



NORTH CAROLINA

State Board of Elections

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KIM WESTBROOK STRACH
Executive Director

NUMBERED MEMO 2016-12

TO: County Boards of Elections
FROM: Kim Strach, Executive Director
RE: Deadlines for One-stop Early Voting Plans
DATE: August 16, 2016

We are aware that a number of counties have not yet submitted a one-stop implementation plan through the process outlined in Numbered Memo 2016-11. With the conference taking a significant part of your week last week, we want to ensure counties have adequate time to complete this process. Accordingly, we have amended the deadlines associated with the submission process as follows:

Wednesday, August 24 (11:59 p.m.): Unanimous Plans

Wednesday, August 24 (11:59 p.m.): Majority Proposed Plan and Petition

Thursday, August 25 (5:00 p.m.): Minority Proposed Plan and Petition

As discussed at the conference, data is a valuable tool for election preparation. You can find data specific to your county on the FTP site or by following this link: <http://goo.gl/a9akbi>. Because [G.S. § 163-227.2\(g\)](#) requires that the State Board consider “factors including geographic, demographic, and partisan interests of the county” when establishing a plan for non-unanimous counties, county specific data will be provided to the State Board for any non-unanimous plan that will be subject to their consideration.

Open meetings law requires that boards provide notice of a special session at least 48 hours in advance of the meeting. [G.S. § 143-318.12\(b\)\(2\)](#). Best practice is to count business days, though the statute permits weekends to count towards the 48-hour notice requirement.