

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, FEBRUARY 3, 2020 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, February 3, 2020
at the Park District's Administrative/Recreation Facility in the DeSitter Room located at
536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of January 13, 2020
- 3.2 Approval of the Financial Reports dated December 31, 2019
- 3.3 Approval of the Financial Reports dated January 31, 2020
- 3.4 Approval of the Consolidated Vouchers for February dated February 3, 2020

4.0 STAFF REPORTS

- 4.1 Staff Reports
- 4.2 Director's Report
 - 4.2.1 Update of Other Park District Matters
 - 4.2.2 Update on PARC Grant Application

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

**8.0 BOARD BUSINESS
OLD BUSINESS**

NEW BUSINESS

- 8.1 Review of 2020-2021 Budget Timeline to Set Meeting Date

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

1-31-2020

Dean Bissias
Board Secretary

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

Capital Budget 2019-2020

Approved 4-8-2019

As of 1-31-2020

Capital Projects Summary		Project Costs	FY Spent to Date	Proposed 2019 2020 Budget
	Safety /Legal Projects	813,895	549,951	695,500
	Capital Projects Scheduled for 2019-2020	861,012	204,727	233,250
	Computers/Communication Improvements	9,500	5,476	9,500
	Multi-Park Fixtures & Amenities	30,500	10,544	30,500
	Planning & Design	2,000	2,410	2,000
	Contingency	15,000	0	15,000
	Paving & Lighting	0	0	0
	Projected Capital Project Total	1,731,907	773,108	985,750

Funding Sources	
	Projected Revenue from Capital Reserve Fund
	Carryover from Capital Fund
	Revenue from Paving Lighting Fund
	Projected Revenue from Operations General Fund
	Projected Revenue from Operations Recreation Fund
	Revenue from Special Recreation Fund ADA Upgrades
	Revenue from Roll Over Bonds
	Revenue from General Operation from Affiliates
	Revenue from ComEd Grant
	Total Funding Available
	Funding less Projected Project Costs

100,000

349,000

70,000

150,000

0

200,000

107,000

10,000

10,000

996,000

\$ 10,250

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
Safety & or Legal							
RAM	New Entrance and Exit Doors to Recreation Center	S	33	Completed	45,000	40,700	45,000
GOD	Gordon Park New Entrance (Shawmut Avenue)	L	31	To Be Funded in 2020-2021	50,000		0
RAM	Emergency Roof Repair/ Patch	S	30		30,000	1,514	30,000
ADA	ADA Improvement Plan Phase 2	L & S	30	In Progress	80,000		50,000
GIL	Redo Path at Gilbert Park	S	29	Completed	99,862	90,026	90,000
Admin	Replace Accounting Software	L	26	In Progress	74,598	35,248	67,000
FC	Upgrade Stereo system in Rm 110/111	S	25	Completed	14,000	11,498	14,000
ADA	ADA Improvement Plan Phase 1	L	25	In Progress	20,000		20,000
RAM	Replace Last Section of Roof Over Recreation Side of Facility	S	24	In Progress	130,740	119,890	150,000
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	Completed	49,215	44,294	75,000
SEG	Parking Lot 47th St.	S	23	Completed	140,980	143,583	75,000
Parks	Dog Waste Bag Dispensers	S	21	Completed	5,000	4,230	5,000
M.E.	Replace Pick-up Truck #39	S	21	Completed	25,000	27,266	25,000
Parks	Dogs in Parks Signs	L & S	20	Completed	8,000	523	8,000
Parks	Salt Spreader Dump Truck	S	19	Completed	4,000	4,443	4,000
GOR	Shade Shelter over the Splashpad	S	17	Completed	10,000	9,119	10,000
PARKS	Com Ed Matching Grant	L	16	In Progress	27,500	17,617	27,500
	Totals				813,895	\$ 549,951	\$ 695,500

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019-2020 Budget
Proposed Projects For 2019-2020							
SED 25	New Shelter at Sedgwick Park		39	Currently Not Funded	80,000		0
ADMIN	Master Plan Update of Survey Information		30	Currently Not Funded	135,000		
RAM	Build out of room in Social area		30	Funded	125,000		0
GORD	Gordon Veterans Memorial		27	Currently Not Funded	10,000		
RAM	Golf Simulator Unit		24	Currently Not Funded	17,000		0
RAM	Golf Simulator Room build out		24	Currently Not Funded	15,000		0
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0
GORD	Butterfly Garden Renovation		22	Currently Not Funded	5,000		0
RAM	Replacement of Office Windows		21	Completed	16,000	20,087	16,000
RAM	Update Sound System in Banquet Rm		21	Completed	20,000	10,000	20,000
RAM	Update Sound System in Rm 108/109		20	Completed	6,000	3,479	6,000
RAM	Repaint Banquet Rm Walls		20	Completed	3,750	3,750	3,750
SED	Resurface Tennis Courts		19	In Progress	109,632	72,499	95,000
RAM	Repaint Tall Walls in Rec Center		19	Currently Not Funded	4,000	0	0
RAM	Replace Hanging Heater		18	Currently Not Funded	5,000		0
WAI	Replace Playground at Waiola Park		18	Currently Not Funded	80,000	0	0
RAM	Replace HVAC-RTU		18	Currently Not Funded	7,500		0
MED	New Meadowbrook Park ID Sign		17	Currently Not Funded	5,000		0
CC	Replace Roof of Community Center		17	Completed	104,130	94,912	90,000
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000		0
PARK	New Parks ID Sign		14	Currently Not Funded	26,000		0

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
GOR	New Gordon Park ID Sign		14	Currently Not Funded	10,000		0
CC	Redo/Repaint Soffit on Top of Community Center		13	Currently Not Funded	10,000	0	0
FIT	New Wall Décor		12	Currently Not Funded	12,000	0	0
RAM	Purchase wireless Microphones		12	Currently Not Funded	2,500	0	2,500
RAM	Purchase & Install new signs throughout the facility		12	Currently Not Funded	12,000	0	0
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000	0	0
DEN	Community Garden Sign		7	Currently Not Funded	2,000	0	0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500	0	0
Totals					\$ 861,012	\$ 204,727	\$ 233,250

Annual Capital Project Items							
COMPUTERS\COMMUNICATION IMPROVEMENTS							
CCI 5	Replacement of Computers		25		2,000	2,000	2,000
CCI 9	Laptop Replacement		25	Currently Not Funded	0		0
CCI 10	Financial Software Upgrades		19	In Progress	0		0
CCI 11	Recreation Software Upgrades		19		2,000	0	2,000
CCI 1	Misc. Programs/Licenses		18		2,500	0	2,500
CCI 2	Computers Unforeseen		18		3,000	3,476	3,000
Totals					\$ 9,500	\$ 5,476	\$ 9,500
Multi-Park Fixtures & Amenities							
PDLG 3	Soccer Field Restoration		39		10,000	10,033	10,000
MFA 1	Picnic Tables\Benches\Garbage Cans\Bleachers		26		8,000		8,000
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26		2,500		2,500
MFA 8	Age Appropriate Playground signs		20		1,000		1,000
MFA 4	Park Regulation/Information Signs		20		3,000	511	3,000
PDLG	Tree Replacement Plan		15		6,000		6,000
Totals					\$ 30,500	\$ 10,544	\$ 30,500

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019-2020 Budget
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Planning and Design

PD 1	Site Documents (Surveys, Appraisals, etc.)		26	In Progress	2,000	2,410	2,000
	Totals				\$ 2,000	\$ 2,410	\$ 2,000

CONTINGENCY

CON 1	Reserved for Unforeseen Expenses				15,000	0	15,000
	Totals				\$ 15,000	\$ -	\$ 15,000

PAVING AND LIGHTING

GIL	Redo Path at Gilbert Park	S	29	Completed	See Safety & Legal		0
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	Completed	See Safety & Legal		0
SEG	Parking Lot 47th St.	S	23	Completed	See Safety & Legal		0
DEN	Denning Park Parking lot Lights repairs		23	Currently Not Funded	0		0
RAM	Seal and Strip Parking Lot at Recreation Center	S	19	Completed	Legal		0
SPR 10	Tennis Court Resurface Spring Park 19-20 budget year		19	Currently Not Funded			0
SEG 29	Tennis Court Resurface Sedgwick Park 18-19 budget year		19	Currently Not Funded	0		0
GOR	Sealcoat Path @ Gordon Pk		14	Currently Not Funded	0		0
STO 9	Remove Stone Park Basketball Courts		13	Currently Not Funded	0		0
	Totals				\$ -	\$ -	\$ -

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:
7:00 PM

Monday, February 3, 2020
Park District of La Grange Recreation Center
536 East Avenue
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
1/31/2020



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2020**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 13

Monday, February 3 *(Note this meeting is on the first Monday of the month)*

Monday, March 9 *(2020-2021 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 13

Monday, May 11

Monday, June 8

Monday, July 13

Monday, August 17 *(Third Monday due to Endless Summerfest)*

Monday, September 14

Monday, October 12

Monday, November 9

Monday, December 14

Section 2



COMMUNICATIONS & FOIA



P.O. Box 372
LaGrange, IL 60525

Chris Finn
Park District of LaGrange
536 East Avenue
LaGrange, IL 60525

December 31, 2019

Chris,

Thank you for collecting gifts this holiday season for the Rotary Club of LaGrange Foundation's Secret Santa Program. As you are aware the Secret Santa Program has been in existence for many years and provides holiday gifts to children in need, and more importantly ensures that each of these children receives medical and dental care so they can enjoy good health year-round.

We are excited about our partnership with The Park District of LaGrange and our role in managing the Secret Santa Program. This year has been a great learning experience. We are so very thankful for the dedicated volunteers who do an incredible job planning and implementing all aspects of the Secret Santa Program and for our community partners and supporters like you. The combined efforts of everyone allowed us to serve nearly 900 deserving children this year.

We thank you for your continued support of this important program and for helping us to continue to build a healthy community. We hope you and your family had a wonderful holiday season!

Sincerely,

Randy King
Rotary Club of LaGrange, Illinois
Foundation Chairperson

Cathy Pierson
Secret Santa Chairperson



Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: FEBRUARY 3, 2020

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of January 13, 2020

CONSENT AGENDA ITEM 2: Approval of the Financial Reports Dated December 31, 2019

CONSENT AGENDA ITEM 3: Approval of the Financial Reports Dated January 31, 2020

CONSENT AGENDA ITEM 4: Approval of the Consolidated Vouchers for February dated February 3, 2020

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

JANUARY 13, 2020

President Vear called the meeting to order at 7:00 P.M.

PRESENT: Commissioners Vear, Jacobs, Collins

ABSENT: Commissioners Opyd, O'Brien

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Assistant Superintendent of BASE Melissa Seaberg, Superintendent of La Grange Fitness Jenny Bechtold, Facility Rental Coordinator Andrea Weismantel, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock

President Vear welcomed everyone to the meeting.

Superintendent of Facilities Chris Finn introduced the new Facility Rental Coordinator Andrea Weismantel to the Board. Andrea shared that she lives in Batavia and has two children. She worked at the Batavia Park District part-time for a few years where she handled rentals and the front desk. She then worked at Ruffled Feathers Golf Course where she booked weddings and showers for their banquet room. President Vear welcomed her to the team.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Consent Agenda

Director Bissias removed Item 3.3 from the agenda, Approval of the Financial Reports Dated December 31, 2019, as Superintendent of Finance Leynette Kuniej is absent and reports are not complete.

Commissioner Jacobs motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of December 9, 2019; Item 3.2 Approval of the Executive Session Meeting of December 9, 2019; Item 3.4 Approval of the Consolidated Vouchers for January dated January 13, 2020. Commissioner Collins seconded the motion, which passed unanimously by Roll Call Vote as follows:

REGULAR BOARD MEETING – JANUARY 13, 2020

AYES: Commissioners Vear, Jacobs, Collins

NAYES: None

ABSENT: Commissioners Opyd, O'Brien

Staff Reports

Director's Report

- Superintendent of La Grange Fitness Jenny Bechtold was a tremendous help to him with fine tuning the PARC Grant application. We are ahead of schedule and will be sending the application out on Thursday. We will not know the amount allocated for this grant until the State budget is approved in May. Therefore, we may not have an answer on this grant until June or July.
- Director Bissias and Jenny will continue to work on the foundation development after the PARC Grant has been submitted. The foundation will allow for the Park District to receive certain certifications.
- The Board must decide at the next meeting on a few dates to meet to go over the budget.
- He will be attending the IPRA conference next week.
- Next month he will review the budget process with the Board.

Staff Comments

Superintendent of La Grange Fitness Jenny Bechtold

- The fitness center is very busy with 2752 members.
- The *Patch* newspaper published an article which mentioned the fitness center along with pictures of the center.
- The fitness center is an ultimate sponsor for the WLTL Rock-a-Thon.
- Male to female member ratio is almost even. She will advise the Board next month on the exact numbers.

Assistant Superintendent of BASE Melissa Seaberg

- Two BASE employees resigned so Assistant Superintendent of BASE Melissa Seaberg and Superintendent of BASE Leanna Hartung are covering for these roles at the respective schools.
- BASE is waiting for the District 102 summer school schedule publication before the summer camp information can be released.
- District 102 is offering employment hours to our BASE staff beyond their Park District hours, working as para educators.

Superintendent of Recreation Kevin Miller

- Staff is busy working on the summer brochure and the recreation budget.
- Winter basketball programs have begun.
- There is a travel basketball tournament and preschool open house this weekend.
- Ronnie Fields is working with the Park District to create basketball

REGULAR BOARD MEETING – JANUARY 13, 2020

camps in the spring and fall and work with our league coaches and players. He was a Chicago high school basketball star who was recruited by the NBA but an unfortunate accident prevented him from advancing to the NBA.

Superintendent of Facilities Chris Finn

- Rentals and open gym have been very busy.
- He is meeting with the soccer user groups tomorrow morning and with Little League at the end of the month to discuss field rentals.
- He is getting ready for spring and the budget.

Attorney Report

None

Treasurer Report

None

Action Items

None

Board Business

Old Business

Review of Emergency Closing Procedure for BASE

The board members received an email from a BASE customer concerned with the safety of the children at BASE for weather related school closings. Director Bissias reminded the Board that the policy was discussed at the October meeting and the Board elected to match the school district policy on closings during inclement weather days. If the school closes, BASE will also close. The Board and Park District have the safety of the students and staff foremost in mind when considering policy. The school district superintendent also confirmed that the schools would not allow students to leave the school without a place to go. In the future, this policy should be addressed at the beginning of the school year with the parents.

New Business

None

Committee Reports

Administration Committee

None

Parks and Open Lands

Commissioner Jacobs stated her committee would be meeting again in a few weeks. At the last meeting recycling in the parks, weeding and mulching parks were the areas the committee felt deserved attention.

REGULAR BOARD MEETING – JANUARY 13, 2020

Finance & Capital Project Committee

None

User Group Committee

None

Marketing/ Social Media Committee

None

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Collins stated it was a good holiday season and it will be a good year.

Commissioner Jacobs stated that the Environmental Quality Commission of La Grange contacted her to inquire about the Park District hosting Earth Week in one of the parks.

Executive Session

None

Adjournment

Commissioner Collins moved for adjournment at 7:32 P.M. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 02/03/2020

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 2/3/20

If this voucher is removed from the consent agenda, the financial report for the month of DECEMBER should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated FEBRUARY 3, 2020 in the amount of \$ 324,892.69. A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$ 35,035.42
Fitness Center	4,634.85
BASE Program	2,511.32
Recreation Fund	42,453.59
Paving & Lighting	3,643.28
Liability Insurance	2,913.36
Special Recreation for Handicapped	7,179.59
Capital Projects	22,489.62
	<hr/>
	120,861.03
Recreation Refunds - December & January	2,384.50
Imprest & Credit Card Expenses - per attached	13,541.72
Merchant Service & Bank Fees	5,378.11
P Card Purchases - per attached	15,755.56
Payroll for the month of JAN- 2 pay periods	166,971.77
Includes monthly Social Security, Medicare & IMRF contributions.	
	<hr/>
	\$ 324,892.69

PARK DISTRICT OF LA GRANGE
IMPREST CHECKS & CHARGES
January 31, 2020

<u>Check #</u>	<u>Paid To</u>	<u>Description</u>	<u>Amount</u>	
5163	Christian Grant	replace check # 82327	307.47	
5164	Balanced Fitness & Wellness	replace check #36664 + \$15	6,197.50	
5165	Gary Spevak	replace check #36680 + \$50	446.00	
5166	Computer Explorers	replace check #36667	1,170.00	
5167	IL Dept of Natural Resources	PARC Grant application fee	300.00	
5168	Dean Bissias	IPRA per diem	475.00	
5169	Chris Finn	IPRA per diem	275.00	
5170	Kevin Miller	IPRA per diem	275.00	
5171	Diana Faught	IPRA per diem	200.00	
5172	Teresa Chapman	IPRA per diem	200.00	
5173	Kyle Madeja	IPRA per diem	200.00	
5174	Andrea Weismantel	IPRA per diem	200.00	
5175	Jenny Bechtold	IPRA per diem	275.00	
5176	Void			
5177	City of Countryside	St Patrick Day Parade Sponsor	500.00	
5178	Rotary of Countryside	Annual Membership Dues	648.00	
5179	Forest Road PTO	Run for 102 Race	500.00	
	EFT KS State Bank	telephone equipment lease	595.77	
	EFT KS State Bank	additional fitness equipment	776.98	
				13,541.72
	<u>Chase Credit Card</u>		-	
		Director expense		
		Board expense		
				-
				<u>13,541.72</u>

PARK DISTRICT OF LA GRANGE

1/17/2020

STATEMENT OF REVENUES AND EXPENDITURES December 31, 2019

FUND	FUND BALANCE 05/01/2019	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 12/31/2019
GENERAL	\$ 562,735	\$ 1,062,071	\$ 586,293	\$ 475,778	\$ (150,000)	\$ 888,513
CAPITAL RESERVE	3,245,090			-	(100,000)	3,145,090
RECREATION	567,605	1,768,832	1,475,064	293,768		861,373
FITNESS CENTER	34,814	542,191	415,308	126,883		161,697
IMRF	75,411	176,284	66,127	110,157		185,568
PAVING & LIGHTING	88,870	25,060	90,026	(64,966)	40,000	63,904
LIABILITY INSURANCE	80,955	106,699	84,299	22,400		103,355
AUDIT	9,368	17,574	13,260	4,314		13,682
SPEC RECREATION	358,301	242,758	155,345	87,413	(99,700)	346,014
FICA/MEDICARE	96,627	120,314	70,592	49,722		146,349
TOTAL OPERATIONS	5,119,776	4,061,783	2,956,314	1,105,469	(309,700)	5,915,545
CAPITAL PROJECTS	419,308	116,497	721,890	(605,393)	309,700	123,615
DEBT SERVICE	50,780	1,134,341	1,124,021	10,320		61,100
GRAND TOTAL	\$ 5,589,864	\$ 5,312,621	\$ 4,802,225	\$ 510,396	\$ -	\$ 6,100,260

TREASURER'S PROOF, CASH IN BANK:						
ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS		TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 6,138,019		\$ (330,581)			\$ 5,807,438
IPDLAF	692,661	7,644	(397,338)			302,967
FIRST NATL CHKG	158,438	303,331	(196,293)			265,476
CASH REGISTER BANK	2,000					2,000
TOTAL CASH	6,991,118					6,377,881
Taxes Receivable	45,762					45,762
Accounts Receivables	-					-
Prepaid expense	13,470		(435)			13,035
Accounts Payable	(163,524)		6,646			(156,878)
Accrued Payroll	-					-
Deferred Tax Revenue	(45,762)					(45,762)
Deferred Revenue	(129,153)		(4,625)			(133,778)
FUND BALANCE	\$ 6,711,911	\$ 310,975	\$ (922,626)		\$ -	\$ 6,100,260

PARK DISTRICT OF LA GRANGE

GENERAL FUND

1/17/2020

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE EIGHT MONTHS ENDED DECEMBER 31, 2019

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	Property Taxes	1,232	906,840	1,928	880,218	883,691	100%
01-5-00-3-40300	Asset Sale		3,445,541				
01-5-00-3-41000	Earned Interest			8,444	91,274	61,500	148%
01-5-00-3-42000	Donations	10,962	68,058		300		
01-5-00-3-42100	Contractual Services		5,393		2,467	5,000	49%
01-5-00-3-42600	White Sox Training	2,110	2,110	2,080	2,080	10,750	19%
01-5-00-3-42610	IPRA		27,890	3,509	28,447	42,500	67%
01-5-00-3-43000	Misc. Income/ Easements	100	2,049		4,839	1,500	323%
01-5-00-3-43100	Snack Machine	818	1,770	120	1,405	3,000	47%
01-5-00-3-44000	LG Endless Summer Income		17,960	(583)	24,993	15,000	167%
01-5-00-3-48000	Facility Rental - Denning		25,647	3,256	26,048	39,500	66%
TOTAL GENERAL FUND REVENUE		15,222	4,503,258	18,754	1,062,071	1,062,441	100%

EXPENSES

ADMINISTRATIVE EXPENSES

01-5-00-5-51100	Administrative Salaries	18,970	151,034	21,539	146,611	241,715	61%
01-5-00-5-51200	Clerical Wages	4,623	29,225	4,333	33,179	50,418	66%
01-5-00-5-53001	Health & Life Insurance	11,921	93,637	10,019	90,013	158,339	57%
01-5-00-5-54010	Education & Training	231	7,292	382	10,617	19,177	55%
01-5-00-6-60010	Promotion & Publicity			34	6,287	20,262	31%
01-5-00-6-61000	Legal Fees	1,127	6,415	2,042	9,661	28,800	34%
01-5-00-6-61010	Consultant Fees	-	-	-	-	2,400	0%
01-5-00-6-65001	Bank Service Fees	450	5,528	23	341	1,000	34%
01-5-00-6-66010	Dues & Subscriptions	1,539	2,226	2,994	5,446	7,837	69%
01-5-00-6-67010	Communications Services	2,151	11,651	2,641	12,781	19,567	65%
01-5-00-6-68010	Computer Software Contracts	971	14,983	631	13,434	18,947	71%
01-5-00-6-69010	Legal Notices & Publications	-	422	(91)	298	725	41%
01-5-00-6-69110	Printing/Design Services	122	6,907	123	6,579	12,188	54%
01-5-00-7-71010	Administrative Expense Account	-	288	179	1,144	2,600	44%
01-5-00-7-72010	Employee / Public Relations	103	1,057	194	1,105	3,050	36%
01-5-00-7-73010	Office/Administrative Supplies	422	3,838	1,146	3,643	7,500	49%
01-5-00-7-74010	Computer Supplies/Equipment	-	30	-	111	1,050	11%

GENERAL FUND - CONTINUED

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
01-5-00-7-75010	Office Equipment	-	689	-	1,687	4,250	40%
01-5-00-7-76010	Postage & Delivery	41	3,793	152	3,706	8,240	45%
01-5-00-7-76400	Banquet Beverage Service	114	280	-	288	688	42%
01-5-00-7-76500	Unforseen Expense	97	317	-	2,579	10,000	26%
01-5-00-7-77412	LG Endless Summer	-	-	-	-	-	
TOTAL ADMIN EXP		42,882	339,612	46,341	349,510	618,753	56%
REPAIRS AND MAINTENANCE							
01-6-00-5-51300	Maintenance Wages	10,741	91,253	11,865	94,809	148,166	64%
01-6-00-5-51400	Part-time Maintenance Wages	-	8,586	-	10,656	19,000	56%
01-6-00-6-80010	Equipment Rentals	-	204	-	166	500	33%
01-6-00-6-81010	Maintenance Services	2,614	43,991	2,381	62,408	102,122	61%
01-6-00-6-82010	Vehicle Parts and Repairs	(279)	4,394	(673)	1,794	8,750	21%
01-6-00-6-89200	Vandalism Repair Expense	-	-	-	-	850	0%
01-6-00-7-83010	Maintenance Supplies	585	6,652	414	7,800	15,225	51%
01-6-00-7-84010	Maintenance Materials	98	6,373	148	5,844	16,735	35%
01-6-00-7-85010	Petroleum Products	261	843	241	1,243	7,675	16%
01-6-00-7-86010	Maintenance Tools/Equipment	407	1,114	25	345	2,275	15%
01-6-00-7-87010	Park Landscaping	60	2,033	-	3,822	6,100	63%
01-6-xx-6-88000	Utilities - Electric	4,292	43,232	3,904	36,124	65,750	55%
01-6-xx-6-88100	Utilities - Natural Gas	2,169	8,191	1,753	5,846	18,885	31%
01-6-xx-6-88200	Utilities - Water	782	5,593	1,070	5,926	8,439	70%
01-6-xx-6-89000	Park Improvements & Repairs	-	218	-	-	2,750	0%
TOTAL MAINTENANCE EXP		21,730	222,677	21,128	236,783	423,222	56%
TOTAL GENERAL FUND EXPENDITURES		64,612	562,289	67,469	586,293	1,041,975	56%

RECREATION FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE EIGHT MONTHS ENDED DECEMBER 31, 2019

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	643	483,648	1,085	501,229	515,000	97%
13-5-00-3-43100	Vending Soda/Water	113	2,027	414	2,334	3,500	67%
13-5-00-3-42000	Soccer Field Usage	7,931	15,987		6,915	27,850	25%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	8,198	27,538	801	12,107	13,300	91%
13-7-00-3-42000	Donations/Sponsorships		4,750		400	3,300	12%
13-7-00-3-43000	Misc./ Concession Income	(595)	1,660	16	494	1,150	43%
13-7-00-3-45000	Registration Assessment	600	3,553	797	2,758	-	0%
13-7-xx-3-49000	Activity Fees	94,046	546,713	116,361	579,218	1,116,405	52%
13-7-09-3-49xxx	Recreation Center	30,319	182,458	27,629	180,287	315,538	57%
TOTAL RECREATION REVENUE		141,255	1,268,334	147,103	1,285,742	1,996,043	64%

EXPENSES**ADMINISTRATIVE EXPENSES**

13-5-00-5-51100	Administrative Salaries	35,385	303,218	38,548	304,051	478,513	64%
13-5-00-5-51200	Clerical Wages	4,623	29,225	4,332	33,178	50,418	66%
13-5-00-5-53001	Health & Life Insurance	11,921	93,636	10,019	90,013	158,339	57%
13-5-00-5-54010	Education & Training	231	7,292	382	10,627	19,177	55%
13-5-00-5-55010	Automobile Travel Reimbursement	564	1,434	429	1,564	2,570	61%
13-5-00-6-60010	Promotion & Publicity	780	11,405	34	6,287	20,261	31%
13-5-00-6-61000	Legal Fees	1,127	6,415	681	3,220	10,669	30%
13-5-00-6-61010	Consultant Fees	-	-	-	-	-	
13-5-00-6-61020	Background Checks	-	270	-	-	500	0%
13-5-00-6-65001	Merchant Service Fees	450	5,528	840	11,632	21,000	55%
13-5-00-6-66010	Dues & Subscriptions	1,539	2,226	2,994	5,446	7,838	69%
13-5-00-6-67010	Communications Services	2,151	11,650	2,781	12,761	19,567	65%
13-5-00-6-68010	Computer Software Contracts	971	14,982	631	13,434	18,946	71%
13-5-00-6-69010	Legal Notices & Publications	-	422	91	481	1,575	31%
13-5-00-6-69110	Printing/Design Service	271	20,627	393	18,643	34,113	55%
13-5-00-7-71010	Administrative Expense Account	50	299	-	-	-	
13-5-00-7-72010	Employee / Public Relations	1,115	2,806	96	1,741	6,250	28%
13-5-00-7-73010	Office/Administrative Supplies	422	3,838	1,146	3,643	7,500	49%
13-5-00-7-74010	Computer Supplies & Equipment	-	30	-	111	1,050	11%

RECREATION FUND - CONTINUED

1/17/2020

EXPENSES**ADMINISTRATIVE EXPENSES (Continued)**

		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-7-75010	Office Equipment	-	689	-	1,687	4,250	40%
13-5-00-7-76010	Postage & Delivery	41	3,793	152	3,706	8,240	45%
13-5-00-7-76400	Banquet Beverage Service	115	280		288	687	42%
13-5-00-7-76500	Unforeseen Expense	97	317	-	-	-	0%
TOTAL ADMIN EXP		61,853	520,382	63,549	522,513	871,463	60%

REPAIRS AND MAINTENANCE

13-6-00-5-51300	Maintenance Wages	10,741	91,253	11,865	94,809	148,166	64%
13-6-00-5-51400	Part-time Maintenance Wages	-	8,586	-	10,656	19,000	56%
13-6-00-6-80010	Equipment Rentals	-	204	-	166	500	33%
13-6-00-6-81010	Maintenance Services	2,614	43,991	2,381	45,813	67,038	68%
13-6-00-6-82010	Vehicle Parts and Repairs	1,365	6,038	(673)	1,794	8,750	21%
13-6-00-7-83010	Maintenance Supplies	585	6,652	414	7,799	15,225	51%
13-6-00-7-84010	Maintenance Materials	98	6,373	148	5,108	9,635	53%
13-6-00-7-85010	Petroleum Products	261	843	241	1,243	7,675	16%
13-6-00-7-86010	Maintenance Tools/Equipment	407	1,114	25	345	2,275	15%
13-6-00-7-87010	Park Landscaping	60	2,033	-	3,822	6,100	63%
13-6-xx-6-88000	Utilities - Electric	4,292	43,231	3,904	36,123	65,750	55%
13-6-xx-6-88100	Utilities - Natural Gas	2,168	8,191	1,753	5,846	18,885	31%
13-6-xx-6-88200	Utilities - Water	782	5,593	1,070	5,926	8,440	70%
13-6-xx-6-89000	Park & Facility Improvements/Repairs		218	-	-	2,750	0%
TOTAL MAINTENANCE EXP		23,373	224,320	21,128	219,450	380,189	58%

RECREATION EXPENSES

13-7-00-5-51500	Facility Rental Supervisors/ Custodians	7,511	47,178	8,381	58,137	110,349	53%
13-7-00-7-77100	Community Support	-	-	-	173	2,000	9%
13-7-00-7-77402	Special Events	-	13,207	-	12,298	15,970	77%
13-7-00-7-78000	Program & Facility Equipment	887	8,078	(3,924)	4,763	12,450	38%
13-7-01-6-63000	Athletic Officials	1,152	8,924	-	3,942	23,192	17%
13-7-xx-5-52000	Program Supervisors/Leaders	5,850	72,924	6,416	88,084	182,467	48%
13-7-xx-6-62000	Contracted Instruction & Services	26,629	154,789	19,992	153,505	330,360	46%
13-7-xx-6-63000	Transportation	-	3,053	-	3,917	4,000	98%
13-7-xx-7-79000	Program Supplies	3,293	31,970	8,068	33,233	61,698	54%
TOTAL RECREATION EXPENSES		45,322	340,123	38,933	358,052	742,486	48%
TOTAL RECREATION EXPENDITURES		130,548	1,084,825	123,610	1,100,015	1,994,138	55%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE EIGHT MONTHS ENDED DECEMBER 31, 2019

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	59,774	480,829	65,252	483,090	742,125	65%
	Fundraiser		160				
TOTAL BASE REVENUE		59,774	480,989	65,252	483,090	742,125	65%

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-XX-5-52000	Wages	38,225	301,238	34,564	269,654	536,062	50%
12-7-XX-5-52010	Social Security/ Medicare	2,924	23,081	2,644	21,859	41,008	53%
12-7-XX-5-52015	Pension	1,983	17,393	1,401	13,254	27,864	48%
12-7-XX-5-52020	Health Insurance	1,813	14,501	1,782	14,255	23,123	62%
12-7-00-5-54040	Seminars/ Training	110	110	-		3,000	0%
12-7-00-5-55012	Mileage Reimbursement	-	505	51	666	2,000	33%
12-7-00-6-60010	Apparel	-	1,172	-	1,682	1,800	93%
12-7-00-6-60011	Banners	-	370	-	-	500	0%
12-7-00-6-61020	Background Checks	-	200	-	250	250	100%
12-7-00-6-65004	Merchant Fees	1,091	6,683	1,147	7,026	13,000	54%
12-7-00-6-66026	Dues	-	220	-		300	0%
12-7-00-6-67033	Cell Phone Reimbursement	160	1,575	-	1,310	4,700	28%
12-7-00-6-68012	Computer Software/ Upgrades	447	4,609	604	6,332	8,000	79%
12-7-00-6-69021	Classified Ads for Staffing	-	891	-	885	1,800	49%
12-7-00-6-82011	Equipment R&M					500	0%
12-7-00-7-71015	Exp Acct - Supt of BASE	78	78			200	0%
12-7-00-7-72041	Part Time Employee Recognition	-	278	141	538	600	90%
12-7-00-7-75026	Computer Equipment					-	0%
12-7-00-7-79000	Supplies - Admin	-	2,823	101	3,075	4,315	71%
12-7-XX-6-63020	Field Trips	-	7,108	1,086	7,328	8,700	84%
12-7-XX-6-64000	Facility Rental		900	-	1,800	1,812	99%
12-7-XX-7-78000	Program Equipment/ Appliances	-	320		1,145	1,000	115%
12-7-XX-7-79000	Supplies	558	7,608	481	7,789	8,650	90%
12-7-XX-7-79110	Food	3,644	18,755	1,847	15,551	32,810	47%
12-5-00-6-61000	Legal Services				650	4,275	15%
TOTAL BASE EXPENDITURES		51,033	410,418	45,849	375,049	726,269	52%

REVENUE OVER EXPENDITURES	8,741	70,571	19,403	108,041	15,856
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PARK DISTRICT OF LA GRANGE
FITNESS CENTER
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE EIGHT MONTHS ENDED DECEMBER 31, 2019

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	57,743	429,552	67,658	493,901	711,770	69%
11-7-00-3-49050	INITIATION FEES	2,170	14,280	1,762	11,204	26,000	43%
11-7-00-3-49100	PERSONAL TRAINER FEES	3,776	36,775	4,066	36,644	58,348	63%
11-7-00-3-49300	CHILDCARE SERVICES		1,968				
	PROGRAMS	450	600		10	2,000	1%
	MERCHANDISE - NET					200	0%
	MISC FEES	20	548	30	432	500	86%
TOTAL FITNESS REVENUE		64,159	483,723	73,516	542,191	798,818	68%

EXPENSES

11-x-00-5-5xxxx	Wages	19,866	175,965	20,226	166,462	274,364	61%
11-x-00-5-52010	Social Security/ Medicare	1,520	13,470	1,547	13,530	20,989	64%
11-5-00-5-52015	Pension	887	7,602	681	6,035	13,492	45%
11-5-00-5-53001	Health Insurance	1,611	12,888	1,686	13,492	48,909	28%
11-5-00-5-5403x	Education & Training	-	1,761	-	1,164	5,950	20%
11-5-00-5-55013	Automobile Travel Reimbursement	-	51	-	30	500	6%
11-5-00-6-600xx	Promotion & Publicity	1,950	10,434	2,756	4,909	20,990	23%
11-5-00-6-61010	Consulting Fees			-	-	-	
11-5-00-6-61020	Background Checks		200	-	250	250	100%
11-5-00-6-65004	Merchant Fees	1,356	10,573	1,538	10,765	17,000	63%
11-5-00-6-66026	Dues	-	-	-		250	0%
11-5-00-6-670xx	Communication Services	242	2,114	249	2,342	3,780	62%
11-5-00-6-68020	Onsite Computer Support	173	1,236	29	920	2,000	46%
11-5-00-6-69020	Classified Ads for Staffing			-	-	300	0%
11-5-00-6-69131	Printing/Design Service			-	-	150	0%
11-5-00-7-72020	Employee / Public Relations	-	55	-	-	725	0%
11-5-00-7-730xx	Office/Administrative Supplies	212	2,256	640	1,188	5,000	24%
11-5-00-7-76012	Postage & Delivery			-	165	1,500	11%

FITNESS CENTER - CONTINUED

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-5-00-7-76500	Contingency					5,000	0%
11-6-00-6-810xx	Maintenance Services	314	1,194	308	1,625	10,200	16%
11-6-00-7-830xx	Maintenance Supplies	1,827	8,567	2,193	9,066	16,415	55%
11-6-20-6-88000	Utilities - Electric	665	6,588	676	6,833	11,500	59%
11-6-20-6-88100	Utilities - Natural Gas	227	1,120	187	539	3,430	16%
11-6-20-6-88200	Utilities - Water	115	424	115	472	720	66%
11-7-00-6-62100	Fitness Instructors	10,971	67,612	11,340	73,824	115,453	64%
11-7-00-7-64000	Leased Equipment	11,404	92,768	12,181	96,250	142,000	68%
11-7-00-7-78000	Program & Facility Equipment	1,312	443	982	4,314	6,500	66%
11-7-00-7-79000	Membership supplies	66	967	54	1,133	4,480	25%
TOTAL FITNESS EXPENDITURES		54,718	418,288	57,388	415,308	731,847	57%
REVENUE OVER EXPENDITURES		9,441	65,435	16,128	126,883	66,971	

SPECIAL REVENUE FUNDSSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE EIGHT MONTHS ENDED DECEMBER 31, 2019

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	180	130,848	393	176,284	176,645	100%
15-5-00-2-40000	PAVING & LIGHTING FUND	30	23,110	54	25,060	25,235	99%
16-5-00-2-40000	LIABILITY INSURANCE FUND	1,642	107,306	1,728	106,699	107,487	99%
17-5-00-2-40000	AUDIT FUND	20	15,101	39	17,574	17,665	99%
18-5-00-2-40000	SPECIAL RECREATION FUND	329	241,442	529	242,758	244,275	99%
19-5-00-2-40000	FICA/MEDICARE FUND	164	120,858	262	120,314	121,128	99%
04-5-00-2-40000	DEBT SERVICE	2,683	1,110,217	3,955	1,134,341	1,125,522	101%
TOTAL SPECIAL FUNDS REVENUE		5,048	1,748,882	6,960	1,823,030	1,817,957	100%

EXPENSES

14-5-00-5-53100	IMRF Contribution	23,726	90,638	8,365	66,127	129,644	51%
15-6-00-9-90xxx	Paving & Lighting		21,965			23,000	0%
15-6-00-9-96100	P&L Capital Projects - Gilbert Path				90,026	99,862	90%
16-6-00-x-xxxxx	Risk Management Costs	87	5,591	340	5,077	13,020	39%
16-5-00-6-61200	Liability Insurance	34,100	68,200	34,597	69,194	69,194	100%
16-5-00-6-61210	Unemployment Comp.		1,440			14,274	0%
16-5-00-6-61220	Risk Management	1,254	10,028	1,254	10,028	15,004	67%
17-5-00-6-61100	Audit		12,745		13,260	13,260	100%
18-5-00-6-61300	SEASPAR		100,657		115,035	115,035	100%
18-5-00-6-61310	SEASPAR Inclusion		11,641		15,288	28,000	55%
18-5-00-5-51100	Allocated Wages	1,801	15,965	2,211	13,426	23,000	58%
18-5-00-6-61220	Risk Management			418	3,343	5,000	67%
18-5-00-6-xxxxx	Special Recreation	418	12,919		8,253	10,172	81%
18-5-00-9-93040	ADA Transition Plan					70,000	0%
19-5-00-5-53200	FICA Contribution	7,247	69,287	7,978	70,592	112,548	63%
04-5-00-8-91100	Debt Service Principal	160,000	857,000	495,000	875,000	875,000	100%
04-5-00-8-91150	Debt Service Interest	56,153	252,564	62,417	245,471	245,471	100%
04-5-00-8-91200	Debt Service Fees	800	3,550	800	3,550	4,050	88%
TOTAL SPECIAL FUNDS EXPENDITURES		285,586	1,534,190	613,380	1,603,670	1,865,534	86%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE EIGHT MONTHS ENDED DECEMBER 31, 2019

1/17/2020

REVENUES		Bond Series 2018	Bond Series 2019	Capital Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance	107,097		312,211	419,308	
36-5-00-3-40200	Bond Proceeds		116,497		111,000	
36-5-00-3-40300	Asset Sale					
36-5-00-3-42200	Grant Proceeds				10,000	
36-5-00-4-50200	Transfer from General & Recreation Funds	11,994		238,006	250,000	
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped	40,700		19,000	130,000	501,000
TOTAL CAPITAL PROJECT REVENUE		159,791	116,497	569,217	920,308	

EXPENSES						
36-5-00-9-91030	Tree Replacement Plan				6,000	0%
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers				8,000	0%
36-5-00-9-91107	Basketball & Volleyball standards/ backboards				2,500	0%
36-5-00-9-91108	Park regulation/ Information/ ID signs			511	3,000	17%
36-5-00-9-91110	Age appropriate Signs				1,000	0%
36-5-00-9-91112	Dogs in the Parks Signs			523	8,000	7%
36-5-00-9-91114	Dog Waste Dispensers			4,230	5,000	85%
36-5-00-9-91200	Com Ed Grant Project				27,500	0%
36-5-00-9-91900	Software Upgrades				2,000	0%
36-5-00-9-91901	Misc Programs/ Licenses/ Peripherals				2,500	0%
36-5-00-9-91902	Computers Unforeseen			5,476	3,000	183%
36-5-00-9-91905	Replace accounting software			35,248	74,598	47%
36-5-00-9-91908	Computer replacement program				2,000	0%
36-5-00-9-93015	Replace Maintenance Pickup Truck	27,266			25,000	0%
36-5-00-9-93016	Replace - Mower and attachments	71,738			71,738	100%
36-5-00-9-93018	Salt spreader			4,443	4,000	111%
36-5-00-9-96100	Appraisals/ Site Documents			2,410	2,000	121%
36-5-00-9-96110	General soccer field restoration			10,033	10,000	100%
36-5-00-9-99000	Reserved For Unforeseen Expense				15,000	0%
36-5-00-8-91200	Debt Issuance fees		4,000		4,000	0%

CAPITAL PROJECTS FUND - CONTINUED

EXPENSES		Bond Series 2018		Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-12-9-96120	Sedgewick - resurface tennis courts			72,499	109,632	66%
36-5-12-9-96220	Sedgewick - repair parking lots			187,877	190,195	99%
36-5-13-9-92900	Community Center Roof			84,549	104,130	81%
36-5-14-9-96120	Gordon Park - Shade shelter			9,119	10,000	91%
36-5-20-9-92816	RC - Sound system room 110/111			11,498	14,000	82%
36-5-20-9-92817	RC - Sound system Banquet Room			10,000	20,000	50%
36-5-20-9-92818	RC - Sound system room 108/109			3,479	6,000	58%
36-5-20-9-92819	RC - Wireless microphones				2,500	0%
36-5-20-9-92900	RC - Emergency roof repairs			742	30,000	2%
36-5-20-9-92902	RC - Replace a section of the roof			111,712	130,740	85%
36-5-20-9-92914	RC - Paint the Banquet Room			3,750	3,750	100%
36-5-20-9-94500	RC - New entrance doors	40,700			40,700	100%
36-5-20-9-94510	RC - Replace windows	20,087			20,300	0%
36-5-20-9-94600	Land Purchase & Development				-	
	TOTAL CAPITAL PROJECT EXPENSES	159,791	4,000	558,099	958,783	75%
	FUND BALANCE REMAINING	-	112,497	11,118	(38,475)	

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36734	AEP100			AEP ENERGY			
	011520	01/15/20	01	REC CENTER ELECTRIC	01-6-20-6-88000		3,176.28
			02	REC CENTER ELECTRIC	13-6-20-6-88000		3,176.28
			03	REC CENTER ELECTRIC	11-6-20-6-88000		705.84
				INVOICE TOTAL:			7,058.40 *
				CHECK TOTAL:			7,058.40
36735	AN7606			ANCEL GLINK, P.C.			
	73679	01/08/20	01	LEGAL SERVICES	01-5-00-6-61000		937.50
			02	LEGAL SERVICES	13-5-00-6-61000		312.50
			03	LEGAL SERVICES	12-5-00-6-61000		207.50
				INVOICE TOTAL:			1,457.50 *
				CHECK TOTAL:			1,457.50
36736	AT5004			AT&T			
	123119	12/31/19	01	SEDGWICK INTERNET	01-5-00-6-67011		39.27
			02	SEDGWICK INTERNET	13-5-00-6-67011		39.26
				INVOICE TOTAL:			78.53 *
				CHECK TOTAL:			78.53
36737	AT5010			AT& T MOBILITY			
	1662-0120	01/03/20	01	PARK FOREMAN	01-5-00-6-67031		28.15
			02	PARK FOREMAN	13-5-00-6-67031		28.14
			03	BASE	12-7-27-7-79000		112.60
			04	SUPT. OF FINANCE	01-5-00-6-67035		28.15
			05	SUPT. OF FINANCE	13-5-00-6-67035		28.15
			06	AIR CARD/TABLETS	01-5-00-6-67043		53.45
			07	AIR CARD/TABLETS	13-5-00-6-67043		53.45
			08	GORDON PARK WIFIT	01-5-00-6-67011		11.75

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36737	AT5010	AT& T MOBILITY					
	1662-0120	01/03/20	09	GORDON PARK WIFI	13-5-00-6-67011		11.75
					INVOICE TOTAL:		355.59 *
					CHECK TOTAL:		355.59
36738	BA2089	FREYA E. CRAIG SMITH					
	2020-1.2REC	01/19/20	01	REC FIT. CLASS 1/6-1/19	13-7-02-6-62000		1,857.00
			02	LGF GROUP CLASS 1/6-1/19	11-7-00-6-62100		4,325.50
					INVOICE TOTAL:		6,182.50 *
					CHECK TOTAL:		6,182.50
36739	CA6722	CASE LOTS INC					
	1951	01/20/20	01	BUILDING SUPPLIES	11-6-00-7-83012		395.00
			02	BATHROOM SUIPPPLIES	11-6-00-7-83011		58.95
					INVOICE TOTAL:		453.95 *
					CHECK TOTAL:		453.95
36740	CI6000	CINTAS FIRE PROTECTION					
	94586497	01/07/20	01	SERVICE FIRE EXTINGUISHERS	16-6-00-7-73230		1,189.07
					INVOICE TOTAL:		1,189.07 *
					CHECK TOTAL:		1,189.07
36741	CL6000	CLARENDON COURIER INC					
	LG-179	01/17/20	01	LG LEDGER 1/4 PAGE COLOR AD	01-5-00-6-60020		87.50
			02	LG LEDGER 1/4 PAGE COLOR AD	13-5-00-6-60020		87.50
					INVOICE TOTAL:		175.00 *
					CHECK TOTAL:		175.00

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36742	CL6029			DANNY CLARKE			
	12120	01/21/20	01	LG LIONS 7TH GRADE COACH	13-7-01-6-62000		916.00
					INVOICE TOTAL:		916.00 *
					CHECK TOTAL:		916.00
36743	CO6347			COMCAST CABLE			
	0138197-00120	01/12/20	01	INTERNET SERVICE	01-5-00-6-67040		124.18
			02	INTERNET SERVICE	13-5-00-6-67040		124.17
					INVOICE TOTAL:		248.35 *
					CHECK TOTAL:		248.35
36744	CR5000			CREATIVE MEDIA PRODUCTS LLC			
	21094	01/15/20	01	BUSINESS CARDS CHRIS	13-5-00-6-60011		35.36
			02	BUSINESS CARDS CHRIS	01-5-00-6-60011		35.37
			03	BUSINESS CARDS ANDREA	01-5-00-6-60011		35.36
			04	BUSINESS CARDS ANDREA	13-5-00-6-60011		35.37
					INVOICE TOTAL:		141.46 *
					CHECK TOTAL:		141.46
36745	CU6015			LEROY CURRIE			
	12120	01/21/20	01	CO REC VOLLEYBALL REF	13-7-01-6-62000		180.00
					INVOICE TOTAL:		180.00 *
					CHECK TOTAL:		180.00
36746	DI7800			DIRECT FITNESS SOLUTIONS INC.			
	0550801-IN	12/16/19	01	QUEENEX AB AP REPLACEMENT	11-7-00-7-78000		146.25
					INVOICE TOTAL:		146.25 *
					CHECK TOTAL:		146.25

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36747	FO9600			FORT DEARBORN ENTERPRISES			
	114157	01/14/20	01	INDOOR/OUTDOOR TRASH BAGS	01-6-00-7-83021		633.75
			02	INDOOR/OUTDDOR TRASH BAGS	13-6-00-7-83021		633.75
			03	CLEANING SUPPLIES	01-6-00-7-83010		60.00
			04	CLEANING SUPPLIES	13-6-00-7-83010		60.00
			05	BATHROOM SUPPLIES	01-6-00-7-83011		171.95
			06	BATHROOM SUPPLIES	13-6-00-7-83011		171.95
			07	REC CTR. TRASH BAGS	01-6-00-7-83050		245.00
			08	REC CTR. TRASH BAGS	13-6-00-7-83050		245.00
				INVOICE TOTAL:			2,221.40 *
				CHECK TOTAL:			2,221.40
36748	IL8015			ILLINOIS STATE POLICE			
	011620	01/16/20	01	BACKGROUND CHECKS	13-5-00-6-61020		500.00
				INVOICE TOTAL:			500.00 *
				CHECK TOTAL:			500.00
36749	JS2703			J.S. PALUCH CO INC			
	012020	01/20/20	01	JS PALUCH CO. INC.	01-5-00-6-60020		2,308.50
			02	JS PALUCH CO. INC.	13-5-00-6-60020		2,308.50
				INVOICE TOTAL:			4,617.00 *
				CHECK TOTAL:			4,617.00
36750	MA6100			NORA MASTERSON			
	12120	01/21/20	01	LAGRANGE LIONS 5TH GRADE COACH	13-7-01-6-62000		666.00
				INVOICE TOTAL:			666.00 *
				CHECK TOTAL:			666.00
36751	NA1000			NATIONAL LIFT TRUCK			

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36751	NA1000			NATIONAL LIFT TRUCK			
	200110212	01/10/20	01	JLG INDUSTRIES LIFT INSPECTION	16-6-00-7-73230		148.63
					INVOICE TOTAL:		148.63 *
	200110351	01/14/20	01	UPRIGHT 26B LIFT INSPECTION	16-6-00-7-73230		174.00
					INVOICE TOTAL:		174.00 *
					CHECK TOTAL:		322.63
36752	NA4980			NAPA AUTO PARTS			
	64551219	12/31/19	01	VEHICLE PARTS	01-6-00-6-82010		45.42
			02	VEHICLE PARTS	13-6-00-6-82010		45.42
			03	EQUIPMENT PARTS	01-6-00-6-82011		45.42
			04	EQUIPMENT PARTS	13-6-00-6-82011		45.42
					INVOICE TOTAL:		181.68 *
					CHECK TOTAL:		181.68
36753	NI6060			NICOR GAS CO.			
	010920	01/09/20	01	4903 WILLOW SPRINGS	01-6-10-6-88100		73.07
			02	4903 WILLOW SPRINGS	13-6-10-6-88100		73.06
					INVOICE TOTAL:		146.13 *
					CHECK TOTAL:		146.13
36754	NO1234			NOVENTECH INC.			
	7481	01/13/20	01	COMPUTER SUPPORT	01-5-00-6-68020		488.75
			02	COMPUTER SUPPORT	13-5-00-6-68020		488.75
			03	BASE SUPPORT	12-7-00-6-68012		258.75
			04	ENDLESS SUMMER	11-5-00-6-68020		143.75
					INVOICE TOTAL:		1,380.00 *
	7524	01/22/20	01	MERAKI CLOUD CONTROL LICENSE	01-5-00-6-68013		643.05

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36754	NO1234	NOVENTECH INC.					
	7524	01/22/20	02	MERAKI CLOUD CONTROL LICENSE	13-5-00-6-68013		643.04
					INVOICE TOTAL:		1,286.09 *
					CHECK TOTAL:		2,666.09
36755	OC0650	RAYMOND K OCHROMOWICZ					
	20-JAN	01/24/20	01	RISK MANAGEMENT	16-5-00-6-61220		1,253.50
			02	RISK MANAGEMENT	18-5-00-6-61220		417.83
					INVOICE TOTAL:		1,671.33 *
					CHECK TOTAL:		1,671.33
36756	PA4500	PARK DISTRICT OF FOREST PARK					
	12112019	12/11/19	01	CAMP FIELD TRIP	13-7-07-7-79000		273.00
					INVOICE TOTAL:		273.00 *
					CHECK TOTAL:		273.00
36757	QU5069	QUILL CORPORATION					
	3939723	01/13/20	01	PAPER	01-5-00-7-73010		35.28
			02	PAPER	13-5-00-7-73010		35.29
			03	PENS, MARKERS	01-5-00-7-73020		24.49
			04	PENS, MARKERS	13-5-00-7-73020		24.49
			05	PLATES, BAGGIES, WIPES	01-5-00-7-73031		12.74
			06	PLATES, BAGGIES, WIPES	13-5-00-7-73031		12.74
			07	DESK SUPPLIES	01-5-00-7-73023		64.71
			08	DESK SUPPLIES	13-5-00-7-73023		64.72
			09	BINDERS/ TABS	01-5-00-7-73011		53.64
			10	BINDERS/ TABS	13-5-00-7-73011		53.64
			11	FITNESS CTR DESK SUPPLIES	11-5-00-7-73023		120.32
			12	BASE	12-7-00-7-79000		138.58

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36757	QU5069			QUILL CORPORATION			
	3939723	01/13/20	13	PRESCHOOL	13-7-08-7-78000		132.93
					INVOICE TOTAL:		773.57 *
					CHECK TOTAL:		773.57
36758	TCF100			TCF EQUIPMENT FINANCE			
	6365812	01/18/20	01	EQUIPMENT LEASE	11-7-00-6-64000		10,875.05
			02	EQUIPMENT LEASE	11-7-00-6-64000		148.10
			03	EQUIPMENT LEASE	11-7-00-6-64000		380.50
					INVOICE TOTAL:		11,403.65 *
					CHECK TOTAL:		11,403.65
36759	WE7460			WESTERN SPRINGS REC. DEPT.			
	11320	01/13/20	01	SPECIAL INTEREST/SOCIAL	13-7-03-6-62000		901.61
			02	PERFORMING ARTS	13-7-05-6-62000		192.13
					INVOICE TOTAL:		1,093.74 *
					CHECK TOTAL:		1,093.74
36760	WO5050			ANTHONY WOFFORD			
	12120	01/21/20	01	LAGRANGE LIONS 6 & 8 GRAD COAC	13-7-01-6-62000		1,332.00
					INVOICE TOTAL:		1,332.00 *
					CHECK TOTAL:		1,332.00
					TOTAL AMOUNT PAID:		46,450.82

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36761	AT5005	AT&T					
	01162020	01/16/20	01	E911 SERVICE	01-5-00-6-67011		17.97
			02	E911 SERVICE	13-5-00-6-67011		17.97
				INVOICE TOTAL:			35.94 *
				CHECK TOTAL:			35.94
36762	BA4244	BATTERY SERVICE CORPORATION					
	58194	01/22/20	01	BATTERIES FOR LIFTS	01-6-00-6-82011		336.48
			02	BATTERIES FOR LIFTS	13-6-00-6-82011		336.47
				INVOICE TOTAL:			672.95 *
				CHECK TOTAL:			672.95
36763	BI6580	CONSTANTINE BISSIAS					
	1292020	01/29/20	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00
			02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00
				INVOICE TOTAL:			160.00 *
				CHECK TOTAL:			160.00
36764	CA6722	CASE LOTS INC					
	2095	01/23/20	01	CLEANING SUPPLIES	01-6-00-7-83010		70.39
			02	CLEANING SUPPLIES	13-6-00-7-83010		70.40
			03	BATHROOM SUPPLIES	01-6-00-7-83011		203.10
			04	BATHROOM SUPPLIES	13-6-00-7-83011		203.10
				INVOICE TOTAL:			546.99 *
	2105	01/24/20	01	SWEEP COMPOUND	01-6-00-7-83038		32.90
			02	SWEEP COMPOUND	13-6-00-7-83038		32.90
				INVOICE TOTAL:			65.80 *
				CHECK TOTAL:			612.79

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36765	CI6015	CINTAS CORPORATION #769					
	01282020	01/28/20	01	RUG SERVICE	01-6-00-6-81012		162.90
			02	RUG SERVICE	13-6-00-6-81012		162.90
			03	RUG SERVICE	11-6-00-6-81012		109.32
					INVOICE TOTAL:		435.12 *
					CHECK TOTAL:		435.12
36766	CIUNIF	CINTAS CORPORATION LOC 344					
	64560120	01/31/20	01	UNIFORM SERVICE	01-6-00-6-81030		174.44
			02	UNIFORM SERVICE	13-6-00-6-81030		174.44
					INVOICE TOTAL:		348.88 *
					CHECK TOTAL:		348.88
36767	CO5100	COOK COUNTY TREASURER					
	2019-01	01/28/20	01	PROPERTY TAX - 27 ELDER LANE	01-5-00-6-65001		18.46
					INVOICE TOTAL:		18.46 *
					CHECK TOTAL:		18.46
36768	CO6878-1	COM ED					
	011620	01/16/20	01	MONTHLY CHARGES SPRING	01-6-18-6-88000		14.68
			02	MONTHLY CHARGES SPRING	13-6-18-6-88000		14.68
			03	MONTHLY CHARGES WAIOLA	01-6-15-6-88000		47.85
			04	MONTHLY CHARGES WAIOLA	13-6-15-6-88000		47.84
			05	MONTHLY CHARGES DENNING	01-6-10-6-88000		148.01
			06	MONTHLY CHARGES DENNING	13-6-10-6-88000		148.00
			07	MONTHLY CHARGES GORDON	01-6-14-6-88000		403.53
			08	MONTHLY CHARGES GORDON	13-6-14-6-88000		403.53
			09	MONTHLY CHARGES SEDGWICK	01-6-12-6-88000		190.79
			10	MONTHLY CHARGES SEDGWICK	13-6-12-6-88000		190.78

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36768	CO6878-1	COM ED					
	011620	01/16/20	11	MONTHLY CHARGES GILBERT	01-6-11-6-88000		60.49
			12	MONTHLY CHARGES GILBERT	13-6-11-6-88000		60.49
				INVOICE TOTAL:			1,730.67 *
				CHECK TOTAL:			1,730.67
36769	DI7855	DIRECTV					
	37087845667	01/15/20	01	TV SERVICE	11-5-00-6-67040		248.97
				INVOICE TOTAL:			248.97 *
				CHECK TOTAL:			248.97
36770	EL1621	ELENS & MAICHIN ROOFING &					
	2019002-2	01/24/20	01	REPLACE ROOF CC	36-5-13-9-92900		10,362.15
			02	RECREATION CENTER ROOF	36-5-20-9-92902		8,177.85
				INVOICE TOTAL:			18,540.00 *
	7118	01/16/20	01	RECREATION CENTER ROOF	36-5-20-9-92900		772.82
				INVOICE TOTAL:			772.82 *
				CHECK TOTAL:			19,312.82
36771	EV5988	EVP ACADEMIES, LLC					
	1754	01/27/20	01	VOLLEYBALL CLASSES WINTER I	13-7-01-6-62000		1,559.25
				INVOICE TOTAL:			1,559.25 *
				CHECK TOTAL:			1,559.25
36772	EY1000	EYE IN THE SKY SURVEILLANCE LL					
	012920	01/28/20	01	SERVICE AGREEMENT	01-6-00-6-81014		100.00

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INVOICES DUE ON/BEFORE 01/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36772	EY1000			EYE IN THE SKY SURVEILLANCE LL			
	012920	01/28/20	02	SERVICE AGREEMENT	13-6-00-6-81014		100.00
					INVOICE TOTAL:		200.00 *
					CHECK TOTAL:		200.00
36773	FI7147			FITZGERALD LIGHTING &			
	33813	01/17/20	01	ELECTRICAL REPAIRS- GILBERT	15-6-00-7-73110		3,643.28
					INVOICE TOTAL:		3,643.28 *
					CHECK TOTAL:		3,643.28
36774	FO9600			FORT DEARBORN ENTERPRISES			
	11415701	01/28/20	01	TOILET PAPER	01-6-00-7-83011		33.00
			02	TOILET PAPER	13-6-00-7-83011		33.00
			03	DUST MASKS	01-6-00-7-83038		8.14
			04	DUST MASKS	13-6-00-7-83038		8.13
					INVOICE TOTAL:		82.27 *
					CHECK TOTAL:		82.27
36775	HU6010			HUFCOR-CHICAGO			
	24957	01/22/20	01	REPAIRDIVIDER WALLS 110/111	01-6-00-6-81038		168.75
			02	REPAIRDIVIDER WALLS 110/111	13-6-00-6-81038		168.75
			03	REPAIRDIVIDER WALLS 110/111	11-6-00-6-81038		337.50
					INVOICE TOTAL:		675.00 *
					CHECK TOTAL:		675.00
36776	KE4735			KEEN EDGE CO.			
	714048	01/16/20	01	TORO TIRES	01-6-00-6-82011		125.00

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INVOICES DUE ON/BEFORE 01/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36776	KE4735	KEEN EDGE CO.					
	714048	01/16/20	02	TORO' TIRES	13-6-00-6-82011		125.00
					INVOICE TOTAL:		250.00 *
					CHECK TOTAL:		250.00
36777	KO8391	KONE INC					
	959447455	01/01/20	01	ELEVATOR REPAIRS	01-6-00-6-81017		101.32
			02	ELEVATOR REPAIRS	13-6-00-6-81017		101.33
					INVOICE TOTAL:		202.65 *
					CHECK TOTAL:		202.65
36778	LY9000	JONATHAN LYZUN					
	12720	01/27/20	01	BROCHURE DESIGN	01-5-00-6-69110		675.00
			02	BROCHURE DESIGN	13-5-00-6-69110		2,025.00
					INVOICE TOTAL:		2,700.00 *
					CHECK TOTAL:		2,700.00
36779	NA1000	NATIONAL LIFT TRUCK					
	200110351A	01/14/20	01	SAFETY INSPECTION	16-6-00-7-73230		148.16
					INVOICE TOTAL:		148.16 *
					CHECK TOTAL:		148.16
36780	NI6060	NICOR GAS CO.					
	011620	01/16/20	01	MONTHLY GAS HEAT GORDON	01-6-14-6-88100		19.84
			02	MONTHLY GAS HEAT GORDON	13-6-14-6-88100		19.84
					INVOICE TOTAL:		39.68 *
	011620A	01/16/20	01	MONTHLY GAS HEAT SEDGEWICK	01-6-12-6-88100		101.82

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INVOICES DUE ON/BEFORE 01/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36780	NI6060	NICOR GAS CO.					
	011620A	01/16/20	02	MONTHLY GAS HEAT SEDGEWICK	13-6-12-6-88100		101.81
			03	MONTHLY GAS HEAT GILBERT	01-6-11-6-88100		57.12
			04	MONTHLY GAS HEAT GILBERT	13-6-11-6-88100		57.12
			05	MONTHLY GAS HEAT COM CTR	01-6-13-6-88100		91.09
			06	MONTHLY GAS HEAT COM CTR	13-6-13-6-88100		91.08
			07	MONTHLY GAS HEAT REC CTR	01-6-20-6-88100		663.65
			08	MONTHLY GAS HEAT REC CTR	13-6-20-6-88100		663.65
			09	MONTHLY GAS HEAT REC CTR	01-6-20-6-88100		821.32
			10	MONTHLY GAS HEAT REC CTR	13-6-20-6-88100		821.32
			11	MONTHLY GAS HEAT REC CTR	11-6-20-6-88100		182.51
				INVOICE TOTAL:			3,652.49 *
				CHECK TOTAL:			3,692.17
36781	PA2563	PALOS SPORTS INC.					
	33294-00	01/22/20	01	WINTER YDL JERSEYS	13-7-01-7-79000		792.00
				INVOICE TOTAL:			792.00 *
	339293-00	01/22/20	01	WINTER YDL TSHIRTS	13-7-01-7-79000		1,350.00
				INVOICE TOTAL:			1,350.00 *
				CHECK TOTAL:			2,142.00
36782	PD0332	P.D.R.M.A.					
	0120083H	01/31/20	01	HEALTH INSURANCE	01-5-00-5-53001		11,313.27
			02	HEALTH INSURANCE	13-5-00-5-53001		11,313.27
			03	HEALTH INSURANCE	12-7-00-5-52020		1,781.89
			04	HEALTH INSURANCE	11-5-00-5-53001		1,686.44
			05	HEALTH INSURANCE HRA	01-5-00-5-53001		500.00
			06	HEALTH INSURANCE HRA	13-5-00-5-53001		500.00
			07	VISION INSURANCE	01-0-95-1-21400		398.73
			08	DENTAL INSURANCE	01-0-95-1-21400		1,165.78

INVOICES DUE ON/BEFORE 01/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36782	PD0332	P.D.R.M.A.					
	0120083H	01/31/20	09	VOLUNTARY LIFE INSURANCE	01-0-95-1-21402		122.70
					INVOICE TOTAL:		28,782.08 *
					CHECK TOTAL:		28,782.08
36783	PE1326	MARTIN PETERSEN COMPANY INC					
	S31144	12/31/19	01	REC CTR HVAC REPAIRS	01-6-00-6-81010		6,896.25
			02	REC CTR HVAC REPAIRS	13-6-00-6-81010		6,896.26
			03	REC CTR HVAC REPAIRS	11-6-00-6-81010		500.00
					INVOICE TOTAL:		14,292.51 *
					CHECK TOTAL:		14,292.51
36784	PI9200	PIONEER PRESS					
	39.00	01/16/20	01	SUBSCRIPTION - THE DOINGS	01-5-00-6-66042		19.50
			02	SUBSCRIPTION - THE DOINGS	13-5-00-6-66042		19.50
					INVOICE TOTAL:		39.00 *
					CHECK TOTAL:		39.00
36785	PO5960	POMP'S TIRE SERVICE, INC					
	470070713	01/27/20	01	TIRE REPAIR	01-6-00-6-82010		18.75
			02	TIRE REPAIR	13-6-00-6-82010		18.75
					INVOICE TOTAL:		37.50 *
					CHECK TOTAL:		37.50
36786	RE5300	REINDERS INC					
	1815508	01/22/20	01	TORO MOWER WHEEL RIM	01-6-00-6-82011		39.97
			02	TORO MOWER WHEEL RIM	13-6-00-6-82011		39.96
					INVOICE TOTAL:		79.93 *
					CHECK TOTAL:		79.93

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INVOICES DUE ON/BEFORE 01/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36787	SC2400	SCHOOL DISTRICT 102					
	2020	01/28/20	01	RENTAL FEE FOR DIST 102	12-7-00-6-64000		12.00
					INVOICE TOTAL:		12.00 *
					CHECK TOTAL:		12.00
36788	SE5076	S.E.A.S.P.A.R.					
	FALL 2019	01/21/20	01	INCLUSION FEES	18-5-00-6-61310		6,761.76
					INVOICE TOTAL:		6,761.76 *
					CHECK TOTAL:		6,761.76
36789	SP5010	SPRINT					
	334991157-067	01/21/20	01	GORDON PARK WIFI	01-5-00-6-67011		19.76
			02	GORDON PARK WIFI	13-5-00-6-67011		19.76
					INVOICE TOTAL:		39.52 *
					CHECK TOTAL:		39.52
36790	TE1715	TENNANT SALES AND SERVICE COMP					
	916825844	12/26/19	01	SERVICE FLOOR MACHINE	01-6-00-6-81043		160.94
			02	SERVICE FLOOR MACHINE	13-6-00-6-81043		160.94
					INVOICE TOTAL:		321.88 *
					CHECK TOTAL:		321.88
36791	TW0784	TWIN SUPPLIES LTD.					
	193	01/20/20	01	LIGHTS - GILBERT PATHWAY	36-5-00-9-91200		2,572.00
			02	LIGHTS - WAIOLA PATHWAY	36-5-00-9-91200		5,219.00
			03	LIGHTS - SEDG TENNIS CTS	36-5-00-9-91200		2,356.00
			04	LIGHTS - DENNING PATHWAY	36-5-00-9-91200		7,470.60
					INVOICE TOTAL:		17,617.60 *
					CHECK TOTAL:		17,617.60

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INVOICES DUE ON/BEFORE 01/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36792	WE5716			WEST SUBURBAN CHAMBER OF COM			
	4131	01/13/20	01	ANNUAL DUES	01-5-00-6-66012		162.50
			02	ANNUAL DUES	13-5-00-6-66012		162.50
						INVOICE TOTAL:	325.00 *
						CHECK TOTAL:	325.00
						TOTAL AMOUNT PAID:	107,180.16

Section 4



STAFF REPORTS

**Park District of La Grange
February 2020
Board Report**

**Dean Bissias
Executive Director**

1. Please remember that the board meetings for 2020 are the second Monday of the month except for the following months:
February 3 – first Monday of the month
August 17th – third Monday of the month due to Endless Summerfest
2. This month's February board meeting is a regular meeting scheduled for Monday, February 3, 2020 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the February packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 2-3-20pdfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%202-3-20pdfon).
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the minutes from the regular board meeting of January 13, 2020; financial reports dated December 31, 2019; financial reports dated January 31, 2020; and consolidated vouchers for the month of February dated February 3, 2020.
5. We have submitted our PARC Grant application, and I will bring the Board up to date on where we are in the process under my verbal Executive Director's report. Many thanks to Jenny Bechtold, who assisted me with the PARC Grant application. I will also review the 2020-2021 budget timeline so that a date can be scheduled for the Board to review the detailed general operating budget and discuss the upcoming year's MBO's.
6. We have no Action Items scheduled for this month.
7. Under Board Business 8.1 the Board needs to select a date to review the 2020-2021 detailed General Operations Budget.
8. Over the past month and continuing through March, I will be spending a considerable amount of time developing the upcoming 2020-2021 General Operating Budget. Once that project is completed, I will shift my attention to working with Superintendent of Facilities Chris Finn to finalize the Capital Budget for the upcoming fiscal year.
9. During the week of January 21-25 I attended this year's IAPD/IPRA state conference. Again this year the conference was beneficial to me and staff by attending CEU sessions and visiting the exhibit hall. Although I spent some

of my time working at the exhibit hall, I was still able to attend CEU sessions.

10. Currently I am scheduled to be out of the office on vacation beginning February 7th and returning to work on February 17th. During this time frame I may have limited access to my phone, emails and texts, since I will be out of the country. However, I will check in from time to time, and will try to do this daily.
11. Please remember to take the time and opportunity to have fun and enjoy life with your family.

RECREATE!!! It helps your mind and body.
Enjoy Life and Make the Park District of La Grange
"Your Fun & Fitness Destination"

Park District of La Grange
February 2020
Board Report

Leynette Kuniej
Superintendent of Finance

1. The tax bills for the 2019 tax levy have been sent to the residents and are due on March 3rd. Revenue from this tax levy will not be recognized as income until the next fiscal year beginning May 1st.

Collections to date on the 2018 tax levy are at 99.0% which is a similar percentage collected last year at this time.

2. During the month, I have completed the w2's for the employees and the associated agency reporting, the ACA forms regarding health insurance coverage and the 1099 miscellaneous income tax forms for our vendors.
3. The committee working on the accounting software transition has had several meetings with the Tyler Technologies project manager. We have finalized the project schedule, transferred data for conversion, and reports for data verification. I have also been working with a specialist on adapting the chart of accounts for the new software. Our next task is to establish security levels by person by module.
4. Currently our accounts payable checking account is paid through the Illinois Park District Liquid Asset Fund by the US Bank in Minnesota. It has become increasingly cumbersome to deal with this bank. Over the new year's holiday several checks bounced due to a miscommunication with this bank. However, this was caught quickly and rectified with the vendors.

Staff plans to issue a request for proposal to the three local banks that we do business with to transfer our general checking account to one of these banks.

Park District of La Grange
February 2020
Board Report
Jenny Bechtold
Superintendent of La Grange Fitness

1. LaGrange Fitness had 216 new members sign up through January 28, 2020. La Grange Fitness has 2,762 members' through January 28, 2020. We are tracking a 579-member increase since January 2019 (2,183 members as of January 31, 2019).
2. The month of January had 12,297 visits by fitness members, compared to 10,287 visits for January 2019. We also had 87 people pay the drop-in fee for January totaling \$990.
3. We offered 49 group fitness classes a week during the month of January. The month of January brought in 2,120 group fitness participants. The group fitness classes have an average of 530 participants per week and an average of 11 participants per class.
4. The personal training department brought in \$7,297 for January. During the month of January, the personal training special was \$10 off the 10 pack. In honor of Valentine's Day, we are offering a 14 pack for \$41 per session (\$574 total) for the entire month of February.
5. We ran a Commit to be Fit challenge during the month of January. Members were encouraged to bike 112 miles, walk or run 26 miles and exercise 1000 minutes. Members can use a self-tracking tool and when completed they will win a Commit to be Fit t-shirt (while supplies last), as well as get entered into a raffle for La Grange Fitness swag!
6. February is American Heart Month and we are having a challenge for members to get in their miles and log their miles on a calendar. The member with the most miles will win a prize.
7. We will be running a Resolution Rescue promotion on social media during the month of February. This promotion will encourage existing members and potential new members to continue on with your resolutions or get back on track with a rescue!
8. I continue to work with Leynette Kuniej on the transition to the Tyler Technology software.
9. I attended an Exhibit Hall Committee meeting on January 16, 2020 at the Park District of La Grange. The meeting was preparing for the upcoming Soaring to New Heights Conference the following week in Chicago.
10. I attended IPRA conference in Chicago, IL January 23 through the 25th. I continue to volunteer on the Exhibit Hall Committee so my time was split between assisting with registering vendors for the exhibit hall and taking sessions. The sessions I attended were The Fitness & Recreation Manager's Guide to Maximum Performance, Thumbs Up: Fundamentals of Illinois' Biometric Information Protection Act, Health, happiness and World Peace Through Laughter, The RFQ and RFP Process from A to Z, and the

Keynote speaker, Jarrett Payton.

11. I continue to work on La Grange Fitness 2020-2021 budget, as well as obtaining quotes from vendors for possible upcoming projects.

Park District of La Grange
February 2020
Board Report

Leanna Hartung
BASE Superintendent

1. The Martin Luther Day Camp we offered did not have enough student participation.
2. The SD102 Kindergarten 2020-21 school year information night is February 18th. We provide BASE information and present at the meeting to promote BASE. We will start the registration process for Kindergarten March 10th.
3. Registration for the 2020-2021 School Year will begin March 10th for all Full Time families and March 31st for all families who need Part Time care.
4. The Presidents Day Camp we are offering on February 14th and 17th is yet to be determined. We will know if we are having camp, February 7th once the registration date ends.
6. We had an open house at SFX on Sunday, January 26th. There were many families who stopped at the table to get information for BASE next year. We have verbal permission to offer Before and After School next school year. I have contacted the SFX attorney to get the agreement ready for next school year.
7. We received a large donation from a community member that had crafts, games and supplies for BASE.
9. I have the registration information ready to send out for the 2020-21 school year and letters regarding the tuition Increase. I hope to have the information out by Feb. 4th.
10. We had our annual Super Bowl parties. The students love when we have a party! The afternoon was filled with yummy game day treats and fun activities such as football bingo, a Bags tournament, football toss and each student picked which team they thought may win! (most picked the Chiefs!)

Park District of La Grange
February 2020
Board Report

Chris Finn
Superintendent of Facilities

1. The Recreation Center has been busy with rentals. We continue to bring in good numbers for each month in regards to the rentals of the facility.
2. The front desk has been extremely busy during the month of January. We have been getting several rental requests for the gym, room rentals, fun jumps, and the banquet room. The front desk has also been extremely busy with open gym & playground participants. Outdoor rental have started to come in as well. Later in the month the schools will be off for Presidents Day and we anticipate the building to be very busy with open gym and the playground. Registration for the 2020-2021 preschool and early summer camp will start in early February.
3. The Recreation Department had their boys travel basketball tournament on January 17th & 18th.
4. SEASPAR will be having some basketball games at the Recreation Center on Sunday, February 16 to facilitate games from a local tournament that did not have enough room for all the games.
5. I am currently working on the 2020-2021 budgets. This consists of the general operating budget as well as the capital budget.
6. Capital Projects: Most of the capital projects have been completed for the 2019/2020 year. The tennis courts at Sedgwick Park will be completed in spring 2020. There may be a few items/projects that might carry over to next year but we will try to get all the items done. I am mostly working on the capital budget for 2020/2021.
7. I am working with the local sports organizations that use our sports fields in the Spring/Summer months. The organizations have started to turn in rental application forms; so we will start inputting them into the computer. I have met with all the soccer groups and baseball groups about the upcoming 2020 Spring/Summer 2020 Season. As the weather breaks I will be

in close communication with them as to when they can get out on the fields. Most groups will be looking to start in late March. We will be closing Waiola Park soccer/baseball fields for restoration and to rest the fields. All of the user groups are aware of the Waiola Park field closing for all of the 2020 year. The north backstop will not be usable but the south backstop will be usable by Little League.

8. We have started to get the local school end of the year picnic dates for the parks; there are several schools/classes that use our parks for their end of the year picnics.
9. We will continue to meet with LGBA on the La Grange Endless Summer Fest 2020. We are in preliminary meetings to start the planning; as well as designing a new website.
10. A wrap-up meeting was held with the Secret Santa Committee Josh and myself to discuss a few things from the past year for Secret Santa that needed to be addressed and fixed for next year.
11. On February 26th I will be running the SSPRPA Facility Committee meeting at the Midlothian Park District Recreation Center. The general SSPRPA meeting will be at Moraine Valley Community College in Palos Hills on February 13th ; this meeting we invite students in the field to come and we have break out session with the students.
12. I attended the Annual IPRA/IAPD State Conference at the Hyatt Chicago on January 22-25th. There were several great sessions that I attended. I attended sessions talking about Facilities and Parks, Customer service, Safety, & Capital Planning. This is always a great way to network with other recreation professionals and bounce ideas off of each other. I was on the exhibit committee for the conference again.

Park District of La Grange
February 2020
Board Report
Claudia Galla
Park Foreman

1. There has been minimal need for snow removal in the past month. Crews went out a handful of times for salting and clean-up.
2. General maintenance and repairs are currently being conducted on all the mowers and landscaping equipment for the coming summer season.
3. We have brought in all our construction fencing from the Waiola building. Staff has gone through it and removed any torn and damaged pieces. Metal poles were inspected; bent pieces have been straightened. Inventory has been taken to decide what we will need for the coming year. All this fencing is used for Endless Summer and newly seeded sports fields.
4. The parking garage was cleaned and striped while staff was away at conference.
5. An area in the maintenance garage was cleaned and set up for IPRA to prepare and pack supplies/equipment that were to be transported downtown for their annual conference
6. Equipment and ice rink supplies have been removed from the Gilbert basement and transported to the maintenance storage area. The basement and stairway have been swept and cleaned.
7. The rubber floor molding in the gym has been repaired. Pieces had come away from the walls and had to be glued back into place.
8. I am working on our maintenance budget, gathering information, researching vendors, etc.

Routine duties for the month include:

- *Process vouchers.
- *Trash & recycling collection in all parks, twice a week.
- *Completed inspections for February will include:
playgrounds and buildings.
- *Cleaning the interior of satellite buildings daily.

**Park District of La Grange
February 2020
Board Report**

**Linda Muth
Administrative Supervisor**

1. I reviewed and edited a preliminary draft of the summer brochure.
2. I issued child care tax statements via email to all families that participated in BASE, summer camp and preschool in 2019. I also took a live training session online with VSI/RecTrac in regards to tax statement processing.
3. I spent time updating the set-up of preschool in RecTrac to reflect revised fees, registration dates and auto debit installment billing. Priority registration for returning families begins on February 3rd. I also created a tutorial for the front desk staff to follow since the registration process differs from regular program registration, and trained each staff member individually.
4. Early bird registration for summer camp begins on Saturday, February 1st for residents and non-residents. I worked on the complex set-up in RecTrac to reflect the early bird discount, second child discount, registration date limitations, full pay option and auto debit installment option. I also created a tutorial for the front desk staff and trained them on the registration process.
5. I processed refunds for programs and rental security deposits.
6. I worked on accounts receivable to collect outstanding household balances.
7. I processed payments for families receiving State assistance through Action for Children for child care and balanced their accounts for the mid school year.

**Park District of La Grange
February 2020
Board Report**

**Josh Wiencek
Maintenance Supervisor**

1. Cleaned gym with poloplaz wood floor cleaning solution to give gym floor a deep clean and shine.
2. The T3 floor cleaning machine parts have been replaced the machine can disperse floor cleaning chemical again.
3. Picked up order for vending machine items, sorted and inventoried all items.
4. Went through rectrac for the 2020 calendar year blocking out times that rooms are unavailable.
5. Posted a job opening for new custodial staff as one is leaving at the end of the month.

**Park District of La Grange
February 2020
Board Report**

**Andrea Weismantel
Facility Rental Coordinator**

1. Room rentals continue to be very busy, and a lot of my time is spent inputting applications and just helping patrons with information and availability. February and March are very full and we are already getting requests into April and May.
2. The first two months of the year show a similar amount of rentals compared to last year. January 2020 saw our first floor rooms rented at almost capacity while the DeSitter Room was rented 3 out of 4 weekends at least one of the weekend days. February 2020 is shaping up to be maxed out with reservations for the first floor rooms and DeSitter is rented every weekend at least one of the days of the weekend.
3. I will be processing the soccer reservations and the end of the school year picnics shortly. We moved the date for picnic rental reservations to start February 15th.
4. Preschool and summer camp registration began this week. Linda did an excellent job setting things up and training the office staff on the process. She worked with all of us so we know how to process the registrations.
5. I will be working with Chris on facility reports in Rec Trac for my next report.
6. I attended the IPRA Conference in Chicago. I attended the Career Development Symposium that discussed Increasing Your Effectiveness as a Communicator at Work. My sessions the rest of the weekend included Building a Culture of Customer Service Excellence and Using Analytical Tools to Grade Your Facilities. I ended the weekend hearing Jarrett Payton Speak about pursuing your passion. Overall it was a great learning experience and I appreciate the opportunity to attend.

Park District of La Grange
February 2020
Board Report

Kevin Miller
Superintendent of Recreation

1. Early Bird registration for day camps opens on Saturday, February 1st for residents and non-residents. Early Bird registration goes through March 31st. During this time period, patrons receive 10% off their registration fees for full or half day camps, including before and after care.
2. The Recreation Department is currently accepting applications for day camp counselor positions. Applicants may apply online or in person at the Recreation Center. The Recreation staff will be determining who the returning camp staff will be over the first half of February. We are anticipating hiring 3-6 new counselors this summer.
3. On Friday and Saturday, January 17th & 18th, I hosted the 14th annual boys travel basketball tournament/shootout. It was a good tournament. The majority of the games were extremely competitive and the coaches and teams from the visiting organizations were very happy with how our tournament is ran each year.
4. On January 22nd-25th, I attended IPRA's State Conference in Chicago. Some of the classes that I attended included Conflict Resolution: A Master Class on the Conflict Resolution Process to Handle Any Size Dispute; Workplace Violence: Practical Tips, Policies and Procedures to Diffuse a Potentially Violent Situation; Joining Forces and Sharing Spaces. I also served on the Conference Exhibit Hall Committee. When I was not in class, I worked the exhibit hall registration and info booth. While in the exhibit hall, I met with Mobile Escape Room and Axe Throwing Company. We are working with the company to add these attractions to La Grange Endless Summerfest along with some of our other special events throughout the year.
5. The Recreation Department is in the middle of the summer brochure development process. The graphic artist is currently organizing the brochure. We will have a few rounds of edits before it goes to the printer on February 20th. The brochure will be mailed out to the residents between March 20th and March 25th.

6. Staff is working on the fiscal year budget. We will be meeting throughout the next few weeks to finalize all the details regarding the Recreation and Marketing budgets.
7. Over the next month, I will be working on Endless Summerfest matters such as volunteer shifts, food vendor packets, beer trailer schedules and PDLG staff responsibilities. To date, we have our main entertainment acts solidified. The bands include Evil Burrito, Mason Rivers, Wayne Baker Brooks, Infinity, ARRA, and Sixteen Candles.

Park District of La Grange
January 2020
Board Report

Diana Faught
Assistant Superintendent of Recreation

1. Learning Ladders Preschool participated in the Yankee Candle Fundraiser. The preschool program earned \$690.80! I am working with staff to determine any equipment needed at each location and will use funds raised to purchase needed items.
2. Saturday, 12/7 was the annual Holiday Train event. There were 125 participants registered to board the train in La Grange and head out to Naperville for mini doughnuts, coffee and hot cocoa and Santa! A La Grange Library representative read the book, The Polar Express to participants.
3. Santa's Little Helper a one day early childhood special event was held on Wednesday, December 11th. We had fifteen participants attend. Each participant made a holiday craft and played festive games to celebrate the season.
4. During the preschool winter break preschool staff cleaned and disinfected toys and all classroom equipment. The Gilbert Park Activity Building, Sedgwick Activity Building, Recreation Center Room 103 and 105 were thoroughly cleaned and prepped for 2020 preschool classes and early childhood programs.
5. Winter session one early childhood and youth programs will start the week of January 13th. For performing arts we are running five sections of private piano lessons, nine dance classes including Discover Dance Tots, Discover Dance with Me, Discover Dance & Stories, Ballet, four sections of Hip Hop and an Essential Combo class. Also running in January are 3D Video Game Animation as well as Tot Rock and Kid Rock III which are music and movement programs. We also have two in house sections of Kiddie Kollege running. Kiddie Kollege is a child independent class which helps participants to prepare for future preschool experiences independently.
6. A couple of Learning Ladders Preschool classes will have "play days" at the Recreation Center in the month of January. This will give kids in the program at other locations the opportunity to play at the indoor playground as well as use the Toddler Playtime Gym equipment.

7. The Learning Ladders Preschool program will be having its annual open house in January to promote the upcoming 2020-2021 school year. We will hold the open house events on both a Wednesday evening and Saturday morning. The open house allows parents to meet our staff and get a better understanding of our classroom and behavior management policies. Open house will be held on Wednesday, January 15th from 6-7 pm and Saturday, January 18th from 10-11 am at all three preschool locations.
8. I have started to work on the summer 2020 brochure. We will be offering new programs that range from Inventions Camp to Jurassic Science Camp.
9. Preschool registration for the 2020-2021 school year is approaching. It will begin on February 10th for residents of La Grange and Countryside. Non-resident registration begins on February 17th.
10. I have collaborated with the La Grange Library for visits to each preschool classroom this month. A library representative will be teaching students about what resources the library has to offer as well as reading a story with a coordinating activity following it.

**Park District of La Grange
February 2020
Board Report**

**Teresa Chapman
Marketing & Events Supervisor**

1. My 2020/2021 Marketing and Recreation budget is in its final stages and I have submitted it to Kevin. Once he looks it over, we will make any adjustments that are needed.
2. I have submitted our application for the Countryside St. Patrick's Day Parade that is on Saturday, March 7th. Staff will be walking along the parade route handing out candy to parade-goers.
3. I attended the IAPD/IPRA Annual Conference from January 23rd-25th at the Hyatt in Chicago. I went to different sessions regarding marketing, time management, recreation, and self-care. Some keynotes that I took away from the sessions had to do with simplifying sponsorships and using keywords to make them eye-catching. Businesses receive hundreds of sponsorship requests, and we need to make ours stand out. The seasonal brochure is a district's greatest print marketing tool and its ok to take risks with design to make them more appealing. We live a fast-paced lifestyle and we struggle to properly manage our time at work and in our personal life. In order to be successful professionally, we must find a way that works for us individually to stay organized. Lastly, it is crucial to take care of ourselves, not only for health reasons but happiness as well. Employees that are happy in their personal lives are more efficient at work.
4. I am currently working on promoting summer camp early bird registration. That includes ads for Kidlist, The La Grange Ledger, Chicago Tribune Camp Guide and creating a flyer for distribution.
5. The bulletin boards have a red, white, purple and black theme for February.

6. I have updated the sponsorship package for the La Grange Endless Summerfest. The committee has made additional comments and I am preparing to mail it out on Monday, February 3rd.

7. The Summer brochure is currently at the graphic artists where he is putting together the layout. We will receive the first draft on Monday, February 3rd.

8. The website's preschool snack page and Summer camp page have been updated. Summer Camp registration begins on February 1st.

9. We currently have 2,064 likes on Facebook and 587 followers on Twitter and 5,244 subscribers on the PDLG FunBytes.

Park District of La Grange
February 2020
Board Report

Kyle Madeja
Recreation Supervisor

1. The Winter Youth Developmental League has begun and everything is running smoothly. The final team counts were 10 1st-2nd grade boys teams, 4 1st-2nd grade girls teams, 12 3rd-4th grade boys teams, 6 3rd-4th grade girls teams, 6 5th-6th grade teams and 2 7th-8th grade teams. There are 391 total players which is up 33 players from last winter season. The winter season traditionally has an end of the season tournament which will take place this year on March 7 and 14.
2. On January 18th I helped with the LaGrange Lions Travel Basketball Shootout Tournament.
3. On January 23rd-25th, I attended IPRA's State Conference in Chicago. I attended sessions titled "Training Your Seasonal Summer Staff from A to Z", "Interactive Play: Combining the Positives of Modern Technology with Outdoor Play", "Top Trends in Parks, Recreation and Tourism", "Public Finance for the Recreational Professional", "Developing a Positive Athletic Culture", "Creating your Day Camp Culture and finally I attended the Saturday morning keynote speaker, which was Jarrett Payton. I took something out of each session I attended.
4. I have been working with contractors on Summer 2020 program proposals and have since submitted programs for the Summer 2020 brochure. Currently we are in the draft and review stage.
5. I have been working to complete the budget for fiscal year 20/21.
6. I had meetings with staff about summer camp and my supervision with Camp-A-Palooza. We are securing returning staff and will start interviewing for new counselors in the next couple of months. I look forward to getting started on summer camp programming.

7. For winter athletic sessions, All Star Sports classes have a total of 125 participants, with 12 of 15 classes running, which is an 80% run rate. The flag football and junior basketball classes exceeded initial maximums but we were able to accommodate a few additional participants. Sports kids classes have a total of 57 participants, with 15 of 20 classes running, which is a 75% run rate. Martial art classes, including Karate, Jujitsu and Tae Kwon Do remain strong in enrollment. The Chicago White Clubs and MLK Camp have had solid enrollment numbers.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS


Park District of La Grange
Approved MBO Objectives 2019-2020
February 3, 2020

Black = prior carry-over

Red = 2018-2019 carry-over

Blue = 2019-2020

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000									
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2	Lobby entrance and exit doors		Yes	A	33	\$45,000	Complete	100%	Chris
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed	As Needed	Chris
4	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5	Implement Phase II ADA transition plan in parks	Yes	Yes	A	30	\$80,000	In Progress	10%	Chris
6	Redo path at Gilbert Park		Yes	A	29	\$90,000	Complete	100%	Chris
7	Roof at Recreation Center-last section (carry-over revised)		Yes	A	28	\$150,000	Complete	100%	Chris
8	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9	Replace accounting software	Yes		A	26	\$60,000	In Progress	60%	Leynette
10	Upgrade stereo system Rm 110/111		Yes	A	25	\$14,000	Complete	100%	Jenny
11	Implement Recreation Center Phase I ADA transition plan	Yes	Yes	A	25	\$92,000/150 hrs	In progress \$20,000 remaining	75%	Dean/Chris
12	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	75%	Dean
13	Parking lot at Sedgwick Park (47th Street)		Yes	A	23	\$75,000	Complete	100%	Chris
14	Parking lot at Sedgwick Park (near building)		Yes	A	23	\$75,000	Complete	100%	Chris
15	Bag dispensers in parks for dog waste		Yes	A	21	\$5,000	Complete	100%	Chris
16	Dogs in parks info signs	Yes	Yes	A	20		Complete	100%	Chris
17	Salt spreader		Yes	A	19	\$4,000	Complete	100%	Claudia
18	Small shelter near splash pad at Gordon Park		Yes	A	19	\$10,000	Complete	100%	Chris
19	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	On Hold Not Funded		Dean
20	Program room build-out in social area			A	30	\$99,500	Not Funded		Kevin
21	Sound system update in DeSitter Room			A	25	\$12,000-\$22,000	Complete	100%	Chris
22	Update sound system in Rm 108/109			A	23	\$6,000	Complete	100%	Chris
23	Butterfly garden renovation			A	22	\$4,000-\$5,000	ON HOLD		Claudia
24	Office windows			A	21	\$16,000	Complete	100%	Chris

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 Blue = 2019-2020

Park District of La Grange
Approved MBO Objectives 2019-2020
February 3, 2020

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
25	Paint DeSitter Room and kitchen			A	20	\$3,750	Complete	100%	Chris
26	Resurface tennis courts at Sedgwick Park			A	19	\$90,000	In Progress	75%	Chris
27	Paint high walls in social area & fun jump area			A	19	\$4,000	On Hold Not Funded		Chris
28	Replace HVAC RTU at Recreation Center			A	18	\$7,500	On Hold Not Funded		Chris
29	Replace hanging heater in maintenance area			A	18	\$5,000	On Hold Not Funded		Chris
30	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
31	Community Center roof replacement			A	17	\$90,000	Complete	100%	Chris
32	Fence for Community Garden			A	16	\$10,000	Did Not Receive ComEd Grant		Claudia
33	Replace pick-up truck #39			A	16	\$24,000	Complete	100%	Chris
34	Denning Park landscape improvements with matching ComEd grant			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant		Chris
35	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	20%	Dean, Claudia, Chris
36	Gordon Park ID sign			A	14	\$10,000	On Hold Not Funded	25%	Dean
37	Community Center repaint aluminum top cap			A	13	\$10,000	On Hold Not Funded		Chris
38	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		Chris
39	Wall décor in Fitness Center			A	12	\$12,000	Complete	100%	Jenny
40	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

Objective Classification B Operational Costs Under \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia

Park District of La Grange
Approved MBO Objectives 2019-2020
February 3, 2020

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Blue = 2019-2020

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification C		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Projects requiring time but no money									
1	Expand use of RecTrac software features			C	13		In Progress	75%	Linda
2	Investigate park land use to promote sustainability/environmental stewardship			C	12	20 hours			Robert Vear & Karel Jacobs
3	Investigate cameras in BASE program rooms			C	10				Leanna

Objective Classification D		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Operational Budgetary Costs Over \$2,000									
1	Update and implement records retention program	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to review	75%	Dean/staff

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, December 9, 2019 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by Village Clerk, John Burns. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Kotynek, Kuchler, and McCarty, with Trustee Kuchler presiding as Chairperson Pro Tem.

ABSENT: President Livingston and Trustee Holder

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

Village Clerk John Burns announced that President Tom Livingston was unable to attend the Village Board Meeting. Clerk Burns requested a Motion be made to elect a Trustee to preside over the meeting as Chairperson Pro Tem.

Trustee McCarty moved to elect Trustee Kuchler as Chairperson Pro Tem, seconded by Trustee Kotynek.

Motion approved by voice vote.

Chairperson Kuchler asked Village Clerk Burns to lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

Chairperson Kuchler congratulated the LGBA for a very special and successful Holiday Walk on Saturday, December 7. The event is a wonderful and festive way to showcase

our downtown and businesses. In addition to the LGBA and businesses, he acknowledged the fantastic job of our dedicated employees – Public Works, Fire, Police and Police Auxiliary. He wished everyone a very happy and healthy holiday season and reminded everyone to continue to shop local in La Grange.

Chairperson Kuchler announced that the La Grange Police Department will host its fourth annual Toy Drive on Saturday, December 14 from 10 a.m. to 2 p.m. at the Park District Recreation Center – 536 East Avenue. Participants are asked to “Stuff the Squad” with an unwrapped toy donation. Anyone donating a toy will gain access to the Park District indoor playground during the event. The event results from many dedicated hours by our Police Department to help celebrate the season and La Grange’s spirit of giving. Toy donations benefit the All Children’s Advocacy Center which is one of our important community partners.

Chairperson Kuchler noted that the last day for leaf pickup will be Friday, December 13.

Chairperson Kuchler announced that the next regularly scheduled Village Board Meeting on Monday, December 23 has been cancelled. The next regular meeting of the Village Board will be held on Monday, January 13, 2020.

A. Appointment – Zoning Board of Appeals

Trustee Gale made a motion to approve the appointment of Anjali Peterson to the Zoning Board of Appeals, seconded by Trustee McCarty. The motion carried on a voice vote.

3. MANAGER’S REPORT

Manager Peterson announced that the Village Hall be closed at noon on Tuesday, December 24, and on Tuesday January 31 as well as all day on Wednesday, December 25 and on Wednesday, January 1 for the holidays. Regular business hours will resume on Thursday December 26 and Thursday, January 2. A full complement of public safety personnel will be available in the event of an emergency. Refuse service will be delayed by one day for residents south of 47th Street the week of December 23 and December 30. Holiday trees are scheduled to be picked up beginning January 6 until January 16, 2020. No stickers are required.

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

A. Ordinance – Plat of Resubdivision for 637 South Waiola Avenue / Gerald Abram and Amy Rife

B. Ordinance – Creating an Additional Class B Liquor License, Inayat Inc. d/b/a 7-Eleven #13324G

- C. Purchase – Consolidation of Village Computer Servers and Water Billing Software Upgrade
- D. Ordinance – Disposal of Surplus Property – Police Department
- E. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, November 11, 2019
- F. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, November 25, 2019
- G. Consolidated Voucher 191125
- H. Consolidated Voucher 191209

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

A motion was made by Trustee McCarty and seconded by Trustee Kotynek to approve the Consent Agenda as presented.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, Kuchler and McCarty
Nays:	None
Absent:	Trustee Holder

6. CURRENT BUSINESS

- A. Ordinance – Abatement of 2019 Tax Levy / General Obligation Alternate Revenue Water Bonds, Series 2012A

Chairperson Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine explained that in 2012, the Village Board approved two significant infrastructure improvements to the Village's water system. In order to provide funding for these two capital projects, the Village Board adopted an ordinance on September 10, 2012, authorizing the issuance of \$2.08 million in general obligation, alternate revenue water bonds. For the Series 2012A water bond issue, the Village Board has identified revenues derived from water sales as the alternative revenues pledged to pay for principal and interest expenditures relating to this issue. Sufficient monies are budgeted and available within the Water Fund from water sales in FY 2020-21 to pay for this expense. Therefore, it is appropriate to abate the portion of the bonds maturing during FY 2020-21 from the 2019 tax levy.

Trustee Augustine moved to approve an ordinance regarding the abatement of the 2019 tax levy / general obligation alternate revenue water bonds, series 2012A, in the amount of \$128,430.00, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, Kuchler and McCarty
Nays: None
Absent: Trustee Holder

B. Ordinance – Abatement of 2019 Tax Levy / General Obligation Alternate Revenue Sewer Bonds, Series 2015

Chairperson Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine explained that in 2015, the Village Board approved a set of revenue enhancements which enabled the Village to address its critical sewer needs. Infrastructure improvements include construction of the 50th Street relief storm sewer, a lateral sewer to depression area #5 (48th Street and Ninth Avenue), and a flood wall on Brainard Avenue. Sufficient monies are budgeted and available within the General Fund and Sewer Fund from the various taxes and sewer sales in FY 2020-21 to pay for this expense. Therefore, it is appropriate to abate the portion of the bonds maturing during FY 2020-21 from the 2019 tax levy in the amount of \$1,002,181.26.

Trustee Kotynek inquired if non-home sales tax is enough to support bonds. Finance Director Cipparrone stated that over the last few years revenues have been a little less than budgeted but it is expected to be a closer margin this year.

Trustee Kotynek inquired as to the possibility of refinancing the bond. Mr. Cipparrone explained that the bond is not currently eligible to be called and may be callable after 10 years. The current bond yield is 3% however, and refinancing will be held for consideration in the future, dependent upon interest rates at that time.

Trustee Augustine motioned to approve an ordinance regarding the abatement of the 2019 tax levy / general obligation alternate revenue sewer bonds, series 2015 in the amount of \$1,002,181.26, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, Kuchler and McCarty
Nays: None
Absent: Trustee Holder

C. Resolution – Levying a Tax for Library Operating Purposes

Chairperson Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine stated that the La Grange Library is a “municipal library” and as such must levy property

taxes as part of the Village of La Grange tax levy. The La Grange Library Board of Trustees 2019 tax levy request for operating purposes is \$2,466,664 which is a 3.27 percent increase over last year's tax levy.

Members of the La Grange Public Library were in attendance to answer any questions.

It was moved by Trustee Augustine to accept the La Grange Public Library Resolution approved by the Library Board, seconded by Trustee Kotynek. Approved by voice vote.

D. Ordinance – 2019 Property Tax Levy for Village Operations

Chairperson Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine stated the preliminary 2019 property tax levy was reviewed and discussed in detail at the November 11, 2019 Village Board meeting. The final tax levy, reflects an increase of 3.27 percent, exclusive of debt service, over the prior year's tax extension. The increase reflects the allowable increase under the Property Tax Limitation Act of 1.9 percent (CPI as of December, 2018). The remaining levy increase represents new growth of 5 million Equalized Assessed Valuation (EAV) from estimated residential and commercial construction during the next fiscal year. If such new growth does not occur, the property tax levy will automatically be lowered by Cook County.

The effect the 2019 levy will have on an average home with an estimated market value of \$500,000 is in an increase of \$26.05 from the Village levy and an increase of \$8.73 from the Library levy.

The proposed 2019 property tax levy request of \$9,864,854 represents an increase of \$312,487 or 3.27 percent from the 2018 tax levy of \$9,552,367.

A motion was made by Trustee Augustine to approve an ordinance adopting the 2019 property tax levy for Village operations, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Kotynek, Kuchler and McCarty
Nays:	None
Absent:	Trustee Holder

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

None.

8. TRUSTEE COMMENTS

Trustee McCarty thanked the Department of Public Works, Fire Department and Police Department for their work preparing for and executing the 28th Annual Holiday Walk.

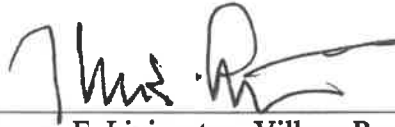
Trustee McCarty also noted that holiday light recycling program is taking place with multiple drop off locations in the La Grange area.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 7:56 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Gale.
Approved by a voice vote.



Thomas E. Livingston, Village President

ATTEST:


John Burns, Village Clerk

Approved Date: January 13, 2020