

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
January 13, 2014

1. CALL TO ORDER & ROLL CALL

President Ritten called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:29 pm.

Other Commissioners present were Lucy Stastny, Tim Ogden, and Karen Boyd. Commissioner Kilrea was absent. Also present were Executive Director Roy Cripe, Superintendent of Recreation Dean Carrara, Recreation Supervisor Darla Goudeau, and Finance Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. AGENDA ADDITIONS/DELETIONS

Commissioner Boyd spoke about changes in the Conceal and Carry law and how it will affect the parks. Executive Director Cripe said conceal and carry signs for the Recreation Center have been ordered.

4. APPROVAL OF MINUTES

A. Regular Meeting: December 9, 2013

Commissioner Boyd made a motion to approve the minutes as written. Commissioner Stastny seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote. Commissioner Kilrea was absent.

5. RECOGNITION OF VISITORS & OPEN FORUM

La Grange Park residents Ray Wielgos and Neal Latham reported on Veterans Memorial Committee progress. Mr. Wielgos said he will ask the Committee to postpone the Memorial's dedication date to a later date in the year in order to assure the Memorial's completion beforehand. He also said the Committee will discuss making the dedication ceremony a more local affair; without inviting State and Federal political figures to speak. A discussion ensued. Commissioner Boyd expressed her appreciation for a job well done by the Committee, especially with the fundraising.

President Ritten acknowledged Rachel Demes, Sandy Carpenter, and Jitka Sulcova for their five years of service to the Community Park District. Executive Director Cripe noted that a big part of the success of Ready Teddy Preschool is due to the dedication of teachers like them.

6. STAFF REPORTS

A. Executive Director

A written report was submitted prior to the meeting by Roy Cripe. He noted that the kick-off for "Get Active La Grange Park" is this Saturday at 2:00pm. President Ritten asked that the event be publicized more this week.

B. Buildings and Grounds

A written report was submitted prior to the meeting by Martin Healy. The Board thanked him for his department's effort in removing all the recent snow.

C. Superintendent of Recreation

A written report was submitted prior to the meeting by Dean Carrara. He reported that registrations for Winter/Spring programs have picked up since the December and that no classes have been canceled due to low enrollment.

D. Recreation Supervisor Goudeau

A written report was submitted prior to the meeting by Darla Goudeau. She commented on the February trip and said the theater program is doing especially well. She also said the kickoff for 2014-2015 Ready Teddy registration is next month and that this year's ending party will celebrate Ready Teddy's twentieth birthday.

E. Office Manager

A written report submitted prior to the meeting by Peggy Ronovsky was introduced. Commissioner Boyd said she received a thank-you email from the Food Pantry for the Park District's recent donation of food. The Park District also collected winter gloves and hats for the Community Nurses.

F. Safety Coordinator- No Report

G. Financial Report

Reports for the month ending December 31, 2013 were presented by Financial Consultant Phil Mesi. A verbal report was given on selected accounts that appear over budget at the end of December, the 8th month of the fiscal year. Questions were asked and answered.

7. APPROVE MONTHLY DISBURSEMENTS

President Ritten introduced the list of requested disbursements for Board consideration. Questions were asked and answered. Boyd made a motion; seconded by Commissioner Ogden to approve the monthly disbursements in the amount of \$134,418.26 as submitted. **MOTION CARRIED.** There was no further discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

8. UNFINISHED BUSINESS

A. Discuss 2014-15 Operating Budget Strategies

Executive Director Cripe said he is trying to avoid a special budget meeting by breaking the process into smaller pieces over multiple regular Board meetings. Tonight's meeting includes a brief verbal report from each department head to describe new objectives that could have a budgetary impact. Executive Director

Cripe gave an Office Coordinator's report in the absence of Peggy Ronovsky. He said all functions including staffing, supplies, equipment, and computer services will not experience significant change during FY2014-15.

Executive Director Cripe gave a Parks Department report in absence of Martin Healy. The budget may include more part-time man hours for use during heavy work load periods, e.g. snow removal and special projects. Martin will budget for the same level of park security as last year provided we are able to receive another Illinois Youth Corps grant. The trade service account number will budget for replacing all light athletic field light bulbs at Hanesworth Park, which would save utility costs. The Park Department budget will not include Green Ash Bore maintenance because it was handled completely this year. Questions regarding Parks Department vehicles were asked and answered.

Superintendent of Recreation Dean Carrara said that his budget will make staffing adjustments that will increase man hours for marketing, which could cause increased IMRF and FICA expense. The Recreation Center budget will include more trade service work on the HVAC system, which still has some heat/cooling balancing problems. There was a short discussion on the need for a shelter at Hanesworth Park, replacing the Ford Escort, and the need for more Recreation Center storage.

Executive Director Cripe said that the Administrative section of the new budget will not change significantly. However, the budget will include retiring the 2006 Bonds using money held in escrow for that purpose.

Commission Boyd asked if the budget will include anything for bicycle path work with the Village of La Grange Park. A short discussion ensued.

9. NEW BUSINESS

A. 2014-15 Recreation Program Brochure Printing Contract

Superintendent of Recreation Carrara introduced a bidder's summary.

Commissioner Stastny made a motion; seconded by Commissioner Ogden to approve the printing contract with Woodward Printing per bid results for the 2014-15 Recreation Program Brochure. MOTION CARRIED. There was no further discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

B. Approve 2014 Board Meeting Schedule

President Ritten introduced the schedule and recommended that the December 8th meeting time be move up ½ hour to 6:00 p.m. All agreed. Commissioner Boyd made a motion to approve the meeting schedule as amended. Commissioner Stastny seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote. Commissioner Kilrea was absent.

10. PRESIDENT'S REPORT

President Ritten expressed pride in the Village of La Grange Park because of all the support the Veteran's Memorial Committee has received and thanked the Committee again for their efforts.

11. ADJOURN REGULAR MEETING

A motion was made by Commissioner Stastny; seconded by Commissioner Ogden to adjourn at 7:55pm. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote. Commissioner Kilrea was absent.