

NORTH CAROLINA STATE BOARD OF ELECTIONS

Mailing Address: PO Box 27255 ▪ Raleigh ▪ NC ▪ 27611-7255
Physical Address: Dobbs Building, 3rd Floor, 430 N. Salisbury St ▪ Raleigh ▪ NC ▪ 27603
Phone: (919) 814 0700 ▪ Fax: (919) 715-0135 ▪ elections.sboe@ncsbe.gov

RESIDENTIAL ADDRESS

[Recipient's Name]

[Recipient's Residential Street Address]

[Recipient's Residential City, State, ZIP]

We are sending you this letter to ask for your help as we work to improve the accuracy of our voter records. **Receiving this request does not affect your ability to vote, how you vote, or whether your vote counts.**

Receiving this letter does not mean that there is a problem with your voter registration. It does, however, mean that we were unable to match information in your voter record with a record in either the North Carolina Department of Motor Vehicles (NCDMV) database or the Social Security Administration (SSA) database.¹

A few situations could prevent us from matching your record. Here are a few examples:

Data Entry Error: Date of birth, driver license number, or social security number errors could result from mistakes like mixing up digits or entering data into incorrect fields.

Form Changes: Prior to 2004, applicants were not required to provide their driver license number or the last 4 digits of their social security number when registering to vote. Voters who registered before then do not have these numbers attached to their voter records, which means we would not be able to match their records with the NCDMV or SSA database records.

Name Variation: A name may be different across records due to spelling, hyphenation, or spaces and apostrophes, or if a prior legal name or maiden name is used in a record. Your name at the top of this letter reflects what we have in our records.

Please fill out the information section on the back of this form and submit it to your county board of elections office to update your voter registration record.

There are three ways you can provide us the requested information:

- **BY MAIL:** Complete the "Voter Registration Information Update" on the following page. In the enclosed pre-addressed, postage-paid envelope, mail this letter to the State Board of Elections.
- **IN PERSON:** Complete the "Voter Registration Information Update" on the following page. Go to your county board of elections office to submit your completed form in person or to discuss options with your elections officials.
- **ONLINE:** Go to payments.ncdot.gov to access the North Carolina DMV's secure website (*You won't be charged a fee for this action*). Click "Yes" when asked if you would like to update your voter information. **Note: You must possess either a valid NC driver license or NCDMV ID to use this option.**

¹ Both federal and state law require a person registering provide their driver license number, or—if they do not have a driver license—the last 4 digits of their social security number along with their first and last name and date of birth. An applicant with neither number must note that they do not have these numbers. The county board of elections then verifies that this information matches a record in the databases.

Voter Registration Information Update

Update your voter registration information by completing the sections below and signing and dating the form:

Information Requested by the North Carolina State Board of Elections

I am providing the following information (check all relevant boxes & print information on the lines provided):

- ☐ **Date of Birth** _____
- ☐ **North Carolina Driver License Number** _____
- ☐ **State ID Card Number (issued by NCDMV)** _____
- ☐ **Last 4 Digits of Social Security Number** _____

Request to Update Name on Voter Registration Record

If your legal name does not match the name at the top of this letter, you may request it to be updated by printing your old and new full legal names and confirming your current residential address below.

I also need to update my name:

Old Name

--	--	--	--

First

Middle

Last

Suffix

New Name

--	--	--	--

First

Middle

Last

Suffix

Current Residential Address:

- ☐ Check this box if the address on the front of the form is your current residential address.
- ☐ Check this box if the address on the front of this form is your old address and you need to update your residential address by writing it below.

FRAUDULENTLY OR FALSELY COMPLETING THIS FORM IS A CLASS I FELONY UNDER CHAPTER 163 OF THE NC GENERAL STATUTES.

Signature

Date

**If updating your address, signing this form means you attest that you will have lived at your current address for at least 30 days before election day.*