

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
November 11, 2019 - 6:30 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Open Forum
5. Approval of the November 11, 2019 Agenda
6. Approval of Board Meeting Minutes
 - a. October 14, 2019 Regular Meeting
7. Communications/Proclamations/Presentations
8. Staff Reports
 - a. Executive Director
 - b. Building & Grounds
 - c. Superintendent of Recreation
 - d. Recreation Supervisor – Early Childhood, Special Events & Rentals
 - e. Office Manager
 - f. Safety Coordinator
 - g. Financial Consultant
9. Staff Recognition
 - a. Introduction of Spencer Clark, Youth Theatre Director
10. Approve Monthly Disbursements
11. Unfinished Business
 - a. Ordinance No. 02-2019: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2020-2021 of the Community Park District of La Grange Park of Cook County, Illinois.
 - b. Ordinance No. 03-2019: An Ordinance Providing for Specific Reductions of the 2019 Property Tax Levy Pursuant to the Property Tax Extension Limitation Law.
12. New Business

- a. IAPD Credentials: An appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts
- b. 2020 Board Meeting Dates
- c. Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, January 23-25, 2020 at the Hyatt Regency Chicago

13. Next Regular Meeting: Monday, December 9, 2019, 6:00pm

14. Adjourn to Executive Session

15. Executive Session

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District

16. Reconvene Open Session

17. Potential Action on Items Discussed in Executive Session

18. Adjournment

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REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
November 11, 2019 - 6:30 PM

1. Call to Order & Roll Call
[Call to Order the Regular Meeting of the Community Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Open Forum
[Ask whether there are any public comments under "Open Forum".]
5. Approval of the November 11, 2019 Agenda
[Request a motion (and second) to approve the November 11, 2019 Meeting Agenda...All in Favor...]
6. Approval of Board Meeting Minutes
 - a. October 14, 2019 Regular Meeting
[Request a motion (and second) to approve the October 14, 2019 Regular Meeting Minutes of the Community Park District Board of Park Commissioners...All in Favor...]
7. Communications/Proclamations/Presentations
8. Staff Reports
 - a. Executive Director
 - b. Building & Grounds
 - c. Superintendent of Recreation
 - d. Recreation Supervisor – Early Childhood, Special Events & Rentals
 - e. Office Manager
 - f. Safety Coordinator
 - g. Financial Consultant
9. Staff Recognition
[Unfortunately, Spencer was not able to make it tonight, and we hope to introduce our new theatre director to the board at the December Board Meeting.]
10. Approve Monthly Disbursements
[Request a motion (and second) to approve the November Disbursements in the amount of \$102,287.28 and ask the Recording Secretary to conduct the roll call.]

11. Unfinished Business

- a. Ordinance No. 02-2019: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2020-2021 of the Community Park District of La Grange Park of Cook County, Illinois. *[Request a motion and second to approve Ordinance No. 02-2019: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2020-2021 of the Community Park District of La Grange Park of Cook County, Illinois and ask the Recording Secretary to conduct the roll call.]*
- b. Ordinance No. 03-2019: An Ordinance Providing for Specific Reductions of the 2019 Property Tax Levy Pursuant to the Property Tax Extension Limitation Law. *[Request a motion and second to approve Ordinance No. 03-2019: An Ordinance Providing for Specific Reductions of the 2019 Property Tax Levy Pursuant to the Property Tax Extension Limitation Law and ask the Recording Secretary to conduct the roll call.]*

12. New Business

- a. IAPD Credentials: An appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts *[For review and discussion only.]*
- b. 2020 Board Meeting Dates *[For review and discussion only.]*
- c. Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, January 23-25, 2020 at the Hyatt Regency Chicago *[For review and discussion only.]*

13. Next Regular Meeting: Monday, December 9, 2019, 6:00pm

[Announce the next Regular Meeting of the Community Park District of La Grange Park Board of Park Commissioners will be held on Monday, December 9, 2019 at 6:00pm, please note this is the meeting that begins a half hour earlier]

14. Adjourn to Executive Session

[As there is no need to adjourn to Executive Session]

15. Adjournment

*[Request a motion and a second to adjourn the November 11, 2019 Regular Meeting of the Community Park District of La Grange Park Board of Commissioners. **All in Favor...**]*

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
October 14, 2019

1. CALL TO ORDER & ROLL CALL

President Ogden called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30 p.m. Other Commissioners present were Bob Corte, Lucy Stastny, Karen Boyd and Peggy Ronovsky.

Also present were Executive Director Jessica Cannaday, Recreation Supervisor Ashley Jusk, Office Manager Nancy Daum, Maintenance Supervisor Martin Healy and Financial Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

- a. Commissioner Ronovsky made a motion to approve the agenda. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

5. APPROVE BOARD MEETING MINUTES

- a. Commissioner Stastny made a motion to approve the September 9, 2019 minutes as written. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

6. COMMUNICATIONS/PROCLAMATIONS

- a. The Board of Commissioners had no items to discuss and there were no visitors

7. STAFF REPORTS

- a. Executive Director

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. She is looking into a pre-tax retirement plan for employees. Questions were asked and answered.

Executive Director Cannaday stated that staff has done an incredible job looking at new programs. Amanda is looking for ways to get the information out to the public and has been updating the sign and sending out e-briefs.

The National Fitness Campaign has approached the Park District about applying for a \$30k grant to install a fitness court at Memorial Park. Forest Park was their most recent project. Questions were asked and answered. This is a nonbinding award and we can reapply in the future if we choose not to use the grant money. President Ogden stated that this could work if we got sponsors. Executive Director Cannaday will research further.

b. Building & Grounds

A written report distributed to the Board prior to the meeting was introduced by Maintenance Supervisor Martin Healy. Healy updated the Board on the Hanesworth South field. The drain is under water, and at minimum it will require 4 hours to unclog, at the cost of \$2000.

c. Superintendent of Recreation

A written report distributed to the Board prior to the meeting by Superintendent of Recreation Dean Carrara was introduced by Executive Director Cannaday. Summer program revenue was up significantly. 120 people auditioned for Frozen, at this point it is unknown how many have registered.

d. Recreation Supervisor

A written report distributed to the Board prior to the meeting was introduced by Recreation Supervisor Ashley Jusk. After sending out a survey, it was decided that the Park District will move forward with full day summer camp, with option for half day classes.

e. Office Manager

A written report distributed to the Board prior to the meeting was introduced by Office Manager Nancy Daum. The front desk has been working to update Reservation Manager. The goal is to get everything on a universal calendar so all staff can access it. Daum has been creating and updating all rental forms. There will be two trainings for staff in an effort to get it up and running by the end of year.

f. Safety Coordinator

A written report distributed to the Board prior to the meeting by Safety Coordinator Megan Jadron was introduced by Executive Director Cannaday. Meghan will come in and do a staff training during the staff meeting. Questions were asked and answered regarding playground repairs.

g. Financial Consultant

Financial statements for the month ending September 30, 2019 and distributed to the Board prior to the meeting were introduced by Financial Consultant Phil Mesi. Questions were asked and answered regarding the new form for cash on hand. This will start off monthly and move into a quarterly report next year.

8. APPROVE MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet was introduced by Financial Consultant Phil Mesi. There were no questions. Commissioner Boyd made a motion to approve the monthly disbursements totaling \$118,656.84; seconded by Commissioner Corte. The motion passed 5-0 by roll call vote.

9. NEW BUSINESS

a. Consider Approval of Estimated Tax Levy Ordinance

Executive Director Cannaday presented a draft of the 2019 tax levy ordinance for the Community Park District in the amount of \$1,043,970. Of this amount, \$894,550 is comprised of the corporate, recreation and special purposes levies

(i.e. aggregate levy). The aggregate levy amount represents a 4.99% increase over the prior year's final levy amount, and therefore does not require a public hearing in accordance with the Truth in Taxation Act. President Ogden asked if they vote to approve the ordinance at this meeting. Executive Director Cannaday stated the ordinance would be approved next meeting, but the board needs to approve the estimated levy amount to move forward. President Ogden announced that the 2019 estimated aggregate levy for the Community Park District is \$894,550. Cannaday stated the district has until the last Tuesday of December to file the levy.

10. ADJOURN TO EXECUTIVE SESSION

Commissioner Stastny made a motion, seconded by Commissioner Corte, to adjourn the meeting at 7:20 p.m. There was no further discussion and the motion passed unanimously by voice vote.

Karen Boyd, Secretary

DATE: November 4, 2019

TO: Tim Ogden, President, Community Park District Board of Commissioners

FROM: Jessica Cannaday, Executive Director

RE: October Board Report

New Business

State Conference is right around the corner. Commissioners wishing to attend must have travel expenses approved during a regular meeting. Cost estimates have been submitted for your review.

Executive Office Report

We have been awarded a \$30,000 National Fitness Campaign Grant for the installation of an outdoor fitness court. I will explore opportunities with the Village and other local organizations for additional funding and will be asking for the board's assistance in identifying and working with potential community partners.

Our annual financial report was successfully filed with the State, County, and Electronic Municipal Market Access Website.

Nancy worked with PDRMA to update our Drug in the Workplace policy to ensure we are compliant with Illinois law as of January 1, 2020. We will submit the policy for approval in December.

Staff, especially Amanda and Ashley, have done a fantastic job kicking off our 75th Anniversary Celebration. Please watch the weekly notes, website, and seasonal brochure for updated information on upcoming events.

Recreational Programming: We are seeing an uptick in our recreational program participation and revenue. Our fall programming is approximately \$5,000 ahead of where we were October 31, 2018. As of October 31, 2019, we have 144 more participants registered for fall programming than last year.

Marketing: We are seeing increased engagement across all our communication avenues. Not only are we getting placement in local school and PTO newsletters, our Facebook page is up 33 likes this month, and our October posts reached 33,295 people. Website visits are up 14% and we had 330 new people visit communityparkdistrict.org in October. Referral traffic to our website is up 61% and traffic from social media is up 400%. The top 5 most visited pages (aside from our homepage) are: Theatre, Online Registration, Ready Teddy Preschool, Leagues, and Saturday Morning Sports Classes. Saturday Morning Sports Classes was an article page set up to promote these programs. More than 150 people visited the page and clicked through the programs.

Customer Satisfaction: We now survey each of our participants at the end of each class. Currently, our program inventory is registering an unprecedented Net Promoter Score of 79. NPS scores range from -100 to +100. According to global standards, NPS above 0 is considered "good", +50 is "Excellent," and above 70 is considered "world class." NPS is a great way to gauge potential revenue growth.

DATE: November 5, 2019
TO: Jessica Cannaday, Executive Director
FROM: Dean Carrara, Superintendent of Recreation
RE: **Monthly Report for November 11, 2019**

SENIOR CLUB

Our monthly senior club was held on Monday, October 14th. The group enjoyed the movie, *Belong to Us* and beef sandwiches from Paul's Place. Our next meeting is scheduled for Monday, November 25th.

HALLOWEEN COSTUME PARTY

Our annual Halloween Costume Party was held on Friday October 25th from 4:00-7:00pm. The children enjoyed playing carnival games and a play put on by our Mystery Theater program. Thanks to all the cub scouts and staff that helped make this event the success that it was.

PARK JUNIOR HIGH SCHOOL SATURDAY SPORTS PROGRAMS

Our Saturday Sports programs at Park Junior High School kicked off the fall session on Saturday, November 2nd. We have one hundred and forty children participating in ten different programs we are offering. Last year we had one hundred and thirteen participants, so we are up twenty seven participants this season.

WINTER/SPRING BROCHURE

We have our first proof of the winter/spring brochure and we are hopeful to be on schedule and get the brochure to the printer by the end of the week. It is then scheduled to be at the post office by Monday November 18th.

UPCOMING EVENTS

- Senior Club – Monday November 25th
- Second session of outdoor sporting activities will conclude on Saturday, November 9th
- Park Jr. High Saturday Sport programs – ends Saturday, December 7th
- Holiday in the Park – Saturday December 14th

Date: November 4, 2019

To: Jessica Cannaday, Executive Director

From: Martin Healy, Parks Supervisor

RE: Monthly Board Report

- Painted the hallway in the Recreation Building where the display case and pictures were removed.
- Completed aeration of grass areas in all parks. The Western Springs Park District agreed to loan their motor driven roller and the staff used it to level the ground after aerating. A final application of fertilizer was also applied.
- Winterized splash pad and public bathrooms at Memorial Park. Waiting for Little League to do their final clean up before we can winterize the concession stand and public bathrooms at Hanesworth Park.
- Final quotes came into the office regarding power jetting the drains at the women's softball/little league field
- Installed fall decorations outside the entrance to the Recreation Building in preparation for the costume party and the Halloween party. All supplies were purchased at Ace Hardware in LaGrange Park.
- Early snow fall caused many tree branches to break from the weight of the snow in all parks. Removed and disposed of all debris. Snow was plowed in parking lots and sidewalks and salt was applied.
- Staff attended PDRMA's trailering safety program.

Date: November 11, 2019

To: Jessica Cannaday, Executive Director

From: Ashley Jusk, Recreation Supervisor

Re: November 2019 Board Report

PRESCHOOL

The preschool has been busy. We had over 160 students and family members join us for our field trip to Siegel's Cottonwood Farm. The weather wasn't the greatest, but the families were able to still have a good time.

The preschool classes all had their Halloween parties with parents attending and helping. Pictures are on Facebook for families to see our busy and exciting month.

The preschool will have their Thanksgiving Feast the week of November 21st. This year we are inviting Pre K families to view our performance of Stone Soup.

St. Nick Night is scheduled for Wednesday, December 4th. We will have crafts, treats and a show with Mr. and Mrs. Claus.

We are in the process of collecting Pennies for Pillars. We will donate a jewel gift card to the Constance Morris House.

The new session of our Fall enrichment classes started on November 4th. 16 of my 18 add on enrichment classes will run. We have 143 children enrolled.

SPECIAL EVENTS

The SPRA showcase was Wednesday, November 6th. Dean, Nancy, Amanda and I attended.

Amanda and I have been working on the 75th Anniversary kick off on Thursday, November 7th. We have a fun day planned. Pictures will be uploaded to Facebook.

Amanda and I have started looking into decorations for Holiday in the Park.

UPCOMING EVENTS

- Ready Teddy Thanksgiving Feast-Week of November 18th
- Ready Teddy St. Nick Night-Wednesday, December 4th

Date: November 4, 2019

To: Jessica Cannady, Executive Director

From: Nancy Daum



RE: November 2019 Board Report

- Completed financials for the month of October. Processed payroll for October. Processed payables for the November meeting.
- Completed daily registrations and related computer entries. Processed bank deposits.
- Processed daily settlements for online registrations.
- Continuing administrative functions relating preschool, class registrations, Frozen, and park and building rentals.
- Created a draft of a revised drug and alcohol policy in accordance with the sample policy PDRMA provided as it relates to the upcoming legalization of marijuana.
- Submitted hold/harmless documents for indoor and outdoor rentals for PDRMA review. Once these are revised, we will be able to move forward with Reservation Manger.
- I am working with Community Pass regarding on-site ticket sales at Frozen performances.

Date: November 5, 2019



To: Jessica Cannaday, Executive Director

From: Megan Jadron, Safety Coordinator

Re: November 2019 Board Report

Ongoing Inspections:

All playgrounds are being inspected on a regular basis. There are no major repairs at this time.

Building inspections have been conducted for the month of October. Fire Extinguishers and AED has been checked as well. Inspections for November will be conducted in the next two weeks.

New Business:

I have registered all key staff for the upcoming PDRMA Risk Management Institute in Tinley Park on November 15th. They will have speakers with a wealth of knowledge in safety and tools to keep our facilities and staff safe.

I have registered Martin and Filemon for a Ladder Safety Training Class in LaGrange on November 22nd.

As an ongoing process, I am receiving new learning materials from PDRMA and DuPont as well for additional safety tools to pass along to staff.

I am reviewing the certificates of insurance for the various independent contractors that we use throughout the district and receiving updated certificates if they have or will expire in November and December.

I have been working with Nancy on the rental agreements in regards to the necessary legal verbiage that needs to be included in the agreements. I have forwarded the documents to the legal department at PDRMA for review.

I have given Ashley the necessary insurance paperwork for the liquor license for the Holiday in the Park.

I have been in contact with LaGrange Park Police Department in regards to the ALICE training that they will be assisting us with for the park district. We are anticipating the training for key staff to be conducted on Tuesday, November 26th.

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Oct 31, 2019 to Oct 31, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
10/31/19	01-228 Aflac-Medical Cash Basis	998956	MARTIN INSURANCE AFLAC	172.38		
					172.38	
10/31/19	01-804 Repair Parts Cash Basis	10049943	NEW ALTERNATOR AHW LLC	334.57		VEH
					334.57	
10/31/19	02-801 Supplies Cash Basis	97784	PHOTO FRAME FOR 75TH ALPHAGRAPHICS	80.13		PSE
					80.13	
10/31/19	01-705 Professional Services Cash Basis	72279-10-2019	LEGAL SERVICES ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &	591.25		ADM
					591.25	
10/31/19	01-606 Telephones Cash Basis	1780-801-10-2	PHONE BILL SIGN AT&T	56.76		PKS
					56.76	
10/31/19	02-606 Telephones Cash Basis	45847158-10-2	PHONE BILL 1501 AT&T	54.74		OFF
					54.74	
10/31/19	02-405 Programs Fees - General Cash Basis	RTFT102019	RT FIELD TRIP REFUND BOENZI, GIA	35.00		PRT
					35.00	
10/31/19	02-709 Trade Services Cash Basis	4032547823	FLOOR MATS 1501 CINTAS	36.99		BRC
					36.99	
10/31/19	01-711 Utilities - Electricity Cash Basis	0000-10-2019	ELECTRIC MEMORIAL COM-ED	565.41		PKS
					565.41	
10/31/19	01-711 Utilities - Electricity Cash Basis	3000-10-2019	ELECTRIC LG OAK COM-ED	26.48		PKS
					26.48	
10/31/19	01-711 Utilities - Electricity Cash Basis	3011-10-2019	ELECTRIC BEACH OAK COM-ED	31.09		PKS
					31.09	
10/31/19	02-711 Utilities - Electricity Cash Basis	5008-10-2019	ELECTRIC 1501 COM-ED	1,666.88		BRC
					1,666.88	
10/31/19	01-711 Utilities - Electricity Cash Basis	6006-10-2019	ELECTRIC YENA PARK COM-ED	34.10		PKS
					34.10	
10/31/19	01-711 Utilities - Electricity Cash Basis	7005-10-2019	ELECTRIC HANESWORTH COM-ED	892.83		PKS
					892.83	

Community Pk District LaGrange Pk
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10/31/19	01-711 Utilities - Electricity Cash Basis	7017-10-2019	ELECTRIC WD LAWN/LG RD COM-ED	27.06	27.06	PKS
10/31/19	01-711 Utilities - Electricity Cash Basis	9007-10-2019	ELECTRIC MAINT BLDG COM-ED	164.06	164.06	BPK
10/31/19	01-606 Telephones Cash Basis	165537-10-201	INTERNET COMCAST	406.09	406.09	OFF
10/31/19	02-717 Program Contractual Serv Cash Basis	18849	AQUARIUM MAINTANCE CRYSTAL CLEAN AQUARIUM MAINT.	45.00	45.00	PRT
10/31/19	02-801 Supplies Cash Basis	107	LOST COSTUMES FROM MAGASCAR CURTAIN CALL	651.00	651.00	PTT
10/31/19	02-717 Program Contractual Serv Cash Basis	1004	FALL DANCE INSTRUCTOR DANCE TECH, INC.	12,543.75	12,543.75	PAC
10/31/19	02-717 Program Contractual Serv Cash Basis	1005	BALLROOM INSTRUCTOR DANCE TECH, INC.	528.00	528.00	PAC
10/31/19	02-717 Program Contractual Serv Cash Basis	9322767	FIELD TRIP TO PUMPKIN FARM FIRST STUDENTS	1,072.50	1,072.50	PRT
10/31/19	01-801 Supplies Cash Basis	2222	WEED KILLER GBJ SALES, LLC	163.95	163.95	PKS
10/31/19	02-801 Supplies Cash Basis	2497	CLEANING SUPPLIES 1501 GBJ SALES, LLC	197.50	197.50	BRC
10/31/19	02-717 Program Contractual Serv Cash Basis	0004	ST NICK NIGHT SANTA & MRS CLAUS PAUL MARGOLIS	325.00	325.00	PRT
10/31/19	01-706 Office Machine Contracts Cash Basis	581542	YEARLY SERVICE CONTRACT FOR COPIER IMAGETEC LP	2,946.79	2,946.79	OFF
10/31/19	02-703 Security Services Cash Basis	33290948	SECURITY 1501 JOHNSON CONTROLS SEC	1,593.93	1,593.93	BRC
10/31/19	02-717	1152019FFBG	FLAG FOOTBALL INSTRUCTOR	605.00		PSC

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	Program Contractual Serv Cash Basis		KIDSFIRST SPORTS		605.00	
10/31/19	01-701 Park Board Expense Cash Basis	10102019	CHAMBER AWARDS DINNER LA GRANGE PARK CHAMBER	105.00		ADM
					105.00	
10/31/19	01-801 Supplies	10312019	TOOLS FOR 845	179.61		BPK
	02-801 Supplies		REPAIRS TO DISPLAY & FALL DECOR	688.03		BRC
	01-804 Repair Parts Cash Basis		REPAIR MEMORIAL SPLASH PAD LAGRANGE PARK ACE HARDWARE	36.88		PKS
					904.52	
10/31/19	01-706 Office Machine Contracts Cash Basis	9954638	COPIER INSURANCE LEAF	282.88		OFF
					282.88	
10/31/19	02-717 Program Contractual Serv Cash Basis	6404	LIQUOR PERMITS MARKET ACCESS CORP	390.00		BRN
					390.00	
10/31/19	02-801 Supplies Cash Basis	MYSTHTRE20	REIMBURSEMENT FOR mYSTERY tHEATER GARY CHARLES METZ	34.14		PTD
					34.14	
10/31/19	02-717 Program Contractual Serv Cash Basis	00029	MISS ANGIE COOP CLASSES MISS ANGIE'S MUSIC LLC	2,253.30		PGA
					2,253.30	
10/31/19	02-704 Health Insurance Rec. Cash Basis	4143112019	LIFE INSURANCE NCPERS-IL IMRF	32.00		BRC
					32.00	
10/31/19	01-710 Utilites - Natural Gas Cash Basis	0000 6 10 2019	GAS 845 NICOR	63.15		BPK
					63.15	
10/31/19	02-710 Utilites - Natural Gas Cash Basis	3463 7 10 2019	GAS REC CENTER NICOR	65.78		BRC
					65.78	
10/31/19	01-710 Utilites - Natural Gas Cash Basis	8774 8 10 2019	GAS MEMORIAL NICOR	47.55		BPK
					47.55	
10/31/19	01-702 Computer Services Cash Basis	7115	COMPUTER HELP NOVENTECH, INC.	776.25		OFF
					776.25	
10/31/19	01-702 Computer Services Cash Basis	7188	COMPUTERS STORAGE NOVENTECH, INC.	144.00		OFF
					144.00	

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10/31/19	01-702 Computer Services Cash Basis	7194	MONTHLY MANAGEMENT NOVENTECH, INC.	230.00	230.00	OFF
10/31/19	01-804 Repair Parts Cash Basis	49821	REPAIRS AT MEMORIAL NUTOYS LEISURE PRODUCTS	37.00	37.00	PKS
10/31/19	01-705 Professional Services 0 Beginning Balance Equity Cash Basis	111119	MONTHLY ACCOUNTING FEE OCT 2019 01-705 ADM P.J. MESI & CO	975.00	975.00	ADM ADM
10/31/19	01-610 Subscriptions Cash Basis	1571149075	NANCY RMI TRAINING PDRMA	15.00	15.00	OFF
10/31/19	01-610 Subscriptions Cash Basis	1571152387	ASHLEY RMI TRAINING PDRMA	15.00	15.00	PGA
10/31/19	01-603 Postage Stamps Cash Basis	ND PETTY	POSTAGE PETTY CASH	1.90	1.90	OFF
10/31/19	01-708 Portable Toilets 08-708 ADA Portable Restrooms Cash Basis	PS297244	PORT-A-POTTIES PIT STOP	289.33 183.00	472.33	PKS PKS
10/31/19	01-706 Office Machine Contracts Cash Basis	02104321	WATER COOLER QUENCH	82.30	82.30	OFF
10/31/19	01-801 Supplies Cash Basis	2018756	OFFICE SUPPLIES QUILL CORPORATION	33.99	33.99	OFF
10/31/19	01-801 Supplies Cash Basis	2030174	OFFICE SUPPLIES QUILL CORPORATION	254.63	254.63	OFF
10/31/19	01-707 Refuse Disposals Cash Basis	0551-01462730	GARBAGE 845 REPUBLIC SERVICES	143.97	143.97	PKS
10/31/19	02-707 Refuse Disposals Cash Basis	0551-01462738	GARBAGE 1501 REPUBLIC SERVICES	340.18	340.18	BRC
10/31/19	08-717 Special Rec-Instrutors Cash Basis	MOVIE101-10	INCLUSION CLASS SEASPAR	82.00	82.00	PAD

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10/31/19	01-608 Professional Development Cash Basis	1714385	LEGAL NOTICE FOR AUDIT SHAW MEDIA	68.54	 68.54	ADM
10/31/19	02-717 Program Contractual Serv Cash Basis	102019GA	SIX FLAGS TICKETS SIX FLAGS GREAT AMERICA	3,953.76	 3,953.76	PGC
10/31/19	02-405 Programs Fees - General Cash Basis	RRDEPO10201	ROOM RENTAL DEPOSIT RETURN SMOLEN, KATHLEEN	100.00	 100.00	BRN
10/31/19	02-801 Supplies Cash Basis	32326	SPIRITWEAR FOR RT STUDENTS & PARENTS SPECIAL T UNLIMITED	429.50	 429.50	PRT
10/31/19	01-606 Telephones 02-606 Telephones Cash Basis	642810511-213	PHONE - MARTIN PHONE DEAN SPRINT	88.05 88.05	 176.10	PKS PAD
10/31/19	01-709 Trade Services Cash Basis	112731162	FERTILIZER TRUGREEN-CHEMLAWN	1,745.85	 1,745.85	PKS
10/31/19	01-804 Repair Parts Cash Basis	62511	REPAIR TO RED 2002 TRUCK M132013 VAUPELL AUTO	1,096.15	 1,096.15	VEH
10/31/19	01-712 Utilities - Water Cash Basis	102019OAK	WATER BILL 132 OAK VILLAGE OF LAGRANGE PARK	255.97	 255.97	PKS
10/31/19	11-801 Supplies-Memorial Proj 01-801 Supplies 02-801 Supplies Cash Basis	1649 MH 10-20	TOOL TO PLACE BRICKS AT VMF PORTABLE COMPRESSOR FOR PARK BATHROOMS FALL DECOR 1501 VISA	135.00 688.82 329.54	 1,153.36	VMF PKS BRC
10/31/19	01-603 Postage Stamps 02-608 Professional Development 01-608 Professional Development 01-608 Professional Development 02-801 Supplies Cash Basis	2421 ND 10 20	STAMPS IPRA MEMBERSHIP IPRA MEMBERSHIP IPRA MEMBERSHIP HAUNTED TROLLEY VISA	110.00 210.00 300.00 300.00 19.97	 939.97	OFF PAD ADM PKS PSE
10/31/19	01-801 Supplies 01-801	2439 RD 10-20	GAS REPAIR TO GLASS DISPLAY CASE	132.05 124.14		VEH BRC

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Oct 31, 2019 to Oct 31, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
	Supplies Cash Basis		VISA		256.19	
10/31/19	01-801 Supplies	2447FS-10-201	GATE OPENER FOR 845	29.89		BPK
	01-801 Supplies		GAS	144.59		BPK
	01-801 Supplies		REPAIR TO TRACTOR 997	334.57		VEH
	Cash Basis		VISA		509.05	
10/31/19	02-801 Supplies	2595 AS 10-20	RT SUPPLIES	253.87		PRT
	02-801 Supplies		ENRICHMENT SUPPLIES	110.41		PEN
	02-717 Program Contractual Serv		RT FIELD TRIP	1,186.81		PRT
	02-801 Supplies		75TH ANNIVERSARY SUPPLIES	503.73		PSE
	02-717 Program Contractual Serv		SPRA	128.00		PCN
	02-717 Program Contractual Serv		LIQUOR LICENSE	26.00		PSE
	Cash Basis		VISA		2,208.82	
10/31/19	02-901 Other Expenses	2611DC 10 201	THEATER STORAGE	249.00		PTT
	02-608 Professional Development		PDRMA, IPRA	279.00		PTT
	02-801 Supplies		SR CLUB	129.75		PGC
	02-801 Supplies		HALLOWEEN PARTY	572.41		PSE
	02-801 Supplies		MUSIC FOR THEATER	760.00		PTT
	Cash Basis		VISA		1,990.16	
10/31/19	01-608 Professional Development	2629 JC 10-201	IPRA, IAPD LUNCH BUNCH	693.61		ADM
	02-604 Program Marketing		ADOBE SOFTWARE	469.11		PAD
	02-801 Supplies		LOGO KIT FOR SEUSSICAL	75.00		PTT
	Cash Basis		VISA		1,237.72	
				49,751.25	49,751.25	

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019

	Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
Revenues					
01-401 Corporate Fund Taxes	\$ 1,485.00	\$ 251,742.47	\$ 532,000.00	47.32	47.10
01-402 Replacement Taxes	4,711.48	12,326.44	15,000.00	82.18	56.81
01-403 Interest Earned-Corp. Fun	480.55	3,678.53	1,000.00	367.85	266.82
01-490 Other Income - Corporate	0.00	0.00	3,000.00	0.00	14.29
02-401 Recreation Fund Taxes	140.09	23,749.30	59,000.00	40.25	45.29
02-403 Interest Earned - Rec. Fu	310.60	2,779.97	1,500.00	185.33	205.13
02-405 Programs Fees - General	47,679.68	286,912.87	561,500.00	51.10	52.24
02-408 Donations & Sponsorship	0.00	3,800.00	10,200.00	37.25	14.29
02-490 Other Income - Recreatio	0.00	18,429.10	2,000.00	921.46	0.00
03-401 Property Taxes-IMRF	112.08	18,999.43	35,000.00	54.28	47.10
03-403 Interest IMRF	47.42	222.27	100.00	222.27	478.80
04-401 Property Taxes FICA	140.09	23,749.29	50,000.00	47.50	47.10
04-403 Interest-FICA	37.16	182.56	100.00	182.56	2,550.6
05-401 Property Taxes Auditing	28.02	4,749.86	9,000.00	52.78	52.34
05-403 Interest Auditing	1.01	33.15	5.00	663.00	321.60
06-401 Property Taxes-PDRMA	112.08	18,999.43	40,000.00	47.50	47.10
06-403 Interest-PDRMA	31.85	145.53	10.00	1,455.3	950.00
08-401 Property Taxes-SEASPA	252.17	42,748.72	100,000.00	42.75	42.39
08-403 Interest-SEASPAR	211.22	579.67	20.00	2,898.3	647.95
09-401 Property Taxes-Bond& In	532.36	90,247.30	180,000.00	50.14	49.72
09-403 Interest- Bond&Interest	197.06	526.01	25.00	2,104.0	6,578.8
11-403 Interest Earned- Fund #11	15.61	144.02	20.00	720.10	440.00
11-408 VMF Donations	0.00	200.00	500.00	40.00	10.00
11-409 Veterans Memorial Fund	0.00	2,000.00	0.00	0.00	0.00
Total Revenues	56,525.53	806,945.92	1,599,980.00	50.43	48.90

Expenses

01-501 Full Time Wages-Admin	14,082.90	70,707.57	193,756.00	36.49	61.14
01-505 Part Time Wages	5,730.19	25,403.56	35,000.00	72.58	41.26
01-511 Wages - Program Leaders	4,572.25	26,377.27	67,000.00	39.37	0.00
01-601 Legal Publications	0.00	41.09	120.00	34.24	27.93
01-603 Postage Stamps	4.05	358.27	500.00	71.65	36.36
01-606 Telephones	637.38	3,149.34	6,950.00	45.31	51.61
01-607 Association Dues	0.00	318.75	5,500.00	5.80	0.00
01-608 Professional Developmen	5.71	17.71	5,900.00	0.30	56.25
01-610 Subscriptions	475.00	572.00	750.00	76.27	92.00
01-612 Mileage Reimbursement	230.76	576.90	3,000.00	19.23	50.00
01-701 Park Board Expense	79.65	9,494.48	12,500.00	75.96	4.98
01-702 Computer Services	1,007.25	3,690.75	7,500.00	49.21	71.33
01-703 Security Services	0.00	974.28	2,000.00	48.71	42.27
01-704 Health Insurance Admin.	12,305.04	25,294.85	55,773.00	45.35	28.21
01-705 Professional Services	1,028.75	17,318.99	20,000.00	86.59	37.68
01-706 Office Machine Contracts	134.74	770.56	13,000.00	5.93	41.50
01-707 Refuse Disposals	138.27	138.27	7,680.00	1.80	46.67
01-708 Portable Toilets	292.00	2,718.67	6,000.00	45.31	81.83
01-709 Trade Services	0.00	10,377.81	151,057.00	6.87	4.40

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
01-710 Utilites - Natural Gas	107.34	960.12	2,300.00	41.74	47.83
01-711 Utilities - Electricity	1,355.92	7,440.26	15,300.00	48.63	71.69
01-712 Utilities - Water	3,562.36	8,499.06	15,000.00	56.66	291.84
01-723 Bank Fees	0.00	66.00	500.00	13.20	82.01
01-801 Supplies	5,105.33	11,685.60	31,500.00	37.10	44.46
01-802 Equipment	101.90	101.90	3,000.00	3.40	47.46
01-804 Repair Parts	717.05	2,609.33	7,000.00	37.28	80.48
01-805 Awards & Remembrance	312.92	441.38	1,500.00	29.43	26.66
01-809 Staff Uniforms	0.00	188.41	1,500.00	12.56	0.00
01-900 Separation Pay	0.00	0.00	100,000.00	0.00	0.00
01-901 Other Expenses	0.00	2,649.93	2,000.00	132.50	3.21
02-501 Full Time Wages-Rec	10,420.79	71,149.20	177,495.00	40.09	52.69
02-505 Part Time Wages-Prog A	8,740.28	54,285.05	106,850.00	50.80	44.69
02-511 Wages - Program Leaders	6,842.13	19,905.97	70,300.00	28.32	0.00
02-604 Program Marketing	0.00	0.00	1,000.00	0.00	136.11
02-606 Telephones	88.01	528.69	1,044.00	50.64	46.13
02-608 Professional Developmen	0.00	0.00	3,500.00	0.00	5.66
02-612 Mileage	0.00	0.00	250.00	0.00	0.00
02-703 Security Services	0.00	3,045.85	6,650.00	45.80	55.58
02-704 Health Insurance Rec.	10,295.24	18,263.36	63,181.00	28.91	25.00
02-707 Refuse Disposals	125.07	1,768.58	4,500.00	39.30	46.23
02-709 Trade Services	926.99	2,684.75	5,000.00	53.70	13.27
02-710 Utilites - Natural Gas	39.70	430.91	2,400.00	17.95	23.06
02-711 Utilities - Electricity	1,506.98	7,723.30	12,000.00	64.36	32.29
02-712 Utilities - Water	0.00	664.62	1,000.00	66.46	57.53
02-717 Program Contractual Serv	4,162.00	42,270.30	122,300.00	34.56	43.54
02-718 Credit Card Fees	912.10	6,327.38	11,000.00	57.52	55.46
02-720 Brochure Printing	235.00	7,584.70	17,000.00	44.62	48.17
02-722 Co-op Fees	13,610.16	18,551.25	16,850.00	110.10	77.95
02-723 Bank Fees	78.00	185.00	0.00	0.00	0.00
02-801 Supplies	2,138.86	18,469.69	59,050.00	31.28	40.29
02-802 Equipment	833.00	2,444.14	9,400.00	26.00	2.77
02-804 Repair Parts	488.38	2,416.28	5,000.00	48.33	80.87
02-901 Other Expenses	253.95	1,036.45	3,000.00	34.55	35.19
03-630 IMRF Contribution	2,068.86	10,808.31	30,558.00	35.37	50.85
04-640 FICA-Employer Contribu	3,920.93	20,679.02	50,473.00	40.97	53.21
05-705 Professional Service-Aud	2,000.00	8,700.00	8,700.00	100.00	100.00
06-705 Professional Services, Saf	0.00	972.86	7,700.00	12.63	30.34
06-717 Security Reference Check	0.00	110.00	500.00	22.00	0.00
06-760 PDRMA Premium	0.00	13,630.80	30,000.00	45.44	49.77
06-801 Safety Supplies	127.65	570.70	1,500.00	38.05	53.88
08-501 Full Time Wages-Board	634.62	1,546.89	9,373.00	16.50	41.57
08-708 ADA Portable Restrooms	183.00	366.00	2,000.00	18.30	0.00
08-717 Special Rec-Instrutors	0.00	0.00	4,000.00	0.00	1.39
08-780 SEASPAR Contribution	0.00	30,389.00	61,000.00	49.82	49.35
08-801 ADA Supplies	0.00	4,666.50	0.00	0.00	0.00
08-900 Seaspar-Other Expense	0.00	0.00	25,000.00	0.00	0.00
09-705 Bonds & Interest-Profess	0.00	0.00	500.00	0.00	50.00
09-790 Bond Principal	0.00	250.00	120,000.00	0.21	0.00

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
09-791 Bond Interest	0.00	28,775.00	57,500.00	50.04	46.21
10-709 Trade Services- Cap Proj	0.00	0.00	4,000.00	0.00	291.40
11-801 Supplies-Memorial Proj	0.00	688.71	400.00	172.18	19.44
	<u> </u>	<u> </u>	<u> </u>		
Total Expenses	122,618.46	634,832.37	1,885,560.00	33.67	41.24
	<u> </u>	<u> </u>	<u> </u>		
Net Income	\$ (66,092.93)	\$ 172,113.55	\$ (285,580.00)	(60.27)	(10.85)
	<u> </u>	<u> </u>	<u> </u>		

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
CORPORATE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Prev YTD	Prev % Budget
Revenues						
Corporate Fund Taxes	\$ 1,485.00	\$ 251,742.47	\$ 532,000.00	47.32	\$ 249,643.13	47.10
Replacement Taxes	4,711.48	12,326.44	15,000.00	82.18	8,521.82	56.81
Interest Earned-Corp. Fund	480.55	3,678.53	1,000.00	367.85	2,668.18	266.82
Other Income - Corporate	0.00	0.00	3,000.00	0.00	500.00	14.29
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Total Revenues	6,677.03	267,747.44	551,000.00	48.59	261,333.13	47.56
	<hr/>	<hr/>	<hr/>		<hr/>	
Expenses						
Full Time Wages-Admin	14,082.90	70,707.57	193,756.00	36.49	132,967.71	61.14
Part Time Wages	5,730.19	25,403.56	35,000.00	72.58	34,241.72	41.26
Wages - Program Leaders	4,572.25	26,377.27	67,000.00	39.37	13,979.77	0.00
Legal Publications	0.00	41.09	120.00	34.24	111.71	27.93
Postage Stamps	4.05	358.27	500.00	71.65	400.00	36.36
Telephones	637.38	3,149.34	6,950.00	45.31	3,370.09	51.61
Association Dues	0.00	318.75	5,500.00	5.80	0.00	0.00
Professional Development	5.71	17.71	5,900.00	0.30	3,571.70	56.25
Subscriptions	475.00	572.00	750.00	76.27	690.01	92.00
Mileage Reimbursement	230.76	576.90	3,000.00	19.23	1,499.94	50.00
Park Board Expense	79.65	9,494.48	12,500.00	75.96	253.95	4.98
Computer Services	1,007.25	3,690.75	7,500.00	49.21	4,992.77	71.33
Security Services	0.00	974.28	2,000.00	48.71	887.64	42.27
Health Insurance Admin.	12,305.04	25,294.85	55,773.00	45.35	15,383.01	28.21
Professional Services	1,028.75	17,318.99	20,000.00	86.59	9,420.75	37.68
Office Machine Contracts	134.74	770.56	13,000.00	5.93	9,129.62	41.50
Refuse Disposals	138.27	138.27	7,680.00	1.80	2,846.73	46.67
Portable Toilets	292.00	2,718.67	6,000.00	45.31	4,255.23	81.83
Trade Services	0.00	10,377.81	151,057.00	6.87	7,524.76	4.40
Utilites - Natural Gas	107.34	960.12	2,300.00	41.74	813.08	47.83
Utilities - Electricity	1,355.92	7,440.26	15,300.00	48.63	8,602.73	71.69
Utilities - Water	3,562.36	8,499.06	15,000.00	56.66	14,592.06	291.84
Bank Fees	0.00	66.00	500.00	13.20	410.04	82.01
Supplies	5,105.33	11,685.60	31,500.00	37.10	14,226.83	44.46
Equipment	101.90	101.90	3,000.00	3.40	1,660.98	47.46
Repair Parts	717.05	2,609.33	7,000.00	37.28	3,098.47	80.48

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
CORPORATE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Prev YTD	Prev % Budget
Awards & Remembrances	312.92	441.38	1,500.00	29.43	533.27	26.66
Staff Uniforms	0.00	188.41	1,500.00	12.56	0.00	0.00
Separation Pay	0.00	0.00	100,000.00	0.00	0.00	0.00
Other Expenses	0.00	2,649.93	2,000.00	132.50	64.17	3.21
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Total Expenses	51,986.76	232,943.11	773,586.00	30.11	289,528.74	36.77
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Net Income	\$ (45,309.73)	\$ 34,804.33	\$ (222,586.00)	(15.64)	\$ (28,195.61)	11.85
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Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Recreation Fund Taxes	\$ 140.09	\$ 23,749.30	\$ 59,000.00	40.25	\$ 23,551.24	45.29
Interest Earned - Rec. Fund	310.60	2,779.97	1,500.00	185.33	1,641.02	205.13
Programs Fees - General	47,679.68	286,912.87	561,500.00	51.10	275,820.83	52.24
Donations & Sponsorships -	0.00	3,800.00	10,200.00	37.25	1,200.00	14.29
Other Income - Recreation	0.00	18,429.10	2,000.00	921.46	0.00	0.00
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Total Revenues	48,130.37	335,671.24	634,200.00	52.93	302,213.09	51.10
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Expenses						
Full Time Wages-Rec	10,420.79	71,149.20	177,495.00	40.09	88,490.53	52.69
Part Time Wages-Prog Adm	8,740.28	54,285.05	106,850.00	50.80	45,563.51	44.69
Wages - Program Leaders	6,842.13	19,905.97	70,300.00	28.32	31,354.79	0.00
Program Marketing	0.00	0.00	1,000.00	0.00	1,361.12	136.11
Telephones	88.01	528.69	1,044.00	50.64	761.21	46.13
Professional Development	0.00	0.00	3,500.00	0.00	198.13	5.66
Mileage	0.00	0.00	250.00	0.00	0.00	0.00
Security Services	0.00	3,045.85	6,650.00	45.80	3,446.03	55.58
Health Insurance Rec.	10,295.24	18,263.36	63,181.00	28.91	15,181.98	25.00
Refuse Disposals	125.07	1,768.58	4,500.00	39.30	2,311.53	46.23
Trade Services	926.99	2,684.75	5,000.00	53.70	994.95	13.27
Utilites - Natural Gas	39.70	430.91	2,400.00	17.95	645.61	23.06
Utilities - Electricity	1,506.98	7,723.30	12,000.00	64.36	4,843.86	32.29
Utilities - Water	0.00	664.62	1,000.00	66.46	575.27	57.53
Program Contractual Service	4,162.00	42,270.30	122,300.00	34.56	46,907.06	43.54
Credit Card Fees	912.10	6,327.38	11,000.00	57.52	5,546.45	55.46
Brochure Printing	235.00	7,584.70	17,000.00	44.62	7,947.48	48.17
Co-op Fees	13,610.16	18,551.25	16,850.00	110.10	13,640.97	77.95
Bank Fees	78.00	185.00	0.00	0.00	323.50	0.00
Supplies	2,138.86	18,469.69	59,050.00	31.28	21,955.90	40.29
Equipment	833.00	2,444.14	9,400.00	26.00	304.36	2.77
Repair Parts	488.38	2,416.28	5,000.00	48.33	4,043.35	80.87
Other Expenses	253.95	1,036.45	3,000.00	34.55	908.00	35.19
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Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019

RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Total Expenses	<u>61,696.64</u>	<u>279,735.47</u>	<u>698,770.00</u>	40.03	<u>297,305.59</u>	49.61
Net Income	\$ <u><u>(13,566.27)</u></u>	\$ <u><u>55,935.77</u></u>	\$ <u><u>(64,570.00)</u></u>	(86.63)	\$ <u><u>4,907.50</u></u>	(61.81)

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
ILLINOIS MUNICIPAL RETIREMENT FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-IMRF	\$ 112.08	\$ 18,999.43	\$ 35,000.00	54.28	\$ 18,840.99	47.10
Interest IMRF	<u>47.42</u>	<u>222.27</u>	<u>100.00</u>	222.27	<u>95.76</u>	478.80
Total Revenues	<u>159.50</u>	<u>19,221.70</u>	<u>35,100.00</u>	54.76	<u>18,936.75</u>	47.32
Expenses						
IMRF Contribution	<u>2,068.86</u>	<u>10,808.31</u>	<u>30,558.00</u>	35.37	<u>20,455.10</u>	50.85
Total Expenses	<u>2,068.86</u>	<u>10,808.31</u>	<u>30,558.00</u>	35.37	<u>20,455.10</u>	50.85
Net Income	\$ <u><u>(1,909.36)</u></u>	\$ <u><u>8,413.39</u></u>	\$ <u><u>4,542.00</u></u>	185.24	\$ <u><u>(1,518.35)</u></u>	729.98

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
SOCIAL SECURITY FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes FICA	\$ 140.09	\$ 23,749.29	\$ 50,000.00	47.50	\$ 23,551.24	47.10
Interest-FICA	<u>37.16</u>	<u>182.56</u>	<u>100.00</u>	182.56	<u>127.53</u>	2,550.60
Total Revenues	<u>177.25</u>	<u>23,931.85</u>	<u>50,100.00</u>	47.77	<u>23,678.77</u>	47.35
Expenses						
FICA-Employer Contri	<u>3,920.93</u>	<u>20,679.02</u>	<u>50,473.00</u>	40.97	<u>27,022.03</u>	53.21
Total Expenses	<u>3,920.93</u>	<u>20,679.02</u>	<u>50,473.00</u>	40.97	<u>27,022.03</u>	53.21
Net Income	\$ <u><u>(3,743.68)</u></u>	\$ <u><u>3,252.83</u></u>	\$ <u><u>(373.00)</u></u>	(872.07)	\$ <u><u>(3,343.26)</u></u>	429.17

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
AUDITING FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes Auditing	\$ 28.02	\$ 4,749.86	\$ 9,000.00	52.78	\$ 4,710.24	52.34
Interest Auditing	1.01	33.15	5.00	663.00	16.08	321.60
	<u>29.03</u>	<u>4,783.01</u>	<u>9,005.00</u>	53.12	<u>4,726.32</u>	52.49
Total Revenues	<u>29.03</u>	<u>4,783.01</u>	<u>9,005.00</u>	53.12	<u>4,726.32</u>	52.49
Expenses						
Professional Service-Auditin	2,000.00	8,700.00	8,700.00	100.00	8,700.00	100.00
	<u>2,000.00</u>	<u>8,700.00</u>	<u>8,700.00</u>	100.00	<u>8,700.00</u>	100.00
Total Expenses	<u>2,000.00</u>	<u>8,700.00</u>	<u>8,700.00</u>	100.00	<u>8,700.00</u>	100.00
Net Income	\$ <u><u>(1,970.97)</u></u>	\$ <u><u>(3,916.99)</u></u>	\$ <u><u>305.00</u></u>	(1,284.26	\$ <u><u>(3,973.68)</u></u>	(1,302.85

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
LIABILITY INSURANCE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-PDRM	\$ 112.08	\$ 18,999.43	\$ 40,000.00	47.50	\$ 18,840.99	47.10
Interest-PDRMA	31.85	145.53	10.00	1,455.30	95.00	950.00
	<u>143.93</u>	<u>19,144.96</u>	<u>40,010.00</u>		<u>18,935.99</u>	
Total Revenues	<u>143.93</u>	<u>19,144.96</u>	<u>40,010.00</u>	47.85	<u>18,935.99</u>	47.33
Expenses						
Professional Services,	0.00	972.86	7,700.00	12.63	2,336.31	30.34
Security Reference Ch	0.00	110.00	500.00	22.00	0.00	0.00
PDRMA Premium	0.00	13,630.80	30,000.00	45.44	14,931.12	49.77
Safety Supplies	127.65	570.70	1,500.00	38.05	808.26	53.88
	<u>127.65</u>	<u>15,284.36</u>	<u>39,700.00</u>		<u>18,075.69</u>	
Total Expenses	<u>127.65</u>	<u>15,284.36</u>	<u>39,700.00</u>	38.50	<u>18,075.69</u>	45.53
Net Income	\$ <u>16.28</u>	\$ <u>3,860.60</u>	\$ <u>310.00</u>	1,245.35	\$ <u>860.30</u>	277.52

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
SPECIAL RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-SEAS	\$ 252.17	\$ 42,748.72	\$ 100,000.00	42.75	\$ 42,392.23	42.39
Interest-SEASPAR	211.22	579.67	20.00	2,898.35	129.59	647.95
	<u>463.39</u>	<u>43,328.39</u>	<u>100,020.00</u>	43.32	<u>42,521.82</u>	42.51
Total Revenues	<u>463.39</u>	<u>43,328.39</u>	<u>100,020.00</u>	43.32	<u>42,521.82</u>	42.51
Expenses						
Full Time Wages-Boar	634.62	1,546.89	9,373.00	16.50	5,068.72	41.57
ADA Portable Restroo	183.00	366.00	2,000.00	18.30	0.00	0.00
Special Rec-Instrutors	0.00	0.00	4,000.00	0.00	55.50	1.39
SEASPAR Contributio	0.00	30,389.00	61,000.00	49.82	27,144.50	49.35
ADA Supplies	0.00	4,666.50	0.00	0.00	0.00	0.00
Seaspar-Other Expense	0.00	0.00	25,000.00	0.00	0.00	0.00
	<u>817.62</u>	<u>36,968.39</u>	<u>101,373.00</u>	36.47	<u>32,268.72</u>	44.09
Total Expenses	<u>817.62</u>	<u>36,968.39</u>	<u>101,373.00</u>	36.47	<u>32,268.72</u>	44.09
Net Income	\$ <u>(354.23)</u>	\$ <u>6,360.00</u>	\$ <u>(1,353.00)</u>	(470.07)	\$ <u>10,253.10</u>	38.22

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019

BONDS & INTEREST FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-Bond& Inter	\$ 532.36	\$ 90,247.30	\$ 180,000.00	50.14	\$ 89,494.72	49.72
Interest- Bond&Interest	197.06	526.01	25.00	2,104.04	1,644.72	6,578.88
	<hr/>	<hr/>	<hr/>		<hr/>	
Total Revenues	729.42	90,773.31	180,025.00	50.42	91,139.44	50.63
	<hr/>	<hr/>	<hr/>		<hr/>	
Expenses						
Bonds & Interest-Profess Se	0.00	0.00	500.00	0.00	250.00	50.00
Bond Principal	0.00	250.00	120,000.00	0.21	0.00	0.00
Bond Interest	0.00	28,775.00	57,500.00	50.04	30,500.00	46.21
	<hr/>	<hr/>	<hr/>		<hr/>	
Total Expenses	0.00	29,025.00	178,000.00	16.31	30,750.00	17.42
	<hr/>	<hr/>	<hr/>		<hr/>	
Net Income	\$ 729.42	\$ 61,748.31	\$ 2,025.00	3,049.30	\$ 60,389.44	1,713.18
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>		<hr/> <hr/>	

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019
CAPITAL PROJECT FUND #10

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>0.00</u>	0.00
Expenses						
Trade Services- Cap Projects	\$ <u>0.00</u>	\$ <u>0.00</u>	\$ <u>4,000.00</u>	0.00	\$ <u>14,570.00</u>	291.40
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	0.00	<u>14,570.00</u>	97.13
Net Income	\$ <u><u>0.00</u></u>	\$ <u><u>0.00</u></u>	\$ <u><u>(4,000.00)</u></u>	0.00	\$ <u><u>(14,570.00)</u></u>	97.13

Community Pk District LaGrange Pk
Income Statement
For the Six Months Ending October 31, 2019

MEMORIAL FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Interest Earned- Fund	\$ 15.61	\$ 144.02	\$ 20.00	720.10	\$ 88.00	440.00
VMF Donations	0.00	200.00	500.00	40.00	200.00	10.00
Veterans Memorial Fu	0.00	2,000.00	0.00	0.00	0.00	0.00
	<u>15.61</u>	<u>2,344.02</u>	<u>520.00</u>		<u>288.00</u>	
Total Revenues	<u>15.61</u>	<u>2,344.02</u>	<u>520.00</u>	450.77	<u>288.00</u>	14.26
Expenses						
Supplies-Memorial Pro	0.00	688.71	400.00	172.18	175.00	19.44
	<u>0.00</u>	<u>688.71</u>	<u>400.00</u>		<u>175.00</u>	
Total Expenses	<u>0.00</u>	<u>688.71</u>	<u>400.00</u>	172.18	<u>175.00</u>	19.44
Net Income	\$ <u>15.61</u>	\$ <u>1,655.31</u>	\$ <u>120.00</u>	1,379.43	\$ <u>113.00</u>	10.09

Community Pk District LaGrange Pk

Check Register

For the Period From Oct 15, 2019 to Nov 11, 2019

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
PRTR1018	10/15/19	FIRST NATIONAL BANK OF BROOK.	01-100	19,102.95
FDTD1018	10/18/19	INTERNAL REVENUE SERVICE	01-100	5,413.63
STTD1018	10/18/19	ILLINOIS DEPT OF REV	01-100	1,066.99
20265	10/18/19	USCM/ MIDWEST	01-100	1,102.00
20266	10/21/19	SCOTT, CIERA	02-100	385.00
PRTR1101	10/29/19	FIRST NATIONAL BANK OF BROOK.	01-100	18,069.05
20277	10/30/19	ILLINOIS LIQUOR CONTROL COMMISSION	02-100	
FDTD1101	11/1/19	INTERNAL REVENUE SERVICE	01-100	5,178.96
20267	11/1/19	USCM/ MIDWEST	01-100	1,102.00
STTD1101	11/1/19	ILLINOIS DEPT OF REV	01-100	1,015.45
20278	11/11/19	AFLAC	01-100	172.38
20279	11/11/19	AHW LLC	01-100	334.57
20280	11/11/19	ALPHAGRAPHICS	02-100	80.13
20281	11/11/19	ANCEL, GLINK, DIAMOND, BUSH, DICIAN	01-100	591.25
20282	11/11/19	AT&T	01-100	111.50
20283	11/11/19	BOENZI, GIA	02-100	35.00
20284	11/11/19	CINTAS	02-100	36.99
20285	11/11/19	COM-ED	01-100	3,407.91
20286	11/11/19	COMCAST	01-100	406.09
20287	11/11/19	CRYSTAL CLEAN AQUARIUM MAINT.	02-100	45.00
20288	11/11/19	CURTAIN CALL	02-100	651.00
20289	11/11/19	DANCE TECH, INC.	02-100	13,071.75
20290	11/11/19	FIRST STUDENTS	02-100	1,072.50
20291	11/11/19	GBJ SALES, LLC	02-100	361.45
20292	11/11/19	PAUL MARGOLIS	02-100	325.00
20293	11/11/19	IMAGETEC LP	01-100	2,946.79
20294	11/11/19	JOHNSON CONTROLS SEC	02-100	1,593.93
20295	11/11/19	KIDSFIRST SPORTS	02-100	605.00
20296	11/11/19	LA GRANGE PARK CHAMBER	01-100	105.00
20297	11/11/19	LAGRANGE PARK ACE HARDWARE	02-100	904.52
20298	11/11/19	LEAF	01-100	282.88
20299	11/11/19	MARKET ACCESS CORP	02-100	390.00
20300	11/11/19	GARY CHARLES METZ	02-100	34.14
20301	11/11/19	MISS ANGIE'S MUSIC LLC	02-100	2,253.30
20302	11/11/19	NCPERS-IL IMRF	01-100	32.00
20303	11/11/19	NICOR	01-100	176.48

Community Pk District LaGrange Pk

Check Register

For the Period From Oct 15, 2019 to Nov 11, 2019

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
20304	11/11/19	NOVENTECH, INC.	01-100	1,150.25
20305	11/11/19	NUTOYS LEISURE PRODUCTS	01-100	37.00
20306	11/11/19	P.J. MESI & CO	01-100	975.00
20307	11/11/19	PDRMA	01-100	30.00
20308	11/11/19	PETTY CASH	01-100	1.90
20309	11/11/19	PIT STOP	01-100	472.33
20310	11/11/19	QUENCH	01-100	82.30
20311	11/11/19	QUILL CORPORATION	01-100	288.62
20312	11/11/19	REPUBLIC SERVICES	02-100	484.15
20313	11/11/19	SEASPAR	08-100	82.00
20314	11/11/19	SHAW MEDIA	01-100	68.54
20315	11/11/19	SIX FLAGS GREAT AMERICA	02-100	3,953.76
20316	11/11/19	SMOLEN, KATHLEEN	02-100	100.00
20317	11/11/19	SPECIAL T UNLIMITED	01-100	429.50
20318	11/11/19	SPRINT	02-100	176.10
20319	11/11/19	TRUGREEN-CHEMLAWN	01-100	1,745.85
20320	11/11/19	VAUPELL AUTO	01-100	1,096.15
20321	11/11/19	VILLAGE OF LAGRANGE PARK	01-100	255.97
20322	11/11/19	VISA	01-100	8,295.27
20268	11/11/19	PEREZ, GUADALUPE	02-100	100.00
Total				102,287.28

To: Tim Ogden
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: November 4, 2019

Re: Estimated Tax Levy Ordinance Draft

Recommendation

A motion (and a second) to approve Ordinance NO. 02-2019: An Ordinance Levying Taxes for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021 for the Community Park District of La Grange Park, State of Illinois, County of Cook.

Background

This Tax Levy is for the 2019 levy year that will be collected in 2020 and beyond. The Park District Board previously reviewed this tax levy at the October 8, 2019 Board Meeting.

The total 2019 aggregate tax levy, which is comprised of the corporate, recreation, and special purposes levies, for the Community Park District is \$894,920. The aggregate levy amount represents a 4.99% increase over the prior year's final levy amount and therefore does not require a public hearing in accordance with the Truth in Taxation Act.

Although the aggregate levy amount represents a 4.99% increase over the prior year's final levy amount, such amount will be reduced by Cook County in accordance with the Property Tax Extension Limitation Law (PTELL).

Once approved, staff will file the levy ordinance with the Cook County Clerk.

**COMMUNITY PARK DISTRICT OF LA GRANGE PARK
2019 ANNUAL TAX LEVY ORDINANCE NO. 02-2019**

**AN ORDINANCE LEVYING TAXES FOR THE FISCAL YEAR BEGINNING MAY 1,
2020 AND ENDING APRIL 30, 2021 FOR THE COMMUNITY PARK DISTRICT OF LA
GRANGE PARK, STATE OF ILLINOIS, COUNTY OF COOK**

Be it ordained by the Board of Park Commissioners of the Community Park District of La Grange Park, Cook County, Illinois, that:

SECTION 1: A tax for the following sum of money, totaling \$894,920 or as much thereof as may be authorized by law, is hereby levied to defray expenses and liabilities of the Park District.

I. CORPORATE FUND

Personnel Services	\$	360,000	
Administrative Expenses	\$	36,400	
Contractual Services	\$	110,000	
Equipment and Supplies	<u>\$</u>	<u>60,000</u>	\$ 566,400

(70 ILCS 1205/5-1; 5-3 and P.A. 97-974)

II. RECREATION FUND

For Recreation Program Expense Not Paid with Program Fees and Charges	\$	93,420
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(70 ILCS 1205/5-2; 5-3a and P.A. 97-974)

III. ILLINOIS MUNICIPAL RETIREMENT FUND

For payment of Employer Contributions to the Illinois Municipal Retirement Fund Pursuant to 40 ILCS 5/7-17	\$	41,200
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IV. SOCIAL SECURITY FUND

For funding the Employer portion of a Social Security Obligation pursuant to 40 ILCS 5/21-110	\$	51,500
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V. AUDIT FUND

For Payment of Independent Annual Audit by a Certified Public Accountant Pursuant to 50 ILCS 310/9	\$	8,000
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VI. LIABILITY FUND

For Payment of Insurance Premiums and Related Risk Management Expenses Pursuant to 745 ILCS10/09	\$	34,400
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VII. SPECIAL RECREATION FUND

For Payment of Expenses to Offer Joint
Recreation Services for Persons that Have a
Disability pursuant to 70 ILCS 1205/5-8

\$ 100,000
\$894,920

RECAPITULATION

CORPORATE FUND LEVY	\$ 566,400
RECREATION FUND LEVY	\$ 93,420
ILLINOIS MUNICIPAL RETIREMENT FUND LEVY	\$ 41,200
SOCIAL SECURITY FUND LEVY	\$ 51,500
AUDIT FUND LEVY	\$ 8,000
LIABILITY FUND LEVY	\$ 34,400
SPECIAL RECREATION FUND LEVY	\$ 100,000
	\$ 894,920

SECTION 2. The Secretary of the Park District is hereby directed to file a certified copy of this Ordinance with the County Clerk of Cook County, Illinois as provided by law, accompanied by the certificate of the presiding officer as to compliance with the Truth-in-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

SECTION 3. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

SECTION 4. The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit of any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

SECTION 3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 11th day of November 2019.

APPROVED this 11th day of November 2019.

Tim Ogden, President

ATTEST: _____
Karen Boyd, Secretary

AYES:

NAYS:

ABSENT:

TRUTH IN TAXATION

CERTIFICATE OF COMPLIANCE

COMMUNITY PARK DISTRICT OF LA GRANGE PARK, ILLINOIS

COUNTY OF COOK

I, Tim Ogden, do hereby certify that I am duly qualified and acting President and presiding officer of the COMMUNITY PARK DISTRICT OF LA GRANGE PARK, Cook County, Illinois; and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-100.

This certificate applies to the 2019 levy.

Tim Ogden, President
Community Park District of La Grange Park
1501 Barnsdale Road
La Grange Park, Illinois 60526

Date: November 11, 2019

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE

I, Tim Ogden, do hereby certify that I am the duly qualified President, and the presiding officer of the corporate authorities of the Community Park District of La Grange Park, Cook County, Illinois.

I further certify compliance with the provisions of Sections 18-60 through 18-100 of the Truth in Taxation Law (35ILCS 200/18-60, et seq.), in connection with the 2019 Tax Levy Ordinance of the Community Park District, being Ordinance No. 02-2019, "An Ordinance Levying Taxes for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021 for the Community Park District of La Grange Park, State of Illinois, County of Cook," passed and approved on November 11, 2019.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Community Park District, at La Grange Park, Illinois, this 11th Day of November, 2019.

Presiding Officer

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE

I, Karen Boyd, do hereby certify that I am duly qualified and acting Secretary of the Board of Park Commissioners of the Community Park District of La Grange Park, Cook County, Illinois, and as such am the keeper of the records and files of the Board of Commissioners of said Park District.

I further certify that the foregoing is a full, true and complete copy of the ordinance adopted at the regular meeting of said Board of Commissioners of said District held on the 11th day of November, 2019 entitled:

“2019 ANNUAL TAX LEVY ORDINANCE”

IN WITNESS THEREOF I affix my official signature and seal of this office at La Grange Park, Illinois, this eleventh day of November 2019.

(SEAL)

Karen Boyd, Secretary

To: Tim Ogden
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: November 4, 2019

Re: PTELL Levy Reduction Ordinance | Agenda Item 11b

Recommendation

A motion (and a second) to approve NO. 03-2019: An Ordinance Providing For Specific Reductions of the 2019 Property Tax Levy Pursuant to the Property Tax Extension Limitation Law.

Background

the Property Tax Extension Limitation Law (PTELL) is intended to limit the growth of the overall agency levy to 5.0% or the rate of inflation, whichever is less.

If the district's levy exceeds the maximum for funds subject to the tax cap, the County Clerk must reduce the aggregate extension accordingly. The clerk may reduce each fund proportionately or may follow instructions from the taxing district on which funds it would like reduced.

Ordinance No. 03-2019 instructs the Cook County Clerk to reduce the Corporate Fund Levy by the entire reduction amount, should a reduction be required.

As we are levying less for the Corporate Fund, a reduction would result in the Corporate Fund being reduced by as much as \$28,000 for the 2020/2021 budget year. However, by allocating the appropriate expenses to the Special Recreation Fund and careful budgeting, the overall impact should be minimal. Furthermore, it will provided a needed increase the allocation to the recreation fund.

Ordinance No. 03-2019

**AN ORDINANCE PROVIDING FOR
SPECIFIC REDUCTIONS OF THE 2019
PROPERTY TAX LEVY PURSUANT TO THE
PROPERTY TAX EXTENSION LIMITATION LAW**

WHEREAS, the Board of Park Commissioners of the Community Park District of La Grange Park has adopted a property tax levy for the Community Park District of La Grange Park; and

WHEREAS, the Community Park District of La Grange Park is subject to the Property Tax Extension Limitation Law, 35 ILCS §200/18-185 et seq.; and

WHEREAS, the property tax levy enacted by the Community Park District of La Grange Park may need to be reduced by the Cook County Clerk so as to conform to the Property Tax Extension Limitation Law;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE COMMUNITY PARK DISTRICT OF LA GRANGE PARK, COUNTY OF COOK, AND STATE OF ILLINOIS:

SECTION 1: If a reduction in the levy of the Community Park District of La Grange Park is required pursuant to the Property Tax Extension Limitation Law, then the Cook County Clerk is hereby directed to reduce the Corporate Fund levy of the Community Park District of La Grange Park by the entire reduction amount (100%), which may be required by the Property Tax Extension Limitation Law. If the required reduction is larger than the total Corporate Fund levy, then the Cook County Clerk shall proportionally reduce the levy of each of the other funds by the difference.

SECTION 2: This ordinance shall pertain to the tax year 2019 levy.

SECTION 3: This ordinance shall take effect from the date of its passage and approval as provided by law.

PASSED AND APPROVED by the Board of Park Commissioners of the Community Park District of La Grange Park, Cook County, Illinois, this 11th day of November, 2019.

Tim Ogden, President

ATTEST: _____
Karen Boyd, Secretary

AYES:

NAYS:

ABSENT:

To: Tim Ogden
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: November 4, 2019

Re: IAPD Credentials | Agenda Item 12a

Recommendation

For discussion only.

Background

The Constitutional By-Laws of the Illinois Association of Park Districts (IAPD) entitles all member park district to be represented at the Association's meetings and conferences by delegate(s) designated by each park district. Each delegate must present proper credentials consisting of a certificate signed by the Secretary of the member park district stating that the delegate represents the park district.

The attached document grants the proper credentials to the individual appointed to represent the Community Park District of La Grange Park at the Association's Annual Business Meeting held during the IPRA/IAD Conference, Saturday, January 25, 2020 at 3:30pm.

Commissioners may wish to discuss their availability to attend conference and represent the District at the Annual Meeting.

The Commissioners may also appoint the Executive Director or her delegate to attend the meeting on their behalf.

The Board will be asked to make a motion during the December 9, 2019 Board Meeting to appoint the district's delegate for the Annual Business Meeting of the Illinois Association of Park Districts.



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 1, 2019

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held at the Hyatt Regency Hotel, Chicago, Illinois, January 23-25, 2020.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 25, 2020 at 3:30 p.m. in the Grand Ballroom E/F of the Hyatt Regency Hotel, 151 E. Upper Wacker Dr. in Chicago, Illinois.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the **Community Park District of La Grange Park** held at **1501 Barnsdale Road, La Grange Park** on **December 9, 2019 at 6pm** the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held at the Hyatt Regency Hotel, Chicago, Illinois on **Saturday, January 25, 2020 at 3:30 p.m. in the Grand Ballroom E/F:**

Name

Title

Delegate: **Jessica Cannaday, Executive Director**

1st Alternate: _____

2nd Alternate: _____

3rd Alternate: _____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:

Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 1, 2019
RE: **RESOLUTIONS**

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

- (a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 26, 2019) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 11, 2019) to the Annual Business Meeting.
- (b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.
- (c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

NOTE: All resolutions must be received in the Association's office no later than November 26, 2019.



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 1, 2019
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 26, 2019 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 11, 2019) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

(a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.

(b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

NOTE: November 26, 2019 is the deadline for all changes and/or amendments to be received in the Association's office.

To: Tim Ogden
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: November 4, 2019

Re: 2020 Proposed Meeting Dates | Agenda Item 12b

Recommendation

For discussion only.

Background

Regular meetings of the Community Park District Board of Commissioners are held on the 2nd Monday of each month in room 101 of the Recreation Center located at 1501 Barnsdale Road, unless indicated otherwise.

Dates to note:

- The April meeting falls after a holiday weekend
- The July meeting is proposed to fall on the 3rd Monday of the Month
- The December 2020 meeting is proposed to begin at 6:00pm

The Board will be asked to make a motion during the December 9, 2019 Board Meeting to approve the 2020 Meeting Dates.

PROPOSED: COMMUNITY PARK DISTRICT OF LA GRANGE PARK 2020 REGULAR BOARD MEETING SCHEDULE

Regular meetings of the Community Park District Board of Commissioners are held on the 2nd Monday of each month in room 101 of the Recreation Center located at 1501 Barnsdale Road, unless specified otherwise*. Any amendments to the schedule below or any special meeting called by the Board will be made at least 48 hours in advance in accordance with the Open Meetings Act.

Monday, January 13 at 6:30pm

Monday, February 10 at 6:30pm

Monday, March 9 at 6:30pm

Monday, April 13 at 6:30pm

Monday, May 11 at 6:30pm

Monday, June 8 at 6:30pm

Monday, July 20* (3rd Monday) at 6:30pm

Monday, August 10 at 6:30pm

Monday, September 14 at 6:30pm

Monday, October 12 (Columbus Day) at 6:30pm

Monday, November 9 at 6:30pm

Monday, December 14 at 6:00pm

To: Tim Ogden
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: November 4, 2019

Re: Approval of Commissioner Travel Expense | Agenda Item 12c

Recommendation

For discussion only.

Background

In accordance with the Local Government Travel Expense Act (ILCS 50/150 (et seq.)) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The 2020 IAPD/IPRA Soaring to New Heights Annual Conference will be held January 23-25, 2020 at the Hyatt Regency Chicago. The conference brings together more than 4,200 professionals and elected officials for educational programming, networking, and professional development.

The 2020 IAPD/IPRA Conference features over 160 educational sessions and workshops providing attendees with accredited Continuing Education Units to maintain certification.

Cost Estimates:

- Conference Registration \$325 (Full registration)
- Conference Registration \$270 (No Frills registration)
- Meal Per Diem (as determined by the General Services Administration per our policy): \$76/day
- Mileage Reimbursement = \$0.58/mile = \$21.11/day
- Lodging \$125 per night
- Other costs include: Parking (\$70), train, and incidentals
- **Estimated Costs = \$464-\$818**

Board members should indicate their interest in attending during the November meeting. Should anyone wish to attend, the Board will be asked to make a motion during the December 9, 2019 Board Meeting to approve travel expenses.