

# [COUNTY] COUNTY BOARD OF ELECTIONS

[MAILING ADDRESS]

[CITY/STATE/ZIP]

Phone: [Phone Number] • Fax: [Fax Number] • [Email Address]

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**TO:** [Applicant Name]  
[Applicant Mailing Address]  
[Applicant Mailing City, State, ZIP]

**RE: Assistance Requested to Update Your Voter Registration Information**

When a person registers to vote, the federal Help America Vote Act and state law require them to provide their driver's license number (DL); or, if they lack one, the last four digits of their social security number (SSN4); or, if they lack both, an indication that they do not have these numbers.

When you included your DL or SSN4 on your voter registration form, that number went through a validation process where the county board attempted to confirm that the number provided, along with your first and last name and date of birth, matched a record in the NCDMV or Social Security Administration databases. Your number did not result in a match, and we are requesting your assistance in resolving the discrepancy.

This mismatch can be caused by differences in how a name is spelled in each record such as adding or omitting hyphens, apostrophes, or spaces, or the use of a prior legal name, such as a maiden name, in one of the records. Your name at the top of this letter shows how it is spelled in our records. The mismatch may also be caused by a date of birth or DL or SSN4 listing a number in the wrong field or transposing numbers in the records.

Helping us resolve the mismatch and updating your record will help us more easily find your record in the future if there is an update to your information, such as a name or address change. There are three ways to provide information to help us update your record:

- (1) **MAIL:** Fill out the form below and mail it to the State Board of Elections in the enclosed pre-addressed return envelope. Postage is provided on the envelope.
- (2) **ONLINE:** If you have an NC driver's license, you can submit an updated voter registration form through the NCDMV's secure website. Follow the QR Code to the right or go to [payments.ncdot.gov](https://payments.ncdot.gov). There is no fee for this service. Click "Yes" when asked to update your voter information.
- (3) **IN PERSON:** Visit the office at the address at the top of this letter and provide this form in person.

The State or county elections offices will not request your personal information over the phone.

For more information, visit <https://www.ncsbe.gov/>

FRAUDULENTLY OR FALSELY COMPLETING THIS FORM IS A CLASS I FELONY UNDER CHAPTER 163 OF THE NC GENERAL STATUTES.
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**Provide your identification information below.** If you need to update your name on your voter registration, please contact the county board.

- |   |       |
|---|-------|
| <input type="checkbox"/> Date of Birth                              | _____ |
| <input type="checkbox"/> NC Driver's License Number (DLN)           | _____ |
| <input type="checkbox"/> NCDMV Identification Card Number           | _____ |
| <input type="checkbox"/> Last Four Digits of Social Security Number | _____ |

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date