

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
March 10, 2014 – 6:30 P.M.

1. Call To Order & Roll Call
2. Pledge Of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Additions / Deletions to Agenda
5. Approve Board Meeting Minutes: February 10, 2014 Regular Meeting
6. Recognition of Visitors & Open Forum
7. Staff Reports
 - A. Executive Director
 - B. Building & Grounds
 - C. Superintendent of Recreation
 - D. Recreation Supervisor
 - E. Office Coordinator
 - F. Safety Coordinator
 - G. Financial Statements
8. Approve Monthly Disbursements
9. Unfinished Business
 - A. Review FY2014-15 Budget – 1st Draft
10. New Business
 - A. Resolution to Apply for Commonwealth Edison/Openlands GreenRegion Grant
 - B. Ordinance to Establish and Maintain a Veterans Memorial Fund Account
11. President's Report
12. Adjourn to Executive Session

In accordance with the Open Meetings Act under Section 2 (c)(1), for the purpose of discussing the compensation & performance of specific employees.
13. Reconvene Open Meeting – Roll Call
14. Adjourn Regular Meeting

March 7, 2014

TO: Park District Board of Commissioners
FROM: Roy Cripe, Executive Director

RE: Monthly Status Report

1. Veterans Memorial Status
 - a. The summer recreation brochure will include a 4-page insert that acknowledges all donors the the Veterans Memorial Fund. The Veterans Memorial Committee is also acknowledged.
 - b. Ray Weilgos reports that art classes in all local schools were solicited to compete in the art contest for the bas relief brick sculpture. He believes that there will be several contestants. The Committee meets Saturday, March 15 to select a winner. The brick order is expected to be placed the following Monday.
 - c. Our order for engraved bricks will be made on March 10th.
 - d. Planning for the dedication ceremony on September 13th continues.
 - e. The Veterans Memorial Fund has swelled to \$121,000.
2. Get Active
The Walk the Parks Day on March 29th is being heavily advertised. A map showing the suggested route is attached.
3. Statements of Economic Interest
Those required to file should be able to go on line within the next two weeks to electronically file their form. A list of those required to file is attached. Note your email addresses that is being used by the County Clerk's Ethics Department.
4. We recently received notice that our reimbursement for 534 Beach Avenue will be forthcoming within two weeks. The amount is \$130,412.
5. There is a rumor that Governor Quinn will announce the 2013 OSLAD winners this month. Our request is for \$400,000
6. I was asked to include prior weekly status reports with these monthly reports. They are attached.
7. The schedule for Robinhood Park's Curbside Appeal Project is being postponed one month. John Vann's time has been consumed writing PARC grant applications for other clients.
8. The legal notice for requesting Veterans Memorial bids goes to the Suburban Life News on Monday. The bid opening is scheduled for April 2nd. The request for approval comes to you on April 14th.
9. A draft copy of the FY2014-15 budget along with a budget trend spreadsheet is attached under Unfinished Business. As we near the end of the current fiscal year, predictions of year end revenues and expenses are becoming more accurate. The new budget plan is aid by increasing more reliable financial reports. No action is required at this meeting. The desire is to make the Staff request for tentative approval of the budget next month surprise free.
10. I was asked to provide a status report of our ADA Transition Plan. It will be presented on Monday.

March 3, 2014

TO: Board of Commissioners

FROM: Martin Healy,
Maintenance Supervisor

RE: Monthly Board Report

- Snow removal is on schedule in all parking lots, steps at the amphitheater and all sidewalks. Spreading salt as needed.
- Salt supplies are low and are difficult to locate to replenish.
- Keeping up with snow removal and maintaining ice skating rink.
- Repaired lights in the parking lot at Hainesworth Park. Lyons Pinner Electric had repaired for a few days. The lights went out again and Lyons Pinner found a short in one of the poles. Must wait until spring for repair.
- Obtaining quotes for new energy efficient parking lot lights to be installed at Hainesworth parking lot.
- Working on obtaining quotes for energy efficient lights for all baseball, tennis, in-line, basketball and volley ball areas.
- Working on quotes for new tires for the skid steer and dump truck.
- Ordered port-a-potties for the summer season including all upcoming scheduled special events.
- Comparing prices for waste removal to ensure we have the best price and service.

February 27, 2014

TO: Park District Board of Commissioners
FROM: Dean Carrara, Superintendent of Recreation
RE: **Monthly Report for March 10, 2014**

SENIOR CLUB

On Monday February 17th we only had five seniors that braved the snow storm to come out and play some board games. We'll get together again on Monday March 24th.

WOMEN'S VOLLEYBALL LEAGUE

The women's volleyball championship match is scheduled for Tuesday March 4th at Park Junior High School. The league began in October and finished up with a double elimination tournament. We had eleven teams compete in the league this season.

SUMMER BROCHURE

As of this report we are in the process of proofing the second draft. We are on schedule to have the brochure to the printer on Monday March 10th and we are anticipating having it at the post office the week of March 24th. A side note, this summer brochure will be the largest brochure in the history of the park district, 48 pages. Again for comparison sake, when I started here in 1993 the brochure was only 16 pages.

FALL FINANCIAL REPORT

Attached

UPCOMING EVENTS

- Wednesday March 12th – Men's Wiffle Ball Championship
- Children's Dance Recital – Saturday March 15th
- Girls' Softball Coaches Meeting – Thursday March 20th
- Get Active LP, Walking Event – Saturday March 29th
- Junior Girls' Softball Tryouts/Draft – Saturday April 5th
- Easter Egg Hunt – Saturday April 12th

March 5, 2014

To: LaGrange Park Board of Commissioners

From: Recreation Supervisor, Darla Goudeau

Subject: March 2014 Board Report

PRESCHOOL

Our preschool registrations for fall 2014 is currently 117. This is the same number we had at this time last year. Registrations are continuing to come in and I anticipate the final enrollment to be approximately the same as this year.

Annual Open House/Science Fair is scheduled for Wednesday, March 19th, 6:30-8:00 p.m. New this year is the PreK "Around the World Artists" Gallery in Room 101. Also new this year will be the Incredible Bats Station in the multipurpose room featuring live bats. The LGPK police will again be fingerprinting volunteer children. Live butterflies and many other projects will be in the classrooms.

THEATER

53 cast members were selected from the auditions for Wizard Of Oz. Rehearsals are in progress and going well. Performances are at Park Junior High on Friday, April 11th, 12th and 13th.

SUMMER CONCERTS

The lineup for the summer is attached. As of this time 6 of the 9 concerts are sponsored. I have a permit from PDRMA to allow the Park District to sell beer and wine at the concerts this summer. This would be started on a trial basis. I am researching food vendors.

TRIPS

The trip to Paramount Theater went extremely well. The trip this month is to the Chicago Historical Museum & the Peggy Notebart Museum. This trip and the April trip to the Tulip Festival are sold out with waiting lists.

RENTALS

Booking continue to be good. March currently has 7 scheduled.

MUSIC UNDER THE STARS PRESENTS.....

Your favorite bands in an “Encore” Summer !

June 18	J P & The Cats
June 25	Soda
July 2	West Suburban Band
July 9	Lisa Rene
July 16	X Factor-Talent Night with Live Band Karaoke Chicago
July 23	Rick Lindy & The Wild Ones
July 30	Pamela Rose & Windy City Country
August 6	Mr. Blotto
August 13	Johnny Russell’s Beach Bum Band (Caribbean Beach Party Night)

Save the Date: Friday, September 12, 2014

Jazz & Blues Fest presents

“Love the Mix” - 6 to 11:00 p.m.

March 4, 2014

<p>To: Roy Cripe, Director From: Megan Jadron, Safety Coordinator March Board Report 2014</p>
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Inspections:

All playgrounds are snow covered at this time. The ice rink and snow hill are being checked on a regular basis.

Building inspections have been conducted for the month of March. Fire Extinguishers and AED has been checked as well. K and S Sprinklers completed the annual sprinkler inspection at the Recreation Center on February 12, 2014.

Other:

As an ongoing process, I am checking certificates of insurance for any independent contractors that we use for various jobs throughout the district.

I have inventoried and restocked all first aid kits in the classrooms and replenished any necessary items.

I have rescheduled the annual road checks until weather improves. Hopefully, we can complete the road checks in the next few weeks.

I am currently working with Darla and PDRMA on the paperwork that is necessary to obtain permits for alcohol serving at some of the summer concerts.

I have re-designed the floor plan for emergency evacuations, first aid kits and AED location. They are hung near all entrances, classrooms and doorways throughout the recreation building.

I am working with Dean and Darla on training dates for the upcoming summer camp season.

I have requested additional educational safety material through PDRMA.

March 7, 2014

TO: Park District Board of Commissioners

FROM: Roy Cripe, Executive Director

RE: Draft FY2014-15 Budget