

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, MARCH 14, 2022 6:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 6:00 p.m. on Monday, March 14, 2022 at the Park District's Administrative\Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of February 14, 2022
- 3.2 Approval of the Minutes of the Special Board Meeting of June 28, 2021
- 3.3 Approval of the Minutes of the Executive Session Meetings of June 14, 2021; June 28, 2021; July 12, 2021 and February 14, 2022
- 3.4 Approval of the Financial Reports dated February 28, 2022
- 3.5 Approval of the Consolidated Vouchers for March dated March 14, 2022

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 610 East Ave Acquisition Inquiry
- 4.2 Staff Reports

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Approval (Ratify) Temporary Construction Permit for Little League to Execute Contracted Work at Sedgwick and Waive Bidding Process

**8.0 BOARD BUSINESS
OLD BUSINESS**

- 8.1 Board and Staff Discussion on General Operations Budget for 2022-2023 (A draft copy of the 2022-2023 General Operations Budget is currently on display as of March 2, 2022)
- 8.2 Discussion of MBO's and Capital Budget for Fiscal Year 2022-2023
- 8.3 Reminder of Public Hearing Meeting to be Held on April 11, 2022 at 6:00pm Prior to the April Board Meeting

NEW BUSINESS

- 8.4 Discussion and/or Approval of Part-Time Marketing and Sponsorship Coordinator Job Description
- 8.5 Discussion and/or Approval of Johnson Controls Radio Fire Alarm System Agreements
- 8.6 Discussion and/or Approval of the Intergovernmental Agreement (IGA) By and Between the School Board of Education, District 105 and the Park District of La Grange Regarding Open Space

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Parks and Open Lands Committee
- 9.3 Finance & Capital Project Committee
- 9.4 Arts & Cultural Affairs Committee
- 9.5 Marketing & Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

- 13.1 Approval of Next Steps for 511 E. Cossitt Ave Acquisition

14.0 ADJOURNMENT

3/11/2022
Jenny Bechtold
Executive Director

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:
6:00 PM

Monday, March 14, 2022
Park District of La Grange Recreation Center
536 East Avenue
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Jenny Bechtold, Executive Director at (708) 352-1762.

Jenny Bechtold
3/11/2022



Park District of La Grange...Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2022**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 6:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 10

Monday, February 14

Monday, March 14 *(2022-2023 G.O. Budget to be on display the legal requirement of 30 days – budget will be made public March 7)*

Monday, April 11

Monday, May 9

Monday, June 13

Monday, July 11

Monday, August 15 *(Third Monday due to Endless Summer Fest)*

Monday, September 12

Monday, October 10

Monday, November 14

Monday, December 12

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

**TO: PDLG BOARD OF COMMISSIONERS
FROM: JENNY BECHTOLD, EXECUTIVE DIRECTOR
RE: CONSENT AGENDA ITEMS
DATE: MARCH 14, 2022**

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of February 14, 2022

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Special Board Meeting of June 28, 2021

CONSENT AGENDA ITEM 3: Approval of the Minutes of the Executive Session Meetings of June 14, 2021; June 28, 2021; July 12, 2021 and February 14, 2022

CONSENT AGENDA ITEM 4: Approval of the Financial Reports Dated February 28, 2022

CONSENT AGENDA ITEM 5: Approval of the Consolidated Vouchers for March Dated March 14, 2022

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS**

FEBRUARY 14, 2022

President Vear called the meeting to order at 6:03 P.M.

PRESENT: Commissioners Opyd, Posey, Vear

ABSENT: Commissionner Lacey, Commissionner Lawrence

STAFF PRESENT: Executive Director Jenny Bechtold
Superintendent of Finance Leynette Kuniej
Superintendent of Facilities Chris Finn
Superintendent of Recreation Kevin Miller
Superintendent of BASE Leanna Hartung
Park Foreman Claudia Galla
Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price
Marian Honel-Wilson
Darrell Garrison, Steven Halberg – Planning Resources
Ron McGrath – TRIA Architecture
Ray Ochromowicz – Executive Decisions

*Commissioner Lacey joined the meeting during the PRI presentation portion of the meeting.

Commissioner Opyd motioned to allow Commissioner Lawrence to participate in the meeting telephonically. Commissioner Posey seconded the motion which passed by Roll Call vote as follows:

AYES: Commissioners Opyd, Posey, Vear

NAYES: None

ABSENT: Commissioner Lacey

*Commissioner Lawrence joined the meeting telephonically.

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

REGULAR BOARD MEETING – FEBRUARY 14, 2022

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

PRI Presentation

Planning Resources Inc. was in attendance to give a presentation on the comprehensive master plan (CMP). Darrell Garrison, president of PRI, introduced his team, which included Steve Halberg, project manager; Ray Ochromowicz from Executive Decisions; and Ron McGrath from TRIA Architecture.

Darrell gave an overview of the progress made on the CMP, and Steve followed with information on the results of the statistically valid survey. Ron detailed the findings on the district's facilities, and Ray presented information on programming.

The Board of Commissioners and executive director posed questions at the conclusion of the presentation.

Will the board have access to all the survey results, including the generic survey?

Yes, all the data will be included in the appendix.

What is the definition of "satisfaction" with the district's parks?

Respondents were asked to rank them from 1 to 5.

Were our parks compared to NRPA standards or per capita recommendations?

The district has good distribution of parkland throughout La Grange, however, based on population we are at a deficit.

Do we have good allocation of space for diversified use and were opportunities for new use of facilities looked at?

They will look at how existing buildings are currently used and alternate uses.

At a cost of \$300,000 to make the restrooms at the community center accessible, at what point is it better to let the building go or spend the money to repurpose the facility?

If you consider that it would be approximately six million dollars to replace the community center, that figure is a small percentage. If the building were to be torn down and replaced in a new location, we need to consider that it would change the distribution of resources and neighborhoods served.

Were our programs compared to the offerings at surrounding communities?

Where are patrons receiving services if not with us?

The assessment did not go that deep; there are too many to compare. However, the information will be included in the appendix.

REGULAR BOARD MEETING – FEBRUARY 14, 2022

Will there be an action plan and prioritization for ten years?

Yes, there will be an action plan for parks, facilities, and programming. They recommend continuing community engagement on a regular basis for programming feedback with short surveys at the end of each program and others using Survey Monkey.

Will the aesthetics of the document be improved and include graphics to hold the reader's attention? It would also be helpful to include a summary of each section.

The final version will have graphics and photos and be visually interesting in a two-column newsprint style.

Will the park evaluations include dates for equipment replacement, which is useful for grants? It would be helpful to have a single document with these details.

PRI used the district's capital replacement plan to determine these dates but did not include them in the CMP. The board requested they be added to the CMP to have one single document

We are under the national average for program success rates. If we make improvements to move that up would there be a financial benefit?

It is hard to give a blanket answer to that. Some programs are offered as community service, some are intended to break even, and others are designated to generate revenue. We must decide what fits in with our philosophy and goals. We should limit our expenses to 70% for a program, compare our fees to our competition, assess the quality of our programs, raise fees if practical, and strive to be the best value. The district could consider reevaluating instructor/contractor percentages and consider a flat fee per participant.

There is nothing in the table of contents on the survey results. How will they be implemented in the document?

The highlights will be included in the public engagement section. All of the 600 plus documents and charts will be provided to the board and staff.

President Vear thanked Darrell Garrison and his team for the presentation.

Consent Agenda

Commissioner Opyd motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of January 10, 2022; Item 3.2 Approval of the Financial Reports dated January 31, 2022; Item 3.3 Approval of the Consolidated Vouchers for February dated February 14, 2022. Commissioner Posey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Posey, Lawrence, Lacey, Vear
NAYES: None
ABSENT: None

Staff Reports

Executive Director Jenny Bechtold

- Director Bechtold reported that with the restrictions easing on 2/28 we hope to see the mask and vaccine mandates end. We will continue to watch and follow the requirements.
- Jenny stated that she included a new drawing of the parking lot with several minor changes. There is a kickout by the pickleball courts to assist with backing out, and the carriage walk on the north side of the walkway has been moved up to the parking lot, and planting walls were added. We must work with the Village, IDOT and MWRD so it will take longer. Due to rising costs and to save time, when we go out to bid, we will bid for all asphalt with an alternate for permeable pavers in the new lot and permeable pavers in the front lot. This will allow us to select based on benefit and cost.
- Phase I for 511 Cossitt is complete, and they recommend a Phase 2. She hopes to have that report next week.
- The Alta survey is in the hands of W.T. Engineering, and we are waiting for their report.

Commissioner Lawrence asked if we were planning to use a construction manager for the parking lot bids and what the timeline will be. Jenny said the plan is not to use a construction manager but to use a general contractor approach. Henry Bros. is aware of the decision to move forward with a general contractor, not a construction manager. Staff agree this will be more economical. Once everything is done the Board can see the bids prior to them going out. She spoke with W.T. and Cody/Braun and they hope to have them complete and out to bid in April.

Staff Comments

Superintendent of Finance Leynette Kuniej

- Superintendent Kuniej reported that she has been busy working on the budget for the new fiscal year.

Commissioner Opyd requested that, given the feedback on inequities (in the CMP survey), could the budget include an analysis of the expenses per park and facility for the past year and next year. Leynette stated that the TRIA report was taken into consideration in developing the capital budget. President Vear asked about the tax bill for 610 East Avenue and what the E911 locator item is. Leynette answered that the tax bill is approximately \$5,600, and we will get an adjustment back based on our tax-exempt status. The E911 will pinpoint where in our building a 911 call was made, and she is working on this item.

Superintendent of Recreation Kevin Miller

- Superintendent Miller had nothing new to add to his written report and was open to questions.

REGULAR BOARD MEETING – FEBRUARY 14, 2022

President Vear asked about open positions. Kevin stated that they began accepting applications for summer camp in mid-January. He has only received one application so far but expects more during spring break. We are back to offering the pre-pandemic camp structure with a regular camp day and am/pm care options. He would like to hire 20-25 counselors.

President Vear commented on staff goals and recommended putting a large “C” when they are complete so the goals can be admirably recognized.

La Grange Fitness Report

- Director Bechtold reported that we are still hovering around 1,600 members. She hopes this will increase if the mask mandate is removed. There was a decline because insurance-based memberships expired in December.
- Jenny stated that group fitness is picking up and additional classes have been added.
- With the current climate, things are going as expected and we have exceeded budgeted revenue at just under \$150,000 for the year.

Superintendent of BASE Leanna Hartung

- Superintendent Hartung reported that she was able to open some spots for the wait list at Cossitt School.

Superintendent of Facilities Chris Finn

- Superintendent Finn stated that he is preparing for the busy season for indoor and outdoor facility use.
- Schools have begun submitting their park requests for their end-of-year picnics.
- Building rentals for February and March look better than January, and he hopes the upward trend continues.

Commissioner Posey suggested that the end-of-year school picnics may create a good marketing opportunity with a captive audience of parents and children.

Park Foreman Claudia Galla

- Foreman Galla reported that staff has completed their work at the community center.
- Claudia stated that the tree contractor has moved on to Rotary Park.

Commissioners Opyd and Posey stated that they would love to drop in to see the work done at the community center.

Commissioner Lawrence asked if there is a minimum acreage requirement for the ComEd green region grant and offered her assistance with the application. Claudia stated she did not see a minimum and that she is excited about this grant, which promotes building pollinator habitats. She needs time to do

REGULAR BOARD MEETING – FEBRUARY 14, 2022

research and thinks next year would be a suitable time to go for the grant. Denning would be a great location for drainage planting. There was also brief discussion on the objective to replace drinking fountains.

Attorney Report

Attorney Price stated that he has been working on the closing for the Cossitt property. He has been following the COVID changes announced by the Governor and county. The school rulings do not affect us, other than possibly childcare.

Treasurer Report

None

Action Items

Discussion and/or Approval of Board Manual Policy Updates

Director Bechtold reported that she has been working on the policy manual as issues come up. At the August meeting it was discussed to offer increased in-kind benefits for staff. After evaluating this and speaking to other districts, we would like to give the same benefits to all part-time staff regardless of their IMRF status and waive 100% of the fitness center fee, as well as offer the same rental discounts to all part-time staff. We are still struggling to attract part-time staff.

The sections on sexual harassment, drug free workplace, and service animals have been updated to follow legal requirements. Other changes are to get things in order, including the removal of section 728 which we cannot find, and reissuing section 736 with the addition of a cell phone policy outlining cell phones in the workplace and reimbursement options.

President Vear asked for a motion to approve the revisions and additions to the board policy manual. The motion was so moved by Commissioner Posey, seconded by Commissioner Lacey, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Lacey, Lawrence, Opyd, Vear
NAYES: None
ABSENT: None

Discussion and/or Approval of First Reading of the General Operations Budget for Fiscal Year 2022-2023 to be Displayed No Later than March 7, 2022, Allowing the Budget to be Put on Display (Minimum 30-Day Requirement)

Director Bechtold stated that in the past we would have held an additional board meeting to discuss the budget and MBO's, but it was discussed to streamline the process. For the public record we must have something on record stating that we will post 30 days prior. We plan to publish no later than March 7th.

REGULAR BOARD MEETING – FEBRUARY 14, 2022

President Vear encouraged the Board to review the budget numbers. With all that is going on, BASE is still up money for the year. It is incredible that staff continues to show a profit.

Commissioner Opyd motioned to approve the First Reading of the General Operations Budget for Fiscal Year 2022-2023 to be Displayed No Later than March 7, 2022, Allowing the Budget to be Put on Display (Minimum 30-Day Requirement). Commissioner Lacey seconded the motion, which passed unanimously Voice Vote.

Board Business

New Business

Discussion and/or Approval of Warren Oil Fuel Tank and Independent Contractor Agreement

Director Bechtold stated that we are moving forward with this project, and she is seeking approval for the tank procurement and using Warren Oil as the sole fuel provider. Other companies would not allow leasing and had hidden costs. Warren will assist with installation for a minimum cost and would be our ongoing fuel supplier, but we need to guarantee them at least 12 months. We have received the permit from the State Fire Marshall, and we hope to have the project completed by September 2022 or sooner.

President Vear asked for a motion to Approve the Warren Oil Fuel Tank and Independent Contractor Agreement. The motion was so moved by Commissioner Posey, seconded by Commissioner Opyd, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Opyd, Lacey, Lawrence, Vear
NAYES: None
ABSENT: None

Discussion and/or Approval of a Liaison for a PDLG Foundation

Director Bechtold reported that some of the people she has contacted cannot assist with the foundation. It is important that some of the foundation members have previous board experience. Moving forward will require the formation of a committee to assist with this, and it should be a separate entity from staff. Attorney Price added that code permits the district to launch the foundation, but it should not be the director's project. Jenny can provide administrative help to get it going, but she will not be on the foundation. They can do the legal work, but it is important that a board member serve as the liaison. The foundation should hold their own meetings and prepare their own minutes. The meetings would not have to comply with the Open Meetings Act. Attorney Price explained that the liaison would be a non-voting member of the foundation board and be involved in higher policy decisions between the mission of the park district and the mission of the foundation. Commissioner Posey expressed interested in being involved, but her work on the LGBA board

REGULAR BOARD MEETING – FEBRUARY 14, 2022

might not make it a good fit. Attorney Price agreed that this would be a concern. Commissioner Lawrence stated that she would take the role.

Discussion and/or Approval of Energy Pricing Procurement

Director Bechtold stated that our natural gas contract is up at the end of June, and she has been working with Supt. of Finance Kuniej to evaluate our options. She has been watching the market since January, and it is very volatile. Last week's pricing was a 52% increase. She has stayed in contact with Nania and would like to continue a market watch.

The 16-month contract for the electric is an easy decision. We can add our six satellite facilities and get instant savings. The contract expiration would tie-in with the August 2023 contract that will be up for the recreation center building, allowing us to then merge all the buildings into one contract. It currently offers a 17% savings, and though it may vary slightly tomorrow, we would like to approve this one tonight.

A motion was requested to authorize the executive director to do a market watch on natural gas for 90 days and lock-in after continuous watch and consultation with Nania. The motion was so moved by Commissioner Opyd, seconded by Commissioner Lacey, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Lacey, Posey, Lawrence, Vear
NAYES: None
ABSENT: None

A motion was requested for the Board to approve the 16-month proposal for the satellite buildings at a cost of .06476 plus or minus 2% and align all buildings for renewal in August 2023. The motion was so moved by Commissioner Lacey, seconded by Commissioner Posey, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Posey, Lawrence, Opyd, Vear
NAYES: None
ABSENT: None

Old Business

None

Committee Reports

Administration Committee

Commissioner Lacey is still trying to recruit members and determine where the committee is going.

Parks and Open Lands

Commissioner Lawrence stated that she would like to circulate copies of the

REGULAR BOARD MEETING – FEBRUARY 14, 2022

CMP for comments.

Finance & Capital Project Committee

President Vear had no report at this time.

Arts & Cultural Affairs Committee

Commissioner Posey stated that she met with Director Bechtold and is formulating what the committee will look like and its goals and parameters. She has spoken with several members of the community that expressed interest in serving. It is still in the development stage, and the success of the committee would be helped if any interested staff would like to join.

Marketing/Social Media Committee

Commissioner Opyd had no report at this time.

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Opyd thanked everyone for their innovative ideas, time, and effort. He loves the green space and pollinator program and appreciates Claudia looking at new grants and likes seeing the facility price comparisons. The community center looks fantastic and the performance metrics for goals and objectives look good.

Commissioner Lacey spoke with the vice-president of La Grange National Bank regarding the district's treasurer position, and he is willing to assist in any capacity.

Commissioner Posey stated that she enjoyed attending the annual park conference as a commissioner this year instead of an attorney. She heard a lot of ideas, and it is good to be inspired by what other park districts are doing.

Commissioner Lawrence stated that she likes the attention to green infrastructure and the grant to create pollinator gardens. She thought the conference was good and she learned a lot.

President Vear stated that the conference was highly informative. He hopes that the staff got a lot out of the presentations they attended there, and that they share what they learned with other staff. He appreciates seeing the staff's goals; it is important to see what they want to focus on.

President Vear announced that the Board is going to executive session and the public may rejoin the meeting afterward.

REGULAR BOARD MEETING – FEBRUARY 14, 2022

Executive Session

At 8:34 P.M. Commissioner Opyd motioned the Board convene to Executive Session pursuant to Item 12.4 Personnel 5 ILCS 120/2 (c)(1). Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Lacey, Posey, Lawrence Vear
NAYES: None
ABSENT: Commissioner Lawrence

At 9:13 P.M. Commissioner Opyd motioned the Board arise from Executive Session and Commissioner Lacey seconded the motion, which passed unanimously by Voice Vote.

The Board resumed the regular meeting at 9:13 P.M.

Action on Items Discussed in Executive Session

None

Adjournment

Commissioner Opyd moved for adjournment at 9:14 P.M. The motion was seconded by Commissioner Posey and passed unanimously by Voice Vote.

Robert Vear, President

Jenny Bechtold, Board Secretary
Approved March 14, 2022

PARK DISTRICT OF LAGRANGE
MINUTES OF SPECIAL MEETING OF THE BOARD OF PARK DISTRICT COMMISSIONERS
June 28, 2021

President Vear convened the Meeting at 8:23 a.m. with a roll call and the following were present:

Commissioners:

Bob Vear
Tim O'Brien
Brian Opyd (remote)
Karel Jacobs

Lynn Lacey Absent.

A motion was made by President Vear at 8:23 to go into executive session under 2(c)(1) Personnel for purposes related to hiring the position of Executive Director.

Upon a roll call vote, there was unanimous approval.

Commissioner Lacey joined the meeting while in executive session.

Upon return from closed session, a motion was made by Commissioner O'Brien and seconded by Commissioner Jacobs to adjourn at 10:10 am

Robert Vear, President

Jenny Bechtold, Board Secretary
Approved 3/14/2022



Park District of La Grange, IL

Statement of Revenues & Expenditures

Group Summary

For Fiscal: 2021-2022 Period Ending: 02/28/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - General					
Revenue					
Department: 5 - Admin					
426 - BUILDING RENTALS	94,708.75	94,708.75	9,323.21	76,062.33	18,646.42
942 - TAX REVENUE	944,159.00	944,159.00	1,139.32	924,738.79	19,420.21
943 - OTHER REVENUES	20,000.00	20,000.00	783.88	9,734.65	10,265.35
Department: 5 - Admin Total:	1,058,867.75	1,058,867.75	11,246.41	1,010,535.77	48,331.98
Revenue Total:	1,058,867.75	1,058,867.75	11,246.41	1,010,535.77	48,331.98
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	273,393.00	273,393.00	17,275.26	181,846.53	91,546.47
512 - FRONT DESK	37,475.00	37,475.00	2,458.89	20,992.70	16,482.30
530 - HEALTH & LIFE INSURANCE	119,000.00	119,000.00	7,834.13	75,202.10	43,797.90
540 - EDUCATION & TRAINING	21,437.00	21,437.00	1,324.84	4,433.44	17,003.56
600 - PROMOTION & PUBLICITY	14,886.00	14,886.00	217.45	4,483.82	10,402.18
610 - PROFESSIONAL FEES	30,563.00	30,563.00	2,713.96	15,958.59	14,604.41
650 - BANK/MERCHANT FEES	500.00	500.00	48.84	283.64	216.36
660 - DUES & SUBSCRIPTIONS	7,895.00	7,895.00	13.37	1,203.23	6,691.77
670 - COMMUNICATION SERVICES	19,290.00	19,290.00	1,303.17	14,183.58	5,106.42
680 - SOFTWARE CONTRACTS	20,900.00	20,900.00	1,153.74	14,647.70	6,252.30
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	0.00	80.10	219.90
691 - PRINTING/ DESIGN SERVICES	7,188.00	7,188.00	1,535.11	5,568.33	1,619.67
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	150.85	561.96	2,038.04
720 - EMPLOYEE/ PUBLIC RELATIONS	3,050.00	3,050.00	0.00	62.04	2,987.96
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	144.42	3,966.38	3,858.62
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	345.00	580.21	294.79
750 - OFFICE EQUIPMENT	2,300.00	2,300.00	721.00	786.99	1,513.01
760 - POSTAGE & DELIVERY	5,670.00	5,670.00	133.38	2,041.99	3,628.01
764 - BANQUET BEVERAGE SERVICE	387.00	387.00	0.00	213.25	173.75
765 - CONTINGENCY	10,000.00	10,000.00	0.00	1,000.00	9,000.00
774 - SPECIAL EVENTS	0.00	0.00	0.00	2,051.25	-2,051.25
954 - TRANSFER	1,800,000.00	1,800,000.00	0.00	2,145,090.00	-345,090.00
Department: 5 - Admin Total:	2,385,534.00	2,385,534.00	37,373.41	2,495,237.83	-109,703.83
Department: 6 - Maintenance					
513 - MAINTENANCE SALARIES	164,680.00	164,680.00	10,109.19	111,288.28	53,391.72
514 - SEASONAL MAINTENANCE	41,334.00	41,334.00	0.00	17,457.15	23,876.85
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	102,225.00	102,225.00	16,970.99	88,138.99	14,086.01
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	0.00	3,608.68	5,141.32
830 - MAINTENANCE SUPPLIES	13,023.00	13,023.00	1,112.90	8,206.61	4,816.39
840 - MAINTENANCE MATERIALS	15,985.00	15,985.00	374.38	9,903.63	6,081.37
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	39.42	269.16	7,555.84
860 - MAIN. TOOLS & EQUIPMENT	1,775.00	1,775.00	8.48	636.45	1,138.55
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,623.73	4,226.27
880 - UTILITIES - ELECTRIC	62,645.00	62,645.00	3,580.09	46,195.23	16,449.77
881 - UTILITIES - NATURAL GAS	19,757.00	19,757.00	2,646.18	11,793.22	7,963.78
882 - UTILITIES - WATER	9,165.00	9,165.00	996.74	9,576.18	-411.18
890 - PARK IMPROVEMENTS & REPAIRS	3,600.00	3,600.00	0.00	0.00	3,600.00
Department: 6 - Maintenance Total:	457,114.00	457,114.00	35,838.37	308,697.31	148,416.69
Expense Total:	2,842,648.00	2,842,648.00	73,211.78	2,803,935.14	38,712.86
Fund: 01 - General Surplus (Deficit):	-1,783,780.25	-1,783,780.25	-61,965.37	-1,793,399.37	9,619.12

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 02/28/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - Fitness Center					
Revenue					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	570,311.00	570,311.00	49,834.88	437,205.90	133,105.10
943 - OTHER REVENUES	500.00	500.00	66.00	526.00	-26.00
Department: 7 - Recreation Total:	570,811.00	570,811.00	49,900.88	437,731.90	133,079.10
Revenue Total:	570,811.00	570,811.00	49,900.88	437,731.90	133,079.10
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	82,597.00	82,597.00	4,423.08	35,493.71	47,103.29
521 - SS/ MEDICARE	6,318.00	6,318.00	338.38	2,711.16	3,606.84
522 - PENSION	8,920.00	8,920.00	488.24	5,167.25	3,752.75
530 - HEALTH & LIFE INSURANCE	24,000.00	24,000.00	885.72	7,440.30	16,559.70
540 - EDUCATION & TRAINING	2,200.00	2,200.00	14.75	765.20	1,434.80
600 - PROMOTION & PUBLICITY	9,500.00	9,500.00	0.00	817.24	8,682.76
610 - PROFESSIONAL FEES	300.00	300.00	0.00	300.00	0.00
650 - BANK/MERCHANT FEES	19,300.00	19,300.00	1,222.80	10,884.29	8,415.71
660 - DUES & SUBSCRIPTIONS	250.00	250.00	0.00	0.00	250.00
670 - COMMUNICATION SERVICES	4,020.00	4,020.00	335.98	3,156.05	863.95
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	107.41	1,246.60	753.40
690 - LEGAL/ RECRUITMENT NOTICES	500.00	500.00	0.00	265.00	235.00
691 - PRINTING/ DESIGN SERVICES	150.00	150.00	0.00	149.44	0.56
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	420.00	420.00	0.00	0.00	420.00
730 - OFFICE/ ADMIN SUPPLIES	3,000.00	3,000.00	0.00	226.03	2,773.97
760 - POSTAGE & DELIVERY	250.00	250.00	0.00	0.00	250.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
Department: 5 - Admin Total:	168,925.00	168,925.00	7,816.36	68,622.27	100,302.73
Department: 6 - Maintenance					
810 - MAINTENANCE SERVICES	10,100.00	10,100.00	112.14	1,260.51	8,839.49
830 - MAINTENANCE SUPPLIES	27,114.00	27,114.00	3,175.58	12,811.94	14,302.06
880 - UTILITES - ELECTRIC	10,810.00	10,810.00	636.22	7,936.72	2,873.28
881 - UTILITES - NATURAL GAS	3,602.00	3,602.00	177.59	1,115.28	2,486.72
882 - UTILITIES - WATER	720.00	720.00	109.72	472.56	247.44
Department: 6 - Maintenance Total:	52,346.00	52,346.00	4,211.25	23,597.01	28,748.99
Department: 7 - Recreation					
512 - FRONT DESK	146,956.00	146,956.00	8,966.50	90,707.14	56,248.86
515 - CUSTODIANS & FACILITY SUPERVISORS	28,041.00	28,041.00	997.75	10,370.50	17,670.50
516 - PROGRAM WAGES	13,575.70	13,575.70	1,029.24	7,605.48	5,970.22
521 - SS/ MEDICARE	14,426.00	14,426.00	841.04	8,505.49	5,920.51
620 - CONTRACTUAL PROGRAMS	67,200.00	67,200.00	4,731.50	42,770.60	24,429.40
640 - EQUIP/ FACILITY LEASE	15,324.00	15,324.00	776.98	10,745.40	4,578.60
780 - PROGRAM EQUIPMENT	18,500.00	18,500.00	353.30	5,442.99	13,057.01
790 - PROGRAM SUPPLIES	2,050.00	2,050.00	0.00	494.91	1,555.09
Department: 7 - Recreation Total:	306,072.70	306,072.70	17,696.31	176,642.51	129,430.19
Expense Total:	527,343.70	527,343.70	29,723.92	268,861.79	258,481.91
Fund: 11 - Fitness Center Surplus (Deficit):	43,467.30	43,467.30	20,176.96	168,870.11	-125,402.81

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 02/28/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 12 - Before & After School					
Revenue					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	664,120.00	664,120.00	47,377.83	380,193.33	283,926.67
943 - OTHER REVENUES	0.00	0.00	0.00	365.00	-365.00
Department: 7 - Recreation Total:	664,120.00	664,120.00	47,377.83	380,558.33	283,561.67
Revenue Total:	664,120.00	664,120.00	47,377.83	380,558.33	283,561.67
Expense					
Department: 5 - Admin					
610 - PROFESSIONAL FEES	5,906.00	5,906.00	581.57	2,991.14	2,914.86
Department: 5 - Admin Total:	5,906.00	5,906.00	581.57	2,991.14	2,914.86
Department: 7 - Recreation					
511 - ADMINISTRATIVE SALARIES	179,656.00	179,656.00	10,743.52	112,806.95	66,849.05
516 - PROGRAM WAGES	305,549.10	305,549.10	17,755.33	128,331.31	177,217.79
521 - SS/ MEDICARE	37,118.51	37,118.51	2,179.05	18,624.39	18,494.12
522 - PENSION	30,039.00	30,039.00	1,640.49	15,977.63	14,061.37
530 - HEALTH & LIFE INSURANCE	24,000.00	24,000.00	2,277.69	21,180.81	2,819.19
540 - EDUCATION & TRAINING	3,200.00	3,200.00	0.00	0.00	3,200.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	0.00	624.39	1,375.61
600 - PROMOTION & PUBLICITY	2,020.00	2,020.00	0.00	1,468.27	551.73
610 - PROFESSIONAL FEES	350.00	350.00	0.00	350.00	0.00
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	0.00	1,812.00
650 - BANK/MERCHANT FEES	9,600.00	9,600.00	1,269.55	8,142.18	1,457.82
660 - DUES & SUBSCRIPTIONS	300.00	300.00	0.00	120.00	180.00
670 - COMMUNICATION SERVICES	4,300.00	4,300.00	360.33	1,847.00	2,453.00
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	458.50	5,977.09	2,022.91
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	859.32	340.68
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	0.00	600.00
780 - PROGRAM EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
790 - PROGRAM SUPPLIES	44,915.00	44,915.00	1,985.15	18,229.95	26,685.05
820 - EQUIPMENT REPAIRS	600.00	600.00	0.00	0.00	600.00
Department: 7 - Recreation Total:	656,959.61	656,959.61	38,669.61	334,539.29	322,420.32
Expense Total:	662,865.61	662,865.61	39,251.18	337,530.43	325,335.18
Fund: 12 - Before & After School Surplus (Deficit):	1,254.39	1,254.39	8,126.65	43,027.90	-41,773.51

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 02/28/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 13 - Recreation					
Revenue					
Department: 5 - Admin					
480 - PARK USAGE	38,750.00	38,750.00	897.50	57,579.00	-18,829.00
942 - TAX REVENUE	605,640.00	605,640.00	1,113.32	645,844.66	-40,204.66
943 - OTHER REVENUES	1,000.00	1,000.00	30.98	1,596.22	-596.22
Department: 5 - Admin Total:	645,390.00	645,390.00	2,041.80	705,019.88	-59,629.88
Department: 7 - Recreation					
490 - PROGRAM REVENUE	974,796.00	974,796.00	26,618.97	576,168.65	398,627.35
491 - RECREATION CENTER	225,680.00	225,680.00	23,688.63	206,777.91	18,902.09
943 - OTHER REVENUES	16,400.00	16,400.00	0.00	23,269.29	-6,869.29
Department: 7 - Recreation Total:	1,216,876.00	1,216,876.00	50,307.60	806,215.85	410,660.15
Revenue Total:	1,862,266.00	1,862,266.00	52,349.40	1,511,235.73	351,030.27
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	463,277.00	463,277.00	35,364.19	348,143.61	115,133.39
512 - FRONT DESK	37,475.00	37,475.00	2,458.86	20,992.25	16,482.75
530 - HEALTH & LIFE INSURANCE	168,000.00	168,000.00	12,503.99	116,408.22	51,591.78
540 - EDUCATION & TRAINING	21,438.00	21,438.00	1,324.86	4,433.51	17,004.49
550 - TRAVEL REIMBURSEMENT	2,560.00	2,560.00	0.00	951.94	1,608.06
600 - PROMOTION & PUBLICITY	14,886.00	14,886.00	217.45	4,446.72	10,439.28
610 - PROFESSIONAL FEES	6,256.00	6,256.00	581.57	3,421.13	2,834.87
650 - BANK/MERCHANT FEES	11,900.00	11,900.00	1,294.55	15,883.91	-3,983.91
660 - DUES & SUBSCRIPTIONS	7,895.00	7,895.00	13.36	1,203.21	6,691.79
670 - COMMUNICATION SERVICES	19,290.00	19,290.00	1,303.12	14,183.02	5,106.98
680 - SOFTWARE CONTRACTS	20,900.00	20,900.00	1,153.74	14,590.20	6,309.80
690 - LEGAL/ RECRUITMENT NOTICES	1,950.00	1,950.00	0.00	1,192.76	757.24
691 - PRINTING/ DESIGN SERVICES	19,562.00	19,562.00	1,570.21	12,267.59	7,294.41
720 - EMPLOYEE/ PUBLIC RELATIONS	6,250.00	6,250.00	829.00	938.56	5,311.44
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	144.42	3,966.53	3,858.47
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	345.00	580.22	294.78
750 - OFFICE EQUIPMENT	2,300.00	2,300.00	721.00	787.00	1,513.00
760 - POSTAGE & DELIVERY	5,670.00	5,670.00	133.38	2,041.97	3,628.03
764 - BANQUET BEVERAGE SERVICE	388.00	388.00	0.00	213.25	174.75
Department: 5 - Admin Total:	818,697.00	818,697.00	59,958.70	566,645.60	252,051.40
Department: 6 - Maintenance					
513 - MAINTENANCE SALARIES	164,680.00	164,680.00	10,109.10	111,287.10	53,392.90
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	67,350.00	67,350.00	4,020.98	59,293.65	8,056.35
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	0.00	3,608.64	5,141.36
830 - MAINTENANCE SUPPLIES	13,022.00	13,022.00	1,112.91	8,205.49	4,816.51
840 - MAINTENANCE MATERIALS	9,335.00	9,335.00	374.41	7,551.21	1,783.79
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	39.42	269.16	7,555.84
860 - MAIN. TOOLS & EQUIPMENT	1,775.00	1,775.00	8.49	636.42	1,138.58
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,623.69	4,226.31
880 - UTILITIES - ELECTRIC	62,645.00	62,645.00	3,580.09	46,195.28	16,449.72
881 - UTILITIES - NATURAL GAS	19,756.00	19,756.00	2,646.20	11,793.15	7,962.85
882 - UTILITIES - WATER	9,165.00	9,165.00	996.74	9,576.26	-411.26
890 - PARK IMPROVEMENTS & REPAIRS	2,750.00	2,750.00	0.00	0.00	2,750.00
Department: 6 - Maintenance Total:	373,403.00	373,403.00	22,888.34	260,040.05	113,362.95
Department: 7 - Recreation					
515 - CUSTODIANS & FACILITY SUPERVISORS	74,241.00	74,241.00	7,034.29	56,069.25	18,171.75
516 - PROGRAM WAGES	188,944.00	188,944.00	5,959.83	79,882.31	109,061.69
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	0.00	348.80	1,651.20
620 - CONTRACTUAL PROGRAMS	371,938.00	371,938.00	33,511.41	191,974.03	179,963.97
630 - TRANSPORTATION	600.00	600.00	0.00	419.42	180.58
774 - SPECIAL EVENTS	17,900.00	17,900.00	500.00	5,572.02	12,327.98
780 - PROGRAM EQUIPMENT	8,050.00	8,050.00	0.00	2,265.77	5,784.23

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 02/28/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
790 - PROGRAM SUPPLIES	57,100.00	57,100.00	308.55	27,346.61	29,753.39
Department: 7 - Recreation Total:	720,773.00	720,773.00	47,314.08	363,878.21	356,894.79
Expense Total:	1,912,873.00	1,912,873.00	130,161.12	1,190,563.86	722,309.14
Fund: 13 - Recreation Surplus (Deficit):	-50,607.00	-50,607.00	-77,811.72	320,671.87	-371,278.87



Park District of La Grange, IL

Statement of Revenues & Expenditures

Account Summary

For Fiscal: 2021-2022 Period Ending: 02/28/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - Debt Service						
Revenue						
<u>04-5-00-40000</u>	PROPERTY TAXES - DS	893,078.00	893,078.00	1,017.60	880,431.66	12,646.34
<u>04-5-00-40100</u>	REPLACEMENT TAXES	40,000.00	40,000.00	0.00	29,230.65	10,769.35
<u>04-5-00-40200</u>	BOND PROCEEDS	211,743.75	211,743.75	0.00	211,743.75	0.00
	Revenue Total:	1,144,821.75	1,144,821.75	1,017.60	1,121,406.06	23,415.69
Expense						
<u>04-5-00-91100</u>	DEBT SERVICE - PRINCIPAL	935,100.00	935,100.00	0.00	935,100.00	0.00
<u>04-5-00-91150</u>	DEBT SERVICE - INTEREST	162,603.17	162,603.17	0.00	162,603.17	0.00
<u>04-5-00-91200</u>	BOND ISSUE COSTS	8,550.00	8,550.00	0.00	7,625.00	925.00
	Expense Total:	1,106,253.17	1,106,253.17	0.00	1,105,328.17	925.00
	Fund: 04 - Debt Service Surplus (Deficit):	38,568.58	38,568.58	1,017.60	16,077.89	

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 02/28/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 36 - Capital Projects						
Revenue						
<u>36-5-00-40200</u>	BOND PROCEEDS	138,356.25	138,356.25	0.00	143,956.25	-5,600.00
<u>36-5-00-50200</u>	TRANSFER IN	2,040,000.00	2,040,000.00	0.00	2,145,090.00	-105,090.00
Revenue Total:		2,178,356.25	2,178,356.25	0.00	2,289,046.25	-110,690.00
Expense						
<u>36-5-00-91030</u>	TREE REPLACEMENT PLAN	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>36-5-00-91106</u>	PICNIC TABLES, BENCHES, ETC	8,000.00	8,000.00	0.00	0.00	8,000.00
<u>36-5-00-91107</u>	BB & VB STDS & BACKBDS	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>36-5-00-91108</u>	REG & INFO SIGNS	3,000.00	3,000.00	0.00	387.10	2,612.90
<u>36-5-00-91902</u>	COMPUTERS UNFORSEEN	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>36-5-00-91903</u>	REPLACE SERVER	12,000.00	12,000.00	0.00	9,004.25	2,995.75
<u>36-5-00-91908</u>	COMPUTER REPLACEMENT	3,000.00	3,000.00	0.00	4,905.00	-1,905.00
<u>36-5-00-93019</u>	TRUCK LIFT GATE	3,500.00	3,500.00	0.00	0.00	3,500.00
<u>36-5-00-94650</u>	LAND DONATION	0.00	0.00	8,918.75	19,122.43	-19,122.43
<u>36-5-00-96100</u>	APPRAISALS/ SITE DOCUMENTS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>36-5-00-96101</u>	UPDATE PDLG MASTER PLAN	100,000.00	70,000.00	0.00	54,968.35	15,031.65
<u>36-5-00-96110</u>	GENERAL SOCCER FIELD REHAB	5,000.00	5,000.00	0.00	5,000.00	0.00
<u>36-5-00-99000</u>	RESERVED FOR UNFORSEEN EXPENSE	15,000.00	15,000.00	0.00	2,193.00	12,807.00
<u>36-5-11-92915</u>	GILBERT EXTERIOR DOOR	11,000.00	4,375.00	0.00	3,675.00	700.00
<u>36-5-13-92905</u>	CC - FURNACE	8,000.00	8,000.00	0.00	0.00	8,000.00
<u>36-5-13-97908</u>	REPAIR CC WINDOWS	10,000.00	10,000.00	332.39	8,214.93	1,785.07
<u>36-5-14-96215</u>	GORDON - PARK ID SIGNS	7,500.00	7,500.00	0.00	7,400.00	100.00
<u>36-5-15-92915</u>	WAIOLA EXTERIOR DOOR	2,000.00	2,000.00	0.00	2,700.00	-700.00
<u>36-5-20-92900</u>	EMERGENCY ROOF REPAIRS	15,000.00	15,000.00	0.00	340.00	14,660.00
<u>36-5-20-94560</u>	FUEL TANK REMOVAL	10,000.00	40,000.00	0.00	0.00	40,000.00
<u>36-5-20-94570</u>	FUEL TANK INSTALLATION	0.00	36,625.00	113.01	1,613.01	35,011.99
<u>36-5-20-94600</u>	PARKING LOT DEVELOPMENT	2,000,000.00	2,000,000.00	5,922.37	29,765.37	1,970,234.63
Expense Total:		2,228,000.00	2,258,000.00	15,286.52	149,288.44	2,108,711.56
Fund: 36 - Capital Projects Surplus (Deficit):		-49,643.75	-79,643.75	-15,286.52	2,139,757.81	



Park District of La Grange, IL

Special Recreation Funds

Account Summary

For Fiscal: 2021-2022 Period Ending: 02/28/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
Revenue						
<u>14-5-00-40000</u>	PROPERTY TAXES - PENSION	181,692.00	181,692.00	261.02	182,256.65	-564.65
<u>15-5-00-40000</u>	PROPERTY TAXES - P&L	25,235.00	25,235.00	29.41	25,283.83	-48.83
<u>16-5-00-40000</u>	PROPERTY TAXES - INS	105,987.00	105,987.00	115.04	106,144.84	-157.84
<u>16-5-00-43000</u>	MISC REVENUE	1,500.00	1,500.00	0.00	1,500.00	0.00
<u>17-5-00-40000</u>	PROPERTY TAXES - AUDIT	20,188.00	20,188.00	33.58	20,252.62	-64.62
<u>18-5-00-40000</u>	PROPERTY TAXES - SPEC REC	211,974.00	211,974.00	85.01	212,047.28	-73.28
<u>19-5-00-40000</u>	PROPERTY TAXES - SS	121,128.00	121,128.00	131.47	121,308.39	-180.39
Revenue Total:		667,704.00	667,704.00	655.53	668,793.61	-1,089.61
Revenue Total:		667,704.00	667,704.00	655.53	668,793.61	
Expense						
Expense						
<u>14-5-00-53100</u>	PENSION CONTRIBUTIONS	127,881.00	127,881.00	6,205.70	78,267.33	49,613.67
<u>15-5-00-50100</u>	TRANSFER OUT	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>15-6-00-73100</u>	SUPPLIES - ATHLETIC FIELD LTS	2,000.00	2,000.00	0.00	4,554.71	-2,554.71
<u>15-6-00-73110</u>	SUPPLIES - PATHWAY/BLDG SECURI	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>15-6-00-73130</u>	UNFORESEEN - P&L	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>15-6-00-90110</u>	SEALCOAT PAVEMENT	2,000.00	19,000.00	0.00	18,903.93	96.07
<u>15-6-00-90120</u>	MISCELLANEOUS REPAIRS	17,000.00	0.00	0.00	0.00	0.00
<u>16-5-00-61200</u>	LIABILITY INSURANCE	71,787.00	71,787.00	0.00	67,370.99	4,416.01
<u>16-5-00-61210</u>	UNEMPLOYMENT COMP	50,000.00	50,000.00	1,074.12	6,823.70	43,176.30
<u>16-5-00-61220</u>	RISK MANAGER	15,004.00	15,004.00	1,253.50	12,538.00	2,466.00
<u>16-6-00-53300</u>	FIRST AID SUPPLIES	1,000.00	1,000.00	298.73	690.49	309.51
<u>16-6-00-53301</u>	PRE-EMPLOYMENT PHYSICALS	200.00	200.00	105.00	525.00	-325.00
<u>16-6-00-53302</u>	PDRMA TRAINING	800.00	800.00	0.00	0.00	800.00
<u>16-6-00-53303</u>	SAFETY TRAINING	300.00	300.00	0.00	0.00	300.00
<u>16-6-00-53304</u>	SAFETY LICENSES	3,350.00	3,350.00	639.00	733.00	2,617.00
<u>16-6-00-53305</u>	INCENTIVES	250.00	250.00	0.00	0.00	250.00
<u>16-6-00-73200</u>	SUPPLIES - SAFETY & RISK MGMT	650.00	650.00	0.00	648.56	1.44
<u>16-6-00-73230</u>	EQUIP - SAFETY INSPECTIONS	10,700.00	10,700.00	0.00	4,495.24	6,204.76
<u>17-5-00-61100</u>	AUDIT SERVICES	15,560.00	15,560.00	0.00	13,460.00	2,100.00
<u>18-5-00-50100</u>	TRANSFER OUT	200,000.00	200,000.00	0.00	0.00	200,000.00
<u>18-5-00-51100</u>	WAGES - ADMIN	22,714.00	22,714.00	1,483.70	12,828.87	9,885.13
<u>18-5-00-61220</u>	RISK MANAGER	5,000.00	5,000.00	417.83	4,175.30	824.70
<u>18-5-00-61300</u>	SEASPAR CONTRIBUTIONS	107,380.00	107,380.00	0.00	107,380.00	0.00
<u>18-5-00-61310</u>	RECREATION INCLUSION	25,500.00	25,500.00	0.00	3,607.71	21,892.29
<u>18-5-00-72013</u>	SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>18-5-00-82012</u>	REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
<u>18-5-00-85016</u>	PETRO PROD - REC VAN	900.00	900.00	0.00	0.00	900.00
<u>18-5-00-93040</u>	ADA COMPLIANCE	20,000.00	20,000.00	0.00	0.00	20,000.00
<u>18-6-00-81022</u>	PORTABLE TOILETS	1,050.00	1,050.00	0.00	930.00	120.00
<u>18-6-00-84031</u>	PLAY SURFACES	5,400.00	5,400.00	0.00	5,535.00	-135.00
<u>19-5-00-53200</u>	EMPLOYER MATCH SS & MEDICARE	112,318.00	112,318.00	7,308.52	74,313.30	38,004.70
Expense Total:		862,544.00	862,544.00	18,786.10	417,781.13	444,762.87
Expense Total:		862,544.00	862,544.00	18,786.10	417,781.13	
Total Surplus (Deficit):		-194,840.00	-194,840.00	-18,130.57	251,012.48	



Park District of La Grange, IL

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 02/28/2022

SubAccount	2020-2021 Feb. Activity	2021-2022 Feb. Activity	Feb. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 01 - General								
Revenue								
Department: 5 - Admin								
426 - BUILDING RENTALS	13,290.80	9,323.21	-3,967.59	-29.85%	75,619.43	76,062.33	442.90	0.59%
942 - TAX REVENUE	-322.41	1,139.32	1,461.73	453.38%	916,585.36	924,738.79	8,153.43	0.89%
943 - OTHER REVENUES	2,042.01	783.88	-1,258.13	-61.61%	21,521.55	9,734.65	-11,786.90	-54.77%
Department 5 - Admin Total:	15,010.40	11,246.41	-3,763.99	-25.08%	1,013,726.34	1,010,535.77	-3,190.57	-0.31%
Revenue Total:	15,010.40	11,246.41	-3,763.99	-25.08%	1,013,726.34	1,010,535.77	-3,190.57	-0.31%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	17,863.74	17,275.26	588.48	3.29%	189,092.94	181,846.53	7,246.41	3.83%
512 - FRONT DESK	1,146.00	2,458.89	-1,312.89	-114.56%	11,232.76	20,992.70	-9,759.94	-86.89%
530 - HEALTH & LIFE INSURANCE	7,983.48	7,834.13	149.35	1.87%	91,148.87	75,202.10	15,946.77	17.50%
540 - EDUCATION & TRAINING	243.50	1,324.84	-1,081.34	-444.08%	838.00	4,433.44	-3,595.44	-429.05%
600 - PROMOTION & PUBLICITY	616.25	217.45	398.80	64.71%	1,884.07	4,483.82	-2,599.75	-137.99%
610 - PROFESSIONAL FEES	918.75	2,713.96	-1,795.21	-195.40%	14,603.44	15,958.59	-1,355.15	-9.28%
650 - BANK/MERCHANT FEES	-3.35	48.84	-52.19	-1,557.91%	235.97	283.64	-47.67	-20.20%
660 - DUES & SUBSCRIPTIONS	226.77	13.37	213.40	94.10%	5,457.30	1,203.23	4,254.07	77.95%
670 - COMMUNICATION SERVICES	1,197.58	1,303.17	-105.59	-8.82%	14,014.58	14,183.58	-169.00	-1.21%
680 - SOFTWARE CONTRACTS	444.54	1,153.74	-709.20	-159.54%	13,573.51	14,647.70	-1,074.19	-7.91%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	94.38	80.10	14.28	15.13%
691 - PRINTING/ DESIGN SERVICES	462.20	1,535.11	-1,072.91	-232.13%	2,897.01	5,568.33	-2,671.32	-92.21%
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	150.85	-150.85	0.00%	441.25	561.96	-120.71	-27.36%
720 - EMPLOYEE/ PUBLIC RELATIONS	46.50	0.00	46.50	100.00%	133.99	62.04	71.95	53.70%
730 - OFFICE/ ADMIN SUPPLIES	415.32	144.42	270.90	65.23%	2,645.56	3,966.38	-1,320.82	-49.93%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	345.00	-345.00	0.00%	0.00	580.21	-580.21	0.00%
750 - OFFICE EQUIPMENT	0.00	721.00	-721.00	0.00%	162.50	786.99	-624.49	-384.30%
760 - POSTAGE & DELIVERY	581.73	133.38	448.35	77.07%	1,802.97	2,041.99	-239.02	-13.26%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	60.00	213.25	-153.25	-255.42%
765 - CONTINGENCY	0.00	0.00	0.00	0.00%	9,335.00	1,000.00	8,335.00	89.29%
774 - SPECIAL EVENTS	0.00	0.00	0.00	0.00%	0.00	2,051.25	-2,051.25	0.00%
954 - TRANSFER	0.00	0.00	0.00	0.00%	200,000.00	2,145,090.00	-1,945,090.00	-972.55%
Department 5 - Admin Total:	32,143.01	37,373.41	-5,230.40	-16.27%	559,654.10	2,495,237.83	-1,935,583.73	-345.85%
Department: 6 - Maintenance								
513 - MAINTENANCE SALARIES	11,474.73	10,109.19	1,365.54	11.90%	113,029.92	111,288.28	1,741.64	1.54%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2022

SubAccount	2020-2021	2021-2022	Feb. Variance		2020-2021	2021-2022	YTD Variance	
	Feb. Activity	Feb. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	5,496.00	17,457.15	-11,961.15	-217.63%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	92.50	0.00	92.50	100.00%
810 - MAINTENANCE SERVICES	3,043.50	16,970.99	-13,927.49	-457.61%	67,325.79	88,138.99	-20,813.20	-30.91%
820 - EQUIPMENT REPAIRS	355.38	0.00	355.38	100.00%	7,184.69	3,608.68	3,576.01	49.77%
830 - MAINTENANCE SUPPLIES	646.38	1,112.90	-466.52	-72.17%	5,310.59	8,206.61	-2,896.02	-54.53%
840 - MAINTENANCE MATERIALS	63.24	374.38	-311.14	-492.00%	4,582.48	9,903.63	-5,321.15	-116.12%
850 - PETROLEUM PRODUCTS	124.44	39.42	85.02	68.32%	663.16	269.16	394.00	59.41%
860 - MAIN. TOOLS & EQUIPMENT	-4.86	8.48	-13.34	-274.49%	325.32	636.45	-311.13	-95.64%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	1,616.35	1,623.73	-7.38	-0.46%
880 - UTILITES - ELECTRIC	3,220.39	3,580.09	-359.70	-11.17%	39,351.56	46,195.23	-6,843.67	-17.39%
881 - UTILITES - NATURAL GAS	2,667.22	2,646.18	21.04	0.79%	10,846.02	11,793.22	-947.20	-8.73%
882 - UTILITIES - WATER	410.06	996.74	-586.68	-143.07%	5,313.96	9,576.18	-4,262.22	-80.21%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	27.04	0.00	27.04	100.00%
Department 6 - Maintenance Total:	22,000.48	35,838.37	-13,837.89	-62.90%	261,165.38	308,697.31	-47,531.93	-18.20%
Expense Total:	54,143.49	73,211.78	-19,068.29	-35.22%	820,819.48	2,803,935.14	-1,983,115.66	-241.60%
Fund 01 Surplus (Deficit):	-39,133.09	-61,965.37	-22,832.28	-58.35%	192,906.86	-1,793,399.37	-1,986,306.23	-1,029.67%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2022

SubAccount	2020-2021 Feb. Activity	2021-2022 Feb. Activity	Feb. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 11 - Fitness Center								
Revenue								
Department: 7 - Recreation								
490 - PROGRAM REVENUE	41,893.92	49,834.88	7,940.96	18.95%	348,725.05	437,205.90	88,480.85	25.37%
943 - OTHER REVENUES	35.00	66.00	31.00	88.57%	170.00	526.00	356.00	209.41%
Department 7 - Recreation Total:	41,928.92	49,900.88	7,971.96	19.01%	348,895.05	437,731.90	88,836.85	25.46%
Revenue Total:	41,928.92	49,900.88	7,971.96	19.01%	348,895.05	437,731.90	88,836.85	25.46%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	5,908.28	4,423.08	1,485.20	25.14%	63,294.52	35,493.71	27,800.81	43.92%
521 - SS/ MEDICARE	452.00	338.38	113.62	25.14%	4,842.09	2,711.16	2,130.93	44.01%
522 - PENSION	761.34	488.24	273.10	35.87%	7,829.35	5,167.25	2,662.10	34.00%
530 - HEALTH & LIFE INSURANCE	1,833.48	885.72	947.76	51.69%	17,551.54	7,440.30	10,111.24	57.61%
540 - EDUCATION & TRAINING	487.00	14.75	472.25	96.97%	1,049.00	765.20	283.80	27.05%
600 - PROMOTION & PUBLICITY	21.03	0.00	21.03	100.00%	21.03	817.24	-796.21	-3,786.07%
610 - PROFESSIONAL FEES	150.00	0.00	150.00	100.00%	150.00	300.00	-150.00	-100.00%
650 - BANK/MERCHANT FEES	875.52	1,222.80	-347.28	-39.67%	6,845.17	10,884.29	-4,039.12	-59.01%
670 - COMMUNICATION SERVICES	300.98	335.98	-35.00	-11.63%	3,129.80	3,156.05	-26.25	-0.84%
680 - SOFTWARE CONTRACTS	0.00	107.41	-107.41	0.00%	1,265.00	1,246.60	18.40	1.45%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	0.00	265.00	-265.00	0.00%
691 - PRINTING/ DESIGN SERVICES	105.88	0.00	105.88	100.00%	105.88	149.44	-43.56	-41.14%
730 - OFFICE/ ADMIN SUPPLIES	21.18	0.00	21.18	100.00%	296.73	226.03	70.70	23.83%
Department 5 - Admin Total:	10,916.69	7,816.36	3,100.33	28.40%	106,380.11	68,622.27	37,757.84	35.49%
Department: 6 - Maintenance								
810 - MAINTENANCE SERVICES	615.49	112.14	503.35	81.78%	1,879.18	1,260.51	618.67	32.92%
830 - MAINTENANCE SUPPLIES	731.67	3,175.58	-2,443.91	-334.02%	10,346.27	12,811.94	-2,465.67	-23.83%
880 - UTILITES - ELECTRIC	546.35	636.22	-89.87	-16.45%	6,684.46	7,936.72	-1,252.26	-18.73%
881 - UTILITES - NATURAL GAS	261.18	177.59	83.59	32.00%	1,179.67	1,115.28	64.39	5.46%
882 - UTILITIES - WATER	33.09	109.72	-76.63	-231.58%	260.03	472.56	-212.53	-81.73%
Department 6 - Maintenance Total:	2,187.78	4,211.25	-2,023.47	-92.49%	20,349.61	23,597.01	-3,247.40	-15.96%
Department: 7 - Recreation								
512 - FRONT DESK	8,155.99	8,966.50	-810.51	-9.94%	65,843.71	90,707.14	-24,863.43	-37.76%
515 - CUSTODIANS & FACILITY SUPERVISORS	1,212.00	997.75	214.25	17.68%	8,861.25	10,370.50	-1,509.25	-17.03%
516 - PROGRAM WAGES	1,130.39	1,029.24	101.15	8.95%	11,408.10	7,605.48	3,802.62	33.33%
521 - SS/ MEDICARE	803.14	841.04	-37.90	-4.72%	6,587.70	8,505.49	-1,917.79	-29.11%
620 - CONTRACTUAL PROGRAMS	2,835.00	4,731.50	-1,896.50	-66.90%	11,962.77	42,770.60	-30,807.83	-257.53%
640 - EQUIP/ FACILITY LEASE	776.98	776.98	0.00	0.00%	91,500.45	10,745.40	80,755.05	88.26%
780 - PROGRAM EQUIPMENT	147.42	353.30	-205.88	-139.66%	2,293.21	5,442.99	-3,149.78	-137.35%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2022

SubAccount	2020-2021	2021-2022	Feb. Variance		2020-2021	2021-2022	YTD Variance	
	Feb. Activity	Feb. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES	0.00	0.00	0.00	0.00%	269.90	494.91	-225.01	-83.37%
Department 7 - Recreation Total:	15,060.92	17,696.31	-2,635.39	-17.50%	198,727.09	176,642.51	22,084.58	11.11%
Expense Total:	28,165.39	29,723.92	-1,558.53	-5.53%	325,456.81	268,861.79	56,595.02	17.39%
Fund 11 Surplus (Deficit):	13,763.53	20,176.96	6,413.43	46.60%	23,438.24	168,870.11	145,431.87	620.49%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2022

SubAccount	2020-2021 Feb. Activity	2021-2022 Feb. Activity	Feb. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 12 - Before & After School								
Revenue								
Department: 7 - Recreation								
490 - PROGRAM REVENUE	15,697.50	47,377.83	31,680.33	201.82%	110,862.40	380,193.33	269,330.93	242.94%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	0.00	365.00	365.00	0.00%
Department 7 - Recreation Total:	15,697.50	47,377.83	31,680.33	201.82%	110,862.40	380,558.33	269,695.93	243.27%
Revenue Total:	15,697.50	47,377.83	31,680.33	201.82%	110,862.40	380,558.33	269,695.93	243.27%
Expense								
Department: 5 - Admin								
610 - PROFESSIONAL FEES	0.00	581.57	-581.57	0.00%	0.00	2,991.14	-2,991.14	0.00%
Department 5 - Admin Total:	0.00	581.57	-581.57	0.00%	0.00	2,991.14	-2,991.14	0.00%
Department: 7 - Recreation								
511 - ADMINISTRATIVE SALARIES	10,342.35	10,743.52	-401.17	-3.88%	109,256.80	112,806.95	-3,550.15	-3.25%
516 - PROGRAM WAGES	10,578.38	17,755.33	-7,176.95	-67.85%	63,273.67	128,331.31	-65,057.64	-102.82%
521 - SS/ MEDICARE	1,599.29	2,179.05	-579.76	-36.25%	13,153.43	18,624.39	-5,470.96	-41.59%
522 - PENSION	1,880.71	1,640.49	240.22	12.77%	14,625.91	15,977.63	-1,351.72	-9.24%
530 - HEALTH & LIFE INSURANCE	2,078.14	2,277.69	-199.55	-9.60%	19,539.97	21,180.81	-1,640.84	-8.40%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	219.88	624.39	-404.51	-183.97%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	1,468.27	-1,468.27	0.00%
610 - PROFESSIONAL FEES	175.00	0.00	175.00	100.00%	175.00	350.00	-175.00	-100.00%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	950.00	0.00	950.00	100.00%
650 - BANK/MERCHANT FEES	293.64	1,269.55	-975.91	-332.35%	1,937.44	8,142.18	-6,204.74	-320.25%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	240.00	120.00	120.00	50.00%
670 - COMMUNICATION SERVICES	757.00	360.33	396.67	52.40%	1,837.00	1,847.00	-10.00	-0.54%
680 - SOFTWARE CONTRACTS	280.40	458.50	-178.10	-63.52%	3,006.35	5,977.09	-2,970.74	-98.82%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	0.00	859.32	-859.32	0.00%
790 - PROGRAM SUPPLIES	648.67	1,985.15	-1,336.48	-206.03%	4,873.11	18,229.95	-13,356.84	-274.09%
830 - MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00%	529.96	0.00	529.96	100.00%
Department 7 - Recreation Total:	28,633.58	38,669.61	-10,036.03	-35.05%	233,618.52	334,539.29	-100,920.77	-43.20%
Expense Total:	28,633.58	39,251.18	-10,617.60	-37.08%	233,618.52	337,530.43	-103,911.91	-44.48%
Fund 12 Surplus (Deficit):	-12,936.08	8,126.65	21,062.73	162.82%	-122,756.12	43,027.90	165,784.02	135.05%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2022

SubAccount	2020-2021 Feb. Activity	2021-2022 Feb. Activity	Feb. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 13 - Recreation								
Revenue								
Department: 5 - Admin								
480 - PARK USAGE	440.00	897.50	457.50	103.98%	39,464.50	57,579.00	18,114.50	45.90%
942 - TAX REVENUE	-129.34	1,113.32	1,242.66	960.77%	534,583.90	645,844.66	111,260.76	20.81%
943 - OTHER REVENUES	0.00	30.98	30.98	0.00%	93.44	1,596.22	1,502.78	1,608.28%
Department 5 - Admin Total:	310.66	2,041.80	1,731.14	557.25%	574,141.84	705,019.88	130,878.04	22.80%
Department: 7 - Recreation								
490 - PROGRAM REVENUE	12,448.01	26,618.97	14,170.96	113.84%	240,861.96	576,168.65	335,306.69	139.21%
491 - RECREATION CENTER	4,330.00	23,688.63	19,358.63	447.08%	30,222.79	206,777.91	176,555.12	584.18%
943 - OTHER REVENUES	280.00	0.00	-280.00	-100.00%	2,838.10	23,269.29	20,431.19	719.89%
Department 7 - Recreation Total:	17,058.01	50,307.60	33,249.59	194.92%	273,922.85	806,215.85	532,293.00	194.32%
Revenue Total:	17,368.67	52,349.40	34,980.73	201.40%	848,064.69	1,511,235.73	663,171.04	78.20%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	27,928.65	35,364.19	-7,435.54	-26.62%	338,817.75	348,143.61	-9,325.86	-2.75%
512 - FRONT DESK	1,146.00	2,458.86	-1,312.86	-114.56%	11,232.74	20,992.25	-9,759.51	-86.88%
530 - HEALTH & LIFE INSURANCE	11,284.73	12,503.99	-1,219.26	-10.80%	109,844.23	116,408.22	-6,563.99	-5.98%
540 - EDUCATION & TRAINING	243.50	1,324.86	-1,081.36	-444.09%	838.00	4,433.51	-3,595.51	-429.06%
550 - TRAVEL REIMBURSEMENT	40.00	0.00	40.00	100.00%	548.91	951.94	-403.03	-73.42%
600 - PROMOTION & PUBLICITY	866.25	217.45	648.80	74.90%	2,134.04	4,446.72	-2,312.68	-108.37%
610 - PROFESSIONAL FEES	481.25	581.57	-100.32	-20.85%	5,042.81	3,421.13	1,621.68	32.16%
650 - BANK/MERCHANT FEES	771.11	1,294.55	-523.44	-67.88%	6,015.97	15,883.91	-9,867.94	-164.03%
660 - DUES & SUBSCRIPTIONS	226.77	13.36	213.41	94.11%	5,457.30	1,203.21	4,254.09	77.95%
670 - COMMUNICATION SERVICES	1,197.59	1,303.12	-105.53	-8.81%	14,014.46	14,183.02	-168.56	-1.20%
680 - SOFTWARE CONTRACTS	444.53	1,153.74	-709.21	-159.54%	13,573.47	14,590.20	-1,016.73	-7.49%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	459.38	1,192.76	-733.38	-159.65%
691 - PRINTING/ DESIGN SERVICES	1,386.60	1,570.21	-183.61	-13.24%	8,179.07	12,267.59	-4,088.52	-49.99%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	829.00	-829.00	0.00%	296.76	938.56	-641.80	-216.27%
730 - OFFICE/ ADMIN SUPPLIES	394.14	144.42	249.72	63.36%	2,630.81	3,966.53	-1,335.72	-50.77%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	345.00	-345.00	0.00%	0.00	580.22	-580.22	0.00%
750 - OFFICE EQUIPMENT	0.00	721.00	-721.00	0.00%	162.49	787.00	-624.51	-384.34%
760 - POSTAGE & DELIVERY	581.73	133.38	448.35	77.07%	3,531.52	2,041.97	1,489.55	42.18%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	60.00	213.25	-153.25	-255.42%
Department 5 - Admin Total:	46,992.85	59,958.70	-12,965.85	-27.59%	522,839.71	566,645.60	-43,805.89	-8.38%
Department: 6 - Maintenance								
513 - MAINTENANCE SALARIES	11,474.70	10,109.10	1,365.60	11.90%	111,802.15	111,287.10	515.05	0.46%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	92.50	0.00	92.50	100.00%
810 - MAINTENANCE SERVICES	3,043.48	4,020.98	-977.50	-32.12%	46,301.38	59,293.65	-12,992.27	-28.06%
820 - EQUIPMENT REPAIRS	355.40	0.00	355.40	100.00%	7,184.62	3,608.64	3,575.98	49.77%
830 - MAINTENANCE SUPPLIES	646.36	1,112.91	-466.55	-72.18%	5,310.49	8,205.49	-2,895.00	-54.51%

Prior-Year Comparative Income Statement

For the Period Ending 02/28/2022

SubAccount	2020-2021	2021-2022	Feb. Variance		2020-2021	2021-2022	YTD Variance	
	Feb. Activity	Feb. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
840 - MAINTENANCE MATERIALS	63.24	374.41	-311.17	-492.05%	4,398.67	7,551.21	-3,152.54	-71.67%
850 - PETROLEUM PRODUCTS	124.45	39.42	85.03	68.32%	663.17	269.16	394.01	59.41%
860 - MAIN. TOOLS & EQUIPMENT	-4.85	8.49	-13.34	-275.05%	325.30	636.42	-311.12	-95.64%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	1,616.31	1,623.69	-7.38	-0.46%
880 - UTILITES - ELECTRIC	3,220.41	3,580.09	-359.68	-11.17%	39,351.32	46,195.28	-6,843.96	-17.39%
881 - UTILITES - NATURAL GAS	2,667.18	2,646.20	20.98	0.79%	10,917.13	11,793.15	-876.02	-8.02%
882 - UTILITIES - WATER	410.06	996.74	-586.68	-143.07%	5,313.93	9,576.26	-4,262.33	-80.21%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	27.03	0.00	27.03	100.00%
Department 6 - Maintenance Total:	22,000.43	22,888.34	-887.91	-4.04%	233,304.00	260,040.05	-26,736.05	-11.46%
Department: 7 - Recreation								
515 - CUSTODIANS & FACILITY SUPERVISORS	3,015.00	7,034.29	-4,019.29	-133.31%	24,197.25	56,069.25	-31,872.00	-131.72%
516 - PROGRAM WAGES	4,902.50	5,959.83	-1,057.33	-21.57%	40,498.28	79,882.31	-39,384.03	-97.25%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	348.80	-348.80	0.00%
620 - CONTRACTUAL PROGRAMS	11,882.36	33,511.41	-21,629.05	-182.03%	65,655.31	191,974.03	-126,318.72	-192.40%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	0.00	419.42	-419.42	0.00%
774 - SPECIAL EVENTS	0.00	500.00	-500.00	0.00%	930.00	5,572.02	-4,642.02	-499.14%
780 - PROGRAM EQUIPMENT	0.00	0.00	0.00	0.00%	368.34	2,265.77	-1,897.43	-515.13%
790 - PROGRAM SUPPLIES	370.00	308.55	61.45	16.61%	6,402.46	27,346.61	-20,944.15	-327.13%
Department 7 - Recreation Total:	20,169.86	47,314.08	-27,144.22	-134.58%	138,051.64	363,878.21	-225,826.57	-163.58%
Expense Total:	89,163.14	130,161.12	-40,997.98	-45.98%	894,195.35	1,190,563.86	-296,368.51	-33.14%
Fund 13 Surplus (Deficit):	-71,794.47	-77,811.72	-6,017.25	-8.38%	-46,130.66	320,671.87	366,802.53	795.14%

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 3/14/2022

If this voucher is removed from the consent agenda, the financial report for the month of February should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated March 14, 2022 in the amount of \$ 317,506.53
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases

General Fund	57,728.02
Fitness Center	9,799.84
BASE Program	4,696.84
Recreation Fund	53,075.70
Liability Insurance	2,236.23
Special Recreation for Handicapped	417.83
Debt Service	475.00
Capital Projects	19,164.64
	147,594.10

Recreation Refunds 1,400.00

Imprest Checks

Costco	Food for Base program	254.42
AT&T	internet service - Gilbert, CC, Sedg	185.33
IDES	IL unemployment claims	1,074.12
Cook County Treasurer	property taxes 27 Elder Lane	18.84
Cook County Treasurer	property taxes 610 East Ave	5,922.37
KS State Bank	telephone equipment lease	595.77
KS State Bank	additional fitness equipment	776.98
		8,827.83

Merchant Service & Bank Fees 3,616.90

Payroll for the pay dates through February 18, 2022 156,067.70

Includes monthly Social Security, Medicare & IMRF contributions.

\$ 317,506.53



Park District of La Grange, IL

Expense Approval Report

By Vendor Name

Payment Dates 2/15/2022 - 3/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AC2100 - ACCESS ONE INC					
ACCESS ONE INC	5272883	03/01/2022	LOCAL PHONE SERVICE	01-5-00-42610	80.01
ACCESS ONE INC	5272883	03/01/2022	LOCAL PHONE SERVICE	01-5-00-67011	469.66
ACCESS ONE INC	5272883	03/01/2022	LOCAL PHONE SERVICE	13-5-00-67011	469.65
Vendor AC2100 - ACCESS ONE INC Total:					1,019.32
Vendor: AL5525 - ALL STAR SPORTS INSTRUCTION INC					
ALL STAR SPORTS INSTRUCTIO	221026	02/06/2022	WINTER SESSION I CLASSES	13-7-01-62000	4,505.00
Vendor AL5525 - ALL STAR SPORTS INSTRUCTION INC Total:					4,505.00
Vendor: AL4488 - ALPHAGRAPHS 375					
ALPHAGRAPHS 375	105802	02/16/2022	REC CTR. GREEN STAFF NAME	01-6-00-83012	98.84
ALPHAGRAPHS 375	105802	02/16/2022	REC CTR. GREEN STAFF NAME	13-6-00-83012	98.85
Vendor AL4488 - ALPHAGRAPHS 375 Total:					197.69
Vendor: AM3289 - AMALGAMATED BANK OF CHICAGO					
AMALGAMATED BANK OF CHI	INV0001248	03/01/2022	TRUST FEES 2016	04-5-00-91200	475.00
Vendor AM3289 - AMALGAMATED BANK OF CHICAGO Total:					475.00
Vendor: AN9000 - ANAGNOS DOOR CO.					
ANAGNOS DOOR CO.	561	02/23/2022	WEST OVERHEAD GARAGE DO	01-6-00-81050	849.08
ANAGNOS DOOR CO.	561	02/23/2022	WEST OVERHEAD GARAGE DO	13-6-00-81050	849.08
Vendor AN9000 - ANAGNOS DOOR CO. Total:					1,698.16
Vendor: AN7606 - ANCEL GLINK P.C.					
ANCEL GLINK P.C.	87362	02/15/2022	LEGAL SERVICES	01-5-00-61000	2,713.96
ANCEL GLINK P.C.	87362	02/15/2022	LEGAL SERVICES	12-5-00-61000	581.57
ANCEL GLINK P.C.	87362	02/15/2022	LEGAL SERVICES	13-5-00-61000	581.57
ANCEL GLINK P.C.	INV0001209	02/15/2022	LEGAL SERVICES RE: LAND DO	36-5-00-94650	2,718.75
ANCEL GLINK P.C.	87618	03/08/2022	LEGAL SERVICES/LEGAL SERVI	01-5-00-61000	2,002.88
ANCEL GLINK P.C.	87618	03/08/2022	LEGAL SERVICES/LEGAL SERVI	12-5-00-61000	429.19
ANCEL GLINK P.C.	87618	03/08/2022	LEGAL SERVICES/LEGAL SERVI	13-5-00-61000	429.19
ANCEL GLINK P.C.	87618	03/08/2022	LEGAL SERVICES/LEGAL SERVI	36-5-00-94650	164.99
Vendor AN7606 - ANCEL GLINK P.C. Total:					9,622.10
Vendor: AT5010 - AT& T MOBILITY					
AT& T MOBILITY	1662-0322	03/03/2022	PARK FOREMAN/AIRCARD/TA	01-5-00-67011	138.57
AT& T MOBILITY	1662-0322	03/03/2022	PARK FOREMAN/AIRCARD/TA	01-5-00-67031	37.93
AT& T MOBILITY	1662-0322	03/03/2022	PARK FOREMAN/AIRCARD/TA	01-5-00-67043	38.38
AT& T MOBILITY	1662-0322	03/03/2022	PARK FOREMAN/AIRCARD/TA	13-5-00-67011	138.55
AT& T MOBILITY	1662-0322	03/03/2022	PARK FOREMAN/AIRCARD/TA	13-5-00-67031	37.93
AT& T MOBILITY	1662-0322	03/03/2022	PARK FOREMAN/AIRCARD/TA	13-5-00-67043	38.38
Vendor AT5010 - AT& T MOBILITY Total:					429.74
Vendor: BMO - BMO HARRIS					
BMO HARRIS	H42420220228kybizadce	02/28/2022	FINN Hotel State Conference	01-5-00-54031	227.14
BMO HARRIS	H42420220228kybizadce	02/28/2022	IPRA conference parking	01-5-00-54031	8.67
BMO HARRIS	H42420220228kybizadce	02/28/2022	Kevin Miller IPRA State Confer	01-5-00-54031	227.15
BMO HARRIS	H42420220228kybizadce	02/28/2022	Mischarge for shared room - r	01-5-00-54031	326.36
BMO HARRIS	H42420220228kybizadce	02/28/2022	Refund for mischarge - room	01-5-00-54031	-326.36
BMO HARRIS	H42420220228kybizadce	02/28/2022	ANDREA WEISMANTEL - IPRA	01-5-00-54031	151.43
BMO HARRIS	H42420220228kybizadce	02/28/2022	Bechtold Hotel for conference	01-5-00-54031	163.18
BMO HARRIS	H42420220228kybizadce	02/28/2022	GFOA Conference Registration	01-5-00-54032	237.50
BMO HARRIS	H42420220228kybizadce	02/28/2022	Legislative Conference - Rece	01-5-00-54034	253.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Updated PD Law Handbook	01-5-00-54035	31.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Add Dom Adjoumani to Sams	01-5-00-66017	13.37
BMO HARRIS	H42420220228kybizadce	02/28/2022	MOBILE DEVICES	01-5-00-67011	24.70
BMO HARRIS	H42420220228kybizadce	02/28/2022	MOBILE DEVICES	01-5-00-67031	37.93
BMO HARRIS	H42420220228kybizadce	02/28/2022	MOBILE DEVICES	01-5-00-67043	38.38

Expense Approval Report

Payment Dates: 2/15/2022 - 3/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420220228kybizadce	02/28/2022	Annual Subscription	01-5-00-68010	581.88
BMO HARRIS	H42420220228kybizadce	02/28/2022	off site storage	01-5-00-68021	59.94
BMO HARRIS	H42420220228kybizadce	02/28/2022	Collaborative Lunch with ED fr	01-5-00-71010	25.80
BMO HARRIS	H42420220228kybizadce	02/28/2022	District Dinner at Conference	01-5-00-71010	125.05
BMO HARRIS	H42420220228kybizadce	02/28/2022	Mailing to IRS	01-5-00-76013	0.88
BMO HARRIS	H42420220228kybizadce	02/28/2022	dumpster service	01-6-00-81020	288.93
BMO HARRIS	H42420220228kybizadce	02/28/2022	uniform service	01-6-00-81030	184.95
BMO HARRIS	H42420220228kybizadce	02/28/2022	community center - suuplies	01-6-00-83010	2.98
BMO HARRIS	H42420220228kybizadce	02/28/2022	Cleaning Supplies & Building	01-6-00-83010	22.42
BMO HARRIS	H42420220228kybizadce	02/28/2022	Diaper Genies Bathrooms Rec	01-6-00-83011	15.39
BMO HARRIS	H42420220228kybizadce	02/28/2022	Emergency Light & Exit Signs	01-6-00-83012	139.68
BMO HARRIS	H42420220228kybizadce	02/28/2022	batteries & Misc Building Sup	01-6-00-83012	83.49
BMO HARRIS	H42420220228kybizadce	02/28/2022	Clorox wipes	01-6-00-83012	20.25
BMO HARRIS	H42420220228kybizadce	02/28/2022	Rec Center Dry Erase Signs	01-6-00-83012	105.24
BMO HARRIS	H42420220228kybizadce	02/28/2022	Vacuum parts back Pack unit	01-6-00-83012	70.76
BMO HARRIS	H42420220228kybizadce	02/28/2022	POWER WASHER FOR REQ CE	01-6-00-83012	105.49
BMO HARRIS	H42420220228kybizadce	02/28/2022	Cleaning Supplies & Building	01-6-00-83012	31.96
BMO HARRIS	H42420220228kybizadce	02/28/2022	Paint upstairs RC Bathrooms	01-6-00-83012	34.68
BMO HARRIS	H42420220228kybizadce	02/28/2022	Building Supplies	01-6-00-83012	21.43
BMO HARRIS	H42420220228kybizadce	02/28/2022	Plastering supplies	01-6-00-83012	10.64
BMO HARRIS	H42420220228kybizadce	02/28/2022	hardware - credit	01-6-00-84041	-3.50
BMO HARRIS	H42420220228kybizadce	02/28/2022	hardware, lumber	01-6-00-84041	14.54
BMO HARRIS	H42420220228kybizadce	02/28/2022	lumber, weather stripping, ha	01-6-00-84041	3.49
BMO HARRIS	H42420220228kybizadce	02/28/2022	hardware	01-6-00-84041	12.47
BMO HARRIS	H42420220228kybizadce	02/28/2022	lumber, weather stripping, ha	01-6-00-84042	133.35
BMO HARRIS	H42420220228kybizadce	02/28/2022	hardware, lumber	01-6-00-84042	162.78
BMO HARRIS	H42420220228kybizadce	02/28/2022	cylinder rental	01-6-00-85012	39.42
BMO HARRIS	H42420220228kybizadce	02/28/2022	community center - suuplies	01-6-00-86013	8.48
BMO HARRIS	H42420220228kybizadce	02/28/2022	Purchased parking for IPRA ev	11-5-00-54033	14.75
BMO HARRIS	H42420220228kybizadce	02/28/2022	Fitness Center vacuum bags	11-6-00-83010	30.69
BMO HARRIS	H42420220228kybizadce	02/28/2022	Vacuum bags	11-6-00-83010	33.90
BMO HARRIS	H42420220228kybizadce	02/28/2022	Cleaning Supplies & Building	11-6-00-83010	94.59
BMO HARRIS	H42420220228kybizadce	02/28/2022	BASE Parent email program	12-7-00-67033	162.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Valentine goody bags	12-7-21-79000	10.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-21-79000	12.16
BMO HARRIS	H42420220228kybizadce	02/28/2022	Valentine goody bag	12-7-21-79000	12.50
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snacks	12-7-21-79110	32.58
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-21-79110	70.03
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-21-79110	30.11
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-21-79110	82.85
BMO HARRIS	H42420220228kybizadce	02/28/2022	BASE snack x 5 schools	12-7-21-79110	100.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Valentine goody bags	12-7-22-79000	10.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snacks	12-7-22-79110	32.58
BMO HARRIS	H42420220228kybizadce	02/28/2022	BASE snack x 5 schools	12-7-22-79110	72.54
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-22-79110	82.85
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-22-79110	30.11
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-22-79110	70.03
BMO HARRIS	H42420220228kybizadce	02/28/2022	Valentine goody bags	12-7-23-79000	10.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-23-79110	70.03
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-23-79110	82.85
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-23-79110	30.11
BMO HARRIS	H42420220228kybizadce	02/28/2022	BASE snack x 5 schools	12-7-23-79110	95.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snacks	12-7-23-79110	32.58
BMO HARRIS	H42420220228kybizadce	02/28/2022	Valentine goody bags	12-7-24-79000	10.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base supplies	12-7-24-79000	23.99
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-24-79110	30.11
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snacks	12-7-24-79110	32.59
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-24-79110	82.85
BMO HARRIS	H42420220228kybizadce	02/28/2022	BASE snack x 5 schools	12-7-24-79110	100.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-24-79110	70.03

Expense Approval Report

Payment Dates: 2/15/2022 - 3/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420220228kybizadce	02/28/2022	BASE snack x 5 schools	12-7-24-79110	120.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Valentine goody bags	12-7-25-79000	10.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-25-79110	82.86
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-25-79110	70.03
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snack	12-7-25-79110	30.12
BMO HARRIS	H42420220228kybizadce	02/28/2022	Base snacks	12-7-25-79110	32.59
BMO HARRIS	H42420220228kybizadce	02/28/2022	Kevin Miller IPRA State Confer	13-5-00-54031	227.14
BMO HARRIS	H42420220228kybizadce	02/28/2022	FINN Hotel State Conference	13-5-00-54031	227.15
BMO HARRIS	H42420220228kybizadce	02/28/2022	Bechtold Hotel for conference	13-5-00-54031	163.18
BMO HARRIS	H42420220228kybizadce	02/28/2022	ANDREA WEISMANTEL - IPRA	13-5-00-54031	151.43
BMO HARRIS	H42420220228kybizadce	02/28/2022	IPRA conference parking	13-5-00-54031	8.68
BMO HARRIS	H42420220228kybizadce	02/28/2022	GFOA Conference Registration	13-5-00-54032	237.50
BMO HARRIS	H42420220228kybizadce	02/28/2022	Legislative Conference - Rece	13-5-00-54034	253.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Updated PD Law Handbook	13-5-00-54035	31.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	Add Dom Adjoumani to Sams	13-5-00-66017	13.36
BMO HARRIS	H42420220228kybizadce	02/28/2022	MOBILE DEVICES	13-5-00-67011	24.69
BMO HARRIS	H42420220228kybizadce	02/28/2022	MOBILE DEVICES	13-5-00-67031	37.93
BMO HARRIS	H42420220228kybizadce	02/28/2022	MOBILE DEVICES	13-5-00-67043	38.37
BMO HARRIS	H42420220228kybizadce	02/28/2022	Annual Subscription	13-5-00-68010	581.88
BMO HARRIS	H42420220228kybizadce	02/28/2022	off site storage	13-5-00-68021	59.94
BMO HARRIS	H42420220228kybizadce	02/28/2022	Mailing to IRS	13-5-00-76013	0.88
BMO HARRIS	H42420220228kybizadce	02/28/2022	dumpster service	13-6-00-81020	288.92
BMO HARRIS	H42420220228kybizadce	02/28/2022	uniform service	13-6-00-81030	184.95
BMO HARRIS	H42420220228kybizadce	02/28/2022	Cleaning Supplies & Building	13-6-00-83010	22.43
BMO HARRIS	H42420220228kybizadce	02/28/2022	community center - suuplies	13-6-00-83010	2.99
BMO HARRIS	H42420220228kybizadce	02/28/2022	Diaper Genies Bathrooms Rec	13-6-00-83011	15.39
BMO HARRIS	H42420220228kybizadce	02/28/2022	Vacuum parts back Pack unit	13-6-00-83012	70.76
BMO HARRIS	H42420220228kybizadce	02/28/2022	Rec Center Dry Erase Signs	13-6-00-83012	105.24
BMO HARRIS	H42420220228kybizadce	02/28/2022	Emergency Light & Exit Signs	13-6-00-83012	139.68
BMO HARRIS	H42420220228kybizadce	02/28/2022	POWER WASHER FOR REQ CE	13-6-00-83012	105.49
BMO HARRIS	H42420220228kybizadce	02/28/2022	batteries & Misc Building Sup	13-6-00-83012	83.48
BMO HARRIS	H42420220228kybizadce	02/28/2022	Cleaning Supplies & Building	13-6-00-83012	31.96
BMO HARRIS	H42420220228kybizadce	02/28/2022	Plastering supplies	13-6-00-83012	10.63
BMO HARRIS	H42420220228kybizadce	02/28/2022	Paint upstairs RC Bathrooms	13-6-00-83012	34.68
BMO HARRIS	H42420220228kybizadce	02/28/2022	Clorox wipes	13-6-00-83012	20.25
BMO HARRIS	H42420220228kybizadce	02/28/2022	Building Supplies	13-6-00-83012	21.43
BMO HARRIS	H42420220228kybizadce	02/28/2022	lumber, weather stripping, ha	13-6-00-84041	3.50
BMO HARRIS	H42420220228kybizadce	02/28/2022	hardware - credit	13-6-00-84041	-3.49
BMO HARRIS	H42420220228kybizadce	02/28/2022	hardware	13-6-00-84041	12.48
BMO HARRIS	H42420220228kybizadce	02/28/2022	hardware, lumber	13-6-00-84041	14.54
BMO HARRIS	H42420220228kybizadce	02/28/2022	lumber, weather stripping, ha	13-6-00-84042	133.35
BMO HARRIS	H42420220228kybizadce	02/28/2022	hardware, lumber	13-6-00-84042	162.78
BMO HARRIS	H42420220228kybizadce	02/28/2022	cylinder rental	13-6-00-85012	39.42
BMO HARRIS	H42420220228kybizadce	02/28/2022	community center - suuplies	13-6-00-86013	8.49
BMO HARRIS	H42420220228kybizadce	02/28/2022	travel basketball tournament	13-7-01-62000	350.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	travel basketball tournament	13-7-01-62000	139.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	travel basketball tournament	13-7-01-62000	139.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	travel basketball tournament	13-7-01-62000	973.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	travel basketball tournament	13-7-01-62000	434.01
BMO HARRIS	H42420220228kybizadce	02/28/2022	travel basketball tournament	13-7-01-62000	695.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	travel basketball tournament	13-7-01-62000	139.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	travel basketball tournament	13-7-01-62000	175.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	BEARS & STUFFING-SPECIAL E	13-7-04-79000	192.94
BMO HARRIS	H42420220228kybizadce	02/28/2022	BEARS & STUFFING-SPECIAL E	13-7-04-79000	4.72
BMO HARRIS	H42420220228kybizadce	02/28/2022	GOODY BAG FOR SPEC EVENT	13-7-04-79000	30.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	PHOTO BOOTH FRAMES - MO	13-7-04-79000	35.92
BMO HARRIS	H42420220228kybizadce	02/28/2022	craft supplies	13-7-08-79000	44.97
BMO HARRIS	H42420220228kybizadce	02/28/2022	2020 Standards CPR First Aid T	16-6-00-53300	298.73
BMO HARRIS	H42420220228kybizadce	02/28/2022	cert. playground safety inspec	16-6-00-53304	579.00
BMO HARRIS	H42420220228kybizadce	02/28/2022	community center - suuplies	36-5-13-92908	156.81

Expense Approval Report

Payment Dates: 2/15/2022 - 3/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420220228kybizadce	02/28/2022	lumber, weather stripping, ha	36-5-13-92908	56.57
BMO HARRIS	H42420220228kybizadce	02/28/2022	credit - weather stripping	36-5-13-92908	-29.99
Vendor BMO - BMO HARRIS Total:					13,695.49
Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES					
CANTEEN REFRESHMENT SER	ORD142302	02/28/2022	WATER COOLER RENTAL 2/28-	01-5-00-73030	46.00
CANTEEN REFRESHMENT SER	ORD142302	02/28/2022	WATER COOLER RENTAL 2/28-	13-5-00-73030	46.00
Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:					92.00
Vendor: CA0810 - CARD CONNECT					
CARD CONNECT	68116	02/28/2022	RENT CHIP READERS	11-5-00-65004	75.00
CARD CONNECT	68116	02/28/2022	RENT CHIP READERS	12-7-00-65004	50.00
CARD CONNECT	68116	02/28/2022	RENT CHIP READERS	13-5-00-65004	75.00
Vendor CA0810 - CARD CONNECT Total:					200.00
Vendor: CA6722 - CASE LOTS INC					
CASE LOTS INC	9793	02/09/2022	HAND SOAP/TOILET PAPER/TI	11-6-00-83011	416.40
CASE LOTS INC	10215	03/03/2022	PAPER TOWELS 4 CASES	01-6-00-83012	137.80
CASE LOTS INC	10215	03/03/2022	PAPER TOWELS 4 CASES	13-6-00-83012	137.80
Vendor CA6722 - CASE LOTS INC Total:					692.00
Vendor: CH3110 - CHICAGOLAND WHISTLES INC					
CHICAGOLAND WHISTLES INC	1320	02/15/2022	YDL OFFICIALS 12/12 21 GAM	13-7-01-62200	777.00
CHICAGOLAND WHISTLES INC	1337	02/28/2022	YDL OFFICIALS 2/19 AND 2/26	13-7-01-62200	1,554.00
Vendor CH3110 - CHICAGOLAND WHISTLES INC Total:					2,331.00
Vendor: CI6015 - CINTAS CORPORATION #769					
CINTAS CORPORATION #769	INV0001249	02/28/2022	CARPET CLEANING SERVICE R	01-6-00-81012	109.98
CINTAS CORPORATION #769	INV0001249	02/28/2022	CARPET CLEANING SERVICE R	11-6-00-81012	67.08
CINTAS CORPORATION #769	INV0001249	02/28/2022	CARPET CLEANING SERVICE R	13-6-00-81012	109.98
Vendor CI6015 - CINTAS CORPORATION #769 Total:					287.04
Vendor: CO1333 - CODY/BRAUN & ASSOCIATES INC.					
CODY/BRAUN & ASSOCIATES I	5495	03/01/2022	PARKING LOT DESIGN	36-5-20-94600	6,240.50
Vendor CO1333 - CODY/BRAUN & ASSOCIATES INC. Total:					6,240.50
Vendor: CO6878-1 - COM ED					
COM ED	1004-222	02/15/2022	DENNING PARK	01-6-10-88000	151.24
COM ED	1004-222	02/15/2022	GILBERT PARK	01-6-11-88000	62.32
COM ED	1004-222	02/15/2022	SEDGWICK PARK	01-6-12-88000	148.98
COM ED	1004-222	02/15/2022	GORDON PARK	01-6-14-88000	312.80
COM ED	1004-222	02/15/2022	WAIOLA PARK	01-6-15-88000	27.60
COM ED	1004-222	02/15/2022	SPRING PARK	01-6-18-88000	14.12
COM ED	1004-222	02/15/2022	REC CENTER	01-6-20-88000	2,863.03
COM ED	1004-222	02/15/2022	REC CENTER	11-6-20-88000	636.22
COM ED	1004-222	02/15/2022	DENNING PARK	13-6-10-88000	151.25
COM ED	1004-222	02/15/2022	GILBERT PARK	13-6-11-88000	62.31
COM ED	1004-222	02/15/2022	SEDGWICK PARK	13-6-12-88000	148.98
COM ED	1004-222	02/15/2022	GORDON PARK	13-6-14-88000	312.80
COM ED	1004-222	02/15/2022	WAIOLA PARK	13-6-15-88000	27.60
COM ED	1004-222	02/15/2022	SPRING PARK	13-6-18-88000	14.12
COM ED	1004-222	02/15/2022	REC CENTER	13-6-20-88000	2,863.03
Vendor CO6878-1 - COM ED Total:					7,796.40
Vendor: CO6347 - COMCAST CABLE					
COMCAST CABLE	INV0001230	02/15/2022	INTERNET SERVICE	01-5-00-67040	169.95
COMCAST CABLE	INV0001230	02/15/2022	INTERNET SERVICE	13-5-00-67040	169.95
Vendor CO6347 - COMCAST CABLE Total:					339.90
Vendor: CO7226 - CONSTELLATION ENERGY					
CONSTELLATION ENERGY	3412970	02/21/2022	536 EAST AVE.	01-6-20-88100	1,064.03
CONSTELLATION ENERGY	3412970	02/21/2022	536 EAST AVE.	01-6-20-88100	799.14
CONSTELLATION ENERGY	3412970	02/21/2022	536 EAST AVE.	11-6-20-88100	177.59
CONSTELLATION ENERGY	3412970	02/21/2022	536 EAST AVE.	13-6-20-88100	1,064.03
CONSTELLATION ENERGY	3412970	02/21/2022	536 EAST AVE.	13-6-20-88100	799.14
Vendor CO7226 - CONSTELLATION ENERGY Total:					3,903.93

Expense Approval Report

Payment Dates: 2/15/2022 - 3/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CL6029 - DANIEL CLARKE					
DANIEL CLARKE	INV0001250	03/07/2022	LAGRANGE LIONS 5TH GRADE	13-7-01-62000	1,666.67
Vendor CL6029 - DANIEL CLARKE Total:					1,666.67
Vendor: DA2510 - DANZAN RYU CHICAGO CORP					
DANZAN RYU CHICAGO CORP	22142022	02/14/2022	WINTER JUJITSU CLASSES	13-7-01-62000	7,387.54
DANZAN RYU CHICAGO CORP	2412022	02/14/2022	FALL (LATE REGISTRATION) JUJ	13-7-01-62000	732.97
Vendor DA2510 - DANZAN RYU CHICAGO CORP Total:					8,120.51
Vendor: KI1250 - DAVID KING					
DAVID KING	INV0001252	03/07/2022	LAGRANGE LIONS 6TH/7TH G	13-7-01-62000	1,333.34
Vendor KI1250 - DAVID KING Total:					1,333.34
Vendor: DA8500 - DAVIS TREE CARE & LANDSCAPE LLC					
DAVIS TREE CARE & LANDSCA	15467	02/09/2022	WAIOLA PRIORITY TRIMS/RE	01-6-00-81023	2,800.00
DAVIS TREE CARE & LANDSCA	15468	02/09/2022	ROTARY PRIORITY TRIMS PER	01-6-00-81023	925.00
DAVIS TREE CARE & LANDSCA	15474	02/15/2022	ROTARY PRIORITY TRIMS/REM	01-6-00-81023	3,000.00
Vendor DA8500 - DAVIS TREE CARE & LANDSCAPE LLC Total:					6,725.00
Vendor: DI7800 - DIRECT FITNESS SOLUTIONS					
DIRECT FITNESS SOLUTIONS	0246217-IN	02/09/2022	FITNESS WIPES (100 ROLLS)	11-6-00-83010	2,600.00
DIRECT FITNESS SOLUTIONS	0571232-IN	02/17/2022	TREADMILL #5 REPLACED STO	11-7-00-78000	353.30
Vendor DI7800 - DIRECT FITNESS SOLUTIONS Total:					2,953.30
Vendor: DI7855 - DIRECTV					
DIRECTV	INV0001232	02/15/2022	TV SERVICES IN FITNESS CENT	11-5-00-67040	300.98
Vendor DI7855 - DIRECTV Total:					300.98
Vendor: DI7900 - DIVINE SIGNS					
DIVINE SIGNS	37544	01/12/2022	PLEXIGLASS BARRIER FRONT	01-6-00-83012	39.50
DIVINE SIGNS	37544	01/12/2022	PLEXIGLASS BARRIER FRONT	13-6-00-83012	39.50
Vendor DI7900 - DIVINE SIGNS Total:					79.00
Vendor: EI3771 - EICH'S SPORTS					
EICH'S SPORTS	25584	01/31/2022	ADDITIONAL YDL JERSEYS	13-7-01-79000	36.75
Vendor EI3771 - EICH'S SPORTS Total:					36.75
Vendor: DE4798 - ELIESER DEJESUS					
ELIESER DEJESUS	INV0001231	02/28/2022	TAK KWON DO WINTER/SPRI	13-7-01-62000	1,753.50
Vendor DE4798 - ELIESER DEJESUS Total:					1,753.50
Vendor: EV5988 - EVP ACADEMIES, LLC					
EVP ACADEMIES, LLC	2071	03/07/2022	WINTER SESSION II CLASSES	13-7-01-62000	891.00
Vendor EV5988 - EVP ACADEMIES, LLC Total:					891.00
Vendor: EY1000 - EYE IN THE SKY SURVEIL.					
EYE IN THE SKY SURVEIL.	INV0001185	02/09/2022	FEBRUARY SERVICE AGREEME	01-6-00-81014	100.00
EYE IN THE SKY SURVEIL.	INV0001185	02/09/2022	FEBRUARY SERVICE AGREEME	13-6-00-81014	100.00
EYE IN THE SKY SURVEIL.	INV0001251	03/01/2022	MARCH SERVICE AGREEMENT	01-6-00-81014	100.00
EYE IN THE SKY SURVEIL.	INV0001251	03/01/2022	MARCH SERVICE AGREEMENT	13-6-00-81014	100.00
Vendor EY1000 - EYE IN THE SKY SURVEIL. Total:					400.00
Vendor: BA2089 - FREYA E. CRAIG SMITH					
FREYA E. CRAIG SMITH	2021-2.11FIT	02/13/2022	LGF GROUP X CLASS 1/31-2/1	11-7-00-62100	2,149.50
FREYA E. CRAIG SMITH	2021-2.11REC	02/13/2022	REC FITNESS WTR SES I 2ND P	13-7-02-62000	1,997.94
FREYA E. CRAIG SMITH	2021-2.22FIT	02/24/2022	LGF GROUP X CLASS 2/14-2/2	11-7-00-62100	2,582.00
Vendor BA2089 - FREYA E. CRAIG SMITH Total:					6,729.44
Vendor: FU7541 - FUNN & BALONEY LTD					
FUNN & BALONEY LTD	2857	02/20/2022	PDLG HATS	01-5-00-60010	92.45
FUNN & BALONEY LTD	2857	02/20/2022	PDLG HATS	13-5-00-60010	92.45
Vendor FU7541 - FUNN & BALONEY LTD Total:					184.90
Vendor: G20400 - G2 CONSULTING GROUP LLC					
G2 CONSULTING GROUP LLC	220218	02/28/2022	PHASE II ESA FOR 511 COSSIT	36-5-00-94650	6,200.00
Vendor G20400 - G2 CONSULTING GROUP LLC Total:					6,200.00
Vendor: BE1050 - JENNIFER BECHTOLD					
JENNIFER BECHTOLD	INV0001229	02/25/2022	PER DIEM LEG. CONF	01-5-00-54034	59.00

Expense Approval Report

Payment Dates: 2/15/2022 - 3/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JENNIFER BECHTOLD	INV0001229	02/25/2022	PER DIEM LEG. CONF	13-5-00-54034	59.00
Vendor BE1050 - JENNIFER BECHTOLD Total:					118.00
Vendor: JO5990 - JOHNSON CONTROLS SECURITY					
JOHNSON CONTROLS SECURIT	36977506	02/12/2022	QUARTERLY BILLING FEB	01-6-00-81014	1,454.86
JOHNSON CONTROLS SECURIT	36977506	02/12/2022	QUARTERLY BILLING FEB	13-6-00-81014	1,454.86
Vendor JO5990 - JOHNSON CONTROLS SECURITY Total:					2,909.72
Vendor: LY9000 - JONATHAN LYZUN					
JONATHAN LYZUN	INV0001235	02/28/2022	SUMMER 2022 BROCHURE DE	01-5-00-69110	1,500.00
JONATHAN LYZUN	INV0001235	02/28/2022	SUMMER 2022 BROCHURE DE	13-5-00-69110	1,500.00
Vendor LY9000 - JONATHAN LYZUN Total:					3,000.00
Vendor: KI5437 - KIDS FIRST SPORTS SAFETY INC					
KIDS FIRST SPORTS SAFETY IN	INV0001253	02/25/2022	WTR II BASKBAL/TRACK /MUL	13-7-01-62000	3,763.20
Vendor KI5437 - KIDS FIRST SPORTS SAFETY INC Total:					3,763.20
Vendor: KO8391 - KONE INC					
KONE INC	962146235	03/01/2022	ELEVATOR REPAIR CONTRACT	01-6-00-81017	111.86
KONE INC	962146235	03/01/2022	ELEVATOR REPAIR CONTRACT	13-6-00-81017	111.87
Vendor KO8391 - KONE INC Total:					223.73
Vendor: KO2997 - KONICA MINOLTA BUSINESS					
KONICA MINOLTA BUSINESS	278559288	02/28/2022	BIZHUB C 3851FS	11-6-00-81031	45.06
KONICA MINOLTA BUSINESS	278559858	02/28/2022	BIZHUB C 658	01-5-00-69120	35.11
KONICA MINOLTA BUSINESS	278559858	02/28/2022	BIZHUB C 658	01-6-00-81031	13.98
KONICA MINOLTA BUSINESS	278559858	02/28/2022	BIZHUB C 658	12-7-00-79000	66.65
KONICA MINOLTA BUSINESS	278559858	02/28/2022	BIZHUB C 658	13-5-00-69120	70.21
KONICA MINOLTA BUSINESS	278559858	02/28/2022	BIZHUB C 658	13-6-00-81031	13.98
Vendor KO2997 - KONICA MINOLTA BUSINESS Total:					244.99
Vendor: KO3000 - KONICA MINOLTA					
KONICA MINOLTA	39534604	02/28/2022	COPIER LEASE	01-6-00-81031	173.50
KONICA MINOLTA	39534604	02/28/2022	COPIER LEASE	13-6-00-81031	173.50
Vendor KO3000 - KONICA MINOLTA Total:					347.00
Vendor: LA6052 - LA GRANGE LOCK					
LA GRANGE LOCK	22589	02/19/2022	KEYS	01-6-00-81041	5.90
LA GRANGE LOCK	22589	02/19/2022	KEYS	13-6-00-81041	5.90
Vendor LA6052 - LA GRANGE LOCK Total:					11.80
Vendor: PE1326 - MARTIN PETERSEN COMPANY INC					
MARTIN PETERSEN COMPANY	S35393	02/23/2022	HVAC REPAIRS REC CTR. GYM	01-6-00-81010	214.00
MARTIN PETERSEN COMPANY	S35393	02/23/2022	HVAC REPAIRS REC CTR. GYM	13-6-00-81010	214.00
Vendor PE1326 - MARTIN PETERSEN COMPANY INC Total:					428.00
Vendor: ME5200 - MELVIN PLUMBING SERVICES INC					
MELVIN PLUMBING SERVICES	019	02/21/2022	COM. CTR. WOMENS WASHR	01-6-00-81042	517.50
MELVIN PLUMBING SERVICES	019	02/21/2022	COM. CTR. WOMENS WASHR	13-6-00-81042	517.50
Vendor ME5200 - MELVIN PLUMBING SERVICES INC Total:					1,035.00
Vendor: NI6060 - NICOR GAS CO.					
NICOR GAS CO.	INV0001207	02/09/2022	DENNING 4903 WILLOW SPRI	01-6-10-88100	190.16
NICOR GAS CO.	INV0001207	02/09/2022	DENNING 4903 WILLOW SPRI	13-6-10-88100	190.17
NICOR GAS CO.	INV0001237	02/16/2022	GILBERT 55 N. GILBERT	01-6-11-88100	104.28
NICOR GAS CO.	INV0001237	02/16/2022	SEGEWICK 600 E 48TH	01-6-12-88100	252.63
NICOR GAS CO.	INV0001237	02/16/2022	COM. CTR. 200 WASHINGTON	01-6-13-88100	210.08
NICOR GAS CO.	INV0001237	02/16/2022	GORDON 90 LOCUST	01-6-14-88100	25.86
NICOR GAS CO.	INV0001237	02/16/2022	GILBERT 55 N. GILBERT	13-6-11-88100	104.29
NICOR GAS CO.	INV0001237	02/16/2022	SEGEWICK 600 E 48TH	13-6-12-88100	252.63
NICOR GAS CO.	INV0001237	02/16/2022	COM. CTR. 200 WASHINGTON	13-6-13-88100	210.09
NICOR GAS CO.	INV0001237	02/16/2022	GORDON 90 LOCUST	13-6-14-88100	25.85
Vendor NI6060 - NICOR GAS CO. Total:					1,566.04
Vendor: NO1234 - NOVENTECH INC.					
NOVENTECH INC.	13810	02/11/2022	WEB DEVELOPMENT	12-7-00-68012	28.75
NOVENTECH INC.	13823	02/14/2022	DATACARD PLASTIC CARD PRI	01-5-00-75026	721.00
NOVENTECH INC.	13823	02/14/2022	DATACARD PLASTIC CARD PRI	13-5-00-75026	721.00

Expense Approval Report

Payment Dates: 2/15/2022 - 3/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NOVENTECH INC.	INV0001208	02/14/2022	HP COLOR LASER JET PRINTER	01-5-00-74013	345.00
NOVENTECH INC.	INV0001208	02/14/2022	HP COLOR LASER JET PRINTER	13-5-00-74013	345.00
NOVENTECH INC.	13929	03/01/2022	COMPUTER SUPPORT BASE/FI	01-5-00-68020	482.67
NOVENTECH INC.	13929	03/01/2022	COMPUTER SUPPORT BASE/FI	11-5-00-68020	107.41
NOVENTECH INC.	13929	03/01/2022	COMPUTER SUPPORT BASE/FI	12-7-00-68012	322.25
NOVENTECH INC.	13929	03/01/2022	COMPUTER SUPPORT BASE/FI	13-5-00-68020	482.67
NOVENTECH INC.	13960	03/01/2022	MICROSOFT APPS	01-5-00-68010	348.60
NOVENTECH INC.	13960	03/01/2022	MICROSOFT APPS	12-7-00-68012	1,294.80
NOVENTECH INC.	13960	03/01/2022	MICROSOFT APPS	13-5-00-68010	348.60
NOVENTECH INC.	13972	03/01/2022	MERAKI CLOUD CONTROL LIC	01-5-00-68013	533.45
NOVENTECH INC.	13972	03/01/2022	MERAKI CLOUD CONTROL LIC	13-5-00-68013	533.45
NOVENTECH INC.	14059	03/07/2022	WEB DEVELOPMENT	12-7-00-68012	86.25
Vendor NO1234 - NOVENTECH INC. Total:					6,700.90
Vendor: PD0332 - P.D.R.M.A.					
P.D.R.M.A.	0222083H	02/28/2022	LIFE/EAP/PAYROL LIABILITY	01-21400	25,978.47
P.D.R.M.A.	0222083H	02/28/2022	LIFE/EAP/PAYROL LIABILITY	01-5-00-53001	42.38
P.D.R.M.A.	0222083H	02/28/2022	LIFE/EAP/PAYROL LIABILITY	11-5-00-53001	5.65
P.D.R.M.A.	0222083H	02/28/2022	LIFE/EAP/PAYROL LIABILITY	12-7-00-53001	11.30
P.D.R.M.A.	0222083H	02/28/2022	LIFE/EAP/PAYROL LIABILITY	13-5-00-53001	42.38
Vendor PD0332 - P.D.R.M.A. Total:					26,080.18
Vendor: QU5069 - QUILL CORPORATION					
QUILL CORPORATION	23041490	02/14/2022	INK/BINDERS/TABS/COM. CTR	01-5-00-73011	13.63
QUILL CORPORATION	23041490	02/14/2022	INK/BINDERS/TABS/COM. CTR	01-5-00-73022	84.79
QUILL CORPORATION	23041490	02/14/2022	INK/BINDERS/TABS/COM. CTR	13-5-00-73011	13.64
QUILL CORPORATION	23041490	02/14/2022	INK/BINDERS/TABS/COM. CTR	13-5-00-73022	84.78
QUILL CORPORATION	23041490	02/14/2022	INK/BINDERS/TABS/COM. CTR	36-5-13-92908	149.00
Vendor QU5069 - QUILL CORPORATION Total:					345.84
Vendor: LA2903 - R & W MEDICAL LLC					
R & W MEDICAL LLC	2785	02/14/2022	STAFF PREEMPLOYMENT PHY	16-6-00-53301	105.00
Vendor LA2903 - R & W MEDICAL LLC Total:					105.00
Vendor: OC0650 - RAYMOND K OCHROMOWICZ					
RAYMOND K OCHROMOWICZ	INV0001234	02/25/2022	RISK MANAGEMENT SERVICES	16-5-00-61220	1,253.50
RAYMOND K OCHROMOWICZ	INV0001234	02/25/2022	RISK MANAGEMENT SERVICES	18-5-00-61220	417.83
Vendor OC0650 - RAYMOND K OCHROMOWICZ Total:					1,671.33
Vendor: RE0330 - REGIONAL TRUCK COMPANY INC.					
REGIONAL TRUCK COMPANY I	57609	03/01/2022	CREWCAB LIFTGATE & INSTAL	36-5-00-93019	3,395.00
Vendor RE0330 - REGIONAL TRUCK COMPANY INC. Total:					3,395.00
Vendor: RO6010 - ROCK 'n' KIDS INC					
ROCK 'n' KIDS INC	LAGW122	02/09/2022	KID ROCK WTR/SPR SESSION	13-7-05-62000	297.50
Vendor RO6010 - ROCK 'n' KIDS INC Total:					297.50
Vendor: SC6762 - SCOUT ELECTRIC SUPPLY CO.					
SCOUT ELECTRIC SUPPLY CO.	170541	02/07/2022	ELECTRICAL PARTS BATTERY S	01-6-00-84040	16.50
SCOUT ELECTRIC SUPPLY CO.	170541	02/07/2022	ELECTRICAL PARTS BATTERY S	13-6-00-84040	16.50
SCOUT ELECTRIC SUPPLY CO.	170601	02/24/2022	LIGHT BULBS REC CENTER	01-6-00-84040	34.75
SCOUT ELECTRIC SUPPLY CO.	170601	02/24/2022	LIGHT BULBS REC CENTER	13-6-00-84040	34.75
Vendor SC6762 - SCOUT ELECTRIC SUPPLY CO. Total:					102.50
Vendor: SH4391 - SHINING STAR PRODUCTIONS					
SHINING STAR PRODUCTIONS	INV0001254	02/17/2022	LITTLE ACTORS CLUB WTR/SP	13-7-05-62000	360.00
Vendor SH4391 - SHINING STAR PRODUCTIONS Total:					360.00
Vendor: SH4475 - SHIRT PRINTING 4 U, IN					
SHIRT PRINTING 4 U, IN	8356495	02/21/2022	SWEATSHIRTS FOR STAFF APP	13-5-00-72022	829.00
Vendor SH4475 - SHIRT PRINTING 4 U, IN Total:					829.00
Vendor: SP3601 - SPARKLES ENTERTAINMENT INC					
SPARKLES ENTERTAINMENT IN	INV0001236	02/22/2022	SPARKLE ENTER. DJ/PHOTO M	13-7-04-62000	500.00
Vendor SP3601 - SPARKLES ENTERTAINMENT INC Total:					500.00
Vendor: SP5010 - SPRINT					
SPRINT	334991157-092	02/21/2022	GORDON PARK WIFI	01-5-00-67011	19.25

Expense Approval Report

Payment Dates: 2/15/2022 - 3/14/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SPRINT	334991157-092	02/21/2022	GORDON PARK WIFI	13-5-00-67011	19.25
Vendor SP5010 - SPRINT Total:					38.50

Vendor: LA5005 - U.S.POSTMASTER

U.S.POSTMASTER	INV0001233	02/28/2022	ADD 2 PERMIT ACCT. FOR BR	01-5-00-76010	132.50
U.S.POSTMASTER	INV0001233	02/28/2022	ADD 2 PERMIT ACCT. FOR BR	13-5-00-76010	132.50
Vendor LA5005 - U.S.POSTMASTER Total:					265.00

Vendor: VI5006 - VILLAGE OF LA GRANGE

VILLAGE OF LA GRANGE	7836	02/17/2022	GAS TANK APPROVAL	36-5-20-94570	113.01
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK SR. FIELD SPRINKL	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK TENNIS COURTS	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK SR. FIELD HYDRAN	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK FOUNTAIN	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK FIELD HOUSE	01-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	COMMUNITY CENTER	01-6-13-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	GORDON SPLASH PAD	01-6-14-88200	279.17
VILLAGE OF LA GRANGE	1350222	02/18/2022	REC BUILDING	01-6-20-88200	493.77
VILLAGE OF LA GRANGE	1350222	02/18/2022	FITNESS CENTER	11-6-20-88200	109.72
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK FOUNTAIN	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK SR. FIELD SPRINKL	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK TENNIS COURTS	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK SR. FIELD HYDRAN	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	SEDGWICK FIELD HOUSE	13-6-12-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	COMMUNITY CENTER	13-6-13-88200	37.30
VILLAGE OF LA GRANGE	1350222	02/18/2022	GORDON SPLASH PAD	13-6-14-88200	279.17
VILLAGE OF LA GRANGE	1350222	02/18/2022	REC BUILDING	13-6-20-88200	493.77
Vendor VI5006 - VILLAGE OF LA GRANGE Total:					2,216.21

Vendor: CO7000 - WALTER KUSNIERZ

WALTER KUSNIERZ	202210	02/22/2022	MINECRAFT MADNESS WTR/S	13-7-03-62000	140.00
Vendor CO7000 - WALTER KUSNIERZ Total:					140.00

Grand Total: 147,594.10

Section 4



STAFF REPORTS

Park District of La Grange
March 2022
Board Report
Jenny Bechtold
Executive Director

- On February 28, 2022 the State lifted the mask mandate, and Cook County also lifted their mask mandate and vaccine requirements. The Park District of LaGrange continues to follow all guidance provided by the State of Illinois, as well as Cook County. Effective February 28, 2022 masks are recommended, but not required, at our indoor facilities. Also, effective February 28, 2022, proof of vaccination will no longer be required for patrons or staff.
- Cody/Braun & Associates continue working on the drawings for the 610 East Avenue property. Once the drawings are complete, they will be presented to the Board, and bids prepared.
- Following this report you will find the pricing for the add on electric to the satellite facilities that was approved at the last board meeting. The pricing went up 1.8% to .06593 which will create a savings of approximately \$2,408 or 16% for the next sixteen months. We locked in on Tuesday, February 15, 2022 (Monday's price was \$0.06476). We continue our market watch on natural gas in hopes the numbers move downward.
- Thank you to all the commissioners who participated in the Legislative Breakfast via zoom on February 28, 2022. Hopefully next year we will be back in person and able to speak to the legislators directly.
- I attended the Legislative reception and conference in Springfield on March 8th and 9th. Topics included managing electronic communications (records detention), roles and responsibilities for local election officials, cybersecurity, and legislative updates on hot issues at the capitol.

Electric Solutions Summary

Park District of La Grange

Account Information

Current Rate

\$0.07867

Annual Usage (kWh)

189,013

Current Annual Cost

\$14,870

Utility Account #

Service Address

City

Account info on next page

Final Offers

Fixed Price All-In

March '22 - Aug '23

Constellation

\$0.06593

Final Term and Rate

Supplier

Constellation

Term

Mar '22 - Aug '23

Rate (\$/kWh)

\$0.06593

Annual Cost

Annual Cost vs.
Current

% Variance vs.
Current

\$12,462

(\$2,408)

-16%

Additional Comments

*Agreement begins March 2022

2/16/2022

Electric Solutions Summary

Park District of La Grange

Account Information

Utility Account #	Service Address	City
8516471004	1108 S Spring Ave	La Grange
0472017002	500 S Waiola Ave	La Grange
8855687006	4901 Willow Springs Road	La Grange
0470761007	100 N Locust	La Grange
0470758000	39 N Gilbert Ave	La Grange
047200800	500 E 48th Street	La Grange

Park District of La Grange
March 2022
Board Report

Leynette Kuniej
Superintendent of Finance

- The first installment of the 2021 tax bills was due March 1st. To date we have received \$1,249,013 which represents 72% of this first installment. These deposits will be reported as revenue in the next fiscal year beginning in May.
- Total cash available on February 28th was \$6,275,141.
- Terri has been sending letters to clear all the old outstanding checks which have not been cashed. Any checks not cleared will be sent to the state as unclaimed property.
- The draft of the budget has been on display in the Recreation Center office and on the website since March 2nd.
- Below is a summary of fund balance as of February 28, 2022

FUND	FUND BALANCE 05/01/2021	REVENUE OVER EXPENDITURES	Transfers	FUND BALANCE 2/28/2022
GENERAL	\$ 684,359	\$ 351,691		\$ 1,036,049
FITNESS CENTER	241,665	168,870		410,535
BASE	513,702	43,028		556,730
RECREATION	(414,741)	320,672		(94,069)
IMRF	204,438	103,990		308,428
PAVING & LIGHTING	62,271	1,825		64,096
LIABILITY INSURANCE	106,563	13,820		120,383
AUDIT	20,909	6,793		27,702
SPEC RECREATION	423,195	77,590		500,785
FICA/MEDICARE	149,217	46,995		196,212
TOTAL OPERATIONS	1,991,577	1,135,274	-	3,126,851
CAPITAL PROJECTS	274,883	(5,332)	2,145,090	2,414,641
CAPITAL RESERVE	2,145,090	-	(2,145,090)	-
DEBT SERVICE	79,240	16,078		95,318
GRAND TOTAL	\$ 4,490,790	\$ 1,146,020	\$ -	\$ 5,636,810

Park District of La Grange
March 2022
Board Report

Kevin Miller
Superintendent of Recreation

- The summer brochure has been completed and will be posted to the website on March 16th. Postcards are being mailed to La Grange residents notifying them of our summer brochure. We will be utilizing QR codes on the postcards that will link directly to the PDLG website and WebTrac for easier accessibility.
- Early Bird registration for Summer Camp opened on March 1st. The first day of registration was very successful for Camp Mighty Munchkins (44% filled day one) and Camp Quest Juniors (36% filled day one). After more than a week of registration being open, Camp Mighty Munchkins, for 4–6-year-old campers, is at 98% filled. Below is a breakdown of the weekly registration numbers for each site. Please note, we lowered the maximum enrollments for Camp Quest Juniors from 40 campers to 24 campers due to concerns with finding an adequate number of staff. We hope to raise the maximum to 40 campers by the end of April, after we have finished the hiring process.

Week	Camp Mighty Munchkins (Full Day for 4-6yr olds, max 18 campers)	Camp Quest Juniors (Full Day for 7-9yr olds, max 24 campers)	Camp Quest Seniors (Full Day for 10-12yr olds, max 12 campers)	Camp-A-Palooza (Half Day for 5-10yr olds, max 20 campers)
1	16	12	3	2
2	14	14	3	1
3	18	13	3	2
4	18	13	3	2
5	17	10	1	2
6	19	13	2	1
7	19	14	3	0
8	19	14	4	0
9	19	17	4	2
Total	159/162 98%	120/216 56%	26/108 24%	12/180 6%

*Camp Mighty Munchkins weeks 6 through 9 went over the maximum to accommodate a sibling that was waiting approval of an age override.

- The Winter Youth Developmental Basketball League ends their season on March 19th with a *March Madness* tournament. This was a very successful season with 42 total teams and 413 players. Zach Price will be reviewing the league format as well as gym

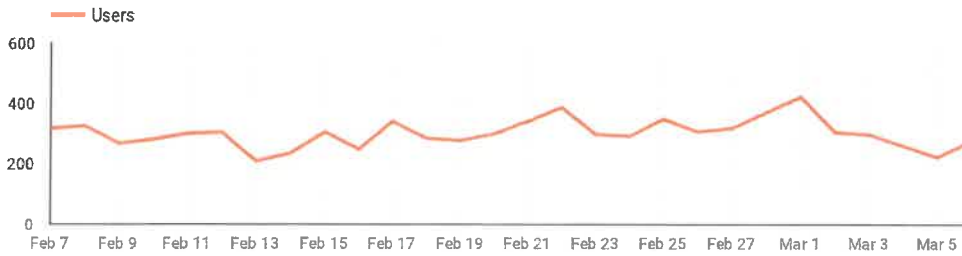
schedules to see how we can accommodate more players in the 2022/2023 season.

- The La Grange Lions travel basketball teams have concluded their seasons with the exception of the 5th grade A and 8th grade A boys, who will represent us at the Illinois Middle School Basketball Tournament in Champaign. This tournament will run March 18th-20th and will crown the best teams across the states of Illinois, Wisconsin, Indiana, Michigan and Ohio.
- Learning Ladders Preschool 2022-2023 school year registration has been going well. As of March 8th, we have 57/156 spots filled (37%) and four classes guaranteed to run, with two of those classes having reached their maximum enrollments. This time last year we had 47/156 spots filled (30%).
- The Mother Son Dance was held on Friday, March 4th. The event sold out with 51 kids registered. Sparkles Entertainment was contracted to DJ and run a photo booth and did a great job. This was our first time using their services and we received numerous comments on how great they were from the moms.
- The Touch-A-Truck event will run on Saturday, March 19th from 10:00am-12:00pm. The first half hour will be sensory free, meaning no horns, sirens, etc. We will have a police car, school bus, crane, semi-trailer cab, and three military vehicles from the Nation Guard in attendance. The event will take place at the Sedgwick Park parking lot off of 10th Ave. & 48th St.
- Andrea Weismantel is preparing for the Easter special events in April. We will be hosting Breakfast with the Bunny on April 3rd; Easter Egg Hunt for children 2-8 years on April 9th; and two new events will also take place on April 9th, the Easter Egg Crawl for children 18 months and younger who are crawling and the Doggie Egg Hunt.
- Mail Chimp 5,353 subscribers as of February 8, 2022 compared to 5,178 subscribers at this time last year.
- Following this report of the Google Analytics Report for February 5th through March 6th, 2022.

PDLG Audience Overview

Continent ▾ Region ▾ Channel ▾ Device ▾ Feb 5, 2022 - Mar 6, 2022 ▾

Your audience at a glance



Users
6,517

New Users
5,909

Number of Sessions per User
1.49

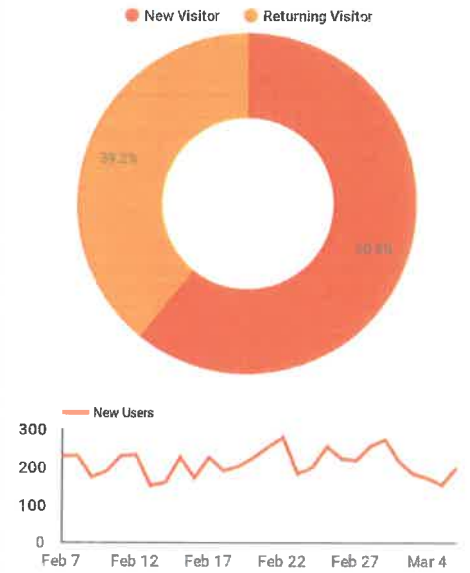
Sessions
9,722

Pageviews
21,798

Pages / Session
2.24

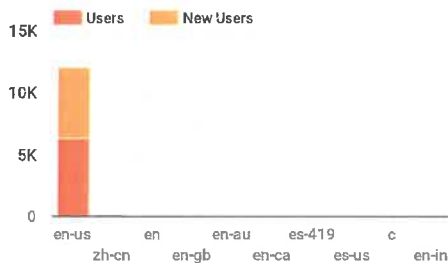
Avg. Session Duration
00:01:46

Bounce Rate
53.29%



Let's learn a bit more about your users!

Pages



Page	Users
1. /	3,748
2. /parks-and-facilities/recreation-center	1,024
3. /la-grange-fitness/fitness-center-infor...	705
4. /facility-rentals/party-room-rentals	500
5. /our-programs	488
6. /parks-and-facilities/locations	422
7. /our-programs/athletics	400
8. /our-programs/day-camps	399
9. /our-programs/early-childhood-youth...	350
10. /la-grange-fitness	335

1 - 10 / 352 < >

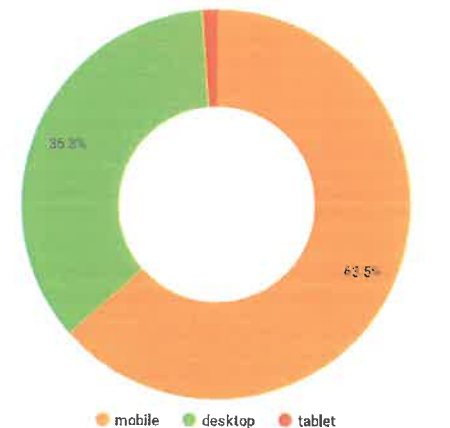
City Demographics



City	Users	New Users
1. Chicago	1,525	1,588
2. La Grange	1,639	1,331
3. Brookfield	726	598
4. Berwyn	139	119
5. Western Springs	137	102
6. (not set)	186	128
7. Burr Ridge	119	95

1 - 10 / 461 < >

What device are people using?



Device	Users	New Users
1. mobile	4,168	3,884
2. desktop	2,319	1,954
3. tablet	61	71

1 - 3 / 3 < >

Park District of La Grange
March 2022
Board Report
Dom Adjoumani
Fitness Supervisor

- La Grange Fitness had 93 new members join during the month of February 2022. We currently have 1,693 members through February 28th, 2022, compared to 1,641 as of February 28th, 2021 (an increase of 52 members). During the month of February, we had 51 cancellation requests, 10 members requested a hold, as well as 6 annual memberships expired.
- The month of February brought in 842 group fitness participants. The group fitness classes have an average of 210 participants per week and an average of 8 participants per class.
- We had 6,633 visits by fitness members, during the month of February 2022, compared to 5,392 during February 2021, an increase of 1,241 visits. We had 29 guest visits bringing in \$290 in revenue.
- The personal training department brought \$2,575 for February. We had 50 personal training sessions during the month of February 2022 compared to 37 sessions in February 2021 (an increase of 13 sessions).
- The month of February we offered members a complimentary Corrective Movement workshop, led by one of our personal trainers, Rudy Luna. Two members participated in the complimentary workshop. We plan on continuing to offer members a variety of workshops seeing which caters more to their needs, in turn, to further increase member engagement and personal training revenue.
- March of 2022, we plan on launching a membership re-activation promotion for former members. This promo will allow former members to sign back up at La Grange Fitness without having to pay an enrollment fee and further increase our overall membership count.

**Park District of La Grange
March 2022
Board Report**

**Leanna Hartung
Superintendent BASE**

- Summer Camp registration started March 1st. Denning capacity is 25 and Forest Road capacity combined is 35. See charts below.
- BASE 2022-2023 full-time registration began March 8th. On the first day we received 130 registrations. March 22nd will be the start of part-time registration. I kept the capacities at the Covid capacity. See chart below.
- The BASE staff are busy finishing up their trainings required for IDHS/DCFS and The Park District to meet the completion deadlines.
- Melissa and I are busy at the schools, planning summer camp, interviewing for camp counselors and monitoring registrations for next year.
- The President's day camp offered in February did not have enough participants to run the camp so it was cancelled.

Registration for 2022-23 School Year

School	Covid Capacity	Currently Registered	Anticipated Capacities
Barnsdale	40	26	50
Cossitt	50	28	85
Congress Park	50	16	80
Forest Road	50	22	85
Ogden	75	42	100
Total	265	134	400

****Capacity depends on any restrictions in place August 2022**

Denning Park Camp

Location Week 8am-3pm	Capacity/# Registered Total Capacity 25
Week 1	25
Week 2	25
Week 3	25
Week 4	18
Week 5	23
Week 6	25
Week 7	25
Week 8	25

Forest Road Summer School Summer Camp

Week 11:30am-3pm	Capacity/# Registered Total Capacity 35
Week 1	4
Week 2	4
Week 3	4
Week 4	4
Week 5	4

Forest Road Summer Camp

Week 8am-3pm	Capacity/# Registered
Week 1	2
Week 2	2
Week 3	2
Week 4	1
Week 5	3

After Care Numbers FR Summer School

Week 3pm-5pm	# Registered
Week 1	4
Week 2	4
Week 3	4
Week 4	4
Week 5	4

After Care Number FR Summer Camp

Week 3pm-5pm	# Registered
Week 1	2
Week 2	2
Week 3	2
Week 4	1
Week 5	2

After Care Numbers Denning Summer Camp

Week 3pm-5pm	# Registered
Week 1	22
Week 2	21
Week 3	21
Week 4	16
Week 5	19
Week 6	20
Week 7	18
Week 8	21

Park District of La Grange
March 2022
Board Report

Chris Finn
Superintendent of Facilities
Facilities Department

- The Recreation Center has good rental numbers in the rental rooms and banquet room for the month of March. We are having between 4 & 6 rentals a day on the weekends. We are bouncing back from the restrictions we had in place starting in January. I have several consistent gym rentals for late March through May filling gym space at night Monday through Thursday.
- The front office staff has been taking registrations for Summer Day Camps and BASE (2022/2023 school year). The first day of Summer Day Camp registration was very busy at the front desk. BASE registration dates full-time families on March 8th and will begin registering part-time families on March 22nd.
- I continue to work with Tom the new Building/Maintenance Supervisor on job duties/tasks and getting him acclimated with the building.
- We have been busy with outdoor rentals as well. This is the time of the year when all the spring sports field rentals and school picnics are coming in for rental applications. I have met with all of the affiliate groups to talk about the upcoming season, and have been busy talking with all of them getting dates and fields set. As the weather breaks, I will be in close communication with the affiliate groups as to when they can get out on the fields. Most groups will be looking to start in early April.
- I will be working close with Claudia to make sure that everything is all set for the outdoors sports organizations, as far as scheduling goes for the Spring.
- I continue working with Jenny, legal, & the user groups to get the new affiliate agreements updated and ready for the board to approve.
- Over the last month I have been working with contractors to get pricing to get the numbers for the 2022-2023 capital budget set.

Rental Information-February 2022

Recreation Center Room Rentals February 2022:

Rentals- 28 total rentals from (7 La Grange, 7 Chicago, 4 Brookfield, 2 Cicero, and one each from Lyons, Western Springs, Hinsdale, Oak Park, Elmhurst, Willow Springs, Darien, and Westmont.)

Total Fees February 2022 -\$9881

Total fees cancelled due to covid vaccination verification requirement, February 2022 \$5398 with \$1300 recouped by new rentals (in the same room and time approximate time frame) after the cancellations.

Rentals cancelled due to covid vaccination verification requirement, February 2022

11 cancellations

Rooms: 108/109- 4 rentals

105/106- 11 rentals

108- 5 rental

105- 1 rental

112- 2 rentals

109- 1 rental

102- 0 rentals

Banquet- 4 rentals

Parties with exclusive playground rental included- 20

Outdoor Rentals February 2022:

Rentals- 1

Total Fees- \$60

Community Center Rentals February 2022:

Rentals- 3 total rentals from (2 La Grange, and 1 Brookfield)

Total Fees- \$595

Court Rentals February 2022:

Rentals- 3 (1 Chicago, 1La Grange Highlands, and 1 Riverside)

Total Fees- \$200

All the above information is based on individual rentals, not multi-date, repeat rentals from teams/organizations.

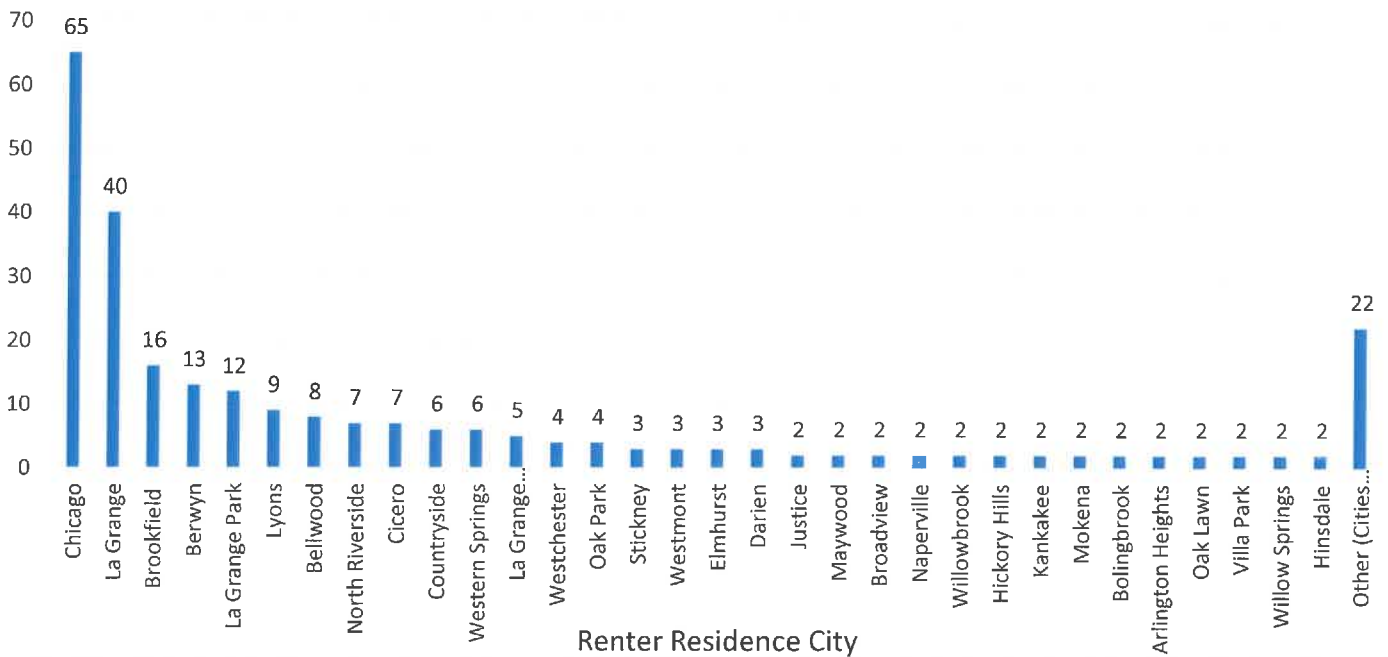
YTD Rental Information May 2021-February 2022

Recreation Center Rentals

There has been a total of 264 rentals for the Recreation Center rooms between May 2021 and February 2022. The total fees collected May 2021-February 2022 equals \$96,928. The following charts display the number of parties by the renter locations and by the rooms reserved.

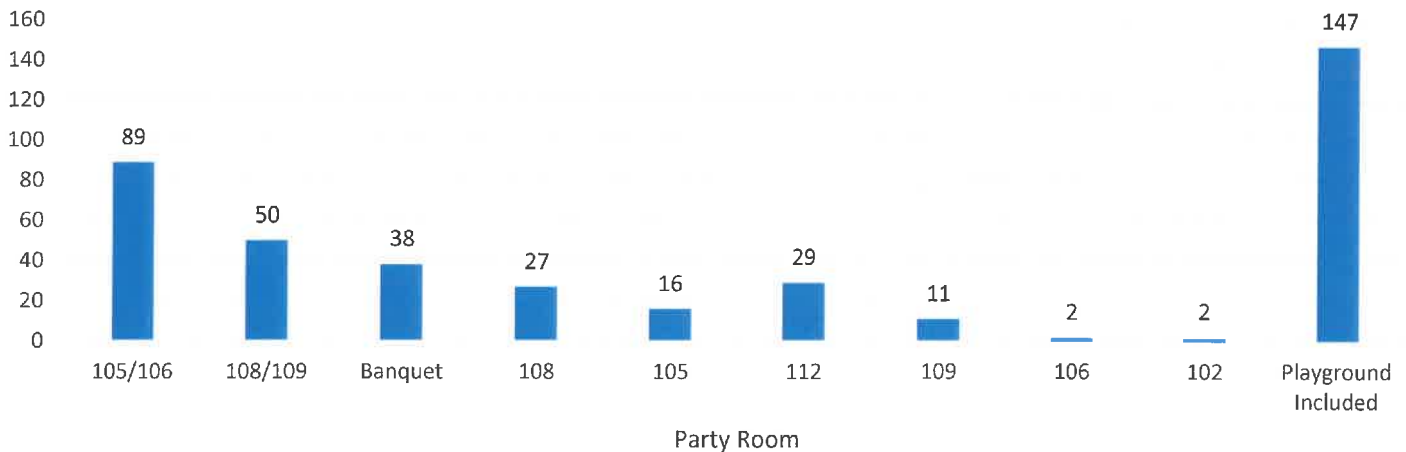
YTD Parties by Renter Location

May, 2021-February 2022



YTD Parties by Room

May 2021-February 2022



Outdoor Rentals

There has been a total of 49 rentals for outdoor facilities and park shelters May 2021-February 2022. The total fees collected May 2021-February 2022 for outdoor rentals equals \$5490. The following charts display the number of rentals by renter locations and by the parks reserved. This information is based on individual rentals. It does not include the field rentals by organizations which include multiple dates over several months of use (example- AYSO soccer field rentals are not included in these graphs).

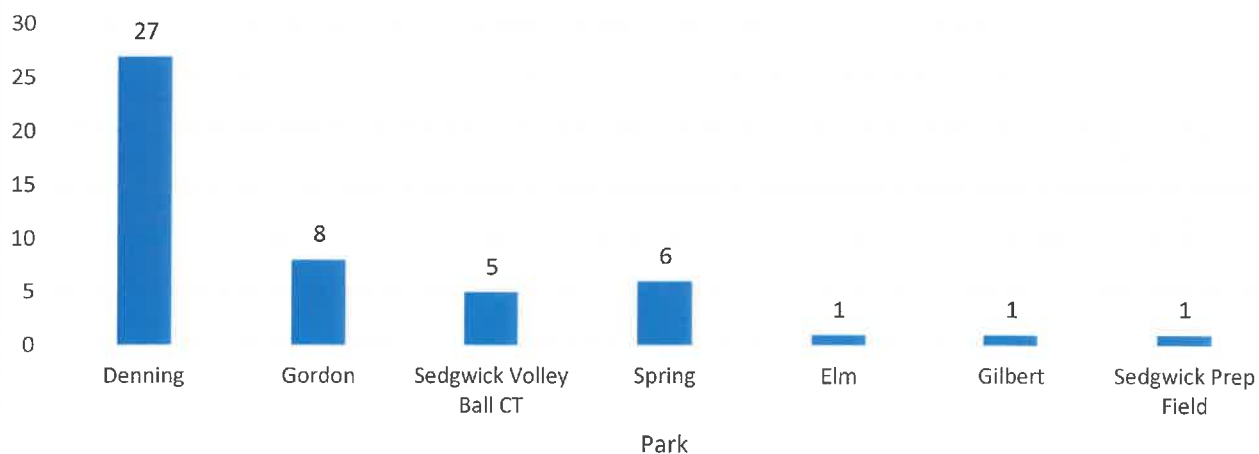
YTD Outdoor Park Rentals by Renter Location

May 2021-February 2022



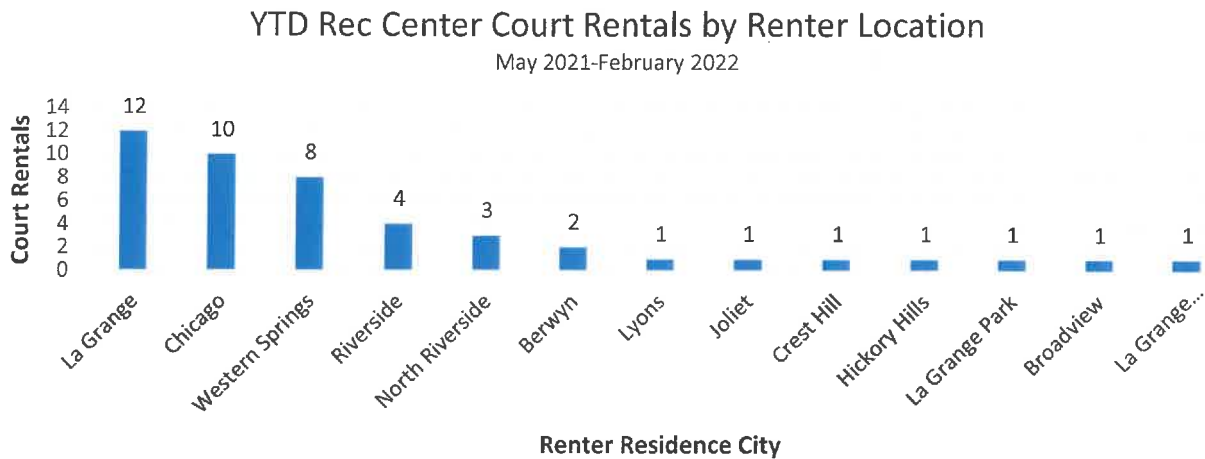
YTD Outdoor Rentals by Park Reservation

May 2021-February 2022



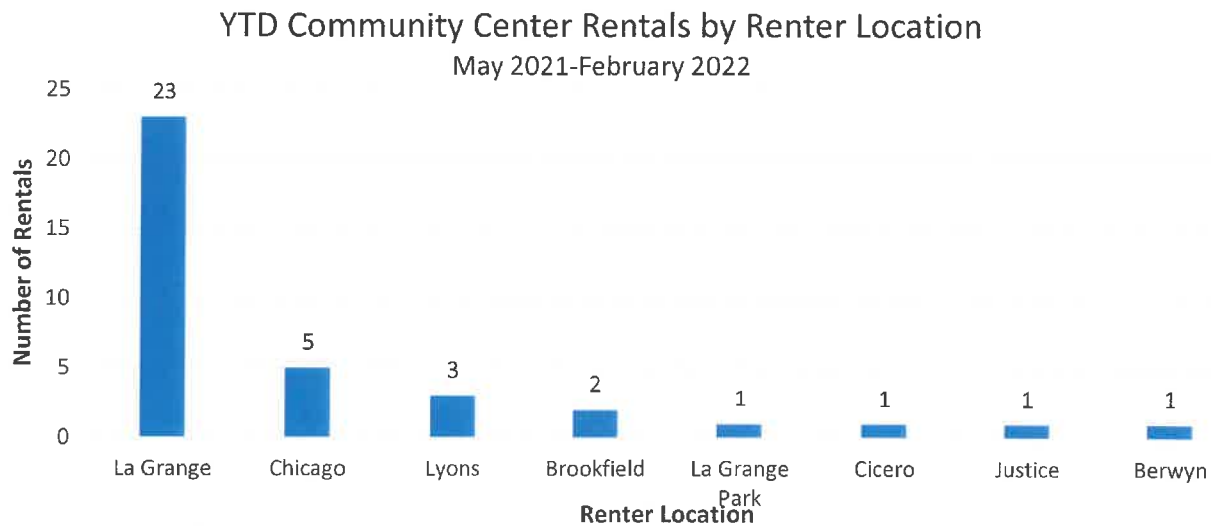
Indoor Court Rentals

There has been a total of 46 indoor court rentals May 2021-February 2022. The total fees collected May 2021-February 2022 for indoor court rentals equals \$5342. The following chart displays the number of rentals by renter locations. This informatin is based on individual rentals. It does not include the court rentals by organizations which include multiple dates over several months of use (example-Taylorred Intensity is not included in this).



Community Center Rentals

There has been a total of 37 rentals for the community center from May 2021-February 2022 The total fees collected May 2021-February 2022 for the Community Center rentals equals \$7710. The following chart displays the number of rentals by renter locations. This informatin is based on individual rentals. It does not include the rentals by organizations which include multiple dates over several months of use example-Leadershop and Sign of the Cross Christian Ministries are not included in this information).



Park District of La Grange
March 2022
Board Report
Claudia Galla
Parks Foreperson
Parks & Grounds Report

- These are the last tasks completed at the Community Center this past month:
 - * Kitchen walls, windows and light fixtures were washed before painting walls and cabinets.
 - * The new community bulletin board was installed.



- Staff is looking ahead and started some spring projects. Ten new garden boxes were built to replace those that are falling apart at the community garden. They will be installed in warmer weather.
Trash can tops were painted and replaced.
The top chain links on all swings were inspected and worn links were replaced.
Tennis nets were inspected and two were replaced.
Eight replacement Picnic tables have been ordered.



- Davis Tree Care has been in town working on priority tree pruning and removals. Parks that have been completed are Gilbert, Sedgwick, Rotary, Denning, and Waiola. This month they will be moving on to Gordon, Stone and Spring to complete the work, weather pending.
- Staff worked with the rec center maintenance staff to deep clean the indoor playground and replace burned-out ceiling bulbs. Also, staff helped paint the upstairs' rest rooms.
- I've made arrangements and created planting location maps for Apex Landscaping Inc. They will be in town late April/early May for spring tree installations. I've arranged with Advance Turf Solutions for athletic field fertilization. They will be in town 4/5 and 4/6. Rain dates are 4/12 and 2/13.
- I've planned the last free event before summer arrives. A Naturalist from Trailside Museum of Natural History will be sharing information and interesting facts about pollinators with emphasis on the Monarch Butterfly. The Trailside Museum of Natural History is one of six nature centers of the Forest Preserve District of Cook County.
 - * June 3 - The Monarch Butterfly and Other Pollinators

Urban & Community Forestry Grant update:

- I have created the first rough draft of the Tree Preservation and Protection Policy for the Park District. I will meet with Zach Wirtz this month from The Morton Arboretum. We will review the policy and I'll take note of his suggestions. Jenny and I will meet later in the month to further evaluate and update the document.

Routine duties for the month include:

- *Process vouchers.
- *Trash & recycling collection in all parks, once a week.
- *Clean the interior of our satellite buildings, daily.
- *Completed inspections for March will include Playgrounds and Buildings.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

MEMORANDUM M22-008



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Chris Finn, Superintendent of Facilities
RE: La Grange Little League Temporary Construction License
DATE: March 14, 2022

Background:

The Park District of La Grange (PDLG) has an affiliate agreement with La Grange Little League (LGLL) for many years. This affiliate agreement allows LGLL to have priority use of Sedgwick fields A & B with no user fees, in exchange for LGLL to take care of agreed upon maintenance duties, as well as investments into the fields.

Implications:

La Grange Little League has obtained a proposal from Simmons Field Solutions to complete maintenance to the infields of Field A & B at Sedgwick Park for \$31,300 (proposal can be found following this memo). LGLL had the unique opportunity to work with the White Sox and have a greenskeeper (known as the "Sod Father") from their organization look at the ballfields and assist with the proposal. Simmons Field Solutions is a contractor that completes field maintenance at Guarantee Rate Field and LGLL is very excited at the prospect of the field maintenance being completed by a contractor who completes work on major league ballfields. Although the quote is over \$25k, LGLL is requesting the bidding process be waived for this unique opportunity to allow for Simmons Field Solutions to complete the field maintenance.

PDLG and LGLL are in the process of updating the affiliate agreement which will include the process for obtaining permission from the park district for any work to be completed on the fields, requirements for obtaining Temporary Construction Licenses and following the bidding processes.

This current project has been reviewed by staff, as well as Ancel Glink, and legal counsel stated the board can waive the bidding process for this project with understanding that future projects would fall under the new affiliate agreement with clearer processes and procedures.

Staff Recommendation:

Staff recommends the board ratify waiving the bidding process for the proposed project from Simmons to be completed at Sedgwick fields A & B in the amount of \$31,300.

Staff recommends the board ratify the Temporary Construction License for LGLL to complete the Simmons project during the spring of 2022.

Simmons Field Solutions

5361 US Highway 6 Ste B

Portage, IN 46368 US

219-671-4815

nsimmons@simmonsfieldsolutions.com



Estimate

ADDRESS

La Grange Little League

Bill Franko

PO Box 662

La Grange, IL 60525

ESTIMATE # 1098**DATE** 12/18/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Field Maintenance	Small Field #1	1	13,800.00	
		1. Remove infield and sideline grass grass.			
		2. Remove 5ft of back arc grass lip			
		3. Grade infield and sidelines add soil as needed.			
		4. Install grass on infield and sidelines			
		5. Scrape layer of mix off top on infield mix			
		6. Install new 18 ton of infield mix on infield			
		7. Grade infield			
		8. Roll infield mix and new grass Edge infield			
		9. Install 2 ton of infield conditioner pros choice onto infield			
		10. Edge warning track from dugout-to-dugout			
		11. Install 1 load of lime screenings onto warning track from dugout-to-dugout			
		12. Simmons field solutions to leave 20 bags of pros choice onsite for property to use for rain games if needed.			
		13. Rebuild mound.			
		14. add infield mix to home plate			
		15. Grade home plate.			
		16. Install blue clay in batters			

Please make checks payable to Simmons Services LLC. Payment is due within 30 days of the invoice date. If the invoice is not paid within 30 days a 5% late fee will be added to the bill. Returned Checks will incur a \$35.00 returned check fee.

If you would like paperless billing, please let me know your e-mail address and you will be able to pay electronically with debit/credit cards.

Thank you!

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Field Maintenance	box and catchers box Big Field #2	1	17,500.00	
		1. Remove infield and sideline grass grass. 2. Remove 5ft of back arc grass lip 3. Grade infield and sidelines add soil as needed. 4. Install grass on infield and sidelines 5. Scrape layer of mix off top on infield mix 6. Install new 18 ton of infield mix on infield 7. Grade infield 8. Roll infield mix and new grass Edge infield 9. Install 2 ton of infield conditioner pros choice onto infield 10. Edge warning track from dugout-to-dugout 11. Install 1 load of lime screenings onto warning track from dugout-to-dugout 12. Simmons field solutions to leave 20 bags of pros choice onsite for property to use for rain games if needed. 13. Rebuild mound. 14. add infield mix to home plate 15. Grade home plate. 16. Install blue clay in batters box and catchers box Payment Terms: 50% Deposit upon contract signing 25% Balance due upon first day of work Remaining Balance Due upon job competition. Any changes to above projects must be agreed to in writing by both parties.			
		TOTAL			

Please make checks payable to Simmons Services LLC. Payment is due within 30 days of the invoice date. If the invoice is not paid within 30 days a 5% late fee will be added to the bill. Returned Checks will incur a \$35.00 returned check fee.

If you would like paperless billing, please let me know your e-mail address and you will be able to pay electronically with debit/credit cards.

Thank you!

**GRANT OF TEMPORARY
ACCESS AND
CONSTRUCTION LICENSE**

This Instrument Prepared by
And Return to:

Derke Price
Ancel Glink
140 S. Dearborn Street, Suite 600
Chicago, IL 60062

This space for Recorder's use only

This **GRANT OF TEMPORARY ACCESS AND CONSTRUCTION LICENSE** ("**License**") is made and entered this 14 day of March, 2022 ("**Effective Date**") by **LA GRANGE LITTLE LEAGUE** ("**Licensee**") and the **PARK DISTRICT OF LA GRANGE**, an Illinois unit of local government ("**District**"). The District and Licensee are sometimes collectively referred to herein as the "**Parties**."

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this License, other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. RECITALS.

A. The District is the legal title owner of certain property commonly known Sedgwick Park, Fields A & B ("**Property**").

B. Licensee desires and the District wishes to grant access to the Property to enable the Licensee and its agents, employees and contractors to construct certain improvements to the Property as per a contract between Licensee and Simmons Field Solutions for the work set forth in Simmons' Estimate 1098 dated: 12/18/2021 (copy attached hereto as Exhibit B) totaling \$31,300.00 (the "**Work**").

2. LICENSE.

The District shall and does hereby grant a revocable limited use license ("**License**") to the Licensee for the purposes of accomplishing the Work.

3. LICENSEE OBLIGATIONS.

As a condition of this License, Licensee will perform the following tasks:

(1) Licensee will hold District harmless for any and all claims resulting from Licensee's and its agents, employees and contractors activities arising out of or related to this License and prior to entry onto the Property pursuant to this License, the Licensee and Simmons Field Solutions will provide the District with written evidence of commercial general liability insurance which will be provided by an insurance company rated A-VII or

better by the current Best's Key Rating Guide and will be licensed to do business in the State of Illinois. The insurance policies will name the District as an additional insured and will insure against injury to property, persons or loss of life arising in connection with the Property in an amount of not less than \$2,000,000.00 combined single limit per occurrence/aggregate, and shall provide for 30-days notice of cancellation. The insurance will be written on an "occurrence" basis and not on a "claims made" basis. The obligation to provide the insurance coverage will be a continuing obligation of the Licensee, which obligation will not be merged into the deed or deeds and will continue so long as the Licensee does any work on the Property, including work done after the Closing ("**Licensee's Insurance Obligations**"). The Licensee's Indemnification Obligations, which will also include its indemnification obligations set forth in this Section I, and the Licensee's Insurance Obligations are collectively referred to as the "Licensee's Indemnification and Insurance Obligations".

(2) Licensee, its agents, employees and contractors, will access the Property only during normal business hours, but in no case earlier than 7:00AM and no later than 7:00PM Monday through Saturday, and not on Sundays.

(3) The Licensee and its agents, employees and contractors construction activities under this License will be in accordance with all applicable District codes and regulations and the other requirements of law, including federal, state, and other local laws, rules, and regulations.

(4) The Licensee will maintain the Property and all streets, sidewalks, and other public property in and adjacent to the Property in a good and clean condition at all times during construction activities permitted under this License. The Licensee will promptly clean all mud, dirt, or debris deposited on any street, sidewalk, or other public property in or adjacent to the Property by the Licensee or any of its agents, employees and contractors, and shall repair any damage that may be caused by the activities of the Licensee or its agents, employees and contractors. If the District gives the Licensee notice to clean all mud, dirt, or debris deposited on any street, sidewalk, or other public property in or adjacent to the Property by the Licensee or any agent of or contractor hired by, or on behalf of, the Licensee, neglects to clean, or undertake with prompt due diligence to clean, the affected public property within the same day of receiving notice from the District, then the District will be entitled to clean, either with its own forces or with contract forces, the affected public property and to recover from the Licensee a \$125.00 per hour charge multiplied by the number of personnel reasonably required to perform the cleaning.

(5) Failure by the Licensee to perform any of the conditions of this License will entitle the District to cancel this License upon 72 hours notice and, absent a cure by the Licensee, revoke the License.

4. TERM.

This License will expire upon completion of the Work.

[Signature Pages Follow]

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed on the date first above written.

ATTEST:

LA GRANGE LITTLE LEAGUE

By: _____

By: _____

Its: _____

Its: _____

ATTEST:

PARK DISTRICT OF LA GRANGE

By: _____

By: _____

Its: Secretary

Its: President

Section 8



BOARD BUSINESS

MEMORANDUM M22-007



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Leynette Kuniej, Superintendent of Finance
Kevin Miller, Superintendent of Recreation
Leanna Hartung, Superintendent of BASE
Chris Finn, Superintendent of Facilities
Claudia Galla, Parks Foreperson
RE: 2022-2023 General Operations Budget, Budget Ordinance, Capital Budget,
Management by Objectives (MBO's) and Goals and Objectives
DATE: March 14, 2022

Background:

Staff has been busy preparing the 2022-2023 budget draft and are very excited to present it to the Board and community. Per Park District code, "the budget and appropriation ordinance shall be prepared in tentative form by some person or persons designated by the governing body, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon."

Implications:

The **DRAFT** of the 2022-2023 General Operations Budget, Budget Ordinance, Capital Budget and Management by Objectives (MBO's) were placed on display on March 2, 2022 via the Park District of La Grange website (www.pdlg.org), along with a hard copy at the front desk of the Recreation Center, 536 East Ave., La Grange, IL 60525. The staff's 2022-2023 goals and objectives can be found immediately following this memo.

The approval of the 2022-2023 General Operations Budget will take place at our April board meeting on April 11, 2022. There will be a Public Hearing held on April 11, 2022, at 6:00pm, prior to the board meeting.

Staff Recommendation:

Staff and Board discussion regarding all the items mentioned and contained in the draft provided.



**PARK DISTRICT OF LA GRANGE
2022-2023 GOALS & OBJECTIVES
ADMIN & FINANCE DEPARTMENT**



Key: C = Complete / O = On Track / D = Deferred / N = Not Completed

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Update records disposal application	PDLG now keeps many different types of records than were listed on the original application that was submitted to the state. i.e. electronic files	Leynette Kuniej/ Terri Kuzel	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Capital Asset accounting and training	The capital asset records will be transferred to a new accounting application. Additional staff will need to be trained on the new application.	Leynette Kuniej	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Cross-training for board packets and minutes	Create instructions for preparing board packets and guidelines for preparing minutes. Cross-train Madonna on the processes.	Linda Muth	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
FOIA Records	Create digital files for all FOIA requests and responses from 2007-current.	Linda Muth	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Accounting Process	Learn one new accounting process each quarter. For example, how to reconcile the bank statements in Incode; how to process stop payments on the bank website, etc	Terri Kuzel	
1Q Comment			
2Q Comment			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Accounting Process	Schedule additional training for myself and senior staff to make better use of features provided in the Incode software. For example, budgeting	Leynette Kuniej	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Merchant Process Investigation	Vermont Systems (Rectrac) has plans to launch Paytrac, an internal merchant process and districts that use outside merchants will have an additional monthly charge. Investigate our options.	Leynette Kuniej Linda Muth	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			



**PARK DISTRICT OF LA GRANGE
2022-2023 GOALS & OBJECTIVES
RECREATION DEPARTMENT**



Key: C = Complete / O = On Track / D = Deferred / N = Not Completed

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Assume the role of Safety Coordinator and lead the Safety Committee	In conjunction with the Safety Committee, directing and coordinating all safety activities, policies and work practices throughout PDLG.	Teresa Chapman	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Expand Social Media Presence & Interactions	Utilize Content Studio to increase traffic to our social media pages and schedule posts more effectively. Increase each departments participation in weekly e-blasts.	Andrea Weismantel	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Increase Participation and awareness of Senior programs and trips	Create a senior newsletter to make participants aware of what we offer and market them in various settings to increase participation	Andrea Weismantel	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Develop New Teen Programs	Create 1 to 2 new special events or programs geared towards teens to improve involvement at the park district.	Andrea Weismantel	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop and offer new athletic programs for adults	Research trends & look at what other districts have offered that is successful. Reach out to participants in previous leagues to gain feedback to improve and market programs/leagues we have done in the past.	Zach Price	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Implement a certification program for volunteer coaches	Research various training portals/compare pricing. Reach out to other districts to see what methods they use, and figure out what best fits PDLG. Garner feedback from current coaches in order to find out what they believe is missing in our current trainings, as well as figure out things what will be useful to them in future trainings	Zach Price	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Increase YDL Enrollment	Create a dialogue with the school districts to discuss using their facilities. Take a historical look at non-YDL programming and see what programs we can move outside of the YDL timeframe, as well as work with contractors to alter those times/days so we can maximize space and the number of programs we are able to offer.	Zach Price	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Analyze Program and Service offerings	Define current programs and services as a need or essential service. Remove programs and services that are not financially viable or align with purpose/mission. Reinvest finances, room space, marketing efforts, etc. into programs that are in alignment, financially viable and create new programs that meet	Recreation Department led by Kevin Miller	

	the defined criteria. Additionally, perform a thorough assessment of Learning Ladders Preschool and Summer Day Camps.		
Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Restructure Contractor Agreements	Meet with all recreation independent contractual companies and restructure agreements to move to a per participant fee as opposed to a percentage split.	Kevin Miller	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Explore Rebranding PDLG and New Website	Research and create plan to modernize and rebrand the Park District (logo, colors, website, image, etc.)	Kevin Miller and Andrea Weismantel	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Evaluate Unused Park Space. Unused space that does not have a designated aesthetic visual purpose or designated use.	Determine possible uses for SW portion of Denning, Southernmost part of Gordon Park Hill, SE corning of Sedgwick	Admin Team	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			



PARK DISTRICT OF LA GRANGE
2022-2023 GOALS & OBJECTIVES
LA GRANGE FITNESS



Key: C = Complete / O = On Track / D = Deferred / N = Not Completed

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Expand group fitness classes by offering fee-based classes in the parks.	Offer members classes at available parks. Classes will compliment current group fitness schedule and goal start date is June. Minimum of 3 fee-based classes offered.	Dom Adjoumani	
1Q Comments			
2Q Comments			
3Q Comments			
4Q Comments			
Enhance corporate membership program by introducing new specials.	Enhance corporate membership programs by offering new specials, to local businesses such as; 30-day memberships and discounted drop-in rates.	Dom Adjoumani	
1Q Comments			
2Q Comments			
3Q Comments			
4Q Comments			
Increase member social media engagement.	Use social media platform to answer member's fitness related questions. Have trainers respond weekly with a short video.	Dom Adjoumani	
1Q Comments			
2Q Comments			
3Q Comments			
4Q Comments			
Increase personal training by offering fee based personal training group classes.	Offer fee-based personal training classes. Giving members the opportunity to take advantage of personal training in a small group setting. Further increasing PT sales.	Dom Adjoumani	
1Q Comments			
2Q Comments			
3Q Comments			
4Q Comments			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Offering equitable programs for all members across the community.	Offering free health and wellness activities to members on a quarterly basis.	Dom Adjoumani	
1Q Comments			
2Q Comments			
3Q Comments			
4Q Comments			



**PARK DISTRICT OF LA GRANGE
2022-2023 GOALS & OBJECTIVES
BEFORE & AFTER SCHOOL CARE (BASE)**



Key: C = Complete / O = On Track / D = Deferred / N = Not Completed

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Continue rec trac training with specifics on how to create and set up BASE programs	Train with Linda Muth on how to input and set up BASE programs In rec trac so we are able to complete the set up ourselves	Leanna Hartung Melissa Seaberg	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Create and post a video monthly featuring and highlighting a BASE location	Consult with Noventech regarding website logistics and setup.	Leanna Hartung Melissa Seaberg BASE Supervisors	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Maintain and retain staff at each BASE location for the duration of the school year	Upon onboarding process promote facility rentals, fitness center, and discounts.	Leanna Hartung Melissa Seaberg	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Maintain 100% capacity at all BASE locations and in each specialty, camp offered	Promoting/marketing program and specialty camps in PDLG Brochures and via Base parental communications.	Leanna Hartung Melissa Seaberg	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Partnership with a community entity to provide education, nutritional, and recreational enrichment.	Reach out to community businesses and look at internal programming at the PDLG (sports, yoga, etc.) for enrichment.	Leanna Hartung Melissa Seaberg	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Tracking Base staff trainings	Create a spreadsheet or document with all Base staff trainings and certifications. Include expiration dates with calendar alerts to ensure all Base staff members are up to date with required trainings.	Melissa Seaberg	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Attend professional development conferences/trainings	Research and participate in professional development classes, conferences, or trainings that pertain to the childcare and the Base program.	Melissa Seaberg	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			



**PARK DISTRICT OF LA GRANGE
2022-2023 GOALS & OBJECTIVES
FACILITIES**



Key: C = Complete / O = On Track / D = Deferred / N = Not Completed

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Expand on marketing rentals; this is to include indoor & outdoor facilities.	Look into ways to promote our rentals from expanding on our web page more info in e-mail blasts and advertising to groups & business what we have to offer.	Chris Finn	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Review current additional options for extra revenue for rentals.	Identify and research new options for possible extra rental revenue and implement new options if challenges can be overcome and there is added value to our rental structure, including exclusive playground, fun jump, and court rentals, and identify challenges and possible solutions for optimizing usage.	Madonna Giampietro & Chris Finn	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Assess the current rental guidelines and forms.	Create a rental manual for the front desk staff to aid in training on how to assist patrons inquiring about renting space. Make changes as necessary to forms and guidelines to reflect current orders/mandates/rules.	Madonna Giampietro	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Review and update current front-desk training manual.	Assess the current content and determine if the information is pertinent to front desk operations and if it is presented in a way that is understandable for new employees.	Madonna Giampietro	
1Q Comment			
2Q Comment			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Expand and continue to make replacement plans for capital projects for basketball courts, tennis, parking lots, hvac RTU at Rec center.	Pull items from the capital replacement plan and the CMP to have replacement plans in sections for easier viewing for working on the capital budget and reviewing with staff.	Chris Finn	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Satellite Building Pavilion & Field Inspections	Develop Satellite Building, Park Pavilions, & field inspection sheets. Create action plans for each amenity.	Chris Finn	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Cleaning standards Deep Cleaning & daily cleaning checklists	Use the cleaning checklists and cleaning standards that were developed for the Recreation Center and change them to be used for the satellite buildings.	Chris Finn & Claudia Galla	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Evaluate Unused Park Space. Unused space that does not have a designated aesthetic visual purpose or designated use.	Determine possible uses for SW portion of Denning, Southernmost part of Gordon Park Hill, SE corning of Sedgwick	Admin Team	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Improve Cleanliness of Recreation Center	Create weekly, biweekly, monthly, quarterly, biannually, and annual cleaning schedules.	Tom Golden	
1Q Comment			
2Q Comment			



**PARK DISTRICT OF LA GRANGE
2022-2023 GOALS & OBJECTIVES
PARKS DEPARTMENT**



Key: C = Complete / O = On Track / D = Deferred / N = Not Completed

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop four to six Nature & Conservation Pop-Up events throughout the year.	Contact knowledgeable individuals/organizations for guidance. Research relevant topics, plan and organize events. Work with Marketing and supply information to publicize each event.	Claudia Galla	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Research and gather information for a pollinator habitat installation. Goal to implement 2023/2024	Contact knowledgeable individuals/organizations for guidance. Research and gather information on the subject, take an educational course from COD; the goal is to apply for the ComEd Green Region Grant in 2023 for partial funding. Study and select a few potential locations for the pollinator habitat. Seek out potential partnerships to collaborate in the habitat establishment. Document information through the process to prepare a maintenance manual for the future care of native plantings.	Claudia Galla	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Work towards ArbNet Accreditation. www.arbnet.org	Complete the online ArbNet application for Level I accreditation; utilize the information from our completed Tree Management Plan & tree inventory.	Claudia Galla	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Organize and develop Pumpkin Smash event following SCARCE guidelines. www.scarce.org/pumkins	Determine location for event. Check with Village if permit is needed. Plan & organize event. Contact waste hauler to arrange dumpster logistics & possible sponsor opportunity. Work with Marketing to promote event, recruit volunteers.	Claudia Galla Ricky Cox Jose Farias Vince Gonzalez	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Commit to staff training using live and online resources for professional and skills development.	Select 3 educational classes spread out through the year, for staff to attend.	Claudia Galla Ricky Cox Jose Farias	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			
Evaluate Unused Park Space. Unused space that does not have a designated aesthetic visual purpose or designated use.	Determine possible uses for SW portion of Denning, Southernmost part of Gordon Park Hill, SE corning of Sedgwick	Admin Team	
1Q Comment			
2Q Comment			
3Q Comment			
4Q Comment			

MEMORANDUM M22-009



TO: Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Kevin Miller, Superintendent of Recreation
RE: New Policy Section 438, Marketing & Sponsorship Coordinator
(Job Description)
DATE: March 7, 2022

Background:

Park District job descriptions fall under Section 400 of the Park District Board Policy Manual. All policy updates or modifications must be presented to the Board of Commissioners for approval.

Implications:

The Park District has allocated in the 2022/2023 FY budget for a part-time Marketing and Sponsorship Coordinator. This is a new position within the district that is possible due to cost savings in other staffing areas.

The hiring of this position will allow the recreation staff currently performing these marketing responsibilities additional time and focus on creating new programming and enhancing program areas that need attention, such as teens, adults and seniors.

The Marketing and Sponsorship Coordinator would be responsible for, but not limited to, the following areas:

- Social Media Content and Management
- Website Update and In-House Maintenance
- Development of Banners, Signs, and Postcards
- E-Newsletter Content and Distribution
- Managing and Enhancing the District's Photo Library
- Creation and Distribution of Press Releases
- Develop, Maintain and Coordinate New and Existing Sponsorships and Donations

Staff Recommendation:

Staff recommends approving the job description for the Marketing & Sponsorship Coordinator, per policy section 438.

PARK DISTRICT OF LA GRANGE
JOB DESCRIPTION
SECTION 438

MARKETING AND SPONSORSHIP COORDINATOR

JOB TITLE: Marketing and Sponsorship Coordinator

DEPARTMENT: Recreation

SUPERVISION: Position reports directly to the Superintendent of Recreation

FLSA: Non-Exempt, Part-Time, \$22-\$24/hr. DOQ

GENERAL PURPOSE:

The Marketing and Sponsorship Coordinator is responsible for the development and management of all park district social media platforms, sponsorship opportunities, development of specified promotional materials, press releases, banners, signs, postcards and website maintenance. The employee follows the overall goals and objectives determined by the Superintendent of Recreation – activities, services, policies and procedures are to be followed as prescribed by the Executive Director upon policy approval by the Board of Directors, but with a great deal of autonomy. The employee is also evaluated in terms of marketing materials and campaigns, personnel management, fiscal administration, quality of customer service, the ability to set and meet the financial budget.

QUALIFICATIONS:

A Bachelor's Degree in a Marketing, Advertising, Public Relations closely related field preferred. Two years' experience in public relations, social media, advertising or related field, or any equivalent combination of education, experience and training which provides the required knowledge, writing skills and abilities. Must have good oral and written communication skills. Certified in CPR and First Aid preferred. Should have a valid Illinois Driver's License. Must be proficient at basic computer word processing software. Must have experience in Adobe, Photoshop, InDesign, Adobe Illustrator or equivalent software.

ESSENTIAL DUTIES:

Develops, coordinates and maintains all park district social media platforms and campaigns, advertising materials such banners, signs and postcards, district sponsorship program and campaigns, as well as website maintenance.

Marketing:

1. Coordinate marketing and promotional efforts via social media of all departments while establishing and maintaining cooperative working relations with all district staff.
2. Develop in conjunction with the Superintendent of Recreation, department heads and other staff, a marketing plan for the park district with an all-inclusive emphasis on promoting programs and facilities such as La Grange Fitness, PDLG Recreation Center, Community Center and a special emphasis to promote the Adopt-A-Park program and special events.
3. Maintain and enhance the district's photo library of activities, special events, programs, parks and facilities.
4. Meet regularly with the Superintendent of Recreation, recreation staff and appropriate department heads to develop timetables for specific projects and discuss progress with ongoing projects.
5. As assigned, will serve as park district representative/liaison at various community events and meetings.
6. Coordinate and distribute press releases to assigned media outlets.
7. Develop, maintain and coordinate new and existing sponsorships/donations for Park District of La Grange events and programs, as well as assist with La Grange Endless Summerfest marketing sub-committee.
8. Seek paid advertisers for different park district publications.
9. Ability to become medic first aid/CPR/AED certified by PDLG staff.
10. Constantly review and monitor facilities and make recommendations as to needed improvements.
11. Evaluates the effectiveness of all marketing services under his/her authority and makes recommendations for modifications of services to the Superintendent of Recreation.
12. Prepares and/ or directs the preparation of board summaries, monthly, quarterly and periodic special reports, as required by the Superintendent of Recreation.
13. Collaborate with staff on appropriate information for district program guides, marketing materials, social media content, etc.

14. Seeks, interprets, and implements surveys and testimonials from the public.
15. Maintains required records.

Personnel Management:

1. Collaborate and coordinate with district staff on a seasonal marketing plan.
2. Collaborate and coordinate with Recreation, Fitness, Facility and Park's departments on social media and digital campaigns.
3. Ensure compliance with the Fair Labor Standards Act and all other district human resource policies, procedures, and regulations. Any unusual or unprecedented human resource or personnel occurrence or situation is quickly brought to the attention of the Superintendent of Recreation, ensuring that all proper documentation is followed as prescribed by the district's policies.

Fiscal Management:

1. Develops marketing plans for the budget with supporting data for inclusion in the overall district budget formulated at a higher level of the organization.
2. Supervises and monitors the financial matters of the district's marketing efforts. Researches, develops, reviews, and analyzes the budget for the marketing materials and presents it annually to the Superintendent of Recreation for consideration, discussion, and approval. Monitors and regularly reports on budget progress throughout the year.
3. Assists in the development of long-range planning, goals and program forecasts. Responsible for the quarterly reports and budget analysis, and constantly reviews and monitors the budget and takes appropriate action to ensure that variances stay within budget guidelines.
4. Solicits sponsorships.
5. Process monthly vendor bills and receipts.

Customer Service:

1. Engage with the community and residents served.
2. Continually evaluate the effectiveness of the marketing and sponsorship programs, policies, and procedures from the standpoint of customer and participant response. In light of these findings, makes recommendations to the Superintendent of Recreation as appropriate to improve the recreation department's effectiveness and efficiency.
3. Ensure a high-quality customer service experience.

4. Responsible for maintaining positive working relationships with customers, coworkers, district staff, the Superintendent of Recreation, and the Executive Director.
5. Maintains positive public relations and ensures excellent customer service.

Other Duties and Responsibilities:

1. Serve on committees and focus groups as assigned by the Superintendent of Recreation.
2. Attend professional conferences, trainings and workshops to further develop knowledge in related areas of responsibility, as assigned.
3. Appropriately resolve concerns, problems, and emergencies that arise.
4. Perform other duties and special projects as assigned.
5. Assist with emergency procedures and facility evacuations.

Psychological Considerations:

The Marketing and Sponsorship Coordinator may feel stress from being held responsible for daily and numerous demands by staff and customers. He/She will resolve differences and problems that will arise with customers as well as staff. This is a visible position with a great deal of public interaction. The Marketing and Sponsorship Coordinator should respond to the needs of challenged individuals. He/She must maintain a positive approach to public service.

Physical Demands:

This position involves frequent sitting, walking, reaching, handling, and fingering. It also involves occasional climbing, balancing, stooping, kneeling, and crouching. This person should have the ability to lift up to 50 lbs. without assistance. Assistance will be provided when necessary.

Environmental Considerations:

This person may be exposed to elements when driving to meetings and programs or when supervising outdoor functions. Activities are performed indoors and outdoors during all seasons of the year. Varying conditions include lighting, temperature, and outdoor elements. There is a potential exposure to chronic infectious diseases.

Cognitive Considerations:

The Marketing and Sponsorship Coordinator must exhibit good problem solving abilities and good judgment in keeping with the mission of the district.

This is not necessarily an exhaustive list of all responsibilities and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g. emergencies, rush jobs, changes in personnel, workload, technological developments, etc.

“I have read this Job Description, and certify that I can perform all essential job functions without a significant risk to my own health and safety of others that cannot be eliminated by reasonable accommodations”. The Superintendent of Recreation may amend this position’s description from time to time at his/her discretion. In addition, the Superintendent of Recreation and/or appointed authority has and retains the right to revise, eliminate, combine and/or establish positions and classifications. Amendments by the Superintendent of Recreation shall be effective on such date as designated.

Employee Printed Name

Employee Signature

Date

MEMORANDUM M22-011



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Chris Finn, Superintendent of Facilities
RE: Fire Alarm System in all Buildings via a Radio with Johnson Controls
Security Solutions LLC
DATE: March 14, 2022

Background:

The Park District of La Grange has used Advanced Fire and Security for our fire alarm system at the Recreation Center and was using an old phone system at the satellite buildings. We have discontinued the phone system at our satellite buildings, and the phones are now connected through our internet service and linked to extensions with our Recreation Center phone system. The new wireless radio system was recommended by the La Grange Fire Department. Johnson Controls Security Solutions LLC is the company the fire department works with exclusively for wireless radios. The Park District already has a relationship with Johnson Controls Security Systems LLC as we have our security system at the Recreation Center with them.

Implications:

Johnson Controls Security Solutions LLC offers a wireless radio system for our buildings to allow for consistency of service and vendors in all our buildings. This new system eliminates the third-party vendor and will connect directly to the local 911 dispatch center. Moving forward with Johnson Controls Security Solutions LLC enables the Park District to potentially remove two dedicated POTS phone lines, as well as the agreement with Advanced Fire & Security, offering a cost savings. The cost will be \$900 per building annually, for a total of \$4,500 annually for all buildings. Each agreement is for three years, and after the three years will move into a monthly automatic renewal with the option to cancel with a 30-day notice.

Following this memo you will find five agreements, one for each of the following facilities:

- Recreation Center, 536 East Ave, La Grange IL, 60525
- Denning Park, 4903 S. Willow Springs Road, La Grange, IL 60525
- Gilbert Park, 41st & Gilbert Ave, La Grange, IL 60525
- Community Center, 200 S. Washington Ave, La Grange, IL 60525
- Sedgwick, 48th & 10th, La Grange, IL 60525

As part of the District agreement approval process, the document was reviewed by staff and sent to Ancel Glink for a thorough review of all legal matters. Ancel Glink advised that section E. Limitation on Liability, numbers 3 and 4, be removed. Johnson Controls stated they would not alter the Limitation of Liability. Staff is now working with PDRMA (Park District Risk Management Agency) to reduce the risk of the agreements and improve the language.

Staff Recommendation:

Staff recommends the Board approve the agreements with Johnson Controls Security Solution LLC for the new radio wireless system in all the satellite buildings and the Recreation Center in conditional form with final approval by the Executive Director and Corporate Counsel.



Johnson Controls Security Solutions LLC

2010 Swift Dr.
Oak Brook, IL 60523

Contact: Duke Melchert (708) 692-4100

Email: duke.melchert@jci.com
(Herein called "Johnson Controls")To: Park District of La Grange Recreation Center
536 East Ave.
La Grange, IL 60525Attn: Chris Finn Tel. No: 708-352-1762
(Herein called the "Customer")

Johnson Controls proposes to install or cause to be installed the equipment and furnish the services (collectively the "system") indicated herein:

QTY.	DESCRIPTION	TYPE of Transaction																					
	Wireless Radio w/Enclosure & Antenna, Kit	☐ Direct Sale (equipment to become property of the Customer upon payment in full of Installation Charge shown below).																					
	The installation of the radio and transmission equipment is predicated on utilization of a standard 2.5db antenna located at the radio site. Should the installation require an upgraded antenna or remote antenna positioning, additional charges may apply.	☒ System to remain property of Johnson Controls.																					
	POINT OF CONNECTION: It is mutually understood and agreed that Johnson Controls assumes no responsibility whatsoever for the maintenance, operation, no-operation, actuation, non-actuation or needless or erroneous actuation of the Customer-Owned equipment; that service may be terminated by Johnson Controls in the event the Customer-Owned equipment is not in good operating condition and Johnson Controls shall not be liable for any damage or subject to any penalty as a result of such termination.	Johnson Controls may remove or upon written notice to the Customer, abandon in whole or in part, all devices, instruments, appliances, cabinets, and other materials associated with the system, upon termination of this agreement, without obligation to repair or redecorate any portion of the Customer's premises upon such removal and the removal or abandonment of such materials shall not be held to constitute a waiver of the right of Johnson Controls to collect any charges which have been accrued or may be accrued hereunder.																					
	This agreement may be cancelled by the customer, upon giving Johnson Controls thirty days' prior written notice of customer's intent to permanently vacate the premises or sells the premise serviced under this agreement.	<table border="1"> <thead> <tr> <th>Services To Be Provided</th> <th>P-Provided</th> <th>NP-Not Provided</th> </tr> <tr> <th></th> <th>(Check one)</th> <th></th> </tr> </thead> <tbody> <tr> <td>Central Station Signal -</td> <td>☐</td> <td>☒</td> </tr> <tr> <td>Receiving and Notification</td> <td>☐</td> <td>☒</td> </tr> <tr> <td>☒ Fire Alarm</td> <td>☐</td> <td>☒ Holdup Alarm</td> </tr> <tr> <td>☐ Burglar Alarm</td> <td>☐</td> <td>☐ Duress</td> </tr> <tr> <td>☐ Supervisory</td> <td>☐</td> <td>☒ Other <u>Direct Connection</u></td> </tr> </tbody> </table>	Services To Be Provided	P-Provided	NP-Not Provided		(Check one)		Central Station Signal -	☐	☒	Receiving and Notification	☐	☒	☒ Fire Alarm	☐	☒ Holdup Alarm	☐ Burglar Alarm	☐	☐ Duress	☐ Supervisory	☐	☒ Other <u>Direct Connection</u>
Services To Be Provided	P-Provided	NP-Not Provided																					
	(Check one)																						
Central Station Signal -	☐	☒																					
Receiving and Notification	☐	☒																					
☒ Fire Alarm	☐	☒ Holdup Alarm																					
☐ Burglar Alarm	☐	☐ Duress																					
☐ Supervisory	☐	☒ Other <u>Direct Connection</u>																					
	Rate Lock: Annual service charge not to increase for term of agreement.	Using: Radio																					
	PER CUSTOMER, THIS IS A 3 YEAR AGREEMENT.	☐ Digital Communicator*																					
		☐ Leased Line Telephone Charge:																					
		☐ Included ☐ Not Included																					
		*Telephone Jack Charges Not Included																					
		Inspections																					
		Number per year <u>11</u>																					
		Investigator Response																					
		☐ Interior ☐ Exterior																					
		Supervised/Scheduled																					
		Opening/Closing																					
		Opening/Closing Logging																					
		Opening/Closing Reports																					
		Other ☐																					
		Maintenance (radio only)																					
		☒																					
		If Maintenance Service Is declined, Customer, please initial here																					
		☐																					

For the sum of \$ ZERO payable and billed 50% upon acceptance of this proposal and the balance payable upon completion of the installation ("Installation Charge") and as a precondition to activation of the system and, if applicable, connection to central station service. In addition for the service(s) to be provided as indicated above, Customer agrees to pay \$ \$900.00 per annum, Billed Annually in advance for a period of 3 years effective from the date service is operative under this Agreement. Johnson Controls may invoice Customer for progress billings based upon equipment and/or system components delivered or stored and/or services performed before completion of the system/equipment installation, activation of the system, connection to Johnson Controls' Central Station, or any other service(s). After the 3 years, this Agreement shall be automatically renewed monthly unless terminated by either party upon written notice at least 30 days prior to the anniversary date. Johnson Controls shall have the right to increase the annual service charge after 1 year. In the event of termination prior to the end of the contract term, the Customer agrees to pay, in addition to any charges for services rendered prior to termination, 90% of the service charge remaining to be paid for the unexpired term of the Agreement as liquidated damages (but not as a penalty). The Customer agrees to pay, in addition to the service charges above, any false alarm assessments, taxes, fees or charges that are imposed by any government body, relating to the installation or service provided under this Agreement and to pay any increase in charges to Johnson Controls for facilities required for transmission of signals under this Agreement. In the event Johnson Controls' representative is sent to the Customer's premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or, failing to close or properly secure a window, door or other protected point, or improperly adjusting monitors or accessory components, there shall be a service charge to the Customer. Failure to pay amounts due shall give Johnson Controls, in addition to any other remedies, the right to charge interest at the highest legal rate on the delinquent amounts. Customer agrees to pay all costs, expenses and fees of Johnson Controls' enforcement of this Agreement, including collection expenses, court costs, and legal fees. The installation charge quoted in this Agreement is based on Johnson Controls performing the installation with its own personnel. If for any reason this installation must be performed by outside Contractors, said installation charge shall be subject to revision.

By Duke Melchert Sales Representative

Customer Acceptance

In accepting Johnson Controls' Proposal, Customer agrees to the terms and conditions contained herein. It is understood that they shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing.

Customer warrants that the Customer: (1) has requested the equipment/service specified in this Agreement for its own use and not for the benefit of any third party, (2) owns the premises in which the equipment is being installed or that the person signing on behalf of Customer has the authority to engage Johnson Controls to carry out the installation in the premises and (3) will comply with all laws, codes, and regulations pertaining to the use of the equipment/services.

X
Customer's Signature

Title Date

This Agreement is not binding unless approved in writing by an authorized Representative of Johnson Controls. In the event of failure of such approval, the only liability of Johnson Controls shall be to return to the Customer the amount, if any, paid to Johnson Controls upon signing of this Agreement.



Johnson Controls Security Solutions LLC

2010 Swift Dr.
Oak Brook, IL 60523

Contact: Duke Melchert (708) 692-4100

Email: duke.melchert@jci.com
(Herein called "Johnson Controls")

To: Park District of La Grange Gilbert Park
41st & Gilbert Ave.
La Grange, IL 60525

Attn: Chris Finn Tel. No: 708-352-1762
(Herein called the "Customer")

Johnson Controls proposes to install or cause to be installed the equipment and furnish the services (collectively the "system") indicated herein:

QTY.	DESCRIPTION	TYPE of Transaction																									
	Wireless Radio w/Enclosure & Antenna, Kit	☐ Direct Sale (equipment to become property of the Customer upon payment in full of Installation Charge shown below).	☒ System to remain property of Johnson Controls.																								
	The installation of the radio and transmission equipment is predicated on utilization of a standard 2.5db antenna located at the radio site. Should the installation require an upgraded antenna or remote antenna positioning, additional charges may apply.	OR Johnson Controls may remove or upon written notice to the Customer, abandon in whole or in part, all devices, instruments, appliances, cabinets, and other materials associated with the system, upon termination of this agreement, without obligation to repair or redecorate any portion of the Customer's premises upon such removal and the removal or abandonment of such materials shall not be held to constitute a waiver of the right of Johnson Controls to collect any charges which have been accrued or may be accrued hereunder.																									
	POINT OF CONNECTION: It is mutually understood and agreed that Johnson Controls assumes no responsibility whatsoever for the maintenance, operation, no-operation, actuation, non-actuation or needless or erroneous actuation of the Customer-Owned equipment; that service may be terminated by Johnson Controls in the event the Customer-Owned equipment is not in good operating condition and Johnson Controls shall not be liable for any damage or subject to any penalty as a result of such termination.	Services To Be Provided <table border="1"> <thead> <tr> <th></th> <th>P-Provided</th> <th>NP-Not Provided</th> </tr> </thead> <tbody> <tr> <td>Central Station Signal - Receiving and Notification</td> <td>☒</td> <td>☐</td> </tr> <tr> <td>Fire Alarm</td> <td>☒</td> <td>☐</td> </tr> <tr> <td>Burglar Alarm</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Supervisory</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Holdup Alarm</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Duress</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Other Direct Connection</td> <td>☒</td> <td>☐</td> </tr> </tbody> </table>			P-Provided	NP-Not Provided	Central Station Signal - Receiving and Notification	☒	☐	Fire Alarm	☒	☐	Burglar Alarm	☐	☐	Supervisory	☐	☐	Holdup Alarm	☐	☐	Duress	☐	☐	Other Direct Connection	☒	☐
	P-Provided	NP-Not Provided																									
Central Station Signal - Receiving and Notification	☒	☐																									
Fire Alarm	☒	☐																									
Burglar Alarm	☐	☐																									
Supervisory	☐	☐																									
Holdup Alarm	☐	☐																									
Duress	☐	☐																									
Other Direct Connection	☒	☐																									
	This agreement may be cancelled by the customer, upon giving Johnson Controls thirty days' prior written notice of customer's intent to permanently vacate the premises or sells the premise serviced under this agreement.																										
	Rate Lock: Annual service charge not to increase for term of agreement.																										
	PER CUSTOMER, THIS IS A 3 YEAR AGREEMENT.																										
		Using: Radio ☐ Digital Communicator* ☐ Leased Line Telephone Charge: ☐ Included ☐ Not Included *Telephone Jack Charges Not Included																									
		Inspections Number per year <u>11</u>																									
		Investigator Response ☐ Interior ☐ Exterior																									
		Supervised/Scheduled Opening/Closing																									
		Opening/Closing Logging																									
		Opening/Closing Reports																									
		Other ☐																									
		Maintenance (radio only) ☒																									
		If Maintenance Service is declined, Customer, please initial here ☐																									
	Bill To:																										
	Park District of La Grange																										
	536 East Ave.																										
	La Grange, IL 60525																										

For the sum of \$ ZERO payable and billed 50% upon acceptance of this proposal and the balance payable upon completion of the installation ("Installation Charge") and as a precondition to activation of the system and, if applicable, connection to central station service. In addition for the service(s) to be provided as indicated above, Customer agrees to pay \$ \$900.00 per annum, Billed Annually in advance for a period of 3 years effective from the date service is operative under this Agreement. Johnson Controls may invoice Customer for progress billings based upon equipment and/or system components delivered or stored and/or services performed before completion of the system/equipment installation, activation of the system, connection to Johnson Controls' Central Station, or any other service(s). After the 3 years, this Agreement shall be automatically renewed monthly unless terminated by either party upon written notice at least 30 days prior to the anniversary date. Johnson Controls shall have the right to increase the annual service charge after 1 year. In the event of termination prior to the end of the contract term, the Customer agrees to pay, in addition to any charges for services rendered prior to termination, 90% of the service charge remaining to be paid for the unexpired term of the Agreement as liquidated damages (but not as a penalty). The Customer agrees to pay, in addition to the service charges above, any false alarm assessments, taxes, fees or charges that are imposed by any government body, relating to the installation or service provided under this Agreement and to pay any increase in charges to Johnson Controls for facilities required for transmission of signals under this Agreement. In the event Johnson Controls' representative is sent to the Customer's premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or, failing to close or properly secure a window, door or other protected point, or improperly adjusting monitors or accessory components, there shall be a service charge to the Customer. Failure to pay amounts due shall give Johnson Controls, in addition to any other remedies, the right to charge interest at the highest legal rate on the delinquent amounts. Customer agrees to pay all costs, expenses and fees of Johnson Controls' enforcement of this Agreement, including collection expenses, court costs, and legal fees. The installation charge quoted in this Agreement is based on Johnson Controls performing the installation with its own personnel. If for any reason this installation must be performed by outside Contractors, said installation charge shall be subject to revision.

Customer Acceptance

In accepting Johnson Controls' Proposal, Customer agrees to the terms and conditions contained herein. It is understood that they shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such charges shall be authorized in writing.

Customer warrants that the Customer: (1) has requested the equipment/service specified in this Agreement for its own use and not for the benefit of any third party, (2) owns the premises in which the equipment is being installed or that the person signing on behalf of Customer has the authority to engage Johnson Controls to carry out the installation in the premises and (3) will comply with all laws, codes, and regulations pertaining to the use of the equipment/services.

X
Customer's Signature _____
Title _____ Date _____

By

Duke Melchert

411

Sales Representative

This Agreement is not binding unless approved in writing by an authorized Representative of Johnson Controls. In the event of failure of such approval, the only liability of Johnson Controls shall be to return to the Customer the amount, if any, paid to Johnson Controls upon signing of this Agreement.



Johnson Controls Security Solutions LLC

2010 Swift Dr.
Oak Brook, IL 60523

Contact: Duke Melchert (708) 692-4100

Email: duke.melchert@jci.com
(Herein called "Johnson Controls")

To: Park District of La Grange Sedgwick Park
10th & 48th St.
La Grange, IL 60525

Attn: Chris Finn Tel. No: 708-352-1762
(Herein called the "Customer")

Johnson Controls proposes to install or cause to be installed the equipment and furnish the services (collectively the "system") indicated herein:

QTY.	DESCRIPTION	TYPE of Transaction																					
	Wireless Radio w/Enclosure & Antenna, Kit	☐ Direct Sale (equipment to become property of the Customer upon payment in full of Installation Charge shown below).																					
	The installation of the radio and transmission equipment is predicated on utilization of a standard 2.5db antenna located at the radio site. Should the installation require an upgraded antenna or remote antenna positioning, additional charges may apply.	☒ System to remain property of Johnson Controls.																					
	POINT OF CONNECTION: It is mutually understood and agreed that Johnson Controls assumes no responsibility whatsoever for the maintenance, operation, no-operation, actuation, non-actuation or needless or erroneous actuation of the Customer-Owned equipment; that service may be terminated by Johnson Controls in the event the Customer-Owned equipment is not in good operating condition and Johnson Controls shall not be liable for any damage or subject to any penalty as a result of such termination.	Johnson Controls may remove or upon written notice to the Customer, abandon in whole or in part, all devices, instruments, appliances, cabinets, and other materials associated with the system, upon termination of this agreement, without obligation to repair or redecorate any portion of the Customer's premises upon such removal and the removal or abandonment of such materials shall not be held to constitute a waiver of the right of Johnson Controls to collect any charges which have been accrued or may be accrued hereunder.																					
	This agreement may be cancelled by the customer, upon giving Johnson Controls thirty days' prior written notice of customer's intent to permanently vacate the premises or sells the premise serviced under this agreement.	<table border="1"> <thead> <tr> <th>Services To Be Provided</th> <th>P-Provided</th> <th>NP-Not Provided</th> </tr> <tr> <th></th> <th>(Check one)</th> <th></th> </tr> </thead> <tbody> <tr> <td>Central Station Signal -</td> <td></td> <td></td> </tr> <tr> <td>Receiving and Notification</td> <td>☐</td> <td>☒</td> </tr> <tr> <td>☒ Fire Alarm</td> <td></td> <td>☐ Holdup Alarm</td> </tr> <tr> <td>☐ Burglar Alarm</td> <td></td> <td>☐ Duress</td> </tr> <tr> <td>☐ Supervisory</td> <td></td> <td>☒ Other <u>Direct Connection</u></td> </tr> </tbody> </table>	Services To Be Provided	P-Provided	NP-Not Provided		(Check one)		Central Station Signal -			Receiving and Notification	☐	☒	☒ Fire Alarm		☐ Holdup Alarm	☐ Burglar Alarm		☐ Duress	☐ Supervisory		☒ Other <u>Direct Connection</u>
Services To Be Provided	P-Provided	NP-Not Provided																					
	(Check one)																						
Central Station Signal -																							
Receiving and Notification	☐	☒																					
☒ Fire Alarm		☐ Holdup Alarm																					
☐ Burglar Alarm		☐ Duress																					
☐ Supervisory		☒ Other <u>Direct Connection</u>																					
	Rate Lock: Annual service charge not to increase for term of agreement.	Using: Radio																					
	PER CUSTOMER, THIS IS A 3 YEAR AGREEMENT.	☐ Digital Communicator*																					
		☐ Leased Line Telephone Charge:																					
		☐ Included ☐ Not Included																					
		*Telephone Jack Charges Not Included																					
		Inspections																					
		Number per year <u>11</u>																					
		Investigator Response																					
		☐ Interior ☐ Exterior																					
		Supervised/Scheduled																					
		Opening/Closing																					
		Opening/Closing Logging																					
		Opening/Closing Reports																					
		Other ☐																					
		Maintenance (radio only)																					
		☒																					
		If Maintenance Service is declined, Customer, please initial here																					
		☐																					

For the sum of \$ ZERO payable and billed 50% upon acceptance of this proposal and the balance payable upon completion of the installation ("Installation Charge") and as a precondition to activation of the system and, if applicable, connection to central station service. In addition for the service(s) to be provided as indicated above, Customer agrees to pay \$ \$900.00 per annum, Billed Annually in advance for a period of 3 years effective from the date service is operative under this Agreement. Johnson Controls may invoice Customer for progress billings based upon equipment and/or system components delivered or stored and/or services performed before completion of the system/equipment installation, activation of the system, connection to Johnson Controls' Central Station, or any other service(s). After the 3 years, this Agreement shall be automatically renewed monthly unless terminated by either party upon written notice at least 30 days prior to the anniversary date. Johnson Controls shall have the right to increase the annual service charge after 1 year. In the event of termination prior to the end of the contract term, the Customer agrees to pay, in addition to any charges for services rendered prior to termination, 90% of the service charge remaining to be paid for the unexpired term of the Agreement as liquidated damages (but not as a penalty). The Customer agrees to pay, in addition to the service charges above, any false alarm assessments, taxes, fees or charges that are imposed by any government body, relating to the installation or service provided under this Agreement and to pay any increase in charges to Johnson Controls for facilities required for transmission of signals under this Agreement. In the event Johnson Controls' representative is sent to the Customer's premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or, failing to close or properly secure a window, door or other protected point, or improperly adjusting monitors or accessory components, there shall be a service charge to the Customer. Failure to pay amounts due shall give Johnson Controls, in addition to any other remedies, the right to charge interest at the highest legal rate on the delinquent amounts. Customer agrees to pay all costs, expenses and fees of Johnson Controls' enforcement of this Agreement, including collection expenses, court costs, and legal fees. The installation charge quoted in this Agreement is based on Johnson Controls performing the installation with its own personnel. If for any reason this installation must be performed by outside Contractors, said installation charge shall be subject to revision.

Customer Acceptance

In accepting Johnson Controls' Proposal, Customer agrees to the terms and conditions contained herein. It is understood that they shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing.

Customer warrants that the Customer: (1) has requested the equipment/service specified in this Agreement for its own use and not for the benefit of any third party, (2) owns the premises in which the equipment is being installed or that the person signing on behalf of Customer has the authority to engage Johnson Controls to carry out the installation in the premises and (3) will comply with all laws, codes, and regulations pertaining to the use of the equipment/services.

X
Customer's Signature

Title Date

By

Duke Melchert

4L1

Sales Representative

This Agreement is not binding unless approved in writing by an authorized Representative of Johnson Controls. In the event of failure of such approval, the only liability of Johnson Controls shall be to return to the Customer the amount, if any, paid to Johnson Controls upon signing of this Agreement.



Johnson Controls Security Solutions LLC

2010 Swift Dr.
Oak Brook, IL 60523

Contact: Duke Melchert (708) 692-4100

Email: duke.melchert@jci.com
(Herein called "Johnson Controls")To: Park District of La Grange Denning Park
4903 Willow Springs Rd.
La Grange, IL 60525Attn: Chris Finn Tel. No: 708-352-1762
(Herein called the "Customer")

Johnson Controls proposes to install or cause to be installed the equipment and furnish the services (collectively the "system") indicated herein:

QTY.	DESCRIPTION	TYPE of Transaction																																				
	Wireless Radio w/Enclosure & Antenna, Kit	☐ Direct Sale (equipment to become property of the Customer upon payment in full of Installation Charge shown below).	☒ System to remain property of Johnson Controls.																																			
	The installation of the radio and transmission equipment is predicated on utilization of a standard 2.5db antenna located at the radio site. Should the installation require an upgraded antenna or remote antenna positioning, additional charges may apply.	OR																																				
	POINT OF CONNECTION: It is mutually understood and agreed that Johnson Controls assumes no responsibility whatsoever for the maintenance, operation, no-operation, actuation, non-actuation or needless or erroneous actuation of the Customer-Owned equipment; that service may be terminated by Johnson Controls in the event the Customer-Owned equipment is not in good operating condition and Johnson Controls shall not be liable for any damage or subject to any penalty as a result of such termination.	Johnson Controls may remove or upon written notice to the Customer, abandon in whole or in part, all devices, instruments, appliances, cabinets, and other materials associated with the system, upon termination of this agreement, without obligation to repair or redecorate any portion of the Customer's premises upon such removal and the removal or abandonment of such materials shall not be held to constitute a waiver of the right of Johnson Controls to collect any charges which have been accrued or may be accrued hereunder.																																				
	This agreement may be cancelled by the customer, upon giving Johnson Controls thirty days' prior written notice of customer's intent to permanently vacate the premises or sells the premise serviced under this agreement.	<table border="1"> <thead> <tr> <th>Services To Be Provided</th> <th>P-Provided</th> <th>NP-Not Provided (Check one)</th> </tr> <tr> <th></th> <th>P</th> <th>NP</th> </tr> </thead> <tbody> <tr> <td>Central Station Signal - Receiving and Notification</td> <td>☐</td> <td>☒</td> </tr> <tr> <td>☒ Fire Alarm</td> <td>☐</td> <td>☒ Holdup Alarm</td> </tr> <tr> <td>☐ Burglar Alarm</td> <td>☐</td> <td>☐ Duress</td> </tr> <tr> <td>☐ Supervisory</td> <td>☐</td> <td>☒ Other Direct Connection</td> </tr> </tbody> </table>		Services To Be Provided	P-Provided	NP-Not Provided (Check one)		P	NP	Central Station Signal - Receiving and Notification	☐	☒	☒ Fire Alarm	☐	☒ Holdup Alarm	☐ Burglar Alarm	☐	☐ Duress	☐ Supervisory	☐	☒ Other Direct Connection																	
Services To Be Provided	P-Provided	NP-Not Provided (Check one)																																				
	P	NP																																				
Central Station Signal - Receiving and Notification	☐	☒																																				
☒ Fire Alarm	☐	☒ Holdup Alarm																																				
☐ Burglar Alarm	☐	☐ Duress																																				
☐ Supervisory	☐	☒ Other Direct Connection																																				
	Rate Lock: Annual service charge not to increase for term of agreement.	Using: Radio ☐ Digital Communicator* ☐ Leased Line Telephone Charge: ☐ Included ☐ Not Included *Telephone Jack Charges Not Included																																				
	PER CUSTOMER, THIS IS A 3 YEAR AGREEMENT.	<table border="1"> <tbody> <tr> <td>Inspections</td> <td>Number per year</td> <td>11</td> <td>☐</td> <td>☒</td> </tr> <tr> <td>Investigator Response</td> <td>Interior</td> <td>Exterior</td> <td>☐</td> <td>☒</td> </tr> <tr> <td>Supervised/Scheduled Opening/Closing</td> <td></td> <td></td> <td>☐</td> <td>☒</td> </tr> <tr> <td>Opening/Closing Logging</td> <td></td> <td></td> <td>☐</td> <td>☒</td> </tr> <tr> <td>Opening/Closing Reports</td> <td></td> <td></td> <td>☐</td> <td>☒</td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td>☐</td> <td>☒</td> </tr> <tr> <td>Maintenance (radio only)</td> <td></td> <td></td> <td>☒</td> <td>☐</td> </tr> </tbody> </table>		Inspections	Number per year	11	☐	☒	Investigator Response	Interior	Exterior	☐	☒	Supervised/Scheduled Opening/Closing			☐	☒	Opening/Closing Logging			☐	☒	Opening/Closing Reports			☐	☒	Other			☐	☒	Maintenance (radio only)			☒	☐
Inspections	Number per year	11	☐	☒																																		
Investigator Response	Interior	Exterior	☐	☒																																		
Supervised/Scheduled Opening/Closing			☐	☒																																		
Opening/Closing Logging			☐	☒																																		
Opening/Closing Reports			☐	☒																																		
Other			☐	☒																																		
Maintenance (radio only)			☒	☐																																		
	Bill To:	If Maintenance Service is declined, Customer, please initial here																																				
	Park District of La Grange																																					
	536 East Ave.																																					
	La Grange, IL 60525																																					

For the sum of \$ ZERO payable and billed 50% upon acceptance of this proposal and the balance payable upon completion of the installation ("Installation Charge") and as a precondition to activation of the system and, if applicable, connection to central station service. In addition for the service(s) to be provided as indicated above, Customer agrees to pay \$ \$900.00 per annum, Billed Annually in advance for a period of 3 years effective from the date service is operative under this Agreement. Johnson Controls may invoice Customer for progress billings based upon equipment and/or system components delivered or stored and/or services performed before completion of the system/equipment installation, activation of the system, connection to Johnson Controls' Central Station, or any other service(s). After the 3 years, this Agreement shall be automatically renewed monthly unless terminated by either party upon written notice at least 30 days prior to the anniversary date. Johnson Controls shall have the right to increase the annual service charge after 1 year. In the event of termination prior to the end of the contract term, the Customer agrees to pay, in addition to any charges for services rendered prior to termination, 90% of the service charge remaining to be paid for the unexpired term of the Agreement as liquidated damages (but not as a penalty). The Customer agrees to pay, in addition to the service charges above, any false alarm assessments, taxes, fees or charges that are imposed by any government body, relating to the installation or service provided under this Agreement and to pay any increase in charges to Johnson Controls for facilities required for transmission of signals under this Agreement. In the event Johnson Controls' representative is sent to the Customer's premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or, failing to close or properly secure a window, door or other protected point, or improperly adjusting monitors or accessory components, there shall be a service charge to the Customer. Failure to pay amounts due shall give Johnson Controls, in addition to any other remedies, the right to charge interest at the highest legal rate on the delinquent amounts. Customer agrees to pay all costs, expenses and fees of Johnson Controls' enforcement of this Agreement, including collection expenses, court costs, and legal fees. The installation charge quoted in this Agreement is based on Johnson Controls performing the installation with its own personnel. If for any reason this installation must be performed by outside Contractors, said installation charge shall be subject to revision.

By

Duke Melchert

Sales Representative

4L1

Customer Acceptance

In accepting Johnson Controls' Proposal, Customer agrees to the terms and conditions contained herein. It is understood that they shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing.

Customer warrants that the Customer: (1) has requested the equipment/service specified in this Agreement for its own use and not for the benefit of any third party, (2) owns the premises in which the equipment is being installed or that the person signing on behalf of Customer has the authority to engage Johnson Controls to carry out the installation in the premises and (3) will comply with all laws, codes, and regulations pertaining to the use of the equipment/services.

X
Customer's Signature

Title Date

This Agreement is not binding unless approved in writing by an authorized Representative of Johnson Controls. In the event of failure of such approval, the only liability of Johnson Controls shall be to return to the Customer the amount, if any, paid to Johnson Controls upon signing of this Agreement.



Johnson Controls Security Solutions LLC

2010 Swift Dr.
Oak Brook, IL 60523

Contact: Duke Melchert (708) 692-4100

Email: duke.melchert@jci.com

(Herein called "Johnson Controls")

To: Park District of La Grange Community Center
200 S. Washington
La Grange, IL 60525Attn: Chris Finn Tel. No: 708-352-1762
(Herein called the "Customer")

Johnson Controls proposes to install or cause to be installed the equipment and furnish the services (collectively the "system") indicated herein:

QTY.	DESCRIPTION	TYPE of Transaction
	Wireless Radio w/Enclosure & Antenna, Kit	☐ Direct Sale (equipment to become property of the Customer upon payment in full of Installation Charge shown below). OR
	The installation of the radio and transmission equipment is predicated on utilization of a standard 2.5db antenna located at the radio site. Should the installation require an upgraded antenna or remote antenna positioning, additional charges may apply.	☒ System to remain property of Johnson Controls.
	POINT OF CONNECTION: It is mutually understood and agreed that Johnson Controls assumes no responsibility whatsoever for the maintenance, operation, no-operation, actuation, non-actuation or needless or erroneous actuation of the Customer-Owned equipment; that service may be terminated by Johnson Controls in the event the Customer-Owned equipment is not in good operating condition and Johnson Controls shall not be liable for any damage or subject to any penalty as a result of such termination.	Johnson Controls may remove or upon written notice to the Customer, abandon in whole or in part, all devices, instruments, appliances, cabinets, and other materials associated with the system, upon termination of this agreement, without obligation to repair or redecorate any portion of the Customer's premises upon such removal and the removal or abandonment of such materials shall not be held to constitute a waiver of the right of Johnson Controls to collect any charges which have been accrued or may be accrued hereunder.
	This agreement may be cancelled by the customer, upon giving Johnson Controls thirty days' prior written notice of customer's intent to permanently vacate the premises or sells the premise serviced under this agreement.	Services To Be Provided
	Rate Lock: Annual service charge not to increase for term of agreement.	P-Provided NP-Not Provided (Check one)
	PER CUSTOMER, THIS IS A 3 YEAR AGREEMENT.	P NP
		Central Station Signal - Receiving and Notification ☒ ☐
		☒ Fire Alarm ☐ Holdup Alarm
		☐ Burglar Alarm ☐ Duress
		☐ Supervisory ☒ Other <u>Direct Connection</u>
		Using: Radio ☐ Digital Communicator*
		☐ Leased Line Telephone Charge:
		☐ Included ☐ Not Included
		*Telephone Jack Charges Not Included
		Inspections Number per year <u>11</u> ☐ ☒
		Investigator Response ☐ Interior ☐ Exterior ☐ ☒
		Supervised/Scheduled Opening/Closing ☐ ☒
		Opening/Closing Logging ☐ ☒
		Opening/Closing Reports ☐ ☒
		Other ☐ ☒
		Maintenance (radio only) ☒ ☐
		If Maintenance Service is declined, Customer, please initial here ☐

For the sum of \$ ZERO payable and billed 50% upon acceptance of this proposal and the balance payable upon completion of the installation ("Installation Charge") and as a precondition to activation of the system and, if applicable, connection to central station service. In addition for the service(s) to be provided as indicated above, Customer agrees to pay \$ \$900.00 per annum, Billed Annually in advance for a period of 3 years effective from the date service is operative under this Agreement. Johnson Controls may invoice Customer for progress billings based upon equipment and/or system components delivered or stored and/or services performed before completion of the system/equipment installation, activation of the system, connection to Johnson Controls' Central Station, or any other service(s). After the 3 years, this Agreement shall be automatically renewed monthly unless terminated by either party upon written notice at least 30 days prior to the anniversary date. Johnson Controls shall have the right to increase the annual service charge after 1 year. In the event of termination prior to the end of the contract term, the Customer agrees to pay, in addition to any charges for services rendered prior to termination, 90% of the service charge remaining to be paid for the unexpired term of the Agreement as liquidated damages (but not as a penalty). The Customer agrees to pay, in addition to the service charges above, any false alarm assessments, taxes, fees or charges that are imposed by any government body, relating to the installation or service provided under this Agreement and to pay any increase in charges to Johnson Controls for facilities required for transmission of signals under this Agreement. In the event Johnson Controls' representative is sent to the Customer's premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or, failing to close or properly secure a window, door or other protected point, or improperly adjusting monitors or accessory components, there shall be a service charge to the Customer. Failure to pay amounts due shall give Johnson Controls, in addition to any other remedies, the right to charge interest at the highest legal rate on the delinquent amounts. Customer agrees to pay all costs, expenses and fees of Johnson Controls' enforcement of this Agreement, including collection expenses, court costs, and legal fees. The installation charge quoted in this Agreement is based on Johnson Controls performing the installation with its own personnel. If for any reason this installation must be performed by outside Contractors, said installation charge shall be subject to revision.

By

Duke Melchert

4L1

Sales Representative

Customer Acceptance

In accepting Johnson Controls' Proposal, Customer agrees to the terms and conditions contained herein. It is understood that they shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing.

Customer warrants that the Customer: (1) has requested the equipment/service specified in this Agreement for its own use and not for the benefit of any third party, (2) owns the premises in which the equipment is being installed or that the person signing on behalf of Customer has the authority to engage Johnson Controls to carry out the installation in the premises and (3) will comply with all laws, codes, and regulations pertaining to the use of the equipment/services.

☒ Customer's Signature

Title

Date

This Agreement is not binding unless approved in writing by an authorized Representative of Johnson Controls. In the event of failure of such approval, the only liability of Johnson Controls shall be to return to the Customer the amount, if any, paid to Johnson Controls upon signing of this Agreement.

TERMS AND CONDITIONS

A.1. Central Station Signal Receiving and Notification (Alarm Monitoring) Services.

1.If an alarm signal registers at Johnson Controls' Central Monitoring Center ("CMC"), Johnson Controls will endeavor to notify the appropriate Police or Fire Department and if required by local law, the Customer's designated representative. If a burglar alarm signal or fire signal registers at Johnson Controls' CMC, Johnson Controls at its sole discretion may endeavor to contact the Customer's premises by telephone to verify that the alarm is not false. Failing to contact the Customer promptly or questioning the nature of the response received upon such contact, Johnson Controls shall endeavor to notify the appropriate Police Department or Fire Department. If a supervisory signal or trouble signal registers at Johnson Controls' CMC, Johnson Controls shall endeavor to notify promptly the designated representative of the Customer. 2.If Customer has purchased alarm monitoring service that requires Police Response, Fire Department Response, Guard Response, Medical Emergency Notification or Two Way Voice monitoring services and such an alarm is received at Johnson Controls' CMC, then Johnson Controls may, in its sole discretion, endeavor either (a) to contact Customer and/or anyone Customer has identified as having authority to act on Customer's behalf on Customer's Emergency Contact List ("ECL") by telephone or Two Way Voice communication, or (b) use video or audio feed from Customer's premises to confirm that the alarm is not false. If Johnson Controls fails to contact Customer or someone on Customer's ECL or, if Johnson Controls questions the response received upon such contact, then Johnson Controls will endeavor to notify the appropriate Police or Fire Department. If Guard Response Service is being provided, Johnson Controls will, for an alarm that requires Police response, endeavor to dispatch an Johnson Controls Representative to make an investigation of the exterior of the premises from his/her vehicle and, upon evidence of an attack, Johnson Controls will endeavor to notify the appropriate Police Department. Customer agrees that Johnson Controls will have no liability pertaining to the recording (or failure to record) or publication of any Two Way Voice communications, Internet, or other Video recordings or the quality of such recordings, if any. 3.If Supervisory Alarm or Trouble Alarm monitoring services are purchased (or if such services are actively programmed into the System) and such an alarm is received at Johnson Controls' CMC, Johnson Controls will endeavor to notify Customer's designated representative. 4.If Customer has identified persons on Customer's ECL authorized to act on Customer's behalf, Johnson Controls will endeavor to contact such persons before Johnson Controls endeavors to notify the Police or Fire Department. 5.The installed equipment may not operate with other companies' alarm monitoring equipment. If Customer cancels any Services, this incompatibility may prevent Customer from continuing to use the installed equipment. Customer understands that local laws, ordinances or governmental policies may restrict and/or limit Johnson Controls' ability to provide alarm monitoring and notification services and/or necessitate modified or additional services and expense to Customer. Customer understands that Johnson Controls may employ any number of current or future industry-recognized measures to help reduce occurrences of false alarm signal activations. These measures may include, but are not limited to, implementation of industry-recognized default settings on alarm panels including those authorized under ANSI-SIA CP-01-2000; default settings for "swinger shutdown" of specific alarm zones; implementation of "partial clear time bypass" procedures at Johnson Controls' CMC; and/or other similar measures employed by Johnson Controls periodically in Johnson Controls' sole discretion. THESE MEASURES CAN RESULT IN NO ALARM SIGNAL BEING SENT FROM AN ALARM ZONE IN CUSTOMER'S PREMISES AFTER THE INITIAL ACTIVATION UNTIL CUSTOMER MANUALLY RESETS THE ALARM SYSTEM. 6. Customer understands that, upon receiving notification that a fire or carbon monoxide signal has been received by Johnson Controls, the Police, Fire Department or other responding authority may forcibly enter Customer's premises. Johnson Controls WILL NOT ARREST OR DETAIN ANY PERSON. 7. Alarm Verification Services. Intrusion detection/burglar alarm equipment may require activation of two sensors, or a second activation of a single sensor, or activation of a continuous alarm event from a single sensor to meet the requirements of local laws, ordinances or other requirements of the Police Department. Customer is solely responsible for operating on-premises bypass or switch units to disconnect or reconnect the alarm sounding or transmitting equipment. 8.5-Day Familiarization Period. If Customer has requested a 5-day "Familiarization Period" following completion of installation, and if needed an extension period, for Customer to become familiar with the system operation, then during this Familiarization Period Customer agrees that if any signal (including an alarm signal) of any nature registers at Johnson Controls' CMC, Johnson Controls shall not respond to any signals, endeavor to notify the authorities, Customer, or Customer's designated representative, or undertake any other action with regard to any signal, whether or not due to an actual emergency event. 9.Direct Connection Service. If such service is available/required in Customer's location a "Direct Connection" may be made to the Customer's Municipal Police, Fire Department, or other agency, and signals transmitted by the System will be monitored directly by such Municipal Police, Fire Department, or other agency personnel (collectively, "Municipal Personnel"), none of whom are agents of Johnson Controls. Johnson Controls does not assume any responsibility or liability for the manner in which such signals are monitored or the response, if any, made by such Municipal Personnel to such signals. 10.Parallel Protection Service – If Customer chooses an Johnson Controls approved cellular back-up service, alarm signals may be transmitted to Johnson Controls' CMC from Customer's premises over a cellular communications network if Customer's Traditional Telephone Service is interrupted.

A.2.Communication Facilities. (a) Authorization. Johnson Controls may make requests for information, service, or equipment in any respect on behalf of Customer to a telephone company, wireless carrier, or other entity providing communication facilities or services for transmission of signals (the "TeleCo") under this Agreement. Customer agrees that the liability of TeleCo is limited in accordance with, and TeleCo may invoke, the provisions of Section E of this Agreement. (b) Digital Communicator. If a Digital Communicator is used to connect to Johnson Controls' CMC, Customer will provide a connection through a telephone jack to a telephone service as required to operate the Johnson Controls System, Equipment, or to provide the Service. Such connection will be electrically first before any other telephone or Customer equipment, and will be located within 10 feet of the Johnson Controls alarm/control panel. Johnson Controls will provide such connection at Customer's request and expense. (c) General. JOHNSON CONTROLS' RECEIPT OF ALARM SIGNALS, ELECTRONIC DATA, VOICE DATA OR IMAGES (COLLECTIVELY, "ALARM SIGNALS") FROM THE EQUIPMENT OR SYSTEM INSTALLED IN CUSTOMER'S PREMISES IS DEPENDENT UPON PROPER TRANSMISSION OF SUCH ALARM SIGNALS. JOHNSON CONTROLS' CMC CANNOT RECEIVE ALARM SIGNALS WHEN THE TELEPHONE SERVICE OR OTHER TRANSMISSION MODE IS NOT OPERATING OR HAS BEEN CUT, INTERFERED WITH OR IS OTHERWISE DAMAGED OR IF THE ALARM SYSTEM IS UNABLE TO ACQUIRE, TRANSMIT OR MAINTAIN AN ALARM SIGNAL OVER CUSTOMER'S COMMUNICATION FACILITIES OR TELEPHONE SERVICE FOR ANY REASON INCLUDING NETWORK OUTAGE OR OTHER NETWORK PROBLEMS SUCH AS CONGESTION OR DOWNTIME, ROUTING PROBLEMS, OR INSTABILITY OF SIGNAL QUALITY. CUSTOMER UNDERSTANDS THAT OTHER POTENTIAL CAUSES OF SUCH A FAILURE OVER CERTAIN TELEPHONE SERVICES (INCLUDING BUT NOT LIMITED TO SOME TYPES OF DSL, ADSL, VOIP, DIGITAL PHONE, INTERNET PROTOCOL BASED PHONE OR OTHER INTERNET INTERFACE-TYPE SERVICE OR RADIO SERVICE, INCLUDING CELLULAR OR PRIVATE RADIO, ET CETERA, OR CUSTOMER'S OWN PROPRIETARY TELECOMMUNICATION NETWORK, INTRANET OR IP-PBX, OR OTHER PROPRIETARY TELECOMMUNICATION NETWORK, OR OTHER THIRD-PARTY EQUIPMENT OR VOICE/DATA TRANSMISSION NETWORKS OR SYSTEMS OWNED, MAINTAINED OR SERVICED BY CUSTOMER OR THIRD PARTIES(HEREINAFTER REFERRED TO AS "NON-TRADITIONAL TELEPHONE SERVICE")) INCLUDE BUT ARE NOT LIMITED TO: (1) LOSS OF NORMAL ELECTRIC POWER TO THE MONITORED PREMISES (THE BATTERY BACK-UP FOR JOHNSON CONTROLS' ALARM PANEL DOES NOT POWER CUSTOMER'S COMMUNICATION FACILITIES OR TELEPHONE SERVICE); AND (2) ELECTRONICS FAILURES SUCH AS A MODEM MALFUNCTION. CUSTOMER UNDERSTANDS THAT JOHNSON CONTROLS WILL ONLY REVIEW THE INITIAL COMPATIBILITY OF THE ALARM SYSTEM WITH CUSTOMER'S NON-TRADITIONAL TELEPHONE SERVICE AT THE TIME OF INITIAL INSTALLATION OF THE ALARM SYSTEM AND THAT CHANGES IN THE TELEPHONE SERVICE'S DATA FORMAT AFTER JOHNSON CONTROLS' INITIAL REVIEW OF COMPATIBILITY COULD MAKE THE TELEPHONE SERVICE UNABLE TO TRANSMIT ALARM SIGNALS TO JOHNSON CONTROLS' CMC. IF JOHNSON CONTROLS DETERMINES IN ITS SOLE DISCRETION THAT IT IS COMPATIBLE, JOHNSON CONTROLS WILL PERMIT CUSTOMER TO USE ITS NON-TRADITIONAL TELEPHONE SERVICE AS THE PRIMARY METHOD OF TRANSMITTING ALARM SIGNALS, ALTHOUGH CUSTOMER UNDERSTANDS THAT JOHNSON CONTROLS RECOMMENDS THAT CUSTOMER ALSO USE AN ADDITIONAL BACK-UP METHOD OF COMMUNICATION TO CONNECT CUSTOMER'S ALARM SYSTEM TO JOHNSON CONTROLS' CMC REGARDLESS OF THE TYPE OF TELEPHONE SERVICE USED. CUSTOMER ALSO UNDERSTANDS THAT IF JOHNSON CONTROLS DETERMINES IN ITS SOLE DISCRETION THAT CUSTOMER'S NON-TRADITIONAL TELEPHONE SERVICE IS, OR LATER BECOMES, NON-COMPATIBLE, OR IF CUSTOMER CHANGES TO ANOTHER NON-TRADITIONAL TELEPHONE SERVICE THAT IS NOT COMPATIBLE, THEN JOHNSON CONTROLS REQUIRES THAT CUSTOMER USE AN ALTERNATE METHOD OF COMMUNICATION ACCEPTABLE TO JOHNSON CONTROLS AS THE PRIMARY METHOD TO CONNECT CUSTOMER'S ALARM SYSTEM TO JOHNSON CONTROLS' CMC. JOHNSON CONTROLS WILL NOT PROVIDE FIRE OR SMOKE ALARM MONITORING FOR CUSTOMER BY MEANS OTHER THAN A TRADITIONAL TELEPHONE LINE AND CUSTOMER UNDERSTANDS THAT IT IS SOLELY RESPONSIBLE FOR ASSURING THAT IT USES TRADITIONAL TELEPHONE SERVICE FOR ANY SUCH MONITORING AND THAT IT COMPLIES WITH NATIONAL FIRE ALARM STANDARDS AND LOCAL FIRE CODES. CUSTOMER ALSO UNDERSTANDS THAT IF CUSTOMER'S ALARM SYSTEM HAS A LINE CUT FEATURE, IT MAY NOT BE ABLE TO DETECT IF THE NON-TRADITIONAL TELEPHONE SERVICE LINE IS CUT OR INTERRUPTED, AND THAT JOHNSON CONTROLS MAY NOT BE ABLE TO DOWNLOAD SYSTEM CHANGES OR PROVIDE CERTAIN AUXILIARY MONITORING SERVICES THROUGH A NON-TRADITIONAL TELEPHONE LINE OR SERVICE. CUSTOMER ACKNOWLEDGES THAT ANY DECISION TO USE NON-TRADITIONAL TELEPHONE SERVICE AS THE METHOD FOR TRANSMITTING ALARM SIGNALS IS BASED ON CUSTOMER'S OWN INDEPENDENT BUSINESS JUDGMENT AND THAT ANY SUCH DECISION IS MADE WITHOUT ANY ASSISTANCE, INVOLVEMENT, INPUT, RECOMMENDATION, OR ENDORSEMENT ON THE PART OF JOHNSON CONTROLS. CUSTOMER ASSUMES SOLE AND COMPLETE RESPONSIBILITY FOR ESTABLISHING AND MAINTAINING ACCESS TO AND USE OF THE NON-TRADITIONAL TELEPHONE SERVICE FOR CONNECTION TO THE ALARM MONITORING EQUIPMENT. CUSTOMER FURTHER UNDERSTANDS THAT THE ALARM SYSTEM MAY BE UNABLE TO SEIZE THE PHONE LINE TO TRANSMIT AN ALARM SIGNAL IF ANOTHER CONNECTION IS OFF THE HOOK DUE TO IMPROPER CONNECTION OR OTHERWISE.

A.3. Quality Service Plan ("QSP"/Maintenance; Testing/Inspections Service. 1.Quality Service Plan ("QSP"/Maintenance. (a) If QSP/Maintenance Service is purchased, Johnson Controls will, upon Customer's request, provide and bear the expense of ordinary maintenance and repair of the Covered System(s) for issues arising out of normal wear and tear. The expense of all extraordinary maintenance and repair necessitated by or due to changes or alterations in the Customer's premises, alterations to the System made by Customer, or made necessary by damage to the premises or to the alarm system, or to any cause beyond the control of Johnson Controls, will be borne by the Customer. Customer will furnish, at Customer's expense, any necessary electric current and will furnish an outlet within 10 feet of the Johnson Controls Control Panel. (b)QSP/Maintenance Service on the following devices will only be provided on a time and material basis: (1) window foil, (2) security screens, (3) any exterior mounted devices, (4) PROM (Programmable Read Only Memory), (5) batteries, and (6) "Conditions" not covered by warranty shown below. (c)Johnson Controls' obligation to perform QSP/Maintenance Service relates solely to the Covered System(s) and Johnson Controls is in no way obligated to maintain, repair, service, replace, operate or assure the operation of any device or devices not Covered by QSP/Maintenance. Johnson Controls is not liable for any loss due to water intrusion, mold, fungi, bacteria, or wet or dry rot. (d)If Customer does not purchase QSP/Maintenance Service before the expiration of the System Warranty, Johnson Controls will provide QSP/Maintenance Service only after inspecting the System and making any necessary repairs or replacements to bring the System in compliance with Johnson Controls' specifications and/or the standards set by any applicable laws, codes, or regulations. Customer will pay for any related labor and/or materials for such work at Johnson Controls' then applicable rates. (e)QSP/Maintenance Services purchased will be furnished between 8:00 A.M. and 4:30 P.M. Monday through Friday, except holidays. Johnson Controls' obligation to provide Preventative Maintenance Service is conditioned upon the continued availability of the original System component(s) from the original manufacturer.

A.4. Testing/Inspections Service. If such service is purchased, Johnson Controls will provide the number of inspections/ests of the Equipment as specified in this Agreement. Such Services will be performed between Johnson Controls' normal working hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, except holidays, unless otherwise mutually agreed in advance by the Parties.

A.5. Additional Services. If any other services, including but not limited to the following, are being furnished under this Agreement, Customer and Johnson Controls will enter into a separate Rider that will be attached to and incorporated as part of this Agreement. (a)Alert Notification - Immediate Response Information System (IRIS) (b) Managed Access Control (c)Electronic Article Surveillance ("EAS") (d)Guard Response Service (e)Radio Frequency Identification ("RFID") (f) Training Services (g) Watchman's Reporting Service.

B. Warranty (90-Day). 1.For a "Direct Sale", any original part of the Equipment (as distinguished from the Software) installed under this Agreement, including the wiring, which proves to be defective in material or workmanship within ninety (90) days of the date of completion of the installation ("Warranty Period"), will be repaired or replaced, in Johnson Controls' sole discretion, with a new or functionally operative part. Labor and materials required to repair or replace such defective components will be furnished at no charge during the Warranty Period. Warranty Services will be furnished between 8:00 A.M. and 4:30 P.M. Monday through Friday, except holidays. If Customer has purchased QSP/Maintenance as described in this Agreement, the foregoing Warranty Period will be extended for the time period purchased and at the additional cost shown for QSP/Maintenance in this Agreement. 2.The following "Conditions" are not covered by Warranty: (a) Damage or extra service time needed resulting from accidents, acts of God, lightning, strikes, riots, floods, terrorism, acts of War, alteration, misuse, tampering or abuse, adjustments, repairs or maintenance not done by Johnson Controls or from parts, accessories, attachments or other devices not furnished by Johnson Controls; (b) Customer's failure to properly follow operating instructions provided by Johnson Controls; (c) Adjustments necessitated by misalignment of video cameras, improper adjustment of monitor brightness and contrast tuning dials or insufficient light on the area viewed by the camera(s); (d) Trouble due to interruption of commercial power to the phone service or use of Non-Traditional Telephone Service; (e) Battery failure; (f) Devices designed to fail in protecting the System, such as, but not limited to, fuses and circuit breakers; or (g) System changes requested by Customer. If Customer calls Johnson Controls for service under the Warranty and Johnson Controls' representative finds that one of the "Conditions" has led to the inoperability or apparent inoperability of the System or any component, Johnson Controls may bill Customer for the service call whether or not Johnson Controls actually works on the System. If repairs are required due to one of the above "Conditions", Johnson Controls will charge Customer for such work on a time and materials basis at Johnson Controls' then applicable rates for labor and materials. 3.THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE CUSTOMER'S EXCLUSIVE REMEDY WITH RESPECT TO ANY AND ALL LOSSES OR DAMAGES RESULTING FROM ANY CAUSE WHATSOEVER, INCLUDING JOHNSON CONTROLS' NEGLIGENCE, IS REPAIR OR REPLACEMENT AS SPECIFIED ABOVE. JOHNSON CONTROLS WILL IN NO EVENT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY NATURE, INCLUDING WITHOUT LIMITATION, DAMAGES FOR PERSONAL INJURY OR DAMAGES TO PROPERTY, HOWEVER OCCASIONED, WHETHER ALLEGED AS RESULTING FROM BREACH OF WARRANTY OR CONTRACT BY JOHNSON CONTROLS OR NEGLIGENCE OF JOHNSON CONTROLS OR OTHERWISE.

C. System Requirements, Miscellaneous: The following provisions apply to all Systems, Equipment, or Services installed or furnished by Johnson Controls under this Agreement. 1.Vaults. Customer must ensure that any Customer vault protected by sound or vibration detector systems has the minimum construction characteristics prescribed by the Underwriters' Laboratories, Inc. 2.System Testing. Customer must test all detection devices or other electronic equipment according to procedures prescribed by Johnson Controls prior to setting the alarm system for closed periods and must notify Johnson Controls promptly if such equipment fails to respond to any such test. 3.Familiarization Period. UNLESS CUSTOMER HAS REJECTED THE FAMILIARIZATION PERIOD BY INITIATING THE APPROPRIATE LINE ON THE FIRST PAGE OF THIS AGREEMENT (EXCEPT WHERE FAMILIARIZATION IS REQUIRED BY LAW), CUSTOMER AGREES THAT: (a) DURING A FIVE (5) DAY FAMILIARIZATION PERIOD, OR SUCH PERIOD AS IS REQUIRED BY LAW; AND (b) FOLLOWING COMPLETION OF THE INSTALLATION AND THE COMMUNICATIONS CONNECTION TO JOHNSON CONTROLS' CMC (AND DURING ANY APPLICABLE EXTENSIONS); JOHNSON CONTROLS HAS NO OBLIGATION TO, AND WILL NOT, RESPOND TO ANY ALARM SIGNAL RECEIVED AT THE JOHNSON CONTROLS CMC FROM CUSTOMER'S PREMISES DURING SUCH FAMILIARIZATION PERIOD. CUSTOMER ALSO AGREES THAT DURING SUCH PERIOD JOHNSON CONTROLS HAS NO OBLIGATION TO, AND WILL NOT, NOTIFY ANY AUTHORITIES, CUSTOMER, OR A PERSON ON CUSTOMER'S EMERGENCY

CONTACT LIST, OR TAKE ANY OTHER ACTION WITH REGARD TO ANY ALARM SIGNAL JOHNSON CONTROLS RECEIVES, EVEN IF DUE TO AN ACTUAL EMERGENCY EVENT. 4.Special Equipment Requirements. If Customer requires installation or service of Equipment in areas inaccessible without the use of lifts or cranes, or if non-standard conditions at the Customer site require special equipment for installation or service, Customer will provide such equipment, or will reimburse Johnson Controls for any applicable charges or fees. 5.Training Services. Johnson Controls provides initial training to Customer on use of the Equipment installed at the time of installation. Thereafter, Customer may purchase additional training in one-hour increments at Johnson Controls' then current rate. 6.Site Preparation, Intrusion and Restoration. Customer shall be responsible for providing 110VAC power, telephone connections, network drops and any required conduit, wireloom, or other raceway unless otherwise noted herein. Customer shall also be responsible for any required IP address assignments and additional network software licensing. The installation of Equipment may necessarily require cutting, bolting or fastening into Customer's floors, walls and/or ceilings. Johnson Controls shall not be responsible for any expenses related to patching, floor or wall finishing, or paint, tile, carpet or wallpaper matching, restoration or replacement resulting from installation or service of the Equipment.

D.Electronic Media; Personal Information. 1.Electronic Media. Either party may scan, fax, email, image, or otherwise convert this Agreement into an electronic format of any type or form, now known or developed in the future. Any unaltered or unadulterated copy of this Agreement produced from such an electronic format will be legally binding upon the parties and equivalent to the original for all purposes, including litigation. Johnson Controls may rely upon Customer's assent to the terms and conditions of this Agreement, if Customer has signed this Agreement or demonstrated its intent to be bound whether by electronic signature or otherwise. 2.Personal Information. Customer represents and warrants that Customer has obtained all consents and has the right to (a) disclose to Johnson Controls all personal information disclosed hereunder concerning individuals/employees/or other third parties including all information contained in Customer's Emergency Call List ("ECL"); (b) collect (including consent to record telephone conversations with Johnson Controls), use, disclose and transfer such personal information; and (c) authorize Johnson Controls to use such personal information to administer the relationship between Customer and Johnson Controls, including the administration of this Agreement. Customer acknowledges and agrees that Johnson Controls may share all such information with its parents, subsidiaries, affiliates and its/their successor corporations or any subcontractor or assignee, within and outside the country in which the Customer is located and thereby subject such information to the laws of such countries.

E.Limitation of Liability. 1. Johnson Controls is not an insurer. The amounts Johnson Controls charges Customer are not insurance premiums. Such charges are based upon the value of the Services, System and Equipment Johnson Controls provides and are unrelated to the value of Customer's property, any property of others located in Customer's premises, or any risk of loss on Customer's premises. 2.Johnson Controls' services, systems and equipment do not cause and cannot eliminate occurrences of the events they are intended to detect or avert. JOHNSON CONTROLS MAKES NO GUARANTY OR WARRANTY, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SERVICES, SYSTEM OR EQUIPMENT SUPPLIED WILL DETECT OR AVERT SUCH EVENTS OR THE CONSEQUENCES THEREFROM. Accordingly, Johnson Controls does not undertake any risk that Customer's person or property, or the person or property of others, may be subject to injury or loss if such an event occurs. The allocation of such risk remains with Customer, not Johnson Controls. Insurance, if any, covering such risk shall be obtained by Customer. Johnson Controls shall have no liability for loss, damage or injury due directly or indirectly to events, or the consequences therefrom, which the System or Services are intended to detect or avert. Customer shall look exclusively to its insurer and not to Johnson Controls to pay Customer in the event of any such loss, damage or injury. Customer releases and waives for itself and its insurer all subrogation and other rights to recover from Johnson Controls arising as a result of paying any claim for loss, damage or injury of Customer or another person. 3.If notwithstanding the provisions of this Section E, Johnson Controls is found liable for loss, damage or injury under any legal theory due to a failure of the Services, System or Equipment in any respect, its liability shall be limited to a sum equal to 10% of the Annual Service Charge or \$1,000, whichever is greater, as agreed upon damages and not as a penalty, as Customer's sole remedy. This will be the sole remedy because it is impractical and extremely difficult to determine the actual damages, if any, which may result from Johnson Controls' failure to perform any of its obligations under this Agreement. If Customer requests, Johnson Controls may assume greater liability by attaching a Rider to this Agreement stating the extent of Johnson Controls' additional liability and the additional charges Customer will pay for Johnson Controls' assumption of such greater liability. However, such additional charges are not insurance premiums and Johnson Controls is not an insurer even if it enters into such a Rider. 4.The provisions of this Section E shall apply no matter how the loss, damage or injury or other consequence occurs, even if due to Johnson Controls' performance or nonperformance of its obligations under this Agreement or from negligence, active or otherwise, strict liability, violation of any applicable consumer protection law or any other alleged fault on the part of Johnson Controls, its agents or employees. If any other person, including Customer's subrogating insurer, makes any claim or files any lawsuit against Johnson Controls in any way relating to the Services, System or Equipment that are the subjects of this Agreement, then Customer shall indemnify and hold Johnson Controls harmless from any and all such claims and lawsuits including the payment of all damages, expenses, costs and attorneys' fees. 5.No suit or action shall be brought against Johnson Controls or its agents, employees, subsidiaries, affiliates or parents (both direct and indirect) more than one year after the incident that resulted in the loss, injury or damage occurred, or the shortest duration permitted under applicable law if such period is greater than one year. 6.The provisions of this Section E shall apply to and benefit Johnson Controls and its agents, employees, contractors, subsidiaries, affiliates, parents (both direct and indirect) and affinity marketers. If this Agreement provides for a direct connection to a municipal police or fire department or other organization, then that department or other organization may also invoke the provisions of this section e against any claims due to any failure of such department or organization.

F.Other Charges; Remedies; Termination. 1.There may be a service charge to Customer for cancelled installation/service appointments if Customer cancels less than 24-hours prior to dispatch, or if Johnson Controls' representative is sent to the Customer's premises in response to a service call for false alarm or System malfunction caused by Customer's operation contrary to instructions, failure to close or properly secure a window, door or other protected point, or improper adjustment of monitors or accessory components. 2.Failure to pay amounts when due shall give Johnson Controls, in addition to any other available remedies, the right to terminate this Agreement and to charge interest at the highest legal rate on delinquent amounts. Customer agrees to pay all costs, expenses and fees of Johnson Controls' enforcement of this Agreement, including collection expenses, court costs, and attorneys' fees. Installation Charge(s) are based on Johnson Controls performing the installation with its own personnel. If for any reason installation must be performed by outside contractors, Installation Charge(s) may be subject to revision. 3.In addition to any other remedies available to Johnson Controls, Johnson Controls may terminate this Agreement and discontinue any Service(s) if (a) Johnson Controls' CMC is substantially damaged by fire or catastrophe or if Johnson Controls is unable to obtain any connections or privileges required to transmit signals between the Customer's premises, Johnson Controls' CMC or the Municipal Fire or Police Department or other first responder; (b) Customer fails to follow Johnson Controls' recommendations for the repair or replacement of defective parts of the System not covered under the Warranty or QSP/Maintenance Service; (c) Customer's failure to follow the operating instructions provided by Johnson Controls results in an undue number of false alarms or System malfunction; (d) in Johnson Controls' sole opinion, the premises in which the System is installed are unsafe, unsuitable, or so modified or altered after installation as to render continuation of Service(s) impractical or impossible; (e) Johnson Controls is unable to obtain or continue to support technologies, Communication Facilities, Equipment or component parts thereof that are discontinued, become obsolete or are otherwise not commercially available; or (f) Customer fails to make payments when due or otherwise breaches this Agreement. Johnson Controls will not be liable for any damages or subject to any penalty as a result of any such termination.

G.Hazardous Materials. For all projects except those involving new construction, Customer represents and warrants that to the best of Customer's knowledge the work site is free of any hazardous materials. The term "hazardous materials" shall include but not be limited to asbestos, asbestos-containing material, polychlorinated biphenyl ("PCB"), formaldehyde or other potentially toxic or otherwise hazardous material. If any such substance is discovered on the work site, Johnson Controls will not be required to install or service the Equipment at such site unless and until Customer certifies the removal or safe containment of such hazardous materials. Customer shall indemnify, defend, and hold Johnson Controls, its officers, directors, and agents harmless from any damages, claims, injuries, liabilities resulting from the exposure of Johnson Controls' employees, contractors, or subcontractors to hazardous materials at the work site; provided, however, that the foregoing provision will not apply when it has been determined that such hazardous materials were brought to the work site by Johnson Controls.

H.Waivers. 1.Waiver of Jury Trial. CUSTOMER AND JOHNSON CONTROLS BOTH AGREE TO WAIVE THEIR RIGHT TO A JURY TRIAL IN ANY LEGAL PROCEEDING ARISING OUT OF OR IN ANY MANNER CONNECTED WITH OR RELATED TO THIS AGREEMENT. 2.Mutual SAFETY Act Waiver. Certain of Johnson Controls' systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, Johnson Controls and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2 when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

I. Miscellaneous. 1.Enforceability. If any of the provisions of this Agreement shall be determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. 2.Paragraph and Section Headings; Captions; Counterparts. The headings and captions contained in this Agreement are inserted for convenience or reference only, and are not to be deemed part of or to be used in construing this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such separate counterparts shall together constitute but one and the same agreement. 3.FARs. Johnson Controls supplies "commercial items" within the meaning of the Federal Acquisition Regulation (FAR), 48 CFR Parts 1-53. As to any customer order for a U.S. government contract or funded directly or indirectly with Federal funds, Johnson Controls will comply only with the following mandatory flow-downs for commercial item subcontracts pertaining to Utilization of Small Business Concerns, Equal Opportunity, Affirmative Action, and Veterans Employment: 52.219-8; 52.222-26; 52.222-35; 52.222-36; and 52.222-37. 4.Export Control. Customer shall not export or re-export, directly or indirectly, any: (i) product or service provided under this Agreement; (ii) technical data; (iii) software; (iv) information; or (v) items acquired under this Agreement to any country for which the United States Government (or any agency thereof) requires an export license or other approval without first obtaining any licenses, consents or permits that may be required under the applicable laws of the U.S. or other foreign jurisdictions, including the Export Administration Act and Regulations and shall incorporate in all export shipping documents the applicable destination control statements. Customer shall, at its own expense, defend, indemnify and save harmless Johnson Controls from and against all third party claims, liability, loss or damage (including attorneys' fees and other defense costs), assessed against or suffered by Johnson Controls as a result of an allegation or claim of non-compliance by Customer with this Section. The obligations contained in this Section shall survive the termination or expiration of this Agreement. 5.Insurance. Johnson Controls maintains General Comprehensive Liability and Automobile Liability Insurance of, at least \$1,000,000 per incident - \$2,000,000 in the aggregate and Worker's Compensation coverage as required by law. Johnson Controls will not be required to provide a waiver of subrogation in favor of any party, nor will Johnson Controls be required to designate any party as a statutory employer for any purposes. 6.Johnson Controls Brand. Without exception, Johnson Controls-branded Signage, including yard signs, window stickers and warning signs will remain the property of Johnson Controls and may be removed by Johnson Controls at any time. Customer's right to display Johnson Controls-branded Signage is not transferable and ceases upon termination or expiration of this Agreement. 7.Resale. If Johnson Controls is connecting to a previously installed existing system, to the extent the previously installed existing system is Customer's property, it shall remain Customer's property.

J.System Software; Network Connections. Any software provided with the System or in connection with the Services is proprietary to Johnson Controls and/or Johnson Controls' supplier(s) and is licensed or sublicensed to Customer on a non-exclusive basis. Customer may not (a) disclose the Software or source code to any third parties, (b) duplicate, reproduce, or copy all or any part of the Software, or (c) use the Software on equipment other than with the designated System with which it was furnished. A separate Software License Agreement or End User License Agreement between Johnson Controls and Customer and/or the software publisher may be required to use the software and/or obtain updates/upgrades. If the installed Equipment is to be connected to Customer's computer network ("Network"), Johnson Controls will furnish and install the software needed to run the Equipment and will connect the Equipment to the Network according to the Network settings supplied by Customer. Installation shall not include modifications to the Network, security, or firewall settings. Customer will supply a TCP/IP Ethernet network address and central processing unit per Johnson Controls specifications for access control system operation. Johnson Controls shall not be responsible for the setup, operation, or maintenance of the Network or Network performance or compatibility issues. Johnson Controls may assess additional charges, if Johnson Controls is unable to connect to the Network or if any additional Equipment is required to facilitate connectivity between the Network and the Equipment.

K.Force Majeure. JOHNSON CONTROLS ASSUMES NO LIABILITY FOR DELAYS IN INSTALLATION OF THE SYSTEM OR ANY EQUIPMENT OR FOR THE CONSEQUENCES THEREFROM, HOWEVER CAUSED, OR FOR INTERRUPTIONS OF SERVICE OR FOR THE CONSEQUENCES THEREFROM DUE TO STRIKES, RIOTS, FLOODS, TERRORISM, ACTS OF GOD, ACTS OF WAR, OR ANY CAUSES BEYOND THE CONTROL OF JOHNSON CONTROLS. JOHNSON CONTROLS WILL NOT BE REQUIRED TO SUPPLY SERVICE TO CUSTOMER WHILE INTERRUPTION OF SERVICE DUE TO ANY SUCH CAUSE CONTINUES. IN NO EVENT WILL JOHNSON CONTROLS BE LIABLE FOR LOSS OF SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES.

L.Assignment. This Agreement is not assignable by the Customer except upon written consent of Johnson Controls first being obtained. Johnson Controls shall have the right to assign this Agreement or to subcontract any of its obligations under this Agreement without notice to Customer.

M.Johnson Controls License Information: AL Alabama Electronic Security Board of Licensure, 7956 Vaughn Rd., Montgomery 36116, (334) 264-9388; AK 256239, 5520 Lake Otis Pkwy., Anchorage, AK 99507; AR E0055, Regulated by Arkansas Bd. of Private Investigators & Private Security Agencies, #1 State Police Plaza Dr., Little Rock 72209, (501) 616-8600; AZ ROC109396-C12, ROC109402-L67; CA ACO4227, PPO12949, 707408; alarm company operators are licensed and regulated by the Bureau of Security & Investigative Services, Dept. of Consumer Affairs, Sacramento, CA 95814; CT 016099-L5; DC 39703010; FL EF0001121, -0950, -1123, -0478, EF20000341, -0413, EG0000164; GA LVA205374, -205388, -002833, -001438, -003379, -004452, -205572, LU001160; HI C27996; IL 127-000394; MA 45-C; MI A-0639, 3601202182 - 4182 Pier North Dr. Ste. D, Flint, MI 48504; MN T5000221; NC 846-CSA-Alarm Systems Licensing Bd., 1631 Midtown Pl., Ste.104, Raleigh, 27609 (919) 875-3611; NM 056126; NV 0400091, 1338; NY 12000025576, Licensed by NYS Dept. of State; OH 16782, 50-18-1052; 50-57-1034; 53-89-1329; 53-31-1582; 50-50-1019; 50-45-1032; 50-25-1050; 50-76-1025; OK 00067; OR 59944; PA Pennsylvania Home Improvement Contractor Registration Number: PA10083; RI ACP0126; 18004; TN ACC-216, -241, -255, -773, -173, -937, -294, -748, -511, -934, -1227; TX B00536-140 Helmer Rd. Ste. 100, San Antonio, TX 78232 - Texas Private Security Bureau, 5805 N. Lamar Blvd., Austin 78752; UT 297869-6501; VA 11-1878; 11-1879; 11-3247; 11-3635; 11-3863; Alarm Security Contracting 2701-035978A exp. 01/31; WA ECO6 ADTS03025, 11824 N Creek Pkwy. #105, Bothell, WA 98011; WV 014142, MS 15005633.

The foregoing list shows only those license numbers Johnson Controls Integrated Security LLC ("Johnson Controls") is required by law to include on marketing materials. A comprehensive list of licenses held by Johnson Controls is available on www.JohnsonControls.com (Legal).

California Customers Only: Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal

MEMORANDUM M22-010



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Leynette Kuniej, Superintendent of Finance
Kevin Miller, Superintendent of Recreation
Claudia Galla, Parks Foreperson
Chris Finn, Superintendent of Facilities
RE: Intergovernmental Agreement (IGA) by and Between the Board
of Education, District 105 and the Park District of La Grange (PDLG)
DATE: March 14, 2022

Background:

In an evaluation of all contracts, agreements and IGA's it was discovered the Park District of La Grange and District 105 entered an IGA in 1992 regarding open spaces. The IGA was entered "to coordinate efforts for the establishment, equipment, operations and maintenance of parks, playgrounds, and recreational grounds and athletic fields for the benefit of, inter alia, their common taxpayers". The IGA was set up as a 10-year agreement and states "the lease will automatically renew without further action by either party unless a party has given the other party at least 30 days prior written notice". Per the agreement, the Park District is responsible for the maintenance of the "open spaces, athletic fields, landscaping and those improvements which are used for recreational activities including but not limited to tennis courts, ballfields, backstops and the like". In return, the IGA allows Park District sponsored programs to be held at the Gurrie Middle School/Spring Elementary School when not in use by the school district. In researching this IGA it was determined that District 105 is the owner of all the property within the IGA agreement i.e. ballfields, tennis courts. The Park District of La Grange is the owner of Spring Ave Park. The IGA is dated and has not been reviewed for quite some time. Please find a copy of the IGA following this memo.

Implications:

Extensive research was conducted to understand the IGA between District 105 and the Park District of La Grange. Contact was made with District 105, as well as in depth discussions with PDLG staff to better understand the pros and cons of the IGA for all parties.

Currently, the Park District has no programming operating through this IGA. Staff were unable to determine the last time we programmed this location but were aware that Little League uses these ballfields. Little League works directly with District 105, and the Park District is not involved in their use of the ballfields.

Staff reviewed possible recreational opportunities for the space, however, the revenue that would be generated from the limited programming we could offer would not exceed the current expenses for the maintenance required for the location. We would also need to determine if the school could accommodate the programming offerings and would not conflict with their priority use.

Per the IGA, the Park District is responsible for the maintenance of the open space and amenities. The PDLG parks team is mowing and trimming (weed whipping) the grass weekly, along with emptying trash weekly. Other tasks completed by the District are soccer goal setup annually and herbicide spraying four times per year. These expenses have been estimated to cost the District approximately \$4,200 annually. This total does not include any infrastructure maintenance upkeep and repairs, i.e., tennis courts, ballfields, backstops, etc.

We believe that IGA was set up with the best of intentions for both parties, however, after evaluating the IGA further, as well as the development of the 10-year Comprehensive Master Plan (CMP), staff does not feel it is in the District's best interest to continue this IGA. The CMP revealed approximately 2 million dollars of repairs and upgrades, due to deferred maintenance. Staff believes our priority should be getting our current infrastructure in order and dissolve this IGA. If required, we can re-evaluate an IGA or leasing space in an updated IGA in the future.

Staff Recommendation:

Staff recommends dissolving the IGA between the Board of Education, District 105 and the Park District of La Grange.

INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE
BOARD OF EDUCATION, SCHOOL DISTRICT #105
AND THE PARK DISTRICT OF LAGRANGE
REGARDING OPEN SPACES

THIS AGREEMENT, is made as of the 1st day of July, 1992, by and between the Board of Education, School District #105, LaGrange, Cook County, Illinois and the Board of Commissioners of the Park District of LaGrange.

WHEREAS, the State of Illinois has adopted the Intergovernmental Cooperation Act, S.H.A., Ch. 127, §741, et seq.;

WHEREAS, the Board of Commissioners of the Park District of LaGrange is a duly constituted public body pursuant to the Park Code, S.H.A., Ch. 105, §1-1, et seq.;

WHEREAS, the Park District of LaGrange and School District #105 overlap and share common taxpayers;

WHEREAS, the two public bodies have enjoyed mutual support and cooperation in the past and it is their intention to continue to do so in the future;

WHEREAS, the School District may utilize facilities as playgrounds and recreation grounds and may make appropriate arrangements for improvements, equipment and supervision over facilities so utilized. S.H.A., Ch. 122, §16-7 and 16-8.

WHEREAS, School Districts and Boards of Education may transfer real estate in accordance with the provisions of the local Government Property Transfer Act. S.H.A., Ch. 122, §16-9 and S.H.A., Ch. 30 §155-H et seq. Furthermore, the School Board may lease property "... for any term not exceeding fifty (50) years to any other municipality..." S.H.A., Ch. 30, §158.1.

WHEREAS, the parties desire to coordinate their efforts for the establishment, equipment, operation and maintenance of parks, playgrounds and recreational grounds and athletic fields for the benefit of, inter alia, their common taxpayers.

NOW, THEREFORE, the parties enter into this agreement upon the following terms and conditions:

1. The foregoing recitals are incorporated herein as terms of this Agreement.

2. Parcel: The School Board hereby leases to the Park District that certain parcel of School District property consisting of the entire block of vacant land lying between Catherine Avenue on the East and Kensington Avenue (as extended) on the West, and 52nd Street on the North and 53rd Street on the South in the Village of LaGrange, Illinois. The Lease expressly excepts the portion thereof occupied by School building.
3. Term. The Park District will maintain and operate the premises as part of the Park District's park and recreation system for a term of ten (10) years commencing on the 1st day of August, 1992 and ending on the 31st day of July, 2002, unless sooner terminated or extended as hereinafter provided.
4. Purpose: It is the mutually declared purpose of this Lease to provide adequate playground and recreation facilities at the most economical costs to the residents and taxpayers of the School District and the Park District. It is the present intention of the parties that three (3) tennis and/or basketball courts will be maintained in the area of the present tennis courts and that the demise premises will be maintained in a condition whereby it may be used as a softball, baseball or soccer field.
5. Maintenance of Grounds: The Park District shall maintain the open spaces, athletic fields, landscaping and those improvements which are used for recreational activities including but not limited to tennis courts, ball fields, back stops and the like. The Park District shall not be responsible for snow or ice removal in or upon any portion of the premises. The Park District will provide leadership and supervision for sponsored programs and will operate such programs and activities in a manner so as not to restrict the use and enjoyment of School District facilities by the School District. The School District shall maintain public walks and aprons immediately surrounding the school building, including trees and shrubs within and along said building perimeter. The School District shall maintain the existing parking lots. It is expressly agreed that the Park District shall provide maintenance of the open spaces, including but not limiting to seeding, fertilizing and mowing of the premises.
6. School Priorities: It is understood and agreed that the School District shall have priority use of the facilities, especially during normal school hours while school is in session. The School District shall provide space and grounds around the school building for after school, Spring and Summer and Autumn recreational programs sponsored by the Park District. The School District shall not restrict public use of the leased property after school hours or when school is not in session.

7. Mutual Indemnification: The parties agree that they each shall defend, keep, save and hold harmless the other party from any and all claims or demands for loss of, damage to person or property or for the injury or death to any person from any cause whatsoever occasioned by the party's use of the premises as well as any failure on the party's part to comply with any covenants, terms and conditions herein contained. Each party agrees to provide and maintain public liability insurance, insuring as an additional insured the other party and its officers, agents, employees, their successors and assigns. The amount of insurance to be maintained by each party shall be in an amount not less than \$1,000,000 for personal injury and \$1,000,000 for property damage;
8. Termination: In the event that any portion of the demise premises or all of said premises is needed for school purposes, the School District shall give written notice to the Park District to terminate the Lease of the premise in whole or in part, which notice of termination will become effective ninety (90) days subsequent to receipt of said notice. Upon termination of the Lease, the Park District may remove or abandon any equipment or other improvements made to the premises during the term of the Lease by the Park District;
9. Tot-Lot Option: The Park District may, at its discretion, develop a fenced tot lot in the area generally described as the Northeast segment of the premises along Catherine Avenue commencing in the area of the present baseball field backstop and proceeding in a Northerly direction therefrom.
10. Consideration: The Park District shall pay the School District the sum of Ten and 00/100ths (\$10.00) per annum and the services specified herein. Further, the Park District shall pay any and all charges for water used on the premises.
11. Miscellaneous Provisions:
 - (a) This Agreement may be executed in multiple counterparts for the convenience of the parties.
 - (b) This Lease will automatically renew without further action by either party unless a party has given the other party at least thirty (30) days prior written notice.
 - (c) The parties mutually agree to confer with one another prior to the placement, location or relocation of improvements, equipment or fixtures upon the premises.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year first written above.

BOARD OF EDUCATION,
SCHOOL DISTRICT #105

By: Susan N. Witte
Its President

ATTEST:

By: Daniel L. Strawn
Board Clerk

DATED: MAY 26, 1992

PARK DISTRICT OF LAGRANGE

By: Barbara L. Yong
Barbara L. Yong
President

ATTEST:

By: A. Marcisz
Anne Marcisz
Secretary

DATED: May 19, 1992



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2021/2022

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

**Due to the physical distancing standards
required under Governor Pritzker's order and guidance,
seating in the Village Hall Auditorium was limited for the meeting.**

**Attendees were required to wear a mask
in the Village Hall and at the meeting, regardless of vaccination status.**

Monday, January 10, 2022 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:30 p.m. by Village Clerk Paul Saladino. On roll call, as read by Village Clerk Paul Saladino, the following were:

PRESENT: Trustees Augustine, O'Brien, Peterson, and Trustee Kotynek presiding as Chairperson Pro Tem.

ABSENT: President Kuchler and Trustees Gale and McGee

OTHERS: Village Manager Andrianna Peterson
Village Attorney Ben Schuster
Public Works Director Richard Colby
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Robert Wardlaw
Fire Chief Terrence Vavra

Village Clerk Saladino welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing. He reminded everyone to stay six feet apart and wear a mask while in the Village Hall regardless of vaccination status. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website.

Village Clerk Saladino announced that Village President Mark Kuchler was unable to attend the Village Board Meeting. Clerk Saladino requested a Motion be made to elect senior Trustee Michael Kotynek to preside over the meeting as Chairperson Pro Tem.

Trustee Augustine moved to elect Trustee Kotynek as Chairperson Pro Tem, seconded by Trustee O'Brien.

Motion approved by voice vote.

Chairperson Kotynek asked Village Trustee O'Brien to lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

Chairperson Kotynek thanked residents and businesses for their continued diligence with following the CDC and IDPH guidelines to reduce the transmission of COVID-19. He noted health professionals continue to strongly encourage everyone to pursue vaccinations and booster shots. Last week the Illinois Department of Public Health adopted CDC recommendations for booster doses for children aged 12-15 years, five months after receiving the second dose of the Pfizer vaccine. To find a vaccination center near you, please visit www.vaccines.gov.

Chairperson Kotynek announced that effective January 3, the Cook County Department of Public Health is requiring proof of vaccination for customers dining in indoor settings where food or drink are served and certain other businesses. For more information regarding the Cook County order, please visit the Cook County Department of Public Health website at www.cookcountypublichealth.org. The Village continues to urge all residents to continue to diligently follow health guidelines including wearing a mask, washing your hands, and watching your distance. For more information regarding COVID-19, please visit the Village website at www.la-grange.il.gov/covid.

Chairperson Kotynek noted that since the significant storm event on June 26, the Village has been reporting on the Village's efforts to help reduce flooding and identify funding for flood mitigation projects through a number of legislative, legal and engineering initiatives. The Village has identified projects to help reduce flooding, each of which has its own set of challenges, costs and benefits. Additional projects are also in the process of being studied by Village engineers. Each of these projects require partnerships with various agencies such as the Metropolitan Water Reclamation District, Illinois Department of Transportation, Cook County and potentially other taxing bodies. He noted stormwater is a regional problem, and all entities must continue to work diligently along with the Village to find a solution. More information regarding these and other stormwater / flood control initiatives will be provided as they evolve.

Chairperson Kotynek announced that the Village is continuing its budget development process for fiscal year 2022-23, which begins May 1. A Capital Projects Workshop will be held on February 14. A Budget Workshop on operational expenses is scheduled for Saturday, March 12 at 8 a.m. The draft budget document will be available at Village Hall and Library; and posted, along with the Village Manager's message, on the Village's website in advance of the meeting. He invited everyone to attend and participate in the budget discussion as it is an important document that guides decision making throughout the upcoming year and planning over a five-year period.

Chairperson Kotynek stated that the week of January 10 marks the return to school for most elementary and high school students in La Grange and noted that the speed limit

around schools is 20 mph. Please drive carefully through La Grange. For more information regarding pedestrian and bicycle safety, please visit the Village's website.

Chairperson Kotynek expressed the sympathies of the Village Board to President Kuchler as he recently lost his Father, Robert "Bob" Kuchler, in late December 2021. He noted that Bob Kuchler was a veteran of the United States Air Force and is survived by his wife Joy Kuchler and his four children; Robbie, Mark, Karen and Colleen. Chairperson Kotynek requested a moment of silence be observed.

3. MANAGER'S REPORT

Village Manager Peterson announced that during the winter, Public Works crews work diligently to keep Village streets, sidewalks, and parking lots clear of snow and ice, and safe for travel. To assist Public Works with snow plowing operations, please be aware that on-street parking is restricted when snowfall exceeds two or more inches. The Village requests that residents assist the Village and their neighbors by clearing public sidewalks adjacent to their property. If there is a fire hydrant next to your property, the Fire Department requests assistance by maintaining a three-foot perimeter clear of snow around the hydrant. She thanked residents in advance for their cooperation. Please call the Department of Public Works at 708-579-2328 with any questions or visit the Village website at www.lagrangell.gov.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

- A. Agreement – Lieutenant Promotional Examination Services (Illinois Fire Chiefs Association Assessment Consulting Services)
- B. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, December 13, 2021
- C. Consolidated Voucher 211227
- D. Consolidated Voucher 220110

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

A motion was made by Trustee Augustine to approve the Consent Agenda, seconded by Trustee O'Brien.

Approved by a roll call vote:

Ayes: Trustees Augustine, Kotynek, O'Brien and Peterson
Nays: None
Absent: Trustees Gale and McGee

6. CURRENT BUSINESS

None.

7. PUBLIC COMMENT

Resident Cindy Brom of Dry Up La Grange, requested copies of the Christopher Burke Stormwater Study. She requested that the Village provide additional information.

Public Works Director Colby noted that Village staff most recently applied for the FEMA BRIC grant in an effort to offset costs associated with the 50th Street Storm sewer project.

8. TRUSTEE COMMENTS

Trustee Augustine thanked Village staff for their professionalism and quick response when a neighbor's home caught on fire. She expressed pride for the quick response to contain the fire, implement crowd control methods and partner with other area Departments to ensure the best possible outcome.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 7:45 p.m. Trustee Peterson made a motion to adjourn, seconded by Trustee O'Brien. Approved by a voice vote.


Mark A. Kuchler, Village President

ATTEST:


Paul Saladino, Village Clerk

Approved Date: February 14, 2022

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.

Attendees were required to wear a mask in the Village Hall and at the meeting, regardless of vaccination status.

Monday, February 14, 2022 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:33 p.m. by Village Clerk Paul Saladino. On roll call, as read by Village Clerk Paul Saladino, the following were:

PRESENT: Trustees Augustine, Gale, Kotynek, O'Brien, and Peterson, with President Kuchler presiding.

ABSENT: Trustee McGee

OTHERS: Village Manager Andrianna Peterson
Village Attorney Ben Schuster
Public Works Director Richard Colby
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Robert Wardlaw
Fire Chief Terrence Vavra
Management Analyst – PD Shaun O'Connor

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing. He reminded everyone to stay six feet apart and wear a mask while in the Village Hall regardless of vaccination status. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website.

President Kuchler asked Village Clerk Saladino to lead the audience in reciting the Pledge of Allegiance.

2. PRESIDENT'S REPORT

A. Appointment – Community and Economic Development Commission

President Kuchler read the proposed appointment of Steve Nizerre to the Community and Economic Development Commission into the record.

Trustee Kotynek made a motion to approve the appointment of Steve Nizerre to the Community and Economic Development Commission seconded by Trustee Gale. Motion carried on a voice vote.

B. Appointment and Oath of Office – Village Attorney

President Kuchler read the appointment of Benjamin Schuster from Elrod Friedman as Village Attorney into the record.

Trustee Kotynek made a motion to approve the appointment of Benjamin Schuster as the Village Attorney seconded by Trustee Gale. Motion carried on a voice vote.

President Kuchler invited Clerk Saladino to administer the Oath of Office to Village Attorney Benjamin Schuster.

C. Oath of Office – Jonathan Palubicki, Police Officer

President Kuchler invited Clerk Saladino to administer the Oath of Office to Police Officer Jonathan Palubicki.

President Kuchler thanked residents and businesses for their continued diligence with following the CDC and IDPH guidelines to reduce the transmission of COVID-19. He noted health professionals continue to strongly encourage everyone to pursue vaccinations and booster shots.

President Kuchler reported that the Village entered into a task order with Christopher Burke Engineering in August, 2021 to provide flood mitigation options in association with upcoming IDOT roadway projects. The Village also entered into a task order with Christopher Burke in September, 2021 for four additional engineering projects including: 1) school / park district coordination; 2) funding options; 3) buyout programs; and 4) immediate projects for depressional areas. Some of the initiatives that Burke completed during this time is a \$17.5M application for the FEMA BRIC grant program, identification of areas of potential future study, and confirmation of previous engineering conclusions that new potential projects should be considered in the context of a larger stormwater management plan that includes maintaining or enhancing our current sewer outfalls. He noted that this is a regional problem requiring all entities to work diligently with the Village to implement a solution. He reported that the Environmental Quality Commission was asked by the Village Board to study a potential resident flood mitigation / basement backup cost share program. Recommendations are forthcoming. The MWRD and Congresswoman Marie Newman have selected La Grange as part of a tour of stormwater management projects, specifically the Village's permeable paver parking lots in the downtown on February 23. The Judge has scheduled the trial with the Hanson Quarry to begin on July 18, 2022.

President Kuchler reported that the Village has been contacted by Senator Curran's office and Senator Lightford's office regarding potential state legislation that would further regulate quarry operations and blasting, as a result of resident concerns.

President Kuchler announced that La Grange Restaurant Week will take place starting Friday, February 25 through Sunday, March 6.

President Kuchler noted that the Village Board intends to recognize former Village Attorney Mark Burkland for his 30 years of service at the next Village Board meeting.

President Kuchler reported that the Village Board will be recognizing the Palmer family and Palmer Place restaurant at the March 14 meeting.

3. MANAGER'S REPORT

Village Manager Peterson announced that the Village Hall will be closed on Monday, February 21, 2022 in recognition of President's Day. A full complement of public safety personnel will be available in the event of an emergency. Regular Village Hall office hours will resume on Tuesday, February 22, 2021 at 8:30 a.m.

A. Capital Projects Workshop

Ms. Peterson announced that staff plans to facilitate a Capital Projects Workshop this evening as a key component of the annual budget development process. The proposed budget anticipates a surplus fund balance at the end of the five-year budget period which demonstrates the ability to fund the identified projects over this time period. The proposed plan for capital improvements demonstrates a continued emphasis on the maintenance and replacement of the Village's aging infrastructure. The Capital Improvements Plan has also been designed to execute on the strategic priorities identified by the Village Board. As a result of these priorities and an increase in General Fund revenues from sales tax and State shared revenues, opportunities have been identified for additional investments in our capital needs.

Finance Director Lou Cipparrone provided an overview of capital funding which includes Motor Fuel Tax and a transfer from the General Fund. As a result of a recent increase in General Fund revenues, staff is proposing to restore the funding to the Capital Projects Budget in the amount of \$1.0M. As a result, funds are available for additional projects and initiatives.

Public Works Director Colby provided a status report regarding current capital projects and projects recommended by staff in the future. Mr. Colby discussed proposals for neighborhood street projects over the next several fiscal years. The proposed projects include resurfacing streets based on data contained in the 2016 Street Condition Survey. Due to a grant from Leader Jim Durkin, it is recommended that the Village rehabilitate Edgewood Avenue, including a striped bike lane in FY 2022-23. Brainard Avenue and Shawmut Avenue are proposed to be resurfaced in FY 2023-24. Burlington Avenue and

possibly Gilbert Avenue are proposed to be resurfaced in FY 2026-27. The Village's downtown streetscape improvement project is proposed to be completed in two parts and will be coordinated to reduce impacts on businesses and pedestrians. Due to increased revenues, staff is proposing a street patching program which will focus on larger sections of roadway to help extend the service and integrity of Village streets. Parking Lot 3 is proposed to be resurfaced with permeable pavers and it is recommended that the Village consider the use of Illinois Bond Fund / DCEO grants as well as Parking Fund reserves for the project in FY 2022-23.

Throughout Mr. Colby's report, general questions were asked by the Village Board to ascertain a better understanding of projects and / or project scope. Mr. Colby and Ms. Peterson responded to inquiries related to the limits of the proposed Edgewood Avenue rehabilitation project; IDOT's planned improvement of the 47th and East intersection; improvements to the La Grange Road Train Station; and improvements to Village-owned facilities.

Public Works Director Colby also provided a status report of water system improvements for Fiscal Year 2021-22 as well as recommendations for Fiscal Year 2022-23. The replacement of the water main on Brainard Avenue is scheduled for FY 2023-24. A water and sewer rate study is in the process of being finalized. The City of Chicago and McCook implemented water rate increases the last two years that have not been passed on to residents due to COVID-19. Potential water rate increases will be included as part of the ongoing water and sewer rate study. Director Colby also provided information to the Village Board regarding the Lead Service Line Replacement and Notification Act. The preliminary recommendation is to continue to offer an opportunity for residents to participate, at their option and cost, in lead service replacement programs offered as a part of larger water main replacement projects, as we have since 2018. Residents that choose not to participate will be required to submit a waiver and comply with other requirements under the Act. The Village will continue to explore options for funding and implementation of the Act. More information will be provided as it becomes available.

Members of the Village Board asked questions regarding the water main leak study and its impact on water accountability.

Director Colby provided a status report of sewer system improvements for Fiscal Year 2021-22 as well as recommendations for Fiscal Year 2022-23. Director Colby reported that the Environmental Quality Commission is studying the potential development of a new residential cost sharing program to address basement backups. The proposed program would have a potential budget of \$50,000, resulting in an estimated increase to the current sewer rate of \$1.73 per 100 cubic feet of 10 cents, or an additional \$10 annually to an average homeowner. No additional sewer rate increases are proposed at this time, pending the results of the current water and sewer rate study. Due to increased revenues, it is proposed that the budget for sewer lining and repairs be increased by \$150,000 annually.

The Village Board asked questions regarding the proposed resident cost share program; home buyout programs; storage of water on public property; and the Brainard Avenue floodwall.

President Kuchler reported that the Village Board continues to ensure that tax revenues are spent efficiently and wisely. He thanked the Village Board and staff for their ongoing efforts. He highlighted that the proposed projects include a resurfacing and striped bike path for Edgewood Avenue south of 47th Street, and thanked Leader Jim Durkin for providing a grant to move this project forward. He also highlighted the increased Capital budget from \$700,000 to \$1.0M which will allow for additional capital projects to be performed.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

Allison Bowe stated that it had been 233 days since the last flood and that homes still require protection. She asked that additional information regarding the Village's progress be provided by March 1.

Clare Napleton, 416 S. Sunset Avenue, introduced herself and noted that her name was spelled incorrectly on the agenda.

5. CONSENT AGENDA AND VOTE

- A. Ordinance – Design Review Permit #114 – 26 S. La Grange and 10 W. Calendar Avenue, Burcor Properties
- B. Purchase – Spring Flower Planting Program
- C. Temporary Use Approval Extension Request – 27 Calendar Avenue, Pillars Community Health
- D. Professional Services Agreement – Christopher B. Burke Engineering – Central Business District Streetscape Improvements – Phase 2
- E. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, January 10, 2022
- F. Consolidated Voucher 220124
- G. Consolidated Voucher 220214

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

A motion was made by Trustee Kotynek to approve the Consent Agenda, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, O'Brien and Peterson
Nays: None
Absent: Trustee McGee

6. CURRENT BUSINESS

- A. Ordinance – Special Use and Site Plan Approval for Outdoor Dining and Live Music at 56 South La Grange Road (Palmer's Place Restaurant and Biergarten), Leslie and Dave Tarman, DTL Operations – Referred to Trustee Gale

President Kuchler asked Trustee Gale to introduce the item.

Trustee Gale moved to approve an ordinance regarding the Special Use and Site Plan Approval for Outdoor Dining and Live Music at 56 South La Grange Road (Palmer's Place Restaurant and Biergarten), Leslie and Dave Tarman, DTL Operations, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, O'Brien and Peterson
Nays: None
Absent: Trustee McGee

- B. Ordinance – Variation – Maximum Building Coverage / Clare Napleton, 6692 Partners, 416 South Sunset Avenue – Referred to Trustee O'Brien

President Kuchler asked Trustee O'Brien to introduce the item.

Trustee O'Brien moved to approve an ordinance regarding Variation – Maximum Building Coverage / Clare Napleton, 6692 Partners, 416 South Sunset Avenue, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, O'Brien and Peterson
Nays: None
Absent: Trustee McGee

7. PUBLIC COMMENT

John Travis provided comments regarding the Fire Pension Board and the widow of deceased Firefighter / Paramedic Adam Van Every. Mr. Travis stated that Firefighter

Van Every served with honor and distinction and asked that the Village Board intervene in the proceedings and award survivor benefits to his surviving spouse. President Kuchler thanked Mr. Travis for his comments and agreed that Firefighter Van Every served with honor and distinction. He stated that the Village Board is not involved in the Pension Board's decision.

8. TRUSTEE COMMENTS

Trustee Kotynek thanked Public Works Director Colby for the detail and full immersion into the capital projects budget.

Trustee Augustine welcomed Attorney Benjamin Schuster, acknowledged the efforts and service of the La Grange Garden Club, and thanked Manager Peterson and Director Cipparrone for their assistance with the capital projects budget.

President Kuchler announced that the Village was invited to participate in the City of Countryside St. Patrick's Day Parade on Saturday, March 5. All employees and their families are invited to participate.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 9:29 p.m. Trustee Koytnek made a motion to adjourn, seconded by Trustee Gale. Approved by a voice vote.


Mark A. Kuchler, Village President

ATTEST:


Paul Saladino, Village Clerk

Approved Date: February 28, 2022

For the **Record**

MARCH 2022 **NEWSLETTER**

MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities

VISION

Discover Abilities
Achieve Potential
Realize Dreams

CORE VALUES

Fun • Excellence
Service • Respect
Accountability

MESSAGE FROM THE DIRECTOR

Welcome to the March issue of the For the Record newsletter! I first want to acknowledge the overwhelming support for our year-end appeal and Giving Tuesday fundraiser. Together, both fundraisers shattered our goal, raising \$28,490. The generosity of our community never fails to amaze me. Seventy-seven people and businesses gave donations ranging from \$20 to \$5,000. While we are grateful for our most generous donors, it is worth noting that the majority of donations were in amounts of \$50 or less. This fact serves as a reminder of the impact of all contributions, regardless of the amount.

It's also worth noting that SEASPAR earned the Candid 2022 Platinum Seal of Transparency. The seal was awarded to SEASPAR for its commitment to transparency and ethical responsibility. It is my goal to provide you with confidence that your donations are hard at work. As an example, a \$7,500 grant from the DuPage Medical Group Charitable Fund is already supporting various health initiatives for our EAGLES program participants.

I'm also happy to report more growth in the area of service hours. We are bouncing back from the dip in service hours caused by the pandemic, approaching 75% of service hours rendered pre-pandemic. As the growth trend continues, we adapt and ready our services to meet the demand. We continue to monitor all mandates and restrictions and adjust to them to provide as much programming as safely as possible. We even plan to bring back our Believe & Achieve Banquet live and in-person on May 11, so expect an invitation in the mail.



We recently performed an online survey of our services to all stakeholders, including staff, our Board, and participants and their families. We had well over 100 responses, and the feedback will be the basis for the strategic plan we will create and finalize in the coming months to provide a roadmap for SEASPAR for the next few years.

Looking out the window, all that is left are those dirty piles of snow, but they are melting away, and that is a good reminder of the good things to come. I wish all a happy spring and look forward to the warmer weather and more positive changes to come.

Matthew Corso
SEASPAR Executive Director



PARTICIPANT HIGHLIGHT: MARK PLOSKONKA



Meet Mark Ploskonka, a SEASPAR participant from Darien. Mark is a perfect gentleman with a soft-spoken personality, impressive manners, ultra-clean sense of fashion, and impressive talent. Mark is a Darien EAGLES participant and is a regular at dances and special events. Mark exemplifies patience, restraint, and is never one to interrupt.

In a room full of big personalities, it's easy to get lost in the crowd when soft-spoken. However, there's something special about Mark – you see, Mark possesses an incredible talent for art. Using only his memory as a source, Mark creates wonderful illustrations of popular characters from movies and video games. One could say he literally draws attention with his artistic skills. Mark requires no direction or inspiration to get creative. His innate ability to create illustrations is practiced during program personal time, a treat for EAGLES participants and staff.



Mark's passion for drawing has produced many works, which up until now held a limited audience. With Mark's permission, SEASPAR staff created a collection of his illustrations, which could put any seasoned artist to shame, and is now available at to view the Darien EAGLES site.

We thank Mark giving us permission to share his amazing talent with you today. We also thank him for being an amazing person who exemplifies the meaning of politeness and shows kindness to others. Keep an eye out for Mark at our upcoming events and let him know you love his art!





NOW WE'RE COOKING WITH FIRE

Now we're cooking with fire! SEASPAR's popular virtual program, Cooking with Chef Megan, is now available as an in-person program. The program, which was first introduced as a virtual option during the pandemic, has made the transition into a real kitchen. The move came after Clarendon Hills Park District's grand opening of their newly renovated recreation center, which featured a state-of-the-art learning kitchen.

As a virtual program, Cooking with Chef Megan focused on providing participants with an interactive virtual program designed to promote independence in the kitchen, teach safety, and provide entertainment – from the safety of home. The program, which was led by SEASPAR Recreation Coordinator Megan Frey, was an immediate success. "The pride our participants gained from creating delicious meals from scratch let me know the program was working," said Frey when asked about the program's surprising success. "We aren't just serving up food, we're serving up independence and ownership, which makes exploring healthier options so easy."





With the opening of Clarendon Hills Park District's new learning kitchen, the transition to in-person class was inevitable. Like the virtual program, the in-person option focuses on independence, kitchen safety, and healthier choices. The tough job of supplying ingredients and meal options would be eased by HelloFresh, an online company that offers the convenience of hundreds of recipes and fresh ingredients delivered right to our door. During program, SEASPAR staff guide participants through step-by-step recipes, answer questions, and share kitchen hacks. "I love the independence this class promotes, which only comes second to getting to enjoy a meal together which they created at the end of a successful class," said Frey.

Cooking with Chef Megan continues to be offered as a virtual program option. SEASPAR anticipates the demand for this program will grow as more participants transition to in-person programs. Staff are already in talks to locate additional space in anticipation of high demand. Although the in-person program is at its maximum capacity, interested individuals are encouraged to register for the virtual option, which meets simultaneously to its in-person counterpart. "Hosting the virtual class alongside the in-person class adds new dynamics to the at-home program. In addition, the live-cast allows participants at home to chime in with the in-person classroom," said Frey about hosting both classes at the same time. "There are a lot of fires to watch over, but it's all possible thanks to an amazing staff who provide guidance to our two-front classroom. In this case, there is no such thing as too many cooks in the kitchen."

We thank Clarendon Hills Park District, one of SEASPAR's twelve member entities, for providing SEASPAR with the opportunity to host this class in their facility, and likewise apologize for filling their workspace with hunger-inducing aromas.



BEHIND THE SCENES: THE FRONT OFFICE TEAM

Imagine SEASPAR as a stage show: the participants are the stars, and the recreation staff are the directors, guiding them to fun and growth. Well, you can't have a show without a stage crew, working behind the scenes to take care of the lesser known, but equally important work that goes into a great performance. At SEASPAR, that stage crew is our administrative team, who is collectively referred to as "the front office." These staff work tirelessly backstage to support SEASPAR's operations as well as our participants and families.

Meet the front office team! The longest serving member is Finance Specialist Dawn, who has been with SEASPAR for 37 years – now that's dedication! Dawn takes care of our accounting and makes sure the bills get paid. The newest addition to the team is Administrative Specialist Jen, who just joined SEASPAR in 2021. Jen maintains our very important participant data and ensures that it is communicated to program staff. We also have HR Specialist Chris, who assists with hiring and makes sure that staff are properly compensated for their work. Our participant families are likely most familiar with Ruth, our Registration Specialist, who – you guessed it – manages seasonal and adult day program registration. Our participants themselves are likely most familiar with Marketing Coordinator William, who is the guy behind the camera at programs but also handles projects like our program guide, website, and social media. Finally, Administrative Services Manager Morgan leads the team and works to control the chaos!

While much of this team's work is behind the scenes, its members are also the first line of communication when you call, visit, or reach out to SEASPAR on social media. As varied as their duties are, the front office staff come together to provide the very best experience to anyone who reaches out to SEASPAR. They work to embody our customer service philosophy, which aligns with our core values – Fun, Service, Excellence, Respect, and Accountability.

With this focus on customer service in mind, many projects are in the works to make the lives of our participant families a little bit easier. Staff are continuing the conversion to primarily online forms,



which makes submitting information to SEASPAR fast and simple. They are even investigating a new software which may not require completion of new Annual Information Forms each year! The online registration system will get a facelift in the coming year, and staff are looking into options for text message communication with families. However, the highest priority for the front office team is getting to know the participants and their families so they can provide the best possible service to each family with their unique needs. So don't hesitate to let them know how they can best help you!



The front office team may not be the faces you see at programs, but they're busy making sure that everything behind the scenes gets done so that when it's curtain time and program season begins, our participants can shine like the stars that they are!

GIVING DUPAGE DAYS

We're counting down the days to May 2-6: Giving DuPage Days. We need your help to make our campaign a success, and we've included a few easy ways that you can support us.



Share and share alike. Online days of giving are successful because of our own networks. Help us grow our network by reaching out to your network and asking your friends to do the same.

Be socially (media) active. Use your social media networks: post on Facebook, tweet about Giving DuPage Days, and share your love for SEASPAR. Ask others to do the same.



Become a fundraising champion. Everyone loves a champion, including us! We really need fundraising champions to help drive people to our Giving DuPage Days profile from May 2-6. Contact us for more information on how to become a fundraising champion!

Thank you in advance for your support!

BECOME A CHAMPION



QUARRYMAN CHALLENGE

The Lemont Park District's Quarryman Challenge returns on May 7! Join in SEASPAR's excitement by taking part as a participant or by joining the #TeamSEASPAR volunteer crew.

Participants of the Lemont Quarryman Challenge 5K and 10-mile race will partake in a challenging course in Lemont's unique, scenic, small-town setting. The 5K and 10-mile race start and finish in historic downtown Lemont and wind through the hilly neighborhoods of Lemont. Save on registration and guarantee your race day shirt by signing up for either the 5K or 10-mile race by April 25.

If running isn't your cup of tea, consider registering to volunteer as part of "Q Crew," the event's volunteer staff. You'll have the opportunity to volunteer as part of Team SEASPAR, which will pair you up with other volunteers from SEASPAR. Volunteers will receive a t-shirt to wear on race day!

[REGISTER / VOLUNTEER](#)

THE LOSS OF A FRIEND

As part of the Brookfield community, it brings us sadness to share the tragic loss of a member of the Village of Brookfield family, Village Planner Kendra Kuehlem. SEASPAR extends our deepest sympathies to her family.

A memorial fund in honor of Kendra Kuehlem to support funeral expenses was created by friends and family. Tap the link below to provide your support.



[MEMORIAL FUND](#)

COMING SOON

MAR 12

ST. PATRICK'S DAY PARTY

Special Event - Lisle Recreation Center

MAR 13

DINNER AND A MOVIE

Special Event - Lisle Recreation Center

MAR 19

SHEDD AQUARIUM

Special Event - Shedd Aquarium, Chicago

MAR 26

PIXAR PARTY

Special Event - Lisle Recreation Center

MAR 28 - APR 1

SPRING BREAK CAMP

Camp SEASPAR - Lisle Recreation Center

ABOUT US >

PROGRAMS >

DONATE >



DON'T MISS ANOTHER MOMENT!

Follow **SEASPAR** on your favorite social media app for more news, photos, videos, and the latest stories about your favorite activities.



SEASPAR

**4500 Belmont Road
Downers Grove, IL 60515**

630.960.7600 • Phone

630.960.7601 • Fax

711 • TRS

SEASPAR.org