

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
August 12, 2019

1. CALL TO ORDER & ROLL CALL

President Ogden called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30 p.m. Other Commissioners present were Bob Corte, Lucy Stastny and Peggy Ronovsky. Also present were Executive Director Jessica Cannaday, Superintendent of Recreation Dean Carrera, Maintenance Supervisor Martin Healy, Office Manager Nancy Daum and Financial Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. OPEN FORUM

- a. La Grange Park resident and board member of the La Grange Park Little League, Dominic Eorio, introduced himself to the the Board and Executive Director Cannaday. He reported that 515 participants registered for the spring Little League season and just under 300 for Autumn. President Ogden commended the organization for doing great work and Commissioner Stastny thanked them for co-sponsoring the concert last week.
- b. La Grange Park resident, Mark Shanahan, from Troop 39 presented a proposal for his Eagle Scout project, which includes the installation of an abacus at Memorial Park. The abacus is to be 4.5 x 6 feet and made from wood. It will serve multiple purposes - for children to play with or to keep track of laps. Questions were asked and answered. Mark will work with Martin Healy to finalize details. This project will be completed by August 2020.

5. APPROVAL OF THE AUGUST 12, 2019 AGENDA There were no additions or deletions.

6. APPROVE BOARD MEETING MINUTES

- a. Commissioner Stastny made a motion to approve the July 8, 2019 regular meeting minutes as written. Seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.
- b. Commissioner Stastny made a motion to approve the July 8, 2019 special meeting minutes as written. Seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.
- c. Commissioner Stastny made a motion to approve the July 11, 2019 special meeting minutes as written. Seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.
- d. Commissioner Stastny made a motion to approve the July 15, 2019 special

meeting minutes as written. Seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.

7. COMMUNICATIONS/PROCLAMATIONS

- a. The Board of Commissioners had no items to discuss.
- b. La Grange Park residents Daniel and Adam Smrokowski introduced themselves. President Ogden presented Daniel Smrokowski with Resolutions for 2019 Summer Special Olympics Performance. Pictures were taken. Daniel thanked the Board for the honor.
- c. La Grange Park resident Tim Gallagher commended Martin Healy and his team for doing such outstanding work maintaining Stone/Monroe Park. He introduced the 9th annual Neighbors Helping Neighbors Fundraiser, to be held August 31st at Stone/Monroe. He thanked the Board for their support.

8. STAFF RECOGNITION

Introduction of Jessica Cannaday, Executive Director

9. STAFF REPORTS

- a. Executive Director
A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. Commissioner Ronovsky inquired about the appointment of IMRF Authorized Agent. Cannaday and Phil Mesi will discuss having a second person (perhaps the office manager).
- b. Building & Grounds
A written report distributed to the Board prior to the meeting was introduced by Maintenance Supervisor Martin Healy. Questions were asked and answered.
- c. Superintendent of Recreation
A written report distributed to the Board prior to the meeting was introduced by Superintendent of Recreation Dean Carrara. Summer is winding down, with the last sports camps happening this week. Memorial was packed for the event last week, with over 1000 people in attendance. Commissioner Corte inquired about getting a flashing sign to post during concerts and other events, as it is dangerous to cross LaGrange Road at that time. There were questions about police involvement with traffic control at future events.
- d. Recreation Supervisor
A written report distributed to the Board prior to the meeting by Recreation Supervisor Ashley Jusk was introduced by Executive Director Cannaday. The summer concert series has wrapped up and it was a success. Commissioner Ronovsky stated that Jusk is doing a good job with Facebook marketing. The splash pad hours have been adjusted and people seem happy with the change.
- e. Office Manager
A written report distributed to the Board prior to the meeting was introduced by Office Manager Nancy Daum. Summer programs have wrapped up and they are getting ready for Autumn programs to start. Registration is going smoothly and office staff will be present during preschool orientation to help families get set up with online payments. The first day of preschool is September 9.

f. Safety Coordinator

A written report distributed to the Board prior to the meeting by Safety Coordinator Megan Jadron was introduced by Executive Director Cannaday. The phone jack was installed and Jadron will hone-in on a date for the drill. The Board asked to be notified once the date has been set.

g. Financial Consultant

Financial statements for the month ending July 31, 2019 and distributed to the Board prior to the meeting were introduced by Financial Consultant Phil Mesi. Commissioner Corte inquired about the \$1400 water bill for the splash pad in June. Cannaday will look into whether there was a discount on that amount. There was discussion regarding the diesel fuel the maintenance department uses. Next month will begin a fuel management system which is billed more frequently (monthly.) This will need to be considered when budgeting.

10. APPROVE MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet was introduced by Financial Consultant Phil Mesi. There were no questions. Commissioner Ronovsky made a motion to approve the monthly disbursements totaling \$136,102.31; seconded by Commissioner Stastny. The motion passed 4-0 by roll call vote.

11. UNFINISHED BUSINESS

There was no unfinished business.

12. NEW BUSINESS

- a. Executive Director Cannaday asked that the Resolution for the Appointment of IMRF Authorized Agent be tabled until next month, to give her and Financial Consultant Mesi a chance to decide if there should be two authorized agents.
- b. Resolution Designating Persons to Receive OMA Training. Questions were asked and answered. Commissioner Stastny made a motion to have Executive Director Cannaday and Office Manager Daum receive training; seconded by Commissioner Ronovsky. The motion passed by voice vote.

13. ADJOURN TO EXECUTIVE SESSION

Commissioner Corte made a motion, seconded by Commissioner Ronovsky, to adjourn the meeting at 7:11 p.m. There was no further discussion and the motion passed unanimously by voice vote.