

**PARK DISTRICT OF LA GRANGE
RESCHEDULED BOARD MEETING
MONDAY, OCTOBER 6, 2014 7:00PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 pm on Monday, October 6, 2014 at the Park District's Administrative\Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

1.A Public Hearing Concerning the Intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois to Sell Not to Exceed \$320,000 General Obligation Limited Tax Park Bonds (BINA Hearing)

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of September 8, 2014
3.2 Approval of the Minutes of the Executive Session Board Meeting of September 8, 2014
3.3 Approval of the Financial Report dated September 30, 2014
3.4 Approval of the Consolidated Vouchers for October dated October 6, 2014

4.0 STAFF REPORTS

- 4.1 Director's Report
 4.1.1 Update on Gordon Park Project
 4.1.2 Update of Other Park District Matters
4.2 Staff Comments

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Approval of Second Amendment to Commercial Lease Agreement Between Park District of La Grange and Community Extension Project, Inc. (now doing business as CEP Youth LeaderShop, Inc.)
7.2 Discussion and/or Approval of PDRMA Ergonomic Policy and Training Guide
7.3 Discussion and/or Approval of PDRMA Land Acquisition Environmental Review Program
7.4 Use of Little League A & B fields at Sedgwick Park by St. Francis

**8.0 BOARD BUSINESS
 OLD BUSINESS**

NEW BUSINESS

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Public Relations Committee
- 9.3 Finance & Capital Project Committee
- 9.4 User Group Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Selection of a Person to Fill or Replace a Vacancy of a Public Officer
5 ILCS 120/2 (c) (3)
- 12.6 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.7 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

10-3-2014
Dean Bissias
Board Secretary

Parks & Recreation... The Benefits are Endless!

LaGrange

PARK DISTRICT OF LA GRANGE

SECTION #152

PUBLIC PARTICIPATION

The Park District of La Grange has established two "Public Comment" agenda items for its meetings. The Board has a responsibility to conduct the business of the Park District in an orderly and efficient manner and to establish reasonable procedures for public participation at its meetings.

The President (or other Commissioner acting as Chair in the President's absence) shall assure the orderly conduct of the meeting and shall rule on the appropriateness of the time, place and manner of public presentation issues which may arise. The Board, as a whole, shall have the final decision in determining the appropriateness of all such rulings.

These procedures shall be followed to maintain the orderly conduct of meetings and assure fairness to those who wish to address the Board:

1. Public participation shall take place only during the "Public Comment" portions of the Agenda, unless an agenda item includes a specific presentation by an individual or group.
2. The Chair may require speakers during the first Public Comment portion of the Agenda to limit their remarks to matters on the Agenda, and those during the second Public Comment portion of the Agenda to limit their remarks to all other matters.
3. Only one person shall speak at a time.
4. Because the meetings of the Park District are a matter of public record, each speaker, when recognized by the Chair, shall give his/her name and address and announce the topic of his/her presentation before addressing the Board.
5. Questions are to be directed to the Park District Board as a whole and not to individual Commissioners or to the staff. Questions may be deferred to a subsequent meeting to allow time for adequate study and response.
6. Each speaker shall be allotted a maximum of three minutes, and no more than twenty minutes shall be allotted to each subject under discussion, unless the majority of the Board extends the discussion by motion. The Chair may deny a person who has previously addressed the Board to speak again on the same topic.
7. The total time allotted for Public Comment at meetings shall not exceed 45 minutes, unless extended by the Board by motion.
8. During Public Comment, Board Members may ask questions of the speaker for clarification, if recognized by the President. The Board need not answer questions from the speaker during the Public Comment portion of the agenda.

9. If an audience member has a question for the Board, the questioner may be asked to submit the question in writing. The Board will determine the manner in which the question will be answered by the Board or District staff.
10. Disruptive conduct or abusive remarks will not be tolerated. The Chair will rule on whether remarks made are in violation of this policy.
11. The Park District of La Grange has the authority to determine procedural matters regarding public participation not otherwise defined in Park District of La Grange policy.

Table of Contents

1

MEETING NOTICE &
CALENDAR

2

COMMUNICATIONS & FOIA

3

CONSENT AGENDA

4

STAFF REPORTS

5

ATTORNEY REPORT

6

TREASURER REPORT

7

ACTION ITEMS

8

BOARD BUSINESS

9

COMMITTEE REPORTS &
MBO/SPECIAL REPORTS

10

VILLAGE OF LA GRANGE &
SEASPAR INFORMATION



Section 1



MEETING NOTICE & CALENDAR

ORDER calling a public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, to sell not to exceed \$320,000 General Obligation Limited Tax Park Bonds.

* * *

WHEREAS, the Park District of La Grange, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the "*Board*") intends to sell bonds in the amount of not to exceed \$320,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Bonds*"); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board's intent to sell the Bonds before adopting an ordinance providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, as follows:

1. I hereby call a public hearing to be held at 7:00 o'clock P.M. on the 6th day of October, 2014, in the DeSitter Room at the Administrative Office, 536 East Avenue, La Grange, Illinois, in the District, concerning the Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the "*Hearing*").

2. I hereby direct that the Secretary of the Board (the "*Secretary*") shall (i) publish notice of the Hearing at least once in the *La Grange Suburban Life* the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 72 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 72-hour period preceding the Hearing.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS
TO SELL NOT TO EXCEED \$320,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Park District of La Grange, Cook County, Illinois (the "*District*"), will hold a public hearing on the 6th day of October, 2014, at 7:00 o'clock P.M. The hearing will be held in the DeSitter Room at the Administrative Office, 536 East Avenue, La Grange, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of not to exceed \$320,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

DATED the 8th day of September, 2014.

/s/ Dean Bissias
Secretary, Board of Park Commissioners,
Park District of La Grange,
Cook County, Illinois

Notice to publisher: Please be certain that this notice appears above the name of the Secretary.

4. At the Hearing the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt an ordinance selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Ordered this 8th day of September, 2014.

President, Board of Park Commissioners,
Park District of La Grange,
Cook County, Illinois

MINUTES of a rescheduled regular public meeting of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, held in the DeSitter Room at the Administrative Office, 536 East Avenue, La Grange, Illinois, in said Park District at 7:00 o'clock P.M., on the 6th day of October, 2014.

* * *

The meeting was called to order by the President, and upon the roll being called, Mary Ellen Penicook, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

At ____ o'clock P.M., the President announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell not to exceed \$320,000 General Obligation Limited Tax Park Bonds (the "*Bonds*") for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons

desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

The President opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: _____

_____.

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following:

(If no additional comments were made,
please so indicate with the word "none.")

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*.

(If no written testimony was received,
please so indicate with the word "none.")

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following:

(If no additional statements were made,
please so indicate with the word "none.")

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois (the "*Board*"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 6th day of October, 2014, insofar as the same relates to a public hearing concerning the intent of the Board to sell not to exceed \$320,000 General Obligation Limited Tax Park Bonds.

I do further certify that the deliberations of the Board at said meeting were conducted openly, that all votes taken at said meeting were taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Park District Code of the State of Illinois, as amended, and the Bond Issue Notification Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and said Code and with all of the procedural rules of the Board in the conduct of said meeting.

I do further certify that notice of said public hearing was posted at least 72 hours before said public hearing at the principal office of the Board, that at least one copy of said notice was continuously available for public review during the entire 72-hour period preceding said public hearing and that attached hereto as *Exhibit B* is a true, correct and complete copy of said notice as so posted.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, this 6th day of October, 2014.

Secretary, Board of Park Commissioners

[SEAL]

EXHIBIT B

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS
TO SELL NOT TO EXCEED \$320,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Park District of La Grange, Cook County, Illinois (the "*District*"), will hold a public hearing on the 6th day of October, 2014, at 7:00 o'clock P.M. The hearing will be held in the DeSitter Room at the Administrative Office, 536 East Avenue, La Grange, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of not to exceed \$320,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

DATED the 8th day of September, 2014.

/s/ Dean Bissias
Secretary, Board of Park Commissioners,
Park District of La Grange, Cook County,
Illinois

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

A special meeting of the Board of Commissioners will take place at:

Immediately following the 7:00PM public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange to sell not to exceed \$320,000 general obligation tax park bonds.

Monday, October 6, 2014

Park District of La Grange Recreation Center
536 East Avenue
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice & Calendar
SECTION 2	Communications & FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports & MBO/Special Reports
SECTION 10	Village of La Grange & SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
10/03/2014



Parks & Recreation – “The Benefits are Endless”

Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
January	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
February	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Administration Committee	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
April	Review of bylaws (Every Three Years)	Administration Committee	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
June	Annual review of personnel & safety policies (PDRMA)	Administrative Staff	12/28/2001
	Commissioners to Submit Names for Board Positions 9 President, Vice President, Treasurer, Secretary)	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001
	Approve agency goals	Board of Commissioners	3/15/2007

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2014**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the second Monday of the month (except where noted) at 7:00 P.M. in the DeSitter Room located in Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 13

Monday, February 10

Monday, March 10

***Monday, April 14** (2014-2015 Budget will have been on display 35 days)

Monday, May 12

Monday, June 9

Monday, July 14

Monday, August 11

Monday, September 8

Monday, October 13 (Columbus Day)

****Monday, November 17**

Monday, December 8

****Note: This date is to accommodate the minimum requirement of 30 day viewing of the 2014-2015 General Operational Budget***

***** Note: This meeting date is the third Monday to accommodate Veterans Day Holiday***

Section 2



COMMUNICATIONS & FOIA



September 10, 2104

Park District of LaGrange
Dean Bissias
536 East Ave.
LaGrange, IL 60525

Dear Dean,

On behalf of the LaGrange Business Association, thank you so much for your support towards the 2014 West End Art Festival.

Thanks to the generosity of the Park District and local businesses, we were able to bring another successful event featuring art and artists from around the country that highlight the "west end" of LaGrange, bring business to the area, and provide residents and visitors alike with a high quality art festival.

Again, thank you for your contribution. We hope you will participate again at next year's festival.

Sincerely,

Andrea Barnish
Chair, West End Art Festival
Member, LaGrange Business Association



Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: OCTOBER 6, 2014

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of September 8, 2014

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Executive Session Board Meeting of September 8, 2014

CONSENT AGENDA ITEM 3: Acceptance of the Financial Report Dated September 30, 2014

CONSENT AGENDA ITEM 4: Approval of the Consolidated Vouchers for October dated October 6, 2014

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

SEPTEMBER 8, 2014

President Penicook called the meeting to order at 7:02 P.M.

PRESENT: Commissioners Penicook, Lacey, Walsh

ABSENT: Commissioners Lynch, Ashby

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Laura Gallagher, Superintendent of B.A.S.E. Leanna Hartung, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Communications, Presentations & Declarations

Public Comments\Participation (Board Manual Section #152)
None

2013-2014 Audit Presentation by Lauterbach & Amen, LLP

Commissioner Walsh motioned to table this item until later in the meeting. Commissioner Lacey seconded the motion which passed unanimously by Voice Vote.

Consent Agenda

Commissioner Lacey motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of August 11, 2014; Item 3.2 Approval of the Executive Session Meeting of August 11, 2014; Item 3.3 Approval of the Financial Report dated August 31, 2014; Item 3.3 Approval of the Consolidated Vouchers for September dated September 8, 2014. Commissioner Walsh seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Penicook, Walsh

NAYS: None

ABSENT: Commissioner Lynch, Ashby

Staff Reports

Update on Gordon Park Project

Director Bissias stated the parking lot is almost complete. The asphalt would be poured later in the week. Currently the parking project is under budget. He is going through the punch list with the landscaper and some grass areas would be fenced off for better growth before winter.

Update on PDLG/LGBA Endless Summerfest

Director Bissias stated the Endless Summer net profit was \$16,407. The committee will begin planning again this winter. They discussed some areas for improvement and cutbacks.

Update of other Park District Matters

None

Staff Comments

Superintendent of Finance Kuniej stated she is busy with new staff.

Superintendent of B.A.S.E. Leanna Hartung stated that the numbers are sky rocketing for attendance at District 102. St. Francis School numbers are great for the first year and getting positive feedback from the parents and school. She praised her staff and the great job they are doing.

Superintendent of Recreation Laura Gallagher stated our preschool is up 32 children by adding the Sedgwick building. Athletics are busy too.

Attorney Report

None

Treasurer Report

None

Action Item

Discussion and/or Approval of 2013-2014 Audit as Presented by Lauterbach & Amen, LLP

Tabled until later in the meeting.

Discussion and/or Approval of an Updated Agreement between Park District of La Grange, Hazel Crest and Lansing Park Districts (South Suburban Risk Management Group, SSRMG)

After Board discussion, Commissioner Walsh motioned to approve the updated agreement between the Park District of La Grange, Hazel Crest and Lansing Park Districts (South Suburban Risk Management Group, SSRMG).

Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

REGULAR BOARD MEETING – SEPTEMBER 8, 2014

AYES: Commissioners Penicook, Walsh, Lacey
NAYES: None
ABSENT: Commissioners Ashby, Lynch

Discussion and/or Approval of a Possible Easement Agreement with AT&T at Waiola Park

Director Bissias found a better location to put the AT&T communication box. It is at the corner of 48th and Waiola behind the park ID sign at Waiola Park. AT&T would pay us \$8,000 for the use of our property. Commissioner Walsh motioned to approve the easement agreement with AT&T at Waiola Park. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Lacey
NAYES: None
ABSENT: Commissioners Ashby, Lynch

Board Business

Old Business

None

New Business

Discussion and/or Approval of October 6, 2014 as the Date for the October 2014 Board Meeting

Director Bissias explained staff would be attending the NRPA Convention the week of October 13th. Commissioner Lacey motioned to approve October 6, 2014 as the date for the October 2014 Board Meeting. Commissioner Walsh seconded the motion, which passed unanimously by Voice Vote.

Board President to Announce a Public Hearing Regarding the Sale of 2014 General Obligation Bonds (Annual Roll Over Bonds)

President Penicook announced a hearing for the General Obligation Bonds on Monday October 6, 2014.

Communications, Presentations & Declarations cont'd

2013-2014 Audit Presentation by Lauterbach & Amen, LLP

Matt Baron, Principal at Lauterbach & Amen, presented the 2013-2014 audit. He gave the highest opinion of the Park District. He could not say enough about Superintendent of Finance Leynette Kuniej and her staff.

Action Items cont'd

Discussion and/or Approval of 2013-2014 Audit as Presented by Lauterbach & Amen, LLP

Commissioner Walsh motioned to approve the 2013-2014 Audit as presented by Lauterbach & Amen, LLP. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Lacey

NAYES: None

ABSENT: Commissioners Ashby, Lynch

Committee Reports

Administration Committee

None

Public Relations Committee

None

Finance Committee & Capital Projects Committee

None

User Group Committee

None

Public Comments

None

Board Comments

Commissioner Lacey thanked Superintendent of Finance Kuniej for making the Park District look so good and keeping the money in control. She added the new Gordon Park parking area looks good but she imagined more than 22 spots.

Commissioner Walsh reemphasized the quality of these financials. There was meticulous record keeping for the audit firm and for us. having these records at hand by our staff. He stated it was not painful but a joy to review these numbers and have all our questions answered in a superior level by Superintendent of Finance Kuniej.

President Penicook thanked Superintendent of Finance Kuniej for her financial analysis and all her hard work. She reminded everyone about the Cure Network event here at the Park District this Saturday September 13, 2014. She asked everyone to tell someone with need for medical, dental, or eyecare to please come. She thanked the rest of the staff and especially the B.A.S.E

REGULAR BOARD MEETING – SEPTEMBER 8, 2014

program with their increasing numbers. She appreciated what they are doing.

Executive Session

At 7:56 P.M. Commissioner Walsh motioned the Board convene to Executive Session pursuant to Item 12.1 Potential Claims and/or Litigation, 5 ILCS120/2 (c) 11, Item 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6), Item 12.5 Selection of a Person to Fill a Vacancy of a Public Officer 5 ILCS 120/2(c)(3), Item 12.6 Review of Closed Executive Session Minutes, 5 ILCS 120/2(c)(21). Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Walsh, Lacey, Penicook
NAYES: None
ABSENT: Commissioner Lynch, Ashby

The Regular Board meeting resumed at 8:19 P.M.

Commissioner Walsh motioned that the Board make a determination that all Executive Session Minutes currently being treated as confidential need to remain confidential. Commissioner Lacey seconded the motion which passed unanimously by Voice Vote.

Adjournment

Commissioner Walsh moved for adjournment at 8:21 P.M. The motion was seconded by Commissioner Lacey and passed unanimously by Voice Vote.

Mary Ellen Penicook, President

Constantine Bissias, Secretary
Approved 10/06/2014

PARK DISTRICT OF LA GRANGE
STATEMENT OF REVENUES AND EXPENDITURES
September 30, 2014

FUND	FUND BALANCE 05/01/2014	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 9/30/2014
GENERAL	\$ 220,575	\$ 837,334	\$ 335,268	\$ 502,066	\$ (45,000)	\$ 677,641
RECREATION	655,303	1,276,526	814,410	462,116	(45,000)	1,072,419
IMRF	1,209	119,913	43,721	76,192		77,401
PAVING & LIGHTING	64,585	24,969	2,248	22,721		87,306
LIABILITY INSURANCE	54,558	74,816	37,720	37,096		91,654
AUDIT	2,028	9,981	11,770	(1,789)		239
SPEC RECREATION	280,179	223,510	139,918	83,592		363,771
FICA/MEDICARE	22,319	79,854	39,909	39,945		62,264
TOTAL OPERATIONS	1,300,756	2,646,903	1,424,964	1,221,939		2,432,695
CAPITAL PROJECTS	736,354	-	87,636	(87,636)	90,000	738,718
DEBT SERVICE	336,032	852,296	164,846	687,450		1,023,482
GRAND TOTAL	\$ 2,373,142	\$ 3,499,199	\$ 1,677,446	\$ 1,821,753	\$ 90,000	\$ 4,194,895

TREASURER'S PROOF, CASH IN BANK:

ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS	TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 3,311,548	\$ 1,407			\$ 3,312,955
IPDLAF	1,021,743	62,600	(165,975)		918,368
FIRST NATL CHKG	144,428	161,889	(144,762)		161,555
CASH REGISTER BANK	1,610				1,610
TOTAL CASH	4,479,329				4,394,488
Taxes Receivable	141,101	(59,736)			81,365
Accounts Receivables	8,599	(6,761)			1,838
Prepaid expense	600				600
Accounts Payable	(221,474)		71,741		(149,733)
Accrued Payroll	-				-
Deferred Tax Revenue	(141,101)	59,736			(81,365)
Deferred Revenue	(49,141)	(3,157)			(52,298)
FUND BALANCE	\$ 4,217,913	\$ 215,978	\$ (238,996)	\$ -	\$ 4,194,895

GENERAL FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2014**REVENUES**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	10,532	721,064	17,410	744,529	748,166	100%
01-5-00-2-40100		16,919		14,856	40,000	37%
01-5-00-3-41000	2,250	11,450	1,420	7,192	15,000	48%
01-5-00-3-42000					7,500	0%
01-5-00-3-42100	1,135	3,440	160	2,560	4,000	64%
01-5-00-3-42150	900	3,050		3,025	6,500	47%
01-5-00-3-42600	1,939	9,697	3,937	11,811	23,621	50%
01-5-00-3-42610	1,931	9,656	1,964	9,820	23,775	41%
01-5-00-3-43000		3,619		27,099	600	4517%
01-5-00-3-43100	203	813	272	1,284	3,000	43%
01-5-00-3-48000	2,981	14,905	3,032	15,158	36,344	42%
TOTAL GENERAL FUND REVENUE	21,871	794,613	28,195	837,334	908,506	92%

EXPENSES**ADMINISTRATIVE EXPENSES**

01-5-00-5-51100	14,324	77,416	14,981	80,097	204,869	39%
01-5-00-5-51200	2,488	10,807	2,381	11,003	35,745	31%
01-5-00-5-53001	9,080	44,509	9,542	46,579	123,413	38%
01-5-00-5-54010	759	3,038	605	2,730	14,973	18%
01-5-00-6-61000	3,635	6,762	766	7,303	24,300	30%
01-5-00-6-65001	1,087	4,314	995	4,486	12,899	35%
01-5-00-6-66010	15	525	30	479	6,670	7%
01-5-00-6-67010	3,603	8,569	1,082	5,256	14,412	36%
01-5-00-6-68010	44	4,226	1,167	8,312	9,175	91%
01-5-00-6-69010	95	1,043	280	711	2,863	25%
01-5-00-6-69110	38	3,087	124	3,097	11,438	27%
01-5-00-7-73010	843	2,054	500	2,000	7,075	28%
01-5-00-7-74010	179	468	-	361	1,225	29%

EXPENSES**ADMINISTRATIVE EXPENSES (Continued)**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-7-75010 Office Equipment	275	898	31	635	4,350	15%
01-5-00-7-76010 Postage & Delivery	(25)	2,064	129	2,418	8,510	28%
01-5-00-7-76400 Banquet Beverage Service	75	222	-	451	700	64%
01-5-00-7-76500 Unforseen Expense	488	686	-	2,824	5,000	56%
TOTAL ADMIN EXP	37,003	170,688	32,613	178,742	487,617	37%

REPAIRS AND MAINTENANCE

01-6-00-5-51300 Maintenance Wages	8,958	46,517	9,587	43,877	129,405	34%
01-6-00-5-51400 Part-time Maintenance Wages	-	11,384	-	15,339	17,000	90%
01-6-00-6-80010 Equipment Rentals	218	330	-	-	550	0%
01-6-00-6-81010 Maintenance Services	7,843	34,764	3,916	47,849	62,978	76%
01-6-00-6-82010 Vehicle Parts and Repairs	249	2,621	(182)	1,878	8,500	22%
01-6-00-6-89200 Vandalism Repair Expense	-	-	-	74	850	9%
01-6-00-7-83010 Maintenance Supplies	1,464	5,199	287	5,390	12,754	42%
01-6-00-7-84010 Maintenance Materials	(705)	6,543	90	4,786	17,449	27%
01-6-00-7-85010 Petroleum Products	196	966	234	803	9,750	8%
01-6-00-7-86010 Maintenance Tools/Equipment	69	239	-	1,406	1,525	92%
01-6-00-7-87010 Park Landscaping	-	1,262	-	2,453	4,750	52%
01-6-xx-6-88000 Utilities - Electric	4,371	20,796	3,540	22,106	45,000	49%
01-6-xx-6-88100 Utilities - Natural Gas	108	1,356	1,557	6,520	21,150	31%
01-6-xx-6-88200 Utilities - Water	211	2,722	287	2,183	5,800	38%
01-6-xx-6-89000 Park Improvements & Repairs	-	619	9	1,862	2,750	68%
TOTAL MAINTENANCE EXP	22,982	135,318	19,325	156,526	340,211	46%

TOTAL GENERAL FUND EXPENDITURES	59,985	306,006	51,938	335,268	827,828	40%
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PARK DISTRICT OF LA GRANGE

RECREATION FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2014

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	8,721	590,415	12,971	552,177	570,375	97%
13-5-00-3-43100	Vending Soda/Water	280	3,443	132	2,833	3,500	81%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	1,108	8,751	1,150	10,213	21,900	47%
13-7-00-3-42000	Donations/Sponsorships	300	1,350	1,650	1,700	59,900	3%
13-7-00-3-43000	Misc./ Concession Income	20	80		20	2,000	1%
13-7-00-3-45000	Registration Assessment	969	5,695	989	5,438	12,000	45%
13-7-xx-3-49000	Activity Fees	50,579	463,042	43,472	424,095	955,912	44%
13-7-09-3-49xxx	Recreation Center	17,060	70,157	17,214	69,698	210,030	33%
TOTAL RECREATION REVENUE		79,037	1,142,933	77,578	1,066,174	1,835,617	58%

EXPENSES

ADMINISTRATIVE EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-5-51100	Administrative Salaries	28,517	151,383	30,093	160,882	402,027	40%
13-5-00-5-51200	Clerical Wages	2,488	10,807	2,381	11,002	35,745	31%
13-5-00-5-53001	Health & Life Insurance	9,080	44,509	9,542	46,579	123,413	38%
13-5-00-5-54010	Education & Training	759	3,038	605	2,730	14,973	18%
13-5-00-5-55010	Automobile Travel Reimbursement	640	1,078	1,014	1,797	3,420	53%
13-5-00-6-60010	Promotion & Publicity	1,076	3,882	963	4,841	21,768	22%
13-5-00-6-61000	Legal Fees	3,635	6,762	766	7,303	24,300	30%
13-5-00-6-61020	Background Checks	300	500		500	950	53%
13-5-00-6-65001	Bank Service Fees	1,087	4,314	995	4,486	12,899	35%
13-5-00-6-66010	Dues & Subscriptions	15	525	30	479	6,670	7%
13-5-00-6-67010	Communications Services	3,498	8,358	1,082	5,256	14,412	36%
13-5-00-6-68010	Computer Software Contracts	44	4,226	1,167	8,312	9,175	91%
13-5-00-6-69010	Legal Notices & Publications	95	1,043	280	711	2,863	25%
13-5-00-6-69110	Printing/Design Service	114	9,222	373	9,095	34,313	27%
13-5-00-7-71010	Administrative Expense Account	234	824	224	709	2,400	30%
13-5-00-7-72010	Employee / Public Relations	352	1,946	214	1,856	10,700	17%
13-5-00-7-73010	Office/Administrative Supplies	842	2,054	499	1,999	7,075	28%
13-5-00-7-74010	Computer Supplies & Equipment	179	468	-	361	1,225	29%

EXPENSES**ADMINISTRATIVE EXPENSES (Continued)**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-7-75010 Office Equipment	275	898	31	635	4,350	15%
13-5-00-7-76010 Postage & Delivery	(25)	2,064	129	2,418	8,510	28%
13-5-00-7-76400 Banquet Beverage Service	75	222	-	451	700	64%
13-5-00-7-76500 Unforseen Expense	487	688	-	1,224	5,000	24%
TOTAL ADMIN EXP	53,767	258,811	50,388	273,626	746,888	37%

REPAIRS AND MAINTENANCE

13-6-00-5-51300 Maintenance Wages	8,958	46,517	9,587	43,877	129,405	34%
13-6-00-5-51400 Part-time Maintenance Wages	-	11,384	-	15,339	17,000	90%
13-6-00-6-80010 Equipment Rentals	218	330			550	0%
13-6-00-6-81010 Maintenance Services	7,873	34,850	3,916	47,849	62,978	76%
13-6-00-6-82010 Vehicle Parts and Repairs	248	2,564	(182)	1,877	8,500	22%
13-6-00-7-83010 Maintenance Supplies	1,464	5,431	287	5,390	12,753	42%
13-6-00-7-84010 Maintenance Materials	(705)	6,543	90	4,786	17,449	27%
13-6-00-7-85010 Petroleum Products	196	966	234	803	9,750	8%
13-6-00-7-86010 Maintenance Tools/Equipment	69	239	-	1,406	1,525	92%
13-6-00-7-87010 Park Landscaping	-	1,322	-	2,453	4,750	52%
13-6-xx-6-88000 Utilities - Electric	4,371	20,796	3,540	22,106	45,000	49%
13-6-xx-6-88100 Utilities - Natural Gas	108	1,356	1,557	6,520	21,150	31%
13-6-xx-6-88200 Utilities - Water	211	2,722	287	2,183	5,800	38%
13-6-xx-6-89000 Park & Facility Improvements/Repairs	-	619	9	1,862	2,750	68%
TOTAL MAINTENANCE EXP	23,011	135,639	19,325	156,451	339,360	46%

RECREATION EXPENSES

13-7-00-5-51500 Facility Rental Supervisors/ Custodians	2,909	19,259	3,228	21,139	73,244	29%
13-7-00-7-77100 Community Support		453	298	792	2,500	32%
13-7-00-7-77402 Special Events	(2,919)	7,975	-	11,901	50,925	23%
13-7-00-7-78000 Program & Facility Equipment	1,357	2,855	51	2,566	13,268	19%
13-7-01-6-63000 Athletic Officials	1,020	3,391	1,236	1,236	36,612	3%
13-7-10-4-49050 Concession COGS					500	0%
13-7-xx-5-52000 Program Supervisors/Leaders	3,705	64,162	7,226	66,621	199,875	33%
13-7-xx-6-62000 Contracted Instruction & Services	23,880	114,234	16,369	93,106	306,190	30%
13-7-xx-6-63000 Transportation	-	2,019	-	2,017	7,425	27%
13-7-xx-7-79000 Program Supplies	1,086	13,533	5,042	16,600	73,053	23%
	31,038	227,881	33,450	215,978	763,592	28%
TOTAL RECREATION EXPENSES	107,816	622,331	103,163	646,055	1,849,840	35%
TOTAL RECREATION EXPENDITURES						

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2014

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition	53,908	142,895	63,591	179,997	436,625	41%
	Summer Camp/ School Break Camps		14,543	1,915	19,382	39,600	49%
	St Frances Tuition			7,064	10,973	140,250	8%
TOTAL BASE REVENUE		53,908	157,438	72,570	210,352	616,475	34%

EXPENSES

12-7-XX-5-52000	Wages	26,703	82,448	35,858	113,619	427,855	27%
12-7-XX-5-52010	Social Security/ Medicare	2,043	6,893	2,743	8,692	32,731	27%
12-7-XX-5-52015	Pension	2,230	7,753	1,576	7,595	21,100	36%
12-7-XX-5-52020	Health Insurance	528	2,642	571	2,853	6,846	42%
12-7-00-5-54040	Seminars/ Training					4,245	0%
12-7-00-5-55012	Mileage Reimbursement		1,500		750	1,500	50%
12-7-00-6-60010	Apparel	289	289		934	2,850	33%
12-7-00-6-67033	Cell Phone Reimbursement		210		500	1,000	50%
12-7-00-6-68012	Computer Software/ Upgrades/ equip	748	748	86	562	3,000	19%
12-7-00-6-69021	Classified Ads for Staffing		644	-	607	2,800	22%
12-7-00-6-82011	Equipment R&M					1,000	0%
12-7-00-7-71015	Exp Acct - Supt of BASE		76		95	200	48%
12-7-00-7-72041	Part Time Employee Recognition		112			1,340	0%
12-7-XX-6-63020	Field Trips		550		1,332	5,000	27%
12-7-XX-6-64000	Facility Rental					12	0%
12-7-XX-7-78000	Program Equip			2,625	4,126	15,425	27%
12-7-XX-7-79000	Supplies	336	3,626	552	15,733	19,915	79%
12-7-XX-7-79110	Food	2,546	7,471	4,756	10,957	39,145	28%
TOTAL BASE EXPENDITURES		35,423	114,962	48,767	168,355	585,964	29%

REVENUE OVER EXPENDITURES

18,485	42,476	23,803	41,997	30,511
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SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2014

REVENUES

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	1,223	84,488	119,913	120,510	100%
15-5-00-2-40000	PAVING & LIGHTING FUND	363	24,857	24,969	25,106	99%
16-5-00-2-40000	LIABILITY INSURANCE FUND	1,104	74,563	74,816	76,819	97%
17-5-00-2-40000	AUDIT FUND	117	7,951	9,981	10,043	99%
18-5-00-2-40000	SPECIAL RECREATION FUND	3,368	235,437	223,510	238,875	94%
19-5-00-2-40000	FICA/MEDICARE FUND	947	64,602	79,854	80,340	99%
04-5-00-2-40000	DEBT SERVICE	12,208	835,029	852,296	1,139,495	75%
TOTAL SPECIAL FUNDS REVENUE		19,330	1,326,927	1,385,339	1,691,188	82%

EXPENSES

14-5-00-5-53100	IMRF Contribution	8,432	45,756	43,721	102,895	42%
15-6-00-9-90xxx	Paving & Lighting	1,750	10,326	2,248	23,000	10%
15-6-00-9-90155	P&L Capital Projects				50,000	0%
16-6-00-x-xxxx	Risk Management Costs	216	3,119	4,116	11,705	35%
16-5-00-6-61200	Liability Insurance		23,601	26,019	52,038	50%
16-5-00-6-61210	Unemployment Comp.				14,274	0%
16-5-00-6-61220	South Suburban Risk Management	1,807	7,608	7,585	20,955	36%
17-5-00-6-61100	Audit	1,400	11,770	11,770	11,800	100%
18-5-00-6-61300	SEASPAR		111,020	110,475	110,475	100%
18-5-00-6-61310	SEASPAR Inclusion	12,828	13,719	9,023	14,900	61%
18-5-00-5-51100	Allocated Wages	1,783	9,634	9,950	23,000	43%
18-5-00-6-xxxxx	Special Recreation	840	11,669	10,470	25,192	42%
18-5-00-9-93040	ADA Transition Plan - Phase I				120,000	0%
19-5-00-5-53200	FICA Contribution	5,655	35,881	39,909	96,950	41%
04-5-00-8-91100	Debt Service Principal				790,000	0%
04-5-00-8-91150	Debt Service Interest		128,376	164,446	332,977	49%
04-5-00-8-91200	Debt Service Fees		400	400	4,100	10%
TOTAL SPECIAL FUNDS EXPENDITURES		34,711	412,879	440,132	1,804,261	24%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2014

10/2/2014

REVENUES				
	Bond Issue 2012C	Other Sources	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
Beginning Fund Balance	732,312	4,042	736,354	
36-5-00-3-40200 Bond Proceeds			65,000	0%
36-5-00-3-42200 Grant Proceeds				
36-5-00-4-50200 Transfer from General & Recreation Funds		90,000	90,000	100%
36-5-00-4-50200 Transfer from Special Recreation Fund for Handicapped			28,000	0%
TOTAL CAPITAL PROJECT REVENUE	732,312	94,042	919,354	

EXPENSES				
36-5-00-9-91030 Tree Replacement Plan - Emerald Ash Bore			10,000	0%
36-5-00-9-91106 Picnic Tables/ benches/ garbage cans/ bleachers		9,501	15,000	63%
36-5-00-9-91107 Basketball & Volleyball standards/ backboards			2,000	0%
36-5-00-9-91108 Park regulation/ Information/ ID signs			3,000	0%
36-5-00-9-91109 Recreation & special event equip			3,000	0%
36-5-00-9-91110 Age appropriate Signs			2,000	0%
36-5-00-9-91500 Recycling Program equip/ signs/ containers			3,000	0%
36-5-00-9-91900 Software Upgrades (MSI & Rectrac)			3,000	0%
36-5-00-9-91901 Misc Programs/ Licenses/ Peripherals			2,500	0%
36-5-00-9-91902 Computers Unforeseen			5,000	0%
36-5-00-9-91903 Time management & HR tracking software			10,500	0%
36-5-00-9-91908 Replace 4 computers			4,000	0%
36-5-00-9-93010 Used Recreation Bus			6,000	0%
36-5-00-9-96100 Appraisals/ Site Documents			2,000	0%
36-5-00-9-99000 Reserved For Unforeseen Expense			10,000	0%
36-5-12-9-96110 Sedgewick - East soccer field restoration			8,000	0%
36-5-12-9-96115 Sedgewick - playground			50,000	0%
36-5-14-9-96110 Gordon Park Sale/ Legal		6,494	6,494	100%
36-5-14-9-96120 Gordon Park - Phase I	56,287		180,000	31%
36-5-14-9-96125 Gordon Park - Tilden avenue parking	10,785		87,797	12%
36-5-14-9-96130 Gordon Park - Demolition of Buildings			30,000	0%

		Bond Issue 2012C	Other Sources	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-14-9-96135	Gordon Park - fence around tennis court			15,000	0%
36-5-14-9-96137	Gordon Park - resurface tennis courts			15,600	0%
36-5-20-9-92810	RC - replace hanging heater in garage				
36-5-20-9-92814	RC - golf simulator			6,500	0%
36-5-20-9-92817	RC - Install new security cameras		1,381	45,625	3%
36-5-20-9-92900	RC - emergency roof repairs			25,000	0%
36-5-20-9-93015	RC - new vending machine			30,000	0%
36-5-20-9-94516	RC - paint gymnasium walls		3,188	4,000	80%
36-5-20-9-94600	RC - Parking lot repair (split 50/50 with P&L fund)			10,000	0%
	TOTAL CAPITAL PROJECT EXPENSES	67,072	20,564	645,016	14%
	FUND BALANCE REMAINING	665,240	73,478		

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 10/6/14

If this voucher is removed from the consent agenda, the financial report for the month of SEPTEMBER should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated OCTOBER 6, 2014 in the amount of \$ 241,123.69. A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$	23,860.43
BASE Program		3,368.65
Recreation Fund		43,741.16
Liability Insurance Fund		2,232.83
Audit		2,000.00
Special Recreation for Handicapped		9,503.37
Capital Projects		546.25
		85,252.69
Recreation Refunds		2,056.15
Imprest & Credit Card Expenses - per attached		1,883.82
P Card Purchases - per attached		13,422.95
Payroll for the month of September		138,508.08 *
	\$	<u>241,123.69</u>

* Includes monthly Social Security, Medicare & IMRF contributions.

PARK DISTRICT OF LA GRANGE
IMPREST CHECKS & CHARGES
September 30, 2014

<u>Check #</u>	<u>Paid To</u>	<u>Description</u>	<u>Amount</u>
4667	Countryside Rotary Club	sponsor golf outing	300.00
4668	Countryside Rotary Club	dues	162.00
4669	The Legacy Guild	sponsor golf outing	250.00
4670	Kelli Joy O'Loughlin Memorial Fund	Donation	250.00
4671	Camille Hall	Recreation refund	751.50
4672	Linda Muth	reimburse office supplies	47.44
			1,760.94
	<u>Chase Credit Card</u>	Board expense	113.81
		Director's expense	9.07
			122.88
			<u>1,883.82</u>

DATE: 10/02/14
TIME: 14:40:21
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ACCUAL POSTED JOURNAL AP-10021403

PAGE 1
F-YR: 15

JOURNAL DATE: 10/02/14

ACCOUNTING PERIOD: 05

P CARD

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
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GENERAL

1	01-5-00-3-43115	SNACK MACHINE - NET	SA7597	363943240	Vending	55.08
2			SA7597	365303880	Vending	47.72
3	01-5-00-5-54030	CONF- PROF - NRPA	HI1825	365303878	NRPA - BISSIAS	114.67
4			PA444	364545157	NRPA BISSIAS	52.05
5			SO6200	362735933	Flight NRPA FINN	117.30
6			US8322	363382029	NRPA Trans - Gallagher	144.85
7	01-5-00-5-54034	CONF- PROF- IAPD LEG	IL5038	365303879	LEGAL SYMPOSIUM	95.50
8	01-5-00-6-67045	EMAIL BLAST	MA1680	362325192	EMAIL BLAST	21.25
9	01-5-00-6-68021	OFFSITE STORAGE	DR5552	365047935	OFFSITE STORAGE	49.50
10	01-5-00-7-73022	PRINT CARTRIDGES	OF5007	362516271	PRINTER INK	41.49
11	01-5-00-7-75030	OFFICE EQUIP - MISC	ME6840	362516275	Shelfing	7.28
12	01-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	362735932	RETURN CARD PRINTER	51.27
13			FE4180	363943239	DELIVERY	13.35
14	01-6-00-6-81020	DUMPSTER SERVICE	AD2100	363943236	dumpster service	450.13
15	01-6-00-6-81036	VEHICLE WASHES	BR3452	362735930	VEHICLE WASH	14.97
16	01-6-00-7-83010	CLEANING SUPPLIES	ME6840	364260244	cleaning supplies	2.38
17	01-6-00-7-83011	BATHROOM SUPPLIES	ME6840	364260244	bathroom supplies	8.91
18	01-6-00-7-83012	BUILDING SUPPLIES	EDI425	364739230	vacuum cleaner	115.62
19			ME6840	364260244	mops & handles	21.46
20			ME6840	364545158	mops & handles	
21	01-6-00-7-84040	ELECTRICAL PARTS	ME6840	364739232	electrical supplies	34.71
22	01-6-00-7-84041	MISC HARDWARE	ME6840	364260244	hardware	12.21
23	01-6-00-7-85011	PETRO PROD - GASOLIN	SE011	362735928	FUEL	14.04
24			SE011	362735929	FUEL	20.43
25			SE011	365047934	FUEL	20.97
26	01-6-00-7-85012	PETRO PROD - WELDING	AI6068	362735931	cylinder rental	79.12
27			AI6068	363181616	cylinder rental	59.50
28	01-6-00-7-85013	PETRO PROD - GREASE/	LU7900	364739227	OIL CHANGE	40.04
29	01-6-11-6-89100	IMPROVEMENTS - GILBE	ME6840	363765113	shelves for gilbert	9.14
30	01-0-95-1-21000	ACCOUNTS PAYABLE			ACCUAL OFFSET	

11.47

1,703.47

BASE PROGRAM

31	12-7-21-7-79000	SUPPLIES - BARNSDALE	DO1220	362879815	Supplies	13.00
32	12-7-21-7-79110	FOOD - BARNSDALE	SA7597	362879817	Food	97.37
33			SA7597	363484386	Food	102.41
34			SA7597	364260248	Food	152.31
35			SA7597	365047938	Food	130.19
36			WA1892	362879816	Food	3.16
37			WA1892	363484385	Food	21.18
38			WA1892	364260247	Food	25.26
39			WA1892	365047937	Food	36.95
40	12-7-22-7-79000	SUPPLIES - CONGRESS	JO4200	362735934	Parent table tablecloths	16.99
41			WA1880	362516277	SUPPLIES - CP	5.07
42			WA1880	363624820	Reward Stickers and Photos	14.58
43			WA1892	362879838	Games and Food	53.77
44	12-7-22-7-79110	FOOD - CONGRESS PARK	JE7736	363943242	FOOD - CP	5.11
45			SA7597	362516276	FOOD - CP	3.98
46			SA7597	362879837	Weekly Food	154.16

-- Park District of La Grange --
ACCURAL POSTED JOURNAL # AP-10021403

DATE: 10/02/14
TIME: 14:40:26
ID: AP140000.WOW

JOURNAL DATE: 10/02/14 ACCOUNTING PERIOD: 05

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
BASE PROGRAM							
47			SA7597	363484397	Weekly Food	114.03	
48			SA7597	364260261	Weekly Food	138.01	
49			SA7597	365047948	Weekly Food	177.03	
50			SE011	363382031	FOOD - CP	2.03	
51			WA1892	363484396	Weekly Food	53.20	
52			WA1892	364260258	Food - returned due to no tax		30.71
53			WA1892	364260259	purchase made without tax exe	29.85	
54			WA1892	364260260	30.71 purchase re-rang with t	37.54	
55	12-7-23-7-79000	SUPPLIES - COSSITT	WA1892	365047947	Food and Supplies	11.00	
56			DO1220	363382030	SUPPLIES COS	77.70	
57			WA1892	362879823	SUPPLIES COS	5.00	
58	12-7-23-7-79110	FOOD - COSSITT	JE7736	362879822	FOOD - COS	5.00	
59			JE7736	363943241	FOOD - COS	7.50	
60			JE7736	364260249	FOOD - COS	10.16	
61			JE7736	364922016	FOOD COS	5.00	
62			SA7597	362325194	Cossitt Milk	12.12	
63			SA7597	362879824	FOOD - COS	165.91	
64			SA7597	363181623	FOOD - COS	57.09	
65			SA7597	363484388	FOOD - COS	105.38	
66			SA7597	364260251	FOOD - COS	195.69	
67			SA7597	365047940	FOOD - COS	217.75	
68			WA1892	363484387	FOOD - COS	81.68	
69			WA1892	364260250	FOOD - COS	55.50	
70			WA1892	365047939	FOOD - COS	48.14	
71	12-7-24-7-79000	SUPPLIES - FOREST RD	DO1220	363382033	supplies	5.00	
72			PA4616	363382034	supplies	5.72	
73	12-7-24-7-79110	FOOD - FOREST RD	SA7597	362879832	food	194.18	
74			SA7597	363484392	food	160.33	
75			SA7597	364260255	food	157.81	
76			SA7597	365047944	food	218.01	
77			WA1892	362879831	food	33.21	
78			WA1892	363484393	food	66.32	
79			WA1892	364260254	food	52.55	
80			WA1892	364545159	food	4.88	
81			WA1892	365047943	food	35.02	
82	12-7-25-7-79000	SUPPLIES - OGDEN	DO1220	363382032	supplies for tailgate party	4.00	
83			WA1892	362879828	Supplies-Toys	108.43	
84			WA1892	363181624	supplies for football tailgat	3.94	
85	12-7-25-7-79110	FOOD - OGDEN	SA7597	362879829	food for Ogd	212.29	
86			SA7597	363484391	food for Ogd	175.00	
87			SA7597	364260253	food for Ogd	246.47	
88			SA7597	365047941	food for ogden	237.85	
89			TA6550	363484389	food for ogden	5.58	
90			WA1892	363484390	Food for Ogd	47.06	
91			WA1892	364260252	Food for Ogd	45.10	
92			WA1892	365047942	food for ogden	49.00	
93	12-7-27-7-79000	SUPPLIES - ST FRANCE	WA1892	362879834	SUPPLIES -SF	45.60	
94			WA1892	363181625	SUPPLIES-SF	79.17	
95			WA1892	365047945	SUPPLIES-SF	20.63	

DATE: 10/02/14
TIME: 14:40:26
ID: AP140000.WOW

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ACCURAL POSTED JOURNAL
P-10021403

PAGE: 5
F-YR: 15

JOURNAL DATE: 10/02/14 ACCOUNTING PERIOD: 05

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
BASE PROGRAM						
96 12-7-27-7-79110	FOOD - ST FRANCES	SA7597	362879835	FOOD-SF	137.25	
97		SA7597	363484395	FOOD-SF	101.84	
98		SA7597	364260257	FOOD-SF	121.24	
99		SA7597	365047946	FOOD-SF	135.57	
100		WA1892	363484394	FOOD-SF	18.36	
101		WA1892	364260256	FOOD-SF	50.37	
102 12-0-95-1-21000	ACCOUNTS PAYABLE - B			ACCRUAL OFFSET		5,220.58
RECREATION						
103 13-5-00-5-54030	CONF- PROF - NRPA	HI1825	365303878	NRPA - BISSIAS	114.68	
104		PA444	364545157	NRPA BISSIAS	52.06	
105		SO6200	362735933	Flight NRPA FINN	117.30	
106		US8322	363382029	NRPA Trans - Gallagher	144.85	
107 13-5-00-5-54034	CONF- PROF - IAPD LE	IL5038	365303879	LEGAL SYMPOSIUM	95.50	
108 13-5-00-6-60011	BANNERS/SIGNS/NAME T	VI6341	362325197	Displaycase banners	60.55	
109		VI6341	363181621	Refund		3.86
110		VI6341	363181622	Refund		3.56
111 13-5-00-6-60021	PUBLIC EDUCATION	LA6035	365047936	Wellness Expo Participation F	100.00	
112 13-5-00-6-60030	MARKETING	PA4616	362325196	Athletic Board	9.94	
113 13-5-00-6-67045	EMAIL BLAST	MA1680	362325192	EMAIL BLAST	21.25	
114 13-5-00-6-68021	OFFSITE STORAGE	DR5552	365047935	OFFSITE STORAGE	49.50	
115 13-5-00-7-71010	EXP ACCT - EXEC DIR	CO8588	362516272	DIR EXP	22.46	
116		GO1620	364739228	DIR EXP	46.05	
117		LA1250	363016588	DIR EXP	20.98	
118		LA1250	363765112	DIR EXP	40.61	
119 13-5-00-7-71012	EXP ACCT - SUPT OF R	VI1234	363181620	Co-op Brochure Meeting	45.07	
120 13-5-00-7-72010	BOARD MTG ALLOWANCE	BL5810	362516270	MTG WITH BOARD	63.14	
121		CA1005	364739229	BOARD EXP	36.72	
122 13-5-00-7-73022	PRINT CARTRIDGES	OF5007	362516271	PRINTER INK	41.49	
123 13-5-00-7-75030	OFFICE EQUIP - MISC	ME6840	362516275	shelving	7.28	
124 13-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	362735932	RETURN CARD PRINTER	51.26	
125		FE4180	363943239	DELIVERY	13.36	
126 13-6-00-6-81020	DUMPSTER SERVICE	AD2100	363943236	dumpster service	450.13	
127 13-6-00-6-81036	VEHICLE WASHES	BR3452	362735930	VEHICLE WASH	14.98	
128 13-6-00-7-83010	CLEANING SUPPLIES	ME6840	364260244	cleaning supplies	2.38	
129 13-6-00-7-83011	BATHROOM SUPPLIES	ME6840	364260244	bathroom supplies	8.91	
130 13-6-00-7-83012	BUILDING SUPPLIES	ED1425	364739230	vacuum cleaner	115.62	
131		ME6840	364260244	mops & handles	21.46	
132		ME6840	364545158	mops & handles		11.48
133 13-6-00-7-84040	ELECTRICAL PARTS	ME6840	364739232	electrical supplies	34.72	
134 13-6-00-7-84041	MISC HARDWARE	ME6840	364260244	hardware	12.21	
135 13-6-00-7-85011	PETRO PROD - GASOLIN	SE011	362735928	FUEL	14.04	
136		SE011	362735929	FUEL	20.43	
137		SE011	365047934	FUEL	20.97	
138 13-6-00-7-85012	PETRO PROD - WELDING	AI6068	362735931	cylinder rental	79.13	
139		AI6068	363181616	cylinder rental	59.50	
140 13-6-00-7-85013	PETRO PROD - GREASE/	LU7900	364739227	OIL CHANGE	40.04	
141 13-6-11-6-89100	IMPROVEMENTS - GILBE	ME6840	363765113	shelves for gilbert	9.14	

DATE: 10/02/14
TIME: 14:40:26
ID: APL40000.WOW

-- Park District of La Grange --
ACCUAL POSTED JOURNAL # AP-10021403

PAGE: 4
F-YR: 15

JOURNAL DATE: 10/02/14 ACCOUNTING PERIOD: 05

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
RECREATION							
142	13-7-03-7-79000	SUPPLIES - SPEC INT	SS7075	363943238	EC Supplies	275.19	
143			SS7075	365472846	EC SUPPLIES	123.75	
144			WA1892	364260246	EC SUPPLIES	4.48	
145			WA1892	365176973	EC SUPPLIES	14.86	
146	13-7-07-7-79000	SUPPLIES - DAY CAMPS	HO4142	363016589	Extension Cord Replacement fo	16.97	
147	13-7-08-7-79000	SUPPLIES - PRESCHOOL	CH5282	363943237	PRESCHOOL SUPPLIES	224.90	
148			FE4180	365472845	PRESCHOOL SUPPLIES	13.26	
149			JO4200	363181618	PRESCHOOL SUPPLIES	19.98	
150			OF5010	362325193	PRESCHOOL SUPPLIES	231.51	
151			SC3224	364739231	PRESCHOOL SUPPLIES	2,442.96	
152			SS7075	363943238	PRESCHOOL SUPPLIES	281.39	
153			SS7075	364922015	PRESCHOOL SUPPLIES	92.98	
154			SS7075	365472846	PRESCHOOL SUPPLIES	123.75	
155			WA1892	363181617	PRESCHOOL SUPPLIES	27.47	
156			WA1892	364260246	PRESCHOOL SUPPLIES	41.44	
157	13-0-95-1-21000	ACCOUNTS PAYABLE - R			ACCRUAL OFFSET		5,973.70
LIABILITY INSURANCE							
158	16-0-90-1-10300	ACCOUNTS RECEIVABLE	IL5038	365472847	IPRA REG - RAY	250.00	
159	16-6-00-5-53300	FIRST AID SUPPLIES	CO9100	364260245	eye wash station-gordon conse	50.20	
160	16-6-00-5-53302	PDRMA TRAINING	PD0332	362325195	RMI	45.00	
161			PD0332	362516273	PDRMA RMI	45.00	
162			PD0332	362516274	PDRMA RMI	45.00	
163			PD0332	363181619	PDRMA RMI	45.00	
164			PD0332	363943235	PDRMA RMI	45.00	
165	16-0-95-1-21000	ACCOUNTS PAYABLE - I			ACCRUAL OFFSET		525.20
JOURNAL TOTALS:						13,484.03	13,484.03

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PAG: 1

INVOICES DUE ON/BEFORE 09/12/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30943	AT5004	AT&T					
	082514	08/25/14	01	GILBERT PARK UVERSE	01-5-00-6-67011		37.50
			02	GILBERT PARK UVERSE	13-5-00-6-67011		37.50
			03	COM. CTR. UVERSE	01-5-00-6-67011		37.50
			04	COM. CTR. UVERSE	13-5-00-6-67011		37.50
				INVOICE TOTAL:			150.00 *
				CHECK TOTAL:			150.00
30944	DI2240	DI MEO BROTHERS INC					
	119	08/29/14	01	GORDON PARK PHASE I	36-5-14-9-96120 GDP1		500.00
				INVOICE TOTAL:			500.00 *
				CHECK TOTAL:			500.00
30945	HI5281	HINCKLEY SPRINGS WATER COMPANY					
	83114	08/31/14	01	WATER COOLER RENTAL	01-5-00-7-73030		31.00
			02	WATER COOLER RENTAL	13-5-00-7-73030		31.00
				INVOICE TOTAL:			62.00 *
				CHECK TOTAL:			62.00
30946	KO2997	KONICA MINOLTA					
	900773013	08/31/14	01	B/W COPIES	01-6-00-6-81031		72.05
			02	B/W COPIES	13-6-00-6-81031		72.04
			03	COLOR COPIES	01-5-00-6-69120		70.07
			04	COLOR COPIES	13-5-00-6-69120		210.21
				INVOICE TOTAL:			424.37 *
				CHECK TOTAL:			424.37
30947	PI5185	PITNEY BOWES GLOBAL					

-- Park District of La Grange --
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DATE: 09/12/14
TIME: 11:18:01
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INVOICES DUE ON/BEFORE 09/12/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	DESCRIPTION	ITEM #	ACCOUNT #	PROJECT CODE	ITEM AMT
30947	PI5185 22576926	08/03/14	PITNEY BOWES GLOBAL 01 POSTAGE METER RENTAL 02 POSTAGE METER RENTAL	01 02	01-5-00-7-76015 13-5-00-7-76015		64.56 64.56 129.12 *
			INVOICE TOTAL:				
			CHECK TOTAL:				129.12
30948	QU5069 5874869	09/05/14	QUILL CORPORATION 01 INDEX CARDS 02 INDEX CARDS 03 HIGHLIGHTERS 04 HIGHLIGHTERS 05 DESK SUPPLIES 06 DESK SUPPLIES 07 BINDER 08 BINDER 09 INK 10 INK 11 CORK BOARDS 12 CORK BOARDS RETURN	01 02 03 04 05 06 07 08 09 10 11 12	01-5-00-7-73010 13-5-00-7-73010 01-5-00-7-73020 13-5-00-7-73020 01-5-00-7-73023 13-5-00-7-73023 01-5-00-7-73011 13-5-00-7-73011 01-5-00-7-73022 13-5-00-7-73022 13-7-08-7-79000 13-7-08-7-79000		12.50 12.49 19.98 19.99 12.19 12.18 6.98 6.98 83.75 83.75 89.97 -89.97 270.79 *
			INVOICE TOTAL:				
			CHECK TOTAL:				270.79
30949	SH0980 974225	08/27/14	SHAW MEDIA 01 EMPLOYMENT AD 02 EMPLOYMENT AD	01 02	01-5-00-6-69021 13-5-00-6-69021		280.10 280.10 560.20 *
			INVOICE TOTAL:				
			CHECK TOTAL:				560.20
30950	SR7844 9914	09/09/14	CHRIS SROKA 01 PRESCHOOL EQUIPMENT	01	13-7-08-7-79000		67.09 67.09 *
			INVOICE TOTAL:				
			CHECK TOTAL:				67.09
			TOTAL AMOUNT PAID:				2,163.57

DATE: 10/02/14
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PAGE 1

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30951	AD2149			ADVANCED FIRE & SECURITY INC.			
	17993	09/24/14	01	FIRE ALARM SERVICE	01-6-00-6-81014		187.50
			02	FIRE ALARM SERVICE	13-6-00-6-81014		187.50
					INVOICE TOTAL:		375.00 *
				CHECK TOTAL:			375.00
30952	AL5400			ALARM SECURITY INC			
	S110664	09/01/14	01	SFX CAMERAS/DOOR BELL	12-7-27-7-78000		2,490.00
					INVOICE TOTAL:		2,490.00 *
				CHECK TOTAL:			2,490.00
30953	AL5525			ALL STAR SPORTS INSTRUC., INC			
	145182	09/04/14	01	SUMMER II ATHLETIC CLASSES	13-7-01-6-62000		1,292.00
					INVOICE TOTAL:		1,292.00 *
	14622	09/26/14	01	FALL I ATHLETIC CLASSES	13-7-01-6-62000		5,355.00
					INVOICE TOTAL:		5,355.00 *
				CHECK TOTAL:			6,647.00
30954	AN7606			ANCEL, GLINK, DIAMOND, BUSH,			
	40903	09/08/14	01	LEGAL SERVICES	01-5-00-6-61000		766.25
			02	LEGAL SERVICES	13-5-00-6-61000		766.25
			03	LEGAL SERVICES LAND SALE	36-5-14-9-96110		46.25
					INVOICE TOTAL:		1,578.75 *
				CHECK TOTAL:			1,578.75
30955	AT5005			AT&T			
	093014	09/22/14	01	SEDGWICK	01-5-00-6-67011		37.80

DATE: 10/02/14
TIME: 14:16:18
ID: AP211001.WOW

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INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30955	AT5005 093014	09/22/14	02	SEDGWICK	13-5-00-6-67011		37.79
			03	GILBERT PARK ACTIVITY BLDG	01-5-00-6-67011		40.02
			04	GILBERT PARK ACTIVITY BLDG	13-5-00-6-67011		40.02
			05	COM. CTR.	01-5-00-6-67011		39.18
			06	COM. CTR.	13-5-00-6-67011		39.17
			07	E911 SERVICE	01-5-00-6-67011		17.67
			08	E911 SERVICE	13-5-00-6-67011		17.66
				INVOICE TOTAL:			269.31 *
				CHECK TOTAL:			269.31
30956	BA3020 10114	10/01/14	01	MENS BASKETBALL REF	13-7-01-6-63000		155.00
				INVOICE TOTAL:			155.00 *
				CHECK TOTAL:			155.00
30957	BE5800 10114	10/01/14	01	SOFTBALL UMPIRES SEPT. GAMES	13-7-01-6-63000		216.00
				INVOICE TOTAL:			216.00 *
				CHECK TOTAL:			216.00
30958	CA6722 600	09/18/14	01	BATHROOM SUPPLIES	01-6-00-7-83011		139.70
			02	BATHROOM SUPPLIES	13-6-00-7-83011		139.70
				INVOICE TOTAL:			279.40 *
				CHECK TOTAL:			279.40
30959	CA9440			CALL ONE			

DATE: 10/02/14
TIME: 14:16:11
ID: AP211001...JW

-- Park District of J...range ==
PRE-CHECK RUN I

PAGE 3

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30959	CA9440	CALL ONE					
	091514	09/15/14	01	LOCAL PHONE SERVICE	01-5-00-6-67011		139.56
			02	LOCAL PHONE SERVICE	13-5-00-6-67011		139.56
			03	LONG DISTANCE	01-5-00-6-67012		7.88
			04	LONG DISTANCE	13-5-00-6-67012		7.87
			05	FIRE/ELEVATOR/SECURITY/FAX	01-5-00-6-67011		104.31
			06	FIRE/ELEVATOR/SECURITY/FAX	13-5-00-6-67011		104.30
			07	IPRA	01-0-90-1-10300		58.24
					INVOICE TOTAL:		561.72 *
30960	CI0222	CIRCLE W TRACTOR & EQUIPMENT					561.72
	163135	09/23/14	01	JOHN DEERE MOWER GLASS DOOR	01-6-00-6-82011		228.06
			02	JOHN DEERE MOWER GLASS DOOR	13-6-00-6-82011		228.06
					INVOICE TOTAL:		456.12 *
30961	CI0599	CIT TECHNOLOGY FIN SERV INC					456.12
	25830230	09/25/14	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
					INVOICE TOTAL:		347.00 *
30962	CI6015	CINTAS CORPORATION #769					347.00
	093014	09/30/14	01	CARPET CLEANING REC CTR.	01-6-00-6-81012		247.17
			02	CARPET CLEANING REC CTR.	13-6-00-6-81012		247.18
			03	BATHROOM CLEANING	01-6-00-6-81013		111.90
			04	BATHROOM CLEANING	13-6-00-6-81013		111.90
					INVOICE TOTAL:		718.15 *
					CHECK TOTAL:		718.15

DATE: 10/02/14
TIME: 14:16:18
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 4

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30963	CIUNIF			CINTAS CORPORATION LOC 344			
	64560914	09/30/14	01	UNIFORMS SEPT.	01-6-00-6-81030		242.55
			02	UNIFORMS SEPT.	13-6-00-6-81030		242.55
				INVOICE TOTAL:			485.10 *
				CHECK TOTAL:			485.10
30964	CO4672			JOHN COLOA			
	10114	10/01/14	01	MENS LEAGUE REF	13-7-01-6-63000		186.00
				INVOICE TOTAL:			186.00 *
				CHECK TOTAL:			186.00
30965	CO6347			COMCAST CABLE			
	091214	09/12/14	01	INTERNET SERVICE	01-5-00-6-67040		118.93
			02	INTERNET SERVICE	13-5-00-6-67040		118.92
				INVOICE TOTAL:			237.85 *
				CHECK TOTAL:			237.85
30966	CO7022			COMMUNITY PARK DISTRICT OF LGP			
	SUM14	09/09/14	01	ATHLETICS	13-7-01-6-62000		3,310.75
			02	SPECIAL INTEREST	13-7-03-6-62000		1,261.46
			03	ARTS AND CRAFTS	13-7-06-6-62000		570.50
				INVOICE TOTAL:			5,142.71 *
				CHECK TOTAL:			5,142.71
30967	CU4203			TERRY CULLEN			
	10114	10/01/14	01	MENS BASKETBALL REF	13-7-01-6-63000		186.00
				INVOICE TOTAL:			186.00 *
				CHECK TOTAL:			186.00

DATE: 10/02/14
TIME: 14:16.1
ID: AP211001...JW

-- Park District of Tarrance --
PRE-CHECK RUN T

PAGE 5

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30968	DE0288	CONSTANTINE BISSIAS					
	10112014	10/01/14	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00
			02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00
			03	BREAKFAST/LUNCH	13-5-00-7-71010		39.73
				INVOICE TOTAL:			199.73 *
				CHECK TOTAL:			199.73
30969	DO1250	DONE- RITE INC					
	27300	09/29/14	01	DENNING HOT WATER HEATER	01-6-00-6-81042		656.61
			02	DENNING HOT WATER HEATER	13-6-00-6-81042		656.61
				INVOICE TOTAL:			1,313.22 *
				CHECK TOTAL:			1,313.22
30970	DO5300	JOE DOTE					
	10114	10/01/14	01	MENS BASKETBALL REF	13-7-01-6-63000		62.00
				INVOICE TOTAL:			62.00 *
				CHECK TOTAL:			62.00
30971	DO5350	DOUGLAS AUTO BODY INC					
	48778	09/19/14	01	SEALER APPLICATION GIANT CHAIR	01-6-00-6-82011		50.00
			02	SEALER APPLICATION GIANT CHAIR	13-6-00-6-82011		50.00
				INVOICE TOTAL:			100.00 *
				CHECK TOTAL:			100.00
30972	DR5555	DROP ZONE PORTABLE SERVICES,					
	41100	08/25/14	01	DENNING I ADA	01-6-00-6-81022		37.50
			02	DENNING I ADA	13-6-00-6-81022		37.50

DATE: 10/02/14
TIME: 14:16:18
ID: AP211001.W0W

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 6

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
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30972 DR5555 DROP ZONE PORTABLE SERVICES,

41100	08/25/14	03	GILBERT 1 ADA	13-6-00-6-81022	75.00
		04	GILBERT 1 ADA	01-6-00-6-81022	75.00
		05	GORDON 2 UNITS	01-6-00-6-81022	150.00
		06	GORDON 2 UNITS	13-6-00-6-81022	150.00
		07	SEDGWICK 1 ADA	13-6-00-6-81022	75.00
		08	SEDGWICK 1 ADA	01-6-00-6-81022	75.00
		09	SEDGWICK 3 UNITS	01-6-00-6-81022	225.00
		10	SEDGWICK 3 UNITS	13-6-00-6-81022	225.00
		11	SPRING SCHOOL	13-6-00-6-81022	37.50
		12	SPRING SCHOOL	01-6-00-6-81022	37.50
		13	WIAOLA 1 ADA	01-6-00-6-81022	37.50
		14	WIAOLA 1 ADA	13-6-00-6-81022	37.50

*** VOID---LEADER CHECK ***

30973 DR5555 DROP ZONE PORTABLE SERVICES,

		15	DENNING 1 ADA	18-6-00-6-81022	60.00
		16	GILBERT 1 ADA	18-6-00-6-81022	120.00
		17	SEDGWICK 1 ADA	18-6-00-6-81022	120.00
		18	WIAOLA 1 ADA	18-6-00-6-81022	60.00

INVOICE TOTAL:

1,635.00 *

CHECK TOTAL:

1,635.00

30974 DR5555 DROP ZONE PORTABLE SERVICES,

41873	09/25/14	01	DENNING 1 ADA COMPLIANT	01-6-00-6-81022	37.50
		02	DENNING 1 ADA COMPLIANT	13-6-00-6-81022	37.50
		03	GILBERT 1 ADA COMPLIANT	01-6-00-6-81022	75.00
		04	GILBERT 1 ADA COMPLIANT	13-6-00-6-81022	75.00
		05	GORDON 2 UNITS	01-6-00-6-81022	150.00
		06	GORDON 2 UNITS	13-6-00-6-81022	150.00
		07	SEDGWICK 1 ADA	01-6-00-6-81022	75.00

DATE: 10/02/14
TIME: 14:16:11
ID: AP211001...JW

-- Park District of J range --
PRE-CHECK RUN

PAGE 7

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30974	DR5555 41873	09/25/14	08	SEDGWICK 1 ADA	13-6-00-6-81022		75.00
			09	SEDGWICK 3 UNITS	01-6-00-6-81022		225.00
			10	SEDGWICK 3 UNITS	13-6-00-6-81022		225.00
			11	SPRING SCHOOL	01-6-00-6-81022		37.50
			12	SPRING SCHOOL	13-6-00-6-81022		37.50
			13	WAIOLA 1 ADA COMPLIANT	01-6-00-6-81022		37.50
			14	WAIOLA 1 ADA COMPLIANT	13-6-00-6-81022		37.50
			*** VOID---LEADER CHECK ***				
30975	DR5555			DROP ZONE PORTABLE SERVICES,			
			15	DENNING 1 ADA COMPLIANT	18-6-00-6-81022		60.00
			16	GILBERT 1 ADA COMPLIANT	18-6-00-6-81022		120.00
			17	SEDGWICK 1 ADA COMPLIANT	18-6-00-6-81022		120.00
			18	WAIOLA 1 ADA	18-6-00-6-81022		60.00
			INVOICE TOTAL:				
							1,635.00 *
30976	FA3100			DIANA FAUGHT			
	10114	10/01/14	01	MILEAGE REIMBURSE			155.12
			02	CELL PHONE			52.50
			03	CELL PHONE REIMBURSE			52.50
			INVOICE TOTAL:				
							260.12 *
			CHECK TOTAL:				
							260.12
30977	FI1234			CHRIS FINN			
	93014	09/30/14	01	MILEAGE REIMBURSEMENT			328.42
			02	CELL PHONE			138.37
			03	CELL PHONE			138.38

-- Park District of La Grange --
PRE-CHECK RUN EDIT

DATE: 10/02/14
TIME: 14:16:18
ID: AP211001.WOW

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30977	FI1234	CHRIS FINN					
	93014	09/30/14	04	MENARDS PAINT REIMBURSE	01-6-00-7-83022		9.96
			05	MENARDS PAINT REIMBURSE	13-6-00-7-83022		9.96
					INVOICE TOTAL:		625.09 *
					CHECK TOTAL:		625.09
30978	GA0900	LAURA GALLAGHER					
	093014	09/30/14	01	MILEAGE REIMBURSE	13-5-00-5-55010		36.40
			02	CELL PHONE	01-5-00-6-67032		52.50
			03	CELL PHONE REIMBURSE	13-5-00-6-67032		52.50
					INVOICE TOTAL:		141.40 *
					CHECK TOTAL:		141.40
30979	HO2110	HORTON'S OF LA GRANGE					
	60200914	08/31/14	01	HARDWARE	01-6-00-7-84041		12.28
			02	HARDWARE	13-6-00-7-84041		12.28
					INVOICE TOTAL:		24.56 *
					CHECK TOTAL:		24.56
30980	HU4215	HUDSON ENERGY					
	248617-0918	09/18/14	01	536 EAST AVE.	01-6-20-6-88000		3,539.96
			02	536 EAST AVE.	13-6-20-6-88000		3,539.96
					INVOICE TOTAL:		7,079.92 *
					CHECK TOTAL:		7,079.92
30981	IM8660	IMPRESSION PRINTING					
	15848	09/17/14	01	WINDOW ENVELOPES	01-5-00-6-69136		54.19

DATE: 10/02/14
TIME: 14:16:11
ID: AP211001 JW

-- Park District of J...range --
PRE-CHECK RUN I

PAGE 9

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30981	IM8660 15848	09/17/14	02	WINDOW ENVELOPES	13-5-00-6-69136		162.56 216.75 *
					INVOICE TOTAL:		
					CHECK TOTAL:		216.75
30982	KA6049 10114	10/01/14	01	BASKETBALL REFEREE	13-7-01-6-63000		62.00 62.00 *
					INVOICE TOTAL:		
					CHECK TOTAL:		62.00
30983	KO8391 151092250	09/23/14	01	TESTING OF ELEVATOR	01-6-00-6-81017		150.00
			02	TESTING OF ELEVATOR	13-6-00-6-81017		150.00
			03	ELEVATOR REPAIR OCT.	01-6-00-6-81017		85.27
			04	ELEVATOR REPAIR OCT.	13-6-00-6-81017		85.26
					INVOICE TOTAL:		470.53 *
					CHECK TOTAL:		470.53
30984	KU2815 93014	09/30/14	01	MILEAGE REIMBURSEMENT	13-5-00-5-55014		49.28 49.28 *
					INVOICE TOTAL:		
					CHECK TOTAL:		49.28
30985	LA1422 10114	10/01/14	01	MENS REF	13-7-01-6-63000		124.00 124.00 *
					INVOICE TOTAL:		
					CHECK TOTAL:		124.00

DATE: 10/02/14
TIME: 14:16:18
ID: AP211001.W0W

-- Park District of La Grange --
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INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30986	LA1483			LAUTERBACH & AMEN, LLP			
	7508	09/25/14	01	AUDIT SERVICES	17-5-00-6-61100		2,000.00
						INVOICE TOTAL:	2,000.00 *
					CHECK TOTAL:		2,000.00
30987	LA6052			LA GRANGE LOCK			
	9318	08/14/14	01	COM. CTR. REPAIR	01-6-00-6-81041		43.50
			02	COM. CTR. REPAIR	13-6-00-6-81041		43.50
			03	PDLG KEYS	01-6-00-6-81041		47.75
			04	PDLG KEYS	13-6-00-6-81041		47.75
			05	COM. CTR. REPAIR	01-6-00-6-81041		24.20
			06	COM. CTR. REPAIR	13-6-00-6-81041		24.20
			07	PDLG. KEYS	01-6-00-6-81041		20.50
			08	PDLG. KEYS	13-6-00-6-81041		20.50
						INVOICE TOTAL:	271.90 *
					CHECK TOTAL:		271.90
30988	MC1350			MCNULTY SCHOOL OF IRISH DANCE			
	92314	09/23/14	01	IRISH STEP DANCING	13-7-05-6-62000		526.40
						INVOICE TOTAL:	526.40 *
					CHECK TOTAL:		526.40
30989	MI5050			KEVIN MILLER			
	93014	09/30/14	01	PHONE REIMBURSE	13-5-00-6-67034		52.50
			02	PHONE REIMBURSE	01-5-00-6-67034		52.50
			03	MILEAGE REIMBURSE	13-5-00-5-55013		271.43
						INVOICE TOTAL:	376.43 *
					CHECK TOTAL:		376.43

DATE: 10/02/14
TIME: 14:16:11
ID: AP21100.1 JW

-- Park District of Grange --
PRE-CHECK RUN .T

PAGE 11

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30990	MO6136		ROBERT MORROW					
	10114		10/01/14	01	MENS REF ASSIGN FEE	13-7-01-6-63000		90.00
				02	MENS BASKETBALL REF	13-7-01-6-63000		93.00
					INVOICE TOTAL:			183.00 *
					CHECK TOTAL:			183.00
30991	NA4190		NATIONAL SAFETY COUNCIL					
	1265538		09/24/14	01	DEFEN DR COURSE MATERIALS	16-0-90-1-10300		899.50
					INVOICE TOTAL:			899.50 *
					CHECK TOTAL:			899.50
30992	NA4980		NAPA AUTO PARTS					
	64550914		08/31/14	01	EQUIPMENT PARTS	01-6-00-6-82011		51.83
				02	EQUIPMENT PARTS	13-6-00-6-82011		51.82
				03	VEHICLE PARTS	01-6-00-6-82010		51.83
				04	VEHICLE PARTS	13-6-00-6-82010		51.82
					INVOICE TOTAL:			207.30 *
					CHECK TOTAL:			207.30
30993	NI6060		NICOR GAS CO.					
	091214		09/12/14	01	DENNING 4903 WILLOW SPRINGS	01-6-10-6-88100		7.71
				02	DENNING 4903 WILLOW SPRINGS	13-6-10-6-88100		7.70
					INVOICE TOTAL:			15.41 *
	091814		09/18/14	01	SEDGWICK	01-6-12-6-88100		16.60
				02	SEDGWICK	13-6-12-6-88100		16.60
				03	GILBERT	01-6-11-6-88100		15.49
				04	GILBERT	13-6-11-6-88100		15.48
				05	200 WASHINGTON	01-6-13-6-88100		43.81

DATE: 10/02/14
TIME: 14:16:18
ID: AP211001.W0W

-- Park District of La Grange --
PRE-CHECK RUN EDIT

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30993	NI6060 091814	09/18/14	06 07 08 09 10	200 WASHINGTON 536 EAST AVE. 536 EAST AVE. 536 EAST AVE. 536 EAST AVE.	13-6-13-6-88100 01-6-20-6-88100 13-6-20-6-88100 01-6-20-6-88100 13-6-20-6-88100		43.80 42.86 42.86 1,430.56 1,430.56 3,098.62 *
					INVOICE TOTAL:		
					CHECK TOTAL:		3,114.03
30994	NO1234 2960	09/04/14	01 02 03 04	BASE EMAIL PRINTER FOR ST. FRANCES OFFSITE STORAGE OFFSITE STORAGE	12-7-00-6-68012 12-7-27-7-78000 01-5-00-6-68021 13-5-00-6-68021		86.25 134.89 1,117.37 1,117.36 2,455.87 *
					INVOICE TOTAL:		
					CHECK TOTAL:		2,455.87
30995	OC0650 092514	09/25/14	01	RISK MANAGEMENT	16-5-00-6-61220		1,333.33 1,333.33 *
					INVOICE TOTAL:		
					CHECK TOTAL:		1,333.33
30996	PA2563 181434-01	09/03/14	01	BASKETBALL BAGS	13-7-01-7-78000		50.97 50.97 *
					INVOICE TOTAL:		
					CHECK TOTAL:		50.97
30997	PD0332			P.D.R.M.A.			

DATE: 10/02/14
TIME: 14:16:11
ID: AP211001JW

-- Park District of J...range --
PRE-CHECK RUN T

PAGE 13

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30997	PD0332 093014	P.D.R.M.A. 09/30/14	01	HEALTH INSURANCE	01-5-00-5-53001		9,409.31
			02	HEALTH INSURANCE	13-5-00-5-53001		9,409.30
			03	LIFE INSURANCE	01-5-00-5-53002		20.63
			04	LIFE INSURANCE	13-5-00-5-53002		20.63
			05	DENTAL INSURANCE	01-5-00-5-53003		502.59
			06	DENTAL INSURANCE	13-5-00-5-53003		502.58
			07	VISION INSURANCE	01-5-00-5-53004		170.79
			08	VISION INSURANCE	13-5-00-5-53004		170.79
			09	EAP	01-5-00-5-53005		21.53
			10	EAP	13-5-00-5-53005		21.53
			11	BASE PREMIUM	12-7-00-5-52020		570.54
			12	VOLUNTARY LIFE INS.	01-0-95-1-21402		124.78
					INVOICE TOTAL:		20,945.00 *
30998	PO5960 470020596	POMP'S TIRE SERVICE, INC 09/03/14			CHECK TOTAL:		20,945.00
			01	SKIDSTEER TIRES	01-6-00-6-82010		209.34
			02	SKIDSTEER TIRES	13-6-00-6-82010		209.34
					INVOICE TOTAL:		418.68 *
30999	QU5069 6406812	QUILL CORPORATION 09/24/14			CHECK TOTAL:		418.68
			01	PAPER	01-5-00-7-73010		224.20
			02	PAPER	13-5-00-7-73010		224.21
			03	PAPER	13-5-00-7-73010		-25.00
			04	PAPER	01-5-00-7-73010		-24.00
			05	INK	01-5-00-7-73022		-84.59
			06	INK	13-5-00-7-73022		-84.58
			07	INK	01-5-00-7-73022		148.75
			08	INK	13-5-00-7-73022		148.75

DATE: 10/02/14
TIME: 14:16:18
ID: AP211001.W0W

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 14

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
30999	QU5069	QUILL CORPORATION					
	6406812	09/24/14	09	BASE	12-7-00-7-79000		86.97
			10	DESK SUPPLIES	01-5-00-7-73023		27.54
			11	DESK SUPPLIES	13-5-00-7-73023		27.55
				INVOICE TOTAL:			669.80 *
				CHECK TOTAL:			669.80
31000	RE0250	JONATHAN REGAN					
	10114	10/01/14	01	MILEAGE	13-5-00-5-55013		70.09
			02	PHONE	01-5-00-6-67034		52.50
			03	PHONE	13-5-00-6-67034		52.50
				INVOICE TOTAL:			175.09 *
				CHECK TOTAL:			175.09
31001	RI0525	ARRIE RICHARDSON					
	10114	10/01/14	01	MENS LEAGUE REF	13-7-01-6-63000		62.00
				INVOICE TOTAL:			62.00 *
				CHECK TOTAL:			62.00
31002	RO6010	ROCK 'n' KIDS INC.					
	092414	09/24/14	01	EARLY CHILD MUSIC CLASSES	13-7-05-6-62000		840.00
				INVOICE TOTAL:			840.00 *
				CHECK TOTAL:			840.00
31003	SA2600	SAFETY-KLEEN					
	64546114	09/05/14	01	PARTS WASHER SERVICE	01-6-00-6-81032		113.86
			02	PARTS WASHER SERVICE	13-6-00-6-81032		113.86
				INVOICE TOTAL:			227.72 *
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PAGE 15

INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
31004	SE5076 SUM14	09/11/14	01	SUMMER INCLUSION	18-5-00-6-61310		8,783.37 8,783.37 *
					CHECK TOTAL:		8,783.37
31005	SK3000 9302014	09/30/14	01 02 03	MOBILE PHONE MOBILE PHONE MILEAGE	01-5-00-6-67034 13-5-00-6-67034 13-5-00-5-55013		52.50 52.50 103.25 208.25 *
					INVOICE TOTAL:		208.25
					CHECK TOTAL:		208.25
31006	SO6191 9302014	09/30/14	01 02	SSPRPA YEARLY DUES SSPRPA YEARLY DUES	01-5-00-6-66024 13-5-00-6-66024		30.00 30.00 60.00 *
					INVOICE TOTAL:		60.00
					CHECK TOTAL:		60.00
31007	SP5940 787808	10/01/14	01	FALL I GYMANSTICS/ARCHERY	13-7-01-6-62000		2,551.50 2,551.50 *
					CHECK TOTAL:		2,551.50
31008	TA7171 97461	09/11/14	01 02	TOP SOIL EAGLE SCOUT TOP SOIL EAGLE SCOUT	01-6-00-7-84013 13-6-00-7-84013		31.00 31.00 62.00 *
					INVOICE TOTAL:		62.00
					CHECK TOTAL:		62.00

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INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
31009	US8400 9122014	05/30/14	01	BS & S CLASS	13-7-03-6-62000		175.00 175.00 *
					CHECK TOTAL:		175.00
31010	VI2330 122-R1	09/15/14	01	CLASSES	13-7-03-6-62000		486.00 486.00 *
					CHECK TOTAL:		486.00
31011	VI5006 093014	09/30/14	01	DENNING	01-6-10-6-88200		72.54
			02	DENNING	13-6-10-6-88200		72.53
			03	GILBERT WATER HYDRANT	01-6-11-6-88200		28.33
			04	GILBERT WATER HYDRANT	13-6-11-6-88200		28.33
			05	GILBERT WATER HYDRANT	01-6-11-6-88200		77.04
			06	GILBERT WATER HYDRANT	13-6-11-6-88200		77.03
			07	WAIOLA FOUNTAIN	01-6-15-6-88200		28.33
			08	WAIOLA FOUNTAIN	13-6-15-6-88200		28.33
			09	ELM FOUNTAIN	01-6-16-6-88200		25.38
			10	ELM FOUNTAIN	13-6-16-6-88200		25.38
			11	GILBERT FOUNTAIN	01-6-11-6-88200		28.33
			12	GILBERT FOUNTAIN	13-6-11-6-88200		28.33
			13	SPRING	01-6-18-6-88200		27.13
			14	SPRING	13-6-18-6-88200		27.12
					INVOICE TOTAL:		574.13 *
					CHECK TOTAL:		574.13
31012	WE8200 9102014	09/12/14	01	SUMMER SWIM DAY CAMP	13-7-07-7-79000		1,040.00 1,040.00 *
					CHECK TOTAL:		1,040.00

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INVOICES DUE ON/BEFORE 10/06/2014

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
31013	WE8600				WESTFIELD FORD INC.			
	603461		09/12/14	01	2005 REAR PANEL WEATHER STRIP	01-6-00-6-82010		31.07
				02	2005 REAR PANEL WEATHER STRIP	13-6-00-6-82010		31.07
					INVOICE TOTAL:			62.14 *
					CHECK TOTAL:			62.14
					TOTAL AMOUNT PAID:			83,089.12

Section 4



STAFF REPORTS

Park District of La Grange
October 2014
Board Report

Dean Bissias
Executive Director

1. Please remember that the board meetings for 2014 are the second Monday of the month with the **exception of November** when it will be the third Monday. The November meeting date accommodates the Monday, November 10th Veterans Day holiday.
2. The October board meeting is a special meeting scheduled for Monday, October 6, 2014 and will be held at the Recreation Facility upstairs in the DeSitter Room at 536 East Avenue. The special meeting will directly follow the 7:00PM Public Hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$320,000 general obligation limited tax park bonds.
3. The board packet is available online again this month with the October packet at:
<http://www.pdla.org/Docs/Board%20Mtg%20Packet%10-06-14.pdf>
4. This month under Item #1.A as required by law the Board will conduct a Public Hearing (BINA Hearing) concerning the intent of the Board of Park Commissioners to sell not to exceed \$320,000 General Obligation Limited Tax Park Bonds. These bonds are also called roll-over bonds, which are used for the purpose of covering part of the original construction costs to renovate the recreation center, construction costs for Phase 1 of Gordon Park and the balance is applied to capital budget projects.
5. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented. The Consent Agenda consists of minutes from the Regular Board Meeting of September 8, 2014; Executive Session Board Meeting of September 8, 2014; financial report dated September 30, 2014; and consolidated vouchers for the month of October dated October 6, 2014.
6. Under Item 4.1.1 is an update on the Gordon Park project. Construction of the new parking lot along Tilden Avenue is complete. I am now trying to finish the punch list on this project. We are still dealing with the landscaper in an attempt to address the poor conditions of the turf. The plan is to get all of the issues resolved before winter.

7. During the first week of November ComEd will be using the Sedgwick Park parking lot for the purpose of reinstalling an electrical line that runs along the railroad tracks. They need to land a helicopter to pick up the cable for the installation. They will be supplying us with all the necessary insurance paperwork before they use the parking lot along with all the manpower required to make sure it's a safe environment for the installation.
8. Under Action Item 7.1 the Board is being asked to approve the second amendment agreement with the CEP Youth LeaderShop. The current amendment ends October 31st and we have worked out a new amendment that will work for both parties. I have worked with our attorneys to draft this amendment and I believe it's ready for Board approval.
9. Under Action Item 7.2 staff is requesting that the Board approve a PDRMA ergonomics policy and training guide. During our PDRMA tri-annual review we were made aware of the need for the Board to approve this policy for inclusion in our safety manual.
10. Under Action Item 7.3 staff is recommending that the Board approve the PDRMA land acquisition program to be included in our safety manual. This was also recommended to us during our PDRMA tri-annual review.
11. Under Action Item 7.4 we have been asked by St. Francis if they can use the Little League outfields for football practices during the weeks of 10/6, 10/13 and hopefully 10/20 if they make the championship game. It gets too dark later into their season and since they are unable to use LT fields until 5:30 it leaves them with under an hour to practice. We have asked Jim Farnan to be at the meeting to discuss this in greater detail with the Board.
12. Last month I attended a meeting with the Village of La Grange and Lyons Township High School in regards to the installation of a traffic light by Denning Park. The construction schedule is set for some preliminary work to take place during the spring break with the main construction to start the day after school gets out for the summer. Depending on the weather the project should be done before school starts in August.
13. Last month I became a member of the Countryside Rotary. We meet every Tuesday morning at 7 am which works great for my schedule.
14. On September 13th the Park District was home to the CURE Network which helped the community with their health needs. I

understand the event was very successful and helped individuals get physicals, dental work, and eyeglasses.

15. At Monday's meeting I will distribute the updated MBO and capital budget dashboards for your review.
16. During the past month I spent my time working on the punch list at Gordon Park, worked on updating the Board Policy Manual, worked on the PDRMA policy development and preparing the District to be a National Safety Council Training Center. I also worked on the District self-evaluation in preparation for applying for the Distinguished Agency Award, lobbied with our legislators, and networked with LGBA and Countryside Rotary. As it relates to the Distinguished Agency Award, I will be working with key staff members in completing the self-evaluation process as soon as I have completed the Board Policy Manual. That is the biggest item that we need to address in the process.
17. I will be out of the office attending the National Park and Recreation Conference in Charlotte, North Carolina from October 13-17.
18. I am currently scheduled to be out of the office Friday, October 10th through Monday, October 20th. I will be available by cell phone for any commissioner or staff member who might need to talk with me.
19. Please remember to take the time and opportunity to have fun and enjoy life with your family. RECREATE!!! It helps your mind and body. Make the Park District of La Grange "Your Fun Destination".

**Park District of La Grange
October 2014
Board Report**

**Leynette Kuniej
Superintendent of Finance**

1. Currently our tax collections for the 2013 levy are at 97% of the total levy. The balance outstanding is \$81,665.

A proposal for the 2014 tax levy will be presented at the November meeting.

2. The cash balance at September 30th was \$4,394,487 of which \$3,307,788 is still invested in certificates of deposit and a money market fund.
3. The comprehensive annual financial report (CAFR) for the fiscal year ended April 30, 2014 has been filed with all the appropriate reporting agencies. It has also been posted on the MSRB'S EMMA system per the requirements of our bond issue. The additional continuing disclosure statement has been completed and will also be uploaded to EMMA.
4. The H.R. department has been busy adding new part time employees to the following areas: customer service, custodial, and B.A.S.E. We also welcomed a new full time employee, Nicolas Diaz in the maintenance department. Nick is stepping into the position that became available with the retirement of Earl Willis.
5. I am currently working on reconciling and completing the reporting documents for the Illinois Youth Grant.
6. Earlier this month I attended the PDRMA Health Program Council meeting to learn about proposed 2015 plan design and administrative changes for our health plan. I will also be attending a benefit coordinators workshop on Oct. 22nd. Open enrollment for our employees will be from Nov. 4th – Dec. 2nd.

Park District of La Grange
October 2014
Board Report
Claudia Galla
Park Foreman

1. Mowing continues through the month. Areas cut & trimmed: Sedgwick, Waiola, Spring, Spring School, Denning, Gilbert, Stone, Elm, Community Center, Rotary, Rec Center, Nicor property. Weeds were sprayed at Community Center, Rotary, Denning and Gordon. The ditch running through Denning has been cleared again of debris. Weeds were sprayed at the Babe Ruth and Prep ball fields.
2. Watering continues through the month; flowers, new trees and the community garden.
3. Picnic rentals continue through weekends in September and some in October. As we've done all summer, staff visits the location to supply extra trash cans, check playground for safety issues and remove any trash/debris before each picnic. All trash is removed the following Monday.
We delivered the golf cart for the West End Art Fair and Rocktober. Extra trash cans were delivered for Rocktober and the park was cleaned up before/afterward. Picnic tables were transported for special events at Kiwanis Park and the Lagrange fire dept.
4. Hazardous holes were filled in turf areas at Spring Park, near the splash pad, and soccer fields at Gordon & Sedgwick parks. A damaged tennis net was replaced at the Gilbert courts.
5. The Maintenance Department was involved in preparing the Sedgwick building for the new preschool class; furniture and toys were moved, carpeting was shampooed, windows washed, bulletin boards hung, shelves installed, minor painting in office, small repairs throughout, and general cleaning inside and out of the building.
6. Another Eagle Scout Project was completed; at Elm Park on September 13th. A lovely Butterfly garden was installed near the playground. The Park District supplied and delivered soil and mulch for the project.
I've met with another scout looking to complete a project in the spring.



8. Temporary fencing was installed at Gordon Park to protect turf areas in the large athletic field and south side of the park.
9. Ball field maintenance continues at Sedgwick and Spring School for Little League fall ball. Gordon fields are being maintained for Men's Softball from September 26th through October 24th.
10. The Department has worked this past month on completing, various paperwork, inspections, audits and repairs for the upcoming PDRMA Safety Review in November.

Routine duties for the month include:

- *Process vouchers
- *Trash & recycling pick-up in all parks, twice a week.
- *Inspections September- playgrounds, buildings, athletic fields.
- *Cleaning the interior of our satellite buildings, daily.
- *New employee training for Nick Diaz is ongoing.

Park District of La Grange
October 2014
Board Report

Leanna Hartung
BASE Superintendent

1. The school year has been very busy at BASE. The new staff have been doing a great job getting acclimated to the program. We started the year out with 3 new school supervisors and 10 new staff members. This includes the SFX staff. I have spent my first 7 weeks training and working with the staff at all locations.
2. The children had a great time at our Football Kick Off Party in September. They keep asking if we can have a party every Friday! We do have our Fall Fest Party coming up on Thursday, October 30th. This party the children can dress up in their costumes if they so choose to. We will have ghoulish snacks and ghostly games planned for the day. The kids are very anxious for the party and excited to show us their costumes!
3. I had a Columbus Day camp planned for October 13th however, we only had a few families sign up for it so it was canceled. We are hoping the November 4th, Thanksgiving and December camps are successful. The SFX camp on September 26th did not have enough children to run the camp.
4. SFX has been going very well. We have had a lot of inquiries about the program so hopefully as the weeks go by we have more registrations coming in and an increase in attendance. We have about 30 attending am and pm between the two schools.
5. I have been interviewing candidates for BASE. Due to the increasing numbers we are in need of more staff members at 3 locations. I hope to have all staff in place by mid October. We always see an increase in attendance as the weather gets colder and fall sports end.
6. I have one of our all staff meetings on October 14th. This meeting is a discussion of how the year has been going and any thing we need to work on to ensure we are providing quality care and meeting our families needs.

Park District of La Grange
October 2014
Board Report

Laura Gallagher
Superintendent of Recreation

1. First session of fall classes are underway. Staff are gearing up for fall events. Our Halloween Party is coming up Friday, October 24th from 6-8pm at the Recreation Center. There are about 600-800 people in attendance annually. We have 4 sponsors this year.
2. I am participating in the first Family Wellness Expo hosted by the La Grange Business Association Saturday, October 4th. It is going to be held at Village Hall. I will have a booth there to provide information on our fitness programs and workshops. Loni Alwin, our fitness contractor will be on hand answer exercise related questions. We will also have giveaways on hand to promote the park district.
3. The PDRMA review of the Parks Department took place in September. The final meeting to review any additional documents will take place at the end of October. Once that is complete, we will receive our final scoring of the review.
4. I am excited to be attending the NRPA Annual Conference October 14-17. We will be able to learn about what other parks and recreation agencies from around the country are doing to enhance their services. Also, it will be great to hear from national speakers and see what new and innovative products are available at the expo.
5. Staff has completed the first draft of the winter/spring brochure. It is to the graphic artist who does layout for the brochure. We will receive his proof back the second week of October.
6. I held a Superintendent Network meeting in Flossmoor in September. This is a great opportunity to provide other Superintendents of Recreation with valuable resources and sharing of ideas. Our next meeting will be held in November.
7. I will be attending PDRMA's RMI (Risk Management Institute) on Friday, October 3. We will learn of new safety updates and how to implement new initiatives.

Park District of La Grange
October 2014
Board Report

Diana Faught
Early Childhood Supervisor

1. I am attending the IPRA Leadership Academy which is an intensive six month leadership program. The level I am participating in focuses on developing a team and helping to maximize results.
2. Learning Ladders Preschool Picture Day will be held on Friday, November 14th at the Recreation Center and each class had a scheduled time slot for individual portraits as well as the class portrait. Mitchell Photography is working with us to incorporate our photography as a fundraiser for the preschool program.
3. I continued work on the Winter Spring 2015 brochure. I am pleased to announce that a number of new programs will be offered for both early childhood and youth sections.
4. Early childhood classes for session 2 begin on October 27th. A number of our core programs will be running for the second session. Typically enrollment sees a boost a few weeks before the session starts.
5. I will be attending the PDRMA Risk Management Institute in Tinley Park on October 3rd. It will be an educational day with many opportunities to network with other park and recreation professionals.
6. I am continuing to plan for the Halloween Party which is approaching on Friday, October 24th. Flyers will be posted in downtown shops, our Recreation Center as well as handed out to program participants. This year we will be having three balloon artists, carnival games, craft and tattoo stations as well as spooky safety town for younger attendees and a spooky room for older attendees.
7. We are hoping that the La Grange Fire Fighters Union will again donate both a boys and girls bicycle with helmets to raffle off at the Halloween Party.

8. I have been working with a number of sources to help get a solid group of volunteers to help at the Halloween event. I have been talking with CEP, R-B Student Association, Boy and Girl Scout groups, as well as our adult volunteer base.
9. As of 10/1/14 Learning Ladders Preschool has 93 kids enrolled for the 2014-2015 school year as compared to 66 children last year at this time. Staff is wrapping up their first month of classes.
10. I am working in collaboration to set up librarian visits to our preschool program. Tentatively they will be visiting all eight of our Learning Ladders Preschool classes during the month of October for a special story time and to educate students on the library and its resources.

Park District of La Grange
October 2014
Board Report

Kevin Miller
Recreation Supervisor

1. Travel basketball tryouts were held on Tuesday and Wednesday, September 16th & 17th. We had 73 boys attend tryouts for 4th-8th grade. Last season we had 82 in attendance. We will have 5 boy's teams representing 4th, 5th, 6th and 8th grades with the 8th graders having two teams. There were 12 total in attendance for the girl's tryouts. We will have a combined 7th/8th grade team. Currently, we do not have enough players for a combined 5th/6th grade team. The travel season will officially begin the week of October 20th.
2. The Youth Developmental Basketball League will begin the week of October 13th. The first day of practices will be used for player assessments and teams will be formed as evenly as possible based on skill level. Currently, there are 30 enrolled in the 1st-2nd grade league, which will equate to 4 teams. There are 72 enrolled for the 3rd-4th grade league. We will have at a minimum of 8 teams and a max of 10 teams if we reach 80 players. The 5th-6th grade league has 9 players enrolled. It is my hope that we can get at least 16-20 players, form smaller teams and make some adjustments to their division in order for the league to run.
3. Session one of fall classes are set to wrap up at the end of October. All Star Sports classes are down slightly. We had 105 participants in 13 classes compared to 124 participants in 13 classes during fall I of 2013. In 2012, there were 114 participants in 16 classes that ran. Jujitsu classes are up this fall compared to 2013 and Tae Kwon Do is very similar to last fall's numbers as well. Karate & Gymnastics classes are down in comparison to 2013.
4. On September 23rd and 24th, I helped lead and oversee the IPRA Supervisor Symposium at Elk Grove Park District. This was a two day workshop that had 52 professionals in attendance with anywhere from 2 months to 27 years experience in the Parks and Rec Field. It was a very good two days with a lot of great speakers. It was headlined with keynote speeches by Pat Sullivan and Jarrett Payton.

Park District of La Grange
October 2014
Board Report

Teresa Skrzynski
Community Programs and Marketing Supervisor

1. On September 3rd I attended the co-op meeting which included Western Springs and La Grange Park Park District. During the meeting we discussed what programs we will and will not co-op.
2. I have continued to work on the Winter/Spring brochure and have entered in all my programs into RecTrac for the Winter/Spring season. I had also done my interface and submitted my programs to my supervisor.
3. On September 5th I helped Chris and Jonathan hang a Preschool banner in the gymnasium.
4. On September 11th I went to the SSPRPA meeting at Prairie Bluff Golf Course and attended the social following the meeting.
5. Volunteered to work the registration table for the La Grange Bulls Boys and Girls Travel Basketball Team Tryouts on 9/16 and 9/17.
6. Flyers have been created and updated for the Halloween Party, All Star Sports Thanksgiving Camp, Gong Meditation and Parent Tot Pumpkin Carving. The flyers have been posted on the bulletin boards.
7. I am currently planning and promoting Family BINGO Night. I drafted a letter asking local business for donations which will be sent it out in October.
8. On October 4th I will be attending the Fire House Open House in La Grange and will be handing out flyers and candy at the PDLG table.
9. When comparing numbers to January of 2014 in Twitter, Facebook and FunBytes we continue to increase. There are 232 followers on Twitter that has increased by 78 since January. The PDLG FunBytes has increased by 183 subscribers leaving us with a total of 3,579. Lastly we have 546 likes on Facebook, which has increased by 111.

Park District of La Grange
October 2014
Board Report

Chris Finn
Superintendent of Facilities

1. The Recreation Center has been very busy; we are getting into the full swing of the fall season. Basketball practices have started along with several multi-day gym rentals.
2. I am still getting requests for gym space so I continue to work with groups and schools to get them any gym space I can. Most of the groups or schools are renting gym space for a long duration of time.
3. We have hired new staff in the maintenance Dept. so we have been training them as well as gym monitors for nights and evenings.
4. As part of the Safety Committee I continue to meet to go through items for the safety review.
5. Nazareth Academy's Pom & Cheer team has started their rental in our dance/aerobic room and 108/109 for the season. The Basketball teams will be starting practices in the gym in early November. They will go through March with their rentals.
6. On Sunday, September 28th we had the Illinois Regional Special Olympics Volleyball tournament held in the gymnasium. There were teams from the areas SRAs that participated. The Illinois Special Olympics really enjoy using our facility for this tournament.
7. I have been working with the recreation department to get things ready for the annual Halloween Party scheduled for Friday, October 24th.
8. I have done interviews for part time maintenance and front desk attendants. New staff will be hired and trained following interviews.
9. The Park District hosted CURE on Saturday September 13th. This was a large Free medical event. They have about 550 people come through the door for medical attention. During this event they participants were given: flu shots, blood pressure testing, vision exams, prescription glasses if needed,

and dental work if needed(participants went off site for dental work). This was a great even to have at our Recreation Center. There were people lined up on Friday night to get in first.

10. Fall outdoor sports continue to play in the parks, most of the fall sports will conclude at the end of October & the first week in November.
11. On Saturday September 20th the community Nurse Group hosted RocktoberFest at Gordon Park for the third year.
12. I attended a SSPRPA Administration meeting on Thursday October 2nd in Midlothian and will be attending the facility meeting On Oct. 22 at the Oak Lawn Park District.
13. I continue to work with contractors for capital projects. I am working on getting quotes for the installation of the playground at Sedgwick Park. We are working on getting bid specs ready for the Recreation Center Parking lot paving project. After all the outdoor projects are completed we will be looking at indoor projects.
14. I will be attending the annual 2014 NRPA Congress in Charlotte, North Carolina October 13-17; this is a great opportunity to see new concepts in playgrounds, new recreation & park equipment, meet recreation professionals from around the nation, and learn how things are done in other areas outside of Illinois.

**Park District of La Grange
October 2014
Board Report**

**Linda Muth
Administrative Supervisor**

1. I spent time on the set up of weekly registration deadlines in RecTrac for all the BASE options at seven locations. This is necessary for online registration.
2. I set up all the BASE day-off school camps in RecTrac.
3. I updated the current programs displayed in WebTrac, our online registration software.
4. I began reviewing and revising the registration process and informational handouts for the Community Garden program. Claudia Galla and I are working on improving the process.
5. I reviewed applications and began interviewing candidates for a new part-time front desk attendant position along with Katie Walsh and Chris Finn.
6. I created a revised Excel spreadsheet for tracking BASE AFC payments for families receiving state payment assistance.
7. I began reviewing the election schedule and deadlines for the 2015 consolidated election. We will be accepting candidate filings from 12/15-12/22.
8. I am participating in the Walktober program through PDRMA which encourages healthy habits and walking every day. I have joined a team and we were provided with FitBits to track our progress. Being on the team has been great and encourages me to meet my daily goals.

**Park District of La Grange
October 2014
Board Report**

**Katie Walsh
Facility Rental Coordinator**

1. For the month of September we charged about \$9,500 in room rental fees. In September of 2013 room rental fees totaled about \$10,000. Room rentals are down about \$500 this September compared to the month of September in 2013.
2. We have charged about \$13,000 in room rental fees for the month of October. We also charged \$13,000 in October 2013.
3. We have already booked \$13,400 in room rental fees. Last year in November we booked a total of \$17,300 in room rentals. November has always been a busy month for parties.
4. We are currently interviewing candidates for the front desk and hope to hire someone and have them start before the end of the month.
5. I am participating in the PDRMA Walktober program with my team, the Walkaholics.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

SECOND AMENDMENT TO COMMERCIAL LEASE AGREEMENT
DATED NOVEMBER 27, 2006, BETWEEN PARK DISTRICT OF LA GRANGE
AND COMMUNITY EXTENSION PROJECT, INC. (now doing business as CEP YOUTH
LEADERSHIP INC.)

This Agreement is made on this 1st day of November, 2014, to amend a lease between the Park District of La Grange, an Illinois unit of local government ("Lessor") and the Community Extension Project, Inc., an Illinois not-for-profit corporation ("Lessee").

WHEREAS, Lessee has undergone a legal name change and is known now as CEP Youth Leadership, Inc.; and

WHEREAS, Lessor and Lessee entered into a Commercial Lease Agreement ("Lease"), dated November 27, 2006, for premises located at 4903 South Gilbert Avenue, La Grange, Illinois, (the "Premises") for a term of five years commencing November 27, 2006, and terminating October 31, 2011; and

WHEREAS, On or about April, 2011, Lessor and Lessee entered into a First Amendment to that Lease, which extended the term of the Lease to October 31, 2014; and

WHEREAS, Lessee wishes to renew the Lease for an additional term of one year, with three additional optional renewal terms of one year each; and

WHEREAS, Lessor is willing to amend the terms of the Lease to include these renewal terms;

NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the sufficiency of which is acknowledged by the parties, Lessor and Lessee agree as follows:

1. The Lease is hereby amended to provide for an additional term of one year commencing November 1, 2014 and ending October 31, 2015. The Lease may be renewed for three additional one-year terms upon the mutual agreement of the parties prior to each renewal. Lessee shall give written notice to the Lessor thirty days prior to the expiration of each term of Lessee's intent to extend the Lease for an additional one-year term.

2. The Base Rent, as of October 1, 2014 is \$3,031.68 per month. The base rent beginning November 1, 2014 shall be \$3,077.16 per month. The Base Rent shall increase on each anniversary date during any renewal term by a percentage equal to the percentage increase in the CPI-U from the previous year, measured from December to December, in the same way as the Base Rent is calculated currently under the Lease.

3. Notwithstanding the Lessee's right to quiet enjoyment of the premises or any other right which may be in conflict with this provision, Lessor has the right to perform maintenance,

construction, and capital improvement projects in the park. If such projects are undertaken, Lessor shall make reasonable efforts to avoid impacting Lessee's operations and, when possible, will provide to Lessee a minimum of 24 hours notice of any project that may impact the operations of Lessee. Such impacts may include, but are not limited to, temporary closure of parking lot entrances or exits.

4. If, in the sole discretion of Lessor, Lessor determines it is in the best interest of Lessor to raze the premises during the term of the Agreement, Lessor may terminate this Agreement by providing written notice to Lessee a minimum of twelve (12) months prior to the date of termination.

5. Lessee agrees to protect, indemnify, save, defend, and hold harmless Lessor, and its officers, officials, volunteers, employees, and agents, from and against any and all liabilities, claims, damages, causes of action, costs, and expenses, including reasonable attorneys' fees, arising directly or indirectly in connection with its use of Lessor property under this agreement.

6. All other terms, covenants, and conditions of the Lease not inconsistent with this Second Amendment are unchanged and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment to Commercial Lease Agreement on the dates subscribed below.

LESSOR:
Park District of La Grange

LESSEE:
CEP Youth Leadership, Inc.

By: _____
Executive Director

By: _____
Executive Director

Date: _____

Date: _____



Ergonomic Policy and Training Guide

What is Ergonomics?

Ergonomics is the science of tailoring workplace conditions and job demands to those who do the work. The goal of effective ergonomics is to reduce or eliminate illness and injury risks, improve productivity, and increase morale. This guide helps you to assess your agency's work tasks and associated risk factors and to identify solutions to reduce those risks.

What are Ergonomic Risk Factors?

Job responsibilities often require employees to do activities that create the risk of either an immediate injury or a repetitive pattern of activity that can stress or strain the body over time, eventually causing significant injury. Common ergonomic risk factors are repetitive, forceful, or prolonged exertions; repetitive use of the hands; frequent and/or heavy lifting; pushing, pulling, or carrying heavy objects; and prolonged and/or awkward postures. Vibration, and excessive cold or heat, may increase the risk of these activities.

Working conditions within park and recreation departments are varied and unique and include multiple risk factors more likely to cause excessive stress and strain on tendons, muscles, ligaments, cartilage, blood vessels, and nerves, leading to injury. Whether performing parks maintenance activities or working hands on with patrons, the degree of risk depends on the intensity, frequency, and duration of exposure to risk factors. The employee's ability to meet the physical demands of the job may also contribute to an increased risk of injury. Generally, injuries negatively impact the work morale of the injured employee and his sense of well-being and worth. In addition, there are financial costs to both the employee and the agency. More importantly, injuries can inhibit an injured employee's ability to enjoy time with family and friends, engage in an active lifestyle, or even diminish quality of life.

Through employee education and by implementing some simple and practical ergonomic principles, PDRMA members can reduce or eliminate ergonomic-related injuries, decrease costs for their agencies and all PDRMA members, and improve the health and morale of employees, both on and off the job.

Which Ergonomic Risk Factors Account for Most On-the-Job Injuries?

The Occupational Safety and Health Administration (OSHA) identifies the following five ergonomic risk factors as ones that can result in both on-the-job and off-the-job injuries:

1. **Forceful exertions:** Lifting, pinching, grasping, pushing, pulling, and carrying.
2. **Postures:** Awkward or prolonged postures, including bending or twisting at the neck and/or back, reaching overhead or below the knees, or performing tasks away from your body that require overreaching.

3. **Contact stress:** Leaning on fixed objects (kneeling, arms resting on the edge of a desk) or using a hand or foot like a hammer to strike a fixed object.
4. **Repetition:** Performing the same motion, or series of motions, over and over.
5. **Vibration:** Use of tools that vibrate, such as a jackhammer.

These risks can affect the safety of your employees both on and off the job. By implementing one or more of the strategies presented in this guide, your agency can decrease those risks by creating a safer work environment and encouraging employees to always work with their personal safety and health in mind.

What are the Goals of an Ergonomic Policy?

- Identify workplace hazards.
- Reduce or eliminate workplace hazards.
- Increase productivity.
- Improve morale.
- Lower costs by reducing injuries and worker's compensation claims.
- Improve employee retention.
- Identify training needs.
- Implement effective supervisor- and employee-injury-prevention training programs.

How Should an Agency Identify Workplace Ergonomic Hazards?

1. **Review losses:** Contact your PDRMA Risk Management Consultant for your agency's loss history and current losses, or download the loss information from PDRMA's Web site. Use the Employee Injury Analysis Checklist (Appendix A) to help analyze loss history and identify injury-exposure concerns.
2. **Identify a task:** Identify tasks that currently or historically have caused or contributed to employee injuries. Schedule time to formally observe these problematic tasks and complete an ergonomic-risk checklist. Use Appendix B – General Ergonomic Risk Assessment Checklist.
3. **Determine solutions:** Use the General Ergonomic Risk Solution Guide (Appendix C) to assist in developing solutions.
4. **Develop an action plan:** Develop an action plan identifying work tasks that need immediate attention, set goals to prioritize the problem tasks identified, assign a team leader to be responsible for coordinating your plan, and establish implementation steps and target completion date(s) for activities or programs. Use Appendix D – Action Plan.
5. **Evaluate progress:** Schedule time for your staff to implement your action plan and monitor progress. Agency supervisors can use the Action Plan – Evaluate Progress (Appendix D).

What are the Types of Ergonomic Solutions?

Ergonomic solutions decrease stress on the human body and the employees that perform the task. Since there are usually many options for getting a particular task done, it requires a team approach including employees, supervisors, and the administration to choose the best ergonomic solution for each high-risk task identified.

1. **Administrative solutions** – These include changing work practices or the way work is organized. Management must monitor work practices and gather employee feedback to ensure effectiveness. Look at how different employees perform the same tasks and then consider the following solutions:

- a. **Find solutions through contractors.**

For especially hazardous job tasks, consider contracting them to an outside vendor. This transfers the risk of injury to the contractor who has highly trained employees and special equipment to perform these tasks. Contractors can limit exposure to lifting and material handling stress to agency operations such as tree removal and brush trimming by changing transportation or delivery locations, or to reducing the size of a delivery.

- b. **Provide variety in jobs.**

Use job rotation and/or increase job responsibilities to provide more task variety. To be effective, change jobs and tasks so they differ in the:

- i. Muscles or body parts used.
 - ii. Working postures.
 - iii. Amount of repetition.
 - iv. Pace of work.
 - v. Amount of physical exertion required.
 - vi. Visual and mental demands.
 - vii. Environmental conditions.

- c. **Adjust work schedules and work pace.**

Gradually introduce new employees to the physical demands of strenuous or repetitive work tasks and include those returning from long absences back to a normal work pace and workload. Job rotation is an effective way to use different muscles, body parts, or postures.

- d. **Provide recovery time.**

Recovery periods (i.e., muscle relaxation periods) can help prevent muscle fatigue and injury. Several short breaks can reduce the frequency and duration of physically demanding activities. Ask employees for ideas about the best rotation or break schedules. Their suggestions can help reduce the negative physical impact of strenuous work tasks while maintaining a productive work schedule.

e. Modify work practices.

- i. Pay close attention to how employees do the work. Encourage them to be comfortable, change positions, and stretch during work periods. Supervisors should use positive reinforcement or employee counseling to redirect employees not following established safe work practices. The body is stronger, more efficient, and less prone to injury when it is in midrange postures and within the area that is above the knees, below the shoulders, and close to the body – the power zone.
- ii. Midrange postures do not require bending the joints of the neck, back, legs, arms, and wrists to extreme positions. The power zone reflects the area where workers have the greatest power to perform heavier work tasks with less bending, stooping, or reaching.
- iii. Administrative solutions can help reduce workers' exposure to risk factors by limiting the amount of time on "problem jobs" that are shown to cause employee injuries. The most effective way to eliminate problem jobs is to change them. Do this by implementing the right engineering solutions, outlined below, and modifying work practices.

2. Engineering solutions – These include rearranging, modifying, redesigning, providing or replacing tools, equipment, workstations, packaging, parts, processes, products, or materials. Minimize the need for administrative controls and personal protective equipment to reduce potential employee injury.

- a. Research equipment catalogs, call vendors, or ask other districts for additional assistance and options. (Ask if vendors can package products in smaller loads or provide other options/products.)
- b. Purchase assistive devices to decrease loads on the body (lift and trailer gates, mechanical lifts, hand-trucks, carts, lifts, scissor tables, skid loaders, hi-lifts and hundreds of related devices that can reduce the strain on the human body).
- c. Consult with PDRMA or one of PDRMA's ergonomic experts for insight into improvements, costs, and potential value.

3. Training – Training alone is not an ergonomic solution. Combine it with workplace changes, train employees, and include hands-on practice with new tools, equipment, or work practices to ensure employees have the skills to work safely. Interactive training is most effective because it keeps the employee engaged. Be sure to:

- a. Provide hands-on practice when introducing new tools, equipment, or procedures.
- b. Use several types of visual aids (e.g., pictures, charts, videos) showing actual tasks in agency work areas.
- c. Hold small-group discussions and problem-solving sessions.

- d. Give employees ample opportunity for questions.
- e. Ask veteran employees what solutions they have learned over the years to reduce ergonomic exposures.



Appendix A Employee Injury Analysis Checklist

Agency: _____ Date: _____

Completed by: _____

This loss-analysis checklist uses agency-specific injury experience to guide supervisors in identifying tasks currently causing injuries or that could cause injuries.

REVIEW LOSSES	Y	N
Are injuries occurring in a specific department?		
Comment:		
Are injuries occurring while performing a specific task?		
Comment:		
Are multiple people injured performing the same task?		
Comment:		
Are one or several employees sustaining multiple injuries?		
Comment:		
What were the employees doing when injury occurred?		
1. Lifting		
2. Lifting and twisting		
3. Pushing		
4. Pulling		
5. Climbing on/off equipment, vehicles or ladders		
6. Walking		
7. Working in awkward postures		
Comments:		



APPENDIX B

GENERAL ERGONOMIC RISK FACTORS AND ASSESSMENT CHECKLIST

RISK FACTORS

The following are guidelines for activities that should be *limited or restricted*.

Forceful exertions: lifting, pinching, grasping, pushing, pulling, and carrying.

Lifting:

- Lifting to or from below the knees.
- Lifting to or from above the shoulders.
- Lifting an item that weighs more than 100 pounds.
- Lifting an item that weighs between 50 - 100 pounds.
- Lifting an item that is large or awkwardly shaped.

Push/Pull:

- Pushing or pulling a heavy object(s) without use of a cart, dolly, or other mechanical assistance.
- Pushing or pulling a heavy object(s) without use of a handle(s) or secure handholds.

Carrying:

- Carrying with one hand
- Two-hand carry for more than 25 feet
- Carrying performed more than five times per day
- Carrying performed while climbing on a ladder or other equipment

Postures: awkward or prolonged postures, including bending or twisting at the neck and/or back, reaching overhead or below the knees, or performing tasks away from your body that require overreaching.

Awkward Postures:

- Prolonged bending at the waist
- Kneeling on one or both knees for prolonged periods of time
- Working with hands above shoulders for prolonged periods of time
- Looking up or down for prolonged periods of time
- Working with the neck or trunk twisted for prolonged periods of time
- Working with the wrist in a bent position for prolonged periods of time
- Working with the arms extended for prolonged periods of time

Contact stress: leaning on fixed objects (kneeling, arms resting on the edge of a desk) or using a hand or foot like a hammer to strike a fixed object.

Contact Stress:

- Palm of the hand used like a hammer to strike a hard surface
- Sole of the foot used to strike a hard surface
- Knee or other body part used to strike objects
- Kneeling (one or both knees) required on a hard surface like concrete or tile?
- Prolonged bending at the waist
- Kneeling on one or both knees for prolonged periods of time

Repetition: performing the same motion, or series of motions, over and over.

Repetition:

- Performing a task more than 100 times per day
- Performing a task between 50-99 times per day
- Performing a task between 25-50 times per day
- Performing a task between 1-24 times per day (heavy objects)

General Risk Factors: use of tools that vibrate, use of personal protection equipment

General:

- Employees observed using required PPE while performing the task
- PPE items are in safe, usable condition



APPENDIX B (Continued)

ERGONOMIC ASSESSMENT CHECKLIST

Agency _____ Department: _____

Job Task: _____ Job Location: _____

Completed by: _____ Date: _____

Observe this task and interview employees performing the task as needed to answer the questions below. Observe only one task at a time.		
FORCEFUL EXERTIONS		
LIFTING (if no lifting is required, proceed to push/pull)	Y	N
Does the task require lifting to or from below the knees?		
Does the task require lifting to or from above the shoulders?		
Does the item lifted weigh more than 100 pounds?		
Does the item lifted weigh between 50 - 100 pounds?		
Does the item lifted weigh less than 50 pounds?		
Does the item lifted have handles?		
Is the item large or awkwardly shaped?		
Does staff demonstrate proper lifting technique?		
Has staff been instructed in proper lifting technique?		
PUSH/PULL (if no pushing or pulling is required, proceed to awkward postures)	Y	N
Can the employee use a cart, dolly, or other mechanical assistance to move the item(s)?		
If mechanical assistance is available, is it used?		
Does the item being pushed or pulled have a handle or handles?		
If mechanical devices are available, are they in safe, working condition?		
CARRYING (if no carrying occurs, proceed to awkward postures)		
Does the task require carrying with one hand?		
Does the task require a two-hand carry for more than 25 feet?		
Is carrying performed more than five times per day?		
Is carrying performed while climbing on a ladder or other equipment?		
POSTURES		
AWKWARD POSTURES (if awkward postures are not common, proceed to contact stress)	Y	N
Identify the awkward postures observed for this task from the list below.		
1. Prolonged bending at the waist		
2. Kneeling on one or both knees for prolonged periods of time		
3. Working with hands above shoulders for prolonged periods of time		
4. Looking up or down for prolonged periods of time		
5. Working with the neck or trunk twisted for prolonged periods of time		
6. Working with the wrist in a bent position for prolonged periods of time		
7. Working with the arms extended for prolonged periods of time		
Have employees been instructed in reversal-of-posture exercises?		
CONTACT STRESS		
(If contact stress is not common, proceed to repetition)		
Is the palm of the hand used like a hammer to strike a hard surface?		
Is the sole of the foot used to strike a hard surface?		
Is the knee or other body part used to strike objects?		
Is kneeling (one or both knees) required on a hard surface like concrete or tile?		



APPENDIX B

ERGONOMIC ASSESSMENT CHECKLIST (Continued)

REPETITION <i>(If repetition is not involved, proceed to personal protective equipment)</i>	Y	N
Is the task performed more than 100 times per day?		
Is the task performed between 50-99 times per day?		
Is the task performed between 25-50 times per day?		
Is the task performed between 1-24 times per day?		
PERSONAL PROTECTIVE EQUIPMENT (PPE)		
Is there a policy on the use of PPE?		
Was/were the employee/employees utilizing PPE when the injury occurred?		
Would injury have occurred if PPE had been used?		
If required, are employees observed using required PPE while performing the task?		
Are PPE items in safe, usable condition?		
Using the information above, the supervisor should identify a task that is leading to injuries. Observe this task and interview employees performing the task as needed to answer the questions below. Observe only one task at a time.		

Refer to Risk Factors to determine whether ergonomic solutions should be considered. If so, use the General Ergonomic Solutions Guide- Appendix C.



Appendix C

General Ergonomic Solution Guide

Note the possible solutions below, based on the results of the General Ergonomic Risk Factors and Assessment Checklist (Appendix B). For each section, refer back to the completed General Ergonomic Risk Factors Assessment Checklist as necessary. Check any possible solutions for implementation. After completing this solution guide, proceed to the Action Plan Form (Appendix D) to create an action plan to address risk(s).

You can incorporate the following possible solutions into an action plan for addressing ergonomic concerns.

General Solutions:

- ☐ Talk to employees – Brainstorm with engineers, maintenance personnel, managers, and employees to generate ideas.
- ☐ Contact peers at other agencies – Other agencies may have addressed the same ergonomic issues, saving you time, money, and effort.
- ☐ Review existing policy, or create a new one, addressing safe performance of task.
- ☐ Instruct employees in reversal-of-posture exercises.
- ☐ Research equipment catalogs or call vendors for advice and options. (Vendors may be able to package products in smaller loads or provide other options/products.)
- ☐ Purchase assistive devices to decrease loads on the body (dolly, hand-truck, cart, duffle bag on wheels).
- ☐ Encourage mentoring with other employees.
- ☐ Designate task as a two-person job.
- ☐ Consult with PDRMA ergonomic expert.

Accelerated Rehabilitation
Contact: Diane Newquist
Phone: (847) 987-1627
Email: dnewquist@acceleratedrehab.com

- ☐ Modify tasks (specifics in the action plan).
- ☐ Training:
 - One-on-one training with employee
 - Online training for employees
 - Group training session

Appendix C (Continued)

Task Specific Solutions:

FORCEFUL EXERTIONS—SOLUTIONS		
		LIFTING
		Raise or lower starting height of object to waist level
		If unable to raise or lower object to waist level, adjust starting height of object between thigh and shoulder level
		Instruct employee(s) in safe and proper lifting techniques
		Implement mandatory two-person lift
		Investigate mechanical devices for lifting
		Contact vendor to discuss packaging product in smaller quantity
		Contact vendor to discuss availability of packaging with handles
		PUSH/PULL
		Use a cart, dolly, or other mechanical device to move the object
		Adjust handle to an ideal height – between waist and chest
		Confirm mechanical equipment is available and in safe working condition
		Train employee(s) in use of mechanical device
		Investigate purchase of mechanical device
		CARRYING
		Use of cart or mechanical device when carrying more than 50 ft.
		Use carrying device such as wheeled case
		Move supplies closer to destination using vehicle to reduce carrying distance
		AWKWARD POSTURES
		Train employees in use of proper body mechanics
		Implement reversal-of-posture exercises following tasks requiring awkward postures
		Use step ladder to bring body closer to work, reducing reaching and looking up while performing overhead work
		Investigate re-arranging equipment, product, or process to reduce or eliminate awkward posture
		Raise or lower object to reduce or eliminate forward or backward bent posture

Appendix C (Continued)

		Implement employee rotation strategy to reduce duration of awkward posture(s)
		CONTACT STRESS
		Use knee/kneeling pads for tasks involving kneeling
		Use proper tools instead of using palm, sole of foot, or knee like a hammer
		Pad sharp corners or edges to reduce contact stress
		REPETITION
		Automate process or task versus manual performance
		Outsource process or task
		Incorporate job rotation into process or task
		Implement reversal-of-posture exercises following tasks requiring repetition
		PERSONAL PROTECTIVE EQUIPMENT (PPE)
		Implement policy on use of PPE for task
		Review policy and procedure on use of PPE for task
		Repair or replace defective PPE items
		Investigate purchase of appropriate PPE items for task

APPENDIX D PDRMA ACTION PLAN FORM

GOAL DESCRIPTION	STEPS TO IMPLEMENT	TARGET DATE	RESPONSIBLE PERSON	OUTCOME MEASURE

Summarize areas of concern identified from the checklists:

Review responses from the General Ergonomic Safety Checklist (Appendix B) and General Ergonomic Solution Guide (Appendix C). Identify an area of concern and develop an action plan to address hazardous tasks. Document the steps and time frames for the completion of each step. Identify responsible parties for implementing each step of the action plan and the outcome measure used to determine the effectiveness of the plan. We recommend the supervisor signs off on the form to indicate compliance and accountability for promoting a safe work-environment for employees.

Employee Signature: _____

Date: ____/____/____

Superintendent/Supervisor Signature: _____

APPENDIX D
PDRMA ACTION PLAN FORM
(Evaluate Progress)

This section assures the changes proposed in the original action plan still meet the goals of improving employee safety. Answer the following questions:

1. Have all the suggestions in the action plan been implemented?	Y	N
2. Does the action plan need to be modified?	Y	N
3. Have there been additional injuries in the same department, performing the same task, which were previously addressed by the action plan?	Y	N

EVALUATE PROGRESS	SUMMARIZE FINDINGS	FOLLOW-UP ACTION TO ADDRESS CONTINUED CONCERNS
3 months		
6 months		
12 months		



APPENDIX E

ERGONOMICS POLICY- Sample

Ergonomics Policy

Ergonomics is the science of tailoring workplace conditions and job demands to those who do the work. Effective ergonomic interventions can provide a safer working environment for (AGENCY) staff. It is the policy of the (AGENCY) to employ a proactive, sustained commitment to creating and maintaining a work environment incorporating practical ergonomic solutions to help reduce or eliminate ergonomic-related injuries, decrease related financial costs, and most importantly, improve the safety, health, and morale of employees, both on and off the job.

The (AGENCY) adopts the following Ergonomics Policy Guide incorporating the elements of a proactive ergonomics program: acknowledging ergonomic risk factors, identifying program goals, analyzing ergonomic hazards, evaluating types of ergonomic solutions, and providing necessary training.

This policy applies to all full-time, part-time, and seasonal employees in all departments at the (AGENCY).

Notice of Ergonomic Policy Receipt

The (AGENCY) establishes this policy to minimize the potential for injury to you and to provide a safe and healthful workplace for all employees. Your participation is essential to the success of our safety and health program, and is a condition of your employment. Failure to abide by the policy can result in potential discipline and/or termination. Should you have any questions, consult your supervisor for assistance.

I have read, understand, and agree to comply with the established Ergonomic Policy.

Employee: _____

Date: _____



LAND ACQUISITION ENVIRONMENTAL REVIEW PROGRAM

PURPOSE

The purpose of this program is to prescribe District requirements, functions, procedures and responsibilities regarding determinations of the risk of exposing the District to liability for hazardous substances or other environmental cleanup costs and damages associated with the acquisition of any real property. The requirements, functions and procedures prescribed are intended to ensure that the District determines, prior to real property acquisition, the likelihood of the presence and extent of hazardous substance-related and other environmental liability associated with real property. Such determinations must be a consideration in any decision to acquire real property and to establish the total actual or potential cost of or resulting from the acquisition.

SCOPE

The responsibilities and requirements shall apply to any proposed District acquisition of real property to which District liability for hazardous substances or other environmental remediation or damages can attach.

LAND ACQUISITION ENVIRONMENTAL REVIEW GUIDELINES

Minimize the potential liability of the District by acquiring real property that is not contaminated unless directed by the Board of Commissioners.

Identify potential hazardous substance-related threats to fish and wildlife and their habitats and other environmental problems prior to real property acquisition.

Remediate any identified hazardous substance or develop remediation plan for identified hazardous substances related to proposed property acquisition prior to closing.

Definitions:

1. **"Environmental Site Assessment"** means an analysis of an environmental site, prior to acquisition of real property, to determine the potential of, and extent of liability for hazardous substances or other environmental remediation or injury.
2. **"Hazardous Substances"** means all CERCLA (Comprehensive Environmental Response, Compensation, and Liability Act) listed substances [see 42 USC 9601(14)], petroleum products or their derivatives (including aviation fuel and motor oil).
3. **"Other Environmental Problems"** means problems associated with environmental contamination, whether or not involving hazardous substances.
4. **"Real Property"** means any land or an interest therein, and all buildings, structures and improvements affixed to the land.
5. **"Real Property Acquisition"** means the acquisition of real property, for any period of time, through discretionary acts or when required by law, whether by way of condemnation, donation, escheat, right-of-entry, escrow, exchange, lapses, purchase, revocation, or transfer.
6. **"Release"** means any release [see 42 USC 9601(22)], discharge [see 33 USC 1321(a)(2)], or threatened discharge of a hazardous substance into the air, soil, sediment, groundwater, surface water, or any structures located on the real property.
7. **"Remediation"** means meeting the requirements and standards of applicable Federal and

state laws applicable to hazardous substance management or cleanup.

8. **“Remediation or Other Cleanup Costs”** means the actual or potential costs to the Department or the Service for remediation or other environmental cleanup, or other damages or costs associated with hazardous substance contamination of real property.
9. **“Requirements”** Environmental site assessments must be completed to satisfy the detailed planning and pre-acquisition requirements.
10. **“Planning Overview Surveys”** During the planning process, an "overview" survey or Phase I Environmental Survey is completed when a new parcel or property is proposed for acquisition. The purpose of an "overview" survey is to identify actual or potential hazardous substances or other environmental problems within the area proposed.
11. **“Acquisition Surveys and Analysis”** Before the District acquires any real property, the District shall:
 - a. Complete a Phase I Environmental Survey to ascertain the likelihood of the presence and extent of hazardous substances or other environmental problems associated with such property and any remediation or other cleanup costs.
 - b. Weigh the environmental and/or public benefits relative to the total cost of the acquisition including (a) fair market value, (b) actual or potential remediation or other environmental cleanup costs, and (c) any known or reasonably estimated monetary damages that could be associated with the acquisition.
 - c. Inform the appropriate committees of the total cost(s) as determined above for any acquisition of contaminated property.

ENVIRONMENTAL SITE ASSESSMENTS

1. **Phase I Environmental Survey** must be completed for all acquisitions. The Phase I Environmental Survey is used to determine whether there are any potential hazardous substance or other environmental problems and whether a Phase II Survey is needed.
2. **Phase II Environmental Survey** may be necessary when Phase I Survey identifies potential hazardous substance. Phase II Environmental Survey will include sampling to determine whether there is a presence or absence of hazardous substances in the potential sites identified in the Phase I survey. If the proposed acquisition continues on past this point, a Phase III environmental survey will be required.
3. **Phase III Environmental Survey** is required when the District determines that a hazardous substance is present. Additional sampling and research is necessary to determine the extent of any hazardous substance and the actual or potential cost for remediation.

ASSESSMENT STANDARDS AND CONDITIONS

1. **Minimum Standards:** The Phase I environmental study should recognize existing environmental conditions and include information that is reasonably ascertainable. It must be complete in terms of technical accuracy and comprehensiveness.
2. **Qualifications of Personnel:** Environmental site assessments must be conducted by qualified individuals.
3. **Environmental Surveys** must be completed by an Environmental Contaminants Specialist or contractor approved by the Forest Preserve District.

4. **Time Limit:** The Environmental Site Assessment Level I Survey should be completed within one year prior to the real property acquisition
5. **Land acquisition budget requests** should include the costs for pre-acquisition surveys.
6. **Pre-acquisition environmental site assessments** are pre-acquisition costs and may be charged to the Land Acquisition Fund.
7. **Remediation or other cleanup costs** are post-acquisition costs and are not chargeable to these accounts.

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2013/2014

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A
Capital Projects Over \$2,000

		Legal	Safety	Class	Points	Est. Cost/Hrs	Progress	%	Staff
1	Install updated security cameras and additional cameras at Rec Center	Yes	Yes	A	40	\$25,000			Chris
2	Implement Recreation Center Phase I ADA Transition Plan	Yes	Yes	A	25	\$92,000/150 hrs	In Progress	25%	Chris
3	Replace all playground equipment at Sedgwick Park		Yes	A	39	\$100,000			Dean
4	Install new playground equipment purchased for Sedgwick Park		Yes	A	32	\$50,000			Chris
5	Replace remaining half of roof at Rec Center not replaced previous fiscal year		Yes	A	31	\$200,000	NOT FUNDED	X	Chris
6	Purchase additional bus (used)		Yes	A	29	\$6,000/25 hrs			Dean/Leanna
7	Seek to obtain Nicor property for additional parking		Yes	A	25	unknown	Contact has been made, still waiting for response	50%	Dean
8	Install small shelter near splash pad at Gordon Park		Yes	A	21	\$25,000-\$30,000	Working With LG Rotary	20%	Dean/Chris
9	Renovate social area at Rec Center			A	32	\$10,000-\$15,000 50 hrs	In Progress	50%	Chris
10	Implement plan for fitness room based on proforma results (see proforma MBO in Classification C)			A	32	\$25,000 plus buildout of room \$435,000 100 hrs			Laura
11	Install a picnic shelter at Sedgwick Park			A	28	\$40-50,000	NOT FUNDED	X	X
12	Paint sections of the gym at the Rec Center			A	26	\$10,000			Chris
13	indoor golf simulator room			A	24	\$50,000	In Progress	20%	Dean/Chris/Kevin

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A
Capital Projects Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs	Progress	%	Staff
14			A	24	\$3,000	Not funded in capital budget	X	X
15			A	22	\$7,000	Not funded in capital budget	X	X
16			A	20	\$4,000	Complete	100%	Terri
17			A	16	\$4,500		50%	Staff

Objective Classification B
Operational Costs Under \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs	Progress	%	Staff
1		Yes	B	14	\$1,500	Expected completion April		Leanna
2			B	27	\$1,900/50 hrs	Testing at Forest Road School/add other schools in fall	75%	Linda/Staff
3			B	23	\$500/300 hrs		25%	Dean
4			B	22	\$1,000			Claudia
5			B	20	\$500-\$2,000 50 hrs			Laura
6			B	12	40 hrs			Leanna

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification C

Projects requiring time but no money

	Legal	Safety	Class	Points	Est. Cost/Hrs	Progress	%	Staff
1			C	32	50 hrs			Laura

Objective Classification D

Operational Budgetary Costs Over \$2,000

1	Revise board policy manual	Yes	D	30	\$5,000/100 hrs+		30%	Dean/attorney
2	Update and implement records retention program	Yes	D	24	\$5,000/100 hrs+		75%	Dean/staff
3	Investigate and test feasibility of teen after-school program		D	25	\$5,000/70 hrs			Teresa

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, August 25, 2014 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:32 p.m. by President Livingston. On roll call, as read by Village Clerk John Burns, the following were present:

PRESENT: Trustees Holder, Kuchler, Langan, McCarty, Nowak and Palermo with President Livingston presiding.

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Finance Director Lou Cipparrone
Community Development Director Patrick Benjamin
Assistant Community Development Director and Planner Angela Mesaros
Public Works Director Ryan Gillingham
Assistant Public Works Director Mike Bojovic
Acting Fire Chief Don Gay
Police Chief Michael Holub.

President Livingston requested Village Clerk John Burns to lead the audience in the pledge of allegiance.

2. PRESIDENT'S REPORT

President Livingston explained that the Village Board will first conduct routine business matters after which the floor will be open for public and Trustee comments related to the severe rain storm and flooding event on August 22.

A. Oath of Office – Firefighter Paramedic Kevin Cahill

With a recent vacancy in the Fire Department created as a result of a resignation, the La Grange Board of Fire and Police Commissioners have appointed Kevin Cahill to fill the position of Firefighter/Paramedic effective August 4, 2014. Noting his qualifications, President Livingston requested he step forward and Village Clerk Burns to administer the oath of office.

B. Oath of Office – Police Officer Jin Kang

With a recent vacancy in the Police Department created as a result of a resignation, the La Grange Board of Fire and Police Commissioners have appointed Jin Kang to fill the position of Police Officer. Noting that Mr. Kang has served as a member of the Village's Part-Time Police Unit since 2009, President Livingston requested he step forward and Village Clerk Burns to administer the oath of office.

C. Proclamation – Community Diversity Group 23rd Annual Race Unity Rally

President Livingston proclaimed Sunday, September 14, 2014 as Race Unity Day and indicated that the 23rd Annual Rally would be held in the Village Hall Auditorium beginning at 3:00 p.m. President Livingston encouraged all to gather and celebrate diversity in the community at this event. Trustee Langan moved to approve the Proclamation, seconded by Trustee Holder.

Trustees Holder urged all to come out for this enjoyable event.

Motion approved by voice vote

President Livingston congratulated Trustee Nowak on the birth of his daughter.

President Livingston provided dates and times on the upcoming Evening of Art and Jazz, West End Art Festival, and auction of garden benches.

Thanking Clerk Burns for conducting the upcoming Historic Walking Tour, President Livingston provided details of the event.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None

4. OMNIBUS AGENDA AND VOTE

A. Ordinance (#O-14-33) – Design review Permit (DRP) #86, 32 South La Grange Road, Al's Charhouse / Casa Margarita

B. Minutes of the Village of La Grange Board of Trustees Regular Meeting,
Monday, August 11, 2014

C. Consolidated Voucher 140825 (\$774,709.29)

It was moved by Trustee Langan to approve items A, B, and C of the Omnibus Agenda, seconded by Trustee Nowak.

Trustee Holder noted a correction to the date on the agenda.

Approved by a 6 to 0 roll call vote.

Ayes: Trustees Palermo, Holder, Kuchler, Nowak, McCarty, and Langan
Nays: None
Absent: None

Referencing the devastating flooding which occurred after severe rains on August 22, President Livingston noted impacts on the Village's residents. President Livingston indicated the Board's desire to prioritize funding and solutions to address drainage when historic rainfall occurs. President Livingston noted his communication with Congressman Lipinski for possible State or Federal assistance.

President Livingston noted that a discussion of sewer improvements will be discussed in the context of a mid-term review of the budget for the Capital Projects Fund on September 22. President Livingston expressed his confidence in the Director of Public Works and his staff. President Livingston also disclosed information of a family member serving as a trustee at the La Grange Highlands Sanitary District.

President Livingston requested Village Manager Robert Pilipiszyn to provide information on storm-related assistance to residents. Mr. Pilipiszyn noted that the Village's refuse hauler would pick up manageable flood damaged items, the Village will waive any permit fees for remodeling related to the flood, and the Village is looking into federal disaster relief and assistance for residents.

Opening the floor for Trustee comments, President Livingston indicated residents would then have the opportunity to share their information.

Trustee Holder concurred with President Livingston's comments and expressed thanks to staff for their commitment to serving victims of flooding.

Trustee Kuchler also expressed his gratitude to staff for their personal response to residents. Trustee Kuchler questioned if monies invested into the Village's sewer infrastructure have worked, if the Village should assist private home owners, and if new construction is having an effect on flooding.

Trustee Nowak inquired as to similarities or differences with the storm events back in June. Public Works Director Ryan Gillingham responded that this event was more severe in that storm water topped over Brainard Avenue and, combined with sewer system back-ups, caused overland flooding and entered people's homes.

Trustee Palermo suggested looking at smaller solutions such as residents disconnecting down spouts from the storm sewers.

Referencing zoning, environmental and policy changes, Trustee Langan feels incremental steps by homeowners would be helpful.

Trustee McCarty concurs that little things are less costly and seeks resident input on funding the expenses to mitigate flooding.

Trustee Holder would like to focus funding solutions mainly on areas severely impacted by flooding.

At 8:00 p.m. President Livingston opened the floor for public comments.

1. Mike Matteucci, 744 S. Spring expressed thanks to the Board for their support and urges priority focus be given to the affected flooded areas. As spokesperson for residents, Mr. Matteucci identified several areas which incurred severe flooding and sewerage backup. Referencing the report prepared after similar overland flooding in 2010, Mr. Matteucci identified several distinguished priorities from the report. President Livingston noted that the Village will aggressively pursue solutions and will continue to communicate with Mr. Matteucci as a point of contact for local residents.
2. Paul Berley, 808 S. Waiola referenced previous years of flooding whereby studies were performed and recommendations presented. Providing detailed information on the meetings and recommendations, Mr. Berley feels the drastic change in the capacities of the drainage system are partially due to the construction of larger homes. Mr. Berley does not feel another commission or study is necessary and suggested remedies. Mr. Berley urged the Board for immediate action to rectify the severe flooding and damages residents sustained.
3. Jan Geary, 716 S. Kensington hoped the Village would be more supportive and expressed her anger and frustration in having to obtain a dumpster to remove items in her entire basement destroyed by the flooding.
4. Ed Farnan, 601 S. Ashland noted his concurrence for whatever can be done to eliminate or reduce flooding.
5. Lorraine Hoskins, 717 S. Spring as a new resident expressed her anger and frustration in the deterioration of her home due to the flooding.

6. Pam Davey, 841 S. Stone as a third generation resident never before experienced rivers of water and sewerage. Ms. Davey implored the Board to discuss with the Metropolitan Water Reclamation District and take action in seeking solutions.
7. Katlin as a new resident who incurred sewerage back up appealed to the Board for solutions.
8. Bob Poggensee, 832 S. Stone thanked Acting Fire Chief Gay for his immediate response to residents. Mr. Poggensee feels the golf course may be a cause for the severe flooding experience on Stone Avenue.
9. Kathy Nichin, 636 S. La Grange Road also feels the river of water may have resulted in run off from the Country Club golf course and indicated residents in her area never had issues with flooding.
10. Linda Rehor, 732 S. Waiola expressed the stress she has endured and added expense in the loss of property due to the flooding. She implored the Board to find funding for solutions.
11. Rich Eskra, 712 S. Madison expressed great concerns in the flow of traffic being rerouted onto residential streets due to the closure of flooded highways.
12. Kelly Brown, 805 S. Spring noted the great length of time before the water dissipated.
13. Pat Burke, 809 S. Spring requested information be forthcoming on the process and time frame by which the Board would take action.
14. Paul Rehor, 732 S. Waiola feels berms should be in place to control the run off of water from the Country Club golf course.
15. Rose Naseeff, 911 S. Stone realized this as a significant rain event. Ms. Naseef provided relevant information on utilizing rain barrels and permeable pavers to help reduce flooding.

President Livingston thanked residents for their honest accounting of the effects on their lives and dwellings relevant to the flooding created by the torrential rain storm. President Livingston requested Finance Director Lou Cipparrone to advise the best way to fund solutions. Mr. Cipparrone provided options for bonding, alternate revenue bonds, and placing a revenue tax rate referendum on the ballot.

At 9:00 p.m. President Livingston opened the floor for additional Trustee comments.

Trustee Langan noted the need to provide dumpsters for residents in designated areas. Referencing capital projects, Trustee Langan also feels the need to review zoning and working with the Country Club.

Trustee Kuchler wants to be certain that any funds utilized for replacing or repairing infrastructure will alleviate flooding issues. He also suggested that the Village look into public-private partnerships, such as with the La Grange Country Club.

Trustee Holder referenced previous interaction with area municipalities. President Livingston confirmed that the Village continues to interact with the West Central Municipal Conference and the Metropolitan Water Reclamation District.

Trustee Kuchler inquired why it took so long for the water to recede. Providing reasons for the slow dissipation of flood water, Mr. Gillingham explained the process of water drainage systems and the mechanisms in place to route storm water as it enters the Deep Tunnel System.

Trustee Nowak expressed his humility by the comments received and is supportive of sacrificial measures to find solutions. Trustee Nowak also concurs that appropriated funding should be utilized in a responsible manner to resolve flooding.

Trustee Palermo inquired how this rain storm was different from the previous and Mr. Gillingham responded. Trustee Palermo inquired about the referendum process and Mr. Cipparrone responded.

President Livingston noted the time requirements for placing a referendum on the ballot indicating the upcoming consolidated election would be most applicable to the area.

In observing the devastating losses to residents, Trustee Mc Carty was encouraged by how everyone is working on this together for the benefit of the entire Village.

President Livingston thanked everyone for their participation.

5. CURRENT BUSINESS

None

6. MANAGER'S REPORT

A. Executive Committee Report – Preliminary Review Session for OPUS Development Company, LLC Plans for Development of Former YMCA Property at 31 East Ogden Avenue

At 9:30 p.m. President Livingston introduced Mr. Sean Spellman, Vice President of Opus Development and Mr. Dean Newins, Senior Vice President of Opus Architect and Engineering Group, LLC. Mr. Spellman indicated the development company proposes to build a mixed use development on the former YMCA property and detailed information on the retail space and apartment building complex.

Mr. Spellman described the Opus application and numerous Plan Commission proceedings which included public hearings and deliberations. Providing a Power Point presentation, Mr. Spellman detailed information on the buildings; parking; vehicular and pedestrian access and safety; and public improvements as it interacts with Gordon Park. Advising of the Plan Commission's findings and

recommendations, Mr. Spellman described the draft documents for preliminary review which included a residential market analysis. At the conclusion of the presentation Mr. Spellman indicated the development's engineer and traffic consultant were also available for any questions.

President Livingston thanked Mr. Spellman and inquired as to agenda management. Village Manager Pilipiszyn advised that based on Trustee feedback it is hoped to provide the development agreement on the upcoming September 8 agenda for formal consideration. Stating that this is currently a discussion item, President Livingston opened the floor for Trustee questions.

With the recent flooding, Trustee Palermo inquired if the development would add to drainage issues. The engineer for Opus described the storm water storage capacity and release rates designed into the project.

Trustee Holder inquired if green roofs would be utilized and was informed they were not considered.

Trustee Kuchler inquired if the project upon completion would be eligible for LEEDS certification. Mr. Newins indicated while Opus is not pursuing LEEDS certification the list of sustainable initiatives associated with this project are among the best practices within the industry.

Trustee Holder inquired if Opus would remain as the management company. Mr. Spellman noted they would retain ownership through construction and stabilization of the development. Thereafter, a corporate affiliate of Opus often times purchases and retains a stake in the project.

Discussions ensued related to marketing strategies; the pass through garage; site access; density; size of the units; safety; and sewer capacity.

At 10:30 p.m. President Livingston opened the floor for public comments.

Rose Naseeff, 911 S. Stone expressed concerns with dissipation of rain water. Explaining that the development would significantly reduce the dissipation of rain water, Mr. Gillingham described how rain water would dissipate through the combined sewer system and then into the deep tunnel.

Rich Wronski noted he previously provided his concerns to Village Trustees related to property ownership and added burden to school resources.

President Livingston thanked the public for their comments and reopened the floor to Trustees.

Trustee McCarty expressed his concerns with long term maintenance and the speculative nature of the retail space. Village Attorney Burkland noted negotiations with the developer will include terms governing these issues.

Trustee Kuchler expressed significant concerns with the number of units and the effects on the Village sewer system, along with other design and site planning matters.

President Livingston advised Trustees to summarize their questions and submit/email them to the Village Manager.

Trustee Langan concurred with concerns related to marketability, parking capacity, pedestrian safety and bulk of the development.

Trustee Nowak added his concerns on the marketability and size of the units. He also asked for an update on signalization.

Trustee Holder complimented the Plan Commission on the thoughtful process for this development.

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

None

8. EXECUTIVE SESSION

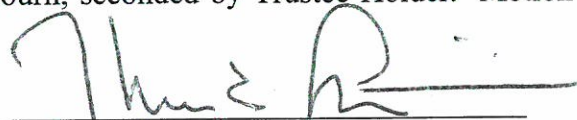
None

9. TRUSTEE COMMENTS

None

10. ADJOURNMENT

At 10:47 p.m. Trustee Langan moved to adjourn, seconded by Trustee Holder. Motion approved by voice vote.



Thomas E. Livingston, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: September 8, 2014

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, September 8, 2014 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by President Livingston. On roll call, as read by Village Clerk John Burns, the following were present:

PRESENT: Trustees Holder, Kuchler, Langan, McCarty, Nowak and Palermo with President Livingston presiding.

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Finance Director Lou Cipparrone
Community Development Director Patrick Benjamin
Assistant Community Development Director and Planner Angela Mesaros
Public Works Director Ryan Gillingham
Fire Chief Donald Gay
Police Chief Michael Holub.

President Livingston requested Village Clerk John Burns to lead the audience in the pledge of allegiance.

2. PRESIDENT'S REPORT

President Livingston announced that the Robert E. Coulter Jr. American Legion Post would conduct a September 11 - Commemorative Ceremony on Thursday, at 9 a.m. to honor those first responders and fallen heroes.

President Livingston extended thanks to all who participated in the in the West Art Festival and garden bench auction which raised funds for local charities.

President Livingston provided information and invited the public to attend the Community Diversity Group's 23rd annual diversity days in La Grange beginning on Friday, September 12 at the La Grange Public Library and culminating with the rally on Sunday, September 14 in the Village Hall Auditorium.

A. Appointment and Oath of Office – Donald J. Gay, Fire Chief

With the recent retirement of the Fire Chief, the Village Manager initiated an internal recruitment process of the Fire Department's two most senior officers. After conducting a thorough interview process, the Village Manager concluded that Donald Gay would be an effective person to meet the needs of the department and a conditional offer of appointment was made and accepted. President Livingston noted Don's extensive accomplishments in his 25 years with the La Grange Fire Department. President Livingston recommended the appointment of Donald J. Gay as Fire Chief for the Village of La Grange and requested the Board's concurrence. Trustee Langan moved to approve the appointment, seconded by Trustee Holder. Approved by voice vote. President Livingston requested he step forward and Village Clerk Burns to administer the oath of office.

B. Promotion to Fire Lieutenant and Oath of Office – Tom Bensfield

With the promotion of Donald Gay to Fire Chief, the La Grange Board of Fire and Police Commissioners have promoted Firefighter / Paramedic Thomas Bensfield to the rank of Fire Lieutenant retroactive to May 1, 2014. President Livingston noted the list of credentials compiled by Fire Lieutenant Bensfield and requested he come forward and Village Clerk Burns to administer the oath of office.

President Livingston provided information on policies and budget priorities for upcoming months. Indicating that sales tax returns are encouraging, President Livingston proposes a citizen referendum for a 1% sales tax in the April 2015 consolidated municipal election and if approved the elimination of the Food and Beverage Tax and a property tax levy freeze for the Village rate. As critical challenges including infrastructure and storm water management need to be addressed, President Livingston indicated keeping current plans throughout the Village on track as well as top initiatives provided by the La Grange 2020 Task Force are imperative.

Addressing the budget development process, President Livingston provided the Board with revenue and expenditure scenarios and requested Finance Director Lou Cipparrone to provide a brief explanation. Mr. Cipparrone responded. Trustee Holder inquired about the scenario related to exploring alternative creative financing to fund sewer improvements over a 100 year period of time. Although alternative financing to extend loan periods beyond the usual time limits is provided, President Livingston requested the Board review the all of the scenarios and provide comments in preparation of upcoming budget discussions.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None

4. OMNIBUS AGENDA AND VOTE

A. Ordinance (#O-14-34) – Disposal of Surplus Property / Miscellaneous Personal Property

B. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, August 25, 2014

C. Consolidated Voucher 140908 (\$1,163,084.02)

It was moved by Trustee Langan to approve items A, B, and C of the Omnibus Agenda, seconded by Trustee Holder.

Approved by a 6 to 0 roll call vote.

Ayes: Trustees Palermo, Nowak, McCarty, Langan, Kuchler, and Holder

Nays: None

Absent: None

5. CURRENT BUSINESS

None

6. MANAGER'S REPORT

A. Continued Review and Discussion of Opus Development Company, LLC Plans for Development of Former YMCA Property at 31 East Ogden Avenue

Village Manager Robert Pilipiszyn noted that during the previous discussion on August 25, Board members requested additional information on the marketability, demographics, and size of units for the development project. Mr. Pilipiszyn advised that Opus has assembled the supplemental information and invited Mr. Sean Spellman to address the Board.

President Livingston clarified that this is a continued discussion and no vote would be taken this evening.

Mr. Spellman provided a Power Point presentation detailing information on the clientele this project would attract and features that are available. Mr. Spellman noted that the project has been revised with larger square footage, but fewer units to address the Board's concerns relative to density. Mr. Spellman introduced consultant Mr. John Yeager to elaborate on the marketability of the proposed development.

Mr. Yeager noted focuses on upscale lifestyles, evolving trends, and convenience for this type of apartment is on the rise. As La Grange is a desirable location, Mr. Yeager believes this type of development project is in demand.

Engineer, Mr. Dean Newins provided graphics and described efficiencies of storm water storage capacity designed into the project. Adding that sustainability use of permeable pavers and recycled materials are among the best practices utilized. Mr. Newins also provided details on pedestrian safety, vehicular traffic movements, parking areas, and availability of bike racks.

At 8:20 p.m. President Livingston opened the floor for Trustee discussion.

Trustee McCarty inquired about the long term investment strategy and management. Mr. Yeager indicated that the property would be capitalized with high quality long term institutional investors. Trustee McCarty inquired how the development would be marketed. Mr. Yeager responded that internet based marketing would be utilized along with leasing agencies, signage, and brochures.

Trustee Holder inquired if the units could be easily converted into condominiums. Mr. Yeager responded affirmatively and advised that combining adjoining units is not difficult. Trustee Holder feels quality is more attractive than area size and Mr. Yeager agreed.

Trustee Kuchler expressed concerns with the water storage vault and was informed that it specifically meets Village Code requirements. Trustee Kuchler also expressed matters related to the size of the development project and inquired about similar projects within the Village. Patrick Benjamin, Community Development Director provided information on Beacon Place and the La Grange Towers. With concerns related to density and lack of green space, Trustee Kuchler does not feel this project is creditable for La Grange.

Trustee Palermo shares Trustee Kuchler and Trustee McCarty's concerns relevant to density.

At 8:53 p.m. President Livingston opened the floor for public comments.

Jean Kane who resides at 1 North Beacon Place is hopeful that the Board will take into consideration how the development and increased traffic will impact Beacon Place residents. Ms. Kane expressed grave concerns related to a proposed traffic signal at Ogden Avenue and Locust Avenue. President Livingston thanked Ms. Kane for her comments.

Harlan Hirt who resides at 421 N. Spring previously expressed his concerns to the Plan Commission. Mr. Hirt reiterated his concerns related to the development project and the process by which it is being considered to the Village Board. President

Livingston thanked Mr. Hirt for his comments. President Livingston stated that public hearings, Plan Commission reviews, Board of Trustee discussions, and public comments continue to evolve on this project.

At 9:05 p.m. President Livingston opened the floor for additional Trustee comments.

Trustee Langan requested information on marketability and the percentage of one and two bedroom apartments. Mr. Spellman responded noting conveniences and trends for one bedroom apartments. Trustee Langan continues to believe the units are small and density is too great for this project.

Trustee Holder inquired about the payment of taxes. Mr. Spellman responded that the landlord would be responsible.

Trustee Nowak inquired about competitive markets for this project. Mr. Yeager responded that this project includes amenities which are typical and desirable in today's market.

Trustee McCarty expressed concerns that changing market conditions could impact this development.

Noting parking and traffic safety relevant to egress to the development, Trustee Palermo feels these are critical issues.

Discussions ensued regarding retail options, purchase price of units, construction, dog paths, square footage, and various amenities.

President Livingston concluded by indicating further discussion would resume on September 22 when a development agreement would be presented for deliberation.

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

Harlan Hirt is hopeful that the upcoming capital projects budget discussions include infrastructure related to the Maple Avenue Relief Sewer, Ogden Avenue Relief Sewer, and 51st Street sewer as priorities.

8. EXECUTIVE SESSION

None

9. TRUSTEE COMMENTS

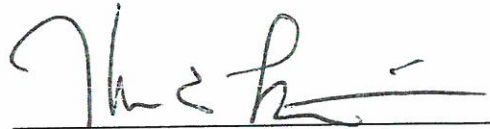
Trustee Palermo announced upcoming events throughout the Village to benefit various charitable organizations and encouraged the public to attend.

Trustee Nowak offered congratulations to various All-Star baseball and softball teams for their successful achievements.

Trustee Holder expressed his thanks to all involved in the success of the West End Art Festival.

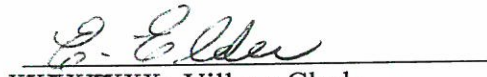
10. ADJOURNMENT

At 9:40 p.m. Trustee Langan moved to adjourn, seconded by Trustee Nowak. Motion approved by voice vote.



Thomas E. Livingston, Village President

ATTEST:


~~John Burns~~, Village Clerk
Deputy

Approved Date: September 22, 2014