



Park District of  
La Grange

Regular Board Meeting

March 10, 2025

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, MARCH 10, 2025, 6:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 6:00 p.m. on Monday, March 10, 2025, at the Park District's Administrative/Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

**2.0 APPROVAL FOR REMOTE PARTICIATION FOR COMMISSIONER VEAR**

**3.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 3.1 Public Comments/Participation (Board Manual Section #152)

**4.0 CONSENT AGENDA**

- 4.1 Approval of the Minutes of the Regular Board Meeting of February 10, 2025
- 4.2 Approval of the Minutes of the Executive Session Meeting of February 10, 2025
- 4.3 Approval of the Financial Reports dated February 28, 2025
- 4.4 Approval of the Consolidated Vouchers for March dated March 10, 2025

**5.0 STAFF REPORTS**

- 5.1 Director's Report
- 5.2 Staff Reports

**6.0 ACTION ITEMS**

**7.0 BOARD BUSINESS**

**NEW BUSINESS**

- 7.1 First Reading of the General Operations Budget and Capital Budget for Fiscal Year 2025-2026, Allowing the Budget to be Put on Display (Minimum 30-Day Requirement)
- 7.2 Reminder of the Public Hearing Meeting to be Held on April 21, 2025, at 6:00PM Prior to the April Board Meeting
- 7.3 Discussion and/or Approval of Updates to Board Policy Manual (Section 542, Motorized Vehicles and Section 740, Whistleblower Policy)
- 7.4 Discussion and/or Approval of the Grant Agreement Between the State of Illinois, Department of Natural Resources and the Park District of La Grange, Agreement No. OS-25-2623
- 7.5 Discussion and/or Approval of Resolution R25-01 a Resolution Declaring Surplus Property
- 7.6 Discussion and/or Approval of Temporary Construction License Agreement, La Grange Little League

**OLD BUSINESS**

- 7.7 Discussion and/or Approval of Updated Referendum Site Plans & Site Furnishings
- 7.8 Discussion and/or Approval of Playground Designs, Gilbert Park, Rotary Park and Spring Park
- 7.9 Discussion and/or Approval Bid for HVAC Upgrades, and Ratify HVAC Unit Purchase Through Sourcwell in the Amount of \$236,784.00

**8.0 COMMITTEE REPORTS**

- 8.1 Administration Committee (Vear & Lacey)
- 8.2 Parks & Facilities Committee (Weber & Opyd)
- 8.3 Recreation & Cultural Programming Committee (Weber & Posey)
  - 8.3.1 Arts & Cultural Affairs Committee

**9.0 PUBLIC COMMENTS** (Board Manual Section #152)

**10.0 BOARD COMMENTS**

**11.0 EXECUTIVE SESSION**

- 11.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 11.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 11.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 11.4 Personnel, 5 ILCS 120/2 (c)(1)
- 11.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 11.6 Security Procedures & Response Plans, 5 ILCS 120/2 (c)(8)
- 11.7 The Selection of a Person to Fill a Public Office Vacancy, 5 ILCS 120/2 (c)(3)

**12.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**13.0 ADJOURNMENT**

3/7/2025  
Jennifer Bechtold  
Board Secretary

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

*of LaGrange*



# Consent Agenda

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: PDLG BOARD OF COMMISSIONERS**  
**FROM: JENNIFER BECHTOLD, CPRE, EXECUTIVE DIRECTOR**  
**RE: CONSENT AGENDA ITEMS**  
**DATE: MARCH 10, 2025**

*The matters included in this consent agenda require a roll call vote.*

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Meeting of February 10, 2025

**CONSENT AGENDA ITEM 2:** Approval of the Minutes of the Executive Session Meeting of February 10, 2025

**CONSENT AGENDA ITEM 3:** Approval of the Financial Reports Dated February 28, 2025

**CONSENT AGENDA ITEM 4:** Approval of the Consolidated Vouchers for March Dated March 10, 2025

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. Any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**FEBRUARY 10, 2025**

**President Opyd called the meeting to order at 6:02 P.M.**

PRESENT: Commissioners Posey, Weber, Opyd  
Commissioner Vear arrived late at 6:03 P.M.

ABSENT: Commissioner Lacey

STAFF PRESENT: Executive Director Jenny Bechtold  
Director of Finance & HR Jamie Hollock  
Director of Recreation Kevin Miller  
GM of Parks Maintenance Larry Buckley  
HR & Administration Coordinator Madonna Giampietro

OTHERS PRESENT: Patty King (Wight and Co.), Brian Suchan, Linda Pluto, John Pluto, Ray Sipla, Margaret Sipla, Avel Rodriguez, Bernice Mitchell, Erika Mitchell, Tish Bernhardt, David Bernhardt, Jean O'Brien, Virginia Delaney, Sharon Cooke, Laura Seliga, Rose Naseef, Alice Woodson and Marian Honel-Wilson

President Opyd welcomed everyone to the meeting and asked for any announcements or changes to the agenda and there were none.

**Communications, Presentations & Declarations**

***Public Comments (Board Manual Section #152)***

President Opyd mentioned that the public comments are limited to three minutes and commentors should state their name and address prior to their comment.

John Pluto, 718 East Ave, La Grange, thanked Jenny for her prompt response providing current topographical surveys of Sedgwick Park. He stated that he requested the original drainage plans, but they were not available. He expressed his thoughts on wanting the current parking lots to be redone with permeable pavers to store some of the water runoff from the park. He would like to see the Park District go green on this issue. He asked the Park District for a map of the existing 5 catch basins and sewers that run through Sedgwick

Park. He also brought up that the Park District has a lead pipe service to it, which will have to be addressed.

Erica Mitchell speaking for her aunt, Bernice Mitchell, 124 Sawyer Ave, La Grange, had questions regarding the encroachment issue between her aunt's home and the Rotary Park. Looking for clarification on the encroachment agreement.

Jean O'Brien, 701 11<sup>th</sup> Ave, La Grange, thanked Jenny all those on the board for supporting her communication with IDOT regarding the traffic flow issues and getting it diverted.

Tish Bernhardt, 755 11<sup>th</sup> Ave, La Grange, followed up regarding the location for the multipurpose courts at Sedgwick which were a topic at last month's board meeting. She expressed her preference to move it from the planned area near 49<sup>th</sup> street.

Margaret Sipla, 720 East Ave, La Grange, commented on the potential location of the multi-sport court at Sedgwick Park. She expressed her concerns that if you put the multisport court next to a busy street like East Ave, there could be potential for balls going out onto the busy street.

Sharon Cooke, 729 12<sup>th</sup> Ave, La Grange, suggested keeping the courts at Sedgwick Park where they are currently, and did not agree that there would be a concern about balls going into traffic. Her preference would be to keep the courts where they currently are located.

Alice Woodson, 112 Sawyer, La Grange, questioned when work at Rotary Park will start, and will it affect her fence on the north end of Rotary Park.

### ***Presentation by Wight and Company***

Patty King from Wight and Co. presented playground design options for the playgrounds at Gilbert, Rotary and Spring Parks. Three options were provided for each park. A fourth company was contacted, but they did not submit drawings. These designs were then shared at a community input meeting on February 19, 2025.

The three companies which provided options are: Little Tikes, Playground by Kompan and Play by Burke. They were all provided with the same footprint and the same dollar value for equipment costs.

Executive director Bechtold mentioned that all these drawings would be on the park district website if anyone would like to look more closely at the options.

Gilbert Park- Patty from Wight and Co explained that the playground area footprint will be enlarged slightly from existing playground. She presented the

three options and two different color schemes, blues and greens and browns and greens.

Rotary Park- Rotary Park is being completely overhauled. Everything will be new. Patty from Wight and Co. addressed the concern of the neighbor inquiring about the fence. She explained that the fence will remain, but it will be replaced with new fencing. She stated that the anticipated construction for Rotary Park is summer 2025.

Commissioner Opyd asked if the quality of products from each company is similar. Patty from Wight responded that the playground equipment from each company are all similar in durability, commercial grade, well built, and can last 15 to 20 years.

Commissioner Weber asked if there is a benefit to going with one company for all the playgrounds. Patty from Wight explained that each park district views that issue differently. If one vendor is used for all playground, then the replacement parts are all the same, however it can limit the uniqueness of each playground if the same vendor is used across multiple playgrounds.

Spring Park- The three options were presented.

Director Bechtold mentioned that the community input meeting regarding the playground options was pushed back a week due to impending weather conditions. She explained that the Park District relies on feedback from the community in addition to what the best play value is when she and her staff make recommendations to the board. She clarified that feedback from the community input meeting would be considered in the staff's recommendation to the board, but that the board would make the final decision. There would not be a vote at the community input meeting.

Commissioner Opyd asked if playground size in proportion to space needs to be considered. Ms. King responded that safety considerations and fall zones must be followed for each playground area.

There were no more questions regarding the playgrounds at Gilbert, Rotary, and Spring Parks.

With Patty from Wight and Co. still available for questions, Director Bechtold had a question regarding the courts at Sedgwick Park, which the board would be voting on later in the meeting. She stated that one of the board members inquired about why the courts would have to move in option 4, from its current location to the east of the trees. It was explained that the courts start with a proper orientation and are high school size, which is larger than the current court. Also, a fence would be required for the other sports that can be played on the new multi-sport court.

Director Bechtold clarified that the orientation of the courts is not changing in option 4, it is just larger to accommodate the proper size and to have room for the fence required for the multi-sports which will be played on the courts.

### **Consent Agenda**

President Opyd asked for a motion to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of January 13, 2025; Item 3.2 Approval of the Financial Reports dated January 13, 2025; and Item 3.3 Approval of the Consolidated Vouchers for February dated February 10, 2025. The motion was so moved by Commissioner Weber, seconded by Commissioner Vear, and passed by Roll Call Vote as follows:

AYES: Commissioners Weber, Vear, Posey, Opyd  
NAYES: None  
ABSENT: Commissioner Lacey

### **Staff Reports**

#### **Executive Director Jennifer Bechtold**

- Director Bechtold presented her report and added that she was excited that Kids Around the World are interested in taking the playground from Gilbert and Rotary Parks to be used in other countries. She reiterated that the community input meeting for the playground designs is being pushed back one week.

Commissioner Vear asked if drilling was taking place already. Director Bechtold answered that yes, environmental testing has started.

#### **Finance & Human Resources Jamie Hollock**

- Director Hollock presented her report and noted that in the expenditure report, there were three processed payrolls for the month of January. She added that the district received an Aa1 Moody's Bond rating which reflects the district's strong tax base and financial position.

#### **Director of Recreation Kevin Miller**

- Director Miller presented his report. He added that he had a meeting with the three soccer affiliate groups to work on the field usage schedule for the spring soccer season.

President Opyd asked if the affiliates are comfortable with the construction schedule planned for the parks. Director Miller explained that the spring season will not be impacted so they are content now with scheduling, however they have some concerns when they move into the fall season. He added that he will continue to communicate the construction schedule with the affiliates as the details are confirmed.

Commissioner Vear asked if there is construction planned at the parks in our neighboring communities. Director Miller replied that most of the surrounding communities have construction scheduled at their parks. He has been in communication with the surrounding park districts and is working on getting an email thread started with the neighboring parks to share construction schedules as available field space over the next two to three years will be limited.

Commissioner Posey asked about summer camp staffing. Director Miller responded that he has a meeting set for the end of the week with his summer camp supervisor to determine which staff members will be returning from last year and how many additional staff members will need to be added. Job descriptions and the number of openings will be posted next week.

**Parks & Maintenance Larry Buckley**

- General Manager Buckley gave a brief update on the department operations and the tree management plan. Executive director Bechtold added that this tree management plan is posted on the park district website. The plan includes the pruning schedule and removal of trees if there is a safety issue or decay.

**Action Items**

*Discussion and/or Approval of Ordinance 025-01 Providing for the Issue of not to Exceed \$13,860,000 of General Obligation Bonds of the District Approved at the November 5, 2024, General Election, for the Purpose of Paying for Various Capital Improvements Throughout the District, Providing for the Levy Of Taxes to Pay the Bonds and Authorizing the Sale of the Bonds to the Purchaser Thereof.*

Commissioner Posey made a motion to approve an Ordinance Providing for the Issue of not to Exceed \$13,860,000 of General Obligation Bonds of the District Approved at the November 5, 2024, General Election, for the Purpose of Paying for Various Capital Improvements Throughout the District, Providing for the Levy Of Taxes to Pay the Bonds and Authorizing the Sale of the Bonds to the Purchaser Thereof as presented, seconded by Commissioner Weber, and passed by Roll Call Vote as follows:

AYES: Commissioners Posey, Weber, Vear, Opyd  
NAYES: None  
ABSENT: Commissioner Lacey

*Discussion and/or Approval to Invest \$13.86 Million into a Bonds Proceeds Account at Illinois Public District Liquid Asset Fund (IPDLAF), Managed by PFM.*

Director Bechtold explained that the Park District needs to have a separate way to account for these funds due to the arbitrage, whether positive or negative in its spend-down. Staff explored a couple options for investing bond proceeds. Staff recommend investing the \$13.86 million in bond proceeds in a subaccount managed by PFM through IPDLAF.

Commissioner Opyd asked how long we have had a relationship with IPDLAF. Director Hollock explained that we have a long-standing relationship.

Commissioner Vear motioned to approve to invest \$13.86 million into a Bonds Proceeds Account at Illinois Public District Liquid Asset Fund (IPDLAF) Managed by PFM, seconded by Commissioner Posey and passed by Roll Call Vote as follows:

AYES: Commissioners Vear, Posey, Weber, Opyd  
NAYES: None  
ABSENT: Commissioner Lacey

*Discussion and/or Approval of Increase to Capital HVAC Project, Not to Exceed \$400,000*

Director Bechtold explained that the current budget for the HVAC replacements at the Recreation Center, Gilber Park, and the Community Center is \$313,000. She reminded the board that this project will require helicopter lifts for the units at the Recreation Center. The Recreation Center will need a third unit within the next year. Adding the third unit to this year's project will result in overall cost savings but will increase the total budget for this year to \$350,00-\$375,000. Staff recommends increasing the budget not to exceed \$400,000 to include the third unit needed at the Recreation Center.

Commissioner Weber motioned to approve the increase to capital HVAC Project, not to exceed \$400,000, and consensus on purchasing the units from Sourcewell in the amount of \$236,784, seconded by Commissioner Vear and passed by Roll Call Vote as follows:

AYES: Commissioners Weber, Vear, Posey, Opyd  
NAYES: None  
ABSENT: Commissioner Lacey

**Board Business**

**Old Business**

*Discussion and/or Approval of Updated Referendum Site Plans*

Director Bechtold presented the Board with updates regarding Denning Park, the Gordon Park Bandshell, the Rotary Park easement agreement, the barriers at Elm Park, and the location of the Sedgwick Park multi-sport courts.

Denning Park-Request to move the expansion of the community gardens at Denning Park to group B to be completed in 2026. She explained that by doing this we could use the existing crushed limestone from the Sedgwick Park path and enhance the area around the gardens and replacing the beds too. She also noted that registration for the garden plots for 2025 has already started.

Gordon Park- Approval requested to move forward with the process of retaining a special use permit for the bandshell through the Village of La Grange. Director Bechtold also indicated that there will be closures throughout Gordon Park during construction including the splash pad, playground and restrooms. She stated that the handball courts should be able to remain open.

Elm Park- Director Bechtold explained that staff looked into the question about making sure there were going to be barriers. There is an existing ornamental fence on the south side of the park behind the sled hill. On the west side of the park, where the bushes are being removed, we will put up a snow fence during winter months when there is sledding for safety purposes.

Rotary Park- The board was updated on the Rotary Park Easement Agreement. The residents to the south of the park at 124 Sawyer. The residents stated they do not need the property and so there will no longer be a need for the easement agreement. We will put up snow fencing to make sure a permanent fence will work.

Sedgwick Park- At the January 13, 2025, regular board meeting, the board requested alternative options for the multi-sport court location at Sedgwick Park. Drawings for the options were presented. Director Bechtold explained the new options which were put together by Wight and Co. The following are the options presented:

Option 1- This is the plan that was presented during the referendum planning, where the courts are near 49<sup>th</sup> and East Ave with the volleyball courts just north of the multi-sport courts. This would require the removal of 1 tree.

Option 2- With community feedback in mind about not wanting to see the courts or fencing, this option puts the courts to the north and moves the volleyball courts just south of the multi-sport courts. This would require no tree removal.

Option 3- The location for this plan is in the North/East corner of the park near 47<sup>th</sup> and East Ave. The retaining wall would be eliminated, and the court would be 10 feet from the parking lot. This plan would require 3 trees and a possible 4<sup>th</sup> be removed. This would also take this area out of the possible dog park locations.

Option 4- This plan included locating the multi-sport court near its current

location, but expanding the court, making it accessible for multiple sports. This option requires the removal of several trees.

An alternative location was presented for the dog park, which has been pushed back to group B, in 2026 as an alternative. This option includes approximately .8 acres on the NE side of Sedgwick Park.

Commissioner Posey asked if any affiliate programming would be impacted if option 2 for the multisport court is chosen.

Director Miller stated it would not impact the affiliates, he stated they use the north section as it is not graded well.

Commissioner Opyd added that there is no shade with option 2 and there is shade in Option 1.

Commissioner Vear offered thoughts on option 2. He said that by adding the courts to this area, even though it is moved slightly north, it still keeps the area dense in that area of the park with the increase offerings on this side of the park. He also indicated that the noise might become a problem if the courts are added to the SE end of the park.

Commissioner Opyd inquired how many nights we have baseball at Sedgwick, which is almost nightly. He responded that we have kids in the park every night making noise and now we are using noise as a reason not to put the court in. He does not feel like that is a good argument. He also commented that there is 400 feet of fencing with the baseball fields, and he does not feel this small added fence line for the multisport court is a good argument either.

Commissioner Posey mentioned that if noise is a determining factor, then option 4 would not be the best option as it would be increasing the usage by including futsal and increasing the current court size. She would be concerned about the noise for those neighbors.

Director Bechtold stated that staff would not be comfortable with moving forward with option 4 if that was the decision of the board without bringing the option to the community as the referendum plans have been presenting something different for over a year. She added that it could be taken off the plans for the referendum and possibly added to an OSLAD grant for 2026.

President Opyd expressed his preference as being option 2 as it is closer to what has been presented over the last 18 months.

Commissioner Posey explained her preference as being option 2 with the multisport court near where it has been proposed for the referendum flipped with the volleyball courts, placing it a bit farther away from residents.

Commissioner Vear ranked his preferences as option 3, option 4, then option 2.

Commissioner Weber prefers having the area on the NE corner of Sedgwick as a possible dog park option, so he is not in favor of option 3. He explained his choice would be option 4 leaving the multi-sport court near its existing location.

Commissioner Opyd stated that looking at the scale on all the drawings, option 4 is the closest to the homes and should not be considered if location to homes is being considered.

Commissioner Vear stated that there were complaints from past residents about where the basketball courts are currently and he believes due to these few complaints, the basketball courts were defunded. He believes if we are going to move the basketball courts, they should be moved to a location that will not disrupt any residents, which he believes is option 3.

Commissioner Opyd stated that our parks are public parks, and that people using our parks means we are successful in our mission.

Commissioner Posey noted that all the options are imperfect in some way but with option 2, there is least impact on the park. She explained that if the argument is made that the court is too close to residents in option 1 then the same argument can be made for option 4, which is closer to those homes.

It was determined that two commissioners choose option 2 and two commissioners choose option 4 and the deciding vote for the location of the multi-sport court would have to be moved to the March 10, 2025, meeting to include Commissioner Lacey in the vote.

President Opyd expressed his thoughts that the courts should not be taken out of the plans all together as it is a priority to provide this to kids in the area.

A consensus was made to remove options 1 and 3 from consideration.

Commissioner Vear motioned to move the discussion on the location of the multi-sport court to the March 10, 2025, board meeting. President Opyd asked that all in favor of moving this discussion and decision to next months meeting and all commissioners present said Aye.

*Discussion and/or Approval of the Band Shell (Gordon Park)*

Director Bechtold presented and asked for approval from the board for the plans for the Gordon Park Band Shell and explained that it requires a special use permit and all the material regarding the band shell would need to be turned into the Village by February 13, 2025.

Commissioner Weber motioned to approve the band shell at Gordon Park, seconded by commissioner Posey and passed by Roll Call Vote as follows:

AYES: Commissioners Weber, Posey, Vear, Opyd  
NAYES: None  
ABSENT: Commissioner Lacey

**New Business**

*Discussion and/or Approval of License Agreement Addendum for Storage Space, Rotary Club of La Grange.*

Director Bechtold presented a recommendation by the staff to extend the license agreement by two years, expiring on February 28, 2027.

Commissioner Vear moved to approve Amendment No. 3 to the License Agreement for Storage Space with the Rotary Club of La Grange, extending the agreement for two years expiring on February 28, 2028, seconded by commissioner Posey and passed by Roll Call Vote as follows:

AYES: Commissioners Vear, Posey, Weber, Opyd  
NAYES: None  
ABSENT: Commissioner Lacey

**Committee Reports**

*Administration Committee*

No report at this time.

*Parks and Facilities Committee*

No report at this time.

*Recreation & Cultural Programming Committee/ Arts & Cultural Affairs Committee*

No report at this time

**Public Comments (Board Manual Section #152)**

Sharon Cooke, 729 12<sup>th</sup> Ave, La Grange, stated that her reason for not wanting the multi-sport court on the south/east side of Sedgwick Park is that there is not sufficient parking in that area. Questioned if the third volleyball court would be removed if the multi-sport court is not moving to that location.

Rose Naseef, 911 S. Stone, La Grange, mentioned that she does not live near Sedgwick but would not want to eliminate the courts from the plans. She likes it where it is now, but because it was not in the proposed referendum plans the whole time, it is a difficult situation. She thinks the dog park is going to have the same issue since it was not proposed at Sedgwick Park during the park planning referendum process. Thanked the board for considering the trees in

their decision making.

Erika Mitchel, 124 Sawyer Ave. La Grange, asked where does her aunt go from here regarding the Rotary Park easement agreement. Director Bechtold said she would follow up with her after the meeting.

Alice Woodson, 112 Sawyer Ave, La Grange, asked for clarification of the sign at Rotary Park which says “no alcohol, no dogs, no ball playing” while doggy bags are provided at the park. She also voiced her concerns about the cottonwood trees at Rotary Park and asked for a sign that says, “No Ball Playing”. President Opyd explained that leashed dogs are allowed in the parks, and staff will look the signage issue.

Marian Hone-Wilson, 950 S. 8<sup>th</sup> Ave, La Grange, thanked the Park District for participating in the Building Inclusive Community Conference and thanked Jenny for being on the planning committee.

Bob Cooke, 729 12<sup>th</sup> Ave, La Grange, stated that he would like the multi-sport court to be left in its current location. He also voiced his concerns about the water drainage issues at Sedwick Park for the path around the park.

### **Board Comments**

Commissioner Posey thanked the board members for the respectful and robust discussion she voiced her appreciation for the different opinions and recognized that this is a difficult process as there are a lot of moving parts. She thanked director Bechtold and her staff for all the preparation that is put in for the board to be able to come to these discussions and decisions. She was delighted to see a full house attending the meeting and feels strongly about having community input.

Commissioner Weber thanked everyone for coming to the meeting and for the great discussion. He also gave his thoughts on the water issues and expressed that it is first a Village issue, but appreciates the attention being brought to the board about the issues.

Commissioner Vear thanked the residents for coming to the meeting. He also thanked the staff and mentioned that he hopes those who attended conference got a lot out of it and hopes to hear all about it.

President Opyd thanked everyone for attending the meeting. He expressed his appreciation for everyone’s attention and for being part of the process of working for the people. He was pleased with the staff supporting the efforts with IDOT. He commented on the water issues and stated that he is happy to look into options, but pavers might not be the best solution.

**Executive Session**

At 7:18 P.M. President Opyd asked for a motioned to move to go into executive session for Item 10.4 Review of Personnel, 5ILCS 120/2 (c)(1). The motion was moved by commissioner Posey, seconded by commissioner Weber and passed by Roll Call Vote as follows:

- AYES: Commissioners Posey, Weber, Vear, Opyd
- NAYES: None
- ABSENT: Commissioner Lacey

At 9:04 P.M. Commissioner Opyd motioned the Board to rise from Executive Session and Commissioner Posey seconded the motion, which passed unanimously by voice vote.

The Board resumed the regular meeting at 9:04 PM.

**Action on Items Discussed in Executive Session**

Commissioner Vear moved to increase the Executive Directors salary to \$147,000 and a bonus in the amount of \$10,000 and Commissioner Posey seconded the motion.

- AYES: Commissioners Vear, Posey, Weber, Opyd
- NAYES: None
- ABSENT: Commissioner Lacey

**Adjournment**

Commissioner Weber moved for adjournment at 9:06PM. The motion was seconded by Posey and passed unanimously by Voice Vote.

---

Brian Opyd, President

---

Jennifer Bechtold, Board Secretary  
*Approved March 10, 2025*



# Statement of Revenue & Expenditures

## Group Summary

For Fiscal: 2024-2025 Period Ending: 02/28/2025

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - General</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
426 - BUILDING RENTALS	119,093.00	119,093.00	6,930.38	79,765.35	39,327.65
942 - TAX REVENUE	1,331,096.00	1,331,096.00	194,190.68	1,476,965.45	-145,869.45
943 - OTHER REVENUES	182,700.00	182,700.00	22,873.46	300,041.65	-117,341.65
<b>Department: 5 - Admin Total:</b>	<b>1,632,889.00</b>	<b>1,632,889.00</b>	<b>223,994.52</b>	<b>1,856,772.45</b>	<b>-223,883.45</b>
<b>Revenue Total:</b>	<b>1,632,889.00</b>	<b>1,632,889.00</b>	<b>223,994.52</b>	<b>1,856,772.45</b>	<b>-223,883.45</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	365,901.00	365,901.00	31,878.87	252,546.40	113,354.60
512 - FRONT DESK	41,728.00	41,728.00	2,421.00	25,474.96	16,253.04
530 - HEALTH & LIFE INSURANCE	133,000.00	133,000.00	11,424.14	103,245.78	29,754.22
540 - EDUCATION & TRAINING	19,472.50	19,472.50	630.06	10,545.54	8,926.96
600 - PROMOTION & PUBLICITY	16,522.50	16,522.50	228.09	4,911.16	11,611.34
610 - PROFESSIONAL FEES	92,055.00	92,055.00	1,944.25	19,635.02	72,419.98
630 - TRANSPORTATION	0.00	0.00	300.00	3,000.00	-3,000.00
650 - BANK/MERCHANT FEES	250.00	250.00	16.92	155.24	94.76
660 - DUES & SUBSCRIPTIONS	7,935.00	7,935.00	35.00	2,149.16	5,785.84
670 - COMMUNICATION SERVICES	15,281.00	15,281.00	1,057.01	11,710.23	3,570.77
680 - SOFTWARE CONTRACTS	48,057.50	48,057.50	1,999.03	28,500.64	19,556.86
690 - LEGAL/ RECRUITMENT NOTICES	3,325.00	3,325.00	539.75	1,492.58	1,832.42
691 - PRINTING/ DESIGN SERVICES	5,762.50	5,762.50	29.10	1,807.37	3,955.13
710 - ADMINISTRATIVE EXPENSE ACCTS	2,320.00	2,320.00	23.09	916.78	1,403.22
720 - EMPLOYEE/ PUBLIC RELATIONS	3,500.00	3,500.00	0.00	960.19	2,539.81
730 - OFFICE/ ADMIN SUPPLIES	6,550.00	6,550.00	757.76	4,270.89	2,279.11
740 - COMPUTER SUPPLIES/ EQUIP	9,350.00	9,350.00	1,392.00	8,575.17	774.83
750 - OFFICE EQUIPMENT	8,000.00	8,000.00	0.00	2,943.82	5,056.18
760 - POSTAGE & DELIVERY	5,250.00	5,250.00	159.14	3,111.82	2,138.18
764 - BANQUET BEVERAGE SERVICE	250.00	250.00	0.00	0.00	250.00
765 - CONTINGENCY	25,000.00	25,000.00	788.14	5,117.72	19,882.28
890 - PARK IMPROVEMENTS & REPAIRS	10,000.00	10,000.00	0.00	0.00	10,000.00
954 - TRANSFER	300,000.00	300,000.00	0.00	0.00	300,000.00
<b>Department: 5 - Admin Total:</b>	<b>1,119,510.00</b>	<b>1,119,510.00</b>	<b>55,623.35</b>	<b>491,070.47</b>	<b>628,439.53</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	170,441.00	170,441.00	10,330.50	145,144.87	25,296.13
514 - SEASONAL MAINTENANCE	45,000.00	45,000.00	0.00	27,709.46	17,290.54
800 - EQUIPMENT RENTALS	1,500.00	1,500.00	0.00	0.00	1,500.00
810 - MAINTENANCE SERVICES	125,462.50	125,462.50	32,525.93	78,681.16	46,781.34
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	341.57	3,096.26	5,653.74
830 - MAINTENANCE SUPPLIES	17,362.50	17,362.50	2,307.18	14,539.99	2,822.51
840 - MAINTENANCE MATERIALS	22,758.00	22,758.00	71.84	5,803.79	16,954.21
850 - PETROLEUM PRODUCTS	7,400.00	7,400.00	0.00	5,843.05	1,556.95
860 - MAIN. TOOLS & EQUIPMENT	3,000.00	3,000.00	1,157.00	1,661.34	1,338.66
870 - PARK LANDSCAPING	3,500.00	3,500.00	0.00	1,698.33	1,801.67
880 - UTILITES - ELECTRIC	58,493.00	58,493.00	4,118.69	55,547.56	2,945.44
881 - UTILITES - NATURAL GAS	17,985.00	17,985.00	3,681.71	11,612.81	6,372.19
882 - UTILITIES - WATER	11,512.50	11,512.50	873.88	9,254.53	2,257.97
890 - PARK IMPROVEMENTS & REPAIRS	45,525.00	45,525.00	0.00	11,965.07	33,559.93

Statement of Revenue & Expenditures

For Fiscal: 2024-2025 Period Ending: 02/28/2025

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 6 - Maintenance Total:	538,689.50	538,689.50	55,408.30	372,558.22	166,131.28
Expense Total:	1,658,199.50	1,658,199.50	111,031.65	863,628.69	794,570.81
Fund: 01 - General Surplus (Deficit):	-25,310.50	-25,310.50	112,962.87	993,143.76	-1,018,454.26

Statement of Revenue & Expenditures

For Fiscal: 2024-2025 Period Ending: 02/28/2025

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - Fitness Center</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	833,011.00	833,011.00	69,381.50	725,991.47	107,019.53
943 - OTHER REVENUES	150.00	150.00	10.00	158.01	-8.01
<b>Department: 7 - Recreation Total:</b>	<b>833,161.00</b>	<b>833,161.00</b>	<b>69,391.50</b>	<b>726,149.48</b>	<b>107,011.52</b>
<b>Revenue Total:</b>	<b>833,161.00</b>	<b>833,161.00</b>	<b>69,391.50</b>	<b>726,149.48</b>	<b>107,011.52</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	104,404.00	104,404.00	5,213.54	52,362.01	52,041.99
521 - SS/ MEDICARE	21,105.00	21,105.00	393.20	3,955.62	17,149.38
522 - PENSION	8,277.00	8,277.00	394.26	4,663.15	3,613.85
530 - HEALTH & LIFE INSURANCE	13,500.00	13,500.00	914.36	9,056.73	4,443.27
540 - EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
550 - TRAVEL REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00
600 - PROMOTION & PUBLICITY	11,816.00	11,816.00	0.00	1,391.52	10,424.48
610 - PROFESSIONAL FEES	500.00	500.00	0.00	400.00	100.00
650 - BANK/MERCHANT FEES	25,000.00	25,000.00	2,199.02	22,675.98	2,324.02
660 - DUES & SUBSCRIPTIONS	500.00	500.00	893.66	893.66	-393.66
670 - COMMUNICATION SERVICES	4,220.00	4,220.00	312.48	3,062.30	1,157.70
680 - SOFTWARE CONTRACTS	3,950.00	3,950.00	201.89	2,018.90	1,931.10
690 - LEGAL/ RECRUITMENT NOTICES	500.00	500.00	250.00	250.00	250.00
691 - PRINTING/ DESIGN SERVICES	250.00	250.00	0.00	270.96	-20.96
720 - EMPLOYEE/ PUBLIC RELATIONS	500.00	500.00	0.00	168.68	331.32
730 - OFFICE/ ADMIN SUPPLIES	2,500.00	2,500.00	40.99	874.80	1,625.20
765 - CONTINGENCY	5,000.00	5,000.00	0.00	668.20	4,331.80
<b>Department: 5 - Admin Total:</b>	<b>203,522.00</b>	<b>203,522.00</b>	<b>10,813.40</b>	<b>102,712.51</b>	<b>100,809.49</b>
<b>Department: 6 - Maintenance</b>					
810 - MAINTENANCE SERVICES	11,350.00	11,350.00	100.81	1,284.44	10,065.56
830 - MAINTENANCE SUPPLIES	18,097.00	18,097.00	0.00	11,263.20	6,833.80
880 - UTILITES - ELECTRIC	12,000.00	12,000.00	814.31	9,787.44	2,212.56
881 - UTILITES - NATURAL GAS	3,500.00	3,500.00	1,643.13	4,919.67	-1,419.67
882 - UTILITIES - WATER	1,000.00	1,000.00	0.00	0.00	1,000.00
890 - PARK IMPROVEMENTS & REPAIRS	100.00	100.00	0.00	100.00	0.00
<b>Department: 6 - Maintenance Total:</b>	<b>46,047.00</b>	<b>46,047.00</b>	<b>2,558.25</b>	<b>27,354.75</b>	<b>18,692.25</b>
<b>Department: 7 - Recreation</b>					
512 - FRONT DESK	129,287.25	129,287.25	11,364.74	108,602.46	20,684.79
515 - CUSTODIANS & FACILITY SUPERVISORS	7,500.00	7,500.00	179.66	1,584.31	5,915.69
516 - PROGRAM WAGES	42,947.50	42,947.50	4,046.44	35,246.56	7,700.94
521 - SS/ MEDICARE	0.00	0.00	1,192.69	11,164.05	-11,164.05
620 - CONTRACTUAL PROGRAMS	76,587.00	76,587.00	5,291.25	71,674.05	4,912.95
640 - EQUIP/ FACILITY LEASE	7,000.00	7,000.00	0.00	0.00	7,000.00
780 - PROGRAM EQUIPMENT	14,000.00	14,000.00	388.77	9,944.32	4,055.68
790 - PROGRAM SUPPLIES	1,640.00	1,640.00	0.00	230.00	1,410.00
<b>Department: 7 - Recreation Total:</b>	<b>278,961.75</b>	<b>278,961.75</b>	<b>22,463.55</b>	<b>238,445.75</b>	<b>40,516.00</b>
<b>Expense Total:</b>	<b>528,530.75</b>	<b>528,530.75</b>	<b>35,835.20</b>	<b>368,513.01</b>	<b>160,017.74</b>
<b>Fund: 11 - Fitness Center Surplus (Deficit):</b>	<b>304,630.25</b>	<b>304,630.25</b>	<b>33,556.30</b>	<b>357,636.47</b>	<b>-53,006.22</b>

Statement of Revenue & Expenditures

For Fiscal: 2024-2025 Period Ending: 02/28/2025

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 12 - Before &amp; After School</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	804,430.00	804,430.00	55,023.00	508,204.56	296,225.44
943 - OTHER REVENUES	500.00	500.00	0.00	1,000.00	-500.00
<b>Department: 7 - Recreation Total:</b>	<b>804,930.00</b>	<b>804,930.00</b>	<b>55,023.00</b>	<b>509,204.56</b>	<b>295,725.44</b>
<b>Revenue Total:</b>	<b>804,930.00</b>	<b>804,930.00</b>	<b>55,023.00</b>	<b>509,204.56</b>	<b>295,725.44</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
610 - PROFESSIONAL FEES	6,472.50	6,472.50	416.63	2,496.01	3,976.49
<b>Department: 5 - Admin Total:</b>	<b>6,472.50</b>	<b>6,472.50</b>	<b>416.63</b>	<b>2,496.01</b>	<b>3,976.49</b>
<b>Department: 7 - Recreation</b>					
511 - ADMINISTRATIVE SALARIES	195,417.00	195,417.00	16,405.05	145,718.01	49,698.99
516 - PROGRAM WAGES	367,731.50	367,731.50	18,703.78	172,492.48	195,239.02
521 - SS/ MEDICARE	42,450.00	42,450.00	2,681.85	24,291.16	18,158.84
522 - PENSION	30,343.00	30,343.00	1,033.60	14,115.82	16,227.18
530 - HEALTH & LIFE INSURANCE	31,500.00	31,500.00	579.63	19,493.38	12,006.62
540 - EDUCATION & TRAINING	5,815.00	5,815.00	0.00	0.00	5,815.00
550 - TRAVEL REIMBURSEMENT	1,500.00	1,500.00	0.00	532.52	967.48
600 - PROMOTION & PUBLICITY	1,987.75	1,987.75	0.00	702.24	1,285.51
610 - PROFESSIONAL FEES	6,070.00	6,070.00	240.00	1,999.99	4,070.01
640 - EQUIP/ FACILITY LEASE	2,412.00	2,412.00	0.00	2,712.00	-300.00
650 - BANK/MERCHANT FEES	16,100.00	16,100.00	1,881.11	15,595.30	504.70
660 - DUES & SUBSCRIPTIONS	225.00	225.00	0.00	81.67	143.33
670 - COMMUNICATION SERVICES	3,415.00	3,415.00	37.50	1,247.78	2,167.22
680 - SOFTWARE CONTRACTS	12,000.00	12,000.00	869.07	8,754.10	3,245.90
720 - EMPLOYEE/ PUBLIC RELATIONS	800.00	800.00	0.00	263.96	536.04
750 - OFFICE EQUIPMENT	11,953.47	11,953.47	217.44	4,353.46	7,600.01
780 - PROGRAM EQUIPMENT	6,000.00	6,000.00	0.00	0.00	6,000.00
790 - PROGRAM SUPPLIES	65,202.50	65,202.50	2,030.65	20,931.05	44,271.45
820 - EQUIPMENT REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Department: 7 - Recreation Total:</b>	<b>802,422.22</b>	<b>802,422.22</b>	<b>44,679.68</b>	<b>433,284.92</b>	<b>369,137.30</b>
<b>Expense Total:</b>	<b>808,894.72</b>	<b>808,894.72</b>	<b>45,096.31</b>	<b>435,780.93</b>	<b>373,113.79</b>
<b>Fund: 12 - Before &amp; After School Surplus (Deficit):</b>	<b>-3,964.72</b>	<b>-3,964.72</b>	<b>9,926.69</b>	<b>73,423.63</b>	<b>-77,388.35</b>

Statement of Revenue & Expenditures

For Fiscal: 2024-2025 Period Ending: 02/28/2025

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 13 - Recreation</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
480 - PARK USAGE	107,100.00	107,100.00	16,171.00	74,850.00	32,250.00
942 - TAX REVENUE	876,485.00	876,485.00	128,337.12	986,562.37	-110,077.37
943 - OTHER REVENUES	850.00	850.00	276.00	1,103.13	-253.13
<b>Department: 5 - Admin Total:</b>	<b>984,435.00</b>	<b>984,435.00</b>	<b>144,784.12</b>	<b>1,062,515.50</b>	<b>-78,080.50</b>
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	1,220,471.00	1,220,471.00	27,149.58	806,051.83	414,419.17
491 - RECREATION CENTER	271,119.00	271,119.00	23,311.00	226,722.75	44,396.25
943 - OTHER REVENUES	18,800.00	18,800.00	1,955.01	11,593.19	7,206.81
<b>Department: 7 - Recreation Total:</b>	<b>1,510,390.00</b>	<b>1,510,390.00</b>	<b>52,415.59</b>	<b>1,044,367.77</b>	<b>466,022.23</b>
<b>Revenue Total:</b>	<b>2,494,825.00</b>	<b>2,494,825.00</b>	<b>197,199.71</b>	<b>2,106,883.27</b>	<b>387,941.73</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	489,188.00	489,188.00	39,460.88	362,896.02	126,291.98
512 - FRONT DESK	41,728.00	41,728.00	2,420.96	25,524.02	16,203.98
530 - HEALTH & LIFE INSURANCE	205,000.00	205,000.00	13,221.17	118,694.74	86,305.26
540 - EDUCATION & TRAINING	19,472.50	19,472.50	630.07	9,857.15	9,615.35
550 - TRAVEL REIMBURSEMENT	2,020.00	2,020.00	138.47	288.62	1,731.38
600 - PROMOTION & PUBLICITY	16,522.50	16,522.50	228.08	5,096.46	11,426.04
610 - PROFESSIONAL FEES	8,322.50	8,322.50	416.62	3,495.47	4,827.03
630 - TRANSPORTATION	0.00	0.00	300.00	3,000.00	-3,000.00
650 - BANK/MERCHANT FEES	24,250.00	24,250.00	2,135.25	24,288.79	-38.79
660 - DUES & SUBSCRIPTIONS	7,935.00	7,935.00	35.00	2,149.17	5,785.83
670 - COMMUNICATION SERVICES	14,921.00	14,921.00	1,142.04	12,559.37	2,361.63
680 - SOFTWARE CONTRACTS	48,057.50	48,057.50	1,999.03	28,500.65	19,556.85
690 - LEGAL/ RECRUITMENT NOTICES	1,755.00	1,755.00	374.75	1,162.58	592.42
691 - PRINTING/ DESIGN SERVICES	15,762.50	15,762.50	29.10	4,719.28	11,043.22
710 - ADMINISTRATIVE EXPENSE ACCTS	360.00	360.00	-19.00	244.65	115.35
720 - EMPLOYEE/ PUBLIC RELATIONS	7,350.00	7,350.00	324.35	3,715.65	3,634.35
730 - OFFICE/ ADMIN SUPPLIES	7,000.00	7,000.00	757.80	4,271.02	2,728.98
740 - COMPUTER SUPPLIES/ EQUIP	850.00	850.00	0.00	30.88	819.12
750 - OFFICE EQUIPMENT	8,000.00	8,000.00	0.00	2,809.13	5,190.87
760 - POSTAGE & DELIVERY	5,250.00	5,250.00	159.16	3,111.90	2,138.10
764 - BANQUET BEVERAGE SERVICE	250.00	250.00	0.00	0.00	250.00
954 - TRANSFER	100,000.00	100,000.00	0.00	0.00	100,000.00
<b>Department: 5 - Admin Total:</b>	<b>1,023,994.50</b>	<b>1,023,994.50</b>	<b>63,753.73</b>	<b>616,415.55</b>	<b>407,578.95</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	170,441.00	170,441.00	10,330.49	144,944.52	25,496.48
800 - EQUIPMENT RENTALS	6,500.00	6,500.00	0.00	0.00	6,500.00
810 - MAINTENANCE SERVICES	110,980.00	110,980.00	3,025.94	48,423.45	62,556.55
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	341.60	2,837.27	5,912.73
830 - MAINTENANCE SUPPLIES	17,262.50	17,262.50	2,307.18	14,449.90	2,812.60
840 - MAINTENANCE MATERIALS	14,508.00	14,508.00	71.84	4,723.41	9,784.59
850 - PETROLEUM PRODUCTS	7,150.00	7,150.00	1,621.58	7,464.57	-314.57
860 - MAIN. TOOLS & EQUIPMENT	3,000.00	3,000.00	1,157.00	1,661.30	1,338.70
870 - PARK LANDSCAPING	3,500.00	3,500.00	0.00	1,698.33	1,801.67
880 - UTILITES - ELECTRIC	58,493.00	58,493.00	4,158.71	54,340.40	4,152.60
881 - UTILITES - NATURAL GAS	17,985.00	17,985.00	3,681.73	11,684.87	6,300.13
882 - UTILITIES - WATER	11,512.50	11,512.50	873.89	9,254.59	2,257.91
890 - PARK IMPROVEMENTS & REPAIRS	9,175.00	9,175.00	0.00	3,936.95	5,238.05
<b>Department: 6 - Maintenance Total:</b>	<b>439,257.00</b>	<b>439,257.00</b>	<b>27,569.96</b>	<b>305,419.56</b>	<b>133,837.44</b>
<b>Department: 7 - Recreation</b>					
515 - CUSTODIANS & FACILITY SUPERVISORS	158,684.00	158,684.00	8,346.31	76,668.02	82,015.98
516 - PROGRAM WAGES	274,262.00	274,262.00	7,022.77	136,840.03	137,421.97
571 - BEVERAGE COST	5,800.00	5,800.00	0.00	740.00	5,060.00
600 - PROMOTION & PUBLICITY	10,000.00	10,000.00	0.00	0.00	10,000.00

Statement of Revenue & Expenditures

For Fiscal: 2024-2025 Period Ending: 02/28/2025

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
620 - CONTRACTUAL PROGRAMS	389,272.00	389,272.00	31,560.75	236,463.41	152,808.59
630 - TRANSPORTATION	15,200.00	15,200.00	0.00	13,639.21	1,560.79
774 - SPECIAL EVENTS	20,616.00	20,616.00	0.00	12,786.56	7,829.44
780 - PROGRAM EQUIPMENT	18,000.00	18,000.00	0.00	6,353.20	11,646.80
790 - PROGRAM SUPPLIES	72,035.00	72,035.00	8,242.01	43,311.17	28,723.83
<b>Department: 7 - Recreation Total:</b>	<b>963,869.00</b>	<b>963,869.00</b>	<b>55,171.84</b>	<b>526,801.60</b>	<b>437,067.40</b>
<b>Expense Total:</b>	<b>2,427,120.50</b>	<b>2,427,120.50</b>	<b>146,495.53</b>	<b>1,448,636.71</b>	<b>978,483.79</b>
<b>Fund: 13 - Recreation Surplus (Deficit):</b>	<b>67,704.50</b>	<b>67,704.50</b>	<b>50,704.18</b>	<b>658,246.56</b>	<b>-590,542.06</b>
<b>Total Surplus (Deficit):</b>	<b>343,059.53</b>	<b>343,059.53</b>	<b>207,150.04</b>	<b>2,082,450.42</b>	

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - General	-25,310.50	-25,310.50	112,962.87	993,143.76	-1,018,454.26
11 - Fitness Center	304,630.25	304,630.25	33,556.30	357,636.47	-53,006.22
12 - Before & After School	-3,964.72	-3,964.72	9,926.69	73,423.63	-77,388.35
13 - Recreation	67,704.50	67,704.50	50,704.18	658,246.56	-590,542.06
<b>Total Surplus (Deficit):</b>	<b>343,059.53</b>	<b>343,059.53</b>	<b>207,150.04</b>	<b>2,082,450.42</b>	



Park District of La Grange, IL

# Statement of Revenue & Expenditures Account Summary

For Fiscal: 2024-2025 Period Ending: 02/28/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - Debt Service</b>					
<b>Revenue</b>					
<a href="#">04-5-00-40000</a>	936,908.00	936,908.00	145,684.44	1,098,512.14	-161,604.14
<a href="#">04-5-00-40100</a>	30,000.00	30,000.00	0.00	18,898.28	11,101.72
<a href="#">04-5-00-40200</a>	215,000.00	215,000.00	0.00	217,043.75	-2,043.75
<b>Revenue Total:</b>	<b>1,181,908.00</b>	<b>1,181,908.00</b>	<b>145,684.44</b>	<b>1,334,454.17</b>	<b>-152,546.17</b>
<b>Expense</b>					
<a href="#">04-5-00-91100</a>	1,047,000.00	1,047,000.00	0.00	1,047,000.00	0.00
<a href="#">04-5-00-91150</a>	95,689.00	95,689.00	0.00	95,677.48	11.52
<a href="#">04-5-00-91200</a>	8,500.00	8,500.00	0.00	475.00	8,025.00
<b>Expense Total:</b>	<b>1,151,189.00</b>	<b>1,151,189.00</b>	<b>0.00</b>	<b>1,143,152.48</b>	<b>8,036.52</b>
<b>Fund: 04 - Debt Service Surplus (Deficit):</b>	<b>30,719.00</b>	<b>30,719.00</b>	<b>145,684.44</b>	<b>191,301.69</b>	

Statement of Revenue & Expenditures

For Fiscal: 2024-2025 Period Ending: 02/28/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 36 - Capital Projects</b>						
<b>Revenue</b>						
<a href="#">36-5-00-40200</a>	BOND PROCEEDS	152,956.00	152,956.00	0.00	168,806.25	-15,850.25
<a href="#">36-5-00-42200</a>	GRANT PROCEEDS	600,000.00	600,000.00	0.00	0.00	600,000.00
<a href="#">36-5-00-50200</a>	TRANSFER IN	525,000.00	525,000.00	0.00	0.00	525,000.00
	<b>Revenue Total:</b>	<b>1,277,956.00</b>	<b>1,277,956.00</b>	<b>0.00</b>	<b>168,806.25</b>	<b>1,109,149.75</b>
<b>Expense</b>						
<a href="#">36-5-00-76501</a>	CONTINGENCY - CAPITAL	150,000.00	150,000.00	59,412.86	67,149.86	82,850.14
<a href="#">36-5-00-91109</a>	RECREATION/ SPECIAL EVENT EQ	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">36-5-00-92811</a>	OTHER HVAC UNITS	80,000.00	80,000.00	0.00	0.00	80,000.00
<a href="#">36-5-00-92826</a>	SECURITY CAMERA SYSTEM REPLACEMENT	75,000.00	75,000.00	0.00	73,123.93	1,876.07
<a href="#">36-5-00-92827</a>	CPR EQUIPMENT	7,500.00	7,500.00	0.00	4,793.00	2,707.00
<a href="#">36-5-00-96103</a>	FEASIBILITY FUNDING FOR CMP FUTURE PL...	100,000.00	100,000.00	0.00	65,795.16	34,204.84
<a href="#">36-5-00-96119</a>	FENCING REPAIRS - ALL PARKS	25,000.00	25,000.00	0.00	0.00	25,000.00
<a href="#">36-5-11-91904</a>	OSLAD GRANT EXPENSE	10,000.00	10,000.00	0.00	9,062.72	937.28
<a href="#">36-5-11-92920</a>	GILBERT INDOOR EVAPORATORS	13,000.00	13,000.00	0.00	0.00	13,000.00
<a href="#">36-5-13-92915</a>	COMMUNITY CENTER EXTERIOR DOORS	10,000.00	10,000.00	0.00	6,998.00	3,002.00
<a href="#">36-5-13-92916</a>	COMMUNITY CENTER INTERIOR DOORS	3,500.00	3,500.00	0.00	0.00	3,500.00
<a href="#">36-5-13-92920</a>	COMMUNITY CENTER INDOOR EVAPORAT...	20,000.00	20,000.00	0.00	0.00	20,000.00
<a href="#">36-5-15-96501</a>	OSLAD PARK RENOVATION	1,250,000.00	1,250,000.00	23,802.41	105,964.99	1,144,035.01
<a href="#">36-5-17-96500</a>	STONE PARK PLAYGROUND	175,000.00	175,000.00	0.00	172,867.97	2,132.03
<a href="#">36-5-20-92811</a>	REC CENTER HVAC	200,000.00	200,000.00	5,000.00	5,000.00	195,000.00
<a href="#">36-5-20-92915</a>	REC CENTER REPLACEMENT DOORS (EXTER...	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">36-5-20-92916</a>	REC CENTER REPLACEMENT DOORS (SOUTH...	15,000.00	15,000.00	0.00	19,994.00	-4,994.00
<a href="#">36-5-20-92917</a>	REC CENTER REPLACEMENT DOORS (WEST S..	15,000.00	15,000.00	0.00	0.00	15,000.00
<a href="#">36-5-20-94600</a>	PARKING LOT DEVELOPMENT	240,000.00	240,000.00	0.00	149,047.58	90,952.42
<a href="#">36-5-30-92828</a>	TV REPLACEMENT BOXES	16,000.00	16,000.00	0.00	13,977.96	2,022.04
	<b>Expense Total:</b>	<b>2,425,000.00</b>	<b>2,425,000.00</b>	<b>88,215.27</b>	<b>693,775.17</b>	<b>1,731,224.83</b>
	<b>Fund: 36 - Capital Projects Surplus (Deficit):</b>	<b>-1,147,044.00</b>	<b>-1,147,044.00</b>	<b>-88,215.27</b>	<b>-524,968.92</b>	
	<b>Total Surplus (Deficit):</b>	<b>-1,116,325.00</b>	<b>-1,116,325.00</b>	<b>57,469.17</b>	<b>-333,667.23</b>	

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
04 - Debt Service	30,719.00	30,719.00	145,684.44	191,301.69	-160,582.69
36 - Capital Projects	-1,147,044.00	-1,147,044.00	-88,215.27	-524,968.92	-622,075.08
<b>Total Surplus (Deficit):</b>	<b>-1,116,325.00</b>	<b>-1,116,325.00</b>	<b>57,469.17</b>	<b>-333,667.23</b>	



Park District of La Grange, IL

# Prior-Year Comparative Income Statement Group Summary

For the Period Ending 02/28/2025

SubAccount...	2023-2024 Feb. Activity	2024-2025 Feb. Activity	Feb. Variance Favorable / (Unfavorable)	Variance %	2023-2024 YTD Activity	2024-2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 01 - General</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
426 - BUILDING RENTALS	11,009.46	6,930.38	-4,079.08	-37.05%	88,214.24	79,765.35	-8,448.89	-9.58%
942 - TAX REVENUE	127,732.16	194,190.68	66,458.52	52.03%	1,149,807.75	1,476,965.45	327,157.70	28.45%
943 - OTHER REVENUES	25,155.68	22,873.46	-2,282.22	-9.07%	283,986.60	300,041.65	16,055.05	5.65%
<b>Department 5 - Admin Total:</b>	<b>163,897.30</b>	<b>223,994.52</b>	<b>60,097.22</b>	<b>36.67%</b>	<b>1,522,008.59</b>	<b>1,856,772.45</b>	<b>334,763.86</b>	<b>21.99%</b>
<b>Revenue Total:</b>	<b>163,897.30</b>	<b>223,994.52</b>	<b>60,097.22</b>	<b>36.67%</b>	<b>1,522,008.59</b>	<b>1,856,772.45</b>	<b>334,763.86</b>	<b>21.99%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	29,977.15	31,878.87	-1,901.72	-6.34%	197,632.73	252,546.40	-54,913.67	-27.79%
512 - FRONT DESK	3,472.35	2,421.00	1,051.35	30.28%	23,603.24	25,474.96	-1,871.72	-7.93%
530 - HEALTH & LIFE INSURANCE	12,627.53	11,424.14	1,203.39	9.53%	79,097.09	103,245.78	-24,148.69	-30.53%
540 - EDUCATION & TRAINING	800.28	630.06	170.22	21.27%	6,508.54	10,545.54	-4,037.00	-62.03%
600 - PROMOTION & PUBLICITY	1,424.82	228.09	1,196.73	83.99%	5,735.30	4,911.16	824.14	14.37%
610 - PROFESSIONAL FEES	5,197.75	1,944.25	3,253.50	62.59%	25,715.14	19,635.02	6,080.12	23.64%
630 - TRANSPORTATION	300.00	300.00	0.00	0.00%	2,400.00	3,000.00	-600.00	-25.00%
650 - BANK/MERCHANT FEES	20.05	16.92	3.13	15.61%	415.39	155.24	260.15	62.63%
660 - DUES & SUBSCRIPTIONS	0.00	35.00	-35.00	0.00%	2,677.97	2,149.16	528.81	19.75%
670 - COMMUNICATION SERVICES	1,216.22	1,057.01	159.21	13.09%	11,007.94	11,710.23	-702.29	-6.38%
680 - SOFTWARE CONTRACTS	2,753.98	1,999.03	754.95	27.41%	26,471.73	28,500.64	-2,028.91	-7.66%
690 - LEGAL/ RECRUITMENT NOTICES	157.50	539.75	-382.25	-242.70%	1,291.48	1,492.58	-201.10	-15.57%
691 - PRINTING/ DESIGN SERVICES	38.15	29.10	9.05	23.72%	4,903.42	1,807.37	3,096.05	63.14%
710 - ADMINISTRATIVE EXPENSE ACCTS	29.64	23.09	6.55	22.10%	1,525.41	916.78	608.63	39.90%
720 - EMPLOYEE/ PUBLIC RELATIONS	253.96	0.00	253.96	100.00%	253.96	960.19	-706.23	-278.09%
730 - OFFICE/ ADMIN SUPPLIES	579.19	757.76	-178.57	-30.83%	3,005.96	4,270.89	-1,264.93	-42.08%
740 - COMPUTER SUPPLIES/ EQUIP	50.19	1,392.00	-1,341.81	-2,673.46%	3,269.92	8,575.17	-5,305.25	-162.24%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	4,665.77	2,943.82	1,721.95	36.91%
760 - POSTAGE & DELIVERY	241.73	159.14	82.59	34.17%	2,463.11	3,111.82	-648.71	-26.34%
765 - CONTINGENCY	0.00	788.14	-788.14	0.00%	0.00	5,117.72	-5,117.72	0.00%
<b>Department 5 - Admin Total:</b>	<b>59,140.49</b>	<b>55,623.35</b>	<b>3,517.14</b>	<b>5.95%</b>	<b>402,644.10</b>	<b>491,070.47</b>	<b>-88,426.37</b>	<b>-21.96%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	17,307.81	10,330.50	6,977.31	40.31%	117,426.91	145,144.87	-27,717.96	-23.60%
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	16,980.00	27,709.46	-10,729.46	-63.19%
810 - MAINTENANCE SERVICES	33,097.42	32,525.93	571.49	1.73%	93,715.96	78,681.16	15,034.80	16.04%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2025

SubAccoun...	2023-2024	2024-2025	Feb. Variance		2023-2024	2024-2025	YTD Variance	
	Feb. Activity	Feb. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
820 - EQUIPMENT REPAIRS	456.28	341.57	114.71	25.14%	2,501.31	3,096.26	-594.95	-23.79%
830 - MAINTENANCE SUPPLIES	1,375.83	2,307.18	-931.35	-67.69%	11,790.04	14,539.99	-2,749.95	-23.32%
840 - MAINTENANCE MATERIALS	189.45	71.84	117.61	62.08%	7,747.52	5,803.79	1,943.73	25.09%
850 - PETROLEUM PRODUCTS	215.64	0.00	215.64	100.00%	4,369.54	5,843.05	-1,473.51	-33.72%
860 - MAIN. TOOLS & EQUIPMENT	60.15	1,157.00	-1,096.85	-1,823.52%	2,626.02	1,661.34	964.68	36.74%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	2,460.01	1,698.33	761.68	30.96%
880 - UTILITES - ELECTRIC	0.00	4,118.69	-4,118.69	0.00%	42,588.21	55,547.56	-12,959.35	-30.43%
881 - UTILITES - NATURAL GAS	408.90	3,681.71	-3,272.81	-800.39%	10,018.99	11,612.81	-1,593.82	-15.91%
882 - UTILITIES - WATER	0.00	873.88	-873.88	0.00%	8,696.79	9,254.53	-557.74	-6.41%
890 - PARK IMPROVEMENTS & REPAIRS	1,701.93	0.00	1,701.93	100.00%	8,723.64	11,965.07	-3,241.43	-37.16%
<b>Department 6 - Maintenance Total:</b>	<b>54,813.41</b>	<b>55,408.30</b>	<b>-594.89</b>	<b>-1.09%</b>	<b>329,644.94</b>	<b>372,558.22</b>	<b>-42,913.28</b>	<b>-13.02%</b>
<b>Expense Total:</b>	<b>113,953.90</b>	<b>111,031.65</b>	<b>2,922.25</b>	<b>2.56%</b>	<b>732,289.04</b>	<b>863,628.69</b>	<b>-131,339.65</b>	<b>-17.94%</b>
<b>Fund 01 Surplus (Deficit):</b>	<b>49,943.40</b>	<b>112,962.87</b>	<b>63,019.47</b>	<b>126.18%</b>	<b>789,719.55</b>	<b>993,143.76</b>	<b>203,424.21</b>	<b>25.76%</b>

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2025

SubAccount...	2023-2024 Feb. Activity	2024-2025 Feb. Activity	Feb. Variance Favorable / (Unfavorable)	Variance %	2023-2024 YTD Activity	2024-2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 11 - Fitness Center</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	66,520.75	69,381.50	2,860.75	4.30%	656,389.82	725,991.47	69,601.65	10.60%
943 - OTHER REVENUES	15.00	10.00	-5.00	-33.33%	112.00	158.01	46.01	41.08%
<b>Department 7 - Recreation Total:</b>	<b>66,535.75</b>	<b>69,391.50</b>	<b>2,855.75</b>	<b>4.29%</b>	<b>656,501.82</b>	<b>726,149.48</b>	<b>69,647.66</b>	<b>10.61%</b>
<b>Revenue Total:</b>	<b>66,535.75</b>	<b>69,391.50</b>	<b>2,855.75</b>	<b>4.29%</b>	<b>656,501.82</b>	<b>726,149.48</b>	<b>69,647.66</b>	<b>10.61%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	9,015.32	5,213.54	3,801.78	42.17%	67,993.70	52,362.01	15,631.69	22.99%
521 - SS/ MEDICARE	688.86	393.20	295.66	42.92%	5,170.12	3,955.62	1,214.50	23.49%
522 - PENSION	808.40	394.26	414.14	51.23%	6,975.65	4,663.15	2,312.50	33.15%
530 - HEALTH & LIFE INSURANCE	1,662.49	914.36	748.13	45.00%	12,338.28	9,056.73	3,281.55	26.60%
540 - EDUCATION & TRAINING	385.92	0.00	385.92	100.00%	835.92	0.00	835.92	100.00%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	2,034.79	1,391.52	643.27	31.61%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	200.00	400.00	-200.00	-100.00%
650 - BANK/MERCHANT FEES	2,370.79	2,199.02	171.77	7.25%	17,477.43	22,675.98	-5,198.55	-29.74%
660 - DUES & SUBSCRIPTIONS	0.00	893.66	-893.66	0.00%	0.00	893.66	-893.66	0.00%
670 - COMMUNICATION SERVICES	342.48	312.48	30.00	8.76%	3,655.80	3,062.30	593.50	16.23%
680 - SOFTWARE CONTRACTS	201.89	201.89	0.00	0.00%	3,040.79	2,018.90	1,021.89	33.61%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	250.00	-250.00	0.00%	0.00	250.00	-250.00	0.00%
691 - PRINTING/ DESIGN SERVICES	0.00	0.00	0.00	0.00%	0.00	270.96	-270.96	0.00%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	0.00	168.68	-168.68	0.00%
730 - OFFICE/ ADMIN SUPPLIES	0.00	40.99	-40.99	0.00%	778.01	874.80	-96.79	-12.44%
765 - CONTINGENCY	0.00	0.00	0.00	0.00%	0.00	668.20	-668.20	0.00%
<b>Department 5 - Admin Total:</b>	<b>15,476.15</b>	<b>10,813.40</b>	<b>4,662.75</b>	<b>30.13%</b>	<b>120,500.49</b>	<b>102,712.51</b>	<b>17,787.98</b>	<b>14.76%</b>
<b>Department: 6 - Maintenance</b>								
810 - MAINTENANCE SERVICES	1,736.17	100.81	1,635.36	94.19%	3,966.44	1,284.44	2,682.00	67.62%
830 - MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00%	9,252.18	11,263.20	-2,011.02	-21.74%
880 - UTILITES - ELECTRIC	0.00	814.31	-814.31	0.00%	7,202.48	9,787.44	-2,584.96	-35.89%
881 - UTILITES - NATURAL GAS	0.00	1,643.13	-1,643.13	0.00%	4,180.24	4,919.67	-739.43	-17.69%
882 - UTILITIES - WATER	0.00	0.00	0.00	0.00%	555.27	0.00	555.27	100.00%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	100.00	100.00	0.00	0.00%
<b>Department 6 - Maintenance Total:</b>	<b>1,736.17</b>	<b>2,558.25</b>	<b>-822.08</b>	<b>-47.35%</b>	<b>25,256.61</b>	<b>27,354.75</b>	<b>-2,098.14</b>	<b>-8.31%</b>
<b>Department: 7 - Recreation</b>								
512 - FRONT DESK	14,979.34	11,364.74	3,614.60	24.13%	101,998.38	108,602.46	-6,604.08	-6.47%
515 - CUSTODIANS & FACILITY SUPERVISORS	294.51	179.66	114.85	39.00%	8,312.03	1,584.31	6,727.72	80.94%
516 - PROGRAM WAGES	4,450.50	4,046.44	404.06	9.08%	27,145.72	35,246.56	-8,100.84	-29.84%
521 - SS/ MEDICARE	1,508.93	1,192.69	316.24	20.96%	10,800.94	11,164.05	-363.11	-3.36%
620 - CONTRACTUAL PROGRAMS	5,796.00	5,291.25	504.75	8.71%	59,329.64	71,674.05	-12,344.41	-20.81%
640 - EQUIP/ FACILITY LEASE	0.00	0.00	0.00	0.00%	7,174.90	0.00	7,174.90	100.00%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2025

SubAccoun...	2023-2024	2024-2025	Feb. Variance		2023-2024	2024-2025	YTD Variance	
	Feb. Activity	Feb. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
780 - PROGRAM EQUIPMENT	338.35	388.77	-50.42	-14.90%	7,407.70	9,944.32	-2,536.62	-34.24%
790 - PROGRAM SUPPLIES	119.99	0.00	119.99	100.00%	675.15	230.00	445.15	65.93%
<b>Department 7 - Recreation Total:</b>	<b>27,487.62</b>	<b>22,463.55</b>	<b>5,024.07</b>	<b>18.28%</b>	<b>222,844.46</b>	<b>238,445.75</b>	<b>-15,601.29</b>	<b>-7.00%</b>
<b>Expense Total:</b>	<b>44,699.94</b>	<b>35,835.20</b>	<b>8,864.74</b>	<b>19.83%</b>	<b>368,601.56</b>	<b>368,513.01</b>	<b>88.55</b>	<b>0.02%</b>
<b>Fund 11 Surplus (Deficit):</b>	<b>21,835.81</b>	<b>33,556.30</b>	<b>11,720.49</b>	<b>53.68%</b>	<b>287,900.26</b>	<b>357,636.47</b>	<b>69,736.21</b>	<b>24.22%</b>

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2025

SubAccount...	2023-2024 Feb. Activity	2024-2025 Feb. Activity	Feb. Variance Favorable / (Unfavorable)	Variance %	2023-2024 YTD Activity	2024-2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 12 - Before &amp; After School</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	67,935.56	55,023.00	-12,912.56	-19.01%	554,658.80	508,204.56	-46,454.24	-8.38%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	506.90	1,000.00	493.10	97.28%
<b>Department 7 - Recreation Total:</b>	<b>67,935.56</b>	<b>55,023.00</b>	<b>-12,912.56</b>	<b>-19.01%</b>	<b>555,165.70</b>	<b>509,204.56</b>	<b>-45,961.14</b>	<b>-8.28%</b>
<b>Revenue Total:</b>	<b>67,935.56</b>	<b>55,023.00</b>	<b>-12,912.56</b>	<b>-19.01%</b>	<b>555,165.70</b>	<b>509,204.56</b>	<b>-45,961.14</b>	<b>-8.28%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
610 - PROFESSIONAL FEES	224.63	416.63	-192.00	-85.47%	2,980.33	2,496.01	484.32	16.25%
<b>Department 5 - Admin Total:</b>	<b>224.63</b>	<b>416.63</b>	<b>-192.00</b>	<b>-85.47%</b>	<b>2,980.33</b>	<b>2,496.01</b>	<b>484.32</b>	<b>16.25%</b>
<b>Department: 7 - Recreation</b>								
511 - ADMINISTRATIVE SALARIES	19,524.70	16,405.05	3,119.65	15.98%	142,601.39	145,718.01	-3,116.62	-2.19%
516 - PROGRAM WAGES	35,661.45	18,703.78	16,957.67	47.55%	188,079.64	172,492.48	15,587.16	8.29%
521 - SS/ MEDICARE	4,204.43	2,681.85	1,522.58	36.21%	25,635.21	24,291.16	1,344.05	5.24%
522 - PENSION	2,142.88	1,033.60	1,109.28	51.77%	17,207.34	14,115.82	3,091.52	17.97%
530 - HEALTH & LIFE INSURANCE	3,624.76	579.63	3,045.13	84.01%	25,485.42	19,493.38	5,992.04	23.51%
540 - EDUCATION & TRAINING	1,136.84	0.00	1,136.84	100.00%	2,684.25	0.00	2,684.25	100.00%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	395.23	532.52	-137.29	-34.74%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	1,261.32	702.24	559.08	44.32%
610 - PROFESSIONAL FEES	0.00	240.00	-240.00	0.00%	200.00	1,999.99	-1,799.99	-900.00%
640 - EQUIP/ FACILITY LEASE	0.00	0.00	0.00	0.00%	2,250.00	2,712.00	-462.00	-20.53%
650 - BANK/MERCHANT FEES	2,583.95	1,881.11	702.84	27.20%	15,818.01	15,595.30	222.71	1.41%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	91.49	81.67	9.82	10.73%
670 - COMMUNICATION SERVICES	316.30	37.50	278.80	88.14%	2,025.48	1,247.78	777.70	38.40%
680 - SOFTWARE CONTRACTS	1,023.47	869.07	154.40	15.09%	8,945.27	8,754.10	191.17	2.14%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	433.82	263.96	169.86	39.15%
750 - OFFICE EQUIPMENT	217.44	217.44	0.00	0.00%	3,577.13	4,353.46	-776.33	-21.70%
780 - PROGRAM EQUIPMENT	0.00	0.00	0.00	0.00%	503.59	0.00	503.59	100.00%
790 - PROGRAM SUPPLIES	3,564.39	2,030.65	1,533.74	43.03%	26,982.33	20,931.05	6,051.28	22.43%
<b>Department 7 - Recreation Total:</b>	<b>74,000.61</b>	<b>44,679.68</b>	<b>29,320.93</b>	<b>39.62%</b>	<b>464,176.92</b>	<b>433,284.92</b>	<b>30,892.00</b>	<b>6.66%</b>
<b>Expense Total:</b>	<b>74,225.24</b>	<b>45,096.31</b>	<b>29,128.93</b>	<b>39.24%</b>	<b>467,157.25</b>	<b>435,780.93</b>	<b>31,376.32</b>	<b>6.72%</b>
<b>Fund 12 Surplus (Deficit):</b>	<b>-6,289.68</b>	<b>9,926.69</b>	<b>16,216.37</b>	<b>257.83%</b>	<b>88,008.45</b>	<b>73,423.63</b>	<b>-14,584.82</b>	<b>-16.57%</b>

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2025

SubAccount...	2023-2024 Feb. Activity	2024-2025 Feb. Activity	Feb. Variance Favorable / (Unfavorable)	Variance %	2023-2024 YTD Activity	2024-2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 13 - Recreation</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
480 - PARK USAGE	3,105.00	16,171.00	13,066.00	420.81%	63,578.30	74,850.00	11,271.70	17.73%
942 - TAX REVENUE	103,471.13	128,337.12	24,865.99	24.03%	949,814.87	986,562.37	36,747.50	3.87%
943 - OTHER REVENUES	0.00	276.00	276.00	0.00%	1,421.25	1,103.13	-318.12	-22.38%
<b>Department 5 - Admin Total:</b>	<b>106,576.13</b>	<b>144,784.12</b>	<b>38,207.99</b>	<b>35.85%</b>	<b>1,014,814.42</b>	<b>1,062,515.50</b>	<b>47,701.08</b>	<b>4.70%</b>
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	34,121.60	27,149.58	-6,972.02	-20.43%	819,729.12	806,051.83	-13,677.29	-1.67%
491 - RECREATION CENTER	25,026.00	23,311.00	-1,715.00	-6.85%	175,523.50	226,722.75	51,199.25	29.17%
943 - OTHER REVENUES	0.00	1,955.01	1,955.01	0.00%	3,897.59	11,593.19	7,695.60	197.45%
<b>Department 7 - Recreation Total:</b>	<b>59,147.60</b>	<b>52,415.59</b>	<b>-6,732.01</b>	<b>-11.38%</b>	<b>999,150.21</b>	<b>1,044,367.77</b>	<b>45,217.56</b>	<b>4.53%</b>
<b>Revenue Total:</b>	<b>165,723.73</b>	<b>197,199.71</b>	<b>31,475.98</b>	<b>18.99%</b>	<b>2,013,964.63</b>	<b>2,106,883.27</b>	<b>92,918.64</b>	<b>4.61%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	41,802.06	39,460.88	2,341.18	5.60%	336,541.64	362,896.02	-26,354.38	-7.83%
512 - FRONT DESK	3,472.29	2,420.96	1,051.33	30.28%	22,407.10	25,524.02	-3,116.92	-13.91%
530 - HEALTH & LIFE INSURANCE	15,264.17	13,221.17	2,043.00	13.38%	102,935.97	118,694.74	-15,758.77	-15.31%
540 - EDUCATION & TRAINING	490.37	630.07	-139.70	-28.49%	5,827.67	9,857.15	-4,029.48	-69.14%
550 - TRAVEL REIMBURSEMENT	0.00	138.47	-138.47	0.00%	153.93	288.62	-134.69	-87.50%
600 - PROMOTION & PUBLICITY	1,421.83	228.08	1,193.75	83.96%	5,732.32	5,096.46	635.86	11.09%
610 - PROFESSIONAL FEES	874.12	416.62	457.50	52.34%	4,579.78	3,495.47	1,084.31	23.68%
630 - TRANSPORTATION	300.00	300.00	0.00	0.00%	2,400.00	3,000.00	-600.00	-25.00%
650 - BANK/MERCHANT FEES	2,521.85	2,135.25	386.60	15.33%	25,599.08	24,288.79	1,310.29	5.12%
660 - DUES & SUBSCRIPTIONS	0.00	35.00	-35.00	0.00%	2,312.98	2,149.17	163.81	7.08%
670 - COMMUNICATION SERVICES	1,361.21	1,142.04	219.17	16.10%	11,164.12	12,559.37	-1,395.25	-12.50%
680 - SOFTWARE CONTRACTS	2,753.98	1,999.03	754.95	27.41%	26,471.76	28,500.65	-2,028.89	-7.66%
690 - LEGAL/ RECRUITMENT NOTICES	157.50	374.75	-217.25	-137.94%	2,882.48	1,162.58	1,719.90	59.67%
691 - PRINTING/ DESIGN SERVICES	38.15	29.10	9.05	23.72%	6,284.43	4,719.28	1,565.15	24.91%
710 - ADMINISTRATIVE EXPENSE ACCTS	55.91	-19.00	74.91	133.98%	149.14	244.65	-95.51	-64.04%
720 - EMPLOYEE/ PUBLIC RELATIONS	30.62	324.35	-293.73	-959.27%	859.93	3,715.65	-2,855.72	-332.09%
730 - OFFICE/ ADMIN SUPPLIES	552.23	757.80	-205.57	-37.23%	2,914.03	4,271.02	-1,356.99	-46.57%
740 - COMPUTER SUPPLIES/ EQUIP	22.47	0.00	22.47	100.00%	78.19	30.88	47.31	60.51%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	4,665.77	2,809.13	1,856.64	39.79%
760 - POSTAGE & DELIVERY	241.73	159.16	82.57	34.16%	2,496.36	3,111.90	-615.54	-24.66%
<b>Department 5 - Admin Total:</b>	<b>71,360.49</b>	<b>63,753.73</b>	<b>7,606.76</b>	<b>10.66%</b>	<b>566,456.68</b>	<b>616,415.55</b>	<b>-49,958.87</b>	<b>-8.82%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	17,307.75	10,330.49	6,977.26	40.31%	115,722.79	144,944.52	-29,221.73	-25.25%
810 - MAINTENANCE SERVICES	4,560.28	3,025.94	1,534.34	33.65%	63,744.30	48,423.45	15,320.85	24.03%
820 - EQUIPMENT REPAIRS	456.28	341.60	114.68	25.13%	2,501.24	2,837.27	-336.03	-13.43%
830 - MAINTENANCE SUPPLIES	990.53	2,307.18	-1,316.65	-132.92%	12,650.55	14,449.90	-1,799.35	-14.22%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2025

SubAccount...	2023-2024	2024-2025	Feb. Variance		2023-2024	2024-2025	YTD Variance	
	Feb. Activity	Feb. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
840 - MAINTENANCE MATERIALS	294.88	71.84	223.04	75.64%	5,169.41	4,723.41	446.00	8.63%
850 - PETROLEUM PRODUCTS	215.64	1,621.58	-1,405.94	-651.98%	4,369.48	7,464.57	-3,095.09	-70.83%
860 - MAIN. TOOLS & EQUIPMENT	60.14	1,157.00	-1,096.86	-1,823.84%	2,625.91	1,661.30	964.61	36.73%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	2,459.97	1,698.33	761.64	30.96%
880 - UTILITES - ELECTRIC	0.00	4,158.71	-4,158.71	0.00%	42,588.14	54,340.40	-11,752.26	-27.60%
881 - UTILITES - NATURAL GAS	408.90	3,681.73	-3,272.83	-800.40%	11,024.07	11,684.87	-660.80	-5.99%
882 - UTILITIES - WATER	0.00	873.89	-873.89	0.00%	8,696.67	9,254.59	-557.92	-6.42%
890 - PARK IMPROVEMENTS & REPAIRS	1,701.92	0.00	1,701.92	100.00%	10,806.73	3,936.95	6,869.78	63.57%
<b>Department 6 - Maintenance Total:</b>	<b>25,996.32</b>	<b>27,569.96</b>	<b>-1,573.64</b>	<b>-6.05%</b>	<b>282,359.26</b>	<b>305,419.56</b>	<b>-23,060.30</b>	<b>-8.17%</b>
<b>Department: 7 - Recreation</b>								
515 - CUSTODIANS & FACILITY SUPERVISORS	9,771.16	8,346.31	1,424.85	14.58%	55,376.72	76,668.02	-21,291.30	-38.45%
516 - PROGRAM WAGES	10,605.23	7,022.77	3,582.46	33.78%	118,407.58	136,840.03	-18,432.45	-15.57%
571 - BEVERAGE COST	0.00	0.00	0.00	0.00%	1,540.00	740.00	800.00	51.95%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	321.50	0.00	321.50	100.00%
620 - CONTRACTUAL PROGRAMS	21,070.98	31,560.75	-10,489.77	-49.78%	267,382.43	236,463.41	30,919.02	11.56%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	0.00	13,639.21	-13,639.21	0.00%
774 - SPECIAL EVENTS	0.00	0.00	0.00	0.00%	2,964.36	12,786.56	-9,822.20	-331.34%
780 - PROGRAM EQUIPMENT	52.18	0.00	52.18	100.00%	3,898.70	6,353.20	-2,454.50	-62.96%
790 - PROGRAM SUPPLIES	4,560.33	8,242.01	-3,681.68	-80.73%	37,623.03	43,311.17	-5,688.14	-15.12%
<b>Department 7 - Recreation Total:</b>	<b>46,059.88</b>	<b>55,171.84</b>	<b>-9,111.96</b>	<b>-19.78%</b>	<b>487,514.32</b>	<b>526,801.60</b>	<b>-39,287.28</b>	<b>-8.06%</b>
<b>Expense Total:</b>	<b>143,416.69</b>	<b>146,495.53</b>	<b>-3,078.84</b>	<b>-2.15%</b>	<b>1,336,330.26</b>	<b>1,448,636.71</b>	<b>-112,306.45</b>	<b>-8.40%</b>
<b>Fund 13 Surplus (Deficit):</b>	<b>22,307.04</b>	<b>50,704.18</b>	<b>28,397.14</b>	<b>127.30%</b>	<b>677,634.37</b>	<b>658,246.56</b>	<b>-19,387.81</b>	<b>-2.86%</b>
<b>Total Surplus (Deficit):</b>	<b>87,796.57</b>	<b>207,150.04</b>	<b>119,353.47</b>	<b>135.94%</b>	<b>1,843,262.63</b>	<b>2,082,450.42</b>	<b>239,187.79</b>	<b>12.98%</b>

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2025

**Fund Summary**

Fund	2023-2024		2024-2025		Feb. Variance		YTD Variance	
	Feb. Activity	Feb. Activity	Feb. Activity	Feb. Activity	Favorable / (Unfavorable)	Variance %	Favorable / (Unfavorable)	Variance %
01 - General	49,943.40	112,962.87	63,019.47	126.18%	789,719.55	993,143.76	203,424.21	25.76%
11 - Fitness Center	21,835.81	33,556.30	11,720.49	53.68%	287,900.26	357,636.47	69,736.21	24.22%
12 - Before & After School	-6,289.68	9,926.69	16,216.37	257.83%	88,008.45	73,423.63	-14,584.82	-16.57%
13 - Recreation	22,307.04	50,704.18	28,397.14	127.30%	677,634.37	658,246.56	-19,387.81	-2.86%
<b>Total Surplus (Deficit):</b>	<b>87,796.57</b>	<b>207,150.04</b>	<b>119,353.47</b>	<b>135.94%</b>	<b>1,843,262.63</b>	<b>2,082,450.42</b>	<b>239,187.79</b>	<b>12.98%</b>

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Jamie Hollock  
RE: Consolidated Vouchers dated 3/10/2025

If this voucher is removed from the consent agenda, the financial report for the month of February should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated March 10, 2025 in the amount of  
A roll call vote is required.

\$ 433,732.66

CONSOLIDATED VOUCHERS

Fund Code	Accounts Payable Vouchers & P Card Purchases		
1	General Fund	58,454.76	
4	Debt Service	-	
11	Fitness Center	9,450.26	
12	BASE Program	5,619.75	
13	Recreation Fund	62,743.09	
15	Paving & Lighting	-	
16	Liability Insurance	5,439.93	
17	Audit	-	
18	Special Recreation for Handicapped	2,065.14	
36	Capital Projects	87,739.41	
40	Endless Summerfest	-	
		231,512.34	231,512.34
	Recreation Refunds		390.00
	Imprest Checks:		
	AT&T	177.99	
	Comcast	272.40	
	Internet	-	
	Internet	-	
		450.39	450.39
	Merchant Service & Bank Fees		6,215.38
	Payroll for the pay dates through February (2 pay periods)		195,164.55
	Includes monthly Social Security, Medicare, IMRF contributions, & Paycom Fees.		
			\$ 433,732.66



# Expense Approval Report

By Vendor Name

Payment Dates 2/6/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AC2100 - ACCESS ONE INC</b>					
ACCESS ONE INC	6692918	02/12/2025	LOCAL PHONE SERVICE	01-5-00-42610	25.00
ACCESS ONE INC	6692918	02/12/2025	LOCAL PHONE SERVICE	01-5-00-67011	540.18
ACCESS ONE INC	6692918	02/12/2025	LOCAL PHONE SERVICE	13-5-00-67011	540.19
<b>Vendor AC2100 - ACCESS ONE INC Total:</b>					<b>1,105.37</b>
<b>Vendor: AL5525 - ALL STAR SPORTS INSTRUCTION INC</b>					
ALL STAR SPORTS INSTRUCTI...	251013	02/26/2025	WINTER SESSION 1 2025 CLAS...	13-7-01-62000	3,652.00
<b>Vendor AL5525 - ALL STAR SPORTS INSTRUCTION INC Total:</b>					<b>3,652.00</b>
<b>Vendor: AS4052 - AMERICAN SOCIETY OF COMPOSERS, AUTHORS &amp; PUBLISHERS</b>					
AMERICAN SOCIETY OF COM...	500886697	02/26/2025	MUSIC LICENSE	11-5-00-66045	446.83
<b>Vendor AS4052 - AMERICAN SOCIETY OF COMPOSERS, AUTHORS &amp; PUBLISHERS Total:</b>					<b>446.83</b>
<b>Vendor: AN7606 - ANCEL GLINK P.C.</b>					
ANCEL GLINK P.C.	8494362-021225	02/26/2025	LEGAL SERVICES THRU 1/31/25	01-5-00-61000	1,944.25
ANCEL GLINK P.C.	8494362-021225	02/26/2025	LEGAL SERVICES THRU 1/31/25	12-5-00-61000	416.63
ANCEL GLINK P.C.	8494362-021225	02/26/2025	LEGAL SERVICES THRU 1/31/25	13-5-00-61000	416.62
<b>Vendor AN7606 - ANCEL GLINK P.C. Total:</b>					<b>2,777.50</b>
<b>Vendor: BA0500 - BADEN SPORTS INC</b>					
BADEN SPORTS INC	SO-1098965	02/12/2025	YDL PARTICIPANT BASKETBAL...	13-7-01-79000	225.61
<b>Vendor BA0500 - BADEN SPORTS INC Total:</b>					<b>225.61</b>
<b>Vendor: BMO - BMO HARRIS</b>					
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Director of Recreation IPRA C...	01-5-00-54031	255.95
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Athletic Specialist IPRA 2025 ...	01-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Facility Operations Manager I...	01-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Director of Finance IPRA Conf...	01-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Rec Supervisor IPRA Conferen...	01-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Marketing Specialist IPRA Con...	01-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Parking for IPRA 2025 Confere...	01-5-00-54031	37.55
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Parking for IPRA Conference	01-5-00-54031	65.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Reimburse Forest Park for NR...	01-5-00-54032	1,262.28
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	ad for la grange u open houses	01-5-00-60020	7.50
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	ad for kiddie kollege	01-5-00-60020	2.75
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Ad for winter spring regist and...	01-5-00-60020	7.50
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	ad for Feb programming and la...	01-5-00-60020	7.50
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	la grange u preschool and 2 o...	01-5-00-60020	7.50
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Monthly E-Newsletter Fee	01-5-00-60030	79.05
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Cap cut yearly subscription	01-5-00-60030	76.45
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Job Posting for Parks Laborer	01-5-00-69020	165.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Staff Dinner - Team Building	01-5-00-71010	216.37
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Directors Lunch - LG Park	01-5-00-71010	54.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Resignation Gift Park Operati...	01-5-00-72021	38.49
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	HDMI cables, Penny computer	01-5-00-74014	8.55
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Computer Stands - Penny	01-5-00-74014	37.38
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Server Room Network Requir...	01-5-00-74014	3,135.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Document delivery to TriCare ...	01-5-00-76022	17.44
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Van Registration 2	01-5-00-76500	783.24
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Dumpster Service	01-6-00-81020	367.75
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Uniform Service	01-6-00-81030	123.30
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Uniform Service	01-6-00-81030	800.62
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	2 x 4 Light fixtures	01-6-00-81038	159.94
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	2 multi track	01-6-00-82011	243.20
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Xtra Plus Oxi	01-6-00-83010	2.97
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Laundry Detergent	01-6-00-83010	17.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Microfiber Cleaning Towels	01-6-00-83010	9.49

Expense Approval Report

Payment Dates: 2/6/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Antibacterial Liquid Hand Soap	01-6-00-83011	55.40
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Changing Tables for Indoor pl...	01-6-00-83012	276.04
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Sloan Urinal Control Modules	01-6-00-83012	176.90
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Water closet diaphragms	01-6-00-83012	19.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Toilet Vacuum Breaker Repair...	01-6-00-83012	36.75
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Diesel fuel 376 GAL	01-6-00-85010	652.48
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakaway Lanyards for Fitnes...	11-5-00-60011	29.98
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Paper plates for staff meeting...	11-5-00-72020	23.90
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Staff meeting food 1/18/2025	11-5-00-72020	91.78
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Cleaning Device for Fitness Ce...	11-6-00-83011	87.80
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Resistance Bands for fitness C...	11-7-00-78000	29.99
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Replacement Stability Pads	11-7-00-78000	53.42
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	SFX Cell	12-7-00-67033	34.15
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	iPad Data Plan for BASE & Pre...	12-7-00-75026	217.44
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Kleenex for B and FR	12-7-21-79000	8.97
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE supplies	12-7-21-79000	40.65
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snack purchases...	12-7-21-79110	58.97
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	19.32
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	112.68
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	French Toast sticks (Breakfast)...	12-7-21-79110	28.40
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	32.55
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	20.09
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	17.91
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	18.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Milk Peanut Free snack...	12-7-21-79110	2.57
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	51.47
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	49.86
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and supplies for BA...	12-7-21-79110	9.39
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	French Toast sticks (Breakfast)...	12-7-21-79110	18.96
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-21-79110	37.64
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE supplies	12-7-22-79000	32.80
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-22-79110	32.24
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	French Toast sticks (Breakfast)...	12-7-22-79110	28.40
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-22-79110	13.59
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-22-79110	91.35
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snack purchases...	12-7-22-79110	31.48
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and supplies for BA...	12-7-22-79110	2.62
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Milk Peanut Free snack...	12-7-22-79110	2.57
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE supplies	12-7-23-79000	27.81
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast, snack, and supplies ...	12-7-23-79000	5.97
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-23-79110	12.08
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snacks for BASE	12-7-23-79110	40.97
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast, snack, and supplies ...	12-7-23-79110	6.24
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	French Toast sticks (Breakfast)...	12-7-23-79110	28.40
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Milk Peanut Free snack...	12-7-23-79110	2.57
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and snack purchases...	12-7-23-79110	49.77
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snack purchases...	12-7-23-79110	52.29
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-23-79110	81.89
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-23-79110	22.40
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Kleenex for B and FR	12-7-24-79000	8.97
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE supplies	12-7-24-79000	36.80
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snack purchases...	12-7-24-79110	25.96
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and snack purchases...	12-7-24-79110	49.37
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and snack purchases...	12-7-24-79110	70.84
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snacks for BASE	12-7-24-79110	17.78
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-24-79110	88.16
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-24-79110	33.28
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and snack purchases...	12-7-24-79110	79.15
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-24-79110	14.62
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snacks for BASE	12-7-25-79000	7.98

Expense Approval Report

Payment Dates: 2/6/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE supplies	12-7-25-79000	36.88
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Milk Peanut Free snack...	12-7-25-79110	2.57
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast, snack, and supplies ...	12-7-25-79110	7.98
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	French Toast sticks (Breakfast)...	12-7-25-79110	28.51
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast, snack, and supplies ...	12-7-25-79110	10.62
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-25-79110	44.03
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and snack purchases...	12-7-25-79110	101.53
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and supplies for BA...	12-7-25-79110	13.22
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snacks for BASE	12-7-25-79110	99.14
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snack purchases...	12-7-25-79110	66.47
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-25-79110	63.88
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-25-79110	118.37
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast bagels for OG	12-7-25-79110	6.48
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Supplies for Winter Camp proj...	12-7-26-79000	15.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Milk Peanut Free snack...	12-7-26-79110	4.38
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	snack craft for Winter Camp	12-7-26-79110	14.90
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and supplies for BA...	12-7-27-79000	3.96
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE supplies	12-7-27-79000	14.24
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE supplies	12-7-27-79000	13.12
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and supplies for BA...	12-7-27-79110	2.62
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-27-79110	15.21
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-27-79110	97.82
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	French Toast sticks (Breakfast)...	12-7-27-79110	28.40
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	breakfast and snack purchases...	12-7-27-79110	48.36
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Milk Peanut Free snack...	12-7-27-79110	2.57
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Breakfast and snack purchases...	12-7-27-79110	62.35
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	BASE Snack	12-7-27-79110	36.27
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Facility Operations Manager I...	13-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Director of Finance IPRA Conf...	13-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Director of Recreation IPRA C...	13-5-00-54031	255.94
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Athletic Specialist IPRA 2025 ...	13-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Marketing Specialist IPRA Con...	13-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Parking for IPRA 2025 Confere...	13-5-00-54031	37.54
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Parking for IPRA Conference	13-5-00-54031	65.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Rec Supervisor IPRA Conferen...	13-5-00-54031	156.13
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Reimburse Forest Park for NR...	13-5-00-54032	1,262.29
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	la grange u preschool and 2 o...	13-5-00-60020	7.50
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	ad for la grange u open houses	13-5-00-60020	7.50
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Ad for winter spring regist and...	13-5-00-60020	7.50
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	ad for Feb programming and la...	13-5-00-60020	7.50
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	ad for kiddie kollege	13-5-00-60020	2.74
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Cap cut yearly subscription	13-5-00-60030	76.45
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Monthly E-Newsletter Fee	13-5-00-60030	79.05
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Summer Co-op Meeting Lunch	13-5-00-71012	62.42
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Document delivery to TriCare ...	13-5-00-76022	17.45
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Dumpster Service	13-6-00-81020	367.75
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Uniform Service	13-6-00-81030	123.30
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	2 x 4 Light fixtures	13-6-00-81038	159.94
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Xtra Plus Oxi	13-6-00-83010	2.97
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Microfiber Cleaning Towels	13-6-00-83010	9.49
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Laundry Detergent	13-6-00-83010	16.99
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Antibacterial Liquid Hand Soap	13-6-00-83011	55.39
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Water closet diaphragms	13-6-00-83012	19.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Changing Tables for Indoor pl...	13-6-00-83012	276.04
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Toilet Vacuum Breaker Repair...	13-6-00-83012	36.74
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Sloan Urinal Control Modules	13-6-00-83012	176.90
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Diesel fuel 376 GAL	13-6-00-85010	652.49
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Easter Eggs for Hunts	13-7-00-77401	1,968.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	La Grange Lions 5th Grade Tra...	13-7-01-62000	145.00
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Cosmic Explorers	13-7-03-79000	21.96

Expense Approval Report

Payment Dates: 2/6/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Kiddie Kollege	13-7-03-79000	7.99
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Cosmic Explorers Supplies	13-7-03-79000	11.49
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Preschool toys bought with C...	13-7-08-78000	39.39
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Preschool toys bought with C...	13-7-08-78000	304.78
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	Preschool toys bought with C...	13-7-08-78000	127.95
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	iPad Data Plan for BASE & Pre...	13-7-08-79000	108.72
BMO HARRIS	H42420250128aevtfqyul	01/27/2025	CPSI Course	16-6-00-53303	564.00
<b>Vendor BMO - BMO HARRIS Total:</b>					<b>20,905.05</b>

Vendor: DI4423 - BRANDON DIAZ

BRANDON DIAZ	INV0002609	02/12/2025	MILEAGE SEPT-DEC	13-5-00-55013	138.47
BRANDON DIAZ	INV0002610	02/12/2025	CONFERENCE-UBER	01-5-00-54031	37.28
BRANDON DIAZ	INV0002610	02/12/2025	CONFERENCE-UBER	13-5-00-54031	37.28
<b>Vendor DI4423 - BRANDON DIAZ Total:</b>					<b>213.03</b>

Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES

CANTEEN REFRESHMENT SERV..	ORD334859	02/12/2025	WATER MACHINES RENTAL 2/...	01-5-00-73030	52.67
CANTEEN REFRESHMENT SERV..	ORD334859	02/12/2025	WATER MACHINES RENTAL 2/...	13-5-00-73030	52.67
<b>Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:</b>					<b>105.34</b>

Vendor: CA6722 - CASE LOTS INC

CASE LOTS INC	29423	02/26/2025	SOAP/GLOVES/TP/TOWELS/C...	01-6-00-83011	264.37
CASE LOTS INC	29423	02/26/2025	SOAP/GLOVES/TP/TOWELS/C...	01-6-00-83012	133.88
CASE LOTS INC	29423	02/26/2025	SOAP/GLOVES/TP/TOWELS/C...	01-6-00-83021	116.70
CASE LOTS INC	29423	02/26/2025	SOAP/GLOVES/TP/TOWELS/C...	13-6-00-83011	264.38
CASE LOTS INC	29423	02/26/2025	SOAP/GLOVES/TP/TOWELS/C...	13-6-00-83012	133.87
CASE LOTS INC	29423	02/26/2025	SOAP/GLOVES/TP/TOWELS/C...	13-6-00-83021	116.70
<b>Vendor CA6722 - CASE LOTS INC Total:</b>					<b>1,029.90</b>

Vendor: CH3110 - CHICAGOLAND WHISTLES INC

CHICAGOLAND WHISTLES INC	2094	02/12/2025	LIONS REFS 1/18-1/26	13-7-01-62200	1,900.00
CHICAGOLAND WHISTLES INC	2119	02/26/2025	YDL & LIONS REFS 2/1-2/15	13-7-01-62200	4,240.00
<b>Vendor CH3110 - CHICAGOLAND WHISTLES INC Total:</b>					<b>6,140.00</b>

Vendor: CI6000 - CINTAS FIRE PROTECTION

CINTAS FIRE PROTECTION	0F94739391	02/12/2025	FIRE EXTINGUISHER INSPECTI...	16-6-00-73230	2,738.27
<b>Vendor CI6000 - CINTAS FIRE PROTECTION Total:</b>					<b>2,738.27</b>

Vendor: CO6878-1 - COM ED

COM ED	2362510100-021725	02/26/2025	ELECTRIC-REC CENTER	01-6-20-88000	3,844.37
COM ED	2362510100-021725	02/26/2025	ELECTRIC-REC CENTER	11-6-20-88000	814.31
COM ED	2362510100-021725	02/26/2025	ELECTRIC-REC CENTER	13-6-20-88000	3,884.37
COM ED	4878864000-021725	02/26/2025	ELECTRIC-SEDGWICK	01-6-12-88000	221.79
COM ED	4878864000-021725	02/26/2025	ELECTRIC-SEDGWICK	13-6-12-88000	221.80
COM ED	536764000-021725	02/26/2025	ELECTRIC-WAIOLA	01-6-15-88000	33.61
COM ED	536764000-021725	02/26/2025	ELECTRIC-WAIOLA	13-6-15-88000	33.62
COM ED	6175488000-021725	02/26/2025	ELECTRIC-SPRING	01-6-18-88000	18.92
COM ED	6175488000-021725	02/26/2025	ELECTRIC-SPRING	13-6-18-88000	18.92
<b>Vendor CO6878-1 - COM ED Total:</b>					<b>9,091.71</b>

Vendor: CO7226 - CONSTELLATION NEWENERGY - GAS DIVISION

CONSTELLATION NEWENERGY...	4239062-1	02/26/2025	NATURAL GAS-GORDON 90 L...	01-6-14-88100	36.66
CONSTELLATION NEWENERGY...	4239062-1	02/26/2025	NATURAL GAS-GORDON 90 L...	13-6-14-88100	36.66
CONSTELLATION NEWENERGY...	4239062-2	02/26/2025	NATURAL GAS-SEDGWICK 600...	01-6-12-88100	234.60
CONSTELLATION NEWENERGY...	4239062-2	02/26/2025	NATURAL GAS-SEDGWICK 600...	13-6-12-88100	234.60
CONSTELLATION NEWENERGY...	4239062-3	02/26/2025	NATURAL GAS-GILBERT 55 N G...	01-6-11-88100	118.42
CONSTELLATION NEWENERGY...	4239062-3	02/26/2025	NATURAL GAS-GILBERT 55 N G...	13-6-11-88100	118.43
CONSTELLATION NEWENERGY...	4239062-4	02/26/2025	NATURAL GAS-COMM CENTER...	01-6-13-88100	221.97
CONSTELLATION NEWENERGY...	4239062-4	02/26/2025	NATURAL GAS-COMM CENTER...	13-6-13-88100	221.98
CONSTELLATION NEWENERGY...	4239063-1	02/26/2025	NATURAL GAS NORTH METER...	01-6-20-88100	1,324.28
CONSTELLATION NEWENERGY...	4239063-1	02/26/2025	NATURAL GAS NORTH METER...	13-6-20-88100	1,324.28
CONSTELLATION NEWENERGY...	4239063-2	02/26/2025	NATURAL GAS SOUTH METER...	01-6-20-88100	1,643.13
CONSTELLATION NEWENERGY...	4239063-2	02/26/2025	NATURAL GAS SOUTH METER...	11-6-20-88100	1,643.13
CONSTELLATION NEWENERGY...	4239063-2	02/26/2025	NATURAL GAS SOUTH METER...	13-6-20-88100	1,643.13
<b>Vendor CO7226 - CONSTELLATION NEWENERGY - GAS DIVISION Total:</b>					<b>8,801.27</b>

Expense Approval Report

Payment Dates: 2/6/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: CO5100 - COOK COUNTY TREASURER</b>					
COOK COUNTY TREASURER	18-05-215-053-00002024	02/12/2025	27 ELDER 1ST INSTALLMENT	01-5-00-65001	16.92
<b>Vendor CO5100 - COOK COUNTY TREASURER Total:</b>					<b>16.92</b>
<b>Vendor: CL6029 - DANIEL CLARKE</b>					
DANIEL CLARKE	INV0002608	02/12/2025	LG LIONS TRAVEL COACH-FEB ...	13-7-01-62000	625.00
<b>Vendor CL6029 - DANIEL CLARKE Total:</b>					<b>625.00</b>
<b>Vendor: DA2510 - DANZAN RYU CHICAGO CORP</b>					
DANZAN RYU CHICAGO CORP	02062025-28	02/12/2025	JUJITSU WINTER PROGRAMS	13-7-01-62000	8,535.00
<b>Vendor DA2510 - DANZAN RYU CHICAGO CORP Total:</b>					<b>8,535.00</b>
<b>Vendor: DA8500 - DAVIS TREE CARE &amp; LANDSCAPE LLC</b>					
DAVIS TREE CARE & LANDSCA...	17739	02/12/2025	TREE REMOVALK/PRUNING	01-6-00-81023	29,500.00
<b>Vendor DA8500 - DAVIS TREE CARE &amp; LANDSCAPE LLC Total:</b>					<b>29,500.00</b>
<b>Vendor: DI7800 - DIRECT FITNESS SOLUTIONS</b>					
DIRECT FITNESS SOLUTIONS	596797	02/12/2025	REPAIR PRECOR THIGH MACH...	11-7-00-78000	299.20
<b>Vendor DI7800 - DIRECT FITNESS SOLUTIONS Total:</b>					<b>299.20</b>
<b>Vendor: DI7855 - DIRECTV</b>					
DIRECTV	020916397X250215	02/26/2025	TV SERVICE-FITNESS CENTER	11-5-00-67040	294.98
<b>Vendor DI7855 - DIRECTV Total:</b>					<b>294.98</b>
<b>Vendor: DL8840 - DLZ INDUSTRIAL SURVEYING, INC.</b>					
DLZ INDUSTRIAL SURVEYING, ...	553625	02/12/2025	BOUNDARY & TOPOGRAPHIC...	36-5-00-76501	29,165.00
DLZ INDUSTRIAL SURVEYING, ...	553690	02/12/2025	BOUNDARY & TOPOGRAPHIC...	36-5-00-76501	18,035.00
<b>Vendor DL8840 - DLZ INDUSTRIAL SURVEYING, INC. Total:</b>					<b>47,200.00</b>
<b>Vendor: BA2089 - FREYA E. CRAIG SMITH</b>					
FREYA E. CRAIG SMITH	2025-2.1-BASE	02/26/2025	BASE FITNESS CLASSES 1/27-2...	12-7-00-61013	120.00
FREYA E. CRAIG SMITH	2025-2.1-FIT	02/12/2025	GRP FITNESS/WORKSHOP/DR...	13-7-02-62000	5,368.75
FREYA E. CRAIG SMITH	2025-2.2-BASE	02/26/2025	BASE FITNESS CLASSES 2/10-2...	12-7-00-61013	120.00
FREYA E. CRAIG SMITH	2025-2.2-FIT	02/26/2025	GROUP FITNESS CLASSES & W...	11-7-00-62100	5,291.25
<b>Vendor BA2089 - FREYA E. CRAIG SMITH Total:</b>					<b>10,900.00</b>
<b>Vendor: HO2110 - HORTON'S OF LA GRANGE</b>					
HORTON'S OF LA GRANGE	200809	02/12/2025	SPACKLING/ROLLER FRAME/R...	01-6-00-83012	18.22
HORTON'S OF LA GRANGE	200809	02/12/2025	SPACKLING/ROLLER FRAME/R...	13-6-00-83012	18.23
HORTON'S OF LA GRANGE	200904	02/26/2025	POWER STRIPS/EXT CORDS	01-6-00-83028	51.96
HORTON'S OF LA GRANGE	200904	02/26/2025	POWER STRIPS/EXT CORDS	13-6-00-83028	51.97
HORTON'S OF LA GRANGE	200905	02/26/2025	EXTENSION CORD 25'	01-6-00-83028	5.99
HORTON'S OF LA GRANGE	200905	02/26/2025	EXTENSION CORD 25'	13-6-00-83028	6.00
HORTON'S OF LA GRANGE	200916	02/26/2025	PAINT/HOSE CLAMPS	01-6-00-83012	32.99
HORTON'S OF LA GRANGE	200916	02/26/2025	PAINT/HOSE CLAMPS	13-6-00-83012	33.00
<b>Vendor HO2110 - HORTON'S OF LA GRANGE Total:</b>					<b>218.36</b>
<b>Vendor: IL5953 - ILLINOIS DEPT OF EMPLOYMENT SECURITY</b>					
ILLINOIS DEPT OF EMPLOYME...	0800460-022025	02/26/2025	EMP ID 0800460 Q4 2024 UN...	16-5-00-61210	1,819.00
<b>Vendor IL5953 - ILLINOIS DEPT OF EMPLOYMENT SECURITY Total:</b>					<b>1,819.00</b>
<b>Vendor: IL7110 - ILLINOIS PARK &amp; RECREATION AS</b>					
ILLINOIS PARK & RECREATION...	886674959	02/12/2025	TABLE RUNNERS-ACCIDENTAL...	01-5-00-76500	249.90
<b>Vendor IL7110 - ILLINOIS PARK &amp; RECREATION AS Total:</b>					<b>249.90</b>
<b>Vendor: JO5990 - JOHNSON CONTROLS SECURITY</b>					
JOHNSON CONTROLS SECURITY	40979433	02/12/2025	DOOR KEY FOBS	01-5-00-76500	535.07
JOHNSON CONTROLS SECURITY	41040913	02/26/2025	QUARTERLY FEE REC CENTER ...	01-6-00-81014	1,807.36
JOHNSON CONTROLS SECURITY	41040913	02/26/2025	QUARTERLY FEE REC CENTER ...	13-6-00-81014	1,807.37
<b>Vendor JO5990 - JOHNSON CONTROLS SECURITY Total:</b>					<b>4,149.80</b>
<b>Vendor: KO8391 - KONE INC</b>					
KONE INC	871590226	02/26/2025	ELEVATOR MONTHLY MAINT-...	01-6-00-81017	122.61
KONE INC	871590226	02/26/2025	ELEVATOR MONTHLY MAINT-...	13-6-00-81017	122.61
<b>Vendor KO8391 - KONE INC Total:</b>					<b>245.22</b>
<b>Vendor: KO2997 - KONICA MINOLTA BUSINESS</b>					
KONICA MINOLTA BUSINESS	500321530	02/26/2025	COPY MACHINE-FITNESS CEN...	11-6-00-81031	100.81
KONICA MINOLTA BUSINESS	500321639	02/26/2025	COPY MACHINE-MAIN OFFICE	01-5-00-69120	29.10

Expense Approval Report

Payment Dates: 2/6/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KONICA MINOLTA BUSINESS	500321639	02/26/2025	COPY MACHINE-MAIN OFFICE	01-6-00-81031	12.38
KONICA MINOLTA BUSINESS	500321639	02/26/2025	COPY MACHINE-MAIN OFFICE	12-7-00-79000	40.85
KONICA MINOLTA BUSINESS	500321639	02/26/2025	COPY MACHINE-MAIN OFFICE	13-5-00-69120	29.10
KONICA MINOLTA BUSINESS	500321639	02/26/2025	COPY MACHINE-MAIN OFFICE	13-6-00-81031	12.38
<b>Vendor KO2997 - KONICA MINOLTA BUSINESS Total:</b>					<b>224.62</b>
<b>Vendor: LA6052 - LA GRANGE LOCK</b>					
LA GRANGE LOCK	832	02/26/2025	BATHROOM KEYS	01-6-00-81041	179.00
LA GRANGE LOCK	832	02/26/2025	BATHROOM KEYS	13-6-00-81041	179.00
<b>Vendor LA6052 - LA GRANGE LOCK Total:</b>					<b>358.00</b>
<b>Vendor: MM1234 - M&amp;M SPORTS SCENE, INC.</b>					
M&M SPORTS SCENE, INC.	69873	02/12/2025	PRESCHOOL STAFF GEAR	13-7-08-79000	229.50
<b>Vendor MM1234 - M&amp;M SPORTS SCENE, INC. Total:</b>					<b>229.50</b>
<b>Vendor: ME0777 - MECOR INC</b>					
MECOR INC	103150	02/12/2025	BALLAST	01-6-00-81040	35.48
MECOR INC	103150	02/12/2025	BALLAST	13-6-00-81040	35.48
MECOR INC	103154	02/12/2025	EMERGENCY LIGHTS	01-6-00-81040	423.75
MECOR INC	103154	02/12/2025	EMERGENCY LIGHTS	13-6-00-81040	423.75
<b>Vendor ME0777 - MECOR INC Total:</b>					<b>918.46</b>
<b>Vendor: MI6887 - MULLICK VENTURES LLC</b>					
MULLICK VENTURES LLC	20240147	02/12/2025	YDL WINTER 2025 TEAM T-SH...	13-7-01-79000	6,777.50
<b>Vendor MI6887 - MULLICK VENTURES LLC Total:</b>					<b>6,777.50</b>
<b>Vendor: NA4980 - NAPA AUTO PARTS</b>					
NAPA AUTO PARTS	1046	02/26/2025	TIRE VALVE	01-6-00-82010	1.75
NAPA AUTO PARTS	1046	02/26/2025	TIRE VALVE	13-6-00-82010	1.76
NAPA AUTO PARTS	1055	02/26/2025	VALVE EXTENSION	01-6-00-82010	15.19
NAPA AUTO PARTS	1055	02/26/2025	VALVE EXTENSION	13-6-00-82010	15.20
NAPA AUTO PARTS	1105	02/26/2025	BATTERY FOR MAN LIFT	01-6-00-82011	76.62
NAPA AUTO PARTS	1105	02/26/2025	BATTERY FOR MAN LIFT	13-6-00-82011	76.63
<b>Vendor NA4980 - NAPA AUTO PARTS Total:</b>					<b>187.15</b>
<b>Vendor: NA1000 - NATIONAL LIFT TRUCK</b>					
NATIONAL LIFT TRUCK	IV250110656	02/12/2025	ANNUAL INSPECTION	16-6-00-73230	318.66
<b>Vendor NA1000 - NATIONAL LIFT TRUCK Total:</b>					<b>318.66</b>
<b>Vendor: NI6060 - NICOR GAS CO.</b>					
NICOR GAS CO.	5077181-021125	02/26/2025	NATURAL GAS-DENNING	01-6-10-88100	102.65
NICOR GAS CO.	5077181-021125	02/26/2025	NATURAL GAS-DENNING	13-6-10-88100	102.65
<b>Vendor NI6060 - NICOR GAS CO. Total:</b>					<b>205.30</b>
<b>Vendor: NO1234 - NOVENTECH INC.</b>					
NOVENTECH INC.	25076	02/12/2025	COMPUTER SUPPORT	01-5-00-68020	1,009.45
NOVENTECH INC.	25076	02/12/2025	COMPUTER SUPPORT	11-5-00-68020	201.89
NOVENTECH INC.	25076	02/12/2025	COMPUTER SUPPORT	12-7-00-68012	663.35
NOVENTECH INC.	25076	02/12/2025	COMPUTER SUPPORT	13-5-00-68020	1,009.45
NOVENTECH INC.	25196	02/12/2025	MICROSOFT APPS	01-5-00-68010	205.72
NOVENTECH INC.	25196	02/12/2025	MICROSOFT APPS	12-7-00-68012	205.72
NOVENTECH INC.	25196	02/12/2025	MICROSOFT APPS	13-5-00-68010	205.72
NOVENTECH INC.	25286	02/12/2025	WEB DEV SUPPORT	01-5-00-68020	67.50
NOVENTECH INC.	25286	02/12/2025	WEB DEV SUPPORT	13-5-00-68020	67.50
<b>Vendor NO1234 - NOVENTECH INC. Total:</b>					<b>3,636.30</b>
<b>Vendor: PI5185 - PITNEY BOWES FINANCIAL</b>					
PITNEY BOWES FINANCIAL	3107093401	02/26/2025	POSTAGE MACHINE RENTAL 1...	01-5-00-76015	107.56
PITNEY BOWES FINANCIAL	3107093401	02/26/2025	POSTAGE MACHINE RENTAL 1...	13-5-00-76015	107.57
<b>Vendor PI5185 - PITNEY BOWES FINANCIAL Total:</b>					<b>215.13</b>
<b>Vendor: PI6390 - Pitney Bowes Inc.</b>					
Pitney Bowes Inc.	1026942496	02/26/2025	POSTAGE MACHINE RIBBON	01-5-00-76014	26.97
Pitney Bowes Inc.	1026942496	02/26/2025	POSTAGE MACHINE RIBBON	13-5-00-76014	26.97
<b>Vendor PI6390 - Pitney Bowes Inc. Total:</b>					<b>53.94</b>

Expense Approval Report

Payment Dates: 2/6/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: PL3850 - PLANSOURCE BENEFITS ADMINISTRATION</b>					
PLANSOURCE BENEFITS ADMIN...	INV0002614	02/26/2025	COBRA 3/1/25-3/31/25	12-7-00-53001	1,275.83
<b>Vendor PL3850 - PLANSOURCE BENEFITS ADMINISTRATION Total:</b>					<b>1,275.83</b>
<b>Vendor: PL9990 - PLAY ILLINOIS LLC</b>					
PLAY ILLINOIS LLC	2145	02/12/2025	WAIOLA PARK FITNESS EQUIP	36-5-15-96501	19,411.46
<b>Vendor PL9990 - PLAY ILLINOIS LLC Total:</b>					<b>19,411.46</b>
<b>Vendor: QU5069 - QUILL CORPORATION</b>					
QUILL CORPORATION	42495458	02/12/2025	PAPER	01-5-00-73010	38.99
QUILL CORPORATION	42495458	02/12/2025	PAPER	13-5-00-73010	38.99
QUILL CORPORATION	42599518	02/12/2025	INK CARTRIDGES	01-5-00-73022	110.43
QUILL CORPORATION	42599518	02/12/2025	INK CARTRIDGES	13-5-00-73022	110.44
QUILL CORPORATION	42607135	02/12/2025	INK/DESK SUP	01-5-00-73022	41.90
QUILL CORPORATION	42607135	02/12/2025	INK/DESK SUP	01-5-00-73023	9.25
QUILL CORPORATION	42607135	02/12/2025	INK/DESK SUP	13-5-00-73022	41.90
QUILL CORPORATION	42607135	02/12/2025	INK/DESK SUP	13-5-00-73023	9.25
QUILL CORPORATION	42628738	02/12/2025	INK/FOLDERS	01-5-00-73011	10.61
QUILL CORPORATION	42628738	02/12/2025	INK/FOLDERS	01-5-00-73022	216.41
QUILL CORPORATION	42628738	02/12/2025	INK/FOLDERS	13-5-00-73011	10.61
QUILL CORPORATION	42628738	02/12/2025	INK/FOLDERS	13-5-00-73022	216.41
QUILL CORPORATION	42660951	02/12/2025	OFFICE SUP (QUILL+ GOLD RE...	01-5-00-73040	59.99
QUILL CORPORATION	42660951	02/12/2025	OFFICE SUP (QUILL+ GOLD RE...	13-5-00-73040	60.00
QUILL CORPORATION	42672089	02/12/2025	INK CARTRIDGES	01-5-00-73022	162.07
QUILL CORPORATION	42672089	02/12/2025	INK CARTRIDGES	13-5-00-73022	162.08
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	01-5-00-73010	20.49
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	01-5-00-73023	1.50
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	11-5-00-73023	40.99
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	12-7-21-79000	6.83
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	12-7-22-79000	6.83
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	12-7-23-79000	6.83
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	12-7-24-79000	6.83
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	12-7-25-79000	6.83
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	12-7-27-79000	6.84
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	13-5-00-73010	20.50
QUILL CORPORATION	42798224	02/26/2025	PAPER (FC, RC, BASE) & DESK ...	13-5-00-73023	1.50
<b>Vendor QU5069 - QUILL CORPORATION Total:</b>					<b>1,425.30</b>
<b>Vendor: RI9711 - RIEKE OFFICE INTERIORS</b>					
RIEKE OFFICE INTERIORS	55097	02/12/2025	FURNITURE RM 104-BALANCE	36-5-00-76501	7,737.00
<b>Vendor RI9711 - RIEKE OFFICE INTERIORS Total:</b>					<b>7,737.00</b>
<b>Vendor: RJ1300 - RJ O'NEIL INC</b>					
RJ O'NEIL INC	126248	02/26/2025	SERVICE CALL-RTU #12 HEAT ...	01-6-00-81010	155.00
RJ O'NEIL INC	126248	02/26/2025	SERVICE CALL-RTU #12 HEAT ...	13-6-00-81010	155.00
<b>Vendor RJ1300 - RJ O'NEIL INC Total:</b>					<b>310.00</b>
<b>Vendor: RO6010 - ROCK 'n' KIDS INC</b>					
ROCK 'n' KIDS INC	LGWI25	02/12/2025	7 TOT ROCK / 10 KID ROCK	13-7-05-62000	765.00
<b>Vendor RO6010 - ROCK 'n' KIDS INC Total:</b>					<b>765.00</b>
<b>Vendor: OR6097 - ROLLINS, INC</b>					
ROLLINS, INC	37657503-020125	02/12/2025	MONTHLY PEST SERV-REC CE...	01-6-00-81011	121.00
ROLLINS, INC	37657503-020125	02/12/2025	MONTHLY PEST SERV-REC CE...	13-6-00-81011	121.00
<b>Vendor OR6097 - ROLLINS, INC Total:</b>					<b>242.00</b>
<b>Vendor: RU1058 - RUSSO'S POWER EQUIPMENT INC</b>					
RUSSO'S POWER EQUIPMENT ...	SPI20898949	02/26/2025	SNOW BLOWER CARB SERV KIT	01-6-00-82011	44.03
RUSSO'S POWER EQUIPMENT ...	SPI20898949	02/26/2025	SNOW BLOWER CARB SERV KIT	13-6-00-82011	44.04
RUSSO'S POWER EQUIPMENT ...	SPI20918077	02/12/2025	BLOWER / LINE TRIMMER	01-6-00-86015	1,157.00
RUSSO'S POWER EQUIPMENT ...	SPI20918077	02/12/2025	BLOWER / LINE TRIMMER	13-6-00-86015	1,157.00
<b>Vendor RU1058 - RUSSO'S POWER EQUIPMENT INC Total:</b>					<b>2,402.07</b>

Expense Approval Report

Payment Dates: 2/6/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: SE5076 - SEASPAR</b>					
SEASPAR	24INC23	02/12/2025	FALL INCLUSION ASSISTANCE	18-5-00-61310	2,065.14
<b>Vendor SE5076 - SEASPAR Total:</b>					<b>2,065.14</b>
<b>Vendor: SP5940 - SPORTS KIDS INC</b>					
SPORTS KIDS INC	INV0002611	02/12/2025	SPORTS KIDS WINTER SESS 1 C...	13-7-01-62000	4,230.00
<b>Vendor SP5940 - SPORTS KIDS INC Total:</b>					<b>4,230.00</b>
<b>Vendor: VI5006 - VILLAGE OF LA GRANGE</b>					
VILLAGE OF LA GRANGE	10336200-012525	02/12/2025	WATER-SPRING	01-6-18-88200	36.63
VILLAGE OF LA GRANGE	10336200-012525	02/12/2025	WATER-SPRING	13-6-18-88200	36.63
VILLAGE OF LA GRANGE	10884500-012525	02/12/2025	WATER-DENNING BLDG	01-6-10-88200	713.92
VILLAGE OF LA GRANGE	10884500-012525	02/12/2025	WATER-DENNING BLDG	13-6-10-88200	713.93
VILLAGE OF LA GRANGE	11353500-012525	02/12/2025	WATER-GILBERT TENNIS CTS	01-6-11-88200	43.35
VILLAGE OF LA GRANGE	11353500-012525	02/12/2025	WATER-GILBERT TENNIS CTS	13-6-11-88200	43.35
VILLAGE OF LA GRANGE	11376600-012525	02/12/2025	WATER-GILBERT BLDG	01-6-11-88200	43.35
VILLAGE OF LA GRANGE	11376600-012525	02/12/2025	WATER-GILBERT BLDG	13-6-11-88200	43.35
VILLAGE OF LA GRANGE	11376800-012525	02/12/2025	WATER-GILBERT HYDRANT	01-6-11-88200	36.63
VILLAGE OF LA GRANGE	11376800-012525	02/12/2025	WATER-GILBERT HYDRANT	13-6-11-88200	36.63
VILLAGE OF LA GRANGE	INV0002613	02/12/2025	BAND SHELL SPEC USE PERMI...	36-5-00-76501	4,000.00
<b>Vendor VI5006 - VILLAGE OF LA GRANGE Total:</b>					<b>5,747.77</b>
<b>Vendor: TH6054 - VINCE DORAN</b>					
VINCE DORAN	05	02/12/2025	LG LIONS JAN SKILLS PRACTIC...	13-7-01-62000	2,100.00
<b>Vendor TH6054 - VINCE DORAN Total:</b>					<b>2,100.00</b>
<b>Vendor: WC7000 - WIGHT &amp; COMPANY</b>					
WIGHT & COMPANY	240072-008	02/12/2025	WAIOLA OSLAD PRO SERV TH...	36-5-15-96501	4,390.95
WIGHT & COMPANY	240228-001	02/12/2025	PROF SERV THRU 1/31/25 - H...	36-5-20-92811	5,000.00
<b>Vendor WC7000 - WIGHT &amp; COMPANY Total:</b>					<b>9,390.95</b>
<b>Grand Total:</b>					<b>231,512.34</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
01 - General	58,454.76	58,454.76
11 - Fitness Center	9,450.26	9,450.26
12 - Before & After School	5,619.75	5,619.75
13 - Recreation	62,743.09	62,743.09
16 - Liability Insurance	5,439.93	5,439.93
18 - Special Recreation	2,065.14	2,065.14
36 - Capital Projects	87,739.41	87,739.41
<b>Grand Total:</b>	<b>231,512.34</b>	<b>231,512.34</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
01-5-00-42610	Rental Income - IPRA	25.00	25.00
01-5-00-54031	CONF- PROF - IPRA/IAPD	1,176.43	1,176.43
01-5-00-54032	CONF - PROF - NATL DEV...	1,262.28	1,262.28
01-5-00-60020	ADVERTISING	32.75	32.75
01-5-00-60030	MARKETING	155.50	155.50
01-5-00-61000	LEGAL SERVICES - MON...	1,944.25	1,944.25
01-5-00-65001	BANK SERVICE CHARGES	16.92	16.92
01-5-00-67011	PHONE - LOCAL SERVICE	540.18	540.18
01-5-00-68010	SOFTWARE CONTRACT -...	205.72	205.72
01-5-00-68020	ONSITE SUPPORT	1,076.95	1,076.95
01-5-00-69020	RECRUITMENT ADS	165.00	165.00
01-5-00-69120	PUBLIC INFO FLYER PRIN...	29.10	29.10
01-5-00-71010	EXP ACCT - EXEC DIR	270.37	270.37
01-5-00-72021	STAFF RECOGNITION	38.49	38.49
01-5-00-73010	PAPER, ENVELOPES, LAB...	59.48	59.48
01-5-00-73011	FOLDERS, BINDERS, IND...	10.61	10.61
01-5-00-73022	PRINT CARTRIDGES	530.81	530.81
01-5-00-73023	DESK SUPPLIES	10.75	10.75
01-5-00-73030	WATER SERVICE	52.67	52.67
01-5-00-73040	OFFICE SUPPLIES - MISC	59.99	59.99
01-5-00-74014	COMPUTER & HARDWA...	3,180.93	3,180.93
01-5-00-76014	POSTAGE - MACHINE	26.97	26.97
01-5-00-76015	POSTAGE MACHINE REN...	107.56	107.56
01-5-00-76022	DELIVERY - LEGAL DOC...	17.44	17.44
01-5-00-76500	CONTINGENCY	1,568.21	1,568.21
01-6-00-81010	HVAC CONTRACT	155.00	155.00
01-6-00-81011	PEST CONTROL	121.00	121.00
01-6-00-81014	SECURITY SERVICE & TES...	1,807.36	1,807.36
01-6-00-81017	ELEVATOR	122.61	122.61
01-6-00-81020	DUMPSTER SERVICE	367.75	367.75
01-6-00-81023	TREE CARE	29,500.00	29,500.00
01-6-00-81030	MAIN UNIFORMS	923.92	923.92
01-6-00-81031	COPY MACHINE	12.38	12.38
01-6-00-81038	REC CENTER FACILITY RE...	159.94	159.94
01-6-00-81040	ELECTRICAL REPAIRS	459.23	459.23
01-6-00-81041	LOCK/ KEY SERVICE	179.00	179.00
01-6-00-82010	REPAIRS - VEHICLE	16.94	16.94
01-6-00-82011	REPAIRS - EQUIP	363.85	363.85
01-6-00-83010	CLEANING SUPPLIES	29.46	29.46
01-6-00-83011	BATHROOM SUPPLIES	319.77	319.77
01-6-00-83012	BUILDING SUPPLIES	693.78	693.78
01-6-00-83021	PLASTIC TRASH BAGS	116.70	116.70
01-6-00-83028	ELECTRICAL SUPPLIES - R...	57.95	57.95
01-6-00-85010	PETRO PROD - DIESEL	652.48	652.48
01-6-00-86015	TOOLS - MAIN - POWER	1,157.00	1,157.00
01-6-10-88100	NATURAL GAS - DENNING	102.65	102.65

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
01-6-10-88200	WATER - DENNING	713.92	713.92
01-6-11-88100	NATURAL GAS- GILBERT	118.42	118.42
01-6-11-88200	WATER - GILBERT	123.33	123.33
01-6-12-88000	ELECTRIC - SEDGWICK	221.79	221.79
01-6-12-88100	NATURAL GAS - SEDGWI...	234.60	234.60
01-6-13-88100	NATURAL GAS - COMM...	221.97	221.97
01-6-14-88100	NATURAL GAS - GORDON	36.66	36.66
01-6-15-88000	ELECTRIC - WAIOLA	33.61	33.61
01-6-18-88000	ELECTRIC - SPRING	18.92	18.92
01-6-18-88200	WATER - SPRING	36.63	36.63
01-6-20-88000	ELECTRIC - EAST AVE	3,844.37	3,844.37
01-6-20-88100	NATURAL GAS - EAST AVE	2,967.41	2,967.41
11-5-00-60011	BANNERS/SIGNS/NAME ...	29.98	29.98
11-5-00-66045	MUSIC LICENSE	446.83	446.83
11-5-00-67040	HIGH SPEED INTERNET/ ...	294.98	294.98
11-5-00-68020	ONSITE SUPPORT	201.89	201.89
11-5-00-72020	STAFF MTG ALLOWANCE	115.68	115.68
11-5-00-73023	DESK SUPPLIES	40.99	40.99
11-6-00-81031	COPY MACHINE SERVICE	100.81	100.81
11-6-00-83011	BATHROOM SUPPLIES	87.80	87.80
11-6-20-88000	ELECTRIC - EAST AVE	814.31	814.31
11-6-20-88100	NATURAL GAS - EAST AVE	1,643.13	1,643.13
11-7-00-62100	FITNESS INSTRUCTORS	5,291.25	5,291.25
11-7-00-78000	EQUIPMENT REPAIRS &...	382.61	382.61
12-5-00-61000	LEGAL SERVICES	416.63	416.63
12-7-00-53001	HEALTH INSURANCE	1,275.83	1,275.83
12-7-00-61013	CONTRACTUAL - SPECIAL...	240.00	240.00
12-7-00-67033	MOBILE PHONE	34.15	34.15
12-7-00-68012	COMPUTER SOFTWARE/...	869.07	869.07
12-7-00-75026	COMPUTERS	217.44	217.44
12-7-00-79000	SUPPLIES - ADMIN	40.85	40.85
12-7-21-79000	SUPPLIES - BARNSDALE	56.45	56.45
12-7-21-79110	FOOD - BARNSDALE	477.94	477.94
12-7-22-79000	SUPPLIES - CONGRESS P...	39.63	39.63
12-7-22-79110	FOOD - CONGRESS PARK	202.25	202.25
12-7-23-79000	SUPPLIES - COSSITT	40.61	40.61
12-7-23-79110	FOOD - COSSITT	296.61	296.61
12-7-24-79000	SUPPLIES - FOREST RD	52.60	52.60
12-7-24-79110	FOOD - FOREST RD	379.16	379.16
12-7-25-79000	SUPPLIES - OGDEN	51.69	51.69
12-7-25-79110	FOOD - OGDEN	562.80	562.80
12-7-26-79000	SUPPLIES - BREAKS/ CA...	15.00	15.00
12-7-26-79110	FOOD - BREAKS/ CAMP	19.28	19.28
12-7-27-79000	SUPPLIES - ST FRANCES	38.16	38.16
12-7-27-79110	FOOD - ST FRANCES	293.60	293.60
13-5-00-54031	CONF - PROF - IPRA/IAPD	1,176.41	1,176.41
13-5-00-54032	CONF - PROF - NATL DEV...	1,262.29	1,262.29
13-5-00-55013	MILEAGE - RECREATION	138.47	138.47
13-5-00-60020	ADVERTISING	32.74	32.74
13-5-00-60030	MARKETING	155.50	155.50
13-5-00-61000	LEGAL SERVICES - MON...	416.62	416.62
13-5-00-67011	PHONE - LOCAL SERVICE	540.19	540.19
13-5-00-68010	SOFTWARE CONTRACT -...	205.72	205.72
13-5-00-68020	ONSITE SUPPORT	1,076.95	1,076.95
13-5-00-69120	PUBLIC INFO FLYER PRIN...	29.10	29.10
13-5-00-71012	EXP ACCT - SUPT OF REC	62.42	62.42
13-5-00-73010	PAPER, ENVELOPES, LAB...	59.49	59.49
13-5-00-73011	FOLDERS, BINDERS, IND...	10.61	10.61

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
13-5-00-73022	PRINT CARTRIDGES	530.83	530.83
13-5-00-73023	DESK SUPPLIES	10.75	10.75
13-5-00-73030	WATER SERVICE	52.67	52.67
13-5-00-73040	OFFICE SUPPLIES MISC	60.00	60.00
13-5-00-76014	POSTAGE - MACHINE	26.97	26.97
13-5-00-76015	POSTAGE MACHINE REN...	107.57	107.57
13-5-00-76022	DELIVERY - LEGAL DOC...	17.45	17.45
13-6-00-81010	HVAC CONTRACT	155.00	155.00
13-6-00-81011	PEST CONTROL	121.00	121.00
13-6-00-81014	SECURITY SERVICE & TES...	1,807.37	1,807.37
13-6-00-81017	ELEVATOR	122.61	122.61
13-6-00-81020	DUMPSTER SERVICE	367.75	367.75
13-6-00-81030	MAIN UNIFORMS	123.30	123.30
13-6-00-81031	COPY MACHINE	12.38	12.38
13-6-00-81038	REC CENTER FACILITY RE...	159.94	159.94
13-6-00-81040	ELECTRICAL REPAIRS	459.23	459.23
13-6-00-81041	LOCK/KEY SERVICE	179.00	179.00
13-6-00-82010	REPAIRS - VEHICLE	16.96	16.96
13-6-00-82011	REPAIRS - EQUIP	120.67	120.67
13-6-00-83010	CLEANING SUPPLIES	29.45	29.45
13-6-00-83011	BATHROOM SUPPLIES	319.77	319.77
13-6-00-83012	BUILDING SUPPLIES	693.78	693.78
13-6-00-83021	PLASTIC TRASH BAGS	116.70	116.70
13-6-00-83028	ELECTRICAL SUPPLIES - R...	57.97	57.97
13-6-00-85010	PETRO PROD - DIESEL	652.49	652.49
13-6-00-86015	TOOLS - MAIN - POWER	1,157.00	1,157.00
13-6-10-88100	NATURAL GAS - DENNING	102.65	102.65
13-6-10-88200	WATER - DENNING	713.93	713.93
13-6-11-88100	NATURAL GAS- GILBERT	118.43	118.43
13-6-11-88200	WATER - GILBERT	123.33	123.33
13-6-12-88000	ELECTRIC - SEDGWICK	221.80	221.80
13-6-12-88100	NATURAL GAS - SEDGWI...	234.60	234.60
13-6-13-88100	NATURAL GAS - COMM...	221.98	221.98
13-6-14-88100	NATURAL GAS - GORDON	36.66	36.66
13-6-15-88000	ELECTRIC - WAIOLA	33.62	33.62
13-6-18-88000	ELECTRIC - SPRING	18.92	18.92
13-6-18-88200	WATER - SPRING	36.63	36.63
13-6-20-88000	ELECTRIC - EAST AVE	3,884.37	3,884.37
13-6-20-88100	NATURAL GAS - EAST AVE	2,967.41	2,967.41
13-7-00-77401	SPEC EVT - EASTER EGG	1,968.00	1,968.00
13-7-01-62000	CONTRACTUAL - ATHLET...	19,287.00	19,287.00
13-7-01-62200	ATHLETIC OFFICIALS	6,140.00	6,140.00
13-7-01-79000	SUPPLIES - ATHLETICS	7,003.11	7,003.11
13-7-02-62000	CONTRACTUAL - FITNESS	5,368.75	5,368.75
13-7-03-79000	SUPPLIES - SPEC INT & S...	41.44	41.44
13-7-05-62000	CONTRACTUAL - PERFO...	765.00	765.00
13-7-08-78000	EQUIP - PRESCHOOL	472.12	472.12
13-7-08-79000	SUPPLIES - PRESCHOOL	338.22	338.22
16-5-00-61210	UNEMPLOYMENT COMP	1,819.00	1,819.00
16-6-00-53303	SAFETY TRAINING	564.00	564.00
16-6-00-73230	EQUIP - SAFETY INSPECT...	3,056.93	3,056.93
18-5-00-61310	RECREATION INCLUSION	2,065.14	2,065.14
36-5-00-76501	CONTINGENCY - CAPITAL	58,937.00	58,937.00
36-5-15-96501	OSLAD PARK RENOVATI...	23,802.41	23,802.41
36-5-20-92811	REC CENTER HVAC	5,000.00	5,000.00
	<b>Grand Total:</b>	<b>231,512.34</b>	<b>231,512.34</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>	<b>Payment Amount</b>
**None**	<u>231,512.34</u>	<u>231,512.34</u>
<b>Grand Total:</b>	<b>231,512.34</b>	<b>231,512.34</b>



Park District of La Grange, IL

# Expense Approval Report

## By Vendor Name

Post Dates 2/1/2025 - 2/28/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: 24466-856 - Margaret Skiba</b>					
Margaret Skiba	INV0002607	02/06/2025	Actv 112810-01 Class Refund	13-24200	80.00
<b>Vendor 24466-856 - Margaret Skiba Total:</b>					<b>80.00</b>
<b>Vendor: 5037-863 - Maribel Feig</b>					
Maribel Feig	INV0002617	02/27/2025	Rsv# 1314970 Refund	13-24200	100.00
<b>Vendor 5037-863 - Maribel Feig Total:</b>					<b>100.00</b>
<b>Vendor: 32347-859 - Martina Aguinaga</b>					
Martina Aguinaga	INV0002601	02/05/2025	Rsv# 1304606 Refund	13-24200	100.00
<b>Vendor 32347-859 - Martina Aguinaga Total:</b>					<b>100.00</b>
<b>Vendor: 32034-862 - Mary Ann Hejna</b>					
Mary Ann Hejna	INV0002616	02/27/2025	Actv 133000-01 Class Refund	13-24200	10.00
<b>Vendor 32034-862 - Mary Ann Hejna Total:</b>					<b>10.00</b>
<b>Vendor: 25875-860 - Virginia Gresik</b>					
Virginia Gresik	INV0002602	02/05/2025	Rsv# 1304627 Refund	13-24200	100.00
<b>Vendor 25875-860 - Virginia Gresik Total:</b>					<b>100.00</b>
<b>Grand Total:</b>					<b>390.00</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
13 - Recreation	390.00	390.00
<b>Grand Total:</b>	<b>390.00</b>	<b>390.00</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
13-24200	HOUSEHOLD BALANCES	390.00	390.00
	<b>Grand Total:</b>	<b>390.00</b>	<b>390.00</b>

### Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	390.00	390.00
<b>Grand Total:</b>	<b>390.00</b>	<b>390.00</b>



Park District of La Grange, IL

# Expense Approval Report

## By Vendor Name

Post Dates 2/3/2025 - 3/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AF1000 - AFLAC</b>					
AFLAC	INV0002621	02/03/2025	AFLAC	01-21401	59.16
AFLAC	INV0002622	02/14/2025	AFLAC	01-21401	59.16
<b>Vendor AF1000 - AFLAC Total:</b>					<b>118.32</b>
<b>Vendor: AT5004 - AT&amp;T</b>					
AT&T	INV0002618	02/25/2025	INTERNET	01-5-00-67011	88.99
AT&T	INV0002618	02/25/2025	INTERNET	13-5-00-67011	89.00
<b>Vendor AT5004 - AT&amp;T Total:</b>					<b>177.99</b>
<b>Vendor: CO6347 - COMCAST CABLE</b>					
COMCAST CABLE	INV0002619	02/10/2025	INTERNET	01-5-00-67040	136.20
COMCAST CABLE	INV0002619	02/10/2025	INTERNET	13-5-00-67040	136.20
<b>Vendor CO6347 - COMCAST CABLE Total:</b>					<b>272.40</b>
<b>Vendor: IMRF - ILLINOIS MUNICIPAL RETIREMENT</b>					
ILLINOIS MUNICIPAL RETIREM...	INV0002620	02/19/2025	IMRF Remittance	01-21300	26,288.44
<b>Vendor IMRF - ILLINOIS MUNICIPAL RETIREMENT Total:</b>					<b>26,288.44</b>
<b>Grand Total:</b>					<b>26,857.15</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
01 - General	26,631.95	26,631.95
13 - Recreation	225.20	225.20
<b>Grand Total:</b>	<b>26,857.15</b>	<b>26,857.15</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
01-21300	RETIREMENT DEDUCTIO...	26,288.44	26,288.44
01-21401	AFLAC DEDUCTIONS	118.32	118.32
01-5-00-67011	PHONE - LOCAL SERVICE	88.99	88.99
01-5-00-67040	HIGH SPEED INTERNET	136.20	136.20
13-5-00-67011	PHONE - LOCAL SERVICE	89.00	89.00
13-5-00-67040	HIGH SPEED INTERNET	136.20	136.20
<b>Grand Total:</b>		<b>26,857.15</b>	<b>26,857.15</b>

### Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	26,857.15	26,857.15
<b>Grand Total:</b>	<b>26,857.15</b>	<b>26,857.15</b>



# Staff Reports

**Park District of La Grange  
March 2025  
Board Report**

**Jennifer Bechtold, CPRE  
Executive Director**

- We had a preconstruction meeting with Landworks Ltd for the Waiola Park Project. The project could begin as early as March 10, 2025. The entire park will be fenced off during the project. The substantial completion deadline is October 4, 2025, with the final acceptance of work scheduled for two weeks after the substantial completion date.

While the goal is to complete the project sooner, we are still working out lead times and ordering materials, and weather conditions can always cause delays. However, this is the full anticipated timeline.

We reminded Landworks that this is a neighborhood park and asked them to be mindful of neighbors and safety when entering and exiting the park.

- While we are making improvements to Sedgwick Park with the referendum funds, we are also exploring opportunities to enhance flood mitigation in the area. To support this effort, we have connected our engineer from Wight with the Village's third-party engineer to assess potential enhancements. While any improvements will be based on budget considerations, we are actively evaluating opportunities to provide additional support and solutions to address flooding concerns in the park.
- Following concerns about increased traffic near Sedgwick Park due to ongoing construction, a letter was sent to the Illinois Department of Transportation (IDOT) requesting action. In response, we received confirmation that IDOT will be changing the detour to start at Plainfield Road to reduce traffic around Sedgwick. This is a big win for our community, and we want to extend our thanks to resident Jean O'Brien for leading the charge.
- Staff met with Nania Energy to discuss our upcoming electric procurement agreement, which expires on August 14, 2025. Due to the current volatility in energy pricing, we reviewed significant market changes, including a sharp increase in capacity costs from \$28 per megawatt-hour to \$269 per megawatt-hour, effective June 2025. Given this trend, Nania

Energy anticipates that rates for the 2026/27 period will rise even further. In light of these developments, staff will evaluate potential procurement strategies and present additional options for consideration next month.

Our natural gas procurement agreement is locked in through June 30, 2027.

- We are conducting interviews for the General Manager of Facilities and Operations position. Second-round interviews are scheduled for the week of March 10th, and we aim to have someone in place by early April.



# Illinois Department of Transportation

Office of Highways Project Implementation / Region 1 / District 1  
201 West Center Court / Schaumburg, Illinois 60196-1096

**LOCATION: 47<sup>th</sup> Street and East Avenue Project, Village of LaGrange**

February 7, 2025

Ms. Jennifer Bechtold, CPRE  
Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

Dear Ms. Bechtold:

This is in response to your inquiry regarding the existing detour that is in place for the closure of northbound East Avenue as part of the Department's 47<sup>th</sup> Street and East Avenue project in the Village of LaGrange. The scope of work for the project includes improving the existing all-way stop controlled intersection with the installation of traffic signals.

The new traffic signals should help to provide increased traffic safety and mobility by relieving the long periods of delay and driver right-of-way confusion seen in the current conditions. Along with the new traffic signals, upgrades to the railroad crossing gates are proposed. The intersection will also be improved with new sidewalk and pedestrian crossing gates allowing for pedestrian access from the local neighborhoods and businesses to the nearby park.

Improvements will be made to the pavement markings and vehicular storage, and areas of resurfacing and pavement reconstruction will be completed to accommodate drainage improvements, which will address existing flooding issues. The project also includes lighting upgrades.

Part of the work on the project includes the replacement of an existing corrugated metal pipe with a new box culvert under the eastbound lanes of 47<sup>th</sup> Street, from East Avenue to Plainfield Road. The depth of construction for this pipe replacement work requires that the eastbound 47<sup>th</sup> Street lanes be closed in order for the work to be performed safely. The closing of the eastbound lanes requires the installation of a detour route. In addition, drainage work on East Avenue, related to the work on 47<sup>th</sup> Street, requires that the northbound movement on East Avenue at 47<sup>th</sup> Street also be detoured.

The posted detour route for the closed northbound movement on East Avenue utilizes 55<sup>th</sup> Street, US 12/20/45 (La Grange Road), US 34 (Ogden Avenue). All these routes are under the Department's jurisdiction and the preferred practice is to always use state roadways when performing a detour. Please note that the posted detour does not route traffic through any local streets.

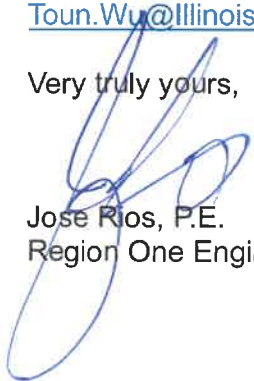
Ms. Jennifer Bechtold, CPRE  
February 7, 2025  
Page 2

The Department was also recently made aware of some cut through traffic on local streets including on 49<sup>th</sup> Street by the Village of La Grange and the Cook County Department of Transportation. To help alleviate this issue, the Department will move the location of the start of the northbound hard closure along East Avenue further south to the intersection of East Avenue and Plainfield Road. This will remove northbound traffic on East Ave from having direct access to 49<sup>th</sup> Street and Sedgwick Park.

The Department will be making the required changes to the existing temporary traffic control devices including static and electronic signing, and pavement markings to implement this revised closure configuration. Additional signage will be placed to direct east bound traffic on Plainfield Road to use US 12/20/45. The Department will forward this information to the La Grange Police Department for enforcement of the detour.

If you have any questions or need additional information, please contact Toun (Ken) Wu, Construction Resident Engineer, at (847) 705-5555 or [Toun.Wu@Illinois.gov](mailto:Toun.Wu@Illinois.gov).

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Jose Rios', is written over the typed name and title.

Jose Rios, P.E.  
Region One Engineer

**Park District of La Grange  
March 2025  
Board Report**

**Jamie Hollock  
Director of Finance & Human Resources**

**ACCOUNTING / FINANCE / PAYROLL / TREASURY**

Accounts Payable

No new material at this time.

Audit

No new material at this time.

Budget

After months of dedicated work on the 2025-2026 budget, staff have completed all budget meetings and a thorough review with the Board Finance Chair. We will be presenting the first draft of the FY25/26 budget at this month's board meeting. Following the presentation, the budget will be displayed for the required 30-day period, with final approval anticipated at the April board meeting.

Finance/Payroll

No new material at this time.

Property Tax Revenue

The first installment of the 2024 tax bills were due March 1st. The District received a total of \$552,462.82 in property tax distributions for the month of February. The breakdown of those distributions is as follows:

- \$552,462.82 from tax year 2024

**HUMAN RESOURCES**

Annual ACA reporting for calendar year 2024 was completed as of March 6, 2025 for the District. All documentation was transmitted to the Internal Revenue Service.

**Park District of La Grange  
March 2025  
Board Report**

**Kevin Miller  
Director of Recreation**

**Athletics**

- The Youth Development League finishes up with our final games being played on March 15<sup>th</sup>. All teams play in two “playoff” games with games set up based on team records and point differential. Following the season, surveys will be sent out to parents and coaches regarding league satisfaction and potential changes.
  
- Lions travel basketball seasons are wrapping up the week of March 3<sup>rd</sup>, and we will begin conducting exit interviews with coaches, conducting a survey of the families on this season and begin evaluating changes to for the upcoming season.
  
- Liam Sise, Athletic Supervisor, is finalizing logistics and working on staff for new summer in-house athletic programs such as Soccer, T-Ball, Basketball and Flag Football Camps, in addition to the District’s first Flag Football League. New contractual classes for the summer include additional soccer programs/camps, tennis classes for younger players, and Handball classes/camps.

**Fitness**

- LaGrange Fitness had 127 new members join during the month of February 2025. We currently have 2,387 members through February 28<sup>th</sup>, 2025, compared to 2,442 members as of February 28<sup>th</sup>, 2024. This is a decrease of 55 members. During the month of February, we had 39 cancelation requests, and 3 members requested a hold.
  
- We had 11,567 visits by fitness members during the month of February 2025, compared to 10,341 visits during February 2024. This is an increase of 1226 visits.
  
- The personal training department brought in \$5,645 for February 2025 compared to \$5,410 for February 2024. This is an increase of \$235. We had 128 personal training sessions during the month of February 2025 compared to 121 sessions in February 2024.

- The month of February brought in 1,790 group fitness participants. The group fitness classes have an average of 447 participants per week and an average of 9 participants per class. We had 319 participants drop in (not registered) for classes.
- During March, to coincide with Spring Break, we will be offering a Spring Break Student Special. Students between the ages of 16-24 years of age, with a valid school picture ID, can purchase a 1 week pass for \$20. Promotion will run March 31<sup>st</sup>-April 4<sup>th</sup>.
- In March, we will also offer a training package special to help keep our members on their fitness journey goals. We will offer 3 session training package for \$125.00. This package will be available from March 17<sup>th</sup>-March 31<sup>st</sup>

### **Special Interest**

- There were 8 special interest classes that ran in the month of February, which includes multi-week class sessions. The new Senior Valentine's Day Social also ran on February 14<sup>th</sup>.

### **Special Events**

- The Parent Child Dance Party was held on Friday, February 28<sup>th</sup>. We had 35 couples registered for the Dance.

### **Preschool**

- Preschool registration for the 2024/2025 school year opened on February 5<sup>th</sup>. We currently have 15 participants registered with one class having met the minimum to run. A mini preschool brochure is being developed by Marketing Specialist, Katie Wagner. Additionally, yard signs and banners advertising preschool will go up in the parks the week of March 10<sup>th</sup>.
- Staff are developing a survey for the current preschool families to obtain feedback on the current school year and what they would like to see moving forward.

### **BASE**

- Molly Downing and Kevin Miller are preparing for BASE registration for the 25/26 school year to open the middle of April. New this school year will be flexible registration options for 2, 3, 4 and 5 day care.

**Summer Camp**

- Summer Camp Registration opened on March 5<sup>th</sup> for Residents. Non-Resident Registration will open on March 12<sup>th</sup>. Recruitment for summer camp counselors is underway. Molly Downing and Kevin Miller will begin interviewing new applicants beginning the week of March 17<sup>th</sup>. Returning camp counselors from summer 2024 will be contacted the week of March 10<sup>th</sup> with offers to return this summer.

**Marketing**

- The winter spring 2025 brochure has over 20,000 total views as of 3/4/25.
- Social Media accounts were updated with current content. The following are statistics from our Social Media Accounts and FunBytes from 2/4 – 3/4. The percentages are in comparison to the prior month.

<b>Social Media Data</b>	<b>PDLG Facebook</b>	<b>PDLG Instagram</b>	<b>LG Fitness Facebook</b>	<b>LG Fitness Instagram</b>
Reach	27,700 +138.8%	2,100 -19.6%	809 +70.7%	706 +48.9%
Visits	1,200 +42.7%	282 +14.2%	396 -11%	76 -22.4%
New Page Likes	42 +31%	35 +2.9%	3 -66.7%	6 0%

	<b>Feb. 4 FunBytes</b>	<b>February Board Meeting</b>	<b>Feb. 11 FunBytes</b>	<b>Feb. 18 FunBytes</b>	<b>Feb. 25 FunBytes</b>
Total Opens	2915	2848	2711	2518	2695
Open %	51.9%	50.7%	48.2%	44.9%	48.1%
Total Clicks	183	76	108	130	130
Click %	3.3%	1.4%	1.8%	2.3%	2.3%
Unsubscribes	10				
New Subscribers	3				

**Misc. Recreation**

- The Summer 2025 brochure is currently in the editing phase and is scheduled to go online March 19<sup>th</sup>. Resident registration begins on March 26<sup>th</sup>.

**Rental Information-February 2025**

**Recreation Center Room Rentals February 2025:**

Rentals-33 total rentals from (8 Chicago, 6 Brookfield, 3 La Grange, 3 La Grange Park, 2 Berwyn, and one each from Oak Lawn, Indian Head Park, Oak Park, Racine WI, Downers Grove, Justice, Lemont, Mission Viejo CA, Hickory Hills, Westmont and Clarendon Hills).

Total Fees February 2025-\$15,674

Rooms: 105/106- 13 Rentals

108/109- 4 Rentals

108- 6 Rentals

112- 4 Rentals

109- 2 Rentals

105- 1 Rental

102- 1 Rental

DeSitter Room- 2 Rentals

Parties with exclusive playground rental included- 22

**Outdoor Rentals February 2025:**

Rentals- 0 total rentals

Total Fees February 2025- \$0

Park: 0 Rentals

**Community Center Rentals February 2025:**

Rentals-6 total rentals from (6 La Grange).

Total Fees February 2025- \$1180

**Court Rentals February 2025:**

Rentals-1 Rental from (La Grange).

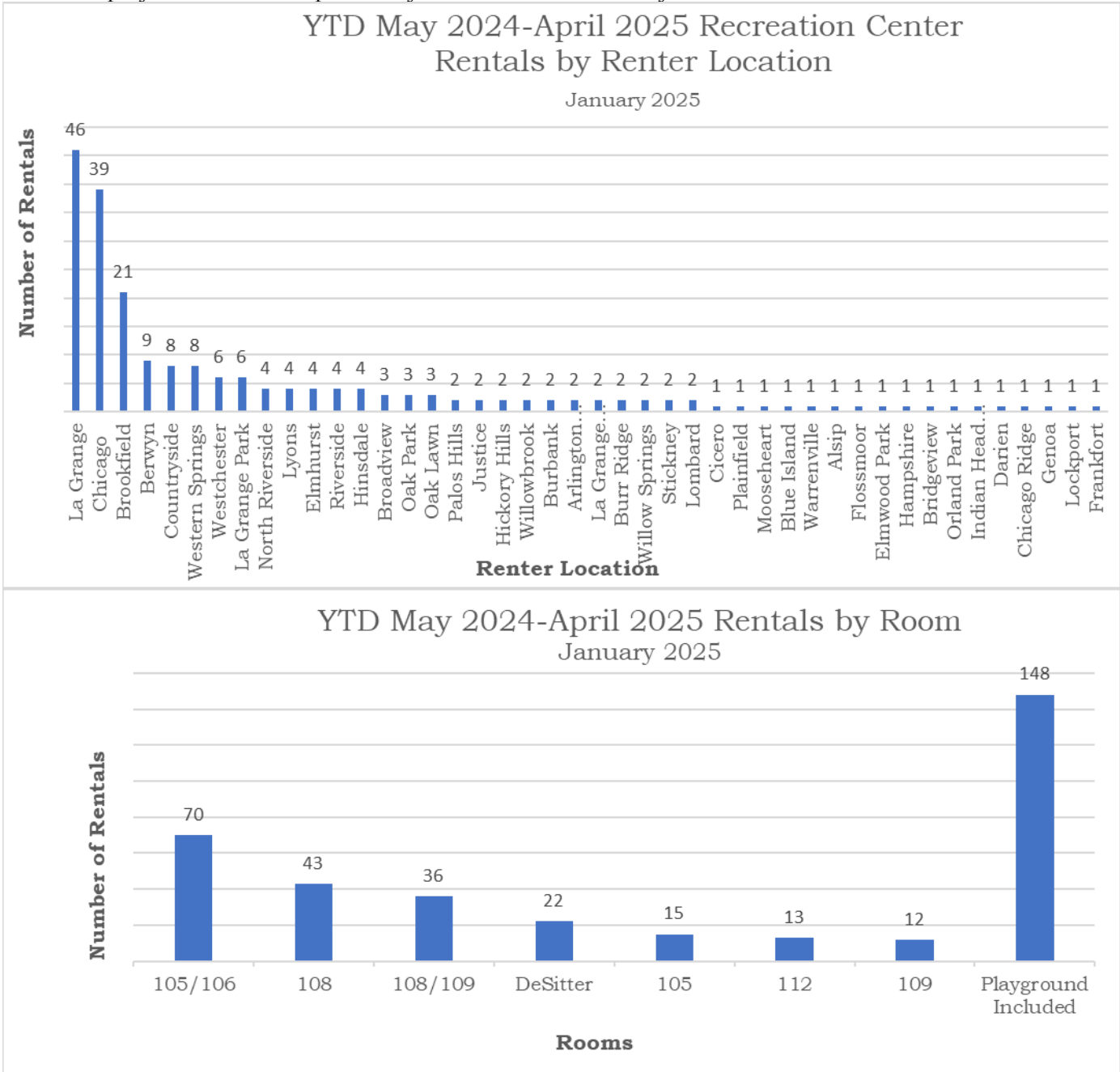
Total Fees February 2025- \$60

All the above information is based on individual rentals, not multi-date, repeat rentals from teams/organizations.

# YTD Rental Information May 2024-April 2025 January 2025

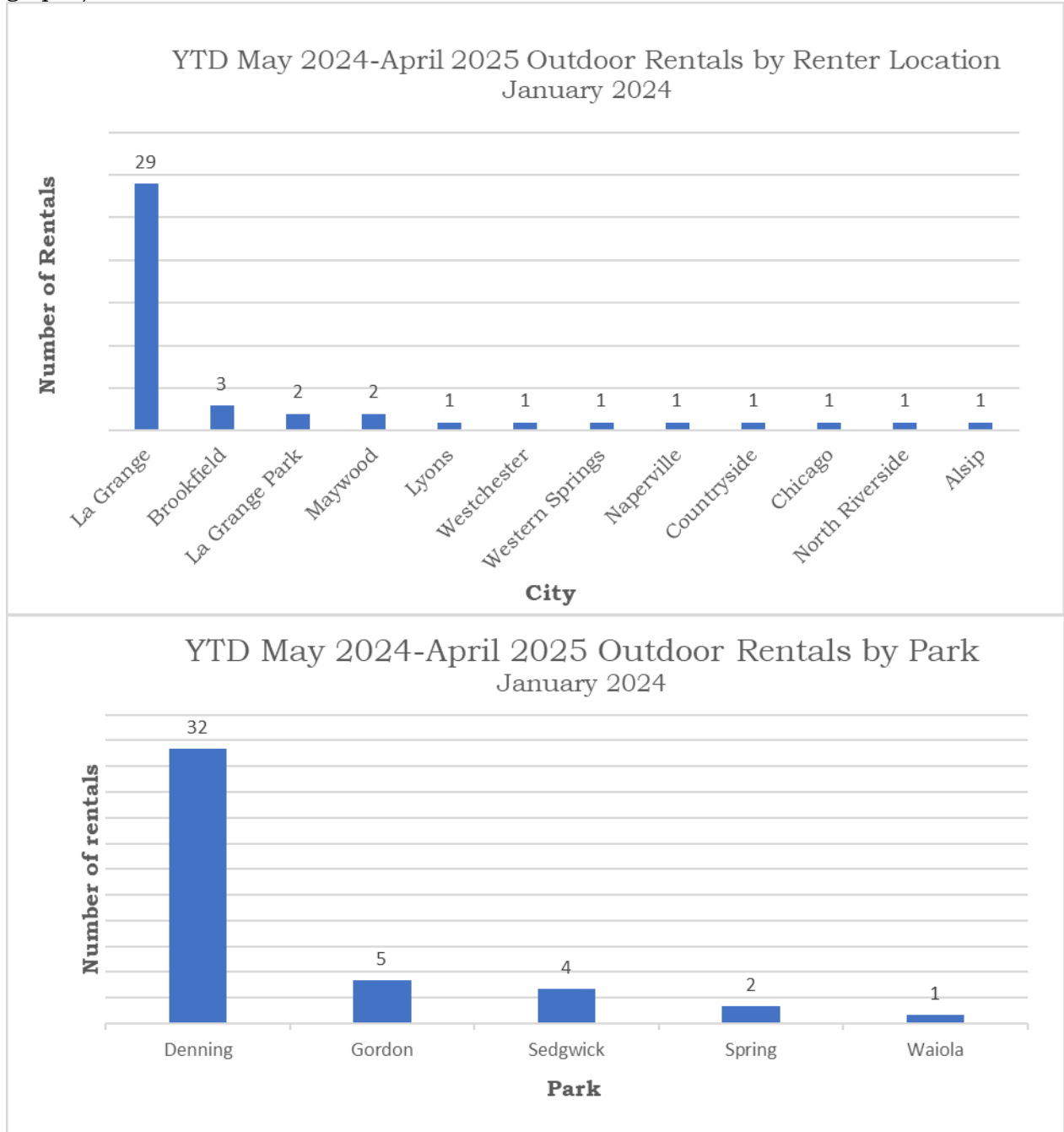
## Recreation Center Rentals

There has been a total of 211 rentals for the Recreation Center rooms from May 2024-April 2025. The total fees collected May 2024-April 2025 equal \$99,396. The following charts display the number of parties by renter locations and by the rooms reserved.



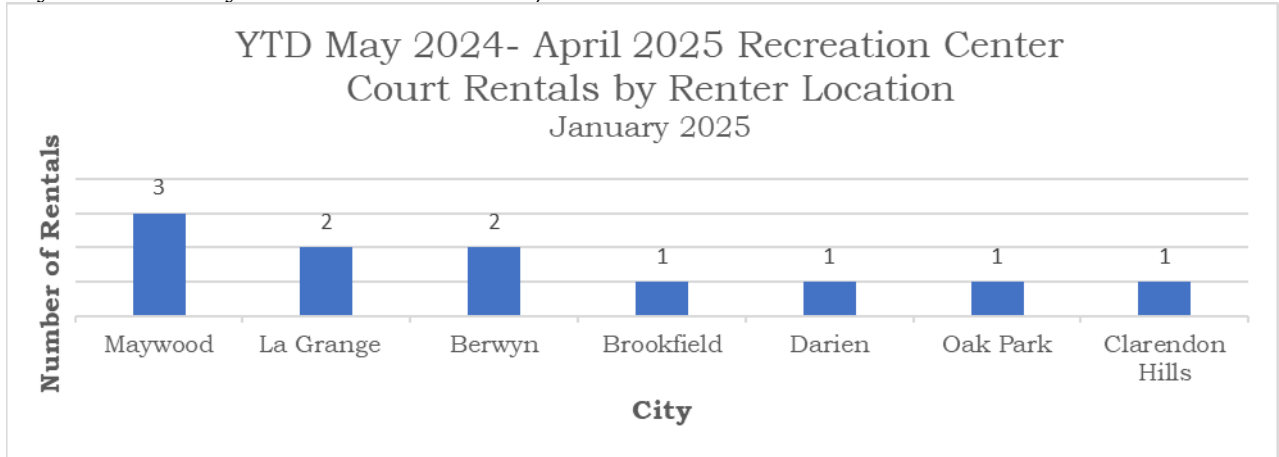
## Outdoor Rentals

There has been a total of 44 rentals for outdoor facilities and park shelters From May 2024-April 2025. The total fees collected May 2024-April 2025 for outdoor rentals equal \$6125.50. The following charts display the number of rentals by renter locations and by the parks reserved. This information is based on individual rentals. It does not include the field rentals by organizations which include multiple dates over several months of use (example-AYSO soccer field rentals are not included in these graphs).



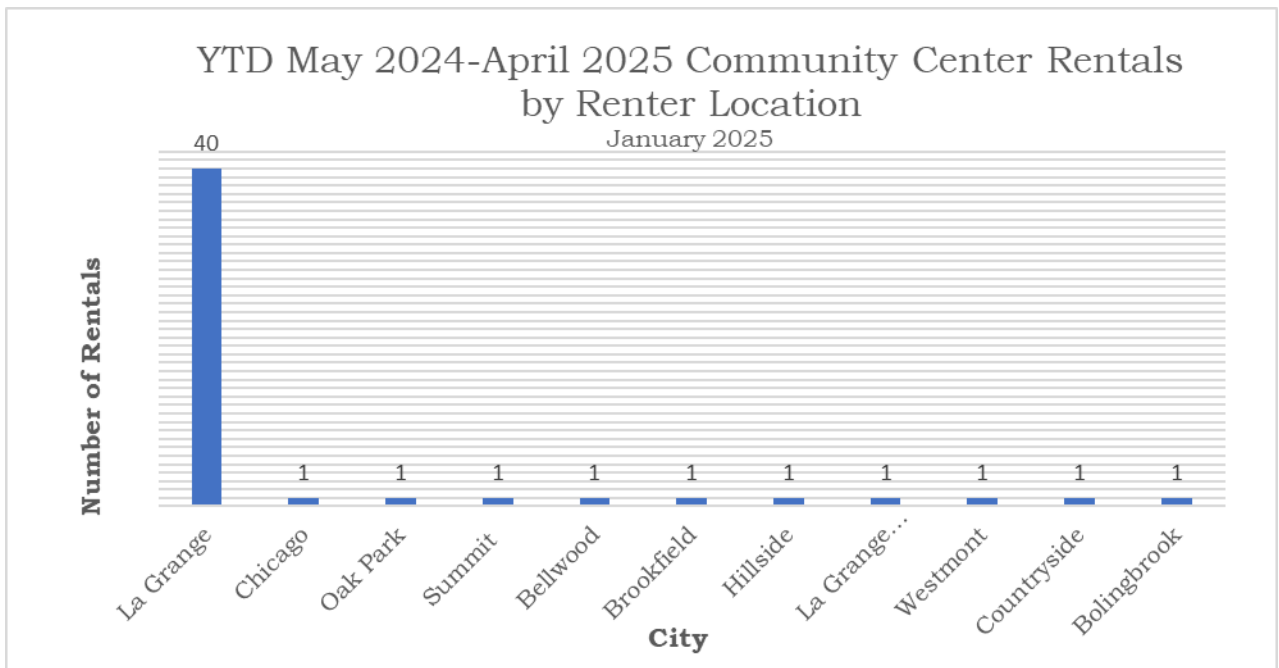
### Indoor Court Rentals

There has been a total of 11 indoor court rentals from May 2024-April 2025. The total fees collected May 2024-April 2025 for indoor court rentals equal \$990. This information is based on individual rentals. It does not include the court rentals by organizations which include multiple dates over several months of use (example-Taylored Intensity is not included in this).



### Community Center Rentals

There has been a total of 50 rentals for the community center from May 2024-April 2025. The total fees collected May 2024-April 2025 for the Community Center rentals equal \$13,170. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the rentals by organizations which include multiple dates over several months of use, example-Leadership and Sign of the Cross Christian Ministries are not included in this information).



**Park District of La Grange**

**March 2025**

**Board Report**

**Larry Buckley**

**General Manager of Parks Maintenance**

- We are pleased to announce that we have made an offer for the open Park Laborer position, and the candidate has accepted. Once they successfully complete all required onboarding procedures, including the necessary physical examination, we will provide further details regarding their official start date and introduction. We look forward to welcoming them to the team soon!
  
- Waiola project to start as early as March 10<sup>th</sup>. Construction fencing will be installed around the park border. Parks staff will check daily for any site security issues or vandalism.
  
- Benches and water fountain have been ordered for Waiola.
  - 4 player benches 15' long.
  - 1 WSF wall mounted fountain w/ bottle filler.
  
- Temporary fence in alley was put up by Parks Staff at Rotary Park to ensure the resident next to Rotary Park will not require an easement agreement.
  
- Anthony Roofing was out to evaluate age and condition of Rec Center roof top.
  - Samples were taken to determine how much life is left on the roof.
  
- Portable Toilets are scheduled for 2025 season. Some parks will have their portlets removed early this summer as construction begins.
  
- Athletic fields will have low spots and divots corrected, to help prevent any potential for injuries during play.



# Action Items



# Board Business

MEMORANDUM M25-014



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRE, Executive Director  
Jamie Hollock, Director of Finance & HR  
**RE:** 2025-2026 General Operations Budget Proposal  
**DATE:** March 10, 2025

---

**Background:**

Staff is presenting the 2025-2026 budget draft at the March 10, 2025, board meeting. Per Park District code, “the budget and appropriation ordinance shall be prepared in tentative form by some person or persons designated by the governing body, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon”.

**Implications:**

*Overview*

The budget is the Park District’s plan for the expenditure of all revenue received. The procedures, policies and assumptions used in preparing the operational budget are included in this budget document. Additional historical information is provided to enable further analysis.

**Basis of Accounting** – The Park District uses a detailed line-item budget for accounting, expenditure control, and monitoring purposes. The Park District utilizes a modified accrual basis of accounting and budgeting, with revenues being recorded when the services or goods are available and measurable, and expenditures are recorded when the liability is incurred. General property tax revenue is recognized as revenue at the time it is considered measurable and available to finance current expenditures.

**Budget Process and Format** – The budget timeline includes the planning time that goes into the budget process, including meetings with the supervisory staff, administrative staff, finance committee chairperson, finance committee and eventually the Board of Commissioners as well as a public meeting with the residents.

**Budget Assumptions**

The budget team shall develop a budget where operating expenditures will not exceed projected revenues. Exceptions to this goal are as follows:

- A portion of the fund balances in the Paving & Lighting and Special Recreation Funds may be used for capital repair and replacement.
- If necessary, a portion of the Liability Insurance Fund Balance may be used to pay unemployment insurance claims made to and billed by the Illinois Department of Employment Security over the budgeted amount.

- A portion of any excess fund balance in the Illinois Municipal Retirement Fund may be used to reduce the Net Pension Liability.

Assumptions exclusive to revenues – The following are assumptions for the revenue estimates.

- The budget recognizes that a portion of the tax levy may be uncollectible (2.0%).
- The replacement tax, which is received by the Park District from the State, can be allocated as needed.
- Activity Fees are generated from class and event registrations, which are based on the Recreation Department’s program portfolio for the year. Programs are budgeted based on enrollment history and projected participation.
- The Fitness Center budget reflects an effort to maintain our current members, attract new members.

### *Budget Organization and Fund Code Structure*

The Park District of La Grange budget includes the revenues, expenditures, and fund balances for specific funds as provided by taxes, activity user fees, rentals, contracted services, interest income and other sources. The Park District uses a detailed line-item format to monitor revenues and expenditures.

The accounts of the Park District are organized by fund, each of which are considered separate accounting entities.

Employee pension (IMRF), Paving & Lighting, Liability Insurance, Audit, Special Recreation for the Handicapped, and Social Security & Medicare are all special revenue funds maintained by the Park District. Financing for these funds is provided from an annual property tax levy. These amounts are restricted to the specific purpose for which they were levied. As such, the Park District accounts for these revenues and the expenditures of this money in separate funds.

Below is an explanation of the various funds and their specific purpose:

- General Corporate Fund (01) – The General Corporate Fund is the general operating fund of the Park District. It accounts for all other financial resources except those required to be held in another fund. Funding is provided primarily from property taxes. Other revenue sources allocated to the General Fund include interest income, contractual services rendered, donations, sponsorships, and other miscellaneous sources.
- Recreation Fund (13) – This fund is used to account for recreational activities provided to the community and maintenance of facilities used therein. Financing is provided from an annual property tax levy and from fees charged for programs and activities. The B.A.S.E. Program, although shown in a separate column on the worksheets, is a part of the Recreation Fund and reported as such in all external financial documents. The Fitness Center is also shown in a separate column on the worksheets and for internal reporting but will be included in the Recreation Fund for all other financial documents.

- Illinois Municipal Retirement Fund (IMRF – 14) – The IMRF Fund is used to account for the District’s participation in the Illinois Municipal Retirement Fund. Financing is provided by an annual property tax levy, which is used to pay the Park District’s contribution to the fund on behalf of the Park District’s eligible employees.
- Paving & Lighting Fund (15) – The Paving & Lighting Fund is used to account for the construction and/or maintenance of Park District light systems and/or paved surfaces within the parks. Financing is derived from an annual property tax levy restricted to the development and maintenance of lights and paved surfaces.
- Liability Insurance Fund (16) – This fund is used to account for the operation of the District’s insurance and risk management activities through the Park District Risk Management Agency. Financing is provided from an annual property tax levy.
- Audit Fund (17) – This fund accounts for the expenditures related to the Park District’s annual financial audit which is mandated by state statute. Additionally, expenditures to participate in the GFOA award program are paid from this fund. Financing is provided from an annual property tax levy.
- Special Recreation for the Handicapped Fund (18) – This fund is used to account for revenues derived from a specific annual property tax levy and expenditures of these monies to provide special recreation programs and services for physically and mentally challenged members of the community. The primary use of these funds is for membership or direct support of the South East Association for Special Parks and Recreation (S.E.A.S.P.A.R.), inclusion of special needs participants in the general programs of the Park District, or the removal of architectural barriers to accessibility.
- Social Security Fund (19) - The Social Security & Medicare Fund is used to account for a specific annual property tax levy and expenditures of these monies for the payment of the employer’s portion of the federal Social Security and Medicare taxes.

#### Personnel

An essential component of any Park District budget is the cost for personnel. Personnel costs for part-time, seasonal, and temporary employees for recreation programs and maintenance operations reflect wage increases above the minimum wage. These costs are listed under separate line items by type, such as Clerical, Program Supervisors/Leaders, Seasonal Maintenance, and Facility Custodial/ Rental Supervisors. Program Supervisors/Leaders are budgeted as a direct expense against the individual program categories. Participant registration dictates the level of staffing needed to operate the various programs.

DRAFT

**Park District of La Grange  
Fund Balance Projections  
Fiscal Year 2025 - 2026**

Fund No.	Fund Name	FY24 Ending Balance	2024 Projected Revenues	2024 Projected Expenses	FY25 Revenues Less Expenses	FY25 Ending Proj Balance	FY25-26 Budgeted Revenue	FY25-26 Budgeted Expenses	FY26 Revenues Less Expenses	FY26 Ending Proj Balance
<b>Operating Fund</b>										
01	General	1,188,657	1,632,753	1,050,788	581,965	1,770,622	1,782,546	1,730,902	51,644	1,822,266
04	Debt Service	111,995	1,188,770	1,143,152	45,617	157,612	1,585,291	1,138,807	446,484	604,096
11	Fitness Center	1,026,959	875,677	444,239	431,439	1,458,398	965,150	610,398	354,752	1,813,150
12	BASE	904,509	726,690	626,486	100,205	1,004,714	580,250	588,375	(8,125)	996,589
13	Recreation	603,406	1,909,684	1,784,304	125,380	728,786	2,255,694	2,327,791	(72,097)	656,689
14	IMRF	164,759	51,356	79,436	(28,080)	136,679	53,770	152,410	(98,640)	38,039
15	Paving & Lighting	35,160	25,317	-	25,317	60,477	27,434	30,000	(2,566)	57,911
16	Liability Insurance	210,815	56,259	118,915	(62,656)	148,159	57,867	89,363	(31,496)	116,663
17	Audit	19,894	10,123	21,680	(11,557)	8,337	10,974	17,300	(6,326)	2,011
18	Special Recreation	212,547	300,972	225,657	75,315	287,862	407,329	339,601	67,728	355,590
19	Social Security	200,787	112,075	111,696	379	201,166	120,708	131,410	(10,702)	190,464
		4,679,489	6,889,677	5,606,353	1,283,324	5,962,813	7,847,013	7,156,356	690,656	6,653,469
<b>Capital Projects Fund</b>										
36	Capital Projects	924,162	168,806	1,828,207	(1,659,401)	(735,238)	15,480,000	15,850,453	(370,453)	(1,105,692)
		924,162	168,806	1,828,207	(1,659,401)	(735,238)	15,480,000	15,850,453	(370,453)	(1,105,692)

**Park District of La Grange  
Capital Projects Plan Analysis  
Fiscal Year 2025 - 2026**

DRAFT

	<b>FY25-26 Proposed Budget</b>
<hr/>	
<b>Operating Revenues:</b>	
<u>Other Revenues:</u>	
Bond Proceeds	14,030,000
Transfers In	600,000
Other sources	850,000
	<hr/>
<b>Total Revenues:</b>	<b>15,480,000</b>
	<hr/>
<b>Operating Expenses:</b>	
<u>Capital Projects:</u>	
Contingency - capital	50,000
Rec Center Floor Updates	90,000
Splash Pad Improvements	55,000
Electronic System for Basketball Hoops	12,000
Soccer Goals	30,000
Alarm System Community Center	15,000
Security Cameras	29,000
Website Update	75,000
Phone System Replacement	35,000
Replace Mower	66,000
Outdoor Exercise Equip Replacements	30,000
Vehicle Replacement	65,000
HVAC Assessment Strategy	13,000
Bleachers for Athletic Fields	15,000
OSLAD Grant Expense	20,000
OSLAD park renovation*	1,144,035
Referendum Bond Projects**	13,860,000
	<hr/>
Total Capital Projects	<b>15,604,035</b>
	<hr/>
Net Surplus (Deficit) from Operations	<b>(124,035)</b>
	<hr/>

The Capital Reserves anticipated as of April 30, 2025 will be \$536,838.34

\* This amount represents carryover allocations for Waiola OSLAD

\*\*This amount includes 2025 Referendum Bond

Section (All)  
 Schedule YR 2027 **DRAFT**

Use cell B1 to filter by section (column D on detail tab).  
 Use cell B2 to filter by scheduled replacement year (column A on detail tab).

Click Here

Sum of Replmnt. Cost			
Category	Facility / Park	CP Description & PNI	Total
Facility	Rec Center	Roof Replacement	\$1,200,000
<b>Facility Total</b>			<b>\$1,200,000</b>
Fencing	Gilbert	Tball Backstops	\$14,000
<b>Fencing Total</b>			<b>\$14,000</b>
IT Equipment	Rec Center	RecTrac and PDLG Server Replacement	\$15,000
<b>IT Equipment Total</b>			<b>\$15,000</b>
Lighting	Community Center	Replacement of Outside Building Lights (packs)	\$10,000
	Gordon	Athletic Field Light Replacement	\$300,000
<b>Lighting Total</b>			<b>\$310,000</b>
Maintenance Equipment	Rec Center	Skidster/Bobcat (Case SR270B)	\$85,000
<b>Maintenance Equipment Total</b>			<b>\$85,000</b>
Vehicle	Rec Center	Pickup Replacement (2010 F250 4x4 Pickup Diesel)	\$68,000
<b>Vehicle Total</b>			<b>\$68,000</b>
HVAC	Rec Center	2-3 Units Annually (13 units total)	\$87,000
<b>HVAC Total</b>			<b>\$87,000</b>
<b>Grand Total</b>			<b>\$1,779,000</b>

Section (All)  
 Schedule YR 2028 **DRAFT**

Use cell B1 to filter by section (column D on detail tab).  
 Use cell B2 to filter by scheduled replacement year (column A on detail tab).

Cursor Here

Sum of Replmnt. Cost Category	Facility / Park	CP Description & PNI	Total
Facility	Rec Center	Bathroom Upgrades	\$200,000
		Hanging Heaters Parking Garage - 3	\$10,000
		Gym Curtains/Dividers	\$200,000
		Tile Floor Replacement	\$250,000
<b>Facility Total</b>			<b>\$660,000</b>
IT Equipment	Rec Center	Copier Replacement (two units)	\$20,000
<b>IT Equipment Total</b>			<b>\$20,000</b>
Vehicle	Rec Center	Small Dump Truck	\$80,000
		Pickup Replacment (2019 F250 Crew Cab Pickup)	\$64,000
<b>Vehicle Total</b>			<b>\$144,000</b>
HVAC	Rec Center	2-3 Units Annually (13 units total)	\$90,000
<b>HVAC Total</b>			<b>\$90,000</b>
<b>Grand Total</b>			<b>\$914,000</b>

Section (All)  
 Schedule YR 2029 **DRAFT**

Use cell B1 to filter by section (column D on detail tab).  
 Use cell B2 to filter by scheduled replacement year (column A on detail tab).

Cursor Here

Sum of Replmnt. Cost			
Category	Facility / Park	CP Description & PNI	Total
Facility	Fitness Center	Fitness Center Carpet Replacement	\$35,000
		Banquet Rm Tables	\$15,000
	Rec Center	Carpet Replacement - Social Area	\$15,000
		DeSitter Room Flooring Replacment	\$50,000
<b>Facility Total</b>			<b>\$115,000</b>
Fitness Equipment	Fitness Center	Cardio Equipment	\$300,000
<b>Fitness Equipment Total</b>			<b>\$300,000</b>
Lighting	Gilbert	Pathway Replacement Lights	\$150,000
<b>Lighting Total</b>			<b>\$150,000</b>
Specialty	Fitness Center	New AV System 113/114	\$13,500
	Rec Center	New AV System Rm 108/109 & 110/111 & Banquet Room	\$45,000
<b>Specialty Total</b>			<b>\$58,500</b>
Vechicle	Rec Center	2016 Ford Van/custodian	\$45,000
		2018 Ford F150 Pickup 35	\$45,000
<b>Vechicle Total</b>			<b>\$90,000</b>
HVAC	Rec Center	2-3 Units Annually (13 units total)	\$92,000
<b>HVAC Total</b>			<b>\$92,000</b>
<b>Grand Total</b>			<b>\$805,500</b>

Section (All)  
 Schedule YR 2030 **DRAFT**

Use cell B1 to filter by section (column D on detail tab).  
 Use cell B2 to filter by scheduled replacement year (column A on detail tab).

[Click Here](#)

Sum of Replmnt. Cost			
Category	Facility / Park	CP Description & PNI	Total
Maintenance Equipment	Rec Center	Tractor Mower Replacement with Cab, snow brush, snow blower	\$62,000
<b>Maintenance Equipment Total</b>			<b>\$62,000</b>
Vehicle	Rec Center	Pickup Replacement (2019 F150 Pickup)	\$75,000
<b>Vehicle Total</b>			<b>\$75,000</b>
<b>Grand Total</b>			<b>\$137,000</b>

**Park District of La Grange  
Analysis of Proposed Budget - All Funds Excluding Capital Projects Fund  
Fiscal Year 2025 - 2026**

	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-26 Proposed Budget	Budget Variances	
						Budget Change \$\$	Budget Change %
<b>Operating Revenues:</b>							
<u>Tax Revenue:</u>							
Tax Revenue	3,334,218	3,452,139	3,608,907	3,600,000	4,209,864	609,864	17%
<u>Other Revenues:</u>							
Building Rentals	51,656	103,718	72,810	119,093	73,017	(46,076)	-39%
Park Usage	63,641	67,538	58,679	107,100	51,550	(55,550)	-52%
Program Revenue	2,197,543	2,354,311	1,888,694	2,758,412	2,555,652	(202,760)	-7%
Recreation Center	267,654	234,082	203,412	375,369	245,830	(129,539)	-35%
Other Revenues	1,003,950	837,257	739,832	622,860	683,146	60,286	10%
<b>Total Revenues:</b>	<b>6,918,662</b>	<b>7,049,045</b>	<b>6,572,334</b>	<b>7,582,834</b>	<b>7,819,059</b>	<b>236,225</b>	<b>3%</b>
<b>Operating Expenses:</b>							
<u>Other:</u>							
Debt Service	1,119,810	1,130,631	1,143,152	151,189	1,138,807	987,618	653%
Transfer Out	-	280,000	525,000	-	600,000	600,000	0%
Subtotal Other	1,119,810	1,410,631	1,668,152	151,189	1,738,807	1,587,618	1050%
<u>Capital Projects:</u>							
Capital Projects	10,000	785	-	9,492	1,500	(7,992)	-84%
<u>Risk Management:</u>							
Risk Management Costs	8,939	8,097	11,180	16,045	18,750	2,705	17%
<u>Contractual Services:</u>							
Bank/Merchant Fees	63,810	74,816	56,622	65,600	85,500	19,900	30%
Communication Services	30,664	33,451	27,111	37,837	37,180	(657)	-2%
Contractual Programs	390,631	443,439	294,809	465,859	435,661	(30,198)	-6%
Contractual Services	207,736	209,326	226,254	225,794	173,595	(52,199)	-23%
Dues & Subscriptions	10,248	4,980	4,310	16,095	15,830	(265)	-2%
Equip/ Facility Lease	17,986	10,465	2,712	9,412	3,000	(6,412)	-68%
Equipment Rentals	1,092	1,714	-	6,500	7,000	500	8%
Equipment Repairs	15,760	11,689	5,509	17,500	17,500	-	0%
Legal/ Recruitment Notices	2,886	4,174	1,741	5,580	11,050	5,470	98%
Maintenance Services	172,081	183,241	136,559	212,925	206,470	(6,455)	-3%
Park Improvements & Repairs	10,801	23,730	15,696	44,350	43,430	(920)	-2%
Printing/ Design Services	12,831	11,989	13,596	21,775	13,325	(8,450)	-39%
Professional Fees	36,905	35,957	22,264	94,078	42,221	(51,857)	-55%
Promotion & Publicity	16,083	15,858	11,645	46,849	39,050	(7,799)	-17%
Software Contracts	51,279	67,061	66,342	111,965	112,365	400	0%
Transportation	3,478	4,017	13,639	15,200	15,435	235	2%
Utilities - Electric	100,218	127,177	111,831	128,986	154,725	25,739	20%
Utilities - Natural Gas	62,311	52,353	19,139	39,470	43,200	3,730	9%
Utilities - Water	18,946	22,049	18,509	24,025	26,930	2,905	12%
Subtotal Contractual Services	1,225,744	1,337,486	1,048,288	1,589,800	1,483,467	(106,333)	-7%
<u>Supplies &amp; Materials:</u>							
Administrative Expense Accts	1,222	3,051	1,157	2,680	2,680	-	0%
Banquet Beverage Service	277	-	-	500	-	(500)	-100%
Beverage Cost	-	-	1,540	5,600	5,800	200	4%
Computer Supplies/ Equip	912	3,348	7,214	10,200	12,950	2,750	27%
Contingency	6,310	-	5,783	30,000	30,000	-	0%
Employee/ Public Relations	4,445	434	5,014	15,120	11,550	(3,570)	-24%
Main. Tools & Equipment	3,787	5,943	3,323	6,000	6,150	150	3%
Maintenance Materials	28,591	27,789	11,464	45,516	40,100	(5,416)	-12%
Maintenance Supplies	43,116	43,774	35,514	52,882	55,651	2,769	5%
Office Equipment	23,920	9,332	5,753	16,000	24,004	8,004	50%
Office/ Admin Supplies	11,673	6,901	9,309	16,050	16,650	600	4%
Park Landscaping	13,262	4,920	3,397	7,000	6,000	(1,000)	-14%

DRAFT

**Park District of La Grange  
Analysis of Proposed Budget - All Funds Excluding Capital Projects Fund  
Fiscal Year 2025 - 2026**

	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-26 Proposed Budget	Budget Variances	
						Budget Change \$\$	Budget Change %
Petroleum Products	7,758	11,868	11,686	14,200	14,400	200	1%
Postage & Delivery	9,499	4,959	6,174	10,500	12,350	1,850	18%
Program Equipment	13,922	19,165	16,208	38,000	40,819	2,819	7%
Program Supplies	66,005	94,155	61,432	138,378	116,105	(22,273)	-16%
Special Events	7,454	2,614	12,787	20,616	10,150	(10,466)	-51%
<b>Subtotal Supplies &amp; Materials</b>	<b>242,154</b>	<b>238,253</b>	<b>197,755</b>	<b>429,242</b>	<b>405,359</b>	<b>(23,883)</b>	<b>-6%</b>
<b><u>Wages &amp; Benefits:</u></b>							
Administrative Salaries	948,892	802,820	739,374	1,178,431	1,189,333	10,902	1%
Custodians & Facility Supervisors	100,648	76,780	69,727	166,184	107,974	(58,210)	-35%
Education & Training	12,881	15,856	19,217	45,760	50,295	4,535	10%
Front Desk	181,513	167,216	143,395	212,743	239,738	26,995	13%
Health & Life Insurance	260,791	224,667	224,351	383,000	414,000	31,000	8%
Maintenance Salaries	272,029	279,327	269,629	340,882	361,628	20,746	6%
Pension	147,341	135,028	92,109	232,602	173,710	(58,892)	-25%
Program Wages	359,185	394,544	314,806	683,982	539,272	(144,710)	-21%
Seasonal Maintenance	22,250	16,980	27,709	45,000	45,000	-	0%
SS/ Medicare	145,800	128,593	109,231	152,515	170,910	18,395	12%
Travel Reimbursement	1,930	757	822	4,020	3,010	(1,010)	-25%
<b>Subtotal Wages &amp; Benefits</b>	<b>2,453,260</b>	<b>2,242,568</b>	<b>2,010,370</b>	<b>3,445,119</b>	<b>3,294,870</b>	<b>(150,249)</b>	<b>-4%</b>
<b>Total Expenses</b>	<b>5,059,907</b>	<b>5,237,820</b>	<b>4,935,746</b>	<b>5,640,887</b>	<b>6,942,753</b>	<b>1,301,866</b>	<b>23%</b>
<b>Net Surplus (Deficit) from Operations</b>	<b>1,858,755</b>	<b>1,811,225</b>	<b>1,636,588</b>	<b>1,941,947</b>	<b>876,306</b>	<b>(1,065,641)</b>	<b>-55%</b>

**DRAFT**

Park District of La Grange  
Analysis of Proposed Budget - Capital Projects Fund  
Fiscal Year 2024 - 2025

	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-26 Proposed Budget	Budget Variances	
						Budget Change \$\$	Budget Change %
<b>Capital Fund Revenues:</b>							
<u>Other Revenues:</u>							
Bond Proceeds	143,506	167,256	168,806	152,956	14,030,000	13,877,044	9073%
Transfers In	-	280,000	-	525,000	600,000	75,000	14%
Other sources	57,383	52	-	-	850,000	850,000	0%
<b>Total Revenues:</b>	<b>200,890</b>	<b>447,308</b>	<b>168,806</b>	<b>677,956</b>	<b>15,480,000</b>	<b>14,802,044</b>	<b>2183%</b>
<b>Capital Fund Expenses:</b>							
<u>Capital Projects:</u>							
Capital Projects	794,829	1,925,655	693,299	2,415,000	15,850,453	13,435,453	556%
<b>Total Capital Projects</b>	<b>794,829</b>	<b>1,925,655</b>	<b>693,299</b>	<b>2,415,000</b>	<b>15,850,453</b>	<b>13,435,453</b>	<b>556%</b>
Net Surplus (Deficit) from Operations	(593,939)	(1,478,346)	(524,493)	(1,737,044)	(370,453)	1,366,591	-79%

Park District of La Grange  
 Departmental Budget - Admin  
 Fiscal Year 2025 - 2026

DRAFT

	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-256 Proposed Budget	Budget Variances	
						Budget Change \$\$	Budget Change %
<b>Operating Revenues:</b>							
<u>Tax Revenue:</u>							
Tax Revenue	3,334,218	3,452,139	3,608,907	3,600,000	4,209,864	609,864	17%
<u>Other Revenues:</u>							
Building Rentals	51,656	103,718	72,810	119,093	73,017	(46,076)	-39%
Park Usage	63,641	67,538	58,679	107,100	51,550	(55,550)	-52%
Other Revenues	432,512	500,199	337,090	300,458	476,600	176,142	59%
<b>Total Revenues:</b>	<b>3,882,027</b>	<b>4,123,594</b>	<b>4,077,486</b>	<b>4,126,651</b>	<b>4,811,031</b>	<b>684,380</b>	<b>17%</b>
<b>Operating Expenses:</b>							
<u>Other:</u>							
Debt Service	1,119,810	1,130,631	1,143,152	151,189	1,138,807	987,618	653%
Transfer Out	-	280,000	525,000	-	600,000	600,000	0%
Subtotal Other	1,119,810	1,410,631	1,668,152	151,189	1,738,807	(587,618)	1050%
<u>Capital Projects:</u>							
Capital Projects	10,000	785	-	9,492	1,500	(7,992)	-84%
<u>Contractual Services:</u>							
Bank/Merchant Fees	29,704	33,293	22,431	24,500	35,500	11,000	45%
Communication Services	24,659	26,856	23,151	30,202	31,660	1,458	5%
Contractual Services	207,736	209,326	226,254	225,794	173,595	(52,199)	-23%
Dues & Subscriptions	10,223	4,889	4,228	15,870	15,740	(130)	-1%
Equipment Repairs	-	-	-	-	-	-	0%
Legal/ Recruitment Notices	2,706	4,174	1,741	5,080	8,550	3,470	68%
Park Improvements & Repairs	-	-	-	-	-	-	0%
Printing/ Design Services	12,831	11,989	6,527	21,525	13,025	(8,500)	-39%
Professional Fees	31,415	31,575	19,385	86,705	36,975	(49,730)	-57%
Promotion & Publicity	11,887	11,468	9,551	33,045	27,925	(5,120)	-15%
Software Contracts	41,034	52,943	55,569	96,015	94,365	(1,650)	-2%
Subtotal Contractual Services	372,195	386,513	368,836	538,736	437,335	(101,401)	-19%
<u>Supplies &amp; Materials:</u>							
Administrative Expense Accts	1,164	3,051	1,157	2,680	2,680	-	0%
Banquet Beverage Service	277	-	-	500	-	(500)	-100%
Computer Supplies/ Equip	912	3,348	7,214	10,200	12,950	2,750	27%
Contingency	4,521	-	5,115	25,000	25,000	-	0%
Employee/ Public Relations	3,964	-	4,581	12,250	10,550	(1,700)	-14%
Office Equipment	23,920	9,332	5,753	16,000	12,200	(3,800)	-24%
Office/ Admin Supplies	11,447	5,920	8,475	13,550	14,150	600	4%
Petroleum Products	450	-	-	400	400	-	0%
Postage & Delivery	9,499	4,959	6,174	10,500	12,350	1,850	18%
Subtotal Supplies & Materials	56,153	26,610	38,469	91,080	90,280	(800)	-1%
<u>Wages &amp; Benefits:</u>							
Administrative Salaries	695,169	555,936	562,913	878,610	1,036,733	158,123	18%
Education & Training	12,397	12,336	19,217	38,945	47,795	8,850	23%
Front Desk	64,092	46,010	46,157	83,456	89,738	6,282	8%
Health & Life Insurance	213,006	182,033	197,295	338,000	365,500	27,500	8%
Pension	113,216	65,145	59,577	133,408	152,410	19,002	14%
SS/ Medicare	97,436	78,950	83,772	131,410	131,410	-	0%
Travel Reimbursement	980	154	289	2,020	1,860	(160)	-8%
Subtotal Wages & Benefits	1,196,296	940,564	969,220	1,605,848	1,825,445	219,597	14%
<b>Total Expenses</b>	<b>2,754,454</b>	<b>2,765,103</b>	<b>3,044,678</b>	<b>2,396,345</b>	<b>4,093,367</b>	<b>1,697,022</b>	<b>71%</b>
Net Surplus (Deficit) from Operations	1,127,573	1,358,491	1,032,808	1,730,306	717,663	(1,012,643)	-59%

DRAFT

**Park District of La Grange  
Departmental Budget - BASE  
Fiscal Year 2025 - 2026**

	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-26 Proposed Budget	Budget Variances	
						Budget Change \$\$	Budget Change %
<b>Operating Revenues:</b>							
<u>Other Revenues:</u>							
Program Revenue	725,501	690,422	453,182	804,930	579,750	(225,180)	-28%
Other Revenues	938	510	1,000	-	500	500	0%
<b>Total Revenues:</b>	<b>726,439</b>	<b>690,932</b>	<b>454,182</b>	<b>804,930</b>	<b>580,250</b>	<b>(224,680)</b>	<b>-28%</b>
<b>Operating Expenses:</b>							
<u>Contractual Services:</u>							
Bank/Merchant Fees	16,858	20,330	13,714	16,100	20,000	3,900	24%
Communication Services	1,899	2,307	1,210	3,415	1,300	(2,115)	-62%
Contractual Programs	-	-	-	-	-	-	0%
Dues & Subscriptions	24	91	82	225	90	(135)	-60%
Equip/ Facility Lease	1,800	2,250	2,712	2,412	3,000	588	24%
Equipment Repairs	1,379	-	-	1,500	-	(1,500)	-100%
Legal/ Recruitment Notices	-	-	-	-	1,000	1,000	0%
Professional Fees	4,890	4,182	2,479	6,873	4,746	(2,126)	-31%
Promotion & Publicity	1,124	1,694	702	1,988	1,500	(488)	-25%
Software Contracts	8,332	10,673	8,754	12,000	14,000	2,000	17%
Subtotal Contractual Services	36,306	41,528	29,654	44,512	45,636	1,124	3%
<u>Supplies &amp; Materials:</u>							
Administrative Expense Accts	58	-	-	-	-	-	0%
Employee/ Public Relations	481	434	264	800	500	(300)	-38%
Office Equipment	-	-	-	-	11,804	11,804	0%
Program Equipment	-	-	-	6,000	-	(6,000)	-100%
Program Supplies	33,628	40,834	18,900	64,703	47,585	(17,118)	-26%
Subtotal Supplies & Materials	34,167	41,268	19,164	71,503	59,889	(11,614)	-16%
<u>Wages &amp; Benefits:</u>							
Administrative Salaries	170,686	167,129	129,313	195,417	105,000	(90,417)	-46%
Custodians & Facility Supervisors	228,809	231,828	153,789	367,732	293,400	(74,332)	-20%
Education & Training	149	2,684	-	5,815	1,500	(4,315)	-74%
Health & Life Insurance	30,914	28,650	18,914	31,500	34,000	2,500	8%
Pension	25,416	21,954	28,263	90,917	17,300	(73,617)	-81%
SS/ Medicare	30,359	30,845	11,925	-	31,000	31,000	0%
Travel Reimbursement	950	603	533	1,500	650	(850)	-57%
Subtotal Wages & Benefits	487,282	483,693	342,736	692,880	482,850	(210,030)	-30%
<b>Total Expenses</b>	<b>557,756</b>	<b>566,488</b>	<b>391,554</b>	<b>808,895</b>	<b>588,375</b>	<b>(220,520)</b>	<b>-27%</b>
Net Surplus (Deficit) from Operations	168,683	124,444	62,627	(3,965)	(8,125)	(4,160)	105%

DRAFT

**Park District of La Grange  
Departmental Budget - Fitness  
Fiscal Year 2025 - 2026**

	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-26 Proposed Budget	Budget Variances	
						Budget Change \$\$	Budget Change %
<b>Operating Revenues:</b>							
<u>Other Revenues:</u>							
Program Revenue	675,331	796,028	656,610	833,011	965,000	131,989	16%
Other Revenues	142	123	148	150	150	-	0%
<b>Total Revenues:</b>	<b>675,473</b>	<b>796,151</b>	<b>656,758</b>	<b>833,161</b>	<b>965,150</b>	<b>131,989</b>	<b>16%</b>
<b>Operating Expenses:</b>							
<u>Contractual Services:</u>							
Bank/Merchant Fees	17,248	21,193	20,477	25,000	30,000	5,000	20%
Communication Services	4,106	4,288	2,750	4,220	4,220	-	0%
Contractual Programs	68,172	72,202	66,383	76,587	130,000	53,413	70%
Equip/ Facility Lease	16,186	10,465	-	7,000	-	(7,000)	-100%
Legal/ Recruitment Notices	180	-	-	500	1,500	1,000	200%
Maintenance Services	5,297	5,240	1,184	11,250	12,350	1,100	10%
Park Improvements & Repairs	63	100	100	100	100	-	0%
Printing/ Design Services	-	-	271	250	300	50	20%
Professional Fees	600	200	400	500	500	-	0%
Promotion & Publicity	3,072	2,696	1,392	11,816	9,625	(2,191)	-19%
Software Contracts	1,913	3,445	2,019	3,950	4,000	50	1%
Utilities - Electric	7,263	9,999	8,973	12,000	16,500	4,500	38%
Utilities - Natural Gas	5,480	9,648	3,277	3,500	7,500	4,000	114%
Utilities - Water	501	802	-	1,000	780	(220)	-22%
<b>Subtotal Contractual Services</b>	<b>130,081</b>	<b>140,278</b>	<b>107,224</b>	<b>157,673</b>	<b>217,375</b>	<b>59,702</b>	<b>38%</b>
<u>Supplies &amp; Materials:</u>							
Contingency	1,789	-	668	5,000	5,000	-	0%
Employee/ Public Relations	-	-	169	500	500	-	0%
Maintenance Supplies	18,818	14,445	11,263	19,657	20,023	366	2%
Office/ Admin Supplies	226	981	834	2,500	2,500	-	0%
Postage & Delivery	-	-	-	-	-	-	0%
Program Equipment	10,306	12,557	9,855	14,000	24,500	10,500	75%
Program Supplies	1,655	1,429	230	1,640	1,500	(140)	-9%
<b>Subtotal Supplies &amp; Materials</b>	<b>32,794</b>	<b>29,411</b>	<b>23,019</b>	<b>43,297</b>	<b>54,023</b>	<b>10,726</b>	<b>25%</b>
<u>Wages &amp; Benefits:</u>							
Administrative Salaries	83,037	79,755	47,148	104,404	110,000	5,596	5%
Custodians & Facility Supervisors	12,487	8,634	1,405	7,500	2,000	(5,500)	-73%
Education & Training	335	836	-	1,000	1,000	-	0%
Front Desk	117,421	121,206	97,238	129,287	150,000	20,713	16%
Health & Life Insurance	16,871	13,984	8,142	13,500	14,500	1,000	7%
Pension	8,709	7,929	4,269	8,277	9,000	723	9%
Program Wages	23,256	32,787	31,200	41,988	43,500	1,513	4%
SS/ Medicare	18,005	18,798	13,534	21,105	8,500	(12,605)	-60%
Travel Reimbursement	-	-	-	500	500	-	0%
<b>Subtotal Wages &amp; Benefits</b>	<b>280,120</b>	<b>283,929</b>	<b>202,936</b>	<b>327,561</b>	<b>339,000</b>	<b>11,439</b>	<b>3%</b>
<b>Total Expenses</b>	<b>442,996</b>	<b>453,618</b>	<b>333,179</b>	<b>528,531</b>	<b>610,398</b>	<b>81,867</b>	<b>15%</b>
<b>Net Surplus (Deficit) from Operations</b>	<b>232,477</b>	<b>342,533</b>	<b>323,579</b>	<b>304,631</b>	<b>354,753</b>	<b>50,122</b>	<b>16%</b>

DRAFT

**Park District of La Grange  
Departmental Budget - Recreation  
Fiscal Year 2025 - 2026**

	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-6 Proposed Budget	<b>Budget Variances</b>	
						<b>Budget Change \$\$</b>	<b>Budget Change %</b>
<b>Operating Revenues:</b>							
<u>Other Revenues:</u>							
Program Revenue	796,711	867,861	778,902	1,120,471	1,010,902	(109,569)	-10%
Recreation Center	267,654	234,082	203,412	375,369	245,830	(129,539)	-35%
Other Revenues	1,169	1,898	9,638	14,550	10,250	(4,300)	-30%
<b>Total Revenues:</b>	<b>1,065,534</b>	<b>1,103,840</b>	<b>991,952</b>	<b>1,510,390</b>	<b>1,266,982</b>	<b>(243,408)</b>	<b>-16%</b>
<b>Operating Expenses:</b>							
<u>Other:</u>							
Transfer Out	-	-	-	100,000	125,000	25,000	25%
Subtotal Other	-	-	-	100,000	125,000	(125,000)	25%
<u>Contractual Services:</u>							
Contractual Programs	322,458	337,786	228,426	389,272	305,661	(83,611)	-21%
Promotion & Publicity	-	322	-	10,000	10,000	-	0%
Transportation	3,478	4,017	13,639	15,200	15,435	235	2%
Subtotal Contractual Services	325,936	342,125	242,066	414,472	331,096	(83,376)	-20%
<u>Supplies &amp; Materials:</u>							
Beverage Cost	-	-	1,540	5,600	5,800	200	4%
Program Equipment	3,616	6,608	6,353	18,000	16,319	(1,681)	-9%
Program Supplies	30,722	51,892	42,302	72,035	67,020	(5,015)	-7%
Special Events	7,454	2,614	12,787	20,616	10,150	(10,466)	-51%
Subtotal Supplies & Materials	41,791	61,114	62,982	116,251	99,289	(16,962)	-15%
<u>Wages &amp; Benefits:</u>							
Custodians & Facility Supervisors	88,161	68,146	68,322	158,684	105,974	(52,710)	-33%
Program Wages	107,120	129,929	129,817	274,262	202,373	(71,889)	-26%
Subtotal Wages & Benefits	195,281	198,075	198,139	432,946	308,347	(124,599)	-29%
<b>Total Expenses</b>	<b>563,008</b>	<b>601,315</b>	<b>503,186</b>	<b>1,063,669</b>	<b>863,732</b>	<b>(199,937)</b>	<b>-19%</b>
Net Surplus (Deficit) from Operations	502,526	502,526	488,766	446,721	403,250	(43,471)	-10%

DRAFT

**Park District of La Grange  
Departmental Budget - Facilities and Maintenance  
Fiscal Year 2025 - 2026**

	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-26 Proposed Budget	Budget Variances	
						Budget Change \$\$	Budget Change %
<b>Operating Expenses:</b>							
<u>Risk Management:</u>							
Risk Management Costs	8,939	8,097	11,180	16,045	18,750	2,705	17%
<u>Contractual Services:</u>							
Equipment Rentals	1,092	1,714	-	6,500	7,000	500	8%
Equipment Repairs	14,381	11,689	5,509	17,500	17,500	-	0%
Maintenance Services	166,784	178,001	135,375	201,675	194,120	(7,555)	-4%
Park Improvements & Repairs	10,738	23,630	15,596	44,250	43,330	(920)	-2%
Utilities - Electric	92,955	117,178	102,858	116,986	138,225	21,239	18%
Utilities - Natural Gas	56,831	42,705	15,862	35,970	35,700	(270)	-1%
Utilities - Water	18,445	21,247	18,509	23,025	26,150	3,125	14%
<b>Subtotal Contractual Services</b>	<b>361,225</b>	<b>396,163</b>	<b>293,709</b>	<b>445,906</b>	<b>462,025</b>	<b>16,119</b>	<b>4%</b>
<u>Supplies &amp; Materials:</u>							
Main. Tools & Equipment	3,787	5,943	3,323	6,000	6,150	150	3%
Maintenance Materials	28,591	27,789	11,464	45,516	40,100	(5,416)	-12%
Maintenance Supplies	24,298	29,329	24,251	33,225	35,628	2,403	7%
Park Landscaping	13,262	4,920	3,397	7,000	6,000	(1,000)	-14%
Petroleum Products	7,308	11,868	11,686	13,800	14,000	200	1%
<b>Subtotal Supplies &amp; Materials</b>	<b>77,246</b>	<b>79,849</b>	<b>54,121</b>	<b>105,541</b>	<b>101,878</b>	<b>(3,664)</b>	<b>-3%</b>
<u>Wages &amp; Benefits:</u>							
Maintenance Salaries	272,029	279,327	269,629	340,882	361,628	20,746	6%
Seasonal Maintenance	22,250	16,980	27,709	45,000	45,000	-	0%
<b>Subtotal Wages &amp; Benefits</b>	<b>294,279</b>	<b>296,307</b>	<b>297,338</b>	<b>385,882</b>	<b>406,628</b>	<b>20,746</b>	<b>5%</b>
<b>Total Expenses</b>	<b>741,689</b>	<b>780,416</b>	<b>656,348</b>	<b>953,374</b>	<b>989,281</b>	<b>35,907</b>	<b>4%</b>
<b>Net Surplus (Deficit) from Operations</b>	<b>(741,689)</b>	<b>(780,416)</b>	<b>(656,348)</b>	<b>(953,374)</b>	<b>(989,281)</b>	<b>(35,907)</b>	<b>4%</b>

Park District of La Grange  
 Revenue Analysis By Fund  
 Fiscal Year 2025 - 2026

DRAFT

Fund No.	Fund Name	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/20/24	FY24-25 Current Budget	FY25-26 Proposed Budget	Budget Variances	
							Budget Change \$\$	Budget Change %
01	General	1,250,589	1,551,054	1,632,753	1,632,889	1,782,546	149,657	9%
04	Debt Service	1,122,808	1,198,981	1,188,770	1,181,908	1,585,291	403,383	34%
11	Fitness Center	675,473	796,151	656,758	833,161	965,150	131,989	16%
12	BASE	726,439	690,932	454,182	804,930	580,250	(224,680)	-28%
13	Recreation	2,290,313	2,047,771	1,909,684	2,494,825	2,255,694	(239,131)	-10%
14	IMRF	50,464	66,305	51,356	50,000	53,770	3,770	8%
15	Paving & Lighting	25,558	26,233	25,317	25,000	27,434	2,434	10%
16	Liability Insurance	129,894	149,779	56,259	51,500	57,867	6,367	12%
17	Audit	10,188	10,333	10,123	10,000	10,974	974	10%
18	Special Recreation	214,387	273,966	300,972	296,769	407,329	110,560	37%
19	Social Security	102,125	114,551	112,075	110,000	120,708	10,708	10%
36	Capital Projects	200,889	447,308	168,806	1,277,956	15,480,000	14,202,044	1111%
		<b>6,799,127</b>	<b>7,373,363</b>	<b>6,567,055</b>	<b>8,768,938</b>	<b>23,327,013</b>	<b>14,558,075</b>	<b>166%</b>

Park District of La Grange  
Expense Analysis By Fund  
Fiscal Year 2025 - 2026

DRAFT

Fund No.	Fund Name	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Actuals Thru 02/28/25	FY24-25 Current Budget	FY25-26 Proposed Budget	Budget Variances	
							Budget Change \$\$	Budget Change %
01	General	890,515	979,422	788,091	1,658,200	1,730,902	72,703	4%
04	Debt Service	1,119,810	1,130,631	1,143,152	1,151,189	1,138,807	(12,382)	-1%
11	Fitness Center	442,996	453,618	333,179	528,531	610,398	81,867	15%
12	BASE	557,756	566,488	391,554	808,895	588,375	(220,520)	-27%
13	Recreation	1,589,004	1,636,683	1,338,228	2,427,121	2,327,791	(99,330)	-4%
14	IMRF	82,920	75,127	59,577	133,408	152,410	19,002	14%
15	Paving & Lighting	28,490	49,530	-	30,000	30,000	-	0%
16	Liability Insurance	83,765	99,015	89,186	94,775	89,363	(5,412)	-6%
17	Audit	13,760	14,260	16,260	16,800	17,300	500	3%
18	Special Recreation	158,808	401,903	169,243	305,477	339,601	34,124	11%
19	Social Security	97,436	92,068	83,772	131,410	131,410	-	0%
36	Capital Projects	794,829	1,925,655	693,299	2,415,000	15,850,453	13,435,453	556%
		<b>5,860,089</b>	<b>7,424,400</b>	<b>5,105,541</b>	<b>9,700,803</b>	<b>23,006,809</b>	<b>13,306,006</b>	<b>137%</b>

PARK DISTRICT OF LA GRANGE

---

ORDINANCE O25-02

**COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK  
COUNTY, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2025 AND  
ENDING APRIL 30, 2026**

---

ADOPTED BY THE  
BOARD OF COMMISSIONERS  
OF THE  
PARK DISTRICT OF LA GRANGE  
THIS 21ST DAY OF APRIL 2025

---

Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 21st day of April 2025.

## ORDINANCE 25-02

### **COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026**

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS:

Section 1. That the fiscal year of the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, be, and the same is hereby fixed and declared to be, from May 1, 2025 to April 30, 2026.  
70 ILCS 1205/4-4

Section 2. That the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, hereby adopts the following Combined Annual Budget and Appropriation Ordinance, hereinafter set forth, the same having been made conveniently available for public inspection for at least thirty (30) days prior to final action thereon, and a public hearing as to such Combined Annual Budget and Appropriation Ordinance having been held at the Administrative Office, 536 East Avenue, La Grange, Illinois on the 21st day of April 2025, pursuant to proper Notice by Publication in the Suburban Life/Citizen newspaper published in the said PARK DISTRICT OF LA GRANGE community, on March 10, 2025, which notice was given no less than one week prior to said hearing, in compliance with the Park District Code, as amended, 70 ILCS 1205/1-1 et.seg:

That the sum of one million six hundred fifty-eight thousand, two hundred dollars (\$1,734,677) for General Corporate Fund; the sum of three million seven hundred sixty four thousand five hundred forty seven dollars (\$3,466,598) for the Recreational Program Fund; the sum of one hundred thirty three thousand four hundred and eight dollars (\$152,410) for the Illinois Municipal Retirement Fund; the sum of one hundred thirty one thousand four hundred nine dollars (\$131,409) for the Social Security Contributions Fund; the sum of sixteen thousand eight Hundred dollars (\$17,300) for the Audit Fund; the sum of ninety four thousand seven hundred seventy five dollars (\$108,113) for the Liability Insurance Fund; the sum of three hundred five thousand four hundred seventy seven dollars (\$328,101) for the Handicapped Recreation Fund; the sum of thirty thousand dollars (\$30,000) for the Lighting and Paving Fund; the sum of one million one hundred fifty one thousand one hundred eighty nine dollars (\$1,138,807) for Debt Service Repayment; the sum of two million four hundred twenty five thousand dollars (\$2,400,000) for Purchase, Construction or Renovation; for the said fiscal year, be, and the same are HEREBY APPROPRIATED for the particular purposes hereinafter described. That the amounts headed "To Be Appropriated" are the portions of the respective amounts so appropriated, being appropriated from rentals, or fees, or other sources, or from cash on hand.

That the Estimated Revenues are as follows: the estimated cash on hand at the beginning of the fiscal year is \$5,962,813; the estimated cash to be received from tax revenue is \$4,209,864; and, the estimated cash to be received from all other sources, \$18,983,549. Expenditures in all funds during the fiscal year are estimated to be \$22,957,868. Approximate cash balance estimated to be on hand at the end of the fiscal year will be \$6,653,469.

The estimated expenditures are as follows:

## GENERAL CORPORATE FUND

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>1 Wages &amp; Salaries</b>		
Administrative Staff	486,504	535,154
Maintenance Staff	225,814	248,395
	<u>712,318</u>	<u>783,550</u>
<b>2 Employee Benefits</b>		
Health & Life Insurance	143,500	157,850
Continuing Education & Training	23,898	26,288
Employee & Public Relations Expense	4,900	5,390
<b>3 Professional Services</b>		
Legal Fees	20,283	22,311
Consultant	6,850	7,535
<b>4 Office Operations</b>		
Bank Charges	250	275
Communication Services	15,830	17,413
Computer System Supplies & Services	63,508	69,859
Dues & Subscriptions	7,935	8,729
Legal Notices	5,225	5,748
Postage & Delivery	6,175	6,793
Supplies, Equipment, Printing	11,275	12,403
Unforeseen	28,000	30,800
<b>5 Building &amp; Grounds</b>		
Contracted Maintenance	105,760	116,336
Maintenance Materials & Vehicle Repair Parts	26,450	29,095
Maintenance Supplies, Tools, & Fuel	28,139	30,953
Equipment Rentals	1,000	1,100
Electricity, Gas Heat, & Water	100,038	110,042
Landscaping, Repairs & Improvements	59,380	65,318
<b>6 Promotion &amp; Publicity</b>	13,963	15,359
<b>7 Transfers Out</b>	350,000	385,000
Total Estimated Expenditures and Total Appropriation for General Corporate Expenditures	<u>1,734,677</u>	<u>1,908,145</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for corporate purpose, from accumulated reserves on hand, and from anticipated revenues from other sources.  
70 ILCS 1205/5-1; 70 ILCS 1205/4-4 and 8-8

## RECREATION PROGRAM FUND

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>1 Wages &amp; Salaries</b>		
Administrative Staff	976,498	1,074,148
Maintenance Staff	180,814	198,895
Facility Custodial/Rental Staff	107,974	118,771
Recreation Program Staff	202,373	222,610
BASE Program Staff	293,400	322,740
Fitness Center Staff	43,500	47,850
	<u>1,804,559</u>	<u>1,985,015</u>
<b>2 Employee Benefits</b>		
Health & Life Insurance	270,500	297,550
Continuing Education & Training	26,398	29,038
Employee & Public Relations Expense	6,650	7,315
<b>3 Professional Services</b>		
Legal Fees	8,693	9,562
<b>4 Office Operations</b>		
Merchant Fees	85,500	94,050
Communication Services	21,350	23,485
Computer System Supplies & Services	81,812	89,993
Dues & Subscriptions	7,960	8,756
Employee Recruitment & Background Checks	5,825	6,408
Postage & Delivery	6,175	6,793
Supplies, Equipment, Printing	49,429	54,372
Unforeseen	35,403	38,943
<b>5 Building &amp; Grounds</b>		
Contracted Maintenance	100,710	110,781
Maintenance Materials & Vehicle Repair Parts	24,158	26,574
Maintenance Supplies, Tools, & Fuel	48,162	52,978
Equipment Rentals	6,000	6,600
Electricity, Gas Heat, & Water	124,818	137,300
Landscaping, Repairs & Improvements	12,950	14,245
<b>6 Program Expense</b>		
Contractual Services & Programs	435,661	479,227
Fitness Equipment & Facility Rentals	3,000	3,300
Program Supplies & Equipment	140,648	154,713
Promotion & Publicity	25,087	27,596
Special Events	10,150	11,165
<b>7 Transfers Out</b>	125,000	137,500
Total Estimated Expenditures and Total Appropriation for Recreation Program Expenditures	<u>3,466,598</u>	<u>3,813,257</u>

The foregoing appropriations are to be paid from the proceeds of a special tax for recreational purposes, from user fees, and from anticipated amounts from other sources.  
70 ILCS 1205/5-2, 5-2a, 5-2b

**SPECIAL REVENUE FUNDS**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>		
IMRF Contributions	152,410	167,651

The foregoing appropriation is to be paid from the Illinois Municipal Retirement Tax for Illinois municipal retirement purposes. 40 ILCS 5/7-171

**SOCIAL SECURITY CONTRIBUTIONS FUND**

Social Security Contributions	131,409	144,550
-------------------------------	---------	---------

The foregoing appropriation is to be paid from the proceeds of a special tax to pay the Park District's contribution to the Social Security Administration. 40 ILCS 5/21-110

**AUDIT FUND**

Audit Services & CAFR Fee	17,300	19,030
---------------------------	--------	--------

The foregoing appropriation is to be paid from the proceeds of a special tax for audit purposes. 50 ILCS 310/9

**LIABILITY INSURANCE FUND**

Liability Insurance Premiums	108,113	118,924
------------------------------	---------	---------

The foregoing appropriation is to be paid from a special tax for public liability insurance purposes and from anticipated amounts from other sources. 745 ILCS 10/9-103 and 10/9-1

**HANDICAPPED RECREATION FUND**

S.E.A.S.P.A.R. Contribution	164,720	181,192
Transfer out	125,000	137,500
Salaries & Professional Fees	28,469	31,316
Misc operational expenses	8,912	9,803
Capital Expenditures	1,000	1,100
	328,101	360,911

The foregoing appropriation is to be paid from the proceeds of a special tax for the joint recreation programs, including equipment, facilities, and supplies for the handicapped, and from anticipated amounts from other sources. 70 ILCS 1205/5-10 a & b

**PAVING & LIGHTING FUND**

Paving Projects	5,000	5,500
Capital Expenditures	25,000	27,500
	30,000	33,000

The foregoing appropriation is to be paid from the proceeds of a special tax for paving and lighting streets and roadways and from the anticipated amounts from other sources. 70 ILCS 1205/5-6, 8-2, 8-5 and 8-7

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>DEBT SERVICE FUND</b>		
Principal Repayment	\$ 640,000	\$ 640,000
Interest Expense	\$ 490,307	\$ 490,307
Custodial/ Issuance Fees	\$ 8,500	\$ 8,500
	<u>\$ 1,138,807</u>	<u>\$ 1,138,807</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the repayment of long term debt.

**SUMMARY**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
Total Estimated Expenditure and Total Appropriations for General Corporate Fund	\$ 1,734,677	\$ 1,908,145
Total Estimated Expenditure and Total Appropriations for Recreational Program Fund	\$ 3,466,598	\$ 3,813,257
Total Estimated Expenditure and Total Appropriations for Illinois Municipal Retirement Fund	\$ 152,410	\$ 167,651
Total Estimated Expenditure and Total Appropriations for Social Security Fund	\$ 131,409	\$ 144,550
Total Estimated Expenditure and Total Appropriations for Audit Fund	\$ 17,300	\$ 19,030
Total Estimated Expenditure and Total Appropriations for Liability Insurance Fund	\$ 108,113	\$ 118,924
Total Estimated Expenditure and Total Appropriations for Handicapped Recreation Fund	\$ 328,101	\$ 360,911
Total Estimated Expenditure and Total Appropriations for Paving & Lighting Fund	\$ 30,000	\$ 33,000
Total Estimated Expenditure and Total Appropriations for Debt Service	\$ 1,138,807	\$ 1,138,807
Total Estimated Expenditure and Total Appropriations for Land Purchase, New Construction or Renovation	\$ 15,850,453	\$ 15,850,453
Grand Total Estimated Expenditures and Total Appropriations	<u>\$ 22,957,868</u>	<u>\$ 23,554,728</u>

Section 3: If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

Section 4: All unexpended balances of any items of any General Appropriation made in this ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation made by this ordinance.

Section 5: All unexpended balances from annual appropriations of previous years are hereby reappropriated for the same purposes. The receipts and revenues of the Park District of La Grange derived from sources other than taxation and not specifically appropriated herein shall constitute a portion of the General Corporate Fund and shall first be placed to the credit of such fund.

Section 6: This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law. 70 ILCS 1205/4-3

PASSED THIS 21st day of April, 2025.

APPROVED THIS 21st day of April, 2025.

AYES:

\_\_\_\_\_  
\_\_\_\_\_

NAYS:

\_\_\_\_\_

ABSENT:

\_\_\_\_\_

\_\_\_\_\_  
Brian Opyd  
President of the Board of Park Commissioners  
PARK DISTRICT OF LA GRANGE  
La Grange, Cook County, Illinois

\_\_\_\_\_  
Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

**THE CERTIFICATION OF ESTIMATE  
OF REVENUES FOR FISCAL YEAR 2025/2026**

Following are the anticipated revenues of the Park District of La Grange for its fiscal year beginning May 1, 2025 and ending April 30, 2026:

<u>SOURCE</u>	<u>AMOUNT</u>
General Real Estate Taxes	\$4,209,864
Illinois Replacement Taxes	90,000
Recreation Center	245,830
Program Revenue	2,555,652
Park Usage	51,550
Other Revenues	15,367,500
Building Rentals	73,017
Transfers In	600,000
	-----
Total	\$23,193,413
	=====

I hereby certify that I am the Treasurer of the Park District of La Grange and that the above figures are a true and accurate estimate of the District's anticipated revenues.

\_\_\_\_\_  
 Jamie Hollock  
 Treasurer  
 PARK DISTRICT OF LA GRANGE

(SEAL)

STATE OF ILLINOIS}  
 } SS  
 COUNTY OF COOK}

**SECRETARY'S CERTIFICATE**

I, Jennifer Bechtold, the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, and the keeper of the records thereof, do hereby certify in accordance with section 4 – 3 of the Park District Code that attached hereto is a true and correct copy of an ordinance entitled:

COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK  
COUNTY, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2025 AND  
ENDING APRIL 30, 2026

adopted at a regular meeting of the said Board of Park Commissioners held pursuant to proper notice on the 21st day of April 2025.

IN WITNESS THEREOF, I have hereunto set my hand and the seal of the Park District of La Grange this 21st day of April 2025.

---

Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

STATE OF ILLINOIS}  
  } SS  
COUNTY OF COOK}

## CERTIFICATION OF PUBLICATION

I, Jennifer Bechtold, certify that I am the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

In accordance with the Park District Code, I further certify that on April 21, 2025, the Corporate Authorities of such Park District passed and approved ORDINANCE 25-02, entitled:

COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE OF THE PARK DISTRICT OF LA GRANGE,  
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING  
MAY 1, 2025 AND ENDING APRIL 30, 2026

This provided by its terms that it should be published in pamphlet form.

The pamphlet form of ORDINANCE 25-02 included the Ordinance and a cover sheet thereof. A copy of such Ordinance was posted in the principal Park District building, commencing on March 10, 2025, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Secretary.

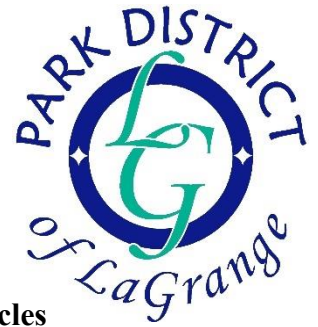
Dated at La Grange, Illinois, this 21st day of April 2025.

---

Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

(SEAL)

MEMORANDUM M25-007



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRE, Executive Director  
Jamie Hollock, Director of Finance & HR  
**RE:** Board Policy Manual Updates, Section 542, Motorized Vehicles  
and Section 740, Whistleblower Policy  
**DATE:** March 10, 2025

---

**Background:**

The Board Policy Manual has been adopted by the Park District of La Grange Board of Commissioners and requires frequent updating, due to changes in operations, as well as legal updates.

**Implications:**

As staff and legal continue to review the Board Policy Manual, we have two policies to present to the Board based on new laws for 2025.

**Section 542: Motorized Vehicles:** Staff have worked with legal counsel to update Section 542, Motorized Vehicles. Policy Section 542 for motorized vehicles has undergone a significant update, marking its first revision since the early 2000s. Given the advancements in vehicle technology, evolving safety standards, and regulatory changes, this update ensures that the policy aligns with current best practices and legal requirements. For reference, both the redlined version highlighting the changes and the clean copy of the updated policy are provided following this memo.

**Section 740: Whistleblower Policy:** Policy Section 740 has undergone minimal updates, with the only revision being the addition of the Illinois Whistleblower Act (IWA) to ensure compliance with state regulations. In addition, we are recommending the relocation of this policy from Section 700, "Other Policies," to Section 200, where it will be renumbered as Policy Section 280 to align appropriately within our Personnel Policies. This reclassification will enhance organization and accessibility, ensuring that policies related to employee rights and protections are grouped accordingly.

**Staff Recommendation:**

Staff recommends approving Policy Section 524, Motorized Vehicles, and Policy Section 740, now renumbered as Section 280, Whistleblower Policy, as presented.

## **SECTION 542**

### **MOTORIZED VEHICLES**

#### **Section 542.1 Unattended Motor Vehicles**

No person shall drive any automobile, truck, motorcycle or other motorized vehicle within any of the parks of the District except upon the designated roadways and parking areas provided for driving or parking the same. Except when using a remote-start program or device integrated into the vehicle, no person shall leave a motor vehicle unattended in any parking area while the gasoline or diesel fueled motor of such vehicle is running and the maximum idling time for any remotely controlled operation shall not exceed 10 minutes. All vehicles, when parked upon a perceptible grade, shall set the brakes and turn the wheels of such motor vehicle toward the curb or the side of the parking area.

#### **Section 542.2 Exception for Emergency Motor Vehicles and Park District Motor Vehicles**

The provisions of section 542 shall not be construed to apply to emergency, police or fire department motor vehicles, nor to any motor vehicle owned by the District, nor to a vehicle operated by a District employee displaying proper identification where the employee is duly authorized to operate such motor vehicle at such location.

#### **Section 542.3 Noise Created by Motor Vehicles**

It shall be unlawful for any person to operate a motor vehicle which makes an unreasonably loud noise.

#### **Section 542.4 Repairs and Cleaning of Motor Vehicles**

No person shall change any parts, change oil, repair, wash, grease, wax, polish or clean a motor vehicle on any parking area in or on District property except when such repairing, cleaning or polishing as is necessary to change a tire, insure good vision, or when such emergency repairs are necessary to enable the motor vehicle to be removed from the parking area.

#### **Section 542.5 Racing Prohibited**

It shall be unlawful to race or drive any motor vehicle on any property of the District

#### **Section 542.6 Negligent Driving**

No person shall drive or operate any motor vehicle on District property negligently, recklessly or without due caution, or in any other manner so as to endanger any person or property. All motor vehicles shall be driven or operated on the right side of any roadway open to travel, except when lawfully passing other motor vehicles.

**Section 542.7      **Speed Limit****

No person shall operate any motor vehicle on District property at a speed in excess of 5 miles per hour.

**Section 542.8      **Traffic Signs****

No person shall fail to observe all traffic signs indicating speed, direction, caution, stopping, parking, crosswalk lanes, traffic lane markers and all other signs posted by the District for safeguarding life and property.

**Section 542.9      **Right of Way****

Every driver of a motor vehicle shall yield the right of way to a pedestrian at any marked crosswalk or within any unmarked crosswalk at any intersection, and any pedestrian crossing at a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at any intersection shall yield the right of way to motor vehicles upon the roadway. However, every driver of a motor vehicle shall exercise due care to avoid colliding with any pedestrians upon any roadway, shall give warning by sounding the horn when necessary and shall exercise proper precaution upon observing any child or any confused or incapacitated person upon a roadway.

**Section 542.10     **Driving Areas****

No motor vehicles shall be managed, controlled or operated upon District property except over and upon such roadways, parking lots or other areas designated or marked for use by motor driven vehicles.

**Section 542.11     **Owner Responsibility****

It is unlawful for the owner or any other person employing or otherwise directing the driver of any motor vehicle, to request or knowingly permit operation of such a motor vehicle upon a roadway on District property in any manner contrary to this Policy.

**Section 542.12     **No Stopping, Standing or Parking****

Except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic control device, no person shall stop, stand or park a vehicle:

1. Within an intersection.
2. On a sidewalk,
3. On a crosswalk between a safety zone and the adjacent curb or within thirty feet (30') of points on the curb immediately opposite the ends of a safety zone, unless the traffic authority indicates a different length by signs or markings.
4. Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic.

5. At any place where official signs prohibit stopping.
6. In any lane of traffic or drive aisle.
7. On any controlled access highway.
8. On any driveway approach within the public right of way.
9. In a spot designated as accessible parking without the appropriate placard or license plate.
10. No semi-tractor trucks, box trucks or trailers at any time (except as necessary for a delivery to the Park District
11. Overnight between 10:30 PM and 4:30 AM
12. Charging stations on District Property are for park district patrons only and available only during Park District operating hours.
13. On the roadway side of any vehicle stopped or parked at the edge or curb of a street or drive aisle.

Except as specifically set forth above, the fine for any violation of this Ordinance shall be no less than \$50 and no more than \$500 per violation. Unauthorized vehicles will be towed at owners expense.

**Section 542.13 Incorporation of State Statutes**

In addition to the provisions of this Policy, a motor vehicle or perform any act in any manner on District property in violation of Chapter 11 of the Illinois Vehicle Code (625 ILCS 5/11-100, et seq.) which provisions are specifically incorporated in this Policy by reference.

**Section 542.14 Unlawful Operation of a Motorized Vehicle or Device**

Motorized Vehicles or Devices are prohibited from all walking and riding paths, unless being used without the motor engaged.

**Section 542.15 Accessibility**

The Park District of LaGrange is dedicated to providing all of its guests with equal access to District Property and programs. The Park District has taken into consideration the use of motor vehicles and other power-driven mobility devices in accordance with 28 Code of Federal Regulations section 35.104 and factors such as impacts on other users, the safety of other users, impacts on property and infrastructure, and the noise level of such devices. The use of Mobility Devices (including motor vehicles when necessary as a reasonable accommodation) (“MDs”) on District Property is permitted as follows:

- 1 The operator of the MD must be a person with a mobility or physical

- impairment, and proof of such impairment may be requested by Park District personnel as permitted by ADA regulations;
- 2 The MD is allowed only in areas of the park, hard surface trail or Park District facilities in which the general public is allowed;
  - 3 The MD operator must not use or operate such a device at a park or at Park District facilities if use of the device causes damage to the park grounds or infrastructure, or Park District facilities;
  - 4 The MD must be operated at a speed that is safe relative to surrounding foot traffic;
  - 5 The MD must not be operated in a dangerous or reckless manner or at speeds that jeopardize the safety of the operator or other persons; must not be operated in wet or ecologically sensitive or hazardous areas; nor operated on District Property when the District Property is closed or not in operation;
  - 6 The Park District does not accept responsibility for storage of the MD;
  - 7 The Park District does not accept responsibility liability for damage to the MD, or injury to the operator, whether caused by the operator, another visitor to a facility or site, or any other circumstance;
  - 8 The Park District reserves within the limits set by the Americans with Disabilities Act the right to suspend the use of facilities or sites by the MD operator if doing so is in the best interests of the Park District and its invitees;
  - 9 The Park District reserves the right to change, modify, or amend this policy at any time, as it deems appropriate.



**Section 542.6 Negligent Driving**

No person shall drive or operate any motor vehicle on District property negligently, recklessly or without due caution, or in any other manner so as to endanger any person or property. All motor vehicles shall be driven or operated on the right side of any roadway open to travel, except when lawfully passing other motor vehicles.

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Not Bold

Formatted: Font: Not Bold

**Section 542.7 Speed Limit Speeding**

No person shall operate any motor vehicle on District property at a speed in excess of 5 miles per hour.

Formatted: Font: Bold

Formatted: Font: Bold, Underline

Formatted: Font: Not Bold

Formatted: Font: Not Bold

**Section 542.8 Traffic Signs**

No person shall fail to observe all traffic signs indicating speed, direction, caution, stopping, parking, crosswalk lanes, traffic lane markers and all other signs posted by the District for safeguarding life and property.

**Section 542.9 Right of Way**

Every driver of a motor vehicle shall yield the right of way to a pedestrian at any marked crosswalk or within any unmarked crosswalk at any intersection, and any pedestrian crossing at a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at any intersection shall yield the right of way to motor vehicles upon the roadway. However, every driver of a motor vehicle shall exercise due care to avoid colliding with any pedestrians upon any roadway, shall give warning by sounding the horn when necessary and shall exercise proper precaution upon observing any child or any confused or incapacitated person upon a roadway.

Formatted: Font: Bold

Formatted: Font: Not Bold

**Section 542.10 Driving Areas**

No motor vehicles shall be managed, controlled or operated upon District property except over and upon such roadways, parking lots or other areas designated or marked for use by motor driven vehicles.

Formatted: Font: Bold

Formatted: Font: Bold

**Section 542.112 Owner Responsibility**

It is unlawful for the owner or any other person employing or otherwise directing the driver of any motor vehicle, to request or knowingly permit operation of such motor vehicle upon a roadway on District property in any manner contrary to this Policy.

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Not Bold

Formatted: Font: Not Bold

**Section 542.123 Parking NO STOPPING, STANDING OR PARKING**

Except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic control device, no person shall stop, stand or park a vehicle:

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Formatted: No bullets or numbering, No widow/orphan control, Don't adjust space between Latin and Asian text, Don't adjust space between Asian text and numbers

- 1. Within an intersection.

- 2. On a sidewalk.

Formatted: Indent: Left: 0.75"

3. On a crosswalk between a safety zone and the adjacent curb or within thirty feet (30') of points on the curb immediately opposite the ends of a safety zone, unless the traffic authority indicates a different length by signs or markings.
4. Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic.
5. At any place where official signs prohibit stopping.
6. In any lane of traffic or drive aisle.
7. On any controlled access highway.
8. On any driveway approach within the public right of way.
9. In a spot designated as accessible parking without the appropriate placard or license plate.
10. No semi-tractor trucks, box trucks or trailers at any time (except as necessary for a delivery to the Park District
11. Overnight between 10:30 PM and 4:30 AM
12. Charging stations on District Property are for park district patrons only and available only during Park District operating hours.
13. On the roadway side of any vehicle stopped or parked at the edge or curb of a street or drive aisle.

Except as specifically set forth above, the fine for any violation of this Ordinance shall be no less than \$50 and no more than \$500 per violation. Unauthorized vehicles will be towed at owners expense.

Formatted: No bullets or numbering

**Section 542.134                      Incorporation of state Statutes**

In addition to the provisions of this Policy, a motor vehicle or perform any act in any manner on District property in violation of Chapter 11 of the Illinois Vehicle Code (625 ILCS 5/11-100, et seq.) which provisions are specifically incorporated in this Policy by reference.

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Formatted: Font: Not Bold

**Section 542.145                      Unlawful Operation of a Motorized Vehicle or Device**

Motorized Vehicles or Devices are prohibited from all walking and riding paths, unless being used without the motor engaged.

**Section 542.15 ACCESSIBILITY**

The Park District of LaGrange is dedicated to providing all of its guests with equal access to District Property and programs. The Park District has taken into consideration the use of motor vehicles and other power driven mobility devices in accordance with 28 Code of Federal Regulations section 35.104 and factors such as impacts on other users, the safety of other users, impacts on property and infrastructure, and the noise level of such devices. The use of Mobility Devices (including motor vehicles when necessary as a reasonable accomodation) ("MDs") on District Property is permitted as follows:

- 1 The operator of the MD must be a person with a mobility or physical impairment, and proof of such impairment may be requested by Park District personnel as permitted by ADA regulations;
- 2 The MD is allowed only in areas of the park, hard surface trail or Park District facilities in which the general public is allowed;
- 3 The MD operator must not use or operate such a device at a park or at Park District facilities if use of the device causes damage to the park grounds or infrastructure, or Park District facilities;
- 4 The MD must be operated at a speed that is safe relative to surrounding foot traffic;
- 5 The MD must not be operated in a dangerous or reckless manner or at speeds that jeopardize the safety of the operator or other persons; must not be operated in wet or ecologically sensitive or hazardous areas; nor operated on District Property when the District Property is closed or not in operation;
- 6 The Park District does not accept responsibility for storage of the MD;
- 7 The Park District does not accept responsibility liability for damage to the MD, or injury to the operator, whether caused by the operator, another visitor to a facility or site, or any other circumstance;
- 8 The Park District reserves within the limits set by the Americans with Disabilities Act the right to suspend the use of facilities or sites by the MD operator if doing so is in the best interests of the Park District and its invitees;
- 9 The Park District reserves the right to change, modify, or amend this policy at any time, as it deems appropriate.

Formatted

~~Section 542.2 Speed and Noise Restrictions~~

- ~~A. No vehicle shall be driven upon any roadway within the parks at a speed which is greater than is reasonable and proper with regard to traffic conditions, or which endangers the safety of any person or property.~~

Updated 3/10/2025 Reissued 5/01/01

~~B. No person may drive a vehicle upon any roadway of the Park system at a speed which is greater than five miles per hour (5 mph).~~

~~C. No person may operate a vehicle in such a manner so as to cause or produce unnecessary loud, raucous, excessive or unusual noise, including, but not limited to, the racing of a motor, the continuous sounding of a horn or other signal device, the creation of tire friction by sudden, unnecessary motor acceleration or rapid turning or weaving, or the failure to have a properly operating muffler.~~

~~**Section 542.3 — Unlicensed Vehicles —**~~

~~No person shall operate or cause to be operated any motor vehicle anywhere in the parks that is not licensed without first obtaining a permit from the Director, and then only in those areas of the parks so specified by the Director. Vehicles subject to this provision include, but are not limited to snowmobiles, go-carts, trail bikes, mini-bikes, and other such all-terrain, off the road vehicles.~~

~~**Section 542.4 — Trucks —**~~

~~No person, except those having business in the Park District system, shall drive any vehicle having a gross weight of 10,000 lbs. or more upon any road or driveway of any of the parks of the District.~~

**Section 542 — continued**

~~**Section 542.5 — Unattended Motor Vehicles —**~~

~~No person in charge of a motor vehicle within the Park District shall permit it to stand unattended without first stopping the engine and removing the ignition key.~~

~~**Section 542.6 — Parking, Standing or Stopping —**~~

~~No person shall park, stand or otherwise stop a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic control device, in any of the following places:~~

~~A. On lawn areas and grounds.~~

~~B. In front of public or private driveways or loading zones.~~

~~C. In any position to block another vehicle legally parked.~~

~~D. At any place where official signs prohibiting parking have been posted by the District.~~

~~E. In any position which obstructs or interferes with the travel of other vehicles on a roadway or the use of any park facility within the District.~~

~~F. Within fifteen (15) feet of a fire hydrant or a traffic control signal or sign.~~

Formatted: Indent: Left: 0", First line: 0"

Updated 3/10/2025 Reissued 5/01/01

~~Section 542.7 — Parking After Closing —~~

~~No person shall park any vehicle in designated parking areas of the District beyond the normal closing hour of the park system except where an individual is attending a function where permission has been granted for a later closing hour by the Board of Commissioners.~~

~~Section 542.8 — Snowmobiles —~~

~~It is unlawful for any person to operate any snowmobile in or on Park District property.~~

~~Section 542.9 — Impounding of Vehicles —~~

~~Any vehicle parked or standing within the park system in violation of any law, ordinance, or rule is hereby declared to be a public nuisance. Such vehicle may be removed and impounded and the owner or person entitled to possession of the vehicle shall pay all charges and expenses arising out of any action taken hereunder to tow vehicles at the owner's expense.~~

Updated 3/10/2025 Reissued 5/01/01

## SECTION ~~740280~~

Commented [JB1]: Moving to our Personnel Policy Manual Currently in Section 700 -Other Section

### WHISTLEBLOWER POLICY

#### Purpose

Pursuant to 4.1 of the Public Officer Activities Act, 50 ILCS 105/4.1 (the "Act"), and the Illinois Whistleblower ACT IWA. The Park District of La Grange protects the confidentiality of and prohibits retaliation against any full-time, part-time, or temporary employee or contractor who reports improper governmental action under the Act and this policy. Confidentiality will be protected to the extent permissible by law unless waived by the employee. Park District of La Grange's Auditing Official will manage and investigate complaints filed under the Act and this policy in accordance with the following processes and procedures.

#### Improper Governmental Action

For purposes of this policy, "improper governmental action" means any action by an employee of The Park District of La Grange or Board member of The Park District of La Grange that:

- a. Is undertaken in violation of a federal or state law or local ordinance;
- b. Is an abuse of authority;
- c. Violates the public's trust or expectation of their conduct;
- d. Is of substantial and specific danger to the public's health or safety; or
- e. Is a gross waste of public funds.

The action need not be within the scope of the official duties of the employee or Board member to be subject to a claim of improper governmental action.

Improper governmental action does not include The Park District of La Grange's personnel actions, including but not limited to: (1) employee grievances or complaints; (2) appointments, promotions, transfers, reassignments, or reinstatements; (3) restorations or reemployment; (4) performance evaluations; (5) reductions in compensation; (6) dismissals, suspensions, demotions, reprimands, or violations of collective bargaining agreements, except to the extent that the action amounts to retaliation.

#### Confidentiality

The identity of an employee will be kept confidential to the extent allowable by law unless waived in writing by the employee.

The Auditing Officials may take reasonable measures to protect employees who reasonably believe they may be subject to bodily harm for reporting improper government action.

#### No Retaliation

The Park District of La Grange will not retaliate against an employee or contractor

Issued 12/12/2022 Updated 3/10/2025

who:

- a. Reports an improper governmental action under this policy or the Act;
- b. Cooperates with an investigation by the Auditing Official related to a report of improper governmental action; or
- c. Testifies in a proceeding or prosecution arising out of an improper governmental action.

Prohibited retaliation means any adverse change in an employee's employment status or terms and conditions of employment. Retaliatory action includes, but is not limited to: (1) denial of adequate staff to perform duties; (2) frequent staff changes; (3) frequent and undesirable office changes; (4) refusal to assign meaningful work; (5) unsubstantiated letters of reprimand or unsatisfactory performance evaluations; (6) demotion; (7) reduction in pay; (8) denial of promotion; (9) transfer or reassignment; (10) suspension or dismissal; or (11) other disciplinary action made because of an employee's protected activity under the Act.

#### **Reporting Procedures**

To invoke the protections of the Act and this policy, any employee who is aware of an improper governmental action (as defined above) is required to make a **written** report of it to The Park District of La Grange's Executive Director, who serves as our Auditing Official. Any whistleblower who believes he/she is being retaliated against should contact the Auditor, or his/her designee, immediately. Reports of retaliation must be made in writing and within sixty (60) days of learning of the retaliatory action. The right of a whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated.

Further, any employee who believes that he or she is being retaliated in violation of the Act and this policy must submit a **written** report regarding the retaliation to The Park District of La Grange's Auditing Official, within sixty (60) days of learning of the retaliatory conduct.

If the Auditing Official is the individual doing the improper governmental action, then a report may be submitted to The Park District of La Granges' Board President.

#### **Investigation Procedures**

Upon receiving a report of alleged improper governmental action, the Auditing Official shall conduct an investigation.

The Auditing Official will also notify the employee and all witnesses of The Park District of La Grange's policy against retaliation for reporting alleged improper government action or participating in a related investigation or proceeding.

The Auditing Official shall notify The Park District of La Grange's corporate counsel and/or the General Counsel of the Park District Risk Management Agency

[Issued 12/12/2022 Updated 3/10/2025](#)

(PDRMA) of the report and seek legal advice regarding the report, investigation, and potential findings and remedies.

Confidentiality of the individual making the complaint, as well as any witnesses, will be respected consistent with The Park District of La Grange need to investigate.

After a written complaint is received by the Auditor, a written acknowledgement notice may be sent to the Complainant that may include a timeline for review, investigation, and resolution.

The Auditor, or his/her designee, may meet with the Complainant, Respondent and/or other witnesses as a part of the investigation. The Auditor, or his/her designee, has the authority to conduct multiple interviews, if needed. The Auditor, or his/her designee, may also request written statements and/or other documentation that may be pertinent to the resolution of the complaint.

If it is determined that the conduct that is the subject of the complaint involves fraud, or illegal/egregious conduct, the Auditor, or his/her designee, has the authority to conduct the investigation in a more formal manner. This may include a report to law enforcement agencies.

Upon completion of the investigation, the Complainant and Respondent will be notified that the investigation has ended, and the decision made. This notification may take place orally or in writing. If the Auditor, or his/her designee, determines this policy has been violated, the Board will be notified. Remedies and discipline for policy violations will be in accordance with applicable law.

The Auditing Official may transfer a report of improper governmental action to another auditing official designee (including, but not limited to, the appropriate State's Attorney) for investigation if the Auditing Official deems it appropriate.

The Auditing Official shall maintain records relating to the report, investigation, and findings confidential to the extent allowed by law and shall consult with The Park District of La Grange's corporate counsel and/or PDRMA's General Counsel before disclosing such records to any third parties, including, but not limited to, pursuant to a request under the Illinois Freedom of Information Act.

**Other Duties of the Auditing Official**

The Auditing Official shall also ensure that each employee receives a written summary or a complete copy of 4.1 of the Act upon hire and at least once each year of employment.

The Auditing Official shall also ensure that all employees receive a copy of this policy upon hire and at least once each year of employment, as well as any updates to it, and sign a form acknowledging receipt.

Issued 12/12/2022 Updated 3/10/2025

The Auditing Official shall also be familiar with 4.1 of the Act and any amendments thereto and shall comply with all requirements of the Act.

The Auditing Official shall also respond to questions from employees about this policy.

~~Issued 12/12/2022~~ Updated 3/10/2025

MEMORANDUM M25-008



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRE, Executive Director  
**RE:** OSLAD Grant Agreement Between the State of Illinois,  
Department of Natural Resources, and the Park District of  
La Grange, Gilbert Park  
**DATE:** March 10, 2025

---

**Background:**

The Park District of La Grange was awarded an OSLAD Grant for Gilbert Park. The OSLAD program is a state-financed grant program that provides funding assistance to local government agencies for acquisition and/or development of land for public outdoor recreation areas. The local agency must demonstrate and possess the ability to finance their share of the remaining costs of an approved project prior to receipt of the second half of the grant funds. This program is funded through a percentage of the state's Real Estate Transfer Tax.

We must now enter into a Grant Agreement between the State of Illinois, Department of Natural Resources, and the Park District of La Grange.

**Implications:**

Following this memo you will find Agreement No. OS-25-2623 for the OSLAD Grant. While we have the Agreement, we must wait until the Cultural Resources, Endangered Species and Wetlands Review (CRRP) report is complete before we can start any work.

**Staff Recommendation:**

Approval of the Grant Agreement Between the State of Illinois, Department of Natural Resources, and the Park District of La Grange, Agreement No. OS-25-2623.



**GRANT AGREEMENT  
BETWEEN  
THE STATE OF ILLINOIS, DEPARTMENT OF NATURAL RESOURCES  
AND  
PARK DISTRICT OF LA GRANGE**

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and Park District of La Grange (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated, or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

**PART ONE – The Uniform Terms**

Article I	Definitions
Article II	Award Information
Article III	Grantee Certifications and Representations
Article IV	Payment Requirements
Article V	Scope of Award Activities/Purpose of Award
Article VI	Budget
Article VII	Allowable Costs
Article VIII	Lobbying
Article IX	Maintenance and Accessibility of Records; Monitoring
Article X	Financial Reporting Requirements
Article XI	Performance Reporting Requirements
Article XII	Audit Requirements
Article XIII	Termination; Suspension; Non-compliance
Article XIV	Subcontracts/Subawards
Article XV	Notice of Change
Article XVI	Structural Reorganization and Reconstitution of Board Membership
Article XVII	Conflict of Interest
Article XVIII	Equipment or Property
Article XIX	Promotional Materials; Prior Notification
Article XX	Insurance
Article XXI	Lawsuits and Indemnification
Article XXII	Miscellaneous
Exhibit A	Project Description
Exhibit B	Deliverables or Milestones
Exhibit C	Contact Information
Exhibit D	Performance Measures and Standards
Exhibit E	Specific Conditions

**PART TWO – Grantor-Specific Terms**

**PART THREE – Project-Specific Terms**

The Parties or their duly authorized representatives hereby execute this Agreement.

**DEPARTMENT OF NATURAL RESOURCES**

**PARK DISTRICT OF LA GRANGE**

By: \_\_\_\_\_

Signature of Natalie Finnie, Director

By: \_\_\_\_\_

Signature of Designee

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Designee

By: \_\_\_\_\_

Signature of Authorized Representative

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

By: \_\_\_\_\_

Signature of Second Grantor Approver, if applicable

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Second Grantor Approver

By: \_\_\_\_\_

Signature of Second Grantee Approver, if applicable

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Second Grantee Approver  
(Optional at Grantee's discretion)

By: \_\_\_\_\_

Signature of Third Grantor Approver, if applicable

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Third Grantor Approver

**PART ONE – THE UNIFORM TERMS**

**ARTICLE I  
DEFINITIONS**

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Cooperative Research and Development Agreement” has the same meaning as in 15 USC 3710a.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“GATU” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grantee Compliance Enforcement System” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Obligations” has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State Agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State Agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State Agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

**ARTICLE II  
AWARD INFORMATION**

2.1. Term. This Agreement is effective on Upon Execution and expires on 03/31/2027 (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds must not exceed \$600,000.00, of which \$0.00 are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in PART TWO or PART THREE):

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is N/A, the federal awarding agency is N/A, and the Federal Award date is N/A. If applicable, the Assistance Listing Program Title is N/A and Assistance Listing Number is N/A. The Catalog of State Financial Assistance (CSFA) Number is 422-11-0970 and the CSFA Name is OSLAD - Open Space Land Acquisition and Development (FY25). If applicable, the State Award Identification Number (SAIN) is OS-25-2623.

**ARTICLE III  
GRANTEE CERTIFICATIONS AND REPRESENTATIONS**

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and HU7DKBJRNQR9 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements change, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 366005953 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a Governmental Unit.

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made

in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery**. Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging**. Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State**. Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott**. Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees**. Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act**. Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace**. If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law**. Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act**. Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and

the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director, or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et*

seq.).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

#### ARTICLE IV PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A, PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time-period, the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time-period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work

satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee will be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee must remit annually any amount due in accordance with 2 CFR 200.305(b)(9) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

## ARTICLE V

### SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for

scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in Exhibit E. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

## **ARTICLE VI BUDGET**

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

## **ARTICLE VII ALLOWABLE COSTS**

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public

and private institutions of higher education,  
(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and  
(iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge the *de minimis* rate as set forth in 2 CFR 200.414(f), which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(i)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if

applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) **Formal agreements with independent contractors**, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. **Management of Program Income.** Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

## **ARTICLE VIII LOBBYING**

8.1. **Improper Influence.** Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. **Federal Form LLL.** If any federal funds, other than federally appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. **Lobbying Costs.** Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

#### ARTICLE IX MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim, or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including appropriate programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents, and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART**

TWO or PART THREE.

**ARTICLE X  
FINANCIAL REPORTING REQUIREMENTS**

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in PART TWO or PART THREE. Grantee must submit quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee due to the funding source or pursuant to specific award conditions. 2 CFR 200.208. Any report required by 30 ILCS 708/125 may be detailed in PART TWO or PART THREE.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in PART TWO or PART THREE, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

**ARTICLE XI  
PERFORMANCE REPORTING REQUIREMENTS**

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and, in the format required by Grantor no later than the due date(s) specified in PART TWO or PART THREE. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in Exhibit D, PART TWO or PART THREE at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in PART TWO, PART THREE, or Exhibit E pursuant to specific award conditions. For certain construction-related Awards, such reports may be exempted as identified in PART TWO or PART THREE. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in PART TWO or PART THREE, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory, and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

## ARTICLE XII AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least the threshold amount as set out in 2 CFR 200.501(a) in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than the

threshold amount as set out in 2 CFR 200.501(a) in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(1) in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(1) in State-issued Awards but expends at least the threshold amount as set out in 44 Ill. Admin Code 7000.90(c)(2) in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

#### 12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least the threshold amount as set out in 2 CFR 200.501(a) in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than the threshold amount as set out in 2 CFR 200.501(a) in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly Traded Entities. If Grantee is a publicly traded company, Grantee is not subject to the single audit or program-specific audit requirements but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be

performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

### **ARTICLE XIII TERMINATION; SUSPENSION; NON-COMPLIANCE**

#### 13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities as set forth in **Exhibit A, PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. **Objection.** If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. **Effects of Suspension and Termination.**

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. **Close-out of Terminated Agreements.** If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

**ARTICLE XIV  
SUBCONTRACTS/SUBAWARDS**

14.1. **Subcontracting/Subrecipients/Delegation.** Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must notify any potential subrecipient that the subrecipient must obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

14.2. **Application of Terms.** If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b)(2).

14.3. **Liability as Guaranty.** Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

**ARTICLE XV  
NOTICE OF CHANGE**

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

**ARTICLE XVI  
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP**

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

**ARTICLE XVII  
CONFLICT OF INTEREST**

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.113; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality

of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

## ARTICLE XVIII EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer’s guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, Grantee must, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

**ARTICLE XIX  
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION**

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grant Funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee must obtain Prior Approval for the use of those funds (2 CFR 200.467) and must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement or funded in whole or in part by this Agreement and must cooperate with Grantor in joint or coordinated releases of information.

**ARTICLE XX  
INSURANCE**

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

**ARTICLE XXI  
LAWSUITS AND INDEMNIFICATION**

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage,

cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees, or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

## **ARTICLE XXII MISCELLANEOUS**

22.1. **Gift Ban.** Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. **Assignment Prohibited.** This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. **Copies of Agreements upon Request.** Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. **Amendments.** This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. **Severability.** If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. **No Waiver.** The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. **Applicable Law; Claims.** This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. **Compliance with Law.** Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.11. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.12. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.13. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.14. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.15. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**EXHIBIT A**

**PROJECT DESCRIPTION**

Project Title: Gilbert Park Renovations

Project Location: 41st Street & Gilbert Avenue, La Grange, Illinois 60525

With the assistance of the IDNR OSLAD Grant, Gilbert Park will undergo renovations to some of the existing park amenities and introduce new amenities to the neighborhood park. The renovations will include replacing the playground to improve inclusivity, safety, and play value. Also included is renovating three existing tennis courts and replacing the existing shelter. New park amenities that will be added to the park include a ping pong table, a multi-purpose sports court, and a pollinator garden with an interpretive sign.

**EXHIBIT B**

**DELIVERABLES OR MILESTONES**

This grant is funded through the Open Space Land Acquisition and Development Grant Program (OSLAD). It is funded up to 50% (100% for Disadvantaged Communities) through OSLAD.

The Implementation and Billing Requirement Packet is incorporated into this Agreement by reference. Project reimbursement requests shall be submitted at project completion unless otherwise approved by IDNR. Deliverables/Milestones will be the completed project components as presented in the original application or an approved project scope change. They will be reported as directed in the Implementation and Billing Packet.

If the approved OSLAD project includes the use of Force Account labor, the Grantee shall ensure that any audits required will include an internal control evaluation and opinion on the grantee's time and attendance allocation system. In addition, if the grantee uses materials purchased by means of a Central Procurement System and allocates a portion of those materials to the project (Force Account material claim), the audit must include testing and reporting on the allocation system used for tracking material use.

The Grantee is required to file quarterly status reports on the grant project describing the progress of the program, project, or use and expenditure of the grant funds related thereto, if the grant amount is over \$25,000.00 (30 ILCS 705/4(b)(2)). The grantee must submit status reports on the first day of the next existing quarterly schedule (Jan, April, July, & Oct) beginning with the quarter immediately following the project effective date.

**EXHIBIT C**

**CONTACT INFORMATION**

**CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:**

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

**FOR OFFICIAL GRANT NOTIFICATIONS**

**GRANTOR CONTACT**

**GRANTEE CONTACT**

Name: Grant Administrators

Name: Jenny Bechtold

Title: Conservation Grant Administrator

Title: Executive Director

Address: 1 Natural Resources Way, Springfield, IL 62702

Address: 536 East Avenue , La Grange, IL 60525

**GRANTEE PAYMENT ADDRESS**

(If different than the address above)

Address:

**FOR GRANT ADMINISTRATION**

<b><u>GRANTOR CONTACT</u></b>	<b><u>GRANTEE CONTACT</u></b>
Name: Drew Jenkins	Name: Jenny Bechtold
Title: Conservation Grant Administrator	Title: Executive Director
Address: 1 Natural Resources Way, Springfield, IL 62702	Address: 536 East Avenue , La Grange, IL 60525
Phone: 217-782-7481	Phone: 708-352-1762
TTY#:	TTY#:
E-mail Address: andrew.jenkins@illinois.gov	E-mail Address: jennybechtold@pdig.org

**EXHIBIT D**

**PERFORMANCE MEASURES AND STANDARDS**

Following all methods and standards as required by state and federal laws and regulations, this project will make outdoor recreation available to members of the public by accomplishing the following items:

Providing community members with outdoor recreational opportunities that can be utilized by members of the public.

Periodic Performance Report (PPR) that describes the progress of the project, and the Periodic Financial Report (PFR) that documents expenditure of funds in accordance with the budget line items as detailed in the approved Uniform Budget. Below is the required periodic reporting schedule for this Award.

Reporting Period	PPR and PFR Due Date
January 1 – March 31	April 15
April 1 – June 30	July 15
July 1 – September 30	October 15
October 1 – December 31	January 15

Final Project Report. The grantee shall submit a written Final Project Report to the department no later than 30 days following the completion of the Project or the ending date of the grant agreement, whichever is earlier, in accordance with the applicable administrative rules. The final report shall be in the form or format provided by the Department.

Final Project Report shall include but not be limited to the following information:

- Grant agreement number
- Grantee name, address, and telephone number
- Timeframe of the report
- Name and telephone number or e-mail address of grantee representative completing the report
- Project objective as described in the application and grant agreement
- Completed project description
- Summary of the project accomplishments
- Any other information/documentation as required by the Grantor.

Failure to provide the Final Project Report. As required may render the grantee ineligible to receive payments under the current award or make them ineligible for future awards.

**EXHIBIT E**

**SPECIFIC CONDITIONS**

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

ICQ Section: 05-Audit

Conditions: Grantee must submit, at least semi-annually, documentation to support the status of implementation of corrective action for audit findings.

Risk Explanation: Medium to high risk will result in repeated audit findings, potential questioned cost, and increase of administrative and programmatic specific conditions that will increase the cost of managing the grant program.

How to Fix: Implementation of grantee's corrective action plan.

Timeframe: When corrective action is complete.

**PART TWO –GRANTOR-SPECIFIC TERMS**

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

**ARTICLE XXIII  
AUTHORIZED SIGNATORY**

23.1. Authorized Signatory. The signature of the Authorized Representative for the Grantor on the signature page of this Award is considered the Authorized Signatory for purposes of this Agreement. Any amendments or changes to this Agreement must be approved and signed by the Authorized Signatory.

**ARTICLE XXIV  
ILLINOIS WORKS JOBS ACT**

24.1. Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.). For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The “estimated total project cost” is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

24.2. Prevailing Wage Act (820 ILCS 130/0.01 et seq.) Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

**ARTICLE XXV  
ADDITIONAL BUDGET PROVISIONS**

25.1. Restrictions on Discretionary Line-Item Transfers. Unless prohibited from doing so in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b), transfers between approved line items may be made without Grantor’s approval only if the total amount transferred does not exceed the allowable variance of the greater of either (1) ten percent (10%) of the Budget line item, or (2) one thousand dollars (\$1,000) of the Budget line item. Discretionary line-item transfers may not result in an increase to the Budget Total. Transfers above 10% of a line item, or over \$1,000 must be requested in advance and be approved by the Grantor.

**ARTICLE XXVI  
ADDITIONAL TERMINATION, SUSPENSION, BILLING SCHEDULE AND NON-COMPLIANCE PROVISIONS**

26.1. Remedies for Non-Compliance. If Grantor suspends or terminates this Agreement pursuant to Article XIII herein, Grantor may also elect any additional remedy allowed by law, including, but not limited to, one or more of the following remedies:

(a) Direct the Grantee to refund Grant Funds disbursed to it under this Agreement for costs determined ineligible,

(b) Direct the Grantee to remit an amount equivalent to the “Net Salvage Value” of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, “Net Salvage Value” is defined as the amount realized, or that the Parties agree is likely to be realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses; and,

(c) Direct the Grantee to transfer ownership of equipment or materials purchased with Grant Funds provided under this Agreement to the Grantor or its designee.

26.2. Grant Refunds. In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 et seq., the Grantee must, within forty-five (45) days of the effective date of a termination of this Agreement, refund to Grantor, any balance of Grant Funds not spent or not obligated as of said date.

#### **ARTICLE XXVII ADDITIONAL MODIFICATION PROVISIONS**

27.1. Unilateral Modifications. The Parties agree that Grantor may, in its sole discretion, unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by Grantor for the sole purpose of increasing the Grantee’s funding allocation as additional funds become available for the Award during the program year covered by the Term of this Agreement. A unilateral modification may also be used to de-obligate funds without prior approval of the Grantee when, a) a project is completed and funds remain that are no longer needed for the grant project, b) to secure unobligated/unspent funds, c) termination of the Grant Agreement.

27.2. Term Extensions. The Grantee acknowledges that all Grant Funds must be expended or legally obligated, and all Grant Activities, Deliverables, Milestones and Performance Measures (Exhibits A, B and E) must be completed during the Grant Term set forth in paragraph 2.1 herein. Extensions of the Award Term will be granted only for good cause, subject to the Grantor’s discretion. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 et seq.), no Award may be extended in total beyond a two (2)-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed for reimbursement of costs previously incurred by the Grantee. If Grantee requires an extension of the Award Term, Grantee should submit a written request to the Grant Manager at least sixty (60) days prior to the end of the Award Term or extended Award Term, as applicable, stating the reason for the extension.

#### **ARTICLE XXVIII ADDITIONAL EQUIPMENT OR PROPERTY PROVISIONS**

28.1. Equipment Management. The Grantee is responsible for replacing or repairing equipment and materials purchased with Grant Funds that are lost, stolen, damaged, or destroyed. Any loss, damage or theft of

equipment and materials shall be investigated and fully documented, and immediately reported to the Grantor and, where appropriate, the appropriate authorities.

28.2. Grantee will be responsible for the maintenance of any equipment purchased with grant funds.

**ARTICLE XXIX  
APPLICABLE STATUTES**

To the extent applicable, Grantor and Grantee shall comply with the following:

29.1. Grantee Responsibility. All applicable federal, State and local laws, rules and regulations governing the performance required by Grantee shall apply to this Agreement and will be deemed to be included in this Agreement the same as though written herein in full. Grantee is responsible for ensuring compliance with all applicable laws, rules and regulations, including, but not limited to those specifically referenced herein. Except where expressly required by applicable laws and regulations.

29.2. Land Trust/Beneficial Interest Disclosure Act (765 ILCS 405/2.1). No Grant Funds shall be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Grantor identifying each beneficiary of the land trust by name and address and defining such interest therein.

29.3. Historic Preservation Act (20 ILCS 3420/1 et seq.). The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Department of Natural Resources, Historic Preservation Division. The Grantee shall not expend Grant Funds under this Agreement for any project, activity, or program that can result in changes in the character or use of historic property, if any historic property is located in the area of potential effects without the approval of the Illinois Department of Natural Resources, Historic Preservation Division. 20 ILCS 3420/3(f).

29.4. Steel Products Procurement Act (30 ILCS 565 et seq.). The Grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this Award for a public works project shall be manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565 et seq).

**ARTICLE XXX  
ADDITIONAL MISCELLANEOUS PROVISIONS**

30.1. Workers' Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes. The Grantee shall provide Workers' Compensation insurance where the same is required and shall accept full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation, Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.

**ARTICLE XXXI  
ADDITIONAL REQUIRED CERTIFICATIONS**

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any Federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

31.1. Applicable Taxes. The execution of this Agreement by the Grantee is its certification that (i) it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee; and (ii) it is not delinquent in its payment of moneys owed to any federal, state, or local unit of government.

31.2. Lien Waivers. If applicable, the Grantee shall monitor construction to assure that necessary contractor's affidavits and waivers of mechanics liens are obtained prior to release of Grant Funds to contractors and subcontractors.

**ARTICLE XXXII  
INCORPORATION**

32.1. Incorporation into Agreement. The full Uniform Application, Uniform Budget, Grant Manual, are hereby incorporated into this Agreement and therefore are a part of this Agreement.

**PART THREE –PROJECT-SPECIFIC TERMS**

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

**ARTICLE XXXIII  
REPORT DELIVERABLE SCHEDULE**

33.1. Periodic Reports. The Grantee is required to submit the following periodic reports based on the Reporting Period and Due Dates listed below.

- (a) Periodic Performance Report (PPR) – describes the progress of the activities/implementation of the project
- (b) Periodic Financial Report (PFR) – documents expenditure of funds in accordance with the budget line items as detailed in the approved Uniform Budget.

<u>Reporting Period</u>	<u>PPR and PFR Due Date</u>
January 1 – March 31	April 15
April 1 – June 30	July 15
July 1 – September 30	October 15
October 1 – December 31	January 15

33.2. Final Project Report. The Grantee shall submit a written Final Project Report to the Grantor no later than 30 days following the completion of the Project or the ending date of the grant agreement, whichever is earlier, in accordance with the applicable administrative rules. The final report shall be in the form or format provided by the Grantor.

Final Project Report shall include but not be limited to the following information:

- Grant agreement number
- Grantee name, address, and telephone number
- Timeframe of the report
- Name and telephone number or e-mail address of Grantee representative completing the report
- Project objective as described in the application and grant agreement
- Completed project description
- Summary of the project accomplishments
- Any other information/documentation as required by the Grantor

33.3. Failure to provide the Final Project Report. May render the Grantee ineligible to receive payments under the current award or make them ineligible for future awards.

**ARTICLE XXXIV  
EQUIPMENT REPORTS**

34.1. Equipment reports. Are due on December 31st during each of the first 5 years following the project award. The Equipment Use Report shall suffice as the Annual Progress Report required if the equipment purchase was the only aspect of the project. (Administrative Rule 3060.80 (b) 7)

**ARTICLE XXXV  
REIMBURSEMENT OF COSTS INCURRED**

35.1. Reimbursement based program. Grant funds are available on a reimbursement basis for expenditures incurred by the Grantee during the grant Term as identified in this Agreement. Costs incurred prior to the effective date identified in the Term of this Agreement, and costs incurred after the expiration date for the Term of this Agreement are not eligible for reimbursement.

**ARTICLE XXXVI  
OSLAD SPECIFIC FINANCIAL INFORMATION**

36.1. Advance Payment/Reimbursement. An advance payment of 50% of the grant award may be paid to the Grantee. The Grantee may opt out of the advance payment at the time of the award of the grant. Reimbursement of costs shall be handled in accordance with the following:

(a) Grantee Receives Advance Payment. If the Grantee chooses to receive the advance payment it will be paid to the Grantee at the time the Grantor awards the grant. The remaining 50% of the grant award shall be distributed to the Grantee on a reimbursement basis. The Grantee must provide to the Grantor all bills/receipts, payments/canceled checks, and any other documentation required by the Grantor to document the expenditure of the advanced funds, including interest. No reimbursement of the remaining 50% of the grant award will occur until documentation of all advanced funds, including interest, is approved by the Grantor. Once the Grantor approves the expenditure of the advanced funds, including interest, the 50% balance of the grant funds will be paid out on a reimbursement basis.

(b) Grantee Opts Out of Advance Payment. The Grantee may opt out of receiving the advance payment at the time of the award of the grant. The Grantee must provide to the Grantor all bills/receipts, payments/canceled checks, and any other documentation required by the Grantor for reimbursement of all costs incurred.

(c) Grant Extension. The Grantor shall consider the Grantee's request for an extension to the grant if:

(i) The advanced payment is expended or legally obligated within the 2 years required by Section 5 of the Illinois Grant Funds Recovery Act, or;

(ii) No advance payment was made.

36.2. Interest-bearing Account. The Grantee is required to deposit the 50% advance payment in an separate interest-bearing account separate from their general accounts. The interest earned from this account must be reported quarterly and expended on the project in addition to all grant payments and required matching funds.

36.3. Project Costs. Project costs eligible for assistance shall be determined upon the basis of criteria set forth for the Open Space Lands Acquisition and Development Grant Program as so specified in 17 Illinois Administrative Code Part 3025.

36.4. Payment. Any payment(s) to the Grantee will be made as reimbursement for eligible expenses following submission to Grantor of a certified reimbursement request listing all funds expended and including any other documentation required by Grantor following all instructions provided in the Implementation and Billing

Packet.

36.5. Project Reimbursement requests. Project reimbursement requests are to be submitted to the Grantor quarterly. Forms and instructions presented in the Implementation and Billing Requirements must be used.

36.6. Final Reimbursement request. A project shall be deemed completed for grant payment when the Grantee submits a final certified project billing form seeking final grant reimbursement which is approved for payment by the Grantor. Failure by the Grantee to submit required reimbursement request forms and substantiating documentation within 60 days following the project expiration date will result in the Grantee forfeiting all project reimbursements and relieves the Grantor from further payment obligations on the grant. Any grant funds remaining after final reimbursement to the Grantee will be reprogrammed at the discretion of Grantor.

36.7. Record Maintenance. The Grantee shall maintain, for a minimum of 3 years following project completion, satisfactory financial accounts, documents, and records associated with the project and the disbursement of grant funds pursuant to this Agreement and shall make them available to the Grantor and the State of Illinois, Auditor General or Attorney General, for auditing at reasonable times. Failure by the Grantee to maintain such accounts, documents, and records as required herein shall establish a presumption in favor of the State of Illinois for recovery of any funds paid by the State per this Agreement for which adequate records are not available to support their purported disbursement.

36.8. Audit. Grantees receiving a cumulative total of \$500,000 or more in state OSLAD assistance in a given year are required to have an agency-wide annual financial and compliance audit conducted, as is generally required by 1) state law (65 ILCS 5/8-8-1 et seq. or 55 ILCS 5/6-31001 et seq.) or 2) by the Grantee's own governing body, as applicable. A copy of the audit must be provided to the Grantor, upon request, OR if any findings (irregularities) involving the OSLAD grant are reported in the audit.

36.9. Disallowed Costs. The Grantee shall be responsible for timely action in resolving any audit findings or questioned project costs. If questioned costs are ultimately deemed disallowed as determined by the Grantor or its representative, the Grantee shall be responsible for repayment of such costs.

**ARTICLE XXXVII  
OSLAD SPECIFIC TERMS**

37.1. The purpose of Agreement. To enable the Grantor to provide financial assistance to the Grantee to acquire or develop land for outdoor recreation facilities that are open and accessible to the public in Illinois.

37.2. Project Implementation. Grantee is solely responsible for the design and implementation of the project described in its Project Application, the terms and conditions of which are hereby incorporated by reference and made a part of this Agreement. Failure by the Grantee to comply with any of the Agreement terms or the terms of the Project Application shall be cause for the suspension of all grant assistance obligations thereunder and may result in debarment for two grant cycles.

37.3. Project Progress. The Grantee agrees to implement and complete the approved project pursuant to the time schedule and plans set forth in the Project Application. Failure to render satisfactory progress or to complete the approved project to the satisfaction of the Grantor per the terms of this Agreement is cause for suspension and/or termination of all obligations of the Grantor under this Agreement.

37.4. Environmental and Cultural Resource Compliance. Approved grant project construction shall not

commence and no payment shall be made under this grant until the Grantee, as set forth under the Grantor’s Comprehensive Environmental Review Process (CERP), has initiated and completed all necessary project review and consultation with the Grantor as required by section 11 of the Endangered Species Protection Act, 520 ILCS 10/11; section 17 of the Illinois Natural Areas Preservation Act, 525 ILCS 30/17; the mitigation or compensation determinations required by the Interagency Wetland Policy Act, 20 ILCS 830/1 et seq.; and the environmental and economic impact determination required by the Historic Preservation Act, 20 ILCS 3420/4.

37.5. Labor Residency. Fifty percent (50%) of the labor hours on the project must be performed by actual residents of the State of Illinois (20 ILCS 805/805-350).

37.6. Public Access. Any property acquired or developed through assistance from the Illinois OSLAD grant program must be open to the public for outdoor recreation use without regard to race or color, creed, national origin, sex, age, or disability, nor based on residence, except to the extent that reasonable differences in user fees may be imposed amounting to no more than double the fees charged to residents.

37.7. Land Acquisition. Projects receiving funding for land acquisition from the OSLAD program shall be operated and maintained in perpetuity for public outdoor recreation use.

37.8. Program Compliance/Maintenance Requirements – Project Development. Projects receiving funding for development from the OSLAD program shall be bound by the terms of this Agreement for the time period specified below for the total amount of OSLAD funds expended on the project (17 Ill. Adm. Code 3025.70).

<u>Total Grant Award</u>	<u>Time Period After Final Billing</u>
\$1 to \$50,000	6 years
For every \$25,000 increment over \$50,000	Add 1 year

37.9. Program Compliance/Maintenance Requirements – Acquisition Projects. Land acquired with funding assistance from the Illinois Bicycle Path Grant Program shall be operated and maintained in perpetuity for public outdoor recreation use.

37.10. Conversion. Property acquired or developed with OSLAD funds may not be converted to a use other than public outdoor recreation use as provided in this Part without prior Grantor approval. Approval for property conversion will be granted only if the Grantee substitutes replacement property of at least equal market value and comparable outdoor recreation usefulness, quality, and location (17 Ill. Adm. Code 3025.70).

37.11. Appraisal. For projects receiving acquisition assistance, an appraisal must be provided by the Grantee and submitted to the Grantor for review and certification to establish the property's market value. The appraisal must be completed to the Grantor specifications (17 Ill. Adm. Code 3025.70).

37.12. Property Title/Deed. For projects receiving development assistance, the Grantee must possess either fee simple title or other means of legal control and tenure (easement, lease, etc.) over the property being improved for the period of time commensurate with the program amortization schedule shown in the administrative rules, unless otherwise approved by the Grantor. The Grantor will consider, on a case-by-case basis, lease arrangements for shorter periods when State statute prohibits the Grantee from entering into such a long-term agreement, or other circumstances beyond the control of the Grantee prohibit such arrangements.

37.13. Procurement. The Grantee must adhere to applicable state and local procurement requirements and make available to the Grantor all working plans, specifications, contract documents and cost estimates for review prior to commencing work. The format for any advertisement or prospectus soliciting and inviting bids, indicating dates of same, must also be presented, upon request, to the Grantor for review prior to publication.

37.14. Operation and Maintenance. The Grantee must comply with and abide by the following operation and maintenance provisions (17 Ill. Adm. Code 3025.70):

(a) All lands and facilities assisted with OSLAD funds shall be continuously operated and maintained by the Grantee in a safe and attractive manner at no cost to the Grantor and be operated and utilized in such a manner as to maximize the intended benefits to and for the public.

(b) the Grantor shall have access to OSLAD-assisted facilities at all times for inspection purposes to ensure the Grantee's continued compliance with this Part.

(c) The Grantee may enter into a contract or agreement with responsible concessionaires to operate and/or construct facilities, for dispersing food to the public and/or any other services as may be desired by the public and the Grantee for enjoyable and convenient use of the OSLAD-assisted site. Any and all concession revenue in excess of the costs of operation and maintenance of the OSLAD lands and/or facilities shall be used for the improvement of said lands or facilities or similar nearby public facilities. All sub-leases or licenses entered into by the Grantee with third persons relating to accommodations or concessions to be provided for or at the OSLAD facility for benefit of the public shall be submitted to the Grantor, upon request, for its approval prior to the sub-lease or license being entered into or granted by the Grantee. The lessee concessionaire or licensee providing such service at the project site shall not discriminate against any person or persons on the basis of race, color, creed, national origin, disability or place of residence in the conduct of its operation under the lease, license or concession agreement.

37.15. Project Deviations. No significant deviations from the approved Agreement (development plan) or control of property interests in the project site shall be made without prior written approval from the Grantor. Specific actions regarded as significant deviations include, but are not limited to:

a) The granting of an easement, right-of-way, or other such encumbrance on title which divests control of the project site from the Grantee to another individual, group, agency, or entity.

b) Any significant deviation from the approved project site plan OR change, alteration or disposition of the project site –to anything other than public outdoor recreation use, unless approved in this Agreement or by the Grantor. The construction of any building including indoor recreation facilities, exclusive of outdoor recreation service or support structures and sanitary facilities, are considered a conversion in use.

c) The construction of any overhead service utility line on the project site subsequent to the date of this Agreement, except for electric lines over 15 kv, unless otherwise approved by the Grantor. (All future utility lines servicing the project site, except as noted, must be buried.)

37.16. Permits, Licenses, Consent. In connection with project construction, and the subsequent operation and maintenance of the facilities, the Grantee agrees that it shall be responsible for and obtain all permits, licenses, or forms of consent required to complete the project. Failure to obtain any required permit or approval may jeopardize grant reimbursement and/or cause debarment.

37.17. Assignment. No assignment of grant provisions or duties is allowed.

37.18. Accessibility - Americans with Disabilities Act. All facilities constructed with state OSLAD grant assistance must be designed and developed to fully accommodate accessibility standards as per the Illinois

Accessibility Code Standards, the Americans with Disabilities Act (ADA) (42 U.S.C. 12101 et seq.) and the regulations thereunder (28 CFR 35.130).

37.19. Business Enterprise Program. If the grant award is \$250,000 or more for capital construction costs or professional services, Grantee certifies that it shall comply with the business enterprise program practices for minority-owned businesses, female-owned businesses, and businesses owned by persons with disabilities of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105). See 30 ILCS 105/45.

37.20. Access. It is agreed and understood by the Grantee that the Grantor representative shall have access to the project site to make periodic inspections as work progresses. It is further agreed and understood by the Grantee that the Grantor reserves the right to inspect the completed project prior to project acceptance and grant reimbursement to the Grantee.

37.21. Incorporation. The OSLAD Grant Manual, the Grant Application, Grant Budget, and Implementation and Billing Packet is hereby incorporated herein by reference and made a material and binding part of this Agreement.

**ARTICLE XXXVIII  
ACKNOWLEDGEMENT OF FUNDING SOURCE**

38.1. Program Acknowledgement. Grantee must permanently post an OSLAD grant acknowledgment sign at the project site. The necessary sign will be provided by the Grantor or specifications for its construction will be furnished to the Grantee, if requested (17 Ill. Adm. Code 3025.70). The acknowledgment shall incorporate the following language:

OPEN SPACE LANDS ACQUISITION & DEVELOPMENT PROGRAM  
ILLINOIS DEPARTMENT OF NATURAL RESOURCES

38.2. Funding Source/IDNR Recognition. The Grantee shall give proper credit to the appropriate Fund and coordinate with the Grantor on any publication, written document, news article, television and radio release, interview or personal presentation, if initiated by the Grantee, which refers to the project.

MEMORANDUM M25-010



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRE, Executive Director  
Larry Buckley, CPO, General Manager of Parks Maintenance  
**RE:** Resolution R25-01, Declaring Property Surplus  
**DATE:** March 10, 2025

---

**Background:**

Through an inventory of the Park District's property, staff have determined that certain items are no longer of value or use to the District and that because of the age and condition of the property, cannot be utilized for any of the Park District's current needs or operations and is therefore considered surplus property and the property's sale, trade-in, or disposal would best serve the District.

**Implications:**

By law and policy, it is required that a Resolution be approved by at least three-fifths of the Board. Staff are seeking to dispose of or sell the items listed in Exhibit A.

**Staff Recommendation:**

Staff recommend the Board of Commissioners approve Resolution R25-01, Declaring Surplus Property.

**THE PARK DISTRICT OF LA GRANGE**

---

**RESOLUTION NO. R25-01**

**A RESOLUTION DECLARING SURPLUS PROPERTY**

---

PASSED AND APPROVED  
BY THE  
BOARD OF COMMISSIONERS  
OF THE  
PARK DISTRICT OF LA GRANGE

This 10<sup>th</sup> day of March 2025

---

Published in pamphlet form by the authority of the Board of Commissioners of the  
Park District of La Grange, Cook County, Illinois this 10<sup>th</sup> day of March 2025

**RESOLUTION R25-01**

**DECLARING SURPLUS PROPERTY**

WHEREAS, the Park District of LaGrange (“District”) is an Illinois unit of local government organized and operating pursuant to the laws and constitution of the State of Illinois; and

WHEREAS, the District is the owner of the personal property set forth on Exhibit A (“Property”); and

WHEREAS, the District finds that the Property is no longer useful for corporate purposes and therefore desires to dispose of the property using those means selected by the Executive Director to be in the best interests of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF LAGRANGE as follows:

**Section 1** - *Recitals*: That the recitals in the preamble to this Resolution are hereby incorporated by reference and adopted as the findings for the District as if set forth herein.

**Section 2** - *Declaration of Surplus Property*: The Board of Commissioners hereby determine that the Property is and shall no longer be necessary, appropriate, required for the use of, profitable to, or in the best interests of the District, except for purposes of sale and use in accordance with the terms of this Resolution.

**Section 3** - *Sale*: The Executive Director is directed to sell the Property using those means in the best interests of the District.

**Section 4** – *Severability*: In the event a conflict exists between the terms of this Resolution and any other resolution of the District, the terms of this Resolution shall govern.

**Section 5** – *Effective Date*: This Resolution shall be in full force and effect from and after its approval and publication as required by law.

APPROVED by the BOARD OF COMMISSIONERS on March 10<sup>th</sup>, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT, BRIAN OPYD

ATTEST:

\_\_\_\_\_  
Secretary, Jennifer Bechtold

<b>Resolution No. 25-01 Declaring Surplus Exhibit A</b>	
Item	Quantity
Aaladin, Power washer, 12-310EL	1
Echo SRM-260 Line Trimmer	3
Tanaka TBC-250PF Line Trimmer	2
EZ Go Golf Cart	1

MEMORANDUM M25-009



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRE, Executive Director  
Larry Buckley, CPO, GM of Parks Maintenance  
Kevin Miller, CPRP, Director of Recreation  
**RE:** La Grange Little League Temporary Construction License, Bullpen  
Enhancements, Field A & B Sedgwick Park  
**DATE:** March 10, 2025

---

**Background:**

The Park District of La Grange (PDLG) has had an affiliate agreement with La Grange Little League (LGLL) for many years. This affiliate agreement allows LGLL to have priority use of Sedgwick Fields A & B with no user fees, in exchange for LGLL taking care of agreed upon maintenance duties, as well as investments into the fields.

**Implications:**

The proposal aims to enhance the four bullpens at Ballfields A and B at Sedgwick by fully enclosing them to improve safety and meet compliance standards. Currently, the bullpens are open and only accessible from outside the field, which creates potential safety concerns. Spectators may unknowingly walk into these areas, and young children can wander off without restriction. Enclosing the bullpens would provide a designated, secure space for players, minimizing distractions and reducing safety risks. As part of the improvements, access to the bullpens would be enclosed, ensuring that only players and coaches can enter. Additionally, this upgrade aligns with Little League International requirements for All-Star games, and making these improvements would help ensure compliance as we work toward meeting their standards. See attached invoice dated 2/13/2025 (Exhibit A) to enhance four bullpens on Field A & B at Sedgwick Park in the amount of \$15,560.

They also request that their annual spring maintenance work be completed by Simmons Landscaping, as per Estimate Number 0010194 (Exhibit B) in the amount of \$11,400.

**Staff Recommendation:**

Staff recommends the Board approve the Temporary Construction License for the Proposal from Do It All Fence, Inc dated 2/13/2025 to enhance four bullpens on Field A & B at Sedgwick Park in the amount of \$15,560 and annual spring maintenance by Simmons Landscaping Estimate Number 0010194 (Exhibit B) in the amount of \$11,400.

**GRANT OF TEMPORARY  
ACCESS AND  
CONSTRUCTION LICENSE**

This Instrument Prepared by  
And Return to:

Derke Price  
Ancel Glink  
140 S. Dearborn Street, Suite 600  
Chicago, IL 60062

*This space for Recorder's use only*

This **GRANT OF TEMPORARY ACCESS AND CONSTRUCTION LICENSE** ("**License**") is made and entered this 10<sup>th</sup>, March 2025 ("**Effective Date**") by **LA GRANGE LITTLE LEAGUE** ("**Licensee**") and the **PARK DISTRICT OF LA GRANGE**, an Illinois unit of local government ("**District**"). The District and Licensee are sometimes collectively referred to herein as the "**Parties**."

**IN CONSIDERATION OF** the recitals and the mutual covenants and agreements set forth in this License, other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

**1. RECITALS.**

A. The District is the legal title owner of certain property commonly known as Sedgwick Park, A Field (West Field) & B Field (East Field). ("**Property**").

B. Licensee desires and the District wishes to grant access to the Property to enable the Licensee and its agents, employees and contractors to construct certain improvements to the Property as per a contract between Licensee and Simmons Field Solutions for the work set forth in Do It All Fences, Proposal dated 2/13/2025 for four bullpen enhancements (copy attached hereto as Exhibit A) totaling \$15,560 and their annual spring maintenance by Simmons Landscaping, estimate number 0010194 (copy attached hereto as Exhibit B) in the amount of \$11,400 (the "**Work**"), all at the sole expense of Licensee. No public funds are committed to the Work.

**2. LICENSE.**

The District shall and does hereby grant a revocable limited use license ("**License**") to the Licensee for the purposes of accomplishing the Work.

**3. LICENSEE OBLIGATIONS.**

As a condition of this License, Licensee will:

(1) Licensee will hold District harmless for any and all claims resulting from Licensee's and its agents, employees and contractors activities arising out of or related

to this License and prior to entry onto the Property pursuant to this License, the Licensee and Do It All Fences will provide the District with written evidence of commercial general liability insurance which will be provided by an insurance company rated A-VII or better by the current Best's Key Rating Guide and will be licensed to do business in the State of Illinois. The insurance policies will name the District as an additional insured and will insure against injury to property, persons or loss of life arising in connection with the Property in an amount of not less than \$2,000,000.00 combined single limit per occurrence/aggregate and shall provide for 30-days notice of cancellation. The insurance will be written on an "occurrence" basis and not on a "claims made" basis. The obligation to provide the insurance coverage will be a continuing obligation of the Licensee, which obligation will not be merged into the deed or deeds and will continue so long as the Licensee does any work on the Property, including work done after the Closing ("**Licensee's Insurance Obligations**"). The Licensee's Indemnification Obligations, which will also include its indemnification obligations set forth in this Section I, and the Licensee's Insurance Obligations are collectively referred to as the "Licensee's Indemnification and Insurance Obligations".

(2) Licensee, its agents, employees and contractors, will access the Property only during normal business hours, but in no case earlier than 7:00AM and no later than 7:00PM Monday through Saturday, and not on Sundays.

(3) The Licensee and its agents, employees and contractors construction activities under this License will be in accordance with all applicable District codes and regulations and the other requirements of law, including federal, state, and other local laws, rules, and regulations.

(4) The Licensee will maintain the Property and all streets, sidewalks, and other public property in and adjacent to the Property in a good and clean condition at all times during construction activities permitted under this License. The Licensee will promptly clean all mud, dirt, or debris deposited on any street, sidewalk, or other public property in or adjacent to the Property by the Licensee or any of its agents, employees and contractors, and shall repair any damage that may be caused by the activities of the Licensee or its agents, employees and contractors. If the District gives the Licensee notice to clean all mud, dirt, or debris deposited on any street, sidewalk, or other public property in or adjacent to the Property by the Licensee or any agent of or contractor hired by, or on behalf of, the Licensee, neglects to clean, or undertake with prompt due diligence to clean, the affected public property within the same day of receiving notice from the District, then the District will be entitled to clean, either with its own forces or with contract forces, the affected public property and to recover from the Licensee a \$125.00 per hour charge multiplied by the number of personnel reasonably required to perform the cleaning.

(5) Failure by the Licensee to perform any of the conditions of this License will entitle the District to cancel this License upon 72 hours notice and, absent a cure by the Licensee, revoke the License.

#### **4. TERM.**

This License will expire upon completion of the Work.

*[Signature Pages Follow]*

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed on the date first above written.

**ATTEST:**

**LA GRANGE LITTLE LEAGUE**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

**ATTEST:**

**PARK DISTRICT OF LA GRANGE**

By: \_\_\_\_\_  
Its: Secretary

By: \_\_\_\_\_  
Its: President

# Exhibit A

# DO-ALL FENCE, INC.

**PROPOSAL**

11656 197TH ST.  
MOKENA, IL 60448  
PHONE (708) 596-1333  
DOALLFENCE@SBCGLOBALNET

PROPOSAL FOR Lagrange DATE 2/13/28  
ADDRESS \_\_\_\_\_ SOURCE \_\_\_\_\_  
LOCATION \_\_\_\_\_ OF LEAD \_\_\_\_\_  
TELEPHONE \_\_\_\_\_

TOTAL HEIGHT \_\_\_\_\_  
POST SPACED \_\_\_\_\_  
GAUGE \_\_\_\_\_  
KNUCKLED   
BARBED

TOP RAIL 1 5/8" O.D.  
LINE POSTS \_\_\_\_\_ O.D.  
END POSTS \_\_\_\_\_ O.D.  
CORNER POSTS \_\_\_\_\_ O.D.  
WALK GATEPOSTS \_\_\_\_\_ O.D.  
DRIVE GATEPOSTS \_\_\_\_\_ O.D.  
GATE FRAME \_\_\_\_\_ O.D.

**NOTES:**

\* price is for 4 bullpens  
(2 fields)

\* make openings for pens  
closest to dugouts

Remove 10' section of fencing  
close off (attach rail & fence  
so clear opening.

\* posts dug & set in concrete  
\* material is black  
\* top & bottom rail  
\* Add height to each bullpen  
backstop to 8' tall install  
mid rail (top middle bottom rail)

**SKETCH**

Bullpens:

\* line posts 2 1/2"

\* end posts 3"

QUAN.	

**TERMS:**  
CASH OR CHECK ON COMPLETION   
MAKE CHECK OR MONEY ORDER PAYABLE TO COMPANY ON HEADING OF THIS SALES CONTRACT.

**TOTAL INCLUDING**  
TAX \$15,560  
DOWN \_\_\_\_\_  
BAL \$15,560

**CONTRACT CONDITIONS IF ACCEPTED**  
MORE OR LESS MATERIAL OTHER THAN CONTRACTED WILL BE DEBITED OR CREDITED AT CURRENT RATE.

**ACCEPTANCE** -- THE ABOVE PROPOSAL WHEN ACCEPTED BY THE CREDIT DEPARTMENT AT ITS MAIN BECOMES A CONTRACT BETWEEN TWO PARTIES AND IS NOT SUBJECT TO CANCELLATION. IN CASE PAYMENT IS NOT AS SPECIFIED IN (TERMS OF PAYMENT) THE COMPANY RESERVES THE RIGHT TO REPOSSSESS ALL MATERIALS USED JOB WITH OUT RECOURSE. PROPERTY OWNER IS SOLELY RESPONSIBLE FOR LOCATING STAKING AND CLEARING FENCE. PURCHASER ALSO AGREES THAT THE COMPANY WILL NOT BE HELD RESPONSIBLE OR LIABLE FOR ANY DAMAGE OF AN LURE TO UNDER GROUND WIRES. PIPES. SEWERS. CONDUITS. ETC.

**NOTICE** -- IF CONTRACT IS CHARGED AFTER THE CREATION CREW DELIVERS THE MATERIAL THERE WILL \$20.00 PER HOUR CHARGED FOR LOST TIME. IF CONTRACT IS CANCELED A 25% CHARGE OF TOTAL CONTRACT PRICE WILL BE CHARGED. PAST DUE ACCOUNTS CHARGED INTEREST AT 15% ON ALL PAST DUE ACCOUNTS (30 DAYS FROM INVOICE DATE.)

SALESMAN X 2 L

161 ACCEPTED

**Simmons Landscaping**  
 5361 U.S. 6  
 Portage IN 46368  
 (219) 841-9352  
 www.simmons-landscaping.com

# Exhibit B



Customer # 96  
 Estimate # 0010194  
 Date Feb 21, 2025

**La Grange Little League**  
 PO Box 662  
 La Grange IL 60525

Description	Qty/Hr	Cost/Rate	Taxes %	Total
Field Maintenance Sedgewick Park Field Maintenance:	1	11,400.00	0.00	11,400.00

1. Install 10 tons of infield mix to each field
2. Grade each field
3. Pull infield mix to edge and make smooth transition from grass to infield
4. Check Mound, Home Plate, and Base Anchors
5. Install and pack pitcher's mound and home plate with pro mound clay make ensure both mound and home plate have proper compaction
5. Check and make sure all bases fit sleeves and are right dimensions
7. Install 2 tons of pros choice infield conditions to each infield
8. Leave one pallet of infield pros choice for league to use

Subtotal	11,400.00
Taxes	0.00
<b>Total Estimated Cost</b>	<b>11,400.00</b>

50% Due Upon Acceptance Balance Due Upon Completion

MEMORANDUM M25-011



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRE, Executive Director  
Jamie Hollock, Director of Finance & HR  
Kevin Miller, CPRP, Director of Recreation  
Larry Buckley, CPO, General Manager of Parks Maintenance  
**RE:** Updated Referendum Project Site Plans & Site Furnishings  
**DATE:** March 10, 2025

---

**Background:**

The site plans for the Park District of La Grange, resulting from the recently passed referendum, are the product of extensive community input and careful planning. Leading up to the referendum, we held multiple pre-referendum meetings to gather feedback from residents and the Board, ensuring that priorities and concerns were addressed in the designs. The plans, created based on this valuable input and supported by a 74% approval rate in the referendum, reflect success in capturing the needs and desires of the community.

**Implications:**

At the February 10, 2025, board meeting, the Board was not able to come to a consensus on the location of the multisport court. The Board has moved the agenda item to the March board meeting. They have eliminated two of the four options (option 1 and 3) and would like to decide between option 2 and option 4.

The dog park is being presented as an alternate option (approximately .8 acres), as its inclusion is still under consideration. We need to determine a suitable location and assess community interest, and it may be removed if those factors do not align.

Staff sent out a mailer to residents surrounding Sedgwick Park to ensure they were informed of the Board's consideration of a location that has not been part of discussions over the past 18 months. Additionally, communication was distributed electronically via social media and an e-blast to provide clarity on the proposed options and maintain transparency in the decision-making process.

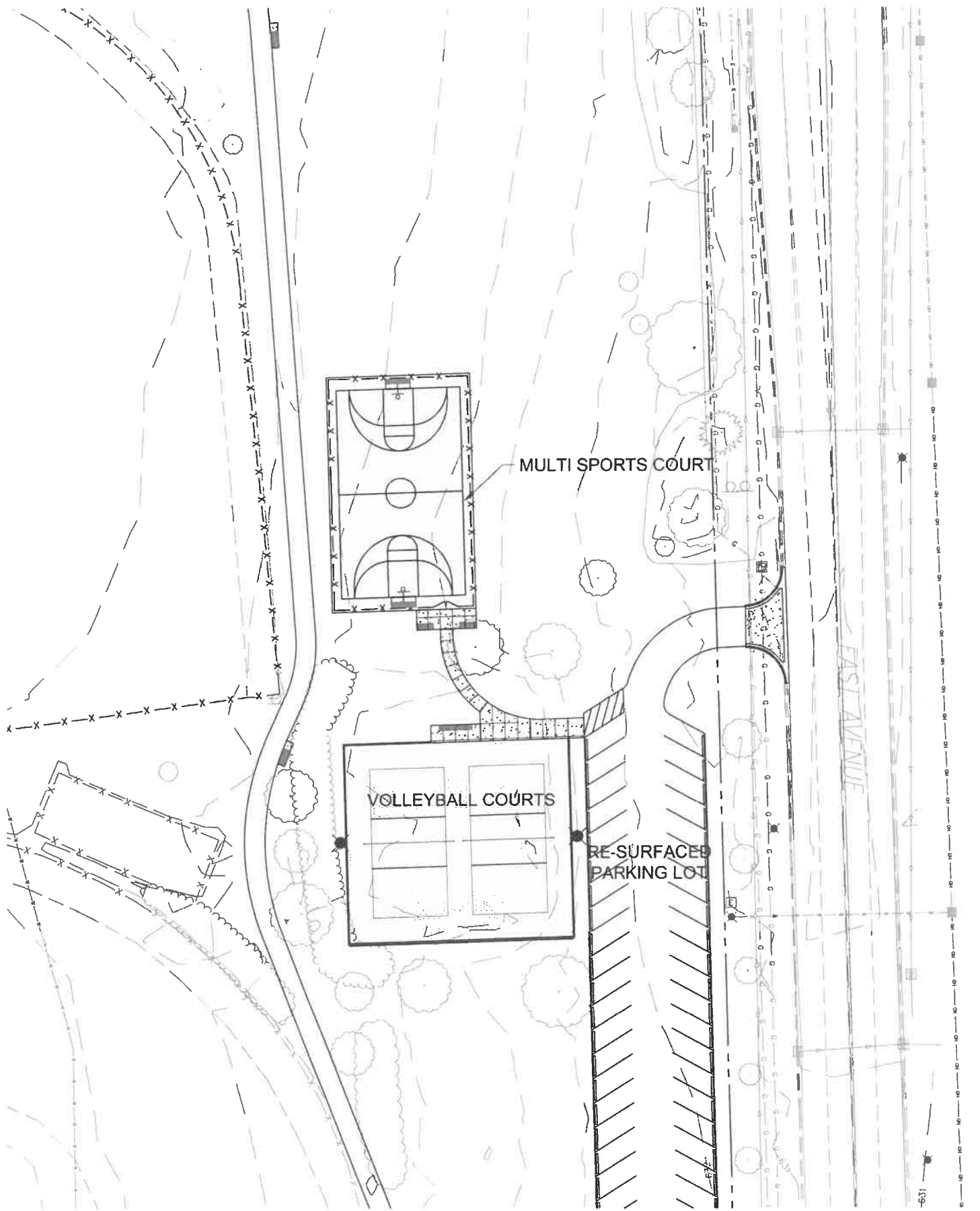
Staff are also requesting approval on the following site amenities:

Community Center Pergola  
Rotary & Spring Park Shelters  
Denning & Sedgwick Bathrooms  
Park ID Signs  
Site Furnishings, Disc Golf, Ping Pong Table, Drill Pickle, Multi Goals, Bleachers, Planters

**Staff Recommendation:**

Staff recommend approval of Sedgwick Park Option 2 for the multisport court, as it is the closest option to what has been presented over the past 18 months. This option maintains the integrity of the original discussions, does not require any tree removals, and ensures that like amenities remain grouped together for consistency and functionality.

Staff recommend approval of the Community Center Pergola, shelters for Rotary and Spring Park and the Denning & Sedgwick bathrooms, Park ID Signs and all site furnishings.

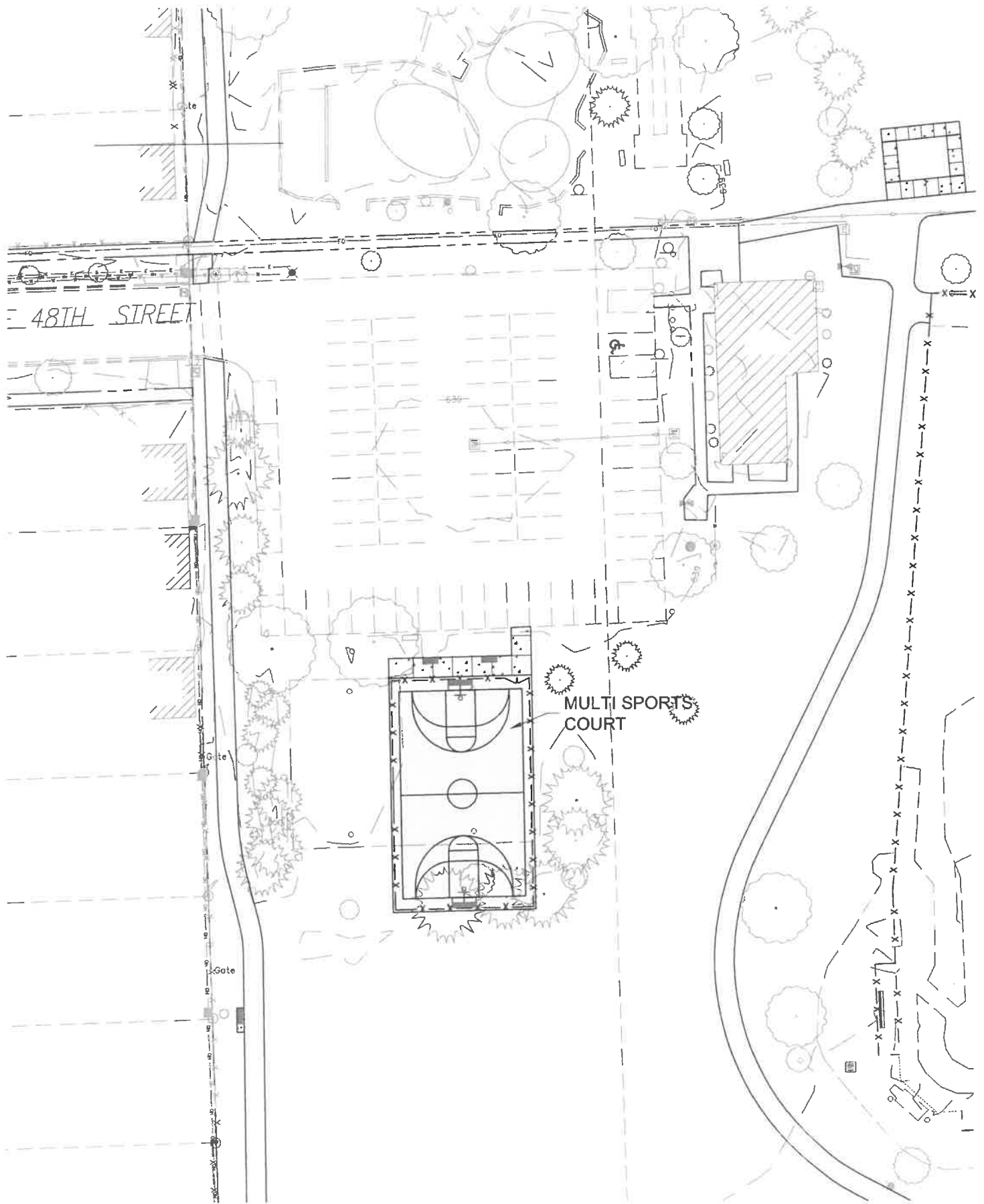


**SEDGWICK PARK**  
**MULTI SPORTS COURT OPTION 2**



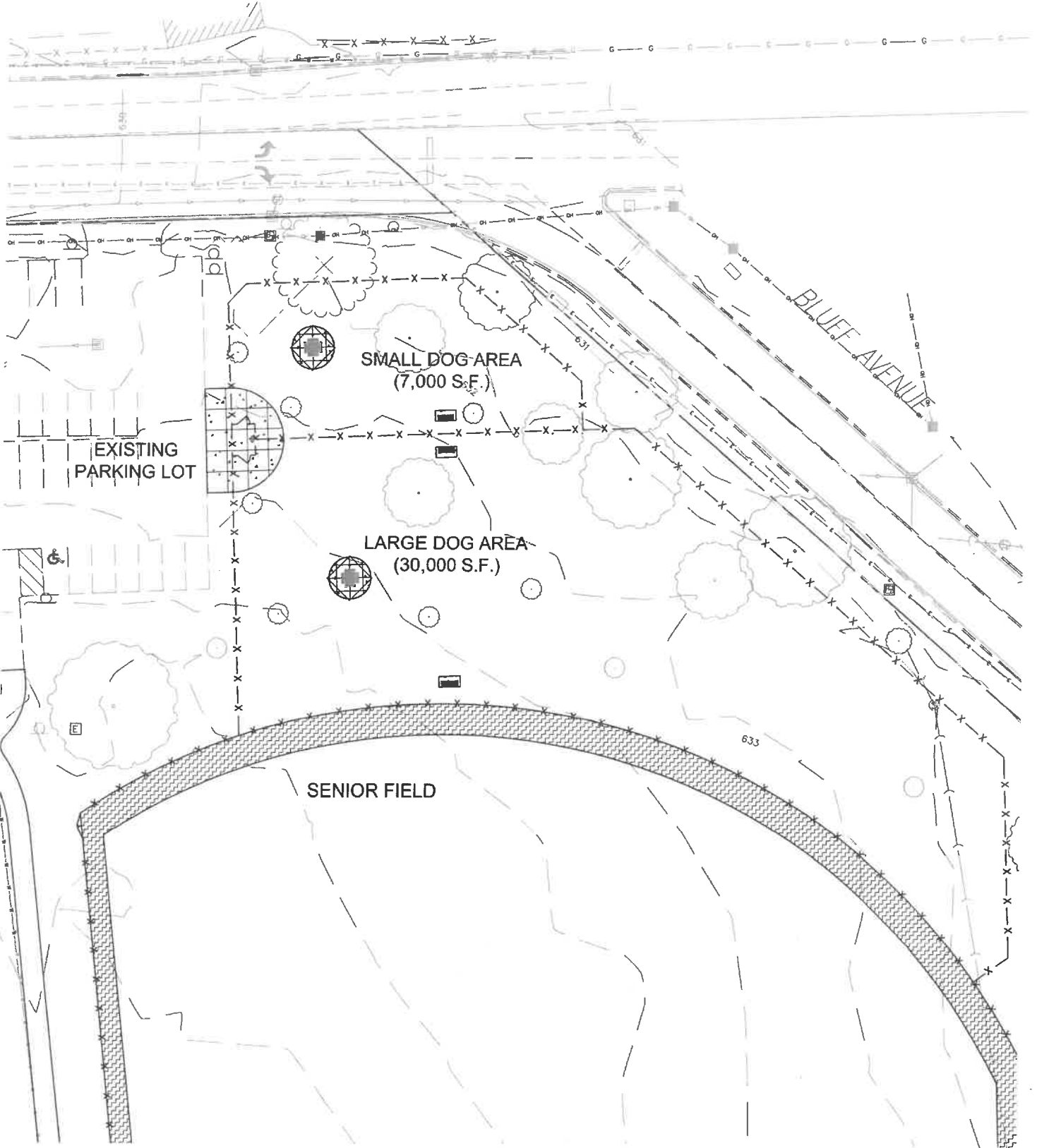
SCALE IN FEET: 1" = 50'



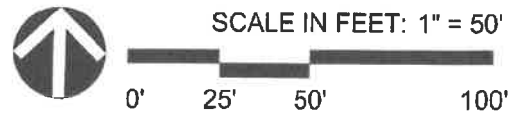


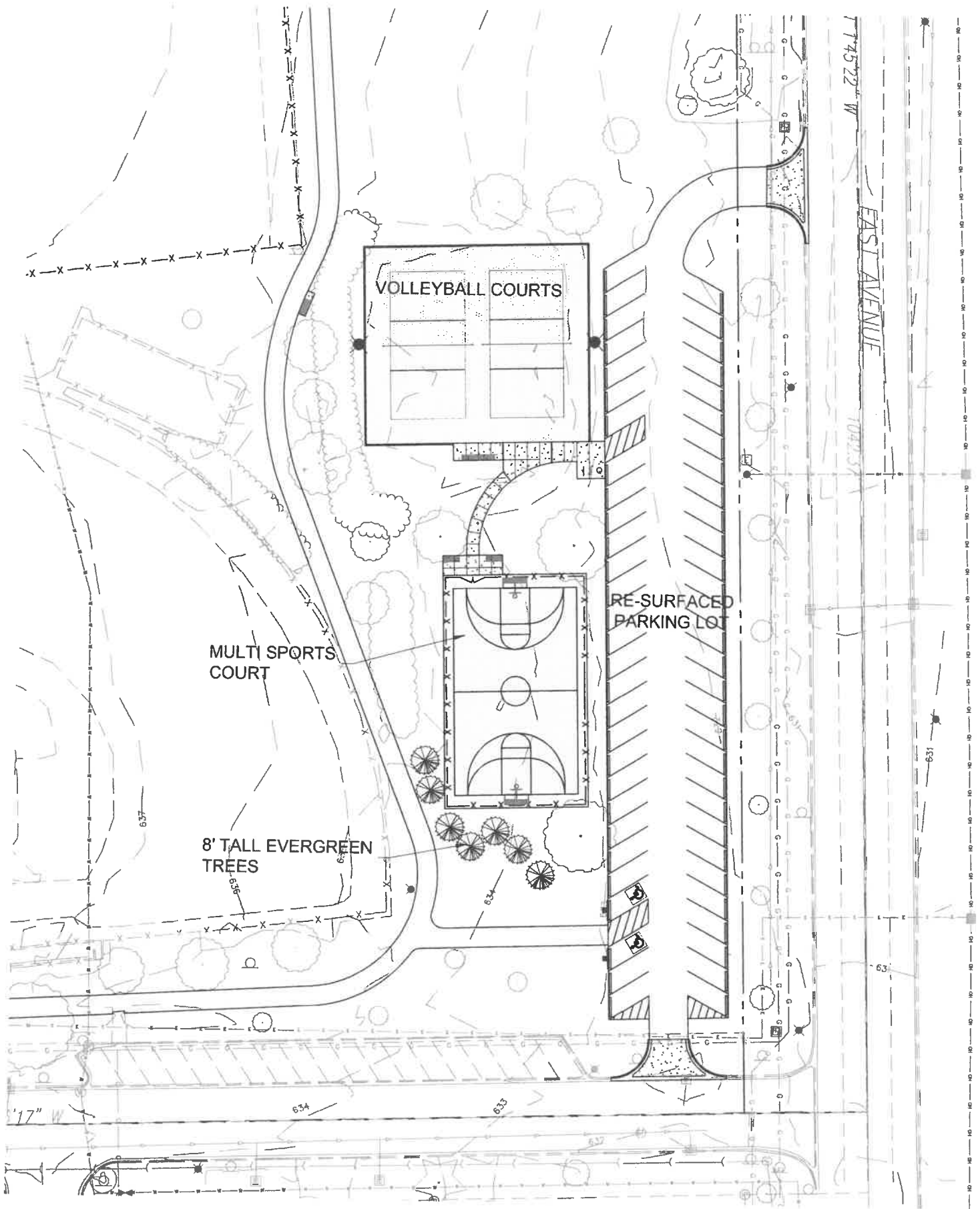
**SEDGWICK PARK**  
**MULTI SPORTS COURT OPTION 4**





**SEDGWICK PARK**  
**DOG PARK OPTION**



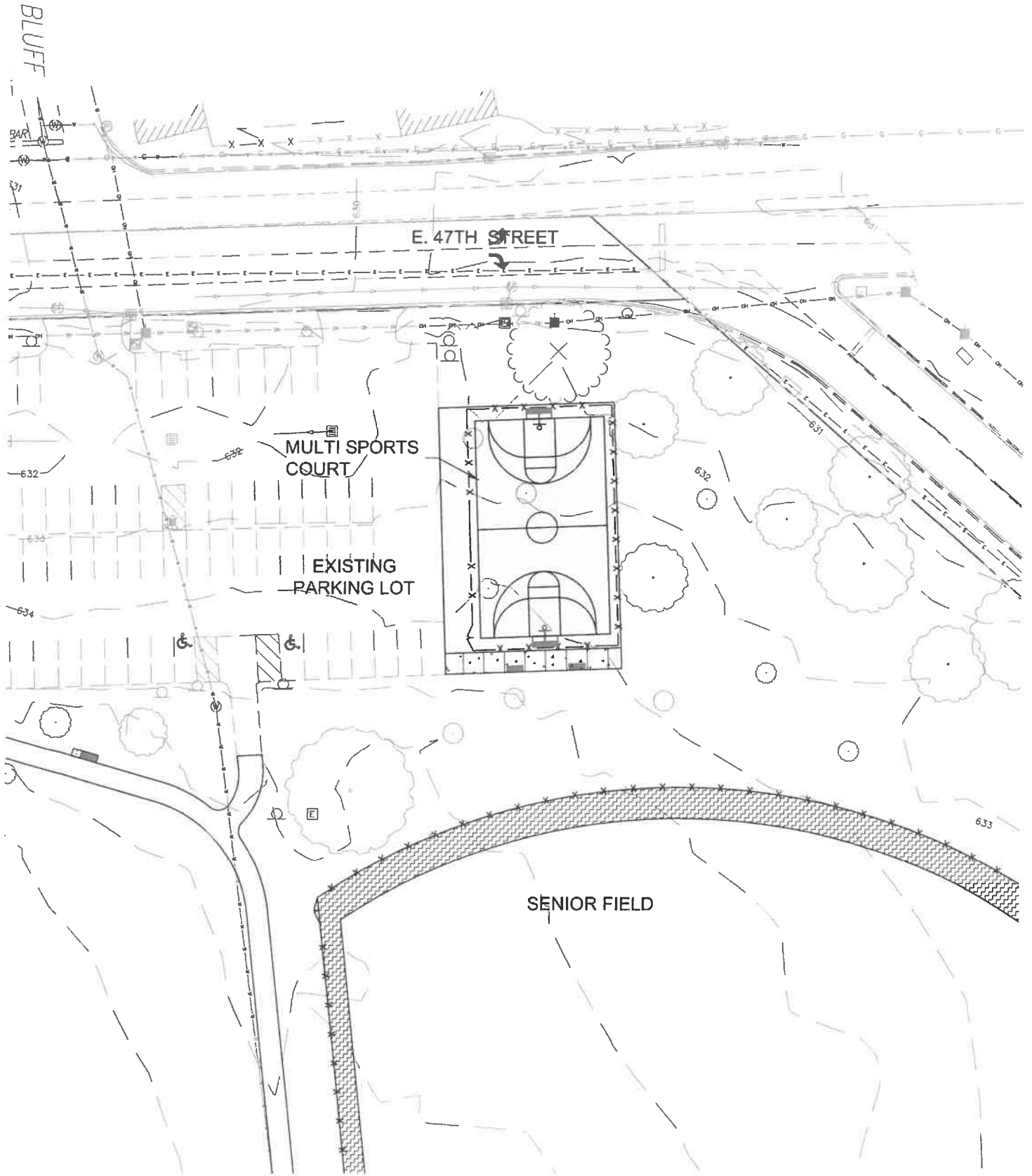


**SEDGWICK PARK**  
**MULTI SPORTS COURT OPTION 1**



SCALE IN FEET: 1" = 50'





**SEDGWICK PARK**  
**MULTI SPORTS COURT OPTION 3**



SCALE IN FEET: 1" = 50'

0' 25' 50' 100'



# Park District of La Grange · 2024 REFERENDUM PROJECTS

Products and Site Furnishings · 03/06/2025



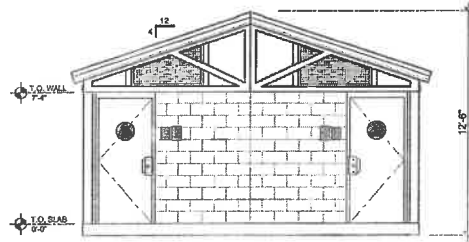
## TABLE OF CONTENTS

---

- 03** RESTROOM BUILDINGS
- 05** PICNIC SHELTER
- 06** SITE FURNISHINGS
- 07** MULTI-SPORT COURT
- 08** BASEBALL AMENITIES + VEGO PLANTERS

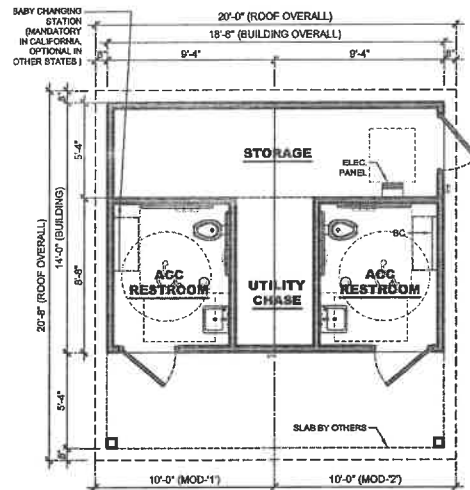
# RESTROOM BUILDING

## Denning Park



### ELEVATION

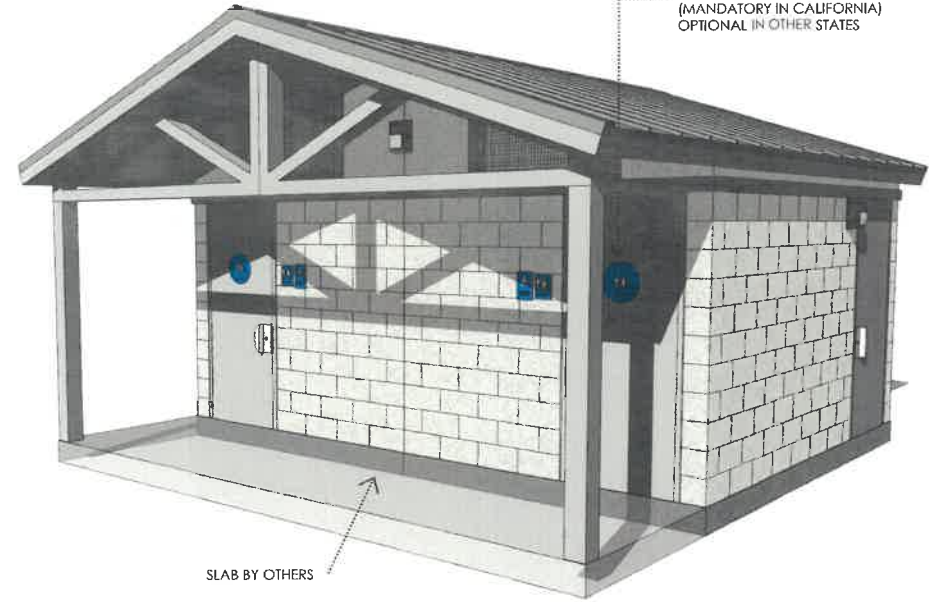
SCALE: 1/8"=1'0"



### FLOOR PLAN

SCALE: 1/8"=1'0"

NOTE: STAINLESS FIXTURES



### PERSPECTIVE

(FINISHES SUBJECT TO CHANGE)

RESTROOM/ STORAGE BUILDING  
**PS-022-CE-ST-2M**  
 PLAYGROUND SERIES

90 USERS/HR.



www.PublicRestroomCompany.com  
 2587 BUSINESS PARKWAY  
 HENDEN NEVADA, 89423  
 P: 888-888-2060 F: 888-888-1448

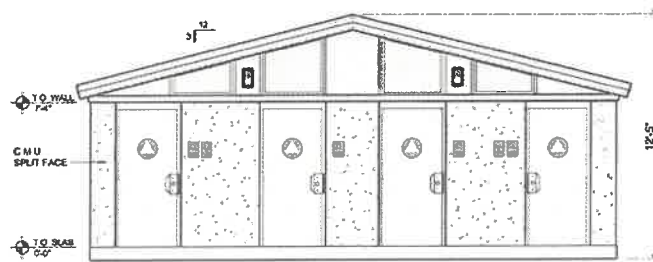
BUYBOARD 2019

ARTIST IMPRESSION: 3D RENDERING ONLY FOR REPRESENTATION. COLORS AND MATERIALS ARE SUBJECT TO CHANGE. COPYRIGHT 2017, PUBLIC RESTROOM COMPANY. THIS MATERIAL IS THE EXCLUSIVE PROPERTY OF PUBLIC RESTROOM COMPANY AND SHALL NOT BE REPRODUCED, USED OR DISCLOSED TO OTHERS EXCEPT AS AUTHORIZED BY THE WRITTEN PERMISSION OF PUBLIC RESTROOM COMPANY.

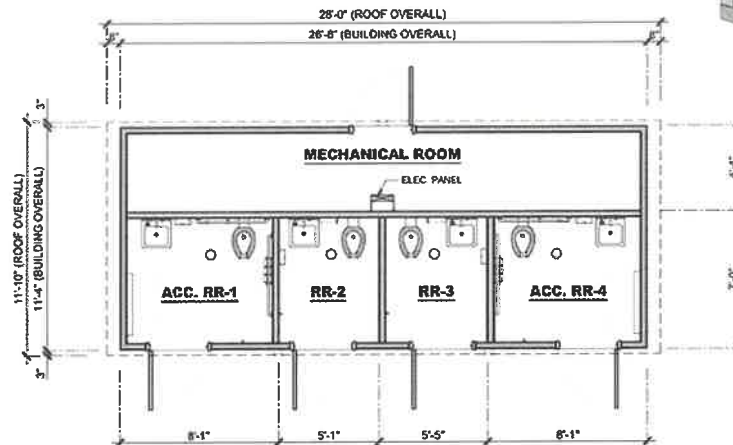
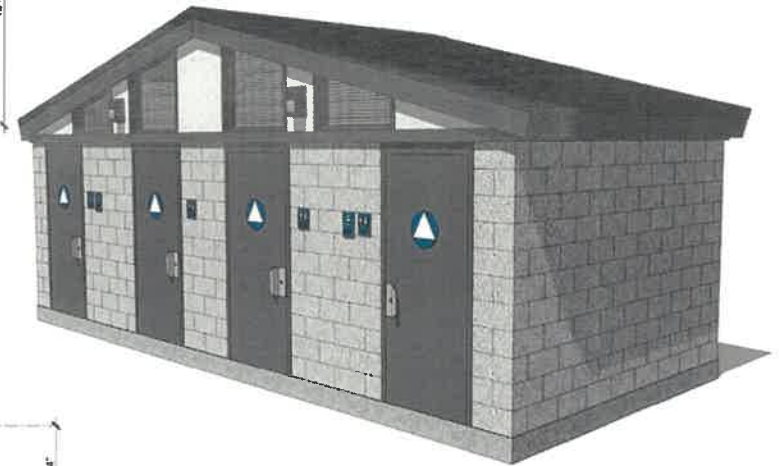
**\$210-260K turnkey installed**



RESTROOM BUILDING  
Sedgwick Park



**ELEVATION**  
SCALE: NOT TO SCALE



**FLOOR PLAN**  
SCALE: NOT TO SCALE

RESTROOM BUILDING  
**SP-044**  
SPORTS PARK SERIES

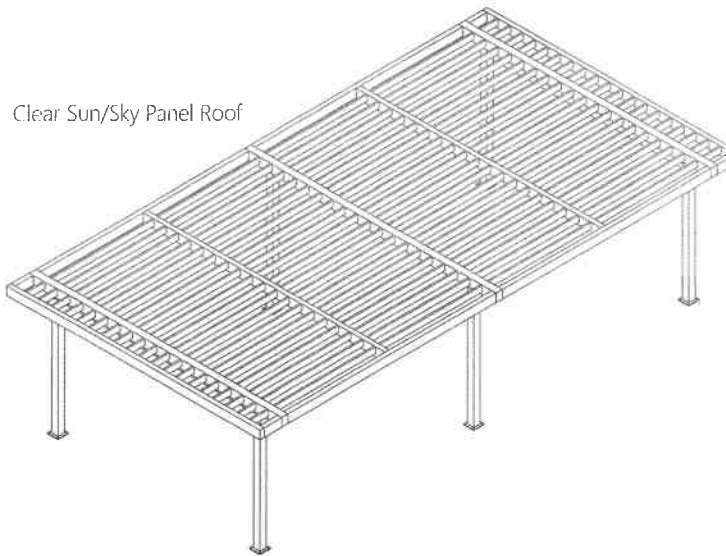


[www.PublicRestroomCompany.com](http://www.PublicRestroomCompany.com)  
2357 BUSINESS PARKWAY  
MINDEN NEVADA 89423  
P: 888-888-2060 F: 888-888-1448

**\$320-370K turnkey installed**

ARTIST IMPRESSION; 3D RENDERING ONLY FOR REPRESENTATION. COLORS AND MATERIALS ARE SUBJECT TO CHANGE. COPYRIGHT 2013, PUBLIC RESTROOM COMPANY. THIS MATERIAL IS THE EXCLUSIVE PROPERTY OF PUBLIC RESTROOM COMPANY AND SHALL NOT BE REPRODUCED, USED OR DISCLOSED TO OTHERS EXCEPT AS AUTHORIZED BY THE WRITTEN PERMISSION OF PUBLIC RESTROOM COMPANY.

Pergola: Community Center Park



Frame Powder Coat Colors

RAL 1019 Grey Beige	RAL 3001 Signal Red	RAL 3009 Oxide Red	RAL 5001 Green Blue	RAL 5005 Signal Blue
RAL 6005 Moss Green	RAL 6026 Opal Green	RAL 6028 Pine Green	RAL 7012 Basalt Grey	RAL 7044 Silk Grey
RAL 8019 Grey Brown	RAL 9005 Jet Black (Glossy)	RAL 9005 Matte Black (ICON Black No Clear)	RAL 9016 Traffic White	PCT29118 Brown Texture

Square Shelter: Gilbert, Rotary Centennial, Spring Parks



Frame Powder Coat Colors

RAL 1019 Grey Beige	RAL 3001 Signal Red	RAL 3009 Oxide Red	RAL 5001 Green Blue	RAL 5005 Signal Blue
RAL 6005 Moss Green	RAL 6026 Opal Green	RAL 6028 Pine Green	RAL 7012 Basalt Grey	RAL 7044 Silk Grey
RAL 8019 Grey Brown	RAL 9005 Jet Black (Glossy)	RAL 9005 Matte Black (ICON Black No Clear)	RAL 9016 Traffic White	PCT29118 Brown Texture

Steel Roof Colors

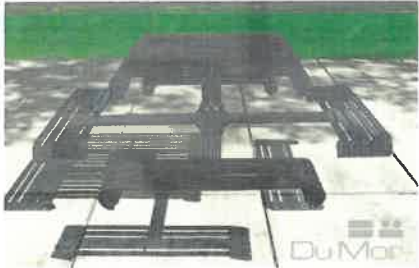
Regal White	Bone White	Surrey Beige	Sandstone	Almond
Slate Gray	Charcoal	Matte Black	Medium Bronze	Patina Green
Mansard Brown	Dark Bronze	Patrician Bronze	Tudor Brown	Buckskin
Brandywine	Brite Red	Terra Cotta	Casco Orange	Regal Blue
Light Stone	Silver Metallic	Galvalume Plus	Copper Penny Metallic	Preweathered Galvalume

SITE FURNISHINGS

DuMor



Disc Golf Target - Denning Park



Picnic Table 448



Bench 93



Bike Rack 292



Drill Pickle - Sedgwick Park



Bench 95



Max R Slat Waste 154855

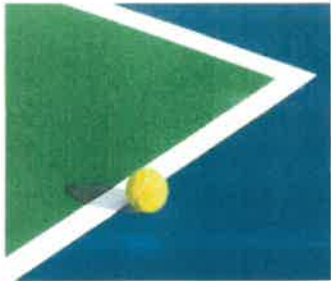


Ping Pong Table - Gilbert Park



MULTI-SPORT COURT

Color Coat



Kompan Multi Goal - Community Center, Gilbert, and Sedgwick Parks

Inside Color

Available Colors

Light Green
Dark Green
Red
Light Blue
Medium Blue
Blue
Purple
Brown
Beige
Gray

Outside Color

Available Colors

Light Green
Dark Green
Red
Light Blue
Medium Blue
Blue
Purple
Brown
Beige
Gray



PW Athletics - Denning & Elm Parks

BASEBALL AMENITIES + VEGO PLANTERS  
PW Athletics



Dugout Bench - Sedgwick Park



3-Row Bleachers - Gordon Park



4-Row Bleachers - Sedgwick Park



VEGO 32" Planter - Denning park



VEGO 17" Planter - Denning park



**CUSTOMER NAME** LA GRANGE PARK DISTRICT  
**SALES ORDER NUMBER:** 148776  
**SALES EXECUTIVE:** RYN  
**ORDER DATE:** 7/17/20  
**PROOF DATE:** 7/20/20

**COLOR OF PRODUCT:** HDH- BLUE WHITE BLUE  
**ITEM:** [42986] INFORMATIONAL SIGN-SHAPE I-SINGLE SIDED-0.75X72X32-LAMINATE-INSET BORDER-DOUBLE [BOTH SIDES] POST  
**RESIN POURED:** NO  
**RESIN COLORS:** N/A  
**SPECIAL INSTRUCTIONS:**



**CUSTOMER APPROVAL**

By approving the above layout for production, the customer approves of the layout, spelling, colors and any other modifications that are shown or described. Resin colors are approximated unless specifically requested; due to the limitations and inconsistencies of various monitors, colors may not be an accurate representation of the product. Approval of this proof begins production immediately and is non-returnable.

**THE MAX-R SIGNATURE LOOK**

post & panel design      signature panel designs  
 two-tone colors      arched accents

**CONFIDENTIAL - COPYRIGHT 2020 Max-R - ALL RIGHTS RESERVED.**

The images, blueprints, designs and/or renderings contained in this document are protected by U.S. and international copyright laws and treaties and are owned by Max-R. Certain names, design elements and the combination of certain design elements depicted in this document constitute trademarks and trade dress of Max-R. Duplication of and/or use of the designs, information and materials contained in this document are expressly prohibited without the express written consent of Max-R.

MEMORANDUM M25-012



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRE, Executive Director  
Jamie Hollock, Director of Finance & Human Resources  
Larry Buckley, CPO, General Manager of Parks Maintenance  
Kevin Miller, CPRP, Director of Recreation  
**RE:** Playground Proposals, Gilbert Park, Rotary Park and Spring Park  
**DATE:** March 10, 2025

**Background:**

Following the successful passage of a \$13.86 million referendum in the November 4 election, we are now moving forward with construction development plans to bring these improvements to fruition. As part of this process, we must select playground equipment to stay on schedule.

**Implications:**

We received proposals from three vendors—Little Tykes, Burke, and Kompan—which were presented at our February meeting by Patty King from Wight & Company. To gather community feedback, we held an input meeting on Wednesday, February 19, at 6 p.m. at the Recreation Center. Three residents attended the meeting. Below are the meeting notes from this session.

**MEETING SUMMARY**

PROJECT NAME: 2024 Referendum Projects  
CLIENT: Park District of La Grange (PDLG)  
WIGHT PROJECT NO.: 240216  
DATE: February 19, 2025, at 6:00 PM  
LOCATION: Recreation Center / La Grange, Illinois  
PARTICIPANTS: Community Members (3 attendees)  
Jenny Bechtold / Jamie Hollock / Larry Buckley / Kevin Miller, Park District of La Grange  
Patty King / Gage Berger / Daniel Wilson, Wight & Company

PURPOSE: Review the play equipment options for Gilbert Park, Rotary Centennial Park, and Spring Park with community members.

ITEMS:

1. Play equipment concepts from BCI Burke, Little Tikes, and Kompan were prepared for each park.
2. Each play equipment concept was offered in a blue/green and a green/brown package.
3. All participants were given 1 sticker to vote for equipment and 1 sticker to vote for the color package at each park.
4. Play Equipment Voting Results
  - Gilbert Park
    - 1 Vote / BCI Burke
    - 0 Votes / Kompan
    - 2 Votes / Little Tikes
  - Rotary Centennial Park
    - 2 Votes / BCI Burke
    - 0 Votes / Kompan
    - 0 Votes / Little Tikes
  - Spring Park
    - 2 Votes / BCI Burke
    - 0 Votes / Kompan
    - 0 Votes / Little Tikes
5. Color Package Voting Results
  - Gilbert Park
    - 1 Vote / Blue/Green
    - 2 Votes / Green/Brown
  - Rotary Centennial Park
    - 2 Vote / Blue/Green
    - 0 Votes / Green/Brown
  - Spring Park
    - 2 Vote / Blue/Green
    - 0 Votes / Green/Brown

cc: Attendees

S:\Darlen\La Grange, Park District of\240216\_2024 Referendum Projects\01\02 Correspondence\mtg summary 20250219 Play Equipment Resident Meeting.docx

Our current playground inventory is as follows:

<b>Park</b>	<b>Playground Vendor</b>	<b>Year Installed</b>	<b>Tentative Replacement Schedule</b>
Gilbert Park	Gametime & Landscape Structures	1997	2026
Rotary Park	Landscape Structures/NuToys	2006	2025
Spring Park	Landscape Structures/NuToys	1995	2025
Sedgwick Park	Gametime (Playcore)	2014	2035
Elm Park 2-5 Yr. Old	Gametime & Landscape Structures	1995	2028
Elm Park 5-12 Yr. Old	Gametime & Landscape Structures	2013	2028
Community Center Park	Gametime (Playcore)	2018	2038
Denning Park	Gametime (Playcore)	2011	2031
Gordon Park	Gametime (Playcore)	2014	2034
Stone Park	Burke	2024	2044
Meadowbrook Manor Park	Landscape Structures/NuToys	2017	2037
Waiola Park	Landscape Structures/NuToys (current and new install)	2025	2045
Indoor Playground (Rec Center)	Landscape Structures/NuToys	2006	2046

**Staff Recommendation:**

Staff recommends the Board approve the Little Tykes Playground for Gilbert Park (Blue/Green Color), Burke Playground (Blue/Green) for Rotary Park and Little Tykes Playground (Green/Brown) for Spring Park.

# **Gilbert Park Playground Designs**

Our Fun & Fitness Destination!

twist Duplex



Diamond Climber



# Recommended Playground

# Gilbert Park

little tikes COMM

X Climb



Roller Slide



Color Option A



Color Option A



Color Option B



Color Option C



KEY

DATE  
PLAN  
RACK



PL  
ILLIN  
PARK & PLAYGROUND



ATHWAY™ LINK



ORB ROCKER™



360 LOOP 10'



182

CIRRUS® SWING



NICHE CAPSULE NANO™



EVOLUTION® ARCH CLIMBER



VISIO™ TUNNELS

KEY

TAN  
RUBBER



PL  
ILCIN  
PARK & PLAYGROUND



ATHWAY™ LINK



ORB ROCKER™



360 LOOP 10'



183

CIRRUS® SWING



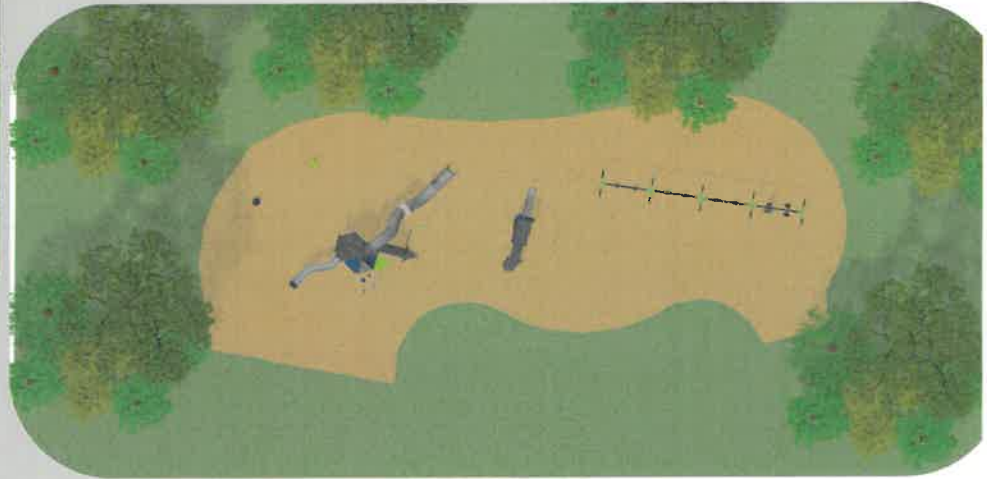
NICHE CAPSULE NANO™



EVOLUTION® ARCH CLIMBER



VISIO™ TUNNELS



**Gilbert Park**

2-12 ages	66 users	29 activities
--------------	-------------	------------------

# **Rotary Park Playground Designs**

# Recommended Playground



AY  
LOIS  
ND SOLUTIONS



360 LOOP®



TRIGON TOWER CLIMBER



TREE BRANCH CLIMBER



FREEDOM SWING



NICHE CAPSULE NANO™



VOLTA® INCLUSIVE SPINNER



CASTR A PLAYTOR



**AY**  
**LOIS**  
VLS SOLUTIONS



360 LOOP®



TRIGON TOWER CLIMBER



TREE BRANCH CLIMBER



FREEDOM SWING



NICHE CAPSULE NANO™



VOLTA® INCLUSIVE SPINNER



CASTRA PLAYFOR

Your Fun & Fitness Destination!

# Rotary Park

Rope Tower



Rock Wall



little tikes COMMER

Roundabout



Over

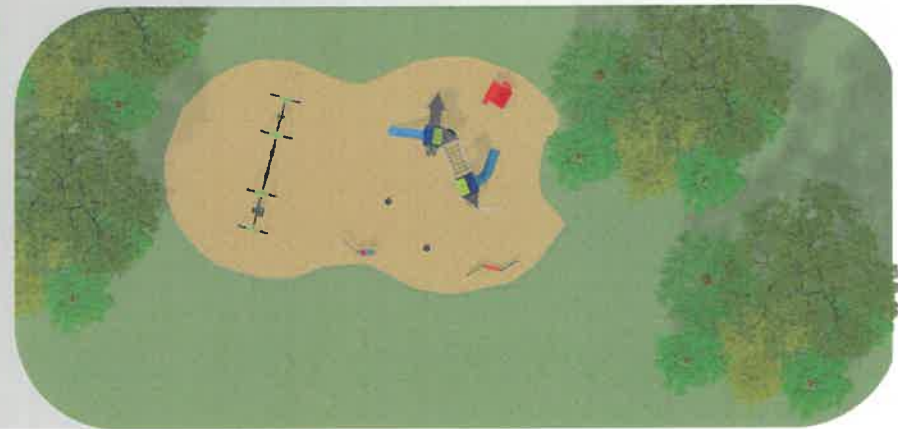


Colossus Sl





**Rotary  
Centennial Park**



# **Spring Park Playground Designs**

Our Fun & Fitness Destination

# Recommended Playground

# Spring Park

little tikes COMMERCIAL



Generation Swing



Color Option A



Jungle Climber



Cy...  
Cl...



Color Option A



Color Option B



Color Opt...



KOMPAN



play panels

rock climb



fireman's pole

curly climber

tower net

talk tube

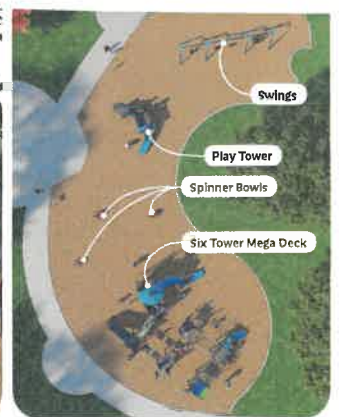
hammock



climbing wall

curved ladder

play panel



Swings

Play Tower

Spinner Bowls

Six Tower Mega Deck

**Spring Park**

---

2-12 | 88 | 38  
ages | users | activities



**COLOR**

- LW
- GR
- BLU
- NAV
- BLU
- LW

**PLAY**  
**ILLINOIS**  
PARK & PLAYGROUNDS



**HWAY™ CLIMBER**      **NIDO™ SPINNER**      **STRAIGHT OVERHEAD**      **360 LOOP®**      **DISCOVERY STATION™**      **TERREX CLIMBER**      **VISIO™ TUNNELS**



- COLOR**
- LW
  - GR
  - BR
  - TA
  - GR
  - LW

**PLAY**  
ILLINOIS  
PARK & PLAYGROUND



HWAY™ CLIMBER      NIDO™ SPINNER      STRAIGHT OVERHEAD      360 LOOP®      DISCOVERY STATION™      TERREX CLIMBER      VISIO™ TUNNELS

**MEMORANDUM M25-013**



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRE, Executive Director  
 Larry Buckley, CPO, General Manager of Parks Maintenance  
**RE:** HVAC Bid Recommendation, Recreation Center, Gilbert Facility & Community Center & Ratify HVAC Unit Purchase  
**DATE:** March 10, 2025

**Background:**

The HVAC upgrade project was part of the Districts capital projects for FY24/25. Due to the project's value exceeding \$30,000, competitive bidding was required. The project was opened for bidding on February 13, 2025, at 3:00pm, with bids due no later than 1:00 PM on March 6, 2025.

**Implications:**

The bids for the HVAC Upgrades were opened on March 6, 2025, at 1:01 PM.

A total of four bids were received, as follows:

Park District of La Grange		
HVAC Upgrades		
240229		
3.6.25		
1:00 PM		
Bid Group 1		
Bid Package #1- HVAC Upgrades		
<b>Bidder</b>	<b>Base Bid</b>	<b>Bid Security</b>
F.E. Moran, Inc. Northbrook, IL	\$234,618.00	X
MG Mechanical Contracting, Inc. Woodstock, IL	\$178,000.00	X
Oak Brook Mechanical Services Elmhurst, IL	\$174,750.00	X
RJ O'Neil Incorporated Montgomery, IL	\$145,320.00	X

The lowest bidder was RJ O'Neil, who is our current HVAC provider. This bid does not include the units themselves, which was an additional \$236,784.00 (consensus received at February 10, 2025 board meeting). If RJ O'Neil's bid is complete and acceptable, the total cost of the project would be \$382,104.00.

**Staff Recommendation:**

Wight & Company and staff are currently reviewing the bids to ensure the lowest bidder; RJ O'Neil is acceptable and complete. Staff will provide an update and recommendation at the board meeting.

The Board must also Ratify the purchase of the HVAC units through Sourcewell in the amount of \$236,784.00.



Date: February 3, 2025

**Subject:** LaGrange Park District  
536 East Ave,  
LaGrange, IL 60525

Engineer: Wight & Co  
Documents: Approved Submittal

Terms: F.O.B. Factory, Freight Allowed and Prepaid,  
Progress Payments (See Pricing Page), Taxes NOT Included, **Quote Valid for 30 Days**  
See attached **Terms and Conditions of Sale**

We offer to furnish the equipment and services specified herein at prices stated and in accordance with the attached **Terms and Conditions of Sale**

**Commodity and Equipment Pricing Volatility:** Any adjustments or modifications made to this proposal (written or verbal) remain valid for 30 days from the original proposal date unless a formal written proposal is issued with a new proposal date.

## ITEM I

### Packaged Rooftop Units

**TAGS: RTU-9,10,11**

Three (3) York Packaged Rooftop Units with:

- R-454B refrigerant (fully charged)
- 460V/3ph/60Hz power
- **Hinged Access Panels**
- Four Stages of Cooling
- Stainless Steel w/ Modulating Gas heat
- 10 HP Medium Static Belt Drive Blower W/ Shaft Grounding Rings
- VFD Intellispeed (SZ VAV)
- Single Enthalpy Economizer w/Modulating Powered Exhaust
- 4" MERV 13
- BACnet Communication Card
- Field Powered Convenience Outlet
- Disconnect
- Air Proving Switch
- Phase Monitor
- Microchannel Condenser Coil
- Copper Tube/Aluminum Fin Design
- Hail Guards
- Stainless Steel Drain Pan
- Refrigerant Detection System
- 2 Years Parts and Labor Warranty for failed parts
- **Start Up**



ITEMS NOT INCLUDED

- VAV Controls
- Double Wall Construction
- Hauling, rigging or storage of equipment
- Installation, owner training or commissioning/supervision
- Labor warranty or extended warranties not mentioned above
- Mounting or wiring of temperature control devices
- Spring vibration isolation
- Items not mentioned above

**Total price for ITEM I ..... \$ 236,784.00**

Thank you for the opportunity to furnish our products and services on this project.

Respectfully,

Jamar Slade  
Johnson Controls

**CUSTOMER APPROVAL - NOTICE TO PROCEED**

Name: BRIN OYLO

Signature: Be Cmy

Date: 2-10-2025

Progress Payments

**20% on submittals for approval**

**30% on release to fabrication**

**50% on shipment**



## Terms and Conditions of Sale

### Standard Equipment Terms and Conditions – U.S.A./Canada

References to “products”, “equipment” or “services” herein shall mean those to be furnished by Seller as identified on the applicable Seller Quotation. “Seller” shall mean Johnson Controls, Inc. for sales in the U.S.A. and Johnson Controls Canada LP for sales in Canada.(1) **AGREEMENT AND LIMITATIONS.** These Standard Equipment Terms and Conditions apply to all quotations and proposals (each, a “Quotation”) made by Johnson Controls, Inc. (“Seller”) and to the sale of all products or equipment (“Equipment”) or the performance of services (“Services”) by Seller to any purchaser thereof (“Buyer”), unless Seller subsequently and expressly agrees to their modification in writing signed by an authorized representative of Seller. These Standard Terms and Conditions are incorporated into Seller’s Quotation and any related purchase order or acknowledgement. The Quotation is expressly limited to, and expressly conditional on, Buyer’s acceptance of these Standard Terms and Conditions. Buyer unconditionally accepts the Quotation and these Standard Terms and Conditions by signing and returning Seller’s Quotation, by sending a purchase order in response to the Quotation, by instructing to Seller to begin work, including shipment of Equipment or performance of services, or by accepting or paying for the Equipment or Service, whichever occurs first. Upon Buyer’s acceptance, Seller’s Quotation and the related terms and conditions referred to in the Quotation shall constitute the entire agreement relating to the Equipment and services covered by the Quotation (the “Agreement”). No terms, conditions or warranties other than those identified in the Quotation and no agreement or understanding, oral or written, in any way purporting to modify such terms and conditions whether contained in Buyer’s purchase order or shipping release forms, or elsewhere, shall be binding on Seller unless hereafter made in writing and signed by Seller’s authorized representative. Buyer is hereby notified of Seller’s express rejection of any terms inconsistent with these Standard Terms and Conditions or to any other or additional terms proposed by Buyer in accepting Seller’s Quotation. Neither Seller’s subsequent lack of objection to any such terms, nor the delivery of the Equipment or services, shall constitute an agreement by Seller to any such terms. These Standard Terms and Conditions may be modified or rescinded only by a writing signed by authorized representatives of both Seller and Buyer.

(2) **TERMINATION; CANCELLATION.** If either party materially breaches this agreement, the other party may notify the breaching party in writing, setting out the breach, and the breaching party will have 60 days following such notice to remedy the breach. If the breaching party fails to remedy the breach during that period, the other party may by written notice terminate the Agreement. Accepted orders may be cancelled or modified by Buyer only with Seller’s express written consent. If cancellation or modification is allowed, Buyer agrees to pay to Seller all expenses incurred and damage sustained by Seller on account of such cancellation or modification, plus a reasonable profit. At a minimum, Buyer agrees to pay the following cancellation charges if Seller consents to cancellation in writing: For stock units, Buyer will owe a restocking fee of ten percent (10%) of total sale price for such units. For custom units, prior to release to fabrication, a booking charge of five percent (5%) of total sale price for such units will be assessed. For custom units after release for fabrication, cancellation charges shall be calculated according to the following formula: Cancellation charge =  $(X + 0.1) \times$  custom equipment sell price / Y, where X = number of weeks from date of release for fabrication to the date of Buyer notice of cancellation and Y = number of weeks for delivery as offered at the time of the contract. Cancellation charges shall not exceed one hundred percent (100%) of the total Equipment sell price. If Seller’s performance of its obligations is prohibited because of changes in applicable laws, regulations, or codes, or becomes impracticable due to obsolescence or unavailability of systems, equipment, or products (including component parts and/or materials) or because the Seller or its supplier(s) has discontinued the manufacture or the sale of the equipment and/or products or is no longer in the business of providing the Services, Seller may terminate this Agreement, or the affected portions, at its sole discretion upon notice to Buyer. Seller may terminate this Agreement without recourse or cost, or the affected portions, at its sole discretion upon notice to the Buyer. Seller reserves the right to cancel any sale hereunder prior to delivery in Seller’s sole discretion without liability to Buyer (except for refund of monies already paid).

(3) **PRICE, DEPOSIT, SHIPMENT, PAYMENT AND INVOICING.** All purchases and related payments will be in US Dollars unless otherwise stated on the applicable Equipment or Service Quotation. Seller may increase prices upon notice to the Buyer to reflect increases in material and labor costs. Prices for Equipment covered by this Agreement may be adjusted by Seller, upon notice to Buyer at any time prior to shipment regardless of Buyer’s acceptance of the Seller’s Quotation, to reflect any increase in Seller’s cost of raw materials (e.g., steel, aluminum) inability to secure Equipment, changes or increases in law or taxes; Trade Restrictions (as defined below); government actions; or to cover any unforeseen or other extra cost elements. The term “Trade Restrictions” is defined as any additional or new tariff/duty, quota, tariff-rate quota, or cost associated with the withdrawal of tariff/duty concessions pursuant to a trade agreement(s). Unless otherwise agreed in writing by Seller and Buyer, Seller will deliver the Equipment, EXW (Incoterms® 2020) Seller’s plant or factory (the “Delivery Location”), using Seller’s standard methods for packaging and shipping same. Buyer will take delivery of the Equipment within three (3) days of Seller’s notice that the Equipment has been delivered to the Delivery Location. If Buyer fails to take delivery of the Equipment within this three (3) day period, Buyer will pay Seller for the Equipment and all storage expenses incurred by Seller or, in Seller’s discretion, Seller may ship the Equipment to Buyer at Buyer’s expense. Buyer is responsible for obtaining any import licenses and other consents. Buyer agrees to pay a percentage deposit of the sell price (pre-tax) as set forth in Seller’s Quotation upon approved submittal and prior to Seller release to factory. Seller will generate an invoice for the required deposit amount after Seller’s receipt of a written agreement or order from Buyer, in advance of release to factory. Seller will not start manufacture until receipt of the deposit. Unless otherwise specified in the Quotation, Seller shall invoice Buyer for progress payments to 100% percent based upon Equipment delivered or stored, and Services performed. Unless otherwise agreed to in writing by Seller, all payments are due within thirty (30) days from the date of invoice. Invoices shall be paid by Buyer via electronic delivery via EFT/ACH. If Seller consents to payment by credit card in lieu of EFT/ACH, Seller may charge additional fees. Seller may, at its sole option, have the right to make any delivery under this Agreement payable on a cash or payment guarantee before shipment basis. In the case of export sales, unless otherwise agreed to in writing by Seller, all payments are to be made by means of a confirmed irrevocable letter of credit. Buyer must notify Seller in writing of any invoicing disputes within 21 days of the date of invoice or else such disputes are waived. Buyer and Seller shall seek to resolve any such disputes expeditiously and in good faith within 21 days of the dispute notice. Payments of any disputed amounts are due and payable upon resolution. All undisputed amounts remain due within thirty (30) days from the date of invoice. This Agreement is entered into with the understanding that the services to be provided by Seller are not subject to any local, state, or federal prevailing wage statute. If it is later determined that local, state, or federal prevailing wage rates apply to the services to be provided by Seller, Seller shall be entitled to a modification or change order to adjust the Quotation price to reflect the required prevailing wage rate. Buyer agrees to pay for the applicable prevailing wage rates. Buyer shall provide financial information requested by Seller to verify Buyer’s ability to pay for goods or services. If Seller, in its sole discretion determines that reasonable grounds exist to question Buyer’s ability or willingness to make payments when due (e.g., not making payments when due, late payments, or a reduction in Buyer’s credit score), Seller may defer shipments, change payment terms, require cash in advance and/or require other security, without liability and without waiving any other remedies Seller may have against Buyer. Seller shall provide Buyer with advance written notice of changes to payment terms. In the event of Buyer’s default, the balance of any outstanding amounts will be immediately due and payable. Buyer acknowledges and agrees that timely payments of the full amounts listed on invoices is an essential term of this Agreement and that Buyer’s failure to make payment in full when due is a material breach of this Agreement. Buyer further acknowledges that if Buyer fails to timely pay any undisputed amount invoices, such failure is a material breach and will give Seller, without prejudice to any other right or remedy, the right to, without notice: (i) if the failure continues for five (5) days following Buyer’s receipt of notice thereof, suspend, discontinue or terminate performing any services and/or withhold further deliveries of Equipment, terminate or suspend any unpaid software licenses, and/or suspend Seller’s obligations under or terminate this Agreement; and (ii) charge Buyer interest on the amounts unpaid at a rate equal to one and one half (1.5) percent per month or, if lower, the maximum rate permitted under applicable law, from the applicable due date until payment is made in full, plus Seller’s costs of collection (including reasonable legal fees and costs). Seller reserves all other rights granted to a seller under the Uniform Commercial Code (“UCC”) (or equivalent law in the applicable jurisdiction) for Buyer’s failure to pay for the Equipment, Services or any other breach by Buyer of this Agreement. Seller’s election to continue performing does not in any way diminish Seller’s right to terminate or suspend services or exercise any or all rights or remedies under this Agreement. Seller shall not be liable for any damages, claims, expenses, or liabilities arising from or relating to suspension or termination of performance for Buyer’s non-payment. If there are exigent circumstances requiring services or Seller otherwise performs services at the premises following suspension, those services shall be governed by the terms of this Agreement unless a separate contract is executed. If Buyer disputes any late payment notice or Seller’s efforts to collect payment. Buyer shall immediately notify Seller in writing and explain the basis of the dispute.

(4) **TAXES.** All stated prices are exclusive of and Buyer agrees to pay any taxes, fees, duties, tariffs, false alarm assessments, installation or alarm permits, and levies or other similar charges imposed and/or enacted by a government, however designated or imposed, including but not limited to value-added and withholding taxes that are levied or based upon the amounts paid under this Agreement (collectively, “Taxes”). Any Taxes related to the Equipment and Services purchased pursuant to this Agreement are the responsibility of Buyer (excluding taxes based on Seller’s net income), unless Buyer presents an exemption certificate acceptable to Seller and the applicable taxing authorities. If possible, Seller will bill Taxes as a separate item on the invoice presented to Buyer. In the event Seller is required to pay any such taxes or other charges, Buyer shall reimburse Seller therefor on demand. If any exemption certificate presented by Buyer is held to be invalid, then Buyer will immediately pay Seller the amount of the Tax and any penalties and interest related thereto. At any time prior to shipment, Seller shall be entitled to an increase in time and money for any costs that it incurs directly or indirectly that arise out of or relate to changes in taxes, tariffs, duties or similar charges due to such changes.

(5) **DELIVERY.** The delivery date(s) provided by Seller for the Equipment is only an estimate and is contingent on prompt receipt of all necessary information from Buyer. The delivery date(s) is subject to and shall be extended by delays caused by acts of a Force Majeure Event (as defined herein in Section 13(h)). FAILURE TO DELIVER WITHIN THE TIME ESTIMATED SHALL NOT BE A MATERIAL BREACH OF CONTRACT ON SELLER’S PART. If Buyer causes Seller to delay shipment or completion of the Equipment, Seller shall be entitled to any and all extra cost and expenses resulting from such delay. At time of delivery, Buyer shall provide and be responsible for all rigging costs to remove or place the equipment, and Buyer shall ensure the delivery site has an appropriate rigging yard or laydown area. Seller may, in its sole discretion, without liability or penalty,

make partial shipments of Equipment to Buyer. Each shipment will constitute a separate sale, and Buyer will pay for the units shipped whether the shipment is in whole or partial fulfillment of Buyer's purchase order.

Risk of loss or damage passes to Buyer upon delivery to the carrier. If Buyer fails to accept delivery of any of the Equipment on the date set forth in Seller's notice that Seller has delivered the Equipment to the Delivery Location, or if Seller is unable to deliver the Equipment to the Delivery Location on the date because Buyer has failed to provide appropriate instructions, documents, licenses, or authorizations, then: (i) the Equipment will be deemed to have been delivered to Buyer; and (ii) Seller, at its option, (A) may store the Equipment until Buyer takes possession of them, at which time Buyer will be liable for all costs and expenses resulting therefrom (including but not limited to the cost of storage and insurance), or (B) ship the Equipment to Buyer, at Buyer's cost and expense. Title to Equipment and hardware manufactured by a third party ("Third Party Hardware") passes to Buyer upon delivery of Equipment and/or Third-Party Hardware to the Delivery Location. Unless Buyer has prepaid for the Equipment or Third-Party Hardware, the Equipment and Third-Party Hardware in Buyer's inventory shall be subject to a security interest of Seller in the Equipment and Third-Party Hardware until Seller receives full payment from Buyer. Seller may, in its reasonable discretion, register such security interest in Equipment and Third-Party Hardware and their sale proceeds pending payment in the applicable official registers of any national or local jurisdiction where Equipment and/or Third-Party Hardware are delivered or physically located. Promptly upon Seller's request, Buyer shall execute all documents and take all actions as Seller reasonably directs at Seller's expense to enable Seller to exercise its security rights under this Section. Title to any software licensed to Buyer under these Terms will remain with Seller and its suppliers and licensors and is provided under the terms of the applicable EULA.

**(6) INSPECTION.** As used in this Section, "Nonconforming Equipment" means only the following: (i) the items shipped are different from those identified in Buyer's purchase order; or (ii) the labels or packaging of the items incorrectly identifies them. Buyer will inspect the Equipment within five (5) days following receipt thereof (the "Inspection Period"). The Equipment will be deemed accepted at the end of the Inspection Period unless Buyer notifies Seller in writing of any Nonconforming Equipment and furnishes Seller with written evidence or other documentation reasonably required by Seller. If Buyer notifies Seller of any Nonconforming Equipment prior to expiration of the Inspection Period, then Seller will, in its sole discretion, (i) replace the Nonconforming Equipment with conforming Equipment, or (ii) credit or refund the purchase price for the Nonconforming Equipment, together with any reasonable shipping and handling expenses incurred by Buyer. At Seller's request and direction, Buyer will return the Nonconforming Equipment at Seller's expense or dispose of the Nonconforming Equipment in a manner approved by Seller, and upon request Buyer shall provide Seller with a certificate of destruction of such Nonconforming Equipment. Upon receipt of the Nonconforming Equipment, Seller will promptly refund the monies owed or ship the replacement Equipment to the Delivery Location at Seller's expense, with Seller retaining the risk of loss until delivery. Buyer acknowledges and agrees that the remedies set forth in this Section are Buyer's exclusive remedies and Seller's sole liability for the delivery of Nonconforming Equipment, and except as set forth in this Section, Buyer has no right to return the Products to Seller without Seller's written authorization.

**(7) LIMITED WARRANTY.** Seller warrants that the Equipment furnished by Seller under the Agreement will be free from defects in material and workmanship for a period of twelve (12) months from initial product startup, or eighteen (18) months from product shipment, whichever occurs first (the "Warranty Period") unless such Warranty Period is modified by Seller's Quotation or the supplied separate written product warranty accompanying the Equipment. No warranty is provided for third-party products and equipment installed or furnished by Seller. Such third-party products and equipment are provided with the third-party manufacturer's warranty to the extent available, and Seller will transfer the benefits together with all limitations of that manufacturer's warranty to Buyer. This limited warranty does not cover failures or defects caused in whole or in part by (i) misuse, neglect, accident or improper installation or maintenance performed by anyone other than Seller; (ii) Force Majeure, improper storage or protection of equipment from date of shipment until start-up, or other causes beyond the control of Seller; (iii) normal wear and tear or corrosion; (iv) improper use, application or operation beyond rated capacity; (v) use of replacement parts, refrigerants, oil, additives, or antifreeze agents other than those authorized by Seller; or (vi) any Equipment manufactured or customized according to Buyer's specifications and not authorized in writing by Seller. To qualify for warranty consideration, Buyer must notify Seller in writing of its warranty claim prior to expiration of the Warranty Period to obtain instructions on warranty procedures and provide Seller with reasonable site access to inspect the Equipment and/or perform any necessary warranty work within 72-hours of any access request by Seller. Seller's sole obligation for breach of this warranty, at Seller's option, shall be to repair or to replace defective parts or to properly redo defective Services, to provide equivalent replacement equipment instead of repair parts, or to offer a replacement price allowance to be applied toward the purchase of new or refurbished equipment offered by Seller. This limited warranty does not cover costs of consumable parts and components (e.g., oil, coolant, refrigerant, batteries, gaskets, O-rings, sacrificial anodes, filters, belts and kits), or additional costs for access, deinstallation, re-installation (e.g., cranes, rigging, roof or wall removal) and transportation. Further details on covered costs, claims processing and actions that may void this warranty are set forth in the applicable Certificate of Limited Warranty. This limited warranty is expressly conditioned on Buyer's proof of payment of the purchase price in full, and all replaced Equipment becomes Seller's property. Any changes/extension to the Warranty Period that may be required due to project delays or slippage will be mutually agreed upon in writing by the parties and may require contract modifications to incorporate additional warranty products to accommodate such change/extension. **THIS WARRANTY IS EXCLUSIVE AND IS PROVIDED IN LIEU OF ALL OTHER EXPRESS OR IMPLIED WARRANTIES INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.** Seller makes no and specifically disclaims all representations or warranties that the Services, Equipment, Software or third-party product or software will be secure from cyber threats, hacking or other similar malicious activity or will detect the presence of, or eliminate, treat, or mitigate the spread, transmission, or outbreak of any pathogen, disease, virus or other contagion, including but not limited to COVID 19. Unless agreed to in writing by the parties, any technical support, assistance, or advice ("Technical Support") provided by Seller, such as suggestions as to design use and suitability of the Equipment for Buyer's application, is provided in good faith, but Buyer acknowledges and agrees that Seller is not the designer, engineer, or installer of record and is not providing any professional design services hereunder. Any Technical Support is provided for informational purposes only and shall not be construed as professional design services or as a representation or warranty, express or implied, concerning the proper selection, use, and/or application of Equipment. Buyer assumes exclusive responsibility for determining if the Equipment supplied by Seller is suitable for its intended application and all risk and liability, whether based in contract, tort or otherwise, in connection with its application and use of the Equipment.

**(8) INTELLECTUAL PROPERTY.** Buyer acknowledges Seller and its affiliates are the owners or licensors of brands, trademarks, designs, patents, copyrights and other intellectual property relating to Seller's Equipment, and that no right or license is conveyed by Seller to Buyer to manufacture, have manufactured, modify, import or copy such Equipment. Buyer agrees that it will reference brands of Seller or its affiliates only in connection with the use or sale of Equipment delivered to Buyer hereunder, and not in connection with the sale of any other Equipment, except as separately authorized by Seller in writing. Buyer further agrees that it will not, directly or through intermediaries, reverse engineer, decompile, or disassemble any software (including firmware) comprising or contained within Equipment, except and only to the extent that such activity may be expressly permitted, notwithstanding this limitation, either by applicable law or, in the case of open-source software, the applicable open-source license.

**(9) REMEDIES AND LIMITATIONS OF LIABILITY.** Except as set forth in Paragraph 8 below regarding patents, Buyer agrees that Seller shall be responsible only for such injury, loss, or damage caused by the intentional misconduct or the negligent act or omission of Seller. If Buyer claims Seller has breached any of its obligations, whether of warranty or otherwise, Seller may request the return of the Equipment and tender to Buyer the purchase price paid by Buyer, and in such event, Seller shall have no further obligation under the Agreement except to refund such purchase price upon redelivery of the Equipment. If Seller so requests the return of the Equipment, the Equipment shall be redelivered to Seller in accordance with Seller's instructions and at Seller's expense. The remedies contained in these Standard Terms and Conditions shall constitute the sole recourse of Buyer against Seller for breach of any of Seller's obligations under the Agreement, whether of warranty or otherwise. **To the maximum extent permitted by law, in no event shall Seller and its affiliates and their respective personnel, suppliers and vendors ("Seller Parties") be liable to Buyer or any third party under any cause of action or theory of liability, even if advised of the possibility of such damages, for any: (a) special, indirect, incidental, punitive, or consequential damages; (b) lost profits, revenues, data, Buyer opportunities, business, anticipated savings or goodwill; (c) business interruption; or (d) data loss or other losses arising from viruses, ransomware, cyber-attacks or failures or interruptions to network systems. In any case, and to the fullest extent permitted by law, the entire aggregate liability of the Seller Parties under this Agreement for all damages, losses and causes of action, whether in contract, tort (including negligence), or otherwise shall be limited to the purchase price paid by Buyer hereunder for the Equipment giving rise to the claim or \$10 million U.S. Dollars whichever is less.**

**(10) PATENT INDEMNITY.** Seller shall defend or, at its own option settle, any action against Buyer brought by a third party to the extent that the action is based upon a claim that the equipment provided under the Agreement infringes any U.S. patents or copyrights for Buyers located in the United States or Canadian patents or copyrights, for Buyers located in Canada, or misappropriates any trade secrets of a third party (any of the foregoing, a "Claim"), provided that: (i) Buyer gives Seller prompt written notice of any such Claim, (ii) Buyer gives Seller full authority to defend or settle any such Claim, and (iii) Buyer gives Seller proper and full information and assistance, at Seller's expense (except for Buyer's employees' time) to defend or settle any such Claim. Seller will pay those costs and damages finally awarded against Buyer in the action that are specifically attributable to the Claim, or those costs and damages agreed to in a monetary settlement of the action. **THE FOREGOING IS IN LIEU OF ANY WARRANTIES OF NONINFRINGEMENT, WHICH ARE HEREBY DISCLAIMED.** The foregoing obligation of Seller does not apply with respect to Equipment or portions or components thereof (a) not supplied by Seller, (b) made in whole or in part in accordance with specifications furnished by Buyer, (c) which are modified after shipment by Seller, if the alleged infringement related to such modification, (d) combined with other products, processes or materials where the alleged infringement relates to such combination, (e) where Buyer continues allegedly infringing activity after being notified thereof and/or after being informed of modifications that would have avoided the alleged infringement without significant loss of performance or functionality, or (f) where the Claim is incident to an infringement not resulting primarily from the Equipment. Buyer will indemnify Seller and its officers, directors, agents, and employees from all damages, settlements, attorneys' fees and expenses related to a claim of infringement, misappropriation, defamation, or violation of rights of publicity or privacy excluded from Seller's indemnity obligation herein.

**(11) DISPUTES.** Seller shall have the sole and exclusive right to determine whether any dispute, controversy or claim arising out of or relating to the Agreement, or the breach thereof, shall be submitted to a court of law or arbitrated. For Buyers located in the United States, the laws of New York shall govern the validity, enforceability, and interpretation

of this Agreement, without regard to conflicts of law principles thereof, and the exclusive venue for any such litigation or arbitration shall be in Milwaukee, Wisconsin. For Buyers located in Canada, this Agreement shall be governed by and be construed in accordance with the laws of Ontario, without regard to conflicts of law principles thereof, and the exclusive venue for any such litigation or arbitration shall be in Ontario, Canada. The parties waive any objection to the exclusive jurisdiction of the specified forums, including any objection based on forum non conveniens. If the matter is submitted to a court, **Seller and Buyer hereby waive their right to trial by jury.** If the matter is submitted to arbitration by Seller, the costs of arbitration shall be borne equally by the parties, and the arbitrator's award may be confirmed and reduced to judgement in any court of competent jurisdiction. If Seller prevails in any collection action, Buyer will pay all of Seller's collection costs (including reasonable legal fees and expenses). Except as provided below, no claim or cause of action, whether known or unknown, shall be brought by either party against the other more than one year after the claim first arose. Claims not subject to the one-year limitation include claims for unpaid amounts due under this Agreement.

**(12) DIGITAL ENABLED SERVICES; DATA.** If Seller provides Digital Enabled Services under this Agreement, these Digital Enabled Services require the collection, transfer and ingestion of building, equipment, system time series, and other data to Seller's cloud-hosted software applications. Buyer consents to and grants Seller the right to collect, transfer, ingest and use such data to enable Seller and its affiliates and agents to provide, maintain, protect, develop and improve the Digital Enabled Services and Seller products and services. Buyer acknowledges that, while Digital Enabled Services generally improve equipment performance and services, Digital Enabled Services do not prevent all potential malfunction, insure against all loss, or guarantee a certain level of performance. Buyer shall be solely responsible for the establishment, operation, maintenance, access, security and other aspects of its computer network ("Network"), shall appropriately protect hardware and products connected to the Network and will supply Seller secure Network access for providing its Digital Enabled Services. As used herein, "Digital Enabled Services" mean services provided hereunder that employ Seller software and related equipment installed at Buyer facilities and Seller cloud-hosted software offerings and tools to improve, develop, and enable such services. Digital Enabled Service may include, but are not limited to, (a) remote servicing and inspection, (b) advanced equipment fault detection and diagnostics, and (c) data dashboarding and health reporting. If Buyer accesses and uses Software that is used to provide the Digital Enabled Services, the Software Terms (defined below) will govern such access and use. Certain equipment sold hereunder includes by default Seller's Connected Equipment Services. Connected Equipment Services is a data-analytics and monitoring Software platform that uses a cellular or network connection to gather equipment performance data to assist Seller in advising Buyer on (and Buyer in better understanding) such equipment's health, performance or potential malfunction. **If Buyer's equipment includes Connected Equipment Services, such services will be on by default and the remote connection will continue to connect to Buyer's Equipment through the full equipment lifecycle, unless Buyer specifically requests in writing that Seller disable the remote connection, or Seller discontinues or removes such remote connection.**

**(13) SELLER DIGITAL SOLUTIONS.** Use, implementation, and deployment of the software and hosted software products ("Software") if any, furnished by Seller shall be subject to, and governed by, Seller's standard terms for such Software and Software related professional services in effect from time to time at [www.johnsoncontrols.com/techterms](http://www.johnsoncontrols.com/techterms) (collectively, the "Software Terms"). Specifically, the Seller General EULA set forth at [www.johnsoncontrols.com/buildings/legal/digital/general\\_eula](http://www.johnsoncontrols.com/buildings/legal/digital/general_eula) governs access to and use of software installed on Buyer's premises or systems and the Seller Terms of Service set forth at [www.johnsoncontrols.com/buildings/legal/digital/general\\_tos](http://www.johnsoncontrols.com/buildings/legal/digital/general_tos) govern access to and use of hosted software products. The applicable Software Terms are incorporated herein by this reference. Other than the right to use the Software as set forth in the Software Terms, Seller and its licensors reserve all right, title, and interest (including all intellectual property rights) in and to the Software and improvements to the Software. The Software that is licensed hereunder is licensed subject to the Software Terms and not sold. If there is a conflict between the other terms herein and the Software Terms, the Software Terms shall take precedence and govern with respect to rights and responsibilities relating to the Software, its implementation and deployment and any improvements thereto.

Notwithstanding any other provisions of this Agreement, unless otherwise agreed, the following terms apply to Software that is provided to Buyer on a subscription basis (i.e., a time limited license or use right), (each a "Software Subscription"): Each Software Subscription provided hereunder will commence on the date the initial credentials for the Software are made available (the "Subscription Start Date") and will continue in effect until the expiration of the subscription term noted in the applicable statement of work, order or other applicable ordering document. At the expiration of the Software Subscription, such Software Subscription will automatically renew for consecutive one (1) year terms (each a "Renewal Subscription Term"), unless either party provides the other party with a notice of non-renewal at least ninety (90) days prior to the expiration of the then-current term. To the extent permitted by applicable law, Software Subscriptions purchases are non-cancelable, and the sums paid nonrefundable. Fees for Software Subscriptions shall be paid annually in advance, invoiced on the Subscription Start Date and each subsequent anniversary thereof. Buyer shall pay all invoiced amounts within thirty calendar days after the date of invoice. Payments not made within such time period shall be subject to late charges as set forth in the Software Terms. Unless otherwise agreed by the parties in writing, the subscription fee for each Renewal Subscription Term will be priced at Seller's then-applicable list price for that Software offering. Any use of Software that exceeds the scope, metrics or volume set forth in this Agreement and applicable SOW will be subject to additional fees based on the date such excess use began.

**(14) PRIVACY. Seller as Processor.** Where Seller factually acts as Processor of Personal Data on behalf of Buyer (as such terms are defined in the DPA) the terms at [www.johnsoncontrols.com/dpa](http://www.johnsoncontrols.com/dpa) ("DPA") shall apply. Seller as Controller: Seller will collect, process and transfer certain personal data of Buyer and its personnel related to the business relationship between it and Buyer (for example names, email addresses, telephone numbers) as controller and in accordance with Seller's Privacy Notice at <https://www.johnsoncontrols.com/privacy>. Buyer acknowledges Seller's Privacy Notice and strictly to the extent consent is required under applicable law, Buyer consents to such collection, processing and transfer. To the extent consent to such collection, processing and transfer by Seller is required from Buyer's personnel under applicable law, Buyer warrants and represents that it has obtained such consent.

**(15) MISCELLANEOUS.**

**(a) CHANGES OF CONSTRUCTION AND DESIGN:** Seller reserves the right to change or revise the construction and design of the Equipment purchased by Buyer, without liability or obligation to incorporate such changes to Equipment ordered by Buyer unless specifically agreed upon in writing reasonably in advance of the delivery date for such Equipment. Buyer agrees to bear the expense of meeting any changes or modifications in local code requirements that become effective after Seller has commenced production of the Equipment.

**(b) CHARACTER OF EQUIPMENT AND SECURITY INTEREST:** The Equipment delivered by Seller under the Agreement shall remain personal property and retain its character as such no matter in what manner affixed or attached to any structure or property. Buyer grants Seller a security interest in said Equipment, any replacement parts and any proceeds thereof until all sums due Seller have been paid to it in cash. This security interest shall secure all indebtedness or obligations of whatsoever nature now or hereafter owing Buyer to Seller. Buyer shall pay all expenses of any nature whatsoever incurred by Seller in connection with said security interest.

**(c) INSURANCE:** Buyer agrees to insure the Equipment in an amount at least equal to the purchase price against loss or damage from fire, wind, water or other causes. The insurance policies are to be made payable to Seller and Buyer in accordance with their respective interests, and when issued are to be delivered to Seller and held by it. Failure to take out and maintain such insurance shall entitle Seller to declare the entire purchase price to be immediately due and payable and shall also entitle Seller to recover possession of said Equipment.

**(d) INSTALLATION:** If installation by Seller is included within Seller's Quotation, Buyer shall always provide all of the following at its own expense and pertinent to the installation: i) free, dry, and reasonable access to Buyer's premises; and ii) proper foundations, lighting, power, water and storage facilities reasonably required.

**(e) COMPLIANCE WITH LAWS:** Seller's obligations are subject to the export administration and control laws and regulations of Canada or the United States with respect to where Seller is performing work or providing goods. Buyer shall comply fully with such laws and regulation in the export, resale or disposition of purchased Equipment. Quotations or proposals made, and any orders accepted by Seller from a Buyer outside of Canada or the United States are with the understanding that the ultimate destination of the Equipment is the country indicated therein. Diversion of the products or equipment to any other destination contrary to Canada or the United States as set out in the Quotation or proposal, is prohibited. Accordingly, if the foregoing understanding is incorrect, or if Buyer intends to divert the Equipment to any other destination, Buyer shall immediately inform Seller of the correct ultimate destination.

**(f) BUYER RESPONSIBILITIES:** Buyer is solely responsible for the establishment, operation, maintenance, access, security and other aspects of its computer network ("Network") and shall supply Seller secure Network access for providing its services. Equipment networked, connected to the internet, or otherwise connected to computers or other devices must be appropriately protected by Buyer and/or end user against unauthorized access. Buyer is responsible to take appropriate measures, including performing back-ups, to protect information, including without limit data, software, or files (collectively "Data") prior to receiving the service or Equipment.

**(g) LIEN LEGISLATION:** Notwithstanding anything to the contrary contained herein, the terms of this Agreement shall be subject to the lien legislation applicable to the location where the Equipment will be installed or Services will be performed, and, in the event of conflict, the applicable lien legislation shall prevail.

**(h) FORCE MAJEURE:** Seller shall not be liable, nor in breach or default of its obligations under this Agreement, for any delays, interruption, failure to perform under this Agreement, where such delay, interruption or failure is caused, in whole or in part, directly or indirectly, by a Force Majeure Event. A "Force Majeure Event" is a condition or event that is beyond the reasonable control of Seller, whether foreseeable or unforeseeable, including but not limited to the following: acts of God or natural disasters, acts or omissions of any governmental authority (including, without limitation, change of any applicable law or regulation), disease or public health risks and/or responses thereto, strikes, labor disputes, an increase of 5% or more as a result of Trade Restrictions or other excise taxes for materials to be used on the project, fires, explosions or other casualties, thefts, vandalism, civil disturbances, riots, war or other armed conflict (or the serious threat of same), acts of terrorism, electrical power outages, interruptions or degradations in telecommunications, computer, network, or electronic communications systems, cyber-attacks, or unavailability or shortage of parts, materials, supplies, or transportation. If Seller's performance is delayed, impacted, or prevented by a Force Majeure Event or its continued effects, Seller shall be excused from performance or, at Seller's option, entitled to complete performance and extend any relevant completion date or scheduled milestone by the amount of time that Seller was delayed as a result of



the Force Majeure Event, plus such additional time as may be reasonably necessary to overcome the effect of the delay. To the extent that the Force Majeure Event directly or indirectly increases Seller's cost to perform, Buyer shall reimburse Seller for such increased costs, including, without limitation, costs incurred by Seller for additional labor, inventory storage, expedited shipping fees, trailer and equipment rental fees, subcontractor fees, compliance with government requirements, or other costs and expenses incurred by Seller in connection with the Force Majeure Event.

(i) **ASSIGNMENT:** This Agreement is not assignable by Buyer except with prior written consent of Seller. Seller shall have the right to assign this Agreement, in whole or in part, or to subcontract any of its obligations under this Agreement without notice to Buyer.

(j) **FAR:** In the United States, Seller supplies "commercial items" within the meaning of the Federal Acquisition Regulations (FAR), 48 CFR Parts 1-53. As to any Buyer order for a U.S. Government contract, Seller will comply only with those mandatory flow-downs for commercial item and commercial services subcontracts listed either at FAR 52.244-6, or 52.212-5(e)(1), as applicable.