

**AGENDA**  
**Regular Meeting of the Park District Board of Commissioners**  
**Community Park District of La Grange Park**  
**1501 Barnsdale Road, Room 101, La Grange Park, Illinois**  
**August 13, 2012 – 6:30 P.M.**

1. Call to Order and Roll Call
2. Pledge Of Allegiance
3. Additions/Deletions to Agenda
4. Recognition of Visitors & Open Forum
5. Approve Minutes:
  - A. Regular Meeting, July 9, 2012
6. Staff Reports
  - A. Executive Director
  - B. Buildings & Grounds
  - C. Superintendent of Recreation
  - D. Recreation Supervisor
  - E. Office Manager
  - F. Risk Manager
  - G. Financial Report
7. Approve Monthly Disbursements
8. Old Business
  - A. 2012-2017 Outdoor Facilities Master Plan: Review 2<sup>nd</sup> Draft
9. New Business
  - A. Approve Multi-Board Residential Real Estate Contract & Ryder in Connection with 534 Beach Avenue Property (If available)
10. President's Report
11. Adjourn Regular Meeting

August 8, 2012

TO: Community Park District Board of Commissioners

FROM: Roy Cripe, Executive Director

**RE: Monthly Status Report**

1. The newly appointed Veteran's Memorial Committee met for the first time August 7<sup>th</sup> at Memorial Park. Ray Wielgos received news of his brother's passing and was the only member not in attendance. Minutes of the meeting are being distributed to committee members prior to release, which could be prior to our August Board meeting. In short, all members participated in excellent discussion. Regular Committee meetings will occur on the first Tuesday of each month at 7:00 p.m. on an as needed basis.
2. The order for the new message board and cabinet has been placed following confirmation of the costs associated with installing a telephone modem communication line. Installation by AT&T technicians will be coordinated with installing the electrical service line in order to save construction costs.
3. I am sorry to report the passing of Lucy Stastny's mother, Silvia De Boo on August 31<sup>st</sup>. Mrs. De Boo's obituary is attached.
4. Receipt of distributions received from the 2<sup>nd</sup> installment of 2011 property taxes has been coming in lately. As of August 8<sup>th</sup>, we have received \$859,677.56 from the 2011 tax levy, which is about 86% of Cook County's estimated tax collection. We have received \$350,861.64 during the period May 1 – August 8, 2012, which is 35% of budgeted tax distributions.
5. Documents for Yena Park and Hanesworth Park are being collected for use by Schomig Land Surveyors who will submit a proposal for completing boundary and topographic surveys for those parks. \$20,000 was budgeted for this work.
6. An request for proposal (RFP) for seal coating and striping various parking lots at Memorial, Robinhood, Hanesworth and Stone-Monroe Parks will go out shortly. \$15,500 was budgeted.
7. Our OSLAD Grant Administrator, Sue Eubanks was given a tour of our Beach-Oak Park project earlier this week. If a lack of questions and/or request for additional documentation is a good sign, we received a good sign. Of the total 69 projects, 16 are land acquisition projects. There will be about \$1million in federal money and about \$20 million in State money available for award. Sue did not feel that the grant cycle would extend as late as it did this year.
8. Some of us have completed on-line training on the Open Meetings Act and others of us have not. As a reminder to the later, we can go on line: [ilattorneygeneral.net](http://ilattorneygeneral.net) to fulfill the obligation. It must be completed prior to December 31, 2012. A note from the IAPD website is attached.
9. The July Park Patrol Report is attached.

August 1, 2012

**TO:** Board of Commissioners

**FROM:** Martin Healy  
Maintenance Supervisor

**RE:** Monthly Board Report

All Parks:

- Removed graffiti from all parks, mostly in Beach Oak Park
- Repairs to water fountains at Stone Monroe and Memorial Parks
- Due to the recent rains, grass is beginning to grow again. Cutting as needed
- Maintenance of ball fields to insure all fields are ready for play during the play offs
- Ongoing maintenance of flower beds and around trees at all parks
- Due to the hot weather and drought conditions, the planting of three memorial tree plantings has been deferred.
- Performing ongoing preventive maintenance to tractors and lawn mowers
- Permanently removed vandalized water fountain from north end of Hanesworth Park.
- Repaired lights under gazebo at Beach Oak Park
- Ongoing maintenance of volley ball and tennis courts.

Other:

- LADSE program has found additional funding for their employees and will extend their service. The amount of additional time is yet to be determined.

July 31, 2012

TO: Park District Board of Commissioners  
FROM: Dean Carrara, Superintendent of Recreation

**RE: Monthly Report for August 13, 2012**

**LAKE GENEVA CRUISE**

Forty one participants enjoyed a narrated boat tour in Lake Geneva on Tuesday July 17<sup>th</sup>. The outing also includes lunch and shopping. Darla chaperoned this trip.

**WHITE SOX GAME**

The Sox beat the Twins 7-4 on Monday July 23<sup>rd</sup> on a hot humid night at the Cell. Thirty one participants cheered on the three home runs hit that evening and enjoyed terrific bleacher seats that were located in left center field.

**ADULT LEAGUES**

All of our adult athletic leagues will be ending soon. The Women's Softball Championship is scheduled for Tuesday August 21<sup>st</sup>, the Men's 3 on 3 Basketball Championship is set for Wednesday August 29<sup>th</sup> and the Sand Volleyball League will conclude their season on Wednesday August 29<sup>th</sup>.

**FALL BROCHURE**

The fall brochure arrived at the post office on Monday July 30<sup>th</sup> and was delivered the following day. Resident registration for the fall will begin on Friday August 17<sup>th</sup>.

**UPCOMING EVENTS**

- Summer in the City Tour – Tuesday August 14<sup>th</sup>
- Volunteer Appreciation Picnic – Wednesday August 15<sup>th</sup>
- Health and Wellness Fair at Plymouth Place – Thursday August 16<sup>th</sup>
- Senior Club – Monday August 27<sup>th</sup>
- Men's Wiffle Ball Meeting – Tuesday September 4<sup>th</sup>
- Fall programs kick off the week of September 3<sup>rd</sup>

August 9, 2012

To: LaGrange Park Board of Commissioners  
From: Recreation Supervisor, Darla Goudeau  
Subject: August Board Report

### SPECIAL EVENTS

The "All Out for Bridge Night" was held on July 24<sup>th</sup> with 48 players attending. This continues to be a popular annual event.

"X-Factor" talent night had a good crowd attending. The 60 Carat band was a local band and was well received. Nine finalists performed and 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place prizes were awarded in 3 categories.

### SUMMER CONCERTS & JAZZ FESTIVAL

The summer concerts are going well, no rain outs so far. The last concert is on August 15<sup>th</sup>.

A "beach" party night is planned with some fun beach toys for our audience to play with. The Karmel Corn wagon will be there for our finale.

Plans for the Fall Jazz festival are moving ahead. I am still searching for sponsors and vendors.

Our Festival dovetails with LaGrange's West End Art Show which has added jazz. Their show closes at 9:00 p.m. while our Festival ends at 11:00p.m. Publicity material is at the printers.

### PRESCHOOL ENROLLMENT

There are 153 families enrolled for fall 2012. This is an increase from 144 from last month.

A new way to publicize our preschool has been started this summer. The "Ready Teddy Candy Store" has opened at the Music Under the Stars Concerts. It raises minimal funds as the actual goal is to bring attention to the preschool and get our name out to more people.

### RENTAL UPDATE

July had 5 rentals, August to date 6 rentals. I have also rented out the MPR for morning rentals when it has been available this summer. There were 13 weekend rentals during June, July & August last year to 21 weekend and 2 morning rentals during the same period this year.

**August 9, 2012**

**To: Roy Cripe, Director**

**From: Megan Jadron, Safety Coordinator**

**August Board Report 2012**

**Inspections:**

All playgrounds have been inspected on August 9, 2012. There are no major repairs needed at this time.

**Other:**

As an ongoing process, I am checking certificates of insurance for any independent contractors that we use for various jobs throughout the district.

First aid kits have been checked for replenishment of supplies throughout the summer camp season.

Roy Cripe and I met with Jesse Kinsland, our PDRMA representative, to continue with the Loss Control Review process for the Administration portion of the review. We plan to meet on the Recreation portion of the review in September.

Also, I am continuing to gather paperwork, manuals and procedures for the Recreation portion of the PDRMA review at the end of the summer.

I plan to attend a Safety Coordinator Curriculum class in September through PDRMA.

August 10, 2012

TO: Community Park District Board of Commissioners

FROM: Roy Cripe, Executive Director

**RE: Master Plan Review**

Please bring your copy of the master plan. Also please bring your copy of the discussion sheet dated June 30. It's the one with a bullet point summary of the full master plan. We start in Section 4, Robinhood Park.

There are three budget formats attached. The first is categorized by the type of expenditure, e.g. ADA, CARP, New Projects. There is both a one page summary budget and a more detailed budget. The third budget format is categorized by park.