AGENDA

REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
May 11, 2020 - 6:30 PM

The Meeting will be held by video conference as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Please Note: Due to the shut-down of all Park District facilities in response to COVID-19, the Community Park District will be using Zoom conferencing for the Regular Meeting of the Community Park District Board of Commissioners on May 11, 2020 at 6:30pm. The public is invited to attend the Regular Meeting and instructions are provided below.

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Suspend the Normal Rules for Public Comment
   a. Continuation of resolution R002-20 to suspend the Normal Rules for Public Comment and temporarily require public comment to be held in real time through the Zoom chat box feature or by submitting comments via email by the established deadline.
5. Open Forum
6. Approval of the May 11, 2020 Agenda
7. Approval of Board Meeting Minutes
   a. April 13, 2020 Regular Meeting Minutes
8. Communications/Proclamations/Presentations
9. Staff Recognition
10. Staff Reports
    a. Executive Director
    b. Recreation Report
    c. Parks Report
    d. Safety Coordinator
    e. Financial Consultant
11. Approve Monthly Disbursements

12. Unfinished Business
    a. 2020/2021 Budget Update
    b. Schedule Public Hearing for Budget and Appropriations Ordinance

13. New Business
    a. Appoint Park District Board Officers
        i. President
        ii. Vice President
        iii. Secretary
        iv. Treasurer

14. Adjourn to Executive Session
    In Accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

15. Reconvene Open Meeting & Roll Call

16. Action, if any, from Executive Session

17. Next Regular Meeting: Monday, June 8, 2020, 6:30pm

18. Adjournment

Public participation instructions:

Computer Access:
Join the Zoom Meeting:
https://us02web.zoom.us/j/83852689813?pwd=R0tySTY5M2xMWFJwekZCWDZxQkFrdz09
Meeting ID: 838 5268 9813 **Password:** 1501

Phone access: Audio Participation for Chicago Region: Dial 1-312-626-6799
Meeting ID: 838 5268 9813 **Password:** 1501

Android phones & tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app through the Google Play Store or Apple App Store. Open the app on your device.
Meeting ID: 838 5268 9813 **Password:** 1501

Important: As you install the Zoom software, it will prompt you to enter your name. Please be sure to use your legal name. Any use of rude names will result in ejection from the meeting. Plan to join the meeting at least 5-10 minutes before the start of the meeting.

Everyone is automatically muted. If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak. You will then be unmuted to speak.

Comments for Open Forum may also be emailed to jcannaday@communityparkdistrict.org by 5pm on 5/14/2020 to be read at the meeting by staff.

You can use the following link to view a tutorial on how to connect with your computer:
https://www.youtube.com/embed/vFhAEoCF7jg?rel=0&autoplay=1&cc_load_policy=1

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
April 13, 2020

The Meeting was held by video conference as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Please Note: Due to the shut-down of all Park District facilities in response to COVID-19, the Community Park District used Zoom conferencing for the Regular Meeting of the Community Park District Board of Commissioners on April 13, 2020 at 6:30pm. The public was invited to attend the Regular Meeting.

1. CALL TO ORDER & ROLL CALL
   President Ogden called the meeting to order at 6:31 p.m. Other Commissioners present were Bob Corte, Lucy Stastny, Karen Boyd and Peggy Ronovsky

   Also present were Executive Director Jessica Cannaday and Recreation Supervisor Ashley Jusk.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION
   The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. SUSPEND THE NORMAL RULES FOR PUBLIC COMMENT
   a. Commissioner Stastny made a motion to approve Resolution R002-20 to suspend the normal rules for public comment and temporarily require public comment to be held in real time through the Zoom chat box feature or by submitting comments via email by the established deadline. Seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

5. OPEN FORUM
   There were no comments

6. ADDITIONS/DELETIONS TO AGENDA
   Commissioner Corte made a motion to approve the agenda as written. Seconded by Commissioner Stastny. Motion passed unanimously by voice vote.

7. APPROVE BOARD MEETING MINUTES
   a. Commissioner Stastny made a motion to approve the March 9, 2020 minutes. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.
   b. Commissioner Corte made a motion to approve the April 3, 2020 Special Meeting minutes. Seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.

8. COMMUNICATIONS/PROCLAMATIONS

Executive Director Cannaday stated the staff delivered Easter eggs to over 100 families in LaGrange Park. It was great to see the staff and community come together.

9. STAFF REPORTS

    a. Executive Director
    A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. Cannady stated the village and police have been very helpful. There are signs at the park, and we have received few complaints. Parks are being patrolled regularly.

    Executive Director Cannaday stated we have implemented phase one of the COVID19 response program. There has been a big hit with refunds for summer programs. Ready Teddy has done a good job keeping preschool kids engaged via Zoom meetings and emails.

    Questions were asked and answered about staff salary and furloughed employees.

    b. Recreation Supervisor
    A written report distributed to the Board prior to the meeting was introduced by Recreation Supervisor Ashley Jusk. 80 students are staying with the Ready Teddy program. Commissioner Ronovsky and Commissioner Stastny commended Jusk on a job well done and said “thank you” to the staff.

    c. Community Engagement & Marketing Coordinator
    A written report included in the packet by Community Engagement & Marketing Coordinator Amanda Kennedy was presented by Executive Director Cannaday. There were no additions.

    d. Office Manager
    A written report included in the packet by Office Manager Nancy Daum was presented by Executive Director Cannaday. There were no additions.

    e. Safety Coordinator
    There was no report for this meeting. Safety Coordinator Jadron is working on a crisis manual.

    f. Financial Consultant
    Financial statements for the month ending March 31, 2020 and distributed to the Board were introduced by Financial Consultant Phil Mesi. Questions were asked and answered.

10. APPROVE MONTHLY DISBURSEMENTS
A Purchase Journal included in the packet prior to the meeting was introduced by Financial Consultant Phil Mesi. Commissioner Ronovsky made a motion to approve the monthly disbursements totaling $68,876,19; seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.

11. OLD BUSINESS

a. 2020/2021 Budget Update. Executive Director Cannaday stated we will postpone discussion on the budget. Questions were asked and answered.

b. Commissioner Ronovsky made a motion to reschedule Public Hearing for Budget and Appropriations Ordinance. Seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.

c. Commissioner Stastny made a motion to extend the current budget for another month at the current approved expenditures. Seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

12. NEW BUSINESS

a. Commissioner Ronovsky made a motion to approve Ordinance 002-20 for Transferring Anticipated Unexpended Funds. Seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.

b. Commissioner Boyd made a motion for approval of IMRF Benefit Protection Leave form 6.32. Questions were asked and answered. Seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.

13. ADJOURN TO EXECUTIVE SESSION
Commissioner Boyd made a motion, seconded by Commissioner Ronovsky, to adjourn to Executive Session at 8:01 p.m. There was no further discussion and motion passed unanimously by roll call vote.

14. RECONVENE TO OPEN MEETING & ROLL CALL

15. ACTION, IF ANY FROM EXECUTIVE SESSION

16. NEXT REGULAR MEETING MONDAY, MAY 11, 2020 6:30 P.M.

____

Karen Boyd, Secretary

Community Park District
La Grange Park
Learn • Grow • Play

DATE: May 8, 2020
TO: Tim Ogden, President, Community Park District Board of Commissioners
FROM: Jessica Cannaday, Executive Director
RE: April Executive Report

<u>Suspending the Normal Rules for Public Comment</u>
We have been advised to temporarily suspend the regular rules for public comment and adopt practices that adhere to the format by which we are holding our regular meeting.

<u>Unfinished Business</u>
2020/2021 Budget – The budget has been revised to reflect staffing changes and is presented for your review. We will need to schedule the Budget and Appropriations Hearing for the July meeting.

<u>Executive Office</u>
Year End: Despite the significant revenue loss from our Winter/Spring season due to the COVID-19 shut-down, our unaudited year-end financial reports show us performing $422,372 better than budgeted. This means we should have nearly $137,000 to add over all our fund balances. Approximately $91,000 of that will be added to the Corporate Fund Balance.

Audit: Our Audit process looks a little bit different this year as preliminary field work is being postponed until further notice. We are gathering information for

COVID-19 Recovery Plan: I will be presenting a comprehensive COVID-19 Recovery Plan that will include 2020/2021 projected budget impacts, community attitude metrics and recreational needs, revenue/expense control strategies, safety procedures, programming strategies, and communication plan. We will revise and adjust the plan based on board feedback.

Date: May 5, 2020

To: Jessica Cannaday, Executive Director

From: Nancy Daum, Human Resources Executive Assistant

RE: May 2020 Board Report

- Completed financials for the month of April.
- Processed daily settlements and related computer entries.
- Monitored co-op programs and cancelled/refunded as needed.
- Adjusted preschool accounts to reflect updated tuition for e-learning.
- Processed payroll for April.
- Various administrative tasks.

DATE: May 11, 2020
TO: Jessica Cannaday, Executive Director
FROM: Amanda Kennedy, Community Engagement & Marketing Coordinator
RE: April Report

- Contacted all Veteran brick honorees to inform them Memorial Day event is postponed until May 2021
- Processed refunds for the remainder of May Winter/Spring coop programs
- Processed payables for FY 2019-2020 & FY 2020-2021
- Prepared payables & files for audit
- Uploaded Payables request to Lauterbach & Amen

Date: May 11, 2020

To: Jessica Cannaday, Executive Director

From: Ashley Jusk, Recreation Manager

Re: April 2020 Board Report

PRESCHOOL

We currently have 136 students enrolled for the 2020-2021 school year. We are currently looking into contingencies for the start of the school year if modifications are still in place in September.

Teachers continue to do an amazing job with virtual learning. Between daily zoom meetings and emailing activities they are keeping our students busy. We had a virtual spirit week the week of May 4th. We had many families participate and post their pictures to our Facebook page.

In substitution of our Pre K Graduation, our teachers and staff will be traveling around LGP and neighboring villages for our Pre K Graduation Parade. I am working on putting together the route. Teachers have been working hard on getting students their graduation caps to wear during the parade. We've also purchased lawn signs for our graduates to put in their yards to everyone knows they are a Ready Teddy graduate.

SUMMER CAMPS & PROGRAMING

I am working on mondifiing our full day and half day summer camps. We will eleminate field trips and groups will be 10 or less in separate classrooms. We are looking to start camp on Monday, June 15th.

Miss. Angie is interested in running virtual classes in place of her normal summer programs.

FITNESS

Theresa our yoga instructor had two free zoom classes Wednesday, April 29th and Thursday, April 30th. Her Wednesday Basic Yoga class was well attended. We will run 4 online yoga classes for the month of May for the fee of $17 a resident and $27 a non-resident. We currently have 14 participants signed up for the Wednesday Basic Yoga class and 8 participants for the Thursday Yoga Fitness class.

Date: May 5, 2020

To: Jessica Cannaday, Executive Director

From: Ray Drexler, Building and Grounds Supervisor

RE: April Board Report

- Sod installed at Memorial Park detention area
- Deteriorated mulch removed from the Beach Oak playground container
- Removed large dead tree adjacent to Recreation Center
- Removed the train from Beach Oak and began restoration
- Changed flags
- Removed hoops, secured soccer goals, and fenced in playgrounds.
- Removed the old tennis screen from Memorial Park
- Removed hay from the sled hill
- Restored Hanesworth turf
- Refinished the multi-purpose room floor
- Began mowing

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020

	Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
Revenues					
01-401 Corporate Fund Taxes	$ 6,424.39	$ 547,946.62	$ 532,000.00	103.00	100.87
01-402 Replacement Taxes	3,927.33	20,465.98	15,000.00	136.44	103.64
01-403 Interest Earned-Corp. Fun	203.56	5,086.86	1,000.00	508.69	492.55
01-490 Other Income - Corporate	0.00	2,626.20	3,000.00	87.54	260.33
02-401 Recreation Fund Taxes	606.07	51,693.08	59,000.00	87.62	98.30
02-403 Interest Earned - Rec. Fu	177.39	4,049.20	1,500.00	269.95	341.74
02-404 Program Fees - Other	0.00	130.00	0.00	0.00	0.00
02-405 Programs Fees - General	(30,093.50)	489,337.42	561,500.00	87.15	100.01
02-408 Donations & Sponsorship	0.00	5,925.00	10,200.00	58.09	61.69
02-490 Other Income - Recreatio	5,338.00	40,851.77	2,000.00	2,042.5	213.05
03-401 Property Taxes-IMRF	484.86	41,354.45	35,000.00	118.16	110.29
03-403 Interest IMRF	29.08	409.66	100.00	409.66	896.00
04-401 Property Taxes FICA	606.07	51,693.07	50,000.00	103.39	101.78
04-403 Interest-FICA	19.92	281.17	100.00	281.17	4,224.0
05-401 Property Taxes Auditing	121.21	10,338.61	9,000.00	114.87	101.78
05-403 Interest Auditing	3.34	36.67	5.00	733.40	299.00
06-401 Property Taxes-PDRMA	484.86	41,354.45	40,000.00	103.39	101.78
06-403 Interest-PDRMA	18.13	268.34	10.00	2,683.4	1,525.3
08-401 Property Taxes-SEASPA	1,090.94	93,047.53	100,000.00	93.05	101.78
08-403 Interest-SEASPAR	121.17	1,513.81	20.00	7,569.0	1,489.3
09-401 Property Taxes-Bond& In	2,303.09	196,433.66	180,000.00	109.13	101.92
09-403 Interest- Bond&Interest	65.73	916.90	25.00	3,667.6	12,637.
11-403 Interest Earned- Fund #11	7.40	216.93	20.00	1,084.6	1,062.4
11-408 VMF Donations	0.00	300.00	500.00	60.00	55.00
11-409 Veterans Memorial Fund	0.00	2,680.00	0.00	0.00	0.00
Total Revenues	(8,060.96)	1,608,957.38	1,599,980.00	100.56	108.00
Expenses					
01-501 Full Time Wages-Admin	11,717.82	140,528.64	193,756.00	72.53	109.53
01-505 Part Time Wages	863.19	46,183.34	35,000.00	131.95	63.18
01-511 Wages - Program Leaders	2,768.75	50,397.09	67,000.00	75.22	0.00
01-601 Legal Publications	0.00	109.63	120.00	91.36	27.93
01-603 Postage Stamps	55.00	813.87	500.00	162.77	54.79
01-606 Telephones	1,293.12	8,115.31	6,950.00	116.77	116.53
01-607 Association Dues	0.00	4,891.61	5,500.00	88.94	90.22
01-608 Professional Developmen	3,332.50	7,135.16	5,900.00	120.93	61.78
01-610 Subscriptions	124.00	771.00	750.00	102.80	121.72
01-612 Mileage Reimbursement	230.76	2,076.84	3,000.00	69.23	100.00
01-701 Park Board Expense	0.00	5,714.48	12,500.00	45.72	9.69
01-702 Computer Services	949.00	7,978.50	7,500.00	106.38	114.51
01-703 Security Services	0.00	3,638.67	2,000.00	181.93	86.99
01-704 Health Insurance Admin.	(1,103.47)	41,840.32	55,773.00	75.02	78.73
01-705 Professional Services	2,757.81	32,803.05	20,000.00	164.02	73.51
01-706 Office Machine Contracts	296.28	7,403.61	13,000.00	56.95	93.04

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020

		Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
01-707	Refuse Disposals	0.00	932.37	7,680.00	12.14	138.85
01-708	Portable Toilets	0.00	3,191.03	6,000.00	53.18	98.63
01-709	Trade Services	265.00	16,313.66	151,057.00	10.80	6.69
01-710	Utilites - Natural Gas	525.10	2,842.88	2,300.00	123.60	174.94
01-711	Utilities - Electricity	697.45	13,616.39	15,300.00	89.00	129.67
01-712	Utilities - Water	0.00	8,755.03	15,000.00	58.37	296.53
01-723	Bank Fees	0.00	66.00	500.00	13.20	89.01
01-801	Supplies	636.02	23,343.99	31,500.00	74.11	78.89
01-802	Equipment	1,357.42	2,203.32	3,000.00	73.44	121.57
01-804	Repair Parts	300.47	4,637.68	7,000.00	66.25	192.76
01-805	Awards & Remembrance	0.00	1,077.81	1,500.00	71.85	54.75
01-809	Staff Uniforms	0.00	188.41	1,500.00	12.56	0.00
01-900	Separation Pay	0.00	44,759.16	100,000.00	44.76	0.00
01-901	Other Expenses	(56.92)	2,593.01	2,000.00	129.65	3.21
02-501	Full Time Wages-Rec	17,484.51	154,910.24	177,495.00	87.28	94.59
02-505	Part Time Wages-Prog A	4,328.57	105,713.07	106,850.00	98.94	109.45
02-511	Wages - Program Leaders	4,080.64	57,441.83	70,300.00	81.71	0.00
02-604	Program Marketing	354.37	950.85	1,000.00	95.09	136.11
02-606	Telephones	87.94	1,267.11	1,044.00	121.37	80.47
02-608	Professional Developmen	0.00	1,127.38	3,500.00	32.21	28.78
02-612	Mileage	0.00	129.17	250.00	51.67	66.62
02-703	Security Services	1,618.93	8,027.61	6,650.00	120.72	132.66
02-704	Health Insurance Rec.	(1,341.08)	26,845.91	63,181.00	42.49	116.28
02-707	Refuse Disposals	0.00	3,512.90	4,500.00	78.06	90.62
02-709	Trade Services	663.94	5,160.61	5,000.00	103.21	28.05
02-710	Utilites - Natural Gas	0.00	1,737.67	2,400.00	72.40	92.05
02-711	Utilities - Electricity	1,265.29	17,495.45	12,000.00	145.80	67.87
02-712	Utilities - Water	0.00	1,401.57	1,000.00	140.16	123.83
02-717	Program Contractual Serv	5,140.70	96,132.57	122,300.00	78.60	111.27
02-718	Credit Card Fees	870.76	12,716.24	11,000.00	115.60	114.43
02-720	Brochure Printing	4,061.00	18,454.06	17,000.00	108.55	105.46
02-722	Co-op Fees	0.00	23,866.44	16,850.00	141.64	93.33
02-723	Bank Fees	41.00	488.00	0.00	0.00	0.00
02-801	Supplies	3,897.58	42,305.76	59,050.00	71.64	108.31
02-802	Equipment	0.00	2,766.98	9,400.00	29.44	4.88
02-804	Repair Parts	0.00	3,947.04	5,000.00	78.94	205.15
02-815	Preschool Materials/Supp	0.00	231.60	0.00	0.00	0.00
02-901	Other Expenses	547.90	2,829.35	3,000.00	94.31	79.19
03-630	IMRF Contribution	3,144.20	28,208.84	30,558.00	92.31	90.00
04-640	FICA-Employer Contribu	3,363.67	54,728.26	50,473.00	108.43	101.61
05-705	Professional Service-Aud	0.00	8,700.00	8,700.00	100.00	100.00
06-705	Professional Services, Saf	0.00	6,524.94	7,700.00	84.74	93.04
06-717	Security Reference Check	170.00	280.00	500.00	56.00	92.50
06-760	PDRMA Premium	0.00	27,261.60	30,000.00	90.87	99.54
06-801	Safety Supplies	0.00	1,726.08	1,500.00	115.07	83.55
08-501	Full Time Wages-Board	634.62	5,671.92	9,373.00	60.51	78.48
08-708	ADA Portable Restrooms	75.00	774.00	2,000.00	38.70	0.00

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020

		Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
08-709	ADA Assesibility	18,656.00	18,656.00	0.00	0.00	0.00
08-717	Special Rec-Instrutors	0.00	82.00	4,000.00	2.05	1.39
08-780	SEASPAR Contribution	0.00	60,778.00	61,000.00	99.64	98.78
08-801	SEASPAR - ADA Suppli	0.00	4,666.50	0.00	0.00	0.00
08-900	Seaspar-Other Expense	0.00	0.00	25,000.00	0.00	0.00
09-705	Bonds & Interest-Profess	0.00	250.00	500.00	50.00	100.00
09-790	Bond Principal	0.00	120,250.00	120,000.00	100.21	104.55
09-791	Bond Interest	0.00	57,550.00	57,500.00	100.09	92.42
10-709	Trade Services- Cap Proj	0.00	0.00	4,000.00	0.00	722.20
11-801	Supplies-Memorial Proj	0.00	1,675.71	400.00	418.93	41.67
	Total Expenses	96,154.84	1,472,165.12	1,885,560.00	78.08	95.19
	Net Income	$ (104,215.80)	$ 136,792.26	$ (285,580.00)	(47.90)	8.07

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
CORPORATE FUND

		Current Month Actual		Year to Date Actual		Budget	YTD Percentag		Prev YTD	Prev % Budget
Revenues										
Corporate Fund Taxes	$	6,424.39	$	547,946.62	$	532,000.00	103.00	$	534,631.67	100.87
Replacement Taxes		3,927.33		20,465.98		15,000.00	136.44		15,545.27	103.64
Interest Earned-Corp. F		203.56		5,086.86		1,000.00	508.69		4,925.53	492.55
Other Income - Corpora		0.00		2,626.20		3,000.00	87.54		9,111.45	260.33
Total Revenues		10,555.28		576,125.66		551,000.00	104.56		564,213.92	102.68
Expenses										
Full Time Wages-Admi		11,717.82		140,528.64		193,756.00	72.53		238,194.78	109.53
Part Time Wages		863.19		46,183.34		35,000.00	131.95		52,439.04	63.18
Wages - Program Lead		2,768.75		50,397.09		67,000.00	75.22		36,140.16	0.00
Legal Publications		0.00		109.63		120.00	91.36		111.71	27.93
Postage Stamps		55.00		813.87		500.00	162.77		602.67	54.79
Telephones		1,293.12		8,115.31		6,950.00	116.77		7,609.25	116.53
Association Dues		0.00		4,891.61		5,500.00	88.94		4,961.86	90.22
Professional Developm		3,332.50		7,135.16		5,900.00	120.93		3,922.95	61.78
Subscriptions		124.00		771.00		750.00	102.80		912.93	121.72
Mileage Reimbursemen		230.76		2,076.84		3,000.00	69.23		2,999.88	100.00
Park Board Expense		0.00		5,714.48		12,500.00	45.72		493.95	9.69
Computer Services		949.00		7,978.50		7,500.00	106.38		8,015.52	114.51
Security Services		0.00		3,638.67		2,000.00	181.93		1,826.70	86.99
Health Insurance Admi		(1,103.47)		41,840.32		55,773.00	75.02		42,936.59	78.73
Professional Services		2,757.81		32,803.05		20,000.00	164.02		18,378.07	73.51
Office Machine Contra		296.28		7,403.61		13,000.00	56.95		20,467.92	93.04
Refuse Disposals		0.00		932.37		7,680.00	12.14		8,469.56	138.85
Portable Toilets		0.00		3,191.03		6,000.00	53.18		5,128.98	98.63
Trade Services		265.00		16,313.66		151,057.00	10.80		11,442.55	6.69
Utilites - Natural Gas		525.10		2,842.88		2,300.00	123.60		2,973.92	174.94
Utilities - Electricity		697.45		13,616.39		15,300.00	89.00		15,560.67	129.67
Utilities - Water		0.00		8,755.03		15,000.00	58.37		14,826.38	296.53
Bank Fees		0.00		66.00		500.00	13.20		445.04	89.01
Supplies		636.02		23,343.99		31,500.00	74.11		25,244.45	78.89
Equipment		1,357.42		2,203.32		3,000.00	73.44		4,255.07	121.57
Repair Parts		300.47		4,637.68		7,000.00	66.25		7,421.14	192.76
Awards & Remembran		0.00		1,077.81		1,500.00	71.85		1,094.99	54.75
Staff Uniforms		0.00		188.41		1,500.00	12.56		0.00	0.00
Separation Pay		0.00		44,759.16		100,000.00	44.76		0.00	0.00
Other Expenses		(56.92)		2,593.01		2,000.00	129.65		64.17	3.21
Total Expenses		27,009.30		484,921.86		773,586.00	62.68		536,940.90	68.20
Net Income	$	(16,454.02)	$	91,203.80	$	(222,586.00)	(40.97)	$	27,273.02	(11.47)

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
RECREATION FUND

	Current Month	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Recreation Fund Taxes	$ 606.07	$ 51,693.08	$ 59,000.00	87.62	$ 51,117.87	98.30
Interest Earned - Rec. F	177.39	4,049.20	1,500.00	269.95	2,733.92	341.74
Program Fees - Other	0.00	130.00	0.00	0.00	0.00	0.00
Programs Fees - Genera	(30,093.50)	489,337.42	561,500.00	87.15	528,077.48	100.01
Donations & Sponsorsh	0.00	5,925.00	10,200.00	58.09	5,182.00	61.69
Transfer From Bond &	0.00	0.00	0.00	0.00	3,159.00	0.00
Other Income - Recreat	5,338.00	40,851.77	2,000.00	2,042.59	4,687.02	213.05
Total Revenues	(23,972.04)	591,986.47	634,200.00	93.34	594,957.29	100.60
Expenses						
Full Time Wages-Rec	17,484.51	154,910.24	177,495.00	87.28	158,852.81	94.59
Part Time Wages-Prog	4,328.57	105,713.07	106,850.00	98.94	111,581.13	109.45
Wages - Program Lead	4,080.64	57,441.83	70,300.00	81.71	61,946.81	0.00
Program Marketing	354.37	950.85	1,000.00	95.09	1,361.12	136.11
Telephones	87.94	1,267.11	1,044.00	121.37	1,327.76	80.47
Professional Developm	0.00	1,127.38	3,500.00	32.21	1,007.13	28.78
Mileage	0.00	129.17	250.00	51.67	166.55	66.62
Security Services	1,618.93	8,027.61	6,650.00	120.72	8,225.07	132.66
Health Insurance Rec.	(1,341.08)	26,845.91	63,181.00	42.49	70,621.47	116.28
Refuse Disposals	0.00	3,512.90	4,500.00	78.06	4,530.83	90.62
Trade Services	663.94	5,160.61	5,000.00	103.21	2,103.88	28.05
Utilites - Natural Gas	0.00	1,737.67	2,400.00	72.40	2,577.39	92.05
Utilities - Electricity	1,265.29	17,495.45	12,000.00	145.80	10,180.20	67.87
Utilities - Water	0.00	1,401.57	1,000.00	140.16	1,238.27	123.83
Program Contractual Se	5,140.70	96,132.57	122,300.00	78.60	119,883.88	111.27
Credit Card Fees	870.76	12,716.24	11,000.00	115.60	11,443.44	114.43
Brochure Printing	4,061.00	18,454.06	17,000.00	108.55	17,400.53	105.46
Co-op Fees	0.00	23,866.44	16,850.00	141.64	16,331.98	93.33
Bank Fees	41.00	488.00	0.00	0.00	608.50	0.00
Supplies	3,897.58	42,305.76	59,050.00	71.64	59,027.78	108.31
Equipment	0.00	2,766.98	9,400.00	29.44	537.26	4.88
Repair Parts	0.00	3,947.04	5,000.00	78.94	10,257.63	205.15
Preschool Materials/Su	0.00	231.60	0.00	0.00	0.00	0.00
Other Expenses	547.90	2,829.35	3,000.00	94.31	2,043.00	79.19
Total Expenses	43,102.05	589,459.41	698,770.00	84.36	673,254.42	112.33
Net Income	$ (67,074.09)	$ 2,527.06	$ (64,570.00)	(3.91)	$ (78,297.13)	986.11

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
ILLINOIS MUNICIPAL RETIREMENT FUND

	Current Month	Year to Date	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-IM	$ 484.86	$ 41,354.45	$ 35,000.00	118.16	$ 44,115.78	110.29
Interest IMRF	29.08	409.66	100.00	409.66	179.20	896.00
Total Revenues	513.94	41,764.11	35,100.00	118.99	44,294.98	110.68
Expenses						
IMRF Contributio	3,144.20	28,208.84	30,558.00	92.31	36,206.16	90.00
Total Expenses	3,144.20	28,208.84	30,558.00	92.31	36,206.16	90.00
Net Income	$ (2,630.26)	$ 13,555.27	$ 4,542.00	298.44	$ 8,088.82	(3,888.

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
SOCIAL SECURITY FUND

	Current Month	Year to Date	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes FI	$ 606.07	$ 51,693.07	$ 50,000.00	103.39	$ 50,890.63	101.78
Interest-FICA	19.92	281.17	100.00	281.17	211.20	4,224.0
Total Revenues	625.99	51,974.24	50,100.00	103.74	51,101.83	102.19
Expenses						
FICA-Employer C	3,363.67	54,728.26	50,473.00	108.43	51,601.22	101.61
Total Expenses	3,363.67	54,728.26	50,473.00	108.43	51,601.22	101.61
Net Income	$ (2,737.68)	$ (2,754.02)	$ (373.00)	738.34	$ (499.39)	64.11

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
AUDITING FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes Auditin	$ 121.21	$ 10,338.61	$ 9,000.00	114.87	$ 9,160.31	101.78
Interest Auditing	3.34	36.67	5.00	733.40	14.95	299.00
Total Revenues	124.55	10,375.28	9,005.00	115.22	9,175.26	101.89
Expenses						
Professional Service-A	0.00	8,700.00	8,700.00	100.00	8,700.00	100.00
Total Expenses	0.00	8,700.00	8,700.00	100.00	8,700.00	100.00
Net Income	$ 124.55	$ 1,675.28	$ 305.00	549.27	$ 475.26	155.82

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
LIABILITY INSURANCE FUND

	Current Month	Year to Date	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-PD	$ 484.86	$ 41,354.45	$ 40,000.00	103.39	$ 40,712.50	101.78
Interest-PDRMA	18.13	268.34	10.00	2,683.4	152.53	1,525.3
Total Revenues	502.99	41,622.79	40,010.00	104.03	40,865.03	102.14
Expenses						
Professional Servi	0.00	6,524.94	7,700.00	84.74	7,163.84	93.04
Security Reference	170.00	280.00	500.00	56.00	462.50	92.50
PDRMA Premium	0.00	27,261.60	30,000.00	90.87	29,862.24	99.54
Safety Supplies	0.00	1,726.08	1,500.00	115.07	1,253.26	83.55
Total Expenses	170.00	35,792.62	39,700.00	90.16	38,741.84	97.59
Net Income	$ 332.99	$ 5,830.17	$ 310.00	1,880.7	$ 2,123.19	684.90

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
SPECIAL RECREATION FUND

	Current Month	Year to Date	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-SE	$ 1,090.94	$ 93,047.53	$ 100,000.0	93.05	$ 101,781.2	101.78
Interest-SEASPAR	121.17	1,513.81	20.00	7,569.05	297.87	1,489.
Total Revenues	1,212.11	94,561.34	100,020.0	94.54	102,079.1	102.06
Expenses						
Full Time Wages-	634.62	5,671.92	9,373.00	60.51	9,569.68	78.48
ADA Portable Res	75.00	774.00	2,000.00	38.70	0.00	0.00
ADA Assesibility	18,656.00	18,656.00	0.00	0.00	0.00	0.00
Special Rec-Instrut	0.00	82.00	4,000.00	2.05	55.50	1.39
SEASPAR Contrib	0.00	60,778.00	61,000.00	99.64	54,329.00	98.78
SEASPAR - ADA	0.00	4,666.50	0.00	0.00	0.00	0.00
Seaspar-Other Exp	0.00	0.00	25,000.00	0.00	0.00	0.00
Total Expenses	19,365.62	90,628.42	101,373.0	89.40	63,954.18	87.38
Net Income	$ (18,153.51	$ 3,932.92	$ (1,353.00)	(290.68)	$ 38,124.94	142.12

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
BONDS & INTEREST FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-Bond&	$ 2,303.09	$ 196,433.66	$ 180,000.00	109.13	$ 183,453.64	101.92
Interest- Bond&Interest	65.73	916.90	25.00	3,667.6	3,159.31	12,637.2
Total Revenues	2,368.82	197,350.56	180,025.00	109.62	186,612.95	103.66
Expenses						
Bonds & Interest-Profe	0.00	250.00	500.00	50.00	500.00	100.00
Bond Principal	0.00	120,250.00	120,000.00	100.21	115,000.00	104.55
Bond Interest	0.00	57,550.00	57,500.00	100.09	61,000.00	92.42
Transfer to Recreation	0.00	0.00	0.00	0.00	3,159.00	0.00
Total Expenses	0.00	178,050.00	178,000.00	100.03	179,659.00	101.79
Net Income	$ 2,368.82	$ 19,300.56	$ 2,025.00	953.11	$ 6,953.95	197.28

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
CAPITAL PROJECT FUND #10

	Current Month	Year to Date	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Fund Transfer In	$ 0.00	$ 0.00	$ 0.00	0.00	$ 80,000.00	0.00
Donation & Grants-#10	0.00	0.00	0.00	0.00	12,384.50	0.00
Total Revenues	0.00	0.00	0.00	0.00	92,384.50	0.00
Expenses						
Trade Services- Cap Pr	0.00	0.00	4,000.00	0.00	36,110.00	722.20
Total Expenses	0.00	0.00	4,000.00	0.00	36,110.00	240.73
Net Income	$ 0.00	$ 0.00	$ (4,000.00)	0.00	$ 56,274.50	(375.16

Community Pk District LaGrange Pk
Income Statement
For the Twelve Months Ending April 30, 2020
MEMORIAL FUND

		Current Month		Year to Date		Budget	YTD Percentage		Previous YTD	Prev % Budget
Revenues										
Interest Earned- Fu	$	7.40	$	216.93	$	20.00	1,084.65	$	212.48	1,062.
VMF Donations		0.00		300.00		500.00	60.00		1,100.00	55.00
Veterans Memoria		0.00		2,680.00		0.00	0.00		0.00	0.00
Total Revenues		7.40		3,196.93		520.00	614.79		1,312.48	64.97
Expenses										
Supplies-Memoria		0.00		1,675.71		400.00	418.93		375.00	41.67
Total Expenses		0.00		1,675.71		400.00	418.93		375.00	41.67
Net Income	$	7.40	$	1,521.22	$	120.00	1,267.68	$	937.48	83.70

FY 2019-2020

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Apr 30, 2020 to Apr 30, 2020
Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
4/30/20	02-717 Program Contractual Serv	26-42020	DANCE VIDEO	632.00		PGC
	Cash Basis		AMPERE IMAGE		632.00	
4/30/20	01-608 Professional Development	73753	LEGAL SERVICES RE HEALY	2,365.00		ADM
	Cash Basis		ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &		2,365.00	
4/30/20	01-608 Professional Development	75751	COVID QUESTIONS	752.50		ADM
	Cash Basis		ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &		752.50	
4/30/20	02-405 Programs Fees - General	42020BOTANI	REFUND BOTANICAL GARDENS	23.00		PTR
	Cash Basis		CAROL ARRINGTON		23.00	
4/30/20	01-606 Telephones	1780-42020	LG RD SIGN	77.60		OFF
	Cash Basis		AT & T		77.60	
4/30/20	01-606 Telephones	8404-42020	OFFICE PHONES	77.57		OFF
	Cash Basis		AT & T		77.57	
4/30/20	02-405 Programs Fees - General	ARCHERYRE	ARCHERY FOR SR REFUND	59.00		PSC
	Cash Basis		TAMMY BAUER		59.00	
4/30/20	02-405 Programs Fees - General	HI5REISSUER	HIGH 5 REFUND - REISSUE OF CHECK	40.00		PEN
	Cash Basis		CHARLOTTE BELSAN		40.00	
4/30/20	02-405 Programs Fees - General	ARCHREFUN	ARCHERY FOR SR REFUND	59.00		PSC
	Cash Basis		BODONI, ILDIKO		59.00	
4/30/20	01-606 Telephones	4-2020	INTERNET	446.70		OFF
	Cash Basis		COMCAST		446.70	
4/30/20	02-717 Program Contractual Serv	19263	FISH MAINT.	45.00		PRT
	Cash Basis		CRYSTAL CLEAN AQUARIUM MAINT.		45.00	
4/30/20	02-405 Programs Fees - General	TONEDREFU	TONED & STRONG REFUND	47.00		PFT
	Cash Basis		LAURA GERSCH		47.00	
4/30/20	02-405 Programs Fees - General	RT REFUND2	RT TUTION REFUND	159.00		PRT
	Cash Basis		MEG GRAF		159.00	
4/30/20	02-405 Programs Fees - General	TONEDREFU	TONED & STRONG REFUND	47.00		PFT
	Cash Basis		LINDALEE HANSEN		47.00	

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Apr 30, 2020 to Apr 30, 2020
Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
4/30/20	08-709 ADA Assesibility Cash Basis	S140687	ADA MULCH FOR PARKS HOMER INDUSTRIES	18,656.00	18,656.00	PKS
4/30/20	02-405 Programs Fees - General Cash Basis	TONEDREFU	TONED & STRONG REFUND MARY JANDA	47.00	47.00	PFT
4/30/20	02-703 Security Services Cash Basis	34067875-4-20	SERVICE CALL FOR SECURITY 1501 JOHNSON CONTROLS SEC	25.00	25.00	BRC
4/30/20	02-703 Security Services Cash Basis	34156099-4-20	1501 SECURITY ALARM JOHNSON CONTROLS SEC	1,593.93	1,593.93	BRC
4/30/20	02-801 Supplies Cash Basis	THEATERREI	THEATER REIMBURSEMENT SARAH KOEHLER	93.73	93.73	PTT
4/30/20	02-801 Supplies Cash Basis	6104520-00	FLOOR CLEANING SUPPLIES KRANZ INCORPORATED	168.92	168.92	BRC
4/30/20	01-706 Office Machine Contracts Cash Basis	10553857	COPIER INSURANCE LEAF	148.14	148.14	OFF
4/30/20	02-405 Programs Fees - General Cash Basis	6613	LIQUOR INSURANCE RENTALS MARKET ACCESS CORP	175.00	175.00	BRN
4/30/20	01-802 Equipment Cash Basis	766778	TRUCK TRACTOR HOSE NAPA AUTO PARTS	95.37	95.37	VEH
4/30/20	01-802 Equipment Cash Basis	768391	TRACTOR HOSE NAPA AUTO PARTS	50.15	50.15	VEH
4/30/20	01-804 Repair Parts Cash Basis	768392	SILVERADO TRUCK REPAIR NAPA AUTO PARTS	23.01	23.01	VEH
4/30/20	01-702 Computer Services Cash Basis	8035	APRIL MONTHLY MANAGEMENT NOVENTECH, INC.	230.00	230.00	OFF
4/30/20	01-802 Equipment Cash Basis	344072-01	POST PADS FOR PARK EQUIPTMENT PALOS SPORTS	219.94	219.94	PKS
4/30/20	02-801	SEUSSICAL	SEUSSICAL REIMBURSEMENT	73.05		PTT

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Apr 30, 2020 to Apr 30, 2020
Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
	Supplies					
	Cash Basis		PODOLNER, PAM		73.05	
4/30/20	01-610 Subscriptions	73308-4-2020	SAM MEMBERSHIP	85.00		ADM
	Cash Basis		SAM'S CLUB		85.00	
				26,514.61	26,514.61	

5/7/20 at 17:55:02.12

FY 2020-2021

Community Pk District LaGrange Pk
Purchase Journal
For the Period From May 1, 2020 to May 1, 2020
Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
5/1/20	01-711 Utilities - Electricity	0000-4-2020	MEMORIAL ELECTRIC	198.36		PKS
	Cash Basis		COM-ED		198.36	
5/1/20	01-711 Utilities - Electricity	3000-4-2020	LG AVE OAK ELECTRIC	5.13		PKS
	Cash Basis		COM-ED		5.13	
5/1/20	01-711 Utilities - Electricity	3011-4-2020	BEACH OAK ELECTRIC	27.19		PKS
	Cash Basis		COM-ED		27.19	
5/1/20	02-711 Utilities - Electricity	5008-4-2020	1501 ELECTRIC	911.28		BRC
	Cash Basis		COM-ED		911.28	
5/1/20	01-711 Utilities - Electricity	6006-4-2020	YENA ELECTRIC	30.84		PKS
	Cash Basis		COM-ED		30.84	
5/1/20	01-711 Utilities - Electricity	7005-4-2020	HANESWORTH ELECTRIC	144.08		PKS
	Cash Basis		COM-ED		144.08	
5/1/20	01-711 Utilities - Electricity	7017-4-2020	WOODLAWN LG RD ELECTRIC	24.00		PKS
	Cash Basis		COM-ED		24.00	
5/1/20	01-711 Utilities - Electricity	9007-4-2020	MAINT. BLDG ELECTRIC	168.50		BPK
	Cash Basis		COM-ED		168.50	
5/1/20	01-705 Professional Services	20050560	EMPLOYEE ASST PROGRAM	405.00		ADM
	Cash Basis		COMPSYCH		405.00	
5/1/20	01-710 Utilites - Natural Gas	00006-4-2020	845 GAS	113.39		BPK
	Cash Basis		NICOR		113.39	
5/1/20	02-710 Utilites - Natural Gas	3463-7-4-2020	GAS 1501	194.65		BRC
	Cash Basis		NICOR		194.65	
5/1/20	01-710 Utilites - Natural Gas	87748-4-2020	MEMORIAL GAS	76.64		BPK
	Cash Basis		NICOR		76.64	
5/1/20	01-702 Computer Services	8249	YEARLY SMALL BUSINESS HOSTING FEE	440.00		OFF
	Cash Basis		NOVENTECH, INC.		440.00	
5/1/20	01-702 Computer Services	8252	MONTHLY STORAGE	144.00		OFF
	Cash Basis		NOVENTECH, INC.		144.00	

Community Pk District LaGrange Pk

Purchase Journal

For the Period From May 1, 2020 to May 1, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
5/1/20	01-702 Computer Services	8257	MONTHLY MANAGEMENT	230.00		OFF
	Cash Basis		NOVENTECH, INC.		230.00	
5/1/20	08-708 ADA Portable Restrooms	317879	PORT A POTTY	78.04		PKS
	Cash Basis		PIT STOP		78.04	
5/1/20	01-707 Refuse Disposals	17254	845 GARBAGE	140.19		PKS
	Cash Basis		REPUBLIC SERVICES		140.19	
5/1/20	02-707 Refuse Disposals	17335	1501 GARBAGE	313.22		BRC
	Cash Basis		REPUBLIC SERVICES		313.22	
5/1/20	01-606 Telephones	511-219	CELL PHONE MARTIN	87.87		PKS
	02-606 Telephones		CELL PHONE DEAN	87.88		PAD
	Cash Basis		SPRINT		175.75	
5/1/20	01-709 Trade Services	45090	MEMORIAL FERTILIZING	447.88		PKS
	Cash Basis		TRUGREEN-CHEMLAWN		447.88	
5/1/20	01-709 Trade Services	51661	STONE MONROE FERTILIZING	116.27		PKS
	Cash Basis		TRUGREEN-CHEMLAWN		116.27	
5/1/20	01-709 Trade Services	77174	ROBINHOOD FERTILIZING	221.76		PKS
	Cash Basis		TRUGREEN-CHEMLAWN		221.76	
5/1/20	01-709 Trade Services	79740	1501 FERTILIZING	447.88		PKS
	Cash Basis		TRUGREEN-CHEMLAWN		447.88	
5/1/20	01-709 Trade Services	88865	YENA FERTILIZING	443.00		PKS
	Cash Basis		TRUGREEN-CHEMLAWN		443.00	
5/1/20	01-709 Trade Services	91779	BEACK OAK FERTILIZING	110.85		PKS
	Cash Basis		TRUGREEN-CHEMLAWN		110.85	
5/1/20	01-709 Trade Services	95050	MAINT BLDG FERTILIZING	30.81		PKS
	Cash Basis		TRUGREEN-CHEMLAWN		30.81	
5/1/20	01-704 Health Insurance Admin.	2	CANNADAY INSURANCE	6,031.65		ADM
	02-704 Health Insurance Rec.		CARRARA, JUSK, KENNEDY INSURANCE	13,601.10		PAD

Community Pk District LaGrange Pk

Purchase Journal

For the Period From May 1, 2020 to May 1, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Job ID
	01-704 Health Insurance Admin.		SANCHEZ, DREXLER INSURANCE	6,939.77		PKS
	02-704 Health Insurance Rec.		VIRAMONTES INSURANCE	2,026.98		BRC
	Cash Basis		VILLAGE OF LAGRANGE PARK		28,599.50	
5/1/20	01-603 Postage Stamps	2421ND-4-202	STAMPS	110.00		OFF
	01-805 Awards & Remembrances		FLOWERS - JUSK & LIOTINE	124.82		ADM
	Cash Basis		VISA		234.82	
5/1/20	01-801 Supplies	2439RD-4-202	GAS	70.00		VEH
	Cash Basis		VISA		70.00	
5/1/20	02-901 Other Expenses	2611DC 4-202	THEATER STORAGE	289.64		PTT
	Cash Basis		VISA		289.64	
5/1/20	02-717 Program Contractual Serv	2629JC-4-2020	CROWN TROPHY RT GRAD SIGNS	637.42		PRT
	01-701 Park Board Expense		ZOOM SUBSCRIPTION	149.90		PRT
	Cash Basis		VISA		787.32	
5/1/20	02-801 Supplies	2686AK-4-202	PODIUM SIGN	137.50		BRC
	Cash Basis		VISA		137.50	
				35,757.49	35,757.49	

Community Pk District LaGrange Pk
Check Register
For the Period From Apr 14, 2020 to May 11, 2020
Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
PRTR041701	4/15/20	FIRST NATIONAL BANK OF BROOK.	01-100	19,212.08
FDTD041720	4/17/20	INTERNAL REVENUE SERVICE	01-100	5,588.39
STTD041720	4/17/20	ILLINOIS DEPT OF REV	01-100	1,105.56
20578	4/17/20	USCM/ MIDWEST	01-100	110.00
20579	4/17/20	IVY INVESTMENTS	01-100	50.00
20580	4/23/20	KIDSFIRST	02-100	
20581	4/23/20	KIDSFIRST SPORTS	02-100	1,768.00
STTD0430	4/24/20	ILLINOIS DEPT OF REV	01-100	27.34
FDTD043	4/24/20	INTERNAL REVENUE SERVICE	01-100	165.92
PRTR050120	4/28/20	FIRST NATIONAL BANK OF BROOK.	01-100	9,309.92
STTD050120	5/1/20	ILLINOIS DEPT OF REV	01-100	505.63
20582	5/1/20	IVY INVESTMENTS	01-100	50.00
FDTD050120	5/1/20	INTERNAL REVENUE SERVICE	01-100	2,606.12
20583	5/11/20	AMPERE IMAGE	02-100	632.00
20584	5/11/20	ANCEL, GLINK, DIAMOND, BUSH, DICIAN	01-100	3,117.50
20585	5/11/20	CAROL ARRINGTON	02-100	23.00
20586	5/11/20	AT & T	01-100	155.17
20587	5/11/20	TAMMY BAUER	02-100	59.00
20588	5/11/20	CHARLOTTE BELSAN	02-100	40.00
20589	5/11/20	BODONI, ILDIKO	02-100	59.00
20590	5/11/20	COM-ED	02-100	1,509.38
20591	5/11/20	COMCAST	01-100	446.70
20592	5/11/20	COMPSYCH	01-100	405.00
20593	5/11/20	CRYSTAL CLEAN AQUARIUM MAINT.	02-100	45.00
20594	5/11/20	LAURA GERSCH	02-100	47.00
20595	5/11/20	MEG GRAF	02-100	159.00
20596	5/11/20	LINDALEE HANSEN	02-100	47.00
20597	5/11/20	HOMER INDUSTRIES	08-100	18,656.00
20598	5/11/20	MARY JANDA	02-100	47.00
20599	5/11/20	JOHNSON CONTROLS SEC	02-100	1,618.93
20600	5/11/20	SARAH KOEHLER	02-100	93.73
20601	5/11/20	KRANZ INCORPORATED	02-100	168.92
20602	5/11/20	LEAF	01-100	148.14
20603	5/11/20	MARKET ACCESS CORP	02-100	175.00
20604	5/11/20	NAPA AUTO PARTS	01-100	168.53

Community Pk District LaGrange Pk
Check Register
For the Period From Apr 14, 2020 to May 11, 2020
Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
20605	5/11/20	NICOR	02-100	384.68
20606	5/11/20	NOVENTECH, INC.	01-100	1,044.00
20607	5/11/20	PALOS SPORTS	02-100	219.94
20608	5/11/20	PIT STOP	08-100	78.04
20609	5/11/20	PODOLNER, PAM	02-100	73.05
20610	5/11/20	REPUBLIC SERVICES	02-100	453.41
20611	5/11/20	SAM'S CLUB	01-100	85.00
20612	5/11/20	SPRINT	02-100	175.75
20613	5/11/20	TRUGREEN-CHEMLAWN	01-100	1,818.45
20614	5/11/20	VILLAGE OF LAGRANGE PARK	02-100	28,599.50
20615	5/11/20	VISA	02-100	1,519.28
Total				102,771.06

Community Park District
La Grange Park
Learn · Grow · Play

DATE: May 8, 2020
TO: Tim Ogden, President, Community Park District Board of Commissioners
FROM: Jessica Cannaday, Executive Director
RE: Budget Report

Presented is a proposed draft of the Community Park District 2020/2021 Budget and Appropriations. There are a few things to note:

- This budget does not reflect the impact of COVID-19
- I included a 10% increase in the appropriation for the Corporate Fund. This has not been done in years past, but with the uncertainty of 2020/2021, this gives us a little cushion in what we can lawfully spend without amending the Budget and Appropriations Ordinance if there is an unforeseen expense.
- The Corporate Fund includes $9500 in budgeted contingencies, otherwise it is balanced.
- The Recreation Fund is budgeting a slight gain.

We will also be presenting an "Internal Control Budget" that presents assumptions and predictions on how COVID-19 may continue to impact operations.

Corporate Fund

	2020-2021	2020-2021
	Budget	**Appropriation**
Revenues		
Corporate Fund Taxes	$ 514,000.00	$ 514,000.00
Replacement Taxes	$ 15,000.00	$ 15,000.00
Interest Earned - Corp	$ 1,000.00	$ 1,000.00
Other Income - Corp	$ 2,500.00	$ 2,500.00
Total Revenue	**$ 532,500.00**	**$ 532,500.00**
Expenses		
Full Time Wages	$ 159,068.00	$ 175,000.00
Part Time Wages	$ 28,600.00	$ 31,460.00
Part Time Wages - IMRF	$ 60,000.00	$ 66,000.00
Overtime	$ 2,500.00	$ 2,750.00
Legal Publications	$ 500.00	$ 550.00
Postage Stamps	$ 1,000.00	$ 1,100.00
Public Relations	$ 8,000.00	$ 880.00
Telephones	$ 8,450.00	$ 9,295.00
Association Dues	$ 6,800.00	$ 6,800.00
Professional Development	$ 7,250.00	$ 7,480.00
Subscriptions	$ 1,000.00	$ 1,100.00
Mileage Reimbursement	$ 3,000.00	$ 3,300.00
Park Board Expense	$ 7,500.00	$ 8,250.00
Computer Services	$ 8,500.00	$ 9,350.00
Security Services	$ 2,100.00	$ 2,310.00
Health Insurance	$ 70,250.00	$ 77,275.00
Professional Services	$ 23,000.00	$ 25,300.00
Office Machine Contract	$ 20,000.00	$ 22,000.00
Refuse Disposals	$ 5,500.00	$ 6,050.00
Portable Toilets	$ 1,500.00	$ 1,650.00
Trade Services	$ 23,000.00	$ 25,300.00
Utilities - Natural Gas	$ 2,500.00	$ 2,750.00

Utilities - Electricity	$ 11,000.00	$ 12,100.00
Utilities - Water	$ 16,000.00	$ 17,600.00
Bank Fees	$ 500.00	$ 550.00
Supplies	$ 27,700.00	$ 30,470.00
Equipment	$ 16,000.00	$ 17,600.00
Repair Parts	$ 6,500.00	$ 7,150.00
Awards & Rememberances	$ 1,500.00	$ 1,650.00
Staff Uniforms	$ 2,100.00	$ 2,310.00
Separation Pay	$ -	$ -
Other Expenses	$ 8,500.00	$ 9,350.00
Total Expenses	**$ 539,818.00**	**$ 584,730.00**
Net Income	**$ (7,318.00)**	**$ (52,230.00)**
Fund Balance	**$ 229,353.00**	**$ 184,441.00**

Fund Balance Policy is 75% Minimum

5/9/2020 5/9/2020

Recreation Fund

	2020-2021	2020-2021
	PROPOSED	**APPROPRIATION**
Revenues		
Recreation Fund Taxes	$ 93,000.00	$ 93,000.00
Interest Earned - Rec.	$ 1,500.00	$ 1,500.00
Program Fees- General	$ 649,600.00	$ 649,600.00
Donations & Sponsors	$ 10,500.00	$ 10,500.00
Other Income - Recreation	$ 500.00	$ 500.00
Total Revenues	**$ 755,100.00**	**$ 755,100.00**

Expenses		
Full Time Wages - Recreation	$ 169,153.00	$ 186,068.00
Part Time Wages - Programs	$ 138,250.00	$ 152,075.00
Wages - Rental Supervisor	$ 4,100.00	$ 4,510.00
Part Time Wages - IMRF	$ 81,175.00	$ 89,292.00
Legal Publications - Recreation	$ -	$ -
Program Marketing	$ 2,000.00	$ 2,200.00
Telephones	$ 2,160.00	$ 2,376.00
Association Dues	$ -	$ -
Professional Development	$ 4,000.00	$ 4,400.00
Mileage	$ 250.00	$ 275.00
Security Services	$ 8,000.00	$ 8,800.00
Health Insurance Recreation	$ 71,750.00	$ 78,925.00
Refuse Disposals	$ 4,500.00	$ 4,950.00
Trade Services	$ 5,000.00	$ 5,500.00
Utilities - Natural Gas	$ 3,000.00	$ 3,300.00
Utilities - Electricity	$ 13,000.00	$ 14,300.00
Utilities - Water	$ 1,500.00	$ 1,650.00
Program Contractual Services	$ 117,200.00	$ 128,920.00
Credit Card Fees	$ 11,500.00	$ 12,650.00
Brochure Printing	$ 17,500.00	$ 19,250.00
Co-op Fees	$ 16,450.00	$ 18,095.00

Bank Fees		$ -
Supplies	$ 60,950.00	$ 67,045.00
Equipment	$ 8,100.00	$ 8,910.00
Repair Parts	$ 6,000.00	$ 6,600.00
Severence	$ -	$ -
Other Expenses	$ 7,100.00	$ 7,810.00
Total Expenses	**$ 752,638.00**	**$ 827,901.00**
Net Income	**$ 2,462.00**	**$ (72,801.00)**
Fund Balance	**$ 115,147.00**	**$ 39,884.00**

Fund Balance Policy is 75% Minimum

5/9/2020 5/9/2020

IMRF Fund

	2020-2021	2020-2021
	PROPOSED	**APPROPRIATION**
Revenues		
Property Taxes - IMRF	$ 41,200.00	$ 41,200.00
Interest IMRF	$ 174.00	$ 174.00

Total Revenues	**$ 41,374.00**	**$ 41,374.00**

Expenses		
IMRF Contribution	$ 46,833.81	$ 51,517.00

Total Expenses	**$ 46,833.81**	**$ 51,517.00**

Net Income	**$ (5,459.81)**	**$ (10,143.00)**

Fund Balance	**$ 27,564.00**	**$ 22,880.00**

Fund Balance Policy is 25-50% of expenses

5/9/2020 5/9/2020

Social Security Fund

	2020-2021	**2020-2021**
	PROPOSED	**APPROPRIATION**
Revenues		
Property Taxes FICA	$ 51,500.00	$ 51,500.00
Interest - FICA	$ 100.00	$ 100.00
Total Revenues	**$ 51,600.00**	**$ 51,600.00**
Expenses		
FICA - Employer Contribution	$ 49,514.32	$ 54,465.00
Total Expenses	**$ 49,514.32**	**$ 54,465.00**
Net Income	**$ 2,085.68**	**$ (2,865.00)**
Fund Balance	**$ 21,891.68**	**$ 19,027.00**

Fund Balance Policy is 25-50% of expenses

5/9/2020 5/9/2020

Auditing Fund

	2020-2021	2020-2021
	PROPOSED	**APPROPRIATION**
Revenues		
Property Taxes Audit	$ 8,000.00	$ 8,000.00
Interest Audit	$ 5.00	$ 5.00
Total Revenues	**$ 8,005.00**	**$ 8,005.00**
Expenses		
Professional Service - Audit	$ 8,700.00	$ 9,570.00
Total Expenses	**$ 8,700.00**	**$ 9,570.00**
Net Income	**$ (695.00)**	**$ (1,575.00)**
Fund Balance	**$ 3,673.00**	**$ 2,793.00**

Fund Balance Policy is 25-50% of expenses

5/9/2020 5/9/2020

LIABILITY INSURANCE FUND

	2020-2021	2020-2021
	PROPOSED	**APPROPRIATION**
Revenues		
Property Taxes - PDRMA	$ 34,400.00	$ 34,400.00
Interest - PDRMA	$ 50.00	$ 50.00
Other Income	$ 2,500.00	$ 2,500.00

Total Revenues	**$ 36,950.00**	**$ 36,950.00**

Expenses		
PDRMA Workshops		
Professional Services	$ 8,500.00	$ 9,350.00
Trade Services	$ -	$ -
Security Reference Check	$ 750.00	$ 825.00
PDRMA Premium	$ 30,000.00	$ 33,000.00
Safety Supplies	$ 1,500.00	$ 1,650.00

Total Expenses	**$ 40,750.00**	**$ 44,825.00**

Net Income	**$ (3,800.00)**	**$ (7,875.00)**

Fund Balance	**$ 17,648.00**	**$ 13,573.00**

Fund Balance Policy is 25-50% of expenses

5/9/2020 5/9/2020

SPECIAL RECREATION FUND

	2020-2021 PROPOSED	2020-2021 APPROPRIATION
Revenues		
Property Taxes - SEASPAR	$ 100,000.00	$ 100,000.00
Interest - SEASPAR	$ 20.00	$ 20.00
Total Revenues	**$ 100,020.00**	**$ 100,020.00**
Expenses		
Full Time Wages	$ 8,500.00	$ 9,350.00
ADA Portable Restrooms	$ 5,500.00	$ 6,050.00
Special Rec - Instructors	$ 4,000.00	$ 4,400.00
SEASPAR Contribution	$ 61,000.00	$ 67,100.00
ADA Accessibility	$ 25,000.00	$ 27,500.00
Other Expense - SEASPAR	$ -	$ -
Total Expenses	**$ 104,000.00**	**$ 114,400.00**
Net Income	**$ (3,980.00)**	**$ (14,198.00)**
Fund Balance	**$ 122,774.00**	**$ 112,556.00**
No Fund Balance Policy	5/9/2020	5/9/2020

BONDS & INTEREST FUND

	2020-2021	2020-2021
	PROPOSED	**APPROPRIATION**
Revenues		
Property Taxes - B&I	$ 180,000.00	$ 180,000.00
Interest - B&I	$ 25.00	$ 25.00
Total Revenues	**$ 180,025.00**	**$ 180,025.00**
Expenses		
Bonds & Interest-Professional	$ 500.00	$ 500.00
Bond Principal	$ 125,000.00	$ 125,000.00
Bond Interest	$ 53,950.00	$ 53,950.00
Total Expenses	**$ 179,450.00**	**$ 179,450.00**
Net Income	**$ 575.00**	**$ 575.00**
Fund Balance	**$ 86,383.00**	**$ 86,383.00**
No Fund Balance Policy	5/9/2020	5/9/2020

CAPITAL PROJECT FUND

	2020-2021	2020-2021
	PROPOSED	**APPROPRIATION**
Revenues		
Interest Earned	$ -	$ -
Fund Transfer In	$ -	$ -
Donations & Grants	$ -	$ -
Veterans Memorial	$ -	$ -
Total Revenue	**$ -**	**$ -**
Expenses		
Wages-Part Time	$ -	$ -
Professional Services	$ -	$ -
Trade Services	$ 4,000.00	$ 4,000.00
Supplies	$ -	$ -
Equipment	$ -	$ -
Capital Account - Land	$ -	$ -
Total Expenses	**$ 4,000.00**	**$ 4,000.00**
Net Income	**$ (4,000.00)**	**$ (4,000.00)**
Fund Balance	**$ 317.00**	**$ 317.00**
No Fund Balance Policy	5/9/2020	5/9/2020

VETERANS FUND

	2020-2021	2020-2021
	PROPOSED	**APPROPRIATION**
Revenues		
Donations	$ 500.00	$ 500.00
Interest - VMF	$ 20.00	$ 20.00
Total Revenues	**$ 520.00**	**$ 520.00**
Expenses		
Part Time Wages	$ -	$ -
Professional Services	$ -	$ -
Trade Services	$ -	$ -
Supplies	$ 1,500.00	$ 1,500.00
Equipment	$ -	$ -
Total Expenses	**$ 1,500.00**	**$ 1,500.00**
Net Income	**$ (980.00)**	**$ (980.00)**
Fund Balance	**$ 7,488.00**	**$ 7,488.00**

No Fund Balance Policy	5/9/2020	5/9/2020