

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, NOVEMBER 9, 2020 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, November 9, 2020  
at the Park District's Administrative\Recreation Facility in the De Sitter Room located at  
536 East Avenue, La Grange, Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of October 12, 2020
- 3.2 Approval of the Minutes of the Executive Session Meeting of October 12, 2020
- 3.3 Approval of the Financial Reports dated October 31, 2020
- 3.4 Approval of the Consolidated Vouchers for November dated November 9, 2020

**4.0 STAFF REPORTS**

- 4.1 Director's Report
- 4.2 Staff Reports

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval and Selection of a Firm to Create a New Open Space Master Plan for the Park District of La Grange
- 7.2 Discussion and/or Approval of the Executive Director to Negotiate a Contract Allowing a Firm (based on Board discussion) to Create a New Open Space Master Plan for the Park District of La Grange
- 7.3 Discussion and/or Possible Vote on Ordinance 20-07 an Ordinance providing for the issue of approximate \$355,000 General Obligation Limited Tax Park Bonds, Series 2020, of the Park District for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds.
- 7.4 Discussion and/or Possible Vote on Acceptance of Official Bid for the Issuance of \$355,000 General Obligation Limited Tax Park Bonds
- 7.5 Discussion on Staff Presenting the Draft Proposal of Levy and Assessment of Taxes of the Park District of La Grange for the 2020 Tax Levy Year at the December Board Meeting
- 7.6 Discussion and/or Possible Vote on SEASPAR Tax Levy for 2020

**8.0 BOARD BUSINESS**

**NEW BUSINESS**

- 8.1 Discussion and/or Possible Vote on Board Meeting Dates for 2021  
(Draft Proposal)

**OLD BUSINESS**

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee  
9.2 Parks and Open Lands  
9.3 Finance & Capital Project  
9.4 User Group Committee  
9.5 Marketing/Social Media Committee

**10.0 PUBLIC COMMENTS (Board Manual Section #152)**

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11  
12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)  
12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)  
12.4 Personnel, 5 ILCS 120/2 (c)(1)  
12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)  
12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)  
12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

11-6-2020

Dean Bissias  
Board Secretary

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

# Section 1



## MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place at:  
7:00 PM  
Monday, November 9, 2020  
Park District of La Grange Recreation Center  
536 East Avenue  
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias  
11/06/2020



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2020**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 13**

**Monday, February 3** *(Note this meeting is on the first Monday of the month)*

**Monday, March 9** *(2020-2021 G.O. Budget to be on display the legal requirement of 30 days)*

**Monday, April 13**

**Monday, May 11**

**Monday, June 8**

**Monday, July 13**

**Monday, August 17** *(Third Monday due to Endless Summerfest)*

**Monday, September 14**

**Monday, October 12**

**Monday, November 9**

**Monday, December 14**

# Section 2



# COMMUNICATIONS & FOIA

# Section 3



# CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: BOARD OF COMMISSIONERS**  
**FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY**  
**RE: CONSENT AGENDA ITEMS**  
**DATE: November 9, 2020**

*The matters included in this consent agenda require a roll call vote.*

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of October 12, 2020

**CONSENT AGENDA ITEM 2:** Approval of the Minutes of the Executive Session Meeting of October 12, 2020

**CONSENT AGENDA ITEM 3:** Approval of the Financial Reports Dated October 31, 2020

**CONSENT AGENDA ITEM 4:** Approval of the Consolidated Vouchers for November dated November 9, 2020

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**OCTOBER 12, 2020**

**President Vear called the meeting to order at 7:00 P.M.**

PRESENT: Commissioners O'Brien, Collins, Jacobs, Opyd, Vear

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price, David Bryant

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

**Public Hearing Meeting**

*Public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois to sell not to exceed \$355,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. (BINA Hearing)*

At 7:01 P.M. President Vear opened the Public Hearing concerning the intent of the Park District to sell not to exceed \$355,000 General Obligation Limited Tax Park Bonds. There were no letters, communications or comments from the public attending. At 7:02 P.M. Commissioner Collins motioned to close the BINA Hearing. Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Collins, O'Brien, Jacobs, Opyd, Vear

NAYES: None

ABSENT: None

**Communications, Presentations & Declarations**

*Public Comments/ Participation (Board Manual Section #152)*

David Bryant, 40 S. Ashland, La Grange, stated he was at the meeting on behalf of the Citizens Council of La Grange. The Council provides election support, and he brought forms for park district commissioner candidates to complete to be considered for Council endorsement. They will hold interviews for candidates in November and will assist candidates with obtaining signatures.

**Consent Agenda**

Commissioner Jacobs asked that the minutes from the September 14, 2020 board meeting be amended as follows:

On page 2 under Chris Finn’s report, *as discussed previously with Director Bissias* should be added to the last sentence regarding the comparison of facility rentals.

In the last paragraph of page 3, the spelling of the name of the contact from Morton Arboretum should be changed from Chris to Kris.

On page 6 paragraph 1, *and is a fitness trainer* should be removed from the information on Cathy McCook Parzyck of the Parks and Open Lands Committee.

Commissioner Opyd motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of September 14, 2020 as amended; Item 3.2 Approval of the Minutes of the Executive Session Meeting of September 14, 2020; Item 3.3 Approval of the Minutes of the Special Board Meeting of September 30, 2020; Item 3.4 Approval of the Minutes of the Executive Session Meeting of September 30, 2020; Item 3.5 Approval of the Financial Reports dated September 30, 2020; Item 3.6 Approval of the Consolidated Vouchers for October dated October 12, 2020. Commissioner Jacobs seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Jacobs, Collins, O’Brien, Vear  
NAYES: None  
ABSENT: None

**Staff Reports**

**Director Dean Bissias**

- Director Bissias stated that he has no updates to the information in his written report.
- Dean stated that the MBO dashboard in the packet has a couple of updates, and that we have not updated capital since we are watching expenses and spending little.
- He reported that we expect to receive the maximum reimbursement of \$5,000 from the Cook County Coronavirus Relief Fund.

**Staff Comments**

**Superintendent of Recreation Kevin Miller**

- Superintendent Miller stated that the Trunk or Treat event at Sedgwick Park went well with approx. 305 people in attendance. It was the first year for this event and staff is considering continuing it going forward instead of the traditional Halloween party.
- Kevin reported that the YDL basketball program started today and runs through December. There are 285 players in the league and it is nice to have activity in the building again.
- He stated that he is working with the recreation dept. on holiday event planning to alter programs for COVID guidelines, and to cancel those that cannot be altered.
- The fitness instructors are doing a virtual fundraiser for breast cancer awareness on 10/23 to benefit Susan G. Komen and have raised \$104 so far.

Commissioner Opyd asked if what we are learning is being considered for spring and summer programming, and what we anticipate participation to be. Kevin responded that he has not thought that far ahead, and the rec dept. has been busy focusing on fall and winter. He does anticipate better participation next summer. Virtual programs are not conducive for youth and he will be strategic as we look to those seasons to gauge what is different, and consider nature based and outdoor programs.

**Superintendent of Facilities Chris Finn**

- Superintendent Finn stated that gym use for programs will be heavy now that YDL has started, and travel basketball begins next month. He will try to accommodate as many court rentals as possible when the courts are open. There is a basketball clinic rental this weekend.
- Chris reported that room rentals remain slow but may pick up with the cold weather, and that we continue to have outdoor shelter rentals at Denning Park.
- He stated that user groups have struggled this year and are wrapping up their field use at the end of the month.
- The new signs for Gordon Park have been delivered and look good. He is working on setting the location and getting approval, and the signs should be installed before winter.

Commissioner Jacobs inquired if any work has been done on landscape design around the signs, and the status of her request for a report with facility rental comparisons. Director Bissias indicated that we have not heard back from G.G. Gordon on whether her donation can be applied to landscaping, and we will need permission from the village since the area on Ogden Avenue will be on village property. The rental report will be forthcoming.

**Superintendent of La Grange Fitness Jenny Bechtold**

- Superintendent Bechtold reported that the fitness center is picking up and we are at 50% usage from where we were before COVID. It is stabilizing a bit with fewer cancellations. October brought 16 new members for a total of 2,109. She included charts with her written report which show where we have been and where we are now. At this time last year, we had 2,374 members and considering the pandemic we are doing OK.
- Jenny stated that this month's financials show we are down \$64,000, but there was a lease buyout of \$33,000 which accounts for half of it. Moving forward we will have \$12,000 less in leased equipment and she hopes to make it up.

President Vear asked if our insurance-based memberships are all for ages 65 and older, and liked the newly offered student deals. Jenny stated that there is a Blue Cross plan for 18-64 year olds that pays us \$3 per visit. She hopes to attract students that may be home from school with the new deals. It is good to see them here as long as we can keep them following the guidelines. Commissioner Jacobs asked how the Y was doing. Jenny answered that they are also slow, with 4-5 students per class. We average 4 per class in-person, and she hopes to ramp it up in November with the addition of seven classes.

**Superintendent of Finance Leynette Kuniej**

- Superintendent Kuniej reported that we have spent approximately \$12,000 on PPE for the District, but with the \$5,000 reimbursement from Cook County and a potential FEMA grant, she hopes to recoup some of it.
- Leynette stated that we ran the last payroll today in our old software, and tomorrow the data will be dumped to the new Tyler software. Tyler had a breach in their communication network on 9/22 so a work-around will be used to send the data. She likes the software and is ready to go. It will provide new options for reports and graphics.

**Attorney Report**

Attorney Price reported that a preschool parent would like the Park District to enforce and conduct regular mandatory coronavirus saliva testing of our preschool students after learning that School District 102 has implemented a testing process. He explained that District 102 and District 105 have begun a program to screen students for COVID on a regular basis with a saliva test, however, it is voluntary. Their program is feasible for them because a parent works at the Loyola lab and it is part of their research, but it is still costing District 102 \$166,000. The saliva test is not FDA approved, and not endorsed by DCEO or IDPH. It is only for screening and any positive result must be confirmed with an actual COVID test. There is no legal compulsion for the Park District to test, nor do we have the funds and staff to administer and collect saliva samples. He knows of no park districts administering tests to patrons.

**Treasurer Report**

None

**Action Items**

*Discussion and/or Approval of Resolution 20-05 and an Agreement for Cook County Coronavirus Relief*

Director Bissias explained that the Cook County grant requires the Board to pass this resolution.

Commissioner Collins motioned for approval of the resolution and agreement for Cook County Coronavirus Relief. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Collins, O'Brien, Jacobs, Opyd, Vear

NAYES: None

ABSENT: None

*Discussion and/or Approval and Selection of a Firm to Create a New Open Space Master Plan for the Park District of La Grange*

President Vear opened the floor to Board discussion on the three firms that gave presentations for a new open space master plan at the special meeting on September 30<sup>th</sup>: Hitchcock Design Group, JSD Professional Services and Planning Resources, Inc. (PRI)

Commissioner Collins stated that the presentations made him think about what makes a successful comprehensive plan. We have to keep in mind that these people will be the face of the Park District in meetings and will reflect on us. We want them to generate quality information with an honest evaluation of our programs and consider relevant trends. They will have to have a good working relationship with staff, look at our facilities with fresh eyes, and create a realistic 10-year plan. We should also consider how often they will check back with us after the plan is done to offer input. Hitchcock had the strongest presentation and offers the most follow-up, but none of them wowed him with new ideas. PRI shined when answering questions after their presentation and he liked that they said their job is to make suggestions and work with us, not to create a program they think we should follow. He also thought their facility assessment was the strongest.

President Vear reported that it is difficult to select a firm based on the previous plans they have completed. He looked at some of their completed plans and it was hard to decipher one from another; the plans seemed boilerplate. It will be important how they analyze and use our financial information, which has to be the basis moving forward, and JSD stressed this. How they communicate with us and answer staff's questions, as well as a fresh set of eyes, is also important. PRI was the only firm to say they would go to local schools. Hitchcock seems like the youngest team but is the most expensive.

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Commissioner Opyd stated that the expense for a new plan is considerable and the decision should not be taken lightly, and does not have to be made tonight. He believes a working relationship is important, as well as diversity of thought, age and gender in the firm, which Hitchcock and JSD exhibited. We should call other park districts for references.

Commissioner Jacobs stated that she would like to hear more from Andy Dogan of Hitchcock since he was only able to attend the meeting via Zoom. She thought their group was up-to-date on modern trends, innovative ideas, and strong with the pulse on using the parks for outdoor and nature based programming. She also noted that they stated they are negotiable with the project fee. She encouraged the commissioners to review the written packets again, and felt that PRI seems very mainstream and had the weakest packet.

Commissioner O'Brien asked staff if any firm had a "wow" factor and Commissioner Opyd asked if any firms seemed better for them and their job responsibilities.

Supt. of Facilities Finn stated that no single firm had a wow factor, but that certain comments did stand out, and he liked what the PRI architect had to say regarding facilities. Supt. of Recreation Miller liked the PRI presentation, their facility assessment plan, and thought the personality of the group was a good fit. He believes team member Ray Ochromowitz's experience as a park district director would be a big benefit. Supt. of Fitness Bechtold added that she is sold on PRI. There is a lot of space in our building which can provide opportunities to do more, and she feels their architect will give us what we need in facilities and parks. She feels they will get the job done, no matter the circumstances, as evidenced by the rapid assessment they did for the Munster plan (in Indiana). Administrative Supervisor Muth liked that PRI specifically talked about including front line staff and would survey a greater number of households.

Director Bissias reported that JSD and PRI met with him and Supt. Finn personally prior to their presentations. His preference would be PRI. He appreciates their effort to sit down and meet ahead of time, and was impressed with the detailed questions they asked and how they seemed to get the big picture. He added that whichever firm is chosen, the overall report must meet the Board's standards.

After further discussion, the Board decided that they would like additional information before selecting a firm for the master plan. Commissioners and staff should submit their questions to Director Bissias by Friday, and a cohesive list will be developed and submitted to the firms the following week. Director Bissias will also reach out to other park districts for references on the firms. There were some issues with the last master plan process that we do not want repeated. A decision can then be made at the November board meeting.

**REGULAR BOARD MEETING - OCTOBER 12, 2020**

*Discussion and/or Approval of the Executive Director to Negotiate a Contract Allowing a Firm (based on Board discussion) to Create a New Open Space Master Plan for the Park District of La Grange*

After Board discussion Commissioner Jacobs made a motion that Item 7.3 approval of the Executive Director to negotiate a contract allowing a firm to create a new open space master plan be tabled. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Jacobs, O'Brien, Opyd, Collins, Vear  
NAYES: None  
ABSENT: None

**Board Business**

**Old Business**

*None*

**New Business**

*Discussion and/or Possible Vote on Authorization of Delegates/ Alternates for the 2021 Annual IAPD Meeting*

Director Bissias reported that he normally serves as the delegate and this year's January conference will be held virtually. After Board discussion Commissioner Opyd motioned to authorize Director Bissias to serve as the delegate for the 2021 annual IAPD meeting. Commissioner Collins seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Collins, Jacobs, O'Brien, Vear  
NAYES: None  
ABSENT: None

It was decided that Commissioner O'Brien would serve as an alternate.

**Committee Reports**

*Administration Committee*

None

*Parks and Open Lands*

None

*Finance & Capital Project Committee*

None

*User Group Committee*

None

*Marketing/ Social Media Committee*

Commissioner Opyd reported that he had a good conversation with Kevin, Dean and Teresa about our website and working on technology with Noventech

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to add more information on our events. They would like to put all the details in and increase visibility.

### **Public Comments (Board Manual Section #152)**

None

### **Board Comments**

Commissioner O'Brien thanked Supt. Finn for a fantastic job dealing with all the soccer and baseball groups during the evolving pandemic and handling it with grace. He told Supt. Miller he was glad to hear that the Trunk or Treat event went well and that it was a great thing to do for the community at this time.

Commissioner Collins echoed Tim's comments. He also announced that he would not be running for commissioner in the upcoming election, and would be stepping down after next month as he and his family are moving to Florida. Serving on the park board has been fantastic and he has appreciated working with professionals that take pride in what they do. He added that concerns expressed in emails in recent months about a divide in La Grange was disheartening to hear, but staff is doing the right things. He thinks it is important to consider public commentary, but also to remember that we represent the 16,000 people in La Grange. Sometimes we hear from a minority opinion of only one or two people on an issue, and we appreciate their passion and consider it, but should continue to do what needs to be done. It has been fantastic to be a commissioner and see how the Park District works, and he looks forward to reading our new 10-year plan.

Commissioner Jacobs stated that she is happy we are approaching the new plan with deliberation to look at what is best for the District. The plan is needed and she is excited to see it come to fruition. She thanked Supt. Bechtold for her efforts to keep the fitness center going. The parks are looking good and she appreciates the park staff and the pictures that Claudia included in her report.

Commissioner Opyd told Supt. Kuniej that he is glad to hear that the end of the road is near with the new financial software. He thanked staff for their work and wearing double hats during this time. He said it has been an honor and a pleasure to have Commissioner Collins on the Board. He enjoyed serving with him and is sad to see him go, but wishes him the best of luck.

President Vear is looking forward to the implementation of the new financial software. He thinks there will be an influx of young people to the fitness center with the new pricing, and commended staff for the excellent job with basketball. He also offered his congratulations to Commissioner Collins.

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**Executive Session**

At 8:20 P.M. Commissioner Jacobs motioned the Board convene to Executive Session pursuant to Item 12.7 Selection of a Person to Fill a Public Office Vacancy, 5 ILCS 120/2 (c)(3). Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote.

AYES: Commissioners Jacobs, O'Brien, Collins, Opyd, Vear  
NAYES: None  
ABSENT: None

At 8:35 P.M. the Board resumed the regular meeting.

**Adjournment**

Commissioner Opyd moved for adjournment at 8:35 P.M. The motion was seconded by Commissioner O'Brien and passed unanimously by Voice Vote.

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Robert Vear, President

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Constantine Bissias, Secretary  
*Approved 11/09/2020*



# Statement of Revenues & Expenditures Group Summary

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - General</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
426 - BUILDING RENTALS	94,648.00	94,648.00	6,987.28	41,606.78	53,041.22
942 - TAX REVENUE	911,400.00	911,400.00	53,243.66	915,374.44	-3,974.44
943 - OTHER REVENUES	91,500.00	91,500.00	1,638.36	13,992.18	77,507.82
<b>Department: 5 - Admin Total:</b>	<b>1,097,548.00</b>	<b>1,097,548.00</b>	<b>61,869.30</b>	<b>970,973.40</b>	<b>126,574.60</b>
<b>Revenue Total:</b>	<b>1,097,548.00</b>	<b>1,097,548.00</b>	<b>61,869.30</b>	<b>970,973.40</b>	<b>126,574.60</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	253,233.00	253,233.00	17,755.63	117,305.11	135,927.89
512 - FRONT DESK	53,098.00	53,098.00	1,519.50	5,850.01	47,247.99
530 - HEALTH & LIFE INSURANCE	152,465.00	152,465.00	7,042.52	59,540.69	92,924.31
540 - EDUCATION & TRAINING	22,987.00	22,987.00	123.50	369.50	22,617.50
600 - PROMOTION & PUBLICITY	19,863.00	19,863.00	87.50	999.69	18,863.31
610 - PROFESSIONAL FEES	30,731.00	30,731.00	846.56	10,555.31	20,175.69
650 - BANK/MERCHANT FEES	1,000.00	1,000.00	79.78	159.88	840.12
660 - DUES & SUBSCRIPTIONS	7,970.00	7,970.00	188.50	2,185.00	5,785.00
670 - COMMUNICATION SERVICES	19,663.00	19,663.00	640.97	8,346.30	11,316.70
680 - SOFTWARE CONTRACTS	20,750.00	20,750.00	761.88	11,438.27	9,311.73
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	0.00	276.88	23.12
691 - PRINTING/ DESIGN SERVICES	10,938.00	10,938.00	0.00	631.96	10,306.04
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	0.00	441.25	2,158.75
720 - EMPLOYEE/ PUBLIC RELATIONS	3,050.00	3,050.00	0.00	0.00	3,050.00
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	214.09	1,584.89	6,240.11
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	0.00	875.00
750 - OFFICE EQUIPMENT	4,250.00	4,250.00	0.00	162.50	4,087.50
760 - POSTAGE & DELIVERY	8,245.00	8,245.00	0.00	1,093.20	7,151.80
764 - BANQUET BEVERAGE SERVICE	687.00	687.00	0.00	0.00	687.00
765 - CONTINGENCY	10,000.00	10,000.00	0.00	0.00	10,000.00
954 - TRANSFER	0.00	0.00	0.00	200,000.00	-200,000.00
<b>Department: 5 - Admin Total:</b>	<b>630,530.00</b>	<b>630,530.00</b>	<b>29,260.43</b>	<b>420,940.44</b>	<b>209,589.56</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	160,174.00	160,174.00	10,642.83	69,610.67	90,563.33
514 - SEASONAL MAINTENANCE	38,000.00	38,000.00	0.00	5,346.00	32,654.00
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	1,218.25	-1,218.25
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	109,997.00	109,997.00	16,657.28	48,702.87	61,294.13
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	48.28	4,456.04	4,293.96
830 - MAINTENANCE SUPPLIES	15,900.00	15,900.00	200.72	1,696.65	14,203.35
840 - MAINTENANCE MATERIALS	16,585.00	16,585.00	1,376.80	4,254.02	12,330.98
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	53.60	261.38	7,563.62
860 - MAIN. TOOLS & EQUIPMENT	2,275.00	2,275.00	0.00	232.80	2,042.20
870 - PARK LANDSCAPING	5,850.00	5,850.00	8.19	1,556.37	4,293.63
880 - UTILITES - ELECTRIC	65,750.00	65,750.00	3,973.92	25,854.42	39,895.58
881 - UTILITES - NATURAL GAS	18,985.00	18,985.00	125.99	3,261.91	15,723.09
882 - UTILITIES - WATER	8,827.00	8,827.00	1,849.33	3,333.10	5,493.90
890 - PARK IMPROVEMENTS & REPAIRS	3,600.00	3,600.00	0.00	0.00	3,600.00
<b>Department: 6 - Maintenance Total:</b>	<b>463,018.00</b>	<b>463,018.00</b>	<b>34,936.94</b>	<b>169,784.48</b>	<b>293,233.52</b>
<b>Expense Total:</b>	<b>1,093,548.00</b>	<b>1,093,548.00</b>	<b>64,197.37</b>	<b>590,724.92</b>	<b>502,823.08</b>
<b>Fund: 01 - General Surplus (Deficit):</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>-2,328.07</b>	<b>380,248.48</b>	<b>-376,248.48</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - Debt Service</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
942 - TAX REVENUE	920,740.00	920,740.00	56,846.01	897,444.50	23,295.50
943 - OTHER REVENUES	220,653.00	220,653.00	0.00	2,592,545.85	-2,371,892.85
<b>Department: 5 - Admin Total:</b>	<b>1,141,393.00</b>	<b>1,141,393.00</b>	<b>56,846.01</b>	<b>3,489,990.35</b>	<b>-2,348,597.35</b>
<b>Revenue Total:</b>	<b>1,141,393.00</b>	<b>1,141,393.00</b>	<b>56,846.01</b>	<b>3,489,990.35</b>	<b>-2,348,597.35</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
958 - DEBT SERVICE	1,124,322.00	1,124,322.00	0.00	2,726,781.26	-1,602,459.26
<b>Department: 5 - Admin Total:</b>	<b>1,124,322.00</b>	<b>1,124,322.00</b>	<b>0.00</b>	<b>2,726,781.26</b>	<b>-1,602,459.26</b>
<b>Expense Total:</b>	<b>1,124,322.00</b>	<b>1,124,322.00</b>	<b>0.00</b>	<b>2,726,781.26</b>	<b>-1,602,459.26</b>
<b>Fund: 04 - Debt Service Surplus (Deficit):</b>	<b>17,071.00</b>	<b>17,071.00</b>	<b>56,846.01</b>	<b>763,209.09</b>	<b>-746,138.09</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - Fitness Center</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	850,886.00	850,886.00	46,731.73	172,292.14	678,593.86
943 - OTHER REVENUES	650.00	650.00	18.00	72.00	578.00
<b>Department: 7 - Recreation Total:</b>	<b>851,536.00</b>	<b>851,536.00</b>	<b>46,749.73</b>	<b>172,364.14</b>	<b>679,171.86</b>
<b>Revenue Total:</b>	<b>851,536.00</b>	<b>851,536.00</b>	<b>46,749.73</b>	<b>172,364.14</b>	<b>679,171.86</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	123,694.00	123,694.00	5,908.28	39,661.41	84,032.59
521 - SS/ MEDICARE	9,463.00	9,463.00	451.99	3,034.10	6,428.90
522 - PENSION	13,000.00	13,000.00	746.39	4,812.76	8,187.24
530 - HEALTH & LIFE INSURANCE	47,729.00	47,729.00	1,751.95	10,380.68	37,348.32
540 - EDUCATION & TRAINING	7,150.00	7,150.00	0.00	562.00	6,588.00
550 - TRAVEL REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00
600 - PROMOTION & PUBLICITY	9,935.00	9,935.00	0.00	0.00	9,935.00
610 - PROFESSIONAL FEES	300.00	300.00	0.00	0.00	300.00
650 - BANK/MERCHANT FEES	18,900.00	18,900.00	958.87	3,263.17	15,636.83
660 - DUES & SUBSCRIPTIONS	250.00	250.00	0.00	0.00	250.00
670 - COMMUNICATION SERVICES	4,140.00	4,140.00	255.98	1,745.88	2,394.12
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	115.00	862.50	1,137.50
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	0.00	0.00	300.00
691 - PRINTING/ DESIGN SERVICES	150.00	150.00	0.00	0.00	150.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	320.00	320.00	0.00	0.00	320.00
730 - OFFICE/ ADMIN SUPPLIES	4,700.00	4,700.00	0.00	0.00	4,700.00
760 - POSTAGE & DELIVERY	500.00	500.00	0.00	0.00	500.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Department: 5 - Admin Total:</b>	<b>248,231.00</b>	<b>248,231.00</b>	<b>10,188.46</b>	<b>64,322.50</b>	<b>183,908.50</b>
<b>Department: 6 - Maintenance</b>					
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	2,552.95	-2,552.95
810 - MAINTENANCE SERVICES	13,200.00	13,200.00	0.00	874.17	12,325.83
830 - MAINTENANCE SUPPLIES	18,015.00	18,015.00	157.48	2,673.75	15,341.25
880 - UTILITES - ELECTRIC	11,500.00	11,500.00	615.96	4,604.30	6,895.70
881 - UTILITES - NATURAL GAS	3,430.00	3,430.00	0.00	422.97	3,007.03
882 - UTILITIES - WATER	720.00	720.00	94.42	180.11	539.89
<b>Department: 6 - Maintenance Total:</b>	<b>46,865.00</b>	<b>46,865.00</b>	<b>867.86</b>	<b>11,308.25</b>	<b>35,556.75</b>
<b>Department: 7 - Recreation</b>					
512 - FRONT DESK	160,190.00	160,190.00	8,274.60	33,638.81	126,551.19
515 - CUSTODIANS & FACILITY SUPERVISORS	28,028.00	28,028.00	974.25	4,364.75	23,663.25
516 - PROGRAM WAGES	30,122.00	30,122.00	1,467.07	6,568.24	23,553.76
521 - SS/ MEDICARE	16,703.00	16,703.00	819.76	3,409.74	13,293.26
620 - CONTRACTUAL PROGRAMS	116,000.00	116,000.00	2,087.00	6,484.64	109,515.36
640 - EQUIP/ FACILITY LEASE	98,873.00	98,873.00	776.98	85,723.53	13,149.47
780 - PROGRAM EQUIPMENT	18,500.00	18,500.00	0.00	35.76	18,464.24
790 - PROGRAM SUPPLIES	2,450.00	2,450.00	0.00	59.99	2,390.01
<b>Department: 7 - Recreation Total:</b>	<b>470,866.00</b>	<b>470,866.00</b>	<b>14,399.66</b>	<b>140,285.46</b>	<b>330,580.54</b>
<b>Expense Total:</b>	<b>765,962.00</b>	<b>765,962.00</b>	<b>25,455.98</b>	<b>215,916.21</b>	<b>550,045.79</b>
<b>Fund: 11 - Fitness Center Surplus (Deficit):</b>	<b>85,574.00</b>	<b>85,574.00</b>	<b>21,293.75</b>	<b>-43,552.07</b>	<b>129,126.07</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 12 - Before &amp; After School</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	771,665.00	771,665.00	15,464.50	61,347.90	710,317.10
<b>Department: 7 - Recreation Total:</b>	<b>771,665.00</b>	<b>771,665.00</b>	<b>15,464.50</b>	<b>61,347.90</b>	<b>710,317.10</b>
<b>Revenue Total:</b>	<b>771,665.00</b>	<b>771,665.00</b>	<b>15,464.50</b>	<b>61,347.90</b>	<b>710,317.10</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
610 - PROFESSIONAL FEES	4,275.00	4,275.00	0.00	0.00	4,275.00
<b>Department: 5 - Admin Total:</b>	<b>4,275.00</b>	<b>4,275.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,275.00</b>
<b>Department: 7 - Recreation</b>					
511 - ADMINISTRATIVE SALARIES	157,364.00	157,364.00	10,342.33	67,887.47	89,476.53
516 - PROGRAM WAGES	386,427.00	386,427.00	12,767.56	27,701.74	358,725.26
521 - SS/ MEDICARE	41,600.00	41,600.00	1,767.38	7,271.90	34,328.10
522 - PENSION	36,616.00	36,616.00	1,715.57	8,053.14	28,562.86
530 - HEALTH & LIFE INSURANCE	21,844.00	21,844.00	2,086.95	11,209.79	10,634.21
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	529.96	-529.96
540 - EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	0.00	138.98	1,861.02
600 - PROMOTION & PUBLICITY	2,960.00	2,960.00	0.00	0.00	2,960.00
610 - PROFESSIONAL FEES	350.00	350.00	0.00	0.00	350.00
630 - TRANSPORTATION	9,500.00	9,500.00	0.00	950.00	8,550.00
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	0.00	1,812.00
650 - BANK/MERCHANT FEES	13,600.00	13,600.00	301.37	865.78	12,734.22
660 - DUES & SUBSCRIPTIONS	450.00	450.00	240.00	240.00	210.00
670 - COMMUNICATION SERVICES	4,300.00	4,300.00	95.00	545.00	3,755.00
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	1,903.50	3,127.00	4,873.00
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	0.00	1,200.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	0.00	600.00
780 - PROGRAM EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
790 - PROGRAM SUPPLIES	45,775.00	45,775.00	247.32	2,348.18	43,426.82
820 - EQUIPMENT REPAIRS	600.00	600.00	0.00	0.00	600.00
<b>Department: 7 - Recreation Total:</b>	<b>739,698.00</b>	<b>739,698.00</b>	<b>31,466.98</b>	<b>130,868.94</b>	<b>608,829.06</b>
<b>Expense Total:</b>	<b>743,973.00</b>	<b>743,973.00</b>	<b>31,466.98</b>	<b>130,868.94</b>	<b>613,104.06</b>
<b>Fund: 12 - Before &amp; After School Surplus (Deficit):</b>	<b>27,692.00</b>	<b>27,692.00</b>	<b>-16,002.48</b>	<b>-69,521.04</b>	<b>97,213.04</b>

## Statement of Revenues &amp; Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 13 - Recreation</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
480 - PARK USAGE	43,100.00	43,100.00	3,672.00	19,194.75	23,905.25
942 - TAX REVENUE	534,982.00	534,982.00	31,041.18	533,595.41	1,386.59
943 - OTHER REVENUES	3,500.00	3,500.00	0.00	93.44	3,406.56
<b>Department: 5 - Admin Total:</b>	<b>581,582.00</b>	<b>581,582.00</b>	<b>34,713.18</b>	<b>552,883.60</b>	<b>28,698.40</b>
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	1,195,831.00	1,195,831.00	16,397.29	182,885.89	1,012,945.11
491 - RECREATION CENTER	308,188.00	308,188.00	10,628.00	17,585.75	290,602.25
943 - OTHER REVENUES	15,900.00	15,900.00	265.00	1,782.00	14,118.00
<b>Department: 7 - Recreation Total:</b>	<b>1,519,919.00</b>	<b>1,519,919.00</b>	<b>27,290.29</b>	<b>202,253.64</b>	<b>1,317,665.36</b>
<b>Revenue Total:</b>	<b>2,101,501.00</b>	<b>2,101,501.00</b>	<b>62,003.47</b>	<b>755,137.24</b>	<b>1,346,363.76</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	501,782.00	501,782.00	31,104.01	221,458.05	280,323.95
512 - FRONT DESK	53,098.00	53,098.00	1,519.50	5,849.99	47,248.01
530 - HEALTH & LIFE INSURANCE	152,465.00	152,465.00	11,977.88	64,476.08	87,988.92
540 - EDUCATION & TRAINING	22,989.00	22,989.00	123.50	369.50	22,619.50
550 - TRAVEL REIMBURSEMENT	2,560.00	2,560.00	0.00	358.70	2,201.30
600 - PROMOTION & PUBLICITY	19,863.00	19,863.00	87.50	999.68	18,863.32
610 - PROFESSIONAL FEES	11,019.00	11,019.00	282.19	3,518.44	7,500.56
650 - BANK/MERCHANT FEES	21,900.00	21,900.00	1,059.56	3,853.99	18,046.01
660 - DUES & SUBSCRIPTIONS	7,970.00	7,970.00	188.50	2,185.00	5,785.00
670 - COMMUNICATION SERVICES	19,664.00	19,664.00	640.97	8,186.19	11,477.81
680 - SOFTWARE CONTRACTS	20,750.00	20,750.00	761.87	11,438.24	9,311.76
690 - LEGAL/ RECRUITMENT NOTICES	1,150.00	1,150.00	0.00	276.88	873.12
691 - PRINTING/ DESIGN SERVICES	30,863.00	30,863.00	0.00	1,441.56	29,421.44
720 - EMPLOYEE/ PUBLIC RELATIONS	6,750.00	6,750.00	0.00	296.76	6,453.24
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	214.08	1,584.92	6,240.08
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	0.00	875.00
750 - OFFICE EQUIPMENT	4,250.00	4,250.00	0.00	162.49	4,087.51
760 - POSTAGE & DELIVERY	8,245.00	8,245.00	0.00	1,093.20	7,151.80
764 - BANQUET BEVERAGE SERVICE	688.00	688.00	0.00	0.00	688.00
<b>Department: 5 - Admin Total:</b>	<b>894,706.00</b>	<b>894,706.00</b>	<b>47,959.56</b>	<b>327,549.67</b>	<b>567,156.33</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	160,174.00	160,174.00	10,642.82	68,383.13	91,790.87
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	1,218.25	-1,218.25
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	75,663.00	75,663.00	5,907.28	35,254.73	40,408.27
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	48.30	4,455.97	4,294.03
830 - MAINTENANCE SUPPLIES	15,900.00	15,900.00	200.72	1,696.62	14,203.38
840 - MAINTENANCE MATERIALS	9,485.00	9,485.00	1,376.81	4,070.26	5,414.74
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	53.60	261.38	7,563.62
860 - MAIN. TOOLS & EQUIPMENT	2,275.00	2,275.00	0.00	232.78	2,042.22
870 - PARK LANDSCAPING	5,850.00	5,850.00	8.17	1,556.33	4,293.67
880 - UTILITES - ELECTRIC	65,750.00	65,750.00	3,973.91	25,854.21	39,895.79
881 - UTILITES - NATURAL GAS	18,985.00	18,985.00	125.97	3,261.71	15,723.29
882 - UTILITIES - WATER	8,828.00	8,828.00	1,849.33	3,333.05	5,494.95
890 - PARK IMPROVEMENTS & REPAIRS	2,750.00	2,750.00	0.00	0.00	2,750.00
<b>Department: 6 - Maintenance Total:</b>	<b>382,735.00</b>	<b>382,735.00</b>	<b>24,186.91</b>	<b>149,578.42</b>	<b>233,156.58</b>
<b>Department: 7 - Recreation</b>					
515 - CUSTODIANS & FACILITY SUPERVISORS	102,209.00	102,209.00	3,752.25	13,370.50	88,838.50
516 - PROGRAM WAGES	231,179.00	231,179.00	3,369.25	25,687.72	205,491.28
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	0.00	0.00	2,000.00
620 - CONTRACTUAL PROGRAMS	388,077.00	388,077.00	9,872.71	37,801.48	350,275.52
630 - TRANSPORTATION	4,250.00	4,250.00	0.00	0.00	4,250.00
774 - SPECIAL EVENTS	15,900.00	15,900.00	0.00	930.00	14,970.00

**Statement of Revenues & Expenditures**

**For Fiscal: 2020-2021 Period Ending: 10/31/2020**

<b>SubAccount</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
780 - PROGRAM EQUIPMENT	13,425.00	13,425.00	0.00	368.34	13,056.66
790 - PROGRAM SUPPLIES	65,535.00	65,535.00	293.16	1,748.16	63,786.84
<b>Department: 7 - Recreation Total:</b>	<b>822,575.00</b>	<b>822,575.00</b>	<b>17,287.37</b>	<b>79,906.20</b>	<b>742,668.80</b>
<b>Expense Total:</b>	<b>2,100,016.00</b>	<b>2,100,016.00</b>	<b>89,433.84</b>	<b>557,034.29</b>	<b>1,542,981.71</b>
<b>Fund: 13 - Recreation Surplus (Deficit):</b>	<b>1,485.00</b>	<b>1,485.00</b>	<b>-27,430.37</b>	<b>198,102.95</b>	<b>-196,617.95</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 14 - IMRF Pension</b>					
<b>Revenue</b>					
Department: 5 - Admin					
942 - TAX REVENUE	181,692.00	181,692.00	10,555.89	181,370.19	321.81
<b>Department: 5 - Admin Total:</b>	<b>181,692.00</b>	<b>181,692.00</b>	<b>10,555.89</b>	<b>181,370.19</b>	<b>321.81</b>
<b>Revenue Total:</b>	<b>181,692.00</b>	<b>181,692.00</b>	<b>10,555.89</b>	<b>181,370.19</b>	<b>321.81</b>
<b>Expense</b>					
Department: 5 - Admin					
522 - PENSION	126,183.00	126,183.00	7,562.64	54,089.72	72,093.28
<b>Department: 5 - Admin Total:</b>	<b>126,183.00</b>	<b>126,183.00</b>	<b>7,562.64</b>	<b>54,089.72</b>	<b>72,093.28</b>
<b>Expense Total:</b>	<b>126,183.00</b>	<b>126,183.00</b>	<b>7,562.64</b>	<b>54,089.72</b>	<b>72,093.28</b>
<b>Fund: 14 - IMRF Pension Surplus (Deficit):</b>	<b>55,509.00</b>	<b>55,509.00</b>	<b>2,993.25</b>	<b>127,280.47</b>	<b>-71,771.47</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 15 - Paving &amp; Lighting</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
942 - TAX REVENUE	25,235.00	25,235.00	1,463.96	25,162.60	72.40
<b>Department: 5 - Admin Total:</b>	<b>25,235.00</b>	<b>25,235.00</b>	<b>1,463.96</b>	<b>25,162.60</b>	<b>72.40</b>
<b>Revenue Total:</b>	<b>25,235.00</b>	<b>25,235.00</b>	<b>1,463.96</b>	<b>25,162.60</b>	<b>72.40</b>
<b>Expense</b>					
<b>Department: 6 - Maintenance</b>					
957 - PAVING & LIGHTING	6,000.00	6,000.00	0.00	1,270.40	4,729.60
959 - CAPITAL PROJECTS	17,000.00	17,000.00	0.00	0.00	17,000.00
<b>Department: 6 - Maintenance Total:</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>0.00</b>	<b>1,270.40</b>	<b>21,729.60</b>
<b>Expense Total:</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>0.00</b>	<b>1,270.40</b>	<b>21,729.60</b>
<b>Fund: 15 - Paving &amp; Lighting Surplus (Deficit):</b>	<b>2,235.00</b>	<b>2,235.00</b>	<b>1,463.96</b>	<b>23,892.20</b>	<b>-21,657.20</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 16 - Liability Insurance</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
942 - TAX REVENUE	105,987.00	105,987.00	6,145.26	105,643.36	343.64
943 - OTHER REVENUES	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Department: 5 - Admin Total:</b>	<b>107,487.00</b>	<b>107,487.00</b>	<b>6,145.26</b>	<b>105,643.36</b>	<b>1,843.64</b>
<b>Revenue Total:</b>	<b>107,487.00</b>	<b>107,487.00</b>	<b>6,145.26</b>	<b>105,643.36</b>	<b>1,843.64</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
956 - CONTRACTUAL SERVICES	109,186.00	109,186.00	1,253.50	44,968.18	64,217.82
<b>Department: 5 - Admin Total:</b>	<b>109,186.00</b>	<b>109,186.00</b>	<b>1,253.50</b>	<b>44,968.18</b>	<b>64,217.82</b>
<b>Department: 6 - Maintenance</b>					
533 - RISK MANAGEMENT COSTS	18,020.00	18,020.00	0.00	2,894.53	15,125.47
<b>Department: 6 - Maintenance Total:</b>	<b>18,020.00</b>	<b>18,020.00</b>	<b>0.00</b>	<b>2,894.53</b>	<b>15,125.47</b>
<b>Expense Total:</b>	<b>127,206.00</b>	<b>127,206.00</b>	<b>1,253.50</b>	<b>47,862.71</b>	<b>79,343.29</b>
<b>Fund: 16 - Liability Insurance Surplus (Deficit):</b>	<b>-19,719.00</b>	<b>-19,719.00</b>	<b>4,891.76</b>	<b>57,780.65</b>	<b>-77,499.65</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 17 - Audit</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
942 - TAX REVENUE	20,188.00	20,188.00	1,172.10	20,145.72	42.28
<b>Department: 5 - Admin Total:</b>	<b>20,188.00</b>	<b>20,188.00</b>	<b>1,172.10</b>	<b>20,145.72</b>	<b>42.28</b>
<b>Revenue Total:</b>	<b>20,188.00</b>	<b>20,188.00</b>	<b>1,172.10</b>	<b>20,145.72</b>	<b>42.28</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
956 - CONTRACTUAL SERVICES	15,260.00	15,260.00	0.00	13,160.00	2,100.00
<b>Department: 5 - Admin Total:</b>	<b>15,260.00</b>	<b>15,260.00</b>	<b>0.00</b>	<b>13,160.00</b>	<b>2,100.00</b>
<b>Expense Total:</b>	<b>15,260.00</b>	<b>15,260.00</b>	<b>0.00</b>	<b>13,160.00</b>	<b>2,100.00</b>
<b>Fund: 17 - Audit Surplus (Deficit):</b>	<b>4,928.00</b>	<b>4,928.00</b>	<b>1,172.10</b>	<b>6,985.72</b>	<b>-2,057.72</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 18 - Special Recreation</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
942 - TAX REVENUE	244,275.00	244,275.00	14,167.03	243,539.98	735.02
<b>Department: 5 - Admin Total:</b>	<b>244,275.00</b>	<b>244,275.00</b>	<b>14,167.03</b>	<b>243,539.98</b>	<b>735.02</b>
<b>Revenue Total:</b>	<b>244,275.00</b>	<b>244,275.00</b>	<b>14,167.03</b>	<b>243,539.98</b>	<b>735.02</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	23,000.00	23,000.00	1,766.47	11,423.98	11,576.02
720 - EMPLOYEE/ PUBLIC RELATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00
820 - EQUIPMENT REPAIRS	800.00	800.00	0.00	0.00	800.00
850 - PETROLEUM PRODUCTS	900.00	900.00	0.00	0.00	900.00
956 - CONTRACTUAL SERVICES	140,214.00	140,214.00	417.83	118,055.74	22,158.26
<b>Department: 5 - Admin Total:</b>	<b>165,914.00</b>	<b>165,914.00</b>	<b>2,184.30</b>	<b>129,479.72</b>	<b>36,434.28</b>
<b>Department: 6 - Maintenance</b>					
810 - MAINTENANCE SERVICES	2,072.00	2,072.00	0.00	1,235.00	837.00
840 - MAINTENANCE MATERIALS	5,400.00	5,400.00	0.00	5,533.50	-133.50
<b>Department: 6 - Maintenance Total:</b>	<b>7,472.00</b>	<b>7,472.00</b>	<b>0.00</b>	<b>6,768.50</b>	<b>703.50</b>
<b>Expense Total:</b>	<b>173,386.00</b>	<b>173,386.00</b>	<b>2,184.30</b>	<b>136,248.22</b>	<b>37,137.78</b>
<b>Fund: 18 - Special Recreation Surplus (Deficit):</b>	<b>70,889.00</b>	<b>70,889.00</b>	<b>11,982.73</b>	<b>107,291.76</b>	<b>-36,402.76</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 19 - Social Security/ Medicare</b>					
<b>Revenue</b>					
Department: 5 - Admin					
942 - TAX REVENUE	121,128.00	121,128.00	7,024.11	120,751.50	376.50
Department: 5 - Admin Total:	<b>121,128.00</b>	<b>121,128.00</b>	<b>7,024.11</b>	<b>120,751.50</b>	<b>376.50</b>
Revenue Total:	<b>121,128.00</b>	<b>121,128.00</b>	<b>7,024.11</b>	<b>120,751.50</b>	<b>376.50</b>
<b>Expense</b>					
Department: 5 - Admin					
521 - SS/ MEDICARE	120,560.00	120,560.00	6,248.61	41,375.35	79,184.65
Department: 5 - Admin Total:	<b>120,560.00</b>	<b>120,560.00</b>	<b>6,248.61</b>	<b>41,375.35</b>	<b>79,184.65</b>
Expense Total:	<b>120,560.00</b>	<b>120,560.00</b>	<b>6,248.61</b>	<b>41,375.35</b>	<b>79,184.65</b>
<b>Fund: 19 - Social Security/ Medicare Surplus (Deficit):</b>	<b>568.00</b>	<b>568.00</b>	<b>775.50</b>	<b>79,376.15</b>	<b>-78,808.15</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 10/31/2020

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 36 - Capital Projects</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
943 - OTHER REVENUES	118,147.00	118,147.00	0.00	0.00	118,147.00
944 - TRANSFER	0.00	0.00	0.00	200,000.00	-200,000.00
<b>Department: 5 - Admin Total:</b>	<b>118,147.00</b>	<b>118,147.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>-81,853.00</b>
<b>Revenue Total:</b>	<b>118,147.00</b>	<b>118,147.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>-81,853.00</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
959 - CAPITAL PROJECTS	0.00	0.00	7,725.00	90,057.02	-90,057.02
<b>Department: 5 - Admin Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>7,725.00</b>	<b>90,057.02</b>	<b>-90,057.02</b>
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>7,725.00</b>	<b>90,057.02</b>	<b>-90,057.02</b>
<b>Fund: 36 - Capital Projects Surplus (Deficit):</b>	<b>118,147.00</b>	<b>118,147.00</b>	<b>-7,725.00</b>	<b>109,942.98</b>	<b>8,204.02</b>
<b>Total Surplus (Deficit):</b>	<b>368,379.00</b>	<b>368,379.00</b>	<b>47,933.14</b>	<b>1,741,037.34</b>	

## Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - General	4,000.00	4,000.00	-2,328.07	380,248.48	-376,248.48
04 - Debt Service	17,071.00	17,071.00	56,846.01	763,209.09	-746,138.09
11 - Fitness Center	85,574.00	85,574.00	21,293.75	-43,552.07	129,126.07
12 - Before & After School	27,692.00	27,692.00	-16,002.48	-69,521.04	97,213.04
13 - Recreation	1,485.00	1,485.00	-27,430.37	198,102.95	-196,617.95
14 - IMRF Pension	55,509.00	55,509.00	2,993.25	127,280.47	-71,771.47
15 - Paving & Lighting	2,235.00	2,235.00	1,463.96	23,892.20	-21,657.20
16 - Liability Insurance	-19,719.00	-19,719.00	4,891.76	57,780.65	-77,499.65
17 - Audit	4,928.00	4,928.00	1,172.10	6,985.72	-2,057.72
18 - Special Recreation	70,889.00	70,889.00	11,982.73	107,291.76	-36,402.76
19 - Social Security/ Medicare	568.00	568.00	775.50	79,376.15	-78,808.15
36 - Capital Projects	118,147.00	118,147.00	-7,725.00	109,942.98	8,204.02
<b>Total Surplus (Deficit):</b>	<b>368,379.00</b>	<b>368,379.00</b>	<b>47,933.14</b>	<b>1,741,037.34</b>	

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Superintendent of Finance  
RE: Consolidated Vouchers dated 11/09/2020

If this voucher is removed from the consent agenda, the financial report for the month of October should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated NOVEMBER 09, 2020 in the amount of \$ 1,234,156.74. A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases

General Fund	\$	58,082.86
Fitness Center		3,407.84
BASE Program		2,812.32
Recreation Fund		34,081.96
Liability Insurance		1,253.50
Special Recreation for Handicapped		489.08
Capital Projects		7,725.00
		107,852.56

Debt Service -

GO Series 2019	due 12/1/2020	\$	345,034.67
GO Series 2012B	due 12/1/2020		449,750.00
GO Series 2016	due 12/15/2020		179,225.00
GO Series 2020A	due 12/15/2020		10,588.82
			984,598.49

Imprest Checks

5212 Traci Weyer	preschool supplies	12.09	
AT&T	internet service - Gilbert & CC	133.50	
KS State Bank	telephone equipment lease	595.77	
KS State Bank	additional fitness equipment	776.98	
			1,518.34

Recreation Refunds - October 158.00

Merchant Service & Bank Fees 2,178.59

Payroll for the pay dates of Oct 16 and Oct 30 137,850.76

Includes monthly Social Security, Medicare & IMRF contributions.

\$ 1,234,156.74



Park District of La Grange, IL

# Payment Approval Report

## By Vendor Name

Payment Dates 10/13/2020 - 11/9/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AN9000 - ANAGNOS DOOR CO.</b>					
ANAGNOS DOOR CO.	84329	10/13/2020	SERVICE CALL OVERHEAD GAR	01-6-00-81050	201.22
ANAGNOS DOOR CO.	84329	10/13/2020	SERVICE CALL OVERHEAD GAR	13-6-00-81050	201.23
<b>Vendor AN9000 - ANAGNOS DOOR CO. Total:</b>					<b>402.45</b>
<b>Vendor: AN7606 - ANCEL GLINK P.C.</b>					
ANCEL GLINK P.C.	78243	10/09/2020	Legal Services	01-5-00-61000	846.56
ANCEL GLINK P.C.	78243	10/09/2020	Legal Services	13-5-00-61000	282.19
<b>Vendor AN7606 - ANCEL GLINK P.C. Total:</b>					<b>1,128.75</b>
<b>Vendor: WO5050 - ANTHONY WOFFORD</b>					
ANTHONY WOFFORD	11220	11/02/2020	LAGRANGE LIONS 6TH & 7TH	13-7-01-62000	1,300.00
<b>Vendor WO5050 - ANTHONY WOFFORD Total:</b>					<b>1,300.00</b>
<b>Vendor: AT5004 - AT&amp;T</b>					
AT&T	INV0000001	09/30/2020	SEDGWICK INTERNET	01-5-00-67011	30.02
AT&T	INV0000001	09/30/2020	SEDGWICK INTERNET	13-5-00-67011	30.01
<b>Vendor AT5004 - AT&amp;T Total:</b>					<b>60.03</b>
<b>Vendor: AT5005 - AT&amp;T</b>					
AT&T	708299-0023	10/16/2020	E911 SERVICE	01-5-00-67011	17.82
AT&T	708299-0023	10/16/2020	E911 SERVICE	13-5-00-67011	17.82
<b>Vendor AT5005 - AT&amp;T Total:</b>					<b>35.64</b>
<b>Vendor: BL5200 - BLUDER'S TREE SERVICE INC</b>					
BLUDER'S TREE SERVICE INC	6177	10/08/2020	TREE SERVICE	01-6-00-81023	875.00
BLUDER'S TREE SERVICE INC	6177	10/08/2020	TREE SERVICE	13-6-00-81023	875.00
BLUDER'S TREE SERVICE INC	6176	10/09/2020	TREE SERVICE	01-6-00-81023	2,750.00
BLUDER'S TREE SERVICE INC	6176	10/09/2020	TREE SERVICE	13-6-00-81023	2,750.00
BLUDER'S TREE SERVICE INC	6182	10/16/2020	TREE REMOVAL DENNING PAR	01-6-00-81023	10,750.00
<b>Vendor BL5200 - BLUDER'S TREE SERVICE INC Total:</b>					<b>18,000.00</b>
<b>Vendor: BMO - BMO HARRIS</b>					
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Food Purchased for SSSRPA O	01-10300	279.99
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Reimbursable by Muth	01-10300	25.77
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Pop for SSSRPA Meeting Octo	01-10300	9.99
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Legal Symposium	01-5-00-54034	102.50
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	CEU's For IAPD Webinar	01-5-00-54035	3.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	SSRPA October General Mee	01-5-00-54035	6.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	October Meeting	01-5-00-54035	6.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	SSRPA October Meeting	01-5-00-54035	6.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Membership fees	01-5-00-66017	150.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Bissias - CEUs	01-5-00-66025	6.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Bissias - certification	01-5-00-66025	32.50
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	EMAIL BLAST	01-5-00-67045	31.87
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	dumpster service	01-6-00-81020	355.17
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Painting supplies	01-6-00-83012	13.48
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	electrical supplies	01-6-00-83035	17.37
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	misc. hardware	01-6-00-84041	2.31
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	misc. hardware	01-6-00-84041	6.26
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	misc. hardware	01-6-00-84041	7.47
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	cylinder rental	01-6-00-85012	33.62
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	paver - elm wall repair	01-6-00-87014	0.75
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	landscape paver - elm wall re	01-6-00-87014	7.44
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Table fitness Center	11-6-00-83012	36.53
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Tarps to store bikes in gymnas	11-6-00-83012	23.03
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Membership fees	12-7-00-66026	240.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	computer microsoft	12-7-00-68012	1,386.00

Payment Approval Report

Payment Dates: 10/13/2020 - 11/9/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Base Snack	12-7-21-79110	36.16
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Base snacks	12-7-21-79110	60.76
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Base Snack	12-7-22-79110	22.96
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Halloween snacks for CO BAS	12-7-23-79110	8.42
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Snack for CO BASE	12-7-23-79110	33.93
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Base Snack	12-7-24-79110	36.17
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Base Snack	12-7-25-79110	18.47
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Base snack	12-7-27-79110	11.98
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Base Snack	12-7-27-79110	18.47
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Legal Symposium	13-5-00-54034	102.50
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	October Meeting	13-5-00-54035	6.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	CEU's For IAPD Webinar	13-5-00-54035	3.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	SSPRPA October General Mee	13-5-00-54035	6.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	SSPRPA October Meeting	13-5-00-54035	6.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Membership fees	13-5-00-66017	150.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Bissias- CEUs	13-5-00-66025	6.00
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Bissias - certification	13-5-00-66025	32.50
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	EMAIL BLAST	13-5-00-67045	31.87
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	dumpster service	13-6-00-81020	355.16
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Painting supplies	13-6-00-83012	13.49
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	electrical supplies	13-6-00-83035	17.37
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	misc. hardware	13-6-00-84041	7.47
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	misc. hardware	13-6-00-84041	6.26
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	misc. hardware	13-6-00-84041	2.31
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	cylinder rental	13-6-00-85012	33.62
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	landscape paver - elm wall re	13-6-00-87014	7.43
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	paver - elm wall repair	13-6-00-87014	0.74
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Trunk or Treat event candy	13-7-04-79000	443.96
BMO HARRIS	H42420201028ylreaagsx	10/27/2020	Unused Trunk or Treat event c	13-7-04-79000	-216.88
<b>Vendor BMO - BMO HARRIS Total:</b>					<b>4,051.17</b>

Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES

CANTEEN REFRESHMENT SER	ORD76711	10/12/2020	WATER COOLER RENTAL	01-5-00-73030	42.00
CANTEEN REFRESHMENT SER	ORD76711	10/12/2020	WATER COOLER RENTAL	13-5-00-73030	42.00
<b>Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:</b>					<b>84.00</b>

Vendor: CA0810 - CARD CONNECT

CARD CONNECT	29047	10/31/2020	CHIP READER RENTAL	11-5-00-65004	75.00
CARD CONNECT	29047	10/31/2020	CHIP READER RENTAL	12-7-00-65004	50.00
CARD CONNECT	29047	10/31/2020	CHIP READER RENTAL	13-5-00-65004	75.00
<b>Vendor CA0810 - CARD CONNECT Total:</b>					<b>200.00</b>

Vendor: CA1000 - CARGILL INCORPORATED

CARGILL INCORPORATED	2905762938	10/29/2020	Road Salt	01-6-00-84050	799.54
CARGILL INCORPORATED	2905762938	10/29/2020	Road Salt	13-6-00-84050	799.54
<b>Vendor CA1000 - CARGILL INCORPORATED Total:</b>					<b>1,599.08</b>

Vendor: CA6722 - CASE LOTS INC

CASE LOTS INC	760	10/21/2020	CLEANING SUPPLIES	01-6-00-83010	23.38
CASE LOTS INC	760	10/21/2020	BATHROOM SUPPLIES	01-6-00-83011	113.85
CASE LOTS INC	760	10/21/2020	CLEANING SUPPLIES	13-6-00-83010	23.37
CASE LOTS INC	760	10/21/2020	BATHROOM SUPPLIES	13-6-00-83011	113.85
<b>Vendor CA6722 - CASE LOTS INC Total:</b>					<b>274.45</b>

Vendor: CI6015 - CINTAS CORPORATION #769

CINTAS CORPORATION #769	110320	11/03/2020	CARPET CLEANING REC CTR.	01-6-00-81012	85.76
CINTAS CORPORATION #769	110320	11/03/2020	CARPET CLEANING REC CTR.	13-6-00-81012	85.76
<b>Vendor CI6015 - CINTAS CORPORATION #769 Total:</b>					<b>171.52</b>

Vendor: CIUNIF - CINTAS CORPORATION LOC 344

CINTAS CORPORATION LOC 34	64561020	10/31/2020	UNIFORM SERVICE FOR OCTO	01-6-00-81030	126.02
CINTAS CORPORATION LOC 34	64561020	10/31/2020	UNIFORM SERVICE FOR OCTO	13-6-00-81030	126.02
<b>Vendor CIUNIF - CINTAS CORPORATION LOC 344 Total:</b>					<b>252.04</b>

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<b>Vendor: CL6000 - CLARENDON COURIER INC</b>					
CLARENDON COURIER INC	LG-266	10/27/2020	LA GRANGE LEDGER 1/4 PAGE	01-5-00-60020	87.50
CLARENDON COURIER INC	LG-266	10/27/2020	LA GRANGE LEDGER 1/4 PAGE	13-5-00-60020	87.50
<b>Vendor CL6000 - CLARENDON COURIER INC Total:</b>					<b>175.00</b>
<b>Vendor: CO6878-1 - COM ED</b>					
COM ED	7002-1020	10/12/2020	ELECTRICITY DENNING PARK	01-6-10-88000	132.11
COM ED	7002-1020	10/12/2020	ELECTRICITY GILBERT PARK	01-6-11-88000	82.58
COM ED	7002-1020	10/12/2020	ELECTRICITY SEDGWICK PARK	01-6-12-88000	553.32
COM ED	7002-1020	10/12/2020	ELECTRICITY GORDON PARK	01-6-14-88000	397.48
COM ED	7002-1020	10/12/2020	ELECTRICITY WAIOLA PARK	01-6-15-88000	24.10
COM ED	7002-1020	10/12/2020	ELECTRICITY SPRING PARK	01-6-18-88000	12.52
COM ED	7002-1020	10/12/2020	ELECTRICITY REC CENTER	01-6-20-88000	2,771.81
COM ED	7002-1020	10/12/2020	ELECTRICITY REC CENTER	11-6-20-88000	615.96
COM ED	7002-1020	10/12/2020	ELECTRICITY DENNING PARK	13-6-10-88000	132.11
COM ED	7002-1020	10/12/2020	ELECTRICITY GILBERT PARK	13-6-11-88000	82.57
COM ED	7002-1020	10/12/2020	ELECTRICITY SEDGWICK PARK	13-6-12-88000	553.32
COM ED	7002-1020	10/12/2020	ELECTRICITY GORDON PARK	13-6-14-88000	397.49
COM ED	7002-1020	10/12/2020	ELECTRICITY WAIOLA PARK	13-6-15-88000	24.10
COM ED	7002-1020	10/12/2020	ELECTRICITY SPRING PARK	13-6-18-88000	12.51
COM ED	7002-1020	10/12/2020	ELECTRICITY REC CENTER	13-6-20-88000	2,771.81
<b>Vendor CO6878-1 - COM ED Total:</b>					<b>8,563.79</b>
<b>Vendor: CO6347 - COMCAST CABLE</b>					
COMCAST CABLE	0138197-1020	10/12/2020	INTERNET SERVICE	01-5-00-67040	154.20
COMCAST CABLE	0138197-1020	10/12/2020	INTERNET SERVICE	13-5-00-67040	154.20
<b>Vendor CO6347 - COMCAST CABLE Total:</b>					<b>308.40</b>
<b>Vendor: BI6580 - CONSTANTINE BISSIAS</b>					
CONSTANTINE BISSIAS	11022020	11/02/2020	MOBILE PHONE USAGE	01-5-00-67030	80.00
CONSTANTINE BISSIAS	11022020	11/02/2020	MOBILE PHONE USAGE	13-5-00-67030	80.00
<b>Vendor BI6580 - CONSTANTINE BISSIAS Total:</b>					<b>160.00</b>
<b>Vendor: CL6029 - DANIEL CLARKE</b>					
DANIEL CLARKE	11220	11/02/2020	LAGRANGE LIONS 5TH GRADE	13-7-01-62000	725.00
<b>Vendor CL6029 - DANIEL CLARKE Total:</b>					<b>725.00</b>
<b>Vendor: DA2510 - DANZAN RYU CHICAGO CORP</b>					
DANZAN RYU CHICAGO CORP	10222020	10/28/2020	JUJITSU CLASSES FALL 2020	13-7-01-62000	4,905.42
DANZAN RYU CHICAGO CORP	10222020	10/28/2020	JUJITSU CLASSES SUMMER 20	13-7-01-62000	2,943.79
<b>Vendor DA2510 - DANZAN RYU CHICAGO CORP Total:</b>					<b>7,849.21</b>
<b>Vendor: KI1250 - DAVID KING</b>					
DAVID KING	11220	11/02/2020	LAGRANGE LIONS 6TH & 7TH	13-7-01-62000	1,400.00
<b>Vendor KI1250 - DAVID KING Total:</b>					<b>1,400.00</b>
<b>Vendor: DI7855 - DIRECTV</b>					
DIRECTV	020916397X2010	10/15/2020	TV SERVICE FITNESS CENTER	11-5-00-67040	255.98
<b>Vendor DI7855 - DIRECTV Total:</b>					<b>255.98</b>
<b>Vendor: EY1000 - EYE IN THE SKY SURVEILLANCE LLC</b>					
EYE IN THE SKY SURVEILLANC	110320	11/03/2020	NOVEMBER SERVICE AGREEM	01-6-00-81014	100.00
EYE IN THE SKY SURVEILLANC	110320	11/03/2020	NOVEMBER SERVICE AGREEM	13-6-00-81014	100.00
<b>Vendor EY1000 - EYE IN THE SKY SURVEILLANCE LLC Total:</b>					<b>200.00</b>
<b>Vendor: FE9957 - FERGUSON FACILITIES SUPPLY #3400</b>					
FERGUSON FACILITIES SUPPLY	214224	10/15/2020	FLOOR CLEANERS DAMP MOP	01-6-00-83010	32.64
FERGUSON FACILITIES SUPPLY	214224	10/15/2020	FLOOR CLEANERS DAMP MOP	11-6-00-83010	97.92
FERGUSON FACILITIES SUPPLY	214224	10/15/2020	FLOOR CLEANERS DAMP MOP	13-6-00-83010	32.64
<b>Vendor FE9957 - FERGUSON FACILITIES SUPPLY #3400 Total:</b>					<b>163.20</b>
<b>Vendor: FI7700 - FNBC BANK &amp; TRUST</b>					
FNBC BANK & TRUST	1-1925	10/01/2020	SAFETY DEPOSIT BOX RENTAL	01-5-00-65001	66.00
<b>Vendor FI7700 - FNBC BANK &amp; TRUST Total:</b>					<b>66.00</b>

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<b>Vendor: BA2089 - FREYA E. CRAIG SMITH</b>					
FREYA E. CRAIG SMITH	2020-10.2FIT	10/25/2020	LGF GROUP X CLASSES 9/28-1	11-7-00-62100	1,019.00
<b>Vendor BA2089 - FREYA E. CRAIG SMITH Total:</b>					<b>1,019.00</b>
<b>Vendor: IN1763 - INNOVATION ARTS CONNECTION LLC</b>					
INNOVATION ARTS CONNECTI	10/11/20	10/08/2020	FALL CLASSES	13-7-05-62000	1,020.00
<b>Vendor IN1763 - INNOVATION ARTS CONNECTION LLC Total:</b>					<b>1,020.00</b>
<b>Vendor: KC1010 - K.C. MECHANICAL INC</b>					
K.C. MECHANICAL INC	61611-361	10/20/2020	WINTERIZE & GREEN CIRCLE R	01-6-00-81045	840.00
K.C. MECHANICAL INC	61611-361	10/20/2020	WINTERIZE & GREEN CIRCLE R	13-6-00-81045	840.00
<b>Vendor KC1010 - K.C. MECHANICAL INC Total:</b>					<b>1,680.00</b>
<b>Vendor: KI5437 - KIDS FIRST SPORTS SAFETY INC</b>					
KIDS FIRST SPORTS SAFETY IN	102120	10/21/2020	SPORTS CLASSES TRACK AND	13-7-01-62000	630.00
KIDS FIRST SPORTS SAFETY IN	102120	10/21/2020	SPORTS CLASSES SPEED TRAIN	13-7-01-62000	301.50
<b>Vendor KI5437 - KIDS FIRST SPORTS SAFETY INC Total:</b>					<b>931.50</b>
<b>Vendor: KO8391 - KONE INC</b>					
KONE INC	959671335	10/01/2020	ELEVATOR REPAIR CONTRACT	01-6-00-81017	104.87
KONE INC	959671335	10/01/2020	ELEVATOR REPAIR CONTRACT	13-6-00-81017	104.87
<b>Vendor KO8391 - KONE INC Total:</b>					<b>209.74</b>
<b>Vendor: LA6052 - LA GRANGE LOCK</b>					
LA GRANGE LOCK	21086/7	09/14/2020	REC CENTER REPAIR	01-6-00-81038	28.50
LA GRANGE LOCK	21086/7	09/14/2020	REC CENTER REPAIR	13-6-00-81038	28.50
LA GRANGE LOCK	21035	09/20/2020	REC CENTER REPAIR	01-6-00-81038	26.00
LA GRANGE LOCK	21035	09/20/2020	REC CENTER REPAIR	13-6-00-81038	26.00
LA GRANGE LOCK	21116	09/21/2020	REC CENTER REPAIR	01-6-00-81038	43.00
LA GRANGE LOCK	21116	09/21/2020	REC CENTER REPAIR	13-6-00-81038	43.00
LA GRANGE LOCK	21117	09/21/2020	COMMUNITY CENTER REPAIR	01-6-00-81038	52.00
LA GRANGE LOCK	21117	09/21/2020	COMMUNITY CENTER REPAIR	13-6-00-81038	52.00
LA GRANGE LOCK	21118	09/21/2020	DENNING PARK WASHROOM	01-6-00-81038	31.00
LA GRANGE LOCK	21118	09/21/2020	DENNING PARK WASHROOM	13-6-00-81038	31.00
<b>Vendor LA6052 - LA GRANGE LOCK Total:</b>					<b>361.00</b>
<b>Vendor: HA5560 - LEANNA HARTUNG</b>					
LEANNA HARTUNG	110220	11/02/2020	PHONE REIMBURSEMENT	12-7-00-67033	250.00
<b>Vendor HA5560 - LEANNA HARTUNG Total:</b>					<b>250.00</b>
<b>Vendor: PE1326 - MARTIN PETERSEN COMPANY INC</b>					
MARTIN PETERSEN COMPANY	SW20924	10/01/2020	MAINT AREA FURNACE REPLA	36-5-20-92810	2,950.00
MARTIN PETERSEN COMPANY	SX20227	10/20/2020	REC CENTER HVAC REPAIRS	01-6-00-81010	655.00
MARTIN PETERSEN COMPANY	SX20227	10/20/2020	REC CENTER HVAC REPAIRS	13-6-00-81010	655.00
<b>Vendor PE1326 - MARTIN PETERSEN COMPANY INC Total:</b>					<b>4,260.00</b>
<b>Vendor: ME8200 - METAL SUPERMARKETS</b>					
METAL SUPERMARKETS	1020951	10/12/2020	METAL STOCK	01-6-00-84043	31.67
METAL SUPERMARKETS	1020951	10/12/2020	METAL STOCK	13-6-00-84043	31.67
METAL SUPERMARKETS	1021213	10/26/2020	METAL STOCK	01-6-00-84043	52.64
METAL SUPERMARKETS	1021213	10/26/2020	METAL STOCK	13-6-00-84043	52.65
<b>Vendor ME8200 - METAL SUPERMARKETS Total:</b>					<b>168.63</b>
<b>Vendor: NI6060 - NICOR GAS CO.</b>					
NICOR GAS CO.	00007-1020	10/12/2020	DENNING GAS	01-6-10-88100	21.62
NICOR GAS CO.	00007-1020	10/12/2020	DENNING GAS	13-6-10-88100	21.61
NICOR GAS CO.	INV0000009	10/17/2020	90 LOCUST GORDON	01-6-14-88100	20.62
NICOR GAS CO.	INV0000009	10/17/2020	90 LOCUST GORDON	13-6-14-88100	20.62
NICOR GAS CO.	INV0000010	10/17/2020	SEDGEWICK 600 E 48TH	01-6-12-88100	32.06
NICOR GAS CO.	INV0000010	10/17/2020	SEDGEWICK 600 E 48TH	13-6-12-88100	32.05
NICOR GAS CO.	INV0000011	10/17/2020	55 N. GILBERT	01-6-11-88100	20.63
NICOR GAS CO.	INV0000011	10/17/2020	55 N. GILBERT	13-6-11-88100	20.63
NICOR GAS CO.	INV0000012	10/17/2020	200 WASHINGTON	01-6-13-88100	31.06
NICOR GAS CO.	INV0000012	10/17/2020	200 WASHINGTON	13-6-13-88100	31.06
<b>Vendor NI6060 - NICOR GAS CO. Total:</b>					<b>251.96</b>

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<b>Vendor: MA6100 - NORA MASTERSON</b>					
NORA MASTERSON	11220	11/02/2020	LAGRANGE LIONS 5TH GRADE	13-7-01-62000	650.00
<b>Vendor MA6100 - NORA MASTERSON Total:</b>					<b>650.00</b>
<b>Vendor: NO1234 - NOVENTECH INC.</b>					
NOVENTECH INC.	9652	11/01/2020	OFFSITE STORAGE CLOUD MG	01-5-00-68021	113.75
NOVENTECH INC.	9652	11/01/2020	OFFSITE STORAGE CLOUD MG	13-5-00-68021	113.75
NOVENTECH INC.	9708	11/01/2020	MISCROSOFT APPS	01-5-00-68010	16.60
NOVENTECH INC.	9708	11/01/2020	MISCROSOFT APPS	12-7-00-68012	107.90
NOVENTECH INC.	9708	11/01/2020	MISCROSOFT APPS	13-5-00-68010	16.60
<b>Vendor NO1234 - NOVENTECH INC. Total:</b>					<b>368.60</b>
<b>Vendor: PD0332 - P.D.R.M.A.</b>					
P.D.R.M.A.	INV0000003	10/30/2020	HMO	01-21400	4,175.65
P.D.R.M.A.	INV0000004	10/30/2020	PPO	01-21400	19,435.39
P.D.R.M.A.	INV0000013	10/31/2020	HEALTH PLAN -VISION	01-21400	357.81
P.D.R.M.A.	INV0000013	10/31/2020	HEALTH PLAN - DENTAL	01-21400	1,055.70
P.D.R.M.A.	INV0000013	10/31/2020	HEALTH PLAN - VOL LIFE	01-21402	122.72
P.D.R.M.A.	INV0000013	10/31/2020	HEALTH PLAN	01-5-00-53001	47.49
P.D.R.M.A.	INV0000013	10/31/2020	HEALTH PLAN	11-5-00-53001	7.00
P.D.R.M.A.	INV0000013	10/31/2020	HEALTH PLAN	12-7-00-53001	13.60
P.D.R.M.A.	INV0000013	10/31/2020	HEALTH PLAN	13-5-00-53001	47.49
<b>Vendor PD0332 - P.D.R.M.A. Total:</b>					<b>25,262.85</b>
<b>Vendor: FO7500 - PHILIP M. FORNARO &amp; ASSOCIATES</b>					
PHILIP M. FORNARO & ASSOC	5740	09/30/2020	LEGAL SERVICES	01-5-00-61000	1,912.50
PHILIP M. FORNARO & ASSOC	5740	09/30/2020	LEGAL SERVICES	13-5-00-61000	637.50
<b>Vendor FO7500 - PHILIP M. FORNARO &amp; ASSOCIATES Total:</b>					<b>2,550.00</b>
<b>Vendor: QU5069 - QUILL CORPORATION</b>					
QUILL CORPORATION	11267047	10/12/2020	OFFICE SUPPLIES PAPER	01-5-00-73010	24.49
QUILL CORPORATION	11267047	10/12/2020	OFFICE SUPPLIES INK CARTRID	01-5-00-73022	147.60
QUILL CORPORATION	11267047	10/12/2020	OFFICE SUPPLIES PAPER	13-5-00-73010	24.49
QUILL CORPORATION	11267047	10/12/2020	OFFICE SUPPLIES INK CARTRID	13-5-00-73022	147.59
QUILL CORPORATION	11267047	10/12/2020	OFFICE SUPPLIES PRESCHOOL	13-7-08-79000	53.99
<b>Vendor QU5069 - QUILL CORPORATION Total:</b>					<b>398.16</b>
<b>Vendor: OC0650 - RAYMOND K OCHROMOWICZ</b>					
RAYMOND K OCHROMOWICZ	102320	10/23/2020	RISK MANAGMENT SERVICES	16-5-00-61220	1,253.50
RAYMOND K OCHROMOWICZ	102320	10/23/2020	RISK MANAGMENT SERVICES	18-5-00-61220	417.83
<b>Vendor OC0650 - RAYMOND K OCHROMOWICZ Total:</b>					<b>1,671.33</b>
<b>Vendor: RO6010 - ROCK 'n' KIDS INC</b>					
ROCK 'n' KIDS INC	LAGF120	10/19/2020	EARLY CHILDHOOD MUSIC CL	13-7-05-62000	72.00
<b>Vendor RO6010 - ROCK 'n' KIDS INC Total:</b>					<b>72.00</b>
<b>Vendor: RU1058 - RUSSO'S POWER EQUIPMENT INC</b>					
RUSSO'S POWER EQUIPMENT	10451077	10/27/2020	2 CYCLE OIL MIX CASE	01-6-00-85013	19.98
RUSSO'S POWER EQUIPMENT	10451077	10/27/2020	2 CYCLE OIL MIX CASE	13-6-00-85013	19.98
RUSSO'S POWER EQUIPMENT	10451081	10/27/2020	BAGGED SALT	01-6-00-84051	342.51
RUSSO'S POWER EQUIPMENT	10451081	10/27/2020	BAGGED SALT	13-6-00-84051	342.51
<b>Vendor RU1058 - RUSSO'S POWER EQUIPMENT INC Total:</b>					<b>724.98</b>
<b>Vendor: SC6762 - SCOUT ELECTRIC SUPPLY CO.</b>					
SCOUT ELECTRIC SUPPLY CO.	168559	10/01/2020	OUTDOOR ELECTRICAL VAULT	01-6-00-84040	134.40
SCOUT ELECTRIC SUPPLY CO.	168559	10/01/2020	OUTDOOR ELECTRICAL VAULT	13-6-00-84040	134.40
<b>Vendor SC6762 - SCOUT ELECTRIC SUPPLY CO. Total:</b>					<b>268.80</b>
<b>Vendor: SI1499 - SIMPLE SANITATION</b>					
SIMPLE SANITATION	10721	11/01/2020	PORT A LETS GORDON 2 STD.	01-6-00-81022	60.00
SIMPLE SANITATION	10721	11/01/2020	PORT A LETS GORDON 1 ADA	18-6-00-81022	15.00
SIMPLE SANITATION	10734	11/01/2020	PORT A LETS WAIOLA1 STD. U	01-6-00-81022	27.50
SIMPLE SANITATION	10734	11/01/2020	PORT A LETS WAIOLA 1 ADA U	18-6-00-81022	15.00
SIMPLE SANITATION	10804	11/01/2020	PORT A LETS SEDGWICK 2 ST	01-6-00-81022	71.25
SIMPLE SANITATION	10804	11/01/2020	PORT A LETS SEDGWICK 1 AD	18-6-00-81022	26.25
SIMPLE SANITATION	10865	11/01/2020	PORT A LETS GILBERT 1 STD.	01-6-00-81022	27.50

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SIMPLE SANITATION	10865	11/01/2020	PORT A LETS GILBERT 1 ADA U	18-6-00-81022	15.00
<b>Vendor SI1499 - SIMPLE SANITATION Total:</b>					<b>257.50</b>
<b>Vendor: SP5010 - SPRINT</b>					
SPRINT	334991157-076	10/21/2020	GORDON PARK WIFI	01-5-00-67011	19.94
SPRINT	334991157-076	10/21/2020	GORDON PARK WIFI	13-5-00-67011	19.95
<b>Vendor SP5010 - SPRINT Total:</b>					<b>39.89</b>
<b>Vendor: TT2260 - TYLER TECHNOLOGIES INC</b>					
TYLER TECHNOLOGIES INC	025-305696	08/01/2020	ANNUAL MAIN CONTRACT	01-5-00-68010	3,008.50
TYLER TECHNOLOGIES INC	025-305696	08/01/2020	ANNUAL MAIN CONTRACT	13-5-00-68010	3,008.50
TYLER TECHNOLOGIES INC	025-313738	10/28/2020	IMPLEMENTATION	36-5-00-91905	2,125.00
TYLER TECHNOLOGIES INC	025-313852	10/28/2020	IMPLEMENTATION	36-5-00-91905	2,650.00
<b>Vendor TT2260 - TYLER TECHNOLOGIES INC Total:</b>					<b>10,792.00</b>
<b>Vendor: VI5006 - VILLAGE OF LA GRANGE</b>					
VILLAGE OF LA GRANGE	1350	10/01/2020	GORDON SPLASH PAD	01-6-14-88200	37.30
VILLAGE OF LA GRANGE	1350	10/01/2020	GORDON SPLASH PAD	13-6-14-88200	37.30
VILLAGE OF LA GRANGE	2900	10/01/2020	SEDGWICK FIELD HOUSE	01-6-12-88200	377.94
VILLAGE OF LA GRANGE	2900	10/01/2020	SEDGWICK FIELD HOUSE	13-6-12-88200	377.94
VILLAGE OF LA GRANGE	3000	10/01/2020	SEDGWICK SR. FIELD HYDRAN	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	3000	10/01/2020	SEDGWICK SR. FIELD HYDRAN	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	3100	10/01/2020	SEDGWICK TENNIS COURTS	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	3100	10/01/2020	SEDGWICK TENNIS COURTS	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	3200	10/01/2020	SEDGWICK FOUNTAIN	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	3200	10/01/2020	SEDGWICK FOUNTAIN	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	3300	10/01/2020	SEDGWICK SR. FIELD SPRINKL	01-6-12-88200	859.97
VILLAGE OF LA GRANGE	3300	10/01/2020	SEDGWICK SR. FIELD SPRINKL	13-6-12-88200	859.97
VILLAGE OF LA GRANGE	6501	10/01/2020	REC BUILDING	01-6-20-88200	424.92
VILLAGE OF LA GRANGE	6501	10/01/2020	REC BUILDING	11-6-20-88200	94.42
VILLAGE OF LA GRANGE	6501	10/01/2020	REC BUILDING	13-6-20-88200	424.92
VILLAGE OF LA GRANGE	8000	10/01/2020	COM. CTR	01-6-13-88200	37.30
VILLAGE OF LA GRANGE	8000	10/01/2020	COM. CTR	13-6-13-88200	37.30
<b>Vendor VI5006 - VILLAGE OF LA GRANGE Total:</b>					<b>3,793.08</b>
<b>Vendor: WE7150 - WEST SIDE TRACTOR SALES DEPT #4570</b>					
WEST SIDE TRACTOR SALES D	98184	10/01/2020	ELECTRICAL SWITCH FOR TRA	01-6-00-82011	40.80
WEST SIDE TRACTOR SALES D	98184	10/01/2020	ELECTRICAL SWITCH FOR TRA	13-6-00-82011	40.81
WEST SIDE TRACTOR SALES D	98664	10/14/2020	SKIDSTEER PART	01-6-00-82011	7.48
WEST SIDE TRACTOR SALES D	98664	10/14/2020	SKIDSTEER PART	13-6-00-82011	7.49
<b>Vendor WE7150 - WEST SIDE TRACTOR SALES DEPT #4570 Total:</b>					<b>96.58</b>
<b>Grand Total:</b>					<b>104,523.31</b>

DATE: 10/12/20  
TIME: 15:39:33  
ID: AP211001.WOW

-- Park District of La Grange --  
PRE-CHECK RUN EDIT

PAGE: 1

INVOICES DUE ON/BEFORE 10/12/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37339	BA2089	FREYA E. CRAIG SMITH					
	2020-10.1FIT	10/11/20	01	LGF GROUP X CLASS 9/28-10/11	11-7-00-6-62100		1,068.00
						INVOICE TOTAL:	1,068.00 *
					CHECK TOTAL:		1,068.00
37340	NO1234	NOVENTECH INC.					
	9529	10/08/20	01	COMPUTER SUPPORT	01-5-00-6-68020		761.88
			02	COMPUTER SUPPORT	13-5-00-6-68020		761.87
			03	BASE SUPPORT	12-7-00-6-68012		517.50
			04	FITNESS SUPPORT	11-5-00-6-68020		115.00
						INVOICE TOTAL:	2,156.25 *
					CHECK TOTAL:		2,156.25
37341	WI1200	JOSHUA WIENCEK					
	100820	10/08/20	01	CELL PHONE	01-5-00-6-67037		52.50
			02	CELL PHONE REIMBURSEMENT	13-5-00-6-67037		52.50
						INVOICE TOTAL:	105.00 *
					CHECK TOTAL:		105.00
					TOTAL AMOUNT PAID:		3,329.25

# Section 4



# STAFF REPORTS

**Park District of La Grange**  
**November 2020**  
**Board Report**

**Dean Bissias**  
**Executive Director**

1. Please remember that the board meetings for 2020 are the second Monday of the month except for the following months:  
February 3<sup>rd</sup> – first Monday of the month  
August 17<sup>th</sup> – third Monday of the month due to Endless Summerfest
2. This month's November board meeting is a regular meeting scheduled for Monday, November 9, 2020 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the November packet at: <http://www.pdlg.org/Docs/Board%20Mtg%20Packet%2011-09-20pdfon>.
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the regular board meeting minutes of October 12, 2020; executive session meeting minutes of October 12, 2020; financial reports dated October 31, 2020; and consolidated vouchers for the month of November dated November 9, 2020.
5. We have not included a capital update in this month's board packet. Little has changed and Supt. of Finance Leynette Kuniej has been extremely busy with the new financial software conversion which went live this month.
6. Under Action Item 7.1 the Board needs to discuss the Open Space Master Plan proposals and presentations made by the three firms at last month's board meeting, and select a firm that they feel comfortable working with. We sent each firm the Board's additional questions to assist in making the decision, with a due date of Thursday, November 5<sup>th</sup>. The answers we received are included in your board packet.
7. Under Action Item 7.2 I am asking the Board to give the Executive Director authorization to develop an agreement with the selected firm to create a new Open Space Master Plan.
8. Under Action Item 7.3 staff is asking the Board to approve Ordinance 20-07 which provides for the issuance of \$355,000 general obligation bonds. These bonds are our annual rollover bonds and are for paying off debt and for capital projects.
9. Under Action Item 7.4 we will be receiving the actual bid documents on Monday, November 9<sup>th</sup>. Once we have received these documents, they will

be provided to the Board. The bid opening for this bond is scheduled for the morning of Monday, November 9<sup>th</sup>.

10. Under Action Item 7.5 Superintendent of Finance Leynette Kuniej will be proposing the 2020 tax levy for the Board to consider. I requested that she ensures that the District captures all the new growth we are entitled to. Please refer to her board report and the draft calculations which are included in your board packet.
11. Under Action Item 7.6 staff is asking the Board to approve the SEASPAR tax levy for 2021-2022. This year our contribution has decreased 2.13%, which is \$2,334 lower than last year. The decrease of 2.13% is due to the change in our EAV. Staff recommends the Board approve the ADA levy for 2021-2022.
12. Under Board Business Item 8.1, I am asking the Board to review next year's proposed 2021 regular meeting dates. This item does not have to be approved until December, however, it is a good idea to begin looking at the dates early to determine if the Board has any conflicts.
13. Due to the increase in positive COVID-19 cases in our area and across the state, we continue to strongly enforce that everyone must wear a mask while at the recreation center. We continue to follow all the guidelines that are coming out of the Governor's office, as well as the CDC. As challenging as this is, it has been successful so far and is one of the reasons that our facility has been able to remain open.
14. Over the past few weeks I continued to work closely with Attorney Phil Fornaro regarding the land contract and rezoning with the Village of La Grange. We are moving forward with the hope we can be included on the December or January docket.
15. I am happy to inform the Board that we have a completely signed agreement between the Park District of La Grange and Nicor. We have now begun the due diligence time period of the agreement.
16. I continue to work on finances, attending webinars, zoom meetings with other park districts, paying bills, preparing the November board packet, and checking in with our maintenance staff on the progress in the parks. After discussing and gathering projected figures from all department heads, I feel we are financially in good shape and should be able to end the fiscal year close to breaking even. We are watching every expenditure and constantly working on increasing revenue wherever we can.
17. We continue to address items that are coming from the Governor's office as well as the CDC related to ongoing changes of COVID-19. This continues to be an ongoing and changing process. Meeting and recreation programming capacity has now been reduced to a maximum of 25 individuals.

18. I am currently scheduled to be out of the office on the following dates: November 25<sup>th</sup>, 30<sup>th</sup>, and December 6<sup>th</sup>. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
19. As always, if you have any questions please email, but most important PLEASE be safe, stay at home whenever possible and let us help stop COVID-19.

RECREATE!!! It helps your mind and body.  
Enjoy Life and Make the Park District of La Grange  
"Your Fun & Fitness Destination"

**Park District of La Grange**  
**November 2020**  
**Board Report**

**Leynette Kuniej**  
**Superintendent of Finance**

1. Currently our tax collections for the 2019 levy are at 98% of the total levy. The balance outstanding is \$58,127. This is very similar to our numbers last year at this time.
2. The District requested bids for our annual rollover general obligation bonds for an amount not to exceed \$345,800 which was increased in accordance with the Property Tax Limitation Act. The winning bid will be presented to the Board at the meeting. Please approve the winning bid.
3. Included in your packet this evening is the proposed 2020 tax levy. The Property Tax Limitation Act restricts the increase in our levy to the lesser of 5% or the CPI. However, this amount can be adjusted for any new growth or redevelopment in the community.

The CPI rate for the 2020 tax levy is 2.3%, which is greater than the prior year. A new growth estimate of \$10 million was recommended by the Village. This includes our annual projection of \$5 million EAV village wide and 5 million EAV relating to the Mason Pointe residential development. The tax levy amount that I am proposing is an increase of 1.10% over the prior year levy amount.

The request for the Special Recreation Handicapped Fund was decreased based on projected expenditures from this fund. The General and Recreation Funds were increased to offset lost revenue due to the Covid 19 pandemic.

I am requesting authorization to proceed preparing the tax levy documents based on the proposed calculations.

4. I will be conducting an open enrollment meeting for all employees eligible to participate in the PDRMA health plan. The open enrollment period ends November 20<sup>th</sup>.
5. The project with Tyler Technologies is complete. We successfully produced the last payroll in the new software. This month's board reports were produced from the new software. Please let me know if there is information you would like to see that was not included in this board packet.

**Park District of La Grange**  
**November 2020**  
**Board Report**

**Chris Finn**  
**Superintendent of Facilities**

1. The Recreation Center has been busier lately with fall programming going on and youth basketball programs are in full swing now. We have had to call all rentals for the rooms at the Recreation Center and let them know that due to the new state guidelines that the group count needs to be 25 or less. Some renters are ok with this and some have cancelled. We have rentals still coming in but not as many as normal.
2. The gymnasium is for the most part max out on capacity Monday through Thursday 4pm-9pm. I am still getting requests for gym space so I continue to work with groups to get them any gym space I can; I am starting to rent out the gym on Friday afternoons/evenings and Sunday afternoons. Most of the groups are renting gym space for a long duration of time.
3. On October 17<sup>th</sup> & 18<sup>th</sup> we rented out the gymnasium for a basketball skills clinic for Boys Freshman & Sophomore to be viewed by scouts. This rental has brought inquiries for a few future gym rentals
4. Secret Santa is starting to get busier in the back storage area. There will be several big group and individual drop off days and then they will have three pick up days; two during the week and one Saturday morning.
5. Fall outdoor sports have come to a close for the most part; two of the soccer groups are going to practice for the first two weeks in November with the nice weather. For the most part it was a dryer fall but we still had a few rain dates, and a couple of the fields got a little beat up. We will assess the fields and see what and or if any fields will be rested in 2021. Staff is currently starting to collect sports equipment and locking it up for the year until Spring sports start up. I will start getting paperwork together to get payments from the users groups who still owe money. An e-mail has been sent out to all of the user groups to ask for rain cancelation dates so I can compare them to mine, and get final billing out.

6. We had our Splash Pad contractor come out and go through the splash pad to make sure everything is still set for the winter months.
7. The Safety Committee held our quarterly safety training on October 13<sup>th</sup>.
8. I will be attending several SSPRPA meeting this month all the meetings will be held via zoom. I attended the IAPD Legal Symposium held via zoom on Thursday November 5<sup>th</sup>.

**Park District of La Grange**  
**November 2020**  
**Board Report**

**Linda Muth**  
**Administrative Supervisor**

1. I reviewed and edited the second draft of the winter program brochure.
2. I took a live webinar hosted by VSI on our RecTrac software, which addressed customizing reports. I also worked on troubleshooting some software issues for our front desk.
3. I took a live webinar hosted by IAPD on de-escalating irate patrons during COVID-19. It was led by Joseph Crimmins, who has a background in law enforcement and safety. It was an excellent presentation with concrete strategies for dealing with angry patrons that have the potential to become dangerous patrons, especially during COVID.
4. I spent time on a FOIA request and updated FOIA records.
5. I participated in the Community Garden at Denning Park this year and would like to thank Claudia Galla for her work on implementing this worthwhile project. As someone with no outdoor space for gardening, it was a great opportunity to not only grow my own vegetables, but to spend time in a natural setting during these challenging times.
6. I would like to thank Melissa Seaberg for the many masks she has made for our staff. She has amazing sewing skills and has generously shared her masks with us.
7. I have enjoyed seeing some of our regular track patrons return to utilizing our facility. I have had the pleasure of serving them for several years and getting to know them, and they appreciate having a safe place to exercise. I am extending pass memberships for the time we were closed as patrons return.
8. I worked on accounts receivable for past due balances and updated household BASE accounts.
9. I processed refunds for programs and facilities.
10. I prepared board meeting packets, and with the absence of our regular recording secretary due to furloughs, I have been producing the minutes for board meetings.

**Park District of La Grange**  
**November 2020**  
**Board Report**

**Josh Wiencek**  
**Maintenance Supervisor**

1. Painted the upstairs kitchen walls; this was due to one of the HVAC units condensation pan being cracked and leaking down onto the wall.
2. Took all the gym bleachers out to the Garage area and power washed them all; before we brought them back into the gymnasium.
3. Cleaned out the floor machine used for the track by taking it apart and cleaning hoses and filters to improve the water flow on scrubbers.
4. Helped with set up and takedown of the Halloween trunk or treat event; as well as helping monitor how many participants were in the event at a time.
5. Went through all volleyball net equipment; checking all nets to make sure they are in good condition. Also fixed a couple of the poles that are used to hold the nets up. This was done in preparation for a possible four v-ball court rental.
6. Continue to work with custodial staff to update setups and cleaning procedures for any new programs or rentals that come in so that we meet all cleaning and social distancing requirements.
7. Set-up an area in back storage with tables and trash cans for the Secret Santa group to work at.

**Park District of La Grange**  
**November 2020**  
**Board Report**

**Andrea Weismantel**  
**Facility Rental Coordinator**

1. We are abiding by the new State capacity guidelines of 25 people or 25% capacity for the rental rooms. That has forced some cancellations that exceed that limit. We are hoping for conditions to improve so we can resume 50 person capacity and get some new rentals. We've had some December rentals cancel as well due to their own health or capacity.
2. I have worked with Chris as the outdoor rental seasons wraps up to provide him payment reports and enter those payments into Rec Trac.
3. I will be attending the annual VSI Rec Trac training next week virtually and hope to learn more about the software and gain some knowledge on any problems we have been having.
4. I attended the PDLG Trunk or Treat event on Saturday October 10, 2020. We had a great turnout and the weather was perfect. The community was happy to have a new event to attend and we are looking to do this event again next year with possible expansion.
5. The Daddy-Daughter dance was changed to a virtual event this year with a "Take Home" box to enjoy the night of. Unfortunately, due to low enrollment it had to be cancelled but I'm hoping next year we'll be able to do something for the girls.
6. Breakfast with Santa is being modified as well this year and we're doing "Donuts with Santa". We are offering hot chocolate and individually wrapped donuts from Tates. Children can stand next to Santa for a picture and we have two time slots where a maximum of 25 people can sign up for spot. They will take a craft home with

**Park District of La Grange**  
**November 2020**  
**Board Report**

**Kevin Miller**  
**Superintendent of Recreation**

1. Specialty Fitness classes for fall session II began the week of November 2<sup>nd</sup>. We have 63 participants in 12 classes that run for 7 weeks. This session we rolled out our Specialty Fitness Virtual Class Pass. We currently have 6 registrations in, four for the 5 Class Pass and two for the 10 Class Pass. With the Virtual Class Pass, we have added 8 new classes to the program offerings for a total of 19 classes. So far the feedback has been great for the Class Pass. I am anticipating 3-5 more registrations for the Virtual Class Pass in the coming weeks and looking to run some type of Holiday promotion with the Passes for the Winter Session.
2. On Tuesday, October 27<sup>th</sup>, the State of Illinois updated its All Sports Policy and placed basketball in the high risk category. This has put our travel basketball season in limbo. Per the guidelines, intra-team scrimmages and games cannot be played. We are limited to no-contact practices and trainings and have decided to mandate masks for all players while on the court. After conferring with all 66 travel basketball families, we decided to move forward with our initial plan of practicing until December 22<sup>nd</sup> and re-evaluate where we are at come that time.
3. The Recreation Department has completed the Winter 2021 Brochure. Programs in this brochure will take place between January 4<sup>th</sup> and March 20<sup>th</sup>. Registration for La Grange and Countryside Residents will open on December 8<sup>th</sup> with Non-Resident Registration opening on December 15<sup>th</sup>. We are not printing any copies of this brochure. A postcard will be mailed to all La Grange households notifying them of the registration dates and where to find the brochure on our website.
4. I completed my CPR/First Aid/AED Instructor re-certification course on October 9<sup>th</sup>. I conducted a class on October 21<sup>st</sup> for full time staff that needed to be re-certified. I will be conducting additional classes for all remaining part time staff in need of certifications throughout November and December.

5. On October 15<sup>th</sup>, I took part in the IAPD webinar titled Benching Marking during COVID.
6. On Tuesday, October 13<sup>th</sup>, I attended the Park District's all staff safety training.
7. Due to the COVID guidelines and out of an abundance of caution, Santa Visits and the Holiday Train have been cancelled. Breakfast with Santa has been altered to Donuts with Santa. This is a more passive event that allows for families to get a socially distanced picture with Santa. Donuts and hot chocolate are being provided by the event sponsor, Tate's Ice Cream. Donuts with Santa takes place on December 6<sup>th</sup>. The Holiday Tree Lighting Event is still be discussed as to whether or not that can take place in an altered format.
8. On Thursday, November 5<sup>th</sup>, I will be attending the IAPD Virtual Legal Symposium.
9. On Thursday, October 8<sup>th</sup>, I attended the SSPRPA Diversity Forum via Zoom.

**Park District of La Grange  
November 2020  
Board Report**

**Teresa Chapman  
Assistant Superintendent of Recreation**

1. Learning Ladders Preschool is continuing to do well. Staff and students are comfortable and settled into a nice routine especially navigating through this pandemic. Picture Day will be held on Friday, November 6<sup>th</sup> at the Recreation Center. Each class has a scheduled time for individual portraits as well as the class portrait.
2. I am currently looking into new fundraising opportunities for our preschool program. Unfortunately, Yankee Candle has decided to close down the Yankee Candle Fundraising program due to the pandemic impact.
3. The Parent and Tot Pumpkin Carving event was held on Wednesday, October 28<sup>th</sup>. We had 5 couples participate in the annual event. Each couple carved their pumpkins that they took home to display on Halloween. They also got to do some small crafts and take home some treats.
4. I attended the SSPRPA Early Childhood Committee zoom meeting on Thursday, October 22<sup>nd</sup>. Each district was able to bounce ideas off each other and see what it is working elsewhere that we could implement. I am looking at virtual preschool backpacks that parents will be able to pick up and do at home with their preschoolers.
5. I have continued to plan for and make proper adjustments for the Holiday Tree Lighting. Unfortunately, the Holiday Train has been canceled by Metra because there is not a safe way to hold the event during the pandemic.
6. The final draft of the 2021 Winter brochure has been approved and will be placed on the website by mid-November. Registration for residents of La Grange & Countryside will begin on Tuesday, December 8<sup>th</sup> and non-resident registration will begin on Tuesday, December 15<sup>th</sup>.
7. I attended a safety training on October 13<sup>th</sup> about keeping safe during the pandemic. The information pertained to work

and home life regarding proper mask-wearing and good hygiene practices.

8. I have been working with all departments and planning our upcoming holiday building decorations on Tuesday, November 24<sup>th</sup>.

**Park District of La Grange  
November 2020  
Board Report**

**Kyle Madeja  
Recreation Supervisor**

1. Fall programming session two started in late October. All Star Sports has 61 participants across programs like Floor Hockey, Soccer, T-Ball and Hoops. We are also running classes, like Parent & Tot Gymnastics, Badminton, Pee Wee and Junior Volleyball which we didn't run in session one.
2. The Fall Youth Developmental Basketball League is in its 4<sup>th</sup> week of practices. With new IDPH and DCEO guidelines recently released, specifically moving basketball from medium risk to higher risk, we've had to make adjustments to the format. Practices are drills and skills based, while Saturday's will now be Skills Challenges days for teams.
3. Preparing for the Winter 2021 brochure/programs that will span January 4 – March 20. Working with contractors to set up sessions and classes. These programs have been entered into Rec Trac. Along with other staff, proofed the brochure copy.
4. Ran the SSPRPA Athletics Committee Meeting via Zoom on October 19. We discussed updates to our Fall Leagues, guideline interpretations, and how to approach the winter athletic season. Our next meeting is scheduled for November 16.
5. I attended the SSPRPA November Executive and Regular Meetings.
6. I assisted with the Trunk or Treat event on October 10.

**Park District of La Grange  
November 2020  
Board Report  
Jenny Bechtold  
Superintendent of La Grange Fitness**

1. LaGrange Fitness had 60 new members join during the month of October 2020. We currently have 2,137 members through October 31, 2020, compared to 2,473 as of October 31, 2019 (a decrease of 336). We had seven cancelation requests and 29 members request a hold during October.
2. We offered twelve group fitness classes each week for the month of October. The month of October brought in 333 participants, compared to 187 participants for the month of September. The group fitness classes have an average of 67 participants per week and an average of six participants per class. Please note, October was five-week month verse four weeks for all previous months. We added seven more classes beginning the week of November 2, bringing our weekly class total to 19 classes.
3. The month of October we had 4,488 visits by fitness members, compared to 9,488 visits for October 2019. The month of September 2020 had 3,975, an increase of 513 visits from last month. Usage continues to increase each month.
4. The personal training department brought in \$2,150 for October. We had 59 personal training sessions during the month of October, compared to 46 sessions during the month of September 2020.
5. La Grange Fitness is offering two student specials which began November 2, 2020. We are offering 45 days for \$45 or 60 days for \$60. This will allow students to choose the special that fits their holiday break. The student special is for students between ages 16 and 24 with a valid student ID. The special will be sold through December 15, 2020.
6. We will be running a Holiday Hustle Challenge during the months of November and December to help members stay motivated during this busy time. Any member that visits 30 days total, during November and December will get entered into a raffle to win prizes.
7. Due to the increase in the positivity rate in Cook County, we have decided to continue to keep the locker rooms closed. We have also fine-tuned our mask policy to make sure it is clear and everyone is wearing a mask unless they are engaged in a fitness activity or unable to social distance six feet.
8. I participated in an IPRA Fitness Virtual Round Table on October 20, 2020 at 1:30pm. It is always great to brainstorm and discuss topics with other

Fitness Managers to compare notes, especially during such challenging times. Majority of the districts continue to leave their locker rooms closed, keep reduced hours, as well as a reduced group fitness schedule.

9. I shopped the YMCA and LA Fitness mid-October to see how they were operating and make comparisons. I will share more details during my verbal board report.
10. I participated in the Go Live for Tyler Technology software beginning October 19<sup>th</sup> through November 3, 2020 with Leynette Kuniej, Superintendent of Finance and Terri Kuzel, Finance & Personal Assistant. The transition to Tyler Technology went great and we are actively working in Tyler Technology software.
11. The Park District experienced a power outage on Saturday, October 24<sup>th</sup>. The power went out at approximately 8:30am and did not come back on until after 3pm. La Grange fitness evacuated the building at 8:30am and remained closed for the rest of the day.
12. Preventative maintenance was performed on November 2<sup>nd</sup> & November 3<sup>rd</sup> on all the fitness equipment in the fitness center.
13. I will be participating in the virtual Legal Symposium on Thursday, November 5, 2020. The topics the symposium will cover range from the pandemic, open meetings act, social media, finance and more.

**Park District of La Grange  
November 2020  
Board Report**

**Leanna Hartung  
BASE Superintendent**

1. October 30<sup>th</sup>, the students were able to dress up in their costumes at school so they wore them to BASE as well. They had special pre-packaged treats for snack. The children received Halloween goody bags when they left BASE for the day. It wasn't our normal Fall party but the little ghost and goblins seemed to enjoy what we provided for them.
2. The staff continue to diligently follow the guidelines implemented by the CDC, IDPH, and SD102. It has not been easy for the staff or students with the social distancing in place. The staff have done their best to keep the students within the guidelines. We did have to close down Congress Park and Cossitt for a week Oct. 5<sup>th</sup>-9<sup>th</sup>. We had a staff that worked at the schools test positive. The staff that worked with her quarantined for 14 days. We have had 2 other staff that were in contact with a person who tested positive and they quarantined for the 14 days as well.
3. I have continued to take on-line trainings through PDRMA and Webinar series through the After School Alliance. I was recertified in CPR/1<sup>st</sup> aid October 21<sup>st</sup>.
4. We are offering a Thanksgiving camp on November 23<sup>rd</sup> and 24<sup>th</sup>. The camp has 1 participant signed up at this time. Parents have until Nov 5<sup>th</sup> to submit their registration. If we do not have the minimum of 25 or close to that signed up, we will not be having the camp.
5. I am on the safety committee and we held our quarterly training for all staff on Tuesday, October 13<sup>th</sup>. This years training was for full-time staff only. Ray, the safety coordinator presented at the training. He spoke about covid 19 and answered questions that staff had.
6. We continue to plan for any changes that may arise regarding Covid and providing care for participants. We have a few plans however they all are contingent on the mitigation's in place at the time.

Happy Thanksgiving to you and your family!

**Park District of La Grange**  
**November 2020**  
**Board Report**  
**Claudia Galla**  
**Park Foreman**

1. Mowing has mainly been kept to athletic fields for soccer and baseball through October. Leaf season has begun; staff has started to mulch leaves. Mulching and leaf clean-up will run through the end of November. Tree watering ended in late October, gator bags have been removed.
2. Large tree & stump removals have been completed at Denning, Stone and Sedgwick by Bluder's Tree Service. Staff has filled and seeded stump holes left behind from the contractor.
3. All flower beds have been cleared. All flower planters have been cleaned up and brought indoors for the winter.
4. The drainage ditch running east-west at Denning park has been cleared of trash and debris. It will be cleared again during the leaf season.
5. Tree mulching will continue through November, as time and weather allows. To date, mulching has been completed in Sedgwick, Waiola, Gilbert, Elm, and the rec center.
6. Irrigation lines at all Sedgwick ball fields and rec center have been drained and blown out. Port-a-lets have been removed. Plastic trash cans have been washed and transported to outdoor storage. Timers and clocks have been adjusted for the time change. Ball fields, handball courts are closed for the year. Tennis courts will remain open for a couple extra weeks due to mild weather. Road salt has been delivered for the winter.
7. Metal benches at Gilbert and Spring tennis courts had to be re-anchored due to wear & tear. The tent in the rec center lot has been taken down for the season. Soccer goals have been taken off athletic fields and chained together.
8. I've attached with this report updated information on the 2020 Urban & Community Forestry Grant application we submitted in September.

Routine duties for the month include:

\*Process vouchers.

\*Trash & recycling collection in all parks, twice a week.

\*Completed inspections for November will include:

playgrounds, buildings, parks & grounds, and paths.

## Urban & Community Forestry Grant Fiscal Year 2021

### Community Ranking

#### Interpreting this list

Final award decision will depend on the bid proposals from contractors. Awards will be by Zone, which means that the top candidates in each zone can reasonably expect to receive funding.

Please note that contractors will provide final estimates for the materials requested by each community. The maximum award is \$20,000 and The Morton Arboretum has over \$340,000 to distribute. Final award amounts will depend on the community's request and/or the cost of their materials.

#### **Zone 1.**

1. Princeton, City of
2. Ottawa, City of

#### **Zone 2**

1. Springfield, City of
2. Macomb, City of & Park District

#### **Zone 3**

1. Rantoul, Village of

#### **Zone 4**

1. La Grange Park District
2. Plainfield Park District
3. Hickory Hills, City of
4. Community Park District of La Grange Park
5. Glenview, Village of
6. Prospect Heights Park District
7. Park Forest, Village of
8. Bensenville Park District
9. Joliet, City of
10. Berwyn Park District
11. Orland Park, Village of
12. Richton Park, Village of
13. Carol Stream, Village of
14. La Grange Park, Village of
15. Park Ridge, City of
16. Forest Preserve District of Cook County
17. Lombard, Village of
18. Des Plaines, City of
19. Glencoe, Village of
20. Hawthorn Woods, Village of

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**From:** Emily Okallau <eokallau@mortonarb.org>  
**Sent:** Tuesday, November 03, 2020 1:41 PM  
**To:** Emily Okallau  
**Subject:** UCF Grant Update

Good afternoon,

Thank you again for applying to The Morton Arboretum's UCF Grant. I would like to share some updates with you as we move forward in our review & contractor selection process.

Note that for simplicity this email is only being sent to one contact from each community -- please forward as needed.

1. In addition to delays with our review process, we have also experienced delays in releasing the RFP to contractors. We greatly apologize for these delays. This process is new for this year and we are navigating its complexities as best as we can. We are moving forward, but it is taking longer than expected. I will provide updates as I have them.
2. The review process is complete and communities have been ranked by zone. Each application was read by 3 reviewers who provided scores. We took the average of these 3 scores to rank the communities.
3. You may check your ranking by clicking on the link below. Unfortunately I do not have concrete information at this time about which communities will receive funding. We will know more concretely when the contractors provide their bids.

**Community Rankings:** <http://chicagorti.org/sites/chicagorti/files/CommunityRanking.pdf>

Thank you all for your patience. We will get there! As always, please let me know if you have any questions.

Thanks,  
Emily

--  
Emily Okallau  
Community Outreach Coordinator | Chicago Region Trees Initiative  
The Morton Arboretum | 4100 Illinois Route 53 | Lisle, Illinois 60532  
Cell: [630-754-6116](tel:630-754-6116) | [eokallau@mortonarb.org](mailto:eokallau@mortonarb.org) | [chicagorti.org](http://chicagorti.org) | [mortonarb.org](http://mortonarb.org)

# Section 5



# ATTORNEY REPORT

# Section 6



# TREASURER REPORT

# Section 7



## **ACTION ITEMS**



## Park District of La Grange – Comprehensive Plan: *Hitchcock Design Group Response to Questions*

### QUESTION 1

Please explain the survey methods you propose that are included at no additional cost with your proposal. Include whether this is a mailed survey, online survey, phone survey, or other method AND the total number of households that will be contacted for each method. Explain how many other meetings and/or surveys (virtual or otherwise) are included at no additional cost and with whom (for example schools, user groups, non-resident audiences, etc.) Identify relevant sources for surveying and public entities that would be considered for use to collect data e.g. village hall, schools, etc. Please clarify the additional cost and method for conducting a statistically significant random survey and identify the number of households that would be included and the response number needed to be valid. Lastly, do you do this work in-house or do you use a contracted person?

Our proposal includes several options for community engagement that are broken out for the Park District's convenience to determine which tasks can best meet their needs. Providing various options for engagement can increase the number of participants and gather a balanced dialogue that helps us create a better plan for your community.

The following engagement options and fee breakdown are included in our proposal:

- **Branded interactive online engagement platform** to facilitate updates and data gathering. We would prepare a logo and tagline for this planning event. The team would assist the Park District in developing the messaging and outreach techniques to publicize the project and encourage participation throughout the process.
- **Web-based survey** available to the community-at-large with notice distributed via social media, email blasts, print media, and PDLG website updates, affiliate groups, and community organizations. We include an option to set up a table at a community event to solicit resident feedback.
- **Statistically-valid mailed survey** would be distributed to a random sample of residents with the option of completing the survey online, over the phone, or via mail. Our subconsultant, ETC Institute, would complete this task if elected by the Park District. ETC has the option for a sample size of 300 completed surveys that has a margin of error of +/-5.5% at the 95% level of confidence or a sample size of 400 completed surveys with a margin of error of +/-4.9% at the 95% level of confidence. The cost for this community engagement option is included in our proposal fee breakdown.
- **Stakeholder interviews** facilitated in person in accordance with state guidelines (regarding COVID-19) or via phone. Conducted in small groups or individually with attendees invited by you but typically includes community leaders, elected officials, business leaders, community and volunteer organizations, school districts, neighboring agencies/districts, and sport affiliate groups. This can also be expanded to include specific demographic representative groups such as teens, seniors, and/or other groups that may currently be under-represented.
- **Park District staff workshop** facilitated in person or online. This will be conducted in small groups with staff determined by you, but it would typically include your leadership team and administrative, marketing, B.A.S.E., recreation, facilities, and park staff.
- **Board workshop** facilitated in person or online to occur during a regularly scheduled meeting or a special workshop meeting.
- **Community workshops** facilitated in person in accordance with state guidelines (regarding COVID-19) or online and available to the community-at-large. A notice will be distributed via social media, email blasts, print media, and PDLG website updates, affiliate groups, and community organizations.



As part of our data collection process, we would collect relevant demographic and survey data from ESRI (Environmental Science Research Institute), which utilizes current US Census information. Our GIS technology allows us to extract this data by specific community geographic areas as well as the overall community demographics for age, household income, number of households, race/ethnicity, and gender. We will contact other community organizations including the La Grange Public Library, Village of La Grange, and School Districts 102 and 105 to gain a more detailed understanding of community-specific data. We will also collect current Comprehensive Plans prepared by other agencies to understand how the Park District's needs and objectives can align and coordinate with other planning efforts in the community.

## QUESTION 2

What are the on-site methods for evaluating facilities and how many visits are expected to occur for the architect on your team? Are park structures that are not considered buildings included in this evaluation? Please explain how these structures are evaluated. What examples of other parks and recreation facilities have been evaluated by the architect (local, regional or national) and would inform their evaluation of our park district? Lastly, is the architect in-house or contracted?

We would expect to spend a total of two days assessing facilities for the District. In addition to the Community Center, Sedgwick Park Activity Building, and Community Center, our team will also assess all shelters and similar structures in parks, as well as any enclosed/semi-enclosed facilities used by the District for maintenance and upkeep of parks. Our team member, Williams Architects Aquatics (WAA), is also uniquely qualified as an architectural and aquatic design firm to assess aquatic facilities and systems, and our team will also assess the splash pad and associated visible mechanicals at Gordon Park as part of these services.

Our inventory and analysis process includes a detailed discussion with staff regarding any known condition concerns and recent and planned improvements. We will conduct our assessment visits together with staff knowledgeable about the facilities and structures to gain critical insight into any known issues and be able to provide needed historical context. Our assessment includes cursory visual evaluations of the building envelope (roof, walls, and windows), interior finishes, athletic/specialty equipment, HVAC, electrical, and plumbing systems, life safety, and COVID-19 considerations. Although the assessment process does not include a full accessibility compliance audit, readily visible and apparent accessibility deficiencies will be identified as part of the process.

Andy Dogan from WAA will lead the evaluation process. A member of the City of Elgin's Park and Recreation Advisory Board since 2016, Andy is a Principal in the firm and has 23 years of experience in public sector architecture as well as 20+ years of experience in the design and construction of recreation and aquatic facilities. In recent years, he has conducted district-wide condition assessments of buildings and aquatic facilities as part of comprehensive master plans for the Skokie, Palatine, Cary, Oregon, and Round Lake Area Park Districts. On a national level, Andy also completed system-wide facility assessments for the Fairfax County (VA) Park Authority, assessing all nine of their recreation centers, and for the Columbia Association (MD) recreation facilities. In the last ten years, Andy has also led ADA Audit and Transition Plan efforts for the Fox Valley Park District, City of Elgin Parks and Recreation Department, Vernon Hills Park District, Grayslake Community Park District, and Village of Antioch.



Though WAA would be a subconsultant team member to Hitchcock Design Group, they have worked extensively as a team with Hitchcock Design Group on master planning and implementation projects for recreation agencies throughout the country over the past twenty years. Andy Dogan and WAA bring unparalleled experience and expertise to our team that, in our opinion, greatly outvalue any other team, regardless of whether or not that role is "in-house." Because of the depth of our previous experience with WAA, our work together will be seamless.

### QUESTION 3

Please detail the social media presence that would be utilized for the master plan process.

Our process proposes to use social media as a key tool to publicize the comprehensive plan process and distribute information to the community-at-large regarding key events and outcomes. HDG will assist the Park District by developing a template for outreach materials. That includes a unique brand and clear messaging for the engagement process that answers the questions, "Why is this being done?" and "How is this being done?". HDG will assist the District in developing strategies on how to successfully leverage social media for messaging and keep the public up-to-date on the process. Our proposal includes an option for an interactive branded online engagement platform that can be used to strengthen the Park District's relationship with its constituents and stakeholders.

In addition to the custom online platform, the social media outreach strategy would include utilizing PDLG's Facebook, Twitter, and other social media forums throughout the process using the messaging and branding our team would develop for you. We would also work with the Park District to identify and coordinate with other partner organizations in the community that would be open to sharing some of the same messaging through their social media forums such as the Village, Library, School District, La Grange Business Association and community grassroots organizations.



#### QUESTION 4

What experience does your firm have in helping parks and recreation districts update and innovate their parks and openlands and programming associated with outdoor parks? What local, regional or national trends could our park district improve upon in this area, and how does your experience help us achieve such an improvement?

The recreation-focused studio at HDG has completed 50+ comprehensive park and recreation plans and hundreds of park and open space master plans specifically for Park Districts and Park Departments within Illinois. Included in our proposal, HDG will assist the District with annual updates for the first 3 years to the adopted 5-year action plan at no additional fee.

Regarding innovation in parks and open lands, HDG is a leader in the design of nature and adventure-based play with the recently-constructed award-winning Bison's Bluff Nature Playground in Schaumburg, 95th Street Community Plaza in Naperville, and Bellaboo's Imagination Garden in Lake County, Indiana.

Recent trends in outdoor park and recreation indicate an increased demand for dog parks and dog-friendly areas. Also trending over the past several years is access to outdoor health and wellness opportunities (i.e. fitness stations, open lawn space, walking/bicycling paths, outdoor fitness programming, golf, camping, and fishing/boating). This demand has recently spiked with the current COVID environment. Universal design and social equity have also become a baseline expectation for public infrastructure improvements.

Since HDG is a planning and design firm, we are uniquely positioned to assist our clients in planning for and constructing capital improvement projects. The action plan included in the comprehensive plan will envision and prioritize improvements across the District. These improvements are then broken down into step-by-step actions that will lead to successful projects. Additionally, HDG's depth of experience with preparing and securing grant funds for our clients to enact park and facility improvements is unmatched in Illinois.

Since 1998, Hitchcock Design Group has submitted over 100 OSLAD applications for 71 clients. Of those applications, HDG has had a success rate of 92%. This has given our clients just over \$38 million worth of grant funding for a variety of projects with total project costs that range anywhere from \$100,000 to \$3.5 million. In total, our grant funding assistance has provided an opportunity for \$87 million in constructed projects.

With staff experienced in the design, regulatory requirements, and potential funding sources impacting the construction of green infrastructure, HDG can successfully integrate cost-effective stormwater management solutions into your park facilities that maximize benefits for the community.

In every master plan that our Program Assessment team member BerryDunn creates, they focus on developing context-driven outdoor programming opportunities and (particularly with current COVID challenges) helping communities realize how to maximize their outdoor facilities.

- In Shawnee, Kansas, recommendations identified the need for an outdoor fitness park.
- In Denver, Colorado, the team worked on ideas for park packs (packs with a variety of games and equipment for resident rentals).
- In Washington Park, Indiana, recommendations included an outdoor adventure park (including an alpine slide and zip line).



- In Lauderdale Lakes, Florida, the team worked to ensure park design concepts include areas for outdoor programming and entertainment.
- In Raleigh, North Carolina, recommendations included the addition of food trucks and outdoor restaurants.
- In Pottstown, Pennsylvania, the team is working on a strategic plan that includes the NRPA campaign for the 10-minute walk program.

BerryDunn continuously researches current trends in outdoor recreation. The research includes information from the National Recreation and Park Association, Project for Public Spaces, Trust for Public Land, World Urban Parks, and City Parks Alliance. Drawing from our deep trends database, BerryDunn can match current outdoor programming trends unique to La Grange. For example, we learned of a museum held Friday night picnics in the park with live music performances this past summer. If this example aligned with La Grange's community feedback, we would likely recommend a similar concept in its park system.

For many clients, BerryDunn has recommended the use of park space for programs such as tai chi and yoga. Because most park districts are involved in youth sports, we provide recommendations **on ways to improve those offerings through the recommendations prescribed by the Aspen Sports Institute.** Through our analyses, we often identify that outdoor amenities such as **skate parks, fishing piers, and trails could be more intentionally programmed with clinics, events, and club use.**

We know that COVID-19 has impacted how people spend their leisure time. Golf participation is up 20% nationwide. More people are participating in activities such as birding, which has greatly increased in popularity. From March through June 2020, a record-breaking 186,377 (68% increase from 2019) new accounts were created on eBird, a massive database where birders report their sightings. Toronto, Canada is currently engaging its community in a campaign to bring the indoors outdoors, which promotes all the opportunities that exist for outdoor use in the wintertime. The Toronto Parks Department is undergoing preparations to help ensure trails, parks, and amenities are cleared for use this winter.

In all planning recommendations, community feedback is a key element relied upon to drive the unique programming solutions appropriate to the community. We generally recommend that new park design includes an open space area for outdoor programming and events. Because of increased mental health stresses during this time, park systems are looking to create more opportunities for people to relax. For example, Stark Park in Ohio has a mile-long trail that they call a mindfulness walk, which includes various stations such as a Zen sand garden and a labyrinth. Park and recreation agencies are working with school districts to create green schoolyards, helping school systems bring education outdoors.

### QUESTION 5

Please include links to online webpages you have helped create for other parks and recreation districts that would be most similar to what you envision for our comprehensive plan.

Please refer to pages 7-11 of this document for images of online engagement platforms created by HDG and our team member BerryDunn for comprehensive plans completed for similar park and recreation districts and departments in Illinois.

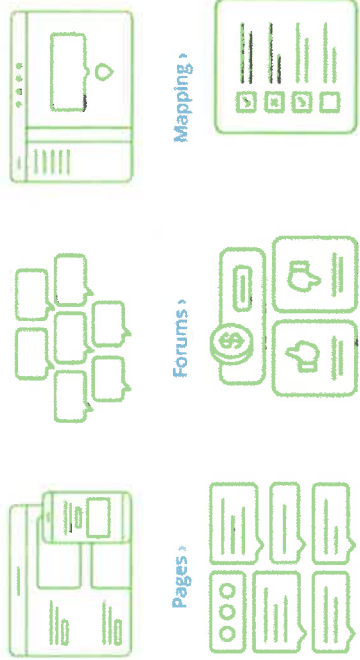


#### QUESTION 6

In light of the economic impact of COVID-19 on the Park District, is the quote you provided a firm figure, or is it negotiable?

Our scope and fee are most definitely negotiable. This project is important to our team and we are confident HDG can provide a scope and fee that meets the needs of the Park District within the desired budget.

# Social Pinpoint Tools



Add your voice.



### Youth Participants:

Share your opinions and us what sports you participate in, what new sports you would like to learn, and about your favorite athletes.

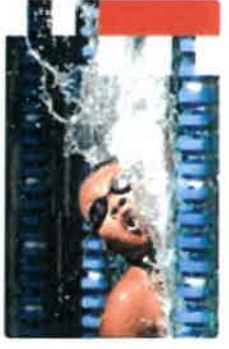
[Add your thoughts](#)



### Adults:

Do your children participate in sports offered by M-JRPC, Department of Parks & Recreation, Prince George's County? Tell us about your experiences.

[Give us a moment](#)



### Adults:

Do your children participate in sports offered by organizations outside of M-JRPC, Department of Parks & Recreation, Prince George's County? Tell us about your experiences.

[Give us a moment](#)



### Participate in a Town Hall

Virtual Town Hall meetings will be announced soon. Please check back in November for dates and sign up at the same on web page to get notified.

[Go to website for more](#)



### Where do you live?

Please provide your zip code so we know where our current and future athletes reside. It only takes a second.

[Share your zip code](#)



### How can we improve youth sports facilities?

Share your ideas about how M-JRPC can improve indoor and outdoor youth sports facilities in Prince George's County.

[Join the discussion](#)

Please share with us things you like, things that need improvement, miscellaneous comments and ideas you have for future of the Laureldale Lakes, Parks and Human Services Department.





## ELK GROVE PARK DISTRICT COMPREHENSIVE MASTER PLAN

OVERVIEW SCHEDULE SURVEY RESOURCES

### OVERVIEW

**Our Mission:** To provide safe and innovative parks and recreational opportunities.

**Our Vision:** Go beyond the expected.

The Elk Grove Park District is developing a master plan for the year 2020. This plan will outline projects and goals for the District to complete over the next 5 years. We want your input as we look to the future. Tell us what you think about our District's parks, facilities, and programs.

TAKE ME TO THE SURVEY

### PROCESS

The Comprehensive Master Plan process consists of four phases starting with the **Analysis Phase** – where Park District assesses and issues within the parks, facilities and programs are identified.

Next, the consultant team and Park District will collect public opinion to understand how residents use the Park District's offerings and to identify future needs in the **Connect Phase**. This phase includes the online community survey noted above.

During the **Preferred Strategy** phase, the consultants will create consensus with community leaders on an overall strategy, including the most prioritizing alternatives plans, public improvements and community opportunities. The consultants will also develop preliminary strategies based on local and regional market characteristics, physical, cultural, and financial resources, and the expectations and needs of stakeholders. At the end of this phase, the consultants will deliver a concise Strategy Statement, Preliminary Framework, Appearance and Identity Plans, and Preliminary Implementation Recommendations.

In the **Master Plan** phase, the consultant team will document the finalized recommendations including an implementation table outlining 5-year implementation projects and step-by-step implementation guidance.



Flower Cove Theme Park

### TEAM

**Elk Grove Park District** – Owner  
**Hitchcock Design Group** Planning, Landscape Architecture

# Elk Grove Park District Comprehensive Master Plan

Click any of the following images to be taken to that page.

OVERVIEW SCHEDULE SURVEY RESOURCES

### FREQUENTLY ASKED QUESTIONS

#### What is a Comprehensive Master Plan?

A Comprehensive Master Plan is a document that provides recommendations for development over a set period of time. The Elk Grove Park District Comprehensive Master Plan plan will:

- Assess existing parks, facilities, and programs
- Determine community sentiment about existing Park District offerings
- Recognize needs as identified by the community
- Define strategic and measurable goals for the next five years

#### Why is the Park District completing a Comprehensive Master Plan?

Elk Grove Park District is seeking to understand how residents view and use its services. This information will be used to help the Park District prioritize improvements over the next 5 years.

#### When was the last plan completed?

The last Elk Grove Park District Comprehensive Master Plan was adopted in 2013.

#### Who can contribute to the plan?

Everyone. Residents, stakeholders, and employees are encouraged to complete the online survey. We want to hear from you. Take the **survey** now.

#### What happens to the information I share?

Your responses will remain anonymous and will be grouped accordingly with all other solicited responses collected during the Connect Phase. These responses will be used to develop the strategies that will guide future actions.

#### When will the Comprehensive Master Plan be completed?

The plan is scheduled to be published in 2020. Check the Elk Grove Park District **website** for additional information as the plan is developed.

### ADDITIONAL RESOURCES

- [Elk Grove Park District Comprehensive Master Plan \(2013\)](#)
- [Context Map](#)
- [Inventory Map](#)



London Park Pool Deck

OVERVIEW SCHEDULE SURVEY RESOURCES

Online Survey Opens Monday, October 7th, 2019

Online Survey Closes Friday, November 1st, 2019

### PLANNING PROCESS

The planning process consists of these phases:



OVERVIEW SCHEDULE SURVEY RESOURCES

### SURVEY

The Elk Grove Park District values your feedback. Please take a few minutes to complete this survey. The results will help us determine how you and your family use the parks and facilities and what changes you would like to see implemented in the future.

TAKE ME TO THE SURVEY



Jack A. Cloes Pavilion

This online survey is part of the **CONNECT** phase of the Comprehensive Master Planning process. In addition to this online survey, the planning team is gathering information through various market indicators, GIS mapping resources, and on-going collaboration with the Park District.



## PLUG INTO ALGONQUIN PARK AND RECREATION MASTER PLAN

[OVERVIEW](#) [SCHEDULE](#) [SURVEY](#) [RESOURCES](#) [CONTACT](#)

### OVERVIEW

Welcome to Plug into Algonquin Recreation.

The Village of Algonquin is developing a Park and Recreation Master Plan for 2020-2030. The plan will outline projects and goals for the Recreation Department to complete over the next ten years. The planning team has completed a detailed analysis of the Village Park and Recreation Department locations and offerings and collected community input and will now develop detailed strategies and the ten-year action plan.

### PHASES

The Master Plan process consists of five phases starting with the **Analyze Phase** - where Village park and recreation assets and issues within the parks, natural areas, facilities, and programs are identified.

Next, the consultant team and Village will collect public opinion to understand how residents use the Recreation Department's offerings and to identify future needs in the **Connect Phase**. This phase includes the online community survey, noted above.

During the **Envision Phase**, the consultants will create consensus with community leaders on the needs of the Village of Algonquin for the next ten years. The consultants will also develop preliminary strategies based on local and regional market characteristics, physical, cultural, and financial resources, and the expectations and needs of the stakeholders during this phase.

In the **Prioritize Phase** the consultants will continue to work with community leaders and the Village Board to refine the strategies developed in the Envision Phase and determine the order in which these strategies will be implemented to meet the Village's most pressing needs. At the end of this phase, the consultants will deliver an Action Plan that shows each strategy, as a step-by-step project, on a ten-year calendar. A preliminary budget will accompany each project in the action plan.

In the final **Master Plan** phase, the consultant team will compile the results of the Master Plan Process including the identified community needs and implementation strategies, the ten-year action plan, and preliminary budgets into a comprehensive and user-friendly report. This report will also document the findings of the Analyze and Connect Phases showing the complete picture of the Village of Algonquin Recreation Department amenities and public perspective.



Map courtesy of the Village of Algonquin

### ANNOUNCEMENTS AND UPDATES

Stayed tuned for more information about the Park and Recreation Master Plan.

For information about other Village projects and Park and Recreation events and programs, check out the [Village website](#) or a [Park and Recreation Department website](#).

### TEAM

**Village of Algonquin Park and Recreation Department** - Owner

**Hitchcock Design Group** - Planning, Landscape Architecture

**Recreation Results** - Program Analysis

**Dewberry Architects** - Architecture

**Hey and Associates** - Ecological Consultant

**ETC Institute** - Market Research and Surveys

# "Plug Into Algonquin" Park and Recreation Master Plan

Click any of the following images to be taken to that page.

[OVERVIEW](#) [SCHEDULE](#) [SURVEY](#) [RESOURCES](#) [CONTACT](#)

### FREQUENTLY ASKED QUESTIONS

#### What is a Master Plan?

A Master Plan is a document that provides recommendations for development over a set period of time. The Village of Algonquin Park and Recreation Master Plan will:

- Assess existing properties, facilities, services, and operations
- Determine community sentiment about existing properties, facilities, services, and operations
- Recognize Recreation Department needs as identified by the community
- Define strategic and measurable goals for the next ten years

#### Why is the Village completing a Master Plan?

The Village of Algonquin is seeking to understand how residents view and use its park and recreation offerings. This information will be used to help the Recreation Department prioritize improvements over the next ten years.

### ADDITIONAL RESOURCES

[The Village of Algonquin Comprehensive Plan \(2008\)](#)

[Recreation Department Website](#)

[Village of Algonquin Website](#)



The Village of Algonquin is seeking to understand how residents view and use its park and recreation offerings. This information will be used to help the Recreation Department prioritize improvements over the next ten years.

#### When was the last plan completed?

The Village of Algonquin Comprehensive Plan was completed in the spring of 2008. While the 2008 plan included information about and recommendations for the park and recreation offerings, this 2020-2030 plan will be the first plan completed that focuses solely on the Recreation Department.

#### Who can contribute to the plan?

Everyone. Village residents, stakeholders, and employees attended the community meeting and completed the online survey. We thank you for your input.

#### What happens to the information I share?

Your responses will remain anonymous and will be grouped accordingly with all other solicited responses collected during the Connect Phase. These responses will be used to develop the strategies that will guide future actions.

#### When will the Master Plan be completed?

The plan is scheduled to be completed in January 2021. Check the Village of Algonquin Recreation Department [website](#) for additional information as the plan is developed.

[OVERVIEW](#) [SCHEDULE](#) [SURVEY](#) [RESOURCES](#) [CONTACT](#)

The Connect Phase has been completed, thank you for your participation!

Next Steps: The planning team will advance the Envision, Prioritize, and Implement Phases through the end of 2020.

### PLANNING PROCESS

The planning process consists of five phases:

**Analyze Phase:** December - February

**Connect Phase:** February - September

**Envision Phase:** September-October

**Prioritize Phase:** November

**Implement Phase:** December - January

[OVERVIEW](#) [SCHEDULE](#) [SURVEY](#) [RESOURCES](#) [CONTACT](#)

### Algonquin Park and Recreation Master Plan

Name \*

E-Mail \*

Subject \*

Message \*

Please prove that you are human by solving the equation.

5 + 4 =



[OVERVIEW](#)   [SCHEDULE](#)   [SURVEY](#)   [RESOURCES](#)   [CONTACT](#)

**OVERVIEW**

The Skokie Park District is updating their existing master plan for the year 2019. This plan will outline projects and goals for the organization to complete over the next five years. We want your input as we look to the future. Tell us what you think of the District's programs, facilities, and parks by taking our survey.

[TAKE ME TO THE SURVEY](#)

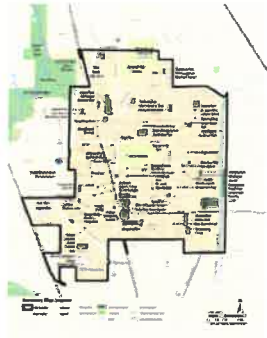
**PROCESS**

The Skokie Park District serves almost 64,000 residents with parks, natural areas and trails totaling over 240 acres. The District's assets include facilities used for programs and events for citizens of all ages.

Opportunities exist to enrich the District's facilities, programs, and open space, as well as improve the quality of life for residents. Your participation is critical to identifying these opportunities and to ensure the success of this project. We look forward to hearing from you.

**TEAM**

**Skokie Park District** – Owner  
**Hitchcock Design Group** Planning, Landscape Architecture



Skokie Park District

**ANNOUNCEMENTS AND UPDATES**

**We want your input!** The community survey will be open from July 26th to August 23rd.

# Skokie Park District Comprehensive Master Plan Update

Click any of the following images to be taken to that page.



[OVERVIEW](#)   [SCHEDULE](#)   [SURVEY](#)   [RESOURCES](#)   [CONTACT](#)

**Additional Resources**

[Skokie Park District Comprehensive Plan \(2014-2019\)](#)  
[Skokie Park District Inventory Map](#)



[OVERVIEW](#)   [SCHEDULE](#)   [SURVEY](#)   [RESOURCES](#)   [CONTACT](#)

**Online Survey Opens**   July 25, 2019, 9:00 a.m.

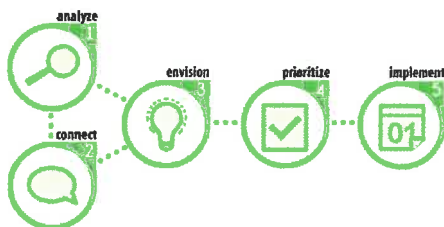
**Community Meeting**   September 19, 2019, 6:30 p.m.  
 Oakton Community Center  
 4711 Oakton Ave

**Online Survey Closes**   August 22, 2019, 5:00 p.m.

**PLANNING PROCESS**

The planning process consists of five phases:

- Analyze:** Inventory and Analysis Phase
- Connect:** Needs Assessment / Community Engagement Phase
- Envision:** Alternative Strategies Phase
- Prioritize:** Preferred Strategies Phase
- Implement:** Final Comprehensive Master Plan Phase



[OVERVIEW](#)   [SCHEDULE](#)   [SURVEY](#)   [RESOURCES](#)   [CONTACT](#)

**SURVEY**

The Skokie Park District values your feedback. Please take five to ten minutes to complete this survey. The results will be used to determine how you and your family use the parks and facilities and what changes you would like to see implemented in the future.

[TAKE ME TO THE SURVEY](#)

[OVERVIEW](#)   [SCHEDULE](#)   [SURVEY](#)   [RESOURCES](#)   [CONTACT](#)

Please share additional input and comments, or ask a question below. A staff member will respond soon.

**Contact Us**

Name

E-Mail

Subject

Message

Please prove that you are human by solving the equation:

3 + 2 = ?





# Village of Niles / Niles Park District Proposed Golf Mill Park

Click on the following image to be taken to that page.

## PROPOSED GOLF MILL PARK

### GOALS AND OBJECTIVES

Create a destination park serving Niles and Oakton for a good neighbor community to regional and water users and to improve Niles housing.

#### 1. FLEXIBLE EVENT CONSIDERATIONS

- Provide for open air events, large scale events with dog off-leash area, and other events
- Consider supporting and events like markets and festivals
- Focus on supporting dog-friendly activities and dog park programming

#### 2. STRONG COMMUNITY CONNECTIONS

- Provide wheelchair access
- Consider meeting, recreation, education programming
- Consider amenities and facilities that are community-oriented
- Be good neighbors to the surrounding area
- Provide access to and from the park

#### 3. DISTINCTIVE APPEARANCE

- Expressive
- Unique to Niles
- Engaging and welcoming
- Be a place where you can be proud
- Be a place that is fun to come to



Site plan for the proposed park

### DOWNLOADABLE FILES

[Boards \(shown above\)](#)

### AGENDA/SUMMARIES

- [20190509 Agenda](#)
- [20190509 Summary](#)
- [20190718 Agenda](#)
- [20190718 Summary](#)
- [20190822 Agenda](#)
- [20190822 Summary](#)
- [20191001 Agenda](#)
- [20191001 Summary](#)
- [20191105 Open House Memo](#)
- [20191105 Open House Invitation](#)

### TEAM

Village of Niles  
Niles Park District  
Hitchcock Design Group - Planning and  
Landscape Architecture  
Hey & Associates - Engineering

### Contact Us

Name \*

E-Mail \*

Message

Please prove that you are human by solving the equation:

5 + 2 = ?



October 30, 2020

Mr. Dean Bissias  
Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

Re: Response to 10-Year Comprehensive Master Plan Questions

JSD Professional Services, Inc. in conjunction with our outstanding team members, Cody/Braun & Associates, LLC., Executive Decisions Consulting, and Pathways Resource Group, Inc submit the the following responses to the Park Board's questions regarding the development of the Comprehensive Master Plan.

1. Please explain the survey methods you propose that are included at no additional cost with your proposal. Include whether this is a mailed survey, online survey, phone survey, or other method AND the total number of households that will be contacted for each method. Explain how many other meetings and/or surveys (virtual or otherwise) are included at no additional cost and with whom (for example schools, user groups, non-resident audiences, etc.) Identify relevant sources for surveying and public entities that would be considered for use to collect data e.g. village hall, schools, etc. Please clarify the additional cost and method for conducting a statistically significant random survey and identify the number of households that would be included and the response number needed to be valid. Lastly, do you do this work in-house or do you use a contracted person?

*The public survey work/analysis will be completed by research team members with Pathways Resource Group, Inc.: Dr. Bonnie J. Covelli and Becky Garland, MS.*

*Bonnie and Becky have completed 18 similar surveys for Illinois Park Districts and Special Recreation Associations and they have worked on 24 community planning projects.*

*The following is included within our project scope and fee as proposed, no additional fee is required:*

- A. Statistically significant random survey
  - 3,000 households randomly selected
  - Each household will receive a postcard direct mail (twice – the second mailer is a reminder)
  - Each postcard is coded. Households respond to the survey via an online link. Households may request a hard copy survey if desired.
  - Anticipated response is 10% or 300 households.
    - Confidence level/interval (margin of error): 95% +/- 5. (Assuming approximately 5,500 households with a population 13,500). A higher response narrows the confidence interval. A lower response widens it slightly but still provides an appropriate return for a survey of this type.

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- *Results are analyzed in SPSS (a statistic analysis program). The report includes base analysis of each question, charts & graphs, and statistical cross tabulations. The raw data file can also be provided if desired.*

*B. Public online survey*

- *All residents and non-residents (for example - Neighborhood Network residents in surrounding communities, such as the City of Countryside).*
- *Online survey publicized via public relations channels*
- *Results are analyzed in SPSS. The report includes base analysis of each question, charts & graphs, and statistical cross tabulations. The raw data file can also be provided if desired.*

*Informative flyers, postcards and/or mailers will be produced to notify the residents of the survey, including deadlines, survey process, etc. These can be posted throughout the community as well as at key Park District facilities.*

*Our Public Involvement Strategy also includes **Stakeholder Interviews, Focus Groups, Park Board Visioning Meeting, Public Workshops, and Pop-Up Events**. All of the proposed meetings have the option to be in-person (socially-distanced) or via an online/virtual meeting format.*

*We have included four (4) Stakeholder Interviews. The Stakeholder Interviews include individuals who represent the community as a result of their position, involvement, interest, or identity in the community. The key stakeholders we would invite include representatives of the Public Library, the Village of La Grange, as well as the La Grange School Districts (102,105,106 and 204).*

*Our Focus Group process includes three (3) Focus Group Meetings. The focus groups include an invited group of individuals including civic and community leaders, public agencies, Park District staff, and athletic affiliate groups.*

*Park Board Visioning Meeting - we will facilitate one meeting between the Executive Director and the board members of the Park District of La Grange to discuss the current state and the future vision of the Park District. Specific goals and objectives will be generated from the meeting.*

*The JSD Team would lead two (2) Public Workshops during the process. The first public workshop will be at the beginning of the project to listen to the public's concerns. This will help us define the questions we will include in the survey. During the second public workshop we will review the survey data and give the public an update on our Team's preliminary findings.*

*Our project team will work with the Park District and Village to select a local event, such as the Holiday Tree Lighting, Holiday Train Event, or at the Public Library, at which our team will staff a booth or table in an effort to solicit input and feedback from event attendees that may not otherwise participate in the planning process.*

*We also propose collecting data through an online social media engagement, as well as a Parent Student Assignment. Partnering with the Public Schools our project team will provide a specific recreational survey to two grade levels as a homework assignment to be completed*



*with the parent or guardian. Each class will then tabulate the results and prepare a summary. Representative class leaders may be asked to present results to the Park Board.*

2. What are the on-site methods for evaluating facilities and how many visits are expected to occur for the architect on your team? Are park structures that are not considered buildings included in this evaluation? Please explain how these structures are evaluated. What examples of other parks and recreation facilities have been evaluated by the architect (local, regional or national) and would inform their evaluation of our park district? Lastly, is the architect in-house or contracted?

*The JSD Team will inventory all 11 Park District sites and four building facilities. JSD's landscape architects will assess the existing site infrastructure, topography, vegetation, access, circulation, parking, drainage, wetlands, current land use, play fields and exterior recreational spaces, open space, development constraints and other conditions potentially affecting the future site development and intended uses by a field inventory/ tour of each existing park. The inventory will include an updated assessment of existing facilities relative to use, wear, conditions, and maintenance. Our site review includes review of all structures, which are not considered buildings, such as gazebos, shelters, and restroom facilities.*

*For the building facilities, our architects would gather any building drawings from the Owner for review. We would conduct a building site visit of the four facilities with the Owner to review existing conditions of the buildings for Architectural, Structural, Mechanical, Electrical, and Plumbing. Our architect's assessment will include review of exterior walls, windows and roofing. Due to safety and access concerns, no direct walking on high slope roofs is included in this proposal. After visiting each building, Cody/Braun would prepare a comprehensive report detailing items needing attention now and in the future.*

*The assessments will entail a full review of each of the facilities compliance with current code requirements, space requirements, and existing conditions. The condition of the building envelope, roof, and interiors will be reviewed as part of the master plan, along with an opinion on the life expectancy of mechanical and electrical systems.*

*Our architects would visit the sites at least two times; first with the Owner and then a second time to verify and finalize our findings. Cody/Braun would prepare a final report on each building that would include schedule of items to be replaced and future expansion of any building facility. The report will evaluate each facility, highlighting the existing functions and findings of the facility. Also, we will assess if there are any needs in the future to consider if the building facilities were expanded. Within the evaluation, items identified will be classified based on the nature of the item and assigned a priority. Priority level is assigned based on life safety and urgency to address the item.*

*Examples of other parks and recreation facilities evaluated by our architects include:*

- *Assessment, Expansion, and Remodel of the Wedgewood Golf Course Clubhouse for the Joliet Park District*
- *Assessment and Warehouse Conversion to Community Center for the Park District of La Grange*
- *Remodel and Expand the Existing Community Center for the Woodridge Park District*



- *Assessment and Remodel of the Bathhouse for the Village of Park Forest*
- *Alsip Golf Course Clubhouse assessment and remodel*
- *Building Assessment and Addition for the Alsip Park District*

3. Please detail the social media presence that would be utilized for the master plan process.

*JSD would establish a Facebook page, Instagram account and You Tube Channel dedicated to the Comprehensive Master Plan process. We would also supply current Comprehensive Master Plan information to the Park District's IT department and collaborate information sharing for their Twitter Account. We would also help design a dedicated Website page/tab in collaboration with the Park District's IT department.*

*All of our social media platforms would include links to a Master Plan webpage, with links to data collection, focus group meeting minutes, presentation boards, videos, findings, decisions and schedules for upcoming events.*

*In addition, the information can be shared through the Park District's E-newsletter.*

4. What experience does your firm have in helping parks and recreation districts update and innovate their parks and openlands and programming associated with outdoor parks? What local, regional or national trends could our park district improve upon in this area, and how does your experience help us achieve such an improvement?

*Executive Decisions Consulting (Ray Ochromowicz) has been developing, renovating and improving parks, trails and facilities since 1984 when he became Executive Director of the Burbank Park District. He learned to work closely with landscape architects, engineers, contractors, and the community to design parks and facilities to meet community need. Years later as the Executive Director of the Bolingbrook Park District, Ray and his team developed or redeveloped every one of the District's 50 parks: several receiving state and national recognition.*

*Since presenting "Off the Wall Programs" at the state conference in the early 1980s, Ray has been on the cutting edge of innovative programming. In recent years he was hired in Bourbonnais, Palos Heights, Munster (IN), Plainfield, and Centerville-Washington (OH) to train staff how to pioneer creative new programming.*

*Ray also has a long history of involvement in the Illinois Park and Recreation Association and the National Recreation and Park Association and has spoken at conferences in New Orleans, Colorado, Maryland, Chicago, and Florida. Four additional state conferences were scheduled in 2020 until the Covid-19 caused them to cancel. Ray has spent the last 7 years providing recreation program consulting to agencies around the Midwest. These experiences demonstrate the breath of Ray's network across the state and nation. He is well connected which keeps him keenly aware of trends in Illinois and across the country.*

*Our JSD team of landscape architects and planners will research the current national trends utilizing reports such as the NRPA's Park Pulse Surveys, NRPA Park Metrics, the 2019 Sports, Fitness, and Recreational Activities Topline Participation Report, the Outdoor Foundation's Outdoor Recreation Participation Report and data through ESRI's Business Analyst. We will compare the national trends with State of Illinois trends utilizing the 2014*



Illinois Department of Natural Resources (IDNR) Statewide Comprehensive Outdoor Recreation Plan (SCORP).

Utilizing this research and information gathered during community engagement, we will align current trends with the desires of the community. For example, pickleball has been trending the last few years and if the residents want this amenity in town, we would work with the Park District to locate the best site to add pickleball. However, if there are trends that don't align with the community's vision, we would not follow that trend.

Our experience working with over 25 park districts in the Chicagoland area also brings valuable knowledge to understanding park & recreation agencies and recommending new programs or site elements.

5. Please include links to online webpages you have helped create for other parks and recreation districts that would be most similar to what you envision for our comprehensive plan.

Our recent Comprehensive Master Plan webpages are no longer active as the plans have been adopted and the information on meetings/plans, etc. has been removed.

However, we are currently working with the Community Park District of La Grange Park and have been collaborating with staff to keep their Memorial Park webpage current. You can visit the site here: <https://www.communityparkdistrict.org/about/memorial-park-multi-use-court-project>

We are also working with the Des Plaines Park District on Lake Park and Winnebago Park. We have been assisting their marketing team with the content for both webpages.

[https://www.dpparks.org/lake-park-renovations\\_2019/](https://www.dpparks.org/lake-park-renovations_2019/)

<https://www.dpparks.org/winnebago-park-renovation/>

In addition, we have assisted the River Trails Park District with their webpage with links to the development of Burning Bush Trails Park. <https://www.rtpd.org/burning-bush-trails-park-redevelopment/>



The Bike Master Plan Facebook page is no longer active for the City of Lockport; however, this is the event posting graphic that we developed and assisted the City with posting to Facebook and their website.



*Please utilize this link to view the adopted Master Plan on their website.*

*<https://www.cityoflockport.net/DocumentCenter/View/3278/Bicycle-Master-Plan-PDF>*

6. In light of the economic impact of COVID-19 on the Park District, is the quote you provided a firm figure or is it negotiable?

*The JSD Team is open to negotiating the fee, and we welcome a meeting to review the scope/fee as a team with the Park Board.*



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November 5, 2020

Dean Bissias, Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, Illinois 60525

## **10-Year Comprehensive Master Plan Questions** ***"ONE" Park District of LA GRANGE***

Dear Dean,

Planning Resources Inc, Executive Decisions, Tria Architecture, and Readex Research have joined this effort to bring our Team's best response based on each of our capabilities that bear on this assignment.

Attached you will find PRI's response to questions 1-6 of your memo dated October 19, 2020. See responses below:

1. Please explain the survey methods you propose that are included at no additional cost with your proposal. Include whether this is a mailed survey, online survey, phone survey, or other method AND the total number of households that will be contacted for each method. Explain how many other meetings and/or surveys (virtual or otherwise) are included at no additional cost and with whom (for example schools, user groups, non-resident audiences, etc.) Identify relevant sources for surveying and public entities that would be considered for use to collect data e.g. village hall, schools, etc. Please clarify the additional cost and method for conducting a statistically significant random survey and identify the number of households that would be included, and the response number needed to be valid. Lastly, do you do this work in-house or do you use a contracted person?

### **PRI Team's Response:**

The survey method proposed and included as an "Optional Costs", is a statistically valid mail survey where households are randomly selected from a database of addresses within the Park District of La Grange (PDLG) corporate limits. PRI would reach out to the Cook County Election Commission to obtain the addresses of homes within the PDLG corporate limits. Each household within the park district would have an equal probability of receiving a survey by mail. The sample selected is a random sample of households. Distributing the questionnaires by mail will reach the most participants. Not everyone has an email to receive an email only invitation to take an online survey. Other means of distributing the survey will violate the statistical validity of the random sample by mail.

### ***Household Needs Assessment Survey***

- Data collection would be done via print/mail surveys; pricing is provided for two scenarios:
  - Contact 2,000 to collect 400 responses (results will have a Mean Square Error (MSE) of + 5% at the 95% confidence level)
  - Contact 3,000 to collect 600 responses (... + 4% MSE)
- The questionnaire will be reproduced as four 8½ x 11-inch pages, printed in black and white.

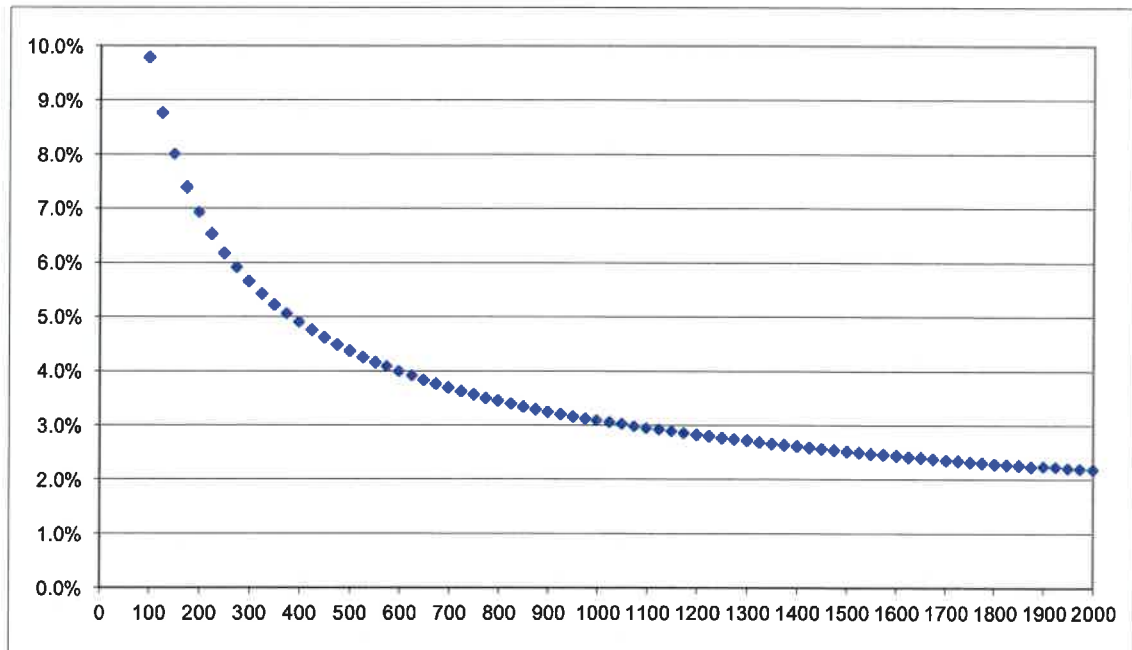
- **Survey Kit mailing**

- Cover letter, content drafted by the PRI team and reviewed and approved by the PDLG prior to printing and mailing the survey kit.
- Four-page questionnaire.
- Business Reply Envelope addressed to Readex (standard Readex Business Reply Envelop (BRE) planned, no special printing anticipated).
- Sent in outbound #10 envelope (Readex will print/produce outbound envelopes, customer provides artwork).
- There is no provision for including any sort of incentive.

- **Reminder Postcard**

- Sent to all sample members 7-10 days after survey kits; printed in black and white.

*The chart below shows the maximum sampling error rate by the ending sample size. The final sample size of 600 is a great sample size that captures the population within plus or minus 4%. The sample size is large enough to conduct a wealth of analysis on the questions in the survey. The sample size is also very efficient in that it is very cost effective. Spending more money to increase the sample size is typically not a good tradeoff.*



The Optional Fee to provide this Statistically Valid Household Survey has been identified in our submittal as \$10,800.00. In reaction to the COVID-19 pandemic, PRI built flexibility and optionality into its budget. Therefore, should the park district consider this survey option as a part of the base Scope of Work (SOW), the PRI team will perform this task as identified above for fee of \$8,500.00 increasing our total base compensation from \$60,900.00 to **\$69,400.00**.

Included within our base compensation, we will offer the residents of La Grange the opportunity to participate in an "Open Access" Web Based Survey. This web-based survey would be made available to everyone in the community. A shorter web-based survey will be conducted which asks similar questions to the Household Needs Assessment Survey. Whereas the statistically valid mail survey will reach a selected, random sample of residents, the goal of this survey is to engage as many additional residents as possible. The survey will utilize the Planning Resources subscription to Survey Monkey. Questions will be approved by the Master Plan Steering Committee and the PDLG. The PDLG will promote the use of the web survey through email blasts, newsletter announcements, placement on their web page, setting up a computer terminal in the PDLG Administration Center for use by patrons, who may not have access to a computer or the internet at home.. (target 400 responses)

By using multiple means for gathering feedback we will reduce survey bias and create an accessible and equitable opportunity for diverse segment of the public to participate and provide feedback on the Master Planning process.

The PRI team further understands that awareness and involvement of interested residents within the community is critical to successful master planning and programming. It is our experience that when the public is engaged in the process, their feedback helps ensure the Master Plan addresses the community's needs. Likewise, the public gains a better understanding of the tradeoffs and constraints associated with planning and implementation of the master Plan. Throughout Chicagoland, PRI is recognized as a planning leader in custom-tailored engagement processes. One of PRI's hallmark strengths is developing a successful engagement process that activates and engages multiple sectors of the community. This yields a rich and exciting process and database that results in positive dialogue and a successful, supportable plan.

Included within the base compensation of our proposal, we also offer the following engagement opportunities:

- a) "Meet the Planners" – In conjunction with PDLG, conduct a "Meet the Planners" event (an informal listening session). "Meet the Planners", in which participants will interact with Staff and the Consultants, use dynamic engagement techniques and tools to vote on their priorities for various improvements, and become informed about the project and its process. A local coffee shop or Public Library would be two locations to consider doing this. Listening sessions are effective in getting people involved in the process. The "Meet the Planners" Session could be over coffee in the morning, in the afternoon, or even in the evening. (1 Meeting total)
- b) Public Workshop - Conduct a more traditional public workshop at a convenient location to identify the public perception of park facilities and programming needs. The purpose of this public workshop will be to solicit input from the citizens and users regarding their concerns and opinions about existing facilities and programs, and their desires for future facilities and programs. The workshops will be interactive and involve all participants in a variety of methods. (2 Workshop Meetings total)
- c) Staff Input - Conduct meetings and interviews with PDLG staff and Board members regarding their perceptions of the public's needs and concerns, and the potential for improved services, facilities, programs, and public access. Identify the strengths, weaknesses, service needs and impediments (SWOT) to current operations. (Up to 2 Meetings total)
- d) Stakeholder Groups - Conduct up to 8 virtual stakeholder group meetings and round table discussions with various special interest and user groups. The PDLG will provide invitations and identify the social media platform to be used for these meetings. Anticipated groups may include:

program users, parents of children in programs, partner agencies, organized athletic league officials, the park board, cultural arts organizations, School Board, senior citizens, YMCA, and other organizations to be identified between the PRI team, Master Plan Steering Committee Consultant, and PDLG staff. Questions will be prepared in advance to be approved by the Master Plan Steering Committee. *(Up to 8 Meetings total)*

- e) School Student Workshop – To involve the younger population, the PRI team would conduct two workshops in the schools to receive ideas and gain the perspective of youth from groups of fifth and sixth graders and high school students. The PDLG staff will assist in establishing these meetings. *(Up to 2 Workshops total)*
2. What are the on-site methods for evaluating facilities and how many visits are expected to occur for the architect on your team? Are park structures that are not considered buildings included in this evaluation? Please explain how these structures are evaluated. What examples of other parks and recreation facilities have been evaluated by the architect (local, regional, or national) and would inform their evaluation of our park district? Lastly, is the architect in-house or contracted?

PRI Team's Response:

Our team Architect, Tria Architecture, would make one field visit to each building utilized by the Park District for purposes of assessing the condition of the building and its systems. During this field visit that Architect will meet with building and Park District staff to better understand the ways in which the buildings are used, what programmatic deficiencies the building may have, and if any building systems are failing to perform up to expectations. After meeting with staff, the Architect will perform a visual survey of the various building's systems including roofing, windows and doors, exterior shell, finishes, ADA accessibility and mechanical, electrical, and plumbing systems. Tria will be looking for components that are currently in need of repair or replacement or may be in the near future. Tria can also make recommendations for improving energy efficiency in the building's systems if requested.

Tria Architecture has been providing facility assessments for Park Districts, Municipalities, and School Districts for over sixteen years. Tria has a wealth of knowledge and resources to draw upon when assessing the technical function of various building systems. A few of the Park Districts Tria has worked with on facility assessments include the Homewood-Flossmoor Park District, Libertyville Park District, and the Lemont Park District.

Tria is a consultant to Planning Resources but has been an integral part of the PRI team on many projects over the years. Planning Resources and Tria Architecture understand how to work together as a team to provide a seamless product for our clients.

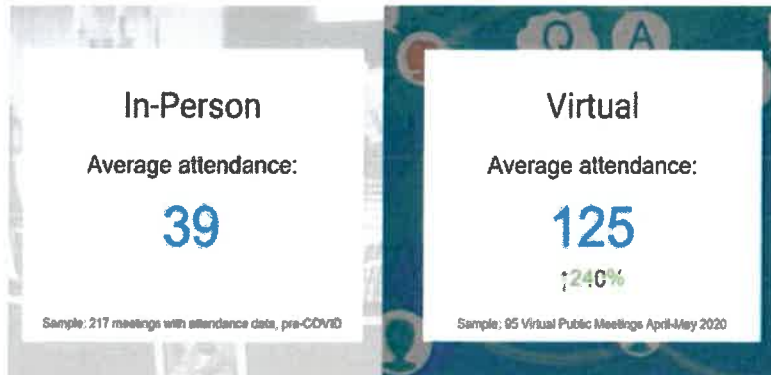
3. Please detail the social media presence that would be utilized for the master plan process.

PRI Team's Response:

As stated in our initial Scope of Work base proposal, keeping the public engaged throughout the process is important to gain community buy-in for the Plan, Plan Recommendations, and ultimately the implementation costs. Using **PublicInput.com**, we will create and manage a web site specifically designed and developed for the Park District of La Grange Master Planning process and its residents to provide an efficient way to share information as well as solicit public input and participation.

This web based on-line community collaboration tool is the same virtual public meeting (VPM) technology used by agencies around the US to engage the public in a way that is accessible and equitable. The virtual public meeting will be hosted directly on a webpage and does NOT require a software download to participate. For those residents that do not have internet access, they can still participate by calling in and listening to the meeting. They can leave comments thorough voicemail (which can be played into the meeting at a later time if desired), or they can enter a queue to make a live comment during the meeting. All these options are available and can be turned on or off depending on the desire of the project team.

The public attends VPMs if they are made aware of the opportunity:



Additionally, the PRI Team will work with staff to identify other web-based portals that will reach the Park District community, such as their Facebook, or online newspapers. In conjunction with staff, we will also use social media ads, emails, signs in the community, to raise awareness of the Master Planning process and its information, survey availabilities, and meeting schedules. With staff's assistance, we will create a "Buzz" in the community by creating a robust media presence and making the most of online resources.

4. What experience does your firm have in helping parks and recreation districts update and innovate their parks and open lands and programming associated with outdoor parks? What local, regional or national trends could our park district improve upon in this area, and how does your experience help us achieve such an improvement?

**PRI Team's Response:**

Our team includes the expertise of Ray Ochromowicz, CEO of Executive Decisions Consulting. Ray has been developing, renovating, and improving parks, trails, and facilities since 1984 when he became Executive Director of the Burbank Park District. He learned to work closely with landscape architects, engineers, contractors, and the community to design parks and facilities to meet community need. Years later as the Executive Director of the Bolingbrook Park District, Ray and his team developed or redeveloped every one of the District's 50 parks: several receiving state and national recognition.

Since presenting "Off the Wall Programs" at the state conference in the early 1980s, Ray has been on the cutting edge of innovative programming. In recent years he was hired in Bourbonnais, Palos Heights, Munster (IN), and Centerville-Washington (OH) to train new staff on how to pioneer creative new programming.

What knowledge and experience does Ray have to assist the Park District of Lagrange regarding local, state and national trends? He has a long history of involvement in the Illinois Park and Recreation Association and the National Recreation and Park Association.

- He was inducted into the prestigious American Academy of Park and Recreation Administrators in 2004.
- For the last 16 years to the present day, he serves on the Board of Regents and teaches for NRPA's Supervisors Management School held in Oglebay Training Center in Wheeling, WV.
- He served 6 years on the program committee for the annual National Park and Recreation Conference.
- He served on the IPRA state conference committee for 6 years.
- He has spoken at conferences in New Orleans, Colorado, Maryland, Chicago, and Florida. Four additional state conferences were scheduled in 2020 until the Covid-19 caused them to cancel.
- Ray has spent the last 7 years providing recreation program consulting to agencies around the Midwest.

These experiences demonstrate the breadth of Ray's network across the state and nation. He is well connected and aware of trends in Illinois and across the country.

Following Ray's leadership, the PRI team will review the park district's core program offerings including promotional efforts, financial review of program registrations, programming space requirements, and the relationship of the Household Needs Assessment Survey results and demographics to future program offerings.

The use of future recreation trends to anticipate programming or facility needs will be carefully weighed in relation to several factors. Present day trends and forecasts about future change need will be tempered by an understanding of PDLG 's priorities and policies. The PRI team will focus attention on key indicators that alert the Park Board and its key decision-makers to shifts in recreational participation and demand. Coupled with Ray's expertise, understanding these indicators will allow the PDLG to consider the impacts these trends will have on the diverse elements of the parks and open lands, from recreational programming to park facilities to natural resources and on operating culture of the District.

5. Please include links to online webpages you have helped create for other parks and recreation districts that would be most similar to what you envision for our comprehensive plan.

PRI Team's Response:

The PRI team worked in conjunction with the Munster Parks and Recreation Departments to create an open and continuous on-line discussion forum providing an on-line accessible place for residents and program participants to conduct an open dialogue through a series of open ended questions, idea sharing, and surveys. Staff, community leaders, and residents generated ideas for the questions and discussion topics. Topics addressed on MindMixer were based in part on feedback received during focus groups, stakeholder, and community leader meetings. These discussions provided additional insight into the public's recreation needs, and how Munster Parks and Recreation is currently meeting those needs. This project was begun in 2017 and concluded in 2018 therefore no link is available for submission.

The platform envisioned for the Park District of La Grange, includes "Public Input" – a web site designed and created specifically for the PDLG Master Planning project. In lieu of utilizing the Park District's

website, this is a tool the PRI team would use to create a community sense of place for project information, announcements, updates, PowerPoint presentations from public meetings, and concept plans and draft recommendations/reports;

6. In light of the economic impact of COVID-19 on the Park District, is the quote you provided a firm figure or is it negotiable?

PRI Team's Response:

This is a very exciting project, one that is well aligned with our passions and interests. It presents the opportunity to bring fresh vision to an historic, well-established community. We are eager to work with the PDLG to exceed your expectations for the master plan and phasing document for your park system. Our team's goal is to work closely with District staff in developing a uniquely creative, environmentally sound, and fiscally prudent planning document with specific recommendations to meet your district's recreational, programmatic, facility, and open space needs identified through the planning process.

Included within our base compensation, to continue supporting the Park District's goals and provide the most successful implementation possible, the PRI team committed to provide a follow up one year after adoption of the plan. As part of this follow-up, we will meet with PDLG staff, to discuss what steps have occurred over the year. We will request and review any plans or data provided by staff, including current program enrollment numbers, and provide a white-paper report on potential modifications to the Action Plan to address issues or capitalize on current opportunities.

Relationships Matter!

The planning and design industry is fundamentally built on strong relationships. PRI believes that excellent client service leads to building trusting professional relationships. The success of this philosophy can be seen in the significant number of projects we have completed for repeat clients – more than 85% of our projects are with repeat clients. From our involvement with the Pleasant Dale Park District' Comprehensive Master Planning assignment. Matt Russian can attest that our client service is our single biggest asset resulting in three (3) site specific design projects that ultimately lead to their implementation and construction. The PRI team wants to build that relationship with you, the Park District of La Grange. Therefore, given our familiarity and previous working relationship with Dean Bissias on one of the District's previous Master Planning efforts, the PDLG stands to benefit from our 5% Client Loyalty Fee Reduction Incentive Offer - (a fee reduction of \$3,470.00). Therefore, instead of base fee including the household survey being \$69,400.00, PRI's Professional Design Services cost not-to-exceed fee is now **\$65,930.00 or Sixty-Five Thousand Nine Hundred Thirty Dollars and no cents.** This professional fee has been intentionally adjusted for the Park District of La Grange and the Comprehensive Master Plan project specifically. The fee reflects our incentive-based model for repeat client fee establishment that allows PRI to demonstrate our work quality and expert client services once again to PDLG while at the same time, re-establishing a productive, trusting, long-term client relationship.

Conclusion:

Within the framework of our proposal, we have identified a reasonable planning approach and associated fee (*including fee incentive*) as outlined in the Park District of La Grange's Request for Proposal. However, as stated previously, in light of COVID-19 pandemic, **our project team stands**

**ready to further refine and focus our approach through further discussions with District staff to identify areas where the scope may be narrowed to reduce the overall project fee as may be necessary.** The compensation previously provided is negotiable. We look forward to reviewing more of our capabilities and discussing the project scope further with the Park District of La Grange.

Sincerely,

A handwritten signature in black ink, appearing to read "Darrell Garrison", with a stylized flourish at the end.

Darrell Garrison, ASLA  
President/CEO  
Director of Landscape Architecture

2EXTRACT OF MINUTES of a regular public meeting of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, held in the DeSitter Room at the Administrative/ Recreation Facility, 536 East Avenue, La Grange, Illinois, in said Park District, at 7:00 o'clock P.M., on the 9th day of November, 2020.

\* \* \*

The meeting was called to order by the President, and upon the roll being called, Robert Vear, the President, and the following Park Commissioners were physically present at said location: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: \_\_\_\_\_  
\_\_\_\_\_.

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_  
\_\_\_\_\_.

The President announced that a proposal had been received from \_\_\_\_\_, \_\_\_\_\_, Illinois, for the purchase of \$ \_\_\_\_\_ non-referendum general obligation limited tax park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of certain outstanding bonds of the District and for the payment of the expenses incident

thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rate of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner \_\_\_\_\_ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

**ORDINANCE NO. 20-07**

AN ORDINANCE providing for the issue of \$355,000 General Obligation Limited Tax Park Bonds, Series 2020B, of the Park District of La Grange, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to \_\_\_\_\_.

WHEREAS, the Park District of La Grange, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$\_\_\_\_\_ for the payment of land condemned or purchased for parks, for the building, maintaining, improving, and protecting of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$\_\_\_\_\_, and that it is necessary and for the best interests of the District that it borrow the sum of \$\_\_\_\_\_, and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the "*President*"), on the

14th day of September, 2020, executed an Order calling a public hearing (the "*Hearing*") for the 12th day of October, 2020, concerning the intent of the Board to sell bonds in the amount of not to exceed \$355,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *La Grange Suburban Life*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 72 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 72-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 12th day of October, 2020, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 12th day of October, 2020; and

WHEREAS, the District has issued and now has outstanding and unpaid its General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2016 (the "*Series 2016 Bonds*"), and General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A (the "*Series 2020A Bonds*" and, together with the Series 2016 Bonds, the "*Prior Bonds*"); and

WHEREAS, it is necessary and desirable to provide the revenue source for the payment of the principal of and interest due on the Prior Bonds on December 15, 2020; and

WHEREAS, the Prior Bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, the Board hereby finds that it does not have sufficient funds on hand for the purpose of providing for the payment of the Prior Bonds, and that the cost thereof, including legal,

financial and other expenses, will not be less than \$189,813.82, and that it is necessary and for the best interests of the District that it borrow the sum of \$189,813.82 and issue bonds of the District to evidence the borrowing; and

WHEREAS, it is in the best interests of the District to issue bonds in the amount of \$ \_\_\_\_\_ for the Project and bonds in the amount of \$189,813.82 for the purpose of providing for the payment of the Prior Bonds, together as one issue of bonds in the aggregate amount of \$ \_\_\_\_\_; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the \$ \_\_\_\_\_ General Obligation Limited Tax Park Bonds, Series 2020B, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Authorization.* It is hereby found and determined that the District has been authorized by law to borrow the sum of \$ \_\_\_\_\_ upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to

be used for the purpose of paying the costs of the Project and for the purpose of providing for the payment of the Prior Bonds, and expenses incidental thereto; and it is necessary and for the best interests of the District that there be issued at this time \$ \_\_\_\_\_ of the bonds so authorized.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the District the sum of \$ \_\_\_\_\_ for the purposes aforesaid; and that bonds of the District (the “*Bonds*”) shall be issued in said amount and shall be designated “General Obligation Limited Tax Park Bonds, Series 2020B.” The Bonds shall be dated November 18, 2020, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$100,000 each and authorized integral multiples of \$100 in excess thereof, and shall be numbered 1 and upward. The Bonds shall become due and payable (without option of prior redemption) on December 1, 2021, and bear interest at the rate of \_\_\_\_\_% per annum.

The Bonds shall bear interest from their date, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on December 1, 2021. Interest on each Bond shall be paid by check or draft of the Treasurer of the Board (the “*Treasurer*”), as bond registrar and paying agent (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on November 15, 2021. The principal of the Bonds shall be payable in lawful money of the United States of America at the office of the Bond Registrar.

The Bonds shall be signed by the President and Secretary, and shall be countersigned by the Treasurer, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer

is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar, as authenticating agent of the District, and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

*Section 4. Registration of Bonds; Persons Treated as Owners.* The District shall cause books for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other

authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on November 15, 2021, and ending at the opening of business on December 1, 2021.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

*Section 5. Form of Bond.* The Bonds shall be in substantially the following form; *provided, however*, that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend "See Reverse Side for Additional Provisions," shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED  
No. 1

REGISTERED  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

PARK DISTRICT OF LA GRANGE

**GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020B**

See Reverse Side for  
Additional Provisions

Interest  
Rate: \_\_\_\_\_%

Maturity  
Date: December 1, 2021

Dated  
Date: November 18, 2020

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Park District of La Grange, Cook County, Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the Dated Date identified above at the Interest Rate per annum set forth above on December 1, 2021. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the office of the Treasurer of the Board of Park Commissioners of the District (the "*Board*"), as bond registrar and paying agent (the "*Bond Registrar*"). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on November 15, 2021, and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such

Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"), as more fully described in the proceedings of the District providing for the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Park District of La Grange, Cook County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the President and Secretary of said Board of Park Commissioners, and to be countersigned by the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

[SEAL]

SPECIMEN  
President, Board of Park Commissioners

SPECIMEN  
Secretary, Board of Park Commissioners

Countersigned:

SPECIMEN  
Treasurer, Board of Park Commissioners

Date of Authentication: November 18, 2020

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:  
Treasurer, Board of Park Commissioners,  
Park District of La Grange,  
Cook County, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2020B, of the Park District of La Grange, Cook County, Illinois.

By SPECIMEN  
Treasurer, Board of Park Commissioners,  
as Bond Registrar

[Form of Bond - Reverse Side]

**PARK DISTRICT OF LA GRANGE**

**COOK COUNTY, ILLINOIS**

**GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020B**

[6] This Bond is issued by the District (i) for the payment of land condemned or purchased for parks, for the building, maintaining, improving, and protecting of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto and (ii) to provide the revenue source for the payment of certain principal and interest to become due on the presently outstanding and unpaid General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2016, and General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, of the District. This Bond is issued pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the office of the Bond Registrar in La Grange, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer, a new Bond or Bonds of authorized denominations for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$100,000 each or authorized integral multiples of \$100 in excess thereof. This Bond may be exchanged at the office of the Bond Registrar for a like aggregate principal amount of Bonds of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on November 15, 2021, and ending at the opening of business on December 1, 2021.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

**(FORM OF ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned sells, assigns, and transfers unto

\_\_\_\_\_

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint

\_\_\_\_\_

as attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 6. Sale of Bonds.* The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer, and be by the Treasurer delivered to \_\_\_\_\_, \_\_\_\_\_, Illinois, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being par the contract for the sale of the Bonds heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the District of the Term Sheet related to the Bonds, in substantially the form now before the Board (the "*Term Sheet*"), is hereby ratified, approved and authorized; the execution and delivery of the Term Sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, the Term Sheet and the Bonds.

*Section 7. Tax Levy.* In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR

A TAX TO PRODUCE THE SUM OF:

2020

\$

for interest and principal up to and including  
December 1, 2021

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy; and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended, and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

*Section 8. Filing of Ordinance.* Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of Cook, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk in and for the year 2020 to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in said year for general park purposes, in order to raise the amount aforesaid and in said year such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2020" (the

“Bond Fund”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

*Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations.* Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “Base”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District’s outstanding General Obligation Limited Tax Park Bonds, Series 2019. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District’s limited bonds.

*Section 10. Use of Bond Proceeds.* Accrued interest, if any, received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds in the amount of \$ \_\_\_\_\_ are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District (the “Project Fund”). Principal proceeds of the Bonds in the amount of \$189,813.82 are hereby appropriated for the purpose of providing the revenue source for the payment of the principal of and interest due on the Prior Bonds on December 15, 2020. At the time of the issuance of the

Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

*Section 11. Non-Arbitrage and Tax-Exemption.* The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the “Code”), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make

such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

*Section 12. Reimbursement.* With respect to expenditures for the Project paid within the 60-day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

*Section 13. Designation of Issue.* The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

*Section 14. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 15. Duties of Bond Registrar.* If requested by the Bond Registrar, the President and Secretary are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 16. Record-Keeping Policy and Post-Issuance Compliance Matters.* On November 18, 2013, the Board adopted a record-keeping policy (the "*Policy*") in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from "gross income" for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

*Section 17. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

*Section 18. Repeal.* All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted: November 9, 2020.

---

President, Board of Park Commissioners

Attest:

---

Secretary, Board of Park Commissioners

[SEAL]

Park Commissioner \_\_\_\_\_ moved and Park Commissioner \_\_\_\_\_ seconded the motion that said ordinance as presented and read by title by the Secretary be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: \_\_\_\_\_

\_\_\_\_\_ .  
The following Park Commissioners voted NAY: \_\_\_\_\_ .

Whereupon the President declared the motion carried and said ordinance adopted, and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary, Board of Park Commissioners

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF COOK    )

**CERTIFICATION OF MINUTES AND ORDINANCE**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois (the "Board"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 9th day of November, 2020, insofar as the same relates to the adoption of Ordinance No. \_\_\_\_\_ entitled:

AN ORDINANCE providing for the issue of \$\_\_\_\_\_ General Obligation Limited Tax Park Bonds, Series 2020B, of the Park District of La Grange, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to

\_\_\_\_\_.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District,  
this 9th day of November, 2020.

---

Secretary, Board of Park Commissioners

(SEAL)

**[Attach Exhibit A]**

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF COOK    )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the \_\_\_\_ day of November, 2020, there was filed in my office a duly certified copy of Ordinance No. \_\_\_\_\_ entitled:

AN ORDINANCE providing for the issue of \$ \_\_\_\_\_ General Obligation Limited Tax Park Bonds, Series 2020B, of the Park District of La Grange, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to \_\_\_\_\_.

duly adopted by the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, on the 9th day of November, 2020, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County, this \_\_\_\_\_ day of November, 2020.

\_\_\_\_\_  
County Clerk of The County of Cook, Illinois

(SEAL)

2020 LEVY CALCULATION PAGE

Original Assumptions

Consumer Price Index	2.30%
Actual Total EAV for 2019	\$740,549,627

Legend

District Assumptions & Data Entry
Calculated Values
Review Needed

Limiting Rate:  $\frac{\text{(Prior Year Extension} \times (1 + \text{Lesser of 5\% or CPI))}}{\text{(Total EAV - New Property)}}$

Estimated Existing EAV % change for 2020	0.00%
Estimated Existing EAV Value for 2020	\$740,549,627

Estimated New Property for 2020	\$10,000,000
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Limiting Rate	0.2689
Estimated Capped Extension	\$2,018,015.50

Estimated Total EAV for 2020	\$750,549,627	<i>Includes New Property</i>
Estimated Total EAV % change for 2020	1.35%	<i>Includes New Property</i>

	Prior Year Extension	Statutory Maximum Tax Rate	Individual Fund Estimated Maximum Extension using Prior Year EAV	Weighted Extension Based on Prior Year Extension	Levy Amount \$	Levy Increase %	Final Levy Amount
Corporate	\$936,962.00	0.350	\$2,626,923.69	\$971,455.38	\$968,500		\$968,500.00
Working Cash Funds	\$0.00	0.025	\$187,637.41	\$0.00			\$0.00
Public Benefit	\$0.00			\$0.00			\$0.00
Auditing	\$20,600.00	0.005	\$37,527.48	\$21,358.37	\$20,000		\$20,000.00
Municipal Retirement	\$185,400.00			\$192,225.33	\$180,000		\$180,000.00
Unemployment Insurance	\$0.00			\$0.00			\$0.00
Workman's Compensation	\$0.00			\$0.00			\$0.00
Social Security	\$123,600.00			\$128,150.22	\$120,000		\$120,000.00
Recreation	\$545,900.00	0.370	\$2,777,033.62	\$565,996.80	\$600,000		\$600,000.00
Liability Insurance	\$108,150.00			\$112,131.44	\$105,000		\$105,000.00
Museum Fund	\$0.00	0.070	\$525,384.74	\$0.00			\$0.00
Museum Maintenance	\$0.00	0.030	\$225,164.89	\$0.00			\$0.00
Paving & Lighting	\$25,750.00	0.000	\$0.00	\$26,697.96	\$25,000		\$25,000.00
Custom 2	\$0.00	0.000	\$0.00	\$0.00			\$0.00
Custom 3	\$0.00	0.000	\$0.00	\$0.00			\$0.00

Truth in Taxation

Capped Extension	\$1,946,362.00	\$2,018,015.50	Capped Levy	\$2,018,500.00	1.50%	NO
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Levy Amount Above Estimated Extension \$484.50

Special Recreation	\$249,260.00	Target Rate for Special Recreation Levy 4.00%	Estimated Special Recreation Levy	\$300,219.85	\$210,000.00	\$210,000.00
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Bond & Interest Extension	\$892,012.00	Estimated Bond and Interest Levy	\$893,078.00	Bond & Int. Levy	\$893,078.00	0.12%
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(County Clerk Levies Bond & Interest for the District, Verify Records with County Clerk)

Total Extension	\$3,087,634.00	Total Levy	\$3,121,578.00	1.10%
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**SEASPAR  
Member EAV/Contribution  
Worksheet**

Overall EAV Information including a comparison from FY 2015-2016 to FY 2021-2022

Member Entity	Primary County	FY2015-2016 2013 EAV	Change from FY 2014-2015	FY16-17 2014 EAV	Change from FY2015-2016	FY2017-2018 2015 EAV	Change from FY2016- 2017	FY2018-2019 2016 EAV	Change from FY2017- 2018	FY2019-2020 2017 EAV	Change from FY2018- 2019	FY2020-2021 2018 EAV	Change from FY2019- 2020	FY2021-2022 2019 EAV	Change from FY2020- 2021
Brookfield	Cook	360,599,223	-5.66%	340,065,226	-5.69%	331,041,900	-2.65%	347,060,816	4.84%	408,699,522	17.76%	395,870,051	-3.14%	393,073,486	-0.71%
Clarendon Hills	DuPage	452,857,701	-2.13%	457,064,142	0.93%	494,776,287	8.25%	530,275,995	7.17%	566,085,216	6.75%	589,352,671	4.11%	593,248,541	0.66%
Darien	DuPage	776,955,566	-5.60%	764,319,906	-1.63%	775,494,934	1.46%	816,580,984	5.30%	851,330,759	4.28%	889,817,758	4.52%	924,415,467	3.89%
Downers Grove	DuPage	1,980,685,324	-4.55%	1,985,238,872	0.23%	2,095,260,496	5.54%	2,242,789,906	7.04%	2,365,201,677	5.46%	2,476,101,910	4.69%	2,560,032,353	3.39%
Indian Head Park	Cook	124,584,548	-6.79%	123,631,035	-0.77%	120,384,081	-2.63%	125,433,381	4.19%	155,155,702	23.70%	148,142,238	-4.52%	146,721,960	-0.96%
LaGrange	Cook	576,935,697	-5.48%	593,796,697	2.92%	577,064,195	-2.82%	602,373,786	4.39%	756,807,534	25.64%	735,844,744	-2.77%	740,549,627	0.64%
LaGrange Park	Cook	317,519,480	-5.54%	319,016,621	0.47%	308,453,194	-3.31%	324,888,103	5.33%	399,852,685	23.07%	387,326,420	-3.13%	365,485,986	-0.48%
Lemont	Cook	787,960,486	-5.44%	771,174,403	-2.13%	764,660,422	-0.84%	811,154,582	6.08%	972,780,454	19.93%	951,997,386	-2.14%	959,711,551	0.81%
Lisle	DuPage	1,078,033,387	-4.53%	1,083,569,058	0.51%	1,118,094,776	3.19%	1,191,428,213	6.56%	1,220,073,970	2.40%	1,256,746,761	3.01%	1,306,602,908	3.97%
Western Springs	Cook	563,356,546	-5.23%	595,143,879	5.64%	585,304,846	-1.65%	619,757,713	5.89%	769,964,494	24.24%	752,755,358	-2.24%	751,969,026	-0.10%
Westmont	DuPage	770,425,269	-5.29%	751,819,349	-2.42%	767,296,700	2.06%	812,924,793	5.95%	857,159,869	5.44%	887,314,785	3.52%	934,189,127	5.28%
Woodridge	DuPage	1,043,248,243	-5.15%	1,040,478,686	-0.27%	1,072,401,364	3.07%	1,137,890,528	6.11%	1,188,220,684	4.42%	1,246,313,824	4.89%	1,322,008,561	6.07%
<b>Totals/Average %</b>		<b>8,833,161,470</b>	<b>4.41%</b>	<b>8,825,317,874</b>	<b>-0.09%</b>	<b>9,010,233,195</b>	<b>2.10%</b>	<b>9,562,558,800</b>	<b>6.13%</b>	<b>10,511,332,566</b>	<b>9.92%</b>	<b>10,717,583,906</b>	<b>1.96%</b>	<b>11,018,008,593</b>	<b>2.80%</b>

Member Contributions from FY 2015-2016 to FY 2020-2021

Member Entity	Primary County	FY 2015-2016 contribution at .0181%	Change from FY 2014-2015	FY2016-2017 contribution at .0181%	Change from FY 2015-2016	FY2017-2018 contribution at .01773%	Change from FY2016- 2017	FY2018-2019 contribution at .01671%	Change from FY2017- 2018	FY2019-2020 contribution at .0152%	Change from FY2018- 2019	FY2020-21 contribution at .01491%	Change from FY2019- 2020	Proposed FY2021-22 contribution at .0145%	Change from FY2020- 2021
Brookfield	Cook	65,268	-5.66%	61,552	-5.69%	58,694	-4.64%	57,994	-1.19%	62,122	7.12%	59,024	-4.99%	56,996	-3.44%
Clarendon Hills	DuPage	81,967	-2.13%	82,729	0.93%	87,724	6.04%	88,609	1.01%	86,045	-2.89%	87,872	2.12%	86,021	-2.11%
Darien	DuPage	140,629	-5.60%	138,342	-1.63%	137,495	-0.61%	136,451	-0.76%	129,402	-5.17%	132,672	2.53%	134,040	1.03%
Downers Grove	DuPage	358,504	-4.55%	359,328	0.23%	371,490	3.38%	374,770	0.88%	359,511	-4.07%	369,187	2.69%	371,205	0.55%
Indian Head Park	Cook	22,550	-6.79%	22,377	-0.77%	21,344	-4.62%	20,960	-1.80%	23,584	12.52%	22,088	-6.34%	21,275	-3.68%
LaGrange	Cook	104,425	-5.48%	107,477	2.92%	102,313	-4.80%	100,657	-1.62%	115,035	14.28%	109,714	-4.62%	107,380	-2.13%
LaGrange Park	Cook	57,471	-5.54%	57,742	0.47%	54,689	-5.29%	54,289	-0.73%	60,778	11.95%	57,750	-4.98%	55,895	-3.21%
Lemont	Cook	142,621	NA	139,583	-2.13%	135,574	-2.87%	135,544	-0.02%	147,863	9.09%	141,943	-4.00%	139,158	-1.96%
Lisle	DuPage	195,124	-4.53%	196,126	0.51%	198,238	1.08%	199,088	0.43%	185,451	-6.85%	187,381	1.04%	189,457	1.11%
Western Springs	Cook	101,968	-5.23%	107,721	5.64%	103,775	-3.66%	103,562	-0.21%	117,035	13.01%	112,236	-4.10%	109,036	-2.85%
Westmont	DuPage	139,447	-5.29%	136,079	-2.42%	136,042	-0.03%	135,840	-0.15%	130,288	-4.09%	132,299	1.54%	135,457	2.39%
Woodridge	DuPage	188,828	-5.15%	188,327	-0.27%	190,137	0.96%	190,142	0.00%	180,610	-5.01%	185,825	2.89%	191,691	3.16%
<b>Totals/Average %</b>		<b>1,598,802</b>	<b>4.41%</b>	<b>1,597,383</b>	<b>-0.09%</b>	<b>1,597,514</b>	<b>0.01%</b>	<b>1,597,904</b>	<b>0.02%</b>	<b>1,597,723</b>	<b>-0.01%</b>	<b>1,597,992</b>	<b>0.02%</b>	<b>1,597,611</b>	<b>-0.02%</b>

# Section 8



# BOARD BUSINESS

**Park District of La Grange  
BOARD OF COMMISSIONERS  
2021 REGULAR BOARD MEETINGS**

**Draft**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative/Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 11**

**Monday, February 8**

**Monday, March 8**      *(2021-2022 G.O. Budget to be on display the legal requirement of 30 days)*

**Monday, April 12**

**Monday, May 10**

**Monday, June 14**

**Monday, July 12**

**Monday, August 16**      *(Third Monday due to Endless Summer Fest)*

**Monday, September 13**

**Monday, October 11**

**Monday, November 8**

**Monday, December 13**



## PDLG mission statement:

*"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"*

## Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

# Section 9



## **COMMITTEE REPORTS & MBO/SPECIAL REPORTS**

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 11-09-2020**

Black = prior carry-over  
 Red = 2019-2020 carry-over  
 Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2	Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: \$2,200-\$3,500 + \$400-\$850 installation			Chris
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
4	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5	Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000	On Hold Not Funded		Chris
6	Replace exterior doors at Gilbert building		Yes	A	30	\$11,000	On Hold Not Funded		Chris
7	Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000			Chris
8	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9	Gilbert activity building renovation		Yes	A	26	\$23-\$25,000 50 hrs			Kevin & Diana
10	Replace accounting software	Yes		A	26	\$60,000	In Progress	80%	Lynette
11	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	80%	Dean
12	Replace Rec Center furnace in Maint. Dept.		Yes	A	22	\$2,900	Completed	100%	Chris
13	Hydraulic lift gate		Yes	A	20	\$3,500	On Hold Not Funded		Claudia
14	Shade structure near splash pad		Yes	A	17	\$11,000	On Hold Not Funded		Chris
15	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	Waiting on RFP's	<del>X</del>	Dean
16	Recycling & diverting waste from landfills			A	29	\$4,000	8 hrs/month per person		Commissioner Jacobs
17	Cellular timer for Gordon Park ball fields			A	28	\$700	Completed		Chris
18	Virtual programming-fitness equipment			A	27	\$15,000	75 hrs		Jenny & Kevin
19	Inflatable movie screen & sound system			A	27	\$17,500			Teresa
20	E-sports & E-gaming implementation			A	25	\$8,500	35-40 hrs		Kevin
21	Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny & Dean
22	Electronic device for gym equipment			A	23	\$23,000	On Hold Not Funded		Chris
23	Butterfly garden renovation			A	22	\$4,000-\$5,000	On Hold Not Funded		Claudia
24	Wall treatment in entrance area			A	20	\$2,000	On Hold Not Funded		Chris
25	New signage for (3) preschool buildings			A	20	\$2,705	On Hold Not Funded		Linda

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 11-09-2020**

**Black = prior carry-over**  
**Red = 2019-2020 carry-over**  
**Blue = 2020-2021**

Waiting to Start	Not Funded
In Progress	Completed

	Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
<b>Capital Projects Over \$2,000</b>									
26	Resurface tennis courts at Spring Park			A	19	\$20,000-\$25,000	On Hold Not Funded		Chris
27	Paint high walls in social area & fun jump area			A	19	\$4,000	On Hold Not Funded		Chris
28	Waiola Park landscape upgrades			A	18	\$15,000-\$30,000			Claudia & Chris
29	Replace hanging heater in maintenance area			A	18	\$5,000	On Hold Not Funded		Chris
30	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
31	Replace (3) hanging heaters/maint. Area			A	17	\$10,000			Chris
32	Replace furnace at Community Center			A	17	\$8,000			Chris
33	Replace RTU's on roof at Recreation Center			A	17	\$63,000			Chris
34	Fence for Community Garden			A	16	\$10,000	Did Not Receive ComEd Grant/reapplying		Claudia
35	Denning Park landscape improvements with matching ComEd grant			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant/reapplying		Chris
36	Speakers for Rooms 108/109/110/111			A	15	\$5,000 15-20 hrs			Jenny & Chris
37	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	<del>20%</del>	Dean, Claudia, Chris
38	Repair/repaint walls in fun jump area			A	14	\$7,000			Chris
39	Portable refrigerated ice rink			A	14	\$79,900	On Hold Not Funded		Commissioner Opyd
40	Gordon Park ID sign			A	14	\$10,000	On Hold Not Funded	<del>25%</del>	Dean
41	Enhance parks with landscaping & natives			A	13				President Vear
42	Scissor lift			A	12	\$8,500-\$10,500	On Hold Not Funded		Claudia & Chris
43	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		Chris
44	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 11-09-2020**

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

**Objective Classification B**  
**Operational Costs Under \$2,000**

**Legal    Safety    Class    Points    Est. Cost/Hrs.    Progress    %    Staff**

1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia
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**Objective Classification C**  
**Projects requiring time but no money**

**Legal    Safety    Class    Points    Est. Cost/Hrs.    Progress    %    Staff**

1	Review all Park District operations	Yes		C	48		In Progress		Dean
2	Crosswalk investigation		Yes	C	24	15-25 hrs			Jenny
3	Investigate Sedgwick Park design and use			C	21				Dean/Chris/Kevin
4	Sedgwick Park basketball court evaluation			C	13	10-20 hrs			Chris
5	Preschool/EC buildout investigation			C	12	30 hrs			Diana & Kevin
6	Wall investigation			C	12	10-20 hrs			Jenny
7	Virtual programming-fitness investigation			C	11	60 hrs			Jenny & Kevin
8	E-sports & E-gaming investigation			C	10	50-60 hrs			Kevin

# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION

## MINUTES

### VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

**Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.**

**Face coverings were required to be worn during the meeting and throughout the Village Hall.**

**Public comments were also accepted in advance of the meeting by phone and e-mail.**

Monday, September 28, 2020 - 7:30 p.m.

#### 1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange meeting was called to order at 7:31 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee with President Kuchler presiding.

**ABSENT:** None

**OTHERS:** Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Police Chief Kurt Bluder  
Fire Chief Terrence Vavra

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing and the wearing of face coverings. He reminded everyone to stay six feet apart and wear a mask at all times while in the Village Hall. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website. Residents were encouraged to submit public comments on the agenda via email or telephone prior to the meeting.

#### 2. PRESIDENT'S REPORT

President Kuchler announced that Governor Pritzker signed a new Gubernatorial Disaster

Proclamation extending the statewide declaration for COVID-19 through Saturday, October 17. Additionally, he signed Executive Order 2020-55 to extend all Phase 4 orders. The Village continues to remind residents to be vigilant about wearing face coverings, social distancing and handwashing. In response to a request for blood donations from the La Grange Hospital, a blood drive was held on September 4 at the Village Hall which resulted in donations which helped save the lives of area patients including AMITA La Grange Hospital and 70 other local hospitals.

President Kuchler noted that Chamber Week was September 14 - 18 and he thanked the West Suburban Chamber of Commerce and the La Grange Business Association for all they do to promote La Grange and its businesses. Our restaurants have been employing, and will continue to employ, the highest standards of cleanliness and adherence to the IDPH and CDC guidance. He asked the public to please remember to Shop Local during the holiday season which includes our wide variety of dine in, carry out and curbside pickup options.

President Kuchler announced that the Village is still awaiting guidelines from the State of Illinois regarding trick-or-treating. The CDC released a number of alternative ways to participate in Halloween activities to help protect communities from COVID-19. One option for residents to consider is to provide individually wrapped treats on a folding table so that they can be picked up by families at a safe distance, near the edge of a driveway or yard. More information and additional guidance is forthcoming.

President Kuchler reminded residents that we need everyone to be counted in the Census this year. The Village's response rate is 77.7% and lower than many of our neighboring communities. Residents who have not responded are encouraged to visit [www.2020Census.gov](http://www.2020Census.gov). The Secretary of Commerce has announced a target date of October 5 to conclude Census operations. Census Field staff are also continuing their operations of visiting households to ensure a complete count. Census workers will have an identification badge with their photograph, a U.S. Department of Commerce watermark and expiration date. Census workers have also completed COVID-19 training.

President Kuchler thanked the Robert Coulter American Legion, City of Countryside, and Mayor Sean McDermott for hosting a moving ceremony to honor the victims of the September 11 terrorist attacks.

President Kuchler thanked Marian Honel-Wilson, Linda Eastman, and many others for the successful virtual Race Unity Rally on September 13. As always, the CommUNITY Diversity Group provided thought-provoking community conversations and positive messages of inclusion and empathy for all residents. For more information, please visit the CommUNITY Diversity website at [www.communitydiversity.org](http://www.communitydiversity.org) or the Village website at [www.lagrangeil.gov](http://www.lagrangeil.gov).

President Kuchler announced that earlier in September one of our residents was a victim of a ruse burglary where an individual came to the front door of the home and claimed to

be conducting work on the neighbor's water line. While the resident went into the basement with the individual under the guise of checking on the water line, another individual went upstairs to rummage through dresser drawers. When the resident confronted the individuals, they fled the home. He stated that residents should never allow any inspectors or workers access to your home unless you have confirmed their identity. Public utilities will not typically show up at a home to conduct an inspection that was not requested. If someone claiming to be a contractor or public utility requests that you accompany them to inspect something in or around your home, call the La Grange Police Department by dialing 9-1-1.

President Kuchler reminded residents that door-to-door solicitors are required to receive a permit or inform the Police Department of their plans to solicit. If a solicitor is unable to provide credentials or proof that the Village is aware of the solicitor, please call the Police Department by dialing 9-1-1 to confirm their validity. Solicitors approved to solicit are posted to the Village's website. Residents that do not want door-to-door solicitation can submit their address to the Village's "No Solicitation" list located on the Village website or by calling the Village at 708-579-2313 ext. 501.

President Kuchler announced that due to the ongoing pandemic, the Fire Department will not be able to host its annual Fire Prevention Open House. However, the Fire Department reminds residents that Fire Prevention Week is October 4-10 and this year they are teaming up with the National Fire Protection Association to promote this year's campaign – "Serve Up Fire Safety in the Kitchen". According to the National Fire Protection Association, cooking is the leading cause of home fires and home fire injuries in the United States. Almost half of reported home fires start in the kitchen and two-thirds of home cooking fires start with the ignition of food or other cooking materials. He reminded residents to never leave cooking food unattended and check it regularly or use a timer. Always keep an oven mitt and pan lid nearby and have a kid free zone of at least 3 feet around the stove and areas where hot food or drink is prepared or carried. More information regarding the campaign is available on the Village website.

3. MANAGER'S REPORT

Village Manager Andrianna Peterson announced that the Village's Fall Leaf Pick up Program will begin on Monday, October 5, and continue through November 25. Leaves will generally be collected every other week by the Public Works Department from each Village street. Leaves should be raked to the curb and street gutters, no bags or yard waste stickers are required for this service. For more information please visit the Village's website or contact the Department of Public Works.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

A. Agreement – WSMTD – Metra – Miscellaneous Grant Funding

- B. Purchase – Solar Powered Pedestrian Crossing Signs
- C. Minutes of the Village of La Grange Village Board of Trustees Regular Meeting, Monday, August 24, 2020
- D. Consolidated Voucher 200914
- E. Consolidated Voucher 200928

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Holder inquired why constructing a bathroom in the Stone Avenue Train station would take up to two years to complete. Public Works Director Gillingham responded that the approval and bid process is much more involved, given oversight and requirements from Metra and BNSF.

Trustee Kotynek thanked citizen volunteer Curtis Linder for his assistance and partnership over the years as a member of the West Suburban Mass Transit District Board. President Kuchler echoed Trustee Kotynek in thanking Mr. Linder.

Trustee Augustine expressed appreciation for the addition of the solar powered pedestrian signs in additional locations. She inquired as to where the two additional signs would be located and how residents can go about requesting additional signs. Mr. Gillingham responded that the solar powered signs are typically placed mid-block near pedestrian crossings. He advised that requests for this signage can be submitted to the Village for consideration during the budget process. He noted that residents continue to advocate for these signs and the awareness they bring, but noted that the signs are not appropriate in all places. He explained that the educational campaign the Police Department implements is helpful in raising awareness of pedestrians to drivers.

Trustee Holder inquired if the Brainard Road crosswalk was completed. Mr. Gillingham advised the project was completed and the cross walk buttons are pedestrian activated.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee McGee.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays:	None
Absent:	None

6. CURRENT BUSINESS

A. Ordinance – Variation – Maximum Building Coverage / Catherine and Tim Murphy,  
317 South Stone Avenue

President Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine advised that the petitioners, Catherine and Tim Murphy, owners of 317 S. Stone Avenue have applied for a variation to allow the replacement of a one and a half car detached garage with a 22 ft. by 22 ft. two car detached garage. The subject property is located in the R-4 District, which allows a maximum building coverage of 30%. The proposed two car garage would result in a building coverage of 32.5% or 169.35 square feet more than permitted by the Zoning Code.

On August 20, 2020, the Zoning Board of Appeals held a public hearing on this matter. At the hearing, the petitioners testified that the requested variation will allow them to construct a garage for modern family sized vehicles. The petitioners further testified that detached two car garages were common structures on their block of S. Stone Avenue and throughout the Village.

The existing lot coverage on the subject property is near the R-4 District maximum of 45%. During the hearing, the applicants presented a plan showing how some portions of the driveway and walks can be removed and replaced with permeable pavers as part of the proposed garage project to result in a 43% lot coverage. During their deliberations, the ZBA noted that the homeowners had more than one way to reduce lot coverage while still maintaining a functional driveway width. Although the petitioner presented a plan that would reduce the lot coverage to 43%, the ZBA did not recommend requiring a lesser lot coverage than the maximum of 45% and therefore did not condition their approval on a specific lot coverage reduction plan. Accordingly, no variation for lot coverage is proposed.

At the hearing, no members of the public spoke for or against the application. The Zoning Board of Appeals found that detached two car garages located in the rear of a property are common on the 300 block of St. Stone Avenue and throughout the Village. The Zoning Board of Appeals also found that the house and exiting garage were constructed prior to the current Zoning Code requirement for building coverage. After hearing testimony and deliberating, the Zoning Board of Appeals voted 4-0 to recommend approval of the requested variation.

Trustee Holder inquired as to why a requirement regarding lot coverage was not required by the Zoning Board of Appeals as it would reduce the impact of the variance requested. Community Development Director Jones responded that the ZBA was primarily focused on a 22x22 garage as a common feature of a modern home. The property would be required to meet the maximum lot coverage of 45%. She advised that the ZBA decided not to require the applicants to reduce lot coverage beyond the requirement for the R-4 district.

Trustee McCarty expressed his understanding that the ZBA believed that the 43% presented by the applicants would be reached and that it was explicit in their approval. He suggested that the Village Board specify that the 43% reduction in lot coverage is required in the motion.

Mr. Murphy explained that their lot is currently at 46% coverage and advised that it is a challenge to engage contractors for a small job and get quotes. He is not intending to meet 43%. He advised that they were willing to meet 45% coverage but they do not currently have the cost as construction costs have risen.

Trustee Holder asked if they preferred pavers over sod. Mr. Murphy responded that they did prefer utilizing pavers over sod as the driveway could then be utilized by both their household and their neighbors.

Trustee McCarty expressed the importance of the 43% coverage as a target even if there are additional challenges.

President Kuchler asked Village Attorney Burkland about voting options.

Attorney Burkland advised that the Board could be polled to determine which motions were appropriate, or the Board could vote on the Ordinance as it was presented and if it fails, an alternative motion and second can be made. He noted that the prepared ordinance would need to be modified if there were additional caveats.

President Kuchler asked Mr. Murphy what would need to occur to get to 43% lot coverage versus 45%.

Mr. Murphy advised that they were willing to remove and replace 160 square feet of pavement to meet 45% and replace it with permeable pavers.

Trustee McCarty noted that other options besides adding pavers were available to him. He reiterated that he believed the ZBA intended the reduced lot coverage to 43% to be a quid pro quo.

President Kuchler polled the Board. Trustees Augustine, Kotynek, Holder, Gale and McGee all supported the Ordinance at the proposed 45% lot coverage, whereas Trustee McCarty requested that the Ordinance be reduced to 43% lot coverage.

President Kuchler thanked the Trustees for their input. Mark Burkland recommended an additional sentence be added to the Ordinance to clarify the discussion which is: "The approved plans must include placement of permeable pavers or other method of keeping the lot coverage at a maximum of 45%".

It was moved by Trustee Augustine to amend the motion to approve the Ordinance authorizing the variation but including that the approved plans must include placement of permeable pavers or other method of keeping the lot coverage at a maximum of 45% for

Catherine and Tim Murphy at 317 S. Stone Avenue, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek and McGee  
Nays: McCarty  
Absent: None

7. PUBLIC COMMENT

None.

8. TRUSTEE COMMENTS

Trustee Kotynek expressed thanks to Public Works and Lindahl Brothers for their good work on resurfacing streets this year. He also asked that the Village take every opportunity for trick or treating to continue in a safe manner with all necessary precautions.

Trustee Augustine thanked all those who worked hard to give kids, including her son, the opportunity to enjoy summer sports, such as baseball, safely amidst the pandemic. She gave special thanks to former Trustee Jeff Nowak for running La Grange Little League.

9. CLOSED SESSION

At 8:35 p.m. a motion was made by Trustee McCarty and seconded by Trustee Holder to adjourn into closed session for the potential purpose of (a) discussing matters related to the purchase or lease of property for the use of the Village and (b) discussing pending litigation involving the Village.

10. ADJOURNMENT

At 9:57 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Kotynek. Approved by a voice vote.

  
Mark A. Kuchler, Village President

ATTEST:

  
John Burns, Village Clerk

Approved Date: October 12, 2020

## MINUTES

### VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

**Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.**

**Face coverings were required to be worn during the meeting and throughout the Village Hall.**

**Public comments were also accepted in advance of the meeting by phone and e-mail.**

Monday, October 12, 2020 - 7:30 p.m.

#### 1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange meeting was called to order at 7:30 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee with President Kuchler presiding.

**ABSENT:** None

**OTHERS:** Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Police Chief Kurt Bluder  
Fire Chief Terrence Vavra

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing and the wearing of face coverings. He reminded everyone to stay six feet apart and wear a mask at all times while in the Village Hall. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website. Residents were encouraged to submit public comments on the agenda via email or telephone prior to the meeting.

#### 2. PRESIDENT'S REPORT

President Kuchler thanked residents and businesses for their continued diligence with

following the CDC and IDPH guidelines to reduce the transmission of COVID-19. The CDC has provided guidance regarding safe holiday gatherings which has been added to the Village website. The Village continues to remind residents to be vigilant about wearing face coverings, social distancing and handwashing. The Village and La Grange Business Association are in the process of providing a video highlighting the enhanced safety practices that our restaurants are employing during the pandemic. He asked the public to please continue to shop our valued La Grange businesses and patronize La Grange restaurants as often as possible.

President Kuchler asked Trustee Holder for a hospital update. Trustee Holder advised that COVID positive patients continue to remain in the single digits at the Hospital. He stressed that while there is no vaccine for COVID-19 yet, there is a vaccine for the flu. As flu season is quickly approaching, he urged residents to please get the flu shot. He noted that nationwide there has been an increase in COVID-19 cases, and the United States is currently the world leader in COVID deaths. He stressed that this is not a virus to take lightly. If exposed, please contact your doctor and get tested.

President Kuchler announced that the Village is celebrating “Skeletober in La Grange” this month and he welcomed visitors to enjoy our costumed and friendly skeletons located throughout downtown. Visitors are encouraged to take pictures with our skeleton friends and post them on social media while tagging the La Grange Business Association and using #skeletober. Postings will be entered in random drawings through October for fun prizes from local businesses. He asked the public to please participate in the Skeleton Scavenger Hunt available this month and visit [www.skeletober.com](http://www.skeletober.com) to get the first clue to our Halloween adventure. He thanked Nancy Cummings and the LGBA for all of the effort that goes into these wonderful programs. He noted that the Village’s long standing partnership with the LGBA is critical to providing experiences and opportunities that showcase our local businesses and community.

President Kuchler announced that Trick or Treating hours on Halloween, October 31, would be 3 p.m. to 7 p.m. La Grange, along with the Villages of La Grange Park, Western Springs and the City of Countryside, issued trick or treat guidelines for Halloween that are based on guidance from the Illinois Department of Public Health and the Centers for Disease Control and Prevention. He noted that to keep everyone safe, if you are choosing to participate in Halloween activities, please follow the 3W’s (wear a mask, wash your hands and watch your distance). For more information about how you can participate in a safe and responsible manner, please visit the Village website. He noted that after Halloween, please consider composting your pumpkin at Pumpkin Smash 2020 – “Green Your Halloween” – held on Saturday, November 7 from 10 a.m. to noon at the La Grange Park Department of Public Works. The program is sponsored by the La Grange Environmental Quality Commission and the La Grange Park Sustainability Commission.

President Kuchler announced that the Village has been advised by the U.S. Census Bureau that although all Census activities were scheduled to end on October 5, they have now been extended until October 31. La Grange receives over \$2.8 million annually

based on population and we could lose significant funding if residents do not complete the Census. He urged everyone to respond to the Census online at [my2020census.gov](http://my2020census.gov) or by phone at 1-844-330-2020.

President Kuchler announced that this October, the National Highway Traffic Safety Administration is launching the first National Pedestrian Safety Month with a goal of increasing awareness about pedestrian safety, and reminding drivers and walkers that staying safe is a shared responsibility. As the end of Daylight Savings Time approaches and nights get longer, the risks for pedestrians increase. As a partner in the effort, the La Grange Police Department has posted a video to their Facebook page with reminders for motorists when approaching intersections, crosswalks or passing bicyclists. He asked that all residents and visitors “Be the Change, Travel Safely in La Grange”.

President Kuchler reported that Sergeant David Rohlicek has been named the new Deputy Police Chief after a competitive internal process. Sergeant Dave Rohlicek is currently a Watch Commander and has been with the Police Department for almost 28 years. He has a Bachelor’s Degree in Law Enforcement Administration and will be graduating from the Northwestern University School of Police Staff and Command on October 23. Sergeant Rohlicek has a long resume of accomplishments within the Department including service as an Investigator, Field Training Officer and DARE Instructor.

A. Appointment – Gina Lavorato, Design Review Commission

A recommendation to appoint Gina Lavorato to the Design Review Commission was presented by President Kuchler. Trustee Holder made a motion to approve the appointment, seconded by Trustee Augustine. Motion carried on a voice vote.

B. Appointment – William O’Brien, Fire Pension Board

A recommendation to appoint William O’Brien to the Fire Pension Board was presented by President Kuchler. Trustee Holder made a motion to approve the appointment, seconded by Trustee McGee. Motion carried on a voice vote.

3. MANAGER’S REPORT

Village Manager Andrianna Peterson announced that the Drug Enforcement Administration is coordinating a national effort to collect unwanted, unused and expired medications on Saturday, October 24, 2020 from 10 a.m. to 2 p.m. The Police Department lobby will serve as a regional drop off facility. In order to minimize the spread of the COVID-19 virus, participants are asked to follow the CDC guidelines including wearing a mask that covers your mouth and nose, maintaining social distancing and limiting the number of people to two at any given time. Residents can also drop off unused medications at any time, as the Police Department has a permanent collection box located in their lobby that is open to the public. For more information including a list of acceptable and unacceptable items, please visit the Village website.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

A. Contract – 2020 Sidewalk Saw Cutting Program

B. Purchase – Public Works / FY2020-21 Tree Planting Program

Resolution – Public Works / Suburban Tree Consortium

C. Purchase – Public Works / Rock Salt

D. Ordinance – Disposal of Vehicle – Public Works

E. Minutes of the Village of La Grange Village Board of Trustees Regular Meeting,  
Monday, September 28, 2020

F. Consolidated Voucher 201012

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Holder asked for more information regarding the disposal of the truck described in item 5-D. Public Works Director Gillingham responded that while we generally dispose of the oldest truck, another vehicle was determined to be in worse condition.

Trustee Holder asked for more information about saw cutting. Mr. Gillingham responded that when there is an elevation difference between two sidewalk slabs, the two edges can be 'sanded down' to eliminate the difference in elevation in some cases.

Trustee Augustine inquired if the status of the 50/50 resident sidewalk replacement list had dwindled and with the lower cost of saw cutting, if there would be further action to inform residents of funding availability. Mr. Gillingham responded that we are looking at ways to implement saw cutting in conjunction with resident requests to replace sidewalks. He advised that when the Village receives notice of a deviation, they will go to the location and evaluate if the sidewalk can be saw cut to eliminate the risk. If funds are available, the Village will first focus on areas with high pedestrian traffic and areas near schools and parks.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee McGee.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

6. CURRENT BUSINESS

A. Ordinance – Variation – Specified Structures and Uses in Front Yards (Patio) / Robert Heath Tow, 1501 West 41st Street

President Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine advised that the petitioner, Robert Heath Tow, owner of the property at 1501 W. 41st St., applied for a variation for a new patio that encroached more than seven feet (roughly 28 feet) into the required front yard of the Subject Property. The petitioner also applied for a variation for trellises in the front yard that exceeded the maximum six-foot length permitted by the Zoning Code. Both the patio and trellises were constructed prior to receiving a permit.

The Zoning Board of Appeals conducted a hearing on the application on June 18, 2020. After hearing testimony and deliberating, the Zoning Board of Appeals voted 4-1 to recommend denial of the requested variations. The application and the Zoning Board of Appeals findings were provided for consideration at the Village Board's regular meeting on August 24, 2020. At the meeting the petitioner requested that the application be remanded back to the Zoning Board of Appeals to allow him to present a revised application. The Village Board granted the petitioner's request and the Zoning Board of Appeals conducted a new public hearing on the revised application on September 17, 2020.

The subject property is located in the R-4 District, which allows for patios to encroach up to seven feet into the required front yard, but no closer than 20 ft. to the front lot line. The petitioner proposed a patio that will encroach 16.89 ft. into the required front yard, which would result in a 17.94 ft. setback from the front lot line. This is a 9.89 ft. variation from the maximum allowable front yard encroachment and a 2.06 ft. variation from the minimum setback from the front lot line (20 ft.) per the Zoning Code. The petitioner also seeks a 10.5 ft. long trellis in the front yard. The R-4 District allows for trellises to be constructed in the front yard as long as no horizontal element is greater than six feet. The petitioner's trellis is longer than the Zoning Code allows. The petitioner proposes to remove the middle portions of the existing trellis but the trellis would still be too long at the corner. The petitioner thus is seeking a variation to allow the segments at the corner to remain as-is.

The Zoning Code allows for reductions in the dimensions of any setback if the standards for variations are met. The patio and trellis would not require any other variations from code (in particular the project otherwise meets lot coverage requirements).

At the September 17, 2020 hearing before the Zoning Board of Appeals, the petitioner testified that the requested variations will allow him to have a functional private outdoor area. The petitioner further testified that the configuration of the house on the lot and the

front door location (facing the corner side yard) created a unique physical condition that limits his options for the placement of the private outdoor area. The petitioner also stated if he enlarged or added another patio in the corner side yard, it would have similar visual impacts because the corner side yard is adjacent to the front yards of the neighboring properties on Peck Ave. Additionally, the petitioner noted that the patio, as proposed, would be permitted as of right in the corner side yard.

At the hearing, no members of the public provided comment on the revised application. After the hearing was closed, the Zoning Board of Appeals found that the configuration of the house near the interior side and rear lot lines, the location of the front door, and the fact that the property is a corner lot posed challenges for the petitioner to place accessory structures. The Zoning Board of Appeals further found that patios and similar outdoor spaces are common in residential areas of the Village. After hearing testimony and deliberating, the Zoning Board of Appeals voted 5-2 to recommend approval of the requested variation for the patio.

The Zoning Board of Appeals also found, that although the petitioner proposed to partially reduce the length of the trellis, there were reasonable alternatives for the trellis that would not require a variation. The Zoning Board of Appeals voted 5-2 to recommend denial of the requested variation for the trellis.

Trustee McCarty asked Director Jones to confirm if the petitioners had a permit. Community Development Director Jones responded that the patio was not permitted. There was a permit obtained for the construction of the driveway, however there was confusion between the contractor and homeowner on permitting the entire project. This led to the construction of the patio and trellis without a permit. The petitioner has agreed to abide by what is approved today by the Village Board.

Trustee McCarty noted that although a corner lot, historically front yards have not been allowed to have patios or fences and the construction as it exists now presents a significant encroachment.

Trustee Augustine advised that she understood the struggle the petitioner is faced with as she too lives on a corner lot. She noted that most corner lots have the home situated in the center. However, the petitioner's home is set back closer to the northwest corner of the lot which does present a challenge when adding improvements.

Trustee Holder asked if the construction was approved, would it create a precedent for similar corner properties. Village Attorney Burkland responded that the Board is not bound from one determination to another as every case is unique.

It was moved by Trustee Augustine to approve the ordinance creating a variation for a patio in the front yard of 1501 West 41<sup>st</sup> Street, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek and McGee  
Nays: McCarty  
Absent: None

**Ordinance – Variation – Specified Structures and Uses in Front Yards (Trellis) /  
Robert Heath Tow, 1501 West 41st Street**

Mr. Burkland advised that because the Zoning Board voted to deny this portion of the variation request, four Trustees must vote to approve the variation in order for it to pass.

Trustee McCarty noted that this revised proposal for the trellis reduced the total footprint by a significant amount but it still leaves 12 feet of trellis on a corner. Ms. Jones advised that the Zoning Board communicated that they believed more of the trellis could be removed to come into compliance.

Trustee Holder inquired if the trellis was made up of 3 panel sections and if the petitioner would be removing the middle section of each side. Ms. Jones advised that was correct.

Trustee McCarty noted that this is an important variation to consider because it concerns a front yard fence, which are not allowed.

Trustee Gale inquired if the corner segment of the trellis were removed, would it be approved. Ms. Jones advised that it would.

Trustee Holder noted that the Zoning Board of Appeals met twice to discuss this variation and discussed alternatives to utilizing a trellis.

It was moved by Trustee Holder to approve the ordinance for the variation for the trellis in the front yard for Robert Heath Tow at 1501 W. 41<sup>st</sup> Street, seconded by Trustee Gale.

Failed by a roll call vote:

Ayes: None  
Nays: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Absent: None

**B. Ordinance – Variation – Specified Structures and Uses in Corner Side Yards / Kurt  
and Stella Volkman, 725 Bell Avenue**

President Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine advised that the petitioners, Kurt and Stella Volkman, owners of the property at 725 Bell Avenue applied for a variation to construct a patio that encroaches more than seven feet into the required corner side yard as permitted by the Zoning Code. The petitioners are requesting that the patio be permitted to encroach roughly 16.5 ft. into the required corner side yard and have a six inch setback from the corner side lot line.

The Zoning Code allows for reductions in the dimensions of any setback if the standards for variations are met. The patio would not require any other variations from code (in particular the project otherwise meets lot coverage requirements).

On September 17, 2020, the Zoning Board of Appeals held a public hearing on the application. At the hearing, the petitioners testified that the requested variation will allow them to correct an unsafe condition on their property. The petitioners testified that the previous property owner and general contractor left construction waste buried in the corner side yard and this has created a steep slope in the area where the patio is proposed to be located. They further testified that 1) other potential patio locations near the home are constrained by a previously existing cistern and 2) locating the patio further into the rear yard would potentially require changes to the existing grading for the property. At the hearing, no members of the public provided comment on the application.

The Zoning Board of Appeals found that the existing conditions of the property created a unique physical hardship and that the proposed construction of a new patio would improve drainage conditions along Brainard Avenue. The Zoning Board of Appeals further found that petitioners did not create the existing condition of the property. After hearing testimony and deliberating, the Zoning Board of Appeals voted 7-0 to recommend approval of the requested variation for the patio.

Trustee McCarty noted the difficult situation the petitioners were faced with and expressed his support for the variation.

Trustee Augustine stated that it would improve the property.

It was moved by Trustee Augustine to approve the ordinance creating a variation for a patio in the corner side yard of 725 Bell Avenue, seconded by Trustee Holder.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays:	None
Absent:	None

#### C. 2020 Holiday Promotions and La Grange Business Association Request for Village Sponsorship

President Kuchler asked Trustee Holder to introduce the item. Trustee Holder advised that each year in November, the Village Board typically approves a sponsorship request from the La Grange Business Association (LGBA) to support the operational expenses associated with the annual La Grange Holiday Walk. For the past several years the Village has budgeted and provided a \$16,000 sponsorship for the Holiday Walk based on certain conditions.

This year, due to COVID social distancing requirements, staff and the LGBA are not recommending a traditional holiday walk. Instead, staff and the LGBA have worked to develop a package of attractions and promotions that will provide safe experiential opportunities for families and robust online opportunities, so customers can engage local businesses in person or remotely, as they are comfortable. The “La Grange Delivers Holiday Wishes” campaign will include the following: Enhanced holiday lighting experiences at the Village Hall grounds and Stone Avenue Train Station, with accent displays at other select locations throughout the central business district; professional holiday window displays in various storefronts; a digital, interactive holiday “wishbook” featuring products from La Grange retailers for online purchase during the holiday season; Facebook Live retail events, hosted by various retailers with operational and marketing support provided through the LGBA and Village; and Santa visits at FNBC Bank. Prior to arrival at the bank, Santa will tour the downtown by fire truck on Saturday December 5; and there will be drive-by holiday character experiences at Stone Avenue Station.

The annual holiday promotions are driven by aggressive marketing and publicity efforts funded by the Village with the assistance of Ripson Communications. Last year, the campaign ran from Thanksgiving to Christmas. This year, staff recommends engaging Ripson Communications again to promote holiday shopping and key shopping dates. However, due to trends in customer purchasing, staff recommends the publicity efforts begin immediately upon contract execution to ensure media coverage beginning in early November.

Typically the holiday promotions include the LGBA Shoppers Reward Program, which provides a \$50 LGBA gift certificate to qualified customers who spend a minimum of \$300 in La Grange. This year the LGBA intends to organize a raffle to benefit local retailers and restaurants heavily impacted by COVID and the business association itself. Because the LGBA proposes to sell raffle tickets during the holiday season, they are therefore electing not to administer the Shoppers Rewards program this year.

In 2019, total holiday walk expenses, excluding staff time were approximately \$33,000. In 2019 the Ripson promotional expenses were approximately \$10,000 and the Shopper Rewards program was \$2,400. The overall cost of the total 2020 promotions is comparable to past years’ total expenses for the holiday walk.

To help defray the expenses for these attractions and promotions, the LGBA is requesting that the Village co-sponsor the holiday campaign in an amount of \$16,000, as is provided for in the Village’s FY 2020/2021 budget. Traditionally, the Village has provided its sponsorship to the LGBA as an after-event reimbursement, once the LGBA has provided the supporting documentation required by the Village’s sponsorship agreement. As outlined in the attached request from the LGBA, this year they are asking the Village to provide its sponsorship by engaging the vendors and/or purchasing the materials as needed. The total cost of these three efforts, based on estimates and contracts provided to-date, is anticipated to be \$16,000. The LGBA would enter into contracts with vendors as needed to execute the other promotions as usual.

It was noted that Nancy Cummings of the La Grange Business Association was in attendance to answer any questions.

It was moved by Trustee Holder to approve the 2020 holiday promotions, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee  
Nays: None  
Absent: None

President Kuchler thanked the La Grange Business Association and Village staff for their hard work during this challenging time, and encouraged everyone to enjoy the holidays safely in La Grange.

7. PUBLIC COMMENT

None.

8. TRUSTEE COMMENTS

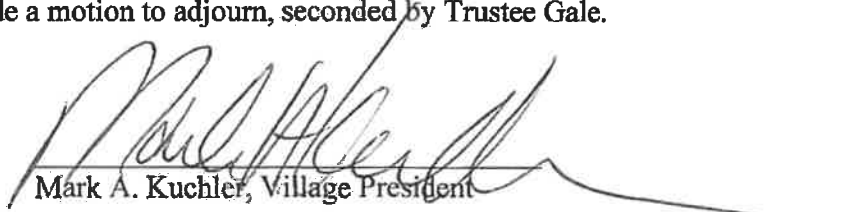
None.

9. CLOSED SESSION

At 8:30 p.m. a motion was made by Trustee McCarty and seconded by Trustee Augustine to adjourn into closed session for the potential purpose of (a) discussing matters related to the purchase or lease of property for the use of the Village and (b) discussing pending litigation involving the Village.

10. ADJOURNMENT

At 9:40 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Gale. Approved by a voice vote.

  
Mark A. Kuchler, Village President

ATTEST:

  
John Burns, Village Clerk

Approved Date: October 26, 2020