

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
July 14, 2014

1. CALL TO ORDER & ROLL CALL

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:34 p.m. Other Commissioners present were Lou Ritten, Lucy Stastny and Tim Ogden (entered at 6:45 p.m.). Commissioner Jeff Kilrea was absent. Also present was Executive Director Roy Cripe, Maintenance Supervisor Martin Healy, Recreation Supervisor Darla Goudeau, and Finance Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

President Boyd recited as follows: The Community District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS / DELETIONS TO AGENDA

Commissioner Ritten asked that payment for the Veteran's Memorial dedication ceremony's keynote speaker be added to New Business. There was no objection.

5. RECOGNITION OF VISITORS & OPEN FORUM

Nancy Thomas of 805 North Waiola LaGrange Park, Matthew Sawtell of 1602 Homestead Road LaGrange Park and Mary Irwin, Summer Intern were introduced. There was no discussion.

6. APPROVE MEETING MINUTES

A. June 9th, 2014

Commissioner Stastny made a motion; seconded by Commissioner Ritten to approve the June 9th, 2014 regular meeting minutes as amended. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote. Commissioner Jeff Kilrea was absent.

B. June 16, 20104

Commissioner Ritten made a motion; seconded by Commissioner Stastny to approve the June 16, 2014 special meeting minutes as submitted. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote. Commissioner Jeff Kilrea was absent.

7. STAFF REPORTS

A. Executive Director

A written report provided prior to the meeting was introduced by Executive Director Roy Cripe. Executive Director Cripe informed the board that Lemont Park District has requested that it become a member agency of SEASPAR. The SEASPAR Board and Staff are considering the request. Questions were asked and answered.

A brief Veteran's Memorial status report was given. Volunteers from the International Union of Bricklayers and Allied Craft Workers begin their work tomorrow.

It was reported that both the number of OLSAD applicants and grant money to be allocated is higher than last year.

It was reported that the Recreation Department is completing research for the purchase of a replacement vehicle for our 1997 Ford Escort. Staff is seeking to purchase a light pick-up truck for less than the \$20,000 budget.

B. Building & Grounds

A written report provided prior to the meeting was introduced by Maintenance Supervisor Martin Healy. President Boyd commended Supervisor Healy and his crew on the wonderful job they did getting the ball fields ready for games with all the rain/storms that have passed through town. Supervisor Healy informed the board of the passing of Peggy Conmy, wife of past Maintenance Supervisor Bill Conmy.

C. Superintendent of Recreation

A written report provided by Superintendent of Recreation Dean Carrara prior to the meeting was introduced by Executive Director Cripe. There were no additions to his report. There was a brief discussion regarding the Winter/Spring Recreation Program Report that was a part of Superintendent Carrara's written report.

D. Marketing Supervisor

A written report provided prior to the meeting by Dave Romito was introduced by Executive Director Roy Cripe. A verb updated report was given pertaining to the increased number of Facebook "new friends." Executive Director Cripe informed the Board about a staff meeting on remodeling the Park District's website.

E. Recreation Supervisor

A written report provided prior to the meeting was introduced by Recreation Supervisor Darla Goudeau. She added that the play Annie will be performed the first week of December 2014.

F. Office Coordinator

A written report was provided prior to the meeting by Office Coordinator Peggy Ronovsky was introduced by Executive Director Cripe. There were no additions to her report.

G. Safety Coordinator

A written report was provided prior to the meeting by Risk Manager Megan Jadron was introduced by Executive Director Cripe. There were no additions to her report.

H. Financial Statements

Financial statements provided prior to the meeting for the month ending June 30, 2014 were presented by Finance Consultant Phil Mesi. He called attention to the District's bank balance at each of its banks. Questions were asked and answered.

8. APPROVE MONTHLY DISBURSEMENTS

A motion was made by Commissioner Ritten; seconded by Commissioner Stastny to approve monthly disbursements in the amount of \$138,849.14. MOTION CARRIED: There was no discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

9. UNFINISHED BUSINESS

A. Robinhood Park: North East Improvement Plan

A revised site plan for the project that was provided prior to the meeting was introduced. Executive Director Cripe explained that changes to the original bid documents to bring project's estimated cost to be under the \$37,500 budget. One of the climbing rocks will be bid as an Add Alternate, which if not accepted would cause some of the mulch areas shown in the plan to be replaced with sod. An Add Alternate price for replacing the shelter roof with

a new medal roof will also appear in the bid documents. Other minor adjustments to the original site plan were highlighted. Questions were asked and answered.

10. NEW BUSINESS

A. Forest Road Access Agreement with Cook County Forest Preserve District

The agreement provided prior to the meeting was introduced. Executive Director Cripe highlighted its major provisions. The Forest Preserve Board will consider approval of the agreement during its regular September Board meeting. A motion was made by Commissioner Stastny; seconded by Commissioner Ogden to approve the Intergovernmental Agreement between the Forest Preserve District of Cook County and the Community Park District of La Grange Park for Salt Creek Bicycle Trail Spur Improvements. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote. Commissioner Jeff Kilrea was absent.

B. Prevailing Wage Ordinance 2014

A motion was made by Commissioner Ogden; seconded by Commissioner Stastny to approve Ordinance #14-03, An Ordinance of Community Park District of La Grange Park Regarding the Illinois Prevailing Wage Act. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote. Commissioner Jeff Kilrea was absent.

C. Memorial Park Improvements: Park Shelter

Various plan documents for the new park shelter provided prior to the meeting were introduced. Executive Cripe said that tonight's comments will be forwarded to our landscape architect. Color schemes for the building were briefly discussed. Following a discussion, the board agreed to conduct a special Board meeting on Wednesday July 30, 2014 at 6:30 p.m. at the recreation building for the purpose of reviewing all improvements planned for Memorial Park. Staff from Landtech Design present the plan.

D. Keynote Speaker for Veteran's Memorial Ceremony

Commissioner Ritten said that the Veterans Memorial Committee would like to pay \$500 to the keynote speaker. The money will be placed in a foundation created by Mr. Allen Lynch that provides veteran benefits. A motion was made by Commissioner Ritten; seconded by Commissioner Stastny to approve the expense of \$500 requested by the Veterans Memorial Committee. MOTION CARRIED: There was no discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

11. PRESIDENT'S REPORT

President Boyd thanked the Board and Staff for coming prepared to discuss items. She said that since the next few months will be busy with hiring a new Executive Director, Memorial Park Improvement project, etc., she would like to reschedule the August meeting so that all Board members can be in attendance. Following a brief discussion, there was unanimous agreement to postpone the August 11, 2014 regular meeting to August 18, 2014.

12. ADJOURN TO EXECUTIVE SESSION

At the hour of 8:32 p.m Commissioner Ogden made the motion; seconded by Commissioner Ritten to adjourn to Executive Session in accordance with the Open Meetings Act under Section 2 (c)(6), for the purpose of discussing the sale or lease of property owned by the District. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote. Commissioner Kilrea was absent.

13. CALL TO ORDER AND ROLL CALL

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 8:51 p.m. Other Commissioners present were Lou Ritten, Lucy Stastny and Tim Ogden. Commissioner Jeff Kilrea was absent. Also present was Executive Director Roy Cripe.

14. ADJOURN REGULAR MEETING

Commissioner Stastny made a motion, seconded by Commissioner Ritten to adjourn the meeting at the hour of 8:51 p.m. MOTION CARRIED: There was no further discussion and the motion passed unanimously by voice vote. Commissioner Jeff Kilrea was absent.