

Minutes  
Regular Meeting of the Board of Commissioners  
Community Park District of La Grange Park  
February 13, 2017

1. CALL TO ORDER

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30 p.m. Other Commissioners present were Bob Corte, Tim Ogden and Lucy Stastny. Also present were Executive Director Aleks Briedis, Superintendent of Recreation Dean Carrara, Recreation Supervisor Dave Romito, Recreation Supervisor Ashley Simoncelli and Financial Coordinator Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

Director Briedis asked to delete under New Business D. Consider Approval of Contract with Kee Construction.

5. APPROVE BOARD MEETING MINUTES

Commissioner Stastny made a motion to approve the January 9, 2017 regular meeting minutes as submitted. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

6. RECOGNITION OF VISITORS

There were no visitors.

7. STAFF REPORTS

A. Executive Director

A written report was included in the packet by Executive Director Aleks Briedis. Director Briedis stated that 54 participants had already signed up on line for Ready Teddy Preschool and the registration currently is only open to residents currently enrolled. The Memorial Park Groundbreaking Ceremony will be on Friday, March 3<sup>rd</sup> at 1 PM. Other questions were asked and answered.

B. Building & Grounds

A written report was included in the packet by Maintenance Supervisor Martin Healy and was presented by Director Briedis. Commissioner Corte stated that the gates to the tennis courts should be locked due to the mulch storage. President Boyd requested that the mulch be moved by spring break to make the area open to the public. Other questions were asked and answered.

C. Superintendent of Recreation

A written report was included in the packet by Superintendent of Recreation Dean Carrara. Superintendent Carrara stated that 43 couples have signed up for Daddy Daughter Date Night. There were about 180 participants for the sports programs which is about 20 more than last year. Other questions were asked and answered.

- D. Recreation Supervisor – Early Childhood, Special Events & Rentals  
A written report was included in the packet by Recreation Supervisor Ashley Simoncelli. Supervisor Simoncelli stated that there were only 4 spots left for concert sponsorships. Other questions were asked and answered.
  - E. Recreation Supervisor – Marketing, Publicity & Artistic Director  
A written report was included in the packet by Recreation Supervisor Dave Romito. Supervisor Romito stated that Oliver has 110 kids cast and rehearsals have already started. Commissioner Corte suggested that a flier on the performances be distributed to our preschool participants. Other questions were asked and answered.
  - F. Office Manager  
A written report was included in the packet by Office Manager Peggy Ronovsky and was presented by Director Briedis. There were no additions.
  - G. Safety Coordinator  
A written report was included in the packet by Safety Coordinator Megan Jadron and was presented by Director Briedis. There were no additions.
  - H. Financial Coordinator  
Financial statements were included in the packet for the month ending January 31, 2017 by Financial Consultant Phil Mesi. Commissioner Ogden asked about the check to Porter Corporation as a detailed description was not included. Director Briedis stated that the bill was for the picnic shelter. Other questions were asked and answered.
8. APPROVE MONTHLY DISBURSEMENTS  
A motion was made by Commissioner Ogden to approve the monthly disbursements in the amount of \$225,211.69. Seconded by Commissioner Corte. Motion passed 4-0 by a roll call vote.
9. UNFINISHED BUSINESS
- A. Update on Memorial Park  
Director Briedis stated that the surveyors have staked the corners of the shelter. The picnic shelter has been delivered. Builders Land plans on breaking ground in the next week. Director Briedis stated that he has set up a construction camera to take a time lapse video, which he will upload on our web site.
  - B. Consider Date for Groundbreaking Ceremony  
The Groundbreaking Ceremony for Memorial Park Site Improvements will be on Friday, March 3<sup>rd</sup> at 1 PM. Director Briedis will post a public notice of the event. He also presented a hard hat that will be distributed to each Commissioner at the groundbreaking.
10. NEW BUSINESS
- A. Consider approval of Ordinance No. 03-2017 Transferring Excess Funds from Bonds & Interest Fund to Capital Fund  
A motion was made by Commissioner Corte to approve Ordinance No. 03-2017. Seconded by Commissioner Ogden. Motion passed 4-0 by a roll call vote.

- B. Consider approval of Contract with Kee Construction for Memorial Park Site Improvements.

Director Briedis stated that he included a memo in the packet with the reasons the cost of the project had increased from two years ago.

A motion was made by Commissioner Stastny to approve a contract with Kee Construction for Memorial Park Site Improvements not to exceed \$590,000 and authorize the Executive Director to sign the contract on the District's behalf. Seconded by Commissioner Kilrea. Motion passed 3-1 by a roll call vote with Commissioner Ogden voting nay.

- C. Review of 2016-17 Budget vs. Actual

Director Briedis stated that 75% of the budget year has passed. He stated overall almost all of the line items are at budgeted amounts. He reviewed the memo that was included in the packet. Questions were asked and answered.

- D. Consider approval of 2017-18 Budget Timeline

Director Briedis recommended a Special Meeting on April 3<sup>rd</sup> to approve a tentative budget ordinance. The Board agreed to the meeting.

- E. Update on Village's 125<sup>th</sup> Birthday Celebration

Director Briedis, Superintendent Carrara and Supervisor Simoncelli will be attending the birthday party planning meeting on Thursday. Director Briedis stated that the schedule of the event has been set. He gave an overview of the event.

#### 11. OPEN FORUM

- A. Comments from the Floor  
There were no comments.

- B. Comments from Commissioners  
There were no comments.

- C. Comments from the President  
President Boyd stated she attended the IPRA/IAPD annual conference and that it was very informative. She ran into Roy Cripe who asked that she tell the Board "hi" from him. She is excited to see Memorial Park construction starting.

#### 12. ADJOURN TO EXECUTIVE SESSION

Commissioner Ogden made a motion at 7:30 p.m. to move into executive session in accordance with the Open Meetings Act under Section 2(c)(21) to discuss minutes of meetings lawfully closed under this Act whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Corte. Motion passed 4-0 by roll call.

#### 13. RECONVENE OPEN MEETING & ROLL CALL

President Boyd reconvened the meeting at 7:44 p.m. Other Commissioners present were Bob Corte, Tim Ogden and Lucy Stastny. Also present was Executive Director Aleks Briedis.

14. ACTION, IF ANY, FROM EXECUTIVE SESSION

A motion was made by Commissioner Stastny to release the executive session minutes of July 11, 2016. Seconded by Commissioner Corte. Motion passed 4-0 by voice vote.

15. ADJOURMENT

Commissioner Ogden made the motion to adjourn the regular meeting at 7:45 p.m. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.