

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, MARCH 8, 2021 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m.  
Monday, March 8, 2021 at the Park District's Administrative\Recreation Facility in the  
De Sitter Room located at 536 East Avenue, La Grange, Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of February 8, 2021
- 3.2 Approval of the Financial Reports dated February 28, 2021
- 3.3 Approval of the Consolidated Vouchers for February dated March 8, 2021

**4.0 STAFF REPORTS**

- 4.1 Director's Report
- 4.2 Staff Reports

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval of the Disposal of a Medium Trailer  
1989 Hullco Flatbed Trailer Serial #438UD1620K5086017

**8.0 BOARD BUSINESS**

**NEW BUSINESS  
OLD BUSINESS**

- 8.1 First Reading of the General Operations Budget for Fiscal Year 2021-2022  
Allowing the Budget to be put on Display (Minimum 30-Day Requirement)

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

**10.0 PUBLIC COMMENTS (Board Manual Section #152)**

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

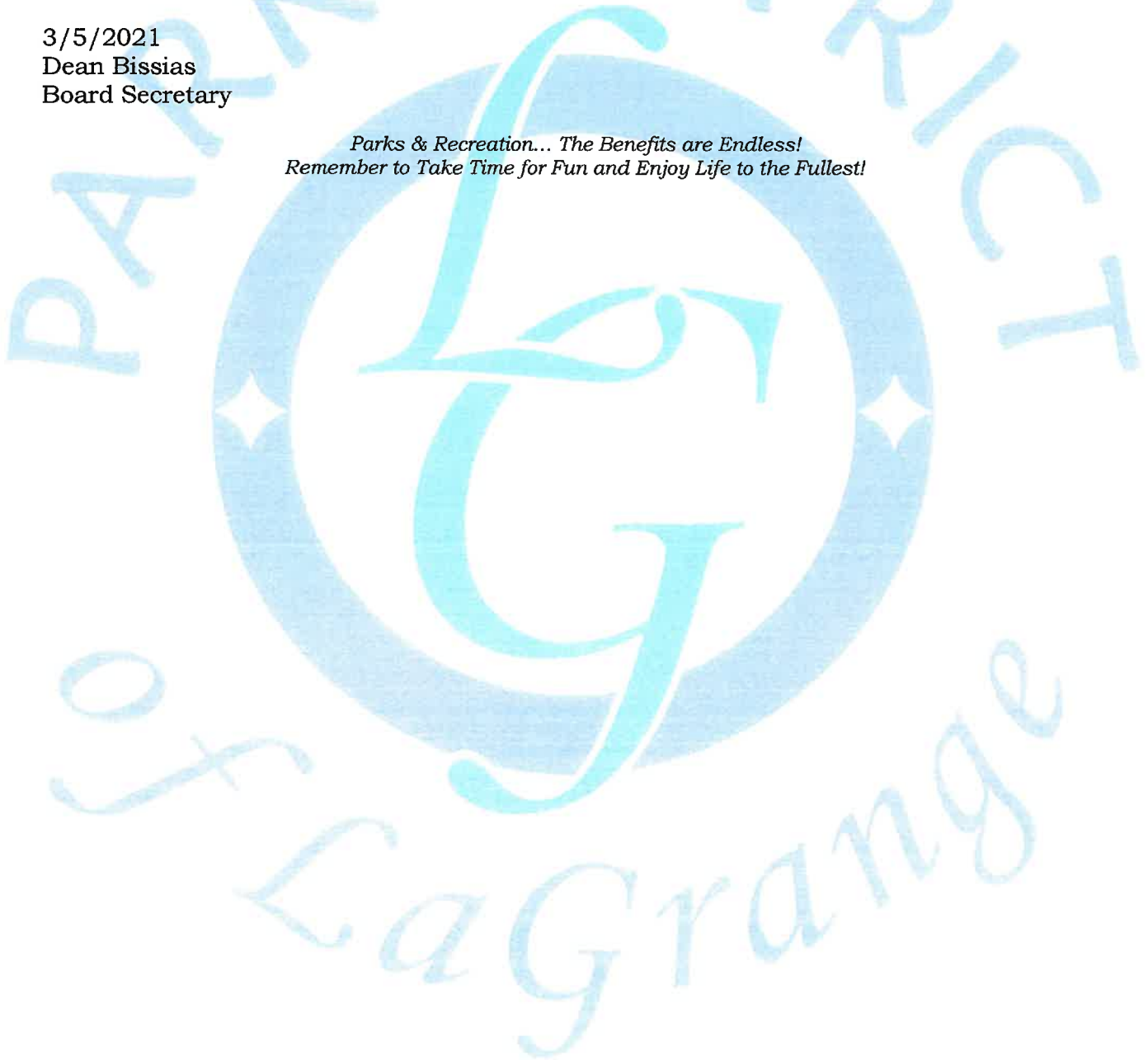
- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

3/5/2021  
Dean Bissias  
Board Secretary

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*



# Section 1



# MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, March 8, 2021

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

|            |   |
|------------|---|
| SECTION 1  | Meeting Notice/Calendar                       |
| SECTION 2  | Communications/FOIA                           |
| SECTION 3  | Consent Agenda                                |
| SECTION 4  | Staff Reports                                 |
| SECTION 5  | Attorney Report                               |
| SECTION 6  | Treasurer Report                              |
| SECTION 7  | Action Items                                  |
| SECTION 8  | Board Business                                |
| SECTION 9  | Committee Reports/MBO Reports/Special Reports |
| SECTION 10 | Village of La Grange/SEASPAR Information      |

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias

3/05/2021



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2021**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 11**

**Monday, February 8**

**Monday, March 8** *(2021-2022 G.O. Budget to be on display the legal requirement of 30 days)*

**Monday, April 12**

**Monday, May 10**

**Monday, June 14**

**Monday, July 12**

**Monday, August 16** *(Third Monday due to Endless Summerfest)*

**Monday, September 13**

**Monday, October 11**

**Monday, November 8**

**Monday, December 13**

# Section 2



# COMMUNICATIONS & FOIA

# Section 3



# CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: BOARD OF COMMISSIONERS**  
**FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY**  
**RE: CONSENT AGENDA ITEMS**  
**DATE: March 8, 2021**

*The matters included in this consent agenda require a roll call vote.*

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of February 8, 2021

**CONSENT AGENDA ITEM 2:** Approval of the Financial Reports Dated February 28, 2021

**CONSENT AGENDA ITEM 3:** Approval of the Consolidated Vouchers for March Dated March 8, 2021

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**FEBRUARY 8, 2021**

**President Vear called the meeting to order at 7:00 P.M.**

PRESENT: Commissioners O'Brien, Jacobs, Opyd, Vear

ABSENT: Commissioner Lacey

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of La Grange Fitness Jenny Bechtold, Assistant Supt. of BASE Melissa Seaberg, Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price  
Mike Beedle, Rose Naseef, Mary Ellen Penicook  
Present electronically:  
Jeffrey Braun, architect-Cody Braun & Associates  
Todd Abrams, engineer-WT Group  
Ben Youra, environmental consultant-G2 Consulting Group

\*Commissioner Lacey joined the meeting at 7:17 P.M.

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

Mike Beedle, 415 E. Maple, La Grange, stated that he is the spouse of board member Karel Jacobs and has 30 years of environmental experience. A parking lot is a good use of the Nicor parcel but he has some concerns. When a local government acquires property with contamination there could be environmental liability with digging. He has reviewed the NFR letter, G2 report, and Nicor reports. From the history of the property, it appears it may have been part of a manufacturing plant at one time which was at 47<sup>th</sup> & Bluff, and it contaminated the soil with carcinogenic coal tar. The gas manufacturing plant was not addressed in the G2 report phase 1 and it should have been; it was discussed later in the report in section 6-1. As a concerned citizen he does not want to foot the bill for something that is not well-planned. The design should take into

## **REGULAR BOARD MEETING – FEBRUARY 8, 2021**

account that there is possible contamination and concerns with the ground water table and excavation. The designers should work with environmental people to make sure it is done right. Illinois EPA records indicate that Nicor left contamination behind after the remediation.

Ben Youra explained that section 6-1 of the report is a summation of Nicor's remediation work. G2 reviewed historic resources and aerial photos, and they did look at the Nicor facility to the south and southwest, going back to the early 1900's. Ultimately, the property was remediated to stringent residential levels but there were areas with higher levels of mercury after the dirty soil was dug out. The practical approach to the redevelopment after sampling and remediation will be a health and safety plan to minimize workers' exposure.

Mike Beedle stated that when properties with environmental concerns are purchased the seller can agree to pay for clean-up if you find hazardous waste. We should have this conversation with Nicor since they have a fund to address this type of site. A parking lot is a great use of the property, but the up-front work is very important.

Rose Naseef, 911 S. Stone, La Grange, introduced herself as the chair for the Village of La Grange Environmental Commission and an environmental educator for a non-profit. She agrees that additional parking is warranted but is concerned about health and the environment with the Nicor lot. She is concerned about the size and encourages the District to look closely at the number of spaces we need and not to overcompensate by planning for the maximum which can result in a lot that will not be filled, as often seen at malls and churches. Government is moving away from the practice of setting parking minimums. Before approving the design, she urges us to reapply for a permeable paver grant or State of Illinois grant, look at bio soil for the retention pond, add trees for their natural beauty and absorbency, add vegetation around the perimeter, and include bike racks and pedestrian access to encourage other modes of transportation. When developing the new master plan, we should include how much space is devoted to trees, wetlands, and grasses so we can track how much we gain or lose over time. We should start a green team so that we have the information when things come up and highlight what we do environmentally on our website.

Mary Ellen Penicook, 135 S. 8<sup>th</sup> Ave., La Grange, thanked everyone for being there and the commissioners for giving their time. She stated that she watched the last board meeting online and is familiar with the Nicor project. She went back in her records (as a former commissioner) and the first attempt to acquire the property was in 2014. It was a slow process and at the time the Board clearly said the parcel was for parking and possibly a synthetic soccer field. She understands the need for the retention pond with the flooding issues in the village. She does not agree with asking for a variance for the parking. She has been here many times and witnessed accidents and near misses because of the current parking. We need the parking for the recreation and fitness centers to

## **REGULAR BOARD MEETING – FEBRUARY 8, 2021**

be successful. People do not want these facilities in their backyards. She does not think a playground is appropriate for the parcel, and there are nearby playgrounds at the recreation center and Sedgwick Park. The architects might be able to slope the retention area so that it could work for sledding or skating. This would reduce environmental issues because less excavating would be required. Please do not limit the parking. It is needed to keep things running so that the District can make the money required to have nice parks. It is not the building vs. parks, this building funds the parks.

### **Consent Agenda**

Commissioner Jacobs motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of January 11, 2021; Item 3.2 Approval of the Financial Reports dated January 31, 2021; Item 3.3 Approval of the Consolidated Vouchers for February dated February 8, 2021. Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Jacobs, O'Brien, Opyd, Lacey, Vear  
NAYES: None  
ABSENT: None

### **Staff Reports**

#### **Director's Report**

- Director Bissias stated that he has nothing to add to his written report. It is budget time and a date for a budget/MBO meeting needs to be set later in the meeting.

#### **Staff Comments**

##### **Superintendent of Finance Leynette Kuniej**

- Supt. of Finance Kuniej had nothing to add to her written report.

##### **Assistant Supt. of BASE Melissa Seaberg**

- Assistant Supt. of BASE Seaberg reported that she, Supt. Hartung, and another staff member received the first dose of the COVID vaccine.

##### **Superintendent of La Grange Fitness Jenny Bechtold**

- Superintendent Bechtold stated that while it is presumed that older people make up the majority of lapsed patrons during the pandemic, she included data in her written report indicating that the reduction in fitness center members we have seen is consistent across age groups. Teenagers were the one age group that saw little change. They need somewhere to go, and she is glad the fitness center is here for them.
- Jenny reported that the fitness center currently has 1,595 members with 26 new February memberships through 2/7. She is trying to combat cancellations and believes that by keeping the mask requirement people will feel more comfortable in the facility.

## **REGULAR BOARD MEETING – FEBRUARY 8, 2021**

Commissioner Jacobs complimented Jenny and Dean on the good job keeping the fitness center going. She had a great visit there today and it was very clean; she will encourage people that it is safe to return.

### **Superintendent of Recreation Kevin Miller**

- Superintendent Miller stated that today was the first day of preschool registration for fall and it went well with 24 families signing up.

The Board asked about basketball programming, gym capacity, and planning for spring programs.

- Kevin reported that additional families have enrolled for basketball and we are close to fall numbers. There are 17 YDL teams for winter.
- He stated that with capacity limited to 50% in the gymnasium only coaches and players are allowed in the gym; parents cannot stay and have been good about it.
- The 50% capacity will be considered with spring programming. Most classes will have a max of 10 but this could change if restrictions loosen. Yoga has had 18-20 participants in the past, but Zoom has been a popular fitness option during the pandemic.

### **Superintendent of Facilities Chris Finn**

- Superintendent Finn stated that changes to mitigations have moved very quickly over the last 2-3 weeks. It is good to see more people in the facility and programs resuming.
- Chris reported that he is trying to do something different by offering use of the toddler open gym equipment in room 108/109 for individual households. The cost is \$20 for 45 minutes, and the equipment is sanitized after each use. He is also offering discounted fees for gymnasium rentals when there is availability during the day. Little rental time is open later in the day due to our own basketball programs.
- Installation of new lighting in the gymnasium is complete. Energy efficient LED lights were installed with funds from a ComEd grant.

Commissioner Jacobs asked what percentage of facility rentals come from La Grange and if there are out-of-state court rentals. Chris said that room rental customers come from all over, including Brookfield, Hodgkins, and the Midway area. There is a basketball recruiting group based in California that usually rents court space annually, and it draws people from all over the Midwest. That recruiting group rental has generated additional rentals from Chicago area groups. Commissioner Jacobs would like some discussion and data on this during strategic planning. She complimented the wonderful job on keeping the parks plowed; it is great to see people out and walking.

President Vear gave a nod to Kevin on the website data he provided in the packet and stated that Andrea is doing a great job with social media.

**Attorney Report**

Attorney Price stated that there may be some confusion on how the mitigation orders in suburban Cook County apply to units of government. The Cook County limitations do not apply to the Park District as a unit of government in fulfillment of its mission.

**Treasurer Report**

None

**Action Items**

*Discussion and/or Approval of an agreement with Planning Resources for the Creation and Development of a New PDLG Master Plan*

Director Bissias referred the Board to the agreement in the packet and stated that all the changes previously requested have been made, including two extra years of follow-up. Commissioner Opyd stated that he did not see the survey revision adding a digital option, in addition to mail, for the statistically valid survey. President Vear stated that the Board could approve the agreement with the understanding that the digital option will be included.

After Board discussion Commissioner O'Brien motioned for approval of the agreement with Planning Resources for the creation and development of a new PDLG master plan. Commissioner Jacobs seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners O'Brien, Jacobs, Opyd, Lacey, Vear

NAYES: None

ABSENT: None

*Review of 2021-2022 Budget Timeline to Set Board Meeting Date*

Director Bissias stated that a meeting date needs to be scheduled to discuss the detailed budget and MBO's for the next fiscal year. After Board discussion the special meeting was set for Tuesday, March 16, 2021 at 6:30 p.m.

**Board Business**

**New Business**

None

**Old Business**

*Nicor Property Update, Discussion and/or Approval of Design*

*Site Design, MWRD Memo, Environmental Report, etc.*

President Vear stated that there is quite a bit of information in the board packets and discussion will start with environmental issues. Three individuals are in attendance remotely via Zoom to assist in the discussion:

Jeffrey Braun, architect-Cody Braun & Associates; Todd Abrams, engineer-WT Group; and Ben Youra, environmental consultant-G2 Consulting Group.

President Vear asked if we know what the water table depth is. Ben answered that Phase 1 concurs with contaminants found in previous reports but that a

## **REGULAR BOARD MEETING – FEBRUARY 8, 2021**

seasonal test still needs to be done to determine this and they will then issue a geotechnical report. Commissioner Jacobs stated that the summary report from January 18<sup>th</sup> is the existing December report she saw last month. We have to let the public know that we have a recognized environmental issue with the site. It is clean to a residential level to 3 feet, but we should avoid digging below that level to avoid coal tar or hot spot areas. Todd Abrams stated that 3 feet of clean soil will be kept on the surface and there is a no further action letter, but it does not certify that everything above 3 feet is clean. Hot spots were dug out and samples indicated elemental mercury which would be from Nicor meters. Commissioner Jacobs stated that the report says we did due diligence, but if we dig further, we need a safety plan. She would like to see Nicor's health and safety plan to help inform our plan which must address the worst-case scenario. Director Bissias will ask Nicor for their plan. Todd explained that it would include soil management best practices. President Vear commented that Nicor's plan would be procedural rather than data driven.

Commissioner Jacobs asked if a landfill would accept the soil if we found problems or if it must go somewhere else as hazardous waste and how this affects cost. Todd Abrams explained that based on the results we have had it would go to a landfill that accepts contaminated soil, which was budgeted for. If more toxic characteristics were found that could be a problem. The goal in the design is to reduce the amount of soil exported as much as possible within the existing constraints. There was discussion on the costs and Director Bissias stated that the latest estimate is \$227,000; 3,250 yards at \$70/yard. Commissioner Opyd stated that the 20% budgeted for soil removal is a large portion of the budget, and we need to minimize it and make the right decisions.

Commissioner Jacobs agrees that we need to close the purchase of the site but proposed that the Board have a special meeting about the site design and environmental conditions, getting public input on options for recreation. Commissioner Lacey stated that we should consider what the people want, especially the ones that are here all the time and need parking.

Commissioner Jacobs motioned that the Board table the vote on accepting the site design to another day. Commissioner Opyd seconded the motion.

Commissioner Opyd stated that he is not against expanding parking. He has talked to quite a few residents about the need for parking, however, we are spending 1.2 million on the lot and he wants it to be sustainable for 30-40 years.

President Vear stated that there will be a loss of income if we postpone this project too long. We need to move at a pace to begin in late fall or we could miss the construction season and be delayed a year. Facility rentals brought in approximately \$300,000 per year pre-COVID and depend on parking, and with the added parking spaces, there is potential for an additional \$100,000 if the pandemic eases. We lose fitness members due to parking issues, and

**REGULAR BOARD MEETING – FEBRUARY 8, 2021**

conservatively adding another 500 members would bring in \$150,000/year. A revised design would increase expenses for architectural plans. We know the Village requirements. He is not averse to going for another grant but not necessarily for permeable paver parking; we have gone that route and it will not reduce the detention size for impactful green space. The MWRD can see that we have the space for the detention area and may not award us a grant for pavers. Our previous application came in at 43%, and that was with submission being low due to COVID. There are prior awards in La Grange which affected our rating, and because our existing site was not already constructed MWRD already considers it to be permeable. We are wasting our resources trying to build something here that is exceedingly difficult on a lot that is not perfect; other park spaces could be better developed for green space. We currently have a PARC grant out there to expand the fitness center which will require parking, and a reduction in parking will be averse to the grant. If we miss the construction season due to delays it will impact our bottom line more than any savings we could build into the project, and the Village zoning application specifies that we have 12 months to complete the build from approval date.

Commissioner Opyd stated there was no mention of cost if we dig below 3 feet. He is not asking for a tot lot or park, but financially what is the best solution? We could ask for additional time to figure out what works best for the community. Attorney Price stated that we have until November. Director Bissias stated that the property has been in its current state for 6 years, and the Village wants it done. The project will have to be started soon after the permits are issued. Jeffrey Braun stated that permits will take 2-3 months, and construction will be 4 months, plus or minus.

Commissioner Jacobs stated that the strategic planning process should be considered, and we could offer additional recreation with public input. The initial drawing and size of the lot was done for an OSLAD grant before the environmental studies. We have not discussed facility capacities and could reduce the parking by 25-30 spots. She would like to discuss the site design at another meeting.

Supt. of Finance Kuniej passed out a packet of financial reports. President Vear explained the documents. He stated that currently the capital budget has \$3.145 million in reserves. If all goes as planned, after the land purchase \$812,000 will remain. If we are awarded the PARC grant that we applied for, we will have to match \$500,000, after which would leave \$312,000 in cash reserves. That is not a lot of money to have for unforeseen expenses. There would be additional costs if the project is changed or delayed, and we do not have much more available to spend. Commissioner Opyd agreed with these comments.

Commissioner Jacobs stated that grants are a part of our strategic plan and applying for the MWRD again is a great idea. We almost got it, and they gave

**REGULAR BOARD MEETING – FEBRUARY 8, 2021**

us some pointers. The funds for the Nicor parcel came from the sale of green parkland and we are giving residents a parking lot and detention pond. President Vear stated that there is a motion on the floor to table the vote on approval of the plan as it is. The motion failed by Roll Call Vote as follows:

AYES: Commissioners Jacobs, Opyd  
NAYES: Commissioners O'Brien, Lacey, Vear  
ABSENT: None

Commissioner Jacobs stated she has not received answers on why we need so much parking and would like a special meeting to discuss site design and data. She questioned the numbers provided and the parking requirements for warehousing, staff, fitness, recreation, rentals, and the gymnasium. Her calculations do not agree with 780 spots required, and the building is not a warehouse. Jeffrey Braun explained the requirements. Director Bissias stated that our memo of understanding with the Village has expired, and we agreed to meet the parking requirements. Staff added that parking is also required for Secret Santa, and that Alamo (Truck Repair) uses up to 20 spaces. We cannot stop them from using our lot; it is public land. Commissioner Jacobs asked for the capacity of the fitness center, recreation center, and rental rooms and suggested asking for a variance. Supt. of La Grange Fitness Bechtold reported that a conservative number for the fitness center is 207 and she provided a breakdown of the numbers. Supt. of Facilities Finn stated that the recreation center/rentals figure is 390 and the playground would increase that number. Supt. of Recreation Miller stated that the missing element is overlap. You must consider that there could be 200 people in the gymnasium for an activity that is ending at the same time a second group of 200 people are coming in for the following activity.

President Vear stated that the parking requirements and finances have been covered and asked if there was anything else to be discussed. Commissioner Opyd asked if we could reduce the parking and add spots later if they were needed. He understands a subsequent project would have a cost, but he has not had time to digest all the numbers provided tonight. President Vear stated there is a difference of opinion between the commissioners on where to go with this and asked if anyone wanted to vote on the action item tonight.

Commissioner O'Brien motioned to approve the site design as it is today, and Commissioner Lacey seconded the motion.

President Vear stated that the design could be approved with the idea that minor changes may be made. Director Bissias asked Jeffrey Braun if the design could be tweaked, and he responded that it could, as long as it is done prior to construction. It was discussed that a possible 10% reduction in storm (detention) could increase green space. President Vear stated that if we move forward, we are saying that we are going to do this allowing for the possibility of minor changes.

**REGULAR BOARD MEETING – FEBRUARY 8, 2021**

President Vear stated that there has been a motion to vote on the design by Commissioner O'Brien and seconded by Commissioner Lacey. It is for approval of the design as presented with the idea to look at minor changes to the plan to accommodate the possibility of applying for another grant and other ideas as well.

Commissioner Opyd asked how we can tweak the plan if we must go for zoning approval with an approved plan, per Brad Belcaster at last month's meeting. Attorney Price stated that we must have a design and that we could not make a material change, but a minor design change could be handled by the zoning administrator; it depends on what you change. Very minor changes would not require an approval. Director Bissias stated that when we met with the planning commission, they were ecstatic with the plan we presented, which includes their recommendations to move all handicap parking to the front of the recreation center, move the exits, and create a second drop-off area.

The motion to approve the site design for the Nicor property passed by Roll Call Vote as follows:

AYES: Commissioners O'Brien, Lacey, Vear

NAYES: Commissioners Opyd, Jacobs

ABSENT: None

President Vear stated we should consider liability protection as suggested by Mike Beedle earlier in the meeting. It would entail Nicor offsetting costs related to any unforeseen environmental problems we encounter. Director Bissias understood Mike's comments to mean that Nicor has a liability fund paid for by taxpayers for environmental issues related to their manufacturing gas plants. Todd Abrams said it is covered in the report provided and we should touch base with Phil (attorney Fornaro) regarding the legal issues.

**Committee Reports**

*Administration Committee*

None

*Parks and Open Lands*

None

*Finance & Capital Project Committee*

None

*User Group Committee*

None

*Marketing/Social Media Committee*

Commissioner Opyd thanked the commissioners that have noticed the difference in our social media. Several people have noticed and approached

him with comments and the changes are well-received by the community.

**Public Comments (Board Manual Section #152)**

Mike Beedle stated that he supports his wife and suggested using fire code for determining required parking spots if formulas overestimate.

Mary Ellen Penicook stated that Commissioner Jacobs is mixing apples and oranges. The parking is based on square footage, and it does not matter if the facility is not a warehouse. We should look at the broader picture; when we get back to capacity the lot will not sit idle. The right sizing number is based on the knowledge of the Village, and needling the numbers is not fair. As Kevin said, when there is turnaround in the lot the numbers are higher.

Rose Naseef stated that there are changes in how municipalities are looking at parking lot sizes; the Village will look at the comprehensive plan. Off-site parking should be considered and looking at max capacity is not the sustainable way. Parking is needed, but green space can work like a sponge as drainage for storm water.

**Board Comments**

Commissioner Lacey thanked the visitors for coming and for their comments on the future of the parking lot. She reported that people she has talked with believe that the parks in La Grange should all look alike and Lynn suggested that we find people in the neighborhood to adopt-a-park and keep an eye on things and let us know if they see something. People take ownership when they are involved. She suggested that we pursue a 4-way stop sign on the corner by the community center. She has seen kids run through the intersection during the summer. She has listened to the pros and cons about the parking lot tonight. We are a family and things will work out. We take our jobs seriously and have good commissioners, a good director, and good staff. When people consider moving here, they check out the park district. The fitness center is doing wonderful even though there are other centers in our area. Be safe.

Commissioner Opyd stated that the LED program is great, and we should push it on social media. As a commissioner, it is challenging to balance parking, outdoor space, and the retention area. There were challenges with the vote and he felt rushed with a lot of last-minute information, but to be clear he still supports additional parking.

Commissioner Jacobs stated she is very excited that we are purchasing the lot and getting more parking, but she is disappointed we did not consider alternate designs to give the community more usable green space; tweaking the plan is not the same thing. She wanted to discuss it further to avoid the need for a big detention pond, but she supports the Board's decision. Moving forward we should consider that we have few parks and little green space and that we are not a commercial rental facility; we are a park district.

**REGULAR BOARD MEETING – FEBRUARY 8, 2021**

Commissioner O'Brien welcomed Lynn back to the Board for tonight's in-person meeting. He appreciates her comments and phenomenal ideas. He also congratulated Kevin on the birth of his baby boy.

President Vear stated that this building was purchased by the District in 2005. The parking lot will not be the last element added but is an important one included in the plan from 16 years ago. It is important to get this done so we can focus less on this property, and we can use it as a source of funds to develop our parks. The vote was not unanimous and was contentious, but it is important. There will be disagreements, but we all want the best for the Village and the Park District. He thanked the Board for their strength and convictions and thanked staff for their patience; it has been a long time coming since 2014. He reported that he spoke to Cathy from the LeaderShop and they would like to do clean-up and planting again in the parks this year.

**Executive Session**

None

**Adjournment**

Commissioner O'Brien moved for adjournment at 9:26 P.M. The motion was seconded by Commissioner Opyd and passed unanimously by Voice Vote.

---

Robert Vear, President

---

Constantine Bissias, Secretary  
*Approved March 8, 2021*



# Statement of Revenues & Expenditures

## Group Summary

For Fiscal: 2020-2021 Period Ending: 02/28/2021

| SubAccount                                   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity        | Budget<br>Remaining |
|--|--------------------------|-------------------------|-------------------|---------------------|---------------------|
| <b>Fund: 01 - General</b>                    |                          |                         |                   |                     |                     |
| <b>Revenue</b>                               |                          |                         |                   |                     |                     |
| <b>Department: 5 - Admin</b>                 |                          |                         |                   |                     |                     |
| 426 - BUILDING RENTALS                       | 94,648.00                | 94,648.00               | 13,290.80         | 75,619.43           | 19,028.57           |
| 942 - TAX REVENUE                            | 911,400.00               | 911,400.00              | -322.41           | 916,585.36          | -5,185.36           |
| 943 - OTHER REVENUES                         | 91,500.00                | 91,500.00               | 2,042.01          | 21,521.55           | 69,978.45           |
| <b>Department: 5 - Admin Total:</b>          | <b>1,097,548.00</b>      | <b>1,097,548.00</b>     | <b>15,010.40</b>  | <b>1,013,726.34</b> | <b>83,821.66</b>    |
| <b>Revenue Total:</b>                        | <b>1,097,548.00</b>      | <b>1,097,548.00</b>     | <b>15,010.40</b>  | <b>1,013,726.34</b> | <b>83,821.66</b>    |
| <b>Expense</b>                               |                          |                         |                   |                     |                     |
| <b>Department: 5 - Admin</b>                 |                          |                         |                   |                     |                     |
| 511 - ADMINISTRATIVE SALARIES                | 253,233.00               | 253,233.00              | 17,863.74         | 189,092.94          | 64,140.06           |
| 512 - FRONT DESK                             | 53,098.00                | 53,098.00               | 1,146.00          | 11,232.76           | 41,865.24           |
| 530 - HEALTH & LIFE INSURANCE                | 152,465.00               | 152,465.00              | 7,983.48          | 91,148.87           | 61,316.13           |
| 540 - EDUCATION & TRAINING                   | 22,987.00                | 22,987.00               | 243.50            | 838.00              | 22,149.00           |
| 600 - PROMOTION & PUBLICITY                  | 19,863.00                | 19,863.00               | 616.25            | 1,884.07            | 17,978.93           |
| 610 - PROFESSIONAL FEES                      | 30,731.00                | 30,731.00               | 918.75            | 14,603.44           | 16,127.56           |
| 650 - BANK/MERCHANT FEES                     | 1,000.00                 | 1,000.00                | -3.35             | 235.97              | 764.03              |
| 660 - DUES & SUBSCRIPTIONS                   | 7,970.00                 | 7,970.00                | 226.77            | 5,457.30            | 2,512.70            |
| 670 - COMMUNICATION SERVICES                 | 19,663.00                | 19,663.00               | 1,197.58          | 14,014.58           | 5,648.42            |
| 680 - SOFTWARE CONTRACTS                     | 20,750.00                | 20,750.00               | 56.41             | 13,185.38           | 7,564.62            |
| 690 - LEGAL/ RECRUITMENT NOTICES             | 300.00                   | 300.00                  | 0.00              | 94.38               | 205.62              |
| 691 - PRINTING/ DESIGN SERVICES              | 10,938.00                | 10,938.00               | 450.00            | 2,884.81            | 8,053.19            |
| 710 - ADMINISTRATIVE EXPENSE ACCTS           | 2,600.00                 | 2,600.00                | 0.00              | 441.25              | 2,158.75            |
| 720 - EMPLOYEE/ PUBLIC RELATIONS             | 3,050.00                 | 3,050.00                | 46.50             | 133.99              | 2,916.01            |
| 730 - OFFICE/ ADMIN SUPPLIES                 | 7,825.00                 | 7,825.00                | 415.32            | 2,645.56            | 5,179.44            |
| 740 - COMPUTER SUPPLIES/ EQUIP               | 875.00                   | 875.00                  | 0.00              | 0.00                | 875.00              |
| 750 - OFFICE EQUIPMENT                       | 4,250.00                 | 4,250.00                | 0.00              | 162.50              | 4,087.50            |
| 760 - POSTAGE & DELIVERY                     | 8,245.00                 | 8,245.00                | 581.73            | 1,802.97            | 6,442.03            |
| 764 - BANQUET BEVERAGE SERVICE               | 687.00                   | 687.00                  | 0.00              | 60.00               | 627.00              |
| 765 - CONTINGENCY                            | 10,000.00                | 10,000.00               | 0.00              | 9,335.00            | 665.00              |
| 954 - TRANSFER                               | 0.00                     | 200,000.00              | 0.00              | 200,000.00          | 0.00                |
| <b>Department: 5 - Admin Total:</b>          | <b>630,530.00</b>        | <b>830,530.00</b>       | <b>31,742.68</b>  | <b>559,253.77</b>   | <b>271,276.23</b>   |
| <b>Department: 6 - Maintenance</b>           |                          |                         |                   |                     |                     |
| 513 - MAINTENANCE SALARIES                   | 160,174.00               | 160,174.00              | 11,474.73         | 113,029.92          | 47,144.08           |
| 514 - SEASONAL MAINTENANCE                   | 38,000.00                | 38,000.00               | 0.00              | 5,496.00            | 32,504.00           |
| 533 - RISK MANAGEMENT COSTS                  | 0.00                     | 0.00                    | 0.00              | 1,391.15            | -1,391.15           |
| 800 - EQUIPMENT RENTALS                      | 500.00                   | 500.00                  | 0.00              | 92.50               | 407.50              |
| 810 - MAINTENANCE SERVICES                   | 109,997.00               | 109,997.00              | 3,031.72          | 66,340.26           | 43,656.74           |
| 820 - EQUIPMENT REPAIRS                      | 8,750.00                 | 8,750.00                | 266.48            | 7,095.79            | 1,654.21            |
| 830 - MAINTENANCE SUPPLIES                   | 15,900.00                | 15,900.00               | 646.38            | 3,919.44            | 11,980.56           |
| 840 - MAINTENANCE MATERIALS                  | 16,585.00                | 16,585.00               | 63.24             | 4,582.48            | 12,002.52           |
| 850 - PETROLEUM PRODUCTS                     | 7,825.00                 | 7,825.00                | 124.44            | 663.16              | 7,161.84            |
| 860 - MAIN. TOOLS & EQUIPMENT                | 2,275.00                 | 2,275.00                | -4.86             | 325.32              | 1,949.68            |
| 870 - PARK LANDSCAPING                       | 5,850.00                 | 5,850.00                | 0.00              | 1,616.35            | 4,233.65            |
| 880 - UTILITES - ELECTRIC                    | 65,750.00                | 65,750.00               | 3,220.39          | 39,351.56           | 26,398.44           |
| 881 - UTILITES - NATURAL GAS                 | 18,985.00                | 18,985.00               | 2,667.22          | 10,846.02           | 8,138.98            |
| 882 - UTILITIES - WATER                      | 8,827.00                 | 8,827.00                | 410.06            | 5,313.96            | 3,513.04            |
| 890 - PARK IMPROVEMENTS & REPAIRS            | 3,600.00                 | 3,600.00                | 0.00              | 27.04               | 3,572.96            |
| <b>Department: 6 - Maintenance Total:</b>    | <b>463,018.00</b>        | <b>463,018.00</b>       | <b>21,899.80</b>  | <b>260,090.95</b>   | <b>202,927.05</b>   |
| <b>Expense Total:</b>                        | <b>1,093,548.00</b>      | <b>1,293,548.00</b>     | <b>53,642.48</b>  | <b>819,344.72</b>   | <b>474,203.28</b>   |
| <b>Fund: 01 - General Surplus (Deficit):</b> | <b>4,000.00</b>          | <b>-196,000.00</b>      | <b>-38,632.08</b> | <b>194,381.62</b>   | <b>-390,381.62</b>  |

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 02/28/2021

| SubAccount  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity      | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| <b>Fund: 11 - Fitness Center</b>                    |                          |                         |                  |                   |                     |
| <b>Revenue</b>                                      |                          |                         |                  |                   |                     |
| <b>Department: 7 - Recreation</b>                   |                          |                         |                  |                   |                     |
| 490 - PROGRAM REVENUE                               | 850,886.00               | 850,886.00              | 42,073.22        | 349,165.85        | 501,720.15          |
| 943 - OTHER REVENUES                                | 650.00                   | 650.00                  | 35.00            | 170.00            | 480.00              |
| <b>Department: 7 - Recreation Total:</b>            | <b>851,536.00</b>        | <b>851,536.00</b>       | <b>42,108.22</b> | <b>349,335.85</b> | <b>502,200.15</b>   |
| <b>Revenue Total:</b>                               | <b>851,536.00</b>        | <b>851,536.00</b>       | <b>42,108.22</b> | <b>349,335.85</b> | <b>502,200.15</b>   |
| <b>Expense</b>                                      |                          |                         |                  |                   |                     |
| <b>Department: 5 - Admin</b>                        |                          |                         |                  |                   |                     |
| 511 - ADMINISTRATIVE SALARIES                       | 123,694.00               | 123,694.00              | 5,908.28         | 63,294.52         | 60,399.48           |
| 521 - SS/ MEDICARE                                  | 9,463.00                 | 9,463.00                | 452.00           | 4,842.09          | 4,620.91            |
| 522 - PENSION                                       | 13,000.00                | 13,000.00               | 761.34           | 7,829.35          | 5,170.65            |
| 530 - HEALTH & LIFE INSURANCE                       | 47,729.00                | 47,729.00               | 1,833.48         | 17,551.54         | 30,177.46           |
| 540 - EDUCATION & TRAINING                          | 7,150.00                 | 7,150.00                | 487.00           | 1,049.00          | 6,101.00            |
| 550 - TRAVEL REIMBURSEMENT                          | 500.00                   | 500.00                  | 0.00             | 0.00              | 500.00              |
| 600 - PROMOTION & PUBLICITY                         | 9,935.00                 | 9,935.00                | 21.03            | 21.03             | 9,913.97            |
| 610 - PROFESSIONAL FEES                             | 300.00                   | 300.00                  | 150.00           | 150.00            | 150.00              |
| 650 - BANK/MERCHANT FEES                            | 18,900.00                | 18,900.00               | 875.52           | 6,845.17          | 12,054.83           |
| 660 - DUES & SUBSCRIPTIONS                          | 250.00                   | 250.00                  | 0.00             | 0.00              | 250.00              |
| 670 - COMMUNICATION SERVICES                        | 4,140.00                 | 4,140.00                | 300.98           | 3,129.80          | 1,010.20            |
| 680 - SOFTWARE CONTRACTS                            | 2,000.00                 | 2,000.00                | 0.00             | 1,265.00          | 735.00              |
| 690 - LEGAL/ RECRUITMENT NOTICES                    | 300.00                   | 300.00                  | 0.00             | 0.00              | 300.00              |
| 691 - PRINTING/ DESIGN SERVICES                     | 150.00                   | 150.00                  | 105.88           | 105.88            | 44.12               |
| 710 - ADMINISTRATIVE EXPENSE ACCTS                  | 200.00                   | 200.00                  | 0.00             | 0.00              | 200.00              |
| 720 - EMPLOYEE/ PUBLIC RELATIONS                    | 320.00                   | 320.00                  | 0.00             | 0.00              | 320.00              |
| 730 - OFFICE/ ADMIN SUPPLIES                        | 4,700.00                 | 4,700.00                | 21.18            | 296.73            | 4,403.27            |
| 760 - POSTAGE & DELIVERY                            | 500.00                   | 500.00                  | 0.00             | 0.00              | 500.00              |
| 765 - CONTINGENCY                                   | 5,000.00                 | 5,000.00                | 0.00             | 0.00              | 5,000.00            |
| <b>Department: 5 - Admin Total:</b>                 | <b>248,231.00</b>        | <b>248,231.00</b>       | <b>10,916.69</b> | <b>106,380.11</b> | <b>141,850.89</b>   |
| <b>Department: 6 - Maintenance</b>                  |                          |                         |                  |                   |                     |
| 533 - RISK MANAGEMENT COSTS                         | 0.00                     | 0.00                    | 0.00             | 2,552.95          | -2,552.95           |
| 810 - MAINTENANCE SERVICES                          | 13,200.00                | 13,200.00               | 550.25           | 1,813.94          | 11,386.06           |
| 830 - MAINTENANCE SUPPLIES                          | 18,015.00                | 18,015.00               | 731.67           | 7,793.32          | 10,221.68           |
| 880 - UTILITES - ELECTRIC                           | 11,500.00                | 11,500.00               | 546.35           | 6,684.46          | 4,815.54            |
| 881 - UTILITES - NATURAL GAS                        | 3,430.00                 | 3,430.00                | 261.18           | 1,179.67          | 2,250.33            |
| 882 - UTILITIES - WATER                             | 720.00                   | 720.00                  | 33.09            | 260.03            | 459.97              |
| <b>Department: 6 - Maintenance Total:</b>           | <b>46,865.00</b>         | <b>46,865.00</b>        | <b>2,122.54</b>  | <b>20,284.37</b>  | <b>26,580.63</b>    |
| <b>Department: 7 - Recreation</b>                   |                          |                         |                  |                   |                     |
| 512 - FRONT DESK                                    | 160,190.00               | 160,190.00              | 8,155.99         | 65,843.71         | 94,346.29           |
| 515 - CUSTODIANS & FACILITY SUPERVISORS             | 28,028.00                | 28,028.00               | 1,212.00         | 8,861.25          | 19,166.75           |
| 516 - PROGRAM WAGES                                 | 30,122.00                | 30,122.00               | 1,130.39         | 11,408.10         | 18,713.90           |
| 521 - SS/ MEDICARE                                  | 16,703.00                | 16,703.00               | 803.14           | 6,587.70          | 10,115.30           |
| 620 - CONTRACTUAL PROGRAMS                          | 116,000.00               | 116,000.00              | 2,835.00         | 11,962.77         | 104,037.23          |
| 640 - EQUIP/ FACILITY LEASE                         | 98,873.00                | 98,873.00               | 776.98           | 91,500.45         | 7,372.55            |
| 780 - PROGRAM EQUIPMENT                             | 18,500.00                | 18,500.00               | 147.42           | 2,293.21          | 16,206.79           |
| 790 - PROGRAM SUPPLIES                              | 2,450.00                 | 2,450.00                | 0.00             | 269.90            | 2,180.10            |
| <b>Department: 7 - Recreation Total:</b>            | <b>470,866.00</b>        | <b>470,866.00</b>       | <b>15,060.92</b> | <b>198,727.09</b> | <b>272,138.91</b>   |
| <b>Expense Total:</b>                               | <b>765,962.00</b>        | <b>765,962.00</b>       | <b>28,100.15</b> | <b>325,391.57</b> | <b>440,570.43</b>   |
| <b>Fund: 11 - Fitness Center Surplus (Deficit):</b> | <b>85,574.00</b>         | <b>85,574.00</b>        | <b>14,008.07</b> | <b>23,944.28</b>  | <b>61,629.72</b>    |

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 02/28/2021

| SubAccount   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity       | Budget<br>Remaining |
|--|--------------------------|-------------------------|-------------------|--------------------|---------------------|
| <b>Fund: 12 - Before &amp; After School</b>                    |                          |                         |                   |                    |                     |
| <b>Revenue</b>   |                          |                         |                   |                    |                     |
| <b>Department: 7 - Recreation</b>                              |                          |                         |                   |                    |                     |
| 490 - PROGRAM REVENUE  | 771,665.00               | 771,665.00              | 15,742.50         | 110,892.40         | 660,772.60          |
| <b>Department: 7 - Recreation Total:</b>                       | <b>771,665.00</b>        | <b>771,665.00</b>       | <b>15,742.50</b>  | <b>110,892.40</b>  | <b>660,772.60</b>   |
| <b>Revenue Total:</b>  | <b>771,665.00</b>        | <b>771,665.00</b>       | <b>15,742.50</b>  | <b>110,892.40</b>  | <b>660,772.60</b>   |
| <b>Expense</b>   |                          |                         |                   |                    |                     |
| <b>Department: 5 - Admin</b>                                   |                          |                         |                   |                    |                     |
| 610 - PROFESSIONAL FEES  | 4,275.00                 | 4,275.00                | 0.00              | 0.00               | 4,275.00            |
| <b>Department: 5 - Admin Total:</b>                            | <b>4,275.00</b>          | <b>4,275.00</b>         | <b>0.00</b>       | <b>0.00</b>        | <b>4,275.00</b>     |
| <b>Department: 7 - Recreation</b>                              |                          |                         |                   |                    |                     |
| 511 - ADMINISTRATIVE SALARIES                                  | 157,364.00               | 157,364.00              | 10,342.35         | 109,256.80         | 48,107.20           |
| 516 - PROGRAM WAGES  | 386,427.00               | 386,427.00              | 10,578.38         | 63,273.67          | 323,153.33          |
| 521 - SS/ MEDICARE   | 41,600.00                | 41,600.00               | 1,599.29          | 13,153.43          | 28,446.57           |
| 522 - PENSION  | 36,616.00                | 36,616.00               | 1,880.71          | 14,625.91          | 21,990.09           |
| 530 - HEALTH & LIFE INSURANCE                                  | 21,844.00                | 21,844.00               | 2,078.14          | 19,539.97          | 2,304.03            |
| 533 - RISK MANAGEMENT COSTS                                    | 0.00                     | 0.00                    | 0.00              | 529.96             | -529.96             |
| 540 - EDUCATION & TRAINING                                     | 3,000.00                 | 3,000.00                | 0.00              | 0.00               | 3,000.00            |
| 550 - TRAVEL REIMBURSEMENT                                     | 2,000.00                 | 2,000.00                | 0.00              | 219.88             | 1,780.12            |
| 600 - PROMOTION & PUBLICITY                                    | 2,960.00                 | 2,960.00                | 0.00              | 0.00               | 2,960.00            |
| 610 - PROFESSIONAL FEES  | 350.00                   | 350.00                  | 175.00            | 175.00             | 175.00              |
| 630 - TRANSPORTATION   | 9,500.00                 | 9,500.00                | 0.00              | 950.00             | 8,550.00            |
| 640 - EQUIP/ FACILITY LEASE                                    | 1,812.00                 | 1,812.00                | 0.00              | 0.00               | 1,812.00            |
| 650 - BANK/MERCHANT FEES                                       | 13,600.00                | 13,600.00               | 293.64            | 1,937.44           | 11,662.56           |
| 660 - DUES & SUBSCRIPTIONS                                     | 450.00                   | 450.00                  | 0.00              | 240.00             | 210.00              |
| 670 - COMMUNICATION SERVICES                                   | 4,300.00                 | 4,300.00                | 757.00            | 1,837.00           | 2,463.00            |
| 680 - SOFTWARE CONTRACTS                                       | 8,000.00                 | 8,000.00                | 107.90            | 2,833.85           | 5,166.15            |
| 690 - LEGAL/ RECRUITMENT NOTICES                               | 1,200.00                 | 1,200.00                | 0.00              | 0.00               | 1,200.00            |
| 710 - ADMINISTRATIVE EXPENSE ACCTS                             | 200.00                   | 200.00                  | 0.00              | 0.00               | 200.00              |
| 720 - EMPLOYEE/ PUBLIC RELATIONS                               | 600.00                   | 600.00                  | 0.00              | 0.00               | 600.00              |
| 780 - PROGRAM EQUIPMENT  | 1,500.00                 | 1,500.00                | 0.00              | 0.00               | 1,500.00            |
| 790 - PROGRAM SUPPLIES   | 45,775.00                | 45,775.00               | 612.48            | 4,836.92           | 40,938.08           |
| 820 - EQUIPMENT REPAIRS  | 600.00                   | 600.00                  | 0.00              | 0.00               | 600.00              |
| <b>Department: 7 - Recreation Total:</b>                       | <b>739,698.00</b>        | <b>739,698.00</b>       | <b>28,424.89</b>  | <b>233,409.83</b>  | <b>506,288.17</b>   |
| <b>Expense Total:</b>  | <b>743,973.00</b>        | <b>743,973.00</b>       | <b>28,424.89</b>  | <b>233,409.83</b>  | <b>510,563.17</b>   |
| <b>Fund: 12 - Before &amp; After School Surplus (Deficit):</b> | <b>27,692.00</b>         | <b>27,692.00</b>        | <b>-12,682.39</b> | <b>-122,517.43</b> | <b>150,209.43</b>   |

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 02/28/2021

| SubAccount                                | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity      | Budget<br>Remaining |
|---|--------------------------|-------------------------|------------------|-------------------|---------------------|
| <b>Fund: 13 - Recreation</b>              |                          |                         |                  |                   |                     |
| <b>Revenue</b>                            |                          |                         |                  |                   |                     |
| <b>Department: 5 - Admin</b>              |                          |                         |                  |                   |                     |
| 480 - PARK USAGE                          | 43,100.00                | 43,100.00               | 440.00           | 39,464.50         | 3,635.50            |
| 942 - TAX REVENUE                         | 534,982.00               | 534,982.00              | -129.34          | 534,583.90        | 398.10              |
| 943 - OTHER REVENUES                      | 3,500.00                 | 3,500.00                | 0.00             | 93.44             | 3,406.56            |
| <b>Department: 5 - Admin Total:</b>       | <b>581,582.00</b>        | <b>581,582.00</b>       | <b>310.66</b>    | <b>574,141.84</b> | <b>7,440.16</b>     |
| <b>Department: 7 - Recreation</b>         |                          |                         |                  |                   |                     |
| 490 - PROGRAM REVENUE                     | 1,195,831.00             | 1,195,831.00            | 19,052.53        | 252,639.88        | 943,191.12          |
| 491 - RECREATION CENTER                   | 308,188.00               | 308,188.00              | 4,660.00         | 30,667.79         | 277,520.21          |
| 943 - OTHER REVENUES                      | 15,900.00                | 15,900.00               | 278.00           | 2,830.10          | 13,069.90           |
| <b>Department: 7 - Recreation Total:</b>  | <b>1,519,919.00</b>      | <b>1,519,919.00</b>     | <b>23,990.53</b> | <b>286,137.77</b> | <b>1,233,781.23</b> |
| <b>Revenue Total:</b>                     | <b>2,101,501.00</b>      | <b>2,101,501.00</b>     | <b>24,301.19</b> | <b>860,279.61</b> | <b>1,241,221.39</b> |
| <b>Expense</b>                            |                          |                         |                  |                   |                     |
| <b>Department: 5 - Admin</b>              |                          |                         |                  |                   |                     |
| 511 - ADMINISTRATIVE SALARIES             | 501,782.00               | 501,782.00              | 27,928.65        | 338,817.75        | 162,964.25          |
| 512 - FRONT DESK                          | 53,098.00                | 53,098.00               | 1,146.00         | 11,232.74         | 41,865.26           |
| 530 - HEALTH & LIFE INSURANCE             | 152,465.00               | 152,465.00              | 11,284.73        | 109,844.23        | 42,620.77           |
| 540 - EDUCATION & TRAINING                | 22,989.00                | 22,989.00               | 243.50           | 838.00            | 22,151.00           |
| 550 - TRAVEL REIMBURSEMENT                | 2,560.00                 | 2,560.00                | 40.00            | 548.91            | 2,011.09            |
| 600 - PROMOTION & PUBLICITY               | 19,863.00                | 19,863.00               | 866.25           | 2,134.04          | 17,728.96           |
| 610 - PROFESSIONAL FEES                   | 11,019.00                | 11,019.00               | 481.25           | 5,042.81          | 5,976.19            |
| 650 - BANK/MERCHANT FEES                  | 21,900.00                | 21,900.00               | 771.11           | 6,015.97          | 15,884.03           |
| 660 - DUES & SUBSCRIPTIONS                | 7,970.00                 | 7,970.00                | 226.77           | 5,457.30          | 2,512.70            |
| 670 - COMMUNICATION SERVICES              | 19,664.00                | 19,664.00               | 1,197.59         | 14,014.46         | 5,649.54            |
| 680 - SOFTWARE CONTRACTS                  | 20,750.00                | 20,750.00               | 56.41            | 13,185.35         | 7,564.65            |
| 690 - LEGAL/ RECRUITMENT NOTICES          | 1,150.00                 | 1,150.00                | 0.00             | 459.38            | 690.62              |
| 691 - PRINTING/ DESIGN SERVICES           | 30,863.00                | 30,863.00               | 1,350.00         | 8,142.47          | 22,720.53           |
| 720 - EMPLOYEE/ PUBLIC RELATIONS          | 6,750.00                 | 6,750.00                | 0.00             | 296.76            | 6,453.24            |
| 730 - OFFICE/ ADMIN SUPPLIES              | 7,825.00                 | 7,825.00                | 394.14           | 2,630.81          | 5,194.19            |
| 740 - COMPUTER SUPPLIES/ EQUIP            | 875.00                   | 875.00                  | 0.00             | 0.00              | 875.00              |
| 750 - OFFICE EQUIPMENT                    | 4,250.00                 | 4,250.00                | 0.00             | 162.49            | 4,087.51            |
| 760 - POSTAGE & DELIVERY                  | 8,245.00                 | 8,245.00                | 581.73           | 3,531.52          | 4,713.48            |
| 764 - BANQUET BEVERAGE SERVICE            | 688.00                   | 688.00                  | 0.00             | 60.00             | 628.00              |
| 954 - TRANSFER                            | 0.00                     | 100,000.00              | 0.00             | 0.00              | 100,000.00          |
| <b>Department: 5 - Admin Total:</b>       | <b>894,706.00</b>        | <b>994,706.00</b>       | <b>46,568.13</b> | <b>522,414.99</b> | <b>472,291.01</b>   |
| <b>Department: 6 - Maintenance</b>        |                          |                         |                  |                   |                     |
| 513 - MAINTENANCE SALARIES                | 160,174.00               | 160,174.00              | 11,474.70        | 111,802.15        | 48,371.85           |
| 533 - RISK MANAGEMENT COSTS               | 0.00                     | 0.00                    | 0.00             | 1,391.15          | -1,391.15           |
| 800 - EQUIPMENT RENTALS                   | 500.00                   | 500.00                  | 0.00             | 92.50             | 407.50              |
| 810 - MAINTENANCE SERVICES                | 75,663.00                | 75,663.00               | 3,031.70         | 45,315.85         | 30,347.15           |
| 820 - EQUIPMENT REPAIRS                   | 8,750.00                 | 8,750.00                | 266.50           | 7,095.72          | 1,654.28            |
| 830 - MAINTENANCE SUPPLIES                | 15,900.00                | 15,900.00               | 646.36           | 3,919.34          | 11,980.66           |
| 840 - MAINTENANCE MATERIALS               | 9,485.00                 | 9,485.00                | 63.24            | 4,398.67          | 5,086.33            |
| 850 - PETROLEUM PRODUCTS                  | 7,825.00                 | 7,825.00                | 124.45           | 663.17            | 7,161.83            |
| 860 - MAIN. TOOLS & EQUIPMENT             | 2,275.00                 | 2,275.00                | -4.85            | 325.30            | 1,949.70            |
| 870 - PARK LANDSCAPING                    | 5,850.00                 | 5,850.00                | 0.00             | 1,616.31          | 4,233.69            |
| 880 - UTILITES - ELECTRIC                 | 65,750.00                | 65,750.00               | 3,220.41         | 39,351.32         | 26,398.68           |
| 881 - UTILITES - NATURAL GAS              | 18,985.00                | 18,985.00               | 2,667.18         | 10,917.13         | 8,067.87            |
| 882 - UTILITIES - WATER                   | 8,828.00                 | 8,828.00                | 410.06           | 5,313.93          | 3,514.07            |
| 890 - PARK IMPROVEMENTS & REPAIRS         | 2,750.00                 | 2,750.00                | 0.00             | 27.03             | 2,722.97            |
| <b>Department: 6 - Maintenance Total:</b> | <b>382,735.00</b>        | <b>382,735.00</b>       | <b>21,899.75</b> | <b>232,229.57</b> | <b>150,505.43</b>   |
| <b>Department: 7 - Recreation</b>         |                          |                         |                  |                   |                     |
| 515 - CUSTODIANS & FACILITY SUPERVISORS   | 102,209.00               | 102,209.00              | 3,015.00         | 24,197.25         | 78,011.75           |
| 516 - PROGRAM WAGES                       | 231,179.00               | 231,179.00              | 4,902.50         | 40,498.28         | 190,680.72          |
| 600 - PROMOTION & PUBLICITY               | 2,000.00                 | 2,000.00                | 0.00             | 0.00              | 2,000.00            |
| 620 - CONTRACTUAL PROGRAMS                | 388,077.00               | 388,077.00              | 6,392.36         | 58,650.31         | 329,426.69          |
| 630 - TRANSPORTATION                      | 4,250.00                 | 4,250.00                | 0.00             | 0.00              | 4,250.00            |

**Statement of Revenues & Expenditures**

**For Fiscal: 2020-2021 Period Ending: 02/28/2021**

| <b>SubAccount</b>                               | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b> | <b>Budget<br/>Remaining</b> |
|---|----------------------------------|---------------------------------|---------------------|---------------------|-----------------------------|
| 774 - SPECIAL EVENTS                            | 15,900.00                        | 15,900.00                       | 0.00                | 930.00              | 14,970.00                   |
| 780 - PROGRAM EQUIPMENT                         | 13,425.00                        | 13,425.00                       | 0.00                | 368.34              | 13,056.66                   |
| 790 - PROGRAM SUPPLIES                          | 65,535.00                        | 65,535.00                       | 0.00                | 6,032.46            | 59,502.54                   |
| <b>Department: 7 - Recreation Total:</b>        | <b>822,575.00</b>                | <b>822,575.00</b>               | <b>14,309.86</b>    | <b>130,676.64</b>   | <b>691,898.36</b>           |
| <b>Expense Total:</b>                           | <b>2,100,016.00</b>              | <b>2,200,016.00</b>             | <b>82,777.74</b>    | <b>885,321.20</b>   | <b>1,314,694.80</b>         |
| <b>Fund: 13 - Recreation Surplus (Deficit):</b> | <b>1,485.00</b>                  | <b>-98,515.00</b>               | <b>-58,476.55</b>   | <b>-25,041.59</b>   | <b>-73,473.41</b>           |



Park District of La Grange, IL

# Special Recreation Funds

## Account Summary

For Fiscal: 2020-2021 Period Ending: 02/28/2021

|                                |                                 | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity      | Budget<br>Remaining |
|--------------------------------|---------------------------------|--------------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Revenue</b>                 |                                 |                          |                         |                   |                   |                     |
| <b>Revenue</b>                 |                                 |                          |                         |                   |                   |                     |
| <a href="#">14-5-00 -40000</a> | PROPERTY TAXES - PENSION        | 181,692.00               | 181,692.00              | -4.72             | 181,857.44        | -165.44             |
| <a href="#">15-5-00 -40000</a> | PROPERTY TAXES - P&L            | 25,235.00                | 25,235.00               | -6.69             | 25,201.92         | 33.08               |
| <a href="#">16-5-00 -40000</a> | PROPERTY TAXES - INS            | 105,987.00               | 105,987.00              | -38.49            | 105,767.27        | 219.73              |
| <a href="#">16-5-00 -43000</a> | MISC REVENUE                    | 1,500.00                 | 1,500.00                | 0.00              | 1,500.00          | 0.00                |
| <a href="#">17-5-00 -40000</a> | PROPERTY TAXES - AUDIT          | 20,188.00                | 20,188.00               | -1.03             | 20,195.66         | -7.66               |
| <a href="#">18-5-00 -40000</a> | PROPERTY TAXES - SPEC REC       | 244,275.00               | 244,275.00              | -86.98            | 243,873.40        | 401.60              |
| <a href="#">19-5-00 -40000</a> | PROPERTY TAXES - SS             | 121,128.00               | 121,128.00              | -44.41            | 120,905.87        | 222.13              |
|                                | <b>Revenue Total:</b>           | <b>700,005.00</b>        | <b>700,005.00</b>       | <b>-182.32</b>    | <b>699,301.56</b> | <b>703.44</b>       |
|                                | <b>Revenue Total:</b>           | <b>700,005.00</b>        | <b>700,005.00</b>       | <b>-182.32</b>    | <b>699,301.56</b> |                     |
| <b>Expense</b>                 |                                 |                          |                         |                   |                   |                     |
| <b>Expense</b>                 |                                 |                          |                         |                   |                   |                     |
| <a href="#">14-5-00 -53100</a> | PENSION CONTRIBUTIONS           | 126,183.00               | 126,183.00              | 7,459.65          | 109,053.78        | 17,129.22           |
| <a href="#">15-6-00 -73100</a> | SUPPLIES - ATHLETIC FIELD LTS   | 2,000.00                 | 2,000.00                | 0.00              | 0.00              | 2,000.00            |
| <a href="#">15-6-00 -73110</a> | SUPPLIES - PATHWAY/BLDG SECURI  | 1,000.00                 | 1,000.00                | 0.00              | 1,270.40          | -270.40             |
| <a href="#">15-6-00 -73130</a> | UNFORESEEN - P&L                | 1,000.00                 | 1,000.00                | 0.00              | 8,368.00          | -7,368.00           |
| <a href="#">15-6-00 -90100</a> | PATHWAY REPLACEMENT             | 15,000.00                | 15,000.00               | 0.00              | 0.00              | 15,000.00           |
| <a href="#">15-6-00 -90110</a> | SEALCOAT PAVEMENT               | 2,000.00                 | 2,000.00                | 0.00              | 0.00              | 2,000.00            |
| <a href="#">15-6-00 -90120</a> | MISCELLANEOUS REPAIRS           | 2,000.00                 | 2,000.00                | 0.00              | 2,322.94          | -322.94             |
| <a href="#">16-5-00 -61200</a> | LIABILITY INSURANCE             | 79,908.00                | 79,908.00               | 0.00              | 79,908.36         | -0.36               |
| <a href="#">16-5-00 -61210</a> | UNEMPLOYMENT COMP               | 14,274.00                | 14,274.00               | 0.00              | 0.00              | 14,274.00           |
| <a href="#">16-5-00 -61220</a> | RISK MANAGER                    | 15,004.00                | 15,004.00               | 1,253.50          | 10,028.00         | 4,976.00            |
| <a href="#">16-6-00 -53300</a> | FIRST AID SUPPLIES              | 3,500.00                 | 3,500.00                | 0.00              | 0.00              | 3,500.00            |
| <a href="#">16-6-00 -53301</a> | STAFF PHYSICALS/ FLU SHOTS      | 200.00                   | 200.00                  | 0.00              | 0.00              | 200.00              |
| <a href="#">16-6-00 -53302</a> | PDRMA TRAINING                  | 800.00                   | 800.00                  | 0.00              | 0.00              | 800.00              |
| <a href="#">16-6-00 -53303</a> | SAFETY TRAINING                 | 500.00                   | 500.00                  | 0.00              | 0.00              | 500.00              |
| <a href="#">16-6-00 -53304</a> | SAFETY LICENSES                 | 1,020.00                 | 1,020.00                | 0.00              | 250.00            | 770.00              |
| <a href="#">16-6-00 -53305</a> | INCENTIVES                      | 250.00                   | 250.00                  | 0.00              | 0.00              | 250.00              |
| <a href="#">16-6-00 -73200</a> | SUPPLIES - SAFETY & RISK MGMT   | 1,250.00                 | 1,250.00                | 0.00              | 812.53            | 437.47              |
| <a href="#">16-6-00 -73230</a> | EQUIP - SAFETY INSPECTIONS      | 10,500.00                | 10,500.00               | 0.00              | 4,072.18          | 6,427.82            |
| <a href="#">17-5-00 -61100</a> | AUDIT SERVICES                  | 15,260.00                | 15,260.00               | 0.00              | 13,160.00         | 2,100.00            |
| <a href="#">18-5-00 -50100</a> | TRANSFER OUT                    | 0.00                     | 200,000.00              | 0.00              | 0.00              | 200,000.00          |
| <a href="#">18-5-00 -51100</a> | WAGES - ADMIN                   | 23,000.00                | 23,000.00               | 1,779.98          | 18,491.54         | 4,508.46            |
| <a href="#">18-5-00 -61220</a> | RISK MANAGER                    | 5,000.00                 | 5,000.00                | 417.83            | 3,342.64          | 1,657.36            |
| <a href="#">18-5-00 -61300</a> | SEASPAR CONTRIBUTIONS           | 109,714.00               | 109,714.00              | 0.00              | 109,714.00        | 0.00                |
| <a href="#">18-5-00 -61310</a> | RECREATION INCLUSION            | 25,500.00                | 25,500.00               | 0.00              | 6,670.42          | 18,829.58           |
| <a href="#">18-5-00 -72013</a> | SEASPAR EVENTS                  | 1,000.00                 | 1,000.00                | 0.00              | 0.00              | 1,000.00            |
| <a href="#">18-5-00 -82012</a> | REPAIRS - REC VAN               | 800.00                   | 800.00                  | 0.00              | 0.00              | 800.00              |
| <a href="#">18-5-00 -85016</a> | PETRO PROD - REC VAN            | 900.00                   | 900.00                  | 0.00              | 0.00              | 900.00              |
| <a href="#">18-6-00 -81022</a> | PORTABLE TOILETS                | 2,072.00                 | 2,072.00                | 0.00              | 1,306.25          | 765.75              |
| <a href="#">18-6-00 -84031</a> | PLAY SURFACES                   | 5,400.00                 | 5,400.00                | 0.00              | 5,533.50          | -133.50             |
| <a href="#">19-5-00 -53200</a> | EMPLOYER MATCH SS & MEDICARE    | 120,560.00               | 120,560.00              | 6,160.27          | 66,109.27         | 54,450.73           |
|                                | <b>Expense Total:</b>           | <b>585,595.00</b>        | <b>785,595.00</b>       | <b>17,071.23</b>  | <b>440,413.81</b> | <b>345,181.19</b>   |
|                                | <b>Expense Total:</b>           | <b>585,595.00</b>        | <b>785,595.00</b>       | <b>17,071.23</b>  | <b>440,413.81</b> |                     |
|                                | <b>Total Surplus (Deficit):</b> | <b>114,410.00</b>        | <b>-85,590.00</b>       | <b>-17,253.55</b> | <b>258,887.75</b> |                     |



Park District of La Grange, IL

# Statement of Revenues & Expenditures Account Summary

For Fiscal: 2020-2021 Period Ending: 02/28/2021

|                                |   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity   | YTD Activity        | Budget<br>Remaining |
|--------------------------------|---|--------------------------|-------------------------|----------------|---------------------|---------------------|
| <b>Fund: 04 - Debt Service</b> |   |                          |                         |                |                     |                     |
| <b>Revenue</b>                 |   |                          |                         |                |                     |                     |
| <a href="#">04-5-00 -40000</a> | PROPERTY TAXES - DS                               | 880,740.00               | 880,740.00              | -373.80        | 877,435.34          | 3,304.66            |
| <a href="#">04-5-00 -40100</a> | REPLACEMENT TAXES                                 | 40,000.00                | 40,000.00               | 0.00           | 32,202.26           | 7,797.74            |
| <a href="#">04-5-00 -40200</a> | BOND PROCEEDS                                     | 220,653.00               | 2,725,653.00            | 0.00           | 2,701,563.82        | 24,089.18           |
| <a href="#">04-5-00 -40250</a> | BOND PREMIUM                                      | 0.00                     | 87,545.85               | 0.00           | 87,545.85           | 0.00                |
|                                | <b>Revenue Total:</b>                             | <b>1,141,393.00</b>      | <b>3,733,938.85</b>     | <b>-373.80</b> | <b>3,698,747.27</b> | <b>35,191.58</b>    |
| <b>Expense</b>                 |   |                          |                         |                |                     |                     |
| <a href="#">04-5-00 -91000</a> | COST OF ISSUANCE                                  | 0.00                     | 50,450.00               | 0.00           | 50,450.00           | 0.00                |
| <a href="#">04-5-00 -91100</a> | DEBT SERVICE - PRINCIPAL                          | 898,800.00               | 898,800.00              | 0.00           | 898,800.00          | 0.00                |
| <a href="#">04-5-00 -91150</a> | DEBT SERVICE - INTEREST                           | 221,472.00               | 221,472.00              | 0.00           | 193,451.61          | 28,020.39           |
| <a href="#">04-5-00 -91200</a> | BOND ISSUE COSTS                                  | 4,050.00                 | 7,150.00                | 0.00           | 7,150.00            | 0.00                |
| <a href="#">04-5-00 -91300</a> | PAYMENT TO THE ESCROW AGENT                       | 0.00                     | 2,568,678.13            | 0.00           | 2,568,678.13        | 0.00                |
|                                | <b>Expense Total:</b>                             | <b>1,124,322.00</b>      | <b>3,746,550.13</b>     | <b>0.00</b>    | <b>3,718,529.74</b> | <b>28,020.39</b>    |
|                                | <b>Fund: 04 - Debt Service Surplus (Deficit):</b> | <b>17,071.00</b>         | <b>-12,611.28</b>       | <b>-373.80</b> | <b>-19,782.47</b>   |                     |

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 02/28/2021

|                                    |   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity       | YTD Activity        | Budget<br>Remaining |
|------------------------------------|---|--------------------------|-------------------------|--------------------|---------------------|---------------------|
| <b>Fund: 36 - Capital Projects</b> |   |                          |                         |                    |                     |                     |
| <b>Revenue</b>                     |   |                          |                         |                    |                     |                     |
| <a href="#">36-5-00 -40200</a>     | BOND PROCEEDS   | 118,147.00               | 153,147.00              | 0.00               | 153,536.18          | -389.18             |
| <a href="#">36-5-00 -42000</a>     | DONATIONS   | 0.00                     | 10,000.00               | 0.00               | 10,000.00           | 0.00                |
| <a href="#">36-5-00 -50200</a>     | TRANSFER IN   | 0.00                     | 500,000.00              | 0.00               | 200,000.00          | 300,000.00          |
|                                    | <b>Revenue Total:</b>                                 | <b>118,147.00</b>        | <b>663,147.00</b>       | <b>0.00</b>        | <b>363,536.18</b>   | <b>299,610.82</b>   |
| <b>Expense</b>                     |   |                          |                         |                    |                     |                     |
| <a href="#">36-5-00 -91030</a>     | TREE REPLACEMENT PLAN                                 | 0.00                     | 5,000.00                | 0.00               | 0.00                | 5,000.00            |
| <a href="#">36-5-00 -91106</a>     | PICNIC TABLES, BENCHES, ETC                           | 0.00                     | 8,000.00                | 0.00               | 0.00                | 8,000.00            |
| <a href="#">36-5-00 -91107</a>     | BB & VB STDS & BACKBDS                                | 0.00                     | 5,000.00                | 0.00               | 0.00                | 5,000.00            |
| <a href="#">36-5-00 -91108</a>     | REG & INFO SIGNS                                      | 0.00                     | 3,000.00                | 0.00               | 0.00                | 3,000.00            |
| <a href="#">36-5-00 -91902</a>     | COMPUTERS UNFORSEEN                                   | 0.00                     | 9,500.00                | 0.00               | 0.00                | 9,500.00            |
| <a href="#">36-5-00 -91905</a>     | REPLACE ACCOUNTING SOFTWARE                           | 0.00                     | 30,000.00               | 0.00               | 25,770.20           | 4,229.80            |
| <a href="#">36-5-00 -96100</a>     | APPRAISALS/ SITE DOCUMENTS                            | 0.00                     | 2,000.00                | 0.00               | 0.00                | 2,000.00            |
| <a href="#">36-5-00 -96101</a>     | UPDATE PDLG MASTER PLAN                               | 0.00                     | 135,000.00              | 0.00               | 0.00                | 135,000.00          |
| <a href="#">36-5-00 -96110</a>     | GENERAL SOCCER FIELD REHAB                            | 0.00                     | 5,000.00                | 0.00               | 0.00                | 5,000.00            |
| <a href="#">36-5-00 -99000</a>     | RESERVED FOR UNFORSEEN EXPENSE                        | 0.00                     | 15,000.00               | -1,776.22          | 5,220.50            | 9,779.50            |
| <a href="#">36-5-12 -96120</a>     | RESURFACE TENNIS COURTS                               | 0.00                     | 26,241.00               | 0.00               | 26,241.00           | 0.00                |
| <a href="#">36-5-13-92905</a>      | CC - FURNACE  | 0.00                     | 8,000.00                | 0.00               | 0.00                | 8,000.00            |
| <a href="#">36-5-14 -96215</a>     | GORDON - PARK ID SIGNS                                | 0.00                     | 10,000.00               | 4,636.72           | 4,636.72            | 5,363.28            |
| <a href="#">36-5-20-92810</a>      | FURNACE REPLACEMENT                                   | 0.00                     | 2,900.00                | 0.00               | 2,950.00            | -50.00              |
| <a href="#">36-5-20 -92816</a>     | STEREO SYSTEM IN RM 110/111                           | 0.00                     | 678.00                  | 0.00               | 678.00              | 0.00                |
| <a href="#">36-5-20 -92817</a>     | SOUND SYSTEM - BANQUET RM                             | 0.00                     | 900.00                  | 0.00               | 900.00              | 0.00                |
| <a href="#">36-5-20 -92900</a>     | EMERGENCY ROOF REPAIRS                                | 0.00                     | 2,000.00                | 0.00               | 1,423.51            | 576.49              |
| <a href="#">36-5-20 -94600</a>     | LAND PURCHASE & DEVELOPMENT                           | 0.00                     | 2,600,000.00            | 927,345.36         | 987,608.50          | 1,612,391.50        |
|                                    | <b>Expense Total:</b>                                 | <b>0.00</b>              | <b>2,868,219.00</b>     | <b>930,205.86</b>  | <b>1,055,428.43</b> | <b>1,812,790.57</b> |
|                                    | <b>Fund: 36 - Capital Projects Surplus (Deficit):</b> | <b>118,147.00</b>        | <b>-2,205,072.00</b>    | <b>-930,205.86</b> | <b>-691,892.25</b>  |                     |



Park District of La Grange, IL

# Prior-Year Comparative Income Statement

## Group Summary

For the Period Ending 02/28/2021

| SubAccount                         | 2019-2020<br>Feb. Activity | 2020-2021<br>Feb. Activity | Feb. Variance<br>Favorable /<br>(Unfavorable) | Variance %     | 2019-2020<br>YTD Activity | 2020-2021<br>YTD Activity | YTD Variance<br>Favorable /<br>(Unfavorable) | Variance %    |
|------------------------------------|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|---------------|
| <b>Fund: 01 - General</b>          |                            |                            |   |                |                           |                           |  |               |
| <b>Revenue</b>                     |                            |                            |   |                |                           |                           |  |               |
| <b>Department: 5 - Admin</b>       |                            |                            |   |                |                           |                           |  |               |
| 426 - BUILDING RENTALS             | 9,011.00                   | 13,290.80                  | 4,279.80                                      | 47.50%         | 74,592.11                 | 75,619.43                 | 1,027.32                                     | 1.38%         |
| 942 - TAX REVENUE                  | 2,407.55                   | -322.41                    | -2,729.96                                     | -113.39%       | 882,625.79                | 916,585.36                | 33,959.57                                    | 3.85%         |
| 943 - OTHER REVENUES               | 7,083.61                   | 2,042.01                   | -5,041.60                                     | -71.17%        | 140,508.59                | 21,521.55                 | -118,987.04                                  | -84.68%       |
| <b>Department 5 - Admin Total:</b> | <b>18,502.16</b>           | <b>15,010.40</b>           | <b>-3,491.76</b>                              | <b>-18.87%</b> | <b>1,097,726.49</b>       | <b>1,013,726.34</b>       | <b>-84,000.15</b>                            | <b>-7.65%</b> |
| <b>Revenue Total:</b>              | <b>18,502.16</b>           | <b>15,010.40</b>           | <b>-3,491.76</b>                              | <b>-18.87%</b> | <b>1,097,726.49</b>       | <b>1,013,726.34</b>       | <b>-84,000.15</b>                            | <b>-7.65%</b> |
| <b>Expense</b>                     |                            |                            |   |                |                           |                           |  |               |
| <b>Department: 5 - Admin</b>       |                            |                            |   |                |                           |                           |  |               |
| 511 - ADMINISTRATIVE SALARIES      | 17,659.58                  | 17,863.74                  | -204.16                                       | -1.16%         | 181,929.81                | 189,092.94                | -7,163.13                                    | -3.94%        |
| 512 - FRONT DESK                   | 3,921.86                   | 1,146.00                   | 2,775.86                                      | 70.78%         | 41,017.39                 | 11,232.76                 | 29,784.63                                    | 72.61%        |
| 530 - HEALTH & LIFE INSURANCE      | 11,364.09                  | 7,983.48                   | 3,380.61                                      | 29.75%         | 112,685.13                | 91,148.87                 | 21,536.26                                    | 19.11%        |
| 540 - EDUCATION & TRAINING         | 58.26                      | 243.50                     | -185.24                                       | -317.95%       | 14,158.09                 | 838.00                    | 13,320.09                                    | 94.08%        |
| 600 - PROMOTION & PUBLICITY        | 1,829.94                   | 616.25                     | 1,213.69                                      | 66.32%         | 11,976.39                 | 1,884.07                  | 10,092.32                                    | 84.27%        |
| 610 - PROFESSIONAL FEES            | 1,394.38                   | 918.75                     | 475.63  | 34.11%         | 11,992.82                 | 14,603.44                 | -2,610.62                                    | -21.77%       |
| 650 - BANK/MERCHANT FEES           | 17.22                      | -3.35                      | 20.57   | 119.45%        | 462.92                    | 235.97                    | 226.95                                       | 49.03%        |
| 660 - DUES & SUBSCRIPTIONS         | 85.00                      | 226.77                     | -141.77                                       | -166.79%       | 6,047.19                  | 5,457.30                  | 589.89                                       | 9.75%         |
| 670 - COMMUNICATION SERVICES       | 3,508.45                   | 1,197.58                   | 2,310.87                                      | 65.87%         | 17,017.81                 | 14,014.58                 | 3,003.23                                     | 17.65%        |
| 680 - SOFTWARE CONTRACTS           | 1,492.62                   | 56.41                      | 1,436.21                                      | 96.22%         | 16,058.57                 | 13,185.38                 | 2,873.19                                     | 17.89%        |
| 690 - LEGAL/ RECRUITMENT NOTICES   | 0.00                       | 0.00                       | 0.00  | 0.00%          | 298.10                    | 94.38                     | 203.72                                       | 68.34%        |
| 691 - PRINTING/ DESIGN SERVICES    | 58.95                      | 450.00                     | -391.05                                       | -663.36%       | 7,313.07                  | 2,884.81                  | 4,428.26                                     | 60.55%        |
| 710 - ADMINISTRATIVE EXPENSE ACCTS | 149.84                     | 0.00                       | 149.84  | 100.00%        | 1,421.21                  | 441.25                    | 979.96                                       | 68.95%        |
| 720 - EMPLOYEE/ PUBLIC RELATIONS   | 0.00                       | 46.50                      | -46.50  | 0.00%          | 1,105.39                  | 133.99                    | 971.40                                       | 87.88%        |
| 730 - OFFICE/ ADMIN SUPPLIES       | 997.62                     | 415.32                     | 582.30  | 58.37%         | 4,831.27                  | 2,645.56                  | 2,185.71                                     | 45.24%        |
| 740 - COMPUTER SUPPLIES/ EQUIP     | 435.14                     | 0.00                       | 435.14  | 100.00%        | 545.88                    | 0.00                      | 545.88                                       | 100.00%       |
| 750 - OFFICE EQUIPMENT             | 980.49                     | 0.00                       | 980.49  | 100.00%        | 2,780.12                  | 162.50                    | 2,617.62                                     | 94.15%        |
| 760 - POSTAGE & DELIVERY           | 1,699.53                   | 581.73                     | 1,117.80                                      | 65.77%         | 5,428.30                  | 1,802.97                  | 3,625.33                                     | 66.79%        |
| 764 - BANQUET BEVERAGE SERVICE     | 0.00                       | 0.00                       | 0.00  | 0.00%          | 287.75                    | 60.00                     | 227.75                                       | 79.15%        |
| 765 - CONTINGENCY                  | 0.00                       | 0.00                       | 0.00  | 0.00%          | 2,578.78                  | 9,335.00                  | -6,756.22                                    | -261.99%      |
| 954 - TRANSFER                     | 0.00                       | 0.00                       | 0.00  | 0.00%          | 250,000.00                | 200,000.00                | 50,000.00                                    | 20.00%        |
| <b>Department 5 - Admin Total:</b> | <b>45,652.97</b>           | <b>31,742.68</b>           | <b>13,910.29</b>                              | <b>30.47%</b>  | <b>689,935.99</b>         | <b>559,253.77</b>         | <b>130,682.22</b>                            | <b>18.94%</b> |
| <b>Department: 6 - Maintenance</b> |                            |                            |   |                |                           |                           |  |               |
| 513 - MAINTENANCE SALARIES         | 11,067.41                  | 11,474.73                  | -407.32                                       | -3.68%         | 116,688.71                | 113,029.92                | 3,658.79                                     | 3.14%         |
| 514 - SEASONAL MAINTENANCE         | 0.00                       | 0.00                       | 0.00  | 0.00%          | 10,656.35                 | 5,496.00                  | 5,160.35                                     | 48.43%        |

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2021

| SubAccount                               | 2019-2020         |                   | Feb. Variance                |               | 2019-2020         |                   | 2020-2021                    |               | YTD Variance                 |            |
|--|-------------------|-------------------|------------------------------|---------------|-------------------|-------------------|------------------------------|---------------|------------------------------|------------|
|  | Feb. Activity     | Feb. Activity     | Favorable /<br>(Unfavorable) | Variance %    | YTD Activity      | YTD Activity      | Favorable /<br>(Unfavorable) | Variance %    | Favorable /<br>(Unfavorable) | Variance % |
| 533 - RISK MANAGEMENT COSTS              | 0.00              | 0.00              | 0.00                         | 0.00%         | 0.00              | 1,391.15          | -1,391.15                    | 0.00%         |                              |            |
| 800 - EQUIPMENT RENTALS                  | 181.40            | 0.00              | 181.40                       | 100.00%       | 347.64            | 92.50             | 255.14                       | 73.39%        |                              |            |
| 810 - MAINTENANCE SERVICES               | 9,902.96          | 3,031.72          | 6,871.24                     | 69.39%        | 80,442.66         | 66,340.26         | 14,102.40                    | 17.53%        |                              |            |
| 820 - EQUIPMENT REPAIRS                  | 1,167.90          | 266.48            | 901.42                       | 77.18%        | 4,690.67          | 7,095.79          | -2,405.12                    | -51.27%       |                              |            |
| 830 - MAINTENANCE SUPPLIES               | 878.74            | 646.38            | 232.36                       | 26.44%        | 10,309.73         | 3,919.44          | 6,390.29                     | 61.98%        |                              |            |
| 840 - MAINTENANCE MATERIALS              | 268.44            | 63.24             | 205.20                       | 76.44%        | 6,163.40          | 4,582.48          | 1,580.92                     | 25.65%        |                              |            |
| 850 - PETROLEUM PRODUCTS                 | 76.01             | 124.44            | -48.43                       | -63.72%       | 1,373.56          | 663.16            | 710.40                       | 51.72%        |                              |            |
| 860 - MAIN. TOOLS & EQUIPMENT            | 0.00              | -4.86             | 4.86                         | 0.00%         | 355.31            | 325.32            | 29.99                        | 8.44%         |                              |            |
| 870 - PARK LANDSCAPING                   | 0.00              | 0.00              | 0.00                         | 0.00%         | 3,821.81          | 1,616.35          | 2,205.46                     | 57.71%        |                              |            |
| 880 - UTILITES - ELECTRIC                | 3,670.72          | 3,220.39          | 450.33                       | 12.27%        | 43,836.08         | 39,351.56         | 4,484.52                     | 10.23%        |                              |            |
| 881 - UTILITES - NATURAL GAS             | 1,926.14          | 2,667.22          | -741.08                      | -38.47%       | 9,600.60          | 10,846.02         | -1,245.42                    | -12.97%       |                              |            |
| 882 - UTILITIES - WATER                  | 1,022.37          | 410.06            | 612.31                       | 59.89%        | 6,948.26          | 5,313.96          | 1,634.30                     | 23.52%        |                              |            |
| 890 - PARK IMPROVEMENTS & REPAIRS        | 0.00              | 0.00              | 0.00                         | 0.00%         | 0.00              | 27.04             | -27.04                       | 0.00%         |                              |            |
| <b>Department 6 - Maintenance Total:</b> | <b>30,162.09</b>  | <b>21,899.80</b>  | <b>8,262.29</b>              | <b>27.39%</b> | <b>295,234.78</b> | <b>260,090.95</b> | <b>35,143.83</b>             | <b>11.90%</b> |                              |            |
| <b>Expense Total:</b>                    | <b>75,815.06</b>  | <b>53,642.48</b>  | <b>22,172.58</b>             | <b>29.25%</b> | <b>985,170.77</b> | <b>819,344.72</b> | <b>165,826.05</b>            | <b>16.83%</b> |                              |            |
| <b>Fund 01 Surplus (Deficit):</b>        | <b>-57,312.90</b> | <b>-38,632.08</b> | <b>18,680.82</b>             | <b>32.59%</b> | <b>112,555.72</b> | <b>194,381.62</b> | <b>81,825.90</b>             | <b>72.70%</b> |                              |            |

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2021

| SubAccount                               | 2019-2020<br>Feb. Activity | 2020-2021<br>Feb. Activity | Feb. Variance<br>Favorable /<br>(Unfavorable) | Variance %     | 2019-2020<br>YTD Activity | 2020-2021<br>YTD Activity | YTD Variance<br>Favorable /<br>(Unfavorable) | Variance %     |
|--|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|----------------|
| <b>Fund: 11 - Fitness Center</b>         |                            |                            |   |                |                           |                           |  |                |
| <b>Revenue</b>                           |                            |                            |   |                |                           |                           |  |                |
| <b>Department: 7 - Recreation</b>        |                            |                            |   |                |                           |                           |  |                |
| 490 - PROGRAM REVENUE                    | 80,971.13                  | 42,073.22                  | -38,897.91                                    | -48.04%        | 702,783.60                | 349,165.85                | -353,617.75                                  | -50.32%        |
| 943 - OTHER REVENUES                     | 33.00                      | 35.00                      | 2.00  | 6.06%          | 299.00                    | 170.00                    | -129.00                                      | -43.14%        |
| <b>Department 7 - Recreation Total:</b>  | <b>81,004.13</b>           | <b>42,108.22</b>           | <b>-38,895.91</b>                             | <b>-48.02%</b> | <b>703,082.60</b>         | <b>349,335.85</b>         | <b>-353,746.75</b>                           | <b>-50.31%</b> |
| <b>Revenue Total:</b>                    | <b>81,004.13</b>           | <b>42,108.22</b>           | <b>-38,895.91</b>                             | <b>-48.02%</b> | <b>703,082.60</b>         | <b>349,335.85</b>         | <b>-353,746.75</b>                           | <b>-50.31%</b> |
| <b>Expense</b>                           |                            |                            |   |                |                           |                           |  |                |
| <b>Department: 5 - Admin</b>             |                            |                            |   |                |                           |                           |  |                |
| 511 - ADMINISTRATIVE SALARIES            | 5,908.27                   | 5,908.28                   | -0.01   | 0.00%          | 63,027.19                 | 63,294.52                 | -267.33                                      | -0.42%         |
| 521 - SS/ MEDICARE                       | 451.98                     | 452.00                     | -0.02   | 0.00%          | 4,972.95                  | 4,842.09                  | 130.86                                       | 2.63%          |
| 522 - PENSION                            | 709.63                     | 761.34                     | -51.71  | -7.29%         | 7,468.45                  | 7,829.35                  | -360.90                                      | -4.83%         |
| 530 - HEALTH & LIFE INSURANCE            | 1,686.44                   | 1,833.48                   | -147.04                                       | -8.72%         | 16,864.40                 | 17,551.54                 | -687.14                                      | -4.07%         |
| 540 - EDUCATION & TRAINING               | 0.00                       | 487.00                     | -487.00                                       | 0.00%          | 1,228.95                  | 1,049.00                  | 179.95                                       | 14.64%         |
| 550 - TRAVEL REIMBURSEMENT               | 0.00                       | 0.00                       | 0.00  | 0.00%          | 30.00                     | 0.00                      | 30.00  | 100.00%        |
| 600 - PROMOTION & PUBLICITY              | 350.00                     | 21.03                      | 328.97  | 93.99%         | 5,258.59                  | 21.03                     | 5,237.56                                     | 99.60%         |
| 610 - PROFESSIONAL FEES                  | 0.00                       | 150.00                     | -150.00                                       | 0.00%          | 250.00                    | 150.00                    | 100.00                                       | 40.00%         |
| 650 - BANK/MERCHANT FEES                 | 1,341.23                   | 875.52                     | 465.71  | 34.72%         | 13,659.57                 | 6,845.17                  | 6,814.40                                     | 49.89%         |
| 670 - COMMUNICATION SERVICES             | 360.98                     | 300.98                     | 60.00   | 16.62%         | 2,951.71                  | 3,129.80                  | -178.09                                      | -6.03%         |
| 680 - SOFTWARE CONTRACTS                 | 28.75                      | 0.00                       | 28.75   | 100.00%        | 1,092.50                  | 1,265.00                  | -172.50                                      | -15.79%        |
| 691 - PRINTING/ DESIGN SERVICES          | 0.00                       | 105.88                     | -105.88                                       | 0.00%          | 0.00                      | 105.88                    | -105.88                                      | 0.00%          |
| 730 - OFFICE/ ADMIN SUPPLIES             | 168.98                     | 21.18                      | 147.80  | 87.47%         | 1,477.59                  | 296.73                    | 1,180.86                                     | 79.92%         |
| 760 - POSTAGE & DELIVERY                 | 0.00                       | 0.00                       | 0.00  | 0.00%          | 165.00                    | 0.00                      | 165.00                                       | 100.00%        |
| <b>Department 5 - Admin Total:</b>       | <b>11,006.26</b>           | <b>10,916.69</b>           | <b>89.57</b>                                  | <b>0.81%</b>   | <b>118,446.90</b>         | <b>106,380.11</b>         | <b>12,066.79</b>                             | <b>10.19%</b>  |
| <b>Department: 6 - Maintenance</b>       |                            |                            |   |                |                           |                           |  |                |
| 533 - RISK MANAGEMENT COSTS              | 0.00                       | 0.00                       | 0.00  | 0.00%          | 0.00                      | 2,552.95                  | -2,552.95                                    | 0.00%          |
| 810 - MAINTENANCE SERVICES               | 4,434.57                   | 550.25                     | 3,884.32                                      | 87.59%         | 7,005.98                  | 1,813.94                  | 5,192.04                                     | 74.11%         |
| 830 - MAINTENANCE SUPPLIES               | 2,367.53                   | 731.67                     | 1,635.86                                      | 69.10%         | 11,904.55                 | 7,793.32                  | 4,111.23                                     | 34.53%         |
| 880 - UTILITES - ELECTRIC                | 644.95                     | 546.35                     | 98.60   | 15.29%         | 8,183.35                  | 6,684.46                  | 1,498.89                                     | 18.32%         |
| 881 - UTILITES - NATURAL GAS             | 203.00                     | 261.18                     | -58.18  | -28.66%        | 924.57                    | 1,179.67                  | -255.10                                      | -27.59%        |
| 882 - UTILITIES - WATER                  | 108.95                     | 33.09                      | 75.86   | 69.63%         | 581.42                    | 260.03                    | 321.39                                       | 55.28%         |
| <b>Department 6 - Maintenance Total:</b> | <b>7,759.00</b>            | <b>2,122.54</b>            | <b>5,636.46</b>                               | <b>72.64%</b>  | <b>28,599.87</b>          | <b>20,284.37</b>          | <b>8,315.50</b>                              | <b>29.08%</b>  |
| <b>Department: 7 - Recreation</b>        |                            |                            |   |                |                           |                           |  |                |
| 512 - FRONT DESK                         | 10,309.27                  | 8,155.99                   | 2,153.28                                      | 20.89%         | 101,866.64                | 65,843.71                 | 36,022.93                                    | 35.36%         |
| 515 - CUSTODIANS & FACILITY SUPERVISORS  | 1,752.00                   | 1,212.00                   | 540.00  | 30.82%         | 15,113.00                 | 8,861.25                  | 6,251.75                                     | 41.37%         |
| 516 - PROGRAM WAGES                      | 3,321.35                   | 1,130.39                   | 2,190.96                                      | 65.97%         | 26,525.62                 | 11,408.10                 | 15,117.52                                    | 56.99%         |
| 521 - SS/ MEDICARE                       | 1,176.77                   | 803.14                     | 373.63  | 31.75%         | 11,622.39                 | 6,587.70                  | 5,034.69                                     | 43.32%         |
| 620 - CONTRACTUAL PROGRAMS               | 12,976.50                  | 2,835.00                   | 10,141.50                                     | 78.15%         | 91,125.50                 | 11,962.77                 | 79,162.73                                    | 86.87%         |
| 640 - EQUIP/ FACILITY LEASE              | 12,180.63                  | 776.98                     | 11,403.65                                     | 93.62%         | 120,611.40                | 91,500.45                 | 29,110.95                                    | 24.14%         |
| 780 - PROGRAM EQUIPMENT                  | 39.49                      | 147.42                     | -107.93                                       | -273.31%       | 4,500.14                  | 2,293.21                  | 2,206.93                                     | 49.04%         |

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2021

| SubAccount                       | 2019-2020        | 2020-2021        | Feb. Variance                |                | 2019-2020         | 2020-2021         | YTD Variance                 |                |
|----------------------------------|------------------|------------------|------------------------------|----------------|-------------------|-------------------|------------------------------|----------------|
|                                  | Feb. Activity    | Feb. Activity    | Favorable /<br>(Unfavorable) | Variance %     | YTD Activity      | YTD Activity      | Favorable /<br>(Unfavorable) | Variance %     |
| 790 - PROGRAM SUPPLIES           | 0.00             | 0.00             | 0.00                         | 0.00%          | 1,598.86          | 269.90            | 1,328.96                     | 83.12%         |
| Department 7 - Recreation Total: | <b>41,756.01</b> | <b>15,060.92</b> | <b>26,695.09</b>             | <b>63.93%</b>  | <b>372,963.55</b> | <b>198,727.09</b> | <b>174,236.46</b>            | <b>46.72%</b>  |
| Expense Total:                   | <b>60,521.27</b> | <b>28,100.15</b> | <b>32,421.12</b>             | <b>53.57%</b>  | <b>520,010.32</b> | <b>325,391.57</b> | <b>194,618.75</b>            | <b>37.43%</b>  |
| Fund 11 Surplus (Deficit):       | <b>20,482.86</b> | <b>14,008.07</b> | <b>-6,474.79</b>             | <b>-31.61%</b> | <b>183,072.28</b> | <b>23,944.28</b>  | <b>-159,128.00</b>           | <b>-86.92%</b> |

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2021

| SubAccount                                  | 2019-2020<br>Feb. Activity | 2020-2021<br>Feb. Activity | Feb. Variance<br>Favorable /<br>(Unfavorable) | Variance %      | 2019-2020<br>YTD Activity | 2020-2021<br>YTD Activity | YTD Variance<br>Favorable /<br>(Unfavorable) | Variance %      |
|---|----------------------------|----------------------------|---|-----------------|---------------------------|---------------------------|--|-----------------|
| <b>Fund: 12 - Before &amp; After School</b> |                            |                            |   |                 |                           |                           |  |                 |
| <b>Revenue</b>                              |                            |                            |   |                 |                           |                           |  |                 |
| <b>Department: 7 - Recreation</b>           |                            |                            |   |                 |                           |                           |  |                 |
| 490 - PROGRAM REVENUE                       | 69,077.80                  | 15,742.50                  | -53,335.30                                    | -77.21%         | 632,659.04                | 110,892.40                | -521,766.64                                  | -82.47%         |
| 943 - OTHER REVENUES                        | 0.00                       | 0.00                       | 0.00  | 0.00%           | 20.00                     | 0.00                      | -20.00                                       | -100.00%        |
| <b>Department 7 - Recreation Total:</b>     | <b>69,077.80</b>           | <b>15,742.50</b>           | <b>-53,335.30</b>                             | <b>-77.21%</b>  | <b>632,679.04</b>         | <b>110,892.40</b>         | <b>-521,786.64</b>                           | <b>-82.47%</b>  |
| <b>Revenue Total:</b>                       | <b>69,077.80</b>           | <b>15,742.50</b>           | <b>-53,335.30</b>                             | <b>-77.21%</b>  | <b>632,679.04</b>         | <b>110,892.40</b>         | <b>-521,786.64</b>                           | <b>-82.47%</b>  |
| <b>Expense</b>                              |                            |                            |   |                 |                           |                           |  |                 |
| <b>Department: 5 - Admin</b>                |                            |                            |   |                 |                           |                           |  |                 |
| 610 - PROFESSIONAL FEES                     | 530.00                     | 0.00                       | 530.00  | 100.00%         | 1,387.50                  | 0.00                      | 1,387.50                                     | 100.00%         |
| <b>Department 5 - Admin Total:</b>          | <b>530.00</b>              | <b>0.00</b>                | <b>530.00</b>                                 | <b>100.00%</b>  | <b>1,387.50</b>           | <b>0.00</b>               | <b>1,387.50</b>                              | <b>100.00%</b>  |
| <b>Department: 7 - Recreation</b>           |                            |                            |   |                 |                           |                           |  |                 |
| 511 - ADMINISTRATIVE SALARIES               | 10,742.08                  | 10,342.35                  | 399.73  | 3.72%           | 114,178.61                | 109,256.80                | 4,921.81                                     | 4.31%           |
| 516 - PROGRAM WAGES                         | 25,155.92                  | 10,578.38                  | 14,577.54                                     | 57.95%          | 217,377.73                | 63,273.67                 | 154,104.06                                   | 70.89%          |
| 521 - SS/ MEDICARE                          | 2,757.68                   | 1,599.29                   | 1,158.39                                      | 42.01%          | 26,594.60                 | 13,153.43                 | 13,441.17                                    | 50.54%          |
| 522 - PENSION                               | 1,387.45                   | 1,880.71                   | -493.26                                       | -35.55%         | 15,960.96                 | 14,625.91                 | 1,335.05                                     | 8.36%           |
| 530 - HEALTH & LIFE INSURANCE               | 1,781.89                   | 2,078.14                   | -296.25                                       | -16.63%         | 17,818.90                 | 19,539.97                 | -1,721.07                                    | -9.66%          |
| 533 - RISK MANAGEMENT COSTS                 | 0.00                       | 0.00                       | 0.00  | 0.00%           | 0.00                      | 529.96                    | -529.96                                      | 0.00%           |
| 550 - TRAVEL REIMBURSEMENT                  | 152.66                     | 0.00                       | 152.66  | 100.00%         | 818.23                    | 219.88                    | 598.35                                       | 73.13%          |
| 600 - PROMOTION & PUBLICITY                 | 0.00                       | 0.00                       | 0.00  | 0.00%           | 1,682.21                  | 0.00                      | 1,682.21                                     | 100.00%         |
| 610 - PROFESSIONAL FEES                     | 0.00                       | 175.00                     | -175.00                                       | 0.00%           | 250.00                    | 175.00                    | 75.00  | 30.00%          |
| 630 - TRANSPORTATION                        | 0.00                       | 0.00                       | 0.00  | 0.00%           | 7,327.79                  | 950.00                    | 6,377.79                                     | 87.04%          |
| 640 - EQUIP/ FACILITY LEASE                 | 0.00                       | 0.00                       | 0.00  | 0.00%           | 1,812.00                  | 0.00                      | 1,812.00                                     | 100.00%         |
| 650 - BANK/MERCHANT FEES                    | 884.61                     | 293.64                     | 590.97  | 66.81%          | 8,982.11                  | 1,937.44                  | 7,044.67                                     | 78.43%          |
| 660 - DUES & SUBSCRIPTIONS                  | 53.34                      | 0.00                       | 53.34   | 100.00%         | 53.34                     | 240.00                    | -186.66                                      | -349.94%        |
| 670 - COMMUNICATION SERVICES                | 162.00                     | 757.00                     | -595.00                                       | -367.28%        | 1,667.00                  | 1,837.00                  | -170.00                                      | -10.20%         |
| 680 - SOFTWARE CONTRACTS                    | 316.25                     | 107.90                     | 208.35  | 65.88%          | 6,906.54                  | 2,833.85                  | 4,072.69                                     | 58.97%          |
| 690 - LEGAL/ RECRUITMENT NOTICES            | 0.00                       | 0.00                       | 0.00  | 0.00%           | 885.00                    | 0.00                      | 885.00                                       | 100.00%         |
| 720 - EMPLOYEE/ PUBLIC RELATIONS            | 238.98                     | 0.00                       | 238.98  | 100.00%         | 777.42                    | 0.00                      | 777.42                                       | 100.00%         |
| 780 - PROGRAM EQUIPMENT                     | 0.00                       | 0.00                       | 0.00  | 0.00%           | 1,145.13                  | 0.00                      | 1,145.13                                     | 100.00%         |
| 790 - PROGRAM SUPPLIES                      | 4,977.56                   | 612.48                     | 4,365.08                                      | 87.70%          | 34,404.65                 | 4,836.92                  | 29,567.73                                    | 85.94%          |
| <b>Department 7 - Recreation Total:</b>     | <b>48,610.42</b>           | <b>28,424.89</b>           | <b>20,185.53</b>                              | <b>41.53%</b>   | <b>458,642.22</b>         | <b>233,409.83</b>         | <b>225,232.39</b>                            | <b>49.11%</b>   |
| <b>Expense Total:</b>                       | <b>49,140.42</b>           | <b>28,424.89</b>           | <b>20,715.53</b>                              | <b>42.16%</b>   | <b>460,029.72</b>         | <b>233,409.83</b>         | <b>226,619.89</b>                            | <b>49.26%</b>   |
| <b>Fund 12 Surplus (Deficit):</b>           | <b>19,937.38</b>           | <b>-12,682.39</b>          | <b>-32,619.77</b>                             | <b>-163.61%</b> | <b>172,649.32</b>         | <b>-122,517.43</b>        | <b>-295,166.75</b>                           | <b>-170.96%</b> |

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2021

| SubAccount                              | 2019-2020<br>Feb. Activity | 2020-2021<br>Feb. Activity | Feb. Variance<br>Favorable /<br>(Unfavorable) | Variance %     | 2019-2020<br>YTD Activity | 2020-2021<br>YTD Activity | YTD Variance<br>Favorable /<br>(Unfavorable) | Variance %     |
|---|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|----------------|
| <b>Fund: 13 - Recreation</b>            |                            |                            |   |                |                           |                           |  |                |
| <b>Revenue</b>                          |                            |                            |   |                |                           |                           |  |                |
| <b>Department: 5 - Admin</b>            |                            |                            |   |                |                           |                           |  |                |
| 480 - PARK USAGE                        | 5,151.00                   | 440.00                     | -4,711.00                                     | -91.46%        | 32,866.00                 | 39,464.50                 | 6,598.50                                     | 20.08%         |
| 942 - TAX REVENUE                       | 1,405.61                   | -129.34                    | -1,534.95                                     | -109.20%       | 502,634.54                | 534,583.90                | 31,949.36                                    | 6.36%          |
| 943 - OTHER REVENUES                    | 251.12                     | 0.00                       | -251.12                                       | -100.00%       | 2,678.03                  | 93.44                     | -2,584.59                                    | -96.51%        |
| <b>Department 5 - Admin Total:</b>      | <b>6,807.73</b>            | <b>310.66</b>              | <b>-6,497.07</b>                              | <b>-95.44%</b> | <b>538,178.57</b>         | <b>574,141.84</b>         | <b>35,963.27</b>                             | <b>6.68%</b>   |
| <b>Department: 7 - Recreation</b>       |                            |                            |   |                |                           |                           |  |                |
| 490 - PROGRAM REVENUE                   | 38,481.92                  | 19,052.53                  | -19,429.39                                    | -50.49%        | 678,685.95                | 252,639.88                | -426,046.07                                  | -62.78%        |
| 491 - RECREATION CENTER                 | 36,404.50                  | 4,660.00                   | -31,744.50                                    | -87.20%        | 255,206.05                | 30,667.79                 | -224,538.26                                  | -87.98%        |
| 943 - OTHER REVENUES                    | 235.00                     | 278.00                     | 43.00   | 18.30%         | 4,187.16                  | 2,830.10                  | -1,357.06                                    | -32.41%        |
| <b>Department 7 - Recreation Total:</b> | <b>75,121.42</b>           | <b>23,990.53</b>           | <b>-51,130.89</b>                             | <b>-68.06%</b> | <b>938,079.16</b>         | <b>286,137.77</b>         | <b>-651,941.39</b>                           | <b>-69.50%</b> |
| <b>Revenue Total:</b>                   | <b>81,929.15</b>           | <b>24,301.19</b>           | <b>-57,627.96</b>                             | <b>-70.34%</b> | <b>1,476,257.73</b>       | <b>860,279.61</b>         | <b>-615,978.12</b>                           | <b>-41.73%</b> |
| <b>Expense</b>                          |                            |                            |   |                |                           |                           |  |                |
| <b>Department: 5 - Admin</b>            |                            |                            |   |                |                           |                           |  |                |
| 511 - ADMINISTRATIVE SALARIES           | 35,958.32                  | 27,928.65                  | 8,029.67                                      | 22.33%         | 376,011.10                | 338,817.75                | 37,193.35                                    | 9.89%          |
| 512 - FRONT DESK                        | 3,921.78                   | 1,146.00                   | 2,775.78                                      | 70.78%         | 41,016.65                 | 11,232.74                 | 29,783.91                                    | 72.61%         |
| 530 - HEALTH & LIFE INSURANCE           | 11,364.09                  | 11,284.73                  | 79.36   | 0.70%          | 112,685.07                | 109,844.23                | 2,840.84                                     | 2.52%          |
| 540 - EDUCATION & TRAINING              | 58.26                      | 243.50                     | -185.24                                       | -317.95%       | 14,168.03                 | 838.00                    | 13,330.03                                    | 94.09%         |
| 550 - TRAVEL REIMBURSEMENT              | 0.00                       | 40.00                      | -40.00  | 0.00%          | 1,564.45                  | 548.91                    | 1,015.54                                     | 64.91%         |
| 600 - PROMOTION & PUBLICITY             | 1,829.94                   | 866.25                     | 963.69  | 52.66%         | 11,976.40                 | 2,134.04                  | 9,842.36                                     | 82.18%         |
| 610 - PROFESSIONAL FEES                 | 464.79                     | 481.25                     | -16.46  | -3.54%         | 4,497.60                  | 5,042.81                  | -545.21                                      | -12.12%        |
| 650 - BANK/MERCHANT FEES                | 2,335.21                   | 771.11                     | 1,564.10                                      | 66.98%         | 16,699.17                 | 6,015.97                  | 10,683.20                                    | 63.97%         |
| 660 - DUES & SUBSCRIPTIONS              | 85.00                      | 226.77                     | -141.77                                       | -166.79%       | 6,047.17                  | 5,457.30                  | 589.87                                       | 9.75%          |
| 670 - COMMUNICATION SERVICES            | 3,508.41                   | 1,197.59                   | 2,310.82                                      | 65.87%         | 16,997.90                 | 14,014.46                 | 2,983.44                                     | 17.55%         |
| 680 - SOFTWARE CONTRACTS                | 1,492.62                   | 56.41                      | 1,436.21                                      | 96.22%         | 16,058.51                 | 13,185.35                 | 2,873.16                                     | 17.89%         |
| 690 - LEGAL/ RECRUITMENT NOTICES        | 0.00                       | 0.00                       | 0.00  | 0.00%          | 480.60                    | 459.38                    | 21.22  | 4.42%          |
| 691 - PRINTING/ DESIGN SERVICES         | 119.28                     | 1,350.00                   | -1,230.72                                     | -1,031.79%     | 20,787.19                 | 8,142.47                  | 12,644.72                                    | 60.83%         |
| 720 - EMPLOYEE/ PUBLIC RELATIONS        | 142.33                     | 0.00                       | 142.33  | 100.00%        | 1,883.18                  | 296.76                    | 1,586.42                                     | 84.24%         |
| 730 - OFFICE/ ADMIN SUPPLIES            | 997.64                     | 394.14                     | 603.50  | 60.49%         | 4,831.33                  | 2,630.81                  | 2,200.52                                     | 45.55%         |
| 740 - COMPUTER SUPPLIES/ EQUIP          | 435.13                     | 0.00                       | 435.13  | 100.00%        | 545.86                    | 0.00                      | 545.86                                       | 100.00%        |
| 750 - OFFICE EQUIPMENT                  | 980.48                     | 0.00                       | 980.48  | 100.00%        | 2,780.08                  | 162.49                    | 2,617.59                                     | 94.16%         |
| 760 - POSTAGE & DELIVERY                | 1,699.53                   | 581.73                     | 1,117.80                                      | 65.77%         | 5,428.25                  | 3,531.52                  | 1,896.73                                     | 34.94%         |
| 764 - BANQUET BEVERAGE SERVICE          | 0.00                       | 0.00                       | 0.00  | 0.00%          | 287.75                    | 60.00                     | 227.75                                       | 79.15%         |
| <b>Department 5 - Admin Total:</b>      | <b>65,392.81</b>           | <b>46,568.13</b>           | <b>18,824.68</b>                              | <b>28.79%</b>  | <b>654,746.29</b>         | <b>522,414.99</b>         | <b>132,331.30</b>                            | <b>20.21%</b>  |
| <b>Department: 6 - Maintenance</b>      |                            |                            |   |                |                           |                           |  |                |
| 513 - MAINTENANCE SALARIES              | 11,067.41                  | 11,474.70                  | -407.29                                       | -3.68%         | 116,688.60                | 111,802.15                | 4,886.45                                     | 4.19%          |
| 514 - SEASONAL MAINTENANCE              | 0.00                       | 0.00                       | 0.00  | 0.00%          | 10,656.35                 | 0.00                      | 10,656.35                                    | 100.00%        |
| 533 - RISK MANAGEMENT COSTS             | 0.00                       | 0.00                       | 0.00  | 0.00%          | 0.00                      | 1,391.15                  | -1,391.15                                    | 0.00%          |
| 800 - EQUIPMENT RENTALS                 | 181.40                     | 0.00                       | 181.40  | 100.00%        | 347.63                    | 92.50                     | 255.13                                       | 73.39%         |
| 810 - MAINTENANCE SERVICES              | 9,902.94                   | 3,031.70                   | 6,871.24                                      | 69.39%         | 63,847.00                 | 45,315.85                 | 18,531.15                                    | 29.02%         |

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2021

| SubAccount                               | 2019-2020         | 2020-2021         | Feb. Variance                |               | 2019-2020           | 2020-2021         | YTD Variance                 |                 |
|--|-------------------|-------------------|------------------------------|---------------|---------------------|-------------------|------------------------------|-----------------|
|  | Feb. Activity     | Feb. Activity     | Favorable /<br>(Unfavorable) | Variance %    | YTD Activity        | YTD Activity      | Favorable /<br>(Unfavorable) | Variance %      |
| 820 - EQUIPMENT REPAIRS                  | 1,167.88          | 266.50            | 901.38                       | 77.18%        | 4,690.54            | 7,095.72          | -2,405.18                    | -51.28%         |
| 830 - MAINTENANCE SUPPLIES               | 878.68            | 646.36            | 232.32                       | 26.44%        | 10,309.33           | 3,919.34          | 6,389.99                     | 61.98%          |
| 840 - MAINTENANCE MATERIALS              | 268.39            | 63.24             | 205.15                       | 76.44%        | 5,427.62            | 4,398.67          | 1,028.95                     | 18.96%          |
| 850 - PETROLEUM PRODUCTS                 | 76.00             | 124.45            | -48.45                       | -63.75%       | 1,373.38            | 663.17            | 710.21                       | 51.71%          |
| 860 - MAIN. TOOLS & EQUIPMENT            | 0.00              | -4.85             | 4.85                         | 0.00%         | 355.29              | 325.30            | 29.99                        | 8.44%           |
| 870 - PARK LANDSCAPING                   | 0.00              | 0.00              | 0.00                         | 0.00%         | 3,821.77            | 1,616.31          | 2,205.46                     | 57.71%          |
| 880 - UTILITES - ELECTRIC                | 3,670.67          | 3,220.41          | 450.26                       | 12.27%        | 43,835.74           | 39,351.32         | 4,484.42                     | 10.23%          |
| 881 - UTILITES - NATURAL GAS             | 1,926.12          | 2,667.18          | -741.06                      | -38.47%       | 9,600.29            | 10,917.13         | -1,316.84                    | -13.72%         |
| 882 - UTILITIES - WATER                  | 1,022.35          | 410.06            | 612.29                       | 59.89%        | 6,948.14            | 5,313.93          | 1,634.21                     | 23.52%          |
| 890 - PARK IMPROVEMENTS & REPAIRS        | 0.00              | 0.00              | 0.00                         | 0.00%         | 0.00                | 27.03             | -27.03                       | 0.00%           |
| <b>Department 6 - Maintenance Total:</b> | <b>30,161.84</b>  | <b>21,899.75</b>  | <b>8,262.09</b>              | <b>27.39%</b> | <b>277,901.68</b>   | <b>232,229.57</b> | <b>45,672.11</b>             | <b>16.43%</b>   |
| <b>Department: 7 - Recreation</b>        |                   |                   |                              |               |                     |                   |                              |                 |
| 515 - CUSTODIANS & FACILITY SUPERVISORS  | 8,175.10          | 3,015.00          | 5,160.10                     | 63.12%        | 72,101.15           | 24,197.25         | 47,903.90                    | 66.44%          |
| 516 - PROGRAM WAGES                      | 9,598.35          | 4,902.50          | 4,695.85                     | 48.92%        | 104,412.04          | 40,498.28         | 63,913.76                    | 61.21%          |
| 600 - PROMOTION & PUBLICITY              | 0.00              | 0.00              | 0.00                         | 0.00%         | 173.25              | 0.00              | 173.25                       | 100.00%         |
| 620 - CONTRACTUAL PROGRAMS               | 37,980.41         | 6,392.36          | 31,588.05                    | 83.17%        | 203,430.44          | 58,650.31         | 144,780.13                   | 71.17%          |
| 630 - TRANSPORTATION                     | 0.00              | 0.00              | 0.00                         | 0.00%         | 3,916.90            | 0.00              | 3,916.90                     | 100.00%         |
| 774 - SPECIAL EVENTS                     | 0.00              | 0.00              | 0.00                         | 0.00%         | 12,297.96           | 930.00            | 11,367.96                    | 92.44%          |
| 780 - PROGRAM EQUIPMENT                  | 1,478.41          | 0.00              | 1,478.41                     | 100.00%       | 6,524.08            | 368.34            | 6,155.74                     | 94.35%          |
| 790 - PROGRAM SUPPLIES                   | 2,668.15          | 0.00              | 2,668.15                     | 100.00%       | 38,665.70           | 6,032.46          | 32,633.24                    | 84.40%          |
| <b>Department 7 - Recreation Total:</b>  | <b>59,900.42</b>  | <b>14,309.86</b>  | <b>45,590.56</b>             | <b>76.11%</b> | <b>441,521.52</b>   | <b>130,676.64</b> | <b>310,844.88</b>            | <b>70.40%</b>   |
| <b>Expense Total:</b>                    | <b>155,455.07</b> | <b>82,777.74</b>  | <b>72,677.33</b>             | <b>46.75%</b> | <b>1,374,169.49</b> | <b>885,321.20</b> | <b>488,848.29</b>            | <b>35.57%</b>   |
| <b>Fund 13 Surplus (Deficit):</b>        | <b>-73,525.92</b> | <b>-58,476.55</b> | <b>15,049.37</b>             | <b>20.47%</b> | <b>102,088.24</b>   | <b>-25,041.59</b> | <b>-127,129.83</b>           | <b>-124.53%</b> |
| <b>Total Surplus (Deficit):</b>          | <b>-90,418.58</b> | <b>-95,782.95</b> | <b>-5,364.37</b>             | <b>-5.93%</b> | <b>570,365.56</b>   | <b>70,766.88</b>  | <b>-499,598.68</b>           | <b>-87.59%</b>  |

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Superintendent of Finance  
RE: Consolidated Vouchers dated 3/8/2021

If this voucher is removed from the consent agenda, the financial report for the month of February should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated MARCH 8, 2021 in the amount of \$ 1,155,882.67  
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases

|  |   |                               |
|--|---|-------------------------------|
| General Fund   |   | 42,683.11                     |
| Fitness Center   |   | 6,454.11                      |
| BASE Program   |   | 1,653.28                      |
| Recreation Fund  |   | 25,775.60                     |
| Paving & Lighting  |   | -                             |
| Liability Insurance  |   | 3,128.50                      |
| Special Recreation for Handicapped                               |   | 417.83                        |
| Capital Projects   |   | <u>12,450.12</u>              |
|  |   | 92,562.55                     |
| Chicago Title  |   | 926,000.00                    |
| Recreation Refunds   |   | 100.00                        |
| Imprest Checks   |   |                               |
| AT&T   | internet service - Gilbert, CC, Sedgewi | 162.30                        |
| Cook County Collector  | property taxes 27 Elder                 | 18.85                         |
| KS State Bank  | telephone equipment lease               | 595.77                        |
| KS State Bank  | additional fitness equipment            | <u>776.98</u>                 |
|  |   | 1,553.90                      |
| Merchant Service & Bank Fees                                     |   | 1,805.23                      |
| Payroll for the pay dates of February 2021                       |   | 133,860.99                    |
| Includes monthly Social Security, Medicare & IMRF contributions. |   | <u><u>\$ 1,155,882.67</u></u> |



# Expense Approval Report

## By Vendor Name

Payment Dates 2/9/2021 - 3/8/2021

| Vendor Name   | Payable Number        | Post Date  | Description (Item)             | Account Number | Amount          |
|---|-----------------------|------------|--------------------------------|----------------|-----------------|
| <b>Vendor: AC2100 - ACCESS ONE INC</b>                          |                       |            |                                |                |                 |
| ACCESS ONE INC  | 485936                | 03/01/2021 | LOCAL PHONE SERVICE/IPRA       | 01-5-00-42610  | 80.00           |
| ACCESS ONE INC  | 485936                | 03/01/2021 | LOCAL PHONE SERVICE/IPRA       | 01-5-00-67011  | 474.15          |
| ACCESS ONE INC  | 485936                | 03/01/2021 | LOCAL PHONE SERVICE/IPRA       | 13-5-00-67011  | 474.15          |
| <b>Vendor AC2100 - ACCESS ONE INC Total:</b>                    |                       |            |                                |                | <b>1,028.30</b> |
| <b>Vendor: AD2149 - ADVANCED FIRE &amp; SECURITY INC.</b>       |                       |            |                                |                |                 |
| ADVANCED FIRE & SECURITY I                                      | 26050                 | 03/02/2021 | TEST/INSPECTION OF FIRE SYS    | 16-6-00-73230  | 900.00          |
| <b>Vendor AD2149 - ADVANCED FIRE &amp; SECURITY INC. Total:</b> |                       |            |                                |                | <b>900.00</b>   |
| <b>Vendor: AL4488 - ALPHAGRAPHICS 375</b>                       |                       |            |                                |                |                 |
| ALPHAGRAPHICS 375   | 102163                | 02/26/2021 | CHANGE STAFF/COMMISSION        | 01-6-00-83012  | 50.70           |
| ALPHAGRAPHICS 375   | 102163                | 02/26/2021 | CHANGE STAFF/COMMISSION        | 13-6-00-83012  | 50.70           |
| <b>Vendor AL4488 - ALPHAGRAPHICS 375 Total:</b>                 |                       |            |                                |                | <b>101.40</b>   |
| <b>Vendor: AN7606 - ANCEL GLINK P.C.</b>                        |                       |            |                                |                |                 |
| ANCEL GLINK P.C.  | 80316                 | 02/08/2021 | LEGAL SERVICES                 | 01-5-00-61000  | 918.75          |
| ANCEL GLINK P.C.  | 80316                 | 02/08/2021 | LEGAL SERVICES                 | 13-5-00-61000  | 306.25          |
| <b>Vendor AN7606 - ANCEL GLINK P.C. Total:</b>                  |                       |            |                                |                | <b>1,225.00</b> |
| <b>Vendor: WO5050 - ANTHONY WOFFORD</b>                         |                       |            |                                |                |                 |
| ANTHONY WOFFORD   | 2221                  | 02/22/2021 | LG LIONS 6 7 GRD COACH JA      | 13-7-01-62000  | 900.00          |
| <b>Vendor WO5050 - ANTHONY WOFFORD Total:</b>                   |                       |            |                                |                | <b>900.00</b>   |
| <b>Vendor: AT5010 - AT&amp; T MOBILITY</b>                      |                       |            |                                |                |                 |
| AT& T MOBILITY  | INV0000173            | 02/01/2021 | BASE                           | 12-7-27-79000  | 113.54          |
| AT& T MOBILITY  | INV0000174            | 02/01/2021 | SUPT OF FINANCE                | 01-5-00-67035  | 28.38           |
| AT& T MOBILITY  | INV0000174            | 02/01/2021 | SUPT OF FINANCE                | 13-5-00-67035  | 28.39           |
| AT& T MOBILITY  | INV0000175            | 02/01/2021 | AIR CARD/TABLETS               | 01-5-00-67043  | 53.44           |
| AT& T MOBILITY  | INV0000175            | 02/01/2021 | AIR CARD/TABLETS               | 13-5-00-67043  | 53.45           |
| AT& T MOBILITY  | INV0000176            | 02/01/2021 | GORDON PARK WIFI               | 01-5-00-67011  | 11.75           |
| AT& T MOBILITY  | INV0000176            | 02/01/2021 | GORDON PARK WIFI               | 13-5-00-67011  | 11.75           |
| AT& T MOBILITY  | INV0000184            | 02/01/2021 | PARK FOREMAN                   | 01-5-00-67031  | 28.38           |
| AT& T MOBILITY  | INV0000184            | 02/01/2021 | PARK FOREMAN                   | 13-5-00-67031  | 28.39           |
| <b>Vendor AT5010 - AT&amp; T MOBILITY Total:</b>                |                       |            |                                |                | <b>357.47</b>   |
| <b>Vendor: AT5005 - AT&amp;T</b>                                |                       |            |                                |                |                 |
| AT&T  | 7082990023            | 02/16/2021 | E911 SERVICE                   | 01-5-00-67011  | 17.82           |
| AT&T  | 7082990023            | 02/16/2021 | E911 SERVICE                   | 13-5-00-67011  | 17.82           |
| <b>Vendor AT5005 - AT&amp;T Total:</b>                          |                       |            |                                |                | <b>35.64</b>    |
| <b>Vendor: BM5444 - BMJ CURRENCY EXCHANGE</b>                   |                       |            |                                |                |                 |
| BMJ CURRENCY EXCHANGE   | INV0000188            | 02/22/2021 | NEW TRAILER PLATES             | 36-5-00-99000  | 215.50          |
| <b>Vendor BM5444 - BMJ CURRENCY EXCHANGE Total:</b>             |                       |            |                                |                | <b>215.50</b>   |
| <b>Vendor: BMO - BMO HARRIS</b>                                 |                       |            |                                |                |                 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Business cards FC              | 01-5-00-60011  | 10.51           |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Display case                   | 01-5-00-60011  | 11.97           |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | tax refund                     | 01-5-00-60011  | -1.23           |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | West Sub Ad                    | 01-5-00-60020  | 595.00          |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Membership Dues                | 01-5-00-66015  | 80.00           |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | copies of nicor parking lot ma | 01-5-00-66041  | 5.35            |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | EMAIL BLAST                    | 01-5-00-67045  | 33.15           |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Subscription                   | 01-5-00-68010  | 618.24          |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Subscription                   | 01-5-00-68021  | 59.94           |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Board expense                  | 01-5-00-72010  | 46.50           |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Tax forms to IRS               | 01-5-00-76013  | 2.20            |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | dumpster service               | 01-6-00-81020  | 423.38          |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Office bifold door pin         | 01-6-00-83012  | 2.24            |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Oreck vacuum parts.            | 01-6-00-83012  | 9.99            |

## Expense Approval Report

Payment Dates: 2/9/2021 - 3/8/2021

| Vendor Name | Payable Number        | Post Date  | Description (Item)               | Account Number | Amount |
|-------------|-----------------------|------------|----------------------------------|----------------|--------|
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Little tikes basketball hoop.    | 01-6-00-83012  | 17.50  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | dog waste bags                   | 01-6-00-83021  | 217.24 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | paint & supplies for lift maint  | 01-6-00-83022  | 44.07  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Headlight bulbs                  | 01-6-00-83035  | 21.50  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | GFI outlet banquet room bar      | 01-6-00-83035  | 7.98   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Pressure switch for compress     | 01-6-00-83035  | 17.48  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | hardware                         | 01-6-00-84041  | 11.73  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | batteries                        | 01-6-00-84041  | 3.99   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | hardware                         | 01-6-00-84041  | 8.76   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | hardware                         | 01-6-00-84041  | 23.34  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | motor oil, hardware              | 01-6-00-84041  | 15.42  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | cylinder rental                  | 01-6-00-85012  | 34.52  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | motor oil, hardware              | 01-6-00-85013  | 89.92  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | tax credit for vac parts         | 01-6-00-86014  | -4.86  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Business cards FC                | 11-5-00-60011  | 21.03  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Vacuum cleaner for fitness Ce    | 11-6-00-83012  | 320.87 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Shower curtains for barriers b   | 11-6-00-83012  | 148.80 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Parent mailing lists. yearly cos | 12-7-00-67033  | 162.00 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Sending certified mail for DCF   | 12-7-00-79000  | 5.80   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-21-79110  | 23.61  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack Shopping              | 12-7-21-79110  | 11.48  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-21-79110  | 23.41  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Shopping                    | 12-7-21-79110  | 14.72  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack Shopping              | 12-7-22-79110  | 18.46  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-22-79110  | 9.48   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Shopping                    | 12-7-22-79110  | 22.85  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-23-79110  | 12.98  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack Shopping              | 12-7-23-79110  | 18.86  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Shopping                    | 12-7-23-79110  | 6.49   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-24-79110  | 23.61  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack Shopping              | 12-7-24-79110  | 11.48  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-24-79110  | 23.42  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Shopping                    | 12-7-24-79110  | 14.72  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-25-79110  | 24.20  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack Shopping              | 12-7-25-79110  | 10.48  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Shopping                    | 12-7-25-79110  | 27.89  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-25-79110  | 4.48   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-27-79110  | 24.20  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Shopping                    | 12-7-27-79110  | 27.89  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack Shopping              | 12-7-27-79110  | 10.48  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Base Snack                       | 12-7-27-79110  | 4.48   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Replenish lpass account          | 13-5-00-55022  | 40.00  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Display case                     | 13-5-00-60011  | 11.97  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | tax refund                       | 13-5-00-60011  | -1.24  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Business cards FC                | 13-5-00-60011  | 10.52  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | West Sub Ad                      | 13-5-00-60020  | 595.00 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Membership Dues                  | 13-5-00-66015  | 80.00  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | copies of nicor parking lot ma   | 13-5-00-66041  | 5.35   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | EMAIL BLAST                      | 13-5-00-67045  | 33.14  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Subscription                     | 13-5-00-68010  | 618.25 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Subscription                     | 13-5-00-68021  | 59.94  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Tax forms to IRS                 | 13-5-00-76013  | 2.20   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | dumpster service                 | 13-6-00-81020  | 423.37 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Oreck vacuum parts.              | 13-6-00-83012  | 9.98   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Little tikes basketball hoop.    | 13-6-00-83012  | 17.49  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Office bifold door pin           | 13-6-00-83012  | 2.24   |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | dog waste bags                   | 13-6-00-83021  | 217.24 |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | paint & supplies for lift maint  | 13-6-00-83022  | 44.07  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | Headlight bulbs                  | 13-6-00-83035  | 21.49  |
| BMO HARRIS  | H42420210301mbrqvmfyw | 02/28/2021 | GFI outlet banquet room bar      | 13-6-00-83035  | 7.99   |

Expense Approval Report

Payment Dates: 2/9/2021 - 3/8/2021

| Vendor Name                           | Payable Number        | Post Date  | Description (Item)            | Account Number | Amount          |
|---------------------------------------|-----------------------|------------|-------------------------------|----------------|-----------------|
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | Pressure switch for compress  | 13-6-00-83035  | 17.47           |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | hardware                      | 13-6-00-84041  | 8.76            |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | hardware                      | 13-6-00-84041  | 23.34           |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | hardware                      | 13-6-00-84041  | 11.73           |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | batteries                     | 13-6-00-84041  | 3.99            |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | motor oil, hardware           | 13-6-00-84041  | 15.42           |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | cylinder rental               | 13-6-00-85012  | 34.52           |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | motor oil, hardware           | 13-6-00-85013  | 89.93           |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | tax credit for vac parts      | 13-6-00-86014  | -4.85           |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | La Grange Lions Tournament F  | 13-7-01-62000  | 1,192.00        |
| BMO HARRIS                            | H42420210301mbrqvmfyw | 02/28/2021 | Deposit for maintenance trail | 36-5-00-99000  | 200.00          |
| <b>Vendor BMO - BMO HARRIS Total:</b> |                       |            |                               |                | <b>7,225.31</b> |

Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES

|  |          |            |                           |               |               |
|--|----------|------------|---------------------------|---------------|---------------|
| CANTEEN REFRESHMENT SER                                    | ORD88632 | 02/22/2021 | WATER COOLER RENTAL       | 01-5-00-73030 | 110.00        |
| CANTEEN REFRESHMENT SER                                    | ORD88632 | 02/22/2021 | WATER COOLER RENTAL       | 13-5-00-73030 | 110.00        |
| CANTEEN REFRESHMENT SER                                    | ORD93768 | 03/01/2021 | WATER COOLER RENTAL FILTE | 01-5-00-73030 | 42.00         |
| CANTEEN REFRESHMENT SER                                    | ORD93768 | 03/01/2021 | WATER COOLER RENTAL FILTE | 13-5-00-73030 | 42.00         |
| <b>Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:</b> |          |            |                           |               | <b>304.00</b> |

Vendor: CA0810 - CARD CONNECT

|  |       |            |                   |               |               |
|--|-------|------------|-------------------|---------------|---------------|
| CARD CONNECT                               | 35629 | 02/28/2021 | RENT CHIP READERS | 11-5-00-65004 | 75.00         |
| CARD CONNECT                               | 35629 | 02/28/2021 | RENT CHIP READERS | 12-7-00-65004 | 50.00         |
| CARD CONNECT                               | 35629 | 02/28/2021 | RENT CHIP READERS | 13-5-00-65004 | 75.00         |
| <b>Vendor CA0810 - CARD CONNECT Total:</b> |       |            |                   |               | <b>200.00</b> |

Vendor: CI6015 - CINTAS CORPORATION #769

|   |        |            |                           |               |               |
|---|--------|------------|---------------------------|---------------|---------------|
| CINTAS CORPORATION #769                               | 022821 | 02/28/2021 | CARPET CLEANING REC CENTE | 01-6-00-81012 | 76.92         |
| CINTAS CORPORATION #769                               | 022821 | 02/28/2021 | CARPET CLEANING REC CENTE | 11-6-00-81012 | 52.00         |
| CINTAS CORPORATION #769                               | 022821 | 02/28/2021 | CARPET CLEANING REC CENTE | 13-6-00-81012 | 76.92         |
| <b>Vendor CI6015 - CINTAS CORPORATION #769 Total:</b> |        |            |                           |               | <b>205.84</b> |

Vendor: CIUNIF - CINTAS CORPORATION LOC 344

|  |          |            |                          |               |               |
|--|----------|------------|--------------------------|---------------|---------------|
| CINTAS CORPORATION LOC 34                                | 64560221 | 02/28/2021 | UNIFORM SERVICE FEBRUARY | 01-6-00-81030 | 126.02        |
| CINTAS CORPORATION LOC 34                                | 64560221 | 02/28/2021 | UNIFORM SERVICE FEBRUARY | 13-6-00-81030 | 126.02        |
| <b>Vendor CIUNIF - CINTAS CORPORATION LOC 344 Total:</b> |          |            |                          |               | <b>252.04</b> |

Vendor: CO1333 - CODY/BRAUN & ASSOCIATES INC.

|  |      |            |                    |               |                 |
|--|------|------------|--------------------|---------------|-----------------|
| CODY/BRAUN & ASSOCIATES I                                      | 5463 | 03/01/2021 | PARKING LOT DESIGN | 36-5-20-94600 | 8,514.62        |
| <b>Vendor CO1333 - CODY/BRAUN &amp; ASSOCIATES INC. Total:</b> |      |            |                    |               | <b>8,514.62</b> |

Vendor: CO6878-1 - COM ED

|  |           |            |               |               |                 |
|--|-----------|------------|---------------|---------------|-----------------|
| COM ED                                 | 1004-0215 | 02/15/2021 | SPRING PARK   | 01-6-18-88000 | 14.12           |
| COM ED                                 | 1004-0215 | 02/15/2021 | SPRING PARK   | 13-6-18-88000 | 14.13           |
| COM ED                                 | 7002-0215 | 02/15/2021 | WAIOLA PARK   | 01-6-15-88000 | 27.02           |
| COM ED                                 | 7002-0215 | 02/15/2021 | WAIOLA PARK   | 13-6-15-88000 | 27.03           |
| COM ED                                 | 8000-0215 | 02/15/2021 | GILBERT PARK  | 01-6-11-88000 | 64.20           |
| COM ED                                 | 8000-0215 | 02/15/2021 | GILBERT PARK  | 13-6-11-88000 | 64.21           |
| COM ED                                 | 8003-0215 | 02/15/2021 | SEDGWICK PARK | 01-6-12-88000 | 193.55          |
| COM ED                                 | 8003-0215 | 02/15/2021 | SEDGWICK PARK | 13-6-12-88000 | 193.55          |
| COM ED                                 | 8019-0215 | 02/15/2021 | REC CENTER    | 01-6-20-88000 | 2,458.54        |
| COM ED                                 | 8019-0215 | 02/15/2021 | REC CENTER    | 11-6-20-88000 | 546.35          |
| COM ED                                 | 8019-0215 | 02/15/2021 | REC CENTER    | 13-6-20-88000 | 2,458.54        |
| COM ED                                 | 1007-0215 | 02/16/2021 | GORDON PARK   | 01-6-14-88000 | 342.08          |
| COM ED                                 | 1007-0215 | 02/16/2021 | GORDON PARK   | 13-6-14-88000 | 342.07          |
| COM ED                                 | 7006-0215 | 02/16/2021 | DENNING PARK  | 01-6-10-88000 | 120.88          |
| COM ED                                 | 7006-0215 | 02/16/2021 | DENNING PARK  | 13-6-10-88000 | 120.88          |
| <b>Vendor CO6878-1 - COM ED Total:</b> |           |            |               |               | <b>6,987.15</b> |

Vendor: CO6347 - COMCAST CABLE

|   |              |            |                  |               |               |
|---|--------------|------------|------------------|---------------|---------------|
| COMCAST CABLE                               | 0138197-0221 | 02/12/2021 | INTERNET SERVICE | 01-5-00-67040 | 154.20        |
| COMCAST CABLE                               | 0138197-0221 | 02/12/2021 | INTERNET SERVICE | 13-5-00-67040 | 154.20        |
| <b>Vendor CO6347 - COMCAST CABLE Total:</b> |              |            |                  |               | <b>308.40</b> |

Vendor: BI6580 - CONSTANTINE BISSIAS

|                     |        |            |                    |               |       |
|---------------------|--------|------------|--------------------|---------------|-------|
| CONSTANTINE BISSIAS | 312021 | 03/01/2021 | MOBILE PHONE USAGE | 01-5-00-67030 | 80.00 |
|---------------------|--------|------------|--------------------|---------------|-------|

## Expense Approval Report

Payment Dates: 2/9/2021 - 3/8/2021

| Vendor Name   | Payable Number | Post Date  | Description (Item)          | Account Number | Amount          |
|---|----------------|------------|-----------------------------|----------------|-----------------|
| CONSTANTINE BISSIAS                                       | 312021         | 03/01/2021 | MOBILE PHONE USAGE          | 13-5-00-67030  | 80.00           |
| <b>Vendor B16580 - CONSTANTINE BISSIAS Total:</b>         |                |            |                             |                | <b>160.00</b>   |
| <b>Vendor: CO7226 - CONSTELLATION ENERGY</b>              |                |            |                             |                |                 |
| CONSTELLATION ENERGY                                      | 3125432        | 02/24/2021 | NATURAL GAS 536 EAST AVE.   | 01-6-20-88100  | 1,013.75        |
| CONSTELLATION ENERGY                                      | 3125432        | 02/24/2021 | NATURAL GAS 536 EAST AVE.   | 01-6-20-88100  | 1,175.36        |
| CONSTELLATION ENERGY                                      | 3125432        | 02/24/2021 | NATURAL GAS 536 EAST AVE.   | 11-6-20-88100  | 261.18          |
| CONSTELLATION ENERGY                                      | 3125432        | 02/24/2021 | NATURAL GAS 536 EAST AVE.   | 13-6-20-88100  | 1,013.74        |
| CONSTELLATION ENERGY                                      | 3125432        | 02/24/2021 | NATURAL GAS 536 EAST AVE.   | 13-6-20-88100  | 1,175.36        |
| <b>Vendor CO7226 - CONSTELLATION ENERGY Total:</b>        |                |            |                             |                | <b>4,639.39</b> |
| <b>Vendor: CR5000 - CREATIVE MEDIA PRODUCTS LLC</b>       |                |            |                             |                |                 |
| CREATIVE MEDIA PRODUCTS L                                 | 21445          | 02/05/2021 | BUSINESS CARDS JENNY        | 11-5-00-69131  | 105.88          |
| <b>Vendor CR5000 - CREATIVE MEDIA PRODUCTS LLC Total:</b> |                |            |                             |                | <b>105.88</b>   |
| <b>Vendor: CL6029 - DANIEL CLARKE</b>                     |                |            |                             |                |                 |
| DANIEL CLARKE   | 22221          | 02/22/2021 | LAGRANGE LIONS 5TH GRD. C   | 13-7-01-62000  | 500.00          |
| <b>Vendor CL6029 - DANIEL CLARKE Total:</b>               |                |            |                             |                | <b>500.00</b>   |
| <b>Vendor: KI1250 - DAVID KING</b>                        |                |            |                             |                |                 |
| DAVID KING  | 22221          | 02/22/2021 | LG LIONS 6 & 7 GRD COACH J  | 13-7-01-62000  | 900.00          |
| <b>Vendor KI1250 - DAVID KING Total:</b>                  |                |            |                             |                | <b>900.00</b>   |
| <b>Vendor: DI7855 - DIRECTV</b>                           |                |            |                             |                |                 |
| DIRECTV   | INV0000189     | 02/15/2021 | TV SERVICE IN FITNESS CENTE | 11-5-00-67040  | 300.98          |
| <b>Vendor DI7855 - DIRECTV Total:</b>                     |                |            |                             |                | <b>300.98</b>   |
| <b>Vendor: EY1000 - EYE IN THE SKY SURVEIL.</b>           |                |            |                             |                |                 |
| EYE IN THE SKY SURVEIL.                                   | 030221         | 03/02/2021 | MARCH SERVICE AGREEMENT     | 01-6-00-81014  | 100.00          |
| EYE IN THE SKY SURVEIL.                                   | 030221         | 03/02/2021 | MARCH SERVICE AGREEMENT     | 13-6-00-81014  | 100.00          |
| <b>Vendor EY1000 - EYE IN THE SKY SURVEIL. Total:</b>     |                |            |                             |                | <b>200.00</b>   |
| <b>Vendor: FO9600 - FORT DEARBORN ENTERPRISES</b>         |                |            |                             |                |                 |
| FORT DEARBORN ENTERPRISE                                  | 130830         | 02/01/2021 | BATHROOM SUPPLIES           | 01-6-00-83011  | 49.14           |
| FORT DEARBORN ENTERPRISE                                  | 130830         | 02/01/2021 | BATHROOM SUPPLIES           | 13-6-00-83011  | 49.14           |
| FORT DEARBORN ENTERPRISE                                  | INV0000197     | 02/16/2021 | KITCHEN TOWELS              | 01-6-00-83012  | 17.22           |
| FORT DEARBORN ENTERPRISE                                  | INV0000197     | 02/16/2021 | KITCHEN TOWELS              | 13-6-00-83012  | 17.23           |
| <b>Vendor FO9600 - FORT DEARBORN ENTERPRISES Total:</b>   |                |            |                             |                | <b>132.73</b>   |
| <b>Vendor: BA2089 - FREYA E. CRAIG SMITH</b>              |                |            |                             |                |                 |
| FREYA E. CRAIG SMITH                                      | 2021-2.1FIT    | 02/14/2021 | FITNESS CENTER CLASSES FOR  | 11-7-00-62100  | 1,458.00        |
| FREYA E. CRAIG SMITH                                      | 2021-2.1REC    | 02/14/2021 | SPECIALTY FITNESS CLASS WI  | 13-7-02-62000  | 830.26          |
| FREYA E. CRAIG SMITH                                      | 2021-2.2FIT    | 02/28/2021 | LG F GROUP X CLASSES FEB 15 | 11-7-00-62100  | 1,377.00        |
| FREYA E. CRAIG SMITH                                      | 2021-202REC    | 02/28/2021 | REC FITNESS WINTER SESSION  | 13-7-02-62000  | 821.30          |
| <b>Vendor BA2089 - FREYA E. CRAIG SMITH Total:</b>        |                |            |                             |                | <b>4,486.56</b> |
| <b>Vendor: HI0777 - HIGH PSI LTD.</b>                     |                |            |                             |                |                 |
| HIGH PSI LTD.   | 70141          | 02/12/2021 | 55 GAL TRUCK WASH SOAP      | 01-6-00-83050  | 175.00          |
| HIGH PSI LTD.   | 70141          | 02/12/2021 | 55 GAL TRUCK WASH SOAP      | 13-6-00-83050  | 175.00          |
| <b>Vendor HI0777 - HIGH PSI LTD. Total:</b>               |                |            |                             |                | <b>350.00</b>   |
| <b>Vendor: IL8015 - ILLINOIS STATE POLICE</b>             |                |            |                             |                |                 |
| ILLINOIS STATE POLICE                                     | 229            | 02/17/2021 | BACKGROUND CHECKS           | 11-5-00-61020  | 150.00          |
| ILLINOIS STATE POLICE                                     | 229            | 02/17/2021 | BACKGROUND CHECKS           | 12-7-00-61020  | 175.00          |
| ILLINOIS STATE POLICE                                     | 229            | 02/17/2021 | BACKGROUND CHECKS           | 13-5-00-61020  | 175.00          |
| <b>Vendor IL8015 - ILLINOIS STATE POLICE Total:</b>       |                |            |                             |                | <b>500.00</b>   |
| <b>Vendor: JS2703 - J.S. PALUCH CO INC</b>                |                |            |                             |                |                 |
| J.S. PALUCH CO INC  | 1166017        | 01/31/2021 | J.S. PALUCH CO. INC.        | 01-5-00-60020  | 67.50           |
| J.S. PALUCH CO INC  | 1166017        | 01/31/2021 | J.S. PALUCH CO. INC.        | 13-5-00-60020  | 67.50           |
| <b>Vendor JS2703 - J.S. PALUCH CO INC Total:</b>          |                |            |                             |                | <b>135.00</b>   |
| <b>Vendor: JO0777 - John's Trailer Sales</b>              |                |            |                             |                |                 |
| John's Trailer Sales                                      | INV0000183     | 02/17/2021 | PURCHASE A MAINTENANCE      | 36-5-00-99000  | 2,445.00        |
| <b>Vendor JO0777 - John's Trailer Sales Total:</b>        |                |            |                             |                | <b>2,445.00</b> |
| <b>Vendor: JO5990 - JOHNSON CONTROLS SECURITY</b>         |                |            |                             |                |                 |
| JOHNSON CONTROLS SECURIT                                  | 35479578       | 02/06/2021 | QUARTERLY BILLING           | 01-6-00-81014  | 1,353.36        |

Expense Approval Report

Payment Dates: 2/9/2021 - 3/8/2021

| Vendor Name  | Payable Number | Post Date  | Description (Item)        | Account Number | Amount          |
|--|----------------|------------|---------------------------|----------------|-----------------|
| JOHNSON CONTROLS SECURIT                                   | 35479578       | 02/06/2021 | QUARTERLY BILLING         | 13-6-00-81014  | 1,353.35        |
| <b>Vendor JO5990 - JOHNSON CONTROLS SECURITY Total:</b>    |                |            |                           |                | <b>2,706.71</b> |
| <b>Vendor: LY9000 - JONATHAN LYZUN</b>                     |                |            |                           |                |                 |
| JONATHAN LYZUN   | 22221          | 02/22/2021 | SPRING 2021 BROCHURE DESI | 01-5-00-69110  | 450.00          |
| JONATHAN LYZUN   | 22221          | 02/22/2021 | SPRING 2021 BROCHURE DESI | 13-5-00-69110  | 1,350.00        |
| <b>Vendor LY9000 - JONATHAN LYZUN Total:</b>               |                |            |                           |                | <b>1,800.00</b> |
| <b>Vendor: MI5050 - KEVIN MILLER</b>                       |                |            |                           |                |                 |
| KEVIN MILLER   | 22721          | 02/27/2021 | CPRP RENEWAL              | 01-5-00-66025  | 32.50           |
| KEVIN MILLER   | 22721          | 02/27/2021 | CPRP RENEWAL              | 13-5-00-66025  | 32.50           |
| <b>Vendor MI5050 - KEVIN MILLER Total:</b>                 |                |            |                           |                | <b>65.00</b>    |
| <b>Vendor: KI5437 - KIDS FIRST SPORTS SAFETY INC</b>       |                |            |                           |                |                 |
| KIDS FIRST SPORTS SAFETY IN                                | 21921          | 02/19/2021 | WINTER I FLAG FOOTBALL    | 13-7-01-62000  | 748.80          |
| <b>Vendor KI5437 - KIDS FIRST SPORTS SAFETY INC Total:</b> |                |            |                           |                | <b>748.80</b>   |
| <b>Vendor: KO8391 - KONE INC</b>                           |                |            |                           |                |                 |
| KONE INC   | 959801449      | 03/01/2021 | ELEVATOR REPAIR CONTRACT  | 01-6-00-81017  | 108.31          |
| KONE INC   | 959801449      | 03/01/2021 | ELEVATOR REPAIR CONTRACT  | 13-6-00-81017  | 108.31          |
| <b>Vendor KO8391 - KONE INC Total:</b>                     |                |            |                           |                | <b>216.62</b>   |
| <b>Vendor: KO2997 - KONICA MINOLTA BUSINESS</b>            |                |            |                           |                |                 |
| KONICA MINOLTA BUSINESS                                    | 271108374      | 01/31/2021 | FITNESS CENTER COPY MACHI | 11-6-00-81031  | 67.63           |
| KONICA MINOLTA BUSINESS                                    | 271108378      | 01/31/2021 | BIZ HUB C658 B/W AND COLO | 01-5-00-69120  | 7.97            |
| KONICA MINOLTA BUSINESS                                    | 271108378      | 01/31/2021 | BIZ HUB C658 B/W AND COLO | 01-6-00-81031  | 6.72            |
| KONICA MINOLTA BUSINESS                                    | 271108378      | 01/31/2021 | BIZ HUB C658 B/W AND COLO | 12-7-00-79000  | 15.94           |
| KONICA MINOLTA BUSINESS                                    | 271108378      | 01/31/2021 | BIZ HUB C658 B/W AND COLO | 13-5-00-69120  | 23.92           |
| KONICA MINOLTA BUSINESS                                    | 271108378      | 01/31/2021 | BIZ HUB C658 B/W AND COLO | 13-6-00-81031  | 6.71            |
| <b>Vendor KO2997 - KONICA MINOLTA BUSINESS Total:</b>      |                |            |                           |                | <b>128.89</b>   |
| <b>Vendor: KO3000 - KONICA MINOLTA</b>                     |                |            |                           |                |                 |
| KONICA MINOLTA   | 36930829B      | 11/30/2020 | OUTSTANDING BALANCE       | 01-6-00-81031  | 72.74           |
| KONICA MINOLTA   | 36930829B      | 11/30/2020 | OUTSTANDING BALANCE       | 13-6-00-81031  | 72.73           |
| KONICA MINOLTA   | 37110389       | 01/31/2021 | COPIER LEASE              | 01-6-00-81031  | 173.50          |
| KONICA MINOLTA   | 37110389       | 01/31/2021 | COPIER LEASE              | 13-6-00-81031  | 173.50          |
| KONICA MINOLTA   | 37295445       | 02/28/2021 | COPIER LEASE              | 01-6-00-81031  | 173.50          |
| KONICA MINOLTA   | 37295445       | 02/28/2021 | COPIER LEASE              | 13-6-00-81031  | 173.50          |
| <b>Vendor KO3000 - KONICA MINOLTA Total:</b>               |                |            |                           |                | <b>839.47</b>   |
| <b>Vendor: HA5560 - LEANNA HARTUNG</b>                     |                |            |                           |                |                 |
| LEANNA HARTUNG   | INV0000190     | 02/22/2021 | PHONE REIMBURSMENT        | 12-7-00-67033  | 500.00          |
| <b>Vendor HA5560 - LEANNA HARTUNG Total:</b>               |                |            |                           |                | <b>500.00</b>   |
| <b>Vendor: PE1326 - MARTIN PETERSEN COMPANY INC</b>        |                |            |                           |                |                 |
| MARTIN PETERSEN COMPANY                                    | S33657         | 01/31/2021 | HVAC REPAIRS HANGING HEA  | 01-6-00-81010  | 66.50           |
| MARTIN PETERSEN COMPANY                                    | S33657         | 01/31/2021 | HVAC REPAIRS HANGING HEA  | 13-6-00-81010  | 66.50           |
| MARTIN PETERSEN COMPANY                                    | SX21004        | 01/31/2021 | HVAC REPAIRS FROM WINTER  | 01-6-00-81010  | 1,312.50        |
| MARTIN PETERSEN COMPANY                                    | SX21004        | 01/31/2021 | HVAC REPAIRS FROM WINTER  | 13-6-00-81010  | 1,312.50        |
| <b>Vendor PE1326 - MARTIN PETERSEN COMPANY INC Total:</b>  |                |            |                           |                | <b>2,758.00</b> |
| <b>Vendor: ME5200 - MELVIN PLUMBING SERVICES INC</b>       |                |            |                           |                |                 |
| MELVIN PLUMBING SERVICES                                   | 020321         | 02/03/2021 | PLUMBING AT REC CENTER    | 01-6-00-81042  | 105.50          |
| MELVIN PLUMBING SERVICES                                   | 020321         | 02/03/2021 | PLUMBING AT REC CENTER    | 13-6-00-81042  | 105.50          |
| MELVIN PLUMBING SERVICES                                   | 020421         | 02/04/2021 | PLUMBING AT SEDGWICK PAR  | 01-6-00-81042  | 441.25          |
| MELVIN PLUMBING SERVICES                                   | 020421         | 02/04/2021 | PLUMBING AT SEDGWICK PAR  | 13-6-00-81042  | 441.25          |
| MELVIN PLUMBING SERVICES                                   | 022221         | 02/22/2021 | PLUMBING AT FITNESS CENTE | 11-6-00-81042  | 446.25          |
| <b>Vendor ME5200 - MELVIN PLUMBING SERVICES INC Total:</b> |                |            |                           |                | <b>1,539.75</b> |
| <b>Vendor: NA4980 - NAPA AUTO PARTS</b>                    |                |            |                           |                |                 |
| NAPA AUTO PARTS  | 3455121        | 01/31/2021 | VEHICLE PARTS             | 01-6-00-82010  | 103.32          |
| NAPA AUTO PARTS  | 3455121        | 01/31/2021 | VEHICLE PARTS             | 13-6-00-82010  | 103.32          |
| NAPA AUTO PARTS  | 6455121        | 01/31/2021 | EQUIPMENT PARTS           | 01-6-00-82011  | 103.32          |
| NAPA AUTO PARTS  | 6455121        | 01/31/2021 | EQUIPMENT PARTS           | 13-6-00-82011  | 103.32          |
| <b>Vendor NA4980 - NAPA AUTO PARTS Total:</b>              |                |            |                           |                | <b>413.28</b>   |
| <b>Vendor: NI6060 - NICOR GAS CO.</b>                      |                |            |                           |                |                 |
| NICOR GAS CO.  | 000007-0221    | 02/11/2021 | DENNING 4903 WILLOW SPRI  | 01-6-10-88100  | 117.20          |

## Expense Approval Report

Payment Dates: 2/9/2021 - 3/8/2021

| Vendor Name  | Payable Number | Post Date  | Description (Item)            | Account Number | Amount           |
|--|----------------|------------|-------------------------------|----------------|------------------|
| NICOR GAS CO.  | 000007-0221    | 02/11/2021 | DENNING 4903 WILLOW SPRI      | 13-6-10-88100  | 117.20           |
| NICOR GAS CO.  | INV0000198     | 02/17/2021 | GORDON 90 LOCUST              | 01-6-14-88100  | 20.48            |
| NICOR GAS CO.  | INV0000198     | 02/17/2021 | GORDON 90 LOCUST              | 13-6-14-88100  | 20.47            |
| NICOR GAS CO.  | INV0000199     | 02/17/2021 | SEDGWICK 600 E 48TH           | 01-6-12-88100  | 136.87           |
| NICOR GAS CO.  | INV0000199     | 02/17/2021 | SEDGWICK 600 E 48TH           | 13-6-12-88100  | 136.87           |
| NICOR GAS CO.  | INV0000200     | 02/17/2021 | GILBERT 55 N. GILBERT         | 01-6-11-88100  | 70.50            |
| NICOR GAS CO.  | INV0000200     | 02/17/2021 | GILBERT 55 N. GILBERT         | 13-6-11-88100  | 70.49            |
| NICOR GAS CO.  | INV0000201     | 02/18/2021 | COMMUNITY CENTER 200 WA       | 01-6-13-88100  | 133.06           |
| NICOR GAS CO.  | INV0000201     | 02/18/2021 | COMMUNITY CENTER 200 WA       | 13-6-13-88100  | 133.05           |
| <b>Vendor NI6060 - NICOR GAS CO. Total:</b>                      |                |            |                               |                | <b>956.19</b>    |
| <b>Vendor: MA6100 - NORA MASTERSON</b>                           |                |            |                               |                |                  |
| NORA MASTERSON   | FEB-21         | 02/22/2021 | LG LIONS 5TH DRD GIRLS COA    | 13-7-01-62000  | 500.00           |
| <b>Vendor MA6100 - NORA MASTERSON Total:</b>                     |                |            |                               |                | <b>500.00</b>    |
| <b>Vendor: NO1234 - NOVENTECH INC.</b>                           |                |            |                               |                |                  |
| NOVENTECH INC.   | 10665          | 03/01/2021 | OFFSITE STORAGE CLOUD MG      | 01-5-00-68021  | 113.75           |
| NOVENTECH INC.   | 10665          | 03/01/2021 | OFFSITE STORAGE CLOUD MG      | 13-5-00-68021  | 113.75           |
| NOVENTECH INC.   | 10716          | 03/01/2021 | MICROSOFT APPS                | 01-5-00-68010  | 16.60            |
| NOVENTECH INC.   | 10716          | 03/01/2021 | MICROSOFT APPS                | 12-7-00-68012  | 107.90           |
| NOVENTECH INC.   | 10716          | 03/01/2021 | MICROSOFT APPS                | 13-5-00-68010  | 16.60            |
| <b>Vendor NO1234 - NOVENTECH INC. Total:</b>                     |                |            |                               |                | <b>368.60</b>    |
| <b>Vendor: NA8010 - NRPA</b>                                     |                |            |                               |                |                  |
| NRPA   | 366771021621   | 02/17/2021 | Jenny Virtual Director School | 11-5-00-54033  | 487.00           |
| NRPA   | 6033050217     | 02/17/2021 | NRPA DIRECTORS SCHOOL 20      | 01-5-00-54032  | 243.50           |
| NRPA   | 6033050217     | 02/17/2021 | NRPA DIRECTORS SCHOOL 20      | 13-5-00-54032  | 243.50           |
| <b>Vendor NA8010 - NRPA Total:</b>                               |                |            |                               |                | <b>974.00</b>    |
| <b>Vendor: PD0332 - P.D.R.M.A.</b>                               |                |            |                               |                |                  |
| P.D.R.M.A.   | 0221083H       | 02/28/2021 | LIFE/EAP/HRS/PAYROLL LIABIL   | 01-21400       | 23,806.05        |
| P.D.R.M.A.   | 0221083H       | 02/28/2021 | LIFE/EAP/HRS/PAYROLL LIABIL   | 01-5-00-53001  | 800.82           |
| P.D.R.M.A.   | 0221083H       | 02/28/2021 | LIFE/EAP/HRS/PAYROLL LIABIL   | 01-5-00-53001  | 37.70            |
| P.D.R.M.A.   | 0221083H       | 02/28/2021 | LIFE/EAP/HRS/PAYROLL LIABIL   | 11-5-00-53001  | 5.80             |
| P.D.R.M.A.   | 0221083H       | 02/28/2021 | LIFE/EAP/HRS/PAYROLL LIABIL   | 12-7-00-53001  | 11.60            |
| P.D.R.M.A.   | 0221083H       | 02/28/2021 | LIFE/EAP/HRS/PAYROLL LIABIL   | 13-5-00-53001  | 800.01           |
| P.D.R.M.A.   | 0221083H       | 02/28/2021 | LIFE/EAP/HRS/PAYROLL LIABIL   | 13-5-00-53001  | 37.70            |
| <b>Vendor PD0332 - P.D.R.M.A. Total:</b>                         |                |            |                               |                | <b>25,499.68</b> |
| <b>Vendor: FO7500 - PHILIP M. FORNARO &amp; ASSOCIATES</b>       |                |            |                               |                |                  |
| PHILIP M. FORNARO & ASSOC  | 6381           | 01/31/2021 | LEGAL SERVICES                | 36-5-20-94600  | 1,075.00         |
| <b>Vendor FO7500 - PHILIP M. FORNARO &amp; ASSOCIATES Total:</b> |                |            |                               |                | <b>1,075.00</b>  |
| <b>Vendor: PI5185 - PITNEY BOWES FINANCIAL</b>                   |                |            |                               |                |                  |
| PITNEY BOWES FINANCIAL   | 3104438237     | 02/20/2021 | POSTAGE MACHINE RENTAL        | 01-5-00-76015  | 79.53            |
| PITNEY BOWES FINANCIAL   | 3104438237     | 02/20/2021 | POSTAGE MACHINE RENTAL        | 13-5-00-76015  | 79.53            |
| <b>Vendor PI5185 - PITNEY BOWES FINANCIAL Total:</b>             |                |            |                               |                | <b>159.06</b>    |
| <b>Vendor: PI4028 - PITNEY BOWES RESERVE ACCOUNT</b>             |                |            |                               |                |                  |
| PITNEY BOWES RESERVE ACC   | 02162021       | 02/16/2021 | POSTAGE RESERVE               | 01-5-00-76014  | 500.00           |
| PITNEY BOWES RESERVE ACC   | 02162021       | 02/16/2021 | POSTAGE RESERVE               | 13-5-00-76014  | 500.00           |
| <b>Vendor PI4028 - PITNEY BOWES RESERVE ACCOUNT Total:</b>       |                |            |                               |                | <b>1,000.00</b>  |
| <b>Vendor: PO5960 - POMP'S TIRE SERVICE, INC</b>                 |                |            |                               |                |                  |
| POMP'S TIRE SERVICE, INC   | 470078734      | 02/11/2021 | SKIDSTEER TIRE SERVICE        | 01-6-00-82011  | 25.00            |
| POMP'S TIRE SERVICE, INC   | 470078734      | 02/11/2021 | SKIDSTEER TIRE SERVICE        | 13-6-00-82011  | 25.00            |
| <b>Vendor PO5960 - POMP'S TIRE SERVICE, INC Total:</b>           |                |            |                               |                | <b>50.00</b>     |
| <b>Vendor: QU5069 - QUILL CORPORATION</b>                        |                |            |                               |                |                  |
| QUILL CORPORATION  | 1001658        | 12/01/2020 | OFFICE SUPPLY LEFT AFTER CR   | 11-5-00-73010  | 28.82            |
| QUILL CORPORATION  | 1001658        | 12/01/2020 | OFFICE SUPPLY LEFT AFTER CR   | 11-5-00-73010  | -22.50           |
| QUILL CORPORATION  | 1001658        | 12/01/2020 | OFFICE SUPPLY LEFT AFTER CR   | 13-5-00-73010  | -22.49           |
| QUILL CORPORATION  | 1001658        | 12/01/2020 | OFFICE SUPPLY LEFT AFTER CR   | 13-5-00-73010  | 28.83            |
| QUILL CORPORATION  | 14310645       | 01/06/2021 | OFFICE SUPPLIES               | 01-5-00-73010  | 52.45            |
| QUILL CORPORATION  | 14310645       | 01/06/2021 | OFFICE SUPPLIES               | 01-5-00-73022  | 91.57            |
| QUILL CORPORATION  | 14310645       | 01/06/2021 | OFFICE SUPPLIES               | 01-5-00-73031  | 6.96             |

Expense Approval Report

Payment Dates: 2/9/2021 - 3/8/2021

| Vendor Name   | Payable Number | Post Date  | Description (Item)        | Account Number | Amount          |
|---|----------------|------------|---------------------------|----------------|-----------------|
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 01-5-00-73040  | 59.99           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 01-6-00-83012  | 82.49           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 11-5-00-73010  | 59.98           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 11-5-00-73022  | 114.29          |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 11-5-00-73023  | 23.99           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 11-7-00-78000  | 59.99           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 12-7-00-79000  | 18.36           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 13-5-00-73010  | 52.45           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 13-5-00-73022  | 91.58           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 13-5-00-73031  | 6.96            |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 13-5-00-73040  | 60.00           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 13-6-00-83012  | 82.49           |
| QUILL CORPORATION   | 14310645       | 01/06/2021 | OFFICE SUPPLIES           | 13-7-08-79000  | 54.87           |
| QUILL CORPORATION   | 14603805       | 02/12/2021 | INK/FOLDERS/DESK SUPPLIES | 01-5-00-73010  | 43.77           |
| QUILL CORPORATION   | 14603805       | 02/12/2021 | INK/FOLDERS/DESK SUPPLIES | 01-5-00-73022  | 54.64           |
| QUILL CORPORATION   | 14603805       | 02/12/2021 | INK/FOLDERS/DESK SUPPLIES | 01-5-00-73023  | 21.18           |
| QUILL CORPORATION   | 14603805       | 02/12/2021 | INK/FOLDERS/DESK SUPPLIES | 11-5-00-73023  | 21.18           |
| QUILL CORPORATION   | 14603805       | 02/12/2021 | INK/FOLDERS/DESK SUPPLIES | 13-5-00-73010  | 43.74           |
| QUILL CORPORATION   | 14603805       | 02/12/2021 | INK/FOLDERS/DESK SUPPLIES | 13-5-00-73022  | 54.65           |
| QUILL CORPORATION   | INV0000202     | 02/12/2021 | FLOOR MATT/BUILDING SUPP  | 11-6-00-83012  | 164.08          |
| QUILL CORPORATION   | INV0000202     | 02/12/2021 | FLOOR MATT/BUILDING SUPP  | 11-7-00-78000  | 147.42          |
| QUILL CORPORATION   | INV0000203     | 02/12/2021 | BASE FLOOR MATT & CREDIT  | 12-7-00-79000  | 77.49           |
| QUILL CORPORATION   | 14922727       | 02/26/2021 | OFFICE SUPPLIES           | 01-5-00-73011  | 107.65          |
| QUILL CORPORATION   | 14922727       | 02/26/2021 | OFFICE SUPPLIES           | 01-5-00-73020  | 9.54            |
| QUILL CORPORATION   | 14922727       | 02/26/2021 | OFFICE SUPPLIES           | 01-5-00-73023  | 26.54           |
| QUILL CORPORATION   | 14922727       | 02/26/2021 | OFFICE SUPPLIES           | 12-7-00-79000  | 45.98           |
| QUILL CORPORATION   | 14922727       | 02/26/2021 | OFFICE SUPPLIES           | 13-5-00-73011  | 107.66          |
| QUILL CORPORATION   | 14922727       | 02/26/2021 | OFFICE SUPPLIES           | 13-5-00-73020  | 9.54            |
| QUILL CORPORATION   | 14922727       | 02/26/2021 | OFFICE SUPPLIES           | 13-5-00-73023  | 26.55           |
| <b>Vendor QU5069 - QUILL CORPORATION Total:</b>             |                |            |                           |                | <b>1,892.69</b> |
| <b>Vendor: OC0650 - RAYMOND K OCHROMOWICZ</b>               |                |            |                           |                |                 |
| RAYMOND K OCHROMOWICZ                                       | 202102         | 02/25/2021 | RISK MANAGEMENT SERVICES  | 16-5-00-61220  | 1,253.50        |
| RAYMOND K OCHROMOWICZ                                       | 202102         | 02/25/2021 | RISK MANAGEMENT SERVICES  | 18-5-00-61220  | 417.83          |
| <b>Vendor OC0650 - RAYMOND K OCHROMOWICZ Total:</b>         |                |            |                           |                | <b>1,671.33</b> |
| <b>Vendor: RE0330 - REGIONAL TRUCK COMPANY INC.</b>         |                |            |                           |                |                 |
| REGIONAL TRUCK COMPANY I                                    | 470078734      | 02/11/2021 | SKIDSTEER TIRE SERVICE    | 01-6-00-82011  | 25.00           |
| REGIONAL TRUCK COMPANY I                                    | 470078734      | 02/11/2021 | SKIDSTEER TIRE SERVICE    | 13-6-00-82011  | 25.00           |
| <b>Vendor RE0330 - REGIONAL TRUCK COMPANY INC. Total:</b>   |                |            |                           |                | <b>50.00</b>    |
| <b>Vendor: RO6511 - ROTARY CLUB OF COUNTRYSIDE</b>          |                |            |                           |                |                 |
| ROTARY CLUB OF COUNTRYSI                                    | 022321         | 02/23/2021 | DUES 2ND QUARTER 2021     | 01-5-00-66027  | 112.50          |
| ROTARY CLUB OF COUNTRYSI                                    | 022321         | 02/23/2021 | DUES 2ND QUARTER 2021     | 13-5-00-66027  | 112.50          |
| <b>Vendor RO6511 - ROTARY CLUB OF COUNTRYSIDE Total:</b>    |                |            |                           |                | <b>225.00</b>   |
| <b>Vendor: SC6762 - SCOUT ELECTRIC SUPPLY CO.</b>           |                |            |                           |                |                 |
| SCOUT ELECTRIC SUPPLY CO.                                   | 169050         | 01/29/2021 | ELECTRICAL SUPPLIES       | 01-6-00-84040  | 40.85           |
| SCOUT ELECTRIC SUPPLY CO.                                   | 169050         | 01/29/2021 | ELECTRICAL SUPPLIES       | 13-6-00-84040  | 40.85           |
| <b>Vendor SC6762 - SCOUT ELECTRIC SUPPLY CO. Total:</b>     |                |            |                           |                | <b>81.70</b>    |
| <b>Vendor: SH9880 - SHOREWOOD HOME &amp; AUTO INC</b>       |                |            |                           |                |                 |
| SHOREWOOD HOME & AUTO                                       | 3227423        | 02/10/2021 | JOHN DEERE SNOW BRUSH PA  | 01-6-00-82011  | 35.78           |
| SHOREWOOD HOME & AUTO                                       | 3227423        | 02/10/2021 | JOHN DEERE SNOW BRUSH PA  | 13-6-00-82011  | 35.79           |
| <b>Vendor SH9880 - SHOREWOOD HOME &amp; AUTO INC Total:</b> |                |            |                           |                | <b>71.57</b>    |
| <b>Vendor: SP5010 - SPRINT</b>                              |                |            |                           |                |                 |
| SPRINT  | 334991157-080  | 02/21/2021 | GORDON PARK WIFI          | 01-5-00-67011  | 20.19           |
| SPRINT  | 334991157-080  | 02/21/2021 | GORDON PARK WIFI          | 13-5-00-67011  | 20.19           |
| <b>Vendor SP5010 - SPRINT Total:</b>                        |                |            |                           |                | <b>40.38</b>    |
| <b>Vendor: ST6250 - STENSTROM PETROLEUM SERVICES</b>        |                |            |                           |                |                 |
| STENSTROM PETROLEUM SER                                     | 160522         | 01/29/2021 | FUEL TANKS ANNUAL INSPECT | 16-6-00-73230  | 975.00          |
| <b>Vendor ST6250 - STENSTROM PETROLEUM SERVICES Total:</b>  |                |            |                           |                | <b>975.00</b>   |

Expense Approval Report

Payment Dates: 2/9/2021 - 3/8/2021

| Vendor Name  | Payable Number | Post Date  | Description (Item)         | Account Number | Amount           |
|--|----------------|------------|----------------------------|----------------|------------------|
| <b>Vendor: VI5006 - VILLAGE OF LA GRANGE</b>               |                |            |                            |                |                  |
| VILLAGE OF LA GRANGE                                       | 1350221        | 02/19/2021 | GORDON SPLASH PAD          | 01-6-14-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 1350221        | 02/19/2021 | GORDON SPLASH PAD          | 13-6-14-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 2900221        | 02/19/2021 | SEDGWICK FIELD HOUSE       | 01-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 2900221        | 02/19/2021 | SEDGWICK FIELD HOUSE       | 13-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 3000221        | 02/19/2021 | SEDGWICK SR. FIELD HYDRAN  | 01-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 3000221        | 02/19/2021 | SEDGWICK SR. FIELD HYDRAN  | 13-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 3100221        | 02/19/2021 | SEDGWICK TENNIS COURTS     | 01-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 3100221        | 02/19/2021 | SEDGWICK TENNIS COURTS     | 13-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 3200221        | 02/19/2021 | SEDGWICK FOUNTAIN          | 01-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 3200221        | 02/19/2021 | SEDGWICK FOUNTAIN          | 13-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 3300221        | 02/19/2021 | SEDGWICK SR. FIELD SPRINKL | 01-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 3300221        | 02/19/2021 | SEDGWICK SR. FIELD SPRINKL | 13-6-12-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 6501221        | 02/19/2021 | REC BUILDING               | 01-6-20-88200  | 148.96           |
| VILLAGE OF LA GRANGE                                       | 6501221        | 02/19/2021 | REC BUILDING               | 13-6-20-88200  | 148.96           |
| VILLAGE OF LA GRANGE                                       | 8000221        | 02/19/2021 | COMMUNITY CENTER           | 01-6-13-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | 8000221        | 02/19/2021 | COMMUNITY CENTER           | 13-6-13-88200  | 37.30            |
| VILLAGE OF LA GRANGE                                       | INV0000205     | 02/19/2021 | FITNESS CENTER             | 11-6-20-88200  | 33.09            |
| VILLAGE OF LA GRANGE                                       | 7580           | 02/22/2021 | VILLAGE ELEVATOR INSPECTIO | 01-6-00-81017  | 50.00            |
| VILLAGE OF LA GRANGE                                       | 7580           | 02/22/2021 | VILLAGE ELEVATOR INSPECTIO | 13-6-00-81017  | 50.00            |
| <b>Vendor VI5006 - VILLAGE OF LA GRANGE Total:</b>         |                |            |                            |                | <b>953.21</b>    |
| <b>Vendor: WE7150 - WEST SIDE TRACTOR DEPT #4570</b>       |                |            |                            |                |                  |
| WEST SIDE TRACTOR DEPT #4                                  | 2685           | 02/10/2021 | WHEEL NUTS                 | 01-6-00-82011  | 18.36            |
| WEST SIDE TRACTOR DEPT #4                                  | 2685           | 02/10/2021 | WHEEL NUTS                 | 13-6-00-82011  | 18.36            |
| WEST SIDE TRACTOR DEPT #4                                  | 2744           | 02/11/2021 | SKIDSTEER WHEEL            | 01-6-00-82011  | 162.34           |
| WEST SIDE TRACTOR DEPT #4                                  | 2744           | 02/11/2021 | SKIDSTEER WHEEL            | 13-6-00-82011  | 162.35           |
| <b>Vendor WE7150 - WEST SIDE TRACTOR DEPT #4570 Total:</b> |                |            |                            |                | <b>361.41</b>    |
| <b>Vendor: WE5716 - WEST SUBURBAN CHAMBER OF COM</b>       |                |            |                            |                |                  |
| WEST SUBURBAN CHAMBER                                      | 4602           | 01/12/2021 | MEMBERSHIP RENEWAL         | 01-5-00-66012  | 162.50           |
| WEST SUBURBAN CHAMBER                                      | 4602           | 01/12/2021 | MEMBERSHIP RENEWAL         | 13-5-00-66012  | 162.50           |
| <b>Vendor WE5716 - WEST SUBURBAN CHAMBER OF COM Total:</b> |                |            |                            |                | <b>325.00</b>    |
| <b>Grand Total:</b>  |                |            |                            |                | <b>92,562.55</b> |

# Section 4



# STAFF REPORTS

**Park District of La Grange**

**March 2021**

**Board Report**

**Dean Bissias**

**Executive Director**

1. Please remember that the board meetings for 2021 are the second Monday of the month except for the following month:  
August 16<sup>th</sup> – third Monday of the month due to Endless Summerfest
2. This month's March board meeting is a regular meeting scheduled for Monday, March 8, 2021 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the March packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 3-08-21dfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%203-08-21dfon).
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the regular board meeting minutes of February 8, 2021; financial reports dated February 28, 2021; and consolidated vouchers for the month of March dated March 8, 2021.
5. Again this month, we have not included a capital update in the board packet since we are in the process of developing the general operations and capital budget for fiscal year 2021-2022.
6. Under Action Item 7.1 I am asking the Board to earmark the disposal of a medium size 16ft. trailer, 1989 Hullco Flatbed Trailer with Serial #438UD1620K5086017. This trailer has become unsafe for staff to use. We have already replaced it with a new one, and the Hullco trailer should go to the scrap yard for disposal.
7. Under Board Business 8.1 staff is requesting the draft 2021-2022 General Operations Budget be allowed to be publicly displayed to fulfill the requirement that it be displayed a minimum of 30 days before the Board considers approval. We will be discussing the details of the budget during the Special Board Meeting/Workshop on March 16<sup>th</sup>, and there will be a Public Hearing on April 12<sup>th</sup>.
8. I have been working on an agreement with Henry Brothers as the construction management firm for the development of the new parking lot located at 610 East Avenue. I have mentioned this firm multiple times during the purchase and grant application process, and they have supplied all the required information needed to develop the property. They are a local business and highly recommended in our field. The agreement will be on the agenda for the special meeting on March 16<sup>th</sup> for discussion and possible approval.

9. I held a meeting with Supt. of Finance Leynette Kuniej, President Vear and Treasurer Metzger on March 2<sup>nd</sup> for the purpose of reviewing the 2021-2022 General Operations Budget.
10. Since the Governor moved us back to Phase 4 status we are now able to reopen facility rentals, run larger programs, fitness classes and travel basketball. We are hoping that this summer we will be able to open the indoor playground, along with other profitable programs.
11. We continue to strongly enforce that everyone must wear a mask while at the recreation center. We continue to follow all the guidelines that are coming out of the Governor's office, as well as the CDC. As challenging as this is, it has been successful so far and is one of the reasons that our facility has been able to remain open.
12. On February 22<sup>nd</sup> the Village Board of Trustees unanimously approved the rezoning of the property at 610 East Avenue to match the 536 East Avenue property. We can now move forward with developing the 610 East Avenue property as additional parking for the recreation and fitness centers.
13. Over the past few weeks I continued to work closely with Attorney Phil Fornaro, Brad Belcaster, and Jeff Braun regarding the land purchase, which we now own. Jeff Braun is currently working with WT Engineering to develop all the necessary plans for the parking lot. We hope to be able to move forward for permits with the Village and MWRD in the upcoming months.
14. I have had some discussions with the Village relating to the 47<sup>th</sup> and East Avenue redevelopment project. This project is scheduled to start within the next 4-5 years and would be a great time to encourage the installation of sidewalks leading to the recreation center.
15. I also continued attending webinars, holding zoom meetings with other park districts, paying bills, preparing the March board packet, working on the 2021-2022 budget, starting the process of developing the 2021-2022 Capital Budget, and checking in with our maintenance staff on the progress in the parks. We continue to watch every expenditure and are constantly working on increasing revenue wherever we can.
16. I am currently scheduled to be out of the office on the following dates: March 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> due to receiving the second dose of the COVID-19 vaccine, and March 26<sup>th</sup>. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
17. As always, if you have any questions please email, but most important PLEASE be safe, stay at home whenever possible and let us help stop COVID-19.

RECREATE!!! It helps your mind and body.  
Enjoy Life and Make the Park District of La Grange  
"Your Fun & Fitness Destination"

**Park District of La Grange**  
**March 2021**  
**Board Report**

**Leynette Kuniej**  
**Superintendent of Finance**

1. The tax bills for the 2020 tax levy are starting to come in. Revenue from this tax levy will not be recognized as income until the next fiscal year beginning May 1st. Collections to date on this tax levy are at 55% of the first installment which was due on March 1st.
2. Total cash available as of February 28<sup>th</sup> was \$5,443,606. This is after posting the purchase price of the land.
3. We received the check for \$5,000 from the Cook County Grant which reimbursed us for some of our PPE expenditures.
4. The Park District Risk Management Agency through which we purchase our insurance coverage hired a firm to prepare an appraisal report for property insurance purposes for all agencies in the risk pool. Last month Chris spent time with the appraiser touring our facilities. We have received a draft of the report which we are in the process of reviewing. We have also been asked to provide an inventory of licensed vehicles and other moveable equipment. I will be working with Chris & Claudia to verify our inventory list.
5. A considerable amount of my time has been spent preparing and compiling the budget for the next fiscal year.
6. As of February 28<sup>th</sup>, operating revenue exceeds expenditures by \$529,654. This excludes capital and debt service activity. I expect this number to decline over the next two months as expenditures will exceed revenue.

**PARK DISTRICT OF LA GRANGE**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**February 28, 2021**

3/4/2021

| <b>FUND</b>             | <b>FUND<br/>BALANCE<br/>05/01/2020</b> | <b>YEAR TO DATE<br/>REVENUE</b> | <b>YEAR TO DATE<br/>EXPENSE</b> | <b>REVENUE OVER<br/>EXPENDITURES</b> | <b>TRANSFERS</b> | <b>FUND<br/>BALANCE<br/>2/28/2021</b> | <b>Required Min.<br/>Fund Balance</b> |
|-------------------------|--|---------------------------------|---------------------------------|--------------------------------------|------------------|---------------------------------------|---------------------------------------|
| GENERAL                 | \$ 607,666                             | \$ 1,013,726                    | \$ 619,345                      | \$ 394,381                           | \$ (200,000)     | \$ 802,047                            | 309,922                               |
| FITNESS CENTER          | 206,340                                | 349,336                         | 325,392                         | 23,944                               |                  | 230,284                               | 201,548                               |
| RECREATION              | 479,530                                | 971,172                         | 1,118,731                       | (147,559)                            |                  | 331,971                               | 712,799                               |
| IMRF                    | 153,364                                | 181,857                         | 109,054                         | 72,803                               |                  | 226,167                               |                                       |
| PAVING & LIGHTING       | 48,984                                 | 25,202                          | 11,961                          | 13,241                               |                  | 62,225                                |                                       |
| LIABILITY INSURANCE     | 103,598                                | 107,267                         | 95,071                          | 12,196                               |                  | 115,794                               |                                       |
| AUDIT                   | 13,735                                 | 20,196                          | 13,160                          | 7,036                                |                  | 20,771                                |                                       |
| SPEC RECREATION         | 330,796                                | 243,873                         | 145,058                         | 98,815                               |                  | 429,611                               | Alloc % to Capital                    |
| FICA/MEDICARE           | 112,193                                | 120,906                         | 66,109                          | 54,797                               |                  | 166,990                               |                                       |
| <b>TOTAL OPERATIONS</b> | <b>2,056,206</b>                       | <b>3,033,535</b>                | <b>2,503,881</b>                | <b>529,654</b>                       | <b>(200,000)</b> | <b>2,385,860</b>                      |                                       |
| CAPITAL PROJECTS        | 26,781                                 | 163,536                         | 1,055,428                       | (891,892)                            | 200,000          | (665,111)                             |                                       |
| CAPITAL RESERVE         | 3,145,090                              |                                 |                                 | -                                    |                  | 3,145,090                             |                                       |
| DEBT SERVICE            | 82,610                                 | 3,698,747                       | 3,718,530                       | (19,783)                             |                  | 62,827                                |                                       |
| <b>GRAND TOTAL</b>      | <b>\$ 5,310,687</b>                    | <b>\$ 6,895,818</b>             | <b>\$ 7,277,839</b>             | <b>\$ (382,021)</b>                  | <b>\$ -</b>      | <b>\$ 4,928,666</b>                   |                                       |

**Park District of La Grange**  
**March 2021**  
**Board Report**

**Chris Finn**  
**Superintendent of Facilities**

1. The Recreation Center continues to get busier as we have more in person programs going, and gymnasium usage continues to increase. As you will see in Andrea's Board Report as well we are slowly seeing building rentals increase at both the Recreation Center and Community Center. We continue to get gymnasium rental requests; we are getting several daily use requests and we will have between 4-6 renters with multiple days a week rentals for 1-3 months in duration. We continue to mandate masks to be worn at all times while in the building and during programs and rentals.
2. The Recreation Center staff has done a great job over the last few months! The front Desk has been handling calls in regards to programming, rentals, and general park district inquiries. The Maintenance department has been busy keeping the building cleaned with all the snow we had in the last month and doing the set-ups and take downs for all the rentals and programs keeping social distancing in mind.
3. The outdoor maintenance crew did a great job getting in early and making sure all of the parking lots and pathways were clear for all of our patrons using our facilities and parks!
4. We have been busy with outdoor rentals as well. This is the time of the year when all the spring sports field rentals and school picnics are coming in for rental applications. I have met with all of the affiliate groups to talk about the upcoming season, and have been busy talking with all of them getting dates and fields set. Andrea has started inputting rental application forms in the computer for the groups. As the weather breaks I will be in close communication with the affiliate groups as to when they can get out on the fields. Most groups will be looking to start in early April. Looking at the extended forecast it is looking to be a warm March so groups may be in the parks earlier than in the past. The Babe Ruth program will start a month later due to High School Spring sports being pushed back. The late start for Babe Ruth will give them more time to get some work done on the fields with weather.

5. I will be working close with Claudia to make sure that everything is all set for the outdoors sports organizations, as far as scheduling goes for the Spring. I will also be working with Claudia to get some of the soccer fields fixed up where needed. As the weather warms up I will be working with Claudia and the maintenance department on spring projects.
6. Over the last two months I was working on finalizing the 2021-2022 operating budget. I be working on the capital budget for the 2021-2022 fiscal year. Along with the budget I will also be working on general MBO's and Capital Budget MBO's.
7. I sat in on a meeting with the Recreation Department to discuss logistics for the upcoming Easter Special Events that are scheduled for late March. I will be helping work the main event on Saturday, March 20.
8. We are starting to meet about the 2021 La Grange Endless Summer Fest. We will be determining what options we have and what we can do safely.
9. I will be attending my normal SSPRPA meetings this month and they will be via zoom like the past months.

**Park District of La Grange  
March 2021  
Board Report**

**Linda Muth  
Administrative Supervisor**

1. I reviewed and edited the spring program guide.
2. I prepared the front office for registration for spring programs and summer camp which begins on 3/9 for residents and 3/16 for non-residents.
3. I set up BASE and recreation summer camps in our system with options for discounts and installment billing.
4. I spent time processing Action for Children payments for the BASE program and updating household accounts.
5. I continue to update recreation center memberships as families return to using the track. Families that primarily accessed the indoor playground and basketball courts will have their passes extended once those amenities are allowed to open.
6. With the added traffic in the building due to less COVID restrictions, we have added evening hours at the front desk on Mondays and Wednesdays.
7. Preschool registration began in February and went very well, with 37 children enrolled to date. It was nice to see parents looking forward to their children attending school this fall.
8. I processed refunds for programs and facilities.
9. I prepared board meeting packets and produced the minutes for the February board meeting.

**Park District of La Grange**  
**March 2021**  
**Board Report**  
**Josh Wiencek**  
**Maintenance Supervisor**

1. Took apart a Sloan automatic flusher for the urinal in the front men's washroom fixed the loose wire and replaced batteries to fix the flusher.
2. Cleaned out both floor machines, cleaned squeegees, checked battery water levels, replaced cleaning pads, and cleaned salt from winter off the machines.
3. Had the plumber out to fix issue with upstairs men's toilet and issues with Fitness Center drains backing up to the storage pit.
4. Picked up a vending machine order from Sam's club and restocked our more popular items in the vending machine.
5. Took advantage of day the building was closed for snow and went over the track and gym floor multiple times with floor machines to clean up dirt and salt residue that was tracked in from the snow.
6. Continuing to work with part-time custodial staff on room set-ups for new programs that start to make sure everything is set-up and distanced for the instructors. Adjusting room cleaning as necessary to make sure all rooms are disinfected after programs.

**Park District of La Grange**  
**March 2021**  
**Board Report**

**Andrea Weismantel**  
**Facility Rental Coordinator**

1. We began Toddler Playtime in February and it was a big success. We put our Toddler gym equipment in Rm 108/109 and offered 45 minutes at \$20/hr for immediate family that live in the same household. Kids ages 0-5. We had 23 rentals for the month. A couple of those were repeat customers! Several requested day of or the day before. I granted those requests if the time was available.
2. Once we moved to Phase 4 we began to offer a week day gym rental. Participants could rent a half court for an hour for \$25. They could rent up to 2 hours. Masks were required and they must bring their own basketballs. This program brought in 30 rentals, and it also had a lot of day of or day before rentals. People are very anxious for Open Gym to begin. Unfortunately, this is the best we can do for the time being.
3. As far as room rentals, I am starting to see those gradually come in. We had 4 in February and 4 are set up for March already. There are even a few later in the year for summer and holiday parties.
4. I have worked with Caitlin on press releases and fliers for our Special Events coming up. We will have the Tween Flashlight Egg Hunt and the Easter Goody Bag Grab.
5. I have updated the PDLG Bulletin Boards in our facility with pictures, registration information for different programming, rental information, special event information and how to find us on social media and our web address.
6. I will be working the Tween Flashlight Egg Hunt and the
7. Easter Goody Bag Grab at the end of the month.

**Park District of La Grange**  
**March 2021**  
**Board Report**

**Kevin Miller**  
**Superintendent of Recreation**

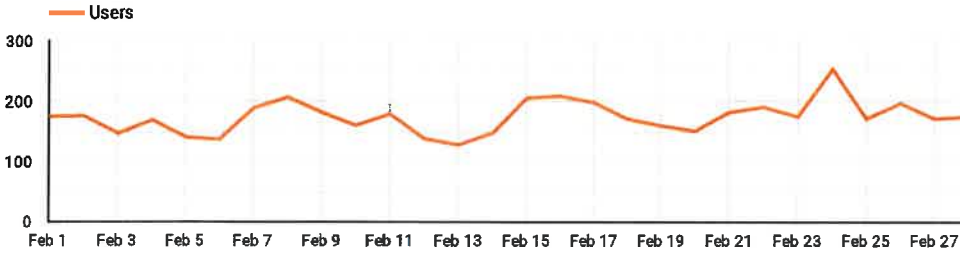
1. Spring registration for programming and summer camps open to residents on March 9<sup>th</sup>. Non-resident registration opens on March 16<sup>th</sup>. The brochure is posted to our website. This season will cover the time frame of March 29<sup>th</sup> – June 5<sup>th</sup>.
2. Winter session II classes are entering their final weeks of the season. Enrollment for athletics has picked up this session with five All Star Sports classes maxing out their enrollments and two additional classes being close with 12 participants each. Kids First Flag Football also maxed with 15 participants enrolled. This is a positive sign as we enter into the warmer months and are able to offer more class options with the ability to be in the parks.
3. The La Grange Lions Travel Basketball season ended on February 28<sup>th</sup>. The 8 teams were registered into a tournament the weekend of February 27<sup>th</sup> and 28<sup>th</sup> as Illinois is now allowing competitive games with outside organizations/conferences. This was a great way to wrap up what has been a challenging season for everyone. Our 6<sup>th</sup> Grade Boys Blue team and 8<sup>th</sup> Grade Boys Blue team each won their respective division championship at their tournament. I must recognize our coaches for the outstanding job they did navigating this season and keeping the players active and engaged since October. The players and parents raved about the job they did. This season our teams were led by Danny Clarke, Ronnie Fields, DJ King, Nora Masterson and Anthony Wofford.
4. I am working with athletic and fitness contractors on summer program proposals. We will begin the process of developing the summer brochure over the next two months. My goal for this brochure is to include some new special events, outdoor programming, and expanded basketball camps.
5. Over the last month, I worked with Teresa Chapman to create and finalize the Recreation Department's budget for the 2021-2022 fiscal year.

6. On February 19<sup>th</sup>, I attended a PDRMA webinar titled COVID-19 Vaccine in the Workplace.
7. I attended a Superintendents Zoom meeting on March 3<sup>rd</sup> that consisted of Superintendents of Recreation from Frankfort, Alsip, Homewood-Floosmoor, Mokena, Romeoville, Tinley Park and South Suburban Special Recreation Association. We discussed summer brochure and programming, summer camps, marketing and brochure strategies as mitigation measures are slowly being lifted, summer concerts and festivals, fiscal year budgets, plans for fall and holiday events, and before/after school programming.
8. Staff is preparing for our upcoming spring special events. Our annual Egg Hunt, rebranded as East Goody Bag Grab is scheduled for Saturday, March 20<sup>th</sup> at Sedgwick Park on the Babe Ruth Senior Field. Socially distanced pictures begin at 8:30am with the event starting at 10:00am. The Tween Flashlight Goody Bag Grab is scheduled to take place on Friday, April 19<sup>th</sup> at 7:30pm at Sedgwick Park.
9. Teresa Chapman and I will begin recruiting and interviewing summer camp counselor applicants over the 6 weeks.
10. On Monday, March 1<sup>st</sup>, I posted the Athletic Supervisor position to the IPRA Career Center. I will be accepting resumes through March 29<sup>th</sup> and will begin interviews that week. The interview process will last 2-2.5 weeks and my hope is to extend an offer to fill the position by the middle of April with a new hire beginning the last week of April or first week of May.
11. Following my report is the Google Analytics Report for the PDLG website for the month of February for your review.

# PDLG Audience Overview

Continent ▾ Region ▾ Channel ▾ Device ▾ Jan 30, 2021 - Feb 28, 2021 ▾

## Your audience at a glance



Users  
**3,922**



New Users  
**3,508**



Number of Sessions per User  
**1.4**



Sessions  
**5,492**



Pageviews  
**13,911**



Pages / Session  
**2.53**



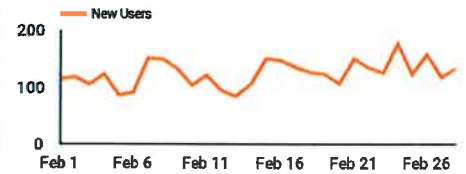
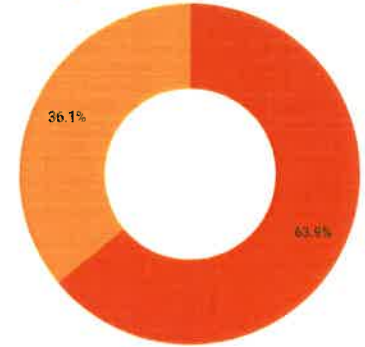
Avg. Session Duration  
**00:01:51**



Bounce Rate  
**45.96%**

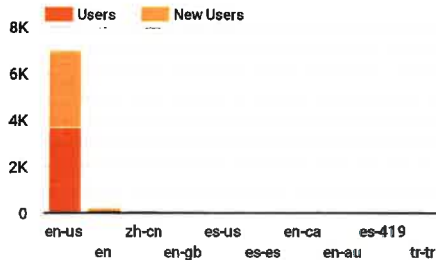


● New Visitor ● Returning Visitor



## Let's learn a bit more about your users!

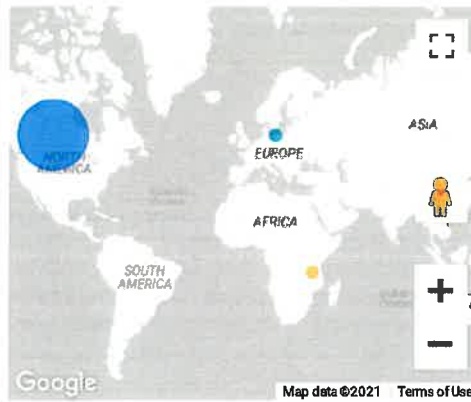
### Pages



| Page  | Users |
|---|-------|
| 1. /  | 2,426 |
| 2. /la-grange-fitness/fitness-center-infor... | 764   |
| 3. /our-programs/brochures                    | 512   |
| 4. /about-us/covid-19-updates                 | 465   |
| 5. /parks-and-facilities/recreation-center    | 454   |
| 6. /our-programs                              | 354   |
| 7. /la-grange-fitness/membership              | 303   |
| 8. /la-grange-fitness                         | 283   |
| 9. /registration                              | 237   |
| 10. /home                                     | 220   |

1 - 10 / 126 < >

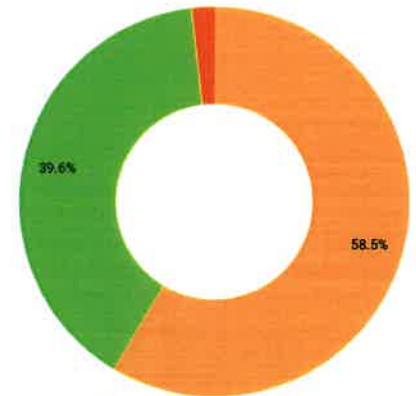
### City Demographics



| City               | Users | New Users |
|--------------------|-------|-----------|
| 1. La Grange       | 1,156 | 959       |
| 2. Chicago         | 871   | 727       |
| 3. Brookfield      | 306   | 256       |
| 4. Berwyn          | 215   | 184       |
| 5. Western Springs | 137   | 114       |
| 6. Burr Ridge      | 79    | 66        |
| 7. (not set)       | 74    | 66        |

1 - 10 / 338 < >

### What device are people using?



● mobile ● desktop ● tablet

| Device     | Users | New Users |
|------------|-------|-----------|
| 1. mobile  | 2,295 | 2,135     |
| 2. desktop | 1,555 | 1,307     |
| 3. tablet  | 74    | 68        |

1 - 3 / 3 < >

**Park District of La Grange  
March 2021  
Board Report**

**Teresa Chapman  
Assistant Superintendent of Recreation**

1. As of March 1<sup>st</sup>, we have 39/156 (25%) spots filled for our preschool classes for the 2021-2022 school year. Registration is off to a good start considering the pandemic.
2. Andrea and I have been planning for the Easter Goody Bag Grab that will be held on Saturday, March 20<sup>th</sup> at Sedgwick Park. The event will look different from years past. We are doing our best to make it socially distanced but fun. Instead of a large group, kids will go a few at a time and run to grab a goody bag filled with candy, eggs, and a craft.
3. I have completed budget worksheets for my program areas for the 2021/2022 budget year.
4. The graphic artist is making final changes to the Spring Brochure and it will be posted on the website by Friday, March 5<sup>th</sup>. Registration for residents of La Grange & Countryside begins on Tuesday, March 9<sup>th</sup> and non-resident will begin on Tuesday, March 16<sup>th</sup>.
5. Caitlin Cooper, our intern, was with me the week of February 15<sup>th</sup> and February 22<sup>nd</sup>. She has helped plan summer camps by researching in-house trips, updated forms, and creating a press release. She has also created a marketing plan for Summer camps and some special events.
6. Summer camp planning is full steam ahead. We have decided to offer three full-day camps and a half-day camp. Camps will run from June 7<sup>th</sup> through August 6<sup>th</sup> in one-week sessions from Monday-Friday. Camp Mighty Munchkins, Camp Quest Juniors, and Camp Quest Seniors are full-day camps from 8 a.m.-4 p.m. and Camp-A-Palooza is the half-day camp from 8 a.m.-noon. Registration for residents of La Grange & Countryside begins on Tuesday, March 9<sup>th</sup> and non-resident will begin on Tuesday, March 16<sup>th</sup>.

7. I have begun planning for the summer brochure and reached out to contractors about potential programs.
8. I attended the SSPRPA Early Childhood Committee zoom meeting on Thursday, February 25th. The topic of discussion was planning preschool graduation and vaccine policies. Most districts are waiting to hear back from PDRMA about mandates regarding the COVID-19 vaccine.

**Park District of La Grange**  
**March 2021**  
**Board Report**  
**Jenny Bechtold**  
**Superintendent of La Grange Fitness**

1. LaGrange Fitness had 99 new members join during the month of February 2021. We currently have 1,641 members through February 28, 2021, compared to 2,816 as of February 28, 2020 (a decrease of 1,175). We had 62 cancellation requests and 31 members request a hold during February.
2. I created a 2021-2022 business plan for La Grange Fitness to assist with navigating through the COVID pandemic to provide a clear direction, as well as analyze the fitness center. The landscape has changed for all areas and I felt it was important to take a look at where La Grange Fitness currently is and where we are heading. Please see the attached business plan for discussion March 16, 2021.
3. The Parks Department is assisting with making partitions for the cardiovascular equipment to allow more equipment to be open for use. The fitness center is getting busier and due to social distancing, we have every other piece of cardiovascular equipment available. The partitions will allow us to open equipment and meet the 3 feet social distance with a partition. They did an amazing job of making the partitions, please see the attached picture. Purchasing one partition of this size would cost \$500-\$700 EACH and we were able to get 34 partitions made for just under \$30 each!
4. We are offering a new student special this year for students who may be home on spring break. This is a one week pass for students between the ages of 16-24 for \$20. Schools are handling spring break differently but we wanted to be able to accommodate students who are home for spring break.
5. In an effort to increase our membership base, I have been reaching out to businesses in La Grange to remind them of our Corporate Membership opportunity for their employees. Corporate Memberships allow employees to get the membership fee for the city their employer resides in. During the month of February, we received two new corporate membership applications from the Village of Brookfield and School District 105, and accumulated four new members. Keeping employees healthy, especially during this time is a great marketing opportunity for businesses!

6. We are currently offering 19 group fitness classes per week and we are able to accommodate 15 participants per class. The month of February brought in 408 group fitness participants. The group fitness classes have an average of 102 participants per week and an average of 5 participants per class. We are very excited to be able to offer group fitness classes again!
7. The month of February we had 5,392 visits by fitness members, compared to 12,264 visits for February 2020. The month of January 2021 had 5,858, a decrease of 466 visits from the previous month.
8. The personal training department brought in \$1,720 for February 2021. We had 37 personal training sessions during the month of February.
9. I participated in the Safety Committee meeting for on February 9, 2021. I continue to participate in virtual meetings and trainings put on by IPRA, IAPD, Club Industry and more.
10. I worked with the intern, Caitlin Cooper, the week of March 1, 2021. I went through the fitness center operations, memberships, customer service, cleaning and maintenance standard in detail and created projects for her to develop based on our operations. Some of the projects she completed were retention and acquisition promotions, personal training specials, she planned an open house, including a budget, and developed a fitness program, also including a budget.
11. There have been many articles published over the last couple of weeks regarding the importance of masks being worn in fitness centers. One article stated that 51 out of 80 participants who did not wear masks in a high intensity group fitness class contracted COVID. We continue to enforce masks being worn properly and at all times in the fitness center.





**LA GRANGE  
FITNESS**

**2021-2022  
Business Plan**

**TABLE OF CONTENTS**

|  |                    |
|--|--------------------|
| <b>STAFF</b>                                 | <b>PAGE 3</b>      |
| <b>LA GRANGE FITNESS BIO</b>                 | <b>PAGE 4</b>      |
| <b>CURRENT MEMBERSHIP DEMOGRAPHICS</b>       | <b>PAGE 5</b>      |
| <b>MEMBERSHIP HEAT MAP</b>                   | <b>PAGE 6</b>      |
| <b>S.W.O.T ANALYSAIS</b>                     | <b>PAGE 7 -8</b>   |
| <b>LA GRANGE FITNESS FUTURE</b>              | <b>PAGE 9</b>      |
| <b>KEY AREAS OF FOCUS</b>                    | <b>PAGE 10</b>     |
| <b>MARKETING PLAN</b>                        | <b>PAGES 11-13</b> |
| <b>MEMBERSHIP SALES PLAN</b>                 | <b>PAGE 14</b>     |
| <b>2021-2022 PRELIMINARY BUDGET SNAPSHOT</b> | <b>PAGE 15-17</b>  |

## **STAFF**

### FULL-TIME STAFF

- JENNY BECHTOLD – SUPERINTENDENT OF FITNESS

### PART-TIME STAFF

- TOM OELGEN – MEMBERSHIP COORDINATOR
- FITNESS ATTENDANTS
- PERSONAL TRAINERS
- CUSTODIANS

## **LA GRANGE FITNESS BIO**

LA GRANGE FITNESS, A STATE-OF-THE-ART FITNESS CENTER WAS BUILT IN 2017 WITH THE ASSISTANCE OF A PARC GRANT. THIS 9,000 SQ. FT. FITNESS CENTER IS LOCATED WITHIN THE PARK DISTRICT OF LA GRANGE RECREATION CENTER, OFFERING MONTHLY OR ANNUAL MEMBERSHIP OPTIONS FOR RESIDENTS, AS WELL AS NON-RESIDENTS.

LA GRANGE FITNESS FEATURES FITNESS EQUIPMENT WHICH INCLUDES PRECOR STRENGTH TRAINING EQUIPMENT, FREE WEIGHTS, PRECOR CARDIOVASCULAR EQUIPMENT, NUSTEP'S, CONCEPT 2 ROWERS, STAIRMASTERS, AIR ASSAULT BIKES & TREADMILL, SCI-FIT PRO-2 AND THE QUEENAX. THE FACILITY CONTAINS TWO GROUP FITNESS STUDIOS WITH WEEKLY GROUP FITNESS CLASSES, INCLUDED IN THE FITNESS MEMBERSHIPS. WE OFFER A VARIETY OF CLASSES TO ACCOMMODATE ALL FITNESS LEVELS. FITNESS MEMBERSHIPS AT LA GRANGE FITNESS ALSO INCLUDES USE OF THE INDOOR TRACK, AS WELL AS, LOCKER ROOMS WITH SHOWER FACILITIES.

LA GRANGE FITNESS SHOWED TREMENDOUS GROWTH OVER THE FIRST THREE YEARS, EXCEEDING GOALS REACHING 2,900 MEMBERS. UNFORTUNATELY, THE PANDEMIC HIT IN MARCH OF 2020 AND THE MEMBERSHIP BASE SUFFERED, LOSING APPROXIMATELY ONE THIRD OF MEMBERS.

WE ARE LOOKING FORWARD TO REBUILDING DURING THE 2021-2022 YEAR TO MAINTAIN OUR CURRENT MEMBERS, ATTRACT NEW MEMBERS AND BRING BACK MANY OF THE MEMBERS WE LOST DURING THE PANDEMIC.

**CURRENT MEMBERSHIP DEMOGRAPHICS**



**MEMBERSHIP BREAKDOWN**

**GENDER**

| <b>GENDER</b>     | <b>FEMALE</b> | <b>MALE</b> |
|-------------------|---------------|-------------|
| <b>PERCENTAGE</b> | 51%           | 49%         |

**AGE BREAKDOWN**

|                  |                     |
|------------------|---------------------|
| 19 & UNDER = 13% | 60 – 69 = 19%       |
| 20 – 29 = 8%     | 70 – 79 = 7%        |
| 30 -39 = 11%     | 80 -89 = 2%         |
| 40 – 49 = 18%    | 90 & OVER = 0.0001% |
| 50 – 59 = 21%    |                     |

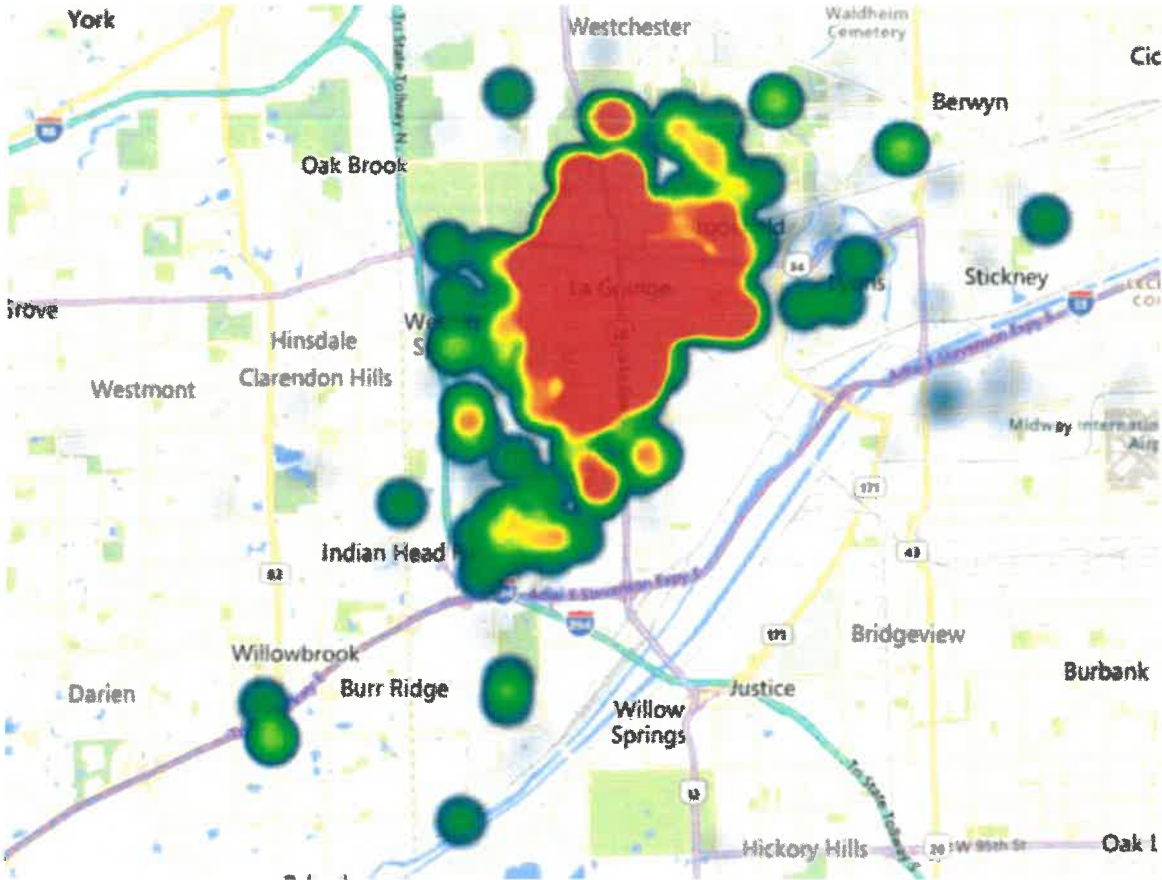
**RESIDENCY**

| <b>LOCATION</b>   | <b>LA GRANGE</b> | <b>COUNTRYSIDE</b> | <b>NEIGHBOURHOOD NETWORK</b> | <b>NON-RESIDENT</b> |
|-------------------|------------------|--------------------|------------------------------|---------------------|
| <b>PERCENTAGE</b> | 56%              | 3%                 | 33%                          | 8%                  |

**NEIGHBOURHOOD NETWORK**

| <b>LOCATION</b>   | <b>BROOKFIELD</b> | <b>MCCOOK</b> | <b>LA GRANGE PARK</b> | <b>LA GRANGE HIGHLAND</b> | <b>WESTERN SPRINGS</b> |
|-------------------|-------------------|---------------|-----------------------|---------------------------|------------------------|
| <b>PERCENTAGE</b> | 48%               | 0%            | 35%                   | 3%                        | 14%                    |

**MEMBERSHIP HEAT MAP**



---

## **LA GRANGE FITNESS S.W.O.T ANALYSIS**

### **STRENGTHS**

- LA GRANGE FITNESS IS APPEALING TO PROSPECTIVE MEMBERS.
- MEMBERSHIP FLEXIBILITY, MONTH-TO MONTH, NO LONG-TERM CONTRACTS.
- ECONOMICAL MEMBERSHIP DUES AND PRICING.
- POSITIVE ON-LINE REVIEWS & FEEDBACK REGARDING LA GRANGE FITNESS.
- POSITIVE IMAGE & STRONG CUSTOMER SERVICE.
- MULTI-PURPOSE FACILITY, PROVIDES DIVERSE EXERCISE/FITNESS OPTIONS (FITNESS EQUIPMENT, GROUP FITNESS, WALKING TRACK).
- GOOD LOCATION.
- ALL-INCLUSIVE MEMBERSHIP WITH ATTRACTIVE MEMBERSHIP PRIVILEGES: FITNESS CENTERS, FITNESS ASSESSMENTS& ORIENTATIONS, GROUP FITNESS CLASSES, WALKING TRACK; STRONG SELLING POINTS.
- MANY LONG TERM, LOYAL MEMBERS. MEMBERS AND GUESTS ALWAYS FEEL WELCOME.
- HIGHLY EDUCATED, KNOWLEDGEABLE, QUALIFIED FITNESS STAFF (ONLY CERTIFICATIONS FROM NATIONALLY RECOGNIZED PT FROM OUR TRAINERS, AS WELL AS, CONTRACTED GROUP FITNESS INSTRUCTORS).

### **WEAKNESSES**

- COMPETITION; LA FITNESS, ORANGETHEORY, CLUB PILATES AND OTHER SMALL SPECIALTY STUDIOS OPENING IN AREA.
- MEETING FITNESS INDUSTRY STANDARDS: ELECTRONIC PURCHASES OF MEMBERSHIP, PASSES AND FITNESS SERVICES.
- CONSISTENT NEED TO KEEP EQUIPMENT UP TO DATE WITH THE ADVANCES IN TECHNOLOGY.
- GROUP FITNESS STUDIOS SMALL IN SIZE, LIMITED CAPACITY.
- FULL-TIME STAFF LIMITATIONS. NOT ENOUGH OUTSIDE SALES BEING DONE (VISITS TO CORPORATIONS AND COMMUNITY)
- FITNESS SPECIALIZED SALES SOFTWARE (TO TRACK POTENTIAL MEMBERS/VISITS/FOLLOW-UP).
- CONTRACTED IT DEPARTMENT AND LIMITED TECHNOLOGY RESOURCES
- LACK OF DEDICATED MARKETING DEPARTMENT AND MARKETING EXPERTISE.
- PARKING – CURRENTLY BEING ADDRESSED WITH NICOR PROPERTY PURCHASE.

**OPPORTUNITIES**

- POTENTIAL TO INCREASE REVENUES BY HIGHLIGHTING FITNESS SERVICES AND FACILITY THROUGH DIRECT MARKETING, CREATIVE MARKETING AND SOCIAL MEDIA.
- PARTNERSHIPS WITH LOCAL BUSINESSES TO PROMOTE OUR SERVICES AND HELP WITH THEIR HEALTH INITIATIVES.
- WITH THE INCREASE OF THE INFORMATION AVAILABLE TO THE AVERAGE PERSON ON TOPICS RELATED TO THEIR HEALTH, DIET, AND OVERALL WELLNESS, THERE IS OPPORTUNITY FOR US TO ASSIST PEOPLE WITH THEIR HEALTH GOALS THROUGH EDUCATIONAL WORKSHOPS AND LECTURES.
- MORE COMMUNITY INVOLVEMENT. COMMUNITY PRESENCE: GETTING OUR NAME OUT EVERYWHERE.
- OPPORTUNITY TO BUILD PERSONAL TRAINING SALES/PARTICIPATION, PARTICULARLY UPON TIME OF ENROLLMENT.
- BUILD THE LA GRANGE FITNESS BRAND.
- OPPORTUNITY FOR PRO-SHOP SALES/SELL LOGO WEAR.
- BRINGING LA GRANGE FITNESS TO DIGITAL WORLD: ELECTRONIC PURCHASES OF MEMBERSHIP, PASSES, FITNESS SERVICES, AND E-FORMS.
- EXTERNAL MARKETING, VISITING POTENTIAL CORPORATE ACCOUNTS, WELLNESS FAIRS.
- INCREASE MEMBER RETENTION EFFORTS (CONTESTS, TRIVIA, ETC.).

**THREATS**

- COMPETITION, CONTINUES TO SATURATE MARKET WITH THE LOW-COST, HIGH MEMBER VOLUME FITNESS CENTERS INCREASING, ALONG WITH BOUTIQUE CLUBS, CROSSFIT FACILITIES, PT STUDIOS, HIIT STUDIOS, FUNCTIONAL FITNESS COMPETITION AND PERSONAL FITNESS APPS.
- INDUSTRY STANDARDS: MUST CONTINUE TO STAY ON TOP OF INDUSTRY TRENDS AND STANDARDS (SUCH AS TECHNOLOGY AND FITNESS EQUIPMENT) OR WILL BECOME OUTDATED.
- TECHNOLOGY CONSTANTLY CHANGING AND EVOLVING MAKING IT CHALLENGING TO HAVE LATEST EQUIPMENT.
- COVID-19 PANDEMIC, MANY PARTICIPANTS STILL DO NOT FEEL SAFE TO RETURN TO FITNESS CENTERS.

## LA GRANGE FITNESS' FUTURE

IN PREPARING THE PLAN FOR THE DIRECTION OF LA GRANGE FITNESS FOR 2021-2022 AND BEYOND, STAFF HAVE TAKEN INTO CONSIDERATION:

- FITNESS INDUSTRY TRENDS
- PROFESSIONAL KNOWLEDGE OF STAFF ACQUIRED THROUGH DEGREES, CERTIFICATIONS AND ON-GOING EDUCATIONAL OPPORTUNITIES (CONFERENCE AND SEMINARS)
- YEARS OF EXPERIENCE IN THE INDUSTRY
- BEST PRACTICES
- FINANCIAL FUTURE OF THE FACILITY

WITH THIS, THE STAFF AT LA GRANGE FITNESS, LOOK FORWARD TO TAKING THE FACILITY INTO THE FUTURE TO ENSURE IT STAYS RELEVANT IN THE INDUSTRY, WITH THE GOAL OF PROVIDING A SAFE ENVIRONMENT FOR THE COMMUNITY TO MEET THEIR FITNESS AND WELLNESS GOALS, WHILE PROVIDING FINANCIAL SUCCESS AND PROFITABILITY FOR THE PARK DISTRICT.

## KEY AREAS OF FOCUS

- MARKETING
- SALES
  - NEW MEMBERSHIPS
  - PAST MEMBERS
  - CORPORATE MEMBERSHIPS
  - ONBOARDING PROCESS
- RETENTION
  - PROGRAMS & CONTESTS
  - MEMBER EVENTS
  - SAVE PROGRAM
- FACILITY USAGE
  - FITNESS CENTER
  - GROUP FITNESS CLASSES
  - TRACK

## **MARKETING PLAN**

### **La Grange Fitness Marketing Mission**

To increase community awareness, highlight our amenities, attract new members and retain the current membership base.

### **Key Performance Indicators**

#### **Increase community awareness of La Grange Fitness**

- Search Engine Optimization (SEO)– focus on SEO to increase google ranking and search results
- Website – incorporate SEO and Search Engine Marketing (SEM) tactics to drive organic searches
- Digital Advertising – browser based and targeted social media advertising focusing on fitness promotions and specials
- Digital Advertising – location and presence awareness, both digital and social media
- Geofencing – targeting potential customers based on their location and habits
- Directory service inclusion – curating La Grange Fitness’ presence in the major directory listings (yelp, yellow pages, google, etc.)
- On site presence at community events and services
- Cross selling La Grange Fitness as a co-sponsor of sports/fitness related special events and programs in the community
- Inclusion of La Grange Fitness in PDLG marketing including social media, print, special events and email communications
- Print advertising and press releases – amenity and activities release
- Social media
- Affiliate marketing

#### **Highlight amenities**

- Through use of video - equipment, personal training, group exercise
- Social media
- Postcard mailer
- PDLG program guide
- PDLG E-Blast
- Member retention activities

#### **Attract new membership**

- Quarterly promotions
- Digital advertising
- SEO
- Website
- Directory service inclusion
- Sales process
- Student Winter and Summer short-term memberships
- Corporate Memberships

- On-boarding strategy

**Retention Management**

- Membership appreciation days
- Personal training specials
- Health and wellness offerings
- Special monthly lectures and events
- Monthly fitness challenges
- Social media – remind members of amenities, monthly activities and upcoming news
- Promoting community-based atmosphere with great customer service

**Pricing Strategy****Initiation Fee**

- Initiation fee \$25 per member

**Monthly Fee**

- All members receive unlimited use of the fitness center, locker rooms, indoor track and group fitness classes
- Individual \$30 Res/ \$37 NN/ \$45 NR
- Couple \$50 Res/ \$57 NN/ \$65 NR
- Additional Member \$20 Res/ \$25 NN/ \$30 NR
- Senior (55+) \$25 Res/ \$28 NN/ \$35 NR
- Senior Couple (55+) \$40 Res/ \$47 NN/ \$55 NR
- Student (16-24 years) \$25 Res/ \$30 NN/ \$35 NR
- Corporate membership structure

**Retention Strategy**

- Program demos
- Personal Trainer Workshops
- Membership appreciation days
- Personal training specials
- Health screenings
- Membership challenges
- Social media showing members
- Surveys and Comment Cards

**Digital Advertising Monthly Strategy**

- Google Ads – online paid advertising
- Social media marketing – paid and organic strategies.
- Social media strategy and story – consistent posts, including sales, exercises, personality, video, amenities and information
- Email marketing – using the membership list
- Investigate Geofencing and Geotargeting- targeting specific addresses and areas where ads are served up to mobile devices.

**Marketing Budget \$8,500**

- Advertising \$ 4,000
- Signage \$1,000
- Promotional Items \$1,500
- Marketing \$1,000
- Members Incentives \$1,000

**Memberships Current & End of Year Goal**

- Membership goal by end of April 2022 – 1,900 members
- Membership as of February 22, 2021 -1,620 members

## **SALES PLAN**

WITH THE IMPLEMENTATION OF THE MARKETING PLAN, IT LAYS THE FOUNDATION OF THE SALES PLAN. THIS PLAN WILL CONCENTRATE ON THE KEY POINTS BELOW:

- NEW RESIDENTS TO AREA – GET LIST OF NEW RESIDENTS AND CALL, EMAIL, OR MAIL SPECIAL OFFERS
- LEADS - INFORMATION FROM VISITING GUESTS FROM TOURS OR DROP IN VISITS WILL BE FOLLOWED UP ON REGULARLY.
- CORPORATE MEMBERSHIPS – REACH OUT TO BUSINESSES IN THE AREA TO EDUCATE THEM ON LA GRANGE FITNESS CORPORATE MEMBERSHIPS TO ASSIST WITH KEEPING THEIR STAFF HEALTHY AND PRODUCTIVE.
- PAST MEMBERS – FOLLOW-UP WITH PAST MEMBERS MONTHLY TO RETURN, HIGHLIGHTING WHAT MAY HAVE CHANGED SINCE THEY LEFT.
- ADDITION OF FT STAFF IN THE FUTURE – THIS POSITION WILL BE CONTINGENT ON APPROVAL AND REBUILDING OF LA GRANGE FITNESS MEMBERSHIP BASE.

**2021-2022 PRELIMINARY BUDGET SNAPSHOT**

2021-2022 LA GRANGE FITNESS DRAFT – PENDING BOARD APPROVAL

| <b>La Grange Fitness Budget</b> |                                |                         |
|---------------------------------|--------------------------------|-------------------------|
| <b>Revenue</b>                  |                                |                         |
|                                 |                                | <b>2021-2022 Budget</b> |
| 11-7-00-49000                   | Annual Membership Fees         | \$81,179.00             |
| 11-7-00-49010                   | Monthly Membership Fees        | \$426,957.00            |
| 11-7-00-49020                   | Daily Membership Fees          | \$7,200.00              |
| 11-7-00-49025                   | Miscellaneous Fees             | \$500.00                |
| 11-7-00-49050                   | Initiation Fees                | \$25,000.00             |
| 11-7-00-49100                   | Personal Trainer Fees          | \$27,975.00             |
| 11-7-00-49200                   | Personal Lockers               | \$0.00                  |
| 11-7-00-49300                   | Childcare Services             | \$0.00                  |
| 11-7-00-49400                   | Programs                       | \$2,000.00              |
| 11-7-00-43110                   | Merchandise                    | \$0.00                  |
|                                 | <b>Total Fitness Revenue</b>   | <b>\$570,811.00</b>     |
| <b>Expenses</b>                 |                                |                         |
| <b>General</b>                  |                                |                         |
| 11-5-00-51100                   | Wages - Administrative         | \$80,494.00             |
| 11-5-00-52010                   | SS/Medicare - FC               | \$5,760.53              |
| 11-5-00-52015                   | IMRF FC                        | \$8,693.35              |
| 11-5-00-53001                   | Health Insurance               | \$24,000.00             |
| 11-5-00-54031                   | CONF-PROFIPRA/IPDA             | \$0.00                  |
| 11-5-00-54033                   | CONF-PROF-LOCAL DEV SCHOOLS    | \$4,850.00              |
| 11-5-00-55010                   | Mileage expense                | \$0.00                  |
|                                 | <b>Total Wages</b>             | <b>\$123,797.88</b>     |
| <b>Services Purchased</b>       |                                |                         |
| 11-5-00-60010                   | Apparel                        | \$1,000.00              |
| 11-5-00-60011                   | Banners/Signs/Nametags         | \$1,000.00              |
| 11-5-00-60012                   | Promotion Supplies             | \$1,500.00              |
| 11-5-00-60014                   | New Resident Packets           | \$0.00                  |
| 11-5-00-60020                   | Advertising                    | \$4,000.00              |
| 11-5-00-60030                   | Marketing                      | \$2,000.00              |
| 11-5-00-61010                   | Consulting Fees                | \$0.00                  |
| 11-5-00-61020                   | Background Checks              | \$300.00                |
| 11-5-00-65004                   | Merchant Fees                  | \$19,300.00             |
| 11-5-00-66026                   | Dues - Prof - Unforeseen       | \$250.00                |
| 11-5-00-67011                   | Phone - Local Service          | \$0.00                  |
| 11-5-00-67033                   | Mobile Phone - Supt FC         | \$420.00                |
| 11-5-00-67040                   | High Speed Internet/TV Service | \$3,600.00              |
| 11-5-00-68013                   | Anti-Virus                     | \$0.00                  |

|   |                                |                     |
|---|--------------------------------|---------------------|
| 11-5-00-68020                               | Onsite Support                 | \$2,000.00          |
| 11-5-00-69020                               | Recruitment Ads                | \$500.00            |
| 11-5-00-69131                               | Business Cards                 | \$ 150.00           |
| <b>Total Services Purchased</b>             |                                | <b>\$36,020.00</b>  |
| <b>Supplies &amp; Materials</b>             |                                |                     |
| 11-5-00-71015                               | Expense Acct Supt of FC        | \$200.00            |
| 11-5-00-72020                               | Staff Meeting Allowance        | \$420.00            |
| 11-5-00-73010                               | Paper Envelopes, Labels        | \$1,000.00          |
| 11-5-00-73021                               | Calendars, personal organizers | \$0.00              |
| 11-5-00-73022                               | Print Cartridges               | \$500.00            |
| 11-5-00-73023                               | Desk Supplies                  | \$1,500.00          |
| 11-5-00-76014                               | Postage Machine                | \$250.00            |
| 11-5-00-76500                               | Contingency                    | \$5,000.00          |
| <b>Total Supplies &amp; Materials</b>       |                                | <b>\$8,670.00</b>   |
| <b>Total Admin</b>                          |                                | <b>\$168,487.88</b> |
| <b>Maintenance</b>                          |                                |                     |
| 11-6-00-81010                               | HVAC Contract                  | \$2,500.00          |
| 11-6-00-81012                               | Rug Service                    | \$500.00            |
| 11-6-00-81013                               | Floor Care                     | \$500.00            |
| 11-6-00-81014                               | Security Service & Testing     | \$0.00              |
| 11-6-00-81015                               | Dry Chemical Carpet Cleaner    | \$1,000.00          |
| 11-6-00-81031                               | Copy Machine Service           | \$1,000.00          |
| 11-6-00-81038                               | Fitness Center Repair          | \$3,000.00          |
| 11-66-00-81040                              | Electrical Repairs             | \$1,000.00          |
| 11-6-00-81041                               | Lock/Key Service               | \$100.00            |
| 11-6-00-81042                               | Plumbing Service               | \$500.00            |
| 11-6-00-81043                               | Custodial Services             |                     |
| <b>Total Maintenance Purchased</b>          |                                | <b>\$10,100.00</b>  |
| <b>Maintenance Supplies &amp; Materials</b> |                                |                     |
| 11-6-00-83010                               | Cleaning Supplies              | \$17,266.00         |
| 11-6-00-83011                               | Bathroom Supplies              | \$5,698.00          |
| 11-6-00-83012                               | Building Supplies              | \$2,150.00          |
| 11-6-00-83015                               | PPE Supplies                   | \$2,000.00          |
| <b>Total Maint. Supp &amp; Material</b>     |                                | <b>\$27,114.00</b>  |
| <b>Utilities</b>                            |                                |                     |
| 11-6-20-88000                               | Electric                       | \$10,810.00         |
| 11-6-20-8810                                | Natural Gas                    | \$3,602.00          |
| 11-6-20-88200                               | Water                          | \$720.00            |
| <b>Total Utilities</b>                      |                                | <b>\$15,132</b>     |
| <b>Total Maintenance</b>                    |                                | <b>\$52,346.00</b>  |
| <b>Wages &amp; Benefits</b>                 |                                |                     |
| 11-7-00-51200                               | Wages - Attendants             | \$146,956.00        |

|                                       |                                 |                     |
|---------------------------------------|---------------------------------|---------------------|
| 11-7-00-51400                         | Wages - Personal Trainers       | \$13,575.70         |
| 11-7-00-51500                         | Wages - Custodians              | \$28,041            |
| 11-7-00-52000                         | Wages - Childcare               |                     |
| 11-7-00-52010                         | SS / Medicare - FC              | \$16,000.00         |
| <b>Total Wages &amp; Benefits</b>     |                                 | <b>\$204,572.70</b> |
| <b>Services Purchased</b>             |                                 |                     |
| 11-7-00-62100                         | Fitness Instructors             | \$67,200.00         |
| 11-7-00-6400                          | Leased Equipment                | \$15,324.00         |
| <b>Total Services Purchased</b>       |                                 | <b>\$82,524.00</b>  |
| <b>Supplies &amp; Materials</b>       |                                 |                     |
| 11-7-00-78000                         | Equipment Repairs & Maintenance | \$18,500.00         |
| 11-7-00-79000                         | Membership Supplies             | \$2,050.00          |
| <b>Total Supplies &amp; Materials</b> |                                 | <b>\$20,550.00</b>  |
| <b>Total Recreation</b>               |                                 | <b>\$307,646.70</b> |
| <b>Total Expenses</b>                 |                                 | <b>\$528,480.58</b> |
| <b>** NEW - Capital Plan Reserves</b> |                                 | <b>\$25,000</b>     |
| <b>Total Fund Surplus (Deficit)</b>   |                                 | <b>\$17,330.42</b>  |

**Park District of La Grange**  
**March 2021**  
**Board Report**

**Leanna Hartung**  
**Superintendent BASE**

1. Full time registration for the 2021-22 school year will begin on Monday, April 12th. I will have a couple supervisors at the Park District that morning to assist in this process. We anticipate parents will be dropping off their registrations regularly over the next few weeks. Open registration for part time and those who did not get a chance register for full time will start April 26<sup>th</sup>.
2. February 16<sup>th</sup>, was the zoom Kindergarten information night for Barnsdale Road School. We provided BASE information to SD102 for the parents. We have been receiving phone calls and emails from new and returning families wanting information for next year!
4. I completed the budget for 2021-22 fiscal year. I submitted the budget and feel confident we will meet the goals we have set. I did reduce the budget slightly from, previous years, however, I feel it is a reasonable number.
5. I have reached out to the attorney for the Archdiocese regarding our contract for SFX next year. We have received approval from Sharon Garcia, the Principal, that they do want The Park District to provide care next year. The contract is being completed and I hope to have it soon.
6. We are waiting to hear what SD102 decides to do after Spring Break regarding all in person learning. We have received a few new registrations from families preparing for this and will need BASE care. As soon as we hear the plan, we will plan accordingly.
7. SD102 included the BASE staff in the vaccinations they offered on site at Park Jr. High. All the BASE staff that wanted the vaccine had their first injection Feb. 25<sup>th</sup>. Melissa and I have had both of our injections.
8. Spring break is the end of March. We are not offering a camp that week for SD102 or SFX.
9. Summer Camp registration begins March 9<sup>th</sup>.

**Park District of La Grange**  
**March 2021**  
**Board Report**  
**Claudia Galla**  
**Park Foreman**

1. Most of the past month was spent on snow and ice removal. Low temperatures made ice on walks and parking lots a concern for us. A large part of our salt reserves was used to combat this situation. Large snow piles collected in lots were hauled and dumped off at the 47<sup>th</sup> St. parking lot.
2. Water accumulation in the underground diesel tank was removed by Stenstrom Petroleum Services.
3. We are mid-point in construction of 35 protective screens for the Fitness Center. Jenny will be placing them between fitness equipment to accommodate more participants.



4. A talented staff member spent a day repairing various tears in the roll-down gym partitions. Here is just one of the before and after shots



5. I have worked with Chris to completed our maintenance budget for approval.  
I am currently working on MBOs.

**Urban & Community Forestry Grant update:**

With our inventory and executive summery completed, I've talked with Jim Semelka casually about our tree management plan. Great Lakes Urban Forestry Management will be piecing together a plan to fit our needs. Once completed, Jim will meet with the Advisory Committee to discuss the draft and make necessary adjustments.

The Advisory Committee will have its first meeting March 12<sup>th</sup>. We will be discussing the findings in the executive summary, marketing, and Arbor Day among other topics.

Routine duties for the month include:

- \*Process vouchers.
- \*Trash & recycling collection in all parks, twice a week.
- \*Clean the interior of our satellite buildings, daily.
- \*Completed inspections for March will include:  
playgrounds, and buildings.

# Section 5



# ATTORNEY REPORT

# Section 6



# TREASURER REPORT

# Section 7



## **ACTION ITEMS**

# Section 8



## **BOARD BUSINESS**



## PDLG mission statement:

*"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"*

## Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

# Section 9



## **COMMITTEE REPORTS & MBO/SPECIAL REPORTS**

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 3-08-2021**

**Black = prior carry-over**

**Red = 2019-2020 carry-over**

**Blue = 2020-2021**

|                  |            |
|------------------|------------|
| Waiting to Start | Not Funded |
| In Progress      | Completed  |

| Objective Classification A<br>Capital Projects Over \$2,000 |  | Legal | Safety | Class | Points | Est. Cost/Hrs.  | Progress                       | %    | Staff               |
|---|--|-------|--------|-------|--------|---|--------------------------------|------|---------------------|
| 1   | Shelter at Sedgwick Park (carry-over revised)        |       | Yes    | A     | 39     | \$75,000-\$100,000                                    | On Hold Not Funded             |      | Chris               |
| 2   | Replacement plan for drinking fountains in parks     |       | Yes    | A     | 32     | Each unit: \$2,200-\$3,500 + \$400-\$850 installation |                                |      | Chris               |
| 3   | Repair roof at Recreation Center                     |       | Yes    | A     | 31     | \$30,000  | Budgeted for repairs as needed |      | Chris               |
| 4   | Gordon Park new entrance (Shawmut Ave.)              | Yes   |        | A     | 31     |   | On Hold Not Funded             |      | Dean                |
| 5   | Replace exterior doors at Waiola building            |       | Yes    | A     | 30     | \$1,500-\$2,000                                       | On Hold Not Funded             |      | Chris               |
| 6   | Replace exterior doors at Gilbert building           |       | Yes    | A     | 30     | \$11,000  | On Hold Not Funded             |      | Chris               |
| 7   | Hands free plan for recreation & fitness centers     |       | Yes    | A     | 29     | \$17,000  |                                |      | Chris               |
| 8   | Gordon Park Veterans Memorial                        |       | Yes    | A     | 27     | \$10,000  | On Hold Not Funded             | 20%  | Dean                |
| 9   | Gilbert activity building renovation                 |       | Yes    | A     | 26     | \$23-\$25,000 50 hrs                                  |                                |      | Kevin & Diana       |
| 10  | Replace accounting software                          | Yes   |        | A     | 26     | \$60,000  | Completed                      | 100% | Leynette            |
| 11  | Seek to obtain NICOR property for additional parking |       | Yes    | A     | 25     |   | Completed                      | 100% | Dean                |
| 12  | Replace Rec Center furnace in Maint. Dept.           |       | Yes    | A     | 22     | \$2,900   | Completed                      | 100% | Chris               |
| 13  | Hydraulic lift gate                                  |       | Yes    | A     | 20     | \$3,500   | On Hold Not Funded             |      | Claudia             |
| 14  | Shade structure near splash pad                      |       | Yes    | A     | 17     | \$11,000  | On Hold Not Funded             |      | Chris               |
| 15  | Master Plan update (carry-over revised)              |       |        | A     | 30     | \$35,000-\$135,000<br>200 hrs                         | Contract Approved              | 20%  | Dean                |
| 16  | Recycling & diverting waste from landfills           |       |        | A     | 29     | \$4,000   | 8 hrs/month per person         |      | Commissioner Jacobs |
| 17  | Cellular timer for Gordon Park ball fields           |       |        | A     | 28     | \$700   | Completed                      |      | Chris               |
| 18  | Virtual programming-fitness equipment                |       |        | A     | 27     | \$15,000  | 75 hrs                         |      | Jenny & Kevin       |
| 19  | Inflatable movie screen & sound system               |       |        | A     | 27     | \$17,500  |                                |      | Teresa              |
| 20  | E-sports & E-gaming implementation                   |       |        | A     | 25     | \$8,500   | 35-40 hrs                      |      | Kevin               |
| 21  | Outdoor fitness court                                |       |        | A     | 25     | \$50,000  | 30-40 hrs                      |      | Jenny & Dean        |
| 22  | Electronic device for gym equipment                  |       |        | A     | 23     | \$23,000  | On Hold Not Funded             |      | Chris               |
| 23  | Butterfly garden renovation                          |       |        | A     | 22     | \$4,000-\$5,000                                       | On Hold Not Funded             |      | Claudia             |
| 24  | Wall treatment in entrance area                      |       |        | A     | 20     | \$2,000   | On Hold Not Funded             |      | Chris               |
| 25  | New signage for (3) preschool buildings              |       |        | A     | 20     | \$2,705   | On Hold Not Funded             |      | Linda               |

**Park District of La Grange  
Approved MBO Objectives 2020-2021**

As of 3-08-2021

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

|                  |            |
|------------------|------------|
| Waiting to Start | Not Funded |
| In Progress      | Completed  |

| Objective Classification A           | Legal | Safety | Class | Points | Est. Cost/Hrs.                | Progress                               | %              | Staff                |
|--------------------------------------|-------|--------|-------|--------|-------------------------------|--|----------------|----------------------|
| <b>Capital Projects Over \$2,000</b> |       |        |       |        |                               |  |                |                      |
| 26                                   |       |        | A     | 19     | \$20,000-\$25,000             | On Hold Not Funded                     |                | Chris                |
| 27                                   |       |        | A     | 19     | \$4,000                       | On Hold Not Funded                     |                | Chris                |
| 28                                   |       |        | A     | 18     | \$15,000-\$30,000             |  |                | Claudia & Chris      |
| 29                                   |       |        | A     | 18     | \$5,000                       | On Hold Not Funded                     |                | Chris                |
| 30                                   |       |        | A     | 18     | \$80,000                      | On Hold Not Funded                     |                | Chris                |
| 31                                   |       |        | A     | 17     | \$10,000                      |  |                | Chris                |
| 32                                   |       |        | A     | 17     | \$8,000                       |  |                | Chris                |
| 33                                   |       |        | A     | 17     | \$63,000                      |  |                | Chris                |
| 34                                   |       |        | A     | 16     | \$10,000                      | Did Not Receive ComEd Grant/reapplying |                | Claudia              |
| 35                                   |       |        | A     | 16     | \$10,000-\$20,000             | Did Not Receive ComEd Grant/reapplying |                | Chris                |
| 36                                   |       |        | A     | 15     | \$5,000 15-20 hrs             |  |                | Jenny & Chris        |
| 37                                   |       |        | A     | 15     | 30-50 hrs<br>\$3,000 per sign | On Hold Not Funded                     | <del>20%</del> | Dean, Claudia, Chris |
| 38                                   |       |        | A     | 14     | \$7,000                       |  |                | Chris                |
| 39                                   |       |        | A     | 14     | \$79,900                      | On Hold Not Funded                     |                | Commissioner Opyd    |
| 40                                   |       |        | A     | 14     | \$10,000                      | On Hold Not Funded                     | <del>25%</del> | Dean                 |
| 41                                   |       |        | A     | 13     |                               |  |                | President Vear       |
| 42                                   |       |        | A     | 12     | \$8,500-\$10,500              | On Hold Not Funded                     |                | Claudia & Chris      |
| 43                                   |       |        | A     | 12     | \$12,000                      | On Hold Not Funded                     |                | Chris                |
| 44                                   |       |        | A     | 6      | \$9,500                       | Not Funded                             |                | Chris                |

**Park District of La Grange  
Approved MBO Objectives 2020-2021**

As of 3-08-2021

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

|                  |            |
|------------------|------------|
| Waiting to Start | Not Funded |
| In Progress      | Completed  |

**Objective Classification B  
Operational Costs Under \$2,000**

**Legal    Safety    Class    Points    Est. Cost/Hrs.    Progress    %    Staff**

|   |                       |  |  |   |   |         |             |     |                        |
|---|-----------------------|--|--|---|---|---------|-------------|-----|------------------------|
| 1 | Community Garden sign |  |  | B | 7 | \$2,000 | In Progress | 25% | Teresa, Chris, Claudia |
|---|-----------------------|--|--|---|---|---------|-------------|-----|------------------------|

**Objective Classification C  
Projects requiring time but no money**

**Legal    Safety    Class    Points    Est. Cost/Hrs.    Progress    %    Staff**

|   |   |     |     |   |    |           |             |  |                  |
|---|---|-----|-----|---|----|-----------|-------------|--|------------------|
| 1 | Review all Park District operations       | Yes |     | C | 48 |           | In Progress |  | Dean             |
| 2 | Crosswalk investigation                   |     | Yes | C | 24 | 15-25 hrs |             |  | Jenny            |
| 3 | Investigate Sedgwick Park design and use  |     |     | C | 21 |           |             |  | Dean/Chris/Kevin |
| 4 | Sedgwick Park basketball court evaluation |     |     | C | 13 | 10-20 hrs |             |  | Chris            |
| 5 | Preschool/EC buildout investigation       |     |     | C | 12 | 30 hrs    |             |  | Diana & Kevin    |
| 6 | Wall investigation                        |     |     | C | 12 | 10-20 hrs |             |  | Jenny            |
| 7 | Virtual programming-fitness investigation |     |     | C | 11 | 60 hrs    |             |  | Jenny & Kevin    |
| 8 | E-sports & E-gaming investigation         |     |     | C | 10 | 50-60 hrs |             |  | Kevin            |

# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION

## MINUTES

### VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

#### **DUE TO GOVERNOR'S EMERGENCY ORDER VILLAGE HALL WAS CLOSED AND THE VILLAGE PRESIDENT DETERMINED THAT IT WAS NOT PRACTICAL OR PRUDENT TO CONDUCT THE MEETING IN PERSON -MEETING WAS CONDUCTED REMOTELY-**

Monday, December 14, 2020 - 7:30 p.m.

#### 1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange meeting was called to order at 7:35 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee with President Kuchler presiding.

**ABSENT:** None

**OTHERS:** Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Police Chief Kurt Bluder  
Fire Chief Terrence Vavra

President Kuchler thanked Trustees for attending the meeting and stated that the meeting was being held remotely as a result of Governor Pritzker's emergency Coronavirus related actions to ease the standards for municipal open meetings as a result of the unusual and difficult circumstances. He stated that he has determined that it would not be practical or prudent to host an in person meeting at this time. He announced that the meeting was available to attend through GoToMeeting, as well as broadcasted on cable, on YouTube, on Facebook and on the Village website. Residents were encouraged to submit public comments regarding the agenda via email or telephone prior to the meeting.

#### 2. PRESIDENT'S REPORT

President Kuchler announced that new COVID-19 mitigation requirements (Tier 3) went into effect on November 20 for all regions of Illinois. The mitigations are meant to suppress the spread of the virus and ensure hospitals do not become overrun. The new tier limits gatherings

and encourages people to stay home to the greatest extent possible. In summary, the mitigations prohibit indoor dining. Dining within an indoor space where 50% or more of a wall can be removed via the opening of windows or doors is allowable, but only within 8 feet of the opening. Outdoor and rooftop dining is allowable – dining within a tent requires two sides to remain open. For retailers, occupancy is restricted to 25% and employees do not count toward the occupancy limit. For fitness and related businesses, occupancy is restricted to 25% and group classes are not permitted. More information regarding all of the mitigation requirements are located on the IDPH and Village websites. The Village received complaints that some businesses are not following the Tier 3 mitigation requirements. The Village has responded to complaints. The Cook County Department of Public Health also responded to complaints.

President Kuchler noted that it has been an incredibly difficult year for everyone. Although the Village recognizes the challenges, it remains critical to the health and welfare of our community that we continue to earnestly follow all public health guidelines, including the wearing of masks. He urged residents to continue to support our restaurants and retailers during the holiday season through a number of curbside pick-up, delivery and on-line options. He stressed that La Grange businesses need support more than ever. He asked residents to celebrate safely this holiday season. For tips and ideas please visit the Village website.

President Kuchler asked Trustee Holder to provide an update from the hospital. Trustee Holder advised that while there has been a small decrease in the number of COVID-19 cases at La Grange Memorial Hospital, it is still important to take precautions. The hospital has been involved in tentative vaccine distribution plans at this time, and will be prioritizing those who work closely with COVID-19 patients as well as the elderly and at-risk populations. He also noted that both La Grange and Hinsdale Hospitals received “A” grades for safety. He reminded residents to seek care if they are sick and to celebrate the holidays safely.

President Kuchler announced that over the last several weeks, the Village has met with the Metropolitan Water Reclamation District (MWRD) regarding the status of the pending Intergovernmental Agreement for the 50th Street Project and related reservoir system. Obstacles remain regarding the Intergovernmental Agreement. The MWRD remains committed to working with the Village to help mitigate flooding in La Grange. The Village has also met with representatives of the Hanson Quarry over the last several weeks. The Village will continue to report on these efforts as more information becomes available.

President Kuchler thanked the La Grange Business Association and Village staff for the festive decorations and number of special holiday opportunities provided this year that showcase La Grange. La Grange is supporting its small businesses by creating “must see” photo opportunities, transforming storefronts with themed window displays, and providing engaging and safe holiday experiences in a promotional campaign called “La Grange Delivers Holiday Wishes”. A digital holiday wish book allows consumers to link to a retailer’s website for unique and curated holiday gifts. Each week on Thursday at noon, there has been a Facebook Live retail showcase – featuring a different business. The final event was held on Thursday, December 17 at noon and featured Luxxe Honor. Enhanced lighting displays at Village Hall and Stone Avenue Station provided the perfect backdrop for family photos or selfies. An incredible amount of time and effort was put into designing and erecting these displays. On behalf of the

Village Board and staff, he wished everyone a very happy and healthy holiday season and reminded everyone to continue to shop local in La Grange.

President Kuchler announced that the agenda this evening includes a recommendation from the Liquor Commission to create an additional Class A-2 Liquor License and for the Liquor Commissioner to issue the license to new restaurant, Pazzo Bene, located at 15 W. Calendar Avenue. President Kuchler stated that the Village appreciated the investment.

President Kuchler announced that the La Grange Police Department is holding their annual toy drive to help children in need during the holiday season. A drop box is located in the lobby of the Police Department for donated toys. The toys will be donated to the All Children's Advocacy Center, which works closely with the Police Department to assist children in need. New, unwrapped toys were accepted at the Police Department lobby until December 23rd.

President Kuchler announced that in addition to expressing appreciation to Police Chief Kurt Bluder as he retires from law enforcement, he also recognized the retirement of Ronnie Bissias, who has been with the Village's Public Works Department for 22 years. Ronnie has been the point person for resident service requests and questions for many years. President Kuchler noted that her service is appreciated and we wish her well in her much deserved retirement.

#### A. Resolution of Appreciation – Police Chief Kurt Bluder

President Kuchler read a Resolution of Appreciation for retiring Police Chief Kurt Bluder into the record. A motion was made by Trustee Kotynek to approve the Resolution of Appreciation as presented, seconded by Trustee Holder.

Approved by a roll call vote:

|         |  |
|---------|--|
| Ayes:   | Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee |
| Nays:   | None   |
| Absent: | None   |

President Kuchler stated that when Chief Bluder was hired, he was the top choice for not only his experience but also for his shared values. He noted it was a pleasure to work with him and expressed that he was an integral part of the leadership team with valuable skills. He highlighted his skill in deescalating charged situations while ensuring that all parties were heard. He accomplished a great deal in his tenure as Chief of La Grange and President Kuchler wished him well in his future endeavors.

Trustee Augustine stated that it was a pleasure to work with Chief Bluder and expressed her appreciation for his contributions. She noted he raised the bar and she was proud to work with him.

Trustee Gale thanked Chief Bluder for his excellent service to La Grange. He thanked Chief Bluder for steering the community and wished him and his family the best in the future.

Trustee Holder stated that Chief Bluder took a good Department and made it better. He expressed appreciation for his work as Chief and wished him well in the future.

Trustee Kotynek expressed that three years sped by and he had the highest respect for him in his role but also as a person. He thanked him for all of his work and partnership particularly on the Liquor Control Commission.

Trustee McCarty thanked Chief Bluder and expressed his appreciation for the care and human touch that he brought to the position of Police Chief.

President Kuchler announced that the next regularly scheduled Village Board Meeting on Monday, December 28 has been cancelled. He asked that everyone enjoy the holidays and be safe and healthy. The next regular meeting of the Village Board is scheduled for Monday, January 11, 2021.

### 3. MANAGER'S REPORT

Village Manager Andrianna Peterson announced that the Village Hall remains closed to walk in services as a result of the COVID-19 restrictions but staff is in the building, ready and available to assist residents through drop off services, phone, and a number of online service options. The Village Hall will be closed for services on Friday, December 25, and Friday, January 1 for the holidays. Regular business hours will resume the following Mondays. A full complement of public safety personnel will be available in the event of an emergency.

Manager Peterson advised that refuse service would not be impacted by the holidays. Holiday trees are scheduled to be picked up beginning January 4 until January 14, 2021 and all ornaments, tinsel and lights must be removed. No stickers are required. A list of holiday items that can be recycled in the Village's curbside collection program can be found on the Village website at [www.lagrangeil.gov](http://www.lagrangeil.gov).

Manager Peterson reminded residents to please recycle holiday lights in the five receptacles located in La Grange and La Grange Park including the Village Hall lower level lobby, La Grange Park Village Hall, La Grange Parking Garage, La Grange Public Library and the Park District of La Grange.

### 4. READING OF PUBLIC COMMENTS SUBMITTED TO VILLAGE

Village President Kuchler asked Village Manager Peterson if any comments had been received. Village Manager Andrianna Peterson advised that one comment had been received and proceeded to read the submitted comment.

Brian Boersma, 324 S. Peck, submitted a comment congratulating Chief Kurt Bluder on his retirement from law enforcement.

Andrew Nelson, General Manager of Pazzo Bene thanked the Village Board for their consideration of a liquor license for Pazzo Bene. He explained that Pazzo Bene is an Italian

restaurant that will be offering daily specials with wine pairings and will be opening in mid-January.

Mike McDermott, Verizon Director of State and Local Government Affairs commented regarding Small Wireless Facilities items that were on the agenda. He expressed appreciation for the effort but believes that the right-of-way and aesthetic guidelines including provisions related to maps, noise, and technology go beyond the Small Wireless Act. Verizon welcomes opportunities to work together and partner to create a well-built network.

5. CONSENT AGENDA AND VOTE

- A. Ordinance – Creating an Additional Class A-2 Liquor License, Raffinato Partners, LLC d/b/a Pazzo Bene
- B. Purchase – Water Meter Reading Software Upgrade
- C. Agreement – Data Sharing – Illinois Secretary of State
- D. Ordinance – Property Disposal – Police Department
- E. Resolution – Improvements Under the Illinois Highway Code – MFT – FY2020-21 Neighborhood Street Resurfacing Program
- F. Minutes of the Village of La Grange Village Board of Trustees Regular Meeting, Monday, November 9, 2020
- G. Consolidated Voucher 201123
- H. Consolidated Voucher 201214

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Holder commented on Item B regarding water meter reading software upgrades that will move gathered water usage data to the Cloud rather than hard storage. He expressed appreciation for the new technology. He also inquired as to the water accountability percentages. Public Works Director Gillingham responded that over the summer there was higher water usage and for over four months, water accountability was at 90%. In the last two months, water accountability has dropped to 80%. To address the drop in accountability the Village is conducting a water leak survey, examining data for patterns that would indicate leaks, and exploring new technology. More advanced water technology is helpful as it helps us identify anomalies in usage.

President Kuchler inquired as to why water bills have recently been higher. Mr. Gillingham responded that there has been higher water usage with many citizens working from home and a year of drier weather.

Finance Director Cipparrone added that there was a 20% increase in water usage Village-wide.

Mr. Gillingham advised that the water technology assists in identifying issues, including leaky toilets. The water technology can also be very helpful with resolving various billing inquiries that are received from residents.

President Kuchler inquired if residents should contact Public Works with questions about water usage. Mr. Gillingham responded that residents should call the Finance Department as they can look at the water reading data. The water software also can flag high usage and the Village proactively reaches out to residents regarding the possible high usage.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

## 6. CURRENT BUSINESS

### A. Ordinance – Abatement of 2020 Tax Levy / General Obligation Alternate Revenue Water Bonds, Series 2012A – Referred to Trustee McGee

President Kuchler asked Trustee McGee to introduce the item. Trustee McGee explained that in 2012, the Village Board approved two significant infrastructure improvements to the Village's water system. In order to provide funding for these two capital projects, the Village Board adopted an ordinance on September 10, 2012, authorizing the issuance of \$2.08 million in general obligation, alternate revenue water bonds. For the Series 2012A water bond issue, the Village Board has identified revenues derived from water sales as the alternative revenues pledged to pay for principal and interest expenditures relating to this issue. Sufficient monies are budgeted and available within the Water Fund from water sales in FY 2021-22 to pay for this expense. Therefore, it is appropriate to abate the portion of the bonds maturing during FY 2021-22 from the 2020 tax levy.

Trustee McGee moved to approve an ordinance regarding the abatement of the 2020 tax levy / general obligation alternate revenue water bonds, series 2012A, in the amount of \$126,530.00, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

**B. Ordinance – Abatement of 2020 Tax Levy / General Obligation Alternate Revenue Sewer Bonds, Series 2015 – Referred to Trustee McGee**

President Kuchler asked Trustee McGee to introduce the item. Trustee McGee explained that in 2015, the Village Board approved a set of revenue enhancements which enabled the Village to address its critical sewer needs. Infrastructure improvements to be considered include construction of the 50th Street relief storm sewer, a lateral sewer to depression area #5 (48th Street and Ninth Avenue), and a flood wall on Brainard Avenue. Sufficient monies are budgeted and available within the General Fund and Sewer Fund from the various taxes and sewer sales in FY 2021-22 to pay for this expense. Therefore, it is appropriate to abate the portion of the bonds maturing during FY 2021-22 from the 2020 tax levy in the amount of \$999,181.26.

Trustee McGee moved to approve an ordinance regarding the abatement of the 2020 tax levy / general obligation alternate revenue sewer bonds, series 2015, in the amount of \$999,181.26, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

**C. Resolution – Levying a Tax for Library Operating Purposes – Referred to Trustee McGee**

President Kuchler asked Trustee McGee to introduce the item. Trustee McGee stated that the La Grange Library is a “municipal library” and as such must levy property taxes as part of the Village of La Grange tax levy. The La Grange Library Board of Trustees 2020 tax levy request for operating purposes is \$2,570,966 which is a 3.70 percent increase over last year’s tax levy.

Members of the La Grange Public Library were available to answer any questions.

Trustee Kotynek inquired if the La Grange Library was making amortized payments. Finance Director Cipparrone responded that the 24-year bond payments are due annually.

It was moved by Trustee McGee to accept the La Grange Public Library Resolution approved by the Library Board, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

**D. Ordinance – 2020 Property Tax Levy for Village Operations – Referred to Trustee McGee**

President Kuchler asked Trustee McGee to introduce the item. Trustee McGee stated the preliminary 2020 property tax levy was reviewed and discussed in detail at the November 9, 2020 Village Board meeting. The final tax levy, reflects an increase of 3.70 percent, exclusive of

debt service, over the prior year's tax extension. The increase reflects the allowable increase under the Property Tax Limitation Act of 2.3 percent (CPI as of December, 2019). The remaining levy increase represents new growth of 5 million Equalized Assessed Valuation (EAV) from estimated residential and commercial construction during the next fiscal year. If such new growth does not occur, the property tax levy will automatically be lowered by Cook County.

The effect the 2020 levy will have on an average home with an estimated market value of \$500,000 is in an increase of \$32.42 from the Village levy and an increase of \$10.81 from the Library levy.

The proposed 2020 property tax levy request of \$10,262,347 represents an increase of \$397,493 or 3.70 percent from the 2019 tax levy of \$9,864,854.

A motion was made by Trustee McGee to approve an ordinance adopting the 2020 property tax levy for Village operations, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

#### E. Agreement – Municipal Services Associates Inc. for Consulting Services

President Kuchler asked Trustee McCarty to introduce the item. He stated that staff recommended that because the plans and specifications for small wireless facilities are specialized in nature, the Village enter into a task order agreement with Municipal Services Associates, Inc. for consulting services to evaluate plans submitted to confirm compliance with applicable laws, rules and the Village Code.

A motion was made by Trustee McCarty to approve an agreement with Municipal Services Associates Inc. for Consulting Services, seconded by Trustee Augustine.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

#### Ordinance – Amendments to Code of Ordinances Chapter 102 – Construction of Utility Facilities in Public Rights-of-Way

President Kuchler asked Trustee McCarty to introduce the item. Trustee McCarty stated that this is a challenging issue facing La Grange and other municipalities, as it is important to maintain standards in our rights-of-way but still allow for technological advancements. He noted that in April 2018, then Governor Rauner signed Senate Bill 1451, the "Small Wireless Facilities Deployment Act," making it Public Act 100-0585. The Act, establishes numerous specific

standards that apply to the installation and operation of small wireless facilities (“SWFs”) by wireless services providers. The Act provides the regulations and process for municipalities to permit the deployment of small wireless facilities within rights-of-way and on private property throughout Illinois. Per the Act, the Village can impose limited requirements to ensure compliance with certain design standards.

In addition to the State Act, the FCC promulgated rules relative to the deployment of small wireless facilities, which authorize the adoption of written design standards governing the installation of small wireless facilities and associated wireless support structures within the Village.

As a result of these actions, in July 2018, the Village Board approved amendments to Chapter 102 of the Code of Ordinances (commonly called the Right-of-Way Ordinance), primarily in Section 102-21 “Small Wireless Facilities.” In September 2018, the Village Board also approved general design standards for Village owned decorative utility poles where small wireless facilities might be attached.

Since that time, utility use of the public right-of-way has become even more prevalent. Meanwhile, wireless services providers have started to implement their planned SWF installations, making it more challenging for the Village to properly control and manage the public right-of-way.

In addition to potentially locating on Village owned poles and other utility poles in the right-of-way, small wireless providers have expressed interest in installing new poles. Because technology and aesthetics can vary widely among the various providers, written design guidelines are important for the Village and helpful for applicants to understand the Village’s objectives in preserving the character of our neighborhoods. Further, as the wireless service providers and their third party subcontractors install equipment nationwide, it is beneficial for this information to be widely available prior to them undertaking the process of designing and applying for a permit.

The components and amendments to Chapter 102 require that SWF’s apply for permits that will include specific information to evaluate compliance including a map of planned installations, certifications from engineers including structural engineers; analysis of noise levels, environmental assessment; compliance with tree preservation requirements; and communication to property owners within 250 feet of the proposed SWF. Additional updates to guidance regarding preferred SWF locations are as follows: a) existing small wireless facilities or facilities owned by a utility; b) Com Ed poles; c) Village light poles (does not include decorative pedestrian scale poles); d) Village utility poles; and e) privately owned poles. The Village will also require SWF’s to comply with the Village’s “Guidelines for Design, Aesthetic, Stealth, and Concealment for SWF and Support Structures”. Other requirements for SWF’s will apply which: a) ensure that a small wireless facility does not interfere with public safety standards; b) does not hinder line-of-sight; and c) imposes specific protections for historic landmarks. In addition, there will be height limitations on the installation of small wireless facilities on existing poles or for new poles in accordance with the maximum heights specified in the Act. An agreement with the Village for placement of small wireless facilities on Village-owned poles will

be required. Additionally, SWF's will need to include information that the location of new facilities in the right-of-way cannot damage or endanger mature trees. The updates also provide requirements for annual monitoring to assure compliance with standards and operations.

The guidelines specify various standards that apply when replacing an existing street light pole with a combination SWF and street light pole and when a new wireless support structure is proposed in the right-of-way. The Village requires the smallest visual profile along with stealth and concealment technology whenever possible to achieve the least visually and physically intrusive design and provide consistency of construction of SWFs. Finally, it provides standards for ground mounted and pole mounted equipment as may be appropriate given a particular proposed SWF location.

Attorney Burkland noted that throughout the course of the process, the Village heard from representatives of small wireless providers. It is important that the updates and guidelines be specified clearly as entities outside of small wireless providers seek to utilize the rights-of-way. There are challenges when trying to manage and control the right-of-way as additional impacts on other facilities is increased. Efforts were made throughout the process to ensure that the Village has the authority and responsibility to address these challenges. The updates and guidelines that were developed relate to all use of the right-of-way, not just small wireless facilities. There are no elements in the proposed amendments that violate FCC rules or the State Act. The documents make it clear that the Village only has authority as exists in state statute and FCC rules.

Trustee McCarty inquired as to the State and Federal government regulations. Attorney Burkland responded that at the Federal level, it was determined essential for 5G to be deployed quickly. The FCC then set standards for how the deployment of the new technology could take place. The FCC restricted the ability at the local level to impose certain conditions on deployment. The State could enact laws so long as they did not conflict with the FCC standards. The result is very limited local control over SWF deployment. The goal of the updates and guidelines provided was to recognize the maximum authority that local government have without stepping over the established boundaries.

Trustee McCarty asked if rights-of-way consist of parkways in residential areas. Attorney Burkland confirmed that rights-of-way include parkway, roadway, side streets and thoroughfares.

Public Works Director Gillingham added that one of the goals that the Village tried to accomplish with the updates and guidelines is to have SWFs looking the best they can and to encourage providers to locate the SWFs in appropriate locations. It is a negotiated process and the Village recognizes the need to work with small wireless providers as our residents desire the technological advances.

Trustee McCarty stated that when this issue came up a few years ago certain considerations were noted such as equipment on poles, or on the ground as well as safety considerations such as use of guidewires. Mr. Gillingham responded that many of those recommendations continue to be proposed. He noted that moving forward, there will be efforts to replace existing overhead poles

on major arterials, replacement of older infrastructure and limiting the total number of poles. Different small wireless providers have different preferences in terms of where they desire to locate, however most prefer arterial and collector roads. The Village will require SWF to utilize the Village's pole design to avoid inconsistencies. He noted that small wireless providers have different terminology for their equipment and designs which presents a challenge. Moving forward, the Village will work with SWF's to identify different sites throughout town as what may work in one area, may not work in another. He noted that the guidelines and updates are meant to assist in negotiations with carriers.

Trustee Augustine noted that one of the reasons that aesthetics are important is the density in placement of SWFs. She asked for an explanation in the differences between 4G and 5G technology. Mr. Gillingham responded that small wireless providers want to implement 5G as there are increasing demands on the data. 5G provides a different frequency to broadcast the data on a higher bandwidth. However, as the bandwidth is higher, the frequencies are shorter which results in the poles needing to be closer together in some cases. It is important that we are planful about pole placement.

Trustee Gale inquired if the Village could make changes later to the Code of Ordinances if necessary. Attorney Burkland noted that there is nothing illegal in developing these standards, and we must ensure that the standards do not go beyond the scope of local control provided by law.

Trustee Holder inquired if different companies who are beginning to utilize 5G could co-locate. Mr. Gillingham noted that each carrier has their own equipment as they all broadcast on different equipment and frequencies that have been approved by the FCC. The challenge for local municipalities is to maintain consistency and complimentary design standards.

Mr. Gillingham said it is unlikely that multiple different carriers will want to be on the same pole. The Village will enter into agreements for pole attachments.

Attorney Burkland clarified that colocation occurs when a SWF is placed on an existing structure, such as a light pole. However, if a pole is placed and there is only a SWF placed on it, it is not a colocation. He noted that most providers seek to collocate on street lights.

Trustee Augustine stated that the Board is aware of the resident concerns raised by 5G implementation, however there is only so much that can be done as a municipality. She stated that it is possible that there will be a SWF belonging to one provider in a parkway, and two or three others located nearby. Mr. Gillingham agreed and noted that finding appropriate locations will be a challenge. He expressed hope in working with providers to ensure that it causes minimal negative impacts to residents. He noted significant challenges with siting equipment for U-Verse as an example. While the installations may be desirable from a technology perspective, they may be undesirable if next to your house.

President Kuchler stated that it would be undesirable if multiple poles were placed on a standard lot, and the Village will work hard to reduce situations where a property is unduly burdened by

multiple poles. Mr. Gillingham responded that the preference is to avoid placing poles within 50 feet of the primary entrance of a residential property.

Trustee McCarty inquired if the permitting process includes removal of the SWF once it has reached the end of its useful life or becomes obsolete with new technology. Attorney Burkland responded that per the pole attachment agreements and the law, providers may leave their equipment as long as they would like, but cannot abandon their SWF. If, in the future alternative technology were to be developed, providers would be able to update the existing attachment with new components but cannot make the attachments any larger than when is already installed.

Trustee McCarty noted that utility easements are located behind houses in La Grange and traditionally have included electric, cable and phone utility equipment. He stated it was abhorrent that telecoms sought to locate in front yards, which is related to a larger national trend to deregulate.

A motion was made by Trustee McCarty to approve an ordinance amending the La Grange Code of Ordinances Chapter 102 regarding Construction of Utility Facilities in Public Rights-of-Way, seconded by Trustee Holder.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

**Resolution – Adopting Guidelines for Design, Aesthetics, Stealth, and Concealment for Small Wireless Facilities and Support Structures**

A motion was made by Trustee McCarty to approve a resolution adopting guidelines for design, aesthetics, stealth, and concealment for Small Wireless Facilities and support structures, seconded by Trustee Holder.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

**7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA**

None.

**8. TRUSTEE COMMENTS**

Trustee Holder thanked staff and the LGBA for the fantastic holiday lights and creative displays. He noted that residents and visitors alike have been enjoying what La Grange has offered.

Trustee Augustine thanked Village staff and the LGBA as well for their hard work. She also noted that La Grange residents are doing wonderful things in the community including raising money for charity and supporting businesses as they pivot to adapt to the COVID-19 pandemic. La Grange businesses continue to come up with creative ways to stay engaged.

Trustee Holder thanked the individuals working hard in the hospital to keep us safe. He asked that the community remember them and continue to support them throughout this difficult time.

President Kuchler agreed with Trustee Holder and expressed his appreciation for our first responders and healthcare workers. He asked that the community continue to recognize their hard work. He also thanked Chief Bluder for his service to La Grange, and expressed appreciation to those involved with the planning and execution of the holiday events in downtown La Grange.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 9:36 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

  
Mark A. Kuchler, Village President

ATTEST:

  
John Burns, Village Clerk

Approved Date: January 25, 2021

MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING

**DUE TO GOVERNOR'S EMERGENCY ORDER  
VILLAGE HALL WAS CLOSED AND THE  
VILLAGE PRESIDENT DETERMINED THAT IT WAS NOT  
PRACTICAL OR PRUDENT TO CONDUCT THE MEETING IN PERSON  
-MEETING WAS CONDUCTED REMOTELY-**

Monday, January 25, 2021 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange meeting was called to order at 7:31 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee with President Kuchler presiding.

**ABSENT:** None

**OTHERS:** Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Acting Police Chief Dave Rohlicek  
Acting Deputy Police Chief Rob Wardlaw  
Fire Chief Terrence Vavra

President Kuchler thanked Trustees for attending the meeting and stated that the meeting was being held remotely as a result of Governor Pritzker's emergency Coronavirus related actions to ease the standards for municipal open meetings as a result of the unusual and difficult circumstances. He stated that he has determined that it would not be practical or prudent to host an in person meeting at this time. He announced that the meeting was available to attend virtually through GoToMeeting, as well as broadcasted on cable, on YouTube, on Facebook and on the Village website. Residents were encouraged to submit public comments regarding the agenda via email or telephone prior to the meeting.

2. PRESIDENT'S REPORT

A. Resolution – Recognizing the 80<sup>th</sup> Anniversary of the La Grange Citizens Council

President Kuchler read the Resolution into the record. He also read a letter from former Village Trustee Nancy Kenney congratulating the Citizens Council on their 80<sup>th</sup> anniversary. He expressed appreciation for the efforts of the Citizens Council.

Trustee McCarty expressed his support for the Citizens Council as it serves an important function in keeping La Grange focused on what is best for the Village as a whole.

Clerk Burns stated the Citizens Council is a distinctive organization with a large knowledge base. It is unique as it is a nonpartisan group where the exchange of ideas is encouraged. He thanked them for their engagement and congratulated them on their 80<sup>th</sup> anniversary.

Trustee Augustine expressed appreciation for the Citizens Council and noted their important role in educating La Grange citizens.

Trustee Holder stated that the Citizens Council is made up of individuals that care about the future of the Village, and encouraged all residents to participate.

Chairperson Tim Bjork thanked the Village on behalf of the Citizens Council for the recognition. He stated that the Citizens Council accepts every resident and the next meeting is scheduled for February 10 at 7:30 pm, followed by the Candidates Forum on March 10, 2021.

A motion was made by Trustee McCarty to approve the Resolution recognizing the 80<sup>th</sup> anniversary of the La Grange Citizens Council as presented, seconded by Trustee Augustine.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

#### B. Appointment – Molly Mahoney, Environmental Quality Commission

A recommendation to appoint Molly Mahoney to the Environmental Quality Commission was presented by President Kuchler. A motion was made by Trustee Kotynek, seconded by Trustee Holder.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

#### C. Appointment – Jana Svec, Environmental Quality Commission

A recommendation to appoint Jana Svec to the Environmental Quality Commission was presented by President Kuchler. A motion was made by Trustee Kotynek, seconded by Trustee

McCarty.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

President Kuchler announced that on Saturday, January 23, the Illinois Department of Public Health announced that our area, Region 10, moved from Tier 2 to Tier 1 resurgence mitigations. Under Tier 1 mitigations, restaurants may resume indoor dining at the lesser of 25 guests or 25% capacity per room. Reservations are required and indoor food service is limited to a 2-hour maximum duration and 4 persons per party. Dining only with members of the same household is recommended. In order to move to Phase 4 of the Restore Illinois plan, a region must meet certain metrics including a test positivity rate of less than or equal to 6.5 percent for three consecutive days. He urged all residents to continue to follow health guidelines including wearing a mask, washing your hands, and watching distance. Public health officials continue to carefully monitor the metrics and he stressed that everyone needs to work together to avoid regressing back to more restrictive mitigation tiers.

President Kuchler advised that businesses appreciate the strong support they have received and he encouraged residents to continue to shop and dine locally. In addition to indoor dining, curbside pickup and delivery services continue to be available. The Village also continues to advocate for the La Grange business community. He reported that he recently met with Congresswoman Marie Newman to discuss opportunities to assist small businesses and develop a small business committee so that she can hear directly from businesses about the ongoing challenges they are facing.

President Kuchler noted that Governor Pritzker announced that the state will move into the early stages of Phase 1B of the COVID-19 Vaccine Administration Plan beginning January 25. Phase 1B will expand vaccines to non-health care frontline essential workers and residents age 65 and over. Vaccine availability continues to be limited and health officials have requested patience as more vaccines become available. For more information regarding vaccines, residents can visit the Illinois Department of Public Health and Cook County Department of Public Health websites. More information, including links to state and county websites, can be found on the Village website.

President Kuchler asked Trustee Holder to provide an update from the hospital. Trustee Holder advised that the number of COVID-19 cases in our area as well as the cases in the hospital continue to decrease. He noted that Phase 1B of vaccination distribution began on January 25, and encouraged residents to utilize the County website to register for the vaccination. He reminded residents to stop the spread and to seek care if they are sick.

President Kuchler advised that the Village is continuing to finalize its budget development process for fiscal year 2021-22, which begins May 1. The annual Capital Projects Workshop will be held on February 8, followed by the annual Budget Workshop on operational expenses on

Saturday, March 13 at 8 a.m. The draft budget document with the Village Manager's message will be available at the Village Hall and the Library, in addition to being posted on the Village's website in advance of the meeting. He invited everyone to attend and participate in the budget discussion as it is an important document that guides decision making throughout the upcoming year and planning over a five-year period.

President Kuchler announced that the La Grange Business Association has announced a new promotion. "Chill Out and Chill In" which is a five week promotion that features virtual and in person events to warm up the winter at home. It includes 'Take Out Tuesdays' where local foodies are invited to cook like a chef with take home food kits and online classes with simple techniques and tips to make meals extra special and much more. La Grange Restaurant Week will be held Friday, February 19 through Sunday, February 28 and is designed to entice customers to try different dining experiences in La Grange. Participating restaurants will offer special value priced menus in addition to regular menus during those dates.

3. **MANAGER'S REPORT**

Village Manager Andrianna Peterson announced that the last day to accept voter registration or transfers of registration for the April 6, 2021 Consolidated Election is Tuesday, March 9, 2021 by mail and Sunday, March 21, 2021 online. Early voting will take place from March 22 to April 5, 2021 and April 1 is the last day to apply for a ballot by mail. For additional information please visit the Village website or the Cook County Clerk's website.

4. **READING OF PUBLIC COMMENTS SUBMITTED TO VILLAGE**

None.

5. **CONSENT AGENDA AND VOTE**

A. Agreement – Police Department – Consulting Services

B. Minutes of the Village of La Grange Village Board of Trustees Regular Meeting, Monday, November 9, 2020

C. Consolidated Voucher 201214

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Gale inquired as to how the rate for the consulting service agreement was determined. Manager Peterson responded that it was negotiated.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee Augustine.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

6. CURRENT BUSINESS

A. Request for Temporary Use Approval – 27 Calendar Avenue, Pillars Community Health – Referred to Trustee Augustine

President Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine explained that Pillars Community Health (“Pillars”) has requested approval to temporarily operate a medical clinic in the first floor of a building that they own at 27 Calendar Avenue, in order to administer COVID-19 vaccines. The first floor of 27 Calendar Avenue is currently vacant and zoned commercial (it previously operated as a resale furniture shop).

Pillars is a Federally Qualified Health Center (FQHC). The State of Illinois’s COVID-19 vaccination plan notes that in order to establish an adequate network of trained vaccination providers, the Illinois Department of Public Health will focus on facilitating vaccine administration through local health departments, hospitals, FQHCs and pharmacies. Pillars notes it has completed all the necessary registrations with the State and County to become a vaccination site. Additionally, they stated that they have experience administering vaccines, as they annually provide routine vaccinations for children, as well as flu shots.

The proposed vaccine clinic would consist of one, four-hour operating period each day, Monday through Saturday. On Monday through Friday, that operating period would be between 8:00 a.m. and 8:00 p.m. On Saturday, the operating period would be 8:00 a.m. to noon. Persons receiving a vaccine would be scheduled by appointment. Upon arrival, people would check in, receive the vaccine, and then remain for 15-30 minutes for observation of any adverse side effects. There would be up to 12 persons receiving the vaccine on-site at any time and up to 10 Pillars staff/volunteers administering the program. Pillars is seeking approval to operate the proposed temporary use for an initial 90-day period, with the possibility to extend that approval based on ongoing need and ongoing appropriate authority to administer vaccines.

The Zoning Code provides a list of permitted temporary uses, such as yard sales, Christmas tree sales, carnivals, contractor’s offices on construction sites, and outdoor dining. These uses can be approved administratively by the Village Manager. Section 9-103C also includes an “other temporary uses” category, which allows for other temporary uses that are consistent with the purposes and intent of Section 9-103 and of the zoning district in which the use is located. Per the Zoning Code, any “other” temporary use requires approval by the Village Board of Trustees.

Pillars’s building at 27 Calendar Avenue is located in the core of the C1 Central Commercial zoning district. Medical offices and clinics are prohibited on the first floor. The purpose of the C1 District is to provide for the “development and maintenance of a concentrated, pedestrian-oriented commercial shopping center, with special provisions protecting, in the core of that district, the retail environment at street level.” Pillars has advised that due to the exceptional condition of a worldwide pandemic, the proposed temporary use will assist in hastening a return to normal conditions, therefore supporting the purpose of the C-1 District.

It was proposed that Pillars meet the limitations listed in section 9-103E of the Zoning Code for all temporary uses with the following conditions of approval: (1) The first floor commercial space will be used solely for the purpose of administering COVID-19 vaccines as a result of a need for additional facility space during the unprecedented public health pandemic; (2) The temporary use is granted for an initial period of 90 days. Upon expiration of the initial approval period, the Village Manager may grant up to four extensions of no more than 30 days each; (3) At all times, Pillars Community Health must operate the clinic in compliance with all county, state, and federal requirements, guidance and best practices, including any necessary licenses, agreements, or other permits; (4) The building shall comply with all life safety and occupancy requirements. An occupancy inspection is required prior to operation; (5) The Village reserves the right to evaluate parking and traffic impacts of the temporary use at any time and require modifications to operations as necessary to ensure there is no adverse parking or traffic impacts to the central business district; and (6) All temporary signage must comply with the size and placement requirements of the Zoning Code and may remain displayed for the duration of the temporary use.

Angela Curran, CEO of Pillars Community Health as well as Chief Medical Officer Dr. Kisti Catalano and Director of Nursing and Vaccination Administration Linda Stevens, were in attendance.

Ms. Curran thanked the Village Board and noted that Community Nurse / Pillars Community Health is celebrating 100 years of service to the area. She stated that by providing the temporary use as a vaccine clinic, Pillars would be continuing their efforts to address the COVID-19 pandemic that began in March 2020. Since that time Pillars has worked to address the health challenges created by the pandemic by assisting with COVID-19 testing in four area locations, including their facility; being a part of the “Call to Calm” Text Hotline; providing enhanced services for homeless individuals; and partnering with area communities on COVID-19 outreach.

Ms. Curran explained that enhancements to the space have been made, including HVAC improvements to increase air circulation and the installation of UV lights. As a vaccination site, the facility would have four vaccine stations that would serve four people a time. Pillars has completed the necessary registrations required to be a facility with the IDPH. The vaccination site would be staffed by health professionals from the community, and Ms. Curran noted that all providers hold the appropriate credentials. The organization will be administering the vaccine and will ensure all of the standing orders that come with the intake, storage, and distribution of the vaccine will be met.

Trustee Kotynek thanked Pillars for their service and initiative throughout the COVID-19 pandemic. He inquired why the clinic would only operate for four hours per day and if only La Grange residents would be eligible for the vaccination. He also asked when the site would be prepared to move forward if approved by the Village Board. Ms. Curran responded that vaccinations would be limited to four hours per day for staffing purposes in order to balance the continued need for COVID-19 testing along with providing vaccination services. She noted that vaccinations would be available to residents outside of La Grange as their services cover a wider geographical area. As required by the IDPH, all vaccine sites must abide by an

appointment-format in order to receive the vaccine. Pillars will also be abiding by the phased criteria as outlined by the State. Once the final administrative approvals are issued, Pillars will be prepared to move forward.

Trustee Augustine stated that Pillars has a fantastic reputation and expressed appreciation for their thorough request. She noted that La Grange is fortunate to have health resources in the community like Pillars. She inquired as to if there was a plan to ensure that no vaccinations would go to waste. Dr. Catalano advised that in addition to the scheduled appointments, there will be a reserve list of candidates to call if there are cancellations or no-shows.

Trustee Holder thanked Pillars for filling an important need in the community and expressed his admiration for their quick actions to give back to the community. Ms. Curran thanked him for his kind words and stated that it was their privilege to provide this essential service.

Trustee McCarty thanked Pillars for their actions and noted it was fortunate that La Grange has an organization like Pillars. He commented that he would like the Village to review zoning restrictions for medical organizations on the first floor within the Commercial Business District.

President Kuchler thanked Pillars for their service to the community and advised that the Village would present them with a resolution acknowledging the 100<sup>th</sup> Anniversary of the organization at the next Village Board meeting. He expressed appreciation for the critical services they provide as they work to protect the most vulnerable residents of La Grange.

Trustee Kotynek moved to approve the temporary use for 27 Calendar Avenue, Pillars Community Health, seconded by Trustee Holder.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

None.

8. TRUSTEE COMMENTS

President Kuchler expressed appreciation for the Department of Public Works and for their hard work in removing the snow from Village streets.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 8:27 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Holder.

Board of Trustees Regular Meeting Minutes  
Monday, January 25, 2021 – Page - 8

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

  
Mark A. Kuchler, Village President

ATTEST:

  
John Burns, Village Clerk

Approved Date: February 8, 2021

## MINUTES

### VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

**Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.**

**Face coverings were required to be worn during the meeting and throughout the Village Hall.**

**Public comments were also accepted in advance of the meeting by phone and e-mail.**

Monday, February 8, 2021 - 7:30 p.m.

#### 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:39 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Augustine, Gale, Kotynek and McCarty with President Kuchler presiding.

**ABSENT:** Trustees Holder and McGee

**OTHERS:** Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Acting Police Chief David Rohlicek  
Fire Chief Terrence Vavra

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing and the wearing of face coverings. He reminded everyone to stay six feet apart and wear a mask at all times while in the Village Hall. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website. Residents were encouraged to submit public comments on the agenda via email or telephone prior to the meeting.

## 2. PRESIDENT’S REPORT

President Kuchler stated that last week, the Illinois Department of Public Health announced that our area, Region 10, has moved from Tier 1 resurgence mitigations to Phase 4 of the Restore Illinois Plan. The move to Phase 4 allows for indoor dining and additional recreation, meeting and personal care options, while maintaining distancing and other requirements. Health officials are continuing to evaluate metrics and he stressed that we must continue to be vigilant about wearing face coverings, social distancing and hand washing.

President Kuchler stated that the Illinois Department of Health has also reported that new COVID-19 vaccine locations have been added to support residents eligible for vaccines under Phase 1B. The vaccine continues to be limited and vaccinations are available by appointment only. Health officials ask residents to be patient as the supply is increased and more open appointments become available. To make an appointment for a vaccine under Phase 1B, call (833) 308-1988 or visit [www.vaccine.cookcountyl.gov](http://www.vaccine.cookcountyl.gov). Also, beginning Monday, February 8, the Village Hall will reopen to walk-in customers. Online and drop-off service options will continue to be available.

President Kuchler noted that La Grange Memorial Hospital has advised that they currently have 7 positive COVID-19 cases but it is still important to take precautions. On behalf of La Grange school districts, President Kuchler noted that he would be reaching out to Walgreens in an effort to facilitate vaccinations more efficiently.

President Kuchler announced that La Grange Restaurant Week will take place starting Friday, February 19 through Sunday, February 28. Participating restaurants will feature specially-priced menus at lunch and dinner. For more information, including restaurant listings, please visit the LGBA website. A community raffle has been organized to raise relief funds for La Grange businesses affected by the pandemic. Individuals who purchase \$10 raffle tickets through March 14 can collect one of three prize baskets filled with \$3000 in gift cards that have been provided by participating restaurants, retailers and wellness businesses. Proceeds from ticket sales will be shared equally by the participating businesses. Three winners will be announced live on Facebook on March 16 at noon. Tickets can be purchased by visiting [www.lgba.com](http://www.lgba.com) or [www.lgdelivers.com](http://www.lgdelivers.com). Throughout February, you are invited to “chill out and chill in” by participating in a number of fun and engaging at-home activities and offers from local restaurants and retailers. Please visit [www.lgdelivers.com](http://www.lgdelivers.com) for activities and special Valentine’s Day Dinner options for dine in or carry out.

### A. Resolution – Recognizing the 100<sup>th</sup> Anniversary of Pillars Community Health.

President Kuchler read the Resolution into the record.

Trustee McCarty thanked Pillars Community Health for caring for the most vulnerable, without regard to their social status.

President and CEO Angela Curran, noted that the 250 volunteers of the organization deserve the credit and stated that the organization demonstrates what people can do when they share a common vision. She encouraged others to reach out and help people in need. Over the past 100 years, individuals, many of whom were women, saw the need for Pillars Community Health in the community. She noted that recently, the need for the organization has been even greater due to the COVID-19 pandemic. The organization has continued to provide essential services in person and through tele-health while expanding their services to offer COVID-19 testing and vaccinations.

President Kuchler expressed his appreciation for the assistance and expertise that Pillars Community Health brings to the community.

Trustee Gale made a motion to approve the Resolution recognizing the 100<sup>th</sup> Anniversary of Pillars Community Health, seconded by Trustee Augustine. Motion carried on a voice vote.

#### B. Resolution of Appreciation – Retiring Acting Police Chief David Rohlicek

President Kuchler read the Resolution of Appreciation for retiring Acting Police Chief David Rohlicek into the record. He stated that he appreciated his service to the community and the sacrifices his family has made in supporting his career.

Trustee McCarty thanked Acting Police Chief Rohlicek for bringing a very human element to the occupation as both a neighbor and Police Officer.

Trustee Kotynek noted that he has known Acting Police Chief Rohlicek for a long time and he has a career that he should be proud of. He wished him the best of luck in the future.

Acting Police Chief Rohlicek thanked the Village Board, Village Manager and staff. He advised that he was grateful to serve the community and that he was proud of his career in La Grange. He noted that his strong family foundation was essential and that he was thankful for friendships, co-workers and mentors. He advised that he is looking forward to his next chapter in life.

Trustee McCarty made a motion to approve the Resolution of Appreciation for retiring Acting Police Chief David Rohlicek, seconded by Trustee Gale. Motion carried on a voice vote.

### 3. MANAGER'S REPORT

Village Manager Andrianna Peterson announced that the Village Hall will be closed on Monday, February 15, 2021 in recognition of President's Day. A full complement of public safety personnel will be available in the event of an emergency. Regular Village Hall office hours will resume on Tuesday, February 16, 2021 at 8:30 a.m.

## CAPITAL PROJECTS WORKSHOP

Ms. Peterson announced that staff would facilitate a Capital Projects Workshop during the Board meeting as it is a key component of the annual budget development process. The proposed budget anticipates a surplus fund balance at the end of the five-year budget period which demonstrates the ability to fund the identified projects over this time period.

The proposed plan for capital improvements demonstrates a continued emphasis on the maintenance and replacement of the Village's aging infrastructure. The Capital Improvements plan has also been designed to execute on the strategic priorities identified by the Village Board. It was noted that a number of projects were accomplished as planned and budgeted during 2020 and other planned capital projects are recommended going forward.

## CAPITAL PROJECTS FUND

Public Works Director Ryan Gillingham provided a status report regarding current capital projects and projects recommended by staff in the future. Mr. Gillingham discussed a proposal for neighborhood street projects over the next three fiscal years. The proposed projects include resurfacing streets based on data contained in the 2016 Street Condition Survey.

Throughout Mr. Gillingham's report, general questions were asked by individual members of the Village Board to ascertain a better understanding of projects and/or project scope. Mr. Gillingham responded to Board inquires related to pedestrian enhancements, the 50/50 sidewalk program, sewer televising, the 47<sup>th</sup> and East Avenue Project, road improvement timeline, potential bond issues for road improvements to supplement the 'pay as you go' funding, shovel ready projects, electric charging stations, and the sale of Village owned parking lots.

## WATER FUND

Mr. Gillingham presented this item which included a status report of water system improvements for Fiscal Year 2020-2021 as well as recommendations for Fiscal Year 2021-2022.

Mr. Gillingham reported that water accountability has averaged around 80%. The Village has continued initiatives to improve water accountability including replacement of the existing pump station, leak locating and repair, water billing audits and water main replacements.

Due to actual expenses incurred for the water main replacements on Ashland and Blackstone Avenues, it is estimated that the water fund reserves will be at 16.5% of operating expenses. In order to restore Water Fund reserves, no water main replacement projects or other capital improvement projects were scheduled for FY 2020-21. The cleaning and repair of the Tilden Avenue Water Tower is proposed for FY 2021-22, and

the replacement of the water main on Brainard Avenue is scheduled for FY 2023-24. A water and sewer rate study is in the process of being finalized. The City of Chicago implemented a water rate increase in the amount of 3%, resulting in an increase of water purchases of \$75,000 annually. Given the COVID-19 pandemic, the Village opted not to pass along the increase to residents at this time. However, potential new increases will be included as part of the ongoing water and sewer rate study, and included in analysis for the future.

Members of the Village Board asked how the Village's water accountability compares to other communities, impact of the lead pipe legislation, and the cost to include a logo on the water tower.

#### SEWER FUND

Mr. Gillingham presented this item which included a status report of sewer system improvements for Fiscal Year 2020-2021 as well as recommendations for Fiscal Year 2021-2022.

Pending the results of the current water and sewer rate study, no additional sewer rate increases are proposed at this time.

President Kuchler expressed his appreciation to staff for their thoughtful planning and also to the efforts of the Public Works staff in managing snow removal.

#### 4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None.

#### 5. CONSENT AGENDA AND VOTE

A. Ordinance – Plat of Resubdivision for 215 South Brainard Avenue / Tom McNulty

B. Award of Contract – Concrete Repairs to the Fire Department Apparatus Floor

Agreement – Construction Engineering Services

C. Agreement – Engineering Services – 2021 Sewer System Rehabilitation Project

D. Purchase – Fire Department – Stryker Power Load System

E. Purchasing – Spring Flower Planting Program

F. Revision of Temporary Use Approval – 27 Calendar Avenue, Pillars Community Health

G. Minutes of the Village of La Grange Village Board of Trustees Regular Meeting, Monday, January 25, 2021

H. Consolidated Voucher 210208

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee McCarty inquired as to when the Fire Department was built and impact on continuing maintenance issues. Public Works Director Gillingham responded that it was built in the 1950's and the repairs are necessary to slow deterioration of the reinforcement in the apparatus floor.

Trustee McCarty noted that both the Fire Department and Public Works buildings are older but maintained well and money has been saved through preventative maintenance.

A motion was made by Trustee Kotynek to approve the Consent Agenda as presented, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek and McCarty  
Nays: None  
Absent: Trustees Holder and McGee

6. CURRENT BUSINESS

None.

7. PUBLIC COMMENT

Becky Lorentzen, 103 E. Cossitt, asked that plantings be installed around the Community Center. President Kuchler thanked her for her comment.

8. TRUSTEE COMMENTS

Trustee Augustine thanked Public Works for their actions in repairing a water main break at Madison Avenue and Maple Avenue during the cold temperatures.

9. CLOSED SESSION

At 9:15 p.m. a motion was made by Trustee Kotynek and seconded by Trustee Gale to adjourn into closed session for the potential purpose of discussing pending litigation involving the Village.

10. ADJOURNMENT

At 10:10 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Augustine. Approved by a voice vote.

  
Mark A. Kuchler, Village President

ATTEST:

  
John Burns, Village Clerk

Approved Date: February 22, 2021