

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
August 13, 2018

1. CALL TO ORDER

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30 p.m. Other Commissioners present were Bob Corte, Lucy Stastny, Jeff Kilrea and Tim Ogden. Also present were Executive Director Aleks Briedis and Financial Coordinator Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions.

5. APPROVE BOARD MEETING MINUTES

A. Regular Meeting of July 9, 2018

Commissioner Stastny made the motion to approve the July 9, 2018 regular meeting minutes as amended. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

B. Executive Session of July 9, 2018

Commissioner Ogden made the motion to approve the July 9, 2018 executive session meeting minutes. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

RECOGNITION OF VISITORS

Tim Gallagher was not able to attend the meeting. He was going to speak about the annual fundraiser over the Labor Day weekend.

Jamie Wilkey of Lauterbach & Amen gave a presentation of the Annual Financial Report for the fiscal year ending April 30, 2018. Since there were no issues, they gave the District a clean audit opinion, the highest level they are able to issue. One unique item was that the District is funded 107% for IMRF. Jaime Wilkey also noted that our fund balance policy calls for a 75% fund balance, which is a lot higher than in other agencies. Usually it is about 25-50%. She also stated that there is a high balance in the Debt Service Fund and that the District should investigate moving those excess funds into a different fund as allowed by statute. Questions were asked and answered.

6. STAFF REPORTS

Financial Consultant, Phil Mesi, gave his report at this time and monthly disbursements were approved. Minutes are below in the scheduled order. Phil Mesi then left the meeting.

A. Executive Director

A written report was included in the packet by Executive Director Aleks Briedis. Director Briedis stated he received a request from Cub Scout Pack #66 to sell popcorn at Memorial Park. After a discussion, the Board did not make an exception and followed the established park rules and regulations based on past precedent. He then informed the Board that Laura Rizzo will no longer be the recording secretary due to scheduling conflicts. The Board advised Director Briedis to find a replacement.

B. Building and Grounds

A written report was included in the packet by Maintenance Supervisor Martin Healy and was presented by Executive Director Briedis. There were no additions to his report.

C. Superintendent of Recreation

A written report was included in the packet by Superintendent of Recreation Dean Carrara and was presented by Executive Director Briedis. There were no additions to his report.

D. Recreation Supervisor

A written report was included in the packet by Recreation Supervisor Ashley Simoncelli and was presented by Executive Director Briedis. Commissioner Corte commented on how good the concert performances were this season.

E. Recreation Supervisor

A written report was included in the packet and was presented by Recreation Supervisor Dave Romito and was presented by Executive Director Briedis. There were no additions to his report.

A discussion was had regarding the new bocce ball court. Commissioner Corte stated that the surface that was installed scratched up his bocce balls. It was recommended to look into changing the surface to astroturf.

F. Safety Coordinator

A written report was included in the packet by Safety Coordinator Megan Jadron and was presented by Executive Director Briedis. There were no additions to her report.

G. Financial Consultant

Financial statements were included in the packet for the month ending July 31, 2018 by Financial Consultant Phil Mesi. Questions were asked and answered.

7. APPROVE MONTHLY DISBURSMENTS

A motion was made by Commissioner Kilrea to approve the monthly disbursements in the amount of \$205,080.54. Seconded by Commissioner Ogden. Motion passed 5-0 by roll call vote.

8. UNFINISHED BUSINESS

A. Friends of the Park Discussion

The Board discussed the option of forming a Friends of the Park group and decided to table the formation to a future year.

9. NEW BUSINESS

A. Consider Approval of Annual Financial Report

A motion was made by Commissioner Corte to approve the Annual Financial Report ending April 30, 2018. Seconded by Commissioner Ogden. Motion passed 5-0 by roll call vote.

B. Consider Approval of Agreement for FNBB Credit Cards

Director Briedis explained that he is requesting an increase to his limit to be able to use his credit card to pay reoccurring bills on-line. In the agreement it also states the credit lines for the other employees who have credit cards in the District. All credit limits are within the employee's purchasing authority. Procedures for using credit cards are in place including approvals from supervisors and final approvals from the Board of Commissioners.

A motion was made by Commissioner Stastny to approve the agreement with FNBB. Seconded by Commissioner Kilrea. Motion passed 5-0 by roll call vote.

C. Consider Approval of Improvements at Memorial Detention Pond

Director Briedis included a quote from Kee Construction in the packet for improvements to the Memorial Detention Pond as required by the Village. Director Briedis stated that he will try to negotiate a lower price for the improvements. Commissioner Ogden questioned why we need to do this work considering the Village had approved the plans for what is installed. Director Briedis stated that the design did meet code but is not working as it should in practice.

Director Briedis informed the Board that the first month's water bill for the splash pad was approximately \$6,000. Commissioner Kilrea asked how La Grange is handling their splash pad. Director Briedis stated he will contact La Grange Park District. Other questions were asked and answered.

A motion was made by Commissioner Corte to approve Kee Construction bid for a not to exceed amount of \$21,080 for improvements to the Memorial Detention Pond. Seconded by Commissioner Kilrea. Motion passed 5-0 by roll call vote.

10. OPEN FORUM

A. Comments from the Floor

There were no comments.

Director Briedis stated he forgot to mention during his report that Recreation Superintendent Dean Carrara just celebrated 25 years as a District employee and congratulated him.

B. Comments from Commissioners

Commissioner Corte asked about the rain garden. Director Briedis stated he should have a plan of the garden this week and will bring it before the Board at the next meeting.

C. Comments from the President

President Boyd thanked Dean for all of his work over the past 25 years. President Boyd stated she sent Jim Zwit a thank you note for his time as the Veterans

Memorial Community Representative and also thanked him publicly. She stated that the Board should start thinking about what they would like to see at the next Memorial Day Service. She also thanked Laura Rizzo for her time as the recording secretary. President Boyd stated that National Night Out was well attended and everyone involved did a great job and that our park looked great.

11. ADJOURNMENT

Commissioner Stastny made the motion to adjourn the regular meeting at 7:59 p.m. seconded by Commissioner Kilrea. Motion passed unanimously by voice vote.