

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, MARCH 4, 2019 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, March 4, 2019 at the Park District's Administrative/Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 **Park District Board to Appoint a New Commissioner to Fill a Vacancy**
- 1.3 Swearing in of Newly Appointed Commissioner
- 1.4 Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of February 11, 2019
- 3.2 Approval of the Minutes of the Special Board Meeting of February 15, 2019
- 3.3 Approval of the Minutes of the Special Board Meeting of February 21, 2019
- 3.4 Approval of the Minutes of the Special Board Meeting of February 22, 2019
- 3.5 Approval of the Minutes of the Executive Session Board Meeting of February 11, 2019
- 3.6 Approval of the Financial Reports dated February 28, 2019
- 3.7 Approval of the Consolidated Vouchers for March dated March 4, 2019

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 Update of Other Park District Matters
- 4.2 Staff Comments

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

**8.0 BOARD BUSINESS
OLD BUSINESS**

NEW BUSINESS

- 8.1 First Reading of the General Operations Budget for Fiscal Year 2019-2020
Allowing the Budget to be Put on Display (Minimum 30 Day Requirement)

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee (Commissioner Penicook)
- 9.2 Public Relations Committee (Commissioner Lacey)
- 9.3 Finance & Capital Project Committee (Commissioner Ashby)
- 9.4 User Group Committee (Commissioner Vear)
- 9.5 Marketing Committee (Commissioner Jacobs)

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

EXECUTIVE SESSION

- 11.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 11.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 11.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 11.4 Personnel, 5 ILCS 120/2 (c)(1)
- 11.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 11.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

12.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

13.0 ADJOURNMENT

3-1-2019
Dean Bissias
Board Secretary

Parks & Recreation... The Benefits are Endless!

1	MEETING NOTICE & CALENDAR
2	COMMUNICATIONS & FOIA
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7	ACTION ITEMS
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9	COMMITTEE REPORTS & MBO/SPECIAL REPORTS
10	VILLAGE OF LA GRANGE & SEASPAR INFORMATION

Capital Budget 2018-2019

Approved 5-14-2018

Capital Projects Summary		Project Costs	FY Spent to Date	Proposed 2018-2019 Budget
	Safety /Legal Projects	857,950	74,379	607,950
	Capital Projects Scheduled for 2017-2018	490,100	108,230	139,000
	Computers/Communication Improvements	10,500	4,371	10,500
	Multi-Park Fixtures & Amenities	29,500	9,195	26,500
	Planning & Design	2,000	3,813	2,000
	Contingency	15,000	9,897	15,000
	Paving & Lighting	0	0	0
	Projected Capital Project Total	1,405,050	209,885	800,950
Funding Sources				
	Carryover from Capital Fund			207,500
	Revenue from Paving Lighting Fund			60,000
	Projected Revenue from Operations General Fund			150,000
	Projected Revenue from Operations Recreation Fund			0
	Revenue from Special Recreation Fund ADA Upgrades			100,000
	Revenue from Roll Over Bonds			80,000
	Revenue from General Operation from Affiliates			10,000
	Carry Over from Sale of Property			200,000
	Total Funding Available			807,500
Funding less Projected Project Costs			\$	6,550

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 2019 Budget
Safety & or Legal							
FIT	Additional Group Fitness Equipment	S	37	In Progress	12,500	11,522	12,500
RAM	New Entrance and Exit Doors to Recreation Center	S	33		45,000		45,000
GOD	Gordon Park New Entrance (Shawmut Avenue)	L	31	Currently Not Funded	50,000		0
RAM	Emergency Roof Repair/ Patch	S	30		30,000		30,000
ADA	ADA Improvement Plan Phase 2	L & S	30	In Progress	80,000		80,000
GIL	Redo Path at Gilbert Park	S	29	In Progress	90,000		90,000
M/ E.	Replace John Deere Mowers and Attachments	S	29		90,000		90,000
Admin	Replace Accounting Software	L	26		60,000		60,000
FIT	Childcare Enhancements	S	25	In Progress	2,500	1,399	2,500
ADA	ADA Improvement Plan Phase 1	L	25		20,000		20,000
RAM	Seek the Acquisition of Additional Land (NICOR)	L	25	In Progress	0		0
M. E.	Replace Maintenance Dept. Crew Cab	S	24	In Progress	40,000	39,961	40,000
Gil	Replacement of Furnace	S	24		5,800	5,750	5,800
RAM	Replace Last Section of Roof Over Recreation Side of Facility	S	24	Currently Not Funded	200,000		0
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	In Progress	40,000	3,387	40,000
SEG	Parking Lot 47th St.	S	23	In Progress	40,000		40,000
RAM	Seal and Strip Parking Lot at Recreation Center	S	19		14,000	6,760	14,000
GOR	Install Fence and Gates Adjacent to Village Parking Lot	S	17	Completed	5,500	5,600	5,500
ADMIN	Credit Card Chip Readers	L	17		2,650		2,650
GOR	Demolition of Buildings Village Requirement	L	10	Completed	30,000	0	30,000
Totals					857,950	\$ 74,379	\$ 607,950

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 2019 Budget
Proposed Projects For 2018-2019							
ADMIN	Master Plan Update of Survey Information		30	Currently Not Funded	135,000		
GORD	Gordon Veterans Memorial		27	Currently Not Funded	10,000		
FIT	Additional Strength Equipment		25		3,500	3,418	3,500
RAM	Golf Simulator Unit		24	Currently Not Funded	17,000		0
RAM	Golf Simulator Room build out		24	Currently Not Funded	15,000		0
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0
FIT	Building Sign for Fitness Center		23	In Progress	7,500		7,500
SED 25	New Shelter at Sedgwick Park		23	Currently Not Funded	75,000		0
GORD	Butterfly Garden Renovation		22		5,000		5,000
RAM	Replacement of Office Windows		21		15,000		
ADMIN	REC TRAC Upgrade 3.1 Installation & Training		19	In Progress	19,100	11,562	19,000
SED	Resurface Tennis Courts		19		20,000		20,000
RAM	Repaint West Wall in Gymnasium		19	In Progress	4,000	4,954	4,000
CC	Replace Playground at Community Center		18		80,000	88,296	80,000
RAM	Replace HVAC-RTU		18	Currently Not Funded	7,500		0
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000		0
PARK	New Parks ID Sign		14	Currently Not Funded	26,000		0
GOR	New Gordon Park ID Sign		14	Currently Not Funded	10,000		0
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000		0
DEN	Community Garden Sign		7	Currently Not Funded	2,000		0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500		0
Totals					\$ 490,100	\$ 108,230	\$ 139,000

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 Budget
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Annual Capital Project Items						
COMPUTERS\COMMUNICATION IMPROVEMENTS						
CCI 5	Replacement of Computers		25		2,000	2,000
CCI 9	Laptop Replacement		25	Currently Not Funded	0	0
CCI 10	Financial Software Upgrades		19		1,000	1,000
CCI 11	Recreation Software Upgrades		19		2,000	2,000
CCI 1	Misc. Programs/Licenses		18		2,500	1,465
CCI 2	Computers Unforeseen		18		3,000	2,906
	Totals				\$ 10,500	\$ 4,371
Multi-Park Fixtures & Amenities						
PDLG 3	Soccer Field Restoration		39		10,000	9,000
MFA 1	Picnic Tables\Benches\Garbage Cans\Bleachers		26		7,500	
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26		2,000	
MFA 6	Recycling Program Equipment/Signs/Containers		26		1,000	
MFA 8	Age Appropriate signs		20		1,000	
MFA 4	Park Regulation/Information Signs		20		3,000	195
PDLG	Emerald Bore Tree Replacement Plan		15		5,000	
	Totals				\$ 29,500	\$ 9,195

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 Budget
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Planning and Design

PD 1	Site Documents (Surveys, Appraisals, etc.)		26		2,000	3,813	2,000
	Totals				\$ 2,000	\$ 3,813	\$ 2,000

CONTINGENCY

CON 1	Reserved for Unforeseen Expenses				15,000	9,897	15,000
	Totals				\$ 15,000	\$ 9,897	\$ 15,000

PAVING AND LIGHTING

GIL	Redo Path at Gilbert Park	S	29	In Progress	See Safety & Legal		0
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	In Progress	See Safety & Legal		0
SEG	Parking Lot 47th St.	S	23	In Progress	See Safety & Legal		0
DEN	Denning Park Parking lot Lights repairs		23	Currently Not Funded	0		0
RAM	Seal and Strip Parking Lot at Recreation Center	S	19	Completed	See Safety & Legal		0
SPR 10	Tennis Court Resurface Spring Park 19-20 budget year		19	Currently Not Funded			0
SEG 29	Tennis Court Resurface Sedgwick Park 18-19 budget year		19	Currently Not Funded			0
STO 9	Remove Stone Park Basketball Courts		13	Currently Not Funded	0		0
	Totals				\$ -	\$ -	\$ -

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, March 4, 2019

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias

03/01/19



Park District of La Grange... Your Fun & Fitness Destination!

Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
February	Approve agency goals	Board of Commissioners	3/15/2007
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
April	Review of bylaws (Every Three Years)	Staff and Administration	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Executive Director	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
June	Annual review of personnel & safety policies (PDRMA) if needed	Administrative Staff	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
September	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals, due 2016)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2019**

Approved December 10, 2018

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 14

Monday, February 11

*** Monday, March 4** *(First Monday to allow the 2019-2020 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 8

Monday, May 13

Monday, June 10

*** Monday, July 15** *(Third Monday due to the Fourth of July holiday)*

*** Monday, August 19** *(Third Monday due to Endless Summerfest)*

Monday, September 9

Monday, October 14

*** Monday, November 18** *(Third Monday due to Veterans Day holiday)*

Monday, December 9

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: MARCH 4, 2019

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of February 11, 2019; Special Meeting of February 15, 2019; Special Meeting of February 21, 2019 and Special Meeting of February 22, 2019

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Executive Session Board Meeting of February 11, 2019

CONSENT AGENDA ITEM 3: Approval of the Financial Reports dated February 28, 2019

CONSENT AGENDA ITEM 4: Approval of the Consolidated Vouchers for March dated March 4, 2019

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

FEBRUARY 11, 2019

President Vear called the meeting to order at 7:21 P.M.

PRESENT: Commissioners Vear, Lacey, Jacobs

ABSENT: Commissioner Penicook

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Kevin Miller, Assistant Superintendent of BASE Melissa Seaberg, Superintendent of La Grange Fitness Jenny Clark, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Brian Opyd, Dan Collins, Bob Sherman

President Vear welcomed everyone to the meeting.

Attorney Jim Rock added Item 12.7 Selection of a Person to Fill Public Office 5 ILCS 120/2 (c)(3) to Executive Session.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

Bob Sherman, 735 S. Brainard, La Grange, asked if there was any update on additional parking at the Rec Center.

Director Bissias stated we are in deep communications with the property owners to the south. He hopes by early spring there will be an announcement.

Brian Opyd, 109 8th Avenue, La Grange, questioned why facility usage fees are well over budget and wondered if there would be any adjustments to the budget. Superintendent of Finance Leynette Kuniej stated that there is a glitch in the new software. The soccer fees are going into the usage fees. She is working to fix the problem.

Consent Agenda

Commissioner Lacey motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of January 14, 2019; Item 3.2 Approval of the Executive Session Board Meeting of January 14, 2019; Item 3.3 Approval of the Financial Reports dated January 31, 2019; Item 3.4 Approval of the

REGULAR BOARD MEETING - FEBRUARY 11, 2019

Consolidated Vouchers for February dated February 11, 2019; Commissioner Jacobs seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Lacey, Jacobs
NAYES: None
ABSENT: Commissioner Penicook

Staff Reports

Director Dean Bissias

Director Bissias thanked the board members and staff who attended the IPRA annual meeting where he and Chris Finn received the IPRA 2019 Chairman's Award.

Staff Comments

Superintendent of Finance Leynette Kuniej

- She is coordinating the credit card upgrade for March 4, 2019.
- Property tax bills for 2018 are due March 1, 2019.

Superintendent of Recreation Kevin Miller

- He is working on the budget, the summer brochure, summer camp and Endless Summerfest.
- The Kids Garage Sale was last weekend. Twelve participants were registered and 150 people attended the event. This was the first year for this event and it will be offered again next year.

Assistant Superintendent of BASE Melissa Seaberg

- They are getting ready for registration for BASE for next year 2019-20. Full-time registration begins March 5, 2019. Part-time registration begins March 19, 2019.
- School District 102 kindergarten information night is February 19, 2019.
- The Presidents Day Camp was cancelled due to low enrollment.

Superintendent of La Grange Fitness Jenny Clark

- The fitness memberships remain strong at 2,230.
- She has had a lot of feedback regarding our lack of parking. She hopes that there will be more parking available after March 2, 2019, when basketball will be finished for the season.
- January is our busiest month. Her goal is to exceed the previous year's month.
- The fitness center is offering 48 classes per week. If the minimum of six members on average is not reached, the class is cancelled or replaced.
- We lost a few members due to discontinuing childcare, however, most are not commenting or missing it.
- Personal training constitutes 50% of all revenue. There are member and

non-member rates.

- There is a kick start program for new members where they meet a personal trainer and are acclimated to the facility.

Attorney Report

Attorney Jim Rock explained that the Prevailing Wage Rate that the Park District previously voted on every year will now be managed by the Department of Labor. With the change, the Park District only must follow the act and not vote on it. Any contractors employed by the Park District must submit their payroll to show the prevailing wage paid.

Treasurer Report

None

Action Items

Discussion and/or Possible Vote on Resolution 19-01 Authorizing Participation in the ComEd Green Region Program

Commissioner Jacobs explained the ComEd Green Region Program is a \$10,000 grant awarded for open lands to encourage sustainable plantings in our parks. They prefer bees/pollinators to attract butterflies and for projects promoting beautification and ecology. The grant application is due March 15, 2019. President Vear stated he would like the input of Lyons Township High School's AP Environmental Department. If Denning Park or Elm Park is chosen, students could be involved for educational purposes. Commissioner Lacey suggested the Boy Scouts and Eagle Scouts be contacted. Commissioner Jacobs motioned to accept Resolution 19-01 authorizing the application for a grant from the ComEd Green Region Program. Commissioner Lacey seconded the motion which passed by Roll Call Vote as follows:

AYES: Commissioner Vear, Lacey, Jacobs

NAYES: None

ABSENT: Commissioner Penicook

Board Business

Old Business

None

New Business

None

Committee Reports

Administration Committee

None

REGULAR BOARD MEETING - FEBRUARY 11, 2019

Public Relations Committee

None

Finance & Capital Project Committee

None

User Group Committee

None

Marketing Committee

None

Public Comments (Board Manual Section #152)

Brian Opyd, 109 8th Avenue, La Grange, thanked the Board for approving the submission of a grant application to the ComEd Green Region Program.

Board Comments

Commissioner Lacey was delighted that Director Bissias received the IPRA Chairman's Award. She would like staff to put this announcement in the newspaper.

Commissioner Jacobs agreed with Commissioner Lacey and stated it would be good marketing to put this information in the newspaper. She was very pleased Director Bissias received the award. She appreciated being invited to the conference. She attended the meeting and a few sessions. She also thanked Attorney Jim Rock and his law firm Ancel Glink for being invited to their dinner.

President Vear thanked Director Bissias and staff for inviting the Board to the conference. The governor, congressmen, all the park districts in Illinois and Ancel Glink were there. It was a great event. He congratulated Director Bissias for his award.

Executive Session

At 7:51 P.M. Commissioner Lacey motioned the Board convene to Executive Session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5) and Item 12.7 Selection of a Person to Fill a Vacancy in a Public Office, 5 ILCS 120/2 (c)(3). Commissioner Jacobs seconded the motion, which passed unanimously by Voice Vote.

At 8:47P.M. the Board resumed the regular meeting.

REGULAR BOARD MEETING - FEBRUARY 11, 2019

Adjournment

Commissioner Lacey moved for adjournment at 8:47 P.M. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 03/04/2019

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

FEBRUARY 15, 2019

President Vear called the meeting to order at 9:07 A.M.

PRESENT: Commissioners Vear, Penicook, Lacey, Jacobs

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias

OTHERS PRESENT: None

Executive Session

At 9:07 A.M. Commissioner Penicook motioned the Board convene to Executive Session pursuant to Item 2.3 Personnel, 5 ILCS 120/2 (c)(1) and Item 2.6 Selection of a Person to Fill a Vacancy in a Public Office, 5 ILCS 120/2 (c)(3). Commissioner Jacobs seconded the motion, which passed unanimously by Voice Vote.

Personnel 5 ILCS 120/2 (c)(1)

The Board discussed the qualifications of the attorneys recommended to handle the land transaction.

Selection of a Person to Fill a Vacancy in a Public Office 5 ILCS 120/2 (c)3

After Board discussion, the Board agreed to interview six candidates. Each interview will last 30 minutes. There will be four interviews on Thursday, February 21, 2019 beginning at 7:00 P.M. and two interviews on Friday, February 22, 2019 beginning at 8:00 A.M.

Adjournment

At 10:09 A.M. Commissioner Penicook moved that the Board exit Executive Session, pursuant to Sections (a)(c) (5 & 6), (a) (c) 11 and (B)(1) subject matters as allowed by the *Illinois Open Meetings Act*, 5 ILCS, Par.120/2 (C)(1)-22(E). Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Lacey, Jacobs

NAYES: None

ABSENT: None

REGULAR BOARD MEETING - FEBRUARY 15, 2019

At 10:09 A.M. the Board resumed the regular meeting.

Action on Items Discussed In Executive Session (If Necessary)

None

Public Comments

None

Adjournment

Commissioner Penicook moved for adjournment at 10:09 A.M. The motion was seconded by Commissioner Lacey and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 03/04/2019

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

FEBRUARY 21, 2019

Director Bissias called the meeting to order at 6:52 P.M.

PRESENT: Commissioners Vear, Penicook, Lacey, Jacobs

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias

OTHERS PRESENT: None

Executive Session

At 6:52 P.M. Commissioner Penicook motioned the Board convene to Executive Session pursuant to Item 2.3 Personnel, 5 ILCS 120/2 (c)(1) and Item 2.6 Selection of a Person to Fill a Vacancy in a Public Office, 5 ILCS 120/2 (c)(3). Commissioner Jacobs seconded the motion, which passed unanimously by Voice Vote.

Personnel 5 ILCS 120/2 (c)(1)

There was Board consensus to hire attorney Phil Fornaro to work with Brad Belcaster on the land transaction.

Selection of a Person to Fill a Vacancy in a Public Office 5 ILCS 120/2 (c)3

The Board interviewed four candidates for the Board vacancy.

Adjournment

At 10:09 P.M. Commissioner Penicook moved that the Board exit Executive Session, pursuant to Sections (a)(c) (5 & 6), (a) (c) 11 and (B)(1) subject matters as allowed by the *Illinois Open Meetings Act*, 5 ILCS, Par.120/2 (C)(1)-22(E). Commissioner Jacobs seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Lacey, Jacobs

NAYES: None

ABSENT: None

At 10:09 P.M. the Board resumed the regular meeting.

REGULAR BOARD MEETING - FEBRUARY 21, 2019

Action on Items Discussed In Executive Session (If Necessary)

None

Public Comments

None

Adjournment

Commissioner Penicook moved for adjournment at 10:09 P.M. The motion was seconded by Commissioner Lacey and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 03/04/2019

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

FEBRUARY 22, 2019

President Vear called the meeting to order at 8:00 A.M.

PRESENT: Commissioners Vear, Penicook, Lacey, Jacobs

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias

OTHERS PRESENT: None

Executive Session

At 8:00 A.M. Commissioner Penicook motioned the Board convene to Executive Session pursuant to Item 2.3 Personnel, 5 ILCS 120/2 (c)(1) and Item 2.6 Selection of a Person to Fill a Vacancy in a Public Office, 5 ILCS 120/2 (c)(3). Commissioner Jacobs seconded the motion, which passed unanimously by Voice Vote.

Personnel 5 ILCS 120/2 (c)(1)

There was Board consensus to extend Director Bissias' contract for two years. It will be voted on at the next board meeting.

Selection of a Person to Fill a Vacancy in a Public Office 5 ILCS 120/2 (c)3

The Board interviewed two candidates for the Board vacancy. After Board discussion, there was Board consensus to select Dan Collins to fill the board vacancy. There will be an official announcement at the regular meeting on March 4, 2019, where he will also be sworn in.

Adjournment

At 9:30 A.M. Commissioner Penicook moved that the Board exit Executive Session, pursuant to Sections (a)(c) (5 & 6), (a) (c) 11 and (B)(1) subject matters as allowed by the *Illinois Open Meetings Act*, 5 ILCS, Par.120/2 (C)(1)-22(E). Commissioner Jacobs seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Lacey, Jacobs

NAYES: None

ABSENT: None

REGULAR BOARD MEETING - FEBRUARY 22, 2019

At 9:30 A.M. the Board resumed the regular meeting.

Action on Items Discussed In Executive Session (If Necessary)

None

Public Comments

None

Adjournment

Commissioner Penicook moved for adjournment at 9:30 A.M. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 03/04/2019

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 3/4/19

If this voucher is removed from the consent agenda, the financial report for the month of FEBRUARY should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated MARCH 4, 2019 in the amount of \$ 304,320.56. A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$ 32,837.84
Fitness Center	20,202.34
BASE Program	2,920.36
Recreation Fund	42,583.19
Paving & Lighting Fund	
Liability Insurance	1,638.50
Special Recreation for Handicapped	5,725.89
Capital Projects	905.39
	<hr/>
	106,813.51
Illinois Department of Unemployment Security	5,703.00
Recreation Refunds	2,332.00
Imprest & Credit Card Expenses - per attached	1,657.25
Merchant Service & Bank Fees	3,991.10
P Card Purchases - per attached	17,231.05
Payroll for the month of FEB - 2 pay periods	166,592.65
Includes monthly Social Security, Medicare & IMRF contributions.	
	<hr/>
	\$ 304,320.56

PARK DISTRICT OF LA GRANGE
IMPREST CHECKS & CHARGES
February 28, 2019

<u>Check #</u>	<u>Paid To</u>	<u>Description</u>	<u>Amount</u>	
5102	City of Couttryside	St Patrick's Day Parade	500.00	
5103	Jessica Skelly	Payroll deduction correction	3.24	
5104	Forest Road PTO	Run for 102	500.00	
	EFT KS State Bank	telephone equipment lease	595.77	
				<hr/>
				1,599.01
	<u>Chase Credit Card</u>			
		Director expense	58.24	
		Board expense		
				<hr/>
				58.24
				<hr/>
				1,657.25
				<hr/>

DATE: 02/19/19
TIME: 12:23:00
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-- Park District of La Grange --
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INVOICES DUE ON/BEFORE 02/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35856	AN7606	ANCEL GLINK, P.C.					
	68342	02/11/19	01	LEGAL WORK, TAX OBJECTIONS	01-5-00-6-61000		2,057.50
			02	LEGAL WORK, TAX OBJECTIONS	13-5-00-6-61000		2,057.50
				INVOICE TOTAL:			4,115.00 *
				CHECK TOTAL:			4,115.00
35857	BA2089	FREYA E. CRAIG SMITH					
	021719	02/17/19	01	REC FITNESS 2/4-2/17	13-7-02-6-62000		2,033.50
			02	LGF GROUP X CLASSES 2/4-2/17	11-7-00-6-62100		4,054.00
				INVOICE TOTAL:			6,087.50 *
				CHECK TOTAL:			6,087.50
35858	BL5200	BLUDER'S TREE SERVICE INC					
	5042	02/15/19	01	ROTARY PARK TREE TRIMMING	01-6-00-6-81023		1,250.00
			02	ROTARY PARK TREE TRIMMING	13-6-00-6-81023		1,250.00
				INVOICE TOTAL:			2,500.00 *
				CHECK TOTAL:			2,500.00
35859	CA6722	CASE LOTS INC					
	7526	02/13/19	01	CLEANING SUPPLIES	11-6-00-7-83010		594.50
			02	BATHROOM SUPPLIES	11-6-00-7-83011		284.65
				INVOICE TOTAL:			879.15 *
				CHECK TOTAL:			879.15
35860	CA9440	CALL ONE					
	021519	02/15/19	01	LOCAL PHONE SERVICE	01-5-00-6-67011		198.00
			02	LOCAL PHONE SERVICE	13-5-00-6-67011		198.00

DATE: 02/19/19
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-- Park District of LaGrange --
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INVOICES DUE ON/BEFORE 02/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35860	CA9440	CALL ONE					
	021519	02/15/19	03	FIRE/ELEVATOR/SECURITY/FAX	01-5-00-6-67011		193.82
			04	FIRE/ELEVATOR/SECURITY/FAX	13-5-00-6-67011		193.81
			05	IPRA	01-5-00-3-42610		80.00
					INVOICE TOTAL:		863.63 *
					CHECK TOTAL:		863.63
35861	CI1551	AT& T MOBILITY					
	1662-0219	02/03/19	01	PARK FOREMAN	01-5-00-6-67031		36.30
			02	PARK FOREMAN	13-5-00-6-67031		36.29
			03	BASE	12-7-27-7-79000		171.87
			04	SUPT. OF FINANCE	01-5-00-6-67035		25.72
			05	SUPT. OF FINANCE	13-5-00-6-67035		25.72
			06	AIR CARD	01-5-00-6-67043		45.77
			07	AIR CARD	13-5-00-6-67043		45.77
			08	GORDON WIFI	01-5-00-6-67011		11.78
			09	GORDON WIFI	13-5-00-6-67011		11.77
					INVOICE TOTAL:		410.99 *
					CHECK TOTAL:		410.99
35862	CI6015	CINTAS CORPORATION #769					
	021219	02/12/19	01	CARPET CLEANING	01-6-00-6-81012		152.25
			02	CARPET CLEANING	13-6-00-6-81012		152.25
			03	FITNESS CENTER CARPET CLEANING	11-6-00-6-81012		125.00
					INVOICE TOTAL:		429.50 *
					CHECK TOTAL:		429.50
35863	EV5988	EVP ACADEMIES, LLC					
	1546	02/14/19	01	WINTER SESSION I VOLLEYBALL CL	13-7-01-6-62000		594.00
					INVOICE TOTAL:		594.00 *
					CHECK TOTAL:		594.00

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INVOICES DUE ON/BEFORE 02/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35864	FO9600			FORT DEARBORN ENTERPRISES			
	99008	02/08/19	01	INDOOR/OUTDOOR TRASH BAGS	13-6-00-7-83021		333.75
			02	INDOOR/OUTDOOR TRASH BAGS	01-6-00-7-83021		333.75
			03	CLEANING SUPPLIES	01-6-00-7-83010		15.61
			04	CLEANING SUPPLIES	13-6-00-7-83010		15.60
				INVOICE TOTAL:			698.71 *
				CHECK TOTAL:			698.71
35865	HI0777			HIGH PSI LTD.			
	82101	02/12/19	01	PRESSURE WSHER REPAIR/MAINTENA	01-6-00-6-82011		227.49
			02	PRESSURE WSHER REPAIR/MAINTENA	13-6-00-6-82011		227.49
				INVOICE TOTAL:			454.98 *
				CHECK TOTAL:			454.98
35866	HP5326			HP PRODUCTS			
	4297008	02/02/19	01	CLEANING SUPPLIES	11-6-00-7-83010		74.34
			02	CLEANING SUPPLIES	11-6-00-7-83010		47.52
				INVOICE TOTAL:			121.86 *
				CHECK TOTAL:			121.86
35867	KO2997			KONICA MINOLTA			
	256745576	01/31/19	01	COPY MACHINE B/W	01-6-00-6-81031		22.99
			02	COPY MACHINE B/W	13-6-00-6-81031		22.99
			03	COLOR COPIES	01-5-00-6-69120		38.08
			04	COLOR COPIES	13-5-00-6-69120		114.22
			05	F.C. COPIERS	11-6-00-6-81031		128.02
				INVOICE TOTAL:			326.30 *
				CHECK TOTAL:			326.30

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INVOICES DUE ON/BEFORE 02/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35868	ME5200			MELVIN PLUMBING SERVICES INC			
	280219	02/07/19	01	COM. CTR. PLUMBING REPAIR	01-6-13-6-89000		166.25
			02	COM. CTR. PLUMBING REPAIR	13-6-13-6-89000		166.25
						INVOICE TOTAL:	332.50 *
					CHECK TOTAL:		332.50
35869	MU8556			THE MUSIC AND DANCE SUITE INC			
	2819	02/08/19	01	PRIVATE PIANO	13-7-05-6-62000		644.00
						INVOICE TOTAL:	644.00 *
					CHECK TOTAL:		644.00
35870	NA4200			NATURALAWN OF AMERICA			
	196503	02/07/19	01	BAGGED ICE MELT	01-6-00-7-84050		423.00
			02	BAGGED ICE MELT	13-6-00-7-84050		423.00
						INVOICE TOTAL:	846.00 *
					CHECK TOTAL:		846.00
35871	NI6060			NICOR GAS CO.			
	021019	02/10/19	01	DENNING 4903 WILLOW SPRINGS RD	01-6-10-6-88100		108.37
			02	DENNING 4903 WILLOW SPRINGS RD	13-6-10-6-88100		108.37
						INVOICE TOTAL:	216.74 *
					CHECK TOTAL:		216.74
35872	NO1234			NOVENTECH, INC.			
	6260	02/12/19	01	COMPUTER SUPPORT	01-5-00-6-68020		345.00
			02	COMPUTER SUPPORT	13-5-00-6-68020		345.00
			03	BASE SUPPORT	12-7-00-6-68012		488.75

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-- Park District of La Grange --
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INVOICES DUE ON/BEFORE 02/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35872	NO1234	NOVENTECH, INC.					
	6260	02/12/19	04	FITNESS SUPPORT	11-5-00-6-68020		201.25
					INVOICE TOTAL:		1,380.00 *
					CHECK TOTAL:		1,380.00
35873	PO5960	POMP'S TIRE SERVICE, INC					
	470061849	02/08/19	01	TRUCK TIRE REPAIR	01-6-00-6-82010		17.50
			02	TRUCK TIRE REPAIR	13-6-00-6-82010		17.50
					INVOICE TOTAL:		35.00 *
					CHECK TOTAL:		35.00
35874	RO6010	ROCK 'n' KIDS INC.					
	LAGRW19	02/11/19	01	EARLY CHILDHOOD MUSIC CLASSES	13-7-05-6-62000		840.00
					INVOICE TOTAL:		840.00 *
					CHECK TOTAL:		840.00
35875	SH9880	SHOREWOOD HOME & AUTO INC					
	3105982	02/14/19	01	JOHN DEERE GEAR BOX/SHAFT	01-6-00-6-82011		803.95
			02	JOHN DEERE GEAR BOX/SHAFT	13-6-00-6-82011		803.94
					INVOICE TOTAL:		1,607.89 *
					CHECK TOTAL:		1,607.89
					TOTAL AMOUNT PAID:		23,383.75

INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35876	AB6053	A.BARR SALES INC.					
	3778126	02/11/19	01	REC CENTER BAR POP SYRUP/GAS	01-5-00-7-76400		24.00
			02	REC CENTER BAR POP SYRUP/GAS	13-5-00-7-76400		24.00
					INVOICE TOTAL:		48.00 *
					CHECK TOTAL:		48.00
35877	AL0620	KEITH ALLEN					
	22719	02/27/19	01	YOUTH LEAGE REFEREE	13-7-01-6-63000		132.00
					INVOICE TOTAL:		132.00 *
					CHECK TOTAL:		132.00
35878	AT5005	AT&T					
	021619	02/16/19	01	E911 SERVICE	01-5-00-6-67011		17.84
			02	E911 SERVICE	13-5-00-6-67011		17.83
					INVOICE TOTAL:		35.67 *
					CHECK TOTAL:		35.67
35879	BI6565	MITCH BILLIMACK					
	22719	02/27/19	01	BASKETBALL REF	13-7-01-6-63000		99.00
					INVOICE TOTAL:		99.00 *
					CHECK TOTAL:		99.00
35880	CA6722	CASE LOTS INC					
	7720	02/28/19	01	BATHROOM SUPPLIES	01-6-00-7-83011		131.80
			02	BATHROOM SUPPLIES	13-6-00-7-83011		131.80
			03	CLEANING SUPPLIES	01-6-00-7-83010		35.90
			04	CLEANING SUPPLIES	13-6-00-7-83010		35.90
					INVOICE TOTAL:		335.40 *
					CHECK TOTAL:		335.40

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-- Park District of Grange --
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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35881	CI6015			CINTAS CORPORATION #769			
	022619	02/26/19	01	REC CTR. FEB CARPET	01-6-00-6-81012		124.94
			02	REC CTR. FEB CARPET	13-6-00-6-81012		124.94
			03	FITNESS CENTER FEB CARPET	11-6-00-6-81012		93.72
				INVOICE TOTAL:			343.60 *
				CHECK TOTAL:			343.60
35882	CL6025			JEFF CLARK			
	22719	02/27/19	01	YDL REFEREE	13-7-01-6-63000		132.00
				INVOICE TOTAL:			132.00 *
				CHECK TOTAL:			132.00
35883	C06347			COMCAST CABLE			
	0138197-0219	02/12/19	01	INTERNET SERVICE	01-5-00-6-67040		123.43
			02	INTERNET SERVICE	13-5-00-6-67040		123.42
				INVOICE TOTAL:			246.85 *
				CHECK TOTAL:			246.85
35884	C06878-1			COM ED			
	021419	02/14/19	01	SPRING PARK	01-6-18-6-88000		15.48
			02	SPRING PARK	13-6-18-6-88000		15.47
			03	WAIOLA PARK	01-6-15-6-88000		41.39
			04	WAIOLA PARK	13-6-15-6-88000		41.38
			05	DENNING PARK	01-6-10-6-88000		199.82
			06	DENNING PARK	13-6-10-6-88000		199.81
			07	GORDON PARK	01-6-14-6-88000		311.61
			08	GORDON PARK	13-6-14-6-88000		311.60
			09	SEDGWICK PARK	01-6-12-6-88000		224.56
			10	SEDGWICK PARK	13-6-12-6-88000		224.56

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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35884	CO6878-1	COM ED					
	021419	02/14/19	11	GILBERT PARK	01-6-11-6-88000		54.84
			12	GILBERT PARK	13-6-11-6-88000		54.83
					INVOICE TOTAL:		1,695.35 *
					CHECK TOTAL:		1,695.35
35885	CO7026	TOM CONNELLY					
	22719	02/27/19	01	YOUTH LEAGUE REFEREE	13-7-01-6-63000		363.00
					INVOICE TOTAL:		363.00 *
					CHECK TOTAL:		363.00
35886	CU4203	TERRY CULLEN					
	22719	02/27/19	01	MENS/YOUTH LEAGUE REFEREE	13-7-01-6-63000		990.00
					INVOICE TOTAL:		990.00 *
					CHECK TOTAL:		990.00
35887	CU6015	LEROY CURRIE					
	22219	02/22/19	01	CO REC VOLLEYBALL REF	13-7-01-6-62000		360.00
					INVOICE TOTAL:		360.00 *
					CHECK TOTAL:		360.00
35888	DA3615	JIM DART					
	22719	02/27/19	01	BSAKETBALL REFEREE	13-7-01-6-63000		99.00
					INVOICE TOTAL:		99.00 *
					CHECK TOTAL:		99.00
35889	DE0288	CONSTANTINE BISSIAS					

DATE: 02/28/19
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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35889	DE0288	CONSTANTINE BISSIAS					
	022719	02/27/19	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00
			02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00
					INVOICE TOTAL:		160.00 *
					CHECK TOTAL:		160.00
35890	DI7855	DIRECTV					
	35902729567	02/15/19	01	TV SERVICE IN FITNESS CENTER	11-5-00-6-67040		248.97
					INVOICE TOTAL:		248.97 *
					CHECK TOTAL:		248.97
35891	DO5300	JOE DOTE					
	22719	02/27/19	01	BASKETBALL REF	13-7-01-6-63000		198.00
					INVOICE TOTAL:		198.00 *
					CHECK TOTAL:		198.00
35892	DY0716	DYNERGY ENERGY SERVICES					
	153797519021	02/18/19	01	ELECTRIC - EAST AVE	01-6-20-6-88000		3,387.48
			02	ELECTRIC - EAST AVE	13-6-20-6-88000		3,387.49
			03	ELECTRIC - EAST AVE	11-6-20-6-88000		653.72
					INVOICE TOTAL:		7,428.69 *
					CHECK TOTAL:		7,428.69
35893	EY1000	EYE IN THE SKY SURVEILLANCE LL					
	022719	02/27/19	01	SERVICE AGREEMENT MARCH	01-6-00-6-81014		100.00
			02	SERVICE AGREEMENT MARCH	13-6-00-6-81014		100.00
					INVOICE TOTAL:		200.00 *
					CHECK TOTAL:		200.00

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TIME: 13:33:14
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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35894	FU7541	FUNN & BALONEY LTD					
	2705	02/05/19	01	FRONT DESK APPAREL	13-5-00-6-60016		993.00
					INVOICE TOTAL:		993.00 *
					CHECK TOTAL:		993.00
35895	GR6030	GRAINGER					
	021519	02/15/19	01	INDICATOR LIGHT	01-6-00-7-83035		6.90
			02	INDICATOR LIGHT	13-6-00-7-83035		6.90
			03	METAL KEYSTOCK	01-6-00-7-84043		5.92
			04	METAL KEYSTOCK	13-6-00-7-84043		5.92
					INVOICE TOTAL:		25.64 *
					CHECK TOTAL:		25.64
35896	HA5125	BILL HANNON					
	22719	02/27/19	01	BASKETBALL REF	13-7-01-6-63000		66.00
					INVOICE TOTAL:		66.00 *
					CHECK TOTAL:		66.00
35897	HP5326	HP PRODUCTS					
	14296993	02/02/19	01	CLEANING SUPPLIES	13-6-00-7-83010		34.85
			02	CLEANING SUPPLIES	01-6-00-7-83010		34.86
					INVOICE TOTAL:		69.71 *
					CHECK TOTAL:		69.71
35898	JO5990	JOHNSON CONTROLS SECURITY SOLU					
	31989284	02/09/19	01	ALARM SYSTEM QUARTERLY BILL	01-6-00-6-81014		1,210.51
			02	ALARM SYSTEM QUARTERLY BILL	13-6-00-6-81014		1,210.52
					INVOICE TOTAL:		2,421.03 *
					CHECK TOTAL:		2,421.03

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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35899	JO6312	JUSTIN JOHNSON					
	22719	02/27/19	01	YOUTH LEAGUE REFEREE	13-7-01-6-63000		132.00
					INVOICE TOTAL:		132.00 *
					CHECK TOTAL:		132.00
35900	KA5163	ED KASPRZYCKI					
	22719	02/27/19	01	BASKETBALL REFEREE	13-7-01-6-63000		66.00
					INVOICE TOTAL:		66.00 *
					CHECK TOTAL:		66.00
35901	KA6049	GEORGE KASPER					
	22719	02/27/19	01	MENS LEAGUE REF	13-7-01-6-63000		66.00
					INVOICE TOTAL:		66.00 *
					CHECK TOTAL:		66.00
35902	KO8391	KONE INC					
	020119	02/01/19	01	ELEVATOR REPAIR FEB 19	01-6-00-6-81017		98.10
			02	ELEVATOR REPAIR FEB 19	13-6-00-6-81017		98.11
			03	ELEVATOR REPAIR	01-6-00-6-81017		380.08
			04	ELEVATOR REPAIR	13-6-00-6-81017		380.09
					INVOICE TOTAL:		956.38 *
					CHECK TOTAL:		956.38
35903	LA1422	JOHN LARSON					
	22719	02/27/19	01	MENS LEAGUE REF	13-7-01-6-63000		132.00
					INVOICE TOTAL:		132.00 *
					CHECK TOTAL:		132.00

DATE: 02/28/19
TIME: 13:33:14
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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35904	LA5005	U.S.POSTMASTER					
	2019	02/20/19	01	MAIL PERMIT #322	01-5-00-7-76010		117.50
			02	MAIL PERMIT #322	13-5-00-7-76010		117.50
					INVOICE TOTAL:		235.00 *
					CHECK TOTAL:		235.00
35905	LA6052	LA GRANGE LOCK					
	011019	01/10/19	01	SERVICE CALL RC	01-6-00-6-81041		63.50
			02	SERVICE CALL RC	13-6-00-6-81041		63.50
			03	SERVICE CALL RC	01-6-00-6-81041		17.50
			04	SERVICE CALL RC	13-6-00-6-81041		17.50
			05	SERVICE CALL RC	01-6-00-6-81041		55.50
			06	SERVICE CALL RC	13-6-00-6-81041		55.50
					INVOICE TOTAL:		273.00 *
					CHECK TOTAL:		273.00
35906	LE6015	ROBERT LEE					
	22719	02/17/19	01	YOUTH LEAGUE REFEREE	13-7-01-6-63000		231.00
					INVOICE TOTAL:		231.00 *
					CHECK TOTAL:		231.00
35907	LY9000	JONATHAN LYZUN					
	22019	02/20/19	01	SUMMER 19 BROCHURE DESIGN	01-5-00-6-69110		775.00
			02	SUMMER 19 BROCHURE DESIGN	13-5-00-6-69110		1,925.00
					INVOICE TOTAL:		2,700.00 *
					CHECK TOTAL:		2,700.00
35908	MA1750	JULIAN MAGDALENO					

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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35908	MA1750	JULIAN MAGDALENO					
	22719	02/27/19	01	BASKETBALL REF	13-7-01-6-63000		231.00
					INVOICE TOTAL:		231.00 *
					CHECK TOTAL:		231.00
35909	ME5200	MELVIN PLUMBING SERVICES INC					
	022019	02/20/19	01	PIT PUMP IN SOX AREA RC CLOGGE	01-6-00-6-81042		601.25
			02	RC CLOGGED #1 SOUTH	13-6-00-6-81042		601.25
					INVOICE TOTAL:		1,202.50 *
					CHECK TOTAL:		1,202.50
35910	MO6136	ROBERT MORROW					
	22719	02/27/19	01	ASSIGNMENT FEES	13-7-01-6-63000		615.00
					INVOICE TOTAL:		615.00 *
					CHECK TOTAL:		615.00
35911	NI1925	DAN NIEMIEC					
	22719	02/27/19	01	BASKETBALL REFEREE	13-7-01-6-63000		264.00
					INVOICE TOTAL:		264.00 *
					CHECK TOTAL:		264.00
35912	NI6060	NICOR GAS CO.					
	021819	02/18/19	01	SEDGWICK 600 E. 48TH	01-6-12-6-88100		185.27
			02	SEDGWICK 600 E. 48TH	13-6-12-6-88100		185.27
			03	GILBERT 55 N. GILBERT	01-6-11-6-88100		87.54
			04	GILBERT 55 N. GILBERT	13-6-11-6-88100		87.53
			05	COM. CTR. 200 WASHINGTON	01-6-13-6-88100		197.67

INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35912	NI6060	NICOR GAS CO.					
	021819	02/18/19	06	COM. CTR. 200 WASHINGTON	13-6-13-6-88100		197.66
			07	536 EAST AVE.	01-6-20-6-88100		1,174.07
			08	536 EAST AVE.	13-6-20-6-88100		1,174.06
			09	536 EAST AVE.	01-6-20-6-88100		1,300.49
			10	536 EAST AVE.	13-6-20-6-88100		1,300.49
			11	536 EAST AVE.	11-6-20-6-88100		289.00
				INVOICE TOTAL:			6,179.05 *
				CHECK TOTAL:			6,179.05
35913	NO1234	NOVENTECH, INC.					
	6296	02/19/19	01	AVAST ANTIVIRUS 25 COMPUTERS	01-5-00-6-68013		312.50
			02	AVAST ANTIVIRUS 25 COMPUTERS	13-5-00-6-68013		312.50
				INVOICE TOTAL:			625.00 *
	6309	02/28/19	01	EQUIPMENT FOR CHIP READERS/INT	36-5-00-9-91902		905.39
				INVOICE TOTAL:			905.39 *
				CHECK TOTAL:			1,530.39
35914	OC0650	RAYMOND K OCHROMOWICZ					
	02-19	02/19/19	01	RISK MANAGEMENT SERVICES	16-5-00-6-61220		1,253.50
			02	RISK MANAGEMENT SERVICES	18-5-00-6-61220		417.83
			03	DEFENSIVE DRIVING BOOKS	16-6-00-7-73200		210.00
				INVOICE TOTAL:			1,881.33 *
				CHECK TOTAL:			1,881.33
35915	PD0332	P.D.R.M.A.					
	22819	02/28/19	01	HEALTH/LIFE/EAP INSURANCE	01-5-00-5-53001		11,970.89
			02	HEALTH/LIFE/EAP INSURANCE	13-5-00-5-53001		11,970.88

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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35915	PD0332	P.D.R.M.A.					
	22819	02/28/19	03	HEALTH/LIFE/EAP INSURANCE	12-7-00-5-52020		1,781.89
			04	HEALTH/LIFE/EAP INSURANCE	11-5-00-5-53001		1,686.44
			05	VISION INSURANCE	01-0-95-1-21400		440.60
			06	DENTAL INSURANCE	01-0-95-1-21400		1,221.87
			07	VOLUNTARY LIFE INSURANCE	01-0-95-1-21402		142.85
				INVOICE TOTAL:			29,215.42 *
				CHECK TOTAL:			29,215.42
35916	PE1326	MARTIN PETERSEN COMPANY INC					
	S114598	02/12/19	01	REPAIR RTU #4 FLAME SENSOR	13-6-00-6-81010		351.11
			02	REPAIR RTU #4 FLAME SENSOR	01-6-00-6-81010		351.11
			03	SERVICE CALL NO HEAT LRG BRYAN	13-6-00-6-81010		134.50
			04	LARGE BRYANT 2ND FLOOR	01-6-00-6-81010		134.50
				INVOICE TOTAL:			971.22 *
				CHECK TOTAL:			971.22
35917	PI5185	PITNEY BOWES GLOBAL					
	3102932366	02/21/19	01	POSTAGE METER RENTAL	01-5-00-7-76015		64.56
			02	POSTAGE METER RENTAL	13-5-00-7-76015		64.56
				INVOICE TOTAL:			129.12 *
				CHECK TOTAL:			129.12
35918	QU5069	QUILL CORPORATION					
	5208293	02/19/19	01	PAPER	01-5-00-7-73010		147.79
			02	PAPER	13-5-00-7-73010		147.79
			03	INK CARTRIDGES	01-5-00-7-73022		138.14
			04	INK CARTRIDGES	13-5-00-7-73022		138.14
			05	BASE	12-7-00-7-79000		477.85

INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35918	QU5069	QUILL CORPORATION					
	5208293	02/19/19	06	DESK SUPPLIES	01-5-00-7-73023		60.64
			07	DESK SUPPLIES	13-5-00-7-73023		60.64
			08	OFFICE EQUIPMENT SUPPLIES	13-5-00-7-75030		17.99
			09	OFFICE EQUIPMENT SUPPLIES	01-5-00-7-75030		18.00
			10	FITNESS CENTER DESK SUPPLIES	11-5-00-7-73023		180.84
			11	FITNESS CENTER PAPER	11-5-00-7-73010		136.72
			12	PRESCHOOL	13-7-08-7-78000		51.98
				INVOICE TOTAL:			1,576.52 *
				CHECK TOTAL:			1,576.52
35919	RA1998	RACK'M UP EQUIPMENT DISTRIBUTO					
	50142	02/19/19	01	VEHICLE LIFT SAFETY INSPECTION	16-6-00-7-73230		175.00
				INVOICE TOTAL:			175.00 *
				CHECK TOTAL:			175.00
35920	SE5076	S.E.A.S.P.A.R.					
	22019	02/20/19	01	INCLUSION FEESFALL 2018	18-5-00-6-61310		5,308.06
				INVOICE TOTAL:			5,308.06 *
				CHECK TOTAL:			5,308.06
35921	SH9880	SHOREWOOD HOME & AUTO INC					
	3104759	02/01/19	01	JOHN DEERE SNOW BLOWER PARTS	01-6-00-6-82011		61.46
			02	JOHN DEER SNOW BLOWER PARTS	13-6-00-6-82011		61.46
			03	SKIDSTEER WARNING LIGHTS	01-6-00-6-82011		14.79
			04	SKIDSTEER WARNING LIGHTS	13-6-00-6-82011		14.79
				INVOICE TOTAL:			152.50 *
				CHECK TOTAL:			152.50

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INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35922	SK3509			MAC SPORTS GROUP INC			
	42029	02/27/19	01	SKYHAWKS WINTER BASKET SKILL CA	13-7-01-6-62000		676.20
					INVOICE TOTAL:		676.20 *
					CHECK TOTAL:		676.20
35923	SP5010			SPRINT			
	334991157-0219	02/21/19	01	GORDON PARK WIFI	01-5-00-6-67011		20.26
			02	GORDON PARK WIFI	13-5-00-6-67011		20.25
					INVOICE TOTAL:		40.51 *
					CHECK TOTAL:		40.51
35924	TCF100			TCF EQUIPMENT FINANCE			
	5902262	02/15/19	01	FITNESS EQUIP LEASE	11-7-00-6-64000		10,875.05
			02	FITNESS EQUIP LEASE	11-7-00-6-64000		148.10
			03	FITNESS EQUIP LEASE	11-7-00-6-64000		380.50
					INVOICE TOTAL:		11,403.65 *
					CHECK TOTAL:		11,403.65
35925	WA6052			JOE WALTON			
	22719	02/27/19	01	YOUTH LEAGUE REFEREE	13-7-01-6-63000		198.00
					INVOICE TOTAL:		198.00 *
					CHECK TOTAL:		198.00
35926	WI6052			JOHN WILKINS			
	22719	02/27/19	01	MENS LEAGUE REF	13-7-01-6-63000		99.00
					INVOICE TOTAL:		99.00 *
					CHECK TOTAL:		99.00

INVOICES DUE ON/BEFORE 03/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35927	W06056			RICK WOSTRATZKY			
	22719	02/27/19	01	REF FEES YOUTH TRAVEL	13-7-01-6-63000		99.00
						INVOICE TOTAL:	99.00 *
					CHECK TOTAL:		99.00
					TOTAL AMOUNT PAID:		83,429.76

Section 4



STAFF REPORTS

**Park District of La Grange
March 2019
Board Report**

**Dean Bissias
Executive Director**

1. Please remember that the board meetings for 2019 are the second Monday of the month with the exception of the following months:
March 4th – first Monday of the month to allow for a 30-day minimum review of the 2019-2020 budgets
July 15th – third Monday of the month due to the Fourth of July holiday
August 19th – third Monday of the month due to Endless Summerfest
November 18th – third Monday of the month due to Veterans Day
2. This month's March board meeting is a regular meeting scheduled for Monday, March 4, 2019 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the March packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 3-4-19.pdf](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%203-4-19.pdf).
4. Under Item 1.2 the current Board will vote to appoint a new Commissioner to the Board. The Board met on two occasions in which they interviewed multiple qualified candidates and the Board has agreed on one of them to fill the vacancy which was due to former Commissioner Bob Ashby stepping down. This was a long process and the Board worked extremely hard on asking very important questions and I feel that they had an extremely tough decision on which candidate was the best fit.
5. Under Item 1.3 I will be swearing in the new Commissioner to fill the vacancy for the balance of Commissioner Ashby's term, which ends in April 2021.
6. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the minutes from the regular board meeting of February 11, 2019; minutes from the special board meeting of February 15, 2019; minutes from the special board meeting of February 21, 2019; minutes from the special board meeting of February 22, 2019; minutes from the executive session board meeting of February 11, 2019; financial reports dated February 28, 2019 and consolidated vouchers for the month of March dated March 4, 2019.
7. I spent time with Brad Belcaster investigating possible solutions to our parking problem at the recreation center at 536 East Avenue and with the Village of La Grange on our sign permit for the fitness center.

8. During the past few weeks I spent considerable time with Leynette Kuniej putting together the general operations budget for fiscal year 2019-2020 and met with staff in preparation for 2019-2020 MBO's. In the upcoming weeks I will be working with Chris Finn on finalizing this year's capital budget. Finalization of both the general operations and capital budget will not be completed until after the Board and staff meet to discuss the General Operations Budget and MBO's on March 11th.
9. On March 9th the Park District will participate in this year's St. Patrick's Day Parade in Countryside. We welcome the Board to join staff in this parade. We will email the Board with the details once we know where we are going to be at the start of the parade.
10. Currently I am scheduled to be out of the office on March 13th and March 22nd. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
11. Please remember to take the time and opportunity to have fun and enjoy life with your family.

RECREATE!!! It helps your mind and body.
Make the Park District of La Grange "Your Fun & Fitness Destination"

Park District of La Grange
March 2019
Board Report

Chris Finn
Superintendant of Facilities

1. The Recreation Center has been extremely busy with rentals. There are a lot of people coming in on a daily basis with rental applications so we will continue to be busy with room rentals. We have had several requests for as far out as June & July. The gym was busy in February with a few special events from the recreation department as well as the boys travel basketball tourn.
2. The Recreation Center staff has done a great job over the last few months! The front Desk has been busy with day to day operation(checking patrons in, registrations(pre-school, summer camp, & BASE), rental applications, and various other duties). Open gym has been busy on the weekends and with the days off from school for holidays. The Maintenance department has been busy keeping the building cleaned and doing the set-ups and take downs for all the rentals and programs.
3. We have been very busy with outdoor rentals as well. This is the time of the year when all the spring sports field rentals and school picnics are coming in for rental applications. I have been busy talking with all of the sports affiliate groups getting dates and fields set and Katie has been busy inputting all rental application forms in the computer. As the weather breaks I will be in close communication with the affiliate groups as to when they can get out on the fields. Most groups will be looking to start in mid to late March. I have met with all of the affiliate groups to talk about the upcoming season. With the extended forecast I have looked at early March it is still looking to be on the cold side still.
4. Katie is on Maternity leave. Katie has two of the front desk ladies that will be filling in for her inputting rentals while they are here and I will be approving the rentals prior to them getting entered in the computer. I have met with Katie a few times to go over things for while she is gone.
5. I will be working close with Claudia to make sure that everything is all set for the outdoors sports organizations, as

far as scheduling goes for the Spring. I will also be working with Claudia to get the soccer field renovation work started.

6. As the weather will hopefully get warmer in mid to late March I will be working with Claudia and the maintenance on spring projects. I will also be working on getting new signs ordered & up and old signs down for allowing dogs in the parks.
7. Over the last two months I was working on finalizing the 2019-2020 operating budget. I am currently working on the capital budget for the 2019-2020 fiscal year, as well as finalizing projects for the 2018-2019 capital budget. Along with the budget I am also working on general MBO's and Capital Budget MBO's.
8. We continue to work on capital projects I am working close with our mechanic to look at several different mowers to get the best mower for our job tasks. We are looking to have the mowers ordered by mid to late March.
9. We continue meeting with LGBA on the Endless Summer La Grange Fest 2019. We have the big bands set for the fest; we will be working on the smaller acts to fill in Saturday & Sunday afternoons. Information has been sent out to the food vendors and information about sponsorship will be out soon.
10. On February 27 I attended my February SSPRPA Facility Committee meeting in Burbank. I will be attending the general SSPRPA meeting in Frankfort on March 14th.

**Park District of La Grange
March 2019
Board Report**

**Linda Muth
Administrative Supervisor**

1. I reviewed/edited the second draft of the summer brochure and created the program listing.
2. I worked on accounts receivable to collect past due balances for preschool installments.
3. I worked on archiving previous year BASE registrations and setting up the new registration program codes for 2019-20. We begin registration for full-time families next week.
4. I reconciled household accounts for families receiving Illinois AFC assistance for the BASE program.
5. I spent time with Rental Coordinator Katie Walsh reviewing facility rental procedures and RecTrac processing so that I can help with rental issues while she is on maternity leave.
6. I am working on archiving BASE summer camp enrollments from last year and setting up the three camp options for this summer.
7. I continue to troubleshoot and explore areas of RecTrac to better use the program and resolve issues with daily processing.
8. I processed refund requests and issued refunds for programs and facility rental security deposits.

Park District of La Grange
March 2019
Board Report

Josh Wiencek
Maintenance Supervisor

1. Helped out with the valentine's carnival by moving multiple fun jumps in the gym with staff. Also worked carnival games and stayed with staff to help clean up gym after the event.
2. Helped out the kid's garage sale. Came in before the event to set-up gym by moving tables and chairs. Also helped with clean up and making sure the gym was set for the next set of activities.
3. Used polo plaz hardwood floor cleaner on the gym floor. This gives the gym floor a deeper clean.
4. Took inventory of vending machine snacks. Picked up vending order and restocked the vending items.
5. Looked over all floor machines and the kai-vac machine and performed any routine maintenance needed on these machines which are used for cleaning the floors, Track, and restrooms.

Park District of La Grange
March 2019
Board Report

Kevin Miller
Superintendent of Recreation

1. Early Bird Registration for Summer Camps have been very steady for our camps through one month. It continues through the month of March. We are on a nice pace for our full day camp offerings. Our half day camps are traditionally slower with registration during the early bird months as costs for those camps are lower than the full day offerings.
2. Spring session for programming begins in the early to middle of March for most program areas. Specialty Fitness numbers look good as of writing of this report. Decisions on those classes will be made between March 1st and March 6th.
3. The La Grange Bulls travel basketball season comes to an end for all teams by March 10th, with the exception of our 5th grade Bulls team. I am excited to announce our 5th grade team has qualified for the State Basketball Championship Tournament March 15th -17th in Rockford, IL. The team's application is currently under review and we will receive our official acceptance in the coming week. The 5th grader team qualified by placing 2nd in the Lemont Park District Travel League and by winning multiple qualifying tournaments this season. This is the first time one of our teams has qualified for the State Tournament. The team is led by head coach Anthony Wofford. Anthony is in his 5th season coaching with our program. He has been a tremendous part of our program's growth and success over the years. Our 3 other teams also had great years with the 7th and 8th grade teams winning multiple tournaments and our 7th graders advancing to the Lemont Travel League Championship Game on 3/3.
4. The Bulls Sox Academy is in the midst of a large scale transition that will affect PDLG programming and the travel program going forward. The major change comes from the basketball end. The Chicago Bulls have scaled back their program offerings and camps and are going to one day skill camps as opposed to monthly program sessions. They have also stopped all travel basketball affiliations. This means we will no longer be allowed to use the Bulls name and likeness. They will also not be providing coaches for the programs. I spoke with the Chicago Bulls several time regarding the travel

basketball transition. Starting in the fall of 2019, we will go back to our La Grange Lions moniker. We have also decided to hire on our current coaches through the Park District, if they choose to accept. For any coaches not wanting to return, I will start recruiting and training coaches to replace them in July and August. For the travel program, the major change is going back to the Lions name and having to hire coaches. The actual structure of the program will not change.

5. The Recreation Department has spent the past month working hard on the 2019-2020 fiscal year budget. We will be meeting over the course of the next few weeks to finalize all details and work on MBO's for the next fiscal year.
6. We are currently in the last phase of proofing and editing the summer 2019 brochure. The brochure is scheduled to go to print on March 5th. It will be delivered to the residents of La Grange and Countryside April 5th through 8th. Resident registration opens up on April 11th with non-resident registration opening on April 18th.
7. Staff is preparing for our upcoming spring special events. Our annual Egg Hunt is scheduled for Saturday, April 13th at 9:30am at Sedgwick Park. The Tween Flashlight Egg Hunt is scheduled to take place on Friday, April 12th at 8:00pm at Sedgwick Park. We will also have Breakfast with the Easter Bunny on Saturday, April 6th at 8:30am in the DeSitter Room. Other events coming up include the Mother/Son Dance on March 8th and the Cinderella Ball on March 15th. Both of these events have reached their maximum enrollments!

Park District of La Grange

March 2019

Board Report

Diana Faught

Assistant Superintendent of Recreation

1. The second session of in house early childhood classes began on February 19th. We have two sections of Kiddie Kollege running for this session and we have many contracted programs that are currently in session. They include, private piano lessons, Tot Rock, Kid Rock I, Little Actors Club, and five dance classes.
2. As of 2/27 we have 60/156 (38%) spots filled for our preschool classes for the 2019 -2020 school year.
3. Dr. Seuss's Birthday Bash, a one day early childhood program will be running on Friday, March 1st. Participants will celebrate Dr. Seuss books by reading a few favorites, creating crafts and playing group games.
4. I held a preschool staff meeting on Wednesday, February 20th. We discussed hosting our Tile Wall Art Fundraiser and our end of the school year graduation and picnic. We are also working to plan visits from the La Grange Fire Department as well as the La Grange Police Department.
5. I have completed budget worksheets for my program areas for the 2019/2020-budget year.
6. Preparations for the 2019 Easter Egg Hunt continue. The Easter Egg Hunt will be held on Saturday, April 13th at Sedgwick Park. The eggs have again been ordered from, Sunny Bunny Easter Eggs™ a program of Springfield Workshop. Springfield Workshop has been providing meaningful employment to people with disabilities since 1966. It currently serves over 230 adults at its 75,000 sq ft facility in Springfield, Missouri.
7. The Park Pride event committee has held their first meeting to start planning for this year's volunteer clean up day which will be held on Saturday, May 18th. We will now begin contacting volunteer groups and distributing sponsorship information to local businesses.

Park District of La Grange
March 2019
Board Report

Teresa Chapman
Marketing & Events Supervisor

1. I submitted my 2019/2020 Marketing and Recreation budget to Kevin. We went over my budgets and made changes that we thought were needed.
2. Valentine Day Candy Carnival was held on Friday, February 8th from 6-7:30PM. There were 57 kids that attended the event with their parents. For a first-time event, it was successful. Kids got to enjoy playing Valentine themed games for candy and toys, make crafts, play in the jump houses and stop by the balloon twister to get a balloon character.
3. The Kids Toy and Garage Sale was held on Sunday, February 10th from 10-12pm in the gymnasium. This was also a first-time event that had 22 tables registered that were selling a variety of kid's toys, books and gently used clothing. It was a great opportunity for kids to take charge and decide what kind of items they would like to sell and price them themselves. Kids were able to talk with customers and handle money with the help of there parents. It also gave the community a chance to purchase items. I received a lot of feedback from the participants and will be offering this event again next year.
4. I have created a flyer for Cinderella Ball and updated the flyers for Mother Son Dance, Tween Flashlight Egg Hunt and Breakfast with the Easter Bunny. All have been displayed in the Recreation Center.
5. The display cases and boards have a St. Patrick's theme for the upcoming holiday.

Park District of La Grange
March 2019
Board Report

Kyle Madeja
Recreation Supervisor

1. The Winter Youth Developmental League is wrapping up its season. The final day of games will be March 2nd. By all accounts it's been a very successful season again and I look for continued success and growth ahead with the Summer Session. We began using Court 3 for Saturday games this winter for the first time and that worked well. Again, we had 38 total teams, so we played 19 games each Saturday.
2. The past few of weeks I've worked on the summer program information and proofing the brochure in addition to entering program details into RecTrac. I have been working on the budget for the upcoming fiscal year as well.
3. In preparing the summer brochure there are a few new programs. I've also added a few new parent/child options for children ages 2-5 with their parents, including Netters & Putters, which will introduce children to tennis and golf. All of the successful programs from last summer will be in place again.
4. This month and the early part of April, the Recreation Department and I will prepping for interviews for the open summer camp counselor positions and also gearing up for camp trainings. I look forward to overseeing Camp-A-Palooza this summer.
5. I will be a part of the Countryside Parade on Saturday, March 9th, representing the Park District, along with other staff.
6. I will be prepping for the St. Patrick's Day Senior Social which will take place on Wednesday, March 13th. To date we have 51 registered.
7. We are currently in second sessions of winter programming, with spring programming quickly approaching.

Park District of La Grange
March 2019
Board Report
Claudia Galla
Park Foreman

1. We continue with snow/ice removal this past month. Snow piles from parking lots have been hauled to the 47th St. lot.
2. Fallen tree limbs, from strong winds going through our area, were removed from parks. Branches were cut up and hauled to the mulch pile at Gordon park.
3. We have started a planning & parts list of playground repairs for the coming season.
4. Staff has started on summer landscape equipment maintenance in preparation of the upcoming season. At the same time constant maintenance/repair of snow equipment continues due to heavy use. Currently we are going through the shop area to remove unwanted items, eliminating any hazards and organizing supplies and equipment.
5. Staff participated in the set-up of the Valentine's Day event in the gymnasium.
6. Bluder's Tree Service is trimming large trees in Rotary and Elm Parks. Trimming and removals are taking place at the corner of 47th and East Ave. in Sedgwick Park.
7. Annual inspections for fire extinguishers, fuel tanks, scissor lift, and vehicle lift have been completed. Biannual safety inspections for the Buses and two dump trucks have been completed.
8. I have completed pesticide training and certification through the IL Dept. of Agriculture.

Routine duties for the month include:

- *Process vouchers.
- *Trash & recycling collection in all parks, twice a week.
- *Completed inspections for February – playgrounds and buildings.
- *Cleaning the interior of our satellite buildings, daily.

Park District of La Grange
March 2019
Board Report
Jenny Clark
Superintendent of La Grange Fitness

1. LaGrange Fitness had 157 new members sign up during the month of February through February 27th, compared to 209 for February 2018. La Grange Fitness has 2248 members' through February 27, 2019. We are tracking a 508-member increase since February 2018 (1740 members as of February 2018).
2. We are offering a March Madness Sweet 16 Visit Challenge during the month of March. We have a tracking card members can pick up at the fitness desk and get it stamped every time they workout. If they visit 16 times during the month of March, they are entered into a raffle to win a prize.
3. The month of February had 9,619 visits by fitness members, compared to 7,734 visits for February 2018. We also had 66 people pay the drop-in fee for February totaling \$744, year to date drop in comes in at \$6,810. The fitness center continues to remain very busy!
4. We offered 48 group fitness classes a week during the month of February. The month of February brought in 1,554 group fitness participants through February 24th. The group fitness classes have an average of 511 participants per week and an average of 11 participants per class. Group fitness class numbers continue to increase!
5. The personal training department brought in \$7,712 during the month of February, compared to \$5,593.00 for February 2018. During the month of February, we are offered 14 sessions for \$40 each (\$560 total). The personal training special for the month of March is \$15 off a 10 pack (regular \$430, sale price \$415).
6. Lise Gorajski will be running a Couch to 5K Clinic on Wednesday, March 6th at 6pm. The clinic will discuss sample training program, injury prevention, conditioning, clothing, shoes, nutrition and hydration. The clinic is open to walkers and runners but is for La Grange Fitness members only.
7. The quotes for the commercial came in very high but we did find one local production company to team up! We will be working with L.T. High School to get the commercial produced and edited! The option to work with L.T. is much more economical and a natural fit! This commercial will be placed on our website and our social media platforms. The goal for the commercial is to be used as a tool for interested members to see all the amenities and services that are offered at La Grange Fitness.
8. We offered a Spread the Love promotion on Valentine's day with bring a friend for free offer! We promoted this special through Instagram and Facebook. We had a five people take advantage of this special, as we are still trying to build our following on these social media platforms.

9. I will be meeting with a company on March 17 before we open to get a google virtual tour of the fitness center to add to the website. This tour will be added to the entire building tour and also on the fitness center website page with the start of the tour at the fitness center. This is a great way for potential members to be able to see what La Grange Fitness has to offer before they even step foot in the door!
10. I attended the IPRA facility meeting at the Lombard Park District on Tuesday, February 26, 2019. Lombard just opened a new fitness center back in June of this year. It is always great to tour other facilities to see what they are doing and how we compare!

Park District of La Grange
March 2019
Board Report

Leanna Hartung
Superintendent BASE

1. With the approval from School District 102 to operate our Summer School BASE Camp at Forest Road School again this summer, Summer Camp registration will start Wednesday, March 13th. I have had several emails and calls with parents anxious to register. I am hoping we have camp at full capacity!
2. Full time registration for the 2019-20 school year will begin on Tuesday, March 5th. I will have a couple supervisors at the Park District that morning to assist in this process. We anticipate parents will be dropping off their registrations regularly over the next few weeks. Open registration starts March 19th.
3. February 19th, we had Kindergarten information night at Barnsdale Road School. There were 200 plus families there. After the presentation many of the parents were asking questions about BASE for next year. The main questions were, "how fast does the program fill up" Do I need to register the first day to secure my spot"! Some of the parents seemed worried about getting into BASE. After the meeting, we received several emails and phone calls the next morning from parents with more questions! This is a good sign! I anticipate Barnsdale will be full pretty quick with a wait list again this year.
4. Melissa and I worked on the budget for 2019-20 fiscal year. We submitted the budget and had minor changes to make Once it was reviewed.
5. We had our all staff meeting Feb. 21st at Forest Road School. We went over policy, procedures, brushed up Expectations and went over winter safety.
6. Our fundraiser selling butter braids and cookie dough has begun. We sold butter braids the past 2 years and added cookie dough this year. Our fundraiser started Feb. 18th and ends March 11th.

7. We have received the contract for SFX. There are a few concerns that we are working on before it can be signed. Hopefully in the next week or so everything will be resolved and we will move forward.
8. Spring break is the end of March. We are offering a camp that week. If the camp does not have enough participants, we will spend the week planning summer camp.
9. We are still searching for replacement staff for the staff we received resignations for the past couple months. We have an ad on Facebook and will be putting our open positions in the Park District newsletter.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2018/2019

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Park District of La Grange MBO Objectives

2018-2019

Approved April 9, 2018

Status as of March 4, 2019

Black = prior carry-over

Red = 2017-2018 carry-over

Blue = 2018-2019

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Additional group fitness equipment		Yes	A	37	\$12,500 20 hrs	In Progress	75%	Jenny
2	Lobby entrance and exit doors		Yes	A	33	\$45,000	Investigating Vendors	20%	Chris
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed	As Needed	Chris
4	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5	Implement Phase II ADA transition plan in parks	Yes	Yes	A	30	\$80,000	In progress	10%	Chris
6	Redo path at Gilbert Park		Yes	A	29	\$90,000	In Progress	25%	Chris
7	John Deere mowers		Yes	A	29	\$90,000	Preparing to go out for Bid	25%	Chris
8	Furnace replacement at Gilbert Park building		Yes	A	29	\$5,800	Completed	100%	Chris
9	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On hold	20%	Dean
10	Replace accounting software	Yes		A	26	\$60,000	Investigating Vendors	20%	Leynette
11	Implement Recreation Center Phase I ADA transition plan	Yes	Yes	A	25	\$92,000/150 hrs	In progress \$20,000 remaining	70%	Dean/Chris
12	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	50%	Dean
13	Childcare enhancements		Yes	A	25	\$2,500 20 hrs	Completed	100%	Jenny
14	Crew cab truck		Yes	A	24	\$40,000	Completed	100%	Chris
15	Roof at Recreation Center (last section)		Yes	A	24	\$200,000	On Hold Not Funded	X	Chris
16	Install new shelter at Sedgwick Park			A	23	\$75,000	On Hold Not Funded	X	Chris
17	Parking lot at Sedgwick Park (47th Street)		Yes	A	23	\$40,000	In Progress	25%	Chris
18	Parking lot at Sedgwick Park (near building)		Yes	A	23	\$40,000	In Progress	25%	Chris
19	Parking lot at Recreation Center		Yes	A	19	\$14,000	Completed	100%	Chris
20	Credit card chip readers	Yes		A	17	\$2,640	In Progress	75%	Leynette
21	Fencing & gates at Gordon Park		Yes	A	17	\$5,500	Completed	100%	Chris
22	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	On Hold Not Funded	X	Dean
23	Strength equipment for La Grange Fitness			A	25	\$3,500 25 hrs	Completed	100%	Jenny

Park District of La Grange MBO Objectives

2018-2019

Approved April 9, 2018

Status as of March 4, 2019

Black = prior carry-over

Red = 2017-2018 carry-over

Blue = 2018-2019

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
24	Building sign for La Grange Fitness			A	23	\$7,500	In Progress	50%	Teresa, Jenny, Chris
25	Butterfly garden renovation			A	22	\$4,000-\$5,000	ON HOLD		Claudia
26	Office windows			A	21		On Hold Not Funded	100%	Chris
27	RecTrac 3.1 installation (carry-over revised)			A	19	\$13,450	Completed	100%	Staff
28	Resurface tennis courts at Sedgwick Park			A	19	\$18,000-\$20,000	In Progress	25%	Chris
29	Paint west wall in gymnasium			A	19	\$4,000	Completed	100%	Chris
30	Playground at Community Center			A	18	\$80,000	Completed	100%	Chris
31	Replace HVAC RTU at Recreation Center			A	18	\$7,500			Chris
32	Fence for Community Garden			A	16	\$10,000	Applied for ComEd grant		Claudia
33	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On hold	20%	Dean, Claudia, Chris
34	Gordon Park ID sign			A	14	\$10,000	On hold	25%	Dean
35	Repair lights at Denning Park			A	11	\$4,000	Completed	100%	Chris
36	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

Objective Classification B Operational Costs Under \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Community Garden sign			B	7	\$2,000		10%	Teresa, Chris, Claudia

Objective Classification C Projects requiring time but no money		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Employee training in new RecTrac software			C	15		Completed	100%	Linda
2	Investigate park land use to promote sustainability/environmental stewardship			C	12	20 hours		20%	Robert Vear & Karel Jacobs
3	Investigate streaming group fitness membership/technology			C	11	50 hrs			Jenny
4	Investigate building larger fitness rooms			C	11	\$500 50 hrs	In Progress	25%	Chris, Jenny
5	Investigate roof replacement at Community Center			C	10	10-20 hrs	Completed	100%	Chris

Black = prior carry-over
 Red = 2017-2018 carry-over
 Blue = 2018-2019

Park District of La Grange MBO Objectives
 2018-2019
 Approved April 9, 2018
 Status as of March 4, 2019

Waiting to Start	Not Funded
In Progress	Completed

6	Investigate construction of new program room (fitness) in social area			C	9	20-30 hrs	Completed	100%	Chris
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Objective Classification D

Operational Budgetary Costs Over \$2,000

		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Update and implement records retention program	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to review	75%	Dean/staff
2	Increase lease for cardio equipment			D	26	\$9,701 30 hrs	Completed	100%	Jenny

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, January 28, 2019 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by Village President, Thomas Livingston. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Gale, Kotynek, and Kuchler with President Livingston presiding.

ABSENT: Trustee Arnett, Holder and McCarty

OTHERS: Village Manager Andrianna Peterson
Barb Adams, Holland and Knight
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Don Gay

President Livingston asked Village Clerk John Burns to lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

President Livingston commended several citizens for their response to a man on December 25, 2018 who was unresponsive. He also thanked first responders for their efforts.

President Livingston announced that for the twenty-fourth consecutive year, the Village is in receipt of the Government Finance Officers Association's Distinguished Budget Presentation Award for the FY 2018-19 budget document. He recognized the efforts of the Finance Department - Lou Cipparrone and Joe Munizza.

President Livingston noted that the Stone Avenue Train Station project is substantially completed. The over \$3.0 million project is 100% grant funded. He thanked Director of Public Works Ryan Gillingham for the efforts in managing the project.

President Livingston noted that tonight the Village Board would be discussing capital projects. A budget workshop on operational expenses will be held on Saturday, March 9.

President Livingston thanked the organizers of a special Martin Luther King Jr. ceremony.

He also reported on several economic development related initiatives, including new businesses and the status of the branding project which is expected to be completed by the end of March.

3. MANAGER'S REPORT

Village Manager Andrianna Peterson welcomed Administrative Intern Kevin Noreikis.

Ms. Peterson reported that in response to the winter weather advisory for frigid temperatures for the next several days, the Village, in cooperation with Amita Hospital is prepared to provide temporary shelter for residents in need of the service. Area churches are also providing shelter sites each evening. Extended hours will be provided at the train stations.

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Nick Gangas, owner of restaurant Steak and Vine, explained his plans to provide a Wine Club concept.

5. CONSENT AGENDA AND VOTE

- A. Ordinance – Design Review Permit #106 – 19-23 West Harris Avenue, 21 Harris LLC
- B. Ordinance – Design Review Permit #107 – 301 West Hillgrove Avenue, Studio 301
- C. Ordinance – Creating an Additional Class D-2 Wine Club Liquor License, Steak and Vine LLC d/b/a Steak and Vine
- D. Ordinance – Modification of Two Hour Parking on Hillgrove Avenue from Center Lane of Brainard Avenue to 370 Feet East of Brainard Avenue
- E. Purchase – Fire Department / Panasonic Tough Book Mobile Tablets
- F. Ordinance – Disposal of Surplus Property
- G. Minutes of the La Grange Board of Trustees Regular Meeting, Monday, December 10, 2018

H. Minutes of the La Grange Board of Trustees Special Meeting, Tuesday, December 18, 2018

I. Consolidated Voucher 181224

J. Consolidated Voucher 190114

K. Consolidated Voucher 190128

A motion was made by Trustee Kotynek to approve the Consent Agenda, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes: Trustees Gale, Kotynek, Kuchler and President Livingston
Nays: None
Absent: Trustees Arnett, Holder, and McCarty

6. CURRENT BUSINESS

None.

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

David May requested that the Village Board consider a resolution regarding climate change as a result of an advisory referendum in November. President Livingston has noted that the Village has been active on environmental topics and remains committed to ongoing efforts.

8. TRUSTEE COMMENTS

Trustee Kuchler thanked staff for the work involved in preparing for the Capital Projects Workshop as well as the efforts involved in managing the severe weather.

CAPITAL PROJECTS WORKSHOP

Ms. Peterson announced that staff will facilitate a Capital Projects Workshop during the Board meeting tonight. The proposed budget anticipates a surplus fund balance at the end of the five year budget period which demonstrates the ability to fund the identified projects over the time period. New line items for the 50th Street Stormwater project and North Route Pipe project have been included now that a settlement has been reached with the quarry.

The proposed plan for capital improvements demonstrates a continued emphasis on the maintenance and replacement of the Village's aging infrastructure. The Capital Improvements plan has also been designed to execute on the strategic priorities identified by the Village Board.

CAPITAL PROJECTS FUND

Public Works Director Ryan Gillingham provided a status report regarding current capital projects and projects recommended by staff in the future. Staff recommends funding this upcoming year for a downtown streetscape study to assist with future planning and budgeting efforts.

Throughout Director Gillingham's report, general questions were asked by individual members of the Village Board to ascertain a better understanding of projects and/or project scope. Mr. Gillingham responded to Board inquiries related to sidewalk funding, parkway tree health in the downtown, the amount of funding necessary to fix all streets identified in the street condition survey, bicycle route planning, grant availability for capital projects, and resurfacing streets vs. completely rebuilding them. President Livingston noted that it is recommended that the Village continue its pay-as-you-go funding methodology but that the Village may need to consider a referendum within the next five years (which will be approximately 10 years since the last referendum was approved) to provide necessary funding to stay generally in step with demand.

Finance Director Cipparrone confirmed that unlike other funds, the Village has not typically strived for a particular fund balance each year, choosing instead to generally spend all available funding on identified improvements during the five year budget period. Due to street projects that are anticipated within the next ten years, staff is proposing that fund balance be used for these purposes beyond the current budget period.

WATER FUND

Director Gillingham presented this item which included a status report of water system improvements for Fiscal Year 2018-2019 as well as recommendations for Fiscal Year 2019-2020.

Mr. Gillingham reported that for the last eight months, water accountability has averaged 85%. The increased water accountability decreases operational expenses for water purchases from McCook.

The second of a two year water rate increase approved last year is proposed in the FY 2019-2020 budget. A water rate study to assist with future planning and budgeting efforts is also proposed.

SEWER FUND

Director Gillingham presented this item which included a status report of sewer system improvements for Fiscal Year 2018-2019 as well as recommendations for Fiscal Year 2019-2020.

The second of a two year sewer rate increase approved last year is proposed in the FY 2019-2020 budget.


President Livingston expressed his appreciation to the Village Board and staff for their thoughtful planning.

9. CLOSED SESSION

None

10. ADJOURNMENT

At 8:46 p.m. Trustee Gale made a motion to adjourn, seconded by Trustee Kotynek. Approved by a voice vote.



Thomas E. Livingston, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: February 11, 2019

