



# NORTH CAROLINA

## State Board of Elections

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**KIM WESTBROOK STRACH**  
*Executive Director*

### NUMBERED MEMO 2016-02

**TO:** County Boards of Elections  
**FROM:** Kim Strach, Executive Director  
**RE:** Voter Registration Deadline Guidelines  
**DATE:** February 19, 2016

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As you are aware, today is the regular registration deadline for the Statewide Primary on March 15, 2016. Please reference the below outline in processing registrations:

- 1) In-person
  - a. Voter: Must be delivered by 5:00 p.m. today. No county office may close prior to 5pm today.
  - b. Voter Registration Drives: Must be delivered by 5:00 p.m. today.
- 2) Mail
  - a. Postmarked on or before today's date.
  - b. If no postmark or an illegible postmark: Received by February 24 (20 days before date of the election)
- 3) Fax/Email
  - a. Name/Address change within county of registration: Must be received by 5:00 p.m. today (original signature not required).
  - b. New Registration or Change of Party Affiliation: Must be received by 5:00 p.m. (original signature must be received by February 24).
- 4) DMV and other NVRA Agencies (Sources 01, 02, 03 or 05; 01w, 02w, 03w and 05w/15).
  - a. In-person: Signed on or before today's date.
  - b. Mail: Signed on or before today's date.
  - c. Online: The transaction date is the application date. Applications must be made on or before today's date. Note: Counties must continue to process "incomplete

applications” with a transaction date on or before today’s date. Remember, if an application is incomplete due to a missing signature, the deficiency can be cured by the signature submitted via response to the incomplete letter or by signing a voter registration application document, including an authorization to vote form at the polls. The application date is always the transaction date for NVRA agencies, not the date on which the county board of elections obtains a signature.

Counties may update name and address information on *State Absentee Ballot Request Forms* to ensure voters receive the correct ballot and in the correct name. If a voter requests an absentee ballot and is not registered after today, then it is too late for the Statewide Primary. The voter should be referred to one-stop early voting opportunities.

Same-day registration during one-stop early voting remains available, pending any alternative directive from the courts.

The N.C. Senate is scheduled to take up a bill establishing the date of a stand-alone Congressional Primary. If approved, books will open after March 15, and registrations will be processed ahead of the Congressional Primary on June 7. We will update county boards of elections with additional information regarding the Congressional Primary.

Thank you for the work you do on behalf of the voters in your county.