

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
April 8, 2019
6:30 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Additions/Deletions to Agenda
5. Approve Board Meeting Minutes
 - a. Regular Meeting of March 11, 2019
 - b. Executive Session of March 11, 2019
6. Recognition of Visitors
7. Staff Reports
 - a. Executive Director
 - b. Building & Grounds
 - c. Superintendent of Recreation
 - d. Recreation Supervisor – Early Childhood, Special Events & Rentals
 - e. Safety Coordinator
 - f. Financial Consultant
8. Approve Monthly Disbursements
9. Unfinished Business
10. New Business
 - a. Consider approval of Tentative Ordinance 01-2019 Budget and Appropriations
 - b. Consider approval of proposal with IAPD for Director Search Service
11. Open Forum
 - a. Comments from the Floor
 - b. Comments from Commissioners
 - c. Comments from the President

12. Adjourn to Executive Session

In accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

13. Reconvene Open Meeting & Roll Call

14. Action, if any, from the Executive Session

15. Adjournment

Minutes - DRAFT
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
March 11, 2019

1. CALL TO ORDER President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:31 p.m. Other Commissioners present were Bob Corte, Lucy Stastny, and Tim Ogden. Also present were Recreation Supervisor Ashley Jusk, Recreation Supervisor Dave Romito, Superintendent of Recreation Dean Carrara, Maintenance Supervisor Martin Healy, Executive Director Aleks Briedis and Financial Coordinator Phil Mesi. Commissioner Kilrea was absent.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions.

5. APPROVE BOARD MEETING MINUTES

a. Regular Meeting of February 11, 2019

Commissioner Stastny made the motion to approve the amended February 11, 2019 regular meeting minutes. Seconded by Commissioner Ogden. Motion passed unanimously by voice vote.

b. Executive Session of February 11, 2019

Commissioner Stastny made the motion to approve the Executive Session minutes of February 11, 2019. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

6. RECOGNITION OF VISITORS

a. Jeremy Vitell, La Grange Park resident, was present. Also, representing AYSO and a La Grange Park Resident, Drew McElligott was present.

b. The representative from AYSO gave an overview of their program and presented a donation to the park district in the form of a check. He thanked Martin Healy for his ongoing effort to keep the fields in good condition. Questions were asked by the Board about the condition of the fields and how AYSO determines if they should be closed in the rain.

Drew McElligot stated that coaches are instructed to stay off of the fields during rain if it will cause damage.

7. STAFF REPORTS

- a. Executive Director A written report was included in the packet and was presented by Executive Director Aleks Briedis. Questions were asked and answered.
- b. Building and Grounds A written report was included in the packet and was presented by Maintenance Supervisor Martin Healy. Supervisor Healy passed around a sample of the surfacing other neighboring agencies use for their Bocce ball courts. The surfacing costs \$150/ton and the area should take less than 2 tons.
- c. Superintendent of Recreation A written report was included in the packet and was presented by Superintendent of Recreation Dean Carrara. Questions were asked and answered.
- d. Recreation Supervisor A written report was included in the packet and was presented by Recreation Supervisor Ashley Jusk. Supervisor Jusk informed the Board that a hot dog vendor will be in attendance at the concert series. Questions were asked and answered.
- e. Recreation Supervisor A written report was included in the packet and was presented by Recreation Supervisor Dave Romito. There were no additions to his report.
- f. Safety Coordinator A written report was included in the packet by Safety Coordinator Megan Jadron and was presented by Executive Director Briedis. There were no additions to her report.
- g. Financial Consultant Financial statements were included in the packet for the month ending February 28, 2019 by Financial Consultant Phil Mesi. Questions were asked and answered.

8. APPROVE MONTHLY DISBURSEMENTS

A motion was made by Commissioner Ogden to approve the monthly disbursements in the amount of \$76,008.80. Seconded by Commissioner Corte. Motion passed 4-0 by roll call vote.

9. UNFINISHED BUSINESS

There was discussion regarding the hours that the Memorial Park splash pad is to be open. After discussion, it was unanimously agreed that the splash pad will operate from 9:00-11:00 am, and then again from 2:00-6:00 pm.

Commissioner Corte made a motion to set the splash pad hours from 9-11 AM and 2-6 PM, Memorial Day through Labor Day. Seconded by Commissioner Stastny. Motion passed unanimously by voice vote.

10. NEW BUSINESS

a. Review of 2018 & 2019 Goals.

Executive Director Briedis reviewed last year's goals and the goals for the future year. Questions were asked and answered.

b. Review First Draft of 2019-2020 Budget.

Executive Director Briedis provided the first draft of the budget. The proposed budget was discussed fund by fund and questions were asked and answered.

c. Set Public Hearing for Budget and Appropriation Ordinance 01-2019.

Commissioner Ogden motioned to set the Public Hearing for the Budget and Appropriation Ordinance 01-2019 for May 13, 2019 at 6:30 pm. Seconded by Commissioner Stastny. Motion passed unanimously by voice vote.

11. OPEN FORUM

a. Comments from the Floor

b. Comments from Commissioners

c. Comments from the President

President Boyd thanked Baird & Warner for letting her be a judge for their chili cook-off. She reminded the Board that she will not be at the next meeting.

12. ADJOURN TO EXECUTIVE SESSION

In accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Commissioner Stastny made the motion to adjourn the regular meeting at 7:43 p.m. and go into Executive Session. Seconded by Commissioner Corte. Motion passed 4- 0 by a roll call vote.

13. RECONVENE OPEN MEETING & ROLL CALL

President Karen Boyd reconvened the open meeting at 9:14 p.m. Other Commissioners present were Bob Corte, Tim Ogden, and Lucy Stastny. Also present was Executive Director Aleks Briedis.

14. ACTION, IF ANY, FROM EXECUTIVE SESSION

There was no action.

15. ADJOURNMENT

Commissioner Ogden made a motion to adjourn the regular meeting at 9:15 p.m. Seconded by Commissioner Corte. Vote passed unanimously by voice vote.

Date: April 5, 2019
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Weekly report

Alice in Wonderland

The Alice in Wonderland performance is next week. Show times are Friday, April 12th at 7:30 pm, Saturday, April 13th at 2:00 pm and 7:30 pm, and Sunday, April 14th at 2:00 pm at Park Junior High.

Police Report

There is no police report for this month.

Budget

I updated the proposed budget using the March 31st month end. I also put it into ordinance format for the Board meeting.

IAPD Director Search

I contacted IAPD on their Director Search program and received a proposal from them. It is included in the packet. Additionally, two examples of their search brochures are included.

Transition

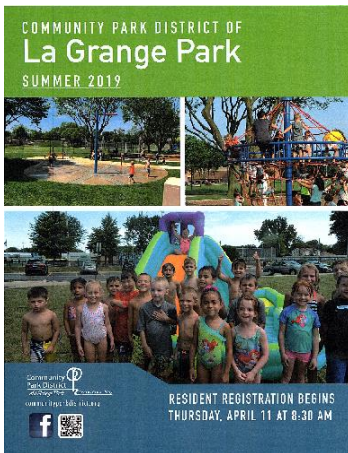
This week I was preparing the packet for Monday's Board meeting and tying up loose ends prior to my April 12th departure.

Contact me with any questions.

Community Park District of La Grange Park April Newsletter



Our Summer Brochure is here!



Resident Registration Begins

April 11th at 8:30 am

Non-Resident Registration Begins

April 18th at 8:30 am

Check out our Summer Camps!

Camps run June 10 through July 19.

Monday through Friday

Afternoon Antics located at Stone-Monroe Park or Robinhood Park from 1:00-4:00 pm ages 6-12 Years Old.

Summer Fun Camps located at the Recreation Center from 9:30-12:30 ages 3-7 Years Old.

Easter Egg Hunt

Saturday, April 13th

11:00 am SHARP!

Memorial Park

Join us for this FREE event for children 8 years and younger. Bring your baskets and get ready for fun! The Easter Bunny will be on hand at Memorial Park to hand out goodies. This event is rain or shine.





DIRECTED BY: DEE HAMILTON

Friday, April 12 at 7:30 pm

Saturday, April 13 at 2:00 pm and 7:30 pm

Sunday, April 14 at 2:00 pm

**Performances will be at Park Jr. High
(333 N. Park Rd., La Grange Park, IL 60526)**

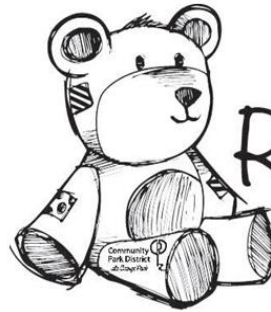
Pre-Sale Tickets \$10/Adult, \$5/Student,

Children 5 and under/Free

At Door \$15/Adult, \$5/Student

**For Tickets call the Recreation Center at
708.354.4580**

For more info www.communityparkdistrict.org



Ready Teddy Preschool



Ready Teddy News

Fall 2019 Registration

**Registration for School Year 2019-2020
is open!**

Registration requires a non-refundable
registration fee of \$50.00. Proof of
residency is required for La Grange Park
Residents. (ie: water, gas or electric bill)

Contact Ashley Jusk at 708.354.4157
with any questions!

Upcoming Programs

Women's Softball Ages 16 and Older

Cost is \$460/team which guarantees 10 games

Starts Monday May 13 at Hanesworth Park

Organizational Meeting Tuesday April 23, 6:30pm
at the Recreation Center

Bocce Ball League

Cost is \$55 for resident teams and \$65 for non-
resident teams

Must sign up 4 players to participate in the league

Starts Thursday June 6 at Memorial Park

Organizational Meeting Tuesday May 28th, 6:30pm
at the Recreation Center

Double Bags League

Cost is \$65 for resident teams and \$75 for non-
resident teams

Starts Thursday June 6 at Memorial Park

Organizational Meeting Tuesday May 28, 7:00pm
at the Recreation Center

Sand Volleyball League

Cost is \$165 for resident teams and \$190 for non-
resident teams

Starts Wednesday May 22 at Memorial Park

Organizational Meeting Tuesday May 14, 6:30pm
at the Recreation Center



for the
(rec)ord

SEASPAR News and Events • April 2019

The Four C Notes Concert for SEASPAR



Tickets are going fast for SEASPAR’s annual concert fundraiser on Wednesday, April 10 at the Tivoli Theatre in Downers Grove! This year’s event features the return of The Four C Notes, the Midwest’s ONLY Frankie Valli and the Four Seasons Tribute.

Doors open at 6:30 p.m. and the show begins at 7 p.m. A cash bar and refreshments will be available for purchase.

Tickets are \$25 per person, and seating is first-come, first-served. [Buy your tickets online](#), or contact Lisa Rasin at 630.968.7857 or lrasin@seaspar.org. We hope to see you there!

Level UP Basketball Tournament for SEASPAR

The Level UP Basketball Academy of Downers Grove is hosting the fourth annual Level UP Cares 3v3 Basketball Tournament on Saturday, April 13, with all proceeds from the event benefiting SEASPAR.

Level UP provides high-level basketball coaching to children in the Chicagoland area, and is a partner of SEASPAR with its [Level UP Cares](#) program focusing on athletes with disabilities. In 2018, Level UP was recognized as SEASPAR’s Community Partner of the Year, having donated an incredible \$13,000 raised from the last three years’ basketball tournaments.



The double elimination tournament will be held at the Downers Grove Recreation Center from 9 a.m.–3 p.m. There are six divisions: grades 3–4; grades 5–6; grades 7–8; grades 9–12; ages 18–35; and ages 35+.

Registration is open until April 5 for \$80/team, with up to four players per team. Players are guaranteed three games, and awards are given to division champions.

Ready to hit the court to support SEASPAR? Lace up your shoes and visit [Level UP’s website](#) to register your team today!

Mission

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities.

Vision

Discover Abilities
Achieve Potential
Realize Dreams

Core Values

Fun • Excellence
Service • Respect
Accountability

4500 Belmont Road • Downers Grove, IL 60515 • 630.960.7600 Phone • 630.960.7601 Fax • 630.960.7605 TDD

SEASPAR.org



A Month of Medals for Special Olympians

Basketball

SEASPAR's Spartans Gray Team competed in the Special Olympics Illinois State Basketball Tournament on March 16-17 in Bloomington and returned home with bronze medals in the Senior Male Division 8!

Join us in congratulating the fantastic athletes who competed at State: Michael Drabik, Matt Makey, David Marshall, and Antonio Murphy of Woodridge; Tim Janus of Downers Grove; Matthew Marschalk and Robert Shuman of Lisle; and Allen Rosete and Chris Tegeler of Darien; as well as teammates Ryan Filer and Ben Sojka of Lisle and Danny Zeiger of Lemont, who were unable to attend the State tournament but helped their team qualify.



Spartans Gray Team & Coaches

Plus, game officials awarded the Ron Knisley Spirit of the Games Award for sportsmanship to SEASPAR athletes in both games the team played, so we have a special congratulations for Robert Shuman and Chris Tegeler!

The team took a well-deserved break to attend the Victory Dance on March 16. [View more photos from the weekend on Facebook!](#)

Swimming

On March 7, SEASPAR's swimmers competed in the Regional Qualifier in Aurora. Of twenty athletes, eleven earned gold medals to qualify for the State Summer Games in June!

Four athletes qualified in individual events: Steven Gonzalez of Lisle; Brian Meany and David Raineri of Downers Grove; and Daniel Smrokowski of La Grange Park. Two of our 4-person relay teams also qualified, adding seven more athletes to our State roster: Betty Ann Doherty and Denise Sedlacek of Naperville; Ryan McGuire of La Grange; Mark Ploskonka and Chris Tegeler of Darien; William Porch of Westmont; and Sam Smetko of La Grange Park.

[See more photos from the qualifier on Facebook](#), and join us in wishing these athletes the best of luck at Summer Games!



4X25M Freestyle Relay Team

Artistic Gymnastics

In other Summer Games news, both of SEASPAR's Artistic Gymnastics athletes qualified for the State competition at their Regional Qualifier on March 3 in Palatine!

Anna Cavallo and Kari Winter, both of Downers Grove, competed in the Floor Exercise and Balance Beam events. Anna earned gold in Balance Beam, and Kari earned gold in Floor Exercise. Both athletes are seasoned Summer Games veterans, having earned multiple gold medals in previous years' competitions. We look forward to seeing more of their winning performances in June!



Anna Cavallo & Kari Winter

Parent Education Session

Parents of children with disabilities are invited to join a free support group training to obtain the fundamentals of fostering independence in their child. SEASPAR is presenting this program at the Downers Grove Recreation Center on Saturday, April 13 from 9:45-11:45 a.m.

A Behavior Analyst from C.A.B.S. Autism and ABA Therapy Services will present and provide the group with antecedent supports, tips, and tactics to tackle some common associated behaviors that parents can apply at home and in other settings. Parents will learn the importance of teaching these independence skills when their child is young so they know how to take good care of themselves when they're grown and ready. We'll also provide some time with C.A.B.S. staff for questions, answers, and sharing.

Free childcare is provided. Parents do not need to have a child participating in SEASPAR programs in order to attend.

If you know any parents who might be interested in this program, please invite them to [RSVP online](#) by Thursday, April 11, or call 630.960.7600 for more information.



St. Patrick's Day Celebrations

SEASPAR's adult participants love holidays, and St. Patrick's Day is no exception! On March 14 and 15, our EAGLES celebrated with games, crafts, and lots of green food. [View photos of the fun on Facebook!](#) And on March 15, nearly 100 of our adult participants donned their finest "Irish" attire for our annual St. Patrick's Dance at the Darien Park District, which welcomed young volunteers from St. Francis Xavier School of La Grange. You'll definitely want to check out photos from that event on [Facebook](#) or [Flickr!](#)

Hey Now, We're An All-Star

Our email marketing has earned us an All Star Award for 2018 from Constant Contact! This annual award recognizes the most successful 10 percent of Constant Contact's customer base.

[See why - sign up for our e-newsletter!](#)



Program Guide Coming Soon

Look for SEASPAR's summer program guide and day camp guide in early April!

April Events & Important Dates

- April 6 • Team Bowling Tournament • Westmont
- April 8 • Summer Program and Day Camp Registration Opens
- April 10 • The Four C Notes Concert • Downers Grove • [Buy tickets!](#)
- April 13 • Level UP Basketball Tournament • Downers Grove • [Register now!](#)
- April 13 • Parent Education Session • Downers Grove
- April 14 • Special Olympics Illinois Powerlifting Qualifier • Aurora
- April 19 • Good Friday Holiday Office Closure
- April 28 • Special Olympics Illinois Soccer Qualifier • Darien
- April 29 • Summer Program and Day Camp Registration Deadline



Date: March 22, 2019
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Weekly report

Vacation

I will be out of the office starting Friday, March 22nd and will be returning Monday, April 1st. I will have limited access to my e-mails.

SEASPAR

I attended the monthly SEASPAR Board Meeting. The budget for 19-20 was presented and discussed. The budget will be approved at the April meeting.

Memorial Park

I presented the amended site plan application for Memorial Park to the Village's Planning & Zoning Board. There was discussion of whether the amended site plan should have come before the Board prior to construction. Village staff explained that there wasn't just one large change that would have required to go before the Board, but rather a lot of small changes. The Village staff stated that they worked closely with the District throughout the project and none of the changes fell outside of the Village's requirements. The Board voted unanimously to approve the amended site plan.

Health Insurance

I received word from the Village that our health insurance rates will not be increasing next year. They will actually be decreasing 0.1%. Our plan year start on July 1st.

Chamber of Commerce

I attended the monthly Chamber Board meeting. The Car Show is planned for June 8th in the Jewel parking lot. The Business Scavenger Hunt will be at the end of the summer/start of fall.

Building Custodian

We have hired Olga Viramontes as our new building custodian. Welcome Olga!

Contact me with any questions.

Date: April 1, 2019

To: Aleks Briedis, Executive Director

From: Martin Healy, Parks Supervisor

RE: Monthly Board Report

- Removed and cleaned up bales of straw from sled hill. Re-installed the fence at third base it was removed for sled hill.
- Removed sod from two infields (north and south) ball fields at Yena Park. Re-graded and made playable for Little League.
- Installed 17 yards of black dirt at Hanesworth Park south ball field.
- Turned on water in bathrooms and concession stand at Hanesworth Park, ready for spring ball.
- Port-a-potties will be delivered on April 1 in all parks.
- Working on spring clean up at all ball fields, tennis courts and volley ball court.
- Completed training with new janitorial employee.

DATE: April 1, 2019
TO: Aleks Briedis, Executive Director
FROM: Dean Carrara, Superintendent of Recreation
RE: **Monthly Report for April 8, 2019**

SENIOR CLUB

Our monthly senior club was held on Monday March 25th from 10:00-12:00pm at the Recreation Center. The group enjoyed the movie, Green Book and hamburgers from Paul's Place. Our next get together is scheduled for Monday April 22nd.

DANCE EXPRESS DANCE RECITAL

Our annual dance recital was held on Saturday March 16th at Park Junior High School. One hundred and thirty-eight dancers put on a one and half hour recital and there were close to nine hundred spectators that enjoyed the program. Michele Ritacco did a wonderful with this event and with teaching the program which began in September.

WOMEN'S VOLLEYBALL LEAGUE

Our women's volleyball league concluded their season on Tuesday March 12th at Park Junior High School. We had nine teams compete in the league this past season.

SUMMER BROCHURE

The summer brochure went out to the residents the week of March 25th. Resident registration begins Thursday April 11th and non-resident registration will start on Friday April 19th.

UPCOMING EVENTS

- Men's Wiffle Ball Tournament – Wednesday April 10th
- The play Alice will be held Friday April 12th, Saturday April 13th and Sunday April 14th
- Easter Egg Hunt – Saturday April 13th – 11:00 am at Memorial Park
- Senior Club – Monday April 22nd

Date: April 8, 2019

To: Aleks Briedis

From: Ashley Jusk

Re: April 2019 Board Report

PRESCHOOL

We currently have 126 students enrolled for the 2019-2020 school year.

The annual Science Fair/Open House was well attended and successful. The teachers did an amazing job and put a great amount of effort into their classrooms and it showed. I had many complements from parents. This is one of the events that is filmed and included in the end of the year shows and graduation DVDs.

We are in the final stretch of school and will be working on our end of the year celebration. The Pre K classes will graduate May 20th and 21st and we will have our all school picnic on Wednesday May 22nd.

On Friday, March 29th, the Assistant Superintendent of Recreation and Lead Preschool Teacher from Bensenville Park District visited our preschool. They are revamping their program and found the Ready Teddy Parent Handbook very helpful and thorough. They were very impressed by our building.

SUMMER CONCERTS

Bands are booked for the summer as well as sponsors. Our total band costs are \$7,650. I will be working on the poster that we will distribute through out the community.

SUMMER CAMPS & PROGRAMING

I am in the process of sending out contracts to past summer camp employees. I posted a reminder to facebook that summer camp registration starts Thursday, April 12th. I have finalized field trips and am in the process of purchasing supplies and planning the daily schedule.

MARKETING

The April newsletter was sent out through our community pass program to all of our participants as well as posted on facebook and our website. Promotional flyers for the Easter Egg Hunt and Summer Camp have also been posted to Facebook and placed around the building.

Date: April 2, 2019

To: Aleks Briedis, Executive Director

From: Megan Jadron, Safety Coordinator

April Board Report 2019



Ongoing Inspections:

All playgrounds are being inspected on a regular basis. No major repairs are needed at this time.

Building inspections have been conducted for the month of March. Fire Extinguishers and AED has been checked as well. Inspections for April will be conducted in the next two weeks.

New Business:

I have attended a PDRMA strategic plan seminar to better explain the process of how the PDRMA review process will be scheduled for the second quarter of the year. They are still mapping out how it will actually work with each district.

I will be receiving a plan of action for the district at the end of this month and will be working with our PDRMA consultant to schedule visits to the district.

I attended a PDRMA training class this past month regarding security and planning of the modern day recreation facility. I have contacted our local police department to assist in working through scenarios for our facility and programs.

I am in the process of conducting annual road checks for all employees who drive our park vehicles.

I will be ordering additional safety supplies for first aid kits as well as protective gear for maintenance employees this month.

We are planning for summer already and I plan to teach a First Aid, CPR and AED certification class on Tuesday, June 4th for all staff and counselors for the summer season.

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019
CORPORATE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Prev YTD	Prev % Budget
Revenues						
Corporate Fund Taxes	\$ 193,290.75	\$ 531,010.51	\$ 530,000.00	100.19	\$ 522,748.68	102.02
Replacement Taxes	758.18	11,775.50	15,000.00	78.50	11,800.38	78.67
Interest Earned-Corp.	539.43	4,290.13	1,000.00	429.01	1,550.45	387.61
Other Income - Corpor	6,300.00	8,479.00	3,500.00	242.26	4,085.13	116.72
Total Revenues	200,888.36	555,555.14	549,500.00	101.10	540,184.64	101.67
Expenses						
Full Time Wages-Adm	14,600.66	223,923.71	217,466.00	102.97	210,388.64	91.28
Part Time Wages	2,348.03	48,649.00	83,000.00	58.61	62,495.98	94.69
Wages - Program Lead	3,824.76	32,585.28	0.00	0.00	0.00	0.00
Legal Publications	0.00	111.71	400.00	27.93	230.30	19.19
Postage Stamps	165.00	565.00	1,100.00	51.36	42.65	3.28
Public Relations	0.00	0.00	500.00	0.00	35.00	7.00
Telephones	650.24	6,696.02	6,530.00	102.54	5,501.61	90.19
Association Dues	100.00	4,786.86	5,500.00	87.03	5,326.86	98.65
Professional Developm	32.05	3,922.95	6,350.00	61.78	6,155.54	105.22
Subscriptions	45.00	754.93	750.00	100.66	553.75	46.15
Mileage Reimburseme	230.76	2,769.12	3,000.00	92.30	2,769.12	89.33
Park Board Expense	60.00	433.95	5,100.00	8.51	814.95	15.67
Computer Services	489.00	7,008.77	7,000.00	100.13	7,506.70	110.39
Security Services	469.53	1,826.70	2,100.00	86.99	2,016.55	98.37
Health Insurance Admi	0.00	30,331.78	54,538.00	55.62	44,488.61	76.12
Professional Services	1,297.50	14,880.75	25,000.00	59.52	28,433.27	118.47
Office Machine Contra	758.58	20,198.44	22,000.00	91.81	12,181.07	98.23
Refuse Disposals	624.42	7,680.10	6,100.00	125.90	5,677.43	94.62
Portable Toilets	210.00	5,528.16	5,200.00	106.31	3,922.50	75.43
Trade Services	0.00	11,260.89	171,057.00	6.58	217,266.92	633.43
Utilites - Natural Gas	449.73	2,528.34	1,700.00	148.73	1,613.35	100.83
Utilities - Electricity	722.10	14,752.99	12,000.00	122.94	9,990.81	83.26
Utilities - Water	0.00	14,826.38	5,000.00	296.53	525.30	52.53
Bank Fees	0.00	445.04	500.00	89.01	378.59	75.72
Supplies	473.31	22,310.62	32,000.00	69.72	21,517.12	64.04
Equipment	0.00	1,723.94	3,500.00	49.26	5,685.63	93.21
Repair Parts	1,024.08	6,714.22	3,850.00	174.40	3,857.06	91.83
Awards & Remembran	0.00	1,094.99	2,000.00	54.75	0.00	0.00
Staff Uniforms	0.00	0.00	2,100.00	0.00	0.00	0.00
Separation Pay	0.00	0.00	100,000.00	0.00	0.00	0.00
Other Expenses	0.00	64.17	2,000.00	3.21	270.00	13.50
Total Expenses	28,574.75	488,374.81	787,341.00	62.03	659,645.31	100.37
Net Income	\$ 172,313.61	\$ 67,180.33	\$ (237,841.00)	(28.25)	\$ (119,460.67)	94.89

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019

RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Recreation Fund Taxes	\$ 18,234.98	\$ 50,095.34	\$ 52,000.00	96.34	\$ 49,315.92	109.59
Interest Earned - Rec.	279.52	2,469.56	800.00	308.70	1,329.61	166.20
Programs Fees - Gener	39,937.26	504,433.91	528,000.00	95.54	515,801.52	92.80
Donations & Sponsors	3,082.00	4,882.00	8,400.00	58.12	600.00	3.16
Other Income - Recreat	0.00	4,136.69	2,200.00	188.03	0.08	0.08
	<u>61,533.76</u>	<u>566,017.50</u>	<u>591,400.00</u>	95.71	<u>567,047.13</u>	91.35
Total Revenues						
Expenses						
Full Time Wages-Rec	11,132.21	150,468.84	167,938.00	89.60	154,238.19	100.43
Part Time Wages-Prog	12,561.64	100,735.25	101,950.00	98.81	76,002.07	67.92
Wages - Program Lead	4,665.50	56,893.06	0.00	0.00	80,190.04	99.55
Program Marketing	0.00	1,361.12	1,000.00	136.11	637.37	63.74
Telephones	87.92	1,239.84	1,650.00	75.14	1,365.77	82.77
Professional Developm	0.00	1,007.13	3,500.00	28.78	2,652.45	75.78
Mileage	0.00	166.55	250.00	66.62	188.91	62.97
Security Services	25.00	6,640.39	6,200.00	107.10	6,030.39	83.76
Health Insurance Rec.	0.00	58,315.92	60,732.00	96.02	44,819.28	77.52
Refuse Disposals	289.95	3,782.27	5,000.00	75.65	4,050.98	101.27
Trade Services	700.00	1,992.91	7,500.00	26.57	6,366.74	74.90
Utilites - Natural Gas	545.97	2,182.60	2,800.00	77.95	1,893.61	75.74
Utilities - Electricity	1,053.80	9,038.01	15,000.00	60.25	11,153.25	67.60
Utilities - Water	267.75	1,238.27	1,000.00	123.83	591.77	59.18
Program Contractual S	4,558.00	104,383.72	107,740.00	96.88	127,493.38	114.00
Credit Card Fees	1,302.89	10,541.74	10,000.00	105.42	9,654.53	96.55
Brochure Printing	998.46	13,861.53	16,500.00	84.01	12,220.34	81.47
Co-op Fees	0.00	16,331.98	17,500.00	93.33	17,252.08	84.99
Bank Fees	42.00	545.50	0.00	0.00	242.50	0.00
Supplies	5,544.04	47,629.21	54,500.00	87.39	34,522.76	60.62
Equipment	0.00	537.26	11,000.00	4.88	1,671.95	21.16
Repair Parts	1,082.00	9,000.75	5,000.00	180.02	1,430.00	28.60
Other Expenses	227.00	2,043.00	2,580.00	79.19	2,001.33	74.79
	<u>45,084.13</u>	<u>599,936.85</u>	<u>599,340.00</u>	100.10	<u>596,669.69</u>	87.71
Total Expenses						
Net Income	<u>\$ 16,449.63</u>	<u>\$ (33,919.35)</u>	<u>\$ (7,940.00)</u>	427.20	<u>\$ (29,622.56)</u>	49.78

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019
ILLINOIS MUNICIPAL RETIREMENT FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-IMRF	\$ 14,587.98	\$ 40,076.27	\$ 40,000.00	100.19	\$ 39,452.72	87.67
Interest IMRF	17.74	147.40	20.00	737.00	60.50	0.00
	<u>14,605.72</u>	<u>40,223.67</u>	<u>40,020.00</u>	100.51	<u>39,513.22</u>	87.81
Total Revenues						
Expenses						
IMRF Contribution	2,053.44	34,218.88	40,228.00	85.06	38,478.86	86.85
	<u>2,053.44</u>	<u>34,218.88</u>	<u>40,228.00</u>	85.06	<u>38,478.86</u>	86.85
Total Expenses						
Net Income	\$ <u>12,552.28</u>	\$ <u>6,004.79</u>	\$ <u>(208.00)</u>	(2,886.92)	\$ <u>1,034.36</u>	149.28

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019

SOCIAL SECURITY FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes FICA	\$ 18,234.98	\$ 50,095.34	\$ 50,000.00	100.19	\$ 49,315.92	98.63
Interest-FICA	14.17	178.80	5.00	3,576.00	57.68	576.80
	<u>18,249.15</u>	<u>50,274.14</u>	<u>50,005.00</u>	100.54	<u>49,373.60</u>	98.73
Total Revenues	<u>18,249.15</u>	<u>50,274.14</u>	<u>50,005.00</u>	100.54	<u>49,373.60</u>	98.73
Expenses						
FICA-Employer Contri	3,829.09	47,821.19	50,784.00	94.17	45,670.37	91.23
	<u>3,829.09</u>	<u>47,821.19</u>	<u>50,784.00</u>	94.17	<u>45,670.37</u>	91.23
Total Expenses	<u>3,829.09</u>	<u>47,821.19</u>	<u>50,784.00</u>	94.17	<u>45,670.37</u>	91.23
Net Income	\$ <u>14,420.06</u>	\$ <u>2,452.95</u>	\$ <u>(779.00)</u>	(314.88)	\$ <u>3,703.23</u>	(6,967.51)

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019
AUDITING FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes Auditing	\$ 3,647.00	\$ 10,019.05	\$ 9,000.00	111.32	\$ 9,863.19	114.69
Interest Auditing	(0.48)	9.47	5.00	189.40	8.14	162.80
Total Revenues	<u>3,646.52</u>	<u>10,028.52</u>	<u>9,005.00</u>	111.37	<u>9,871.33</u>	114.72
Expenses						
Professional Service-A	0.00	8,700.00	8,700.00	100.00	8,450.00	100.00
Total Expenses	<u>0.00</u>	<u>8,700.00</u>	<u>8,700.00</u>	100.00	<u>8,450.00</u>	100.00
Net Income	<u>\$ 3,646.52</u>	<u>\$ 1,328.52</u>	<u>\$ 305.00</u>	435.58	<u>\$ 1,421.33</u>	916.99

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019

LIABILITY INSURANCE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-PDRM	\$ 14,587.98	\$ 40,076.27	\$ 40,000.00	100.19	\$ 39,452.72	101.16
Interest-PDRMA	0.99	128.66	10.00	1,286.60	64.14	641.40
Total Revenues	<u>14,588.97</u>	<u>40,204.93</u>	<u>40,010.00</u>	100.49	<u>39,516.86</u>	101.30
Expenses						
Professional Services,	0.00	4,792.07	7,700.00	62.23	4,907.29	63.73
Security Reference Ch	0.00	274.00	500.00	54.80	311.00	62.20
PDRMA Premium	0.00	29,862.24	30,000.00	99.54	29,373.36	101.29
Safety Supplies	0.00	1,253.26	1,500.00	83.55	1,043.51	69.57
Total Expenses	<u>0.00</u>	<u>36,181.57</u>	<u>39,700.00</u>	91.14	<u>35,635.16</u>	92.08
Net Income	<u>\$ 14,588.97</u>	<u>\$ 4,023.36</u>	<u>\$ 310.00</u>	1,297.86	<u>\$ 3,881.70</u>	1,252.16

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019
SPECIAL RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-SEAS	\$ 32,822.96	\$ 90,171.60	\$ 100,000.00	90.17	\$ 88,768.65	98.63
Interest-SEASPAR	25.48	229.72	20.00	1,148.60	433.43	2,167.15
Total Revenues	<u>32,848.44</u>	<u>90,401.32</u>	<u>100,020.00</u>	90.38	<u>89,202.08</u>	99.09
Expenses						
Full Time Wages-Boar	699.34	8,915.09	12,194.00	73.11	10,912.07	92.40
ADA Portable Restroo	0.00	0.00	2,000.00	0.00	0.00	0.00
Special Rec-Instrutors	0.00	55.50	4,000.00	1.39	981.95	24.55
SEASPAR Contributio	0.00	54,329.00	55,000.00	98.78	54,689.00	99.43
Total Expenses	<u>699.34</u>	<u>63,299.59</u>	<u>73,194.00</u>	86.48	<u>66,583.02</u>	46.62
Net Income	<u>\$ 32,149.10</u>	<u>\$ 27,101.73</u>	<u>\$ 26,826.00</u>	101.03	<u>\$ 22,619.06</u>	(42.85)

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019

BONDS & INTEREST FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-Bond&	\$ 69,292.91	\$ 190,362.27	\$ 180,000.00	105.76	\$ 187,400.47	104.11
Interest- Bond&Interes	321.94	2,833.71	25.00	11,334.8	1,077.42	4,309.68
	<u>69,614.85</u>	<u>193,195.98</u>	<u>180,025.00</u>	107.32	<u>188,477.89</u>	104.70
Total Revenues						
Expenses						
Bonds & Interest-Profe	0.00	500.00	500.00	100.00	250.00	50.00
Bond Principal	0.00	115,000.00	110,000.00	104.55	115,250.00	104.77
Bond Interest	0.00	61,000.00	66,000.00	92.42	64,450.00	92.80
	<u>0.00</u>	<u>176,500.00</u>	<u>176,500.00</u>	100.00	<u>179,950.00</u>	100.00
Total Expenses						
Net Income	\$ <u>69,614.85</u>	\$ <u>16,695.98</u>	\$ <u>3,525.00</u>	473.64	\$ <u>8,527.89</u>	11,370.5

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019
CAPITAL PROJECT FUND #10

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Interest Earned-Fund#	\$ 0.00	\$ 0.00	\$ 0.00	0.00	\$ (1,165.27)	(233.05)
Donation & Grants-#1	12,384.50	12,384.50	0.00	0.00	400,000.00	100.00
Total Revenues	<u>12,384.50</u>	<u>12,384.50</u>	<u>0.00</u>	0.00	<u>398,834.73</u>	84.77
Expenses						
Professional Services	0.00	0.00	10,000.00	0.00	25,044.27	178.89
Trade Services- Cap Pr	0.00	36,110.00	5,000.00	722.20	626,911.03	78.56
Equipment-Cap Projec	0.00	0.00	0.00	0.00	4,113.00	97.93
Total Expenses	<u>0.00</u>	<u>36,110.00</u>	<u>15,000.00</u>	240.73	<u>656,068.30</u>	80.33
Net Income	<u>\$ 12,384.50</u>	<u>\$ (23,725.50)</u>	<u>\$ (15,000.00)</u>	158.17	<u>\$ (257,233.57)</u>	74.30

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019

MEMORIAL FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Interest Earned- Fund	\$ 36.55	\$ 188.03	\$ 20.00	940.15	\$ 27.07	0.00
VMF Donations	600.00	1,000.00	2,000.00	50.00	1,455.00	72.75
Veterans Memorial Fu	0.00	0.00	0.00	0.00	718.00	3,590.00
	<u>636.55</u>	<u>1,188.03</u>	<u>2,020.00</u>	58.81	<u>2,200.07</u>	108.91
Total Revenues	<u>636.55</u>	<u>1,188.03</u>	<u>2,020.00</u>	58.81	<u>2,200.07</u>	108.91
Expenses						
Supplies-Memorial Pro	0.00	375.00	900.00	41.67	955.00	159.17
	<u>0.00</u>	<u>375.00</u>	<u>900.00</u>	41.67	<u>955.00</u>	159.17
Total Expenses	<u>0.00</u>	<u>375.00</u>	<u>900.00</u>	41.67	<u>955.00</u>	159.17
Net Income	\$ <u>636.55</u>	\$ <u>813.03</u>	\$ <u>1,120.00</u>	72.59	\$ <u>1,245.07</u>	87.68

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019

	Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
Revenues					
01-401 Corporate Fund Tax	\$ 193,290.75	\$ 531,010.51	\$ 530,000.00	100.19	102.02
01-402 Replacement Taxes	758.18	11,775.50	15,000.00	78.50	78.67
01-403 Interest Earned-Corp	539.43	4,290.13	1,000.00	429.01	387.61
01-490 Other Income - Corp	6,300.00	8,479.00	3,500.00	242.26	116.72
02-401 Recreation Fund Tax	18,234.98	50,095.34	52,000.00	96.34	109.59
02-403 Interest Earned - Rec	279.52	2,469.56	800.00	308.70	166.20
02-405 Programs Fees - Gen	39,937.26	504,433.91	528,000.00	95.54	92.80
02-408 Donations & Sponso	3,082.00	4,882.00	8,400.00	58.12	3.16
02-490 Other Income - Recr	0.00	4,136.69	2,200.00	188.03	0.08
03-401 Property Taxes-IMR	14,587.98	40,076.27	40,000.00	100.19	87.67
03-403 Interest IMRF	17.74	147.40	20.00	737.00	0.00
04-401 Property Taxes FIC	18,234.98	50,095.34	50,000.00	100.19	98.63
04-403 Interest-FICA	14.17	178.80	5.00	3,576.0	576.80
05-401 Property Taxes Audi	3,647.00	10,019.05	9,000.00	111.32	114.69
05-403 Interest Auditing	(0.48)	9.47	5.00	189.40	162.80
06-401 Property Taxes-PDR	14,587.98	40,076.27	40,000.00	100.19	101.16
06-403 Interest-PDRMA	0.99	128.66	10.00	1,286.6	641.40
08-401 Property Taxes-SEA	32,822.96	90,171.60	100,000.00	90.17	98.63
08-403 Interest-SEASPAR	25.48	229.72	20.00	1,148.6	2,167.1
09-401 Property Taxes-Bon	69,292.91	190,362.27	180,000.00	105.76	104.11
09-403 Interest- Bond&Inter	321.94	2,833.71	25.00	11,334.	4,309.6
10-403 Interest Earned-Fund	0.00	0.00	0.00	0.00	(233.05)
10-408 Donation & Grants-	12,384.50	12,384.50	0.00	0.00	100.00
11-403 Interest Earned- Fun	36.55	188.03	20.00	940.15	0.00
11-408 VMF Donations	600.00	1,000.00	2,000.00	50.00	72.75
11-409 Veterans Memorial	0.00	0.00	0.00	0.00	3,590.0
	<u>428,996.82</u>	<u>1,559,473.73</u>	<u>1,562,005.00</u>	99.84	94.45
Total Revenues					
Expenses					
01-501 Full Time Wages-A	14,600.66	223,923.71	217,466.00	102.97	91.28
01-505 Part Time Wages	2,348.03	48,649.00	83,000.00	58.61	94.69
01-511 Wages - Program Le	3,824.76	32,585.28	0.00	0.00	0.00
01-601 Legal Publications	0.00	111.71	400.00	27.93	19.19
01-603 Postage Stamps	165.00	565.00	1,100.00	51.36	3.28
01-604 Public Relations	0.00	0.00	500.00	0.00	7.00
01-606 Telephones	650.24	6,696.02	6,530.00	102.54	90.19
01-607 Association Dues	100.00	4,786.86	5,500.00	87.03	98.65
01-608 Professional Develo	32.05	3,922.95	6,350.00	61.78	105.22
01-610 Subscriptions	45.00	754.93	750.00	100.66	46.15
01-612 Mileage Reimburse	230.76	2,769.12	3,000.00	92.30	89.33
01-701 Park Board Expense	60.00	433.95	5,100.00	8.51	15.67
01-702 Computer Services	489.00	7,008.77	7,000.00	100.13	110.39
01-703 Security Services	469.53	1,826.70	2,100.00	86.99	98.37
01-704 Health Insurance Ad	0.00	30,331.78	54,538.00	55.62	76.12
01-705 Professional Service	1,297.50	14,880.75	25,000.00	59.52	118.47
01-706 Office Machine Con	758.58	20,198.44	22,000.00	91.81	98.23

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
01-707 Refuse Disposals	624.42	7,680.10	6,100.00	125.90	94.62
01-708 Portable Toilets	210.00	5,528.16	5,200.00	106.31	75.43
01-709 Trade Services	0.00	11,260.89	171,057.00	6.58	633.43
01-710 Utilites - Natural Ga	449.73	2,528.34	1,700.00	148.73	100.83
01-711 Utilities - Electricity	722.10	14,752.99	12,000.00	122.94	83.26
01-712 Utilities - Water	0.00	14,826.38	5,000.00	296.53	52.53
01-723 Bank Fees	0.00	445.04	500.00	89.01	75.72
01-801 Supplies	473.31	22,310.62	32,000.00	69.72	64.04
01-802 Equipment	0.00	1,723.94	3,500.00	49.26	93.21
01-804 Repair Parts	1,024.08	6,714.22	3,850.00	174.40	91.83
01-805 Awards & Remembr	0.00	1,094.99	2,000.00	54.75	0.00
01-809 Staff Uniforms	0.00	0.00	2,100.00	0.00	0.00
01-900 Separation Pay	0.00	0.00	100,000.00	0.00	0.00
01-901 Other Expenses	0.00	64.17	2,000.00	3.21	13.50
02-501 Full Time Wages-Re	11,132.21	150,468.84	167,938.00	89.60	100.43
02-505 Part Time Wages-Pr	12,561.64	100,735.25	101,950.00	98.81	67.92
02-511 Wages - Program Le	4,665.50	56,893.06	0.00	0.00	99.55
02-604 Program Marketing	0.00	1,361.12	1,000.00	136.11	63.74
02-606 Telephones	87.92	1,239.84	1,650.00	75.14	82.77
02-608 Professional Develo	0.00	1,007.13	3,500.00	28.78	75.78
02-612 Mileage	0.00	166.55	250.00	66.62	62.97
02-703 Security Services	25.00	6,640.39	6,200.00	107.10	83.76
02-704 Health Insurance Re	0.00	58,859.92	60,732.00	96.92	77.52
02-707 Refuse Disposals	289.95	3,782.27	5,000.00	75.65	101.27
02-709 Trade Services	700.00	1,992.91	7,500.00	26.57	74.90
02-710 Utilites - Natural Ga	545.97	2,182.60	2,800.00	77.95	75.74
02-711 Utilities - Electricity	1,053.80	9,038.01	15,000.00	60.25	67.60
02-712 Utilities - Water	267.75	1,238.27	1,000.00	123.83	59.18
02-717 Program Contractual	4,558.00	104,383.72	107,740.00	96.88	114.00
02-718 Credit Card Fees	1,302.89	10,541.74	10,000.00	105.42	96.55
02-720 Brochure Printing	998.46	13,861.53	16,500.00	84.01	81.47
02-722 Co-op Fees	0.00	16,331.98	17,500.00	93.33	84.99
02-723 Bank Fees	42.00	545.50	0.00	0.00	0.00
02-801 Supplies	5,544.04	47,629.21	54,500.00	87.39	60.62
02-802 Equipment	0.00	537.26	11,000.00	4.88	21.16
02-804 Repair Parts	1,082.00	9,000.75	5,000.00	180.02	28.60
02-901 Other Expenses	227.00	2,043.00	2,580.00	79.19	74.79
03-630 IMRF Contribution	2,053.44	34,218.88	40,228.00	85.06	86.85
04-640 FICA-Employer Con	3,829.09	47,821.19	50,784.00	94.17	91.23
05-705 Professional Service	0.00	8,700.00	8,700.00	100.00	100.00
06-705 Professional Service	0.00	4,792.07	7,700.00	62.23	63.73
06-717 Security Reference	0.00	274.00	500.00	54.80	62.20
06-760 PDRMA Premium	0.00	29,862.24	30,000.00	99.54	101.29
06-801 Safety Supplies	0.00	1,253.26	1,500.00	83.55	69.57
08-501 Full Time Wages-Bo	699.34	8,915.09	12,194.00	73.11	92.40
08-708 ADA Portable Restr	0.00	0.00	2,000.00	0.00	0.00
08-717 Special Rec-Instruto	0.00	55.50	4,000.00	1.39	24.55
08-780 SEASPAR Contribu	0.00	54,329.00	55,000.00	98.78	99.43
09-705 Bonds & Interest-Pr	0.00	500.00	500.00	100.00	50.00

Community Pk District LaGrange Pk
Income Statement
For the Eleven Months Ending March 31, 2019

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
09-790 Bond Principal	0.00	115,000.00	110,000.00	104.55	104.77
09-791 Bond Interest	0.00	61,000.00	66,000.00	92.42	92.80
10-705 Professional Service	0.00	0.00	10,000.00	0.00	178.89
10-709 Trade Services- Cap	0.00	36,110.00	5,000.00	722.20	78.56
10-802 Equipment-Cap Proj	0.00	0.00	0.00	0.00	97.93
11-801 Supplies-Memorial	0.00	375.00	900.00	41.67	159.17
	<u>80,240.75</u>	<u>1,492,061.89</u>	<u>1,791,687.00</u>	83.28	87.36
Total Expenses					
Net Income	\$ <u><u>348,756.07</u></u>	\$ <u><u>67,411.84</u></u>	\$ <u><u>(229,682.00)</u></u>	(29.35)	62.55

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Mar 31, 2019 to Mar 31, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
3/31/19	02-804 Repair Parts Cash Basis	S12041345	HEATER REPAIR ARRIGO ENTERPRISES, INC.	1,200.00		BRC
					1,200.00	
3/31/19	01-606 Telephones Cash Basis	7158-03	PHONE BILL AT&T	68.23		OFF
					68.23	
3/31/19	01-606 Telephones Cash Basis	8003-03	PHONE BILL AT&T	83.23		OFF
					83.23	
3/31/19	02-801 Supplies Cash Basis	VB2NDPLC	VB AWARD 2ND PLACE GERT AUGUST	100.00		PSC
					100.00	
3/31/19	02-801 Supplies Cash Basis	VB1STPLC	AWARD 1ST PLACE VB DEBRA BEZANIS	150.00		PSC
					150.00	
3/31/19	02-405 Programs Fees - Gen Cash Basis	4WINDCAN	FOUR WINDS CASINO TRIP CANCELLED BINK, TINA	39.00		PTR
					39.00	
3/31/19	01-709 Trade Services Cash Basis	704258	ENGRAVING FOR TREE OF LIFE BRONZE MEMORIAL CO.	81.66		PKS
					81.66	
3/31/19	02-709 Trade Services Cash Basis	7004-03	FLOOR MATS CINTAS	36.99		BRC
					36.99	
3/31/19	02-709 Trade Services Cash Basis	769591256	FLOOR MATS CINTAS	36.99		BRC
					36.99	
3/31/19	01-711 Utilities - Electricity Cash Basis	0000-03	ELEC MEMORIAL COM-ED	236.36		PKS
					236.36	
3/31/19	01-711 Utilities - Electricity Cash Basis	3000-03	ELEC LG RD/OAK COM-ED	27.03		PKS
					27.03	
3/31/19	01-711 Utilities - Electricity Cash Basis	3011-03	ELEC BEACH OAK COM-ED	36.06		PKS
					36.06	
3/31/19	02-711 Utilities - Electricity Cash Basis	5008-03	ELEC REC CENTER COM-ED	1,142.19		BRC
					1,142.19	
3/31/19	01-711 Utilities - Electricity Cash Basis	6006-03	ELEC YENA COM-ED	39.65		PKS
					39.65	
3/31/19	01-711 Utilities - Electricity Cash Basis	7005-03	ELEC HANESWORTH COM-ED	194.19		PKS
					194.19	

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Mar 31, 2019 to Mar 31, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
3/31/19	01-711 Utilities - Electricity Cash Basis	7017-03	ELECTRIC WOODLAWN/LG RD COM-ED	26.16	26.16	PKS
3/31/19	01-711 Utilities - Electricity Cash Basis	9007-03	ELEC MAINT BLDG COM-ED	248.23	248.23	PKS
3/31/19	01-606 Telephones Cash Basis	0165537-03	INTERNET COMCAST	259.61	259.61	OFF
3/31/19	02-801 Supplies Cash Basis	11403	ALICE TSHIRTS COMPLETE IMAGE	1,126.37	1,126.37	PTT
3/31/19	02-801 Supplies Cash Basis	11404-03	TSHIRTS ALICE COMPLETE IMAGE	21.30	21.30	PTT
3/31/19	02-170 Prepaid Expense Cash Basis	SUMMERB	SUMMER BROCHURE COYNE CREATIVE INC.	1,680.00	1,680.00	PAD
3/31/19	02-717 Program Contractual Cash Basis	18291	FISH MAINT CRYSTAL CLEAN AQUARIUM MAINT.	45.00	45.00	PRT
3/31/19	02-405 Programs Fees - Gen Cash Basis	04CAN	RENTAL CANCELLATION FARR, MYKEL	540.00	540.00	BRN
3/31/19	02-801 Supplies Cash Basis	17570	EASTER EGGS HOLIDAY GOO	355.50	355.50	PSE
3/31/19	01-804 Repair Parts Cash Basis	436837	BELT FOR SOD CUTTER KEEN EDGE	455.49	455.49	PKS
3/31/19	01-804 Repair Parts Cash Basis	436852	NEW BELT FOR SOD CUTTER KEEN EDGE	24.28	24.28	PKS
3/31/19	02-405 Programs Fees - Gen Cash Basis	4WIND	TRIP CANCELLATION 4 WINDS KUCABA, CHERYL	117.00	117.00	PRT
3/31/19	06-717 Security Reference C Cash Basis	33183	DRUG SCREEN NEW EMPLOYEE LAGRANGE MEDICAL CENTER	160.00	160.00	PAD
3/31/19	01-804 Repair Parts	LPACE-03	SHOP SUPPLIES	80.50		BPK
	02-804 Repair Parts		FIX GLASS AT 1501	26.88		BRC
	01-804 Repair Parts		SHOP REPAIR	9.88		BPK
	01-804 Repair Parts		845 GARAGE REPAIRS	13.49		BPK
	01-804 Repair Parts		FIX CONCESSION STAND	15.73		PKS

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Mar 31, 2019 to Mar 31, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
	Cash Basis		LAGRANGE PARK ACE HARDWARE		146.48	
3/31/19	01-706 Office Machine Cont Cash Basis	9293939	COPIER INSURANCE	134.74		OFF
			LEAF		134.74	
3/31/19	02-717 Program Contractual Cash Basis	LTSOCCER	SOCCER CLASS 3-8YR OLDS	750.00		PSC
			LYONS TOWNSHIP SOCCER CLUB		750.00	
3/31/19	02-717 Program Contractual Cash Basis	5964	LIQUOR LIS	350.00		BRN
			MARKET ACCESS CORP		350.00	
3/31/19	02-717 Program Contractual Cash Basis	ALICESOU	ALICE SOUND MUSIC	600.00		PTT
			MASSURA, MICHAEL		600.00	
3/31/19	02-717 Program Contractual Cash Basis	LP00026	MUSIC CLASS	2,469.60		PGA
			MISS ANGIE'S MUSIC LLC		2,469.60	
3/31/19	01-226 Life Insurance Withh Cash Basis	4143042019	LIFE INSURANCE	64.00		BRC
			NCPERS-IL IMRF		64.00	
3/31/19	01-710 Utilites - Natural Gas Cash Basis	0000-6-03	845 GAS MAINT BLDG	299.38		BPK
			NICOR		299.38	
3/31/19	02-710 Utilites - Natural Gas Cash Basis	3463-7-03	1501 GAS	394.79		BRC
			NICOR		394.79	
3/31/19	01-710 Utilites - Natural Gas Cash Basis	87748-03	GAS 132 OAK	146.20		BPK
			NICOR		146.20	
3/31/19	01-702 Computer Services Cash Basis	6348	COMPUTER ASSISTANCE	57.50		OFF
			NOVENTECH, INC.		57.50	
3/31/19	01-702 Computer Services Cash Basis	6411	COMPUTER STORGAE	144.00		OFF
			NOVENTECH, INC.		144.00	
3/31/19	01-702 Computer Services Cash Basis	6417	MONTHLY MANAGEMENT	230.00		OFF
			NOVENTECH, INC.		230.00	
3/31/19	01-802 Equipment Cash Basis	48772	MEMORIAL BENCHES	2,049.00		PKS
			NUTOYS LEISURE PRODUCTS		2,049.00	
3/31/19	01-705 Professional Services Cash Basis	03312019	MONTHLY ACCOUNTING FEE MARCH 2019	975.00		ADM
			P.J. MESI & CO		975.00	
3/31/19	01-603 Postage Stamps	ABMAIL	REIMBURSEMENT FOR MAIL	26.86		OFF

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Mar 31, 2019 to Mar 31, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
	Cash Basis		PETTY CASH		26.86	
3/31/19	02-801 Supplies Cash Basis	ASHTEACH	TEACHER REIMBURSEMENT	48.30		PRT
			PETTY CASH		48.30	
3/31/19	01-610 Subscriptions Cash Basis	7746-03	THE DOINGS TIL OCT 24 2019 PIONEER PRESS/DOINGS	39.00		ADM
					39.00	
3/31/19	01-708 Portable Toilets Cash Basis	254752	PORTAPOTTIES	105.00		PKS
			PIT STOP		105.00	
3/31/19	02-717 Program Contractual Cash Basis	3493	EASTER BUNNY FOR EGG HUNT PAT MCNALLY	90.00		PSE
					90.00	
3/31/19	02-405 Programs Fees - Gen Cash Basis	TENNREFU	YOUTH TENNIS REFUND	35.00		PRT
			POHL, GRETCHEN		35.00	
3/31/19	01-801 Supplies Cash Basis	5632370	INK OFFICE	23.58		OFF
			QUILL CORPORATION		23.58	
3/31/19	01-801 Supplies Cash Basis	5648348	INK SUPPLIES	54.99		OFF
			QUILL CORPORATION		54.99	
3/31/19	01-801 Supplies Cash Basis	5650090	OFFICE SUPPLIES	47.87		OFF
			QUILL CORPORATION		47.87	
3/31/19	01-801 Supplies Cash Basis	5962994	OFFICE SUPPLIES	260.69		OFF
			QUILL CORPORATION		260.69	
3/31/19	02-801 Supplies Cash Basis	191233	YEAR END RT PARTY	1,450.00		PRT
			RAH		1,450.00	
3/31/19	01-707 Refuse Disposals Cash Basis	5895	845 GARBAGE	624.42		PKS
			REPUBLIC SERVICES		624.42	
3/31/19	02-707 Refuse Disposals Cash Basis	5980	1501 GARBAGE	454.99		BRC
			REPUBLIC SERVICES		454.99	
3/31/19	02-717 Program Contractual Cash Basis	4319-03	TABLE TENNIS INSTRUCTOR ENGELBERT SOLIS	180.00		PSC
					180.00	
3/31/19	01-606 Telephones 02-606 Telephones Cash Basis	206-03	PHONE BILL MARTIN	87.91		PKS
			PHONE BILL DEAN	87.92		PAD
			SPRINT		175.83	

Community Pk District LaGrange Pk
Purchase Journal

For the Period From Mar 31, 2019 to Mar 31, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
3/31/19	06-717 Security Reference C Cash Basis	141984	BACKGROUND CHECK OLGA SSCI	28.50		PAD
					28.50	
3/31/19	02-717 Program Contractual Cash Basis	1297	VIDEO FOR ALICE TRUFOCUS PRODUCTIONS INC	1,200.00		PTT
					1,200.00	
3/31/19	02-801 Supplies 02-801 Supplies Cash Basis	0797-03	SR CLUB EASTER EGG HUNT VISA	205.19 489.71		PGC PSE
					694.90	
3/31/19	02-804 Repair Parts 02-801 Supplies Cash Basis	1647-03	ENGRAVING FOR TREE OF LIFE/BENCH KEYS FOR 1501 VISA	30.00 18.00		BRC BRC
					48.00	
3/31/19	01-603 Postage Stamps Cash Basis	1928-03	POSTAGE VISA	10.81		OFF
					10.81	
3/31/19	01-801 Supplies Cash Basis	2439-03	SIGNS FOR PARKS VISA	338.00		PKS
					338.00	
3/31/19	01-801 Supplies Cash Basis	2447-03	GAS VISA	117.80		VEH
					117.80	
3/31/19	02-801 Supplies 02-801 Supplies Cash Basis	2454-03	RT SUPPLIES ENRICHMENT CLASSES VISA	675.19 91.32		PRT PEN
					766.51	
3/31/19	02-801 Supplies Cash Basis	3PLVB	3RD PLACE PRIZE VB VITAL, JACQUELINE	50.00		PSC
					50.00	
3/31/19	02-717 Program Contractual Cash Basis	8157759	CARTOON DRAWING YOUNG REMBRANDT'S	280.00		PAC
					280.00	
				24,492.26	24,492.26	

Community Pk District LaGrange Pk
Check Register
 For the Period From Mar 12, 2019 to Apr 8, 2019

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Acc	Amount
19892	3/13/19	RITE BITE FUNRAISING	02-100	2,552.40
PRTR0322	3/19/19	FIRST NATIONAL BANK OF BROOK.	01-100	17,145.61
19897	3/20/19	U.S. POSTAL SERVICE	01-100	998.46
19893	3/22/19	USCM/ MIDWEST	01-100	1,102.00
STTD0322	3/22/19	ILLINOIS DEPT OF REV	01-100	984.54
FDTD0322	3/22/19	INTERNAL REVENUE SERVICE	01-100	5,106.21
PRTR0405	4/2/19	FIRST NATIONAL BANK OF BROOK.	01-100	16,030.73
STTD0405	4/5/19	ILLINOIS DEPT OF REV	01-100	934.57
19894	4/5/19	USCM/ MIDWEST	01-100	1,152.00
FDTD0405	4/5/19	INTERNAL REVENUE SERVICE	01-100	4,891.82
19898	4/8/19	ARRIGO ENTERPRISES, INC.	02-100	1,200.00
19899	4/8/19	AT&T	01-100	151.46
19900	4/8/19	GERT AUGUST	02-100	100.00
19901	4/8/19	DEBRA BEZANIS	02-100	150.00
19902	4/8/19	BINK, TINA	02-100	39.00
19903	4/8/19	BRONZE MEMORIAL CO.	01-100	81.66
19904	4/8/19	CINTAS	02-100	73.98
19905	4/8/19	COM-ED	02-100	1,949.87
19906	4/8/19	COMCAST	01-100	259.61
19907	4/8/19	COMPLETE IMAGE	02-100	1,147.67
19908	4/8/19	COYNE CREATIVE INC.	02-100	1,680.00
19909	4/8/19	CRYSTAL CLEAN AQUARIUM MAI	02-100	45.00
19910	4/8/19	FARR, MYKEL	02-100	540.00
19911	4/8/19	HOLIDAY GOO	02-100	355.50
19912	4/8/19	KEEN EDGE	01-100	479.77
19913	4/8/19	KUCABA, CHERYL	02-100	117.00
19914	4/8/19	LAGRANGE MEDICAL CENTER	06-100	160.00
19915	4/8/19	LAGRANGE PARK ACE HARDWARE	01-100	146.48
19916	4/8/19	LEAF	01-100	134.74
19917	4/8/19	LYONS TOWNSHIP SOCCER CLUB	02-100	750.00
19918	4/8/19	MARKET ACCESS CORP	02-100	350.00
19919	4/8/19	MASSURA, MICHAEL	02-100	600.00
19920	4/8/19	MISS ANGIE'S MUSIC LLC	02-100	2,469.60
19921	4/8/19	NCPERS-IL IMRF	02-100	64.00
19922	4/8/19	NICOR	01-100	840.37
19923	4/8/19	NOVENTECH, INC.	01-100	431.50
19924	4/8/19	NUTOYS LEISURE PRODUCTS	01-100	2,049.00
19925	4/8/19	P.J. MESI & CO	01-100	975.00

Community Pk District LaGrange Pk
Check Register
For the Period From Mar 12, 2019 to Apr 8, 2019

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Acc	Amount
19926	4/8/19	PETTY CASH	02-100	75.16
19927	4/8/19	PIONEER PRESS/DOINGS	01-100	39.00
19928	4/8/19	PIT STOP	01-100	105.00
19929	4/8/19	PAT MCNALLY	02-100	90.00
19930	4/8/19	POHL, GRETCHEN	02-100	35.00
19931	4/8/19	QUILL CORPORATION	01-100	387.13
19932	4/8/19	RAH	02-100	1,450.00
19933	4/8/19	REPUBLIC SERVICES	01-100	1,079.41
19934	4/8/19	ENGELBERT SOLIS	02-100	180.00
19935	4/8/19	SPRINT	02-100	175.83
19936	4/8/19	SSCI	06-100	28.50
19937	4/8/19	TRUFOCUS PRODUCTIONS INC	02-100	1,200.00
19938	4/8/19	VISA	02-100	1,976.02
19939	4/8/19	VITAL, JACQUELINE	02-100	50.00
19940	4/8/19	YOUNG REMBRANDT'S	02-100	280.00
Total				<u>75,390.60</u>

ORDINANCE # 01-2019

COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE COMMUNITY PARK DISTRICT OF LA GRANGE PARK, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020

WHEREAS, this Combined Budget and Appropriation Ordinance has been prepared in tentative form and has been conveniently made available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing on said Ordinance has been held in the Park District Board room, 1501 Barnsdale Road, La Grange Park, Illinois, on May 13, 2019 notice of said hearing having been given by publication in the Suburban Life News, being a newspaper published within this District, at least one week prior to such hearing, and

WHEREAS, all other legal requirements have heretofore been performed for the adoption of the annual budget and appropriations ordinance of this District for the fiscal year beginning May 1, 2019 and ending April 30, 2020.

NOW, THEREFORE, be it hereby ordained by the Board of Park Commissioners of the Community Park District of La Grange Park, Cook County, Illinois, as follows:

SECTION 1: That the following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the May 1, 2019 and ending April 30, 2020. That each of said sums of money and the aggregate thereof are deemed necessary by the Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning May 1, 2019 and ending April 30, 2020.

CORPORATE FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Corporate Fund Taxes	\$ 532,000.00	\$ 532,000.00
Replacement Taxes	\$ 15,000.00	\$ 15,000.00
Interest Earned - Corp	\$ 1,000.00	\$ 1,000.00
Other Income - Corp	\$ 3,000.00	\$ 3,000.00

Total Revenue	\$ 551,000.00	\$ 551,000.00
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Expenses		
Full Time Wages	\$ 193,756.00	\$ 193,756.00
Part Time Wages	\$ 35,000.00	\$ 35,000.00
Part Time Wages - IMRF	\$ 67,000.00	\$ 67,000.00
Overtime	\$ -	\$ -
Legal Publications	\$ 120.00	\$ 120.00
Postage Stamps	\$ 500.00	\$ 500.00
Public Relations		\$ -
Telephones	\$ 6,950.00	\$ 6,950.00
Association Dues	\$ 5,500.00	\$ 5,500.00
Professional Development	\$ 5,900.00	\$ 5,900.00
Subscriptions	\$ 750.00	\$ 750.00
Mileage Reimbursement	\$ 3,000.00	\$ 3,000.00
Park Board Expense	\$ 12,500.00	\$ 12,500.00
Computer Services	\$ 7,500.00	\$ 7,500.00
Security Services	\$ 2,000.00	\$ 2,000.00
Health Insurance	\$ 55,773.00	\$ 55,773.00
Professional Services	\$ 20,000.00	\$ 20,000.00
Office Machine Contract	\$ 13,000.00	\$ 13,000.00
Refuse Disposals	\$ 7,680.00	\$ 7,680.00
Portable Toilets	\$ 6,000.00	\$ 6,000.00
Trade Services	\$ 151,057.00	\$ 151,057.00
Utilities - Natural Gas	\$ 2,300.00	\$ 2,300.00
Utilities - Electricity	\$ 15,300.00	\$ 15,300.00
Utilities - Water	\$ 15,000.00	\$ 15,000.00
Bank Fees	\$ 500.00	\$ 500.00
Supplies	\$ 31,500.00	\$ 31,500.00
Equipment	\$ 3,000.00	\$ 3,000.00
Repair Parts	\$ 7,000.00	\$ 7,000.00
Awards & Remembrances	\$ 1,500.00	\$ 1,500.00
Staff Uniforms	\$ 1,500.00	\$ 1,500.00
Separation Pay	\$ 100,000.00	\$ 100,000.00
Other Expenses	\$ 2,000.00	\$ 2,000.00

Total Expenses	\$ 773,586.00	\$ 773,586.00
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Net Income	\$ (222,586.00)	\$ (222,586.00)
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Fund Balance	\$ 11,392.00	\$ 11,392.00
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RECREATION FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Recreation Fund Taxes	\$ 59,000.00	\$ 59,000.00
Interest Earned - Rec.	\$ 1,500.00	\$ 1,500.00
Program Fees- General	\$ 561,500.00	\$ 561,500.00
Donations & Sponsors	\$ 10,200.00	\$ 10,200.00
Other Income - Recreation	\$ 2,000.00	\$ 2,000.00

Total Revenues	\$ 634,200.00	\$ 634,200.00
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Expenses		
Full Time Wages - Recreation	\$ 177,495.00	\$ 195,244.50
Part Time Wages - Programs	\$ 106,850.00	\$ 117,535.00
Wages - Rental Supervisor	\$ -	\$ -
Part Time Wages - IMRF	\$ 70,300.00	\$ 77,330.00
Legal Publications - Recreation	\$ -	\$ -
Program Marketing	\$ 1,000.00	\$ 1,100.00
Telephones	\$ 1,044.00	\$ 1,148.40
Association Dues	\$ -	\$ -
Professional Development	\$ 3,500.00	\$ 3,850.00
Mileage	\$ 250.00	\$ 275.00
Security Services	\$ 6,650.00	\$ 7,315.00
Health Insurance Recreation	\$ 63,181.00	\$ 69,499.10
Refuse Disposals	\$ 4,500.00	\$ 4,950.00
Trade Services	\$ 5,000.00	\$ 5,500.00
Utilities - Natural Gas	\$ 2,400.00	\$ 2,640.00
Utilities - Electricity	\$ 12,000.00	\$ 13,200.00
Utilities - Water	\$ 1,000.00	\$ 1,100.00
Program Contractual Services	\$ 122,300.00	\$ 134,530.00
Credit Card Fees	\$ 11,000.00	\$ 12,100.00
Brochure Printing	\$ 17,000.00	\$ 18,700.00
Co-op Fees	\$ 16,850.00	\$ 18,535.00
Bank Fees	\$ -	\$ -
Supplies	\$ 59,050.00	\$ 64,955.00
Equipment	\$ 9,400.00	\$ 10,340.00
Repair Parts	\$ 5,000.00	\$ 5,500.00
Severance	\$ -	\$ -
Other Expenses	\$ 3,000.00	\$ 3,300.00

Total Expenses	\$ 698,770.00	\$ 768,647.00
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Net Income	\$ (64,570.00)	\$ (134,447.00)
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Fund Balance	\$ 148,863.00	\$ 78,986.00
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IMRF FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Property Taxes - IMRF	\$ 35,000.00	\$ 35,000.00
Interest IMRF	\$ 100.00	\$ 100.00
Total Revenues	\$ 35,100.00	\$ 35,100.00
Expenses		
IMRF Contribution	\$ 30,558.00	\$ 33,613.80
Total Expenses	\$ 30,558.00	\$ 33,613.80
Net Income	\$ 4,542.00	\$ 1,486.20
Fund Balance	\$ 15,055.00	\$ 11,999.20

SOCIAL SECURITY FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Property Taxes FICA	\$ 50,000.00	\$ 50,000.00
Interest - FICA	\$ 100.00	\$ 100.00
Total Revenues	\$ 50,100.00	\$ 50,005.00
Expenses		
FICA - Employer Contribution	\$ 50,473.00	\$ 55,520.30
Total Expenses	\$ 50,473.00	\$ 55,520.30
Net Income	\$ (373.00)	\$ (5,515.30)
Fund Balance	\$ 17,724.00	\$ 12,581.70

AUDITING FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Property Taxes Audit	\$ 9,000.00	\$ 9,000.00
Interest Audit	\$ 5.00	\$ 5.00

Total Revenues	\$ 9,005.00	\$ 9,005.00
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Expenses		
Professional Service - Audit	\$ 8,700.00	\$ 9,570.00

Total Expenses	\$ 8,700.00	\$ 9,570.00
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Net Income	\$ 305.00	\$ (565.00)
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Fund Balance	\$ 2,838.00	\$ 1,968.00
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LIABILITY INSURANCE FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Property Taxes - PDRMA	\$ 40,000.00	\$ 40,000.00
Interest - PDRMA	\$ 10.00	\$ 10.00

Total Revenues	\$ 40,010.00	\$ 40,010.00
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Expenses		
PDRMA Workshops	\$ -	\$ -
Professional Services	\$ 7,700.00	\$ 8,470.00
Trade Services	\$ -	\$ -
Security Reference Check	\$ 500.00	\$ 550.00
PDRMA Premium	\$ 30,000.00	\$ 33,000.00
Safety Supplies	\$ 1,500.00	\$ 1,650.00

Total Expenses	\$ 39,700.00	\$ 43,670.00
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Net Income	\$ 310.00	\$ (3,660.00)
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Fund Balance	\$ 13,232.00	\$ 9,262.00
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SPECIAL RECREATION FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Property Taxes - SEASPAR	\$ 100,000.00	\$ 100,000.00
Interest - SEASPAR	\$ 20.00	\$ 20.00

Total Revenues	\$ 100,020.00	\$ 100,020.00
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Expenses		
Full Time Wages	\$ 9,373.00	\$ 12,500.00
ADA Portable Restrooms	\$ 2,000.00	\$ 2,200.00
Special Rec - Instructors	\$ 4,000.00	\$ 4,400.00
SEASPAR Contribution	\$ 61,000.00	\$ 67,100.00
Transfer Out - ADA Accessibility	\$ -	\$ -
Other Expense - SEASPAR	\$ 25,000.00	\$ 27,500.00

Total Expenses	\$ 101,373.00	\$ 113,700.00
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Net Income	\$ (1,353.00)	\$ (13,680.00)
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Fund Balance	\$ 116,157.00	\$ 103,830.00
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CAPITAL PROJECT FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Interest Earned	\$ -	\$ -
Fund Transfer In	\$ -	\$ -
Donations & Grants	\$ -	\$ -
Veterans Memorial	\$ -	\$ -

Total Revenue	\$ -	\$ -
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Expenses		
Wages-Part Time	\$ -	\$ -
Professional Services	\$ -	\$ -
Trade Services	\$ 4,000.00	\$ 4,500.00
Supplies	\$ -	\$ -
Equipment	\$ -	\$ -
Capital Account - Land	\$ -	\$ -

Total Expenses	\$ 4,000.00	\$ 4,500.00
-----------------------	--------------------	--------------------

Net Income	\$ (4,000.00)	\$ (4,500.00)
-------------------	----------------------	----------------------

Fund Balance	\$ 817.00	\$ 317.00
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VETERANS FUND

	2019-20	2019-20
	BUDGET	APPROPRIATION
Revenues		
Donations	\$ 500.00	\$ 500.00
Interest - VMF	\$ 20.00	\$ 20.00

Total Revenues	\$ 520.00	\$ 520.00
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Expenses		
Part Time Wages	\$ -	\$ -
Professional Services	\$ -	\$ -
Trade Services	\$ -	\$ -
Supplies	\$ 400.00	\$ 1,500.00
Equipment	\$ -	\$ -

Total Expenses	\$ 400.00	\$ 1,500.00
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Net Income	\$ 120.00	\$ (980.00)
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Fund Balance	\$ 6,947.00	\$ 5,847.00
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SUMMARY OF FUNDS

	Budget	Appropriations
Corporate Fund	\$773,586	\$773,586
Recreation Fund	\$698,770	\$768,647
IMRF Fund	\$30,558	\$33,614
Social Security Fund	\$50,473	\$55,520
Auditing Fund	\$8,700	\$9,570
Liability Insurance Fund	\$39,700	\$43,670
Special Recreation Fund	\$101,373	\$113,700
Capital Fund	\$4,000	\$4,500
Veterans Fund	\$400	\$1,500
TOTAL	\$1,707,560	\$1,804,307

SECTION 3: That all unexpended balances of any item or items or any general appropriation made in this ordinance may be expended in making up an insufficiency in any item or items in the same appropriation made for this Ordinance, subject to applicable statutes. All unexpended balances of the appropriation for the fiscal year ending the April 30, 2019 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made.

SECTION 4: That the Secretary of the Board of Park Commissioners is hereby directed to file a certified copy of this Ordinance with the Cook County Clerk within the time specified by law.

SECTION 5: The receipts and revenues of the Community Park District of La Grange Park derived from sources other than taxation and not specifically appropriated, and all unexpended balances in unrestricted funds from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the general fund and shall first be placed to the credit of such fund.

SECTION 6: Pursuant to law, the following determinations have been and are hereby made a part hereof:

- (a) Statement of cash on hand at the beginning of the fiscal year: \$590,786
- (b) Estimate of cash expected to be received during the fiscal year from all sources: \$1,419,955
- (c) Estimate of expenditures contemplated for the fiscal year: \$1,707,560
- (d) Statement of estimated cash expected to be on hand at the end of the fiscal year: \$333,025
- (e) An estimate of the amount of taxes to be received during the fiscal year is: \$840,000

SECTION 7: This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning May 1, 2019 or any other fiscal year.

SECTION 8: That should any clause, sentence, paragraph, or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

SECTION 9: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED this 13th day of May, 2019

ROLL CALL VOTE: Ayes _____

Nays _____

Absent _____

Community Park District of LaGrange Park
Cook County, Illinois

(SEAL)

By: _____
Karen Boyd, Board President

Attest: _____
Lucy Stastny, Board Secretary

**CHIEF FINANCIAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE
FOR THE COMMUNITY PARK DISTRICT OF LA GRANGE PARK,
COOK COUNTY, ILLINOIS**

I, Tim Ogden, do hereby certify as follows:

1. I am the chief fiscal officer of Community Park District of La Grange Park, Cook County, Illinois
2. I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2019 and ending April 30, 2020, to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
PROPERTY TAXES	\$825,000
REPLACEMENT TAXES	\$15,000
INTEREST	\$2,755
PROGRAM FEES	\$561,500
DONATIONS & SPONSORS	\$10,700
GRANTS	\$0
OTHER RECEIPTS	\$5,000
FUND TRANSFER	\$0
 TOTAL	 \$1,419,955

Signed: _____

Dated: _____

(SEAL)

Director Search Proposal

Community Park District of LaGrange Park



communityparkdistrict.org

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Why IAPD is the Preferred Search Service

IAPD is your association. You are probably familiar with the broad array of specialized services that we have provided the Community Park District of LaGrange Park since 2010. One of the most important services we provide is the Director Search Service. From board self-evaluations to the Director Search Service, our niche is park districts and helping boards succeed.

Our goal is to make the highly challenging and time-consuming process of finding your agency's next chief executive as seamless and worry free as possible so that your board can focus on choosing the best candidate from a selection of outstanding finalists.

Experience

- For 27 years, the IAPD has been a leading provider for executive search solutions for park and recreation agencies. We specialize in providing unparalleled senior level executive search, management assessment and succession planning services which are tailored to the specific needs of our membership.
- IAPD's Director Search Service helps boards attract outstanding professionals to serve as the chief executive of park and recreation agencies. Initiated by the IAPD in 1992, the Director Search Service is a valuable and highly sought-after membership service that has resulted in 127 director searches in Illinois and a number of states throughout the country.

Cost

- The IAPD Director Search Service is much more cost effective than other search services. This savings to our members in no way diminishes the comprehensive nature of the IAPD search or the level of service that you and your agency will receive.
- IAPD's Director Search Service is more cost effective because other firms are primarily profit driven. IAPD is driven by the goal of attaining the best, most qualified candidates who will lead Illinois' park districts, forest preserves, conservation and recreation agencies into a successful future. Our interest is to find the best professionals possible to lead our member agencies, not to profit from this service.

Customization

- Unlike other search firms IAPD truly customizes its comprehensive search process and tailors it to the specific needs of each agency.
- IAPD's search service is also unique because we focus exclusively on park and recreation director searches, not school superintendents, city managers or other executive-level positions.

What People Are Saying About the IAPD Director Search Service

"Using IAPD to coordinate our search for a new Executive Director simplified our job and gave us the best choice of candidates. The person that we chose for the position was just what we wanted in a director, but we would not have gone wrong with any of the applicants that IAPD selected for us to interview."

Deerfield Park District

"IAPD took a difficult and daunting process and made it easier for our board to find the director who's a perfect match for our agency."

Wheeling Park District

"IAPD did a great job in getting applicants, vetting them and providing us with a list and details of the top ones. We could not have done this on our own. In a timely manner, IAPD did all the hard work in finding and selecting candidates. The fee was lower than others and well spent."

River Trails Park District

"IAPD conducted the director search, narrowed down the candidates to only those that met our Park District's criteria and then presented all the candidates' information to our Board of Commissioners in a professional and easy to use format. The IAPD director search service made the process of hiring a new director a much easier process which was very helpful during our Park District's transition."

Plainfield Park District

"When our Executive Director of 39 years retired, our board of commissioners was at a loss on how to find a successor. The IAPD immediately provided us with the roadmap. Their Director Search Service guided our board through the process, advertising for and quickly finding numerous exceptional candidates for this critical position. The professionalism and knowledge displayed by the IAPD gave us the confidence to hire the right person."

Effingham Park District

The Search Process

Phase One – Identifying the Board’s Ideal Candidate

The first step in the director search process is to develop a leadership criteria matrix to define the characteristics that the agency seeks in a new director.

- This is accomplished through a board member survey which takes you through a step-by-step analysis of leadership qualities.
- The search team including IAPD’s President and CEO will review a detailed compilation of board responses. These responses and further discussion with the board will serve as a guide in determining the specific qualifications the board is looking for in the new executive director. This phase of the process is important in developing an understanding of what set of skills the board expects in their new executive director.
- The search team and/or IAPD’s President and CEO, at the board’s request, will also meet and/or survey with the agency’s management team and other stakeholders. Key personnel will receive specifically tailored interview questions. These responses will serve as a guide in determining the qualifications staff members are looking for in the new executive director.

As a result of this phase, we will generate subject to the Board’s approval:

- A list of qualifications, experience, salary limits and a job description.
- Board expectations of executive duties and responsibilities.
- Information for the announcement of vacancy brochure and other advertisement content.
- A board agreed upon timeline including specific deadlines for the selection process.

Phase Two – Development of the Announcement of Vacancy Brochure and Other Marketing Materials

Upon completion of the meetings described in phase one, IAPD will develop an announcement of vacancy brochure customized for your agency’s director search. The announcement of vacancy brochure is vital to identifying an executive director

who will be a good fit for your agency. The IAPD will provide expertise and counsel to your board in developing this “blueprint” for the prospective executive director. The brochure includes such topics as:

- List of qualifications/characteristics/requirements
- Description of your agency and your community
- Financial data about your agency
- Board member information
- Compensation range
- Application procedure
- Tentative timeline for the selection process

Phase Three – Advertising the Vacancy

IAPD will solicit applications for the position of executive director through a variety of methods which may include, but are not limited to:

- Mailing the announcement of vacancy brochure to every park district director and supervisory staff in the state of Illinois through the use of our exclusive membership database.
- Sending information to IAPD’s proprietary potential job candidate listing.
- Posting the vacancy with established state, regional and national associations’ websites which may include, but are not limited to, Illinois Association of Park Districts, Illinois Park and Recreation Association and the National Park and Recreation Association. This includes an exclusive posting in the Career Center on IAPD’s website.
- Personally contacting prospective candidates who meet the criteria established by the board.
- Recruiting candidates for the position utilizing information generated from our 120 successful park district-specific director searches.
- Throughout the search process, placing information in IAPD’s weekly electronic newsletter that is distributed to more than 2,700 individuals.
- Providing information about the vacancy to collegiate placement services.
- Sending the brochure to select IAPD mailing lists, including, but not limited to, select individuals interested in employment, and various regional (Southern Illinois Park and Recreation Association and the Central Illinois Recreation Council for Leisure Experience) park and recreation groups.
- Advertising in local, regional, statewide, or national newspapers (if requested).

Phase Four – Candidate Evaluation, Selection and Recommendation

Because the level of detail required, and the volume of information gathered from applicants could easily overwhelm a board, our expert screening committee conducts a confidential review. The screening committee is a group comprised of active and retired professionals and board members in the field of parks and recreation with extensive human resources experience.

This review by the screening committee narrows the pool of applicants ensuring only the most highly qualified professionals, who meet or exceed the requirements for the position, are selected as interview candidates. This and other tasks related to the recruitment of the new executive director will save your board and staff valuable time.

The IAPD search team will then carefully evaluate each candidate by:

- Personally interviewing references provided by the candidate.
- Expanding beyond the applicant’s list of references by personally contacting individuals within IAPD’s extensive park and recreation network, including individuals in the field who are familiar with or have worked with the applicant.
- Gathering additional information from candidates at the request of the board (questions about employment, etc.).
- Investigating each candidate through an extensive review of electronic data to gather additional in-depth information on each applicant.
- Personally interviewing all candidates that will be presented to the board for consideration.

Phase Five – IAPD Presents Candidates to the Board

Once IAPD’s extensive background investigation has been completed and our search team has carefully evaluated each applicant, the IAPD team will develop a detailed report for review by the board. This report will include the recommended list of potential candidates.

The IAPD President/CEO will meet with the board and present each candidate the screening committee is recommending for the board’s consideration. A Candidate Portfolio is developed for each board member that includes the following information on each candidate:

- Cover Letter
- Resume
- List of Accomplishments
- Employment History and Summary of References
- Reference Letters
- Responses to Management Questions
- Salary History
- Verification of Educational Degrees

Resource materials that are in the Candidate Portfolio will include:

- Potential interview questions that the IAPD has developed for the board to use during the selection process.
- Guidelines for interviews and tips for hiring the executive.
- A list of questions the IAPD search team asked when interviewing candidate references.
- A candidate ranking form that will aid the board in tracking responses the candidates provide during an interview.

From this Candidate Profile, the board will select specific candidates to interview.

Phase Six – Interviewing and Selection

Once the board has selected the final candidates it wishes to consider, the search team will make arrangements for and schedule all interviews requested by the board based on the Board's agreed upon availability and timeline.

IAPD will notify in writing all candidates who have not been chosen for an initial interview.

While IAPD prepares detailed information for the interview process including recommended interview questions, we do not participate in the interviews or in the selection of the executive director.

Selecting the executive director is ultimately the decision of the board and is one of the most important decisions the board will ever make. It affects not only your agency, but also the residents of your community for many years to come. IAPD's President and CEO will remain as a consultant to the board throughout the selection process.

Before the board chooses the desired candidates to interview, the IAPD will hire an independent investigative firm to perform a **comprehensive background check** on all finalists. This background check will include:

- driving record
- social security number trace
- criminal history search for federal, state and county

This will be in addition to the background check that the park district is required to do through the state police database after the offer of employment.

Phase Seven – Negotiations and Employment Agreement

IAPD’s search team will assist the agency with negotiating with the preferred candidate (upon the board’s request).

IAPD’s search team is available to assist the agency and/or its attorney in developing an Employment Agreement (upon the board’s request).

Phase Eight – Post Employment

After the hiring process has been completed, IAPD will contact the board liaison to review key aspects of the search process.

To make sure the newly chosen director begins employment with the proper tools, IAPD will provide complimentary copies of IAPD’s publications and other membership resources. To properly introduce the hired director to the park and recreation community, we will include an announcement in the statewide *Illinois Park & Recreation* magazine.

IAPD Satisfaction Guarantee

If the board desires to see additional or different candidate’s other than those presented, or in the unprecedented event the chosen Executive Director decides to not begin employment with the agency, IAPD will reopen the search process without any additional charge or cost to the agency.

If the appointed Executive Director departs from the position within one (1) year of employment, IAPD will assist the agency in hiring a new executive director without any additional charge or cost to the agency.

Consulting Fees

The consulting fees to conduct a Director Search for the Community Park District of LaGrange Park shall be an amount not to exceed \$8,500.00 for all costs and expenses reasonably incurred by IAPD in the performance of these services, which shall include, without limitation, the following:

- The cost of developing, printing, distributing and advertising the job vacancy brochure.
- The time necessary to conduct and analyze reference checks, establish personal contacts, review applications and interview candidates.
- Time and expenses to meet with the board to present the candidates.

Proposed Timeline

Below is a proposed expedited timeline to conduct a director search for the Community Park District of LaGrange Park (*based on signing of the contract*):

<i>5 days</i>	Receive the information to develop the Announcement of Vacancy brochure.
<i>5 days</i>	Develop and finalize the Announcement of Vacancy brochure
<i>2 days</i>	Print, mail and electronically distribute the Announcement of Vacancy brochure. Place notices of vacancy with state and national organizations, as well as other agreed upon outlets
<i>4 weeks</i>	Deadline for receiving credentials and resumes
<i>1 week</i>	Screening committee reviews applications
<i>1 week</i>	Selection Team (Board) reviews slate of finalists
<i>1 week</i>	Selection Team (Board) interviews candidates
<i>1 week</i>	Selection of Director
<i>2 to 4 weeks</i>	Date of employment

Specific, non-expedited dates will be customized based on your agency's specific needs.

Search Team/Screening Committee

The IAPD search team is comprised of individuals with more than 150 years of experience in the field of park and recreation. Each member of the search team is currently **actively** working in the park and recreation field.

Peter M. Murphy, Esq., CAE, IOM

Mr. Murphy is an attorney and a Certified Association Executive. He joined the Illinois Association of Park Districts in 1980 as General Counsel. In his current capacity as President and CEO, he manages the association's operations and personnel. He works with the IAPD board of trustees to develop strategic plans and goals for the association and is responsible for establishing corporate and nonprofit partnerships. He directs all programs and services including the director search service, board member training, publications, education, public awareness, research and marketing. He works with more than 415 park districts, forest preserves, conservation, recreation and special recreation agencies throughout the state of Illinois that fall under the policy direction of more than 2,100 locally elected park and recreation board members.

Casey Wichmann

Ms. Wichmann is the Director of Marketing & Development for the Illinois Association of Park Districts and brings an extensive amount of human resource management experience to the search process; including recruitment, screening, reference checks, employee evaluations, staff development and hiring. She also has a long history of marketing, advertising, finance and fund development in both the public and private sector. Her communication and organizational skills play a key role in the entire search process.

Jason Anselment

Jason Anselment is the Legal/Legislative Counsel for the Illinois Association of Park Districts. He serves as the contact for legal questions and as the liaison to the General Assembly. He provides legal assistance throughout the director search process and if needed assistance with contract negotiation.

Screening Committee

The screening committee is a group comprised of active and retired professionals and board members in the field of parks and recreation with extensive human resources experience. They review the pool of applicants ensuring only the most highly qualified professionals, who meet or exceed the requirements for the position, are selected as interview candidates.

References from Prior IAPD Searches

Board Members/Commissioners

John Hemingway
Macomb Park District (2016)
309-255-4569 (cell)
J.Hemingway@macombparks.com

Alfred J.J. Hollis
Kankakee Valley Park District (2016)
(815) 216-7993 (cell)
alfred.hollis@gmail.com

Mary Kay Ludeman
Plainfield Park District (2014)
(815) 955-8853 (cell)
ludemann@plainfieldparkdistrict.com

George Longmeyer
Schaumburg Park District (2012)
630-330-4372 (cell)
glongmeyer@comcast.net

Dave McDevitt
Effingham Park District (2010)
217-273-2659 (cell)
mcdevittdavid1@gmail.com

Wally Frasier
Mundelein Park & Recreation District (2007)
847-946-2351 (cell)
wwfrasier@comcast.net

John Hoscheit
Forest Preserve District of Kane County (2004)
630-244-8547 (cell)
jh@hmcpc.com

Additional references from other searches can be provided upon request.

IAPD Searches

IAPD has assisted the following agencies in finding an executive director:

Addison Park District
Alsip Park District
Barrington Park District
Bedford Park District
Belvidere Park District
Bensenville Park District
Blue Island Park District
Bourbonnais Township Park District
Broadview Park District
Burr Ridge Park District
Butterfield Park District
Byron Forest Preserve District
Byron Park District
Carbondale Park District
Carol Stream Park District
Cary Park District
Champaign County Forest Preserve District
Channahon Park District
Clark County Park District
Community Park District of LaGrange Park
Deerfield Park District
DeKalb Park District
Des Plaines Park District
Dixon Park District
Downers Grove Park District
DuPage County, Forest Preserve District of
Effingham Park District
Elgin, City of
Flagg-Rochelle Park District
Forest Preserve District of Kane County
Fort Wayne IN Parks & Rec. Department
Frankfort Park District
Freeport Park District
Geneseo Park District
Genoa Township Park District
Glen Ellyn Park District
Glencoe Park District
Hoffman Estates Park District
Homewood-Flossmoor Park District
Ivanhoe Park District of Riverdale
Joliet Park District
Kankakee Valley Park District
Kingsbury Park District
Lake Bluff Park District
Lemont Park District
Lincoln Park District
Lincolnway Special Recreation Association
Lisle Park District
Lombard Park District
Look Memorial Park
Macomb Park District
Manhattan Park District
Marion Park District
Matteson, Village of
Maywood Park District
McHenry County Conservation District
Minneapolis MN Parks & Recreation
Mokena Community Park District
Mt. Prospect Park District
Mundelein Park & Recreation District
Naperville Park District
New Lenox Community Park District
North Jeffco Park & Recreation District
Oak Brook Park District
Oak Forest Park District
Oakbrook Terrace Park District
Olympia Fields Park District
Oregon Park District
Park Ridge Recreation & Park District
Pekin Park District
Peoria Park District
Plainfield Park District
Posen Park District
Princeton Park District
Prophetstown Park District
Prospect Heights Park District
Quincy Park District
River Forest Park District
River Trails Park District
Rockford Park District
Round Lake Area Park District
Salt Creek Rural Park District
Schaumburg Park District
Skokie Park District
South Barrington Park District
SportsTurf Managers Association
Springfield Park District
Streamwood Park District
Sugar Grove Park District
Summit Park District
Thornton Recreation Department
Tinley Park Park District
Urbana Park District
Vail Park and Recreation District
Vernon Hills Park District
Washington Park District
West Chicago Park District
Western Springs Park District
Wheaton Park District
Wheeling Park District
Winnebago County Forest Preserve District



THE COMMUNITY

The Village of Addison was established in 1839 and is located west of the Chicago Metropolitan Area in DuPage County, Illinois. Addison, Illinois

has a population of 37,192 people with a median age of 35.1 and a median household income of \$56,203. The population of Addison is 47.4% White, 41.3% Hispanic, and 7.11% Asian; 54.1% of the people in Addison, speak a non-English language, and 83.2% are U.S. citizens. The most common industries in Addison, by number of employees are manufacturing; retail trade; and accommodation & food service.



ADDISON PARK DISTRICT

The Addison Park District was formed in 1969. It grew out of the prior Village of Addison Recreation Commission. When the district was formed, a number of parks were immediately deeded to the park district. These eight original parks consisted of approximately 50 acres. As of today, the district has 25 park sites encompassing more than 280 acres. The park district consists of nine square miles and serves a population of approximately 37,000. It employs 22 full-time, 8 extended part-time, 160 part-time, and 40 seasonal staff members. The district has two major community parks, Community Park on the east side of Addison and Centennial Park on the west side of town.

Centennial Park houses the Northeast DuPage Special Recreation Association (NEDSRA) and a state-of-the-art fitness facility, Club Fitness. Both of these sites have community centers with a gym, meeting rooms, and activity rooms. Community Park hosts the outdoor Splash Pad as well as the Active Adult Center. Additionally, the park district co-owns a gymnasium with Elementary School District #4 at Army Trail School. The Links & Tees Golf Facility on Lake Street features an outdoor practice range, 9-hole golf course, Putter's Peak adventure mini-golf course, and an indoor golf dome.

OUR MISSION

The Addison Park District mission is to provide the community recreation opportunities through quality recreation programs, facilities, and open spaces.



18-hole mini golf course

284 total acres

4 volleyball courts

7 tennis courts

1 disc golf course

19 baseball diamonds

9 basketball courts

25 play-grounds

14 soccer fields

11 walking paths

9-hole golf course



QUALIFICATIONS, SKILLS & PERSONAL CHARACTERISTICS

The Board of Commissioners is seeking to employ an Executive Director with the following qualifications, characteristics and traits:

- * A person of great integrity, honesty, self-confidence and charisma.
- * Excellent oral and written communication skills.
- * Preferred management style that is collaborative and emphasizes team management.
- * Effective interpersonal skills. Must possess compassion and the ability to communicate effectively with all types of individuals.
- * Knowledgeable of park and recreation issues, trends, personnel management, creative financing, marketing and public relations.
- * Comprehensive planning skills and experience. Ability to assess community needs, research trends and innovative concepts as they apply to improvement of the agency operations and long-range planning.
- * Evidence of skills and experience in developing short-range and long-range goals to incorporate the agency's master plan.
- * Must possess the ability to carry out organizational restructuring, yet stay true to the mission and maintain the strength, identity, and traditions of the organization.
- * Five to seven years of administrative experience in the park and recreation field. Experience as a director preferred.
- * Demonstrated skills in seeking outside funding for the agency.
- * Demonstrated success in administration and budget management. Must have experience in the creation of a sound fiscal program including: capital projects, budgeting, forecasting, development of projects through the referendum process, and other alternative funding sources; e.g. foundations/federal/state grants and enterprise operations.
- * Accessible to commissioners and citizens.
- * Knowledge of the importance of involving communities in collaborative processes for park planning and the belief in the strength of community involvement and participation, including volunteerism.



COMPENSATION

The starting salary range for this position is \$93,000 to \$125,000. Salary and benefits are commensurate with experience and will be negotiated with the Board of Commissioners.



2018 FINANCIAL INFORMATION

Tax Rate (Current)

Cap Funds - .2717

Non-Cap Funds - .1487

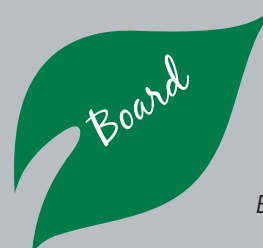
Total Recreation Participants 8,049

Total Recreation Revenue \$ 546,168

Assessed Valuation: \$1,141,051,608

Current Budget: \$ 8,484,798

Fiscal Budget: \$ 8,157,319



BOARD OF COMMISSIONERS

	<i>Elected/Appointed</i>	<i>Term Expires</i>
Mike Capizzano <i>President</i>	1999	2023
Tina Towns <i>Vice President</i>	2009	2021
Thomas Reed <i>Treasurer</i>	2001 2015	2013 2021
Deborah Gayon <i>Secretary</i>	2013	2019
Frank Angiulo <i>Commissioner</i>	2017	2023



APPLICATION PROCEDURE

The Board of Commissioners of the Addison Park District invites applications for the position of Executive Director. The Board is interested in the selected Executive Director to begin employment at the district tentatively by November 12, 2018. *The Addison Park District is an equal opportunity employer.*

Applications should be marked Personal and Confidential. All applicant packets must be received by September 21, 2018 and must contain the information below in order to meet the Board consideration. **All documents (other than education credentials) must have a left margin of 1.5 inches. Each numbered item below needs to be on a separate page. Please do not bind or staple.**

- 1) Formal letter of application indicating reasons you desire to be a candidate.
- 2) Current resume needs to include, but not be limited to, employment history, duties, number of employees supervised and budget amount managed.
- 3) Complete list of accomplishments/completed projects.
- 4) Provide at least 3 CURRENT letters of recommendation. These written references ideally should include a balance of former employers, employees and board members.
- 5) You must also supply 3-6 PROFESSIONAL references with complete names, addresses and phone numbers. These references need to be different from those providing letters of recommendation and will be contacted by the Illinois Association of Park Districts upon receipt.
- 6) Typewritten responses to the following management questions. Please limit your responses to one page per question.
 - a. Describe your management style.
 - b. State and discuss your philosophy of parks and recreation.
 - c. What issues do you consider to be critically important to the park and recreation field today?
 - d. If given the opportunity, how will you attempt to resolve these issues?
 - e. If you were chosen for the position, what steps would you take as the district's new leader in your first 120 days?
- 7) Salary history for the past 5 years.
- 8) Complete set of up-to-date credentials which include legal proof verifying educational degrees. Transcript or copy of degree is acceptable.
- 9) Written permission to contact past employers and written permission to have a criminal background check.



ALL APPLICATIONS OR INQUIRIES SHOULD BE REFERRED TO:

Mail Applications to:

Screening Committee
Addison Park District
Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186

Email applications to:

cwichmann@ilparks.org

Questions:

Call 217-523-4554 or email cwichmann@ilparks.org



TENTATIVE SELECTION PROCESS

September 21, 2018:

Deadline for applications to be received

October 11, 2018:

Candidates Presented to the Board

October 19 & 20, 2018:

Board begins Interview Process

November 12, 2018:

Tentative Date of Employment

announcement of vacancy for
EXECUTIVE DIRECTOR



PARK DISTRICT
of HIGHLAND PARK

www.pdhp.org

About

THE COMMUNITY

The City of Highland Park is located 25 miles north of the Chicago Loop, along Lake Michigan. Metra train stations and Pace bus stops located throughout the city make Highland Park easily accessible. The city is also accessible to one of Chicago's major expressways, Interstate 94, with the Illinois Tollway just minutes away and O'Hare International Airport only 18 miles away.

The district serves approximately 30,000 residents within 13,000 households residing in the City of Highland Park and a small portion of the Village of Deerfield.

PARK DISTRICT OF HIGHLAND PARK

The Park District of Highland Park is one of the oldest districts in the state of Illinois. Established in 1909, it was shaped by a progressive group of people who believed in protecting open space and providing recreation for all – a belief that remains at the core of the district's mission.

Today, the park district owns and operates more than 700 acres of land in 44 park areas which include community parks, neighborhood parks, play lots, four Lake Michigan beaches, dog parks and passive parks. Park amenities include 23 ball diamonds, 14 soccer fields, 39 playgrounds and outdoor tennis courts, and 9 miles of walking and bike trails.

Programming locations include Centennial Ice Arena, Hidden Creek AquaPark, Heller Nature Center and Park Avenue Boat Launch & Clubhouse. Newly renovated facilities include the 18-hole Sunset Valley Golf Club, Deer Creek Racquet Club, Recreation Center of Highland Park, and Rosewood Beach & Interpretive Center. In 2018, the district opened its newly built Park Operations & Golf Operations Center.

Recreation programs include summer camps, ice skating, gymnastics, athletics, childhood enrichment, fitness, tennis, golf, performing and visual arts, and aquatics. All told, the park district offers approximately

The community is highly educated (67% of residents have - post secondary degrees) with a median household income of \$119,126 and a median age of 45.4 years.

Celebrating its 150th anniversary in 2019, Highland Park is best known for its vibrant downtown shops and restaurants, beautiful parks and award-winning beaches, world renowned Ravinia Festival and a community filled with art, history and culture. Annually, since 1980, the USDA Forest Service and the National Association of State Foresters have awarded Highland Park their highest national honor, Tree City USA. Highland Park's neighborhoods are filled with a unique mix of housing, ranging from historic colonials that date back to the mid-1800s, to award-winning contemporary homes and modern downtown condominiums.

3,000 distinct programs. Annual events include summer concerts, egg hunt, Fourth of July Festival, a Halloween event, Touch a Truck, Father Daughter Dance, Autumn Fest, and a holiday train ride as well as many others.

The park district works with several affiliates to provide a wide range of opportunities and additional services in baseball, hockey and martial arts. The district works closely with the newly formed Parks Foundation of Highland Park. The district also sponsors the Highland Park Players and Highland Park Strings by providing space and financial support for their community-wide productions.

The district is known for maintaining positive working relationships with other local governments that benefit the entire community. For example, its long-standing partnership with the school districts provides school facilities for park district use and in turn the park district maintains many school outdoor spaces.

The district is an Illinois Distinguished Accredited Agency and it is accredited at the highest level by the Park District Risk Management Association. It is a recipient of numerous state and national awards for its facilities and programs. The district is also a member of the Illinois Park & Recreation Association, Illinois Association of Park Districts, and the Northern Suburban Special Recreation Association.

Our Mission

To enrich community life through healthy leisure pursuits and an appreciation of the natural world.

aqua park

golf course

2 community centers

39 playgrounds

nature center

indoor pool

700 acres park land

driving range & mini golf

44 parks

ice arena

9 miles of walking & bike trails



QUALIFICATIONS, SKILLS & PERSONAL CHARACTERISTICS

The Board of Commissioners is seeking to employ an Executive Director with the following qualifications, characteristics and traits:

- Five to seven years of administrative experience in the park and recreation field. Experience as a director preferred.
- A bachelor's degree in park and recreation administration or related field.
- A person of great integrity, honesty, self-confidence and charisma.
- Excellent oral and written communication skills and excellent time-management and priority-setting skills.
- Effective interpersonal skills. Must possess compassion and the ability to communicate effectively with all types of individuals.
- Knowledgeable of park and recreation issues, trends, personnel management, creative financing, marketing and public relations.
- Comprehensive planning skills and experience. Ability to assess community needs, research trends and innovative concepts as they apply to improvement of agency operations and long-range planning.
- Evidence of skills and experience in developing short-range and long-range goals to incorporate the agency's master plan.
- Ability to plan, establish and evaluate a vision for the agency.
- Proven track record of developing strong intergovernmental relationships and cooperative efforts.
- Demonstrated success in administration and budget management. Must have experience in the creation of a sound fiscal program including: capital projects, budgeting, forecasting, development of projects through the referendum process, and other alternative funding sources; e.g. foundations/federal/state grants and enterprise operations.
- Strong personnel management skills, including the ability to assign personnel and delegate responsibilities with assurance and accountability.
- A strong understanding of the mission of a dynamic park and recreation agency and the importance, as well as the role, of the independent board members in accomplishing that mission.
- Maintain and improve community services with a high level of customer satisfaction.



COMPENSATION

The starting salary range for this position is \$150,000 to \$170,000. Salary and benefits are commensurate with experience and will be negotiated with the Board of Commissioners.



2018 FINANCIAL INFORMATION

	Rate Tax	Extension
Corporate	.200085	\$4,882,603
Recreation	.219694	\$5,361,114
Special Recreation	.038591	\$ 941,722
Bonds & Interest	.062686	\$1,529,704

Assessed Valuation: \$ 2,440,264,291
Operating Budget: \$ 22,764,935
Debt Service Budget: \$ 1,529,704



BOARD OF COMMISSIONERS

	Elected/Appointed	Term Expires
Brian Kaplan, <i>President</i>	2011	2021
Barnett Ruttenberg, <i>Vice President</i>	2013	2019
Cal Bernstein	2007	2019
Lori Flores Weisskopf	2011	2021
Terry Grossberg	2017	2023



APPLICATION PROCEDURE

The Board of Commissioners of the Park District of Highland Park invites applications for the position of Executive Director. The Board is interested in the selected Executive Director to begin employment at the district tentatively by **March 1, 2019**. *The Park District of Highland Park is an equal opportunity employer.*

Applications should be marked Personal and Confidential. All applicant packets must be received by December 7, 2018 and must contain the information below in order to meet the Board consideration. All documents (other than education credentials) must have a left margin of 1.5 inches. Each numbered item below needs to be on a separate page. Please do not bind or staple.

- 1) Formal letter of application indicating reasons you desire to be a candidate.
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- 3) Complete list of accomplishments/completed projects.
- 4) Provide at least 3 **CURRENT (DATED)** letters of recommendation. These written references ideally should include a balance of former employers, employees and board members.
- 5) You must also supply 3-6 **PROFESSIONAL** references with complete names, addresses and phone numbers. These references need to be different from those providing letters of recommendation and will be contacted by the Illinois Association of Park Districts upon receipt.
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 - c. What issues do you consider to be critically important to the park and recreation field today?
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 - e. If you were chosen for the position, what steps would you take as the district's new leader in your first 120 days?
- 7) Salary history for the past 5 years.
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Mail Applications to:

Screening Committee
Park District of Highland Park
Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186

Email applications to:

cwichmann@ilparks.org

Questions:

Call 217-523-4554 or email
cwichmann@ilparks.org



TENTATIVE SELECTION PROCESS

December 7, 2018:

Deadline for Applications to be Received

January 9, 2019:

Candidates Presented to the Board

January 21 - 25, 2019:

Board begins Interview Process

March 1, 2019:

Tentative Date of Employment