

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, OCTOBER 14, 2019 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, October 14, 2019
at the Park District's Administrative\Recreation Facility in the DeSitter Room located at
536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

1. A Public Hearing Meeting

Public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois to sell not to exceed \$345,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. (BINA Hearing)

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of September 9, 2019
- 3.2 Approval of the Financial Reports dated September 30, 2019
- 3.3 Approval of the Consolidated Vouchers for October dated October 14, 2019

4.0 STAFF REPORTS

- 4.1 Staff Reports
- 4.2 Director's Report
 - 4.2.1 Capital Budget Projects
 - 4.2.2 Update of Other Park District Matters

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and Possible Approval of Updated Board Section 842 Acceptable Use of Internet, Email, Computers, Phones, Cellular Phones, and Other Park District Provided Communication Devices

**8.0 BOARD BUSINESS
OLD BUSINESS**

NEW BUSINESS

- 8.1 Discussion and/or Possible Vote on Authorization of Delegates/Alternates for the 2020 Annual IAPD Meeting
- 8.2 Discussion of Board Meeting Dates for 2020 (Draft Proposal)

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

10-11-2019
Dean Bissias
Board Secretary

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

[TO BE POSTED AT THE PRINCIPAL OFFICE OF THE BOARD]

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS
TO SELL NOT TO EXCEED \$345,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Park District of La Grange, Cook County, Illinois (the "*District*"), will hold a public hearing on the 14th day of October, 2019, at 7:00 o'clock P.M. The hearing will be held in the DeSitter Room at the Administrative/Recreation Facility, 536 East Avenue, La Grange, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in an amount not to exceed \$345,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

DATED the 25th day of September, 2019.

/s/ Dean Bissias
Secretary, Board of Park Commissioners,
Park District of La Grange, Cook County,
Illinois

Capital Budget 2019-2020

Approved 4-8-2019

As of 10-11-2019 (Updated Figures will be on the November Capital Budget Update)

Capital Projects Summary		Project Costs	FY Spent to Date	Proposed 2019-2020 Budget
	Safety /Legal Projects	775,500	55,625	695,500
	Capital Projects Scheduled for 2019-2020	832,250	24,687	233,250
	Computers/Communication Improvements	9,500	0	9,500
	Multi-Park Fixtures & Amenities	30,500	0	30,500
	Planning & Design	2,000	472	2,000
	Contingency	15,000	0	15,000
	Paving & Lighting	0	0	0
	Projected Capital Project Total	1,664,750	80,784	985,750

Funding Sources	
	Projected Revenue from Capital Reserve Fund
	100,000
	Carryover from Capital Fund
	349,000
	Revenue from Paving Lighting Fund
	70,000
	Projected Revenue from Operations General Fund
	150,000
	Projected Revenue from Operations Recreation Fund
	0
	Revenue from Special Recreation Fund ADA Upgrades
	200,000
	Revenue from Roll Over Bonds
	107,000
	Revenue from General Operation from Affiliates
	10,000
	Revenue from ComEd Grant
	10,000
	Total Funding Available
	996,000
Funding less Projected Project Costs	
	\$ 10,250

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
Safety & or Legal							
RAM	New Entrance and Exit Doors to Recreation Center	S	33	Completed	45,000	40,700	45,000
GOD	Gordon Park New Entrance (Shawmut Avenue)	L	31	To Be Funded in 2020-2021	50,000		0
RAM	Emergency Roof Repair/ Patch	S	30		30,000		30,000
ADA	ADA Improvement Plan Phase 2	L & S	30		80,000		50,000
GIL	Redo Path at Gilbert Park	S	29	In Progress	90,000		90,000
Admin	Replace Accounting Software	L	26	In Progress	67,000		67,000
FC	Upgrade Stereo system in Rm 110/111	S	25	In Progress	14,000		14,000
ADA	ADA Improvement Plan Phase 1	L	25		20,000		20,000
RAM	Replace Last Section of Roof Over Recreation Side of Facility	S	24	In Progress	150,000	2,760	150,000
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	In Progress	75,000		75,000
SEG	Parking Lot 47th St.	S	23	In Progress	75,000	7,412	75,000
Parks	Dog Waste Bag Dispensers	S	21	Completed	5,000	4,230	5,000
M.E.	Replace Pick-up Truck #39	S	21	Completed	25,000	0	25,000
Parks	Dogs in Parks Signs	L & S	20	Completed	8,000	523	8,000
Parks	Salt Spreader Dump Truck	S	19	In Progress	4,000	0	4,000
GOR	Shade Shelter over the Splashpad	S	17	In Progress	10,000		10,000
PARKS	Com Ed Matching Grant	L	16	Completed	27,500	0	27,500
	Totals				775,500	\$ 55,625	\$ 695,500

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
Proposed Projects For 2019-2020							
SED 25	New Shelter at Sedgwick Park		39	Currently Not Funded	80,000		0
ADMIN	Master Plan Update of Survey Information		30	Currently Not Funded	135,000		
RAM	Build out of room in Social area		30	Funded	125,000		0
GORD	Gordon Veterans Memorial		27	Currently Not Funded	10,000		
RAM	Golf Simulator Unit		24	Currently Not Funded	17,000		0
RAM	Golf Simulator Room build out		24	Currently Not Funded	15,000		0
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0
GORD	Butterfly Garden Renovation		22	Currently Not Funded	5,000		0
RAM	Replacement of Office Windows		21	Completed	16,000	20,087	16,000
RAM	Update Sound System in Banquet Rm		21	In Progress	20,000	0	20,000
RAM	Update Sound System in Rm 108/109		20	In Progress	6,000		6,000
RAM	Repaint Banquet Rm Walls		20	Completed	3,750		3,750
SED	Resurface Tennis Courts		19	In Progress	95,000		95,000
RAM	Repaint Tall Walls in Rec Center		19	Currently Not Funded	4,000	0	0
RAM	Replace Hanging Heater		18	Currently Not Funded	5,000		0
WAI	Replace Playground at Waiola Park		18	Currently Not Funded	80,000	0	0
RAM	Replace HVAC-RTU		18	Currently Not Funded	7,500		0
MED	New Meadowbrook Park ID Sign		17	Currently Not Funded	5,000		0
CC	Replace Roof of Community Center		17	Out for Bid	90,000	4,600	90,000
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000		0
PARK	New Parks ID Sign		14	Currently Not Funded	26,000		0

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
GOR	New Gordon Park ID Sign		14	Currently Not Funded	10,000		0
CC	Redo/Repaint Soffit on Top of Community Center		13	Currently Not Funded	10,000	0	0
FIT	New Wall Décor		12	Currently Not Funded	12,000	0	0
RAM	Purchase wireless Microphones		12	Currently Not Funded	2,500	0	2,500
RAM	Purchase & Install new signs throughout the facility		12	Currently Not Funded	12,000	0	0
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000	0	0
DEN	Community Garden Sign		7	Currently Not Funded	2,000	0	0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500	0	0
Totals					\$ 832,250	\$ 24,687	\$ 233,250

Annual Capital Project Items							
COMPUTERS\COMMUNICATION IMPROVEMENTS							
CCI 5	Replacement of Computers		25		2,000		2,000
CCI 9	Laptop Replacement		25	Currently Not Funded	0		0
CCI 10	Financial Software Upgrades		19		0		0
CCI 11	Recreation Software Upgrades		19		2,000	0	2,000
CCI 1	Misc. Programs/Licenses		18		2,500	0	2,500
CCI 2	Computers Unforeseen		18		3,000	0	3,000
Totals					\$ 9,500	\$ -	\$ 9,500
Multi-Park Fixtures & Amenities							
PDLG 3	Soccer Field Restoration		39	In Progress	10,000	0	10,000
MFA 1	Picnic Tables\Benches\Garbage Cans\Bleachers		26		8,000		8,000
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26		2,500		2,500
MFA 8	Age Appropriate Playground signs		20		1,000		1,000
MFA 4	Park Regulation/Information Signs		20		3,000	0	3,000
PDLG	Tree Replacement Plan		15		6,000		6,000
Totals					\$ 30,500	\$ -	\$ 30,500

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
---	--------	----------------	----------	---------------	---------------	------------------------------

Planning and Design

PD 1	Site Documents (Surveys, Appraisals, etc.)		26		2,000	472	2,000
	Totals				\$ 2,000	\$ 472	\$ 2,000

CONTINGENCY

CON 1	Reserved for Unforeseen Expenses				15,000	0	15,000
	Totals				\$ 15,000	\$ -	\$ 15,000

PAVING AND LIGHTING

GIL	Redo Path at Gilbert Park	S	29	In Progress	See Safety & Legal		0
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	In Progress	See Safety & Legal		0
SEG	Parking Lot 47th St.	S	23	In Progress	See Safety & Legal		0
DEN	Denning Park Parking lot Lights repairs		23	Currently Not Funded	0		0
RAM	Seal and Strip Parking Lot at Recreation Center	S	19	Completed	See Safety & Legal		0
SPR 10	Tennis Court Resurface Spring Park 19-20 budget year		19	Currently Not Funded			0
SEG 29	Tennis Court Resurface Sedgwick Park 18-19 budget year		19	Currently Not Funded			0
GOR	Sealcoat Path @ Gordon Pk		14	Currently Not Funded	0		0
STO 9	Remove Stone Park Basketball Courts		13	Currently Not Funded	0		0
	Totals				\$ -	\$ -	\$ -

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, October 14, 2019

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
10/11/19



Park District of La Grange...Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2019**

Approved December 10, 2018

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 14

Monday, February 11

*** Monday, March 4** *(First Monday to allow the 2019-2020 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 8

Monday, May 13

Monday, June 10

*** Monday, July 15** *(Third Monday due to the Fourth of July holiday)*

*** Monday, August 19** *(Third Monday due to Endless Summerfest)*

Monday, September 9

Monday, October 14

*** Monday, November 18** *(Third Monday due to Veterans Day holiday)*

Monday, December 9

ORDER calling a public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, to sell not to exceed \$345,000 General Obligation Limited Tax Park Bonds.

* * *

WHEREAS, the Park District of La Grange, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the "*Board*") intends to sell bonds in an amount not to exceed \$345,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Bonds*"); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board's intent to sell the Bonds before adopting an ordinance providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, as follows:

1. I hereby call a public hearing to be held at 7:00 o'clock P.M. on the 14th day of October, 2019, in the DeSitter Room at the Administrative/Recreation Facility, 536 East Avenue, La Grange, Illinois, in the District, concerning the Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the "*Hearing*").

2. I hereby direct that the Secretary of the Board (the "*Secretary*") shall (i) publish notice of the Hearing at least once in the *La Grange Suburban Life*, the same being a newspaper

of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 72 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 72-hour period preceding the Hearing.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS
TO SELL NOT TO EXCEED \$345,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Park District of La Grange, Cook County, Illinois (the "*District*"), will hold a public hearing on the 14th day of October, 2019, at 7:00 o'clock P.M. The hearing will be held in the DeSitter Room at the Administrative/Recreation Facility, 536 East Avenue, La Grange, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in an amount not to exceed \$345,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

DATED the 25th day of September, 2019.

/s/ Dean Bissias
Secretary, Board of Park Commissioners,
Park District of La Grange,
Cook County, Illinois

Notice to publisher: Please be certain that this notice appears above the name of the Secretary.

4. At the Hearing the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt an ordinance selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Ordered this 25th day of September, 2019.

President, Board of Park Commissioners,
Park District of La Grange,
Cook County, Illinois

MINUTES of a regular public meeting of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, held in the DeSitter Room at the Administrative/Recreation Facility, 536 East Avenue, La Grange, Illinois, in said Park District at 7:00 o'clock P.M., on the 14th day of October, 2019.

* * *

The meeting was called to order by the President, and upon the roll being called, Robert Vear, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

At _____ o'clock P.M., the President announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell not to exceed \$345,000 General Obligation Limited Tax Park Bonds (the "*Park Bonds*") for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons

desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

The President opened the discussion and explained that the reasons for the proposed issuance of the Park Bonds were as follows: _____

_____.

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following:

(If no additional comments were made,
please so indicate with the word "none.")

Written testimony concerning the proposed issuance of the Park Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*.

(If no written testimony was received,
please so indicate with the word "none.")

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Park Bonds. Statements were made by the following:

(If no additional statements were made,
please so indicate with the word "none.")

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Park Bonds.

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 14th day of October, 2019, insofar as the same relates to a public hearing concerning the intent of the Board to sell not to exceed \$345,000 General Obligation Limited Tax Park Bonds.

I do further certify that the deliberations of the Board at said meeting were conducted openly, that all votes taken at said meeting were taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Park District Code of the State of Illinois, as amended, and the Bond Issue Notification Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and said Code and with all of the procedural rules of the Board in the conduct of said meeting.

I do further certify that notice of said public hearing was posted at least 72 hours before said public hearing at the principal office of the Board, that at least one copy of said notice was continuously available for public review during the entire 72-hour period preceding said public hearing and that attached hereto as *Exhibit B* is a true, correct and complete copy of said notice as so posted.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, this 14th day of October, 2019.

Secretary, Board of Park Commissioners

[SEAL]

EXHIBIT B

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS
TO SELL NOT TO EXCEED \$345,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Park District of La Grange, Cook County, Illinois (the "*District*"), will hold a public hearing on the 14th day of October, 2019, at 7:00 o'clock P.M. The hearing will be held in the DeSitter Room at the Administrative/Recreation Facility, 536 East Avenue, La Grange, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in an amount not to exceed \$345,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

DATED the 25th day of September, 2019.

/s/ Dean Bissias
Secretary, Board of Park Commissioners,
Park District of La Grange, Cook County,
Illinois

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: OCTOBER 14, 2019

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of September 9, 2019

CONSENT AGENDA ITEM 2: Approval of the Financial Reports dated September 30, 2019

CONSENT AGENDA ITEM 3: Approval of the Consolidated Vouchers for October dated October 14, 2019

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

SEPTEMBER 9, 2019

President Vear called the meeting to order at 7:00 P.M.

PRESENT: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of BASE Leanna Hartung, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Dave Bryant, Rose Naseef

President Vear welcomed everyone to the meeting.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Presentation from the Village of La Grange Environmental Quality Commission
Rose Naseef, 911 S. Stone Avenue, La Grange, is a member of the Village of La Grange Environmental Quality Commission. There are 13 members on the advisory board. Dave Bryant, 40 S. Ashland Avenue, La Grange, was also in attendance representing the Commission. Rose stated that residents come to the Commission meetings to voice their concerns and then the Commission makes recommendations to the Village Board. The Commission is part of the Metropolitan Mayors Caucus. It is a collaboration of green communities that work to promote waste reduction and renewable energy. The La Grange Commission has a bronze designation but will soon receive a silver designation when they reach the requisite percentage for a green community. Because the Park District has some large projects in the future, they were hoping we would consider energy efficiency in our buildings and incorporate environmentally friendly practices going forward. The Commission would like to partner with the Park District and offer gardening classes as well as recycling for shoes, corks, pumpkins and many other items to help the Village achieve sustainability. Rose also stated there will be a Native Garden Bike Tour on Sunday, September 15, 2019 from 12:00pm to 2:00pm through La Grange and

REGULAR BOARD MEETING – SEPTEMBER 9, 2019

La Grange Park. Our native plants absorb storm water, filter contaminants and are pollinators.

President Vear stated that the Park District is listening to what the Commission has to say. He reminded everyone that we have land, but not plentiful land to work with. He is a composter at home and when composting you must be mindful of the location because of the animals, and adequate space is necessary.

Commissioner Jacobs was glad to discuss recycling. Rose Naseef stated the Commission could help negotiate the Park District waste contract when it is up for renewal.

Commissioner Opyd stated he saw recycling signs at Endless Summerfest. He was glad to see the Environmental Quality Commission represented there and appreciates their help with recycling.

Consent Agenda

Commissioner Collins motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of August 19, 2019; Item 3.2 Approval of the Financial Reports dated August 31, 2019; Item 3.3 Approval of the Consolidated Vouchers for September dated September 9, 2019.

Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

Staff Reports

Director Dean Bissias

- He will be attending the NRPA National Conference in Baltimore, Maryland September 23 - 27, 2019. He has been attending this conference since 1997.
- The final numbers for Endless Summerfest are not complete at this time, however, it looks like approximately \$50,000 will be split between the Park District and LGBA. He congratulated staff for a job well done.
- He has been working on the contract with the Chicago White Sox for their lease of space in our facility.

Staff Comments

Superintendent of Facilities Chris Finn

- He is busy finishing ongoing projects and starting new projects.
- The Board liked the new sliding front doors.
- The Parks Dept. maintenance crew will be seeding all the fields this fall.

REGULAR BOARD MEETING – SEPTEMBER 9, 2019

Commissioner Opyd asked about the rested field at Gordon Park. Superintendent of Facilities Chris Finn stated that the fence is going back up because part of the field by the drain tile needs more dirt and seed.

Commissioner Jacobs recommended putting new carpeting in the social area in next year's budget. It was cleaned but the spots keep reappearing.

Superintendent of Finance Leynette Kuniej

- She is moving ahead with the initial planning with Tyler Technologies.
- She has an extended vacation in October so there will be no financial report in October, but bills will be paid.

Superintendent of Recreation Kevin Miller

- The boys travel basketball tryouts were held last week. There were lower numbers than previous years, but 52 boys were in attendance.
- The girls travel basketball tryouts are this week.
- This is the third year the Park District has participated in the West End Art Fair. There was a good crowd on Saturday but the weather did not cooperate on Sunday. We offered various arts and crafts and face painting in our booth.

Superintendent of BASE Leanna Hartung

- Cossitt School BASE is full with two children on the wait list. Congress Park School is full with three children remaining on the wait list. Ogden Avenue School is full with thirteen students left on the wait list. Forest Road School has a few openings and St. Francis School has open spots. All the children on the wait list for Barnsdale Road School were accepted into the program.
- She has five more staff to hire.
- The BASE tailgate party last Friday was fun for the kids and parents.

President Vear asked if there has been parent feedback about the program. Superintendent of BASE Leanna Hartung stated the parents and staff are happy with one campus at St. Francis School instead of two. She also stated parents whose children are on wait lists were not happy. She is evaluating attendance numbers at the schools to determine if additional children can be accommodated.

Superintendent of La Grange Fitness Jenny Bechtold

- The fitness center numbers decreased a little this month to 2,406.
- August is slower for new memberships because of vacations and college students returning to school.
- September 11, 2019 will be the fitness center's two-year anniversary.
- The 90-day summer challenge had 59 participants.
- They will be working on the stereo system this week.

REGULAR BOARD MEETING – SEPTEMBER 9, 2019

- LGBA is promoting Wellness Week. We will offer free drop-in visits to the fitness center during the day and on Friday night from October 7th through October 11th for La Grange residents. There will be a few afternoon fitness classes offered during the week as well.
- We are hosting a Zumbathon in our gymnasium on Friday, October 4, 2019 from 6:00pm to 8:00pm. It is a donation based event, and all the funds raised will be donated to the Susan G. Komen Foundation. Participants must pre-register.

Attorney Report

None

Treasurer Report

None

Action Items

Director Bissias introduced Jeff Braun from Cody, Braun and Associates. His architectural firm prepares the drawings, oversees the bid process, and visits the jobsites. Jeff stated he contacted 20 roofing contractors and 11 bids were returned for the roof replacement at the Rec Center and the Community Center. The new roofs will be able to withstand solar panels in the future if the Board decides to install them. The life expectancy for the roofs are 20 years.

*Discussion and Possible Approval of Winning Bid for the Replacement of the Roof at the Community Center at 200 S. Washington Avenue and
Discussion and Possible Approval of Winning Bid for the Replacement of the Roof "Section Three" at the Recreation Center*

After Board discussion, Commissioner Opyd motioned to reject the roofing bid from Iron Guys Roofing because they failed to submit the bid bond with the sealed bid. Commissioner Jacobs seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

Commissioner Jacobs motioned to accept Top Roofing's bid withdrawal. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

Commissioner Collins motioned to accept the combination bid of \$225,670 from Elens & Maichin Roofing for the replacement of the roof at the Community

REGULAR BOARD MEETING – SEPTEMBER 9, 2019

Center at 200 S. Washington Ave. and the replacement of roof "section three" at the Recreation Center at 536 East Avenue. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

Director Bissias asked the Board to consider moving funds from the reserve fund to cover the \$50,000 shortage for the projects and Jeff Braun's fees. Attorney Jim Rock stated there would need to be an ordinance in next month's agenda to discuss this item and move the money. There was Board consensus to put an ordinance in next month's agenda to discuss and move the money.

Discussion and Possible Approval of Winning Bid for the Replacement of the Pathway at Gilbert Park

Discussion and Possible Approval of Winning Bid for the Replacement/Resurfacing of the Parking Lots at Sedgwick Park Along 47th Street and at 10th Avenue

Discussion and Possible Approval of Winning Bid for the Resurfacing of the Tennis Courts at Sedgwick Park

Jeff Braun stated that six contractors requested bid documents for the asphalt replacement projects and only two contractors returned bids. After Board discussion of the three projects, Commissioner Collins motioned to approve the combination bid of \$388,939 from Evens & Son Blacktop for replacement of the pathway at Gilbert Park, the replacement/resurfacing of the parking lot at Sedgwick Park along 47th Street and at 10th Avenue, and the resurfacing of the tennis courts at Sedgwick Park. Commissioner Jacobs seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

Board Business

Old Business

None

New Business

None

Committee Reports

Administration Committee

None

REGULAR BOARD MEETING – SEPTEMBER 9, 2019

Parks and Open Lands

None

Finance & Capital Project Committee

None

User Group Committee

None

Marketing/ Social Media Committee

Commissioner Opyd met with Marketing & Events Supervisor Teresa Chapman and gave her marketing ideas. There is a new paper publication coming to La Grange and an ad will run for three months. He suggested the fitness center run an ad from November through February to promote the "New Year New You" challenge. Summer camps could also be advertised in this publication in the spring. He suggested that Teresa Chapman use Google analytics reporting. It would provide information on how our website is being used and what is important.

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Opyd thanked staff for representing the Park District at the West End Art Festival. The children enjoyed all the crafts and giveaways in our area. He was surprised that the Plantar Fasciitis Relief class was so popular. He sent a link to some moms who had this problem.

Superintendent of Recreation Kevin Miller informed the Board he met with representatives from the MAX to discuss partnering a swim program. We will be offering a parent/infant swim class in the spring and we are still working on a partnership for summer camps. Commissioner Opyd thanked Kevin for meeting with them. He is excited the Park District will offer swim classes.

Commissioner Collins stated the costs for current projects are daunting, however, they are definitely needed as it represents the face of the Park District. The costs are manageable over time and it is a good investment.

Commissioner Jacobs stated we are moving ahead with all the projects. The roofs will be of good quality and we can add solar panels in the future. She thanked the Board for inviting the La Grange Environmental Quality Commission to the meeting.

Commissioner O'Brien thanked staff for all the improvements of new paint, new doors, new roof, cleaning carpets and floors, and resurfacing the gym floor.

President Vear stated it was nice to have the capital funds on hand to do all

REGULAR BOARD MEETING – SEPTEMBER 9, 2019

these projects. It is important to make these improvements to keep up our image for the Park District and for the Village.

Superintendent of Facilities Chris Finn added that four pickleball courts would be lined on the Sedgwick Park tennis courts. President Vear suggested adding some pickleball courts at Gordon Park when it is completed.

Executive Session

None

Adjournment

Commissioner Collins moved for adjournment at 8:30 P.M. The motion was seconded by Commissioner Opyd and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 10/14/2019

DATE: 09/18/19
TIME: 12:08:28
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

INVOICES DUE ON/BEFORE 09/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36412	AC2100	ACCESS ONE INC					
	4176078	09/01/19	01	FIRE/ELEVATOR/SECURITY/FAX	01-5-00-6-67011		363.93
			02	FIRE/ELEVATOR/SECURITY/FAX	13-5-00-6-67011		363.93
			03	IPRA	01-5-00-3-42610		80.00
					INVOICE TOTAL:		807.86 *
					CHECK TOTAL:		807.86
36413	AD2155	ADVANCED TURF SOLUTIONS					
	783135	09/06/19	01	ATHLETIC FIELDS SEED/HERBICIDE	36-5-00-9-96110		8,229.00
					INVOICE TOTAL:		8,229.00 *
					CHECK TOTAL:		8,229.00
36414	AN7606	ANCEL GLINK, P.C.					
	71818	09/10/19	01	LEGAL SERVICES	01-5-00-6-61000		775.00
			02	LEGAL SERVICES	13-5-00-6-61000		775.00
			03	LEGAL SERVICES	12-5-00-6-61000		450.00
					INVOICE TOTAL:		2,000.00 *
					CHECK TOTAL:		2,000.00
36415	AT5004	AT&T					
	82519	08/25/19	01	GILBERT UVERSE	01-5-00-6-67011		38.45
			02	GILBERT UVERSE	13-5-00-6-67011		38.45
			03	COMMUNITY CENTER UVERSE	01-5-00-6-67011		38.45
			04	COMMUNITY CENTER UVERSE	13-5-00-6-67011		38.45
			05	SEDGWICK UVERSE	01-5-00-6-67011		48.71
			06	SEDGWICK UVERSE	13-5-00-6-67011		48.70
					INVOICE TOTAL:		251.21 *
					CHECK TOTAL:		251.21

DATE: 09/18/19
TIME: 12:08:28
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 2

INVOICES DUE ON/BEFORE 09/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36416	BA2089	FREYA E. CRAIG SMITH					
	2019-9.2REC	09/15/19	01	REC FITNESS CLASSES 9/2-9/15	13-7-02-6-62000		1,018.50
			02	LGF GROUP X CLASSES 9/2-9/15	11-7-00-6-62100		4,059.00
					INVOICE TOTAL:		5,077.50 *
					CHECK TOTAL:		5,077.50
36417	CE4042	CEDAR VALLEY EXPRESS BLOWER,					
	1707	09/05/19	01	PLAYGROUND MULCH FOR 5 LOCATIO	01-6-00-7-84031		1,798.75
			02	PLAYGROUND MULCH FOR 5 LOCATIO	13-6-00-7-84031		1,798.75
			03	PLAYGROUND MULCH FOR 5 LOCATIO	18-6-00-7-84031		5,400.00
					INVOICE TOTAL:		8,997.50 *
					CHECK TOTAL:		8,997.50
36418	CI0599	KONICA MINOLTA					
	33958302	09/12/19	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
					INVOICE TOTAL:		347.00 *
					CHECK TOTAL:		347.00
36419	CI1551	AT& T MOBILITY					
	1662-0919	09/03/19	01	PARK FOREMAN	01-5-00-6-67031		26.72
			02	PARK FOREMAN	13-5-00-6-67031		26.71
			03	BASE	12-7-27-7-79000		106.88
			04	SUPT. OF FINANCE	01-5-00-6-67035		26.72
			05	SUPT. OF FINANCE	13-5-00-6-67035		26.72
			06	AIR CARD/TABLETS	01-5-00-6-67043		54.94
			07	AIR CARD/TABLETS	13-5-00-6-67043		54.94
			08	GORDON PARK WIFI	01-5-00-6-67011		11.78
			09	GORDON PARK WIFI	13-5-00-6-67011		11.78
					INVOICE TOTAL:		347.19 *
					CHECK TOTAL:		347.19

DATE: 09/18/19
TIME: 12:08:28
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 3

INVOICES DUE ON/BEFORE 09/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36420	CIUNIF			CINTAS CORPORATION LOC 344			
	64560819	08/31/19	01	UNIFORM SERVICE AUGUST	01-6-00-6-81030		174.46
			02	UNIFORM SERVICE AUGUST	13-6-00-6-81030		174.45
						INVOICE TOTAL:	348.91 *
					CHECK TOTAL:		348.91
36421	EY1000			EYE IN THE SKY SURVEILLANCE LL			
	091619	09/16/19	01	SERVICE AGREEMENT	01-6-00-6-81014		100.00
			02	SERVICE AGREEMENT	13-6-00-6-81014		100.00
						INVOICE TOTAL:	200.00 *
					CHECK TOTAL:		200.00
36422	HO2110			HORTON'S OF LA GRANGE			
	6021819	08/31/19	01	HARDWARE	01-6-00-7-84041		1.87
			02	HARDWARE	13-6-00-7-84041		1.87
						INVOICE TOTAL:	3.74 *
					CHECK TOTAL:		3.74
36423	KO2997			KONICA MINOLTA			
	260975787	08/31/19	01	BIZHUB C658	01-6-00-6-81031		29.13
			02	BIZHUB C658	13-6-00-6-81031		29.13
			03	COLOR COPIES	01-5-00-6-69120		18.49
			04	COLOR COPIES	13-5-00-6-69120		55.47
			05	BASE COPIES	12-7-00-7-79000		66.12
			06	BIZHUB C3851FS	11-6-00-6-81031		91.94
						INVOICE TOTAL:	290.28 *
					CHECK TOTAL:		290.28
36424	LE1355			LEASE SERVICING CENTER INC			

DATE: 09/18/19
TIME: 12:08:28
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 4

INVOICES DUE ON/BEFORE 09/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36424	LE1355			LEASE SERVICING CENTER INC			
	101519	09/15/19	01	EQUIPMENT LEASE	11-7-00-6-64000		776.98
						INVOICE TOTAL:	776.98 *
					CHECK TOTAL:		776.98
36425	MI5010			GINO MILAZZO			
	091619	09/16/19	01	SAND VOLLEYBALL AWARD	13-7-01-7-79000		175.00
						INVOICE TOTAL:	175.00 *
					CHECK TOTAL:		175.00
36426	NI6060			NICOR GAS CO.			
	00007-0919	09/10/19	01	DENNING 4903 WILLOW SPRINGS	01-6-10-6-88100		11.91
			02	DENNING 4903 WILLOW SPRINGS	13-6-10-6-88100		11.90
						INVOICE TOTAL:	23.81 *
	4640174-08	08/21/19	01	GORDON 90 LOCUST	01-6-14-6-88100		42.87
			02	GORDON 90 LOCUST	13-6-14-6-88100		42.87
						INVOICE TOTAL:	85.74 *
					CHECK TOTAL:		109.55
36427	PA2563			PALOS SPORTS INC.			
	329855	09/13/19	01	YDL FALL 2019 SUPPLIES	13-7-01-7-79000		719.29
						INVOICE TOTAL:	719.29 *
					CHECK TOTAL:		719.29
36428	QU5069			QUILL CORPORATION			
	9893009	09/03/19	01	INK CARTRIDGES	01-5-00-7-73022		200.23

DATE: 09/18/19
TIME: 12:08:28
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 5

INVOICES DUE ON/BEFORE 09/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36428	QU5069			QUILL CORPORATION			
	9893009	09/03/19	02	INK CARTRIDGES	13-5-00-7-73022		200.23
			03	PAPER	01-5-00-7-73010		59.48
			04	PAPER	13-5-00-7-73010		59.47
			05	CUPS., BAGGIES, PAPERTOWELS	01-5-00-7-73031		59.85
			06	CUPS., BAGGIES, PAPERTOWELS	13-5-00-7-73031		59.85
			07	DESK SUPPLIES	01-5-00-7-73023		13.88
			08	DESK SUPPLIES	13-5-00-7-73023		13.87
			09	PRINTER/FAX	13-5-00-7-75026		65.00
			10	PRINTER/FAX	01-5-00-7-75026		64.99
			11	BASE	12-7-00-7-79000		125.96
			12	PRESCHOOL	13-7-08-7-78000		426.39
				INVOICE TOTAL:			1,349.20 *
				CHECK TOTAL:			1,349.20
36429	RU1058			RUSSO'S POWER EQUIPMENT INC			
	6364584	08/27/19	01	BACKPACK SPRAYER	01-6-00-7-86012		77.50
			02	BACKPACK SPRAYER	13-6-00-7-86012		77.49
				INVOICE TOTAL:			154.99 *
				CHECK TOTAL:			154.99
36430	SP5940			SPORTS KIDS INC			
	131703	09/17/19	01	SUMMER SESSION 3 ARCHERY	13-7-01-6-62000		204.40
				INVOICE TOTAL:			204.40 *
				CHECK TOTAL:			204.40
36431	SS7075			S & S WORLDWIDE, INC			
	IN100269198	05/22/19	01	DAY CAMP SUPPLIES	13-7-07-7-79000		64.58
				INVOICE TOTAL:			64.58 *
				CHECK TOTAL:			64.58

DATE: 09/18/19
TIME: 12:08:28
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 6

INVOICES DUE ON/BEFORE 09/20/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36432	TW1100			TWILIGHT PORTABLE RESTROOMS			
	8730919	09/01/19	01	GORDON 2 STD. UNITS	01-6-00-6-81022		280.00
			02	SEDGWICK 4 STD UNITS	01-6-00-6-81022		560.00
			03	SEDGWICK EXTRA LL UNIT	01-6-00-6-81022		81.00
			04	SEDGWICK 1 ADA UNIT	18-6-00-6-81022		74.00
			05	SPRING SCHOOL 1 STD. UNITS	01-6-00-6-81022		125.00
			06	GILBERT 1 STD. UNIT	01-6-00-6-81022		140.00
			07	GILBERT 1 ADA UNIT	18-6-00-6-81022		74.00
			08	WAIOLA 1 STD. UNIT	01-6-00-6-81022		125.00
			09	WAIOLA 1 ADA UNIT	18-6-00-6-81022		74.00
			10	DENNING 1 STD. UNIT	01-6-00-6-81022		125.00
			11	DENNING 1 ADA UNIT	18-6-00-6-81022		74.00
				INVOICE TOTAL:			1,732.00 *
				CHECK TOTAL:			1,732.00
36433	WE7460			WESTERN SPRINGS REC. DEPT.			
	9619	09/06/19	01	SUMMER CO-OP SPECIAL INT/SOCIA	13-7-03-6-62000		490.56
			02	PERFORMING ARTS	13-7-05-6-62000		96.66
				INVOICE TOTAL:			587.22 *
				CHECK TOTAL:			587.22
36434	WH2000			WHOLESALE DIRECT INC.			
	241175	08/30/19	01	REFLECTIVE TAPE ROLL	01-6-00-6-82011		52.80
			02	REFLECTIVE TAPE ROLL	13-6-00-6-82011		52.80
				INVOICE TOTAL:			105.60 *
				CHECK TOTAL:			105.60
36435	WO5005			MACIEJ WOJTAS			
	091619	09/16/19	01	CO REC SAND VBALL AWARD	13-7-01-7-79000		125.00
				INVOICE TOTAL:			125.00 *
				CHECK TOTAL:			125.00
				TOTAL AMOUNT PAID:			33,004.00

DATE: 10/01/19
TIME: 15:17:16
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 1

INVOICES DUE ON/BEFORE 10/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36436	AT5005	AT&T					
	091619	09/16/19	01	E911 SERVICE	01-5-00-6-67011		17.84
			02	E911 SERVICE	13-5-00-6-67011		17.83
					INVOICE TOTAL:		35.67 *
					CHECK TOTAL:		35.67
36437	BA2089	FREYA E. CRAIG SMITH					
	2019-9.3	09/30/19	01	REC FITNESS CLASS 9/15-9/29	13-7-02-6-62000		2,127.00
			02	LGF GROUP X CLASS 9/15-9/29	11-7-00-6-62100		4,325.50
					INVOICE TOTAL:		6,452.50 *
					CHECK TOTAL:		6,452.50
36438	CA0500	CANTEEN REFRESHMENT SERVICES					
	245615	09/16/19	01	RENT WATER COOLER	01-5-00-7-73030		19.50
			02	RENT WATER COOLER	13-5-00-7-73030		19.50
			03	RENT WATER COOLER	01-5-00-7-73030		19.50
			04	RENT WATER COOLER	13-5-00-7-73030		19.50
					INVOICE TOTAL:		78.00 *
					CHECK TOTAL:		78.00
36439	C06347	COMCAST CABLE					
	0138197-0919	09/12/19	01	INTERNET SERVICE	01-5-00-6-67040		123.43
			02	INTERNET SERVICE	13-5-00-6-67040		123.42
					INVOICE TOTAL:		246.85 *
					CHECK TOTAL:		246.85
36440	DI7855	DIRECTV					
	36702336427	09/15/19	01	TV SERVICE IN FITNESS CENTER	11-5-00-6-67040		248.97
					INVOICE TOTAL:		248.97 *
					CHECK TOTAL:		248.97

DATE: 10/01/19
TIME: 15:17:16
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 2

INVOICES DUE ON/BEFORE 10/04/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36441	FO7500	PHILIP M. FORNARO & ASSOCIATES					
	I-3649	10/01/19	01	LEGAL SERVICES	01-5-00-6-61000		37.50
			02	LEGAL SERVICES	13-5-00-6-61000		12.50
						INVOICE TOTAL:	50.00 *
					CHECK TOTAL:		50.00
36442	PA4818	MIKE PASSASASTI					
	81519	08/15/19	01	MEN'S BASKETBALL LEAGUE AWARD	13-7-01-7-79000		250.00
						INVOICE TOTAL:	250.00 *
					CHECK TOTAL:		250.00
36443	SP5010	SPRINT					
	334991157-0919	09/21/19	01	GORDON PARK WIFI	01-5-00-6-67011		20.43
			02	GORDON PARK WIFI	13-5-00-6-67011		20.44
						INVOICE TOTAL:	40.87 *
					CHECK TOTAL:		40.87
36444	TCF100	TCF EQUIPMENT FINANCE					
	6197384	09/17/19	01	FITNESS EQUIP LEASE	11-7-00-6-64000		10,875.05
			02	FITNESS EQUIP LEASE	11-7-00-6-64000		148.10
			03	FITNESS EQUIP LEASE	11-7-00-6-64000		380.50
						INVOICE TOTAL:	11,403.65 *
					CHECK TOTAL:		11,403.65
36445	TT2260	TYLER TECHNOLOGIES INC					
	025-270791	08/31/19	01	ACCOUNTING SOFTWARE	36-5-00-9-91905		6,017.00
						INVOICE TOTAL:	6,017.00 *
					CHECK TOTAL:		6,017.00
					TOTAL AMOUNT PAID:		24,823.51

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 1

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36446	AB6053			A.BARR SALES INC.			
	331736	10/02/19	01	FOUNTAIN SERVICE	01-5-00-7-76400		150.00
			02	FOUNTAIN SERVICE	13-5-00-7-76400		150.00
					INVOICE TOTAL:		300.00 *
					CHECK TOTAL:		300.00
36447	AC2100			ACCESS ONE INC			
	4215900	10/01/19	01	FIRE/ ELEVATOR/SECURITY FAX	01-5-00-6-67011		405.88
			02	FIRE/ ELEVATOR/SECURITY FAX	13-5-00-6-67011		405.87
					INVOICE TOTAL:		811.75 *
					CHECK TOTAL:		811.75
36448	AD2155			ADVANCED TURF SOLUTIONS			
	788237	09/06/19	01	GORDON FIELDS SEED AND HERBICI	36-5-00-9-96110		700.00
			02	TURF SEED	01-6-00-7-84020		703.00
			03	TURF SEED	13-6-00-7-84020		703.00
					INVOICE TOTAL:		2,106.00 *
					CHECK TOTAL:		2,106.00
36449	AEP100			AEP ENERGY			
	091219	09/12/19	01	ELECTRIC EAST AVE	01-6-20-6-88000		3,837.54
			02	ELECTRIC EAST AVE	13-6-20-6-88000		3,837.53
			03	ELECTRIC EAST AVE	11-6-20-6-88000		852.79
					INVOICE TOTAL:		8,527.86 *
					CHECK TOTAL:		8,527.86
36450	AM1025			AMERICAN MUSIC INSTITUTE			
	25833	09/01/19	01	BEGINNING VOICE	13-7-05-6-62000		640.00
					INVOICE TOTAL:		640.00 *
					CHECK TOTAL:		640.00

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 2

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36451	AT5004	AT&T					
	92519	09/25/19	01	GILBERT UVERSE	01-5-00-6-67011		47.16
			02	GILBERT UVERSE	13-5-00-6-67011		47.17
			03	COM. CTR. UVERSE	01-5-00-6-67011		47.16
			04	COM. CTR. UVERSE	13-5-00-6-67011		47.17
				INVOICE TOTAL:			188.66 *
				CHECK TOTAL:			188.66
36452	BL5850	BLUEWIRE COMMUNICATIONS					
	19145	09/11/19	01	MAITENANCE CHARGE	01-5-00-6-67046		270.00
			02	MAITENANCE CHARGE	13-5-00-6-67046		270.00
				INVOICE TOTAL:			540.00 *
				CHECK TOTAL:			540.00
36453	CA0810	CARD CONNECT					
	13698	09/30/19	01	RENT CHIP READERS	13-5-00-6-65004		75.00
			02	RENT CHIP READERS	11-5-00-6-65004		75.00
			03	RENT CHIP READERS	12-7-00-6-65004		50.00
				INVOICE TOTAL:			200.00 *
				CHECK TOTAL:			200.00
36454	CA6722	CASE LOTS INC					
	12057	09/16/19	01	BATHROOM SUPPLIES	01-6-00-7-83011		135.37
			02	BATHROOM SUPPLIES	13-6-00-7-83011		135.38
				INVOICE TOTAL:			270.75 *
	12087	09/17/19	01	CLEANING SUPPLIES	11-6-00-7-83010		395.00
			02	BATHROOM SUPPLIES	11-6-00-7-83011		58.95
				INVOICE TOTAL:			453.95 *
				CHECK TOTAL:			724.70

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 3

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36455	CI0599	KONICA MINOLTA					
	34085533	09/30/19	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
					INVOICE TOTAL:		347.00 *
					CHECK TOTAL:		347.00
36456	CI1551	AT& T MOBILITY					
	16621019	10/03/19	01	PARK FOREMAN	01-5-00-6-67031		26.72
			02	PARK FOREMAN	13-5-00-6-67031		26.71
			03	BASE	12-7-27-7-79000		106.88
			04	SUPT. OF FINANCE	01-5-00-6-67035		26.72
			05	SUPT. OF FINANCE	13-5-00-6-67035		26.72
			06	AIR CARD	01-5-00-6-67043		54.94
			07	AIR CARD	13-5-00-6-67043		54.94
			08	GORDON PARK WIFI	01-5-00-6-67011		11.78
			09	GORDON PARK WIFI	13-5-00-6-67011		11.78
					INVOICE TOTAL:		347.19 *
					CHECK TOTAL:		347.19
36457	CI6015	CINTAS CORPORATION #769					
	100819	10/08/19	01	RUG SERVICE	01-6-00-6-81012		162.90
			02	RUG SERVICE	13-6-00-6-81012		162.90
					INVOICE TOTAL:		325.80 *
					CHECK TOTAL:		325.80
36458	CIUNIF	CINTAS CORPORATION LOC 344					
	64560919	09/30/19	01	UNIFORM SERVICE	01-6-00-6-81030		218.05
			02	UNIFORM SERVICE	13-6-00-6-81030		218.05
					INVOICE TOTAL:		436.10 *
					CHECK TOTAL:		436.10

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 4

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36459	C01333			CODY/BRAUN & ASSOCIATES INC.			
	5426	10/01/19	01	ROOF REPLACEMENT REC. CTR.	36-5-20-9-92902		460.00
			02	PARKING LOT/TENNIS COURTS	36-5-12-9-96120		1,125.00
						INVOICE TOTAL:	1,585.00 *
					CHECK TOTAL:		1,585.00
36460	C06878-1			COM ED			
	091219	09/12/19	01	SPRING PARK	01-6-18-6-88000		14.34
			02	SPRING PARK	13-6-18-6-88000		14.33
			03	WAIOLA PARK	01-6-15-6-88000		33.17
			04	WAIOLA PARK	13-6-15-6-88000		33.16
			05	DENNING PARK	01-6-10-6-88000		208.94
			06	DENNING PARK	13-6-10-6-88000		208.93
			07	GORDON PARK	01-6-14-6-88000		164.13
			08	GORDON PARK	13-6-14-6-88000		164.13
			09	SEDGWICK PARK	01-6-12-6-88000		225.91
			10	SEDGWICK PARK	13-6-12-6-88000		225.91
			11	GILBERT PARK	01-6-11-6-88000		129.67
			12	GILBERT PARK	13-6-11-6-88000		129.67
						INVOICE TOTAL:	1,552.29 *
					CHECK TOTAL:		1,552.29
36461	CU6015			LEROY CURRIE			
	92619	10/03/19	01	CO REC VOLLEYBALL REF	13-7-01-6-62000		360.00
			02	CO REC VOLLEYBALL REF	13-7-01-6-62000		120.00
						INVOICE TOTAL:	480.00 *
					CHECK TOTAL:		480.00
36462	DE0288			CONSTANTINE BISSIAS			
	1032019	10/03/19	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 5

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36462	DE0288			CONSTANTINE BISSIAS			
	1032019	10/03/19	02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00
						INVOICE TOTAL:	160.00 *
					CHECK TOTAL:		160.00
36463	DE4798			ELIESER DEJESUS			
	92319	09/23/19	01	TAE KWON DO INSTRUCTOR	13-7-01-6-62000		892.50
						INVOICE TOTAL:	892.50 *
					CHECK TOTAL:		892.50
36464	DI7800			DIRECT FITNESS SOLUTIONS INC.			
	0548162-IN	09/17/19	01	6 MONTH PREVENTATIVE MAINTENAN	11-7-00-6-64000		2,440.00
			02	LUBE FOR STRENGTH EQUIPMENT	11-7-00-7-79000		10.00
						INVOICE TOTAL:	2,450.00 *
					CHECK TOTAL:		2,450.00
36465	EL1621			ELENS & MAICHIN ROOFING &			
	6989	09/26/19	01	ROOF REPAIRS MAIN. SHOP AREA	36-5-20-9-92900		741.51
						INVOICE TOTAL:	741.51 *
					CHECK TOTAL:		741.51
36466	EV5606			EVERCLEAN INC			
	20190282	09/03/19	01	CARPET CLEANING BANQUET/SOCIAL	01-6-00-6-81015		412.50
			02	CARPET CLEANING BANQUET/SOCIAL	13-6-00-6-81015		412.50
						INVOICE TOTAL:	825.00 *
					CHECK TOTAL:		825.00

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 6

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36467	EV5988			EVP ACADEMIES, LLC			
	1606	09/26/19	01	FALL SESSION I VOLLEYBALL	13-7-01-6-62000		965.25
						INVOICE TOTAL:	965.25 *
					CHECK TOTAL:		965.25
36468	EY1000			EYE IN THE SKY SURVEILLANCE LL			
	100819	10/08/19	01	OCTOBER SERVICE AGREEMENT	01-6-00-6-81014		100.00
			02	OCTOBER SERVICE AGREEMENT	13-6-00-6-81014		100.00
						INVOICE TOTAL:	200.00 *
					CHECK TOTAL:		200.00
36469	FA3100			DIANA FAUGHT			
	10719	10/07/19	01	MILEAGE REIMBURSEMENT	13-5-00-5-55013		47.10
			02	CELL PHONE	01-5-00-6-67034		52.50
			03	CELL PHONE	13-5-00-6-67034		52.50
						INVOICE TOTAL:	152.10 *
					CHECK TOTAL:		152.10
36470	FI1234			CHRIS FINN			
	100819	10/08/19	01	MILEAGE REIMBURSEMENT	13-5-00-5-55012		184.44
			02	CELL PHONE	01-5-00-6-67036		138.37
			03	CELL PHONE	13-5-00-6-67036		138.38
						INVOICE TOTAL:	461.19 *
					CHECK TOTAL:		461.19
36471	FU7541			FUNN & BALONEY LTD			
	2757	09/24/19	01	FRONT DESK/MOD APPAREL	13-5-00-6-60016		418.65

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36471	FU7541	FUNN & BALONEY LTD					
	2757	09/24/19	02	FRONT DESK/MOD APPAREL	01-5-00-6-60016		418.65
					INVOICE TOTAL:		837.30 *
					CHECK TOTAL:		837.30
36472	HA5560	LEANNA HARTUNG					
	100819	10/08/19	01	PHONE REIMB	12-7-00-6-67033		250.00
					INVOICE TOTAL:		250.00 *
	100919	10/09/19	01	MILEAGE REIMBURSEMENT	12-7-00-5-55012		48.89
					INVOICE TOTAL:		48.89 *
					CHECK TOTAL:		298.89
36473	HI1411	HINSDALE NURSERIES INCORPORATE					
	1654596	09/10/19	01	FALL PLANTING	01-6-00-7-87010		31.80
			02	FALL PLANTING	13-6-00-7-87010		31.80
			03	FALL PLANTING	01-6-00-7-87010		186.00
			04	FALL PLANTING	13-6-00-7-87010		186.00
					INVOICE TOTAL:		435.60 *
					CHECK TOTAL:		435.60
36474	HO2110	HORTON'S OF LA GRANGE					
	6021919	09/30/19	01	HARDWARE	01-6-00-7-84041		3.65
			02	HARDWARE	13-6-00-7-84041		3.64
					INVOICE TOTAL:		7.29 *
					CHECK TOTAL:		7.29
36475	HO5000	HOUSE OF DOORS, INC.					

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 8

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36475	HO5000			HOUSE OF DOORS, INC.			
	14625	10/03/19	01	SERVICE CALL NE OVERHEAD DOOR	01-6-00-6-81038		175.40
			02	SERVICE CALL NE OVERHEAD DOOR	13-6-00-6-81038		175.40
				INVOICE TOTAL:			350.80 *
				CHECK TOTAL:			350.80
36476	HU6010			HUFCOR-CHICAGO			
	24668	09/18/19	01	REPAIR DIVIDER WALL RM 108/109	01-6-00-6-81038		660.00
			02	REPAIR DIVIDER WALL RM 108/109	13-6-00-6-81038		660.00
				INVOICE TOTAL:			1,320.00 *
				CHECK TOTAL:			1,320.00
36477	JO5990			JOHNSON CONTROLS SECURITY SOLU			
	33006729	08/28/19	01	REC CTR SYSTEM REPAIRS	01-6-00-6-81014		302.50
			02	REC CTR SYSTEM REPAIRS	13-6-00-6-81014		302.50
				INVOICE TOTAL:			605.00 *
				CHECK TOTAL:			605.00
36478	KE4735			KEEN EDGE CO.			
	709945	09/06/19	01	REPAIR PART	01-6-00-6-82011		22.48
			02	REPAIR PART	13-6-00-6-82011		22.48
			03	REPAIR PART	01-6-00-6-82011		2.41
			04	REPAIR PART	13-6-00-6-82011		2.41
				INVOICE TOTAL:			49.78 *
				CHECK TOTAL:			49.78
36479	KO2997			KONICA MINOLTA			
	261610778	09/30/19	01	COPIER SERVICE	01-6-00-6-81031		19.97

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 9

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36479	KO2997	KONICA MINOLTA					
	261610778	09/30/19	02	COPIER SERVICE	13-6-00-6-81031		19.97
			03	COLOR COPIES	01-5-00-6-69120		55.53
			04	COLOR COPIES	13-5-00-6-69120		166.56
			05	BASE COPIES	12-7-00-7-79000		131.03
			06	F.C. COPIES	11-6-00-6-81031		97.12
				INVOICE TOTAL:			490.18 *
				CHECK TOTAL:			490.18
36480	KO8391	KONE INC					
	959344348	09/01/19	01	ELEVATOR TESTING	01-6-00-6-81017		101.32
			02	ELEVATOR TESTING	13-6-00-6-81017		101.33
				INVOICE TOTAL:			202.65 *
				CHECK TOTAL:			202.65
36481	LA6052	LA GRANGE LOCK					
	19634	08/31/19	01	PDLG MISC KEYS	01-6-00-6-81041		51.00
			02	PDLG MISC KEYS	13-6-00-6-81041		51.00
			03	REC. CR. 105 CLOSE DOOR REPAIR	01-6-00-6-81041		35.00
			04	REC. CR. 105 CLOSE DOOR REPAIR	13-6-00-6-81041		35.00
			05	WOOD DOOR REC CTR. OFFICE HAND	01-6-00-6-81041		111.50
			06	WOOD DOOR REC CTR. OFFICE HAND	13-6-00-6-81041		111.50
			07	REC CENTER MAIN ENTRANCE DOORS	01-6-00-6-81038		217.00
			08	REC CENTER MAIN ENTRANCE DOORS	13-6-00-6-81038		217.00
				INVOICE TOTAL:			829.00 *
				CHECK TOTAL:			829.00
36482	LY9000	JONATHAN LYZUN					
	10119	10/01/19	01	WTR. SPR 2020 BROCHURE	01-5-00-6-69110		775.00

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 10

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36482	LY9000			JONATHAN LYZUN			
	10119	10/01/19	02	WTR. SPR 2020 BROCHURE	13-5-00-6-69110		1,925.00
						INVOICE TOTAL:	2,700.00 *
					CHECK TOTAL:		2,700.00
36483	MI5050			KEVIN MILLER			
	100819	10/08/19	01	MOBILE REIMBURSE	13-5-00-6-67032		52.50
			02	MOBILE REIMBURSE	01-5-00-6-67032		52.50
			03	MILEAGE	13-5-00-5-55013		55.83
						INVOICE TOTAL:	160.83 *
					CHECK TOTAL:		160.83
36484	NA4980			NAPA AUTO PARTS			
	6455919	09/30/19	01	VEHICLE PARTS	01-6-00-6-82010		21.66
			02	VEHICLE PARTS	13-6-00-6-82010		21.66
			03	EQUIPMENT PARTS	01-6-00-6-82011		21.67
			04	EQUIPMENT PARTS	13-6-00-6-82011		21.66
						INVOICE TOTAL:	86.65 *
					CHECK TOTAL:		86.65
36485	NI6060			NICOR GAS CO.			
	091519	09/15/19	01	600 3 48TH	01-6-12-6-88100		19.88
			02	600 3 48TH	13-6-12-6-88100		19.87
			03	55 N. GILBERT	01-6-11-6-88100		18.54
			04	55 N. GILBERT	13-6-11-6-88100		18.54
			05	200 WASHINGTON	01-6-13-6-88100		20.14
			06	200 WASHINGTON	13-6-13-6-88100		20.14
			07	536 EAST AVE.	01-6-20-6-88100		77.70
			08	536 EAST AVE.	13-6-20-6-88100		77.70
						INVOICE TOTAL:	272.51 *
					CHECK TOTAL:		272.51

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 11

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36486	NO1234			NOVENTECH INC.			
	7002	09/20/19	01	COMPUTER SUPPORT	01-5-00-6-68020		143.75
			02	COMPUTER SUPPORT	13-5-00-6-68020		143.75
			03	BASE SUPPORT	12-7-00-6-68012		1,466.25
			04	FITNESS SUPPORT	11-5-00-6-68020		143.75
			05	REPLACE ACCT. DEPT. COMPUTERS	36-5-00-9-91902		5,475.96
				INVOICE TOTAL:			7,373.46 *
				CHECK TOTAL:			7,373.46
36487	OC0650			RAYMOND K OCHROMOWICZ			
	091919	09/25/19	01	RISK MANAGEMENT	16-5-00-6-61220		1,253.50
			02	RISK MANAGEMENT	18-5-00-6-61220		417.83
				INVOICE TOTAL:			1,671.33 *
				CHECK TOTAL:			1,671.33
36488	PD0332			P.D.R.M.A.			
	093019	09/30/19	01	HEALTH/LIFE/EAP	01-5-00-5-53001		11,970.89
			02	HEALTH/LIFE/EAP	13-5-00-5-53001		11,970.88
			03	HEALTH/LIFE/EAP	12-7-00-5-52020		1,781.89
			04	HEALTH/LIFE/EAP	11-5-00-5-53001		1,686.44
			05	HRA	01-5-00-5-53001		128.53
			06	HRA	13-5-00-5-53001		128.53
			07	VISION	01-0-95-1-21400		440.64
			08	DENTAL	01-0-95-1-21400		1,116.72
			09	VOL. LIFE	01-0-95-1-21402		142.81
				INVOICE TOTAL:			29,367.33 *
				CHECK TOTAL:			29,367.33
36489	PE1326			MARTIN PETERSEN COMPANY INC			
	S31636	08/30/19	01	REPAIR SUMMER REC. CTR.	13-6-00-6-81010		2,994.62

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 12

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36489	PE1326			MARTIN PETERSEN COMPANY INC			
	S31636	08/30/19	02	REPAIR SUMMER REC. CTR.	01-6-00-6-81010		2,944.63
			03	SEDGWICK PK BLOWER MOTOR	13-6-00-6-81010		346.16
			04	SEDGWICK PK BLOWER MOTOR	01-6-00-6-81010		332.16
				INVOICE TOTAL:			6,617.57 *
				CHECK TOTAL:			6,617.57
36490	PR0644			PROMO GEAR PLUS LLC			
	2787	10/09/19	01	SHIRTS BASE	12-7-00-6-60010		365.54
				INVOICE TOTAL:			365.54 *
				CHECK TOTAL:			365.54
36491	QU5069			QUILL CORPORATION			
	1256242	09/17/19	01	INK	01-5-00-7-73022		32.85
			02	INK	13-5-00-7-73022		32.84
			03	PAPER	01-5-00-7-73010		35.09
			04	PAPER	13-5-00-7-73010		35.08
			05	BINDER	01-5-00-7-73011		5.14
			06	BINDER	13-5-00-7-73011		5.15
			07	STORAGE BINS BUILDING	01-5-00-7-75011		47.99
			08	STORAGE BINS BUILDING	13-5-00-7-75011		47.98
			09	CALENDARS	13-5-00-7-73021		35.18
			10	CALENDARS	01-5-00-7-73021		35.18
			11	F.C. DESK SUPPLIES	12-7-00-7-79000		96.44
			12	DESK SUPPLIES	01-5-00-7-73023		46.23
			13	DESK SUPPLIES	13-5-00-7-73023		46.23
				INVOICE TOTAL:			501.38 *
				*** VOID---LEADER CHECK ***			
36492	QU5069			QUILL CORPORATION			
	1592929	10/01/19	01	PAPER	01-5-00-7-73010		29.99

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 13

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36492	QU5069			QUILL CORPORATION			
	1592929	10/01/19	02	PAPER	13-5-00-7-73010		29.99
			03	DESK SUPPLIES	01-5-00-7-73023		37.15
			04	DESK SUPPLIES	13-5-00-7-73023		37.15
			05	F.C. PAPER	11-5-00-7-73010		76.57
			06	F.C. DESK SUPPLIES	11-5-00-7-73023		94.46
			07	BASE	12-7-00-7-79000		280.71
				INVOICE TOTAL:			586.02 *
				CHECK TOTAL:			1,087.40
36493	RE5300			REINDERS INC			
	1803131	09/16/19	01	TORO MOWER BELTS/BLADES	01-6-00-6-82011		116.81
			02	TORO MOWER BELTS/BLADES	13-6-00-6-82011		116.81
			03	TORO MOWER BELTS/BLADES	01-6-00-6-82011		105.78
			04	TORO MOWER BELTS/BLADES	13-6-00-6-82011		105.78
			05	CREDIT PARTS RETURN	01-6-00-6-82011		-42.74
			06	CREDIT PARTS RETURN	13-6-00-6-82011		-42.74
				INVOICE TOTAL:			359.70 *
				CHECK TOTAL:			359.70
36494	RO6010			ROCK 'n' KIDS INC.			
	LAGFI19	10/04/19	01	EARLY CHILDHOOD MUSIC CLASSES	13-7-05-6-62000		546.00
				INVOICE TOTAL:			546.00 *
				CHECK TOTAL:			546.00
36495	SE1420			MELISSA SEABERG			
	100819	10/08/19	01	MILEAGE REIMBURSEMENT	12-7-00-5-55012		63.05
				INVOICE TOTAL:			63.05 *
				CHECK TOTAL:			63.05

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 14

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36496	SK3000	TERESA CHAPMAN					
	1032019	10/03/19	01	MOBILE PHONE	01-5-00-6-67034		52.50
			02	MOBILE PHONE	13-5-00-6-67034		52.50
			03	MILEAGE	13-5-00-5-55013		77.08
				INVOICE TOTAL:			182.08 *
				CHECK TOTAL:			182.08
36497	SO2900	SOUND INCORPORATED					
	67570	10/02/19	01	AV UPDATE SYSTEM ROOMS 110/111	36-5-20-9-92816		9,000.00
			02	AV UPDATE SYSTEM BANQUET ROOM	36-5-20-9-92817		10,000.00
			03	AV UPDATE SYSTEM ROOMS 108/109	36-5-20-9-92818		3,479.30
				INVOICE TOTAL:			22,479.30 *
				CHECK TOTAL:			22,479.30
36498	SP5940	SPORTS KIDS INC					
	636422	10/01/19	01	FALL 2019 SESSION I CLASSES	13-7-01-6-62000		3,670.10
				INVOICE TOTAL:			3,670.10 *
				CHECK TOTAL:			3,670.10
36499	TA7171	TAMELING INDUSTRIES INC.					
	135642	09/19/19	01	GORDON SOCCER FIELD RENOVATION	36-5-00-9-96110		1,104.00
				INVOICE TOTAL:			1,104.00 *
				CHECK TOTAL:			1,104.00
36500	TW0784	TWIN SUPPLIES LTD.					
	19232B	10/04/19	01	LIGHT GRANT GILBER TENNIS/OPEN	13-6-00-6-81040		949.41
			02	LIGHT GRANT GILBERT TENNIS/OPE	01-6-00-6-81040		949.41
				INVOICE TOTAL:			1,898.82 *
				CHECK TOTAL:			1,898.82

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 15

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36501	TW1100			TWILIGHT PORTABLE RESTROOMS			
	8731019	10/01/19	01	GORDON 2 STD. UNITS	01-6-00-6-81022		280.00
			02	SEDGWICK 4 STD. UNITS	01-6-00-6-81022		560.00
			03	SEDGWICK EXTRA LL UNIT	01-6-00-6-81022		81.00
			04	SEDGWICK 1 ADA UNIT	18-6-00-6-81022		74.00
			05	SPRING SCHOOL 1 STD UNIT	01-6-00-6-81022		125.00
			06	GILBERT 1 STD. UNIT	01-6-00-6-81022		140.00
			07	GILBERT 1 ADA UNIT	18-6-00-6-81022		74.00
			08	WAIOLA 1 STD. UNIT	01-6-00-6-81022		125.00
			09	WAIOLA 1 ADA UNIT	18-6-00-6-81022		74.00
			10	DENNING 1 ADA UNIT	18-6-00-6-81022		74.00
			11	DENNING 1 STD UNIT	01-6-00-6-81022		125.00
				INVOICE TOTAL:			1,732.00 *
				CHECK TOTAL:			1,732.00
36502	VI5006			VILLAGE OF LA GRANGE			
	092019	09/20/19	01	DENNING	01-6-10-6-88200		99.84
			02	DENNING BUILDING	13-6-10-6-88200		99.84
			03	GILBERT BUILDING	01-6-11-6-88200		40.79
			04	GILBERT BUILDING	13-6-11-6-88200		40.79
			05	GILBERT HYDRANT	01-6-11-6-88200		31.53
			06	GILBERT HYDRANT	13-6-11-6-88200		31.52
			07	WAIOLA FOUNTAIN	01-6-15-6-88200		37.30
			08	WAIOLA FOUNTAIN	13-6-15-6-88200		37.30
			09	ELM FOUNTAIN	01-6-16-6-88200		37.30
			10	ELM FOUNTAIN	13-6-16-6-88200		37.30
			11	GILBERT TENNIS COURTS	01-6-11-6-88200		37.30
			12	GILBERT TENNIS COURTS	13-6-11-6-88200		37.30
			13	SPRING FOUNTAIN	01-6-18-6-88200		31.53
			14	SPRING FOUNTAIN	13-6-18-6-88200		31.52
				INVOICE TOTAL:			631.16 *
				CHECK TOTAL:			631.16

DATE: 10/09/19
TIME: 13:31:31
ID: AP211001.WOW

-- Park District of La Grange --
PRE-CHECK RUN EDIT

PAGE: 16

INVOICES DUE ON/BEFORE 10/14/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36503	WH2000			WHOLESALE DIRECT INC.			
	241581	09/23/19	01	TRAILER WHEEL	01-6-00-6-82011		35.03
			02	TRAILER WHEEL	13-6-00-6-82011		35.03
					INVOICE TOTAL:		70.06 *
					CHECK TOTAL:		70.06
36504	WI1200			JOSHUA WIENCEK			
	100119	10/01/19	01	CELL PHONE	13-5-00-6-67037		52.50
			02	CELL PHONE	01-5-00-6-67037		52.50
					INVOICE TOTAL:		105.00 *
					CHECK TOTAL:		105.00
					TOTAL AMOUNT PAID:		113,930.28

Section 4



STAFF REPORTS

**Park District of La Grange
October 2019
Board Report**

**Dean Bissias
Executive Director**

1. Please remember that the board meetings for 2019 are the second Monday of the month with the exception of the following months:
March 4th – first Monday of the month to allow for a 30-day minimum review of the 2019-2020 budgets
July 15th – third Monday of the month due to the Fourth of July holiday
August 19th – third Monday of the month due to Endless Summerfest
November 18th – third Monday of the month due to Veterans Day
2. This month's October board meeting is a regular meeting scheduled for Monday, October 14, 2019 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the October packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 10-14-19pdfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%2010-14-19.pdf).
4. This month under Item #1A, as required by law, the Board will conduct a Public Hearing (BINA Hearing) concerning the intent of the Board of Park Commissioners to sell not to exceed \$345,000 General Obligation Limited Tax Park Bonds. These bonds are also called roll-over bonds, which are used for the purpose of covering part of the original construction costs to renovate the recreation center, as well as for the buildings, maintenance, improving and protecting of the same, and the existing land and facilities of the District, and the balance is applied to capital budget projects.
5. Under Action Item 7.1 staff is requesting the Board approve an updated Section 842 of our policy manual. Over the past few months it's been brought to my attention that this policy could benefit from some minor changes. The changes made to the policy are in section "B" item 7. Here are the changes:
Employees who work with program participants may not engage in any Internet use while on duty without prior written approval from the employee's department head or Director, and unless a specific business purpose requires such use. Absent such approval, such employees may not access the Internet using the Park District's computer systems, at any time or for any reason. Surfing the Net and/or visiting social networking sites while on duty, whether using Park District or personal technology devices is not a legitimate business purpose or activity.

6. Under Board Business 8.1 the Board needs to appoint a delegate and alternates to the annual meeting of the Illinois Association of Park Districts. This meeting will be held during the 2020 IAPD/IPRA conference on Saturday, January 25, 2020. In the past I have been selected as the delegate and I will do so again this year if the Board so desires.
7. Under Board Business Item 8.2 I am asking the Board to review next year's proposed 2020 regular meeting dates. This item does not have to be approved until December, however, it's a good idea to begin looking at the dates early to determine if the Board has any conflicts.
8. Over the past month I received calls from residents informing me of problems occurring with dogs in our parks. I am making the Board aware of the situation since there seems to be an increase in calls than in the past now that we allow dogs in the parks. Complaints include dogs running free without being held on dog leashes, dog leashes in excess of six feet, dogs fighting with other dogs, and people not picking up after their dogs. In one incident the police were called to a park to handle the situation.
9. As in the past, this year's NRPA conference was very interesting. Some of the educational sessions I attended included topics such as dealing with Board requests, social events, public or private endeavors, revenue sources for agencies, optimizing revenues, drones in parks, the do's and don'ts of fireworks displays, next generation of professionals, and cost recovery. I also spent a considerable amount of time touring the exhibit hall. Listening to Carl Ripken, Jr. and gathering 1.2 CEU's contributed to making it a great conference to attend this year.
10. Chris and I will be giving a brief update on the current capital budget items at our meeting on Monday. Roofs are being replaced at the recreation center and community center, and the parking lot and pathway improvements are being made, and should be completed in the next few weeks.
11. Over the next couple of weeks we will be making server updates and some computer replacements to enable us to accommodate and operate our new accounting software. These upgrades should be complete prior to Leynette's return from her vacation. This will help us stay on schedule to get the new software installed and running.
12. Currently I am scheduled to be out of the office on vacation on the following dates: October 16th, October 18th and November 1st. I will also be out of the office attending the Illinois Association of Park Districts Legal Symposium on November 14th. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
13. Please remember to take the time and opportunity to have fun and enjoy life with your family.

RECREATE!!! It helps your mind and body.
Enjoy Life and Make the Park District of La Grange
"Your Fun & Fitness Destination"

Park District of La Grange
October 2019
Board Report

Chris Finn
Superintendant of Facilities

1. The Recreation Center has been getting busier; we are getting into the full swing of the fall season. Basketball practices are getting ready to start along with several multi-day gym rentals. The rental rooms are busy on the weekends.
2. The Safety Committee will be doing a quarterly Safety training on Tuesday October 22nd.
3. We have two new staff starting at the front desk. I am cross training staff between athletics & facilities to get staff set for gym attendants and fun jump attendants.
4. SEASPAR hosted their regional v-ball tournament at the recreation center on October 6th. We will have a large two day b-ball tournament held at the Recreation Center on October 19th & 20th; this two day tournament will have Freshman & Sophomores basketball players coming from all over the Midwest to play in the gym.
5. I have been working with the recreation department to get things ready for the Annual Halloween Party scheduled for Friday, October 25th.
6. The Rotary Club is starting to come in to get things started for Secret Santa. Collections will start in November. The Maintenance staff did go in and clean the floor for them.
7. Fall outdoor sports continue to play in the parks, most of the fall sports will conclude at the end of October & or the first week in November. It has been a dry fall so far. We have not had to cancel to many days. We are still inputting soccer permits in the computer, and I have been making adjustments and changes for soccer groups.
8. I will be attending SSPRPA Executive & General & facility Committee meetings in October. These meeting are at various locations.

9. I have been meeting with staff and doing interviews with potential staff to get staff in place for the busy season doing open gym & fun jumps.
10. I continue to work with contractors for capital projects. We will be turning the focus on indoor capital projects soon. I have also started to look into potential 2020/2021 capital projects. The paving projects have just about wrapped up. There are a few things left to finish up on them. The roofing projects should be wrapped up the week of October 14th; weather has delayed it a bit. The new maintenance truck has been delivered. The new sound systems were installed in rooms 108/109, 110, 111, & the banquet room. The extra microphones still need to be added. I have been working with an electrical company and we have got a few Com Ed grants to update the lights in the Gilbert Park tennis courts to LEDs as well as the lights that shine on the soccer area at Gilbert Park. I am looking into other opportunities with them.
11. The splash pad was winterized and all of the apparatuses have been put in the building for winter storage.
12. I attended the NRPA Congress held in Baltimore September 23-27. This is a great opportunity to see what new trends are happening in our field, network with others in our field, go to educational sessions, and visit the exhibit hall. I attended several educational sessions as well as spent time in the exhibit hall talking to different vendors. Some educational sessions I attended were on dog parks, park development/designs, special event permitting, customer service & staff training, leadership, trends in Parks & Recreation, and disasters what to do.

Park District of La Grange
October 2019
Board Report
Claudia Galla
Park Foreman

1. Mowing continues at Sedgwick, Waiola, Spring Park & School, Denning, Gilbert, Stone, Elm, Community Center, Rotary, Gordon, and the Rec Center.
Watering has slowed for trees and plants.
2. Little League and Spring School ballfields continue to be groomed through October for weekly games.
3. Loads of topsoil were spread to level sunken areas between the Gordon softball fields. These areas are where rows of drain tile are installed from east to west. Turf seed was worked in and is sprouting and growing with cooler temps and moisture.
4. Fall mums and plants were install in rec center planters. Weeds were sprayed around the building and parking lot.
Three Arborvitae were replaced at the rec center.
An Arborvitae and small pine tree were replaced at Denning.
Clean-up has started at the Community Garden. The garden will close by the end of October.
5. Basketball nets are being replaced where needed this month.
Playground mulch was installed at Waiola, Rotary, Gilbert, Spring, and Elm Parks.
6. There are fewer picnics but staff continues to prep for weekend picnics at the Denning shelter. Extra trash cans are supplied, playground is checked for safety issues and any trash/debris is removed in the area.
7. A lighting fixture was installed in one of the fitness rooms.
Chairs were bolted together (five sets, of four chairs in a row) to supply extra seating in the social area.

Routine duties for the month include:

- *Process vouchers.
- *Trash & recycling collection in all parks, twice a week.
- *Completed inspections for October – playgrounds, buildings, baseball fields, soccer fields and tennis courts.
- *Cleaning the interior of satellite buildings and Gordon bathrooms daily.

**Park District of La Grange
October 2019
Board Report**

**Linda Muth
Administrative Supervisor**

1. I updated the office training manual. Two new part-time staff members were hired and I also spent time training them.
2. I met with Park Foreman Claudia Galla regarding the Community Garden and potential revisions to the program set-up and registration requirements.
3. I processed refunds for programs and rental security deposits.
4. I processed facility rental applications.
5. I worked on accounts receivable for past due balances.
6. I reviewed and edited two preliminary drafts of the winter/spring brochure.
7. I worked with Supt. of Finance Leynette Kuniej on a security update to our online credit card processing.
8. I participated in a live webinar hosted by VSI regarding upcoming changes to the user interface of our RecTrac software.

Park District of La Grange
October 2019
Board Report

Katie Walsh
Facility Rental Coordinator

1. Room rentals are picking up for the fall season, and a lot of my time is spent inputting applications and just helping patrons with information and availability. October and November are busy months, with an average of 12-14 parties per weekend.
2. Linda and I put an advertisement out for part time front desk attendants. We conducted several interviews, and hired two of the candidates. I have been training Tomas, who was hired for nights and weekends. Training includes an introduction to our software, office procedures, equipment, staff, park district amenities, activities and much more. Tomas will continue to work with me independently and will also begin shadowing the front desk staff.
3. I am finishing up entering soccer field reservations into Rec Trac for the fall season. We will be set to bill all affiliates at the end of the season, which is approaching soon.
4. I'll be helping out at the annual Halloween party on Friday, October 25th.
5. We met as a staff to discuss procedures related to emergency closings. The goal was to be prepared for such events and agree upon certain guidelines that will make these unexpected events more efficient for staff.
6. After more than ten years with the park district, I have decided to resign from my position in order to be at home with my children. November 1st will officially be last day. I have valued my time here and appreciate all the fantastic, hardworking individuals that keep improving the park district and all it has to offer. This has been a wonderful opportunity, and I am very grateful for it all!

Park District of La Grange
October 2019
Board Report

Josh Wiencek
Maintenance Supervisor

1. Learned how to use new stereo systems and trained the maintenance staff in the operation of the new equipment
2. Took vending machine product inventory and picked up new vending machine product. Organized vending machine product.
3. Conducted preventative maintenance on all floor machines to keep them in working order for sweeping and washing the floors and track in the building.
4. Kept up with cleaning of floors and rooms as roof work was being done. Blocking off areas as needed.
5. Changed around staff schedule to better accommodate custodial staff.

Park District of La Grange
October 2019
Board Report
Jenny Bechtold
Superintendent of La Grange Fitness

1. LaGrange Fitness had 104 new members sign up during September 2019. La Grange Fitness has 2,374 members' through September 30, 2019. We are tracking a 322-member increase since September 2018 (2,052 members as of September 30, 2018).
2. The month of September had 8,472 visits by fitness members, compared to 6,807 visits for September 2018. We also had 47 people pay the drop-in fee for September totaling \$473.
3. We offered 49 group fitness classes a week during the month of September. The month of September brought in 1,900 group fitness participants. The group fitness classes have an average of 475 participants per week and an average of 10 participants per class.
4. The personal training department brought in \$4,759 for September. During the month of September, the personal training special was \$15 off the 10 pack. We are offering \$10 off the 3 pack for the month of October.
5. La Grange Fitness hosted the first annual Zumbathon on Friday, October 4, 2019 from 6pm to 8pm in the gymnasium. The first Zumbathon was a great success, with 34 participants raising \$381 that will be donated to the Susan G. Komen Foundation.
6. We are running Breast Cancer Awareness Month in the fitness center during the month of October. Members are encouraged to wear pink and if they wear pink they will be entered into a raffle for fabulous prizes. We will be giving away pink bracelets to support the fight against breast cancer to all fitness members during the month of October, while supplies last.
7. Wellness Week ran Monday, October 7 through Friday, October 11. We offered free drop-in visits to the fitness center, Monday through Thursday, from 12pm to 3pm and Friday, from 6pm to 9pm. We also offered a Yoga class at 1pm on Tuesday, October 8th and Strength & Conditioning on Thursday, October 10 at noon.
8. The new fitness equipment was installed on Friday, October 4th. The members have been very happy with the seven new pieces of cardiovascular equipment that were added.
9. Preventative Maintenance was completed on the all the fitness equipment in the fitness center on September 16th and 17th by Direct Fitness Solutions.

10. I participated in a webinar on Thursday, October 3rd to learn about the new user interface Rectrac will be rolling out over the next month. The new interface is a more user-friendly version with most of the same functions, just a different look making it easier for staff to navigate the program.
11. I attended the Fire Department Safety Fair on Saturday, October 5 from 11am to 2pm. During this event I handed out flyers for upcoming Park District and Fitness Center events, as well as handed out free Park District and Fitness Center swag to all the visitors!
12. I attended the National Parks and Recreation Conference in Baltimore, September 23-26. At the conference I attended the following sessions, How to Start, Build and Grow Your Local Park District Foundation, A Simplified Version to Successful Grant Writing, CAPRA Best Practices for Success, Rise Up: The Art of Mastering Leadership Presence, Your Guide to CPRE Success, eSports: Get in the Game, Getting from a Dream to a Park, Inviting the Angry Mob to Dinner: Strategies for Fearless Community Engagement and Great Expectations; Can Revenue Goals and Social Equity Co-Exist.
13. I will be attending Club Industry conference October 9th, 10th and 11th at the Hilton, Chicago. This is fitness dominant conference with sessions on sales, personal training, retention, marketing, leadership and management, with an exhibit hall full of vendors showing off the latest and greatest fitness equipment and technology.

Park District of La Grange October 2019 Board Report

Kevin Miller
Superintendent of Recreation

1. Tryouts were held for the La Grange Lions Travel Basketball program on September 4th, 5th and 11th for boys and girls in grades 5th through 8th. We had 52 boys and 7 girls attend tryouts. Teams have been formed for boys in 5th, 6th, 7th and 8th grades. After 4 weeks of working a forming a 6th grade girls team, we were unsuccessful and will not be moving forward with it for the 2019 season. It is our intention to offer it again in the fall of 2020. I have secured coaches for the boys' teams and am in the process of finalizing practice schedules along with entering the teams into various leagues and tournaments throughout the season.

Grade	2011 Tryouts	2012 Tryouts	2013 Tryouts	2014 Tryouts	2015 Tryouts	2016 Tryouts	2017 Tryouts	2018 Tryouts	2019 Tryouts
3rd Boys	NA	NA	NA	NA	7	NA	NA	NA	NA
4th Boys	NA	18	11	16	10	10	14	4	NA
5th Boys	15	6	20	15	28	23	15	15	17
6th Boys	20	28	9	16	12	24	27	8	14
7th Boys	15	12	31	1	9	11	16	22	11
8th Boys	11	17	11	25	0	18	15	13	10
Total	61	81	82	73	66	86	87	62	52

Grade	2011 Tryouts	2012 Tryouts	2013 Tryouts	2014 Tryouts	2015 - 2018	2019 Tryouts
5th Girls	6	2	7	2	Teams	0
6th Girls	23	4	5	4	Not	6
7th Girls	12	9	4	2	Offered	0
8th Girls	13	2	2	4		1
Total	54	17	18	12		7

2. On Monday, September 16th, I met with the La Grange Library regarding ways we can work together in future for programming and events as well as cross marketing our services. It was a productive meeting that included Diana Faught, Teresa Chapman and Jenny Bechtold from the Park District, along with the Kenny Tymick (Adult Services Librarian) and Charity Gallardo (Executive Director) from the Library. There were a few good leads on a few new special events we will explore partnering on among other items.
3. From September 23rd through the 26th, I attended the NRPA Conference in Baltimore. The National Conference is my favorite of the ones I attend each year as I receive a great deal of insight into the national trends and issues facing our field of parks and rec, while getting to hear from the industry's leading minds. Sessions I intended include the Opening Keynote Speaker featuring Cal Ripken Jr.; Does Your Agency Stifle or Facilitate Innovative Ideas?; Top Trends in Parks and Recreation 2020; Seven Wild and Crazy Marketing Ideas that Work; eSports 101: Just what the Heck is eSports and Why/How Should My Agency Participate in It?; Enriching Communities Through Performing Arts in Parks; Celebrating your "Why": Defining, Creating and Implementing YOUR Workplace Culture.
4. The Recreation Staff and I are hard at work on the Winter Spring Brochure. The design for the 2020 series will be feature ~~more of~~ a magazine look that will include 3 articles per brochure highlighting specific programs or program areas. This brochure will feature articles on Preschool, Day Camp and the Fitness Center. We are currently in the final proofing stages. The brochure goes to the printer October 15th and is set for delivery to residents November 8th-11th.
5. I will be attending the IAPD Legal Symposium on Thursday, November 14th in Oak Brook.
6. Fall Special Events are right around the corner. I will be running the Zombie Candy Hunt on 10/18 in Teresa Chapman's absence. The following Friday, October 25th, is the District's Annual Halloween Party from 6:00-8:00pm at the Recreation Center. Rec Staff is in the process of finalizing all the small details for this event.

Park District of La Grange
October 2019
Board Report

Diana Faught
Assistant Superintendent of Recreation

1. Learning Ladders Preschool picture day will be held on Friday, November 1st at the Recreation Center and each class has a scheduled time slot for individual portraits as well as class portraits.
2. Early childhood and youth classes for session 2 will begin the week of October 21st. A number of our core programs will be running for the second session. Many contractual programs have started within the last few weeks. They include; Private Piano lessons, Tot Rock, Kid Rock III, Kids Creative Cooking, Vet Science, 3D Video Game Animation, Beginning Voice, Light, Camera, Action and multiple dance classes.
3. On Saturday, October 19th we will be running the Dinosaur Dig one day event for early childhood. We currently have 21 participants registered to excavate and explore dinosaurs during this event.
4. Plans continue for the Annual PDLG Halloween Party which is approaching on Friday, October 25th. Flyers will be posted downtown in storefronts, our Recreation Center as well as handed out to program participants. This year we will have balloon artists, carnival games, slime room, scavenger hunt and mini golf. Sponsors as of 10/9 for the Halloween Party are; Ancel Glink, Chiro One, Andy's Custard and Window Depot USA of Chicago.
5. The La Grange Fire Fighters Union will again be generously donating a boys and girls bicycle with helmets to raffle off at the conclusion of the Halloween Party. We are grateful for their ongoing support of this event.
6. I have been working on recruiting volunteers to help work in various areas at the Halloween Party. I have been in discussions with The Leadershop, R-B High School's National Honors Society and Student Association, LT student groups and local Boy Scout groups.
7. As of 10/9/19 Learning Ladders Preschool has 100 kids enrolled for the 2019-2020 school year. Staff has done a wonderful job during the

first few weeks of classes to help the students feel comfortable in the classroom. The school year is off to a great start!

8. The park district will again be collaborating with the La Grange Library for our Holiday Train event in December. A representative from the library will attend the event and read *The Polar Express* during our visit at the North Pole (Naperville Train Station).
9. I attended the NRPA National Conference, September 23rd through September 27th in Baltimore, Maryland. During this conference I had numerous opportunities to network with park and recreation professionals from all over the country. I participated in many educational sessions that covered leadership skills, staff retention, youth programming, how to incorporate art in the parks, trends in parks and recreation. Here are the classes that I attended; Does Your Agency Stifle or Facilitate Innovative Ideas, A Breath of Fresh Air: A Dose of Being Outside to Improve Mental Health, Finding Work-Personal Life Balance: New Material for 2019!, Recreation Center Design for 2022: What's Trending UP and Trending Down, Outdoor Adventures: Breaking the Barrier of Traditional Recreation Programming, Top Trends in Parks and Recreation for 2020, The Vision and the Visual: Creative/Artist Partnerships in Parks and Recreation, Meet Me at the Park: One Million Kids and Families with Greater Access to Play, Ditch Your Management Style (And Adopt a Leadership Philosophy). My experience at the NRPA conference was educational and though provoking. I took away a lot of useful information that I will incorporate into my daily role at the park district as well as what is on the horizon in the field of recreation and parks.
10. I will be attending the PDRMA Risk Management Institute in Tinley Park on Friday, November 15th. This is a safety training that includes breakout sessions throughout the day. There will also be many opportunities to network with other park and recreation professionals.

Park District of La Grange
October 2019
Board Report

Teresa Chapman
Marketing & Events Supervisor

1. Family BINGO Night was held on Friday, September 27th in the DeSitter Room. We had 65 registered for the event. There were a lot of BINGO prizes that kids couldn't wait to win. Participants also enjoyed light refreshments. Kyle helped with calling numbers and did a great job making sure parents had enough time to help their kids with each number called.
2. We have begun working on the 2020 Winter Spring brochure and are currently proofing the first draft from the graphic artist. I am in the process of taking and placing pictures in needed spaces. I have brought back fan favorite events and added a few new programs.
3. The display cases have a spooky theme to them to promote the upcoming Halloween events.
4. The fall sponsorship packets have been well received by local business and we have sponsors for all the upcoming events.
5. The website special events page has been updated to include event sponsors. The preschool snack calendar and scroller pages have all been updated to reflect the most current information.
6. I attended a La Grange Business Association marketing meeting and the guest speaker was Brian Opyd. He spoke about websites and how to use Google Analytics to make sure the website is working to help the organizations. He also spoke about the benefits of pay per click ads. It was a great meeting, but it was a lot of information in a short amount of time. I spoke with Nancy Cummings who set up the meeting and suggested offering it in a series next time.

7. Banners for the Halloween Party are currently placed in a few parks to help promote the event. We also have smaller banners in the Recreation Center display cases as well.
8. Flyers for the upcoming Zombie Candy Hunt and Halloween Party have been sent to local school electronic backpacks as well as hard copies to District 105. Posters for both events have also been placed in downtown La Grange businesses. A press release has been created for the Zombie Candy Hunt and will be sent out this week.
9. I have also updated and created a few flyers for fitness classes and added them to the flyer stands and boards.
10. On Saturday, September 7th I helped Kevin at the West End Art Festival at the Park District booth. I helped kids make sand art crafts and decorate tote bags. Kids enjoyed the crafts and parents had many compliments about the age appropriate crafts along with the nice quality.
11. I was not able to attend this year's Fire House Open House on Saturday, October 4th but asked Jenny and Alejandro to go in my place. Jenny represented the fitness center while Alejandro represented the recreation center. They were handing out flyers for upcoming events, candy and promotional items to attendees.
12. We currently have 2,006 likes on Facebook and 577 followers on Twitter and 5,038 subscribers on the PDLG FunBytes.

**Park District of La Grange
October 2019
Board Report**

**Kyle Madeja
Recreation Supervisor**

1. The Youth Developmental League began the week of October 7th. Below is a breakdown of numbers for the last 5 years and the current season of the Youth Developmental League. We have 36 total teams this Fall.

Year	1 st /2 nd Grade Enrollment	3 rd /4 th Grade Enrollment	5 th /6 th Grade Enrollment	7 th /8 th Grade Enrollment
Fall 2014	48	93	17	N/A
Fall 2015	65	85	37	N/A
Fall 2016	86	100	29	N/A
Fall 2017	87	104	56	N/A
Fall 2018	88	109	52	14
Fall 2019	113	136	56	17

2. On September 8th, Diana and I ran a booth for the Park District at the West End Arts Festival. We had several people participate with our craft activities even though it was colder and rainy.
3. Fall athletic programs are doing well for session one registrations. We've reached 10 participants in a few of our classes this first session, which is an encouraging trend.
4. Worked on editing and proofing the Winter/Spring 2020 brochure.
5. Working on hiring and training staff for basketball in regards to scorekeeping and court supervising. I have hired 5 new staff to date.
6. I assisted Teresa with Family Bingo Night on September 27th.
7. While Kevin was out, I helped with Recreation Fitness Classes.

Park District of La Grange
October 2019
Board Report

Leanna Hartung
BASE Superintendent

1. Institute Camp is on October 15th and we have 30 campers registered. We have lots of spooky October projects for them to participate in while they are at camp. Monday, Oct. 14th, we do not have enough campers registered to run the camp.
2. Melissa and I have been busy helping each school settle into the new year. Melissa has been acting Supervisor at SFX. We have had some staffing changes already in the first several weeks which has had us searching for new employees and training new staff we have hired. We have been spending time trying to ensure all staff are completing their trainings for IDHS/Gateways. IDHS is the funding source several of our families use through the state to pay for their childcare. We must have the modules required completed in order to continue to receive funding. We have 90 days for new staff to complete trainings.
3. As a member of the safety committee, I am part of the team planning for the all staff safety training coming up on Tuesday, October 22nd.
4. The Park District Halloween Event is coming up October 25th. The community looks forward to this event every year. Myself and my staff will be helping with the set up on Thursday and Friday, the night of the event, working the event and helping with the tear down.
5. The Park District staff met as a team to discuss the emergency inclement weather procedures. I have contacted Kyle Schumacher at school district 102 to discuss with him what has been decided for BASE. If SD102 cancels all after school activities, BASE will be cancelled as well. It is for the safety of the staff and students. As of today, 10/9 I haven't received a return call or email.
6. Our library days started on October 3rd. The library does visits to Cossitt, Barnsdale and Congress Park once week. The children receive a story, activities and snack.
7. We have our all staff training and meeting on Thursday evening October, 17th. We are training on lockdowns, intruders, where emergency equipment is and inclement weather(tornadoes) and fire drill procedures.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

SECTION 842

ACCEPTABLE USE OF INTERNET, EMAIL, COMPUTERS, PHONES, CELLULAR PHONES, AND OTHER PARK DISTRICT PROVIDED COMMUNICATION DEVICES

The Park District recognizes the value of and the need for various manual and electronic, digital and voice communications systems such as regular written mail and memos, bulletin board postings, E-mail, voice mail, pager, Park District provided cellular phones and text messaging devices, Internet, Intranet and other inter and intra-agency computer networks and that access to all is designed to enhance productivity. The Park District also recognizes that certain standards for the use of these tools must be established.

A. General Provisions

1. The Park District's manual and electronic communication systems, whether they include contemporaneous or pre-recorded communications are subject to the Park District's exclusive control and management.

All data and other electronic messages generated or stored in such system are property of the Park District. This includes all of the material and information created on, transmitted by, or stored on the Park District's electronic equipment. Users must realize that material or information that has been deleted can be retrieved and viewed by others. This also includes e-mail that has been deleted.

Further, employees who use such systems have no protected right of privacy.

Such communications and information systems include, but are not limited to:

- a. Telephones that are used for the receipt and transmission of emergency calls
 - b. Voice mail
 - c. E-mail--both in-house and Internet systems
 - d. Facsimile (fax) devices--whether stand-alone or PC generated
 - e. Internet and Intranet systems
 - f. Video recorders and players
 - g. Two-way voice radio systems
 - i. Paging systems
 - j. Cellular phones and text messaging devices
 - k. Bulletin boards
 - l. Places where paper, mail, bulletins, announcements, and messages are posted or displayed.
2. The Park District reserves the right to monitor, record, inspect, listen to

otherwise transcribe messages and data generated on or by any Park District owned or provided electronic communication system.

The Park District may routinely monitor and may post some records and data for compliance to this directive; and may, if necessary, focus on specific systems or the activities of specific individuals, which may include random monitoring.

3. No encryption program(s) will be used without the approval of the Executive Director or his or her designee. The Park District reserves the right to decipher and/or delete any encrypted messages or data encountered on its systems.
4. The Park District reserves the right to:
 - a. Access, bypass, override, or delete any employee created password or Personal Identification Number (PIN) so as to gain access to data held under the employee's account.
 - b. Access without notice data or text caches, pager memory banks, cellular phone or text messaging device usage records, e-mail and voice mail boxes or accounts, conversations on designated recorded emergency telephones, and any other Park District provided electronic storage systems.
5. Communication systems, as broadly defined, must never be used to:
 - a. Threaten, intimidate, or intentionally embarrass another person.
 - b. Send or post images that contain nudity, images or words of a profane, prurient, or sexually suggestive nature, even if the employee or recipient has consented to or requested such material.
 - c. Engage in any illegal, illicit, improper, unprofessional, or unethical activity, or in any activity that could reasonably be construed to be detrimental to the interests of the Park District.
 - d. Send or post jokes or comments that tend to disparage a person or group because of race, ethnic background, national origin, religion, gender, sexual orientation, age, verbal accent, source of income, physical appearance or agility, mental or physical disability or occupation; or to use electronic resources or manual communications in any manner which might reasonably be considered harassment or embarrassment of an individual or a group as outlined above. Material of this nature which is received inadvertently should not be save or printed unless for the sole reason of bringing it to the immediate attention of system management.
 - e. Send messages which could be harmful to workplace morale.
 - f. Send or post messages for personal commercial ventures for

profit.

- g. Solicit or address others regarding religious or political causes or for any other solicitations that are not work related, unless otherwise authorized by the Executive Director or his or her designee.
6. All employees are expected to maintain the integrity of the sensitive, confidential, and proprietary information that is stored on or is passed through the Park District communications and information systems. Such information or data may not be disseminated to unauthorized persons or organizations. This includes, but is not limited to personnel information including salaries, performance reviews, complaints, grievances, disciplinary records and medical records.
 7. User passwords for all Park District communications and information systems are confidential and only known the employee and the Executive Director or his or her designee. It is the user's responsibility to maintain the confidentiality of their password(s). Individual users will be held accountable for the use of their password by others.
 8. No employee may intentionally intercept, eavesdrop, record, read, alter, or receive another person's e-mail messages without management approval.
 9. No employee shall make copies of information or data stored on Park District communications and information systems without management approval, unless it shall be within the normal scope of the individual's assigned duties.
 10. No e-mail or other electronic communication may be sent which hides the identity of the sender or represents the sender to be someone else or to be someone from another entity.

All messages communicated via e-mail services provided by the Park District must contain the sender's name, or the employee ID number in situations where it can be used only under password control.

No employee may represent or give the impression of representing an official position of the Park District in any e-mail or Internet type communication without the express permission of the Executive Director.

All e-mail messages must be businesslike, courteous, civil, and written with the expectation that they could be made public at some time in the future. Confidential information (such as personnel or legal materials) should be communicated via a more secure and private method.

Staff members are expected to use good judgment in providing their e-mail addresses, and to specifically refrain from providing it to vendors or

others who could use the address as a method of sending junk mail. Junk mail received via the Internet could slow down the system in a significant way.

11. Only hardware that has been approved by the Executive Director may be installed for Park District use. This includes all microcomputers, peripherals, and accessories.
12. Hardware is not to be relocated, connected, or disconnected without prior approval of the Executive Director or his or her designee, except in emergency situations in which case immediate advice must be sought or notification must be made to the Park District.
13. Classified, confidential, sensitive, proprietary, or private information or data must not be disseminated to unauthorized persons or organizations.
14. The Park District Executive Director may impose reasonable limitations on the use of any electronic communication system due to financial reasons, or hardware and/or software problems.

The privilege to access any form of electronic communications utilized by the Park District may also be restricted or denied due to disciplinary reasons.

It must be kept in mind that any such restriction could seriously jeopardize an employee's ability to perform their job and thus their continued employment may also be in jeopardy.

B. Internet and Intranet Systems

1. For purposes of this directive, Internet and Intranet will be used interchangeably unless specifically noted.
2. Depending on their work assignments, employees will have varying levels of access to the Internet. Access to the Internet is a revocable privilege. In general, only the Park District approved Internet provider may be used to access the Internet. Exceptions may be made by the Executive Director.
3. No employee may commit any Park District financial resources via Internet access or commerce without specific written approval of the Executive Director. No resources of any kind, including subscription services, for which there is a fee may be accessed or downloaded without prior written approval of the Executive Director.
4. Employees must use good judgment and discretion in generating purely personal e-mail correspondence on the Internet. Use of personal e-mail must be limited and generally done on non-work time.

5. Employees with Internet access are cautioned that they are responsible for what they send, view, or download. Downloading of application programs without the consent of the management is prohibited. The Park District does not recommend downloading or installation on Park District computers of any application software from the Internet. Such software may not only contain imbedded viruses, Trojan horses, and worms but is also untested and may interfere with the functioning of standard Park District applications. Similarly, downloaded data files or e-mail with attachments, may contain viruses, Trojan horses, and worms with the potential of infecting the entire network. Therefore, data and e-mail must be written to the local C-drive and scanned for viruses before opening. If a virus is detected, the Executive Director or his or her designee must be notified immediately. Any and all material downloaded from the Internet must relate to legitimate Park District use.
6. When using the Internet, the user implicitly involves the Park District in his or her expression. Therefore, users must not participate in Web or email surveys or interviews without authorization from the Executive Director.
7. Employees are expected to refrain from using the Internet for purely personal, non-business related purposes to access sites related to sports, stocks, financial information, vacation and travel planning, automobiles, electronic shopping, movies and entertainment, blogging, and non-business related newsgroups and list servers, among others. Limited access to such sites is permitted during non-work hours. This access privilege may be limited or revoked for excessive use or for disciplinary reasons.

Employees who work with program participants may not engage in any Internet use while on duty without prior written approval from the employee's department head or Director, and unless a specific business purpose requires such use. Absent such approval, such employees may not access the Internet using the Park District's computer systems, at any time or for any reason. Surfing the Net and/or visiting social networking sites while on duty, whether using Park District or personal technology devices is not a legitimate business purpose or activity.

8. The Park District may implement monitoring and/or filtering software to insure compliance with its business related restrictions on use of the Internet.
9. Alterations or enhancements shall not be made to the Park District web page without prior approval of the Executive Director or his or her designee.

C. Personal Computer Systems

1. In some instances, the Park District may find it advantageous to utilize various personal computer systems including desktop units and laptops, some of which may be connected together in a Local Area Network (LAN) or Wide Area Network (WAN) that may utilize one or more servers.

All such hardware and software and all data generated by and stored in such systems remains the property of the Park District and is subject to the ownership and inspection guidelines outlined elsewhere in this document.

2. In an effort to insure standardization of software; to assist in providing support and to facilitate data exchange across individual computers and the LAN(s) or WAN(s), employees are prohibited from installing their own software on any Park District-owned personal computer or on any Park District LAN or WAN.
3. In an effort to protect the integrity of the Park District network systems and the data which may be stored on personal computers, all Park District computers will be equipped with anti-virus software. This virus protection software must be kept operational, no matter what effect it has on the computer system's performance. At no time shall the anti-virus software for desktop computers or for the Internet be disabled, except in situations deemed appropriate by the Executive Director or his or her designee.

If a virus has been introduced on any Park District computer or network due to a staff member disabling the anti-virus software, appropriate disciplinary action may be taken.

D. Software Licensing and Copyrights

1. The Park District purchases or licenses the use of copies of computer software from a variety of outside companies. The Park District does not own the copyright to this software or its related documentation and, unless authorized by the software developer, does not have the right to reproduce it for use on more than one computer.
2. The Park District employees who make, acquire, or use unauthorized copies of computer software will be disciplined as appropriate under the circumstances. The Park District does not permit or condone the illegal duplication of software.

E. Enforcement

A violation of any terms of this directive may result in disciplinary action up to and

including termination.

Section 8



BOARD BUSINESS



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 1, 2019

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held at the Hyatt Regency Hotel, Chicago, Illinois, January 23-25, 2020.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 25, 2020 at 3:30 p.m. in the Grand Ballroom E/F of the Hyatt Regency Hotel, 151 E. Upper Wacker Dr. in Chicago, Illinois.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

_____ held at
(Name of Agency)
_____ on _____ at _____
(Location) (Month/Day/Year) (Time)

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held at the Hyatt Regency Hotel, Chicago, Illinois on **Saturday, January 25, 2020 at 3:30 p.m. in the Grand Ballroom E/F:**

Name

Title

Delegate: _____

1st Alternate: _____

2nd Alternate: _____

3rd Alternate: _____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:

Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 1, 2019
RE: **RESOLUTIONS**

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

(a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 26, 2019) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 11, 2019) to the Annual Business Meeting.

(b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.

(c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

NOTE: All resolutions must be received in the Association's office no later than November 26, 2019.



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 1, 2019
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 26, 2019 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 11, 2019) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

- (a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.
- (b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

NOTE: November 26, 2019 is the deadline for all changes and/or amendments to be received in the Association's office.

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
Draft as of 10-14-2019**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 13

Monday, February 3 *(Note this meeting is on the First Monday of the Month)*

Monday, March 9 *(2020-2021 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 13

Monday, May 11

Monday, June 8

Monday, July 13

Monday, August 17 *(Third Monday due to Endless Summer Fest)*

Monday, September 14

Monday, October 12

Monday, November 9

Monday, December 14



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2019/2020

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Black = prior carry-over
 Red = 2018-2019 carry-over
 Blue = 2019-2020

Park District of La Grange
 Approved MBO Objectives 2019-2020
 October 14, 2019

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2	Lobby entrance and exit doors		Yes	A	33	\$45,000	Completed	100%	Chris
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed	As Needed	Chris
4	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5	Implement Phase II ADA transition plan in parks	Yes	Yes	A	30	\$80,000	In Progress	10%	Chris
6	Redo path at Gilbert Park		Yes	A	29	\$90,000	In Progress	90%	Chris
7	Roof at Recreation Center-last section (carry-over revised)		Yes	A	28	\$150,000	Complete	100%	Chris
8	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9	Replace accounting software	Yes		A	26	\$60,000	In Progress	60%	Leynette
10	Upgrade stereo system Rm 110/111		Yes	A	25	\$14,000	Completed	100%	Jenny
11	Implement Recreation Center Phase I ADA transition plan	Yes	Yes	A	25	\$92,000/150 hrs	In progress \$20,000 remaining	75%	Dean/Chris
12	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	75%	Dean
13	Parking lot at Sedgwick Park (47th Street)		Yes	A	23	\$75,000	Completed	100%	Chris
14	Parking lot at Sedgwick Park (near building)		Yes	A	23	\$75,000	Completed	100%	Chris
15	Bag dispensers in parks for dog waste		Yes	A	21	\$5,000	Complete	100%	Chris
16	Dogs in parks info signs	Yes	Yes	A	20		Complete	100%	Chris
17	Salt spreader		Yes	A	19	\$4,000	In Progress	75%	Claudia
18	Small shelter near splash pad at Gordon Park		Yes	A	19	\$10,000	In Progress	80%	Chris
19	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	On Hold Not Funded		Dean
20	Program room build-out in social area			A	30	\$99,500	Not Funded		Kevin
21	Sound system update in DeSitter Room			A	25	\$12,000-\$22,000	Completed	100%	Chris
22	Update sound system in Rm 108/109			A	23	\$6,000	Completed	100%	Chris
23	Butterfly garden renovation			A	22	\$4,000-\$5,000	ON HOLD		Claudia
24	Office windows			A	21	\$16,000	Completed	100%	Chris

Black = prior carry-over
 Red = 2018-2019 carry-over
 Blue = 2019-2020

Park District of La Grange
Approved MBO Objectives 2019-2020
October 14, 2019

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000									
25	Paint DeSitter Room and kitchen			A	20	\$3,750	Completed	100%	Chris
26	Resurface tennis courts at Sedgwick Park			A	19	\$90,000	In Progress	75%	Chris
27	Paint high walls in social area & fun jump area			A	19	\$4,000	On Hold Not Funded		Chris
28	Replace HVAC RTU at Recreation Center			A	18	\$7,500	On Hold Not Funded		Chris
29	Replace hanging heater in maintenance area			A	18	\$5,000	On Hold Not Funded		Chris
30	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
31	Community Center roof replacement			A	17	\$90,000	In Progress	95%	Chris
32	Fence for Community Garden			A	16	\$10,000	Did Not Receive ComEd Grant		Claudia
33	Replace pick-up truck #39			A	16	\$24,000	Completed	100%	Chris
34	Denning Park landscape improvements with matching ComEd grant			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant		Chris
35	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	20%	Dean, Claudia, Chris
36	Gordon Park ID sign			A	14	\$10,000	On Hold Not Funded	25%	Dean
37	Community Center repaint aluminum top cap			A	13	\$10,000	On Hold Not Funded		Chris
38	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		Chris
39	Wall décor in Fitness Center			A	12	\$12,000	Completed	100%	Jenny
40	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

Objective Classification B		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Operational Costs Under \$2,000									
1	Community Garden sign			B	7	\$2,000		25%	Teresa, Chris, Claudia

Black = prior carry-over
 Red = 2018-2019 carry-over
 Blue = 2019-2020

Park District of La Grange
Approved MBO Objectives 2019-2020
October 14, 2019

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification C		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Projects requiring time but no money									
1	Expand use of RecTrac software features			C	13		In Progress	25%	Linda
2	Investigate park land use to promote sustainability/environmental stewardship			C	12	20 hours		30%	Robert Vear & Karel Jacobs
3	Investigate cameras in BASE program rooms			C	10				Leanna

Objective Classification D		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Operational Budgetary Costs Over \$2,000									
1	Update and implement records retention program	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to review	75%	Dean/staff

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, August 26, 2019 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:31 p.m. by Village President, Thomas Livingston. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Holder, Kotynek and Kuchler, with President Livingston presiding.

ABSENT: Trustee McCarty

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

President Livingston asked Village Clerk John Burns to lead the audience in reciting the Pledge of Allegiance.

2. PRESIDENT'S REPORT

President Livingston announced that as part of our "Be the Change, Travel Safe in La Grange" traffic safety campaign, he would like to remind the public that this past week marks the return to school for the elementary and high school students in La Grange. Traffic and pedestrian safety is a priority for the Village. This fall, new signs will be installed on Ogden Avenue reminding motorists to slow down and be aware of pedestrians within the school zone. IDOT has also installed new signage at La Grange Road and Ogden Avenue, reminding motorists not to block the pedestrian crossing. For more information regarding the campaign as well as motorist and pedestrian safety tips, please visit the Village's website.

President Livingston thanked the La Grange Business Association and the Park District of La Grange for the successful Endless Summerfest the weekend of August 2. These events take a lot of work and he thanked all the volunteers, public safety and public works personnel who worked to make the event happen.

President Livingston thanked the Village Board, La Grange Business Association, businesses and staff for the 140th Celebration held on August 8. The event included distinguished guests such as Congressman Lipinski who provided remarks which were entered into the Congressional Record honoring residents of La Grange on their 140th Anniversary as a Village. Senator Curran and also past president Tim Hansen attended – along with Trustees and many volunteer Board and Commission members. President Livingston recognized Aracelys Bakery for the showstopper cake depicting the Village Hall and fountain, Float 416 for the balloon arch which graced our front doors and to Tate's, who designed a signature ice cream flavor – “Cossitt's Key Lime” to recognize the event. Many organizations that serve La Grange were also there including the Park District, Library and Historical Society. The MWRD will also be recognizing the Village's anniversary at an upcoming meeting on September 5.

President Livingston announced that at the May 13 Village Board Meeting, the Village Board approved a plat of subdivision for the new Mason Pointe development at the former La Grange Masonic Children's Home on 47th Street. He noted that it is not often that the Village Board gets the opportunity to name new streets in a community like La Grange. Ashley Avenue is named after Albert Ashley who was the first Grand Master (President) of the Illinois Masons and was responsible for moving the Children's Home from Chicago to La Grange over 100 years ago. Filson Avenue is named after William Filson who was superintendent of the Children's Home from 1959 to 1985 and was the Mason responsible for moving the children from the building at 338 9th Avenue (now Meadowbrook Manor) into the cottages to the south. The third street, Hansen Avenue, was named in recognition of Timothy Hansen, the Village's longest serving Village President. President Livingston stated that the Village Board wanted to recognize the efforts of these individuals in shaping La Grange's history and thank them for their service. President Livingston recognized Tim Hansen and also Jim Filson, the son of William Filson who were in attendance.

President Livingston recognized the retirement of Pastor Reverend Dr. Theodore Moran from the Davis Memorial African Methodist Episcopal Church of La Grange. The Davis Memorial African Methodist Episcopal Church is embarking upon 125 years of service to our community. He wished Pastor Reverend Dr. Theodore Moran congratulations on his retirement and to the church for their 125 years as a spiritual home and community anchor.

President Livingston announced that the Historical Society has several upcoming events including “Hometown Trivia – La Grange Then and Now” at Fourteen Sixteen restaurant rooftop on August 28 from 6 p.m. to 9 p.m., the “Home and History” Tour on September 14 from 12 p. m. to 5 p.m. where guests visit five unique homes and historic buildings to learn the history of the properties, and “Discussion of Lost Found: The Legacy of USS

LaGarto” on September 15 from 3 p.m. to 4:30 p.m. For more information regarding these events, please visit the La Grange Historical Society website at www.lagrangehistory.org.

President Livingston stated that after consulting with the Village Board and the Community and Economic Development Commission, La Grange will stay opted out of video gaming for the foreseeable future. As the Village has already opted out, it does not require a second vote. The various discussion and input on this topic was appreciated and after the work of the Illinois Legislature to expand gaming State-wide it was reasonable to reassess. This is now considered a settled matter and the Village Board will not be setting a timetable at this time for future consideration.

A. Proclamation – CommUNITY Diversity Group 28th Annual Race Unity Rally

President Livingston asked John Burns to read a proclamation for the the CommUNITY Diversity Group 28th Annual Diversity Days in La Grange beginning Friday, September 6. The weekend of events will include a free movie at the La Grange Public Library beginning at 5:30 p.m. on Friday, September 6 and a Race Unity Rally at 3 p.m. on Sunday, September 8 in the La Grange Village Hall Auditorium.

Trustee Holder made a motion to approve the proclamation declaring Sunday, September 8 as Race Unity Day in La Grange, seconded by Trustee Gale. Motion carried on a voice vote.

B. Appointment – Peter O’Connor, Plan Commission.

Trustee Holder made a motion to approve the transfer of Peter O’Connor to the Plan Commission from the Zoning Board of Appeals, seconded by Trustee Gale. Motion carried on a voice vote.

C. Resolution of Appreciation – Retiring Police Sergeant Miles Odom

President Livingston asked Trustee Augustine to read the Resolution of Appreciation into the record. Trustee Holder made a motion to approve the Resolution of Appreciation for retiring Police Sergeant Odom, seconded by Trustee Kotynek. Motion carried on a voice vote.

D. Resolution of Appreciation – Retiring Police Sergeant Tom Cimbalista

President Livingston asked Trustee Kotynek to read the Resolution of Appreciation into the record. Trustee Holder made a motion to approve the Resolution of Appreciation for retiring Police Sergeant Cimbalista, seconded by Trustee Kotynek. Motion carried on a voice vote.

E. Resolution of Appreciation – Retiring Police Sergeant Erik Berg

President Livingston asked Trustee Kuchler to read the Resolution of Appreciation into the record. Trustee Holder made a motion to approve the Resolution of Appreciation for retiring Police Sergeant Berg, seconded by Trustee Kotynek. Motion carried on a voice vote.

F. Appointment and Oath of Office – Ken Uher, Police Sergeant

President Livingston invited Clerk Burns to administer the Oath of Office to Police Sergeant Ken Uher.

G. Appointment and Oath of Office – Adam Coleman, Police Sergeant

President Livingston invited Clerk Burns to administer the Oath of Office to Police Sergeant Adam Coleman.

3. MANAGER'S REPORT

Manager Peterson announced that the Village Hall will be closed on Monday, September 2 in observance of the Labor Day holiday. Normal business hours will resume on Tuesday, September 3.

Manager Peterson announced that in observance of the Labor Day holiday on Monday, September 2 residential refuse collection service will take place one day later than regularly scheduled during that week.

Manager Peterson stated that also due to the Labor Day holiday, the next free monthly brush pickup for La Grange residents will begin on Tuesday, September 3.

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

A. Ordinance – Design Review Permit #109 – 8 West Harris Avenue, The Darling Shop

B. Ordinance – Design Review Permit #110 – 8 West Burlington, Anecdote Home

C. Agreement – Metropolitan Mayors Caucus – Community Solar Clearinghouse Solution Program

D. Agreement – Loan Subordination – 715 S. Madison Avenue

E. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, July 8, 2019

F. Consolidated Voucher 190722

G. Consolidated Voucher 190812

H. Consolidated Voucher 190826

A motion was made by Trustee Holder and seconded by Trustee Gale to approve the Consent Agenda as presented.

Trustee Kotynek inquired if the CDBG loan was the only loan on the property. Finance Director Cipparrone responded that it was and that it was a long term receivable.

Trustee Holder inquired if the Zoning code allows for solar panels. Community Director Jones stated that the Zoning Code allows for the use of solar panels with some limitations. The use of solar panels will be evaluated further with the comprehensive Zoning Code updates in the future.

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, and Kuchler
Nays: None
Absent: Trustee McCarty

6. CURRENT BUSINESS

A. Special Event – La Grange Business Association “West End Art Festival”

President Livingston asked Trustee Kuchler to introduce the item. Trustee Kuchler stated that the La Grange Business Association is seeking approval to conduct the 24th annual “West End Art Festival.” The festival is scheduled to take place on Saturday, September 7th from 10:00 a.m. to 10:00 p.m. and Sunday September 8th from 10:00 a.m. to 4:00 p.m.

The event will celebrate performance and culinary arts in addition to the annual juried fine art show. The Art of Music Tent will feature live jazz entertainment throughout the weekend in coordination with WDCB Jazz Radio. The Culinary Arts Tent will offer cooking demonstrations from local chefs. Returning for its third year, the Art of Wine tent will offer wine tastings; participants will purchase an entry ticket entitling them to sample various wines and receive a souvenir glass. Free guided tours of the historic Stone Avenue Train Station will be led by the La Grange Historical Society on Saturday. On Sunday, Bottle and Bottega will offer guided painting classes in the style of Bob Ross inside the train station. The La Grange Art League and the Park District of La Grange will host interactive art activities and crafts for children throughout the event.

The 2019 Summer Art Series “Fun & Games in La Grange” will conclude with a live and silent auction of hand-painted game tables at 6:00 p.m. on Saturday. Funds raised from the sale of the game tables will benefit area charitable organizations.

A motion was made by Trustee Kuchler and seconded by Trustee Holder to approve the special event – La Grange Business Association “West End Art Festival”.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, and Kuchler
Nays: None
Absent: Trustee McCarty

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

A resident requested a stop sign at 7th and Cossitt as she is concerned that traffic in the intersection is speeding and there have been recent accidents.

8. TRUSTEE COMMENTS

Trustee Augustine and Trustee Holder thanked past elected officials for their contributions.

Trustee Holder noted that children were back in school and that the Village should consider additional enforcement efforts at the railroad tracks.


Trustee Holder also thanked those involved in Endless Summerfest.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 8:22 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Gale.
Approved by a voice vote.


Thomas E. Livingston, Village President

ATTEST:


John Burns, Village Clerk

Approved Date: September 9, 2019