

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
February 10, 2020

1. CALL TO ORDER & ROLL CALL

President Ogden called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30 p.m. Other Commissioners present were Bob Corte, Lucy Stastny and Karen Boyd

Also present were Executive Director Jessica Cannaday, Community Engagement & Marketing Coordinator Amanda Kennedy and Financial Consultant Phil Mesi

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. OPEN FORUM

President Ogden stated that the White Sox have donated uniforms to Little League for the upcoming season.

5. ADDITIONS/DELETIONS TO AGENDA

Commissioner Boyd made a motion to approve the agenda as written. Seconded by Commissioner Stastny. Motion passed unanimously by voice vote.

6. APPROVE BOARD MEETING MINUTES

- a. Commissioner Stastny made a motion to approve the January 13, 2020 minutes as written. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.
- b. The Board welcomed Amanda Kennedy to the position of Community Engagement & Marketing Coordinator.

7. COMMUNICATIONS/PROCLAMATIONS

There were no communications from the Board.

8. STAFF REPORTS

a. Executive Director

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. She stated that the staff required to attend Board meetings has been scaled down. They will attend if working on a special project or as requested by the Board.

Final interviews for the position of Building and Grounds Supervisor will take place throughout the week. Cannaday is hoping to have an offer out this week.

There was discussion regarding the plumbing improvements at Hanesworth Park. The intention is to still go forward with the project as soon as Palos

Plumbing can start.

Brook Park will discuss the proposal for after school care next year. Discussion to take place this Thursday at 7:00 with Executive Director Cannaday in attendance. Board members are welcome to attend as well.

b. Supervisor of Recreation

A written report included in the packet by Supervisor of Recreation Dean Carrara was presented by Executive Director Cannaday. There were no additions.

c. Recreation Supervisor

A written report included in the packet by Recreation Supervisor Ashley Jusk was presented by Executive Director Cannaday. Questions were asked and answered.

d. Community Engagement & Marketing Coordinator

A written report distributed to the Board prior to the meeting was introduced by Amanda Kennedy. There have been over 1200 promotional emails sent to people in our database. There has been a noticeable increase in registration. Bands for the summer concert series have been finalized and sponsorship letters have been sent. Questions were asked and answered.

e. Office Manager

A written report distributed to the Board prior to the meeting was introduced by Office Manager Nancy Daum. There were no additions to the report.

f. Safety Coordinator

A written report distributed to the Board prior to the meeting by Safety Coordinator Megan Jadron was introduced by Executive Director Cannaday. There were no additions to the report.

g. Financial Consultant

Financial statements for the month ending January 30, 2020 and distributed to the Board were introduced by Financial Consultant Phil Mesi. Questions were asked and answered.

9. APPROVE MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet prior to the meeting by Financial Consultant Phil Mesi and introduced by Executive Director Cannaday. Commissioner Stastny made a motion to approve the monthly disbursements totaling \$104,307.83; seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

10. NEW BUSINESS

a. Budget projections were distributed and discussed. This is the first draft, based on budgets for the current year. Questions were asked and answered.

b. Executive Cannaday is calling regularly looking for updates on the fitness court,

but so far has no news to give.

11. ADJOURN

Commissioner Stastny made a motion, seconded by Commissioner Corte, to adjourn to Executive Session at 6:59 p.m. There was no further discussion and motion passed unanimously by roll call vote.