

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, OCTOBER 8, 2018 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, October 8, 2018 at the Park District's Administrative\Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

1. A Public Hearing Meeting

- 1.1 **Public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois to sell not to exceed \$338,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. (BINA Hearing)**

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of September 10, 2018
- 3.2 Approval of the Minutes of the Executive Session Board Meeting of September 10, 2018 and September 17, 2018
- 3.3 Approval of the Minutes of the Special Board Meeting of September 17, 2018
- 3.4 Approval of the Financial Reports dated September 30, 2018
- 3.5 Approval of the Consolidated Vouchers for October dated October 8, 2018

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 Update on Dog Park Survey (Being Sent to Other Park Districts)
 - 4.1.2 Update of Other Park District Matters
- 4.2 Staff Comments

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

**8.0 BOARD BUSINESS
OLD BUSINESS**

Tabled from September Board Meeting

- 8.1 Board Discussion of Park Tour by Board and Staff to Review Possible Future Capital Expenditures
- 8.2 Board Discussion on Capital Replacement Plan
- 8.3 Board Discussion Regarding Dogs in Parks

NEW BUSINESS

- 8.4 Discussion and/or Possible Vote on Board Meeting Dates for 2019

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee (Commissioner Penicook)
- 9.2 Public Relations Committee (Commissioner Lacey)
- 9.3 Finance & Capital Project Committee (Commissioner Ashby)
- 9.4 User Group Committee (Commissioner Vear)
- 9.5 Marketing Committee (Commissioner Jacobs)

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

10-5-2018
Dean Bissias
Board Secretary

Parks & Recreation... The Benefits are Endless!



Capital Budget 2018-2019
As of October 5, 2018
Approved 5-14-2018

Capital Projects Summary		Project Costs	FY Spent to Date	Proposed 2019 Budget	2018 Budget
Safety /Legal Projects		857,950	63,370		607,950
Capital Projects Scheduled for 2017-2018		490,100	14,516		139,000
Computers/Communication Improvements		10,500	3,033		10,500
Multi-Park Fixtures & Amenities		29,500	9,195		26,500
Planning & Design		2,000	1,813		2,000
Contingency		15,000	9,897		15,000
Paving & Lighting		0	0		0
	Projected Capital Project Total	1,405,050	101,824		800,950
Funding Sources					
	Carryover from Capital Fund				207,500
	Revenue from Paving Lighting Fund				60,000
	Projected Revenue from Operations General Fund				150,000
	Projected Revenue from Operations Recreation Fund				0
	Revenue from Special Recreation Fund ADA Upgrades				100,000
	Revenue from Roll Over Bonds				80,000
	Revenue from General Operation from Affiliates				10,000
	Carry Over from Sale of Property				200,000
	Total Funding Available				807,500
	Funding less Projected Project Costs				\$ 6,550

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 Budget	2018 Budget
Safety & or Legal								
FIT	Additional Group Fitness Equipment	S	37	In Progress	12,500	5,558		12,500
RAM	New Entrance and Exit Doors to Recreation Center	S	33		45,000			45,000
GOD	Gordon Park New Entrance (Shawmut Avenue)	L	31	Currently Not Funded	50,000			0
RAM	Emergency Roof Repair/ Patch	S	30		30,000			30,000
ADA	ADA Improvement Plan Phase 2	L & S	30	In Progress	80,000			80,000
GIL	Redo Path at Gilbert Park	S	29	In Progress	90,000			90,000
M/ E.	Replace John Deere Mowers and Attachments	S	29		90,000			90,000
Admin	Replace Accounting Software	L	26		60,000			60,000
FIT	Childcare Enhancements	S	25	In Progress	2,500	719		2,500
ADA	ADA Improvement Plan Phase 1	L	25		20,000			20,000
RAM	Seek the Acquisition of Additional Land (NICOR)	L	25	In Progress	0			0
M. E.	Replace Maintenance Dept. Crew Cab	S	24	In Progress	40,000	39,483		40,000
Gil	Replacement of Furnace	S	24	Currently Not Funded	5,800	5,750		5,800
RAM	Replace Last Section of Roof Over Recreation Side of Facility	S	24	Not Funded	200,000			0
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	In Progress	40,000	In Progress		40,000
SEG	Parking Lot 47th St.	S	23	In Progress	40,000	In Progress		40,000
RAM	Seal and Strip Parking Lot at Recreation Center	S	19		14,000	6,260		14,000
GOR	Install Fence and Gates Adjacent to Village Parking Lot	S	17	Completed	5,500	5,600		5,500
ADMIN	Credit Card Chip Readers	L	17		2,650			2,650
GOR	Demolition of Buildings Village Requirement	L	10	Completed	30,000	0		30,000
Totals					857,950	\$ 63,370	\$	607,950

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 Budget
Proposed Projects For 2018-2019							
ADMIN	Master Plan Update of Survey Information		30	Currently Not Funded	135,000		
GORD	Gordon Veterans Memorial		27	Currently Not Funded	10,000		
FIT	Additional Strength Equipment		25		3,500		3,500
RAM	Golf Simulator Unit		24	Currently Not Funded	17,000		0
RAM	Golf Simulator Room build out		24	Currently Not Funded	15,000		0
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0
FIT	Building Sign for Fitness Center		23	In Progress	7,500		7,500
SED 25	New Shelter at Sedgwick Park		23	Currently Not Funded	75,000		0
GORD	Butterfly Garden Renovation		22		5,000		5,000
RAM	Replacement of Office Windows		21		15,000		
ADMIN	REC TRAC Upgrade 3.1 Installation & Training		19	In Progress	19,100	11,562	19,000
SED	Resurface Tennis Courts		19		20,000		20,000
RAM	Repaint West Wall in Gymnasium		19	In Progress	4,000	2,954	4,000
CC	Replace Playground at Community Center		18		80,000		80,000
RAM	Replace HVAC-RTU		18	Currently Not Funded	7,500		0
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000		0
PARK	New Parks ID Sign		14	Currently Not Funded	26,000		0
GOR	New Gordon Park ID Sign		14	Currently Not Funded	10,000		0
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000		0
DEN	Community Garden Sign		7	Currently Not Funded	2,000		0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500		0
Totals					\$ 490,100	\$ 14,516	\$ 139,000

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 Budget	2018 Budget
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Annual Capital Project Items							
COMPUTERS/COMMUNICATION IMPROVEMENTS							
CCI 5	Replacement of Computers		25	2,000		2,000	2,000
CCI 9	Laptop Replacement		25	0	Currently Not Funded	0	0
CCI 10	Financial Software Upgrades		19	1,000		1,000	1,000
CCI 11	Recreation Software Upgrades		19	2,000		2,000	2,000
CCI 1	Misc. Programs/Licenses		18	2,500		2,500	2,500
CCI 2	Computers Unforeseen		18	3,000		3,000	3,000
	Totals			\$ 10,500	\$ 3,033	\$ 10,500	10,500
Multi-Park Fixtures & Amenities							
PDLG 3	Soccer Field Restoration		39	10,000		10,000	10,000
MFA 1	Picnic Tables/Benches\Garbage Cans\Bleachers		26	7,500		7,500	3,500
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26	2,000		2,000	2,000
MFA 6	Recycling Program Equipment/Signs/Containers		26	1,000		1,000	1,000
MFA 8	Age Appropriate signs		20	1,000		1,000	1,000
MFA 4	Park Regulation/Information Signs		20	3,000		3,000	3,000
PDLG	Emerald Bore Tree Replacement Plan		15	5,000		5,000	6,000
	Totals			\$ 29,500	\$ 9,195	\$ 29,500	26,500

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 Budget	2018 Budget
Planning and Design								
PD 1	Site Documents (Surveys, Appraisals, etc.)		26		2,000	1,813		2,000
	Totals				\$ 2,000	\$ 1,813	\$	2,000
CONTINGENCY								
CON 1	Reserved for Unforeseen Expenses				15,000	9,897		15,000
	Totals				\$ 15,000	\$ 9,897	\$	15,000
PAVING AND LIGHTING								
GIL	Redo Path at Gilbert Park	S	29	In Progress	See Safety & Legal			0
SEG	Parking Lot 48th St. (Lot Near Preschool Building)	S	23	In Progress	See Safety & Legal			0
SEG	Parking Lot 47th St.	S	23	In Progress	See Safety & Legal			0
DEN	Denning Park Parking lot Lights repairs		23	Currently Not Funded	0			0
RAM	Seal and Strip Parking Lot at Recreation Center	S	19	Completed	See Safety & Legal			0
SPR 10	Tennis Court Resurface Spring Park 19-20 budget year		19	Currently Not Funded				0
SEG 29	Tennis Court Resurface Sedgwick Park 18-19 budget year		19	Currently Not Funded				0
STO 9	Remove Stone Park Basketball Courts		13	Currently Not Funded	0			0
	Totals				\$	\$	\$	-

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, October 8, 2018

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias

10/05/18



Park District of La Grange... Your Fun & Fitness Destination!

Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
February	Approve agency goals	Board of Commissioners	3/15/2007
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
April	Review of bylaws (Every Three Years)	Staff and Administration	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Executive Director	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
June	Annual review of personnel & safety policies (PDRMA) if needed	Administrative Staff	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
September	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals, due 2016)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2018**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the second Monday of the month (except where noted meeting to fall on the first Monday of the month). All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 8

Monday, February 12

***Monday, March 5**

(First Monday to allow 2018-2019 G.O. Budget to be on display the legal requirement of 30 days)

Monday, April 9

Monday, May 14

Monday, June 11

Monday, July 9

Monday, August 13

Monday, September 10

Monday, October 8

Monday, November 12

Monday, December 10

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

