

MINUTES
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of LA GRANGE PARK
September 14, 2020 - 6:30 PM

1. CALL TO ORDER THE REGULAR MEETING & ROLL CALL

President Ogden called the meeting to order at 6:30 pm. Commissioners present were Karen Boyd, Bob Corte, and Lucy Stastny.

Also present were Executive Director Jessica Cannaday, Building and Grounds Supervisor Ray Drexler, Financial Consultant Phil Mesi, Shawn and Victoria Groll of Strive 4 Fitness, and Andrew Arndt of Baird.

- a. Commissioner Boyd made a motion to allow Commissioner Ronovsky to attend the meeting via video conference as Commissioner Ronovsky is unable to physically attend and has provided adequate notice as provided in section 3.6 of the Board Policy Manual. Seconded by Commissioner Corte. Motion passed unanimously.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable, and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. OPEN FORUM

Executive Director Cannaday read a letter dated August 25 from La Grange Park residents Michelle and Bert Jiminez, Xavier and Lori Boillat, Jeri and Nick Silic, and Andy and Laura Swiatek requesting that the Board consider the addition of pickleball courts to Park District facilities.

Resident Lori Boillat joined the meeting at 7:09 via video conference and reiterated support for pickleball.

5. APPROVAL OF THE SEPTEMBER 14, 2020 AGENDA

- a. Commissioner Corte made a motion to approve the September 14, 2020 agenda as written. Seconded by Commissioner Stastny. Motion passed unanimously.

6. APPROVAL OF BOARD MEETING MINUTES

- a. Commissioner Stastny made a motion to approve the August 10, 2020 regular meeting minutes. Seconded by Commissioner Boyd. Motion passed unanimously.

7. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

- a. Commissioner Ogden welcomed Strive 4 Fitness owner Shawn Groll. Strive is a boutique fitness center with four locations. Executive Director Cannaday stated the Park District is looking forward to working with Strive to bring expanded fitness opportunities to La Grange Park residents.
- b. Andrew Arndt of Robert W. Baird and Co., a public finance firm, presented an overview of borrowing capabilities for public entities, with a focus on limited tax bonds. Questions were asked and answered.

8. STAFF RECOGNITION

- a. Executive Director Cannaday noted that Illinois Association of Park Districts holds a "Best of the Best" gala every year, which recognizes outstanding accomplishments of park districts across the state. Jack Ryder was posthumously awarded Outstanding Citizen Volunteer of the Year for his efforts locating La Grange Park veterans who were killed in action, so they could be honored at the Veterans Memorial. The gala will be a virtual event this year, with details to be announced.

9. STAFF REPORTS

- a. Executive Report

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. Cannaday stated that the Park District has adjusted the corporate fund to compensate for lower recreation revenue due to COVID restrictions, with a goal of breaking even or better. She noted that staff has done a great job instituting cost-cutting measures. Cannaday stated that she will share the information regarding future capital projects with the village at their board meeting on September 22. She also plans to meet with Little League and AYSO in early October to determine their needs regarding future capital projects. Cannaday noted that the Beach/Oak train has been refurbished and looks great, thanks to the hard work of Ray Drexler and Filemon Sanchez. Matt Crilly is doing the required ADA grading of mulch at all park locations. Cannaday stated that a \$20,000 matching grant is available from the Morton Arboretum which would provide funding for a full tree inventory and management plan. The project would cost an estimated \$7,000-\$10,000, with the Park District responsible for providing matching funding in the form of cash or reimbursable expenses that support the management plan. Questions regarding Cannaday's report were asked and answered.

 - i. A written report by Human Resources, Executive Assistant Nancy Daum and included in the packet was introduced by Executive Director Cannaday.

b. Recreation Manager

i. A written report by Recreation Manager Ashley Jusk and included in the packet was introduced by Executive Director Cannaday. Cannaday stated that the first day of preschool went perfectly.

ii. Recreation, Facilities, and Safety Manager
A written report by Recreation, Facilities, and Safety Manager Matt Crilly and included in the report was introduced by Executive Director Cannaday. Cannaday noted that a hydroxyl radical generator has been purchased and that Crilly will proceed with CPR training, with assistance from the fire department in the interim. Questions were asked and answered.

iii. Community Engagement & Marketing Coordinator
A written report by Community Engagement & Marketing Coordinator Amanda Kennedy and included in the packet was introduced by Cannaday. Questions were asked and answered

c. Parks Report

A written report by Building and Grounds Supervisor Ray Drexler, and included in the packet, was introduced by Cannaday. Drexler outlined options for repairs/replacements of basketball backboards. Questions were asked and answered. Drexler stated that there has been minimal vandalism at the Memorial Park Amphitheater. Bathrooms have been secured overnight; the police department has assisted with security

d. Financial Consultant

Financial statements for the month ending August 31, 2020 were presented by Financial Consultant Phil Mesi. He noted that tax payments continue to be received largely on schedule. Questions were asked and answered.

10. APPROVAL OF MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet prior to the meeting was introduced by Financial Consultant Mesi. Commissioner Ronovsky made a motion to approve the monthly disbursements totaling \$59,355.70. Seconded by Commissioner Stastny. Motion passed unanimously.

11. UNFINISHED BUSINESS

a. Pets in the Park Policy

Commissioner Boyd made a motion to approve Section 3 of the General Use Policy, Animals, and Dog Regulations, as amended, seconded by

Commissioner Stastny. Questions were asked and answered. The motion passed unanimously.

b. Tobacco Policy

Commissioner Boyd made a motion to approve Personnel Policies 6.4 and 8.2 regarding tobacco, seconded by Commissioner Corte. There was no discussion, and the motion passed unanimously.

12. NEW BUSINESS

a. R003-20 Coronavirus Relief Fund Intergovernmental Agreement

Director Cannaday stated the Park District is not eligible for any reimbursement from the federal government for expenses relating to Covid and therefore no action is needed on R003-20. IAPD has suggested that Cannaday contact the village to see if they have applied for/received funding and if they would be willing to help the Park District with the \$12,000 in expenses incurred so far. Cannaday praised Amanda Kennedy's diligence in keeping track of Covid-related spending.

b. Capital Planning and Financing

A \$325,000 non-referendum bond issuance for the completion of Memorial Park was discussed. The issuance would fund improvements to the Memorial Park tennis courts, the addition of two pickleball courts, an outdoor fitness court, and a new smaller multi-use area. Commissioner Ronovsky stated her concerns that the Park District has several parks that are in desperate need of improvements. Executive Director Cannaday explained that the Park District would have refinancing and bond issuance capability in 2022 that would help fund larger projects. President Ogden asked if resident input would be incorporated into the strategic planning for future projects, Cannaday stated they would. Commissioner Boyd asked Mr. Arndt of Baird what the Park District could do if interest rates spiked between now and the issuance. Mr. Arndt stated that it was possible to not issue the bonds should that happen. Commissioner Corte expressed support for the addition of pickleball courts. Additional questions were asked and answered regarding details of the proposed improvements and financing. Commissioner Ogden confirmed that there was board consensus to move forward with pursuing a \$325,000 non-referendum bond issuance to make improvements to Memorial Park.

c. R004-20 Strive 4 Fitness License and Use Agreement

Commissioner Boyd made a motion to adopt the R004-20 Strive 4 Fitness License and Use Agreement, seconded by Commissioner Corte. Questions were asked and answered regarding the proposed agreement between the Park District and Strive 4 Fitness. The motion passed unanimously. President Ogden stated he was looking forward to a long and successful partnership. Pictures were taken.

d. R005-20 Fitness Court Grant and Fund Allocation

Commissioner Boyd made a motion to adopt R005-20, A Resolution to adopt and allocate \$30,000 in funds from the 2020 National Fitness Campaign for installation of an outdoor fitness court, seconded by Commissioner Corte. Director Cannaday explained that the proposed court would be located at Memorial Park and likely completed in May or June of 2021. Questions were asked and answered. Motion passed unanimously.

e. Engineering Services Contract for Memorial Park

A motion to authorize Executive Director Cannaday to execute a contract with JSD for Engineering and Architectural Services for Memorial Park not to exceed \$24,000 was made by Commissioner Stastny and seconded by Commissioner Boyd. Questions were asked and answered. The motion passed unanimously.

f. Strategic Planning

The first meeting to begin development of a new strategic plan with staff and the board will be held on October 12, 2020 from 4-6 pm. Executive Director Cannaday stated that this meeting would typically be followed by smaller focus groups consisting of residents and Board members with a second, larger session taking place in January.

g. Disability & Reasonable Accommodation Policy

A motion was made by Commissioner Stastny to approve General Use Policy 4.2 Disability and Reasonable Accommodation Policy. The motion was seconded by Commissioner Corte and passed unanimously.

13.ADJORN TO EXECUTIVE SESSION

At 8:40 pm, Commissioner Ronovsky made a motion, seconded by Commissioner Boyd, to adjourn to executive session For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c) (1) of the Open Meetings Act. The motion passed unanimously.

14.RECONVENE OPEN MEETING AND ROLL CALL

President Ogden adjourned Executive Session at 8:46pm and reconvened the Regular meeting with Commissioners Ogden, Stastny, Corte, Boyd, Ronovsky, and Executive Director Cannaday in attendance.

15.ACTION, IF ANY, FROM EXCECUTIVE SESSION

Commissioner Boyd made a motion, seconded by Commissioner Corte to approve the minutes of the August 10, 2020 Executive Session. The motion passed unanimously.

16. NEXT REGULAR MEETING

Monday, October 12, 2020, 6:30pm in the multi-purpose room.

17. ADJOURNMENT

Commissioner Ronovsky made a motion to adjourn the meeting at 8:47pm. The motion was seconded by Commissioner Stastny and passed unanimously.