

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, MARCH 5, 2018 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, March 5, 2018 at the Park District's Administrative/Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of February 12, 2018
- 3.2 Approval of the Minutes of the Executive Session Board Meeting of February 12, 2018
- 3.3 Approval of the Financial Report dated February 28, 2018
- 3.4 Approval of the Consolidated Vouchers for March dated March 5, 2018

**4.0 STAFF REPORTS**

- 4.1 Director's Report
  - 4.1.1 Update of Other Park District Matters
  - 4.1.2 School District 105 Before and After School Update
  - 4.1.3 MBO and Budget Workshop Scheduled for Monday, March 19, 2018
- 4.2 Staff Comments

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

**8.0 BOARD BUSINESS**

- 8.1 First Reading of the General Operations Budget for Fiscal Year 2018-2019  
Allowing the Budget to be Put on Display (Minimum 30 Day Requirement)

**OLD BUSINESS**

**NEW BUSINESS**

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee (Commissioner Penicook)
- 9.2 Public Relations Committee (Commissioner Lacey)
- 9.3 Finance & Capital Project Committee (Commissioner Ashby)
- 9.4 User Group Committee (Commissioner Vear)
- 9.5 Marketing Committee (Commissioner Jacobs)

**10.0 PUBLIC COMMENTS (Board Manual Section #152)**

## **11.0 BOARD COMMENTS**

## **12.0 EXECUTIVE SESSION**

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

## **13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

## **14.0 ADJOURNMENT**

3-2-2018

Dean Bissias

Board Secretary

*Parks & Recreation... The Benefits are Endless!*

Capital Budget 2017-2018 As of March 2, 2018					
Capital Projects Summary					
	Project Costs	FY Spent to Date	Proposed 2018 Budget	2017 Budget	
Safety /Legal Projects	1,766,674	981,077		1,766,674	
Capital Projects Scheduled for 2017-2018	414,825	142,617		161,825	
Computers/Communication Improvements					
Multi-Park Fixtures & Amenities	10,500	2,908		10,500	
Planning & Design	30,500	9,143		26,500	
Contingency	2,000	0		2,000	
Paving & Lighting	15,000	1,540		15,000	
	90,500	23,950		37,500	
Projected Capital Project Total	2,329,999	1,161,235		2,019,999	
Funding Sources					
Revenue from PARC Grant				987,147	
Revenue from Paving Lighting Fund				55,000	
Projected Revenue from Operations General Fund				260,000	
Projected Revenue from Operations Recreation Fund				400,000	
Revenue from Special Recreation Fund ADA Upgrades				100,000	
Revenue from Special Recreation Fund ADA For The Construction of the Fitness Center				225,000	
Revenue from Roll Over Bonds				75,000	
Revenue from General Operation from Affiliates				10,000	
Total Funding Available				2,112,147	
Funding less Projected Project Costs				\$	92,148

Capital Project Description & Project Number Identification							Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 Budget
Safety & or Legal											
RAM 2	Emergency Roof Repair/ Patch	S	30			30,000				30,000	
ADA	ADA Improvement Plan Phase 1	L	25			20,000				20,000	
ADA	ADA Improvement Plan Phase 2	L & S	30			80,000					80,000
V4	Replace Maintenance 1995 Pickup Truck	S	16			29,000					29,000
FIT3	Fitness Center Security Cameras	S	22	100%		2,500			2,320		2,500
FIT7	Fitness Center Security System	S		100%		6,200			7,600		6,200
GORM 1	Demolition of Buildings Village Requirement	L	10			30,000					30,000
GIL	Seal Coat & Stripe Parking Lot	S	19	100%		2,500			1,725		2,500
DEN	Seal Coat & Stripe Parking Lot	S	19	100%		4,500			4,560		4,500
RAM	Fitness Center Development *Price Subject to change Engineering & Architecture	L	30	100%		1,561,974			964,872		1,561,974
						1,766,674			\$ 981,077	\$	1,766,674
	Totals										

Proposed Projects For 2017-2018											
FIT1	Fitness Center Desks, Computers, Electronic Equipment, & TVs						25		44,000	44,813	44,000
FIT2	Fitness Center Furnishings						22		6,000	10,790	6,000
FIT4	Fitness Center Data Rack Electrical Room						20		18,000	16,495	18,000
FIT 5	Fitness Center Sound System Aerobics Rooms						20	100%	9,500	9,500	9,500
FIT6	Fitness Center Aerobics Rooms exercise equipment						30	50%	20,000	12,576	20,000
RAM	Replace Carpet in Administration offices and front desk						20	0%	16,250		16,250
RAM	Rec Programming Fitness Equipment Including Spin Bikes						25	10%	18,075	16,799	18,075
RAM	Golf Simulator Unit						24	Not Funded	17,000		0
RAM	Golf Simulator Room build out						24	Not Funded	15,000		0
GOR 9	Small shelter at Gordon Pk by Splash pad						22	Not Funded	15,000		0
MEA 1	New Playground @ Meadow Brook installation						20	Currently	20,000	20,340	20,000
COM 6	New Playground @ Community Center						20	Not Funded	80,000		0
SED 25	New Shelter at Sedgwick Park						23	Not Funded	75,000		0

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 Budget
RAM	Event Stage		14	100% Currently	10,000	11,304	10,000
PARK	New Parks ID Sign		14	Not Funded	26,000		0
GOR	New Gordon Park ID Sign		14	Not Funded	10,000		0
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0
Totals					\$ 414,825	\$ 142,617	\$ 161,825

#### Annual Capital Project Items

COMPUTERS/COMMUNICATION IMPROVEMENTS							
CCI 5	Replacement of Computers		25		2,000	1,093	2,000
CCI 9	Laptop Replacement		25	Not Funded	0		0
CCI 10	Financial Software Upgrades		19		1,000		1,000
CCI 11	Recreation Software Upgrades		19		2,000		2,000
CCI 1	Misc. Programs/Licenses		18		2,500	117	2,500
CCI 2	Computers Unforeseen		18		3,000	1,698	3,000
Totals					\$ 10,500	\$ 2,908	\$ 10,500

#### Multi-Park Fixtures & Amenities

PDLG 3	Soccer Field Restoration		39		10,000	6,565	10,000
MFA 1	Picnic Tables/Benches/Garbage Cans/Bleachers		26		7,500		3,500
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26		2,000	1,967	2,000
MFA 6	Recycling Program Equipment/Signs/Containers		26		1,000		1,000
MFA 8	Age Appropriate signs		20		1,000		1,000
MFA 4	Park Regulation/Information Signs		20		3,000	611	3,000
PDLG	Emerald Bore Tree Replacement Plan		15		6,000		6,000
Totals					\$ 30,500	\$ 9,143	\$ 26,500

#### Planning and Design

PD 1	Site Documents (Surveys, Appraisals, etc.)		26		2,000		2,000

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 Budget	2017
	Totals				\$ 2,000	\$ -	\$ 2,000	

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 Budget	2017
<b>CONTINGENCY</b>								
<b>CON 1</b>	Reserved for Unforeseen Expenses				15,000	1,018		15,000
	Energy Efficient Lighting at Community Center - net of Grant					522		
	<b>Totals</b>				<b>\$ 15,000</b>	<b>\$ 1,540</b>	<b>\$</b>	<b>15,000</b>
<b>PAVING AND LIGHTING</b>								
<b>GIL 6</b>	Gilbert Park Pathway replacement		29		55,000			0
<b>GIL 23</b>	Tennis Court Resurface Gilbert		24	100%	25,000	23,950		25,000
<b>DEN</b>	Denning Park Parking lot Lights repairs		23		5,500			5,500
				Currently Not Funded				
<b>SPR 10</b>	Tennis Court Resurface Spring Park 19-20 budget year		19	Currently Not Funded				0
				Currently Not Funded				
<b>SEG 29</b>	Tennis Court Resurface Sedgwick Park 18-19 budget year		19	Currently Not Funded				0
				Currently Not Funded				
<b>STO 9</b>	Remove Stone Park Basketball Courts		13		5,000			0
	<b>Totals</b>				<b>\$ 90,500</b>	<b>\$ 23,950</b>	<b>\$</b>	<b>30,500</b>



## **PURCHASE AGREEMENT FOR LOT 2 AND LOT 3 IN GORDON PARK**

### **Timeline**

- Illinois Circuit Court authorization 10/8/2010
- Illinois Appellate Court affirmed the Park District's authority to sell 2.82 acres of land on 10/17/2013
- Property listed for sale with Costar
- Approached by Pathways, who was interested in purchasing land August 2014
- PDLG received three MIA appraisals on Sept/Oct 2014
- Hired Brad Belcaster Jan 2015 to negotiate the sale
- Board approved Resolution 15-01 to approve purchase agreement 8/10/15
- Agreement was signed on 8/24/15

### **Terms of Sale**

- 2.82 acres of land sold for \$3,450,000
- Included in agreement is that purchaser will take down old Park District buildings
- Purchaser will reconstruct Shawmut Avenue for access and will maintain
- Closing may happen as late as December 16, 2016 due to contingency periods

### **Contingency Periods**

The purchase agreement is subject to several contingencies, giving the Purchaser certain rights to terminate the agreement during the following contingency periods:

- Feasibility Period: Purchaser has to October 23, 2015 to complete its due diligence and feasibility study of the property
- Approval Period: After the feasibility period, Purchaser has up to February 20, 2016 to obtain zoning entitlements and other governmental approvals,



# Table of Contents

<b>1</b>	MEETING NOTICE & CALENDAR
<b>2</b>	COMMUNICATIONS & FOIA
<b>3</b>	CONSENT AGENDA
<b>4</b>	STAFF REPORTS
<b>5</b>	ATTORNEY REPORT
<b>6</b>	TREASURER REPORT
<b>7</b>	ACTION ITEMS
<b>8</b>	BOARD BUSINESS
<b>9</b>	COMMITTEE REPORTS & MBO/SPECIAL REPORTS
<b>10</b>	VILLAGE OF LA GRANGE & SEASPAR INFORMATION





# Section 1



## MEETING NOTICE & CALENDAR



**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, March 5, 2018

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias  
3/02/18



Park District of La Grange...Your Fun Destination!

## Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
February	Approve agency goals	Board of Commissioners	3/15/2007
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
April	Review of bylaws (Every Three Years)	Staff and Administration	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Executive Director	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
June	Annual review of personnel & safety policies (PDRMA) if needed	Administrative Staff	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
September	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals, due 2016)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2018**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first Monday of the month).**

All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 8**

**Monday, February 12**

**\*Monday, March 5**

*(First Monday to allow 2018-2019 G.O. Budget to be on display the legal requirement of 30 days)*

**Monday, April 9**

**Monday, May 14**

**Monday, June 11**

**Monday, July 9**

**Monday, August 13**

**Monday, September 10**

**Monday, October 8**

**Monday, November 12**

**Monday, December 10**



# Section 2



## COMMUNICATIONS & FOIA



# Section 3



## CONSENT AGENDA



**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: BOARD OF COMMISSIONERS**  
**FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY**  
**RE: CONSENT AGENDA ITEMS**  
**DATE: March 5, 2018**

***The matters included in this consent agenda require a roll call vote.***

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of February 12, 2018

**CONSENT AGENDA ITEM 2:** Approval of the Minutes of the Executive Board Meeting of February 12, 2018

**CONSENT AGENDA ITEM 3:** Approval of the Financial Reports dated February 28, 2018

**CONSENT AGENDA ITEM 4:** Approval of the Consolidated Vouchers for March dated March 5, 2018

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
HELD AT THE ADMINISTRATIVE OFFICES  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**FEBRUARY 12, 2018**

**President Penicook called the meeting to order at 7:06 P.M.**

**PRESENT:** Commissioners Penicook, Vear, Lacey, Jacobs

**ABSENT:** Commissioner Ashby

**STAFF PRESENT:** Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Kevin Miller, Fitness Center Supervisor Jenny Clark, Recording Secretary Ginger Zeman

**OTHERS PRESENT:** Attorney Jim Rock, Bob Sherman, Brian Opyd

Commissioner Penicook welcomed everyone to the meeting and asked for changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

Bob Sherman, 735 S. Brainard Avenue, La Grange, voiced his concerns for retaining fitness center members when there is no parking here at peak times. He asked for an update on the long range plans for additional parking.

Director Bissias stated he is working on having Nicor move the fence from their lot to the south of the recreation center to open up additional parking on the south side of the building in the next 30-60 days. In addition, we are working on securing additional permanent parking and hope to be able to finalize those plans in the next 60-90 days.

Brian Opyd, 109 8th Avenue, La Grange, thanked the Board for the new playground at Meadowbrook Manor. His children enjoyed playing on the equipment and he met new neighbors. Director Bissias added that more wood chips would be spread around the playground in the spring.

**Consent Agenda**

Commissioner Lacey motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of January 8, 2018; Item 3.2 Approval of the Minutes of the Executive Session Meeting of January 8, 2018; Item 3.3 Approval of the Financial Report dated January 31, 2018; Item 3.4 Approval of

## REGULAR BOARD MEETING - FEBRUARY 12, 2018

the Consolidated Vouchers for February dated February 12, 2018.

Commissioner Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Lacey, Jacobs

NAYES: None

ABSENT: Commissioner Ashby

### Staff Reports

#### *Director's Report*

Director Bissias stated he has been working on the budget this month. The Meadowbrook Manor playground is complete and open for play. The fitness center is very busy as Fitness Center Supervisor Jenny Clark will update in her report.

#### *Staff Comments*

**Fitness Center Supervisor Jenny Clark** confirmed that the fitness center has been very busy but there are parking challenges. Youth basketball will be over in a month and hopefully that will alleviate part of the problem.

- She apologized for an error in her board report. The January fitness membership should be \$131,933 with a profit of over \$3,000. There are 1,695 members and there were 9,174 visits in January.
- Jenny stated she lowered the membership age to allow 14 and 15 year olds to join with a parent because we need to address the obesity problems in young people and encourage fitness at an early age.
- There are 46 group fitness classes with some reaching maximum capacity. She is adjusting the schedule and the class locations as required.
- Personal training brought in \$4,456 for January. She is offering a personal training special for February of \$20 off 10 sessions.
- Childcare punch passes were implemented, and the response has been positive.
- She stated February is American Heart Month and there is a challenge for members to track their total miles for the month and receive a prize.
- There will be an agility clinic for youth put on by one of the personal trainers.
- Jenny added that staff signed up for the Welcome Wagon, a marketing opportunity that will target new homeowners moving in to La Grange, La Grange Park and Western Springs. La Grange Fitness would be the exclusive fitness center in the booklet which is mailed out monthly. We will offer a coupon in the booklet for monthly and annual memberships to track the response.

President Penicook asked about the request for inexpensive headphones.

Fitness Center Supervisor Clark stated she received the shipment today and they will be available for \$5. Commissioner Jacobs asked for hairdryers for the women's locker room. Jenny is researching it and possibly adding it to the budget for next year.

## REGULAR BOARD MEETING - FEBRUARY 12, 2018

**Superintendent of Recreation Kevin Miller** stated that the recreation department is working on the budget, the summer brochure, and new events and programs for next year.

- One new event this summer will be a Jump Fest with inflatables in the gym.
- He reported that Assistant Superintendent of Recreation Diana Faught has added 4 new preschool classes for the 2018-19 school year here at the Rec Center in Room 105/106 because customers wanted their children to attend classes in this building.
- Kevin is revamping the process for staff to make marketing requests. There will be increased responsibility for everyone and a trail to track and control the requests. External marketing requests would go to Director Bissias, who in turn would pass it on to Marketing Supervisor Teresa Chapman and Superintendent of Recreation Miller.

Superintendent of Finance Leynette Kuniej stated she has been working with staff on the set up of the new RecTrac software upgrade. It will streamline the transition when we go live in June.

Director Bissias stated he responded to a request for an RFP from School District 105 to manage their before and after school program. They currently have a private contract and parents pressured the school board to obtain an RFP. He will update our Board as the process moves forward.

### **Attorney Report**

None

### **Treasurer Report**

None

### **Action Items**

#### *Discussion and/or Possible Vote on BASE Agreement Renewal with School District 102*

Director Bissias explained the BASE agreement renewal with School District 102 has expired and the school board has approved the renewal agreement on their end. President Penicook stated that it is essentially the same agreement we previously had. Commissioner Jacobs motioned to accept the BASE agreement renewal with School District 102. Commissioner Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Lacey, Jacobs  
NAYES: None  
ABSENT: Commissioner Ashby

## **REGULAR BOARD MEETING - FEBRUARY 12, 2018**

### *Discussion and/or Possible Vote on Ordinance 18-02 an Easement Agreement Between the Village of La Grange and the Park District of La Grange for Access to the Shawmut Avenue Extension*

Attorney Jim Rock stated he had a series of discussions with the Village attorney and the language was agreed upon for the easement agreement. The Village will not be able to vote on this item until February 26, 2018. It was also reviewed by the Pathway attorneys. Attorney Rock recommended a Board vote tonight. Commissioner Lacey motioned to approve Ordinance 18-02 an easement agreement between the Village of La Grange and the Park District of La Grange for access to the Shawmut Avenue extension. Commissioner Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Lacey, Jacobs

NAYES: None

ABSENT: Commissioner Ashby

### **Board Business**

#### **Old Business**

President Penicook reviewed the 2017 MBO's and their status with the Board.

#### **New Business**

None

### **Committee Reports**

#### *Administration Committee*

President Penicook stated that the Administrative committee had been active during January reviewing various agreements.

#### *Public Relations Committee*

None

#### *Finance & Capital Project Committee*

None

#### *User Group Committee*

None

#### *Marketing Committee*

Commissioner Jacobs reported that the Marketing committee is working on sponsorships with health groups including Amita and DuPage Medical Group. The Board discussed different advertising options. President Penicook recommended that we plan a full discussion of the sponsorships when all the information is received and it is put on the agenda.

### **Public Comments (Board Manual Section #152)**

Brian Opyd, 109 8th Avenue, La Grange, thought the water massager Director Bissias spoke about and selling ads were good ideas. He thinks there is a water massager in the salt cave in La Grange.

**Board Comments**

Commissioner Jacobs questioned the limit on 24 free open gym admissions per year which are included with the yearly recreation center pass. She assumed it was unlimited. President Penicook stated it was discussed at length when we originally opened the Recreation Center 11 years ago. At the time, we attempted to balance gym rentals, the needs of open gym patrons and our programming. This was the compromise reached. It was thought that attendance during the summer months would be less than winter months and that 24 annual admissions would be a sufficient number for most people. Commissioner Jacobs was encouraged to talk to staff to determine if circumstances had changed in the last 11 years that would warrant a change. Commissioner Jacobs also asked staff to consider offering registration for free agents for the men's basketball teams so an individual could play instead of registering a whole team.

Commissioner Vear stated it has been a great year. The fitness center project was completed quickly and now it is open, running and very impressive. He stated he has a friend who is enjoying the ice rink and is willing to help with the maintenance of it.

Commissioner Lacey asked about the CURE health fair as patrons were asking her about it. Director Bissias stated the CURE program is working with the La Grange Community Nurse group now.

Commissioner Lacey informed the Board that William Hampton from the Maywood Park District passed away. She remembered he was impressed with our Park District of La Grange program book and how they used it as an example, and now they have their own book.

She thanked staff for a good job and encouraged them to keep it up. She also wondered if the Silver Sneakers program will begin soon. Fitness Supervisor Jenny Clark stated it has been approved and will begin March 1, 2018.

**Executive Session**

At 7:59 P.M. Commissioner Jacobs motioned the Board convene to Executive Session pursuant to Item 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6). Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Lacey, Vear, Jacobs  
NAYES: None  
ABSENT: Commissioner Ashby

**REGULAR BOARD MEETING - FEBRUARY 12, 2018**

**Adjournment**

Commissioner Vear moved for adjournment 8:17 P.M. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.

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Mary Ellen Penicook, President

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Constantine Bissias, Secretary  
*Approved 03/05/2018*

# PARK DISTRICT OF LA GRANGE

## STATEMENT OF REVENUES AND EXPENDITURES

### February 28, 2018

2/2018

FUND	FUND BALANCE 05/01/2017	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 2/28/2018
1 GENERAL	\$ 513,403	\$ 1,007,464	\$ 690,283	\$ 317,181	\$ (270,000)	\$ 560,584
13 RECREATION	910,024	1,992,653	1,765,332	227,321	(400,000)	737,345
11 FITNESS CENTER		217,008	295,823	(78,815)		(78,815)
14 IMRF	59,991	120,215	96,105	24,110		84,101
15 PAVING & LIGHTING	73,713	23,014	8,727	14,287		88,000
16 LIABILITY INSURANCE	69,190	107,236	94,354	12,882		82,072
17 AUDIT	4,456	15,095	12,420	2,675		7,131
18 SPEC RECREATION	208,761	226,902	155,413	71,489		280,250
19 FICA/MEDICARE	54,742	115,696	78,794	36,902		91,644
<b>TOTAL OPERATIONS</b>	<b>1,894,280</b>	<b>3,825,283</b>	<b>3,197,251</b>	<b>628,032</b>	<b>(670,000)</b>	<b>1,852,312</b>
36 CAPITAL PROJECTS	191,282	614,064	1,178,296	(564,232)	670,000	297,050
4 DEBT SERVICE	57,953	1,066,598	1,106,983	(40,385)		17,568
<b>GRAND TOTAL</b>	<b>\$ 2,143,515</b>	<b>\$ 5,505,945</b>	<b>\$ 5,482,530</b>	<b>\$ 23,415</b>	<b>\$ -</b>	<b>\$ 2,166,930</b>

#### TREASURER'S PROOF, CASH IN BANK:

ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS	TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 1,742,350	\$ 759	(5,590)	\$ 10,000	\$ 1,747,519
IPDLAF	484,938	327,060	(147,550)	(10,000)	654,448
FIRST NATL CHKG	226,409	222,001	(179,623)		268,787
CASH REGISTER BANK	1,885				1,885
<b>TOTAL CASH</b>	<b>2,455,582</b>				<b>2,672,639</b>
Taxes Receivable	2,602,048	(333,951)			2,268,097
Accounts Receivables	493,574				493,574
Prepaid expense	13,992		5,590		19,582
Accounts Payable	(178,039)		29,247		(148,792)
Accrued Payroll	-				-
Deferred Tax Revenue	(2,971,670)				(2,971,670)
Deferred Revenue	(137,011)	(29,489)			(166,500)
<b>FUND BALANCE</b>	<b>\$ 2,278,476</b>	<b>\$ 186,380</b>	<b>(297,926)</b>	<b>\$ -</b>	<b>\$ 2,166,930</b>

**GENERAL FUND**STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE TEN MONTHS PERIOD ENDED FEBRUARY 28, 2018**REVENUES**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000 Property Taxes	(1,365)	805,732	(2,070)	877,260	876,710	100%
01-5-00-2-40100 IL Replacement Tax		30,181	-	30,263	36,000	84%
01-5-00-3-41000 Earned Interest	1,112	16,050	1,225	15,376	18,000	85%
01-5-00-3-42000 Soccer Field Usage		12,246				
01-5-00-3-42100 Contractual Services		2,256	-	12,552	2,500	502%
01-5-00-3-42600 White Sox Training	6,072	6,072	2,066	6,199	10,120	61%
01-5-00-3-42610 IPRA	2,417	20,545	3,450	25,941	24,282	107%
01-5-00-3-43000 Misc. Income/ Easements		15,141	200	2,433	1,300	187%
01-5-00-3-43100 Snack Machine	965	3,457	1,198	3,238	3,500	93%
01-5-00-3-44000 LG Endless Summer Income		12,533	-	2,705	10,000	27%
01-5-00-3-48000 Facility Rental - Denning	3,145	31,105	3,189	31,497	37,482	84%
<b>TOTAL GENERAL FUND REVENUE</b>	<b>12,346</b>	<b>955,318</b>	<b>9,258</b>	<b>1,007,464</b>	<b>1,019,894</b>	<b>99%</b>

**EXPENSES****ADMINISTRATIVE EXPENSES**

01-5-00-5-51100 Administrative Salaries	15,906	173,264	16,425	179,052	224,037	80%
01-5-00-5-51200 Clerical Wages	3,149	31,321	3,607	32,214	40,635	79%
01-5-00-5-53001 Health & Life Insurance	10,761	101,772	11,562	109,218	136,700	80%
01-5-00-5-54010 Education & Training	170	10,805	117	10,411	16,815	62%
01-5-00-6-61000 Legal Fees	1,879	16,774	3,051	13,175	21,900	60%
01-5-00-6-61010 Consultant Fees				-		
01-5-00-6-65001 Bank Service Fees	1,435	12,001	925	8,901	12,250	73%
01-5-00-6-66010 Dues & Subscriptions	-	5,333	263	5,594	7,837	71%
01-5-00-6-67010 Communications Services	1,400	13,471	946	14,116	17,570	80%
01-5-00-6-68010 Computer Software Contracts	114	12,727	747	12,690	16,974	75%
01-5-00-6-69010 Legal Notices & Publications	-	1,185	-	1,030	1,050	98%
01-5-00-6-69110 Printing/Design Services	-	7,193	791	7,343	11,413	64%
01-5-00-7-71010 Administrative Expense Account	122	1,486	-	568	2,000	28%
01-5-00-7-72010 Employee / Public Relations	-	445	131	857	3,050	28%
01-5-00-7-73010 Office/Administrative Supplies	-	5,433	944	4,844	7,275	67%
01-5-00-7-74010 Computer Supplies/Equipment	-	220	-	180	925	19%

## GENERAL FUND - CONTINUED

2/2018

**EXPENSES**

EXPENSES							
ADMINISTRATIVE EXPENSES (Continued)							
01-5-00-7-75010	Office Equipment	14	906	175	1,452	4,250	34%
01-5-00-7-76010	Postage & Delivery	1,013	5,365	1,191	5,763	9,190	63%
01-5-00-7-76400	Banquet Beverage Service	-	538	179	482	838	58%
01-5-00-7-76500	Unforseen Expense	-	1,939	465	1,915	5,000	38%
01-5-00-7-77412	LG Endless Summer						
TOTAL ADMIN EXP		35,963	402,178	41,519	409,805	539,709	76%

**REPAIRS AND MAINTENANCE**

01-6-00-5-51300 Maintenance Wages	9,617	101,982	10,554	109,282	136,474	80%
01-6-00-5-51400 Part-time Maintenance Wages	-	14,246	84	9,549	17,697	54%
01-6-00-6-80010 Equipment Rentals	-	93	-	361	400	90%
01-6-00-6-81010 Maintenance Services	1,487	58,053	3,668	65,971	78,358	84%
01-6-00-6-82010 Vehicle Parts and Repairs	94	2,383	266	6,813	8,000	85%
01-6-00-6-89200 Vandalism Repair Expense	-	-	-	-	850	0%
01-6-00-7-83010 Maintenance Supplies	809	10,594	649	8,699	14,573	60%
01-6-00-7-84010 Maintenance Materials	(19)	7,177	9	7,422	13,759	54%
01-6-00-7-85010 Petroleum Products	75	1,356	236	1,335	7,575	18%
01-6-00-7-86010 Maintenance Tools/Equipment	4	821	58	1,005	2,025	50%
01-6-00-7-87010 Park Landscaping	-	1,805	27	2,122	4,750	45%
01-6-xx-6-88000 Utilities - Electric	3,165	42,872	3,462	48,394	52,125	93%
01-6-xx-6-88100 Utilities - Natural Gas	2,669	13,495	2,307	10,618	19,250	55%
01-6-xx-6-88200 Utilities - Water	566	4,922	642	8,892	8,050	110%
01-6-xx-6-89000 Park Improvements & Repairs	-	-	-	15	2,750	1%
<b>TOTAL MAINTENANCE EXP</b>	<b>18,467</b>	<b>259,799</b>	<b>21,962</b>	<b>280,478</b>	<b>366,636</b>	<b>77%</b>

**TOTAL GENERAL FUND EXPENDITURES**

<b>54,430</b>	<b>661,977</b>	<b>63,481</b>	<b>690,283</b>	<b>906,345</b>	<b>76%</b>
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**RECREATION FUND**STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE TEN MONTHS PERIOD ENDED FEBRUARY 28, 2018

<b>REVENUES</b>						
	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	(1,128)	518,495	(1,467)	450,531	458,543	98%
13-5-00-3-43100			154	3,454	3,500	99%
13-5-00-3-42000	222	3,554		14,148	31,750	45%
13-7-xx-3-48000	900	26,785	442	22,050	14,925	148%
13-7-00-3-42000	850	5,200		4,475	6,200	72%
13-7-00-3-43000		480		363	1,200	30%
13-7-00-3-45000	462	8,776	307	8,109	11,000	74%
13-7-xx-3-49000	57,792	687,173	30,844	636,636	986,472	65%
13-7-09-3-49xxx	31,151	253,585	31,501	262,439	289,000	91%
<b>TOTAL RECREATION REVENUE</b>	<b>90,249</b>	<b>1,504,048</b>	<b>61,781</b>	<b>1,402,205</b>	<b>1,802,590</b>	<b>78%</b>

**EXPENSES****ADMINISTRATIVE EXPENSES**

13-5-00-5-51100	32,700	325,724	33,705	360,684	442,129	82%
13-5-00-5-51200	3,149	31,320	3,607	32,213	40,635	79%
13-5-00-5-53001	10,761	101,772	11,562	109,207	136,700	80%
13-5-00-5-54010	170	10,805	117	10,411	16,815	62%
13-5-00-5-55010	-	1,851	-	1,437	4,170	34%
13-5-00-6-60010	1,643	16,481	1,282	21,925	32,018	68%
13-5-00-6-61000	1,879	16,774	3,051	13,175	21,900	60%
13-5-00-6-61010			-	-		
13-5-00-6-61020		500	-	500	550	91%
13-5-00-6-65001	1,435	12,001	925	8,901	12,250	73%
13-5-00-6-66010	-	5,333	263	5,594	7,838	71%
13-5-00-6-67010	1,400	13,469	946	14,115	17,570	80%
13-5-00-6-68010	114	12,726	748	12,689	16,974	75%
13-5-00-6-69010	-	1,185	-	1,030	1,050	98%
13-5-00-6-69110	-	21,578	1,973	21,629	34,238	63%
13-5-00-7-71010	-	252	-	248	600	41%
13-5-00-7-72010	127	1,347	-	2,188	5,450	40%
13-5-00-7-73010	-	5,432	944	4,844	7,275	67%
13-5-00-7-74010	-	220	-	180	925	19%

## EXPENSES

### ADMINISTRATIVE EXPENSES (Continued)

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-7-75010 Office Equipment	14	906	174	1,452	4,250	34%
13-5-00-7-76010 Postage & Delivery	1,012	5,365	1,191	5,763	9,190	63%
13-5-00-7-76400 Banquet Beverage Service	-	538	179	482	837	58%
13-5-00-7-76500 Unforseen Expense	-	1,939	465	1,915	5,000	38%
<b>TOTAL ADMIN EXP</b>	<b>54,404</b>	<b>587,518</b>	<b>61,132</b>	<b>630,582</b>	<b>818,364</b>	<b>77%</b>

### REPAIRS AND MAINTENANCE

13-6-00-5-51300 Maintenance Wages	9,617	101,982	10,554	109,282	136,474	80%
13-6-00-5-51400 Part-time Maintenance Wages		14,246	84	9,549	17,697	54%
13-6-00-6-80010 Equipment Rentals	-	93	-	361	400	90%
13-6-00-6-81010 Maintenance Services	1,487	58,053	3,671	65,978	78,358	84%
13-6-00-6-82010 Vehicle Parts and Repairs	94	2,383	266	8,009	8,000	100%
13-6-00-7-83010 Maintenance Supplies	809	10,594	631	8,699	14,573	60%
13-6-00-7-84010 Maintenance Materials	(19)	7,177	9	7,422	13,759	54%
13-6-00-7-85010 Petroleum Products	75	1,356	236	1,335	7,575	18%
13-6-00-7-86010 Maintenance Tools/Equipment	4	821	58	1,005	2,025	50%
13-6-00-7-87010 Park Landscaping	-	1,805	27	2,122	4,750	45%
13-6-xx-6-88000 Utilities - Electric	3,165	42,872	3,462	48,394	52,125	93%
13-6-xx-6-88100 Utilities - Natural Gas	2,669	13,495	2,307	10,618	19,250	55%
13-6-xx-6-88200 Utilities - Water	566	4,922	642	8,891	8,050	110%
13-6-xx-6-89000 Park & Facility Improvements/Repairs	-	-	-	15	2,750	1%
<b>TOTAL MAINTENANCE EXP</b>	<b>18,467</b>	<b>259,799</b>	<b>21,947</b>	<b>281,680</b>	<b>365,786</b>	<b>77%</b>

### RECREATION EXPENSES

13-7-00-5-51500 Facility Rental Supervisors/ Custodians	4,847	51,809	5,397	49,429	72,004	69%
13-7-00-7-77100 Community Support	-	709	-	120	2,000	6%
13-7-00-7-77402 Special Events	1,438	15,359		15,790	14,055	112%
13-7-00-7-78000 Program & Facility Equipment	35	8,210	135	5,997	9,135	66%
13-7-01-6-63000 Athletic Officials	3,800	19,937	6,148	15,695	30,963	51%
13-7-xx-5-52000 Program Supervisors/Leaders	8,128	96,557	6,072	79,608	155,823	51%
13-7-xx-6-62000 Contracted Instruction & Services	8,909	198,070	9,241	182,554	321,984	57%
13-7-xx-6-63000 Transportation	-	2,885	-	2,378	3,450	69%
13-7-xx-7-79000 Program Supplies	2,083	35,748	1,866	31,847	63,295	50%
<b>TOTAL RECREATION EXPENSES</b>	<b>29,240</b>	<b>429,284</b>	<b>28,859</b>	<b>383,418</b>	<b>672,709</b>	<b>57%</b>
<b>TOTAL RECREATION EXPENDITURES</b>	<b>102,111</b>	<b>1,276,601</b>	<b>111,938</b>	<b>1,295,680</b>	<b>1,856,859</b>	<b>70%</b>

PARK DISTRICT OF LA GRANGE  
**BEFORE & AFTER SCHOOL PROGRAM**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE TEN MONTHS PERIOD ENDED FEBRUARY 28, 2018

<b>REVENUES</b>		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	74,109	588,406	62,545	589,824	660,705	89%
	Fundraiser				624		
<b>TOTAL BASE REVENUE</b>		<b>74,109</b>	<b>588,406</b>	<b>62,545</b>	<b>590,448</b>	<b>660,705</b>	<b>89%</b>

<b>EXPENSES</b>		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-XX-5-52000	Wages	36,240	315,465	38,690	348,573	492,962	71%
12-7-XX-5-52010	Social Security/ Medicare	2,772	23,821	2,960	26,459	37,712	70%
12-7-XX-5-52015	Pension	2,161	17,407	1,816	20,261	29,651	68%
12-7-XX-5-52020	Health Insurance	609	6,117	843	6,562	7,315	90%
12-7-00-5-54040	Seminars/ Training	-	565	-	340	4,125	8%
12-7-00-5-55012	Mileage Reimbursement	-	1,500	-	1,500	1,500	100%
12-7-00-6-60010	Apparel	-	376	-	974	1,375	71%
12-7-00-6-60011	Banners						
12-7-00-6-61020	Background Checks				250	500	50%
12-7-00-6-65004	Merchant Fees			1,040	5,632	8,000	70%
12-7-00-6-66026	Dues	-	415	365	570	570	100%
12-7-00-6-67033	Cell Phone Reimbursement	160	2,492	495	2,709	4,960	55%
12-7-00-6-68012	Computer Software/ Upgrades	45	8,582	431	3,852	6,000	64%
12-7-00-6-69021	Classified Ads for Staffing		840	-	1,424	1,800	79%
12-7-00-6-82011	Equipment R&M		101	-	360	500	72%
12-7-00-7-71015	Exp Acct - Supt of BASE				44	200	22%
12-7-00-7-72041	Part Time Employee Recognition	149	460	180	644	600	107%
12-7-00-7-75026	Computer Equipment	-	5,718	-	3,582	2,400	149%
12-7-00-7-79000	Supplies - Admin	-	3,911	41	2,571	5,015	51%
12-7-XX-6-63020	Field Trips	-	7,460	-	6,536	7,350	89%
12-7-XX-6-64000	Facility Rental	-	12	-	912	912	100%
12-7-XX-7-78000	Program Equipment/ Appliances	-	2,111	-		1,000	0%
12-7-XX-7-79000	Supplies	262	10,409	158	8,996	9,000	100%
12-7-XX-7-79110	Food	4,107	27,673	3,948	26,901	32,810	82%
<b>TOTAL BASE EXPENDITURES</b>		<b>46,505</b>	<b>435,435</b>	<b>50,967</b>	<b>469,652</b>	<b>656,257</b>	<b>72%</b>
<b>REVENUE OVER EXPENDITURES</b>		<b>27,604</b>	<b>152,971</b>	<b>11,578</b>	<b>120,796</b>	<b>4,448</b>	

## PARK DISTRICT OF LA GRANGE

**FITNESS CENTER**STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE TEN MONTHS PERIOD ENDED FEBRUARY 28, 2018

<b>REVENUES</b>		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES			45,003	180,089	725,415	25%
11-7-00-3-49050	INITIATION FEES			2,162	16,538	25,000	66%
11-7-00-3-49100	PERSONAL TRAINER FEES			5,593	15,982	36,000	44%
11-7-00-3-49200	PERSONAL LOCKERS			(100)	300	13,000	2%
11-7-00-3-49300	CHILDCARE SERVICES			636	3,645	5,202	70%
	MISC FEES			35	454	-	
	<b>TOTAL FITNESS REVENUE</b>	-	-	<b>53,329</b>	<b>217,008</b>	<b>804,617</b>	<b>27%</b>

**EXPENSES**

11-5-00-5-52xxx	Wages			18,845	112,098	266,100	42%
11-5-00-5-52010	Social Security/ Medicare			1,442	8,576	18,153	47%
11-5-00-5-52015	Pension			680	4,873	8,688	56%
11-5-00-5-52020	Health Insurance			1,611	9,521	7,315	130%
11-5-00-5-54010	Education & Training			-	785	-	
11-5-00-6-60010	Promotion & Publicity			69	24,758	25,000	99%
11-5-00-6-61010	Consulting Fees				1,800	3,600	50%
11-5-00-6-61020	Background Checks			-	250	-	
11-5-00-6-65004	Merchant Fees			1,040	5,151	14,200	36%
11-5-00-6-66026	Dues					250	0%
11-5-00-6-670xx	Communication Services			233	1,747	2,500	70%
11-5-00-6-68020	Onsite Computer Support			201	747	5,000	15%
11-5-00-6-69020	Classified Ads for Staffing				365	1,800	20%
11-5-00-7-73010	Office/Administrative Supplies			8	3,530	-	
11-6-00-6-81031	Copy Machine Service			57	1,039	2,000	52%
11-6-00-7-830xx	Maintenance Supplies			833	6,222	42,000	15%
11-6-20-6-88000	Utilities - Electric			526	3,111	10,000	31%
11-6-20-6-88100	Utilities - Natural Gas			259	3,334	10,000	33%
11-6-20-6-88200	Utilities - Water			89	89	6,200	1%
11-7-00-6-62100	Fitness Instructors			3,615	41,149	-	
11-7-00-7-64000	Leased Equipment			10,985	65,258	139,944	47%
11-7-00-7-79000	Membership supplies			193	1,420	3,630	39%
	<b>TOTAL FITNESS EXPENDITURES</b>	7 of 10	-	<b>40,686</b>	<b>295,823</b>	<b>566,380</b>	<b>52%</b>
	<b>REVENUE OVER EXPENDITURES</b>	-	-	12,643	(78,815)	238,237	

# **SPECIAL REVENUE FUNDS**

STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE TEN MONTHS PERIOD ENDED FEBRUARY 28, 2018

<b>REVENUES</b>		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	(188)	117,354	(340)	120,215	120,510	100%
15-5-00-2-40000	PAVING & LIGHTING FUND	(47)	25,487	(68)	23,014	23,098	100%
16-5-00-2-40000	LIABILITY INSURANCE FUND	(124)	108,711	(215)	107,236	106,946	100%
17-5-00-2-40000	AUDIT FUND	(14)	15,335	(33)	15,095	15,064	100%
18-5-00-2-40000	SPECIAL RECREATION FUND	(442)	228,430	(611)	226,902	228,150	99%
19-5-00-2-40000	FICA/MEDICARE FUND	(115)	117,540	(259)	115,696	115,489	100%
04-5-00-2-40000	DEBT SERVICE	(1,608)	1,106,416	(2,305)	1,066,598	1,087,372	98%
<b>TOTAL SPECIAL FUNDS REVENUE</b>		<b>(2,538)</b>	<b>1,719,273</b>	<b>(3,831)</b>	<b>1,674,756</b>	<b>1,696,629</b>	<b>99%</b>

## **EXPENSES**

14-5-00-5-53100	IMRF Contribution	8,652	86,934	8,067	96,105	123,626	78%
15-6-00-9-90xxx	Paving & Lighting		7,115		8,727	23,000	38%
15-6-00-9-96100	P&L Capital Projects		3,617				
16-6-00-x-xxxxx	Risk Management Costs	105	4,532	1,496	11,809	13,625	87%
16-5-00-6-61200	Liability Insurance		62,640		66,090	66,090	100%
16-5-00-6-61210	Unemployment Comp.			3,920	3,920	14,274	27%
16-5-00-6-61220	South Suburban Risk Management	1,253	12,535	1,253	12,535	15,004	84%
17-5-00-6-61100	Audit		12,420		12,420	12,450	100%
18-5-00-6-61300	SEASPAR		107,477		102,313	102,313	100%
18-5-00-6-61310	SEASPAR Inclusion		13,255		20,680	16,000	129%
18-5-00-5-51100	Allocated Wages	1,686	13,977	1,748	19,033	23,000	83%
18-5-00-6-xxxxx	Special Recreation	418	11,261	418	13,387	15,844	84%
18-5-00-9-93040	ADA Transition Plan - Phase I		8,617			100,000	0%
19-5-00-5-53200	FICA Contribution	6,767	76,108	6,999	78,794	99,955	79%
04-5-00-8-91100	Debt Service Principal		850,000		840,000	840,000	100%
04-5-00-8-91150	Debt Service Interest		266,282		263,433	263,433	100%
04-5-00-8-91200	Debt Service Fees		3,700		3,550	3,800	93%
<b>TOTAL SPECIAL FUNDS EXPENDITURES</b>		<b>18,881</b>	<b>1,540,470</b>	<b>23,901</b>	<b>1,552,796</b>	<b>1,732,414</b>	<b>90%</b>

**CAPITAL PROJECTS FUND**STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE TEN MONTHS PERIOD ENDED FEBRUARY 28, 2018**REVENUES**

	Fitness Center	Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
Beginning Fund Balance	148,671	42,611	191,282	
36-5-00-3-40200 Bond Proceeds		111,547	107,297	104%
36-5-00-3-40300 Asset Sale	6,000		-	
36-5-00-3-42200 Grant Proceeds	493,574	2,943	496,517	100%
36-5-00-4-50200 Transfer from General & Recreation Funds	420,721	249,279	670,000	100%
36-5-00-4-50200 Transfer from Special Recreation Fund for Handicapped				
<b>TOTAL CAPITAL PROJECT REVENUE</b>	<b>1,068,966</b>	<b>406,380</b>	<b>1,465,096</b>	

**EXPENSES**

36-5-00-9-91030 Tree Replacement Plan - Emerald Ash Bore			6,000	0%
36-5-00-9-91106 Picnic Tables/ benches/ garbage cans/ bleachers			3,500	0%
36-5-00-9-91107 Basketball & Volleyball standards/ backboards		1,967	2,000	98%
36-5-00-9-91108 Park regulation/ Information/ ID signs		611	3,000	20%
36-5-00-9-91109 Recreation Equipment - stage		11,304	10,000	113%
36-5-00-9-91110 Age appropriate Signs			1,000	0%
36-5-00-9-91500 Recycling Program equip/ signs/ containers			1,000	0%
36-5-00-9-91900 Software Upgrades (MSI & Rectrac)			3,000	0%
36-5-00-9-91901 Misc Programs/ Licenses/ Peripherals		116	2,500	5%
36-5-00-9-91902 Computers Unforeseen		1,698	3,000	57%
36-5-00-9-91908 Computer replacement program		1,093	2,000	55%
36-5-00-9-93015 Replace - Maintenance Pickup Truck			29,000	0%
36-5-00-9-96100 Appraisals/ Site Documents			2,000	0%
36-5-00-9-96215 Park ID Signs			-	
36-5-00-9-96110 General soccer field restoration		6,565	10,000	66%
35-5-00-0-96500 MeadowBrook Manor Playground		20,340	20,000	102%
36-5-00-9-99000 Reserved For Unforeseen Expense		1,018	15,000	7%
36-5-00-8-91200 Debt Issuance fees		4,000	-	

		Fitness Center	Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-11-9-96120	Gilbert Tennis Court Resurface		23,950	25,000	96%
36-5-12-9-96140	Sedgewick - Shelter			-	
36-5-13-9-96500	Community Center Playground				
	Energy Efficient Lighting - CC		3,465	3,465	100%
36-5-14-9-96110	Gordon Park - Sale/ Legal		16,404	16,404	100%
36-5-14-9-96130	Gordon Park - Demolition of Buildings			30,000	0%
36-5-14-9-96215	Gordon Park - Park Sign			-	
36-5-17-9-96245	Stone - Remove Basketball Court			-	
36-5-20-9-92040	RC - Replace carpet in admin offices			16,250	0%
36-5-20-9-92045	RC - Equipment for fitness program		16,799	18,075	93%
36-5-20-9-92814	RC - Golf Simulator			-	
36-5-20-9-92900	RC - emergency roof repairs			30,000	0%
36-5-20-9-94800	RC - Fitness Center	964,872		1,052,053	92%
36-5-20-9-94801	RC - Fitness Center Amenities	104,094		106,200	98%
	<b>TOTAL CAPITAL PROJECT EXPENSES</b>	<b>1,068,966</b>	<b>109,330</b>	<b>1,410,447</b>	<b>84%</b>
	<b>FUND BALANCE REMAINING</b>	<b>-</b>	<b>297,050</b>	<b>54,649</b>	

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Superintendent of Finance  
RE: Consolidated Vouchers dated 3/5/2018

If this voucher is removed from the consent agenda, the financial report for the month of FEBRUARY should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated MARCH 5, 2018 in the amount of \$ 289,123.19  
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$ 31,573.31
Fitness Center	18,488.08
BASE Program	1,565.27
Recreation Fund	46,897.10
Liability Insurance	1,273.50
Special Recreation for Handicapped	417.83
Capital Projects	2,662.49
	<hr/>
	102,877.58
Recreation Refunds	2,428.00
Imprest & Credit Card Expenses - per attached	1,455.74
P Card Purchases - per attached	14,840.20
Payroll for the month of FEBRUARY - 2 pay periods	167,521.67
Includes monthly Social Security, Medicare & IMRF contributions.	
	<hr/>
	\$ 289,123.19

PARK DISTRICT OF LA GRANGE  
IMPREST CHECKS & CHARGES  
February 28, 2018

<u>Check #</u>	<u>Paid To</u>	<u>Description</u>	<u>Amount</u>
5038	Hoop Mountain Basketball	7Th Gr Travel Tourn	275.00
5039	Dance Factory	Monther Son Dance DJ	375.00
EFT	KS State Bank	telephone equipment lease	595.77
			<hr/>
			1,245.77
<u>Chase Credit Card</u>		Director & board expense	209.97
			<hr/>
			209.97
			<hr/>
			1,455.74



DATE: 03/01/18  
TIME: 13:33:17  
ID: AP140000.WOW

-- Park District of La Grange --  
ACCUAL POSTED JOURNAL # AP-0301180

JOURNAL DATE: 03/01/18 ACCOUNTING PERIOD: 10

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
BASE PROGRAM							
44	12-7-00-6-66026	DUES - PROF	SA7597	H42420180206qfiyvctk	ANNUAL DUES	365.00	
45	12-7-00-6-67033	CELL PHONE REIMBURSE	YO4200	H42420180214jafthpbi	YELP ACCOUNT	45.00	
46	12-7-00-7-72041	PART TIME EE RECOGNI	MA6815	H42420180226ipqhmblq	EMPLOYEE MEETING	99.50	
47			SA7597	H42420180222uplgy9ql	FOOD FOR BASE MEETING	22.90	
48			SA7597	H42420180226xaghl0px	ALL STAFF MEETING FEB. 22	39.03	
49			WA1892	H42420180226btffvnu	ALL STAFF MEETING FEB 22.	18.95	
50	12-7-21-7-79000	SUPPLIES - BARNSDALE	DO1220	H42420180220oxkvm1sh	SUPPLIES FOR BARNSDALE BASE	8.00	
51			MO6500	H42420180215tcfaeoap	CHINESE NEW YEAR SNACK/ALL SC	3.35	
52			WA1892	H42420180207wdgbz9ol	SUPPLIES FOR BARNSDALE BASE.	18.94	
53			WA1892	H42420180214grqni9phh	SUPPLIES FOR BARNSDALE BASE	41.10	
54			WA1892	H42420180219dyygmcx	SUPPLIES FOR BARNSDALE BASE	16.25	
55	12-7-21-7-79110	FOOD - BARNSDALE	SA7597	H42420180131cv9gsmbv	FOOD FOR BARNSDALE BASE	183.68	
56			SA7597	H42420180207eovtspsc	FOOD FOR BARNSDALE BASE	97.28	
57			SA7597	H42420180214efjrvagm	FOOD FOR BARNSDALE BASE	90.08	
58			SA7597	H42420180222kqhl1loum	FOOD FOR BARNSDALE BASE	88.26	
59			SA7597	H42420180228ujknriht	FOOD BR	68.62	
60			WA1892	H42420180131nwepqlip	FOOD FOR BARNSDALE BASE	40.78	
61			WA1892	H42420180207yxedwbn	FOOD FOR BARNSDALE BASE	29.50	
62			WA1892	H42420180214kfbylsum	FOOD FOR BARNSDALE BASE	63.87	
63			WA1892	H42420180222movolpge	FOOD FOR BARNSDALE BASE	32.96	
64			WA1892	H42420180228vcopntlu	FOOD BR	29.74	
65	12-7-22-7-79000	SUPPLIES - CONGRESS	MO6500	H42420180215tcfaeoap	CHINESE NEW YEAR SNACK/ALL SC	3.35	
66	12-7-22-7-79110	FOOD - CONGRESS PARK	SA7597	H42420180201oqkqrux	CONGRESS PARK FOOD	51.31	
67			SA7597	H42420180207cdkxiwiq	CONGRESS PARK FOOD	96.56	
68			SA7597	H42420180215biabhxdk	CONGRESS PARK FOOD	52.14	
69			SA7597	H42420180222jwuygdfc	CONGRESS PARK FOOD	94.88	
70			SA7597	H42420180228sdrdnaw	FOOD CP	44.75	
71			WA1892	H42420180205nnprcnc	CONGRESS PARK FOOD	28.47	
72			WA1892	H42420180207tqktneir	CONGRESS PARK FOOD	16.80	
73			WA1892	H42420180214uuogcioe	CONGRESS PARK FOOD	49.10	
74			WA1892	H42420180222xrdtxcpi	CONGRESS PARK FOOD	33.00	
75			WA1892	H42420180228ebuvnemy	FOOD CP	8.96	
76	12-7-23-7-79000	SUPPLIES - COSSITT	DO1220	H42420180228zxpuiwv	SUPPLIES FOR COSSITT	4.00	
77			JO4200	H42420180228fwlhccke	SUPPLIES FOR COSSITT BASE	25.75	
78			MO6500	H42420180215tcfaeoap	CHINESE NEW YEAR SNACK/ALL SC	3.35	
79			OF5010	H42420180201fomlbrno	SUPPLIES FOR COSSITT BASE	26.97	
80	12-7-23-7-79110	FOOD - COSSITT	SA7597	H42420180131faqpakov	FOOD FOR COSSITT BASE	140.10	
81			SA7597	H42420180207syxgwak	FOOD FOR COSSITT BASE	115.94	
82			SA7597	H42420180214qnvfphjy	FOOD FOR COSSITT BASE	21.40	
83			SA7597	H42420180222qzebevnz	FOOD FOR COSSITT BASE	52.46	
84			SA7597	H42420180228mikmkbsi	FOOD FOR COSSITT BASE	106.78	
85			WA1892	H42420180131frsgtflg	FOOD FOR COSSITT BASE	5.92	
86			WA1892	H42420180131qiycgbg	FOOD FOR COSSITT BASE	46.60	
87			WA1892	H42420180207wkbofhfs	FOOD FOR COSSITT BASE	13.28	
88			WA1892	H42420180214yqcefyys	FOOD FOR COSSITT BASE	59.72	
89			WA1892	H42420180222xcyqgdqu	FOOD FOR COSSITT BASE	41.63	
90			WA1892	H42420180228iohkffgr	FOOD FOR COSSITT BASE	34.41	
91	12-7-24-7-79000	SUPPLIES - FOREST RD	MO6500	H42420180215tcfaeoap	CHINESE NEW YEAR SNACK/ALL SC	3.35	
92	12-7-24-7-79110	FOOD - FOREST RD	JE7736	H42420180205mypoabwtg	FOREST ROAD FOOD	7.49	

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
BASE PROGRAM						
93		SA7597	H42420180131qnmfyrc	FR FOOD	151.15	
94		SA7597	H42420180208npleoibo	FOREST ROAD FOOD	118.78	
95		SA7597	H42420180214mtvhpvg1	FOREST ROAD FOOD	63.36	
96		SA7597	H424201802221kgdfklw	FOREST ROAD FOOD	122.29	
97		SA7597	H424201802281qguguku	FOREST ROAD FOOD	87.54	
98		WA1892	H42420180131hpbzwljs	FOREST ROAD FOOD	35.52	
99		WA1892	H42420180214ntlfzeqj	FOREST ROAD FOOD	44.02	
100		WA1892	H42420180222oxqbjcc	FOREST ROAD FOOD	25.66	
101		WA1892	H42420180228nscbfv	FOREST ROAD FOOD	19.98	
102	12-7-25-7-79000	MO6500	H42420180215tcfaeoap	CHINESE NEW YEAR SNACK/ALL SC	3.35	
103	12-7-25-7-79110	SA7597	H42420180131fpzygkxj	FOOD/ SUPPLIES FOR OGDEN	158.44	
104		SA7597	H42420180207mjswgude	FOOD/ SUPPLIES OGDEN	148.06	
105		SA7597	H42420180214scxtlwlw	FOOD/ SUPPLIES OGDEN	33.56	
106		SA7597	H42420180222pxgruzpx	FOOD / SUPPLIES OGDEN	128.63	
107		SA7597	H42420180228wyjkjowj	FOOD OG	94.61	
108		WA1892	H42420180131slnrrgxh	FOOD/SUPPLIES FOR OGDEN	47.14	
109		WA1892	H42420180207cgpkeyfn	FOOD/ SUPPLIES OGDEN	39.28	
110		WA1892	H42420180214hzcmbjbq	FOOD/ SUPPLIES OGDEN	53.32	
111		WA1892	H42420180222kiydhmze	FOOD/ SUPPLIES OGDEN	18.44	
112		WA1892	H42420180228okboggmy	FOOD OG	57.14	
113	12-7-27-7-79110	SA7597	H42420180131xjjpycb	FOOD FOR SFX	100.09	17.71
114		SA7597	H424201802021wjbhpt	RETURNED EXTRA SNACKS FROM SF		
115		SA7597	H42420180206fmjwunkv	FOOD FOR SFX	13.44	
116		SA7597	H42420180207yvgnbwtr	FOOD FOR SFX	144.97	
117		SA7597	H42420180214rlmrefse	FOOD FOR SFX	6.30	
118		SA7597	H42420180222kdrzgtkf	FOOD FOR SFX	102.11	
119		SA7597	H42420180228epfwvkfx	FOOD SFX	108.79	
120		WA1892	H42420180131tltxdbge	FOOD FOR SFX	42.46	
121		WA1892	H42420180206xliqzfc	FOOD FOR SFX	56.53	
122		WA1892	H42420180207rutmrwio	FOOD FOR SFX	18.00	
123		WA1892	H42420180214sumubuim	FOOD FOR SFX	74.12	
124		WA1892	H42420180222rmcqjurn	FOOD FOR SFX	5.16	
125	12-0-95-1-21000			ACCRUAL OFFSET		4,695.79
RECREATION						
126	13-5-00-5-54032	CONF - PROF - NATL D	G01000	GFOA CONF EVENT	12.50	
127	13-5-00-6-60011	BANNERS/SIGNS/NAME T	V16341	SUMMER CAMP BANNER TAX REFUND		36.62
128		PROMOTIONAL ITEMS	V16341	SUMMER CAMP BANNERS	622.71	
129	13-5-00-6-60013	DUES - AGENCY - SAMS	417746	PARK DISTRICT PENS FOR FRONT	695.84	
130	13-5-00-6-66017	EMAIL BLAST	SA7597	ANNUAL DUES	182.50	
131	13-5-00-6-67045	ADMIN FORMS - CONTIN	MA1680	EMAIL BLAST	21.25	
132	13-5-00-6-69140	CARD PRINTER SUPPLIE	AM3560	CREDIT CARD SLIPS FOR FRONT O	47.84	
133	13-5-00-7-73024	OFFICE SUPPLIES MISC	AM3560	RIBBON FOR CARD PRINTER	186.60	
134	13-5-00-7-73040	FURNISHINGS - REC CE	OF5010	BOARD MEETING CASSETTE TAPES	32.98	
135	13-5-00-7-75013	DELIVERY - LEGAL DOC	FE4180	FLOOR MATS STAFF AFTER CARPET	174.98	
136	13-5-00-7-76022	CONTINGENCY	SH4475	DELIVERY	14.20	
137	13-5-00-7-76500	DUMPSTER SERVICE	AD2100	JACKETS FOR FT STAFF AND BOAR	465.00	
138	13-6-00-6-81020			DUMPSTER SERVICE	317.95	

CAPITAL PROJECTS

FIRST AID SUPPLIES FOR PARK D	431.35
FIRST AID/CPR STUDENT GUIDES	1,045.19
ACCURAL OFFSET	

JOURNAL DATE: 03/01/18      ACCOUNTING PERIOD: 10

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
CAPITAL PROJECTS						
183 36-5-00-9-99000	RESERVED FOR UNFORSE	SH2250		H4242018021911ggttqye PAINT & SUPPLIES FOR ADMIN OF	1,018.38	
184 36-0-95-1-21000	ACCOUNTS PAYABLE - C			ACCRUAL OFFSET		1,018.38
JOURNAL TOTALS:					14,894.53	14,894.53



INVOICES DUE ON/BEFORE 02/15/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34899	PDLG 001	02/15/18	01	PARK DISTRICT OF LA GRANGE TRANSFER FUNDS	01-0-90-1-10050		
						INVOICE TOTAL:	10,000.00 10,000.00 *
				CHECK TOTAL:			10,000.00
				TOTAL AMOUNT PAID:			10,000.00

INVOICES DUE ON/BEFORE 02/20/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34900	BA2089	FREYA E. CRAIG SMITH					
	021818	02/18/18	01	REC FITNESS 2/5-2/18	13-7-02-6-62000		1,797.50
			02	LGF GROUP 2/5-2/18	11-7-00-6-62100		3,615.50
					INVOICE TOTAL:		5,413.00 *
					CHECK TOTAL:		5,413.00
34901	CA9440	CALL ONE					
	021518	02/15/18	01	LOCAL PHONE SERVICE	01-5-00-6-67011		180.48
			02	LOCAL PHONE SERVICE	13-5-00-6-67011		180.48
			03	FIRE/ELEVATOR/SECURITY/FAX LIN	01-5-00-6-67011		178.80
			04	FIRE/ELEVATOR/SECURITY/FAX LIN	13-5-00-6-67011		178.79
			05	IPRA LD, LOCAL USAGE/FAX LINES	01-5-00-3-42610		74.50
					INVOICE TOTAL:		793.05 *
					CHECK TOTAL:		793.05
34902	CR5000	CREATIVE MEDIA PRODUCTS LLC					
	20027	02/01/18	01	JENNY BUSINESS CARDS	11-5-00-6-60020		58.93
					INVOICE TOTAL:		58.93 *
					CHECK TOTAL:		58.93
34903	EV5988	EVP ACADEMIES, LLC					
	1449	02/12/18	01	WINTER SESSION I VOLLEYBALL CL	13-7-01-6-62000		891.00
					INVOICE TOTAL:		891.00 *
					CHECK TOTAL:		891.00
34904	NI6060	NICOR GAS CO.					
	020718	02/07/18	01	DENNING 4903 WILLOW SPRINGS	01-6-10-6-88100		85.60

INVOICES DUE ON/BEFORE 02/20/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34904	NI6060				NICOR GAS CO.			
		020718	02/07/18	02	DENNING 4903 WILLOW SPRINGS	13-6-10-6-88100		85.60
								171.20 *
								CHECK TOTAL: 171.20
34905	NO1234				NOVENTECH, INC.			
		5169	02/08/18	01	COMPUTER SUPPORT	01-5-00-6-68020		747.50
				02	COMPUTER SUPPORT	13-5-00-6-68020		747.50
				03	FITNESS SUPPORT	11-5-00-6-68020		201.25
				04	BASE SUPPORT	12-7-00-6-68012		431.25
								2,127.50 *
								CHECK TOTAL: 2,127.50
34906	TCF100				TCF EQUIPMENT FINANCE			
		5355464	02/13/18	01	EQUIPMENT LEASE	11-7-00-6-64000		10,875.05
				02	EQUIPMENT LEASE	11-7-00-6-64000		148.10
								11,023.15 *
								CHECK TOTAL: 11,023.15
								TOTAL AMOUNT PAID: 20,477.83

INVOICES DUE ON/BEFORE 02/28/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34907	LA5005	02/28/18	01	ADD TO PERMIT ACCT. FOR CAMP P	01-5-00-7-76012		1,000.00
	022818		02	CAMP POSTCARD PERMIT #322	13-5-00-7-76012		1,000.00
				INVOICE TOTAL:			2,000.00 *
				CHECK TOTAL:			2,000.00
				TOTAL AMOUNT PAID:			2,000.00

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34908	AB6053				A.BARR SALES INC.			
	3750611		02/19/18	01	REC CTR. BAR POP SYRUP & GAS	01-5-00-7-76400		178.75
				02	REC CTR. BAR POP SYRUP & GAS	13-5-00-7-76400		178.75
					INVOICE TOTAL:			357.50 *
					CHECK TOTAL:			357.50
34909	AD1525				TYCO INTEGRATED SECURITY LLC			
	30052466		02/10/18	01	QUARTERLY BILLING ALARM SYSTEM	01-6-00-6-81014		1,047.50
				02	QUARTERLY BILLING ALARM SYSTEM	13-6-00-6-81014		1,047.50
					INVOICE TOTAL:			2,095.00 *
					CHECK TOTAL:			2,095.00
34910	AL5525				ALL STAR SPORTS INSTRUC., INC			
	181024		02/20/18	01	WINTER 1 ATHLETIC CLASASES	13-7-01-6-62000		2,622.00
					INVOICE TOTAL:			2,622.00 *
					CHECK TOTAL:			2,622.00
34911	AN7606				ANCEL, GLINK, DIAMOND, BUSH,			
	61893		02/12/18	01	LEGAL SERVICES	01-5-00-6-61000		3,051.09
				02	LEGAL SERVICES	13-5-00-6-61000		3,051.09
				03	LEGAL SERVICES LAND SALE	36-5-14-9-96110		2,662.49
					INVOICE TOTAL:			8,764.67 *
					CHECK TOTAL:			8,764.67
34912	AT5005				AT&T			
	021618		02/16/18	01	E911 SERVICE	01-5-00-6-67011		17.80
				02	E911 SERVICE	13-5-00-6-67011		17.79
					INVOICE TOTAL:			35.59 *
					CHECK TOTAL:			35.59

DATE: 03/01/18  
TIME: 09:34:16  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 2

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34913	BA0243	ANTONIO BATTEE					
	22818	02/28/18	01	BASKETBALL REFF	13-7-01-6-63000		128.00
					INVOICE TOTAL:		128.00 *
					CHECK TOTAL:		128.00
34914	CA0500	CANTEEN REFRESHMENT SERVICES					
	85772	02/05/18	01	RENT WATER COOLER FEBRUARY	01-5-00-7-73030		33.00
			02	RENT WATER COOLER FEBRUARY	13-5-00-7-73030		33.00
					INVOICE TOTAL:		66.00 *
					CHECK TOTAL:		66.00
34915	CA3885	BRAD CAREY					
	22818	02/28/18	01	YDL REFEREE	13-7-01-6-63000		128.00
					INVOICE TOTAL:		128.00 *
					CHECK TOTAL:		128.00
34916	CA6722	CASE LOTS INC					
	32	02/27/18	01	CLEANING SUPPLIES	01-6-00-7-83010		381.37
			02	CLEANING SUPPLIES	13-6-00-7-83010		381.38
					INVOICE TOTAL:		762.75 *
	342	02/21/18	01	CLEANING SUPPLIES	11-6-00-7-83010		387.00
			02	BATHROOM SUPPLIES	11-6-00-7-83011		371.75
					INVOICE TOTAL:		758.75 *
					CHECK TOTAL:		1,521.50
34917	CI0599	KONICA MINOLTA					
	30529780	02/22/18	01	COPIER LEASE	01-6-00-6-81031		173.50

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	KONICA MINOLTA	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34917	CI0599	30529780	02/22/18	02	COPIER LEASE	13-6-00-6-81031		173.50
				03	LATE CHARGE	01-5-00-6-65001		16.93
				04	LATE CHARGE	13-5-00-6-65001		16.94
					INVOICE TOTAL:			380.87 *
					CHECK TOTAL:			380.87
34918	CI6015				CINTAS CORPORATION #769			
	2272018		02/27/18	01	RUG SERVICE REC. CTR. FEB	01-6-00-6-81012		126.54
				02	RUG SERVICE REC. CTR. FEB	13-6-00-6-81012		126.54
				03	RUG SERVICE F.C. FEB	11-6-00-6-81012		57.36
					INVOICE TOTAL:			310.44 *
					CHECK TOTAL:			310.44
34919	CIUNIF				CINTAS CORPORATION LOC 344			
	64560218		02/28/18	01	UNIFORM SERVICE FEBRUARY	01-6-00-6-81030		132.66
				02	UNIFORM SERVICE FEBRUARY	13-6-00-6-81030		135.96
					INVOICE TOTAL:			268.62 *
					CHECK TOTAL:			268.62
34920	CL2325				LARRY CLINTON			
	22818		02/28/18	01	BASKETBALL REFEREE	13-7-01-6-63000		288.00
					INVOICE TOTAL:			288.00 *
					CHECK TOTAL:			288.00
34921	CL2326				LARRY M. CLINTON			
	22818		02/28/18	01	BASKETBALL REFEREE	13-7-01-6-63000		288.00
					INVOICE TOTAL:			288.00 *
					CHECK TOTAL:			288.00

DATE: 03/01/18  
TIME: 09:34:16  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 4

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34922	CO6347	COMCAST CABLE					
	021218	02/12/18	01	INTERNET SERVICE	01-5-00-6-67040		122.43
			02	INTERNET SERVICE	13-5-00-6-67040		122.42
					INVOICE TOTAL:		244.85 *
					CHECK TOTAL:		244.85
34923	CO6878-1	COM ED					
	021418	02/14/18	01	SPRING PARK	01-6-18-6-88000		18.11
			02	SPRING PARK	13-6-18-6-88000		18.10
			03	WAIOLA PARK	01-6-15-6-88000		44.63
			04	WAIOLA PARK	13-6-15-6-88000		44.63
			05	DENNING PARK	01-6-10-6-88000		137.35
			06	DENNING PARK	13-6-10-6-88000		137.34
			07	GORDON PARK	01-6-14-6-88000		221.12
			08	GORDON PARK	13-6-14-6-88000		221.12
			09	SEDGWICK PARK	01-6-12-6-88000		203.09
			10	SEDGWICK PARK	13-6-12-6-88000		203.09
			11	GILBERT PARK	01-6-11-6-88000		112.70
			12	GILBERT PARK	13-6-11-6-88000		112.70
					INVOICE TOTAL:		1,473.98 *
					CHECK TOTAL:		1,473.98
34924	CO7026	TOM CONNELLY					
	22818	02/28/18	01	MENS LEAGUE REF	13-7-01-6-63000		352.00
					INVOICE TOTAL:		352.00 *
					CHECK TOTAL:		352.00
34925	CO7550	SALCOM INC					
	022618	02/26/18	01	3D VIDEO GAME DESIGN	13-7-03-6-62000		576.00
					INVOICE TOTAL:		576.00 *
					CHECK TOTAL:		576.00

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34926	C08517 22818	GREG COUCH 02/28/18	01	BASKETBALL REF	13-7-01-6-63000	INVOICE TOTAL:	96.00 96.00 *
				CHECK TOTAL:			96.00
34927	C08600 22818	LUIS CORREA 02/28/18	01	BASKETBALL REF	13-7-01-6-63000	INVOICE TOTAL:	96.00 96.00 *
				CHECK TOTAL:			96.00
34928	CU4203 22818	TERRY CULLEN 02/28/18	01	BBAL REFEREE	13-7-01-6-63000	INVOICE TOTAL:	480.00 480.00 *
				CHECK TOTAL:			480.00
34929	CU6015 22618	LEROY CURRIE 02/26/18	01	CO REC VOLLEYBALL REF	13-7-01-6-62000	INVOICE TOTAL:	336.00 336.00 *
				CHECK TOTAL:			336.00
34930	DA3615 22818	JIM DART 02/28/18	01	TRAVEL TOURNAMENT REF FEE	13-7-01-6-63000	INVOICE TOTAL:	160.00 160.00 *
				CHECK TOTAL:			160.00
34931	DE0288	CONSTANTINE BISSIAS					

DATE: 03/01/18  
TIME: 09:34:16  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 6

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34931	DE0288	CONSTANTINE BISSIAS					
	022818	02/28/18	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00
			02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00
				INVOICE TOTAL:			160.00 *
				CHECK TOTAL:			160.00
34932	DI7855	DIRECTV					
	33538704567	02/15/18	01	TV SERVICE IN FITNESS CENTER	11-5-00-6-67040		232.97
				INVOICE TOTAL:			232.97 *
				CHECK TOTAL:			232.97
34933	DO5300	JOE DOTE					
	22818	02/28/18	01	BASKETBALL REF	13-7-01-6-63000		128.00
				INVOICE TOTAL:			128.00 *
				CHECK TOTAL:			128.00
34934	DO6054	RICHARD DOOLEY					
	22818	02/28/18	01	B BALL LEAGUE	13-7-01-6-63000		128.00
				INVOICE TOTAL:			128.00 *
				CHECK TOTAL:			128.00
34935	EN1500	ENGIE RESOURCES					
	2065588009	01/12/18	01	EAST AVE ELECTRIC	01-6-20-6-88000		2,725.17
			02	EAST AVE ELECTRIC	13-6-20-6-88000		2,725.17
			03	EAST AVE ELECTRIC	11-6-20-6-88000		525.92
				INVOICE TOTAL:			5,976.26 *
				CHECK TOTAL:			5,976.26

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34936	EV0888	DON EVANS						
	22818		02/28/18	01	BASKETBALL REF.	13-7-01-6-63000		128.00
						INVOICE TOTAL:		128.00 *
						CHECK TOTAL:		128.00
34937	EY1000	EYE IN THE SKY SURVEILLANCE LL						
	312018		03/01/18	01	SERVICE AGREEMENT FEBRUARY	01-6-00-6-81014		100.00
				02	SERVICE AGREEMENT FEBRUARY	13-6-00-6-81014		100.00
						INVOICE TOTAL:		200.00 *
						CHECK TOTAL:		200.00
34938	FE1215	JAKE FEHRENBACHER						
	22818		02/28/18	01	BASKETBALL REF	13-7-01-6-63000		128.00
						INVOICE TOTAL:		128.00 *
						CHECK TOTAL:		128.00
34939	FO1015	PATRICK FOLKERTS						
	22818		02/28/18	01	BASKETBALL REF	13-7-01-6-63000		128.00
						INVOICE TOTAL:		128.00 *
						CHECK TOTAL:		128.00
34940	GO1000	GOVT FINANCE OFFICERS ASSOC						
	021518		02/15/18	01	DUES	01-5-00-6-66015		80.00
				02	DUES	13-5-00-6-66015		80.00
						INVOICE TOTAL:		160.00 *
						CHECK TOTAL:		160.00

DATE: 03/01/18  
TIME: 09:34:16  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 8

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	LEANNA HARTUNG	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34941	HA5560 022718	02/27/18	01	PHONE REIMBURSEMENT	12-7-00-6-67033	INVOICE TOTAL:		250.00 250.00 *
					CHECK TOTAL:			250.00
34942	HP5326 13346556	02/27/18	01	CLEANING SUPPLIES	11-6-00-7-83010	INVOICE TOTAL:		46.86 46.86 *
					CHECK TOTAL:			46.86
34943	KA3800 302095	02/15/18	01 02	HIGH PRESSURE HOSE FOR PRESSUR PRESSURE WASHER HOSE	01-6-00-6-82011 13-6-00-6-82011	INVOICE TOTAL:		68.94 68.94 137.88 *
					CHECK TOTAL:			137.88
34944	KO8391 949829698	03/01/18	01 02	ELEVATOR TESTING FEB. 18 ELEVATOR TESTING FEB. 18	01-6-00-6-81017 13-6-00-6-81017	INVOICE TOTAL:		94.99 94.99 189.98 *
					CHECK TOTAL:			189.98
34945	LA5005 PI322	02/20/18	01 02	MAILING PERMIT MAILING PERMIT	01-5-00-7-76010 13-5-00-7-76010	INVOICE TOTAL:		112.50 112.50 225.00 *
					CHECK TOTAL:			225.00

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	LA GRANGE LOCK	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34946	LA6052	15270	01/16/18	01	REC CENTER REPAIRS	01-6-00-6-81041		35.50
				02	REC CENTER REPAIRS	13-6-00-6-81041		35.50
				03	GILBERT PARK CLOSER REPAIRS	01-6-00-6-81041		33.50
				04	GILBERT PARK CLOSER REPAIRS	13-6-00-6-81041		33.50
					INVOICE TOTAL:			138.00 *
					CHECK TOTAL:			138.00
34947	LE6015	22818	02/28/18	01	B BALL LEAGUE	13-7-01-6-63000		1,024.00
					INVOICE TOTAL:			1,024.00 *
					CHECK TOTAL:			1,024.00
34948	LY9000	22818	02/28/18	01	SUMMER 2018 BROCHURE DESIGN	01-5-00-6-69110		775.00
				02	SUMMER 2018 BROCHURE DESIGN	13-5-00-6-69110		1,925.00
					INVOICE TOTAL:			2,700.00 *
					CHECK TOTAL:			2,700.00
34949	MA5416	22818	02/28/18	01	BALL REF FEB TRAVEL	13-7-01-6-63000		93.00
					INVOICE TOTAL:			93.00 *
					CHECK TOTAL:			93.00
34950	MES200	02272018	02/27/18	01	NEW HOT WATER HEATER MAINT	01-6-00-6-81042		675.00
				02	NEW HOT WATER HEATER MAINT	13-6-00-6-81042		675.00

DATE: 03/01/18  
TIME: 09:34:16  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 10

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34950	ME5200 02272018	02/27/18	03 04	MELVIN PLUMBING SERVICES INC RODDING LINE SPRINKLER ROOM RODDING LINE SPRINKLER ROOM	01-6-00-6-81042 13-6-00-6-81042		656.25 656.25 2,662.50 *
				INVOICE TOTAL:			
				CHECK TOTAL:			2,662.50
34951	MO6136 22818	02/28/18	01	ROBERT MORROW BASKETBALL OFFICIAL LEAGUES	13-7-01-6-63000		775.00 775.00 *
				INVOICE TOTAL:			
				CHECK TOTAL:			775.00
34952	MU8556 22718	02/28/18	01	THE MUSIC AND DANCE SUITE INC PRIVATE PIANO LESSONS	13-7-05-6-62000		897.00 897.00 *
				INVOICE TOTAL:			
				CHECK TOTAL:			897.00
34953	NI1925 22818	02/28/18	01	DAN NIEMIEC TRAVEL TOURNAMENT REF FEE	13-7-01-6-63000		160.00 160.00 *
				INVOICE TOTAL:			
				CHECK TOTAL:			160.00
34954	NI6060 021618	02/16/18	01 02 03 04 05	NICOR GAS CO. SEDGWICK 600 E 48TH SEDGWICK 600 E 48TH GILBERT 55 N GILBERT GILBERT 55 N GILBERT COM. CTR. 200 WASHINGTON	01-6-12-6-88100 13-6-12-6-88100 01-6-11-6-88100 13-6-11-6-88100 01-6-13-6-88100		139.72 139.71 67.32 67.32 126.98

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34954	NICOR GAS CO.	NIC060	02/16/18	06	COM. CTR. 200 WASHINGTON	13-6-13-6-88100		126.97
		021618		07	536 EAST AVE.	01-6-20-6-88100		708.42
				08	536 EAST AVE.	13-6-20-6-88100		708.42
				09	536 EAST AVE.	01-6-20-6-88100		1,165.64
				10	536 EAST AVE.	13-6-20-6-88100		1,165.65
				11	536 EAST AVE.	11-6-20-6-88100		259.04
					INVOICE TOTAL:			4,675.19 *
2435983319-2			02/15/18	01	GORDON 90 LOCUST	01-6-14-6-88100		13.40
				02	GORDON 90 LOCUST	13-6-14-6-88100		13.40
					INVOICE TOTAL:			26.80 *
					CHECK TOTAL:			4,701.99
34955	RAYMOND K OCHROMOWICZ	OC0650	02/25/18	01	RISK MANAGEMENT SERVICES	16-5-00-6-61220		1,253.50
		0218		02	RISK MANAGEMENT SERVICES	18-5-00-6-61220		417.83
				03	CPR INSTRUCTOR REAUTH MILLER	16-6-00-5-53303		20.00
					INVOICE TOTAL:			1,691.33 *
					CHECK TOTAL:			1,691.33
34956	P.D.R.M.A.	PD0332	02/28/18	01	HEALTH/LIFE/EAP INSURANCE	01-5-00-5-53001		12,092.86
		22818		02	HEALTH/LIFE/EAP INSURANCE	13-5-00-5-53001		12,092.85
				03	HEALTH/LIFE/EAP INSURANCE	12-7-00-5-52020		842.74
				04	HEALTH/LIFE/EAP INSURANCE	11-5-00-5-53001		1,611.03
				05	VISION INSURANCE	01-0-95-1-21400		403.32
				06	DENTAL INSURANCE	01-0-95-1-21400		1,103.82
				07	VOLUNTARY LIFE	01-0-95-1-21402		142.80
					INVOICE TOTAL:			28,289.42 *
					CHECK TOTAL:			28,289.42

DATE: 03/01/18  
TIME: 09:34:16  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 12

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34957	PF0203	JOHN PFEIFFER					
	22818	02/28/18	01	BASKETBALL REF	13-7-01-6-63000		128.00
					INVOICE TOTAL:		128.00 *
					CHECK TOTAL:		128.00
34958	PI5185	PITNEY BOWES GLOBAL					
	3101961820	02/21/18	01	POSTAGE METER RENTAL	01-5-00-7-76015		64.56
			02	POSTAGE METER RENTAL	13-5-00-7-76015		64.56
					INVOICE TOTAL:		129.12 *
					CHECK TOTAL:		129.12
34959	PI6390	PITNEY BOWES INC					
	1006678675	02/28/17	01	POSTAGE MACHINE RIBBON	01-5-00-7-73022		101.98
			02	POSTAGE MACHINE RIBBON	13-5-00-7-73022		101.99
					INVOICE TOTAL:		203.97 *
					CHECK TOTAL:		203.97
34960	QU5069	QUILL CORPORATION					
	4844816	02/14/18	01	PAPER/ENVELOPES	01-5-00-7-73010		52.70
			02	PAPER/ENVELOPES	13-5-00-7-73010		52.70
			03	INK CARTRIDGES	01-5-00-7-73022		424.75
			04	INK CARTRIDGES	13-5-00-7-73022		424.75
			05	DESK SUPP.LIES	01-5-00-7-73023		111.86
			06	DESK SUPP.LIES	13-5-00-7-73023		111.85
			07	REC CENTER SUPPLIES	01-6-00-7-83042		63.14
			08	REC CENTER SUPPLIES	13-6-00-7-83042		63.14
			09	FITNESS CENTER SUPPLIES	11-5-00-7-73023		7.99
			10	BASE	12-7-00-7-79000		41.28
					INVOICE TOTAL:		1,354.16 *
					CHECK TOTAL:		1,354.16

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34961	RE4000		KEN REHR					
	22818		02/28/18	01	BASKETBALL REF	13-7-01-6-63000		704.00
						INVOICE TOTAL:		704.00 *
						CHECK TOTAL:		704.00
34962	RO4345		BRIAN ROGUS					
	22818		02/28/17	01	MENS LEAGUE BASKETBALL REF	13-7-01-6-63000		96.00
						INVOICE TOTAL:		96.00 *
						CHECK TOTAL:		96.00
34963	RU1103		ROB RUFFULO					
	22818		02/28/18	01	BASKETBALL REF	13-7-01-6-63000		64.00
						INVOICE TOTAL:		64.00 *
						CHECK TOTAL:		64.00
34964	SA2600		SAFETY-KLEEN					
	75905714		02/16/17	01	PARTS CLEANER SERVICE	01-6-00-6-81032		139.18
				02	PARTS CLEANER SERVICE	13-6-00-6-81032		139.18
						INVOICE TOTAL:		278.36 *
						CHECK TOTAL:		278.36
34965	SH0336		DENNIS SHAMBLIN					
	22818		02/28/18	01	BASKETBALL REF	13-7-01-6-63000		96.00
						INVOICE TOTAL:		96.00 *
						CHECK TOTAL:		96.00
34966	SI3300		DENNIS BARNES					

DATE: 03/01/18  
TIME: 09:34:16  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 14

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34966	SI3300		DENNIS BARNES			
	18020	02/21/18	01 ENTRANCE DOOR WINDOW	13-6-00-6-81050		120.00
			02 ENTRANCE DOOR WINDOW	01-6-00-6-81050		120.00
				INVOICE TOTAL:		240.00 *
			CHECK TOTAL:			240.00
34967	SP5010		SPRINT			
	334991157-2	02/21/18	01 GORDON PARK WIFI	01-5-00-6-67013		47.36
			02 GORDON PARK WIFI	13-5-00-6-67013		47.35
				INVOICE TOTAL:		94.71 *
			CHECK TOTAL:			94.71
34968	TE7360		TEAMSIDELINE.COM			
	5396	02/06/18	01 ATHLETIC WEBSITE FEE	13-7-01-6-62000		399.00
				INVOICE TOTAL:		399.00 *
			CHECK TOTAL:			399.00
34969	VI5006		VILLAGE OF LA GRANGE			
	022318	02/23/18	01 GORDON SPLASH PAD	01-6-14-6-88200		32.28
			02 GORDON SPLASH PAD	13-6-14-6-88200		32.28
			03 SEDGWICK FIELD HOUSE	01-6-12-6-88200		32.28
			04 SEDGWICK FIELD HOUSE	13-6-12-6-88200		32.28
			05 SEDGWICK SR. FIELD HYDRANT	01-6-12-6-88200		32.28
			06 SEDGWICK SR. FIELD HYDRANT	13-6-12-6-88200		32.28
			07 SEDGWICK TENNIS COURTS	01-6-12-6-88200		32.28
			08 SEDGWICK TENNIS COURTS	13-6-12-6-88200		32.28
			09 SEDGWICK SR. FIELD SPRINKLER	01-6-12-6-88200		32.28
			10 SEDGWICK SR. FIELD SPRINKLER	13-6-12-6-88200		32.28
			11 REC BUILDING	01-6-20-6-88200		401.99

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34969	VI5006	VILLAGE OF LA GRANGE					
	022318	02/23/18	12	REC BUILDING	13-6-20-6-88200		401.99
			13	REC BUILDING	11-6-20-6-88200		89.33
			14	COM. CTR	01-6-13-6-88200		46.37
		*** VOID---LEADER CHECK ***					
34970	VI5006	VILLAGE OF LA GRANGE					
			15	COM CR.	13-6-13-6-88200		46.36
			16	SEDGWICK FOUNTAIN	01-6-12-6-88200		32.28
			17	SEDGWICK FOUNTAIN	13-6-12-6-88200		32.28
				INVOICE TOTAL:			1,373.40 *
				CHECK TOTAL:			1,373.40
34971	WA6052	JOE WALTON					
	22818	02/28/18	01	YOUTH LEAGUE REF	13-7-01-6-63000		160.00
				INVOICE TOTAL:			160.00 *
				CHECK TOTAL:			160.00
34972	WH2000	WHOLESALE DIRECT INC.					
	231362	01/11/18	01	DUMP TRUCK LIGHTING	01-6-00-6-82011		119.16
			02	DUMP TRUCK LIGHTING	13-6-00-6-82011		119.16
				INVOICE TOTAL:			238.32 *
				CHECK TOTAL:			238.32
34973	WH9225	WHITE SOX TRAINING ACADEMY					
	022618	02/26/18	01	CWS FUND CLUB FEBRUARY	13-7-01-3-49001		160.00
			02	CWS HITTING CLUB TUE FEB	13-7-01-3-49001		400.00

DATE: 03/01/18  
TIME: 09:34:16  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 16

INVOICES DUE ON/BEFORE 03/05/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34973	WH9225			WHITE SOX TRAINING ACADEMY			
	022618	02/26/18	03	CWS HITTING CLUB THUR FEB	13-7-01-3-49001		160.00
			04	CWS FATHER/SON HITTING	13-7-01-3-49001		56.00
			05	CWS PRESIDENTS DAY CAMP	13-7-01-3-49001		55.00
			06	CHG BULL PRESIDENT DAY CAMP	13-7-01-3-49001		-121.00
			07	BULLS/SOX PRESI COMBO CAMP	13-7-01-3-49001		100.00
			08	CHG BULLS BALL HANDLING CAMP	13-7-01-3-49001		440.00
				INVOICE TOTAL:			1,250.00 *
	7904-7906	02/26/18	01	BULLS ACADEMY LEAGUE FEES	13-7-01-6-62000		922.50
				INVOICE TOTAL:			922.50 *
	8080	02/28/18	01	CWS FATHER/SON PITCHING	13-7-01-3-49001		56.00
				INVOICE TOTAL:			56.00 *
				CHECK TOTAL:			2,228.50
34974	WO6056			RICK WOSTRATZKY			
	22818	02/28/18	01	MENS LEAGUE REF	13-7-01-6-63000		192.00
				INVOICE TOTAL:			192.00 *
				CHECK TOTAL:			192.00
				TOTAL AMOUNT PAID:			80,399.75

JOURNAL DATE: 03/01/18			ACCOUNTING PERIOD: 11			
ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	TRANSACTION DESCRIPTION	
GENERAL						
01	01-0-95-1-21000	ACCOUNTS PAYABLE			ACCRUAL OFFSET	
02	01-0-90-1-10000	CASH - GEN			ACCOUNTS PAYABLE OFFSET	29,306.43
FITNESS CENTER						
03	11-0-95-1-21000	ACCOUNTS PAYABLE - FC			ACCRUAL OFFSET	
04	11-0-90-1-10000	CASH - FITNESS CENTER			ACCOUNTS PAYABLE OFFSET	3,589.25
BASE PROGRAM						
05	12-0-95-1-21000	ACCOUNTS PAYABLE - BASE			ACCRUAL OFFSET	
06	12-0-90-1-10000	CASH - BASE PROGRAM			ACCOUNTS PAYABLE OFFSET	1,134.02
RECREATION						
07	13-0-95-1-21000	ACCOUNTS PAYABLE - REC			ACCRUAL OFFSET	
08	13-0-90-1-10000	CASH - REC			ACCOUNTS PAYABLE OFFSET	42,016.23
LIABILITY INSURANCE						
09	16-0-95-1-21000	ACCOUNTS PAYABLE - INS			ACCRUAL OFFSET	
10	16-0-90-1-10000	CASH - LIABILITY INSURANCE			ACCOUNTS PAYABLE OFFSET	1,273.50
SPECIAL RECREATION						
11	18-0-95-1-21000	ACCOUNTS PAYABLE - SPEC REC			ACCRUAL OFFSET	
12	18-0-90-1-10000	CASH - SPECIAL RECREATION			ACCOUNTS PAYABLE OFFSET	417.83
CAPITAL PROJECTS						
13	36-0-95-1-21000	ACCOUNTS PAYABLE - CAPITAL			ACCRUAL OFFSET	
14	36-0-90-1-10000	CASH - CAPITAL PROJECTS			ACCOUNTS PAYABLE OFFSET	2,662.49
TOTALS:						80,399.75



# Section 4



## STAFF REPORTS



**Park District of La Grange  
March 2018  
Board Report**

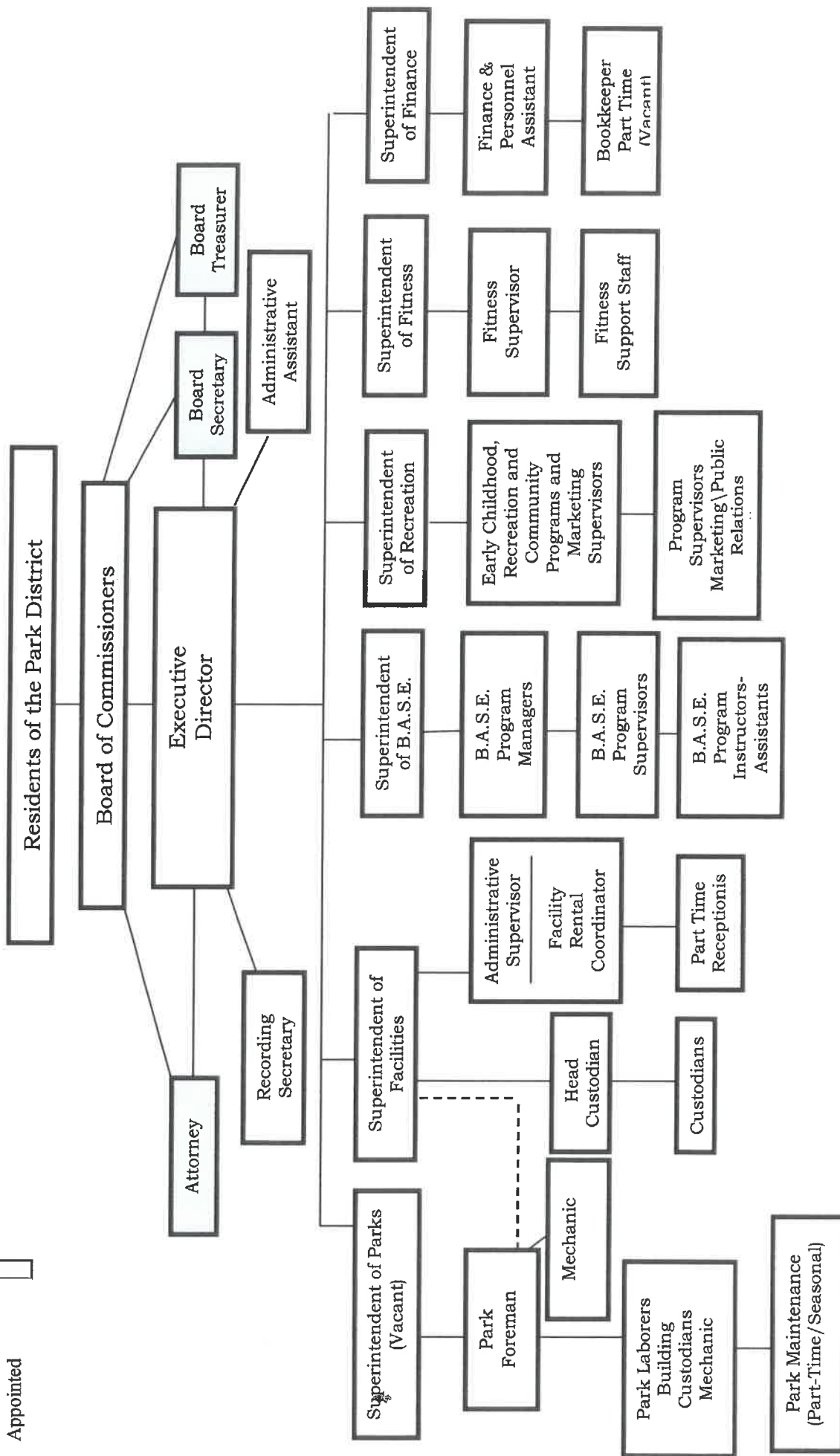
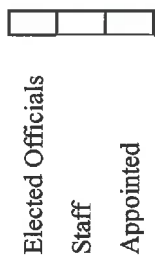
**Dean Bissias  
Executive Director**

1. Please remember that the board meetings for 2018 are the second Monday of the month with the **exception of March (March 5)**, which allows for a 30 day minimum review of the 2018-2019 budgets.
2. This month's March board meeting is a regular meeting scheduled for Monday, March 5, 2018 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the March packet at: <http://www.pdlg.org/Docs/Board%20Mtg%20Packet%3-5-18.pdf>.
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented. The Consent Agenda consists of minutes from the regular board meeting of February 12, 2018; the executive session meeting of February 12, 2018; financial reports dated February 28, 2018 and consolidated vouchers for the month of March dated March 5, 2018.
5. Please remember that the Board will meet on Monday, March 19<sup>th</sup> to discuss the 2018-2019 General Operation Budget and MBO's for the upcoming fiscal year. This meeting will start at 6:30 pm. I am preparing an update on where we stand with our current Master Plan and will provide details on the current MBO's and Capital Budget process.
6. I am informing the Board that our BASE FRP was submitted to School District 105 on time and unfortunately, we were not selected as a finalist in their search for a before and after school contractor. I was told that the primary reason we were not selected was that we do not have a very flexible rate schedule.
7. Congratulations to our Fitness Supervisor, Jenny Clark, on achieving her CPRP (Certified Park and Recreation Professional) certification. Great job Jenny!
8. Over the past few weeks the administrative offices were repainted and new carpet was installed. Staff took advantage of this time to clean up files and work areas. Since we moved in over 13 years ago we have collected quite a number of items including a lot of old paperwork. We are still putting our offices back together and hope to be back to normal in the upcoming days.

9. Chris and I plan on giving the Board a draft of the 2018-2019 Capital Budget at the March 19<sup>th</sup> Special Board Workshop Meeting. We are working on developing the 2018-2019 Capital Budget along with staff in preparation for the MBO/Budget meeting. This will only be a draft since the MBO meeting could have an impact on the Capital Budget.
10. Following my board report this month you will find an updated organizational chart. This chart reflects the addition of the fitness center by including the Fitness Superintendent, Fitness Supervisors, and fitness support staff.
11. This month we discovered a serious situation with the drainage system in the fitness center. Relevant information was not available to us prior to construction so we are dealing with it now. For some reason the main drain went down under the foundation and then went up 3-4 feet to the sewer system. This was very poorly designed when the building was built in 1978. Chris will have pictures to show the Board during our meeting on Monday.
12. On Saturday, March 10<sup>th</sup> some staff, members of my family and I will be participating in the Countryside St. Patrick's Day Parade which begins at 1:00 pm. If any Board members would like to join us please let me know by Friday, March 9<sup>th</sup>.
13. Again this month the updated documents on this year's MBO's and capital budget items indicate that many items have been completed. The upcoming year is going to be a very challenging one for the District and staff.
14. Staff continues to prepare for the new recreation software upgrade with weekly planning and training sessions. Staff is doing everything they can to be prepared and for this change to go as smoothly as possible on our end.
15. Over the past month my main focus has been working with Leynette and staff in preparing the 2018-2019 General Operation Budget which I will present to the Board during our meeting on Monday night. I also worked on cleaning out my office in preparation for the walls being painted and installation of the new carpet, and worked on personnel matters.
16. Currently I am scheduled to be out of the office on vacation on March 29<sup>th</sup> and April 2<sup>nd</sup>. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
17. Please remember to take the time and opportunity to have fun and enjoy life with your family.

RECREATE!!! It helps your mind and body.  
Make the Park District of La Grange "Your Fun & Fitness Destination."

# Park District of La Grange Organizational Structure Chart



**Park District of La Grange**  
**March 2018**  
**Board Report**  
**Claudia Galla**  
**Park Foreman**

1. It was snowy the first two weeks of the past month. Staff plowed/removed & pavement salted around parking lots, paths and buildings. Piles of collected snow from parking lots were hauled out as needed.
2. The ice rinks have been inspected every day. Staff continued to remove snow from the surface as it accumulated. As of 2/26 the rinks have been closed. Staff removed the boarders, signs, benches, trash cans and liners.
3. With the snow melting, we were able to clean up around buildings and lots. Broken parking bumpers are being replace where needed. Trash, glass, and debris has been swept up in lots. Fallen branches are being collected from parks. Snow markers in parking lots have been removed. Outdated banners have been removed and new summer camp banners installed throughout the district.
4. We removed and moved furniture and equipment from the administrative areas in preparation of flooring replacement and painting. Everything was moved back in place and unwanted items disposed of once the work was completed.
5. We resumed preparations in the maintenance area for our annual PDRMA review. We continue going through the shop area to remove unwanted items, eliminating any hazards and organizing supplies and equipment.
6. I have worked on the Maintenance Dept. budget and MBOs this past month for the coming year. I have posted on our website summer seasonal positions for the Maintenance Dept. There has been a good response so far.

Routine duties for the month include:

- \*Process vouchers.
- \*Trash & recycling collection in all parks, once a week.
- \*Completed inspections for February – playgrounds and buildings
- \*Cleaning the interior of our satellite buildings, daily.

**Park District of La Grange**  
**March 2018**  
**Board Report**

**Chris Finn**  
**Superintendent of Facilities**

1. The Recreation Center has been extremely busy with rentals. We are averaging about 7-8 room rentals per day on the weekends. We have had a few days where we had 9 parties in one day. The Desitter Room is rented almost every Saturday through August & just about every Sunday from now through the end of May. There are a lot of people coming in on a daily basis with rental applications so we will continue to be busy with room rentals. We have had several requests for as far out at June.
2. The Recreation Center staff has done a great job over the last few months! The front Desk has been busy with day to day operation(checking patrons in, registrations(pre-school, summer camp, & BASE), rental applications, and various other duties). Open gym has been busy on the weekends and with the days off from school for holidays. The Maintenance department has been busy keeping the building cleaned and doing the set-ups and take downs for all the rentals and programs.
3. We have been very busy with outdoor rentals as well. This is the time of the year when all the spring sports field rentals and school picnics are coming in for rental applications. I have been busy talking with all of the sports affiliate groups getting dates and fields set and Katie has been busy inputting all rental application forms in the computer. As the weather breaks I will be in close communication with them as to when they can get out on the fields. Most groups will be looking to start in mid to late March. I have met with all of the affiliate groups to talk about the upcoming season.
4. I will be working close with Claudia to make sure that everything is all set for the outdoors sports organizations, as far as scheduling goes for the Spring. I will also be working with Claudia to get the soccer field renovation work started.
5. Katie Linda & Myself have been interviewing potential candidates for the front desk at the Rec Center. We anticipating having the new staff starting in early March.

6. Over the last two months I was working on finalizing the 2018-2019 operating budget. I am currently working on the capitol budget for the 2018-2019 fiscal year, as well as finalizing projects for the 2017-2018 capital budget. Along with the budget I am also working on general MBO's and Capitol Budget MBO's.
7. We continue to work on capitol projects in the rec center. The latest project was the carpeting and painting of the administration offices, the front desk, conference room, and hallways. The carpet project was lot of coordinating with staff to move staff offices around and all of the furniture in all the rooms.
8. We continue meeting with LGBA on the Endless Summer La Grange Fest 2018. We have the big bands set for the fest; we will be working on the smaller acts to fill in Saturday & Sunday afternoons. Information has been sent out to the food vendors and information about sponsorship has been sent out as well.
9. On February 28 I attended my February SSPRPA Facility Committee meeting. I will be attending the general SSPRPA meeting in Alsip on March 8<sup>th</sup>. In March I will be attending my last IPRA Leadership Academy class; I have been going once a month for an all-day training since September.
10. I taught a class on March 1 at Moraine Valley Community College; this was a class in the parks & recreation department.

**Park District of La Grange  
March 2018  
Board Report**

**Linda Muth  
Administrative Supervisor**

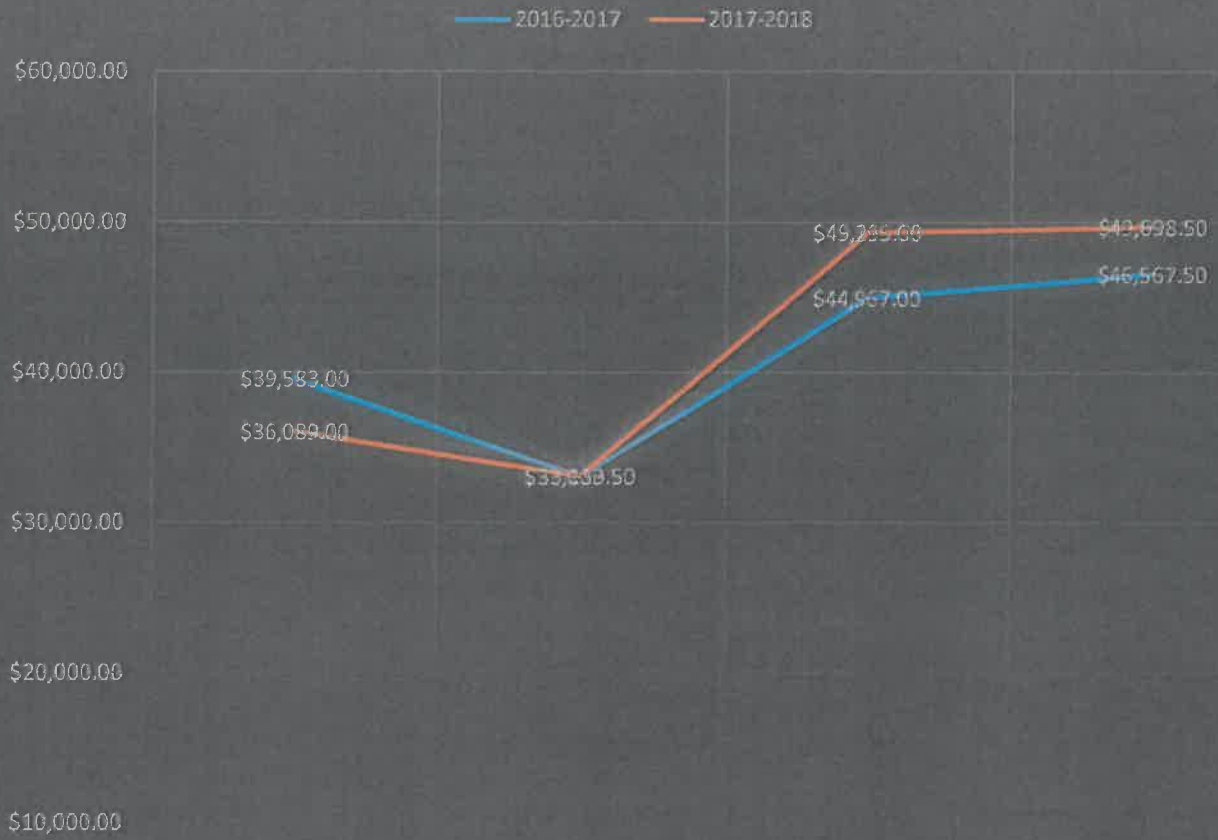
1. I edited two drafts of the summer brochure.
2. I set up the BASE summer camps in RecTrac and am preparing the front desk for registration.
3. I updated forms for BASE for the 2018-2019 school year and updated RecTrac for BASE registration which begins in March.
4. I spent time reviewing the new RecTrac software.
5. I reviewed and validated all debit balances in our system in preparation for our software conversion.
6. Chris Finn, Katie Walsh and I reviewed applications and interviewed candidates for an open position at the front desk.
7. I processed refunds for programs and facility rentals.
8. I created a training curriculum guide for the front desk to use when training new employees. It includes over fifty items that need to be included in training.
9. I began work on documents for the conclusion of 2017-2018 MBO's.

**Park District of La Grange**  
**March 2018**  
**Board Report**

**Katie Walsh**  
**Facility Rental Coordinator**

1. We ended up charging about \$17,500 in room rental fees for February, which is about \$4,000 more than February 2017. So far the last quarter of the fiscal year has been great for rentals and has exceeded the previous year fourth quarter in rental fees, even with time and space left in April for more to be reserved (see attached chart).
2. I continue to meet with co-workers regarding Rec Trac 3.1 in order to learn the software better and learn how to setup fees and rules in it. VIS updated our version of 3.1 so that we may now build our passes and fees in preparation for the live version. We have a lot of work ahead of us.
3. A part time front desk staff member has resigned, so I have been busy sorting through over a hundred applications and interviewing candidates.
4. I have been working on finishing my facility rental training guide and checklist which is part of the overall training checklist that Linda has compiled for new staff members.
5. I've been training Christine, one of our part time front desk attendants, on facility rentals. It is important for me to have staff to back me up when I am out of the office, rentals are busy, or I just need extra time to complete other projects.

## Room Rental Revenue Comparison



	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
2016-2017	\$39,583.00	\$33,080.50	\$44,967.00	\$46,567.50
2017-2018	\$36,089.00	\$33,103.50	\$49,295.00	\$49,698.50

**Park District of La Grange  
March 2018  
Board Report**

**Josh Wiencek  
Maintenance Supervisor**

1. Interviewed and hired new maintenance staff.
2. Training new maintenance staff member.
3. Moved office furniture so admin offices and front office can be painted and carpeted.
4. Changed out lights.
5. Covered weekend maintenance shifts as needed.

**Park District of La Grange**  
**March 2018**  
**Board Report**

**Kevin Miller**  
**Superintendent of Recreation**

1. Early Bird Registration for Summer Camps have been going very well for Camp Mighty Munchkins and Camp Quest (full day camps). Enrollment for these camps are higher at this time compared to last year. Camp Tiny Tots and Camp-A-Palooza (half day camps) are moving at slower pace than we would like. Over the next month, which is our final month for Early Bird Registration, we will be making a significant marketing push to help boost enrollment for the half day camps.
2. Spring session for programming is quickly approaching for the Recreation Department. The spring session will begin over the next few weeks. Session II of specialty fitness classes begin the week of March 5<sup>th</sup>. I anticipate enrollment being comparable to winter session I numbers.
3. The Recreation Department has spent the past month working hard on the 2018-2019 fiscal year budget. The team did a great job throughout this process planning out the next three seasons. As a staff, we have very high expectations for the next fiscal year in regards to our current program offerings and adding in some unique and creative events and programs to the mix.
4. We are currently in the last phase of proofing and editing the summer 2018 brochure. The brochure is scheduled to go to print on March 6<sup>th</sup>. It will be delivered to the residents of La Grange and Countryside on April 6<sup>th</sup> and 7<sup>th</sup>. Resident registration opens up on April 20<sup>th</sup> with non-resident registration opening on April 27<sup>th</sup>. The summer brochure spans the months of May, for select programs, and June through August.
5. Planning for La Grange Endless Summerfest is starting to pick up. Our main entertainment has been booked. We are now working on smaller afternoon entertainment acts, soliciting sponsorships, workout out logistics, marketing, etc. This year I will continue to oversee the staffing of volunteers for the fest, working with the food vendors and I now will be overseeing the beer tent operations. Kyle Madeja will be assisting me with staffing. The Recreation Department is also going to be

overseeing the Princess Tea Party event that we incorporated into last year's fest. Our expectation is to make this an even bigger success than it was a year ago.

6. Staff is working diligently on upcoming spring special events. Our annual Egg Hunt is scheduled for Saturday March 24<sup>th</sup> at 9:30am at Sedgwick Park. The Tween Flashlight Egg Hunt is scheduled to take place on Friday, March 23<sup>rd</sup> at 8:00pm at Sedgwick Park. We will also have Breakfast with the Easter Bunny on Saturday, March 17<sup>th</sup> at 8:30am in the DeSitter Room.
7. On Tuesday, March 13<sup>th</sup>, I will be presenting at IPRA's Leadership Academy. I will be speaking on a panel along with 4 other Superintendents in the Chicago Suburbs to the Level One Academy students. I will be discussing my career path in the field Parks and Rec, what my role as a Superintendent entails, suggestions for preparing to move up in the field, preparing for Superintendent interviews, what I look for in supervisors, interview tips and techniques, and managing change within your agency teams.

# **Park District of La Grange**

**March 2018**

## **Board Report**

**Diana Faught**

**Assistant Superintendent of Recreation**

1. The second session of in house early childhood classes began on Monday, February 19<sup>th</sup>. We have three in house programs running for the second session of the winter/spring season. Three sections of Kiddie Kollege. Also, we have a number of our contracted programs that are currently in session. They include, Private Piano lessons, Tot Rock, Kid Rock I, Kid Rock III, Lights, Camera, Action, Beginning Voice, Beginning Guitar and Little Actors Club.
2. As of 2/28 we have 56/156 (36%) spots filled for our preschool classes for the 2018 -2019 school year.
3. Dr. Seuss's Birthday Bash, a one day early childhood program will be running on Friday, March 2<sup>nd</sup>. Participants will celebrate Dr. Seuss books by reading a few favorites, creating crafts and playing group games.
4. Lucky Leprechauns, a one day early childhood program will be running on Friday, March 16<sup>th</sup>. We co-op this program with Western Springs and La Grange Park. Participants will make a fun craft and search the Recreation Center for the "lucky leprechaun".
5. I completed my areas of the summer 2018 brochure. We are offering many new programs both in house and with contractual companies. New this summer will be programs from The Whole Child Company. Their week long specialty camps will focus on STEM concepts.
6. I held a preschool staff meeting on Wednesday, February 21<sup>st</sup>. We discussed hosting our Tile Wall Art Fundraiser and our end of the school year graduation and picnic. The program is enjoying visits from the La Grange Fire Department as well as the La Grange Library.
7. I have completed budget worksheets for my program areas for the 2018/2019-budget year.
8. We have recently sent out the first returning camp staff mailer. This initial mailer is to inquire with previous staff regarding returning to work day camp this year and what their tentative availability will be.

9. Preparations for the 2018 Easter Egg Hunt are well underway. The Easter Egg Hunt will be held on Saturday, March 24<sup>th</sup> at Sedgwick Park. The eggs have again been ordered from, Sunny Bunny Easter Eggs™ a program of Springfield Workshop. Springfield Workshop has been providing meaningful employment to people with disabilities since 1966. It currently serves over 230 adults at its 75,000 sq ft facility in Springfield, Missouri.
10. The Park Pride event committee has held their first meeting to start planning for this year's volunteer clean up day which will be held on Saturday, May 19<sup>th</sup>. We will now begin contacting volunteer groups and distributing sponsorship information to local businesses.

**Park District of La Grange  
February 2018  
Board Report**

**Jenny Clark  
Fitness Center Supervisor**

1. LaGrange Fitness had 209 members sign up through February 27, 2018, with a total of 1740 YTD member's through February 27, 2018. The month of February we are offering a promotion on our annual memberships for new members where they get 13 months for the price of 12. This promotion brought in 23 annual memberships through February 27, 2018.
2. The month of February had 7734 visits by fitness members through February 27, 2018. We also had 100 people pay the drop-in fee totaling \$782.00 in revenue for February, through February 27, 2018. YTD revenue for drop-in fees through February 27, 2018 hit \$4,897.00 (650 drop-ins).
3. We are now offering 46 classes weekly. The month of February brought in 2003 group fitness participants. We will continue to evaluate classes and adjust the schedule as required.
4. The personal training department brought in \$5,593.00 through February 27, 2018 and YTD through February 27, 2018 is \$15,860.
5. During the month of February, we sold 12 child care punch cards totaling \$420 in revenue through February 27, 2018, with an additional \$207 in revenue for daily drop ins through February 27, 2018, totaling \$627. The participant count for February came in at 177, with the YTD revenue at \$3,663 through February 27, 2018, and a total of 943 participants.
6. February was American Heart Month and we had a challenge for members to get in their miles and log their miles on a calendar. The member with the most miles will win a prize. The winner will be announced March 6, 2018.
7. Rudy Luna ran a Speed & Agility Clinic for youth ages 14 to 17 years old on Wednesday, February 21 at 6pm in the

fitness center. The clinic covered footwork drills, ladder and cone drills, high intensity exercises along with resistance training for any sport. Rudy had 7 members participate.

8. La Grange Fitness will be running a Muscle Madness contest during the month of March! Members will have the opportunity to try to pick the winner of the NCAA tournament. Out of the members who guess the winner, the member with the most visits will win one free month. The free month is valid only for ongoing monthly memberships or annual memberships. The contest is for fitness members only.
9. Personal Trainer, David Smith will offer a Training the Core Workshop on Monday, March 19<sup>th</sup> at 10am. This workshop will discuss the basic anatomy of the core while learning exercises to strengthen the core muscles and promote a health back. This workshop is a fitness member only workshop and is free for fitness members.
10. La Grange Fitness will roll out the Silver Sneakers program on March 1, 2018. This is an insurance-based membership for participants 62 and older. They must qualify through the Silver Sneakers process to be able to join La Grange Fitness.
11. I took and passed the Certified Parks and Recreational Professional exam on February 15, 2018.

**Park District of La Grange  
March 2018  
Board Report**

**Teresa Chapman  
Marketing & Events Supervisor**

1. Due to the snow storm on Friday March 9<sup>th</sup>, Family Fun Night was canceled. Unfortunately, we were not able to make up the event due to other activities taking place in the gymnasium.
2. I have continued to plan and promote Breakfast with the Easter Bunny, Mother Son Dance and Tween Flashlight Egg Hunt. Staff has begun stuffing eggs with candy that tweens will like.
3. The second draft of the summer brochure is in the process of being edited and is set to go to print on March 6<sup>th</sup>. The brochure will be delivered to residents of La Grange and Countryside the weekend of April 6<sup>th</sup>.
4. The display cases currently have a St. Patrick's Day theme but will be changed to Easter to help promote the egg hunts.
5. I have signed up the park district for the Countryside St. Patrick's Day parade on Saturday, March 10<sup>th</sup>. Staff will walk the parade and hand out candy to parade goers.
6. Early bird registration for Camp Quest is off to a great start with 29% filled. I have begun to plan trips and activities.
7. I completed and submitted my marketing and recreation budget for the fiscal year 2018-2019. I budgeted for current and new activities for my program areas. My marketing budget increased so that we can continue with current and new avenues to promote the district.
8. I have begun working on the sponsorship package for the La Grange Endless Summerfest.

9. We currently have 1,649 likes on Facebook and 493 followers on Twitter and 4,306 subscribers on the PDLG FunBytes.

**Park District of La Grange**  
**March 2018**  
**Board Report**

**Kyle Madeja**  
**Recreation Supervisor**

1. The Winter Youth Developmental League is wrapping up its season. We held the first of two days of our annual end of the season tournament on February 24<sup>th</sup> and the final day of games will be March 10<sup>th</sup>. By all accounts it's been a very successful season and I look for continued success and growth ahead with the Summer Session and adding a 7<sup>th</sup>/8<sup>th</sup> Grade Division.
2. The past few of weeks I've worked on the summer brochure information and proofing in addition to working on the budget for the upcoming fiscal year.
3. In preparing the summer brochure there are a few new programs I'm introducing for the summer, Family Pickleball and Ultimate Frisbee. I've also added a few new parent/child options for children ages 2-4 with their parents. All of the successful programs from last summer will be in place again.
4. This month and the early part of April, the Recreation Department and I will prepping for interviews for the open summer camp counselor positions. I look forward to overseeing Camp-A-Palooza this summer.
5. The LaGrange Bulls Travel Season is also wrapping up. We will have an end of the season meeting with the coaches.
6. I will be prepping for the St. Patrick's Day Senior Social which will take place on March 16<sup>th</sup>. To date we have 60 registered with 5 currently on the waitlist. I anticipate accepting those on the waitlist.
7. I've had a couple meetings with the captains of the Men's 50 & Over 16" Softball League. We will return all of our teams from last season and anticipate to start the league in early May.



**Park District of La Grange**  
**March 2018**  
**Board Report**

**Leanna Hartung**  
**Superintendent BASE**

1. With the approval from School District 102 to operate our Summer School BASE Camp at Forest Road School again this summer, Summer Camp registration will start Monday, March 12<sup>th</sup>. I have had several emails with parents anxious to register so I am hoping we have camp at full capacity!
2. Full time registration for the 2018-19 school year will begin on Monday, March 12<sup>th</sup>. I will have a couple supervisors at the Park District that morning to assist in this process. We anticipate parents will be dropping off their registrations regularly over the next few weeks. Open registration starts March 26<sup>th</sup>.
3. February 20<sup>th</sup> we had Kindergarten information night at Barnsdale Road School. There were 200 plus families there. After the presentation myself, Melissa and Anna Catelli, the Barnsdale Supervisor were approached by many of the parents asking questions about BASE for next year. The main questions were, "how fast does the program fill up" and "should I be at the Park District at 8am March 12<sup>th</sup> to secure my spot"! Some of the parents seemed worried about getting into BASE. After the meeting, we received several emails and a few phone calls the next morning from parents with more questions! This is a good sign! There was Kindergarten information night at Congress Park School the same night. I had Jessica Andrasco, the CP Supervisor at that presentation. There were about 30 families at that school. She had parents approach her with questions as well.
4. I spent time reviewing and showing Melissa the budget for 2018-19 fiscal year in the final stages.
5. We had our all staff meeting Feb. 22<sup>nd</sup> at Forest Road School. We had 2 new hires and 1 staff leave for maternity leave and will not return to the program.

6. Our second fundraiser selling butter braids has begun! Last year we did very well selling these and we hope to have another successful sale! If you are interested in purchasing these delicious pastries, let us know! They are yummy! Sale ends March 12<sup>th</sup>.
7. I am still waiting to hear from SFX regarding the 2018-19 contract. I've been in contact with the contract manager via email and phone for several weeks. We are hoping to have the final paperwork complete soon. She did advise they are moving forward having BASE at SFX next year.
8. Spring break is the end of March. We will be working on summer camp planning that week and scheduling summer field trips and working on daily lesson plans.
9. On February 9<sup>th</sup>, we had a snow day. April 23<sup>rd</sup> is scheduled on the school calendar as an institute day, no student attendance day. This will be the make up day so the students will attend. We therefore will not be offering camp that day.

Happy Easter!

# Section 5



## ATTORNEY REPORT



# Section 6



## TREASURER REPORT



# Section 7



## ACTION ITEMS



# Section 8



**BOARD  
BUSINESS**





## **PDLG mission statement:**

*"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"*

## **Goals for 2017/2018**

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff



# Section 9



## COMMITTEE REPORTS & MBO/SPECIAL REPORTS



Black = prior carry-over  
 Red = 2016-2017 carry-over  
 Blue = 2017-2018

Park District of La Grange MBO Objectives  
 2017-2018  
 Approved April 10, 2017  
 Status as of March 2, 2018

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A  
 Capital Projects Over \$2,000

		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Implement Recreation Center Phase I ADA transition plan	Yes	Yes	A	25	\$92,000/150 hrs	In progress \$20,000 remaining	70%	Dean/Chris
2	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed	As Needed	Chris
3	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with their attorney for an agreement from NICOR	50%	Dean
4	New fitness center construction			A	33	\$1,815,417	Completed	100%	Dean
5	Update PDLG master plan			A	17	\$3,000	In progress	25%	Dean
6	Gordon Park ID sign			A	14	\$10,000	On hold	25%	Dean
7	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On hold		Dean
8	Redo path at Gilbert Park		Yes	A	29	\$90,000	On hold	50%	Chris
9	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On hold	20%	Dean
10	Playground installation/Meadowbrook Manor	Yes		A	24	\$75,000	Completed	100%	Dean
11	Dog Park at Denning - Phase I			A	24		Phase 1 Completed	100%	Dean
12	Install new shelter at Sedgwick Park			A	23	\$75,000	On hold		Chris
13	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On hold	20%	Dean, Claudia, Chris
1	Implement Phase II ADA transition plan in parks	Yes	Yes	A	30	\$80,000	In progress	10%	Chris
	Fitness Center desks/computers/electronics		Yes	A	25	\$44,000	Completed	100%	Chris
3	Rec programming fitness equipment		Yes	A	25	\$18,075	Completed	100%	Kevin
4	Fitness Center furnishings (seating/tables/trash receptacles)		Yes	A	22	\$6,000	Completed	100%	Chris
5	Fitness Center security cameras		Yes	A	22	\$2,500	Completed	100%	Chris
6	Fitness Center electrical room data rack		Yes	A	20	\$18,000	Completed	100%	Chris
7	Sealcoat & stripe Denning parking lot		Yes	A	19	\$4,500	Completed	100%	Chris

Black = prior carry-over  
 Red = 2016-2017 carry-over  
 Blue = 2017-2018

Park District of La Grange MBO Objectives

2017-2018

Approved April 10, 2017

Status as of March 2, 2018

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A

Capital Projects Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
8 Sealcoat & stripe Gilbert parking lot		Yes	A	19	\$2,500	Completed	100%	Chris
9 Class equipment for Fitness Center			A	30	\$20,000	Completed	100%	Kevin
10 Fitness Center sound system for aerobics rooms			A	20	\$9,500	Completed	100%	Chris
11 Replace carpet in Rec Center admin areas			A	15	TBD	Completed	100%	Chris
12 Purchase event stage			A	14	\$10,000	Completed	100%	Teresa

Objective Classification B

Operational Costs Under \$2,000

N/A

Legal Safety Class Points Est. Cost/Hrs. Progress % Staff

Objective Classification C

Projects requiring time but no money

1 Playground design (location TBD by Meadowbrook Manor)	Yes		C	17	25 hrs	Completed	100%	Dean
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Objective Classification D

Operational Budgetary Costs Over \$2,000

1 Update and implement records retention program	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to review	75%	Dean/staff
2 Upgrade RecTrac software			D	17	\$7,500/60 hrs	Rescheduled for June 2018 per recommendation of software vendor	50%	Dean/ Linda/Staff

# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION



## MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES MEETING  
Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

Monday, January 22, 2018 - 7:30 p.m.

### 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by Village President, Thomas Livingston. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Gale, Kotynek, and Kuchler with President Livingston presiding.

**ABSENT:** Trustee Arnett, Holder and McCarty

**OTHERS:** Village Manager Andrianna Peterson  
Assistant Village Manager Zachery Creer  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Police Chief Kurt Bluder  
Fire Chief Don Gay

President Livingston asked Village Clerk John Burns to lead the audience in reciting the pledge of allegiance.

### 2. PRESIDENT'S REPORT

President Livingston announced that the first meeting of the Digital Technology and Communications Task Force was held this evening. The focus of the Task Force is the primary external communications of Village services, emergency information and events. The group will meet monthly and will report back in June. President Livingston thanked the resident volunteers for their time and service to the community.

President Livingston thanked La Grange churches, organizations, and residents that organized a memorable and inspirational celebration honoring Rev. Dr. Martin Luther King Jr. on Monday, January 15.

President Livingston announced that for the twenty-third consecutive year, the Village has received the Government Finance Officers Association's (GFOA) "Distinguished Budget Presentation Award" for the 2017-2018 budget document. President Livingston states that it requires precision, excellence and hard work to create a budget document of such caliber. La Grange was one of only 1,600 entities from the United States and Canada that was presented with this award this year.

President Livingston congratulated the Emmanuel Episcopal Church, located at 203 S. Kensington Avenue, for being named to the National Register of Historic Places by the National Park Service. The Late Gothic Revival Church was built between 1924 and 1926 and is recognized not only for being in the geographic center of the Village, but also for the quality and integrity of its architecture.

President Livingston asked Attorney Burkland to provide an update regarding litigation with the Lehigh Hanson Quarry. Attorney Burkland states that the parties have worked diligently in mediation to temporarily delay the trial in an effort to achieve settlement. The new trial commencement date is April 2, 2018 whereby, if a settlement has not been achieved, the trial will proceed. In the interim, the Village, Quarry and MWRD are looking at several engineering options that allow the Village to proceed with its project in a timely manner and that is agreeable to both parties. President Livingston encouraged residents to email questions that they may have on the topic.

**A. Appointments – Digital Technology and Communications Task Force**

President Livingston asked Clerk Burns to read the recommended Digital Technology Task Force Members into the record. President Livingston previously appointed six individuals at the January 8, 2018 Village Board meeting. Six more individuals are being recommended to be appointed to the Task Force. The individuals are Cordelia Coppleson, Carrie Jenke, Marcy Larson, Sally Nauss, Jeff Philips, and Lisa Marie Thomas.

A motion was made by Trustee Kotynek to approve the recommended appointments as presented, seconded by Trustee Kuchler.

Approved by a voice vote.

**B. Employee Recognition – Police Sergeant Dave Rohlicek – 25 Years**

President Livingston recognized the accomplishments of Acting Police Sergeant Dave Rohlicek, a valued employee with 25 years of service to the Village. He thanked and congratulated him for his dedication. He also thanked the men and women of the Police Department for their service.

**3. MANAGER'S REPORT**

Village Manager Andrianna Peterson reported that a Capital Projects Workshop will be held on Monday, February 12, 2018 in conjunction with regular Village Board meeting beginning at 7:30 p.m. The Workshop officially “kicks off” the budget planning process by giving the Village Board and the public an opportunity to discuss proposed and ongoing infrastructure and other Capital Projects planned over the next several years.

A Budget Workshop focusing on operations will be held on Saturday, March 10.

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

A. Ordinance – Design Review Permit (DRP) #94, GMZ Hospitality, 14-16 Calendar avenue (FourteenSixteen Restaurant)

B. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, January 8, 2018.

C. Consolidated Voucher 180122.

A motion was made by Trustee Kotynek to approve the Omnibus Agenda, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes:	President Livingston and Trustees Gale, Kotynek, and Kuchler
Nays:	None
Absent:	Trustees Arnett, Holder, and McCarty

6. CURRENT BUSINESS

A. Resolution – Group Health and Life Insurance Renewal – Recommendation to Participate in the Intergovernmental Personnel Benefit Cooperative (IPBC) and Approve a Corresponding Fourteen Month Rate: *Referred to Trustee Gale*

President Livingston asked Trustee Gale to introduce the matter. Trustee Gale remarked that in order for the Village to maintain a quality work-force and remain competitive in the job market, health insurance must be provided as a benefit to full-time employees. The Village has been active in assessing and managing health insurance expenses over time. Currently, the Village is fully insured with Blue Cross Blue Shield. Rates are renegotiated annually by our insurance brokerage firm, who collect a flat fee for this service. However, this service contract expires in April, 2018.

During this year’s renewal process, Village staff solicited quotes from alternative brokers, the Intergovernmental Personnel Benefit Cooperative (IPBC) being one of these groups. The IPBC is a health insurance group cooperative and risk pool that provides

economies of scale and risk pooling that generally allows its members more financial stability than offered by the commercial insurance market. The 136 municipal voting members of the IPBC retain the right to maintain and change their plan design. The IPBC has benefits such as dividends, purchasing power, flexibility, the ability to spread risk and pool services as well as add savings.

Due to the stability in premiums, flexibility in plan design, opportunity to capture savings through dividends on good claims years, pooled services, a 2.5% renewal rate, and lower premiums on average, staff is recommending the move to the IPBC with the same BCBS plan design effective May 1, 2018.

IPBC Director Dave Cook gave brief remarks to the Board about the organization. The IPBC was created by State Law in order to provide the opportunity to lower healthcare prices for small and midsize government organizations. IPBC continues to grow and add members because of its ability to stabilize rates and lower prices.

Trustee Kuchler asked Assistant Manager Creer what the feedback from employees has been on the change. Assistant Manager Creer stated a meeting of the employee health committee was held and there were some questions, but overall feedback has been positive or neutral. Information will continue to be provided to make the transition as easy as possible for employees.

A motion was made by Trustee Gale and seconded by Trustee Kotynek to approve the resolution regarding a group health and life insurance renewal – recommendation to participate in the Intergovernmental Personnel Benefit Cooperative and approving a corresponding 14 month rate.

Approved by a roll call vote:

Ayes:	President Livingston and Trustees Gale, Kotynek and Kuchler
Nays:	None
Absent:	Trustee Arnett, Holder and McCarty

President Livingston thanked staff for their work.

7. PRESENTATION – McNaughton Development, Inc. (Illinois Masonic Children's Home Property – 441 9<sup>th</sup> Avenue)

In November 2017, Pulte Homes was the contract purchaser of the former Illinois Masonic Children's Home property located at 441 9th Avenue and submitted an application for rezoning the property and approval of a planned development. Pulte planned to build 38 single-family homes on the property.

In late December, representatives from Pulte Homes met with Village staff and informed staff of their intent to transfer their interest in the Illinois Masonic Children's Home property to McNaughton Development, Inc. Staff subsequently spoke with a

representative of the property owner, the Grand Lodge of Illinois, who acknowledged the proposed transfer of interest without any concern.

McNaughton Development intends to submit an application for rezoning and preliminary planned development approval in the near future. The company has stated its intention to submit the same 38-lot single-family residential site plan proposed by Pulte Homes.

John Barry of McNaughton provided a presentation to the Village Board regarding their plans for the site. McNaughton is proposing a private development where streets and detention facilities would be owned by a homeowners association. McNaughton is proposing a mixture of architectural styles ranging from farm house to craftsman to tudor designs. The target audience for the homes will be young families. Homes are planned to be 3,500 sq. ft. with 4 bedrooms and a 2 car attached garage. Detention facilities as required by the MWRD are also planned and will include wetland grass landscaping.

President Livingston thanked Mr. Barry and recognized President Tom Cushing and Superintendent Tim Kilrea in the audience from LTHS. He noted that the development is a rare opportunity in La Grange to redevelop a significant piece of open land. The preview this evening is a first step with more input to be provided at the Plan Commission.

Trustee Kotynek asked questions regarding the price point, timing of the build out and reason for a private development. Mr. Barry stated that the price point is expected to be in the \$900,000 range and would take approximately three years to build out. The homes would have basements. Mr. Barry indicated that a private development with private streets would provide more flexibility in the size of the right-of-way and allow for a larger buffer on 47<sup>th</sup> Street. Mr. Barry stated that homeowners would contract for plowing, leaf pick up and other services on their own under a private development.

Trustee Kuchler asked about the size of the street proposed, how model homes would be handled, anti-monotony standards, school impacts, and lot size. Mr. Barry indicated that the standard street is 31 ft. and they are proposing 28 ft. He indicated that parking would still be allowed on both sides of the street and allow for a fire truck. Sidewalks would also be provided. Mr. Barry stated that they likely would have three model homes in different styles and the homeowner could choose the lot and style from five or six different variations and two or three different elevations. Mr. Barry said they would change colors and windows of homes next to each other. As required, Pulte has hired Kane McKenna to evaluate impacts to schools and other taxing bodies as a result of the proposed development. Ms. Jones clarified that the Village's past practice is to hire an outside consultant for a fiscal impact study and then is reimbursed by the developer for the cost. That study is preliminary and is incomplete due to the change of ownership between Pulte and McNaughton. Mr. Barry confirmed that the lot size is generally 52 ft. wide by 128 ft. deep.

Trustee Gale asked questions about pedestrian safety and detention. Mr. Barry indicated that they would be working with staff regarding pedestrian safety initiatives in and around the site. While at the concept level, preliminary engineering has been completed regarding stormwater detention as required by the MWRD. Connection to the storm sewer would likely be at Bluff Avenue.

President Livingston asked if there were other areas of the community where we had private streets. Mr. Gillingham responded that he was not aware of any as although Banyon Cove has some private maintenance, the roadways are maintained by the Village.

A resident from the 200 block of 8<sup>th</sup> Avenue expressed concerns that the plans were not a standard layout conforming to a typical La Grange block. She also expressed concerns regarding impacts to Cossitt School and children safely crossing 47<sup>th</sup> Street to Sedgwick Park.

Matt Scotty of 201 S. 7<sup>th</sup> Avenue stated that he is also on the District 102 School Board and that the feasibility study related to the impacts on Cossitt Avenue School and Park Jr. High will be important to review.

Susan Steffans of 9<sup>th</sup> and Benton expressed concerns about increased traffic. She stated that the area already has a lot of traffic related to fire truck and ambulances at Meadowbrook Manor. She also wanted to note safe movements to the new tot lot.

Wally Lewandowski at 410 S. 9<sup>th</sup> expressed concerns about a private development and that the proposed homes all look very similar. He was concerned that the private development may not include the Village's historic streetlights, cement street signs, different services and landscaping. He believes that a private development would reduce commonality with neighbors and would not be integrated into the community.

President Livingston thanked McNaughton and Trustees and residents for their thoughtful comments. More discussion regarding the proposal will be provided at upcoming Plan Commission meetings.

8. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA  
None.
9. TRUSTEE COMMENTS  
None
10. CLOSED SESSION

None

11. ADJOURNMENT

At 8:30 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Kuchler.  
Approved by a voice vote.



Thomas E. Livingston, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: February 12, 2018

