

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

JUNE 18, 2012

President Penicook called the meeting to order at 7:39 P.M.

PRESENT: Commissioners Penicook, Walsh, Lacey, Ashby

ABSENT: Commissioner Kelpsas

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Finance Leynette Kuniej, Director of B.A.S.E. Leanna Hartung, Community Programs & Marketing Supervisor Ross Houston, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Jeffrey Braun from Cody, Braun & Assoc.

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Community Programs & Marketing Supervisor Ross Houston thanked the Board for their approval of the creation of his position. He hoped they would contact him with any ideas. He also thanked Laura Gallagher and Chris Finn for their support.

Communications, Presentations & Declarations

Public Comments\Participation (Board Manual Section #152)

None

Consent Agenda

Commissioner Walsh motioned to approve Item 3.1 Approval of Minutes of the Regular Board Meeting of May 14, 2012; Item 3.2 Approval of the Financial Report dated April 30, 2012; Item 3.3 Approval of the Financial Report dated May 31, 2012; Item 3.4 Approval of the Consolidated Vouchers for June dated June 11, 2012. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Lacey, Ashby
NAYS: None
ABSENT: Commissioner Kelsas

Staff Reports

Director's Report

Denning Park Grant Renovation Project Update

Director Bissias stated there would be a walk through tomorrow at Denning Park to create a punch list. The playground had some repair issues. The equipment pour to play landing areas were changed and the contractor put in a hop scotch and autistic design in the pour and play for free. The telephone box was removed from the sidewalk and is now flush with the ground. He stated ComEd would be removing the electric pole in the middle of our property next week. He hoped there would be a grand opening in late July.

Proposed Draft Capital Budget for 2012-2013

Director Bissias stated the Capital Budget would be discussed later in the meeting.

Discussion of the Gordon Park Master Plan

Jeff Braun of Cody, Braun and Associates reviewed a revised plan for Gordon Park. He explained a new permit is required because of the new design. The changes on this new design reduce the cost of the project. This downscaled design includes the items in the grant; exercise areas, splash pad, skate place, bathrooms, grading and utilities. Director Bissias explained the permit needs to be renewed to apply for an extension for the grant. After Board discussion, Director Bissias asked the Board to review the plan and for Commissioner Ashby to look for funds in the budget to support this project. This topic would be reevaluated in 60 days as there is a deadline to apply for the permit.

Miscellaneous Items

None

Staff Comments

Superintendent of Finance Leynette Kuniej asked the Board to pass her transfer items under Action Items.

Superintendent of Recreation Laura Gallagher stated staff is busy with camps, leagues, classes, fall brochure and Family Fest.

Director of B.A.S.E. Leanna Hartung stated camp is small but going well. Her staff enjoyed participating in the Pet Parade.

Superintendent of Facilities Chris Finn stated every room in this facility was

booked today. The building has been very busy. He also stated he is getting projects completed.

Attorney Report

None

Treasurer Report

None

Action Item

Discussion and/or Approval of Ordinance 12-02 Prevailing Wages for 2012-2013

Commissioner Walsh motioned to approve Ordinance 12-02 Prevailing Wages for 2012-2013. Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Lacey, Walsh

NAYES: None

ABSENT: Commissioner Kelpsas

Discussion and/or Approval of Transferring of Funds (\$150,000) from the Handicapped Special Recreation Fund to Capital Projects

Commissioner Walsh motioned to approve the transferring of funds (\$150,000) from the Handicapped Special Recreation Fund to Capital Projects.

Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Lacey, Walsh

NAYES: None

ABSENT: Commissioner Kelpsas

Discussion and/or Approval of Transferring of Funds (\$150,000) from the General Funds to Capital Projects

Commissioner Ashby motioned to approve transferring funds (\$150,000) from the General Funds to Capital Projects. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioner Penicook, Ashby, Lacey, Walsh

NAYES: None

ABSENT: Commissioner Kelpsas

Discussion and/or Approval of Transferring of Funds (\$53,000) from the Recreation Fund to Capital Projects

Commissioner Ashby motioned to approve transferring funds (\$53,000) from the Recreation Fund to Capital Projects. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioner Penicook, Ashby, Lacey, Walsh

NAYES: None

ABSENT: Commissioner Kelpsas

Board Business

New Business

Discussion and/or Approval of the 2012-2013 Capital Budget

Director Bissias noted a change to the budget on page 2 under the banquet room renovations. The number reads \$6,000 and should be \$8,000.

After Board discussion, Commissioner Walsh motioned to approve the amended budget. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioner Penicook, Lacey, Ashby, Walsh

NAYES: None

ABSENT: Commissioner Kelpsas

Nomination of Board President

Commissioner Walsh nominated Commissioner Penicook for President. She accepted the nomination.

Commissioner Walsh nominated himself for President. He accepted the nomination.

Nomination of Board Vice President

Commissioner Penicook nominated Commissioner Walsh for Vice President. He accepted the nomination.

Commissioner Walsh nominated Commissioner Ashby for Vice President. He accepted the nomination.

Nomination of Board Secretary

Commissioner Penicook nominated Director Bissias for Board Secretary. He accepted the nomination.

Nomination of Board Treasurer

Commissioner Penicook nominated Rob Metzger for Treasurer. He accepted the nomination through Director Bissias.

Old Business

Discussion and/or Approval of Updated MBO Process

Director Bissias stated changes on page 5 of the PDLG Goals and Management by Objectives (MBO) Process were not updated in the Board packet.

Commissioner Walsh motioned to approve the updated MBO process.

Commissioner Lacey seconded the motion which passed unanimously by Voice Vote.

Committee Reports

Administration Committee

None

Public Relations Committee

None

Finance Committee & Capital Projects Committee

Commissioner Ashby stated he would schedule a meeting with Treasurer Rob Metzger, Director Bissias and committee member Brad Belcaster to investigate options to finance the renovation of Gordon Park. Commissioner Walsh asked to attend the meeting when planned.

Recreation Committee

None

Public Comments

None

Board Comments

Commissioner Lacey stated Ross Houston has big shoes to fill to meet our staff's high standards.

Commissioner Ashby thanked staff for all their work on everything including organizing the Park District's attendance at the Pet Parade.

Executive Session

At 9:18 P.M. Commissioner Walsh motioned the Board convene to Executive Session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS120/2 (c)(5) and Item 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6). Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

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AYES: Commissioner Penicook, Ashby, Lacey, Walsh
NAYES: None
ABSENT: Commissioner Kelpsas

The Regular Board meeting resumed at 9:46 P.M.

Adjournment

Commissioner Walsh moved for adjournment at 9:47 P.M. The motion was seconded by Commissioner Lacey and passed unanimously by Voice Vote.

Mary Ellen Penicook, President

Constantine Bissias, Secretary
Approved 07/09/2012