

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

JUNE 12, 2017

Commissioner Penicook called the meeting to order at 7:04 P.M.

PRESENT: Commissioners Penicook, Vear, Lacey, Ashby, Jacobs

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of BASE Leanna Hartung, Marketing & Events Supervisor Teresa Chapman, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Rob Bush, Bob Sherman, Beth Augustine, Brian Opyd, Charles & Peggy Gilbert

Commissioner Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

Charles Gilbert, 702 Lincoln Avenue, La Grange, stated the roof is leaking at the Community Center. The bathrooms are in need of updating as well.

Consent Agenda

Commissioner Lacey motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of May 8, 2017; Item 3.2 Approval of the Financial Report dated May 31, 2017; Item 3.3 Approval of the Consolidated Vouchers for June dated June 12, 2017. Commissioner Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby, Lacey, Jacobs

NAYES: None

ABSENT: None

Staff Reports

Director's Report

Update on the Construction of the PDLG Fitness Center

Director Bissias stated the fitness center is 70% complete. He applied for 50% of the grant money and it should be sent to us by the end of the month. There

REGULAR BOARD MEETING - JUNE 12, 2017

will be a soft opening for two weeks when the equipment arrives and a grand opening in October. He is advertising now for 3 full-time fitness positions. Director Bissias informed the Board that the PDLG slogan was changed from "Your Fun Destination" to "Your Fun & Fitness Destination".

Update on Fitness Center Naming

Director Bissias asked the Board to decide on a name for the fitness center. It will be discussed further under old business.

Update of other Park District Matters

Director Bissias stated there are no other Park District matters at this time. He has been working on the fitness center project for the past 6 weeks. It is under budget and looking good.

Staff Comments

Director Bissias informed the Board that Superintendent of Facilities Chris Finn is on vacation and Superintendent of Recreation Kevin Miller is coaching a Little League team at Sedgwick Park in the playoffs.

Superintendent of BASE Leanna Hartung stated BASE camp is going well with 48 children enrolled. All the weeks of camp are full with a wait list except for the 4th of July week. President Penicook asked about the other before and after school option offered at the schools for next year. Leanna stated that they are registering children, however, the Park District's BASE program is full for next year in all schools except for kindergarten at St. Francis.

Marketing & Events Supervisor Teresa Chapman stated that the enrollment for Camp Quest and Camp Mighty Munchkins is full for the summer with only a few openings for the July 4th week. Camp-a-Palooza and Camp Tiny Tots enrollment is lower. She also stated the campers love the new floor at the Sedgwick Park building.

Superintendent of Finance Leynette Kuniej stated the auditors were here last week. We will receive a draft of their report at the end of the month. It will be ready for review at the August board meeting. She was busy last week with staff training and orientation.

Commissioner Jacobs was amazed that the banquet room was booked until October. She also asked about looking into a Friday night yoga event.

Commissioner Lacey suggested renting the fitness facilities for parties. Director Bissias stated he would check with our insurance.

Director Bissias thanked the Board for participating in the Pet Parade.

REGULAR BOARD MEETING - JUNE 12, 2017

Attorney Report

Attorney Rob Bush stated he has reported annually to the auditors for the past 10 years about some form of challenge with Gordon Park. For the first time in many years he is happy to say in the letter to the auditors that there is no pending litigation at the Park District of La Grange. The case is over!

Treasurer Report

None

Action Items

Discussion and/or Approval of Ordinance 17-05 Prevailing Wages for 2017-2018

Director Bissias explained the Board must approve the prevailing wage ordinance annually by state law. Commissioner Jacobs motioned to approve Ordinance 17-05 Prevailing Wages for 2017-2018. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby, Lacey, Jacobs
NAYES: None
ABSENT: None

Discussion Regarding July Board Meeting

After Board discussion, Commissioner Lacey motioned to cancel the July Board Meeting. Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby, Lacey, Jacobs
NAYES: None
ABSENT: None

Discussion and/or Authorization for Executive Director to Pay July Bills

Director Bissias stated that board reports will be written for July and posted on the website. Commissioner Vear motioned to authorize the Executive Director to pay July bills. Commissioner Jacobs seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Lacey, Vear, Jacobs
NAYES: None
ABSENT: None

Board Business

Old Business

Discussion and/or Approval of the Naming of the New Fitness Center

Marketing & Events Supervisor Teresa Chapman stated once the fitness center name is chosen she can begin heavy promotion and advertising. After Board discussion, there was consensus to call it simply "La Grange Fitness".

REGULAR BOARD MEETING - JUNE 12, 2017

New Business

Nomination of Board President

Commissioner Vear nominated Commissioner Penicook for Board President. She accepted the nomination.

Nomination of Board Vice President

Commissioner Ashby nominated Commissioner Vear for Board Vice President. He accepted the nomination.

Nomination of Board 2nd Vice President (Board will need to discuss and approve this position prior to nomination)

Commissioner Ashby motioned to create the position of 2nd Vice President in the event the president or vice president is not available to run a meeting.

Commissioner Penicook nominated Commissioner Lacey for 2nd Vice President. She accepted the nomination.

Nomination of Board Secretary

Commissioner Ashby nominated Director Bissias for Board Secretary. He accepted the nomination.

Nomination of Treasurer

Commissioner Ashby nominated Rob Metzger for Board Treasurer. He will accept the nomination per Director Bissias.

Commissioner Jacobs motioned to approve all the positions as nominated and create the new 2nd Vice President position. Commissioner Vear seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioner Penicook, Ashby, Lacey, Vear, Jacobs

NAYES: None

ABSENT: None

Committee Reports

Administration Committee

None

Public Relations Committee

None

Finance & Capital Project Committee

None

User Group Committee

None

REGULAR BOARD MEETING - JUNE 12, 2017

President Penicook stated there will be new committee assignments in the near future.

Public Comments (Board Manual Section #152)

Bob Sherman, 735 S. Brainard, La Grange, wanted an explanation of the soft and hard openings of the fitness center and why the Park District is not taking enrollments now.

Director Bissias stated there will be a table for registrations at the Endless Summerfest in August. He explained the soft opening will be training with staff. It will give us feedback and let us know what needs to be changed before the grand opening. Hiring a supervisor has been delayed due to the start of summer camps and verifying the completion date of the project.

Beth Augustine, 315 Madison, La Grange, thanked the Board for all they do. She was excited to register her children for a variety of classes. She stated she had a difficult time registering online and hoped it could be more user friendly.

Director Bissias explained there will be a major upgrade to our software next year. The registration website will change then.

Brian Opyd, 109 8th Avenue, La Grange, stated the possible partnership with Max Aquatics is a great idea. He now swims at Lyons Township only two days in the morning. He suggested more staff would be needed at the Max if the PDLG and the Max aquatics work together. Commissioner Ashby stated there is a lot of open swim time at Lyons Township High School south campus on the weekends.

Board Comments

Commissioner Jacobs asked for an update on the playground at Meadowbrook Manor. Director Bissias stated the playground would be on the 9th Avenue side on the north end of the property. There is no update for installation until the end of August or September.

Commissioner Vear had fun at the pet parade. He stated he had a lot of inquiries about the fitness center. He suggested the new hire for the fitness supervisor should be helpful and have a lively personality. He commented that Director Bissias had a good interview with Katie Palermo for the LTHS Lion newspaper about the fitness center.

Commissioner Lacey was encouraged by the public attending and participating in this meeting. She thanked them for coming. She was happy Mr. Gilbert showed up tonight and hoped he would continue keeping his eyes open for repairs or problems at the Community Center.

REGULAR BOARD MEETING - JUNE 12, 2017

Commissioner Ashby thanked staff for the items we gave away to promote the fitness center at the pet parade. He thanked the public for their input. He added that they are big users of our programs as they have young children. The members of the Board have older children now. Commissioner Ashby also asked the public to get involved, participate and volunteer for a board position or committee position.

President Penicook stated the Park District has made huge progress in the past 12 years. The leadership has been good, the budget on target and we are keeping people happy. She stated it has been a wild ride but she is glad to be part of it.

President Penicook asked the Board to think about committee assignments for next year. She also would like the Board to look at the suspense calendar as our mission will be discussed in December. She reminded the Board that everything we do works toward our mission.

Executive Session

At 8:12 P.M. Commissioner Vear motioned the Board convene to Executive Session pursuant to Item 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6). Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Lacey, Vear, Jacobs
NAYES: None
ABSENT: None

Adjournment

Commissioner Jacobs moved for adjournment 8:26 P.M. The motion was seconded by Commissioner Vear and passed unanimously by Voice Vote.

Mary Ellen Penicook, President

Constantine Bissias, Secretary
Approved 08/14/2017