



NORTH CAROLINA
STATE BOARD OF ELECTIONS

www.ncsbe.gov

Physical Address: 430 N. Salisbury St. ■ Raleigh ■ NC ■ 27603
Phone: (919) 814-0700 ■ Fax: (919) 715-0135 ■ elections.sboe@ncsbe.gov

[Recipient's Name]
[Recipient's Mailing Street Address]
[Recipient's Mailing City, State, ZIP]

Dear [Recipient's Name]:

The State Board of Elections has received information that you may not be a U.S. citizen from the Systematic Alien Verification for Entitlements (SAVE) service provided by U.S. Citizenship and Immigration Services (USCIS).¹ SAVE's information about your citizenship status was based on a review of records from USCIS and other federal agencies, including the Social Security Administration.

Although our records show that you are registered to vote in [County Name], we cannot verify your citizenship through our government records. **You must be a U.S. citizen to vote in North Carolina. If our information that you are not a U.S. citizen is correct, you cannot vote.**

We understand that sometimes non-U.S. citizens can become registered to vote without intending to or without their knowledge. If you are not a U.S. citizen, complete the cancellation-of-registration form included with this letter and submit it to the State Board by mail or in person.

Receiving this letter does NOT mean your voter registration has been cancelled.

If our information that you are not a U.S. citizen is either incorrect or outdated, please contact the State Board of Elections by phone or email to provide proof of citizenship, so we can update our records. If you are a U.S. citizen and meet all other qualifications to vote, then you can remain registered and vote.

To be qualified to register and vote in North Carolina, you must:

- be a United States citizen.
- live and have resided for at least 30 days prior to Election Day in the county where you are registered.
- be at least 18 years old or will be by the date of the general election.
- not be serving a felony sentence, including any period of probation, post-release supervision, or parole.

If you have questions about the qualifications to vote in North Carolina, please see www.ncsbe.gov/registering. **The back of this letter has examples of documents or information that can be used to show proof of your U.S. citizenship. SAVE's instructions for updating your records with the appropriate federal agencies are included with this letter.**

¹ For more information about SAVE, please visit <https://www.uscis.gov/save>.

EXAMPLES OF DOCUMENTATION OF CITIZENSHIP

An original or copy of a document issued by a state, federal, or tribal government showing your citizenship status can be used to show proof of your U.S. citizenship. These documents can include:

- a birth certificate
- a document showing place of birth issued by a vital records office
- a passport or passport card issued by the United States Department of State
- a consular report of birth abroad issued by the United States Department of State
- a certificate of citizenship or naturalization issued by USCIS
- other documents showing U.S. citizenship status

If you have only the identification number for the document that will show your citizenship status, or you are not able to make a copy of the document, you can provide that number, the type of document, and your name as it is written on the document. You can provide this information by phone or in writing. We will then determine if it can be used to confirm your citizenship status.

If you derived your U.S. citizenship from a parent under the federal Immigration and Nationality Act, your citizenship status can be shown by providing:

- documentation showing the U.S. citizenship of your parent
- AND**
- documentation showing your parent's relationship to you

HOW YOU CAN SUBMIT DOCUMENTATION OF CITIZENSHIP

You can securely provide your proof of citizenship document, or any helpful information, to the State Board of Elections by mail or in-person delivery at the addresses listed below. It would be helpful if you include a copy of this letter.

- Mail: P.O. Box 25848, Raleigh, NC 27611
- In-Person Delivery: State Board of Elections, 430 N. Salisbury St., Raleigh, NC 27603

If you would prefer to provide your document or information by email, please contact the State Board by phone so we can provide you with a secure way to send your document or information by email.

If you have any questions, you can contact the State Board of Elections by phone at (919) 814-0700.