

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

SEPTEMBER 10, 2018

President Vear called the meeting to order at 7:03 P.M.

PRESENT: Commissioners Vear, Penicook, Ashby, Lacey

ABSENT: Commissioner Jacobs, Director Bissias

STAFF PRESENT: Superintendent of Finance Leynette Kuniej,
Superintendent of Facilities Chris Finn,
Superintendent of Recreation Kevin Miller,
Superintendent of La Grange Fitness Jenny Clark,
Assistant Superintendent of BASE Melissa Seaberg,
Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Brian Opyd, Hank Beckman, Sean Hicky, Jim Boo

President Vear welcomed everyone to the meeting.

Item 8.4 Board discussion of OSLAD grants was tabled for tonight's meeting.
There will be an Executive Session for Item 12.2 Acquisition of Real Property.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

2017-2018 Audit Presentation by Lauterbach & Amen, LLP

Sean Hicky from Lauterbach & Amen, LLP reviewed the Park District of La Grange audit report and the management letter with the Board. The independent auditors reported a clean audit. He appreciated all the work of Superintendent of Finance Leynette Kuniej and staff for making it a clean audit.

Consent Agenda

Commissioner Penicook motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of August 13, 2018; Item 3.2 Approval of the Minutes of the Special Board Meeting of August 28, 2018; Item 3.3 Approval of the Financial Reports dated August 31, 2018; Item 3.4 Approval of the Consolidated Vouchers for September dated September 10, 2018.
Commissioner Lacey seconded the motion, which passed unanimously by Roll

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Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Staff Reports

Director's Report

None

Staff Comments

Superintendent of La Grange Fitness Jenny Clark

- There are over 2,100 members at the fitness center.
- Saturday, September 15, 2018 is the fitness center first anniversary.
- Member appreciation is this week with healthy snacks, bring a friend day, chair massages, ask the trainers, and 50% off initiation fees from September 1-15, 2018.
- There will be a free yoga class at Denning Park on Sunday, September 16, 2018.
- The fitness survey feedback was mostly positive. Other comments for improvement were parking problems; rooms are too small; childcare in need of a bigger room; towel service requested; and members not knowing how to use the equipment.
- There was discussion that more members would take classes if the rooms were as large as Room 110/111.

Commissioner Ashby would like a summary of this survey for the Board.

Assistant Superintendent of BASE Melissa Seaberg

- Seven new staff members were hired.
- They are shopping for BASE supplies.
- Specialty camps are booked at the Rec Center.
- St. Francis East campus has 12 openings. Cossitt School has 1 opening. All the other schools are full.
- There was a tailgate football themed party last Friday celebrating the start of school.

Superintendent of Facilities Chris Finn

- Rec Center maintenance is complete. This includes painting, cleaning, resurfacing the wood floors, polishing the VCT floors and resurfacing the parking lot.
- The Rec Center has resumed normal hours after Labor Day.
- There will be a Special Olympics volleyball tournament here September 23, 2018. There will be basketball tournaments here in October and November.

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- He is hiring for front desk, open gym and fun jump monitors.
- The splash pad is closed for the season.
- All user groups are paid up.
- Baseball and soccer has started up again.
- Our membership fees will increase on October 1, 2018. Open gym fees will be consolidated. Our fees have not increased in 12 years.

Superintendent of Finance Leynette Kuniej

- Personnel has been busy adding BASE staff and closing out summer camp staff.
- The Endless Summerfest books are closed, and it was a good year. She will have financial statements for the committee next month. The event has its own budget and pays for itself.

Attorney Report

None

Treasurer Report

None

Action Items

Discussion and/or Approval of 2017-2018 Audit as Presented by Lauterbach & Amen, LLP

Commissioner Penicook motioned to approve the 2017-2018 Audit as presented by Lauterbach & Amen, LLP. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Discussion and/or Approval of Ordinance 18-07 an Ordinance Amending the Park District of La Grange Code of Ordinances Section 524 Regarding the Possession, Consumption and Sale of Alcohol

Attorney Jim Rock stated this is an amendment to our current ordinance prohibiting alcohol on Park District property which includes exceptions allowing beer and wine only for rentals in the De Sitter Room, Endless Summerfest and Rocktoberfest.

This amendment eliminates Rocktoberfest and permits all types of alcohol for rentals in the De Sitter Room. It also provides the option for all types of alcohol to be sold at Endless Summerfest, however, the fest committee will vote each year to determine what will be allowed. Commissioner Penicook agreed with the language of the ordinance. Commissioner Penicook motioned to approve Ordinance 18-07 amending the Park District of La Grange code of ordinances Section 524 regarding the possession, consumption and sale of alcohol.

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Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Superintendent of Recreation Kevin Miller arrived at 7:49 P.M.

Discussion and/or Approval of Board Policy #730 Service Animal Policy
Attorney Rock explained that the service animal policy is a Department of Justice requirement we must have, and we are required to post it on our website. Commissioner Penicook stated this policy was not discussed with the Administrative Committee. She requested that in the future these items be reviewed a month in advance before inclusion in the board packet. After Board discussion, Commissioner Penicook motioned to approve Board Policy #730 Service Animal Policy with the qualification that Director Bissias would serve as the District area coordinator and staff would get education and training within the next 30 days. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Discussion and/or Approval of Board Policy #732 Grievance Procedure under the Americans with Disabilities Act

Commissioner Penicook motioned to approve Board Policy #732 Grievance Procedure under the Americans with Disabilities Act. Director Bissias will be the first ADA coordinator and within 30 days another will be elected. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Board Business

Old Business

Board Discussion of Park Tour by Board, Staff and Residents to Review Possible Future Capital Expenditures

Commissioner Lacey motioned to table this item. Commissioner Penicook seconded the motion which passed unanimously by Voice Vote.

Board Discussion on Capital Replacement Plan

Commissioner Ashby motioned to table this item. Commissioner Lacey

seconded the motion which passed unanimously by Voice Vote.

Board Discussion Regarding Dogs in the Parks

Commissioner Ashby stated Commissioner Jacobs was putting together the information for staff from other park districts regarding dog parks. She is absent today. She forwarded questions for Director Bissias to send out to other Park Districts. Superintendent of Facilities Chris Finn stated the letter would be sent out in October. He hopes he will have responses for the November meeting. Commissioner Ashby noted a dog park is not included in our current budget. This could be a year long process.

New Business

Board Discussion of OSLAD Grants

This item is tabled.

Committee Reports

Administration Committee

None

Public Relations Committee

Commissioner Lacey suggested inviting the neighbors and having a ribbon cutting ceremony when there is a park improvement.

Finance & Capital Project Committee

Commissioner Ashby stated that page 90 and 91 of the audit provides useful information of the Park District's 10-year history of participation. Commissioner Vear suggested adding the fitness center information in the future.

User Group Committee

None

Marketing Committee

None

Public Comments (Board Manual Section #152)

Brian Opyd, 107 8th Avenue, La Grange, thanked Superintendent of Facilities Chris Finn for the bench in Meadowbrook Park.

Board Comments

Commissioner Lacey was disappointed in the small audience this evening. She was looking for more participation.

Commissioner Ashby thanked the auditors for their in-depth reports.

Commissioner Penicook thanked staff for doing a great job for many years.

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President Vear wished Director Bissias a speedy recovery. He stated many companies fear audits, however, with Superintendent of Finance Kuniej at the helm, it has been flawless. He thanked Leynette and staff. He also thanked everyone for their patience at his first meeting as president.


Executive Session


At 8:28 P.M. Commissioner Lacey motioned the Board convene to Executive Session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5). Commissioner Penicook seconded the motion, which passed unanimously by Voice Vote.

At 9:10 P.M. the Board resumed the regular meeting.

Adjournment

Commissioner Penicook moved for adjournment at 9:11 P.M. The motion was seconded by Commissioner Ashby and passed unanimously by Voice Vote.



Robert Vear, President

Constantine Bissias, Secretary
Approved 10/08/2018