

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
HELD AT THE ADMINISTRATIVE OFFICES  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**SEPTEMBER 8, 2015**

**President Penicook called the meeting to order at 7:03 P.M.**

PRESENT: Commissioners Penicook, Walsh, Vear, Ashby

ABSENT: Commissioners Lacey

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of BASE Leanna Hartung, Recording Secretary Ginger Zeman,

OTHERS PRESENT: Attorney Jim Rock, Jamie Wilkey from Lauterbach & Amen LLP, Jeff Braun from Cody, Braun & Associates, Terri Lubenkov

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

None

*2014-2015 Audit Presentation by Lauterbach & Amen, LLP*

Jamie Wilkey of Lauterbach & Amen LLP, presented the audit of the Park District of La Grange for the fiscal year ending April 30, 2015. She thanked Superintendent of Finance Kuniej and staff for their work and organization. She recommended the Board read Superintendent of Finance Kuniej's 10 page management letter with her executive summary of the audit. Jamie reviewed the documents and the Board discussed a few points. Commissioner Ashby recommended a dashboard of yearly reports of the number of participant registrations.

**Consent Agenda**

Commissioner Vear motioned to approve Item 3.1 Minutes of the Regular Board Meeting of August 10, 2015; Item 3.2 Minutes of the Executive Session Meeting of August 10, 2015; Item 3.3 Approval of the Financial Report dated August 31, 2015; Item 3.4 Approval of the Consolidated Vouchers for September dated September 8, 2015. Commissioner Walsh seconded the motion which passed unanimously by Roll Call Vote as follows:

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AYES: Commissioners Penicook, Ashby, Walsh, Vear  
NAYES: None  
ABSENT: Commissioner Lacey

### **Staff Reports**

#### *Denning Park Traffic Light Update*

Director Bissias stated the Gilbert Ave. traffic light ribbon ceremony was September 1, 2015. State legislators, Village officials and the Park District were represented. The lights are working well and they are well timed.

#### *Replacement of the Parking Lot at the Recreation Center (536 East Ave)*

Jeff Braun of Cody, Braun & Associates informed the Board of the results of the core testing of the parking lot at the Rec Center. With this information and with Board approval, Jeff would prepare the drawings to go for bid for the replacement of the Rec Center parking lot on September 20, 2015.

#### *Replacement of Waiola Park Pathway*

Jeff also reviewed the specifications of the Waiola Park pathway with ADA requirements. If approved by the Board, the bid would be due on September 29, 2015. There were hopes that the same contractor would win both bids for a cost-effective price.

#### *Denning Park Community Garden Drainage*

Director Bissias informed the Board of the Denning Park parking lot drainage that is flooding the yards of the first 2 homes on Mason Drive. The Village approved the drawings for the parking lot drainage but they are not accepting responsibility for the problem. Director Bissias wanted the Board to know the attorneys would handle this.

#### *Update of Other Park District Matters*

Director Bissias reminded the Board that the CURE Network will be here at the Rec Center September 18<sup>th</sup> and 19<sup>th</sup>. The Food Depository will be at the Community Center September 19, 2015. He also stated there would be shredding at the Sedgwick Park parking lot on September 26, 2015 from 9am to 12noon sponsored by State Representative Michael Zalewski.

Director Bissias noted there is information and a timeline in the board packet regarding the 47th Street/East Avenue street project for the Board to review.

#### *Staff Comments*

Staff consensus was the building is busy with registrations, programming and rentals as well as BASE scheduling.



**Attorney Report**

None

**Treasurer Report**

None

**Action Items**

*Discussion and/or Approval of 2014-2015 Audit as Presented by Lauterbach & Amen, LLP*

Commissioner Vear motioned to approve the 2014-2015 Audit as presented by Lauterbach & Amen, LLP. Commissioner Walsh seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Walsh, Vear  
NAYES: None  
ABSENT: Commissioner Lacey

*Discussion and/or Approval Allowing Staff to Seek and Request Bids for the Replacement of the Parking Lot at 536 East Avenue (Recreation Center)*

The Board agreed they would decide to move forward or not with this project of replacing the Rec Center parking lot once they receive the bids. Commissioner Ashby motioned to allow Staff to seek and request bids for the replacement of the parking lot at 536 East Avenue (Recreation Center). Commissioner Vear seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Walsh, Vear  
NAYES: None  
ABSENT: Commissioner Lacey

*Discussion and/or Approval Allowing Staff to Seek and Request Bids for the Replacement of the Walking/Jogging Pathway at Waiola Park*

Commissioner Ashby motioned to allow Staff to seek and request bids for the replacement of the walking/jogging pathway at Waiola Park. Commissioner Walsh seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Walsh, Vear  
NAYES: None  
ABSENT: Commissioner Lacey

***Board President to announce a Public Hearing Regarding the Sale of 2015 General Obligation Bonds (Annual Roll Over Bonds)***

President Penicook announced that on October 13, 2015 at 7:00 P.M., we will conduct a Public Hearing in regards to the District selling this year's General Obligation Bonds (Annual Roll Over Bonds) in the amount not to exceed \$320,000. This is an annual event in which we issue bonds for the payment of maintaining and improving Park District assets.

**Board Business**

**Old Business**

None

**New Business**

*Sale of 2.82 Acres of Land Press Release*

Director Bissias asked the Board for feedback on the press release draft from Brad Belcaster regarding the sale of 2.82 acres of land at Gordon Park. Commissioner Walsh agreed to be in charge of accepting and rejecting comments for its revision in electronic form.

**Committee Reports**

*Administration Committee*

None

*Public Relations Committee*

None

*Finance & Capital Project Committee*

None

*User Group Committee*

Commissioner Vear stated the user groups submitted their scheduling thus far with a total usage fee for AYSO at \$6,000 with a \$1,200 light bill. Total usage fee for LTSC is \$7,000 with a \$1,000 light bill.

**Public Comments (Board Manual Section #152)**

None

**Board Comments**

Commissioner Vear commended everyone on the audit report.

Commissioner Walsh stated he submits his same comments from last year's audit: "Commissioner Walsh reemphasized the quality of these financials. There was meticulous record keeping by staff. Having these records at hand by our staff whenever needed is essential. He stated it was not painful but a joy to review these numbers and have all our questions answered in a superior level



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by Superintendent of Finance Kuniej." (Comments taken from 9-8-14 Regular Board Minutes)

He also stressed how important the CURE event is for those in need. He reflected that some things are more important than a basketball game or yoga. He was very impressed with the doctors in this program and deeply grateful and happy to assist them in providing a life changing charity for those with no other alternatives. He stated those critical of the Park District would point and say this does count.

President Penicook encouraged everyone to come to the Rec Center and help with the CURE event this Thursday through Saturday. You must be at least 18 years old to help. She stated it is a heartwarming experience and the doctors and nurses loved using our building. The Village of La Grange is participating this year. She stated this event is creating and cementing bonds in our community.

President Penicook also commented on the great job the finance department has done from accounting to the budget to the audit.


### **Executive Session**

There was no Executive Session.

### **Adjournment**

Commissioner Walsh moved for adjournment at 8:13 P.M. The motion was seconded by Commissioner Vear and passed unanimously by Voice Vote.

  
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Mary Ellen Penicook, President

  
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Constantine Bissias, Secretary  
Approved 10/13/2015