

Minutes  
Regular Meeting of the Board of Commissioners  
Community Park District of La Grange Park  
November 10, 2014

1. CALL TO ORDER & ROLL CALL

President Karen Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:31 p.m. Other Commissioners present were Lou Ritten, Lucy Stastny, Tim Ogden, and Jeff Kilrea. Also present was Executive Director Roy Cripe, Maintenance Supervisor Martin Healy, and Financial Coordinator Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

President Boyd recited as follows: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions/deletions to the agenda.

5. APPROVE MEETING MINUTES

Commissioner Ogden made a motion; seconded by Commissioner Kilrea to approve the October 13, 2014 regular meeting minutes as amended. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Ritten made a motion; seconded by Commissioner Stastny to approve the October 13, 2014 executive session meeting minutes as submitted. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Kilrea made a motion; seconded by Commissioner Ogden to approve the October 20, 2014 executive session minutes as submitted. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Stastny made a motion; seconded by Commissioner Ritten to approve the October 21, 2014 executive session minutes as submitted. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

6. RECOGNITION OF VISITORS & OPEN FORUM

John Vann from LandTech Design delivered a plan to eliminate a flooding problem at Robinhood Park Project. Action was taken under New Business. John Vann and Mike Brown introduced revised plans for the Memorial Park Family Shelter Project.

John Vann and Mike Brown then gave a detailed report on their work to reduce the cost of the Memorial Park Family Shelter project. Various value engineering modifications as well as design changes were shown. Value engineering recommendations included changing some of the building materials, e.g. siding; reducing the overall size of the footprint; and modifying the installation of the concrete pad. The idea of the Park District performing General Contractor duties could also save up to 15% of the construction costs. There was a discussion on details of the revised plan. LandTech Design was directed to bring a completed revised site plan for consideration for the December 8<sup>th</sup> Board meeting.

## 7. STAFF REPORTS

### A. EXECUTIVE DIRECTOR

A written report provided prior to the meeting was introduced by Executive Director Roy Cripe. Executive Director Cripe announced that the Lemont Park District Board adopted a resolution to request admission into SEASPAR. The SEASPAR Board will take action at its December 16<sup>th</sup> Board meeting. Executive Director Cripe reported that he sent information packets to the three finalist for Executive Director position. He also reported sending information packets to the known candidates for Park Board Commissioner. He reminded the Board of the upcoming IAPD/IPRA Annual Conference held in Chicago from January 22<sup>nd</sup> – 24<sup>th</sup>. He will make reservations for any Board member who is available to attend. He also reminded the Board that the Village of La Grange Park's Annual Christmas Tree Lighting Ceremony will be held in Memorial Park on December 5, 2014. He recognized Martin Healy and his staff for setting up all the lights.

### B. BUILDING & GROUNDS

A written report provided prior to the meeting was introduced by Maintenance Supervisor Martin Healy. There were no questions or comments.

### C. SUPERINTENDENT OF RECREATION

A written report provided prior to the meeting by Superintendent of Recreation Dean Carrara was introduced by Executive Director Cripe. A verbal report on the Halloween Party/Haunted Trolley said that there was a really good turnout due in part to excellent weather conditions.

### D. RECREATION SUPERVISOR

A written report provided prior to the meeting by Recreation Supervisor Darla Goudeau was introduced by Executive Director Cripe. The Board was informed that the purchase pies through the "Penny's for Pies" fundraiser is available to anyone who wishes to participate. The production of Annie Jr will show the weekend of December 5<sup>th</sup>-7<sup>th</sup> at Park Jr High School.

### E. MARKETING SUPERVISOR

A written report provided prior to the meeting by Marketing Supervisor, Dave Romito was introduced by Executive Director Cripe. It was noted that Supervisor Romito is

working with Joe Wright and the new website improvement project. There are additional improvements being made to the original contract at no additional cost.

#### F. OFFICE MANAGER

A written report provided prior to the meeting by Office Manager Peggy Ronovsky was introduced by Executive Director Cripe. There were no questions or comments.

#### G. SAFETY COORDINATOR

A written report provided prior to the meeting by Safety Coordinator Megan Jadron was introduced by Executive Director Cripe. There were no questions or comments.

#### H. FINANCIAL CONSULTANT

Financial statements provided prior to the meeting for the month ending October 31, 2014 was introduced by Financial Consultant Phil Mesi. There was a brief discussion.

### 8. APPROVE MONTHLY DISBURSEMENTS

A Check Register ending November 10<sup>th</sup> was introduced by Finance Consultant Phil Mesi. There was no discussion. A motion was made by Commissioner Stastny; seconded by Commissioner Kilrea to approve the monthly disbursements in the amount of \$139,363.68. MOTION CARRIED: There was no discussion and the motion passed 5-0 by roll call vote.

### 9. UNFINISHED BUSINESS

#### A. 2014 Tax Levy Ordinance

The 2014 Tax Levy Ordinance was introduced for discussion. It was pointed out that this levy ordinance represents a four point four percent increase over the previous year's extension. A motion was made by Commissioner Stastny; seconded by Commissioner Ogden to approve the annual tax levy 2011-10 in the amount of \$1,719,000. MOTION CARRIED: There was no discussion and the motion passed 5-0 by roll call vote.

### 10. NEW BUSINESS

#### A. Community Park District General Policy: Bldgs, Grounds & User Rules & Regulations

A motion was made by Commissioner Ritten; seconded by Commissioner Ogden to table this item until the January 2015 regular meeting with the new Executive Director. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

#### B. PROPOSAL FOR STORM WATER REMEDIATION IN ROBINHOOD PARK

Discussion took place under Recognition of Visitors with John Vann. A motion was made by Commissioner Ogden; seconded by Commissioner Kilrea to authorize Executive Director Roy Cripe to bid the project and to authorize up to \$6,500 for the project. MOTION CARRIED: There was no further discussion and the motion passed 5-0 by roll call vote.

C. IAPD ANNUAL MEETING CREDENTIALS CERTIFICATE

President Boyd and the new Executive Director will serve as delegate and alternate delegate for the 2015 IAPD Annual meeting. Executive Director Cripe will complete the certification form and submit to IAPD.

11. OPEN FORUM

A. COMMENTS FROM THE FLOOR

There were no comments at this time

B. COMMENTS FROM COMMISSIONERS

Commissioner Ritten informed the Board that he hired Martin Healy's lawn care company to do some work on his house. He commended Mr. Healy for a wonderful job that was done. He reminded the Board that the December regular meeting time has been moved to 6:00 p.m. on December 8, 2014.

C. COMMENTS FROM THE PRESIDENT

President Boyd commended IAPD for all the applicants for the Executive Director position. They were all wonderful; making it difficult to narrow it down to the final three. She is confident they will find a great Executive Director to follow current Executive Director Roy Cripe.

12. ADJOURN TO EXECUTIVE SESSION

Commissioner Ritten made a motion; seconded by Commissioner Kilrea to adjourn to executive session at the hour of 8:47 p.m. for the purpose of employment and compensation of specific employees of the public body and under Section 2(c)21: for the approval of closed meeting minutes. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

13. RECONVENE OPEN MEETING & ROLL CALL

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 9:04 p.m. Other Commissioners present were Lou Ritten, Lucy Stastny, Tim Ogden, and Jeff Kilrea. Also present was Executive Director Roy Cripe, Maintenance Supervisor Martin Healy, and Financial Coordinator Phil Mesi.

14. ADJOURNMENT

Commissioner Stastny made a motion, seconded by Commissioner Kilrea to adjourn the regular meeting at 9:04 p.m. There was no further discussion and the motion passed unanimously by voice vote.