Report

5056 – A coyote was reported and it left the park

5155 – The clown left the park

5227 – Patient was transported to La Grange hospital

5231 – Subject was sleeping in the car and asked to leave the park

Contact me with any questions!

## Legislative Eggs- Perience

Tue 11/29/2016 10:30 AM

**From:** Denise Jareczek

**To:** abriedis@communityparkdistrict.org



A friendly reminder the [Legislative-Perience](#) is coming up! Please sign up! We will have...

- [Senator Steve Landek](#)
- [Ferry Hurckes of Dan Lipinske's Office](#)
- [Greg Balis of Senator Dick Durbin's Office](#)
- [LaShawn Ford](#)
- [Christine Radogno](#)

Please find more information below, Hope to see you there!



### The LaGrange Park Chamber of Commerce

*Cordially Invites You to the*

## LEGISLATIVE EGGS-PERIENCE

Do you want to hear what our local legislators have to say about the November Election? How this will impact both Springfield and Washington D.C.? Then join us on Tuesday, December 13<sup>th</sup> at Plymouth Place; 315 N. LaGrange Road, LaGrange Park at 7:00am for the Chamber's first "Legislative Eggs-perience" breakfast. Legislators from LaGrange Park and surrounding areas will be joining us for an informative panel discussion, question & answer sessions and an eggs-cellent breakfast. Price is \$ 20.00

#### The schedule for the Legislative Eggs-perience is:

7 to 7:25	Breakfast Buffet
7:25 to 7:35	Introductory Remarks
	The Hon. Jim Discipio, President, Village of La Grange Park
	Ms. Sheri Sauer, President, La Grange Park Chamber of Commerce
7:35 to 8:30	State Legislative Panel, including questions
8:30 to 9:20	Federal Legislative Panel, including questions
	Both Moderated by Mr. Thom Serafin
9:20	Closing remarks

Reservations are required by Dec 5<sup>th</sup> to Sheri Sauer at (708) 372-2579 or [ssauers@yahoo.com](mailto:ssauers@yahoo.com).

We look forward to seeing you on Dec 13<sup>th</sup> at the Legislative Eggs-perience!

# **HOLIDAY SOCIAL**

**Employee, Park Board Member, and Guests**



**You may join us for both events.**

**Monday, December 12<sup>th</sup>**

**AFTER BOARD MEETING SOCIAL  
STARTING AROUND 6:30 pm**

**We will meet in Mattones bar.**

**Appetizers, salad and pizza will be served.  
(cash bar)**

**Wednesday, December 21<sup>st</sup>**

**LUNCHEON FROM 11:30 – 1:30 pm**



**We will be serving a Mexican themed lunch.  
If you would like, bring an appetizer or  
dessert to share.**

## New Permanent Property Tax Freeze Proposed

Fri 12/2/2016 8:36 AM

**From:** "IAPD Legislative Update"**To:** abriedis@communityparkdistrict.org

**Legislative Update**



THE LATEST LEGISLATIVE ISSUES AFFECTING PARKS, RECREATION and CONSERVATION

December 2, 2016 #23-2016

**TO:** IAPD Members

**FROM:** Peter Murphy, JD, CAE, IAPD President and CEO  
Jason Anselment, IAPD Legal/Legislative Counsel

**SUBJECT: New Permanent Property Tax Freeze Proposed**

Yesterday, the General Assembly concluded its Fall Veto Session. Although no legislative action was taken with regard to the ongoing state budget impasse, Legislative Leaders and the Governor continue to meet.

In a video message released yesterday, Governor Rauner stated that he will not agree to further temporary “stop gap” spending measures unless the General Assembly approves a **permanent** property tax freeze and legislative term limits. Although the Governor has consistently insisted upon a property tax freeze as part of any comprehensive budget, previous “stop gap” budgets were not conditioned on any Turnaround Agenda items.

**HB 6630 (Batinick, M.)** contains the Governor’s latest permanent property tax freeze proposal. The legislation would expand PTELL to all counties statewide and would permanently freeze property taxes for taxing bodies by eliminating the CPI increase and setting the extension limitation at 0% unless an increase is approved by referendum. The bill would also freeze the debt service extension base.

Unlike the Governor’s previous tax freeze proposals, **HB 6630 (Batinick, M.)** does not include language that would make prevailing wage inapplicable to local government public works projects or language allowing local governments to opt out of collective bargaining with public employee unions on certain matters. These provisions were previously rejected by the House in numerous votes on a permanent property tax freeze throughout the 99<sup>th</sup> General Assembly.

Without the prevailing wage and collective bargaining provisions, **HB 6630** is nearly identical to **HB 696 (Franks, J. / Cullerton, J.)**, which the House approved in April, except that **HB 6630**

would apply beginning with the 2016 tax levy year to all taxing bodies, including home rule units (HB 696 applied only to non-home rule units and began with the 2015 tax levy).

**The Governor's latest proposal would permanently freeze the dollar amount of your agency's property tax extension.** For agencies that are currently in tax capped counties, the annual CPI adjustment would be permanently frozen at zero. Agencies that are not currently in tax capped counties would be automatically subject to this same tax cap, meaning the dollar amount of their property tax extension would also be frozen. The only mechanism for adjusting the extension limitation or the debt service extension base would be by referendum and then only for the year(s) specified on the ballot.

Given the limited time remaining in the 99<sup>th</sup> General Assembly, **HB 6630** is unlikely to be the actual bill by which a local property tax freeze will be proposed. However, these latest developments confirm that a property tax freeze continues to be a major part of budget negotiations. Governor Rauner has consistently highlighted this item as one of his top two "reform" priorities. The House has already passed a version of a permanent property tax freeze, and the Senate previously passed a two-year tax freeze (SB 318 was later amended to remove the tax freeze provisions.)

**It is imperative that you continue to make sure your legislators understand the total impact of imposing this State mandate on your agency and that it would tie the hands of your locally elected park boards. The specific impact on the agency's ability to provide programs, services and jobs to your local community should be the central part of your advocacy.**

### **Governor's Veto of Prevailing Wage Bill Stands**

This week, the House failed to override the Governor's amendatory veto of **SB 2964 (Harmon, D. / Hoffman, J.)**, meaning the bill is now dead. As we previously reported, the measure would have amended the Prevailing Wage Act to require that the prevailing wage be not less than the prevailing rate for similar work performed under collective bargaining agreements in the locality if the agreements cover at least 30% of the workers. The legislation would also have eliminated some of the administrative requirements currently mandated for public bodies such as the annual newspaper publication notice of prevailing wage rate determinations.

### **New Overtime Rule Temporarily Blocked, Uncertainty Remains**

We want to update you on the status of the U.S. Department of Labor's (DOL) new federal overtime rule for executive, administrative and professional employees that was scheduled to raise the salary threshold for eligibility for exempt status from \$455/week to \$913/week (\$47,476 per year) effective December 1, 2016.

As has been widely reported, last week a federal district judge in Texas granted an emergency injunction temporarily blocking the new rule. While only 21 states were part of the lawsuit, the

preliminary injunction is effective nationwide.

Although the new overtime rule will not take effect this week as planned, the ultimate fate is uncertain at this time. Last week's ruling is only temporary until the court has an opportunity to issue a final decision in the underlying lawsuit. The Obama Administration has stated that it is considering all its legal options, which would presumably include the possibility of an appeal of last week's ruling. While the litigation is pending, it is also possible that Congress and a new Trump Administration could take action to alter or reverse the impact of the federal overtime rule.

We will update you if there are major developments in the litigation or if the federal rules are declared dead. In the meantime, agencies will want to monitor these developments closely.

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The House and the Senate are not scheduled to return to the Capitol until Monday, January 9, 2017, which is two days before the end of the 99<sup>th</sup> General Assembly and the beginning of the 100<sup>th</sup> General Assembly on January 11, 2017.

Although lawmakers are not scheduled to return again before January 9th, budget negotiations will likely continue during the next several weeks and lawmakers could be called back to the Capitol at any time.

While legislators are back in their districts, it is critical that you continue to remind lawmakers and citizens within your community that park districts and other conservation and recreation agencies provide a tremendous return on investment from the modest property tax dollars they receive and that a permanent property tax freeze would force your agency to cut these services that are highly valued by your residents.

We will continue to closely monitor all legislative developments. As always, if you have questions concerning any legislative matter please contact us at 217/523-4554.

This email was sent to 'abriedis@communityparkdistrict.org' from Illinois Association of Park Districts. If you wish to stop receiving email from us, you can simply remove yourself by emailing [lapd@ILparks.org](mailto:lapd@ILparks.org) or by visiting <http://www.ilparks.org/members/EmailOptPreferences.aspx?id=18154777&e=abriedis@communityparkdistrict.org&h=7d90a72c39498bd201c6e63486814b3828ff1f19>.

## SEASPAR News and Events • December 2016

### SPECIAL OLYMPICS WALL OF FAME DEDICATION

On October 30, SEASPAR hosted a dedication ceremony for our International & National Athletes Wall of Fame – a group of plaques in SEASPAR's reception area honoring the eleven SEASPAR Special Olympics athletes who have been selected to compete in World or USA Games over the last 40 years.



Eight of the 11 athletes honored on the wall attended the ceremony, as well as the family of Karen Buron, who was SEASPAR's very first athlete to compete in a national or international competition. Buron earned two gold medals in Cross Country Skiing at the 1985 World Games in Utah. Buron passed away in 2001, but her family traveled from across the country to attend the ceremony, where they donated Buron's medals to be displayed alongside her plaque on the Wall of Fame.

At the event, the honored athletes shared memories of their experiences as World or USA Special Olympics competitors. They spoke of the thrill of winning, the excitement of traveling, and the joy of developing relationships with fellow Special Olympics athletes from across the country and around the world.

**[Read more about the event and the athletes on our website.](#)**

**[View photos and videos from the dedication ceremony on Flickr.](#)**

### 40<sup>TH</sup> ANNIVERSARY ART SHOW

SEASPAR's 40<sup>th</sup> Anniversary Art Show opened on November 3 at the Darien Community Center. The opening event featured refreshments prepared by SEASPAR participants, and participant Kristin Winter sold her homemade jewelry and donated the proceeds to SEASPAR. Nearly 30 pieces of artwork were in the show.

The art remained on display throughout November, but if you didn't make it out to the Community Center in time, **[check out photos of the awesome artwork on Flickr!](#)**



#### MISSION

**SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities.**

#### VISION

**Discover Abilities  
Achieve Potential  
Realize Dreams**

#### CORE VALUES

**Fun • Excellence  
Service • Respect  
Accountability**

## 38<sup>TH</sup> ANNUAL SEASPAR/KIWANIS SWIM MEET

On November 19, SEASPAR hosted our 38<sup>th</sup> annual Swim Meet for athletes with disabilities at the Downers Grove North High School.



The event began in 1978 with the sponsorship of the Downers Grove Kiwanis Club, and the Kiwanis Club continues to support the Swim Meet today. It is SEASPAR's longest-running athletic event.

The 2016 SEASPAR/Kiwanis Swim Meet hosted Special Olympics Aquatics teams from the Fox Valley, Lily Cache, Northern Illinois, Northwest, West Suburban, and Western DuPage Special Recreation Associations, as well as the Libertyville Stars Swim Club.

A total of 145 athletes competed in 18 events, including Backstroke, Breaststroke, Butterfly, Freestyle, and Relay events. Most athletes competed in two individual events and one relay.

The Libertyville Stars Swim Club took first place in the Swim Meet with wins in seven individual events and one relay. SEASPAR and the Fox Valley Special Recreation Association took second and third place, respectively, each with wins in two individual events and one relay.

Volunteers from Benet Academy, Downers Grove North High School, Express Swim Team, Level UP Basketball, and the community all worked to make the event a success.

**[View photos from the Swim Meet on Flickr!](#)**

## POWER SOCCER TOURNAMENTS

SEASPAR's Power Soccer team, the SEASPAR Steel, competed in its second-ever tournament on November 5. The Steel's first tournament took place earlier this year. Both events were hosted by Courage League Sports in Urbandale, Iowa.

The SEASPAR Steel competed with teams from Courage League Sports, Sports Ability of Cedar Rapids, Iowa, and Madonna Adaptive Sports & Recreation of Lincoln, Nebraska.

SEASPAR's competitors in the two tournaments were Nick Cecchi, Jack DeMatteo, Jacob Gates-Ehlers, Charlie Lettenberger, Matthew Matteucci, Zoe Newman-Payne, and Jarrod Ramos. These athletes range in age from 9 to 33 years of age.

At the November tournament, the newest addition to the team, Jack DeMatteo, scored two goals despite only having attended one practice. Jarrod Ramos (pictured at right) was also new to the team and was thrilled to realize his dream of playing competitive Power Soccer.



## RAISE MONEY FOR SEASPAR BY SHOPPING ON AMAZON

Do you shop on Amazon? If so, are you supporting SEASPAR with every purchase? It's easy and free! Simply shop through **[Smile.Amazon.com](https://www.smile.amazon.com)** with your existing account, select SEASPAR as your charity of choice, and Amazon will donate 0.5% of your purchase price to SEASPAR – at no cost to you!



**[Get started today on AmazonSmile.](#)**

# Holiday Shopping Night

**Downtown Downers Grove**  
**Thursday, December 1 • 3–9 p.m.**



1010 Curtiss Street  
630.963.1010



1008 Curtiss Street  
331.777.5263



1008 Curtiss Street  
331.777.4979

**20% of the night's proceeds will benefit SEASPAR!**

## DON'T MISS THE HOLIDAY SPECTACULAR!

SEASPAR's Holiday Spectacular celebrates its 10<sup>th</sup> anniversary on Monday, December 5 at 7 p.m. at the Theatre of Western Springs! This special event showcases our participants' talents and abilities in arts such as song, dance, and music.

Families, friends, and supporters are invited to attend this free recital. Expect show-stopping performances from our EAGLES groups, Glee Club, Actors Guild, and individual performers. We hope to see you there!

**[Check out some of last year's performances on YouTube.](#)**



## ANNUAL APPEAL

SEASPAR kicked off our year-end fundraising on November 29, "Giving Tuesday," a global day dedicated to giving back. In December, we will send out our annual appeal to supporters just in time for their final 2016 tax deductions.

This year's annual appeal spokesperson is Jason Catalano, who has participated in SEASPAR programs since he was a child and is now an adult in our EAGLES program. Look for your letter in mid-December, or **[donate any time on our website!](#)**

## PROGRAM GUIDE COMING SOON

**Look for SEASPAR's winter-spring program guide the week of December 5!**

## UPCOMING EVENTS

December 1 • Holiday Shopping Night • Downtown Downers Grove  
December 2 • St. Francis Xavier Bowling Event • Westmont  
December 3 • Special Olympics State Bowling • Peoria  
December 5 • Holiday Spectacular • Western Springs  
December 9 • Holiday Dinner Dance • Darien



# Happy Holidays!





## MEMORANDUM

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TO: Aleks Briedis  
Community Park District of LaGrange Park  
1501 Barnsdale  
LaGrange Park, IL 60526

FROM: LaGrange Park Police Department  
SUBJECT: Police Calls at Park District Properties  
DATE: 11/1/16

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During the time period of October 1, 2016 through October 31, 2016 the following police calls were reported.

Incident #	Date	Location	Call Type	Reported by
16-5056	10/2/16	Yena Park	Animal complaint	***
16-5155	10/6/16	Yena Park	Suspicious person	***
16-5227	10/10/16	Yena Park	Ambulance assist	***
16-5231	10/10/16	Memorial Park	Suspicious vehicle	Ofc. Wilk

Each of these incident reports is closed with no pending follow-up or additional action by the Police Department needed at this time.

If you have any questions or need further information regarding any of these incidents, please complete a Freedom of Information Records Request form at the Police Department or contact Jackie Viecei at 352-7711 ext. 204.

Date: November 17, 2016  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Weekly report

This report comes a day early as I will be attending PDRMA's Risk Management Institute tomorrow. Also, with the Thanksgiving holiday, I will be out of the office most of the week and therefore the next weekly report will be December 2<sup>nd</sup>.

#### Upcoming meetings

I sent a separate e-mail seeing if December 5<sup>th</sup> would work for a special meeting to discuss the Capital Fund. Please let me know if that works for you. Also, please note that our regular meeting on December 12<sup>th</sup> starts at 6 PM and then we will celebrate the holidays at Mattone's after the meeting.

#### SPRA Showcase

Staff attended the SPRA Showcase on Tuesday. This is an annual event where we get to see multiple band performances to help choose the bands for our summer concert series. Additionally, there is an exhibit hall that had close to a hundred bands represented. We have some great ideas for the concert series and the 125<sup>th</sup> Anniversary party.

#### SEASPAR

I attended the monthly SEASPAR Board meeting. A very uneventful meeting, so nothing to report.

#### Chamber Membership meeting

I attended the monthly Chamber membership meeting. The holiday tree light is December 2<sup>nd</sup>. Holiday in the Park is on December 10<sup>th</sup>. The legislative breakfast is on December 13<sup>th</sup> at Plymouth Place. We were given a presentation on how to update company information on the Chamber's web site.

#### Pre-construction Builder's Land

PRI and I met with representatives from Builder's Land for a pre-construction meeting. It was a good meeting and we hope to have a signed contract soon. Some good news is that we found \$7900 worth of work that does not need to happen.

#### Memorial Park

As I sent in a previous e-mail, Kee has given us updated figures for completion of Memorial Park. Currently PRI is reviewing the numbers to make sure they are fair.

#### Beach Oak Park

As I sent in a previous e-mail, I have directed PRI to stop all work on Beach Oak until further notice.

#### Risk Management Institute

Staff will be attending PDRMA's Risk Management Institute on Friday. Attending this meeting gives us points on our loss control review and gives ideas on how to make our District safer.

Contact me with any questions!

Date: November 8, 2016

To: Aleks Briedis, Executive Director

From: Martin Healy, Parks Supervisor

RE: Monthly Board Report

All Parks:

- Winterized bathrooms and concession stand at Hainsworth Park
- All port-a-potties have been removed for the season
- Lights at volley ball and basketball areas have been shut for the season
- Keeping up with grass cutting and leaf mulching
- Filling in holes where trees were removed in several parks. Filled in with black dirt and applied grass seed.
- Preventive maintenance on tractors and all equipment

DATE: December 1, 2016  
TO: Aleks Briedis, Executive Director  
FROM: Dean Carrara, Superintendent of Recreation  
RE: **Monthly Report for December 12, 2016**

### **SENIOR CLUB**

Our monthly senior club was held on November 21<sup>st</sup>; the group enjoyed the movie, The Meddler and turkey sandwiches from Paul's Pizza. Our next get together is scheduled for Monday December 12<sup>th</sup>.

### **SATURDAY SPORTS PROGRAMS AT PARK JUNIOR HIGH**

Our Saturday Sports programs at Park Jr High will conclude on December 3<sup>rd</sup>. Out of the eleven different programs we are offered only one had to be cancelled due to lack of enrollment and over one hundred and twenty children are enjoyed these five week programs.

### **RMI**

I attended the RMI workshop on Friday November 18<sup>th</sup> that PDRMA hosted in Tinely Park. The sessions I attended were very good.

### **WINTER/SPRING BROCHURE**

Resident registration for the winter/spring will begin on Friday December 2<sup>nd</sup> and non-resident registration will start on Friday December 9<sup>th</sup>.

### **UPCOMING EVENTS**

- Saturday Sport Programs at Park Junior High School ends December 3<sup>rd</sup>
- Holiday in the Park – Saturday December 10<sup>th</sup>
- Senior Club – Monday December 12<sup>th</sup>
- Santa Visits – Tuesday December 13<sup>th</sup>
- Phone Calls from Santa – Wednesday December 14<sup>th</sup>

Date: December 5, 2016

To: Aleks Briedis

From: Ashley Simoncelli

Re: December 2016 Board Report

### PRESCHOOL

Ready Teddy finished our "Pennies for Pillars" fundraiser before Thanksgiving break. The students raised just over \$460. With that money we purchased \$250 worth of pasta, peanut butter, canned goods, coloring books, markers and crayons and a \$175 gift card to Jewel for the Constance Morris House. The remaining money was used towards canned goods and paper products given to the St. Frances Food Pantry in La Grange.

A new session of Teddy Toddlers and one 2 ½ - Early 3 year old class will begin in January. I have advertised openings for these classes on Facebook as well as upcoming Winter/Spring registration for our enrichment classes.

### TRIPS

We will skip the winter months for trips to avoid the bad weather. Our next trip will be April 11 to the Museum of Science and Industry.

### SUMMER CONCERTS

I reached out to previous sponsors before Thanksgiving to give them the first choice of sponsoring a summer concert. Plymouth Place has already replied and is interested in sponsoring again. Loyola Medical is also interested in becoming a sponsor. I am in the process of booking bands and continuing to look for new sponsors.

Date: December 1, 2016  
To: Aleks Briedis  
From: Dave Romito  
RE: Marketing Report/Performing Arts

The following marketing processes have been completed in November, 2016. Media outlets include: TribLocal & [www.chicagotribune.com](http://www.chicagotribune.com), Suburban Life, The Doings & [www.pioneerlocal.suntimes.com](http://www.pioneerlocal.suntimes.com), Suburban Focus, E-Brief's, School District 102's website, Rose Clippings, and Facebook.

- Weekly promotions of programs, events, and updated pictures on Facebook.
- We currently have 623 Likes on Facebook (5 more than last month).
- Articles written and/or submitted to media outlets regarding:
  - Tea with Belle
  - Beauty and the Beast
  - Warming Tree
  - Cartoon Drawing
  - Guitar
  - Chess
  - Elementary Drawing
- I got married on November 18!
- Beauty and the Beast posters were created and sent out to all cast members and put up around the Recreation Center.
- Rudolph Ringers/Oh Say Can You Sing class performance is on Tuesday, December 6 at Plymouth Place.
- Beauty and the Beast performances are Dec 9-11 at Park Jr. High. We are expecting huge audiences and the show is fantastic! 115 kids have been cast in total. Special thanks to the entire Park District staff for helping accommodate all the traffic inside the building preparing for the show, ticket sales, etc. and to Martin for taking the trailer to Lockport with me to pick up the set.
- "Tea with Belle" was a success and the evening was enjoyed by all. Special thanks to Nancy, Ashley, Dee, Roy, and kids from the cast for helping out!
- Website continues to be updated and maintained daily.
- Updated and maintained all programs, events, and requests on La Grange Rd. lighted sign.
- Pictures continue to be taken, uploaded, and maintained of all programs and events through the Park District.
- Bulletin board outside of Resource Room continues to be updated with all of our press clippings and community news.

To: Aleks Briedis

From: Peggy Ronovsky  
Office Manager

Ref: Board Report December 2016

- Monthly financial work was completed. Payroll was processed for November/December and payables were processed for the December meeting.
- Daily registrations and daily computer entries were completed. Bank deposits were processed as needed.
- Assisted customers using our online registration and preschool payment.
- Daily settlements for online registration were completed.
- Online resident registration will take place on Friday, December 2 at 8:30. All programs have been entered into our system and we are prepared for Fridays' online registration process.
- Monthly billing for preschool tuition was completed for November and being prepared for December. Attendance sheets were prepared for teacher information as well as roster information.
- Final brochure was delivered to us and residents. It turned out great.
- Staff attended the annual music review (SPRA Showcase) on Wednesday, November 16<sup>th</sup>.
- I attended the Risk Management Institute which was held on Friday, November 18<sup>th</sup>.
- Nancy Daum assisted Dave Romito at the special event "Tea With Belle".

**Date: November 29, 2016**

**To: Aleks Briedis, Executive Director**

**From: Megan Jadron, Safety Coordinator**

**December Board Report 2016**



**Inspections:**

All playgrounds are being inspected on a regular basis. All playgrounds are in good condition and there are no major repairs needed at this time.

Building inspections have been conducted for the month of November. Fire Extinguishers and AED has been checked as well. Inspections for December will be conducted in the next two weeks.

**Other:**

I am currently taking inventory of current certificates of insurance and requesting new ones if we haven't received them yet for the 2017 calendar year.

I plan to offer a First Aid, CPR and AED class in January to any employees that are in need of recertification or re-certification.

I attended the annual PDRMA Risk Management Institute on November 18<sup>th</sup> at the Tinley Park Convention Center. It was very informative and I plan to share the valuable information to the staff that attended other sessions.

I am in the process of registering for the annual IPRA conference in January 2017.

**COMMUNITY PARK DISTRICT OF LA GRANGE PARK  
2017 REGULAR BOARD MEETING SCHEDULE - DRAFT**

Regular meetings of the Community Park District Board of Commissioners are held on the 2<sup>nd</sup> Monday of each month in room 101 of the Recreation Center located at 1501 Barnsdale Road.

Any amendments to the schedule below or any special meeting called by the Board will be made at least 48 hours in advance in accordance with the Open Meetings Act.

Monday	JANUARY 9, 2017	6:30 PM
Monday	FEBRUARY 13, 2017	6:30 PM
Monday	MARCH 13, 2017	6:30 PM
Monday	APRIL 10, 2017	6:30 PM
Monday	MAY 8, 2017	6:30 PM
Monday	JUNE 12, 2017	6:30 PM
Monday	JULY 10, 2017	6:30 PM
Monday	AUGUST 14, 2017	6:30 PM
Monday	SEPTEMBER 11, 2017	6:30 PM
Monday	OCTOBER 9, 2017	6:30 PM
Monday	NOVEMBER 13, 2017	6:30 PM
Monday	DECEMBER 11, 2017	6:00 PM

Special accommodation, comments, or questions will be addressed by phoning 708-354-4580 or emailing [abriedis@communityparkdistrict.org](mailto:abriedis@communityparkdistrict.org). Requesting special accommodation at least 8 hours prior to the meeting time is appreciated.

Date: December 2, 2016  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Capital Fund

Attached is the most current Memorial Park estimate, estimated year-end fund balances and capital projects discussed during our last budget preparation.

The purpose of tonight's discussion is for the Board to give direction to staff on how to proceed with future capital projects. Once the Memorial Park project is completed, our Capital Fund will be depleted. A few of the options the I have come up with are:

- 1) Complete Memorial Park and not do any capital projects in the near future. We would need to return the grant money for Beach Oak back to state. If any emergency capital projects are needed (i.e. large equipment replacement, recreation center major repair), these costs would need to be paid for from the Corporate Fund's fund balance.
- 2) Complete Memorial Park and use the fund balance from the Corporate Fund to complete Beach Oak Park. We could also return the grant money and scale back on the Beach Oak project. If any emergency capital projects are needed (i.e. large equipment replacement, recreation center major repair), these costs would need to be paid for from the Corporate Fund's fund balance.
- 3) Complete Memorial Park and put a referendum on the ballot in March 2018 to complete Beach Oak Park and fund future capital needs.

My recommendation to the Board is for #3. The main reason being that we let the voters decide on future capital projects and the direction we move in regards to Beach Oak Park. If the voters decide not to approve a tax increase, we would move ahead with #1 or #2. I understand that it will not be an easy sell considering both the Village and the School District have just passed their own referendums, but I still believe we should let the voters have the final decision.

Should the Board direct staff to move forward with investigating a referendum, I suggest the following things to be completed:

1. Complete the Capital Improvement Plan to identify our capital needs
2. Complete the ADA Plan update to identify our ADA needs
3. Complete the Beach Oak construction drawings to move forward quickly should the referendum pass
4. Complete a needs survey from our residents to prioritize our capital plan and gauge how a referendum would do
5. Hold a strategic planning session with the Board and key staff to prioritize the District's goals

I look forward to discussing this all with the Board at our meeting.

12/1/2016

SITE WORK COSTS	
Kee Original Bid	\$ 412,120.00
Kee Concrete walk alternate	\$ 30,284.00 ?
Kee Tennis Court Fence alternate	\$ 7,150.00 ?
Kee Pay App #1	\$ (17,666.00) ?
Increase costs from base bid	\$ 56,634.00 *
MWRD and Village sewer increase	\$ 72,406.00 *

\$ 560,928.00

SHELTER COSTS	
BL Original Bid	\$ 213,804.00
BL W/S change	\$ 26,000.00
BL Masonry Piers alternate	\$ 15,000.00
BL Install Cupolas alternate	\$ 2,000.00
BL Intall wood roof deck alternate	\$ 5,000.00
Second wall	\$ - *

\$ 261,804.00

DISTRICT COSTS	
Rt. 45 Shelter	\$ 13,200.00 *
Arches	?
Shelter with alternates	\$ 79,081.00 *
Bldg Demolition	\$ 12,500.00
Bldg Demo Payment	\$ (12,500.00)
Contingency	\$ 20,000.00
CPA	\$ 2,500.00
Fees (Landtech)	\$ 65,675.00
LandTech Pay	\$ (65,675.00)

PRI costs	\$ 21,625.00
PRI pay 1 & 2	\$ (1,857.00) *

\$ 134,549.00

<b>TOTAL COSTS</b>	<b>\$ 957,281.00</b>
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Fund balance (3/31/16)	\$ 497,472.00
IDNR grant	\$ 400,000.00
Transfer from Special Rec Fund	\$ 40,000.00
Year to date spent (12/1/16)	\$ (14,263.00)

<b>AMOUNT IN CAPITAL FUND (estimated)</b>	<b>\$ 923,209.00</b>
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<b>AMOUNT NEEDED TO COMPLETE</b>	<b>\$ (34,072.00)</b>
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	Estimated Fund Balance with Levy		Fund Balance Policy		
Corporate	\$ 334,569.02	*	over	\$	389,012.00
IMRF	\$ 12,397.27		\$ 11,070.00	to	\$ 22,140.00
FICA	\$ 16,838.22		\$ 11,938.00	to	\$ 23,875.00
Audit	\$ 1,770.42		\$ 2,050.00	to	\$ 4,100.00
Liability	\$ 10,392.56		\$ 8,775.00	to	\$ 17,550.00
Recreation	\$ 334,841.22		over	\$	480,757.00

SEASPAR	\$ 3,746.59		none		
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\* Decreased with reduction factor

Total               \$       714,555.29

Corp & Rec       \$       669,410.24

Date: January 8, 2016  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Capital Projects and Equipment Needs

Highest needs (not in order of priority)

All facilities - Capital Improvement Plan  
Hanesworth Park – south baseball/softball field major maintenance or rebuild  
Memorial Park - retaining wall by band shell  
Recreation Center - laptop (extra work station at front desk and floating)  
Recreation Center or Maintenance - Storage garage and/or storage container  
Recreation Center - Tack boards in Ready Teddy hallway  
Recreation Center - registration kiosk by front counter  
Recreation Center - improvement of front window counter  
Recreation Center – parking lot (crackseal, seal coat & stripe)  
Stone Monroe Park – replace shed door and shelving  
Yena Park - tennis court improvements (crackseal, paint & net standards)

Other needs (not in order of priority)

Hanesworth Park – asphalt trail (crackseal & seal coat)  
Hanesworth Park – North parking lot (crackseal, seal coat & stripe)  
Maintenance Garage – parking lot (crackseal, seal coat & stripe)  
Memorial Park – shade/rain cover for band shell stage  
Recreation Center – keyless entry for interior doors  
Recreation Center – banquet chair replacement (50)  
Robinhood Park – fix drainage  
Robinhood Park – asphalt trail (crackseal & seal coat)  
Robinhood Park – tennis court (crackseal & paint or carpet)  
Stone Monroe Park – replace tennis court carpet  
Yena Park – basketball court (crackseal & paint)  
Yena Park – fix drainage at north field  
Hanesworth – gazebo by playground (reuse Memorial gazebo)  
Memorial Park – ice rink  
Hanesworth – electrical pulled to sign for lighting  
Hanesworth – electrical pulled to south trees for lighting trees  
All parks – drinking fountains

Other thoughts

Yena Park – baseball field upgrades paid by Little League  
Robinhood Park – baseball field(s) removed and changed to soccer paid by AYSO  
Hanesworth Park – South field converted to softball field paid by District