

MINUTES  
REGULAR PARK DISTRICT BOARD MEETING  
COMMUNITY PARK DISTRICT of LA GRANGE PARK  
1501 BARNSDALE ROAD, LA GRANGE PARK, ILLINOIS  
March 14, 2022 - 6:30 PM

1. CALL TO ORDER & ROLL CALL

President Stastny called the Regular Meeting to order at 6:30 p.m. Commissioners present were Alexandria Zuck, Bob Corte, Peggy Ronovsky, and Lucy Stastny. Also present were Executive Director, Jessica Cannaday; Recreation Manager, Ashley Jusk; Theater Coordinator, Michelle Ritacco; Financial Consultant, Phil Mesi; and Theresa Jackson as Recorder. Also present virtually was Theater Director, Spencer Clark.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high-quality, affordable, and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. OPEN FORUM

5. APPROVAL OF THE MARCH 14, 2022 AGENDA

Commissioner Ronovsky made a motion to approve the March 14, 2022 Agenda, seconded by Commissioner Corte. The motion passed unanimously by voice vote.

6. APPROVAL OF BOARD MEETING MINUTES

a. Commissioner Zuck made a motion to approve the February 14, 2022 Regular Meeting Minutes, seconded by Commissioner Ronovsky. The motion passed unanimously by voice vote.

b. Commissioner Ronovsky made a motion to approve the February 17, 2022, Special Meeting Minutes, seconded by Commissioner Corte. The motion passed unanimously by voice vote.

7. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

Executive Director Jessica Cannaday mentioned the Village will be recognizing the park district's achievement of receiving the Outstanding Park and Facility of the Year award at the April 26 Village Board Meeting. Cannaday also stated that the park district will have a Proclamation of Thanks recognizing the village for their support at the April 11 park board meeting.

It was announced that Commissioner Dorris resigned her position as park commissioner on March 14, effective immediately.

8. STAFF RECOGNITION

Executive Director Jessica Cannaday recognized the Footlight Players Team and Recreation Manager, Ashley Jusk, for their incredible work and dedication in organizing a fund-raising effort for new microphones for the program. Footlight Players team members present were Michelle Ritacco (in-person) and Spencer Clark (virtual). Cole Burdick was absent.

9. STAFF REPORTS

a. Executive Report

i. Executive Director Jessica Cannaday introduced her written report. Jessica mentioned Little League's interest in completing opening improvements and fieldwork at both Hanesworth North and South Hanesworth fields. The cost will be approximately \$17,000 to complete the work. There was unanimous board consensus to grant a contractor's license for the work.

ii. Human Resource, Office Report

Office Manager Theresa Jackson was present to introduce her written report. There were no questions asked.

b. Recreation Report

i. Recreation Manager, Ashley Jusk was present to give her report. Questions were asked and answered.

ii. A written report from Zak Kerby, Recreation, Facilities & Safety Manager, was presented by Executive Director, Jesscia Cannaday. Questions were asked and answered.

iii. Marketing & Finance Coordinator report was not given however, Executive Director, Jessica Cannaday mentioned Amanda obtained a \$1,000 grant to install a nature garden at Robinhood Park.

c. Parks Report

A written report from Building and Grounds Supervisor, Ray Drexler was presented by Executive Director Jessica Cannaday. Questions were asked and answered. Jessica added that both Ray and Fily completed a field and turf maintenance certification.

d. Financial Report

Financial Consultant Phil Mesi, was present to give his report on financials and the IPTIP account. Phil also gave an update on the fraudulent check(s) that were issued and was pleased to report that the issue has been remedied and there was no detrimental impact to the district.

10. APPROVAL OF MONTHLY DISBURSEMENTS

Commissioner Ronovsky made a motion to approve the February disbursements

for \$133,296.11 Commissioner Zuck seconded the motion. The motion passed unanimously by roll call vote.

#### 11. COMMITTEE REPORTS

- a. Sustainability – President Stastny approved the appointment of Commissioner Zuck was to the sustainability committee. It was reported that resident Phil Griffin has volunteered his time to serve in an advisory capacity to the committee.
- b. Long Range Planning – Commissioner Stastny reported that she has been in touch with a resident interested in contributing to the Long Range Planning Committee.

#### 12. UNFINISHED BUSINESS

#### 13. NEW BUSINESS

- a. Draft Budget and Appropriations Ordinance – Discussion took place and questions were asked and answered. Commissioner Ronovsky asked to table the vote until after Executive Session.
- b. Tree Management Plan – Executive Director Cannaday reported that Commissioner Zuck and resident Phil Griffin are developing an advisory group to support the efforts of the Urban Forestry Management Plan, a draft of which was included in the board packet. Questions were asked and answered. Executive Director Cannaday stated that there are a few minor revisions to be made, and that the final plan will be presented for adoption at the April 11 board meeting. Should the plan be adopted, the resolution will be read ceremonially at the April 29 Arbor Day celebration to commemorate its adoption.
- c. Resolution R001-22 – Executive Director Cannaday explained that this resolution would allow the park district to have access to other procurement options for equipment and vehicles. Commissioner Corte motioned to approve Resolution R001-22, authorizing the park district to enter into an intergovernmental cooperative purchasing agreement. The motion was seconded by Commissioner Zuck. The motion passed unanimously by roll call vote.
- d. Sourcewell Cooperative Purchasing Agreement - Commissioner Ronovsky motioned to authorize the Executive Director to execute the Sourcewell Cooperative Purchasing Agreement. Seconded by Commissioner Zuck. Motion was pass unanimously by voice vote.

#### 14. ADJOURNMENT TO EXECUTIVE SESSION

Commissioner Corte motioned to adjourn to Executive Session at 7:31 pm, and Commissioner Ronovsky seconded the motion. The motion was passed unanimously by voice vote.

15. RECONVENE OPEN SESSION

At 8:48 Commissioner Corte made a motion to reconvene to open Session, and the motion was seconded by Commissioner Ronovsky. Present were President Stastny, Vice President Corte, Secretary Zuck, and Treasurer Ronovsky. Also present was Executive Director Cannaday.

16. POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

a. Commissioner Corte made a motion to approve a 2% cost of living increase plus 4% merit increase for the Executive Director effective May 1, 2022, increasing the annual salary from \$88,400 to \$93,704. The motion was seconded by Commissioner Ronovsky. The motion passed unanimously by roll call vote.

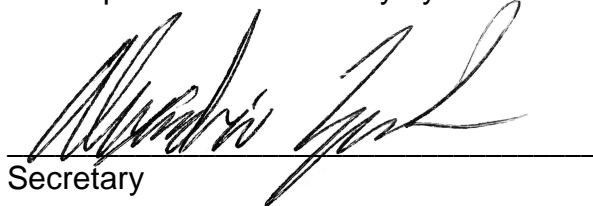
b. Commissioner Corte made a motion to approve the draft budget and appropriations ordinance, seconded by Commissioner Zuck. The motion passed unanimously by roll call vote.

c. Commissioner Ronovsky made a motion to set the Budget and Appropriations Ordinance Public Hearing for April 11, 2022 at 6:30pm. The motion was seconded by Commissioner Corte. The motion passed unanimously by voice vote.

17. NEXT REGULAR MEETING: Monday. April 11, 2022 at 6:30 pm

18. ADJOURMENT

At 8:51pm Commissioner Corte made a motion to adjourn the Regular Meeting of the Board of Park Commissioners, seconded by Commissioner Zuck. The motion passed unanimously by voice vote.



Secretary

Approved, April 11, 2022