

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, OCTOBER 8, 2018 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, October 8, 2018 at the Park District's Administrative/Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

1. A Public Hearing Meeting

- 1.1 **Public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois to sell not to exceed \$338,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. (BINA Hearing)**

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of September 10, 2018
- 3.2 Approval of the Minutes of the Executive Session Board Meeting of September 10, 2018 and September 17, 2018
- 3.3 Approval of the Minutes of the Special Board Meeting of September 17, 2018
- 3.4 Approval of the Financial Reports dated September 30, 2018
- 3.5 Approval of the Consolidated Vouchers for October dated October 8, 2018

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 Update on Dog Park Survey (Being Sent to Other Park Districts)
 - 4.1.2 Update of Other Park District Matters
- 4.2 Staff Comments

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

**8.0 BOARD BUSINESS
OLD BUSINESS**

Tabled from September Board Meeting

- 8.1 Board Discussion of Park Tour by Board and Staff to Review Possible Future Capital Expenditures
- 8.2 Board Discussion on Capital Replacement Plan
- 8.3 Board Discussion Regarding Dogs in Parks

NEW BUSINESS

- 8.4 Discussion and/or Possible Vote on Board Meeting Dates for 2019

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee (Commissioner Penicook)
- 9.2 Public Relations Committee (Commissioner Lacey)
- 9.3 Finance & Capital Project Committee (Commissioner Ashby)
- 9.4 User Group Committee (Commissioner Vear)
- 9.5 Marketing Committee (Commissioner Jacobs)

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

10-5-2018

Dean Bissias

Board Secretary

Parks & Recreation... The Benefits are Endless!

Capital Budget 2018-2019
As of October 5, 2018
Approved 5-14-2018

Capital Projects Summary					
	Project Costs	FY Spent to Date	Proposed 2019 Budget	2018 Budget	
Safety /Legal Projects	857,950	63,370		607,950	
Capital Projects Scheduled for 2017-2018	490,100	14,516		139,000	
Computers/Communication Improvements	10,500	3,033		10,500	
Multi-Park Fixtures & Amenities	29,500	9,195		26,500	
Planning & Design	2,000	1,813		2,000	
Contingency	15,000	9,897		15,000	
Paving & Lighting	0	0		0	
Projected Capital Project Total	1,405,050	101,824		800,950	
Funding Sources					
Carryover from Capital Fund				207,500	
Revenue from Paving Lighting Fund				60,000	
Projected Revenue from Operations General Fund				150,000	
Projected Revenue from Operations Recreation Fund				0	
Revenue from Special Recreation Fund ADA Upgrades				100,000	
Revenue from Roll Over Bonds				80,000	
Revenue from General Operation from Affiliates				10,000	
Carry Over from Sale of Property				200,000	
Total Funding Available				807,500	
Funding less Projected Project Costs				\$ 6,550	

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 Budget
Safety & or Legal							
FIT	Additional Group Fitness Equipment	S	37	In Progress	12,500	5,558	12,500
RAM	New Entrance and Exit Doors to Recreation Center	S	33		45,000		45,000
GOD	Gordon Park New Entrance (Shawmut Avenue)	L	31	Currently Not Funded	50,000		0
RAM	Emergency Roof Repair/ Patch	S	30		30,000		30,000
ADA	ADA Improvement Plan Phase 2	L & S	30	In Progress	80,000		80,000
GIL	Redo Path at Gilbert Park	S	29	In Progress	90,000		90,000
M/ E.	Replace John Deere Mowers and Attachments	S	29		90,000		90,000
Admin	Replace Accounting Software	L	26		60,000		60,000
FIT	Childcare Enhancements	S	25	In Progress	2,500	719	2,500
ADA	ADA Improvement Plan Phase 1	L	25		20,000		20,000
RAM	Seek the Acquisition of Additional Land (NICOR)	L	25	In Progress	0		0
M. E.	Replace Maintenance Dept. Crew Cab	S	24	In Progress	40,000	39,483	40,000
Gil	Replacement of Furnace	S	24	Currently Not Funded	5,800	5,750	5,800
RAM	Replace Last Section of Roof Over Recreation Side of Facility	S	24		200,000		0
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	In Progress	40,000	In Progress	40,000
SEG	Parking Lot 47th St.	S	23	In Progress	40,000	In Progress	40,000
RAM	Seal and Strip Parking Lot at Recreation Center	S	19		14,000	6,260	14,000
GOR	Install Fence and Gates Adjacent to Village Parking Lot	S	17	Completed	5,500	5,600	5,500
ADMIN	Credit Card Chip Readers	L	17		2,650		2,650
GOR	Demolition of Buildings Village Requirement	L	10	Completed	30,000	0	30,000
Totals					857,950	\$ 63,370	\$ 607,950

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 Budget
Proposed Projects For 2018-2019							
ADMIN	Master Plan Update of Survey Information		30	Currently Not Funded	135,000		
GORD	Gordon Veterans Memorial		27	Currently Not Funded	10,000		
FIT	Additional Strength Equipment		25		3,500		3,500
RAM	Golf Simulator Unit		24	Currently Not Funded	17,000		0
RAM	Golf Simulator Room build out		24	Currently Not Funded	15,000		0
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0
FIT	Building Sign for Fitness Center		23	In Progress	7,500		7,500
SED 25	New Shelter at Sedgwick Park		23	Currently Not Funded	75,000		0
GORD	Butterfly Garden Renovation		22		5,000		5,000
RAM	Replacement of Office Windows		21		15,000		
ADMIN	REC TRAC Upgrade 3.1 Installation & Training		19	In Progress	19,100	11,562	19,000
SED	Resurface Tennis Courts		19		20,000		20,000
RAM	Repaint West Wall in Gymnasium		19	In Progress	4,000	2,954	4,000
CC	Replace Playground at Community Center		18		80,000		80,000
RAM	Replace HVAC-RTU		18	Currently Not Funded	7,500		0
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000		0
PARK	New Parks ID Sign		14	Currently Not Funded	26,000		0
GOR	New Gordon Park ID Sign		14	Currently Not Funded	10,000		0
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000		0
DEN	Community Garden Sign		7	Currently Not Funded	2,000		0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500		0
Totals					\$ 490,100	\$ 14,516	\$ 139,000

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 Budget	2018
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Annual Capital Project Items							
COMPUTERS/COMMUNICATION IMPROVEMENTS							
CCI 5	Replacement of Computers	25	Currently Not Funded	2,000		2,000	2,000
CCI 9	Laptop Replacement	25		0		0	0
CCI 10	Financial Software Upgrades	19		1,000		1,000	1,000
CCI 11	Recreation Software Upgrades	19		2,000		2,000	2,000
CCI 1	Misc. Programs/Licenses	18		2,500	1,465	2,500	2,500
CCI 2	Computers Unforeseen	18		3,000	1,568	3,000	3,000
	Totals			\$ 10,500	\$ 3,033	\$ 10,500	10,500
Multi-Park Fixtures & Amenities							
PDLG 3	Soccer Field Restoration	39		10,000	9,000	10,000	10,000
MFA 1	Picnic Tables/Benches/Garbage Cans/Bleachers	26		7,500		3,500	3,500
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement	26		2,000		2,000	2,000
MFA 6	Recycling Program Equipment/Signs/Containers	26		1,000		1,000	1,000
MFA 8	Age Appropriate signs	20		1,000		1,000	1,000
MFA 4	Park Regulation/Information Signs	20		3,000	195	3,000	3,000
PDLG	Emerald Bore Tree Replacement Plan	15		5,000		5,000	6,000
	Totals			\$ 29,500	\$ 9,195	\$ 26,500	26,500

Capital Project Description & Project Number Identification											L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 Budget	2018 Budget	
Planning and Design																		
PD 1	Site Documents (Surveys, Appraisals, etc.)											26		2,000	1,813		2,000	
	Totals													\$ 2,000	\$ 1,813	\$ 2,000		
CONTINGENCY																		
CON 1	Reserved for Unforeseen Expenses													15,000	9,897		15,000	
	Totals													\$ 15,000	\$ 9,897	\$ 15,000		
PAVING AND LIGHTING																		
GIL	Redo Path at Gilbert Park										\$	29	In Progress	See Safety & Legal				0
SEG	Parking Lot 48th St.(Lot Near Preschool Building)										\$	23	In Progress	See Safety & Legal				0
SEG	Parking Lot 47th St.										\$	23	In Progress	See Safety & Legal				0
DEN	Denning Park Parking lot Lights repairs											23	Currently Not Funded	0				0
RAM	Seal and Strip Parking Lot at Recreation Center										\$	19	Completed	See Safety & Legal				0
SPR 10	Tennis Court Resurface Spring Park 19-20 budget year											19	Currently Not Funded					0
SEG 29	Tennis Court Resurface Sedgwick Park 18-19 budget year											19	Currently Not Funded					0
STO 9	Remove Stone Park Basketball Courts											13	Currently Not Funded	0				0
	Totals													\$ -	\$ -	\$ -		

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, October 8, 2018

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
10/05/18



Park District of La Grange... Your Fun & Fitness Destination!

Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
February	Approve agency goals	Board of Commissioners	3/15/2007
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
April	Review of bylaws (Every Three Years)	Staff and Administration	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Executive Director	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
June	Annual review of personnel & safety policies (PDRMA) if needed	Administrative Staff	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
September	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals, due 2016)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2018**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first Monday of the month).** All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 8

Monday, February 12

***Monday, March 5**

(First Monday to allow 2018-2019 G.O. Budget to be on display the legal requirement of 30 days)

Monday, April 9

Monday, May 14

Monday, June 11

Monday, July 9

Monday, August 13

Monday, September 10

Monday, October 8

Monday, November 12

Monday, December 10

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: October 8, 2018

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of September 10, 2018

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Executive Session Board Meeting of September 10, 2018 and September 17, 2018

CONSENT AGENDA ITEM 3: Approval of the Minutes of the Special Board Meeting of September 17, 2018

CONSENT AGENDA ITEM 4: Approval of the Financial Reports dated September 30, 2018

CONSENT AGENDA ITEM 5: Approval of the Consolidated Vouchers for October dated October 8, 2018

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

SEPTEMBER 10, 2018

President Vear called the meeting to order at 7:03 P.M.

PRESENT: Commissioners Vear, Penicook, Ashby, Lacey

ABSENT: Commissioner Jacobs, Director Bissias

STAFF PRESENT: Superintendent of Finance Leynette Kuniej,
Superintendent of Facilities Chris Finn,
Superintendent of Recreation Kevin Miller,
Superintendent of La Grange Fitness Jenny Clark,
Assistant Superintendent of BASE Melissa Seaberg,
Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Brian Opyd, Hank Beckman, Sean Hicky, Jim Boo

President Vear welcomed everyone to the meeting.

Item 8.4 Board discussion of OSLAD grants was tabled for tonight's meeting.
There will be an Executive Session for Item 12.2 Acquisition of Real Property.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

2017-2018 Audit Presentation by Lauterbach & Amen, LLP

Sean Hicky from Lauterbach & Amen, LLP reviewed the Park District of La Grange audit report and the management letter with the Board. The independent auditors reported a clean audit. He appreciated all the work of Superintendent of Finance Leynette Kuniej and staff for making it a clean audit.

Consent Agenda

Commissioner Penicook motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of August 13, 2018; Item 3.2 Approval of the Minutes of the Special Board Meeting of August 28, 2018; Item 3.3 Approval of the Financial Reports dated August 31, 2018; Item 3.4 Approval of the Consolidated Vouchers for September dated September 10, 2018.
Commissioner Lacey seconded the motion, which passed unanimously by Roll

REGULAR BOARD MEETING - SEPTEMBER 10, 2018

Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey

NAYES: None

ABSENT: Commissioner Jacobs

Staff Reports

Director's Report

None

Staff Comments

Superintendent of La Grange Fitness Jenny Clark

- There are over 2,100 members at the fitness center.
- Saturday, September 15, 2018 is the fitness center first anniversary.
- Member appreciation is this week with healthy snacks, bring a friend day, chair massages, ask the trainers, and 50% off initiation fees from September 1-15, 2018.
- There will be a free yoga class at Denning Park on Sunday, September 16, 2018.
- The fitness survey feedback was mostly positive. Other comments for improvement were parking problems; rooms are too small; childcare in need of a bigger room; towel service requested; and members not knowing how to use the equipment.
- There was discussion that more members would take classes if the rooms were as large as Room 110/111.

Commissioner Ashby would like a summary of this survey for the Board.

Assistant Superintendent of BASE Melissa Seaberg

- Seven new staff members were hired.
- They are shopping for BASE supplies.
- Specialty camps are booked at the Rec Center.
- St. Francis East campus has 12 openings. Cossitt School has 1 opening. All the other schools are full.
- There was a tailgate football themed party last Friday celebrating the start of school.

Superintendent of Facilities Chris Finn

- Rec Center maintenance is complete. This includes painting, cleaning, resurfacing the wood floors, polishing the VCT floors and resurfacing the parking lot.
- The Rec Center has resumed normal hours after Labor Day.
- There will be a Special Olympics volleyball tournament here September 23, 2018. There will be basketball tournaments here in October and November.

REGULAR BOARD MEETING - SEPTEMBER 10, 2018

- He is hiring for front desk, open gym and fun jump monitors.
- The splash pad is closed for the season.
- All user groups are paid up.
- Baseball and soccer has started up again.
- Our membership fees will increase on October 1, 2018. Open gym fees will be consolidated. Our fees have not increased in 12 years.

Superintendent of Finance Leynette Kuniej

- Personnel has been busy adding BASE staff and closing out summer camp staff.
- The Endless Summerfest books are closed, and it was a good year. She will have financial statements for the committee next month. The event has its own budget and pays for itself.

Attorney Report

None

Treasurer Report

None

Action Items

Discussion and/or Approval of 2017-2018 Audit as Presented by Lauterbach & Amen, LLP

Commissioner Penicook motioned to approve the 2017-2018 Audit as presented by Lauterbach & Amen, LLP. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Discussion and/or Approval of Ordinance 18-07 an Ordinance Amending the Park District of La Grange Code of Ordinances Section 524 Regarding the Possession, Consumption and Sale of Alcohol

Attorney Jim Rock stated this is an amendment to our current ordinance prohibiting alcohol on Park District property which includes exceptions allowing beer and wine only for rentals in the De Sitter Room, Endless Summerfest and Rocktoberfest.

This amendment eliminates Rocktoberfest and permits all types of alcohol for rentals in the De Sitter Room. It also provides the option for all types of alcohol to be sold at Endless Summerfest, however, the fest committee will vote each year to determine what will be allowed. Commissioner Penicook agreed with the language of the ordinance. Commissioner Penicook motioned to approve Ordinance 18-07 amending the Park District of La Grange code of ordinances Section 524 regarding the possession, consumption and sale of alcohol.

REGULAR BOARD MEETING - SEPTEMBER 10, 2018

Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Superintendent of Recreation Kevin Miller arrived at 7:49 P.M.

Discussion and/or Approval of Board Policy #730 Service Animal Policy
Attorney Rock explained that the service animal policy is a Department of Justice requirement we must have, and we are required to post it on our website. Commissioner Penicook stated this policy was not discussed with the Administrative Committee. She requested that in the future these items be reviewed a month in advance before inclusion in the board packet. After Board discussion, Commissioner Penicook motioned to approve Board Policy #730 Service Animal Policy with the qualification that Director Bissias would serve as the District area coordinator and staff would get education and training within the next 30 days. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Discussion and/or Approval of Board Policy #732 Grievance Procedure under the Americans with Disabilities Act

Commissioner Penicook motioned to approve Board Policy #732 Grievance Procedure under the Americans with Disabilities Act. Director Bissias will be the first ADA coordinator and within 30 days another will be elected. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Lacey
NAYES: None
ABSENT: Commissioner Jacobs

Board Business

Old Business

Board Discussion of Park Tour by Board, Staff and Residents to Review Possible Future Capital Expenditures

Commissioner Lacey motioned to table this item. Commissioner Penicook seconded the motion which passed unanimously by Voice Vote.

Board Discussion on Capital Replacement Plan

Commissioner Ashby motioned to table this item. Commissioner Lacey

REGULAR BOARD MEETING - SEPTEMBER 10, 2018

seconded the motion which passed unanimously by Voice Vote.

Board Discussion Regarding Dogs in the Parks

Commissioner Ashby stated Commissioner Jacobs was putting together the information for staff from other park districts regarding dog parks. She is absent today. She forwarded questions for Director Bissias to send out to other Park Districts. Superintendent of Facilities Chris Finn stated the letter would be sent out in October. He hopes he will have responses for the November meeting. Commissioner Ashby noted a dog park is not included in our current budget. This could be a year long process.

New Business

Board Discussion of OSLAD Grants

This item is tabled.

Committee Reports

Administration Committee

None

Public Relations Committee

Commissioner Lacey suggested inviting the neighbors and having a ribbon cutting ceremony when there is a park improvement.

Finance & Capital Project Committee

Commissioner Ashby stated that page 90 and 91 of the audit provides useful information of the Park District's 10-year history of participation. Commissioner Vear suggested adding the fitness center information in the future.

User Group Committee

None

Marketing Committee

None

Public Comments (Board Manual Section #152)

Brian Opyd, 107 8th Avenue, La Grange, thanked Superintendent of Facilities Chris Finn for the bench in Meadowbrook Park.

Board Comments

Commissioner Lacey was disappointed in the small audience this evening. She was looking for more participation.

Commissioner Ashby thanked the auditors for their in-depth reports.

Commissioner Penicook thanked staff for doing a great job for many years.

REGULAR BOARD MEETING - SEPTEMBER 10, 2018

President Vear wished Director Bissias a speedy recovery. He stated many companies fear audits, however, with Superintendent of Finance Kuniej at the helm, it has been flawless. He thanked Leynette and staff. He also thanked everyone for their patience at his first meeting as president.

Executive Session

At 8:28 P.M. Commissioner Lacey motioned the Board convene to Executive Session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5). Commissioner Penicook seconded the motion, which passed unanimously by Voice Vote.

At 9:10 P.M. the Board resumed the regular meeting.

Adjournment

Commissioner Penicook moved for adjournment at 9:11 P.M. The motion was seconded by Commissioner Ashby and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 10/08/2018

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

SEPTEMBER 17, 2018

President Vear called the meeting to order at 6:47 P.M.

PRESENT: Commissioners Vear, Penicook, Lacey*, Jacobs

ABSENT: Commissioner Ashby

STAFF PRESENT: Executive Director Dean Bissias, Recording Secretary
Ginger Zeman

OTHERS PRESENT: None

Commissioner Penicook motioned to allow Commissioner Lacey to join the meeting by phone due to illness and Commissioner Ashby, if he calls in, due to work obligations. Commissioner Jacobs seconded the motion which passed unanimously by Voice Vote.

Commissioner Penicook motioned to table Item 3.1 *Discussion and/or Approval of Resolution 18-03 OSLAD Grant Program Resolution of Authorization* and Item 3.2 *Discussion and/or Approval Authorizing the Executive Director to Hire Land Appraiser*. Commissioner Jacobs seconded the motion which passed unanimously by Voice Vote.

At 6:48 P.M. Commissioner Penicook motioned the Board convene to Executive Session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5). Commissioner Jacobs seconded the motion, which passed unanimously by Voice Vote.

The special meeting resumed at 7:06 P.M.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Action Items

*Discussion and/or Approval of Resolution 18-03 OSLAD Grant Program
Resolution of Authorization*

Commissioner Penicook motioned that Director Bissias should not apply for

SPECIAL BOARD MEETING - SEPTEMBER 17, 2018

the OSLAD grant with a deadline of October 1, 2018 on behalf of the Park District of La Grange. Commissioner Jacobs seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Lacey, Jacobs
NAYES: None
ABSENT: Commissioner Ashby

Discussion and/or Approval Authorizing the Executive Director to Hire Land Appraiser

Commissioner Lacey motioned to authorize Executive Director Bissias to hire a land appraiser. Commissioner Penicook seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Lacey, Jacobs
NAYES: None
ABSENT: Commissioner Ashby

Director Bissias stated he would inform the Board of the quotes from the appraisers before he hires someone. He would like to hire Brad Belcaster as a consultant and a negotiator. We have used him before for other land negotiations.

Public Comments (Board Manual Section #152)

None

Board Comments

None

Adjournment

Commissioner Penicook motioned to adjourn at 7:17 P.M. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 10/08/2018

PARK DISTRICT OF LA GRANGE

STATEMENT OF REVENUES AND EXPENDITURES

September 30, 2018

FUND	FUND BALANCE 05/01/2018	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 9/30/2018
1 GENERAL	\$ 425,311	\$ 4,433,039	\$ 347,248	\$ 4,085,791		\$ 4,511,102
13 RECREATION	534,249	1,234,543	896,948	337,595		871,844
11 FITNESS CENTER	(76,979)	300,934	253,038	47,896		(29,083)
14 IMRF	65,567	129,747	45,467	84,280		149,847
15 PAVING & LIGHTING	87,772	22,934	19,310	3,624		91,396
16 LIABILITY INSURANCE	74,464	104,823	45,374	59,449		133,913
17 AUDIT	7,028	14,970	12,375	2,595		9,623
18 SPEC RECREATION	272,334	239,380	125,502	113,878		386,212
19 FICA/MEDICARE	76,040	119,780	41,611	78,169		154,209
TOTAL OPERATIONS	1,465,786	6,600,150	1,786,873	4,813,277	-	6,279,063
36 CAPITAL PROJECTS	212,833	-	113,700	(113,700)		99,133
4 DEBT SERVICE	34,599	872,115	124,103	748,012		782,611
GRAND TOTAL	\$ 1,713,218	\$ 7,472,265	\$ 2,024,676	\$ 5,447,589	\$ -	\$ 7,160,807

TREASURER'S PROOF, CASH IN BANK:

ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS	TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 6,429,998	\$ 9,409	\$ (45,394)	\$ (18,385)	\$ 6,375,628
IPDLAF	927,924	7,096	(222,269)		712,751
FIRST NATL CHKG	309,499	231,750	(176,153)	18,385	383,481
CASH REGISTER BANK	1,885				1,885
TOTAL CASH	7,669,306				7,473,745
Taxes Receivable	86,520	(8,737)			77,783
Accounts Receivables	-		4,509		4,509
Prepaid expense	(53,389)		66,264		12,875
Accounts Payable	(249,854)		37,810		(212,044)
Accrued Payroll	-				-
Deferred Tax Revenue	(86,520)	8,737			(77,783)
Deferred Revenue	(108,121)	(10,157)			(118,278)
FUND BALANCE	\$ 7,257,942	\$ 238,098	\$ (335,233)	\$ -	\$ 7,160,807

PARK DISTRICT OF LA GRANGE
GENERAL FUND

10/3/2018

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2018

REVENUES

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	Property Taxes	1,923	870,970	1,701	898,655	903,825	99%
01-5-00-3-40300	Asset Sale			451	3,445,541		
01-5-00-2-40100	IL Replacement Tax		14,486				
01-5-00-3-41000	Earned Interest	1,889	8,581	10,555	33,485	18,000	186%
01-5-00-3-42100	Contractual Services	1,391	5,247		2,813	2,500	113%
01-5-00-3-42600	White Sox Training			-	803	10,332	8%
01-5-00-3-42610	IPRA	2,024	10,118	3,450	17,250	41,400	42%
01-5-00-3-43000	Misc. Income/ Easements		671	100	100	1,500	7%
01-5-00-3-43100	Snack Machine	(111)	1,188	380	136	3,500	4%
01-5-00-3-44000	LG Endless Summer Income	4,465	4,465	18,311	18,311	10,000	183%
01-5-00-3-48000	Facility Rental - Denning	3,123	15,617	3,189	15,945	38,269	42%
TOTAL GENERAL FUND REVENUE		14,704	931,343	38,137	4,433,039	1,029,326	431%

EXPENSES

ADMINISTRATIVE EXPENSES

01-5-00-5-51100	Administrative Salaries	16,257	85,425	16,907	87,816	232,086	38%
01-5-00-5-51200	Clerical Wages	2,496	13,390	3,029	15,227	43,428	35%
01-5-00-5-53001	Health & Life Insurance	10,760	53,813	11,562	57,810	146,709	39%
01-5-00-5-54010	Education & Training	1,242	4,794	740	3,504	18,473	19%
01-5-00-6-61000	Legal Fees	760	3,838	1,104	3,850	21,338	18%
01-5-00-6-61010	Consultant Fees			-	-	1,800	0%
01-5-00-6-65001	Bank Service Fees	1,015	4,825	947	3,813	11,500	33%
01-5-00-6-66010	Dues & Subscriptions	-	639	32	579	7,838	7%
01-5-00-6-67010	Communications Services	1,405	7,941	1,639	7,080	18,715	38%
01-5-00-6-68010	Computer Software Contracts	163	9,568	1,673	12,393	17,514	71%
01-5-00-6-69010	Legal Notices & Publications	44	341	47	422	1,800	23%
01-5-00-6-69110	Printing/Design Services	152	3,377	112	3,446	11,663	30%
01-5-00-7-71010	Administrative Expense Account	32	353	-	167	2,000	8%
01-5-00-7-72010	Employee / Public Relations	49	519	82	560	3,050	18%
01-5-00-7-73010	Office/Administrative Supplies	203	1,705	766	2,746	7,450	37%
01-5-00-7-74010	Computer Supplies/Equipment	-	135	30	30	925	3%

EXPENSES**ADMINISTRATIVE EXPENSES (Continued)**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-6-00-7-75010	Office Equipment					
	8	673	169	689	4,250	16%
01-6-00-7-76010	Postage & Delivery					
	-	2,241	4	2,124	9,990	21%
01-6-00-7-76400	Banquet Beverage Service					
	96	171	-	11	838	1%
01-6-00-7-76500	Unforseen Expense					
	-	-	-	-	7,500	0%
01-6-00-7-77412	LG Endless Summer					
		1,466	-	-		
TOTAL ADMIN EXP	34,682	195,214	38,843	202,267	568,867	36%

REPAIRS AND MAINTENANCE

01-6-00-5-51300	Maintenance Wages	9,937	53,247	10,237	54,610	141,021	39%
01-6-00-5-51400	Part-time Maintenance Wages	91	9,465	-	8,586	19,000	45%
01-6-00-6-80010	Equipment Rentals	144	203	-	83	500	17%
01-6-00-6-81010	Maintenance Services	4,672	32,517	4,167	29,899	81,094	37%
01-6-00-6-82010	Vehicle Parts and Repairs	443	3,017	(160)	3,469	8,500	41%
01-6-00-6-89200	Vandalism Repair Expense	-	-	-	-	850	0%
01-6-00-7-83010	Maintenance Supplies	(805)	3,831	354	4,548	14,938	30%
01-6-00-7-84010	Maintenance Materials	973	5,301	1,436	4,728	13,785	34%
01-6-00-7-85010	Petroleum Products	189	622	106	345	7,575	5%
01-6-00-7-86010	Maintenance Tools/Equipment	78	477	-	707	3,275	22%
01-6-00-7-87010	Park Landscaping	157	1,808	304	1,973	5,000	39%
01-6-xx-6-88000	Utilities - Electric	5,557	26,997	5,647	28,914	53,590	54%
01-6-xx-6-88100	Utilities - Natural Gas	801	2,740	1,028	3,603	21,900	16%
01-6-xx-6-88200	Utilities - Water	356	4,845	336	3,328	8,050	41%
01-6-xx-6-89000	Park Improvements & Repairs	-	15	18	188	2,750	7%
TOTAL MAINTENANCE EXP		22,593	145,085	23,473	144,981	381,828	38%

TOTAL GENERAL FUND EXPENDITURES

57,275	340,299	62,316	347,248	950,695	37%
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PARK DISTRICT OF LA GRANGE
RECREATION FUND

2018

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2018

REVENUES

REVENUES							
	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET	
13-5-00-2-40000	Property Taxes	976	449,075	795	480,060	498,713	96%
13-5-00-3-43100	Vending Soda/Water	108	2,714	85	648	3,500	19%
13-5-00-3-42000	Soccer Field Usage	3,607	10,121	5,275	6,075	28,700	21%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	2,303	11,881	5,340	16,047	15,300	105%
13-7-00-3-42000	Donations/Sponsorships	1,050	1,050	950	3,050	7,000	44%
13-7-00-3-43000	Misc./ Concession Income					1,000	0%
13-7-00-3-45000	Registration Assessment	729	4,279	274	2,679	-	0%
13-7-xx-3-49000	Activity Fees	50,097	388,918	40,257	362,181	1,043,467	35%
13-7-09-3-49xxx	Recreation Center	16,760	84,546	18,769	83,853	322,713	26%
TOTAL RECREATION REVENUE		75,630	952,584	71,745	954,593	1,920,393	50%

EXPENSES

ADMINISTRATIVE EXPENSES

13-5-00-5-51100	Administrative Salaries	33,120	174,076	34,573	179,446	462,126	39%
13-5-00-5-51200	Clerical Wages	2,496	13,389	3,029	15,227	43,428	35%
13-5-00-5-53001	Health & Life Insurance	10,760	53,802	11,562	57,810	146,709	39%
13-5-00-5-54010	Education & Training	1,242	4,794	740	3,504	18,473	19%
13-5-00-5-55010	Automobile Travel Reimbursement	331	743	369	758	4,170	18%
13-5-00-6-60010	Promotion & Publicity	1,937	6,019	2,558	8,617	38,898	22%
13-5-00-6-61000	Legal Fees	760	3,838	1,104	3,850	21,338	18%
13-5-00-6-61010	Consultant Fees			-	-	1,800	0%
13-5-00-6-61020	Background Checks			-	235	350	67%
13-5-00-6-65001	Bank Service Fees	984	4,794	947	3,813	11,500	33%
13-5-00-6-66010	Dues & Subscriptions	-	639	32	579	7,838	7%
13-5-00-6-67010	Communications Services	1,405	7,941	1,639	7,080	18,715	38%
13-5-00-6-68010	Computer Software Contracts	163	9,568	1,673	12,393	17,514	71%
13-5-00-6-69010	Legal Notices & Publications	44	341	47	422	1,800	23%
13-5-00-6-69110	Printing/Design Service	456	10,131	335	10,337	34,988	30%
13-5-00-7-71010	Administrative Expense Account	73	192	65	249	600	42%
13-5-00-7-72010	Employee / Public Relations	300	1,288	837	1,138	5,950	19%
13-5-00-7-73010	Office/Administrative Supplies	203	1,705	766	2,746	7,450	37%
13-5-00-7-74010	Computer Supplies & Equipment	-	135	30	30	925	3%

EXPENSES

ADMINISTRATIVE EXPENSES (Continued)

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-7-75010 Office Equipment	8	673	169	689	4,250	16%
13-5-00-7-76010 Postage & Delivery	-	2,241	4	2,124	9,990	21%
13-5-00-7-76400 Banquet Beverage Service	96	171	-	11	838	1%
13-5-00-7-76500 Unforseen Expense	-	-	-	-	7,500	0%
TOTAL ADMIN EXP	54,378	296,480	60,479	311,058	867,150	36%

REPAIRS AND MAINTENANCE

13-6-00-5-51300 Maintenance Wages	9,937	53,247	10,236	54,610	141,021	39%
13-6-00-5-51400 Part-time Maintenance Wages	91	9,465	-	8,586	19,000	45%
13-6-00-6-80010 Equipment Rentals	144	202	-	83	500	17%
13-6-00-6-81010 Maintenance Services	4,672	32,517	3,909	29,641	81,094	37%
13-6-00-6-82010 Vehicle Parts and Repairs	443	3,017	(160)	3,469	8,500	41%
13-6-00-7-83010 Maintenance Supplies	(805)	3,831	354	4,548	14,938	30%
13-6-00-7-84010 Maintenance Materials	973	5,300	1,436	4,728	13,785	34%
13-6-00-7-85010 Petroleum Products	189	622	106	345	7,575	5%
13-6-00-7-86010 Maintenance Tools/Equipment	78	477	-	707	3,275	22%
13-6-00-7-87010 Park Landscaping	157	1,808	304	1,973	5,000	39%
13-6-xx-6-88000 Utilities - Electric	5,557	26,997	5,647	28,914	53,590	54%
13-6-xx-6-88100 Utilities - Natural Gas	801	2,740	1,028	3,603	21,900	16%
13-6-xx-6-88200 Utilities - Water	356	4,845	336	3,328	8,050	41%
13-6-xx-6-89000 Park & Facility Improvements/Repairs	-	15	18	188	2,750	7%
TOTAL MAINTENANCE EXP	22,593	145,083	23,214	144,723	380,978	38%

RECREATION EXPENSES

13-7-00-5-51500 Facility Rental Supervisors/ Custodians	3,617	20,527	4,872	24,803	93,455	27%
13-7-00-7-77100 Community Support	-	120	-	-	2,000	0%
13-7-00-7-77402 Special Events	(3,697)	9,456	463	9,510	15,965	60%
13-7-00-7-78000 Program & Facility Equipment	577	1,324	3,391	7,138	17,975	40%
13-7-01-6-63000 Athletic Officials	771	2,443	630	1,540	30,112	5%
13-7-xx-5-52000 Program Supervisors/Leaders	3,318	51,584	3,694	52,336	169,685	31%
13-7-xx-6-62000 Contracted Instruction & Services	30,474	105,793	8,594	86,775	312,853	28%
13-7-xx-6-63000 Transportation	-	2,378	-	2,564	3,450	74%
13-7-xx-7-79000 Program Supplies	1,538	13,917	2,748	18,420	53,655	34%
TOTAL RECREATION EXPENSES	36,598	207,542	24,392	203,086	699,150	29%
TOTAL RECREATION EXPENDITURES	113,569	649,105	108,085	658,866	1,947,278	34%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2018

REVENUES

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000 Tuition/ Fees	76,507	278,801	76,773	279,950	688,075	41%
Fundraiser		624				
TOTAL BASE REVENUE	76,507	279,425	76,773	279,950	688,075	41%

EXPENSES

12-7-XX-5-52000 Wages	38,513	141,258	37,849	171,565	513,172	33%
12-7-XX-5-52010 Social Security/ Medicare	2,946	10,600	2,895	14,660	39,258	37%
12-7-XX-5-52015 Pension	1,955	9,779	2,063	10,528	38,063	28%
12-7-XX-5-52020 Health Insurance	610	3,047	1,813	9,063	21,751	42%
12-7-00-5-54040 Seminars/ Training					2,025	0%
12-7-00-5-55012 Mileage Reimbursement		750	205	280	1,500	19%
12-7-00-6-60010 Apparel	454	974	-	1,172	2,300	51%
12-7-00-6-60011 Banners			-	241	-	#DIV/0!
12-7-00-6-61020 Background Checks		250	-	200	350	57%
12-7-00-6-65004 Merchant Fees	837	837	1,028	3,217	10,500	31%
12-7-00-6-66026 Dues					500	0%
12-7-00-6-67033 Cell Phone Reimbursement	220	1,099	180	760	5,200	15%
12-7-00-6-68012 Computer Software/ Upgrades	69	508	1,006	1,740	8,000	22%
12-7-00-6-69021 Classified Ads for Staffing	-	1,424	-	891	1,800	50%
12-7-00-6-82011 Equipment R&M		45			500	0%
12-7-00-7-71015 Exp Acct - Supt of BASE					200	0%
12-7-00-7-72041 Part Time Employee Recognition	40	80	86	217	600	36%
12-7-00-7-75026 Computer Equipment	-	2,792			-	0%
12-7-00-7-79000 Supplies - Admin	231	1,796	698	2,342	5,015	47%
12-7-XX-6-63020 Field Trips	1,355	3,917		6,081	7,350	83%
12-7-XX-6-64000 Facility Rental	-	900	900	900	912	99%
12-7-XX-7-78000 Program Equipment/ Appliances			-	320	1,000	32%
12-7-XX-7-79000 Supplies	1,096	5,146	444	4,584	10,000	46%
12-7-XX-7-79110 Food	4,624	10,716	4,674	9,321	32,810	28%
TOTAL BASE EXPENDITURES	52,950	195,918	53,841	238,082	702,806	34%

REVENUE OVER EXPENDITURES

23,557	83,507	22,932	41,868	(14,731)
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PARK DISTRICT OF LA GRANGE
FITNESS CENTER

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2018

REVENUES

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	21,018	36,923	53,278	266,292	684,380	39%
11-7-00-3-49050	INITIATION FEES			688	7,314	38,750	19%
11-7-00-3-49100	PERSONAL TRAINER FEES	425	425	2,613	24,865	51,330	48%
11-7-00-3-49300	CHILDCARE SERVICES	200	200	405	1,951	7,200	27%
	PROGRAMS	177	177		150	5,000	3%
	MERCHANDISE - NET					650	0%
	MISC FEES	30	30	159	362	375	97%

EXPENSES

11-x-00-5-5xxxx	Wages	8,200	12,273	20,248	104,380	297,921	35%
11-x-00-5-52010	Social Security/ Medicare	627	939	1,549	8,789	22,791	39%
11-5-00-5-52015	Pension	614	1,075	906	4,402	13,163	33%
11-5-00-5-53001	Health Insurance	1,575	1,575	1,611	8,055	19,332	42%
11-5-00-5-5403x	Education & Training			-	1,419	3,200	44%
11-5-00-5-55013	Automobile Travel Reimbursement			5	5	500	1%
11-5-00-6-600xx	Promotion & Publicity	8,319	15,872	586	6,054	30,066	20%
11-5-00-6-61010	Consulting Fees		1,800			-	
11-5-00-6-61020	Background Checks		250		200	350	57%
11-5-00-6-65004	Merchant Fees	310	310	1,234	6,506	14,000	46%
11-5-00-6-66026	Dues			-	-	250	0%
11-5-00-6-670xx	Communication Services	348	515	352	1,389	3,640	38%
11-5-00-6-68020	Onsite Computer Support			144	546	5,000	11%
11-5-00-6-69020	Classified Ads for Staffing		365			300	0%
11-5-00-6-69131	Printing/Design Service					400	0%
11-5-00-7-72020	Employee / Public Relations					575	0%
11-5-00-7-730xx	Office/Administrative Supplies	676	2,205	271	1,553	4,700	33%
11-5-00-7-76012	Postage & Delivery					3,500	0%

EXPENSES

		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-6-00-6-810xx	Maintenance Services	4	4	86	528	9,200	6%
11-6-00-7-830xx	Maintenance Supplies	575	2,111	1,155	5,020	16,397	31%
11-6-20-6-88000	Utilities - Electric			902	4,439	7,920	56%
11-6-20-6-88100	Utilities - Natural Gas	687	687	196	573	4,000	14%
11-6-20-6-88200	Utilities - Water			-	212	550	39%
11-7-00-6-62100	Fitness Instructors	7,879	13,205	7,661	40,841	107,809	38%
11-7-00-7-64000	Leased Equipment	10,477	21,352	13,704	58,557	136,878	43%
11-7-00-7-78000	Program & Facility Equipment			(931)	(887)	3,250	-27%
11-7-00-7-79000	Membership supplies		281	434	457	3,160	14%
TOTAL FITNESS EXPENDITURES		40,291	74,819	50,113	253,038	708,852	36%

REVENUE OVER EXPENDITURES

(18,441)	(37,064)	7,030	47,896	78,833
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PARK DISTRICT OF LA GRANGE
SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2018

REVENUES

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	263	119,568	231	129,747	130,553	99%
15-5-00-2-40000	PAVING & LIGHTING FUND	50	22,905	39	22,934	23,098	99%
16-5-00-2-40000	LIABILITY INSURANCE FUND	231	104,855	208	104,823	106,946	98%
17-5-00-2-40000	AUDIT FUND	33	14,977	28	14,970	15,064	99%
18-5-00-2-40000	SPECIAL RECREATION FUND	495	225,605	436	239,380	243,029	98%
19-5-00-2-40000	FICAMEDICARE FUND	253	114,808	227	119,780	120,510	99%
04-5-00-2-40000	DEBT SERVICE	1,866	846,279	2,141	872,115	1,116,045	78%

TOTAL SPECIAL FUNDS REVENUE

EXPENSES

14-5-00-5-53100	IMRF Contribution	8,759	48,342	8,273	45,467	115,889	39%
15-6-00-9-90xxx	Paving & Lighting	-	6,785	3,672	19,310	23,000	84%
15-6-00-9-96100	P&L Capital Projects					90,000	0%
16-6-00-x-xxxxx	Risk Management Costs	-	5,500	402	4,945	14,625	34%
16-5-00-6-61200	Liability Insurance		33,045		34,100	68,200	50%
16-5-00-6-61210	Unemployment Comp.				61	14,274	0%
16-5-00-6-61220	South Suburban Risk Management	1,253	6,268	1,254	6,268	15,004	42%
17-5-00-6-61100	Audit	-	12,050	2,000	12,375	12,775	97%
18-5-00-6-61300	SEASPAR	-	102,313		100,657	100,657	100%
18-5-00-6-61310	SEASPAR Inclusion		6,483		5,166	30,000	17%
18-5-00-5-51100	Allocated Wages	1,702	8,943	1,770	9,198	23,000	40%
18-5-00-6-xxxxx	Special Recreation	417	10,383	418	10,481	16,972	62%
18-5-00-9-93040	ADA Transition Plan					100,000	0%
19-5-00-5-53200	FICA Contribution					106,125	39%
04-5-00-8-91100	Debt Service Principal	6,334	41,078	6,741	41,611	857,000	0%
04-5-00-8-91150	Debt Service Interest		129,303		124,103	252,563	49%
04-5-00-8-91200	Debt Service Fees					4,050	0%

TOTAL SPECIAL FUNDS EXPENDITURES

18,465	410,493	24,530	413,742	1,844,134	22%
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PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2018

REVENUES

		Capital Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance			
36-5-00-3-40200	Bond Proceeds	212,833	212,833	
36-5-00-3-40300	Asset Sale		108,097	
36-5-00-3-42200	Grant Proceeds			
36-5-00-4-50200	Transfer from General & Recreation Funds		340,000	
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped			
TOTAL CAPITAL PROJECT REVENUE		-	212,833	660,930

EXPENSES

36-5-00-9-91030	Tree Replacement Plan			6,000	0%
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers			3,500	0%
36-5-00-9-91107	Basketball & Volleyball standards/ backboards			2,000	0%
36-5-00-9-91108	Park regulation/ Information/ ID signs	195	3,000	7%	
36-5-00-9-91110	Age appropriate Signs		1,000	0%	
36-5-00-9-91500	Recycling Program equip/ signs/ containers		1,000	0%	
36-5-00-9-91900	Software Upgrades		3,000	0%	
36-5-00-9-91901	Misc Programs/ Licenses/ Peripherals	1,465	2,500	59%	
36-5-00-9-91902	Computers Unforeseen	1,568	3,000	52%	
36-5-00-9-91903	Card card chip readers		2,650	0%	
36-5-00-9-91904	RecTrac 3.1 installation & Training	11,562	19,000	61%	
36-5-00-9-91905	Replace accounting software		60,000	0%	
36-5-00-9-91908	Computer replacement program		2,000	0%	
36-5-00-9-93015	Maintenance pickup - add'l equip & coating	1,755	-		
36-5-00-9-93016	Replace - Mower and attachments		90,000	0%	
36-5-00-9-93017	Replace - crew cab	39,483	40,000	99%	
36-5-00-9-96100	Appraisals/ Site Documents	1,813	2,000	91%	
36-5-00-9-96110	General soccer field restoration		9,000	90%	
36-5-00-9-99000	Reserved For Unforeseen Expense	9,897	15,000	66%	
36-5-00-8-91200	Debt Issuance fees		4,000	0%	

			Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-11-9-92905	Gilbert - Furnace		5,750	5,800	99%
36-5-12-9-96120	Sedgewick - resurface tennis courts			20,000	0%
36-5-12-9-96220	Sedgewick - repair parking lots			80,000	0%
36-5-13-9-96500	Community Center Playground			80,000	0%
36-5-14-9-96110	Gordon Park - Sale/ Legal		16,381	16,381	100%
36-5-14-9-96130	Gordon Park - Demolition of Buildings			30,000	0%
36-5-14-9-96115	Gordon Park - Install fence & gate		5,600	5,500	102%
36-5-14-9-97300	Gordon Park - renovate butterfly garden			5,000	0%
36-5-20-9-92045	RC - Equipment for fitness program		5,558	16,000	35%
36-5-20-9-92060	RC - childcare enhancements		719	2,500	29%
36-5-20-9-92900	RC - emergency roof repairs			30,000	0%
36-5-20-9-92910	RC - paint west wall of gym		2,954	4,000	74%
36-5-20-9-94500	RC - New entrance door			45,000	0%
36-5-20-9-94550	RC - Building sign			7,500	0%
	TOTAL CAPITAL PROJECT EXPENSES		113,700	617,331	18%
	FUND BALANCE REMAINING		99,133	43,599	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 10/08/2018

If this voucher is removed from the consent agenda, the financial report for the month of SEPTEMBER should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated OCTOBER 8, 2018 in the amount of \$ 345,352.01
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$ 30,062.29
Fitness Center	25,499.80
BASE Program	3,819.33
Recreation Fund	38,852.63
Paving & Lighting Fund	3,672.13
Liability Insurance	1,334.50
Audit	2,000.00
Special Recreation for Handicapped	417.83
Capital Projects	53,423.15
	<hr/> 159,081.66
Recreation Refunds	3,430.95
Imprest & Credit Card Expenses - per attached	3,106.77
P Card Purchases - per attached	14,618.00
Payroll for the month of SEP - 2 pay periods	165,114.63
Includes monthly Social Security, Medicare & IMRF contributions.	
	<hr/> <hr/> \$ 345,352.01

PARK DISTRICT OF LA GRANGE
IMPREST CHECKS & CHARGES
September 30, 2018

<u>Paid To</u>	<u>Description</u>	<u>Amount</u>
Making Faces Chicago	WEAF Event - face painters	500.00
Meynette Kuniej	train to Cook County office	11.00
Dean Bissias	NRPA per diem	280.00
Chris Finn	NRPA per diem	280.00
Diana Faught	NRPA per diem	280.00
Meresa Chapman	NRPA per diem	280.00
Henry Clark	NRPA per diem	280.00
Countryside Rotary	annual golf outing	600.00
SS State Bank	telephone equipment lease	595.77
		<hr/> 3,106.77
<u>Chase Credit Card</u>	Director & board expense	
		<hr/> -
		<hr/> <u>3,106.77</u>

**Park District of La Grange
October 2018
Board Report**

**Kyle Madeja
Recreation Supervisor**

1. The Youth Developmental League is set to begin the week of October 8th. I have begun contacting coaches from previous seasons and have also received messages and emails from new parents that want to volunteer to coach teams, which is great. The first day of practices will be used as player assessments and teams will then be formed as evenly as possible based on skill level. Below is a breakdown of numbers for the last 4 years and the current season of the Youth Developmental League.

Year	1 st /2 nd Grade Enrollment	3 rd /4 th Grade Enrollment	5 th /6 th Grade Enrollment	7 th /8 th Grade Enrollment
Fall 2014	48	93	17	N/A
Fall 2015	65	85	37	N/A
Fall 2016	86	100	29	N/A
Fall 2017	87	104	56	N/A
Fall 2018	88	109	52	14

2. On September 8th, Jenny and I ran a booth for the Park District at the West End Arts Festival. We had a lot of participation with our sidewalk chalk activity.
3. Fall Adult Leagues, Co-Rec Volleyball, Men's Basketball and Men's Softball are underway.
4. Fall athletic programs are doing well for session one registrations. We've reached 10 participants in a few of our classes this first session, which is an encouraging trend.
5. Worked on editing and proofing the Winter/Spring brochure.
6. Working on hiring and training staff for basketball in regards to scorekeeping.
7. I will be attending a PDRMA Training on October 17th & 18th.

