

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, APRIL 17, 2023, 6:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 6:00 p.m. or Immediately Following the Public Hearing on Monday, April 17, 2023, at the Park District's Community Center located at 200 S. Washington Ave., La Grange, Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of March 13, 2023
- 3.2 Approval of the Minutes of the Executive Session Meeting of March 13, 2023
- 3.3 Approval of the Financial Reports dated March 31, 2023
- 3.4 Approval of the Consolidated Vouchers for April dated April 17, 2023
- 3.5 Approval of the Updated Urban Forestry Tree Management Plan

**4.0 STAFF REPORTS**

- 4.1 Director's Report
- 4.2 Staff Reports

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval of Ordinance 23-01 the Combined Annual Budget and Appropriation Ordinance for the Park District of La Grange Fiscal Year 2023-2024
- 7.2 Discussion and/or Approval of 2023-2024 Capital Budget
- 7.3 Discussion and/or Approval of Policy Section 820, Employee Classification and Compensation Plan
- 7.4 Discussion and/or Approval of Resolution R23-02 a Resolution Authorizing the Transfer of Funds (\$650,000 from General Fund to the Capital Fund)

**8.0 BOARD BUSINESS**

**OLD BUSINESS**

- 8.1 Discussion and/or Approval of Affiliate Agreement Updates

**NEW BUSINESS**

- 8.2 Discussion and/or Approval of OSLAD Application and Firm Selection

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee
- 9.2 Parks & Facilities Committee
- 9.3 Recreation & Cultural Programming Committee
  - 9.3.1 Arts & Cultural Affairs Committee

**10.0 PUBLIC COMMENTS** (Board Manual Section #152)

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

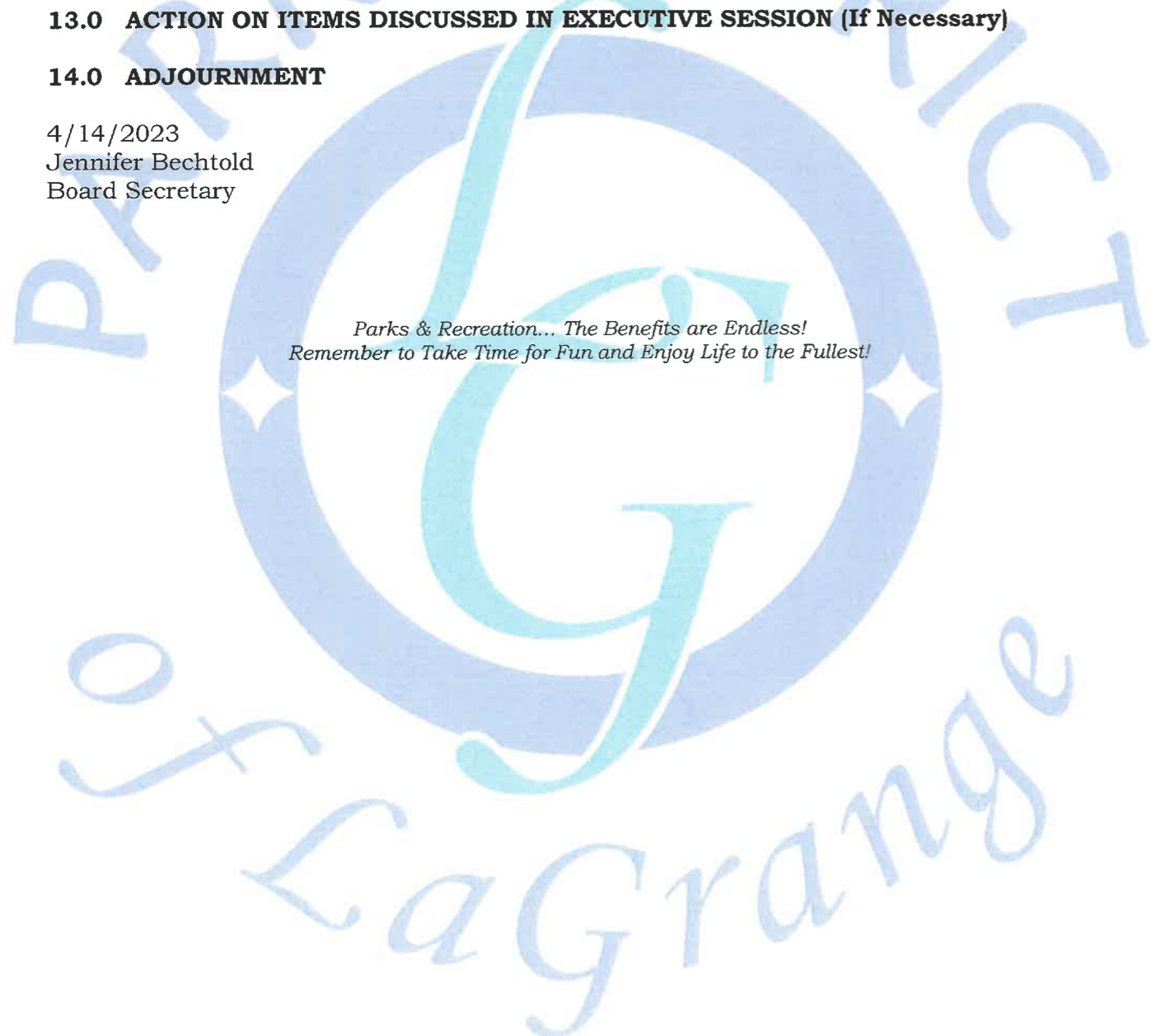
- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

4/14/2023  
Jennifer Bechtold  
Board Secretary

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*



# Section 1



## MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

Meeting Location: Park District of La Grange Community Center  
200 S. Washington Ave., La Grange

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place:

Immediately following the 6:00PM public hearing on the operating budget  
for fiscal year 2023-2024  
Monday, April 17, 2023  
Park District of La Grange Community Center  
200 S. Washington Avenue  
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Jenny Bechtold, Executive Director at (708) 352-1762.

Jenny Bechtold  
4/14/23



*Park District of La Grange...Your Fun & Fitness Destination!*

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2023**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 6:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois. The April and August meeting will be held at the Community Center, 200 S. Washington Ave, La Grange, IL 60525.

**Monday, January 9**

**Monday, February 13**

**Monday, March 13**

**Monday, April 17\*** (Third Monday of the Month, held at the Community Center)

**Monday, May 8**

**Monday, June 12**

**Monday, July 10**

**Monday, August 21\*** (Third Monday of the Month, held at the Community Center)

**Monday, September 11**

**Monday, October 16** (Third Monday of the Month due to NRPA Conference and holiday, held at Recreation Center, 536 East Ave)

**Monday, November 13**

**Monday, December 11**

\* Meetings held at the Community Center, 200 S. Washington Ave, La Grange, IL

# Section 2



# COMMUNICATIONS & FOIA

# Section 3



# CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: PDLG BOARD OF COMMISSIONERS  
FROM: JENNY BECHTOLD, EXECUTIVE DIRECTOR  
RE: CONSENT AGENDA ITEMS  
DATE: APRIL 17, 2023**

*The matters included in this consent agenda require a roll call vote.*

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of March 13, 2023

**CONSENT AGENDA ITEM 2:** Approval of the Minutes of the Executive Session Meeting of March 13, 2023

**CONSENT AGENDA ITEM 3:** Approval of the Financial Reports Dated March 31, 2023

**CONSENT AGENDA ITEM 4:** Approval of the Consolidated Vouchers for April Dated April 17, 2023

**CONSENT AGENDA ITEM 5:** Approval of the Updated Urban Forestry Tree Management Plan

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**MARCH 13, 2023**

**President Opyd called the meeting to order at 6:02 P.M.**

PRESENT: Commissioners Vear, Posey, Chvatal, Opyd

ABSENT: Commissioner Lacey

STAFF PRESENT: Executive Director Jenny Bechtold  
Director of Parks, Planning & Maintenance Blake Ertmanis  
Director of Finance & Human Resources Cassandra Todd  
Direction of Recreation Kevin Miller

OTHERS PRESENT: Attorney Derke Price  
Becky Lorentzen, Nancy Bramson  
Marian Honel-Wilson, Harold Gibson, Charles Gilbert

\*Commissioner Lacey arrived at 6:07 P.M.

President Opyd welcomed everyone to the meeting and asked for any announcements or changes to the agenda. Director Bechtold stated that the recording secretary is out tonight and asked everyone to please use the microphones, so everything is picked up on the recorder.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

Becky Lorentzen, 103 E. Cossitt, La Grange, stated that she is in attendance as part of the Community Diversity Group to answer any questions on the agreement.

**Consent Agenda**

President Opyd asked for a motion to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of February 13, 2023; Item 3.2 Approval of the Minutes of the Executive Session Meeting of February 13, 2023; Item 3.3 Approval of the Financial Reports dated February 28, 2023; and Item 3.4 Approval of the Consolidated Vouchers for March dated March 13, 2022. The motion was so moved by Commissioner Chvatal, seconded by Commissioner Vear and passed by unanimously by Roll Call Vote as follows:

**REGULAR BOARD MEETING – MARCH 13, 2023**

AYES: Commissioners Chvatal, Vear, Posey, Opyd  
NAYES: None  
ABSENT: Commissioner Lacey

**Staff Reports**

**Executive Director Jenny Bechtold**

- Director Bechtold reminded everyone that the next meeting is April 17<sup>th</sup>, which is the third Monday of the month. It was scheduled so that we can meet at the Community Center at 200 S. Washington Ave. There will be a Parks & Facilities Committee meeting at 5:30 p.m., then the public hearing followed by the regular board meeting. Commissioners Vear and Opyd should be there for their committee meeting at 5:30 and the remaining commissioners can choose to come for the committee meeting or be there at 6:00 p.m. for the regular meeting.
- Jenny reported that The LeaderShop is doing their CMP and strategic planning and they contacted her regarding their lease for Denning Park. It is a rollover 1-year lease that we renew each year. We have been holding off since we are also in our planning process and are not sure of the state of the aging facility. We had hoped our CMP would give us some direction on repairs but unfortunately it did not. Blake is working to obtain quotes on a cost benefit analysis of the facility. It is a great relationship, and we plan to provide them with another lease, but it will be pending some of these other items. The current lease requires that we give them a year's notice if we are not renewing to enable them to find a new location, and we do not want to kick them out but want to be sure we are in a good position to keep them there.

Commissioner Vear asked if there are any safety issues with the facility. Blake stated that based on a recommendation from a structural engineer we will do an in-house repair to shore up a 4X4 in the basement, but there are no current safety concerns.

**Director of Finance & Human Resources Cassandra Todd**

- Director Todd reported that now that the bulk of the budget is complete, she is putting on her HR hat and developing an onboarding and offboarding process for the District.

**Director of Recreation Kevin Miller**

- Director Miller reported that we hired Daniel Schaffer as the Facility and Operation Manager. He comes from the Plainfield Park District where he was an athletic manager and previously worked at the Park District of Oak Park in a similar capacity. Prior to that he worked for the Bulls/Sox Academy for 15 years running their facility in our recreation center from its opening through 2015, so he has knowledge of our district and facilities. He will start on the 27<sup>th</sup> and is excited to have him.
- Kevin stated that we are planning a recycled art sculpture project in April for Earth Day and will request submissions from the public. He is

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working with our Marketing Coordinator, Christine, to develop the criteria and they should have the information out next week. Submissions will be due by April 21<sup>st</sup> and be displayed for the month of May. People can vote for people's choice awards and there will be small prizes.

- He reported that he has been working with the Hinsdale Parks & Recreation Dept. for the last five months to get our residents a deal with aquatic programming, and it was finalized today. We will have a co-op agreement that will give our residents Hinsdale's resident rate, which is a 20% discount, on swimming/diving lessons and their swim team. It will not apply to pool membership, but this is a good first step.

President Opyd commented that this is great news and asked if the pool was run by their village, and Kevin confirmed it is. Commissioner Posey agreed and asked if it was the closest pool and, if not, were there discussions with other pools, possibly Brookfield. Kevin stated it is not the closest, but Western Springs is landlocked with wait lists for their pool and not willing to work on a co-op, and Brookfield does not have a pool. We tried working with LT in the past, but they also had many users and wait lists. He added that we tried a co-op with Max Aquatics when they first opened but the programming was not popular and it fizzled.

Commissioner Vear asked for details on the Nerf Wars activity. Kevin stated it is an event we hold in the gymnasium where we divide the kids into teams and set up obstacle courses and play games like capture the flag, with skill based targets for the older kids. We have run two of them, and the kids bring their own guns and we supply the darts, and we have safety protocols in place.

**Director of Parks, Planning & Maintenance Blake Ertmanis**

- Director Ertmanis reported that we are doing an event in cooperation with our preschool for Earth Day/Arbor Day to plant a tree at Gilbert Park and two trees at Sedgwick Park. He will let the Board know when it is finalized in case they want to attend.
- Blake provided an update on capital items:
- He stated that we hit a snag with the parking lot and are waiting for a permit from Cook County. WT and Cody/Braun submitted all the plans, and the County came back requesting minor sidewalk changes and four additional inches of gravel on the apron area. WT submitted revised plans to the County, and we are waiting for the permit which the Village of La Grange requires before we can start. He thinks the latest start would be the first week of April.
- Replacement of three RTU's for this facility was budgeted for this year but an HVAC contractor he trusts indicated they do not need replacement and can be repaired, extending their life another 5-8 years. The two units over the gym would have been approximately \$100,000 to replace. We may consider replacing the unit serving the IPRA offices.
- There is approximately \$14,000 left for fencing which will be spent on a

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new splash pad fence at Gordon Park. It will be a sturdier, rubberized chain link fence with an ADA gate that will last 10-15 years.

- The park field maintenance funds have all been spent for repairs at Gilbert, Waiola and Gordon. The contractor will go back to Waiola to complete minor repairs.
- The allocation for picnic tables, garbage cans and benches has been spent on new picnic tables for the Denning Park shelter and the purchase of 50 green metal garbage cans to replace half of the District's cans. We are phasing out the plastic units. The metal cans and metal framed picnic tables can be brought in over the winter and painted. Staff will also install 6 new drinking fountains this summer.
- New LED lights have been installed at Sedgwick and Gordon, and we will pay for them once we receive training from the rep.
- In response to resident input, we obtained quotes for repaving the area of the community center that we had planned to replace with turf. We budgeted \$5,000 for turf conversion, and the cost for repaving would be approximately \$10,000 plus and additional \$1,000-\$2,000 for sealcoating the remainder of the lot. The decision should be made soon if asphalt is selected so it can be scheduled.

There was Board and staff discussion regarding the turf and repaving options. Commissioner Vear stated he was in between and wondered whether grass was a detriment to the space being used as a gathering area, as residents have indicated, or whether the area could be half turf or a grid installed. He questioned whether any work done would have to meet ADA requirements and thought that the artwork planned for the community center wall might be prone to more damage with asphalt adjacent to it. Commissioner Chvatal confirmed that the cost difference would be \$6,000 plus additional maintenance. Commissioner Posey stated that her recollection is that the resident that previously spoke said the asphalt makes the outdoor area more accessible for people in wheelchairs, and we need to consider that and listen to what the users of that park are telling us. President Opyd stated that he understands the public's request for asphalt to have an area for outdoor tables and chairs, which looked nice in the renderings, and questioned if there were other alternatives such as pea gravel.

Director Ertmanis stated that in the past people have hopped the curb and used the area for parking which increases maintenance. He did not recommend pea gravel because it is less accessible. Pavers or a grid would be expensive. He added that since it is not technically an access point for the building it is not subject to ADA. There is currently a ramp to the entrance which is ADA grade but it tapers off on the side where the asphalt is currently located. Turf would allow plantings at the edge near the wall.

President Opyd asked Commissioner Lacey for her opinion as she is often at the community center. Commissioner Lacey agreed that asphalt is better for strollers and wheelchairs, which she sees a lot, but would take away from the

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beauty of the area that grass would provide. She would like to go to the center to take a good look at it. President Opyd suggested that everyone look at it next month when they are there for the April board meeting. Director Bechtold stated that the capital budget can be adjusted depending on what the Board decides. She added that staff thought grass would improve aesthetics and reduce maintenance, and there is another asphalt area on the south side that could be used as an alternate gathering space.

President Opyd stated that there was Board consensus to table the topic for tonight and decide after looking at the area next month.

**Attorney Report**

Attorney Price spoke about the lease with The LeaderShop at the Denning facility. He stated that we should not send the wrong message to them and need to give ourselves options by conveying an end date now, which can always be extended later. We are renewing year to year, but the 12-month notice is long, and we do not want to surprise them with relocation. We recently ended the lease with the Sox Academy and renegotiated, and he suggested doing the same with this lease. Director Bechtold added that the lease ends in October.

Director Bechtold reminded the Board that action on the Decennial Committee must be taken by May and residents recruited for the committee.

**Treasurer Report**

Director of Finance Todd had nothing to add to her previous report.

**Action Items**

*Discussion and/or Approval of a Renewal of the Affiliate Agreements for Babe Ruth and La Grange Little League*

Director Bechtold stated that the new Little League agreement distributed to the Board was received today and contains some edits they requested. On page 4 under 1B for Gordon we are going to strike that LLG has always been responsible for lights fees, however the fee has increased by \$5, because the cost is stated right before that. On the next page they requested seeding and fertilizing for the infield. Blake spoke with staff, and we have not been doing that. We can give them quotes for pricing, but we are going to leave that in. On the next couple of pages, we will assist with fencing, gates, and dugouts. We have always been responsible for the weedkiller on the warning track, and we will continue to do that. Under G they requested to go down to 30 days for notice of a temporary construction license, but because Board approval is required, and we only meet once per month, we want to stick with 60 days. Commissioner Vear asked if an exception to the 60 days should be added for emergency work. Attorney Price did not recommend it as it could create a gray area on what constitutes an emergency. He added that we have a process if we need it, and Jenny will make it work.

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Director Bechtold stated that Little League would also like to add “provided that prevailing wages are required by law.” She referenced previous discussions indicating that if the District does not put a dollar in, they do not have to pay prevailing wages, and requested consensus from the Board and legal that it can be added. Attorney Price concurred that it is fine as long as it is their money, even if we make revenue on the properties. He added that if we deliver a dollar to them and they spend it then they become the government according to the Department of Labor.

Director Bechtold reported that the last change they requested is enhanced roofing over the dugouts. Director Ertmanis stated that Little League will be responsible for any additional items to the fencing such as racks and ball holders, as well as the roofing because none of our other fields have roofing over the dugouts and it is not something we would normally put in.

Director Bechtold stated that she communicated all the comments to Little League. They agreed to the user fees in the agreement for Gilbert, Gordon, and Waiola which can be found under 1B for each field. She would like to obtain Board approval on the agreement tonight with final approval of any last minute edits with this most recent information from Little League.

Commissioner Vear questioned if Little League’s priority field use is only at Sedgwick and whether the section on maintenance stating that in the event of damage due to human or weather related causes LGLL will assume responsibility for its equipment and supplies is clear enough. Director Bechtold stated that page 2 under Gilbert indicates shared use, with Little League having priority only during their season, and that Sedgwick is exclusive use. Attorney Price stated that the maintenance clause is good as is.

President Opyd asked for a motion to approve the contract pending final approval by the Executive Director, La Grange Little League, and legal. The motion was so moved by Commissioner Posey, seconded by Commissioner Chvatal, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Chvatal, Lacey, Vear, Opyd  
NAYES: None  
ABSENT: None

Director Bechtold stated that the Babe Ruth agreement was approved last April but when Blake came on board and reviewed it, he recommended several updates. The red-lined agreement contains minimal changes. On page 1 we are adding that adult league and travel teams will operate under Babe Ruth during the 2023 seasons but 2024 must fall in line with all other external users and come through us. Page 2 has some updates to maintenance to remove redundancies from another section, and the final update is that lights will be charged at \$20 per game based on their schedule.

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Commissioner Chvatal stated that last year we agreed that groups had to rent through us and questioned the change that it is now alright to go through Babe Ruth. Director Bechtold confirmed that we will allow them to operate as they have been for this year and next year they must go through us, which was always the requirement.

Commissioner Posey moved to approve the agreement between the Park District of La Grange and La Grange Babe Ruth as drafted, subject to revisions. The motion was seconded by Commissioner Vear and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Vear, Chvatal, Lacey, Opyd  
NAYES: None  
ABSENT: None

*Discussion and/or Approval of Contract for Work and Installation of Mosaic Art Panels at the Park District of La Grange Community Center*

Director Bechtold stated that the Community Diversity Group is here tonight and expressed appreciation for all their hard work and the partnership with the Park District. She added that they constructed this agreement and did a great job utilizing the previous agreement that we presented. Legal has reviewed the contract and we are happy to move forward, and staff recommends approval by the Board. She opened the floor to any questions.

Commissioner Lacey stated that she cannot make a motion for approval. Attorney Price confirmed that she should abstain, but she does not have to recuse herself and may discuss it.

Director Bechtold stated that the Community Diversity Group is still working on their agreement with Green Star Movement and that the agreement being discussed tonight is between us and them. She added that they are still fundraising for the project. Commissioner Lacey inquired about safety measures.

Becky Lorentzen and Nancy Bramson from the Community Diversity Group responded that their fundraising is almost there, and they have enough funds to start the project. They reported that the plan is that the mosaics will be 3-5 foot panels and will be installed at window level and not easy to reach so they will not be disturbed by people. Green Star has a number of similar installations in the city, and many have been up for 17 years or more with no need for maintenance but should there be any graffiti or maintenance required on our mosaics they will take care of it. They also clarified that the benches on the drawing are not part of the project but if there is enough money for benches, they could be added with our approval. They hope to sign the contract with Greenstar in the next week or so, which will dictate the timetable, but the project is going according to plan.

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Commissioner Posey motioned to approve the contract for work and installation of mosaic art panels on the Park District of La Grange Community Center. Commissioner Vear seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Vear, Chvatal, Opyd  
NAYES: None  
ABSTAIN: Commissioner Lacey  
ABSENT: None

**Board Business**

**Old Business**

None

**New Business**

*First Reading of the General Operations Budget for Fiscal Year 2023-2024, Allowing the Budget to be Put on Display (Minimum 30-Day Requirement)*

Director Bechtold stated that she would turn this over to Cassandra Todd, Director of Finance & HR, who worked very hard with staff on the new budget process.

Director Todd explained the budget document. She stated that Section 1 of the document includes information for the District describing the purpose of the budget, who was involved in the preparation, how to read the documents, and our accounting structure. Section 2 contains the financials as a summary and the traditional format by fund, as well as the Executive Director's letter. Section 3 includes our budget by department which is tied to the department directors with supporting narratives. Section 4 is the overall capital improvement plan.

Director Todd reviewed the details of Section 1 and Executive Director Jenny Bechtold; Director of Recreation Kevin Miller; and Director of Parks, Planning & Maintenance Blake Ertmanis each reviewed their areas of the General Operations Budget.

Following the presentations Director Bechtold opened the floor to questions. President Opyd stated that he was impressed with the very concise budget and saw Cassandra's fingerprints all over it. He spoke with Jenny earlier in the day and she was able to answer all his questions. He thanked staff for all the work and the team's support.

Director Bechtold explained that the main reason other revenues are up is because of interest income. In May the rate was between .44%-.84% and now we are at 2.59%-4.58%, which resulted in a significant increase of \$132,000.

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*Discussion of the Capital Budget for Fiscal Year 2023-2024*

Director Bechtold explained that we are presenting a 5-year plan and stressed that it is a very fluid plan. The 2023-24 budget is being recommended with the adjustments discussed for the community center paving. The cash flow analysis on the first page indicates that we have \$1,042,601 available for capital projects next year, which is amazing, and projects a general fund balance of about 1.4 million after this year. We will move \$650,000 from General to the capital budget. \$250,000 of this amount and \$250,000 from a transfer to the capital budget from the Special Recreation fund is for Waiola Park where we will apply for a matching OSLAD grant of \$500,000 for an ADA project. Jenny reviewed the remainder of the allocations for 2023-24 and opened the floor to questions.

Commissioner Chvatal stated that based on the plan it appears that we do not anticipate installing any pickleball courts or addressing the conditions of some of the tennis courts next year. Director Bechtold explained that we did explore a project at Gilbert Park, however, it would be a significant project ranging from 1.5-1.8 million dollars and we did not have the funding. If the Board approves a referendum scenario, we could be strategic with what we include and do it at that point. Blake added that pickleball courts alone could be between \$250,000-\$300,00 not including the infrastructure around them. Director Bechtold highlighted the replacement plan for the parks included in the budget and reviewed the challenges posed by substantial deferred maintenance. She stated that a referendum scenario would help get the District back up to par and allow us to implement a Reserve Fund with transfers from our Operating Fund for larger projects such as the roof, and make funds available for the fitness center, which is a money maker. Our goal is to implement better planning for the future.

Director Todd stated that the last budget item is the Ordinance which states the expenditures to be budgeted and the figures we are requesting to be appropriated. All our expenditures, including debt service and capital are included and we are proposing 9.5 million in appropriations. She concluded the budget presentation which she stated was a collaborative effort. It was a challenge to learn in such a short amount of time, and she hopes the Board appreciates it.

*Reminder of the Public Hearing Meeting to be Held on April 17, 2023 at 6:00 p.m. Prior to the April Board Meeting (Important Notice: The April Board Meeting will be held at the Community Center, 200 S. Washington Ave., La Grange)*

President Opyd reminded everyone of the Public Hearing Meeting to be Held on April 17, 2023 at 6:00 p.m. Prior to the April Board Meeting (Important Notice: The April Board Meeting will be held at the Community Center, 200 S. Washington Ave., La Grange).

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**Committee Reports**

*Administration Committee*

Commissioner Vear stated there was not much to add regarding the budget presentation. They met in February regarding the entire process with the changes which are remarkable, and it was a great presentation overall.

*Parks and Facilities Committee*

President Opyd stated that they will meet April 17, 2023 at 5:30 p.m. prior to the board meeting. Jenny added that the tree management plan will be sent out for discussion.

*Recreation & Cultural Programming Committee/ Arts & Cultural Affairs Committee*

Commissioner Posey had no report at this time.

**Public Comments (Board Manual Section #152)**

Nancy Bramson, 4246 DuBois, Brookfield, stated she is speaking on behalf of the Community Diversity Group and expressed thanks to everyone for approving the project. It will be really nice for community engagement and will be a lasting reminder of how everyone came together on this project.

A member of the public stated that he could hardly hear the meeting and asked that the microphones be used.

**Board Comments**

Commissioner Posey thanked the Community Diversity Group for all their efforts and attention to detail in putting the contract together. She expressed appreciation for the collaborative effort in putting the budget together and taking the time and care to make sure the Board is fully informed. She appreciated the way it was presented tonight.

Commissioner Lacey agreed and thanked the Community Diversity Group for the hard work they put forward to improve the Park District. She stated that the budget was impressive and was very clear in telling you what you need to know, and she appreciates the hard work of the staff. She added that the annual June parade is right around the corner and encouraged everyone to visit the First Baptist Church in La Grange to visit their educational museum for Black History Month.

Commissioner Chvatal expressed thanks for the budget presentation. He stated he is looking forward to the artwork display and congratulated the athletic department for a great basketball season. It was nice to see the place packed and great that the community is using our services.

Commissioner Vear stated exclamation marks on what was already said. To create a budget with the changes the team has gone through must have been difficult and he commends staff. He thanked the Community Diversity Group for their efforts getting the murals put together and congratulated them on acquiring funding.

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President Opyd thanked staff for their work on the budget. It aligns with a lot of the challenges we have talked about and it is clear that this team wants to take new directions that the community is asking for, which is wonderful for the residents.

President Opyd asked for a motion for the Board to move to executive session for Item 12.2 Acquisition of Real Property and Item 12.4 Personnel.

**Executive Session**

At 7:34 P.M. Commissioner Lacey motioned for the Board to convene to executive session pursuant to Item 12.2 Acquisition of Real Property , 5 ILCS 120/2 (c)(5) and Item 12.4 Personnel 5 ILCS 120/2 (c)(1). The motion was seconded by Commissioner Chvatal and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Chvatal, Posey, Vear, Opyd  
NAYES: None  
ABSENT: None

At 7:47 P.M. Commissioner Posey motioned the Board arise from Executive Session and Commissioner Vear seconded the motion, which passed unanimously by Voice Vote.

The Board resumed the regular meeting at 7:47 P.M.

**Action on Items Discussed in Executive Session**

*Approval of Employment Agreement for PDLG Executive Director*  
Commissioner Posey motioned to approve the employment agreement for the PDLG Executive Director. The motion was seconded by Commissioner Vear and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Vear, Chvatal, Lacey, Opyd  
NAYES: None  
ABSENT: None

**Adjournment**

Commissioner Vear moved for adjournment at 7:49 P.M. The motion was seconded by Commissioner Chvatal and passed unanimously by Voice Vote.

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Brian Opyd, President

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Jennifer Bechtold, Board Secretary  
*Approved April 17, 2023*



Park District of La Grange, IL

# Statement of Revenues & Expenditures Group Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - General</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
426 - BUILDING RENTALS	96,775.23	96,775.23	10,937.73	98,477.30	-1,702.07
942 - TAX REVENUE	964,389.00	964,389.00	-9,385.28	922,442.84	41,946.16
943 - OTHER REVENUES	26,000.00	26,000.00	24,689.30	181,614.21	-155,614.21
<b>Department: 5 - Admin Total:</b>	<b>1,087,164.23</b>	<b>1,087,164.23</b>	<b>26,241.75</b>	<b>1,202,534.35</b>	<b>-115,370.12</b>
<b>Revenue Total:</b>	<b>1,087,164.23</b>	<b>1,087,164.23</b>	<b>26,241.75</b>	<b>1,202,534.35</b>	<b>-115,370.12</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	269,780.00	269,780.00	29,488.28	237,798.29	31,981.71
512 - FRONT DESK	38,264.00	38,264.00	3,425.28	28,892.62	9,371.38
530 - HEALTH & LIFE INSURANCE	120,000.00	120,000.00	8,167.92	80,106.39	39,893.61
540 - EDUCATION & TRAINING	21,422.00	21,422.00	216.00	6,356.20	15,065.80
600 - PROMOTION & PUBLICITY	17,032.00	17,032.00	174.72	3,568.05	13,463.95
610 - PROFESSIONAL FEES	30,563.00	30,563.00	1,029.00	19,048.93	11,514.07
630 - TRANSPORTATION	0.00	0.00	300.00	300.00	-300.00
650 - BANK/MERCHANT FEES	500.00	500.00	-62.22	274.03	225.97
660 - DUES & SUBSCRIPTIONS	6,340.00	6,340.00	139.75	5,111.69	1,228.31
670 - COMMUNICATION SERVICES	13,411.00	13,411.00	1,266.17	11,078.33	2,332.67
680 - SOFTWARE CONTRACTS	23,541.00	23,541.00	1,070.89	18,285.94	5,255.06
690 - LEGAL/ RECRUITMENT NOTICES	1,000.00	1,000.00	90.00	1,446.92	-446.92
691 - PRINTING/ DESIGN SERVICES	6,051.00	6,051.00	750.00	4,689.22	1,361.78
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	99.10	1,174.25	1,425.75
720 - EMPLOYEE/ PUBLIC RELATIONS	2,350.00	2,350.00	0.00	371.26	1,978.74
730 - OFFICE/ ADMIN SUPPLIES	6,565.00	6,565.00	98.44	4,096.88	2,468.12
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	722.41	152.59
750 - OFFICE EQUIPMENT	12,300.00	12,300.00	147.95	11,359.24	940.76
760 - POSTAGE & DELIVERY	4,870.00	4,870.00	1,118.50	4,396.39	473.61
764 - BANQUET BEVERAGE SERVICE	340.00	340.00	0.00	138.50	201.50
765 - CONTINGENCY	15,000.00	15,000.00	0.00	9,370.50	5,629.50
<b>Department: 5 - Admin Total:</b>	<b>592,804.00</b>	<b>592,804.00</b>	<b>47,519.78</b>	<b>448,586.04</b>	<b>144,217.96</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	156,332.00	156,332.00	14,244.10	125,689.39	30,642.61
514 - SEASONAL MAINTENANCE	36,400.00	36,400.00	0.00	22,249.50	14,150.50
800 - EQUIPMENT RENTALS	750.00	750.00	0.00	545.76	204.24
810 - MAINTENANCE SERVICES	110,233.00	110,233.00	6,432.15	89,074.61	21,158.39
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	0.00	7,056.38	1,693.62
830 - MAINTENANCE SUPPLIES	12,788.00	12,788.00	795.32	12,271.07	516.93
840 - MAINTENANCE MATERIALS	21,404.00	21,404.00	430.13	12,971.57	8,432.43
850 - PETROLEUM PRODUCTS	6,550.00	6,550.00	0.00	3,653.88	2,896.12
860 - MAIN. TOOLS & EQUIPMENT	1,900.00	1,900.00	12.50	1,252.81	647.19
870 - PARK LANDSCAPING	8,500.00	8,500.00	258.64	2,242.00	6,258.00
880 - UTILITIES - ELECTRIC	62,645.00	62,645.00	6,475.88	40,313.22	22,331.78
881 - UTILITIES - NATURAL GAS	21,625.00	21,625.00	4,157.92	19,348.78	2,276.22
882 - UTILITIES - WATER	10,440.00	10,440.00	225.46	9,222.48	1,217.52
890 - PARK IMPROVEMENTS & REPAIRS	9,805.00	9,805.00	0.00	4,132.59	5,672.41
<b>Department: 6 - Maintenance Total:</b>	<b>468,122.00</b>	<b>468,122.00</b>	<b>33,032.10</b>	<b>350,024.04</b>	<b>118,097.96</b>
<b>Expense Total:</b>	<b>1,060,926.00</b>	<b>1,060,926.00</b>	<b>80,551.88</b>	<b>798,610.08</b>	<b>262,315.92</b>
<b>Fund: 01 - General Surplus (Deficit):</b>	<b>26,238.23</b>	<b>26,238.23</b>	<b>-54,310.13</b>	<b>403,924.27</b>	<b>-377,686.04</b>

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 03/31/2023

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - Fitness Center</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	574,381.00	574,381.00	59,434.42	608,168.91	-33,787.91
943 - OTHER REVENUES	630.00	630.00	25.00	137.00	493.00
<b>Department: 7 - Recreation Total:</b>	<b>575,011.00</b>	<b>575,011.00</b>	<b>59,459.42</b>	<b>608,305.91</b>	<b>-33,294.91</b>
<b>Revenue Total:</b>	<b>575,011.00</b>	<b>575,011.00</b>	<b>59,459.42</b>	<b>608,305.91</b>	<b>-33,294.91</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	85,211.00	85,211.00	9,687.61	76,750.29	8,460.71
521 - SS/ MEDICARE	0.00	0.00	741.12	5,871.39	-5,871.39
522 - PENSION	0.00	0.00	822.33	7,583.91	-7,583.91
530 - HEALTH & LIFE INSURANCE	12,000.00	12,000.00	1,229.49	13,153.02	-1,153.02
540 - EDUCATION & TRAINING	1,000.00	1,000.00	0.00	335.00	665.00
600 - PROMOTION & PUBLICITY	11,456.00	11,456.00	257.50	3,071.84	8,384.16
610 - PROFESSIONAL FEES	400.00	400.00	100.00	600.00	-200.00
650 - BANK/MERCHANT FEES	14,400.00	14,400.00	1,484.15	15,590.64	-1,190.64
670 - COMMUNICATION SERVICES	4,260.00	4,260.00	372.48	3,751.28	508.72
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	189.80	1,723.62	276.38
690 - LEGAL/ RECRUITMENT NOTICES	500.00	500.00	0.00	180.00	320.00
691 - PRINTING/ DESIGN SERVICES	280.00	280.00	0.00	0.00	280.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	420.00	420.00	0.00	0.00	420.00
730 - OFFICE/ ADMIN SUPPLIES	3,000.00	3,000.00	0.00	570.67	2,429.33
760 - POSTAGE & DELIVERY	500.00	500.00	0.00	0.00	500.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Department: 5 - Admin Total:</b>	<b>140,627.00</b>	<b>140,627.00</b>	<b>14,884.48</b>	<b>129,181.66</b>	<b>11,445.34</b>
<b>Department: 6 - Maintenance</b>					
810 - MAINTENANCE SERVICES	11,350.00	11,350.00	647.65	4,870.81	6,479.19
830 - MAINTENANCE SUPPLIES	24,447.00	24,447.00	2,207.65	14,314.45	10,132.55
880 - UTILITES - ELECTRIC	10,810.00	10,810.00	1,115.97	5,893.07	4,916.93
881 - UTILITES - NATURAL GAS	3,850.00	3,850.00	511.17	1,931.01	1,918.99
882 - UTILITIES - WATER	720.00	720.00	0.00	501.34	218.66
890 - PARK IMPROVEMENTS & REPAIRS	90.00	90.00	0.00	62.50	27.50
<b>Department: 6 - Maintenance Total:</b>	<b>51,267.00</b>	<b>51,267.00</b>	<b>4,482.44</b>	<b>27,573.18</b>	<b>23,693.82</b>
<b>Department: 7 - Recreation</b>					
512 - FRONT DESK	135,002.00	135,002.00	13,132.55	105,577.23	29,424.77
515 - CUSTODIANS & FACILITY SUPERVISORS	17,472.00	17,472.00	1,447.20	11,173.95	6,298.05
516 - PROGRAM WAGES	12,468.00	12,468.00	3,415.96	20,146.81	-7,678.81
521 - SS/ MEDICARE	0.00	0.00	1,376.67	10,693.45	-10,693.45
620 - CONTRACTUAL PROGRAMS	71,263.00	71,263.00	5,455.00	62,807.88	8,455.12
640 - EQUIP/ FACILITY LEASE	15,324.00	15,324.00	0.00	12,118.76	3,205.24
780 - PROGRAM EQUIPMENT	14,500.00	14,500.00	789.70	8,287.17	6,212.83
790 - PROGRAM SUPPLIES	2,050.00	2,050.00	0.00	1,654.99	395.01
<b>Department: 7 - Recreation Total:</b>	<b>268,079.00</b>	<b>268,079.00</b>	<b>25,617.08</b>	<b>232,460.24</b>	<b>35,618.76</b>
<b>Expense Total:</b>	<b>459,973.00</b>	<b>459,973.00</b>	<b>44,984.00</b>	<b>389,215.08</b>	<b>70,757.92</b>
<b>Fund: 11 - Fitness Center Surplus (Deficit):</b>	<b>115,038.00</b>	<b>115,038.00</b>	<b>14,475.42</b>	<b>219,090.83</b>	<b>-104,052.83</b>

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 03/31/2023

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 12 - Before &amp; After School</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	862,405.00	862,405.00	66,542.00	651,403.00	211,002.00
943 - OTHER REVENUES	0.00	0.00	0.00	938.00	-938.00
<b>Department: 7 - Recreation Total:</b>	<b>862,405.00</b>	<b>862,405.00</b>	<b>66,542.00</b>	<b>652,341.00</b>	<b>210,064.00</b>
<b>Revenue Total:</b>	<b>862,405.00</b>	<b>862,405.00</b>	<b>66,542.00</b>	<b>652,341.00</b>	<b>210,064.00</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
610 - PROFESSIONAL FEES	5,906.00	5,906.00	220.50	3,308.79	2,597.21
<b>Department: 5 - Admin Total:</b>	<b>5,906.00</b>	<b>5,906.00</b>	<b>220.50</b>	<b>3,308.79</b>	<b>2,597.21</b>
<b>Department: 7 - Recreation</b>					
511 - ADMINISTRATIVE SALARIES	179,024.00	179,024.00	19,825.24	157,641.19	21,382.81
516 - PROGRAM WAGES	393,611.00	393,611.00	32,322.79	206,445.70	187,165.30
521 - SS/ MEDICARE	0.00	0.00	3,983.68	28,096.49	-28,096.49
522 - PENSION	0.00	0.00	2,706.85	20,463.51	-20,463.51
530 - HEALTH & LIFE INSURANCE	28,000.00	28,000.00	2,459.65	27,979.27	20.73
540 - EDUCATION & TRAINING	3,875.00	3,875.00	0.00	149.00	3,726.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	0.00	689.30	1,310.70
600 - PROMOTION & PUBLICITY	1,900.00	1,900.00	0.00	1,124.49	775.51
610 - PROFESSIONAL FEES	400.00	400.00	100.00	600.00	-200.00
630 - TRANSPORTATION	8,700.00	8,700.00	0.00	3,357.50	5,342.50
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	1,800.00	12.00
650 - BANK/MERCHANT FEES	16,100.00	16,100.00	1,459.15	15,122.40	977.60
660 - DUES & SUBSCRIPTIONS	300.00	300.00	0.00	24.45	275.55
670 - COMMUNICATION SERVICES	3,000.00	3,000.00	199.37	1,754.30	1,245.70
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	854.92	7,538.13	461.87
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	0.00	1,200.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	58.49	141.51
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	384.40	215.60
780 - PROGRAM EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
790 - PROGRAM SUPPLIES	54,050.00	54,050.00	1,991.31	31,495.35	22,554.65
820 - EQUIPMENT REPAIRS	1,500.00	1,500.00	0.00	507.35	992.65
<b>Department: 7 - Recreation Total:</b>	<b>706,272.00</b>	<b>706,272.00</b>	<b>65,902.96</b>	<b>505,231.32</b>	<b>201,040.68</b>
<b>Expense Total:</b>	<b>712,178.00</b>	<b>712,178.00</b>	<b>66,123.46</b>	<b>508,540.11</b>	<b>203,637.89</b>
<b>Fund: 12 - Before &amp; After School Surplus (Deficit):</b>	<b>150,227.00</b>	<b>150,227.00</b>	<b>418.54</b>	<b>143,800.89</b>	<b>6,426.11</b>

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 03/31/2023

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 13 - Recreation</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
480 - PARK USAGE	44,000.00	44,000.00	3,502.50	62,005.04	-18,005.04
942 - TAX REVENUE	812,567.00	812,567.00	2,880.99	944,594.39	-132,027.39
943 - OTHER REVENUES	600.00	600.00	0.00	536.83	63.17
<b>Department: 5 - Admin Total:</b>	<b>857,167.00</b>	<b>857,167.00</b>	<b>6,383.49</b>	<b>1,007,136.26</b>	<b>-149,969.26</b>
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	855,673.00	855,673.00	150,163.81	911,290.09	-55,617.09
491 - RECREATION CENTER	248,751.00	248,751.00	20,173.00	252,403.84	-3,652.84
943 - OTHER REVENUES	6,700.00	6,700.00	1,198.00	2,367.30	4,332.70
<b>Department: 7 - Recreation Total:</b>	<b>1,111,124.00</b>	<b>1,111,124.00</b>	<b>171,534.81</b>	<b>1,166,061.23</b>	<b>-54,937.23</b>
<b>Revenue Total:</b>	<b>1,968,291.00</b>	<b>1,968,291.00</b>	<b>177,918.30</b>	<b>2,173,197.49</b>	<b>-204,906.49</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	457,413.00	457,413.00	45,143.66	382,611.56	74,801.44
512 - FRONT DESK	38,264.00	38,264.00	3,425.28	28,892.38	9,371.62
530 - HEALTH & LIFE INSURANCE	184,000.00	184,000.00	10,054.74	110,618.16	73,381.84
540 - EDUCATION & TRAINING	21,423.00	21,423.00	0.00	5,894.21	15,528.79
550 - TRAVEL REIMBURSEMENT	3,060.00	3,060.00	0.00	906.92	2,153.08
600 - PROMOTION & PUBLICITY	17,032.00	17,032.00	174.72	3,998.38	13,033.62
610 - PROFESSIONAL FEES	6,306.00	6,306.00	320.50	3,953.83	2,352.17
630 - TRANSPORTATION	0.00	0.00	300.00	300.00	-300.00
650 - BANK/MERCHANT FEES	17,400.00	17,400.00	2,289.41	24,963.81	-7,563.81
660 - DUES & SUBSCRIPTIONS	6,340.00	6,340.00	139.75	5,111.70	1,228.30
670 - COMMUNICATION SERVICES	15,091.00	15,091.00	1,348.67	11,673.05	3,417.95
680 - SOFTWARE CONTRACTS	23,541.00	23,541.00	1,070.89	18,285.93	5,255.07
690 - LEGAL/ RECRUITMENT NOTICES	1,850.00	1,850.00	90.00	1,181.92	668.08
691 - PRINTING/ DESIGN SERVICES	16,150.00	16,150.00	2,250.00	7,994.33	8,155.67
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	0.00	44.90	186.04	-186.04
720 - EMPLOYEE/ PUBLIC RELATIONS	6,250.00	6,250.00	251.18	3,491.02	2,758.98
730 - OFFICE/ ADMIN SUPPLIES	6,565.00	6,565.00	98.44	3,995.33	2,569.67
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	190.00	685.00
750 - OFFICE EQUIPMENT	12,300.00	12,300.00	147.93	11,359.18	940.82
760 - POSTAGE & DELIVERY	4,870.00	4,870.00	1,118.51	4,498.08	371.92
764 - BANQUET BEVERAGE SERVICE	340.00	340.00	0.00	138.50	201.50
<b>Department: 5 - Admin Total:</b>	<b>839,070.00</b>	<b>839,070.00</b>	<b>68,268.58</b>	<b>630,244.33</b>	<b>208,825.67</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	156,332.00	156,332.00	14,243.99	125,688.21	30,643.79
800 - EQUIPMENT RENTALS	750.00	750.00	0.00	545.78	204.22
810 - MAINTENANCE SERVICES	80,733.00	80,733.00	6,396.54	61,186.97	19,546.03
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	250.00	5,584.75	3,165.25
830 - MAINTENANCE SUPPLIES	12,787.00	12,787.00	572.43	12,521.72	265.28
840 - MAINTENANCE MATERIALS	10,979.00	10,979.00	423.11	8,419.67	2,559.33
850 - PETROLEUM PRODUCTS	6,550.00	6,550.00	0.00	3,653.88	2,896.12
860 - MAIN. TOOLS & EQUIPMENT	1,900.00	1,900.00	12.49	1,252.76	647.24
870 - PARK LANDSCAPING	8,500.00	8,500.00	258.63	2,241.97	6,258.03
880 - UTILITIES - ELECTRIC	62,645.00	62,645.00	6,475.90	35,358.35	27,286.65
881 - UTILITIES - NATURAL GAS	21,625.00	21,625.00	4,157.92	19,348.79	2,276.21
882 - UTILITIES - WATER	10,440.00	10,440.00	225.47	9,222.27	1,217.73
890 - PARK IMPROVEMENTS & REPAIRS	8,955.00	8,955.00	398.00	4,346.08	4,608.92
<b>Department: 6 - Maintenance Total:</b>	<b>390,946.00</b>	<b>390,946.00</b>	<b>33,414.48</b>	<b>289,371.20</b>	<b>101,574.80</b>
<b>Department: 7 - Recreation</b>					
515 - CUSTODIANS & FACILITY SUPERVISORS	91,011.00	101,011.00	10,403.00	81,085.35	19,925.65
516 - PROGRAM WAGES	204,405.00	194,405.00	11,444.44	101,101.81	93,303.19
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	0.00	0.00	2,000.00
620 - CONTRACTUAL PROGRAMS	315,545.00	315,545.00	38,194.87	279,426.59	36,118.41
630 - TRANSPORTATION	4,090.00	4,090.00	0.00	3,477.50	612.50

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 03/31/2023

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
774 - SPECIAL EVENTS	8,385.00	8,385.00	596.70	7,268.71	1,116.29
780 - PROGRAM EQUIPMENT	8,575.00	8,575.00	0.00	3,615.66	4,959.34
790 - PROGRAM SUPPLIES	53,900.00	53,900.00	2,667.59	30,481.93	23,418.07
<b>Department: 7 - Recreation Total:</b>	<b>687,911.00</b>	<b>687,911.00</b>	<b>63,306.60</b>	<b>506,457.55</b>	<b>181,453.45</b>
<b>Expense Total:</b>	<b>1,917,927.00</b>	<b>1,917,927.00</b>	<b>164,989.66</b>	<b>1,426,073.08</b>	<b>491,853.92</b>
<b>Fund: 13 - Recreation Surplus (Deficit):</b>	<b>50,364.00</b>	<b>50,364.00</b>	<b>12,928.64</b>	<b>747,124.41</b>	<b>-696,760.41</b>
<b>Total Surplus (Deficit):</b>	<b>341,867.23</b>	<b>341,867.23</b>	<b>-26,487.53</b>	<b>1,513,940.40</b>	



Park District of La Grange, IL

# Statement of Revenues & Expenditures

## Account Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 04 - Debt Service</b>						
<b>Revenue</b>						
Department: 5 - Admin						
SubAccount: 942 - TAX REVENUE						
04-5-00-40000	PROPERTY TAXES - DS	910,350.00	910,350.00	-9,063.93	895,468.52	14,881.48
SubAccount: 942 - TAX REVENUE Total:		910,350.00	910,350.00	-9,063.93	895,468.52	14,881.48
SubAccount: 943 - OTHER REVENUES						
04-5-00-40200	BOND PROCEEDS	219,194.00	219,194.00	0.00	219,193.75	0.25
SubAccount: 943 - OTHER REVENUES Total:		219,194.00	219,194.00	0.00	219,193.75	0.25
Department: 5 - Admin Total:		1,129,544.00	1,129,544.00	-9,063.93	1,114,662.27	14,881.73
Revenue Total:		1,129,544.00	1,129,544.00	-9,063.93	1,114,662.27	14,881.73
<b>Expense</b>						
Department: 5 - Admin						
SubAccount: 958 - DEBT SERVICE						
04-5-00-91100	DEBT SERVICE - PRINCIPAL	975,700.00	975,700.00	0.00	975,700.00	0.00
04-5-00-91150	DEBT SERVICE - INTEREST	136,010.00	136,010.00	0.00	136,009.79	0.21
04-5-00-91200	BOND ISSUE COSTS	8,550.00	8,550.00	475.00	8,100.00	450.00
SubAccount: 958 - DEBT SERVICE Total:		1,120,260.00	1,120,260.00	475.00	1,119,809.79	450.21
Department: 5 - Admin Total:		1,120,260.00	1,120,260.00	475.00	1,119,809.79	450.21
Expense Total:		1,120,260.00	1,120,260.00	475.00	1,119,809.79	450.21
Fund: 04 - Debt Service Surplus (Deficit):		9,284.00	9,284.00	-9,538.93	-5,147.52	

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 36 - Capital Projects</b>						
<b>Revenue</b>						
<b>Department: 5 - Admin</b>						
<b>SubAccount: 943 - OTHER REVENUES</b>						
<a href="#">36-5-00-40200</a>	BOND PROCEEDS	138,356.25	143,256.00	0.00	143,506.25	-250.25
<a href="#">36-5-00-40300</a>	ASSET SALE PROCEEDS	0.00	0.00	7,076.00	7,076.00	-7,076.00
<a href="#">36-5-00-42000</a>	DONATIONS	0.00	0.00	0.00	39,920.00	-39,920.00
<a href="#">36-5-00-42200</a>	GRANT PROCEEDS	0.00	0.00	0.00	10,050.00	-10,050.00
	<b>SubAccount: 943 - OTHER REVENUES Total:</b>	<b>138,356.25</b>	<b>143,256.00</b>	<b>7,076.00</b>	<b>200,552.25</b>	<b>-57,296.25</b>
<b>SubAccount: 944 - TRANSFER</b>						
<a href="#">36-5-00-50200</a>	TRANSFER IN	230,000.00	230,000.00	0.00	0.00	230,000.00
	<b>SubAccount: 944 - TRANSFER Total:</b>	<b>230,000.00</b>	<b>230,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>230,000.00</b>
	<b>Department: 5 - Admin Total:</b>	<b>368,356.25</b>	<b>373,256.00</b>	<b>7,076.00</b>	<b>200,552.25</b>	<b>172,703.75</b>
	<b>Revenue Total:</b>	<b>368,356.25</b>	<b>373,256.00</b>	<b>7,076.00</b>	<b>200,552.25</b>	<b>172,703.75</b>
<b>Expense</b>						
<b>Department: 5 - Admin</b>						
<b>SubAccount: 959 - CAPITAL PROJECTS</b>						
<a href="#">36-5-00-91106</a>	PICNIC TABLES, BENCHES, ETC	8,000.00	8,000.00	0.00	3,526.00	4,474.00
<a href="#">36-5-00-91107</a>	BB & VB STDs & BACKBDS	5,000.00	5,000.00	30.61	30.61	4,969.39
<a href="#">36-5-00-91108</a>	REG & INFO SIGNS	4,500.00	4,500.00	0.00	28.81	4,471.19
<a href="#">36-5-00-91908</a>	COMPUTER REPLACEMENT	5,000.00	5,000.00	2,853.74	4,560.65	439.35
<a href="#">36-5-00-91910</a>	COPY MACHINES	0.00	14,375.00	0.00	14,276.95	98.05
<a href="#">36-5-00-91911</a>	MICROSOFT EMAIL MIGRATION	0.00	14,124.00	10,544.00	12,704.00	1,420.00
<a href="#">36-5-00-94580</a>	DRINKING FOUNTAINS	20,000.00	20,000.00	0.00	14,388.00	5,612.00
<a href="#">36-5-00-96100</a>	APPRAISALS/ SITE DOCUMENTS	25,000.00	25,000.00	0.00	2,000.00	23,000.00
<a href="#">36-5-00-96101</a>	UPDATE PDLG MASTER PLAN	0.00	17,000.00	0.00	14,255.44	2,744.56
<a href="#">36-5-00-96110</a>	GENERAL SOCCER FIELD REHAB	10,000.00	10,000.00	0.00	10,000.00	0.00
<a href="#">36-5-00-96112</a>	PARK FIELD MAINTENANCE	30,000.00	30,000.00	0.00	68,910.00	-38,910.00
<a href="#">36-5-00-96113</a>	BALL FIELD GROMMING MACHINE	0.00	16,188.00	0.00	16,188.00	0.00
<a href="#">36-5-00-96115</a>	SPLASH PAD PUMP	0.00	7,680.00	0.00	7,680.00	0.00
<a href="#">36-5-00-96118</a>	REPLACE/ REPAIR FENCING	15,000.00	15,000.00	0.00	10,475.00	4,525.00
<a href="#">36-5-00-96121</a>	DISTRICT 105 TENNIS COURTS	0.00	85,000.00	0.00	85,000.00	0.00
<a href="#">36-5-00-99000</a>	RESERVED FOR UNFORSEEN EXPENSE	15,000.00	15,000.00	0.00	8,622.00	6,378.00
<a href="#">36-5-10-92830</a>	DENNING REPLACE CARPETING	3,700.00	3,700.00	0.00	0.00	3,700.00
<a href="#">36-5-10-94515</a>	Building Repairs - Denning	12,075.00	12,075.00	0.00	2,641.00	9,434.00
<a href="#">36-5-11-94505</a>	GILBERT INTERIOR RENOVATION	30,000.00	30,000.00	0.00	0.00	30,000.00
<a href="#">36-5-11-94515</a>	Building Repairs - Gilbert	11,393.00	11,393.00	0.00	2,641.00	8,752.00
<a href="#">36-5-12-94515</a>	Building Repairs - Sedgwick	2,153.00	2,153.00	0.00	2,153.00	0.00
<a href="#">36-5-13-94515</a>	Building Repairs - Com Center	17,875.00	17,875.00	0.00	4,095.00	13,780.00
<a href="#">36-5-20-92825</a>	REPLACE RTU'S AT REC CENTER	60,000.00	60,000.00	4,993.00	4,993.00	55,007.00
<a href="#">36-5-20-92900</a>	EMERGENCY ROOF REPAIRS	15,000.00	15,000.00	0.00	0.00	15,000.00
<a href="#">36-5-20-94515</a>	Building Repairs - RC	16,381.00	16,381.00	0.00	4,960.00	11,421.00
<a href="#">36-5-20-94518</a>	BANQUET ROOM UPGRADES	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">36-5-20-94560</a>	FUEL TANK REMOVAL	40,000.00	15,000.00	0.00	11,277.52	3,722.48
<a href="#">36-5-20-94570</a>	FUEL TANK INSTALLATION	36,675.00	31,524.00	0.00	31,523.50	0.50
<a href="#">36-5-20-94600</a>	PARKING LOT DEVELOPMENT	2,000,000.00	2,000,000.00	4,007.64	47,792.24	1,952,207.76
	<b>SubAccount: 959 - CAPITAL PROJECTS Total:</b>	<b>2,392,752.00</b>	<b>2,516,968.00</b>	<b>22,428.99</b>	<b>384,721.72</b>	<b>2,132,246.28</b>
	<b>Department: 5 - Admin Total:</b>	<b>2,392,752.00</b>	<b>2,516,968.00</b>	<b>22,428.99</b>	<b>384,721.72</b>	<b>2,132,246.28</b>
	<b>Expense Total:</b>	<b>2,392,752.00</b>	<b>2,516,968.00</b>	<b>22,428.99</b>	<b>384,721.72</b>	<b>2,132,246.28</b>
	<b>Fund: 36 - Capital Projects Surplus (Deficit):</b>	<b>-2,024,395.75</b>	<b>-2,143,712.00</b>	<b>-15,352.99</b>	<b>-184,169.47</b>	



Park District of La Grange, IL

### Special Recreation Funds Account Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>						
<a href="#">14-5-00-40000</a>	PROPERTY TAXES - PENSION	50,470.00	50,470.00	-733.13	50,072.53	397.47
<a href="#">15-5-00-40000</a>	PROPERTY TAXES - P&L	25,235.00	25,235.00	-257.36	25,327.49	-92.49
<a href="#">16-5-00-40000</a>	PROPERTY TAXES - INS	126,175.00	126,175.00	-1,252.47	126,732.57	-557.57
<a href="#">16-5-00-43000</a>	MISC REVENUE	1,500.00	1,500.00	0.00	1,500.00	0.00
<a href="#">17-5-00-40000</a>	PROPERTY TAXES - AUDIT	10,094.00	10,094.00	-117.76	10,101.35	-7.35
<a href="#">18-5-00-40000</a>	PROPERTY TAXES - SPEC REC	211,974.00	211,974.00	-2,214.44	212,466.87	-492.87
<a href="#">19-5-00-40000</a>	PROPERTY TAXES - SS	100,940.00	100,940.00	-1,063.75	101,214.84	-274.84
	<b>Revenue Total:</b>	<b>526,388.00</b>	<b>526,388.00</b>	<b>-5,638.91</b>	<b>527,415.65</b>	

Special Recreation Funds

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Expense</b>					
<a href="#">14-5-00-53100</a> PENSION CONTRIBUTIONS	126,370.00	126,370.00	9,010.67	76,709.06	49,660.94
<a href="#">15-5-00-50100</a> TRANSFER OUT	30,000.00	30,000.00	0.00	0.00	30,000.00
<a href="#">15-6-00-73100</a> SUPPLIES - ATHLETIC FIELD LTS	20,000.00	20,000.00	0.00	0.00	20,000.00
<a href="#">15-6-00-90110</a> SEALCOAT PAVEMENT	8,500.00	8,500.00	0.00	8,490.00	10.00
<a href="#">15-6-00-90120</a> MISCELLANEOUS REPAIRS	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">16-5-00-61200</a> LIABILITY INSURANCE	71,832.00	71,832.00	0.00	71,832.48	-0.48
<a href="#">16-5-00-61210</a> UNEMPLOYMENT COMP	50,000.00	50,000.00	0.00	1,992.95	48,007.05
<a href="#">16-5-00-61230</a> CLAIM DEDUCTIBLE	0.00	0.00	0.00	1,000.00	-1,000.00
<a href="#">16-6-00-53300</a> FIRST AID SUPPLIES	1,000.00	1,000.00	0.00	1,040.75	-40.75
<a href="#">16-6-00-53301</a> PRE-EMPLOYMENT PHYSICALS	210.00	210.00	250.00	980.00	-770.00
<a href="#">16-6-00-53302</a> PDRMA TRAINING	800.00	800.00	0.00	100.00	700.00
<a href="#">16-6-00-53303</a> SAFETY TRAINING	1,500.00	1,500.00	0.00	275.00	1,225.00
<a href="#">16-6-00-53304</a> SAFETY LICENSES	1,070.00	1,070.00	0.00	243.00	827.00
<a href="#">16-6-00-53305</a> INCENTIVES	250.00	250.00	0.00	0.00	250.00
<a href="#">16-6-00-73200</a> SUPPLIES - SAFETY & RISK MGMT	1,150.00	1,150.00	16.99	750.81	399.19
<a href="#">16-6-00-73230</a> EQUIP - SAFETY INSPECTIONS	9,700.00	9,700.00	235.00	5,435.24	4,264.76
<a href="#">17-5-00-61100</a> AUDIT SERVICES	15,800.00	15,800.00	0.00	13,760.00	2,040.00
<a href="#">18-5-00-51100</a> WAGES - ADMIN	20,050.00	20,050.00	2,913.13	19,143.63	906.37
<a href="#">18-5-00-61300</a> SEASPAR CONTRIBUTIONS	114,205.00	114,205.00	0.00	114,205.00	0.00
<a href="#">18-5-00-61310</a> RECREATION INCLUSION	21,000.00	21,000.00	0.00	4,945.74	16,054.26
<a href="#">18-5-00-72013</a> SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">18-5-00-82012</a> REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
<a href="#">18-5-00-85016</a> PETRO PROD - REC VAN	900.00	900.00	449.56	449.56	450.44
<a href="#">18-5-00-93040</a> ADA COMPLIANCE	10,000.00	10,000.00	4,525.00	9,050.00	950.00
<a href="#">18-6-00-81022</a> PORTABLE TOILETS	910.00	910.00	0.00	780.00	130.00
<a href="#">18-6-00-84031</a> PLAY SURFACES	6,882.00	6,882.00	0.00	6,882.00	0.00
<a href="#">19-5-00-53200</a> EMPLOYER MATCH SS & MEDICARE	175,264.00	175,264.00	10,296.70	90,633.86	84,630.14
<b>Expense Total:</b>	<b>694,193.00</b>	<b>694,193.00</b>	<b>27,697.05</b>	<b>428,699.08</b>	
<b>Total Surplus (Deficit):</b>	<b>-167,805.00</b>	<b>-167,805.00</b>	<b>-33,335.96</b>	<b>98,716.57</b>	



Park District of La Grange, IL

## Prior-Year Comparative Income Statement

### Group Summary

For the Period Ending 03/31/2023

SubAccount	2021-2022 March Activity	2022-2023 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 01 - General</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
426 - BUILDING RENTALS	5,519.36	10,937.73	5,418.37	98.17%	81,581.69	98,477.30	16,895.61	20.71%
942 - TAX REVENUE	298.27	-9,385.28	-9,683.55	-3,246.57%	925,037.06	922,442.84	-2,594.22	-0.28%
943 - OTHER REVENUES	10,122.02	24,689.30	14,567.28	143.92%	19,856.67	181,614.21	161,757.54	814.63%
<b>Department 5 - Admin Total:</b>	<b>15,939.65</b>	<b>26,241.75</b>	<b>10,302.10</b>	<b>64.63%</b>	<b>1,026,475.42</b>	<b>1,202,534.35</b>	<b>176,058.93</b>	<b>17.15%</b>
<b>Revenue Total:</b>	<b>15,939.65</b>	<b>26,241.75</b>	<b>10,302.10</b>	<b>64.63%</b>	<b>1,026,475.42</b>	<b>1,202,534.35</b>	<b>176,058.93</b>	<b>17.15%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	17,275.27	29,488.28	-12,213.01	-70.70%	199,121.80	237,798.29	-38,676.49	-19.42%
512 - FRONT DESK	2,751.40	3,425.28	-673.88	-24.49%	23,744.10	28,892.62	-5,148.52	-21.68%
530 - HEALTH & LIFE INSURANCE	7,832.12	8,167.92	-335.80	-4.29%	83,034.22	80,106.39	2,927.83	3.53%
540 - EDUCATION & TRAINING	180.43	216.00	-35.57	-19.71%	4,613.87	6,356.20	-1,742.33	-37.76%
600 - PROMOTION & PUBLICITY	595.00	174.72	420.28	70.64%	5,041.73	3,568.05	1,473.68	29.23%
610 - PROFESSIONAL FEES	2,562.88	1,029.00	1,533.88	59.85%	19,330.85	19,048.93	281.92	1.46%
630 - TRANSPORTATION	0.00	300.00	-300.00	0.00%	0.00	300.00	-300.00	0.00%
650 - BANK/MERCHANT FEES	46.46	-62.22	108.68	233.92%	330.10	274.03	56.07	16.99%
660 - DUES & SUBSCRIPTIONS	80.00	139.75	-59.75	-74.69%	1,283.23	5,111.69	-3,828.46	-298.35%
670 - COMMUNICATION SERVICES	1,819.89	1,266.17	553.72	30.43%	16,095.10	11,078.33	5,016.77	31.17%
680 - SOFTWARE CONTRACTS	1,364.72	1,070.89	293.83	21.53%	16,012.42	18,285.94	-2,273.52	-14.20%
690 - LEGAL/ RECRUITMENT NOTICES	71.94	90.00	-18.06	-25.10%	152.04	1,446.92	-1,294.88	-851.67%
691 - PRINTING/ DESIGN SERVICES	746.85	750.00	-3.15	-0.42%	6,315.18	4,689.22	1,625.96	25.75%
710 - ADMINISTRATIVE EXPENSE ACCTS	7.87	99.10	-91.23	-1,159.21%	569.83	1,174.25	-604.42	-106.07%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	0.00	371.26	-371.26	0.00%
730 - OFFICE/ ADMIN SUPPLIES	255.72	98.44	157.28	61.50%	4,222.10	4,096.88	125.22	2.97%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	580.21	722.41	-142.20	-24.51%
750 - OFFICE EQUIPMENT	0.00	147.95	-147.95	0.00%	786.99	11,359.24	-10,572.25	-1,343.38%
760 - POSTAGE & DELIVERY	956.28	1,118.50	-162.22	-16.96%	2,998.27	4,396.39	-1,398.12	-46.63%
764 - BANQUET BEVERAGE SERVICE	49.00	0.00	49.00	100.00%	262.25	138.50	123.75	47.19%
765 - CONTINGENCY	0.00	0.00	0.00	0.00%	1,000.00	9,370.50	-8,370.50	-837.05%
954 - TRANSFER	0.00	0.00	0.00	0.00%	2,145,090.00	0.00	2,145,090.00	100.00%
<b>Department 5 - Admin Total:</b>	<b>36,595.83</b>	<b>47,519.78</b>	<b>-10,923.95</b>	<b>-29.85%</b>	<b>2,530,584.29</b>	<b>448,586.04</b>	<b>2,081,998.25</b>	<b>82.27%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	10,298.25	14,244.10	-3,945.85	-38.32%	121,586.53	125,689.39	-4,102.86	-3.37%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2023

SubAccount	March Variance				YTD Variance			
	2021-2022 March Activity	2022-2023 March Activity	Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	Favorable / (Unfavorable)	Variance %
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	17,457.15	22,249.50	-4,792.35	-27.45%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	0.00	545.76	-545.76	0.00%
810 - MAINTENANCE SERVICES	12,967.62	6,432.15	6,535.47	50.40%	101,106.61	89,074.61	12,032.00	11.90%
820 - EQUIPMENT REPAIRS	705.83	0.00	705.83	100.00%	4,314.51	7,056.38	-2,741.87	-63.55%
830 - MAINTENANCE SUPPLIES	918.67	795.32	123.35	13.43%	9,125.28	12,271.07	-3,145.79	-34.47%
840 - MAINTENANCE MATERIALS	57.38	430.13	-372.75	-649.62%	9,961.01	12,971.57	-3,010.56	-30.22%
850 - PETROLEUM PRODUCTS	37.29	0.00	37.29	100.00%	306.45	3,653.88	-3,347.43	-1,092.33%
860 - MAIN. TOOLS & EQUIPMENT	102.78	12.50	90.28	87.84%	739.23	1,252.81	-513.58	-69.47%
870 - PARK LANDSCAPING	0.00	258.64	-258.64	0.00%	1,623.73	2,242.00	-618.27	-38.08%
880 - UTILITES - ELECTRIC	3,279.52	6,475.88	-3,196.36	-97.46%	49,474.75	40,313.22	9,161.53	18.52%
881 - UTILITES - NATURAL GAS	3,224.77	4,157.92	-933.15	-28.94%	15,017.99	19,348.78	-4,330.79	-28.84%
882 - UTILITIES - WATER	216.28	225.46	-9.18	-4.24%	9,792.46	9,222.48	569.98	5.82%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	0.00	4,132.59	-4,132.59	0.00%
<b>Department 6 - Maintenance Total:</b>	<b>31,808.39</b>	<b>33,032.10</b>	<b>-1,223.71</b>	<b>-3.85%</b>	<b>340,505.70</b>	<b>350,024.04</b>	<b>-9,518.34</b>	<b>-2.80%</b>
<b>Expense Total:</b>	<b>68,404.22</b>	<b>80,551.88</b>	<b>-12,147.66</b>	<b>-17.76%</b>	<b>2,871,089.99</b>	<b>798,610.08</b>	<b>2,072,479.91</b>	<b>72.18%</b>
<b>Fund 01 Surplus (Deficit):</b>	<b>-52,464.57</b>	<b>-54,310.13</b>	<b>-1,845.56</b>	<b>-3.52%</b>	<b>-1,844,614.57</b>	<b>403,924.27</b>	<b>2,248,538.84</b>	<b>121.90%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2023

SubAccount	2021-2022	2022-2023	March Variance		2021-2022	2022-2023	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Fund: 11 - Fitness Center</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	48,791.46	59,434.42	10,642.96	21.81%	485,997.36	608,168.91	122,171.55	25.14%
943 - OTHER REVENUES	2.00	25.00	23.00	1,150.00%	528.00	137.00	-391.00	-74.05%
<b>Department 7 - Recreation Total:</b>	<b>48,793.46</b>	<b>59,459.42</b>	<b>10,665.96</b>	<b>21.86%</b>	<b>486,525.36</b>	<b>608,305.91</b>	<b>121,780.55</b>	<b>25.03%</b>
<b>Revenue Total:</b>	<b>48,793.46</b>	<b>59,459.42</b>	<b>10,665.96</b>	<b>21.86%</b>	<b>486,525.36</b>	<b>608,305.91</b>	<b>121,780.55</b>	<b>25.03%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	4,423.08	9,687.61	-5,264.53	-119.02%	39,916.79	76,750.29	-36,833.50	-92.28%
521 - SS/ MEDICARE	338.38	741.12	-402.74	-119.02%	3,049.54	5,871.39	-2,821.85	-92.53%
522 - PENSION	516.40	822.33	-305.93	-59.24%	5,683.65	7,583.91	-1,900.26	-33.43%
530 - HEALTH & LIFE INSURANCE	885.72	1,229.49	-343.77	-38.81%	8,326.02	13,153.02	-4,827.00	-57.97%
540 - EDUCATION & TRAINING	0.00	0.00	0.00	0.00%	765.20	335.00	430.20	56.22%
600 - PROMOTION & PUBLICITY	0.00	257.50	-257.50	0.00%	817.24	3,071.84	-2,254.60	-275.88%
610 - PROFESSIONAL FEES	0.00	100.00	-100.00	0.00%	300.00	600.00	-300.00	-100.00%
650 - BANK/MERCHANT FEES	1,004.43	1,484.15	-479.72	-47.76%	11,888.72	15,590.64	-3,701.92	-31.14%
670 - COMMUNICATION SERVICES	335.98	372.48	-36.50	-10.86%	3,492.03	3,751.28	-259.25	-7.42%
680 - SOFTWARE CONTRACTS	107.41	189.80	-82.39	-76.71%	1,354.01	1,723.62	-369.61	-27.30%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	265.00	180.00	85.00	32.08%
691 - PRINTING/ DESIGN SERVICES	0.00	0.00	0.00	0.00%	186.53	0.00	186.53	100.00%
730 - OFFICE/ ADMIN SUPPLIES	0.00	0.00	0.00	0.00%	226.03	570.67	-344.64	-152.48%
<b>Department 5 - Admin Total:</b>	<b>7,611.40</b>	<b>14,884.48</b>	<b>-7,273.08</b>	<b>-95.56%</b>	<b>76,270.76</b>	<b>129,181.66</b>	<b>-52,910.90</b>	<b>-69.37%</b>
<b>Department: 6 - Maintenance</b>								
810 - MAINTENANCE SERVICES	44.20	647.65	-603.45	-1,365.27%	1,304.71	4,870.81	-3,566.10	-273.33%
830 - MAINTENANCE SUPPLIES	173.09	2,207.65	-2,034.56	-1,175.43%	12,985.03	14,314.45	-1,329.42	-10.24%
880 - UTILITES - ELECTRIC	578.80	1,115.97	-537.17	-92.81%	8,515.52	5,893.07	2,622.45	30.80%
881 - UTILITES - NATURAL GAS	383.82	511.17	-127.35	-33.18%	1,499.10	1,931.01	-431.91	-28.81%
882 - UTILITIES - WATER	0.00	0.00	0.00	0.00%	472.56	501.34	-28.78	-6.09%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	0.00	62.50	-62.50	0.00%
<b>Department 6 - Maintenance Total:</b>	<b>1,179.91</b>	<b>4,482.44</b>	<b>-3,302.53</b>	<b>-279.90%</b>	<b>24,776.92</b>	<b>27,573.18</b>	<b>-2,796.26</b>	<b>-11.29%</b>
<b>Department: 7 - Recreation</b>								
512 - FRONT DESK	9,440.18	13,132.55	-3,692.37	-39.11%	100,147.32	105,577.23	-5,429.91	-5.42%
515 - CUSTODIANS & FACILITY SUPERVISORS	1,007.50	1,447.20	-439.70	-43.64%	11,378.00	11,173.95	204.05	1.79%
516 - PROGRAM WAGES	1,308.76	3,415.96	-2,107.20	-161.01%	8,914.24	20,146.81	-11,232.57	-126.01%
521 - SS/ MEDICARE	899.42	1,376.67	-477.25	-53.06%	9,404.91	10,693.45	-1,288.54	-13.70%
620 - CONTRACTUAL PROGRAMS	5,164.00	5,455.00	-291.00	-5.64%	47,934.60	62,807.88	-14,873.28	-31.03%
640 - EQUIP/ FACILITY LEASE	776.98	0.00	776.98	100.00%	11,522.38	12,118.76	-596.38	-5.18%
780 - PROGRAM EQUIPMENT	664.37	789.70	-125.33	-18.86%	6,107.36	8,287.17	-2,179.81	-35.69%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2023

SubAccount	2021-2022		2022-2023		March Variance		YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES	0.00	0.00	0.00	0.00%	494.91	1,654.99	-1,160.08	-234.40%
<b>Department 7 - Recreation Total:</b>	<b>19,261.21</b>	<b>25,617.08</b>	<b>-6,355.87</b>	<b>-33.00%</b>	<b>195,903.72</b>	<b>232,460.24</b>	<b>-36,556.52</b>	<b>-18.66%</b>
<b>Expense Total:</b>	<b>28,052.52</b>	<b>44,984.00</b>	<b>-16,931.48</b>	<b>-60.36%</b>	<b>296,951.40</b>	<b>389,215.08</b>	<b>-92,263.68</b>	<b>-31.07%</b>
<b>Fund 11 Surplus (Deficit):</b>	<b>20,740.94</b>	<b>14,475.42</b>	<b>-6,265.52</b>	<b>-30.21%</b>	<b>189,573.96</b>	<b>219,090.83</b>	<b>29,516.87</b>	<b>15.57%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2023

SubAccount	2021-2022		March Variance		2022-2023		YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Fund: 12 - Before &amp; After School</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	55,507.50	66,542.00	11,034.50	19.88%	435,700.83	651,403.00	215,702.17	49.51%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	365.00	938.00	573.00	156.99%
<b>Department 7 - Recreation Total:</b>	<b>55,507.50</b>	<b>66,542.00</b>	<b>11,034.50</b>	<b>19.88%</b>	<b>436,065.83</b>	<b>652,341.00</b>	<b>216,275.17</b>	<b>49.60%</b>
<b>Revenue Total:</b>	<b>55,507.50</b>	<b>66,542.00</b>	<b>11,034.50</b>	<b>19.88%</b>	<b>436,065.83</b>	<b>652,341.00</b>	<b>216,275.17</b>	<b>49.60%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
610 - PROFESSIONAL FEES	429.19	220.50	208.69	48.62%	3,593.77	3,308.79	284.98	7.93%
<b>Department 5 - Admin Total:</b>	<b>429.19</b>	<b>220.50</b>	<b>208.69</b>	<b>48.62%</b>	<b>3,593.77</b>	<b>3,308.79</b>	<b>284.98</b>	<b>7.93%</b>
<b>Department: 7 - Recreation</b>								
511 - ADMINISTRATIVE SALARIES	10,743.52	19,825.24	-9,081.72	-84.53%	123,550.47	157,641.19	-34,090.72	-27.59%
516 - PROGRAM WAGES	18,840.83	32,322.79	-13,481.96	-71.56%	147,172.14	206,445.70	-59,273.56	-40.27%
521 - SS/ MEDICARE	2,262.11	3,983.68	-1,721.57	-76.10%	20,886.50	28,096.49	-7,209.99	-34.52%
522 - PENSION	1,696.25	2,706.85	-1,010.60	-59.58%	17,673.88	20,463.51	-2,789.63	-15.78%
530 - HEALTH & LIFE INSURANCE	2,277.22	2,459.65	-182.43	-8.01%	23,458.03	27,979.27	-4,521.24	-19.27%
540 - EDUCATION & TRAINING	0.00	0.00	0.00	0.00%	0.00	149.00	-149.00	0.00%
550 - TRAVEL REIMBURSEMENT	137.77	0.00	137.77	100.00%	762.16	689.30	72.86	9.56%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	1,468.27	1,124.49	343.78	23.41%
610 - PROFESSIONAL FEES	0.00	100.00	-100.00	0.00%	350.00	600.00	-250.00	-71.43%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	0.00	3,357.50	-3,357.50	0.00%
640 - EQUIP/ FACILITY LEASE	0.00	0.00	0.00	0.00%	0.00	1,800.00	-1,800.00	0.00%
650 - BANK/MERCHANT FEES	1,039.39	1,459.15	-419.76	-40.39%	9,181.57	15,122.40	-5,940.83	-64.70%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	120.00	24.45	95.55	79.63%
670 - COMMUNICATION SERVICES	165.00	199.37	-34.37	-20.83%	2,012.00	1,754.30	257.70	12.81%
680 - SOFTWARE CONTRACTS	1,703.30	854.92	848.38	49.81%	7,680.39	7,538.13	142.26	1.85%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	859.32	0.00	859.32	100.00%
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	0.00	0.00	0.00%	0.00	58.49	-58.49	0.00%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	0.00	384.40	-384.40	0.00%
790 - PROGRAM SUPPLIES	2,390.32	1,991.31	399.01	16.69%	20,620.27	31,495.35	-10,875.08	-52.74%
820 - EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00%	0.00	507.35	-507.35	0.00%
<b>Department 7 - Recreation Total:</b>	<b>41,255.71</b>	<b>65,902.96</b>	<b>-24,647.25</b>	<b>-59.74%</b>	<b>375,795.00</b>	<b>505,231.32</b>	<b>-129,436.32</b>	<b>-34.44%</b>
<b>Expense Total:</b>	<b>41,684.90</b>	<b>66,123.46</b>	<b>-24,438.56</b>	<b>-58.63%</b>	<b>379,388.77</b>	<b>508,540.11</b>	<b>-129,151.34</b>	<b>-34.04%</b>
<b>Fund 12 Surplus (Deficit):</b>	<b>13,822.60</b>	<b>418.54</b>	<b>-13,404.06</b>	<b>-96.97%</b>	<b>56,677.06</b>	<b>143,800.89</b>	<b>87,123.83</b>	<b>153.72%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2023

SubAccount	2021-2022 March Activity	2022-2023 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 13 - Recreation</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
480 - PARK USAGE	1,382.00	3,502.50	2,120.50	153.44%	58,961.00	62,005.04	3,044.04	5.16%
942 - TAX REVENUE	19,568.11	2,880.99	-16,687.12	-85.28%	665,412.77	944,594.39	279,181.62	41.96%
943 - OTHER REVENUES	70.82	0.00	-70.82	-100.00%	1,667.04	536.83	-1,130.21	-67.80%
<b>Department 5 - Admin Total:</b>	<b>21,020.93</b>	<b>6,383.49</b>	<b>-14,637.44</b>	<b>-69.63%</b>	<b>726,040.81</b>	<b>1,007,136.26</b>	<b>281,095.45</b>	<b>38.72%</b>
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	34,352.29	150,163.81	115,811.52	337.13%	610,520.94	911,290.09	300,769.15	49.26%
491 - RECREATION CENTER	29,408.63	20,173.00	-9,235.63	-31.40%	236,186.54	252,403.84	16,217.30	6.87%
943 - OTHER REVENUES	450.00	1,198.00	748.00	166.22%	23,719.29	2,367.30	-21,351.99	-90.02%
<b>Department 7 - Recreation Total:</b>	<b>64,210.92</b>	<b>171,534.81</b>	<b>107,323.89</b>	<b>167.14%</b>	<b>870,426.77</b>	<b>1,166,061.23</b>	<b>295,634.46</b>	<b>33.96%</b>
<b>Revenue Total:</b>	<b>85,231.85</b>	<b>177,918.30</b>	<b>92,686.45</b>	<b>108.75%</b>	<b>1,596,467.58</b>	<b>2,173,197.49</b>	<b>576,729.91</b>	<b>36.13%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	35,364.19	45,143.66	-9,779.47	-27.65%	383,507.80	382,611.56	896.24	0.23%
512 - FRONT DESK	2,751.36	3,425.28	-673.92	-24.49%	23,743.61	28,892.38	-5,148.77	-21.68%
530 - HEALTH & LIFE INSURANCE	12,506.57	10,054.74	2,451.83	19.60%	128,914.79	110,618.16	18,296.63	14.19%
540 - EDUCATION & TRAINING	180.43	0.00	180.43	100.00%	4,613.94	5,894.21	-1,280.27	-27.75%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	951.94	906.92	45.02	4.73%
600 - PROMOTION & PUBLICITY	595.00	174.72	420.28	70.64%	5,041.72	3,998.38	1,043.34	20.69%
610 - PROFESSIONAL FEES	429.19	320.50	108.69	25.32%	4,023.75	3,953.83	69.92	1.74%
630 - TRANSPORTATION	0.00	300.00	-300.00	0.00%	0.00	300.00	-300.00	0.00%
650 - BANK/MERCHANT FEES	1,154.33	2,289.41	-1,135.08	-98.33%	17,038.24	24,963.81	-7,925.57	-46.52%
660 - DUES & SUBSCRIPTIONS	80.00	139.75	-59.75	-74.69%	1,283.21	5,111.70	-3,828.49	-298.35%
670 - COMMUNICATION SERVICES	1,819.84	1,348.67	471.17	25.89%	16,094.47	11,673.05	4,421.42	27.47%
680 - SOFTWARE CONTRACTS	1,364.72	1,070.89	293.83	21.53%	15,954.92	18,285.93	-2,331.01	-14.61%
690 - LEGAL/ RECRUITMENT NOTICES	71.94	90.00	-18.06	-25.10%	1,264.70	1,181.92	82.78	6.55%
691 - PRINTING/ DESIGN SERVICES	746.85	2,250.00	-1,503.15	-201.27%	13,014.44	7,994.33	5,020.11	38.57%
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	44.90	-44.90	0.00%	0.00	186.04	-186.04	0.00%
720 - EMPLOYEE/ PUBLIC RELATIONS	-2.66	251.18	-253.84	-9,542.86%	997.94	3,491.02	-2,493.08	-249.82%
730 - OFFICE/ ADMIN SUPPLIES	255.73	98.44	157.29	61.51%	4,222.26	3,995.33	226.93	5.37%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	580.22	190.00	390.22	67.25%
750 - OFFICE EQUIPMENT	0.00	147.93	-147.93	0.00%	787.00	11,359.18	-10,572.18	-1,343.35%
760 - POSTAGE & DELIVERY	956.28	1,118.51	-162.23	-16.96%	2,998.25	4,498.08	-1,499.83	-50.02%
764 - BANQUET BEVERAGE SERVICE	49.00	0.00	49.00	100.00%	262.25	138.50	123.75	47.19%
<b>Department 5 - Admin Total:</b>	<b>58,322.77</b>	<b>68,268.58</b>	<b>-9,945.81</b>	<b>-17.05%</b>	<b>625,295.45</b>	<b>630,244.33</b>	<b>-4,948.88</b>	<b>-0.79%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	10,298.16	14,243.99	-3,945.83	-38.32%	121,585.26	125,688.21	-4,102.95	-3.37%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	0.00	545.78	-545.78	0.00%
810 - MAINTENANCE SERVICES	11,367.36	6,396.54	4,970.82	43.73%	70,661.01	61,186.97	9,474.04	13.41%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2023

SubAccount	March Variance				YTD Variance			
	2021-2022 March Activity	2022-2023 March Activity	Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	Favorable / (Unfavorable)	Variance %
820 - EQUIPMENT REPAIRS	705.85	250.00	455.85	64.58%	4,314.49	5,584.75	-1,270.26	-29.44%
830 - MAINTENANCE SUPPLIES	918.66	572.43	346.23	37.69%	9,124.15	12,521.72	-3,397.57	-37.24%
840 - MAINTENANCE MATERIALS	57.39	423.11	-365.72	-637.25%	7,608.60	8,419.67	-811.07	-10.66%
850 - PETROLEUM PRODUCTS	37.29	0.00	37.29	100.00%	306.45	3,653.88	-3,347.43	-1,092.33%
860 - MAIN. TOOLS & EQUIPMENT	102.78	12.49	90.29	87.85%	739.20	1,252.76	-513.56	-69.48%
870 - PARK LANDSCAPING	0.00	258.63	-258.63	0.00%	1,623.69	2,241.97	-618.28	-38.08%
880 - UTILITIES - ELECTRIC	3,279.51	6,475.90	-3,196.39	-97.47%	49,474.79	35,358.35	14,116.44	28.53%
881 - UTILITIES - NATURAL GAS	3,224.77	4,157.92	-933.15	-28.94%	15,017.92	19,348.79	-4,330.87	-28.84%
882 - UTILITIES - WATER	216.30	225.47	-9.17	-4.24%	9,792.56	9,222.27	570.29	5.82%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	398.00	-398.00	0.00%	0.00	4,346.08	-4,346.08	0.00%
<b>Department 6 - Maintenance Total:</b>	<b>30,208.07</b>	<b>33,414.48</b>	<b>-3,206.41</b>	<b>-10.61%</b>	<b>290,248.12</b>	<b>289,371.20</b>	<b>876.92</b>	<b>0.30%</b>
<b>Department: 7 - Recreation</b>								
515 - CUSTODIANS & FACILITY SUPERVISORS	6,983.43	10,403.00	-3,419.57	-48.97%	63,052.68	81,085.35	-18,032.67	-28.60%
516 - PROGRAM WAGES	9,564.54	11,444.44	-1,879.90	-19.65%	89,446.85	101,101.81	-11,654.96	-13.03%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	348.80	0.00	348.80	100.00%
620 - CONTRACTUAL PROGRAMS	16,244.37	38,194.87	-21,950.50	-135.13%	208,218.40	279,426.59	-71,208.19	-34.20%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	419.42	3,477.50	-3,058.08	-729.12%
774 - SPECIAL EVENTS	683.24	596.70	86.54	12.67%	6,255.26	7,268.71	-1,013.45	-16.20%
780 - PROGRAM EQUIPMENT	50.00	0.00	50.00	100.00%	2,315.77	3,615.66	-1,299.89	-56.13%
790 - PROGRAM SUPPLIES	2,077.23	2,667.59	-590.36	-28.42%	29,487.24	30,481.93	-994.69	-3.37%
<b>Department 7 - Recreation Total:</b>	<b>35,602.81</b>	<b>63,306.60</b>	<b>-27,703.79</b>	<b>-77.81%</b>	<b>399,544.42</b>	<b>506,457.55</b>	<b>-106,913.13</b>	<b>-26.76%</b>
<b>Expense Total:</b>	<b>124,133.65</b>	<b>164,989.66</b>	<b>-40,856.01</b>	<b>-32.91%</b>	<b>1,315,087.99</b>	<b>1,426,073.08</b>	<b>-110,985.09</b>	<b>-8.44%</b>
<b>Fund 13 Surplus (Deficit):</b>	<b>-38,901.80</b>	<b>12,928.64</b>	<b>51,830.44</b>	<b>133.23%</b>	<b>281,379.59</b>	<b>747,124.41</b>	<b>465,744.82</b>	<b>165.52%</b>
<b>Total Surplus (Deficit):</b>	<b>-56,802.83</b>	<b>-26,487.53</b>	<b>30,315.30</b>	<b>53.37%</b>	<b>-1,316,983.96</b>	<b>1,513,940.40</b>	<b>2,830,924.36</b>	<b>214.96%</b>

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Cassandra G. Todd, MBA (Director of Finance & HR)  
RE: Consolidated Vouchers dated 04/17/2023

If this voucher is removed from the consent agenda, the financial report for the month of March should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated April 17, 2023 in the amount of  
A roll call vote is required.

\$ 381,282.47

CONSOLIDATED VOUCHERS

Fund Code	Accounts Payable Vouchers & P Card Purchases		
1	General Fund		44,371.00
4	Debt Service		400.00
11	Fitness Center		15,755.00
12	BASE Program		3,178.09
13	Recreation Fund		66,192.55
15	Paving & Lighting		-
16	Liability Insurance		501.99
17	Audit		-
18	Special Recreation for Handicapped		4,695.00
36	Capital Projects		23,256.49
40	Endless Summerfest		-
			158,350.12
	Recreation Refunds		1,097.00
	Imprest Checks		
	AT&T	internet service - Gilbert, CC, Sedgewick	204.18
	Comcast	internet service at Rec Center	264.90
	Sandra Shalaby	Purchase on behalf of Dir. of Rec.	150.00
	U.S. Postmaster	Purchase on behalf of Dir. of Rec.	1,937.88
	KS State Bank	additional fitness equipment	-
			2,556.96
	Merchant Service & Bank Fees		5,032.71
	Payroll for the pay dates through March (3 pay periods)		214,245.68
	Includes monthly Social Security, Medicare & IMRF contributions.		
			\$ 381,282.47



Park District of La Grange, IL

# Expense Approval Report

## By Vendor Name

Payment Dates 3/13/2023 - 4/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AC2100 - ACCESS ONE INC</b>					
ACCESS ONE INC	5698915	04/12/2023	LOCAL PHONE SERVICE	01-5-00-42610	25.62
ACCESS ONE INC	5698915	04/12/2023	LOCAL PHONE SERVICE	01-5-00-67011	414.28
ACCESS ONE INC	5698915	04/12/2023	LOCAL PHONE SERVICE	13-5-00-67011	414.28
<b>Vendor AC2100 - ACCESS ONE INC Total:</b>					<b>854.18</b>
<b>Vendor: AD2155 - ADVANCED TURF SOLUTIONS</b>					
ADVANCED TURF SOLUTIONS	SO1065288	03/21/2023	FERT & HERBICIDE FOR ATHLE	01-6-00-81021	2,688.00
ADVANCED TURF SOLUTIONS	SO1065288	03/21/2023	FERT & HERBICIDE FOR ATHLE	13-6-00-81021	2,688.00
<b>Vendor AD2155 - ADVANCED TURF SOLUTIONS Total:</b>					<b>5,376.00</b>
<b>Vendor: WH1950 - ALANA BERKE</b>					
ALANA BERKE	INV0002020	04/12/2023	VET SCIENCE	13-7-03-62000	1,029.00
ALANA BERKE	INV0002020	04/12/2023	HARRY POTTER SCIENCE	13-7-03-62000	1,029.00
<b>Vendor WH1950 - ALANA BERKE Total:</b>					<b>2,058.00</b>
<b>Vendor: AL5525 - ALL STAR SPORTS INSTRUCTION INC</b>					
ALL STAR SPORTS INSTRUCTIO	INV0001991	03/23/2023	WINTER SESSION II CLASSES	13-7-01-62000	2,364.00
<b>Vendor AL5525 - ALL STAR SPORTS INSTRUCTION INC Total:</b>					<b>2,364.00</b>
<b>Vendor: AL4488 - ALPHAGRAPHICS 375</b>					
ALPHAGRAPHICS 375	111551	04/12/2023	PARKING LOT POSTERBOARDS	01-5-00-60011	57.98
ALPHAGRAPHICS 375	111551	04/12/2023	PARKING LOT POSTERBOARDS	13-5-00-60011	57.98
<b>Vendor AL4488 - ALPHAGRAPHICS 375 Total:</b>					<b>115.96</b>
<b>Vendor: AM3289 - AMALGAMATED BANK OF CHICAGO</b>					
AMALGAMATED BANK OF CHI	INV0001961	12/01/2022	TRUST FEES FOR SERIES 2012	04-5-00-91200	400.00
<b>Vendor AM3289 - AMALGAMATED BANK OF CHICAGO Total:</b>					<b>400.00</b>
<b>Vendor: AN7606 - ANCEL GLINK P.C.</b>					
ANCEL GLINK P.C.	94964	03/07/2023	LEGAL SERVICES	01-5-00-61000	1,029.00
ANCEL GLINK P.C.	94964	03/07/2023	LEGAL SERVICES	12-5-00-61000	220.50
ANCEL GLINK P.C.	94964	03/07/2023	LEGAL SERVICES	13-5-00-61000	220.50
<b>Vendor AN7606 - ANCEL GLINK P.C. Total:</b>					<b>1,470.00</b>
<b>Vendor: AT5010 - AT&amp;T MOBILITY</b>					
AT&T MOBILITY	287270761662X03112023	03/03/2023	GORDN PARK WIFI	01-5-00-67011	38.44
AT&T MOBILITY	287270761662X03112023	03/03/2023	PARK FOREMAN	01-5-00-67031	32.68
AT&T MOBILITY	287270761662X03112023	03/03/2023	AIR CARD/TABLETS	01-5-00-67038	49.00
AT&T MOBILITY	287270761662X03112023	03/03/2023	GORDN PARK WIFI	13-5-00-67011	38.45
AT&T MOBILITY	287270761662X03112023	03/03/2023	PARK FOREMAN	13-5-00-67031	32.69
AT&T MOBILITY	287270761662X03112023	03/03/2023	AIR CARD/TABLETS	13-5-00-67038	49.00
AT&T MOBILITY	28727061662X04112023	04/12/2023	GORDON PARK WIFI	01-5-00-67011	38.44
AT&T MOBILITY	28727061662X04112023	04/12/2023	PARK FOREMAN	01-5-00-67031	32.62
AT&T MOBILITY	28727061662X04112023	04/12/2023	AIR CAR/TABLETS	01-5-00-67038	46.50
AT&T MOBILITY	28727061662X04112023	04/12/2023	GORDON PARK WIFI	13-5-00-67011	38.45
AT&T MOBILITY	28727061662X04112023	04/12/2023	PARK FOREMAN	13-5-00-67031	32.62
AT&T MOBILITY	28727061662X04112023	04/12/2023	AIR CAR/TABLETS	13-5-00-67038	46.50
<b>Vendor AT5010 - AT&amp;T MOBILITY Total:</b>					<b>475.39</b>
<b>Vendor: BL5850 - BLUEWIRE COMMUNICATIONS</b>					
BLUEWIRE COMMUNICATION	25383	03/18/2023	MAINTENANCE CONTRACT FE	01-5-00-67040	270.00
BLUEWIRE COMMUNICATION	25383	03/18/2023	MAINTENANCE CONTRACT FE	13-5-00-67040	270.00
<b>Vendor BL5850 - BLUEWIRE COMMUNICATIONS Total:</b>					<b>540.00</b>
<b>Vendor: BMO - BMO HARRIS</b>					
BMO HARRIS	H42420230328fyeyitek	03/31/2023	ED Legislative Conference and	01-5-00-54034	216.00
BMO HARRIS	H42420230328fyeyitek	03/31/2023	Banner for Easter Egg Hunt	01-5-00-60011	45.97
BMO HARRIS	H42420230328fyeyitek	03/31/2023	Leadership SK Sponsorship	01-5-00-60022	128.75
BMO HARRIS	H42420230328fyeyitek	03/31/2023	Paid for annual GFOA membe	01-5-00-66015	80.00

Expense Approval Report

Payment Dates: 3/13/2023 - 4/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Financial Procedures 8th Editi	01-5-00-66042	24.75
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Job posting for full time custo	01-5-00-69020	90.00
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Finance Lunch Meeting	01-5-00-71010	31.31
BMO HARRIS	H42420230328fyeytekm	03/31/2023	LGP ED Meeting	01-5-00-71010	22.90
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Tom Deltgen Welcome Lunch	01-5-00-71012	18.50
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Wall plates for conference roo	01-5-00-75013	6.23
BMO HARRIS	H42420230328fyeytekm	03/31/2023	tv mount and supplies to mou	01-5-00-75013	27.90
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Surge Protector for Linda's ne	01-5-00-75013	8.10
BMO HARRIS	H42420230328fyeytekm	03/31/2023	HDMI cable for conference ro	01-5-00-75013	9.99
BMO HARRIS	H42420230328fyeytekm	03/31/2023	admin office paint	01-5-00-75013	24.99
BMO HARRIS	H42420230328fyeytekm	03/31/2023	admin office paint	01-5-00-75013	70.74
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Paid for post mark delivery an	01-5-00-76013	4.56
BMO HARRIS	H42420230328fyeytekm	03/31/2023	mat service	01-6-00-81012	196.34
BMO HARRIS	H42420230328fyeytekm	03/31/2023	dumpster service	01-6-00-81020	317.48
BMO HARRIS	H42420230328fyeytekm	03/31/2023	UNIFORM SERVICE	01-6-00-81030	103.56
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Parts to replace hand dryers a	01-6-00-81040	17.80
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Return credit for hand dryer	01-6-00-81040	-250.00
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Parts to replace hand dryers a	01-6-00-81040	17.80
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Wall plates for new hand drye	01-6-00-81040	337.98
BMO HARRIS	H42420230328fyeytekm	03/31/2023	New hand dryers for rec cente	01-6-00-81040	1,033.47
BMO HARRIS	H42420230328fyeytekm	03/31/2023	New hand dryer for rec center	01-6-00-81040	172.25
BMO HARRIS	H42420230328fyeytekm	03/31/2023	garbage bags for rec center	01-6-00-83010	93.48
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Floor cleaner for rec center	01-6-00-83010	34.05
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Mop handles and toilet brush	01-6-00-83010	29.91
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Mop handles and toilet brush	01-6-00-83010	29.92
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Cleaning supplies and switch	01-6-00-83011	44.02
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Drain odor eliminator for rec c	01-6-00-83011	27.21
BMO HARRIS	H42420230328fyeytekm	03/31/2023	spray paint	01-6-00-83022	5.49
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Supplies to fix electrical at Re	01-6-00-83028	23.98
BMO HARRIS	H42420230328fyeytekm	03/31/2023	basketball nets	01-6-00-83029	81.52
BMO HARRIS	H42420230328fyeytekm	03/31/2023	basketball nets	01-6-00-83029	81.52
BMO HARRIS	H42420230328fyeytekm	03/31/2023	cold patch	01-6-00-83030	5.99
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc. hardware, cable ties	01-6-00-83033	16.47
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Vice and breaker bar	01-6-00-83034	86.48
BMO HARRIS	H42420230328fyeytekm	03/31/2023	electrical parts	01-6-00-84040	55.91
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc. hardware	01-6-00-84041	7.84
BMO HARRIS	H42420230328fyeytekm	03/31/2023	desk drawer locks	01-6-00-84041	30.00
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc. hardware	01-6-00-84041	25.12
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc hardware	01-6-00-84041	14.35
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc. hardware	01-6-00-84041	16.42
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc. hardware	01-6-00-84041	15.69
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc. hardware	01-6-00-84041	38.83
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc. hardware, cable ties	01-6-00-84041	3.49
BMO HARRIS	H42420230328fyeytekm	03/31/2023	misc. hardware, cable ties	01-6-00-84041	3.50
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Poop Scooper	01-6-00-86013	12.50
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Leadershop 5K Sponsorship	11-5-00-60020	257.50
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Purchased terry towels for fit	11-6-00-83010	34.99
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Drain cleaner for fitness cente	11-6-00-83012	11.84
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Plunger for fitness center bat	11-6-00-83012	26.57
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Purchased 3 TRX suspension t	11-7-00-78000	587.82
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Purchased 20lb kettle-bell for	11-7-00-78000	60.28
BMO HARRIS	H42420230328fyeytekm	03/31/2023	SFX Phone	12-7-00-67033	34.37
BMO HARRIS	H42420230328fyeytekm	03/31/2023	base snack and supplies	12-7-21-79000	12.85
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Ice packs for Base	12-7-21-79000	7.59
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Base snack	12-7-21-79000	12.98
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Base supplies	12-7-21-79000	6.99
BMO HARRIS	H42420230328fyeytekm	03/31/2023	base snack	12-7-21-79110	56.13
BMO HARRIS	H42420230328fyeytekm	03/31/2023	base snack	12-7-21-79110	25.12
BMO HARRIS	H42420230328fyeytekm	03/31/2023	Base snack	12-7-21-79110	85.20
BMO HARRIS	H42420230328fyeytekm	03/31/2023	snack	12-7-21-79110	32.63

Expense Approval Report

Payment Dates: 3/13/2023 - 4/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-21-79110	2.48
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-21-79110	56.98
BMO HARRIS	H42420230328fyyeitek	03/31/2023	chocolate coins for st patricks	12-7-21-79110	13.17
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack/Bosco sticks	12-7-21-79110	38.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-22-79000	7.92
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Ice packs for Base	12-7-22-79000	7.58
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-22-79110	50.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-22-79110	7.16
BMO HARRIS	H42420230328fyyeitek	03/31/2023	snack	12-7-22-79110	32.63
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Base snack	12-7-22-79110	85.20
BMO HARRIS	H42420230328fyyeitek	03/31/2023	chocolate coins for st patricks	12-7-22-79110	13.17
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-22-79110	45.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack/Bosco sticks	12-7-22-79110	22.99
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-22-79110	30.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Ice packs for Base	12-7-23-79000	7.58
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-23-79000	5.94
BMO HARRIS	H42420230328fyyeitek	03/31/2023	chocolate coins for st patricks	12-7-23-79110	13.16
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack/Bosco sticks	12-7-23-79110	31.49
BMO HARRIS	H42420230328fyyeitek	03/31/2023	snack	12-7-23-79110	32.63
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-23-79110	40.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Base snack	12-7-23-79110	85.20
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-23-79110	55.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-23-79110	60.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Ice packs for Base	12-7-24-79000	7.58
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-24-79000	1.98
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack/Bosco sticks	12-7-24-79110	18.99
BMO HARRIS	H42420230328fyyeitek	03/31/2023	snack	12-7-24-79110	32.63
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-24-79110	18.90
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-24-79110	29.30
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Base snack	12-7-24-79110	85.19
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-24-79110	14.92
BMO HARRIS	H42420230328fyyeitek	03/31/2023	chocolate coins for st patricks	12-7-24-79110	13.16
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Ice packs for Base	12-7-25-79000	7.58
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Base snack	12-7-25-79000	40.96
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-25-79000	7.92
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-25-79000	20.39
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Base snack	12-7-25-79110	85.20
BMO HARRIS	H42420230328fyyeitek	03/31/2023	snack	12-7-25-79110	32.65
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-25-79110	4.96
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-25-79110	55.50
BMO HARRIS	H42420230328fyyeitek	03/31/2023	chocolate coins for st patricks	12-7-25-79110	13.17
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-25-79110	75.97
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack	12-7-25-79110	74.59
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-25-79110	14.67
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Camp seeds/soil for garden-pr	12-7-25-79110	20.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Ice packs for Base	12-7-27-79000	7.59
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-27-79000	5.94
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-27-79110	52.93
BMO HARRIS	H42420230328fyyeitek	03/31/2023	chocolate coins for st patricks	12-7-27-79110	13.17
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Base snack	12-7-27-79110	85.19
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-27-79110	3.64
BMO HARRIS	H42420230328fyyeitek	03/31/2023	snack	12-7-27-79110	32.63
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-27-79110	2.48
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Snack/Bosco sticks	12-7-27-79110	37.98
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack and supplies	12-7-27-79110	2.48
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-27-79110	37.20
BMO HARRIS	H42420230328fyyeitek	03/31/2023	base snack	12-7-27-79110	51.10
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Camp seeds/soil for garden-pr	13-10400	17.77
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Field trip deposit for the Sky B	13-10400	528.00
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Banner for Easter Egg Hunt	13-5-00-60011	45.97

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420230328fyteikm	03/31/2023	Leadershop 5K Sponsorship	13-5-00-60022	128.75
BMO HARRIS	H42420230328fyteikm	03/31/2023	Paid for annual GFOA membe	13-5-00-66015	80.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	Financial Procedures 8th Editi	13-5-00-66042	24.75
BMO HARRIS	H42420230328fyteikm	03/31/2023	Job posting for full time custo	13-5-00-69020	90.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	Tom Oeltgen Welcome Lunch	13-5-00-71012	18.50
BMO HARRIS	H42420230328fyteikm	03/31/2023	Staff Appreciation Deserts	13-5-00-72022	35.50
BMO HARRIS	H42420230328fyteikm	03/31/2023	Staff Appreciation Lunch - Pizz	13-5-00-72022	215.68
BMO HARRIS	H42420230328fyteikm	03/31/2023	Surge Protector for Linda's ne	13-5-00-75013	8.09
BMO HARRIS	H42420230328fyteikm	03/31/2023	admin office paint	13-5-00-75013	70.73
BMO HARRIS	H42420230328fyteikm	03/31/2023	HDMI cable for conference ro	13-5-00-75013	10.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	admin office paint	13-5-00-75013	24.99
BMO HARRIS	H42420230328fyteikm	03/31/2023	Wall plates for conference roo	13-5-00-75013	6.23
BMO HARRIS	H42420230328fyteikm	03/31/2023	tv mount and supplies to mou	13-5-00-75013	27.89
BMO HARRIS	H42420230328fyteikm	03/31/2023	Paid for post mark delivery an	13-5-00-76013	4.57
BMO HARRIS	H42420230328fyteikm	03/31/2023	mat service	13-6-00-81012	196.34
BMO HARRIS	H42420230328fyteikm	03/31/2023	dumpster service	13-6-00-81020	317.47
BMO HARRIS	H42420230328fyteikm	03/31/2023	UNIFORM SERVICE	13-6-00-81030	103.56
BMO HARRIS	H42420230328fyteikm	03/31/2023	New hand dryers for rec cente	13-6-00-81040	1,033.47
BMO HARRIS	H42420230328fyteikm	03/31/2023	New hand dryer for rec center	13-6-00-81040	172.24
BMO HARRIS	H42420230328fyteikm	03/31/2023	Wall plates for new hand drye	13-6-00-81040	337.98
BMO HARRIS	H42420230328fyteikm	03/31/2023	Return credit for hand dryer	13-6-00-81040	-250.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	Fee to have truck towed to bo	13-6-00-82010	250.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	Floor cleaner for rec center	13-6-00-83010	34.05
BMO HARRIS	H42420230328fyteikm	03/31/2023	garbage bags for rec center	13-6-00-83010	93.48
BMO HARRIS	H42420230328fyteikm	03/31/2023	Drain odor eliminator for rec c	13-6-00-83011	27.21
BMO HARRIS	H42420230328fyteikm	03/31/2023	Cleaning supplies and switch	13-6-00-83011	44.01
BMO HARRIS	H42420230328fyteikm	03/31/2023	spray paint	13-6-00-83022	5.49
BMO HARRIS	H42420230328fyteikm	03/31/2023	Supplies to fix electrical at Re	13-6-00-83028	23.98
BMO HARRIS	H42420230328fyteikm	03/31/2023	cold patch	13-6-00-83030	5.98
BMO HARRIS	H42420230328fyteikm	03/31/2023	misc. hardware, cable ties	13-6-00-83033	16.47
BMO HARRIS	H42420230328fyteikm	03/31/2023	Vice and breaker bar	13-6-00-83034	86.48
BMO HARRIS	H42420230328fyteikm	03/31/2023	electrical parts	13-6-00-84040	55.90
BMO HARRIS	H42420230328fyteikm	03/31/2023	misc. hardware	13-6-00-84041	38.83
BMO HARRIS	H42420230328fyteikm	03/31/2023	misc. hardware	13-6-00-84041	16.42
BMO HARRIS	H42420230328fyteikm	03/31/2023	desk drawer locks	13-6-00-84041	30.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	misc. hardware	13-6-00-84041	25.12
BMO HARRIS	H42420230328fyteikm	03/31/2023	misc. hardware	13-6-00-84041	15.69
BMO HARRIS	H42420230328fyteikm	03/31/2023	misc. hardware	13-6-00-84041	7.83
BMO HARRIS	H42420230328fyteikm	03/31/2023	misc hardware	13-6-00-84041	14.35
BMO HARRIS	H42420230328fyteikm	03/31/2023	Poop Scooper	13-6-00-86013	12.49
BMO HARRIS	H42420230328fyteikm	03/31/2023	Tables for Community Center	13-6-13-89000	398.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	Candy for Countryside Parade	13-7-00-77408	596.70
BMO HARRIS	H42420230328fyteikm	03/31/2023	Lions travel basketball tourna	13-7-01-62000	417.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	Lions travel basketball tourna	13-7-01-62000	139.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	awards for Winter YDL Basket	13-7-01-79000	233.40
BMO HARRIS	H42420230328fyteikm	03/31/2023	dino dig supplies	13-7-03-79000	17.99
BMO HARRIS	H42420230328fyteikm	03/31/2023	Tables for Community Center	13-7-03-79000	900.00
BMO HARRIS	H42420230328fyteikm	03/31/2023	Food for St. Patrick's Day Soci	13-7-03-79000	388.15
BMO HARRIS	H42420230328fyteikm	03/31/2023	dino dig supplies	13-7-03-79000	9.75
BMO HARRIS	H42420230328fyteikm	03/31/2023	dino dig supplies	13-7-03-79000	86.95
BMO HARRIS	H42420230328fyteikm	03/31/2023	Food for Breakfast w/ the Bun	13-7-04-79000	95.20
BMO HARRIS	H42420230328fyteikm	03/31/2023	supplies for parent child danc	13-7-04-79000	88.69
BMO HARRIS	H42420230328fyteikm	03/31/2023	Supplies for Breakfast w/ the	13-7-04-79000	118.38
BMO HARRIS	H42420230328fyteikm	03/31/2023	Candy for Countryside Parade	13-7-04-79000	161.68
BMO HARRIS	H42420230328fyteikm	03/31/2023	Food & Drinks for Parent Child	13-7-04-79000	143.94
BMO HARRIS	H42420230328fyteikm	03/31/2023	Breakfast w/ the Bunny Suppli	13-7-04-79000	59.95
BMO HARRIS	H42420230328fyteikm	03/31/2023	Donuts for Breakfast w/ the B	13-7-04-79000	73.81
BMO HARRIS	H42420230328fyteikm	03/31/2023	Ice for St Patrick's day senior	13-7-04-79000	5.56
BMO HARRIS	H42420230328fyteikm	03/31/2023	Supplies for Special Events &	13-7-04-79000	7.76
BMO HARRIS	H42420230328fyteikm	03/31/2023	Breakfast with the Bunny sup	13-7-04-79000	14.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Breakfast w/ the Bunny Suppli	13-7-04-79000	33.98
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Breakfast w/ the Bunny Suppli	13-7-04-79000	19.98
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Breakfast with the Bunny sup	13-7-04-79000	46.97
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Breakfast with the Bunny sup	13-7-04-79000	49.99
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Supplies for Breakfast w/ the	13-7-04-79000	39.42
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Supplies for Special Events &	13-7-08-79000	32.38
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Preschool Supplies	13-7-08-79000	30.68
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Preschool Supplies	13-7-08-79000	7.99
BMO HARRIS	H42420230328fyyeitek	03/31/2023	basketball nets	36-5-00-91107	30.61
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Two Monitors Jenny Executive	36-5-00-91908	189.74
BMO HARRIS	H42420230328fyyeitek	03/31/2023	Replenished escrow account	36-5-20-94600	2,500.00

Vendor BMO - BMO HARRIS Total: 17,536.64

Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES

CANTEEN REFRESHMENT SER	ORD208531	03/27/2023	FILTER CHANGE WATER FILTRA	01-5-00-73030	49.22
CANTEEN REFRESHMENT SER	ORD208531	03/27/2023	FILTER CHANGE WATER FILTRA	13-5-00-73030	49.22

Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total: 98.44

Vendor: CA0810 - CARD CONNECT

CARD CONNECT	INV00124255	03/30/2023	RENT CHIP READERS	11-5-00-65004	75.00
CARD CONNECT	INV00124255	03/30/2023	RENT CHIP READERS	12-7-00-65004	50.00
CARD CONNECT	INV00124255	03/30/2023	RENT CHIP READERS	13-5-00-65004	75.00

Vendor CA0810 - CARD CONNECT Total: 200.00

Vendor: CA6722 - CASE LOTS INC

CASE LOTS INC	15532	01/03/2023	CLEANING SUPPLIES	01-6-00-83010	96.72
CASE LOTS INC	15532	01/03/2023	CLEANING SUPPLIES	13-6-00-83010	96.73
CASE LOTS INC	15887	01/18/2023	CLEANING SUPPLIES	01-6-00-83010	365.98
CASE LOTS INC	15887	01/18/2023	CLEANING SUPPLIES	13-6-00-83010	365.97
CASE LOTS INC	16111	01/30/2023	CLEANING SUPPLIES	01-6-00-83010	59.85
CASE LOTS INC	16111	01/30/2023	CLEANING SUPPLIES	13-6-00-83010	59.85
CASE LOTS INC	16523	03/15/2023	CLEANING SUPPLIES	01-6-00-83011	143.40
CASE LOTS INC	16523	03/15/2023	CLEANING SUPPLIES	13-6-00-83011	143.40
CASE LOTS INC	17029	03/20/2023	HAND SOAP/TOILET PAPER/W	11-6-00-83010	1,840.95
CASE LOTS INC	17029	03/20/2023	HAND SOAP/TOILET PAPER/W	11-6-00-83011	293.30

Vendor CA6722 - CASE LOTS INC Total: 3,466.15

Vendor: CH3110 - CHICAGOLAND WHISTLES INC

CHICAGOLAND WHISTLES INC	1605	03/15/2023	YDL REFS 3/4 -3/11	13-7-01-62200	1,963.50
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Vendor CH3110 - CHICAGOLAND WHISTLES INC Total: 1,963.50

Vendor: CO1333 - CODY/BRAUN & ASSOCIATES INC.

CODY/BRAUN & ASSOCIATES I	5511	04/12/2023	PARKING LOT DESIGN	36-5-20-94600	3,015.27
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Vendor CO1333 - CODY/BRAUN & ASSOCIATES INC. Total: 3,015.27

Vendor: CO6878-1 - COM ED

COM ED	8019-3/23	03/16/2023	REC CENTER	01-6-20-88000	2,722.27
COM ED	8019-3/23	03/16/2023	REC CENTER	11-6-20-88000	604.95
COM ED	8019-3/23	03/16/2023	REC CENTER	13-6-20-88000	2,722.27

Vendor CO6878-1 - COM ED Total: 6,049.49

Vendor: CO7226 - CONSTELLATION NEWENERGY - GAS DIVISION

CONSTELLATION NEWENERGY	3710758	04/12/2023	536 EAST AVE. SOUTH METER	01-6-20-88100	1,457.94
CONSTELLATION NEWENERGY	3710758	04/12/2023	536 EAST AVE. SOUTH METER	11-6-20-88100	1,457.94
CONSTELLATION NEWENERGY	3710758	04/12/2023	536 EAST AVE. SOUTH METER	13-6-20-88100	1,457.93
CONSTELLATION NEWENERGY	3710758N	04/12/2023	536 EAST AVE NORTH METER	13-6-20-88100	2,915.88
CONSTELLATION NEWENERGY	3710760	04/12/2023	Gilbert - 55 N Gilbert	01-6-11-88100	116.43
CONSTELLATION NEWENERGY	3710760	04/12/2023	Sedgewick - 600 E 48th	01-6-12-88100	158.77
CONSTELLATION NEWENERGY	3710760	04/12/2023	Community Center	01-6-13-88100	132.30
CONSTELLATION NEWENERGY	3710760	04/12/2023	Gordon - 90 Locust	01-6-14-88100	121.72
CONSTELLATION NEWENERGY	3710760	04/12/2023	Gilbert - 55 N Gilbert	13-6-11-88100	116.43
CONSTELLATION NEWENERGY	3710760	04/12/2023	Sedgewick - 600 E 48th	13-6-12-88100	158.77
CONSTELLATION NEWENERGY	3710760	04/12/2023	Community Center	13-6-13-88100	132.31
CONSTELLATION NEWENERGY	3710760	04/12/2023	Gordon - 90 Locust	13-6-14-88100	121.72

Vendor CO7226 - CONSTELLATION NEWENERGY - GAS DIVISION Total: 8,348.14

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: CO7230 - CONSTELLATION NEWENERGY INC</b>					
CONSTELLATION NEWENERGY	1004-031623	03/16/2023	SPRING PARK	01-6-18-88000	13.56
CONSTELLATION NEWENERGY	1004-031623	03/16/2023	SPRING PARK	13-6-18-88000	13.55
CONSTELLATION NEWENERGY	7002-031623	03/16/2023	WAIOLA PARK	01-6-15-88000	23.61
CONSTELLATION NEWENERGY	7002-031623	03/16/2023	WAIOLA PARK	13-6-15-88000	23.61
CONSTELLATION NEWENERGY	1007-031723	03/17/2023	GORDON PARK	01-6-14-88000	390.53
CONSTELLATION NEWENERGY	1007-031723	03/17/2023	GORDON PARK	13-6-14-88000	390.53
CONSTELLATION NEWENERGY	7006-031723	03/17/2023	DENNING PARK	01-6-10-88000	94.57
CONSTELLATION NEWENERGY	7006-031723	03/17/2023	DENNING PARK	13-6-10-88000	94.57
CONSTELLATION NEWENERGY	8000-031723	03/17/2023	GILBERT PARK	01-6-11-88000	54.42
CONSTELLATION NEWENERGY	8000-031723	03/17/2023	GILBERT PARK	13-6-11-88000	54.43
CONSTELLATION NEWENERGY	8003031723	03/17/2023	SEDGWICK PARK	01-6-12-88000	333.22
CONSTELLATION NEWENERGY	8003031723	03/17/2023	SEDGWICK PARK	13-6-12-88000	333.21
<b>Vendor CO7230 - CONSTELLATION NEWENERGY INC Total:</b>					<b>1,819.81</b>
<b>Vendor: CO5100 - COOK COUNTY TREASURER</b>					
COOK COUNTY TREASURER	INV0001993	03/30/2023	PROPERTY TAX 27 ELDER LAN	01-5-00-65001	19.22
<b>Vendor CO5100 - COOK COUNTY TREASURER Total:</b>					<b>19.22</b>
<b>Vendor: AT0621 - D &amp; S AUTOMATICS, INC</b>					
D & S AUTOMATICS, INC	8149	03/03/2023	REMAINING FEE TO REPAIR M	18-5-00-93040	4,525.00
<b>Vendor AT0621 - D &amp; S AUTOMATICS, INC Total:</b>					<b>4,525.00</b>
<b>Vendor: DA2510 - DANZAN RYU CHICAGO CORP</b>					
DANZAN RYU CHICAGO CORP	3272023	04/12/2023	SPRING JUJITSU CLASSES	13-7-01-62000	9,853.10
<b>Vendor DA2510 - DANZAN RYU CHICAGO CORP Total:</b>					<b>9,853.10</b>
<b>Vendor: DI7855 - DIRECTV</b>					
DIRECTV	020916397X230315	03/15/2023	TV SERVICE IN FITNESS CENTE	11-5-00-67040	319.98
<b>Vendor DI7855 - DIRECTV Total:</b>					<b>319.98</b>
<b>Vendor: FE4180 - FEDEX</b>					
FEDEX	AB21019546	02/24/2023	SHIPPING FEE FOR DRINKING	36-5-00-94580	138.00
<b>Vendor FE4180 - FEDEX Total:</b>					<b>138.00</b>
<b>Vendor: BA2089 - FREYA E. CRAIG SMITH</b>					
FREYA E. CRAIG SMITH	2023-3.1FIT	03/12/2023	LGF GROUP X CLS 2/27-3/12/	11-7-00-62100	2,727.50
FREYA E. CRAIG SMITH	2023-3.1REC	03/12/2023	WTRSP 1 SES 1 DROP IN/WTR	13-7-02-62000	3,711.25
FREYA E. CRAIG SMITH	2023-3.2FIT	03/22/2023	LGF GROUP X CLASSES MAR 1	11-7-00-62100	2,727.50
FREYA E. CRAIG SMITH	2023-3.2REC	03/26/2023	WTRSP SESSION 2 ADD. REV.	13-7-02-62000	273.00
FREYA E. CRAIG SMITH	2023-4.1-FIT	04/12/2023	LGF GROUP X CLASSES FOR M	11-7-00-62100	2,637.00
FREYA E. CRAIG SMITH	2023-4.1-REC	04/12/2023	WTRSP 2 2ND HALF OF REV. A	13-7-02-62000	3,537.75
<b>Vendor BA2089 - FREYA E. CRAIG SMITH Total:</b>					<b>15,614.00</b>
<b>Vendor: GAC3319 - GAC ENTERTAINMENT</b>					
GAC ENTERTAINMENT	INV0001962	02/27/2023	DJ FOR PARENT CHILD DANCE	13-7-04-62000	600.00
<b>Vendor GAC3319 - GAC ENTERTAINMENT Total:</b>					<b>600.00</b>
<b>Vendor: GR2400 - GRAF TREE CARE INC</b>					
GRAF TREE CARE INC	18283	04/12/2023	INTERACTIVE TREE MAP FOR	01-6-00-87012	400.00
GRAF TREE CARE INC	18283	04/12/2023	INTERACTIVE TREE MAP FOR	13-6-00-87012	400.00
<b>Vendor GR2400 - GRAF TREE CARE INC Total:</b>					<b>800.00</b>
<b>Vendor: IL7924 - ILLINOIS SHOTOKAN KARATE</b>					
ILLINOIS SHOTOKAN KARATE	236	04/12/2023	W/S 2023 KARATE CLASSES	13-7-01-62000	3,067.20
<b>Vendor IL7924 - ILLINOIS SHOTOKAN KARATE Total:</b>					<b>3,067.20</b>
<b>Vendor: IL8015 - ILLINOIS STATE POLICE</b>					
ILLINOIS STATE POLICE	INV0001994	03/01/2023	BACKGROUND CHECKS	11-5-00-61020	100.00
ILLINOIS STATE POLICE	INV0001994	03/01/2023	BACKGROUND CHECKS	12-7-00-61020	100.00
ILLINOIS STATE POLICE	INV0001994	03/01/2023	BACKGROUND CHECKS	13-5-00-61020	100.00
<b>Vendor IL8015 - ILLINOIS STATE POLICE Total:</b>					<b>300.00</b>
<b>Vendor: WI1200 - JOSHUA WIENCEK</b>					
JOSHUA WIENCEK	INV0001960	03/13/2023	BUNNY FOR BREAKFAST W/T	13-7-04-62000	125.00
<b>Vendor WI1200 - JOSHUA WIENCEK Total:</b>					<b>125.00</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: K15437 - KIDS FIRST SPORTS SAFETY INC</b>					
KIDS FIRST SPORTS SAFETY IN	INV0001963	03/07/2023	WINTER SESSION II BASKETBA	13-7-01-62000	1,672.00
KIDS FIRST SPORTS SAFETY IN	INV0001964	03/07/2023	WINTER SESSION II FOOTBALL	13-7-01-62000	1,064.00
KIDS FIRST SPORTS SAFETY IN	INV0001965	03/07/2023	WINTER SESSION II MULTI SP	13-7-01-62000	560.00
KIDS FIRST SPORTS SAFETY IN	INV0001966	03/07/2023	WINTER SESSION II SOCCER	13-7-01-62000	432.00
KIDS FIRST SPORTS SAFETY IN	INV0002010	04/12/2023	WINTER/SPR SESSION III BASK	13-7-01-62000	1,026.00
KIDS FIRST SPORTS SAFETY IN	INV0002010	04/12/2023	WINTER/SPR SESSION III FOO	13-7-01-62000	760.00
<b>Vendor K15437 - KIDS FIRST SPORTS SAFETY INC Total:</b>					<b>5,514.00</b>
<b>Vendor: KO8391 - KONE INC</b>					
KONE INC	962462918	03/01/2023	MONTHLY MAINTENANCE	01-6-00-81017	115.72
KONE INC	962462918	03/01/2023	MONTHLY MAINTENANCE	13-6-00-81017	115.73
<b>Vendor KO8391 - KONE INC Total:</b>					<b>231.45</b>
<b>Vendor: KO2997 - KONICA MINOLTA BUSINESS</b>					
KONICA MINOLTA BUSINESS	285704386	02/28/2023	BIZHUB C33501	11-6-00-81031	64.63
KONICA MINOLTA BUSINESS	285704768	02/28/2023	BIZHUB C6501 COPIES	01-5-00-69120	12.76
KONICA MINOLTA BUSINESS	285704768	02/28/2023	BIZHUB C6501 COPIES	01-6-00-81031	14.35
KONICA MINOLTA BUSINESS	285704768	02/28/2023	BIZHUB C6501 COPIES	12-7-00-79000	39.86
KONICA MINOLTA BUSINESS	285704768	02/28/2023	BIZHUB C6501 COPIES	13-5-00-69120	38.29
KONICA MINOLTA BUSINESS	285704768	02/28/2023	BIZHUB C6501 COPIES	13-6-00-81031	14.34
KONICA MINOLTA BUSINESS	286347909	04/12/2023	BIZHUB C335011	11-6-00-81031	65.99
KONICA MINOLTA BUSINESS	286348698	04/12/2023	BIZHUB C6501	01-5-00-69120	20.35
KONICA MINOLTA BUSINESS	286348698	04/12/2023	BIZHUB C6501	01-6-00-81031	12.28
KONICA MINOLTA BUSINESS	286348698	04/12/2023	BIZHUB C6501	12-7-00-79000	52.98
KONICA MINOLTA BUSINESS	286348698	04/12/2023	BIZHUB C6501	13-5-00-69120	61.06
KONICA MINOLTA BUSINESS	286348698	04/12/2023	BIZHUB C6501	13-6-00-81031	12.27
<b>Vendor KO2997 - KONICA MINOLTA BUSINESS Total:</b>					<b>409.16</b>
<b>Vendor: MA2100 - MARKET ACCESS CORPORATION</b>					
MARKET ACCESS CORPORATI	7606	04/12/2023	GROSS PREM FOR PDRMA EV	13-7-09-49012	195.00
<b>Vendor MA2100 - MARKET ACCESS CORPORATION Total:</b>					<b>195.00</b>
<b>Vendor: PE1326 - MARTIN PETERSEN COMPANY INC</b>					
MARTIN PETERSEN COMPANY	SM22057-4	03/03/2023	LAST PAYMENT OF PM CONTR	01-6-00-81010	1,428.00
MARTIN PETERSEN COMPANY	SM22057-4	03/03/2023	LAST PAYMENT OF PM CONTR	13-6-00-81010	1,428.00
<b>Vendor PE1326 - MARTIN PETERSEN COMPANY INC Total:</b>					<b>2,856.00</b>
<b>Vendor: SE1420 - MELISSA SEABERG</b>					
MELISSA SEABERG	INV0002023	04/12/2023	MILEAGE REIMURSE	12-7-00-55012	101.53
MELISSA SEABERG	INV0002024	04/12/2023	DECEMBER MILEAGE REIMBU	12-7-00-55012	29.02
<b>Vendor SE1420 - MELISSA SEABERG Total:</b>					<b>130.55</b>
<b>Vendor: MO0039 - MOST DEPENDABLE FOUNTAINS INC.</b>					
MOST DEPENDABLE FOUNTAI	71820	02/24/2023	DRINKING FOUNTAINS FOR PA	36-5-00-94580	14,250.00
<b>Vendor MO0039 - MOST DEPENDABLE FOUNTAINS INC. Total:</b>					<b>14,250.00</b>
<b>Vendor: NA4980 - NAPA AUTO PARTS</b>					
NAPA AUTO PARTS	INV0002022	04/12/2023	VEHICLE AND EQUIPMENT PA	01-6-00-82010	64.44
NAPA AUTO PARTS	INV0002022	04/12/2023	VEHICLE AND EQUIPMENT PA	01-6-00-82011	64.44
NAPA AUTO PARTS	INV0002022	04/12/2023	VEHICLE AND EQUIPMENT PA	13-6-00-82010	64.43
NAPA AUTO PARTS	INV0002022	04/12/2023	VEHICLE AND EQUIPMENT PA	13-6-00-82011	64.44
<b>Vendor NA4980 - NAPA AUTO PARTS Total:</b>					<b>257.75</b>
<b>Vendor: NI6060 - NICOR GAS CO.</b>					
NICOR GAS CO.	24-23-97-00007	03/14/2023	DENNNING 4903 WILLOW SP	01-6-10-88100	135.28
NICOR GAS CO.	24-23-97-00007	03/14/2023	DENNNING 4903 WILLOW SP	13-6-10-88100	135.28
<b>Vendor NI6060 - NICOR GAS CO. Total:</b>					<b>270.56</b>
<b>Vendor: NO1234 - NOVENTECH INC.</b>					
NOVENTECH INC.	17698	03/08/2023	WEB DEVELOPMENT	12-7-00-68012	67.50
NOVENTECH INC.	17854	04/12/2023	COMPUTER UPGRADES FOR S	36-5-00-91908	2,465.00
NOVENTECH INC.	17897	04/12/2023	MICROSOFT APPS	01-5-00-68010	224.40
NOVENTECH INC.	17897	04/12/2023	MICROSOFT APPS	12-7-00-68012	224.40
NOVENTECH INC.	17897	04/12/2023	MICROSOFT APPS	13-5-00-68010	224.40
<b>Vendor NO1234 - NOVENTECH INC. Total:</b>					<b>3,205.70</b>

Expense Approval Report

Payment Dates: 3/13/2023 - 4/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: NU9055 - NUTOYS LEISURE PRODUCTS</b>					
NUTOYS LEISURE PRODUCTS	53842	01/16/2023	MEMORIAL BENCH DZIALLO	01-21600	2,198.00
<b>Vendor NU9055 - NUTOYS LEISURE PRODUCTS Total:</b>					<b>2,198.00</b>
<b>Vendor: PD0332 - P.D.R.M.A.</b>					
P.D.R.M.A.	0323083H	04/12/2023	PAYROLL LIABILITY	01-21400	21,092.41
P.D.R.M.A.	0323083H	04/12/2023	GROUP HEALTH COVERAGE	01-5-00-53001	1,139.63
P.D.R.M.A.	0323083H	04/12/2023	GROUP HEALTH COVERAGE	11-5-00-53001	1,139.63
P.D.R.M.A.	0323083H	04/12/2023	GROUP HEALTH COVERAGE	12-7-00-53001	233.42
P.D.R.M.A.	0323083H	04/12/2023	GROUP HEALTH COVERAGE	13-5-00-53001	233.43
<b>Vendor PD0332 - P.D.R.M.A. Total:</b>					<b>23,838.52</b>
<b>Vendor: PI5185 - PITNEY BOWES FINANCIAL</b>					
PITNEY BOWES FINANCIAL	3106024960	04/12/2023	POSTAGE MACHINE RENTAL	01-5-00-76015	79.53
PITNEY BOWES FINANCIAL	3106024960	04/12/2023	POSTAGE MACHINE RENTAL	13-5-00-76015	79.53
<b>Vendor PI5185 - PITNEY BOWES FINANCIAL Total:</b>					<b>159.06</b>
<b>Vendor: PI4028 - PITNEY BOWES RESERVE ACCOUNT</b>					
PITNEY BOWES RESERVE ACC	040423	04/12/2023	POSTAGE MACHINE RESERVES	01-5-00-76014	200.00
PITNEY BOWES RESERVE ACC	040423	04/12/2023	POSTAGE MACHINE RESERVES	13-5-00-76014	200.00
<b>Vendor PI4028 - PITNEY BOWES RESERVE ACCOUNT Total:</b>					<b>400.00</b>
<b>Vendor: QU5069 - QUILL CORPORATION</b>					
QUILL CORPORATION	30919919	02/20/2023	INK CARTRIDGES/PAPER	01-5-00-73010	5.70
QUILL CORPORATION	30919919	02/20/2023	INK CARTRIDGES/PAPER	01-5-00-73022	43.64
QUILL CORPORATION	30919919	02/20/2023	INK CARTRIDGES/PAPER	13-5-00-73010	5.71
QUILL CORPORATION	30919919	02/20/2023	INK CARTRIDGES/PAPER	13-5-00-73022	43.64
QUILL CORPORATION	31077473	02/28/2023	PAPER/F.C. PAPER	01-5-00-73010	34.99
QUILL CORPORATION	31077473	02/28/2023	PAPER/F.C. PAPER	11-5-00-73010	73.98
QUILL CORPORATION	31077473	02/28/2023	PAPER/F.C. PAPER	13-5-00-73010	34.99
QUILL CORPORATION	31486503	04/12/2023	DESK SUPPLIES	01-5-00-73023	34.88
QUILL CORPORATION	31486503	04/12/2023	DESK SUPPLIES	13-5-00-73023	34.88
QUILL CORPORATION	31486503	04/12/2023	DESK SUPPLIES	13-7-08-79000	49.58
QUILL CORPORATION	31622516	04/12/2023	INK CARTRIDGES/PRINTERS BL	01-5-00-73022	171.51
QUILL CORPORATION	31622516	04/12/2023	INK CARTRIDGES/PRINTERS BL	01-5-00-75022	400.00
QUILL CORPORATION	31622516	04/12/2023	INK CARTRIDGES/PRINTERS BL	13-5-00-73022	171.51
QUILL CORPORATION	31622516	04/12/2023	INK CARTRIDGES/PRINTERS BL	13-5-00-75022	400.00
QUILL CORPORATION	31622538	04/12/2023	PRINTER/PAPER/DESK SUPPLI	01-5-00-73010	51.70
QUILL CORPORATION	31622538	04/12/2023	PRINTER/PAPER/DESK SUPPLI	01-5-00-73010	222.48
QUILL CORPORATION	31622538	04/12/2023	PRINTER/PAPER/DESK SUPPLI	01-5-00-73023	33.37
QUILL CORPORATION	31622538	04/12/2023	PRINTER/PAPER/DESK SUPPLI	12-7-00-79000	33.20
QUILL CORPORATION	31622538	04/12/2023	PRINTER/PAPER/DESK SUPPLI	13-5-00-73010	51.70
QUILL CORPORATION	31622538	04/12/2023	PRINTER/PAPER/DESK SUPPLI	13-5-00-73010	222.49
QUILL CORPORATION	31622538	04/12/2023	PRINTER/PAPER/DESK SUPPLI	13-5-00-73023	33.36
QUILL CORPORATION	31649704	04/12/2023	INK CARTRIDGES	01-5-00-73022	57.54
QUILL CORPORATION	31649704	04/12/2023	INK CARTRIDGES	13-5-00-73022	57.54
QUILL CORPORATION	31645182	04/12/2023	INK CARTRIDGES	01-5-00-73022	68.40
QUILL CORPORATION	31645182	04/12/2023	INK CARTRIDGES	13-5-00-73022	68.40
<b>Vendor QU5069 - QUILL CORPORATION Total:</b>					<b>2,405.19</b>
<b>Vendor: LA2903 - R &amp; W MEDICAL LLC</b>					
R & W MEDICAL LLC	3286	03/15/2023	PHYSICAL EXAM & DRUG TEST	16-6-00-53301	250.00
<b>Vendor LA2903 - R &amp; W MEDICAL LLC Total:</b>					<b>250.00</b>
<b>Vendor: RJ1300 - RJ O'NEIL INC</b>					
RJ O'NEIL INC	119727	03/09/2023	FEE TO REPAIR EJECTOR PUM	01-6-00-81042	253.75
RJ O'NEIL INC	119727	03/09/2023	FEE TO REPAIR EJECTOR PUM	13-6-00-81042	253.75
RJ O'NEIL INC	119877	03/23/2023	FEE TO UNCLOG 3 URINALS IN	11-6-00-81042	647.65
<b>Vendor RJ1300 - RJ O'NEIL INC Total:</b>					<b>1,155.15</b>
<b>Vendor: RO6010 - ROCK 'n' KIDS INC</b>					
ROCK 'n' KIDS INC	LAGWII23	03/20/2023	KID ROCK WS SESSION 2	13-7-05-62000	340.00
ROCK 'n' KIDS INC	LAGWII23	03/20/2023	TOT ROCK WS SESSION 02	13-7-05-62000	637.50
<b>Vendor RO6010 - ROCK 'n' KIDS INC Total:</b>					<b>977.50</b>

Expense Approval Report

Payment Dates: 3/13/2023 - 4/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: RU1058 - RUSSO'S POWER EQUIPMENT INC</b>					
RUSSO'S POWER EQUIPMENT	SPI20111765	03/14/2023	EQUIPMENT REPLACEMENT P	01-6-00-87014	60.70
RUSSO'S POWER EQUIPMENT	SPI20111765	03/14/2023	EQUIPMENT REPLACEMENT P	13-6-00-87014	60.70
RUSSO'S POWER EQUIPMENT	SPR20124865	03/14/2023	SPRAYER GUN	01-6-00-87014	90.00
RUSSO'S POWER EQUIPMENT	SPR20124865	03/14/2023	SPRAYER GUN	13-6-00-87014	89.99
RUSSO'S POWER EQUIPMENT	SOU20124866	03/23/2023	TREE GATOR BAGS/SAFETY VE	01-6-00-87014	107.94
RUSSO'S POWER EQUIPMENT	SOU20124866	03/23/2023	TREE GATOR BAGS/SAFETY VE	13-6-00-87014	107.94
RUSSO'S POWER EQUIPMENT	SOU20124866	03/23/2023	TREE GATOR BAGS/SAFETY VE	16-6-00-73200	16.99
<b>Vendor RU1058 - RUSSO'S POWER EQUIPMENT INC Total:</b>					<b>534.26</b>
<b>Vendor: SC5465 - SCHOOL HEALTH CORPORATION</b>					
SCHOOL HEALTH CORPORATI	5572742	04/12/2023	VOLLEYBALL BOUNDRY LINE 4	36-5-00-91107	479.91
SCHOOL HEALTH CORPORATI	5572742	04/12/2023	VOLLEYBALL BOUNDRY LINE 4	36-5-00-91107	187.96
<b>Vendor SC5465 - SCHOOL HEALTH CORPORATION Total:</b>					<b>667.87</b>
<b>Vendor: SH4391 - SHINING STAR PRODUCTIONS</b>					
SHINING STAR PRODUCTIONS	INV0002019	04/12/2023	LITTLE ACTORS CLUB WS SESS	13-7-05-62000	504.00
SHINING STAR PRODUCTIONS	INV0002019	04/12/2023	YOUNG ACTORS CLUB WS SES	13-7-05-62000	392.00
<b>Vendor SH4391 - SHINING STAR PRODUCTIONS Total:</b>					<b>896.00</b>
<b>Vendor: SI1499 - SIMPLE SANITATION</b>					
SIMPLE SANITATION	126974	04/12/2023	SEDGWICK 3 STD. UNITS	01-6-00-81022	290.00
SIMPLE SANITATION	126974	04/12/2023	SEDGWICK 1 STD. UNITS LITTL	01-6-00-81022	72.50
SIMPLE SANITATION	126974	04/12/2023	SEDGWICK 3 STD. UNITS	13-6-00-81022	290.00
SIMPLE SANITATION	126974	04/12/2023	SEDGWICK 1 STD. UNITS LITTL	13-6-00-81022	72.50
SIMPLE SANITATION	126974	04/12/2023	SEDGWICK 1 ADA UNIT	18-6-00-81022	45.00
SIMPLE SANITATION	26791	04/12/2023	GILBERT 1 STD. UNIT 1 ADA U	01-6-00-81022	72.50
SIMPLE SANITATION	26791	04/12/2023	GILBERT 1 STD. UNIT 1 ADA U	13-6-00-81022	72.50
SIMPLE SANITATION	26791	04/12/2023	GILBERT I ADA UNIT	18-6-00-81022	45.00
SIMPLE SANITATION	26792	04/12/2023	DENNING 1 STD UNIT/1 ADA	01-6-00-81022	55.00
SIMPLE SANITATION	26792	04/12/2023	DENNING 1 STD UNIT/1 ADA	13-6-00-81022	55.00
SIMPLE SANITATION	26792	04/12/2023	DENNING 1 ADA UNIT	18-6-00-81022	40.00
SIMPLE SANITATION	26793	04/12/2023	WAIOLA 1 STD. UNIT/ 1 ADA U	01-6-00-81022	55.00
SIMPLE SANITATION	26793	04/12/2023	WAIOLA 1 STD. UNIT/ 1 ADA U	13-6-00-81022	55.00
SIMPLE SANITATION	26793	04/12/2023	WAIOLA 1 ADA UNIT	18-6-00-81022	40.00
SIMPLE SANITATION	26890	04/12/2023	GORDON 2 STD. UNIT	01-6-00-81022	145.00
SIMPLE SANITATION	26890	04/12/2023	GORDON 2 STD. UNIT	13-6-00-81022	145.00
<b>Vendor SI1499 - SIMPLE SANITATION Total:</b>					<b>1,550.00</b>
<b>Vendor: SP5940 - SPORTS KIDS INC</b>					
SPORTS KIDS INC	586023	03/20/2023	WINTER SESSION II CLASSES	13-7-01-62000	3,800.00
<b>Vendor SP5940 - SPORTS KIDS INC Total:</b>					<b>3,800.00</b>
<b>Vendor: ST9500 - STANDARD INDUSTRIAL</b>					
STANDARD INDUSTRIAL	WO-0009	03/15/2023	VEHICLE LIFT INSPECTION	16-6-00-73230	235.00
<b>Vendor ST9500 - STANDARD INDUSTRIAL Total:</b>					<b>235.00</b>
<b>Vendor: VI5006 - VILLAGE OF LA GRANGE</b>					
VILLAGE OF LA GRANGE	3500323	03/21/2023	GILBERT TENNIS COURTS	01-6-11-88200	37.64
VILLAGE OF LA GRANGE	3500323	03/21/2023	GILBERT TENNIS COURTS	13-6-11-88200	37.63
VILLAGE OF LA GRANGE	4500323	03/21/2023	DENNING BUILDING	01-6-10-88200	87.14
VILLAGE OF LA GRANGE	4500323	03/21/2023	DENNING BUILDING	13-6-10-88200	87.15
VILLAGE OF LA GRANGE	6200323	03/21/2023	SPRING FOUNTAIN	01-6-18-88200	31.52
VILLAGE OF LA GRANGE	6200323	03/21/2023	SPRING FOUNTAIN	13-6-18-88200	31.53
VILLAGE OF LA GRANGE	6600323	03/21/2023	GILBERT BUILDING	01-6-11-88200	37.64
VILLAGE OF LA GRANGE	6600323	03/21/2023	GILBERT BUILDING	13-6-11-88200	37.63
VILLAGE OF LA GRANGE	6800323	03/21/2023	GILBERT HYDRANT	01-6-11-88200	31.52
VILLAGE OF LA GRANGE	6800323	03/21/2023	GILBERT HYDRANT	13-6-11-88200	31.53
<b>Vendor VI5006 - VILLAGE OF LA GRANGE Total:</b>					<b>450.93</b>
<b>Grand Total:</b>					<b>158,350.12</b>



Park District of La Grange, IL

## Expense Approval Report By Vendor Name

Payment Dates 3/10/2023 - 3/24/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: 24361-446 - Anna Peterson</b>					
Anna Peterson	INV0001967	03/16/2023	Rsv# 966734 Refund	13-24200	100.00
<b>Vendor 24361-446 - Anna Peterson Total:</b>					<b>100.00</b>
<b>Vendor: 000000000-612 - AYSO 300</b>					
AYSO 300	INV0001981	03/24/2023	Rsv# 969443 Refund	13-24200	100.00
<b>Vendor 000000000-612 - AYSO 300 Total:</b>					<b>100.00</b>
<b>Vendor: 29697-608 - Joseph Scumaci</b>					
Joseph Scumaci	INV0001945	03/10/2023	Rsv# 962765 Refund	13-24200	200.00
<b>Vendor 29697-608 - Joseph Scumaci Total:</b>					<b>200.00</b>
<b>Vendor: 29121-611 - Kayley Tardella</b>					
Kayley Tardella	INV0001980	03/24/2023	Rsv# 969398 Refund	13-24200	100.00
<b>Vendor 29121-611 - Kayley Tardella Total:</b>					<b>100.00</b>
<b>Vendor: 000000000-613 - La Grange Celtics</b>					
La Grange Celtics	INV0001982	03/24/2023	Rsv# 971169 Refund	13-24200	100.00
<b>Vendor 000000000-613 - La Grange Celtics Total:</b>					<b>100.00</b>
<b>Vendor: 22228-610 - Melissa Quintana</b>					
Melissa Quintana	INV0001968	03/16/2023	Rsv# 966736 Refund	13-24200	100.00
<b>Vendor 22228-610 - Melissa Quintana Total:</b>					<b>100.00</b>
<b>Vendor: 29580-614 - Sandra Velez</b>					
Sandra Velez	INV0001983	03/24/2023	Actv 112781-05 Class Refund	13-24200	117.00
<b>Vendor 29580-614 - Sandra Velez Total:</b>					<b>117.00</b>
<b>Vendor: 000000000-607 - St. Francis Xavier Parish</b>					
St. Francis Xavier Parish	INV0001944	03/10/2023	Rsv# 962682 Refund	13-24200	280.00
<b>Vendor 000000000-607 - St. Francis Xavier Parish Total:</b>					<b>280.00</b>
<b>Grand Total:</b>					<b>1,097.00</b>

MEMORANDUM M23-015



**TO:** PDLG Parks & Facilities Committee  
**FROM:** Jenny Bechtold, Executive Director  
Blake Ertmanis, Director of Parks, Planning & Maintenance  
Claudia Galla, Park & Operation Manager  
**RE:** Urban Forestry Management Plan Updates  
**DATE:** April 17, 2023

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**Background:**

In 2020 the Park District was awarded a grant to complete the Urban Forestry Management Plan. The plan was approved by the Board on May 9, 2022 and requires that the committee meet annually to review the plan.

**Implications:**

The Urban Forestry Management Plan for the Park District of La Grange has been updated to reflect changes in staffing and budget. This plan will help the Park District plan and budget for the comprehensive care of our current infrastructure, improve tree diversification, as well as increase our tree canopy.

You will find a redlined copy of the Urban Forestry Management Plan on our website under the committee agenda.

**Staff Recommendation:**

Staff recommends the Board of Commissioners approve the updates to the Urban Forestry Management Plan.

# Section 4



# STAFF REPORTS

**Park District of La Grange  
April 2023  
Board Report**

**Jenny Bechtold  
Executive Director**

- Congratulations to President Opyd, Commissioner Posey, and Commissioner Chvatal on their successful election. We thank you for your time and dedication to the Park District of La Grange and our community!
- This month's board packet contains 2023/2024 Goals and Objectives for each department. We have formatted them a bit differently this year to align with each department. The Recreation Department Goals and Objectives include recreation, facilities, fitness, and BASE. We are trying to eliminate redundancies and reduce additional reading for the Board and community.
- We had a full-time staff meeting on March 28, 2023, to discuss our mission, vision, and values for the Park District. The conversation and engagement from staff were very positive. We will meet again April 19, 2023, to continue the discussion. After the last meeting, staff were asked to take all the feedback and embrace the mission, vision and values that were discussed to find what fits the District best.
- Staff completed the internal review of our finance policies during the month of March. The finance policies are currently under review by Ancel Glink. We will forward them to the Board once we receive them back from Ancel Glink.
- I will be attending the IAPD Legislative Conference in Springfield on May 2<sup>nd</sup> and 3<sup>rd</sup>. This conference is designed to provide firsthand, up-to-date information on the association's Legislative Advocacy Program, along with networking with legislators.

**Park District of La Grange  
March 2023  
Board Report  
Cassandra G. Todd MBA, CTE  
Director of Finance & Human Resources**

**ACCOUNTING / FINANCE / PAYROLL / TREASURY**

**Accounts Payable**

The district will be moving towards a paperless voucher process starting fiscal year quarter Q1 (May-July periods).

**Budget**

The FY23/24 budget was finalized on Tuesday 4/11/23. Memo number M23-010 serves as a notice to the Board regarding all line-item changes that occurred since the previous meeting on 3/13/23. After Board approval, the budget will be officially posted on Monday 5/1/23.

The finalized version of the FY23/24 budget book is now interactive with links for easier navigation. This document will be circulated to all staff on Tuesday 4/18/23.

**Financial ERP System**

The *Documents* tab feature in Tyler-Incode is finally repaired. This feature will aid tremendously in achieving the following:

- Promotion of efficient record-keeping practices across the district as well as demonstration of process improvement by increasing the utilization of our technology.
  
- Encouragement of effective research methods.

**Payroll**

Form 941 tax filings for calendar year Q1 (January-March periods) were transmitted on time to the Internal Revenue Service by the required 3/31/23 deadline.

**Property Tax Revenue**

Distributions for the 2022 levy were deposited. We received a total of \$803,609.77.

The following levies for the last three tax years are 98% collected on average.

Levy TY	% Collected	Total Collected	Levy Amt
2019	98.69%	3,047,351.78	3,087,884.98
2020	99.20%	3,121,875.40	3,146,975.00
2021	98.57%	3,174,450.94	3,220,529.00
		<b>9,343,678.12</b>	<b>9,455,388.98</b>

**HUMAN RESOURCES**

- New hire reporting was completed Wednesday 4/12/23.
  
- My department goals and objectives for FY23/24 follows this report.

PARK DISTRICT OF LA GRANGE  
2023-2024 GOALS & OBJECTIVES  
FINANCE & HR DEPARTMENT



Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Make the district a paperless environment for Accounts Payable at \$0.00 cost.	Create paperless process and roll out instructions to all staff by 5/1/23.	All staff	D - In current progress as of 3/30/23
	Train accounting & finance staff on best practices, including completing the procedures for staff roll-out.	Cassandra	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Automate the HR on/offboarding and payroll processes for the district.	Complete successful implementation of the new HR platform.	All staff	N
	Structure an on/offboarding process for the district, based on the new HR platform software features.	Cassandra	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Make the district a paperless environment for all HR related tasks.	Train / guide staff on new on/offboarding process, including completion of trainings and PDRMA related topics.	Linda	In current progress as of 2/27/23
	Become an expert on position maintenance and entry tasks, including completion of background checks.		N
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Improve all bank rec processes for month-end close.	Become an expert in understanding the accounting process behind the completion of bank recs.	Terri	D - In current progress as of February 2023
	Make the connection between the MS Excel spreadsheet and Incode module.		
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			

Complete the transition to the new user interface for WebTrac (online registration)	I have already completed work on a preliminary splash page. I met with Kevin regarding the changes and requested pictures from the recreation dept. for the site. Once pictures are obtained, contact IT to save them to the server. Schedule conversion with VSI – target is May, ensure prior customizations are transitioned Educate staff on site updates Create new tutorial for patrons	Linda	N
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Cross-train on all duties	Both staff members must be able to cover each other's responsibilities	All staff	D - In current progress as of January 2023
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Investigate PayTrac	Understand / research rationale for potentially converting to PayTrac from Card Point. Gather all necessary information.	Linda	N
	Complete conversion from Card Point to PayTrac (if required)	All Staff	N
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			

**Park District of La Grange  
April 2023  
Board Report**

**Kevin Miller  
Director of Recreation**

**Athletics**

- The Park District has partnered with Lions Jrs. Volleyball Club this spring for a co-ed league that began on April 11<sup>th</sup>. This is the first true youth volleyball league we have offered. The league is for 3<sup>rd</sup>-8<sup>th</sup> grades. To date, we have 88 players registered across the 3 divisions.
- The Recreation staff will be lining court 3 in the gymnasium for two additional pickleball courts, with floor tape. The targeted completion date is April 20<sup>th</sup>. This will bring us to 4 indoor pickle ball courts.

**Fitness**

- La Grange Fitness had 125 new members join during the month of March 2023. We currently have 2,200 members through March 31<sup>st</sup>, 2023, compared to 1,794 as of March 31<sup>st</sup>, 2022 (an increase of 406 members). During the month of March, we had 26 cancelation requests, 3 members requested a hold, as well as 24 annual memberships expired and 4 cancelled.
- The month of March brought in 1,689 group fitness participants. The group fitness classes have an average of 337 participants per week and an average of 13 participants per class.
- We had 10,203 visits by fitness members, during the month of March 2023, compared to 7,694 during March 2022, an increase of 2,509 visits. We had 66 guest visits bringing in \$660 in revenue.
- The personal training department brought \$4,245 for March. Compared to \$2,135 during March of 2022. We had 92 personal training sessions during the month of March 2023 compared to 56 sessions in March 2022.
- During the month of March, we had two new Personal Trainers join our Team. Ivan Hall is certified through the National Academy of Sports Medicine (NASM). Our Membership Coordinator Ken Jones is certified through the American Council of Exercise (ACE) and has a Nutrition Level 1

certification. Both Ivan and Ken are excited to train and help our members achieve their fitness goals.

- On April 20<sup>th</sup>, 2023, our personal trainer, Cindy McAuliffe will be leading a TRX workshop, introducing members to a variety of exercises that can be performed on a TRX. The workshop will run from 11:30am -12:15pm & 12:30PM – 1:15PM. There will be a \$25 fee per participant.

### **Special Events**

- The Tween Flashlight Egg Hunt took place on March 31<sup>st</sup> with our Annual Egg Hunt and Egg Crawl on April 1<sup>st</sup>. Due to the weather, all events were moved indoors to the Recreation Center gymnasium.
- The 2<sup>nd</sup> Annual Touch-A-Truck event at Sedgwick Park is scheduled for Saturday, April 22<sup>nd</sup>.

### **Preschool**

- The 2023-2024 Learning Ladders Preschool registration is ongoing. We currently have 56 of 96 slots filled (58%). This is comparable to this time last year as we had 57 registrations by mid-April of 2022.
- Preschool staff is working on closing out the school, performing end of year assessments and preparing for Preschool Graduation on May 5<sup>th</sup>.

### **BASE**

- BASE registration will begin April 20<sup>th</sup>. Due to the parking lot improvements, registration will be spread out over 4 days instead of 2. Full time families will register from SFX, Forest Road and Congress Park April 20<sup>th</sup>. while April 21<sup>st</sup> will be for Barnsdale, Ogden and Cossitt families. Part time families will register from SFX, Forest Road and Congress Park on April 27<sup>th</sup>. April 28<sup>th</sup> will be Barnsdale, Ogden and Cossitt.
- The SFX 2023-2024 agreement has been reviewed by staff with minor adjustments and sent back to SFX. We are waiting for the final revisions from SFX.

### **Summer Day Camp**

- Leanna Hartung and Melissa Seaberg are in the process of planning field trips and in-house entertainment for camp, organizing and inventorying camp supplies and conducting camp counselor interviews. To date they have interviewed 21 applicants. They will continue interviews over the next week or so and begin making offers to applicants. Additionally, they

have worked with Christine Banks on a new logo design for the camper t-shirts.

### **Marketing**

- Christine continues to design graphics, logos and fliers for events, programs, and facility rental brochures. Additionally, she has been updating the website and photo library.
- Social Media accounts were updated with current content. The following are statistics from our Social Media Accounts and FunBytes.
  - PDLG Facebook: Reach +108.1%, +10 New Followers, Profile Visits +42.5%
  - PDLG Instagram: Reach -2.3%, +57 New Followers, Profile Visits - 112.2%
  - La Grange Fitness Facebook: Reach +200.7%, 2 New Followers, Profile Visits +4.9%
  - La Grange Fitness Instagram: Reach +55.6%, +21 New Followers, Profile Visits +9.9%
  - FunBytes Weekly eNewsletter: 57 New Subscribers in Last 30 Days

### **Miscellaneous**

- Zach Price has met with all soccer and baseball affiliates to finalize field usage for the spring seasons. La Grange Babe Ruth is the only schedule that is not yet confirmed as of April 12<sup>th</sup> due to their projected start date being in June.
- Dan Schaffer began on March 27<sup>th</sup>, filling the role of Facility & Operations Manager. Dan will be overseeing all satellite facilities along with the Recreation Center and La Grange fitness. Additionally, Dan will be responsible for the facility custodial staff and customer service staff.
- Following this report is the Google Analytics Report for March 4<sup>th</sup>, 2023 – April 2<sup>nd</sup>, 2023.
- Following this report is the 2023/2024 Goals & Objectives for the Recreation Department, which includes La Grange Fitness, BASE & Facilities.

**Facilities**

**Rental Information-March 2023**

**Recreation Center Room Rentals March 2023:**

Rentals- 25 total rentals from (6 Chicago, 2 La Grange, 2 Brookfield, 2 Berwyn, 2 Lyons and one each from Western Springs, La Grange Park, Countryside, Cicero, Riverside, Addison, Oak Lawn, Willowbrook, Homer Glen, Darien, and Downers Grove)  
Total Fees March 2023- \$10,826

Rooms: 105/106- 10 rentals  
108/109- 3 rentals  
108- 5 rental  
112- 0 rentals  
109- 1 rentals  
105- 3 rentals  
102- 1 rental  
DeSitter Room- 2 rentals  
Parties with exclusive playground rental included- 22

**Outdoor Rentals March 2023:**

Rentals- 1 total rentals (Los Angeles, CA)  
Total Fees- \$1000  
Sedgwick Park-Commercial Shoot

**Community Center Rentals March 2023:**

Rentals-6 total rentals from (3 La Grange, 1 Crest Hill, 1 Bolingbrook, and 1 Lyons)  
Total Fees- \$1613

**Court Rentals March 2023:**

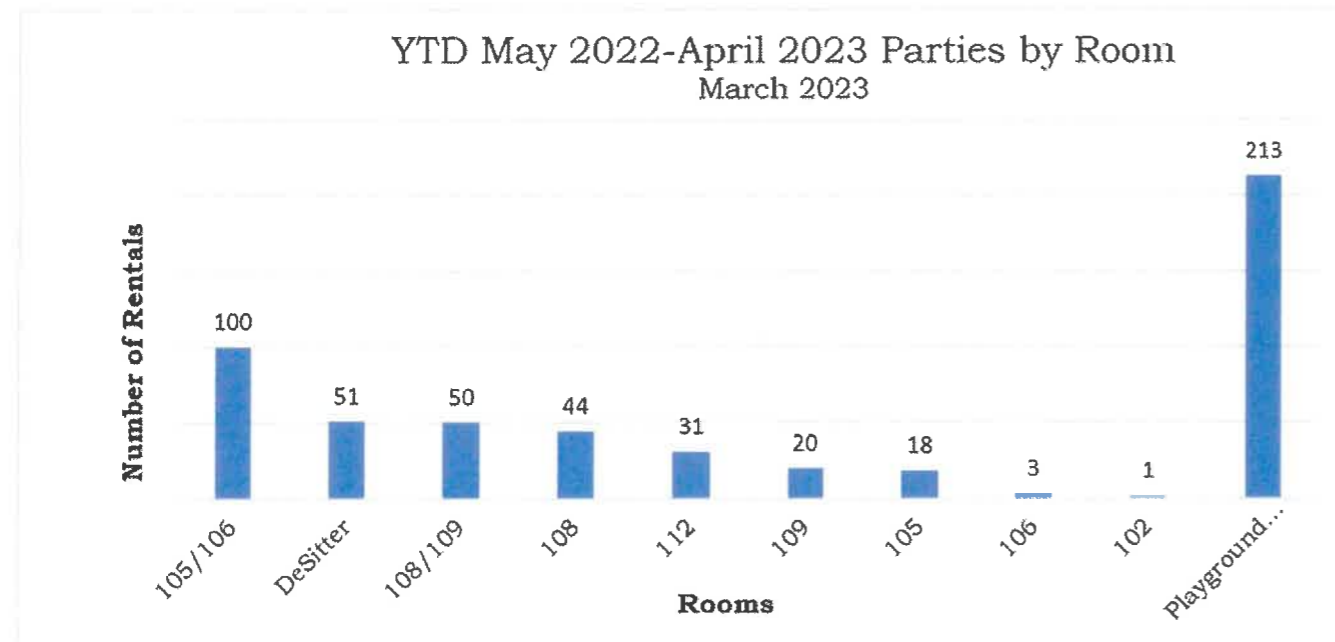
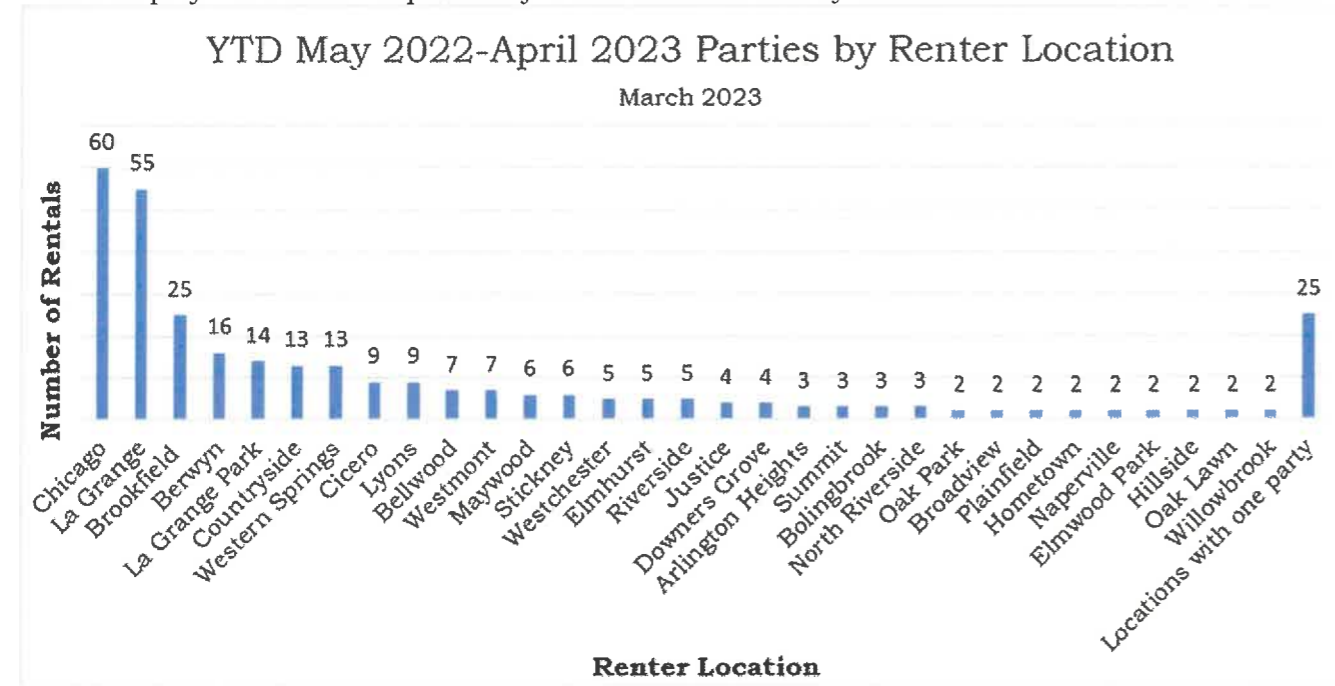
Rentals- 6 Rentals (3 Chicago, 1 Morton Grove, 1 Western Springs, and 1 Bolingbrook)  
Total Fees-\$553

All the above information is based on individual rentals, not multi-date, repeat rentals from teams/organizations.

**YTD Rental Information May 2022-April 2023**  
**YTD Rental Information May 2022-April 2023**  
**March 2023**

**Recreation Center Rentals**

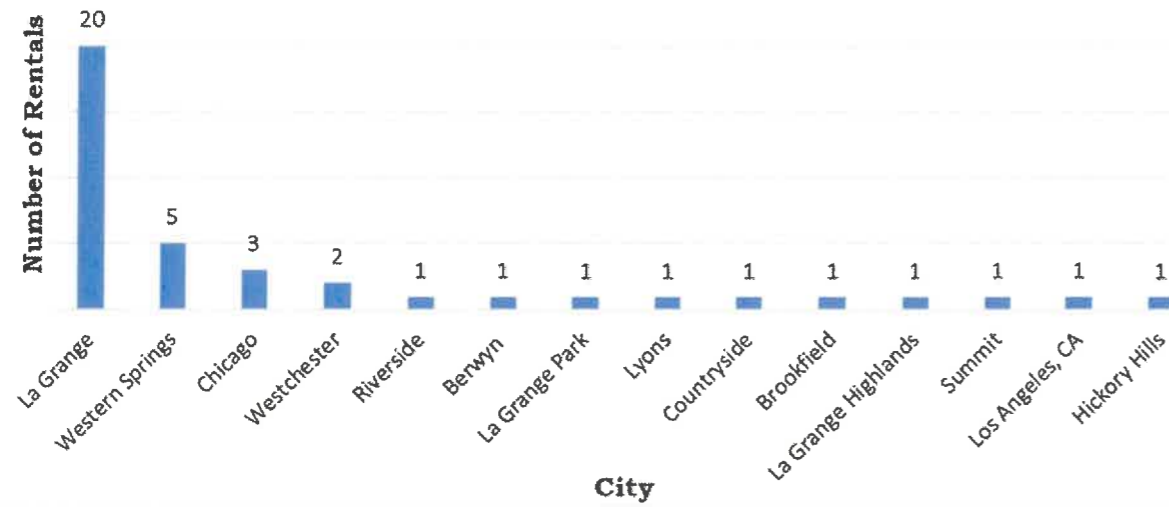
There has been a total of 318 rentals for the Recreation Center rooms in May 2022-March 2023. The total fees collected May-March 2023 equals \$144,128. The following charts display the number of parties by renter locations and by the rooms reserved.



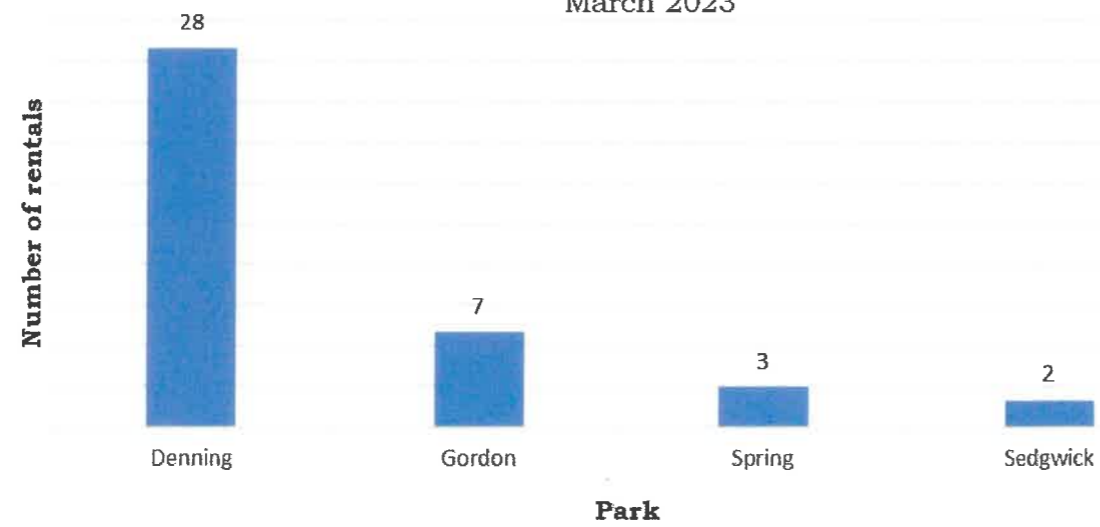
### Outdoor Rentals

There has been a total of 40 rentals for outdoor facilities and park shelters in May 2022-March 2023. The total fees collected May 2022-March 2023 for outdoor rentals equals \$6285.50. The following charts display the number of rentals by renter locations and by the parks reserved. This information is based on individual rentals. It does not include the field rentals by organizations which include multiple dates over several months of use (example-AYSO soccer field rentals are not included in these graphs).

YTD May 2022-April 2023 Outdoor Rentals by Renter Location  
March 2023



YTD May 2022-April 2023 Outdoor Rentals by Park  
Reservation  
March 2023



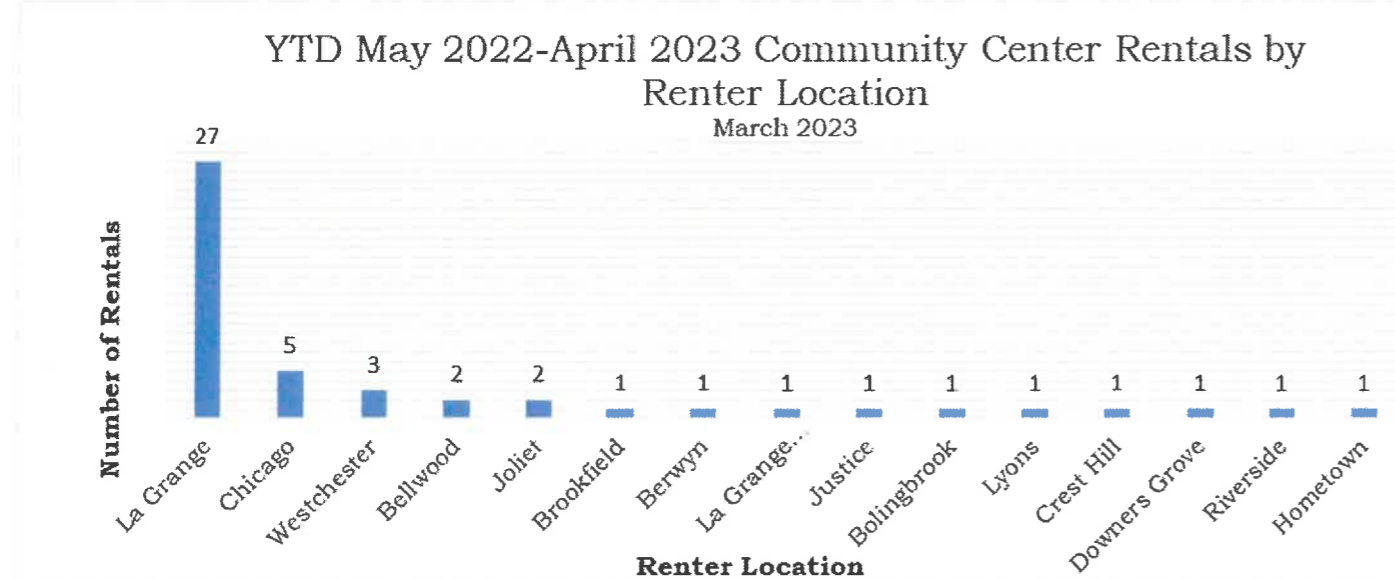
### Indoor Court Rentals

There has been a total of 29 indoor court rentals May 2022-March 2023. The total fees collected May-March 2023 for indoor court rentals equals \$6125. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the court rentals by organizations which include multiple dates over several months of use (example-Taylored Intensity is not included in this).



### Community Center Rentals

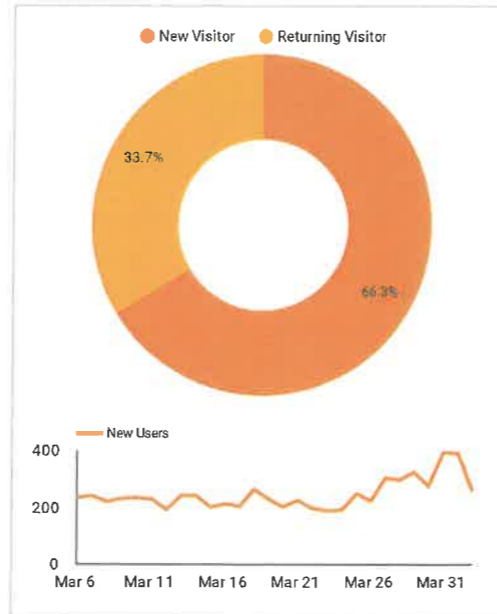
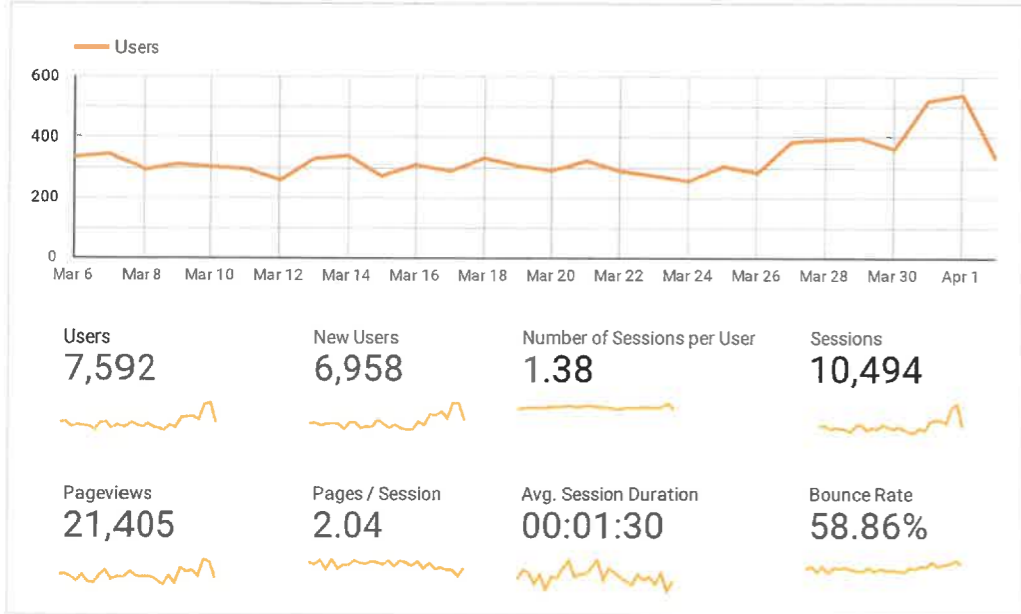
There has been a total of 49 rentals for the community center from May 2022-March 2023. The total fees collected May-March 2023 for the Community Center rentals equals \$13,398.50. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the rentals by organizations which include multiple dates over several months of use, example-Leadership and Sign of the Cross Christian Ministries are not included in this information).



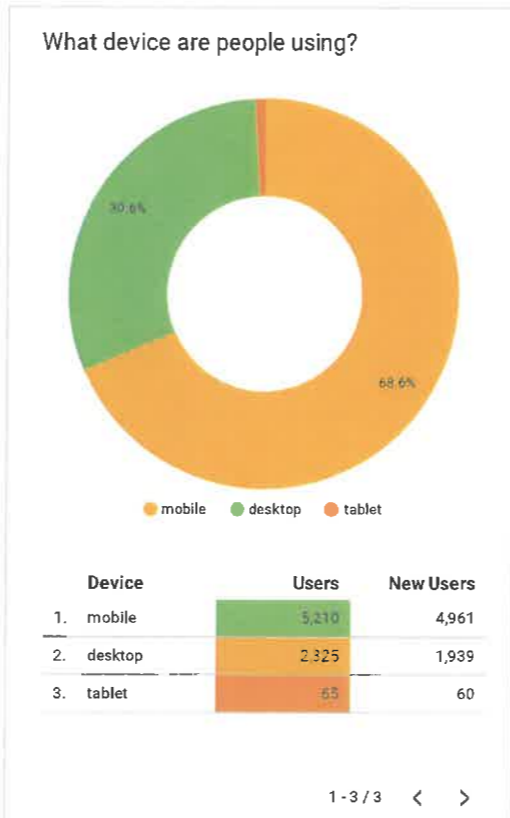
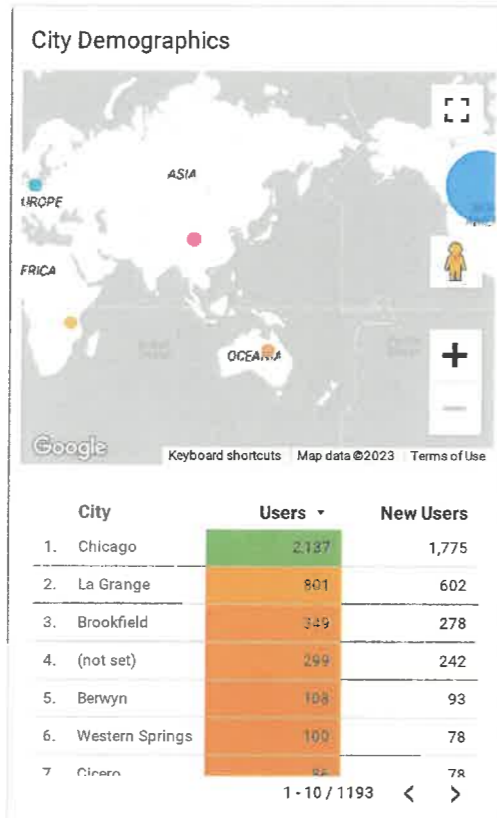
# PDLG Audience Overview

Continent ▾ Region ▾ Channel ▾ Device ▾ Mar 4, 2023 - Apr 2, 2023 ▾

## Your audience at a glance



## Let's learn a bit more about your users!





**PARK DISTRICT OF LA GRANGE**  
**2023-2024 GOALS & OBJECTIVES**  
**RECREATION DEPARTMENT**  
**INCLUDES: RECREATION, BASE, FITNESS & FACILITIES**

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop Programs & Events Targeted Towards Adults & Seniors Based on Current Recreation Trends	Review Illinois & National Recreation trends for Adult & Active Adult/Senior programs, along with the 22/32 Comprehensive Master Plan, to identify programs and events that can be implemented in the current fiscal year	Zach Price, Tom Oeltgen, Dom Adjoumani/Recreation	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Expand Competitive Program Areas within Athletics & Fitness	Review competitive sport & fitness offerings, along with price points, in La Grange & surrounding communities to identify programs/events that prove to be insufficiently offered in La Grange and develop plans and budgets to introduce these programs & events in the 24/25 fiscal year. If feasible, introduce in 23/24 fiscal year	Zach Price, Dom Adjoumani, Kevin Miller/Recreation	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Develop & Implement Equitable Programs & Events Throughout Fiscal Year	Identify 1-2 programs and events each season, that are not currently being offered by the Park District, that meets the needs identified by the residents in the Comprehensive Master Plan, which include free or low-cost programs/events, times that are conducive for working families and that are held in under programmed PDLG facilities & parks throughout La Grange.	Recreation Department/Recreation & Facilities	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			

<b>4Q Comment</b>			
Enhance and Provide Additional Recreational Opportunities in the BASE program	Identify and utilize community partners and PDGL contractors and resources to augment the BASE program	Leanna Hartung, Melissa Seaberg/Recreation	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Develop & Implement Monthly & Quarterly Staff Trainings	Research, Develop and Implement trainings for BASE, Preschool, Customer Service & Fitness Staff that pertain to Social Emotional Learning, Mental Health, Bullying Prevention, Safety, and Customer Service Standards.	Kevin Miller, Dan Schaffer, Leanna Hartung/Recreation & Facilities	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Update & Develop Facility, Maintenance, Rental and Customer Service Manuals and Procedures	Update current operational and training manuals for Recreation Center, La Grange Fitness Center, Satellite Facilities, Building Maintenance, Customer Service and Rentals.	Kevin Miller, Blake Ertmanis, Dan Schaffer, Madonna Giampietro/Recreation, Facilities & Parks	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Transition Registration & Rental Forms, along with Operation and Procedure Forms within the Recreation	Update and/or create digital forms for rentals, registration, memberships, employment applications, etc. to improve and modernize processes and procedures for patrons/members and staff.	Recreation Department/Recreation & Facilities	

Department, to Digital Forms			
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Evaluate and Develop plans to Enhance Preschool Spaces and Underutilized Spaces within PDLG Facilities	Evaluate Recreation Center rooms and Satellite facilities to determine if they are effectively and efficiently being utilized in the best manner along with any needed enhancements and repairs.  Develop budget and plans to address needs in 24/25 FY budget.	Kevin Miller, Tom Oeltgen, Dan Schaffer, Blake Ertmanis /Recreation & Facilities	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Develop & Implement Seasonal Customer & Member Survey	Develop a seasonal satisfaction survey to capture patron and members input on programs/rentals, memberships, customer service, facility, cleanliness, etc.	Kevin Miller, Dan Schaffer/Recreation & Facilities	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Develop & Implement New Scholarship Program	Modernize the current scholarship program that is conducive to all PDLG programs and services. Create criteria that merges the BASE & Recreation Scholarship programs into one format with plan to implement in Fall 2023.	Kevin Miller, Leanna Hartung/Recreation	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			

**Park District of La Grange**  
**April 2023**  
**Board Report**  
**Blake Ertmanis**  
**Director of Parks, Planning, & Maintenance**

- The parking lot expansion project adjacent to the Recreation Center at 610 East Ave is scheduled to start on Monday April 17<sup>th</sup>. The contractor will begin working on the excavation, grading, and stormwater infrastructure of the 610 East Ave site. The current east parking lot at the Recreation Center will remain open until late May when the contractor is scheduled to begin work on that portion of the project. The entire project is scheduled to be completed in 10-12 weeks. We will keep the board updated on the progress of the project.
- During the month of April, a contractor will be removing the current fence around the splashpad at Gordon Park and installing a new fence and gates around the splashpad. The new fencing and gate materials are of a higher-grade material than what is currently installed. The new fence should have a life span of 20 years.
- A painting contractor has completed painting the walls of the banquet room at the recreation center. New wall sconces have been ordered. Park District staff will install the new sconces. The painting and sconces will drastically improve the overall aesthetic of the room.
- On Wednesday April 19<sup>th</sup>, representatives from Wight & Company will be performing a full assessment of building at Denning Park. They will inspect all architectural, structural, mechanical, electrical, and plumbing components of the facility. Once the inspection is complete, the district will receive a report with recommendations for repairs and improvements, cost of the improvements as well as the overall life span of the facility. We will provide more details to the board once the report is received.
- The parks staff and I have begun working on preparing the athletic fields for the upcoming season. Holes and bare spots in the soccer and baseball fields have been filled and seeded. Baseball infields have been turned over and raked. While this work will help improve the quality of the playing

surfaces, major seeding and grading work on some of the soccer fields must occur. I anticipate this work to occur next spring when we have the right equipment to perform the work.

- The 2023/2024 Parks, Planning and Maintenance goals & objectives are following this report.

**PARK DISTRICT OF LA GRANGE  
2023-2024 GOALS & OBJECTIVES  
PARKS, PLANNING & MAINTENANCE DEPARTMENT**



Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
<b>Development and implement a detailed maintenance plan and procedures for all athletic fields throughout the district.</b>	Train staff on proper procedures and equipment to maintain infields and sports field turf.	Blake Ertmanis Claudia Galla Jose Farias Ricky Cox Vince Gonzalez	
	Purchase proper equipment and supplies for maintaining athletic fields and sport field turf.		
	1Q Comment		
	2Q Comment		
	3Q Comment		
<b>Assess facility improvement recommendations in CMP and develop plan for corrective action.</b>	Determine what items can be completed by park district staff and what items need to be contracted out.	Blake Ertmanis	
	Prioritize items and address accordingly.		
	1Q Comment		
	2Q Comment		
	3Q Comment		
<b>Evaluate and update district's safety manual to current standards.</b>	Safety committee will address this issue as a team and will work with PDRMA on recommendations and update safety manual accordingly.	Blake Ertmanis Dan Schaffer Dom Adjoumani Zach Price	
	1Q Comment		
	2Q Comment		
	3Q Comment		
	4Q Comment		
<b>Continue the commitment to staff training using live and online resources for professional and skills development.</b>	Set certification & training goals for each staff to obtain throughout the year.	Blake Ertmanis Claudia Galla Jose Farias Ricky Cox Vince Gonzalez	
	1Q Comment		
	2Q Comment		
	3Q Comment		
	4Q Comment		

<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
<b>Update park fixtures to current aesthetic and safety standards.</b>	Develop replacement plan based on condition of fixtures and evaluate number of fixtures required at each park. Replace fixtures accordingly.	Blake Ertmanis Claudia Galla Jose Farias Ricky Cox Vince Gonzalez	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comment</b>			
<b>4Q Comment</b>			
<b>Incorporate more native areas and plantings on district land.</b>	Evaluate open spaces, gardens, and detention areas in parks for potential locations of native areas. Determine areas that park district staff can plant or if a contractor is required.	Blake Ertmanis Claudia Galla	
<b>1Q Comment</b>			
<b>2Q Comment</b>			
<b>3Q Comments</b>			
<b>4Q Comments</b>			

# Section 5



# ATTORNEY REPORT

# Section 6



## TREASURER REPORT

# Section 7



## ACTION ITEMS

MEMORANDUM M23-010



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, CPRP, Executive Director  
Blake Ertmanis, Director of Parks, Planning & Maintenance  
Kevin Miller, CPRP, Director of Recreation  
Cassandra G. Todd MBA, CTE, Director of Finance & HR  
**RE:** 2023-2024 General Operations Budget Changes  
**DATE:** April 17, 2023

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**Background:**

Staff presented the 2023-2024 budget draft at the March 13, 2023 board meeting. Per Park District code, “the budget and appropriation ordinance shall be prepared in tentative form by some person or persons designated by the governing body, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon.”

After the 2023-2024 budget draft was presented to the Board and community, the staff found the following items that required adjustment. All adjustments were implemented and approved via the Executive Director.

**Implications:**

The Administration Department moved forward with exploring options in adopting a new HR platform solution to improve the following areas of operation:

- Establishment and automation of the District on/offboarding process.
- Replacement of expired and unsupported timekeeping software, Timeclock Plus.

A total savings of \$42,709.00 were implemented to offset future costs. The expense accounts affected are listed below.

- ADA
- Incode Training
- Admin, BASE, and Seasonal Maintenance Salaries
- NRPA Conference
- Office Facility Restructuring
- Contingency

New expenses added reflect the cost of the new HR platform and continual usage of Adobe products, which total \$35,000.00.

All adjustments resulted in a net total of \$7,709.00, which contributes to a new bottom line of \$19,439.54. Calculations are reflected as follows.

Newly Calculated Bottom Line at 4/17/23 Board Meeting	
Bottom Line @ 3/13/23 1st Pass	(11,730.54)
Total expense savings	(42,709.00)
Total new expenses	35,000.00
<b>New Bottom Line asof 4/6/23 per Incode</b>	<b>(19,439.54)</b>

**Staff Recommendation:**

Staff recommends the PDLG Board of Commissioners approve the Budget and Appropriation Ordinance 23-01 as updated and presented at this meeting.

PARK DISTRICT OF LA GRANGE

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ORDINANCE 23-01

**COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK  
COUNTY, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2023 AND  
ENDING APRIL 30, 2024**

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ADOPTED BY THE  
BOARD OF COMMISSIONERS  
OF THE  
PARK DISTRICT OF LA GRANGE  
THIS 17th DAY OF APRIL 2023

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Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 17th day of April 2023.

ORDINANCE 23-01

**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS,  
FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024**

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS:

Section 1. That the fiscal year of the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, be, and the same is hereby fixed and declared to be, from May 1, 2023 to April 30, 2024.  
70 ILCS 1205/4-4

Section 2. That the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, hereby adopts the following Combined Annual Budget and Appropriation Ordinance, hereinafter set forth, the same having been made conveniently available for public inspection for at least thirty (30) days prior to final action thereon, and a public hearing as to such Combined Annual Budget and Appropriation Ordinance having been held at the Administrative Office, 536 East Avenue, La Grange, Illinois on the 17th day of April 2023, pursuant to proper Notice by Publication in the Suburban Life/Citizen newspaper published in the said PARK DISTRICT OF LA GRANGE community, on March 13, 2023, which notice was given no less than one week prior to said hearing, in compliance with the Park District Code, as amended, 70 ILCS 1205/1-1 et. seq:

That the sum of One Million Four Hundred Nine Thousand, Six Hundred Eighty Seven Dollars (\$1,409,687) for General Corporate Fund; the sum of Three Million, Seven Hundred Twenty-Five Thousand, Six Hundred Seventy Five Dollars (\$3,725,675) for the Recreational Program Fund; The sum of One Hundred Thirty Three Thousand, Seven Hundred Eighty Six Dollars (\$133,786) for the Illinois Municipal Retirement Fund; the sum of One Hundred Ninety Two Thousand, Seven Hundred Ninety Dollars (\$192,790) for the Social Security Contributions Fund; the sum of Seventeen Thousand, Nine Hundred Thirty Dollars (\$17,930) for the Audit Fund; the sum of Eighty Six Thousand, Thirteen Dollars (\$86,013) for the Liability Insurance Fund; the sum of Four Hundred Seventy Two Thousand, Three Hundred Ninety Four Dollars (\$472,394) for the Handicapped Recreation Fund; the sum of Eighty One Thousand Two Hundred Fifty Dollars (\$81,250) for the Lighting and Paving Fund; the sum of One Million One Hundred Thirty Thousand, Five Hundred Thirty Two Dollars (\$1,130,532) for Debt Service Repayment; the sum of Two Million Two Hundred Fifty Thousand Dollars (\$2,250,000) for Purchase, Construction or Renovation; for the said fiscal year, be, and the same are HEREBY APPROPRIATED for the particular purposes hereinafter described. That the amounts headed "To Be Appropriated" are the portions of the respective amounts so appropriated, being appropriated from rentals, or fees, or other sources, or from cash on hand.

That the Estimated Revenues are as follows: the estimated cash on hand at the beginning of the fiscal year is \$5,200,000; the estimated cash to be received from tax revenue is \$3,400,000; and, the estimated cash to be received from all other sources, \$3,200,000. Expenditures in all funds during the fiscal year are estimated to be \$8,800,000. Approximate cash balance estimated to be on hand at the end of the fiscal year will be \$3,000,000.

The estimated expenditures are as follows:

**GENERAL CORPORATE FUND**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>1 Wages &amp; Salaries</b>		
Administrative Staff	366,017	402,619
Maintenance Staff	190,607	209,668
	<u>556,624</u>	<u>612,286</u>
<b>2 Employee Benefits</b>		
Health & Life Insurance	129,000	141,900
Continuing Education & Training	18,443	21,209
Employee & Public Relations Expense	7,570	8,706
<b>3 Professional Services</b>		
Legal Fees	53,988	62,086
Consultant	5,876	6,758
<b>4 Office Operations</b>		
Bank Charges	250	288
Communication Services	14,162	16,286
Computer System Supplies & Services	57,445	66,062
Dues & Subscriptions	8,755	10,068
Legal Notices	1,625	1,869
Postage & Delivery	4,745	5,457
Supplies, Equipment, Printing	22,738	26,149
Unforeseen	17,500	20,125
<b>5 Building &amp; Grounds</b>		
Contracted Maintenance	106,325	132,906
Maintenance Materials & Vehicle Repair Parts	29,650	37,063
Maintenance Supplies, Tools, & Fuel	22,675	28,344
Equipment Rentals	1,500	1,875
Electricity, Gas Heat, & Water	88,388	110,485
Landscaping, Repairs & Improvements	65,945	82,431
<b>6 Promotion &amp; Publicity</b>	15,075	17,336
<b>7 Capital Improvements</b>	-	-
Total Estimated Expenditures and Total Appropriation for General Corporate Expenditures	<u>1,228,278</u>	<u>1,409,687</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for corporate purpose, from accumulated reserves on hand, and from anticipated revenues from other sources.  
70 ILCS 1205/5-1; 70 ILCS 1205/4-4 and 8-8

**RECREATION PROGRAM FUND**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>1 Wages &amp; Salaries</b>		
Administrative Salaries	716,722	788,394
Custodians & Facility Supervisors	143,425	157,768
Front Desk	197,712	217,483
Maintenance Salaries	148,607	163,468
Program Wages	533,075	586,383
	<u>1,739,541</u>	<u>1,913,495</u>
<b>2 Employee Benefits</b>		
Health & Life Insurance	243,000	267,300
Continuing Education & Training	30,954	35,597
Pension (Part-Time Staff)	15,280	17,572
SS/ Medicare Costs (Part-Time Staff)	56,641	65,137
Travel Reimbursement	4,460	5,129
	<u>350,334</u>	<u>390,734</u>
<b>3 Professional Services</b>		
Legal & Professional Fees	17,961	20,655
<b>4 Office Operations</b>		
Merchant Fees	56,850	65,378
Communication Services	20,082	23,094
Computer System Supplies & Services	67,085	77,148
Dues & Subscriptions	9,055	10,413
Postage & Delivery	5,245	6,032
Supplies, Equipment, Printing	45,548	52,380
Unforeseen	5,000	5,750
	<u>208,865</u>	<u>240,195</u>
<b>5 Building &amp; Grounds</b>		
Contracted Maintenance	88,625	110,781
Transportation & Vehicle Repair Parts	8,040	10,050
Maintenance Materials, Supplies, Tools, & Fuel	58,522	73,153
Equipment Rentals	1,500	1,875
Electricity, Gas Heat, & Water	103,443	129,304
Landscaping, Repairs & Improvements	27,445	34,306
	<u>287,575</u>	<u>359,469</u>
<b>6 Program Expense</b>		
Contractual Services & Programs	485,307	558,103
Fitness Equipment & Facility Rentals	12,747	14,659
Program Supplies & Equipment	143,746	165,308
Promotion & Publicity	45,732	52,592
Special Events	9,100	10,465
	<u>696,632</u>	<u>801,127</u>
<b>7 Capital Improvements</b>	-	-
<b>Total Estimated Expenditures and Total Appropriation for Recreation Program Expenditures</b>	<u><u>3,300,908</u></u>	<u><u>3,725,675</u></u>

The foregoing appropriations are to be paid from the proceeds of a special tax for recreational purposes, from user fees, and from anticipated amounts from other sources.  
70 ILCS 1205/5-2, 5-2a, 5-2b

**SPECIAL FUNDS**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>		
IMRF Contributions	121,624	133,786
The foregoing appropriation is to be paid from the Illinois Municipal Retirement Tax for Illinois municipal retirement purposes. 40 ILCS 5/7-171		

<b>SOCIAL SECURITY CONTRIBUTIONS FUND</b>		
Social Security Contributions	175,264	192,790
The foregoing appropriation is to be paid from the proceeds of a special tax to pay the Park District's contribution to the Social Security Administration. 40 ILCS 5/21-110		

<b>AUDIT FUND</b>		
Audit Services & CAFR Fee	16,300	17,930
The foregoing appropriation is to be paid from the proceeds of a special tax for audit purposes. 50 ILCS 310/9		

<b>LIABILITY INSURANCE FUND</b>		
Liability Insurance Premiums / Unemployment Insurance	68,000	68,000
Safety & Risk Management Expense	14,410	18,013
	<u>82,410</u>	<u>86,013</u>

The foregoing appropriation is to be paid from a special tax for public liability insurance purposes and from anticipated amounts from other sources. 745 ILCS 10/9-103 and 10/9-107

<b>HANDICAPPED RECREATION FUND</b>		
S.E.A.S.P.A.R. Contribution / Contractual Services	121,000	121,000
Salaries, Professional Fees & Maintenance Services	23,246	27,895
Public Relations	1,000	1,200
Misc operational expenses	8,582	10,298
Capital Expenditures & Transfer from Operating	260,000	312,000
	<u>413,828</u>	<u>472,394</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the joint recreation programs, including equipment, facilities, and supplies for the handicapped, and from anticipated amounts from other sources. 70 ILCS 1205/5-10 a & b

<b>PAVING &amp; LIGHTING FUND</b>		
Paving Projects	-	-
Lighting Project	-	-
Capital Expenditures & Transfer from Operating	65,000	81,250
	<u>65,000</u>	<u>81,250</u>
<b>Total Estimated Expenditures and Total Appropriation for Recreation Program Expenditures</b>	<u><u>874,426</u></u>	<u><u>984,163</u></u>

The foregoing appropriation is to be paid from the proceeds of a special tax for paving and lighting streets and roadways and from the anticipated amounts from other sources. 70 ILCS 1205/5-6, 8-2, 8-5 and 8-7

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>DEBT SERVICE FUND</b>		
Principal Repayment	\$ 1,002,700	\$ 1,002,700
Interest Expense	\$ 119,582	\$ 119,582
Custodial/ Issuance Fees	\$ 8,250	\$ 8,250
	<u>\$ 1,130,532</u>	<u>\$ 1,130,532</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the repayment of long term debt.

**SUMMARY**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
Total Estimated Expenditure and Total Appropriations for General Corporate Fund	\$ 1,228,278	\$ 1,409,687
Total Estimated Expenditure and Total Appropriations for Recreational Program Fund	\$ 3,300,908	\$ 3,725,675
Total Estimated Expenditure and Total Appropriations for Illinois Municipal Retirement Fund	\$ 121,624	\$ 133,786
Total Estimated Expenditure and Total Appropriations for Social Security Fund	\$ 175,264	\$ 192,790
Total Estimated Expenditure and Total Appropriations for Audit Fund	\$ 16,300	\$ 17,930
Total Estimated Expenditure and Total Appropriations for Liability Insurance Fund	\$ 82,410	\$ 86,013
Total Estimated Expenditure and Total Appropriations for Handicapped Recreation Fund	\$ 413,828	\$ 472,394
Total Estimated Expenditure and Total Appropriations for Paving & Lighting Fund	\$ 65,000	\$ 81,250
Total Estimated Expenditure and Total Appropriations for Debt Service	\$ 1,130,532	\$ 1,130,532
Total Estimated Expenditure and Total Appropriations for Land Purchase, New Construction or Renovation	\$ 2,250,000	\$ 2,250,000
<b>Grand Total Estimated Expenditures and Total Appropriations</b>	<u><u>\$ 8,784,144</u></u>	<u><u>\$ 9,500,057</u></u>

Section 3: If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

Section 4: All unexpended balances of any items of any General Appropriation made in this ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation made by this ordinance.

Section 5: All unexpended balances from annual appropriations of previous years are hereby reappropriated for the same purposes. The receipts and revenues of the Park District of La Grange derived from sources other than taxation and not specifically appropriated herein shall constitute a portion of the General Corporate Fund and shall first be placed to the credit of such fund.

Section 6: This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law. 70 ILCS 1205/4-3

PASSED THIS 17th day of April, 2023.

APPROVED THIS 17th day of April, 2023.

AYES:

\_\_\_\_\_  
\_\_\_\_\_

NAYS:

\_\_\_\_\_

ABSENT:

\_\_\_\_\_

\_\_\_\_\_  
Brian Opyd  
President of the Board of Park Commissioners  
PARK DISTRICT OF LA GRANGE  
La Grange, Cook County, Illinois

\_\_\_\_\_  
Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

**THE CERTIFICATION OF ESTIMATE  
OF REVENUES FOR FISCAL YEAR 2023/2024**

Following are the anticipated revenues of the Park District of La Grange for its fiscal year beginning May 1, 2023 and ending April 30, 2024:

<u>SOURCE</u>	<u>AMOUNT</u>
General Real Estate Taxes	\$3,219,799
Illinois Replacement Taxes	170,508
Recreation Center	245,382
Program Revenue	2,385,529
Park Usage	19,500
Other Revenues	404,698
Building Rentals	108,168
	-----
Total	\$6,553,584
	=====

I hereby certify that I am the Treasurer of the Park District of La Grange and that the above figures are a true and accurate estimate of the District's anticipated revenues.

\_\_\_\_\_  
Cassandra G. Todd MBA, CTE  
Treasurer  
PARK DISTRICT OF LA GRANGE

(SEAL)

STATE OF ILLINOIS}  
                          } SS  
COUNTY OF COOK}

**SECRETARY'S CERTIFICATE**

I, Jennifer Bechtold, the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, and the keeper of the records thereof, do hereby certify in accordance with section 4 – 3 of the Park District Code that attached hereto is a true and correct copy of an ordinance entitled:

COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK  
COUNTY, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2023 AND  
ENDING APRIL 30, 2024

adopted at a regular meeting of the said Board of Park Commissioners held pursuant to proper notice on the 17th day of April 2023.

IN WITNESS THEREOF, I have hereunto set my hand and the seal of the Park District of La Grange this 17th day of April 2023.

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Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

STATE OF ILLINOIS}  
} SS  
COUNTY OF COOK}

**CERTIFICATION OF PUBLICATION**

I, Jennifer Bechtold, certify that I am the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

In accordance with the Park District Code, I further certify that on April 17, 2023, the Corporate Authorities of such Park District passed and approved ORDINANCE 23-01, entitled:

COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE OF THE PARK DISTRICT OF LA GRANGE,  
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING  
MAY 1, 2023 AND ENDING APRIL 30, 2024

This provided by its terms that it should be published in pamphlet form.

The pamphlet form of ORDINANCE 23-01 included the Ordinance and a cover sheet thereof. A copy of such Ordinance was posted in the principal Park District building, commencing on April 17, 2023, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Secretary.

Dated at La Grange, Illinois, this 17th day of April 2023.

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Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

(SEAL)

MEMORANDUM M23-011



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, CPRP, Executive Director  
Cassandra Todd, MBA, Director of Finance & HR  
Blake Ertmanis, Director of Parks, Planning & Maintenance  
Kevin Miller, CPRP, Director of Recreation  
**RE:** 2023-2024 Capital Budget  
**DATE:** April 17, 2023

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**Background:**

Capital Projects are projects that maintain or improve Park District of La Grange assets and/or infrastructure. Beginning this year, the capital budget consists of projects that exceed \$10,000. Previous years it was based on projects that exceeded \$2,000. The Park District of La Grange Board of Commissioners approves the capital budget every fiscal year. Staff utilized the Comprehensive Master Plan, as well as reviewed current District needs, to compile the 2023-2024 capital budget.

**Implications:**

The capital budget draft was presented at our March 13, 2023, board meeting. Following this memo, you will find the proposed 2023-2024 capital budget. Since our last board meeting, the updates below have been made:

**Adjustments (Increase/Decrease) to Budget Number**

- Vestibule, Room 101 & Front Entrance Flooring for the Rec Center has been increased from \$25,000 to \$35,000
- The Community Center Paving project has been rolled over to the paving and lighting projects for 2023/2024
- The Park & Facility Site Planning have been increased from \$50,000 to \$65,000
- The Feasibility Funding for CMP Future Planning has been increased from \$100,000 to \$110,000
- The Time & Attendance Software was decreased from \$15,000 to \$5,000

**Additions to Capital Budget**

- An OSLAD Application process for Waiola was added for \$20,000
- Denning Facility Repairs was added for \$20,000 to complete the carpet installation from current capital projects, as well as several other required projects
- Repair and Replacement of Fencing was added in the amount of \$10,000
- Contingency funds were added in the amount of \$15,000

**Staff Recommendation:**

Staff recommends the PDLG Board of Commissioners approve the 2023-2024 Capital Budget as presented.

Section (All)  
 Schedule YR 2024

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Sum of Replmnt. Cost			
Category	Facility / Park	CP Description & PNI	Total
Amenity	All Parks	Drinking Fountain Replacement	\$10,000
<b>Amenity Total</b>			<b>\$10,000</b>
Facility	Denning	Facility Enhancements	\$20,000
	Rec Center	Vestibules, Room 101 & Front Entrance (Green Tile) New Flooring	\$35,000
<b>Facility Total</b>			<b>\$55,000</b>
Fencing	Sedgwick	Replacement of Babe Ruth Prep Field Fence	\$130,000
	All Parks	Repair/Replace Fencing (TBD, where required)	\$10,000
<b>Fencing Total</b>			<b>\$140,000</b>
IT Equipment	Rec Center	Time & Attendance Software & Onboarding	\$5,000
<b>IT Equipment Total</b>			<b>\$5,000</b>
Maintenance Equipment	Rec Center	Aera-vator with Seed Hopper	\$10,000
		Utility Tractor	\$47,000
		Utility Carts (Replace with Gator) ( Use Surplus Sales)	\$11,000
<b>Maintenance Equipment Total</b>			<b>\$68,000</b>
New Infrastructure	Rec Center	Parking Lot Development	\$2,250,000
<b>New Infrastructure Total</b>			<b>\$2,250,000</b>
Paving	Community Center	Replace East Asphalt and Resurface South (P&L Fund)	\$0
	Sedgwick	48th Street Lot Sealcoat/Crackfill/Stripping	\$30,000
		49th Street Lot Sealcoat/Crackfill/Stripping	\$30,000
		47th Street Lot Sealcoat/Crackfill/Stripping (\$30k for all 4, P&L Fund)	\$30,000
<b>Paving Total</b>			<b>\$30,000</b>
Playground	Waiola	OSLAD Park Renovation (\$250k from special rec & 250K Capital -Apply for OSLAD \$500K Match)	\$500,000
	All Parks	Playground Replacement Parks	\$20,000
<b>Playground Total</b>			<b>\$520,000</b>
Vehicle	Rec Center	2005 Ford Explorer Replacement (Replacement type based on availability)	\$42,000
<b>Vehicle Total</b>			<b>\$42,000</b>
Planning	Waiola	OSLAD Application for Park Renovation (Apply for \$500K Match)	\$20,000
	All Parks	Park & Facility Site Planning	\$65,000
	All District	Feasibility Funding for CMP Future Planning	\$110,000
		Contingency for Capital	\$15,000
<b>Planning Total</b>			<b>\$210,000</b>
<b>Grand Total</b>			<b>\$3,330,000</b>

MEMORANDUM M23-013



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, Executive Director  
**RE:** Section 820 Employee Position Classification and Compensation Schedule  
Fiscal Years 2022 – 2024, Updated  
**DATE:** April 17, 2023

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**Background:**

Section 820 of the Policy Manual is the Employee Position Classification and Compensation Schedule for the District. This policy classifies positions and includes the minimum and maximum salary ranges.

**Implications:**

With the 2023/2024 budget approval, we have some updates to Policy Section 820. Please see the attached redline policy with the updates.

**Staff Recommendation:**

Staff recommends approval of the updated Section 820 Employee Position Classification and Compensation Schedule for Fiscal Years 2022 – 2024.

**SECTION 820  
PARK DISTRICT OF LA GRANGE  
EMPLOYEE CLASSIFICATION AND COMPENSTION PLAN  
FISCAL YEARS 2022-2024**

Pay Grade	Min	Mid	Max	Description
FT Grade 1	\$ 33,000.00	\$ 46,500.00	\$ 60,000.00	Park Maintenance I & II Building Custodian
FT Grade 2	\$ 40,000.00	\$ 52,500.00	\$ 65,000.00	Administrative Coordinator Finance and Personnel Coordinator
FT Grade 3	\$ 44,000.00	\$ 57,000.00	\$ 70,000.00	Recreation Supervisor Athletic Supervisor BASE & Camp Supervisor Fitness Supervisor <del>Building Maintenance Supervisor</del> Facility and Rental Supervisor Marketing & Sponsorship Supervisor/Specialist
FT Grade 4	\$ 50,000.00	\$ 67,500.00	\$ 85,000.00	Park Operations Manager BASE and CAMP Manager Facility & Operation Manager
FT Grade 5	\$ 85,000.00	\$ 97,000.00	\$ 109,000.00	Director of Finance and HR Director of Parks, Planning and Maintenance Director of Recreation
FT Grade 6	\$ 110,000.00	\$ 126,000.00	\$ 142,000.00	Executive Director

\*Employee wages cannot exceed grade maximum. Bonus may be given upon performance.

Approved 8/19/97; amended 11/17/98; amended 10/19/99; amended 1/25/00; amended 9/17/02, amended 7/18/03, amended 4/21/05, amended 4/16/2007, amended 05/20/2010, amended 05/2012, amended 5/4/2014, amended 5/9/2016, amended 5/13/2018, amended 8/16/21, amended 11/14/2022, amended 4/17/2023

MEMORANDUM M23-012



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, CPRP, Executive Director  
Cassandra Todd, MBA, Director of Finance & HR  
**RE:** Resolution R23-02 a Resolution Authorizing the Transfer of Funds  
**DATE:** April 17, 2023

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**Background:**

The Park District's General Fund revenues may be used for any lawful corporate purpose, including the provision of capital improvements for parks and recreational services. Per our Fund Balance Policy, unrestricted fund balance targets for the General Fund should represent no more than four months of operating expenditures, and balances above the maximum shall be transferred to other funds or to capital projects at the Board's discretion.

**Implications:**

The 2023/2024 Capital Budget includes the transfer of \$650k from the General Fund to the Capital Fund. We are projecting the General Fund to have approximately a \$1,280,000 balance at the end of this fiscal year, (resulting to \$630,000 accounting for the transfer). This transfer amount adheres to the Fund Balance Policy of four months of operating expenditures remaining. The resolution was prepared to accommodate the transfer which will assist with funding the capital projects for the 2023/2024 fiscal year.

You will find a copy of the resolution immediately following this memo.

**Staff Recommendation:**

Staff recommends the Board of Commissioners approve Resolution R23-02, Authorizing the Transfer of \$650,000 from the General Fund to the Capital Fund.

**THE PARK DISTRICT OF LA GRANGE**

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**RESOLUTION NO. 23-02**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS**

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PASSED AND APPROVED  
BY THE  
BOARD OF COMMISSIONERS  
OF THE  
PARK DISTRICT OF LA GRANGE

This 17<sup>TH</sup> day of April 2023

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Published in pamphlet form by the authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois this 17<sup>th</sup> day of April 2023

**PARK DISTRICT OF LA GRANGE**

**RESOLUTION No. R23-02**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS  
OF THE PARK DISTRICT OF LA GRANGE**

**WHEREAS**, the Park District of La Grange ("Park District") is a park district duly organized under Illinois Park District Code, 70 ILCS 1205/1 et seq.; and

**WHEREAS**, the Board of Commissioners ("Board") of the Park District has full power to pass all necessary ordinances and resolutions to conduct the business of the Board (70 ILCS 1205/8.1(d); and

**WHEREAS**, the Park District's General Fund revenues may be used for any lawful corporate purpose, including the provision of capital improvements for park and recreational purposes; and

**WHEREAS**, according to the Board's Fund Balance Policy, unrestricted fund balance targets for the General Fund should represent no more than four months of operating expenditures, and balances above the maximum shall be transferred to other funds or to capital projects at the Board's discretion; and

**WHEREAS**, the Park District is empowered to set aside any funds on hand at the end of the fiscal year that are not pledged for or allocated to a particular purpose to be transferred to a capital improvement fund and accumulated therein, but the total amount accumulated in the fund may not exceed 1.5% of the aggregate assessed valuation of all taxable property in the Park District; and

**WHEREAS**, the Board finds it to be in the best interest of the Park District and its residents to execute certain fund transfers to set aside money for capital expenditures.

**NOW, THEREFORE**, be it resolved by the Board of Commissioners of the Park District of La Grange as follows:

**Section One:**

The recitals above are hereby incorporated into and made part of this Resolution.

**Section Two:**

The Park District's Director of Finance is hereby authorized and directed to carry out the following transfers to set aside money for capital expenditures:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund	Capital Fund	\$650,000

These transfers are permanent transfers of funds and the amounts are not intended to be, and will not be, repaid to the funds from which the amounts are being transferred.

**Section Three:**

If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Resolution.

**Section Five:** This Resolution shall supersede any resolution or motion, or parts of resolutions or motions, in conflict with any part herein, and any such resolution or motion, or parts thereof, are hereby repealed.

**Section Six:** This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 17<sup>th</sup> day of April, 2023 by a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Commissioners  
Park District of La Grange

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees  
Park District of La Grange

# Section 8



# BOARD BUSINESS

**AGREEMENT BETWEEN  
THE PARK DISTRICT OF LA GRANGE AND  
LA GRANGE BABE RUTH**

**THIS AGREEMENT** dated this 11 day of April, 2022, by and between La Grange Babe Ruth, a not for profit corporation, organized and doing business in the State of Illinois, hereinafter referred to as "LGBR", and the Park District of La Grange, an Illinois Municipal Corporation, hereinafter referred to as "Park District".

**WHEREAS**, the Parties acknowledge that LGBR's season runs from April 1 through June 30 (Spring/Summer) & August 15 through October 30 (Fall) of each year ("the Season").

**WHEREAS**, the Parties now desire to consolidate, amend and restate all agreements between them in this one Agreement concerning the use and maintenance of the fields and facilities during the Season.

**THEREFORE**, for mutual consideration as set forth in the prior agreements and as provided herein, the receipt of which is hereby acknowledged by both Parties, the Parties agree as follows:

**I. DEFINITIONS**

*Exclusive Use.* Applies only to Sedgwick Park Senior & Prep Fields as set forth below. LGBR shall be the only entity entitled to organized and scheduled play during the Season. Only LGBR youth & adult teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District. LGBR Allstar teams fall under sanction teams. If the team is not insured by LGBR it is considered a non-Sanctioned team.

*Priority Use:* LGBR shall provide its scheduled use for each field to the Park District on or before April 1 of each year for the Spring/Summer Season; and by August 15 of each year for the Fall Ball Season. The dates requested by LGBR shall be entered on the Park District rental software for each field as requested, subject only to the Park District's own previously scheduled use of that field. After April 1/August 15, other patrons and groups may then be scheduled for use of Priority Use Fields, subject to the terms set forth in this Agreement. Actual use by LGBR on the scheduled dates and times at Priority Use Fields will be audited by the Park District. Should LGBR not use 10% of the dates and times it scheduled on Priority Use Fields (other than those cancelled by the Park District), then LGBR shall forfeit, for the next Season, its Priority Use Status at the Priority Use Field with the greatest number of unused dates and times. Only LGBR teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District. LGBR Allstar teams fall under sanction teams. If the team is not insured by LGBR it is considered a non-Sanctioned team.

*Shared Use:* LGBR requests for use shall be considered on an equal basis with requests from all other user groups in accordance with District priority of use, including use by the Park District, by inter-governmental partners of the Park District, and Park District residents. Only LGBR

teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District. LGBR Allstar teams fall under sanction teams. If the team is not insured by LGBR it is considered a non-Sanctioned team.

*Season-Spring/ Summer:* April 1 - June 30

*Season-Fall Ball:* August 15 - October 31.

## II. FIELD USE RIGHTS AND MAINTENANCE OBLIGATIONS

LGBR will supply to the Park District, in writing, its Season schedule and requests for use of each of the facilities set (with a rental permit application) forth below that are the subject of this Agreement no later than April 1/August 1 of every year. After analysis, the Park District will schedule a meeting with LGBR to resolve any issues that cannot be resolved by e-mail or phone.

- A. Sedgwick Park Fields (Senior & Prep)
  1. *Exclusive Use.*
    - a. LGBR enjoys Exclusive Use status during the Season. Any teams not affiliated with LGBR must go through the rental process and pay for field usage at a fee set by the Park District.
    - b. Requests for use outside of the Season must be submitted to the Park District no later than two weeks in advance of said use.
    - c. The Park District reserves the right to use fields used by LGBR during the Season for use for Park District programs and approval of such requests shall not be unreasonably withheld by LGBR.
  2. *Field Maintenance.*
    - a. Park District will, consistent with Park District standards (and solely as a matter of the discretion of the Park District), provide and pay for the costs associated with infield maintenance - weather permitting – during the Spring/Summer & Fall seasons. The maintenance listed below is not intended for game field preparation and chalk lining is not included in this service. Maintenance procedures vary from field type to current infield conditions. The Park District's field's maintenance procedures are as follows **only** on the days we drag the fields; all other days LGBR is responsible for all upkeep and making the fields safe and in playable condition for all participants.:
      - i. Park District will fill in minor holes and low spots using surrounding infield mix material.
      - ii. Batter's box maintenance: The Park District will fill in the "kicked out" areas that surround the home plate and tamp to compact.
      - iii. Park District will drag infield mix using professional grade equipment (2-3) time per week from May through October.
      - iv. Park District will mow grass of the fields on an as needed basis.

- v. Park District will paint foul ball lines in grass after each field cutting.
- vi. Park District will bring chalk and turface to the LGBR building when requested. LGBR will pay the Park District for each bag of turface & chalk requested; price set at beginning of the season based on cost of materials the Park District pays for it.
- vii. Spray for weeds on the warning track of the fields and around the outside of the playing field.

In the event of damage due to human or weather-related causes, LGBR will assume responsibility for its equipment and supplies. LGBR will reimburse the Park District for time and material due to vandalism and repairs to physical property damage.

- b. During the Season, the Park District will, consistent with Park District standards (and solely as a matter of the discretion of the Park District), mow all turf/grass.
- c. During the Season, LGBR will perform all field care inside the fences, including but not limited to: all maintenance and repair of the infield, lips and lines, mounds and batter box. Turf/grass responsible for any seeding, fertilizing, & turf replacement. Upkeep of ball field lights this included but is not limited to bulb & or ballast replacement, pole replacement (if needed), cost of functionality of lights and operations (April 1 through the end of scheduled play), and any other costs associated with the ball field lights. Scoreboards all costs associated with the functionality & repairs. Irrigation systems – Start up and shut down of systems, replacement of any piping & heads, operations, and any and all costs associated with the irrigation system. If new locks and or padlocks need to be purchased for the fields; they must be done through our locksmith to be compatible with the Park District key system and association pays for costs. Upkeep of fencing, gates, & dugouts for baseball fields. Upkeep of screenings on the warning tracks to keep in a safe condition. Upkeep of all non-grass areas of the field to keep in a safe playable condition. All upkeep associated with building interior & exterior. LGBR must provide written details to the Park District of work to be completed, receive written approval to complete such work and supply any receipts or invoices for supplies or materials used on the field.
- d. LGBR must receive approval from the Park District for any projects to be completed by a contractor. Projects require a minimum of 60 days' notice and will require a temporary construction license approved by PDLG Board of Commissioners. The contract should be held by both parties, PDLG and LGBR. Once the project is approved, LGBR will be responsible for any required deposit, as well as complete payment. Any project that exceeds \$25,000 requires formal bidding process completed by LGBR. All paid invoices must be provided to PDLG once the work is completed. LGBR is responsible for obtaining all necessary insurance requirements from contractor for all projects. All projects completed and paid for by LGBR will be considered investments.

The Park District shall, consistent with Park District standards (and solely as a matter of the discretion of the Park District), provide in season field maintenance guidelines to LGBR, which shall communicate guidelines to volunteers and contractors.

### 3. Field Lighting.

- a. LGBR designates their authorized volunteers to schedule the lights to be turned on and off on a daily basis.
  - b. LGBR Authorized Volunteers shall have full access to the illumination equipment and controls.
  - c. All maintenance and/or repair of said illumination infrastructure will be paid 100% by LGBR.
  - d. LGBR shall pay all fees associated with the Com Ed energy bill for the Prep & Senior field (fees for lighting will begin January 1, 2023).
  - e. LGBR shall not permit use of the Illumination Equipment to any third party without written permission from the Park District. The usage of the field and lights will be granted permission through a Park District rental process.
4. Batting Cage

LGBR is given permission to maintain, for LGBR's exclusive use, a batting cage at Sedgwick Park. LGBR shall be responsible for the maintenance and repair of the batting cage. LGBR shall maintain the batting cage in reasonable and useful condition or remove it from the property. LGBR shall secure Park District permission before undertaking any substantial repairs.

5. Utilities/Portable Lavatories.

- a. Park District will provide and pay for the costs of utilities, including electricity, water and garbage pickup; except LGBR will pay for electricity for use of the Field Illumination Equipment as set forth above. LGBR shall reimburse the Park District for the cost of water for the irrigation system at Sedgwick Park Senior & Prep Fields.
- b. Until permanent restrooms are constructed and in use, the Park District will arrange for portable on-site lavatories, but LGBR will reimburse Park District for 100% of the cost of said lavatories during the season.

6. Signage.

- a. With written permission from the Park District, LGBR will be allowed to display the LGBR logo signs at Sedgwick Park Babe Ruth Fields. Signs can be affixed to any permanent structure, specifically including, but not limited to dugouts, backstops and signposts. Signs shall be limited to field area. Signs and locations to be mutually agreeable, reviewed and approved by LGBR and Park District. However, in the event no reasonable resolution can be agreed upon, final approval of any sign or location shall rest with the Park District.
- b. Sedgwick Park Fields is a limited public forum and accordingly, LGBR may display sustained advertisements promoting products or businesses. Any such advertisement shall comply with all applicable laws, ordinances, rules or regulations. Displays are subject to mutual agreement between LGBR and Park District on general appropriateness for park display. In addition, any advertisement display is subject to Park District approval with respect to exclusivity

contracts the Park District may have in their sponsor portfolio. Non-permanent advertising associated with LGBR events will be permitted subject to prior written approval of the Park District. Non-permanent banners for teams and displays of team sponsors are permitted without prior written approval.

7. Concessions.

LGBR may sell refreshments and food during LGBR sponsored events in the concession stand building only. NO unsupervised kids should be in the concession stand at any time.

8. Vehicles and Parking.

No Vehicles shall be driven in or on any Park District property. Coaches, spectators, and player/family vehicles are restricted to the parking lot only.

**III. TERM**

Due to the investment in capital made by LGBR under prior agreements superseded by this Agreement, this Agreement shall be valid for one (1) calendar year, unless otherwise amended. The parties will meet to review operations and issues on a yearly basis.

**IV. STORAGE**

A. LGBR may, at its own expense, place storage boxes that it owns, for its exclusive use, at the Sedgwick Park Fields.

**V. GENERAL TERMS**

- A. The Park District reserves the right to cancel games and/or practices due to wet or unsafe conditions.
- B. LGBR shall comply with Illinois Law and Park District policy concerning criminal background checks for its coaches, managers, assistants, independent contractors, volunteers or any other person who will have direct contact with children's programs. LGBR shall provide a certification that it has completed the criminal background checks for all such persons to the Park District's Superintendent of Facilities prior to the Season. LGBR may not use any Park District property prior to furnishing the Park District with the annual certification concerning criminal background checks.
- C. No employee, coach, manager, assistant, independent contractor, volunteer, or any other person who will have direct contact with children's programs shall use alcohol or drugs (except properly prescribed) during such person's participation in the LGBR Program.
- D. LGBR shall add the Park District of La Grange to the list of parties released in LGBR's standard waiver and release of liability form and shall reasonably secure same from every participant.

- E. LGBR agrees to hold harmless, indemnify and defend the Park District, its officers, employees, agents, representatives, attorneys, volunteers and successors, either jointly or severally, from and against any and all liability, claims, demands or causes of actions, costs or expenses, including, but not limited to, attorneys fees, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of LGBR's acts or omissions in connection with its operation of the LGBR program. LGBR's obligations under this paragraph shall remain in full force and effect after termination of this Agreement. LGBR shall comply with Park District policy concerning procurement and maintenance of liability insurance in the amounts and for the limits set forth in the Park District policy.
- F. LGBR shall provide the Park District with a Certificate of Insurance (COI) with the Park District of La Grange listed as additionally insured.
- G. Each of the parties represents and warrants to the other party that it has the right, power and legal authority to enter into and fully perform the Agreement in accordance with its terms and that this Agreement, when executed and delivered by the parties, will be legal, valid and a binding obligation enforceable against the parties in accordance with its terms.
- H. This Agreement supersedes and replaces all prior agreements between the Parties. This agreement will need to be signed on an annual basis.
- I. The Park District requests a meeting between both groups no later than April 1 of the said season to discuss field usage season dates, and any other pertinent topics needed to discussion.
- J. LGBR shall provide pass code for access to the brick storage/concession building to the Park District. All locks used on any fields or field boxes shall be on the Park District's key system. If new keys or locks are needed for LGBR; LGBR will reimburse the Park District at 100% of the cost.
- K. The Park District will within reason meet field requests submitted and give LGBR priority use of field outside of Sedgwick Park Senior & Prep fields.
- L. All work completed to either field will be considered a donation to the Park District.
- M. No alcoholic beverages are allowed by any patrons on Park District property.
- N. LGBR will make sure all volunteer coaches are to inspect any field prior to a game of practice to make sure the field and area around the field are in safe playable condition for the participants.
- O. Notice by either party is deemed given when mailed, postage prepaid, certified, or registered, return receipt requested, addressed to the other party at the address appearing below:

To: La Grange Babe Ruth  
PO Box 307  
La Grange, IL 60525  
ATTN: President

To: Park District of La Grange  
536 East Ave  
La Grange, IL 60525  
ATTN: Supt of Facilities

Either party may, by written notice to the other, change the address to which such communication shall be sent. After notice of such change has been received, any communication shall be sent directly to such party at such changed address.

LA GRANGE BABE RUTH

PARK DISTRICT OF LA GRANGE

An Illinois not for profit Corporation

a Municipal Corporation

BY: [Signature]  
Commissioner

BY: [Signature]  
Board President

BY: [Signature]  
Secretary

BY: [Signature]  
Secretary

4-22-22  
Date

6-13-2022  
Date

SEAL:

4837-7549-6784, v. 1





**AGREEMENT BETWEEN  
THE PARK DISTRICT OF LA GRANGE AND  
LA GRANGE BABE RUTH**

**THIS AGREEMENT** dated this 11 day of April, 2022/2023, by and between La Grange Babe Ruth, a not for profit corporation, organized and doing business in the State of Illinois, hereinafter referred to as "LGBR", and the Park District of La Grange, an Illinois Municipal Corporation, hereinafter referred to as "Park District".

**WHEREAS**, the Parties acknowledge that LGBR's season runs from April 1 through June 30 (Spring/Summer) & August 15 through October 30 (Fall) of each year ("the Season").

**WHEREAS**, the Parties now desire to consolidate, amend and restate all agreements between them in this one Agreement concerning the use and maintenance of the fields and facilities during the Season.

**THEREFORE**, for mutual consideration as set forth in the prior agreements and as provided herein, the receipt of which is hereby acknowledged by both Parties, the Parties agree as follows:

**I. DEFINITIONS**

*Exclusive Use.* Applies only to Sedgwick Park Senior & Prep Fields as set forth below. LGBR shall be the only entity entitled to organized and scheduled play during the Season. Only LGBR youth & adult teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District, i.e. Adult League\*, travel teams, etc. Adult League will operate under Babe Ruth during the 2023 season, but beginning 2024, all Adult League must will fall in line with all other non-sanction team requirements. LGBR Allstar teams fall under sanction teams. If the team is not insured by LGBR it is considered a non-Sanctioned team.

*Priority Use.* LGBR shall provide its scheduled use for each field to the Park District on or before April 1 of each year for the Spring/Summer Season; and by August 15 of each year for the Fall Ball Season. The dates requested by LGBR shall be entered on the Park District rental software for each field as requested, subject only to the Park District's own previously scheduled use of that field. After April 1/August 15, other patrons and groups may then be scheduled for use of Priority Use Fields, subject to the terms set forth in this Agreement. Actual use by LGBR on the scheduled dates and times at Priority Use Fields will be audited by the Park District. Should LGBR not use 10% of the dates and times it scheduled on Priority Use Fields (other than those cancelled by the Park District), then LGBR shall forfeit, for the next Season, its Priority Use Status at the Priority Use Field with the greatest number of unused dates and times. Only LGBR teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District. LGBR Allstar teams fall under sanction teams. If the team is not insured by LGBR it is considered a non-Sanctioned team.



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*Season-Spring/Summer:* April 1 - June 30  
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LGBR will supply to the Park District, in writing, its Season schedule and requests for use of each of the facilities set (with a rental permit application) forth below that are the subject of this Agreement no later than April 1/August 1 of every year. After analysis, the Park District will schedule a meeting with LGBR to resolve any issues that cannot be resolved by e-mail or phone.

### A. Sedgwick Park Fields (Senior & Prep)

#### 1. *Exclusive Use.*

- a. LGBR enjoys Exclusive Use status during the Season. Any teams not affiliated with LGBR must go through the rental process and pay for field usage at a fee set by the Park District.
- b. Requests for use outside of the Season must be submitted to the Park District no later than two weeks in advance of said use.
- c. The Park District reserves the right to use fields used by LGBR during the Season for use for Park District programs and approval of such requests shall not be unreasonably withheld by LGBR.

#### 2. Field Maintenance.

- a. ~~Park District will, consistent with Park District standards (and solely as a matter of the discretion of the Park District), provide and pay for the costs associated with infield maintenance—weather permitting—during the Spring/Summer & Fall seasons. The maintenance listed below is not intended for game field preparation and chalk lining is not included in this service. Maintenance procedures vary from field type to current infield conditions. The Park District's field's maintenance procedures are as follows only on the days we drag the fields; all other days LGBR is responsible for all upkeep and making the fields safe and in playable condition for all participants:~~

~~i.—Park District will fill in minor holes and low spots using surrounding infield mix material.~~

~~ii.—Batter's box maintenance: The Park District will fill in the "kicked out" areas that surround the home plate and tarp to compact.~~



- ~~iii. Park District will drag infield mix using professional grade equipment (2-3) time per week from May through October.~~
- ~~iv. Park District will mow grass of the fields on an as needed basis.~~
- ~~v.i. Park District will paint foul ball lines in grass after each field cutting.~~
- ~~v.ii. Park District will bring chalk and Tturf to the LGBR building when requested. LGBR will pay the Park District for each bag of Tturf & chalk requested; price set at beginning of the season based on cost of materials the Park District pays for it.~~
- ~~vii.iii. Spray for weeds on the warning track of the fields and around the outside of the playing field.~~

In the event of damage due to human or weather-related causes, LGBR will assume responsibility for its equipment and supplies. LGBR will reimburse the Park District for time and material due to vandalism and repairs to physical property damage.

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- d. LGBR must receive approval from the Park District for any projects to be completed by a contractor. Projects require a minimum of 60 days' notice and will require a temporary construction license approved by PDLG Board of Commissioners. The contract should be held by both parties, PDLG and LGBR. Once the project is approved, LGBR will be responsible for any required deposit, as well as complete payment. Any project that exceeds \$25,000 requires formal bidding process completed by LGBR. All paid invoices must be provided to PDLG once the work is completed. LGBR is responsible for obtaining all necessary insurance requirements from contractor for all projects. All projects completed and paid for by LGBR will be considered investments.



The Park District shall, consistent with Park District standards (and solely as a matter of the discretion of the Park District), provide in season field maintenance guidelines to LGBR, which shall communicate guidelines to volunteers and contractors.

3. Field Lighting.

- a. LGBR designates their authorized volunteers to schedule the lights to be turned on and off on a daily basis.
- b. LGBR Authorized Volunteers shall have full access to the illumination equipment and controls.
- c. All maintenance and/or repair of said illumination infrastructure will be paid 100% by LGBR.
- d. LGBR shall pay all fees associated with the Com Ed energy bill for the Prep & Senior field (fees for lighting will begin January 1, 2023). Light usage will be billed at \$20 per game based on schedule (when utilized) provided with Field Usage Permit.
- e. LGBR shall not permit use of the Illumination Equipment to any third party without written permission from the Park District. The usage of the field and lights will be granted permission through a Park District rental process.

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4. Batting Cage

LGBR is given permission to maintain, for LGBR's exclusive use, a batting cage at Sedgwick Park. LGBR shall be responsible for the maintenance and repair of the batting cage. LGBR shall maintain the batting cage in reasonable and useful condition or remove it from the property. LGBR shall secure Park District permission before undertaking any substantial repairs.

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- b. Until permanent restrooms are constructed and in use, the Park District will arrange for portable on-site lavatories, but LGBR will reimburse Park District for 100% of the cost of said lavatories during the season.

6. Signage.

- a. With written permission from the Park District, LGBR will be allowed to display the LGBR logo signs at Sedgwick Park Babe Ruth Fields. Signs can be affixed to any permanent structure, specifically including, but not limited to dugouts, backstops and signposts. Signs shall be limited to field area. Signs and locations to be mutually agreeable, reviewed and approved by LGBR and Park District. However, in the event no reasonable resolution can be agreed upon, final approval of any sign or location shall rest with the Park District.



- b. Sedgwick Park Fields is a limited public forum and accordingly, LGBR may display sustained advertisements promoting products or businesses. Any such advertisement shall comply with all applicable laws, ordinances, rules or regulations. Displays are subject to mutual agreement between LGBR and Park District on general appropriateness for park display. In addition, any advertisement display is subject to Park District approval with respect to exclusivity contracts the Park District may have in their sponsor portfolio. Non-permanent advertising associated with LGBR events will be permitted subject to prior written approval of the Park District. Non-permanent banners for teams and displays of team sponsors are permitted without prior written approval.

7. Concessions.

LGBR may sell refreshments and food during LGBR sponsored events in the concession stand building only. NO unsupervised kids should be in the concession stand at any time.

8. Vehicles and Parking.

No Vehicles shall be driven in or on any Park District property. Coaches, spectators, and player/family vehicles are restricted to the parking lot only.

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Due to the investment in capital made by LGBR under prior agreements superseded by this Agreement, this Agreement shall be valid for one (1) calendar year, unless otherwise amended. The parties will meet to review operations and issues on a yearly basis.

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- B. LGBR shall comply with Illinois Law and Park District policy concerning criminal background checks for its coaches, managers, assistants, independent contractors, volunteers or any other person who will have direct contact with children's programs. LGBR shall provide a certification that it has completed the criminal background checks for all such persons to the Park District's Superintendent of Facilities prior to the Season. LGBR may not use any Park District property prior to furnishing the Park District with the annual certification concerning criminal background checks.
- C. No employee, coach, manager, assistant, independent contractor, volunteer, or any other person who will have direct contact with children's programs shall use alcohol or drugs (except properly prescribed) during such person's participation in the LGBR Program.



- D. LGBR shall add the Park District of La Grange to the list of parties released in LGBR's standard waiver and release of liability form and shall reasonably secure same from every participant.
- E. LGBR agrees to hold harmless, indemnify and defend the Park District, its officers, employees, agents, representatives, attorneys, volunteers and successors, either jointly or severally, from and against any and all liability, claims, demands or causes of actions, costs or expenses, including, but not limited to, attorneys fees, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of LGBR's acts or omissions in connection with its operation of the LGBR program. LGBR's obligations under this paragraph shall remain in full force and effect after termination of this Agreement. LGBR shall comply with Park District policy concerning procurement and maintenance of liability insurance in the amounts and for the limits set forth in the Park District policy.
- F. LGBR shall provide the Park District with a Certificate of Insurance (COI) with the Park District of La Grange listed as additionally insured.
- G. Each of the parties represents and warrants to the other party that it has the right, power and legal authority to enter into and fully perform the Agreement in accordance with its terms and that this Agreement, when executed and delivered by the parties, will be legal, valid and a binding obligation enforceable against the parties in accordance with its terms.
- H. This Agreement supersedes and replaces all prior agreements between the Parties. This agreement will need to be signed on an annual basis.
- I. The Park District requests a meeting between both groups no later than April 1 of the said season to discuss field usage season dates, and any other pertinent topics needed to discussion.
- J. LGBR shall provide pass code for access to the brick storage/concession building to the Park District. All locks used on any fields or field boxes shall be on the Park District's key system. If new keys or locks are needed for LGBR; LGBR will reimburse the Park District at 100% of the cost.
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To: La Grange Babe Ruth  
PO Box 307  
La Grange, IL 60525  
ATTN: President

To: Park District of La Grange  
536 East Ave  
La Grange, IL 60525  
ATTN: Athletic Supervisor

Either party may, by written notice to the other, change the address to which such communication shall be sent. After notice of such change has been received, any communication shall be sent directly to such party at such changed address.

LA GRANGE BABE RUTH

PARK DISTRICT OF LA GRANGE

An Illinois not for profit Corporation

a Municipal Corporation

BY: \_\_\_\_\_  
Commissioner

BY: \_\_\_\_\_  
Board President

BY: \_\_\_\_\_  
Secretary

BY: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

SEAL:

4837-7549-6784, v. 1



MEMORANDUM M23-014



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, CPRP, Executive Director  
Blake Ertmanis, Director of Parks, Planning & Maintenance  
**RE:** OSLAD Application & Firm Selection  
**DATE:** April 17, 2023

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**Background:**

The OSLAD program is a state-financed grant program that provides funding assistance to local government agencies for acquisition and/or development of land for public outdoor recreation areas. OSLAD is a matching program that provides an advance payment (for development projects only) that is 50% of the grant award amount shortly after the grant agreement is executed. The local agency must demonstrate and possess the ability to finance the remaining costs of an approved project prior to receipt of the remaining grant funds. This program is funded through a percentage of the state's Real Estate Transfer Tax.

This year's application process will open July 1, 2023 with applications due by August 31, 2023.

**Implications:**

The 2023/2024 Budget includes applying for an OSLAD Grant to update and enhance Waiola Park. We have reached out to three firms for proposals to support the District with the application process. Following this memo you will find the three proposals to be discussed at the board meeting.

**Staff Recommendation:**

Discussion and selection of firm for the OSLAD Application process.



February 29, 2023

Ms. Jenny Bechtold, CPRP  
Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

Waiola Park Master Plan and OSLAD Grant  
Professional Services Proposal

Dear Ms. Bechtold:

Wight & Company (Wight) is pleased to submit this proposal to you and the Park District of La Grange (PDLG) to provide master planning and grant application services for your Waiola Park located at 545 S. Stone Avenue. This proposal includes:

PROJECT UNDERSTANDING  
SCOPE OF SERVICES  
SCHEDULE  
COMPENSATION  
TERMS & CONDITIONS

#### PROJECT UNDERSTANDING

We understand the PDLG would like to develop a new park master plan for Waiola Park. This 3.6-acre park was originally constructed in the 1990's and identified as a high priority for redevelopment in the park district's Comprehensive Master Plan adopted in November of 2022.

In order to develop a new park master plan, we will first facilitate a project kick-off meeting with PDLG staff to discuss the goals and objectives of the project and conduct an initial site investigation. We will then solicit input from staff and residents to determine the appropriate program strategy for the site, based on the Park District's recreational needs. This key "consensus building" step will help establish the overall vision for the park and help guide the design team as we will develop conceptual options for the site to review with staff. Based on staff input, we will finalize the concepts and associated costs and then prepare the finalized master plan approach for review by the residents and park district board. Following the approval of the new master plan, we will prepare an Open Space Land Acquisition and Development (OSLAD) Grant application administered by the Illinois Department of Natural Resources (IDNR). This grant program provides 50/50 matching funds up to \$600K. Based on the latest indication from Illinois Association of Park Districts (IAPD), \$56M may be available for the OSLAD program, applications will be due on August 31, 2023 via the Amplifund online portal.

Based on our initial conversations, PDLG identified the following potential programs for the site:

- Play Environment
- Shelter
- Basketball (renovated)
- Trails
- Baggo Game
- Landscape
- TBD

#### SCOPE OF SERVICES

Wight & Company will provide in-house landscape architecture, civil engineering and cost estimating services. We propose to provide the following services outlined in the Project Understanding through the Scope of Service below:

##### A. Project Understanding and Programming Phase

1. Conduct a project Kick-off Meeting to align the basic client expectations and reach a mutual understanding of the following:
  - a. Key participants and decision-makers
  - b. Project goals and objectives
  - c. Existing conditions
  - d. Scope of work
  - e. Deliverables
  - f. Tentative project schedule
  - g. Communication and responsibility matrix
  - h. Project budget
2. Obtain relevant project data for the site:
  - a. Zoning and land-use designation
  - b. Local ordinances
  - c. Aerial photography
  - d. Topographic and boundary surveys, if available (provided by owner)
  - e. GIS Data
  - f. National Wetland Inventory Map (NWI)
  - g. Flood Insurance Rate Map (FIRM)
3. Visit project site to review and photograph existing conditions and confirm base information.
4. Prepare Existing Conditions Plan using aerial photography, GIS Data, and topographic survey (if available).
5. Identify permitting requirements with jurisdictional agencies.
6. Conduct Program Input Sessions: Wight will facilitate in-person input sessions. Ideas, comments, priorities, and voting will be tracked from participants:
  - a. Residents
  - b. Staff
7. Confirm site programming opportunities.
8. Review Meeting with staff to confirm for Project Understanding and Programming Phase.

B. Master Plan Phase

1. Develop Concepts for:
  - a. Site Amenities based on programming input, including:
    - i. Active recreation amenities
    - ii. Passive/natural recreation amenities
    - iii. Pedestrian circulation
    - iv. Vehicular circulation and parking
  - b. Landscape
  - c. Grading and Utilities
2. Prepare construction cost opinion.
3. Review Conceptual Design Documents with you up to two (2) times. Document meeting results via written meeting summary.
4. Review Conceptual Design with jurisdictional agencies as needed.
5. Conduct Conceptual Design Input Session:
  - a. Residents
6. Prepare Final Master Plan.

C. Grant Application Phase

1. Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) Grant
  - a. Determine appropriate/eligible grant amenities for IDNR/OSLAD and other funding opportunities.
  - b. Evaluate proposed recreational amenities based on IDNR Facility Comparison criteria.
  - c. Facilitate discussions with IDNR Grant Administrators.
  - d. Prepare grant application and submit via Amplifund to IDNR deadline TBD- August 31, 2023
  - e. Meet with Grant Administrators to review project.

SCHEDULE

We propose to begin work on this assignment upon your authorization and anticipate 60-90 days to complete this work. We will prepare a detailed project schedule for your review and input during the initial project kick-off meeting.

COMPENSATION

Wight proposes to provide the Scope of Services described in this proposal for Fixed Fee of:

Project Understanding and Programming Phase and Master Plan Phase: \$11,200.00

Grant Preparation Phase: \$6,500.00

In addition to the professional services fees, we will invoice reimbursable expenses at direct costs and capped at \$300.00. The following is list of typical reimbursable expenses:

- CAD plots, printing, color reproductions and delivery costs of drawings and reports.
- Supplies, materials, and costs related to specific reports and presentations.
- Travel at current IRS established reimbursement rate.

TERMS & CONDITIONS

This proposal assumes the terms and conditions outlined in the AIA Document B101-2017, "Standard Form of Agreement between Owner and Architect." Wight will invoice monthly based on a percentage of the work completed and payment will be due in 30-days (or in accordance with the Illinois Prompt Payment Act).

We thank you for the opportunity to begin our relationship with the Park District of La Grange and look forward to working with you on this design effort.

If this proposal meets your approval, please sign one copy, and return it to us. If you have any questions regarding this proposal, please do not hesitate to contact us.

Respectfully submitted,

WIGHT & COMPANY



Robert S. Ijams, PLA  
Director of Parks & Recreation



Jason Dwyer, AIA, LEED AP  
President, Design & Construction

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Cc: Patty King, Wight & Company



March 3, 2023

Jenny Bechtold, CPRP  
Executive Director  
Park District of LaGrange  
536 East Avenue  
LaGrange, IL 60525

RE: Waiola Park Master Plan and OSLAD Grant Preparation

Dear Jenny,

Thank you for considering Upland Design to assist with park planning at Waiola Park. Enclosed is a proposal and detailed scope of services to assist the Park District of LaGrange with a master plan process that meets the OSLAD requirements. In addition, we will prepare an Open Space Land Acquisition and Development (OSLAD) grant application for the project.

Upland Design has been assisting Park Districts for the past 25 years creating wonderful outdoor spaces for communities to **go outside**. In addition, we have a team of specialists that understand the OSLAD program and what makes a grant successful.

Please feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Kelly".

Michelle A. Kelly,  
PLA, CPSI Principal  
Landscape Architect



## **Waiola Park Master Plan and OSLAD Grant Preparation Park District of LaGrange**

**Project Background:** Park District of LaGrange has determined that the facilities at Waiola Park, located at 500 S. Waiola Avenue, are ready for renovation. The District wishes to undertake a master planning process and submit an Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) grant in 2023. The grant is due August 30, 2023. A construction and renovation budget will be discussed and set during planning.

Potential amenities include:

- Playground
- Basketball Court
- T-Ball Fields
- New Shade Shelter
- Accessible Paths
- Walking Trail
- Other Items as Determined during Planning



**Project Scope:** Upland Design Ltd proposes to accomplish the following work items to assist the Park District with the park master plan and OSLAD grant application. An approximate timeline is indicated, and actual dates will be set to accommodate Park District of LaGrange needs.

A two-phase approach to planning will be utilized:

- Phase I – Master Plan & Public Engagement
- Phase II – OSLAD Grant Application

**Base Information and Surveys:** The Park District will share a Plat of Survey for the project site. Upland will gather quotes for a topographic survey of the site to be used for planning. The Park District will choose the surveyor and hire the survey work. The survey can also be used later for construction documents, property line reference and for the grant submittal. Upland Design will gather FIRM map, Eco CAT, USGS, zoning information, and soil data information for the site.

### **Phase I Master Plan & Public Engagement**

**Kick-Off Site Visit:** A site visit will be made once the survey is complete to review existing conditions with the Park District. We will discuss challenges and opportunities at the park along with potential amenities to be included in the grant submission. (1 In Person Meeting)

**Comprehensive Plan:** Upland Design will review the Park District's comprehensive plan as it pertains to improvements at the Park. These will be incorporated as appropriate in the planning for Waiola.

**Preliminary Park Ideas and Review Meeting:** Upland Design Ltd will prepare multiple playground options along with photos images of potential park improvements. In addition, images of comfort amenity ideas like seating and shade will be prepared. A 24"x 36" map of the park and existing conditions will be prepared. These boards along with playground options will be shared and discussed with Park District Staff at a virtual meeting. After review, the boards will be updated for the first public meeting. (1 virtual Meeting)

**Public Open House #1:** The existing conditions map, playground options and idea images will be presented at the first public meeting. The public will have an opportunity to share thoughts before concepts are fully developed. Surveys, stickers and/or input cards will be used to garner feedback. The Park District will advertise the meeting and share it on social media. Advertisements and sign in sheets will be collected for grant submittal. The images and survey can also be shared on social media. (Public Meeting #1- in person)

**Park Program:** Based on the public input, Upland will prepare a park program along with a summary of the input on the playground choices. This will be submitted to the Park District for review. Adjustments will be made to the program based on the Park District feedback before moving into plan preparation.

**Preliminary Master Plan and Review Meeting:** Once the park program is approved, the Upland team will prepare a preliminary master plan concept utilizing public feedback. The chosen play equipment from meeting # 1 will be included. A detailed cost estimate will be prepared. The preliminary master plan and costs will be presented to Park District Staff for review. Based on comments from the staff, the plans and costs will be updated and rendered for the second public meeting. (1 virtual Meeting)

**Public Open House # 2:** A color rendering of the preliminary master plan will be presented to the public at an open house. The plan will include color images of park improvements. A large format board of the chosen play equipment will be prepared along with a survey to garner written input. Meeting attendees will make comments and selections of their priorities. This information can also be shared digitally if the Park District would like to add it to their website for additional input. A summary of comments will be prepared and a recommendation for the final list of program elements. Advertisements and sign in sheets will be collected for grant submittal. (Public Meeting #2- in person)

**Master Plan Preparation and Costs:** Based on the staff feedback and the second public open house, Upland Design will prepare a final master plan document. The site plan and cost estimates will be updated and rendered with labels. These will be submitted to the Park District staff via email for approval.

**Board Meeting:** The planning process along with the master plan and costs can be presented at a Board meeting if the Park District desires. Upland will present and answer questions. Once approved, these documents will be utilized in the grant application.

## **Phase II - OSLAD Grant Application**

Upland Design will prepare an OSLAD grant application based on the selected plan and costs. Narratives will be prepared with supplemental information as listed below for a complete application. We will discuss the final cost to be submitted with the grant application with the Park District to ensure concurrence with each element. Prior to submittal, the design team will discuss the project with IDNR staff to discuss the amenities and the viability of the grant being funded. Several items will be shared by the District as listed below to complete the application.

	Park District	Upland Design
Amplifund Web Set Up by District- Filled in by Upland	X	X
GATA and CAGE Documentation and Numbers	X	
General Project Data	X	X
Acquisition History and Certification – reviewed and signed	X	X
Resolution of Authorization – reviewed and signed	X	X
Development Data / Cost Estimate		X
Narrative Statement		X
Location Map		X
Site Development Plan		X
Sketches and Elevations of Project Elements		X
Premise Plat Map and Topographic Survey	X	
Environmental Assessment Statement		X
Ecological Compliance Assessment Tool (EcoCAT) report		X
Cultural Resources, Endangered Species and Wetland Report ( a wetland delineation is not included)		X
National Wetland Map		X
Commitment for Title Insurance, Deed, or Lease	X	
FEMA Flood Map		X
Project Justification: Community Plan, Public Hearing Information, Support Letters, etc.	X	X

Upland Design will submit a draft copy of the grant submittal to the Park District via email. Park District Staff will review the draft grant submittal and Upland Design will make final changes based on the input. The documents will then be uploaded on the IDNR website in the Amplifund system. The Park District will assist with connecting their GATA portal to Amplifund and sharing access with Upland Design so that documents can be uploaded and submitted.

With the plans and documents approved and submitted, a digital file of the grant submittal will be delivered to the Park District. Upland Design will assist with questions during the IDNR grant review process.

**IDNR Site Visit:** The Park District staff will meet with IDNR grant staff onsite if they request a tour.

**IDNR Interview:** If the IDNR holds interviews, Upland Design will attend. In addition, we will work closely with the Park District to prepare a presentation for grant staff to be given by the Park District.

**Work Not Included:** Wetland Delineation, Archaeological Survey or Research, Plat of Survey, Deed Research, Title Research nor Topographic Survey.

**Professional Fees**

The following professional fees are lump sum for the work described in for professional services by Upland Design Ltd. Any additional services which are requested shall be Upland's hourly rates listed herein.

Phase I: Master Plan & Public Engagement	\$12,200
Phase II: OSLAD Grant Application	\$ 6,000
<b>total</b>	<b>\$18,200</b>

**Optional Board Meeting: \$600**

**Estimated Reimbursable Costs:**

Reimbursable items will include plotting and printing of drawings, foam core, and delivery of plans/documents at the direct cost to Upland Design Ltd and mileage reimbursement at the current IRS reimbursement rate.

Scope	Date
Topographic Survey & Public Meeting #1	April 1 – May 1
Preliminary Master Planning	May 2- May 15
Plan Review with Park District	May 15, 2023
Public Input # 2	May 31-June 15
Finalize Master Plan and Costs	June 15-June 30
Prepare OSLAD Grant	June 1 – August 27

**AGREEMENT BETWEEN CLIENT and FIRM  
FOR LANDSCAPE ARCHITECTURAL SERVICES  
WAIOLA PARK PLANNING**

Park District of LaGrange  
536 East Avenue  
LaGrange, IL 60525  
Phone: 708-352-1762.....The Owner

And

Upland Design Ltd.  
24042 Lockport St., Suite 200  
Plainfield, IL 60544  
Phone:815.254.0091.....The Firm

Owner and Firm agree as set forth below:

**1. Firm's Basic Services**

The Firm agrees to provide its professional services in accordance with generally accepted standards of its profession. The Firm agrees to put forth-reasonable efforts to comply with codes, laws and regulations in effect as of the date of this contract. **See Page 1-5: Proposal Dated for description of Landscape Architectural Services.**

**2. Excluded Services**

Scope of services set forth on page 1-5 is included in this agreement. Excluded services include but are not limited the following: Hydrologic/hydraulic modeling the floodplain/floodway, engineering of any kind, wetland mitigation, archeological services, environmental testing, engineering, subsurface conditions and material testing, boundary survey, topographic survey, soil borings, construction layout; construction scheduling; construction work; work-site safety, labor negotiations, permit fees, meetings, tree survey, tree preservation plans, irrigation plans or court appearances as part of these services.

Hazardous Materials: The scope of the Firm's services for this Agreement does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.

**3. Construction Phase Services**

If Firm performs any services during the construction phase of the project, Firm and sub-consultants shall not supervise, direct, or have control over Contractor's work. The Firm and sub-consultants shall not have authority over or responsibility for the construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the Contractor. The Firm does not guarantee the performance of the construction contract by the Contractor and do not assume responsibility for the Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

**4. Firm's Insurance**

The Contract documents shall include Firm's Proof of Insurance with Owner listed as certificate holder.

**5. Owner Responsibilities**

The Owner has designated Jenny Bechtold, Executive Director, as the contact person(s) for this project. The Firm will direct correspondence and information to the contact person. The Owner will

provide pertinent information to the Firm in a timely manner so as not to hinder or delay the Firm performing their work in a timely and cost effective manner throughout the project.

The Owner agrees to provide Firm with existing base information for the site and will assist the Firm with obtaining other information as requested. The Firm will rely on this information, without liability, on the accuracy and completeness of information provided by the Owner. The Owner agrees to advise Firm of any known or suspected contaminants at the Project Site and the Owner shall be solely responsible for all subsurface soil conditions.

Right of Entry: When entry to property is required for the Firm and/or sub-consultant to perform its services, the Owner agrees to obtain legal right-of-entry on the property.

**6. Project Schedule**

The Firm shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule. The Firm will attempt to make the Owner aware of events that will impact the Project schedule.

**7. Compensation and Payments**

The Owner shall pay to the firm the following lump sum of \$18,200.00 for the work described herein. Reimbursable Expenses: Firm will bill direct non-payroll expenses at cost plus 0%. Examples of expenses include printing, boards, plans and handouts, postage and delivery. Mileage will be billed at current IRS rates.

2023 Rate Sheet Hourly Billing Rates:

Principal Landscape Architect	\$224.00
Project Manager/Sr. LA	\$172.00
Landscape Architect	\$148.00
Landscape Designer II	\$138.00
Landscape Designer	\$132.00
Construction Administrator	\$132.00
Office Administrator	\$88.00
Intern	\$70.00

Firm shall submit request(s) for payment to the Owner. Payment requests shall be made monthly for that portion of the project that has been completed. The Owner agrees to make the requested payment within 30 days of submission of each payment request.

Additional Information:

- a) If the Owner determines additional funds will be allocated to the construction budget and the budget is increased by 10% or more, the Owner and Firm will review the need for additional Firm compensation.
- b) At the request of the Owner, additional meetings or work may be added at the professional service rates listed herein.
- c) No additional work shall be added to the contract without authorization from the Owner.

**8. Suspension or Termination of Services**

If the Owner in good faith determines that the Firm prosecutes or fails to prosecute its work in such manner as to hinder or delay the completion of the project, the Owner may serve written notice to the Firm setting forth any complaint about Firm's performance of its work. The Firm shall have seven (7) days from receipt of such written notice in which to take corrective action. If the Firm fails to take appropriate corrective action within said seven (7) day period, the Owner may exercise the following remedies:

- a. Terminate the Firm's services by a written notice effective on the date such written notice is served on the Firm; and,
- b. Order the remaining necessary work be done by another Firm, if desired.
- c. If the Owner in good faith exercises the above remedies, Owner shall be responsible to pay the Firm only for the work performed prior to termination of the contract. The above remedies shall be Owner's sole and exclusive remedies in the event the Owner terminates the Firm's services under this provision.
- d. The Firm may terminate this Contract upon seven days written notice. If terminated, Owner agrees to pay the Firm for all Basic and Additional Services rendered and Reimbursable Expenses incurred up to the date of termination. Upon not less than seven days' written notice, Landscape Architect may suspend the performance of its services if Owner fails to pay the Firm in full for services rendered or expenses incurred. The Firm shall have no liability because of such suspension of service or termination due to nonpayment.

#### **9. Indemnification**

The Firm agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Owner up to the amount of this contract fee for services from loss and expense, including reasonable attorneys' fees, to the extent caused by Firm's negligent acts, errors or omissions in the performance of the work under this Contract. Firm shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reason of the work done under this Contract. The Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Firm from any damage, liability or cost, including reasonable attorneys' fees and costs of defense arising from this project, to the extent caused by the Owner's negligent acts, errors or omissions and those of its other Firms, sub-consultants or consultants (whether or not the Owner is legally liable for them) or anyone for whom the Owner is legally liable. In the event of joint or concurrent negligence, Firm shall bear only that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of the third parties) which caused the personal injury or damage.

#### **10. Limitation of Liability**

In any event, in recognition of the relative risks and benefits of the project, the Owner and the Firm have allocated the risks such that the Owner agrees that to the fullest extent permitted by law, the Firm's total aggregate liability to the Owner for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Contract from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Firm's fee for the work rendered on this project.

#### **11. Dispute Resolution**

Owner and Firm agree to mediate claims or disputes arising out of or relating to this Agreement as a condition precedent to litigation. The mediation shall be conducted by an agreed upon mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises and the parties agree to participate in mediation in good faith. Mediation fees shall be shared equally. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

#### **12. Ownership of Documents**

Copies of the final bid documents may be retained by the Owner at the completion of the project for their records in both print and digital PDF versions. All instruments of professional service prepared by the Firm, including, but not limited to, drawings and specifications, are the property of the Firm, and these documents shall not be reused on other projects without Firm's written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by the Firm will be at the Owner's sole risk and without liability to the Firm or its employees, and subcontractors. Owner shall, to the fullest extent permitted by law, defend,

indemnify, and hold harmless Owner from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting from such unauthorized reuse or distribution.

The Firm reserves the right to include representations of the Project in its promotional and professional materials.

**13. Governing Law**

This Agreement is governed by the laws of the State of Illinois.

**14. Entire Agreement and Severability**

This Agreement is the entire and integrated agreement between Owner and the Firm and supersedes all prior negotiations, statements or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Firm. In the event that any term or provision of this agreement is found to be void, invalid or unenforceable for any reason, that term or provision shall be deemed to be stricken from this agreement, and the balance of this agreement shall survive and remain enforceable.

**15. No Assignment**

Neither party can assign this Agreement without the other party's written permission.

**16. Expiration of Proposal**

If this agreement is not accepted within 120 days, the offer to perform the described services is withdrawn and shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this agreement this \_\_\_\_ day of \_\_\_\_\_, 2023.

Park District of LaGrange  
536 East Avenue  
LaGrange, IL 60525

Upland Design Ltd.  
24042 Lockport St., Suite 200  
Plainfield, IL 60544

Sign: \_\_\_\_\_

Sign: 

By: \_\_\_\_\_

By: Michelle A. Kelly, President  
Upland Design, Ltd.



## Scope of Services

### Waiola Park Mater Plan and OSLAD Grant Services

#### PRELIMINARY DESIGN SERVICES

The goal for this part of the agreement is to finalize the program and reach consensus on a preliminary design approach for the proposed site master plan.

##### A. Research and Analysis Phase

*Objective:* The objective is to confirm the project program, characteristics of the existing resources, owner/users and stakeholder interests, and produce new maps and a program summary that will be the basis for further design.

*Process:* Specifically, the Hitchcock Design Group team will:

1. **[Meeting #1: Staff]** Conduct a **Kick-off and Programming Workshop** with client representatives and the other project team members confirming:
  - a. Project area ownership and access
  - b. Goals and objectives
  - c. Project team structure and responsibilities
  - d. Constituent interests and jurisdictional agencies
  - e. Available data and data gathering needs
  - f. Budgeted costs and potential revenue sources
  - g. Communications and decision making protocol
  - h. Tentative schedule
2. **Conduct a 1-hour walk through of the park** site with Park District staff and other project team members to assess and photograph the project areas and immediate surroundings in order to identify general layout, physical conditions, and patterns of use.
3. **Identify Jurisdictional Interests** by reviewing available local codes and ordinances and discussing the project with representatives of appropriate constituent and regulatory groups including:
  - a. Municipality
  - b. County
  - c. State
  - d. Adjacent property owners
4. **Collect Data** (previously prepared) for the project area and the immediate surroundings from the Park District and public records including:
  - a. Local ordinances and development standards
  - b. Topographic surveys
  - c. Aerial photography
  - d. Boundaries, property ownership and easements
  - e. Utility atlases
  - f. National wetland inventory map and waters of the United States
  - g. Flood Insurance Rate Map information (ponds and streams)



- h. Zoning and land-use information
  - i. Community information
    - i. Comprehensive Master Plan
    - ii. Open space land-holdings acreage
    - iii. Parks and facilities matrix
    - iv. Previous community engagement
5. Prepare **Base Maps** at Appropriate Scales using the inventoried data and the boundary and topographic survey.
  6. Prepare a written **Project Program** that includes:
    - a. Project design program
    - b. Jurisdictional factors
    - c. Budget information
    - d. Project Schedule
  7. **Review the Program and Analysis** by forwarding the written Project Program and discussing with client representatives and other project team members.

*Deliverables:* **Base Maps, Written Project Program**

#### **B. Schematic Design Phase**

*Objective:* The objective is to reach consensus on the type, location, organization, scale, character, and potential cost of specific capital improvements.

*Process:* Following your approval of the Program and Analysis Phase, the Hitchcock Design Group team will:

1. Prepare **Land-Use Diagram Alternatives** to explore opportunities for site ordering and circulation.
2. Prepare a **Schematic Design Alternative for site** illustrating site geometry and the scale, type and organization of the project elements including:
  - a. Vehicular and pedestrian circulation features
  - b. ADA and inclusive accommodations
  - c. Site improvements and amenities such as:
    - i. Play events
    - ii. Sports courts
    - iii. Sports fields
    - iv. Passive use amenities
  - d. Landscape improvements
  - e. Architecture locations and uses
  - f. Site conditions and drainage
3. Prepare the **Schematic Design Documents** including:
  - a. Plan view drawings at an appropriate scale
  - b. Representative photographs from other projects
4. Prepare a preliminary **Construction Cost Opinion** using recognized systems and unit costs in the OSLAD format for each site.



5. **[Meetings #2 & #3: Staff, 1 virtual, 1 in person]** Review the Schematic Design Documents with you at 50% (alternatives) and 100% completion milestones (preferred strategy). Prepare written summaries of discussions and update the Project Program following each meeting.
6. **[Meeting #4: Public]** In a facility designated by you, prepare for and conduct the Design Input Meeting to gather input from attendees that are invited by you. The purpose of this meeting will be to solicit thoughts, ideas and concerns about the design for each site from the attendees and to record public input.
7. **[Meeting #5: Board]** Present the Schematic Design documents and public input results to elected officials for input and approval.
8. **Summarize each Meeting** by creating a Meeting Summary, which includes raw data, attendee list, and conclusions.

*Deliverables:* **Schematic Design Documents, Construction Cost Opinion, Meeting Summaries, updated Project Program**

**C. Grant Preparation Phase: Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development Grant (OSLAD)**

*Objective:* Meet the requirements of the IDNR OSLAD grant submittal and support a successful review of the document by the grant administrator.

*Process:* Following your approval of the Schematic Design Phase, the Hitchcock Design Group team will:

1. **Prepare a Facility Needs Analysis Worksheet** based on IDNR criteria for grant award to confirm that the project direction complies with typical Grant Administrator objectives.
2. **Obtain and Prepare the Required Documents** for an IDNR OSLAD grant submittal package including: application forms, plan graphics, cost opinions, etc.
3. **[Meeting #7b: Staff]** Meet with you to review the grant requirements, make final design adjustments to strengthen your application, and discuss equipment selection, general material choices, etc.
4. **Conduct a Phone Conference** with you and your IDNR Grant Administrator to review the project.
5. **Deliver the OSLAD Grant Application** prior to the required submittal deadline of August 31st.
6. **Answer Incidental Questions** posed by the IDNR Grant Administrator and provide revisions and supplemental materials if needed.

*Deliverables:* **Meeting Summaries, Facility Needs Worksheet, Grant Application**



### GENERAL PROJECT ADMINISTRATION

We will manage the performance of our own work throughout the term of the contract by providing the following services:

#### A. Communications

1. Schedule, create agendas for, and summarize the highlights of periodic meetings
2. Rehearse for, attend, and present at public forums identified
3. Collect and disseminate communications from other parties
4. Periodically inform your representative about our progress

#### B. Schedules

1. Create, periodically update, and distribute the project schedule
2. Coordinate the activities of our staff

#### C. Staffing

1. Select and assign staff members and consultants to appropriate tasks and services

#### D. File Maintenance

1. Establish and maintain appropriate correspondence, financial, drawing, and data files
2. Maintain appropriate time and expense records

### ADDITIONAL SERVICES

We may provide additional services, at your approval that are not included in the Basic Services, such as:

1. Revisions to previously-completed and approved phases of the Basic Services
2. The services of additional consultants not specified in the proposal documents
3. Meetings with you or presentations to other parties not specified in the Basic Services
4. Detailed quantity estimates and construction cost opinions using data or formats other than our own
5. Detailed written summaries of our work or our recommendations
6. Services rendered after the time limitations set forth in this contract
7. Services required due to the discovery of concealed conditions, actions of others, or other circumstances beyond our control
8. Services required to restart the project if you suspend our work at your convenience for more than 90 days during the performance of our services

### AUTHORIZATION

Services or meetings not specified in this scope of services will be considered additional services. If circumstances arise during our performance of the outlined services that we believe require additional services, we will promptly notify you about the nature, extent and probable additional cost of the additional services, and perform only such additional services following your written authorization.



March 3, 2023

Jenny Bechtold  
Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

**RE: Waiola Park Master Plan and OSLAD Grant Services**

Dear Jenny,

Thank you for asking Hitchcock Design Group to submit this proposal for Park Master Planning and Grant Services for Waiola Park. We appreciate the opportunity to continue our work with you and the Park District of La Grange.

#### **PROJECT UNDERSTANDING**

Based on our correspondence, we understand that the Park District of La Grange would like to complete park master planning for Waiola Park in order to submit it for funding in the upcoming 2023 Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) grant cycle. The Waiola Park improvements will also be partially funded with Special Recreation funding and will incorporate strong ADA and inclusive accommodations.

Since we will also be working with you to develop park concept plans for six additional park and open spaces sites under a separate contract, we will also examine Waiola Park in the larger context of your District-wide recreation system while developing the park master plan.

We appreciate this opportunity to work with you and your community to take the first steps towards revitalizing Waiola Park through this exciting funding opportunity. We anticipate that site planning efforts will begin in early spring and be completed in time for the anticipated July 3-August 31, 2023 OSLAD Grant cycle. Following the grant submission, we will remain available to provide post-grant services upon your request.

#### **SCOPE OF SERVICES**

We will first conduct a comprehensive kick-off discussion with you and the project team during the Research and Analysis Phase to discuss the details that will guide the park design and finalize the schedule for the project. During this time, we will discuss your vision for the Waiola Park Improvements and the District-wide context provided by your comprehensive master plan and concurrent Park Planning and Referendum efforts. We will also complete a site visit during this time to better understand the unique aspects of Waiola Park. Following this kick-off, a written project program will be prepared summarizing client direction, Village code and restrictions, and other influential factors to be used as the foundation of the park design.

We will then begin the Schematic Design Phase, developing design alternatives and ultimately a preferred approach and comp images to represent the intended design and character for Waiola Park. Preliminary cost-estimates, using appropriate contingencies, will also be prepared to summarize your potential financial exposure.

Following the completion of the Schematic Design Phase, we will perform Grant services including application and exhibit preparation and coordination meetings with grant administrators, the



community, and your Board. We will provide regular progress updates throughout the application preparation and assist with your final application submittal. We will also provide Post-grant services to provide follow-up materials and correspondence with the IDNR as requested.

Please see the attached Scope of Services for our step-by-step approach.

**PROFESSIONAL FEES**

Based on the Scope of Services, the fees to complete the work as outlined are as follows:

Master Planning:		
Research and Analysis Phase		
Schematic Design Phase	Fixed Fee:	\$12,200
Grant Services:		
Grant Preparation – OSLAD	Hourly not to Exceed:	\$8,500

**Project Total:** \$20,700

Reimbursable expenses (printing, mileage, and courier) will be invoiced in addition to the professional service fees. We recommend setting aside \$500 for these expenses.

**PROJECT TEAM**

I will manage our work under the supervision of Recreation Studio Principal Eric Hornig. Other members of our Recreation Studio will participate as needed in order to advance the work in a timely way.

If you find this proposal acceptable, please sign and return. We can begin work upon your authorization.

Thank you, again, for the opportunity to continue working with you and Park District of La Grange. If you have any questions or wish to discuss this proposal further, please do not hesitate to call.

Sincerely,  
**Hitchcock Design Group**

Bridget Deatrick

Senior Associate



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Park District of La Grange – **Waiola Park** Master Plan and OSLAD Grant Services  
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Please note our mailing address: PO Bo 5126, Naperville, Illinois 60567-5126

To authorize this work, please sign and return this Agreement to Hitchcock Design Group. A countersigned agreement will be returned to you. Thank you for your business!

**Accepted:** \_\_\_\_\_  
Authorized Client Representative **Date**

**Accepted:**  \_\_\_\_\_ 02/27/2023  
Eric F. Hornig, Senior Principal **Date**

**Attached:** Hitchcock Design Group Standard Terms and Conditions, which is made part of this agreement

cc: file, Hitchcock Design Group

Section 9



COMMITTEE REPORTS  
&  
MBO/SPECIAL REPORTS

# Section 10



VILLAGE OF LA GRANGE  
&  
SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING

Monday, February 27, 2023 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:37 p.m. by Village Clerk Paul Saladino. On roll call, as read by Clerk Saladino, the following were:

PRESENT: Trustees Augustine, Gale, Kotynek, McGee, O'Brien and Peterson, with President Kuchler presiding.

ABSENT: None

OTHERS: Village Manager Jack Knight  
Village Attorney Benjamin Schuster  
Deputy Village Manager/Community Development Director Charity Jones  
Public Works Director Richard Colby  
Finance Director Lou Cipparrone  
Police Chief Robert Wardlaw  
Interim Fire Chief John Buckley

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting. The video of the meeting is available on YouTube, and will also be available on Facebook and posted to the Village website.

President Kuchler asked Owen and Bryson Uher to lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

President Kuchler announced that the Village has two Police Department Promotions. He expressed his appreciation for the hard work from the Police Department. He thanked the Officer's families and co-workers for their support and sacrifice.

A. Oath of Office – Deputy Chief Kenneth Uher

President Kuchler invited Kenneth Uher and his family to step forward for the Oath of Office.

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Monday, February 27, 2023 – Page 2

President Kuchler stated that with a vacancy in the rank of Deputy Chief since 2021, Sergeant Ken Uher has been chosen to the position of Deputy Chief. Mr. Uher is an 18-year veteran of the La Grange Police Department and began his career with the Village in July of 2003.

President Kuchler asked Clerk Saladino to administer the Oath of Office to Kenneth Uher.

B. Oath of Office – Sergeant Michael Kaiser

President Kuchler invited Michael Kaiser and his family to step forward for the Oath of Office.

President Kuchler stated that with the appointment of Ken Uher to Deputy Chief of Police, a vacancy in the position of Sergeant exists. Officer Mike Kaiser was approved by the Board of Fire and Police Commission at their January 25, 2023 meeting for promotion to the position of Sergeant.

President Kuchler asked Clerk Saladino to administer the Oath of Office to Michael Kaiser.

C. Presentation – ILEAP Tier 1 Accreditation

President Kuchler introduced retired Police Chief Jason Cates and thanked him for seeing the need for the La Grange Police Department to receive the ILEAP accreditation during his tenure. President Kuchler also noted that Deputy Director Tamie Madden, was brought in due to her experience with the accreditation process.

President Kuchler noted that the Village Board's 2021 Strategic Plan included the goal of the Police Department achieving State-level accreditation. In December 2021, Police Department staff started the process of seeking this accreditation under the Illinois Law Enforcement Accreditation Program referred to as ILEAP, under the Illinois Association of Chiefs of Police. In December 2022, the La Grange Police Department was unanimously recognized for accreditation at the Tier I level. This accreditation is reflective of the Police Department's commitment to advancing its professionalism in order to better serve the needs of the La Grange community.

President Kuchler introduced Shanon Gillette, Vice President At-Large from the Illinois Association of Chiefs of Police.

Mr. Gillette congratulated the La Grange Department on their 2022 Tier I Accreditation. Mr. Gillette noted that the Illinois Association of Chiefs of Police created ILEAP 10 years ago as a way to help Police Departments communicate to their constituents their unwavering commitment to pursue the highest professional standards. Accreditation requires a department-wide commitment to

organizational excellence. Mr. Gillette thanked Chief Robert Wardlaw, Deputy Director Tamie Madden and the entire Police Department for preparing for the assessor review of the department's policies, procedures and practices. He also thanked retired Chief Jason Cates for supporting and assisting in the department-wide effort to pursue accreditation. This third-party review ensures that accredited organizations do exactly what they say they do, which is to Serve and Protect according to the highest professional and ethical standards. The Tier 1 Accreditation will remain in effect for four years.

Robert Wardlaw, Police Chief thanked the La Grange team for all the hard work and dedication in bringing the agency forward and achieving this goal. He noted the next step was to move on to national level accreditation.

President Kuchler thanked Police Chief Wardlaw, the Police Department, Tamie Madden, and Jason Cates for their leadership in achieving this accomplishment.

President Kuchler noted that the Village has good relationships with the surrounding towns. On behalf of the Village Board and entire Village family, he extended heartfelt condolences to the family of Matt Heiden, the Westmont Public Works employee who passed away as a result of a tragic incident.

President Kuchler stated that La Grange Restaurant Week kicked off and would continue through Sunday, March 5. There are many culinary offerings available during the event, including specially-priced menus. More information can be found at the LGBA website - [www.lagrangeevents.com](http://www.lagrangeevents.com)

President Kuchler noted that while there was a storm earlier in the day, most residents did not get much water inside their homes. He noted that there will be more storms as the Village awaits the ruling from Judge Cohen, who is expected to issue a written order regarding the litigation between Hansen Quarry and the Village by March 9<sup>th</sup>. The Village is eagerly awaiting his order and is optimistic that he will find in favor of the Village. As discussed at the last Board meeting during the budget workshop, funding has not only been allocated to the 50<sup>th</sup> Street project but several additional efforts are aimed at mitigating the impacts of stormwater. These efforts include an annually budgeted item for sewer lining projects that improve functionality of the sewer system and extend useful life; a study of the drainage basins north of 47<sup>th</sup> Street to create a comprehensive understanding examining solutions and determining best target investments to provide optimal relief; and televising sewer lines to identify issues that impact effectiveness. Funds are also budgeted for the future resurfacing of Parking Lot 3 with permeable pavers, which will help alleviate some of the flooding. President Kuchler announced that tree trimming will also be occurring throughout the Village. He explained that the preventative maintenance of our "Urban Forest" of parkway trees helps mitigate the risk of tree limbs falling during storm events.

President Kuchler noted that there will be the presentation of the much-anticipated parking study performed by Sam Schwartz Consulting. The study will serve to

inform an understanding of the current and future demand for parking in the Central Business District and West End. The process of developing the report included broad public input throughout the process involving over 1,000 residents, visitors, business owners, and employees.

President Kuchler noted that an agreement for executive recruitment services with the Illinois Fire Chiefs Association was on the agenda. Interim Chief John Buckley has done an excellent job in the role and is assisting in the process of recruiting a more permanent placement in the position.

President Kuchler noted that the Village will hold its annual Budget workshop on Saturday, March 11<sup>th</sup> at 8:00 a.m. in the Village Hall Auditorium. The next regular meeting of the Village Board will be held Monday, 13, 2023.

President Kuchler announced that the Village of La Grange would be marching in the City of Countryside's St. Patrick's Day Parade on Saturday, March 4. He invited interested individuals to participate or attend.

### 3. MANAGER'S REPORT

Village Manager Knight congratulated Deputy Chief Uher and Sergeant Kaiser on their recent promotions. He also congratulated the department on receiving Tier 1 accreditation.

Village Manager Knight provided an update on the Fire Department Bunkroom renovation with the kitchen remodel soon to follow. Two items appear on the agenda regarding the work. The first includes a change order to address moisture intrusion discovered in the course of removing the bunk room ceiling, with the second serving to establish a sufficient contingency amount to address any additional unforeseen conditions. A third item, the purchase of appliances for the remodeled kitchen, is also on the agenda. Overall, the work is progressing well thanks to the efforts of personnel in the Fire and Public Works Departments. He thanked all those involved in the project for their diligent efforts in keeping this project on schedule.

Village Manager Knight provided an update regarding the Lyons Township Regional Flooding Meeting which was attended by Manager Knight, Director of Public Works Colby, Trustee Augustine, and community members who attended with Congressman Casten and was hosted by Lyons Township. The meeting provided an overview of flood mitigation efforts occurring throughout the region and was useful in illuminating the common issues facing all communities within the region. He thanked the event organizers, Lyons Township, and representatives of MWRD.

Village Manager Knight announced the following upcoming meetings. The Design Review Commission will meet on March 8<sup>th</sup> at 7:30 p.m. in the Village Hall Lower-Level Conference Room. The Environmental Quality Commission will meet on March 9<sup>th</sup> at 7:00 p.m. in the Village Hall Auditorium.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

- A. Ordinance – Granting a Variation from the Required Front Yard for 424 E Maple Avenue
- B. Award of Contract – Fire Department Bunk Room and Kitchen Renovation Change Order
- C. Purchase – Appliances Associated with the Fire Department Remodeling Project
- D. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, February 13, 2023
- E. Consolidated Voucher 230227

A motion was made by Trustee Kotynek to approve the Consent Agenda, seconded by Trustee Gale.

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, McGee, O'Brien and Peterson  
Nays: None  
Absent: None

6. CURRENT BUSINESS

- A. Presentation – Parking Study

President Kuchler introduced the item noting that the Village Board approved a contract with Sam Schwartz Consulting to conduct an updated comprehensive parking study. The intent of the study is to inform an understanding of the nature of current and future demand for parking throughout the central business district and West End, and to provide recommendations for managing the Village's varied parking needs. Recommendations within the report are informed by broad public input received throughout the planning process that serves to supplement the technical expertise of Sam Schwartz Consulting and the resulting recommendations reflect current industry best practices. Kelly Connelly, Representative from Sam

Schwartz Consulting, is present to provide an overview of the study's key recommendations.

Trustee Augustine moved to accept the Parking Study seconded by Trustee McGee.

Kelly Connelly, Sam Schwartz Consulting, presented the parking study performed in conjunction with Desmond Associates, specialists in parking garage design. Ms. Connelly noted that the 2022 La Grange Parking Study summarizes the Village's existing characteristics, parking inventory currently available, alternative transportation options, existing and future demand patterns, and recommendations to improve the system.

The inventory and occupancy analysis, based on data collected in July and August 2022, found that just over half of the parking in each study area is in-use at peak times, but demand is highly varied by zone, street segment, and facility. Some off-street lots and on-street parking segments approached or exceeded effective capacity during peak times, while many other public parking resources were well under 50% occupancy. While there is enough supply to accommodate future needs in aggregate, some area demand will exceed effective supply, highlighting the need for other areas to absorb the demand. Recommendations include seeking to better distribute demand into less utilized parking areas and better manage parking behavior and supply.

A priority of this study was to seek input from community members and stakeholders throughout the process. As such, virtual and in-person engagement opportunities took place over the course of the project to encourage feedback that informed the recommendations included in the final report document. Those strategies are organized around five key recommendations that were formulated through analysis and stakeholder input. They are to: encourage employee parking off-street, particularly in the garage; upgrade meter technology and adjust rates; improve the management of commuter parking and right-size supply with demand; plan for implementation of EV charging; and improve the parking, walking, biking and dining experience for customers.

An implementation strategy for the recommendations was developed and is included in the report. Priority recommendations are those that are suggested for implementation in the next 1-2 years. Near-term recommendations are those that have a time frame of 2-5 years, and longer-term recommendation have a time frame of 5-10 years.

President Kuchler asked if businesses purchase parking decals for their employees or are business given parking spots for their employees at no cost.

Charity Jones, Community Development Director noted that food service businesses are provided the parking decals for free for their employees. Non-food service business employees are charged \$20 per month. She confirmed that the

pricing model dates back to the Village's prior adoption of a food and beverage tax. She noted that the study found that this service has been underutilized based on the downtown businesses that are requesting employee decals and the total number of businesses / employees.

President Kuchler asked what could be an incentive to get more employees to utilize the decals to park in the garage when some employees aren't using the free decals available to them.

Kelly Connelly stated that an option would be to reduce the fee for those employees charged \$20 per month for the parking garage decal. Another option would be to pursue the recommendation to extend the enforcement hours until 8:00 p.m. for the off-street lots that are currently being legally utilized by downtown business employees arriving for evening shifts during peak times.

President Kuchler asked Chief Wardlaw which vehicles would have the license plate recognition (LPR) reader technology.

Chief Wardlaw stated that the first step would be to equip the parking enforcement vehicles with LPR.

President Kuchler asked about the recommendation for electric vehicle charging stations, the cost, and who would service and monitor the stations.

Ms. Connelly stated that recommendation is to install a level three charging station which can cost in the area of \$20,000 to \$40,000, but Sam Schwartz does not provide a quote on pricing in the study.

Trustee Gale asked Ms. Connelly what is the number of employees that are not utilizing free decal parking in the parking garage. He also asked Mr. Cipparrone how many stickers are issued to downtown employees.

Ms. Connelly noted that that based on the current demand that was counted, the number is about 150-200 cars. That is not that latent demand of who should be or would be using decals.

Lou Cipparrone, Director Finance Department, noted that the Finance Department issues 600-700 employee decals each month, with about half that are paid for.

Trustee Gale asked if there are enough parking spots for the employees and customers on the West End, and throughout the Village.

Ms. Connelly noted that industry standard is that parking be at 85% capacity. Depending on the area of the Village, the utilization will change for the parking garage, street lots, and metered parking; the parking garage is underutilized while the metered parking is typically at full capacity.

Trustee Gale stated that the parking study was comprehensive and he was not aware that there are actually 3,000 spots available that need to be redistributed. He recommended that the changes made be kept simple and offer employees certain areas for parking with better enforcement, while leaving the best spots for customers.

Trustee Kotynek thanked Ms. Connelly for the survey and presentation. He noted that La Grange does not have a parking supply issue, but rather a problem when a parking space is not available in front of the restaurant the customer wants to visit. He recommended that employees park in the two top floors of the parking garage, noted that he likes the 'spots available' signage and the technology for an interactive map when residents make reservations. He asked about technology tools that direct residents/customers to the spots inside or outside the garage.

Ms. Connelly noted that an advanced guidance system is the term used for real time signage directing you to the location where parking spaces are available. There are systems that monitor individual spaces; these are extraordinarily expensive. There are lower cost systems in the \$100,000 - \$150,000 range available that count cars and provide data showing the total spots that are available. She noted that other recommendations from the study should be considered first as parking concerns can be addressed in more cost-effective ways.

Trustee Augustine thanked Ms. Connelly on the presentation. She asked about the cost of LPR software and how the Village can recuperate those costs with the sale of parking passes. She expressed support for an EV charging station, which is a good idea for residents that do not have one available at home. Trustee Augustine noted that the partnership with Cossitt School and the Library should continue and expand, as the cost would be minimal.

Trustee Peterson asked if the recommendation of updating/expanding the bike racks was an indication that residents, customers, employees were willing to utilize bikes to come to the downtown area, especially during the evening hours.

Ms. Connelly stated that there was much interest during the study to improve the bike racks. She noted that any improvements will only help to reduce the parking demand.

President Kuchler thanked Ms. Connelly for the presentation on the parking study and asked if the parking study included the use of Cossitt School parking lots.

Ms. Connelly stated that the study does not include specific recommendation for layout or how to operationally use the playground/blacktop space, it only included the lot for which the Village has an established shared parking agreement.

Ms. Jones stated that some of the next steps of the study have been incorporated into the staff's budget proposals that will be discussed at the budget workshop and

welcomes additional input from the Village Board to direct review of additional action items, such as policy changes.

Accepted by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, McGee, O'Brien and Peterson  
Nays: None  
Absent: None

B. Agreement – Executive Recruitment Services with Illinois Fire Chiefs Association

President Kuchler introduced the item noting that in preparation for identifying a replacement for Fire Chief Vavra, who retired at the end of December, staff has solicited a proposal for recruitment services from the Illinois Fire Chiefs Association (IFCA). The IFCA was organized in 1951 with the goal of supporting fire service leaders in Illinois and is dedicated to the success of their members. Staff has prepared a professional services agreement which details the recruitment and assessment services to be performed by the IFCA and recommends approval of the proposed professional services agreement with Assessment & Consulting Services/Illinois Fire Chiefs Association. President Kuchler asked Interim Fire Chief John Buckley to provide an overview of the Illinois Fire Chiefs Association hiring process.

John Buckley, Interim Fire Chief noted that the Illinois Fire Chiefs Association conducts an assessment of the candidates by State certified Fire Chief assessors. All the candidates interviewed through the Illinois Fire Chiefs Association will be well qualified and the evaluation process will show the value they can bring to the organization.

Trustee Gale moved to approve the Agreement – Executive Recruitment Services with Illinois Fire Chiefs Association seconded by Trustee O'Brien.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, McGee, O'Brien and Peterson  
Nays: None  
Absent: None

7. PUBLIC COMMENT

Becky Lorenzen from the Community Diversity Group thanked the Village for the presentation on the Mosaic Project and noted that currently the group has collected two thirds of the funds sought. She asked that everyone continue to spread the word to help raise the remaining funds.

President Kuchler thanked Ms. Lorenzen.

Michael West, 140 Sunset Avenue, thanked the Village for commissioning the study of north of 47<sup>th</sup> Street and continuing to explore alternative solutions for flooding mitigation.

President Kuchler thanked Mr. West.

Dan Spain, The Elm at 23 W Harris Avenue, thanked the Village for commissioning the parking study and analysis. He noted his disappointment that the study was only conducted over two days in July, a Wednesday (a weekday) and a Saturday (a weekend). He explained that since his restaurant is closed on Mondays, Wednesday is the slowest weekday and many residents are on vacation in July. He expressed disappointment that the recommendations would provide 1 to 10 years' worth of recommendations based on two days' worth of data. He also noted that the study is misleading by including the spaces at Gordon Park, since it is unknown and rarely used. He expressed appreciation for his partnership with the Village and all that the Public Works Department does in the community. He requested that the Village continue to explore solutions with Cossitt School as a partner.

President Kuchler asked Ms. Connelly if two days of data collection is sufficient. He also requested further explanation of the heat map showing available parking, including Gordon Park, throughout the Village. He noted that the study shows the parking garage is not full, will customers/residents be willing to walk from Gordon Park if they are already unwilling to walk two blocks from the parking garage.

Ms. Connelly noted that the study included data collection that Sam Schwartz conducted over the aforementioned two days, but it also takes into account the historical data that the Village monitors annually and provided from 2018, in order to see historical trends. She noted that the recommendations are not based on just the two days of study, but also on the zone analysis that breaks down percentage of parking utilized during peak times in the downtown.

8. TRUSTEE COMMENTS

Trustee Augustine noted that she felt blasting from the quarry on February 21<sup>st</sup>. She noted that blasting for surface mining has been ongoing for generations. The blasting now is subterranean, the effects of which are stronger and more deeply felt. She noted that there is not much that can be done at the local level, but encouraged residents to contact Hanson Quarry when a blast is felt by calling (866) 934-3278. She noted that she is working with a group to apply pressure and get more communication from the Quarry. The Facebook group to join is Lyons Township Quarry Information/Underground Blasting at McCook Quarry.

President Kuchler stated that if vibrations from the blasting are not called in, the Quarry will assume that only one person is having the issue. When the Quarry

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meets with the area Villages, the Quarry should be notifying the Village about the number of complaints they receive.

9. CLOSED SESSION


None.

10. ADJOURNMENT

At 9:21 p.m. Trustee Gail made a motion to adjourn, seconded by Trustee McGee.  
Approved by a roll call vote.

ATTEST:

  
Mark A. Kuchler, Village President

  
Paul Saladino, Village Clerk

Approved Date: March 11, 2023